

## **Agenda**

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **OPEN FORUM** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
  - 4.1. General Board Meeting Minutes from April 26, 2012
  - 4.2. 287 Transportation Services Awards
5. **SHARE THE SUCCESS & RECOGNITIONS** (*Information*)
  - 5.1. Star Tribune Workplace Dynamic Recognition Award
6. **SUPERINTENDENT'S REPORT - (10 minutes)** (*Information*)
  - 6.1. Strategic Plan Report
  - 6.2. Hennepin County Graduation Initiative
7. **INSTRUCTIONAL REPORT - (15 minutes)** (*Information*)
  - 7.1. Career Tech Report
8. **ADMINISTRATIVE SERVICES REPORT - (30 minutes)**
  - 8.1. Financial Report - None
  - 8.2. Facilities Report - None
  - 8.3. Human Resource Report
    - 8.3.1. Pay Equity Report (*Information*)
    - 8.3.2. Negotiations - **Closed Session** (*Information*)
    - 8.3.3. Employee - **Closed Session** (*Information*)
9. **BOARD BUSINESS - (10 minutes)** (*Information*)
  - 9.1. Policy/Procedure Review & Revision
    - 9.1.1. Facilities Policy Bucket (FT) (*Information*)
  - 9.2. Board Reports
    - 9.2.1. Chair Report
      - 9.2.1.1. Superintendent Evaluation (*Information*)
      - 9.2.1.2. Appointment of TIES Joint Board Member
    - 9.2.2. AMSD Report (Ann Bremer) (*Information*)
  - 9.3. **District News** (*Information*)
    - 9.3.1. School Board Planning Calendar
    - 9.3.2. May 10, 2012 Calendar
    - 9.3.3. 2011-2012 Graduation Schedule
    - 9.3.4. VECTOR/InVEST South Graduation Ceremony Invitation
    - 9.3.5. VECTOR and InVEST North Transition Graduation Celebration
  - 9.4. Once Around the Table
10. **ADJOURNMENT**

**DISTRICT 287 REGULAR BOARD MEETING**  
**Intermediate District 287**  
**April 26, 2012**  
**MINUTES**

**1. CALL TO ORDER**

Chair Ann Bremer called the regular meeting to order at 6:31 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Carol Bomben
273	Edina	Peyton Robb
270	Hopkins	Laura Ronbeck
276	Minnetonka	Robert Quam
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
283	St. Louis Park	Nancy Gores
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent:

Guests:

287 Administration: Sandra Lewandowski, Laura Keller-Gautsch, Jane Holmberg, Char Myklebust, Anne Becker, Janet Johnson, Tom Shultz, Chad Maxa, and Wauneen Mgeni

287 Staff Members: Kim Kallroos, Julie Gavaras, Joan Cundiff, Deb Barnes, Pamela Schroeder, Lisa Hanson and Linda Rees

**2. APPROVAL OF GENERAL MEETING AGENDA**

The general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Carol Bomben, to approve the meeting agenda. All in favor. Motion carried unanimously.*

**3. OPEN FORUM FOR COMMUNITY COMMENTS - None**

**4. APPROVAL OF CONSENT AGENDA**

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from March 22, 2012; North Education Center (NEC) Change Order; Perpich Center for the Arts Joint Powers Agreement, and approval of the Routine Human Resource Activities for April 26, 2012. *Motion by Ann Bremer, seconded by Carol Bomben, to approve the Consent Agenda as presented. Motion carried.*

**5. SHARE THE SUCCESS & RECOGNITIONS**

Dr. Jane Holmberg, Executive Director of Teaching and Learning introduced Kim Kallroos, clerical support for Gifted Education Services program. Kim is the first recipient of the new district recognition for employees who have gone above and beyond the call of duty. Superintendent Lewandowski and the Board applauded her talents as a peacemaker, team builder and trouble shooter.

**6. SUPERINTENDENT'S REPORT**

Superintendent Lewandowski presented to Board a video that had been produced to help explain and celebrate the re-branding of the Bren Road Education Center. Now known as West Education Center, the school has undergone many changes, including enhanced academics, focusing on literacy and innovation, hiring dually-licensed teachers, and using positive behavioral interventions and supports (PBIS) as the approach to behavior.

Sandy briefly updated the Board on two legislative issues of interest: 1) the extension on the option to provide prone restraint is awaiting the Governor's signature and 2) last year's bill to curtail the number of absences teen moms are allowed before they lose daycare is on track to be repealed.

Sandy briefly updated the Board on a recent request from the Office of Legislative Auditors (OLA) to conduct a study on Special Education.

Sandy presented to the Board an overview of the upcoming meeting of the Hennepin County Superintendents and Commissioners. Recommendations are being brought to the group to address cross-system barriers to graduation, particularly for a highly mobile population. The recommendations related to two barriers—data are not portable and graduation requirements vary among districts—both have potential to affect the graduation rate as well as to address other school district needs. Board members offered their assessment of the recommendations and the process by which the decisions about the recommendations ultimately should be made.

Sandy updated the Board on recent activity related to administrator retirements, resulting in a net reduction of 1.8 FTE.

## **7. INSTRUCTIONAL REPORT**

Dr. Char Myklebust, Executive Director of Mental Health/Partnerships presented to the Board a brief overview of two recent grant awards. 1) AmeriCorps Promise Fellows and 2) MacArthur Foundation Policy Academy, awarded through the Substance Abuse and Mental Health Services Administration, to study and develop school-based diversion programs for youth with co-occurring mental and chemical health concerns.

## **8. ADMINISTRATIVE SERVICE REPORTS**

### **Financial Report**

Mrs. Janet Johnson, Director of Finance Services, presented the monthly financial report for March 2012. *Motion by Ann Bremer, seconded by Nancy Gores, to approve the monthly financial report as presented. All in favor. Motion carried unanimously.*

Janet presented and recommended approval of the Posting of Legal Notices to Minnesota Statue 331A.03. *Motion by Ann Bremer, seconded by Greg Thielsen, to approve the Posting of Legal Notices to Minnesota Statue 331A.03 as presented. All in favor. Motion carried unanimously.*

### **Facilities Report**

Board Facility Committee Chair Robb, and Mr. Tom Shultz, Director of Facilities, provided a brief overview on the progress at the North Education Center.

### **Human Resources Report**

Mrs. Anne Becker, General Counsel/Human Resource Director, briefly updated the Board on Health Partners projected costs and how accepting the current proposal will impact the timeline for the opportunity to become self-insured.

## **9. BOARD BUSINESS**

### **Policy Review & Revision - None**

### **Chair Report**

At the recommendation of Board Chair Bremer, *a motion was made by Michèle Kunz, seconded by Carol Bomben, to approve the revision of the Superintendent Evaluation Procedure as presented. All in favor. Motion carried unanimously.*

Board Chair Bremer and Vice-Chair Bomben briefly update the Board on the recent NSBA Annual Conference they attended April 21-23, 2012.

### **AMSD Report - None**

### **Once Around the Table – None**

Board member Kunz and Peterson recognized the Cultural Diversity Festival held at Northwest Tech Center.

Board Chair Bremer and the Board recognized Administrative Professional Day/Week to all Intermediate District 287 employees.

### **Closed Session**

At the recommendation of Board Chair Bremer, *a motion was made by Carter Peterson, seconded by Sherry Tyrrell, to adjourn the meeting. All in favor. Motion carried unanimously.*

At the recommendation of Board Chair Bremer, *a motion was made by Carter Peterson, seconded by Sherry Tyrrell, to rescind the motion to adjourn. All in favor. Motion carried unanimously.*

At the recommendation of Board Chair Bremer, a motion was made by Carter Peterson, seconded by Michèle Kunz, to close the meeting pursuant to Minnesota Statutes, section 13D.05; subdivisions 2 and 3, this agenda item will be closed for preliminary consideration of allegations against one or more of its employees, and, a discussion with its attorneys. All in favor. Motion carried unanimously. The meeting was closed to the public at 8:47 PM. A motion was made by Carter Peterson, seconded Peyton Robb, to reopen the general meeting. All in favor. Motion carried unanimously. The general meeting reopened at 8:55 PM.

**10. ADJOURNMENT**

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 9:03 PM.

The next general meeting will be held on May 10, 2012, at 6:30 PM in the DSC Board Room.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_ Clerk \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

# Intermediate District 287

## *Responsive. Innovative. Solutions*

### M E M O R A N D U M

DATE: May 10, 2012  
TO: Sandy Lewandowski, Superintendent  
Colleen Baumtrog, Executive Director of Administrative Services  
FROM: Michelle Axell, Special Projects Manager  
RE: **Board Approval of 287 Transportation Services Awards**

I am seeking approval of the contracted transportation services proposal that is summarized in this memo.

#### **Background Information**

From 2010-2012, the District awarded four Transportation Providers for midday special education transportation services. We awarded multiple providers to minimize the risk of service interruption and offer flexibility when dealing with a specialized student population.

Intermediate District 287 seeks approval to award transportation services to the Transportation Providers based on the requirements in our solicitation. The Providers selected for the award will be the Providers whose proposal is responsive, responsible, and is most advantageous to the District. The awarded Providers are expected to provide these services without any delays or cost increases, and meet the quality expectations of the District.

The 2012-2014 transportation service contracts will include the midday transportation of students who attend 287 special education programs as well as to & from transportation services for students who attend the ALC Plus programs. For special education, the districts are able to claim reimbursement for the transportation by MDE. For the ALC Plus program, the transportation costs are reimbursed 100% by Hennepin County.

#### **Proposal Recommendation**

Request for proposals were received on April 19, 2012 from four transportation providers. A committee reviewed each RFP using the Best Value approach and all four applicants were found to be qualified to provide fitting service for 287.

Below are bus rates for the most frequent usage:

	Anderson	Adams	Bloomington	American
To/From bus -3 hour rate	\$ 265.00 (4 hour rate)	\$ 234.00	N/A	\$ 210.00
Partial/Full midday bus -2 hour rate	\$ 107.00	N/A	\$ 77.87	\$ 117.88
Supplemental bus -1/2 hour rate	\$ 26.80	N/A	\$ 19.47	\$ 18.00
Summer bus -3 hour rate	N/A	N/A	\$ 116.80	\$ 145.00
Field Trip bus -2 hour rate	N/A	\$ 100.00	\$ 100.06	\$ 98.40

The committee recommends the District award the services to following transportation providers, in the projected total amount of \$500,000. A decision to use a particular provider will be based on cost and provider's ability to provide specified services:

- Adam Services/St. Louis Park Transportation, St. Louis Park, MN
- American Student Transportation, Maple Grove, MN
- Anderson Bus Company-Koch School Bus Services, Waconia, MN
- Bloomington Public Schools Transportation, Bloomington, MN

May 7, 2012

Sandra Lewandowski  
Superintendent  
Intermediate School District 287  
1820 Xenium Lane  
Plymouth, MN 55441



Dear Sandra Lewandowski,

I'm very pleased to announce that Intermediate School District 287 has been selected a Star Tribune 2012 Top Workplace. Based on the record number of employers that participated this year, we will recognize 100 Top Workplaces and also list an additional 60 companies that met the WorkplaceDynamics national standard to be designated as a Top Workplace. Your organization has been recognized as one of the 60 national standard designees. Please accept my congratulations on this outstanding accomplishment.

