

Board of Education Regular Meeting  
Monday, March 11, 2024 7:00 PM  
Central Office Board Room  
401 South Pine Street  
Valley, NE 68064-0378

1. <b>Call to Order</b>	
2. <b>Public Communications and Correspondence</b>	<b>3</b>
3. <b>Approval of Agenda</b>	
4. <b>Administrative Reports</b>	<b>5</b>
4.1. Superintendent's Report	25
4.2. Financial Report	29
5. <b>Consent Agenda</b>	
5.1. Approve Minutes	36
5.2. Approve Claims for Payment	
5.3. Approve Financial Report	
5.4. Classified Staff: Ashley Wurth- Exit Elem Sped Para Samantha Scheinost- Hire Custodial	
6. <b>Old Business</b>	
6.1. Building and Grounds Update	39
7. <b>New Business</b>	
7.1. Approve Elementary Assistant Principal New Hire	40
7.2. Bromm & Associates Legislative Update	
7.3. Approve District Calendars for 2024-2025 & 2025-2026	41
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7.5. Approve Certificated Staff Hiring	
7.6. Approve Annual Technology Purchase on Three Year Cycle	44
7.7. Option Enrollment Capacity Resolution	50
7.8. Option Enrollment Policy 5006 Revised Discussion & First Reading	52
7.9. Authorize Superintendent to Sell, Recycle, or Discard Equipment	
<b>8. Adjournment</b>	

## Board of Education

Jamie Jorgensen

Bill Koile

Dr. Kelly Hinrichs

Elizabeth Mayer

Luke Janke

Jim Tomanek

Dr. Melissa Poloncic, Superintendent

Kristi Trost, Board Secretary

*This pamphlet has been developed to help the general public attending a meeting of the Board of Education to understand the internal operation of the Board. It is hoped that this pamphlet will foster improved relations between the Board and the citizens it serves.*

## Meetings of the Board

### When

- The Board of Education convenes once each month on the second Monday except in the months that have five Mondays. In months with five Mondays, the Board convenes on the third Monday of the month. Holidays and unexpected conflicts may create exceptions to this practice.
- The Board of Education will convene in special session whenever it is deemed necessary for the efficient operation of the school district.
- Board of Education meetings are called to order at 7:00 p.m. unless another time is stipulated.

### Where

- Regular and special meetings of the Board of Education will be held in the Board Room on the Valley Campus at 401 S. Pine St., in Valley, unless another location is specifically identified.
- Whenever public participation dictates the need for a larger meeting room, the Board will convene in the High School library.

### Notice of Meetings

- Official notice of the time and place of the regular board meetings are posted on the doors of the schools, banks in Valley and Waterloo and the Valley City Hall.
- Notice of special meetings will be posted at least 24 hours in advance. Hearings will be published in The Omaha Daily Record.

## Business of the Board

### Agendas

- Agendas for the regular meeting on the second Monday of the month will be prepared in advance and kept current and available in the superintendent's office. Business items of an emergency nature may be placed on the agenda by a majority vote of the Board of Education.
- Parents, employees and patrons may request items placed before the Board of Education for consideration by contacting the Superintendent at least three business days in advance of a regular meeting.

### Public Participation

- The Board of Education invites you to offer comments during the Public Communication and Correspondence portion of the meeting. Public requesting to offer comments during the Public Communication portion of the meeting shall make a request to speak or complete the sign-in information sheet at the meeting. The individual is asked to state the purpose and general nature of his or her appearance before the Board. The Board President shall indicate to the individual how much time the Board will allot the individual. Speakers normally will be given five minutes with a maximum of 20 minutes set aside for such communications.
- Members of the public requesting to speak to an item considered New or Old Business on the Agenda will request time during the Public Communications portion of the meeting. Unless the comments are related to an agenda item no action will be taken by the Board. Questions or requests of the Board by the public will be taken under consideration. The Board will direct the Superintendent, or the Superintendent's designee, to respond in writing to any public

question or request brought before the Board. Equal time shall be allotted to individuals speaking for and against a proposal when opposing points of view are represented at the board meeting.

- The Board invites you to share any information you may have or address any question to any Board member or the Superintendent regarding new business in the week prior to the next meeting.
- If, at any Board meeting, any person shall conduct himself or herself in a disorderly manner and after notice of the president or the person presiding shall persist therein, the president or person presiding may ask the person to leave and if the person refuses, the president or presiding officer may order any law enforcement officer or any other person or persons to take him or her into custody until the meeting is adjourned.
- Meetings may be recorded. Recording must be done so as not to disrupt the meeting.
- Meetings of the Board of Education shall be conducted in compliance with appropriate policy, state statutes and open meeting laws.

#### Mission Statement

DC West Community Schools engages, prepares, and empowers all of our students for the future.



The Douglas County West Community Schools does not discriminate on the basis of race, color, national origin, sex, disability, religion, age or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Students: Superintendent of Schools, 401 S. Pine St., Valley, Nebraska 68064 (402-359-2583).

Employees and Others: Superintendent of Schools, 401 S. Pine St., Valley, Nebraska 68064 (402-359-2583).

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate Coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S. Dept. of Education (OCR), please contact OCR at 8930 Ward Pkwy, Suite 2037, Kansas City, Missouri 64114, (816) 268-0550 (voice) or (877) 521-2172 (telecommunications device for the deaf) or [ocr.kansascity@ed.gov](mailto:ocr.kansascity@ed.gov).

## Board Meeting Procedures

*“Engage, Prepare, and Empower”*

**Douglas County West  
Community Schools  
P.O. Box 378  
401 S. Pine St.  
Valley, Nebraska 68064**

**DC West Elementary School:  
February 2024 Board Report  
Dr. Jeffrey Kerns**

We are very excited to announce that Mr. Alan Sarka was offered and accepted the position of Assistant Principal at DC West Elementary starting in the 2024-2025 school year. I want to thank the following people for serving on our distinct interview team:

Dr. Melissa Polonicic  
Jim Knott  
Amy Ethen  
Kaitlin Beck  
Larissa Travis

Dr. Dawn Marten  
Bill Koile  
Rhonda Jonas  
Reagan Rosenberg  
John Oien

Nicki Pechous  
Dr. Nancy Johnston  
Justin Presler  
Rosey Krauel  
Jake Rehder

Wednesday February 28th - Friday March 1st-Jake Subbert, Megan Nolasco, Shari Fischer, Reagan Rosenberg, Nicki Pechos and myself will be attending a Leadership In Behavior Disorders Symposium in Kansas City.

**Responsive Classroom:**

- 1) Our Responsive Classroom team will start professional development opportunities for our staff from the book Power Of Our Words.
- 2) Utilizing Funds from our Superintendents Plan- Buffet Early Childhood Institute we will take a second team of teachers to Responsive Classroom training in June.

**Falcon Family Cafe: March 23, 2024**

Mrs. Kelsey Nabity presented and answered questions on how we utilize FalCoins at DC West Elementary school.



The Preschool Play Group was held at the Valley Public Library on 2/16! The next playgroup will be on March 29th!



Mr. Cam Wiese works as a part time paraprofessional in our preschool program. Students and families supported Mr. Cam on senior night, they must have brought good fortune with them as Mr. Cam hit the game winning shot!



Kindergarten held their music performance:



Little Falcon Play Group #1 was held on February 5th.



In guidance class students made Valentines for folks in our local nursing homes.



Thank you to the Falcon cheerleaders, boys basketball players, girls basketball players for joining us during walking club this month! We appreciate you taking time to build relationships with our little Falcons! We would like to open the invitation for all HS Clubs/Teams/Activities to join us from 7:45-8:55 Monday - Friday.





**DC West Community Schools  
Board Report March 2024  
Dr. Dawn Marten - Director of Learning**

**Assessments: NSCAS and ACT**

NSCAS for Grades 3-8 and ACT for Grade 11 are right around the corner! Teachers have been busy preparing and reviewing content standards with students. The first NSCAS testing session will occur on April 2 and continue through April 25. NSCAS ACT is scheduled for March 26.

**Middle School MOEC Attendance Improvement Cohort**

The Middle School has been awarded three grants in collaboration with MOEC Attendance Improvement Cohort.

- **GRANT #1:** \$2,000 to support strategies and incentives for Tier II and III students.
  - We will use the \$2,000 to purchase materials that support, enhance, and implement our newly developed Middle School Peer Mentor Program. This program's goal is to work with students, guiding them toward both academic success and personal growth. The program has been established on the foundation of boosting student confidence and nurturing the belief that everyone can thrive in whatever they choose to do. Additionally, we want to help students feel better about themselves and more positive about school. This is accomplished through matching a middle school mentee to a high school mentor.

Another portion of the funds will support our Middle School Attendance Matters Initiative. This initiative has multiple layers of support and incentives to develop a sense of student belonging that contributes to lowering the school's chronic absenteeism rate. The funds would purchase snacks, rewards, and swag for the Awesome Attendance Raffle, Daily Falcon Flyer (positive student recognition), Weekly Falcon Grams (above and beyond student recognition), Student of the Month, and Quarterly Falcon Rewards & Assembly (recognition for good grades, no/growth in lowering office referrals, no missing assignment, and attendance improvement).

Superintendent  
 Director of Learning  
 Director of Special Education  
 Elementary Principal  
 Middle School Principal  
 High School Principal  
 High School Assistant Principal/AD

Dr. Melissa Polonic  
 Dr. Dawn Marten  
 Nicki Pechous  
 Dr. Jeffrey Kerns  
 Jeremy Travis  
 Jim Knott  
 Nathan Ter Beest

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 402.359.2151  
 402.779.2646  
 402.359.2121  
 402.359.2121



- **GRANT #2:** \$1,000 to support specific strategies to improve attendance for all students.
  - We will use the \$1,000 for staff stipends for two staff members who serve on the Middle School Attendance Improvement Team. These two staff members are the heartbeat of this work; our school counselor and school psychologist. These funds would allow us to pay each of them for 20 hours at \$25 per hour for all the work they do outside of contract hours. Their time is devoted to analyzing student attendance data, identifying root causes for each student on the chronic absenteeism list, collaborating with teachers to develop plans of support, and facilitating family support meetings.
- **GRANT #3:** \$1,000 for professional learning opportunities that support attendance team collaboration and learning.
  - We will use \$1,000 towards our Responsive Classroom professional development training. The funds would be used toward registration fees for staff and administrators to attend a 4-day training this summer. The goal of Middle School Responsive Classroom is to promote strong academic and social-emotional skills through the following characteristics: developmental responsiveness, engaging academics, positive community, and effective management. Responsive Classroom aligns with our Attendance Improvement goal of developing and fostering student belonging with school, teachers, and peers.

### Professional Development

On Monday, February 19 Professional Development Day, staff participated in a full day of learning and collaboration. Details are as follows:

- Preview of the Pilot DCW Teacher Evaluation Pilot
- Reviewed 2023 NSCAS & ACT Data
- Overview of the newly developed DCW Grading Beliefs
  - **Consistent:** Student work of equivalent performance should receive the same grade.
  - **Accurate:** Grades communicate student learning on content standards and do not include other factors.
  - **Feedback:** Feedback is specific and timely enough that students can use it to enhance their academic mastery.
  - **Growth Mindset:** A culture of learning is established by honoring various learning rates and multiple opportunities to demonstrate mastery.

### March 2024

March has been a busy month in the Special Education Department! We have been planning for next year and working on making sure we are fully staffed while also participating in training and professional development to help us best serve our students. Last but not least, we continue to work to serve students in a collaborative and inclusive environment in partnership with our general education teachers and parents.

#### *High School Life Skills Planning:*

To better serve our students who participate in alternate curriculum, we are planning a small remodeling project in the high school this summer. We will convert the SRO Office, Conference Room, and Staff Lounge into a Life Skills classroom, independent work area, and sensory room with access to an individual restroom in the Nurse's office. We are working with our Buildings and Grounds crew to plan for extra doors and walls to convert this space and with our furniture representative to plan for furnishings. We appreciate Jim Knott and Scott Perrigo for their ideas and support in making this space a reality.

In addition to converting our space, our high school special education team toured Life Skills/Alternate Curriculum Programs this past month at Bellevue West and Papillion La Vista South. We were able to see how similar programs run in other schools, get ideas for materials and curriculum, and visit with teachers who have ran these programs successfully for many years. It was a great day of learning and collaboration, and we look forward to building our own program on the foundation of what was shared with us.

