



# ROCKFORD AREA SCHOOLS

INDEPENDENT SCHOOL DISTRICT 883

BOARD OF EDUCATION

*A Tradition of Excellence, One Student at a Time*

Agenda for November 20, 2023

6:30 PM

District Board Room

6051 Ash Street

Rockford, MN 55373

1.	<b><u>CALL MEETING TO ORDER</u></b>	
	A. Pledge of Allegiance	
	B. Board Roll Call	
2.	<b><u>APPROVAL OF AGENDA</u></b>	
3.	<b><u>PUBLIC COMMENTS</u></b>	
4.	<b><u>CONSENT ITEMS</u></b>	
	A. Consent--Approval of Minutes	3
	B. Consent--Personnel	11
	C. Consent -- Approval of 284 Support Staff Seniority	12
	D. Consent--Approval of Bills and Wire Transfers	16
	E. Consent--Approval of Open Enrollments	36
	F. Consent -- Custodial MOU	37
	G. Consent -- 2024-2026 School Calendar	39
	H. Consent -- REAMS Roofing Bid Selection	41
	I. Consent -- RHS Course Proposals for 2024-2025	78
5.	<b><u>SAFE &amp; WELCOMING ENVIRONMENT</u></b>	
	A. Celebration: Fall Activities	84
	B. Celebration: FFA Nationals Recap	85
6.	<b><u>HIGH STUDENT ACHIEVEMENT</u></b>	
	A. RHS Principal Report	86
	B. Overnight Trip Approval for Jazz Band	97
	C. Superintendents Report	102
	D. World's Best Workforce	103
7.	<b><u>FISCAL RESPONSIBILITY</u></b>	
	A. Resolution of Acknowledgement of Contributions/Donations	154
8.	<b><u>EFFICIENT &amp; EFFECTIVE OPERATIONS</u></b>	
	A. Policy Updates -- Final Read	155
9.	<b><u>BOARD AND SUPERINTENDENT UPDATES AND ANNOUNCEMENTS</u></b>	
	A. Negotiations Committee Meeting: Tuesday, November 21, 2023 at 6:00pm in RMS-CES Conference Room 11.	
	Board of Education Work Session: Monday, December 4, 2023 at 6:30pm in the District	



# ROCKFORD AREA SCHOOLS

INDEPENDENT SCHOOL DISTRICT 883

BOARD OF EDUCATION

Office Board Room.

Policy Committee Meeting: Monday, December 18, 2023 at 5pm in the District Office Board Room.

Regular Meeting of the Board of Education: Monday, December 18, 2023 at 6:30pm in the District Office Board Room.

B. Board Committee Updates

## 10. ADJOURNMENT

**Our Mission:** *In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally-minded citizens.*

**Our Vision:** *Rockford Area Schools provides a supportive, rigorous, and relevant learning culture producing courageous learners prepared to enter a global society.*

### Rockford Board of Education

Jamie Hillstrom

Eric Gordee

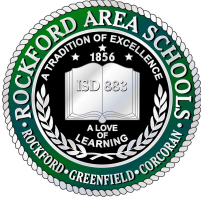
Jenny Kneeland

Amy Edwards

Jessica Johnson

Beth Praska

Superintendent Jeff Ridlehoover



**ROCKFORD AREA SCHOOLS**  
**Independent School District 883**  
**School Board Work Session Minutes**  
**Monday, October 2, 2023**

Pursuant to due call and notice, the Rockford Board of Education met in a work session on Monday, October 2, 2023 in the District Board Room. Amy Edwards called the work session meeting to order at 6:30 pm. Members Gordee, Edwards, Kneeland, Johnson, Praska and Hillstrom were present. Also present was Superintendent Jeff Ridlehoover and Director of finance and operations Michael McNulty.

Discussion and identification of the revised district strategic direction

*Motion by Gordee seconded by Hillstrom to enter into closed session to discuss negotiations strategies pursuant to Minnesota Statute section 13D.03. Motion passed unanimously. The Board entered closed session for negotiations strategies at 7:30 pm.*

Gordee motioned to return to open session. Kneeland seconded. Motion passed unanimously. Returned to open session at 8:12 pm.

Upcoming meetings include

- Negotiations Committee Meeting: Monday, October 16, 2023 at 4:00pm in RMS-CES Conference Room 11
- Regular Meeting of the Board of Education: Monday, October 16, 2023 at 6:30pm at Greenfield City Hall (7738 Commerce Circle, Rockford, MN 55373)

Adjourned 8:13 pm

Courtney Neibert  
Recorder

Jessica Johnson  
Clerk



## Independent School District #883

### Regular School Board Meeting

October 16, 2023

Chair Gordee called the meeting to order at 6:32 p.m.

#### **Pledge of Allegiance**

The meeting opened with the Pledge of Allegiance.

#### **Board Roll Call**

Members present: Gordee, Edwards, Johnson, Kneeland, and Hillstrom. Also present were Superintendent Jeff Ridlehoover, Director of Finance and Operation Michael McNulty, REAMS Principal Brenda Nyhus and Theater Teacher Tansen. Praska was absent.

#### **APPROVAL OF AGENDA**

*Motion by Kneeland seconded by Edwards to approve the agenda with approved adjustments. Motion passed unanimously.*

#### **PUBLIC COMMENTS**

There were no public comments.

#### **CONSENT ITEMS**

*Motion by Hillstrom, seconded by Edwards to approve the consent items. Motion carried unanimously.*

- **Minutes:**
  - September 18, 2023 Work Session
  - September 18, 2023 Regular Meeting
  - September Policy Committee Meeting

- **Personnel:**

<b>Status</b>	<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Date(s)</b>
New Hire	Danielle	Michlitsch	REAMS SpEd Paraprofessional	October 2, 2023
New Hire	Levi	Bartels	Galaxy	September 20, 2023
New Hire	Ashli	Pineda Cortez	Galaxy	September 21, 2023
New Hire	Aric	Beardsley	Galaxy	September 21, 2023
Long Term Sub	Stacy	Welborn	HS Spanish	9/25/2023-12/22/2023
New Hire	Mona	Duuh	HS SpEd Paraprofessional	October 9, 2023
New Hire	Mila	Lee	Galaxy	October 9, 2023

- **Bills and Wire Transfers:**

September 2023 Disbursements Paid (listings attached):

Fund 01 General Fund	\$ 498,477.24
Fund 02 Food Service	\$ 20,387.64
Fund 04 Community Services	\$ 16,624.34
Fund 06 Building Construction	\$ 236,039.32
Fund 07 Debt Redemption	\$ 0
Fund 21 Student Activities	\$ 15,476.01
Fund 45 OPEB Trust	\$ 0
 Total All Funds	 \$ 787,004.55

- **Open Enrollments:**

**Resident Students Attending Other Schools**

Grade	Non-Resident District	Number	Date Effective	Address Change/New Enrollment
2	Osseo	279	9/5/2023	building in Corcoran--Osseo is closer than Rockford
10	Osseo	279	9/5/2023	no reason shared
4	Buffalo-Hanover-Montrose	877	9/5/2023	family move, wanted to stay @ Buffalo
K	Buffalo-Hanover-Montrose	877	9/5/2023	family move, wanted to stay @ Buffalo

**Non-Resident Students Attending Rockford**

Grade	Resident District	Number	Date Effective	Address Change/New Enrollment
1	Buffalo-Hanover-Montrose	877	9/25/2023	New enrollment; will be purchasing a home in Rockford
8	Buffalo-Hanover-Montrose	877	9/25/2023	New enrollment; will be purchasing a home in Rockford
K	Buffalo-Hanover-Montrose	877	9/25/2023	New enrollment; will be purchasing a home in Rockford
9	Buffalo-Hanover-Montrose	877	9/25/2023	New enrollment; will be purchasing a home in Rockford
1	Buffalo-Hanover-Montrose	877	9/25/2023	New enrollment; will be purchasing a home in Rockford

- **Approval of Tenure:**

The following licensed staff are eligible for tenure:

- Samatha Bloom
- Derek Bratsch
- Meghan Larson
- Kacie Penick
- Joseph Ramstad
- Aaron Rickart
- Allyson Stall
- Stephanie Sauer
- Abbey Veldhuizen

- **Paraprofessionals Handbook:** A new Paraprofessionals Handbook was presented for approval.

- **Handbook Updates:** Minor updates were put up for approval.

**SAFE & WELCOMING ENVIRONMENT**

- **REAMS Celebration:** REAMS Principal Brenda Nyhus and Theater Teacher Tamson Olson presented to the board the new theater program and what they are doing in class.

**HIGH STUDENT ACHIEVEMENT**

- **City of Greenfield Acknowledgment:** Dr. Ridlehoover took a moment to thank the City of Greenfield for their partnership and allowing us to use their facilities for our meeting.
- **Superintendent Report:** Dr. Ridlehoover gave an update on the district
- **REAMS Principal Report:** REAMS Principal Brenda Nyhus presented her principals report which included the Start to the School Year, Literacy Update and REAMS 20 Year Celebration Activities.

**FISCAL RESPONSIBILITY**

*Kneeland motioned, seconded by Johnson, to approve the following resolution as presented:*

- **Resolution of Acknowledgement of Contributions/Donations**

WHEREAS Minnesota Statute 123B.02 permits school boards to “receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. On that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

THEREFORE, be it resolved by the School Board of Rockford Area Schools, Independent School District 883 that the School Board accepts, with appreciation, the contributions detailed below.

<i>Donor</i>	<i>Amount</i>	<i>Fund</i>
Running Tangents	\$500.00	Cross Country Activities Fund
Rockford Education Foundation	\$315.54	General Fund (Battle of the Books)
Meredith & Ben Ellison	Magnetic Numbers & letters	Preschool Fund
Jaclyn & Anthony Penn	Triangular short pencils	Preschool Fund
Kylene & Tyler Hammer	Book and circle spots	Preschool Fund
Reina Castro Ponce & Diego Medina Marin	Glue sticks, paints, crayons, copy paper	Preschool Fund
Chad Haas	\$2000 in Landscaper services to work on baseball field	Baseball Program

*On a roll call vote, the following voted in favor: Gordee, Edwards, Kneeland, Johnson, and Hillstrom. And the following voted against: None.*

*Whereupon said resolution was declared duly passed and adopted.*

- **Resolution adopting the Rockford School District’s LTFM 10-year plan:** Mike McNulty presented an updated Resolution adopting the Rockford School District’s LTFM 10-year plan for approval.

*Kneeland motioned, seconded by Edwards, to approve the following resolution as presented:*

*On a roll call vote, the following voted in favor: Gordee, Edwards, Kneeland, Johnson, and Hillstrom. And the following voted against: None.*

*Whereupon said resolution was declared duly passed and adopted.*

### **EFFICIENT & EFFECTIVE OPERATIONS**

- **Assurance and Compliance with State and Federal Law Prohibiting Discrimination:** Superintendent Ridlehoover presented Assurance and Compliance with State and Federal Law Prohibiting Discrimination for approval.

*Motion by Edwards, seconded by Hillstrom to approve the Assurance of Compliance as presented. Motion carried unanimously.*

- **Policy Updates – First Read:** The school board reviewed policies 524, 604, and 620R, this is a first reading.

### **BOARD AND SUPERINTENDENT UPDATES AND ANNOUNCEMENTS**

Board Strategic Planning Session: Monday, October 23, 2023, 4:00pm - 7:00pm in the District Office Board Room.

Negotiations Committee Meeting: Monday, November 13, 2023 at 4:00pm in the District Office Board Room.

Finance Committee Meeting: Monday, November 16, 2023 at 8:00am in the District Office Board Room.

Work Session of the Board of Education: Monday, November 20, 2023 at 5:30pm in the District Office Board Room.

Regular Meeting of the Board of Education: Monday, November 20, 2023 at 6:30pm in the District Office Board Room.

Negotiations Committee Meeting: Tuesday, November 21, 2023 at 6:00am in the District Office Board Room.

- Gordee- Facilities committee, September Board Prep, Hennepin County Attorneys Meeting, Board Strategic Retreat, October Board Prep, Board of Directors Meeting, AMSD Delegate Assembly re-elected, Helping at athletic events.
- Edwards - 4 Negotiations Committee Meetings, Board Strategic Retreat, Board Prep call, Concession stands volunteering.
- Kneeland - Board Retreat, Safe Routes to school, SEE Meeting, District Tour.
- Johnson - 4 Negotiations Meetings, Board Retreat, Policy Committee meeting, Strategic plan work meetings, MAWSECO meetings, MAWSECO Negotiations meetings.
- Hillstrom -Board Strategic Retreat, Strategic plan work meetings, MSBA Coffee and Conversations

*Johnson motioned to adjourn the meeting at 7:29 p.m. Hillstrom seconded. Motion carried unanimously.*

*Courtney Neibert  
Recorder*

*Jessica Johnson  
Clerk*

Finance Committee Meeting Minutes  
11/16/2023

In attendance:

Jenny Kneeland

Eric Gordee

Jamie Hillstrom

Jeff Riddlehoover

Mike McNulty

Bridget Peterson

Michael Hart – PMA

Meeting called to order at 8:00am

1. Introduction of Bridget Peterson – Financial Consultant
2. Renewal of Operating Levy
3. Tech Levy discussion
4. Negotiations update
5. Audit update
6. Insurance update

Meeting adjourned at 9:32am



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Consent Personnel**

Meeting Date: Nov 20, 2023

Prepared By: Human Resources Office

Date Prepared: Nov 16, 2023

<input type="checkbox"/>	Information	<input type="checkbox"/>	Briefing	<input checked="" type="checkbox"/>	Action	<input type="checkbox"/>	Enclosure Item(s)
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Personnel Items:

Status	First Name	Last Name	Position	Date(s)
New Hire	Julie	Virgin	MS SpEd Paraprofessional	October 25, 2023
New Hire	James	Peterson	MS SpEd Paraprofessional	October 30, 2023
New Hire	Lana	Halldorson	REAMS SpEd Teacher	October 30, 2023
New Hire	Christina	Andring	SpEd Teacher-Due Process	December 5, 2023
Rehire	Jennifer	Desmarais-Holl and	Media Specialist	November 6, 2023
Termination	Mona	Duuh	HS SpEd Paraprofessional	October 23, 2023
New Hire	Rayna	Johnson	RCC Front Desk	October 9, 2023
New Hire	Nicole	Wiebold	RCC Instructor	October 9, 2023
Retirement	Kimberly	Harris	REAMS Playground Supervisor	November 17, 2023
Retirement	Sue	Kettenacker	REAMS SpEd Teacher	February 2, 2024
Retirement	Cynthia	Miller	HS Art Teacher	September 20, 2024
Long Term Sub	Ann	Steinle	REAMS 4th Grade	1/10/2024-6/10/2024
Resignation	Shaye	Wesolek	MS SpEd Paraprofessional	November 3, 2023



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Consent – Approval of 284 Support Staff Seniority**

Meeting Date: November 20, 2023

Prepared by: Superintendent’s Office

Date Prepared: November 16, 2023

Information     Briefing     Action     Enclosure Item(s)

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The Support Staff (284) seniority list is attached for approval. It was posted and reviewed for accuracy in October 2023.

<b>INDEPENDENT SCHOOL DISTRICT NO. 883</b>				
<b>ROCKFORD AREA SCHOOLS</b>				
<b>LOCAL 284 EMPLOYEE SENIORITY LIST</b>				
<b>Category I Media Assistants</b>				
	Roskowiak, Shea	9/26/2011	Assistant	Media
	Lehmberg Diane	9/3/2019	Assistant	Media
	Binsfeld, Kaari	8/17/2021	Assistant	Media
<b>Category II Special Education/Title I Assistants</b>				
	Lanars, Merry	1/17/1995	Assistant	SPED Para
	Smock, Rita	11/2/2007	Assistant	SPED Para
	Sieg, Katherine	8/29/2012	Assistant	SPED Para
	Coons, Shari	11/6/2015	Assistant	SPED Para
	Jacobson, Amy	9/13/2016	Assistant	SPED Para
	Curtis, Tonya	8/29/2017	Assistant	SPED Para
	Lee, Pang	11/27/2017	Assistant	SPED Para
	Nixon, Joyce	2/12/2018	Assistant	SPED Para
	Leuer, Kellie	8/22/2018	Assistant	SPED Para
	Stefanich, Loryssa	8/22/2018	Assistant	SPED Para
	Lockwood, Valerie	9/16/2019	Assistant	SPED Para
	Bombard, Karen	10/4/2019	Assistant	SPED Para
	Anderson Hume, Amanda	3/2/2020	Assistant	SPED Para
	Kelly, Katherine	8/17/2021	Assistant	SPED Para
	Hill, Samantha	1/10/2022	Assistant	SPED Para
	Belland, Michael	3/7/2022	Assistant	SPED Para
	Blackhawk, Brieana	9/8/2022	Assistant	SPED Para
<b>Probationary</b>				
	Stoks, Amy	1/23/2023	Assistant	SPED Para
	Weiland, Kendra	2/23/2023	Assistant	SPED Para
	Miller, Nicole	3/6/2023	Assistant	SPED Para
	Quenemoen, Jessica	3/6/2023	Assistant	SPED Para
	Kasheimer, Patrick	11/3/1986 & 8/15/2023	Assistant	SPED Para
	Angell, Kristen	8/17/2023	Assistant	SPED Para
	Chastain, Terrie	8/17/2023	Assistant	SPED Para
	Linkert, Kayla	8/17/2023	Assistant	SPED Para
	Wesolek, Shaye	8/17/2023	Assistant	SPED Para
	Millen Lockett, Stephanie	8/24/2023	Assistant	SPED Para
	Kelly, Andrew	10/2/2023	Assistant	SPED Para
	Michlitsch, Danielle	10/2/2023	Assistant	SPED Para

Duuh, Mona	10/9/2023	Assistant	SPED Para
<b>Category III Early Childhood-School Readiness Assistants</b>			
Feyen, Lisa	9/3/2015	Assistant-EC-SR	Assistant-EC-SR
Thorson, Courtney	9/15/2021	Assistant-EC-SR	Assistant-EC-SR
Egbert, Cathleen	8/31/2022	Assistant-EC-SR	Assistant-EC-SR
Johnson, Kimberly	9/23/2022	Assistant-EC-SR	Assistant-EC-SR
<b>Probationary</b>			
Schroeder, Katelin	10/10/2017 & 9/1/2023	Assistant-EC-SR	Assistant-EC-SR
<b>Category IV School Age Childcare Assistants</b>			
Stetter, Judy	1/13/2003	Lead-SACC	Lead-SACC
Schroeder, Nayeli	10/1/2013	Lead-SACC	Lead-SACC
Swanson, Sydney	8/28/2017	Lead-SACC	Lead-SACC
Freeman, Lynn	12/4/2017	Assistant-SACC	Assistant-SACC
<b>Category V Custodians</b>			
Larson, DeWayne	8/29/1988	Custodian	Custodian
Larson, Scott	8/29/1988	Custodian	Custodian
Solomonson, Chad	4/13/2015	Custodian	Custodian
Gunnerson, James	4/5/2016	Custodian	Custodian
Schroeder, Trevor	8/22/2016	Custodian	Custodian
Jorgensen, John	10/15/2018	Custodian	Custodian
Larson, Kris	2/14/2019	Custodian	Custodian
Johnson, James	10/5/2020	Custodian	Custodian
Brooks, Howie	5/24/2021	Custodian	Custodian
Bourdon, Robert	6/7/2021	Custodian	Custodian
Bourdon, Robert W.	12/20/2021	Custodian	Custodian
Gusse, Logan	8/22/2022	Custodian	Custodian
<b>Category VI Secretaries</b>			
Swanson, Angelica	9/17/2007 & 3/2/2015	Secretary	Secretary
Robertson, Stacey	7/13/2016	Secretary	Secretary
Palmer, Monica	8/5/2020	Secretary	Secretary
Roehl, Aimee	3/17/2021	Secretary	Secretary
Reichert, Stephanie	1/25/2022	Secretary	Secretary

	Herou, Michelle	1/26/2022	Secretary	Secretary
<b>Probationary</b>				
	O' Hern, Michelle	8/9/2023	Secretary	Secretary
	Koskela, Olivia	8/31/2023	Secretary	Secretary
	<b>Posted:</b>	<b>23-Oct</b>		
	<b>Board Adopted:</b>			



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject:** *Consent Bills Paid and Wires in October 2023*

Meeting Date: November 20, 2023

Prepared by: Mike McNulty

Date Prepared: November 14, 2023

Information       Briefing       Action       Enclosure Item(s)

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October 2023 Disbursements Paid (listings attached):

Fund 01 General Fund	\$ 1,193,439.68
Fund 02 Food Service	\$ 116,061.69
Fund 04 Community Services	\$ 25,295.26
Fund 06 Building Construction	\$ 773,559.84
Fund 07 Debt Redemption	\$ 371,690.88
Fund 21 Student Activities	\$ 31,130.42
Fund 45 OPEB Trust	\$ 41.66
Total All Funds	\$ 2,511,219.43

## Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	58931	AS2	1	6437		TASC	202404	0883	8832		34.50	0.00
										0883	59231	AS2	1	1215		XCEL ENERGY	202404	0883	8815		23,172.68	0.00
										0883	59248	AS2	1	7050		WAYZATA RESULTS, IN	202404	0883	8815		1,104.00	0.00
										0883	59271	AS2	1	2051		INTERMEDIATE DISTRI	202404	0883	8815		110.44	0.00
										0883	59273	AS2	1	3207	REMI	HOUGHTON MIFFLIN H	202404	0883	8832		5,325.34	0.00
										0883	59273	AS2	1	3207	REMI	HOUGHTON MIFFLIN H	202404	0883	8832		2,970.00	0.00
										0883	59285	AS2	1	7786	REMI	TERRAFORM PHOENIX	202404	0883	8815		375.60	0.00
										0883	59299	AS2	1	8631		HABCHANE, SAID	202404	0883	8832		146.00	0.00
										0883	59302	AS2	1	8650		MOELLER, DALE	202404	0883	8815		132.00	0.00
										0883	59362	AS2	1	1215		XCEL ENERGY	202404	0883	8815		0.00	23,172.68
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	137.63
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	11,224.29
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	25,937.84
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	48,259.29
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		201,077.96	0.00
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	31.08
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	33,803.85
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	19.98
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	30,886.75
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	5,414.34
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	26,645.54
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	432.34
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	8,703.60
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	8,138.86
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	1,639.82
										0883	59363	AS2	1	1044		MAWSECO #938	202404	0883	8815		0.00	58,751.92
										0883	59364	AS2	1	1008		SUPREME SCHOOL SU	202404	0883	8815		0.00	65.16
										0883	59365	AS2	1	1039		MINNESOTA ELEVATOF	202404	0883	8815		0.00	492.90
										0883	59366	AS2	1	1057		HILLYARD	202404	0883	8815		0.00	147.36
										0883	59366	AS2	1	1057		HILLYARD	202404	0883	8815		0.00	73.68
										0883	59367	AS2	1	1102		JW PEPPER	202404	0883	8815		0.00	130.49
										0883	59368	AS2	1	1180		CENTERPOINT ENERG	202404	0883	8815		0.00	27.92
										0883	59368	AS2	1	1180		CENTERPOINT ENERG	202404	0883	8815		0.00	238.21
										0883	59369	AS2	1	1200		CUB FOODS	202404	0883	8815		0.00	35.70
										0883	59369	AS2	1	1200		CUB FOODS	202404	0883	8815		0.00	4.98
										0883	59371	AS2	1	1492		ADAM'S PEST CONTRC	202404	0883	8815		0.00	59.95
										0883	59372	AS2	1	1828		TRAEN, TODD	202404	0883	8815		0.00	86.00
										0883	59372	AS2	1	1828		TRAEN, TODD	202404	0883	8815		0.00	86.00

## Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	59373	AS2	1	1945		YOUTH FRONTIERS, IN	202404	0883	8815	0.00	2,450.00	
										0883	59374	AS2	1	2051		INTERMEDIATE DISTRI	202404	0883	8815	0.00	110.44	
										0883	59375	AS2	1	2208		TECH/CHECK	202404	0883	8815	0.00	536.78	
										0883	59375	AS2	1	2208		TECH/CHECK	202404	0883	8815	0.00	7,832.40	
										0883	59376	AS2	1	2216		MENARDS INC	202404	0883	8815	0.00	65.17	
										0883	59377	AS2	1	2291		PIONEER	202404	0883	8815	0.00	1,030.00	
										0883	59380	AS2	1	3207	REMI	HOUGHTON MIFFLIN H	202404	0883	8815	0.00	1,980.00	
										0883	59381	AS2	1	4335		4 POINT 0 SCHOOL SEI	202404	0883	8815	0.00	69,210.09	
										0883	59382	AS2	1	4811		KUPHAL BRENT	202404	0883	8815	0.00	86.00	
										0883	59382	AS2	1	4811		KUPHAL BRENT	202404	0883	8815	0.00	86.00	
										0883	59383	AS2	1	4945		GOPHER SPORTS	202404	0883	8815	0.00	1,464.96	
										0883	59384	AS2	1	5149		TOLL COMPANY	202404	0883	8815	0.00	36.90	
										0883	59386	AS2	1	5992		ECM PUBLISHERS, INC	202404	0883	8815	0.00	123.38	
										0883	59386	AS2	1	5992		ECM PUBLISHERS, INC	202404	0883	8815	0.00	65.80	
										0883	59387	AS2	1	6279		SHI INTERNATIONAL C	202404	0883	8815	0.00	372.96	
										0883	59388	AS2	1	6437		TASC	202404	0883	8832	34.50	0.00	
										0883	59388	AS2	1	6437		TASC	202404	0883	8815	0.00	34.50	
										0883	59389	AS2	1	6603		LANO EQUIPMENT -LOI	202404	0883	8815	0.00	65.82	
										0883	59389	AS2	1	6603		LANO EQUIPMENT -LOI	202404	0883	8815	0.00	562.99	
										0883	59390	AS2	1	6727	remit	DAIKIN APPLIED	202404	0883	8815	0.00	1,491.00	
										0883	59391	AS2	1	6791		BARFKNECHT, ALAN	202404	0883	8815	0.00	86.00	
										0883	59392	AS2	1	6829		DRUSCH, MERLYN	202404	0883	8815	0.00	86.00	
										0883	59393	AS2	1	7344	remit	FIRST	202404	0883	8815	0.00	6,000.00	
										0883	59394	AS2	1	7545		TEACHERS ON CALL	202404	0883	8815	0.00	5,164.84	
										0883	59395	AS2	1	7697		MARISELA V NELSON II	202404	0883	8815	0.00	30.00	
										0883	59395	AS2	1	7697		MARISELA V NELSON II	202404	0883	8815	0.00	90.00	
										0883	59396	AS2	1	7738		GRANITE TELECOMMU	202404	0883	8815	0.00	898.44	
										0883	59397	AS2	1	7777		MN ASSOC OF IB WOR	202404	0883	8815	0.00	500.00	
										0883	59399	AS2	1	8278		TROBEC'S BUS SERVIC	202404	0883	8815	0.00	1,510.00	
										0883	59400	AS2	1	8399		AMPION PBC	202404	0883	8815	0.00	333.17	
										0883	59401	AS2	1	8412		PERFORMANCE FOOD	202404	0883	8815	0.00	428.21	
										0883	59403	AS2	1	8576		GOPHER ACE	202404	0883	8815	0.00	334.98	
										0883	59403	AS2	1	8576		GOPHER ACE	202404	0883	8815	0.00	92.89	
										0883	59403	AS2	1	8576		GOPHER ACE	202404	0883	8815	0.00	134.22	
										0883	59403	AS2	1	8576		GOPHER ACE	202404	0883	8815	0.00	223.14	
										0883	59403	AS2	1	8576		GOPHER ACE	202404	0883	8815	0.00	64.96	
										0883	59404	AS2	1	8615		LIBERTY MUTUAL INSU	202404	0883	8815	0.00	236.00	
										0883	59406	AS2	1	8629	remit	SOUNDTRAP US INC	202404	0883	8815	0.00	349.00	

## Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	59407	AS2	1	8650		MOELLER, DALE	202404	0883	8815	0.00	132.00	
										0883	59408	AS2	1	8653		BOOM LEARNING	202404	0883	8815	0.00	270.00	
										0883	59410	AS2	1	7981		AT&T MOBILITY	202404	0883	8815	0.00	38.23	
										0883	59411	AS2	1	8402		REPUBLIC SERVICES, I202404	0883	8815	0.00	4,431.14		
										0883	59412	AS2	1	1215		XCEL ENERGY	202404	0883	8815	0.00	30,127.75	
										0883	59414	AS2	1	1180		CENTERPOINT ENERG	202404	0883	8815	0.00	283.79	
										0883	59414	AS2	1	1180		CENTERPOINT ENERG	202404	0883	8815	0.00	29.11	
										0883	59414	AS2	1	1180		CENTERPOINT ENERG	202404	0883	8815	0.00	443.85	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	181.71	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	58.50	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	44.42	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	65.33	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	132.40	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	1,624.70	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	29.48	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	117.91	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	1,557.24	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	180.00	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	1,451.74	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	304.94	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	183.06	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	259.98	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	82.96	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	197.24	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	90.97	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	93.45	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	59.98	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	645.13	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	50.13	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	34.00	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	89.14	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	74.75	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	104.97	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	140.20	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	98.97	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	98.83	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	434.33	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	185.89	

# Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	59415	AS2	1	1394		MBNA/BUSINESS CARC202404	202404	0883	8815		0.00	508.50
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC202404	202404	0883	8815		0.00	34.95
										0883	59416	AS2	1	1394		MBNA/BUSINESS CARC202404	202404	0883	8815		0.00	450.00
										0883	59417	AS2	1	1394		MBNA/BUSINESS CARC202404	202404	0883	8815		0.00	154.88
										0883	59418	AS2	1	1394		MBNA/BUSINESS CARC202404	202404	0883	8815		0.00	199.99
										0883	59419	AS2	1	1394		MBNA/BUSINESS CARC202404	202404	0883	8815		0.00	306.75
										0883	59420	AS2	1	1501		EDMISON, LINDA 202404	202404	0883	8815		0.00	150.00
										0883	59421	AS2	1	3679	remit	INNOVATIVE OFFICE SI202404	202404	0883	8815		0.00	14,759.52
										0883	59421	AS2	1	3679	remit	INNOVATIVE OFFICE SI202404	202404	0883	8815		0.00	40,391.15
										0883	59421	AS2	1	3679	remit	INNOVATIVE OFFICE SI202404	202404	0883	8815		81.32	0.00
										0883	59423	AS2	1	4171		SCHIMETZ, SCOTT 202404	202404	0883	8815		0.00	110.00
										0883	59424	AS2	1	4366	NLS	REGION 5A SECRETAR202404	202404	0883	8815		0.00	100.00
										0883	59426	AS2	1	5180		COTTINGHAM, ANDRE202404	202404	0883	8815		0.00	71.00
										0883	59427	AS2	1	5795	remit	MEDCO SURGICAL SUF202404	202404	0883	8815		0.00	24.00
										0883	59429	AS2	1	6282		SOUTHWEST METRO E202404	202404	0883	8815		0.00	3,022.96
										0883	59430	AS2	1	6356		MITEL NETSOLUTIONS 202404	202404	0883	8815		0.00	4,255.76
										0883	59431	AS2	1	6673		YOUNG, DANIEL 202404	202404	0883	8815		0.00	150.00
										0883	59432	AS2	1	6792		EICHACKER, ERIC 202404	202404	0883	8815		0.00	83.00
										0883	59433	AS2	1	7300		NEJAD, REZA 202404	202404	0883	8815		0.00	83.00
										0883	59434	AS2	1	7697		MARISELA V NELSON II202404	202404	0883	8815		0.00	30.00
										0883	59435	AS2	1	7755		ZELENAK, MARK 202404	202404	0883	8815		0.00	110.00
										0883	59436	AS2	1	7786	REMI	TERRAFORM PHOENIX202404	202404	0883	8815		0.00	375.60
										0883	59439	AS2	1	8276		BELLEFY, RYAN 202404	202404	0883	8815		0.00	110.00
										0883	59440	AS2	1	8277		TITUS, JOSEPH 202404	202404	0883	8815		0.00	110.00
										0883	59441	AS2	1	8406		GREENROCK DELI 202404	202404	0883	8815		0.00	88.00
										0883	59442	AS2	1	8457		KLUEMPKE, KIRK 202404	202404	0883	8815		0.00	154.00
										0883	59443	AS2	1	8459		HOFFMAN, MICHAEL 202404	202404	0883	8815		0.00	132.00
										0883	59444	AS2	1	8479		STMA VB BOOSTERS 202404	202404	0883	8815		0.00	425.00
										0883	59445	AS2	1	8497		ZEMKE, JASON 202404	202404	0883	8815		0.00	132.00
										0883	59447	AS2	1	8595	remit	GILBERT MECHANICAL202404	202404	0883	8815		0.00	3,633.30
										0883	59448	AS2	1	8662		PENSINI, BRIANNA 202404	202404	0883	8815		0.00	132.00
										0883	59449	AS2	1	8663		BUCHTA, JOHN 202404	202404	0883	8815		0.00	110.00
										0883	59450	AS2	1	1007		CMERDC 202404	202404	0883	8815		0.00	3.16
										0883	59450	AS2	1	1007		CMERDC 202404	202404	0883	8815		0.00	17.52
										0883	59450	AS2	1	1007		CMERDC 202404	202404	0883	8815		0.00	14.60
										0883	59451	AS2	201	1079		OFFICE DEPOT 202404	202404	0883	8815		0.00	174.95
										0883	59452	AS2	1	1091		SCHMITT MUSIC CENT 202404	202404	0883	8815		0.00	5.90
										0883	59454	AS2	1	1311		MN DEPT OF LABOR A202404	202404	0883	8815		0.00	80.00

