

GENERAL MEETING OF THE BOARD
Thursday, September 9, 2010 6:30 PM

Boardroom / Teleconference
1820 Xenium Ln N
Minneapolis, MN 55441-3790

Agenda

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **OPEN FORUM** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
 - 4.1. General Board Meeting Minutes from August 26, 2010
 - 4.2. District 287 Grant Awards
5. **SHARE THE SUCCESS & RECOGNITIONS** - None
6. **SUPERINTENDENT'S REPORT - (30 minutes)**
 - 6.1. Update on All Staff Workshop (*Information*)
 - 6.2. Superintendent Goals (*Action*)
7. **INSTRUCTIONAL REPORT** - None
8. **ADMINISTRATIVE SERVICES REPORT - (60 minutes)** (*Information*)
 - 8.1. Financial Report - None
 - 8.2. Facilities Report - None
 - 8.3. Human Resource Report - None
 - 8.4. Bloomington Public Schools Report - **Closed Session**
9. **BOARD BUSINESS** (*Information*)
 - 9.1. Policy Review & Revision - None
 - 9.2. Board Reports
 - 9.2.1. Chair Report
 - 9.2.2. AMSD Report
 - 9.3. **District News** (*Information*)
 - 9.3.1. Thank You Note from Pat Gleason
 - 9.3.2. Congressman Keith Ellison "Clean Energy Jobs Reception" Invitation
 - 9.3.3. School Board Planning Calendar
 - 9.3.4. September 9, 2010 School Board Event Calendar
 - 9.4. Once Around the Table
10. **ADJOURNMENT**

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
August 26, 2010
MINUTES

1. CALL TO ORDER

Chair Linda Johnson called the regular meeting to order at 6:44 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

271	Bloomington	Arlene Bush
286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Carol Bomben
273	Edina	Peyton Robb
270	Hopkins	Sally Johnson
276	Minnetonka	Don Draayer
278	Orono	Michèle Kunz
279	Osseo	Steven Antolak
280	Richfield	Nancy Rowley
281	Robbinsdale	Linda Johnson
283	St. Louis Park	Pam Rykken
284	Wayzata	Carter Peterson

Absent: 277/Bremer

Guests:

287 Administration: Sandra Lewandowski, Colleen Baumtrog, Jane Holmberg, Laura Keller-Gautsch, Janet Johnson, Tom Shultz, Chad Maxa, Char Myklebust, Anne Becker, and Wauneen Mgeni

287 Staff Members: Michelle Axell and Bruce Mulder

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Carter Peterson, seconded by Pam Rykken, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from July 22, 2010; approval of the Routine Human Resource Activities for August 26, 2010; Statewide Health Improvement Program Grant from Hennepin County Human Services & Public Health Department; and EMC Data Backup RFP. *Motion by Carter Peterson, seconded by Nancy Rowley, to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

5. BOARD EVALUATION DISCUSSION

School Board members participated in a School Board evaluation discussion. Board members concentrated on four questions: 1) Looking back over the past year, what events stood out for you this past year? 2) Considering the work done by the School Board, what did you find most successful, useful, exciting or rewarding? 3) The School Board faced a number of challenges this past year. What do you think about how the School Board processed these challenges? and 4) Looking forward to next year, what actions can be taken to continuously improve the School Board? Members observed there had been great lessons learned about flexibility, respect, and keeping an eye on the strategic plan. Advice on elements to continue includes the "Get on the Bus" opportunities, "Board Briefs," and student presentations.

6. SUPERINTENDENT'S REPORT

Superintendent Lewandowski presented the "Top Things Board Members Should Know About the Start of School." The compilations of notable activities are organized to emphasize four areas of focus for the year: instruction, innovation, technology, and performance.

Sandy gave a brief overview on the "Late Summer Update to Superintendents." The communication summarized the partnerships with Hennepin County, the progress on the regional transportation study, an update on North Education Center, and determining assets and liabilities related to the Bloomington District withdrawal.