Finally, we have been planning for staffing, curriculum, and training. Our teaching staff is currently fully staffed, but we may need to hire or transfer paras to the high school to support students next year. We also will be sending teachers to specialized trainings so they are prepared for the unique needs of our future high school learners.

#### *Staffing Update:*

Currently, our high school special education department is fully staffed for next year. We hired Michelle Anderson, who is coming from OPS, as a 7th or 8th grade special education teacher in the middle school to replace Kaylie Chromy, who has decided to stay home with her young child next year. All of our elementary special education teachers are currently planning to return, but we still have one position available due to adding a special education teaching position at the elementary for next year. We wish Kaylie all the best and thank her for her service, and we are excited to welcome Michelle to the team.

### *Professional Development Update:*

February and March have been busy days for professional development. On February 19, 2024, our special education team spent the afternoon analyzing our special education assessment data and program evaluation determinations. We identified areas for improvement for this year as well as possibly for next year.

On February 20 and 21, our district crisis team, now known as our Psychological First Aid team, participated in a virtual training about best practices in crisis response. I would like to thank Kristen Reeves, Kristen Philips, Reagan Rosenberg, Katie Richards, Ron Michael, Heather Cox, Ben Steward, and Kelsey Nabity for participating in the training. We were able to evaluate and update some of our procedures and have scheduled a work day for later this year to update our district psychological first aid plan.

A team of teachers from the elementary school were able to participate in the Midwest Symposium for Leadership in Behavior Disorders in Kansas City on February 27-29. The team learned some great information on topics such as restorative practices, crisis response, chronic absenteeism, trauma, positive behavior supports, and MTSS. We were reinforced for some of the positive behavior responses we have put into place and also got additional ideas about how to improve behavior at our school. We plan to develop some building wide training to help teachers and parents develop a mindset of discipline as a teaching tool and to understand the vital importance of a strong relationship in preventing problem behaviors from occurring in the first place. I would like to thank Megan Nolasco, Jake Subbert, Reagan Rosenberg, Shari Fischer, and Dr. Jeffrey Kerns for taking time away from their families and students to attend this amazing conference.

Finally, I am writing this report from Chicago, where a team of us will be participating in Ken O'Connor's "15 Grading Fixes" workshop over the next two days. We are excited to learn about best practices in grading and share what we learn back in the district to help continue our professional development in this area to better serve students. Thank you to Julia Reddel, Justin Presler, Jim Knott, and Dr. Dawn Marten for attending this workshop with me. I'm excited to see what we learn!

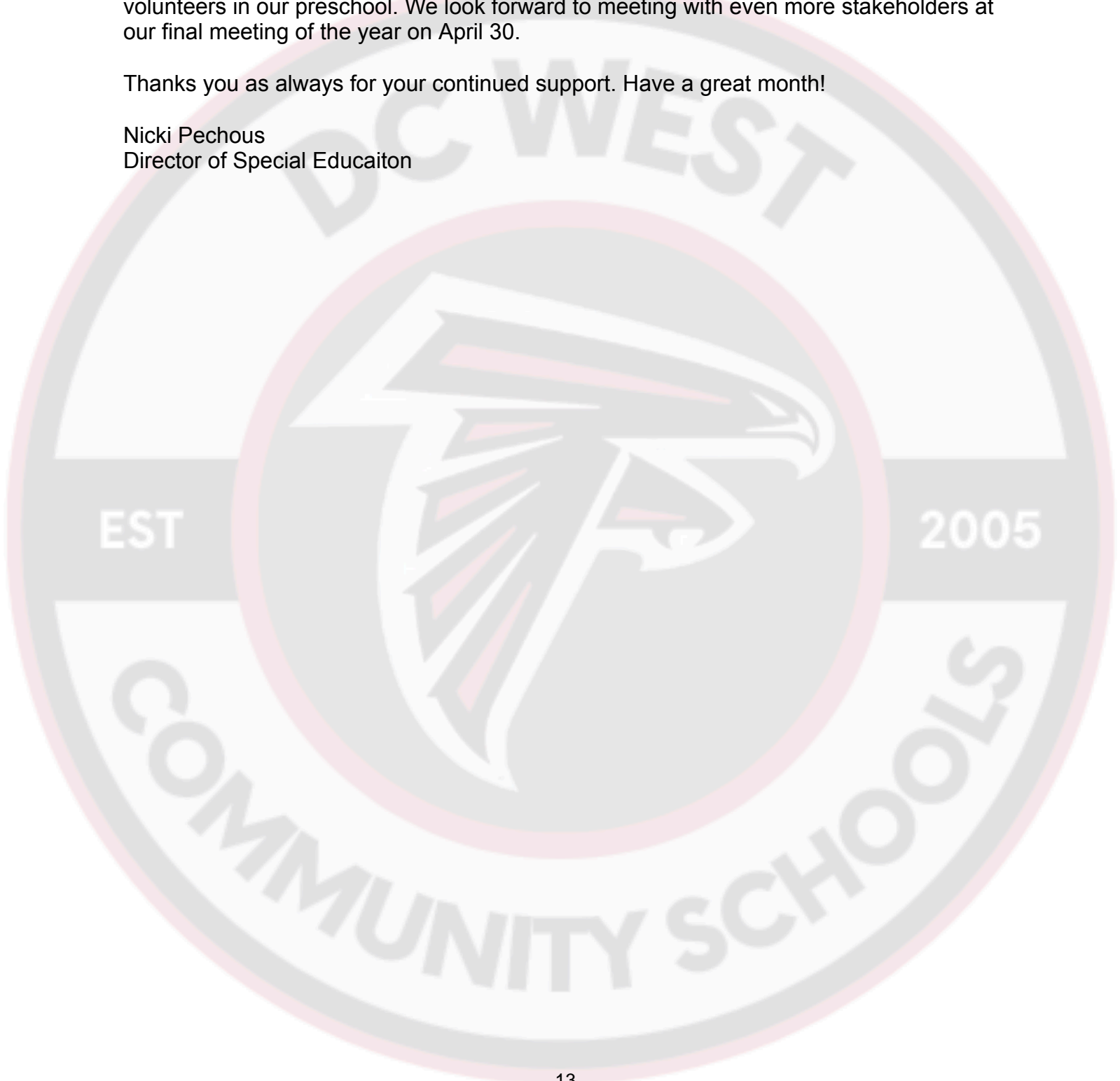
### *Early Childhood Update:*

We recently revamped our Early Childhood Advisory Board, which meets quarterly to provide input and feedback on our early childhood programming. The focus of our group lies in understanding the need that exists for early childhood education in our community and working through how we can remove barriers for children to receive quality early education. Our first meeting with the new format went well, and we are excited to have more parent input and involvement. Some ideas that were discussed included identifying additional potential team members or stakeholders, discussion

around providing child care during meetings, and discussion of the use of parent volunteers in our preschool. We look forward to meeting with even more stakeholders at our final meeting of the year on April 30.

Thanks you as always for your continued support. Have a great month!

Nicki Pechous  
Director of Special Educaiton



## Board Report

Jim Knott –High School Principal

Douglas County West High School

March 11, 2024

We are almost halfway through March and that means the third quarter is coming to a close. The following are some important upcoming dates at the high school.

- \*March 7 – End of Third Quarter
- \*March 18-22 – Spring Break
- \*March 26 – State Junior NeSA-ACT, Freshman/Sophomore Practice ACT, Seniors Off
- \*March 30 – Junior/Senior Prom, A View @ West Shores 7:00-10:00
- \*April 24 – Leadership Dinner / NHS 6:30
- \*April 30 – Fine Arts Awards Night 6:30
- \*May 3 – Senior Scholarship Breakfast
- \*May 6 & 7 – Senior Final Exams
- \*May 8 – Senior Last Day / Graduation Practice
- \*May 12 – Graduation 2:00
- \*May 22 & 23 (or May 23 & 24 based on snow day school cancellations) – Tentative Final Exams / Student Last Days

The Junior NeSA-ACT / 9-10 Practice ACT testing plan has been set. On March 26, freshmen and sophomores will be taking and self-scoring the Practice ACT test while juniors will be taking the State NeSA-ACT test. Seniors do not have school on March 26. The DC West NeSA-ACT composite average last year was 20.9. We continued this year to incentivize John Baylor Test Prep classes by having students set individual ACT composite score goals. If students took John Baylor and met or exceeded their individual composite goal, they will not be required to take final exams this spring.

Ms. Thomas and Mrs. Remmick are sponsoring a 10-day student trip to Italy slated for June of 2026. The DC West School group is partnering with the Education First Travel Company to plan and organize the this opportunity. Forty-four people, including six chaperones have committed to make the trip. Students will have several opportunities to fundraise leading up to the excursion to lessen their individual costs.

Listed on pages 2-5 of this report are the additional electives we are looking into at this time. As always, new offerings will depend on student interest.

DC West High School  
24-25 New Course Descriptions

### Omaha History

*Duration: Semester*

*Intended Level: 10-12*

*Prerequisites: None*

**Course Description:** An in-depth look at Omaha from its founding up to today, looking at how it reflects national history while at the same time looking at the unique forces that help Omaha develop into the unique city that is. It will look at the key people, events, and groups of people that built the city. Through field study students can look for echoes of the past and analyze changes the Omaha area is experiencing today and trends toward the future.

### Select Concert Choir

*Duration: year*

*Intended Level: 9-12*

*Prerequisites: Selected by audition only*

**Course Description:** A vocal music course that will provide a select group of 12-20 students with a more intense musical experience with an emphasis on advanced levels of choral literature, advanced skills of singing and reading music. This group will have performance opportunities outside of the school day in addition to the regular concert schedule. Grading will be based on classroom participation, cooperation, attitude, homework, test, quizzes and performance attendance (required).

### Honors Physical Science

*Duration: Full year, 2 semesters*

*Intended Grade Level: 9; course is ½ weighted*

*Prerequisite: Must have completed Algebra in JH or higher (Geometry)*

**Course Description:** McGraw Hill Inspire Physical Science brings phenomena to the forefront of learning to engage and inspire students to investigate key science concepts through their three-dimensional learning experience. In addition to topics covered in Physical Science, Honors Physical science will cover more complex math and scientific principles such as: Projectile Motion, 2D Kinematics, Thermodynamics, work/energy/power relationships, Coulomb's Law, Electrical Resistance, EM Spectrum, chemical nomenclature, and chemical functional groups(organic)

This program offers hands-on investigations, rigorous science content, and engaging real-world applications in the areas of Motion & Forces, Energy, Waves, Matter, Reactions, and Applications of Chemistry.

### **Environmental Science**

*Duration: Full year*

*Intended Grade Level: 11 & 12*

*Prerequisite: Biology; Physical Science; instructor permission*

**Course Description:** Environmental Science focuses on making students knowledgeable of the major environmental problems facing humans today. Major emphasis is placed on water and air pollution, sewage, natural resource management, landscape ecology, population dynamics and energy consumption problems. Through this understanding, this course provides information about how to use Earth's resources responsibly in order to leave a healthy environment for future generations. Methods of instruction are lecture, labs, tests and research papers.

### **Metro Intermediate Algebra**

*Duration: One Semester*

*Intended Grade Level: 9-12*

*Prerequisites: Geometry & Algebra II*

**Course Description:** This course extends student algebra skills from previous courses and provides new learning to prepare students for future mathematics courses. Topics included are: functions and their applications; polynomial, radical, exponential, and rational expressions and equations and their applications; systems of linear equations and their applications; operations on complex numbers; graphing linear, piecewise, and quadratic functions; and solving and graphing inequalities.

### **UNO Medical Math**

*Duration: One Semester*

*Intended Grade Level: 11-12*

*Prerequisites: Algebra II; Instructor Permission*

**Course Description:** This course prepares students with the basic mathematical skills required for nursing programs. Topics include: fractions, decimals, percentages, ratios, conversions between measurement systems, dimensional analysis, formulating dosages and flow rates, interpreting drug orders, and nutritional analyses.

