

FACILITIES COMMITTEE  
Tuesday, May 17, 2011 8:30 AM

Boardroom / Teleconference  
1820 Xenium Ln N  
Minneapolis, MN 55441-3790

## **Agenda**

1. North Education Center (NEC) Facilities Committee Agenda for May 17, 2011

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

**GROUP:** Facilities Committee

**DATE:** May 17, 2011

**TIME:** 8:30 – 10:30 AM

**LOCATION:** DSC Board Room

**PROTOCOLS:**

Decisions will be made via consensus on the agenda items.

**CONVENER:** Tom Shultz

**FACILITATOR:** Peyton Robb

**ATTENDING:**

**LONG TERM PURPOSE**

The Facilities Committee for the North Education Center project will provide oversight and direction to administration and bring recommendations to the full Board for approval as needed.

AGENDA ITEMS	OUTCOMES	TIME BUDGETED	ACTION
1. J.E. Dunn Construction Update	<ul style="list-style-type: none"><li>Committee members will receive construction update</li></ul>	20 minutes Jeff Walker	
2. Weekly Risk Report, WRR	<ul style="list-style-type: none"><li>Committee members will understand the most recent Weekly Risk Report (WRR)</li></ul>	20 minutes Jeff Walker Site Supt.  Jeff Callinan Project Manager	
3. Demountable Wall Update	<ul style="list-style-type: none"><li>Committee members will understand demountable award status</li></ul>	20 minutes Tom Shultz	
4. NEC Finance Report	<ul style="list-style-type: none"><li>The group will discuss the monthly NEC Finance Report and approve of its use each month.</li></ul>	30 minutes Janet Johnson	
5. ALC Plus Program Increase	<ul style="list-style-type: none"><li>Committee will understand potential for ACL plus increase at SEC and potential for 2<sup>nd</sup> shift.</li></ul>	30 minutes Sandy Lewandowski	

**HANDOUTS:**

1. Weekly Risk Report, WRR
2. NEC Monthly Finance Report

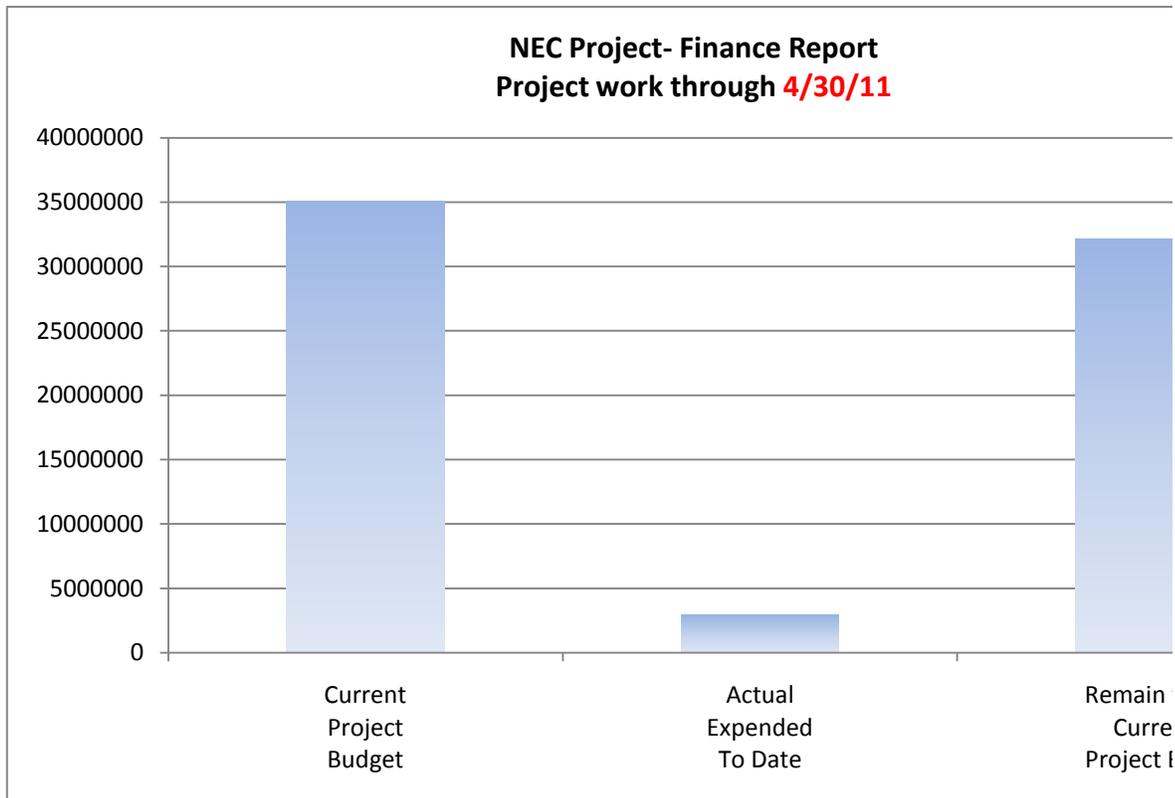
The mission of Intermediate District 287 Is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

