

FACILITIES COMMITTEE
Tuesday, April 19, 2011 8:30 AM

Boardroom / Teleconference
1820 Xenium Ln N
Minneapolis, MN 55441-3790

Agenda

1. North Education Center (NEC) Facilities Committee Agenda for April 19, 2011

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

GROUP: Facilities Committee

DATE: April 19, 2011

TIME: 8:30 – 10:30 AM

LOCATION: DSC Board Room

PROTOCOLS:

Decisions will be made via consensus on the agenda items.

CONVENER: Tom Shultz

FACILITATOR: Peyton Robb

ATTENDING:

LONG TERM PURPOSE

The Facilities Committee for the North Education Center project will provide oversight and direction to administration and bring recommendations to the full Board for approval as needed.

AGENDA ITEMS	OUTCOMES	TIME BUDGETED	ACTION
1. J.E. Dunn Kick-Off Construction Meeting	<ul style="list-style-type: none">Committee members will review meeting agenda	20 minutes Mark Thiede	
2. Weekly Risk Report, WRR	<ul style="list-style-type: none">Committee members will understand the most recent Weekly Risk Report (WRR)	20 minutes Jeff Walker Site Supt. Jeff Callinan Project Manager	
3. Demolition Progress	<ul style="list-style-type: none">Committee members will receive an update of the Hosterman demolition.Committee members will understand the NEC budget correction related to the Doboziński contract and removal of the trees along Zealand Ave.Members will be asked to recommend approval to the Board for costs associated with soil correction work to be applied to the NEC contingency.	30 minutes Mark Thiede	

<p>4. Perimeter Fence at Construction Site</p>	<ul style="list-style-type: none"> • Committee members will be asked to recommend approval to the Board for costs associated with the installation of the fence around Hosterman last summer so that abatement & demolition could commence. 	<p>15 minutes Janet Johnson</p>	
<p>5. MultiVista Project</p>	<ul style="list-style-type: none"> • The group will learn about this project and understand the implications for implementation. • The Committee will decide if we will do the Multivista project. If we proceed, members will be asked to recommend approval of \$50K additional spending from the contingency to the Board. 	<p>webX with Don Cate from MultiVista 20 minutes Janet Johnson 15 minutes</p>	
<p>6. NEC Finance Report</p>	<ul style="list-style-type: none"> • The group will discuss the monthly NEC Finance Report and approve of its use each month. 	<p>Janet Johnson 30 minutes</p>	

HANDOUTS:

1. **J. E. Dunn Kick-Off Construction Meeting Agenda**
2. **J. E. Dunn Construction Schedule**
3. **Weekly Risk Report, WRR**
4. **Tom Shultz Memo re: Soil Correction**
5. **Tom Shultz Memo re: Budget Correction for the Doboinski Contract**
6. **Tom Shultz Memo re: Fence**
7. **Tom Shultz Memo re: MultiVista Project**
8. **NEC Monthly Finance Report**

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

GROUP: Facilities Committee

DATE: March 22, 2011

TIME: 8:30 – 10:30 AM

LOCATION: DSC Board Room

PROTOCOLS:

Decisions will be made via consensus on the agenda items.

CONVENER: Tom Shultz

FACILITATOR: Peyton Robb

ATTENDING: Peyton Robb, Sandy Lewandowski, Don Draayer, Michèle Kunz, Janet Johnson, Colleen Baumtrog and Tom Shultz.

LONG TERM PURPOSE

The Facilities Committee for the North Education Center project will provide oversight and direction to administration and bring recommendations to the full Board for approval as needed.