Superintendent Lewandowski introduced Ms. Michelle Axell, Special Project Manager. Michelle presented to the Board data on the achievement of the 2009-2010 Administrative Services Division Professional Learning Communities (PLCs) goals. The Administrative teams worked successfully on the division-wide goals: by June 2010, the Administrative Services Division will have increased the participation in data collection by means of electronic tools that meets the changing needs of the division as measured by pre- and post-assessments.

7. INSTRUCTIONAL REPORT - None

8. ADMINISTRATIVE SERVICE REPORTS

Financial Report

Mrs. Janet Johnson, Director of Finance Services, presented the monthly financial report for July 2010. *Motion by Greg Thielsen, seconded by Michèle Kunz, to approve the monthly financial report as presented. All in favor. Motion carried unanimously.*

Mrs. Janet Johnson, Director of Finance Services, recommended approval of a resolution to authorize aid anticipation certificates for cash flow borrowing in 2010-2011. *Resolution motion was made by Don Draayer, to waive the reading of the resolution and approve it as written, seconded by Greg Thielsen, to approve the resolutions authorizing aid anticipation certificates for cash flow borrowing in 2010-2011 as presented. Those voting in favor were: Thielsen, Kunz, Rykken, S. Johnson, Bomben, Antolak, Draayer, L. Johnson, Bush, Rowley, Peterson, and Robb. There were no votes against, no abstentions. Motion carried*

Janet announced to the Board that the Minnesota Department of Education notified Intermediate District 287 today that the District can expect to receive an additional \$13,545,000 in Qualified School Construction Bonds. The new total amount of \$29,100,000 will allow for almost interest free financing of the North Education Center (NEC).

Facilities Report

Board member Sally Johnson gave a brief report on the August 17, 2010, North Education Center (NEC) community meeting for New Hope neighbors and officials. Board Facility Committee Chair Robb provided a brief overview on recent work done by the facilities committee to build a North Education Center. Facility Committee Chair Robb presented the recommendation of the Board facilities committee to approve third floor alternate option 3 for the NEC building. *Motion by Peyton Robb, seconded by Steven Antolak, to approve third floor alternate option 3 for the NEC building as presented. All in favor. Motion carried unanimously.* The approval of this recommendation allows the District to vacate its current leased space and will accommodate anticipated program growth.

Facility Committee Chair Robb presented the recommendation of the Board Facilities Committee to approve the use of a demountable wall system in the NEC. *A motion was made by Steven Antolak, seconded by Greg Thielsen, to amend the approval of the use of DIRT Wall System the amended changes from Board members. All in favor. Motion carried unanimously. Motion by Peyton Robb, seconded by Nancy Rowley, to approve the use of a demountable wall system in the NEC as presented. All in favor. Motion carried unanimously.*

Human Resources Report – None

Bloomington Public Schools

Superintendent Lewandowski briefly discussed recent communications between Bloomington Public Schools and Intermediate District 287 relating to the Bloomington withdrawal.

9. BOARD BUSINESS

Chair Report

Board Chair Johnson made a request of the Board to send her a copy of each Districts Superintendent contract.

At the recommendation of Board Chair Johnson, agenda item 9.1.1.2-Approval of the January 2011-December 2011 Board Meeting Calendar will be revised and put on a future Board meeting agenda.

Board Chair Johnson gave a brief overview on the VOS Open House held at the District Service Center on July 29, 2010.

Board Chair Johnson introduced Mrs. Anne Becker, Director of Human Resources. Anne addressed the Board stating that three Health and Medical polices had been reviewed and were being presented for a first read: HM180 (Goals), 4115.6 (Drug-Free Workplace/Drug-Free Schools), 4115.8 (Tobacco-Free Schools), and the BOO200 (Policy Development, Adoption, Implementation and Review). The 4115.8 (Tobacco-Free Schools) policies were sent back to Anne Becker for second revisions based on discussion at the Board meeting and will be brought to the Board for a second read at the September 23 regular Board meeting.

AMSD Report - None

Organizational Report - None

Once Around the Table - None

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:56 PM.

The next general meeting will be held on September 9, 2010, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

DATE: September 9, 2010

TO: Sandra Lewandowski, Superintendent

FROM: Janet A. Johnson, Director of Finance

RE: Recommendation for Board Acceptance of the Medica Foundation grant.