### **Honors Geometry**

*Duration: One Year*

*Intended Grade Level: 9-12*

*Prerequisites: Algebra I*

**Course Description:** This is a course in Euclidean Geometry and the study of topics are parallel to those in Geometry. Topics include real world problems involving perimeter, area, volume, and fundamental properties of geometry as they relate to lines, polygons, and circles. The first three trig functions are introduced and used along with Pythagorean Theorem in solving problems. Deductive and inductive reasoning skills are taught in writing 2-column and paragraph proofs. This course is designed to move at a rapid pace with more discovery and depth than Geometry.

### **Honors Algebra II**

*Duration: Full year*

*Intended Level: 9-12*

*Prerequisites: Algebra I*

**Course Description:** This is a one-year course that develops the skills learned in Algebra. Topics covered include solving equations, order of operations, exponents, signed numbers and radicals. Factoring of polynomials is first introduced here as well as graphing linear equations using the slope-intercept method. This course is designed to move at a rapid pace with more discovery and depth than Algebra II.

### **Video Game Design**

*Duration: One Semester*

*Intended Grade Level: 10-12*

*Prerequisites: Algebra I*

**Course Description:** The Video Game Design course is designed for complete beginners with no previous background in computer science, but does teach advanced topics. The course is highly visual, dynamic, and interactive, making it engaging for new coders.

### Mythology, Folklore, and Legends

*Duration: One Semester*

*Intended Grade Level: 12*

*Prerequisites: None*

**Course Description:** In this course, students will look at the captivating stories and legends from different cultures around the world. Students will explore the characters, adventures, and themes that make mythology and folklore so important. We will discover ancient gods, mythical creatures, and timeless tales that have shaped our way of life for centuries. Identify characteristics of myths, folklores, fairy tales, etc., understand the concept of the “Hero’s Journey”, describe the different types of myths, identify the purpose of myths and compare the different types of folklore: legends, folktales, and fairy tales.

EST

2005

COMMUNITY SCHOOLS



Douglas County West  
Middle School Board Report March 2024  
Mr. Jeremy Travis

### Enrollment as of 3/5/24

6<sup>th</sup>-81

7<sup>th</sup>-66

8<sup>th</sup>-91

Total DC West Middle School (238)

I can't believe the 3<sup>rd</sup> quarter is coming to an end for this school year.....Activity wise, we just finished up our Parade of Bands Concert, State Robotics, MS Wrestling, MS Girls Basketball, and MS Unified Basketball. We have the Choir Concert tonight and MS Track starting up on March 11<sup>th</sup>. Our students are still learning to manage being a student and being involved in activities/athletics outside of the classroom. As we know, time management is a life-long skill that has to be practiced. They are all doing some really great things for us!



### Pride Attendance Traveling Trophies

We continue to have our Pride Attendance Challenge for each of the grade levels! The grade level with the highest percentage of students in school for the quarter will get a pizza party, as well as the pride leaders for the other two grade levels.



### February MS Students of the Month

Left to right: 6<sup>th</sup> Grade-Kane Hermanson and Addison Murdock. 7<sup>th</sup> Grade-Mason Mangimelli and Kinley Finck. 8<sup>th</sup> Grade-Jason Castillo De La O and Chevy Monroe. Those students exemplified The Falcon Way.



### February MS Staff Members of the Month

Left to right: Mrs. Janna Giles-MS Math Interventionist, Ms. Lindsey Pearson-7<sup>th</sup> Grade Math, and our Music Department-Mr. Bryan Bohn, Mrs. Liz Guinn, and Mrs. Dawn Beyl. Those Staff Members exemplified The Falcon Way!



### **MS Robotics Team Competes at State**

Our 3 Middle School Robotics Teams (Valkyrie, Lazy Joes, and Metallic Mavericks) recently competed at State Robotics at the SAC Museum. The teams performed very well with Valkyrie qualifying for the elimination rounds before falling in the quarterfinals. The teams also represented very well in the skills portion of the competition. The Team is coached by Mrs. Lisa Leonard and Mr. JD Gagner. **We are proud of our Falcons!**



### **Parade of Bands Concert**

Mrs. Liz Guinn and Mr. Bryan Bohn featured our band members last week in the Parade of Bands Concert. The 6<sup>th</sup> grade, 7<sup>th</sup> grade, 8<sup>th</sup> grade, high school, and 6<sup>th</sup>-12<sup>th</sup> grade all performed in our beautiful new facility and they did great. Thank you to all that were able to attend!



### **A Night of Singing Concert**

Mrs. Beyl and Mr. Bryan Bohn featured our choir members last night for our concert. The 6<sup>th</sup> grade, 7<sup>th</sup> grade, 8<sup>th</sup> grade, high school, and 6<sup>th</sup>-12<sup>th</sup> grade all performed in our beautiful new facility and they did great. Thank you to all that were able to attend!



### **MTSS**

Mr. Hays and Mrs. Giles are co-teaching during their daily 6<sup>th</sup> grade Math MTSS time. They are continuing to focus on skill building to improve the student's overall proficiency levels with Nebraska State Standards for their upcoming NSCAS Test in the Spring. I enjoy watching the students and staff collaborate throughout the day!

We will continue to develop what **The Falcon Way** looks like at our Middle School. We will continue to focus on Falcons being Safe, Responsible, Respectful, Engaged, and Inclusive for us! We will continue to have daily, weekly, monthly, and quarterly student incentives for our students throughout the school year.

We are determined to continue to provide a safe and positive learning environment for all students and staff. Please feel free to contact me if you have any questions, if you want to see how things are going throughout the day, or if you have any concerns. I'm proud of what we do and who we are! Go Falcons!

### Jeremy Travis, M.A.

Middle School Principal/MS AD (6-8)



# DC WEST

## Community Schools

Engage, Prepare, and Empower

School Phone: **402.779.2646**

Fax Number: **402.779.2534**

"Kids don't care how much you know until they know how much you care"

#TheFalconWay #FalconStrong #DCWestROCKS #BeFALCONKind #dcwestpride

EST

2005

COMMUNITY SCHOOLS

## March 2024 Board Report

The pep rally is planned...the buses are ordered....DC WEST IS STATEBOUND!!!!

It has been an exciting week as we have planned for DC West's first appearance at the State Basketball Tournament. There is a buzz in the hallways that feels a little different in the high school as the entire school excitedly awaits the game on Thursday at the Devaney Center. I have watched the basketball players this week and they have been business as usual in the classroom but, I have seen almost every one of them watching film in their down time. This group is a special group of student athletes who really represent the great student population of DC West. I am excited for them, the families, the fans, the coaches, and the entire school as we await the upcoming game. I also want to thank all of the other people that made this season possible as they each have a role in getting games done:

- Heather Cox for doing clock and the cheerleaders
- Jeff Smith for doing book
- Charlie Doeden for announcing
- David Merryweather for running the scoreboard
- Alyssa Lindahl and Cyndi Thomas for doing gate
- Kim Remmick for being assistant AD
- The Superintendent's office for all of the pay forms, buses, and other stuff
- All of the groups who signed up and ran the concession stand
- All of the custodial staff for picking up popcorn
- Mitchell Lopeman and Davis Koile for being FALCO
- Maggie Daily and the Dance Team
- Deputy's Corbin Brown and Ken Paulson for top notch security

I also want to thank the other administrators and all of the fans that showed up to our games. It has been a special winter season at DC West and I cannot wait to see what these boys can do!!

Also...spring sports started on Monday☺. All of the athletes and coaches are outside (which is weird for us) working hard to get prepared for their season. It has been a great year at DC West so far and I have no doubt this spring will contribute to the overall success of Falcon Nation.

One last thing...the volleyball team will be getting new red jerseys for the varsity this upcoming season. They have requested the old jerseys be marked for "discard" and would like to sell the old jerseys as a fundraiser for the volleyball team. There are several players who would love to have their jerseys as a keepsake. I hope this is acceptable as you vote on it this month.



# **DC WEST** Community Schools

**Engage, Prepare, and Empower**

## **Superintendent's Report March 11, 2024**

### **Fourplex Maintenance with DC West Youth Sports Organization**

The buildings and grounds committee met with the DCWYSO leadership and agreed upon some minimum maintenance projects on the current fourplex that is used by the youth sports organization as well as our high school softball team. DCWYSO will provide funding for projects on fields 1 & 2 and DC West will pay for fields 3 & 4. The following maintenance projects will occur on all four fields:

- New trash cans (2 per field)
- New dugout signs for home dugouts
- New field number signs on each field
- Dugout materials will be repaired and painted
- Backstops will be repaired and painted
- Field maintenance including aggregate and maintenance to pitcher's mounds and batting boxes
- Chalk and chalking equipment will also be replaced
- Any bleachers with safety concerns will be removed

### **Classified Staff & Administrative Salary Negotiations**

The negotiations committee will need to meet in March or early April in order to determine classified staff and administrative salaries for the 2024-2025 school year. Liz Mayer, Jim Tomanek, and Kelly Hinrichs make up the negotiations committee. I will be coordinating with committee members on a meeting date.

### **Band Presentation of Uniforms**

The DC West Band has asked to honor the Board of Education in their new uniforms right before we commence the March 11th meeting. They are doing this in gratitude for the Board's support of their program and uniform purchase this year. We are very proud of our band and we appreciate their genuine gratitude for this important addition of uniforms for their program.

### **Annual Report 2023**

I have attached our school district annual report that will be sent to all patrons in the 68064 & 68069 zip codes. We look forward to sharing this information with our community in the coming weeks.

### **Audit Services**

We have received a fee proposal for our next three years of auditing services from BerganKDV. The fee estimates include having a single audit. If the district is not required to have a single audit in a given year, the fee would be \$2,000- \$3,000 less than quoted. With the additional time required to comply with changing auditing and accounting standards, additional tests requested by NDE (attendance and specific expenditure testing), and the growth of the District, the firm did increase the rate \$2,000 for 2024 over what was charged for FY 2023. We have been very satisfied with BerganKDV's services and would recommend continuing with them in future years. The following are the proposed fees:

2024 - \$26,500

2025 - \$27,900

2026 - \$29,300

### **Superintendent Goals 2024**

- Lead the vision and support needed to implement strategic plan priorities & Superintendent goals in 2024 and provide more timely, ongoing, and detailed information about progress to the Board of Education.
- Engage in the design, development, and construction of the new outdoor facilities complex.
- Complete the adoption and implementation of a new certified staff and administrator evaluation system as well as implement new electronic management for personnel evaluation.
- Continue to unify building leadership and communicate to all levels consistently.
- Research, study, and implement strategies to manage the growth of the communities and district in the next five to ten years so we are proactive rather than reactive. This may include a facility and enrollment study.
- Keep abreast of regular building and grounds issues as the campus expands.