AGENDA ITEMS	OUTCOMES	TIME BUDGETED	ACTION
1. J.E. Dunn Bid Award and Contract	<ul style="list-style-type: none"> Committee members will discuss the final pre-award meeting and recommend approval of the low bid & Best Value general contractor award for NEC to JE Dunn. 	20 minutes Tom S	<p>Tom S updated the committee on the final pre-award meeting for General Contractor for the North Education Center that was held last Friday, March 18. We should have the contract in hand today and we expect to be within or very close to the budgeted amount. The final Value Adds were received from J.E. Dunn shortly after this meeting. The known future change orders along with State Plan Review changes have been incorporated into the contract for an increase of \$127,982, which are covered in the contingency budget. J.E. Dunn presented very complete and detailed information. The benefit for bidding “intent” vs. plan was reiterated.</p> <p>Note that Substantial Completion is scheduled for July 9, 2012; Certificate of Occupancy is needed by August 2012. A motion to recommend award of the construction contract to J.E. Dunn was made by Don Draayer and seconded by Michèle Kunz. The motion was passed unanimously.</p>
2. Demolition Progress	<ul style="list-style-type: none"> Committee members will discuss the progress of the Hosterman demolition & land prep. 	10 minutes Tom S	<p>There has been only one neighbor complaint relating to dust since demo began. Tom S and Dobeszinski spoke with the homeowners and the issue is being resolved. One soil issue – clay found and needs to be removed initiating a Change Order from Doboszinski to correct. It was noted that we have plenty of fill on site and this section of land is located under Section C (last section) so we have plenty of time to correct.</p>
3. NEC Financing & Project Timeline	<ul style="list-style-type: none"> Committee members will discuss the project timeline and set-sale resolution for the 3-24 Board meeting. 	20 minutes Janet & Tom	<p>Janet J reported that we are working with Springsted to begin the second financing. A motion to recommend Board approval of the resolution for Sale of the COPs (Certificates of Participation) and remaining financing parameters was made by Don Draayer and seconded by Michèle Kunz. The motion was passed unanimously.</p> <p>This resolution will set the sale and dollar amount. It was noted that there will be no parameter resolution as the Board only meets once in April. The Timeline will be revised to reflect the date change of the approval of the resolution for the sale of COPs from 5/12/11 to</p>

			4/28/11.
4. Care & Treatment Memo & Special Ed ADM Update	<ul style="list-style-type: none"> Committee members will understand the requests received by 287 related to Care & Treatment programs and special education enrollment projections for FY12. 	30 minutes Sandy L	<p>Sandy L gave an update on current and projected ADMs relating to our space/program needs resulting from recent requests from our member districts to provide services on their behalf to Care and Treatment and Day Treatment programs located within their district boundaries.</p> <p>As we have a 10% higher projection for special education enrollment for next year, it is important to make the Business Directors, Facilities Committee and full Board aware of the situation. There is greater concern for the physical space needs that the additional students will bring rather than staffing needs at this point. We have been projecting NEC to be full to capacity when it opens in the fall of 2012 even before we knew that special education enrollment was going to increase by 10%. The superintendent wants the Committee members to be aware that we will be exploring solutions to this situation.</p>
5. NEC Fact Sheet – revised March 2011	<ul style="list-style-type: none"> Committee members will review a draft of the March NEC Fact Sheet. 	10 minutes Tom S	A draft of the March 2011 Fact Sheet was discussed. Edits were noted and a revised Fact Sheet will be posted to the web site and included in next month's meeting packet.

HANDOUTS:

1. [J. E. Dunn Contract](#)
2. [NEC Timeline Document – revised 3-16-11](#)
3. [3-15-11 Memo from Laura Keller-Gautsch re Care & Treatment and Day Treatment Requests](#)
4. [Compilation Graph 2010-11 Monthly Program ADM Data by Division](#)
5. [Draft NEC Fact Sheet – revised March 2011](#)



**North Education Center
Subcontractor Kick-off Meeting
April, 6th, 2011**

Agenda

1. Key Personnel / Project Directory / Lines of Communication

A. Owner

1. Tom Shultz – District 287 Director of Facilities

B. Architect

1. Mark Kusnierek – TSP, Inc.

C. JE Dunn

1. Jeff Callinan – Vice President
2. Drew Muntefering – Assistant Project Manager
3. Jeff Walker - Superintendent
4. Anne Schamber – Project Coordinator
5. Pam Johnson – Project Accountant

2. Administration

- A. Must complete pre-qualification information in JE Dunn Subcontractor Management System
- B. Insurance Certificate is needed prior to being on site
- C. Application for Payment – Due 25th of each month
 1. Lien Waivers
- D. Certified Payroll - Prevailing Wage
- E. Drawing Distribution (large files)
 1. FTP Site - JED
 2. Print your own drawings
 3. Reconciled Drawings with Alternate #1 & Value Add incorporated to be issue on April 12th.

