

Agenda

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **OPEN FORUM** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
 - 4.1. General Board Meeting Minutes from November 8, 2012
 - 4.2. Amended General Board Meeting Minutes from October 25, 2012
 - 4.3. Routine Human Resource Activities for December 13, 2012
 - 4.4. Hennepin County - West Education Center Lease Memo - November 20, 2012
 - 4.5. North Education Center (NEC) Change Order Memo - November 20, 2012
5. **SHARE THE SUCCESS & RECOGNITIONS**
 - 5.1. Employee Recognition - The November "Above & Beyond" Employee (Anne Runk) will be announced to the Board.
 - 5.2. Karen Bendtsen Named "The ARC Minnesota Teacher of the Year"
 - 5.3. TIES Exceptional Teachers Award Winners, Scott Swanson and Jason Backes
6. **SUPERINTENDENT'S REPORT - (30 minutes)** (*Information*)
 - 6.1. What the Board Members Should Know About Substance Abuse and Mental Health Services Administration (SAMHSA)/MacArthur Grant
 - 6.2. What the Board Members Should Know About District Technology
 - 6.3. Member District Usage Reports
 - 6.4. Launch of the New Member District Portals
 - 6.5. Minnesota Department of Education Press Release "Minnesota Students Shine in International Assessments"
 - 6.6. Big Brothers Big Sisters Board of Directors
7. **INSTRUCTIONAL REPORT - None**
8. **ADMINISTRATIVE SERVICES REPORT - (30 minutes)**
 - 8.1. Financial Report
 - 8.1.1. Approval of Routine Monthly Finance Report (*Action*)
 - 8.1.2. FY12 Unaudited Fund Balance (*Action*)
 - 8.1.3. Sequestration (*Information*)
 - 8.2. Facilities Report (*Information*)
 - 8.2.1. North Education Center (NEC) Facilities Committee Report (*Information*)
 - 8.2.2. North Education Center (NEC) Change Order Memo (*Action*)
 - 8.3. Human Resources Report - None
9. **BOARD BUSINESS - (30 minutes)** (*Information*)
 - 9.1. Policy Review & Revision - None
 - 9.2. Board Reports
 - 9.2.1. Chair Report

- 9.2.1.1. Discontinue Current Superintendent Contract Effective June 30, 2013 **(Action)**
- 9.2.1.2. Approval of New Superintendent Contract Effective July 2, 2013 - June 30, 2016 **(Action)**
- 9.2.1.3. Officer Election Process **(Action)**
- 9.2.1.4. January 24, 2013 Organizational Meeting Agenda (Sample)
- 9.2.1.5. Review of "Get on the Bus" Event
- 9.2.2. AMSD Report (Ann Bremer)
 - 9.2.2.1. December 2012 AMSD Connections Newsletter
- 9.2.3. 2012 MSBA Leadership Conference, January 17-18, 2013
- 9.2.4. NSBA 73rd Annual Conference, April 13-15, 2013
- 9.3. **District News (Information)**
 - 9.3.1. School Board Planning Calendar
 - 9.3.2. December 13, 2012 Calendar
 - 9.3.3. North Education Center (NEC) Winter Music Program
- 9.4. Once Around the Table
- 10. **ADJOURNMENT**

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
November 8, 2012
MINUTES

1. CALL TO ORDER

Chair Ann Bremer called the regular meeting to order at 6:31 PM at the District Service Center Boardroom. A quorum was declared with the following members in attendance:

272	Eden Prairie	Carol Bomben
273	Edina	(appointment pending)
270	Hopkins	Laura Ronbeck
276	Minnetonka	Bob Quam
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
283	St. Louis Park	Nancy Gores
277	Westonka	Ann Bremer

Absent: 286/Thielsen, and 284/Peterson

Guests:

287 Administration: Sandra Lewandowski, Colleen Baumtrog, Anne Becker, Mae Hawkins, Jane Holmberg, Dolly Lastine, Chad Maxa, , Tom Shultz, and Wauneen Mgeni

287 Staff Members: Jon Voss, Jon Fila, Jaynie Leung, and Shawn Garvey

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Nancy Rowley, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from October 25, 2012 with a notation to bring an amended version to the December 13 Board meeting, that's the October 23 "Get on the Bus" event, and Routine Human Resource Activities for November 8, 2012. *Motion by Ann Bremer, seconded by Carter Peterson, to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

5. SHARE THE SUCCESS & RECOGNITIONS - None

6. SUPERINTENDENT'S REPORT

Superintendent Lewandowski briefly updated the Board on three pieces of information related to the district's support for children's mental health: 1) a letter to Governor Dayton, jointly signed by Commission Mike Opat on behalf of the Hennepin County Commissioners and Sandy on behalf of the Hennepin County Superintendents, urging him to increase the state funding for school-linked mental health, 2) the National Alliance of Mental Illness (NAMI) *Advocate* newsletter article highlighting how Hennepin County and its school are "Working to End the School to Prison Pipeline," and 3) a registration brochure for the *Bridging Children's Mental Health K-12 Summit*, November 27, 2012, which is being cosponsored by the intermediate school districts and the Association of Metropolitan School Districts.

Sandy presented to the Board a document that highlights the expansion and refinement of the District 287 Conference Center. *What Board Members Should Know about the District 287 Conference Center.*

7. INSTRUCTIONAL REPORT

Dr. Jane Holmberg, Executive Director of Teaching and Learning introduced Dr. Jon Voss, Principal Teaching & Learning Academic Services and Jon Fila, Personalize Learning Facilitator and Innovation Coach gave an overview of the process to complete the digital Minnesota Studies Course that was written as a collaborative effort among 13 school districts. The course being piloted during this academic year is an alternative to traditional print curriculum. Districts investing in collaborative curriculum development realize: 1) the power of technology to engage students in learning, 2) significant cost savings over purchasing curriculum, and 3) more opportunity to keep information up to date. The project is summarized in *What Board Members Should Know about Collaborative Digital Curriculum Projects.*

8. BOARD BUSINESS

Policy Review & Revision

Mrs. Jaynie Leung, District 287 Counsel, presented and recommended approval of the District Admin/Organization (DAO), Employee Rights & Responsibilities (ERR), and Financial Planning/Operations (FPO) Policy Buckets. *A motion was made by Ann Bremer, seconded by Carol Bomben, to waive the reading of the District Admin/Organization (DAO), Employee Rights & Responsibilities (ERR), and Financial Planning/Operations (FPO) Policy as presented. No discussion. Motion carried unanimously.*

Chair Report

Board Chair Bremer requested volunteer for the nominating committee.

Board Chair Bremer informed the Board that letters to member districts Superintendents have been mailed out regarding 287 Board Members Terms will expire December 31, 2012.

Board Chair Bremer and attending Board members briefly updated the Board on the October 30 Local 2209 and Board Breakfast. Chair Bremer urged members to invite their local legislators to the December 4 "Get on the Bus" event.

**AMSD Report – None
Once Around the Table**

9. ADMINISTRATIVE SERVICE REPORTS

Financial Report

Mrs. Mae Hawkins, Director of Finance Services, presented to the Board an overview of the first set of enrollment monitoring reports for the academic year. The enrollment numbers in the Area Learning Center and Career and Technical Education are meeting projections. In Special Education: 1) two programs have sufficiently high enrollment such that they are closed to non-member districts, and 2) in the few programs that have lower enrollment than projected, the district has not yet hired staff.

Facilities Report

At the recommendation of Board Chair Bremer, *a motion was made by Ann Bremer, seconded by Carol Bomben, to amend the November 8 General Meeting Agenda by deleting agenda item 9.2.2. Facilities Management Update, a friendly amendment motion was made by Nancy Rowley, seconded by Carol Bomben, to change agenda item 9.2.2. to 9.2.1. Facilities Management Update. No discussion. Motion carried unanimously.*

Tom Shultz, Director of Facilities, announced to the Board that the North Education Center has been specially invited to compete for the 2012 Minnesota Construction Association Choice Award. This is an extremely prestigious recognition.

Human Resources Report - Closed Session

At the recommendation of Board Chair Bremer, *a motion was made by Carol Bomben, seconded by Michèle Kunz, the school Board may hold a closed meeting pursuant to Minn. Stat. §13D.03, to consider strategy for labor negotiations. The meeting was closed to the public at 7:28 PM.*

Closed Session

At the recommendation of Board Chair Bremer, *a motion was made by Carol Bomben, seconded by Michèle Kunz, the school Board may hold a closed meeting pursuant to Minn. Stat. §13D.05, Subd.3(a) to evaluate the performance of an individual who is subject to its authority. The meeting was closed to the public at 7:28 PM. A motion was made by Carol Bomben, seconded Laura Ronbeck, to reopen the general meeting. All in favor. Motion carried unanimously. The general meeting reopened at 8:15 PM.*

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:17 PM.

The next general meeting will be held on December 13, 2012, at 6:30 PM in the District Service Center.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
October 25, 2012
AMENDED MINUTES

1. CALL TO ORDER

Chair Ann Bremer called the regular meeting to order at 6:30 PM at the District Service Center Boardroom. A quorum was declared with the following members in attendance:

272	Eden Prairie	Carol Bomben
273	Edina	(appointment pending)
270	Hopkins	Laura Ronbeck
276	Minnetonka	Bob Quam
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
283	St. Louis Park	Nancy Gores
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent: 286/Thielsen, 281/Tyrrell

Guests:

287 Administration: Sandra Lewandowski, Colleen Baumtrog, Mae Hawkins, Jane Holmberg, Chad Maxa, Char Myklebust, Tom Shultz, and Wauneen Mgeni

287 Staff Members: Douglas Booth, Mike Smart, Jaynie Leung, and Julie Tuorila

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Laura Ronbeck, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from September 27, 2012; North Education Center Change Order Memo, and Routine Human Resource Activities for October 25, 2012. *Motion by Ann Bremer, seconded by Carter Peterson, to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

5. SHARE THE SUCCESS & RECOGNITIONS

Superintendent Lewandowski announced to the Board October's "Above and Beyond" winner, Mrs. Tabitha Johnson, Administrative Assistant for Special Education division. The Board expressed deep appreciation for Tabitha's service.

6. SUPERINTENDENT'S REPORT

Superintendent Lewandowski introduced Dr. Char Myklebust, Executive Director of Mental Health/Partnerships. Char presented a brief overview on the recent safety concerns in three district sites: North Education Center, South Education Center, and West Education Center. The Board learned about administrative actions being taken to address safety concerns expressed by staff members and students.

Sandy presented to the Board a summary of outcomes of the September 28 meeting of the Hennepin County Superintendents and Commissioners as outlined in the memo "What Board Members Should Know About Recent Progress to Address the Hennepin County Graduation Goal."

7. INSTRUCTIONAL REPORT

Dr. Jane Holmberg, Executive Director of Teaching and Learning gave an overview of the Gateway to College grant recently awarded to the Hennepin Technical College (HTC) and District 287 partnership. The \$325,745 grant will provide seed money to establish an Area Learning Center (ALC) program at the Brooklyn Park Campus of HTC. This specialized ALC will offer dual college and high school enrollment and provide additional supports so that students at risk of dropping out of high school can start the process of acquiring a post-secondary degree.

Michael Smart, Online Learning Facilitator and Dr. Jane Holmberg, Executive Director of Teaching and Learning summarized the state and national conference presentations they are making this fall and winter along with Superintendent Lewandowski. These presentations highlight the work that Intermediate District 287 is doing to create a

culture of innovation and report on results. A unique aspect of the reporting is the new “Innovation Report Card.” Board members expressed their appreciation for this realization of an important element of the strategic plan and requested copies of the report card to share within their districts.

8. ADMINISTRATIVE SERVICE REPORTS

Financial Report

Mrs. Mae Hawkins, Director of Finance Services, presented the monthly financial report for September 2012. *Motion by Ann Bremer, seconded by Michèle Kunz, to approve the monthly financial reports as presented. All in favor. Motion carried unanimously.*

Mae presented and recommended approval of the Equity Transfers for FY12. *Motion by Nancy Rowley, seconded by Carol Bomben, to approve the Equity Transfers for FY12 as presented. All in favor. Motion carried unanimously.*

Facilities Report

Tom Shultz, Director of Facilities, presented an overview to the Board of a time-lapse video of the North Education Center (NEC) construction project and Mae reviewed the final NEC Finance Report. Tom referenced progress on long-term facilities documented by the memo “What Board Members Need to Know About Long-Term Facility Planning.”

Human Resources Report - None

9. BOARD BUSINESS

Policy Review & Revision

Mrs. Jaynie Leung, District 287 Counsel, briefly presented to the Board District Admin/Organization (DAO), Employee Rights & Responsibilities (ERR), and Financial Planning/Operations (FPO) Policy Buckets for a First Read.

Mrs. Jaynie Leung, District 287 Counsel, presented and recommended approval of the Board the Board Officers & Operations (BOO) Policy Bucket and Harassment & Violence Policy (NEO 140). *A motion was made by Carter Peterson, seconded by Nancy Rowley, to waive the reading of the Board the Board Officers & Operations (BOO) Policy Bucket and Harassment & Violence Policy (NEO 140) as presented. No discussion. Motion carried unanimously.*

Chair Report

Board Chair Bremer briefly updated the Board on AMSD – MN School Finance Trends and Issues presentation.

Board Chair Bremer briefly updated the Board on the October 23rd “Get on the Bus” Event. Chair Bremer and Board members discussed exclusion and expulsion, talked to students, and staff at Shady Oak formally PCA. Chair Bremer discuss the West Education Center site visit. Chair Bremer and Board members discussed security issues and were given a great presentation on Alternative to Suspensions which is known as “Bulldog Bucks”, an incentive program for students. Chair Bremer and Board members briefly updated the Board on their visit to Omegon, a care and treatment center located in Hopkins. District 287 provides the educational component; the Board members received a brief overview on the program. Board members Kunz, Bomben, and Peterson briefly discussed their appreciation of the staff at Intermediate District 287.

Board Chair Bremer reminded the Board of the upcoming Local 2209/Board Breakfast scheduled for October 30.

AMSD Report – None Once Around the Table

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:15 PM.

The next general meeting will be held on November 8, 2012, at 6:30 PM in the District Service Center.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD – December 13, 2012**

LICENSED STAFF

1. New Hires:

A. Regular

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B. Reinstatement of Licensure Waivers

C. Temporary

- BENJAMIN VENNES, Independent Study Social Studies Instructor at Brooklyn Center High School, effective October 24, 2012 through June 30, 2013.
- LIAM BAUCOM, Independent Study English Instructor at SECA, effective October 22, 2012 through June 30, 2013.
- MAIA CALDWELL, Independent Study Social Studies Instructor at Eden Prairie High School, effective November 14, 2012, through June 30, 2013.
- JOSEPH STEINERT, Phy. Ed. Instructor at South Education Center, effective November 19, 2012 through June 6, 2013.
- ERICA DAVIDSON, Independent Study Math Instructor at Eden Prairie High School, effective July 1, 2012 through June 30, 2013.
- COLLEEN S. BAUMTROG, Executive Director of Administrative Services, additional 93 hours effective, July 1, 2012 through, November 30, 2012, to complete work related to Human Resources, NEC and other administrative issues.
- BARBARA HURLEY, Independent Study English Instructor at Brooklyn Center High School, effective October 31, 2012 through June 30, 2013.
- MONICA MOMMSEN, Occupational Therapist at the District Service Center, effective October 29, 2012 through January 25, 2013.
- CHRISTOPHER A. RAEBEL, Science Instructor at Shady Oak effective November 30, 2012 through February 1, 2013.
- CHRISTINA SHIDLA, EBD Instructor at North Education Center, effective August 1, 2012 through May 31, 2013.
- TRAVIS J. BUSCH, Independent Study Math Instructor at Brooklyn Center High School, effective October 31, 2012 through June 30, 2013.

2. Extended Leaves of Absence:

A. Unpaid

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B. Military Leave

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3. Separations:

A. Dismissal

-

B. Resignation

-

C. Retirement (Regular/Disability)

- SUSAN F. BODELSON, Vision Instructor at the District Service Center, effective June 7, 2013.

4. Other:

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NON-LICENSED STAFF:

1. New Hires:

A. Regular

- ROSEMARIE VALENCOUR, Clerical at the District Service Center, **refill for J. Wiley**, effective November 15, 2012 Step 3 Grade 5 - 12 month 1.0 FTE.
- CANDACE ANDERSON, Education Assistant at South Education Center, **additional position due to increased enrollment**, effective November 19, 2012 Step 7 Lane 5 +BA - .875 FTE.
- KIMBERLEY RICHTER, Education Assistant at Northwest Tech Center, **additional position due to increased enrollment**, effective November 12, 2012 Step 11 Lane 5 +BA – .875 FTE.
- DANIEL KURTZEG, Education Assistant at North Education Center, **additional position due to increased enrollment**, effective November 19, 2012 Step 11 Lane 5 +BA – .875 FTE.
- MICHELE DENZER, Assistant Cook at North Education Center, **new position**, effective November 26, 2012 10 month – .5 FTE.
- SUZANNE HAVEKOST, Education Assistant at West Education Center, **refill for J. Kent**, effective January 2, 2013 Step 10 Lane 5 +BA - .875 FTE.
- AISHA ANDERSON, Education Assistant at South Education Center, **additional position due to increased enrollment**, effective December 5, 2012 Step 11 Lane 3 + 30 credits - .875 FTE.

- NIKKI MCCOMB, Education Assistant at West Education Center, **additional position due to increased enrollment**, effective December 5, 2012 Step 10 Lane 1 - .875 FTE.

B. Temporary

- MARIBEL FLORES, AVID Tutor, effective November 12, 2012 through June 7, 2013.
- JUDY MARHULA, Education Assistant at Edgewood Education Center, effective November 15, 2012 through February 13, 2013.
- RAY GARNER, Education Assistant at South Education Center, effective November 12, 2012 through June 7, 2013.
- SUZANNE HAVEKOST, Education Assistant at West Education Center, effective November 29, 2012 through December 21, 2012.

C. Substitutes

- Nicole Nelson Melissa Riel
- Vergina Virgous Mary DesMarais

2. Extended Leaves of Absence:

A. Unpaid

- CASSANDRA WELK, Education Assistant at Northwest Tech Center, .875 FTE effective January 28, 2013 through March 8, 2013.

3. Separations:

A. Dismissal

-

B. Resignation

- CLYDE HAERLE, Education Assistant at Northwest Tech Center, effective December 31, 2012.
- MARLENE ZENE, Clerical at Edgewood Education Center, effective November 30, 2012.
- JENNIFER J JOHNSON, Education Assistant at Edgewood Education Center, effective December 20, 2012.

D. Retirement (Regular/Disability)

- Lee Ann Gelhaye, Parent Child Specialist at North Education Center, effective December 31, 2012.

4. Other:

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: November 20, 2011

To: Sandra Lewandowski

From: Thomas Shultz, Director of Facilities

RE: Hennepin County Lease Renewal at West Education Center

The current lease with Hennepin County for space at West Education Center located at 11140 Bren Road West, Minnetonka, MN 55343 will terminate April 30, 2013. No funds are exchanged; ISD 287 provides Hennepin County with office space and they, in turn, provide ISD 287 with a Probation Officer.

This lease was approved by the Board Facilities Committee at the November 20, 2012 meeting, and is being presented as part of the Consent Agenda.

The new lease term would run from May 1, 2013 through April 30, 2016.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: November 20, 2012
To: Sandra Lewandowski
From: Thomas Shultz, Director of Facilities
RE: NEC Change Orders

The following is a list of Change Orders (COs) for the North Education Center construction project. According to the Board-approved decision making process, *Levels of Authority*, those items that are less than \$10,000 may be approved by District Administration. Those items greater than \$10,000 but less than \$25,000 may be approved by the Facilities Committee.

Three Change Orders being presented are within the District Administration levels and are being presented as information only: J.E. Dunn CO #93, #94 and #95.

J. E. Dunn Change #96 and #97 were approved by the Board Facilities Committee at the November 20, 2012 meeting and are being presented as part of the Consent Agenda.

Cost of Change Orders being presented as information only:	\$ 12,503.00
Cost of Change Orders needing Committee approval:	<u>30,718.00</u>
Total of all Change Orders being presented:	<u>\$43,221.00</u>

Administration Decision

J. E. Dunn

Change Order #93	Added roof dam as air barrier	3,483.00
Change Order #94	Tech Package RFI No. 34 calling for addition of several Power supplies for exterior access doors to allow door Control system in Tech Package to control the door Locking individually	3,255.00
Change Order #95	Added metal panels at stairs B01 and B05 to close off tight Areas and cover radiant heater piping	5,765.00

Facilities Committee Decision

J. E. Dunn

Change Order #96	Conflict with air supply vent and light fixtures, chilled beams need to be relocated	20,000.00
Change Order #97	Delete rock at swale and add filter fabric and drainage socks at swale and ponds; added concrete water break on aback side of curb	10,718.00



Karen Bendtsen receives Teacher of the Year Award from Arc MN Awards Committee Chairs Karen Larson(L) & Hunter Sargent(R).

For Immediate Release:

December 11, 2012

Contact: Keith Hovis, MDE

651.582.8275

keith.hovis@state.mn.us

Minnesota Students Shine in International Assessments

State Eighth Grade Students Post High Scores in the Trends in International Mathematics and Science Study (TIMSS)

ROSEVILLE – Today, a report released from the National Center for Educational Statistics (NCES) shows Minnesota students posting high scores in both math and science, outperforming peers both nationally and internationally.

The report looks at the Trends in International Mathematics and Science Study (TIMSS), comparing the performance of U.S. fourth and eighth grade students in math and science against their international counterparts. Of the U.S. states and international education systems that participated, Minnesota eighth grade students scored 6th highest in science and 7th highest in math.

“Today, our students should stand proud to be ranked among the best in the world for math and science. There is no question we live in an increasingly global economy, and for our students to thrive in the workforce, they need to possess skills that will keep them competitive,” Education Commissioner Brenda Cassellius said. “I look forward to digging into this report, using the information given, along with our own state testing data, as we strive to increase achievement for every Minnesota student.”

This year, Minnesota’s scores for eighth-grade students were above both the TIMSS scale average and the U.S. national average in science and math. Minnesota’s scores placed it at the top of the pack for math and science, along with Korea, Singapore, Chinese Taipei, Japan and Massachusetts.

In looking at Minnesota’s scores, the state has seen significant growth since 1995, with the average scores for eighth-grade students increasing by 5% in math and 3% in science.

To gauge an educational system’s performance, TIMSS takes a strategic sample of students that best represents the system as a whole, including all subgroups in the group that is tested. In Minnesota, approximately 55 schools and 2,500 students participated. These students take both subjects.

For more information, visit <http://nces.ed.gov/timss/>.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

INTER-OFFICE MEMORANDUM

TO: Sandra Lewandowski, Superintendent

FROM: Char Myklebust, Executive Director of Mental Health and Partnerships

DATE: December 10, 2012

Re: **What Board Members Should Know About the SAMHSA/MacArthur Grant**

History

At the beginning of the 2012-13 school year, Minnesota was one of eight states chosen to receive funding from the Substance Abuse and Mental Health Services Administration (SAMHSA) and the John D. and Catherine T. MacArthur Foundation. Grant funding and supports are designed to improve diversion policies and programs for justice-involved youth with co-occurring mental health and substance abuse disorders. Intermediate District 287 is one of several agencies to serve on the Minnesota Core Team. Others represented include the National Alliance for the Mentally Ill (NAMI), Minnesota Department of Education (MDE), Minnesota Department of Human Services (DHS mental and chemical health), Hennepin County Attorney's Office, Volunteers of America (private mental/chemical health treatment facilities), and the Governor's Juvenile Justice Advisory Committee (JJAC).

Project Goal

The goal is to increase the number of youth with co-occurring mental health and substance abuse issues diverted to appropriate community-based behavioral health services, and to reduce the unnecessary contact of these youth with the juvenile justice system. The development of more effective diversion policies and programs will result in better outcomes for youth and more appropriate use of behavioral health and juvenile justice services. Minnesota chose to design a school-based model, as school arrests propel a disproportionate number of youth to the juvenile corrections system. Research indicates that youth arrests result in little more than the creation of juvenile arrest records that negatively impact the futures of arrestees.

Recent Activities

Since receiving the grant, the Minnesota Core Team has met several times to develop a work plan and the Minnesota Home Team, which includes District 287 parents and students as well as other stakeholders, has met twice to provide feedback to the home team. Additionally, the Core Team traveled to Maryland in September to receive guidance from nationally renowned experts. The Core Team is developing a tool that will become a State template for diverting low level juvenile offenders to mental and chemical support systems. The tool will help school district and community (e.g. school resource officers) teams to make decisions about mental and chemical health screening and referrals when criminal charges might be considered.

