

Board of Education Regular Meeting
Monday, January 15, 2024 7:00 PM
Central Office Board Room
401 South Pine Street
Valley, NE 68064-0378

1. Call to Order	
2. Public Communications and Correspondence	3
3. Approval of Agenda	
4. Administrative Reports	5
4.1. Superintendent's Report	27
4.2. Financial Report	29
5. Consent Agenda	
5.1. Approve Minutes	36
5.2. Approve Claims for Payment	
5.3. Approve Financial Report	
5.4. Approve Classified Staff	
6. New Business	
6.1. Board Election of Officers	
6.2. Approval of Committees, Positions, and Designations	
6.3. Approval of Interlocal Agreement and Cooperative	
6.4. Approval of Current Board Policies and Regulations	
6.5. Designate Annual Review of Board of Education Policies	
6.6. Conflict of Interest Policy and Statute Review	44
6.7. Annual Review of the HVAC Equipment Evaluation	48

- 6.8. Approve Certificated Staff Positions
 - 6.9. Discuss and Consider Certificated Staff Positions
 - 6.10. Approve Amendments to Existing Contracts 56
 - 6.11. Approved Proposed Changes to the Negotiated Agreement for the 2024-2025 & 2025-2026 School Years 60
 - 6.12. Discuss, consider and take all necessary action with regard to selecting the Construction Management at Risk method of construction delivery for a new multi-sport activities complex project under the Political Subdivisions Construction Alternatives Act. 64
 - 6.13. Discuss, consider and take all necessary action with regard to adopting the Construction Management at Risk selection criteria and the evaluation point values for a multi-sport activities complex project.
 - 6.14. Discuss, consider and take all necessary action with regard to appointing members to the Construction Management at Risk selection committee for a new multi-sport activities complex project.
7. **Adjournment**

Board of Education

Jamie Jorgensen

Bill Koile

Dr. Kelly Hinrichs

Elizabeth Mayer

Luke Janke

Jim Tomanek

Dr. Melissa Poloncic, Superintendent

Kristi Trost, Board Secretary

This pamphlet has been developed to help the general public attending a meeting of the Board of Education to understand the internal operation of the Board. It is hoped that this pamphlet will foster improved relations between the Board and the citizens it serves.

Meetings of the Board

When

- The Board of Education convenes once each month on the second Monday except in the months that have five Mondays. In months with five Mondays, the Board convenes on the third Monday of the month. Holidays and unexpected conflicts may create exceptions to this practice.
- The Board of Education will convene in special session whenever it is deemed necessary for the efficient operation of the school district.
- Board of Education meetings are called to order at 7:00 p.m. unless another time is stipulated.

Where

- Regular and special meetings of the Board of Education will be held in the Board Room on the Valley Campus at 401 S. Pine St., in Valley, unless another location is specifically identified.
- Whenever public participation dictates the need for a larger meeting room, the Board will convene in the High School library.

Notice of Meetings

- Official notice of the time and place of the regular board meetings are posted on the doors of the schools, banks in Valley and Waterloo and the Valley City Hall.
- Notice of special meetings will be posted at least 24 hours in advance. Hearings will be published in The Omaha Daily Record.

Business of the Board

Agendas

- Agendas for the regular meeting on the second Monday of the month will be prepared in advance and kept current and available in the superintendent's office. Business items of an emergency nature may be placed on the agenda by a majority vote of the Board of Education.
- Parents, employees and patrons may request items placed before the Board of Education for consideration by contacting the Superintendent at least three business days in advance of a regular meeting.

Public Participation

- The Board of Education invites you to offer comments during the Public Communication and Correspondence portion of the meeting. Public requesting to offer comments during the Public Communication portion of the meeting shall make a request to speak or complete the sign-in information sheet at the meeting. The individual is asked to state the purpose and general nature of his or her appearance before the Board. The Board President shall indicate to the individual how much time the Board will allot the individual. Speakers normally will be given five minutes with a maximum of 20 minutes set aside for such communications.
- Members of the public requesting to speak to an item considered New or Old Business on the Agenda will request time during the Public Communications portion of the meeting. Unless the comments are related to an agenda item no action will be taken by the Board. Questions or requests of the Board by the public will be taken under consideration. The Board will direct the Superintendent, or the Superintendent's designee, to respond in writing to any public

question or request brought before the Board. Equal time shall be allotted to individuals speaking for and against a proposal when opposing points of view are represented at the board meeting.

- The Board invites you to share any information you may have or address any question to any Board member or the Superintendent regarding new business in the week prior to the next meeting.
- If, at any Board meeting, any person shall conduct himself or herself in a disorderly manner and after notice of the president or the person presiding shall persist therein, the president or person presiding may ask the person to leave and if the person refuses, the president or presiding officer may order any law enforcement officer or any other person or persons to take him or her into custody until the meeting is adjourned.
- Meetings may be recorded. Recording must be done so as not to disrupt the meeting.
- Meetings of the Board of Education shall be conducted in compliance with appropriate policy, state statutes and open meeting laws.

Mission Statement

DC West Community Schools engages, prepares, and empowers all of our students for the future.