Star Tribune's Top Workplaces were selected from the results of an employee survey conducted by our partner WorkplaceDynamics that measures qualities such as company leadership, communication, career opportunities, working environment, managerial skills, pay and benefits. The Top Workplaces special section published in the Star Tribune on Sunday, June 17, and on StarTribune.com will showcase the Top 100 rankings, overall results, and a list of the 60 national standard Top Workplaces that will include your company.

In a few weeks, we will send you a Top Workplace logo for your use in marketing communications as well as templates for communicating with your employees and the media. In the meantime, we invite you to promote your workplace in the Star Tribune Top Workplaces special section and on StarTribune.com. Please contact Katy Hunter, Employment Sales Director, at 612-673-4187 or at [katy.hunter@startribune.com](mailto:katy.hunter@startribune.com) by Friday, May 25.

Finally, I would like to recognize Linda Rees for facilitating the survey process at Intermediate School District 287. Linda Rees is truly a champion for your company and the good work you are doing.

Again, please accept my congratulations for this outstanding accomplishment.

Sincerely,

A handwritten signature in black ink that reads 'Michael J. Klingensmith'.

Michael J. Klingensmith  
Publisher and CEO  
Star Tribune Media Company LLC

cc: Linda Rees

RECEIVED

MAY 09 2012

INTERMEDIATE DISTRICT 287  
SUPERINTENDENTS OFFICE

<h1>Intermediate District 287</h1> <p>Responsive. Innovative. Solutions.</p>	<p><b>CONVENER:</b> Sandy Lewandowski</p> <p><b>FACILITATOR:</b> Susan Hintz</p>
<p><b>Protocols</b></p> <p>We will each:</p> <ul style="list-style-type: none"> <li>Be honest in our speaking—reveal our concerns</li> <li>Be open-minded in our listening</li> <li>Remain focused on the outcomes</li> <li>Speak for ourselves</li> <li>Take care of self and others</li> <li>Reveal your interests and work toward the common good</li> </ul>	<p><b>GROUP:</b> Hennepin County/ Superintendents' Advisory (invited regional experts and stakeholders)</p> <p><b>DATE:</b> APRIL 27, 2012</p> <p><b>TIME:</b> 8:00 Networking; 8:30 AM to 1:00 PM Meeting and Lunch</p> <p><b>Location:</b> Intermediate District 287, Service Center, Room 318</p>

**LONG TERM PURPOSE RELATED TO MEETING:  
REGIONAL LEVERAGE/POLITICAL ACTION**

**MEETING PURPOSE:  
COORDINATE WORK TO ACHIEVE THE COUNTYWIDE GOAL OF INCREASING HIGH SCHOOL  
GRADUATION RATES**

<b>AGENDA ITEMS</b>	<b>OUTCOMES</b>	<b>ACTION</b>
<p><b>Welcome and brief review</b></p>	<ul style="list-style-type: none"> <li>• Superintendents will understand overall goal and collective work to date.</li> <li>• Superintendents will affirm protocols and anticipated outcomes.</li> </ul>	<p>Sandy Lewandowski welcomed the group and introduced Susan Hintz from TSL as the facilitator. Participants checked in by saying one thing that would make the meeting worthwhile for them. Susan affirmed that the meeting is intended to be a meeting for action. At the end of each item, there will be an opportunity to commit to next steps. Sandy gave a short presentation to set the context for these decisions, review actions taken and progress to date, and invited all voices into the upcoming conversations about the action items.</p>
<p><b>Framing District and County Prevention Efforts</b></p>	<ul style="list-style-type: none"> <li>• Superintendents will consider how the communication director summary demonstrates collective work and how it will be used in districts.</li> <li>• Superintendents will understand the myriad ways prevention efforts are implemented at the local level and recent efforts as a result of the action plans begun at the October meeting.</li> <li>• Superintendents will recognize how student mobility among districts affects not only the individual district plans but also the system barrier regional work.</li> </ul>	<p>Superintendents considered three documents intended to summarize and guide communications about how school districts, Hennepin County, MDE and TIES are helping students graduate: (1) Draft Communication Director Recommendations, (2) Draft Graduation Rate Efforts Compiled, and (3) Hennepin County's Commitment to increasing Graduation Rates. Districts are invited to use and continually update this information that is both a record of work and background for stakeholders. Cheri Rees, Communications Consultant, spoke to the Draft Communication Director Recommendations that should be used as a guideline and springboard for any district communications.</p> <p>Susan invited superintendents to make changes and additions to the document that compiles district efforts, giving them to Jane Holmberg from 287 today and/or sending her changes by May 4. <a href="mailto:jcholmberg@district287.org">jcholmberg@district287.org</a></p> <p>Superintendents discussed the extent to which each district is committed to the common goal and each part of the plan. How to include each district's needs and perspectives as well as look to achieving the common good should ground the work. Ric Dressen offered information about the Superintendent's Institute that is an opportunity for superintendents to dialogue about issues of importance to them.</p>

<p><b>Acting on Regional System Barriers Recommendations Data Sharing</b></p>	<ul style="list-style-type: none"> <li>Superintendents will understand and endorse the recommendations of the regional experts to increase graduation rates for Hennepin County students by sharing student data.</li> </ul>	<p>Kate Maguire, Osseo Superintendent, introduced Tim Wilson, Osseo Chief Technology Officer, to give an overview of the system barrier that student data are not portable across systems. Kate also offered that the Osseo district is extremely interested in the overall graduation effort, particularly because they have the state's third-highest number of students of color of districts and there is a major urgency to close the achievement gap and accelerate growth.</p> <p>Tim provided some history on the data sharing pilot with Hennepin County in order to provide context for the bigger vision that is behind the recommendations of the data sharing expert group. Tim offered analogies to think about the benefits of common protocols to assist data portability: traffic laws apply to all types of vehicles and container ships convey all types of cargo regardless of content as long as it is packaged in a certain standardized way. The standards solution for schools is the Schools Interoperability Framework (SIF). The recommendation recognizes that implementing SIF through the collaborative would provide greater benefits for school districts beyond the improving graduation rates. Automated data transfer is a possibility among school districts because all vendors used by our schools are SIF compliant. Hennepin County and MDE also could be interconnected through SIF providing the benefit of a single student information system across the state while still respecting individual school district choice.</p> <p>Tim reviewed the recommendation to undertake a feasibility study to implement data sharing.</p> <p><b>All districts support moving the recommendation forward.</b> Kimberly Spates offered that Hennepin County will need to consider how best to be part of this effort.</p>
<p><b>Acting on Regional System Barriers Recommendations Graduation Requirements</b></p>	<ul style="list-style-type: none"> <li>Superintendents will understand and endorse the recommendations of the regional experts to increase graduation rates for Hennepin County students by eliminating the variance in graduation requirements.</li> </ul>	<p>John Schultz, Hopkins Superintendent, reviewed the recommendation of the expert group which had addressed the system barrier that graduation requirements vary among districts. Jane Holmberg, 287 Executive Director of Teaching and Learning, clarified the recommendation has two parts that could be considered together or independently. The first recommendation deals with accepting common graduation requirements and the second relates to identifying a common currency to convey student learning information at less than a course-equivalent level.</p> <p>Superintendents were asked to respond to their level of comfort with the recommendation. The discussion allowed for some clarification of the issue and it was understood that some districts would be ready to have the conversation about the recommendations with their Boards and others would need more information to consider that step.</p> <p>The group clarified the common message for the luncheon meeting and going forward: There is a realization of the significance of the importance this barrier poses to graduation and a commitment to continue working together on solutions.</p>

<p><b>Preparation for Luncheon with External Stakeholders</b></p>	<ul style="list-style-type: none"> <li>• Superintendents will prepare for the luncheon meeting with the outside stakeholders.</li> <li>• Superintendents will make offers and requests for the purpose of moving forward the work to achieve the graduation goal.</li> </ul>	<p>Susan revised the outcomes for the agenda, recognizing that the remaining items about system barriers related to transportation, the 15-day drop pilot, and alternatives to suspension would not be able to be addressed at this meeting. Sandy will send out information about next steps related to those items.</p> <p>As a checkout, Susan asked what people need next. Needs expressed included: clarity about the issues on table before discussion time with Boards, concern about common takeaways for everyone in the room, a request for conversation with colleagues about political strategy, and more time and discussion around graduation rates. Sandy will follow up on how best to move forward and she will be in communication with participants.</p> <p>Susan will summarize the outcomes of the morning to the group that is joining for lunch.</p>
<p><b>Working Lunch</b></p>	<ul style="list-style-type: none"> <li>• Participants will celebrate the scope of the joint commitment and the progress of efforts among the school districts and Hennepin County.</li> <li>• Participants will consider the intersection of the Hennepin County efforts and STRIVE.</li> <li>• Participants will make offers and requests to further our goal to ensure all Hennepin County students graduate.</li> </ul>	<p>Sandy Lewandowski welcomed the group. Susan Hintz introduced the outcomes for the working lunch.</p> <p>Kent Pekel, Executive Director of College Readiness, University of Minnesota, discussed the investigation into adopting STRIVE in the Twin Cities. STRIVE, a framework for coordinating efforts across many sectors to improve outcomes for every child, began in Cincinnati. At this point the decision has been made to adopt the STRIVE model locally and consider broadening the partnership.</p> <p>Susan Hintz reviewed the timeline of the Hennepin County collaboration to improve the graduation rate. She also reported on outcomes of the morning’s meeting of superintendents. Discussion related to two cross-system barriers to graduation:</p> <p><b>1. Student Data are Not Portable</b></p> <p>Leaders of the school districts unanimously agreed to do a feasibility study to propose options for adopting a standardized approach to categorizing and storing student data so that as students move from district to district, their data are portable. This recommendation also would include the possibility of including County and MDE data in the solution.</p> <p><b>2. Graduation Requirements Vary</b></p> <p>The districts have much in common in their concern about how to address the problems associated with varying graduation requirements. There are many aspects to a common solution, and districts will continue to explore and discuss how to take action together.</p> <p>There also are other system barriers to graduation that have been identified and plans to address them will be considered at future meetings or through other follow-up by 287.</p> <p>Sandy Lewandowski reported that Minnesota had been chosen as one of eight states to participate in the MacArthur Foundation Policy Academy. District 287 will be the implementation site for the grant awarded through the Substance Abuse and Mental Health Services Administration to study and develop school-based diversion programs for youth with co-occurring mental and chemical health concerns. This grant has the potential to coordinate various aspects of the work that many systems are doing to improve outcomes for this group of young people.</p>

Susan invited those in attendance to introduce themselves and respond to the potential intersections they see between the work of STRIVE and the A-Grad work. She also invited requests and offers.