**ISD 287**

**NEC Project- Finance Report:**

**(thru 4/30/11)**

<u>Crs</u> <u>Category</u>	<u>Original Project Budget</u>	<u>Approved Contingency Use</u>	<u>Current Project Budget</u>	<u>Actual Expended To Date</u>
500 Land Purchase	1,175,000	-	1,175,000	1,182,400
500 Construction Cost	27,475,252	54,006	27,529,258	1,379,127
501 Design & Consultant Fees	2,208,411	-	2,208,411	233,278
502 Owner Administrative Costs	311,066	-	311,066	135,817
503 Furnishings, Fixtures & Equipment	2,572,239	-	2,572,239	-
500 Construction Contingency	1,357,613	(54,006)	1,303,608	n/a
	<b>35,099,581</b>	<b>-</b>	<b>35,099,581</b>	<b>2,930,622</b>



**Contingency Use:**

<u>Description</u>	<u>Amt.</u>	<u>To</u>	<u>Aprvl. Date</u>
<b>Beginning Balance</b>	<b>1,357,613</b>		
- Tree removal for site prep	\$ 3,150	Doboszinski & Sons	9/23/2010
- Site fencing	11,800	Hansen Bros. Fence	4/19/2011
- Soil correction- Phase I	36,570	Doboszinski & Sons	4/28/2011
- Hydrant removal- east side	2,486	Doboszinski & Sons	4/28/2011

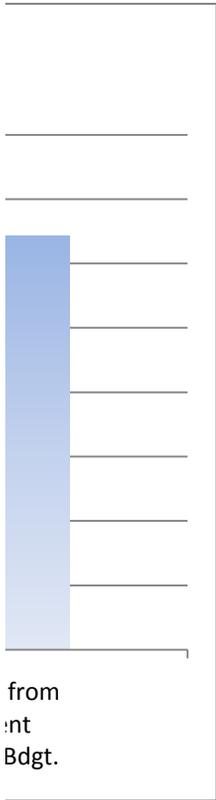
5/17/11 - Available Balance

\$ 1,303,608

Remain from  
 Current  
Project Bdgt.  
 (7,400)  
 26,150,131  
 1,975,133  
 175,249  
 2,572,239  
 1,303,608  


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 32,168,959



**Approved By**

Admin  
 Committee  
 Admin/Board  
 Admin

# Intermediate District 287

## *Weekly Risk Report*

May 16, 2011

Project Name: **North Education Center**  
 Project ID: **12/1/2010**  
 Contractor: **JE Dunn**  
 Project Type: **General Construction**  
 Award Method: **RFP - PIPS Best Value**

Risk Rating:	<u>1.0</u>
Percent Complete	<u>27%</u>
Overall PM Risk Satisfaction	<u>5.0</u>
Risks	<u>2</u>
Risks Unresolved	<u>0</u>
Risks resolved but no Change Order	<u>2</u>

### Cost Analysis

### Schedule Analysis

Allocated Funds:	<u>\$27,100,000</u>
Awarded Cost:	<u>\$25,987,230</u>
Potential Cost Increases:	<u>\$0</u>
Potential Final Cost	<u>\$25,987,230</u>
Actual Cost Increases:	<u>\$0</u>
<b><u>Actual Final Cost:</u></b>	<b><u>\$25,987,230</u></b>
<i>Percent Increase in Cost</i>	<u><u>0.0%</u></u>
Contractor Change Order Rate	<u>0.0%</u>
Non-Contractor Change Order Rate	<u>0.0%</u>

Notice to Proceed Date:	<u>3/24/2011</u>
Original Completion Date:	<u>8/24/2012</u>
Potential Project Delays:	<u>0</u>
Potential Completion Date	<u>8/24/2012</u>
Actual Project Delays:	<u>0</u>
<b><u>Actual Completion Date:</u></b>	<b><u>08/24/12</u></b>
<i>Percent Delayed</i>	<u><u>0.0%</u></u>
Contractor Delay Rate	<u>0.0%</u>
Non Contractor Delay Rate	<u>0.0%</u>

