

Board of Education Regular Meeting
Monday, February 12, 2024 7:00 PM
District Office Board Room
401 South Pine Street
Valley, NE 68064-0378

1. Call to Order	
2. Public Communications and Correspondence	3
3. Approval of Agenda	
4. Administrative Reports	5
4.1. Superintendent's Report	30
4.2. Financial Report	32
5. Consent Agenda	
5.1. Approve Minutes	39
5.2. Approve Claims for Payment	
5.3. Approve Financial Report	
5.4. Approve Classified Staff	
6. Old Business	
6.1. Building and Grounds Update	45
7. New Business	
7.1. Approve New Certificated Staff Positions	
7.2. Approve Retirement and Application for Early Retirement Incentive Program	48
7.3. Approve New Certificated Hire for the 2024-2025 School Year	
7.4. Approve Certificated Staff Resignations	51

8. Adjournment

Board of Education

Jamie Jorgensen

Bill Koile

Dr. Kelly Hinrichs

Elizabeth Mayer

Luke Janke

Jim Tomanek

Dr. Melissa Poloncic, Superintendent

Kristi Trost, Board Secretary

This pamphlet has been developed to help the general public attending a meeting of the Board of Education to understand the internal operation of the Board. It is hoped that this pamphlet will foster improved relations between the Board and the citizens it serves.

Meetings of the Board

When

- The Board of Education convenes once each month on the second Monday except in the months that have five Mondays. In months with five Mondays, the Board convenes on the third Monday of the month. Holidays and unexpected conflicts may create exceptions to this practice.
- The Board of Education will convene in special session whenever it is deemed necessary for the efficient operation of the school district.
- Board of Education meetings are called to order at 7:00 p.m. unless another time is stipulated.

Where

- Regular and special meetings of the Board of Education will be held in the Board Room on the Valley Campus at 401 S. Pine St., in Valley, unless another location is specifically identified.
- Whenever public participation dictates the need for a larger meeting room, the Board will convene in the High School library.

Notice of Meetings

- Official notice of the time and place of the regular board meetings are posted on the doors of the schools, banks in Valley and Waterloo and the Valley City Hall.
- Notice of special meetings will be posted at least 24 hours in advance. Hearings will be published in The Omaha Daily Record.

Business of the Board

Agendas

- Agendas for the regular meeting on the second Monday of the month will be prepared in advance and kept current and available in the superintendent's office. Business items of an emergency nature may be placed on the agenda by a majority vote of the Board of Education.
- Parents, employees and patrons may request items placed before the Board of Education for consideration by contacting the Superintendent at least three business days in advance of a regular meeting.

Public Participation

- The Board of Education invites you to offer comments during the Public Communication and Correspondence portion of the meeting. Public requesting to offer comments during the Public Communication portion of the meeting shall make a request to speak or complete the sign-in information sheet at the meeting. The individual is asked to state the purpose and general nature of his or her appearance before the Board. The Board President shall indicate to the individual how much time the Board will allot the individual. Speakers normally will be given five minutes with a maximum of 20 minutes set aside for such communications.
- Members of the public requesting to speak to an item considered New or Old Business on the Agenda will request time during the Public Communications portion of the meeting. Unless the comments are related to an agenda item no action will be taken by the Board. Questions or requests of the Board by the public will be taken under consideration. The Board will direct the Superintendent, or the Superintendent's designee, to respond in writing to any public

question or request brought before the Board. Equal time shall be allotted to individuals speaking for and against a proposal when opposing points of view are represented at the board meeting.

- The Board invites you to share any information you may have or address any question to any Board member or the Superintendent regarding new business in the week prior to the next meeting.
- If, at any Board meeting, any person shall conduct himself or herself in a disorderly manner and after notice of the president or the person presiding shall persist therein, the president or person presiding may ask the person to leave and if the person refuses, the president or presiding officer may order any law enforcement officer or any other person or persons to take him or her into custody until the meeting is adjourned.
- Meetings may be recorded. Recording must be done so as not to disrupt the meeting.
- Meetings of the Board of Education shall be conducted in compliance with appropriate policy, state statutes and open meeting laws.

Mission Statement

DC West Community Schools engages, prepares, and empowers all of our students for the future.



The Douglas County West Community Schools does not discriminate on the basis of race, color, national origin, sex, disability, religion, age or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Students: Superintendent of Schools, 401 S. Pine St., Valley, Nebraska 68064 (402-359-2583).

Employees and Others: Superintendent of Schools, 401 S. Pine St., Valley, Nebraska 68064 (402-359-2583).

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate Coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S. Dept. of Education (OCR), please contact OCR at 8930 Ward Pkwy, Suite 2037, Kansas City, Missouri 64114, (816) 268-0550 (voice) or (877) 521-2172 (telecommunications device for the deaf) or ocr.kansascity@ed.gov.

Board Meeting Procedures

“Engage, Prepare, and Empower”

**Douglas County West
Community Schools
P.O. Box 378
401 S. Pine St.
Valley, Nebraska 68064**



DC West Community Schools
Board Report February 2024
Dr. Dawn Marten - Director of Learning

MOEC Attendance Improvement Plan

Our Middle School continues to work in collaboration with MOEC Attendance Improvement Cohort. The team members consist of Jeremy Travis (Principal), Dawn Marten (Director of Learning), Nicki Pechous (Director of Special Education), Katie Richards (Counselor), and Kristen Phillips (School Psychologist). The team has pulled quarterly attendance reports and identified students with chronic absenteeism. The team identifies root causes for the significant missed days of school and develops plans to support students and families. Mr. Travis also continues to add positive incentive supports for students. The Most Improved Attendance Award has been added to the Middle School Quarterly Raffle.

Curriculum

Curriculum adoption is in place for CTE courses. Dr. Marten is meeting with each CTE teacher to identify curriculum needs and resources for their specific area. Many of these courses will identify a need for supplies/items rather than a curriculum from a vendor.

Professional Development

The administrative leadership team has been involved in a team book study focusing on *10 Mindframes for Leaders: The Visible Learning Approach to School Success* by John Hattie and Raymond Smith. The book study's purpose is to enhance knowledge, skills, and effectiveness as a collective leadership team. Promoting a culture of continuous learning and improvement as leaders will ultimately benefit our students and the entire education community. Each administrator has been assigned a chapter(s) and facilitates a discussion with the leadership team with the end goal of enhancing professional learning, shared knowledge, and an opportunity to reflect upon our practices.

Superintendent
Director of Learning
Director of Special Education
Elementary Principal
Middle School Principal
High School Principal
High School Assistant Principal/AD

Dr. Melissa Poloncic
Dr. Dawn Marten
Nicki Pechous
Dr. Jeffrey Kerns
Jeremy Travis
Jim Knott
Nathan Ter Beest

402.359.2583
402.359.2583
402.359.2583
402.359.2151
402.779.2646
402.359.2121
402.359.2121



**DC West Elementary
School Board Report January 2024
Dr. Jeffrey Kerns**

4th and 5th Grade Students presented Disney Finding Nemo Kids this January in the new performing arts center. Our students did an outstanding job sharing their talents and skills to a very enthusiastic and supportive audience. Having the opportunity to perform in a world class venue was truly appreciated by the performers, staff, and members of the audience.





K-5 Elementary students cheered at halftime January 6th at the HS basketball games.



ARTS NOW! Grant Winner: Ms. Kaitlin Beck and DC West Elementary!

Students across Nebraska will have access to projects in a wide range of arts through special grants awarded this year. The Arts NOW Grants are special one-time grant opportunities that were made possible by funding from the Nebraska Arts Council in partnership with the NDE and will provide \$180,000 to 23 school districts impacting 79 schools throughout the state this spring. The projects will serve more than 20,000 students.

The grant program is flexible and allows for projects in all the arts subjects including media arts, visual arts, dance, music and theatre. Some of the projects include printmaking in the visual arts classroom, world music drumming, learning lightning design and how to run light boards for theatre, the creation and installation of a school-wide public art mural, the study of world musical genres including instruments from various cultures, and the creation of visual art and collaboration into a theatrical performance creation among others.

Ms. Beck plans to utilize the grant to fund a West African Drumming Project. This grant will provide musical equipment to expand the district world music curriculum and ensure that students learn about music from many cultures.



Thank you to Dr. Acklie and the members of the Rotary Club of Western Douglas County for help with January's Mobile Community Food Bank. We able to provide for just under 100 households this month.



Responsive Classroom Update:

We have had two opportunities for professional development with our entire staff. Our first opportunity provided time for our teachers to collaborate and reflect upon successes with their grade and vertical level peers with the practice of Morning Meetings. Last semester we completed a book study by collectively reading THE MORNING MEETING BOOK. This semester we are going to read, study, discuss, evaluate, and implement strategies from the book The Power of Our Words.





DC WEST

COMMUNITY SCHOOLS

CREATING PASSIONATE LEARNERS

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DC WEST Community Schools

Engage, Prepare, and Empower

Little Falcon Playgroup

Friday, February 2nd

8:00 A.M. – 9:00 A.M.

DC West Elementary School

Your child can attend if:

- You live in the DC West district
- They will be 3 or 4 years old on/before July 31



Use door 15, in the small parking lot. Parents will spend the first 30 minutes exploring the classroom with their child. At 8:30 parents will move to another classroom for more information on early childhood. (Topics change monthly)

Attending the Little Falcons Play Group does **NOT** automatically enroll your child in the Preschool Program for next school year.

If you have any questions please contact Mrs. Travis, Elementary School Secretary. Please scan the QR code to **RSVP it is required to attend.**

We hope to see you soon!





Dr. Marten and I had an opportunity to presented to the Learning community for extra funding from the Learning Community to help our efforts in developing and implementing a Parent Volunteer Program at DC West Elementary. This is in direct alignment with one of our Superintendent's Early Childhood Plan goals (Buffet Early Childhood Institute).

Our plan was well received and we were approved for the additional funding. The generous funds will strengthen and increase the number of family and community partnerships at our school. These funds would allow 2 certificated staff stipends to research and implement program(s) to increase family presence and involvement in the education of their child, particularly father figures. (e.g. Strong Families, Strong Fathers, Watch DOGS etc.). These monies would also purchase materials/resources for programming.

