

Regular
Thursday, October 22, 2009 6:30 PM

Boardroom / Teleconference
1820 Xenium Ln N
Minneapolis, MN 55441-3790

Agenda

1. CALL TO ORDER
2. APPROVAL OF GENERAL MEETING AGENDA
3. OPEN FORUM
4. APPROVAL OF CONSENT AGENDA
5. SHARE THE SUCCESS & RECOGNITIONS - None
6. SUPERINTENDENT'S REPORT
7. INSTRUCTIONAL REPORT
8. ADMINISTRATIVE SERVICES REPORT
 - 8.1. Financial Report
 - 8.2. Facilities Report
 - 8.3. Human Resource Report - None
9. BOARD BUSINESS
 - 9.1. Policy Review & Revision - None
 - 9.2. Board Reports
 - 9.2.1. Chair Report
 - 9.2.2. AMSD Report
 - 9.3. District News
 - 9.4. Once Around the Table
10. ADJOURNMENT

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

GENERAL MEETING OF THE BOARD

THURSDAY, October 22, 2009

6:30PM @ DSC

AGENDA

A = Action
R = Roll Call
I = Information
- Page #

1. **CALL TO ORDER.....A**
2. **APPROVAL OF GENERAL MEETING AGENDAA-4**
3. **OPEN FORUM FOR COMMUNITY COMMENTSI**
4. **APPROVAL OF CONSENT AGENDAA**
 - 4.1 General Board Meeting Minutes from October 8, 2009 -6
 - 4.2 Routine Human Resource Activities for October 22, 2009 -8
5. **SHARE THE SUCCESS & RECOGNITIONS**
6. **SUPERINTENDENT’S REPORT (30 minutes)**
 - 6.1 Strategic Plan Update
 - 6.1a Superintendent Meeting Update.....I
On October 8th two separate Superintendent discussions were convened. The first was with all Superintendents in Hennepin County, and, the second was with member district Superintendents. Highlights will be shared.
 - 6.1b Decision Resources Proposal.....I-14
The strategic plan calls for the Intermediate to meet member district individual conditions of satisfaction; and ultimately, that member district regard District 287 as vital to their success. Decision Resources will provide a baseline satisfaction survey from which to assess our progress. The proposal is attached for your review.
 - 6.1c Transportation.....I-17
 Two major work strands are underway in regard to transportation. The first is a study with a focus on member district transportation to 287 special education sites. A study summary is attached. The second area of study is internal transportation during the school day. Board members will be updated on the work that has been occurring over the past year
 - 6.1d Get on the Bus Schedule.....I-20
As a result of the Board work session with Steve Barone, the Get on the Bus event is being re-designed to reflect insight gained in the work session.
 - 6.1e Student Monitoring Numbers Average Daily Membership (ADM)s.....I-21
 Information will be shared about student enrollment at the beginning of the 2009-2010 school year.

7. INSTRUCTIONAL (20 minutes)

- 7.1 Math and Science Teacher Academy (MSTA).....**I-22**
 Cindy Stevenson, the Coordinator of the Region 11 Math and Science Teacher Academy, will provide information on the Year Two focus of this large-scale training effort for which Intermediate District 287 is a sponsoring partner and the fiscal agent.

8. ADMINISTRATIVE SERVICES REPORTS (30 minutes)

8.1 Financial Report

- 8.1a Approval of Routine Monthly Finance Report.....**A-23**
 Janet Johnson will provide an overview of the monthly finance report. A follow up will be given to the question asked by the Board about recognizing expenditures during times of low cash flow.
- 8.1b Approval of Grant Acceptance for the following Grants.....**A-32**
 District 287 has been awarded a \$3,855.00 Grant from the Minnesota State Arts Board to provide a School Arts Residency Project at the Hosterman Education Center for FY10. District 287 has been awarded Federal CSPD Part B Section 419 Discretionary Funds for the FY10 school year in the amount of \$13,620.00.



8.2 Facilities Report

- 8.2a Two Cost Estimates will be shared regarding North Education Center.....**I-33**
 The Board engaged TSP to generate construction estimates for possible consideration. Several planning sessions have occurred to better assess needed program spaces. This work has resulted in two scenarios. The first will be an estimate of remodeling a commercial building. The second will be a cost estimate of a newly constructed facility. A timeline for decision making will be shared.



- 8.2b Update on Edgewood Negotiations.....**I-37**
 The Board will receive an update on the status of the negotiations to purchase the Edgewood Educational Center.

8.3 Human Resource Report - None

9. BOARD BUSINESS (15 minutes)

9.1 Policy Review & Revision – None

- 9.2 Board Reports.....**I**
 9.2a Chair Report.....**I**
 9.2b AMSD Report (Ann Bremer)**I**
 9.2b.1 AMSD October 2009 Connection Newsletter.....**I-39**
- 9.3 District News.....**I**
 9.3a School Board Planning Calendar.....**I-42**
 9.3b October 22, 2009 Calendar.....**I-44**
 9.3c Local 2209 Uniflier October 2009.....**I-45**
- 9.4 Once Around the Table.....**I**

10. ADJOURNMENT.....A

Recommended Action: Board Chair calls meeting adjourned @ _____ PM

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
October 8, 2009
MINUTES

1. CALL TO ORDER

Chair Linda Johnson called the regular meeting to order at 6:32 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Barbara Gabbert
273	Edina	Peyton Robb
270	Hopkins	Sally Johnson
276	Minnetonka	Don Draayer
278	Orono	Michèle Kunz
279	Osseo	Steven Antolak
281	Robbinsdale	Linda Johnson
283	St. Louis Park	Pam Rykken
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent: 271/ Bush and 280/Rowley

Guests:

287 Administration: Sandra Lewandowski, Jane Holmberg, Laura Keller-Gautsch,
Anne Becker, Janet Johnson, Char Myklebust, and Wauneen Mgeni

287 Staff Members:

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Carter Peterson, seconded by Michèle Kunz, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from September 24, 2009. *Motion by Don Draayer, seconded by Peyton Robb, to approve the consent agenda as presented. All in favor. Motion carried unanimously.*

5. SHARE THE SUCCESS & RECOGNITIONS - None

6. SUPERINTENDENT'S REPORT - None

7. INSTRUCTIONAL REPORT - None

8. ADMINISTRATIVE SERVICE REPORTS

Financial Report

Janet Johnson, Director of Finance Services, presented a grant award of \$340,000 from the Minnesota Department of Employment and Economic Development rehabilitation Services. This grant will provide culturally appropriate transition services leading to employment for deaf, hard-of-hearing, and deaf-blind 18 to 21 year old students. A second award of \$7,500 from the Bureau of Mediation Services for the purpose of maintaining a viable Labor-Management committee. Finally a third award of \$5,850

from the Carl D. Perkins Education Act-Basic Grant to provide programs and services for special population students in vocational education. *Motion by Carter Peterson, seconded by Peyton Robb, to approve the Minnesota Department of Employment and Economic Development Rehabilitation Services funding, Bureau of Mediation Services funding, and the Carl D. Perkins Education Act-Basic Grant funding as presented. All in favor. Motion carried unanimously.*

Janet presented and recommended approval of a resolution authorizing the issuance of Aid Anticipation Certificates in the amount of \$4,850,000 at a 1.95% interest rate to meet cash flow requirements for the balance of FY10. *Resolution motion was made by Greg Thielsen, to waive the reading of the resolution and approve it as written, seconded by Peyton Robb. No further discussion. Those voting in favor were: Antolak, Bremer, Draayer, Gabbert, Kunz, L. Johnson, S. Johnson, Peterson, Robb, Rykken, and Thielsen. There were no votes against, no abstentions. Resolution passed.*

Facilities Report - None

Human Resources Report - None

9. BOARD BUSINESS

Policy Review & Revision

Chair Report

Chair Johnson reminded the Board of the upcoming "Get on the Bus" and the 2209 Union & Board Breakfast.

AMSD Report - None

Organizational Report - None

Once Around the Table - None

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 6:43 PM.

The next general meeting will be held on October 22, 2009, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD – October 22, 2009**

1. New Hires:

A. Regular

- DONNA K. ADAMS, Instructor Mentor Connection at the District Service Center, **refill for D. Bosacker**, effective August 31, 2009 - .25 FTE.
- ALISA ANDERSON, Instructor EBD at Hosterman Education Center, **refill for B. Hamilton**, effective August 31, 2009 - 1.0 FTE.
- SHERYL BLAISDELL, Instructor EBD at South Education Center, **additional position due to increased enrollment**, effective September 28, 2009 - .4 FTE.
- MICHAEL BREINER, Instructor EBD at Bren Road Education Center, **additional position due to increased enrollment**, effective August 31, 2009 – 1.0 FTE.
- CHRISTOPHER M. CONWAY, Instructor EBD at Bren Road Education Center, **refill for N. Grady**, effective August 31, 2009 – 1.0 FTE.
- THOMAS N. GIBBS, Instructor Law Enforcement at Eden Prairie Campus, **additional position due to increased enrollment**, effective August 31, 2009 – .4 FTE.
- NATSUKI JOHNSON, Instructor Japanese at Cooper High School, **refill for S. Makabe**, effective August 31, 2009 - .8 FTE.
- FATIMA LEMTOUNI, Instructor Arabic at Wayzata Senior High School, **additional position due to increased enrollment**, effective January 14, 2010 - .75 FTE.
- DEBRA SETTAMBRINO, Instructor DCD at South Education Center, **refill for D. Lalama**, effective August 31, 2009 – 1.0 FTE.
- MITSUKO K. SHAW, Instructor Japanese at Robbinsdale Armstrong High School, **refill for M. Smart (transfer)**, effective August 31, 2009 – 1.0 FTE.
- YUANXIANG, SHI, Instructor Chinese at Mound Westonka High School, **refill for Y. Hou**, effective August 31, 2009 - .4 FTE.
- EVELYN S. SOUZA-JOHNSON, Instructor EBD at Northwest Tech Center, **additional position due to increased enrollment**, effective August 31, 2009 – 1.0 FTE.

B. Reinstatement of Licensure Waivers

- JIMMIE L. HEAGS, School Counselor at Edgewood Education Center, effective September 16, 2009.
- JESSE LESNAU, Instructor EBD at Hosterman Education Center, effective August 31, 2009.
- SHIOW JEN LIANG-SUN, Instructor Chinese at Orono High School, effective August 31, 2009.
- JAMES MOULSOFF, Instructor EBD at Bren Road Education Center, effective August 31, 2009.

- JOHN PRESTON, Instructor Auto Mechanics at Eden Prairie Campus, effective August 31, 2009.

