

Regular  
Thursday, July 23, 2009 6:30 PM

Boardroom / Teleconference  
1820 Xenium Ln N  
Minneapolis, MN 55441-3790

## **Agenda**

1. CALL TO ORDER
2. APPROVAL OF GENERAL MEETING AGENDA
3. OPEN FORUM
4. APPROVAL OF CONSENT AGENDA
5. SHARE THE SUCCESS & RECOGNITIONS - None
6. SUPERINTENDENT'S REPORT
7. INSTRUCTIONAL REPORT
8. ADMINISTRATIVE SERVICES REPORT
  - 8.1. Financial Report
  - 8.2. Facilities Report
  - 8.3. Human Resource Report - Closed Session
9. BOARD BUSINESS
  - 9.1. Policy Review & Revision - None
  - 9.2. Annual Organizational Memberships
  - 9.3. Auditors Compliance – Public Officers’ Interest in Contracts
  - 9.4. Board Reports
    - 9.4.1. Chair Report
    - 9.4.2. AMSD Report - None
  - 9.5. District News
  - 9.6. Once Around the Table
10. ADJOURNMENT

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

GENERAL MEETING OF THE BOARD

THURSDAY, July 23, 2009

6:30PM @ DSC

## AGENDA

A = Action  
R = Roll Call  
I = Information  
- Page #

1. **CALL TO ORDER** .....A
2. **APPROVAL OF GENERAL MEETING AGENDA** .....A
3. **OPEN FORUM FOR COMMUNITY COMMENTS** .....I
4. **APPROVAL OF CONSENT AGENDA** .....A
  - 4.1 General Board Meeting Minutes from June 25, 2009 -6
  - 4.2 Routine Human Resource Activities for July 23, 2009 -9
5. **SHARE THE SUCCESS & RECOGNITIONS** - None
6. **SUPERINTENDENT'S REPORT** - (15 minutes)
  - 6.1 Legislative Session Review & Implications for District Operations.....I  
Valerie Dosland has served as a lobbyist for the three Intermediate School District over the past few years. She will provide a short overview of the past legislative session and preview the 2010 session.
  - 6.2 New Website Launch.....I  
A new website will be launched at the end of the summer. Information will be shared as background.
  - 6.3 Superintendent Update Letter.....I-13  
A copy of a member district Superintendent letter is shared as information.
7. **INSTRUCTIONAL** - (20 minutes)
  - 7.1 C-Train Update.....I-15  
In partnership with Hennepin County and Best Buy Corporation, Intermediate District 287 now offers a series of career and technical education programs at the South Education Center (SEC). The career and technical education programs at SEC, called C-Train, are designed to provide high school students with opportunities to develop career skills leading to industry recognized certificates while earning credit and working toward high school graduation.
  - 7.2 West Suburban Summer School.....I-30  
A memo describing the 2009 gifted program is attached information.
  - 7.3 Grants and Research Office (GRO) Annual Report.....I-32  
A copy of the annual report is shared as information.
8. **ADMINISTRATIVE SERVICES REPORTS** - (75 minutes)
  - 8.1 Financial Report
    - 8.1a Approval of Routine Monthly Finance & ADM Activities Report.....A-36  
Janet Johnson will provide an overview of the monthly finance report.

8.1b Approval of Cash Flow Borrowing Resolution.....**R-56**  
 Janet Johnson will provide a resolution to authorize the district to participate in MNTAAB  
 Cash Flow Borrowing for 2009-2010.

**8.2 Facilities Report**

Revised 07/21/09

8.2a Four Additional Questions & Answers from 287 Board Members.....**I-75**  
 At the June 25<sup>th</sup> Broad meeting four additional questions were raised. A report on the  
 answers to those questions will be presented.

Revised 07/21/09

8.2b Approval to Engage Architectural Estimate.....**A-77**  
 A recommendation is offered to TSP, Inc to provide the District a conceptual project cost  
 estimate for the renovation of property located at 5121 Winnetka Ave N

Added 07/21/09

8.2c Approval to send the Robbinsdale Divestiture Committee a Letter of Possible  
 Intent.....**A-78**

8.3 Human Resource Report (Closed Session – 45 minutes).....**I-80**  
 The school Board may hold a closed meeting to consider strategy for labor negotiations.  
 Minn. Stat. §13D.03. (Additional documents not ready at time of BoardBook upload documents will  
 be loaded on Tuesday, July 21, 2009)

**9. BOARD BUSINESS - (10 minutes)**

9.1 Policy Review & Revision – None

9.2 Annual Organizational Memberships.....**A-87**  
 It is recommended the Board approves the renewal of institutional memberships and dues in  
 Minnesota School Board Organization (MSBA), Educational Cooperative Services Unit (ECSU),  
 Association of Metropolitan School Districts (AMSD), Twin West Chamber of Commerce,  
 Technology & Informational Educational Services (TIES), and AESA MN Membership.

9.3 Auditors Compliance – Public Officers’ Interest in Contracts.....**I-88**  
 Per Minnesota Statute § 471.87, a public officer who is authorized to take part in any manner in  
 making any sale, lease, or contract in official capacity shall not voluntarily have a personal financial  
 interest, directly or through his or her spouse, in that sale, lease, contract, or personally benefit  
 financially therefrom.

9.4 Board Reports.....**I**  
 9.4a Chair Report.....**I**  
 9.4b AMSD Report - None

9.3 District News.....**I**  
 9.3a School Board Planning Calendar.....**I-89**  
 9.3b July Calendar.....**I-91**

9.5 Once Around the Table.....**I**

**10. ADJOURNMENT.....A**

**Recommended Action: Board Chair calls meeting adjourned @ \_\_\_\_\_PM**

**DISTRICT 287 REGULAR BOARD MEETING**  
**Intermediate District 287**  
**June 25, 2009**  
**MINUTES**

**1. CALL TO ORDER**

Chair Linda Johnson called the regular meeting to order at 6:34 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

271	Bloomington	Arlene Bush
286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Barbara Gabbert
273	Edina	Peyton Robb
270	Hopkins	Sally Johnson
276	Minnetonka	Don Draayer
278	Orono	Michèle Kunz
280	Richfield	Nancy Rowley
281	Robbinsdale	Linda Johnson
283	St. Louis Park	Pam Rykken
284	Wayzata	Carter Peterson

Absent: 279/Antolak and 277/Bremer

Guests: Dennis Dahlman, and Don Lifto

287 Administration: Sandra Lewandowski, Jane Holmberg, Colleen Baumtrog, Janet Johnson, Tom Shultz, and Wauneen Mgeni

287 Staff Members:

**3. LABOR NEGOTIATIONS (CLOSED SESSION)**

At the recommendation of Board Chair Johnson, *a motion was made by Pam Rykken, seconded by Nancy Rowley, to close the meeting to consider strategies for labor negotiations, as required in Minnesota Statute §13D.03. All in favor. Motion carried.* The meeting was closed to the public at 6:35PM. *A motion was made by Michèle Kunz, seconded by Peyton Robb, to reopen the general meeting. All in favor. Motion carried.* The general meeting reopened at 7:40PM.

**3. APPROVAL OF GENERAL MEETING AGENDA**

The general meeting agenda was presented for approval. *Motion by Barbara Gabbert, seconded by Carter Peterson, to approve the meeting agenda. All in favor. Motion carried unanimously.*

**4. OPEN FORUM FOR COMMUNITY COMMENTS - None**

**5. APPROVAL OF CONSENT AGENDA**

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from June 11, 2009, Anne Becker, Director of Human Resources appointment, and approval of the Routine Human Resource Activities for June 25, 2009. *Motion by Arlene Bush, seconded by Michèle Kunz, to approve the consent agenda as presented. All in favor. Motion carried unanimously.*

**6. SHARE THE SUCCESS & RECOGNITIONS - None**

**7. SUPERINTENDENT'S REPORT**

Superintendent Lewandowski was pleased to announce to the Board that District 287 has received the Innovation in Transition-Aged Youth Employment Grant. The grant will provide a collaborative effort that combines the academic expertise of Intermediate District 287 VECTOR Transition Services Program, the Minnesota Vocational Rehabilitation Services Program (VRS), and the nationally recognized employment and job placement programs offered by the Minnesota Employment Center for People who are Deaf or Hard of Hearing (MEC).

Superintendent Lewandowski was pleased to announce to the Board the "New Staff Academy". The New Staff Academy will provide new staff (licensed and unlicensed) with a two day orientation on Intermediate District 287. Both licensed and unlicensed staff members will be required to attend. In some cases, tandem training will occur, depending on the needs of particular groups (e.g. special education, regular education).

## **8. INSTRUCTIONAL REPORT - None**

## **9. ADMINISTRATIVE SERVICE REPORTS**

### **Financial Report**

Ms. Janet Johnson, Director of Finance Services, presented the monthly financial report for May 2009. *Motion by Greg Thielsen, seconded by Arlene Bush, to approve the monthly financial report as presented. All in favor. Motion carried unanimously.*

Ms. Janet Johnson, Director of Finance Services, provided an overview of the Original Budget for School Year 2009-2010 (Fiscal Year 10). *A motion was made by Don Draayer, seconded by Greg Thielsen, to approve the adoption of the Original Budget for School Year 2009-2010 (Fiscal Year 10). The Estimated Beginning Fund Balance of the total governmental funds for July 1, 2009 is \$6,425,320. The Original Budget for FY10 shows total revenue of \$68,645,483, and total expenditures of \$67,594,041, for a total projected fund balance of \$7,476,762 at June 30, 2010. No discussion. Motion carried unanimously.*

Ms. Janet Johnson, Director of Finance Services, introduced Mr. Don Lifo from Springsted Incorporated. Mr. Lifo provided a brief overview of the Refinancing of Bren Road Lease Purchase Resolution. At its April 23, 2009 meeting the Board passed a parameters resolution authorizing the Director of Finance to proceed if the District would realize a minimum net present value benefit of \$266,000 or 3%. The District sought a Moody's rating. The rating assigned was an AA3. A negotiated sale of Refunding Certificates of Participation occurred June 17, 2009 with Northland Securities. The present value benefit through the refunding is \$399,255 or 4.44%. *Resolution motion by Nancy Rowley, seconded by Peyton Robb, to waive the reading and approve the resolution authorizing the issuance of refunding certificates of participation series 2009A and ratifying the award of the sale. The following voted in favor: Bush, Draayer, Gabbert, L. Johnson, S. Johnson, Kunz, Peterson, Robb, Rowley, Rykken, and Thielsen. There were no abstentions or no votes cast.*

Ms. Janet Johnson, Director of Finance Services, provided a brief overview of the Qualified School Construction Bonds (QSCB). *Resolution motion by Pam Rykken, seconded by Peyton Robb, to waive the reading and approve the resolution relating to qualified school construction bonds; authorizing application for an allocation. The following voted in favor: Bush, Draayer, Gabbert, L. Johnson, S. Johnson, Kunz, Peterson, Robb, Rowley, Rykken, and Thielsen. There were no abstentions or no votes cast.*

Ms. Janet Johnson, Director of Finance Services, provided a brief update on North Facilities to the Board Members. The overview consisted of 1) proceed with negotiating the purchase of Edgewood 2) renew one-year leases for Hosterman, North Vista and Edgewood; and 3) pursue the QSCB federal application for tax free bonds to support the potential borrowing needed for a replacement of the Hosterman/North Vista facility.

### **Facilities Report**

Mr. Tom Shultz, Facilities Administrator, recommended approval of a performance criteria commitment to Minnesota Department of Education (MDE) as presented. *Motion by Carter Peterson, seconded by Nancy Rowley, to approve the performance criteria commitment to Minnesota Department of Education (MDE) as presented. All in favor. Motion carried unanimously.*

Mr. Tom Shultz, Facilities Administrator, recommended approval of a one-year lease renewal for Hosterman Education Center as presented. *Motion by Carter Peterson, seconded by Greg Thielsen, to approve the one-year lease renewal for Hosterman Education Center as presented. All in favor. Motion carried unanimously.*

## **Human Resources Report - None**

## **10. BOARD BUSINESS**

### **Superintendent Evaluation**

Chair Linda Johnson presented the Superintendent Evaluation analysis. The Board discussed the evaluation results.

### **Chair Report**

Chair Linda Johnson requested input from the Board on what outcomes would come out of the upcoming Board Retreat.

Chair Linda Johnson informed the Board that the Minnesota School Boards Association (MSBA) Summer Seminar "Leading Effective Change" is schedule for August 13-14, 2009.

Chair Linda Johnson was pleased to announce to the Board that South Education Center (SEC) has received an Award on Innovative Designs, there will be a banquet on July 16, 2009. Linda Johnson and Peyton Robb will attend.

**AMSD Report - None**

**Organizational Report - None**

**Once Around the Table**

Arlene Bush  
Barbara Gabbert  
Carter Peterson  
Don Draayer  
Greg Thielsen  
Linda Johnson  
Michèle Kunz  
Nancy Rowley  
Pam Rykken  
Peyton Robb  
Sally Johnson  
Sandy Lewandowski  
Colleen Baumtrog  
Jane Holmberg  
Janet Johnson  
Tom Shultz  
Wauneen Mgeni

**11. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:48 PM.*

The next general meeting will be held on July 23, 2009, at 6:30 PM in the DSC Board Room.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_ Clerk \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287  
SCHOOL BOARD – July 23, 2009**

**LICENSED STAFF**

**1. New Hires:**

**A. Regular**

- JOHN C. AWSUMB, Administrative Intern at South Education Center, effective July 1, 2009.

**B. Reinstatement of Licensure Waivers**

- JOYA BROMELAND, Instructor VI at the District Service Center, effective August 31, 2009.
- CATHERINE MacLAUGHLIN, Instructor EBD at SAFE Bren Road Education Center, effective August 31, 2009.
- CARLA DANIELSON, Instructor EBD at SAFE Bren Road Education Center, effective August 31, 2009.

**C. Temporary**

- BARBARA LAKE, Program Supervisor Special Education at Bren Road Education Center, effective July 1, 2009 through June 30, 2010.
- HEIDI KNUDSEN, attendance at Region 11 Math & Science Teacher Training Day effective June 10, 2009 through June 11, 2009.
- PRINCESA VanBUREN, Honors Mentor Connection curriculum development effective June 1, 2009 through June 30, 2009.
- COLLEEN S. BAUMTROG, Executive Director of Administrative Services, additional 7 days (56 hours) effective July 1, 2009 through July 31, 2009, to complete the work related to Human Resources and other administrative issues.

**D. Substitutes**

- 

**2. Extended Leaves of Absence:**

**A. Unpaid**

- TRAVIS VOELS, Instructor Social Studies, unpaid military leave effective July 1, 2009 through February 9, 2010.

**3. Separations:**

**A. Dismissal**

-

**B. Resignation**

- AMY JOHNCOX, Administrative Intern at Bren Road Education Center, effective June 30, 2009.
- MARY ZIELUND, ASL Instructor at Edina Senior High School, effective June 30, 2009.

**C. Retirement (Regular/Disability)**

- 

**4. Other:**

**A.**

**NON-LICENSED STAFF:**

**1. New Hires:**

**A. Regular**

- DEXTER GRIFFIN, Education Assistant at Options Bren Road Education Center, **refill for L. Jennings-Holmes**, effective August 31, 2009 Step 4 Lane 4 +90 credits - .875 FTE.
- TIMOTHY YEARNEAU, Education Assistant at Explore Bren Road Education Center (current employee), **refill for E. Fagin**, effective July 1, 2009 Step 11 Lane 5 +BA – 1.0 FTE.
- KATIE BONNEVILLE, Interpreter at Various Sites, **additional position due to increased enrollment**, effective August 31, Step 2 Lane 4 +BA Certification - .875 FTE.

**B. Temporary**

- NATALIE VIT, Clerical at the District Service Center, effective June 22, 2009 through August 31, 2009.
- LAURA PAROCHKA, Clerical at the District Service Center, effective June 22, 2009 through August 31, 2009.

**C. Substitutes**

- 

**2. Extended Leaves of Absence:**

**A. Unpaid**

- JASON VIOLETTE, Education Assistant at Epsilon, .375 FTE effective for the 2009-10 school year.

**3. Separations:**

**A. Dismissal**

- 

**B. Resignation**

- JOANNA BARKER, Interpreter at Various Sites, effective June 5, 2009.

