

Agenda

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **OPEN FORUM** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
 - 4.1. General Board Meeting Minutes from September 13, 2012
 - 4.2. Routine Human Resource Activities for September 27, 2012
 - 4.3. Minnesota Department of Employment and Economic Development Rehabilitation Services Grant
 - 4.4. Math and Science Teacher Partnership Grant
 - 4.5. Carl D. Perkins Education Act-Basic Grant, Federal Title II, and Federal Title III
5. **SHARE THE SUCCESS & RECOGNITIONS**
6. **SUPERINTENDENT'S REPORT - (60 minutes)** (*Information*)
 - 6.1. Annual Report on Crisis Management Plan (*Information*)
 - 6.2. Superintendent Goals (*Action*)
 - 6.3. Hennepin County Graduation Initiative (*Information*)
7. **INSTRUCTIONAL REPORT - None**
8. **ADMINISTRATIVE SERVICES REPORT - (10 minutes)**
 - 8.1. Financial Report
 - 8.1.1. Approval of Routine Monthly Finance Report (*Action*)
 - 8.2. Facilities Report (*Information*)
 - 8.2.1. Long-Term Facility Planning
 - 8.3. Human Resource Report - None
9. **BOARD BUSINESS - (15 minutes)**
 - 9.1. Policy Review & Revision (*Information*)
 - 9.1.1. Board Officers & Operation Policy Bucket (BOO) and Harassment & Violence Policy (NEO 140) (First Read)
 - 9.2. Board Reports
 - 9.2.1. Chair Report
 - 9.2.1.1. TIES Annual Meeting
 - 9.2.1.2. Get on the Bus & Local 2209 Schedule (*Information*)
 - 9.2.1.3. **Closed Session** (*Information*)
 - 9.2.2. AMSD Report (Ann Bremer)
 - 9.2.2.1. September 2012 AMSD Connections Newsletter
 - 9.3. **District News** (*Information*)
 - 9.3.1. School Board Planning Calendar
 - 9.3.2. September 27, 2012 Calendar
 - 9.4. Once Around the Table
10. **ADJOURNMENT**

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
September 13, 2012
MINUTES

1. CALL TO ORDER

Chair Ann Bremer called the regular meeting to order at 6:30 PM at the District Service Center Boardroom. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Carol Bomben
273	Edina	Peyton Robb
270	Hopkins	Laura Ronbeck
276	Minnetonka	Robert Quam
278	Orono	Michèle Kunz
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent: 279/Henke, and 283/Gores

Guests:

287 Administration: Sandra Lewandowski, Char Myklebust, Chad Maxa, Dolly Lastine, Jane Holmberg, Mae Hawkins, Anne Becker, Tom Shultz, and Wauneen Mgeni

287 Staff Members: Bruce Mulder, and Julie Tuorila

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Sherry Tyrrell, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from August 23, 2012. *Motion by Ann Bremer, seconded by Michèle Kunz, to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

5. SHARE THE SUCCESS & RECOGNITIONS

Superintendent Lewandowski announced to the Board September's "Above and Beyond" winner, Mr. Tom Shultz, Director of Facilities and expressed her appreciation for his many contributions to the district, not the least of which was heading up the recent North Education Center (NEC) building project

6. SUPERINTENDENT'S REPORT

Sandy presented an overview to the Board of the all-staff Welcome Back events, held August 27 at North Education Center. She highlighted the student performances and in particular the speech performed by Jacary Hawkins. The Board viewed the video of Jacary's inspiring speech.

Sandy presented to the Board the 2012-2013 Superintendent goals: 1) facilitating the regional graduation initiative and 2) creating systems to recruit and retain a high performing workforce will be revised based on Board feedback.

Sandy presented and recommended approval of the 2012-2013 Organizational Chart. *Motion by Ann Bremer, seconded by Nancy Rowley, to approve the 2012-2013 Organizational Chart as presented. All in favor. Motion carried unanimously.*

Sandy presented to the Board a flyer announcing the 2012 Association of Metropolitan School District's Children's Mental Health Conference gives information on an event the district is helping plan as a follow-up to last year's conference.

Sandy presented the Get on the Bus schedule for 2012-2013 which will provide opportunities for legislators to learn about the district.

7. INSTRUCTIONAL REPORT

Mrs. Dolly Lastine, Interim Executive Director of Special Education briefly presented to the Board on how the amended statute for restrictive procedures is affecting staff and students. There is limited allowance of prone restraint until August 1, 2013, and Minnesota Department of Education (MDE) is convening stakeholders to present a new statewide plan February 1, 2013.

Dr. Jane Holmberg, Executive Director of Teaching and Learning presented to the Board a video titled “Results,” showing the impact of the Region 11 Math and Science Teacher Partnership (MSTP) training for four years. District 287 is the fiscal agent and one of the managing partners for the seven-county metro region which has offered in-depth training for over 1600 teachers.

Jane briefly gave an overview on the progress of the Gateway to College grant proposal submitted in partnership with Hennepin Technical College.

8. ADMINISTRATIVE SERVICE REPORTS

Financial Report

Mrs. Mae Hawkins, Director of Finance Services, updated to the Board on the upcoming Business Directors’ Advisory Committee agenda, including lease levy updates and potential legislative changes that might be coming from the Education Finance Workgroup.

Facilities Report

Facilities Board Chair Robb, reported on the completion of the North Education Center (NEC) building.

Human Resources Report – Closed Session

At the recommendation of Board Chair Bremer, *a motion was made by Greg Thielsen, seconded by Carol Bomben, to close the meeting pursuant to Minnesota Statutes, section 13D.05, subdivisions 2 and 3, this agenda item will be closed for preliminary consideration of allegations against one or more of its employees, and, a discussion with its attorneys. All in favor. Motion carried unanimously.* The meeting was closed to the public at 7:56 PM. *A motion was made by Sherry Tyrrell, seconded Carter Peterson, to reopen the general meeting. All in favor. Motion carried unanimously.* The general meeting reopened at 8:11 PM.

At the recommendation of Board Chair Bremer, *a motion was made by Carter, seconded by Laura Ronbeck, to approval of the human resource agreement. All in favor. Motion carried unanimously.*

9. BOARD BUSINESS

Policy Review & Revision

Mrs. Anne Becker, Director of Human Resources, presented and recommended approval of the Student Rights & Responsibilities Policy Bucket (SRR). *A motion was made by Nancy Rowley, seconded by Michèle Kunz, to waive the reading of the Student Rights & Responsibilities Policy Bucket (SRR) with the stipulation to bring the Bullying policy back to the Board for approval when the state guidelines change. No discussion. Motion carried unanimously.*

Chair Report

Board member Robb announced September 27th will be his last Board meeting. Board members expressed their deep appreciation for his service, particularly his leadership in building projects.

Board Chair Bremer commented on how great the Back-To-School Event was.

**AMSD Report – None
Once Around the Table**

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:19 PM.

The next general meeting will be held on September 27, 2012, at 6:30 PM in the District Service Center.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD – September 27, 2012**

LICENSED STAFF

1. New Hires:

A. Regular

- JAMES BERNARD, Instructor ELL at North Education Center, **new position**, effective August 21, 2012, MA, Step 6 - .8 FTE.
- JOHN COVERSTONE, Audiologist at the District Service Center, **new position**, effective August 21, 2012, PhD, Step 10 - .4 FTE.
- RICHARD J. GREELIS, Law Enforcement Instructor at South Education Center – C-Train, **refill for P. Stevens**, effective September 13, 2012, MA, Step 10 - .33 FTE.
- JAMES KURTZ, Law Enforcement Instructor at Eden Prairie Campus, **new position**, effective August 21, 2012, MA, Step 3 - .66 FTE.
- SHIOW JEN LIANG-SUN, Instructor Chinese at Orono High School, **new position**, effective August 27, 2012, MA+40, Step 6 - .6 FTE.
- THERESA METTE, Instructor EBD at PrairieCare-Edina, **refill for K. Mahar-Ortiz (transfer)**, effective August 21, 2012, MA+10, Step 10 – 1.0 FTE.
- TERESA RESSEN, Instructor EBD at Edgewood Education Center, **new position**, effective August 21, 2012, MA, Step 3 – 1.0 FTE.
- MARK SATEREN, Mentor Connection Instructor at the District Service Center, **new position**, effective August 27, 2012, MA+40, Step 10 - .25 FTE.
- SUSAN M. SKULBORSTAD, Instructor DCD at South Education Center, **refill for E. Aardema**, effective September 14, 2012, BA, Step 10 – 1.0 FTE.
- BARBARA E. WARD, Instructor ELL at SECA, **refill for J. Champlin**, effective August 21, 2012, MA+30, Step 9 – 1.0 FTE.

B. Reinstatement of Licensure Waivers

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C. Temporary:

- MARK BASTIANSEN, Work Coordinator at South Education Center, effective July 1, 2012 through July 31, 2012.
- JAYME BENNETT, Instructor DCD at North Education Center, effective August 1, 2012 through August 24, 2012.
- KAREN BERGER, Curriculum Development at the District Service Center, effective July 1, 2012 through August 31, 2012.
- MEGAN BUGGE, Instructor Science at West Education Center, effective August 24, 2012.

- BRIAN BURNS, Instructor EBD at Edgewood Education Center, effective August 17, 2012.
- ERIC CARLSON, School Psychologist at North Education Center, effective August 1, 2012 through August 24, 2012.
- SHERRIE DEWEY, School Counselor at West Education Center, effective August 17, 2012.
- SUSAN DUNBAR, Instructor EBD at North Education Center, effective August 27, 2012 through June 7, 2013.
- LYNN FISCUS, Instructor DHH at the District Service Center, effective August 27, 2012 through January 25, 2013.
- CAROL FRIESEN, Instructor EBD at Northwest Tech Center, effective September 4, 2012 through September 28, 2012.
- TERRY HAGGAR, School Social Worker at West Education Center, effective August 24, 2012.
- CATHERINE JANN, Curriculum Development at the District Service Center, effective July 1, 2012 through August 31, 2012.
- ALICIA JENSEN, School Counselor at Omegon, effective September 4, 2012 through June 28, 2013.
- JONATHAN JONES, Instructor EBD at West Education Center, effective August 24, 2012.
- AMANDA KLUTMAN, Instructor EBD at West Education Center, effective August 24, 2012.
- JENNIFER KOROLEWSKI, Program Facilitator at Edgewood Education Center, effective August 17, 2012.
- SHARON LANDRUD, Reading Specialist at the District Service Center, effective August 27, 2012 through June 30, 2013.
- SUSAN LAVELLE, EBD Instructor at West Education Center, effective August 27, 2012.
- NICOLE J. MARTIN, EBD Instructor at Northwest Tech Center, effective September 4, 2012 through June 7, 2013.
- SCOTT MOEHLING, Instructor EBD at Northwest Tech Center, effective September 4, 2012 through June 7, 2013.
- LINDA OBERG, Social Emotional Learning Coordinator at South Education Center, effective August 1, 2012 through August 31, 2012.
- ROSALIE PALAN, School Psychology Intern at Edgewood Education Center, effective for the 2012-13 school year.
- BROOKE PETERSON, Program Facilitator at the District Service Center, effective July 1, 2012 through August 27, 2012.

- TERESA RESSEN, Instructor EBD at Edgewood Education Center, effective August 17, 2012.
- SCOTT RICHARDSON, Instructor EBD at West Education Center, effective August 24, 2012.
- LARRY SIMENSON, Instructor Food Service Assistant at Eden Prairie Campus, effective August 27, 2012 through January 25, 2013.
- SUSAN SKULBORSTAND, Instructor DCD at South Education Center, effective August 27, 2012 through September 7, 2012.
- SCOTT SWANSON, Instructor Math at West Education Center, effective August 24, 2012.
- DANIEL THOMPSON, Instructor DCD at Edgewood Education Center, effective August 17, 2012.
- KRIS TUMA, Occupational Therapist at the District Service Center, effective August 29, 2012 through June 11, 2013.
- DON VAVROSKY, Curriculum Development at the District Service Center, effective July 1, 2012 through August 31, 2012.