C. Temporary

- ROBERT ANDRESEN, Online English Instructor effective September 15, 2009 through January 30, 2010.
- JOSEPHINE AUYEUNG, Online Chinese Instructor effective September 14, 2009 through January 30, 2010.
- PAUL A. BENNETT, Independent Study Social Studies Instructor at Prairie Center Alternative, effective September 22, 2009 through June 30, 2010.
- KATHLEEN BENSHOOF, Independent Study Work Experience Coordinator at Brooklyn Center High School, effective October 6, 2009 through June 30, 2010.
- REBECCA J. BRUSTAD, Independent Study Work Experience Coordinator at Prairie Center Alternative, effective September 22, 2009 through June 30, 2010.
- JOAN CUNDIFF, Gifted Education Coordinator at the District Service Center, effective September 15, 2009 through June 30, 2010.
- KARAH HOLLE, Online English Instructor effective September 15, 2009 through January 30, 2010.
- YOUMEI HOU, Online Chinese Instructor effective September 8, 2009 through January 30, 2010.
- DARLENE LEIMER, Online Business Instructor effective September 15, 2009 through January 30, 2010.
- TARIK LEMTOUNI, Online Math Instructor effective September 15, 2009 through January 30, 2010.
- JULIE LENTZ, Online Social Studies Instructor effective September 15, 2009 through January 30, 2010.
- DAIN LIEPA, Online English Instructor effective September 15, 2009 through January 30, 2010.
- TAMARA LONG, Physical Therapist at the District Service Center, effective September 1, 2009 through November 30, 2009.
- KATHY LORENZ, Independent Study Science Instructor at Prairie Center Alternative, effective September 22, 2009 through June 30, 2010.
- LING MA, Online Chinese Instructor effective September 8, 2009 through January 30, 2010.
- SACHIE MAKABE, Online Japanese Instructor effective September 15, 2009 through January 30, 2010.
- MIKE MATUSKA, Online Math Instructor effective September 15, 2009 through January 30, 2010.

- DONNA McCARTHY, Online Social Studies Instructor effective September 15, 2009 through January 30, 2010.
- DON MYHRE, Online Business Instructor effective September 15, 2009 through January 30, 2010.
- CARRIE O'DEA, Online Math Instructor effective September 15, 2009 through January 30, 2010.
- CINDI PATTEN, Online Social Studies Instructor effective September 15, 2009 through January 30, 2010.
- ELIZABETH PETERSEN, Math Coordinator at the District Service center effective September 23, 2009 through October 15, 2009.
- ALYSON A. PURDY, Online Biology Instructor effective September 15, 2009 through January 30, 2010.
- ALLISON RICHTER, Online Math Instructor effective September 15, 2009 through January 30, 2010.
- JENNIFER SAYBOLT, Online English Instructor effective September 15, 2009 through January 30, 2010.
- SHANNON SHI, Online Chinese Instructor effective September 8, 2009 through January 30, 2010.
- DONNA SMESTAD, Online Work Experience Coordinator effective September 15, 2009 through January 30, 2010.
- PRINCESA VanBUREN HANSEN, Online Science Mentor Instructor effective September 14, 2009 through January 30, 2010.
- SCOTT WOELBER, Online Statistics Instructor effective September 15, 2009 through January 30, 2010.
- MICHAEL WROBLEWSKI, Online Social Studies Instructor effective September 15, 2009 through January 30, 2010.
- JACQUES YOUAKIM, Online Math Instructor effective September 15, 2009 through January 30, 2010.

D. Substitutes

- Michael Perszyk

2. Extended Leaves of Absence:

A. Unpaid

- BARBARA MILES, Physical Therapist at the District Service Center, unpaid medical leave effective August 31, 2009 through October 30, 2009.

3. **Separations:**

A. **Dismissal**

-

B. **Resignation**

- ELIZABETH A. STUDDIFORD, Speech Language Pathologist, effective September 18, 2009.

C. **Retirement (Regular/Disability)**

-

4. **Other:**

A.

** Indicates delay due to approval of Community Expert Request/license.

NON-LICENSED STAFF:

1. **New Hires:**

A. **Regular**

- BRIAN SANDIFER, Education Assistant at Hosterman Education Center, **refill for L. Lucachick**, effective September 21, 2009 Step 11 Lane 5 + BA - .875 FTE.
- LAMIN KHAN, Education Assistant at Hosterman Education Center, **additional position due to increased enrollment**, effective September 16, 2009 Step 7 Lane 5 +BA - .875 FTE.
- PAUL CAUSTON, Education Assistant at South Education Center, **refill for T. Olson**, effective September 25, 2009 Step 11 Lane 5 + BA - .875 FTE.
- TOMMIE LIGONS, Education Assistant at Northwest Tech Center, **additional position due to increased enrollment**, effective October 12, 2009 Step 9 Lane 1 - .875 FTE.
- LEE VARS, Education Assistant at Hosterman Education Center, **additional position due to increased enrollment**, effective October 12, 2009 Step 11 Lane 4 +90 credits - .875 FTE.
- AMBER ABREU, Education Assistant at Hosterman Education Center, **refill for H. Henning**, effective October 1, 2009 Step 2 Lane 1 - .875 FTE.
- NANCY ECOFF, Clerical at the District Service Center, **refill for K. O'Sullivan**, effective October 12, 2009 Step 2 Grade III – 12 month .8 FTE.
- MYRA PATTERSON, Education Assistant at Edgewood Education Center, **refill for K. Riordan (transfer)**, effective October 12, 2009 Step 11 Lane 4 + 90 credits - .875 FTE.

B. Temporary

- AMBER ABREU, Education Assistant at Hosterman Education Center, effective August 31, 2009.
- MARGARET ELDER, Clerical at Shady Oak, effective September 22, 2009 through December 8, 2009.
- PATRICIA THEIRINGER, Clerical at the District Service Center, effective September 30, 2009.
- DALLAS KING, Cook at South Education Center, effective October 5, 2009.
- RONDALE AUSTIN, Education Assistant at Hosterman Education Center, effective October 6, 2009.
- LAKIA EDMONDSON, Education Assistant at Hosterman Education Center, effective October 8, 2009.

C. Substitutes

-

2. Extended Leaves of Absence:

A. Unpaid

- ALICIA FINK, Education Assistant, .875 FTE Child Care Leave effective September 21, 2009 through November 22, 2009.
- AMY KUKLOCK, Clerical, 1.0 FTE Child Care Leave effective September 16, 2009 through December 8, 2009.
- HEATHER HENNING, Education Assistant, .875 FTE effective October 22, 2009 through June 30, 2010.
- ALISHA BUCEK, Education Assistant, .875 FTE Child Care Leave effective October 2, 2009 through December 24, 2009.
- MELISHA CARROLL, Education Assistant, .875 FTE Child Care Leave effective September 29, 2009 through November 9, 2009.

3. Separations:

A. Dismissal

- MICHAEL BROWN, Education Assistant (probationary employee) at South Education Center, effective October 6, 2009.

B. Resignation

-

C. Retirement (Regular/Disability)

-

4. Other:

- A.** RECOMMEND the Board's approval to credit, Paul Kracl, Education Assistant at Hosterman Education Center, with four (4) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balance by one (1) day.

Cathy Jann
Suzanne Bodelson

Gail Morris

Susan Comer-Bergen

PROJECT PROPOSAL

Decision Resources, Ltd.
3128 Dean Court
Minneapolis, Minnesota 55416
(612) 920-2401
Fax: (612) 920-1069

To: Sandra Lewandowski, Superintendent
Date: October 8, 2009
From: Bill Morris
Subject: Intermediate School District Strategic Plan Benchmark Study

COMMENTS

Decision Resources, Ltd., is pleased to provide this proposal for survey research to you. It is based upon our previous discussion, as well as a review of Strategic Plan materials.

Methodological Considerations:

Since the Intermediate School District is composed of only 13 members, a total census of all member school districts will be conducted on most groups of interest. In each case 13 members – one from each member school district – will be interviewed.

Survey Parameters:

The study would be composed of the following components:

- Telephone and/or In-Person Census of 13 Superintendents
50 Questions Maximum
- Telephone Census of 13 Directors of Special Education
50 Questions Maximum
- Telephone Census of Intermediate School District 287 Board Members
40 Questions Maximum
- Random Sample of one Board Member in each of the 13 School Districts
30 Questions Maximum
- Random Sample of one Cabinet Member in each of the 13 School Districts
based on the current School District use of District 287 services
50 Questions Maximum

Presentation of Full Data and Findings in two meetings: (1) to relevant Intermediate School District 287 Administration and Staff; and, (2) Members of the School Board.

Costs:

The complete project of the study would cost:

- Telephone Survey of 65 Respondents
in Specialized Audiences \$13,000.00

Company policy requires one-half of the total cost at the time of the approval of the initial questionnaires PRIOR TO FIELDWORK; the remainder is due at the presentation of the study's findings.

Project Timeline:

1. Two planning meetings with you and other designated participants to establish topics for questions. This activity to be completed within two weeks of the initiation of the contract and may be accomplished in the interests of efficiency, using telephone and faxes.

Each questionnaire will include both a section of questions common to all groups and a section of questions particular to the target group. The common questions will include general perceptions of the role of the Intermediate School District, discussion of the satisfaction of exemplifying core organizational values, familiarity with the array of provided services, rating of the overall value of services provided by the School District, current effectiveness of communications from the School District, and rating of interactions with Intermediate School District staff.

Specialized questions sections for each group will include familiarity with specific functions and offerings, ratings of programs and offerings used by the individual, and suggestions for specific changes and/or enhancements.

2. Structuring of questions and final approval of the survey instrument. These activities to be completed within two weeks of the initiation of the contract.
3. Final determination of the field dates for the interviews and questionnaire approval.
4. Fieldwork time for the telephone and/or in-person surveys should be approximately three weeks.
5. Computer analysis and preparation of the written report. Frequencies of responses will be provided to the client within two weeks after the completion of all fieldwork. All

statistical analysis and commentary will be available four weeks after completion of the fieldwork.

6. Telephone discussion with you and designated participants to explain and discuss survey results. This preliminary discussion can be arranged at a time convenient for you and appropriate Board Members and staff.
7. Two meetings with Internal/External Committees and the Intermediate School District Board to explain and discuss the results of the survey. The final presentations or discussion sessions can be arranged at a time convenient for the School District prior to or after delivery of the written report.

Work Products:

- Report of Findings
- Frequencies of Responses
- Presentation Graphics

I hope this overview sufficiently covers all the information you require. Let me assure you that we believe we can provide you with timely and reliable information. We look forward to the opportunity to work with you. But, in any case, best of luck with your efforts.

**Regional Transportation to District 287 Special Education Sites
Superintendent Discussion
October 8, 2009**

In the winter of 2008, District 287 engaged member district business directors and transportation directors in a conversation about transportation to our 287 special education sites. A study was proposed that would look at the **three study questions** listed below. A decision was made by 287 to form a regional transportation task force. The task force engaged the TIES transportation team comprised of a joint coordination of TIES Wide Area Transportation Services (WATS) and Vanderwall Consulting, as well as, member district transportation and special education directors. Data in the first phase of the study looked at 287 north area special education sites. Because the first phase results showed promise in potential cost savings, a second phase is being planned which would look at data across all of our locations. The results of the first phase were recently sent to business directors and transportation directors.