**What is common:**

The goal: concern for healthy kids  
Focused on the future  
High level commitment to collective action: to get the arrows pointing in the same direction  
Respect for collaborative work  
Focus on data, data-driven decision-making, and a cross-sector collaboration so as not to be data rich and information poor

**Requests:**

Regularly track progress in simple terminology  
Continual update on communications  
Put time where it will do the most good to achieve the goal  
Coherence in implementation: Continue to connect major efforts and developments in everyone's work to leverage across systems  
More information on how STRIVE works  
STRIVE roadmap will be clear to show collective efforts and move the process quickly  
Consider how to knit initiatives together in order to be able to act  
We have collective accountability for the education crisis as we do with natural disasters.  
Go back to the data to consider action strategies that will move us along quicker.  
For things to change, people will have to be willing to give some things up.  
Consider national best practice.  
We should under promise and over deliver.  
Align postsecondary opportunities for students when they are in high school.  
Help to figure out how students are being systematically being forced out of high school.  
What we are doing needs to be good for our kids, our community, and the county.  
Request for urgency: Frustrated that new money is available and the coordinated efforts aren't further along in order to create new opportunities. Need to tell the County how they can contribute.  
Celebrate the progress that has been made over the past 2 years and get to the next generation of action steps.

**Offers:**

Resilience to keep doing this work  
Action and results to move the agenda as fast as we can  
Funders have offered start-up funding for STRIVE and have an interest to leverage to bring collective attention  
Providing data  
"If you can't find the time to do it right, when are you going to find the time to do it over?"  
MINNCAN will help with policy and legislative efforts related to the work  
In communications, remember "simplicity is its own reward."  
Listen, share, coordinate.  
Applause for and thanks to the Hennepin County Commissioners for their commitment to education over many years.

		<p>Sandy closed the meeting by promising to continue to help with communications, and she invited everyone to follow up with their concerns, ideas, and questions. She also reflected on the depth of the leadership in the room. The challenge is to balance the need for urgency with the need thoughtful planning. Sandy thanked the group for coming and pledged that 287 will continue to convene collaborative work to achieve common goals as long as there is a need.</p>
--	--	---

**Proposed meeting dates for 2012-2013:**

- **October 2012 - TBD**
- **January 18, 2013**
- **April 19, 2013**

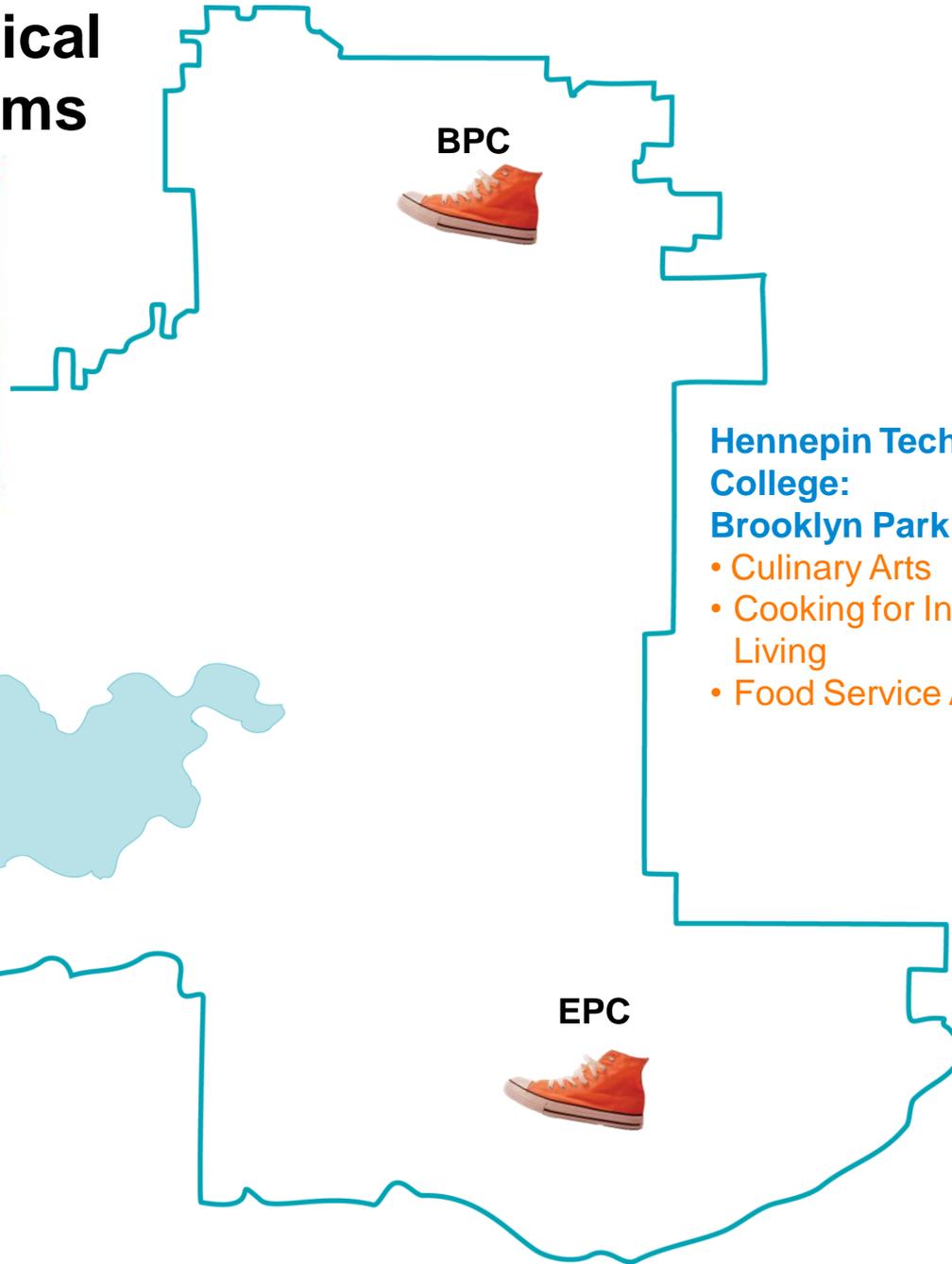


**Career  
and  
Technical  
Education  
Programs**

**Intermediate District 287**

RESPONSIVE. INNOVATIVE. SOLUTIONS.

# Career and Technical Education Programs



## Hennepin Technical College: Eden Prairie

- Automotive Technology
- Auto Body Technology
- Culinary Arts
- Cooking for Independent Living
- Food Service Assistant
- Law Enforcement
- Medical Careers
- Nursing Assistant
- Outdoor Motor Sports
- Transportation Program of Study

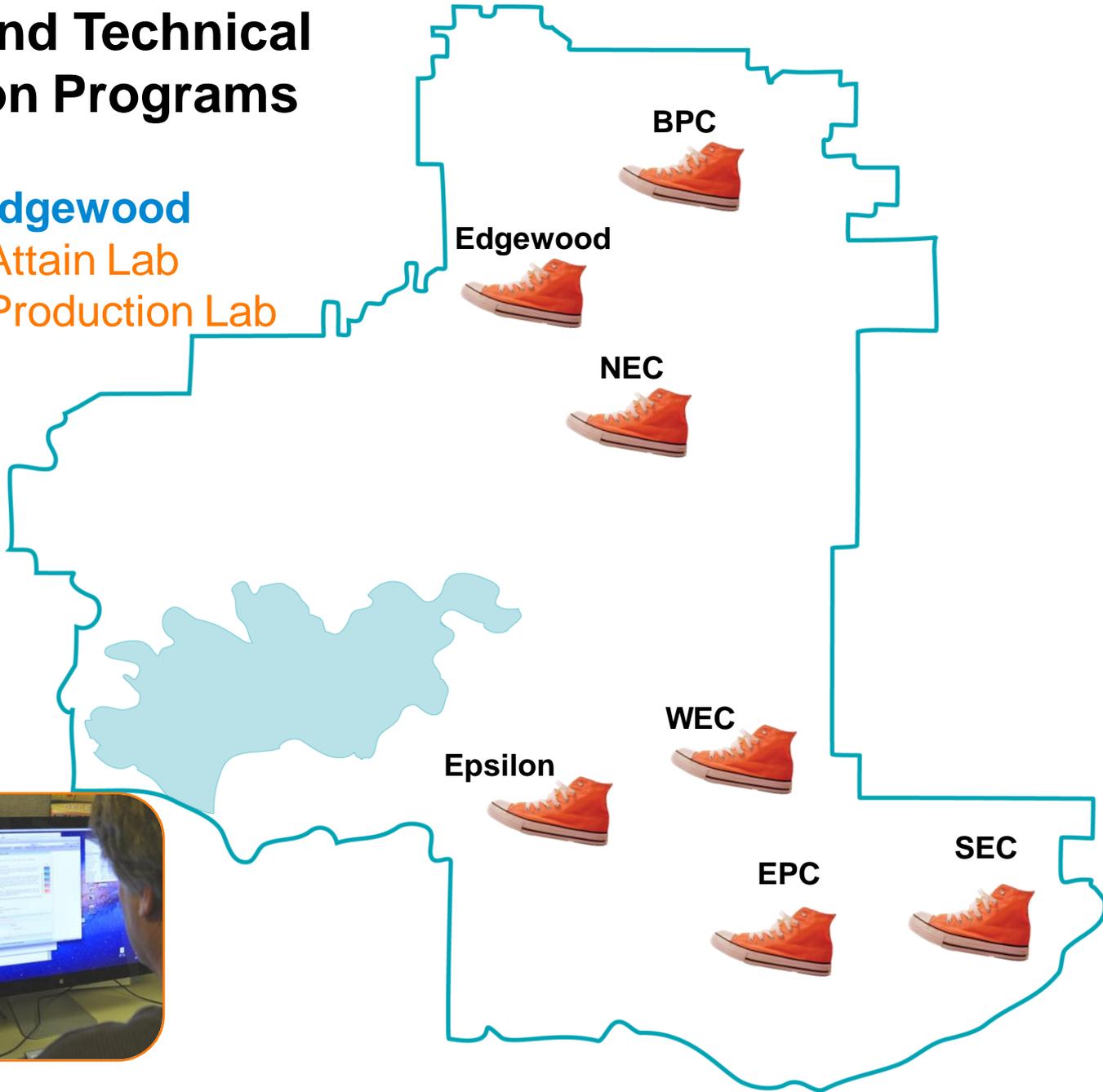
## Hennepin Technical College: Brooklyn Park Campus

