

Agenda

1. **CALL TO ORDER** (Action)
2. **APPROVAL OF GENERAL MEETING AGENDA** (Action)
3. **OPEN FORUM** (Information)
4. **APPROVAL OF CONSENT AGENDA** (Action)
 - 4.1. General Board Meeting Minutes from May 13, 2010
 - 4.2. Routine Human Resource Activities for May 27, 2010
5. **SHARE THE SUCCESS & RECOGNITIONS** (Information)
 - 5.1. South Education Center to receive 2010 Hennepin County Wellness by Design Award
 - 5.2. Minnesota Association of Government Communicators (MAGC) Award
6. **SUPERINTENDENT'S REPORT**
 - 6.1. Student Presentation Update (Information)
 - 6.2. Bloomington Withdrawal (Information)
7. **INSTRUCTIONAL REPORT** (Information)
 - 7.1. Augmentative Communication Assessment Tool
8. **ADMINISTRATIVE SERVICES REPORT**
 - 8.1. Financial Report
 - 8.1.1. Approval of Routine Monthly Finance Report (Action)
 - 8.1.2. Reimbursement Resolution (Resolution)
 - 8.2. Facilities Report
 - 8.2.1. North Education Center (NEC) Facility Committee Report (Information)
 - 8.2.2. Purchase Agreement (Resolution)
 - 8.3. Human Resource Report
 - 8.3.1. Non-Tenured, Non-Renewals & Probationary Non-Licensed (Resolution)
9. **BOARD BUSINESS** (Information)
 - 9.1. Policy Review & Revision
 - 9.2. Board Reports
 - 9.2.1. Chair Report (Information)
 - 9.2.1.1. NSBA Conference Report
 - 9.2.2. AMSD Report (Ann Bremer)
 - 9.3. **District News** (Information)
 - 9.3.1. School Board Planning Calendar
 - 9.3.2. May 27, 2010 School Board Event Calendar
 - 9.3.3. Graduation & Special Events Schedule
 - 9.4. Once Around the Table
10. **ADJOURNMENT**

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
May 13, 2010
MINUTES

1. CALL TO ORDER

Chair Linda Johnson called the regular meeting to order at 6:35 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

271	Bloomington	Arlene Bush
286	Brooklyn Center	Greg Thielsen
273	Edina	Peyton Robb
276	Minnetonka	Don Draayer
279	Osseo	Steven Antolak
280	Richfield	Nancy Rowley
281	Robbinsdale	Linda Johnson
283	St. Louis Park	Pam Rykken
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Board member Carol Bomben (Eden Prairie) arrived later in the evening.

Absent: 270/Johnson, and 278/Kunz

Guests:

287 Administration: Sandra Lewandowski, Jane Holmberg, Laura Keller-Gautsch, Colleen Baumtrog, Janet Johnson, Char Myklebust, Tom Shultz, Chad Maxa, Anne Becker, and Wauneen Mgeni

287 Staff Members: Linda Rees, Anne Runck, Mark Hoffer, Lois Lillie, Maureen Johnson, Lisa Bachman, Becky Schmieg, and Bruce Mulder

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Carter Peterson, seconded by Don Draayer, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from April 22, 2010, and approval of the Hennepin County Contract. *Motion by Nancy Rowley, seconded by Greg Thielsen, to approve the consent agenda as presented. All in favor. Motion carried unanimously.*

5. SHARE THE SUCCESS & RECOGNITIONS

Superintendent Lewandowski introduced Dr. Jane Holmberg, Executive Director of Teaching and Learning. Dr. Holmberg introduced Intermediate District 287 Communication Administrator Linda Rees. Mrs. Rees was recognized for her contribution as producer of the District "Welcome Back" video that received a Star Award from the Minnesota School Public Relations Association.

Dr. Holmberg introduced Anne Runck, Instructional Work Coordinator. The Minnesota Association of Career and Technical Administrators recognized Mrs. Runck as the 2010 Minnesota Outstanding Educator during their spring conference.

Superintendent Lewandowski shared a parent letter with the Board regarding a Mentor Connection student Rachel Gibbons. Dave and Linda Gibbons thanked the Osseo School District and Intermediate District 287 for the education and opportunities that were made available to their daughter, Rachel.

6. HUMAN RESOURCE REPORT - None

At the recommendation of Board Chair Johnson, *a motion was made by Steven Antolak, seconded by Greg Thielsen, to close the meeting to consider strategy for labor negotiations, as required in Minnesota Statute §13D.03. All in favor. Motion carried.* The meeting was closed to the public at 6:45 PM. *A motion was made by Carter Peterson, seconded by Greg Thielsen, to reopen the general meeting. All in favor. Motion carried unanimously.* The general meeting reopened at 7:53 PM

Anne Becker, Director of Human Resources, briefly presented aspects of the three proposed labor agreements, including Local 2209, Unaffiliated and Administrative groups. The average pay increase is 3% per person per year for Local 2209 and 2.25% per person per year for the Unaffiliated and Administrative groups. Health insurance is capped for the Unaffiliated and Administrative groups, but there is no cap on the District contribution for Local 2209. The Board restated their strong desire for an insurance cap for all employee groups. Superintendent Lewandowski recommended approval of the resolution approving the 2209 labor agreement. *Motion by Greg Thielsen, seconded by Linda Johnson, to approve the 2209 labor agreement as presented.* At the recommendation of Board Chair Johnson, a Roll Call vote was made. *The following voted in favor of motion: A. Bush, G. Thielsen, P. Robb, L. Johnson, C. Peterson, and A. Bremer. Votes against the motion: S. Antolak, N. Rowley, and P. Rykken. Motion carried.*

7. SUPERINTENDENT'S REPORT

Superintendent Lewandowski presented an email affirming communication from an itinerant teacher who had recently attended the Achieving & Sustaining Greatness training.

Sandy briefly presented to the Board a progress report on three priority projects being coordinated with Hennepin County Commissioners and Superintendents: 1) a shared social work model, 2) a model for sharing student data, and 3) a regional summit on school dropouts.

Sandy gave a brief overview to the Board on the progress made on the transportation study, which seeks to reduce costs by coordinating transportation among districts to District 287 sites. She also updated the Board on the process by which assets and liabilities might be determined in the Bloomington withdrawal.

Dr. Jane Holmberg, Executive Director of Teaching and Learning, presented a brief overview on the Grants and Research Office (GRO) Annual Report and notification that the Minnesota Destination ImagiNation (DI) program is being included in a Federal Innovation grant being submitted by the national DI program.

8. INSTRUCTIONAL REPORT

Laura Keller-Gautsch, Executive Director of Special Education, and Dr. Jane Holmberg, Executive Director of Teaching and Learning, gave an overview of the compiled list of Professional Learning Community (PLC) goals and the assessments used to measure the goals. A list was presented to provide information on the level of attainment of the Superintendent's goal that standardized assessments be used to measure the PLC goals. The objective assessments of PLC goals provide a way to report student achievement in District 287 that more accurately reflects growth than statewide assessments.

9. ADMINISTRATIVE SERVICE REPORTS

Financial Report

Mrs. Janet Johnson, Director of Finance Services, presented the parameters resolution to refinance the South Education Center land purchase. *Motion by Carter Peterson, seconded by Nancy Rowley, to*

approve the parameters resolution to refinance the South Education Center land purchase as presented. All in favor. Motion carried unanimously.

Facilities Report

Board Facility Committee Chair Robb reported to the Board that the Purchase Agreement was not complete at the time of the Board meeting. *Motion by Peyton Robb, seconded by Greg Thielsen, to table the Purchase Agreement to the May 27 Board meeting. All in favor. Motion carried unanimously.*

Human Resources Report

Anne Becker recommended approval of the Administrator/Unaffiliated Guides. *Board member Antolak made a motion to move passage of 9.3.1. Administrator/Unaffiliated Guides, 9.3.2. Change from 14 to 17 Salary Grades, and 9.3.3. Job Reclassification for FY10, second by Peyton Robb to approve as presented.* At the recommendation of Board Chair Johnson, a Roll Call vote was made. *The following voted in favor of motion: A. Bush, G. Thielsen, D. Draayer, C. Bomben, P. Robb, L. Johnson, C. Peterson, S. Antolak, N. Rowley, P. Rykken, and A. Bremer. No votes against. Motion carried.*

10. BOARD BUSINESS

Policy Review & Revision

Chair Report

Chair Johnson presented a brief overview of the Superintendent's evaluation process. Chair Johnson informed the Board that the Superintendent's evaluation will be closed on Friday, May 21, 2010.

Chair Johnson updated the Board on the Honors Mentor Connection Scholars Forum and Hosterman Family Night.

Superintendent Lewandowski updated the Board on the first South Education Center Family Night.

AMSD Report

Board member Bomben briefly commented on the April 2010 meeting.

Once Around the Table – None

Arlene Bush

Greg Thielsen

Brooklyn Center has contracted to have a Doctor in the building for wellness for staff; this will help with staff attendance and staff wellness.

Carol Bomben

Shared a rotary event entitled "Celebration for Students"

Peyton Robb

Sally Johnson

Don Draayer

Michèle Kunz

Steven Antolak

Ann Bremer

Our district sent 3 students to the DECA International.