3. Procedures

- A. This is a Best Value Project
- B. Progress Meetings – Days/Times TBD
- C. Submittals & Shop Drawings – Electronically
- D. RFIs – Electronically
- E. Substitution Requests - ASAP
- F. Testing and Inspections - Braun
- G. Field Work Orders verify hours only. Change Orders authorize work for a price.

4. Construction Schedule

- A. Schedule Overview
 - 1. Progress from Area A – Area B1 – Area B2 – Area C
 - 2. Start Footings 4/18/11 or sooner
 - 3. Start Erecting Steel Columns 6/8/11 or sooner
- B. Geothermal starts 4/18/11 – complete by August
- C. North Parking Lot 1st lift fall 2011

5. Logistics / Phasing

- A. Construction Limits
- B. Parking
- C. Site Office and Storage Area
- D. Security
- E. Sequence
- F. SWPPP / Street cleaning
- G. Work Hours – 7:00 a.m. – 3:30 p.m. (or as coordinated through Jeff Walker)

6. Construction

- A. Storage
- B. First Aid
- C. Safety
- D. Progress Cleaning – By Subs
- E. Deliveries

NORTH EDUCATION CENTER Construction Schedule With 3rd Floor Alternate



ID	Task Name	Duration	Start	Finish	2011												2012										
					a	e	a	p	a	u	Jul	u	e	c	o	e	a	e	a	p	a	u	Jul	u	e		
1	NORTH EDUCATION CENTER	395 days	Mon 2/7/11	Fri 8/24/12	▶																						
2	PRECONSTRUCTION	33 days	Mon 2/7/11	Thu 3/24/11	▶																						
3	Proposals Due	0 days	Mon 2/7/11	Mon 2/7/11	▶																						
4	Interview Shortlisted Vendors	0 days	Fri 2/18/11	Fri 2/18/11	▶																						
5	Identify Potential Best Value Vendor	0 days	Fri 2/18/11	Fri 2/18/11	▶																						
6	Pre-Award Period	21 days	Fri 2/18/11	Fri 3/18/11	▶																						
7	Pre-Award Meeting	0 days	Fri 3/18/11	Fri 3/18/11	▶																						
8	Award of Contract	4 days	Fri 3/18/11	Wed 3/23/11	▶																						
9	Notice to Proceed	0 days	Thu 3/24/11	Thu 3/24/11	▶																						
10	PROCUREMENT - LONG LEAD ITEMS	114 days	Fri 2/18/11	Fri 7/29/11	▶																						
11	Permits	49 days	Fri 2/18/11	Wed 4/27/11	▶																						
12	Building Permit	25 days	Fri 2/18/11	Thu 3/24/11	▶																						
13	Geothermal Permits	25 days	Thu 3/24/11	Wed 4/27/11	▶																						
14	SWPPP Permits	10 days	Thu 3/24/11	Wed 4/6/11	▶																						
15	Structural Steel Submittals / Procurement	105 days	Thu 3/3/11	Fri 7/29/11	▶																						
16	Area A (quick ship)	68 days	Thu 3/3/11	Tue 6/7/11	▶																						
17	Submittals	25 days	Thu 3/3/11	Wed 4/6/11	▶																						
18	Submittal Approvals	8 days	Thu 4/7/11	Mon 4/18/11	▶																						
19	Lead Time (7 weeks)	35 days	Tue 4/19/11	Tue 6/7/11	▶																						
20	Area B-1	60 days	Thu 4/7/11	Thu 6/30/11	▶																						
21	Submittals	10 days	Thu 4/7/11	Wed 4/20/11	▶																						
22	Submittal Approvals	10 days	Thu 4/21/11	Wed 5/4/11	▶																						
23	Lead Time (8 weeks)	40 days	Thu 5/5/11	Thu 6/30/11	▶																						
24	Area B-2	60 days	Thu 4/21/11	Fri 7/15/11	▶																						
25	Submittals	10 days	Thu 4/21/11	Wed 5/4/11	▶																						
26	Submittal Approvals	10 days	Thu 5/5/11	Wed 5/18/11	▶																						
27	Lead Time (8 weeks)	40 days	Thu 5/19/11	Fri 7/15/11	▶																						
28	Area C	60 days	Thu 5/5/11	Fri 7/29/11	▶																						
29	Submittals	10 days	Thu 5/5/11	Wed 5/18/11	▶																						
30	Submittal Approvals	10 days	Thu 5/19/11	Thu 6/2/11	▶																						
31	Lead Time (8 weeks)	40 days	Fri 6/3/11	Fri 7/29/11	▶																						
32	Footings Submittals / Procurement	43 days	Mon 3/14/11	Wed 5/11/11	▶																						
33	Area A	25 days	Mon 3/14/11	Fri 4/15/11	▶																						
34	Submittals	15 days	Mon 3/14/11	Fri 4/1/11	▶																						
35	Submittal Approvals	5 days	Mon 4/4/11	Fri 4/8/11	▶																						
36	Lead Time	5 days	Mon 4/11/11	Fri 4/15/11	▶																						
37	Area B-1	18 days	Mon 4/4/11	Wed 4/27/11	▶																						