Bill Wyss, DHS, and Dr. Char Myklebust, District 287, traveled to Washington D.C. in early December to present the Minnesota project to the national Models for Change conference and to learn from other states. They learned that there is national concern about the overrepresentation of youth with mental and chemical health issues in the juvenile justice system. Much of the problem stems from the lack of appropriate community resources for youth with mental and/or chemical health problems; especially those with co-occurring disorders.

The Core Team plans to pilot the new protocol at three 287 sites; North Education Center, South Education Center, and West Education Center. Eventually, the model will also be tried in rural Minnesota school districts. Future plans include bridges to school-linked mental health grants, should the legislature authorize this program. Implementation is planned for January 2013.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: December 3, 2012

To: Colleen Baumtrog, Executive Director of Administrative Services
Sandy Lewandowski, Superintendent

From: Chad Maxa, Director of Information Technology

Re: What Board Members Should Know About Technology in 287

Since July of this year the IT Department has worked diligently to complete the technology project at the North Education Center, in addition to several other technology-driven initiatives throughout the District. It has been very exciting to see all the things we've been able to do as a result of the work we've done to strengthen and stabilize our infrastructure.

So that our systems result in the flawless execution of our students' educational programs, we strive to align all that we do with the Superintendent's leadership goals. Below are our highlights for the year so far:

Technology

- NEC data center is online and fully operational.
- We have worked with TIES to design a redundant Internet connection and redundant building connections to maintain a high availability network for staff and students.
- We are currently in the process of replacing Nextels with Motorola Two-way Radios, resulting in a 10 month return on investment.
- We have 88 servers in production throughout the District. The IT Department is able to quickly provision servers as operational and instructional needs arise. Our departmental response time is crucial to meet staff and student needs.

Instruction

- Continued expansion of our Moodle environment: We have doubled the amount of Moodle servers since last year.
- The IT Department is currently supporting 639 iPads within the District, the majority of which are used to meet the unique learning needs of our students.

High Performing Staff

- Implemented Halogen, our new performance management system to ensure we have a high performing staff.
- On November 8th we delivered training to educational assistants across the entire District via a webinar. The District saved significant travel costs and time. We also recorded the Webinar so new staff members can view the training session any time.
- Performed a comprehensive review of all IT policies and procedures. Our legal counsel is currently working with me to revise all IT procedures to ensure they are aligned with board policies and best practices.

Innovation

- Hennepin County data sharing: We are leading the charge to share student data between Hennepin County districts and Hennepin County for mobile, at-risk students.
- Developing a Mandatory Technology Training Moodle course so all staff members are able to learn about technology at their own pace, anytime, from anywhere on the Internet.
- Member District Portal: One place where Member Districts can go to access their information and resources that will allow them to make decisions on how to best serve their students.

From: Bob Barnett <BBarnett@mdaleadership.com>

Date: Wednesday, December 12, 2012 6:42 PM

To: Tech <slewandowski@district287.org>

Cc: "glewis@bigstwincities.org" <glewis@bigstwincities.org>, "lblyth@bigstwincities.org" <lblyth@bigstwincities.org>

Subject: Big Brothers Big Sisters Board of Directors

Dear Sandra,

I am writing as Chair of the Big Brothers Big Sisters Governance Committee to let you know that just this past Monday evening, you were elected to the Big Brothers Big Sisters Board of Directors...congratulations. I look forward to working with you on the Board.

One question I have is what your preference for a Board Committee assignment might be. No particular committee is "in need" of members at this time, but your expertise and experience as an educator leads me to observe that you would make a great contribution to the Program Committee....However, it is most important that you join the committee where your interests are the strongest.

It would be great to let me know by about December 21.

As a heads-up....once you select a committee, you will be invited to the first committee meeting in the New Year – typically a week or two before the full Board meeting. The first full Board meeting of 2013 is scheduled for February, 11. I am attaching the full schedule of meetings for 2013 for your information. Customarily, new Board members attend a 1.5-2 hour "Board Member Orientation" session before their first full Board meeting.... Linda Blyth, who is Gloria Lewis' assistant and liaison to the Board and Committees, will let you know if that gets scheduled. If you have other questions about Board or agency "operations", Linda is the person to contact.

Again, please accept my congratulations....contact me if you have questions....and let me know your preference for a Board committee.

Happy holidays to you,

Bob

[Robert C. Barnett, Ph.D., L.P.](#)

[Senior Fellow](#)

MDA Leadership Consulting

150 South Fifth Street, Suite 3300

Minneapolis, MN 55402

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – December 13, 2012

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: Approval of Routine Monthly Finance Report

PRESENTED BY: Mae L. Hawkins, Director of Finance

1. Background Information

The October Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Fund 06, Building Construction, total \$31,577,060, or 38.7% of the Original Revenue Budget of \$81,503,213. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. During FY13, we are receiving cash payments at 64.3% of the entitlement. That compares to 90% in FY09, 73% in FY10, 70% in FY11, and 64.3% in FY12. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Fund 06, Building Construction, total \$19,452,705, or 23.7% of the Original Expenditure Budget of \$82,045,055.

The numbers as of the end of the prior fiscal year at June 30th are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change until the audit is finalized.

DDA

Attachments

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

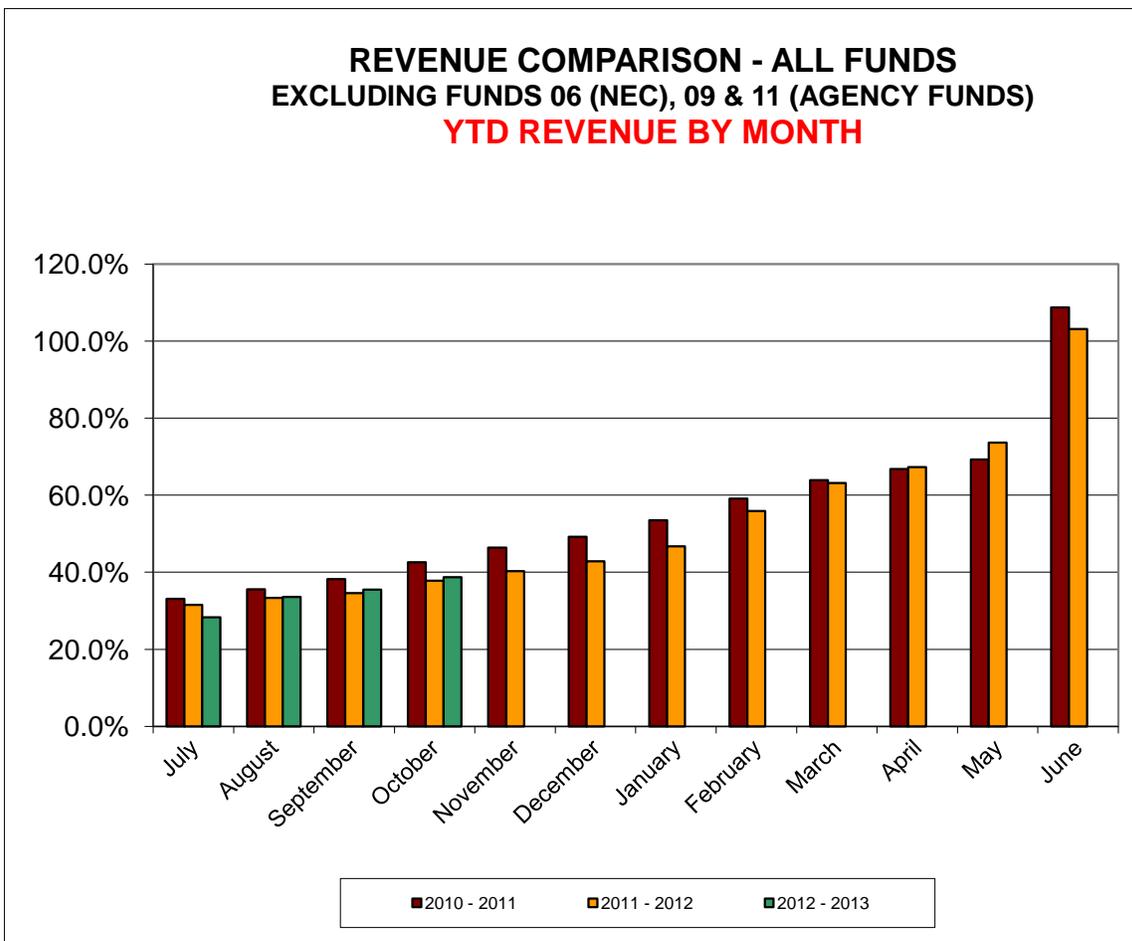
Abstentions: _____

DISTRICT 287

REVENUE COMPARISON

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

Month	2010 - 2011		2011 - 2012		2012 - 2013	
	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	24,850,317	33.1%	25,873,696	31.5%	23,083,337	28.3%
August	1,917,864	35.6%	1,547,432	33.4%	4,277,483	33.6%
September	1,976,441	38.2%	1,014,685	34.6%	1,595,333	35.5%
October	3,267,074	42.6%	2,606,586	37.8%	2,620,908	38.7%
November	2,880,502	46.4%	2,065,709	40.3%		
December	2,114,810	49.2%	2,114,041	42.9%		
January	3,197,405	53.5%	3,139,401	46.7%		
February	4,262,556	59.1%	7,524,683	55.9%		
March	3,559,420	63.9%	5,978,317	63.1%		
April	2,208,715	66.8%	3,434,961	67.3%		
May	1,840,429	69.3%	5,160,949	73.6%		
June	29,664,054	108.7%	24,252,121	103.1%		
TOTAL	81,739,588	108.7%	84,712,582	103.1%	31,577,060	38.7%
BUDGET	75,178,488		82,141,328		81,503,213	



REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report
 STATEMENT OF REVENUE
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 10/01/12 TO 10/31/12

RUN: MON 120312 10:46 PAGE 1

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11
 SORTED BY: ACCOUNT FD
 SUBTOTALLED BY: ACCOUNT FD
 SERIES TOTALS: <None Selected>
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	REVISED BUDGET	10/01/12 TO 10/31/12	FISCAL YEAR 201207 RECEIVED THRU 10/31/12	REMAINING ON 10/31/12	PERCENT REMAINING
01 GENERAL FUND	18,549,637.64	17,482,477	108,310.84	7,564,598.82	9,917,878.18	56.73 %
02 FOOD SERVICE FUND	364,196.44	504,261	8,070.10	8,879.28	495,381.72	98.23 %
04 COMMUNITY SERVICE FUND	236,201.05	220,705	20,766.12	44,934.72	175,770.28	79.64 %
06 BUILDING CONSTRUCTION FUND	43,176.26	0	71.67	130.21	130.21-	0.00 %
07 DEBT SERVICE FUND	5,666,623.62	5,163,238	0.00	819,521.00	4,343,717.00	84.12 %
08 TRUST FUND	543,411.13	0	43,893.98	120,153.35	120,153.35-	0.00 %
10 SCHOLARSHIP FUND	52,597.25	0	0.00	0.00	0.00	0.00 %
12 ALC-ACADEMIC	9,728,396.17	9,322,543	205,541.14	5,283,988.37	4,038,554.63	43.32 %
13 CAREER & TECH	1,701,733.42	1,822,332	150.00	1,016,802.55	805,529.45	44.20 %
14 SPECIAL EDUCATION	47,301,531.63	46,960,457	2,230,506.75	16,696,154.89	30,264,302.11	64.44 %
20 INTERNAL SERVICE FUND	539,254.78	0	0.00	17,051.90	17,051.90-	0.00 %
41 DONATIONS	704.62	0	0.00	180.00	180.00-	0.00 %
51 STUDENT CLUBS	28,294.67	27,200	3,668.70	4,795.56	22,404.44	82.36 %
*** REPORT TOTALS:	84,755,758.68	81,503,213	2,620,979.30	31,577,190.65	49,926,022.35	61.25 %

DISTRICT 287

EXPENDITURE COMPARISON

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

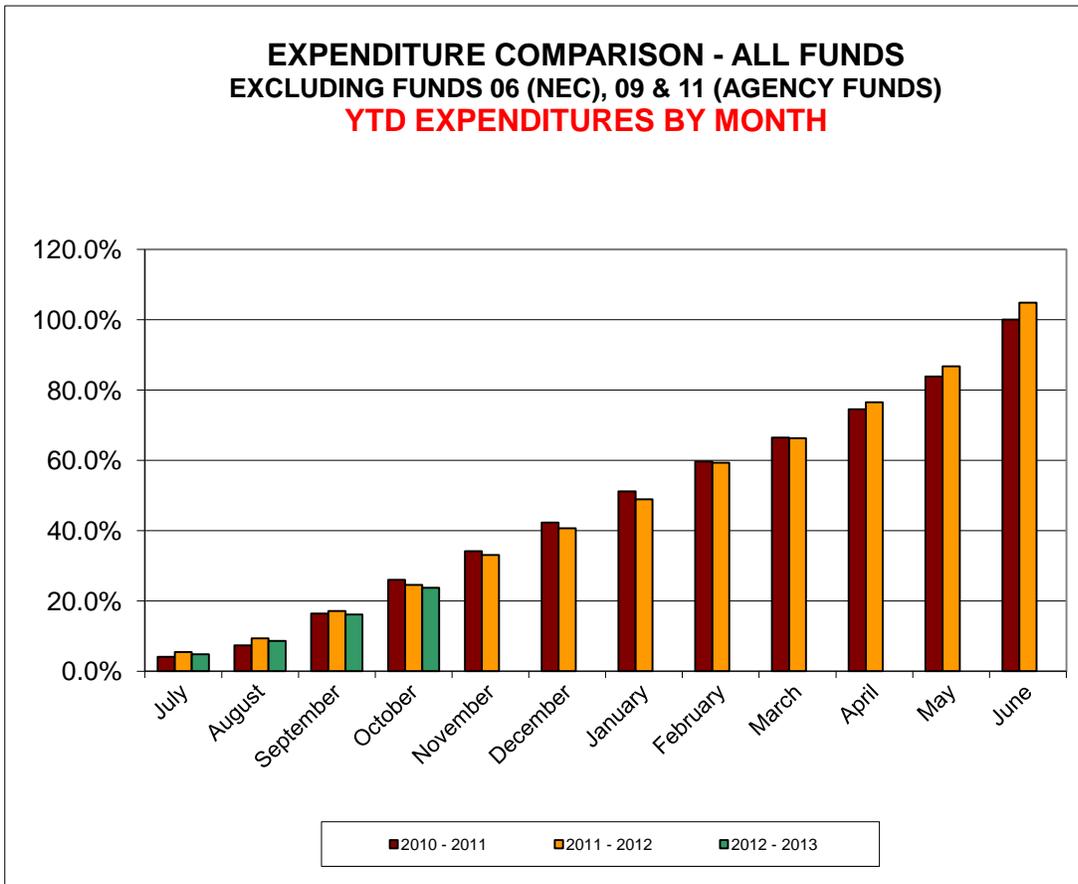
Month	2010 - 2011		2011 - 2012		2012 - 2013	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	2,997,044	4.0%	4,426,791	5.4%	3,922,779	4.8%
August	2,470,164	7.4%	3,242,009	9.4%	3,118,331	8.6%
September	6,695,052	16.4% ¹	6,314,818	17.1%	6,204,141	16.1%
October	7,071,964	26.0%	6,114,673	24.6%	6,207,454	23.7%
November	6,026,323	34.1%	6,924,324	33.0%		
December	6,049,172	42.3%	6,234,872	40.7%		
January	6,554,858	51.2%	6,740,058	48.9%		
February	6,315,161	59.7%	8,521,079	59.3%		
March	5,037,604	66.5%	5,671,596	66.3%		
April	5,900,120	74.5%	8,378,469	76.5% ²		
May	6,923,777	83.8%	8,376,008	86.7% ³		
June	11,979,044	100.0%	14,816,672	104.9% ⁴		
TOTAL	74,020,282	100.0%	85,761,367	104.9%	19,452,705	23.7%
BUDGET	74,008,146		81,786,192		82,045,055	

¹ Includes \$1,132,399.50 payment for purchase of Hosterman land

² Includes \$2,139,705.64 in MDE Tuition Refunds for prior years paid back to member districts (FY09-10)

³ Includes \$531,813.67 in MDE Tuition Refunds for prior years paid back to other districts (non-member access fee)

⁴ Includes \$1,942,041.25 in MDE Tuition Refunds for prior years paid back to other districts (FY10-11)



REPORT: EXPREV 007 EXPENDITURE SUMMARY BY FUND - Board Rept
 STATEMENT OF EXPENDITURES
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 10/01/12 TO 10/31/12

RUN: MON 120312 10:46 PAGE 1

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11
 SORTED BY: ACCOUNT FD
 SUBTOTALLED BY: ACCOUNT FD
 SERIES TOTALS: <None Selected>
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	REVISED BUDGET	10/01/12 TO 10/31/12	FISCAL YEAR 201207 EXPENDED THRU 10/31/12	ENCUMBERED THRU 10/31/12	REMAINING ON 10/31/12	PERCENT REMAINING
01 GENERAL FUND	21,995,309.30	18,545,623	1,376,042.94	5,849,351.90	1,996,728.02	10,699,543.08	57.69 %
02 FOOD SERVICE	364,196.44	504,261	45,735.89	96,824.15	165,963.60	241,473.25	47.88 %
04 COMMUNITY SERVICE FUND	215,125.60	220,705	15,852.09	60,135.55	90.00	160,479.45	72.71 %
06 BUILDING CONSTRUCTION FUND	26,403,270.70	0	527,943.36	374,837.76	5,827,505.30	6,202,343.06-	0.00 %
07 DEBT SERVICE FUND	4,332,730.63	3,969,369	0.00	1,337,934.38		2,631,434.62	66.29 %
08 TRUST FUND	536,642.32	0	44,089.17	120,348.54		120,348.54-	0.00 %
10 SCHOLARSHIP FUND	7,010.18	0	262.00	4,928.54		4,928.54-	0.00 %
12 ALC-ACADEMIC	9,548,579.71	9,322,543	769,704.11	2,182,947.93	739,731.14	6,399,863.93	68.64 %
13 CAREER & TECH	1,966,969.13	1,876,852	118,194.00	301,063.60	16,784.89	1,559,003.51	83.06 %
14 SPECIAL EDUCATION	46,309,734.31	47,578,502	3,835,563.06	9,454,220.97	923,283.03	37,200,998.00	78.18 %
20 INTERNAL SERVICE FUND	457,010.40	0	0.00	42,605.03		42,605.03-	0.00 %
51 STUDENT CLUBS	28,058.97	27,200	2,010.94	2,344.03	1,600.00	23,255.97	85.49 %
*** REPORT TOTALS:	112,164,637.69	82,045,055	6,735,397.56	19,827,542.38	9,671,685.98	52,545,826.64	64.04 %

Partner in Education

DATE: **October 16, 2012**

TO: Members of the School Board

FROM: Mae L. Hawkins, Director of Finance

RE: **Cash Report - October** Claims, Payroll, Receipts, Investments and Cash Position

A. Recommendation: Request the Board approve payment of the items listed below:

- | | | |
|---|----------|--------------------------------|
| 1. Claim payments for: October 2012 | Totaling | <u><u>\$ 3,915,239.37</u></u> |
| a) Check #'s 489028 - 489420, 70010919 - 70011027
and Electronic Wire Transfers - #'s 2355 - 2359, 3076, 80000327 - 80000340
and P-Card purchases 90000000 - 90000005 | | |
| 2. Payroll for: October 2012 | Totaling | <u><u>\$ 2,378,940.97</u></u> |
| a) Check #'s 675548 - 675550
b) Direct Deposit #'s 219378 - 220299 (voided), 220300 - 222144
and Electronic Wire Transfers - #'s 4089 | | |
| 3. Receipts for: October 2012 | Totaling | <u><u>\$ 11,537,350.98</u></u> |
| a) Receipt #'s 131447 - 131631 | | |
| 4. Investments at end of month | Totaling | <u><u>\$ 5,624,421.90</u></u> |

Expenditures, wire transfers, payroll, claims receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

**INTERMEDIATE DISTRICT 287
INVESTMENTS ON HAND
OCTOBER 31, 2012**

INV NBR	INSTITUTION	INV TYPE	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
3433	BANK OF INDIA CD N.Y.N.Y.BK CD	CD/COUP	0.400	09/12/12	03/13/13	249,000.00
3434	BANK HAPOALIM CD N.Y.N.Y. BK CD	CD/COUP	0.300	09/14/12	03/14/13	249,000.00
3435	1ST NIAGARA CD BUFFALO N.Y. CD	CD/COUP	0.300	09/14/12	03/14/13	249,000.00
3436	GE CAP RET BK DRAPER UT CD	CD/COUP	0.300	09/14/12	03/14/13	249,000.00
3437	MERRICK BANK CD SOUTH JORDAN UT CD	CD/COUP	0.250	09/19/12	03/19/13	249,000.00
3438	AMERN MOMENTUM CD TAMPA FL CD	CD/COUP	0.250	09/19/12	01/22/13	249,000.00
3439	BANCO POPULAR CD HATO REY PR CD	CD/COUP	0.350	09/19/12	03/19/13	249,000.00
3440	BANK CHINA NY CD NEW YORK CITY N.Y. CD	CD/COUP	0.300	09/19/12	03/19/13	249,000.00
3441	BANK BARODA CD NEW YORK CITY N.Y.CD	CD/COUP	0.350	09/19/12	03/19/13	249,000.00
3442	WORLD FINANCIAL NTRWK BANK WILMINGTON D.E. CD	CD/COUP	0.450	09/19/12	03/19/13	200,000.00
3443	FOX CHASE BK HATBORO PA CD	CD/COUP	0.250	09/19/12	03/19/13	249,000.00
3444	ST BK OF INDIA CD CHICAGO IL CD	CD/COUP	0.400	09/20/12	03/20/13	249,000.00
3445	BBCN BK LOS ANGEL LOS ANGELES CA CD	CD/COUP	0.250	09/21/12	03/21/13	249,000.00
3446	MEDALLION BANK CD SALT LAKE CITY UT CD	CD/COUP	0.250	09/21/12	03/21/13	249,000.00
3447	APPLE BANK MANHASSET NY CD	CD/COUP	0.100	09/26/12	12/27/12	249,000.00
3448	PLAINSCAP BK CD DALLAS TX CD	CD/COUP	0.200	09/26/12	12/26/12	249,000.00
3449	GLACIER BANK CD KALISPELL MT CD	CD/COUP	0.250	09/26/12	03/26/13	249,000.00
3450	FRANKLIN BK CD PLAINS TOWNSHIP PA CD	CD/COUP	0.200	09/25/12	03/25/13	249,000.00
3451	21ST CENTY BK CD LORETTO MN CD	CD/COUP	0.200	09/27/12	12/27/12	249,000.00
3452	FED SVGS BK CD OVERLAND PARK KS CD	CD/COUP	0.200	09/27/12	03/27/13	207,000.00
3453	NEWBRIDGE BANK CD GREENSBORO NC CD	CD/COUP	0.150	09/28/12	12/28/12	249,000.00
	WESTERN ASSET INST GOV					1,000.00
**	ENERBANK USA INTEREST BEARING CD-WELLS FARGO	CD/COUP	0.750	12/09/10	12/10/12	235,000.00
**	STANDARD B T IL INT BEARING CD-WELLS FARGO	CD/COUP	1.550	06/22/10	06/24/13	245,000.00