The program will include components that encourage father-figure involvement during the school day, curriculum engagement nights, summer family activities such as fishing extravaganza, snacks for children during the events, facility rentals if needed, and other components identified by the two Program Coordinators. The program will be developed and implemented based on the following indicators:

- **Family-School Relationships:** Build interpersonal relationships of trust and caring between families and staff.
- **Collaborative Relationships:** Build respectful, reciprocal partnerships with and among children's families.
- **Effective Communication:** Facilitate two-way communication through a variety of methods that meet families' literacy, language, and cultural preferences and needs.
- **Comprehensive Child and Family Supports:** Identify and collaborate with community agencies and organizations to connect families with a network of comprehensive services that are streamlined, integrated, and accessible.



DC West Was featured in an online report:
CONNECTING SCHOOL AND FAMILIES: HOW DC WEST ELEMENTARY EMBRACES THE SCHOOL AS HUB MODEL



Dee Acklie, center, family facilitator and home visitor at Douglas County West Elementary, leads two mothers and their kids through an activity at the Valley Public Library.

By Erin Duffy

Kelsi McIntyre moved to Valley, Nebraska, from Louisiana on a Monday for her partner's new job.

By Friday morning, her daughter Ellie, 3, was playing bingo—brightly colored gummy bears subbed in for bingo chips—with other kids at the Valley Public Library.

Family facilitator and home visitor Dee Acklie filled McIntyre in on the early childhood services offered at nearby Douglas County West Elementary School.

"We'll connect you with the preschool staff," Acklie assured her.

Earlier that morning, a handful of parents gathered for muffins and coffee at the school's Falcon Family Café as Title 1 reading specialist Rosita Krauel reviewed the reading curriculum. Together, they practiced sounding out words so younger children could progress from reading short, simple words like "my" and "the" to longer compound words like "popcorn."

"I like to use the same terminology they use at school at home," parent Janae Robinson said.

This is what stronger family-school-community connections can look like under the School as Hub model.



Kelsey Nabity, Linsey Bellinger, and Jeffrey Kerns

consistent, quality education.

Staff from the Buffett Early Childhood Institute at the University of Nebraska, which helps implement the Superintendents' Plan, coach teachers and principals on effective leadership, early childhood, and family engagement practices.

The Douglas County West district draws from the towns of Valley and Waterloo in the northwest corner of the Omaha metro. The area is a mix of modest neighborhoods, rural acreages, and sprawling lakefront homes. About 30% of elementary students qualify for free or reduced lunch.

Over the past decade, the elementary population has grown by more than 60%, leading the district to replace its only elementary school with a new, larger building. And yet, staff believe the school community is more in sync with parents and families than ever.

During flooding in March 2019, the school housed displaced residents and supplied food. Every holiday season, staff and students from preschool through fifth grade pack food baskets delivered by local fire and rescue squads and community members. Anonymous donors write checks to clear students' negative lunch balances.

"If you wanted a Hallmark movie about what a community is, it's DC West," elementary principal Jeffrey Kerns said.



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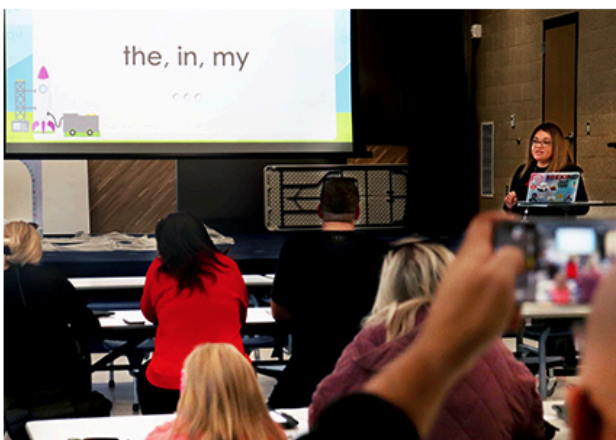
Acklie, the family facilitator, fixes toys and broken zippers inside the school's family room, where she stocks extra clothes and snacks for students and families in need.

She leads the drop-in play groups at the public library, an old bank in Valley's downtown, for preschool-age children and their parents. Acklie and a librarian set up different play-and-learn stations, with recent sessions focusing on reading.

Acklie has helped families find warm winter clothes and referred them to speech therapy.

"I can serve as their connector," she said. "It's easier to call the school and tell them you need something when you've had a positive experience with me."

The School as Hub approach has reinforced to teachers and families that learning begins long before a child enters Kindergarten.



Rosita Krauel meets with parents at the Falcon Family Cafe.

Kerns remembers inviting families to tour one of the school's three preschool classrooms. Acklie and Buffett Institute staff explained the room setup and play-based learning.

"We invited parents to get down on the kids' level and play and then they explained the purpose of this," Kerns said. "That moment there, I thought that was a great example of how we're going in the right direction—the parents are asking questions and they're modeling those skills and strategies at home."

Several teachers and Buffett Institute staff attended training in Iowa on the Responsive Classroom approach to teaching, discipline, and student engagement. This school year, teachers implemented classroom "Morning Meetings," a series of social and academic activities intended to build a stronger sense of belonging among students.

In Mattie Subbert's first-grade class, students started the day by greeting the classmate to their left and right, listening intently as each shared what they were looking forward to that weekend. (Highlights included blowing a giant bubble with gum and playing with a new puppy named Honeybee.) That builds community, said Tonya Jolley, the Buffett Institute's instructional program administrator.

Jolley has become a familiar face at the school—kids recognize her and say hello to her by name. She works closely with school and district administrators, Kerns, and teachers; provides consulting and coaching; and helps analyze school data and support district action plan goals.



Nebraska Public School Advantage also did an online feature on DC West Community Schools:

Holiday Baskets becoming a December tradition at DC West, and it's all-hands-on-deck

By Tyler Dahlgren

The faculty at DC West Elementary is flying around the school's main corridor on a Friday afternoon in December, assembling care packages for students and their families during a planning period they unanimously chose to forgo.

Those famous Holiday Baskets aren't going to pack themselves, after all.

"This one needs a box of cereal."

"That one could use some vegetables."

"Don't forget the mashed potatoes over here!"

It was some Charles Dickens-level poetry in merry motion, and there's a method to the madness, suggests Dr. Dawn Marten, DC West's Director of Learning.

If you hang around to watch for a mere five minutes or so, you'll see she's telling the truth. The staff is the second cog in a well-oiled, three-piece machine that has helped make DC West's Holiday Baskets a growing and cherished tradition. Students play the integral role of donating and sorting through the food, while local fire departments helped deliver the finished baskets to homes in need across the area.

"When we talk about school as a hub, this is what we mean," said DC West's Falcon Family Facilitator Dr. Dee Acklie, who also has her hands in the district's snack pantry (which averages about 50 to 60 snacks a day) and clothing closet (which provided 85 coats and 80 pairs of boots this winter). "This community takes care of children like no place I've ever been, and I've been teaching for 40 years."



Cultivating a real sense of community is one of the district's pillars, said elementary principal Dr. Jeffrey Kerns. On this Friday afternoon, it's almost tangible. The teachers don't have to do this. Their free period is their free period. And yet, here they were.

Every single one.

"We're just a really tight-knit community," said fourth-grade teacher Shari Fischer. "Everybody knows everybody, and everybody helps everybody. Every year, I'm more overwhelmed by how much the community helps out."

Everybody has a hand in helping out, too. Especially during the holidays. These baskets, which adorn nearly every inch of the hallway walls when finished, have become part of DC West's culture.

"It's so much fun to step back and see how every single person has their hands in this one way or another," said Kerns. "What those kindergarteners, preschoolers and fifth-graders are doing is just as important as what the adults are doing. And nobody has to be here. Nobody is required to do this, but in the four years I've been here, I couldn't recall one person who didn't participate."

Throughout the week leading up to Friday's remarkable display of holiday basket assemblage, students did their part, sorting through hundreds of food items that had been donated to the district. It sounds tedious, mundane even, but even the thought of helping out had Mattie Subbert's class of first-graders downright giddy.

"My kids loved it, one-hundred percent," laughed Subbert. "They each got to take two or three items, and then we walked through a line and they dropped their items off in the right section. They were overly-thrilled. Some of them only had two items, and they wished they had more."

The Douglas County West Chamber of Commerce and COPE are the district's two biggest partners in the holiday basket project, said Acklie. They also partner with the libraries in Valley and Waterloo. Fire Departments from Valley, Waterloo and Yutan delivered the goods the next morning.

"Something like this really does take the entire community," said Acklie. "All I have to say is 'We need,' and somebody steps up with it. It's not always the same person, either. It's multiple people taking care of multiple families."



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DC West has a yearlong backpack program that makes sure students are properly nourished over the weekends when they're not in class. The holiday break is something almost everybody looks forward to, but two weeks at home can look one way to one student and a completely different, less comforting way to another. That's why the district is so passionate about meeting needs over break, too, added Acklie.

"It's very comforting knowing that our families and our kids will be taken care of," said Kerns.

In addition to the holiday baskets, DC West donors stepped up to provide Christmas for 22 families in need. Middle school students even helped to raise the money and ventured off on a shopping trip once they'd met their mark.

There's that family feel again, just in time for the holidays.





Douglas County West
Middle School Board Report February 2024
Mr. Jeremy Travis

Enrollment as of 2/7/24

6th-81

7th-66

8th-91

Total DC West Middle School (238)

The 3rd quarter is in full swing and it is busy times for DC West Middle School.....I can't believe that we are already in February.....We have a lot of activities currently going on with Play, Math Counts, Robotics, Unified Basketball, Girls Basketball, Wrestling, Art Club, and Student Council events. I'm proud of our students and staff for their dedication to our school in and out of the classroom.

We continue to put a major focus on student attendance and making families aware of the importance of being present in school every day. The students and staff are really making a good effort to do so as the state assessment world is right around the corner and every day in the classroom matters. I really enjoy watching our students and staff come together to put forth their best efforts every day!