Nancy Rowley

Linda Johnson

Carter Peterson

Pam Rykken

Sandy Lewandowski

Anne Becker

Thank you for your support.

Chad Maxa

Jane Holmberg

Char Myklebust

Janet Johnson

Laura Keller-Gautsch Laura announced that Minnesota Department of Education (MDE) monitoring visits is back on for May 10, 2010.

Tom Shultz
Wauneen Mgeni

11. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 9:25 PM.

The next general meeting will be held on May 27, 2010, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD – May 27, 2010**

1. New Hires:

A. Regular

- JOHN P. FRY, Assistant Principal at Hosterman Education Center, **additional position**, effective July 1, 2010 – 1.0 FTE.
- BARBARA A. LAKE, Special Education Supervisor (Principal) at Bren Road Education Center and Hennepin County Home School, **refill of current temporary position**, effective July 1, 2010 – 1.0 FTE.
- ANNE L. RUNCK (current employee), Program Facilitator at South Education Center, **additional position due to increased enrollment**, effective July 1, 2010 – 1.0 FTE.
- GLORIA J. WILDER, Assistant Director of Finance at the District Service Center, **additional position**, effective May 24, 2010 – 1.0 FTE.

B. Reinstatement of Licensure Waivers

-

Reinstatement

-

C. Temporary:

- COLLEEN S. BAUMTROG, Executive Director of Administrative Services, additional 10 days (80 hours) effective April 5, 2010 through May 21, 2010, to complete work related to Human Resources/negotiations and other administrative issues.
- LINDA K. BOSER, Independent Study Physical Education Instructor at Armstrong High School, effective July 1, 2010 through June 30, 2011.
- MARY A. DAVIS, Independent Study Math Instructor at Armstrong High School, effective July 1, 2010 through June 30, 2011.
- DAVID ESPOSITO, Independent Study Social Studies Instructor at Armstrong High School, effective July 1, 2010 through June 30, 2011.
- LINNEA F. FISCHER, Independent Study English Instructor at Armstrong High School, effective July 1, 2010 through June 30, 2011.
- DON FRALICK, Food Service Assistant Instructor at Eden Prairie Campus, effective May 10, 2010 through June 9, 2010.
- LORA HAIDER, Independent Study Math Instructor at Armstrong High School, effective July 1, 2010 through June 30, 2011.
- NICOLE L. HILDEBRAND, Deaf/Hard of Hearing Instructor at the District Service Center effective May 7, 2010 through June 10, 2010.

- STEPHEN L. HOPKE, Independent Study Health/Physical Education Instructor at Armstrong High School, effective July 1, 2010 through June 30, 2011.
- SUZANNE M. LATHAM, Independent Study Science Instructor at Eden Prairie High School effective June 14, 2010 through June 30, 2011.
- SARAH L. STREITZ, Independent Study Math Instructor at Richfield High School effective July 1, 2010 through June 30, 2011.
- LYNN S. TEWS, Independent Study Social Studies Instructor at Armstrong High School, effective July 1, 2010 through June 30, 2011.
- STEVEN THOMPSON, Independent Study Science Instructor at Armstrong High School, effective July 1, 2010 through June 30, 2011.
- LARRY A. WEUM, Independent Study Coordinator at Armstrong High School, effective July 1, 2010 through June 30, 2011.

D. Substitutes

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2. Extended Leaves of Absence:

A. Unpaid

-

3. Separations:

A. Dismissal

-

B. Resignation

- ANGELA M. ABRAHAM, Vision Instructor at the District Service Center, effective June 11, 2010.
- ELIZABETH O. FROEHLICH, Speech Language Pathologist at the District Service Center, effective June 10, 2010.

C. Retirement (Regular/Disability)

-

4. Other:

A.

* Indicates delay due to background check

** Indicates delay due to approval of Community Expert Request/license.

NON-LICENSED STAFF:

1. New Hires:

A. Regular

- JULIE TUORILA (current clerical Grade III employee), Information Technology Specialist at the District Service Center, **refill for T. Kempenich**, effective June 1, 2010 – 1.0 FTE.
- PATRICIA FLOE (current clerical Grade III employee), Clerical at the Hennepin County Home School, **refill for K. Albrecht**, effective May 24, 2010 Grade IV - 12 month – 1.0 FTE.

B. Temporary

- DANIEL LUEDTKE, Education Assistant at Edgewood Education Center, effective April 6, 2010 through June 9, 2010.
- AISHA ANDERSON, Education Assistant at Hosterman Education Center, effective April 22, 2010, through June 9, 2010.
- MISTY NEWTON, Education Assistant at Edgewood Education Center, effective April 27, 2010.
- DARNELL PEARSON, Education Assistant at Edgewood Education Center, effective April 27, 2010.
- MARISA MEDINA, Education Assistant at Hosterman Education Center, effective May 14, 2010.
- RICHARD KEENEY, Education Assistant at Edgewood Education Center, effective May 11, 2010.

C. Substitutes

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2. Extended Leaves of Absence:

A. Unpaid

- JASON VIOLETTE, Education Assistant at Epsilon, .4375 FTE effective for the 2010-11 school year.

3. Separations:

A. Dismissal

- JURIAD HUGHES, Education Assistant at Hosterman, effective April 22, 2010.

B. Resignation

- MARGARET WALSH-HEFFNER, Education Assistant at Hosterman Education Center, effective June 10, 2010.
- ELIZABETH STRAW, Cook at South Education Center, effective June 30, 2010.

- TERESA KEMPENICH, Information Technology Specialist at the District Service Center, effective May 14, 2010.
- HILDA ORIENY, Education Assistant at Edgewood Education Center, effective June 10, 2010.

C. Retirement (Regular/Disability)

-

4. Other

- A.** RECOMMEND the Board's approval to credit, Vickie Nelson, Education Assistant at South Education Center, with six (6) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balance by one (1) day.

Mary Frush
Jeff Jacobs

Therese Feldmeier
Tyone LaDouceur

Maureen Johnson
Sue Weiland

Les Fujitake
Superintendent of Schools
952.681.6402
Fax 952.681.6406
lfujitak@bloomington.k12.mn.us



Educational Services Center
1350 West 106th Street
Bloomington, MN 55431-4126

www.bloomingtonschools.info

May 3, 2010

Sandy Lewandowski, Superintendent
Intermediate District 287
1820 Xenium Lane North
Plymouth, MN 55441

MAY 05 2010

INTERMEDIATE DISTRICT 287
SUPERINTENDENT'S OFFICE

Dear Sandy:

Thank you for your letter dated April 28, 2010. I appreciate your prompt response to my letter.

I also appreciate your suggestion to meet. In response, I offer an enhancement to your meeting suggestion. Your proposed meeting would be enhanced if we had data at that meeting that would help with our decision-making. The helpful data would come from our financial consultants.

Mr. Jim Eichten, MMKR's principal, appears to be your consultant. Mr. Matt Mayer, Kern, DeWenter and Viere partner, is our consultant. Mr. Mayer knows Mr. Eichten. Mr. Mayer reports that he would be comfortable meeting with Mr. Eichten to explore possible methodology options for valuing and distributing of assets to provide to our Boards for consideration. This methodology data would be the focus of discussion for your proposed meeting. The actual process of valuing and distributing the assets would happen only after both Boards agree to the methodology.

Sincerely,

A handwritten signature in black ink, appearing to read "Les Fujitake", written over a white background.

Les Fujitake
Superintendent of Schools

May 17, 2010

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Mr. Les Fujitake, Superintendent
Bloomington Public Schools
1350 West 106th Street
Bloomington, MN 55431

Sandra Lewandowski, Superintendent
District Service Center
1820 Xenium Lane North
Plymouth, MN 55441-3708

Telephone: 763.550.7100
www.district287.org

Dear Les,

I am writing to respond to your May 3, 2010 letter and want to express our interest and willingness to cooperate with next steps related to Bloomington's withdrawal from Intermediate District 287. To that end, I appreciate your suggestion to have Jim Eichten meet with Mr. Mayer in advance of the meeting with our Board Chairs from 287 and 271. I have asked Mr. Eichten to contact Mr. Mayer in the next few days. The goal of their discussion would be to provide both districts with possible methodology options, guidelines and timeline for our mutual consideration. The suggestions from Mr. Eichten and Mr. Mayer would then be used in our subsequent meeting. I have one clarification in regard to these methodologies being applied to valuing and distribution of assets. The Intermediate withdrawal statute references both assets and liability distribution. District 287's intent would be to discuss both these elements.

It might also be helpful to share with you that our Board understands that this is a complex and new undertaking. It is also precedent setting. They have a keen need to fully understand the process, and, are sensitive to any risks to districts they represent. I anticipate a process will need to allow for adequate time to communicate with both our Board and our remaining twelve Superintendents. On a related note, I am trying to identify a June date to pull Superintendents together for a discussion of this matter as a way of keeping them fully abreast of the discussions.

Finally, as part of our learning, I have been working to clarify the similarities and differences in Intermediate billings. I hope to use that information to document how billing and programming might look different from Intermediate to Intermediate. My goal is to better inform our Board and Superintendents about this matter. Any document we compile, will of course, be shared with you and Arlene Bush.

As always, please do not hesitate to call on me to answer any questions.