District 287 has been awarded \$27,050.00 from the Medica Foundation. This grant will be used at the Sandburg Education Center for the Children Learning and Improving Boundaries (CLIMB) Curriculum. This Sexual Behavioral Health Prevention Project will include group and individual services provided by Village Ranch Children & Family Service Staff to improve interpersonal boundaries, personal safety and appropriate sexual behavior in the school setting.

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

DATE: September 9, 2010

TO: Sandra Lewandowski, Superintendent

FROM: Janet A. Johnson, Director of Finance

RE: Recommendation for Board Acceptance of the MN Dept. Of Employment and Economic Development Rehabilitation Services.

District 287 has been awarded for FY11 \$340,000.00 from the MN Department of Employment and Economic Development Rehabilitation Services. The funds will be used for interpreters for a regional transition program that specializes in providing culturally appropriate transition services leading to employment for deaf, hard-of-hearing, and deaf-blind 18 to 21 year old students.

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

DATE: September 9, 2010

TO: Sandra Lewandowski, Superintendent

FROM: Janet A. Johnson, Director of Finance

RE: Recommendation for Board Acceptance of the Minnesota State Colleges & Universities Joint Powers Agreement for Hopkins Epsilon Career Pathway Project.

District 287 has been awarded \$27,345.00 from State of Minnesota - Minnesota State Colleges and Universities (MNSCU) for the Epsilon Career Pathway Project. This grant will focus on the Minnesota Career Fields, Clusters and Pathways in order to expose students to the six careers fields including: Business Management and Administration; Agriculture, food, and Natural Resources; Arts, Communications, and Information Systems; Engineering, Manufacturing and Technology; Health Science Technology; Human Services. It will be a 16-week course allowing students to explore secondary graduation requirements, post-secondary education options and career opportunities. This agreement will run from August 1, 2010 – June 30, 2011.

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – September 9, 2010

AGENDA SECTION: SUPERINTENDENT'S REPORT

ITEM: 6.2 Superintendent Goals

PRESENTED BY: Superintendent Lewandowski

1. Background Information

The Superintendent presents the suggested 2010-2011 Board goals for Board approval.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Board Goals for 2010-2011 as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

DATE: September 9, 2010

TO: Intermediate School District 287 School Board

FROM: Sandra Lewandowski, Superintendent

RE: 2010-2011 Superintendent Goals

I will be presenting the following four goals for your consideration and approval at our September 9th meeting. While all parts of the written responsibilities of the Superintendent will continue to be addressed and evaluated as part of the annual Superintendent evaluation, I am recommending the following four be prioritized as this year's annual goals:

1. Through discretionary revenue sources (MA Billing, Comp Ed, federal JOBS allocation or grants), operational budgets will maintain or increase resources to strategic priorities while minimizing the impact on tuition rates.
2. The School Board will be provided data to finalize the financing and construction of the North Education Center (NEC) with confidence our cost commitment to member districts will be realized.
3. Using credible data and a collaborative/innovative process, member district Superintendents will be provided an opportunity to consider a regional initiative to increase school completion rates in Hennepin County.
4. Establish an integrated system whereby formative assessments facilitate instruction that results in improved student achievement.

Thank you in advance for the consideration of these four annual goals. Please feel free to call me in advance of the September 9th discussion if you have any questions or concerns.

Thank you



Dear Friends at Int. Dist. 287,

Thank you so much for
the kind words of support
as well as your generous
donation to my grandson's
education fund.

Both are greatly appreciated
Pat

KEITH ELLISON
5TH DISTRICT, MINNESOTA

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CONGRESS OF THE UNITED STATES
HOUSE OF REPRESENTATIVES

FINANCIAL SERVICES COMMITTEE
SUBCOMMITTEE ON FINANCIAL INSTITUTIONS
AND CONSUMER CREDIT
SUBCOMMITTEE ON HOUSING AND
COMMUNITY OPPORTUNITY
SUBCOMMITTEE ON DOMESTIC
MONETARY POLICY AND TECHNOLOGY

FOREIGN AFFAIRS COMMITTEE
SUBCOMMITTEE ON INTERNATIONAL
ORGANIZATIONS, HUMAN RIGHTS,
AND OVERSIGHT
SUBCOMMITTEE ON MIDDLE EAST
AND SOUTH ASIA

September 2, 2010

via E-mail

Dear Sandra,

I am honored to have a special guest, Phaedra Ellis-Lamkins, CEO of Green for All, joining me at a town hall forum on September 8 on the topic of Clean Energy Jobs, and I would like to invite you to join me at a reception with Phaedra preceding the forum.