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Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	59454	AS2	1	1311		MN DEPT OF LABOR A	202404	0883	8815		0.00	50.00
										0883	59454	AS2	1	1311		MN DEPT OF LABOR A	202404	0883	8815		0.00	100.00
										0883	59456	AS2	1	2159	remit	DELANO PUBLIC SCHO	202404	0883	8815		0.00	210.00
										0883	59457	AS2	1	2216		MENARDS INC	202404	0883	8815		0.00	319.74
										0883	59457	AS2	1	2216		MENARDS INC	202404	0883	8815		0.00	174.45
										0883	59459	AS2	1	4022		INFINITE CAMPUS	202404	0883	8815		0.00	458.00
										0883	59460	AS2	1	4335		4 POINT 0 SCHOOL SEI	202404	0883	8815		0.00	10,452.63
										0883	59461	AS2	1	4335		4 POINT 0 SCHOOL SEI	202404	0883	8815		0.00	76,233.96
										0883	59463	AS2	1	4496		FLIGHT DECK ATHLETI	202404	0883	8815		0.00	2,234.75
										0883	59465	AS2	1	5192		LEXIA LEARNING	202404	0883	8815		0.00	4,798.00
										0883	59467	AS2	1	5322		PEBBLE CREEK GOLF (	202404	0883	8815		0.00	300.00
										0883	59468	AS2	1	5574		SUMMIT FIRE PROTEC	202404	0883	8815		0.00	2,975.00
										0883	59468	AS2	1	5574		SUMMIT FIRE PROTEC	202404	0883	8815		0.00	2,460.00
										0883	59469	AS2	1	5796		REGENTS OF THE UNI	202404	0883	8815		0.00	1,618.00
										0883	59470	AS2	1	5806		UNIVERSAL ATHLETIC	202404	0883	8815		0.00	2,336.00
										0883	59471	AS2	1	6603		LANO EQUIPMENT -LOI	202404	0883	8815		0.00	11,186.32
										0883	59471	AS2	1	6603		LANO EQUIPMENT -LOI	202404	0883	8815		0.00	472.99
										0883	59472	AS2	1	6727	remit	DAIKIN APPLIED	202404	0883	8815		0.00	1,491.00
										0883	59473	AS2	1	6913		NEE INVESTMENT 9, LL	202404	0883	8815		0.00	293.73
										0883	59473	AS2	1	6913		NEE INVESTMENT 9, LL	202404	0883	8815		0.00	374.35
										0883	59474	AS2	1	7050		WAYZATA RESULTS, IN	202404	0883	8815		0.00	1,104.00
										0883	59475	AS2	1	7224		BSN SPORTS, LLC	202404	0883	8815		0.00	4,522.00
										0883	59476	AS2	1	7513	remit	FOLLETT SCHOOL SOL	202404	0883	8815		0.00	199.99
										0883	59477	AS2	1	7545		TEACHERS ON CALL	202404	0883	8815		0.00	4,785.74
										0883	59477	AS2	1	7545		TEACHERS ON CALL	202404	0883	8815		0.00	6,482.13
										0883	59477	AS2	1	7545		TEACHERS ON CALL	202404	0883	8815		0.00	4,784.16
										0883	59478	AS2	1	7697		MARISELA V NELSON II	202404	0883	8815		0.00	90.00
										0883	59478	AS2	1	7697		MARISELA V NELSON II	202404	0883	8815		0.00	90.00
										0883	59478	AS2	1	7697		MARISELA V NELSON II	202404	0883	8815		0.00	270.00
										0883	59479	AS2	1	7771	remit	MRI SOFTWARE, LLC	202404	0883	8815		0.00	398.00
										0883	59480	AS2	1	7778		TEAMWORKS INTERN	202404	0883	8815		0.00	2,535.15
										0883	59481	AS2	1	7786	REMI	TERRAFORM PHOENIX	202404	0883	8815		0.00	263.72
										0883	59482	AS2	1	7864		LITCHFIELD PUBLIC SC	202404	0883	8815		0.00	125.00
										0883	59483	AS2	1	7873		ON SITE COMPANIES, I	202404	0883	8815		0.00	488.00
										0883	59483	AS2	1	7873		ON SITE COMPANIES, I	202404	0883	8815		0.00	1,284.00
										0883	59483	AS2	1	7873		ON SITE COMPANIES, I	202404	0883	8815		0.00	334.00
										0883	59483	AS2	1	7873		ON SITE COMPANIES, I	202404	0883	8815		0.00	642.00
										0883	59483	AS2	1	7873		ON SITE COMPANIES, I	202404	0883	8815		0.00	308.00

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0883	B	01	101	000			F		Cash & Cash Equiv	0883	59485	AS2	1	8253		VITALSIGNS	202404	0883	8815	0.00	4,700.00	
										0883	59486	AS2	1	8261		TOTAL NETWORKX, INC	202404	0883	8815	0.00	1,087.50	
										0883	59488	AS2	1	8382		ECMECC	202404	0883	8815	0.00	150.00	
										0883	59489	AS2	1	8412		PERFORMANCE FOOD	202404	0883	8815	0.00	432.50	
										0883	59491	AS2	1	8595	remit	GILBERT MECHANICAL	202404	0883	8815	0.00	3,455.00	
										0883	59491	AS2	1	8595	remit	GILBERT MECHANICAL	202404	0883	8815	0.00	1,850.25	
										0883	59492	AS2	1	8622		MINT ROOFING	202404	0883	8815	0.00	953.78	
										0883	59492	AS2	1	8622		MINT ROOFING	202404	0883	8815	0.00	537.25	
										0883	59493	AS2	1	8665		OSSEO HIGH SCHOOL	202404	0883	8815	0.00	400.00	
										0883	59495	AS2	1	1213		MINNESOTA CHILDREN	202404	0883	8832	0.00	715.00	
										0883	59496	AS2	1	1247		ALLINA HOSPITALS ANI	202404	0883	8832	0.00	325.00	
										0883	59497	AS2	1	1311		MN DEPT OF LABOR A	202404	0883	8832	0.00	10.00	
										0883	59497	AS2	1	1311		MN DEPT OF LABOR A	202404	0883	8832	0.00	70.00	
										0883	59498	AS2	1	1501		EDMISON, LINDA	202404	0883	8832	0.00	150.00	
										0883	59499	AS2	1	2208		TECH/CHECK	202404	0883	8832	0.00	140.00	
										0883	59500	AS2	1	2537		REGION V	202404	0883	8832	0.00	11,929.75	
										0883	59501	AS2	1	4325		IMSE	202404	0883	8832	0.00	4,037.50	
										0883	59503	AS2	1	4811		KUPHAL BRENT	202404	0883	8832	0.00	86.00	
										0883	59504	AS2	1	5507		CITY OF GREENFIELD	202404	0883	8832	0.00	33.00	
										0883	59504	AS2	1	5507		CITY OF GREENFIELD	202404	0883	8832	0.00	1,536.77	
										0883	59505	AS2	1	6623	remit	ADVANCED IMAGING S	202404	0883	8832	0.00	240.00	
										0883	59506	AS2	1	6673		YOUNG, DANIEL	202404	0883	8832	0.00	150.00	
										0883	59507	AS2	1	6829		DRUSCH, MERLYN	202404	0883	8832	0.00	86.00	
										0883	59508	AS2	1	7089		MODROW, SHANE & KF	202404	0883	8832	0.00	90.00	
										0883	59509	AS2	1	7697		MARISELA V NELSON II	202404	0883	8832	0.00	90.00	
										0883	59509	AS2	1	7697		MARISELA V NELSON II	202404	0883	8832	0.00	30.00	
										0883	59510	AS2	1	8265		DOMINO'S PIZZA	202404	0883	8832	0.00	101.79	
										0883	59511	AS2	1	8622		MINT ROOFING	202404	0883	8832	0.00	939.07	
										0883	59512	AS2	1	8666		APEX TROPHY & AWAF	202404	0883	8832	0.00	27.00	
										0883	59514	AS2	1	1937		PUBLIC EMPLOYEES R	202404	0883	8832	0.00	12,049.84	
										0883	59514	AS2	1	1937		PUBLIC EMPLOYEES R	202404	0883	8832	0.00	10,339.08	
										0883	59515	AS2	1	1938		TRA	202404	0883	8832	358.27	0.00	
										0883	59515	AS2	1	1938		TRA	202404	0883	8832	0.00	49,782.08	
										0883	59515	AS2	1	1938		TRA	202404	0883	8832	0.00	8,900.87	
										0883	59515	AS2	1	1938		TRA	202404	0883	8832	0.00	10,327.88	
										0883	59516	AS2	221	1962		MINNESOTA DEPT OF I	202404	0883	8832	0.00	5,938.36	
										0883	59516	AS2	1	1962		MINNESOTA DEPT OF I	202404	0883	8832	0.00	5,095.46	
										0883	59516	AS2	1	1962		MINNESOTA DEPT OF I	202404	0883	8832	0.00	11,131.73	

## Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	59516	AS2	1	1962		MINNESOTA DEPT OF I	202404	0883	8832		65.66	0.00
										0883	59516	AS2	1	1962		MINNESOTA DEPT OF I	202404	0883	8832		0.00	1.45
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	50.00
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	19.35
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	0.01
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	29.95
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	2,073.55
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	458.91
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	163.00
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	25.00
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	2.00
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	50.00
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	40.87
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	33.91
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	25.00
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	148.75
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	88.80
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	0.00
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	75.00
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	196.93
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	427.38
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	338.86
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	254.00
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	1,666.56
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR 202404	202404	0883	8832		0.00	25.00
										0883	59518	AS2	1	2006		US GOVERNMENT	202404	0883	8832		0.00	65,647.52
										0883	59518	AS2	1	2006		US GOVERNMENT	202404	0883	8832		0.00	30,565.35
										0883	59518	AS2	1	2006		US GOVERNMENT	202404	0883	8832		0.00	36,263.32
										0883	59518	AS2	1	2006		US GOVERNMENT	202404	0883	8832		0.00	13.54
										0883	59518	AS2	1	2006		US GOVERNMENT	202404	0883	8832		537.25	0.00
										0883	59519	AS2	1	2470		MSRS	202404	0883	8832		89.72	0.00
										0883	59519	AS2	1	2470		MSRS	202404	0883	8832		0.00	89.72
										0883	59519	AS2	1	2470		MSRS	202404	0883	8832		0.00	662.50
										0883	59519	AS2	1	2470		MSRS	202404	0883	8832		0.00	662.50
										0883	59520	AS2	1	3370		MN CHILD SUPPORT PI	202404	0883	8832		0.00	364.50
										0883	59521	AS2	1	3431		MEDICA	202404	0883	8832		0.00	19,889.34
										0883	59521	AS2	1	3431		MEDICA	202404	0883	8832		0.00	20,324.07
										0883	59521	AS2	1	3431		MEDICA	202404	0883	8832		434.73	0.00

# Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	59521	AS2	1	3431		MEDICA	202404	0883	8832	0.00	19,516.71	
										0883	59521	AS2	1	3431		MEDICA	202404	0883	8832	0.00	43,977.19	
										0883	59521	AS2	1	3431		MEDICA	202404	0883	8832	0.00	0.00	
										0883	59521	AS2	1	3431		MEDICA	202404	0883	8832	0.00	42,630.47	
										0883	59522	AS2	1	4050		AFLAC	202404	0883	8832	0.00	4.10	
										0883	59524	AS2	1	4718		MN TRUST	202404	0883	8832	0.00	20.83	
										0883	59524	AS2	1	4718		MN TRUST	202404	0883	8832	0.00	20.83	
										0883	59524	AS2	1	4718		MN TRUST	202404	0883	8832	0.00	133.88	
										0883	59524	AS2	1	4718		MN TRUST	202404	0883	8832	0.00	139.70	
										0883	59525	AS2	1	5459		LEGAL SHIELD	202404	0883	8832	0.00	61.30	
										0883	59525	AS2	1	5459		LEGAL SHIELD	202404	0883	8832	0.00	12.95	
										0883	59525	AS2	1	5459		LEGAL SHIELD	202404	0883	8832	0.00	61.30	
										0883	59525	AS2	1	5459		LEGAL SHIELD	202404	0883	8832	0.50	0.00	
										0883	59525	AS2	1	5459		LEGAL SHIELD	202404	0883	8832	0.00	12.95	
										0883	59526	AS2	1	6069		METLIFE	202404	0883	8832	9.22	0.00	
										0883	59526	AS2	1	6069		METLIFE	202404	0883	8832	20.77	0.00	
										0883	59526	AS2	1	6069		METLIFE	202404	0883	8832	0.00	570.79	
										0883	59526	AS2	1	6069		METLIFE	202404	0883	8832	0.00	1,402.72	
										0883	59526	AS2	1	6069		METLIFE	202404	0883	8832	0.00	1,410.62	
										0883	59526	AS2	1	6069		METLIFE	202404	0883	8832	0.00	560.50	
										0883	59526	AS2	1	6069		METLIFE	202404	0883	8832	0.00	518.79	
										0883	59527	AS2	1	6431		HR SIMPLIFIED	202404	0883	8832	0.00	2,417.15	
										0883	59527	AS2	1	6431		HR SIMPLIFIED	202404	0883	8832	0.00	7,211.74	
										0883	59527	AS2	1	6431		HR SIMPLIFIED	202404	0883	8832	0.00	2,387.15	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC	202404	0883	8832	0.00	6,537.68	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC	202404	0883	8832	0.00	1,343.54	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC	202404	0883	8832	0.00	2,741.32	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC	202404	0883	8832	25.00	0.00	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC	202404	0883	8832	0.00	1,296.15	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC	202404	0883	8832	0.00	820.02	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC	202404	0883	8832	200.00	0.00	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC	202404	0883	8832	0.00	351.68	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC	202404	0883	8832	0.00	712.51	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC	202404	0883	8832	0.00	1,938.36	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC	202404	0883	8832	0.00	6,536.64	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC	202404	0883	8832	0.00	2,742.04	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC	202404	0883	8832	0.00	1,937.84	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC	202404	0883	8832	0.00	1,343.54	

### Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	59528	AS2	1	7649		TSA CONSULTING GRC202404	0883	8832		0.00	570.19	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC202404	0883	8832		0.00	1,343.54	
										0883	59528	AS2	1	7649		TSA CONSULTING GRC202404	0883	8832		0.00	1,819.49	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	90.61	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	1,006.89	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	153.57	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	939.71	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	119.82	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	290.18	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	157.96	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	90.61	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	121.73	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	304.73	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		27.32	0.00	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		4.04	0.00	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	120.11	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	213.54	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	2,462.21	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	110.83	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	213.18	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	1,212.15	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	109.75	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	119.75	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		7.63	0.00	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		30.60	0.00	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	153.57	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	979.57	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	90.61	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	119.82	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	290.18	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		4.39	0.00	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	283.95	
										0883	59529	AS2	1	8119		GIS BENEFITS, INC. 202404	0883	8832		0.00	305.79	
										0883	59532	AS2	1	3207	REMIHOUGHTON MIFFLIN H	202404	0883	8832		0.00	5,325.34	
										0883	59532	AS2	1	3207	REMIHOUGHTON MIFFLIN H	202404	0883	8832		0.00	2,970.00	
										0883	59533	AS2	25	6437	TASC	202404	0883	8832		0.00	34.50	
										0883	59534	AS2	1	8631	HABCHANE, SAID	202404	0883	8832		0.00	146.00	
										0883	59535	AS2	1	1180	CENTERPOINT ENERG	202404	0883	8832		0.00	80.55	

# Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	01	101	000			F		Cash & Cash Equiv	0883	59535	AS2	1	1180		CENTERPOINT ENERG	202404	0883	8832	0.00	383.17	
										0883	59536	AS2	1	1181		CITY OF ROCKFORD	202404	0883	8832	0.00	248.75	
										0883	59536	AS2	1	1181		CITY OF ROCKFORD	202404	0883	8832	0.00	88.67	
										0883	59536	AS2	1	1181		CITY OF ROCKFORD	202404	0883	8832	0.00	10.71	
										0883	59536	AS2	1	1181		CITY OF ROCKFORD	202404	0883	8832	0.00	472.04	
										0883	59536	AS2	1	1181		CITY OF ROCKFORD	202404	0883	8832	0.00	1,123.19	
										0883	59537	AS2	1	1192		VERIZON WIRELESS	202404	0883	8832	0.00	240.17	
										0883	59538	AS2	1	1792		THREE RIVERS PARK	202404	0883	8832	0.00	3,496.85	
										0883	59539	AS2	1	1841		WRIGHT TECHNICAL C	202404	0883	8832	0.00	861.84	
										0883	59540	AS2	1	2208		TECH/CHECK	202404	0883	8832	0.00	1,917.00	
										0883	59540	AS2	1	2208		TECH/CHECK	202404	0883	8832	0.00	1,175.04	
										0883	59542	AS2	1	2895		ROCKET BOOSTERS	202404	0883	8832	0.00	1,035.87	
										0883	59543	AS2	1	4366	NLS	REGION 5A SECRETAR	202404	0883	8832	0.00	1,535.00	
										0883	59544	AS2	1	4763		CMSCA	202404	0883	8832	0.00	50.00	
										0883	59545	AS2	1	5796		REGENTS OF THE UNI	202404	0883	8832	0.00	1,500.00	
										0883	59545	AS2	1	5796		REGENTS OF THE UNI	202404	0883	8832	0.00	684.00	
										0883	59547	AS2	1	5989		DEPT OF HUMAN SERV	202404	0883	8832	0.00	58.00	
										0883	59548	AS2	1	6187	remit	MN FFA	202404	0883	8832	0.00	500.00	
										0883	59549	AS2	1	6437		TASC	202404	0883	8832	0.00	34.50	
										0883	59549	AS2	1	6437		TASC	202404	0883	8832	0.00	34.50	
										0883	59550	AS2	1	6698		CENTENNIAL ISD 12	202404	0883	8832	0.00	640.02	
										0883	59551	AS2	1	7697		MARISELA V NELSON	202404	0883	8832	0.00	270.00	
										0883	59552	AS2	1	8170	remit	US BANCORP GOVNT	202404	0883	8832	0.00	7,569.12	
										0883	59554	AS2	1	8338		KNOWBE4 INC.	202404	0883	8832	0.00	2,916.00	
										0883	59554	AS2	1	8338		KNOWBE4 INC.	202404	0883	8832	0.00	3,240.00	
										0883	59555	AS2	1	8563		STIMULUS ATHLETIC	202404	0883	8832	0.00	4,610.00	
										0883	59556	AS2	1	8668		MINNESOTA STATE UN	202404	0883	8832	0.00	125.00	
										0883	59557	AS2	1	8670		DEBLIZAN, ELIZABETH	202404	0883	8832	0.00	90.00	
										0883	59558	AS2	1	8671		REGION 7AA, MSHSL	202404	0883	8832	0.00	5,030.00	
Account Total:																				\$236,379.44	\$1,193,439.68	
0883	B	02	101	000			F		Cash & Cash Equiv	0883	59409	AS2	1	8660		HER, LAI	202404	0883	8815	0.00	22.65	
										0883	59462	AS2	1	4387		TAHER INC - BIN# 1350	202404	0883	8815	0.00	102,774.08	
										0883	59502	AS2	1	4387		TAHER INC - BIN# 1350	202404	0883	8832	0.00	13,262.61	
										0883	59513	AS2	1	8667		GIBBS, JEFF	202404	0883	8832	0.00	2.35	
Account Total:																				\$0.00	\$116,061.69	
26																						
0883	B	04	101	000			F		Cash & Cash Equiv	0883	59287	AS2	1	8049		RAAA BASKETBALL	202404	0883	8815	7,038.00	0.00	
										0883	59287	AS2	1	8049		RAAA BASKETBALL	202404	0883	8815	1,540.00	0.00	

## Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount	
0883	B	04	101	000			F		Cash & Cash Equiv	0883	59369	AS2	1	1200		CUB FOODS	202404	0883	8815		0.00	198.56	
										0883	59369	AS2	1	1200		CUB FOODS	202404	0883	8815		0.00	137.93	
										0883	59370	AS2	1	1369		ABC LETTERING	202404	0883	8815		0.00	550.00	
										0883	59379	AS2	1	2895		ROCKET BOOSTERS	202404	0883	8815		0.00	220.00	
										0883	59379	AS2	1	2895		ROCKET BOOSTERS	202404	0883	8815		0.00	1,045.00	
										0883	59413	AS2	1	1012		SCHOOL SPECIALTY IN	202404	0883	8815		0.00	24.69	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815		0.00	1,220.00	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815		0.00	828.94	
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815		0.00	215.16	
										0883	59434	AS2	1	7697		MARISELA V NELSON II	202404	0883	8815		0.00	90.00	
										0883	59437	AS2	1	8049		RAAA BASKETBALL	202404	0883	8815		0.00	7,038.00	
										0883	59437	AS2	1	8049		RAAA BASKETBALL	202404	0883	8815		0.00	1,540.00	
										0883	59450	AS2	1	1007		CMERDC	202404	0883	8815		0.00	12.64	
										0883	59450	AS2	1	1007		CMERDC	202404	0883	8815		0.00	11.51	
										0883	59450	AS2	1	1007		CMERDC	202404	0883	8815		0.00	5.86	
										0883	59453	AS2	1	1266		SAFE COMMUNITIES O	202404	0883	8815		0.00	130.00	
										0883	59461	AS2	1	4335		4 POINT 0 SCHOOL SEI	202404	0883	8815		0.00	2,079.10	
										0883	59466	AS2	1	5202		NLS COMMUNITY EDU	202404	0883	8815		0.00	300.00	
										0883	59479	AS2	1	7771	remit	MRI SOFTWARE, LLC	202404	0883	8815		0.00	14.00	
										0883	59484	AS2	1	8086		RECDESK LLC	202404	0883	8815		0.00	4,600.00	
										0883	59487	AS2	1	8265		DOMINO'S PIZZA	202404	0883	8815		0.00	73.33	
										0883	59494	AS2	1	1012		SCHOOL SPECIALTY IN	202404	0883	8832		0.00	24.96	
										0883	59509	AS2	1	7697		MARISELA V NELSON II	202404	0883	8832		0.00	30.00	
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR	202404	0883	8832		0.00	31.50	
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR	202404	0883	8832		0.00	678.40	
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR	202404	0883	8832		0.00	213.90	
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR	202404	0883	8832		0.00	42.20	
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR	202404	0883	8832		0.00	643.96	
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR	202404	0883	8832		0.00	160.00	
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR	202404	0883	8832		0.00	41.15	
										0883	59517	AS2	1	1968		BANKWEST ROCKFOR	202404	0883	8832		0.00	60.39	
										0883	59530	AS2	1	8480		Kansas State Bank	202404	0883	8841		480.00	0.00	
										0883	59530	AS2	1	8480		Kansas State Bank	202404	0883	8841		253.50	0.00	
										0883	59530	AS2	1	8480		Kansas State Bank	202404	0883	8841		733.50	0.00	
										0883	59530	AS2	1	8480		Kansas State Bank	202404	0883	8841		480.00	0.00	
										0883	59530	AS2	27	1	8480		Kansas State Bank	202404	0883	8841		253.50	0.00
										0883	59530	AS2	1	8480		Kansas State Bank	202404	0883	8832		0.00	480.00	
										0883	59530	AS2	1	8480		Kansas State Bank	202404	0883	8832		0.00	253.50	

# Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt Co	Pmt No	Bank Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	04	101	000			F		Cash & Cash Equiv	0883	59530	AS2	1	8480		Kansas State Bank	202404	0883	8832	0.00	733.50
										0883	59530	AS2	1	8480		Kansas State Bank	202404	0883	8832	0.00	480.00
										0883	59530	AS2	1	8480		Kansas State Bank	202404	0883	8832	0.00	253.50
										0883	59537	AS2	1	1192		VERIZON WIRELESS	202404	0883	8832	0.00	100.08
										0883	59602	WEST1	1	8480		Kansas State Bank	202404	0883	8841	0.00	253.50
										0883	59603	WEST1	1	8480		Kansas State Bank	202404	0883	8841	0.00	480.00
Account Total:																				\$10,778.50	\$25,295.26
0883	B	06	101	000			F		Cash & Cash Equiv	0883	59402	AS2	1	8481		PRAIRIE RESTORATIO	202404	0883	8815	0.00	6,856.00
										0883	59405	AS2	1	8627		RAPTOR TECHNOLOGI	202404	0883	8815	0.00	7,784.00
										0883	59422	AS2	1	3752	remit	WENGER CORP.	202404	0883	8815	0.00	74,656.14
										0883	59425	AS2	1	4937		RUSSELL SECURITY RI	202404	0883	8815	0.00	55,660.00
										0883	59428	AS2	1	5853	remit	ALL STATE COMMUNIC	202404	0883	8815	0.00	20,215.00
										0883	59446	AS2	1	8566		H2I GROUP, INC.	202404	0883	8815	0.00	380,240.25
										0883	59446	AS2	1	8566		H2I GROUP, INC.	202404	0883	8815	0.00	139,140.00
										0883	59446	AS2	1	8566		H2I GROUP, INC.	202404	0883	8815	0.00	29,365.00
										0883	59464	AS2	1	5165	remit	ICS CONSULTING, LLC	202404	0883	8815	0.00	31,818.45
										0883	59490	AS2	1	8481		PRAIRIE RESTORATIO	202404	0883	8815	0.00	750.00
										0883	59546	AS2	1	5853	remit	ALL STATE COMMUNIC	202404	0883	8832	0.00	27,075.00
Account Total:																				\$0.00	\$773,559.84
0883	B	07	101	000			F		Cash & Cash Equiv	0883	59523	AS2	1	4194		US BANK	202404	0883	8832	0.00	371,690.88
Account Total:																				\$0.00	\$371,690.88
0883	B	21	101	000			F		Cash & Cash Equiv	0883	59369	AS2	1	1200		CUB FOODS	202404	0883	8815	0.00	74.73
										0883	59378	AS2	1	2743		GK ELITE SPORTSWEA	202404	0883	8815	0.00	1,019.40
										0883	59385	AS2	1	5267		ADRENALINE FUNDRAI	202404	0883	8815	0.00	4,272.00
										0883	59398	AS2	1	8265		DOMINO'S PIZZA	202404	0883	8815	0.00	42.95
										0883	59399	AS2	1	8278		TROBEC'S BUS SERVIC	202404	0883	8815	0.00	1,935.00
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	64.95
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	367.00
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	399.70
										0883	59415	AS2	1	1394		MBNA/BUSINESS CARC	202404	0883	8815	0.00	1,539.00
										0883	59438	AS2	1	8265		DOMINO'S PIZZA	202404	0883	8815	0.00	93.32
										0883	59455	AS2	1	1551		DEEP PORTAGE	202404	0883	8815	0.00	16,456.00
										0883	59458	AS2	1	2398		PERFORMANCE TOUR:	202404	0883	8815	0.00	705.47
										0883	59460	AS2	1	4335		4 POINT 0 SCHOOL SEI	202404	0883	8815	0.00	2,712.57
										0883	59487	AS2	1	8265		DOMINO'S PIZZA	202404	0883	8815	0.00	53.36
										0883	59541	AS2	1	2398		PERFORMANCE TOUR:	202404	0883	8832	0.00	1,100.70
										0883	59548	AS2	1	6187	remit	MN FFA	202404	0883	8832	0.00	200.00

## Rockford ISD #0883 Payment Distributions

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Pmt Batch Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
0883	B	21	101	000				F	Cash & Cash Equiv	0883	59553	AS2	1	8265		DOMINO'S PIZZA	202404	0883	8832	0.00	94.27
Account Total:																				\$0.00	\$31,130.42
0883	B	45	101	000				F	Cash & Cash Equiv	0883	59524	AS2	1	4718		MN TRUST	202404	0883	8832	0.00	20.83
										0883	59524	AS2	1	4718		MN TRUST	202404	0883	8832	0.00	20.83
Account Total:																				\$0.00	\$41.66
Report Total:																				\$247,157.94	\$2,511,219.43

## Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
AS2		59514		Wire	1	1937	PUBLIC EMPLOYEES RETIREMENT AS'		No	No	No	10/22/2023	22,388.92
AS2		59515		Wire	1	1938	TRA		No	No	No	10/22/2023	68,652.56
AS2		59516		Wire	1	1962	MINNESOTA DEPT OF REVENUE		No	No	No	10/22/2023	22,101.34
AS2		59517		Wire	1	1968	BANKWEST ROCKFORD		No	No	No	10/22/2023	8,064.33
AS2		59518		Wire	1	2006	US GOVERNMENT		No	No	No	10/22/2023	131,952.48
AS2		59519		Wire	1	2470	MSRS		No	No	No	10/22/2023	1,325.00
AS2		59520		Wire	1	3370	MN CHILD SUPPORT PMT CENTER		No	No	No	10/22/2023	364.50
AS2		59521		Wire	1	3431	MEDICA		No	No	No	10/22/2023	145,903.05
AS2		59522		Wire	1	4050	AFLAC		No	No	No	10/22/2023	4.10
AS2		59523		Wire	1	4194	US BANK		No	No	No	10/22/2023	371,690.88
AS2		59524		Wire	1	4718	MN TRUST		No	No	No	10/22/2023	356.90
AS2		59525		Wire	1	5459	LEGAL SHIELD		No	No	No	10/22/2023	148.00
AS2		59526		Wire	1	6069	METLIFE		No	No	No	10/22/2023	4,433.43
AS2		59527		Wire	1	6431	HR SIMPLIFIED		No	No	No	10/22/2023	12,016.04
AS2		59528		Wire	1	7649	TSA CONSULTING GROUP, INC.		No	No	No	10/22/2023	31,809.54
AS2		59529		Wire	1	8119	GIS BENEFITS, INC.	S Corporation	No	No	No	10/22/2023	9,986.84
AS2		59530		Wire	1	8480	Kansas State Bank		Yes	No	Yes	10/22/2023	2,200.50
AS2		59530		Wire	1	8480	Kansas State Bank		Yes	No	Yes	10/30/2023	(2,200.50)
AS2		58931	104891	Check	1	6437	TASC		Yes	No	Yes	10/20/2023	(34.50)
AS2		59248	105170	Check	1	7050	WAYZATA RESULTS, INC.		Yes	No	Yes	10/13/2023	(1,104.00)
AS2		59231	105172	Check	1	1215	XCEL ENERGY		Yes	No	Yes	10/03/2023	(23,172.68)
AS2		59299	105183	Check	1	8631	HABCHANE, SAID	Ind/Sole Proprietor	Yes	No	Yes	10/23/2023	(146.00)
AS2		59273	105186	Check	1	3207	REMIT HOUGHTON MIFFLIN HARCOURT		Yes	No	Yes	10/23/2023	(8,295.34)
AS2		59271	105189	Check	1	2051	INTERMEDIATE DISTRICT 287		Yes	No	Yes	10/04/2023	(110.44)
AS2		59302	105198	Check	1	8650	MOELLER, DALE	Ind/Sole Proprietor	Yes	No	Yes	10/03/2023	(132.00)
AS2		59287	105203	Check	1	8049	RAAA BASKETBALL		Yes	No	Yes	10/10/2023	(8,578.00)
AS2		59285	105210	Check	1	7786	REMIT TERRAFORM PHOENIX II ARCADIA		Yes	No	Yes	10/09/2023	(375.60)
AS2		59362	105271	Check	1	1215	XCEL ENERGY		Yes	No	No	10/03/2023	23,172.68
AS2		59363	105272	Check	1	1044	MAWSECO #938		Yes	No	No	10/03/2023	58,949.17
AS2		59381	105273	Check	1	4335	4 POINT 0 SCHOOL SERVICES		Yes	No	No	10/06/2023	69,210.09
AS2		59370	105274	Check	1	1369	ABC LETTERING	Partnership	Yes	No	No	10/06/2023	550.00
AS2		59371	105275	Check	1	1492	ADAM'S PEST CONTROL INC		Yes	No	No	10/06/2023	59.95
AS2		59385	105276	Check	1	5267	ADRENALINE FUNDRAISING		Yes	No	No	10/06/2023	4,272.00
AS2		59400	105277	Check	1	8399	AMPION PBC	C Corporation	Yes	No	No	10/06/2023	333.17
AS2		59391	105278	Check	1	6791	BARFKNECHT, ALAN	Ind/Sole Proprietor	Yes	No	No	10/06/2023	86.00
AS2		59408	105279	Check	1	8653	BOOM LEARNING	C Corporation	Yes	No	No	10/06/2023	270.00
AS2		59368	105280	Check	1	1180	CENTERPOINT ENERGY		Yes	No	No	10/06/2023	266.13
AS2		59369	105281	Check	1	1200	CUB FOODS		Yes	No	No	10/06/2023	451.90
AS2		59390	105282	Check	1	6727	remit DAIKIN APPLIED		Yes	No	No	10/06/2023	1,491.00

## Rockford ISD #0883 Payment Reg by Bank and Check

											Pay/Void			
Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Date	Amount	
AS2		59398	105283	Check	1 8265		DOMINO'S PIZZA		Yes	No	No	10/06/2023	42.95	
AS2		59392	105284	Check	1 6829		DRUSCH, MERLYN	Ind/Sole Proprietor	Yes	No	No	10/06/2023	86.00	
AS2		59386	105285	Check	1 5992		ECM PUBLISHERS, INC.		Yes	No	No	10/06/2023	189.18	
AS2		59393	105286	Check	1 7344	remit	FIRST		Yes	No	No	10/06/2023	6,000.00	
AS2		59378	105287	Check	1 2743		GK ELITE SPORTSWEAR		Yes	No	No	10/06/2023	1,019.40	
AS2		59403	105288	Check	1 8576		GOPHER ACE	LLC - S Corp	Yes	No	No	10/06/2023	850.19	
AS2		59383	105289	Check	1 4945		GOPHER SPORTS		Yes	No	No	10/06/2023	1,464.96	
AS2		59396	105290	Check	1 7738		GRANITE TELECOMMUNICATIONS, LLC		Yes	No	No	10/06/2023	898.44	
AS2		59409	105291	Check	1 8660		HER, LAI		Yes	No	No	10/06/2023	22.65	
AS2		59366	105292	Check	1 1057		HILLYARD		Yes	No	No	10/06/2023	221.04	
AS2		59380	105293	Check	1 3207	REMIT	HOUGHTON MIFFLIN HARCOURT		Yes	No	No	10/06/2023	1,980.00	
AS2		59374	105294	Check	1 2051		INTERMEDIATE DISTRICT 287		Yes	No	No	10/06/2023	110.44	
AS2		59367	105295	Check	1 1102		JW PEPPER		Yes	No	No	10/06/2023	130.49	
AS2		59382	105296	Check	1 4811		KUPHAL BRENT	Ind/Sole Proprietor	Yes	No	No	10/06/2023	172.00	
AS2		59389	105297	Check	1 6603		LANO EQUIPMENT -LORETTO		Yes	No	No	10/06/2023	628.81	
AS2		59404	105298	Check	1 8615		LIBERTY MUTUAL INSURANCE		Yes	No	No	10/06/2023	236.00	
AS2		59395	105299	Check	1 7697		MARISELA V NELSON INTERPRETING		Yes	No	No	10/06/2023	120.00	
AS2		59376	105300	Check	1 2216		MENARDS INC		Yes	No	No	10/06/2023	65.17	
AS2		59365	105301	Check	1 1039		MINNESOTA ELEVATOR, INC		Yes	No	No	10/06/2023	492.90	
AS2		59397	105302	Check	1 7777		MN ASSOC OF IB WORLD SCHOOLS		Yes	No	No	10/06/2023	500.00	
AS2		59407	105303	Check	1 8650		MOELLER, DALE	Ind/Sole Proprietor	Yes	No	No	10/06/2023	132.00	
AS2		59401	105304	Check	1 8412		PERFORMANCE FOODSERVICE	C Corporation	Yes	No	No	10/06/2023	428.21	
AS2		59377	105305	Check	1 2291		PIONEER		Yes	No	No	10/06/2023	1,030.00	
AS2		59402	105306	Check	1 8481		PRAIRIE RESTORATION, INC.	C Corporation	Yes	No	No	10/06/2023	6,856.00	
AS2		59405	105307	Check	1 8627		RAPTOR TECHNOLOGIES, LLC	LLC - Partnership	Yes	No	No	10/06/2023	7,784.00	
AS2		59379	105308	Check	1 2895		ROCKET BOOSTERS		Yes	No	No	10/06/2023	1,265.00	
AS2		59387	105309	Check	1 6279		SHI INTERNATIONAL CORP.		Yes	No	No	10/06/2023	372.96	
AS2		59406	105310	Check	1 8629	remit	SOUNDTRAP US INC	C Corporation	Yes	No	No	10/06/2023	349.00	
AS2		59364	105311	Check	1 1008		SUPREME SCHOOL SUPPLY INC		Yes	No	No	10/06/2023	65.16	
AS2		59388	105312	Check	1 6437		TASC		Yes	No	Yes	10/06/2023	34.50	
AS2		59388	105312	Check	1 6437		TASC		Yes	No	Yes	10/23/2023	(34.50)	
AS2		59394	105313	Check	1 7545		TEACHERS ON CALL		Yes	No	No	10/06/2023	5,164.84	
AS2		59375	105314	Check	1 2208		TECH/CHECK		Yes	No	No	10/06/2023	8,369.18	
AS2		59384	105315	Check	1 5149		TOLL COMPANY		Yes	No	No	10/06/2023	36.90	
AS2		59372	105316	Check	1 1828		TRAEN, TODD		Yes	No	No	10/06/2023	172.00	
AS2		59399	105317	Check	1 8278		TROBEC'S BUS SERVICE, INC.	S Corporation	Yes	No	No	10/06/2023	3,445.00	
AS2		59373	105318	Check	1 1945		YOUTH FRONTIERS, INC.		Yes	No	No	10/06/2023	2,450.00	
AS2		59410	105319	Check	1 7981		AT&T MOBILITY		Yes	No	No	10/11/2023	38.23	
AS2		59411	105320	Check	1 8402		REPUBLIC SERVICES, INC.	C Corporation	Yes	No	No	10/11/2023	4,431.14	

## Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
AS2		59412	105321	Check	1	1215	XCEL ENERGY		Yes	No	No	10/12/2023	30,127.75
AS2		59428	105322	Check	1	5853	remit ALL STATE COMMUNICATIONS, INC		Yes	No	No	10/13/2023	20,215.00
AS2		59439	105323	Check	1	8276	BELLEFY, RYAN	Ind/Sole Proprietor	Yes	No	No	10/13/2023	110.00
AS2		59449	105324	Check	1	8663	BUCHTA, JOHN	Ind/Sole Proprietor	Yes	No	No	10/13/2023	110.00
AS2		59414	105325	Check	1	1180	CENTERPOINT ENERGY		Yes	No	No	10/13/2023	756.75
AS2		59426	105326	Check	1	5180	COTTINGHAM, ANDREW	Ind/Sole Proprietor	Yes	No	No	10/13/2023	71.00
AS2		59438	105327	Check	1	8265	DOMINO'S PIZZA		Yes	No	No	10/13/2023	93.32
AS2		59420	105328	Check	1	1501	EDMISON, LINDA	Ind/Sole Proprietor	Yes	No	No	10/13/2023	150.00
AS2		59432	105329	Check	1	6792	EICHACKER, ERIC		Yes	No	No	10/13/2023	83.00
AS2		59447	105330	Check	1	8595	remit GILBERT MECHANICAL CONTRACTOR: LLC - Partnership		Yes	No	No	10/13/2023	3,633.30
AS2		59441	105331	Check	1	8406	GREENROCK DELI		Yes	No	No	10/13/2023	88.00
AS2		59446	105332	Check	1	8566	H2I GROUP, INC.	S Corporation	Yes	No	No	10/13/2023	548,745.25
AS2		59443	105333	Check	1	8459	HOFFMAN, MICHAEL	Ind/Sole Proprietor	Yes	No	No	10/13/2023	132.00
AS2		59421	105334	Check	1	3679	remit INNOVATIVE OFFICE SOLUTIONS		Yes	No	No	10/13/2023	55,069.35
AS2		59442	105335	Check	1	8457	KLUEMPKE, KIRK	Ind/Sole Proprietor	Yes	No	No	10/13/2023	154.00
AS2		59434	105336	Check	1	7697	MARISELA V NELSON INTERPRETING		Yes	No	No	10/13/2023	120.00
AS2		59415	105337	Check	1	1394	MBNA/BUSINESS CARD		Yes	No	No	10/13/2023	13,850.55
AS2		59416	105338	Check	1	1394	MBNA/BUSINESS CARD		Yes	No	No	10/13/2023	450.00
AS2		59417	105339	Check	1	1394	MBNA/BUSINESS CARD		Yes	No	No	10/13/2023	154.88
AS2		59418	105340	Check	1	1394	MBNA/BUSINESS CARD		Yes	No	No	10/13/2023	199.99
AS2		59419	105341	Check	1	1394	MBNA/BUSINESS CARD		Yes	No	No	10/13/2023	306.75
AS2		59427	105342	Check	1	5795	remit 2 MEDCO SURGICAL SUPPLY SERVICE		Yes	No	No	10/13/2023	24.00
AS2		59430	105343	Check	1	6356	MITEL NETSOLUTIONS		Yes	No	No	10/13/2023	4,255.76
AS2		59433	105344	Check	1	7300	NEJAD, REZA	Ind/Sole Proprietor	Yes	No	No	10/13/2023	83.00
AS2		59448	105345	Check	1	8662	PENSINI, BRIANNA	Ind/Sole Proprietor	Yes	No	No	10/13/2023	132.00
AS2		59437	105346	Check	1	8049	RAAA BASKETBALL		Yes	No	No	10/13/2023	8,578.00
AS2		59424	105347	Check	1	4366	NLS REGION 5A SECRETARY		Yes	No	No	10/13/2023	100.00
AS2		59425	105348	Check	1	4937	RUSSELL SECURITY RESOURCE INC		Yes	No	No	10/13/2023	55,660.00
AS2		59423	105349	Check	1	4171	SCHIMETZ, SCOTT	Ind/Sole Proprietor	Yes	No	No	10/13/2023	110.00
AS2		59413	105350	Check	1	1012	SCHOOL SPECIALTY INC		Yes	No	No	10/13/2023	24.69
AS2		59429	105351	Check	1	6282	SOUTHWEST METRO EDUCATIONAL C		Yes	No	No	10/13/2023	3,022.96
AS2		59444	105352	Check	1	8479	STMA VB BOOSTERS		Yes	No	No	10/13/2023	425.00
AS2		59436	105353	Check	1	7786	REMIT TERRAFORM PHOENIX II ARCADIA		Yes	No	No	10/13/2023	375.60
AS2		59440	105354	Check	1	8277	TITUS, JOSEPH	Ind/Sole Proprietor	Yes	No	No	10/13/2023	110.00
AS2		59422	105355	Check	1	3752	remit1 WENGER CORP.		Yes	No	No	10/13/2023	74,656.14
AS2		59431	105356	Check	1	6673	YOUNG, DANIEL	Ind/Sole Proprietor	Yes	No	No	10/13/2023	150.00
AS2		59435	105357	Check	1	7755	ZELENAK, MARK <sup>32</sup>	Ind/Sole Proprietor	Yes	No	No	10/13/2023	110.00
AS2		59445	105358	Check	1	8497	ZEMKE, JASON	Ind/Sole Proprietor	Yes	No	No	10/13/2023	132.00
AS2		59460	105359	Check	1	4335	4 POINT 0 SCHOOL SERVICES		Yes	No	No	10/16/2023	13,165.20

## Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
AS2		59461	105360	Check	1 4335		4 POINT 0 SCHOOL SERVICES		Yes	No	No	10/16/2023	78,313.06
AS2		59475	105361	Check	1 7224		BSN SPORTS, LLC		Yes	No	No	10/16/2023	4,522.00
AS2		59450	105362	Check	1 1007		CMERDC		Yes	No	No	10/16/2023	65.29
AS2		59472	105363	Check	1 6727	remit	DAIKIN APPLIED		Yes	No	No	10/16/2023	1,491.00
AS2		59455	105364	Check	1 1551		DEEP PORTAGE		Yes	No	No	10/16/2023	16,456.00
AS2		59456	105365	Check	1 2159	remit	DELANO PUBLIC SCHOOLS		Yes	No	No	10/16/2023	210.00
AS2		59487	105366	Check	1 8265		DOMINO'S PIZZA		Yes	No	No	10/16/2023	126.69
AS2		59488	105367	Check	1 8382		ECMECC		Yes	No	No	10/16/2023	150.00
AS2		59463	105368	Check	1 4496		FLIGHT DECK ATHLETICS	S Corporation	Yes	No	No	10/16/2023	2,234.75
AS2		59476	105369	Check	1 7513	remit	FOLLETT SCHOOL SOLUTIONS		Yes	No	No	10/16/2023	199.99
AS2		59491	105370	Check	1 8595	remit	GILBERT MECHANICAL CONTRACTOR: LLC - Partnership		Yes	No	No	10/16/2023	5,305.25
AS2		59464	105371	Check	1 5165	remit	ICS CONSULTING, LLC - 138006		Yes	No	No	10/16/2023	31,818.45
AS2		59459	105372	Check	1 4022		INFINITE CAMPUS		Yes	No	No	10/16/2023	458.00
AS2		59471	105373	Check	1 6603		LANO EQUIPMENT -LORETTO		Yes	No	No	10/16/2023	11,659.31
AS2		59465	105374	Check	1 5192		LEXIA LEARNING		Yes	No	No	10/16/2023	4,798.00
AS2		59482	105375	Check	1 7864		LITCHFIELD PUBLIC SCHOOLS		Yes	No	No	10/16/2023	125.00
AS2		59478	105376	Check	1 7697		MARISELA V NELSON INTERPRETING		Yes	No	No	10/16/2023	450.00
AS2		59457	105377	Check	1 2216		MENARDS INC		Yes	No	No	10/16/2023	494.19
AS2		59492	105378	Check	1 8622		MINT ROOFING	S Corporation	Yes	No	No	10/16/2023	1,491.03
AS2		59454	105379	Check	1 1311		MN DEPT OF LABOR AND INDUSTRY		Yes	No	No	10/16/2023	230.00
AS2		59479	105380	Check	1 7771	remit	MRI SOFTWARE, LLC		Yes	No	No	10/16/2023	412.00
AS2		59473	105381	Check	1 6913		NEE INVESTMENT 9, LLC		Yes	No	No	10/16/2023	668.08
AS2		59466	105382	Check	1 5202		NLS COMMUNITY EDUCATION		Yes	No	No	10/16/2023	300.00
AS2		59451	105383	Check	1 1079		OFFICE DEPOT		Yes	No	No	10/16/2023	174.95
AS2		59483	105384	Check	1 7873		ON SITE COMPANIES, INC.		Yes	No	No	10/16/2023	3,056.00
AS2		59493	105385	Check	1 8665		OSSEO HIGH SCHOOL		Yes	No	No	10/16/2023	400.00
AS2		59467	105386	Check	1 5322		PEBBLE CREEK GOLF CLUB		Yes	No	No	10/16/2023	300.00
AS2		59489	105387	Check	1 8412		PERFORMANCE FOODSERVICE	C Corporation	Yes	No	No	10/16/2023	432.50
AS2		59458	105388	Check	1 2398		PERFORMANCE TOURS		Yes	No	No	10/16/2023	705.47
AS2		59490	105389	Check	1 8481		PRAIRIE RESTORATION, INC.	C Corporation	Yes	No	No	10/16/2023	750.00
AS2		59484	105390	Check	1 8086		RECDESK LLC		Yes	No	No	10/16/2023	4,600.00
AS2		59469	105391	Check	1 5796		REGENTS OF THE UNIVERSITY OF MINN		Yes	No	No	10/16/2023	1,618.00
AS2		59453	105392	Check	1 1266		SAFE COMMUNITIES OF WRIGHT CTY		Yes	No	No	10/16/2023	130.00
AS2		59452	105393	Check	1 1091		SCHMITT MUSIC CENTER		Yes	No	No	10/16/2023	5.90
AS2		59468	105394	Check	1 5574		SUMMIT FIRE PROTECTION		Yes	No	No	10/16/2023	5,435.00
AS2		59462	105395	Check	1 4387		TAHER INC - BIN# 135092		Yes	No	No	10/16/2023	102,774.08
AS2		59477	105396	Check	1 7545		TEACHERS ON CALL		Yes	No	No	10/16/2023	16,052.03
AS2		59480	105397	Check	1 7778		TEAMWORKS INTERNATIONAL, INC		Yes	No	No	10/16/2023	2,535.15
AS2		59481	105398	Check	1 7786	REMIT	TERRAFORM PHOENIX II ARCADIA		Yes	No	No	10/16/2023	263.72

## Rockford ISD #0883 Payment Reg by Bank and Check

											Pay/Void		
Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Date	Amount
AS2		59486	105399	Check	1 8261		TOTAL NETWORKX, INC.	S Corporation	Yes	No	No	10/16/2023	1,087.50
AS2		59470	105400	Check	1 5806		UNIVERSAL ATHLETICS SERVICES, INC		Yes	No	No	10/16/2023	2,336.00
AS2		59485	105401	Check	1 8253		VITALSIGNS	S Corporation	Yes	No	No	10/16/2023	4,700.00
AS2		59474	105402	Check	1 7050		WAYZATA RESULTS, INC.		Yes	No	No	10/16/2023	1,104.00
AS2		59505	105403	Check	1 6623	remit	ADVANCED IMAGING SOLUTIONS		Yes	No	No	10/20/2023	240.00
AS2		59496	105404	Check	1 1247		ALLINA HOSPITALS AND CLINICS		Yes	No	No	10/20/2023	325.00
AS2		59512	105405	Check	1 8666		APEX TROPHY & AWARDS, LLC	Ind/Sole Proprietor	Yes	No	No	10/20/2023	27.00
AS2		59504	105406	Check	1 5507		CITY OF GREENFIELD WATER & SEWE		Yes	No	No	10/20/2023	1,569.77
AS2		59510	105407	Check	1 8265		DOMINO'S PIZZA		Yes	No	No	10/20/2023	101.79
AS2		59507	105408	Check	1 6829		DRUSCH, MERLYN	Ind/Sole Proprietor	Yes	No	No	10/20/2023	86.00
AS2		59498	105409	Check	1 1501		EDMISON, LINDA	Ind/Sole Proprietor	Yes	No	No	10/20/2023	150.00
AS2		59513	105410	Check	1 8667		GIBBS, JEFF		Yes	No	No	10/20/2023	2.35
AS2		59501	105411	Check	1 4325		IMSE		Yes	No	No	10/20/2023	4,037.50
AS2		59503	105412	Check	1 4811		KUPHAL BRENT	Ind/Sole Proprietor	Yes	No	No	10/20/2023	86.00
AS2		59509	105413	Check	1 7697		MARISELA V NELSON INTERPRETING		Yes	No	No	10/20/2023	150.00
AS2		59495	105414	Check	1 1213		MINNESOTA CHILDREN'S MUSEUM		Yes	No	No	10/20/2023	715.00
AS2		59511	105415	Check	1 8622		MINT ROOFING	S Corporation	Yes	No	No	10/20/2023	939.07
AS2		59497	105416	Check	1 1311		MN DEPT OF LABOR AND INDUSTRY		Yes	No	No	10/20/2023	80.00
AS2		59508	105417	Check	1 7089		MODROW, SHANE & KRISTINE		Yes	No	No	10/20/2023	90.00
AS2		59500	105418	Check	1 2537		REGION V		Yes	No	No	10/20/2023	11,929.75
AS2		59494	105419	Check	1 1012		SCHOOL SPECIALTY INC		Yes	No	No	10/20/2023	24.96
AS2		59502	105420	Check	1 4387		TAHER INC - BIN# 135092		Yes	No	No	10/20/2023	13,262.61
AS2		59499	105421	Check	1 2208		TECH/CHECK		Yes	No	No	10/20/2023	140.00
AS2		59506	105422	Check	1 6673		YOUNG, DANIEL	Ind/Sole Proprietor	Yes	No	No	10/20/2023	150.00
AS2		59534	105423	Check	1 8631		HABCHANE, SAID	Ind/Sole Proprietor	Yes	No	No	10/23/2023	146.00
AS2		59532	105424	Check	1 3207	REMIT	HOUGHTON MIFFLIN HARCOURT		Yes	No	No	10/23/2023	8,295.34
AS2		59533	105425	Check	1 6437		TASC		Yes	No	No	10/23/2023	34.50
AS2		59546	105426	Check	1 5853	remit	ALL STATE COMMUNICATIONS, INC		Yes	No	No	10/27/2023	27,075.00
AS2		59550	105427	Check	1 6698		CENTENNIAL ISD 12		Yes	No	No	10/27/2023	640.02
AS2		59535	105428	Check	1 1180		CENTERPOINT ENERGY		Yes	No	No	10/27/2023	463.72
AS2		59536	105429	Check	1 1181		CITY OF ROCKFORD		Yes	No	No	10/27/2023	1,943.36
AS2		59544	105430	Check	1 4763		CMSCA		Yes	No	No	10/27/2023	50.00
AS2		59557	105431	Check	1 8670		DEBLIZAN, ELIZABETH		Yes	No	No	10/27/2023	90.00
AS2		59547	105432	Check	1 5989		DEPT OF HUMAN SERVICES SWIFT		Yes	No	No	10/27/2023	58.00
AS2		59553	105433	Check	1 8265		DOMINO'S PIZZA		Yes	No	No	10/27/2023	94.27
AS2		59554	105434	Check	1 8338		KNOWBE4 INC.	C Corporation	Yes	No	No	10/27/2023	6,156.00
AS2		59551	105435	Check	1 7697		MARISELA V NELSON INTERPRETING		Yes	No	No	10/27/2023	270.00
AS2		59556	105436	Check	1 8668		MINNESOTA STATE UNIVERSITY MOOI		Yes	No	No	10/27/2023	125.00
AS2		59548	105437	Check	1 6187	remit	MN FFA		Yes	No	No	10/27/2023	700.00

## Rockford ISD #0883 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
AS2		59541	105438	Check	1	2398	PERFORMANCE TOURS		Yes	No	No	10/27/2023	1,100.70
AS2		59545	105439	Check	1	5796	REGENTS OF THE UNIVERSITY OF MIN		Yes	No	No	10/27/2023	2,184.00
AS2		59543	105440	Check	1	4366	NLS REGION 5A SECRETARY		Yes	No	No	10/27/2023	1,535.00
AS2		59558	105441	Check	1	8671	REGION 7AA, MSHSL		Yes	No	No	10/27/2023	5,030.00
AS2		59542	105442	Check	1	2895	ROCKET BOOSTERS		Yes	No	No	10/27/2023	1,035.87
AS2		59555	105443	Check	1	8563	STIMULUS ATHLETIC LLC		Yes	No	No	10/27/2023	4,610.00
AS2		59549	105444	Check	1	6437	TASC		Yes	No	No	10/27/2023	69.00
AS2		59540	105445	Check	1	2208	TECH/CHECK		Yes	No	No	10/27/2023	3,092.04
AS2		59538	105446	Check	1	1792	THREE RIVERS PARK DISTRICT		Yes	No	No	10/27/2023	3,496.85
AS2		59552	105447	Check	1	8170	remit US BANCORP GOVN'T LEASING & FINA	C Corporation	Yes	No	No	10/27/2023	7,569.12
AS2		59537	105448	Check	1	1192	VERIZON WIRELESS		Yes	No	No	10/27/2023	340.25
AS2		59539	105449	Check	1	1841	WRIGHT TECHNICAL CENTER		Yes	No	No	10/27/2023	861.84
Bank Total:												\$2,263,327.99	
WEST		59602		Wire	1	8480	Kansas State Bank		No	No	No	10/31/2023	253.50
WEST		59603		Wire	1	8480	Kansas State Bank		No	No	No	10/31/2023	480.00
Bank Total:												\$733.50	
Report Total:												\$2,264,061.49	



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Open Enrollments**

Meeting Date: November 20, 2023

Prepared by: Business Office

Date Prepared: November 14, 2023

Information    
  Briefing    
  Action    
  Enclosure Item(s)

**Resident Students Attending Other Schools**

Grade	Non-Resident District	Number	Date Effective	Address Change/New Enrollment
7	Buffalo	877	9/5/2023	moving; sibling enrolled @ Buffalo
10	Buffalo	877	9/5/2023	persistant bullying
9	Houston	294	9/5/2023	online school
8	Houston	294	9/5/2023	online school
K	Houston	294	9/5/2023	online school
7	Buffalo	877	10/23/2023	sibling enrolled @ Buffalo

**Non-Resident Students Attending Rockford**

Grade	Resident District	Number	Date Effective	Address Change/New Enrollment
11	Osseo	279	10/16/2023	NEW ENROLLMENT:struggling at Osseo, looking for smaller school setting
9	Anoka Hennepin	11	10/23/2023	family move, wants to stay @ Rockford
11	Buffalo	877	9/25/2023	family move, wants to stay @ Rockford
K	Buffalo	877	9/5/2023	NEW ENROLLMENT
2	Buffalo	877	9/5/2023	NEW ENROLLMENT
EC	Buffalo	877	9/5/2023	receiving SPED services @ Rockford
8	Buffalo	877	11/7/2023	NEW ENROLLMENT--student needed a new start
11	Buffalo	877	9/5/2023	NEW ENROLLMENT
3	Wayzata	284	9/5/2023	NEW ENROLLMENT--plan to move to Rockford
7	Osseo	279	10/2/2023	address change
5	Osseo	279	10/2/2023	address change

Note : Non-resident agreements will not be signed for families requesting a release from our school district. The students listed above are covered under MN Statute 124D.03, thus meeting the legal requirements for open enrollment.



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Consent – Custodial MOU**

Meeting Date: November 20, 2023

Prepared by: Superintendent’s Office

Date Prepared: November 13, 2023

Information     Briefing     Action     Enclosure Item(s)

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Attached is the Custodial MOU for approval

**Memorandum of Understanding  
Between  
SEIU Local 284  
And  
ISD 883, Rockford Area Schools**

The purpose of this agreement is to add weekend pay for individuals working on a Saturday or Sunday for Community Education related rentals. This rate of weekend pay shall be 1.5 times the employees' normal rate of pay for each hour worked on Saturday or Sunday, for Community Education related rentals. Custodial duties are exclusive to the Community Education rental event. Any work outside the parameters of the event must be approved by the Director of Community Education. This Memorandum of Understanding will be effective from the date both parties sign it until June 30, 2024.

SIGNATURES

For:

For:

School Service Employees Local 284

Independent School District No. 883

\_\_\_\_\_ /\_\_ /2023

\_\_\_\_\_ /\_\_ /2023

\_\_\_\_\_ /\_\_ /2023

\_\_\_\_\_ /\_\_ /2023

\_\_\_\_\_ /\_\_ /2023

\_\_\_\_\_ /\_\_ /2023

# Rockford Area Schools

## 2024-2025 School Calendar

August 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

School Closed

Staff Development (no school for students)

Half Day Staff Development (no school for students)

New teacher days

Start of Quarter

End of Quarter

<b>1st Qtr.</b>	September 3 to November 1 =	41
<b>2nd Qtr.</b>	November 5 to January 17 =	43
<b>3rd. Qtr.</b>	January 21 to March 20 =	42
<b>4th Qtr.</b>	March 31 to June 4 =	46
		<b>172 days</b>

<b>New Staff Days</b>	8/13, 8/14
<b>Workshop Week</b>	8/26, 8/27, 8/28, 8/29      4
<b>SD Days/Work Days</b>	10/16, 11/04, 1/20, 3/21(.5), 6/05(.5)      5
	1 Floating SD/Work Day 8/01 - 8/23
	<b>172</b>

# Rockford Area Schools

## 2025-2026 School Calendar

August 2025						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

School Closed

Staff Development (no school for students)

Half Day Staff Development (no school for students)

Start of the quarter

End of the quarter

New teacher days

<b>1st Qtr.</b>	September 2 to October 31 =	41
<b>2nd Qtr.</b>	November 4 to January 16 =	41
<b>3rd. Qtr.</b>	January 20 to March 26 =	47
<b>4th Qtr.</b>	April 6 to June 4 =	43
	<b>172 days</b>	

<b>New Staff Days</b>	8/12, 8/13
<b>Workshop Week</b>	8/25, 8/26, 8/27, 8/28      4
<b>SD Days/Work Days</b>	10/15, 11/03, 1/19, 3/27(.5)      5
	6/05 (.5)
	1 Floating SD/Work Day 8/01 - 8/22
	<u>172</u>

November 16, 2023



Board of Education  
Rockford Area School District 883  
6051 Ash Street  
Rockford, MN 55373

1331 Tyler Street NE #101  
Minneapolis, Minnesota 55413  
[ics-builds.com](http://ics-builds.com)  
(763) 354-2670

Re: Rockford Area School District 883  
Rockford Elementary School – 2024 Roof Replacement

Dear Board Members:

At 3:00 p.m. on Thursday, November 9, 2023, we received five (5) bids for the above-referenced project.