Sincerely,



Sandra Lewandowski, Ed.S.
Superintendent

Cc: Jim Sorem, Bloomington School Board Chair
Linda Johnson, Intermediate District 287 School Board Chair
Arlene Bush, Intermediate District 287 & Bloomington Board Member
Jim Eichten, MMKR

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – May 27, 2010

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: 8.1.1. Approval of Routine Monthly Finance Report

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

The April Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds (excluding the SEC building project) totals \$48,663,875, or 65.9% of the revised revenue budget of \$73,818,687. The fact that the District's revenue is trending lower than the prior two years and lower than expenditures shows the direct impact of our conversion to the MDE Special Education Uniform Tuition system and related payments coming from the State. Over the course of the year our revenue only reflects the cash payments we receive from MDE. During FY09 we were receiving payments based upon 90% of the entitlement. During FY10 that has dropped to 73% of the entitlement. The difference is approximately \$4,500,000 less at this point in the year. If we had received the \$4.5M, the % of Budget to date for Revenue would be 72%. The Revenue will be made whole at year end when we calculate all of our receivables and recognize that revenue as part of the audit.

Year-to-date expenditures in all funds (excluding the SEC building project), total \$52,773,465 or 72.5% of the revised expenditure budget of \$72,817,617.

The reports show actual amounts (Revenue on one sheet and Expenditures on the other), and their percentage of budget. The Prior Year Actual column represents June 30, 2009. Additional detail is available on request.

DDA

Attachments

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report
 STATEMENT OF REVENUE
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 04/01/10 TO 04/30/10

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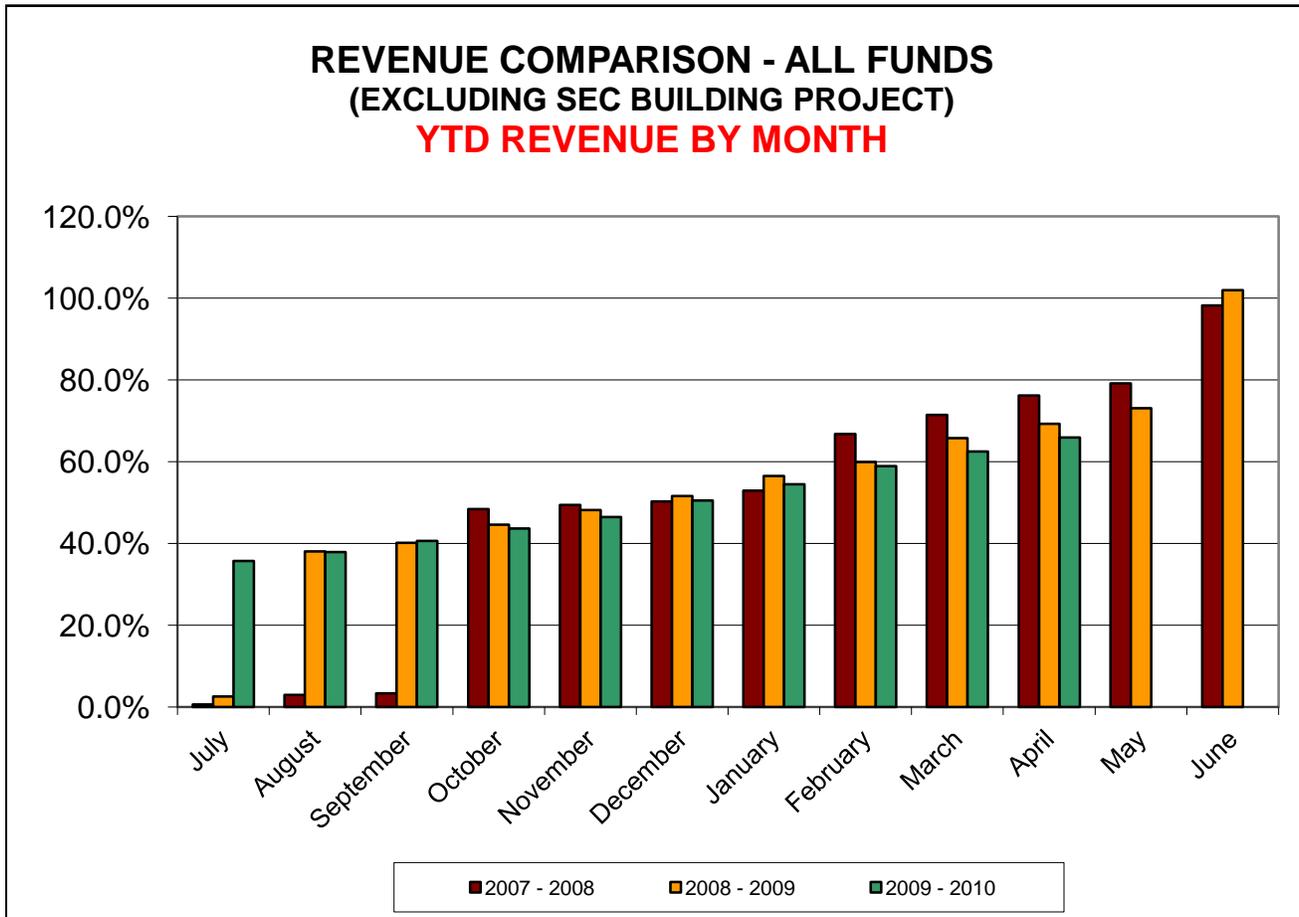
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FD 01	PRIOR YEAR ACTUAL	FISCAL YEAR 200907			REMAINING ON 04/30/10	PERCENT REMAINING
		REVISED BUDGET	04/01/10 04/30/10	RECEIVED THRU 04/30/10		
01 GENERAL FUND	17,467,227.38	18,267,606	229,609.08	9,908,797.42	8,358,808.58	45.75 %
02 FOOD SERVICE FUND	302,050.35	330,873	14,054.21	78,432.75	252,440.25	76.29 %
04 COMMUNITY SERVICE FUND	266,239.17	261,802	15,804.35	191,571.86	70,230.14	26.82 %
09 AGENCY FUND - FLEX FUND	345,077.73	0	21,448.00	235,142.28	235,142.28-	0.00 %
12 ALC-ACADEMIC	7,079,991.62	7,429,221	244,992.19	6,816,527.81	612,693.19	8.24 %
13 CAREER & TECH	2,041,177.52	2,256,631	50,797.18	1,573,844.95	682,786.05	30.25 %
14 SPECIAL EDUCATION	43,835,532.02	45,243,754	1,872,620.31	29,141,211.32	16,102,542.68	35.59 %
20 INTERNAL SERVICE FUND	455,152.13	0	87,097.94	302,797.66	302,797.66-	0.00 %
30 KEYSTONE ITD	789,702.24	0	0.00	393,964.90	393,964.90-	0.00 %
41 DONATIONS	0.00	0	0.00	2,036.15	2,036.15-	0.00 %
51 STUDENT CLUBS	33,018.69	28,800	3,039.09	19,547.96	9,252.04	32.12 %
*** REPORT TOTALS:	72,615,168.85	73,818,687	2,539,462.35	48,663,875.06	25,154,811.94	34.07 %

DISTRICT 287

REVENUE COMPARISON - ALL FUNDS EXCLUDING SEC BUILDING PROJECT

Month	2007 - 2008		2008 - 2009		2009 - 2010	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	400,609	0.6%	1,848,739	2.6%	26,339,259	35.7%
August	1,432,190	3.0%	25,269,197	38.1%	1,662,122	37.9%
September	235,664	3.3%	1,488,574	40.2%	2,014,369	40.7%
October	27,973,935	48.4%	3,156,289	44.6%	2,236,266	43.7%
November	612,106	49.4%	2,534,489	48.2%	2,016,891	46.4%
December	542,422	50.3%	2,467,467	51.6%	3,033,588	50.5%
January	1,662,562	52.9%	3,455,875	56.5%	2,938,663	54.5%
February	8,585,201	66.8%	2,420,448	59.9%	3,222,516	58.9%
March	2,880,213	71.4%	4,158,279	65.7%	2,660,739	62.5%
April	2,946,944	76.2%	2,528,874	69.3%	2,539,462	65.9%
May	1,848,504	79.1%	2,695,389	73.1%		
June	11,826,805	98.2%	20,591,549	102.0%		
TOTAL	60,947,155	98.2%	72,615,169	102.0%	48,663,875	65.9%
BUDGET	62,060,730		71,203,550		73,818,687	



REPORT: EXPREV 007 EXPENDITURE SUMMARY BY FUND - Board Rept
 STATEMENT OF EXPENDITURES
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 04/01/10 TO 04/30/10