**C. Retirement (Regular/Disability)**

- 

**4. Other:**

- A.** FRANCES LEGLER, Clerical at the District Service Center, permanent FTE increase from .675 FTE to .875 FTE.

## ATTACHMENT TO ROUTINE HUMAN RESOURCES ACTIVITIES REPORT

### ALC Independent Study (July 1, 2009 – June 30, 2010)

Carrie Brinkman  
Heather Fernholz  
Elizabeth Holland  
James Stanton

Timothy Darsow  
Jason Gagnon  
Elizabeth Miller

Teresa Esnough  
Sarah Gustafson  
Julie Scheffel

### Summer School

#### Licensed

#### ALC

Candace Leopold

#### Special Education

Angela Abraham  
Nancy Appel  
Mark Bastiansen  
Karen Berger  
Meghan Dobson  
Robin Exsted  
Diane Grundyson  
Kate Hanagan  
Alicia Jensen  
Scott Karli  
Lori Klein  
Catherine MacLaughlin  
Donna Moe  
Linda Oberg  
Cathleen Pinkosky  
Pamela Schumacher  
Beth Struve  
Meridith Tietz  
Susan Weiland

Carrie Agre  
Katherine Asplin  
Lynn Bathke  
Suzanne Bodelson  
Patricia Donaldson  
Sylvia Frase  
Alyson Gullette  
Jimmie Heags  
Kelly Jones  
Cheryl Katz  
Melanie Leite-Carroll  
Betsy Mertz  
Rita Mueller  
Peg Oliver  
Lynn Scherfenberg  
Kathy Shearer  
Tina Sundae  
Sandra Tufte

Kathy Anderson  
Kathryn Bastiansen  
Barb Becker  
Jane Cacich  
Joyce Eckes  
Thomas Godfrey  
Barbara Hagel  
Mary Hogetvedt  
Cassie Jordan  
Mimi Klane  
Laurie Levin  
Barb Miles  
Judith Normandin  
Susan Peterson  
Jennifer Schmitz  
Jennifer Stroeing  
Marcia Thompson  
Kelly Ward

**Summer Transition Program**

Emily Carr  
Julie Kochevar  
Brandon Tagg

Sophie Chabin  
Ann Leiter

Sherilyn Frisque  
James Patterson

**West Suburban Summer School**

Derrick Lindstrom

Jay Rainville

Emily Wyse Moore

**C-Tech Training**

Dan Nylén

**Online Learning**

Josephine Auyeung  
Yilin He  
Jane Kleinman  
Donna McCarthy  
Alyson Purdy  
Georgia Silva

Sarah Christopherson  
Jennifer Heimlich  
Julie Lentz  
Jennifer Nelson  
Greg Rien  
Donna Smestad

Thomas Franke  
Youmei Hou  
Ling Ma  
Susan Peichel  
Jennifer Saybolt  
Chris Whritenour

**Non-Licensed****Special Education**

Kathy Bennett  
Erick George  
Christa Heilman  
Regina Johnson  
Leslie Krause  
Kirstin Rocchio  
Deb Thompson  
Amber Abreu

Catie Clover  
Dexter Griffin  
Kimberly Hershey  
Rebecca Justiniano  
Judy Marhula  
Joette Sadowsky  
David Ward

Karen Cole  
Jessica Hagel  
Elizabeth Jaqua  
Mohamed Khan  
Daniel Norsten  
Andrea Soule  
Susanna Wilson

**Summer Transition Program**

Callie Brusegaard  
Christa Heilman

Allison Cacich

Lindsey Cacich

**Honors Mentor Connection**

Dorothy Welch

**West Suburban Summer School**

Kristen Carpentier  
Abigail Dodds

John Cooney  
Shari Madson

Joan Cundiff

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

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## M E M O R A N D U M

Date: July 15<sup>th</sup>, 2009

To: Intermediate District 287 Superintendents

From: Sandy Lewandowski

RE: Summer Update

I'm hoping you are experiencing a slightly slower pace as we ease into mid-summer. I am also hopeful that the following update provides a useful summary of key activities happening within District 287.

**2009-2010 Superintendent Meeting Dates:** I am proposing the following dates and times for meeting dates:

- Thursday, October 8, 2009 from 10:00 a.m. - 3:30 p.m.  
A portion of this meeting will be devoted to an expanded group of Superintendents from all of Hennepin County. It will be a follow-up to the meeting last spring when Commissioner Mike Opat met with the group. This October meeting will be attended by County Attorney Mike Freeman, Commissioner Opat and Hennepin County Administrator Richard Johnson.
- Friday, January 22, 2009 from 8:30 a.m. - 11:30 a.m.
- Thursday, April 29, 2009 from 8:30 a.m. - 11:30 a.m.

You will recall that as Superintendents we were very intentional last year in re-designing the work of the group. I have attached the summary of the purpose and priorities. I will also use this input with intentionality in the design of 09-10 meetings. In return, I would ask you to please note the above dates on your calendars. If you choose to attend, please try to plan to stay the entire session in order to hold the entire discussion with full participation. There are many regional and statewide challenges in our future. Your attendance and energy to solve those challenges will be valuable in 2009-10.

**287 Budget Reductions:** Last spring I wrote to you about the budget reductions being proposed to the 287 School Board. In June the Board approved a budget inclusive of 2.9 million dollars in reductions. This meant that our actual FY 10 budget was less than the FY09 budget (factoring out grants and enrollment changes from the previous year).

In addition, the following specific activities might be of interest to you.

1. 287 has successfully re-financed the lease purchase of the Bren Road Education facility for a savings of \$400,000 dollars over the life of the loan.

2. In the process of re-financing the loan, a successful Moody's rating was achieved at Aa3. This was three ratings above our expectations. The rating will allow the district to maximize similar long term savings to achieve the level noted in the Bren Road financing. It will also position the district well should there be future borrowing or re-financing needs.
3. Medicaid Billing continues to be very successful for 287 in capturing revenue to support the extensive needs of the students sent to us by our member districts. In FY 09 an estimated million dollars was captured through the efforts of our 287 staff.
4. As part of the overall budget reductions, special education ratios/class sizes were raised in almost every area. This contributed to a four percent reduction in expenditures from the previous year. These special education reductions were possible as a result of greater efficiencies in large facility sites, but, also by increased efficiency in transportation and the use of substitutes.
5. Budget reductions and the re-design of career-technical offerings have allowed 287 to drop the subsidy which has been charged in recent years as part of the tuition fee. The tuition now reflects a "bill to actual" amount similar to the remainder of our programs and services.

**2009-2010 Member District Enrollment Projections:** In planning for the 2009-10 school year, I want to call an important fact to your attention. Special education referrals for the start of school in September are running ahead of the planning numbers provided by our members last spring. As a whole, referrals by our members are about five percent higher than projected. While we are planning for these students, I would encourage you to check with your special education director and business director to ensure accuracy of budgets within your district.

**North Area Facilities:** In early June, business directors provided consultative input to our 287 School Board as they continue to study a long term plan for north area facilities. The School Board ultimately approved submission of an application to MDE for Qualified School Construction Bonds which are available as a result of the federal stimulus revenue. While we wait to see the result of that application, administration from 287 is working on follow up to two requests that business directors asked for as additional information. These include a square foot analysis; and, a five year enrollment projection. The 287 School Board will continue to study the best way to finance the facilities in the north area of our region. Ultimately, they may determine whether to proceed with either a renovation of a commercial building or a possible new construction project. Either way, District 287 is committed to keeping the lease levy at its current level assuming typical inflation factors. I am asking Board Members and Superintendents to stay in communication about that ultimate decision.

**Strategic Plan:** We are beginning the phase of our new strategic plan which calls for the re-design of how we agree on services needed by our members; what conditions of satisfaction will be used to judge the results of that service provision; and at what cost. I will be asking two or three districts to partner with 287 in designing the methodology. The work of those two or three districts will provide a model for the remaining districts. I am hopeful that such a re-design will continue to improve both the quality and the cost effectiveness of our service; and, in turn improve your satisfaction.

Please let me know if you have questions about any of the above items. I look forward to beginning a new school year and hope that our work together provides solutions in this challenging and dynamic time.

**South Education Center**  
**Career and Technical Education**  
**C-Train Programs**

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**Mid-Year Report**

**Spring Semester 2009**

**Principal Contributor: Naomi Perez**

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## ***Background***

In partnership with Hennepin County and Best Buy Corporation, Intermediate District 287 now offers a series of career and technical education programs at the South Education Center (SEC). The career and technical education programs at SEC, called C-Train, are designed to provide high school students with opportunities to develop career skills leading to industry recognized certificates while earning credit and working toward high school graduation.

Recent research on career and training education programs suggests that students who participate in career and training education programs have demonstrated increases in attendance, ultimately increasing graduation rates.<sup>1</sup>

The following report describes current programs offered by C-Train and documents the progress C-Train students have made during the spring semester of 2009. The report will also offer an update on other certification programs that will be available in the summer and fall semesters.

***Certified Nursing Assistant (CNA) Program***

The first CNA program ran from January 26 through March 26, 2009. The CNA program offers coursework leading to a certification as a Certified Nursing Assistant. This course teaches students the skills required to give personal care to patients in a nursing home, hospital or private home. Upon successful completion of course requirements, the student is eligible to take state exams for nursing assistant certification and home health aide certification.

During the course, students have the opportunity to practice what they have learned through 18 hours of clinical work in a supervised clinical setting. Students tend to patients' needs while receiving feedback from an instructor.

***Microsoft Office Specialization (MOS) Program***

The first MOS course ran from January 26 until March 27, 2009. The MOS course teaches students the skills necessary to effectively work with the various applications of Microsoft Office Word and Excel. Two semesters of MOS coursework will prepare students to take exams and become certified as a Microsoft Office Specialist which provides entry not only into an office setting, but manufacturing positions as well.

***Career Internship Program***

All of the students participating in MOS and CNA programs have the opportunity to earn money and advance in work readiness preparation through a Career Internship Program at Tree Trust. Students referred to Tree Trust will participate in work readiness training and work for pay at an internship in a selected area of interest for 12 weeks. Throughout training, With their training, students will develop resumes, learn interview techniques and learn about possible fields that may interest them. Students will be able to develop a better sense of what it might be like to work in the field they have chosen.

***Performance Measurement at C-Train***

In an effort to gauge success and better understand the student population being served, a performance measurement system was developed. The following demographic and outcome information was collected from the students that attended the Certified Nursing Assistant program (CNA) and the Microsoft Office Specialist (MOS) that began in the spring semester of 2009.

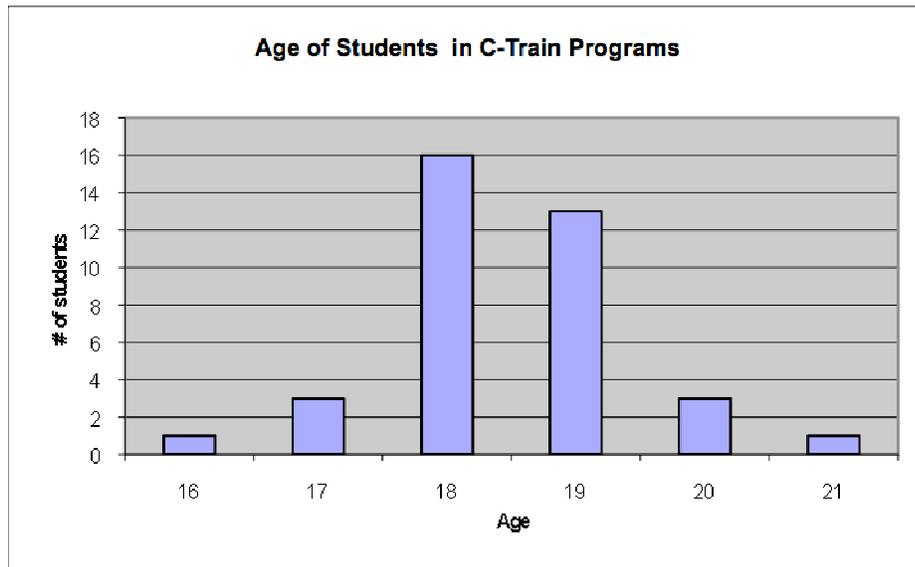
<b><i>Demographic Data</i></b>	<b><i>Data Source</i></b>	<b><i>Contact(s)</i></b>
Age	TSIS	Sandra Gaulke, Mona Hoskins
Race/Ethnicity	TSIS	Sandra Gaulke, Mona Hoskins
Special Ed/IEP	TSIS	Sandra Gaulke, Mona Hoskins
Free or Reduced Lunch	TSIS	Sandra Gaulke, Mona Hoskins
Residing County	TSIS	Sandra Gaulke, Mona Hoskins
Male/Female	TSIS	Sandra Gaulke, Mona Hoskins

<b><i>Outcome Data – Measure/Indicator</i></b>	<b><i>Data Source</i></b>	<b><i>Contact(s)</i></b>
# of students attending regularly	TSIS/Instructor Reports	Anne Runck (MOS) Candy Leopold (CNA)
# of students that complete MOS/CNA	TSIS/Instructor Reports	Anne Runck Candy Leopold
# of students that are certified	State Test Scores	Anne Runck Candy Leopold

## Age

The age range of the students in C-Train programs is 16 to 21. While the mean or average age of the students in C-Train is 18 years old, the median or middle age of the students is 19 years old which indicates an older population than the average high school population.

Figure 1. Age of students in C-Train Programs



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## *Free and Reduced Lunch*

12 of the 37 (32 percent) students originally recruited for the program receive free or reduced price lunch. Students who are eligible for free and reduced lunch are identified as coming from low income earning families.

***Race and Ethnicity***

Most of the students in C-Train programs were African American, Latino or Caucasian.

<b><i>Race/Ethnicity Summary – Both Classes Recruited</i></b>		
<b><i>Race/Ethnicity</i></b>	<b><i>Raw Numbers</i></b>	<b><i>Percentage</i></b>
American Indian	0	0
Asian	2	5
Latino	11	30
African American	13	35
Caucasian	11	30
Total	37	100

<b><i>Race/Ethnicity Summary – Both Classes Retained</i></b>		
<b><i>Race/Ethnicity</i></b>	<b><i>Raw Numbers</i></b>	<b><i>Percentage</i></b>
American Indian	0	0
Asian	1	4
Latino	7	29
African American	6	25
Caucasian	10	42
Total	24	100

<b><i>Race/Ethnicity Summary – CNA</i></b>		
<b><i>Race/Ethnicity</i></b>	<b><i>Raw Numbers</i></b>	<b><i>Percentage</i></b>
American Indian	0	0
Asian	1	8
Latino	6	46
African American	2	15
Caucasian	4	31
Total	13	100

<b><i>Race/Ethnicity – MOS</i></b>		
<b><i>Race/Ethnicity</i></b>	<b><i>Raw Numbers</i></b>	<b><i>Percentage</i></b>
American Indian	0	0
Asian	0	0
Latino	2	17
African American	4	30
Caucasian	6	50
Total	12	100

***Special Education/IEP (Individual Education Plan)***

Of the 37 students originally recruited for CNA and MOS classes, 7 (19 percent) have an IEP due to having a need for special education services. Students with IEP's may require special services to better cope with a disability which may impede learning and the students' ability to succeed in school. Some of the disabilities or mental health disorders students faced are Emotional Behavioral Disorder, Anxiety Disorder, Attention Deficit Disorder, Specific Learning Disability and Autism. Note that some students may have more than one disorder or disability.

The following table lists the grade or number of units earned by each special education student, the program in which the student was enrolled and their respective disability or disorder. Names of the students were omitted to protect student privacy.

<b>Disorder or Disability</b>	<b>Program</b>	<b>Grade or Units Earned</b>
Other Health Disability (OHD) Anxiety Disorder	MOS	B
OHD Anxiety Disorder and Attention Deficit Disorder	CNA and MOS	A- (in CNA) 20 units earned (in MOS)
Autism	MOS	C
OHD Anxiety Disorder	MOS	B
Specific Learning Disability	MOS	18 units earned
Emotional Behavior Disorder	MOS	33 units earned
Specific Learning Disability	MOS	No units earned

Of the 7 students classified as special education, 6 students enrolled in the MOS program and one student enrolled in the CNA program. One student, whom has two diagnoses, enrolled in both MOS and the CNA programs. Students who did not complete the program were still able to earn units toward graduation credit. One participant enrolled in MOS but did not attend class.