January MS Students of the Month

Left to right: 6th Grade-Grant Brokaw and McKenna Barbur. 7th Grade-Harold Maca and Sedra Mrabea. 8th Grade-Nathan Barbur and Harbor Johnson. Those students exemplified The Falcon Way.



January MS Staff Members of the Month

Left to right: Ms. Sherry Dill-8th Grade ELA, Mr. Beau Schwenka-7th Grade Science, and Mrs. Kerry Reker-6th Grade Science. Those Staff Members exemplified The Falcon Way!



MS Unified Basketball Team

The Falcons came away with two victories on Wednesday, January 24th in Elkhorn vs Fort Calhoun and Liberty Middle School in Papillion to earn Gold Medals as a Team! They also participated vs Ashland-Greenwood on Friday, February 2nd and had a fantastic game enjoyed by pizza afterwards to celebrate. This Team is coached by Lisa Masters, Chris Douglas, Sydney Trout, and Caitlyn Webb. **We are proud of our Falcons!**

Quarterly Pride Attendance Challenge

We will be having an Attendance Grade Level Competition for the 3rd and 4th Quarter. At the end of each Quarter, the Pride for each Grade Level that has the Highest Percentage Attendance Rate at school will get a Pizza Party. We will be using the same attendance criteria that we use for our Awesome Attendance that we will continue to have as well. The weekly results for each Grade Level will be updated at the start of each week throughout the 9-week Quarter. The question is, which Grade Level Pride is going to be at school the most and come out on top to get the Pizza?

#Attendance Matters

Battle of the Books at DC West Middle School

Is a reading competition offered to middle school students. Students will meet 4-5 times per month starting in a few weeks. The meetings will take place during Pride or Lunch, so there will be no afterschool time required of students. Students will be expected to be *active participants in reading, discussions, and activities in order to prepare for a competition held in May!* The competition will be on Friday, May 10th. The competition will be held at ESU 3 in La Vista. We will leave from school and return before the end of the day. We will send out more details closer to that date.

We want student's school work to come first, so we have a few expectations for students to follow:

- Must read at least 4 books
- Must be able to meet deadlines for reading
- No failing grades for 2 weeks in a row
- No more than 4 missing assignments for 2 weeks in a row
- Must participate in meetings and be an active member of your team

Our students and staff are really excited about the Battle of the Books!



MS Wrestling Team



MS Girls Basketball Team

Our Girls Basketball Team just recently celebrated two overtime wins, which is fantastic and our Wrestling Team has gotten off to a very good start to their season with a lot of success on the mat.

We will continue to develop what **The Falcon Way** looks like at our Middle School. We will continue to focus on Falcons being Safe, Responsible, Respectful, Engaged, and Inclusive for us! We will continue to have daily, weekly, monthly, and quarterly student incentives for our students throughout the school year.

We are determined to continue to provide a safe and positive learning environment for all students and staff. Please feel free to contact me if you have any questions, if you want to see how things are going throughout the day, or if you have any concerns. I'm proud of what we do and who we are! Go Falcons!

Jeremy Travis, M.A.

Middle School Principal/MS AD (6-8)



DC WEST

Community Schools

Engage, Prepare, and Empower

School Phone: **402.779.2646**

Fax Number: **402.779.2534**

"Kids don't care how much you know until they know how much you care"

#TheFalconWay #FalconStrong #DCWestROCKS #BeFALCONKind #dcwestpride

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COMMUNITY SCHOOLS

February 2024 Board Report

The Speech team has been doing an outstanding job during their competitive season. They have racked up a ton of personal accolades in a lot of categories this year. The most recent awards go to: Nylee Hayner 5th place Entertainment, Lillian Lakner 4th place Persuasive, and to Mitchell Sullivan the Dramatic Interpretation Champion at the Fremont Novice Speech Tournament. Also, congratulations to Lillian Lakner - 4th place Persuasive and Top Novice Persuasive Speaker, Benji Oien and Joslyn Giles 3rd place Duo Interpretation, Darby Giles 6th place Humorous Prose, Avery Maline 5th place Serious Prose, and Brook Cooke 2nd place Serious Prose at the Schuyler Speech Tournament. These students represent DC West every weekend at Speech tournaments and they are making a name for themselves in the Speech world. Congratulations to Coaches Sherry Dill and Kristi Eggen for their work with our students.

Basketball post season starts next week and I just found out we will be hosing sub districts for girls again this year. Boys have one regular season game to play and then onto districts. Wrestling is in York this weekend for their District game to see who will go to State Wrestling. It is a busy and exciting time of year and I am anxious to see how the end of the winter sports season turns out!

To end the basketball season, the high school faculty senate came up with the idea to honor teachers at the basketball game against Platteview. Each of the seniors were allowed to pick two teachers who have been influential in their lives and invite them to walk with them at halftime of the girls and boys game. When we notified the teachers who was chosen, it was great to see the smiles of appreciation on their faces. We will also host a special hospitality room for all teachers at the game and I would encourage you to stop by if you have a chance. Here is a list of the seniors and what teacher they choose:

Mesfin Wilson- Trey Baker & Marcus Martin
Brady Singer- Randy Donner
Charlie Wood- Ryan Braun & Dalton Tremayne
Cam Wiese- Rachelle Schurman & Kristi Trost
Zach Uehling- Chip Daehling & Trey Baker
Drake Travis- Dalton Tremayne & Jared Wiemer
Ryker Wohlers- Jared Wiemer & Brant Loewe

Grace Holm- Heather Cox & Brant Loewe
Hudson Jarecke- Dalton Tremayne & Randy Donner
Carley Shaw – Niki Billedeaux
Olivia Malousek- Heather Cox & Dennis Wilber
Terry Luthy III- Leanne Siekman

Respectfully Submitted:
Nathan Ter Beest
Assistant Principal Activities Director

February 2024

February may be one of the busiest months of the year for our special education team as we are deeply embedded in the work of the current school year but also looking forward to plan for next year. Here's an update on some of the happenings in special education over the past month as well as events that are coming up as we look to spring.

Level-to-Level Transitions:

Our team meetings over the past month have focused on communicating about students transitioning between levels next year, including Birth-3 to preschool, preschool to kindergarten, fifth to sixth grades, and eighth to ninth grades. Our biggest changes will be at the elementary level with continuing growth in our student needs and numbers and at the high school level with increased numbers of students with complex or significant needs. We are currently accepting applications for the newly approved additional teaching position at the elementary level. The addition of this position will allow us to maintain caseloads at a reasonable level so that all students have their needs met and teachers feel supported and positive about their roles. At the high school level, we are preparing for new students by reconfiguring some existing spaces in the high school, purchasing materials and curriculum to meet student needs, and assessing professional development needs for our staff.

SEBL and Mental Health Work:

A team of secondary teachers and specialists, including Kristen Phillips, Kim Remmick, Katie Richards, and Cyndi Thomas, participated in a "Train-the-Trainers" professional development session this past summer so that they could deliver professional development to their middle and high school colleagues and peers around the topic of Tier 1 Mental Health Supports, in alignment with Strategic Priority 2.2. This team has done a fabulous job of presenting this information during professional development time throughout several Fridays this year. Topics covered have included the following:

- The Power of Tier 1 Practices
- Mental Health and Trauma in the Classroom
- Supporting Students in Distress
- What to Do When It's Not Working

Special Education Community of Practice

A small group of special education teachers wrapped up their involvement in the ESU 3 North Districts Special Education Community of Practice. This 3-part training series was a great opportunity for our staff to collaborate, learn from, and network with special educators from Arlington, Blair, and Fort Calhoun while gaining valuable training aligned with our Targeted Improvement Plan for special education. Topics covered included best

practices in IEP writing, prior written notice guidance, and best practices in post-secondary transition.

MOEC Attendance Improvement Cohort

I have had the pleasure of working with Dr. Marten, Mr. Travis, Katie Richards, and Kristen Phillips as we work to reduce chronic absenteeism among our middle school students. We have been able to participate in valuable professional development with the Attendance Works organization and have spent a lot of time analyzing our data to identify the root causes of attendance problems in our building. As chronic absenteeism was an area of moderate risk for the district special education program this past year with 17% of special education students missing more than 10% of school days in session, I have also been closely monitoring and targeting chronic absenteeism among our middle school special education students as an area of focus for this year. Our goal is to reduce middle school special education to less than 10% by the end of the year.

Thank you for all your continued support! Have a great February!

Nicki

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COMMUNITY SCHOOLS

Board Report

DC West High School

Jim Knott –High School Principal

February 12, 2024

February is usually right in the middle of hiring season for school administrators. As I mentioned in the January board report, in December we hired a Spanish teacher for next year along with a Strength Training PE Teacher who started on February 5th. With the recent announcement of the retirement of long-time counselor Ron Michael at the end of the year, we now have a High School Counseling position open for next year. We plan to interview for this position in late February or early March. I will give an update on that process in my March Board Report.

On February 28, DC West will host the annual College Fair in the High School Library. There will be seventeen colleges represented along with several branches of the armed forces and seven local businesses. Juniors and seniors will attend the fair for 30 minutes while freshmen and sophomores eat lunch and then will flip flop for the second 30-minute segment. Counselor Ron Michael stated, “The College Fair has grown into a great event over the years. It is another tremendous opportunity for our students to see what possibilities are out there for them after high school.”

The High School Faculty Senate is a representative group of teachers who meet once a month to discuss ways to improve the high school. This year the group has focused on improving teacher morale. Some things that have been implemented since the beginning of the year include “You Matter Mondays,” where teachers can wear a provided “You Matter” DC West t-shirt with jeans every Monday. We have also set up several teacher tailgates throughout the winter sports season that will continue into the spring. On February 8, DC West will hold its first ever “Teacher Appreciation Night” during the varsity basketball games against Platteview. During halftime of the varsity games, senior athletes will honor their choice for “most influential educator,” by escorting them to center court to be recognized. It should be a great night to celebrate all the great teachers at DC West, Platteview, and throughout the state of Nebraska.