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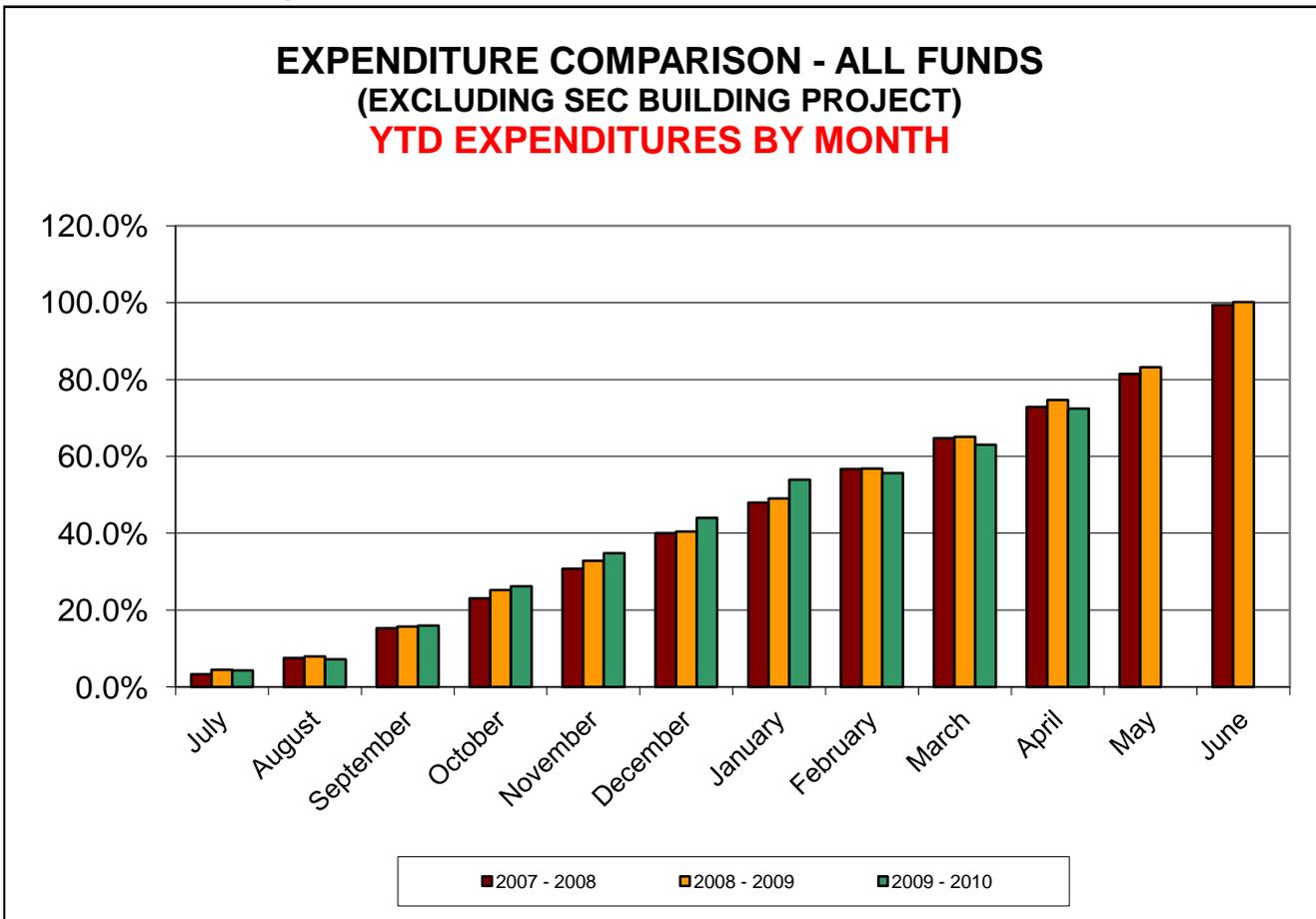
FD 01	PRIOR YEAR ACTUAL	FISCAL YEAR 200907						REMAINING ON 04/30/10	PERCENT REMAINING
		< - - - - - > REVISED BUDGET	04/01/10 04/30/10	EXPENDED THRU 04/30/10	ENCUMBERED THRU 04/30/10				
01 GENERAL FUND	17,852,731.87	18,239,801	2,110,370.62	14,189,560.51	1,030,288.61	3,019,951.88	16.55 %		
02 FOOD SERVICE	302,050.35	330,873	33,348.63	197,513.10	64,923.99	68,435.91	20.68 %		
04 COMMUNITY SERVICE FUND	289,448.48	335,050	25,696.44	257,768.99	100,728.10	23,447.09-	6.99-%		
09 AGENCY FUND - FLEX FUND	341,688.38	0	21,448.00	235,588.54		235,588.54-	0.00 %		
12 ALC-ACADEMIC	7,224,666.69	7,273,505	592,264.30	5,147,723.37	130,115.06	1,995,666.57	27.43 %		
13 CAREER & TECH	2,006,377.55	2,038,263	138,672.01	1,162,952.87	38,339.35	836,970.78	41.06 %		
14 SPECIAL EDUCATION	41,043,925.36	44,571,325	3,848,087.06	30,868,523.45	386,550.97	13,316,250.58	29.87 %		
20 INTERNAL SERVICE FUND	492,265.73	0	39,924.29	202,982.39		202,982.39-	0.00 %		
30 KEYSTONE IDT	789,702.24	0	50,000.00	500,000.00	100,000.00	600,000.00-	0.00 %		
51 STUDENT CLUBS	30,181.55	28,800	1,730.12	10,852.20	420.01	17,527.79	60.86 %		
*** REPORT TOTALS:	70,373,038.20	72,817,617	6,861,541.47	52,773,465.42	1,851,366.09	18,192,785.49	24.98 %		

DISTRICT 287

EXPENDITURE COMPARISON - ALL FUNDS EXCLUDING SEC BUILDING PROJECT

Month	2007 - 2008		2008 - 2009		2009 - 2010	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	2,008,388	3.3%	3,131,464	4.5%	3,110,761	4.3%
August	2,561,280	7.5%	2,428,763	7.9%	2,109,112	7.2%
September	4,716,139	15.3%	5,457,295	15.7%	6,398,418	16.0%
October	4,726,362	23.0%	6,728,518	25.3%	7,497,732	26.3%
November	4,673,596	30.7%	5,330,730	32.8%	6,246,933	34.8%
December	5,674,687	40.1%	5,361,530	40.5%	6,653,398	44.0% *
January	4,836,357	48.0%	6,044,579	49.1%	7,240,751	53.9% *
February	5,284,415	56.7%	5,459,050	56.8%	1,245,041	55.6% *
March	4,912,859	64.8%	5,770,557	65.1%	5,409,777	63.1%
April	4,917,092	72.9%	6,755,660	74.7%	6,861,541	72.5%
May	5,233,528	81.5%	6,017,108	83.2%		
June	10,913,129	99.4%	11,887,784	100.1%		
TOTAL	60,457,830	99.4%	70,373,038	100.1%	52,773,465	72.5% *
BUDGET	60,816,267		70,271,671		72,817,617	

* All required adjusting entries have been completed to correct the benefit cost overstatement. These reflect the adjusted numbers.



INTERMEDIATE DISTRICT 287

Partner in Education

DATE: **May 17, 2010**

TO: Members of the School Board

FROM: Janet A. Johnson, Director of Finance

RE: **Cash Report - April** Claims, Payroll, Receipts, Investments and Cash Position

A. Recommendation: Request the Board approve payment of the items listed below:

- | | |
|--|---------------------------------|
| 1. Claim payments for: April 2010 | Totaling <u>\$ 4,594,184.93</u> |
| a) Check #'s 477711 - 478160, 70006175 - 70006352
and Electronic Wire Transfers out - #'s 2138 - 2150 | |
| 2. Payroll for: April 2010 | Totaling <u>\$ 2,132,147.98</u> |
| a) Check #'s 675072 - 675087
b) Direct Deposit #'s 168650 - 170451 | |
| 3. Receipts for: April 2010 | Totaling <u>\$ 3,933,707.53</u> |
| a) Receipt #'s 126370 - 126572
and Electronic Wire Transfers in | |
| 4. Investments at end of month | Totaling <u>\$ 3,406,788.49</u> |

