

Board of Education Special Meeting
Thursday, July 18, 2024 12:30 PM
District Office Board Room
401 South Pine Street
Valley, NE 68064-0378

1. **Call to Order**
2. **Public Communications and Correspondence** 2
3. **Approval of Agenda**
4. **New Business**
 - 4.1. Approve Guaranteed Maximum Price (GMP) for Early Release Grading Package from MCL 4
 - 4.2. Approve PTSA Special Project Playground Pavilion 6
5. **Adjournment**

Board of Education

Jamie Jorgensen

Bill Koile

Dr. Kelly Hinrichs

Elizabeth Mayer

Luke Janke

Jim Tomanek

Dr. Melissa Poloncic, Superintendent

Kristi Trost, Board Secretary

This pamphlet has been developed to help the general public attending a meeting of the Board of Education to understand the internal operation of the Board. It is hoped that this pamphlet will foster improved relations between the Board and the citizens it serves.

Meetings of the Board

When

- The Board of Education convenes once each month on the second Monday except in the months that have five Mondays. In months with five Mondays, the Board convenes on the third Monday of the month. Holidays and unexpected conflicts may create exceptions to this practice.
- The Board of Education will convene in special session whenever it is deemed necessary for the efficient operation of the school district.
- Board of Education meetings are called to order at 7:00 p.m. unless another time is stipulated.

Where

- Regular and special meetings of the Board of Education will be held in the Board Room on the Valley Campus at 401 S. Pine St., in Valley, unless another location is specifically identified.
- Whenever public participation dictates the need for a larger meeting room, the Board will convene in the High School library.

Notice of Meetings

- Official notice of the time and place of the regular board meetings are posted on the doors of the schools, banks in Valley and Waterloo and the Valley City Hall.
- Notice of special meetings will be posted at least 24 hours in advance. Hearings will be published in The Omaha Daily Record.

Business of the Board

Agendas

- Agendas for the regular meeting on the second Monday of the month will be prepared in advance and kept current and available in the superintendent's office. Business items of an emergency nature may be placed on the agenda by a majority vote of the Board of Education.
- Parents, employees and patrons may request items placed before the Board of Education for consideration by contacting the Superintendent at least three business days in advance of a regular meeting.

Public Participation

- The Board of Education invites you to offer comments during the Public Communication and Correspondence portion of the meeting. Public requesting to offer comments during the Public Communication portion of the meeting shall make a request to speak or complete the sign-in information sheet at the meeting. The individual is asked to state the purpose and general nature of his or her appearance before the Board. The Board President shall indicate to the individual how much time the Board will allot the individual. Speakers normally will be given five minutes with a maximum of 20 minutes set aside for such communications.
- Members of the public requesting to speak to an item considered New or Old Business on the Agenda will request time during the Public Communications portion of the meeting. Unless the comments are related to an agenda item no action will be taken by the Board. Questions or requests of the Board by the public will be taken under consideration. The Board will direct the Superintendent, or the Superintendent's designee, to respond in writing to any public

question or request brought before the Board. Equal time shall be allotted to individuals speaking for and against a proposal when opposing points of view are represented at the board meeting.

- The Board invites you to share any information you may have or address any question to any Board member or the Superintendent regarding new business in the week prior to the next meeting.
- If, at any Board meeting, any person shall conduct himself or herself in a disorderly manner and after notice of the president or the person presiding shall persist therein, the president or person presiding may ask the person to leave and if the person refuses, the president or presiding officer may order any law enforcement officer or any other person or persons to take him or her into custody until the meeting is adjourned.
- Meetings may be recorded. Recording must be done so as not to disrupt the meeting.
- Meetings of the Board of Education shall be conducted in compliance with appropriate policy, state statutes and open meeting laws.

Mission Statement

DC West Community Schools engages, prepares, and empowers all of our students for the future.



Board Meeting Procedures

“Engage, Prepare, and Empower”

**Douglas County West
Community Schools**

P.O. Box 378

401 S. Pine St.

Valley, Nebraska 68064

The Douglas County West Community Schools does not discriminate on the basis of race, color, national origin, sex, disability, religion, age or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Students: Superintendent of Schools, 401 S. Pine St., Valley, Nebraska 68064 (402-359-2583).

Employees and Others: Superintendent of Schools, 401 S. Pine St., Valley, Nebraska 68064 (402-359-2583).