ICS has reviewed the bids received for the above-referenced project and the apparent low responsible bidder is under the overall project budget. We have contacted the apparent low bidder, Jackson & Associates LLC and have confirmed that their bid is valid. Our itemized recommendation is as follows:

<b>Base Bid:- Recommendation:</b> Accept	<b>\$1,160,000.00</b>
<b>Alternate No. 1:</b> Provide 30 year total system warranty in lieu of 20 yr. Install applicable EPDM membrane and details required to achieve a 30 year warranty system.	<b>\$80,000.00</b>
<b>Alternate No. 2:</b> Provide new ballast gravel on the entire project per manufacturer recommendation for uplift. Save existing ballast gravel on site.	<b>\$60,000.00</b>
<b>Unit Price No. 1:</b> Remove and replace roof insulation per cubic / board foot.	<b>\$4.00 per board foot</b>
<b>TOTAL CONTRACT:</b>	<b>\$1,300,000.00</b>

We recommend that the District enter into a contract with Jackson & Associates LLC of White Bear Lake, Minnesota for the total bid amount of One Million Three Hundred Thousand Dollars and Zero/Cents (\$1,300,000.00).

Upon Board action, we will draft a contract reflecting this amount to the Contractor.

Enclosed are copies of the official bid tabulation, bid forms and bid securities. Please contact us at 763-354-2670 should you have any questions regarding our recommendation.

Regards,

Ekalath Sophaphanh  
Project Executive

ES/rw  
Enclosures

Rockford Elementary School - 2024 Roof Replacement



BID TABULATIONS

OWNER: Rockford Area School District 883  
 CONSTRUCTION MANAGER: ICS  
 ARCHITECT/ENGINEER: DeVetter Design Group

Bid date: Thursday, November 9, 2023 @ 3 p.m.

Single Prime

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Jackson & Associates LLC 1817 Buerkle Rd. White Bear Lake, MN 55110 507-273-8400	Dura Roof LLC 8906 Autumn Oaks Drive Rockford, MN 55373 763-316-0660	Granite City Roofing, Inc. 1095 39th Ave. NE Sauk Rapids, MN 56379 320-253-4441	Thelen Heating & Roofing, Inc. 1717 13th Street SE Brainerd, MN 56401 218-829-1491	Gag Sheet Metal, Inc. 1500 North Front St. New Ulm, MN 56073 507-354-3813	
BID SECURITY	Yes	Yes	Yes	Yes	Yes	
ADDENDA REC'D.	1,2	1,2	1,2	1,2	1,2	
Acknowledged MN Responsible Contractor	x	x	x	x	x	
BASE BID	\$1,160,000.00	\$1,107,800.00	\$1,435,620.00	\$1,794,000.00	\$1,814,900.00	
<b>ALTERNATES</b>						
Alt 1: Provide 30 yr total system warranty in lieu of 20 yr. Install applicable EPDM Membrane and details required to achieve a 30 yr warranty system per Section 01 23 00	ADD: \$80,000.00	ADD: \$190,530.00	ADD: \$330,507.00	ADD: \$200,000.00	ADD: \$252,000.00	
Alt 2: Provide new ballast gravel on the entire project per manf. Recommendation for uplift. Save existing ballast gravel on site.	ADD: \$60,000.00	ADD: \$63,750.00	ADD: \$29,549.00	ADD: \$6,000.00	ADD: \$38,000.00	
<b>UNIT PRICES</b>						
UP 1: Remove and replace roof insulation per cubic yard	\$4.00 per board foot	\$1.75 per board foot	\$4.00	\$1,620.00	\$4.00 per board foot	

Rockford Elementary School - 2024 Roof Replacement



BID TABULATIONS

OWNER: Rockford Area School District 883  
 CONSTRUCTION MANAGER: ICS  
 ARCHITECT/ENGINEER: DeVetter Design Group

Single Prime

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	TheLen Roofing	Jackson and Associates	Gag Sheet Medal	Granite City Roofing	Dura Roof	
BID SECURITY	X	X	X	X	X	
ADDENDA REC'D.	X	X	X	X	X	
Acknowledged MN Responsible Contractor	X	X	X	X	X	
BASE BID	\$1,794,000	\$1,160,000	\$1,814,800	\$1,435,620	\$1,107,800	
<b>ALTERNATES</b>						
Alt 1: Provide 30 yr total system warranty in lieu of 20 yr. Install applicable EPDM Membrane and details required to achieve a 30 yr warranty system per Section 01 23 00	\$200,000	\$80,000	\$252,000	\$330,507	<del>190,530</del> \$190,530	
Alt 2: Provide new ballast gravel on the entire project per manf. Recommendation for uplift. Save existing ballast gravel on site.	\$6,000	\$60,000	\$38,000	\$29,549	\$63,750	
<b>UNIT PRICES</b>						
UP 1: Remove and replace roof insulation per cubic yard	\$1.620	\$4.00	\$4.00	\$4.00	\$1.75	

# AIA<sup>®</sup> Document A310<sup>™</sup> – 2010

## Bid Bond

**CONTRACTOR:**

*(Name, legal status and address)*

Jackson & Associates LLC

1817 Buerkle Road  
White Bear Lake, MN 55110

**OWNER:**

*(Name, legal status and address)*

ISD No. 883, Rockford Area Schools  
6051 Ash Street

Rockford, MN 55373

**BOND AMOUNT:** Five Percent of the Total Amount Bid (5%)

**SURETY:**

*(Name, legal status and principal place of business)*

Swiss Re Corporate Solutions America Insurance Corporation  
1200 Main Street, Suite 800  
Kansas City, MO 64105

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**PROJECT:**

*(Name, location or address, and Project number, if any)*

Rockford Elementary School 2024 Roof Replacement, Rockford, MN

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 8th day of November, 2023



*(Witness)*

Jackson & Associates LLC

*(Principal)*

*(Seal)*

By: 

*(Title)*

Swiss Re Corporate Solutions America Insurance Corporation

*(Surety)*

*(Seal)*

By: 

*(Title)* Lin Ulven, Attorney-in-Fact



*(Witness)* Rachel Thomas

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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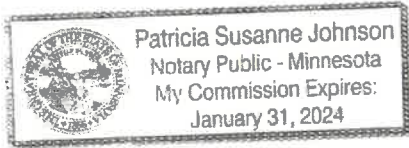
**ACKNOWLEDGEMENT OF PRINCIPAL**

STATE OF Minnesota )

COUNTY OF Ramsey )

On this 8<sup>th</sup> day of November, in the year 2023, before me personally appeared James R. Jackson  
U.P. of Jackson & Associates LLC, known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.



Patricia S. Johnson, Notary Public  
My Commission Expires: 1-31-2024

**ACKNOWLEDGEMENT OF SURETY**

STATE OF Wisconsin )

COUNTY OF Polk )

On this 8th day of November, in the year 2023, before me personally come(s) Lin Ulven, Attorney-in-Fact of Swiss Re Corporate Solutions America Insurance Corporation, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Swiss Re Corporate Solutions America Insurance Corporation, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.



Rachel Thomas, Notary Public  
My Commission Expires: 06/21/2025

SWISS RE CORPORATE SOLUTIONS

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION ("SRCSAIC")
SWISS RE CORPORATE SOLUTIONS PREMIER INSURANCE CORPORATION ("SRCSPIC")
WESTPORT INSURANCE CORPORATION ("WIC")

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT SRCSAIC, a corporation duly organized and existing under laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, and SRCSPIC, a corporation organized and existing under the laws of the State of Missouri and having its principal office in the City of Kansas City, Missouri, and WIC, organized under the laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute and appoint:

R. W. FRANK, JOSHUA R. LOFTIS, TINA L. DOMASK, ROSS S. SQUIRES, RACHEL THOMAS, NICOLE STILLINGS, SANDRA M. ENGSTRUM, BRIAN J. OESTREICH, LIN ULVEN, EMILY WHITE, TED JORGENSEN, MELINDA C. BLODGETT, R.C. BOWMAN, COLBY WHITE, ALLISON HILL, and NATHAN WEAVER JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

TWO HUNDRED MILLION (\$200,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both SRCSAIC and SRCSPIC at meetings duly called and held on the 18th of November 2021 and WIC by written consent of its Executive Committee dated July 18, 2011.

"RESOLVED, that any two of the President, any Managing Director, any Senior Vice President, any Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is, authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Corporation bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Corporation; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Corporation may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By Erik Janssens, Senior Vice President of SRCSAIC & Senior Vice President of SRCSPIC & Senior Vice President of WIC

By Gerald Jagrowski, Vice President of SRCSAIC & Vice President of SRCSPIC & Vice President of WIC

IN WITNESS WHEREOF, SRCSAIC, SRCSPIC, and WIC have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers

this 10 day of NOVEMBER, 20 22

State of Illinois
County of Cook

Swiss Re Corporate Solutions America Insurance Corporation
Swiss Re Corporate Solutions Premier Insurance Corporation
Westport Insurance Corporation

On this 10 day of NOVEMBER, 20 22, before me, a Notary Public personally appeared Erik Janssens, Senior Vice President of SRCSAIC and Senior Vice President of SRCSPIC and Senior Vice President of WIC and Gerald Jagrowski, Vice President of SRCSAIC and Vice President of SRCSPIC and Vice President of WIC, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



Christina Manisco
Christina Manisco, Notary

I, Jeffrey Goldberg, the duly elected Senior Vice President and Assistant Secretary of SRCSAIC and SRCSPIC and WIC, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said SRCSAIC and SRCSPIC and WIC, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 8th day of November, 20 23.

Jeffrey Goldberg, Senior Vice President & Assistant Secretary of SRCSAIC and SRCSPIC and WIC

**SECTION 00 41 13**

**BID FORM**

PROPOSAL BID FORM

BID TO: Rockford Area School District 883  
6051 Ash Street  
Rockford, MN 55373

BID FROM: Jackson & Associates LLC  
1817 Buerkle Rd  
White Bear Lake, MN, 55110

In accordance with the Advertisement for Bids and the proposed construction documents prepared by DeVetter Design Group 322 1st Avenue North, Suite 300 Minneapolis, MN 5540 and dated [October 12, 2023] relating to the construction of the Rockford Elementary School 2024 Roof Replacement the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the work and with all requirements of the Contract Documents and related Addenda, hereby proposes and agrees to provide all labor, materials and equipment required to construct and complete the Work in accordance with the Contract Documents and Addenda for the following amounts:

**Base Bids**

1. **Base Bid** \_\_\_\_\_

a. The Bidder agrees to perform all work in the above listed Work Scope for the Base Bid Sum of:

\$\_\_one million one hundred sixty thousand dollars\_\_

**\$ 1,160,000**

**UNIT PRICES:**

Unit Price No. 1: Remove and replace roof insulation – Cost per cubic yard

\$ four dollars per board foot

**\$4 per board ft**

### Alternates

**Alternate No. 1:** PROVIDE MANUFACTURER'S 30 YEAR TOTAL SYSTEM WARRANTY IN LIEU OF 20 YEAR WARRANTY. INSTALL APPLICABLE EPDM MEMBRANE AND DETAILS REQUIRED TO ACHIEVE A 30 YEAR WARRANTY SYSTEM as described in Specification Section 01 23 00 Alternates.

**(Add)** Deduct, No Change) \$ eighty thousand dollars

\$80,000

**Alternate No. 2:** PROVIDE NEW BALLAST GRAVEL ON THE ENTIRE PROJECT PER MANF. RECOMMENDATION FOR UPLIFT. SAVE EXISTING BALLAST GRAVEL ON SITE. COORDINATE LOCATION WITH OWNER

**(Add)** Deduct, No Change) \$ sixty thousand dollars

\$60,000

**Addenda:** Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (provide Addenda numbers below):

Addenda No. 1 Dated 11-1-23 Addenda No. NA Dated NA

Addenda No. 2 Dated 11-3-23 Addenda No. NA Dated NA

**Responsible Contractor:** By Submitting a bid for the above-named project, per Minnesota State Statute Chapter 16C.285 - RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED, the undersigned is confirming that the Contractor meets the minimum criteria defining a Responsible Contractor as listed in Minnesota State Statute Chapter 16C.285 - RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED. Subdivision 3. Minimum criteria.

**Bid Acceptance:** If written notice of the acceptance of this Bid is received by the undersigned within 60 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into, and execute, a Contract with the Owner in accordance with this Bid as accepted. This shall be in a form acceptable to Owner, and contractor is to furnish and deliver to Owner the Performance Bond, Labor and Material Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Street Address: 1817 Buerkle Rd

City: White Bear Lake State: MN Zip: 55110

Phone Number: 507-273-8400 Fax Number: 651-207-5827

Name (typed or printed): Mike Rude

Signature: 

Title: Project Manager

DeVetter Design Group  
Project No.: 23-110

Rockford Elementary School  
Roof Replacement 2024  
Rockford, MN

Date: 11-9-23

**END OF SECTION 00 41 13**

**RESPONSIBLE CONTRACTOR CERTIFICATE**

Applies to all prime contracts in excess of \$50,000.00

A responsible contractor is defined in Minnesota Statutes §16C.285, subdivision 3.

Any prime contractor or subcontractor who does not meet the minimum criteria under Minnesota Statute §16C.285, subdivision 3, or who fails to verify that it meets those criteria, is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project.

A false statement under oath verifying compliance with any of the minimum criteria shall render the prime contractor or subcontractor that makes the false statement ineligible to be awarded a construction contract for the project and may result in termination of a contract awarded to a prime contractor or subcontractor that makes a false statement.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause 7.

By signing this statement, I,

\_\_\_\_\_ James Jackson \_\_\_\_\_,  
(type or print name)

certify that I am an owner of the company and do verify under oath that my company is in compliance with each of the minimum criteria listed in the law.

\_\_\_\_\_ Jackson and Associates LLC \_\_\_\_\_  
(Name of the person, partnership, or corporation submitting this proposal)

\_\_\_\_\_ 1817 Buerkle Rd White Bear Lake MN 55110 \_\_\_\_\_  
(Business address)

Signed: \_\_\_\_\_ Date: 8/07/23 \_\_\_\_\_  
(Bidder or authorized representative)

**POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That Western National Mutual Insurance Company, a Minnesota mutual insurance company, does make, constitute, and appoint: Hal Tiffany Jr.; Eric Tiffany; Kelly Harris; Lanae Hanson, Ann Koch, Cori Vikstrom, Brendan Karnik, Rachel Stendahl

(Hal Tiffany Agency - #776)

Its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the Company as surety, to execute and deliver and affix the seal of the Company thereto (if a seal is required) bond, undertakings recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, hazardous waste remediation bonds or black lung bonds) as follows:

All written instruments in an amount not to exceed an aggregate of Seven Million Five Hundred Thousand and 00/100 Dollars (\$7,500,000.00) for any single obligation, regardless of the number of instruments issued for the obligation.

and to bind Western National Mutual Insurance Company thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a meeting held on September 28, 2010. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of Western National Mutual Insurance Company on September 28, 2010:

RESOLVED that the president, any vice president, or assistant vice president in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds, and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the Company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, Western National Mutual Insurance Company has caused these presents to be signed by its proper officer and its corporate seal to be affixed this 16th day of December, 2020.

*Jennifer A. Young*

Jennifer A. Young, Secretary



*Mark S. Hewitt*

Mark S. Hewitt, Vice President, Surety

STATE OF MINNESOTA, COUNTY OF HENNEPIN

On this 16th day of December, 2020, personally came before me, Jennifer A. Young and Mark S. Hewitt and to me known to be the individuals and officers of the Western National Mutual Insurance Company who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally dispose and say, that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



*Deena A. Entrikin*

Deena Anjali Entrikin, Notary Public  
My commission expires January 31, 2024

**CERTIFICATE**

I, the undersigned, Secretary of the Western National Mutual Insurance Company, a Minnesota corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

*Jennifer A. Young*



Signed and sealed at the City of Edina, MN this 7th day of November, 2023

Jennifer A. Young, Secretary

**SECTION 00 41 13**

**BID FORM**

PROPOSAL BID FORM

BID TO: Rockford Area School District 883  
6051 Ash Street  
Rockford, MN 55373

BID FROM: Dura Roof LLC

8906 Autumn Oaks Drive

Rockford, MN 55373

In accordance with the Advertisement for Bids and the proposed construction documents prepared by DeVetter Design Group 322 1st Avenue North, Suite 300 Minneapolis, MN 5540 and dated [October 12, 2023] relating to the construction of the Rockford Elementary School 2024 Roof Replacement the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the work and with all requirements of the Contract Documents and related Addenda, hereby proposes and agrees to provide all labor, materials and equipment required to construct and complete the Work in accordance with the Contract Documents and Addenda for the following amounts:

**Base Bids**

1. Base Bid One Million One Hundred Seven Thousand Eight Hundred Dollars

a. The Bidder agrees to perform all work in the above listed Work Scope for the Base Bid Sum of:

\$ 1,107,800.00

\$ 1,107,800.00

**UNIT PRICES:**

Unit Price No. 1: Remove and replace roof insulation – Cost per ~~cubic yard~~ <sup>Board Foot</sup>

\$ One Dollar and Seventy-Five Cents/ BD FT

\$ 1.75

### Alternates

**Alternate No. 1:** PROVIDE MANUFACTURER'S 30 YEAR TOTAL SYSTEM WARRANTY IN LIEU OF 20 YEAR WARRANTY. INSTALL APPLICABLE EPDM MEMBRANE AND DETAILS REQUIRED TO ACHIEVE A 30 YEAR WARRANTY SYSTEM as described in Specification Section 01 23 00 Alternates.

(Add, Deduct, No Change) \$ One Hundred Ninety Thousand Five Hundred Thirty Dollars \$190,530.00

**Alternate No. 2:** PROVIDE NEW BALLAST GRAVEL ON THE ENTIRE PROJECT PER MANF. RECOMMENDATION FOR UPLIFT. SAVE EXISTING BALLAST GRAVEL ON SITE. COORDINATE LOCATION WITH OWNER

(Add, Deduct, No Change) \$ Sixty-Three Thousand Seven Hundred Fifty Dollars \$ 63,750.00

**Addenda:** Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (provide Addenda numbers below):

Addenda No. 1 Dated 11/1/2023 Addenda No. \_\_\_\_\_ Dated \_\_\_\_\_

Addenda No. 2 Dated 11/3/2023 Addenda No. \_\_\_\_\_ Dated \_\_\_\_\_

**Responsible Contractor:** By Submitting a bid for the above-named project, per Minnesota State Statute Chapter 16C.285 - RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED, the undersigned is confirming that the Contractor meets the minimum criteria defining a Responsible Contractor as listed in Minnesota State Statute Chapter 16C.285 - RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED. Subdivision 3. Minimum criteria.

**Bid Acceptance:** If written notice of the acceptance of this Bid is received by the undersigned within 60 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into, and execute, a Contract with the Owner in accordance with this Bid as accepted. This shall be in a form acceptable to Owner, and contractor is to furnish and deliver to Owner the Performance Bond, Labor and Material Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Street Address: 8906 Autumn Oaks Drive

City: Rockford State: MN Zip: 55373

Phone Number: 763.316.0660 Fax Number: N/A

Name (typed or printed): Dave Nelson

Signature: 

Title: Vice President

DeVetter Design Group  
Project No.: 23-110

Rockford Elementary School  
Roof Replacement 2024  
Rockford, MN

Date: 11/9/2023

**END OF SECTION 00 41 13**

# BID BOND

**CONTRACTOR:**

*(Name, legal status and address)*

Dura-Roof LLC  
8906 Autumn Oaks Drive  
Rockford, MN 55373

**OWNER:**

*(Name, legal status and address)*

ISD 883 Rockford Area Schools  
7650 County Road 50  
Rockford, MN 55373

**SURETY:**

*(Name, legal status and principal place of business)*

Western National Mutual Insurance Company  
4700 West 77th Street  
Edina MN 55435

**BOND AMOUNT:** 5% of total bid

**PROJECT:**

*(Name, location or address, and Project number, if any)*

Rockford Elementary School Roof Replacement 2024  
7650 County Road 50 Rockford, MN 55373  
Project # 23-110

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 7th day of November, 2023.

[Signature]  
(Witness)

[Signature] (Principal) (Seal)  
VICE PRESIDENT  
(Title)

Western National Mutual Insurance Company

[Signature]  
(Witness)

Kerry Harris (Surety)  
Attorney-in-fact  
(Title)





# AIA Document A310™ – 2010

Bond No. MB000388

## Bid Bond

**CONTRACTOR:**

*(Name, legal status and address)*  
Granite City Roofing, Inc.

PO Box 1482

Saint Cloud, MN 56302

**SURETY:**

*(Name, legal status and principal place of business)* This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Merchants Bonding Company (Mutual)

PO Box 14498

Des Moines, IA 50306

**OWNER:**

*(Name, legal status and address)*

ISD#883-Rockford Area Schools

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**Bond Amount:** Five Percent of the Bid Amount ( 5% of Bid Amount)

**PROJECT:** Rockford Elementary School 2024 Roof Replacement

*(Name, location or address, and Project number, if any)*

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 3rd day of November, 2023

Granite City Roofing, Inc.  
*(Principal)*  *(Seal)*

*(Witness)*  
  
*(Witness)*

*(Title)*  
Merchants Bonding Company (Mutual)  
*(Surety)*  *(Seal)*  
*(Title)* Attorney-in-Fact Troy Staples

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

### ACKNOWLEDGMENT OF PRINCIPAL (Individual)

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me personally come(s) \_\_\_\_\_, to me known and known to me to be the person(s) who (is) (are) described in and executed the foregoing instrument and acknowledge(s) to me that he/she executed the same.

\_\_\_\_\_  
Notary Public

### ACKNOWLEDGMENT OF PRINCIPAL (Partnership)

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me personally come(s) \_\_\_\_\_, a member of the co-partnership of \_\_\_\_\_ to me known and known to me to be the person who is described in and executed the foregoing instrument and acknowledges to me that he/she executed the same as for the act and deed of the said co-partnership.

\_\_\_\_\_  
Notary Public

### ACKNOWLEDGMENT OF PRINCIPAL (Corporation)

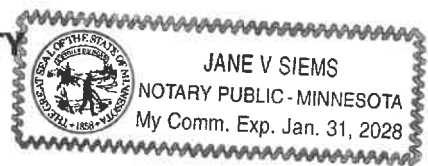
State of Minnesota )  
County of Benton )

On this 9th day of November, in the year 2023, before me personally come(s) Alan Scofield, to me known, who, being duly sworn, deposes and says that he/she is the Vice President of the Granite City Roofing, Inc. the corporation described in and which executed the foregoing instrument; that he/she knows the seal of the said corporation; the seal affixed to the said instrument is such corporate seal; that it was so affixed by the order of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order.

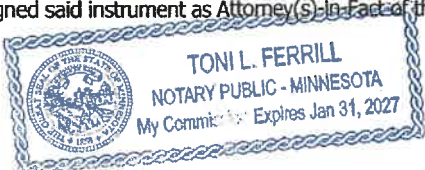
Jane V Siems  
\_\_\_\_\_  
Notary Public

### ACKNOWLEDGMENT OF SURETY

State of Minnesota )  
County of Dakota )



On this 3rd day of November, in the year 2023, before me personally come(s) Troy Staples, Attorney(s)-in-Fact of Merchants Bonding Company (Mutual) with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is (are) the Attorney(s)-in-Fact of Merchants Bonding Company (Mutual) company described in and which executed the within instrument; that he/she know(s) the corporate seal of such company; and that seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said company, and that he/she signed said instrument as Attorney(s)-in-Fact of the said company by like order.



Toni Ferrill  
\_\_\_\_\_  
Notary Public

**MERCHANTS**  
**BONDING COMPANY™**  
**POWER OF ATTORNEY**

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Jennifer Boyles; Joel Krech; Nick Denn; Nick Hochban; Thomas G Kemp; Thomas M Lahl; Troy Staples; Zachary Pate

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Authority is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

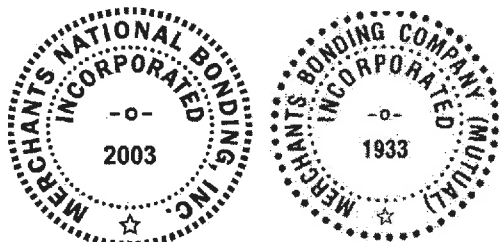
"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 12th day of June, 2023.

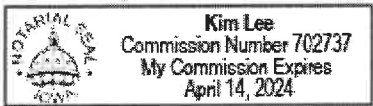


MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By *Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 12th day of June, 2023, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

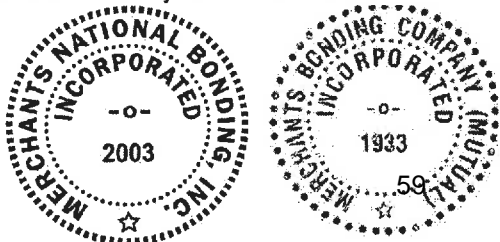


*Kim Lee*  
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 3rd day of November, 2023.



*William Warner Jr.*  
Secretary

**SECTION 00 41 13**

**BID FORM**

**PROPOSAL BID FORM**

**BID TO:** Rockford Area School District 883  
6051 Ash Street  
Rockford, MN 55373

**BID FROM:** Granite City Roofing, Inc.

1095 39th Ave NE

Sauk Rapids, MN 56379

In accordance with the Advertisement for Bids and the proposed construction documents prepared by DeVetter Design Group 322 1st Avenue North, Suite 300 Minneapolis, MN 5540 and dated [October 12, 2023] relating to the construction of the Rockford Elementary School 2024 Roof Replacement the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the work and with all requirements of the Contract Documents and related Addenda, hereby proposes and agrees to provide all labor, materials and equipment required to construct and complete the Work in accordance with the Contract Documents and Addenda for the following amounts:

**Base Bids**

**1. Base Bid** Roof Replacement

**a. The Bidder agrees to perform all work in the above listed Work Scope for the Base Bid Sum of:**

\$ One Million Four Hundred Thirty Five Thousand Six Hundred Twenty  
Dollars and No Cents

\$ 1,435,620.00

**UNIT PRICES:**

**Unit Price No. 1: Remove and replace roof insulation – Cost per cubic yard**

\$ Four Dollars and no cents

\$ 4.00

**Alternates**

**Alternate No. 1:** PROVIDE MANUFACTURER'S 30 YEAR TOTAL SYSTEM WARRANTY IN LIEU OF 20 YEAR WARRANTY. INSTALL APPLICABLE EPDM MEMBRANE AND DETAILS REQUIRED TO ACHIEVE A 30 YEAR WARRANTY SYSTEM as described in Specification Section 01 23 00 Alternates.

(Add, Deduct, No Change) \$ Three Hundred Thirty Thousand Five Hundred Seven \$ 330,507.00  
Dollars and No Cents

**Alternate No. 2:** PROVIDE NEW BALLAST GRAVEL ON THE ENTIRE PROJECT PER MANF. RECOMMENDATION FOR UPLIFT. SAVE EXISTING BALLAST GRAVEL ON SITE. COORDINATE LOCATION WITH OWNER

(Add, Deduct, No Change) \$ Twenty Nine Thousand Five Hundred Forty Nine \$29,549.00  
Dollars and No Cents

**Addenda:** Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (provide Addenda numbers below):

Addenda No. 1 Dated 11/01/2023 Addenda No. N/A Dated N/A

Addenda No. 2 Dated 11/03/2023 Addenda No. N/A Dated N/A

**Responsible Contractor:** By Submitting a bid for the above-named project, per Minnesota State Statute Chapter 16C.285 - RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED, the undersigned is confirming that the Contractor meets the minimum criteria defining a Responsible Contractor as listed in Minnesota State Statute Chapter 16C.285 - RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED. Subdivision 3. Minimum criteria.

**Bid Acceptance:** If written notice of the acceptance of this Bid is received by the undersigned within 60 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into, and execute, a Contract with the Owner in accordance with this Bid as accepted. This shall be in a form acceptable to Owner, and contractor is to furnish and deliver to Owner the Performance Bond, Labor and Material Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Street Address: 1095 39th Ave NE

City: Sauk Rapids State: MN Zip: 56379

Phone Number: 320-253-4441 Fax Number: 320-253-8990

Name (typed or printed): Alan Scofield

Signature: 

Title: Vice President

DeVetter Design Group  
Project No.: 23-110

Rockford Elementary School  
Roof Replacement 2024  
Rockford, MN

Date: 11-09-2023

**END OF SECTION 00 41 13**

# AIA<sup>®</sup> Document A310<sup>™</sup> – 2010

## Bid Bond

**CONTRACTOR:**

(Name, legal status and address)  
Thelen Heating & Roofing, Inc.  
1717 SE 13th Street  
Brainerd, MN 56401

**OWNER:**

(Name, legal status and address)  
Rockford Area School District #883  
6051 Ash Street  
Rockford, MN 55373

**BOND AMOUNT:** Five Percent of Amount Bid (5%)

**PROJECT:**

(Name, location or address, and Project number, if any)  
Rockford Elementary Reroof

**SURETY:**

(Name, legal status and principal place of business)  
Western Surety Company  
151 N. Franklin St.  
Chicago, IL 60606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 9th day of November, 2023

  
(Witness)

  
(Witness)

Thelen Heating & Roofing, Inc. (Seal)  
(Principal)

  
(Title)

Western Surety Company (Seal)  
(Surety)

  
(Title) Nicole M. Coty Attorney-in-fact



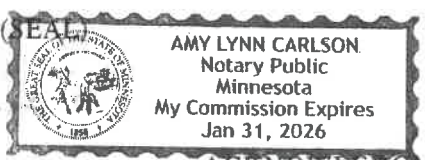
**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original ensures that changes will not be obscured.

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CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota  
COUNTY OF Crow Wing

On the 9th day of November 2023, before me personally appeared, Steve Isle to me, who being duly sworn, did depose and say: that s/he resides in Minnesota that s/he is the project manager of the Thelen Heating & Roofing, Inc. the corporation described in and which executed the foregoing instrument; that s/he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that s/he signed her/his name thereto by like order.



[Signature]  
Notary Public

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA  
COUNTY OF Dakota

On the 9th day of November 2023 before me personally appeared, Nicole M. Coty to me known, who being duly sworn, did say: that s/he resides in Minnesota that s/he is the aforesaid officer or attorney in fact of Western Surety Company a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation; and that said instrument as signed and sealed on behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.



[Signature]  
Notary Public

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Litton E S Field Jr, Nicole M Coty, Mark Alan Thune, Mutya Alvaran Enoksen, Gayle L Thorson, Jeffrey R Skaar, Jessica A Olson, Sierra McQuoid, Individually, of Mendota Heights, MN  
Kevin Paulson, Tom Corneil, Chad Christianson, De Ette J Wurm, Debra M Bledsoe, Brenda S Klimstra, Erin Pohlman, Deb Geislinger, Jacqueline Riley, Amanda Plantenberg, Dena Grunhovd, Leslie Seehusen, Individually, of Saint Cloud, MN**

its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law and Resolutions printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 14th day of July, 2023.



WESTERN SURETY COMPANY

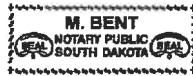
*Larry Kasten*

Larry Kasten, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 14th day of July, 2023, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires  
March 2, 2026



*M. Bent*

M. Bent, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 9th day of November 2023



WESTERN SURETY COMPANY

*L. Nelson*

L. Nelson, Assistant Secretary

Form F4280-4-2023

Go to [www.cnasurety.com](http://www.cnasurety.com) > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

**Authorizing By-Laws and Resolutions**

**ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY**

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

“RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company.”

SECTION 00 41 13

BID FORM

PROPOSAL BID FORM

BID TO: Rockford Area School District 883  
6051 Ash Street  
Rockford, MN 55373

BID FROM: Thelen Heating & Roofing, Inc.