- Culinary Arts
- Cooking for Independent Living
- Food Service Assistant

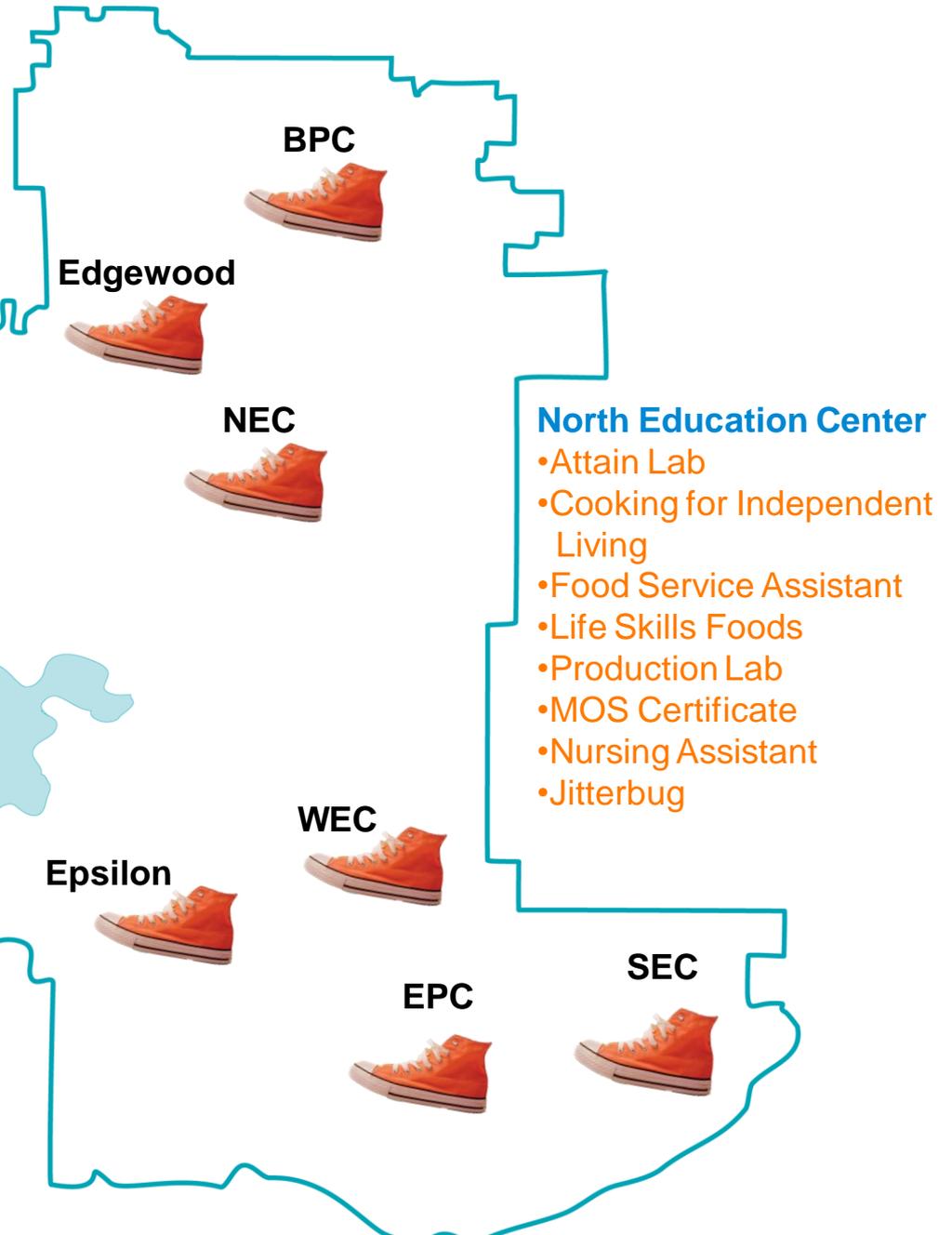
# Career and Technical Education Programs

## Edgewood

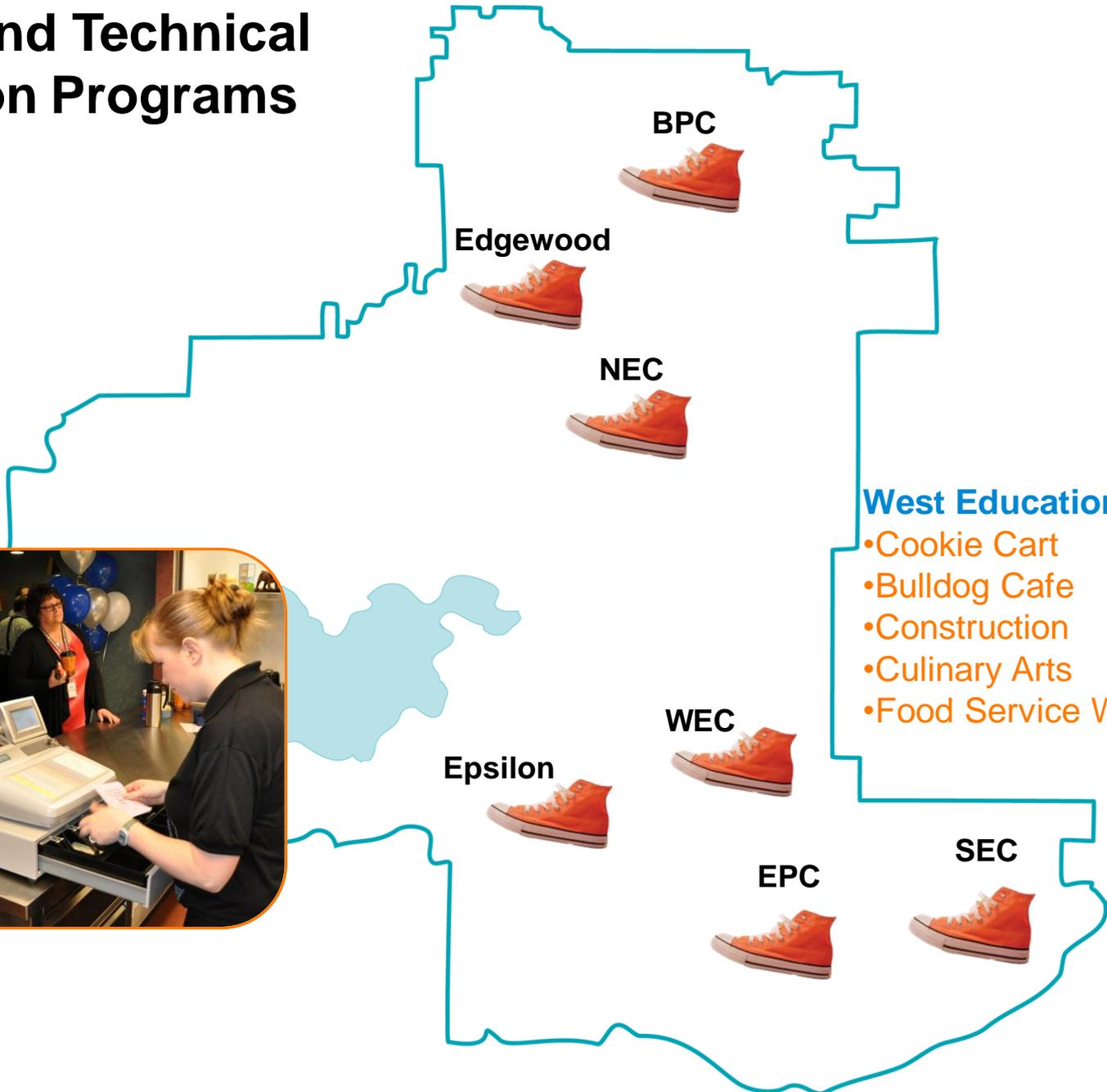
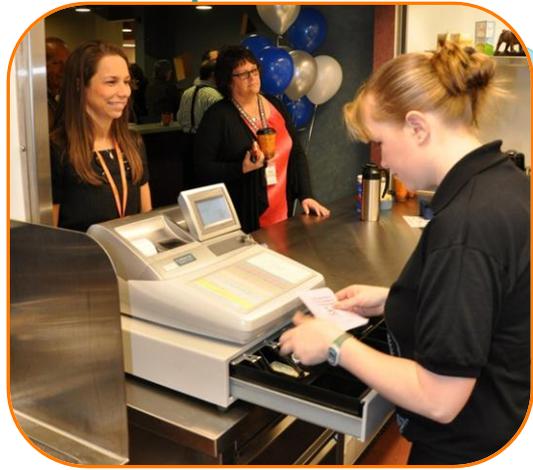
- Attain Lab
- Production Lab



# Career and Technical Education Programs



# Career and Technical Education Programs



## West Education Center

- Cookie Cart
- Bulldog Cafe
- Construction
- Culinary Arts
- Food Service Work Exp.

# Career and Technical Education Programs

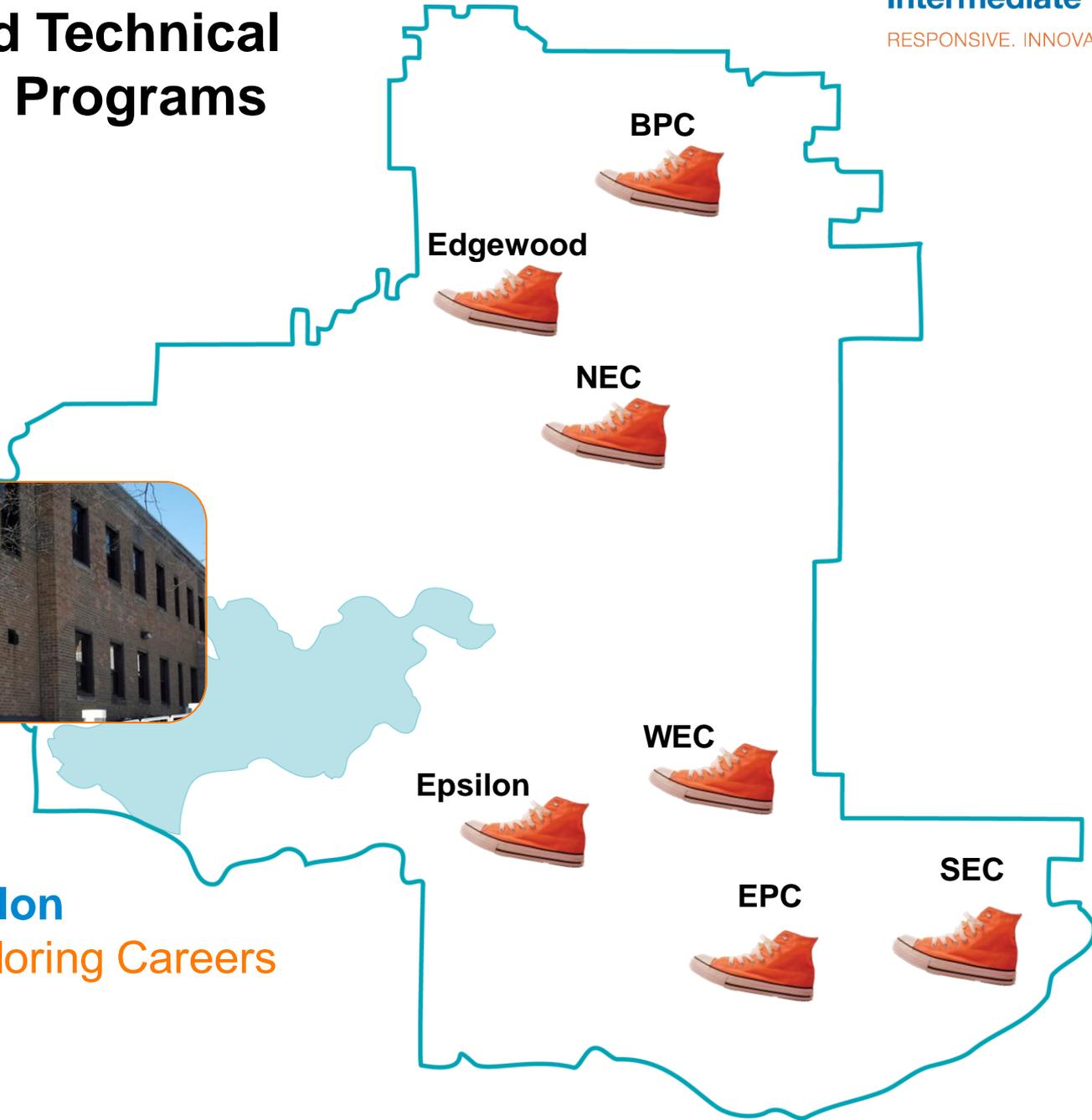
Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