2. Extended Leaves of Absence:

A. Unpaid

- KRISTIN A. GUSTAFSON, effective from August 29, 2012 through November 2, 2012.
- BETH STRUVE, effective from September 24, 2012 through January 1, 2013.

B. Military Leave

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3. Separations:

A. Dismissal

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B. Resignation

- RAINBOW ESPINOSA, ELL Instructor at Hennepin County Home School, effective June 30, 2012.
- TIMOTHY S. JOHNSON, Art Instructor at Hennepin County Home School, effective August 30, 2012.
- ADRIAN AGARD, EBD Instructor at North Education Center, effective September 18, 2012.

C. Retirement (Regular/Disability)

- KATHLEEN M. SAPORITO, Vision Instructor at the District Service Center, effective December 21, 2012.

4. Other:

- The Board authorizes Patti J. Glumack to participate in the Part-Time Teacher Program through TRA with the understanding she accepts responsibility for all costs associated with her participation.

NON-LICENSED STAFF:

1. New Hires:

A. Regular

- THOMAS EKELUND, Education Assistant at North Education Center, **refill for K. Myer**, effective August 27, 2012 Step 8 Lane 3 +30 credits - .875 FTE.
- THOMAS STOKELY, Education Assistant at North Education Center, **refill for T. Stokely**, effective August 27, 2012 Step 4 Lane 5 +BA - .875 FTE.
- RYAN QUITNEY, Education Assistant at North Education Center, **additional position due to increased enrollment**, effective August 27, 2012 Step 5 Lane 5 +BA – 1.0 FTE.
- LAURA K JOHNSON, Education Assistant at South Education Center, **additional position due to increased enrollment**, effective August 27, 2012 Step 4 Lane 5 + BA - .875 FTE.
- ASHLEY PETERSON, Education Assistant at Northwest Tech Center, **additional position due to increased enrollment**, effective August 27, 2012 Step 7 Lane 5 +BA - .875 FTE.
- KATIE TWETEN, Education Assistant at South Education Center, **additional position due to increased enrollment**, effective September 4, 2012 Step 7 Lane 5 +BA - .875 FTE.
- PATTI SANNER, Parent Child Specialist (current Education Assistant) at South Education Center, **refill for S. Gerber**, effective August 27, 2012 Step 11 – 1.0 FTE.
- DAVID MADSEN, Education Assistant at Northwest Tech Center, **additional position due to increased enrollment**, effective August 27, 2012 Step 2 Lane 4 +90 credits - .875 FTE.

- JOSEPH CLARKE, Education Assistant at Edgewood Education Center, **additional position due to increased enrollment**, effective August 27, 2012 Step 4 Lane 5 +BA - .875 FTE.
- ROXANA BRUINS, Education Assistant at Headway Academy, **additional position due to increased enrollment**, effective August 27, 2012 Step 7 Lane 5 +BA - .875 FTE.
- BRENDA MENDEL, Education Assistant at South Education Center, **additional position due to increased enrollment**, effective August 27, 2012 Step 11 Lane 5 +BA - .875 FTE.
- CASSANDRA GARDNER, Education Assistant at South Education Center, **additional position due to increased enrollment**, effective August 27, 2012 Step 7 Lane 5 +BA - .875 FTE.
- SALVADOR ROSAS, Education Assistant at South Education Center, **additional position due to increased enrollment**, effective August 27, 2012 Step 2 Lane 4 +90 credits - .875 FTE.
- BLAINE MCCUTCHAN, Education Assistant at South Education Center, **refill for R. Kraay**, effective August 21, 2012 Step 3 Lane 5 +BA - .875 FTE.
- DEREK AXELL, Skilled Facilities Maintenance Worker at Edgewood Education Center, **new position**, effective August 30, 2012 Grade VI Step 1 – 1.0 FTE 12 month.
- JAMIE ZUPON, Interpreter at Various Sites, **additional position due to increased enrollment**, effective September 4, 2012 Step 11 Lane 2 + Certification - .875 FTE.
- ASHLEY CADALBERT, Interpreter at Various Sites, **additional position due to increased enrollment**, effective September 4, 2012 Step 1 Lane 4 + BA Certification - .875 FTE.
- TRACEE BRADLEY, Education Assistant at Epsilon, **refill for M. Norton**, effective August 27, 2012 Step 8 Lane 5 +BA - .875 FTE.
- DECEMBER BRAKEFIELD, Parent Child Specialist at South Education Center, **refill for T. Osborne**, effective September 10, 2012 Step 5 - .875 FTE.
- CHRISTOPHER RUNSEWE, Education Assistant at North Education Center, **refill for K. Rayford**, effective September 10, 2012 Step 10 Lane 4 +90 credits - .875 FTE.
- MICHELLE SEIGER, Education Assistant at South Education Center, **refill for P. Sanner**, effective September 11, 2012 Step 8 Lane 5 +BA – 1.0 FTE.

B. Temporary

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C. Substitutes

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2. Extended Leaves of Absence:

A. Unpaid

- RAHMA ABDI, Education Assistant at Northwest Tech Center, .875 FTE effective for the 2012-13 school year.
- DAWN OLSON, Interpreter at Various Sites, .4375 FTE effective for the 2012-13 school year.
- MISTY TROMBLEY, Education Assistant at South Education Center, .875 FTE effective December 5, 2012 through June 7, 2013.

3. Separations:

A. Dismissal

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B. Resignation

- KRYSTA RAYFORD, Education Assistant at North Education Center, effective August 18, 2012.
- ANDREW LILLION, Education Assistant at North Education Center, effective August 17, 2012.
- JOSEPH BRANDSMA, IT Specialist at the District Service Center, effective August 31, 2012.
- NICHELLE DILLON, Education Assistant at Northwest Tech Center, effective August 23, 2012.
- RAMONA WHITMAN, Education Assistant at North Education Center, effective September 3, 2012.
- DONNELL BRATTON, Education Assistant at Edgewood Education Center, effective August 28, 2012.

C. Retirement (Regular/Disability)

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4. Other:

Intermediate District 287

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INTER-OFFICE MEMORANDUM

DATE: September 27, 2012

TO: Sandra Lewandowski, Superintendent

FROM: Mae Hawkins, Director of Finance

RE: Recommendation for Board Acceptance of the MN Dept of Employment and Economic Development Rehabilitation Services.

District 287 has been awarded for FY13 \$350,000.00 from the MN Department of Employment and Economic Development Rehabilitation Services under the Minnesota Workforce Development Pilot Project. The VECTOR/InVEST D/HH Youth Workforce Project will provide comprehensive work readiness and work experience services exclusively for at-risk young adults, age 16 to 24 who are deaf, deaf-blind, or hard of hearing to promote positive employment outcomes toward self-sufficiency. The project components are supported with the communication/interpreter/assistive technology essential to D/HH individuals. The funds are for a not-to-exceed amount of \$350,000.00 from July 1, 2012 – June 30, 2013.

Intermediate District 287

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INTER-OFFICE MEMORANDUM

DATE: September 27, 2012

TO: Sandra Lewandowski, Superintendent

FROM: Mae Hawkins, Director of Finance

RE: **Recommendation for Board Acceptance of the Math and Science Teacher Partnership Grant.**

District 287 has been awarded \$703,712.00 from the Minnesota Department of Education – Title II, Part B of the Elementary and Secondary Education Act (ESEA) to continue last year’s work with the Region 11 Math & Science Teacher Academy. Intermediate District 287 is the fiscal host for the partnership that will offer high quality professional development in Grades 3-5 Algebra and High School STEM (Science, Technology, Engineering, and Math). As with last year, the regional education agency sponsors – the Grants and Research Office (GRO) of Intermediate Districts 287 and 916 and the Metro Education Cooperative Service Unit (ECSU) will coordinate training and communicate with districts. The higher education partners-the University of Minnesota (U of M), Hamline University, and Normandale Community College-will provide content expertise and training corps members. SciMath MN will disseminate grant products and work with business partners to support the centers. This grant runs from September 14, 2012 through June 30, 2013.

Intermediate District 287

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INTER-OFFICE MEMORANDUM

DATE: September 27, 2012

TO: Sandra Lewandowski, Superintendent

FROM: Mae Hawkins, Director of Finance

RE: **Recommendation for Board Acceptance of the Carl D. Perkins Education Act-Basic Grant, Federal Title II, and Federal Title III.**

1. District 287 has been awarded \$9,800.00 for FY13 from the Carl D. Perkins Education Act-Basic Grant. This grant will be used to provide programs and services for special population students in vocational education.
2. District 287 has been awarded \$6,133.73 for Federal Title II -Part A, Teacher and Principal Training and Recruiting, and \$24,499.78 for Federal Title III – Part A, English Language Acquisition, Language Enhancement and Academic Achievement funding for FY13.
 - a) Title II funds are for the improvement of teaching skills and in the instruction of core curricula area, specifically mathematics and science.
 - b) Title III funds are designed to help ensure that children who are limited English proficient, including immigrant children and youth, attain English proficiency. The funds are for a consortium of three districts – District 287, Westonka and St. Francis districts, with 287 managing these funds for FY13. The consortia provision allows school districts with small awards to pool resources for maximum effectiveness.

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Annual Board Review: Crisis Management Plan

Crisis Plans & Emergency Response

Crisis Plans & Emergency Response Procedures

All school sites have had a security review of our sites, plans, procedures and practices by an independent consultant. Suggestions have been provided and will be incorporated into the updated plans and procedures. Plans will be edited this year to match what responders use, NIMS or ICS. Further training will follow this to match across the district.

ICC Restoration & Cleaning Services

It is the intent of the District to contract with an emergency response company for services needed for the first stages of recovery in a major facilities emergency. The agreement costs potential users of the service nothing to have in place but rather provides an expedient method of responding to an emergency when not having a contract could result in a delayed response. The ability to respond and recover with an agreement in place will be extremely valuable to the District.

Edgewood Large Scale Exercise – Still Learning

This past year we did not have a large scale exercise due to resources being devoted to the completion of the NEC. We are still using the lessons learned from the Edgewood exercise at that site and others. We intend to have another exercise in the summer of 2013, location is yet to be determined. (SEC or WEC?)

- *Know your role:* Educate staff on what a class/school is to do in an emergency
- *Practice as you play; Play as you practice:* Importance of treating drills like the real thing
- *Frequency and mode:* Establish clear communication actions and tools
- *Do stuff:* Develop a task checklist for district-wide & building response teams
- *Think Unified Command:* Engage in yearly discussions with community partners

Safety

Facilities & Equipment

Continuing to expand and enhance our card access system at the NEC is the latest addition to the Districtwide system. Currently only one site (leased) is not part of the system and this addition is being considered. Expanded card access and cameras have been added to the Northwest Tech Center and Edgewood Education Center sites and were funded 50% by COPS grants. The costs for this work were under budget so each of these systems was expanded beyond our plan (EEC +9 cameras +26 card readers, NWTC +8 cameras + 3 card readers). Nextel phones are in full operation at all five major school sites.

Student Transportation

287 is fully compliant with MN Statutes regarding student transportation. Electronic training modules and onsite annual training sessions were completed during staff workshop week. Transportation Departments of students who attend 287 schools were emailed letters as part of the continued effort in safe transportation during the drop-off and pick-up of students each day.