***The second quarter honor roll is listed on the second page of this report

Quarter 2 Honor Roll of Distinction 2023-2024

SENIORS		JUNIORS	
Eric Asher *	Madison Taft	Sydney Atkins	Sarah Perkons
Laney Bissailon	Zachary Uehling	Jamison Badje	Mitchell Sullivan *
Anna Borner *	Cameron Wiese	Jaeda Bakken	Zoe Teitler
Brandon Christensen	Mesfin Wilson	Will Bergsten	Kayden VerMaas
Brooke Cooke	Ryker Wohlers *	Kelan Bohlen	Colton Willmott
Gage Gratopp *	Jack Woodward	Tieler Collette	Dakota Wolter
Grace Holm	Lily Wright *	Trent Davidson *	Maddison Zach
Hudson Jarecke	Nora Wurtz	Carleigh Dembinski	
Elizabeth Jensen- Robinson		Lyla Elsaesser *	
Harley Kaven		Alexis File	
Cheyenne Kilmer		Austin Fletcher	
Megan Kopcis		Robert Graves IV	
Aubree Liss		Ramses Graves	
Ellie Lloyd		Ava Grimm	
Daniel Luna-Garza		Stella Higgins	
Terry Luthy III		Brody Hillyer	
Maria Malousek		Bryar Jensen	
Olivia Malousek *		Catherine Johnson	
Zachary McArdle *		Remy Kirby	
Jaylee Negley *		Miles Korb	
Angelina Ramos Garcia		Gavin Lakner	
Will Reeves		Bryce Larsen *	
Raya Satterm *		Cameron Madden	
Carley Shaw		Grant Mayer	
Brady Singer		Madelyn Mitchell	

SOPHOMORES		FRESHMEN	
Bailey Anderson	Abby Rayer	Hailey Albrecht	Johanna Luthy
Bella Anderson	Kyler Rippe	Trent Alexander	Falon Mathes
Nolan Asher	Jetta Satterm	Liliana Balus	Kinley Nelson
Ian Gleason	Trey Schieber *	Noelle Beyl *	Carina Ray
Kyle Gregurich	Waylon Schroeder	Peyton Bias-White	Aubree Richards *
Nylee Hayner	Jackson Schuiteman *	Lydia Bonacci *	Mallory Shaw
Adora Hays-Lavender	Joseph Stammer	James Bussen	Ryder Songer
Tess Henrichs	Addison Strong *	Allyson Cooke *	Carson Stanzel
Saybra Hermanson	Jaxon Swierczek *	Casey Dembinski	Gage Travis
Barrett Hinrichs	Jadie Vieth	Hayden Gottsch	Aspen VerMaas *
Maren Jarecke	Jasmine West	Julian Gottsch	Talia Walsh *
Emma Kincanon *	Beau Wilcox *	Eva Hert	Ava Walvoord
Cade Listenberger	Zane Wohlers	Scarlett Higgins	Brody Wiese *
Damian Monroe		Brayton Holding	Ella Wiese *
Kolten Nelsen		Hunter Holding *	Sindee Zook *
Amelia North		Adisan Jeffrey	
Mason Pettit		Emma Kopcis *	
Alexander Phillips *		Tucker Korb	
Madelyn Phillips *		Lillian Lakner *	
Anella Pralle *		Jack Landauer	

Quarter 2 Honor Roll of Merit 2023-2024

SENIORS	JUNIORS	SOPHOMORES	FRESHMEN
Paige Bias-White	Karsten Alexander	Kayden Foster	Brynlee Dasher
Tuff Brown	Jagger Denker	Joslyn Giles	Emily Fletcher
Lillyan Duncan	Markus Dorson	Kai Jorgensen	Angel Hernandez
Darby Giles	Chloe Greve	Blaine Martin	Halaina Hunter
Savannah Grabenstein	Lily Herman	Molly Moehling	Wyatt Janke
Lukas Johnson	Aspen Huber	Tucker Nielsen	Abigail Johnson
Elijah Manrique	Kiya Johnson	Benjamin Oien	Jesse Mentzer
Nathan Martin	Avery Maline	Trey Olsen	Yhosvel Perez Pages
Jonas Meairs-Richman	Colton Meduna	Colton Trost	Katelyn Stanton
Jayden Paulson	Samuel Musson	Paul Valadez	Wyatt TenEyck
Courtney Polonic	Jay Ourada	Evan Winters	
Blaine Quy	Carli Ptacek	Izzabella Zach	
Makynna TenEyck	Grant Scott		
Kylee Vaughan	Luke Thimmesch		
	Emma Toller		
	Yoselin Trejos		
	Brody Walsh		
	Jackson Walvoord		

DC West Middle School February

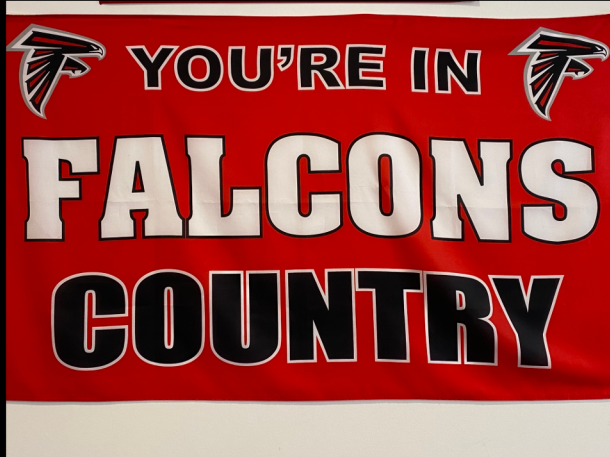
Mr. Jeremy Travis, Middle School Principal www.dctest.org

MS Yearbooks

Go to: yearbookforever.com

Select DC West Middle School

\$20



January Middle School Students of the Month



Left to Right: 6th grade: Grant Brokaw and McKenna Barbur. 7th grade: Harold Maca and Sedra Mrabea. 8th grade: Nathan Barbur and Harbor Johnson. Those students exemplified The Falcon Way for the Month of January.

MS Unified Basketball Team



The Falcons came away with two victories on Wednesday, January 24th in Elkhorn to earn Gold Medals as a Team! **Their next game is Friday, February 2nd at Ashland-Greenwood at 6:45.** The Team is coached by Lisa Masters, Chris Douglas, Sydney Trout, and Caitlyn Webb. **We are proud of our Falcons!**

January Middle School Staff of the Month



Ms. Sherry Dill-8th Grade ELA, Mr. Beau Schwenka-7th Grade Science, and Mrs. Kerry Reker-6th Grade Science. These staff members exemplified The Falcon Way!

Upcoming MS Activities.....

- 2/1 MS Girls Basketball vs Oakland-Craig 4:00
- MS Wrestling Triangular 4:00
- 2/2 MS Unified BB Game @ Ashland-Greenwood 6:45
- 2/5 MS Girls Basketball @ Logan View 4:00
- MS Wrestling Triangular 4:00
- 2/6 MS Girls Basketball vs Arlington 4:00
- 2/10 MS Robotics at Beveridge MS
- 2/12 MS Girls Basketball @ Ashland-Greenwood 4:30
- 2/13 MS Wrestling Quad @ Fremont Bergan 6:00
- 2/15 MS Girls Basketball vs Yutan 4:00
- 2/17 MS Play in Performing Arts Center 7:00
- MS Robotics at Omaha Concordia
- 2/18 MS Play in Performing Arts Center 3:00
- 2/19 No School-Teacher Professional Development
- MS Wrestling Tri @ Ashland-Greenwood 4:00
- 2/20 MS Girls Basketball vs Tekamah-Herman 4:00
- 2/22 MS Girls Basketball @ Fort Calhoun 4:30
- 2/27 MS Wrestling Invite @ Logan View 4:30
- 2/29 MS Girls Basketball vs Raymond Central 4:00
- 3/1 MS Wrestling Invite @ Fort Calhoun 4:00

Quarterly Pride Attendance Challenge

We will be having an Attendance Grade Level Competition for the 3rd and 4th Quarter.

At the end of each Quarter, the Pride for each Grade Level that has the Highest Percentage Attendance Rate at school will get a Pizza Party.

We will be using the same attendance criteria that we use for our Awesome Attendance that we will continue to have as well.

The weekly results for each Grade Level will be updated at the start of each week throughout the 9 week Quarter.

The question is, which Grade Level Pride is going to be at school the most and come out on top to get the Pizza?

#Attendance Matters



DC WEST Community Schools
Engage, Prepare, and Empower

Middle School Pep Band



Directed by Mrs. Liz Guinn and Mr. Bryan Bohn

ATTENDANCE MATTERS

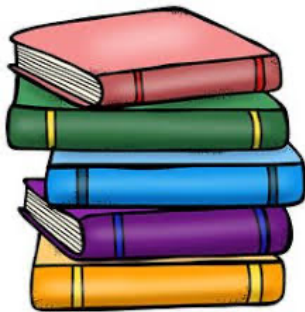
Missing a day of school here and there may not seem like much, but absences add up!

<p>When a student misses 2 days a month..</p> <p>They will miss 20 DAYS a year.</p> <p>They will miss 30 HOURS of math over the school year.</p> <p>They will miss 60 HOURS of reading & writing over the school year.</p> <p>They will miss over 1 YEAR of school by graduation.</p>	<p>When a student misses 4 days a month..</p> <p>They will miss 40 DAYS a year.</p> <p>They will miss 60 HOURS of math over the school year.</p> <p>They will miss 120 HOURS of reading & writing over the school year.</p> <p>They will miss over 2 YEARS of school by graduation.</p>
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Love Reading?

Interested in Reading to Compete?



Join DC West Middle School **Battle of the Books!**

Battle of the Books is a reading competition offered to middle school students. Students will meet 4-5 times per month starting in a few weeks. The meetings will take place during Pride or lunch, so there will be no afterschool time required of students. Students will be expected to be *active participants in reading, discussions, and activities in order to prepare for a competition held in May!* The competition will be on Friday, May 10th. The competition will be held at ESU 3 in La Vista. We will leave from school and return before the end of the day. I will send out more details closer to that date.