Project Schedule Analysis	Total Number of Risks	Potential Schedule Impacts	Potential Cost Impacts	Actual Schedule Impacts	Actual Cost Impacts
1) NO RISKS	7	0	\$ -	0	\$ -
2) CLIENT ISSUE / IMPACT	1	0	\$ -	0	\$ -
3) CONTRACTOR ISSUE / IMPACT	0	0	\$ -	0	\$ -
4) DESIGN ISSUE / IMPACT	1	0	\$ -	0	\$ -
5) UNFORESEEN IMPACT	0	0	\$ -	0	\$ -
	<b>2</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>

**CONSTRUCTION SCHEDULE**

<b>No</b>	<b>Critical Activities / Milestones</b>	<b>Completion Date - Original Estimate</b>	<b>Completion Date - Current Forecasted</b>	<b>Percent Complete</b>	<b>Risk #'s That Impacted Schedule</b>
1	<b>Notice to Proceed</b>	03/24/11	03/24/11	100%	
2	<b>Procurement - Long Lead Items</b>				
3	Permits	04/27/11	04/27/11	95%	
4	Structural Steel	07/29/11	07/29/11	90%	
5	Footings Submittals	05/11/11	05/11/11	100%	
6	Steel Joist Submittals	07/15/11	07/15/11	90%	
7	Metal Decking Submittals	06/30/11	06/30/11	90%	
8	<b>Construction</b>				
9	Mobilize	04/11/11	04/11/11	100%	
10	<b>Structure</b>				
11	Area A	08/02/11	08/02/11	0%	
12	Area B1	08/26/11	08/26/11	0%	
13	Area B2	09/16/11	09/16/11	0%	
14	Area C	09/26/11	09/26/11	0%	
15	<b>Landscaping</b>				
16	Geothermal Wells	08/05/11	08/05/11	0%	
17	North Area	06/18/12	06/18/12	0%	
18	South Area	07/30/12	07/30/12	0%	
19	<b>Exterior Enclosures</b>				
20	Area A	10/12/11	10/12/11	0%	
21	Area B1	11/23/11	11/23/11	0%	
22	Area B2	12/27/11	12/27/11	0%	
23	Area C	06/25/12	06/25/12	0%	
24	<b>Elevators &amp; Stairs</b>	04/27/12	04/27/12	0%	

NO	DATE ENTERED	RISK CATEGORY	RISK DETAILS	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	IMPACT TO OVERALL PROJECT DURATION (In Days)	IMPACT TO OVERALL PROJECT COST	CHANGE ORDER NUMBER	PM SATISFACTION RATING
Example	1/15/09	Please identify the party responsible for the risk from the drop down menu	Please describe the details of the risk: 1. What is the risk / why was it unexpected? 2. What will be done / what is plan to minimize this risk? 3. Who is responsible for resolving the issue? 4. What is an estimated impact of the risk? 5. Any updates to this risk (if applicable)	2/15/09	2/1/09	15	\$10,000	1	5
1	3/25/11	1) NO RISKS							
2	3/31/11	2) CLIENT ISSUE / IMPACT	1. Doboszinski may not complete Phase I to allow us to start on time (not our contract). 2. We have some limited flexibility if they can complete Area A by 4/15/11 3. Doboszinski and Intermediate District #287 4. Estimated time schedule delay of TBD days. 5.	4/15/11	4/15/11	0	\$0	0	5
3	3/31/11	4) DESIGN ISSUE / IMPACT	1. TSP to provide a coordinated 'construction set' of drawings prior to 4-15-11 2. Keep open dialogue with the design team to help resolve any potential issues. 3. TSP 4. Estimated time schedule delay of TBD days. 5. Plans Received. Are being reviewed and will follow up with appropriate pricing.	4/18/11	4/19/11	0	TBD		5
4	4/8/11	1) NO RISKS	No risks identified this week.						5
5	4/15/11	1) NO RISKS	No risks identified this week.						5
6	4/22/11	1) NO RISKS	No risks identified this week.						5
7	4/29/11	1) NO RISKS	No risks identified this week.						5
8	5/6/11	1) NO RISKS	No risks identified this week.						5
9	5/13/11	1) NO RISKS	No risks identified this week.						

APPROVED CONTRACTOR CHANGE ORDERS

No	Change Order Description	Date Approved	Risk #'s That Caused Change Order	Impact to Cost	Impact to Schedule
1	Change Order 1	5/5/08	2,5,9	\$25,000.00	15
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Example

**Uncontrollable Risks/ RMP**

**From Pre-award document list any uncontrollable risks below with solution to resolve uncontrollable risk.**

**PROJECT NOTES**

**Include any notes that occur during project with risk.**

<b>CONTACT INFORMATION</b>	
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