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate Coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S. Dept. of Education (OCR), please contact OCR at 8930 Ward Pkwy, Suite 2037, Kansas City, Missouri 64114, (816) 268-0550 (voice) or (877) 521-2172 (telecommunications device for the deaf) or ocr.kansascity@ed.gov.



construction | the people you build with

Project: DC West Athletic Complex Target Value Estimate
Owner: DC West Schools
Architect: BCDM

Date: 7/12/2024
Estimator: Clint Gerard
Building GSF:

Direct Costs Summary

Division	Description	SD Budget	Sitework Package	Delta
		4/29/24	7/12/24	
01	GENERAL REQUIREMENTS	\$943,878	\$943,878	\$0.00
1.1	Supervision & Project Management	\$670,008	\$670,008	\$0.00
1.2	Equipment & Vehicle Rental	\$70,382	\$70,382	\$0.00
1.3	ICRA & Safety Requirements	\$6,364	\$6,364	\$0.00
1.4	Office Expense & Temporary Utilities	\$73,615	\$73,615	\$0.00
1.5	Temporary Construction	\$34,504	\$34,504	\$0.00
1.6	Cleaning & Waste Management	\$89,005	\$89,005	\$0.00
Total Building Costs		\$5,587,191	\$943,878	\$0.00

Division	Description	4/29/24	7/12/24	Delta
31	EARTHWORK	\$1,773,400	\$1,577,080	
31.1	Excavation, Site Cut/Fill	\$1,725,000	\$1,528,680	-\$196,320.00
31.2	SWPPP Installation and Maintenance	\$15,000	\$15,000	\$0.00
31.3	Surveying	\$33,400	\$33,400	\$0.00

Total Site Costs	\$8,780,129	\$1,577,080	-\$196,320.00
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SUBTOTAL **\$14,367,320** **\$2,520,958** **\$0.00**

Indirect Costs Summary

Description	4/29/24	7/12/24	Delta
Building Permit & Plan Review Fees	\$0	\$0	
Builder's Risk Insurance	\$17,241	\$0	
Payment and Performance Bond	\$97,986	\$97,986	
Design Contingency (2.00%)	\$289,651	\$0	
Construction Contingency (3.00%)	\$443,166	\$78,568	
MCL Fee (2.75%)	\$418,423	\$74,182	

Total Indirect Costs	\$1,266,467	\$250,736	
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PROJECT BUDGET TOTALS	\$15,633,787	\$2,771,694	
EARLY RELEASE GMP	\$3,056,610	\$2,771,694	-\$284,915.71

Bid Evaluation and Scope Review Summary

Job Name -	DC West Athletic Complex	Pink		Heimes		Valley	
Location -	SW of E Meigs St. & N 264th St. Valley, Douglas County, NE	402-590-7784		402-657-0111		402-659-5590	
Bid Item or WC -	Earthwork	Evan Pink		Jeff Jenkins		Tanner Alмеры	
Evaluator -	Clint Gerard						
Spec/Drawing	Scope Item Description	Incl.		Incl.		Incl.	
	Base Bid						
1	DRAWINGS & SPECIFICATIONS						
2	Plans: Lamp Rynearson - dated 6/28/24.						
2							
3	SPEC SECTIONS:						
4	00 00 00						
3							
4	SCOPE:						
5	Project Mobilization	X		X		X	
4	Salvage, stockpile, and re-place topsoil	X		X		X	
5	Silt fence	X		X		X	
6	Imported material consists of sand topped with 8" of top soil	X		X		X	
	Buildings to receive structural fill	X		X		X	
5	Grade drainage swales	X		X		X	
6	24" drainage pipe 87' long	X	\$ 10,000.00	X		X	
7							
6							
7	Subtotal		\$ 1,508,705.00		\$ 1,926,250.00		\$ 1,821,956.00
8							
7							
8							
9							
8							
9							
10	Sales Tax		Exempt		Exempt		Exempt
9	Performance and Payment Bond	2%	\$ 30,174	2%	\$ 38,525	2%	\$ 36,439
10							
11	Contract Amount		\$ 1,538,879		\$ 1,964,775		\$ 1,858,395

Special Improvement Projects Form
DC West Board of Education
Policy No. 1320

Organization or Individual Proposing the Project:

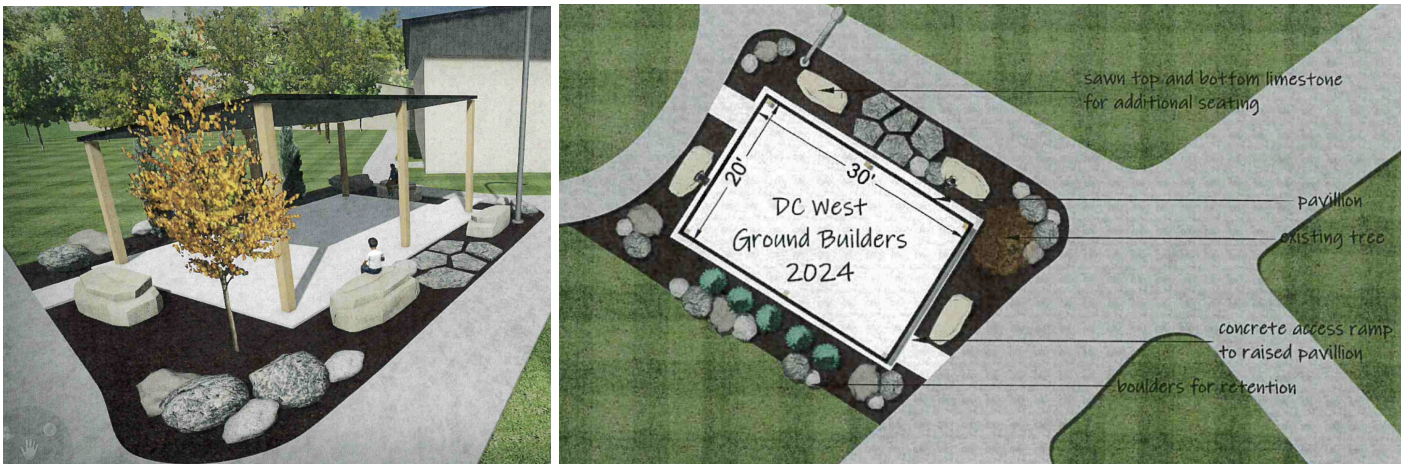
Name: Douglas County West PTSA
Phone: (402) 690-2437 (Alyssa Lindahl, President)
Email: dcwptsa@gmail.com

Date of Submission: 6 May 2024

Title of Project: Outdoor Classroom via Ground Builders Pavilion + Grounds Installation

Detailed Proposed Scope/Description of the Project including proposed materials, labor, equipment, and workmanship:

**All bids must be obtained in accordance with Board Policy and district purchasing procedures and practices.*





Proposal #922
From: William Miller

Proposal For

DC West

400 S Center St mobile: 531-459-2581
Valley, NE 68064 j.kerns@dcwest.org

Location

400 S Center St
Valley, NE 68064

400 S Center St 68064

ITEM DESCRIPTION	AMOUNT
Carpentry Materials See DC West file for material list and locations for purchase	\$ 10,550.00
Carpentry Labor	\$ 8,250.00
Concrete Footings	\$ 870.00
Carpentry Materials	\$ 0.00

SUBTOTAL	\$ 19,670.00
SALES TAX	\$ 0.00
TOTAL	\$ 19,670.00
DEPOSIT AMOUNT (50.0%)	\$ 9,835.00

Signature

x

Date:

Please sign here to accept the terms and conditions

Sales Reps

William Miller
Office: 402-515-8779
Mobile: 402-677-2324
wmillers@groundbuilders.com



Proposal #1335
From: Kae Smith

Proposal For

DC West

400 S Center St mobile: 531-459-2581
Valley, NE 68064 j.kerns@dcwest.org

Location

400 S Center St
Valley, NE 68064

DC West- Outdoor Shelter Updated

ITEM DESCRIPTION	AMOUNT
Concrete This work area includes the time and materials to install a 32' x 22' concrete pad with two ramps. Approximately 760 square feet.	\$ 6,460.00
Softscapes This work area includes the time and materials to install the larger materials like boulders, seating limestone, and the large trees (covered by warranty). Smaller plants will be provided by Ground Builders but installed by DC West's provided volunteers (not covered by warranty). Mulch will be delivered by Ground Builders but installed by volunteers.	\$ 5,878.75
Glacier Boulder Glacier Boulder small and medium 12-36"	
Taylor Junipers 4' (Quantity: 5) Covered by warranty	
Silvermist Flagstone Silvermist Flagstone - per ton	
Mulch - Chocolate Chocolate hardwood mulch - per yard	

Signature

x

Date:

Please sign here to accept the terms and conditions

Sales Reps

Kae Smith
Office: 402-515-8779
Mobile: 402-658-0246
ksmith@groundbuilders.com

SUBTOTAL	\$ 12,338.75
SALES TAX	\$ 182.61
TOTAL	\$ 12,521.36
DEPOSIT AMOUNT (33.33%)	\$ 4,173.37



Proposal Terms & Conditions



Ground Builders Landscaping Co. (GB) will complete all contracted work in a professional and timely manner; however weather, product availability and other unknown interferences may set back the timeline to complete the proposed project.