It is important to note that District 287 presents this information only to inform a regional conversation about the merits of looking at transportation from a different vantage point. It is not in any way meant to serve as a recommendation, but, rather to provide data about potential cost efficiencies within our consortium region.

To further gather research information about regional transportation systems across the country, District 287 also secured a research study which looked at such systems. That study entitled, Hanover: Consolidated Transportation Systems is provided in a second attachment.

1. Would a regional transportation model, utilizing cross district routing to and from 287 special education sites, reduce member districts costs when compared to the current model of each district transporting their own students independently.

DATA

Bus usage cost comparison	Hosterman	Edgewood	NWTC	Total bus usage	System cost (aide on all buses)	System cost (aides on 75%)
Present bus use	61	33	31	61	\$ 4,087,000	\$ 3,782,000
Cross district bus use	29	13	20	36	\$ 2,412,000	\$ 2,232,000
Member district bus use	37	15	22	42	\$ 2,814,000	\$ 2,604,000
School times (study)	9:00-3:00	8:00-2:00	8:00-2:00			
Bus & driver cost/ year	\$47,000.00					
Aide cost/year	\$20,000.00					

NOTES

- School times were adjusted to set a two tier system. A two tier system will cut back on the number of buses.
- Present bus use determined from 287 staff observations.
- Districts may use buses for other runs; this study assumes that they are used only for 287 runs.
- Better simulation would include the south schools which could provide a more specific analysis.

2. Would a more flexible school drop off and pick up window of time reduce member district transportation costs.

DATA

Flex number of buses late/early (drop off, pick up)	Hosterman	Edgewood	NWTC	Total student late/early #'s	Flex staff cost (10 staff @add'l 1 hour/180 days)	NON flex bus cost (add'l 5 buses)
Present bus use	(0,0)	(0, 0)	(0, 0)	0		
Cross district bus use	(9, 5)	(0, 0)	(0, 0)	66	\$ 36,000	\$ 235,000
Member district bus use	(10, 8)	(0, 0)	(0, 0)	67	\$ 36,000	\$ 235,000
Bus & driver cost/ year	\$47,000.00					
Add'l staff cost/year	\$20 per hour					

NOTES

- Buses could be late/early so as not to bring in additional buses.
- Most overlap times were 10 minutes or less with the longest late time at 30 minutes.
- Staff would need to supervise students outside of school day.
- Moving to a 75 minute school time gap, would significantly cut back on overlap buses.
- Full school study should get rid of most *late/early* time overlaps.

3. What impact, if any, would a regional model have on students including time on the bus, change in behavior, etc.

NOTES

- Cross district provides an opportunity to tailor routes based on students need as well as provide more alternatives for similar kids (i.e. elementary grouping).
- Students in same building generally could ride on buses together (according to staff).
- Schools could establish their own time flexibility criteria.
- A unified calendar with streamlined transportation would reduce confusion for parents and students.
- One transportation hub would:
 - improve bus efficiency and costs
 - standardize bus training for drivers and aides/paraprofessionals
 - present consistent discipline reporting
 - simplify contracts

Intermediate District 287

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M E M O R A N D U M

Date: October 20, 2009

TO: Sandy Lewandowski, Superintendent

FROM: Michelle Axell, Administrative Intern

CC: Colleen Baumtrog, Executive Director Administrative Services

RE: 2009-10 Back to School Update on Transportation

The District has two initiatives regarding transportation and both were begun last year and are continuing this school year. We are carefully studying two aspects of student transportation with an eye on safety, efficiencies and cost effectiveness.

The first initiative that we continue to examine is how we manage our internal transportation during the school day for our special education students. We provide transportation to meet special education students' IEP goals. The District is considering moving to a fully contracted busing system versus the current blend of contracted services and 287 District vans. The primary reason for this is safety. It is important to have certified drivers and regulated school buses to transport special education students for mid-day transportation. Transferring to a more contracted transportation model would allow our District staff to focus on student learning and needs. In addition, we are looking closely at our practices for providing educational experiences in the community and asking ourselves questions related how often and when is it necessary to transport students outside the school building to meet IEP goals. The special education supervisory leaders are developing guidelines for community based instruction. These guidelines along with increasing the use of technology tools for instruction along with our improved facilities may result in a reduction in mid-day transportation use.

The second initiative that the District continues to study this year is the cost and effectiveness of a more regional approach to before and after school transportation. Specifically, we are studying the possible change from the coordination of routing transportation from individual school districts to 287 sites to a centralized District hub. Early indications suggest that this "shared services" model may increase efficiencies and reduce costs to member districts. Please see the attached document from 10-8-09 titled "Regional Transportation to District 287 Special Education Sites" for a more complete summary of this project.

Intermediate District 287

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You are invited to...

Get on the Bus!

*to visit various
District 287 programs.*

2009-2010 SCHEDULE

(Please arrive 15 minutes before bus departure time)

Tuesday, October 27 th (Bus leaves 287 DSC @ 8:30AM)	9:00 AM 10:00 AM 10:45 AM	Edgewood NWTC Center North Vista
Thursday, November 19 th (Bus leaves 287 DSC @ 9:40AM)	9:00 AM 10:00 AM	District Service Center SEC
Tuesday, February 23 rd (Bus leaves 287 DSC @ 8:30AM)	9:00 AM 10:00 AM	PCA & CWA Bren Road / Epsilon
Thursday, March 18 th (Bus leaves 287 DSC @ 8:30AM)	9:00 AM 10:30 AM	Hosterman HTC South Campus

Region 11 Math and Science Teacher Academy 2009-2010 Training



In 2009-2010, the Region 11 Math and Science Teacher Academy partnership will offer a second year of high quality professional development. We will continue to offer Algebra 6-8 training as a fee-based service and will extend training to two additional areas: Algebra 3-5 and High School/Middle School STEM. Federal Math and Science Teacher Partnership grant funds awarded by the Minnesota Department of education in the amount of \$610,000 partially support this work.

The partnership will continue to operate as it did in 2008-2009. The regional education agency sponsors—the Grants and Research Office (GRO) of Intermediate Districts 287 and 916 and the Metro Educational Cooperative Service Unit (ECSU) will coordinate training and communicate with districts. The higher education partners—the University of Minnesota (U of M), Hamline University, and Normandale Community College—will provide content expertise and training corps members. SciMath MN will disseminate products and work with business partners.

Two training opportunities exist for the 48 metro area school districts and charter schools in Region 11:

3-5 Algebra Related to Number

Participating schools commit to:

- include all staff who teach math in grades 3, 4, and 5 in 6 days of off-site module training and in Professional Learning Communities (PLC) at their school
- identify one PLC leader who will receive 4 additional days of training and to support their coordination of the PLC work
- cover all substitute expenses for module training and PLC leader training
- include the school principal district curriculum director (or equivalent administrator who acts in that capacity) and district math specialist (or teacher or administrator who could act a districtwide capacity to provide subject-specific leadership) in a forum series (four, two-hour sessions) and fall kick-off
- provide financial match that includes: **all substitute costs**; all teacher participant travel; teacher PLC meeting time and space; principal, curriculum generalist, and math specialist time & travel

High School/Middle School Mathematics through Science, Engineering, and Technology (STEM)

Participating schools commit to:

- include at least 50% of math teachers and at least one representative from each science content area in 5 days of training and in Professional Learning Communities (PLC) at their school
- identify one PLC leader for every 8-12 teachers who will receive 4 additional days of training and to support their coordination of the PLC work
- cover all substitute expenses for module training and PLC leader training
- include the school principal district curriculum director (or equivalent administrator who acts in that capacity) and district math specialist (or teacher or administrator who could act in a districtwide capacity to provide subject-specific leadership) in a forum series (three three-hour sessions) and fall kick-off
- provide financial match that includes: **all substitute costs**; all teacher participant travel; teacher PLC meeting time and space; and principal, curriculum generalist, and math specialist time and travel

For further information or an application, contact Cindy Stevenson, MSTA Coordinator, 763-550-7154, or ckstevenson@district287.org.

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – October 22, 2009

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: 8.1a Approval of Routine Monthly Finance Report

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

The September Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds (excluding the SEC building project) totals \$30,015,750, or 43.7% of the revenue budget of \$68,645,483. Year-to-date expenditures in all funds (excluding the SEC building project), total \$11,618,292 or 17.2% of the expenditure budget of \$67,594,041.

The reports show actual amounts (Revenue on one sheet and Expenditures on the other), and their percentage of budget. The Prior Year Actual column represents June 30, 2009. These numbers are still preliminary. The numbers will be adjusted as we finalize the year and work on the audit. Additional detail is available on request.

DDA

Attachments

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report
STATEMENT OF REVENUE
DIST 287 Intermediate District 287 ACCOUNTING PERIOD 09/01/09 TO 09/30/09