NORTH EDUCATION CENTER Construction Schedule With 3rd Floor Alternate



ID	Task Name	Duration	Start	Finish	2011												2012											
					a	e	a	p	a	u	Jul	u	e	c	o	e	a	e	a	p	a	u	Jul	u	e			
149	NW Corner (90 wells)	30 days	Thu 4/28/11	Thu 6/9/11																								
150	SE Area (114 wells)	40 days	Fri 6/10/11	Fri 8/5/11																								
151	North Area	289 days	Thu 4/28/11	Mon 6/18/12																								
152	Underground Utility Work	15 days	Thu 4/28/11	Wed 5/18/11																								
153	Storm Piping	20 days	Thu 5/19/11	Thu 6/16/11																								
154	General Grading	15 days	Fri 6/17/11	Fri 7/8/11																								
155	Pond Piping	12 days	Mon 7/11/11	Tue 7/26/11																								
156	Final Grading	10 days	Wed 7/27/11	Tue 8/9/11																								
157	Footings	12 days	Wed 8/10/11	Thu 8/25/11																								
158	Curbing	20 days	Wed 8/10/11	Wed 9/7/11																								
159	Sidewalks	20 days	Wed 8/31/11	Wed 9/28/11																								
160	Pavement 1st Lift	5 days	Thu 9/8/11	Wed 9/14/11																								
161	Irrigation	15 days	Mon 4/16/12	Fri 5/4/12																								
162	Landscaping	30 days	Mon 4/30/12	Mon 6/11/12																								
163	Pavement 2nd Lift	5 days	Tue 6/12/12	Mon 6/18/12																								
164	South Area	303 days	Thu 5/19/11	Mon 7/30/12																								
165	Underground Utility Work	15 days	Thu 5/19/11	Thu 6/9/11																								
166	Storm Piping	10 days	Fri 6/17/11	Thu 6/30/11																								
167	General Grading	15 days	Mon 7/11/11	Fri 7/29/11																								
168	Pond Piping	8 days	Mon 8/1/11	Wed 8/10/11																								
169	Final Grading	15 days	Mon 4/16/12	Fri 5/4/12																								
170	Footings	12 days	Mon 5/7/12	Tue 5/22/12																								
171	Curbing	15 days	Mon 5/7/12	Fri 5/25/12																								
172	Sidewalks	20 days	Mon 5/14/12	Mon 6/11/12																								
173	Pavement 1st Lift	5 days	Tue 5/29/12	Mon 6/4/12																								
174	Irrigation	15 days	Tue 5/29/12	Mon 6/18/12																								
175	Landscaping	30 days	Tue 6/12/12	Tue 7/24/12																								
176	Pavement 2nd Lift	4 days	Wed 7/25/12	Mon 7/30/12																								
177	Exterior Enclosure	227 days	Wed 8/3/11	Mon 6/25/12																								
178	Area A - Enclosure	57 days	Wed 8/3/11	Fri 10/21/11																								
179	Exterior Walls	47 days	Wed 8/3/11	Fri 10/7/11																								
180	Exterior Framing	15 days	Wed 8/3/11	Tue 8/23/11																								
181	Sheathing	12 days	Wed 8/17/11	Thu 9/1/11																								
182	Fluid Applied Air Barrier	5 days	Fri 8/26/11	Thu 9/1/11																								
183	Insulation	15 days	Fri 9/2/11	Fri 9/23/11																								
184	Brick	20 days	Mon 9/12/11	Fri 10/7/11																								
185	Metal Panels	15 days	Mon 9/19/11	Fri 10/7/11																								