OCTOBER 31, 2012 **5,619,000.00**

** WELLS FARGO SECURITIES MONTHLY ACCUMULATIVE INT. @ MATURITY 5421.90

INVESTMENTS AT END OF MONTH 5,624,421.90

Intermediate District 287

Cash Position Sheet- Monthly Total Net Cash- All Accounts

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

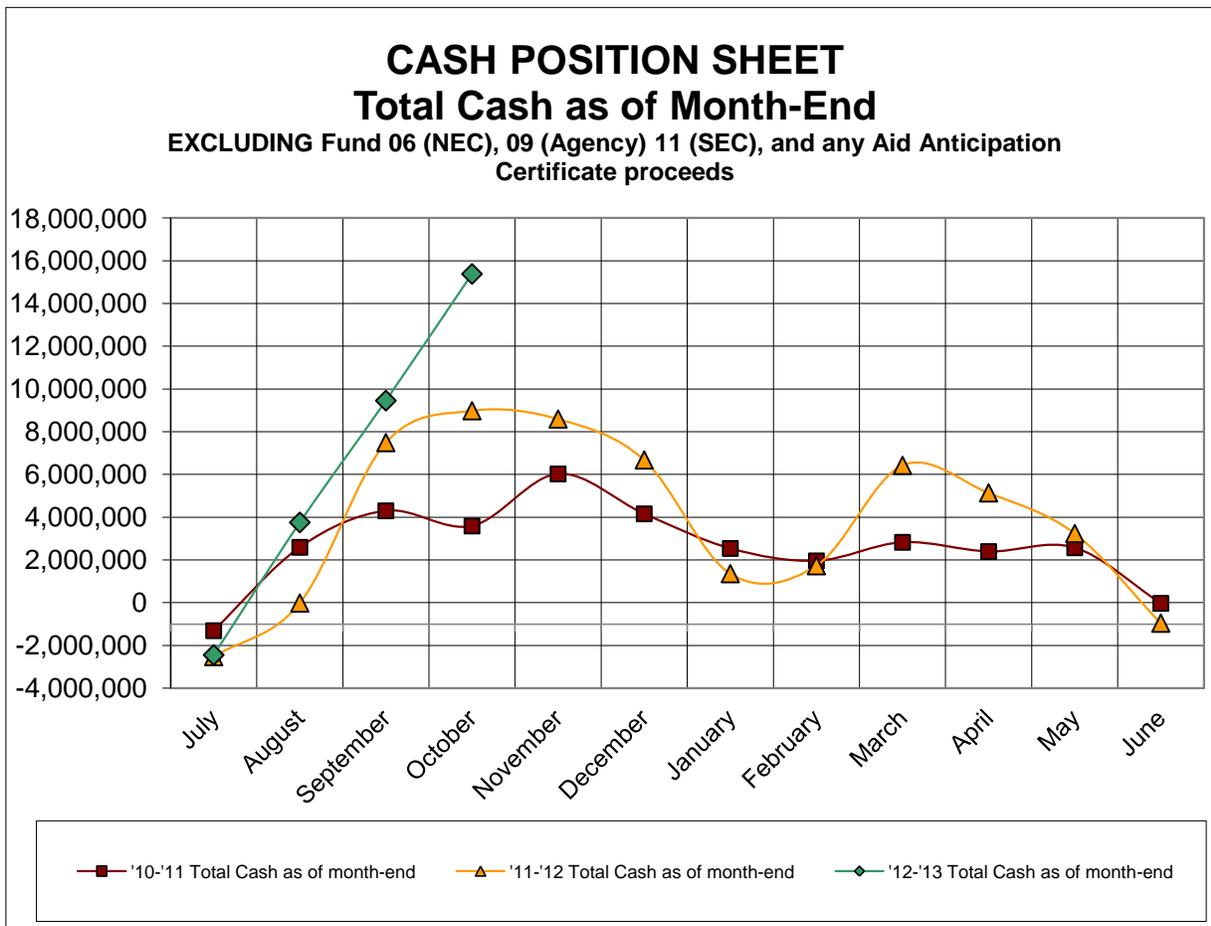
<u>Date</u>	<u>'10-'11 Total Cash as of month-end</u>	<u>'11-'12 Total Cash as of month-end</u>	<u>'12-'13 Total Cash as of month-end</u>
July	-1,311,376 ¹	-2,523,529 ^{2,3}	-2,447,118 ⁴
August	2,589,499 ¹	-15,086 ^{2,3}	3,754,626 ⁴
September	4,297,117	7,492,933 ³	9,454,172 ⁴
October	3,587,135 ²	8,982,957 ³	15,382,409 ⁴
November	6,023,170 ²	8,595,697 ³	
December	4,155,869 ²	6,678,835 ³	
January	2,536,880 ²	1,358,298 ³	
February	1,956,153 ²	1,728,796 ³	
March	2,824,310 ²	6,426,638 ³	
April	2,391,598 ²	5,136,821 ³	
May	2,569,311 ²	3,240,235 ³	
June	-33,370 ²	-959,957 ³	

¹ excludes Aid Anticipation Certif. proceeds of \$4,902,195.65 in Oct. 2009, paid back in Sept. 2010

² excludes Aid Anticipation Certif. proceeds of \$3,601,990.60 in Oct. 2010, paid back in Sept. 2011

³ excludes Aid Anticipation Certif. proceeds of \$5,900,000.00 in July 2011, paid back in Aug. 2012

⁴ excludes Aid Anticipation Certif. proceeds of \$9,900,000.00 in Aug. 2012



INTERMEDIATE DISTRICT 287

OCTOBER 2012 ACTIVITY

WIRE TRANSFERS IN:

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
10/11/12	HENN TECH COLLEGE	MSDLAF	823684	60.10	INV#70014 SPIRAL BINDING-ATTAIN
10/12/12	EDUC - STATE AID	MSDLAF	827759	21,331.76	01S211 GENERAL ED AID FY1213
	EDUC - STATE AID	MSDLAF	827759	2,132,750.83	01S360 SPEC EDUCATION FY1213
10/22/12	MN DEPT OF ED	MSDLAF	837343	29,802.52	MATH & SCIENCE PARTNERSHIP GY12-13
10/30/12	EDUC - STATE AID	MSDLAF	851800	170,739.12	01S211 GENERAL ED AID FY1112
	EDUC - STATE AID	MSDLAF	851800	5,637,206.92	01S360 SPEC EDUCATION FY1112
	EDUC - STATE AID	MSDLAF	851800	31,997.64	01S211 GENERAL ED AID FY1213
MTD TOTALS				8,023,888.89	

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
10/12/2012	MSDLAF	BANK OF MONTREAL	2355	132,897.04	P-CARDS SEPT 12
	MSDLAF	BANK CARD SERVICES	2356	264.81	MERCHANT CARD FEES SEPT 12
	MSDLAF	CORPORATE HEALTH	2357	4,565.20	CHS FLEX PAYMENTS (6/30) OCT12
	MSDLAF	US BANK		1,194,172.98	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000327	20,666.43	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000328	133,301.96	FEDERAL TAXES
	MSDLAF	US BANK	80000329	55,301.58	EMPLOYEE & EMPLOYER 403B
	MSDLAF	MN DEPT OF REV	80000330	272,904.75	FEDERAL TAXES
	MSDLAF	EBC	80000331	73,056.55	STATE WITHHOLDING TAXES
10/31/2012	MSDLAF	US BANK		1,184,033.60	DIRECT DEPOSIT PAYROLL
	MSDLAF	US BANK	2358	103.50	ARP FEES VOUCHER ACCT AUG12
	MSDLAF	CHS	2359	44,089.17	CHS FLEX PAYMENTS OCT12
	MSDLAF	EBC	80000332	20,785.80	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000333	132,063.65	FEDERAL TAXES
	MSDLAF	US BANK	80000334	50,831.42	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	US BANK	80000335	70,737.61	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000336	56,321.60	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000337	270,589.56	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000338	72,498.28	STATE WITHHOLDING TAXES
	MSDLAF	US BANK	80000339	43,820.31	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	US BANK	80000340	71,183.81	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	3076	24.71	ARP FEES RECEIPT ACCT AUG12
	MSDLAF	US BANK	4089	47.47	ARP FEES PAYROLL ACCT AUG12
MTD TOTALS				3,904,261.79	

**DONATIONS
INTERMEDIATE DISTRICT 287
2012-2013**

October 2012

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
9/28/12	CHECK		\$ 100.00	AHLUWALIA, BASANT		NEC	CLASSROOM
10/22/12	CHECK		\$ 25.00	HANAGAN, MARY		EDGEWOOD	GARDEN
10/1/12	CHECK		\$ 135.66	TARGET TAKE CHARGE OF EDUCATION		NECA	ALL
10/23/12	CHECK		\$ 516.65	TARGET TAKE CHARGE OF EDUCATION		NEC	ALL
9/27/12	CHECK		\$ 39.03	TARGET TAKE CHARGE OF EDUCATION		EPSILON	ALL
9/27/12	CHECK		\$ 156.39	TARGET TAKE CHARGE OF EDUCATION		OMEGON	ALL
			\$ 972.73				

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – December 13, 2012

AGENDA SECTION: ADMINISTRATIVE SERVICES

ITEM: Recommendation for Board Acceptance of the
Unaudited Financial Report for FY12

PRESENTED BY: Mae L. Hawkins, Director of Finance

1. Background Information

The unaudited financial information for FY12 will be presented for Board information. The report shows that the Unassigned General Fund Balance at June 30, 2012 was \$6,187,960 or 8.54%.

2. Fiscal Impact/Funding Source:

3. RECOMMENDED ACTION: The Board accepts the unaudited financial information report for FY12.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

INTERMEDIATE DISTRICT 287
UNAUDITED FUND BALANCES JUNE 30, 2012
FY12

PROGRAM	BEGINNING FUND BALANCE 7/1/2011	FY12 REVENUE			FY12 EXPENDITURES			FY12 FUND BALANCE			FY12 TRANSFERS PROPOSED	ADJ. FUND BALANCE 6/30/2012
		REVISED BUDGET	UNAUDITED ACTUAL REVENUE	BUDGET TO ACTUAL VARIANCE	REVISED BUDGET	UNAUDITED ACTUAL EXPENDITURES	BUDGET TO ACTUAL VARIANCE	REVISED BUDGET FD BAL 6/30/2012	UNAUDITED ACTUAL 6/30/2012	FUND BALANCE CHANGE		
GENERAL FUND UNASSIGNED (FORMERLY UNRESERVED - UNDESIGNATED)												
DISTRICTWIDE ADMIN / OPS	\$ 27,952	\$ 16,460,198	\$ 17,397,799	\$ 937,601	\$ 16,328,198	\$ 15,811,471	\$ (516,727)	\$ 159,952	\$ 1,614,280	\$ 1,586,328	\$ (1,387,715)	\$ 226,567
ALC/ACADEMIC EDUCATION	\$ (914,636)	\$ 9,068,564	\$ 9,259,539	\$ 190,975	\$ 8,908,564	\$ 9,043,766	\$ 135,202	\$ (754,636)	\$ (698,863)	\$ 215,773	\$ 755,410	\$ 56,547
CAREER & TECH	\$ 335,513	\$ 1,712,852	\$ 1,701,733	\$ (11,119)	\$ 1,879,807	\$ 1,966,969	\$ 87,162	\$ 168,558	\$ 70,277	\$ (265,236)	\$ 41,266	\$ 111,543
SPECIAL EDUC	\$ 5,422,578	\$ 46,334,964	\$ 46,499,345	\$ 164,381	\$ 45,675,721	\$ 45,594,835	\$ (80,886)	\$ 6,081,821	\$ 6,327,088	\$ 904,510	\$ (533,785)	\$ 5,793,303 (1)
TOTAL UNASSIGNED	\$ 4,871,407	\$ 73,576,578	\$ 74,858,417	\$ 1,281,839	\$ 72,792,290	\$ 72,417,041	\$ (375,249)	\$ 5,655,695	\$ 7,312,783	\$ 2,441,376	\$ (1,124,824)	\$ 6,187,960 8.54%
NONEXPENDABLE FUND BALANCE											\$ 102,751	\$ 102,751 (2)
GENERAL FUND ASSIGNED (FORMERLY UNRESERVED - DESIGNATED):												
Property Acct (DSC)	\$ 771,861	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ (75,000)	\$ 696,861	\$ 771,861	\$ -	\$ -	\$ 771,861
Sep/Severance	\$ 3,535,991	\$ -	\$ -	\$ -	\$ 1,332,000	\$ -	\$ (1,332,000)	\$ 2,203,991	\$ 3,535,991	\$ -	\$ 713,803	\$ 4,249,794
Student Clubs	\$ 31,981	\$ 33,300	\$ 28,295	\$ (5,005)	\$ 33,300	\$ 28,059	\$ (5,241)	\$ 31,981	\$ 32,217	\$ 236	\$ -	\$ 32,217
North Education Center	\$ 1,090,105	\$ -	\$ -	\$ -	\$ -	\$ 58,385	\$ 58,385	\$ 1,090,105	\$ 1,031,720	\$ (58,385)	\$ -	\$ 1,031,720
Health Partners Rebate											\$ 88,049	\$ 88,049 (3)
Transportation Vehicle Dep.											\$ 45,855	\$ 45,855 (4)
* MDE Tuition Appeal/MA Reserve	\$ 5,711,435	\$ -	\$ -	\$ -	\$ -	\$ 4,888,106	\$ -	\$ 5,711,435	\$ 823,329	\$ (4,888,106)	\$ 150,568	\$ 973,897 (5)
TOTAL ASSIGNED	\$ 11,141,373	\$ 33,300	\$ 28,295	\$ (5,005)	\$ 1,440,300	\$ 4,974,550	\$ (1,353,856)	\$ 9,734,373	\$ 6,195,118	\$ (4,946,255)	\$ 998,276	\$ 7,193,394
GENERAL FUND RESTRICTED (FORMERLY RESERVED)												
for Health & Safety	\$ 1,236	\$ 79,800	\$ 73,568	\$ (6,232)	\$ 79,800	\$ 73,568	\$ (6,232)	\$ 1,236	\$ 1,236	\$ 0	\$ -	\$ 1,236
for Safe Schools	\$ 332,268	\$ 1,068,218	\$ 1,078,270	\$ 10,052	\$ 1,259,924	\$ 1,139,983	\$ (119,941)	\$ 140,562	\$ 270,556	\$ (61,712)	\$ -	\$ 270,556
for Compensatory	\$ 141,390	\$ 1,271,646	\$ 1,271,748	\$ 102	\$ 1,370,961	\$ 1,219,712	\$ (151,249)	\$ -	\$ 193,425	\$ 52,035	\$ -	\$ 193,425
TOTAL RESTRICTED	\$ 474,895	\$ 2,419,664	\$ 2,423,586	\$ 3,922	\$ 2,710,685	\$ 2,433,263	\$ (277,422)	\$ 141,798	\$ 465,217	\$ (9,677)	\$ -	\$ 465,217
TOTAL GENERAL FUND	\$ 16,487,674	\$ 76,029,542	\$ 77,310,298	\$ 1,280,756	\$ 76,943,275	\$ 79,824,854	\$ (2,006,527)	\$ 15,531,866	\$ 13,973,118	\$ (2,514,556)	\$ (23,797)	\$ 13,949,323
NONMAJOR FUNDS RESTRICTED:												
Food Services	\$ -	\$ 347,815	\$ 340,399	\$ (7,416)	\$ 347,815	\$ 364,196	\$ 16,381	\$ -	\$ (23,797)	\$ (23,797)	\$ 23,797	\$ -
Community Serv	\$ 3	\$ 243,971	\$ 236,201	\$ (7,770)	\$ 243,971	\$ 215,126	\$ (28,845)	\$ 3	\$ 21,078	\$ 21,075	\$ -	\$ 21,078
Building Fund	\$ 27,054,800	\$ -	\$ 43,176	\$ 43,176	\$ 27,054,800	\$ 26,403,271	\$ (651,529)	\$ (0)	\$ 694,705	\$ (26,360,094)	\$ -	\$ 694,705
Debt Service (07)	\$ 4,566	\$ 5,520,000	\$ 5,666,624	\$ 146,624	\$ 4,326,131	\$ 4,332,731	\$ 6,600	\$ 1,198,435	\$ 1,338,459	\$ 1,333,893	\$ -	\$ 1,338,459 (6)
TOTAL NONMAJOR FUNDS	\$ 27,059,369	\$ 6,111,786	\$ 6,286,400	\$ 174,614	\$ 31,972,717	\$ 31,315,323	\$ (657,394)	\$ 1,198,438	\$ 2,030,446	\$ (25,028,923)	\$ 23,797	\$ 2,054,243
TOTAL GOVERNMENTAL FUNDS	\$ 43,547,043	\$ 82,141,328	\$ 83,596,699	\$ 1,455,371	\$ 108,915,992	\$ 111,140,178	\$ (2,663,920)	\$ 16,730,304	\$ 16,003,564	\$ (27,543,479)	\$ 0	\$ 16,003,565

1) The District continues to be conservative in it's approach to recognizing the level of revenue through the MDE Special Education Uniform Tuition Billing system.

2) A new fund balance code "Nonexpendable" was set up in compliance with GASB 54. Nonexpendable represent prepaid expenses for the next fiscal year

3) A Health Partners rebate in the amount of \$105,049.94 was received by the district. \$17,000.50 was booked as a liability to be paid to district employee's in FY13. The remaining \$88,049 was reserved in an assigned fund balance to be used in FY13 for Wellness, Technology, and a self insurance reserve.

4) Vehicle depreciation was included in transportation fees and is assigned for future equipment purchases.

5) MDE Tuition Refund Assigned Fund Balance-Refund Methodology was discussed at the Business Directors Advisory Committee meeting on 3/15/12. At that meeting, the group decided the refund should be allocated based on the usage of Intermediate District 287 Special Education programs, in the identified years.

Members were refunded FY10 tuition in April, 2012 and FY11 tuition was set up as a liability at the end of FY12. Member districts received credit on their FY12-13 metered payments invoice. An additional \$544,772.87 was refunded to Non-member districts for FY11 access fee charges. As agreed to by BDAC, an additional \$823,329.01 was retained by Intermediate 287 to help offset the MA Revenue overpayment pay back. A rate calculation error in FY09 caused inflated MA revenue in FY09, FY10 and FY11 received by 287, overstating fund balance. An additional 150,568.25 was added to this fund balance anticipating MDE adjustments to FY13 Revenue for FY11 appeals filed by districts.

6) Debt service fund balance includes the amounts held in escrow to pay the QSCB NEC bonds.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

GROUP: Facilities Committee

DATE: November 20, 2012

TIME: 8:30 – 10:30 AM

LOCATION: DSC Board Room

PROTOCOLS:

Decisions will be made via consensus on the agenda items.

CONVENER: Tom Shultz

FACILITATOR: Ann Bremer

ATTENDING:

LONG TERM PURPOSE

The Facilities Committee for the North Education Center project will provide oversight and direction to administration and bring recommendations to the full Board for approval as needed.

AGENDA ITEMS	OUTCOMES	TIME BUDGETED	ACTION
1. Change Orders	<ul style="list-style-type: none">Committee will review and approve (as necessary) Change Orders.	20 minutes Tom Shultz Mark Thiede	<p>Tom S reviewed the J. E. Dunn change orders. #93, #94 and #95 were presented as information only as they were within the District Administration level.</p> <p>CO #96 and #97 required Committee approval. It was noted that both have been on the radar for quite some time:</p> <ul style="list-style-type: none">#96 was due to a conflict with air supply vent and light fixtures; chilled beams need to be relocated. This was first submitted in April with an original cost of \$28,500. Current cost is \$20,000.#97 is to delete rock at swale and add filter fabric and drainage socks at swale and ponds as well as add concrete water break on aback side of curb. Cost is \$10,718.Total of change orders being presented was \$43,221.00 <p>A motion was made by Carol Bomben and seconded by Michèle Kunz to request Board approval of the two COs totaling \$30,718. It will be sent to the full Board as part of the consent Agenda.</p>
2. WEC Lease Renewal with Hennepin Cty.	<ul style="list-style-type: none">Committee with understand lease extension and recommend Board approval	15 minutes Tom Shultz	<p>Tom S reviewed renewal of leased space by Hennepin County at WEC. It is a lease that has been in place for several years. Basically, no funds are exchanged; we provide them with office space and they provide us with a Probation Officer.</p> <p>A motion was made by Carol Bomben and seconded by Ann Bremer to approve the lease renewal and request Board approval as part of the consent Agenda.</p>

<p>3. Shady Oak Lease Extension</p>	<ul style="list-style-type: none"> • Committee will understand lease extension options for PCA 	<p>20 minutes Sandy Lewandowski</p>	<p>Sandy L updated the Committee on PCA options:</p> <ul style="list-style-type: none"> • The landlord of Shady Oak will not agree to a one-year lease renewal (currently \$29,123/month). • Carol B shared that space may be available in a building owned by the City of Eden Prairie which currently houses Early Childhood Development and the Educational Center. • Essentially, the decision is still in flux due to the many puzzle pieces not yet finalized.
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HANDOUTS:

1. **Change Order Memo**
2. **J. E. Dunn Weekly Risk Detail and Summary**

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – December 13, 2012

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORT

ITEM: North Education Center (NEC) Change Order

PRESENTED BY: Tom Shultz, Director of Facilities

1. Background Information

The following is a list of Change Orders (COs) for the North Education Center construction project. According to the Board-approved decision making process, *Levels of Authority*, those items that are less than \$10,000 may be approved by District Administration. Those items greater than \$10,000 but less than \$25,000 may be approved by the Facilities Committee.

The J. E. Dunn Change Order below requires Committee approval.

Note that there are no outstanding Change Orders.

Facilities Committee Decision

J. E. Dunn

Change Order #98	Cost to procure and import 1,018 cubic yards of topsoil	15,925.00
	For installation on the site as part of the landscaping	

2. Fiscal Impact/Funding Source: Facilities Department Operational Budget

3. RECOMMENDED ACTION: Board approves the NEC Change Order as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: December 13, 2012
To: Facilities Committee
From: Thomas Shultz, Director of Facilities
RE: NEC Change Orders

The following is a list of Change Orders (COs) for the North Education Center construction project. According to the Board-approved decision making process, *Levels of Authority*, those items that are less than \$10,000 may be approved by District Administration. Those items greater than \$10,000 but less than \$25,000 may be approved by the Facilities Committee.

The J. E. Dunn Change Order below requires Committee approval.

Note that there are no outstanding Change Orders.

Facilities Committee Decision

J. E. Dunn

Change Order #98	Cost to procure and import 1,018 cubic yards of topsoil For installation on the site as part of the landscaping	15,925.00
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This change order is the final item that the District has been made aware from our three contract holders.

- Henricksen has submitted and final payment has been made.
- All Systems has submitted final payment and it is in process.
- J.E. Dunn has not submitted final payment but it is being assembled and there have been no new risks on the Weekly Risk Report.

It is anticipated that there will be no more change orders for this project and final billing will be completed by year end.

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – December 13, 2012

AGENDA SECTION: Board Business

ITEM: Chair Report

PRESENTED BY: Board Chair Bremer

1. Background Information

Discontinue current Superintendent contract effective June 30, 2013.

2. Fiscal Impact/Funding Source:

3. RECOMMENDED ACTION: The Board accepts the discontinuation of the current Superintendent contract effective June 30, 2013.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

Date: December 7, 2012

To: Board Members, Intermediate District 287

From: Sandra Lewandowski, Superintendent

Re: Superintendent Contract

Thank you for the recent conversations regarding my contract. The current contract stipulates that the agreement may be terminated at any time by mutual consent.

Consistent with our conversations and with Minnesota Statute 354.444, we are in agreement that the current contract will terminate on June 30, 2013. A new three year contract will be signed that will start on July 2, 2013 and extend to June 30, 2016.

Thank you for the opportunity to continue to lead Intermediate District 287. I look forward to our ongoing work on behalf of member districts, their families and their children.

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – December 13, 2012

AGENDA SECTION: Board Business

ITEM: Chair Report

PRESENTED BY: Board Chair Bremer

1. Background Information

Approval of New Superintendent contract effective July 2, 2013 – June 30, 2016.

2. Fiscal Impact/Funding Source:

3. RECOMMENDED ACTION: The Board approves New Superintendent contract effective July 2, 2013 – June 30, 2016.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

SUPERINTENDENT'S CONTRACT

The School Board of Joint Independent School District No.287, hereinafter referred to as Intermediate School District 287, 1820 North Xenium Lane, Minneapolis, Minnesota 55441, enters into this Contract with Sandra Lewandowski, a legally qualified and licensed administrator, who agrees to perform the duties of Superintendent of Schools of Intermediate School District No. 287, commencing July 2, 2013.

The School District and the Superintendent agree as follows:

I. APPLICABLE STATUTE

This Contract is entered into between the School District and the Superintendent in conformance with Minnesota Statutes § 123B.143, subd. 1.

II. LICENSURE

The Superintendent shall furnish throughout the life of this Contract a valid and appropriate license to act as Superintendent in the State of Minnesota as provided by applicable state laws, rules, and regulations.