RUN: MON 101209 11:17 PAGE 1

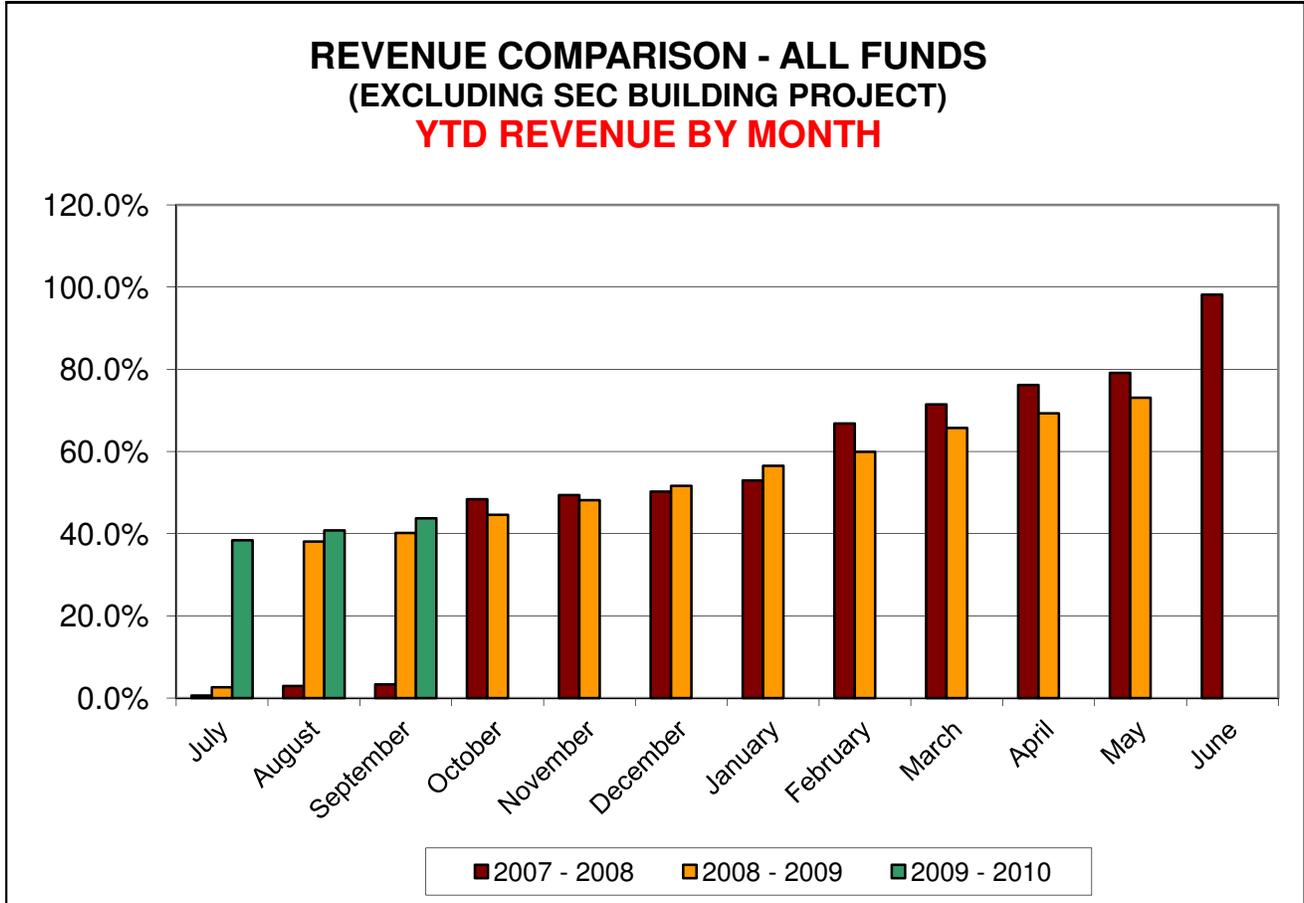
ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 51-999
ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 11 11
SORTED BY: ACCOUNT FD
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FD 01	PRIOR YEAR ACTUAL	FISCAL YEAR 200907			REMAINING ON 09/30/09	PERCENT REMAINING
		< - - - - -> REVISED BUDGET	09/01/09 09/30/09	- - - - - RECEIVED THRU 09/30/09		
01 GENERAL FUND	14,597,174.54	17,855,366	146,131.56	24,438,501.08	6,583,135.08-	36.86-%
02 FOOD SERVICE FUND	302,050.35	292,083	986.55	986.55	291,096.45	99.66 %
04 COMMUNITY SERVICE FUND	266,239.17	298,238	13,588.10	16,595.10	281,642.90	94.43 %
09 AGENCY FUND - FLEX FUND	352,275.14	0	17,145.81	46,418.69	46,418.69-	0.00 %
12 ALC-ACADEMIC	7,040,870.94	6,594,462	41,449.25	249,273.31	6,345,188.69	96.21 %
13 CAREER & TECH	2,016,986.49	2,096,042	0.00	847.00	2,095,195.00	99.95 %
14 SPECIAL EDUCATION	39,520,046.45	41,480,492	1,794,132.79	5,255,500.58	36,224,991.42	87.33 %
20 INTERNAL SERVICE FUND	452,781.52	0	0.00	6,020.43	6,020.43-	0.00 %
30 KEYSTONE ITD	789,702.24	0	0.00	0.00	0.00	0.00 %
51 STUDENT CLUBS	32,161.86	28,800	935.32	1,606.80	27,193.20	94.42 %
*** REPORT TOTALS:	65,370,288.70	68,645,483	2,014,369.38	30,015,749.54	38,629,733.46	56.27 %

DISTRICT 287

REVENUE COMPARISON - ALL FUNDS EXCLUDING SEC BUILDING PROJECT

Month	2007 - 2008		2008 - 2009		2009 - 2010	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	400,609	0.6%	1,848,739	2.6%	26,339,259	38.4%
August	1,432,190	3.0%	25,269,197	38.1%	1,662,122	40.8%
September	235,664	3.3%	1,488,574	40.2%	2,014,369	43.7%
October	27,973,935	48.4%	3,156,289	44.6%		
November	612,106	49.4%	2,534,489	48.2%		
December	542,422	50.3%	2,467,467	51.6%		
January	1,662,562	52.9%	3,455,875	56.5%		
February	8,585,201	66.8%	2,420,448	59.9%		
March	2,880,213	71.4%	4,158,279	65.7%		
April	2,946,944	76.2%	2,528,874	69.3%		
May	1,848,504	79.1%	2,695,389	73.1%		
June	11,826,805	98.2%				
TOTAL	60,947,155	98.2%	52,023,620	73.1%	30,015,750	43.7%
BUDGET	62,060,730		71,203,550		68,645,483	



REPORT: EXPREV 007 EXPENDITURE SUMMARY BY FUND - Board Rept
 STATEMENT OF EXPENDITURES
 DIST 287 Intermediate District 287 ACCOUNTING PERIOD 09/01/09 TO 09/30/09

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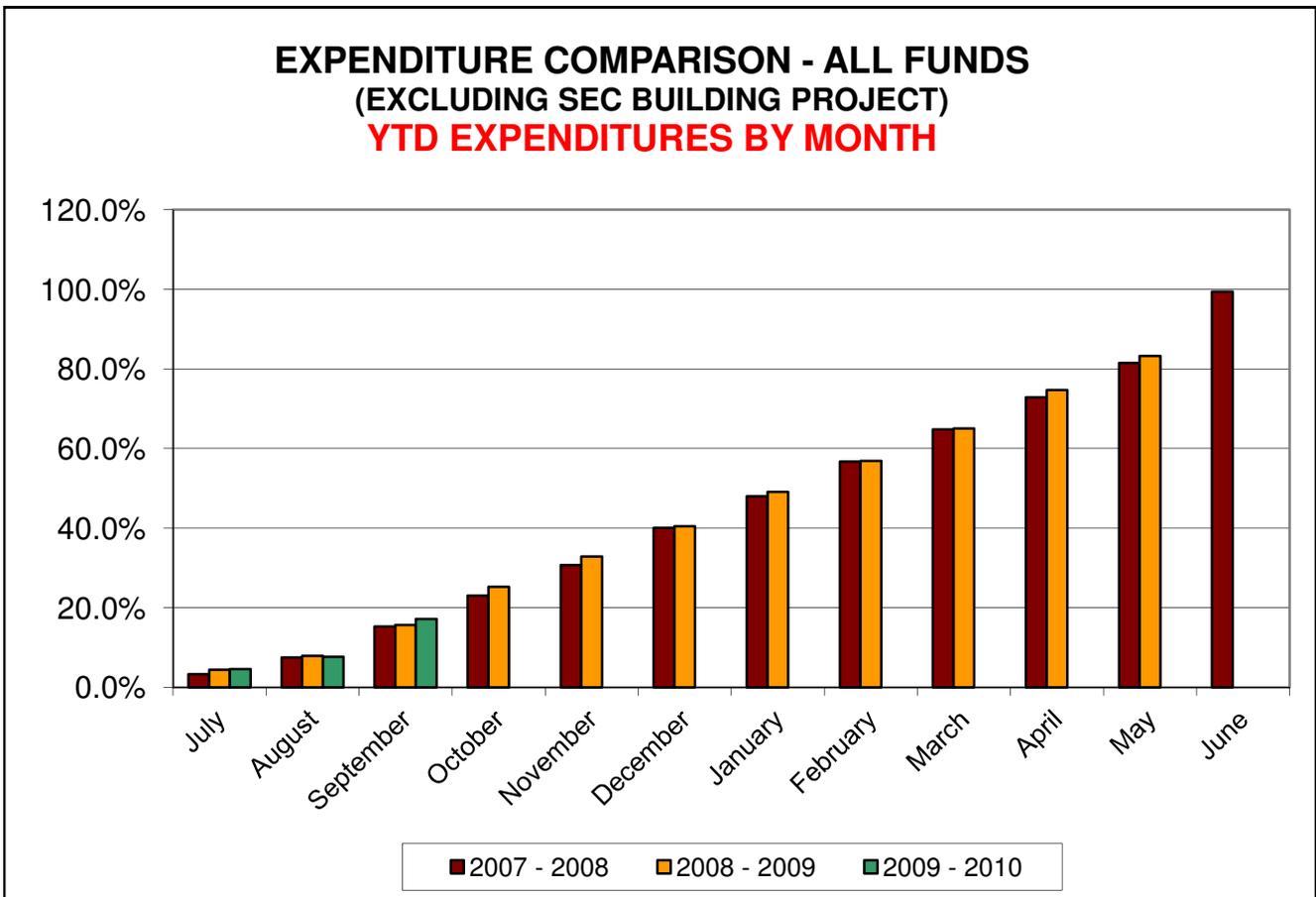
ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 51-999
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 11 11
 SORTED BY: ACCOUNT FD
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 SERIES TOTALS: <None Selected>
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FD	PRIOR YEAR ACTUAL	< - - - - - REVISED BUDGET	09/01/09 09/30/09	- - - - - EXPENDED THRU 09/30/09	FISCAL YEAR 200907 ENCUMBERED THRU 09/30/09	- - - - - REMAINING ON 09/30/09	> PERCENT REMAINING
01 GENERAL FUND	17,801,219.15	18,088,590	1,165,277.86	3,965,173.37	2,277,215.39	11,846,201.24	65.48 %
02 FOOD SERVICE	302,050.35	292,083	18,755.19	22,723.33	166,580.77	102,778.90	35.18 %
04 COMMUNITY SERVICE FUND	340,961.20	306,254	22,102.59	86,572.59	41,042.31	178,639.10	58.33 %
09 AGENCY FUND - FLEX FUND	341,688.38	0	17,145.81	46,418.69		46,418.69-	0.00 %
12 ALC-ACADEMIC	7,224,666.69	6,384,932	573,407.34	1,206,170.77	237,724.32	4,941,036.91	77.38 %
13 CAREER & TECH	2,006,377.55	1,790,533	160,698.42	246,289.78	52,541.14	1,491,702.08	83.31 %
14 SPECIAL EDUCATION	40,984,014.01	40,702,849	4,290,268.80	5,941,794.88	656,265.60	34,104,788.52	83.78 %
20 INTERNAL SERVICE FUND	492,265.73	0	0.00	48,678.46-		48,678.46	0.00 %
30 KEYSTONE IDT	789,702.24	0	150,000.00	150,000.00	450,000.00	600,000.00-	0.00 %
51 STUDENT CLUBS	30,181.55	28,800	762.28	1,827.02	0.01	26,972.97	93.65 %
*** REPORT TOTALS:	70,313,126.85	67,594,041	6,398,418.29	11,618,291.97	3,881,369.54	52,094,379.49	77.06 %