We want student's school work to come first, so we have a few expectations for students to follow:

- Must read at least 4 books
- Must be able to meet deadlines for reading
- No failing grades for 2 weeks in a row
- No more than 4 missing assignments for 2 weeks in a row
- Must participate in meetings and be an active member of your team

#YouMatter

Middle School Girls Basketball Team



The Falcons are coached by Mattie Subbert, Natalie Janssen, and Mandi Mace.

Go Falcons!





DC WEST Community Schools

Engage, Prepare, and Empower

Superintendent's Report February 12, 2024

Elementary Assistant Principal Hiring

Dr. Jeff Kerns, Elementary Principal, and myself have been collaborating on the hiring of the Elementary Assistant Principal. We currently have 25 applicants for the position. Dr. Kerns and I are reviewing all applications and will participate in screening the applicants together. We surveyed the elementary staff in qualities they are looking for in the candidate for this new position and the staff gave us very useful feedback. We are looking forward to hosting interviews for the position on Friday, February 16th with a large interview team consisting of administration, teachers, non-teaching staff, board member, and parents.

National Principals Academy

I have been participating in a three part class on best practices in principal supervision. The class has been beneficial as I have made connections with approximately 75 other superintendents, assistant superintendents or principal supervisors across the country in this experience. The course content centers around best practices in being a principal supervisor and specifically in the focus work seen below.

Principal Academy Focus Work



Standard 1. Principal Supervisors dedicate their time to helping principals grow as instructional leaders.



Standard 2. Principal Supervisors coach and support individual principals and engage in effective professional learning strategies to help principals grow as instructional leaders.



Standard 3. Principal Supervisors use evidence of principals' effectiveness to determine necessary improvements in principals' practice to foster a positive educational environment that supports the diverse cultural and learning needs of students.



Standard 6. Principal Supervisors assist the district in ensuring the community of schools with which they engage are culturally/socially responsive and have equitable access to resources necessary for the success of each student.

Fiscal Year 2025 Budget Planning

We have received our draft state aid amount for 2024-2025. We will receive a small increase in state funding. I am also monitoring the legislation that will impact a hard or soft revenue cap and have been planning accordingly. We most likely will receive our draft assessed valuation in March to continue the planning process. I will keep the Board updated as the planning progresses this Spring.

Annual Technology Purchase

Sandi Kerkhoff, Director of Technology, is proposing an annual technology purchase of a few hundred ipad replacements along with covers and keyboards and teacher laptop replacements. She will submit this order for Board approval at the March meeting in order to receive the equipment prior to the conclusion of school this year. This is an anticipated annual purchase that is budgeted in the FY24 general fund. We may also utilize ESSERS III funds as well.

DCWest Youth Sports Organization Committee Meeting Request

We have continued to be in conversation with the DCWYSO Board on their potential contribution for updates on fields 1 & 2. As we have been receiving bids, DCWYSO is concerned that their budget may not be enough to pay for the desired improvements. DCWYSO would like to meet with the buildings and grounds committee to discuss. I will coordinate a meeting with the committee and DCWYSO executive officers once all bids have been received.

School District Calendar 2024-2025 & 2025-2026

In January, a survey was conducted to gather feedback on the school district calendar. Very useful information was gathered from staff and parents and will be used at a meeting of the calendar committee on Monday, February 12th in drafting the 2024-2025 & 2025-2026 school year calendars. A large committee of administrators, staff, and parents will engage in the committee meeting.

Superintendent Goals 2024

- Lead the vision and support needed to implement strategic plan priorities & Superintendent goals in 2024 and provide more timely, ongoing, and detailed information about progress to the Board of Education.
- Engage in the design, development, and construction of the new outdoor facilities complex.
- Complete the adoption and implementation of a new certified staff and administrator evaluation system as well as implement new electronic management for personnel evaluation.
- Continue to unify building leadership and communicate to all levels consistently.
- Research, study, and implement strategies to manage the growth of the communities and district in the next five to ten years so we are proactive rather than reactive. This may include a facility and enrollment study.
- Keep abreast of regular building and grounds issues as the campus expands.

Upcoming Dates:

February 19~ No School for Students/ District Professional Development

February 20~ Melissa attending the NRCSA Legislative Forum

March 5~ Melissa attending Metro Area Superintendent meeting with the Governor

March 6~ Melissa attending the NCSA Grit Legislative Conference by Zoom

March 11~ Regular Board of Education Meeting

Regular, Beginning Month 01/2024; Processing Month 01/2024; Accounts to Include Accounts with Activity; Fund Number 05, 12

Fund: 05 ACTIVITY FUND									
Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance			
05 704	INTEREST	1,721.21	0.00	123.49	0.00	1,844.70			
05 704 1001	ACTIVITY PASSES	13,327.14	0.00	0.00	0.00	13,327.14			
05 704 1002	CORPORATE SPONSORSHIPS	3,268.99	0.00	0.00	0.00	3,268.99			
05 704 1003	INSTRUMENTAL MUSIC	528.92	0.00	40.00	0.00	568.92			
05 704 1005	STAFF LOUNGE	1,693.09	0.00	0.00	0.00	1,693.09			
05 704 1007	VALLEY WAY	14,899.00	17.00	0.00	0.00	14,882.00			
05 704 1011	PTSA DONATION	4,117.70	0.00	0.00	0.00	4,117.70			
05 704 1022	SENIOR CLASS	191.62	0.00	0.00	0.00	191.62			
05 704 1023	PROM	3,818.68	0.00	0.00	0.00	3,818.68			
05 704 1102	ARTS & HUMANITIES	684.33	(100.00)	0.00	0.00	784.33			
05 704 1104	ATHLETICS HS	8,267.78	4,416.50	6,022.50	0.00	9,873.78			
05 704 1106	BASEBALL TEAM	1,352.98	0.00	0.00	0.00	1,352.98			
05 704 1107	BAND	2,671.75	0.00	365.20	0.00	3,036.95			
05 704 1108	CHEER	3,078.81	1,151.65	50.00	0.00	1,977.16			
05 704 1111	BBB TEAM	44.17	0.00	0.00	0.00	44.17			
05 704 1112	CONCESSIONS	34,990.95	2,858.62	6,382.60	0.00	38,514.93			
05 704 1113	CONSTRUCTION TECH	7,106.79	0.00	0.00	0.00	7,106.79			
05 704 1114	DANCE TEAM	1,920.88	0.00	0.00	0.00	1,920.88			
05 704 1116	DRAMA	4,493.48	0.00	0.00	0.00	4,493.48			
05 704 1117	FBLA	2,288.72	0.00	0.00	0.00	2,288.72			
05 704 1118	HIGH SCHOOL	0.74	0.00	0.00	0.00	0.74			
05 704 1119	DC TECH 1:1	35,575.18	0.00	40.00	0.00	35,615.18			
05 704 1120	GBB TEAM	3,919.89	24.95	0.00	0.00	3,894.94			
05 704 1123	HOSA	3,612.62	0.00	0.00	0.00	3,612.62			
05 704 1124	STUCO HS	3,052.50	0.00	0.00	0.00	3,052.50			
05 704 1128	NATIONAL HONOR SOCIETY	2,093.98	190.60	0.00	0.00	1,903.38			
05 704 1131	FOOTBALL TEAM	1,330.82	0.00	626.40	0.00	1,957.22			
05 704 1132	SCIENCE CLUB	310.19	0.00	13.00	0.00	323.19			
05 704 1133	SPEECH TEAM	2,746.13	0.00	0.00	0.00	2,746.13			
05 704 1134	VOCAL MUSIC	3,946.74	0.00	46.80	0.00	3,993.54			
05 704 1136	WORLD LANGUAGE CLUB	108.72	0.00	185.55	0.00	294.27			
05 704 1137	ROBOTICS TEAM	4,114.08	0.00	116.50	0.00	4,230.58			
05 704 1141	GOLF TEAM	84.88	0.00	0.00	0.00	84.88			
05 704 1142	YEARBOOK HS	2,160.27	0.00	355.30	0.00	2,515.57			
05 704 1151	CROSS COUNTRY TEAM	1,975.43	0.00	0.00	0.00	1,975.43			
05 704 1161	SOFTBALL TEAM	3,411.10	0.00	16.40	0.00	3,427.50			

Regular; Beginning Month 01/2024; Processing Month 01/2024; Accounts to Include Accounts with Activity; Fund Number 05, 12

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 1166	BOYS TRACK TEAM	327.33	0.00	0.00	0.00	327.33
05 704 1167	GIRLS TRACK TEAM	800.69	0.00	0.00	0.00	800.69
05 704 1176	VOLLEYBALL TEAM	2,225.59	0.00	0.00	0.00	2,225.59
05 704 1186	WRESTLING TEAM	1,095.67	0.00	0.00	0.00	1,095.67
05 704 1198	SUMMER SPORTS CAMPS	598.12	0.00	0.00	0.00	598.12
05 704 1199	CHANGE BAGS	(1,620.00)	0.00	0.00	0.00	(1,620.00)
05 704 1222	SCIENCE GRANT	3,055.68	0.00	0.00	0.00	3,055.68
05 704 1224	STUCO MS	12,492.64	283.00	0.00	0.00	12,209.64
05 704 1225	COFFEE CART - EL SPED	1,551.40	0.00	0.00	0.00	1,551.40
05 704 1319	DISNEY MUSICAL	13,840.59	1,693.16	3,056.50	0.00	15,203.93
05 704 1320	PRESCHOOL	9,417.25	0.00	0.00	0.00	9,417.25
05 704 2112	MS CONCESSIONS	2,804.39	0.00	0.00	0.00	2,804.39
05 704 2121	MS BBB TEAM	211.05	0.00	0.00	0.00	211.05
05 704 2136	MS FOOTBALL TEAM	368.47	0.00	0.00	0.00	368.47
05 704 2201	ART CLUB MS	207.14	0.00	0.00	0.00	207.14
05 704 2204	ATHLETICS MS	(427.00)	0.00	0.00	0.00	(427.00)
05 704 2205	UNIFIED SPORTS	927.97	33.68	104.00	0.00	998.29
05 704 2216	MS DRAMA	136.97	0.00	0.00	0.00	136.97
05 704 2218	MIDDLE SCHOOL	1,611.22	875.00	400.00	0.00	1,136.22
05 704 2242	MS YEARBOOK	3,639.84	0.00	0.00	0.00	3,639.84
05 704 3220	ELEM FIELD TRIP	4,645.69	400.00	0.00	0.00	4,245.69
05 704 3221	PBIS/FALCOIN	2,381.36	0.00	443.75	0.00	2,825.11
05 704 3318	ELEMENTARY	4,736.89	0.00	0.00	0.00	4,736.89
Fund Total: 05		243,939.21	11,844.16	18,387.99	0.00	250,483.04