The Douglas County West Community Schools does not discriminate on the basis of race, color, national origin, sex, disability, religion, age or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Students: Superintendent of Schools, 401 S. Pine St., Valley, Nebraska 68064 (402-359-2583).

Employees and Others: Superintendent of Schools, 401 S. Pine St., Valley, Nebraska 68064 (402-359-2583).

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate Coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S. Dept. of Education (OCR), please contact OCR at 8930 Ward Pkwy, Suite 2037, Kansas City, Missouri 64114, (816) 268-0550 (voice) or (877) 521-2172 (telecommunications device for the deaf) or ocr.kansascity@ed.gov.

Board Meeting Procedures

“Engage, Prepare, and Empower”

**Douglas County West
Community Schools
P.O. Box 378
401 S. Pine St.
Valley, Nebraska 68064**



DC West Community Schools
Board Report January 2024
Dr. Dawn Marten - Director of Learning

- Elementary and middle school interventionists have conducted data digs with classroom teachers in the areas of reading and mathematics using MAP data. Intervention caseloads were established and students will be receiving extra support based on needs. FastBridge progress monitoring will be collected to analyze students' success and adjust instruction based on the data.
- On December 20, teachers and administration participated in a half day of professional development with the focus on Grading Beliefs and Purposes. Staff engaged in research from the top researchers in the field of grading. Based upon their learning, each school identified their top grading beliefs and were shared with the entire staff. The next step is to have a team compile the grading beliefs into one set of Grading Beliefs for DC West. These will be shared with the Board upon completion. These Grading Beliefs will be the foundation to the grading practices that are implemented in the classrooms of DC West.

A team of six staff members, administrators and teachers, will be attending the training *15 Fixes for Broken Grades Workshop A Repair Kit* for Grading based on the work by grading expert and researcher Ken O’Oconor. The training will be in Chicago, IL on March 5-7 and will be funded by ESSERS funds. This team will learn about best grading practices and they will then deliver professional learning to staff this spring and continuing into next school year. This work will result in a Grading Framework and will be shared with the Board.

This training and professional learning is in direct alignment with **Strategy 1.3:** Research, study, and consider the current grading system(s) used in DC West Community Schools.

1.3(b)	Define the criteria to measure an effective and measurable grading system to support student success.
1.3(c)	Evaluate the current grading system(s) to ensure successful student learning needs of DC West.

January 2024 Board Report

Happy New Year!! It is hard to believe we are starting the year 2024. I saw a message the other day that said, "...the year 3000 is only 86 years away..." which caused a bit of a head tilt on my part. After doing the math and realizing it was correct, I found myself wondering what DC West will look like in the year 3000. I wondered if the sports and activities we enjoy now will still be played and I wondered if students would still be learning from teacher or in a different way. Then I shook my head and decided to concentrate on this year because those are big thoughts that are just a bit out of my grasp right now. Once thing is certain, I do not think I will be the AD of DC West 86 years from now ☺.

The big exciting news for this board report is actually greater than just DC West news. Right after the first of the new year, Russ Ninemire broke the Nebraska state record for wins in girls basketball. This is a truly impressive accomplishment for Coach Ninemire as he beat the record which was 639 career wins. Coach Ninemire started off his career at Sandy Creek (1977) and is in the middle of his 5th year as the head coach for DC West. Please congratulate him and if you see him around. We will be having a ceremony this coming Saturday between the girls and boys basketball game against Wahoo to celebrate this accomplishment. Hope to see you there.

As we settle into the winter months, it sometimes becomes necessary to postpone or cancel events due to weather. This is not a decision that is made lightly because we know how important it is to both keep students safe and provide them with the opportunities sports and activities have. We make every effort to make up games/events but, the schedule is very tight. As of now, we currently have to make up games with Yutan and their AD and I spoke today with several options. We will make a decision quickly and get the event rescheduled. If more events get cancelled as the winter season goes on, obviously the number of days to reschedule is diminished so at times, games may be cancelled. Every school in Nebraska is in the same situation which does help and I have found working with the AD's of our nearby schools to always be a positive moment. Hopefully we can keep everything schedule running like clockwork and we look forward to see what the Falcons can accomplish this winter seasons!

Respectfully Submitted:
Nathan Ter Beast
Assistant Principal Activities Director



January 2024 Special Education Report

Happy New Year! I hope the new year is treating you all well. I am looking at the upcoming year with optimism and hopefulness. I believe 2024 will be a great year for our DC West special education students and staff!

To kick off the new year, this month I will be providing you a mid-year update on our progress on Special Education Department goals for this year.

Goal 1: Special Education Programming: Our programming focus for this year will be on planning and developing a High Schools Life Skills Program for students who need alternate curriculum programming focusing on vocational and independent living skills.

Completed Tasks:

- Analyzed cohort data and enrollment trends for staffing needs and considered potential teacher caseloads with the high school special education team.
- We have considered space and materials needs for our incoming students. We have talked with Maintenance about modifying our classroom space to incorporate a sensory area and plan to leverage our scheduling to optimize areas where we can provide independent living skills instruction.
- We have purchased *Unique Learning* as our alternate curriculum to teach Nebraska standards with extended indicators.
- We have scheduled a day for our high school team to visit two area high schools to observe, tour, and collaborate with staff from existing life skills programs.
- We have scheduled times for our high school teachers to meet and collaborate with our middle school teachers.