DISTRICT 287

EXPENDITURE COMPARISON - ALL FUNDS EXCLUDING SEC BUILDING PROJECT

Month	2007 - 2008		2008 - 2009		2009 - 2010	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	2,008,388	3.3%	3,131,464	4.5%	3,110,761	4.6%
August	2,561,280	7.5%	2,428,763	7.9%	2,109,112	7.7%
September	4,716,139	15.3%	5,457,295	15.7%	6,398,418	17.2%
October	4,726,362	23.0%	6,728,518	25.3%		
November	4,673,596	30.7%	5,330,730	32.8%		
December	5,674,687	40.1%	5,361,530	40.5%		
January	4,836,357	48.0%	6,044,579	49.1%		
February	5,284,415	56.7%	5,459,050	56.8%		
March	4,912,859	64.8%	5,770,557	65.1%		
April	4,917,092	72.9%	6,755,660	74.7%		
May	5,233,528	81.5%	6,017,108	83.2%		
June	10,913,129	99.4%				
TOTAL	60,457,830	99.4%	58,485,254	83.2%	11,618,292	17.2%
BUDGET	60,816,267		70,271,671		67,594,041	



INTERMEDIATE DISTRICT 287

Partner in Education

DATE: **October 12, 2009**

TO: Members of the School Board

FROM: Janet A. Johnson, Director of Finance

RE: **Cash Report - September** Claims, Payroll, Receipts, Investments and Cash Position

A. Recommendation: Request the Board approve payment of the items listed below:

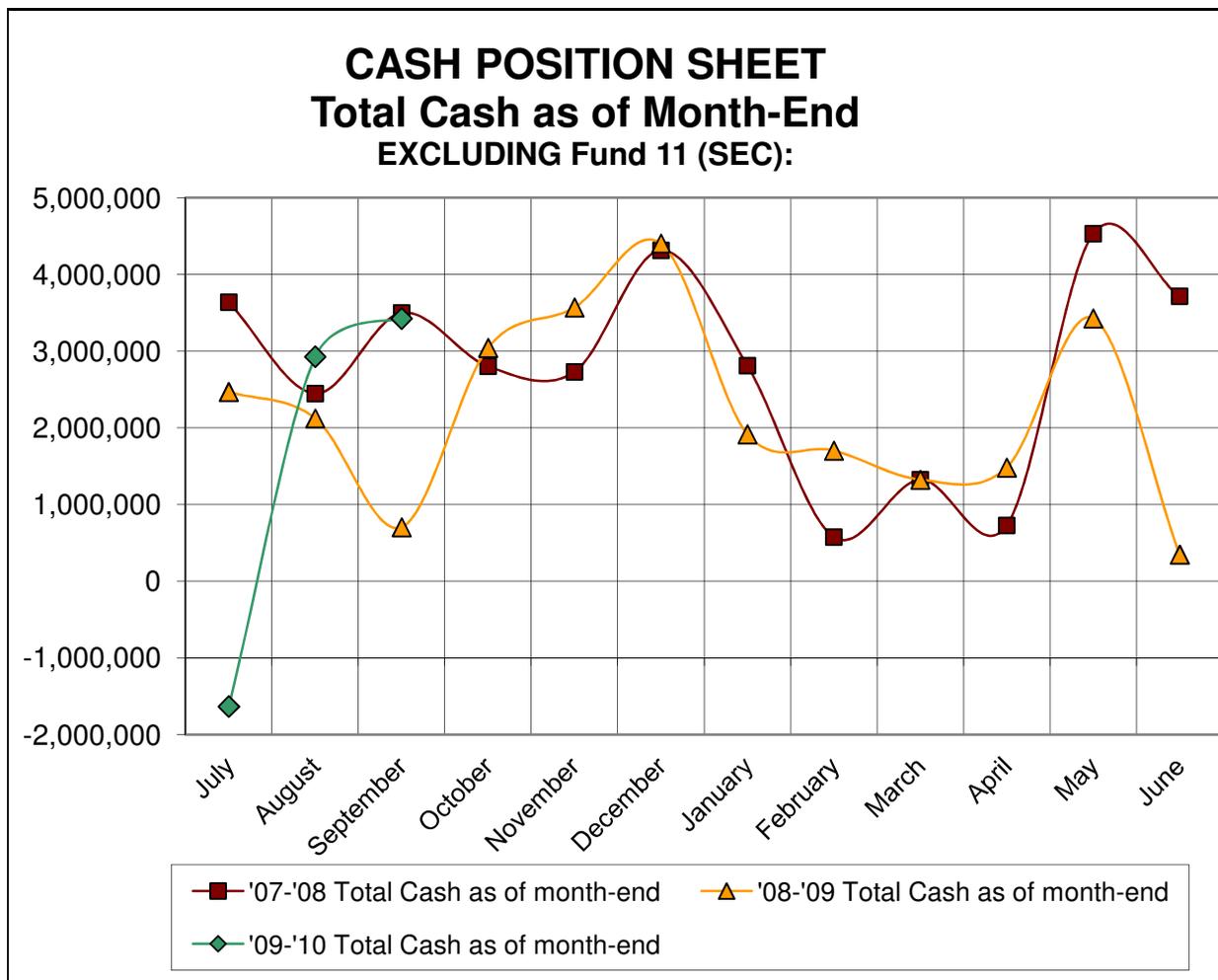
- | | |
|--|--|
| 1. Claim payments for: September 2009 | Totaling <u><u>\$ 4,233,633.93</u></u> |
| a) Check #'s 474726 - 475080, 70005034 - 70005098
and Electronic Wire Transfers out - #'s 2057 - 2066 | |
| 2. Payroll for: September 2009 | Totaling <u><u>\$ 2,071,753.23</u></u> |
| a) Check #'s 674932 - 674961 | |
| b) Direct Deposit #'s 156524 - 158103 | |
| 3. Receipts for: September 2009 | Totaling <u><u>\$ 6,780,788.34</u></u> |
| a) Receipt #'s 125134 - 125279
and Electronic Wire Transfers in | |
| 4. Investments at end of month | Totaling <u><u>\$ -</u></u> |

Expenditures, wire transfers, payroll, claims receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

Intermediate District 287

Cash Position Sheet- Monthly Total Net Cash- All Accounts
(EXCLUDING Fund 11 - SEC):

<u>Date</u>	<u>'07-'08 Total Cash as of month-end</u>	<u>'08-'09 Total Cash as of month-end</u>	<u>'09-'10 Total Cash as of month-end</u>
July	3,634,310	2,466,323	-1,635,886
August	2,446,506	2,120,954	2,924,129
September	3,498,121	703,434	3,420,767
October	2,800,950	3,040,273	
November	2,729,418	3,565,934	
December	4,311,267	4,399,671	
January	2,810,576	1,915,347	
February	575,941	1,701,975	
March	1,323,615	1,323,076	
April	727,725	1,481,056	
May	4,527,215	3,423,055	
June	3,711,348	347,873	



**INTERMEDIATE DISTRICT 287
SEPTEMBER 2009 ACTIVITY**

WIRE TRANSFERS IN:

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
9/1/2009	DHS/MMIS	MSDLAF	4181765	259.78	INV#65982 141708073MA IEP SERVICES FED FY0809
9/9/2009	NEA TREAS 220	US BANK		3,491.00	INV#65806 NATL ENDOWMENT FOR THE ARTS
9/14/2009	EDUCATION AID	MSDLAF	4201467	1,774,661.29	01S360 SPEC EDUC FY10
	EDUCATION AID	MSDLAF	4201467	17,917.48	01S211 GEN ED AID 10 50/50 COMPENSATORY REV
	EDUC-LEARNER OPTIO	MSDLAF	4201467	170.90	INV#65830 01F415 TITLE V 0809
	EDUC-LEARNER OPTIO	MSDLAF	4201467	500.99	INV#65950 01F415 TITLE V 0809
	EDUC-LEARNER OPTIO	MSDLAF	4201467	2,892.44	INV#65827 01F414 TITLE II 0809
09/28/09	MN STATE COLLEGE & UNI	MSDLAF	4222703	11,964.95	INV#65955 ONLINE INSTRUCTION INTERNSHIP PROJECT
09/28/09	ARTS BOARD	MSDLAF	4336555	3,855.00	AIE SCH SUPPORT GRANT 321 SAFE SCHOOL
09/29/09	EDUCATION AID	MSDLAF	4226554	1,375,206.37	01S360 SPEC EDUC FY09
	EDUCATION AID	MSDLAF	4226554	18,656.77	INV#65812 ONLINE LEARNING FY09 01S211
	EDUCATION AID	MSDLAF	4226554	168,651.57	01S211 ONLINE LEARNING 09
	EDUCATION AID	MSDLAF	4226554	17,917.47	01S211 GEN ED AID 10 50/50 COMPENSATORY REV

MTD TOTALS

3,396,146.01

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	EF#	AMOUNT	DESCRIPTION
9/15/2009	MSDLAF	MN DEPT OF REVENUE	2057	61,865.30	STATE WITHHOLDING TAXES
	MSDLAF	US BANK	2058	365,868.84	FEDERAL TAXES
	MSDLAF	US BANK		1,019,115.89	DIRECT DEPOSIT PAYROLL
	MSDLAF	WELLS FARGO	2059	119,318.37	WELLS FARGO PAYMENT
	MSDLAF	ING	2060	4,448.66	MN STATE RETIREMENT(ING)
	MSDLAF	EBC	2061	68,657.72	EMPLOYEE & EMPLOYER 403B
9/30/2009	MSDLAF	US BANK	2062	26,464.65	CORP. HEALTH SYSTEMS MAY09
	MSDLAF	MN DEPT OF REVENUE	2063	61,407.77	STATE WITHHOLDING TAXES
	MSDLAF	US BANK	2064	364,240.64	FEDERAL TAXES
	MSDLAF	US BANK		991,150.32	DIRECT DEPOSIT PAYROLL LESS STOP PAYMENT
	MSDLAF	US BANK	2065	111.79	US BANK ARP CHGS VOUCHER ACCT MAY09
	MSDLAF	EBC	2066	72,019.48	EMPLOYEE & EMPLOYER 403B
	MSDLAF	ING	N/C	0.00	MSRS MN STATE RETIREMENT FUND
	MSDLAF	US BANK	4052	93.82	US BANK ARP CHGS VOUCHER ACCT MAY09
	MSDLAF	US BANK	3040	52.10	US BANK ARP CHGS RECEIPT ACCT MAY09

MTD TOTALS

3,154,815.35

**DONATIONS
INTERMEDIATE DISTRICT 287
2009-2010**

September 2009

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	PROGRAM
09/14/09	CHECK		\$ 113.49	TARGET TAKE CHARGE OF EDUC		PRAIRIE CENTER ALTERNATIVE
09/15/09	CHECK		\$ 42.14	TARGET TAKE CHARGE OF EDUC		NORTH VISTA
09/10/09	CHECK		\$ 82.61	TARGET TAKE CHARGE OF EDUC		HOSTERMAN EDUCATION CTR
09/19/09	CHECK		\$ 294.24	TARGET TAKE CHARGE OF EDUC		HOSTERMAN EDUCATION CTR
			\$ 532.48			

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – October 22, 2009

AGENDA SECTION: ADMINISTRATIVE SERVICES

**ITEM: 8.1b Recommendation for Board Acceptance
of the following Grants**

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

Grants

1. District 287 has been awarded a \$3,855.00 Grant from the Minnesota State Arts Board to provide a School Arts Residency Project at the Hosterman Education Center for FY10. The project is entitled the “Emotional Expression and Connection through Clowning Project” (EECC). Teaching Artist Perrin Boyd, will conduct an innovative arts residency with several STRIVE, and EBD Middle School classrooms at Hosterman.
2. District 287 has been awarded Federal CSPD Part B Section 419 Discretionary Funds for the FY10 school year in the amount of \$13,620.00. These funds are for the Comprehensive System of Personnel Development Training Activities and training material for the Special Education Department.