NORTH EDUCATION CENTER Construction Schedule With 3rd Floor Alternate



ID	Task Name	Duration	Start	Finish	2011												2012											
					a	e	a	p	a	u	Jul	u	e	c	o	e	a	e	a	p	a	u	Jul	u	e			
186	Curtainwall	10 days	Mon 9/26/11	Fri 10/7/11																								
187	Roofing	42 days	Wed 8/24/11	Fri 10/21/11																								
188	Mechanical Penthouse	5 days	Wed 8/24/11	Tue 8/30/11																								
189	Roofing	15 days	Wed 8/31/11	Wed 9/21/11																								
190	Parapet Flashing	10 days	Mon 10/10/11	Fri 10/21/11																								
191	Area B-1 - Enclosure	62 days	Mon 8/29/11	Wed 11/23/11																								
192	Exterior Walls	52 days	Mon 8/29/11	Wed 11/9/11																								
193	Exterior Framing	15 days	Mon 8/29/11	Mon 9/19/11																								
194	CMU Backup Walls	15 days	Mon 8/29/11	Mon 9/19/11																								
195	Sheathing	12 days	Tue 9/13/11	Wed 9/28/11																								
196	Fluid Applied Air Barrier	5 days	Thu 9/22/11	Wed 9/28/11																								
197	Insulation	15 days	Thu 9/29/11	Wed 10/19/11																								
198	Brick	20 days	Thu 10/6/11	Wed 11/2/11																								
199	Metal Panels	10 days	Thu 10/20/11	Wed 11/2/11																								
200	Curtainwall	10 days	Thu 10/27/11	Wed 11/9/11																								
201	Roofing	47 days	Tue 9/20/11	Wed 11/23/11																								
202	Mechanical Penthouses	5 days	Tue 9/20/11	Mon 9/26/11																								
203	Roofing	15 days	Tue 9/27/11	Mon 10/17/11																								
204	Parapet Flashing	10 days	Thu 11/10/11	Wed 11/23/11																								
205	Area B-2 - Enclosure	67 days	Tue 9/20/11	Tue 12/27/11																								
206	Exterior Walls	57 days	Tue 9/20/11	Fri 12/9/11																								
207	Exterior Framing	15 days	Tue 9/20/11	Mon 10/10/11																								
208	Sheathing	12 days	Tue 10/4/11	Wed 10/19/11																								
209	Fluid Applied Air Barrier	5 days	Thu 10/13/11	Wed 10/19/11																								
210	Insulation	15 days	Thu 10/20/11	Wed 11/9/11																								
211	Brick	20 days	Thu 10/27/11	Wed 11/23/11																								
212	Metal Panels	10 days	Thu 11/10/11	Wed 11/23/11																								
213	Curtainwall & Windows	15 days	Thu 11/17/11	Fri 12/9/11																								
214	Roofing	52 days	Tue 10/11/11	Tue 12/27/11																								
215	Mechanical Penthouse	10 days	Tue 10/11/11	Mon 10/24/11																								
216	Roofing	20 days	Tue 10/25/11	Mon 11/21/11																								
217	Parapet Flashing	10 days	Mon 12/12/11	Tue 12/27/11																								
218	Area C - Enclosure	179 days	Tue 10/11/11	Mon 6/25/12																								
219	Exterior Walls	169 days	Tue 10/11/11	Mon 6/11/12																								
220	Exterior Framing	15 days	Tue 10/11/11	Mon 10/31/11																								
221	Sheathing	12 days	Tue 10/25/11	Wed 11/9/11																								
222	Fluid Applied Air Barrier	5 days	Mon 4/16/12	Fri 4/20/12																								