Goal 2: Improve special education student outcomes through improved programming and IEP development.



Completed Tasks:

- Two teachers from each level (elementary, middle, and high) are participating in ESU 3's North Districts Communities of Practice. We have had two day-long opportunities to learn from and with teachers from DC West, Arlington, Fort Calhoun, and Blair, led by our Special Services Leadership team at ESU 3. We will have two additional days of professional learning this semester. This training has focused on best practices in IEP writing and learning more about Prior Written Notice.
- We have developed a DC West Special Education Department website that houses all guidance documents and resources for special education teachers.
- We have established monthly meetings for our Birth-3, Preschool, Elementary, Middle, and High School teams to ensure time for communication and collaboration so teachers have access to information, training, and planning to better serve and support their students.

Goal 3: Support Strategic Plan Indicator 2.2: Provide social-emotional and behavioral supports for all students in PreK-12 integrated through the MTSS model to realize the potential and resources accessible to benefit a unified student-centered learning initiative.

Completed Tasks

- *Staffing.* Over the past two years, we have increased special education supports in order to better support increased behavioral needs for our students. Specifically, we have added a special education teacher at the elementary level who primarily supports students with behavioral needs, we have increased our elementary school psychologist FTE from 2.5 days/week to 4 days per week, and we have increased our secondary school psychologist FTE from 0.5 FTE to 1.0 FTE. We have also added five paraprofessional positions at the elementary level and one at the middle level. Finally, students now have access to a full-time, onsite CHI Licensed Mental Health Practitioner for individual therapy needs.
- *Professional Development:* Our special education teachers have participated in district-wide and specialized professional development

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related to behavior and mental health including, but not limited to, the following:

- Youth Mental Health First Aid
- Crisis Prevention Institute Deescalation Training
- Elementary Responsive Classrooms
- Classroom-Wise Tier 1 Mental Health Training Series
- Verbal Behavior, Structured Teach, and other ASD Network trainings
- Pyramid Classroom Practices trainings for Preschool team
- Check Yourself Before You Wreck Yourself: How to Respond to Unwanted Behavior
- A Comprehensive and Compassionate Approach for Addressing Problem Behavior
- Support for Students Exposed to Trauma training
- We are taking a team of elementary teachers and administrators to the Midwest Symposium on Leadership in Behavior Disorders in Kansas City on February 28-March 1.
- *SEBL Framework Development*
 - Dr. Marten and I are working collaboratively to inventory and align all of our current practices and data sources related to social-emotional-behavioral learning so that we can develop a district framework that is aligned with our district mission and strategic plan.
- *Crisis Response*
 - Members of the Crisis Response Team will attend Psychological First Aid Training in February.
 - We are also considering participating in Standard Reunification Method training in March.

Thank you as always for your continued support! We look forward to meeting the challenges and celebrating the successes of 2024 throughout the upcoming year with you!

Nicki



**Douglas County West
Middle School Board Report January 2024
Mr. Jeremy Travis**

Enrollment as of 1/10/24

6th-82

7th-66

8th-92

Total DC West Middle School (240)

Happy New Year!

We are off and running or sledding here for the 2nd Semester.....Where has the time gone? Our students and teachers are working hard in their busy every day lives to continue to move forward in their learning. Activities wise, we just started **Middle School Girls Basketball** Practice (24 players) last week. We had **Middle School Wrestling** sign-ups (20 wrestlers) and their practice starts next week (January 16th). Ms. Dill is also currently holding auditions for the **Middle School Play** that will be performed on February 17th and 18th. There are lots of activities that will be occurring here in the 2nd semester for us, which is awesome!

We are excited to celebrate the Student **Honor Roll and Merit Roll** for the 1st Semester here at the Middle School. This list will recognize the student's academic success for the 1st and 2nd Quarter. The Honor Roll will consist of all students who have accumulated an average grade of 87% or higher for that grading period, without a grade of C or below. The Merit Roll list will consist of students with an average grade of 80%, without a grade of D or below. We plan on

recognizing these students during their Pride for each grade level for all of their hard work and efforts.

Our 2nd Quarter **Awesome Attendance Raffle Winners** are the following students: 6th Grade Garratt Krings and Addison Murdock. 7th Grade Tyler Stanton and Addison Bohenkamp. 8th Grade Josh Denstad and Chevy Monroe. Students with 2 absences or less for the 1st quarter or students that showed improved attendance from the 1st quarter to the 2nd quarter qualified for the raffle. The students get to choose between a large pizza, dozen donuts, fast food meal, or a large blizzard. Our attendance has been trending in the right direction in the Middle School as a whole and we want to keep that going.



December MS Students of the Month

Left to Right: 6th grade: Aiden Nelson and Paizley Presler. 7th grade: Avery Mangimelli and Whitney Bruckner. 8th grade: Will Mayer and Jocelyn Bakken. Those students exemplified The Falcon Way for the Month of December. Way to go!



December MS Staff Members of the Month

Mrs. Chelsea Dembinski-Health Para, Mr. Jesse Hays-6th Grade Math Teacher, and Mrs. Julia Reddel-7th Grade ELA Teacher. These staff members exemplified The Falcon Way!