2. Fiscal Impact/Funding Source: This is a revenue source that supports programs as noted.

3. RECOMMENDED ACTION: The Board accepts the Grants for Minnesota State Arts Board and Federal CSPD Part B Section 419 Discretionary Funds for FY10.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: October 19, 2009

To: Sandra Lewandowski, Superintendent

From: Thomas Shultz, Facilities Administrator
Janet A. Johnson, Director of Finance

RE: Current Cost Estimates for Potential NEC Facilities

As directed by the District 287 Board on September 10, 2009, TSP Architects have generated construction estimates for possible consideration regarding two potential locations for a North Education Center in the northern area of our member districts. Several program planning sessions have occurred involving on-site program staff, site administration, district administrative staff with TSP.

The first scenario to be considered is the purchase and remodeling of a commercial site at 5121 Winnetka Avenue in New Hope. This commercial property is currently a warehouse and related office space. This site is within six blocks of the Hosterman building and could be remodeled to fit our program needs.

The second scenario to be considered is the purchase of vacant land adjacent to the Hosterman location; which would allow the construction of a new building very similar to the SEC.

A meeting will be held on October 20, 2009 with Springsted, the District's financial advisors. In that meeting the funding options for this project will be examined in depth. Springsted will be able to prepare debt models using TSP Architect's cost estimates and the funding information. These models will show the District's ability to stay within the commitment that "An NEC option would only be proposed if it can be demonstrated that member districts will pay no more than they would pay if current lease sites are maintained". The debt models will be prepared for the November 12, 2009 Board meeting.

The estimates and other factors for consideration concerning each site for this decision are attached.



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Architecture
Engineering
Construction

October 20, 2009

Sandra Lewandowski, Superintendent
Intermediate District 287
1820 Xenium Lane North
Plymouth, MN 55441-3708

Dear Superintendent Lewandowski,

The space program and cost estimate recently completed by TSP for the Winnetka Avenue Option allows a reasonable comparison of constructing a new building modeled after the South Education Center verses remodeling an existing building to serve the same function.

While commercial property values are at a significant low and the appeal to purchase an existing building is high please be aware of some draw backs to repurposing this building type in order to meet the needs of the District's unique learners. Below is a list of pros and cons for each option in order to assist the District in its decision:

Winnetka Avenue Option

Pros

- The District is able to purchase this property at a remarkably low price because of the surplus of commercial properties on the market.
- The property is in a central location near major traffic arteries allowing easy access for buses and to public transportation.
- The low upfront cost to purchase this property allows for the extensive remodeling required.
- Warehouse buildings, by nature, have large volumes of space with internal flexibility and can be configured in numerous ways.
- The large volumes of space also allow internal layouts to be highly efficient and hold more program space.
- The seller is motivated; thus making the ownership transfer relatively quick.

Cons:

- The large block of space offers limited access to daylight and views.
- The building clearly communicates its current purpose as a warehouse and will need its image changed to communicate its new role as an educational facility.
- The existing internal layout will not work for the District and will need to be completely demolished.
- The existing mechanical system will not serve an educational facility and will need to be replaced.
- It is assumed the building electrical service is adequate but the power distribution system within the building will need to be replaced.
- No building backbone exists for technology, communications, security, etc.
- The building consists of precast concrete panels which limit the size and quantity of additional windows.

Marshalltown, IA
Marshall, MN
Minneapolis, MN
Rochester, MN
Omaha, NE
Rapid City, SD
Sioux Falls, SD
Sheridan, WY
Des Moines, IA

- The existing roof is in questionable condition and will need to be replaced in the near future. Regardless of the roofs life expectancy, a considerable portion will need to be replaced due to the anticipated need for new mechanical penthouses.
- The site currently reflects its use as a warehouse. Numerous loading docks with the grade lowered to serve semi-trailer trucks will need to be filled in and re-graded for new purposes.
- Even though much of the site is currently paved it is suited for shipping and receiving as apposed to dropping off and picking up students.
- The City of New Hope may be reluctant to approve a Conditional Use Permit for this project.

New Construction Option

Pros

- A new facility offers the District the opportunity to duplicate the successes at the South Education Center.
- Since the North Education Center will be modeled after the South Education Center, many decisions have already been made in terms of cost, size, building organization, support and program spaces, building systems, etc. This allows for a more efficient design process.
- The spaces are designed to be appropriate for each of the programs needs including access to daylight and views.
- Assuming the Hosterman site, a Conditional Use Permit would likely be approved given its current use as a school.

Cons

- If a site is not yet identified, the site selection process will lengthen the schedule.
- New construction will require more time for site design.
- New construction costs are higher than remodeling costs

The following cost comparison is based on a space program of 120,000 square feet developed on 10/15/09 for a North Education Center. Square foot costs are extrapolated from the two estimates (Winnetka Avenue Option and reusing the SEC) and are used to establish present day construction costs for the Remodeling and New options respectively:

	Remodel	New
Construction Cost	\$ 20,400,000	\$ 22,200,000
Furniture	\$ 350,000	\$ 350,000
Computers	\$ -	\$ -
Technology	\$ 600,000	\$ 600,000
Security System	\$ 214,174	\$ 214,174
Signage	\$ 35,000	\$ 35,000
Site Purchase	\$ 3,500,000	\$ 1,250,000
Consulting/ Administrative	\$ 2,380,385	\$ 2,380,385
Construction Contingency	(bond interest)	(bond interest)
Total	\$ 27,479,559	\$ 27,029,559

In Summary:

While the warehouse purchase price is appealing, in reality the value the District is purchasing is the location, site and shell of the building because most of the building and some of the site must be demolished in order to make it meet the program's needs. The cost of demolition offsets the low purchase price and equalizes the value of the property. New construction, though slightly more expensive, offers a facility similar to the South Education Center and all of its benefits.

A handwritten signature in black ink, appearing to read "Mark Thiede". The signature is fluid and cursive, with the first name "Mark" and last name "Thiede" clearly distinguishable.

Mark Thiede, Associate

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

M E M O R A N D U M

Date: October 19, 2009

To: Sandra Lewandowski, Superintendent

From: Tom Shultz, Facilities Administrator
Janet A. Johnson, Director of Finance

Re: Update on the Purchase of Edgewood Education Center

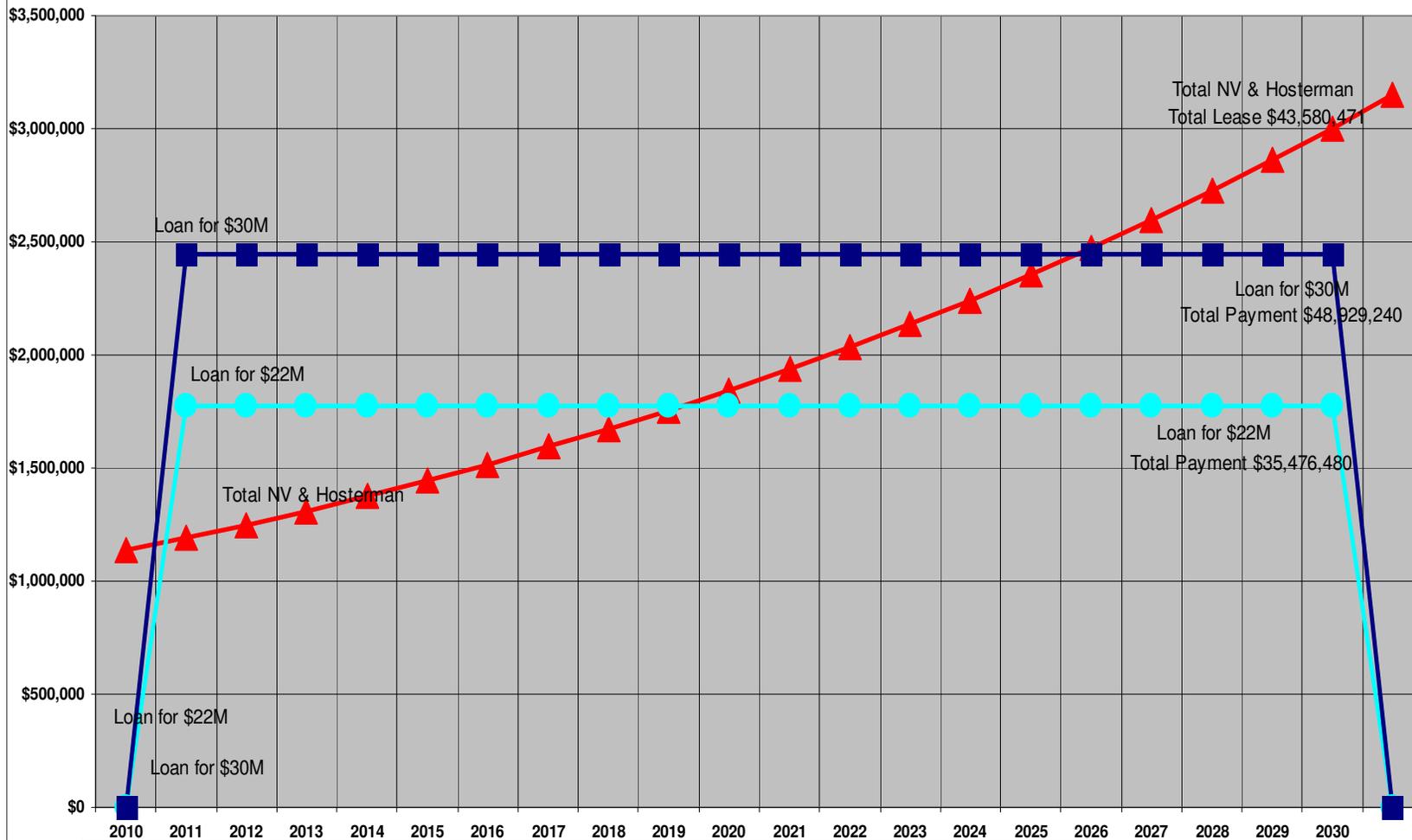
Activities related to the purchase of Edgewood Education Center are progressing well. After discussion of the updated appraisal and the differences in methodology between the two appraisals, price negotiation proceeded based upon the \$5,375,000 value stated in the earlier appraisal.