### *Residing County*

All of the students enrolled in C-Train programs reported living in Hennepin County.

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### *Male/Female Breakdown*

Of the 37 students originally recruited for CNA and MOS classes, 9 (24 percent) were male and 28 (76 percent) were female. Of the 24 students that completed MOS and CNA, 8 (33 percent) were male and 16 female students (66 percent.)

Of the 17 students in the MOS program 7 were male (41 percent) and 10 (59 percent) were female. Of the 21 students who enrolled in the CNA program, 19 were female (90 percent) and 2 were male (10 percent).

### ***Certified Nursing Assistant (CNA) Program***

Originally 15 students enrolled in the CNA program, 13 of which successfully completed the program. Due to strict state regulations regarding certification, students with excessive absences were not permitted to sit for the exam and were dropped from the program.

#### *CNA Attendance*

The average attendance rate of students who completed CNA was 100 percent. Twelve of the 13 students who completed the program had an attendance rate of 100 percent.

#### *CNA Grades and Exam Certification*

All of the 13 students who completed the program passed with a grade of 75 percent or higher. Ten of the students earned a grade of B (80 percent) or higher.

All of the students who took the written portion of the CNA state certification exam passed. All but two of the students that took the skills portion of the exam passed. The students that did not pass skills portion of the exam will have an opportunity to prepare to retake the exam with additional assistance and support from C-Train instructors prior to retaking the exam.

#### *CNA Credit/Unit attainment*

All 13 of the students who completed the program received two semester credits. Students who did not complete the program still receive units that cumulatively add up to earned high school credit.

### ***Microsoft Office Specialization (MOS) Program***

Originally, 17 students enrolled in the MOS program, 8 of whom completed the program. Students who were unable to complete the program are still eligible to earn additional units during the summer months that will lead to course credit.

#### ***MOS Attendance***

Of the 8 students who completed the MOS program, 5 students had an attendance rate of 80 percent and higher. The average attendance rate of the students who completed the MOS program was 88 percent.

#### ***MOS Grades and Certification***

Of the 8 students who completed the MOS program, 5 students earned a B (80 percent) or higher. Students who wish to sit for the certification exams must complete two quarters of MOS.

## *Discussion*

### *Recruitment and Diversity*

While the main artery of recruitment for the C-Train programs was South Education Center Alternative (SECA), an alternative program for high school students located at SEC, recruitment has already begun from other schools - including a number of the member district schools. Instructors reported having success in recruiting students who reflect the ethnic and racial demographic of SECA.

Students with diverse learning needs have also been successfully recruited and retained. Students with one or more disorder or disability make up almost twenty percent of the students enrolled in C-Train compared to the eleven percent enrolled in SECA. Instructors reported making significant adaptations to the curriculum such as extra tutoring and additional classes on particular subject areas in an effort to ensure that all students are successful.

### *Attendance, Retention and Age*

In support of the research on career and technical education programs, students who completed C-Train programs had better attendance rates than did students at SECA who did not attend C-Train programs. Specifically, the overall attendance rate at SECA was 61 percent compared to an attendance rate of 88 percent in the MOS program and 100 percent in CNA.

Because the majority of the students are significantly older than the average high school population, retaining all the students that were originally enrolled can be a challenge. Instructors reported students starting classes but having to withdraw due to work scheduling and other pressing issues at the time. Students that withdraw or are dropped from the program because of poor attendance do have the opportunity to complete course credit while earning additional units by attending class during the summer months.

### *Gender and Enrollment in C-Train Programs*

Male and female enrollment in the MOS program seemed to be proportionate, however, the recruitment of males for the CNA program was a challenge. Because the field of nursing and home health can require the ability to lift equipment and move patients, males are strongly encouraged to be trained in the field. Increasing male enrollment in the CNA program by intentionally recruiting males will ensure that males have an opportunity to attain certification in a field where they are highly marketable and would have otherwise missed an opportunity to explore a potential career.

In upcoming semesters, C-Train should ensure that the programs which may be seen by the students as gender-specific or gender-appropriate will be marketed appropriately to all students. Ensuring gender equity for all C-Train students will allow students to become better informed about career paths and opportunities that they may not have thought possible.

### *Student Feedback*

Students participating in the CNA program completed a survey about their experience course experience. All of the eight participants who responded to the survey either strongly agreed (6) or agreed (2) that the instructor answered questions clearly and gave clear instructions during the lab time. Students also strongly agreed (4) or agreed (4) that the instructor helped during practice sessions. All of the participants also strongly agreed (6) or agreed (2) that they would recommend this course to a friend.

The following are some direct quotes from students participating in C-Train programs.

*“First step towards my career...You need to have a lot of patience to work in a nursing home”*

*Erin Matuska, April 2009*

*CNA student*

*“It was a great opportunity, I learned a lot and it was fun”*

*Ashley Ferruffino, April 2009*

*CNA student*

### *Graduation and Beyond*

Of the students who attended C-Train programs in the Spring 2009, 3 graduated along with 5 other students who received certifications in CNA prior to this spring. 1 of the graduates is enrolled in the Youth Career Awareness Program at Dunwoody College and will be attending in the fall. Another graduate has been attending Minneapolis Community Technical College with a full scholarship through a program called Post Secondary Enrollment Options (PSEO) and has already passed two college courses.

*C-Train Programs - Summer and Tentative 2009-2010 Schedule*

*Summer*

CNA/HHA (Home Health Aide)  
C-Tech – Introduction to Telecommunications

*Tentative Certification Offerings for 2009-2010*

**Quarter 1**

First Aid/CPR  
C-Tech – Introduction to Telecommunications  
C-Tech – Copper Cabling  
MOS  
Graphic Design

**Quarter 2**

First Responder  
C-Tech – Fiber Optic Cabling  
MOS

**Quarter 3**

CNA/HHA  
Fiber Optic Cabling  
C-Tech – Introduction to Telecommunications  
MOS  
Pharmacy Tech  
Graphic Design

**Quarter 4**

First Aid/CPR  
C-Tech – Copper Cabling  
MOS  
Pharmacy Tech

## ***Appendix***

The South Education Center Alternative (SECA) served as the main artery for recruitment of the Spring 2009 semester of the C-Train programs. Students who attend SECA must meet one or more of the criteria listed below. Although recruitment will not be limited to the SECA or other alternative learning populations, it is important to note that a significant number of students enrolled in C-Train face some of the challenges listed here.

1. Performs substantially below performance level on a local achievement test.
2. Is at least one year behind in satisfactorily completing course work.
3. Is pregnant or a parent.
4. Has been assessed as chemically dependent.
5. Has been excluded or expelled.
6. Has been referred by a school district for enrollment in an eligible nontraditional program.
7. Has been physically or sexually abused.
8. Has experienced mental health problems.
9. Has been homeless sometime in the last 6 months.
10. Has limited English proficiency or speaks English as a second language.
11. Has been chronically truant or has withdrawn from school.
12. Is being treated in a hospital in the seven-county metropolitan area for cancer or other life threatening illnesses or is the sibling of the above scenario and resides at least 60 miles beyond the outside boundary of the seven-county metropolitan area.

*[http://www.district287.org/index.php?src=gendocs&link=teachLearn\\_ALC\\_Eligibility](http://www.district287.org/index.php?src=gendocs&link=teachLearn_ALC_Eligibility)*

## ***Endnotes***

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<sup>i</sup> Institute for a Competitive Workforce, *The Skills Imperative: How Career and Technical Education Can Solve the U.S. Talent Shortage 2008*.

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

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## M E M O R A N D U M

Date: July 15, 2009

To: Sandy Lewandowski, Superintendent

From: Jane Holmberg, Executive Director of Teaching and Learning

**Re: West Suburban Summer School**

I am happy to report that as of July 15, we are experiencing a **33% increase over last year in registrations for our gifted education summer program, West Suburban Summer School (WSSS)**. With 1185 registrants to date, we are returning nearly to our 2007 level of enrollment which was 1191 students.

We are attributing this enrollment rebound in part to a new model that conserves transportation and takes into account day care needs. For the first time we are offering classes for a full day, so each class meets five days, Monday to Friday, 8:30 AM to 4:00 PM, rather than meeting half days over two weeks. Another factor in increased enrollment is that we are in year two of making the brochure available only online. While this change conserves dollars and resources, we have learned it took a year for parents and students to make the shift from receiving a printed catalogue to only getting a postcard inviting them to the site.

We are pleased to welcome Dr. Leslie Hanson as the coordinator of the program this year. Leslie is new to this role but comes to us with a long history of school administration and gifted program coordination both in the Wayzata and Minnetonka school districts.

Classes are being held during five weeks; beginning June 15 and ending July 31 with a break for fourth of July. We continue to offer instruction in a variety of member school district locations, including Maple Grove Junior High, Minnetonka Middle School East, Minnetonka Middle School West, Minnetonka Senior High, and Wayzata East Middle School. Plus, this year we are able to use one of our own sites, the South Education Center!

South Education Center has proved to be a great location where we are holding classes four of the five weeks. Students gather in the cafeteria before classes, and at the end of the day to be picked up by parents; plus, we are partnering with the church across the street for use of their playground.

As with every year, there are a variety of new and engaging activities for students who love the opportunity to learn with like-minded, academically able peers. Classes range from cooking with a personal chef who has studied at LeCordon Bleu, to building robots using Carnegie Mellon software, to designing saltwater aquariums complete with coral reefs. More traditional writing and math classes are still the most popular, and you can see posted at <http://firstmemagazineforwsss.blogspot.com/> some of the writing done in the June in the "Writing to Get Published" class.

West Suburban Summer School is a well-established program of Intermediate District 287 that continues to grow and adapt while retaining its core purpose of providing intellectually stimulating and fun summer experiences for gifted students.



## 2008-2009 Annual Report

GRO is a dynamic and successful partnership between two Minnesota intermediate school districts. Intermediate districts partner with K-12 school districts to meet more effectively the unique learning needs of every student. In order to achieve this mission, GRO helps districts obtain resources, share effective practice, and stay on the cutting edge of educational research.

***Applying Research to Practice** – a resource for best practice applications of research based teaching and learning, including 1) Differentiated Instruction 2) High School Re-Design and 3) Scientifically Based Education.*

***Grant Seeking Assistance** – a resource for GRO member districts and their staffs to write proposals and research funding prospects for projects they seek to fund.*

***Professional Learning Opportunities** – a resource for professional development offered by 287/916 such as training events, seminars and workshops, on-line learning, and idea sharing in repositories for curricula and what other districts are doing.*

### Applying Research to Practice

#### Differentiated Instruction for All (DIAL) Project

- Exemplary programs and resources gathered from other schools and institutions are hot-linked to the website were updated and expanded.
- Differentiated strategies focusing on reading/language arts/English, math, science, and social studies for elementary, junior high/middle school and high school were expanded.
- An exploratory workshop on “Lesson Study to Support Differentiated Instruction” was facilitated by Peter Ziegler.
- Math Lesson Study Pilot Project was conducted with 14 participants from three school districts.
- NWEA MAP Tests Step 4 Workshop: Growth & Goals: Building Local Expertise was conducted in October, 2008.
- The three-level differentiated instruction learning communities program was made available to member districts. No learning communities were in operation during this year.
- The DIAL E-Learning Community was shared with a number of educators in both Minnesota and Arizona.

- The DIAL E-Learning Community courses will be included in the Hamline University catalog in the fall of 2009. The two foundation courses will be offered through Hamline with new titles.

### **Scientifically Based Education Research (SciBER) Project**

- Scientifically based education researched literacy curriculum, assessment, and instructional resources were expanded on the website.
- Scientifically based education researched science, math and social studies curriculum, assessment, and instructional resources were expanded on the website.
- Preliminary investigation was done related to the topic of video games and the teaching and learning process particularly as it relates to literacy.
- Jim Pellegrino will facilitate a workshop entitled Intensified Algebra: Interventions for Helping Students Over the Basic Algebra Threshold on June 16, 2009.
- Interventions for math and reading have been gathered and will be added to the website.

### **High School Redesign Project**

- At the first High School Success Emporium held in August, 2008, high school redesign success stories were shared by teams from Edina, Osseo, Richfield, Robbinsdale and South Washington County.
- Resources from the High School Success Emporium I are posted on the website.
- Proposals are being solicited from districts for the High School Success Emporium II scheduled for June 15, 2009.
- Expanded high school redesign resources were added to the website.

## **Grantseeking Assistance**

### **Prospect Identification**

- The number of requests for services was on a par with the previous year, fielding six requests for prospect identification. Each request resulted in a list of approximately 15-25 prospective funders for the specific projects under consideration.
- A letter of inquiry was developed and sent to 23 prospects seeking capital support for the 'Math Embedded in Culinary Arts Project' at the Northeast Metro 916 location in Little Canada.
- A letter of inquiry is being developed to explore funders' willingness to support the Honors Mentor Program serving both intermediate districts.

### **Grants Received**

- **MSTA**  
The Math and Science Teacher Academy (Region 11) has provided professional development to over 500 middle school math teachers in 59 schools from 34 metro districts. The focus this year has been on Grades 6-8 Algebra to Number.  
Funding period: May 27, 2008 – June 30, 2009  
Amount received: \$1,584,651

- **Transforming School Counseling**

This program had two goals: (1) train and coach staff members to effectively counsel students to access post-secondary education and (2) enhance existing structures for supporting 80 first year high school students attending four area learning center programs.

Funding period: April 2008 – June 30, 2009

Amount received: \$99,309

- **CAREI Evaluation of ACE Project**

This study was intended to examine teacher growth in delivering integrated curriculum that occurred during a previous grant project and investigate whether the changes are continuing without the support of grant dollars.

Funding period: March, 2008 – June 30, 2009

Amount received: \$3400

- **Alternatives to Suspension**

A proposal was submitted in April 2009 to the Minnesota Department of Education. Grant dollars will be used to create a comprehensive program of support for reducing suspensions based on the Collaborative Problem Solving (CPS) model.

Funding period: July, 2009 – June 30, 2010

Amount received: \$19,756.00.

### **Professional Learning Opportunities**

- An exploratory workshop on “Lesson Study to Support Differentiated Instruction” was held for 15 participants.
- Math Lesson Study Pilot Project staff development sessions were held for 18 participants.
- NWEA MAP Tests Step 4 Workshop: Growth & Goals: Building Local Expertise was held for 40 participants.
- High School Success Emporium I was held for 35 participants.
- High School Success Emporium II is scheduled.
- A workshop entitled Intensified Algebra: Interventions for Helping Students Over the Basic Algebra Threshold is scheduled.
- Consideration was given to sponsoring a workshop on assessment and grading but a decision was made to not duplicate the efforts of Minnesota ASCD who is sponsoring this type of workshop in the fall of 2009.
- The Friday Forum network continued:
  - The Friday Forum network of gifted education professionals from area districts is sponsored by GRO in cooperation with Metro ECSU. Friday Forum explores effective practice in gifted education. Friday Forum met five times during the year to discuss issues common to the group and be exposed to the products available through GRO that promote gifted education. In 2008-09, there are 36 registered members in the Friday Forum Network, representing 28 area educational organizations and districts.

- Examples of Friday Forum initiatives include:
  - Work to design a **Middle School Student Career Commons**. The Career Commons is envisioned as an online clearinghouse where information can be accessed at the middle school level.
  - An online map (ZMap) showing schools or programs designed for highly gifted students in the Twin Cities Metro Area:  
<http://www.zeemaps.com/map?group=114380>

### **Grants and Research Office Communications**

- Issues of the GRO-o-gram e-newsletter were electronically distributed to over 1800 people. Format changes introduced this year included dividing the GRO-o-gram into a newsletter for grants and a second newsletter for applying research to practice. GRO-o-grams announce grant opportunities, updates, and promote workshops sponsored by the Grants and Research Office, Minnesota Department of Education, and other education service providers. Specifically, the grant-related related Gro-O-Gram issues were sent with calendars for corporate and foundation deadlines in approaching months and a thumbnail of the funders' respective interests or focus.
- A significant revamping of the website has resulted in:
  - Curriculum review process resources and resources for evaluating curricular areas have been added to the website.
  - Professional Learning Community resources have been added to the website.
  - A Curriculum Repository has been added to the website. A process for soliciting exemplary curriculum, assessment, and instructional procedures, practices, programs, policies and projects for addition to the website was developed and shared with district leadership.
  - Quick Links to Professional Development has been added to the website. Included within the quick links are the Teaching and Learning Leadership ShareSite and Professional Learning.
    - The Teaching and Learning Leadership ShareSite includes:
      - Curriculum Repository
      - Curriculum Trends
      - College Level Examination Program
      - Curriculum Review Process Resources
      - Resources for Evaluating Curricular Areas
    - The Professional Learning section includes
      - PLC Resources
      - Workshops
      - E-Learning Community
      - Friday Forum
      - Curriculum Repository
- Materials associated with GRO initiatives are frequently distributed at professional meetings and to intermediate district advisory groups.