### **Upcoming Dates:**

**March 12-14~** Parent Teacher Conferences

**March 15~** No School, Conference Comp Day

**March 18-22~** No School, Spring Break

**April 15~** Regular Board of Education Meeting

# 1053

Total PK-12 Students in 2022-2023

2021/22 - 1039 Students  
2020/21 - 985 Students  
2019/20 - 975 Students  
2018/19 - 970 Students

## Student Population Characteristics

Identified High-Ability Learners



STATE- 13%

Eligible for Free/Reduced School Meals



STATE- 50%

Mobility Rate (Moving In/Out)



STATE- 6%

Enrolled in Special Education



STATE- 16%

Attendance Rate



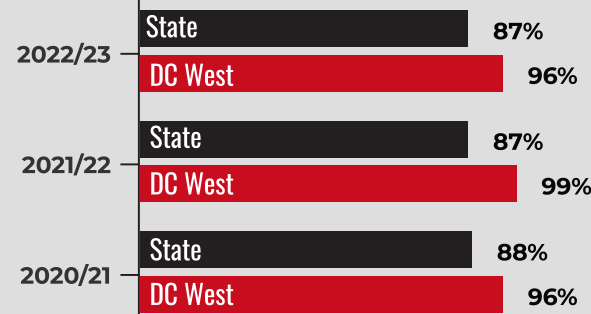
STATE- 93%

## PK-12 Enrollment

### Fall Membership 2023-2024

Pre-school	97
Kindergarten	76
1st Grade	68
2nd Grade	57
3rd Grade	91
4th Grade	71
5th Grade	80
6th Grade	82
7th Grade	69
8th Grade	94
9th Grade	91
10th Grade	68
11th Grade	82
12th Grade	90
<b>Total PK-12</b>	<b>1116</b>

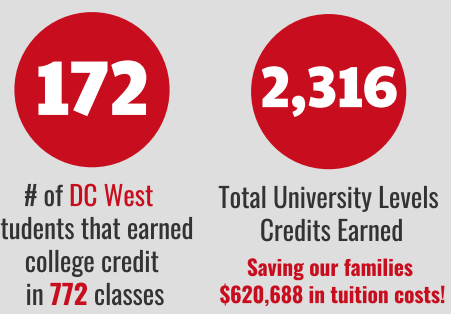
## Graduation Rate



## District State Classifications 2023

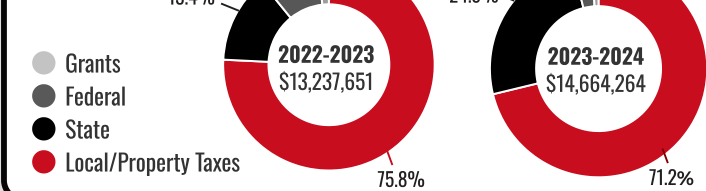
**District - Great ★★★★★**  
**DC West High School - Great ★★★★★**  
**DC West Middle School - Great ★★★★★**  
**DC West Elementary School - Great ★★★★★**

## 2022-2023 Dual Credit Information

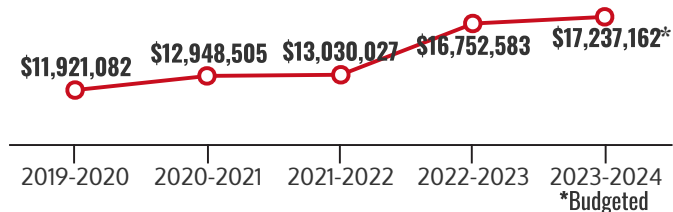


**23.7** Average ACT Score of Students in AP or Dual Credit Course

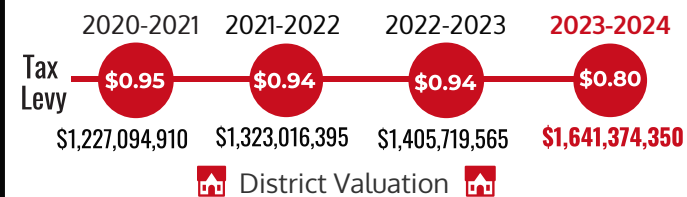
## School Finance Receipts



## Total General Fund Disbursements

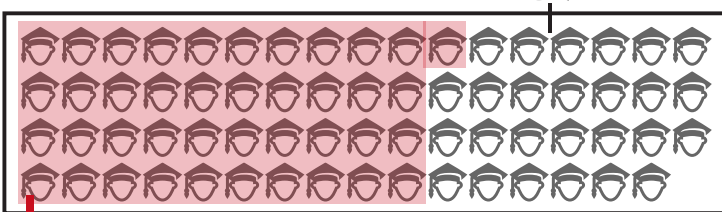


## Mill Levy and Valuation



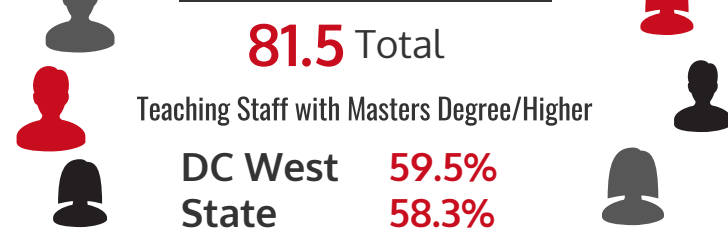
## Class of 2023 Data

Total # of 2023 DC West Graduates **67**



**41** # of Graduates that received at least 1 scholarship → **\$4,100,000** Total dollar amount of scholarships earned by Class of 2023

## 2022-2023 Certified Staff



# 2023 ANNUAL REPORT



**DC WEST** Community Schools  
 Engage, Prepare, and Empower

401 PINE STREET PO BOX 378  
 VALLEY, NE 68064  
 PH: 402-359-2583  
 FAX: 402-359-4371

# Annual Report

DC West Community Schools is a diverse, rigorous, and caring learning environment. We serve the communities of Waterloo and Valley, along with the surrounding lake neighborhoods and rural areas. There are **1116** students who call **DC West** home.

**DC West Community Schools engages, prepares, and empowers all of our students for the future.**

## New Facility Updates

DC West voters approved a bond project in 2021 that is now completed and making a tremendous impact on the learning environment at DC West. We thank voters in our community for supporting the facility improvements that:

- Established a permanent Middle School addition for our 6th-8th grade student population in one location
- Converted the current Middle School addition into Americans with Disabilities Act (ADA) compliant locker rooms and a state-of-the-art weight room with a cardio/wrestling room
- Provided students, staff, and the community with a Performing Arts Center, seating 500, to host events for Band, Theater, Choir, One-Act, Speech, Music Programs, and much more
- Included Fine Arts classrooms and spaces for middle and high school students near the Performing Arts Center



## Strategic Plan Priorities 2022-2027



### Expanded Student-Centered Learning Experiences

To ensure diversified learning experiences prepare and empower students to be engaged through expanded learning opportunities and rigorous curriculum and instruction that accelerate the growth of each student.



### Culture and Cohesion

To create and sustain a district culture that exemplifies and models high expectations for all staff and students while supporting the social, emotional, and mental health well-being of students and staff.



### Personnel Effectiveness

To ensure the district provides educational leadership and highly effective staff to support our students academically, personally, and in their individual social growth, as well as building and sustaining cohesion and unity among the staff.



### Family and Community Partnerships

Grow and sustain a mutually supportive and trusting partnership with stakeholder groups for the benefit of the mission and vision of the DC West Community Schools and to sustain a positive connection with and among the community at large.



### District Resources

To sustain effective and efficient use of resources focused on continuous improvement, expansion and support of student learning, safe and effective learning facilities, and highly effective staff to support our students.



### Board Governance

To ensure the mission and vision of DC West Community Schools aligns to the goals, community expectations, and outcomes utilized to measure improved learning for all students.

## DC West Beliefs

- Achievement and growth empowers students.
- We learn through and from inclusive experiences.
- We provide educational opportunities that challenge all of us.
- Everyone is important and unique with their own special talents.
- The school district is accountable to the community.
- Physical and emotional safety is essential for learning.
- A positive learning and teaching environment is created through mutual respect for all.
- Our educational process prepares everyone to be productive and responsible citizens.
- Students, parents and educators share the responsibility for learning.
- Public education is the responsibility of the entire community.

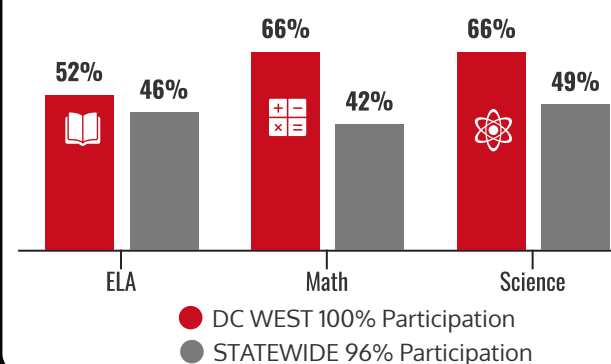
# Student Achievement



In the Spring of 2023, all DC West 11th graders took the ACT as a statewide assessment. Students' scores in English Language Arts, Mathematics, and Science are shown to the right in terms of what percentage of DC West students were on track for approaching the ACT College Readiness Benchmark. The ranges for each performance level are shown below:

	Developing:	On Track:	ACT Benchmark:
<b>ELA</b>	1-17	18-19	20-36
<b>Math</b>	1-17	18-21	22-36
<b>Science</b>	1-18	19-22	23-36

## NSCAS ACT Percent On Track and Above

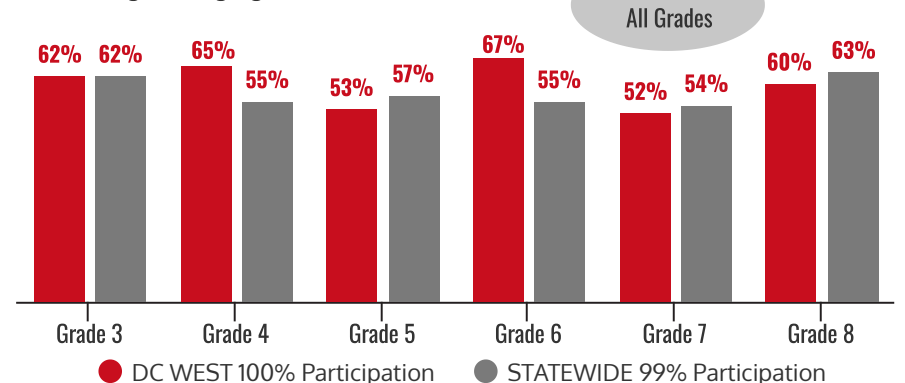


ACT scale scores range from 1-36, **DC West students' average scale scores** were:

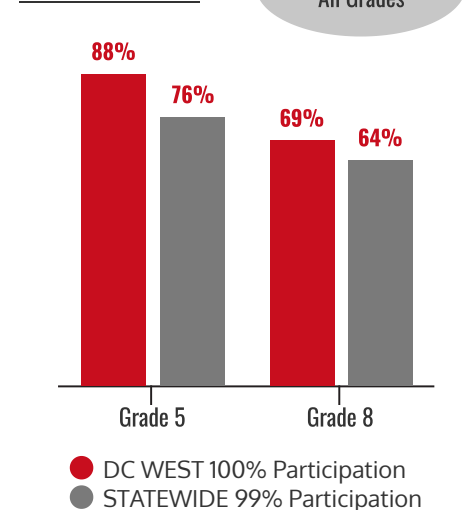
- 19** English Language Arts State: 17
- 21** Mathematics State: 18
- 20** Science State: 18

Our students in grades 3-8 are tested using the Nebraska Student-Centered Assessment System (NSCAS) in English Language Arts, Mathematics, and Science. Three levels of proficiency are determined based on test performance: Developing, On Track and Advanced. The percentage of overall proficiency in meeting state standards is calculated based upon the scores of students achieving the "On Track" and "Advanced" levels.

## NSCAS English Language Arts Percent Proficient

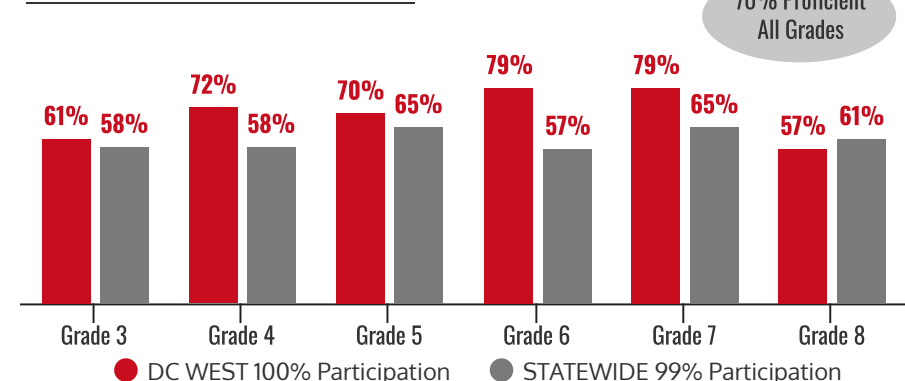


## NSCAS Science Percent Proficient



## Engage ~ Prepare ~ Empower

## NSCAS Mathematics Percent Proficient





Douglas County West Community School District 15  
03/06/2024 12:02 PM  
Activity Fund Balance Report - Summary - Exclude Encumbrances  
02/2024 - 02/2024  
Regular; Beginning Month 02/2024; Processing Month 02/2024; Accounts to Include Accounts with Activity; Fund Number 05, 12