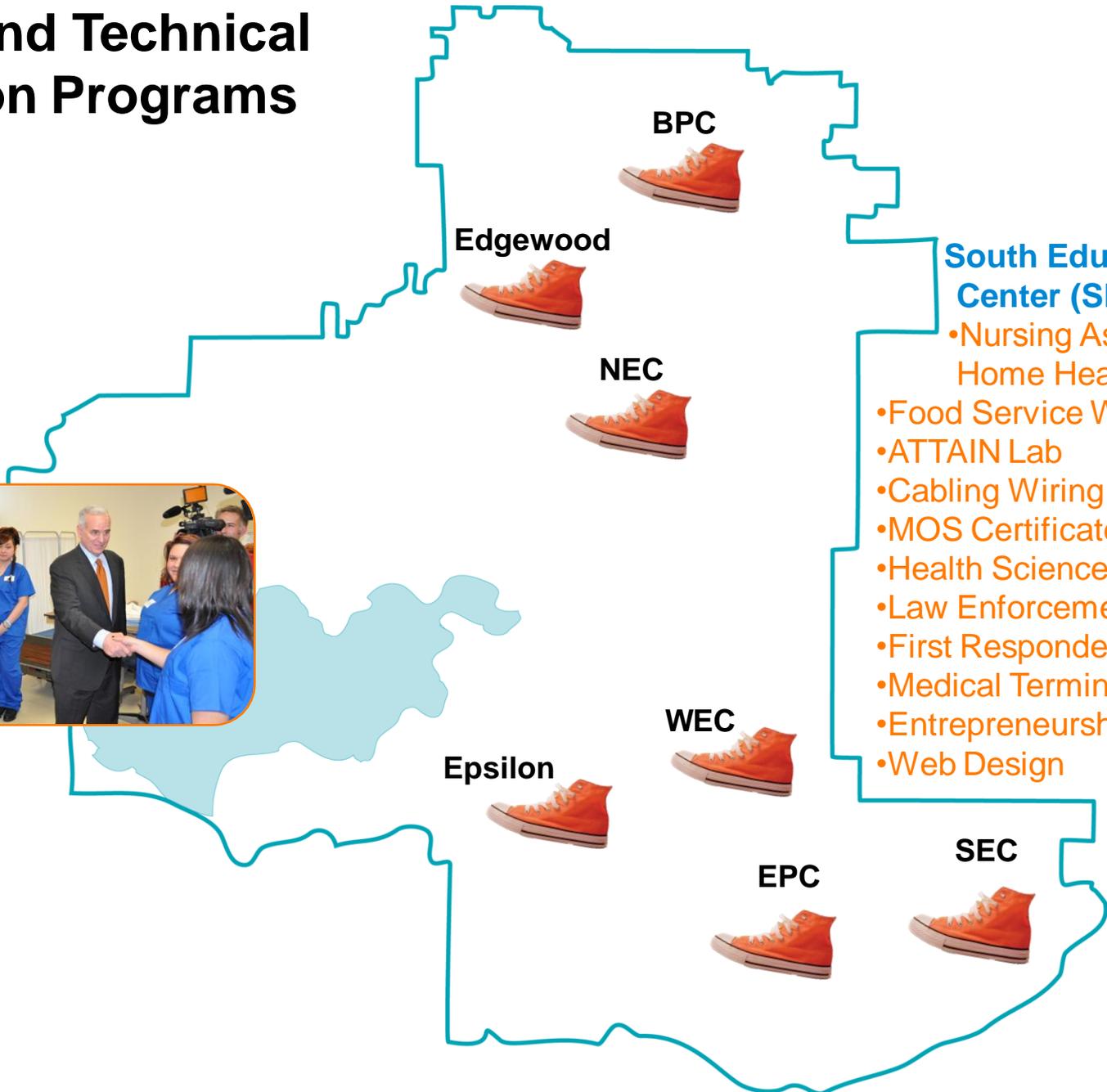


## Epsilon

- Exploring Careers



# Career and Technical Education Programs



## South Education Center (SEC)

- Nursing Assistant/ Home Health Aide
- Food Service Work Exp
- ATTAIN Lab
- Cabling Wiring
- MOS Certificate
- Health Science
- Law Enforcement
- First Responder
- Medical Terminology
- Entrepreneurship
- Web Design

**North Education Center**

- Attain Lab
- Cooking for Independent Living
- Food Service Assistant
- Life Skills Foods
- Production Lab
- MOS Certificate
- Nursing Assistant
- Jitterbug

**Edgewood**

- Attain Lab
- Production Lab

**Hennepin Technical College:  
Brooklyn Park Campus**

- Culinary Arts

**West Education Center**

- Cookie Cart
- Bulldog Cafe
- Construction
- Culinary Arts
- Food Service Work Exp.

**South Education Center**

- Nursing Assistant/Home Health Aide
- Food Service Work Exp.
- ATTAIN Lab
- Cabling Wiring
- MOS Certificate
- Health Science
- Law Enforcement
- First Responder
- Medical Terminology
- Entrepreneurship
- Web Design

**Epsilon**

- Exploring Careers

**Hennepin Technical College:  
Eden Prairie**

- Automotive Technology
- Auto Body Technology
- Culinary Arts
- Cooking for Independent Living
- Food Service Assistant
- Law Enforcement
- Medical Careers
- Nursing Assistant
- Outdoor Motor Sports
- Transportation Program of Study

**Edgewood**

**BPC**

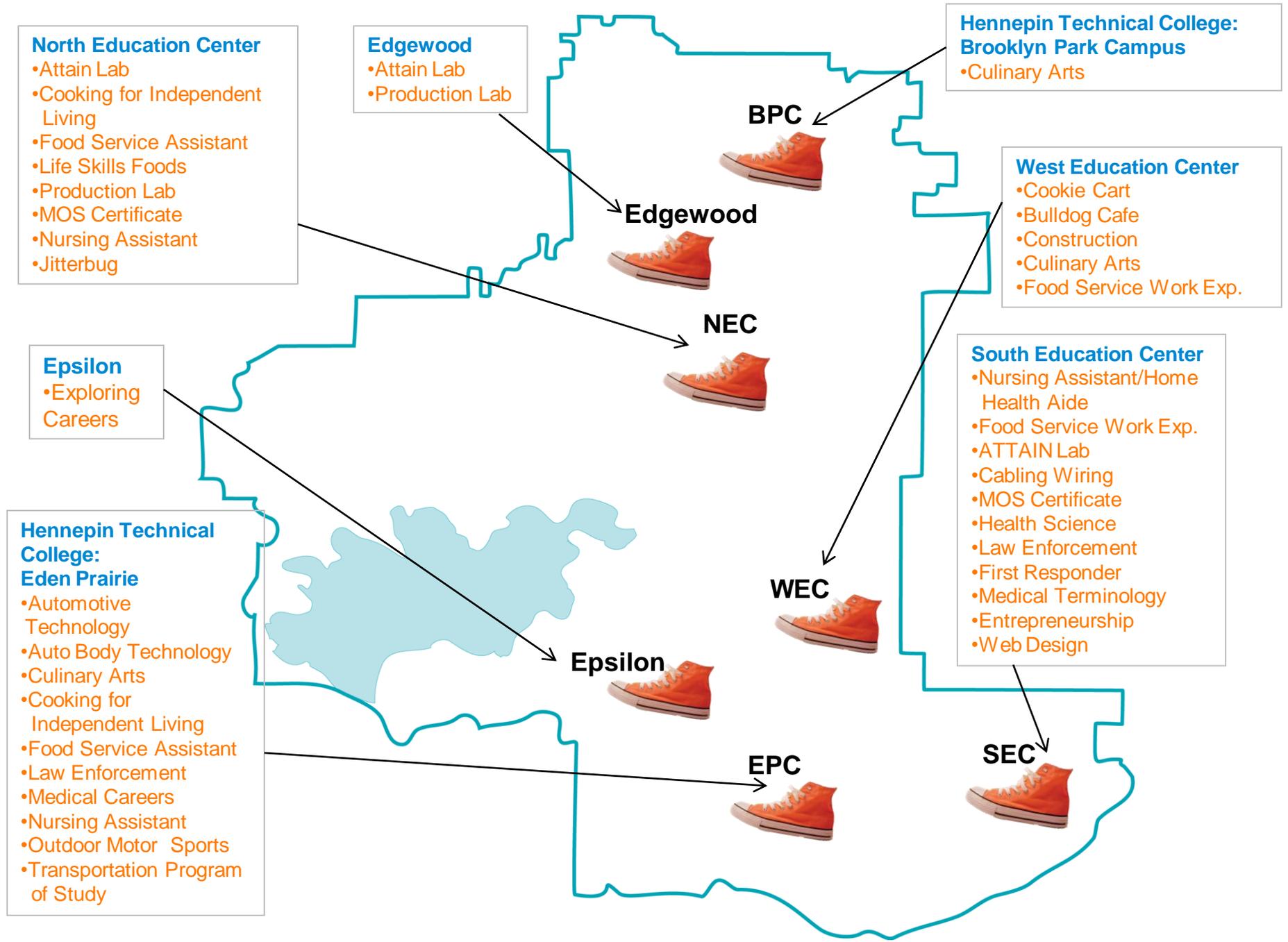
**NEC**

**WEC**

**Epsilon**

**EPC**

**SEC**





**Career  
and  
Technical  
Education  
Programs**

**Intermediate District 287**

RESPONSIVE. INNOVATIVE. SOLUTIONS.