III. DURATION, EXPIRATION, TERMINATION, AND MUTUAL CONSENT

- A. Duration: This contract is for a term of three years commencing July 2, 2013 and ending June 30, 2016. It shall remain in full force and effect unless modified by mutual consent of the School Board and the Superintendent or unless terminated as provided by law (Minn. Stat. § 122A.40, subd. 9 or 13) or by written resignation.
- B. Subsequent Contract: Pursuant to Minn. Stat. § 123B.143, subd. 1, the School Board and Superintendent may not enter into a subsequent contract more than 365 calendar days prior to the expiration of this Contract. Further, any subsequent contract would be contingent upon the Superintendent completing the terms of this Contract. Without modifying or waiving its discretionary authority under Minn. Stat. § 123B.143, subd. 1, the School Board hereby declares its present intent to notify the Superintendent no later than six (6) months prior to the expiration of this contract as to whether it intends to offer or not offer the Superintendent a subsequent contract. If the decision is to not offer a subsequent contract, the Superintendent may then request a meeting with the School Board to discuss its intentions, and reasons therefor, and the ways in

which any concerns of the School Board might be addressed by the parties. The School Board may thereafter act to offer a subsequent contract contingent upon the Superintendent completing the terms of this Contract. The parties understand and agree that whether or not the School Board gives the six (6) months' notice to the Superintendent as provided herein, this Contract shall expire at the end of the term specified above.

- C. Expiration: This Contract shall expire at the end of the term specified in Section III.A. hereof. At the conclusion of its term, neither party shall have any further claim against the other, and the School District's employment of the Superintendent shall cease, unless a subsequent Contract is entered into in accordance with Minn. Stat. § 123B.143, subd. 1.

- D. Termination During the Term: The Superintendent's employment may be terminated during the term of this Contract only for cause as defined in Minn. Stat. § 122A.40, subd. 9 or 13. Except for purposes of definition of cause, the provisions of Minn. Stat. § 122A.40 shall not be applicable. If the School Board proposes to terminate the Superintendent during the Contract term for cause, as defined in Minn. Stat. § 122A.40, subd. 9 or 13, it shall notify the Superintendent in writing of proposed grounds for termination. The Superintendent shall be entitled to a hearing before an arbitrator provided the Superintendent makes such a request in writing within fifteen (15) calendar days after the receipt of the written notice of the proposed termination. In such event, the parties shall jointly petition the Bureau of Mediation Services (BMS) for a list of five (5) arbitrators. The arbitrator shall be selected by the parties through the normal striking process as provided by BMS rules. The arbitrator shall conduct a hearing under normal arbitration procedure rules and issue a written decision. The decision of the arbitrator shall be final and binding upon the parties, subject to normal judicial review of arbitration decisions as provided by law. The Superintendent may be suspended with pay pending final determination by the arbitrator. If the Superintendent fails to request a hearing as provided herein within the fifteen (15) calendar day period, it shall be deemed acquiescence by the Superintendent to the School Board's proposed action, and the proposed action shall become final on such date as determined by the School Board, and the Superintendent shall have no further claim or recourse.

- E. Mutual Consent: This contract may be modified or terminated at any time by the parties by mutual consent.

IV. DUTIES

The Superintendent shall have charge of the administration of the schools under the direction of the School Board. The Superintendent shall be the chief executive officer of District 287; shall direct and assign teachers and other District 287 employees under the Superintendent's supervision; shall organize, reorganize, and arrange the administrative and supervisory staff, including instruction and business affairs, as best serves District 287 subject to the approval of the School Board; shall select all personnel subject to the approval of the School Board; shall, from time to time, suggest policies, regulations, rules, and procedures deemed necessary for the School District, and, in general, perform all duties incident to the office of the Superintendent. The Superintendent shall faithfully perform the duties and services as may be prescribed by the School Board from time to time whether or not such duties and services are specifically described in this Contract or in any general job description. The Superintendent shall abide by all policies, regulations, rules, procedures and statutes established by the School Board, the State of Minnesota and federal law. The Superintendent shall have the right to attend all School Board meetings and all School Board and citizen committee meetings, serve as an ex-officio, non-voting member of the School Board and all School Board committees, and provide administrative recommendations on each item of business considered by each of these groups.

V. SALARY

- A. The Superintendent shall be paid an annual salary of \$189,371.00 (one hundred eighty-nine thousand, three hundred and seventy-one dollars) for each year of this Agreement. The salary shall be paid in twenty-four (24) equal installments during each contract year, or such other payroll cycle adopted by the School District. The Superintendent's daily rate of pay shall be calculated by dividing the Superintendent's annual salary at the time of conversion by 240.
- B. In addition to the salary established in Section V.A., the Superintendent shall receive \$15,000.00 (fifteen thousand dollars) in each year of this contract as a retention incentive, recognizing the value of retaining her services. This compensation shall be paid in equal installments during each school year.

VI. BASIC WORK YEAR AND LEAVE

- A. Basic Work Year: The Superintendent's duty year shall be from July 1 through June 30 of each year as provided herein. The Superintendent shall be on duty

during any emergency, natural or unnatural, unless the Superintendent is otherwise excused in accordance with School Board administrative policy.

- B. Vacation: The Superintendent will earn thirty-five (35) days of annual paid vacation each contract year. At least one-half (1/2) of the annual vacation must be taken each year, and the remainder may be accumulated to a maximum of forty-seven (47) days. The accumulated vacation days will be reduced by any accumulated vacation days converted pursuant to Article XI. Upon termination of employment, the Superintendent shall be entitled to contribute any remaining accumulated vacation days to the Superintendent's 403(b) tax-sheltered annuity or post-retirement health care savings account, pursuant to Section XI.B.
- C. Holidays: The Superintendent will be entitled to twelve (12) paid holidays each contract year which are designated by the School Board.
- D. Sick Leave: The Superintendent shall earn paid sick leave at the rate of twenty-one (21) days per year. Unused sick leave days may be accumulated to a maximum of sixty-three (63) days. The foregoing amounts of accumulated sick leave days will be reduced by any accumulated sick leave days converted pursuant to Article XI. Upon termination of employment, the remaining accumulated sick leave days will be contributed pursuant to Section XI.B.
- E. Bereavement: The Superintendent shall have the use of five (5) days of bereavement leave per year for immediate family (spouse, child, parent, or sibling). Four (4) days of bereavement leave per year may be used for other than immediate family.
- F. Disability: If the Superintendent is unable to perform regular duties because of personal illness or disability and has exhausted all accumulated sick leave, District 287 shall provide additional paid sick leave at a salary equal to 100 percent of the Superintendent's regular salary until the expiration of the waiting period for long term disability insurance.
- G. Medical Leave:
 - 1. Statutory Reference: The Superintendent and School Board agree to incorporate by reference and be bound by the provisions of Minnesota Statutes §122A.40, Subd. 12 relating to suspension and leave of absence for health reasons.

2. Procedure. If the Superintendent is unable to perform regular duties because of personal illness or disability and has exhausted all sick leave credit available or has become eligible for long term disability compensation and has not been suspended or placed on leave of absence pursuant to Minnesota Statutes §122A.40, Subd. 12, the Superintendent shall, upon request, be granted a medical leave of absence, without pay, up to one year in duration. The School Board may, in its discretion, extend such a leave upon written request. A request for medical leave of absence or extension thereof pursuant to this section shall be accompanied by a written statement from a physician outlining the condition of health and estimated time at which the Superintendent is expected to be able to resume normal responsibilities. The Superintendent, when on medical leave of absence, is eligible to continue to participate in group insurance programs as permitted under the insurance policy provisions, at District 287's expense for up to one (1) year from the beginning of the leave. Thereafter, the Superintendent shall pay to the District 287 the entire premium for such programs as the Superintendent wishes to retain. If medical leave of at least one full year is granted pursuant to this section, the Superintendent voluntarily waives any right to a leave of absence to which the Superintendent might otherwise be entitled pursuant to Minnesota Statutes §122A.40, Subd. 12.

VII. INSURANCE

The School District shall provide the Superintendent with the following Board approved insurance programs:

- A. Health and Hospitalization and Dental: The School District shall pay 100% of the premium for single coverage under the District's \$1000.00 deductible plan for the Superintendent's health, hospitalization and dental insurance coverage. In addition, the School District shall contribute \$800.00 each year to the Superintendent's Health Reimbursement Account ("HRA").

If the above-described coverage is no longer available to School District employees during the term of this contract, the Superintendent will receive single coverage according to the terms of the contract between the School District and administrators.

- B. Medical Examination: The Superintendent shall have a comprehensive medical examination not less than once every two years. A summary document from the examining physician certifying the fitness of the Superintendent to perform

the duties of the position shall be provided to the School Board, upon its request. The cost of the examination not covered by the insurance program of the School District shall be paid by the School District.

- C. Term Life Insurance: The Superintendent shall be provided with term life insurance coverage in the amount of \$500,000.00 (five hundred thousand dollars).
- D. Liability Insurance: The School District shall provide liability insurance coverage, including errors and omissions and public liability insurance coverage against liability for claims pertaining to or out of the performance of duties by the Superintendent in an amount not less than one million dollars (\$1,000,000) aggregate coverage or in the amounts established by Minn. Stat. § 466.04 as of this date or as subsequently amended, whichever is greater, to the extent such coverage and amount can be obtained.
- E. Long Term Disability: The Superintendent shall be provided long term disability coverage consistent with the Superintendent's annual salary and the School District's long-term disability plan.

For a period of one year from the date of a qualifying disability, the Superintendent shall continue, at District expense, to receive the hospitalization and medical insurance, dental insurance, term life insurance, long-term disability insurance and medical trust benefits set out in this Contract. Thereafter, these benefits will be available to the Superintendent at the Superintendent's sole expense.

- F. Tax-Sheltered Annuity: The Superintendent shall be eligible to participation in a tax-sheltered annuity established pursuant to the Internal Revenue Code, 26 U.S.C. Section 403(b), Minn. Stat. § 123B.02, subd. 15, as amended, and School District Policy, and to make, during the term of this contract, any and all elections and decisions necessary for such participation.

The School District will match the Superintendent's participation up to two thousand dollars (\$2,000) annually.

- G. Insurance Upon Retirement: If the Superintendent retires prior to the age of Medicare/Medicaid eligibility, the Superintendent may elect to continue participation in a group hospitalization plan and group dental plan with the

School District assuming full responsibility for the premium cost of single coverage, as described in Section VII.A. until Medicare/Medicaid eligibility.

- H. Insurance Claims: The Superintendent understands and agrees that the eligibility of any person, including the Superintendent and any dependents, for the above benefits shall at all times be governed by the terms and provisions of the insurance policies and plans purchased by the School District. The School District's sole obligation is to purchase said policies or plans and pay such amounts as agreed to herein. The Superintendent agrees that no claims shall be made against the School District as a result of a denial of insurance benefits under said policies or plans by the provider thereof.

VIII. AUTOMOBILE

The School District shall provide the Superintendent with a monthly allowance of eight hundred dollars (\$800) for business use of the Superintendent's private automobile pursuant to Minn. Stat. § 471.665, subd. 3.

IX. MEMBERSHIPS, CONFERENCES, AND MEETINGS

The School District shall pay all legally valid expenses and fees for membership in professional organizations and attendance at professional conferences and meetings with other educational agencies when attendance thereof is required, directed, or permitted by the School Board. The Superintendent shall advise the School Board of all meetings and shall periodically report to the Board relative to all meetings and conferences attended. The Superintendent shall file itemized expense statements to be processed and approved as provided by District procedures, and consistent with the amounts provided for such use in the School District's general fund budget.

X. OUTSIDE ACTIVITIES

While the Superintendent shall devote full time and due diligence to the affairs and the activities of the School District, the Superintendent may serve as a consultant to other school districts or educational agencies, lecture, engage in writing and speaking activities, and engage in other activities if such activities do not impede the Superintendent's ability to perform the duties of the Superintendent.

Notwithstanding the foregoing, the Superintendent shall not engage in other employment, consultant service or other activity for which a salary, fee, or honorarium is paid without the prior notice to the School Board, and the School Board may require that the Superintendent use vacation time for such activities.

XI. TAX SHELTERED CONTRIBUTIONS

- A. Accrued Benefit Conversion: Annually, by December 15, the Superintendent may make an irrevocable election to designate any number of days up to the limits described in Section VI of this Contract of the Superintendent's then accumulated vacation and/or sick leave days for the purpose of funding a contribution to (1) a health care savings account pursuant to Minnesota Statutes Section 352.98 and the Internal Revenue Code, 26 U.S.C. Sections 105 and 106, or (2) a tax-sheltered annuity established pursuant to the Internal Revenue Code, 26 U.S.C. Section 403(b). Any such election will be contributed in the following manner: 25% to a health care savings account and 75% to a tax-sheltered annuity. Any such election shall permanently reduce the days of vacation and sick leave that may be accumulated for payout purposes pursuant to Section VI. For purposes of this conversion, the Superintendent's daily rate of pay at the time of conversion will apply.
- B. Contributions Upon Termination. Upon termination of employment, any remaining accumulated vacation and/or sick leave, not previously contributed pursuant to Section XI.A, will be distributed at the Superintendent's option either directly into the Superintendent's 403(b) tax-sheltered annuity or post-retirement health care savings account, as permitted by the applicable plans, laws and regulations.
- C. Plan Documents. The School District and the Superintendent agree to cooperate in the development of such plan documents as are necessary to implement the provisions of this section in compliance with state and federal law.

XII. ANNUAL CONTRIBUTION

At the end of each year she completes as Superintendent, the Superintendent shall receive an annual payment equal to fifteen days of pay at the then applicable daily rate of pay. The parties recognize this payment is intended to be used for post-retirement expenses.

XIII. ESTATE PAYMENT

In the event of the death of the Superintendent during the term of this Contract, and at the time of death the Superintendent would have been entitled to receive (upon termination of employment) unconverted, accumulated sick leave and vacation days

under sections VI. B and D and Section XI of this Contract, then those amounts shall be paid to the Superintendent's estate in accordance with applicable Minnesota statutes.

XIV. INDEMNIFICATION AND PROVISION OF COUNSEL

In the event that an action is brought or a claim is made against the Superintendent arising out of or in connection with the Superintendent's employment, and the Superintendent is acting within the scope of employment or official duties, the School District shall defend and indemnify the Superintendent to the extent permitted by law. Indemnification, as provided in this section, shall not apply in the case of malfeasance in office or willful or wanton neglect of duty, and the obligation of the School District herein shall be subject to the limitations as provided in Minnesota Statutes, Chapter 466.

XV. SAVINGS CLAUSE

In the event any provision of this Contract is found by a court of law to be invalid, the remainder of the Contract shall remain in full force and effect.

XVI. JURY DUTY

In the event the Superintendent is called to serve on jury duty, she will be excused from her regular duties, she will continue to receive salary and benefits according to this contract, and she will remit to the School District any per diem and expenses she receives from sources other than the School District in connection with her jury duty service.

This contract shall be effective only upon signature of the Officers of the School Board, for authorization for such signature was taken by the School Board in appropriate action recorded in its Minutes.

IN WITNESS THEREOF, I have
subscribed my signature this _____ day
of _____, 2012

Superintendent

IN WITNESS THEREOF, I have
subscribed my signature this _____ day
of _____, 2012

Board Chair

Board Clerk

Subscribed and sworn to before me this
_____ day of _____, 2012

Notary Public

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – December 13, 2012

AGENDA SECTION: BOARD BUSINESS

ITEM: Officer Election Process

PRESENTED BY: Board Chair Bremer

1. Background Information

Chair Bremer will recommend for approval the new nominating committee. Nominating committee members are Carol Bomben, Chair, Carter Peterson, and Sherry Tyrrell.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: Board approval of Nominating as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

ANNUAL ORGANIZATIONAL MEETING OF THE BOARD

THURSDAY, January 24, 2013

6:30 PM – Board Room – District Service Center

AGENDA

(20 Minutes)

1. CALL TO ORDER (Action)

Chair Bremer will convene the meeting and preside until the January 2013 – December 2013 Chair has been selected.

- 1.1 Introduction of new Board members **Xxxxxx**
- 1.2 School Board Recognition of Departing Board Member **Xxxxxx**
- 1.3 Oath of Office – All board members shall take the oath of office conducted by the Superintendent:

**OATH OF OFFICE – INTERMEDIATE DISTRICT 287
BOARD MEMBER
JANUARY 2013 – DECEMBER 2013**

“I, (state your name), do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will faithfully and justly perform and discharge all the duties of the office and trust, which I now assume as a member of the Board of Intermediate School District 287, to the best of my judgment and ability.”

*Please sign the Oath of Office (gold) form which will be in your board folder.
Please leave form in the folder for Wauneen to process.*

- 1.3 Roll Call and Determination of Quorum.....**A**
The January 2013 – December 2013 Board roster is attached as (Attachment 1.3).

2. NOMINATING COMMITTEE REPORT

Carol Bomben, Nominating Committee Chair, will present the recommended slate for board officers. After election of “2.1”, the newly elected board chair will preside over the meeting.

- 2.1 Election of Board Chair.....**A**
Motion _____ Second _____ Vote _____
- 2.2 Election of Board Vice-Chair.....**A**
Motion _____ Second _____ Vote _____
- 2.3 Election of Board Clerk.....**A**
Motion _____ Second _____ Vote _____
- 2.4 Election of Board Treasurer.....**A**
Motion _____ Second _____ Vote _____

3. ORGANIZATIONAL BUSINESS

3.1 Operations

(Please note: All forms which require your completion, have been posted on BoardBook and a hard copy is placed in your folder for your convenience.)

3.1a Meeting Schedule for the Year..... **A**

The January 2013 – December 2013 board meeting schedule is attached (Attachment 3.1a). The meetings will be held on the second and fourth Thursdays except for the months of April, July, August, November and December when the schedule was adjusted for Holidays and Winter Break.

Motion _____ *Second* _____ *Vote* _____

3.1b Recitation of Pledge of Allegiance..... **A**

The 287 Board approved a motion on June 19, 2003 to waive the recitation of the Pledge of Allegiance. Please see (Attachment 3.1c & 3.1c.1) for supporting information. A motion is necessary to continue to waive the recitation of the Pledge.

Motion _____ *Second* _____ *Vote* _____

3.2 Finance

3.2a Appointment of Assistant Treasurer (Attachment 3.2a)..... **A**

Motion _____ *Second* _____ *Vote* _____

3.2b Appointment for Money Wire Transfers (Attachment 3.2b)..... **A**

Motion _____ *Second* _____ *Vote* _____

3.2c Appointment of Financial Institutions..... **A** (Attachment 3.02c)

Motion _____ *Second* _____ *Vote* _____

3.2d Designation of Official Newspapers (Attachment 3.2d)..... **A**

Motion _____ *Second* _____ *Vote* _____

3.2e Authorization for Superintendent to Sign Contracts..... **R**

RESOLUTION AUTHORIZING THE SUPERINTENDENT TO EXECUTE CONTRACTS FOR JANUARY 2013 – DECEMBER 2013 CALENDAR YEAR.

Finding it necessary to delegate signature authority to administrators in order to effectively carry out its duties, the Board of Education for Intermediate District 287 hereby authorizes the Superintendent of Schools, the Executive Director of Administrative Services, and /or the Director of Finance to sign contracts and purchase orders for goods and services contained within the Board approved budget. Specific Board authorization and compliance with bid requirements is required for transactions in amounts greater than the minimum amount for which bids are required.

Motion _____ *Second* _____ *Roll Call Vote* _____

3.2f Legal Counsel Appointment.....A

It is recommended that the following persons be designated as District Legal Counsel for January 1, 2013 – December 31, 2013:

Sara J. Ruff, and E. Jaynie Leung, independent contractors providing legal services to the Intermediate and its member districts; Anne C. Becker, General Counsel and Director of Human Resources; and other legal counsel selected by the Superintendent as necessary to conduct the business, and protect the legal interests, of the District.

Motion _____ Second _____ Vote _____

3.2g Board Compensation.....A

Effective January 2008, the compensation was set at \$275/month or \$3,300/year for Board Members and the Board Chair receive an additional \$83.33/month or \$1000/year; the rate will remain the same. All members of the board may receive reimbursement for transportation at the provided rate. The Federal Mileage Rate will stay the 56.5 cents per mile effective January 1, 2013.

Motion _____ Second _____ Vote _____

3.2h Resolution Appointing School District Responsible Authority.....R

An annual resolution is necessary to meet data privacy reporting requirements as set forth by the State of Minnesota.

*BE IT RESOLVED, pursuant to the provisions of
MN Statutes, Section 13.02, subdivision 16, as amended,
Sandra Lewandowski is hereby appointed
Responsible Authority for Intermediate District 287.*

*BE IT FURTHER RESOLVED, Sandra Lewandowski is hereby authorized
to take all actions necessary to assure that all programs,
administrative procedures and forms used within Intermediate District 287
are administered in compliance with the provision of Minnesota Statutes, Section 13,
as amended, and with rules as lawfully promulgated by the
Commissioner of Administration as published in the State Register,
Copyright 2003 by the Office of Reviser of Statutes, State of Minnesota.*

Motion _____ Second _____ Roll Call Vote _____

3.3 Information

3.3a Board Member Contact Information.....I

A board member roster containing home address info, email addresses, phone numbers, and in some cases work information, is shared. This document is to be considered confidential and information should not be shared without permission. Please check your personal information and contact Wauneen if changes or additions are necessary.

4. ADJOURNMENT.....A

A motion is necessary to adjourn the organizational meeting and reconvene for the general board meeting.

Motion _____ Second _____ Vote _____

Adjourned @ _____ PM.



AMSD Calendar

December 7, 2012

Board of Directors Meeting, 7:00 a.m., TIES Building, St. Paul

December 14, 2012

Executive/Legislative Committee Meeting, 7:30 a.m., TIES Building, St. Paul

January 11, 2013

Legislative Preview 7:30 a.m., TIES Building, St. Paul

January 25, 2013

Executive/Legislative Committee Meeting, 7:30 a.m., TIES Building, St. Paul

AMSD's Mission

To advocate for state education policy that enables metropolitan school districts to improve student learning.



Association of
Metropolitan School Districts

Redesigning Educational Excellence in West St. Paul-Mendota Heights-Eagan Area Schools

In his book *The Global Achievement Gap*, Harvard professor and author Tony Wagner challenges schools and society to realize that, “In today’s highly competitive global ‘knowledge economy,’ all students need new skills for college, careers and citizenship. The failure to give all students these new skills leaves today’s youth—and our country—at an alarming competitive disadvantage.”

To meet this challenge, innovation is a necessity. Financial constraints and time limitations make large-scale transformation and reform difficult to attain. However, districts across Minnesota have been making strides. West St. Paul-Mendota Heights-Eagan Area Schools (School District 197) is among the districts

making small, but impactful, efforts toward sustainable innovation. Over the past few years the District has been “planting the seeds of change” by engaging its community in strategic planning discussions.

In the summer of 2011, the District 197 School Board organized a Strategic Redesign Advisory Committee (SRAC) made up of administrators, parents, teachers and community members. The group’s charge was to identify and evaluate cost-effective strategies for redesigning the delivery of educational excellence. To reach that goal, the group was divided into three sub-committees with different areas of focus--personalizing the classroom experience; diversifying learning opportunities to meet the needs, interests and abilities of students; and reducing costs while investigating new sources of revenue.

Over several months each sub-committee discussed a variety of topics at in-person meetings and collaborated through the online project management software, Basecamp. They looked at the educational experience from preschool through graduation and talked about current areas of innovation within the district and avenues the district needed to explore further. The committee looked at potential short-term and long-term initiatives surrounding curriculum, technology, staffing, facilities and more. No department, grade level or program was off limits as the committee developed a list of recommendations, supported by research, best practices and community input, for the School Board to consider.

Continued on page 2

From the Chair

The state budget forecast released yesterday contained mixed news. A very positive development was the projection of a \$1.3 billion surplus for the current biennium, which ends on June 30, 2013. By law, the entire surplus will go toward repaying the education accounting shifts that have been enacted in recent years. That means school districts will now receive 82.5 percent of their anticipated funding in the current year and 17.5 percent in the following year. It is important to note that this is not new funding for our schools; it simply changes the aid payment schedule so school districts receive a higher share of their funds in a timely manner.

On the downside, the budget forecast continues to project a \$1.1 billion deficit for the 2014-15 biennium and that does not include any inflationary adjustments to state spending. Accounting for inflation adds almost \$900 million to the deficit. Consequently, the Governor and legislators will continue to face a challenging budget climate in the coming session.

The forecast highlights an important point related to the education accounting shifts. There has been much discussion about repaying the school shifts and the reality is that we already have a mechanism in current law to accomplish that over time. State policymakers should allow the current repayment mechanism to work and instead make new investments in our schools a priority during the 2013 session.

George Kimball, school board member from White Bear Lake Public Schools, is chair of AMSD.



The School Board organized a group of staff, parents and community members to identify strategies that would position the district for the future.

West St. Paul-Mendota Heights-Eagan Area Schools Making Efforts Toward Sustainable Innovation

Continued from page 1

Taking on the year-long SRAC initiative in 2011-12 was a daring step for the district. It had just implemented a three-year federal Magnet Schools Assistance Program (MSAP) grant at three schools, had an interim superintendent and was experiencing unexpected increases in enrollment. What's more, like many districts, West St. Paul-Mendota Heights-Eagan Area Schools has experienced significant changes in student demographics. Add in external forces like rapidly changing technology and emerging national research about students' lack of college and career readiness, and it was evident that the district needed to take on a project like SRAC to develop a new vision for the future.