Fund: 05 ACTIVITY FUND										
Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance				
05 704	INTEREST	1,844.70	0.00	110.61	0.00	1,955.31				
05 704 1001	ACTIVITY PASSES	13,327.14	0.00	0.00	0.00	13,327.14				
05 704 1002	CORPORATE SPONSORSHIPS	3,268.99	0.00	0.00	0.00	3,268.99				
05 704 1003	INSTRUMENTAL MUSIC	568.92	18.00	80.00	0.00	630.92				
05 704 1005	STAFF LOUNGE	1,693.09	0.00	56.80	0.00	1,749.89				
05 704 1007	VALLEY WAY	14,882.00	0.00	0.00	0.00	14,882.00				
05 704 1011	PTSA DONATION	4,117.70	0.00	0.00	0.00	4,117.70				
05 704 1022	SENIOR CLASS	191.62	0.00	0.00	0.00	191.62				
05 704 1023	PROM	3,818.68	0.00	0.00	0.00	3,818.68				
05 704 1102	ARTS & HUMANITIES	784.33	0.00	0.00	0.00	784.33				
05 704 1104	ATHLETICS HS	9,873.78	6,471.25	5,050.00	0.00	8,452.53				
05 704 1106	BASEBALL TEAM	1,352.98	0.00	210.00	0.00	1,562.98				
05 704 1107	BAND	3,036.95	2,576.75	971.25	0.00	1,431.45				
05 704 1108	CHEER	1,977.16	0.00	0.00	0.00	1,977.16				
05 704 1111	BBB TEAM	44.17	0.00	0.00	0.00	44.17				
05 704 1112	CONCESSIONS	38,514.93	2,595.99	3,271.80	0.00	39,190.74				
05 704 1113	CONSTRUCTION TECH	7,106.79	0.00	0.00	0.00	7,106.79				
05 704 1114	DANCE TEAM	1,920.88	104.93	0.00	0.00	1,815.95				
05 704 1116	DRAMA	4,493.48	0.00	0.00	0.00	4,493.48				
05 704 1117	FBLA	2,288.72	0.00	0.00	0.00	2,288.72				
05 704 1118	HIGH SCHOOL	0.74	45.00	63.00	0.00	18.74				
05 704 1119	DC TECH 1:1	35,615.18	0.00	0.00	0.00	35,615.18				
05 704 1120	GBB TEAM	3,894.94	0.00	0.00	0.00	3,894.94				
05 704 1123	HOSA	3,612.62	300.00	331.00	0.00	3,643.62				
05 704 1124	STUCO HS	3,052.50	0.00	271.00	0.00	3,323.50				
05 704 1128	NATIONAL HONOR SOCIETY	1,903.38	300.00	0.00	0.00	1,603.38				
05 704 1131	FOOTBALL TEAM	1,957.22	0.00	0.00	0.00	1,957.22				
05 704 1132	SCIENCE CLUB	323.19	0.00	26.00	0.00	349.19				
05 704 1133	SPEECH TEAM	2,746.13	0.00	37.50	0.00	2,783.63				
05 704 1134	VOCAL MUSIC	3,993.54	0.00	298.20	0.00	4,291.74				
05 704 1136	WORLD LANGUAGE CLUB	294.27	0.00	10.00	0.00	304.27				
05 704 1137	ROBOTICS TEAM	4,230.58	945.00	83.50	0.00	3,369.08				
05 704 1141	GOLF TEAM	84.88	0.00	0.00	0.00	84.88				
05 704 1142	YEARBOOK HS	2,515.57	0.00	100.00	0.00	2,615.57				
05 704 1151	CROSS COUNTRY TEAM	1,975.43	0.00	0.00	0.00	1,975.43				
05 704 1161	SOFTBALL TEAM	3,427.50	0.00	0.00	0.00	3,427.50				

Regular; Beginning Month 02/2024; Processing Month 02/2024; Accounts to Include Accounts with Activity; Fund Number 05, 12

**Fund: 05 ACTIVITY FUND**

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 1166	BOYS TRACK TEAM	327.33	0.00	0.00	0.00	327.33
05 704 1167	GIRLS TRACK TEAM	800.69	0.00	0.00	0.00	800.69
05 704 1176	VOLLEYBALL TEAM	2,225.59	0.00	0.00	0.00	2,225.59
05 704 1186	WRESTLING TEAM	1,095.67	200.00	0.00	0.00	895.67
05 704 1198	SUMMER SPORTS CAMPS	598.12	0.00	0.00	0.00	598.12
05 704 1199	CHANGE BAGS	(1,620.00)	0.00	0.00	0.00	(1,620.00)
05 704 1222	SCIENCE GRANT	3,055.68	0.00	0.00	0.00	3,055.68
05 704 1224	STUCO MS	12,209.84	745.70	1,117.25	0.00	12,581.19
05 704 1225	COFFEE CART - EL SPED	1,551.40	0.00	0.00	0.00	1,551.40
05 704 1319	DISNEY MUSICAL	15,203.93	0.00	0.00	0.00	15,203.93
05 704 1320	PRESCHOOL	9,417.25	160.00	25.00	0.00	9,282.25
05 704 2112	MS CONCESSIONS	2,804.39	1,168.43	1,514.10	0.00	3,150.06
05 704 2121	MS BBB TEAM	211.05	0.00	0.00	0.00	211.05
05 704 2136	MS FOOTBALL TEAM	368.47	0.00	0.00	0.00	368.47
05 704 2201	ART CLUB MS	207.14	0.00	0.00	0.00	207.14
05 704 2204	ATHLETICS MS	(427.00)	1,020.00	791.00	0.00	(656.00)
05 704 2205	UNIFIED SPORTS	998.29	175.76	133.00	0.00	955.53
05 704 2216	MS DRAMA	136.97	0.00	250.00	0.00	386.97
05 704 2218	MIDDLE SCHOOL	1,136.22	0.00	0.00	0.00	1,136.22
05 704 2242	MS YEARBOOK	3,639.84	0.00	0.00	0.00	3,639.84
05 704 3220	ELEM FIELD TRIP	4,245.69	385.00	0.00	0.00	3,860.69
05 704 3221	PBIS/FALCOIN	2,825.11	0.00	128.45	0.00	2,953.56
05 704 3318	ELEMENTARY	4,736.89	0.00	0.00	0.00	4,736.89
Fund Total: 05		250,483.04	17,211.81	14,929.46	0.00	248,200.69

Regular; Beginning Month 02/2024; Processing Month 02/2024; Accounts to Include Accounts with Activity; Fund Number 05, 12

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
12 704	STUDENT PARTICIPATION FEE	23,343.98	0.00	0.00	0.00	23,343.98
Fund Total: 12		23,343.98	0.00	0.00	0.00	23,343.98

03/06/2024 03:47 PM

MARCH 2024 BOARD BILLS

User ID: CQ

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
360 COMMUNITY SERVICES		4,001.02
AKRS EQUIPMENT SOLUTIONS INC		161.58
AMAZON CAPITAL SERVICES		1,939.95
ARROW STAGE LINES		3,522.00
AWARDS UNLIMITED INC		76.45
BLACK SQUIRREL ENTERPRISES		1,011.05
BOHN, BRYAN		22.50
BOOKWORM, INC, THE		36.76
BORDER STATES INDUSTRIES INC		199.59
BOYS TOWN		10,140.00
CINTAS CORP		604.34
CITY OF VALLEY		712.60
DAILY RECORD, THE		239.33
DC WEST FOOD SERVICE		1,033.06
DICK'S VALLEY MARKET		4.18
DIETZE MUSIC HOUSE		287.78
EDUCATIONAL SERVICE UNIT #3		6,251.18
EGAN SUPPLY CO		852.72
ELKHORN AUTOMOTIVE		2,284.27
ENGINEERED CONTROLS		247.00
FIBER PLATFORM, LLC		560.78
FIRST STUDENT		43,771.81
FLINN SCIENTIFIC INC		574.31
FREMONT TRIBUNE		450.30
GARAGE DOOR SERVICES INC		350.00
GOODWIN TUCKER		355.00
HEARTLAND PEST CONTROL		240.00
HOMETOWN LEASING		2,522.27
HUMANEX VENTURES LLC		14,000.00
JOSTENS INC		349.70
JUST FOR KIDS THERAPY INC		9,862.25
LEISURE CRAFT HOLDINGS, LLC		2,718.74
LIFEGUARD MD, INC		648.00
MACKIN EDUCATIONAL RESOURCES		420.67
MARKING REFRIGERATION		300.75
MATHESON TRI-GAS INC		842.03
MENARDS - ELKHORN		667.44
METAL LOGOS INC		163.14
NE COUNCIL OF SCHOOL ADM		150.00
NEBRASKA FURNITURE MART		579.99
NEBRASKA SCIENTIFIC		282.25
NEBRASKA TURF PRODUCTS		1,180.60
OMAHA WORLD-HERALD		2,700.00
ONE SOURCE		198.50
PAULISON, KENNETH		875.00
PERRY GUTHERY HAASE & GESSFORD		5,707.62
PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC		96.00
PRAIRIE MECHANICAL CORP		2,261.73
PUBLICATION PRINTING		247.00
REALLY GREAT READING		60.95
S2 ROLL OFFS, LLC		573.24
SCHOOL PRIDE LTD		170.00
SCHOOL SPECIALTY INC		83.96
SMARTSIGN		201.80

03/06/2024 03:47 PM

MARCH 2024 BOARD BILLS

User ID: CQ

Vendor Name	Vendor Description	Amount
SOL LEWIS ENGINEERING CO		378.00
STANZEL'S MOW & SNOW LLC		6,761.00
SUBURBAN SCHOOLS PROGRAM		5,435.68
TAP SPACE		28.37
VALENTINO'S		93.44
VALLEY ACE HARDWARE		168.49
WALMART COMMUNITY		322.06
WASTE CONNECTIONS OF NEBR, INC		1,140.39
WATER ENGINEERING INC		302.50
Fund Number 01		<hr/> 142,423.12

Checking Account ID 2	Fund Number 02	DEPRECIATION	
LIFEGUARD MD, INC			2,402.10
SHEPPARD'S BUSINESS INTERIORS INC			4,298.86
Fund Number 02			<hr/> 6,700.96

Checking Account ID 6	Fund Number 06	NUTRITION FUND	
CANTEEN REFRESHMENT SERVICES			223.74
CASH-WA DISTRIBUTING			10,726.52
CHESTERMAN CO			929.98
CINTAS CORP			1,014.64
HILAND DAIRY			5,320.76
ROTELLA'S ITALIAN BAKERY INC			723.96
SYSCO LINCOLN			10,682.75
US FOOD INC			12,617.00
Fund Number 06			<hr/> 42,239.35

03/06/2024 04:09 PM

MID MONTH BILLS - FEBRUARY/MARCH 2024

User ID: CQ

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
ACH BANK FEE		62.25
ARLINGTON HIGH SCHOOL		55.80
CANIGLIA, JEFFERY		160.00
COX BUSINESS		157.99
HY-VEE INC		74.90
LINCOLN EAST HIGH SCHOOL		56.00
LOVE'S TRAVEL STOPS & COUNTRY STORE		1,800.05
MADISON NATIONAL LIFE INS CO IN		2,815.35
MAGIC WRIGHTER E-SERVICE		196.00
MARIAN HIGH SCHOOL		64.00
MEDUNA, NANCY		50.00
MOM'S POPCORN		150.00
NEBR DEPT OF MOTOR VEHICLES		100.00
NEBR STATE BANDMASTERS ASSOC		370.00
OMAHA PUBLIC POWER DISTRICT		20,879.47
REMM, KYLIE		240.00
SCHMIDT, MISTY		160.00
SCHUYLER HIGH SCHOOL		80.00
VERIZON		90.12
WALMART COMMUNITY		0.00
WELLS FARGO BANK		3,476.84
WOODRIVER ENERGY LLC		22,018.94
ZOOM VIDEO COMMUNICATION, INC.		9.45
Fund Number 01		<hr/> 53,067.16

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,  
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT  
Monday, February 12, 2024**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, February 12, 2024 at the Central Office Board Room, 401 South Pine Street, Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Attendance Taken at 7:00 PM.

Kelly Hinrichs: Present  
Luke Janke: Present  
Jamie Jorgensen: Present  
Bill Koile: Present  
Elizabeth Mayer: Present  
Jim Tomanek: Present

Present: 6.

**1. Call to Order**

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President – “As I call the meeting to order I wish to inform everyone present that a current copy of the Open Meetings Act is posted on the back wall of the Board Room for your review at any time.”

**2. Public Communications and Correspondence**

Comments from the audience were accepted at this time. Correspondence addressed to the Board was presented.

There was no correspondence.