8th Grade All-State Band

Congratulations to Jack Steinbach and Evie Wade on their performance with the NSBA 8th Grade All-State Band. They spent the day at Kearney High School rehearsing with the top 8th Grade Musicians in the State and put on a wonderful performance.



Thank You Deputy Brown!

We appreciate all that Deputy Brown has done for DC West over the past 6 years. We wish you and your family the very best in your future!

#TheFalconWay #YouMatter

We will continue to develop what **The Falcon Way** looks like at our Middle School. We will continue to focus on Falcons being Safe, Responsible, Respectful, Engaged, and Inclusive for us! We will continue to have daily, weekly, monthly, and quarterly student incentives for our students throughout the school year.

We are determined to continue to provide a safe and positive learning environment for all students and staff. Please feel free to contact me if you have any questions, if you want to see how things are going throughout the day, or if you have any concerns. I'm proud of what we do and who we are! Go Falcons!

Jeremy Travis, M.A.

Middle School Principal/MS AD (6-8)



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School Phone: 402.779.2646

Fax Number: 402.779.2534

"Kids don't care how much you know until they know how much you care"

#TheFalconWay #FalconStrong #DCWestROCKS #BeFALCONKind #dcwestpride

EST

2005

COMMUNITY SCHOOLS

**Board Report
Douglas County West High School**

**Jim Knott – High School Principal
January 15, 2024**

Final exams were held on December 18 and 19, effectively ending the first semester at DC West. Second semester classes began for students on Thursday, January 4. Winter activities continued over winter break and are at about the halfway point.

John Baylor Test Prep classes will begin on January 11th this year. John and his associate will hold five ACT test prep sessions during the school day in January and the first week of February to help prepare students for the March 24 statewide ACT test. The district covers the cost (normally \$400) for all juniors who opt to take the test prep course. Student incentives for juniors to take John Baylor ACT Test Prep include 1) no cost, 2) a free buffet breakfast at the beginning of the January 31st test-prep session, and 3) the freedom to opt out of spring final exams by meeting or exceeding their individual ACT goal range. On average, DC West students have improved two points on the ACT by participating in John Baylor Test Prep. Ms. Cox also provides four, math-specific ACT preparation sessions in the evenings in February and March.

We hired two teachers at DC West High School in December this year. A brief profile for each is listed below. Morgan Bergen will start as soon as possible while Logan Johansen will start in August.

Morgan Bergen

Education:

University of Nebraska, Lincoln

*Bachelor of Science (May 2015)

*Major: Exercise and Health Science & Dietetics

*Master of Science (December 2017)

*Major: Nutrition and Exercise Physiology

Related Teaching/Coaching Experience

*University of Nebraska, Lincoln, NE (2011-2015)

*Football Strength & Conditioning Intern

*EXOS Performance Center, Frisco, TX (May-August, 2016)

*Performance Specialist Intern

*Athletes Training Center, Omaha, NE (September 2016-June 2017).

*Assistant Strength & Conditioning Coach

*Midland University, Fremont, NE (2017-2021)

*Head Strength & Conditioning Coach – All Sports

*University of Nebraska, Omaha (2021-Present)

*Assistant Director of Strength & Performance

Logan Johansen

Education:

University of Nebraska, Kearney

*Bachelor of Arts (May 2021)

*Major: International Studies & Spanish

*Master of Arts (August 2023)

*Major: Spanish Education

Related Teacher Experience

*Undergraduate Teaching Assistant, UNK (2021-2022)

*Graduate Teaching Assistant, UNK (2021-2023)

*Instructor of College-Level Spanish 1

*English Teacher, Santander, Spain (2023-Present)

*Taught ESL in Grade 7-12 Classroom

High School enrollment as of January 10, 2024

<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>	<u>Total</u>
88	71	82	91	332



**DC West Elementary
December 2023 Board Report
Dr. Jeffrey S. Kerns**

Family Falcon Cafe: Series 1 Event 3

Thank you to the families who gathered at DC West Elementary School's third Falcon Family Café. Mrs. Subbert offered parents an engaging opportunity to participate and learn about our Morning Meetings practices

One of our goals for the Superintendents Early Childhood Plan 2023-2024 was to plan and develop a series of parent coffee events to increase communication opportunities with our families. DC West Elementary is dedicated to nurturing family partnerships and involvement within our school district, and we will be hosting a monthly Falcon Family Cafe with topics selected by parents to further strengthen these connections.