**Compiled by:**

**Duane Udstuen, Research Consultant**

**Barbara Wojcik, GRO Assistant**

**Marlin Poessehl, Managing Consultant**

**Jessica Wiley, Northeast Metro 916 Director of Academic Services**

**Jane Holmberg, Intermediate District Executive Director of Teaching and Learning**

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – July 23, 2009

**AGENDA SECTION:** ADMINISTRATIVE SERVICES REPORTS

**ITEM:** 8.1a Routine Monthly Finance & ADM Activities Report

**PRESENTED BY:** Janet A. Johnson, Director of Finance

**1. Background Information**

We are not providing June Budget vs. Actual Reports at this time. June 30<sup>th</sup> is fiscal year end and the numbers reported would be very preliminary. The numbers will be adjusted as we finalize the year and prepare for the audit.

We are providing the Cash, Donation, and ADM reports for June. As we continue to fine tune the cash monitoring system, we will be changing the Cash Position Sheet presentation to the Board. Over the past three years, the Cash Position Sheet numbers and graph have shown the average cash throughout a month. Beginning with the new fiscal year, July 2009, the Cash Position Sheet numbers and graph will show actual cash on hand at the end of each month. Copies showing both approaches for June are included in this packet.

In addition to the June Donation report you will also see a summary of donations for FY09.

Attachments.

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The Board approve the Finance & ADM Report items as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

# INTERMEDIATE DISTRICT 287

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*Partner in Education*

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DATE: **July 15, 2009**

TO: Members of the School Board

FROM: Janet A. Johnson, Director of Finance

RE: **Cash Report - June** Claims, Payroll, Receipts, Investments and Cash Position

A. Recommendation: Request the Board approve payment of the items listed below:

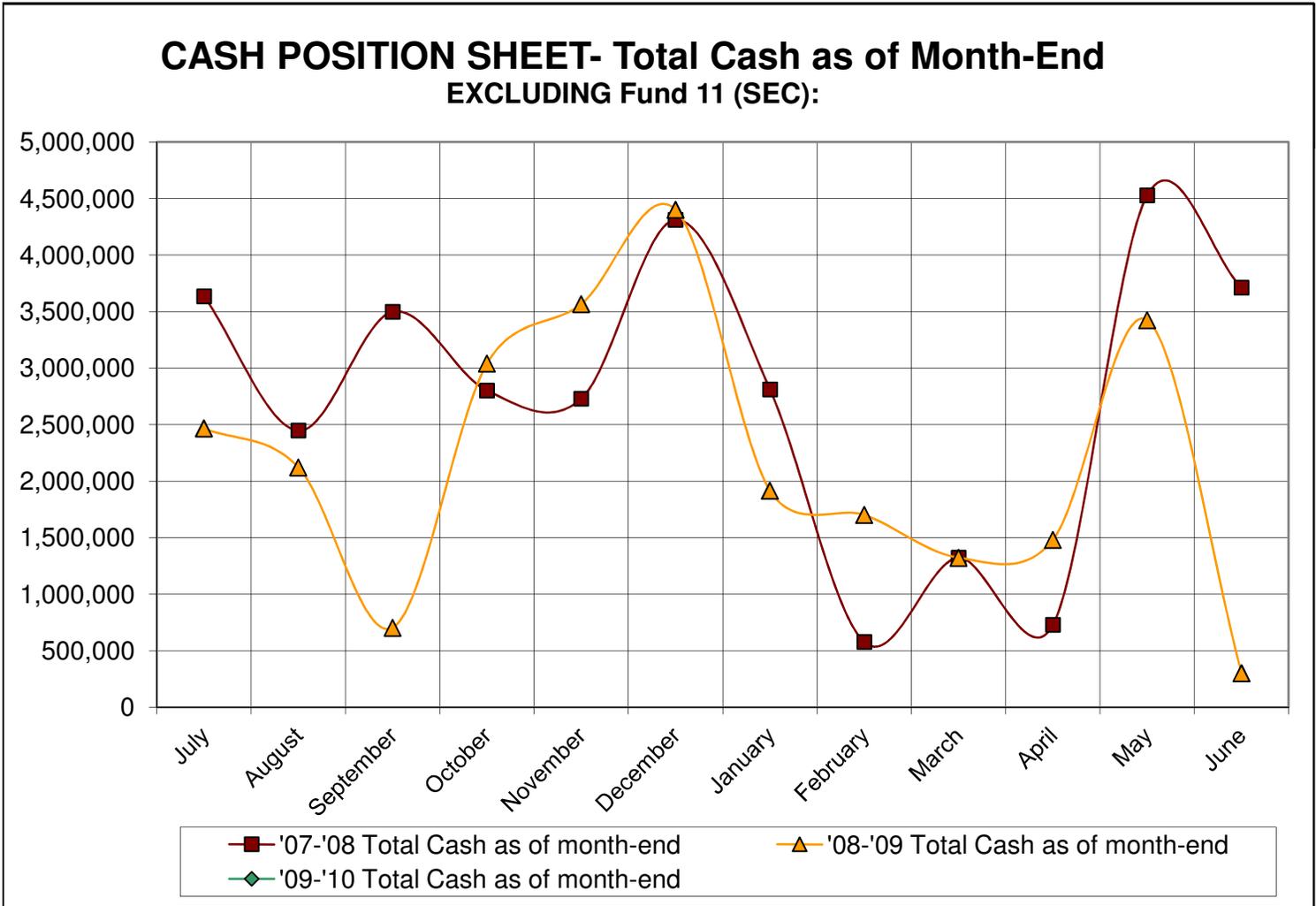
- |  |  |
|--|--|
| 1. Claim payments for: <b>June 2009</b>  | Totaling <u><u>\$ 5,233,242.83</u></u> |
| a) Check #'s 473114 - 473747, 70004525 - 70004802<br>and Electronic Wire Transfers out - #'s 2028 - 2035 |  |
| 2. Payroll for: June 2009  | Totaling <u><u>\$ 3,971,908.95</u></u> |
| a) Check #'s 674837 - 674857<br>b) Direct Deposit #'s 153346 - 154680                                    |  |
| 3. Receipts for: June 2009   | Totaling <u><u>\$ 6,104,748.20</u></u> |
| a) Receipt #'s 124750 - 124948<br>and Electronic Wire Transfers in                                       |  |
| 4. Investments at end of month   | Totaling <u><u>\$ 1,131.34</u></u>     |

Expenditures, wire transfers, payroll, claims receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

# Intermediate District 287

Cash Position Sheet- Monthly Total Net Cash- All Accounts EXCLUDING Fund 11 (SEC):

<u>Date</u>	<u>'07-'08 Total Cash as of month-end</u>	<u>'08-'09 Total Cash as of month-end</u>	<u>'09-'10 Total Cash as of month-end</u>
July	3,634,310	2,466,323	
August	2,446,506	2,120,954	
September	3,498,121	703,434	
October	2,800,950	3,040,273	
November	2,729,418	3,565,934	
December	4,311,267	4,399,671	
January	2,810,576	1,915,347	
February	575,941	1,701,975	
March	1,323,615	1,323,076	
April	727,725	1,481,056	
May	4,527,215	3,423,055	
June	3,711,348	302,392	

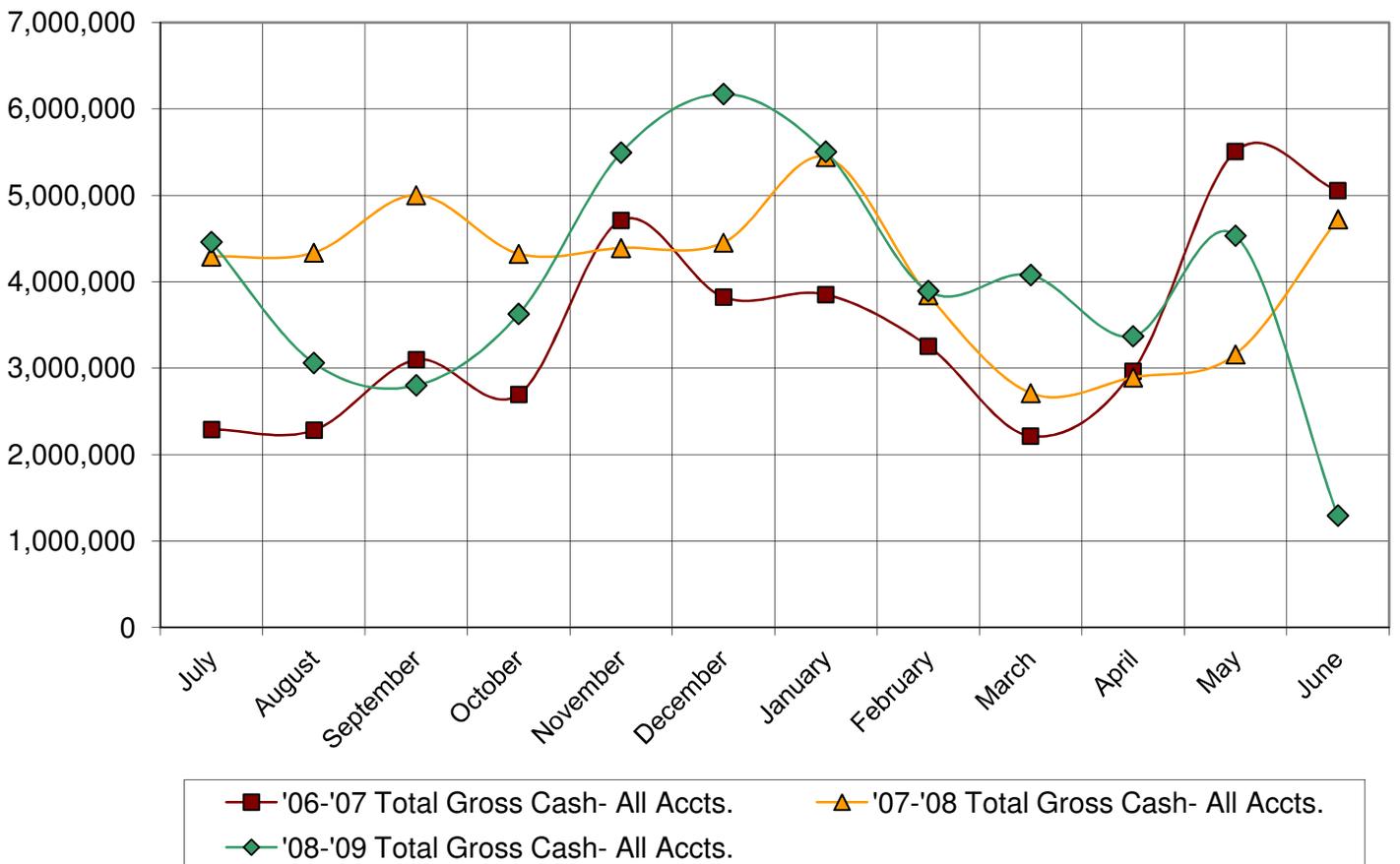


# Intermediate District 287

Cash Position Sheet- Monthly Total Gross Cash- All Accounts:

<u>Date</u>	<u>'06-'07 Total Gross Cash- All Accts.</u>	<u>'07-'08 Total Gross Cash- All Accts.</u>	<u>'08-'09 Total Gross Cash- All Accts.</u>
July	2,291,747	4,290,870	4,457,312
August	2,281,678	4,335,576	3,059,192
September	3,097,297	5,001,385	2,800,788
October	2,695,566	4,321,962	3,626,080
November	4,711,051	4,389,645	5,492,853
December	3,821,438	4,452,190	6,170,663
January	3,853,218	5,439,985	5,502,714
February	3,254,020	3,843,416	3,892,032
March	2,214,232	2,711,729	4,076,283
April	2,964,609	2,892,039	3,368,151
May	5,507,268	3,159,523	4,530,892
June	5,053,949	4,722,065	1,293,902

**CASH POSITION SHEET- Total Gross Cash**  
**Monthly Averages - YTD**



**INTERMEDIATE DISTRICT 287**

**JUNE 2009 ACTIVITY**

**WIRE TRANSFERS IN:**

DATE	AGENCY	TO	REF#	AMOUNT	DESCRIPTION
6/3/2009	HENN TECH COLL BP	MSDLAF	4028711	3,727.65	INV#65431 THIRD FLOOR SUPERVISOR REIMBURSE
6/12/2009	HENN TECH COLL BP	MSDLAF	4049097	91,175.00	INV#65420 CONTRACTED SERVICES PLANT OPER.
6/18/2009	EDUCATION AID	MSDLAF	4057037	2,319,082.29	01S360 SPEC EDUC 09
	EDUC-LEARNER OPTIO	MSDLAF	4057037	224.10	01F414 TITLE II 0809
	EDUC-LEARNER OPTIO	MSDLAF	4057037	992.92	01F417 09 TITIII FED LEAP
	EDUC-LEARNER OPTIO	MSDLAF	4057037	1,185.71	01F415 TITLE V 0809
	EDUC-SAFE & HLTH C	MSDLAF	4057037	1,930.50	01F433 DRUG FREE 0809
<b>MTD TOTALS</b>				<u><u>2,418,318.17</u></u>	

**WIRE TRANSFERS OUT:**

DATE	FROM	AGENCY	REF#	AMOUNT	DESCRIPTION
6/15/2009	MSDLAF	MN DEPT OF REVENUE		225,857.36	STATE WITHHOLDING TAXES
	MSDLAF	US BANK		1,316,836.51	FEDERAL TAXES
	MSDLAF	US BANK		3,616,139.21	DIRECT DEPOSIT PAYROLL
	MSDLAF	EDUCATORS BEN. CORP.		260,168.08	EMPLOYEE & EMPLOYER 403B
6/30/2009	MSDLAF	US BANK		32,730.91	CORP. HEALTH SYSTEMS MAY09
	MSDLAF	MN DEPT OF REVENUE		17,470.50	STATE WITHHOLDING TAXES
	MSDLAF	US BANK		112,815.49	FEDERAL TAXES
	MSDLAF	US BANK		341,294.75	DIRECT DEPOSIT PAYROLL LESS STOP PAYMENT
	MSDLAF	EDUCATORS BEN. CORP.		30,052.09	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK		121.60	US BANK ARP CHGS VOUCHER ACCT FEB09
	MSDLAF	US BANK		83.67	US BANK ARP CHGS PAYROLL ACCT FEB09
<b>MTD TOTALS</b>				<u><u>5,953,570.17</u></u>	



**DONATIONS  
INTERMEDIATE DISTRICT 287  
2008-2009**

June 2009

<b>DON. DATE</b>	<b>DESCRIPTION</b>	<b>VIN#</b>	<b>EST VALUE</b>	<b>DONOR</b>	<b>SS# OR FED ID#</b>	<b>PROGRAM</b>
6/2/2009	CHECK		\$ 20.00	BERGINS, PATRICIA		PHASE NORTH
6/18/2009	CHECK		\$ 25.00	BEUTEL-WHITE, THERESA/DOUGLAS		VECTOR NORTH
6/3/2009	99 FORD FORD WINDSTAR	2FMZA5143XBB01685	\$ 500.00	HOABY, JOSHUA		AUTO MECHANICS
6/18/2009	CHECK		\$ 25.00	KARNOWSKI, THOMAS		VECTOR NORTH
6/18/2009	CHECK		\$ 50.00	LAZOWSKI, LAURA		VECTOR NORTH
6/18/2009	CHECK		\$ 145.00	NWTC STAFF AND STUDENTS		NWTC
6/18/2009	CHECK		\$ 100.00	PAULSON, LISA		VECTOR NORTH
6/18/2009	CHECK		\$ 175.00	PEYTON, MARY		VECTOR NORTH
6/18/2009	CHECK		\$ 1,340.00	RINIKERS-DANIELS, BARBARA		VECTOR NORTH
6/29/2009	BIKES (2)		\$ 40.00	RUBINYI, WENDY		HOSTERMAN
			<b>\$ 2,420.00</b>			



**Intermediate District**  
*Partner in Education*

**Serving  
Member  
School Districts:**

Bloomington  
Brooklyn Center  
Eden Prairie  
Edina  
Hopkins  
Minnetonka  
Orono  
Osseo  
Richfield  
Robbinsdale  
St. Louis Park  
Wayzata  
Westonka

**Special Education Services**

District Service Center  
1820 Xenium Lane North  
Plymouth, MN  
55441-3790

TEL: 763.559.3535  
[www.int287.k12.mn.us](http://www.int287.k12.mn.us)

The district is an equal opportunity  
educator and employer

**DATE: July 15, 2009**

**TO: Janet Johnson**

**FROM: Larry McAtee**

**SUBJECT: YEAR END SUMMARY OF DONATIONS**

During the period July 1, 2008 through June 30, 2009 Intermediate District 287 received donations of equipment, supplies, cash and other items valued at **\$109,756.39**. Attached is a list of donations for the year.