1717 13th Street SE

Brainerd, MN 56401

In accordance with the Advertisement for Bids and the proposed construction documents prepared by DeVetter Design Group 322 1st Avenue North, Suite 300 Minneapolis, MN 5540 and dated [October 12, 2023] relating to the construction of the Rockford Elementary School 2024 Roof Replacement the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the work and with all requirements of the Contract Documents and related Addenda, hereby proposes and agrees to provide all labor, materials and equipment required to construct and complete the Work in accordance with the Contract Documents and Addenda for the following amounts:

**Base Bids**

**1. Base Bid** \_\_\_\_\_

a. The Bidder agrees to perform all work in the above listed Work Scope for the Base Bid Sum of:

\$ \_\_\_\_\_

\$ 1,794,000.00

**UNIT PRICES:**

Unit Price No. 1: Remove and replace roof insulation – Cost per cubic yard

\$ \_\_\_\_\_

\$1,620.00

**Alternates**

**Alternate No. 1:** PROVIDE MANUFACTURER'S 30 YEAR TOTAL SYSTEM WARRANTY IN LIEU OF 20 YEAR WARRANTY. INSTALL APPLICABLE EPDM MEMBRANE AND DETAILS REQUIRED TO ACHIEVE A 30 YEAR WARRANTY SYSTEM as described in Specification Section 01 23 00 Alternates.

(Add) Deduct, No Change) \$ \_\_\_\_\_ \$200,000.00

**Alternate No. 2:** PROVIDE NEW BALLAST GRAVEL ON THE ENTIRE PROJECT PER MANF. RECOMMENDATION FOR UPLIFT. SAVE EXISTING BALLAST GRAVEL ON SITE. COORDINATE LOCATION WITH OWNER

(Add) Deduct, No Change) \$ \_\_\_\_\_ \$6,000.00

**Addenda:** Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (provide Addenda numbers below):

Addenda No. 1 Dated 11/01/23 Addenda No. \_\_\_\_\_ Dated \_\_\_\_\_

Addenda No. 2 Dated 11/03/23 Addenda No. \_\_\_\_\_ Dated \_\_\_\_\_

**Responsible Contractor:** By Submitting a bid for the above-named project, per Minnesota State Statute Chapter 16C.285 - RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED, the undersigned is confirming that the Contractor meets the minimum criteria defining a Responsible Contractor as listed in Minnesota State Statute Chapter 16C.285 - RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED. Subdivision 3. Minimum criteria.

**Bid Acceptance:** If written notice of the acceptance of this Bid is received by the undersigned within 60 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into, and execute, a Contract with the Owner in accordance with this Bid as accepted. This shall be in a form acceptable to Owner, and contractor is to furnish and deliver to Owner the Performance Bond, Labor and Material Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Street Address: 1717 13th Street SE

City: Brainerd State: MN Zip: 56401

Phone Number: 219-829-1491 Fax Number: 218-829-2059

Name (typed or printed): Stève Isle

Signature: 

Title: Project Manager

DeVetter Design Group  
Project No.: 23-110

Rockford Elementary School  
Roof Replacement 2024  
Rockford, MN

Date: 01/08/23

---

**END OF SECTION 00 41 13**



# Document A310™ – 2010

Bond No. RB0093001

## Bid Bond

### CONTRACTOR:

*(Name, legal status and address)*  
Gag Sheet Metal, Inc.

1500 North Front Street

New Ulm, MN 56073

### OWNER:

*(Name, legal status and address)*

ISD#883-Rockford Area Schools

### SURETY:

*(Name, legal status and principal place of business)*

Granite Re, Inc.  
14001 Quailbrook Drive

Oklahoma City, OK 73134

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**Bond Amount:** Five Percent of the Bid Amount ( 5% of Bid Amount)

**PROJECT:** Rockford Elementary School Roof Replacement

*(Name, location or address, and Project number, if any)*

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 8th day of November, 2023

*(Witness)*  
  
*(Witness)*

Gag Sheet Metal, Inc.  
*(Principal)* *(Seal)*  
*(Title)*  
Granite Re, Inc.  
*(Surety)* *(Seal)*  
*(Title)* Attorney-in-Fact Troy Staples

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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**ACKNOWLEDGMENT OF PRINCIPAL (Individual)**

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me personally come(s) \_\_\_\_\_, to me known and known to me to be the person(s) who (is) (are) described in and executed the foregoing instrument and acknowledge(s) to me that he/she executed the same.

\_\_\_\_\_  
Notary Public

**ACKNOWLEDGMENT OF PRINCIPAL (Partnership)**

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me personally come(s) \_\_\_\_\_, a member of the co-partnership of \_\_\_\_\_, to me known and known to me to be the person who is described in and executed the foregoing instrument and acknowledges to me that he/she executed the same as for the act and deed of the said co-partnership.

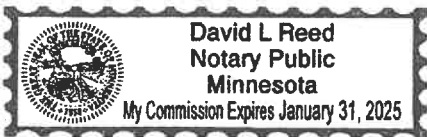
\_\_\_\_\_  
Notary Public

**ACKNOWLEDGMENT OF PRINCIPAL (Corporation)**

State of MN )  
County of Brown )

On this 8 day of November, in the year 2023, before me personally come(s) John Coag, to me known, who, being duly sworn, deposes and says that he/she is the President of the Coag Sheet Metal Inc the corporation described in and which executed the foregoing instrument; that he/she knows the seal of the said corporation; the seal affixed to the said instrument is such corporate seal; that it was so affixed by the order of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order.

  
\_\_\_\_\_  
Notary Public

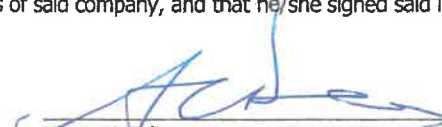


**ACKNOWLEDGMENT OF SURETY**

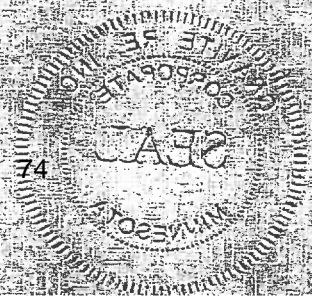
State of Minnesota )  
County of Dakota )

On this 8th day of November, in the year 2023, before me personally come(s) Troy Staples, Attorney(s)-in-Fact of Granite Re, Inc. with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is (are) the Attorney(s)-in-Fact of Granite Re, Inc. company described in and which executed the within instrument; that he/she know(s) the corporate seal of such company; and that seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said company, and that he/she signed said instrument as Attorney(s)-in-Fact of the said company by like order.



  
\_\_\_\_\_  
Notary Public





**SECTION 00 41 13**

**BID FORM**

PROPOSAL BID FORM

BID TO: Rockford Area School District 883  
6051 Ash Street  
Rockford, MN 55373

BID FROM: Gag Sheet Metal, Inc.  
1500 North Front St  
New Ulm, MN 56073

In accordance with the Advertisement for Bids and the proposed construction documents prepared by DeVetter Design Group 322 1st Avenue North, Suite 300 Minneapolis, MN 5540 and dated [October 12, 2023] relating to the construction of the Rockford Elementary School 2024 Roof Replacement the undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the work and with all requirements of the Contract Documents and related Addenda, hereby proposes and agrees to provide all labor, materials and equipment required to construct and complete the Work in accordance with the Contract Documents and Addenda for the following amounts:

**Base Bids**

1. **Base Bid** \_\_\_\_\_
  - a. **The Bidder agrees to perform all work in the above listed Work Scope for the Base Bid Sum of:**

\$ One million eight hundred fourteen thousand nine hundred

**UNIT PRICES:**

**Unit Price No. 1: Remove and replace roof insulation – Cost per cubic yard**

\$ Four Dollars per Board Foot

### Alternates

**Alternate No. 1:** PROVIDE MANUFACTURER'S 30 YEAR TOTAL SYSTEM WARRANTY IN LIEU OF 20 YEAR WARRANTY. INSTALL APPLICABLE EPDM MEMBRANE AND DETAILS REQUIRED TO ACHIEVE A 30 YEAR WARRANTY SYSTEM as described in Specification Section 01 23 00 Alternates.

(Add) Deduct, No Change) \$ Two hundred fifty-two thousand

\$ 252,000.00

**Alternate No. 2:** PROVIDE NEW BALLAST GRAVEL ON THE ENTIRE PROJECT PER MANF. RECOMMENDATION FOR UPLIFT. SAVE EXISTING BALLAST GRAVEL ON SITE. COORDINATE LOCATION WITH OWNER

(Add) Deduct, No Change) \$ Thirty-eight thousand

\$ 38,000.00

**Addenda:** Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (provide Addenda numbers below):

Addenda No. 1 Dated 11-1-23 Addenda No. 2 Dated 11-3-23

Addenda No. \_\_\_\_\_ Dated \_\_\_\_\_ Addenda No. \_\_\_\_\_ Dated \_\_\_\_\_

**Responsible Contractor:** By Submitting a bid for the above-named project, per Minnesota State Statute Chapter 16C.285 - RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED, the undersigned is confirming that the Contractor meets the minimum criteria defining a Responsible Contractor as listed in Minnesota State Statute Chapter 16C.285 - RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED. Subdivision 3. Minimum criteria.

**Bid Acceptance:** If written notice of the acceptance of this Bid is received by the undersigned within 60 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into, and execute, a Contract with the Owner in accordance with this Bid as accepted. This shall be in a form acceptable to Owner, and contractor is to furnish and deliver to Owner the Performance Bond, Labor and Material Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Street Address: 1500 North Front St.

City: New Ulm State: MN Zip: 56073

Phone Number: 507-354-3813 Fax Number: 507-354-7847

Name (typed or printed): John Gag

Signature: 

Title: President

DeVetter Design Group  
Project No.: 23-110

Rockford Elementary School  
Roof Replacement 2024  
Rockford, MN

Date: 11-9-23

**END OF SECTION 00 41 13**



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: RHS Course Approval**

Meeting Date: November 20, 2023

Prepared by: Paul Menard

Date Prepared: November 13, 2023

Information       Briefing       Action       Enclosure Item(s)

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RHS course proposals for 2024-2025.

[2024-2025 Proposed Courses](#)



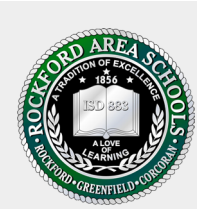
# RHS Course Proposals for 2024 -2025

*presented by,  
Paul Menard, Rockford High School Principal*

*November 20, 2023*

**#ROCKETS883**





# International Baccalaureate Magnet Programs Updates

## Middle Years Program (MYP)

- All 10th grade students working on personal projects
- 9th & 10th grade teachers revising myp unit plans
- IB grading reviewed and rolling out pilot program for some courses this spring for families
- Creating a structure of support through our IB professional development to create instructional support and connections to goals.

## Diploma Program (DP)

- **2022-2023**
  - 68 students participated in IB external exams
  - They scored a 4 or higher which at most MNSCU schools earns college credit
  - Cost savings for Rockford students = \$103,290 dollars (exam fees paid for by IB grant)
- **2023-2024**
- 8 Full Diploma candidates for 2024
- 71 students signed up for take 190 IB external exams (IB grant covers costs of exams)
- Received a IB Stem Grant for \$75,000 (Creating more opportunities for students to take external exams, and creating 2 more career pathways)

## Career Pathway Program (CP)

- 5 CP candidates for 2024 (1st year cohort)
- Community Tour
  - Representation from Corcoran, Greenfield, & Rockford City government, Local Businesses, & School
- Career & College Fair
  - Over 50 vendors
- Language Portfolio
  - Field trip to Walker Art Museum (Different cultures & artists from different countries)
- Service learning Requirement (50 hours over 2 years)
  - Riverworks Thrift Store- Assisted with processing Christmas items and books
  - Feed My Starving Children



# New Courses/Changes

## Change to commencement participation criteria:

Current:

**COMMENCEMENT PARTICIPATION:** *Students must be within four (4) credits of the graduation requirements by the end of their senior year to participate in the graduation ceremony.*

Proposed:

**COMMENCEMENT PARTICIPATION:** *Students who have not met all the graduation requirements, must be within two (2) credits of the requirements by the end of their senior year and assigned a plan for completion, or be enrolled in summer school, to participate in the graduation ceremony.*

## Change to MDE Graduation Requirements

Beginning with the class of 2028, Personal Finance will be a required elective course, changing the graduation requirements as outlined below:

Required Areas of Study	Class of 2028 Credits	Credits
English	8	8
Social Studies	7	7
Math (All students must complete Algebra II)	6	6
Science (All students must complete Chemistry or Physics)	6	6
Physical Education	1	1
Health	1	1
Fine Arts	2	2
Career & Technical	1	1
Personal Finance	1	
Electives	17	18
<b>TOTAL</b>	<b>50</b>	<b>50</b>



# New Courses/Changes

## Course Title Changes

Current Course Name	Proposed Course Name
DP Biology HL	DP Biology HL/ College Biology
DP Visual Arts SL/ HL Year 1	DP Visual Arts SL

## New Core Courses

Math	Science
Probability & Statistics	MYP Physics 10

## New Elective Courses

Agriculture/Tech Ed
DNA, Droids, Drones DIY101

## New Additional Courses

ADSI
Read+



**Thank You.**



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Celebration – Fall Activities**

Meeting Date: November 20, 2023

Prepared by: Superintendent's Office

Date Prepared: November 15, 2023

Information     Briefing     Action     Enclosure Item(s)

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Representatives from Girls Soccer, Football, Cross Country, Girls Tennis, Volleyball, the Fall Musical and Cheerleading will give a review of how their season went.



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Celebration – FFA Nationals Recap**

Meeting Date: November 20, 2023

Prepared by: Superintendent's Office

Date Prepared: November 20, 2023

Information     Briefing     Action     Enclosure Item(s)

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Veronica Ferdig will speak about the national FFA convention



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: RHS Principal's Update**

Meeting Date: November 20, 2023

Prepared by: Paul Menard

Date Prepared: November 13, 2023

Information       Briefing       Action       Enclosure Item(s)

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RHS update on SIP Goals and Fall semester.

[Presentation Link](#)



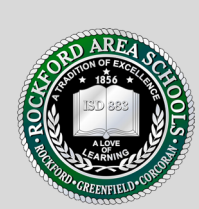
# Rockford Area Schools

*presented by,  
Paul Menard, Rockford High School Principal*

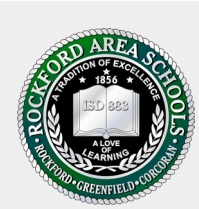
*November 20, 2023*

**#ROCKETS883**





# Rockford High School School Improvement Plan 2023-2024 Goal Setting

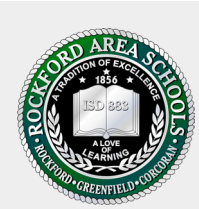


# RHS School Improvement Plan (SIP)

- **In the 2023-2024 school year RHS will explore and develop two additional CP pathways and increase access toward certification for all students**

## Progress:

- Exploring articulated credit in CTE courses (Business, Agriculture, Tech Ed)
- Agriculture department developing a proposal for Metals shop (equipment in/out) to address possible certification pathway in metals
- Considering additional health science pathways (Exercise Science, Referee certification, EMT/First Aid)
- Researching purchase of laser engraver, 3D printer to provide more opportunities for students to create marketable items

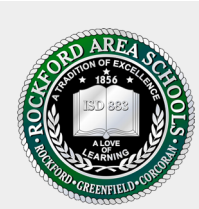


# RHS School Improvement Plan (SIP)

- **In the 2023-2024 school year we will build a BLT and SLT to create a welcoming and positive environment.**

## Progress:

- BLT met 11/8 to develop goals, scope of practice
- SLT met 11/9 to do the same
- November action: gratitude wall and thank you cards to non-teaching staff
- Staff and students asked to further explore Renaissance website and resources
- Student Support PLC on attendance
- SEL Tier 2 skill plans and Behavioral Response System development for grades 5-12

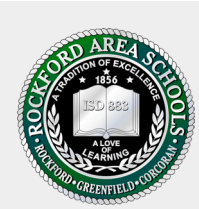


# RHS School Improvement Plan (SIP)

- **In the 2023-2024 school year, RHS will use a cross-cutting approach for all meetings to focus on common language, student agencies, and quality instructional strategies.**

## Progress:

- SIP goal teams
- AVID Site Goals
- Teaching in Practice focus (WICOR)
- WICOR walkthroughs

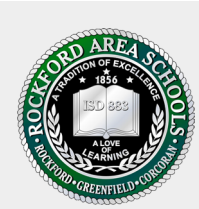


# RHS School Improvement Plan (SIP)

- **In the 2023-2024 school year, teachers and students will be able to name multiple WICOR strategies used and those with which they work best given the environment, subject matter, and learning style.**

## Progress:

- Collaborative Strategies and Organization presentations and 'look fors' in walkthroughs
- AVID/IB LP/IB ATL/RHS posters
- WICOR Walkthroughs
- DD training and quarterly meetings with Program Manager
- AVID Site Team work

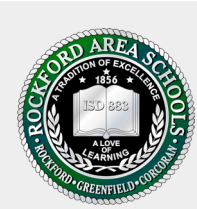


# RHS School Improvement Plan (SIP)

- **In the 2023-2024 school year, RHS will increase broadcast and two-way communication quality.**

## Progress:

- All staff websites updated and linked
- More frequent social media postings
- Continuous announcements internally
- More intentional focus on the effectiveness of the WPB
- Considered alternative methods of communication



# International Baccalaureate Magnet update

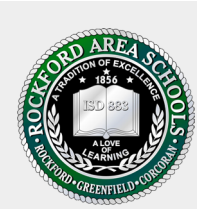
## NWSISD partnership

- RHS- 109 students from 5 different school districts within our NWSISD consortium
  - 2018-
  - 2019-
- **Transportation Support**
  - Magnet students
  - Field trips
- **College & Career support**
  - Field trips to Colleges and Universities - transportation paid for by NWSISD
  - Student support groups- Essence, Educators Rising & Step Up

Anoka-Hennepin	9
Brooklyn Center	2
Buffalo-Hanover-Montrose	67
Elk River	7
Osseo	24

## NWSISD partnership

- **Educator Support**
  - Multicultural Resource Center- Artifacts & curriculum kits for use in classroom
  - Monthly professional development opportunities
  - Assistance for Magnet Coordinators and AVID district directors



# International Baccalaureate Magnet Programs Updates

## Middle Years Program (MYP)

- All 10th grade students working on personal projects
- 9th & 10th grade teachers revising myp unit plans
- IB grading reviewed and rolling out pilot program for some courses this spring for families
- Creating a structure of support through our IB professional development to create instructional support and connections to goals.

## Diploma Program (DP)

- **2022-2023**
  - 68 students participated in IB external exams
  - They scored a 4 or higher which at most MNSCU schools earns college credit
  - Cost savings for Rockford students = \$103,290 dollars (exam fees paid for by IB grant)
- **2023-2024**
- 8 Full Diploma candidates for 2024
- 71 students signed up for take 190 IB external exams (IB grant covers costs of exams)
- Received a IB Stem Grant for \$75,000 (Creating <sup>95</sup> more opportunities for students to take external exams, and creating 2 more career pathways)

## Career Pathway Program (CP)

- 5 CP candidates for 2024 (1st year cohort)
- Community Tour
  - Representation from Corcoran, Greenfield, & Rockford City government, Local Businesses, & School
- Career & College Fair
  - Over 50 vendors
- Language Portfolio
  - Field trip to Walker Art Museum (Different cultures & artists from different countries)
- Service learning Requirement (50 hours over 2 years)
  - Riverworks Thrift Store- Assisted with processing Christmas items and books
  - Feed My Starving Children



**Thank You.**



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Overnight Trip Approval for Jazz Band**

Meeting Date: November 20, 2023

Prepared by: Superintendent's Office

Date Prepared: November 16, 2023

Information     Briefing     Action     Enclosure Item(s)

---

RHS Band Director Jerald Ferdig requests approval for an Overnight Jazz Band Trip

Dear jazz band parents:

I am pleased to inform you of a very exciting trip for our high school jazz band. We are traveling to Bemidji State University for an afternoon rehearsal and clinic as we prepare for solo/ensemble contests. The dates of the event are Saturday, February 10 and Sunday, February 11. Below is the schedule for our trip:

Saturday, February 10:

**Arrive at Rockford High School to load bus.....7:30am**  
Depart from Rockford High School.....8:00am  
Lunch (student's expense).....12:00pm  
Arrive at BSU campus .....12:45pm  
**Performance/Clinic at Bemidji State University.....1:00pm**  
Depart for Double Tree Hotel.....3:00pm  
Check in to the Double Tree Hotel.....3:15pm  
\*Pool includes pool and hot tub  
Depart for Green Mill Restaurant (student's expense).....5:15pm  
Supper at Green Mill Restaurant.....5:30pm  
**Return to Bemidji State for Evening Concert.....7:30pm**  
Drive back to hotel.....9:00pm

Sunday, February 11:

Hot breakfast (included at hotel).....8:30am  
Check out of hotel.....10:00am  
Lunch in Little Falls (students expense).....12:30pm  
Arrive at Rockford High School.....2:30pm

I am attaching some other information including: what to pack, cost of trip per student, contact information at the hotel, and a permission slip to be signed by a parent/guardian and the student attending.

This promises to be a great experience for our students. If you have any questions for me, please let me know and thanks!

Sincerely,

Jerald Ferdig

**What to bring.....**

-Clothes for swimming

-Coats, gloves, etc (it's cold in Bemidji!)

-Instrument

-Music

-Any mutes, extra reeds, valve oil, etc. for performance/rehearsal

-Spending money (enough for 3 meals)

\*We are NOT performing formally so you do NOT need your black attire

**Contact information.....**

Double Tree Hotel 218-441-4400

Mr. Ferdig's phone: 763-464-7807

**Total Cost of trip (per student)**

\$70.00

Please attach check made out to: **Rockford Schools** to the field trip permission form

Special Field Trip Permission Form  
Rockford High School

Destination: Bemidji, MN  
Time: February 4-5

This important information should be ready thoroughly and signed by parents/guardians and students.

Participant's name \_\_\_\_\_ Biological/Adoptive Parents(s): \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Father's work phone: \_\_\_\_\_ Mother's work phone: \_\_\_\_\_

EMERGENCY INFORMATION OF NEIGHBOR, FRIEND, OR RELATIVE IF PARENT CANNOT BE REACHED:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Phone number: \_\_\_\_\_

OUR SON/DAUGHTER IS COVERED FOR ACCIDENTAL MEDICAL AND HOSPITAL EXPENSES BY:

Physician's name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Name of Insurance company: \_\_\_\_\_

Policy number: \_\_\_\_\_ Group number: \_\_\_\_\_

Any allergies to medication: \_\_\_\_\_

Any medication (prescription or non-prescription):  
\_\_\_\_\_

WE, THE BIOLOGICAL/ADOPTIVE PARENTS(S) OF THE ABOVE NAMED STUDENT, DO HEREBY GIVE PERMISSION FOR HIM/HER TO PARTICIPATE IN THE FIELD TRIP AND WILL ASSUME FULL MEDICAL RESPONSIBILITY FOR MEDICAL EXPENSES INCURRED DURING THE TRIP.

\_\_\_\_\_  
Date Paternal Biological/Adoptive Parent's Signature

\_\_\_\_\_  
Date Paternal Biological/Adoptive Parent's Signature

To be signed by student below:

I agree to follow all rules relating to chemical use according to the MN State High School League while on this trip.

\_\_\_\_\_  
Date Student Signature





**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Superintendent's Report**

Meeting Date: November 20, 2023

Prepared by: Superintendent's Office

Date Prepared: November 13, 2023

Information     Briefing     Action     Enclosure Item(s)

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Dr. Jeff Ridlehoover to give updates



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: World's Best Workforce**

Meeting Date: November 20, 2023

Prepared by: Superintendent's Office

Date Prepared: November 15, 2023

Information     Briefing     Action     Enclosure Item(s)

---

Dr. Jeff Ridlehoover to share our district progress related to the WBWF.

# Rockford Area Schools World's Best Workforce (WBWF)

November 20, 2023

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Curriculum, Instruction and Assessment Committee  
November 14, 2023



# Statute 120B.11

## Striving for the World's Best Workforce

The Role of the Curriculum, Instruction, & Assessment (CIA) Committee was/is to...

*Review and advise on the District WBWF Strategic Plan  
for submission to the  
Rockford Area Schools Board of Education*



# MN Statute 120.B11

## Striving for the World's Best Workforce

### MN School District Goals



1. All children are ready for school.
2. All third-graders can read at grade level.
3. All racial and economic achievement gaps between students are closed.
4. All students are ready for career and college.
5. All students graduate from high school.

# WBWF Reporting Requirements

- District/School Goals
- Assessing and Evaluating Student Progress
- Gifted and Talented Programming
- Curriculum Review Process
- Teacher and Principal Evaluation
- Professional Development
- Leadership Teams
- Access to Excellent and Diverse Teachers
- Annual Budget
- Periodic Reporting



**Rockford Elementary  
Arts Magnet School**  
**Grades K-4**

**ARTS MAGNET**



**Rockford Middle School  
Center for Environmental Studies**  
**Grades 5-8**

**STEM MAGNET**



**Rockford High School  
IB World School**  
**Grades 9-12**

**IB MAGNET**



## Why?

- Measure the effectiveness of district curriculum in meeting MN academic standards
- To inform curriculum and instruction decisions based on student achievement results

## How Used

- Instructional Planning
- Intervention, Progress Monitoring, Placement
- State and Federal Requirements
- Accountability

# Gifted and Talented Programming

→ Multi-Tiered System of Supports  
(MTSS) ADVANCED DIFFERENTIATION

- ◆ Pull-Out Programming
- ◆ Push-In Programming
- ◆ Special Programs
- ◆ Advanced Coursework

→ SCHOOL DISTRICT POLICIES #513 & #550R:  
Student Promotion, Retention and Program Design,  
Acceleration and Early Entrance to Kindergarten

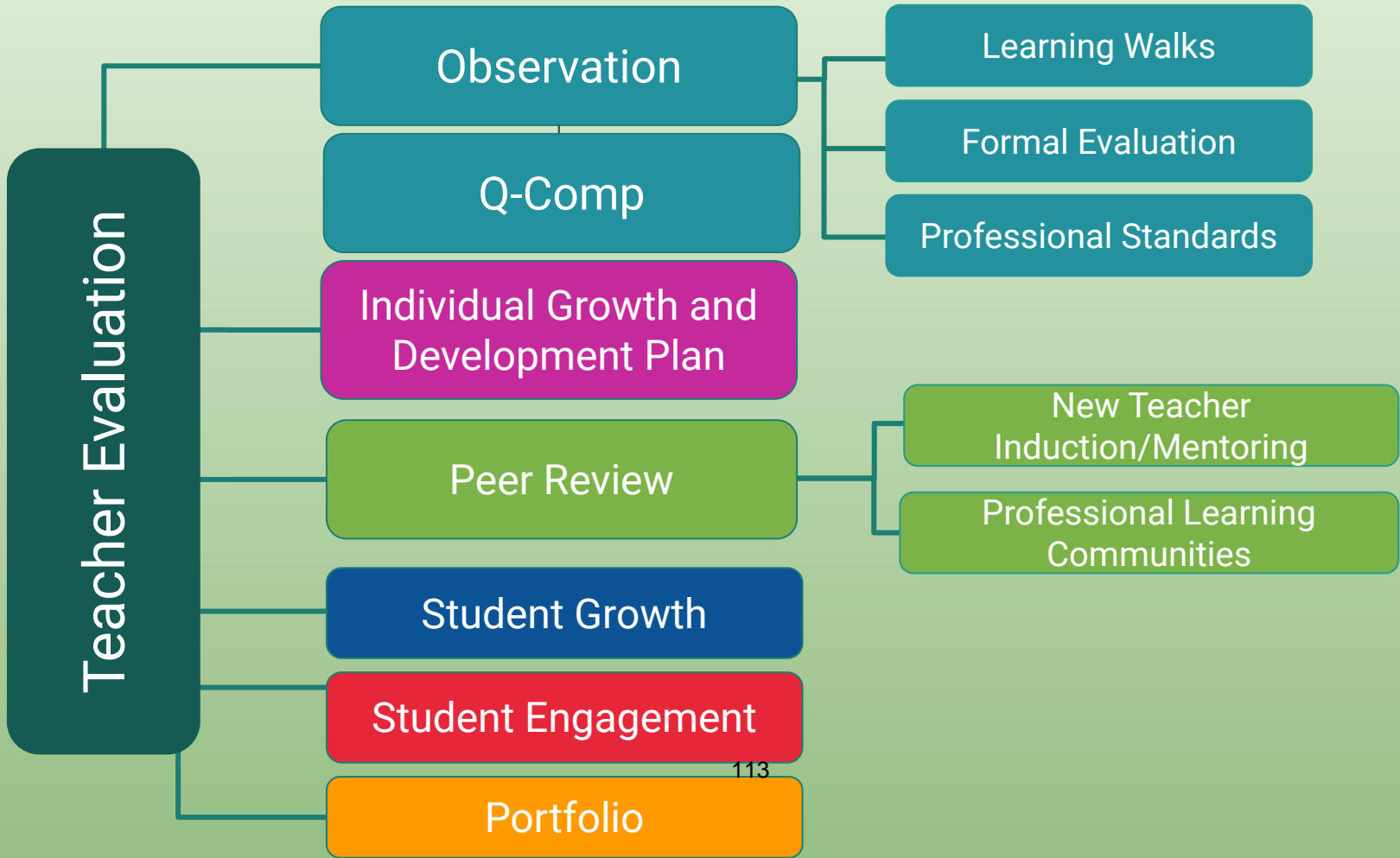


A guaranteed and viable curriculum that is aligned to state standards and implemented with best practice.