The reception will take place at 5:00 PM in the Commons at the South Education Center, 7450 Penn Ave S in Richfield.

Both Phaedra Ellis-Lamkins and her organization, Green for All, are national leaders in building an inclusive green economy in which all communities have a stake, and from which all communities can benefit. Prior to joining Green for All, Phaedra was a leader in California's labor movement, heading both the South Bay AFL-CIO Labor Council and Working Partnerships USA. Now, Phaedra and Green for All work tirelessly to promote and expand access to clean energy jobs through policy advocacy, capacity development, and movement building.

Please RSVP to Kristen Schott, at kristen.schott@mail.house.gov or 612-522-1212, by noon on Tuesday, September 7.

I look forward to seeing you at the South Education Center on September 8.

Sincerely,

Keith Ellison
United States House of Representatives

This is an unmonitored email account. Please use our webform at <http://ellison.house.gov> to contact our office. Replies to this email will not be read.

School Board Planning Calendar 2010

1 st Meeting of the Month	2 nd Meeting of the Month
JULY 22, 2010 <i>(Only one Board meeting this month!)</i>	
C-Train Update Health and Medical Bucket NEC Facility Committee Report	Financial Report June Legislative Session Review & Implications for District Operations
AUGUST 26, 2010 <i>(Only one Board meeting this month!)</i>	
Administrative Services PLC Financial Report July Report on Crisis Planning (Michelle Axell – 10 minutes) Determine NEC Size & Cost Option	Approval of Cash Flow Borrowing Resolution NEC Facility Committee Report School Start Up Program Report “Top Things Board Members Should Know About Our 2010-2011 Start-Up” (Colleen, Laura, and Jane)
SEPTEMBER 9, 2010 Superintendent Goals Bloomington – Closed Session	SEPTEMBER 23, 2010 Financial Report August Resolution to Cash Flow Borrow PLC’s Results/Goals MDE Final Special Education Monitoring Report NEC Facility Committee Report Resolution to Authorize Financing for NEC Report on Crisis Planning
OCTOBER 14, 2010 Prior Year Agenda Review Restraints and Seclusion – Instructional Report Resolution for Sale of Bonds for NEC	OCTOBER 28, 2010 Financial Report September Strategic Plan Update/Innovative Coach NEC Facility Committee Report
NOVEMBER 18, 2010 <i>(Only one Board meeting this month!)</i>	
Financial Report October OPEB Reporting & Funding C-Train Report (Written Report) Food Service Resolution	Prior Year Unaudited Fund Balance Report NEC Facility Committee Report Resolution for Settlement of Bonds for NEC Facilities Management Update
DECEMBER 9, 2010 <i>(Only one Board meeting this month!)</i>	
Financial Report November Facilities Management Update - Energy Audit Digital Copy Certificate (Written Report)	Prior Year Audit Review NEC Facility Committee Report Legislative Initiatives

INFORMATIONAL ITEMS TO REMEMBER:

- ** Pay Equity Report" - (every three years - due in January 2012)
- Community use of Facilities Bucket

School Board Planning Calendar 2011

(TENTATIVE)