LM/sb

cc: Sandra Lewandowski

DONATIONS  
INTERMEDIATE DISTRICT 287  
2008-2009

Jul-08

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
7/22/2008	CASH		\$ 50.00	HENNEPIN TECH COLLEGE			RIDGEDALE ALTERNATIVE
7/17/2008	CHECK		\$ 40.00	SOMERFELD, SUSAN			SUN (SEC)
7/8/2008	CHECK		\$ 50.00	SYKES, PAT			INTERMEDIATE DISTRICT 287
			\$ 140.00				



DONATIONS  
 INTERMEDIATE DISTRICT 287  
 2008-2009

Sep-08

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
				No Donations - September			

DONATIONS  
INTERMEDIATE DISTRICT 287  
2008-2009

Oct-08

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
09/30/08	CHECK		\$ 57,000.00	BEST BUY CHILDREN'S FOUNDATION			SOUTH EDUCATION CENTER
09/15/08	92 FORD F150 PICKUP	1FTEX14NXNKB16427	\$ 500.00	GIUSTI, JAMES		EPC	AUTO MECHANICS
09/22/08	PONY WALKER		\$ 1,895.00	JERI JOHNSON			ITINERANT/PHYSICAL THERAPY
09/18/08	CHECK		\$ 750.00	PEACE MAKER FOUNDATION			SOCIAL EMOTIONAL LEARNING
08/28/08	CHECK		\$ 1,000.00	PEACE MAKER FOUNDATION			HOSTERMAN PROGRAMS
10/20/08	CHECK		\$ 77.69	TARGET (TAKE CHARGE OF EDUC)			SEC SUN PROGRAM
10/20/08	CHECK		\$ 32.29	TARGET (TAKE CHARGE OF EDUC)			VECTOR SOUTH
10/02/08	CHECK		\$ 30.15	TARGET (TAKE CHARGE OF EDUC)			EXPLORE
09/26/08	CHECK		\$ 267.92	TARGET (TAKE CHARGE OF EDUC)			HOSTERNAN ELEMENTARY
09/30/08	CHECK		\$ 55.11	TARGET (TAKE CHARGE OF EDUC)			ATTAIN
09/22/08	CHECK		\$ 35.90	TARGET (TAKE CHARGE OF EDUC)			INVEST
			\$ 61,644.06				

DONATIONS  
INTERMEDIATE DISTRICT 287  
2008-2009

Nov-08							
DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
11/16/08	CHECK		\$ 12,500.00	FAIRVIEW HEALTH SERVICES			SOUTH EDUCATION ALTERNATIVE
11/11/08	VACUUM, MICROWAVE, MIXER, VARIOUS UTENSILS		\$ 75.00	HAERLE, CLYDE			VENTURE NWTG
09/11/08	CHECK		\$ 1,500.00	MN ORG FETAL ALCOHOL			SAFE
10/15/08	PAINT AUTO (109 PINTS)		\$ 4,360.00	PPG			AUTO BODY
11/18/08	CHECK		\$ 156.68	TARGET			PCA
11/12/08	CHECK		\$ 3,000.00	TARGET			SOCIAL EMOTIONAL LEARNING
			\$ 21,591.68				

DONATIONS  
INTERMEDIATE DISTRICT 287  
2008-2009

Dec-08

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	PROGRAM
12/9/2008	CHECK		\$ 10.00	FORSSLUND, RICHARD		SEC SUN
12/9/2008	CHECK		\$ 20.00	JOHNSON, BETH		SEC SUN
12/12/2008	MAGAZINES		\$ 250.00	LARSON, DEAN		BREN RD
12/9/2008	CHECK		\$ 250.00	PEACE MAKER FOUNDATION		HOSTERMAN
12/5/2008	93 FORD 4DR HATCH	1FAPP14J6PW137136	\$ 500.00	PRENDIVILLE, SHANE		EPC AUTO
12/16/2008	97 FORD TAURUS	1FALP52U0VG140737	\$ 500.00	PRESTON, DANIEL		EPC AUTO
			\$ 1,530.00			

DONATIONS  
INTERMEDIATE DISTRICT 287  
2008-2009

Jan-09

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
12/11/2008	ELECTRIC GUITAR/AMPLIFIER		\$ 130.00	BENDTSEN, KAREN			VECTOR
1/6/2008	TUMBLEFORMS FEEDER SEAT WITH FLOOR BASE/TABLE		\$ 330.00	ELVEBAK, DONNA			SPECIAL ED
02/04/09	OFFICE SUPPLIES		\$ 1,000.00	HEALTH PARTNERS			SEC
1/14/2009	PING PONG TABLE		\$ 150.00	KUNZ, MICHELE			EDGEWOOD
1/6/2009	TUMBLEFORMS UNIVERSAL CHAIR WITH TRAY		\$ 440.00	MEYER, KEN			ITINERANT
1/7/2009	CHECK		\$ 100.00	PETERS, MARY			NORTH VISTA
			\$ 2,150.00				

DONATIONS  
INTERMEDIATE DISTRICT 287  
2008-2009

Feb-09

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
12/19/08	91 TOYOTA 4D CDF	JT2AE94A5M3437969	\$ 500.00	BOEHM, RICHARD		EPC	AUTO TECH
12/10/08	CHECK		\$ 20.00	POMMIER, ANN			SEC STUDENT CLUB
			\$ 520.00				

DONATIONS  
INTERMEDIATE DISTRICT 287  
2008-2009

Mar-09

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
3/16/2009	CHECK		\$ 1,027.00	CRYSTAL LIONS CLUB			PHASE N/SUN/STRIVE/EXPLORE/EDGEWOOD
3/9/2009	CLOTHES		\$ 200.00	KRENZ, KERI			HOSTERMAN
3/5/2009	CHECK		\$ 30.00	NEMZEK, MARK AND INGRID			PHASE NORTH/SUN/STRIVE
3/16/2009	CHECK		\$ 15.00	OLSON, LESLIE			PHASE N/SUN/STRIVE/EXPLORE/EDGEWOOD
3/10/2009	CHECK		\$ 500.00	RENOLLETT, DAN AND PATTI			PHASE NORTH/SUN
3/10/2009	CHECK		\$ 100.00	RENOLLETT, DAN AND PATTI			PHASE NORTH/SUN
3/9/2009	CHECK		\$ 26.66	TARGET TAKE CHARGE OF EDUC			GENERAL REVENUE
3/18/2009	CHECK		\$ 70.71	TARGET TAKE CHARGE OF EDUC			ATTAIN HOSTERMAN
3/13/2009	CHECK		\$ 330.44	TARGET TAKE CHARGE OF EDUC			SPECIAL EDUCATION HOSTERMAN
3/3/2009	CHECK		\$ 34.54	TARGET TAKE CHARGE OF EDUC			SPECIAL EDUCATION HOSTERMAN
3/19/2009	CHECK		\$ 163.30	TARGET TAKE CHARGE OF EDUC			PCA
03/11/09	CHECK		\$ 79.80	TARGET TAKE CHARGE OF EDUC			SEC SUN
3/11/2009	CHECK		\$ 30.02	TARGET TAKE CHARGE OF EDUC			SEC VECTOR SOUTH
			\$ 2,607.47				

DONATIONS  
INTERMEDIATE DISTRICT 287  
2008-2009

Apr-09

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
4/27/2009	CHECK		\$ 500.00	4 CHARITY FOUNDATION INC			DESTINATION IMAGINATION
3/20/2009	CHECK		\$ 25.00	ANDERSON, STEPHEN & RETA			PHASE NORTH/SUN/ STRIVE
4/6/2009	DYNA VOX 3100		\$ 900.00	COLBERT, JAN			AUGMENTED COMMUNICATION
4/14/2009	CHECK		\$ 200.00	DEHAVEN, ROBERT			DESTINATION IMAGINATION
3/19/2009	CHECK		\$ 100.00	GAVARAS, JULIE			VECTOR/COFFEE SHOP
3/25/2009	CHECK		\$ 100.00	INQUITA, PRISCAH			PHASE NORTH/SUN/ STRIVE
4/23/2009	CHECK		\$ 250.00	KATHLEEN STEIGER			DESTINATION IMAGINATION
3/1/2009	DYNA VOX 3100		\$ 900.00	MOFFATT, DEBRA & DANIEL			AUGMENTED COMMUNICATION
4/15/2009	CHECK		\$ 150.00	ROTARY CLUB OF EDEN PRIARIE			PRAIRIE CENTER ALTERNATIVE
5/1/2009	EXTERNAL HARD DRIVE		\$ 50.00	SEAGATE COMMUNITY RELATIONS			INTERSECT
4/24/2009	CHECK		\$ 100.00	WILSON, TRUDY			MENTOR CONNECTION
			\$ 3,275.00				

DONATIONS  
INTERMEDIATE DISTRICT 287  
2008-2009

May-09

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
05/14/09	CHECK		\$ 500.00	EDINA COMMUNITY FOUNDATION			VECTOR
5/21/2009	GIFT CARDS		\$ 90.00	IRON MOUNTAN			SOUTH EDUC CTR
6/2/2009	CHECK		\$ 100.00	KOCH, AMY			VECTOR S
4/30/2009	CLIMBING WALL		\$ 4,600.00	LIFETIME FITNESS FOUNDATION			HOSTERMAN
5/15/2009	CHECK		\$ 100.00	LINDGREN, DAVID AND DARLENE			EDGEWOOD
5/15/2009	CHECK		\$ 250.00	MAPLE GROVE LIONS CLUB			EDGEWOOD
05/11/09	CHECK		\$ 7,498.55	MN BUSINESS PARTNERSHIP EDUC			N VISTA
5/29/09	CHECK		\$ 190.00	MN COUNCIL FOR THE GIFTED/TALENTED			WSSS
5/12/2009	FLOWERS		\$ 60.00	REES, KEN AND LINDA			DSC
5/6/2009	NAPKINS AND PLATES		\$ 39.63	TUCKER, MELINDA			PHASE NORTH
5/27/2009	CHECK		\$ 150.00	VEITH, MICHELLE AND RON			PHASE/INTERSECT
5/19/2009	CHECK		\$ 100.00	WANDER, BARB			EDGEWOOD
5/19/2009	CHECK		\$ 100.00	WICKERSHAM, MARY			EDGEWOOD
5/1/2009	CHECK		\$ 100.00	WILSON, TRUDY			MENTOR
			\$ 13,878.18				

DONATIONS  
INTERMEDIATE DISTRICT 287  
2008-2009

Jun-08

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
6/2/2009	CHECK		\$ 20.00	BERGINS, PATRICIA			PHASE NORTH
6/18/2009	CHECK		\$ 25.00	BEUTEL-WHITE, THERESA/DOUGLAS			VECTOR NORTH
6/3/2009	99 FORD FORD WINDSTAR	2FMZA5143XBB01685	\$ 500.00	HOABY, JOSHUA		EPC	AUTO MECHANICS
6/18/2009	CHECK		\$ 25.00	KARNOWSKI, THOMAS			VECTOR NORTH
6/18/2009	CHECK		\$ 50.00	LAZOWSKI, LAURA			VECTOR NORTH
6/18/2009	CHECK		\$ 145.00	NWTC STAFF AND STUDENTS			NWTC
6/18/2009	CHECK		\$ 100.00	PAULSON, LISA			VECTOR NORTH
6/18/2009	CHECK		\$ 175.00	PEYTON, MARY			VECTOR NORTH
6/18/2009	CHECK		\$ 1,340.00	RINIKERS-DANIELS, BARBARA			VECTOR NORTH
6/29/2009	BIKES (2)		\$ 40.00	RUBINYI, WENDY			HOSTERMAN
			\$ 2,420.00				

Extract of Minutes of Meeting of the  
School Board of Independent School District No. 287  
(Intermediate), Minnesota

Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District No. 287 (Intermediate), Minnesota, was duly held in said District on Thursday, July 23, 2009 at \_\_\_\_\_ o'clock P.M.

The following members were present:

and the following were absent:

\* \* \*                      \* \* \*                      \* \* \*

The Chair announced that the meeting was convened in part to authorize the issuance of the District's General Obligation Aid Anticipation Certificates of Indebtedness, Series 2009 and to authorize the Chair or Clerk to accept an offer to purchase said Certificates from Piper Jaffray & Co. (the "Purchaser") upon certain specified conditions.

Member \_\_\_\_\_ then introduced the following resolution and moved its adoption:

RESOLUTION AUTHORIZING AND AWARDING SALE OF GENERAL OBLIGATION  
AID ANTICIPATION CERTIFICATES OF INDEBTEDNESS, SERIES 2009 AND FIXING  
FORM AND TERMS THEREOF IN CONNECTION WITH THE MINNESOTA TAX AND  
AID ANTICIPATION BORROWING PROGRAM SPONSORED BY THE MINNESOTA  
SCHOOL BOARDS ASSOCIATION AND GREATER MINNESOTA EDUCATIONAL  
COOPERATIVE SERVICE UNITS

RECITALS

WHEREAS, the School District is authorized to issue aid anticipation certificates of indebtedness to provide money for school purposes in anticipation of state aids for schools receivable by the District during the July 1, 2009 to June 30, 2010 school year for such purposes; and

WHEREAS, Minnesota Statutes, Section 126C.56, authorizes the School District to issue the aid anticipation certificates of indebtedness herein authorized by negotiation and without advertisement for bids; and

WHEREAS, the Minnesota School Boards Association and the Greater Minnesota Educational Cooperative Service Units have endorsed the Minnesota Tax and Aid Anticipation Borrowing Program (the "Program") whereby participating school districts, by simultaneously issuing their aid anticipation certificates of indebtedness, may be able to reduce their debt service and issuance costs below what could be achieved if they issued separately; and

WHEREAS, the Program requires the execution and delivery of Certificates of Participation evidencing proportionate interests in payments of principal and interest on certain aid anticipation certificates of indebtedness issued by the participating school districts in anticipation of state aids receivable in connection with the Program, including the Aid Anticipation Certificates described herein; and

WHEREAS, the Program requires that each participating school district enter into a Trust Agreement with U.S. Bank National Association, St. Paul, Minnesota, as trustee (the "Trustee"), in substantially the form presented to this Board and on file at the office of the Clerk (the "Trust Agreement"); and

WHEREAS, the principal amount of Aid Anticipation Certificates to be issued by the School District pursuant to this resolution shall not exceed \$5,500,800; and

WHEREAS, the principal amount of said Aid Anticipation Certificates to be issued hereunder does not exceed either (a) the maximum working capital deficit of the Operating Funds to be financed from such state aids for the period during which the state aids are anticipated to be received and during which the Aid Anticipation Certificates will be outstanding, as computed in accordance with Section 1.148-6(d)(3) of the Income Tax Regulations (the "Regulations"), or (b) exclusive of additional obligations authorized by Minnesota Statutes Section 475.56, 75% of the state aids for said Funds, receivable in the school year ending June 30, 2010.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 287, State of Minnesota, as follows:

Section 1. The Program.