Osseo's attorney has drafted a purchase agreement that has been submitted to and reviewed by District 287's attorney. We are working through smaller items that need to be incorporated in the agreement that will impact the final price. We anticipate bringing the purchase agreement to the Board on November 12, 2009 with a final price that is very close to the original \$5,375,000.

Springsted has sent out Request for Proposals in order to select an underwriter for the debt issue. With that, the steps in the funding process are in place for the Board to consider a Parameters Resolution at the November 12, 2009 Board Meeting in advance of awarding the sale of the debt at the December 10, 2009 Board meeting.

The proceeds of the debt will be received on January 7, 2010. The closing of the purchase will be scheduled that same day.

Level Loan Payment



- Certificate Of Participation (COP) loan for 20 year term
- 5% annual increase in lease rates
- Loan capacity based on staying at current annual lease payments

October 2009
vol 7 • no 1

AMSD Calendar

October 30, 2009
Executive/Legislative Committee Meeting,
7:30 a.m., TIES Building,
St. Paul

November 6, 2009
Board of Directors Meeting, 7 a.m., TIES Building, St. Paul

November 10, 2009
AMSD Advocacy Workshop
5:00 p.m. - 8:00 p.m.
Ties Building, St. Paul
Details at www.amsd.org!

November 20, 2009
Executive/Legislative Committee Meeting,
7:30 a.m., TIES Building,
St. Paul

November 26, 2009
Happy Thanksgiving!

AMSD's Mission

To advocate for state education policy that enables metropolitan school districts to improve student learning.



**Association of
Metropolitan School Districts**

Friend of Public Education Award Winners

AMSD was pleased to present 2009 Friend of Public Education Awards to Representatives Mindy Greiling and Kim Norton at its October board meeting. AMSD Chair Jon Tynjala presented the awards and thanked the recipients for their contributions in support of public education. Both Greiling and Norton have been tireless in their efforts to pass the New Minnesota Miracle legislation and providing more local control for school boards. This is the second time Representative Greiling has been presented this award, making her the first and only legislator to receive it twice. Congratulations to Representatives Greiling and Norton.



From the Chair:

During the last AMSD Board of Directors meeting we honored Rep. Mindy Greiling and Rep. Kim Norton with *Friend of Public Education Awards*. This followed a similar recognition of Rep. Jim Davnie and Sen. Sandy Rummel at the August board meeting.

It is important that we take the time to recognize state policymakers who make significant contributions to public education and show the courage of their convictions during the legislative session. Virtually every candidate for state office claims to be a strong supporter of public education when they are campaigning. However, far too many fail to follow through on their campaign promises once they are in office and our public schools have suffered as a result.

The 2010 election process is already in full swing with nearly two dozen gubernatorial candidates. In addition, many state legislative campaigns are taking shape throughout the state. It is absolutely imperative that those of us who care about the future of public education get engaged in the electoral process. Whatever your political affiliation, do what you can to educate political candidates about important educational issues. Attend candidate forums and ask them if they support the New Minnesota Miracle. Find out what each candidate's vision is for public education. Most importantly, support those candidates whom you are confident will follow through on their promises to invest in our schools.

Jon Tynjala, school board member from Mounds View, is chair of AMSD.

Personal Learning Plans: Mounds View Customizes the School Experience

Parents are increasingly expecting schools to personalize the educational experience for their students. In response, one district is turning to technology to create personal learning plans (PLPs) for every secondary school student.

After months of planning, this fall Mounds View Public Schools provided every middle and high school student in the district with an online personal learning plan. PLPs enable teachers to track student progress and assemble meaningful data to form and monitor achievement goals. Soon, Mounds View won't be among only a few districts offering such plans. Several other metro districts are working towards providing similar services for their students.

“Schools often hear from parents how well we serve at-risk students and our high-performing groups. But many parents ask us, ‘What about the majority in the middle?’ These personal learning plans are specifically designed to help those kids in the middle,” says Superintendent Dan Hoverman. “PLPs will make sure all students — not simply our struggling students or our highest performers — are receiving the attention and guidance that they need to make decisions regarding their secondary program and post-secondary options.”

Activities (click to expand/collapse)										
Activity	When Occur	Amount of Time	Location	Participants	Created	Last Modified	Created By	User Type	Completion Date	Comments
After-school math tutoring	Every Thursday, 3pm	1 hour	Math resource room	Student Mr. Favre	3/17/2009	4/28/2009			5/29/2009	
Math Homework Checkins	Every Friday at 1pm		Math resource room	Student Mr. Favre	3/17/2009				5/29/2009	
Before school math tutoring	Every Tuesday, 7am	1 hour	Math resource room		4/13/2009	4/13/2009			4/17/2009	
Test activity					4/16/2009				4/30/2009	
STAND-Students Taking a New Direction	During School Day	20 minutes	Gymnasium	Student	4/28/2009		Dave Campen	Teacher	5/22/2009	

Measurement Plans (click to expand/collapse)										
Measurement Plan	Measures	Staff	Frequency	Measurable Goal	Created	Last Modified	Created By	User Type	Status	Benchmarks
Mathematics common assessments	Math Info tests	Mr. Favre	Weekly	Student will achieve 80% correct on 4 consecutive weekly assessments	3/17/2009				In Progress	Add/View Performance Benchmarks
Test					4/16/2009				In Progress	Add/View Performance Benchmarks

This example of a Mounds View Public Schools online personal learning plan illustrates the activities and measurement plans offered to a student in order to meet specific, measurable goals.

How do they work?

Feedback from parent preview groups helped create a system that allows parents, students and their deans to log into a PLP to customize their school experience based on their achievement and their goals. Drawing from academic data and personal connections with a student, a Dean can create a unique goal for a student. In turn, the student and parents can view the PLP online by entering a parent portal called SchoolView, clicking on that goal and viewing a list of recommended actions to meet the goal — from course suggestions, to tutoring opportunities to practice tests to increased homework check-ins. Families also can view the student’s progress made along the way, receiving performance benchmark data throughout the year.

Mounds View’s middle and high school families also will be able to use the online Naviance Career Planning System to provide guidance in post-secondary planning. The system, secured with a free two-year trial through an Office of Higher Education grant, offers web-based interest, ability and personality assessments for students with integrated career descriptions and planning activities. Together, the PLPs and Naviance System are helping students meet District and state graduation standards and will support individual student planning for post-secondary success.

To create the PLPs and career planning system, Mounds View worked closely with TIES to create a system uniquely serving the district’s student population needs.

This month’s member spotlight was submitted by Colin Sokolowski, Public Relations Director for Mounds View Public Schools.

Public Recognizes That Schools Have Been Under-Funded

Each year Phi Delta Kappan teams up with the Gallup polling organization to survey American opinions on public schools. The survey covers a number of current topics as well as gathering information on baseline questions that have been asked for years. One recurring question provides some interesting insight into how respondents feel about the challenges facing public schools.

Response	2009	2008	2007
Lack of funding	32%	17%	22%
Lack of Discipline	10%	10%	10%
Overcrowding	9%	6%	7%
Drugs	5%	4%	4%
Fighting	4%	6%	6%
Lack of Standards	3%	3%	4%
Lack of Good Teachers	3%	4%	5%

People were asked the following open ended question: “What do you think are the biggest problems that the public schools of your community must deal with?” Almost one third of those surveyed said the biggest problem facing public schools is a lack of funding. This was up significantly from previous surveys. The complete results are in the table on the left.

Respondents were also asked to grade schools A, B, C, D or Fail. More than half of the people graded the public schools in their community an A or B. This is the highest percentage since 2001. Parents continue to give the school their oldest child attends high marks with 74 percent offering a grade of A or B. However, when asked to grade public schools nationally the percentage of A’s & B’s is significantly lower. The chart to the right compares these three questions and the percent of respondents who offered a grade of A or B.

Question – What grade would you give:	2009	2008	2007
Public schools in your community?	51%	46%	45%
The school your oldest child attends?	74%	72%	67%
The public schools, nationally?	19%	22%	16%

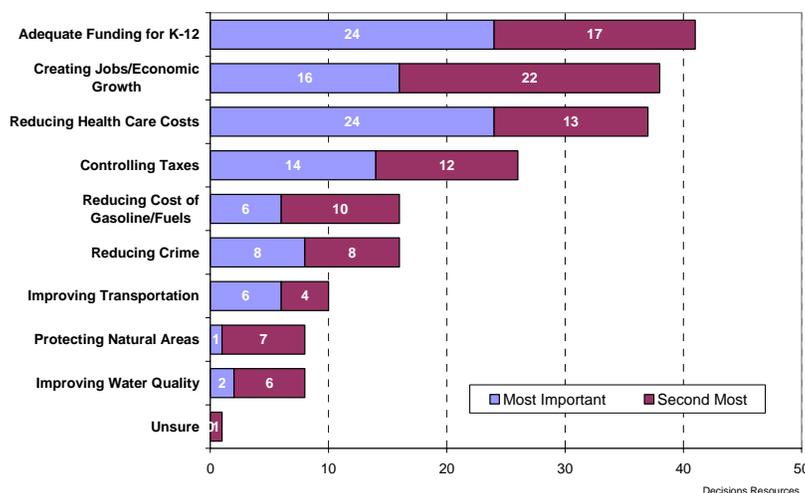
These results are consistent with the results of a survey conducted by Decision Resources last May and shared with the AMSD Board of Directors. In this survey people were asked to identify the top 2 most important state issues. Once again the issue of adequate funding for K-12 education came out on top. More than 40% said it was either the number 1 or number 2 most important issue facing our state. See the chart at left for complete results.

More than 40% said it was either the number 1 or number 2 most important issue facing our state. See the chart at left for complete results.

It appears that the general public, both nationally and locally, understand that our public schools have not received adequate funding. They also understand that for Minnesota to remain competitive both nationally and internationally, it is critical that our state policymakers find a way to provide our schools the resources they need to help our students reach their full potential.

Important State Issues

2009 Perceptions of Education in the Metropolitan Area



AMSD Members: Anoka-Hennepin, Bloomington, Brooklyn Center, Burnsville, Columbia Heights, East Metro Integration District 6067, Eden Prairie, Edina, Elk River, Fridley, Hopkins, Intermediate District 287, Intermediate District 917 (Associate Member), Inver Grove Heights, Mahtomedi, Minneapolis, MSU Mankato Center for Engaged Leadership (Associate Member), Minnetonka, Mounds View, Northeast Metro Intermediate School District 916 (Associate Member), North St. Paul/Maplewood/Oakdale, Orono, Richfield, Robbinsdale, Roseville, Rosemount-Apple Valley-Eagan, Shakopee, South St. Paul, Spring Lake Park, St. Anthony/New Brighton, St. Cloud, St. Louis Park, St. Paul, Stillwater, TIES (Associate Member), Wayzata, West Metro Education Program, West St. Paul, and White Bear Lake.