School Resources & Support Staff

School resource officers as well as social emotional learning coordinators are in place at all five major school sites. The District-wide safe schools coordinator continues to provide oversight and monitoring of the safe schools levy funds.

Staff Focus

- Professional Learning
 - Staff members continue to be trained in Crisis Prevention and Intervention (CPI), Professional Crisis Management (PCM), Positive Behavior Interventions and Supports (PBIS) as well as staff have additional learning opportunities through the After School Professional Learning Series. Topics include positive behavioral interventions and social emotional learning.
- Health & Safety committees
 - As part of an overall effort to increase safety and lower our injury rate, the H&S committees will be asked to further investigate injuries and work with staff to look for ways to prevent similar injuries in the future.
- Floor Monitor Program
 - This program will be enhanced during the school year based on the security consultant's suggestions. Front desk staff have been trained in a consistent manner and Districtwide procedures will in place this school year.
- Training modules
 - Two training modules; basic body mechanics and basic student transfer methods; were developed to provide all 287 employees with a basic understanding of proper body mechanics and lifting techniques.

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – September 27, 2012

AGENDA SECTION: SUPERINTENDENT'S REPORT

ITEM: Superintendent Goals

PRESENTED BY: Superintendent Lewandowski

1. Background Information

The Superintendent presents the suggested 2012-2013 Board goals for Board approval.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Board Goals for 2012-2013 as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

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INTER-OFFICE MEMORANDUM

DATE: September 24, 2012

TO: Intermediate School District 287 School Board

FROM: Sandra Lewandowski, Superintendent

RE: 2012-2013 Superintendent Goals (Revised)

I will be presenting the following two goals for your consideration and approval at our September 27th meeting. While all parts of the written responsibilities of the Superintendent will continue to be addressed and evaluated as part of the annual Superintendent evaluation, I am recommending the following two be prioritized as this year's annual goals:

1. Facilitate a process with Hennepin County school districts and Hennepin County Commissioners that results in a regional plan to raise graduation rates in Hennepin County.
2. Create systems, practices, and cultures that facilitate the recruitment and retention of a high performing, accountable and **progressive** innovative workforce for the future. A primary method of measurement will be through member district conditions of satisfaction as articulated in our strategic plan. In addition, specific measures of staff engagement & productivity will be developed in the following areas:
 - a. Recruitment & Hiring
 - b. Teacher and Principal Evaluation
 - c. Professional Development
 - d. Results Only Work Environment (R.O.W.E.)
 - e. Process Communication Mode (P.C.M.)
 - f. Employee Workspace
 - g. High Performance of All Staff

Thank you in advance for the consideration of these annual goals. Please feel free to call me in advance of the September 27th discussion if you have any questions or concerns.

Intermediate District 287

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CONVENER: Sandy Lewandowski

FACILITATOR: Susan Hintz

Protocols

We will each:

- Be honest in our speaking—reveal our concerns
- Be open-minded in our listening
- Remain focused on the outcomes
- Speak for ourselves
- Take care of self and others
- Reveal your interests and work toward the common good

GROUP: Hennepin County/
Superintendents' Advisory

DATE: September 28, 2012

TIME: 8:00 Networking;
8:15 AM to 12:00 PM

Location: Intermediate District 287,
Room 318

**LONG TERM PURPOSE RELATED TO MEETING:
REGIONAL LEVERAGE/POLITICAL ACTION**

**MEETING PURPOSE:
COORDINATE WORK TO ACHIEVE THE COUNTYWIDE GOAL OF INCREASING HIGH SCHOOL
GRADUATION RATES**

AGENDA ITEMS	OUTCOMES	APPROX TIME
<p>Welcome and Brief Review</p> <p>Check In : What are you wondering about?</p>	<ul style="list-style-type: none"> • Superintendents will understand rationale for today's meeting format and room arrangement. • Superintendents will understand the next phase of work on graduation barriers. • Superintendents will affirm protocols and anticipated outcomes. • Superintendents will identify any special interests they have about the regional work. • Hennepin County Graduation Rates, 2007-2011 	<p>15 minutes Sandy Lewandowski Susan Hintz ALL</p>
<p>Regional Progress on the System Barriers of:</p> <p>1) Data Portability 2) Varying Graduation Requirements</p>	<p>Superintendents will understand efforts taken to address:</p> <ul style="list-style-type: none"> • Graduation requirements vary. (Aldo Sicoli, Robbinsdale; John Schultz, Hopkins; Bob Slotterback, Richfield; and Bernadeia Johnson, Minneapolis will present their district actions) Varying Graduation Requirements • Student Data lack portability (Kate McGuire, Osseo, and Dennis Carlson, Anoka, will review progress on feasibility study for common data system/requirements) Data Portability Regional Efforts Letter to Commissioner Cassellius <p>Superintendents will commit to next steps in order to continue addressing the barriers.</p>	<p>30 minutes Aldo Sicoli, John, Bob Schultz, Bernadeia Johnson, Kate Maguire, and Dennis Carlson</p>
<p>Understand the next phase of work on 3 Barriers:</p> <p>1) Alternative to Suspension 2) Transportation 3) Recovery</p>	<ul style="list-style-type: none"> • Superintendents will respond and see their role in three strategies--providing alternatives to suspension, creating a system of transportation and recovery of students after they drop out of school—as components of a comprehensive safety net system. Fact Sheet: Multi-Tiered Behavior Support Systems that Reduce Out-of-School Suspensions Fact Sheet: Outcomes of Out-of-School Suspension Number of Disciplinary Actions – District Trend Report Directions on viewing District Disciplinary Reports University of Minnesota Research Opportunity 	<p>30 minutes Sandra Lewandowski Char Myklebust</p>

Potential Solutions	<ul style="list-style-type: none"> • Superintendents will direct the next phase of work to address each of the components in a way that would assure secure “hand-offs” and “safe landings” for students. • Superintendents will identify the types of assistance and resources needed from stakeholders outside the schools, and particularly Hennepin County. • Affirm the regional vision of a secure system of “hand-offs” to an educational setting that meets each student’s needs. • Superintendents will agree on messages to communicate with Hennepin County Commissioners who will join the group from 10:30 to noon. 	30 minutes ALL
Check Out	<ul style="list-style-type: none"> • Review the check in list to see what remains. 	10 min ALL
10:15 AM – 10:30 AM Break & Hennepin County Commissioners Arrive		
Check IN: Listen to the Kids	<ul style="list-style-type: none"> • Hear a message from one young man about the need to believe in students. • Articulate greatest fears and greatest hope for the upcoming conversation 	Jacary 15 min
1. Superintendents and Commissioners Re-Connect on Partnership and 2. Children’s Mental Health Funding Challenges	<ul style="list-style-type: none"> • Hennepin County Commissioners will join the Superintendent group to learn about progress on regional strategies and how they can support action. • Understand current programming and financial implications for children’s mental health in the 2013-2014 school year. (Presenters Jamie Halpern, and Mark Sanders) School Mental Health In Hennepin County • Dialogue about the problem and the impact. • Generate collective next steps to ensure funding continues and how any gaps will be filled by school and county. 	ALL 60 minutes
Check Out: Value of the Partnership	<ul style="list-style-type: none"> • Superintendents and Commissioners agree to the value of the partnership and the best way to advance their mutual goals. 	ALL 15 minutes

Proposed meeting dates for 2012-2013:

- ~~October 19, 2012~~
- **January 18, 2013**
- **April 19, 2013**

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – September 27, 2012

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: Approval of Routine Monthly Finance Report

PRESENTED BY: Mae L. Hawkins, Director of Finance

1. Background Information

The August Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Fund 06, Building Construction, total \$27,360,820, or 33.6% of the Original Revenue Budget of \$81,503,213. The District's monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. During FY13, we are receiving cash payments at 64.3% of the entitlement. That compares to 90% in FY09, 73% in FY10, 70% in FY11, and 64.3% in FY12. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Fund 06, Building Construction, total \$7,041,110, or 8.6% of the Original Expenditure Budget of \$82,045,055.

The numbers as of the end of the prior fiscal year at June 30th are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

DDA

Attachments

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

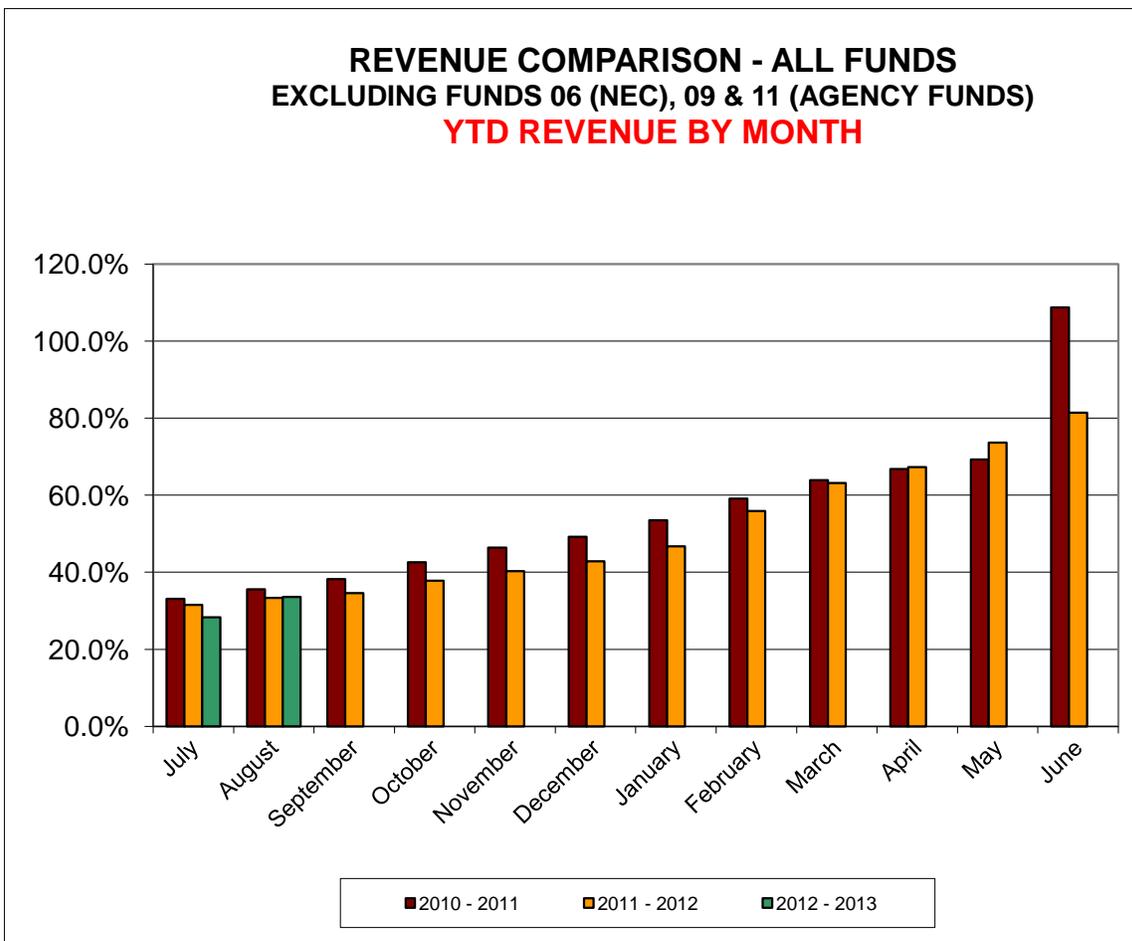
Abstentions: _____

DISTRICT 287

REVENUE COMPARISON

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

Month	2010 - 2011		2011 - 2012		2012 - 2013	
	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	24,850,317	33.1%	25,873,696	31.5%	23,083,337	28.3%
August	1,917,864	35.6%	1,547,432	33.4%	4,277,483	33.6%
September	1,976,441	38.2%	1,014,685	34.6%		
October	3,267,074	42.6%	2,606,586	37.8%		
November	2,880,502	46.4%	2,065,709	40.3%		
December	2,114,810	49.2%	2,114,041	42.9%		
January	3,197,405	53.5%	3,139,401	46.7%		
February	4,262,556	59.1%	7,524,683	55.9%		
March	3,559,420	63.9%	5,978,317	63.1%		
April	2,208,715	66.8%	3,434,961	67.3%		
May	1,840,429	69.3%	5,160,949	73.6%		
June	29,664,054	108.7%	6,410,187	81.4%		
TOTAL	81,739,588	108.7%	66,870,647	81.4%	27,360,820	33.6%
BUDGET	75,178,488		82,141,328		81,503,213	



REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report
 STATEMENT OF REVENUE
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 08/01/12 TO 08/31/12

RUN: THU 92012 08:18 PAGE 1

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11
 SORTED BY: ACCOUNT FD
 SUBTOTALLED BY: ACCOUNT FD
 SERIES TOTALS: <None Selected>
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	REVISED BUDGET	08/01/12 TO 08/31/12	FISCAL YEAR 201207 RECEIVED THRU 08/31/12	REMAINING ON 08/31/12	PERCENT REMAINING
01 GENERAL FUND	11,959,602.91	17,482,477	357,770.24	7,612,094.39	9,870,382.61	56.45 %
02 FOOD SERVICE FUND	338,771.76	504,261	809.18	809.18	503,451.82	99.83 %
04 COMMUNITY SERVICE FUND	236,201.05	220,705	8,150.04	13,983.47	206,721.53	93.66 %
06 BUILDING CONSTRUCTION FUND	43,176.26	0	58.54	58.54	58.54-	0.00 %
07 DEBT SERVICE FUND	1,974,091.94	5,163,238	19,659.50	819,521.00	4,343,717.00	84.12 %
08 TRUST FUND	461,225.96	0	28,256.75	36,683.08	36,683.08-	0.00 %
10 SCHOLARSHIP FUND	52,545.00	0	0.00	0.00	0.00	0.00 %
12 ALC-ACADEMIC	10,129,326.59	9,322,543	106,674.96	5,079,307.07	4,243,235.93	45.51 %
13 CAREER & TECH	1,609,144.36	1,822,332	10,685.02	1,024,262.57	798,069.43	43.79 %
14 SPECIAL EDUCATION	39,367,940.27	46,960,457	3,745,368.92	12,774,051.13	34,186,405.87	72.79 %
20 INTERNAL SERVICE FUND	669,658.66	0	0.00	0.00	0.00	0.00 %
41 DONATIONS	701.45	0	90.00	90.00	90.00-	0.00 %
51 STUDENT CLUBS	28,260.38	27,200	18.00	18.00	27,182.00	99.93 %
*** REPORT TOTALS:	66,870,646.59	81,503,213	4,277,541.15	27,360,878.43	54,142,334.57	66.42 %

DISTRICT 287

EXPENDITURE COMPARISON

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

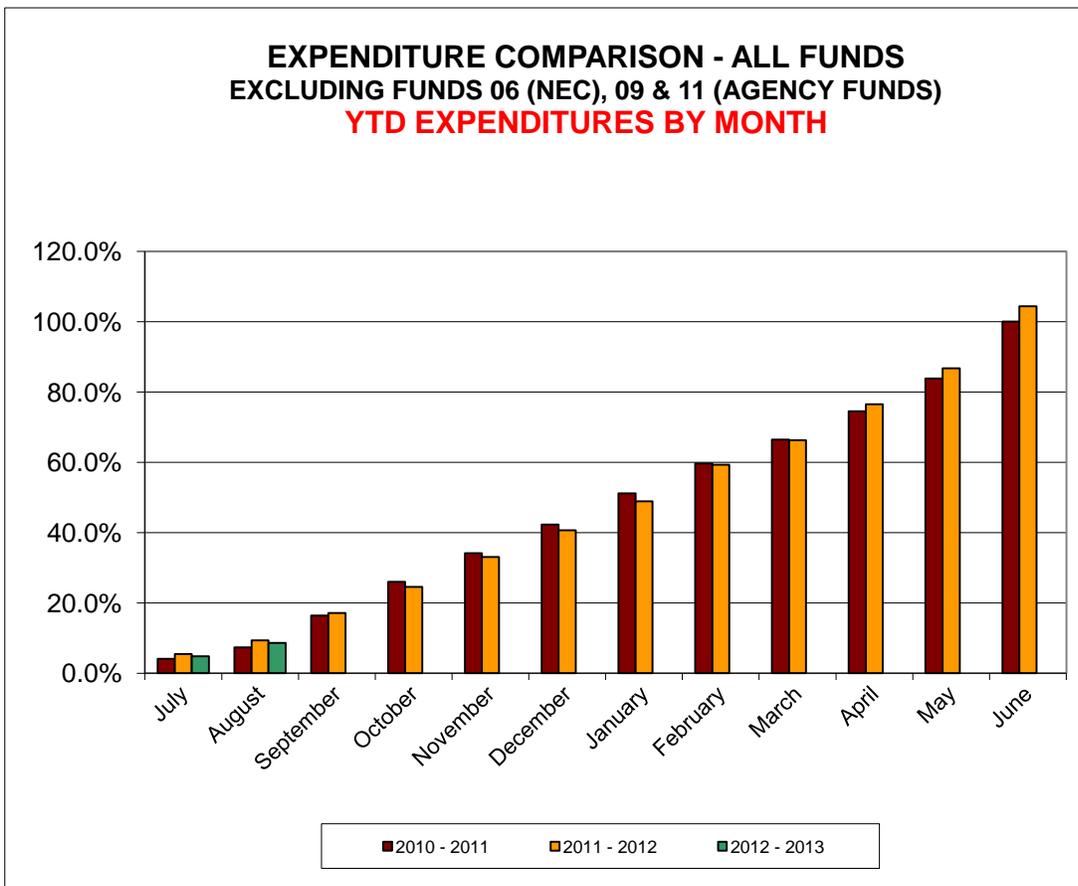
Month	2010 - 2011		2011 - 2012		2012 - 2013	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	2,997,044	4.0%	4,426,791	5.4%	3,922,779	4.8%
August	2,470,164	7.4%	3,242,009	9.4%	3,118,331	8.6%
September	6,695,052	16.4% ¹	6,314,818	17.1%		
October	7,071,964	26.0%	6,114,673	24.6%		
November	6,026,323	34.1%	6,924,324	33.0%		
December	6,049,172	42.3%	6,234,872	40.7%		
January	6,554,858	51.2%	6,740,058	48.9%		
February	6,315,161	59.7%	8,521,079	59.3%		
March	5,037,604	66.5%	5,671,596	66.3%		
April	5,900,120	74.5%	8,378,469	76.5% ²		
May	6,923,777	83.8%	8,376,008	86.7% ³		
June	11,979,044	100.0%	14,399,519	104.4% ⁴		
TOTAL	74,020,282	100.0%	85,344,215	104.4%	7,041,110	8.6%
BUDGET	74,008,146		81,786,192		82,045,055	

¹ Includes \$1,132,399.50 payment for purchase of Hosterman land

² Includes \$2,139,705.64 in MDE Tuition Refunds for prior years paid back to member districts (FY09-10)

³ Includes \$531,813.67 in MDE Tuition Refunds for prior years paid back to other districts (non-member access fee)

⁴ Includes \$1,942,041.25 in MDE Tuition Refunds for prior years paid back to other districts (FY10-11)



REPORT: EXPREV 007 EXPENDITURE SUMMARY BY FUND - Board Rept
 STATEMENT OF EXPENDITURES
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 08/01/12 TO 08/31/12

RUN: THU 92012 08:18 PAGE 1

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11
 SORTED BY: ACCOUNT FD
 SUBTOTALLED BY: ACCOUNT FD
 SERIES TOTALS: <None Selected>
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	REVIS BUDGET	08/01/12 08/31/12	EXPENDE THRU 08/31/12	FISCAL YEAR 201207 ENCUMBERED THRU 08/31/12	REMAINING ON 08/31/12	PERCENT REMAINING
01 GENERAL FUND	21,584,847.82	18,545,623	1,658,256.21	3,233,312.96	2,425,845.53	12,886,464.51	69.48 %
02 FOOD SERVICE	364,696.44	504,261	14,104.61	23,361.30	1,779.46	479,120.24	95.01 %
04 COMMUNITY SERVICE FUND	215,125.60	220,705	9,743.31	26,316.53	135.00	194,253.47	88.01 %
06 BUILDING CONSTRUCTION FUND	26,481,658.20	0	230,184.92	495,134.80-	883,033.01	387,898.21-	0.00 %
07 DEBT SERVICE FUND	4,332,730.63	3,969,369	223,857.50	1,337,934.38		2,631,434.62	66.29 %
08 TRUST FUND	515,364.67	0	28,256.75	36,683.08		36,683.08-	0.00 %
10 SCHOLARSHIP FUND	7,010.18	0	2,260.00	2,260.00		2,260.00-	0.00 %
12 ALC-ACADEMIC	9,548,847.05	9,322,543	342,766.19	715,560.43	714,193.57	7,892,789.00	84.66 %
13 CAREER & TECH	1,982,340.80	1,876,852	23,194.62	57,460.04	13,200.00	1,806,191.96	96.23 %
14 SPECIAL EDUCATION	46,308,181.85	47,578,502	815,778.22	1,608,107.62	1,011,519.00	44,958,875.38	94.49 %
20 INTERNAL SERVICE FUND	457,010.40	0	0.00	0.00		0.00	0.00 %
51 STUDENT CLUBS	28,058.97	27,200	113.35	113.35	1,600.00	25,486.65	93.70 %
*** REPORT TOTALS:	111,825,872.61	82,045,055	3,348,515.68	6,545,974.89	5,051,305.57	70,447,774.54	85.86 %

Partner in Education

DATE: **September 20, 2012**

TO: Members of the School Board

FROM: Mae L. Hawkins, Director of Finance

RE: **Cash Report - August** Claims, Payroll, Receipts, Investments and Cash Position

A. Recommendation: Request the Board approve payment of the items listed below:

- | | | | |
|--|--------------------|----------|--------------------------------|
| 1. Claim payments for: | August 2012 | Totaling | <u><u>\$ 10,472,610.11</u></u> |
| a) Check #'s 488523 - 488754, 70010772 - 70010849 (includes \$5.9M AAC repayment)
and Electronic Wire Transfers out - #'s 2339 - 2349, 3074, 80000307- 80000316 | | | |
| 2. Payroll for: | August 2012 | Totaling | <u><u>\$ 1,168,543.80</u></u> |
| a) Check #'s 675479 - 675482, 675529 - 675539
b) Direct Deposit #'s 215320 - 215590, 216765 - 217626
and Electronic Wire Transfers out - #'s 4087 | | | |
| 3. Receipts for: | August 2012 | Totaling | <u><u>\$ 21,854,994.46</u></u> |
| a) Receipt #'s 131230 - 131315 (includes \$9.9M AAC receipt) | | | |
| 4. Investments at end of month | | Totaling | <u><u>\$ 485,801.83</u></u> |

Expenditures, wire transfers, payroll, claims receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