1.1. This Board finds that it is desirable and expedient to participate in the Program and to simultaneously with other school districts issue its Aid Anticipation Certificates of Indebtedness, Series 2009 (the "Aid Anticipation Certificates") and to authorize the execution of and delivery of Certificates of Participation, Aid Anticipation Series 2009 (the "Certificates of Participation"), evidencing proportionate ownership interests in payments of principal and interest to be made by the School District in connection with the Aid Anticipation Certificates, pursuant to the provisions of the Trust Agreement. Subject to the provisions of Section 2.8 hereof, the Aid Anticipation Certificates shall at all times be registered in the name of the Trustee and held by the Trustee for the benefit of the holders of the Certificates of Participation.

1.2. This Board hereby approves the form of Trust Agreement. The Trust Agreement shall be executed in the name and on behalf of the School District by the Chair or, in the absence of the Chair, the Clerk, in substantially the form on file, but with all such changes therein, not inconsistent with law, as may be approved by the officer executing the same, which approval shall be conclusively evidenced by the execution thereof. Such changes in the Trust Agreement may provide for changes in certain terms of the Aid Anticipation Certificates which will not have a material adverse affect on the School District, including changes in the time for the performance of certain acts.

1.3. U.S. Bank National Association, St. Paul, Minnesota is hereby appointed as trustee under the Trust Agreement and as the paying agent and registrar for the Certificates of Participation and as the authenticating agent, paying agent and registrar for the Aid Anticipation Certificates under Minnesota Statutes, Chapter 475.

Section 2. The Aid Anticipation Certificates.

2.1. Piper Jaffray & Co. (the "Purchaser") has stated an intention to make an offer to purchase the Aid Anticipation Certificates of the School District in accordance with the terms set forth in the Proposal Form and Acceptance set forth as Exhibit A hereto, which, together with similar obligations of other school districts, are to be evidenced by the Certificates of Participation described in the Trust Agreement. An offer to purchase the Aid Anticipation Certificates, if made, will be made by telephone or facsimile communication to the Clerk or Chair of the principal amount, interest rate and purchase price. If the principal amount does not exceed \$5,500,800, the interest rate offered does not exceed 5.00% per annum and the purchase price is not less than 99.9% of the principal amount thereof (said discount being evidenced by the issuance of additional obligations as authorized by Minnesota Statutes Section 475.56), the offer is hereby accepted and the Chair or Clerk is authorized and directed to accept the same on behalf of the School District by inserting the interest rate and purchase price in the Proposal Form and Acceptance, executing the Proposal Form and Acceptance on behalf of the School District and returning a completed copy thereof to the Purchaser.

2.2. The Aid Anticipation Certificates shall be in a principal amount not to exceed \$5,500,800, shall be dated as of the date of delivery (which is expected to be August 27, 2009), shall mature on September 10, 2010 and shall bear interest at the rate per annum accepted by the Chair or Clerk on behalf of the School District and recorded in the Proposal Form and Acceptance, payable at maturity, without option of prior payment. Interest shall be calculated on the basis of a year of twelve 30-day months. The Aid Anticipation Certificates shall be numbered from R-1 upwards and may be issued in any denomination or denominations. The principal amount of the Aid Anticipation Certificates shall be reduced if and to the extent necessary to obtain an approving legal opinion of bond counsel as to the legality thereof and the tax exempt status of interest thereon. The principal amount may also be reduced in a manner which reflects any premium at which the Certificates of Participation are offered for sale.

2.3. The Aid Anticipation Certificates are issued in anticipation of certain state aids for schools receivable during the July 1, 2009 to June 30, 2010 school year for the Operating Funds of the District, and the maximum authorized principal amount of the Aid Anticipation Certificates, exclusive of additional obligations authorized by Minnesota Statutes Section 475.56, does not exceed seventy-five percent of the amount of such aids receivable by the District during the July 1, 2009 to June 30, 2010 school year for said Funds. The Aid Anticipation Certificates are general obligations of the School District and the full faith and credit of the School District is hereby pledged to the full and prompt payment of the principal thereof and interest thereon.

2.4. The District shall utilize the provisions of Minnesota Statutes, Section 126C.55, and shall file with the Department of Education any necessary application or other forms. The District hereby covenants and obligates itself to notify the Commissioner of Education of any potential default in the payment of the principal of or interest on the Aid Anticipation Certificates and to use the provisions of Minnesota Statutes, Section 126C.55, to guarantee payment of the principal and interest on the Aid Anticipation Certificates when due. The District further covenants to deposit with the Trustee three business days prior to the maturity of the Aid Anticipation Certificates an amount sufficient to make the payment of principal and interest then due, or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Trust Agreement shall include the provisions required by Subdivision 7 of Minnesota Statutes, Section 126C.55. The District shall do all other things which may be necessary to perform the obligations hereby undertaken under Minnesota Statutes, Section 126C.55, including any requirements hereafter adopted by the Commissioner of Finance or the Commissioner of Education.

2.5. The Aid Anticipation Certificates, the form of certification by the authenticating agent and the provisions for assignment of the Aid Anticipation Certificates shall be, respectively, in substantially the following form (the text of which may be typewritten or printed on the face, or on the back, or partly on the face and partly on the back):

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
INDEPENDENT SCHOOL DISTRICT NO. 287  
(INTERMEDIATE)

No. R-1

\$ \_\_\_\_\_

GENERAL OBLIGATION AID ANTICIPATION  
CERTIFICATE OF INDEBTEDNESS, SERIES 2009

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>
%	September 10, 2010	August 27, 2009

REGISTERED OWNER: U.S. BANK NATIONAL ASSOCIATION, as Trustee

PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS

Independent School District No. 287 (Intermediate), Minnesota (the "School District"), a political subdivision of the State of Minnesota, having its principal office in the City of Plymouth, Minnesota, acknowledges itself to be indebted and for value received promises to pay to the registered owner specified above, or registered assigns, without option of prior payment, the principal sum specified above, on the maturity date specified above, and to pay interest thereon from the Date of Original Issue specified above until the principal amount is paid at the interest rate specified above, computed on a year of twelve 30-day months. The interest hereon and, upon presentation and surrender hereof at the principal office of the agent of the Registrar described below, the principal hereof are payable in lawful money of the United States of America by check or draft drawn on U.S. Bank National Association, St. Paul, Minnesota, as bond registrar, transfer agent and paying agent, or its successor designated under the Resolution described herein (the "Registrar").

This Aid Anticipation Certificate is one of a duly authorized series in the aggregate principal amount of \$\_\_\_\_\_, all of like tenor and effect except as to serial number and denomination, issued to provide money for the Operating Funds of the School District to be used for school purpose of anticipating receipt of certain unpaid state aids for schools receivable by the School District for the school year in which this Certificate is issued, pursuant to and in full conformity with the Constitution and Laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Sections 126C.50 through 126C.56, as amended, and a resolution authorizing the issuance of the same, entitled "Resolution Authorizing and Awarding Sale of General Obligation Aid Anticipation Certificates of Indebtedness, Series 2009 and Fixing Form and Terms Thereof in Connection with the Minnesota Tax and Aid Anticipation Borrowing Program Sponsored by the Minnesota School Boards Association and the Greater Minnesota Educational Cooperative Service Units," heretofore duly adopted by the School Board of the School District (the "Resolution").

This Aid Anticipation Certificate is transferable, as provided by the Resolution, only upon books of the School District kept at the principal office of the Registrar, by the registered owner hereof in person or by the owner's duly authorized attorney, upon surrender of this Aid Anticipation Certificate for transfer at the office of the Registrar, duly endorsed by, or accompanied by a written instrument of transfer in form satisfactory to the Registrar duly executed by, the registered owner hereof or the owner's duly authorized attorney, and, upon payment of any tax, fee or other governmental charge required to be paid with respect to such transfer, one or more fully registered Aid Anticipation Certificates of the same series and of the same aggregate principal amount and interest rate will be issued to the designated transferee or transferees.

The Aid Anticipation Certificates of this series are issuable only as fully registered Aid Anticipation Certificates without coupons in any denomination or denominations. As provided in the Resolution and subject to certain limitations therein set forth, the Aid Anticipation Certificates of this series are exchangeable for a like aggregate principal amount of Aid Anticipation Certificates of this series of a different authorized denomination, as requested by the registered owner or the owner's duly authorized attorney upon surrender thereof to the Registrar.

IT IS HEREBY CERTIFIED AND RECITED that this Aid Anticipation Certificate is a general obligation of the School District, the full faith and credit of the School District having been pledged to the full and prompt payment of the principal hereof and interest hereon, but is primarily payable out of the proceeds of state aids receivable for said Funds by the School Board of the School District in the July 1, 2009 through June 30, 2010 school year, which state aids are pledged and appropriated to the equal and ratable payment of the Aid Anticipation Certificates and interest thereon as provided in the Resolution.

IT IS HEREBY FURTHER CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen, and to be performed precedent to and in the issuance of this Aid Anticipation Certificate have been done, have happened and have been performed in regular and due form, time and manner as required by law; and that the issuance of this Aid Anticipation Certificate does not cause the indebtedness of the School District to exceed any constitutional or statutory limitation of indebtedness.

This Aid Anticipation Certificate shall not be valid nor become obligatory for any purpose until it shall have been authenticated by the execution of the Authenticating Agent's Certificate.

IN WITNESS WHEREOF, Independent School District No. 287 (Intermediate), Minnesota, by its School Board, has caused this Aid Anticipation Certificate to be executed on its behalf by the Chair and Clerk of the School District, both by manual or facsimile signature, and by the manual signature of the Authenticating Agent, said School District having no corporate seal or said seal having been intentionally omitted as permitted by law, all as of the Date of Original Issue specified above.

Dated: \_\_\_\_\_, 2009.

INDEPENDENT SCHOOL DISTRICT  
NO. 287, MINNESOTA

By \_\_\_\_\_  
Chair

And \_\_\_\_\_  
Clerk

This is one of the Aid Anticipation Certificates described in the within mentioned Resolution.

U.S. BANK NATIONAL ASSOCIATION,  
Authenticating Agent

By \_\_\_\_\_  
Authorized Signature

---

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Aid Anticipation Certificate and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer the within Aid Anticipation Certificate on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_, 2009.

---

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Certificate in every particular, without alteration or enlargement or any change whatsoever.

PLEASE INSERT SOCIAL SECURITY  
NUMBER OR OTHER IDENTIFYING  
NUMBER OF ASSIGNEE:

---

Signature Guaranteed:

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Signature(s) must be guaranteed by an “eligible guarantor institution” meeting the requirements of the Bond Registrar, which requirements include membership or participation in STAMP or such other “signature guaranty program” as may be determined by the Bond Registrar in addition to or in substitution for STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

[End of Certificate Form]

2.6. The principal of said Aid Anticipation Certificates shall be payable at the principal corporate trust office of U.S. Bank National Association, St. Paul, Minnesota (the “Registrar”) and interest on the Aid Anticipation Certificates shall be mailed to the registered holders thereof at the addresses as they appear on the register maintained by the Registrar, and the School District shall pay the reasonable charges of said bank for its services as authenticating agent, transfer agent, paying agent and registrar.

2.7. The Aid Anticipation Certificates shall be prepared under the direction of the Clerk of the School District, and when so prepared shall be executed on behalf of the School District by the manual or facsimile signatures of the Chair and Clerk of the School Board, and by the manual signature of an authorized representative of the Registrar, which is hereby designated as the authenticating agent pursuant to Minnesota Statutes, Section 475.55, the School District having no official seal, or, if the School District has a seal, the seal being omitted as permitted by law. The Aid Anticipation Certificates shall originally be registered in the name of the Trustee and prepared in typewritten form. When the Aid Anticipation Certificates shall have been so prepared and executed, they shall be delivered by the Clerk and Treasurer to the Trustee in exchange for the purchase price and upon receipt of the signed legal opinion of Dorsey & Whitney LLP, and the Purchaser shall not be required to see to the proper application of the proceeds.

2.8. As long as any of the Aid Anticipation Certificates issued hereunder shall remain outstanding, the School District shall maintain and keep at the office of the Registrar an office or agency for the payment of the principal of and interest on such Aid Anticipation Certificates, as in this Resolution provided, and for the registration and transfer of such Aid Anticipation Certificates, and shall also keep at said office of the Registrar books for such registration and transfer. Upon surrender for transfer of any Aid Anticipation Certificate at the office of the Registrar with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner's duly authorized attorney, and upon payment of any tax, fee or other governmental charge required to be paid with respect to such transfer, the School District shall execute and the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more fully registered Aid Anticipation Certificates of the same series, of any authorized denominations and of a like aggregate principal amount and interest rate. The Aid Anticipation Certificates, upon surrender thereof at the office of the

Registrar may, at the option of the registered owner thereof, be exchanged for an equal aggregate principal amount of Aid Anticipation Certificates of the same series of any authorized denominations. In all cases in which the privilege of exchanging Aid Anticipation Certificates or transferring fully registered Aid Anticipation Certificates is exercised, the School District shall execute and the Registrar shall deliver Aid Anticipation Certificates in accordance with the provisions of this Resolution. For every such exchange or transfer of Aid Anticipation Certificates, the School District or the Registrar may take a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer. Except as described below in Section 2.9 in the event of an exchange of Certificates of Participation for Aid Anticipation Certificates of the corresponding series, the cost of preparing each new Aid Anticipation Certificate upon each exchange or transfer, and any other expenses of the School District or the Registrar incurred in connection therewith (except any applicable tax, fee or other governmental charge) shall be paid by the School District.

2.9. The Certificates of Participation, upon surrender thereof at the office of the Registrar, may, at the option of the registered owner thereof, be exchanged for Aid Anticipation Certificates of the corresponding series in an aggregate principal amount equal to the percentage interest held by the registered owner of the Certificates of Participation in the Aid Anticipation Certificates as indicated on such Certificates of Participation. The School District shall execute and the Registrar shall authenticate and deliver (a) one Aid Anticipation Certificate in the name of the registered owner of the Certificates of Participation of the corresponding series requesting the exchange and (b) one Aid Anticipation Certificate in the name of the Trustee in the aggregate principal amount equal to the balance of the Aid Anticipation Certificates of the series held by the Trustee and represented by outstanding Certificates of Participation of the corresponding series. Notwithstanding any other provisions of this Resolution, the cost of preparing new Aid Anticipation Certificates upon each exchange requested by a registered owner of Certificates of Participation, and any other expenses of the School District or the Registrar or Trustee incurred in connection therewith (including fees of bond counsel or other legal counsel or any applicable tax or other governmental charge) shall be paid by the registered owner of the Certificates of Participation requesting the exchange as a condition precedent to the exercise of the privilege of making such exchange.

2.10. Interest on any Aid Anticipation Certificate which is payable, and is punctually paid or duly provided for, shall be paid to the person in whose name that Aid Anticipation Certificate (or one or more Aid Anticipation Certificates for which such Aid Anticipation Certificate was exchanged) is at the time of payment registered. Each Aid Anticipation Certificate delivered under this Resolution upon transfer of or in exchange for or in lieu of any other Aid Anticipation Certificate shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Aid Anticipation Certificate and each such Aid Anticipation Certificate shall bear interest from such date so that neither gain nor loss in interest shall result from such transfer, exchange or substitution.

2.11. As to any Aid Anticipation Certificate, the School District and the Registrar and their respective successors, each in its discretion, may deem and treat the person in whose name the same for the time being shall be registered as the absolute owner thereof for all

purposes and neither the School District nor the Registrar nor their respective successors shall be affected by any notice to the contrary. Payment of or on account of the principal of any Aid Anticipation Certificate shall be made only to or upon the order of the registered owner thereof, but such registration may be changed as above provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Aid Anticipation Certificate to the extent of the sum or sums so paid.