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Building Goals 2023-2024: The following items have been met or are currently in progress, specifically under the category of **Instructional Excellence Domain:**

- 1) Continued preschool team coaching by Buffett Early Childhood Institute (BECI).
 - a) Monthly professional learning around Pyramid Classroom practices.
 - b) BECI works with educational and leadership team to review data acquired from TPOT, Gold, Instructional Survey, Collaboration Survey
- 2) CLASS: training for preschool teachers. (Switched from ECERS)
- 3) Pyramid Model: Year 2 training through the ESU 3.
 - a) Individualized Teaching Social Emotional Skills
 - b) Future Learning: Addressing Challenging Behaviors
- 4) Summer Socialization Events
 - a) Weekly academic and emotional learning in collaboration with community partners (YMCA, Valley and Waterloo libraries/fire and rescue).
- 5) Instructional Coaching; Teacher-Teacher peer observations, feedback sessions, and collaborative conversations connecting to the DCW instructional Model and Essential Child Experiences.
- 6) Responsive Classroom: Professional Learning Sessions
 - a) Morning Meeting Training and Implementation, Planning and Collaboration
 - b) Book Studies: The Morning Meeting Book, Yardsticks, and The Power of Our Words
- 7) Teacher showcase focusing on mathematical instruction and responsive classroom components.
 - a) Math Peer Observations
 - b) Building Time focusing on Morning Meetings (practices and activities)
- 8) Develop Culture Warriors Team:
 - a) Teacher led staff wellness activities and recognition
- 9) Continue to enrich ONE BOOK-ONE SCHOOL
 - a) Teacher Committee created to grow teacher leadership capacity.
 - i) Book Selection, Family and school activity development
 - ii) Partnership with family volunteers for the cumulative event.



Falcon Game Day Greetings: Big Falcons/Little Falcons

This winter I sent an invitation to our winter sports coaches and sponsors asking them to consider inviting their high school students/teams to join us at the elementary school for breakfast, morning greeting, or walking club on game/performance days. I really believe providing the little Falcons the platform to build relationships and interact with the big Falcons would be a great opportunity to capitalize on the positive culture our coaches and sponsors have all have already established. Thank you to the HS students for being willing to serve as positive role models, as one third grader told me: “Having the HS kids here makes my whole week!”



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Thank you to Mrs. Guinn and Mrs. Beyl for having the entire elementary over for the Holiday Tour with the HS band and choir. Our students and staff were very excited to attend this performance in the beautiful performing arts center! The elementary students' energy blew the roof off when they were invited to sing along!



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DC West had very special visitors with us on December 18th.



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Preschool News:

Learning in the Classroom

These three weeks have gone by faster than we could have imagined. This month we learned all things GINGERBREAD! We read several versions of the Gingerbread Man. We also read fun renditions like: The Gingerbread Mouse or The Gingerbread Man Loose at School. We worked on Handwriting without Tears activities involving the letters H, T, & I. These activities help us with letter recognition and how to form the letters when writing. We've used chalkboards and magna-doodles. We also use play-doh to roll snakes that we use to build each letter. This targets fine motor strength and pre-writing skills.

We also continued our classroom rotations. Miss Kelly introduced the letter sounds of K, C & F. While Miss Rachelle focused on playing with peers, using nice words and telling peers to stop. Miss Nancy enjoyed sharing movement and music activities including a gingerbread man hunt and singing jingle bells with each student having their own set of bells. We created gingerbread art crafts. We also had fun exploring the fizzy reaction of baking soda and vinegar and the magic reaction with dry erase markers on glass. Ask your child what their favorite activity was this month!



Learning at Home

Scan this QR Code to visit Storyline Online. This is a great site to visit for some fun read alouds. Most books are read by the author or a famous actor. We hope your family will enjoy lots of stories together over winter break! This would also be a perfect time to stop by your community library and start the 1,000 books before kindergarten challenge!



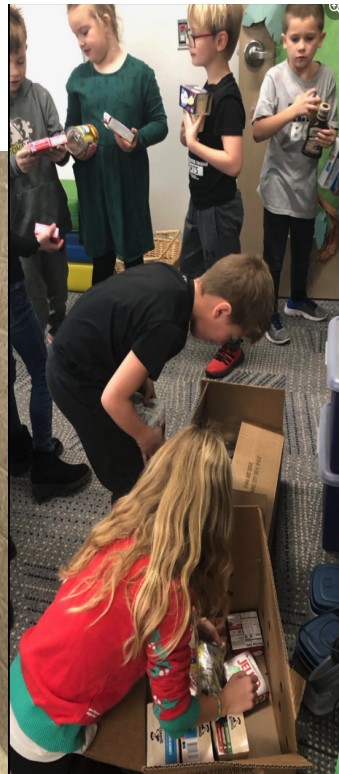


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Holiday Food Baskets:

- Over 200 Holiday Food Baskets were prepared and delivered to families in our community.
- DC West Elementary School staff, DC West Middle School staff, DC West High School staff, and district staff helped sort and prepare boxes for delivery.
- Students at every grade level in the elementary helped sort items for basket preparation.
- 5th Grade student prepared the cardboard boxes for sorting.
- Seven HS students helped bring items into the elementary school.
- Fire and Rescue from Waterloo and Valley, staff members, and community members helped deliver food baskets on Saturday, December 16th.
- Jim Tomanek Sr. helped spearhead the food collection process via COPE, various collection sites, and Douglas County West Chamber of Commerce.

THIS IS THE FALCON WAY!



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Typically on the 2nd Wednesday of every month we hold a mobile food pantry in the parking lot at DC West Elementary. Last month we were able to provide meals to over 110 households in our community. Thank you to the members of the Rotary Club of Western Douglas County, Shawn Rochford, Dr. Acklie, Kristen Reeves, Lilian Blackner, and Will Reeves for your assistance.