**May 8, 2012**

**Safety Planning Policy Series**

The following is a list of current 287 Board policies that contain some aspect of the Board's vision for safety planning in the District:

<b>SP 120</b>	<b>Employee Right to Know – Exposure to Hazardous Materials</b>
<b>SP 140</b>	<b>Crisis Management</b>
<b>SP 160</b>	<b>Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds</b>
<b>SP 180</b>	<b>Student Transportation Safety</b>

In preparation for revising the current policies, I reviewed the following sources of requirements and information: Federal and Minnesota Statutes and Regulations, Intermediate District 287 policies and procedures, member districts' policies and procedures and MSBA model policies. All of the policies listed above are mandated. Furthermore, Minnesota now requires districts to adopt a policy regarding its health and safety program (see further discussion below).

I recommend that all the policies be retained but re-organized into other buckets. Specifically, SP 140 and SP 180 would go into the Facilities Use and Planning bucket, SP 120 into the Employee Rights and Responsibilities bucket, and SP 160 into the Student Rights and Responsibilities bucket. Safety planning procedures would also be retained and re-organized in a similar manner, and the safety planning bucket would be eliminated. This structure would simplify the policy bucket structure and provide more clarity for administrators, other employees, students and visitors reviewing relevant policies.

A review of the policies showed that they were generally consistent with current laws and rules. Some revisions were made to the Student Transportation Safety policy to update its contents. Also, I added legal and cross references to each policy. The Crisis Management (SP 140) and Student Transportation Safety (SP 180) policies are attached. The other two policies will be reviewed when the Employee Rights and Responsibilities (ERR) and Student Rights and Responsibilities (SRR) buckets are scheduled for review.

**Facilities Use and Planning Policy Series**

The following is a list of current 287 Board policies that contain some aspect of the Board's vision for safety planning in the District:

<b>FUP 100</b>	<b>Goals</b>
<b>FUP 120</b>	<b>Buildings and Grounds</b>

## **FUP 140      Facilities Use and Planning**

In preparation for revising the current policies, I reviewed the following sources of requirements and information: Minnesota Statutes and Regulations, Intermediate District 287 policies and procedures, member districts' policies and procedures, and MSBA model policies. As mentioned above, Minnesota law requires districts to adopt a policy regarding its health and safety program. Minn. Stat. § 123B.57 (2011). The language required fits best within FUP 120 (District Buildings and Grounds). The mandatory language, legal references and cross references have been added to the current policy.

With minor exceptions, FUP 100 (Goals) and FUP 140 (Facilities Use and Planning) are duplicative of FUP 120. I retained the elements of FUP 100 and FUP 140 that were not expressed in FUP 120, incorporated them into FUP 120 and renamed the policy "Facilities Goals." The proposed policy is attached. As such, FUP 100 and FUP 140 are no longer necessary and are recommended for deletion.

I also recommend re-naming the Facilities Use and Planning bucket "Facilities" (FAC) to be inclusive of the Crisis Management and Student Safety Transportation policies.

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## ***DRAFT – FIRST READ*** **DISTRICT POLICY**

**POLICY SERIES:** Facilities  
**SUBJECT:** Facilities Goals  
**BOARD APPROVED:**  
**REVISION DATE:**

---

### **FUP100 Facilities Goals Buildings and Grounds**

#### **I. PURPOSE**

The purpose of this policy is to ensure that District facilities provide physical environments that are conducive to learning, teaching, and providing services to member districts.

#### **II. GENERAL STATEMENT OF POLICY**

District buildings and grounds shall be maintained in safe, clean, and good condition. District facilities shall be comparable to those available in member districts, except in cases where District facilities are designed to offer unique programs or services. District-owned facilities are intended to serve the needs of **its member districts** the ~~community~~ and should be used on a year-round basis whenever **such use does not interfere with school purposes** ~~is expedient to do so~~.

#### **III. FACILITIES GOALS**

In the District's facilities **use**, management and planning, the Board seeks to accomplish the following goals:

- A. Maintain safe and secure buildings and grounds;
- B. Ensure accessibility for persons with disabilities;
- C. Provide for the design, construction and remodeling of buildings to achieve maximum conservation of energy and minimum maintenance costs;
- D. Encourage community and year-round use of District facilities;
- E. Use tax dollars responsibly, efficiently and economically;
- F. Create learning and working environments that are specifically designed to meet the needs of member districts for programming, staff support and student services; and
- G. **Promote practices that protect the health and safety of its employees, consistent with health, safety and environmental regulations and industry standards, including indoor air quality management.**

#### **IV. IMPLEMENTATION**

The Superintendent has general responsibility for the care, custody and safekeeping of all District buildings and grounds. In addition, the Superintendent is responsible for identifying the District's facility needs, evaluating existing facilities and developing a long-range plan for meeting the District's facility needs. The Superintendent shall establish and implement procedures to meet the Board's facilities goals.

#### **Legal References:**

Minn. Stat. § 123B.51 (Schoolhouses & Sites; Uses for School and Nonschool Purposes)  
Minn. Stat. § 123B.52 (Contracts)  
Minn. Stat. § 123B.57 (Health and Safety)  
Minn. Stat. Ch. 182 (Minnesota Occupational Health and Safety Act)  
29 C.F.R. Ch. 1910 (OSHA Standards)

#### **Cross References:**

[Facilities Usage Procedure](#)

ERR \_\_\_\_ [Employee Right to Know Policy](#)

SRR \_\_\_\_ [Use of Peace Officers & Crisis Teams to Remove Students with IEPs from School Grounds Policy](#)

[Safety Committees Procedure](#)

[Employee Work-Related Injury/Illness Procedure](#)

[Crisis Management Procedure](#)

[Emergency Closing Procedure](#)

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## ***DRAFT – FIRST READ*** **DISTRICT POLICY**

**POLICY SERIES:** Facilities  
**SUBJECT:** Crisis Management  
**BOARD APPROVED:**  
**REVISION DATE:**

---

### **FAC 120      Crisis Management Policy**

#### **I. PURPOSE**

The purpose of this policy is to ensure analysis of potentially dangerous or violent situations and address a wide range of potentially dangerous or violent situations that may occur in the District through the development of an action plan to follow in the event of a crisis situation.

#### **II. GENERAL STATEMENT OF POLICY**

The Board is committed to providing a safe environment in District facilities and reasonably free from crisis situations while preparing students and staff to respond immediately and appropriately if a crisis situation occurs.

#### **III. IMPLEMENTATION**

The District must have develop a Crisis Management Plan that includes procedures to follow in the event of a crisis situation. The Superintendent shall direct each building administrator and program director supervisor to tailor those procedures to any special conditions or unique circumstances that may apply to their particular location or population. The Superintendent shall review the Crisis Management Plan annually, revise it as appropriate, and report orally or in writing to the Board when that review has been completed.

#### **Legal References:**

Minn. Stat. § 121A.035 (Crisis Management Policy)  
Minn. Stat. § 299F.30 (Fire Drill in School; Doors and Exits)

#### **Cross References:**

[Emergency Planning and Procedures Guide](#)  
[Crisis Management Procedure](#)  
[Emergency School Closings Procedure](#)

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## ***DRAFT – FIRST READ*** **DISTRICT POLICY**

**POLICY SERIES:** Facilities  
**SUBJECT:** Student Transportation Safety  
**BOARD APPROVED:**  
**REVISION DATE:**

---

### **FAC 140      Student Transportation Safety**

#### **I.    PURPOSE**

The purpose of this policy is to **provide safe transportation for students**. ~~provide safe transportation for students by competent drivers in appropriate vehicles maintained in safe operating condition.~~

#### **II.   GENERAL STATEMENT OF POLICY**

The safe transportation of students is a high priority for Intermediate **the** District 287. While the District does not transport students to and from their homes or member districts, the District does transport students attending its programs to other locations for related services and programming. **In certain circumstances, the District may manage the provision of transportation services for students attending its programs where transportation is not ordinarily provided by their district of residence. Students will be transported in appropriately maintained vehicles operated by trained and certified drivers, in compliance with District policies, procedures and student transportation safety laws and rules.** ~~To the extent that student transportation safety laws and rules apply to the type of transportation provided by the District, the District will be in compliance with them.~~

#### **III. IMPLEMENTATION**

District administration is responsible for overseeing student transportation safety by developing and implementing comprehensive transportation safety procedures.

#### **Legal References:**

**Minn. Stat. § 123B.91 (School District Bus Safety Responsibilities)**

#### **Cross References:**

[Student Conduct and Discipline Policy](#)

[Intermediate District 287 Employee Handbook \(Driving District Vehicles\)](#)

[Transporting Students Procedure](#)

## AMSD Calendar

**May 11, 2012**

**Executive/Legislative Committee Meeting,** 7:30 a.m., TIES Building, St. Paul

**May 18, 2012**

**Board of Directors Meeting,** 7:00 a.m., TIES Building, St. Paul

**June 15, 2012**

**Executive Committee Meeting,** 7:30 a.m., TIES Building, St. Paul

**July 13, 2012**

**Executive Committee Meeting,** 7:30 a.m., TIES Building, St. Paul

## AMSD's Mission

*To advocate for state education policy that enables metropolitan school districts to improve student learning.*



Association of  
Metropolitan School Districts

## South Washington County Schools Internal Partnership Focusing on Kindergarten Readiness

The pursuit of excellence for South Washington County Schools (District 833) begins with our PreK population and the development of a successful path that leads to kindergarten readiness. Children today face many obstacles to becoming kindergarten ready. The tuition charged by preschool providers excludes a large majority of students, many of the preschool programs available lack the rigor necessary to close the development gap, and increasing behavioral difficulties among preschool students disrupt the learning environment for all. These

factors contribute to the trend that more of our students are behind on the first day of kindergarten.

Elementary Education, Special Education and School Readiness have teamed up to provide an expanded set of services to PreK children. By pooling resources, District 833 has provided:

- Affordable PreK programming;
- High rigor with aligned curriculum preparing students for kindergarten; and
- Teacher Child Interaction Training for staff working with students struggling with behavioral concerns.

### Why the focus on PreK vs. all-day kindergarten?

The need to close the achievement gap, and raise the bar for all students, caused the formation of a group to research early learning options and the best solution for District 833. The conversation began with all-day K and quickly shifted to a focus on cost-effective early childhood development programming. Why? The E-12 team conducting the review determined:

- The success of all-day, every day kindergarten was dependent on all students being ready for kindergarten;
- Those entering kindergarten with a PreK experience tend to be more prepared than those without experience; and



*Continued on page 2*

## From the Chair

As the 2012 legislative session winds down, I want to thank AMSD board members for their advocacy efforts during the session. As the research article in this month's newsletter points out, several AMSD platform initiatives were adopted. As importantly, several proposals that could have had a negative impact on our school districts were not enacted into law. This success was due in no small part to the willingness of AMSD board members to contact their local legislators and engage in the legislative process. Once again, we showed that we can have a positive impact for our students when we work together.

Almost as soon as this session ends, the AMSD executive and legislative committees will begin working with staff to prepare for the 2013 session – a budget setting session. I welcome input and suggestions from all AMSD members as we begin that process. Again, thanks for your involvement!

*George Kimball, school board member from White Bear Lake Public Schools, is chair of AMSD.*

## South Washington County pre-K programming showing success

*Continued from page 1*

- Less than 50 percent of our students were prepared for kindergarten.