2.12. There is hereby created a special account within the General Fund of the School District, to be known as the Aid Anticipation Certificates of Indebtedness, Series 2009 Sinking Fund Account (the "Account"). There shall be credited to the Account from the proceeds of sale of the Aid Anticipation Certificate any accrued interest received in the sale of the Aid Anticipation Certificates. At such time as state aids for schools distributable to the District for the current school year, receipts of which are to be recorded as assets of the Operating Funds of the District, and which remain to be received, are in the amount of 105% of the principal and interest due on the Certificates, on their maturity date, there shall be deposited in the Account all subsequent receipts of such aids or other moneys of the District legally available therefor, until the balance in the Account is sufficient to pay all principal and interest due on the Certificates at maturity. Amounts therein shall be used for no other purpose than to make the required deposit in the Debt Service Account of the School District established under the Trust Agreement as provided below and as provided in the Trust Agreement. Moneys on deposit to the credit of said Account may be invested by the School District in any securities eligible for investment of School District funds ("Qualified Investments") maturing or redeemable at the option of the holder prior to the maturity of the Aid Anticipation Certificates. Qualified Investments so purchased shall be deemed at all times to be part of said Account, but may from time to time be sold or otherwise converted into cash whereupon the proceeds derived from such sale or conversion shall be credited to the Account. Any interest accruing on and any profit realized from Qualified Investments to the credit of the Account in excess of the amounts required to be transferred to the Debt Service Account referred to below may be applied by the School District to any other lawful purpose. The School District shall verify the amount on hand in said Account and the place and manner of investments of said Account within five days of receipt a written request from the Trustee requesting such information.

2.13. There is created under the Trust Agreement a special fund to be known as the Debt Service Account of the School District. At least three business days prior to the maturity of the Aid Anticipation Certificates, an amount from the Aid Anticipation Certificates of Indebtedness, Series 2009 Sinking Fund Account of the District created pursuant to Section 2.12, sufficient to pay on the maturity date the principal of and interest on the Aid Anticipation Certificates at maturity, shall be paid to the Trustee for deposit in the Debt Service Account of the District and applied in the manner provided in the Trust Agreement.

2.14. The proceeds of the Aid Anticipation Certificates, exclusive of accrued interest, if any, shall be deposited into the Operating Funds and used for school purposes and invested in Qualified Investments pending the expenditure thereof. At the election of the Superintendent or Business Manager, proceeds of the Aid Anticipation Certificates (exclusive of accrued interest and amounts required to pay costs of issuance) and the amounts from time to time on deposit in the Account created pursuant to Section 2.12 hereof may be invested in the current Guaranteed Investment Agreement offered to school districts participating in the

Program through the Minnesota School District Liquid Asset Fund Plus (the “Investment Agreement”). At the direction of the Superintendent or Business Manager as evidenced by the execution of an Investment Agreement Acceptance form as set forth in Exhibit B, the Trustee is authorized to execute the Investment Agreement on behalf of the School District. The officers of the School District are hereby authorized and directed to comply with the terms of the Investment Agreement relating to the investment and withdrawal of the moneys required to be deposited thereunder and to execute such other documents as may be necessary to evidence the acceptance thereof.

Section 3. The Certificates.

3.1. The Trustee is authorized and directed to execute and deliver the Certificates of Participation, Aid Anticipation Series 2009, on the School District's behalf, pursuant to the terms of the Trust Agreement, in the aggregate principal amount specified in the Trust Agreement and substantially in the form and otherwise containing the provisions set forth in the form of the Certificate of Participation contained in the Trust Agreement, which terms and provisions are hereby approved and incorporated in this Resolution and made a part hereof.

3.2. The Executive Director of the Minnesota School Boards Association, or his delegate, is authorized and directed to sign the Letter of Representations (as defined in the Trust Agreement) on behalf of the School District.

3.3. The Certificates of Participation shall be executed by the Trustee in accordance with the Trust Agreement. When so prepared and executed, the Certificates of Participation shall be delivered to the Purchaser upon payment of the purchase price thereof, pursuant to the terms of the Trust Agreement.

Section 4. Miscellaneous.

4.1. The officers of the School District are hereby authorized and directed to prepare and furnish to the Purchaser of the Aid Anticipation Certificates and to the attorneys approving the same, certified copies of all proceedings and records of the School District relating to the power and authority of the School District to issue said Aid Anticipation Certificates and to execute and deliver the Trust Agreement and certificates as to matters within their knowledge or as shown by the books and records under their custody and control, including a certificate as to no-litigation and as to the Official Statement, and a non-arbitrage certificate, and such certified copies and certificates shall be deemed representations of the School District as to the facts stated therein.

4.2. The Clerk is hereby authorized and directed to certify a copy of this Resolution and to cause the same to be filed in the office of the County Auditor of each county in which the School District is located in whole or in part under Minnesota Statutes, Section 475.63, and to obtain a certificate as to registration of the Aid Anticipation Certificates.

4.3. The officers of the School District are hereby authorized and directed to prepare and submit to the Secretary of the Treasury a statement meeting the information reporting requirements of Section 149(e) of the Internal Revenue Code of 1986, as amended (the

“Code”), by the 15th day of the second calendar month after the close of the calendar quarter in which the Aid Anticipation Certificates are issued or other applicable date.

4.4. Springsted Incorporated is hereby authorized to prepare an Official Statement and an addendum thereto in connection with the sale of the Certificates of Participation to be presented to the Chair and Clerk for review. The Chair, or in the absence of the Chair, the Clerk is authorized to approve the forms of the Official Statement and the addendum and to deliver a certificate as to the Official Statement and addendum thereto to the Purchaser.

4.5. The School District hereby determines that the Aid Anticipation Certificates shall not be designated as “qualified tax-exempt obligations” for the purposes of Section 265(b)(3) of the Code.

4.6. Investments of the proceeds of the Aid Anticipation Certificates and investments of moneys in the Aid Anticipation Certificates of Indebtedness, Series 2009 Debt Service Account and the Debt Service Account of the District created pursuant to the Trust Agreement shall be limited as to amount and yield of investment in such manner and to the extent required so that no part of the outstanding Aid Anticipation Certificates and Certificates of Participation shall be deemed arbitrage bonds under Section 148 of the Code. The School District acknowledges that the Aid Anticipation Certificates are subject to the rebate requirements of Section 148(f) of the Code and applicable Income Tax Regulations (the “Regulations”). Unless the School District qualifies for the exception from arbitrage rebate provided by Section 148(f)(4)(B)(iii) of the Code, the School District agrees that it will retain such records, make such determinations, file such reports and documents and pay such amounts at such times as a required under Section 148(f) of the Code and applicable Regulations to preserve the exclusion of interest on the Aid Anticipation Certificates from gross income for federal income tax purposes.

4.7. To provide for the public availability of certain information relating to the Aid Anticipation Certificates and the School District's portion of the Certificates of Participation and the security therefor and to permit the Purchaser and other participating underwriters in the primary offering of the Certificates of Participation to comply with amendments to Rule 15c2-12 promulgated by the Securities and Exchange Commission (the “SEC”) under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12), relating to continuing disclosure (as in effect and interpreted from time to time, the “Rule”), which will enhance the marketability of the Aid Anticipation Certificates and the School District's portion of the Certificates of Participation, the School District hereby makes the following covenants and agreements for the benefit of the Owners (as hereinafter defined) from time to time of the Outstanding Aid Anticipation Certificates and the School District's portion of the Certificates of Participation.

As used in this section, Owner means, in respect of the Aid Anticipation Certificates and the School District's portion of the Certificates of Participation, the registered owner or owners thereof appearing in the register maintained by the Registrar and the Trustee, respectively, or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar or the Trustee, as the case may be, evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar or Trustee, as the case may be. As used herein,

Beneficial Owner means, in respect of the Aid Anticipation Certificates and the School District's portion of the Certificates of Participation, any person or entity which (i) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, the Aid Anticipation Certificates or School District's portion of the Certificates of Participation (including persons or entities holding interests therein through nominees, depositories or other intermediaries), or (b) is treated as the owner of the Aid Anticipation Certificates or School District's portion of the Certificates of Participation for federal income tax purposes.

The School District will provide, in the manner set forth below, either directly or indirectly through an agent designated by the School District, in a timely manner, notice of the occurrence of any of the following events which is a Material Fact (as hereinafter defined):

- (i) Principal and interest payment delinquencies;
- (ii) Non-payment related defaults;
- (iii) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (iv) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (v) Substitution of credit or liquidity providers, or their failure to perform;
- (vi) Adverse tax opinions or events affecting the tax-exempt status of the security;
- (vii) Modifications to rights of security holders;
- (viii) Bond calls;
- (ix) Defeasances;
- (x) Release, substitution, or sale of property securing repayment of the securities; and
- (xi) Rating changes.

As used herein, a Material Fact is a fact as to which a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell the Aid Anticipation Certificates or School District's portion of the Certificates of Participation or, if not disclosed, would significantly alter the total information otherwise available to an investor from the Official Statement, information disclosed hereunder or information generally available to the public. Notwithstanding the foregoing sentence, a Material Fact is also an event that would be deemed material for purposes of the purchase, holding or sale of the Aid Anticipation Certificates or School District's portion of the Certificates of Participation within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

The School District agrees to make available the information described above by telecopy, overnight delivery, mail or other means, as appropriate to (i) the Municipal Securities Rulemaking Board and to the State Depository, if any, and (ii) any rating agency then maintaining a rating of the Aid Anticipation Certificates and School District's portion of the Certificates of Participation and, at the expense of such Owner, to any Owner who requests in writing such information, at the time of transmission under clauses (i) and (ii) above, as the case may be, or, if such information is transmitted with a subsequent time of release, at the time such information is to be released.

If the School District fails to comply with any provisions of this section, any person aggrieved thereby, including the Owners of any Outstanding Aid Anticipation Certificates and the School District's portion of the Certificates of Participation, may take whatever action at law or in equity may appear necessary or appropriate to enforce performance and observance of any agreement or covenant contained in this section, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder to the extent permitted by law. Notwithstanding anything to the contrary contained herein, in no event shall a default under this section constitute a default under the Aid Anticipation Certificates or the School District's portion of the Certificates of Participation or under any other provision of this resolution.

The motion for the adopted of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon the following voted in favor thereof:  
and the following voted against the same:

whereupon said resolution, having received the favorable vote of at least two-thirds of the Members of the Board, was declared duly passed and adopted.

CERTIFICATION

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 287 (Intermediate), Minnesota, hereby certify that I have carefully compared the attached and foregoing Extract of Minutes of a regular meeting of the School Board held July 23, 2009, with the original thereof on file and of record in my office, and the same is a full, true and complete transcript therefrom insofar as the same related to the issuance and sale of General Obligation Aid Anticipation Certificates of Indebtedness, Series 2009. I further certify that said meeting was duly called and held and the resolution included in the foregoing Extract of Minutes is in full force and effect and has not been amended or repealed.

WITNESS My hand officially this \_\_\_\_ day of \_\_\_\_\_, 2009.

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Clerk

PROPOSAL FORM AND ACCEPTANCE  
General Obligation Aid Anticipation Certificates of Indebtedness  
Series 2009

Independent School District No. 287, Minnesota \_\_\_\_\_, 2009

Piper Jaffray & Co. and (the "Purchaser") hereby offers to purchase the \$\_\_\_\_\_ General Obligation Aid Anticipation Certificates of Indebtedness, Series 2009 (the "Aid Anticipation Certificates") of the above School District to be dated August 27, 2009, and to mature on September 10, 2010, which, together with similar obligations of other school districts, are to be evidenced by Certificates of Participation under the Minnesota Tax and Aid Anticipation Borrowing Program pursuant to the Trust Agreement between the School District and other school districts participating in the Program and U.S. Bank National Association, for a price of \_\_\_\_\_% of the principal amount thereof and at the interest rate of \_\_\_\_\_% per annum, resulting in a net interest rate of \_\_\_\_\_% per annum. This offer is submitted to you in blank and shall be effective only upon communication to you of the information required to complete the blanks. The Aid Anticipation Certificates shall be registered in the name of the Trustee and held for the benefit of the holders of the Certificates.

This proposal is made for prompt acceptance following notification of the final terms of our proposal as described above and subject to the following conditions:

1. Delivery of the Aid Anticipation Certificates and executed counterparts of the Trust Agreement to the Trustee and delivery to us of the Certificates of Participation on or prior to August 27, 2009 against payment in immediately available funds.
2. Delivery to us of the approving legal opinion of Dorsey & Whitney LLP, Minneapolis, Minnesota, as to the legality and tax exempt status of the interest on the Certificates.
3. Delivery to us of customary closing certificates, including a certificate as to no litigation and as to the Official Statement and a non-arbitrage certificate.

Very truly yours,

PIPER JAFFRAY & CO.,  
as representative of the Purchasers

By \_\_\_\_\_  
Its \_\_\_\_\_

The foregoing proposal is hereby accepted by and on behalf of the School District named above this \_\_\_\_ day of \_\_\_\_\_, 2009.

By \_\_\_\_\_  
Chair or Clerk  
(circle one)

ACCEPTANCE OF INVESTMENT AGREEMENT

Independent School District No. 287 (Intermediate), Minnesota hereby accepts the guaranteed investment contract (the "Investment Agreement") proposed to be made and entered into in connection with the Certificates of Participation, Aid Anticipation Series 2009 to be issued under the Minnesota Tax and Aid Anticipation Borrowing Program.

By this acceptance the District agrees to deposit the proceeds of its \$\_\_\_\_\_ Aid Anticipation Certificates of Indebtedness, Series 2009 and certain other amounts as provided in the Investment Agreement. The District acknowledges that it has been advised that the yield on such deposits will be \_\_\_\_\_% per annum and that it has been advised of the various deposit and withdrawal rights and obligations under the Investment Agreement.

INDEPENDENT SCHOOL DISTRICT NO. 287

By \_\_\_\_\_  
Its Superintendent or Business Manager

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – July 23, 2009

**AGENDA SECTION: ADMINISTRATIVE SERVICES CASH FLOW BORROWING**

**ITEM: Resolution to issue Aid Anticipation Certificates through the Minnesota Tax and Aid Anticipation Borrowing Program (MNTAAB) for 2009-2010.**

**PRESENTED BY: Janet A. Johnson, Director of Finance**

**1. Background Information**

Cash flow projections using the new 73/27% state payment schedule for 2009-10 show anticipated deficits in two different months. Based upon those projections and calculations by Springsted Inc., District 287 qualifies to borrow \$5,500,800 for cash flow purposes. The District now has the legal authority to issue Aid Anticipation Certificates and, with this resolution, will proceed to do so through the MNTAAB Program.

**2. Fiscal Impact/Funding Source:**

Provides cash to cover anticipated cash deficits in FY10.

**3. RECOMMENDED ACTION:**

**The Board passes the attached resolution authorizing District 287 to issue Aid Anticipation Certificates through the Summer 2009 Minnesota Tax and Aid Anticipation Borrowing Program.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

# Responses to School Board Questions Regarding North Area Facilities

July 23, 2009 Board Meeting

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**1. What research has been conducted into the availability of any commercial property to fit our proposed needs?**

- An original search was conducted in February 2009 for available commercial property to fit District 287's criteria (100,000 – 120,000 sq. ft. & in areas close to our member districts in the north area).
- Nine (9) potential sites were identified with the site at 5121 Winnetka Ave N providing the better match due to location and square footage.
- A second search was completed in June 2009 with seven (7) potential sites identified and the 5121 Winnetka Ave N site remains the best match for our needs(100,000 – 120,000 sq. ft. & in areas close to our member districts in the north area).
- Most recent locations are as follows:
  - 5121-5125 Winnetka Ave N, New Hope
  - 865 Xenium Lane, Plymouth
  - 13405 15th Ave N, Plymouth
  - 8401 Jefferson Hwy, Maple Grove
  - 1260 Grey Fox Rd, Arden Hills
  - 1220 Lund Blvd NW, Anoka
  - 8299 Central Ave NE, Spring Lake Park

**2. What fees would the District have to pay for a more detailed and up to date estimate for renovation of the commercial property on Winnetka Ave?**

TSP Architects estimated cost to provide this is \$10,000.

**3. How do District 287's gross square foot per student in SEC, Hosterman, North Vista and the proposed north building compare to standards for school buildings?**

Two sources were consulted to address this question, MDE and Roger Worner, retired superintendent and Educational System Consultant. While approaching the type of school somewhat differently, both confirmed that the square footage for SEC and the north site under discussion falls well within the parameters for a typical school building.