School Board Planning Calendar 2009

1 st Meeting of the Month	2 nd Meeting of the Month
<i>Only one Board meeting this month!</i>	JULY 23, 2009 Financial Report June Legislative Session Review & Implications for District Operations C-Train Update
<i>Only one Board meeting this month!</i>	AUGUST 27, 2009 Financial Report July EBD Presentation (Laura Keller-Gautsch – 15 minutes) Report on Crisis Planning (Michelle Axell – 10 minutes) Approval of Cash Flow Borrowing Resolution School Start Up Program Report “Top 5 Things Board Members Should Know About the Start of School”. (Colleen, Laura, and Jane)
SEPTEMBER 10, 2009 Superintendent Goals Closed Session on Negotiation	SEPTEMBER 24, 2009 Financial Report August PLC’s Instructional Report - Student Achievement & Measurement of Progress (will include AYP). (Jane & Laura) Resolution Authorizing 287 to purchase Edgewood (Don Lifto may come to Board Meeting)
OCTOBER 8, 2009 Prior Year Agenda Review Strategic Plan – Role of the School Board (Steven Barone)	OCTOBER 22, 2009 Financial Report September Strategic Plan Update MSTA – Instructional Report
NOVEMBER 12, 2009 <i>(Only one Board meeting this month!)</i>	
Financial Report October Facilities Management Update Legislative Initiatives & White Paper Review Community use of Facilities Bucket Parameters Resolution authorizing the certificate sale and the conditions of the award for financing the Edgewood Purchase.	Prior Year Unaudited Fund Balance Report OPEB Reporting & Funding C-Train Report (Written Report) Edgewood Purchase Agreement Approval
DECEMBER 10, 2009 <i>(Only one Board meeting this month!)</i>	
Financial Report November Facilities Management Update - Energy Audit Restraints and Seclusion – Instructional Report Consideration and award of the certifications for Edgewood purchase.	Prior Year Audit Review North Education Center Decision Digital Copy Certificate (Written Report)

School Board Planning Calendar 2010

Proposed Dates

1 st Meeting of the Month	2 nd Meeting of the Month
JANUARY 14, 2010 <i>Organizational Meeting</i> ○ Oath of Office ○ Election of Board Officers <i>Regular Meeting</i> Transition DHH – Kelsey Dahl (Instructional Report – Greta Palmben)	JANUARY 28, 2010 Finalize Legislative Annual Report Platform Strategic Plan Review & Measurement Report Financial Report December Pay Equity Implementation Report (every other year)
FEBRUARY 11, 2010 FY10 Budget Revision FY11 Budget Assumptions Technology Use Policy Explanation Online Learning Instructional Report (Jane Holmberg)	FEBRUARY 25, 2010 Financial Report February Program Withdrawal Report Staff Reduction ULA Resolution Changes for following Year Facilities Management Update SUN – Instructional Report (Laura Keller-Gautsch)
MARCH 11, 2010 Federal Stimulus Efficiency Efforts Status Report Program Planning Projections FY11 Financial Report January Capitol Improvement Recommendations HR–Past and Proposed Board Actions Tenured Permanent Staff Reduction ULA	MARCH 25, 2010 Reorganization & Reductions Financial Report February Long-Term Facility Recommendation Program Reduction Resolution Professional Development Update Open Track – Instructional Report
APRIL 22, 2010 <i>(Only one Board meeting this month!)</i> Spotlight DVD Presentation Financial Report March Superintendent & Board Evaluation Update	
MAY 13, 2010 Food Service Report	MAY 27, 2010 Financial Report April Audit Open Items & Requirements changes Staff Reduction ULA Resolution FY 10 Budget Revision Non- Tenured Non-Renewals & Probationary Non-Licensed Clerical Layoffs
JUNE 10, 2010 Student Achievement in the Area of Reading 2010-11 Budget Final ULA Resolution for Licensed Staff Board Evaluation MDE Monitoring in Special Education	JUNE 24, 2010 Financial Report May Employment Guides for Unaffiliated and Admin. Superintendents Evaluation Summary Closed Session on Negotiations using Superintendent & School Board Evaluation to plan for Board Retreat outcomes.

INFORMATIONAL ITEMS TO REMEMBER:

Update on Wells Fargo/Richfield Addendum
 City of Richfield Addendum to Master Plan

INTERMEDIATE DISTRICT 287
October 22, 2009
SCHOOL BOARD CALENDAR

October 2009

22	Thursday	General Board Meeting	6:30PM	Board Rm
22	Thursday	Edgewood Open House	6:30PM	Edgewood

November 2009

12	Thursday	General Board Meeting	6:30PM	Board Rm
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December 2009

10	Thursday	General Board Meeting	6:30PM	Board Rm
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**PROPOSED
DATES**

January 2010

14	Thursday	General Board Meeting	6:30PM	Board Rm
28	Thursday	General Board Meeting	6:30PM	Board Rm

February 2010

11	Thursday	General Board Meeting	6:30PM	Board Rm
25	Thursday	General Board Meeting	6:30PM	Board Rm

March 2010

11	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

April 2010

20	Tuesday	Hosterman Appreciation Night Parent/Guardian/Caregiver	6:30PM – 8:00PM	Hosterman
22	Thursday	General Board Meeting	6:30PM	Board Rm

May 2010

13	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

June 2010

09	Wednesday	Edgewood Graduation	6:30PM	HTC, North Campus
10	Thursday	General Board Meeting	6:30PM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm

Local 2209 Unifier

October 2009



**"ARE YOU
MY
SUPERVISOR?"**

Difficulties deciding who you need to talk to about what ?

Well, you're not alone. And, there's a very good chance you have gone to the wrong person and don't know it!

Here's the scoop on 287 supervisors, administrative interns, and lead staff/program facilitators.

Administrators and Supervisors have the authority to:

- Hire staff
- Terminate staff
- Determine starting salaries for new hires
- Assign staff
- Determine start & end times for duty day
- Evaluate and make judgements about staff performance (Summative Evaluation)
- Investigate accusations of wrongdoing
- Hear grievances
- Impose disciplinary procedures
- Approve salary change applications
- Plan school calendar
- Negotiate contracts with 2209
- Represent/speak for 287 in dealings with member districts
- Authorize Program budgets and planning

People in these Administrator and Supervisor positions are:

Sandy Lewandowski- Superintendant
Laura Keller-Gautsch- Director of Special Ed
Jane Holmberg- Director of Teaching&Learning
Colleen Baumtrog- Director of Admin Services
Anne Becker- Director of Human Resources

Amy Sward- Special Ed Supervisor
Judi Marie Ringe- Special Ed Supervisor
Paul Eastwold- Special Ed Supervisor
Barbara Lake- Special Ed Supervisor
Renee Soule Chapman- Spec Ed Supervisor
Pam O'Connell- Special Ed Supervisor

Rose Hobson- Career Tech Supervisor

Lea Dahl- Teaching & Learning Supervisor
John Voss- Teaching & Learning Supervisor

Administrative Interns: These are neither fish nor fowl. They are a temporarily removed form of the 2209 Bargaining Unit for the term of their internship. They don't have full administrative authority and their decisions must be overseen and approved by an administrator. They can assist in the list of administrative duties, but final authority still lies with the administrator.

Lead Staff and Program Facilitators, unlike Administrators and Supervisors, are all members of the 2209 bargaining unit. They are all Teacher on Special Assignment (TOSA). They are released from the classroom/typical setting to assist with administrative duties like program planning, budget planning, communication within the program, use of resources, support for program initiatives in curriculum, behavior support, and problem solving.

Lead Staff and Program Facilitators:

- Support program staff in the day-to-day life of the program
- Remain co-workers of program staff
- May advise staff in performance issues through informal Formative Evaluation
- Advice given is delivered privately to staff and kept confidential between the two parties
- Information shared with Administration only with the consent of the program staff.
- Do not have the authority of responsibility to perform ANY of the Administrator/

Thanks to Bruce Mulder and Andrew Lake for the information and ideas they provided for this article.

Bruce Mulder: "Contractually we have a clear line of demarcation between administration and the bargaining unit. AND all the members of the bargaining unit are equals under the contract. Lead staff, licensed staff, and hourly staff are all on the same level. So, we are all co-workers. We have different titles and responsibilities, but there is no hierarchy in 2209."

SPECIAL EDUCATION BLOG

<http://blogs.edweek.org/edweek/speced/>

October 8, 2009

Senate Confirms Alexa Posny to Head OSERS

The U.S. Senate Monday confirmed Alexa Posny, the former Kansas education commissioner, for the role of assistant secretary for special education and rehabilitative services.

President Obama nominated Posny to the key federal post back in July. The job will mark a return to Washington for Posny. She served as director of the Education Department's office of special education in 2006-07. She has been the Kansas commissioner of education since June 2007.

Updated: The confirmation was good news for special education advocates.

"She understands special education research, policy and practice and she will be a proactive informed leader to the entire Department of Education," said Deborah Ziegler, associate executive director for policy and advocacy services for the Council for Exceptional Children, a professional association for special educators. "Her collaborative nature will allow her to work across all of the education department to bring to the table the necessary infusion of special education in all school reform initiatives."

October 6, 2009

New Study Shows Rise in Autism Rates

About one in every 100 U.S. children has a condition on the autism spectrum, which is a higher rate than previous government estimates, according to an Oct. 5 article in the journal Pediatrics.

Increased awareness about autism and better diagnostic methods may help explain this increase, the article says. A previous, 2007 estimate put the rate at one in 150 children.

The new numbers stem from the 2007 National Survey of Children's Health, which was based on a telephone survey examining 78,037 children ages 3 to 17. Parents reported autism spectrum disorders in about 110 per 10,000 children, with an estimated total of 673,000 U.S. children having an ASD.

The study found disparities in diagnosis. The chances of having an ASD were four times as large for boys as for girls. Non-Hispanic black and multiracial children had lower odds of an ASD than non-Hispanic white children.

Also, about 40 percent of those initially diagnosed with an ASD did not currently have the condition. Non-Hispanic black children were more likely than non-Hispanic white children not to have a current ASD, the article says.



CHANGE OF ADDRESS?

Please contact LOIS LILLIE at
lolillie@district287.org
or 763.550.7171

Local 2209 Executive Council Members

Bruce Mulder, President

763-550-3120

Bob Bathke, Vice President

612-355-5856

Mary Neiman, Executive Officer A

952-653-1660

Bob Lauman, Executive Officer B

763-550-7361

Mark Hoffer, Treasurer

763-550-3174

Lois Lillie, Membership Secretary

763-550-7171

Communications Coordinator:

Laura Lazowski

763-550-7170 ext.2

l lazowski@district287.org