NORTH EDUCATION CENTER Construction Schedule With 3rd Floor Alternate



ID	Task Name	Duration	Start	Finish	2011												2012											
					a	e	a	p	a	u	Jul	u	e	c	o	e	a	e	a	p	a	u	Jul	u	e			
260	Paint	10 days	Wed 11/30/11	Tue 12/13/11																								
261	ACT Ceilings	15 days	Wed 12/14/11	Fri 1/6/12																								
262	Bathroom Tile & Finishes	8 days	Mon 1/9/12	Wed 1/18/12																								
263	Carpet & Flooring	10 days	Thu 1/19/12	Wed 2/1/12																								
264	Doors	5 days	Thu 2/2/12	Wed 2/8/12																								
265	MEP Finishes	10 days	Thu 2/2/12	Wed 2/15/12																								
266	Final Clean	5 days	Thu 2/16/12	Wed 2/22/12																								
267	Area B-1 Finishes	138 days	Tue 10/18/11	Thu 5/3/12																								
268	1st Floor Gym Areas	84 days	Tue 10/18/11	Fri 2/17/12																								
269	Block Walls	15 days	Tue 10/18/11	Mon 11/7/11																								
270	MEP Rough In	15 days	Tue 11/8/11	Wed 11/30/11																								
271	Paint	12 days	Thu 12/1/11	Fri 12/16/11																								
272	MEP Finishes	10 days	Mon 12/19/11	Wed 1/4/12																								
273	Gym Specialties	15 days	Thu 1/5/12	Wed 1/25/12																								
274	Rubber Flooring	12 days	Thu 1/26/12	Fri 2/10/12																								
275	Doors	5 days	Mon 2/13/12	Fri 2/17/12																								
276	Wall Mats	5 days	Mon 2/13/12	Fri 2/17/12																								
277	1st Floor Program Areas	122 days	Tue 11/18/11	Wed 5/2/12																								
278	Block Walls	12 days	Tue 11/18/11	Wed 11/23/11																								
279	Framing	10 days	Fri 11/18/11	Mon 12/5/11																								
280	MEP Rough In	15 days	Tue 12/6/11	Wed 12/28/11																								
281	Drywall	10 days	Thu 12/29/11	Thu 1/12/12																								
282	Tape & Sand	12 days	Fri 1/13/12	Mon 1/30/12																								
283	Paint	15 days	Tue 1/31/12	Mon 2/20/12																								
284	ACT Ceilings	10 days	Tue 2/21/12	Mon 3/5/12																								
285	Kitchen Tile Flooring	12 days	Tue 3/6/12	Wed 3/21/12																								
286	Carpet & Flooring	8 days	Tue 3/6/12	Thu 3/15/12																								
287	MEP Finishes	10 days	Thu 3/22/12	Wed 4/4/12																								
288	Kitchen Equipment	15 days	Thu 4/5/12	Wed 4/25/12																								
289	Doors	5 days	Thu 4/5/12	Wed 4/11/12																								
290	Final Clean	5 days	Thu 4/26/12	Wed 5/2/12																								
291	2nd Floor (mostly open to below)	91 days	Mon 11/28/11	Thu 4/5/12																								
292	Block Walls	8 days	Mon 11/28/11	Wed 12/7/11																								
293	Framing	10 days	Mon 12/5/11	Fri 12/16/11																								
294	MEP Rough In	12 days	Mon 12/19/11	Fri 1/6/12																								
295	Drywall	8 days	Fri 1/13/12	Tue 1/24/12																								
296	Tape & Sand	10 days	Tue 1/31/12	Mon 2/13/12																								