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Holiday Helper Program:

Thank you to the DC West families, Waterloo/Valley community members, and the DC West Middle school students and staff who donated to our Holiday Helper Program. We were able to support 22 families (Up from 15 families in 2022) this holiday season. We are very grateful for your time and generosity. Thank you to Mrs. Travis and Dr. Acklie for your organization, communication, and time spearheading this project.



Superintendent
Director of Learning
Director of Special Education
Elementary Principal
Middle School Principal
High School Principal
High School Assistant Principal/AD

Dr. Melissa Polonic
Dr. Dawn Marten
Nicki Pechous
Dr. Jeffrey Kerns
Jeremy Travis
Jim Knott
Nathan Ter Beest

402.359.2583
402.359.2583
402.359.2583
402.359.2151
402.779.2646
402.359.2121
402.359.2121



DC WEST

COMMUNITY SCHOOLS

CREATING PASSIONATE LEARNERS

PO Box 378 • Valley, NE 68064 • www.dcwest.org • Ph: 402.359.2583 Fax: 402.359.4371

Students turned in over 13,000 FalCoins between August and the second week of December. FalCoins are given out to students along with specific feedback by every staff member in our school when students are demonstrating desired behaviors. Students are able to earn individual prizes, classroom prizes, pod/whole school prizes for being safe, respectful, and responsible. We celebrated with COOL Treats for everyone as an all school celebration!



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FROM THE DESK OF DR. KERNS:

“Enjoy the little things, for one day you may look back and realize they were the big things.” – Robert Brault

Parents and families for DC West Elementary in the spirit of this holiday season I want to thank you for the little and big things you do for our school. I am very grateful for the support you provide to our students and staff on a daily basis. Most of all I want to thank you for trusting us with your most precious gift(s). I believe that the very best in each of us can be found on the faces of our children during this time of year as they radiate unbridled enthusiasm, hope, and an untarnished joy for life.

Superintendent’s Report January 15, 2024

Superintendent Goals 2024

I appreciate the Board’s evaluation of my work at DC West and providing me with a productive reflection of areas for growth in the coming year. The following are my goals for 2024:

- Lead the vision and support needed to implement strategic plan priorities & Superintendent goals in 2024 and provide more timely, ongoing, and detailed information about progress to the Board of Education.
- Engage in the design, development, and construction of the new outdoor facilities complex.
- Complete the adoption and implementation of a new certified staff and administrator evaluation system as well as implement new electronic management for personnel evaluation.
- Continue to unify building leadership and communicate to all levels consistently.
- Research, study, and implement strategies to manage the growth of the communities and district in the next five to ten years so we are proactive rather than reactive. This may include a facility and enrollment study.
- Keep abreast of regular building and grounds issues as the campus expands.

Area Levy Comparisons

As noted in my November board report, a board member recently asked for some regional levy comparisons. The Nebraska Department of Education publishes [statistical information for public school districts](#) annually. The 2023-2024 year was just published so I updated the levy comparison with that information.

School District	2022-2023 Levy	2023-2024 Levy
Gretna	\$1.49	\$1.36
Bennington	\$1.43	\$1.36
Elkhorn	\$1.38	\$1.21
Fremont	\$1.22	\$1.14
Yutan	\$1.11	\$1.07
Wahoo	\$1.05	\$1.07
Arlington	\$1.05	\$0.89
Ashland	\$0.95	\$0.86
DC West	\$0.94	\$0.80

DCWest Youth Sports Organization Request

The DCWYSO has been in conversation with the administration and Board regarding some minor maintenance at the current fourplex. The administration had already planned for some maintenance before the upcoming ball season including:

- Replacing trash cans
- Signage
- Repair (as possible) to bleachers
- Repair to backstops
- Paint or Stain of existing dugouts and backstops
- Repair and maintenance of fields

The school will pay for the maintenance on the competition fields used for DC West Softball and the maintenance items on the other two fields will be paid for by the DCWest Youth Organization yet facilitated by DC West Community Schools.

A request from DCWYSO that will not be addressed at this team will be the removal of river rock and additional concrete paths. This could be a possible discussion at the Buildings and Grounds Committee of the Board.

Board Meetings 2024

The following are the dates for Board meeting in 2024:

January 15

February 12

March 11

April 15

May 13

June 10

July 15

August 12

September 16

October 14

November 11

December 16

Upcoming Dates:

January 22nd~ Melissa attending NASB Legislative Issues Conference

February 6-7~ Melissa attending National Principal Supervisor Academy

February 12~ Regular Board of Education Meeting

Financial Recap December 2023

	12/1/2023	Receipts	Expenditures	12/31/2023
General Fund	\$3,971,873.24	\$954,204.27	\$1,263,717.53	\$3,662,359.98
Depreciation Fund	\$2,059,425.77	\$686.85	\$83,337.43	\$1,976,775.19
Food Service Fund	\$138,633.92	\$57,801.91	\$84,643.45	\$111,792.38
Qualified Capital Fund	\$54,847.92	\$2,091.30	\$0.00	\$56,939.22
Bond Fund	\$602,230.70	\$5,799.51	\$0.00	\$608,030.21
Special Building Fund	\$225,083.13	\$8,924.94	\$16.01	\$233,992.06
- Special Bldg (MS/Fine Art)	\$0.00	\$0.00	\$0.00	\$0.00
	\$7,052,094.68	\$1,029,508.78	\$1,431,714.42	\$6,649,889.04

