

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

West Hanover Township
7171 Allentown Blvd
Harrisburg, PA 17112

THURSDAY, DECEMBER 18, 2025
Board of Supervisors Meeting 6:00 PM

1. **Call to Order**
2. Roll Call
3. Pledge of Allegiance
4. Invocation by Pastor Dale Miller, Jr. from Mt. Laurel Church of God
5. Special Presentation - Supervisor Carl
6. Announcement of Executive Session held Wednesday, December 10th and Tuesday, December 16th regarding a personnel matter.
7. **Public Hearing**
 - A. Proposed West Hanover Township Comprehensive Plan, Crossroads 2035.
8. **Approval of the November 6th Budget Workshop Minutes**
9. Approval of the November 20th Meeting Minutes
10. WHT Fire Company In-Person Report
11. **Correspondence: None**
12. **First Public Comment**
13. **Presentations, Staff & Board Reports**
 - A. November Zoning Report
 - B. November Engineer's Report
 - C. November WHT Fire Chief's Report
 - D. November Parks & Recreation Meeting Minutes
 - E. November Sewer Authority Manager's Report
 - F. November Environmental Advisory Committee (EAC) Mtg. Minutes
 - G. October South Central Emergency Services Chief's Report
 - H. November S. R. Duffie Monthly Construction Report
 - I. Property Maintenance Log for November 20th through December 4th.
14. **Treasurer's Report**
 - A. November Monthly Deposits were in the amount of \$890,544.95.
 - B. **Expenditures**
 - (1) Payroll for November 28th, Net: \$51,159.21 - Gross: \$73,349.33.
 - (2) Payroll for December 12th Net: \$37,853.56 - Gross: \$52,717.43.
 - (3) November Vouchers pre-paid via paper check, ACH transfers & Vendor Sites were in the amount of \$1,491,748.08.
15. **Old Business - None**
16. **Zoning & Planning**
 - A. Approval of West Hanover Township Comprehensive Plan Crossroads 2035.
 - B. Staff recommends approval of 25.006 Fox Family Holding Company LLC Final Subdivision Plan with no waivers requested, as reviewed by HRG.
 - C. Staff recommends approval of 25.003 Hershey Road & Allentown Boulevard Oakvale Planned Community Preliminary Subdivision and Land Development Plan, as reviewed by HRG. The following are waivers and deferrals:

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- 1) Partial waiver from the installation of sidewalks along interior streets. SALDO Ordinance 2025-02, Chapter 173, Section 3.06.C.2.
 - 2) Waiver from methodology used to calculate fee-in-lieu of recreation land. SALDO Ordinance 2025-02, Chapter 173, Section 3.16.G.
 - 3) Partial waiver concrete monuments. SALDO Ordinance 2025-02, Chapter 173, Section 3.07.C.
 - 4) Waiver from the requirements that each phase, except the last phase, must contain a minimum of 25% of the total number of dwelling units. SALDO Ordinance 2025-02, Chapter 173, Section 2.06.A.2.e.2.
 - 5) Partial waiver from the requirements that access streets centerlines have a 100 foot minimum radius (Citrine Drive). SALDO Ordinance 2025-02, Chapter 173, Section 3.04.D.1.a.
 - 6) Waiver from the requirements to provide a second access point. SALDO Ordinance 2025-02, Chapter 173, 3.04.G.3.i.
 - 7) Deferral from the installation of curbing along perimeter streets (Allentown Boulevard & Road/SR 0039). SALDO Ordinance 2025-02, Chapter 173, Section 3.05.A.1.
 - 8) Deferral from the installation of sidewalk along perimeter streets (Allentown Boulevard & Hershey Road/SR0039). SALDO Ordinance 2025-02, Chapter 173, Section 3.06.B.1.
- Approval of Resolution 2025-40, Sewage Facilities Planning Module, Component 3.
- Approval of 25.003 Hershey Road & Allentown Blvd., Oakvale Planned Community Preliminary Subdivision and Land Development Plan.
- D. Staff recommends approval of Financial Security Adjustment #1, S. Oak Grove Road Light Industrial Building, in the amount of \$189,486.00, leaving a balance of \$84,329.00, as reviewed by HRG.
- E. Staff recommends approval of Financial Security Adjustment #7, Landis Crossing, in the amount of \$35,157.00, leaving a balance of \$20,249.00, as reviewed by HRG.
17. **New Business**
- A. Administration recommends approval of Resolution 2025-37, Adopting the 2026 Budget consisting of estimated revenues of \$15,484,050.00 and estimated expenses of \$14,204,558.00, with no property tax increase.
 - B. Administration recommends approval of the 2026 Employee Compensation Plan.
 - C. Administration recommends approval of Resolution 2025-38, Fixing the 2026 Tax Rate.
 - D. Discussion and possibly drafting a Resolution regarding the urgency of communication with PennDOT to explore all options for a safer intersection at Allentown Boulevard and S. Oak Grove Road, and to develop a petition for residents to sign regarding safety changes at that location.
 - E. Administration recommends approval of Maher Duessel as the auditor for a 3-year time period.

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F. Administration recommends approval of the renewal of the Verizon Franchise Agreement subject to solicitor review and approval.

G. Administration recommends approval of Change Order A-GC-016, ECI Construction, supply all labor, materials and equipment to install additional Hardie trim at jams. Jams originally did not have cement board trim and was changed to provide a more uniform look and weather durability, in the amount of \$7,752.00.

H. Administration recommends approval of Change Order PW-GC-017, ECI Construction, changes to soffits to accommodate and properly cover exposed steel beams and roof steel truss system. The change in soffit resulted in a material and manufacturer change that reduced the project cost of the overall soffit system, in the amount of \$33,095.00.

I. Administration recommends approval of Change Order PW-GC-018, ECI Construction, for additional fencing at the perimeter of the Public Works empty concrete pads, in the amount of \$15,461.00.

J. During a previous meeting, the Board approved Change Orders with amounts due that are less than \$5,000.00 each that can be approved by the Township Manager. The interim manager approved four that totaled \$10,610.65. These were for installing additional Hardie trim at the Public Works Building; to install a Liftmaster radio receiver at the front gate of the Public Works Building and remotes; to install temporary markings and cold patch by the Handicap parking areas; and to install additional downspout in the back of the Administration Building.

18. **Second Public Comment**

19. Parks & Recreation Upcoming Events

12/18 – Senior Luncheon — Turkey, Mashed and/or Sweet Potatoes, Corn, Gravy, Stuffing, Cranberry Sauce. Dessert: Pumpkin Pie with whipped topping.

1/7/2026 – Technology Corner 9 am – 12 pm

1/16/2026 – Senior Luncheon – Roast Beef, Mashed Potatoes, Carrots & Dinner Roll Dessert: Assorted Pudding Cups

1/30/26 – Winter Wonderland Dance 6 – 8:30 pm

20. **Supervisor Comments**

21. **Adjournment**

22. Approval of Resolution 2025-39, West Hanover Township Comprehensive Plan, Crossroads 2035.