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: April 19, 2011
To: Board Facilities Committee
From: Thomas Shultz, Director of Facilities
RE: Change Order #1, Soils Correction

Phase 1 of the NEC construction project is the demolition and site preparation work for the actual construction of the North Education Center. Not known, but not unexpected, was the discovery of unsuitable soils conditions discovered under a wing of the pre-existing building's southeast wing. The conditions were such that corrections were required prior to construction occurring. Direction was given by the district Superintendent to proceed with Board approval following, due to the potential impact to the schedule if not done until after obtaining Board approval.

The estimated cost for this work was determined to be \$45,000 and the work will be completed with no impact to Phase II schedule.

I am requesting that the Board Facilities Committee recommend that the District 287 Board approve this change order.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: April 19, 2001
To: Board Facilities Committee
From: Thomas Shultz, Director of Facilities
RE: Demolition Contract

A discrepancy occurred between the TSP spreadsheet of estimated costs for the NEC, the Board approved document, and the official demolition contract with Doboszinski & Sons. The TSP spreadsheet contains the original bid document amount of \$323,000. (This is also the amount shown on the District 287 Board approved document from September 23rd.) The formal AIA document contract was written with this amount, but also included an attachment ("B"), which was for the removal of the Ash trees along Zealand Ave. This additional work was priced at \$3,150. Therefore the total actual contract amount should have been of \$326,150.

The solution to this discrepancy is corrected in the easiest manner by asking the District 287 Board for an amended approval of the demolition contract to the \$326,150.

I am requesting that the Board Facilities Committee recommend that the District 287 Board approve this contract change.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: April 19, 2011
To: Board Facilities Committee
From: Thomas Shultz, Director of Facilities
RE: Temporary Site Fence

In June of 2010 a temporary fence was installed on the perimeter of the North Education Center property. This fence installation took place a few days after District 287 took ownership of the site, and just prior to the asbestos abatement facilitated by the Robbinsdale School District. Due to the removal of windows during the abatement, the fence was required to protect the site from intruders and trespassers. The fence is an item that, though not included in the TSP estimate spreadsheet, is an item that was needed prior to the beginning of the project and through the project duration.

These costs (\$11,800) were paid for out of operating costs at the time of installation, and could be considered part of the project cost.

I am requesting that the Board Facilities Committee recommend to the District 287 Board that this cost be covered by the project contingency funds.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: April 19, 2011
To: Board Facilities Committee
From: Thomas Shultz, Director of Facilities
RE: Multivista, Construction Documentation

During a construction project, one of the items often thought of after the project, is documentation of the actual construction process and conditions in a digital photographic method. This proposed documentation would provide District 287 with an archive of digital photographs to accompany the “as-built” drawings as our historical data.

Multivista has proposed to provide this digital photo documentation of the construction process of the North Education Center. This service provided will give District 287 a comprehensive recording of the systems in place for the NEC. These systems include all under slab systems which include plumbing, in-floor heat, rain water/storm drainage systems, main electrical and data services and structural systems as well. There will be documentation of all in-wall systems, which will include the same systems as under slab documentation. There will also be photo sets of the exterior construction and related systems of the exterior of the building. There will also be site documentation of the retention ponds, site utilities and other areas of consideration.