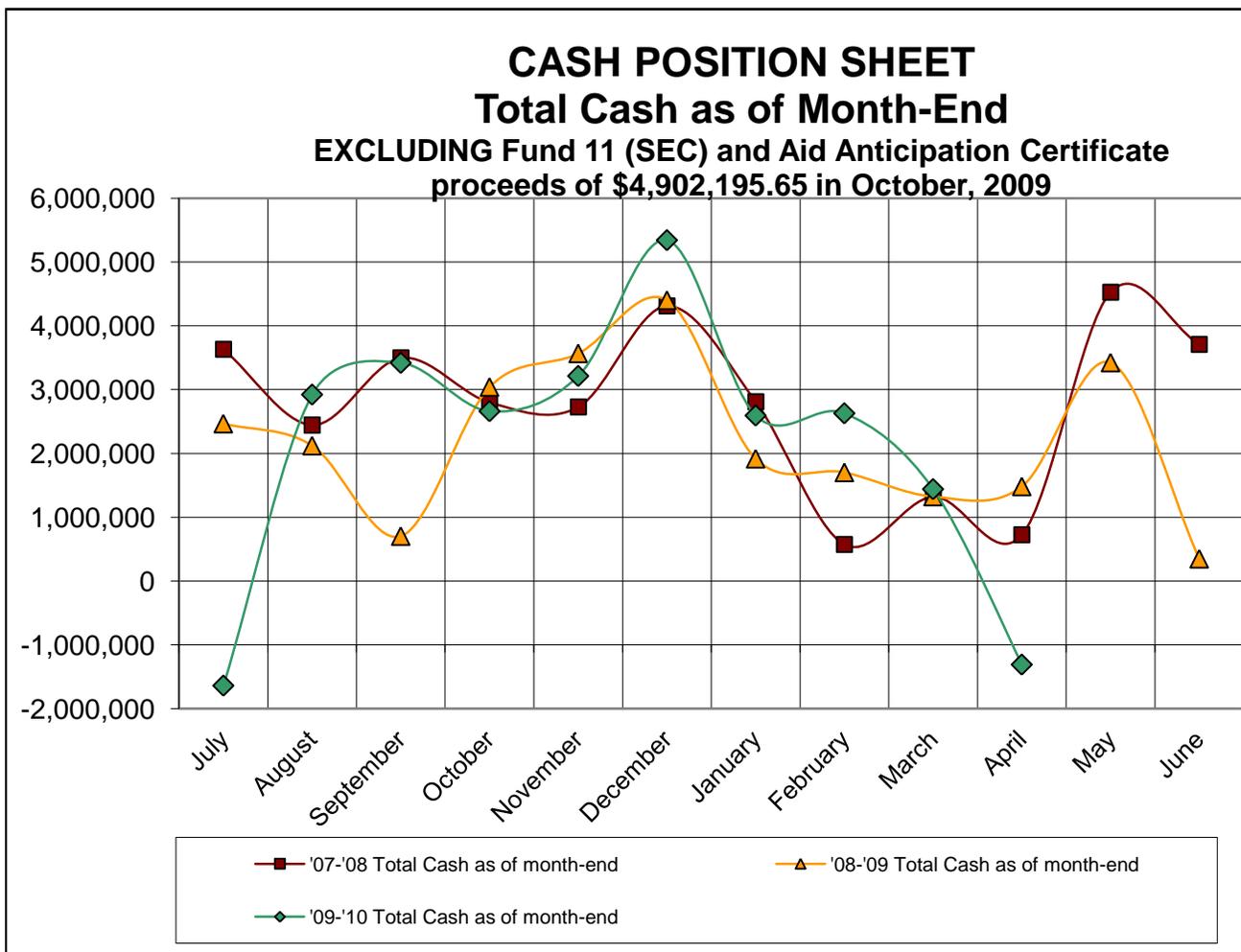
Expenditures, wire transfers, payroll, claims receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

Intermediate District 287

Cash Position Sheet- Monthly Total Net Cash- All Accounts
(EXCLUDING Fund 11 - SEC):

<u>Date</u>	<u>'07-'08 Total Cash as of month-end</u>	<u>'08-'09 Total Cash as of month-end</u>	<u>'09-'10 Total Cash as of month-end</u>
July	3,634,310	2,466,323	-1,635,886
August	2,446,506	2,120,954	2,924,129
September	3,498,121	703,434	3,420,767
October	2,800,950	3,040,273	2,663,437 *
November	2,729,418	3,565,934	3,215,281 *
December	4,311,267	4,399,671	5,343,251 *
January	2,810,576	1,915,347	2,595,593 *
February	575,941	1,701,975	2,630,541 *
March	1,323,615	1,323,076	1,441,697 *
April	727,725	1,481,056	-1,306,262 *
May	4,527,215	3,423,055	*
June	3,711,348	347,873	*

* excludes Aid Anticipation Certificate proceeds of \$4,902,195.65 in October, 2009



INTERMEDIATE DISTRICT 287

APRIL 2010 ACTIVITY

WIRE TRANSFERS IN:

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
04/05/10	DEPT OF EDUCATION	MSDLAF	4563223	172.13	INV#66619 SUB REIMBURSEMENT PALMBERG,GRETA
04/14/10	EDUCATIONAL AID	MSDLAF	4582635	28,667.96	01S211 GEN ED AID 10 50/50 COMPENSATORY REV
	EDUCATIONAL AID	MSDLAF	4582635	1,827,306.01	01S360 SPEC EDUC AID 10
	EDUC-FOOD & NUTRITION	MSDLAF	4582635	7,848.04	02F701 FREE-RED L 10
	EDUC-FOOD & NUTRITION	MSDLAF	4582635	1,002.24	02F701 REG LUNCH 10
	EDUC-FOOD & NUTRITION	MSDLAF	4582635	3,708.74	02F705 BREAKFAST 10
04/23/10	DEPT OF EDUCATION	MSDLAF	4598068	3,497.87	INV#66676 FIN477 B37390 ENHANCING ED THUR TECH
04/27/10	G45 MEDIATION SVS	MSDLAF	4603297	1,154.79	INV#66673 BUREAU OF MEDIATION 01/10/10-3/31/10
04/28/10	DEPT OF EDUCATION	MSDLAF	4607728	20.84	INV#66676 FIN477 B37390 ENHANCING ED THUR TECH
04/28/10	EDUCATION SERVS	MSDLAF	4607727	290.49	INV#66401 FIN 0417,OBJ0555,FORMULA -417
04/28/10	EDUCATION SERVS	MSDLAF	4607727	2,209.44	INV#66401 FIN 0417,OBJ0555,FORMULA -417
04/29/10	EDUCATIONAL AID	MSDLAF	4610563	50,168.92	01S211 GEN ED AID 10 50/50 COMPENSATORY REV
	EDUC-FOOD & NUTRITION	MSDLAF	4610563	445.44	02S300 STSCHLUNCH 10
	EDUC-FOOD & NUTRITION	MSDLAF	4610563	121.90	02F705 ST BRKFST 10

MTD TOTALS

1,926,614.81

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	EF#	AMOUNT	DESCRIPTION
04/06/10	MSDLAF	BANK CARD SERVICE	2138	323.51	MERCHANT FEES MAR10
	MSDLAF	MN DEPT OF REV	2139	47.59	QTRLY WITHHOLDING TAXES JAN-MAR 2010
04/15/10	MSDLAF	MN DEPT OF REV	2140	60,537.36	STATE WITHHOLDING TAXES
	MSDLAF	US BANK	2141	368,318.70	FEDERAL TAXES
	MSDLAF	EBC	2142	70,233.10	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK		1,052,522.07	DIRECT DEPOSIT PAYROLL
	MSDLAF	US BANK	2143	21,448.00	CORP. HEALTH SYSTEMS APR2010
	MSDLAF	MN DEPT OF REV	2144	64,155.74	STATE WITHHOLDING TAXES
	MSDLAF	US BANK	2145	387,457.89	FEDERAL TAXES
	MSDLAF	ING	2146	11,939.71	MN STATE RETIREMENT
	MSDLAF	EBC	2147	14,920.61	RETIREE'S SEVERANCE 403B
	MSDLAF	EBC	2148	73,798.10	EMPLOYEE & EMPLOYER 403B
	MSDLAF	WELLS FARGO	2149	1,010,271.54	WELLS FARGO BROKERAGE SVS LLC
	MSDLAF	US BANK	2150	185.12	ARP FEES JAN & FEB VOUCHER ACCT
	MSDLAF	US BANK	3046	22.48	ARP FEES JAN & FEB RECEIPT ACCT
	MSDLAF	US BANK	4058	175.04	ARP FEES JAN & FEB PAYROLL ACCT
	MSDLAF	US BANK		1,069,727.75	DIRECT DEPOSIT PAYROLL

MTD TOTALS

4,206,084.31

DONATIONS
INTERMEDIATE DISTRICT 287
2009-2010

April 2010

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	PROGRAM
04/22/10	ROCKER		\$ 339.00	BY THE YARD, INC		SEC
04/05/10	CHECK		\$ 1,027.00	CRYSTAL LIONS CLUB		PHASE NORTH
04/14/10	RADIAL ARM SAW		\$ 200.00	JACKSON, JERRY		EPC SHOP INSTRUCTION
04/22/10	SONY LAPTOP COMPUTER & LG TV		\$ 1,700.00	KOCH COMPANIES/MARK DAVIS		SEC
04/16/10	1993 SATURN	1GNEK13R2VJ372187	\$ 500.00	LEWIS, JAMES & SUSAN		EPC AUTO
04/12/10	CHECK		\$ 200.00	MAPLE GROVE LIONS CLUB		PHASE NORTH
04/05/10	CHECK		\$ 10.00	MAYLAN, DORIS		PHASE NORTH
04/05/10	CHECK		\$ 50.00	NEMZEK, MARK & INGRID		PHASE NORTH
04/08/10	CHECK		\$ 160.00	NWTC STUDENT VOCATIONAL CLUB		VECTOR
04/05/10	CHECK		\$ 100.00	O'BRIEN, CAHTERINE		PHASE NORTH
04/14/10	1992 BERRETA	1G8ZK5579PZ238109	\$ 500.00	POSTHUMUS, DAVID & KATHLEEN		EPC AUTO
04/13/10	CHECK		\$ 250.00	RINGE, MITCHELL & JUDI MARIE		PHASE NORTH
04/06/10	1997 CHEVY TAHOE	1G1LV1347NY117904	\$ 500.00	SIMENSON, LARRY		EPC AUTO
			\$ 5,536.00			

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – May 27, 2010

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: Approval of NEC Reimbursement Resolution

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

The Board has approved the architect’s contract and other activities necessary to proceed with the North Education Center (NEC) building project. With that the District is beginning to pay project related expenses. The funds from the financing for the project will not be available for several months. Internal Revenue Service regulations require the Board to adopt a Reimbursement Resolution in order to pay itself back from the financing proceeds when they become available. Passing this resolution this evening allows us to be reimbursed for any NEC project related costs that have been incurred from March 27, 2010 forward.