Curtis Johnson, co-author of *Disrupting Class: How Disruptive Innovation Will Change the Way the World Learns*, senior associate at Education Evolving, and one of the consultants District 197 worked with through the SRAC process, said in his final report, "The commitment made by the Board in the summer of 2011 was a bold move on several fronts. Despite [the] complications, and the complexity of the issues with which it charged the SRAC, the School Board committed time and financial resources to this extensive advisory process - a remarkable undertaking of risk for uncertain rewards."

As mentioned, one of the changes underway in the district before the SRAC process began was the creation of three additional arts and STEM-themed magnet schools (the district has had an environmental-themed magnet school since 2006). The \$7 million MSAP grant provided a significant opportunity to offer new types of professional development for teachers, integrate technology and to increase the amount of hands-on learning happening in classrooms.



Students have the chance to explore new environments through the district's collaboration with Dodge Nature Center and other community partners.



During professional development sessions with Science House, District 197 teachers learned to rethink their approach to education and focus on both eliminating bias and integrating inquiry-based learning.

Science House, an instructional resource at the Science Museum of Minnesota, was enlisted to help teachers develop the skills they need to create inclusive, inquiry-based learning environments within their classrooms. Science House's mission is to, "develop teachers' understanding of science as a dynamic practice involving a conceptual knowledge base and inquiry; increase teachers' ability to make instructional decisions based on the needs of diverse learners; and increase the effectiveness of science-specific pedagogy and methods essential for science learning and general academic achievement."

Each summer, every teacher from Heritage Environmental-STEM Middle School and Pilot Knob STEM Elementary School spends a week immersed in professional development activities at Science House. Teachers from all curriculum areas learn how to develop an instructional approach in which, "personal attributes, including race, class, culture, language, gender, sexual orientation, and religion, are not predictors of success."

By the end of the week teachers have gained a better understanding of group dynamics so they can make the shift from lecturer to facilitator, which

requires different classroom management skills and lesson structure. They also have strategies to evaluate their lessons and ensure they are providing instruction that is not only equitable, but meets curriculum standards and builds skills, like collaboration, adaptability and creativity—the skills experts, such as Tony Wagner, Ian Jukes and Daniel Pink, believe are essential for workers in a global, knowledge-based economy.

Since implementing the techniques learned at Science House, noticeable increases in student engagement and interest in STEM topics have become evident. Aided by one-to-one iPad initiatives for 3rd and 4th graders at Pilot Knob and 5th through 8th graders at Heritage, technology has also taken a front seat and teachers have embraced it as a means to enhance student learning.

Enthusiasm for STEM and environmental learning is even extending beyond the classroom. Participation in co-curricular activities such as Marine Team, a club that cares for all of the animals at Heritage, has soared to more than 100 students this year. Three Heritage students will even be featured in an upcoming episode of the nationally syndicated PBS television program, "SciGirls."

While the district is proud of what has been accomplished and confident it is doing what needs to be done to prepare for the next phase of strategic planning, the process to fully transform District 197 has only just begun. This year, the Board will build upon the work started by the SRAC and embark on the process of updating their strategic plan to ensure the district is academically relevant and financially solvent into the future.

This month's member spotlight was submitted by Carrie Hilger, Communications Director, West St. Paul-Mendota Heights-Eagan Area Schools.

AMSD Conference: Bridging Children's Mental Health and K-12 Education

Over 160 school leaders, legislators and mental health professionals attended AMSD's annual conference on November 27. The theme of this year's conference was *Bridging Children's Mental Health and K-12 Education*. The conference offered attendees a comprehensive program filled with policy-specific presentations, panel discussions and compelling video presentations. This year's conference was co-sponsored by Intermediate School District 287, Intermediate School District 917, Northeast Metro Intermediate School District 916 and the National Alliance on Mental Illness, MN.

The conference began with a video presentation providing an overview of how schools are increasingly being asked to address the needs of students with mental health challenges. Superintendent Sandy Lewandowski of Intermediate District 287 made it clear that our schools have become more than just a school. The perception that the school is only about education is a dated and inaccurate perception. These days, schools are also about addressing children's mental health needs, corrections and crisis services. Lewandowski stressed that schools need to meet the student where they come through the door and many times that means providing adjunct services.

Notable Facts About Mental Illness in Minnesota

- **20% of Minnesota's children have a mental illness**
- **70-80% of children with a mental illness receive no or inadequate treatment**
- **There are significant time and location barriers to access services**
- **"Show" rate at urban community mental health centers is 50-60%**
- **200 districts, 500 schools (13,217 students) receive school-linked mental health services**

Dr. Char Myklebust, executive director of mental health/training/partnerships at District 287 provided an overview of the increased responsibility placed on our public schools to address student mental health needs and how these services were previously addressed by other government and social service entities. Myklebust also noted that many schools are equipped to provide services such as Positive Behavioral Interventions and Supports (PBIS) and Social Emotional Learning (SEL). However, schools are often ill-equipped to provide things such as diagnosis of mental health disorders and regularly managing assaultive behavior.

The keynote address was given by Dr. Joel Oberstar, Assistant Professor of Psychiatry at the University of Minnesota and CEO and Chief Medical Officer at PrairieCare and PrairieCare Medical Group. Oberstar shared that according to information gathered by the United States Census Bureau in 2011, about 20% of Minnesota's children have a diagnosable mental illness. He also provided an in-depth presentation about brain development and evaluating models for treatment and the results of specific treatments.

After the keynote address, participants watched a video that featured the stories of three Minnesota families impacted by mental illness and their struggle to find support and help to deal with their child's mental illness inside and outside the school setting. Another video presentation highlighted what some school districts are doing to support student mental health needs. The video highlighted the PBIS program in St. Cloud, community schools in Brooklyn Center and school-linked mental health grants in Eden Prairie.

Continued on page 4

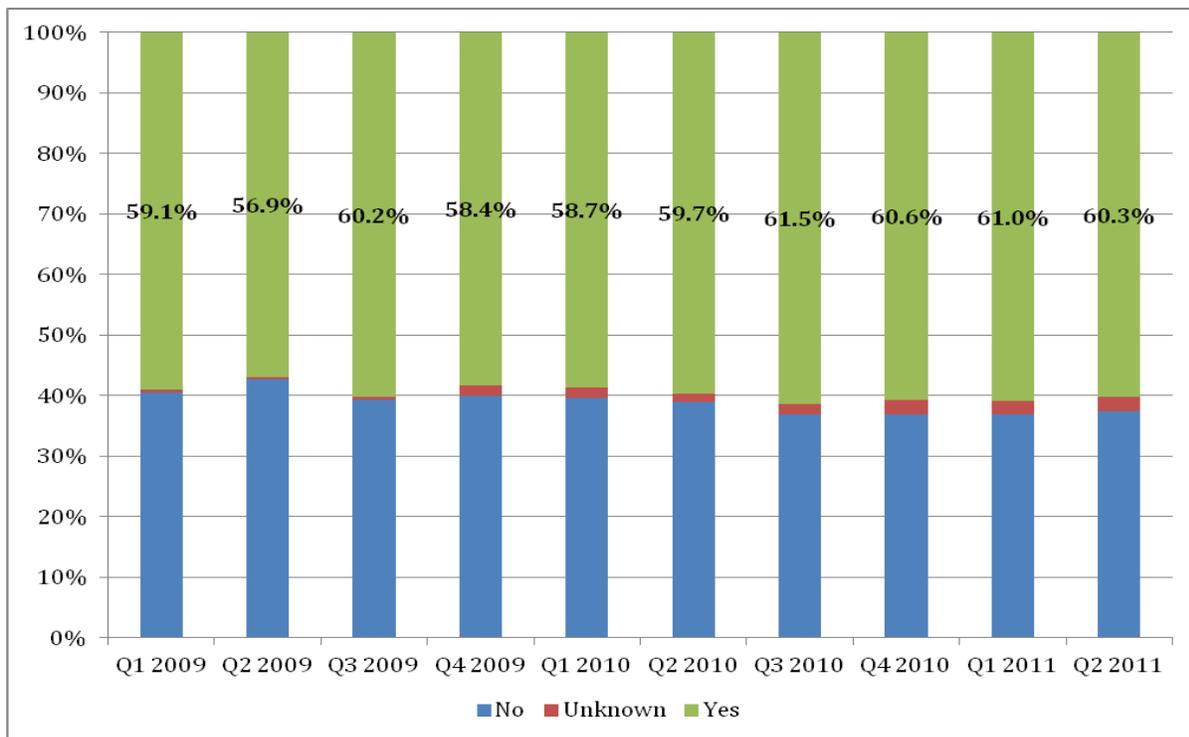
AMSD Members: Anoka-Hennepin School District, Bloomington Public Schools, Brooklyn Center Community Schools, Burnsville-Eagan-Savage, Columbia Heights Public Schools, East Metro Integration District, Eastern Carver County Schools, Eden Prairie Schools, Edina Public Schools, Elk River Area School District, Farmington Area Public Schools, Fridley Public Schools, Hopkins Public Schools, Intermediate School District 287, Intermediate School District 917 (Associate Member), Inver Grove Heights Community Schools, Lakeville Area Public Schools, Mahtomedi Public Schools, Minneapolis Public Schools, Minnetonka Public Schools, Mounds View Public Schools, North St. Paul/Maplewood/Oakdale School District, Northeast Metro Intermediate School District 916 (Associate Member), Northwest Suburban Integration District (Associate Member), Orono Schools, Osseo Area Schools, Richfield Public Schools, Robbinsdale Area Schools, Rosemount-Apple Valley-Eagan Public Schools, Roseville Area Schools, Shakopee Public Schools, South St. Paul Public Schools, South Washington County Schools, Spring Lake Park Schools, St. Anthony/New Brighton Independent School District, St. Cloud Area Schools, St. Louis Park Public Schools, St. Paul Public Schools, Stillwater Area Public Schools, TIES (Associate Member), Wayzata Public Schools, West Metro Education Program, West St. Paul-Mendota Heights-Eagan Area Schools and White Bear Lake Area Schools.

School-Linked Mental Health Programs Have Proven Successful

Continued from page 3

Dr. Mark Sander was the final presenter at the conference who spoke about the success of the partnership between Hennepin County and Minneapolis Public Schools. Sander shared that their school-linked mental health program began in 2005 with five schools and has since grown to 21 schools with four different mental health agencies. As a result of the program, parents and teachers have reported decreases in the emotional and behavioral problems on the Strength and Difficulties Questionnaire (SDQ), a decrease in school suspensions for students receiving mental health treatment and reduced office referrals and student suspensions. Dr. Sander also discussed statewide school-linked mental health grants in Minnesota and noted that about 200 districts (over 13,000 students) have been served through the grants. The grants have significantly increased access to care and as Figure 1 below shows, a significant percentage of students who participate in the program are receiving mental health services for the first time.

Figure 1: Percentage of Children in the School-Linked Mental Health Program Who Are Getting Mental Health Services for the First Time



Source: Sander, Mark. "School-Linked Mental Health in MN: Envisioning the Future-Where Can We Go?" Online PowerPoint, AMSD.org, November 27, 2012. <http://www.amsd.org/2012policysummit>

The presentations and personal testimonies made it clear that mental health is a significant factor in how students learn, behave and succeed. Conference speakers highlighted three policy proposals that could help address children’s mental health needs including: expanding school-linked mental health grants, increasing the Safe Schools levy authority and providing resources to support the maintenance of PBIS over the long-term. Attendees left the conference with a message of hope and a path forward for our children, their families and our schools.

All presentations and videos from the conference are available at: <http://www.amsd.org/2012policysummit>

Building Extraordinary Leaders, **BUILDING TRUST**



92nd Annual Leadership Conference

January 17-18, 2013

Minneapolis Convention Center

- Phase I, January 15, Hilton Hotel, Minneapolis
- Phase II, January 16, Hilton Hotel, Minneapolis
- Charter School Board Member Training, January 16, Hilton Hotel, Minneapolis
- Evening Early Birds, January 16, Minneapolis Convention Center



Conference at a Glance

Tuesday, January 15

6:30 p.m. – 9 p.m. Phase I Orientation (Hilton Hotel)

Wednesday, January 16

8:45 a.m. – 4 p.m. Phase II Orientation (Hilton Hotel)

8:30 a.m. – 4 p.m. Charter School Board Member Training (Hilton Hotel)

7 p.m. – 9 p.m. Evening Early Birds:
Bargaining Basics *or* The Kinesthetic Classroom and Academic Achievement: Preparing the Brain to Learn (Minneapolis Convention Center)

Thursday, January 17

7:30 a.m. Registration

8 a.m. Exhibit Hall opens

8:15 a.m. Board Skills Sessions

8:15 a.m. Board Chair Q & A with MSBA

9 a.m. General Session – David Horsager: The Trust Edge

11 a.m. Exhibit Hall time

11:15 a.m. Show and Tell

11:30 a.m. Recognition Luncheon

12:50 p.m. Director District Discussions

1:30 p.m. Tom Melcher, MDE Finance Director: School Finance Update

2:30 p.m. Workshops

3:45 p.m. Workshops

4:50 p.m. Roundtables

Friday, January 18

7:30 a.m. Registration & Exhibit Hall opens

8 a.m. Roundtables

9:15 a.m. Workshops

10:15 a.m. Closing Session – David Horsager: The Little Things

Add Up to Trust

Noon Adjourn

For a complete agenda and workshop descriptions, go to www.mnmsba.org. Register for housing online at www.mnmsba.org or call 888-947-2233 between 9 a.m. and 3 p.m.

Thanks to Ratwik, Roszak and Maloney, P.A., for supporting the printing and mailing of this conference brochure.

Featured Speaker



Thursday, January 17 & Friday, January 18

David Horsager

Thursday's Opening Session

The Trust Edge: The Pillars to Build an Extraordinary Leader

Trust is a fundamental, bottom line issue. Without it, leaders lose teams, and schools lose reputation, retention of good people, relationships and revenue. But with trust, individuals, organizations and schools enjoy greater creativity, productivity, freedom, and results. Learn the first 4 pillars of the most successful leaders, organizations and school boards: Consistency, Clarity, Compassion, Character.

Friday's Closing Session

The Little Things Add Up to Trust

Dave will show you how the little things, done consistently, add up to huge results. Learn the "why" and "how" behind the most foundational key to real success, and the last 4 pillars to building trust: Contribution, Competency, Connection, Commitment. You will walk away with concrete steps you can immediately use to improve your schools and organizations!

– David Horsager's presentation is sponsored by Ehlers.

Biography

David Horsager is an author, business strategist and keynote speaker. Through his book and programs, he shares the secrets of using trust to impact your bottom line. Combining humor, illustrations and memorable stories with research and insight, David sheds light on the confusion and misconceptions surrounding the cornerstone of personal and professional success. David learned first-hand how the world's most successful people gain and keep the trust of their customers and colleagues. He takes that knowledge and breaks it into tangible steps that anyone can incorporate into daily life. David continues to consult and research through Horsager Leadership. He also serves as an adjunct professor of organizational leadership with Bethel University. He lives in St. Paul with his wife, Lisa, and their four children.



Pre-Conference Extras

Registration begins 30 minutes before the program.

Phase I

6:30 p.m. – 9 p.m., Tuesday, January 15

Hilton Hotel, Minneapolis

Tuition: \$70; Walk-ins add \$10

Help new board members hit the ground running with this session. Phase I covers the role of the school board, the role of the superintendent, and common scenarios facing new board members.

Phase II

8:45 a.m. – 4 p.m., Wednesday, January 16

Hilton Hotel, Minneapolis

Tuition: \$125; Walk-ins add \$15

Presented by MSBA staff and state experts. Phase II includes the financial training school boards are required to have by state law. The session covers core topics such as the budget, school financing, local levies, policies, significant laws affecting school boards, collective bargaining and personnel issues.

Charter School Board Member Training

8:30 a.m. – 4 p.m., Wednesday, January 16

Hilton Hotel, Minneapolis

Tuition: \$125; Walk-ins add \$15

Presented by MSBA staff. This training covers the three mandated charter school board member areas of governance, employment and finance. Charter board members are required to start these trainings within six months of election to a charter board and complete the trainings within one year. Registration information for the Charter School training can be found at www.mnmsba.org.

Pre-Conference Extras: Evening Early Birds

Bargaining Basics

7 p.m. – 9 p.m., Wednesday, January 16

Minneapolis Convention Center

Tuition: \$70; Walk-ins add \$10

Presenters: Amy Fullenkamp-Taylor, Associate Director of Management Services; Bill Kautt, Associate Director of Management Services; and Gary Lee, Associate Director of Management Services, Minnesota School Boards Association

Negotiating employee contracts is one of a board's most important responsibilities – it's also among the board's most complex, technical and political duties. This session will provide strategies, as well as an understanding of PELRA and other applicable laws. This is essential training for new negotiators and a great refresher for veteran negotiators.



The Kinesthetic Classroom and Academic Achievement: Preparing the Brain to Learn

7 p.m. – 9 p.m., Wednesday, January 16

Minneapolis Convention Center

Tuition: \$70; Walk-ins add \$10

Presenter: Michael Kuczala, Author & Director of Instruction, New Jersey Regional Training Center

Mike Kuczala will reveal a six-level framework for using movement with a purpose, including preparing the brain, providing brain breaks, supporting exercise and fitness, developing class cohesion, reviewing content and teaching content. The session will explore the connections between physical movement and academic success, classroom management and why movement enhances the learning process. As part of the framework, the school board member's role as policy maker and advocate will be highlighted.

– *Michael Kuczala's presentation is sponsored by The Minnesota Department of Education and Action for Healthy Kids.*



Workshop Topics & Special Features

Workshop Topics: A complete list with descriptions will be available at www.mnmsba.org.

Some of the featured workshops include: A 21st Century Learning Center; an update on Teacher and Principal Evaluation Working Group; Passing a Levy in a Presidential Election Year; Understanding the Minnesota Measurement Rating System; School Safety and Bullying Prevention; and much more!

SPECIAL FEATURES

Welcome the Minnesota Association of Educational Office Professionals

Members of the Minnesota Association of Educational Office Professionals (MAEOP) will be joining us for the 2013 conference. Please welcome them as you see members at the conference.

Skills Sessions

Join us Thursday morning for special sessions on the nitty-gritty aspects of school boarding: the Open Meeting Law; superintendent contracts; and legislative advocacy. There's also a special session for board chairs to talk to MSBA Executive Director Bob Meeks about what districts need from the association.

Show and Tell

Visit with proud Minnesota students who are showcasing unique programs from their schools.

MSBA would like to thank Sodexo for sponsoring this year's Show and Tell.

Recognition Luncheon

Celebrate the accomplishments of Minnesota's school board leaders at Thursday's luncheon. Registration is required.

Round Tables

Join us for two 20-minute sessions Thursday at 4:50 p.m. in the Registration Area, and three rounds of information-packed 20-minute sessions Friday at 8 a.m. in the Exhibit Hall. These informal sessions are a great chance for questions and answers with an expert in a small-group setting. Topics this year include getting senior citizens involved in your schools, filling board vacancies the right way, booster clubs, student searches and more.

Director District Discussions

Your MSBA district representatives will be setting aside time to meet with regional board members to discuss issues of concern. Each of the directors will have a discussion on topics specific to their region. Director positions up for election will also have presentations from board members running for those positions.

Make your hotel reservation today for the Leadership Conference

Housing is open for the 2013 MSBA Leadership Conference. MSBA is highly encouraging you to **make your hotel reservation early**, as the Millennium Hotel Minneapolis will be closed for renovations during the duration of the conference. To ensure the same number of rooms this year for Leadership Conference attendees, along with long-time conference hotels (the Hilton Minneapolis and Hyatt Regency), MSBA has also secured the same low conference room rates at three additional nearby hotels — the Holiday Inn Express, Hilton Garden Inn and DoubleTree Suites by Hilton. It is important to note, however, that these overflow facilities, although located very close to the Convention Center, do not have direct skyway access to the Convention Center. MSBA is recommending, if skyway accessibility is important to you, that you make your housing reservations as early as possible by going to our website at www.mnmsba.org and click on Housing Information.



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Phone: (612) 339-0060 • Fax: (612) 339-0038 • www.ratwiklaw.com

A Law Firm Dedicated Specifically to Your Needs.

There is no fee required for the conference, but your superintendent must register attendees for the Recognition Luncheon and Early Birds by January 9. Cancellations will be refunded until January 11. On-site registration, add \$10. Register online at www.mnmsba.org, fax to 507-931-1515, or send form to MSBA, 1900 W. Jefferson Ave., St. Peter, MN 56082-3015.

District Name and Number	Bargaining Basics \$70	The Kinesthetic Classroom \$70	Recognition Luncheon \$30	TOTAL DOLLARS
○ Supt.				
○ Board				
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TAKE THE LEAP

LEADERSHIP. EDUCATION. ACHIEVEMENT. PROGRESS.

Make Great Strides Toward the Future

Attend the 2013 NSBA Annual Conference
San Diego Convention Center



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www.NSBA.org/conference

CHARGE FORWARD WITH FRESH KNOWLEDGE

Soak in the wisdom and put it to work back home in your district

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Comprehensive Programming

- ★ **Enlightening topics** — 200+ sessions organized into focus areas
- ★ **Expanded technology track** — case studies, trends, and more
- ★ **Valuable updates** on legislation and court decisions that impact your district
- ★ **Tactics** for making the most of shrinking resources
- ★ **Market-tested products** and services to boost performance

Pick and choose the sessions that will best benefit the needs of your district. With sessions organized into focus areas, it's easy for your team to find the content that means the most to you, your staff, and your students.



Student Achievement and Accountability

Understand the factors which set conditions to optimize teaching and learning, narrow or eliminate the achievement gap, accountability, and continuous improvement within a system.



School Board/Superintendent Partnerships

Learn the different roles and responsibilities of the board and superintendents, as well as how to collaborate and develop long-term successful relationships inside and outside the system.



Innovations in District Management

Learn how to deal with economic challenges, manage local bond initiatives, and deal with hot topics such as common core standards and data-driven decisions.



Governance and Executive Leadership

Effective leadership skills are necessary to transform public education. Learn how to align resources to the achievement of district standards and priorities, get updates on legal decisions impacting education, and understand education reform.



Technology + Learning Solutions

Find hands-on sessions, workshops, and site visits that highlight how technology is transforming school districts. Topics include emerging technologies, practical strategies, and real-life solutions, with relevant knowledge for everyone — from technology directors to administrators and board members.



Professional and Personal Development

Take in knowledge designed specifically for you and your personal development — from leadership skills and managing people to making better personal use of technology.

SPRING INTO ACTION WITH A LITTLE INSPIRATION

General Session Speakers

Geena Davis | Saturday, April 13



From “Thelma and Louise” to “The Accidental Tourist,” **Geena Davis** is probably best known as an Academy Award-winning actress. But her work off the screen is even more impressive. A member of Mensa, she founded the non-profit Geena Davis Institute on Gender in Media. She works with film and television creators to reduce gender

stereotyping and increase the number of female characters in media targeted for children 11 and under. Hear from Davis how media plays a key role in children’s development, and how her organization is making a difference.

Neil deGrasse Tyson | Sunday, April 14

Photograph by Chris Cassidy



Educated in the public schools of New York City, **Dr. Neil deGrasse Tyson** took his passion for science to Harvard and Columbia and then went on to become one of the world’s most engaging and passionate science advocates. From PBS to NASA to Presidential Commissions, organizations have depended on Tyson’s down-to-earth approach to astrophysics.

He has been a frequent guest on *The Daily Show*, *The Colbert Report*, *Real Time with Bill Maher*, and *Jeopardy!*. In his own words, he wants to reach “all the people who never knew how much they’d love learning about space and science.”

Diane Ravitch | Monday, April 15



Diane Ravitch is a research professor of education at New York University and a nonresident senior fellow at the Brookings Institution in Washington, DC. Internationally acclaimed for her expertise on past and present education, her most recent book, *The Death and Life of the Great American School System: How Testing and Choice Are Undermining*

Education, makes the case that public education today is in peril and offers a clear prescription for improving public schools.

“NSBA offers a great opportunity to ‘recharge’ as a Board of Education member. Knowing how difficult educational leadership is, NSBA shares research, information, and resources to help board members be better informed leaders.”