Much of the development that influences achievement throughout life occurs before children even set foot in school. Offering a PreK program to as many district 4-year-olds as possible was the conclusion of the district's research on early learning. ECFE has been working collaboratively with kindergarten teachers in developing preschool classes that provide services for our students in school readiness and those who receive special education services. The collaboration focuses on building social and emotional skills and providing peer models for all preschool students.

### **Known challenges and how they were overcome**

Districts contemplating how to implement new programming encounter the same challenges. How will we fund the program? How will we recruit the targeted students for the program? How will the students get to the program?

The same was true in District 833. The solution brought the district's elementary education, special services and community education programs together. The multiple funding sources, areas of expertise and mix of PreK and kindergarten teachers to transition the youngest learners to the start of their K-12 program, have been key to successful programming. Dollars were dedicated from the various funding sources to support students. Compensatory funding, special services ability to meet needs of ECSE students, and Community Education's ability to fund scholarships and School Readiness dollars all supported the partnership. Existing transportation for kindergarten students was the natural solution to accommodate PreK students with little additional stress to transportation costs.

### **Bringing in the TCIT Model and its support for young learners**

Teacher Child Interaction Training (TCIT) is an exciting new approach to develop self-regulatory behavior in young students. Using specific behavioral strategies and teacher language, educational professionals are actively coached through student interactions using wireless communication systems.



TCIT is a modification of Parent Child Interaction Therapy (PCIT), a short-term intervention program for children ages 2 through 7 who are experiencing behavioral, emotional or developmental difficulties. TCIT involves implementing the same core principles in a preschool setting in order to decrease disruptive behaviors in the classroom and improve the teacher-child relationship.

This model is beneficial for all students as each child experiences a greater sense of control over his/her behavior, which leads to less disruptive behavior and more positive interactions in the classroom. Children are provided with skills for following directions that improve their reactions to transitions.

Early Childhood Special Education Teacher, Nichole Shabelski said, "Participation in TCIT has had a positive impact on my classroom. The skills acquired have assisted in strengthening my relationship with students and improving their learning experience. The consistent use of TCIT helps to enhance my students' social and emotional development resulting in a decrease in problem behaviors and improved interactions."

New to the district this year, all staff needing to be TCIT trained will have done so by the middle of the 2012-13 school year.

### **Growth and development of PreK**

While School Readiness dollars have been generated by the state since 1991, the term School Readiness has been looked at differently by districts across the state. In District 833, School Readiness was coordinated through the Early Childhood Family Education program with a preschool that was open to families who could afford to participate.

Beginning fall 2010, PreK classes were introduced to targeted families at the district's Title I schools. One section at each school, five days a week and free to families who were recruited by their local elementary school. The results from the beginning of the year to the end of the year were noticeable as kindergarten teachers observed results and recognized the majority of students being prepared for kindergarten.

*(Continued on page 3)*

### Key AMSD Priorities Approved During 2012 Legislative Session

While Governor Dayton and legislative leaders continue to negotiate a conclusion to the 2012 legislative session, work on education-related legislation has pretty much wrapped up. The even year session is generally focused on policy initiatives and this year was no exception. Some key AMSD priorities were adopted during the session as the governor and legislature agreed on an omnibus education policy bill in addition to several other education policy initiatives.

The Governor signed HF 2949 (Session Law Chapter 239) into law on April 27, 2012. Session Law Chapter 239 included approximately 30 bills. The bill represents a bipartisan collection of authors as well as reform initiatives. Provisions of note included in the law: early graduation and military award modifications, changes to the literacy aid formula that was adopted last session, changes to the Post-Secondary Enrollment Options (PSEO) Program, fund transfer flexibility, lease levy flexibility, a requirement that 35 percent of a school principal's performance evaluation be based on student academic achievement and an extension of the basic skills test requirement.

One of the most noteworthy accomplishments of the 2012 session was the passage of legislation reforming the oversight of school trust lands. When Minnesota became a state, the federal government granted Minnesota millions of acres of land and mineral rights to be constitutionally dedicated for the benefit of the state's school students. The interest and earnings from these lands are deposited into the permanent school trust fund and are directed to Minnesota school districts. The management of these lands had come under criticism in recent years with legislators concerned that there was not proper oversight of the school trust lands. On April 28, 2012, the governor signed HF 2244 (Session Law Chapter 249) into law. The bill creates a legislative commission and a school trust lands director to oversee the management of the school trust lands and establishes principles for overseeing the lands.

*Continued on page 4*

### South Washington County expanding pre-K programming

*Continued from page 2*

Seeing early success, the district continued to grow the program to include 12 of the district's elementary buildings. As a result, more than 420 students are receiving PreK services this year. Next year projections are that 50 percent of the 2013 incoming kindergarten class will be served. A wait list continues to be in place due to the district's limited space.

#### Results are showing successes

Systems are in place to report the successes of the students and allow access for kindergarten teachers to understand the capabilities of their incoming students. The Research, Evaluation and Assessment Department for the district collects data on early childhood literacy through four tasks students perform: timed letter naming, letter sounds, picture naming (vocabulary) and rhyming. The measures are the overall indicators of kindergarten readiness that District 833 will be using for literacy reporting to the Minnesota Department of Education. Following winter trimester, 72 percent of students were proficient in letter naming (up 9 percent from the fall), and 51 percent were proficient in letter sounds (up 11 percent from the fall).

Pullman Elementary School Principal Ed Ross said, "Kindergarten teachers saw a dramatic increase in scores of students coming through the PreK program when they tested them in the fall. In fact, the early in the year anxiety, or learning curve during the first weeks of school, were dramatically decreased. Parents were also more prepared for kindergarten as they were aware of school and kindergarten expectations."

Leah Byrd, new Coordinator of the School Readiness program, began the year as a kindergarten teacher. Her kindergarten students came through the PreK program at her Title I elementary school. She says, "I was amazed at not only the academic highlights, but also the readiness skills of students on the first day. They knew how to sit and listen, how to wait to speak, raise their hand when appropriate, walk in the hallways, and respect others learning in the building."

By having an early start in their neighborhood school, the child learns about their school community at an earlier age and the parents acclimate to the school and its systems. Not only are students and parents benefiting, but school and district staff are prepared with aligned curriculum to track essential benchmarks and outcomes for students.

---

**AMSD Members:** Anoka-Hennepin, Bloomington, Brooklyn Center, Burnsville-Eagan-Savage, Columbia Heights, East Metro Integration District 6067, Eastern Carver County Schools, Eden Prairie, Edina, Elk River, Fridley, Hopkins, Intermediate District 287, Intermediate District 917 (Associate Member), Inver Grove Heights, Lakeville Area, Mahtomedi, Minneapolis, MSU Mankato Center for Engaged Leadership (Associate Member), Minnetonka, Mounds View, North St. Paul/Maplewood/Oakdale, Northeast Metro District 916 (Associate Member), Northwest Suburban Integration District (Associate Member), Orono, Osseo Area Schools, Richfield, Robbinsdale, Rosemount-Apple Valley-Eagan, Roseville, Shakopee, South St. Paul, South Washington County, Spring Lake Park, St. Anthony/New Brighton, St. Cloud Area, St. Louis Park, St. Paul, Stillwater, TIES (Associate Member), Wayzata, West Metro Education Program, West St. Paul, and White Bear Lake.

## 2012 Legislative Session Highlights

*Continued from page 3*

### **New Laws Related to Student Achievement through Innovation & Reform**

The 2012 AMSD legislative platform called on the governor and legislature to increase student achievement through innovation. Some progress was made in this area with the adoption of the following bills:

- SF1528 – Session Law Chapter 273: Nelson & Myhra - Digital, blended and online learning requirements.
- SF 946 – Session Law Chapter 263: DeKruif & Erickson – School district pilot project established to examine joint operations to provide innovative delivery of programs and activities and share resources.
- HF 682: Kiel/SF 451: Stumpf (included in HF 2949-Session Law Chapter 239)-Clarifies that a career and technical course may fulfill the chemistry or physics credit required for graduation.
- HF 2658: Doepke/SF 2201: Olson (included in HF 2949-Session Law Chapter 239)-Provisions for school boards that choose to enter into an achievement contract.
- HF 2878: Doepke (by request)/Amendment on the House floor by Loon/SF 2420: Bonoff (included in HF 2949-Session Law Chapter 239)-Allows a teacher who obtained a one-year license and taught during the 2011-12 school year to continue to teach through the end of the 2012-13 school year. This amended a bill that passed earlier in the session requiring teacher candidates to pass a basic skills test prior to obtaining a license.

### **New Laws Related to Local Control**

Local control has been a long standing priority for AMSD and several provisions that enhance local control were adopted this session:

- HF 2506-Session Law Chapter 206: Loon & Nelson-Education staff development reserved revenue allocation requirement elimination and CPR requirement.
- SF 1917-Session Law Chapter 146: Wolf & Davnie-School district prone restraint usage extension and data collection and reporting requirements.
- HF 2376-Session Law Chapter 138: LeMieur & Gazelka-School food service fund equipment purchase approval process simplified.
- HF 2604: Quam /SF 2189: Nelson (included in HF 2949-Session Law Chapter 239)-Extends fund transfer flexibility to 2015.
- HF 2037: Garofalo/No Senate bill (included in HF 2949-Session Law Chapter 239)-Community education, school readiness and Early Childhood Family Education fund balance penalties eliminated.

### **AMSD Opposed Bills that Did Not Advance**

Several bills were introduced during the session that would have had a negative impact on metropolitan school districts. AMSD board members and staff worked diligently to communicate their opposition to these bills and those efforts were successful. The following bills did not advance:

- HF 273: Woodard/SF 388: Nienow-Would have established vouchers for students at low-performing schools.
- HF 1858: Quam (No Senate Bill)-Would have required that referendums only be held in even numbered years.
- HF 1860: Woodard (No Senate Bill) Would have amended current law by requiring that operating referendum levy revenue follow resident students to resident charter schools.
- HF 2026: Greiling/SF 1654: Sieben-Would have reestablished a January 15 collective bargaining agreement deadline and financial penalty.
- HF 2621: Kelly/SF 2306: Michel-Would have established mayoral control of schools.
- HF 2939: Downey/SF 2540: Michel (now HF 2939)-Would have established new detachment/annexation provisions.

One important issue that was not resolved during the 2012 session was the fate of the Integration Revenue Program. Despite the fact that the Integration Revenue Replacement Task Force approved bi-partisan, comprehensive recommendations to reform the program, the legislature did not act on the report. Consequently, the future of the program will not be determined until the 2013 legislative session making it very difficult for school officials to develop integration plans and engage in strategic planning.

Likewise, AMSD's calls for targeted investments in early childhood education, a modest increase in the safe schools levy and funding for the mandated increase in the employer pension contribution went unheeded. On the positive side, the funding increases approved in the 2011 session were left intact and new mandates were kept to a minimum.