The data below were obtained from MDE's "Guide for Planning School Construction Projects in Minnesota", Section III, January 2003 and refers to a typical high school building.

	<u>Number of Students</u>	<u>Gross Sq Ft Per Student</u>	<u>Bldg Gross Sq. Ft.</u>
MDE	Less than 500	200-320	100,000 – 160,000
SEC	533	205	109,000
Hosterman	212	833	176,400
North Vista	174	70	12,100
North Site	386	282	109,000

Retired Superintendent and Educational System Consultant, Roger Worner, has provided the following information that addresses square footage guidelines for regular school buildings and references special education space needs in his comments.

"Regular education facility square footage standards suggest a range of approximately 150-225 square foot/student (elementary to secondary). These figures are used in computing the construction of an entire building (not just a single classroom or teaching space). Depending on the type of special education

programs/students/severity of disability/staff served, the square footages required may be 150-200% those amounts. As you would be aware, for example, a typical kindergarten classroom (regular) - serving 20 students - would be allocated 1200 sq. ft. of classroom space. An elementary autism program - serving 6-8 students - would likely be allocated a similar amount of space. Overcrowding autistic, EBD, TBI, DCD, and other programs is not only hurtful to programming. . . it may be dangerous to both students and staff.”

### **(h) Special Education**

Special education programs and services must provide for students with a range of disabilities, from mild to severe, and those with multiple disabilities. It is critically important to make a careful assessment of the projected number of special education students and the types of programs, staffing, and services needed. Next, determine program space needs and whether to locate resource and support spaces within or outside the classroom. Finally, design or modify spaces as appropriate (e.g. larger spaces are needed for severely disabled students). Advance planning will help schools avoid the cramming of special education students into storage, office, and other spaces not intended for instruction. All ADA and building code requirements for accommodating students with disabilities must be met. It is important to involve staff and architects with knowledge of programs and code (e.g. time-out room) requirements. Essential elements to consider for high school special education spaces include:

**Square footage:** 450 square feet for 5-8 students in a smaller classroom setting, and 800-1200 square feet in a classroom/lab setting. Utilize portable dividers to help make all spaces as flexible as possible to allow for regular modifications. Computers and other accommodations for individual students may require additional square footage. Students with severe disabilities and/or personal hygiene needs may need separate, self-contained rooms or spaces for sinks, toilets, diapering, showering, changing, and laundry areas. Spaces for a time-out or quiet space room, kitchen facilities, and physical therapy and adaptive equipment may be necessary. It may be desirable to provide a room for observation, student/staff/parent conferences, and small group work.

**Location:** first floor, near exit and lockers, food service, adaptive physical education, conference/testing, occupational/motor therapy, speech and music therapy rooms, and other related support service spaces. Consider locating learning stations in academic houses around building to facilitate student inclusion.

**Learning activities:** individual and small group learning activities, including general and computer instruction, life survival skills, and activities that meet the special learning needs of students. Plan to use workstations for students with disabilities that must be provided in all program areas such as consumer life science and technology education labs, physical education, music, art, and science as appropriate.

**Learning aids, equipment, technology:** learning aids, equipment, and technology that meets individual student needs (e.g. audio and recording equipment), and special handrails, walks, ramps, and doors to assure student access to the school, classrooms, and all program and service spaces. Provide adjustable and portable tables, chairs, and desks, computer stations with high speed Internet access, ceiling or wall-hung video monitors, portable equipment, bookcases and adjustable shelving, counter and project workspaces, white/chalkboard, electronic interactive white board capability, display/bulletin board, a sink, and audio visual equipment. Provide voice, video and networked computer connections with Internet access to enable students to use technology to aid learning. Consider equipping classrooms with excess power and communications systems for future needs. Plan teacher work and demonstration spaces suitable for the program.

#### **4. Does the District have a five (5) year enrollment projection?**

District 287 administration is developing a methodology to provide enrollment projections within the Intermediate setting. Past trends in enrollment, the pattern of member and non-member district enrollments at 287, other enrollment data as provided by member districts and Hennepin County group home information are all being analyzed to produce a five (5) year enrollment projection. This question has been raised by Business Directors and Board members.

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – July 23, 2009

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: 8.2b - Approval to Engage Architectural Estimate

PRESENTED BY: Sandra Lewandowski

**1. Background Information**

TSP, Inc would provide for District 287 a conceptual project cost estimate for the renovation of property located at 5121 Winnetka Ave N.

- Meet with District staff to understand types of programs to be located at this facility along with basic requirements.
- Meet with District to understand expectations for site, building exterior/image, operating systems and improvements.
- Document findings from meetings; primarily space need requirements
- Prepare conceptual site and floor plan drawings
- Meeting to confirm program and concept sketches
- Prepare conceptual project cost estimates
- Presentation of concept and estimate

TSP will provide these services, not to exceed \$10,000.

**2. Fiscal Impact/Funding Source: This cost would be expended out of the current operational budget for facilities.**

**RECOMMENDED ACTION: Recommendation for Board Approval to have TSP, Inc engage in a conceptual project cost estimate for the renovation of property located at 5121 Winnetka Ave North as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

# Draft

**Intermediate District 287**

RESPONSIVE. INNOVATIVE. SOLUTIONS.

July 21, 2009

Aldo Sicoli, Superintendent  
Robbinsdale Area Schools  
4148 Winnetka Avenue North  
New Hope, Minnesota 55427

District Service Center  
1820 Xenium Lane North  
Plymouth, MN 55441-3708

[www.district287.org](http://www.district287.org)

Dear Dr. Sicoli,

Congratulations on your new position as Superintendent of the Robbinsdale Public Schools. As Superintendent of Intermediate School District 287, I look forward to our future work.

I am writing in regard to facility planning between Robbinsdale and Intermediate District 287. The lease of Hosterman to District 287 provides a facility that is home to a large number of our special education students. It is an important component of our overall facility plan. At the same time, our School Board recognizes the need for a facility which would be customized to meet the needs of our specialized student population.

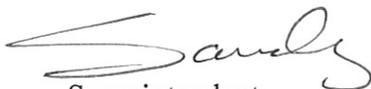
Specifically, last year several exploratory conversations occurred with your district about a possible land purchase on the Hosterman property. Such a purchase would be for a footprint needed to construct a new 287 facility that would adjoin the current Hosterman building. This option continues to be a potentially viable solution.

We recently learned that that Robbinsdale has established a Facilities Divestiture Committee. My reason for writing is that the District 287 School Board would like to communicate 287's ongoing interest in a land purchase to your Divestiture Committee. The decision-making timeline on any Board action is not yet fully determined. However, as clarity emerges, we would certainly share additional specific information with your district.

Thank you in advance for the consideration of this purchase option. I will be sure to stay in contact with you and the Robbinsdale District. In return, should District 281's divesting options become formalized, we would very much appreciate that information.

Good luck as you begin your leadership role, I look forward to continuing the long partnership between our districts.

Sandra Lewandowski, Ed.S.



Superintendent  
Intermediate School District 287

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – July 23, 2009

**AGENDA SECTION:** ADMINISTRATIVE SERVICES REPORTS

**ITEM:** 8.2c - Approval to send Robbinsdale Divestiture  
Committee a Letter of Possible Intent

**PRESENTED BY:** Sandra Lewandowski

**1. Background Information**

Intermediate District 287 School Board would like to communicate 287's ongoing interest in a land purchase to Robbinsdale Divestiture Committee.

**Fiscal Impact/Funding Source:** None

**RECOMMENDED ACTION:** Recommendation for Board Approval to send the Robbinsdale Divestiture Committee a Letter of Possible Intent as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## ANNUAL ORGANIZATIONAL MEMBERSHIPS

It is recommended the Board approval the renewals of institutional memberships and dues in the following organizations (some fees are estimated at this time):

<b>Organization – Fees/Dues</b>	<b>Past Year</b>	<b>2009-2010</b>
MSBA – Minnesota School Board Organization	7,868.00	8,470.00
ECSU – Educational Cooperative Service Unit	700.00	700.00*
AMSD – Association of Metropolitan School Districts	7,272.00	6,855.00
Twin West Chamber of Commerce	557.00	557.00*
TIES - Technology & Informational Educational Service	72,828.00	72,828.00*
AESA MN Membership	660.00	660.00*

\*Estimated amounts as invoice for FY10 have not yet been received.

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – July 23, 2009

**AGENDA SECTION:**   BOARD BUSINESS  

**ITEM:**   9.2 Annual Organizational Memberships  

**PRESENTED BY:**   Chair Johnson  

**1. Background Information**

Renewal of institutional memberships and dues in Minnesota School Board Organization (MSBA), Educational Cooperative Services Unit (ECSU), Association of Metropolitan School Districts (AMSD), Twin West Chamber of Commerce, Technology & Informational Educational Services (TIES), and AESA MN Membership.

**2. Fiscal Impact/Funding Source: Superintendent/Board Budget**

**3. RECOMMENDED ACTION: The Board approve the continuation of memberships in various educational programs as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

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## M E M O R A N D U M

TO: ALL ADMINSTRATORS AND SCHOOL BOARD MEMBERS  
FROM: BUSINESS SERVICES  
DATE: June 30, 2009  
SUBJECT: Auditors Compliance, M.S. 471.87 – Public Officers’ Interest in Contracts

Per Minnesota Statute § 471.87, a public officer who is authorized to take part in any manner in making any sale, lease, or contract in official capacity shall not voluntarily have a personal financial interest, directly or through his or her spouse, in that sale, lease, contract, or personally benefit financially therefrom.

To document compliance with this statute, we request that you complete the following:

Name \_\_\_\_\_  
Principal place of business \_\_\_\_\_  
Spouse Name \_\_\_\_\_  
Spouse principal place of business \_\_\_\_\_

I herby certify that during the 2008-2009 school year, I have not had a financial interest in the sale, lease, or contract of the District nor have I personally benefited from any such transaction.

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

If you have had a financial interest in the sale, lease, or contract with the District, please describe below.

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## School Board Planning Calendar 2009

1 <sup>st</sup> Meeting of the Month	2 <sup>nd</sup> Meeting of the Month
<i>Only one Board meeting this month!</i>	<b>JULY 23, 2009</b> Financial Report June Legislative Session Review & Implications for District Operations C-Train Update
<i>Only one Board meeting this month!</i>	<b>AUGUST 27, 2009</b> Financial Report July Update on Board Policy Work EBD Presentation (Laura Keller-Gautsch – 15 minutes) Report on Crisis Planning (Michelle Axell – 10 minutes) School Start Up Program Report “Top 5 Things Board Members Should Know About the Start of School”. (Colleen, Laura, and Jane)
<b>SEPTEMBER 10, 2009</b> Board Retreat/Superintendent Goal Development/Team Building	<b>SEPTEMBER 24, 2009</b> Financial Report August PLC’s Instructional Report - Student Achievement & Measurement of Progress (will include AYP). (Jane & Laura)
<b>OCTOBER 8, 2009</b> Prior Year Agenda Review Strategic Plan – Role of the School Board (Steven Barone)	<b>OCTOBER 22, 2009</b> Financial Report September Strategic Plan Update MSTA – Instructional Report
<b>NOVEMBER 12, 2009</b> <i>(Only one Board meeting this month!)</i>	
Financial Report October Facilities Management Update Legislative Initiatives & White Paper Review	Prior Year Unaudited Fund Balance Report OPEB Reporting & Funding
<b>DECEMBER 10, 2009</b> <i>(Only one Board meeting this month!)</i>	
Financial Report November Facilities Management Update - Energy Audit Restraints and Seclusion – Instructional Report	Prior Year Audit Review Strategic Plan Review & Measurement Report

# School Board Planning Calendar 2010

**\*\*Proposed Dates\*\***

1 <sup>st</sup> Meeting of the Month	2 <sup>nd</sup> Meeting of the Month
<p><b>JANUARY 14, 2010</b>  <i>Organizational Meeting</i>                      ○ Oath of Office                      ○ Election of Board Officers  <i>Regular Meeting</i>                      Transition DHH – Kelsey Dahl                      (Instructional Report – Greta Palmben)</p>	<p><b>JANUARY 28, 2010</b>                      Finalize Legislative Annual Report Platform                      Strategic Plan                      Financial Report December                      Pay Equity Implementation Report (every other year)</p>
<p><b>FEBRUARY 11, 2010</b>                      FY10 Budget Revision                      FY11 Budget Assumptions                      North Area Facilities Presentation                      Technology Use Policy Explanation                      Online Learning Instructional Report (Jane Holmberg)</p>	<p><b>FEBRUARY 25, 2010</b>                      Financial Report February                      Program Withdrawal Report                      Staff Reduction ULA Resolution Changes for following Year                      Facilities Management Update                      SUN – Instructional Report (Laura Keller-Gautsch)</p>
<p><b>MARCH 11, 2010</b>                      Federal Stimulus                      Efficiency Efforts Status Report                      Program Planning Projections FY11                      Financial Report January                      Capitol Improvement Recommendations                      HR–Past and Proposed Board Actions                      Tenured Permanent Staff Reduction ULA</p>	<p><b>MARCH 25, 2010</b>                      Reorganization &amp; Reductions                      Financial Report February                      Long-Term Facility Recommendation                      Program Reduction Resolution                      Professional Development Update                      Open Track – Instructional Report</p>
<p><b>APRIL 22, 2010</b>  <i>(Only one Board meeting this month!)</i></p>	
<p>Spotlight DVD Presentation                      Financial Report March                      Superintendent &amp; Board Evaluation Update</p>	<p>Minnesota Math and Science Teacher Academy                      Long Range Facilities Planning Presentation                      Proposed District 287 School Calendar 2010-2011</p>
<p><b>MAY 13, 2010</b>                      Food Service Report</p>	<p><b>MAY 25, 2010</b>                      Financial Report April                      Audit Open Items &amp; Requirements changes                      Staff Reduction ULA Resolution                      FY 10 Budget Revision                      Non- Tenured Non-Renewals &amp; Probationary Non-Licensed Clerical Layoffs</p>
<p><b>JUNE 10, 2010</b>                      Student Achievement in the Area of Reading                      2010-11 Budget                      Final ULA Resolution for Licensed Staff                      Board Evaluation                      MDE Monitoring in Special Education</p>	<p><b>JUNE 24, 2010</b>                      Financial Report May                      Employment Guides for Unaffiliated and Admin.                      Superintendents Evaluation Summary                      Closed Session on Negotiations using Superintendent &amp; School Board Evaluation to plan for Board Retreat outcomes.</p>

**INFORMATIONAL ITEMS TO REMEMBER:**

**Update on Wells Fargo/Richfield Addendum  
 City of Richfield Addendum to Master Plan**

**INTERMEDIATE DISTRICT 287**  
**July 23, 2009**  
**SCHOOL BOARD CALENDAR**

July 2009					
23	Thursday	General Board Meeting	6:30PM	Board Rm	
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August 2009					
27	Thursday	General Board Meeting	6:30PM	Board Rm	
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September 2009					
10	Thursday	General Board Meeting	6:30PM	Board Rm	
24	Thursday	General Board Meeting	6:30PM	Board Rm	
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October 2009					
8	Thursday	General Board Meeting	6:30PM	Board Rm	
22	Thursday	General Board Meeting	6:30PM	Board Rm	
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November 2009					
12	Thursday	General Board Meeting	6:30PM	Board Rm	
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December 2009					
10	Thursday	General Board Meeting	6:30PM	Board Rm	
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<b>POSPOSED DATES</b>					
January 2010					
14	Thursday	General Board Meeting	6:30PM	Board Rm	
28	Thursday	General Board Meeting	6:30PM	Board Rm	
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February 2010					
11	Thursday	General Board Meeting	6:30PM	Board Rm	
25	Thursday	General Board Meeting	6:30PM	Board Rm	
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March 2010					
11	Thursday	General Board Meeting	6:30PM	Board Rm	
25	Thursday	General Board Meeting	6:30PM	Board Rm	
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April 2010					
22	Thursday	General Board Meeting	6:30PM	Board Rm	
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May 2010					
13	Thursday	General Board Meeting	6:30PM	Board Rm	
25	Thursday	General Board Meeting	6:30PM	Board Rm	
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June 2010					
10	Thursday	General Board Meeting	6:30PM	Board Rm	
24	Thursday	General Board Meeting	6:30PM	Board Rm	
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