2. Fiscal Impact/Funding Source: The District will be reimbursed from NEC funding for the temporary use of other resources for NEC expenses.

3. RECOMMENDED ACTION: The Board approves the NEC Reimbursement Resolution.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

CERTIFICATION OF MINUTES RELATING TO REIMBURSEMENT

Issuer: Intermediate District No. 287, Plymouth, Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on May 27, 2010, at 6:30 p.m. at the School District offices.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO FINANCING OF CERTAIN PROPOSED
PROJECTS TO BE UNDERTAKEN BY THE SCHOOL DISTRICT;
ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 27th day of May, 2010.

School District Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO FINANCING OF CERTAIN PROPOSED PROJECTS TO BE UNDERTAKEN BY THE SCHOOL DISTRICT;
ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the School Board (the Board) of Intermediate District No. 287, Plymouth, Minnesota (the School District) as follows:

1. Recitals.

- (a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the Regulations) dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the School District for project expenditures made by the School District prior to the date of issuance.
- (b) The Regulations generally require that the School District make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of bonds within 60 days after payment of the expenditures, that the bonds be issued and the reimbursement allocation be made from the proceeds of such bonds within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the bonds.
- (c) The School District desires to comply with requirements of the Regulations with respect to certain projects hereinafter identified.

2. Official Intent Declaration.

- (a) The School District proposes to undertake the following project or projects and to make original expenditures with respect thereto prior to the issuance of reimbursement bonds, and reasonably expects to issue reimbursement bonds for such project or projects in the maximum principal amounts shown below:

<u>Project</u>	<u>Maximum Amount of Bonds Expected to be Issued for Project</u>
Acquisition and betterment of school facilities	\$25,000,000

- (b) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the School District will not seek reimbursement for any original expenditures with respect to the foregoing projects paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the reimbursement bonds.

3. Budgetary Matters. As of the date hereof, there are no School District funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the projects, other than pursuant to the issuance of the reimbursement bonds. Consequently, it is not expected that the issuance of the reimbursement bonds will result in the creation of any replacement proceeds.

4. Reimbursement Allocations. The School District's Director of Finance shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the reimbursement bonds to reimburse the source of temporary financing used by the School District to make payment of the original expenditures relating to the projects. Each reimbursement allocation shall be made within 30 days of the date of issuance of the reimbursement bonds, shall be evidenced by an entry on the official books and records of the School District maintained for the reimbursement bonds and shall specifically identify the original expenditures being reimbursed.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

GROUP: Facilities Committee

DATE: May 18, 2010

TIME: 8:30 – 10:30 a.m

LOCATION: DSC Board Room

PROTOCOLS:

Decisions will be made via consensus on the agenda items.

CONVENER: Tom Shultz

FACILITATOR: Peyton Robb

ATTENDING: Steve Antolak, Don Draayer, Janet Johnson, Linda Johnson, Michèle Kunz, Sandy Lewandowski, Peyton Robb, Tom Shultz, Mark Thiede (TSP)

LONG TERM PURPOSE

The Facilities Committee for the North Education Center project will provide oversight and direction to administration and bring recommendations to the full Board for approval as needed.

AGENDA ITEMS	OUTCOMES	TIME BUDGETED	ACTION
1. Purchase Agreement	<ul style="list-style-type: none"> Discuss current draft of purchase agreement 	30 minutes 8:30 – 9:00	<ul style="list-style-type: none"> Most recent conversation Sandy L had with Robbinsdale superintendent concluded with both being in general agreement. <ul style="list-style-type: none"> Robbinsdale superintendent is going to address the list of salvage items (Exhibit E) Need for a lease for Sandburg was also addressed.
2. TSP	<ul style="list-style-type: none"> Update committee on schematic design process Discuss significant increase in student referrals 	60 minutes 9:00 – 10:00	<ul style="list-style-type: none"> Regarding property survey, Tom S shared that the process is not as complicated as once thought, and since the function of the land is not changing, the city will now only require legal description and a letter signed by both districts. Considerable discussion about original design of 122K sq. ft. and possible increase of 10K sq. ft. proposed by Design Committee due to significant increase in student population included the following points: <ul style="list-style-type: none"> Sandy L had handout of data showing Planned vs. Actual ADMs for the current and FY10-11 school year based on referrals and expected enrollment info received after March 2010. We have not been able to accommodate non-member district students since January 2010, and at present are having difficulty accommodating member district students. Sandy L explained that all major settings for EBD are full, not just 287. Discussion considering excluding non-member district students followed. (According to the State of MN, access fees can be charged if students not enrolling through open enrollment.) After all discussions, the following was decided: <ul style="list-style-type: none"> To stay on schedule with 122K sq. ft building Plan option of the alternate configuration of buildout of 3rd floor over one of the program areas (additional 12,000- 18,000 sq. ft)

The mission of Intermediate District 287 Is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

			<ul style="list-style-type: none">○ Then address program space and who goes where● Motion to adjourn was made by Steve Antolak and seconded by Don Draayer. All in favor, motion carried.
--	--	--	--

HANDOUTS

1. Most recent draft of Puchase Agreement
2. Data for facilities planning showing Planned vs. Actual ADMs current and next year

INFORMATIONAL ITEMS/DATES TO REMEMBER:

1. Next regular meeting to be held Tuesday, June 15, 2010 at 8:30 AM at the DSC Board Room

**RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF
EMPLOYEES HIRED UNDER LICENSURE WAIVERS**

BE IT RESOLVED by the School Board of Intermediate District 287 that the employment of the following individuals hired as Community Experts or through Variances or Waivers for Innovative Teaching be terminated at the end of the 2009-2010 school year on June 30, 2010.

BE IT FURTHER RESOLVED, that written notice be sent to said employees regarding termination and non-renewal.

NAME

DATE OF EMPLOYMENT

ACADEMIC

Gregory T. Baker	August 31, 2009
Janet L. Dunnom	February 16, 2010
Constance M. Hall	August 31, 2009
Natsuki Johnson	August 31, 2009
Sarah M. Knox-Nguyen	August 31, 2009
Shiow Jen Liang-Sun	August 31, 2009
Jason Reese	August 31, 2009
Mitsuko K. Shaw	August 31, 2009
Yuanxiang (Shannon) Shi	August 31, 2009

SPECIAL EDUCATION

Alisa C. Anderson	August 31, 2009
Emily M Axtmann	August 31, 2009
Patricia L. Baranek-Weber	August 31, 2009
Julia G. Berry	August 31, 2009
Tara L Freiberg	March 8, 2010
Erica L. Frett	November 30, 2009
Andrew B. Hannan	August 31, 2009
Timothy S. Johnson	August 31, 2009
Amanda J. Matter	August 31, 2009
Anne M. McGannon	August 31, 2009
Rebecca A. Mijal	October 27, 2009
Christina A Minors	January 4, 2010
James G. Moulsoff	August 31, 2009
Justin H. Ore	August 31, 2009
Matthew C. Smith	August 31, 2009
Andrew R. Ward	August 31, 2009
Dwain E. Weddall	August 31, 2009

**RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE
PROBATIONARY TEACHING CONTRACT OF THE FOLLOWING
PROBATIONARY TEACHERS**

BE IT RESOLVED by the School Board of Intermediate District 287 that pursuant to the Minnesota Statutes 122A.40, Subdivision 5, that the probationary teaching contract of the following probationary teachers of Intermediate District 287 is hereby terminated at the end of the 2009-2010 school year on June 30, 2010.

BE IT FURTHER RESOLVED, that written notice be sent to said probationary teachers regarding termination and non-renewal of his/her contract, as provided by law.

<u>NAME</u>	<u>LICENSE</u>	<u>DATE OF EMPLOYMENT</u>
-------------	----------------	---------------------------

ACADEMIC

Donna K. Adams	English/Language Arts	August 31, 2009
Mark L. Sateren	English/Language Arts	August 31, 2009

SPECIAL EDUCATION

Karen A. Cole	Substitute Teacher	September 15, 2008
Kathleen C. Eide	Speech Language Pathologist	December 2, 2009
Wendy D. Friesen	Emotional/Behavioral Disorders	August 31, 2009
Nicole J. Martin	Emotional/Behavioral Disorders	August 31, 2009

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – May 27, 2010

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORT

ITEM: 8.3.1.1. Resolution for Termination of Employees Hired Under Licensure Waivers

PRESENTED BY: Anne Becker, Director of Human Resources Department

1. **Background Information**

Resolution for Termination of Employees Hired Under Licensure Waivers

A resolution motion to waive the reading of the resolution and approve the termination of employees hired under licensure waivers as provided in the supporting documentation is necessary.

2. **Fiscal Impact/Funding Source:** This action supports the preliminary FY11 budget reduction approved at the March 25, 2010, Board meeting.