Intermediate District 287

Cash Position Sheet- Monthly Total Net Cash- All Accounts

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

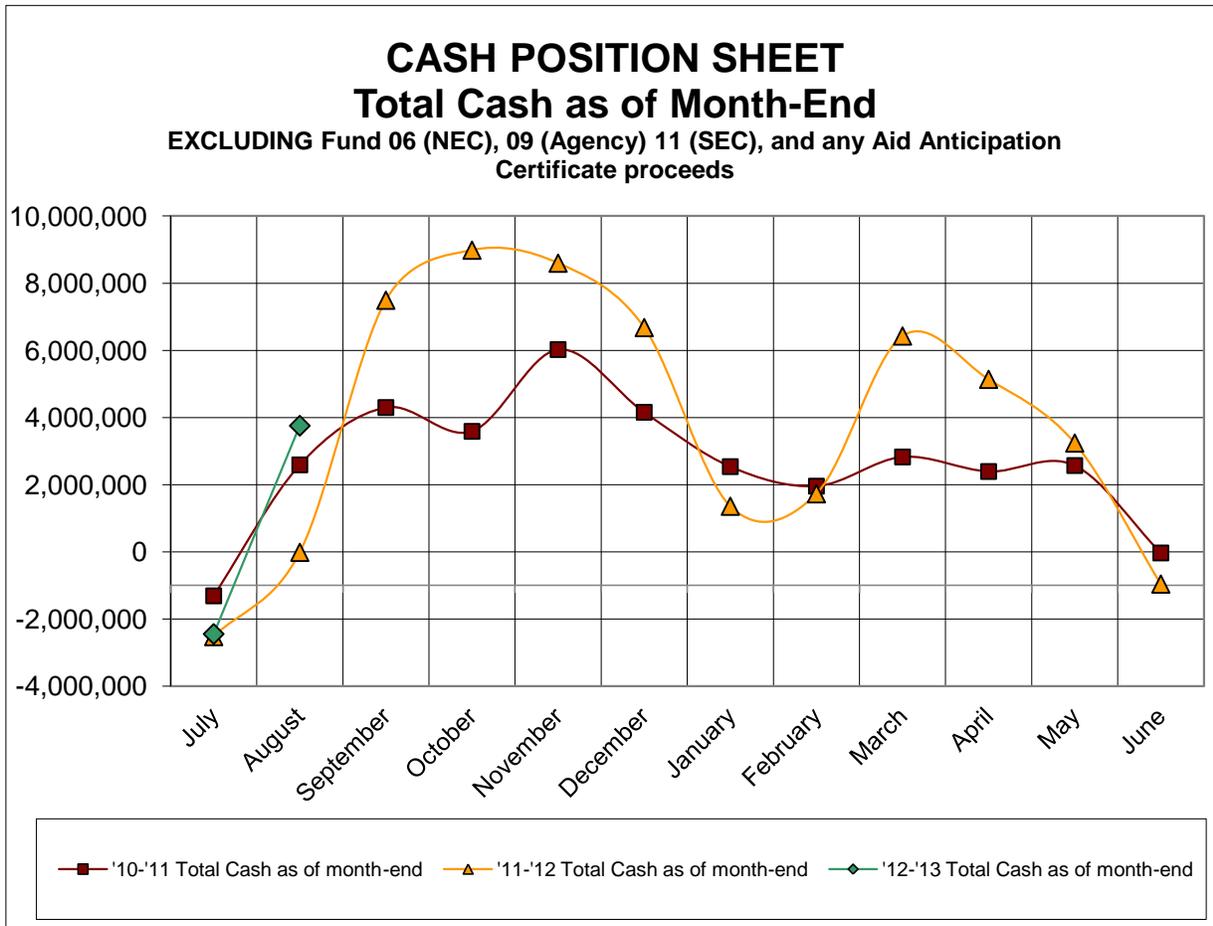
<u>Date</u>	<u>'10-'11 Total Cash as of month-end</u>	<u>'11-'12 Total Cash as of month-end</u>	<u>'12-'13 Total Cash as of month-end</u>
July	-1,311,376 ¹	-2,523,529 ^{2,3}	-2,447,118
August	2,589,499 ¹	-15,086 ^{2,3}	3,754,626 ⁴
September	4,297,117	7,492,933 ³	
October	3,587,135 ²	8,982,957 ³	
November	6,023,170 ²	8,595,697 ³	
December	4,155,869 ²	6,678,835 ³	
January	2,536,880 ²	1,358,298 ³	
February	1,956,153 ²	1,728,796 ³	
March	2,824,310 ²	6,426,638 ³	
April	2,391,598 ²	5,136,821 ³	
May	2,569,311 ²	3,240,235 ³	
June	-33,370 ²	-959,957 ³	

¹ excludes Aid Anticipation Certif. proceeds of \$4,902,195.65 in Oct. 2009, paid back in Sept. 2010

² excludes Aid Anticipation Certif. proceeds of \$3,601,990.60 in Oct. 2010, paid back in Sept. 2011

³ excludes Aid Anticipation Certif. proceeds of \$5,900,000.00 in July 2011, paid back in Aug. 2012

⁴ excludes Aid Anticipation Certif. proceeds of \$9,900,000.00 in Aug. 2012



INTERMEDIATE DISTRICT 287
AUGUST 2012 ACTIVITY

WIRE TRANSFERS IN:

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
08/06/12	MN DEPT OF EMPL & ECON	MSDLAF	702687	130,701.64	#69825 D/HH VECTOR INTERPRETER GRANT
08/08/12	EDUC-FEDERAL AID	MSDLAF	706400	109,779.22	#69855 MN DEPT OF ED/FIN152(4/1/12-6/30/12)
	EDUC-FNS	MSDLAF	706400	1,291.29	COMMODITIES REBATE FY12
08/10/12	MATH & SCIENCE	MSDLAF	713198	1,776.59	#69781 MATH & SCIENCE GRANT
	MATH & SCIENCE	MSDLAF	713198	11,149.68	#69839 MATH & SCIENCE GRANT
	MATH & SCIENCE	MSDLAF	713198	7,711.30	#69846 MATH & SCIENCE GRANT
08/13/12	EDUC-VENDOR PAYMENT	MSDLAF	715307	1,500,000.00	01S360 SPEC EDUCATION FY13
08/14/12	PERPICH CTR ARTS ED	MSDLAF	724547	1,900.30	#69852 INTINERANT SERVICES
	EDUC - STATE AID	MSDLAF	724547	111,815.96	01S211 GENERAL ED AID FY1213
	EDUC - STATE AID	MSDLAF	724547	1,295,920.74	01S360 SPEC EDUCATION FY13
08/15/12	PERPICH CTR ARTS ED	MSDLAF	726586	800.00	CAPP GRANT CARRY OVER FY1112
08/20/12	MN DEPT OF EDUCATION	MSDLAF	731374	5,000.00	#69804 ALTERNATIVE TO SUSPENSION 6/30/12
08/23/12	PERPICH CTR ARTS ED	MSDLAF	735782	3,200.00	#69856 CAPP GRANT BALANCE
08/28/12	DHS-MMIS	MSDLAF	742264	3,337.66	THIRD PARTY BILLING FY1112
08/29/12	EDUC - STATE AID	MSDLAF	748387	78,146.96	01S211 GEN ED AID FY1112
	EDUC - STATE AID	MSDLAF	748387	5,330,370.65	01S360 SPED AID FY1112
	EDUC - STATE AID	MSDLAF	748387	29,425.25	01S211 GEN ED AID FY12-13
	EDUC - FNS	MSDLAF	748387	615.42	#69996 CHILD NUTRITION FY1112 JUNE12 SUMMER SCHL
	EDUC - FNS	MSDLAF	748387	16.56	#69996 CHILD NUTRITION FY1112 JUNE12 SUMMER SCHL
	EDUC - FNS	MSDLAF	748387	344.10	02F705 FED BRKFST BREN JUL12 SS
	EDUC - FNS	MSDLAF	748387	401.94	02F701 FED LUNCH BREN JUL12 SS
	EDUC - FNS	MSDLAF	748387	44.66	02F701 REG LUNCH BREN JUL12 SS
	EDUC - FNS	MSDLAF	748387	18.48	02S300 ST LUNCH BREN JUL12 SS

MTD TOTALS **8,623,768.40**

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
8/1/2012	MSDLAF	WELLS FARGO	2339	126,062.50	WELLS FARGO BROKERAGE SEC LAND PURCHASE
	MSDLAF	WELLS FARGO	2340	41,625.00	WELLS FARGO BROKERAGE EDGEWOOD LEASE PYMT
	MSDLAF	WELLS FARGO	2341	36,510.50	WELLS FARGO BROKERAGE EDGEWOOD BUILD AMER
8/15/2012	MSDLAF	BANK CARD SERVICES	2342	69,764.11	P-CARDS JULY12
	MSDLAF	BANK OF MONTREAL	2343	49,661.27	MERCHANT CARD FEES JULY 12
	MSDLAF	US BANK		184,308.77	DIRECT DEPOSIT PAYROLL 6/30 WAREHOUSE
	MSDLAF	US BANK		447,378.70	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000307	14,212.98	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000308	134,209.68	FEDERAL TAXES
	MSDLAF	US BANK	80000309	35,959.53	STATE WITHHOLDING TAXES
	MSDLAF	MN DEPT OF REV	80000310	4,863.82	EMPLOYEE & EMPLOYER 403B
	MSDLAF	EBC	80000311	66,646.69	FEDERAL TAXES
8/31/2012	MSDLAF	US BANK		183,779.74	DIRECT DEPOSIT PAYROLL 6/30 WAREHOUSE
	MSDLAF	US BANK		343,444.64	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	2344	29,533.60	MN STATE RETIREMENT SYSTEM
	MSDLAF	US BANK	2345	0.00	OLD ARCHIVED UNISSUABLE
	MSDLAF	US BANK	2346	113.42	ARP FEE VOUCHER ACCT JUNE12
	MSDLAF	CHS	2347	41,497.76	CHS FLEX PAYMENTS AUG12
	MSDLAF	EBC	2348	47,530.87	EMPLOYEE & EMPLOYER 403B RETIREES
	MSDLAF	US BANK	2349	5,970,308.33	US BANK-AAC LOAN PAYMENT
	MSDLAF	EBC	80000312	14,112.97	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000313	114,878.42	FEDERAL TAXES
	MSDLAF	US BANK	80000314	30,800.24	STATE WITHHOLDING TAXES
	MSDLAF	MN DEPT OF REV	80000315	4,688.46	EMPLOYEE & EMPLOYER 403B
	MSDLAF	EBC	80000316	56,118.72	FEDERAL TAXES
	MSDLAF	US BANK	3074	39.37	ARP FEES RECEIPT ACCT JUNE12 (6/30)
	MSDLAF	US BANK	4087	52.38	ARP FEES PAYROLL ACCT JUNE12 (6/30)

MTD TOTALS **8,048,102.47**

DONATIONS
INTERMEDIATE DISTRICT 287
2012-2013

August 2012

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
7/30/2012	CHECK		\$ 200.00	CHARLES KNAEBLE VFW POST 494		NEC	CIP
7/30/2012	CHECK		\$ 200.00	CRYSTAL LIONS CLUB		NEC	ALL
7/26/2012	GIFT CARD		\$ 25.00	FLEET FARM		EDGEWOOD	GARDEN
7/26/2012	GIFT CARD		\$ 2,100.00	HOME DEPOT FOUNDATION		EDGEWOOD	GARDEN
8/10/2012	CLASSROOM SUPPLIES		\$ 1,050.00	INNOVATIVE OFFICE SOLUTIONS		NEC	CRC
7/26/2012	CHECK		\$ 400.00	MN HORTICULTURAL SOCIETY		EDGEWOOD	GARDEN
7/26/2012	CHECK		\$ 2,000.00	TARGET CORPORATION		EDGEWOOD	ALL
7/26/2012	GIFT CARD		\$ 25.00	WALMART		EDGEWOOD	GARDEN
8/13/2012	CHECK		\$ 90.00	WELLS FARGO COMMUNITY SUPPORT		NEC	ALL
			\$ 6,090.00				

**Intermediate District 287
LONG-TERM FACILITY
PLANNING**

MISSION STATEMENT: The Mission of Intermediate District 287, as a proactive partner with member school districts, is to creatively meet the **diverse and changing needs of those districts and their learners through collaboratively-delivered, high-quality services.**

Committee Goal: Identify a long-term facility planning strategy, which best meets the mission of Intermediate District 287.