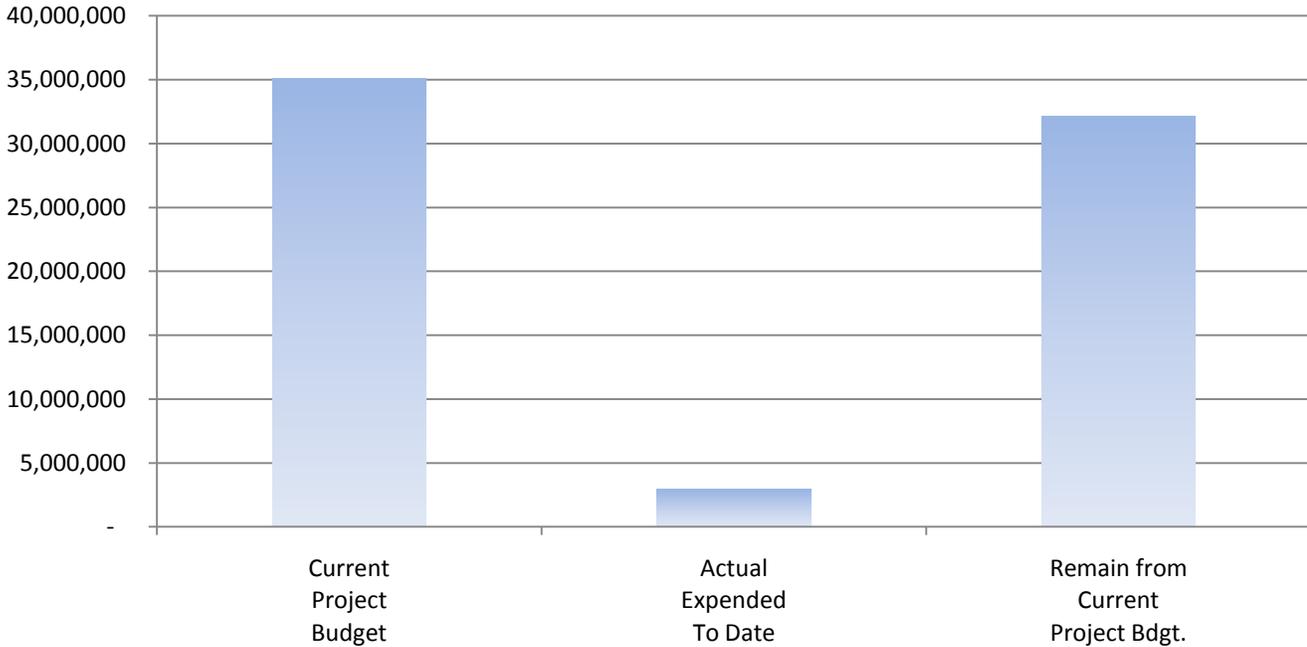
The value of this activity for the District goes well beyond just having documentation of how the work was completed. It will serve as an archive providing the knowledge of just how and where all the systems were placed and installed in the NEC for years to come. This will allow the Facilities staff to save time and money in the future when issues and questions arise concerning locations, methods and/or solutions of the NEC’s various systems.

The cost to the project would total \$51,435.00. This price includes a down payment of \$10,287.00 followed by monthly payments of \$2,268.00 during the project duration.

Administration is asking that the Facilities Committee consider this action, and if agreed upon, recommend approval by the District 287 Board that this expenditure be funded from the contingency funds in the NEC project budget.

ISD 287						
NEC Project- Finance Report:				(thru 3/31/11)		
Crs	Category	Original Project Budget	Contingency Use	Current Project Budget	Actual Expended To Date	Remain from Current Project Bdgt.
500	Land Purchase	1,175,000	-	1,175,000	1,182,400	(7,400)
500	Construction Cost	27,475,252	3,150	27,478,402	1,379,127	26,099,275
501	Design & Consultant Fees	2,208,411	-	2,208,411	233,278	1,975,133
502	Owner Administrative Costs	311,066	-	311,066	135,817	175,249
503	Furnishings, Fixtures & Equipment	2,572,239	-	2,572,239	-	2,572,239
500	Construction Contingency	1,357,613	(3,150)	1,354,463	n/a	1,354,463
		35,099,581	-	35,099,581	2,930,622	32,168,959

NEC Project- Finance Report
Project work through **3/31/11**



Contingency Use:

Description	Amt.	To	Aprvl. Date	Approved By
- tree removal part of site prep	\$ 3,150	Doboszinski & Sons	9/23/2010	Administration
	\$ 3,150			