**EVALUATION SYSTEMS  
FOCUSED ON  
GOALS AND GROWTH  
TEACHERS & ADMINISTRATORS**





# Principal Evaluation

## Goal Setting



- Strategic Leadership
- Instructional Leadership
- Managerial Leadership
- Cultural Leadership
- Communications Leadership
- School Community Leadership
- Ethical and Professional Leadership

## Mid-Year



Conference with  
Superintendent

## Year-End Eval



Conference with  
Superintendent

# Teaching & Learning

## Curriculum, Instruction, Assessment, Technology

### Curriculum Advisory Committee

### Teacher Leadership

- A Team (Q-Comp)
- PLC Leads
- CIC's (Magnet)
- New Teacher Induction
- Mentor/Mentee Program
- Instructional Technology
- MTSS

### Professional Development

# District Curriculum, Instruction and Assessment Committee

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- ✘ **Comprised of teachers, parents, support staff, students, school board reps, and community members**
- ✘ **Ensure active participation in planning and improving District instruction and curriculum**
  - Opportunity for community communication
  - Opportunity for input on programming, curriculum, assessment & implementation of standards

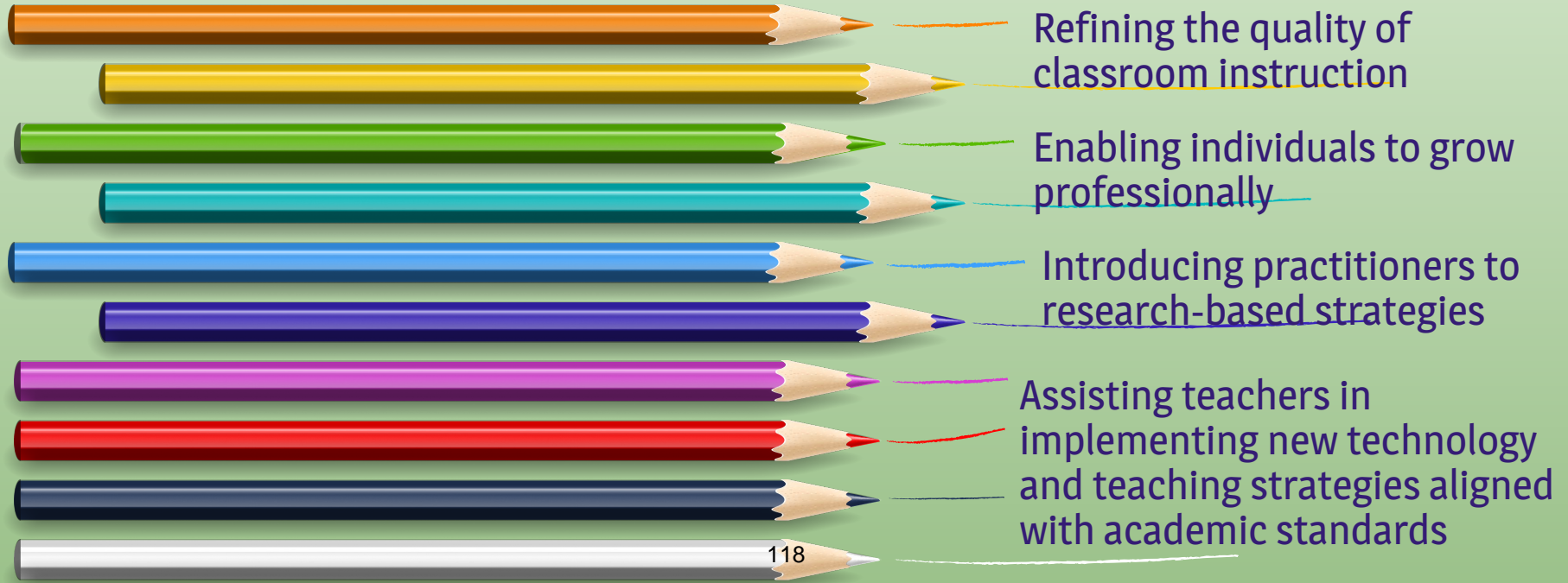


# Teacher Leadership

- ★ A-Team
- ★ Core Team
- ★ CIC's (Magnet)
- ★ PLC Leads
- ★ Teacher Mentors
- ★ MTSS Teams



# Professional Learning is a Continuous Improvement Process



# Ensuring Student Access to Excellent and Diverse Teachers

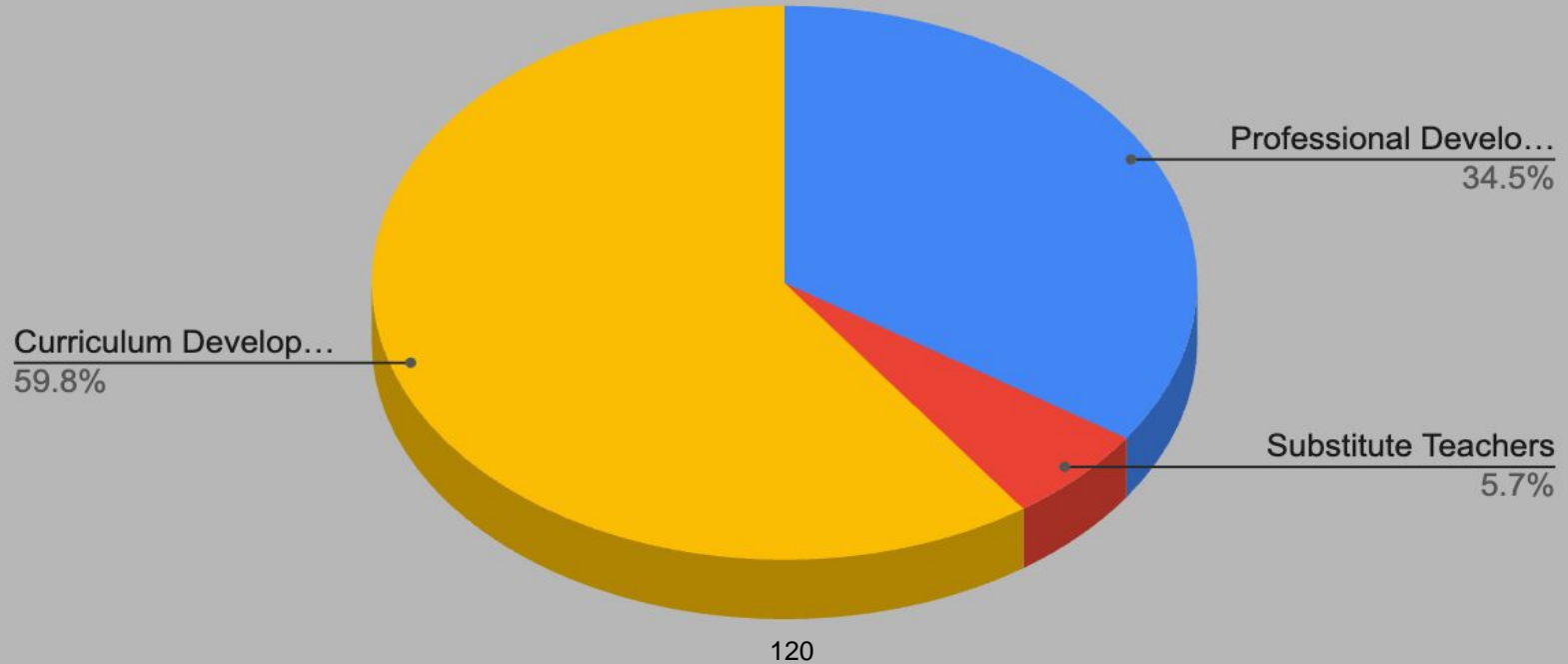
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## Every Student Succeeds Act (ESSA) Definitions:

- ✘ An **ineffective teacher** does not meet professional teaching standards as defined in local teacher evaluation (TDE) system.
- ✘ An **inexperienced teacher** is a licensed teacher who has taught for three or fewer years.
- ✘ An **out-of-field teacher** is a licensed teacher who is providing instruction in an area which he or she is not licensed.



# Annual Budget - Staff Development Expenditures



## Other Odds and Ends

- ✓ **Annual Reporting** - School District Website
- ✓ **Periodic Reporting** - Community Survey
- ✓ **Performance Measures** - Data informed practices



- SY 2023-24 report
  - Review of SY 2022-23 Goals (met or not met)
  - Goals for SY 2023-24
- Monitor the SY 2023-24 Goals
- Review, assess, and enhance our plan for SY 2024-25 Goals - MCIS, Math, Student Connectedness (SEL) Goals
- Include a community feedback survey

Rockford Area Schools #883

# Curriculum, Instruction and Assessment

MN Statute 120B.11 Striving for the World's  
Best Workforce

2023

2024



[RAS WBWF Report](#)



A photograph of wooden blocks spelling out 'THANK YOU' on a wooden plank. The blocks are light-colored wood with dark letters. The background is a blurred green and yellow bokeh. The entire image is set against a light green gradient background.

**THANK YOU**

# Rockford Area Schools #883

## Curriculum, Instruction and Assessment

MN Statute 120B.11 Striving for the World's  
Best Workforce

2023

2024



# Table of Contents

Supporting Teaching and Learning MN Statute.120B.11: Striving for the World’s Best Workforce	2
District and School Goals	4
Assessing and Evaluating Student Progress	12
Effectiveness of Instruction and Curriculum: Review Process	16
Effectiveness of Instruction and Curriculum: Teacher Evaluation	17
Effectiveness of Instruction and Curriculum: Principal Evaluation	19
District Advisory Committee	20
District-Site Level Leadership Teams	21
Professional Development	22
Annual Budget	25
Annual Reporting	26
Periodic Reporting	26
Performance Measures	27

## Supporting Teaching and Learning

### MN Statute 120B.11: Striving for the World's Best Workforce:

#### Subd. 1. Performance Measures

Rockford Area Schools will use national, state and local assessment results to determine school site progress in creating the world's best workforce including:

- (1) the size of the academic achievement gap by identified student groups
- (2) student performance on the Minnesota All Accountability Assessments and local assessments
- (3) Rockford High School graduation rates; and
- (4) ACT Assessments, SLEDS and/or other career and college readiness assessment results available to us

#### Subd. 2. Adopting Plans and Budgets

##### Student Achievement Plans

A variety of supports are in place to assist staff in designing curriculum, instruction, intervention and extension to meet the academic and social-emotional learning needs of our students. Through our District Multi-Tiered System of Support (MTSS), ADSIS intervention work, Title 1, Student Advisory, Gifted & Talented Programming, Teacher Evaluation, Principal Evaluation and the development of continuous School Improvement Plans, our students academic and social-emotional needs are the core of our work.

District and site-level goals will be developed and reviewed annually. Goals will define benchmarks for instruction and student achievement based on the World's Best Workforce statute.

- All children are ready for school.
  - All third-graders can read at grade level.
  - All achievement gaps between student groups are closed.
  - All students are ready for career and college.
  - All students graduate from high school.
1. Each school will assess and evaluate each student's progress toward meeting academic standards.
  2. The district has a process for identifying students who need more academic or social-emotional tiered support of remediation or extension including acceleration and early-admission procedures.
  3. District curriculum will be reviewed on a continuous cycle to identify strengths and weaknesses of instruction and curriculum to ensure career and college-readiness leading to the world's best workforce.
  4. District curriculum and instruction will be reviewed and evaluated for effectiveness in relation to best practice, student outcomes. Processes for ensuring quality include ensuring equitable student access to effective teachers, principal evaluation and teacher evaluation.
  5. District curriculum and instruction will be reviewed to determine strategies for improving instruction, curriculum and student achievement for all student groups including our English learners and our students identified as having Indigenous ancestry.
  6. The district has a process for maintaining an equitable distribution of teachers and strategies to ensure low-income and minority children have equal access to effective, experienced and in-field experience.
  7. District teaching practice will integrate high-quality instruction, rigorous curriculum, technology and a collaborative professional culture that supports teacher quality, performance and effectiveness.
  8. In consultation with the Superintendent, the School Board will adopt an annual budget for the implementation of the district plan.

### **Subd. 3. District Advisory Committee**

The Rockford Area Schools Curriculum, Instruction and Assessment Committee composed of teachers, parents, support staff, students, and other community residents is established to ensure active community participation in all phases of planning and improving district instruction and curriculum. This committee shall recommend to the school board rigorous academic standards, student achievement goals, district assessments, processes for improving student access to effective and diverse teachers and other program evaluations.

### **Subd. 4. Site Teams**

School site teams are in place to develop and implement strategies and practices to improve instruction, curriculum including cultural awareness and cross-cultural communication and student achievement. Site teams include Building Leadership Teams, New Teacher Induction/Mentorship, Instructional Coaching teams and curriculum content specialist teams.

### **Subd. 5. Report**

A report will be published on the Rockford Area Schools website that outlines the strategic plan for developing the world's best workforce. The school board will hold an annual public meeting to review, and revise where appropriate, student achievement goals, local assessment outcomes, plans, strategies and practices for improving curriculum and instruction and cultural competency, and effort to equitable distribute diverse, effective, experienced and in-field teachers, and to review district success in meeting the goals of the prior year World's Best Workforce strategic plan. The School Board, enlisting the Superintendent as its chosen designee, will submit an electronic summary of the report to the commissioner.

### **Subd. 7. Periodic Report**

Rockford Area Schools will periodically survey the community in regard to their connection and satisfaction with school. If required, the results of this survey will be included in the summary report submitted to the commissioner.

The following pages outline the District Strategic Plan to meet the requirements of MN Statute 120.11, Subd.1a.-9

## District and School Goals - School Year 2023-2024

***District and site-level goals will be developed and reviewed annually. Goals will define benchmarks for instruction and student achievement for all.***

**All students will be ready for Kindergarten.**

Our 4 and 5 year-olds, enrolled in the Launching Pad preschool program, will meet or exceed the program's five-year average on the literacy proficiency benchmark as measured by the Teaching Strategies Gold Assessment.

(2023-24 five-year average = 92.40%)

**All third grade students will achieve grade-level literacy as measured by the MN State Reading Assessments.**

The performance of Rockford Elementary Arts Magnet School (REAMS) Grade 3 on the Spring FAST Reading Assessment will meet or exceed that group's five-year average.

(2023-24 five-year average = 72.4%)

**All achievement gaps will be closed among identified student groups.**

Reduce the achievement gap for students in identified subgroups as measured by the Minnesota All Accountability Assessments.

**Reading:**

The performance of REAMS Grades 3 & 4 students who identify as BIPOC on the Minnesota Comprehensive Assessment (MCA) for Reading will meet or exceed that group's five-year average.

(2023-24 five-year average = 36.15%)

The performance of Rockford Middle School for Environmental Studies (RMS) Grades 5-8 students who identify as BIPOC on the Minnesota Comprehensive Assessment (MCA) for Reading will meet or exceed that group's five-year average.

(2023-24 five-year average = 46.63%)

The performance of Rockford High School IB World School (RHS) Grade 10 students who identify as BIPOC on the Minnesota Comprehensive Assessment (MCA) for Reading will meet or exceed that group's five-year average.

(2023-24 five-year average = 41.86%)

**All students will demonstrate career and college readiness by graduation.**

The percentage of RHS graduates who have acquired college credit, college articulation credit, and/or industry certification prior to graduation will meet or exceed the school's five-year average.

(2023-24 five-year average = 56.90% - 1 year Baseline)

**All students graduate from high school.**

The graduation rate at RHS will meet or exceed the school's five-year average.

(2023-24 five-year average = 94.71%)

## District and School Goals - School Year 2022-2023 - Goals, Findings & Impact

Rockford Area Schools - 2022-2023 WBWF Goals, Findings, & Impact
Early Childhood - Area 1
<b>Academic Goal: Reading – Aligns to the District Goal of Kindergarten Readiness</b>
Our 4 and 5 year-olds, enrolled in the Launching Pad preschool program, will meet or exceed the program’s five-year average on the literacy proficiency benchmark as measured by the Teaching Strategies Gold Assessment. (2022-23 five-year average = 91.2%)
<b>Findings:</b> In the spring of 2023, 95% of our 4 and 5 year-olds, enrolled in the Launching Pad preschool program, met or exceeded the program’s five-year average on the literacy proficiency benchmark as measured by the Teaching Strategies Gold Assessment. <b>Goal Met.</b>
<b>Impact on Student Learning:</b> These results demonstrate that a significant number of students were successful as it pertains to our literacy benchmark assessment. The instruction provided by our educators was clearly effective. Being able to better identify the specific components of the instruction should aid in even stronger learner outcomes.
<b>Impact on Teacher Practice:</b> Current data indicates sound instructional practices in the areas of literacy. With the changing landscape of literacy instruction, additional professional learning will be in place to support instruction and teacher collaboration. The data, while incredibly promising, should be more specific related to sub-goals and also more specific with respect to focused instructional pedagogy. Adding these additional components, via SY 2024-25 goals, will allow our educators to identify the most impactful instructional components of our literacy work.

## District and School Goals - School Year 2022-2023 - Goals, Findings & Impact

Rockford Area Schools - 2022-2023 WBWF Goals, Findings, & Impact
<b>All Third-Graders Can Read At Grade Level - Area 2</b>
<b>Academic Goal: Reading – Aligns to the District Goal of <i>increasing academic achievement in reading as measured by the Spring FAST Reading Assessment.</i></b>
The performance of Rockford Elementary Arts Magnet School (REAMS) Grade 3 on the Spring FAST Reading Assessment will meet or exceed that group’s five-year average. (2022-23 five-year average = 75.8%)
<b>Findings:</b> In the spring of 2023, 69.0% of our Grade 3 students met or exceeded the program’s five-year average of 75.8% on the literacy proficiency benchmark as measured by the FAST Reading Assessment. <b>Goal Not Met.</b>
<b>Impact on Student Learning:</b> These results demonstrate that we have work to do in the areas of early primary literacy. As mentioned above, the summative results alone do not allow for specific identification of high-leverage literacy strategies or identification of instructional practices that will increase student outcomes.
<b>Impact on Teacher Practice:</b> Current data suggests there is room for improvement in pedagogy. With the changing landscape of literacy instruction, additional professional learning will be in place to support instruction and teacher collaboration. The data should also be more specific as it pertains to sub-goals and also more specific with respect to focused instructional pedagogy. Adding these additional components, via SY 2024-25 goals, will allow our educators to identify the most impactful instructional components of our literacy work.

## District and School Goals - School Year 2022-2023 - Goals, Findings & Impact

Rockford Area Schools - 2022-2023 WBWF Goals, Findings, & Impact
<b>All Racial and Economic Achievement Gaps Between Students Are Closed - Area 3</b>
<b>Academic Goal: Reading – Aligns to the District Goal of <i>closing achievement gaps between student populations.</i></b>
<b>Goal:</b> The performance of Rockford Elementary Arts Magnet School (REAMS) Grade 3 & 4 students who identify as BIPOC on the Minnesota Comprehensive Assessment (MCA) for Reading will meet or exceed that group’s five-year average. (2022-23 five-year average = 39.02%)
<b>Findings:</b> In the spring of 2023, 26.92% of our Rockford Elementary Arts Magnet School (REAMS) Grade 3 & 4 students identified as BIPOC on the Minnesota Comprehensive Assessment (MCA) for Reading met or exceeded the five-year District average of 39.02%. <b>Goal Not Met.</b>
<b>Impact on Student Learning:</b> These results demonstrate that we have work to do in the areas of early primary literacy as a whole and we must pay particular attention to the progress and potential intervention systems as it pertains to our BIPOC population.
<b>Impact on Teacher Practice:</b> Engaging in high-leverage literacy professional development will be used to elevate our instructional practices for all students. In addition, our work in the areas of Multi-Tiered Systems of Support (MTSS) will be designed to assist and intervene with students who are in need of academic acceleration.

## District and School Goals - School Year 2022-2023 - Goals, Findings & Impact

Rockford Area Schools - 2022-2023 WBWF Goals, Findings, & Impact
All Racial and Economic Achievement Gaps Between Students Are Closed - Area 3
<b>Academic Goal: Reading – Aligns to the District Goal of <i>closing achievement gaps between student populations</i>.</b>
<b>Goal:</b> The performance of Rockford Middle School for Environmental Studies (RMS) Grades 5-8 students who identify as BIPOC on the Minnesota Comprehensive Assessment (MCA) for Reading will meet or exceed that group’s five-year average. (2022-23 five-year average = 49.11%)
<b>Findings:</b> In the spring of 2023, 43.86% of Rockford Middle School for Environmental Studies (RMS) Grades 5-8 students identified as BIPOC on the Minnesota Comprehensive Assessment (MCA) for Reading met or exceeded the five-year District average of 49.11%. <b>Goal Not Met.</b>
<b>Impact on Student Learning:</b> These results demonstrate that we have work to do in the areas of literacy as a whole and we must pay particular attention to the progress and potential intervention systems as it pertains to our BIPOC population.
<b>Impact on Teacher Practice:</b> Engaging in high-leverage literacy professional development will be used to elevate our instructional practices for all students. In addition, our work in the areas of Multi-Tiered Systems of Support (MTSS) will be designed to assist and intervene with students who are in need of academic acceleration.

## District and School Goals - School Year 2022-2023 - Goals, Findings & Impact

Rockford Area Schools - 2022-2023 WBWF Goals, Findings, & Impact
All Racial And Economic Achievement Gaps Between Students Are Closed - Area 3
<b>Academic Goal: Reading – Aligns to the District Goal of <i>closing achievement gaps between student populations.</i></b>
<b>Goal:</b> The performance of Rockford High School IB World School (RHS) Grade 10 students who identify as BIPOC on the Minnesota Comprehensive Assessment (MCA) for Reading will meet or exceed that group’s five-year average. (2022-23 five-year average = 43.86%)
<b>Findings:</b> In the spring of 2023, 50.0% of Rockford High School IB World School (RHS) Grade 10 students identified as BIPOC on the Minnesota Comprehensive Assessment (MCA) for Reading met or exceeded the five-year District average of 43.86%. <b>Goal Met.</b>
<b>Impact on Student Learning:</b> These results demonstrate that the goal was met and progress is being made in closing the literacy achievement gap. This said, 50% proficiency is below our five-year average of all Rockford High School IB World School (RHS) Grade 10 students, which is 62.14%. As with the metrics of all goals stated, in Area 3, our focus on literacy will impact achievement for all student populations.
<b>Impact on Teacher Practice:</b> Engaging in high-leverage literacy professional development will be used to elevate our instructional practices for all students. In addition, our work in the areas of Multi-Tiered Systems of Support (MTSS) will be designed to assist and intervene with students who are in need of academic acceleration.

## District and School Goals - School Year 2022-2023 - Goals, Findings & Impact

Rockford Area Schools - 2022-2023 WBWF Goals, Findings, & Impact
<b>All Students Are Ready For College and Career - Area 4</b>
<b>Academic Goal: Reading – Aligns to the District Goal ensuring all students are college and career ready.</b>
<b>Goal:</b> The Percentage of Rockford High School IB World School (RHS) graduates who have acquired college credit, college articulation credit, and/or industry certification prior to graduation will meet or exceed the school's five-year average. (Year 1 Baseline Goal was 30%). Year 1 Actual was 56.9%. <b>Goal Met.</b>
<b>Findings:</b> In the spring of 2023, 56.9% of Rockford High School IB World School (RHS) graduates who acquired college credit, college articulation credit, and/or industry certification prior to graduation. <b>Goal Met.</b>
<b>Impact on Student Learning:</b> These results demonstrate that Rockford High School IB World School (RHS) graduates place value in engaging in rigorous coursework and/or higher-education certifications. The percentages also demonstrate that the curriculum offered at Rockford High School IB World School (RHS) is aligned to the WBWF goal of preparing RHS graduates for their post-secondary endeavors.
<b>Impact on Teacher Practice:</b> Faculty and staff at Rockford High School IB World School (RHS) will continue to share all available options with students and families regarding post-secondary options. School faculty will also assist students in aligning coursework to their individual, post-secondary, aspirations.

## District and School Goals - School Year 2022-2023 - Goals, Findings & Impact

Rockford Area Schools - 2022-2023 WBWF Goals, Findings, & Impact
All Students Graduate From High School - Area 5
<b>Academic Goal: Reading – Aligns to the District Goal ensuring all students graduate from high school.</b>
<b>Goal:</b> The graduation rate at RHS will meet or exceed the school's five-year average. (2022-23 five-year average = 93.7%)
<b>Findings:</b> In the spring of 2023, 93.10% of Rockford High School IB World School (RHS) students graduated on time. <b>Goal Not Met.</b>
<b>Impact on Student Learning:</b> These results demonstrate that Rockford High School IB World School (RHS) places value on ensuring our students graduate on time. While the goal was not met, by a small fraction of a percentage, some students completed their requirements during the summer or are engaging in a special education transitional program.
<b>Impact on Teacher Practice:</b> Faculty and staff at Rockford High School IB World School (RHS) will continue to share the importance and impact of graduating on time and will identify and partner with students and families to ensure the Rockford High School IB World School (RHS) graduation rate remains high.

## Assessing and Evaluating Student Progress

*Each school will assess and evaluate each student's progress toward meeting academic standards.*

The Rockford Area Schools Assessment Plan is designed to ensure accountability. It uses multiple measurements to assess student achievement.

### OBJECTIVES:

- Measure the effectiveness of district curriculum in meeting MN academic standards
- To inform curriculum and instruction decisions based on student achievement results

### USE OF TEST RESULTS:

- Assist in instructional planning and progress monitoring
- Develop focused interventions for increased student achievement
- Inform and assist in placement of students for participation in programs
- Provide data for evaluation and development of building level and District Continuous Improvement Goals
- Adhere to state and federal regulations and requirements
- Accountability measurement for the School District and State of Minnesota

### WHAT ARE THE TESTS AND WHAT DO THEY MEASURE?

- **ACCESS for ELLs**

This is an English language proficiency assessment given to students identified as English Language Learners in Kindergarten through 12<sup>th</sup> grade. Assesses students in Reading, Listening, Speaking, Writing and overall comprehension.

- **ALT ACCESS for ELLs**

Assessments administered to English language learners (ELL) in order to measure progress toward meeting Minnesota standards for English language development for Special Education students.

- **ACT with Writing**

The American College Test is a standardized test that measures a student's skills in five core areas: English, math, reading, science, and writing. Students in grades 11 and 12 take the ACT so that they can submit their scores to colleges as part of the college application process.

- **ASVAB**

**ASVAB** (Armed Services Vocational Aptitude Battery): Multiple aptitude battery test that measures developed abilities and helps predict future academic and occupational success in the military.

- **FastBridge Learning Assessments**

This is a comprehensive assessment system used for screening and progress monitoring. Students in grades K-12 are assessed using the earlyReading, earlyMath, aReading, aMath, CBMReading, SAEBRS and mySAEBRS that assess student reading and math fluency, social emotional behaviors and allows for multiple data points to identify students' reading and math skill development.

- **IB**

**IB** (International Baccalaureate Assessment): The International Baccalaureate® (IB) assesses student work as direct evidence of achievement against the stated goals of the Diploma Programme (DP) courses.

- **MCA**s

The Minnesota Comprehensive Assessments are required Reading, Math and Science tests for all students that attend Minnesota Public Schools. Students in grades 3-8 and 10 take the Reading MCA. Students in Grades 3-8 and 11 take the Math MCA. Students in Grades 5, 8 and 10 take the Science MCA. These assessments are based on state standards. There are some adaptations for students on IEPs that may qualify for a more academically-appropriate version called the MTAS (Minnesota Test of Academic Skills).

- **MCIS**

Minnesota Career Information System (MCIS) is an online tool that helps students answer the college and career planning questions, “What do I want to do? MCIS delivers inventories of interest, abilities and values used together to provide relevant occupations and majors. Students in Grade 8 take this inventory to support MN Statute 120.125 which requires that all students create a Personal Learning Plan for post-secondary transition.

- **MTAS**

(Minnesota Test of Academic Skills): State alternate assessment (series of tasks) given to students with the most significant cognitive disabilities that measures performance on alternate achievement standards.

- **NAEP (if selected to participate)**

The National Assessment of Educational Progress (NAEP) is the largest continuing and nationally representative assessment of what students know and can do in various subjects. It is a congressionally mandated project. NAEP results are designed to provide group level data on student achievement in various subjects (math, reading, science, and writing). Other subjects such as art, civics, economics, geography, technology, and U.S. History are assessed periodically.

- **PSAT/NMSQT**

The Preliminary SAT/National Merit Scholarship Qualifying Test is a standardized test that provides first-hand practice for the SAT and gains access to college and career planning tools. It measures critical reading skills, math problem-solving skills, and writing skills. This is an optional assessment for students in grade 11.

- **Teaching Strategies Gold**

Teaching Strategies Gold is an assessment system that measures the social and academic growth of children participating in district early childhood classes. The system aligns directly with district-approved curriculum and national and state standards providing authentic, ongoing assessment and resulting in a comprehensive portfolio of student growth data.

## Gifted and Talented Programming (EXCEL)

### **Identification Criteria for Students Qualifying for Level 4 EXCEL Services**

In identifying students who need Level 4 EXCEL services, General Education teachers and the EXCEL GT teacher and coordinator utilize historic and current assessment and ability data. Generally, students who receive Level 3 services fall between the 85th and 94th percentile locally on their aReading or aMath FastBridge benchmark assessments, CogAT ability screeners using the Verbal and Quantitative batteries, and data collected on extension and enrichment opportunities in grades K-2. Students who receive Level 4 services fall at or above the 95th percentile locally on their aReading or aMath FastBridge benchmark assessments, CogAT ability test using the full Verbal and Quantitative batteries, and data collected on extension and enrichment opportunities in grades K-3. Services are targeted based on student need. Progress is monitored and verified through student performance data. Data will determine the programming necessary for Pull-Out instruction during 4-8th grade boost and 6-8 EXCEL Mathematics. This occurs during WIN (What I Need) at the elementary and Boost at the middle school. Other extension learning opportunities in various content areas are offered for both Levels 1 and 2, which are appropriate to the specific learning strengths of the student(s).

### **Early Entrance to Kindergarten Procedure – School District Policy 550R**

Parents/guardians whose children are born after September 1, and before September 30, may submit a written request for early entrance for their child, to the elementary school principal, no later than May 1 of the year for which early entrance is requested.

- A. The parent/guardian will begin the process by consulting with the REAMS Principal. If, upon the conclusion of this conversion, the parents/guardians wish to move forward with their early entrance request, the district will coordinate an evaluation. The evaluation will include an intellectual aptitude assessment as well as social and emotional readiness benchmarks. The evaluation will include an assessment by a licensed school psychologist and an early childhood or elementary licensed educator assigned by the district. There is a cost to conduct the evaluation and the full cost of the evaluation will be the responsibility of the parents/guardians.
- B. Children must meet the following early entrance criteria as measured by a third-party psychologist:
  - a) Intellectual and academic development: The child's score, as determined by the psychologist, must be within the very superior range (95%), using a standardized instrument, e.g., Stanford-Binet Intelligence Scale or Wechsler Preschool Primary Scales of Intelligence (latest norms.)
  - b) Physical, Social, and Emotional development - The child's physical, social, and emotional maturity shall be determined through:
    - a) the clinical observations of a third-party psychologist;
    - b) a favorable score on the Ages and Stages Questionnaires: Social-Emotional(ASQ:SE) as determined by the psychologist;
    - c) the successful completion of School District Early Childhood Screening;
    - d) the recommendation from the child's preschool teacher if the child has been in a program, and;
    - e) the successful completion of a kindergarten literacy assessment by a kindergarten teacher.
- C. A team, consisting of a school psychologist, building principal, and primary grade classroom teacher of the building at which the child would be enrolled, shall review the information reflecting the child's level of development. The team shall determine whether or not the child should be recommended for early entrance.
- D. Parents/Guardians who disagree with the recommendation of the team may appeal the decision in writing to the Superintendent. The final decision shall rest with the Superintendent of Schools.

## **Decision-Making Process**

The process for considering a student for acceleration may be initiated by the student, his/her parent(s)/guardian(s), or a staff member through consultation with the student's current principal.

1. When a principal receives a request for acceleration, he/she shall convene an ad hoc committee composed of the principal, teachers, Superintendent (and/or designee), School Counselor, and the child's parent(s)/guardian(s).
2. The acceleration committee shall meet to gather information about the student. Information should be comprised of multiple data points including social skills assessment, standardized achievement test results, and academic performance records. The data could also include an assessment of student aptitude from an alternate assessment. Aptitude tests are designed to measure problem solving ability for material that has not yet been formally presented to the learner.
3. Parents may also choose to submit assessment scores from an outside psychologist at their own expense. Assessments may include the Wechsler Intelligence Scale for Children (WISC) or the Stanford Binet individual measure of intellectual ability.
4. The committee shall make a decision for one of the following:
  - a. Single subject acceleration
  - b. Whole grade acceleration
  - c. Acceleration not recommended

## **Parameters**

1. In all cases of whole grade acceleration in grades K-8, a student shall only advance one grade at a time.
2. The process shall be initiated no later than the first day of the fourth quarter for the following fall grade acceleration.
3. If a student who is potentially eligible for acceleration enters the school system after the aforementioned timeline, the timeline may be waived as deemed necessary.
4. The district reserves the right to make any educational changes at a natural break in the school calendar.

## **Follow-up**

1. Acceleration shall be done on a preliminary basis for the first quarter after the decision to accelerate is made.
2. Within two months following the beginning of acceleration, vested staff will meet to monitor the student's emotional, social, and intellectual progress in the new environment and make a recommendation for continuance or abandonment of the acceleration.

## **Appeal**

Parents/Guardians who disagree with the recommendation of the team may appeal the decision in writing to the Superintendent. The final decision shall rest with the Superintendent of Schools.

## Effectiveness of Instruction and Curriculum: Review Process

*District curriculum will be reviewed on a continuous cycle to identify strengths and weaknesses of instruction and curriculum to ensure career and college readiness leading to the world's best workforce. District curriculum and instruction will be reviewed and evaluated for effectiveness in relation to best practice and student outcomes. Strategies for improving instruction, curriculum, and student achievement will be identified and implemented.*

## LEARNING AND TEACHING

### Shaping Learning and Teaching Through Curriculum and Instruction, Assessment, Technology, and Professional Development

The foundation for learning and teaching within Rockford Area Schools is rooted in our mission, which states, "In partnership with our communities and families, Rockford Area Schools provides challenging opportunities to engage, inspire, and educate globally-minded citizens."