Activity Fund Balance Report - Summary - Exclude Encumbrances
01/2024 - 01/2024
Regular; Beginning Month 01/2024; Processing Month 01/2024; Accounts to Include Accounts with Activity; Fund Number 05, 12

Douglas County West Community School District 15
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<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
12 704	STUDENT FEES	22,638.98	(635.00)	70.00	0.00	23,343.98
		22,638.98	(635.00)	70.00	0.00	23,343.98
	Fund Total:	12				

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FEBRUARY 2024 BOARD BILLS

User ID: CQ

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
360 COMMUNITY SERVICES		4,001.02
AAA STATE OF PLAY		187.00
AMAZON CAPITAL SERVICES		3,055.10
APPLE COMPUTER INC		4,995.00
AWARDS UNLIMITED INC		2,130.85
BERGANKDV		12,500.00
BEST CARE EMPLOYEE ASSIST PROGRAM		3,775.68
BSN SPORTS LLC		7,757.94
CAPPEL NAPA AUTO SUPPLY - VALLEY		11.99
CDW GOVERNMENT INC		687.04
CINTAS CORP		359.16
CITI CARD - COSTCO		403.74
CITY OF VALLEY		526.25
DAILY RECORD, THE		591.99
DC WEST FOOD SERVICE		1,181.75
DIETZE MUSIC HOUSE		247.72
EDUCATIONAL SERVICE UNIT #3		30.00
EGAN SUPPLY CO		9,770.56
ELKHORN AUTOMOTIVE		1,283.92
ENGINEERED CONTROLS		300.00
FIBER PLATFORM, LLC		560.78
FIREGUARD INC		992.00
FIRST STUDENT		30,852.56
GUNTER, MATTHEW		80.00
HARCO ATHLETIC RECONDITIONING, INC		1,344.00
HELM SERVICE		599.50
HOMETOWN LEASING		2,522.27
HUDL		1,960.36
JD'S CAR WASH & DETAILING		500.00
JUST FOR KIDS THERAPY INC		9,051.00
KEYMASTERS OF GREATER OMAHA INC		10.00
MACKIN EDUCATIONAL RESOURCES		175.46
MATHESON TRI-GAS INC		37.44
MENARDS - ELKHORN		458.96
MIDWEST MOVEMENT		170.00
MORRISON, JESSICA		60.00
NASB ALICAP		4,244.00
NE COUNCIL OF SCHOOL ADM		60.00
NEBR ASSOCIATION OF SCHOOL BOARDS		5,816.00
NEBR STATE FIRE MARSHAL AGENCY		360.00
NEBRASKA RURAL COMMUNITY SCHOOLS ASSOCIATION		100.00
NEBRASKA SAFETY CENTER		100.00
NEBRASKA TURF PRODUCTS		524.80
NU MOTION		3,216.00
OMAHA WORLD-HERALD		1,350.00
ON TO COLLEGE		7,250.00
ONE SOURCE		409.50
PAULISON, KENNETH		725.00
PERRY GUTHERY HAASE & GESSFORD		2,163.75
PETTY CASH		114.90
POWERSCHOOL GROUP LLC		6,403.85
PRAIRIE MECHANICAL CORP		9,773.88
PRIME SECURED		5,109.45
PUBLICATION PRINTING		76.55

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FEBRUARY 2024 BOARD BILLS

User ID: CQ

Vendor Name	Vendor Description	Amount
REMM, KYLIE		160.00
RIVERSIDE INSIGHT		837.50
SCHMIDT, MISTY		80.00
SPORTS FACILITY MAINTENANCE LLC		675.00
STANBURY UNIFORMS, INC		59,081.00
STANZEL'S MOW & SNOW LLC		26,204.26
STEVE WEISS MUSIC		88.90
VALLEY ACE HARDWARE		134.98
WALMART COMMUNITY		128.98
WARDS NATURAL SCIENCE EST INC		224.89
WASTE CONNECTIONS OF NEBR, INC		1,140.39
WATER ENGINEERING INC		302.50
WENGER CORPORATION		923.77
WINSUPPLY COMMERCIAL CHARGE		1,067.63
Checking Account ID 1		<u>242,018.52</u>
Checking Account ID 2	Fund Number 02	DEPRECIATION
LIFEGUARD MD, INC		4,661.10
Checking Account ID 2		<u>4,661.10</u>
Checking Account ID 6	Fund Number 06	NUTRITION FUND
CASH-WA DISTRIBUTING		22,353.13
CHESTERMAN CO		500.63
CINTAS CORP		679.32
HILAND DAIRY		3,604.07
ROTELLA'S ITALIAN BAKERY INC		821.85
SYSCO LINCOLN		13,983.33
US FOOD INC		17,608.00
Checking Account ID 6		<u>59,550.33</u>

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MID MONTH BILLS - JANUARY/FEBRUARY 2024

User ID: CQ

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
ACH BANK FEE		61.50
COX BUSINESS		121.27
CRASH CHAMPIONS COLLISION REPAIR		500.00
DISCOUNT TIRE		866.24
EDUCATIONAL SERVICE UNIT #3		4,267.60
ELKHORN HIGH SCHOOL		85.00
ELKHORN SOUTH HIGH SCHOOL		82.00
FIRST EDUCATIONAL RESOURCES		2,700.00
HOME DEPOT CREDIT SERVICES		539.00
HOMETOWN LEASING		2,522.27
LOVE'S TRAVEL STOPS & COUNTRY STORE		716.49
MADISON NATIONAL LIFE INS CO IN		2,806.05
MAGIC WRIGHTER E-SERVICE		179.00
MENSAH, SOWAH		6,170.00
MIDWEST SYMPOSIUM FOR LEADERSHIP IN BEHAVIOR DISORDERS		1,320.00
MILLARD WEST HIGH SCHOOL		48.00
OMAHA PUBLIC POWER DISTRICT		18,574.98
PECHOUS, NICOLE		1,213.80
PITNEY BOWES BANK, INC PURCHASE POWER		1,002.63
PITNEY BOWES, INC		177.97
REMM, KYLIE		80.00
WAYNE STATE COLLEGE		225.00
WELLS FARGO BANK		3,692.78
ZOOM VIDEO COMMUNICATION, INC.		5.91
Checking Account ID 1		<hr/> 47,957.49

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT
Monday, January 15, 2024**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, January 15, 2024 at the Central Office Board Room, 401 South Pine Street, Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

1. Call to Order

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President – “As I call the meeting to order I wish to inform everyone present that a current copy of the Open Meetings Act is posted on the back wall of the Board Room for your review at any time.”

2. Public Communications and Correspondence

Comments from the audience will be accepted at this time. Correspondence addressed to the Board will be presented. There was no public correspondence.

3. Approval of Agenda

Motion to approve agenda as presented Passed with a motion by Luke Janke and a second by Elizabeth Mayer.
Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 5, Nay: 0

4. Administrative Reports

4.1. Superintendent's Report

4.2. Financial Report

Mr. Koile asked the administration if they had received any feedback regarding the new grading scale.

Mr. Koile addressed Mrs. Pechos about her goals listed in her administration report.

The Board also said that they were pleased to see the HS athletes joining the elementary students during morning walking club on gamedays.

Mrs. Mayer asked for an update on the availability of streaming of monthly board meetings.

5. Consent Agenda

Motion to approve Consent Agenda Passed with a motion by Luke Janke and a second by Bill Koile.
Elizabeth Mayer: Nay, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Jim Tomanek: Yea
Yea: 4, Nay: 1

Liz Mayer motioned to amend the November minutes. Motion failed Unseconded with a motion by Elizabeth Mayer.

5.1. Approve Minutes

Regular Meeting Date: 11/2023

Regular Meeting Date: 12/2023

Special Meeting Date: 01/02/2024

5.2. Approve Claims for Payment

5.3. Approve Financial Report

5.4. Approve Classified Staff

6. New Business

6.1. Board Election of Officers

Election Procedures per Board Policy 8130:

Upon call for nominations for each office by the Chair, nominations shall be made by written or oral ballot. Voting will be by oral or written ballot on all members nominated and repeated until a majority is achieved for a nominee. If no member receives a majority of votes after 5 ballots or 1 hour, the Board member who was the President of the Board during the immediately preceding term shall continue as President. In the event that the previous Board President is no longer a Board member, then the Vice President from the immediately preceding term shall become the President. In the event that both the prior President and Vice President are no longer members of the Board, then the longest tenured Board member shall serve as President. The vote may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes of the meeting.

Dr. Melissa Polonic, Superintendent, conducted the Presidential election and the new President conducted the remainder of the elections and the meeting.

Dr. Polonic opened nominations for Board President. Janke nominated Koile

Motion to approve Bill Koile as Board President to serve a term of one year, or until the person's successor is elected and qualified Passed with a motion by Jim Tomanek and a second by Luke Janke.

Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 5, Nay: 0

President Bill Koile opened nominations for Vice President. Jorgensen nominated Janke

Motion to approve Luke Janke as Board Vice President to serve a term of one year, or until the person's successor is elected and qualified Passed with a motion by Jamie Jorgensen and a second by Bill Koile.

Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 5, Nay: 0

President Bill Koile opened nominations for Treasurer. Janke nominated Jorgensen

Motion to approve Jamie Jorgensen as Board Treasurer to serve a term of one year, or until the person's successor is elected and qualified Passed with a motion by Bill Koile and a second by Jim Tomanek.

Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 5, Nay: 0

6.2. Approval of Committees, Positions, and Designations

- a. Consider, discuss and take action to elect Recording Secretary of the BOE
- b. Consider, discuss and take action to select Legal counsel
- c. Consider, discuss and take action to elect Committees as determined by the BOE

Buildings and Grounds: Janke/Jorgensen/Tomanek

American Civics: Janke/Tomanek/Koile

Negotiations: Tomanek/Mayer/Hinrichs

Finance: Jorgensen/Mayer/Hinrichs

DC West Schools Foundation Board Representative: Hinrichs

MABE Representative: Koile

d. Consider, discuss and take action to select Depository bank(s)

e. Consider, discuss and take action to select District newspaper(s) of record

Motion to approve Kristi Trost be appointed as Board Secretary to serve a term of one year, or until the person's successor is elected and qualified Passed with a motion by Bill Koile and a second by Luke Janke.
Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 5, Nay: 0

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Motion to appoint Perry, Guthery, Haase & Gessford, P.C., L.L.O. as Legal Counsel Passed with a motion by Bill Koile and a second by Jamie Jorgensen.
Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 5, Nay: 0

Motion to appoint Board members to committees as determined by the Board of Education Passed with a motion by Bill Koile and a second by Luke Janke.
Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 5, Nay: 0

Motion to select First Nebraska, Foundation One, and First Citizens Bank as the depository banks and the officers of President, Vice President, and Treasurer as approved signers of accounts Passed with a motion by Bill Koile and a second by Jamie Jorgensen.
Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 5, Nay: 0

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Motion to select The Daily Record as the newspaper of record Passed with a motion by Bill Koile and a second by Jamie Jorgensen.
Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 5, Nay: 0

6.3. Approval of Interlocal Agreement and Cooperative

NJUMP is an interlocal pool created for public agencies to purchase natural gas and related services. This joint energy purchasing consortium is sponsored by the Nebraska Association of School Boards (NASB). The district has saved by participating in the NJUMP program. It was recommended we continue participating in the interlocal agreement.

The District participates in a cooperative with other districts around the state for PowerSchool, which is our student information system we use for student records, lunch, grades, attendance, etc. As a part of the cooperative, we have buying power, access to professional development for our staff and real-time support by local personnel of the cooperative. It was recommended the Board approve continuation of the cooperative.

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Motion to approve DC West's continued participation in the Southeast Nebraska PowerSchool Cooperative Passed with a motion by Jamie Jorgensen and a second by Bill Koile.

Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 5, Nay: 0

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Motion to approve DC West's continued participation in the NJUMP Interlocal Agreement Passed with a motion by Jamie Jorgensen and a second by Bill Koile.

Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 5, Nay: 0

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6.4. Approval of Current Board Policies and Regulations

Per policy 8130, the Board will annually approve the current Board policies and regulations. Board policies may be found publicly on our website.

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The board will take the Option Enrollment policy # 5006, to policy committee for further discussion

Motion to approve the current Board policies and regulations Passed with a motion by Luke Janke and a second by Bill Koile.

Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 5, Nay: 0

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1.0 FTE Middle/High School Librarian/Middle School High Ability Learner Teacher (would allow for a full-time Teacher Librarian at the Elementary)
1.0 FTE High School Math Teacher

Mr. Travis, MS Principal, stated that the additional Middle/High School Librarian/Middle School High Ability Learner Teacher would be beneficial to our core teachers for enrichment/collaboration purposes.

Dr. Kerns, Elementary Principal, stated that having a full-time media teacher would offer a common planning time for his staff

Mr. Knott, HS Principal, said that with the increasing numbers in math, an addition High School Math teacher would help him maintain low class sizes in the High School.

6.10. Approve Amendments to Existing Contracts

The amendments to current contracts with BCDM Architects and Rainwood Development Partners, formerly Tetrad Property Group, as Owner's Representative are being presented to the Board for their approval as we engage in the design, construction, installation, equipping, and furnishing of the DC West sports complex project. The administration recommends the approval of both amendments and acknowledges that both entities are presenting a lower fee since the last project. The amendments are attached for Board review. Rainwood Development Partners at 1.5% of the Total Project Budget
BCDM Architects at 6.4% of the Construction Budget

Motion to approve Amendment 2 with Rainwood Development Partners as Owner's Representative for the DC West sports complex project as presented Passed with a motion by Jamie Jorgensen and a second by Luke Janke.

Elizabeth Mayer: Nay, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Jim Tomanek: Yea
Yea: 4, Nay: 1

Motion to approve Amendment to the Professional Services Agreement with BCDM Inc. as Architect for the DC West sports complex project as presented Passed with a motion by Jamie Jorgensen and a second by Luke Janke.

Elizabeth Mayer: Nay, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Jim Tomanek: Yea
Yea: 4, Nay: 1

6.11. Approved Proposed Changes to the Negotiated Agreement for the 2024-2025 & 2025-2026 School Years
The Board was presented a document that outlined the recommendation from the negotiations' committee, administration, and DCWEA for proposed changes to the negotiated agreement for the 2024-2025 & 2025-2026 school years.

Motion to approve changes to the negotiated agreement as presented for the 2024-2025 & 2025-2026 school years Passed with a motion by Luke Janke and a second by Bill Koile.

Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 5, Nay: 0

6.12. Discuss, consider and take all necessary action with regard to selecting the Construction Management at Risk method of construction delivery for a new multi-sport activities complex project under the Political Subdivisions Construction Alternatives Act.

The Board was presented a timeline for the CM@Risk process, the recommended method of construction for the new sports complex. The series of agenda items and motions allow DC West Community Schools to engage in the selection process and bring a Construction Management partner onboard during the design phase of the project which is crucially important for the success of the project and our typical practice in construction projects.

MOTION that the Board of Education for this School District should and does hereby select the Construction Management at Risk construction delivery method pursuant to the Nebraska Political Subdivisions Construction Alternatives Act (the "Act") and Board policy for a new multi-sport activities complex project, to include a softball field, a baseball field, a football field with competition running track, associated bleachers and press box, concessions/restrooms/storage, and a parking lot with lighting (the "Project") on property owned by the School

District along N. 264th Street, and hereby delegates to and directs the Board President, Superintendent of Schools, or designee of either, along with selected legal counsel, to initiate and carry out all actions necessary to comply with the requirements of the Act, including but not limited to the development and issuance of a Request for Proposals for the position of Construction Management at Risk for the Project; provided that letters of interest are waived and shall not be required. Passed with a motion by Bill Koile and a second by Luke Janke.

Elizabeth Mayer: Nay, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Jim Tomanek: Yea
 Yea: 4, Nay: 1

6.13. Discuss, consider and take all necessary action with regard to adopting the Construction Management at Risk selection criteria and the evaluation point values for a multi-sport activities complex project. This agenda item adopts and approves the Construction Manager at Risk selection criteria and evaluation weights for a new multi-sport activities complex project (the "Project"):

No.	Selection Criteria	Percent Value
1	The financial resources of the construction manager to complete the Project	2.5%
2	The ability of the proposed personnel of the construction manager to perform	25%
3	The character, integrity, reputation, judgment, experience, and efficiency of the construction manager	15%
4	The quality of performance on previous projects	20%
5	The ability of the construction manager to perform within the time specified	15%
6	The previous and existing compliance of the construction manager with laws relating to the contract	2.5%
7	The ability and resources of the construction manager to recruit qualified contractors for the Project	5%
8	The construction manager's proposed efforts schedule and fee for the Project	15%
	TOTAL (Not more than 100%).	100%

Motion that the Board of Education for this School District should, and does hereby adopt and approve the Construction Manager at Risk selection criteria and evaluation weights for a new multi-sport activities complex project (the "Project") as presented Passed with a motion by Bill Koile and a second by Jamie Jorgensen. Elizabeth Mayer: Nay, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Jim Tomanek: Yea
 Yea: 4, Nay: 1

6.14. Discuss, consider and take all necessary action with regard to appointing members to the Construction Management at Risk selection committee for a new multi-sport activities complex project. This agenda items outlines the members of the CM@Risk selection committee as:

- (a) Member(s) of the School District's Board of Education:
 - Dr. Melissa Poloncic, Superintendent of Schools
- (b) Member(s) of the School District's administration or staff:
 - Jamie Jorgensen
 - Luke Janke
 - Jim Tomanek
- (c) The School District's architect or engineer:
 - Casey Painter, or designee, BCDM Architects
- (d) Any person(s) having special expertise relevant to selection of a construction manager under the Nebraska Political Subdivisions Construction Alternatives Act who is not employed by the School District, and who shall

not be employed by or have a financial or other interest in a construction manager who has or may have a proposal being evaluated:

- Alex Henery, or designee, Rainwood Property Group

(e) A resident(s) of the territory served by the School District, other than an individual included in (a) through (d) above, who is not employed by the School District, and who shall not be employed by or have a financial or other interest in a construction manager who has or may have a proposal being evaluated:

- A volunteer from the community engagement session.

MOTION that the Board of Education for this School District should and does hereby appoint the following persons to the Construction Manager at Risk Selection Committee to evaluate the proposals received from firms in response to the Request for Proposals for a new multi-sport activities complex project as presented Passed with a motion by Bill Koile and a second by Luke Janke.

Elizabeth Mayer: Nay, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Jim Tomanek: Yea

Yea: 4, Nay: 1

7. Adjournment

Motion to adjourn meeting at 7:51pm Passed with a motion by Jamie Jorgensen and a second by Bill Koile.

Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 5, Nay: 0



Kristi Trost, Board Secretary



Dr. Melissa Poloncic, Superintendent

		Omaha Daily Record
Item	Description	Date
Meeting	BOE meeting - to approve CM@R method for Project	Monday, January 15, 2024
Notice	RFP notice - to newspaper	Tuesday, January 16, 2024
Publication	Newspaper publish - RFP notice	Thursday, January 18, 2024
Notice	PLF email - notice to selected CM@R firms	Thursday, January 18, 2024
Meeting	CM@R pre-proposal conference (not mandatory)	TBD
Deadline	CM@R proposals DUE (30 days after RFP)	Tuesday, February 20, 2024
Publication	Newspaper publish - 1st selection committee meeting notice	Wednesday, February 21, 2024
Meeting	1st Selection Committee meeting	February 27, 28 or 29, 2024
Publication	Newspaper publish - 2nd selection committee meeting notice	Wednesday, February 28, 2024
Meeting	2nd Selection Committee meeting & interviews	March 5, 6 or 7, 2024
Meeting	1st BOE meeting (regular) - to accept Selection Committee recommendation	Monday, March 11, 2024
Meeting	2nd BOE meeting (special) - to approve CM@R contract	Monday, April 8, 2024

DC WEST SPORTS COMPLEX PROJECT

Preliminary Design Schedule

- **Begin Schematic Design – December 11, 2023**
 - ~~Meeting #1 – Project Kickoff – December 21, 2023~~
 - ~~Review Design Process~~
 - ~~Confirm scope of project~~
 - ~~Review Preliminary Project Design Schedule~~
 - ~~Meeting #2 – January 16, 2024 – (Admin Staff Included)~~
 - ~~Review preliminary site plan concept~~
 - Meeting #3 – February 6, 2024 – (Admin Staff)
 - Review updated site plan layout
 - Confirm building program
 - Review initial building layouts
 - Confirm Owner storage needs
 - Meeting #4 – February 20, 2024 – (Admin Staff)
 - Review final site plan layout
 - Review building design and finalize building program
 - Review initial 3D concepts for buildings
- **Complete Schematic Design – February 27, 2024**
 - Owner review and approval of Schematic Design Deliverables
- **Begin Design Development**
 - Meeting #5 – March 5, 2024 – (Admin Staff and Coaches)
 - Site Visits
 - Ralston
 - Other locations?
 - Meeting #6 – March 19, 2024 – (Admin Staff and Key Users)
 - Softball / Baseball Details
 - Detail programming of Building Spaces
 - i.e. Confirm concessions needs
 - Review AV & Electrical Needs

- *Meeting #7 – April 2, 2024 – (Admin Staff and Coaches)*
 - Football / Track & Field Details
 - Finalize needs for fields
 - Review design options for main entryways

- *Meeting #8 – April 16, 2024 – (Admin Staff)*
 - Finish Review

- **Complete Design Development – April 23, 2024**
 - Owner review and approval of Design Development Deliverables

- **Begin Construction Documents**
 - *Meeting #9 – April 30, 2024*
 - Door Hardware

 - *Meeting #10 – April 23, 2024*

 - *Meeting #11 – May 14, 2024*

 - *Meeting #12 – May 28, 2024*

 - *Meeting #13 – June 11, 2024*

- **Complete Early Site Grading Plans – June 15, 2024 (tentative, coordinate with CMR)**

- **Redi-Check – June 27, 2024**

- **Complete Construction Documents – July 11, 2024**

- **Receive Bids – August 8, 2024**

- **Complete Construction - ??**

**DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT
EARLY RETIREMENT INCENTIVE PROGRAM
APPLICATION FORM**

The undersigned, being a current Certificated Employee of the Douglas County West Community School District 28-0015, is desirous of voluntarily participating in the Douglas County West Community School District Early Retirement Incentive Program (ERIP) and is voluntarily resigning from employment under the terms of such ERIP in effect as of the date of this Application.

1. **Applicant:** Ronald Michael 'Certificated Employee'
(address), (city) .

2. **Date of Application:** This Application is offered and made this 19th day of January , 2024.

3. **Acknowledgments:** The Certificated Employee acknowledges that:
- a. Forty-five (45) or more days prior to the Certificated Employee's execution of this Application, the Certificated Employee received (1) the ERIP Policy No. 4165, (2) the separate Application and Agreement forms and (3) a Memorandum from the Superintendent with regard to the ERIP policy which provided the Certificated Employee with information as to the class, unit, or group of individuals covered by the ERIP program, eligibility factors for such program, time limits applicable to such program; the job titles and ages of all individuals eligible or selected for the program, and the ages of all individuals in the same job classification or organizational unit who are not eligible or selected for the program;
 - b. The Certificated Employee has been advised in writing to consult with an attorney prior to executing this Application and the Agreement form;
 - c. The Certificated Employee has had forty-five (45) or more days to consider participation in the ERIP and the terms of the ERIP Policy and the Application form and Agreement form;
 - d. The Certificated Employee understands that the Certificated Employee has the right, for a period of at least seven (7) days following the execution of the ERIP Agreement, to revoke the Agreement, and that the ERIP Agreement does not become effective or enforceable until the revocation period has expired;
 - e. The Certificated Employee's participation in the ERIP is knowing and voluntary and the Certificated Employee was not coerced in any manner to participate in the ERIP;
 - f. The Certificated Employee has NOT received written notice of possible cancellation, termination or non-renewal for reasons other than reduction in force
 - g. The Board of Education of the School District, in its sole and absolute discretion, has reserved the right to limit the number of participants in this ERIP in any fiscal year based on financial exigencies, availability of funds, budget, expenses, revenue, and other school finance issues, including but not limited to the repeal or amendment of the exemption to the property tax levy limitations set forth at Neb. Rev. Stat. § 77-3442(2)(d) (Laws of 2008).

4. **Statement of Eligibility:** The certificated employee hereby affirms that he/she is or will:

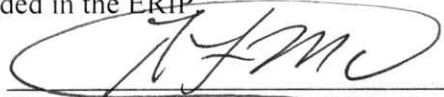
a. Employed by the School District (Douglas County West Community School District) as of the date of acceptance of the person's application in the position of a fully certified employee (a covered by the Negotiated Agreement between the Douglas County West Community School District (hereinafter sometimes referred to as "Eligible Employee" or "Employee" or "Teacher") with a salary schedule have a placement on the salary schedule in effect for the subject contract year in the BA+36, MA, MA+9, MA+18, MA+27, or MA+36 columns;

b. A full-time or part-time employee with a full time equivalency (FTE) of .50 FTE or more;

c. The employee is applying during the window of eligibility as defined in Board Policy No. 4165.

d. The employee has at least fifteen (15) creditable years of continuous service (regardless of annual FTE) in the School District prior to the window of eligibility.

5. **Acceptance of Benefits:** The Certificated employee hereby acknowledges that in consideration of the Certificated Employee's resignation, and of other covenants and conditions set forth in the Application and Agreement provided by the School District, the Certificated Employee shall accept the early retirement benefits provided in the ERIP.

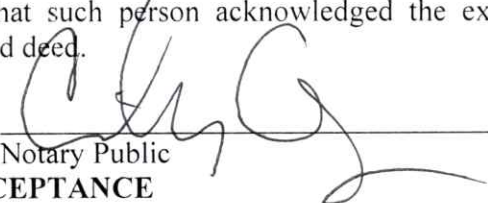


Certificated Employee

STATE OF NEBRASKA)
)
) ss.
COUNTY OF DOUGLAS)

On this 23 day of January, 2024, before me, the undersigned notary public, duly commissioned and qualified in the aforesaid county, personally appeared Ronald Michael, personally known to me to be the identical person who signed the above and foregoing Application, and that such person acknowledged the execution of the Application to be the person's voluntary act and deed.





Notary Public
ACCEPTANCE

The above Early Retirement Incentive Program Application is hereby accepted and approved.

DATED this _____ day of _____, 20_____.

DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT 28-0015

BY: _____
President or Other Duly Authorized School Official

1-23-2024

Dear Dr. Polonic,

I am writing this letter to resign from my counseling position at DC West High School effective date May 31, 2024.

Sincerely,

A handwritten signature in black ink, appearing to read "Ron Michael", enclosed within a hand-drawn oval.

Ron Michael

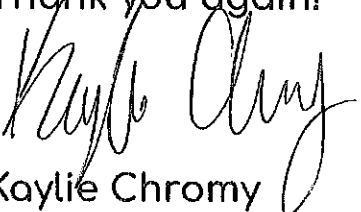
Jeremy Travis and Nicki Pechous,

I am writing to inform you that I have decided to resign from my position as a middle school Special Education teacher at DC West Middle School. I will finish out this school year (2023-2024), but I will not be renewing my contract to teach next year.

I want to take this opportunity to thank you and the entire team for the valuable experience and support provided during my time at DC West middle. I truly appreciate all involved in our middle school and special education teams.

I would be willing to come back for this position at a later date if available when the time comes. I would also be willing to work as a remote/at home administrative assistant for the special education department, should that ever become available.

Thank you again!

 2/6/24
Kaylie Chromy

02/08/2024
DC West Community School District
401 S Pine St
Valley, NE 68064

Dear Dr. Melissa Poloncic,

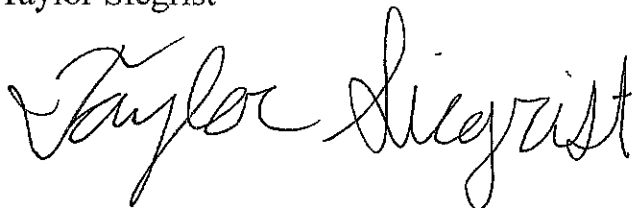
I wanted to personally reach out and let you know that I will be resigning from my position as the 6th grade English Language Arts teacher at DC West Middle School at the conclusion of the 2024 school year. My husband has received an amazing career opportunity that requires us to relocate. While I am excited for this new chapter, it also saddens me to leave such a wonderful community and school.

I want to express my deepest gratitude for the opportunity to work alongside you and the rest of the staff. My time spent at DC West will always hold a special place in my heart. In the past two years, my confidence as an educator has grown immensely. At DC West I truly found a love for teaching, and this is due, in part, to the phenomenal staff, administrators, and students that I was lucky enough to work with each day.

If there is anything I can do to help with the transition process, please let me know and I would be happy to provide any needed support.

Sincerely,

Taylor Siegrist

A handwritten signature in black ink that reads "Taylor Siegrist". The signature is written in a cursive style with a large, looping initial "T".