3. **RECOMMENDED ACTION:** The Board approve the resolution for termination of employees hired under licensure waivers as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – May 27, 2010

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORT

ITEM: 8.3.1.3. Resolution for Termination & Non-Renewal of Probationary Teaching Contracts

PRESENTED BY: Anne Becker, Director of Human Resources Department

1. **Background Information**

Resolution for Termination & Non-Renewal of Probationary Teaching Contracts

A resolution motion to waive the reading of the resolution and approve the termination and non-renewal of employees hired on probationary teaching contracts as provided in the supporting documentation is necessary.

2. **Fiscal Impact/Funding Source:** This action supports the preliminary FY11 budget reduction approved at the March 25, 2010, Board meeting.

3. **RECOMMENDED ACTION:** The Board approve the resolution for termination of employees hired under probationary teaching contracts as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF

PROBATIONARY NON-LICENSED EMPLOYEES

BE IT RESOLVED by the School Board of Intermediate District 287 that the employment of the following non-licensed employee be terminated between May 27, 2010 and the end of the 2009-2010 year on June 30, 2010.

BE IT FURTHER RESOLVED, that written notice be sent to said employee regarding his/her termination.

SPECIAL EDUCATION

<u>NAME</u>	<u>POSITION</u>	<u>DATE OF EMPLOYMENT</u>
Amber Abreu	Education Assistant	October 1, 2009
Rogers Akembuom	Education Assistant	August 28, 2008
Susan Clifford	Education Assistant	January 5, 2009
Karen Cole	Education Assistant	September 15, 2008
Tammy Dahl	Education Assistant	August 28, 2008
Kelly Goethel	Education Assistant	August 31, 2009
Susan Goodwin	Education Assistant/ASL	August 31, 2009
Rikke Hill	Education Assistant	December 14, 2009
Dennis Joyner	Education Assistant	March 1, 2010
Lamin Khan	Education Assistant	September 16, 2009
Paul Kracl	Education Assistant	November 10, 2008
Anita Leonard	Education Assistant	August 25, 2008
Myra Patterson	Education Assistant	October 12, 2009
Greg Salyers	Education Assistant	January 5, 2009
Lunga Sinuka	Education Assistant	August 31, 2009
Jamie Whipperman	Education Assistant	August 28, 2008
Meghan Andryski	Sign Language Interpreter	August 31, 2009
Katie Bonneville	Sign Language Interpreter	August 31, 2009
Catherine Clover	Sign Language Interpreter	October 13, 2008

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – May 27, 2010

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORT

ITEM: 8.3.1.2. Resolution for Termination & Non-Renewal of Probationary Non-Licensed Employees

PRESENTED BY: Anne Becker, Director of Human Resources Department

1. Background Information

Resolution Motion for the Termination & Non-Renewal of Probationary Non-Licensed Employees

A resolution motion to waive the reading of the resolution and approve the termination and non-renewal of probationary non-licensed employees as provided in the supporting documentation is necessary.

2. Fiscal Impact/Funding Source: This action supports the preliminary FY11 budget reduction approved at the March 25, 2010, Board meeting.

3. RECOMMENDED ACTION: The Board approve the resolution for termination of probationary non-licensed employees as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

NSBA Convention "Count Us In"

April 10-12, 2010

For Handouts, visit <http://nsba.omnibooksonline.com/2010/>

BOARD GOVERNANCE

"Recent research on school board governance has demonstrated that school boards in districts with higher student achievement are significantly different in knowledge, beliefs, and actions from the boards in lower achieving districts. Current research projects are looking at the key behaviors that are correlated with higher student achievement as well as the implications for board development programs." <http://www.nsba.org/MainMenu/Governance/KeyWork/Research.aspx>

1. **"Governing Coherently: How Two School Boards Build a Solid Foundation for Sensible, Systematic and Sustainable Leadership"** by Aspen Group International
 - Systems Thinking- How to govern to lead to high student achievement
 - Governing not micromanaging- No "Captain may I" by the Superintendent-- Use 27 policies Keep an eye on operations but focus on results.
 - Clarifies Roles
 - Monitoring- have all the data in one place to make decisions and evaluate superintendent
 - Intensive training and implementation
The discussions to get there are as valuable as the process itself.
2. **Iowa Lighthouse Project- 8 states support and train**
 - Several districts made presentations that have had success with The Lighthouse Project
 - Focus the board on student achievement
 - <http://www.nsba.org/MainMenu/Governance/KeyWork/Research.aspx>
3. **Becoming a More Powerful Board** by creating a strong link between *strategic planning*, *board goal setting* (What can we do as a board to help the organization get better?) and *board learning sessions* (to better understand strategic plan initiatives).
What do we want to learn more about to be more effective as a board?
4. **School Board Development--Creating a Board That Makes a Difference**
Learning Together as a Board- Retreats 1-2 days every 6 months
Create Conditions for Success of the Board
How do your contributions help the district focus on student achievement?

TEACHING & LEARNING

1. **On line learning**
 - Numerous presentations on the benefits and challenges of on-line learning.
2. **Social and Emotional Learning: Practical, Research-based Whole Child Education**

"Social and Emotional Learning (SEL) is an evidence -based approach to education the integrates the academic, emotional and social dimensions of learning. SEL improves school and life outcomes for children by helping students manage their emotions, build effective relationships, and work through life's challenges in constructive and ethical ways."

 - Facilitates learning & Improves student outcomes
 - Pays off Long Term
 - ESEA Reauthorization and HR 4223 Academic, Social and Emotional Learning Act

3. Partnership for 21st Century Skills

- Organization that brings together the business community, education leaders and policy makers to define a powerful vision for 21st century education to ensure every child's success as citizens and workers in the 21st century.
- In addition to core academic subjects, to be successful all students need the 4 C's: Critical thinking and problem solving; communication; collaboration; and Creativity and Innovations
- The MILE Guide ---Milestones for Improving Learning and Education
Includes a Self Assessment Tool
Purpose- 1) Identify where the district sits on the continuum of 21st Century Learning Skills
2) Plan for future progress (Which areas do we need to improve?)

4. National School Climate

- School Climate directly affects achievement
- Board set the tone for district
- Policies need to reflect what we want to see happen in our schools
- When hiring do you ask school climate questions?
- What training do we provide for staff on climate?--287 good

DATA DASHBOARDS/Continuous Improvement

Set bold SMART Goals and use of Data Dashboard to monitor progress

1. District Dashboard

The dashboard is a progress monitoring and reporting tool to improve student learning and organizational performance. Quick snap-shot of district health that captures a few key indicators.

- What are your district's highest priorities?
- How does your district plan for and monitor implementation of various initiatives
- What is working and how do you know?

2. Data Dashboard Providing Data to Board Members to Make Better Decisions by TIES-

- Cognos Business Intelligence Tool
- What parameters on your strategic plan would you like to track?
- Board has access to multiple student achievement data and graphs
- Set up personal learning plans. Track all students, all ability levels.
Map for students who are proficient.

3. From Board to Classroom- Using a balanced scorecard and focused leadership to become a top urban district

- A management system that allows us to set, track and achieve our goals and strategic objectives.
- Provides feedback about our processes and outcomes so that we can demonstrate continuous improvement.
- What gets measured gets done!

COST CONTAINMENT-

1. Kick It Up a Notch: Strategies to Reduce Costs and Increase Effectiveness

- www.cpsb.org/abshire/nsba
- Technology Enabled District Redesign used **Baldrige**

PROFESSIONAL DEVELOPMENT

1. How to Deal with Negative People and Keep from Becoming Negative Yourself

Good to Great- Take negative people to a higher level

You must change your attitude towards them, focus on problem solving and show them the future.

Be an excellent role model

EXHIBITS

1. Accelerating student achievement, technology, busing, food services, athletic equipment, etc.
2. Paperless Board Agendas- Board Docs, Electronic School Board, IQM2

School Board Planning Calendar 2010

1 st Meeting of the Month		2 nd Meeting of the Month	
JANUARY 14, 2010 <i>Organizational Meeting</i> ○ Oath of Office ○ Election of Board Officers ○ Board’s Adoption of the current definition of directory info under the Family Educ. Rights & Privacy Act <i>Regular Meeting</i> Transition DHH – Kelsey Dahl & Prior Year Audit Review		JANUARY 28, 2010 Finalize Legislative Annual Report Platform Strategic Plan Review & Measurement Report Financial Report December Pay Equity Implementation Report (every other year) Decision Resource Report to the Board TIES Award Winners (Shiow-Jen Sun/Kayleen Taffe) Mary Peters Named District 287 Teacher of the Year Transportation Study Report	
FEBRUARY 11, 2010 Prairie Center Alternative “Help for Haiti” Bloomington Impact Statement Online Learning – Mike Smart & Jon Voss (Instructional) Special Education Monitoring (Instructional) Telecommuniting Pilot		FEBRUARY 25, 2010 Financial Report February Staff Reduction ULA Resolution Changes for following Yr FY10 Budget Revision & FY11 Budget Assumptions Program Withdrawal Report Truancy Model Partnership with Hennepin county Facilities Management Update Itinerate Services – Instructional Report (Laura K-G.) School Board Recognition Week	
MARCH 11, 2010 North Education Center – Work Shop	MARCH 25, 2010 Efficiency Efforts Status Report Financial Report February North Education Center (Possible Action)		
APRIL 22, 2010 <i>(Only one Board meeting this month!)</i>			
Spotlight DVD Presentation Long Range Facilities Planning Presentation Superintendent & Board Evaluation Update Instructional Initiative to Support Student Learning for 2010-2011 School Year		Financial Report March Attorney Services Proposed District 287 School Calendar 2010-2011	
MAY 13, 2010 Food Service Report System for Student Achievement Data Collection	MAY 27, 2010 Financial Report April Audit Open Items & Requirements changes Staff Reduction ULA Resolution North Education Center (NEC) Facility Committee Report Non-Tenured Non-Renewals & Probationary Non-Licensed & Clerical Layoffs		
JUNE 10, 2010 Superintendents Evaluation	JUNE 24, 2010 Financial Report May Employment Guides for Unaffiliated and Admin. Student Achievement in the Area of Reading 2010-11 Budget North Education Center (NEC) Facility Committee Report		
Final ULA Resolution for Licensed Staff Board Evaluation MDE Monitoring in Special Education Superintendent & School Board Evaluation to plan for Board Retreat outcomes			