Best practice in a rigorous and comprehensive curriculum involves Planning, Teaching, Assessment, and Data Analysis. Rockford Area Schools prides itself on utilizing curriculum that is developed and refined on a continuous cycle. Instructional teams, under the leadership of building Principals and the Superintendent of Schools, guide staff in an ongoing process of aligning curriculum, instruction, and assessment to Minnesota State and National Standards. Curricular teams identify and implement strategies for improving instruction, curriculum, and student achievement.

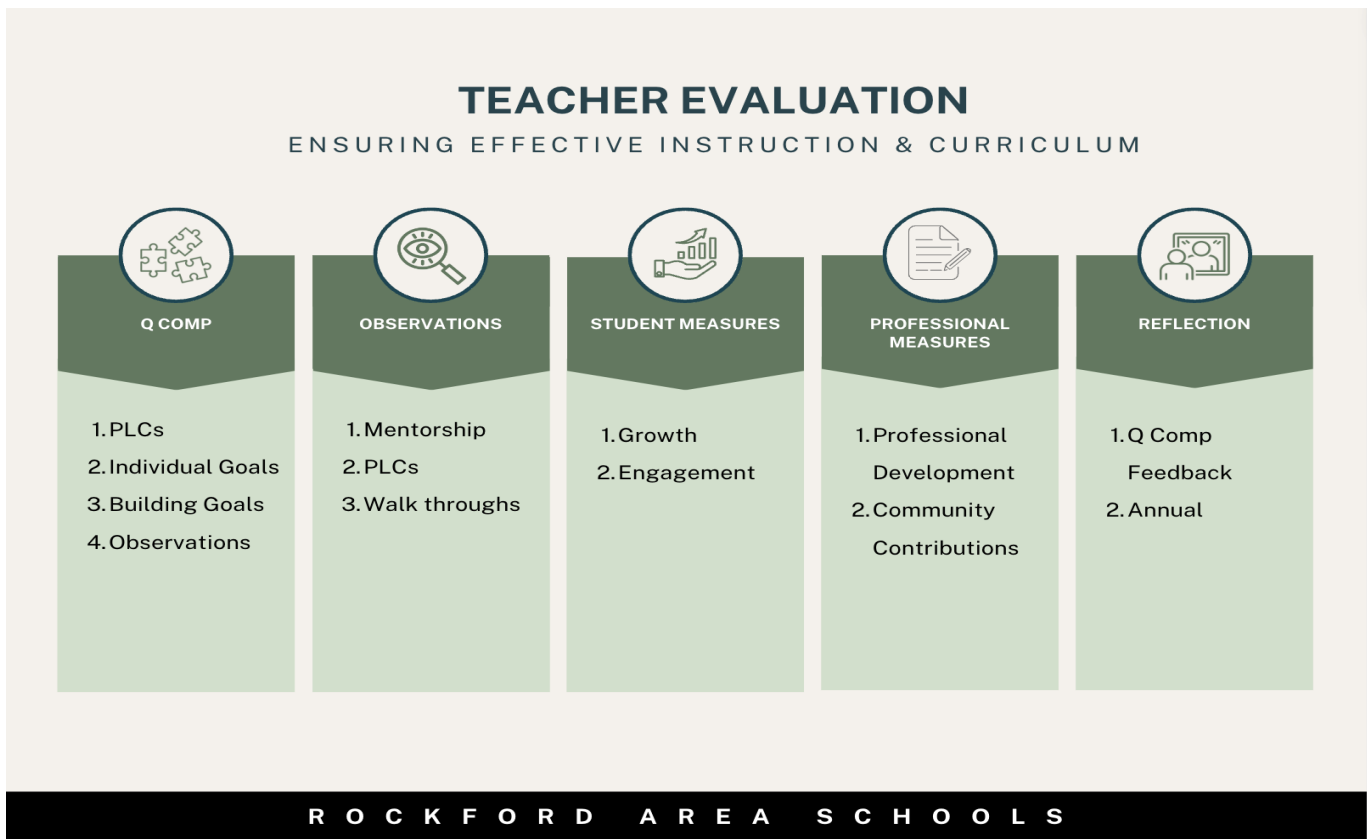
Preparing students for the future means providing them with a 21<sup>st</sup> Century skills integrated across all learning areas:

- Critical Thinking and Problem-Solving
- Collaboration
- Agility and Adaptability
- Initiative and Entrepreneurship
- Effective Written and Oral Communication
- Accessing and Analyzing Information
- Creativity and Imagination

We believe this is accomplished by focusing on differentiating instruction, personalizing education for students, utilizing technology to maximize student achievement, and ensuring best practices in instruction and assessment in every classroom.

## Effectiveness of Instruction and Curriculum: Teacher Evaluation

*District curriculum and instruction will be reviewed and evaluated for effectiveness in relation to principal evaluations and teacher evaluations.*



**The Rockford Area Schools Teacher Evaluation Plan encompasses all requirements of  
MN Statute 122A.40**

**District Administration is responsible for:**

- Coordinating professional development activities to engage teachers in understanding and implementing all parts of the statute.
- Implementing all components outlined in the Framework for Teacher Evaluation.
- Providing a vehicle for staff in communicating Individual Growth and Development Plans.
- Connecting the peer review process to building-level goals, providing training for staff in peer-coaching and guiding staff in implementing peer learning walks.
- Providing time during staff meetings for processing and reflection of Peer Review experiences.
- Coordinating the Teacher Mentorship Program.
- Providing staff the opportunity to participate in a professional learning community.

**Teachers are responsible for:**

- Understanding and implementing the requirements of MN State Statute 122A.40.
- Measuring and documenting student academic growth.
- Measuring and documenting student engagement explicitly aligned with elements of the curriculum responsible for teaching.
- Participation and documentation of the peer review process.
- Participation and documentation of the Individual Growth and Development Plan that includes:
  - Annual goal setting based on site-level goals
  - Administrative Learning Walk reflection
  - Peer Learning Walk documentation and reflection
  - Student Engagement measures reflection

## Effectiveness of Instruction and Curriculum: Principal Evaluation

*Rockford Area Schools has adopted a plan of Principal evaluation that is uniquely designed to build capacity and leadership skills for the purpose of increasing student achievement and staff effectiveness.*

### Rockford Area Schools Principal Growth and Evaluation Process

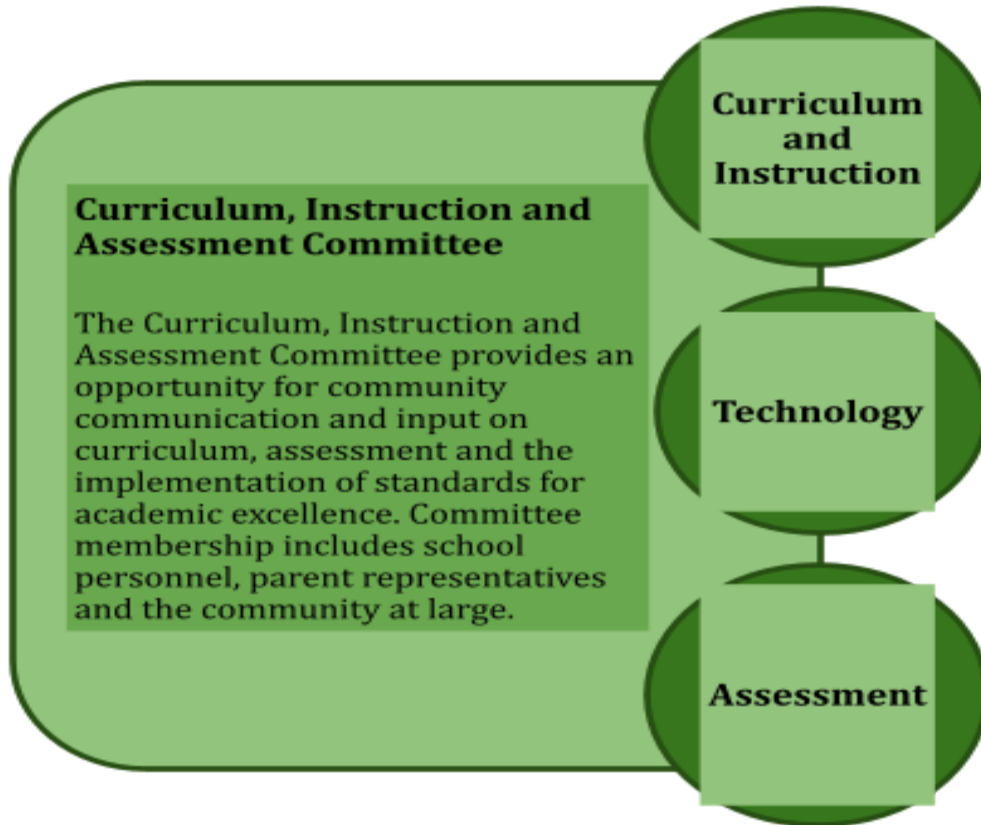
**Rockford Area school principals will establish goals from the following core competencies:**

- Strategic Leadership
- Instructional Leadership
- Managerial Leadership
- Cultural Leadership
- Communications Leadership
- School Community Leadership
- Ethical and Professional Leadership

**Goals** will be collaboratively set and approved by both the principal and Superintendent with at least one goal based on student data or student learning measures. (Instructional Leadership)

**Measures** will be collaboratively set and approved by the principal and Superintendent.

## District Advisory Committee (CI&A)



### 2023-2024 Curriculum, Instruction and Assessment Committee Members

*Jason Bodey (Parent)*  
*Darren Eliason (Staff)*  
*Jill Gordee (Parent/Staff)*  
*Jamie Hillstrom (Parent/School Board)*  
*Jessica Lappe (Parent)*  
*Jamie Madson (Staff)*  
*Kevin Neff (Staff)*  
*Dr. Beth Praska (School Board)*  
*Dr. Jeff Ridlehoover (Administrator)*  
*Amy Smith (Parent)*  
*Paul Warzecha (Administrator)*  
*Michael Weber (Parent)*

### District Advisory Committee (CI&A)

*The Rockford Area Schools Curriculum, Instruction and Advisory (CI&A) Committee, comprised of teachers, parents, support staff, students, and other community residents, is established to ensure active community participation in planning and improving district instruction and curriculum. This committee shall provide feedback to the school board on rigorous academic standards, student achievement goals, district assessments and program evaluations.*

## District-Site Level Leadership Teams

*Each school will develop teams to develop and implement strategies and education effectiveness practices to improve instruction, curriculum, and student achievement. These teams advise the School Board and Curriculum, Instruction and Assessment Advisory Committee on budgetary, instruction and curriculum improvement matters that align in meeting state and district academic standards and instruction.*

<b>DISTRICT and SITE LEVEL LEADERSHIP TEAMS</b>			
<b>Building Leadership Teams (BLT)</b>	<b>Professional Learning Community Leaders (PLC)</b>	<b>Teacher Mentors</b>	<b>SITE MULTI-TIERED SYSTEM OF SUPPORT (MTSS) TEAM</b>
Certified Teaching Staff, Building and District Administration	Curriculum, Instruction and Assessment Leaders	Guide District and Site Level New Teacher Induction Programs	Instructional Coaches, Building and District Administration
<b><u>Responsibilities</u></b>	<b><u>Responsibilities</u></b>	<b><u>Responsibilities</u></b>	<b><u>Responsibilities</u></b>
<ul style="list-style-type: none"> <li>● Assist in Designing Professional Development Goals related to:               <ul style="list-style-type: none"> <li>○ Cultural Awareness and Cross-Cultural Communication</li> <li>○ Data Analysis</li> <li>○ Building Goals and Initiatives</li> <li>○ Communication with peers</li> <li>○ Procedures and Practices</li> <li>○ Scheduling</li> <li>○ Problem-Solving site level issues</li> </ul> </li> <li>● Teacher Evaluation Plan Implementation and Support</li> <li>● Facilitating Professional Learning Communities (PLCs)</li> </ul>	<ul style="list-style-type: none"> <li>● Curriculum and Assessment Framework development and alignment with State and National Standards</li> <li>● Incorporating Best Instructional Content-Area Practices</li> <li>● Leading Student Achievement Analysis</li> <li>● Guiding Cultural Awareness and Cross-Cultural Communication</li> <li>● Designing Content-Specific Professional Development</li> </ul>	<ul style="list-style-type: none"> <li>● Program Design</li> <li>● Lead Site-Level Instructional Mentors in:               <ul style="list-style-type: none"> <li>○ Supporting New Teachers through their first three years</li> <li>○ Non-Evaluative Coaching</li> <li>○ Guide Data-driven and Reflective Practice</li> <li>○ Supportive Collaboration</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Facilitate implementation efforts by ensuring that resources are allocated and used effectively</li> <li>● Meet monthly to review instructional practices and student data to support MTSS implementation efforts and ensure optimal student outcome</li> <li>● Implement Problem Solving Model (PSM) protocols to support students and assist staff in identifying and programming appropriate academic and social-emotional supports</li> </ul>

## **Professional Development**

*Professional Development opportunities will be designed to help teachers develop teaching practices that integrate high-quality instruction, curriculum, assessment, and technology. Professional development will embrace a collaborative professional culture that supports teacher quality, performance, and effectiveness.*

### **PROFESSIONAL LEARNING IS A CONTINUOUS IMPROVEMENT PROCESS**

The fundamental goal of professional development in Rockford Area Schools is to improve student learning by:

- refining the quality of classroom instruction
- enabling individuals to grow professionally
- introducing practitioners to practical applications of research-based strategies
- assisting teachers in implementing new technology and teaching strategies aligned with the Minnesota and National Academic Standards

Effective professional development activities are collaborative, reflective, linked to school and system goals, and focused on student learning. Just as knowledge and skill requirements are changing for students, so, too, are those for educators. The globalization of business and industry and the explosive growth of technology and subject area knowledge demand that teachers continually acquire new knowledge and skills. Rockford Area Schools strives to provide staff with experiences that incorporate reflective dialogue and offers individuals a challenge to their thinking as well as the opportunity to develop new perspectives on their practice and beliefs. Our focus is on continual improvement related to student achievement, improving curriculum and instruction, and cultural competency.

## Access to Excellent and Diverse Teachers

World's Best Workforce legislation requires school districts to have a process in place to ensure students from low-income families, students of color, and American Indian students are not taught at disproportionate rates by inexperienced, out-of-field, and ineffective teachers. The legislation also requires that districts have strategies to increase access to teachers who reflect the racial and ethnic diversity of students.

### Equitable Teacher Distribution (Definitions from the MN Every Student Succeeds Act (ESSA) plan)

- An **ineffective teacher** is defined as a teacher who is not meeting professional teaching standards as defined in local teacher development and evaluation (TDE) systems. Rockford Area Schools does not have any teachers on performance plans due to not meeting professional teaching standards as defined in the Rockford Area Schools Teacher Evaluation and Growth Plan.
- An **inexperienced teacher** is defined as a licensed teacher who has taught for three or fewer years. 17/110 teachers in our school district have taught for three or fewer years.
- An **out-of-field teacher** is defined as a licensed teacher who is providing instruction in an area which he or she is not licensed. The school district is utilizing eight teachers who are providing instruction outside of their licensure field.

Rockford Area Schools recognizes the importance of hiring the most qualified teachers and support staff to meet the needs of students. We also recognize the importance of identifying and actively recruiting candidates who represent and reflect students served throughout the District. Consequently, providing access to quality and diverse staff remains a priority for and focus of the Rockford Area Schools. District administration annually analyzes the equitable distribution of teachers and strategies to ensure low-income and minority children are not taught at higher rates than other children by inexperienced, ineffective, or out-of-field teachers. It is the District's policy and practice to provide equal educational opportunity for all students, as evidenced through School Board Policy, as well as the School District's vision and mission statements.

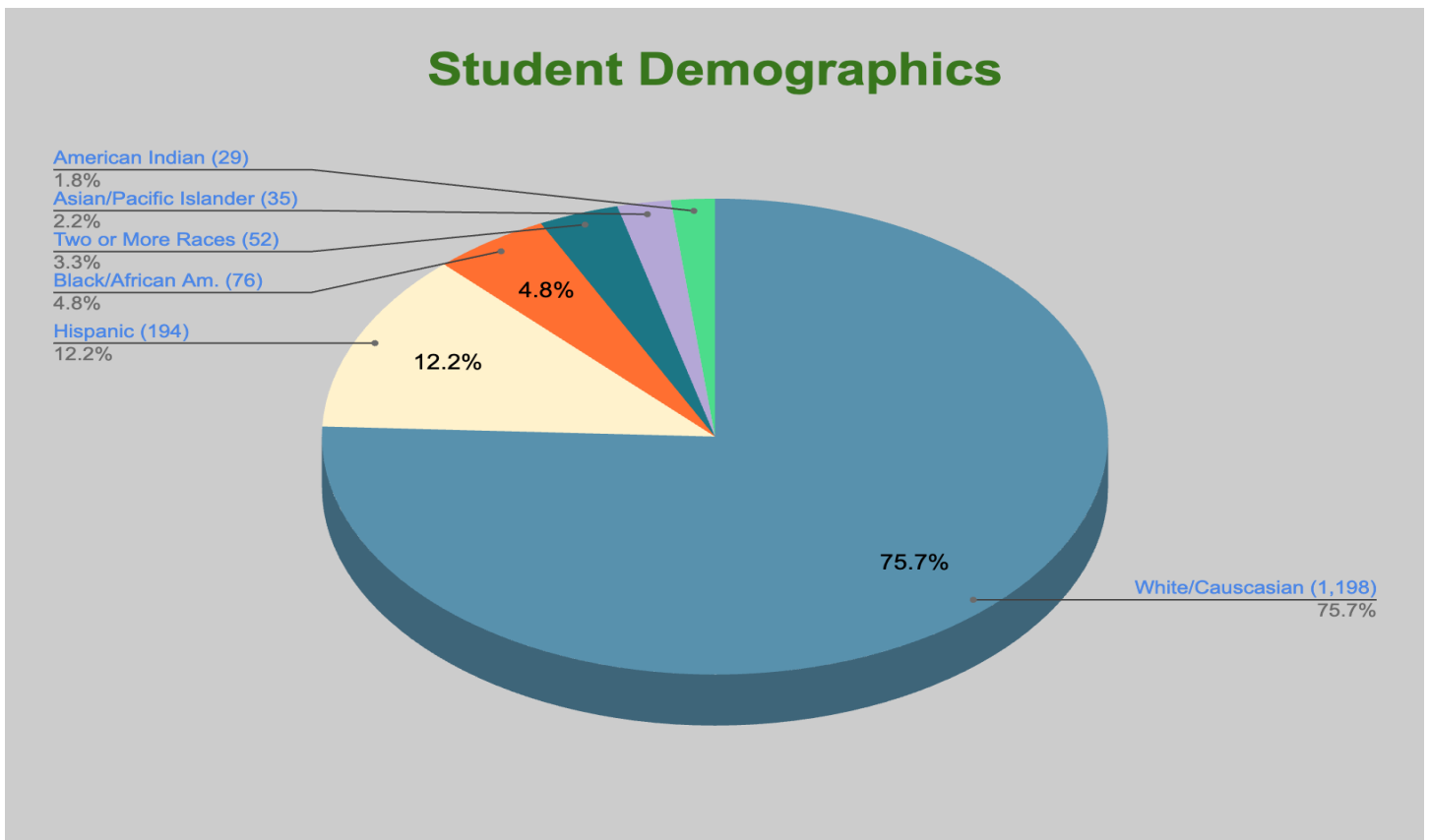
Careful consideration is given to classroom placements for grades K-12. In K-5 classrooms, the Total School Cluster model is used to guarantee balanced distribution for all student groups. The cluster model takes student achievement, gender, and individual social-emotional and academic needs into account. In grades 6-12, students are placed into teams, student advisory groups and courses based on their individual needs. In addition, students self-select courses based on interest. Secondary teachers are assigned based on licensure and expertise. The District is proud of its robust Teacher Evaluation model that holds all professionals to a high standard and embeds fidelity of implementation for all school sites. These processes provide a systemic framework for the District to examine and ensure, to the best of its ability, equitable teacher distribution and student success.

## Access to Diverse Teachers

Rockford Area Schools makes a concerted effort to recruit and hire teaching candidates of diverse backgrounds to ensure students' access to effective teachers who are members of populations underrepresented among the licensed teachers in the district or school and who reflect the diversity of enrolled students. All teaching positions are posted throughout the state and on a variety of platforms.

In addition, the school district will begin partnering with university systems to support teacher preparation giving us the opportunity to recruit well-qualified teachers of diverse backgrounds.

A statistical representation of our current student demographics are represented in the graph below:



Our certified teaching staff is 99% Caucasian/White.

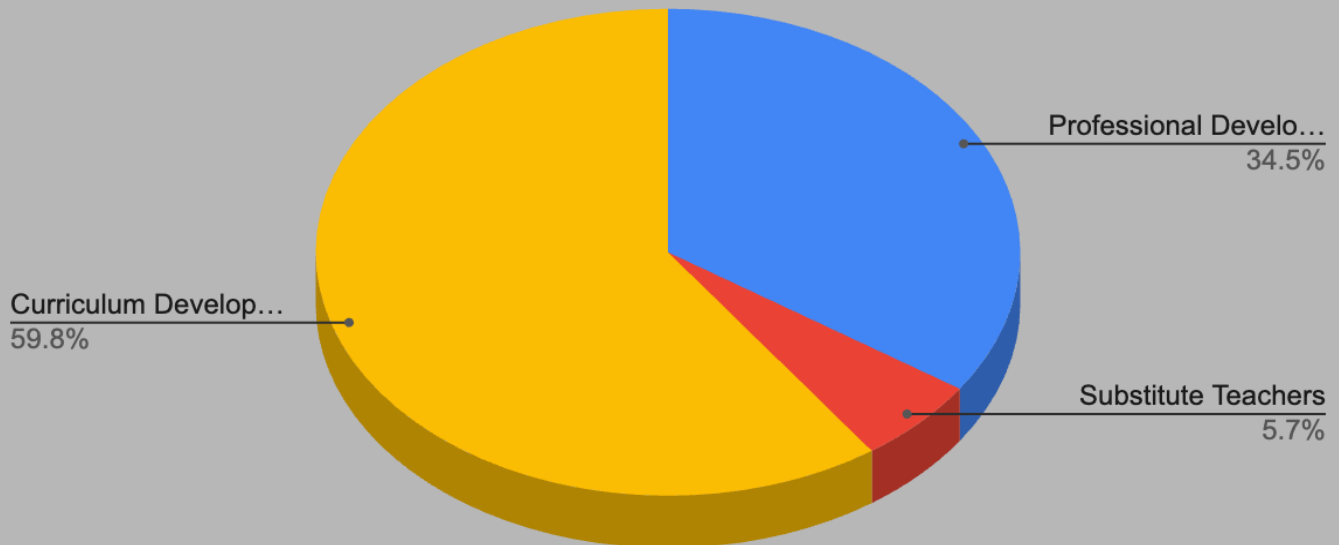
## Annual Budget

In consultation with the Superintendent, the School Board will adopt an annual budget for the implementation of the District plan.

Rockford Area Schools allocates 2% of the general education revenue to support the implementation of this World's Best Workforce Strategic Plan for improving teaching and learning.

100% of Rockford Area Schools teachers and paraprofessionals engaged in effective staff development activities as required by MN Statute 120B.11.

### Annual Budget - Staff Development Expenditures



## **Annual Reporting**

This report shall be published on the Rockford Area Schools website. It will be presented in a public setting to review, revise where appropriate, student achievement goals, local assessment outcomes, plans, strategies, and practices for improving curriculum and instruction and to review District success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to the world's best workforce. An electronic summary of this report will be submitted to the commissioner of education by the Superintendent.

## **Periodic Reporting**

Community members will be invited to complete a survey to gather input and gauge community satisfaction.

### **Satisfaction Categories – School Site Level**

- Overall quality of education
- Appropriate class size
- Transition between school sites
- Preparation for career and college readiness
- Variety of course offerings
- Level of rigor offered in courses
- Variety of post-secondary offerings
- Variety of extra-curricular offerings
- Effectiveness of social and emotional programming
- Provision of safe learning environment
- Provision of welcoming learning environment
- Accessibility of administration
- Magnet Program
- Home Language
- Student/Family Demographics
- Content Area curriculum satisfaction
  - English Language Arts
  - Mathematics
  - Science
  - Social Studies
  - World Language
  - Visual Arts
  - Music
  - Physical Education and Health
  - Career and Technical Education- Agriculture, Business, etc.

### **Satisfaction Categories – District Level**

- Overall quality of education over time
- Awareness of opportunities for community/parent input
- Accessibility of District Office Administration
- Accessibility of School Board members
- Trust level of School Board and Administration to do what is right for students
- Value of education received from community investment

## Performance Measures

***Rockford Area Schools recognizes the importance and embeds the practice of data-driven instruction. To determine school site progress in striving to create the world's best workforce, the following performance measures will be analyzed to determine areas of curricular strength and growth.***

1. Student performance on the National Association of Education Progress (NAEP)\*. Commonly called the Nation's Report Card, the National Assessment of Educational Progress (NAEP) is the largest nationally representative and continuing assessment of what America's students know and can do in various subject areas. Assessments are conducted periodically in mathematics, reading, science, writing, the arts, civics, economics, geography, U.S. history, and beginning in 2014, in Technology and Engineering Literacy (TEL)

\* If given in a particular year.

2. The size of the student academic achievement gap, by student group as reported by the MN Department of Education.
3. Student performance on the Minnesota All Accountability Assessments for Reading, Math, and Science.
4. Rockford Area Schools graduation rates.
5. Career and College Readiness Measures as defined under MN Statute 120B.30, subdivision.

*For students enrolled in grade 8 in the 2012-2013 school year and later, students' state graduation requirements, based on a longitudinal, systematic approach to student education and career planning, assessment, instructional support, and evaluation, include the following:*

- (1) an opportunity to participate on a nationally normed college entrance exam, in grade 11 or grade 12;
- (2) achievement and career and college readiness tests in mathematics, reading, and writing, consistent with paragraph (e) and to the extent available, to monitor students' continuous development of and growth in requisite knowledge and skills; analyze students' progress and performance levels, identifying students' academic strengths and diagnosing areas where students require curriculum or instructional adjustments, targeted interventions, or remediation; and, based on analysis of students' progress and performance data, determine students' learning and instructional needs and the instructional tools and best practices that support academic rigor for the student; and
- (3) consistent with this paragraph and section 120B.125, age-appropriate exploration and planning activities and career assessments to encourage students to identify personally relevant career interests and aptitudes and help students and their families develop a regularly reexamined transition plan for postsecondary education or employment without need for postsecondary remediation.



**ROCKFORD AREA SCHOOLS**  
**INDEPENDENT SCHOOL DISTRICT 883**  
**BOARD OF EDUCATION**

**Subject: Acknowledgement of Contributions Resolution**

Meeting Date: November 20, 2023

Prepared by: Business Office

Date Prepared: November 14, 2023

Information   
  Briefing   
  Action   
  Enclosure Item(s)

**RESOLUTION**

Whereas Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, be it resolved by the School Board of Rockford Area Schools, Independent School District 883 that the School Board accepts, with appreciation, the contributions detailed below.

<i>Donor</i>	<i>Amount</i>	<i>Fund</i>
Hanover Historical Society	4 books donated to the RHS Media Center--2 copies of Planks of History, Stories of the Crow River and Bridges and 2copies of Safe From the Outside World, A Newly Expanded and Revised Social History of Hanover. MN	Gneral Fund Donation
Keith & Trissa Shelton	4 rolls of white paper	Preschool Fund
Itzamari Bautista Vazquez & Abimael Bautista	Frog & Butterfly Life Cycle figurines, 4 mini hole punches, Making Friends book, Color recognition magnetic sorting set, screwdriver board	Preschool Fund
RAAA	\$3,464.00	General Fund Donation (Wrestling Account) partial payment for wrestling mats
Rockford Education Foundation	\$1,500.00	Food Service Fund (donation for RAS All Staff Breakfast)
Jane Ramstad	\$5.00	RMS FFA Fund Donation
RAAA	\$40.00	Girls Basketball Activities Fund
Luce Line Orchard	250 Aprons, Oven Mitts, Measuring Cups and Chef Hats	REAMS Kindergarten Fund, Preschool Fund and Galaxy Kids Fund
Chad Haas	Banners for baseball field (\$3017.96)	Baseball Program
Chad Haas	Tri-fold & L-screens for batting practice (\$1035.54)	Baseball Program
Chad Haas	Nike Baseball Pants (\$900)	Baseball Program
Fur Baby Barn LLC	\$500.00	RHS FFA Fund Donation (for FFA convention)
Heidi's Lifestyle Gardens & GrowHaus	\$500.00	RHS FFA Fund Donation (for FFA convention)
Stanchion Bar	\$100.00	RHS FFA Fund Donation (for FFA convention)
Miller Trucking	\$200.00	RHS FFA Fund Donation (for FFA convention)



**ROCKFORD AREA SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 883  
BOARD OF EDUCATION**

**Subject: Policy Updates Second Read**

Meeting Date: November 20, 2023

Prepared by: Superintendent's Office

Date Prepared: November 15, 2023

Information     Briefing     Action     Enclosure Item(s)

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Below is a list of policies with updates. This is a **second read** of the following policy:

- Policy 524
- Policy 604
- Policy 620R



Adopted: 11/19/01

Reviewed: 2019, 2022

Revised: 02/19/20, 3/21/22, 9/19/2022, 08/21/23

Orig. 1996

## **524 INTERNET ACCEPTABLE USE AND SAFETY POLICY**

### **I. PURPOSE**

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications.

### **II. GENERAL STATEMENT OF POLICY**

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

### **III. LIMITED EDUCATIONAL PURPOSE**

The school district is providing students and employees with access to the school district computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network.

### **IV. USE OF SYSTEM IS A PRIVILEGE**

The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.



**V. UNACCEPTABLE USES**

- A. The following uses of the school district system and Internet resources or accounts are considered unacceptable:
1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit or distribute:
    - a. pornographic, obscene or sexually explicit material or other visual depictions that are harmful to minors;
    - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
    - c. materials that use language, images, or content that are inappropriate in the education setting or disruptive to the educational process;
    - d. information or materials that could cause damage or danger of disruption to the educational process;
    - e. materials that use language, images, or content that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
  2. Users will not use the school district system to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
  3. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law.
  4. Users will not use the school district system to vandalize, damage or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software or system performance by spreading computer viruses or by any other means, will not tamper with, modify or change the school district system software, hardware or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
  5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person.
  6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses,



identification numbers, account numbers, access codes or passwords, labeled photographs or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.

- a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).
- b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:
  - (1) such information is classified by the school district as directory information, and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or
  - (2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

- c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or another individual on social networks, including, but not limited to, social networks such as "Facebook," "Twitter," "Instagram," "Snapchat," and "Reddit," and similar websites or applications.
7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
  8. Users will not use the school district system to violate copyright laws or usage



licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer or personal device while using school district network (including wireless), and will not plagiarize works they find on the Internet.

9. Users will not use the school district system or school district computers for conducting business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.
  10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district's Bullying Prohibition Policy (MSBA/MASA Model Policy 514). This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.
- B. A student or employee engaging in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations are, but are not limited to, situations where the school district system is compromised or if a school district employee or student is negatively impacted. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.
- C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

**VI. FILTER**

- A. With respect to any of its computers with Internet access while connected through the school district network, the school district will monitor the online activities of both minors



and adults and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are:

1. Obscene;
  2. Child pornography; or
  3. Harmful to minors.
- B. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that:
1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
  2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
  3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.
- D. An administrator, supervisor, or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
- E. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber-bullying awareness and response.

**VII. CONSISTENCY WITH OTHER SCHOOL POLICIES**

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

**VIII. LIMITED EXPECTATION OF PRIVACY**

- A. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.



- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail files. Parents have the right to request the termination of their child's individual account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minn. Stat. Ch. 13 (the Minnesota Government Data Practices Act).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

**IX. INTERNET USE AGREEMENT**

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Internet Use Agreement form for students must be read and signed by the user, and the parent or guardian. The Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school office.

**X. LIMITATION ON SCHOOL DISTRICT LIABILITY**

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on school district diskettes, tapes, hard drives or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

**XI. USER NOTIFICATION**

- A. All users shall be notified of the school district policies relating to Internet use.



- B. This notification shall include the following:
1. Notification that Internet use is subject to compliance with school district policies.
  2. Disclaimers limiting the school district's liability relative to:
    - a. Information stored on school district compact disks, digital video disks, hard drives or servers.
    - b. Information retrieved through school district computers, networks or online resources.
    - c. Personal property used to access school district computers, networks or online resources.
    - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
  3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
  4. Notification that, even though the school district may use technical means to limit Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
  5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.
  6. Notification that the collection, creation, reception, maintenance and dissemination of data via the Internet, including electronic communications, is governed by Policy 406, Public and Private Personnel Data, and Policy 515, Protection and Privacy of Pupil Records.
  7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
  8. Notification that all provisions of the acceptable use policy are subordinate to local, state and federal laws.

**XII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE**

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their student's use of the



school district system and of the Internet if the student is accessing the school district system from home or a remote location.

- B. Parents will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:
  - 1. A copy of the user notification form provided to the student user.
  - 2. A description of parent/guardian responsibilities.
  - 3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.
  - 4. A statement that the Internet Use Agreement must be signed by the user, and the parent or guardian prior to use by the student.
  - 5. A statement that the school district's acceptable use policy is available for parental review.

**XIII. NOTIFICATION REGARDING TECHNOLOGY PROVIDERS**

- A. "Technology provider" means a person who:
  - 1. contracts with the school district, as part of a one-to-one program or otherwise, to provide a school-issued device for student use; and
  - 2. creates, receives, or maintains educational data pursuant or incidental to a contract with the school district.
- B. "Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian.
- C. Within 30 days of the start of each school year, the school district must give parents and students direct and timely notice, by United States mail, e-mail, or other direct form of communication, of any curriculum, testing, or assessment technology provider contract affecting a student's educational data. The notice must:
  - 1. identify each curriculum, testing, or assessment technology provider with access to educational data;
  - 2. identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and
  - 3. include information about the contract inspection and provide contact information for a school department to which a parent or student may direct questions or concerns regarding any program or activity that allows a curriculum, testing, or assessment technology provider to access a student's educational data.



- D. The school district must provide parents and students an opportunity to inspect a complete copy of any contract with a technology provider.
- E. A contract between a technology provider and the school district must include requirements to ensure appropriate security safeguards for educational data. The contract must require that:
  - 1. the technology provider's employees or contractors have access to educational data only if authorized; and
  - 2. the technology provider's employees or contractors may be authorized to access educational data only if access is necessary to fulfill the official duties of the employee or contractor.
- F. All educational data created, received, maintained, or disseminated by a technology provider pursuant or incidental to a contract with a public educational agency or institution are not the technology provider's property.

**XIV. SCHOOL-ISSUED DEVICES**

- A. "School-issued device" means hardware or software that the school district, acting independently or with a technology provider, provides to an individual student for that student's dedicated personal use. A school-issued device includes a device issued through a one-to-one program.
- B. Except as provided in paragraph C, the school district or a technology provider must not electronically access or monitor:
  - 1. any location-tracking feature of a school-issued device;
  - 2. any audio or visual receiving, transmitting, or recording feature of a school-issued device; or
  - 3. student interactions with a school-issued device, including but not limited to keystrokes and web-browsing activity.
- C. The school district or a technology provider may only engage in activities prohibited by paragraph B if:
  - 1. the activity is limited to a noncommercial educational purpose for instruction, technical support, or exam-proctoring by school district employees, student teachers, staff contracted by the school district, a vendor, or the Minnesota Department of Education, and notice is provided in advance;
  - 2. the activity is permitted under a judicial warrant;
  - 3. the school district is notified or becomes aware that the device is missing or stolen;
  - 4. the activity is necessary to respond to an imminent threat to life or safety and the access is limited to that purpose;
  - 5. the activity is necessary to comply with federal or state law, including but not



limited to Minnesota Statutes section 121A.031; or

6. the activity is necessary to participate in federal or state funding programs, including but not limited to the E-Rate program.

D. If the school district or a technology provider interacts with a school-issued device as provided in paragraph C, clause 4, it must, within 72 hours of the access, notify the student to whom the school-issued device was issued or that student's parent and provide a written description of the interaction, including which features of the device were accessed and a description of the threat. This notice is not required at any time when the notice itself would pose an imminent threat to life or safety, but must instead be given within 72 hours after that imminent threat has ceased.

#### **XV. CELL PHONE USE**

1. Students are prohibited from using cell phones and other electronic communication devices during the instructional time, unless directed to do so by the classroom teacher or staff member. Students also are prohibited from using a cell phone or other electronic communication device to engage in conduct prohibited by school district policies including, but not limited to, cheating, bullying, harassment, and malicious and sadistic conduct.

2. If the school district has a reasonable suspicion that a student has violated a school policy, rule, or law by use of a cell phone or other electronic communication device, the school district may search the device. The search of the device will be reasonably related in scope to the circumstances justifying the search.

3. Cell phone expectations are designed to ensure that cell phones do not hinder the learning environment or disrupt positive social interactions. By adhering to these guidelines students, parents, and school staff contribute to a school community that values education, engagement, and respectful behavior.

***[Note: This language aligns with the provisions found in the MSBA Model Student Handbook. As an alternative to stating specific cell phone rules in a school district policy, a school board could choose to direct school administration to establish cell phone rules. This approach enables administrators to craft flexible and specific rules that are specific to grade levels and buildings.]***

#### **XVI. LIMIT ON SCREEN TIME FOR CHILDREN IN PRESCHOOL AND KINDERGARTEN**

A child in a publicly funded preschool or kindergarten program may not use an individual-use screen, such as a tablet, smartphone, or other digital media, without engagement from a teacher or other students. This section does not apply to a child for whom the school has an individualized family service plan, an individualized education program, or a 504 plan in effect.

#### **XVII. IMPLEMENTATION; POLICY REVIEW**

A. The school district administration may develop appropriate user notification forms, guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms and procedures shall be an addendum to this policy.

B. The administration shall revise the user notifications, including student and parent



notifications, if necessary, to reflect the adoption of these guidelines and procedures.

- C. The school district Internet policies and procedures are available for review by all parents, guardians, staff and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

**Legal References:**

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)  
Minn. Stat. § 13.32 (Educational Data)  
Minn. Stat. § 121A.031 (School Student Bullying Policy)  
Minn. Stat. § 124D.166 (Limit on Screen Time for Children in Preschool and Kindergarten)  
Minn. Stat. § 125B.15 (Internet Access for Students)  
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)  
15 U.S.C. § 6501 *et seq.* (Children’s Online Privacy Protection Act)  
17 U.S.C. § 101 *et seq.* (Copyrights)  
47 U.S.C. § 254 (Children’s Internet Protection Act of 2000 (CIPA))  
47 C.F.R. § 54.520 (FCC rules implementing CIPA)  
Minn. Stat. § 121A.0695 (School Board Policy; Prohibiting Intimidation and Bullying)  
Minn. Stat. § 125B.15 (Internet Access for Students)  
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)  
*Tinker v. Des Moines Indep. Cmty. Sch. Dist.*, 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)  
*United States v. Amer. Library Assoc.*, 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)  
*Doninger v. Niehoff*, 527 F.3d 41 (2<sup>nd</sup> Cir. 2008)  
*R.S. v. Minnewaska Area Sch. Dist. No. 2149*, No. 12-588, 2012 WL 3870868 (D. Minn. 2012)  
*Tatro v. Univ. of Minnesota*, 800 N.W.2d 811 (Minn. App. 2011), *aff’d* on other grounds 816 N.W.2d 509 (Minn. 2012)  
*S.J.W. v. Lee’s Summit R-7 Sch. Dist.*, 696 F.3d 771 (8<sup>th</sup> Cir. 2012)  
*Kowalski v. Berkeley County Sch.*, 652 F.3d 565 (4<sup>th</sup> Cir. 2011)  
*Layshock v. Hermitage Sch. Dist.*, 650 F.3d 205 (3<sup>rd</sup> Cir. 2011)  
*Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist.*, 853 F.Supp.2d 888 (W.D. Mo. 2012)  
*M.T. v. Cent. York Sch. Dist.*, 937 A.2d 538 (Pa. Commw. Ct. 2007)

**Cross References:**

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)  
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)  
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)



MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)  
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)  
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)  
MSBA/MASA Model Policy 603 (Curriculum Development)  
MSBA/MASA Model Policy 604 (Instructional Curriculum)  
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)  
MSBA/MASA Model Policy 806 (Crisis Management Policy)  
MSBA/MASA Model Policy 904 (Distribution of Materials on School District  
Property by Nonschool Persons)



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## 604 INSTRUCTIONAL CURRICULUM

### I. PURPOSE

The purpose of this policy is to provide for the development of course offerings for students.

### II. GENERAL STATEMENT OF POLICY

A. Instruction must be provided in at least the following subject areas:

1. Language arts and basic communication skills including reading and writing, literature, and fine arts;
2. Mathematics and science;
3. Social studies, including history, geography, economics, government, and citizenship that includes civics (see II.I);
4. Health and physical education;
5. The arts;
6. Career and technical education; and
7. World languages.

B. The basic instructional program shall include all courses required for each grade level by the Minnesota Department of Education (MDE) and ~~all~~ courses required in all elective subject areas. The instructional approach will be nonsexist and multicultural.

C. ~~Elementary-Public elementary~~ and middle schools ~~shall~~ must offer at least three, and require at least two, of the following four art areas: dance, music, theater, and visual arts. High schools shall offer at least three, and require at least one, of the following five arts areas: media arts, dance, music, theater, and visual arts.

D. The school district must establish and regularly review its own standards for career and technical education (CTE) programs. Standards must align with CTE frameworks developed by the Department of Education, standards developed by national CTE organizations, or recognized industry standards.



- DE. The school board, at its discretion, may offer additional courses in the instructional program at any grade level.
- EF. Each instructional program shall be planned for optimal benefit taking into consideration the financial condition of the school district and other relevant factors. Each program plan should contain goals and objectives, materials, minimum student competency levels, and methods for student evaluation.
- FG. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to instructional curriculum.
- H. The school district or charter school may not discriminate against or discipline a teacher or principal on the basis of incorporating into curriculum contributions of persons in a federally protected class or state protected class when the included contribution is in alignment with standards and benchmarks adopted under Minnesota Statutes, sections 120B.021 and 120B.023.

### **III. REQUIRED ACADEMIC STANDARDS**

- A. The following subject areas are required for statewide accountability:
  - 1. language arts;
  - 2. mathematics, encompassing algebra II, integrated mathematics III, or an equivalent in high school, and to be prepared for the three credits of mathematics in grades 9 through 12, the grade 8 standards include the completion of algebra;
  - 3. science, including earth and space science, life science, and the physical sciences, including chemistry and physics;
  - 4. social studies, including history, geography, economics, and government and citizenship that includes civics;
  - 5. physical education;
  - 6. health, for which locally developed academic standards apply; and
  - 7. the arts.
- B. Elementary and middle schools must offer at least three and require at least two of the following five arts areas: dance, media arts, music, theater, and visual arts. High schools must offer at least three and require at least one of the following five arts areas: media arts, dance, music, theater, and visual arts.

### **IIIIV. PARENTAL CURRICULUM REVIEW**

The school district shall have a procedure for a parent, guardian, or an adult student, 18 years of age or older, to review the content of the instructional materials to be provided to a minor child or to an adult student and, if the parent, guardian, or adult student objects to the content, to make reasonable arrangements with school



personnel for alternative instruction. Alternative instruction may be provided by the parent, guardian, or adult student if the alternative instruction, if any, offered by the school board does not meet the concerns of the parent, guardian, or adult student. The school board is not required to pay for the costs of alternative instruction provided by a parent, guardian, or adult student. School personnel may not impose an academic or other penalty upon a student merely for arranging alternative instruction under this section. School personnel may evaluate and assess the quality of the student's work.

#### **IV. CPR AND AED INSTRUCTION**

The school district will provide onetime cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) instruction as part of its grade 7 to 12 curriculum.

- A. In the school district's discretion, training and instruction may result in CPR certification.
- B. CPR and AED instruction must include CPR and AED training that have been developed:
  - 1. by the American Heart Association or the American Red Cross and incorporate psychomotor skills to support the instruction; or
  - 2. using nationally recognized, evidence-based guidelines for CPR and incorporate psychomotor skills to support the instruction. "Psychomotor skills" means hands-on practice to support cognitive learning; it does not mean cognitive-only instruction and training.
- C. The school district may use community members such as emergency medical technicians, paramedics, police officers, firefighters, and representatives of the Minnesota Resuscitation Consortium, the American Heart Association, or the American Red Cross, among others, to provide instruction and training.
- D. A school administrator may waive this curriculum requirement for a high school transfer student regardless of whether or not the student previously received instruction under this section, an enrolled student absent on the day the instruction occurred under this section, or an eligible student who has a disability.

#### **V. COLLEGE AND CAREER PLANNING**

- A. The school district shall assist all students by no later than grade 9 to explore their educational college and career interests, aptitudes, and aspirations and develop a plan for a smooth and successful transition to postsecondary education or employment. All students' plans must:
  - 1. provide a comprehensive plan to prepare for and complete career and college-ready curriculum by meeting state and local academic standards and developing career and employment-related skills such as team work, collaboration, creativity, communication, critical thinking, and good work habits;



2. emphasize academic rigor and high expectations and inform the student and the student's parent or guardian, if the student is a minor, of the student's achievement level score on the Minnesota Comprehensive Assessments that are administered during high school;
3. help students identify interests, aptitudes, aspirations, and personal learning styles that may affect their career and college-ready goals and postsecondary education and employment choices;
4. set appropriate career and college-ready goals with timelines that identify effective means for achieving those goals;
5. help students access education and career options;
6. integrate strong academic content into career-focused courses and applied and experiential learning opportunities and integrate relevant career-focused courses and applied and experiential learning opportunities into strong academic content;
7. help identify and access appropriate counseling and other supports and assistance that enable students to complete required coursework, prepare for postsecondary education and careers, and obtain information about postsecondary education costs and eligibility for financial aid and scholarship;
8. help identify collaborative partnerships among pre-kindergarten through grade 12 schools, postsecondary institutions, economic development agencies, and local and regional employers that support students' transitions to postsecondary education and employment and provide students with applied and experiential learning opportunities; and
9. be reviewed and revised at least annually by the student, the student's parent or guardian, and the school district to ensure that the student's course-taking schedule keeps the student making adequate progress to meet state and local academic standards and high school graduation requirements and with a reasonable chance to succeed with employment or postsecondary education without the need to first complete remedial course work.

B. The school district may develop grade-level curricula or provide instruction that introduces students to various careers, but must not require any curriculum, instruction, or employment-related activity that obligates an elementary or secondary student to involuntarily select or pursue a career, career interest, employment goals, or related job training.

C. Educators must possess the knowledge and skills to effectively teach all English learners in their classrooms. School districts must provide appropriate curriculum, targeted materials, professional development opportunities for educators, and sufficient resources to enable English learners to become career and college-ready.



D. When assisting students in developing a plan for a smooth and successful transition to postsecondary education and employment, school districts must recognize the unique possibilities of each student and ensure that the contents of each student's plan reflect the student's unique talents, skills, and abilities as the student grows, develops, and learns.

E. If a student with a disability has an Individualized Education Program (IEP) or standardized written plan that meets the plan components herein, the IEP satisfies the requirement, and no additional transition plan is needed.

F. Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of the compulsory attendance law. A student's plan under this provision shall continue while a student is enrolled.

**~~VI. CIVICS TEST~~**

~~A. A student enrolled in a public school must correctly answer at least 30 of 50 civics test questions. A school or district may record on a student's transcript that the student answered at least 30 of 50 civics test questions correctly.~~

~~B. "Civics test questions" means 50 of the 100 questions that, as of January 1, 2015, United States Citizenship and Immigration Services officers use to select the questions they pose to applicants for naturalization so the applicants can demonstrate their knowledge and understanding of the fundamentals of United States history and government, as required by federal law. The Learning Law and Democracy Foundation, in consultation with Minnesota civics teachers, must select by July 1 each year 50 of the 100 questions under this paragraph to serve as the state's civics test questions for the proximate school year and immediately transmit the 50 selected civics test questions to MDE and to the Legislative Coordinating Commission, which must post the 50 questions it receives on the Minnesota's Legacy website by August 1 of that year.~~

~~C. The school district may exempt a student with disabilities from this requirement if the student's IEP team determines the requirement is inappropriate and establishes an alternative requirement.~~

~~D. The school district may administer the civics test questions in a language other than English to students who qualify for English learner services.~~

~~E. The school district may administer civics test questions as part of the social studies curriculum.~~

~~F. The school district must not prevent a student from graduating or deny a student a high school diploma for failing to correctly answer at least 30 of 50 civics test questions.~~



~~G. The school district cannot charge a fee related to this requirement.~~

**Legal References:**

Minn. Stat. § 120A.22 (Compulsory Instruction)  
[Minn. Stat. § 120B.101 \(Curriculum\)](#)  
Minn. Stat. § 120B.20 (Parental Curriculum Review)  
Minn. Stat. § 120B.021 (Required Academic Standards)  
Minn. Stat. § 120B.022 (Elective Standards)  
[Minn. Stat. § 120B.023 \(Benchmarks Implement, Supplement Statewide Academic Standards\)](#)  
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment Personal Learning Plans)  
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)  
Minn. Stat. § 120B.236 (Cardiopulmonary Resuscitation and Automatic External Defibrillator Instruction)

**Cross References:**

MSBA/MASA Model Policy 603 (Curriculum Development)  
MSBA/MASA Model Policy 605 (Alternative Programs)



**Rockford Area School District #883 -- Policy 620R**

Adopted: 7/15/02

Reviewed: 2019

Revised: 04/20/20, 11/21/2022, 08/21/23

Orig. 1998

**620R CREDIT FOR LEARNING**

*[Note: School districts statutorily are required to provide students with credit for approved post-secondary courses, as set forth in Section V; ~~online learning courses, as set forth in Section VI~~; and accelerated or advanced academic courses offered by a higher education institution or nonprofit public agency, as set forth in Section VII. Additionally, school districts are required by statute to identify whether the school district offers weighted grades and, if it does, identify the courses for which a student may earn a weighted grade (Section VIII).]*

**I. PURPOSE**

~~The purpose of this policy is to~~ This policy recognizes student achievement ~~which that~~ occurs in Post-Secondary Enrollment Options and other advanced enrichment programs. ~~The purpose of this~~ This policy also ~~is to~~ recognizes student achievement ~~which that~~ occurs in other schools, in alternative learning sites, and in out-of-school experiences such as community organizations, work-based learning, and other educational activities and opportunities. ~~The purpose of T~~his policy ~~also is to~~ address es the transfer of student credit from out-of-state, private, or home schools and online learning programs and to address how the school district will recognize student achievement obtained outside of the school district.

**II. GENERAL STATEMENT OF POLICY**

The policy of the school district is to provide a process for awarding students credit toward graduation requirements for credits and grades students complete in other schools, post-secondary or higher education institutions, and online courses and programs.

**III. DEFINITIONS**

~~A. A.~~ "Accredited school" means a school that is accredited by an accrediting agency, recognized according to Minnesota Statutes section 123B.445 or recognized by the Commissioner of the Minnesota Department of Education (Commissioner).

~~B.~~ "Concurrent enrollment" means nonsectarian courses in which an eligible pupil under subdivision 5 or 5b enrolls to earn both secondary and postsecondary credits, are taught by a secondary teacher or a postsecondary faculty member, and are offered at a high school for which the district is eligible to receive concurrent enrollment program aid under Minnesota Statutes, section 124D.091.

~~A-C.~~ "Course" means a course or program.

~~B.~~ "Blended learning" is a form of digital learning that occurs when a student learns part time in a supervised physical setting and part time through digital delivery of instruction, or a

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~~student learns in a supervised physical setting where technology is used as a primary method to deliver instruction.~~

~~C. "Commissioner" means the Commissioner of MDE.~~

~~D. "Digital learning" is learning facilitated by technology that offers students an element of control over the time, place, path, or pace of their learning and includes blended and online learning.~~

~~E.D. "Eligible institution" means a Minnesota public post-secondary institution, a private, nonprofit two-year trade and technical school granting associate degrees, an opportunities industrialization center accredited by an accreditor recognized by the United States Department of Education, or a private, residential, two-year or four-year, liberal arts, degree-granting college or university located in Minnesota.~~

~~F.E. "Nonpublic school" is a private school or home school in which a child is provided instruction in compliance with the Minnesota compulsory attendance laws.~~

~~G. "Online learning" is a form of digital learning delivered by an approved online learning provider.~~

~~H. "Online learning provider" is a school district, an intermediate school district, an organization of two or more school districts operating under a joint powers agreement, or a charter school located in Minnesota that provides online learning to students and is certified or approved by MDE to provide online learning courses.~~

~~I. F. "Weighted grade" is a letter or numerical grade that is assigned a numerical advantage when calculating the grade point average.~~

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#### IV. TRANSFER OF CREDIT FROM OTHER SCHOOLS

##### A. Transfer of Academic Requirements from Other Minnesota Public Secondary Schools

1. The school district will accept and transfer secondary credits and grades awarded to a student from another Minnesota public secondary school upon presentation of a certified transcript from the transferring public secondary school evidencing the course taken and the grade and credit awarded.
2. Credits and grades awarded from another Minnesota public secondary school may be used to compute honor roll and/or class rank if a student has earned at least **24** credits from the school district.

##### B. Transfer of Academic Requirements from Other Schools

1. The school district will accept secondary credits and grades awarded to a student for courses successfully completed at a public school outside of Minnesota or an accredited nonpublic school upon presentation of a certified

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transcript from the transferring public school in another state or nonpublic school evidencing the course taken and the grade and credit awarded.

- a. When a determination is made that the content of the course aligns directly with school district graduation requirements, the student will be awarded commensurate credits and grades.
  - b. Commensurate credits and grades awarded from an accredited nonpublic school or public school in another state may be used to compute honor roll and/or class rank if a student has earned at least *insert number* 4 semesters of credits from the school district.
  - c. In the event the content of a course taken at an accredited nonpublic school or public school in another state does not fully align with the content of the school district's high school graduation requirements but is comparable to elective credits offered by the school district for graduation, the student may be provided elective credit applied toward graduation requirements. Credit that does not fully align with the school district's high school graduation requirements will not be used to compute honor roll and/or class rank.
  - d. If no comparable course is offered by the school district for which high school graduation credit would be provided, no credit will be provided to the student.
2. Students transferring from a non-accredited, nonpublic school shall receive credit from the school district upon presentation of a transcript or other documentation evidencing the course taken and grade and credit awarded.
- a. Students will be required to provide copies of course descriptions, syllabi, or work samples for determination of appropriate credit. In addition, students also may be asked to provide interviews/conferences with the student and/or student's parent and/or former administrator or teacher; review of a record of the student's entire curriculum at the nonpublic school; and review of the student's complete record of academic achievement.
  - b. Where the school district determines that a course completed by a student at a non-accredited, nonpublic school is commensurate with school district graduation requirements, credit shall be awarded, but the grade shall be "P" (pass).
  - c. In the event the content of a course taken at a non-accredited, nonpublic school does not fully align with the content of the school district's high school graduation requirements but is comparable to elective credits offered by the school district for graduation, the student may be provided elective credit applied toward graduation requirements.

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- d. If no comparable course is offered by the school district for which local high school graduation credit would be provided, no credit will be provided to the student.
- e. Credit and grades earned from a non-accredited nonpublic school shall not be used to compute honor roll and/or class rank

C. A student must provide the school with a copy of the student's grades in each course taken for secondary credit under this policy, including interim or nonfinal grades earned during the academic term.

**V. POST-SECONDARY ENROLLMENT CREDIT**

- A. ~~A student who satisfactorily completes a postsecondary enrollment options course or program under Minnesota Statutes, section 124D.09 that has been approved as meeting the necessary requirements is not required to complete other requirements of the academic standards corresponding to that specific rigorous course of study. Secondary credits granted to a student through a post-secondary enrollment options course or program that meets or exceeds a graduation standard or requirement may be counted toward the graduation and credit requirements of a student completing the Minnesota Academic Standards.~~
- B. Secondary credits granted to a student through a post-secondary enrollment options course or program ~~that meets or exceeds a graduation standard or requirement shall~~ must be counted toward the graduation ~~and credit~~ requirements and subject area requirements of the district of a student completing the Minnesota Academic Standards.
  - 1. Course credit will be considered by the school district only upon presentation of a certified transcript from an eligible institution evidencing the course taken and the grade and credit awarded.
  - 2. Seven quarter or four semester post-secondary credits shall equal at least one full year of high school credit. Fewer post-secondary credits may be prorated.
  - 3. When a determination is made that the content of the post-secondary course aligns directly with a required course for high school graduation, the commensurate credit and grade will be recorded on the student's transcript as a course credit applied toward graduation requirements.
  - 4. In the event the content of the post-secondary course does not fully align with the content of a high school course required for graduation but is comparable to elective credits offered by the school district for graduation, the school district may provide elective credit and the grade will be recorded on the student's transcript as an elective course credit applied toward graduation requirements.

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5. If no comparable course is offered by the school district for which high school graduation credit would be provided, the school district will notify the Commissioner, who shall determine the number of credits that shall be granted to a student.
6. When secondary credit is granted for post-secondary credits taken by a student, the school district will record those credits on the student's transcript as credits earned at a post-secondary institution.

~~C. C.~~ A list of the courses or programs meeting the necessary requirements may be obtained from the school district.

~~D.~~ By the earlier of (1) three weeks prior to the date by which a student must register for district courses for the following school year, or (2) March 1 of each year, the school district must provide up-to-date information on the district's website and in materials that are distributed to parents and students about the program, including information about enrollment requirements and the ability to earn postsecondary credit to all pupils in grades 8, 9, 10, and 11.

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#### ~~VII. CREDIT FROM ONLINE LEARNING COURSES~~

~~A. Secondary credits granted to a student through an online learning course or program that meets or exceeds a graduation standard or requirement shall be counted toward the graduation and credit requirements of a student completing the Minnesota Academic Standards.~~

~~B. Course credit will be considered only upon official documentation from the online learning provider evidencing the course taken and the grade and credit awarded to the student.~~

~~C. When a student provides documentation from an online learning provider, the course credit and course grade shall be recorded and counted toward graduation credit requirements for all courses or programs that meet or exceed the school district's graduation requirements in the same manner as credits are awarded for students transferring from another Minnesota public school as set forth in Section IV.A. above.~~

#### ~~VI. CREDIT FOR EMPLOYMENT WITH HEALTH CARE PROVIDERS~~

~~Consistent with the career and technical pathways program, a student in grade 11 or 12 who is employed by an institutional long-term care or licensed assisted living facility, a home and community-based services and supports provider, a hospital or health system clinic, or a child care center may earn up to two elective credits each year toward graduation under Minnesota Statutes, section 120B.024, subdivision 1, paragraph (a), clause (7), at the discretion of the enrolling school district. A student may earn one elective credit for every 350 hours worked, including hours worked during the summer. A student who is employed by an eligible employer must submit an application, in the form or manner required by the school district, for elective credit to the school district in order to receive elective credit. The school district must verify the hours worked with the employer before awarding elective credit.~~

#### ~~VIII. ADVANCED ACADEMIC CREDIT~~

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- A. The school district will grant academic credit to a student attending an accelerated or advanced academic course offered by a higher education institution or a nonprofit public agency, other than the school district.
- B. Course credit will be considered only upon official documentation from the higher education institution or nonprofit public agency that the student successfully completed the course attended and passed an examination approved by the school district.
- C. When a determination is made that the content of the advanced academic course aligns directly with a required course for high school graduation, the commensurate credit and grade will be recorded on the student’s transcript as a course credit applied toward graduation requirements.
- D. In the event the content of the advanced academic course does not fully align with the content of a high school course required for graduation but is comparable to elective credits offered by the school district for graduation, the school district may provide elective credit and the grade will be recorded on the student’s transcript as an elective course credit applied toward graduation requirements.
- E. If no comparable course is offered by the school district for which high school graduation credit would be provided, the school district will notify the Commissioner and request a determination of the number of credits that shall be granted to a student.

**IXVIII. WEIGHTED GRADES**

A. The school district offers weighted grades for courses that are identified as more rigorous or academically challenging. Grades will be weighted with an additional multiplication factor of .66 and this weighted factor will be calculated into the students weighted grade point average (GPA).  
as follows:

- 1. ~~A grade awarded in an Advanced Placement course will be increased by .66 grade points.~~
- 2. ~~A grade awarded in an Honors course will be increased by .66 grade points.~~
- 3. ~~A grade awarded in a College in the Schools course will be increased by .66 grade points.~~
- 4. ~~A grade awarded in a course taken through a Post-Secondary Enrollment Options program deemed equivalent to a Rockford High School College in the Schools or AP course will be increased by .66 grade points.~~

B. The school district will update its website prior to the beginning of each school year with a listing of the courses for which a student may earn a weighted grade. The complete list of weighted courses can be found on the high school website, by navigating to Student Services, then RHS Weighted Classes.

**IXIX. PROCESS FOR AWARDING CREDIT**

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- A. The building principal will be responsible for carrying out the process to award credits and grades pursuant to this policy. The building principal will notify students in writing of the decision as to how credits and grades will be awarded.
- B. A student or the student's parent or guardian may seek reconsideration of the decision by the building principal as to credits and/or grades awarded upon request of a student or the student's parent or guardian if the request is made in writing to the superintendent within five school days of the date of the building principal's decision. The request should set forth the credit and/or grade requested and the reason(s) why credit(s)/grade(s) should be provided as requested. Any pertinent documentation in support of the request should be submitted.
- C. The decision of the superintendent as to the award of credits or grades shall be a final decision by the school district and shall not be appealable by the student or student's parent or guardian except as set forth in Section IX.D. below.
- D. If a student disputes the number of credits granted by the school district for a particular post-secondary enrollment course, ~~online learning course~~, or advanced academic credit course, the student may appeal the school district's decision to the Commissioner. The decision of the Commissioner shall be final.
- E. At any time during the process, the building principal or superintendent may ask for course descriptions, syllabi, or work samples from a course where content of the course is in question for purposes of determining alignment with graduation requirements or the number of credits to be granted. Students will not be provided credit until requested documentation is available for review, if requested.

- Legal References:**
- Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)
  - Minn. Stat. § 120B.021 (Required Academic Standards)
  - Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)
  - Minn. Stat. § 120B.14 (Advanced Academic Credit)
  - Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
  - Minn. Stat. § 123B.445 (Nonpublic Education Council)
  - Minn. Stat. § 124D.03, Subd. 9 (Enrollment Options Program)
  - Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Act)
  - [Minn. Stat. § 124D.094 \(Online Instruction Act\)](#)
  - [Minn. Stat. § 124D.095 \(Online Learning Option\)](#)
  - Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
  - Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
  - Minn. Rules Parts 3501.0820 (Academic Standards for the Arts)
  - Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)
  - Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)

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**Rockford Area School District #883 -- Policy 620R**

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Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)  
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

**Cross References:**

MSBA/MASA Model Policy 104 (School District Mission Statement)  
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)  
MSBA/MASA Model Policy 613 (Graduation Requirements)  
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)  
MSBA/MASA Model Policy 615 (Testing, Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)  
MSBA/MASA Model Policy 616 (School District System Accountability)  
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)  
MSBA/MASA Model Policy 624 (Online [Learning Options Instruction](#))

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