**3. Approval of Agenda**

Motion to approve agenda as presented Passed with a motion by Kelly Hinrichs and a second by Jamie Jorgensen.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0

**4. Administrative Reports**

Board member Koile asked Middle School Principal, Mr. Travis for feedback regarding the MOEC Attendance Improvement Cohort. Mr. Travis reported that they can now have more intentional meetings now thru a smaller platform. Koile also asked Mr. Travis for upcoming plans for the unified sports team.

Board Member Liz Mayer congratulated Dr. Kerns and Elementary Music Teacher Ms. Beck on receiving the Arts NOW Grant.

- 4.1. Superintendent's Report
- 4.2. Financial Report

## 5. Consent Agenda

Motion to approve Consent Agenda Passed with a motion by Bill Koile and a second by Kelly Hinrichs.

Elizabeth Mayer: **Nay**, Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Jim Tomanek: **Yea**

Yea: 5, Nay: 1

### 5.1. Approve Minutes

Regular Meeting Date:

Special Meeting Date:

### 5.2. Approve Claims for Payment

### 5.3. Approve Financial Report

### 5.4. Approve Classified Staff

New Staff Hired:

Hannah Morisson - Exit Elem Sped Para

Ashley Wurth - Hire Elem Sped Para

Anne Espejo- Hire Elem Sped Para

## 6. Old Business

### 6.1. Building and Grounds Update

The Board was updated on the design schedule as well as Construction Management at Risk firm selection for the Sports Complex Project.

## 7. New Business

### 7.1. Approve New Certificated Staff Positions

The following are two positions that were recommend additions for the 2024-2025 school year:

#### 1.0 FTE Middle/High School Librarian/Middle School High Ability Learner Teacher

This position would allow for a full-time Teacher Librarian at the Elementary and a part-time HAL teacher at the Middle School.

#### 1.0 FTE High School Math Teacher

This position would allow for smaller class sizes in major math offerings as well as math support classes, as well as allow for course offering expansion.

Motion to approve 1.0 FTE Middle/High School Librarian/Middle School High Ability Learner Teacher and 1.0 FTE High School Math Teacher beginning the 2024-2025 school year. Passed with a motion by Bill Koile and a second by Luke Janke.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Jim Tomanek: **Yea**

Yea: 6, Nay: 0

### 7.2. Approve Retirement and Application for Early Retirement Incentive Program

Ron Michael, High School Counselor, submitted his retirement and applied for the early retirement incentive program at the end of the 2023-2024 school year. Motion to approve the retirement and application for the Early Retirement Incentive Program from Ron Michael, High School Counselor, at the end of the 2023-2024 school year Passed with a motion by Jamie Jorgensen and a second by Kelly Hinrichs.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**,

Jim Tomanek: Yea

Yea: 6, Nay: 0

7.3. Approve New Certificated Hire for the 2024-2025 School Year

The administration recommended Logan Johansen for hire as full-time Spanish teacher beginning in the 2024-2025 school year.

Motion to approve Logan Johansen for hire as full-time Spanish teacher beginning in the 2024-2025 school year Passed with a motion by Jamie Jorgensen and a second by Bill Koile.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0

7.4. Approve Certificated Staff Resignations

The following resignations have been received at the end of the 2023-2024 school year:

- Taylor Siegrist, 6th grade English Language Arts
- Kaylie Chromy, Middle School Special Education

Motion to approve the resignations of Taylor Siegrist, 6th grade English Language Arts and Kaylie Chromy, Middle School Special Education at the end of the 2023-2024 school year Passed with a motion by Bill Koile and a second by Kelly Hinrichs.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0

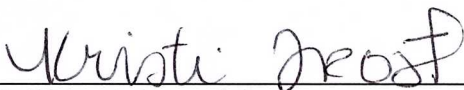
The Board congratulated Dr. Poloncic on being awarded the Region 2 Superintendent of the Year

**8. Adjournment**

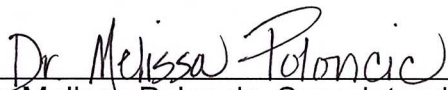
Motion to adjourn at meeting at 7:14pm Passed with a motion by Jamie Jorgensen and a second by Luke Janke.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

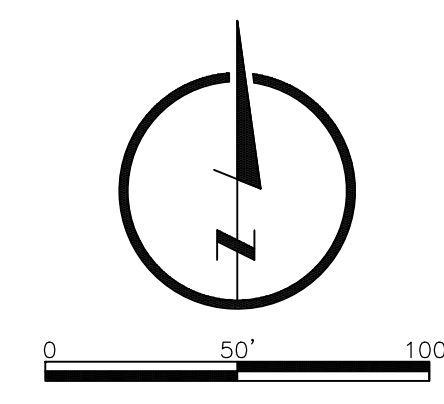
Yea: 6, Nay: 0



Kristi Trost, Board Secretary



Dr. Melissa Poloncic, Superintendent



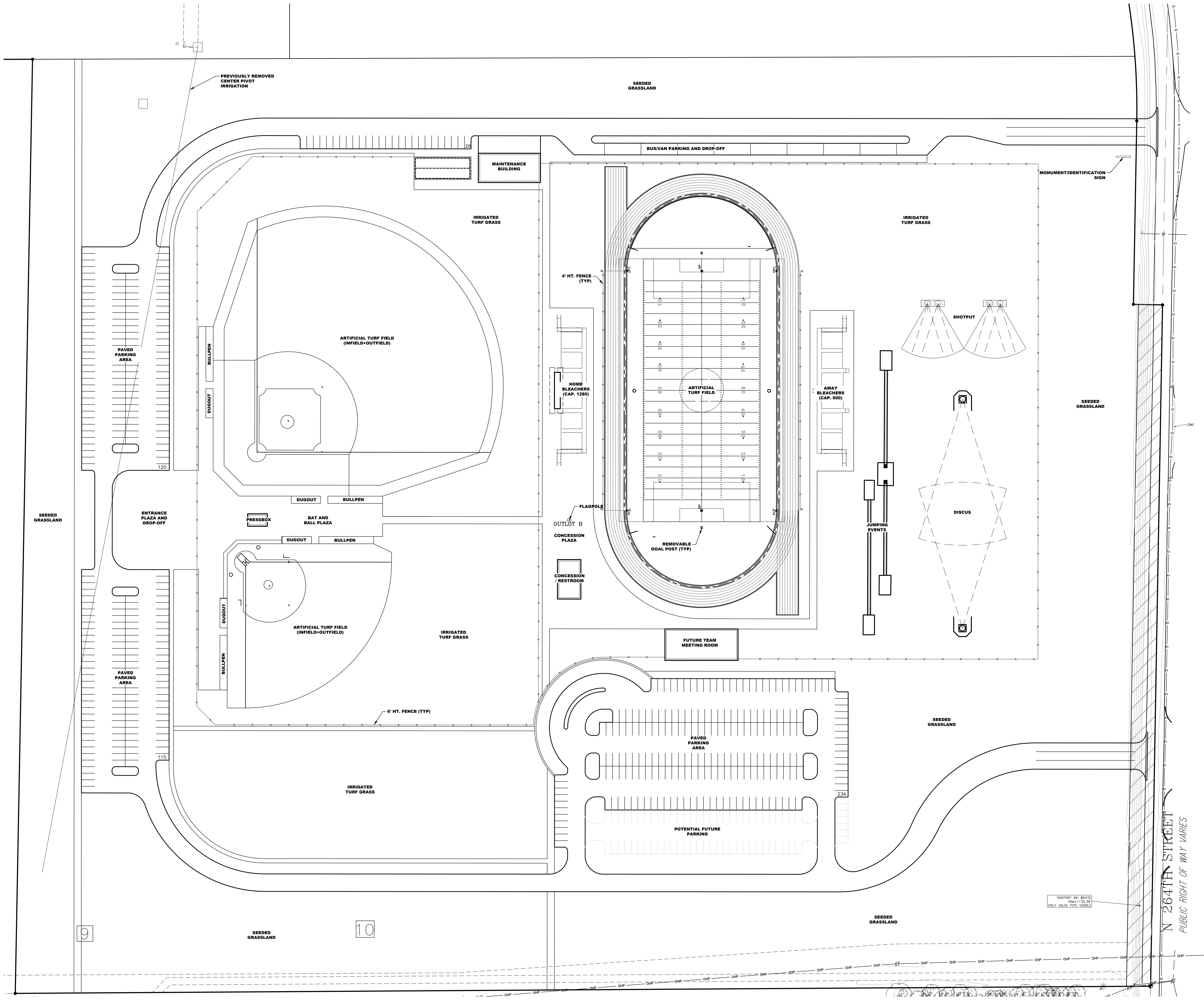
**PROJECT TEAM**

**ARCHITECTURE + INTERIORS**  
BCDM ARCHITECTS  
1015 North 98th Street, Suite 300  
Omaha, NE 68114  
CA Number: CA-0271

**CIVIL ENGINEER**  
LAMP RYNEARSON  
14710 West Dodge Road, Suite 100  
Omaha, NE 68154  
CA Number: CA-0130

**STRUCTURAL ENGINEER**  
PERFORMANCE ENGINEERING  
11811 Fort Street, Suite 104  
Omaha, NE 68164  
CA Number: CA-2455

**MECHANICAL + ELECTRICAL ENGINEER**  
MORRISSEY ENGINEERING  
4940 North 118th Street  
Omaha, NE 68164  
CA Number: CA-0835



#	Description	Date

**DC WEST -  
SPORTS  
COMPLEX**

SOUTHWEST OF E MEIGS  
AND N 264TH ST

**DC WEST COMMUNITY  
SCHOOLS**

**C1-0**  
SCHEMATIC DESIGN  
BCDM NO. 5322-05  
03/01/2024

**LAMP RYNEARSON**

DESIGNER / DRAFTER  
REVIEWER  
PROJECT NUMBER  
DATE

# Alan Sarka

## ELEMENTARY PRINCIPAL



402.714.7547



ajsarka@mpsomaha.org



2138 Ridgewood Ave  
Omaha, NE 68124

## EDUCATION

**MASTER'S DEGREE**  
*Education Leadership*  
Doane University  
2018

**BACHELOR OF SCIENCE**  
*Physical Education*  
University of Nebraska  
Omaha  
2008

## CERTIFICATIONS

**NEBRASKA STANDARD  
ADMINISTRATIVE  
CERTIFICATE**  
*Pre-K-8 Endorsement*

**NEBRASKA TEACHING  
CERTIFICATE**  
*K-12 Physical Education*

## LEADERSHIP EXPERIENCE

- Building Assessment Coordinator
- Building HAL Facilitator
- School Improvement Team Leader
- MTSS Coordinator for behavior and academics
- Building Behavior and instructional Coach
- Building staff development coordinator
- PLC leader
- High ability learner curriculum planning committee

## EXPERIENCE

MILLARD PUBLIC SCHOOLS, OMAHA, NE

**Administrative Intern, HOLLING HEIGHTS ELEMENTARY**  
2022- Present

Serve as an educational leader of the school. Responsible for supporting the building principal and educational programs and services in the school. Responsible for implementing district programs, policies, and procedures.

- Facilitates professional development on effective implementation of MIM
- Oversees academic and behavior MTSS systems that are driven in order to be instructionally responsive for student growth and achievement.
- Builds authentic trusting relationships with builder leadership and all stakeholders
- Supports special programs, EL and SBS
- Coordinates and implements data driven skill-based instruction for High Ability Learners
- Creates a school culture that enhances the academic, social, physical, and emotional development of all students.
- Coordinates and leads effective data driven PLCs that include evaluation of standards, backwards planning conversations, and sharing of instructional and engagement strategies to maximize student achievement
- Leads and supports the coordination of building assessment systems with intentionality to maximize student achievement.
- Collaborates with district literacy coach to administer, evaluate, and respond to foundational skills assessment data

MILLARD PUBLIC SCHOOLS, OMAHA, NE

**Interim Principal, GRACE ABBOTT ELEMENTARY**  
August 2023 – October 2023

- Supported teacher instructional growth through Fall conference goal setting of effective practices
- Demonstrated systems leadership by coaching and supporting staff through data driven MTSS processes from a foundational level to functionality
- Guided teachers through rich PLC conversations that included analyzation of each domain of MIM
- Upheld the mission and vision of the building principal with fidelity
- Coached teachers in the establishment of intentional and responsive skilled based small groups
- Built authentic, supportive, and trusting relationships with all staff
- Evaluated the current reality of the building and identified opportunities for further growth and achievement
- Identified building leaders and leveraged their skills and strengths to support building systems
- Established a collective efficacy mindset in staff to best support student development
- Conducted teacher walk throughs and provided intentional instructional feedback

MILLARD PUBLIC SCHOOLS, OMAHA, NE

**Administrative Intern, NEIHARDT ELEMENTARY**  
2018 – May 2022

Served as an educational leader of the school. Responsible for supporting the building principal and educational programs and services in the school. Responsible for implementing district programs, policies, and procedures.