— Kathleen Yolish, Shelton Board of Education, Shelton, CT

Back by Popular Demand! 5K Walk/Run

Join NSBA for the energizing 5K Walk/Run! The event will take place along the beautiful San Diego waterfront, located behind the Marriott Marquis San Diego on Monday, April 15, 2013, from 7:00 AM – 9:00 AM. Registration is \$45 per person; children 13 and under are free. Proceeds will support the Center for Public Education.

To register, visit www.nsba.org/5K.



EXPLORE WITH INNOVATIVE CHANGE LEADERS IN EDUCATION

Celebrate education leaders who have shown how innovative approaches and unique leadership styles can improve student achievement.

Saturday, April 13

1:30 PM – 2:45 PM

Focus On...Preparing for the Challenges & Opportunities of the Common Core State Standards



Over the next few years, schools will face a series of challenges and opportunities that will have a major impact on both students and teachers. Fueled by moving to the Common Core State Standards and, more importantly, new assessments tied to these standards, schools must make a fundamental shift in both what is taught and how it will be taught. Students will be assessed on standards that are far more rigorous and much more strictly applied than in the past and therefore teachers will need to match their instruction to those higher levels of rigor and relevance. **Dr. Willard Daggett** will lay out why these changes are being made, the impact they will have on curriculum and instruction, and ways that the nation's most rapidly improving schools provide a blueprint to meet the challenges successfully.

Presenter: Willard Daggett, Founder & Chairman, International Center for Leadership in Education

Sunday, April 14

1:30 PM – 2:45 PM

Focus On...Firing on All Cylinders: Using Creativity, Critical Thinking Skills, and Differentiation to Excite Students and Inspire Learning



The world our students live in is vibrant, diverse, fast-paced, and ultra-connected. Their classrooms and learning experiences should be, too. **Rebecca Mieliwocki**, 2012 National Teacher of the Year, will demonstrate several techniques for developing exciting, challenging, and creative learning activities for students at all grade levels that enforce higher-level thinking skills, team-based problem solving, creative expression, and multi-dimensional final products. These activities ask students not just to show teachers what they know, but how to use their knowledge to complete new tasks in inventive ways.

NSBA congratulates Rebecca Mieliwocki, the 62nd National Teacher of the Year, and thanks her for her outstanding commitment to equality for all children.

Presenter: Rebecca Mieliwocki, 7th Grade English Teacher, Luther Burbank Middle School, CA

Need Continuing Education Credits for your state education requirements? By attending the NSBA Conference you may be able to earn credit!

(Check with your respective state associations of school boards to review your state requirements.)

Sunday, April 14

3:15 PM – 4:30 PM

Focus On...Digital, Design, and the Future of Learning



After six years of studying the technology policies and practices of schools, **S. Craig Watkins** asked himself: "what should the future of learning look like and how would you design it?" Drawing his inspiration from participation in a three-year study funded by the MacArthur Foundation, he began to design a model for what his research network refers to as "connected learning," a reference to a vision of learning that is keyed to the digital practices, identities, and dispositions of today's young learners. Along with a team of designers, researchers, and educators, Watkins built an innovative framework to test some of the key design principles that define connected learning. Among the principles is the idea that learning in the digital age should be production-centered, hands-on, and experiential. In this presentation, Watkins will tell the story of an amazing project that was piloted in a school that struggled to keep students motivated, engaged, and attending school. In the span of three weeks, students engaged in research, ideation, design, and digital media creation to address the issue of childhood obesity in the form of an iBook. The project, Watkins argues, offers a glimpse into the future of what learning and digital literacy can and should look like in America's schools.

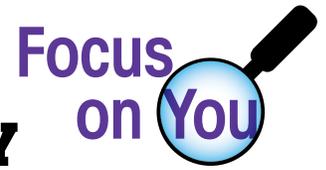
Presenter: S. Craig Watkins, Professor of Radio-TV-Film, The University of Texas at Austin



Visit the conference website for a full list of district workshop sessions — including many with revenue-generating ideas and real-life methods for saving your district money.

WWW.NSBA.ORG/CONFERENCE

DEVELOP YOURSELF PERSONALLY AND PROFESSIONALLY



Saturday, April 13

8:30 AM – 9:45 AM

Leadership Isn't for Cowards How to Lead Courageously in a Turbulent Age

Mike Staver is an internationally respected author, coach, and speaker, heralded for his ability to make complex ideas simple. Staver's message: we live in an age when it is more and more difficult to manage all of the information, demands, and challenges that are coming at us. It takes real courage to stand firm in what you believe and then to get your followers to understand what really matters and how to execute effectively. Your ability to influence your followers is key to every step of creating significant results. Courage is the key element in that process.

Presenter: Mike Staver



1:30 PM – 2:45 PM

Deal with It!! How to Stay Calm Under Pressure

Today, more than ever, you are being asked to do more and more. What it gets down to is how you choose to invest energy. It's not the hours you work, it's the value you get from the work you do. Do not, under any circumstances, let someone convince you that it is an easy process — but it is simple. In this session, participants will learn what it takes to stay calm and focused even if they don't like the circumstances.

Presenter: Mike Staver

3:45 PM – 5:00 PM

The Naked Truth about Full-Frontal Presentations

PowerPoint victims (and perpetrators) need to recognize that the ultimate value of a presentation is what the audience takes away. Come learn presentation tips, use of handhelds, electronic and participatory handouts, the power of images (plus free image sources), and the latest brain research. Tangible giveaways include dark chocolate (seriously), koosh balls (not so seriously), and the chance to win award-winning books and an Epson projector!

Presenter: Lynell Burmark, Associate, Thornburg Center

Sunday, April 14

8:30 AM – 9:45 AM

Overcoming the Odds: Lessons from the School with No Name

For 11 years, **Stacey Bess** taught homeless children in a small shed known as The School with No Name. Modeling love, self-worth, personal power, and courage, she transformed these children who had been labeled "unteachable." Her memoir *Nobody Don't Love Nobody* was adapted into the 2011 Hallmark Hall of Fame movie "Beyond the Blackboard." Bess was honored with the esteemed National Jefferson Award for Greatest Public Service, along with First Lady Barbara Bush, Supreme Court Justice Harry Blackman, and Ambassador Walter Annenberg. She is a tireless advocate for the educational rights of impoverished children, and continues to change lives by inspiring educators around the nation.

Presenter: Stacey Bess



Sunday, April 14

1:30 PM – 2:45 PM

Smart Phones...Smarter Business

Jim Spellos is a certified Microsoft Office Specialist (MOS) and President of Meeting U, a company specializing in teaching technology applications. Spellos helps you unlock all the killer tools from your smart phone and maximize your iPad or tablet for productivity. Have you unlocked all of the killer tools from your smart phones? Are you really using your iPad (or other tablet) to help enhance your productivity? This interactive session will provide ideas for learning what these smart devices can do for all of your business needs. Attendees are encouraged to bring their devices and share best practices with their favorite mobile tools and apps.

Presenter: Jim Spellos



1:30 PM – 4:30 PM

A Deeper Look at...Leadership Skills for Dealing with Difficult People

Explore the behavior styles that most often cause group conflict and learn how to resolve it. Find out why other people's behavior can be so frustrating that they become difficult people in tough situations. Master simple leadership skills to transform that annoying behavior into successful outcomes. This workshop is very interactive and will examine leadership from both theoretical and practical perspectives. You will take away tips to improve your own leadership style to become a more successful leader.

Presenters: Greg McKenzie, President, Window to Leadership, LLC; Chuck Namit, President, Strategem LLC



McKenzie



Namit

Monday, April 15

8:30 AM – 9:45 AM

Feeds & Needs

What's the most important tech topic of 2012? It's mastering the tool that allows you to get out from under the avalanche of information. It's the same one that enables you to create content-rich sites for your audience. Social Curation makes you a content publisher, as well as provides the tools to manage the information flow that comes into your computer, tablet, or smart phone. These tools are the critical time savers and information managers every business person needs.

Presenter: Jim Spellos

12:30 PM – 1:45 PM

Google-licious: How to Find Anything on the Internet

Back by popular demand, **Jim Spellos** will be doing his Google-licious session that has been so overwhelmingly popular since being introduced in San Diego, 2009. This session is for everyone, from Google novices to pros interested in learning how to use various search tools to find what you need, when you need it.

Presenter: Jim Spellos

HEAD FULL **SWING** INTO YOUR NEW BOARD POSITION

Essential Training for New Board Members

NSBA's Board Member Boot Camp is a tried and true curriculum for new members who need a quick, yet comprehensive, knowledge download — from ethics and decision making to financial oversight and basic regulations.

Pre-Conference Session

Friday, April 12 | 1:30 PM – 4:30 PM

New Board Member Boot Camp Pre-Conference Session: Ethics, Board Meetings, and the Role of a School Board Member

Ethical and appropriate behavior for school board members is expected. Yet, problems arise at meetings that can interfere with important work getting accomplished. Interact with your colleagues in a mock school board meeting conducted by members of the NSBA Board Member Boot Camp Faculty to examine what works and what doesn't in your meetings.

Facilitated by: Kitty Blumsack, Director of Board Development, Maryland Association of Boards of Education; Terry McCabe, Associate Executive Director, Maine School Boards Association

Advance registration and additional fee required for this session. Register by checking Board Member Boot Camp on the registration form on page 19.

Pre-registration is not required for new board member programming presented Saturday and Sunday.

Saturday, April 13

8:30 AM – 9:45 AM

The Key Work of School Boards — An Overview

The Key Work of School Boards framework provides school board members with tools and information for improving their leadership skills and raising student achievement. Learn about the eight Key Action Areas for school leaders and how to apply them to your own district.

Presenters: Kitty Blumsack, Director of Board Development, Maryland Association of Boards of Education; Kanisha Jones, Education Services Director, National School Boards Association

1:30 PM – 2:45 PM

Data-Driven Decision Making

Find out how your board can use data to effectively meet assessment and accountability challenges associated with No Child Left Behind. Learn the most useful formats for NCLB data requirements, and the newest information tools and methodologies being used by school districts, including data warehousing and business intelligence tools.

Presenters: Angie Peifer, Associate Executive Director, Board Development; Sandra Kwasa, Director, Board Development, Illinois Association of School Boards

3:45 PM – 5:00 PM

Basic Parliamentary Procedure for NEW Board Members

Lots can happen (and happen very quickly) during a school board meeting that will prevent you from obtaining your desired outcomes. A basic understanding of Robert's Rules of Order for your meetings is a critical tool for every new school board member.

Presenter: Paul Krohne, Executive Director, South Carolina School Boards Association

Sunday, April 14

8:30 AM – 9:45 AM

The Elementary and Secondary Education Act/ No Child Left Behind

Every school board needs to understand the critical legal issues for school districts in implementing the ESEA, better known in recent years as NCLB. What issues have come up in your district? What issues may be on the horizon? How do your decisions at the local level play out in the national debate over ESEA?

Presenter: Reggie Felton, Assistant Executive Director for Congressional Relations, Federal Advocacy & Public Policy, National School Boards Association

1:30 PM – 2:45 PM

The Basics of Financial Oversight

Oversight of school district financial matters is an essential board responsibility. Increased public and regulatory scrutiny during difficult economic times demands that boards develop strategies that allow them to fulfill their oversight responsibility without micromanaging. It is essential that all board members develop an appropriate level of understanding.

Presenter: Barry J. Entwistle, Director of Leadership, New York State School Boards Association

3:15 PM – 4:30 PM

Student Aspirations: The Role of Your School Board

Everyone talks about the need to improve student aspirations, but the Quaglia Institute for Student Aspirations (QISA) has researched the eight conditions necessary to raise student aspirations. QISA partnered with Maine School Management Association to develop a handbook to guide school boards through this process. Learn the role of your board in improving the aspirations of your students and leave with a copy of the handbook: *School Board Members: Reflect...Inspire...Make a Difference*.

Presenter: Terry McCabe, Associate Executive Director, Maine School Boards Association

NETWORK WITH YOUR PEERS

Collaborate and Learn at National Affiliate Central

Connect with your peers as they share their educational challenges, successes, and solutions. Don't miss your annual opportunity to communicate in person with other National Affiliate districts across the nation.

Friday, April 12

1:00 PM – 4:00 PM

Digging into the Common Core Standards

See page 13 for the NA Pre-Conference Workshop.

4:00 PM – 4:45 PM

National Affiliate/TLN Annual Ice Breaker Ice Cream Social

Saturday, April 13

8:30 AM – 9:45 AM

Rural and Small District Workshop Communications Strategies for Advancing Common Core Implementation



Supportive and informed parents, teachers, and communities are critical to the successful implementation of the Common Core State Standards. How is this message of college- and career-readiness communicated in rural communities and what role do school board members have as messengers? Participants will hear about ways they are tackling this issue. You'll identify challenges you face and work to identify potential solutions in your community.

Presenter: Laura A. Moore, Director of Innovation, SCORE

1:30 PM – 2:45 PM

Five-Minute Matters

What can you learn in five minutes? You'll be amazed. Five-minute presentations with slides auto-advancing every 15 seconds will cover the following topics: Disaster Recovery, Student Inspiration, Building a District Dream Team, Digging Deeper into Common Core, Learning through Creativity, College and Career Pathways, and Collaborative Professional Development.

Presenters: Various School Districts

3:45 PM – 5:00 PM

Hot Topic Session — Disasters Can Take on Many Shapes. Know How to Recover!



Weather, violence, and terror can move you from your day-to-day activities to a world filled with chaos and angst. During disasters, schools often become a safe haven for the community. Join us as we learn from district representatives how they responded when disaster struck their community.

Presenters: Dr. C.J. Huff, Superintendent, Joplin School District, Joplin, MO; John Barry, Superintendent Board Member, Aurora Public Schools, Aurora, CO

Sunday, April 14

8:30 AM – 9:45 AM

10 Greatest Legal Challenges



Your school district operates in a highly-regulated industry. As you attempt to provide a safe, enriching, and successful learning environment for your students, you must simultaneously navigate a labyrinth of federal, state, and local legal standards. Some of these requirements create challenging obstacles to the performance of your mission — educating students. Join us for a review of the largest legal challenges facing school districts today.

Presenters: NSBA Legal Team

1:30 PM – 2:45 PM

Burning Hot Topics on Capitol Hill



Every day on Capitol Hill and at the Department of Education decisions are being made that affect your district. This is your chance to learn about the latest issues and how your National Affiliate dollars are being used to influence those efforts on your behalf.

Presenters: NSBA Advocacy Team

3:15 PM – 4:30 PM

The Logjam — 20 Things That Block Transformation in Education and What You Can Do About Them



We spend time creating change only to see it blocked. Blocked by what? A lack of money, a lack of resources, a lack of time, discord, misalignment of efforts, etc. We feel like we're stuck in a logjam. What can we do?

Presenters: Dr. Jack Grayson, Executive Chairman and Founder, American Productivity and Quality Center; Fred A. Bentsen, Senior Vice President, American Productivity and Quality Center

Monday, April 15

8:30 AM – 9:45 AM

Special Session — 10 Good Things About Public Education



The naysayers are wrong. Our public schools are not failing; indeed, there are many things that schools are doing right. In this session, one qualified positive thinker will offer her personal top 10 list of good things about American public education with data to prove it.

Presenter: Patte Barth, Director, Center for Public Education, National School Boards Association

10:15 AM – 11:30 AM

Five-Minute Matters

Hang on! Here are more five-minute presentations to peak your interest. You won't want to miss these exciting presentations: Choice Academies, Advancing Technology in Challenging Economic Times, Safety in Building Construction, EcoSchools, The Road to Innovation, Re-Culturing the Central Office, and Slimming Down and Shaping Up.

Presenters: Various School Districts

12:30 PM – 1:45 PM

What Board Members Need to Know about Flip Learning

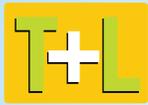


How do you reach all of your students in every class, every day? This session will introduce the concept of Flipped Learning: where educators transfer the responsibility and ownership of learning to the student and provide them with a way to engage in their own learning. Join us and have your understanding of the classroom flipped — in a good way.

Presenter: Kari M. Arfstrom, Ph.D., Executive Director, Flipped Learning Network

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fees for the conference at www.nsba.org/na.

SEE I.T. IN ACTION — TECHNOLOGY + LEARNING AND LEADERSHIP



For 24 years, NSBA's T+L Conference brought you cutting-edge content around the applications for technology in every aspect of education and learning. Now, that same quality of programming has become a part of the NSBA Annual Conference, with a variety of choices for hands-on experiences and up-to-the-minute developments in technology, all brought to you by the Technology Leadership Network (TLN).

All workshops and events on this page require additional fees. See page 19 for fees and registration.

Friday, April 12

9:00 AM – 12 NOON OR 1:00 PM – 4:00 PM

Education Content for the iPad — TLN Workshop Room

iPad is changing the learning experience, making it more engaging, interactive, and completely mobile. Get an overview of amazing apps for teaching and learning, see interactive iBooks textbooks built with iBooks Author, and learn how iTunes U gives educators powerful tools to develop and distribute courses featuring audio, video, books, and other content. Discover how iPad is changing the classroom and what you need to know to understand today's digital revolution.

(Each hands-on session is limited to 20 participants. Pre-registration is required. See page 19 for fees and registration.)

1:00 PM – 4:00 PM

U.S. Navy SEALs Visit — Leadership Insights

Navy SEALs take their name from the environments in which they are trained to operate: sea, air, and land. Their small, highly trained teams usually work quietly at night, conducting some of the nation's most important missions. Learn how their techniques to build teamwork and foster leadership can be applied to support success in your own organization on a daily basis.

(Fee includes transportation, limited to 50 participants.)

Saturday, April 13

12:15 PM – 4:00 PM

Mobile Learning Center, University of San Diego & Qualcomm Site Visit

Going Mobile: What the Future Holds for Learning

Get a hands-on experience in the nation's first research lab dedicated to mobile learning's impact on K–12 education at USD. Become the teacher or student in a simulated classroom with a multitude of mobile devices; hear how effectiveness is evaluated; and hear how public policy and e-Rate funding could be impacted as a result of the Center's research on the FCC mobile pilot projects. Plus, get an insider's briefing at Qualcomm's headquarters, the world leader in next generation mobile technologies.

(Fee includes bus transportation and lunch.)

Sunday, April 14

12 NOON – 2:00 PM

Education Technology Luncheon

Please see Dine and Learn on page 18 for a full description.

Presenter: Kevin Honeycutt

(This session is open to all NSBA Annual Conference attendees.)

Sunday, April 14

2:00 PM – 5:15 PM

Learning from the Sea: Site Visit to Birch Aquarium at Scripps Institution of Oceanography

Spend an interactive afternoon at the interpretive center for Scripps Oceanography. Engage with educators and researchers as you explore cutting-edge science exhibits that utilize technology in novel ways, with a look to the future of STEM. Also, get your hands wet with a live animal touch while learning about the dynamics of our local rocky intertidal environment and the invertebrates that call it home.

(Fee includes transportation; limited to 50 participants.)

Monday, April 15

8:30 AM – 2:30 PM

Encinitas Union School District Site Visit One-to-One Digital Learning Program

See how this K–6 district is personalizing teaching and learning with the use of technology to increase student engagement and provide real-time formative and summative data on student performance to teachers. With all students in grades 3–6 having their own iPad (4,500 total), the district has seen great success in the integration of digital learning into the classroom by all teachers. All students in the program have the option of using an EUSD provided iPad or supplying their own iPad.

(Fee includes transportation and lunch.)

8:30 AM – 2:30 PM

San Diego Zoo Educational Visit & Lunch Behind the Scenes at the San Diego Zoo: Learn How Their Educational Resources Can Excite Your Students

Students and teachers all over the U.S. can experience the educational resources of the San Diego Zoo. Learn about wildlife opportunities for the students and teachers you represent at this fun and informative workshop. See firsthand how "virtual visits" can work for your school district; the latest technology from Qualcomm supports the zoo's School in the Park program; and how this unique partnership between the San Diego Zoo, a local university, a charitable organization, and public elementary schools is bringing cutting-edge learning tools to at-risk students. Hear how teachers can get involved in the zoo's summer professional development institute or how your students can connect throughout the year to young bloggers in the zoo's InternQuest program. Highlights of the day include a two-hour private tour with professional zoo educators and behind-the-scenes opportunities.

(No one under 18 – fee includes transportation, zoo admission, and lunch.)

Hear cutting-edge speakers in eight powerful sessions hosted by NSBA's Technology Leadership Network. Open to all conference attendees.

Saturday, April 13

8:30 AM – 9:45 AM

NSBA's 1st Annual Technology Innovation Showcase

This fast-paced session will introduce new approaches to old problems from emerging companies identified by NSBA's Technology Leadership Network. Each company will have only five minutes to tell you what they are solving and give a snapshot of their solution. Audience insights and reactions are key to this interactive session designed for those who embrace innovation.

1:30 PM – 2:45 PM

Disappearing Ink: Moving from Textbooks to Digital Content

Practical implementations have replaced theoretical conversations about the shift from print books to digital content. Imagine a high school without traditional textbooks for the past nine years; statewide collaboration to create a digital physics book by Virginia scholars; and a non-profit organization with the goal of reducing textbook costs through the OER (Open Education Resource) movement across all curriculum areas with "flexbooks."

Presenters: Dr. Tammy McGraw, Virginia Department of Education, VA; Neeru Khosla, Executive Director CK-12 Foundation, CA; Matt Federoff, Chief Information Officer, Vail School District, AZ

3:45 PM – 5:00 PM

Our Youngest Learners and Technology – Research to Practice

Get the latest data from researchers and hear real stories from educators about how technology can be effectively used with our youngest learners. From iPads to video production, young students are using technology to enhance their learning, but are there any concerns when providing tools for this age group?

Presenters: Kathy Shirley, Director, Technology and Media Services, Escondido Union School District, CA; Mike Lorion, General Manager, Education Common Sense Media, CA

Sunday, April 14

8:30 AM – 9:45 AM

Mainstreaming STEM+ARTS – The STEAM Movement in U.S. Schools

Nationally, thought leaders are suggesting a shift from STEM to STEAM (adding the Arts to the Science, Technology, Engineering, and Math focus). Hear from one of the leading proponents of this educational strategy and then get a deeper look at a national model STEAM magnet school. Learn about project-based and STEAM instructional themes and improving achievement and access to the core curriculum for ALL students (especially second language and Title I students).

Presenters: Jim Brazell, Founder, VentureRAMP, Inc., TX; Doug Dall, Principal, Clark Magnet High School, Glendale Unified School District, CA

3:15 PM – 4:30 PM

Bringing STEM to Life – 3D and Other Strategies to Engage Learners

Everyone agrees the number of students engaged in STEM (Science, Technology, Engineering & Math) content needs to increase, but how? Experience firsthand how 3D technology enhances learning and about teaching strategies that make STEM content relevant to the lives of learners.

Presenters: Tracey Masamoto Marler, Director, Classroom3®, IL; Ferdi Serim, Learning Community Technologies Director, Quaglia Institute for Student Aspirations, NM; Dave Master, Director, Learning Activists, CA

Monday, April 15

8:30 AM – 9:45 AM

Global Connections – Preparing Students for Their World

Today's technology enables more relevant interactions than the international pen pal letters of past generations. Hear solutions that help your district fulfill its goal of preparing students to be global citizens, ready to effectively compete in the increasingly flat world and its global economy. From highly regarded cultural programs and expanded language learning to the latest tech tools that facilitate global collaborations, this session is designed to inspire you to open the doors of the world to your students.

Presenters: Dr. Rita Oates, Vice President, Education Markets at ePals Inc., FL; Dr. Yvonne Marie Andres, President & Co-Founder, Global SchoolNet Foundation, CA

10:15 AM – 11:30 AM

Flipping, Blending – New Models to Support Learning

Simplified technologies allow teachers to easily record lessons for use at home, and intelligent software adapts to target a child's specific learning needs. Technology is allowing educators to rethink how in-class and out-of-class time can best be used. Hear from leaders who are flipping and blending online and in-person learning to support student achievement.

Presenters: Kari Arfstrom, CEO, Flipped Learning Network; John Danner, Co-Founder & CEO, Rocketship Education, CA

12:30 PM – 1:45 PM

In Their Own Words – Student Experiences and Expectations

Data from the annual Speak Up surveys has informed local and national policy for a decade about how students want to interact with technology. Hear the latest trends from the most recent survey and then meet a group of students engaged in the MOUSE Squad of California and hear about the technology-based opportunities that motivate them to succeed in today's information society while providing a service to their schools. MOUSE (Making Opportunities for Upgrading Schools & Education), is a New York City-based non-profit with student programs across the U.S.