DIRECTIONAL STATEMENTS

The long-term facility planning strategy should:

1. Prioritize and recognize the unique educational needs/styles of our learners in an age-appropriate setting.
2. Plan for a quality educational environment equal to the educational facilities of our member districts.
3. Recognize that our campus based career-technical programming should align with HTC academic plan.
4. Recognize the need for a central location for some populations, but geographically similar locations for member district ease of access.
5. Recognize the unique transportation costs and transportation needs of all member districts **and their students.**
6. Recognize that as new facilities are needed, the priority should be given to larger education centers where there is the ability to divide into distinct and segregated learning environments.
7. Work to obtain space in member district locations when possible.
8. Recognize the need for collaboration with member district superintendents and business departments to assure long- term revenue/expenditure implications.
9. Recognize the increasing regional need to co-locate support service partners such as county provided human services, corrections/police liaison officers, and community mental health agencies.
10. Establish parameters for leasing or buying both commercial and member district owned space.
11. Incorporate state and federal guidelines for unique populations.
12. Recognize the long-term commitment to HTC as indicated in the Joint Powers Act.

Presented to Superintendent's Advisory Council – October 29, 2004 5/13/2004
Presented to full 287 Board for review
Full Board Approval, March 12, 2006

September 17, 2012

Board Officers & Operations Policy Bucket

The following is a list of current 287 Board policies that contain some aspect of the Board's vision for Board Officers and Operations in the District:

Goals
Board-Superintendent Relations
Compensation Policy
Implementation of Board Policy
Out of State Travel by School Board Members
Policy Development, Adoption, Implementation and Review
Board Structure & Decision-Making
Conflict of Interest

In preparation for revising the current policies, I reviewed the following sources of requirements and information: Minnesota Statutes, Intermediate District 287 policies and procedures, member districts' policies and procedures, and MSBA/MASA model policies. Of the policies listed above, a policy regarding Out of State Travel by School Board Members is mandatory.

The policy entitled Implementation of Board Policy duplicates the content found within the Policy Development, Adoption, Implementation and Review policy, but for one sentence. I incorporated that sentence into the Policy Development, Adoption, Implementation and Review policy and recommend deletion of the policy entitled Implementation of Board Policy.

The remaining policies in the bucket were reviewed and appear to be consistent with Minnesota Statutes, MSBA/MASA model policies and member districts' policies.

Nondiscrimination & Equal Opportunity Policy Bucket

The following is a list of current 287 Board policies that contain some aspect of the Board's vision for nondiscrimination and equal opportunity in the District:

Goals
Nondiscrimination – Equal Opportunity
Harassment & Violence

In preparation for revising the current policies, I reviewed the following sources of requirements and information: Minnesota Statutes, State and Federal case law,

Intermediate District 287 policies and procedures, member districts' policies and procedures, and MSBA/MASA model policies. Of the policies listed above, policies regarding Nondiscrimination – Equal Opportunity and Harassment and Violence are mandatory.

The Harassment and Violence policy is generally consistent with the law, MSBA/MASA model policy and member districts' policies. I have added a provision to emphasize that retaliation against any complainant, other reporter or witnesses of the alleged acts would be a violation of the policy. This provision would serve to provide clear notice to a potential retaliator as well as to provide additional support to potential complainants, other reporters or witnesses.

The remaining policies in the bucket were reviewed and appear to be consistent with the law, MSBA/MASA model policies and member districts' policies.



Intermediate District 287

DISTRICT POLICY (First Read)

POLICY SERIES: Nondiscrimination & Equal Opportunity

SUBJECT: Harassment & Violence

BOARD APPROVED: July 2007

REVISION DATE:

NEO 140 Harassment & Violence

I. PURPOSE

The purpose of this policy is to assist the District in maintaining learning and working environments that are free from harassment and violence.

II. GENERAL STATEMENT OF POLICY

- A. The District prohibits any form of religious, racial or sexual harassment and violence or harassment based upon gender, sexual orientation, physical or mental disabilities, or national origin.
- B. It shall be a violation of this policy for any student, teacher, administrator or other employee of the District to harass a student, teacher, administrator or other District personnel through conduct or communication(s) of a sexual nature or regarding religion, race, gender, sexual orientation, physical or mental disabilities, or national origin as defined by this policy. (For purposes of this policy, District personnel include Board members, District employees, agents, volunteers, contractors or persons subject to the supervision and control of the District.)
- C. It shall be a violation of this policy for any student, teacher, administrator or other District personnel to inflict, threaten to inflict, or attempt to inflict religious, racial, or sexual violence upon any student, teacher, administrator or other District personnel.
- D. The District will discipline or take appropriate action against any student, teacher, administrator or other District personnel who is found to have violated this policy.

III. DEFINITIONS

A. Sexual Harassment

1. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:
 - a. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment, or of obtaining an education; or
 - b. submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
 - c. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or educational environment.
2. Sexual harassment may include but is not limited to:
 - a. unwelcome verbal harassment or abuse;
 - b. unwelcome pressure for sexual activity;
 - c. unwelcome, sexually-motivated or inappropriate patting, pinching or physical contact, other than necessary restraint of pupil(s) by teachers, administrators or other school personnel to avoid physical harm to persons or property;
 - d. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status;
 - e. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or
 - f. unwelcome behavior or words directed at an individual because of gender.

B. Racial Harassment

Racial harassment consists of physical or verbal conduct relating to an individual's race when the conduct:

1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
3. otherwise adversely affects an individual's employment or academic opportunities.

C. Religious Harassment

Religious harassment consists of physical or verbal conduct which is related to an individual's religion when the conduct:

1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
3. otherwise adversely affects an individual's employment or academic opportunities.

D. Sexual Violence

Sexual violence is a physical act of aggression or force or the threat thereof which involves the touching of another's intimate parts, or forcing a person to touch any person's intimate parts. Intimate parts, as defined in Minn. Stat. § 609.341, includes the primary genital area, groin, inner thigh, buttocks or breast, as well as the clothing covering these areas.

Sexual violence may include, but is not limited to:

1. touching, patting, grabbing, or pinching another person's intimate parts, whether that person is of the same sex or the opposite sex;
2. coercing, forcing or attempting to coerce or force the touching of anyone's intimate parts;
3. coercing, forcing or attempting to coerce or force sexual intercourse or a sexual act on another; or
4. threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.

E. Racial Violence

Racial violence is a physical act of aggression or assault upon another because of, or in a manner related to, race.

F. Religious Violence

Religious violence is a physical act of aggression or assault upon another because of, or in a manner related to, religion.

G. Assault

Assault is:

1. an act done with intent to cause fear in another of immediate bodily harm or death;
2. the intentional infliction of or attempt to inflict bodily harm upon another; or
3. the threat to do bodily harm to another with present ability to carry out the threat.

H. Gender, Sexual Orientation, Physical or Mental Disabilities, or National Origin Harassment

Gender, sexual orientation, physical or mental disability or national origin harassment shall mean any conduct, comment or communication within the educational or work place environment which is reasonably related to an individual or a group of individuals or a class of individuals based on their gender, sexual orientation, physical or mental disabilities, or national origin, when:

1. The conduct has the purpose or effect of creating an intimidating, hostile or offensive work place or educational environment; or
2. The conduct has the purpose or effect of substantially or unreasonably interfering with an individual's work place or educational performance; or
3. The conduct otherwise adversely affects an individual's employment or academic opportunities.

IV. REPORTING

- A. Any person who believes he or she has been the victim of religious, racial or sexual harassment or violence or harassment based upon gender, sexual orientation, physical or mental disabilities, or national origin by a pupil, teacher, administrator or other District personnel, or any person with knowledge or belief of the above conduct toward a pupil, teacher, administrator or other District personnel should report the alleged acts immediately to an appropriate District official designated by this policy.
- B. The District encourages the reporting party or complainant to use the report form available from the program administrator of each building or available from the District office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting harassment or violence directly to the District human rights officer or to the Superintendent.
- C. The Board hereby designates the human resources director as the District's human rights officer.
- D. The human rights officer is to receive reports or complaints of sexual, religious, or racial harassment or violence. If the complaint involves the human rights officer, the complaint shall be filed directly with the Superintendent.
- E. The name, address, and phone number of the District human rights officer will be conspicuously posted in each building.

- F. At the District level, the department head is the responsible authority for receiving reports of sexual, religious, or racial harassment or violence. Upon receiving any such report, the program administrator must notify the District human rights officer immediately, in a period of time not to exceed seventy-two hours. The report must be forwarded without screening or investigation.
- G. The program administrator is the person responsible for receiving oral or written reports of religious, racial or sexual harassment or violence at the building level. Any District employee who receives a report of religious, racial or sexual harassment or violence shall inform the program administrator immediately.
- H. Upon receipt of a report, the program administrator must notify the District human rights officer immediately, without screening or investigating the report. The administrator may request, but may not insist upon, a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the administrator to the human rights officer. If the report was given verbally, the administrator shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any harassment or violence report or complaint as provided herein will result in disciplinary action against the administrator. If the complaint involves the program administrator, the complaint shall be made or filed directly with the Superintendent or the District human rights officer by the reporting party or complainant.
- I. Submission of a good faith complaint or report of religious, racial or sexual harassment or violence will not affect the complainant or reporter's future employment, grades or work assignments.
- J. Use of formal reporting forms is not mandatory.
- K. The District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the District's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.
- L. It shall be a violation of this policy for the individual(s) against whom the complaint is filed to retaliate against a complainant, other reporter or witnesses of the alleged acts.

V. DISCIPLINE

- A. The District will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the District who is found to have violated this policy.

- B. Such disciplinary action may include, but is not limited to,
1. Warning
 2. Suspension
 3. Exclusion
 4. Expulsion
 5. Transfer
 6. Remediation
 7. Demotion
 8. Termination or
 9. Discharge.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

DISTRICT POLICY (First Read)

POLICY SERIES: Board Officers & Operations

SUBJECT: Policymaking Process

BOARD APPROVED: January 2007

REVISION DATE:

BOO200 Policy Development, Adoption, Implementation and Review

I. PURPOSE

The purpose of this policy is to establish guidelines for Board policymaking.

II. GENERAL STATEMENT OF POLICY

The Board believes that the creation of policies is the Board's most important function. Through the development and adoption of written policies, the Board exercises its leadership in the District. Board policies shall be clear, concise, accessible, and follow a consistent format. Policy implementation is delegated to the Superintendent.

Policies will be reviewed on an ongoing basis to ensure their compliance with new laws, Board priorities, District needs and circumstances. When possible, policy review will be staggered throughout the year.

III. POLICY ADOPTION PROCESS

All Board policies shall comply with applicable state and federal laws, rules and regulations.

Development

In developing and revising policies, the Board will seek the advice and assistance of staff, organizations, and other relevant parties through the Superintendent.

Notice

The Board shall give notice of proposed policy changes or adoption of new policies by placing the item on the agenda of two Board meetings, except as provided in Parts IV and V.

Adoption

Policies and policy revisions introduced at a Board meeting shall not be adopted until a subsequent meeting of the Board. At the first meeting the policy proposal shall be presented for a first reading and discussion, and at the second meeting, the proposal shall be presented for a second reading, discussion, and vote. Board members may propose amendments to policy proposals at either of the two readings.