- Collaborated with the district literacy coach to oversee, progress monitor, and provide professional development for the implementation of LLI
- Established and implemented a master schedule that allows for focus in reading and math
- Implemented and facilitated grade level PLC meetings to review MTSS data for behavior support and academic growth.
- Coordinated and implemented High Ability Learner curriculum.
- Evaluated and coached support staff's growth and development.
- Implementation of the building site plan strategies and objectives
- Supported new curriculum implementation through continuous professional development
- Organized, planned, and supported district and state assessment preparation and processes
- Promoted and supported productive relationships with staff, students, families, and community

# DC West Community Schools

## 2025-2026 CALENDAR

### August

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Aug. 5-6 New Teacher Professional Development/ Workdays  
 Aug. 7,8,11,12 Teacher Work Days/ Professional Development  
 Aug. 11 Open House  
 Aug. 13 1st Day of Classes: Dismiss @ 11:45 a.m.  
 Afternoon: Teacher Professional Development  
 Sept. 1 NO SCHOOL - Labor Day

### January

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

### September

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24	25	26	27	28	29	30
31						

Oct. 7 EL Parent/Teacher Conferences 3:45-7:45 p.m.  
 Oct. 8 MS/HS Parent/Teacher Conferences 3:45-7:45 p.m.  
 Oct. 8 End 1st Quarter (40)  
 Oct. 9 NO SCHOOL- Teacher Professional Development  
 Oct. 9 NO SCHOOL - EL/MS/HS Parent/Teacher Conferences 12:30  
 Oct. 10 NO SCHOOL- Conference Comp Day  
 Oct. 13 NO SCHOOL - EL/MS/HS Teacher Workday

### February

S	M	T	W	T	F	S
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28

Nov. 26-28 NO SCHOOL - Thanksgiving Break

### October

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Dec. 19 End 1st Semester (46, 86 days)  
 Dec. 22 NO SCHOOL- Teacher Work Day  
 Dec. 22-Jan. 2 NO SCHOOL - Winter Break  
 Jan. 5 NO SCHOOL - Teacher Professional Development  
 Jan. 6 First Day of Second Semester  
 Jan. 19 NO SCHOOL- MLK Day

### March

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### November

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23	24	25	26	27	28	29
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Feb. 16 NO SCHOOL- Teacher Professional Development  
 Mar. 11 End 3rd Quarter (44)  
 Mar. 6 NO SCHOOL - Teacher Workday  
 Mar. 10 EL Parent/Teacher Conferences 3:45-7:45 p.m.  
 Mar. 11 MS/HS Parent/Teacher Conferences 3:45-7:45 p.m.  
 Mar. 12 NO SCHOOL - Teacher Professional Development  
 Mar. 12 NO SCHOOL - EL/MS/HS Parent/Teacher Conferences 12:30  
 Mar. 13 NO SCHOOL- Conference Comp Day  
 Mar. 16-20 NO SCHOOL - Spring Break

### April

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### December

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24	25	26	27	28	29	30
31						

Apr. 17 NO SCHOOL- Teacher Professional Development  
 May 10 Graduation Sunday  
 May 21 or earlier End 2nd Semester (40, 84 days)  
 May 19,20,21 Built in Snow Days  
 \*\*Last Day for students: Dismiss @ 11:45 a.m.  
 May 22 or earlier NO SCHOOL -Teacher Workday

### May

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24	25	26	27	28	29	30
31						

School in Session (170 Days)  
 Draft 2.12.24

- NO SCHOOL - New Staff Professional Development/ Workdays
- NO SCHOOL - Teacher Workday
- NO SCHOOL - Teacher Professional Development
- NO SCHOOL for Staff & Students
- Indicates Friday Early Dismissal
- Parent Teacher Conferences (EL, MS, HS)

CALENDAR INCLUDES 3 SNOW DAYS

# DC West Community Schools

## 2024-2025 CALENDAR

### August

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
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Aug. 6-7 New Teacher Professional Development/ Workdays  
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18	19	20	21	22	23	24
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### September

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22	23	24	25	26	27	28
29	30					

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 Oct. 14 NO SCHOOL - EL/MS/HS Teacher Workday

### February

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### October

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17	18	19	20	21	22	23
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31						

Nov. 27-29 NO SCHOOL - Thanksgiving Break  
 Dec. 20 End 1st Semester (46, 86 days)  
 Dec. 23 NO SCHOOL- Teacher Work Day  
 Dec. 23-Jan. 3 NO SCHOOL - Winter Break  
 Jan. 6 NO SCHOOL - Teacher Professional Development  
 Jan. 7 First Day of Second Semester  
 Jan. 20 NO SCHOOL- MLK Day

### March

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23	24	25	26	27	28	29
30	31					

### November

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 Mar. 12 MS/HS Parent/Teacher Conferences 3:45-7:45 p.m.  
 Mar. 13 NO SCHOOL - Teacher Professional Development  
 Mar. 13 NO SCHOOL - EL/MS/HS Parent/Teacher Conferences 12:30-8:00 p.m.  
 Mar. 14 NO SCHOOL- Conference Comp Day  
 Mar. 17-21 NO SCHOOL - Spring Break

### April

S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### December

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Apr. 18 NO SCHOOL- Teacher Professional Development  
 May 11 Graduation Sunday  
 May 22 or earlier End 2nd Semester (40, 84 days)  
 May 20, 21, 22 Built in Snow Days  
 \*\*Last Day for students: Dismiss @ 11:45 a.m.  
 May 23 or earlier NO SCHOOL -Teacher Workday

### May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

School in Session (170 Days)

Draft 2.21.24

- NO SCHOOL - New Staff Professional Development/ Workdays
- NO SCHOOL - Teacher Workday
- NO SCHOOL - Teacher Professional Development
- NO SCHOOL for Staff & Students
- Indicates Friday Early Dismissal Parent Teacher Conferences (EL, MS, HS)

CALENDAR INCLUDES 3 SNOW DAYS

February 25, 2024

Dear Jeff Kerns, Melissa Polonicic, and DC West School Board Members,

I am writing to formally submit my letter of resignation from DC West Elementary for the 2024-2025 school year. Sometimes life presents us with unexpected opportunities and, after much consideration, I have decided it is time for me to move on to my next adventure.

Out of my nineteen years in education, eleven of those years have been at DC West Elementary. It is here that I had the privilege of working with a dedicated and talented team of educators and made some of my best friends along the way. This small-town is a special place that means the world to my family and me! Mark and I had no idea what an impact it would be, when we moved to this community nineteen years ago.

While I am excited about this new chapter, it is also accompanied by a very heavy heart as I say farewell to these incredible students, their families, and my colleagues and friends at DC West. I will truly miss the sense of community and the bonds that we have formed over the years. This place helped raise my children, grow personally, and became a giant part of who the Listenbergers are.

I want to express my heartfelt gratitude to Jeff, Melissa, and our incredible school board for their guidance and support throughout my time here. I am thankful for the trust you have placed in me and for the opportunities that I have been given to make a positive impact on the lives of so many people.

Even though I will no longer be a part of the daily life at DC West, I assure you that I will still be around and remain a strong supporter of this place. I will always be a Falcon at heart and have nothing but love for everything about this place!

Once again, thank you for everything, and I wish the school continued success in every way possible!

Sincerely,

Lyndsy Listenberger

# Apple Purchase (3 Year Cycle)

## 3-Year Plan

Year 1 (2023-2024) - Refresh 30% Student iPads, New Teacher Devices, iMac Refresh, Account for Growth

Year 2 (2024-2025) - All Staff/Teacher MacBook Refresh, Refresh 30% Student iPads

Year 3 (2025-2026) - Refresh 40% Student iPads, HS MacBook Air & MacMinis (Labs: ~75 Macs)

Year 2 (2024-2025) - Refresh Student iPads (~30%) - Grades: 1. 4. 7. 10.				
Use	Item	Quantity	Price per Unit	Total Price
Update Student iPads (Grades 1,4,7,10)	<b>iPads</b> 10th Generation (10pk)	340 Total Devices 34 - 10 packs	\$329 (discounted \$85)	\$111,860
New iPads (Student Growth)	<b>iPads</b> 10th Generation (10pk)	40 Total Devices 4 - 10 packs	\$329 (discounted \$85)	\$13,160
iPad Case w/ Keyboard Students Grades 4,7,10 New Students Grade 4-12	Logitech Rugged Combo 3 Integrated Smart Connect Keyboard	280 Cases	\$109.95	\$30,786
iPad Case Students Grade 1 New Students K-3	STM dux iPad Case (10 pk)	100 Cases	\$41.95	\$4,195
Extra Items (Charging Cords & Adapters)				
iPad Carts K/1 Pod (Refresh/Update)		5	\$1500.00	\$7500.00

Year 2 (2024-2025) - Refresh Teacher/Staff MacBooks (including cases).				
Use	Item	Quantity	Price per Unit	Total Price
Refresh/Update MacBooks (Teachers, Staff, Directors, etc..)	<b>MacBook Air</b>	125 Total	\$ 979	\$122,375
Apple Care?		44		







# Apple Inc. Education Price Quote

**Customer:**

Sandi Kerkhoff  
 DOUGLAS COUNTY WEST SCHOOLS  
 Phone: 1402-359-2583  
 Email: skerkhoff@dcwest.org

**Apple Inc:**

Gram Swindler  
 Email: gswindler@apple.com

**Apple Quote:**

2212650479

**Quote Date:**

March 05, 2024

**Quote Valid Until:**

April 04, 2024

**Quote Comments:**

Please reference Apple Quote number on your Purchase Order.

Item #	Details	Qty	Unit List Price	Disc. Per Unit	Unit Disc. Price	Extended Disc. Price
1	<b>10.9-inch iPad Wi-Fi 64GB - Silver (Packaged in a 10-pack)</b> Part Number: MPQT3LL/A	380	\$414.00	\$85.00	\$329.00	\$125,020.00
2	<b>Logitech Rugged Combo 4 Case with Integrated Smart Connector Keyboard for iPad (10th gen) - Blue</b> Part Number: HQEW2ZM/A	280	\$109.95	\$0.00	\$109.95	\$30,786.00
3	<b>STM Dux Plus for iPad 10th Gen. 10 pack bundle - Black   Special 10-pack pricing (includes quantity 10 HQF32ZM/A)</b> Part Number: BV662LL/A	10	\$419.50	\$0.00	\$41.95	\$4,195.00
	<b>STM Dux Plus for iPad 10th Gen. - Black</b> Part Number: HQF32ZM/A Quantity: 100					
4	<b>13-inch MacBook Air: Apple M3 chip with 8-core CPU and 8-core GPU, 8GB, 256GB SSD - Space Gray (Packaged in a 5-pack)</b> Part Number: MRXX3LL/A <b>Configuration:</b> 065-CG8D : Apple M3 chip with 8-core CPU, 8-core GPU, 16-core Neural Engine 065-CG8G : 8GB unified memory 065-CG8K : 256GB SSD storage 065-CG8P : 30W USB-C Power Adapter 065-CGC0 : 1080p FaceTime HD camera 065-CGC1 : Two Thunderbolt / USB 4 ports 065-CGC2 : MagSafe 3 charging port 065-CGC3 : 13.6-inch Liquid Retina display with	130	\$979.00	\$0.00	\$979.00	\$127,270.00

[Terms & Use](#) | [Privacy Policy](#) | [Return Policy](#)

True Tone  
065-CGFD : No, thanks  
065-CGDY : Backlit Magic Keyboard with Touch ID -  
US English  
065-CGF7 : Accessory Kit

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<b>Extended Education List Price Total</b>	<b>\$319,571.00</b>
<b>Total Discount</b>	<b>\$32,300.00</b>
<b>Extended Discounted Price Subtotal</b>	<b>\$287,271.00</b>
Additional Tax	\$0.00
Estimated Tax	\$0.00
Total Tax	\$0.00
<b>Extended Discounted Total Price*</b>	<b>\$287,271.00</b>

*\*In most cases Extended Discounted Total Price does not include Sales Tax  
\*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary.*

# Disclosure

This document has been created for you as Apple Quote ID **2212650479**.