INFORMATIONAL ITEMS TO REMEMBER:

- ** Community use of Facilities Bucket
- ** Health and Medical Bucket

School Board Planning Calendar 2010

1 st Meeting of the Month	2 nd Meeting of the Month
<i>Only one Board meeting this month!</i>	<p>JULY 22, 2010 Financial Report June North Education Center (NEC) Facility Committee Report Legislative Session Review & Implications for District Operations C-Train Update</p>
<i>Only one Board meeting this month!</i>	<p>AUGUST 26, 2010 Financial Report July North Education Center (NEC) Facility Committee Report EBD Presentation (Laura Keller-Gautsch – 15 minutes) Report on Crisis Planning (Michelle Axell – 10 minutes) Approval of Cash Flow Borrowing Resolution School Start Up Program Report “Top 5 Things Board Members Should Know About the Start of School”. (Colleen, Laura, and Jane)</p>
<p>SEPTEMBER 9, 2010 Superintendent Goals Closed Session on Negotiation</p>	<p>SEPTEMBER 23, 2010 Financial Report August North Education Center (NEC) Facility Committee Report PLC’s Instructional Report - Student Achievement & Measurement of Progress (will include AYP). (Jane & Laura) Resolution Authorizing 287 to purchase Edgewood (Don Lifo may come to Board Meeting)</p>
<p>OCTOBER 14, 2010 Prior Year Agenda Review Strategic Plan – Role of the School Board (Steven Barone)</p>	<p>OCTOBER 28, 2010 Financial Report September North Education Center (NEC) Facility Committee Report Strategic Plan Update MSTA – Instructional Report</p>
<p>NOVEMBER 11, 2010 <i>(Only one Board meeting this month!)</i></p>	
<p>Financial Report October Facilities Management Update C-Train Report (Written Report) Parameters Resolution authorizing the certificate sale and the conditions of the award for financing the Edgewood Purchase.</p>	<p>Prior Year Unaudited Fund Balance Report OPEB Reporting & Funding Edgewood Purchase Agreement Approval North Education Center (NEC) Facility Committee Report</p>
<p>DECEMBER 9, 2010 <i>(Only one Board meeting this month!)</i></p>	
<p>Financial Report November Facilities Management Update - Energy Audit Restraints and Seclusion – Instructional Report Legislative Initiatives & White Paper Review Consideration and award of the certifications for Edgewood purchase.</p>	<p>Prior Year Audit Review North Education Center Decision Digital Copy Certificate (Written Report) Teacher Contract Renewal North Education Center (NEC) Facility Committee Report</p>

INFORMATIONAL ITEMS TO REMEMBER:

- ** Community use of Facilities Bucket
- ** Health and Medical Bucket

May 2010

**INTERMEDIATE DISTRICT 287
May 27, 2010
SCHOOL BOARD CALENDAR**

**PROPOSED
DATES**

May 2010

26	Wednesday	North Vista Graduation	TIME CHANGE →	7:00PM	Board Rm
27	Thursday	General Board Meeting		6:30PM	Board Rm

June 2010

02	Wednesday	Hosterman Graduation (Strive, SAFE, SUN & CIP)	9:45AM	Hosterman Cafeteria
03	Thursday	City West Academy Graduation	10:00AM	City West Academy @ Shady Oak
03	Thursday	Phase/Intersect Graduation	12:00PM	SEC Gym
03	Thursday	South Education Center Alternative Graduation	5:00PM	SEC Gym
04	Friday	VENTURE Secondary/InVEST High School	9:00AM	NWTC-2nd Floor
04	Friday	Focus Graduation	9:30AM	SEC Gym
04	Friday	Prairie Center Alternative Graduation	10:00AM	Eden Prairie Community Center
04	Friday	VECTOR/InVEST Transition North Graduation	12:30PM	HTC, North Campus
08	Tuesday	Bren Road Graduation	3:45PM	Bren Road
09	Wednesday	Epsilon Graduation	1:30 PM - 3:30PM	Henn Cty Home Sch
09	Wednesday	Edgewood Graduation	6:30PM	HTC, North Campus
11	Friday	Richfield Transition Plus Graduation	8:30AM	SEC Gym
10	Thursday	General Board Meeting	6:30PM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Graduation & Special Events Schedule

Location Change 4/14/10	VECTOR Graduation Brunch Tuesday, May 25, 2010 8:15 AM @ South Education Center 7450 Penn Avenue South, Richfield, 55423	Location Change 4/14/10
	<u>Linda Johnson</u> _____ _____	_____ _____ _____
Please Note: TIME CHANGE	North Vista Graduation Wednesday, May 26, 2010 7:00 PM @ North vista Education Center 3510 France Ave North, Robbinsdale, 55422	
	<u>Greg Thielsen</u> <u>Don Draayer</u> <u>Carter Peterson</u>	<u>Carol Bomben</u> _____ _____
	Hosterman Graduation Wednesday, June 2, 2010 9:45 AM @ Hosterman Cafeteria 5530 Zealand Ave North, New Hope, 55428	
	<u>Pam Rykken</u> <u>Ann Bremer</u> <u>Don Draayer</u>	<u>Sally Johnson</u> _____ _____
	City West Academy Graduation Thursday, June 3, 2010 10:00 AM @ City West Academy – Shady Oak 6754 Shady Oak Road, Eden Prairie, 55344	
	<u>Don Draayer</u> <u>Carter Peterson</u> <u>Carol Bomben</u>	_____ _____ _____
New added 3/31/10	Phase/Intersect Graduation Thursday, June 3, 2010 12:00 PM @ South Education Center Gym 7450 Penn Avenue South, Richfield, 55423	New added 3/31/10
	<u>Sally Johnson</u> _____ _____	_____ _____ _____

SEC Alternative Graduation Thursday, June 3, 2010 5:00 PM @ South Education Center Gym 7450 Penn Avenue South, Richfield, 55423	
<u>Nancy Rowley</u> <u>Don Draayer</u> <u>Carter Peterson</u>	<u>Carol Bomben</u> <u>Michèle Kunz</u>
VENTURE Secondary/InVEST High School Graduation Friday, June 4, 2010 9:00 AM @ NWTC - 2nd Floor 7008 Northland Drive, Brooklyn Park, 55428 <hr/> <hr/>	
New added 4/13/10	New added 4/13/10
FOCUS Graduation Friday, June 4, 2010 9:30 AM @ South Education Center Gym 7450 Penn Avenue South, Richfield, 55423	
New added 3/31/10	New added 3/31/10
<u>Linda Johnson</u>	<hr/> <hr/>
Prairie Center Alternative Graduation Friday, June 4, 2010 10:00 AM @ Eden Prairie Community Center 16700 Valley View Road, Eden Prairie, 55346-4243	
<u>Don Draayer</u> <u>Carol Bomben</u>	<u>Michèle Kunz</u>
VECTOR/InVEST Transition North Graduation Friday, June 4, 2010 12:30 PM @ HTC North Campus 9000 Brooklyn Boulevard, Brooklyn Park, 55445	
<u>Pam Rykken</u> <u>Carol Bomben</u>	<u>Michèle Kunz</u> <u>Ann Bremer</u>
Bren Road Graduation Tuesday, June 8, 2010 3:45 PM @ Bren Road 11140 Bren Road West, Minnetonka, 55343	
New added 4/13/10	New added 4/13/10
<u>Michèle Kunz</u> <u>Don Draayer</u>	<hr/> <hr/>

Epsilon Graduation Wednesday, June 9, 2010 1:30 PM & 3:30 PM @ Hennepin County Home School 14300 County Road 62, Minnetonka, 55345	
<u>Don Draayer</u> <u>Carter Peterson</u> _____	<u>Carol Bomben</u> _____ _____
Edgewood Graduation Wednesday, June 9, 2010 6:30 PM @ HTC North Campus 9000 Brooklyn Boulevard, Brooklyn Park, 55445	
<u>Ann Bremer</u> <u>Michèle Kunz</u> _____	<u>Greg Thielsen</u> _____ _____
Richfield Transition Plus Graduation Friday, June 11, 2010 8:30 AM @ South Education Center Gym 7450 Penn Avenue South, Richfield, 55423	
<u>Ann Bremer</u> <u>Greg Thielsen</u>	_____ _____

**New added
3/31/10**

**New added
3/31/10**