# School Board Planning Calendar 2012

1 <sup>st</sup> Meeting of the Month		2 <sup>nd</sup> Meeting of the Month	
<p><b>JANUARY 12, 2012</b>  <b>Board meeting has been <u>CANCELED</u> due to MSBA Leadership Conference</b>  <b>JANUARY 26, 2012 (Start Time 6:30 PM)</b>  <i>Organizational Meeting</i></p>			
<p>Oath of Office                      Bloomington Withdrawal Update                      Financial Report December                      Legislative Initiatives</p>		<p>Election of Board Officers                      FY10 Audit                      NEC Facility Committee Report                      Strategic Plan Review &amp; Measurement Report</p>	
<p><b>FEBRUARY 9, 2012</b>                      Superintendent Mid-Year Evaluation Procedure                      NEC Vote                      Transportation Presentation                      Communication with Local Boards</p>		<p><b>FEBRUARY 23, 2012</b>                      Financial Report February                      Staff Reduction ULA Resolution Changes for following Yr                      FY11 Budget Revision &amp; FY12 Budget Assumptions                      Program Withdrawal Report                      ALC Plus Update                      Diversity Report</p>	
<p><b>MARCH 8, 2012</b>                      Diversity &amp; Recruitment Report                      Pay Equity Report</p>		<p><b>MARCH 22, 2012</b>                      Financial Report February                      NEC Facility Committee Report                      Program Reduction Resolution                      Reduction ULA for tenured staff                      FY13 Budget Reduction Realignment Proposal                      Proposed District 287 School Calendar 2011-2012</p>	
<p><b>APRIL 26, 2012</b>  <i>(Only one Board meeting this month!)</i></p>			
<p>Financial Report March                      Superintendent &amp; Board Evaluation Update</p>		<p>NEC Facility Committee Report</p>	
<p><b>MAY 10, 2012</b>                      Career Tech                      Strategic Plan Report                      Facilities and Technologies Policy Bucket</p>		<p><b>MAY 24, 2012 (Meeting held at NEC Site)</b>                      Financial Report April                      Staff Reduction ULA Resolution                      Spotlight DVD Presentation                      Probationary Licensed, and Non-Licensed Non-Renewals/Layoffs                      Amber Brevig Report</p>	
<p><b>JUNE 14, 2012</b>                      Superintendents Evaluation                      PLC Data Report</p>		<p><b>JUNE 28, 2012</b>                      Financial Report May                      2010-11 Budget                      NEC Facility Committee Report                      Arts Grant Approval on Consent Agenda</p>	
		<p>Final ULA Resolution for Licensed Staff                      Board Evaluation                      Superintendent &amp; School Board                      Evaluation to plan for Board Retreat outcomes</p>	

**INFORMATIONAL ITEMS TO REMEMBER:**

**\*\* Pay Equity Report - (every three years - due in March 2012)**  
**Board TLC**

**Board role in setting/supporting goals**  
**Community use of Facilities Bucket**

# School Board Planning Calendar 2012

1 <sup>st</sup> Meeting of the Month	2 <sup>nd</sup> Meeting of the Month
<b>AUGUST 23, 2012</b> <i>(Only one Board meeting this month!)</i>	
Administrative Services PLC C-Train Update Health and Medical Bucket NEC Facility Committee Report Report on Crisis Planning (Michelle Axell – 10 minutes) Determine NEC Size & Cost Option	Approval of Cash Flow Borrowing Resolution Financial Report July Legislative Session Review & Implications for District Operations School Start Up Program Report “Top Things Board Members Should Know About Our 2010-2011 Start-Up” (Colleen, Laura, and Jane)
<b>SEPTEMBER 13, 2012</b> Superintendent Goals Bloomington – Closed Session	<b>SEPTEMBER 27, 2012</b> Financial Report August Resolution to Borrow PLC’s Results/Goals MDE Final Special Education Monitoring Report NEC Facility Committee Report Resolution to Authorize Financing for NEC Report on Crisis Planning
<b>OCTOBER 11, 2012</b> Prior Year Agenda Review Restraints and Seclusion – Instructional Report Resolution for Sale of Bonds for NEC Cash Flow Borrowing	<b>OCTOBER 25, 2012</b> Financial Report September Strategic Plan Update/Innovative Coach NEC Facility Committee Report
<b>NOVEMBER 8, 2012</b> <i>(Only one Board meeting this month!)</i>	
Financial Report October OPEB Reporting & Funding C-Train Report (Written Report) Food Service Resolution	Prior Year Unaudited Fund Balance Report NEC Facility Committee Report Resolution for Settlement of Bonds for NEC Facilities Management Update
<b>DECEMBER 13, 2012</b> <i>(Only one Board meeting this month!)</i>	
Financial Report November Facilities Management Update - Energy Audit Digital Copy Certificate (Written Report)	Prior Year Audit Review NEC Facility Committee Report Legislative Initiatives

**INFORMATIONAL ITEMS TO REMEMBER:**

\*\* Pay Equity Report - (every three years - due in March 2012)  
 Board TLC

Board role in setting/supporting goals  
 Community use of Facilities Bucket

**INTERMEDIATE DISTRICT 287  
May 10, 2012  
SCHOOL BOARD CALENDAR**

May 2012

10	Thursday	General Board Meeting	6:30PM	Board Rm HS
16	Wednesday	District 287 Retirement Celebration	5:00PM	DSC – Rm 318
24	Thursday	General Board Meeting	6:30PM	Board Rm
31	Thursday	STIP Graduation, 2 <sup>nd</sup> Floor Gym	12:00PM	SEC

June 2012

01	Friday	Prairie Center Academy (PCA) Graduation	10:00AM	EP Cmmnty Center
01	Friday	VECTOR Graduation, 2 <sup>nd</sup> Floor Gym	12:00PM	SEC
04	Monday	North Vista Education Center Graduation	7:00PM	North Vista
05	Tuesday	City West Academy Graduation	10:00AM	Shady Oak
06	Wednesday	North Education Center (NEC) Graduation	10:00AM	NEC
06	Wednesday	SUN Graduation	1:00PM	SUN Commons
06	Wednesday	Bren Road Graduation	4:00PM	Bren Road
06	Wednesday	SECA Graduation, 2 <sup>nd</sup> Floor Gym	5:00PM	SECA
07	Thursday	Edgewood Education Center Graduation	9:00AM	Edgewood
07	Thursday	VECTOR and InVEST North Transition Graduation	12:30PM	Henn Tech Coll Aud
07	Thursday	Edgewood Education Center Alternative Graduation	1:00PM	Edgewood Cafet.
08	Friday	Epsilon Graduation	1:30PM	Epsilon
14	Thursday	General Board Meeting	6:30PM	Board Rm
28	Thursday	General Board Meeting	6:30PM	Board Rm

- ◆ Board Facilities Committee Meeting - Third Tuesday of the Month
- ◆ Board Facilities Committee Meeting - Second Tuesday of the Month

- ◆ General Board Meeting – Date Change
- ◆ New Event

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Graduation & Special Events Schedule

### District 287 Retirement Celebration

Wednesday, May 16, 2012

5:00 PM @ District Service Center

1820 Xenium Lane, Plymouth, 55441

Ann Bremer

Michèle Kunz

Carol Bomben

### STIP Graduation

Thursday, May 31, 2012

12:00 PM @ South Education Center

7450 Penn Avenue South, Richfield, 55423

Carter Peterson

### Prairie Center Academy Graduation

Friday, June 1, 2012

10:00 AM @ Eden Prairie Community Center

16700 Valley View Road, Eden Prairie, 55346-4243

Carol Bomben

Michèle Kunz

### VECTOR Graduation

Friday, June 1, 2012

12:00 PM @ South Education Center

7450 Penn Avenue South, Richfield, 55423

Carter Peterson

### North Vista Education Center Graduation

Monday, June 4, 2012

7:00 PM @ North Vista

3510 France Ave North, Robbinsdale, 55422

Michèle Kunz

Dean Henke

Greg Thielsen

**City West Academy Graduation**

**Tuesday, June 5, 2012**

10:00 AM @ City West Academy – Shady Oak  
6754 Shady Oak Road, Eden Prairie, 55344

Carter Peterson

Carol Bomben

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**North Education Center**

**Wednesday, June 6, 2012**

10:00 AM @ Sandburg Cafeteria  
2400 Sandburg Lane, Golden Valley, 55427

Ann Bremer

Michèle Kunz

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**SUN Graduation**

**Wednesday, June 6, 2012**

1:00 PM @ SUN Commons  
7450 Penn Avenue South, Richfield, 55423

Ann Bremer

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**West Education Center Graduation**

**Wednesday, June 6, 2012**

4:00 PM @ Bren Road  
11140 Bren Road West, Minnetonka, 55343

Ann Bremer

Michèle Kunz

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**South Education Center Alternative Graduation**

**Wednesday, June 6, 2012**

5:00 PM @ South Education Center Gym  
7450 Penn Avenue South, Richfield, 55423

Nancy Rowley

Ann Bremer

\_\_\_\_\_  
\_\_\_\_\_

Carol Bomben

\_\_\_\_\_  
\_\_\_\_\_

**Edgewood Education Center Graduation**

**Thursday, June 7, 2012**

9:00 AM @ Edgewood Education Center  
6601 Xylon Avenue North, Brooklyn Park, 55428

Ann Bremer

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**VECTOR and InVEST North Transition Graduation**  
**Thursday, June 7, 2012**

12:30 PM @ Hennepin Technical College Auditorium  
9000 Brooklyn Boulevard, Brooklyn Park, 55428

_____	_____
_____	_____
_____	_____

**Edgewood Education Center Alternative Graduation**  
**Thursday, June 7, 2012**

1:00 PM @ Edgewood Education Center Cafeteria  
6601 Xylon Avenue North, Brooklyn Park, 55428

<u>Ann Bremer</u>	_____
_____	_____
_____	_____

**Epsilon Graduation**  
**Friday, June 8, 2012**

1:30 PM @ Epsilon  
14300 County Road 62, Minnetonka, 55345

<u>Bob Quam</u>	<u>Michèle Kunz</u>
_____	_____
_____	_____

◆ New Event

**Intermediate District 287**

RESPONSIVE. INNOVATIVE. SOLUTIONS.



You are  
cordially invited  
to attend the annual  
**VECTOR/InVEST South  
GRADUATION CEREMONY**

**THE SKY IS THE LIMIT!**



**VECTOR/InVEST South**

honoring  
the 2012 Graduates

on Friday

June 1st

at 12:00 pm

2nd Floor Gym

South Education Center

7450 Penn Ave. So.

Richfield, MN 55423

Reception following in the 1st Floor Cafeteria



*You are cordially invited to*



*The 2012*

*VECTOR and InVEST North Transition  
Graduation Celebration*



*We will be honoring the VECTOR and InVEST Transition  
students completing their schooling in June 2012.*



*Please join us for the celebration!*

*When: Thursday, June 7, 2012*

*Where: Hennepin Technical College Auditorium  
9000 Brooklyn Boulevard  
Brooklyn Park, Minnesota*

*Time: 12:30 P.M.*



*Reception to follow the program in The Hennepin Room*