General Fund Detail

	December	YTD	Budgeted	December	YTD
Expenditures					
All Instructional Program	\$ 580,777.45	\$ 2,390,237.64	\$ 7,920,584.00	\$ 39,122.11	\$ 987,316.69
SPED Instructional Program	\$ 180,517.46	\$ 710,044.29	\$ 2,275,632.00	-	\$ 1,580.97
Support Services SPED Related	\$ 34,642.25	\$ 135,978.51	\$ 403,158.00	\$ 111,363.98	\$ 452,224.31
Support Services Non-SPED Related	\$ 41,498.71	\$ 165,365.57	\$ 484,821.00	\$ 700.00	\$ 700.00
Support Instructional	\$ 38,441.37	\$ 238,447.22	\$ 856,582.00	\$ 2,917.05	\$ 28,702.99
Board of Education	\$ 814.34	\$ 26,169.24	\$ 92,700.00	\$ 3,500.92	\$ 14,372.59
Executive Administration Services	\$ 42,122.24	\$ 131,408.86	\$ 399,286.00	-	\$ 4,794.00
District Legal Services	\$ 7,421.60	\$ 14,504.36	\$ 35,000.00	\$ 6.00	\$ 106,235.81
Office of the Principal	\$ 65,808.69	\$ 273,568.07	\$ 828,608.00	-	\$ 16,461.42
General Admin - Business Services	\$ 18,857.67	\$ 99,964.32	\$ 311,452.00	\$ 2,125.91	\$ 7,653.21
Maint & Operation of Building & Sit	\$ 185,138.05	\$ 750,488.17	\$ 1,795,631.00	-	\$ 4,793.00
Vehicle Acquisition & Maint	-	\$ 4,200.00	\$ 15,200.00	-	\$ 1,097,912.00
Regular Pupil Transportation	\$ 9,138.20	\$ 162,354.84	\$ 505,400.00	\$ 274,478.00	\$ 187,300.00
SPED Pupil Transportation	\$ 3,404.25	\$ 41,261.52	\$ 173,760.00	-	-
Categorical Grant from Coporation	\$ 10,837.74	\$ 38,280.55	\$ 134,908.00	-	\$ 2,713.41
State Categorical Programs	\$ 10,880.94	\$ 46,893.21	\$ 146,804.00	-	\$ 9,498.00
Federal Programs	\$ 33,081.52	\$ 131,052.64	\$ 418,024.00	-	\$ 62,459.21
ESSER II & III	\$ 335.05	\$ 26,448.26	\$ 439,612.00	-	-
	\$ 1,263,717.53	\$ 5,386,667.27	\$ 17,237,162.00	\$ 954,204.27	\$ 3,371,802.73

December 2023 Payroll

Net Payroll	\$ 593,356.77
Payroll Taxes (District)	\$ 63,089.85
Payroll Withholding (Employees)	\$ 152,768.45
Retirement (District)	\$ 80,482.09
Retirement Withholding (Employees)	\$ 79,685.23

Revenues

Personal and Prop Taxes	\$ 39,122.11	\$ 987,316.69
Carline Tax	-	\$ 1,580.97
Motor Vehicle Taxes	\$ 111,363.98	\$ 452,224.31
Facility Rental	\$ 700.00	\$ 700.00
Tuition Received from Individuals	\$ 2,917.05	\$ 28,702.99
Interest	\$ 3,500.92	\$ 14,372.59
Local License Fees	-	\$ 4,794.00
Other Local Receipts	\$ 6.00	\$ 106,235.81
Grants from Corporations/Private	-	\$ 16,461.42
County Fines and License Fees	\$ 2,125.91	\$ 7,653.21
ESU Receipts	-	\$ 4,793.00
State Aid	\$ 274,478.00	\$ 1,097,912.00
Special Education Programs	\$ 187,300.00	\$ 187,300.00
Special Education Transportation	-	-
Homestead Exemption	-	-
Pro-Rate Motor Vehicle	-	\$ 2,713.41
High Ability Learners	-	\$ 9,498.00
Early Childhood Grant	-	\$ 62,459.21
State Apportionment	-	-
Other State Receipts	-	-
Prop & Personal Property Tax Credit	-	-
Title ESSA Programs	-	-
IDEA Programs	-	-
Medicaid	\$ 2,188.30	\$ 12,042.37
ESSER II & ESSER III	\$ 330,502.00	\$ 330,502.00
Other Federal Categorical Receipts	-	-
Sale of Property	-	\$ 44,540.75
Insurance Adjustment	-	-
	\$ 954,204.27	\$ 3,371,802.73

Regular; Beginning Month 12/2023; Processing Month 12/2023; Accounts to Include Accounts with Activity; Fund Number 05, 12