Presenters: Julie Evans, CEO, Project Tomorrow; Jan Half, Program Director, MOUSE Squad of California, MOUSE Squad Students

TLN Networking Room

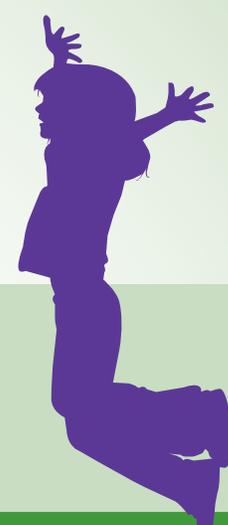
Join colleagues from other Technology Leadership Network districts to exchange ideas and share successes over a cup of coffee.

Not yet a TLN district?

Contact Gene Broderson, gbroderson@nsba.org for more information.

JUMP INTO ACTION

Advance the Cause of Public Education



Saturday, April 13

1:30 PM – 2:45 PM

School Boards' Last Stand: Grasping for Local Control in an Age of Uniformity



We know better than you! This seems to be the battle cry of state and federal officials when it comes to local schools. Years of budget cuts, common standards, and tests have forced local decisions out of the hands of locally elected school officials. Now charter schools, vouchers, virtual schools, and national "think tanks" threaten to make our schools little more than the educational version of a McDonald's franchise. Come hear what you're up against from four top experts!

Presenter: Experts from State School Boards Associations

3:45 AM – 5:00 PM

Maximizing Your Meetings with Members of Congress



In this interactive session, learn how to get the most out of face-to-face meetings with members of Congress. View NSBA's video on How to Lobby Your Members of Congress, and learn strategies for gaining control of the meetings and getting a stronger commitment from your members of Congress.

Presenters: NSBA Federal Advocacy and Policy Staff

Sunday, April 14

8:30 PM – 9:45 PM

The 2013 NSBA School Law Docket: A View from the High Court



Join NSBA General Counsel **Francisco M. Negrón, Jr.** for a survey of cases impacting public schools in 2013 in the United States Supreme Court and across the national school law docket. Take an inside look at the High Court's decisions and at current cases including the Court's continuing struggle with racial diversity in student bodies, and learn about trends in bullying, speech, and employment law matters with implications for public schools across the country.

Presenter: Francisco M. Negrón, Jr., General Counsel, National School Boards Association

3:15 PM – 4:30 PM

Building a Local Lobbying Campaign



Learn from NSBA advocacy staff how to create a strong network and build coalitions in your community to support advocacy initiatives for public education. By involving the larger community and other organizations, school boards can create a larger presence at both federal and state levels to influence public education legislation.

Presenters: NSBA Federal Advocacy and Policy Staff

Monday, April 15

8:30 AM – 9:45 AM

National Education Spotlight: Federal Legislative Update



Join NSBA's advocacy staff to learn about new Congressional education initiatives impacting student achievement and school delivery of educational services. Expand your knowledge about federal legislation and policy and find out how you can get involved.

Presenters: NSBA Federal Advocacy and Policy Staff

SPECIAL SESSIONS

Saturday, April 13

8:30 AM – 9:45 AM

NSBA School Health Leaders: Making a Difference



NSBA's School Health Programs office supports a growing cadre of volunteer School Health Leaders — school board members and superintendents with a special interest in minimizing health-related barriers to student learning. This session will highlight how the NSBA School Health Leaders are working with and through their state school boards associations to promote effective policies, programs, and practices in their own districts and with other districts in their states.

Presenter: James Bogden, Project Associate, Coordinated School Health, National School Boards Association

1:30 PM – 4:30 PM

A Deeper Look at...Superintendent Evaluation



Emerging research demonstrates the significance of evaluating superintendents based on a framework of effectiveness. School board members, as well as superintendents, who are trained in evaluation are more likely to contribute fair and unbiased perspectives of performance. Fair and effective evaluation requires alignment of district goals, your evaluation process, duties performed, and professional standards for superintendents. Learn how to observe and evaluate performance based on evidence and the impact on your district outcomes.

Presenters: Phil Gore, Director of Leadership Development Services, Washington State School Directors' Association; Gary Cohn, Superintendent, Everett School District

Learning Lounge

Back by popular demand, these 20-minute mini-sessions will take place in the Exhibit Hall Saturday and Sunday 11:30 AM to 1:30 PM. Come learn about breaking educational news and hot topics.

COUNCIL OF URBAN BOARDS OF EDUCATION PROGRAMMING

Friday CUBE pre-conference programming will be held at the Manchester Grand Hyatt for an additional fee. The remainder of the CUBE programming will take place at the San Diego Convention Center. Pre-registration is required for CUBE programming on Friday and Saturday morning. Please see the form on page 19.

Friday, April 12

- 8:00 AM – 4:00 PM Registration
- 9:00 AM – 12 NOON..... Highlighting Academic Success of Young Men of Color
- 12:15 PM – 1:30 PM..... Keynote Luncheon
- 1:30 PM – 1:45 PM..... Remarks by
Minnie Forte-Brown
- Minnie Forte-Brown is the CUBE Steering Committee Chair and also serves as Vice-Chair of the Durham (NC) Public Schools Board of Education.
- 2:00 PM – 3:15 PM CUBE Forum
- 3:30 PM – 5:00 PM District Workshops
Large Size Urban Districts (60,000 and over)
Mid-Size Urban Districts (30,000–60,000)
Small-Size Urban Districts (under 30,000)
- Join one of CUBE's most popular sessions, where board members from like-sized districts meet to discuss timely topics on urban education.
- 5:15 PM – 6:30 PM..... CUBE Networking Reception



Saturday, April 13

- 8:30 AM – 9:45 AM CUBE Annual Business Meeting and Breakfast
- CUBE districts meet to consider nominations, elect new Steering Committee members, and discuss issues of concern to the membership. CUBE registrants and non-CUBE registrants alike are encouraged to attend and learn more about CUBE, and to hear reports from the nation's major urban districts about progress in student achievement.
- (This session is open to CUBE registrants only.)*
- 11:45 AM – 1:45 PM CUBE Luncheon Session
- (This session is open to CUBE registrants only.)*
- 2:00 PM – 4:00 PM..... A Continuing Series on the Role of the School Board and Closing the Achievement Gap for Young Men and Boys of Color
- This continuing series is a joint endeavor of NSBA's Council of Urban Boards of Education (CUBE), National Black Caucus (NBC), National Hispanic Caucus (NHC), and National Caucus of American Indian/Alaska Native (NCAIAN).
- (This session is open to all NSBA Annual Conference attendees.)*
- 6:00 PM – 9:00 PM CUBE Urban Night Out
By Invitation Only

Sunday, April 14

- 8:00 AM – 9:45 AM..... Urban School Board Leadership Training
- 2:30 PM – 4:00 PM CUBE Skills Building Workshop

Please check the website for details and updates at www.nsba.org/cube.

JOIN IN NOW!

Special Offers for New Caucus Members

NSBA has established three Caucuses to foster national level leadership and attention to the issues faced by so many students today.

Caucus membership is open to anyone interested in meeting and addressing the educational needs of racial and ethnic students in our communities. Members of the Caucus represent many of the largest and most populated urban school districts, as well as some of the most expansive and rural school districts in the nation. They are called upon to work to promote equal educational opportunities for students within identified racial and ethnic groups to monitor the developmental and academic achievement of children.

Benefits to Caucus Membership include: Connections to an expanded advocacy network; learning opportunities and networking; timely information on national issues

For more information about each Caucus, please visit www.nsba.org/caucuses.

Caucus membership special offer is open only until April 15, 2013, to Conference registrants who are school board members and who have not previously belonged to the caucus.



NATIONAL BLACK CAUCUS
of
SCHOOL BOARD MEMBERS

Special conference offer:
Become a member through
June 30, 2013, for just \$30.



Special conference offer:
Become a member through
June 30, 2013, for just \$15.



Special conference offer:
Become a member through
June 30, 2013, for just \$30.

DIVE DEEPER FOR MORE WISDOM IN KEY AREAS

Pre-Conference Workshops • Friday, April 12

The Friday before the conference is the perfect opportunity to add on these half and full-day workshops that offer the most compelling topics requested by school boards.

Pre-registration and an additional fee is required for all Pre-Conference Workshops. Please note that all participants will need to be pre-registered for the workshop, including guests. See form on page 19.

Morning Sessions

9:00 AM – 12 NOON

Cost for each half-day session is \$170 for National Affiliate districts and \$195 for others.

#1 What Every School Board Member Should Know About School Law



Experienced attorney members of the Council of School Attorneys will provide an informative introduction to key school law concepts you use every day. First, receive an introduction to the “24 Practical Legal Strategies Every Public School Official Should Know.” Then, learn about legal standards and key concepts in two crucial school law topic areas: student rights and school board authority. Walk away with more questions for your school attorney.

Presenters: A. Dean Pickett, Tempe Tri-District Legal Counsel, Tempe Union High School District; Cynthia Lutz Kelly, School District Attorney, Topeka Public Schools — USD 501; Deryl Wynn, Attorney at Law, McAnany, Van Cleave & Phillips, P.A.

#2 Understanding the Key Work of School Boards



Research on school board governance has demonstrated that leadership teams in districts with higher student achievement are significantly different in knowledge, beliefs, and actions from the boards in lower achieving districts. Take an interactive walk through the *Key Work of School Boards Guidebook* and explore eight systematic thinking action areas designed to keep achievement at the heart of the conversation.

#3 Inspecting What You Expect: Evaluating the Performance of the Superintendent and the School Board



High-performing school districts are led by superintendents and school boards that value and practice continuous improvement. This workshop will focus on how school districts can utilize the data-based superintendent evaluation and board self-assessment to improve their performance. The presenters will introduce and discuss various models that are currently successful in school districts.

Presenters: Tony Arasi, Director of Professional Development; Mark Willis, Assistant Executive Director, Georgia School Boards Association; Dr. Wanda Creel, Superintendent, Barrow County Schools

#4 The Data Made Me Do It! Using Data for Continuous School Improvement



Data is fundamental to effective school board governance, though many school board members aren't experts in education data. Explore how school boards can use data to set goals, align resources, and monitor actions to improve outcomes for their students. Learn how boards are increasingly using data to inform their decisions about student achievement. This workshop was developed by NSBA's Center for Public Education in partnership with state school boards associations in California, Illinois, and Michigan.

Presenters: Patte Barth, Director, Center for Public Education, National School Boards Association; Sandra Kwasa, Director; Nesa Brauer, Consultant, Board Development, Illinois Association of School Boards

#5 The Board's Role in Transitioning to the Common Core Standards



Participants will uncover the brilliance imbedded throughout the Common Core State Standards. Board members will leave with an understanding of their roles and responsibilities relating to the strategic implementation of the Common Core Standards. Administrators will leave with a blueprint for strategically engaging their boards and stakeholders in the Common Core Standards implementation process. Participants will leave the session with key talking points about the common core and a variety of ready-to-use presentation materials.

Presenters: Jeffery Cohn, Director Field Services, Illinois Association of School Boards; Donna McCaw, Professor Emeritus, Western Illinois University; Stuart Yager, Associate Professor, Western Illinois University

Afternoon Sessions

1:30 PM – 4:30 PM

Cost for each half-day session is \$170 for National Affiliate districts and \$195 for others.

#6 Eight-Step Continuous Improvement Process: A School Improvement Initiative That Produces State and National Recognition



Teachers and administrators in low performing schools often have no plan for improvement. Everyone in the system is trying something different, yielding inconsistent results. The Eight Step Continuous Improvement Process is a systemic approach to school improvement. Participants will understand the eight steps and the research behind each one, see data from other schools that have improved because of the process, and meet the presenter who has used the process over 10 years.

Presenter: Peggy Hinckley, Peggy Hinckley Consulting LLC

#7 School Safety & Security: Will Your School Crisis Plan Work When You Need It?



Parents demand to know their children are safe before they can embrace and support the academic, social, and personal development mission of their school. Thus, the critically important work of school leaders to plan for all types of emergencies and to exercise these plans so students and staff can effectively respond to incidents that range from an intruder in the building to a major weather-related catastrophe. This hands-on pre-conference work session will guide school board members and superintendents through a structured school crisis plan development process that collaboratively engages key school staff and administrators with law enforcement, fire, and rescue officials.

Presenters: Winton Goodrich, Assistant Superintendent, South Burlington School District; Stephan M. Earley, Chair, Vermont School Crisis Planning Team

#8 Build a Successful Strategic Plan and Beat the Odds



Most strategic plans fail. Why? The process often lacks key trust and engagement factors. This session will help your district reduce resistance to change and infuse your plan with confidence-building protocols. Participants will learn the recently discovered triggers from brain research to increase staff motivation, community engagement, and student success. Make your next strategic plan a win for everyone.

Presenter: Steve Lamb, Board Development Specialist, Oregon School Boards Association

#9 The Board's Role in Transitioning to the Common Core Standards



Repeat of morning workshop; see description of workshop #5. Register and attend only one session.

Full-Day Session

9:00 AM – 4:30 PM

(lunch on your own 12 NOON – 1:30 PM)

Cost for full day sessions is \$270 for National Affiliate districts and \$320 for others.

#10 Take the Lead: Continuous Improvement for School Boards



In this team-based workshop, examine a system of intentional board practices using research-based standards to put improvement into action. In collaborative learning teams, you will actively engage to learn the benefits for their board of standards, assessments, goal setting, and action planning. Develop a plan for improving your board's work based on samples of assessment reports and qualitative data from school boards. This includes formative assessments of your board's progress. Your team will also explore practices and actions of high functioning boards and recognize how actions of the board link with improved student achievement.

Presenters: Phil Gore, Director of Leadership Development Services; Colleen Miller, Board Training Specialist, Washington State School Directors' Association

National Affiliate (NA) Session

1:00 PM – 4:00 PM

Digging into the Common Core Standards

The clock is ticking. School boards are expected to fully establish Common Core State Standards (CCSS) in their districts by 2014. Are you ready? Learn what district leaders need to know about Common Core. Engage in activities that are interactive and provide practical strategies and planning examples. Examine helpful resources designed to support implementation of CCSS in districts and schools.

Presenter: David Wallace, President, The Sequoyah Group
(Pre-registration is required for this session. The session is free to NA/TLN districts. For others, cost is \$195.)

Technology + Learning

9:00 AM – 12 NOON OR 1:00 PM – 4:00 PM



Education Content for the iPad – TLN Workshop Room

iPad is changing the learning experience, making it more engaging, interactive, and completely mobile. Get an overview of amazing apps for teaching and learning, see interactive iBooks textbooks built with iBooks Author, and learn how iTunes U gives educators powerful tools to develop and distribute courses featuring audio, video, books, and other content. Discover how iPad is changing the classroom and what you need to know to understand today's digital revolution.

(Each hands-on session is limited to 20 participants. Pre-registration is required. See page 19 for fees and registration.)

For the technology site visits, see page 8.



“I always learn from going to the Conference, if not in a session, then by networking with other board members from other states.”

— Sharon Manson, Waverly City SD, Waverly OH

SEEK OUT THE RESOURCES YOU NEED

Source It at the NSBA Exposition

Hundreds of companies make it their mission to support school districts across the U.S. The best of the best are here at the NSBA Exposition, and this is your chance to talk with them about how your schools can benefit from their products and services. You'll find innovative approaches, hands-on technologies, and interactive displays — all with knowledgeable professionals ready to answer your questions.

Back by Popular Demand! Green Zone

Learn how greening your schools doesn't just save money, but also changes how we learn. Find out how you, as a school leader, can make a commitment to advance a green initiative in your school and engage your community at the same time.

Learning Lounge

Pop into these mini-sessions on the exhibit floor and discover the latest information on breaking education news and hot topics. Sessions will take place during the exclusive Exhibit Hours each show day.

Cutting-Edge AveNEW

Be the first in your district to meet the newest companies and see the latest and greatest products on the block. This special area is dedicated to start-up businesses that have never exhibited at a national trade show and want to debut their state-of-the-art products and services.

Waltz down **Music and Arts Main Street** to find companies offering arts and music programs. No need to cut these valuable programs when you will find cost-saving alternative solutions here. You may even be treated to an impromptu mini-concert by one of our outstanding student groups at the Music Main Street stage.

Health and Wellness Pavilion

Take a break at the Health and Wellness Pavilion and get a massage at the Relaxation Station. Enter the pedometer contest by being one of first participants to sign up and receive a free pedometer. Then walk, stroll, saunter, or trot your way to the Grand Prize! The participant who logs the most steps will receive an exciting prize.

Returning for a Second Year! NSBA Health Fair

Stop by the NSBA Health Fair at the Health and Wellness Pavilion and participate in the various stations that take place throughout the day to learn how to improve your health as well as the health of the students in your district.

New! Technology Innovation Showcase

The education market is bursting with new products driven, in part, by Common Core Standards. Don't miss your chance to meet emerging companies during the TLN's 1st annual Innovation Showcase Showdown presentations when you get to pick the "most likely to succeed." Make a visit to the TLN Innovation Showcase Pavilion in the Exhibit Hall a top priority and take home the latest ideas for your team!

NSBA Marketplace

The only location on the exhibit floor where you can purchase and take home the products these specific vendors are offering.

Exhibition of School Architecture

While visiting the Exhibit Hall, don't miss this showcase of outstanding school design. Discover how school architecture is responding to today's challenges, including overcrowding, aging facilities, and the need for current technology. Displays will include photos, blueprints, and color scale renderings of the schools of the future — your future!

Plan Ahead

To get an idea of who's going to be at the NSBA Exposition and what will be offered, visit the Annual Conference website at www.nsba.org/conference for a list of exhibiting companies and a searchable database by product.

Exhibit Exam

How much do you know about our exhibitors? Visit the participating Exhibit Exam participants, get the answers to questions about their companies, then enter for a chance to win one of many exciting prizes!

EXHIBIT HALL HOURS

Saturday, April 13
11:30 AM – 4:30 PM

Exclusive Exhibit Hall Hours:
11:30 AM – 1:30 PM &
2:45 PM – 3:45 PM

Sunday, April 14
11:30 AM – 4:00 PM

Exclusive Exhibit Hall Hours:
11:30 AM – 1:30 PM



COUNCIL OF SCHOOL ATTORNEYS

Legal Learning — 2013 School Law Seminar



Elizabeth Eynon-Kokrda



Allison Schafer

NSBA's Council of School Attorneys (COSA), the national network of attorneys representing K–12 public school districts, will present its annual School Law Seminar at the Manchester Grand Hyatt. The program will tackle controversial and complex school law issues facing attorneys, and will feature an early-bird labor interactive presentation and a School Law Boot Camp. A boxed lunch will be served by COSA on Friday so that you can enjoy relaxing with your colleagues on the Hyatt's sunny patio.

Join COSA Chair **Elizabeth Eynon-Kokrda**, Baird Holm L.L.P., and COSA Chair-Elect **Allison Schafer**, North Carolina School Boards Association, on **April 11–13, 2013**, for this PREMIER Continuing Legal Education (CLE) event. Attorneys will earn up to 11.5 hrs. of CLE*, including 1 hour of ethics.

School leaders will also benefit from the practical legal information shared at the seminar, including:

- ★ Legal challenges in evaluating teachers based on student achievement
- ★ Sex stereotyping and gender identity employment discrimination
- ★ Identification and education of autistic students
- ★ Services to students with disabilities enrolled in private/parochial schools
- ★ Coping with school avoidance
- ★ Using social media in investigating and disciplining employees
- ★ Lessons learned from Penn State — allegations of employee misconduct
- ★ And much more!

All programming is hosted at the Manchester Grand Hyatt Hotel. Watch for new session information on the Council's website at www.nsba.org/cosa.

Thursday, April 11

8:30 AM – 2:00 PM NSBA Member State Association Counsel Luncheon Meeting

10:00 AM – 2:00 PM In-House Counsel Luncheon Discussion Meeting

2:30 PM – 4:15 PM Concurrent Early-Bird Sessions

4:30 PM – 6:00 PM Opening General Session

Friday, April 12

7:30 AM – 9:00 AM Continental Breakfast

8:15 AM – 4:30 PM Morning General Session and Afternoon Concurrent Sessions

12:20 PM – 1:30 PM Boxed Lunch Served for All Seminar Attendees

4:45 PM – 6:00 PM School Law Seminar Reception

Saturday, April 13

7:30 AM – 9:00 AM Continental Breakfast

8:30 AM – 12:10 PM COSA Business Meeting, Elections & Morning General Session

All programming is hosted at the **Manchester Grand Hyatt Hotel**. To register, mark **School Law Seminar** on your NSBA Conference Registration Form and select the appropriate Conference fee. For complete program details, or to register for the **School Law Seminar only**, obtain a separate registration form at www.nsba.org/cosa or contact the Council at 703-838-6150. Ask about the special rate for law students and for COSA members who are school district in-house counsel or government attorneys.

**The Council will apply for 11.5 CLE credits in all states with mandatory CLE. Credit awarded varies from state to state.*



DISCOVER SAN DIEGO

Saturday, April 13
12 NOON – 1:00 PM

This orientation session highlights the vital facts, fascinating history, and must-see things in San Diego. It's a great way to boost your knowledge of the area before starting your own exploration of what this city offers. Hosted by NSBA's Tour Company, PRA San Diego.

Tour Program

San Diego is a very popular destination for NSBA's Annual Conference — and it's no wonder. Whether you're in the mood for shopping, hiking, sports, or sightseeing, San Diego is the perfect destination. PRA San Diego will be arranging all of NSBA's tours this year. The tour website will be available December 4, 2012, at www.pra-tour.com/nsba.

REGISTRATION AND HOUSING INFORMATION

Registration and Housing both open on Wednesday, October 17, at 9:00 AM EST

You asked for a more streamlined registration process for both attendee registration and hotel accommodations for the Annual Conference, so we have made it easier! Now, you can register online and then click over to make your hotel reservations with our housing company as long as you are paying your registration fee by credit card.

Conference schedule:

- Pre-Conference Sessions and Early-Bird Workshops: Friday, April 12
- Conference begins: Saturday, April 13
- Conference concludes: Monday, April 15, at 3:30 PM
- Note to CUBE participants: Program begins Friday morning, April 12, at 9:00 AM
- COSA School Law Seminar: Thursday, April 11, 2:30 PM to Saturday, April 13, 12:10 PM

To register for the Conference and housing:

When paying by credit card

- Go to www.nsba.org/conference, click on Register, and select your payment type
- Log on
- Once logged on, select ONLINE Store/Registration
- You'll see the Conference registration link
- Add optional events for the registrant, add the spouse/family member if attending
- Select the payment option
- Once payment is complete, on the receipt page will be a link to proceed to housing to reserve your room(s)

When paying by purchase order

- Go to www.nsba.org/conference, click on Register and select your payment type
- Select your state — select your district if listed (if not, select the Register link)
- Enter the registration name and contact info
- Select optional events, add the spouse/family member if attending
- Enter the payment information
- Register another if more than one
- **This option does not allow for immediate housing reservations.** Please allow a minimum of 2–3 days for this registration to be processed and then you will receive a confirmation letter with instructions on how to reserve housing.

To reserve your rooms at a later date or to request a suite, please contact the NSBA Housing Bureau

- Go to www.nsba.org/conference and follow the instructions for hotel information/reservations for immediate processing
- Call 1-800-616-8210 (U.S./Canada) or 1-415-979-2264 (International) Service is available Monday through Friday, 9:00 AM – 9:00 PM EST
- Fax: 1-415-216-2535

If making your hotel reservations at a later date, each individual registrant will need a confirmation ID # to book rooms. Only nine rooms or fewer may be reserved by telephone. If you are reserving 10 or more rooms, please fax, mail, or go to the NSBA Housing Bureau website to arrange for your accommodations online. Housing forms may be downloaded from www.nsba.org/conference.

All reservations should be made prior to March 22, 2013. Room availability and special Conference rates cannot be guaranteed after that date.

NSBA's official housing company is Convention Management Resources (CMR), based in San Francisco, CA. NSBA does not authorize any other housing company or independent broker to make housing reservations for our Conference.

Travel information:

NSBA has selected Association Travel Concepts as the official travel agency for the 2013 Annual Conference. Discount airfares are available on United and American Airlines, and low car rental rates are available through Hertz and Enterprise.

Contact ATC today:

- www.atcmeetings.com/NSBA
- Email: reservations@atcmeetings.com
- Phone: 1-800-458-9383

The above discounts apply for travel 4/8/2013 – 4/17/2013 (SAN).

ATC agents are available for reservations from 8:30 AM – 8:00 PM (EST), Monday through Friday. Some restrictions may apply. Service fees apply.