**Your institution's Authorized Purchaser may submit an order online** at <https://ecommerce.apple.com>. Go to the Quote area of your Apple Online Store, click on it and convert to an order.

- If you're the authorized purchaser and need assistance in registering for access to the Apple Online Store, please contact your Apple Sales Representative.

**This is a quote for the sale of products or services. Your use of this quote is subject to the following provisions which can change on subsequent quotes:**

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  - If you do not have a purchase agreement in effect with Apple, please contact [csteam.edu@apple.com](mailto:csteam.edu@apple.com).
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**RESOLUTION**

**WHEREAS**, the School Board is required by law to adopt by resolution policies and specific standards for acceptance or rejection of option enrollment applications by October 15th for the following school year; and,

**WHEREAS**, the School Board has received and reviewed evidence and information submitted by the administration and other sources and made determinations thereon with respect to standards for acceptance or rejection and with respect to the capacity of this school district to accept option enrollment students based upon available staff, available facilities, projected enrollment, and availability of special education programs for the following school year; and,

**WHEREAS**, the School Board has determined that the educational interests of this school district would be best served by adoption of the resolutions, and the policies and specific standards herein contained.

**NOW, THEREFORE, BE IT RESOLVED** that the Option Enrollment Policy presented to the School Board as Policy 5006, and Appendix "1" to such Policy 5006, should be and the same are hereby adopted, and any previous policy or interpretation or application of the option enrollment program which is or has been inconsistent with the Policy 5006, and Appendix "1" to such Policy 5006, are repealed effective on the date of the passage of this resolution,

**BE IT FURTHER RESOLVED** that all paragraphs, subparagraphs, and portions of words of this Resolution, of Policy 5006, and Appendix "1" to such Policy 5006 are severable and that in the event any of the same are determined to be invalid for any reason, such determination shall not affect the validity of any of the remainder of the same.

**BE IT FURTHER RESOLVED** that policies and specific standards for acceptance or rejection of option enrollment applications should be and are hereby adopted, for applications filed after adoption of this resolution, and are hereinafter set forth:

The above Resolution, having been read in its entirety, member \_\_\_\_\_ moved for its passage and adoption, member \_\_\_\_\_ seconded the same. After discussion and on roll call vote, the following members voted in favor of passage and adoption of the above Resolution: \_\_\_\_\_.  
The following members voted against the same: \_\_\_\_\_.  
The following members were absent or not voting: \_\_\_\_\_.  
The Resolution having been consented to and approved by a majority of the members of the School Board, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

**DATED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**DC West Community Schools**

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

**Appendix “1” to Option Enrollment Policy  
March 11, 2024**

The following is Appendix “1” to Policy 5006 for the current school year. The Board of Education hereby sets forth the maximum number of option students for the current school year in any program, class, grade level or school building or in any special education programs operated by this school district, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this school district will contract based on existing contractual arrangements, and availability of appropriate special education programs. Any program, class, grade level, or school building which has “0” as the No. of Option Students is hereby declared unavailable to option students due to lack of capacity.

<b>PROGRAM</b>	<b>PROGRAM CAPACITY</b>	<b>PROJECTED ENROLLMENT</b>	<b>NO. OF OPTION STUDENTS</b>
Kindergarten	80	60	20
First	80	78	2
Second	80	67	13
Third	60	58	2
Fourth	86	92	0
Fifth	86	72	14
Building Capacity, Elementary	472	427	51
Sixth	88	82	6
Seventh	88	81	7
Eighth	88	66	22
Building Capacity, Middle School Attendance Center	264	229	35
Ninth	92	91	1
Tenth	92	86	6
Eleventh	92	68	24
Twelfth	92	82	10
Building Capacity, Sr. High School Attendance Center	368	327	41

\* Special education capacity will be determined on a case-by-case basis in accordance with state law and the available resources as determined by the District’s Director of Special Education or designee.

StudentsOption EnrollmentA. Process and Time Lines to Option In

For a student to attend DC West Community Schools as an option enrollment student, the student's parent or legal guardian must submit an application to the Board of Education of the DC West Community School District between September 1 and March 15 for enrollment during the following and subsequent school years (the "application period").

B. Standards for Acceptance or Rejection of Option Students

**Numeric Capacity:** The Board of Education may set the numeric capacity of programs, classes, grade levels, or school buildings by operation of this policy or through freestanding action by the Board. Numeric Capacity will generally be determined based upon available staff, facilities, projected enrollment of resident students, projected number of students with which the option school district will contract based on existing contractual arrangements, and other factors the Board deems relevant to the school's operations and education provided to students. Such determinations may be made in the form of an Appendix "1" to this Policy. The Board's adoption of a resolution does not preclude the Board from adopting a subsequent resolution with specific capacity standards partially or wholly different from its previous resolution(s). Individuals seeking information about the numeric capacity set by the Board may contact the superintendent for a copy of that resolution.

**Programmatic Capacity:** In addition to the numeric capacity standards referred to above, the board may, by resolution, prior to October 15 of each school year, declare a program, a class, or a school unavailable for the next school year to option students due to lack of capacity. Individuals seeking information about the numeric capacity set by the board may contact the superintendent for a copy of that resolution.

**Special Education Capacity:** The Director of Special Education shall review on a case-by-case basis all option applications for students that would receive or could be eligible to receive special education or related services. If the Director or designee determines that the District does not have the capacity to provide the student with the appropriate services and accommodations, then the Director or designee shall send a denial notice to the parent(s) or guardian(s) and include a description of services and accommodations that the District does not have the capacity to provide.

**Other Standards for Acceptance or Rejection of Option Enrollment Applications:** In addition to the numeric and programmatic capacity standards outlined above, the school district shall not be required to accept an option student when acceptance of the student:

1. Would increase the operating costs of the school district, such as by requiring the hiring of new staff or contracting with outside entities to provide services to the student;
2. Would require the procurement of new equipment, technology, or furnishings;
3. Would cause or require the rearrangement of caseloads for staff and contracted professionals;

4. Is reasonably deemed by appropriate school staff to pose a potential risk to the health or safety of students or staff;
5. May pose a risk of adversely affecting the quality of educational services being provided to resident students, as determined by appropriate school staff.

**Prohibited Standards.** The school district shall not base the decision to accept or reject an option student on the student's previous academic achievement, athletic or other extracurricular ability, disabling condition(s), proficiency in the English language, or previous disciplinary proceedings.

**Order of Acceptance.** Priority shall be accorded in the following order: (1) first, to those applications required to be given priority by law, (2) second, to students of staff members, (3) third to those with a sibling in attendance at DC West Community Schools, with priority within this group being given to those who had earliest filed applications, and (3) fourth to those without an option student sibling in attendance at DC West Community Schools, with priority within this group to those who had earliest filed applications. Filing date determinations are made by the Superintendent, or the Superintendent's designee. In the event applications within a group are received at the same or substantially the same time, priority as between such same-date applications shall be determined on the basis of random drawing.

C. False or Misleading Option Applications.

If prior to the student's attendance as an option student, the school district discovers that a previously accepted option application contained false or substantively misleading information, the option application will be rejected.

D. Releases for Options Out

A request for release of a resident student of the DC West Community School District who submits an enrollment option application after March 15 or any other statutory deadline will be granted unless the release shall not be granted if the administration is considering or has recommended expulsion of the student at the time the application is filed, and the administration determines it is appropriate to complete the expulsion process.

The Superintendent or the Superintendent's designee is hereby authorized to execute such releases on behalf of the School District and the School District, subject to subsequent ratification by the School District.

E. Notification of Acceptance or Rejection

The Superintendent or the Superintendent's designee is hereby authorized to apply this Policy and determine, on behalf of the Board, whether an option application will be accepted or rejected. The Superintendent or designee shall notify, in writing, the parent or legal guardian of the student-applicant and the student-applicant's resident school district whether the application is accepted or rejected on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

If an option enrollment application or a request for release is rejected by the DC West

Community School District, the Superintendent or the Superintendent's designee shall provide written notification to the parent or guardian stating the reasons for the rejection and the process for appealing such rejection to the State Board of Education. Such notification shall be sent by certified mail.

F. Applications Subsequent to Relocations

An option enrollment application does not require a release and shall be accepted or rejected within forty-five days after filing in the following circumstances:

1. the student relocated to a different resident school district after February 1, or
2. the resident student relocates in a different school district but wants to continue attending his or her original resident school district and has been enrolled in the original school district for the immediately preceding two years shall be automatically accepted and the deadlines for application are not applicable.

G. Wait Lists and Application Process for Newly Available Option Enrollment Slots After April 1

The district will follow the following procedures when any option enrollment slots open or become newly available after June 1 and up through the day prior to the start of the next upcoming school year. Such option enrollment slots which become newly available shall first be filled from the wait list in order.

1. The District will communicate with the parent or legal guardian of the first student on the wait list about the newly available option enrollment slot and whether the parent or legal guardian desires to accept it. If the parent or legal guardian does not accept it, then the district shall similarly communicate with the parents or legal guardians of the next students on the wait list in order, until the newly available option enrollment slot is filled or the wait list is exhausted.
2. When a parent or legal guardian accepts the available option enrollment slot, they have four business days to obtain and provide to the district. Release approval from the resident school district on the application form. When the release approval is provided to the district, the district shall immediately notify in writing that the application is accepted.
3. All wait lists shall become null and void once the school year begins.

H. Status of Option Student

A student who is admitted under the enrollment option program shall be treated as a resident student, and in such regard shall be required to provide such enrollment information and documentation as is required for enrollment of other students (e.g., certified birth certificate and evidence of physical examination, visual evaluation and immunization), shall be required to be

enrolled on a full-time basis, and shall be required to adhere to student conduct rules. The building assignment for an option student, as well as classroom and grade level assignments, shall be determined by the administration.

An option student shall not be entitled to transportation except as required by law. Transportation or transportation reimbursement will be provided in the following circumstances:

1. The DC West Community School District may, upon mutual agreement with the parent or legal guardian of an option student, provide transportation to the option student on the same basis as provided for resident students. The school district may charge the parents of each option student transported a fee sufficient to recover the additional costs of such transportation.
2. Option students who qualify for free lunches are eligible for either free transportation or transportation reimbursement from the option school district. The District's policy is that the District selects which service (transportation or reimbursement) is to be provided to students.
3. For option students receiving special education services, the transportation services required in the student's Individualized Education Plan shall be provided by the resident school district.

I. Information Regarding Schools, Programs, Policies and Procedures.

As part of the option enrollment program, the administration shall make information about the DC West Community Schools and its school, programs, policies and procedures available to all interested persons and shall have a copy of the option enrollment policy and regulations available at each school building.

J. Late Applications and Requests for Release

The Board of Education may refuse a request of a student seeking to option out of the school district when the option application is submitted after March 15<sup>th</sup> under the following conditions:

1. When the district has already entered into contracts with teaching staff for the following school year;
2. When the district has already contracted for the performance of specific services for the student;
3. When the release of the student would have a negative financial impact or loss of revenue for the district.

The Board of Education may approve late applications to option into the district under the following conditions:

1. When the resident district has released a student;
2. When the student's late enrollment into the district meets the standards for acceptance or rejection of option students contained elsewhere in this policy.

K. Cancellation of Option

Students who option either into or out of the school district shall:

1. Attend the option school district until graduation or relocation/re-option in a different resident school district unless the student chooses to return to the resident school district, in which case the student's parent or legal guardian shall timely submit a cancellation form to the school board or board of education of the option school district and the resident school district for approval for the following year.
2. Attend an option school district for not less than one school year unless the student relocates to a different resident school district, completes requirements for graduation prior to the end of the school year, transfers to a parochial or private school, or upon mutual agreement of the resident and option school districts cancels the enrollment option and returns to the resident school district.

L. Authority of Superintendent

The Board of Education authorizes the superintendent of schools to make decisions on its behalf pursuant to and to apply the criteria articulated by this policy in determining whether to grant or deny option enrollment applications.

Legal Reference: Neb. Rev. Stat. Sections 79-232 to 79-246

Date of Adoption: TBD