1 st Meeting of the Month		2 nd Meeting of the Month	
<p>JANUARY 13, 2011 <i>Organizational Meeting</i></p> <ul style="list-style-type: none"> ○ Oath of Office ○ Election of Board Officers <p style="text-align: center;">Board meeting has been <u>CANCELED</u> due to MSBA Leadership Conference</p>		<p>JANUARY 27, 2011 <i>Organizational Meeting</i></p> <ul style="list-style-type: none"> ○ Oath of Office ○ Election of Board Officers <p>Strategic Plan Review & Measurement Report - Steve will be here. Financial Report December NEC Facility Committee Report</p>	
<p>FEBRUARY 10, 2011</p>		<p>FEBRUARY 24, 2011 Financial Report February Staff Reduction ULA Resolution Changes for following Yr FY11 Budget Revision & FY12 Budget Assumptions Program Withdrawal Report ALC Plus Update</p>	
<p>MARCH 10, 2011</p>		<p>MARCH 24, 2011 Financial Report February NEC Facility Committee Report Program Reduction Resolution Reduction ULA for tenured staff FY2012 Preliminary Budget Update</p>	
<p>APRIL 28, 2011 <i>(Only one Board meeting this month!)</i></p>			
<p>Spotlight DVD Presentation Financial Report March Superintendent & Board Evaluation Update</p>		<p>NEC Facility Committee Report Long Range Facilities Planning Presentation Proposed District 287 School Calendar 2011-2012</p>	
<p>MAY 12, 2010 PBIS Data Update</p>		<p>MAY 26, 2011 Financial Report April Audit Open Items & Requirements changes Staff Reduction ULA Resolution PLC Data Report Highlights Non- Tenured Non-Renewals & Probationary Non-Licensed Clerical Layoffs North Education Center (NEC) Facility Community Report</p>	
<p>JUNE 9, 2011 Superintendents Evaluation</p>	<p>Financial Report May PLC Data Report 2010-11 Budget NEC Facility Committee Report Attachment 10 Performance Criteria & Health & Safety</p>	<p>JUNE 23, 2011 Final ULA Resolution for Licensed Staff Board Evaluation Health & Safety Assessment 99 Report Superintendent & School Board Evaluation to plan for Board Retreat outcomes</p>	

INFORMATIONAL ITEMS TO REMEMBER:

**** Pay Equity Report" - (every three years - due in January 2012)**
Community use of Facilities Bucket

INTERMEDIATE DISTRICT 287
September 9, 2010
SCHOOL BOARD CALENDAR

September 2010

09	Thursday	General Board Meeting	6:30PM	Board Rm
14	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
23	Thursday	General Board Meeting	6:30PM	Board Rm

October 2010

14	Thursday	General Board Meeting	6:30PM	Board Rm
19	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
28	Thursday	General Board Meeting	6:30PM	Board Rm

November 2010

09	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
18 18	Thursday	General Board Meeting (DATE CHANGE – November 11, 2010 Veterans Day)	6:30PM	Board Rm

December 2010

09	Thursday	General Board Meeting	6:30PM	Board Rm
21	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm

**PROPOSED
DATES**

January 2011

13	Thursday	General Board Meeting	6:30PM	Board Rm
Board meeting has been <u>CANCELED</u> due to MSBA Leadership Conference				
18	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

February 2011

09	Wednesday	South Education Center Graduation	TBD	SEC Gym
10	Thursday	General Board Meeting	6:30PM	Board Rm
15	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm

March 2011

10	Thursday	General Board Meeting	6:30PM	Board Rm
15	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm

April 2011

19	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
27	Wednesday	Honors Mentor Connection Scholar's Forum	6:00PM	DSC – 3rd Floor
28	Thursday	General Board Meeting	6:30PM	Board Rm

May 2011

12	Thursday	General Board Meeting	6:30PM	Board Rm
17	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
25	Wednesday	North Vista Graduation	7:00PM	North Vista Ed Ctr
26	Thursday	General Board Meeting	6:30PM	Board Rm

June 2011

03	Friday	Prairie Center Alternative Graduation	10:00AM	EP Community Ctr
07	Tuesday	South Education Center Graduation	5:00PM	SEC Gym
08	Wednesday	City West Academy Graduation	10:00AM	Shady Oak
09	Thursday	General Board Meeting	6:30PM	Board Rm
14	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
23	Thursday	General Board Meeting	6:30PM	Board Rm

- ◆ Board Facilities Committee Meeting - Third Tuesday of the Month
- ◆ Board Facilities Committee Meeting - Second Tuesday of the Month
- ◆ New Event