You may also call your own agency or the vendors directly and refer to the following I.D. numbers:

- American Airlines: 1743BW
- United: ZNPK548694 or call 1-800-521-4041
- Hertz: CV#031C0018 or call 1-800-654-2240
- Enterprise: 32H7476 or call 1-800-593-0505

Register Early and Save!
Early registration discount ends January 10, 2013.
Call 1-800-950-6722 or visit www.nsba.org/conference

Registration constitutes your consent that any picture taken during NSBA-sponsored events can be used for meeting and promotion purpose without remuneration.

HOTEL LIST AND AREA MAP



Shuttle Service: NSBA's complimentary all-day shuttle will run between the Annual Conference hotels and the San Diego Convention Center.

Shuttle service will **not** be provided to the following hotels, **as they are within easy walking distance to the San Diego Convention Center:** Hard Rock Hotel San Diego, Hilton San Diego Bayfront, Hilton San Diego Gaslamp Quarter, Horton Grand Hotel, Hotel Solamar, Omni San Diego, Residence Inn San Diego Gaslamp, San Diego Marriott Gaslamp Quarter, San Diego Marriott Marquis & Marina.

Hotel	Single	Double	Extra Person	Distance (in miles)	Walking time from SDCC (in minutes)
1 Andaz San Diego 600 F Street 92101	\$180	\$180	\$25	0.57	11
2 Courtyard San Diego Downtown 530 Broadway 92101	\$169	\$169	\$20	0.70	14
3 Embassy Suites San Diego Bay 601 Pacific Highway 92101	\$219	\$219	\$20	0.45	9
4 Hard Rock Hotel San Diego 207 5th Avenue 92101	\$229	\$229	\$20	0.09	2
5 Hilton San Diego Bayfront* One Park Boulevard 92101	\$239	\$259	\$20	0.04	1
6 Hilton San Diego Gaslamp Quarter 401 K Street 92101	\$215	\$215	\$20	0.06	1
7 Horton Grand Hotel 311 Island Avenue 92101	\$179	\$179	\$20	0.33	7
8 Hotel Solamar 435 6th Avenue 92101	\$188	\$188	\$20	0.27	5
9 Manchester Grand Hyatt San Diego** One Market Place 92101	\$239	\$259	\$25	0.32	6
10 Omni San Diego 675 L Street 92101	\$220	\$240	\$20	0.12	2
11 Residence Inn San Diego Gaslamp 356 6th Avenue 92101	\$195	\$195		0.30	6
12 San Diego Marriott Gaslamp Quarter 660 K Street 92101	\$215	\$215	\$20	0.23	5
13 San Diego Marriott Marquis & Marina 333 West Harbor Drive 92101	\$239	\$239	\$25	0.05	1
14 Sofia Hotel 150 West Broadway 92101	\$177	\$177	\$10	0.50	5
15 The US Grant 326 Broadway 92101	\$209	\$209	\$20	0.65	13
16 W San Diego 421 West B Street 92101	\$209	\$209	\$20	0.80	16
17 Westgate Hotel 1055 Second Avenue 92101	\$184	\$184	\$20	0.61	12
18 Westin Gaslamp Quarter 910 Broadway Circle 92101	\$199	\$199	\$20	0.48	10
19 Westin San Diego 400 West Broadway 92101	\$195	\$195	\$20	0.60	15

*Headquarters Hotel – limited general housing available

**COSA Hotel

DINE AND LEARN

Pre-registration is required for all meal events. See the registration form on page 19. Cost per person is \$45 for breakfast, \$65 for luncheons. Please check the website for additional details.

Saturday, April 13

12 NOON – 2:00 PM

Hilton San Diego Bayfront

National Caucus of the American Indian/Alaska Native (AIAN) Luncheon



Tantanka Means is an accomplished actor, comedian, equality advocate, and star of the Emmy Award-winning miniseries *Into the West*. He pours that same passion and energy into empowering youth leaders.

Presenter: Tantanka Means

San Diego Convention Center

National Networks Luncheon

Hear from a member of Congress while you lunch with fellow leaders.

San Diego Convention Center

Best Practices for School Leaders Luncheon

Learn about leadership and district best practices with the winners of the 2013 Magna Awards.

Sunday, April 14

8:00 AM – 9:45 AM

Hilton San Diego Bayfront

National Hispanic Caucus of School Board Members Breakfast



Ruben Navarrette Jr. is a nationally-syndicated columnist with *The Washington Post* Writers Group and appears in nearly 200 papers. A frequent spokesperson and commentator on Latino issues, his twice-weekly column offers new thinking, especially regarding thorny questions involving ethnicity and national origin. The Harvard graduate regularly offers analysis on current affairs on CNN, CNBC, NPR, and PBS.

Presenter: Ruben Navarrette Jr.

Sunday, April 14

12 NOON – 2:00 PM

Hilton San Diego Bayfront

National Black Caucus of School Board Members Luncheon



Actor, dancer, and advocate **Victoria Rowell** was raised in foster care for her entire childhood. Under the auspices of the Ford Foundation, she received a full scholarship to the Cambridge School of Ballet in Massachusetts at the age of eight and later became a member of the American Ballet Theater family. In 1990, she founded The Rowell Foster Children's Positive Plan (RFCPP), which provides direct services ranging from fine arts to financial literacy along with other resources for family support.

Presenter: Victoria Rowell

12 NOON – 2:00 PM

San Diego Convention Center

Education Technology Luncheon



Hosted by the Technology

Leadership Network (open to all)

Teaching Wired Learners: What School Board Members Need to Know

International speaker **Kevin Honeycutt**, a school board member and Technology Integration Specialist from Kansas, shares his unique insights. TLN Salute District, "20 to Watch," and Digital District honorees will be recognized at this event.

Presenter: Kevin Honeycutt

SCHEDULE-AT-A-GLANCE

Friday, April 12

8:00 AM – 6:00 PMRegistration

9:00 AM – 12 NOONPre-Conference Half-Day (morning) Workshops

9:00 AM – 4:30 PMPre-Conference Full-Day Workshop

1:30 PM – 4:30 PMPre-Conference Half-Day (afternoon) Workshops

Saturday, April 13

7:00 AM – 5:00 PMRegistration

8:30 AM – 9:45 AMSessions

10:00 AM – 11:30 AMGeneral Session

11:30 AM – 4:30 PMExhibit Hall & Architectural Display (11:30 AM – 1:30 PM Exclusive Hours)

12 NOON – 2:00 PMLuncheons

1:30 PM – 2:45 PMSessions

2:45 PM – 3:45 PMExclusive Exhibit Hours

3:45 PM – 5:00 PMSessions

Sunday, April 14

8:00 AM – 9:45 AMCaucus Breakfast Event

8:00 AM – 4:30 PMRegistration

8:30 AM – 9:45 AMSessions

10:00 AM – 11:30 AMGeneral Session

11:30 AM – 4:00 PMExhibit Hall & Architectural Display (11:30 AM – 1:30 PM Exclusive Hours)

12 NOON – 2:00 PMLuncheons

1:30 PM – 2:45 PMSessions

3:15 PM – 4:30 PMSessions

4:45 PM – 5:30 PMDrum Circle

Monday, April 15

7:00 AM – 9:00 AMThe NSBA Conference 5K Walk/Run to Benefit the Center for Public Education

7:30 AM – 1:00 PMRegistration

8:30 AM – 9:45 AMSessions

10:15 AM – 11:30 AMSessions

11:30 AM – 12:30 PMLunch Break

12:30 PM – 1:45 PMSessions

2:00 PM – 3:30 PMGeneral Session

REGISTRATION FORM

To Register (Select only one)

On the web: Go to www.nsba.org/conference

Mail to: NSBA, P.O. Box 1807, Merrifield, VA 22116-8007

Call: 1-800-950-6722 or **Fax:** 1-703-519-6497

PLEASE PRINT

NAME _____

NICKNAME FOR MY BADGE _____

MAILING ADDRESS _____

CITY/STATE/ZIP _____

() ()
 DAYTIME TELEPHONE FAX

REGISTRANT EMAIL ADDRESS FOR CONFIRMATION
 Also send confirmation to: _____

EMAIL ADDRESS _____

SCHOOL DISTRICT/ORGANIZATION NAME _____

ADDRESS _____

CITY/STATE/ZIP _____

PERSONAL EMERGENCY CONTACT INFORMATION

CONTACT NAME () PHONE NUMBER

TITLE FOR BADGE

- Board President
- School Attorney
- Superintendent
- Deputy/Assistant Superintendent
- Other (specify): _____
- Board Member
- Other District Administrator
- Board Support Professional
- Technology Director

SPOUSE/FAMILY MEMBER(S) NAME(S)

NAME(S) FOR BADGE (18 AND OVER) _____

NAME(S) FOR BADGE (UNDER 18) _____

METHOD OF PAYMENT (Advanced payment required in U.S. funds)

- Check enclosed, made payable to NSBA
- Bill my school district, listed above, using Purchase Order # _____
 (Required for registration to be processed.)
- MasterCard VISA American Express

CARD NUMBER EXPIRATION DATE CVV CODE

CARDHOLDER'S NAME (PLEASE PRINT OR TYPE) _____

AUTHORIZED SIGNATURE _____

() CARDHOLDER'S TELEPHONE

How to Pay

If your district is an NSBA National Affiliate (NA) or Technology Leadership Network (TLN) district, you pay the reduced fees listed, otherwise pay regular fees. Non-NA Canadian districts pay regular fees. To qualify for the early registration discount, you must register and pay by **January 10, 2013**.

The NSBA Annual Conference is only open to U.S. school districts that hold membership in their state school boards association.

NSBA reserves the right to cancel the registration of any board member or employee of a school district not a member in good standing of their state association. In the event of cancellation, NSBA is not liable for hotel, airfare, or other charges incurred by that registrant.

Registration Fees

	NA/TLN		REGULAR		MY TOTAL
	By 1/10/13	After 1/10/13	By 1/10/13	After 1/10/13	
CONFERENCE FEE: Select the fee that applies to you and fill in the total.....	\$725	\$755	\$895	\$920	_____
TEAM FEE: Teams of 9 or more attendees from same district receive \$125 off the 9th and subsequent registrations (TLN/NA only; separate forms must be submitted for each person. Submit all forms together).					_____
SPOUSE/FAMILY MEMBER FEE: Fee for each guest 18 years of age and over	\$49	\$49	\$49	\$49	_____

Optional Events (Fees are in addition to full Conference fee above)

	NA/TLN	REGULAR	MY TOTAL		
Pre-Conference Workshops – Friday Morning #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> #4 <input type="checkbox"/> #5 <input type="checkbox"/>	\$170	\$195	_____		
Pre-Conference Workshops – Friday Afternoon #6 <input type="checkbox"/> #7 <input type="checkbox"/> #8 <input type="checkbox"/> #9 <input type="checkbox"/>	\$170	\$195	_____		
Pre-Conference Workshop – Friday Full Day #10 <input type="checkbox"/>	\$270	\$320	_____		
<input type="checkbox"/> School Law Seminar (begins Thursday 2:30 PM)	\$335	\$375	_____		
<input type="checkbox"/> No additional fee if you are a Council of School Attorneys member and a full Conference registrant, but please check here if you plan to attend.					
<input type="checkbox"/> Council of Urban Boards of Education Programming – Friday and Saturday Morning	\$200	\$300	_____		
<input type="checkbox"/> Board Member Boot Camp Pre-Conference Session – Friday Afternoon ONLY	\$75	\$75	_____		
<input type="checkbox"/> Digging into the Common Core Standards – Friday Afternoon	\$0	\$195	_____		
<input type="checkbox"/> Education Content for the iPad Friday, 9:00 AM – 12 NOON	\$125	\$150	_____		
Friday, 1:00 PM – 4:00 PM	\$125	\$150	_____		
	NA/TLN	REGULAR			
<input type="checkbox"/> Site Visit: U.S. Navy SEALs Visit – Leadership Insights Friday, 1:00 PM – 4:00 PM	\$105	\$105	_____		
<input type="checkbox"/> Site Visit: Mobile Learning – University of San Diego & Qualcomm Saturday, 12:15 PM – 4:00 PM	\$105	\$105	_____		
<input type="checkbox"/> Site Visit: Birch Aquarium Education Program Sunday, 2:00 PM – 5:15 PM	\$130	\$140	_____		
<input type="checkbox"/> Site Visit: Encinitas Union School District Monday, 8:30 AM – 2:30 PM	\$150	\$175	_____		
<input type="checkbox"/> Site Visit: San Diego Zoo, Education Program Monday, 8:30 AM – 2:30 PM	\$175	\$195	_____		

Meal Functions (Fees are in addition to full Conference fee above)

	# TICKETS x PRICE =
<input type="checkbox"/> American Indian/Alaska Native Caucus Luncheon – Saturday, 12 NOON	_____ x \$65 = _____
<input type="checkbox"/> For Board Members only: Join the Native Caucus at special conference rate.	
_____ x \$15 = _____	
<input type="checkbox"/> National Networks Luncheon – Saturday, 12 NOON	_____ x \$65 = _____
<input type="checkbox"/> Best Practices for School Leaders Luncheon – Saturday, 12 NOON	_____ x \$65 = _____
<input type="checkbox"/> Hispanic Caucus Breakfast – Sunday, 8:00 AM	_____ x \$45 = _____
<input type="checkbox"/> For Board Members only: Join the Hispanic Caucus at special conference rate	
_____ x \$30 = _____	
<input type="checkbox"/> Black Caucus Luncheon – Sunday, 12 NOON	_____ x \$65 = _____
<input type="checkbox"/> For Board Members only: Join the Black Caucus at special conference rate.	
_____ x \$30 = _____	
<input type="checkbox"/> Education Technology Luncheon – Sunday, 12 NOON	_____ x \$65 = _____

GRAND TOTAL (Conference Fee + Optional Events) in U.S. FUNDS = _____

CANCELLATIONS AND REFUNDS:

Requests for refunds can be honored only if made in writing to NSBA prior to **March 22, 2013**, and will be subject to a \$125 cancellation fee per registrant. No refunds will be honored after March 22, 2013.

LATE REGISTRATION:

AFTER MARCH 22, 2013
 We suggest that you register on-site at the NSBA On-site Registration Desk at San Diego Convention Center.



Please email sfolks@nsba.org if you have any special needs.

Registrant mailing and email addresses are made available to exhibiting companies for a one-time mailing of useful product information. If you do not wish to receive such mailings, please check here.



1680 Duke Street
Alexandria, VA 22314-3493



TAKE THE LEAP

LEADERSHIP. EDUCATION. ACHIEVEMENT. PROGRESS.

Stretch your mind. Strengthen your schools.

Rejuvenate your district with the annual education you need to ensure continuing progress throughout your schools. NSBA's Annual Conference is the only event designed specifically to help school board leaders enhance performance — in their districts and in their professions.

Attend NSBA's Annual Conference and find everything you need to jump right in and bring positive change to your district.

- **Get ready** — renew your basics and refresh your knowledge bank with the strategies and solutions you need to boost student achievement.
- **Get inspired** — from visionaries to peers, find fresh motivation and new approaches from other education champions.
- **Get smarter** — keep up with legislation and court decisions that impact your district.
- **Get going** — explore leading products and services, take a hands-on field trip, and connect with people just like you.

What are you waiting for? Get moving to NSBA's Annual Conference!

REGISTER EARLY AND SAVE!

Early registration discount ends **January 10, 2013**.
Call 1-800-950-6722 or visit www.nsba.org/conference

School Board Planning Calendar 2013

TENTATIVE

1 st Meeting of the Month		2 nd Meeting of the Month	
START TIME 6:30 PM			
JANUARY 10, 2013 <i>Organizational Meeting</i> Election of Board Officers Oath of Office FY12 Audit Legislative Initiatives: <ul style="list-style-type: none"> ➤ Lease Levy ➤ Sober School ➤ Safe Schools Grants & School Linked Mental Health Grant 		JANUARY 24, 2013 Financial Report December Other Parts of Results Uber Goal #1 What the Board Members Should Know About SAMHSA/McCarther Grant What the Board Members Should Know About Special Education Monitoring Restrictive Procedure Plan & MDE Report from Stakeholders	
FEBRUARY 14, 2013 District Procedure Schedule Discussion Communication with Local Boards Hennepin County Graduation Update Mentor Connection Superintendent Mid-Year Evaluation Procedure		FEBRUARY 28, 2013 Financial Report February FY14 Budget Assumption & 2209 Parameters FY12 Budget Revision & FY13 Budget Assumptions Program Withdrawal Report Staff Reduction ULA Resolution Changes for following Year Strategic Plan – Year 4	
MARCH 14, 2013 Customer Service Update Pay Equity Report		MARCH 28, 2013 Financial Report February FY14 Budget Reduction Realignment Proposal Program Reduction Resolution Reduction ULA for tenured staff Proposed District 287 School Calendar 2013-2014	
APRIL 25, 2013			
<i>(Only one Board meeting this month!)</i>			
Financial Report March		Superintendent & Board Evaluation Update	
MAY 9, 2013 Career Tech Strategic Plan Report		MAY 23, 2013 Financial Report April Non-Renewals/Layoffs Staff Reduction ULA Resolution Spotlight DVD Presentation Probationary Licensed, and Non-Licensed	
JUNE 13, 2013 Arts Grant Approval on Consent Agenda PLC Data Report & Video Superintendents Evaluation Update Administrative/Unaffiliated Parameters - (Closed Session)		2013-2014 Budget Board Evaluation Financial Report May Final ULA Resolution for Licensed Staff	JUNE 27, 2013 Facilities Management Update - Energy Audit Superintendent & School Board Evaluation to plan for Board Retreat outcomes

INFORMATIONAL ITEMS TO REMEMBER:

** Board role in setting/supporting goals
 Board TLC

Community use of Facilities Bucket

School Board Planning Calendar 2013

1 st Meeting of the Month	2 nd Meeting of the Month
AUGUST 22, 2013 <i>(Only one Board meeting this month!)</i> (Meeting held at NEC Site)	
Administrative Services PLC Approval of Cash Flow Borrowing Resolution C-Train Update District Operations Financial Report July Legislative Session Review & Implications	NEC Facility Committee Report Report on Crisis Planning (Michelle Axell – 10 minutes) Student Rights/Responsibilities Bucket (First Read) Violence Prevention Bucket (Second Read) What Board Members Should Know About Our 2012-2013 Start-Up” (Colleen, Dolly, Char, and Jane)
SEPTEMBER 12, 2013 Superintendent Goals Bloomington – Closed Session Student Rights/Responsibilities Bucket (Second Read) (Goal Bucket Re-organize with website & calendar)	SEPTEMBER 26, 2013 Board Officers/Operations Bucket (First Read) Financial Report August Nondiscrimination/Equal Opportunity Bucket (First Read) PLC’s Results/Goals Report on Crisis Planning
OCTOBER 10, 2013	
Board Officers/Operations Bucket (Second Read) Nondiscrimination/Equal Opportunity Bucket (Second Read) Prior Year Agenda Review	OCTOBER 24, 2013 District Administration/Organization Bucket (First Read) Employee Rights & Responsibilities Bucket (First Read) NEC Facility Committee Report Financial Planning/Operations Bucket (First Read) Financial Report September Strategic Plan Update/Innovative Coach
NOVEMBER 14, 2013 <i>(Only one Board meeting this month!)</i>	
District Administration/Organization Bucket (Second Read) Employee Rights & Responsibilities Bucket (Second Read) Facilities Management Update Financial Report October	Food Service Resolution NEC Facility Committee Report OPEB Reporting & Funding Financial Planning/Operations Bucket (Second Read)
DECEMBER 12, 2013 <i>(Only one Board meeting this month!)</i>	
Financial Report November NEC Facility Committee Report	Prior Year Audit Review

INFORMATIONAL ITEMS TO REMEMBER:

**** Board role in setting/supporting goals
Board TLC**

Community use of Facilities Bucket

INTERMEDIATE DISTRICT 287
December 13, 2012
SCHOOL BOARD CALENDAR

December 2012

13	Thursday	General Board Meeting	6:30PM	Board Rm
19	Wednesday	North Education Center – Winter Music Program	1:30PM	NEC - Cafeteria

TENTATIVE
January 2013 – December 2013

January 2013

10	Thursday	General Board Meeting	6:30PM	Board Rm
15	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm

February 2013

14	Thursday	General Board Meeting	6:30PM	Board Rm
19	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
28	Thursday	General Board Meeting	6:30PM	Board Rm

March 2013

14	Thursday	General Board Meeting	6:30PM	Board Rm
19	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
28	Thursday	General Board Meeting	6:30PM	Board Rm

April 2013

11	Thursday	General Board Meeting	6:30PM	Board Rm
11	Thursday	Epsilon Family Night	TBD	Epsilon
16	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
18	Thursday	North Educ. Center 6 th Annual Parent & Caregiver Appreciation Night	6:30PM	Board Rm

May 2013

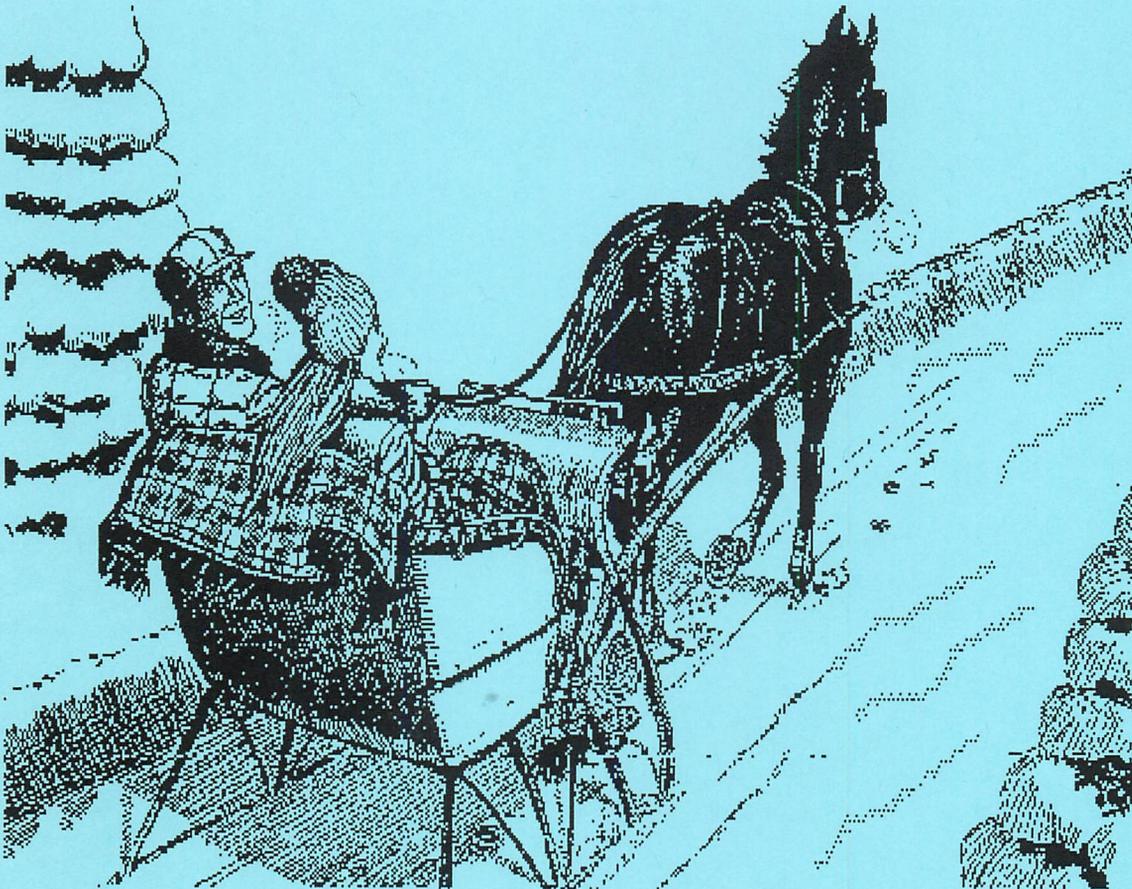
09	Thursday	General Board Meeting	6:30PM	Board Rm
21	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
23	Thursday	General Board Meeting	6:30PM	Board Rm
23	Thursday	High School Spring Award Ceremony Hennepin Technical College – Eden Prairie Campus	10:00AM & 12:20 PM	EP Campus
31	Friday	Shady Oak's Graduation (Includes Prairie Center Academy (PCA) and city West Academy)	10:00AM	EP Comm. Ctr.

June 2013

06	Thursday	Epsilon Graduation	TBD	Epsilon
13	Thursday	General Board Meeting	6:30PM	Board Rm
18	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

◆ General Board Meeting – Date Change

◆ New Event



You are invited to our elementary

Winter Music Program

December 19, 2012

North Education Center- Cafeteria

Starts promptly at 1:30

Hope to see you there!

- Your student can ride home with you afterwards if you wish.