Ground Builders use large equipment during construction projects and is NOT responsible for damage to lawn, sprinklers, concrete (sidewalks/driveways) etc., buried cables or any other broken lines during the construction process. Customer is responsible for marking and locating all privately owned lines & sprinkler heads prior to GB starting project - repairs to these items will be considered additional cost. Customer is responsible for confirming property lines & all HOA approvals or restrictions as well as relaying that information to Ground Builders in writing. Any & all fines, repairs or additional expenses relating to these matters are the customer's obligation.

Any alterations, extra labor and/or supplies for work beyond the terms of the accepted estimate and scope of work will be added to the project at the hourly basis + material costs at the completion of the project. All projects will be installed per the description of the estimate. On-site adjustments may be required to be made as deemed necessary by installer, designer or customer & additional installment payments may apply at GB's discretion.

Shrubs and trees have a one year, one-time replacement warranty per plant for equal or lesser value depending on plant availability. Perennials, roses and specialty plants have a one growing season, one replacement warranty. Annuals are not covered under warranty. Growing season is from July 1st through June 30th. Warranty does not cover damage done by acts of God, i.e. natural disasters, storm damage, animal damage or neglect. Owner is 100% responsible for maintenance and care of plants and sod once installed.

There are no refunds on unused material from original bid unless previously discussed and noted on quote. All material and plant availability is subject to change. All hardscape installations are warranted for 10 years on workmanship only. Concrete work such as poured walkways, driveways or finished flatwork is NOT considered hardscape and does NOT carry a warranty unless previously discussed or noted on quote.

Payment terms: deposit may be required at the time of signing contract to schedule the project and remainder balance is due upon completion of project. Deposits are 100% refundable unless materials have been ordered before cancellation. There are no returns on special ordered material. Short or late payments of any kind will VOID ALL warranties. GB prefers checks as form of payment, any credit card charges will be subject to a 3.5% finance charge. By signing this agreement or providing down payment you agree to all terms described above.

Estimated Costs: \$32,191.36

Details and Cost of Fundraising Campaign:

All fundraising campaigns, activities, marketing and advertising must be approved by the Board of Education or designee prior to their use.

Funds already exist in the PTSA Bank Account from the September 2023 Boosterthon Fun Run.

Preliminary Designs (if appropriate): See Above.

Approximate Ongoing Maintenance or Operational Costs: Mulch upkeep + time.

Any Special Recognition or Naming Rights of Donors Requested:

** Must receive Board approval.*

We would like to source a plaque that can be embedded into the cement or attached to the wood of the structure that recognizes the PTSA and Falcon Families' contribution to enhanced learning and inclusion via the outdoor pavilion.

Proposal For

DC West

400 S Center St mobile: 531-459-2581
Valley, NE 68064 j.kerns@dcwest.org

Location

400 S Center St
Valley, NE 68064

updated

ITEM DESCRIPTION	AMOUNT
Carpentry Materials See DC West file for material list and locations for purchase	\$ 10,550.00
Carpentry Labor	\$ 8,250.00
Concrete Footings	\$ 870.00
Posts wrapped DSI black powder coated metal post wraps for the 8x8 posts. This is material and labor included	\$ 5,393.96
Concrete This work area includes the time and materials to install a 46' x 30' concrete pad poured to the sidewalks. Approximately 1300 square feet. **no warranty**	\$ 15,600.00

Signature

x

Date:

Please sign here to accept the terms and conditions

SUBTOTAL	\$ 40,663.96
SALES TAX	\$ 1,116.08
TOTAL	\$ 41,780.04
DEPOSIT AMOUNT (50.0%)	\$ 20,890.02

Sales Reps

William Miller
Office: [402-515-8779](tel:402-515-8779)
Mobile: [402-677-2324](tel:402-677-2324)
wmiller@groundbuilders.com



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DC West
Ground Builders
2023