Effective Date

A policy is effective upon adoption by a majority of the Board present at a regular meeting, unless another effective date is specified.

IV. SUSPENSION OF POLICIES

Any section or sections of Board policies not required by law or contract may be temporarily suspended by a majority vote of a quorum of the Board at a regular or special meeting. The suspended sections may be reinstated by the same process.

V. EMERGENCY ADOPTION OF POLICIES**Emergency Conditions**

Under unusual and rare circumstances, the Board may temporarily approve a policy to meet emergency conditions. A majority vote of a quorum of the Board is required to adopt an emergency policy. A statement regarding the emergency and the need for immediate adoption of the policy shall be included in the minutes.

Expiration of Emergency Policies

The emergency policy shall expire within one year following the emergency action or when there has been Board action to adopt, revise or repeal the emergency policy under the regular policy adoption process, whichever occurs first.

VI. IMPEMENTATION OF BOARD POLICY

Superintendent Role

The Superintendent is responsible for the administration of the District under applicable laws and Board policies. Board policies shall be the basis for the Superintendent's formulation of procedures.

Development of Administrative Procedures

It is the Superintendent's responsibility to develop administrative procedures to provide greater specificity and consistency in the process of policy implementation. The Board reserves the right to review all administrative procedures however it will revise them only when, in the Board's judgment, they are inconsistent with policies adopted or guidelines set by the Board.

Administrative Action in Absence of Policy

In the event that a situation demanding a decision is not covered by an existing policy or administrative procedure, the Superintendent or his or her designee is empowered to act as needed and report such action or decision to the Board.

Policy and Procedure Dissemination

The Superintendent shall establish and maintain an orderly plan for disseminating and making accessible the policies adopted by the Board and the administrative procedures necessary to implement them.

VII. POLICY REVIEW

Superintendent Role

The Superintendent, on a continuing basis, shall bring to the Board's attention all policies that are out-of-date or otherwise in need of revision.

Board Member Role

Any Board member may request that a policy be reviewed at any time, for any reason. The Board shall decide, by a majority vote of the Board present at a regular meeting, whether to initiate the requested review.

Review Schedule

The review process shall be structured so that each policy is reviewed annually for compliance with current law, and for suitability and effectiveness at least once every four years.

Consent Agenda

Board policies scheduled for routine review that are not in need of any substantive change shall be placed on the Board's consent agenda.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Get on the Bus & Local 2209 Breakfast Schedule 2012-2013

Get on the Bus

Tuesday, October 23rd
TBN

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, December 4th
Legislation Session

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, February 5th
TBN

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Local 2209 Breakfast
7:00 AM

Tuesday, October 30th
District Service Center
(3rd Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, January 8th
District Service Center
(3rd Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, March 12th
District Service Center
(3rd Floor – Room 316)

_____	_____
_____	_____
_____	_____

AMSD

CONNECTIONS

News and Updates from the Association of Metropolitan School Districts

AMSD Presents Representatives McFarlane and Dittrich with Friend of Public Education Award

September 2012
vol 9 ♦ no 11

AMSD Calendar

September 28, 2012
Executive/Legislative Committee Meeting,
7:30 a.m., TIES Building,
St. Paul

October 5, 2012
Board of Directors Meeting, 7:00 a.m., TIES Building, St. Paul

October 26, 2012
Executive/Legislative Committee Meeting,
7:30 a.m., TIES Building,
St. Paul

November 2, 2012
Board of Directors Meeting, 7:00 a.m., TIES Building, St. Paul

November 16, 2012
Executive/Legislative Committee Meeting,
7:30 a.m., TIES Building,
St. Paul

AMSD was pleased to present the 2012 Friend of Public Education Award to Representatives Carol McFarlane and Denise Dittrich at its August board of directors meeting.

Former AMSD Chair Pam Langseth thanked the representatives for their service and recognized them for their work on the school trust land legislation, their steadfast support of public education, and their ability to work across party lines.



Former AMSD Chair Pam Langseth presents Reps. McFarlane and Dittrich with the 2012 AMSD Friend of Public Education Award.

Save the date!

Bridging Children's Mental Health and K12 Education

Tuesday, November 27, 2012

8:00 AM—12:00 PM

U of M Continuing Education Conference Center

Featuring keynote address by:

Dr. Joel Oberstar

CEO and Chief Medical Officer, Prairie Care

From the Chair

The latest AMSD budget survey clearly shows that metropolitan school districts continue to face a challenging budget environment. While the Governor and Legislators have gone to great lengths to try to protect education funding, the simple reality is that unfunded state mandates, especially in the area of special education, put tremendous pressure on school budgets.

We need state policymakers who are committed to meeting the state's obligations to our schools and our students. Again this month, I want to encourage you to share AMSD's Election Guide with your local legislative candidates and community members. NOW is the best time to educate those who will be serving in the legislature during the critical 2013 session. You can access the guide at: <http://www.amsd.org/amsd-election-guide>. Thanks for your help!

George Kimball, school board member from White Bear Lake Public Schools, is chair of AMSD.

AMSD's Mission

To advocate for state education policy that enables metropolitan school districts to improve student learning.



Association of
Metropolitan School Districts

Bloomington Leads in Early Childhood Education

Bloomington Public Schools' early education initiatives have garnered state and national recognition for their innovative approach to helping at-risk three- and four-year-olds come to school better prepared and on par with their peers. Research shows students who fall behind, stay behind. Gains in school readiness due to early childhood education have shown enormous positive economic and social impacts lasting well into adulthood. Students tend to have less involvement in criminal activity, higher educational attainment, status employment and earnings.

Bloomington Public Schools features a number of programs to help prepare students for success in school.



Kinderprep

The district's Kinderprep program has attracted the attention of state leaders. Kinderprep is a preschool program for three- and four-year-olds from low-income households and/or English Learners. The program serves 150 students over a three-hour period Monday through Thursday – slightly longer than a typical preschool schedule. A majority of Kinderprep students are English learners and speak over 20 different languages. The program hosts a regular classroom teacher, at least one paraprofessional and a Minnesota Reading Corps member.

The program works to close the achievement gap by preparing children – who typically score lower than their peers due to economic and language barriers – to score at least as high as the average student on kindergarten assessments. Nearly all students who have been in the program a full two years were competitive with other kindergarten students, and remained so through that school year.

Early Childhood Family Center

The Early Childhood Family Center is a Community Services program of the Bloomington and Richfield public schools. The Center's mission is to strengthen families through quality education and support in parenting and parent-child relationships. The Center provides classes, programs, and services for families with young children from birth to kindergarten. Quality educational childcare is provided on site, for a small fee, for siblings not enrolled in classes.

The center supports:

- ◆ Early Childhood Family Education classes help parents meet the challenges of parenting and help young children (birth to five years) develop socially, physically, emotionally, and intellectually.
- ◆ Early Childhood Screening helps identify children who may benefit from early childhood services before they enter school and connect them with the appropriate resources and programs.
- ◆ Family Center preschools help children develop learning readiness skills so they will have the confidence, independence, and social abilities to become successful learners.
- ◆ Family Literacy programs partner with SHAPE to offer courses in English and parenting education through the SHAPE Family School program.



Early Learners Academy

Bloomington Public Schools offers a full-day fee-based childcare and early learning program for three, four, or five-year-old children. Early Learners Academy (ELA) employs a team of highly qualified instructors focused on preparing children for success in kindergarten. Instructors hold a teaching license in elementary education or meet the qualifications required for licensure by the Minnesota Department of Human Services. All staff members bring years of experience in early childhood education ranging from five- to 30-plus years.

ELA the curricular model DLM Early Childhood Express as a comprehensive, research-based program following state and national early-childhood guidelines. The program links language and early literacy, math, science, social studies, fine arts, health and safety, personal and physical development, and technology. Instructors also use the Everyday Math curricular model to help teach one-to-one correspondence, shape recognition, patterning, counting, size relationships, sorting and numeral recognition.

Students' growth and learning is assessed three times per academic year. Instructors use the early childhood literacy assessment, IGDI (Individual Growth Development Indicators) to track skill assessment in rhyming, letter recognition, picture naming and alliteration.

The program earns high parent satisfaction, with 10 out of 10 parents saying they would recommend the program to others.

Continued on page 3

Bloomington Leads in Early Childhood Education

Continued from page 2

Initiative for Lasting Change

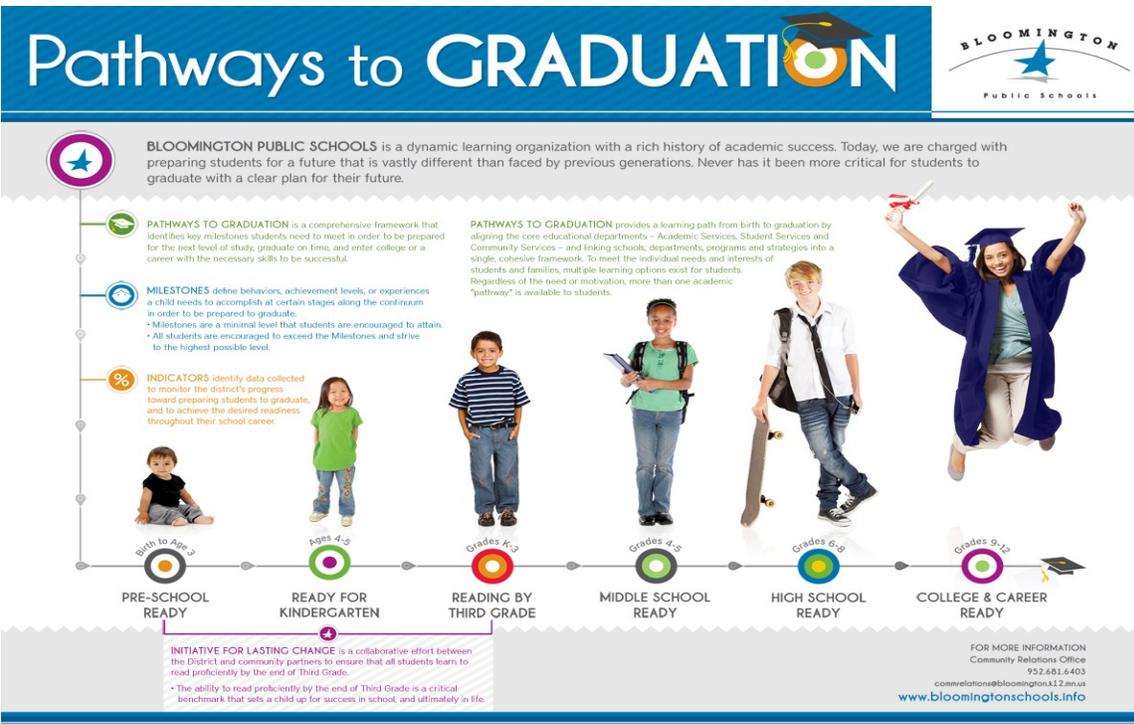
Initiative for Lasting Change is a collaborative effort between the district and community partners to ensure that all students learn to read proficiently by the end of third grade. The ability to read proficiently by the end of third grade is a critical benchmark that sets a child up for success in school and life.

Strategies to reach this goal include parental support, wrap-around services and transition to Kindergarten plans. In addition, the Initiative helps connect families to resources in the community to meet basic needs and increase family engagement.

Pathways to Graduation

Pathways to Graduation provides a learning path from birth to graduation by aligning the core educational departments – Academic Services, Student Services and Community Services – and linking schools, departments, programs and strategies into a single, cohesive framework. To meet the individual needs and interests of students and families, multiple learning options exist for students. Regardless of the need or motivation, more than one academic “pathway” is available to students.

The Pathways to Graduation framework establishes milestones, which identify minimal accomplishments at set intervals that students should attain in order to be fully prepared for their next level of formal study. The district has identified six critical milestones:



Birth to Age 3
Pre-School Ready

Early Childhood (Ages 4-5)
Ready for Kindergarten

Grades K-3
Reading by Third Grade

Grades 4-5
Middle School Ready

Grades 6-8
High School Ready

Grades 9-12
College and Career Ready

The milestones articulate clear expectations for students at each level of learning. Staying “on track and on time” greatly increases the likelihood of a student being prepared to enter college or career with the necessary skills to be successful. Students that do not attain these milestones, even in the early stages of learning, are at risk of not being ready for the next level of study, and ultimately not graduating on time. If students do not attain a specific milestone, steps need to be taken at school and at home to raise the level of achievement and close the gap. By the same token, milestones merely set a minimal target. Students are encouraged to *exceed* the milestones and strive to the highest level of achievement possible.

This month's member spotlight was submitted by Jaclyn Swords, Communications Specialist, Bloomington Public Schools.

AMSD Members: Anoka-Hennepin, Bloomington, Brooklyn Center, Burnsville-Eagan-Savage, Columbia Heights, East Metro Integration District 6067, Eastern Carver County Schools, Eden Prairie, Edina, Elk River, Farmington Area, Fridley, Hopkins, Intermediate District 287, Intermediate District 917 (Associate Member), Inver Grove Heights, Lakeville Area, Mahtomedi, Minneapolis, MSU Mankato Center for Engaged Leadership (Associate Member), Minnetonka, Mounds View, North St. Paul/Maplewood/Oakdale, Northeast Metro District 916 (Associate Member), Northwest Suburban Integration District (Associate Member), Orono, Osseo Area Schools, Richfield, Robbinsdale, Rosemount-Apple Valley-Eagan, Roseville, Shakopee, South St. Paul, South Washington County, Spring Lake Park, St. Anthony/New Brighton, St. Cloud Area, St. Louis Park, St. Paul, Stillwater, TIES (Associate Member), Wayzata, West Metro Education Program, West St. Paul, and White Bear Lake.

AMSD Budget Survey Shows Metro School Districts Continue to Face Budget Challenges

The results of the Association of Metropolitan School District’s annual budget survey show that metro area school districts continue to face a challenging budget environment. The survey includes data from 42 AMSD member districts (36 metro school districts, three intermediate districts and three integration districts). The survey is conducted annually and provides state policymakers and the public with information about the financial condition of metropolitan school districts.

The vast majority of AMSD member districts reduced their budget reserve, made budget cuts or implemented a combination of each in order to balance their budget for the 2012-2013 school year. In addition, many school districts continue to engage in short-term borrowing in order to meet their financial obligations.

As shown in Table 1, AMSD members reduced their budget reserves by a cumulative \$88 million and made almost \$27 million in budget reductions. These budget reductions include 290 staff reductions of which 132 were licensed staff. The number of staff layoffs is actually down from 600 last year.

Table 1: AMSD Budget Survey Results 2012-2013

		FY 2013 Staff Reductions									
FY 2013 Budget Reserve Reductions*	FY 2013 Budget Reductions	Licensed (FTEs)	Non-Licensed (FTEs)	Total Staff Reductions (FTEs)	FY 2012 Cash Flow Borrowing	FY 2012 Amount of Borrowing	FY 2012 Cost of Borrowing	FY 2013 Cash Flow Borrowing	FY 2013 Amount of Borrowing	FY 2013 Cost of Borrowing	
\$88,219,246	\$26,703,045	132.85	157.83	290.68	Y=19 N=22	\$387,487,580	\$2,199,875	Y=20 N=16 Unsure=5	\$359,419,000	\$2,050,000	

*Planned reductions of general fund balances inclusive of unassigned, assigned and committed fund balances.

The survey shows that many AMSD members have engaged in short-term borrowing in order meet their cash flow obligations and will do so again this year. The need to short-term borrow results from the education aid payment shifts that have been enacted in recent years to balance the state budget. According to the survey results, 19 member districts borrowed approximately \$387 million with interest costs of over \$2 million during FY 2012. For FY 2013, 20 member districts anticipate borrowing almost \$360 million with interest costs of just over \$2 million.

Unfortunately, the challenging school funding climate is not new. The failure of the basic education funding formula to keep pace with inflation, a rapidly escalating special education cross-subsidy and numerous other unfunded mandates have combined to strain school budgets over the past decade. Compounding the challenge is the potential elimination of integration aid. Absent action by the Governor and the Legislature during the 2013 session, the Integration Revenue Program will expire effective June 30, 2013. The loss of integration aid would threaten the ability of AMSD members to provide equitable and integrated learning environments for their students.

Education leaders are counting on the Governor and Legislators to address these funding challenges and to reform Minnesota’s education funding system during the 2013 legislative session. The budget survey results are available at <http://www.amsd.org/research-statistics>

School Board Planning Calendar 2013

TENTATIVE

1 st Meeting of the Month		2 nd Meeting of the Month	
START TIME 6:30 PM			
JANUARY 10, 2013 <i>Organizational Meeting</i> Election of Board Officers Oath of Office Data Privacy & Records Bucket (First Read) FY10 Audit Legislative Initiatives		JANUARY 24, 2013 Bloomington Withdrawal Update Data Privacy & Records Bucket (Second Read) Financial Report December Strategic Plan Review & Measurement Report	
FEBRUARY 14, 2013 District Procedure Schedule Discussion Communication with Local Boards Mentor Connection NEC Vote Superintendent Mid-Year Evaluation Procedure Transportation Presentation		FEBRUARY 28, 2013 ALC Plus Update Diversity Report Financial Report February FY11 Budget Revision & FY12 Budget Assumptions Program Withdrawal Report Staff Reduction ULA Resolution Changes for following Year	
MARCH 14, 2013 Diversity & Recruitment Report Pay Equity Report		MARCH 28, 2013 Financial Report February FY13 Budget Reduction Realignment Proposal Program Reduction Resolution Reduction ULA for tenured staff Proposed District 287 School Calendar 2011-2012	
APRIL 25, 2013 <i>(Only one Board meeting this month!)</i>			
Financial Report March Superintendent & Board Evaluation Update		NEC Facility Committee Report	
MAY 9, 2013 Career Tech Strategic Plan Report		MAY 23, 2013 Financial Report April Non-Renewals/Layoffs Staff Reduction ULA Resolution Spotlight DVD Presentation Probationary Licensed, and Non-Licensed	
JUNE 13, 2013 Arts Grant Approval on Consent Agenda Arts Award Recognition (Student) PLC Data Report Possible TA Clerical Unit Superintendents Evaluation Update Administrative/Unaffiliated Parameters - (Closed Session)		2013-14 Budget Board Evaluation Financial Report May Final ULA Resolution for Licensed Staff	JUNE 27, 2013 Possible TA Administrative/Unaffiliated Unit Superintendent & School Board Evaluation to plan for Board Retreat outcomes

INFORMATIONAL ITEMS TO REMEMBER:

**** Board role in setting/supporting goals
Board TLC**

Community use of Facilities Bucket

School Board Planning Calendar 2012

1 st Meeting of the Month	2 nd Meeting of the Month
<p>AUGUST 23, 2012 <i>(Only one Board meeting this month!)</i> (Meeting held at NEC Site)</p>	
<p>Administrative Services PLC Approval of Cash Flow Borrowing Resolution C-Train Update District Operations Financial Report July Legislative Session Review & Implications</p>	<p>NEC Facility Committee Report Report on Crisis Planning (Michelle Axell – 10 minutes) Student Rights/Responsibilities Bucket (First Read) Violence Prevention Bucket (Second Read) What Board Members Should Know About Our 2012-2013 Start-Up” (Colleen, Dolly, Char, and Jane)</p>
<p>SEPTEMBER 13, 2012 Superintendent Goals Bloomington – Closed Session Student Rights/Responsibilities Bucket (Second Read) (Goal Bucket Re-organize with website & calendar)</p>	<p>SEPTEMBER 27, 2012 Board Officers/Operations Bucket (First Read) Financial Report August Nondiscrimination/Equal Opportunity Bucket (First Read) PLC’s Results/Goals Report on Crisis Planning</p>
<p>OCTOBER 11, 2012 Board Officers/Operations Bucket (Second Read) Nondiscrimination/Equal Opportunity Bucket (Second Read) Prior Year Agenda Review</p>	<p>OCTOBER 25, 2012 District Administration/Organization Bucket (First Read) Employee Rights & Responsibilities Bucket (First Read) NEC Facility Committee Report Financial Planning/Operations Bucket (First Read) Financial Report September Strategic Plan Update/Innovative Coach</p>
<p>NOVEMBER 8, 2012 <i>(Only one Board meeting this month!)</i></p>	
<p>District Administration/Organization Bucket (Second Read) Employee Rights & Responsibilities Bucket (Second Read) Facilities Management Update Financial Report October</p>	<p>Food Service Resolution NEC Facility Committee Report OPEB Reporting & Funding Financial Planning/Operations Bucket (Second Read) Prior Year Unaudited Fund Balance Report</p>
<p>DECEMBER 13, 2012 <i>(Only one Board meeting this month!)</i></p>	
<p>Financial Report November Facilities Management Update - Energy Audit Digital Copy Certificate (Written Report)</p>	<p>Prior Year Audit Review NEC Facility Committee Report Legislative Initiatives</p>

INFORMATIONAL ITEMS TO REMEMBER:

**** Board role in setting/supporting goals
 Board TLC**

Community use of Facilities Bucket

INTERMEDIATE DISTRICT 287
September 27, 2012
SCHOOL BOARD CALENDAR

September 2012				
27	Thursday	General Board Meeting	6:30PM	Board Rm

October 2012				
11	Thursday	General Board Meeting	6:30PM	Board Rm
11	Thursday	Epsilon Family Night	TBD	Epsilon
11	Thursday	North Educ. Center Annual Open House and Book Fair	6:30PM	NEC
25	Thursday	General Board Meeting	6:30PM	Board Rm

November 2012				
08	Thursday	General Board Meeting	6:30PM	Board Rm

December 2012				
13	Thursday	General Board Meeting	6:30PM	Board Rm

TENTATIVE				
January 2013 – December 2013				

January 2013				
10	Thursday	General Board Meeting	6:30PM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm

February 2013				
14	Thursday	General Board Meeting	6:30PM	Board Rm
28	Thursday	General Board Meeting	6:30PM	Board Rm

March 2013				
14	Thursday	General Board Meeting	6:30PM	Board Rm
28	Thursday	General Board Meeting	6:30PM	Board Rm

April 2013				
11	Thursday	General Board Meeting	6:30PM	Board Rm
11	Thursday	Epsilon Family Night	TBD	Epsilon
18	Thursday	North Educ. Center 6 th Annual Parent & Caregiver Appreciation Night	6:30PM	Board Rm

May 2013				
09	Thursday	General Board Meeting	6:30PM	Board Rm
23	Thursday	General Board Meeting	6:30PM	Board Rm
23	Thursday	High School Spring Award Ceremony Hennepin Technical College – Eden Prairie Campus	10:00AM & 12:20 PM	EP Campus
31	Friday	Shady Oak's Graduation (Includes Prairie Center Academy (PCA) and city West Academy)	10:00AM	EP Comm. Ctr.

June 2013				
06	Thursday	Epsilon Graduation	TBD	Epsilon
13	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

◆ Board Facilities Committee Meeting - Third Tuesday of the Month
◆ Board Facilities Committee Meeting - Second Tuesday of the Month

◆ General Board Meeting – Date Change
◆ New Event