Fund: 05 ACTIVITY FUND													
Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance							
05 704	INTEREST	1,614.62	0.00	106.59	0.00	1,721.21							
05 704 1001	ACTIVITY PASSES	13,327.14	0.00	0.00	0.00	13,327.14							
05 704 1002	CORPORATE SPONSORSHIPS	3,268.99	0.00	0.00	0.00	3,268.99							
05 704 1003	INSTRUMENTAL MUSIC	488.92	0.00	40.00	0.00	528.92							
05 704 1005	STAFF LOUNGE	1,807.96	179.76	64.89	0.00	1,693.09							
05 704 1007	VALLEY WAY	15,351.40	452.40	0.00	0.00	14,899.00							
05 704 1011	PTSA DONATION	4,117.70	0.00	0.00	0.00	4,117.70							
05 704 1022	SENIOR CLASS	191.62	0.00	0.00	0.00	191.62							
05 704 1023	PROM	3,468.73	0.00	349.95	0.00	3,818.68							
05 704 1102	ARTS & HUMANITIES	684.33	0.00	0.00	0.00	684.33							
05 704 1104	ATHLETICS HS	10,313.78	4,740.00	2,694.00	0.00	8,267.78							
05 704 1106	BASEBALL TEAM	1,352.98	0.00	0.00	0.00	1,352.98							
05 704 1107	BAND	3,341.75	908.00	238.00	0.00	2,671.75							
05 704 1108	CHEER	878.81	0.00	2,200.00	0.00	3,078.81							
05 704 1111	BBB TEAM	353.48	359.31	50.00	0.00	44.17							
05 704 1112	CONCESSIONS	32,304.77	1,738.52	4,424.70	0.00	34,990.95							
05 704 1113	CONSTRUCTION TECH	7,106.79	0.00	0.00	0.00	7,106.79							
05 704 1114	DANCE TEAM	1,920.88	0.00	0.00	0.00	1,920.88							
05 704 1116	DRAMA	5,108.76	837.28	222.00	0.00	4,493.48							
05 704 1117	FBLA	2,153.72	0.00	135.00	0.00	2,288.72							
05 704 1118	HIGH SCHOOL	359.62	1,953.88	1,595.00	0.00	0.74							
05 704 1119	DC TECH 1:1	36,842.08	1,286.90	20.00	0.00	35,575.18							
05 704 1120	GBB TEAM	4,454.13	554.24	20.00	0.00	3,919.89							
05 704 1123	HOSA	3,612.62	0.00	0.00	0.00	3,612.62							
05 704 1124	STUCO HS	3,052.50	0.00	0.00	0.00	3,052.50							
05 704 1128	NATIONAL HONOR SOCIETY	2,093.98	0.00	0.00	0.00	2,093.98							
05 704 1131	FOOTBALL TEAM	1,146.82	0.00	184.00	0.00	1,330.82							
05 704 1132	SCIENCE CLUB	310.19	0.00	0.00	0.00	310.19							
05 704 1133	SPEECH TEAM	2,439.13	0.00	307.00	0.00	2,746.13							
05 704 1134	VOCAL MUSIC	5,715.24	2,055.50	287.00	0.00	3,946.74							
05 704 1136	WORLD LANGUAGE CLUB	91.52	0.00	17.20	0.00	108.72							
05 704 1137	ROBOTICS TEAM	3,664.08	150.00	600.00	0.00	4,114.08							
05 704 1141	GOLF TEAM	84.88	0.00	0.00	0.00	84.88							
05 704 1142	YEARBOOK HS	3,810.17	1,649.90	0.00	0.00	2,160.27							
05 704 1151	CROSS COUNTRY TEAM	1,813.13	0.00	162.30	0.00	1,975.43							
05 704 1161	SOFTBALL TEAM	3,388.30	0.00	22.80	0.00	3,411.10							

Regular; Beginning Month 12/2023; Processing Month 12/2023; Accounts to Include Accounts with Activity; Fund Number 05, 12

Fund: 05 ACTIVITY FUND									
Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance			
05 704 1166	BOYS TRACK TEAM	327.33	0.00	0.00	0.00	327.33			
05 704 1167	GIRLS TRACK TEAM	638.39	0.00	162.30	0.00	800.69			
05 704 1176	VOLLEYBALL TEAM	2,225.59	0.00	0.00	0.00	2,225.59			
05 704 1186	WRESTLING TEAM	1,238.67	358.00	215.00	0.00	1,095.67			
05 704 1198	SUMMER SPORTS CAMPS	598.12	0.00	0.00	0.00	598.12			
05 704 1199	CHANGE BAGS	(1,620.00)	0.00	0.00	0.00	(1,620.00)			
05 704 1222	SCIENCE GRANT	3,055.68	0.00	0.00	0.00	3,055.68			
05 704 1224	STUCO MS	12,462.64	0.00	30.00	0.00	12,492.64			
05 704 1225	COFFEE CART - EL SPED	1,551.40	0.00	0.00	0.00	1,551.40			
05 704 1319	DISNEY MUSICAL	13,833.59	1,019.50	1,026.50	0.00	13,840.59			
05 704 1320	PRESCHOOL	45.33	0.00	9,371.92	0.00	9,417.25			
05 704 2112	MS CONCESSIONS	3,723.04	1,377.65	459.00	0.00	2,804.39			
05 704 2121	MS BBB TEAM	211.05	0.00	0.00	0.00	211.05			
05 704 2136	MS FOOTBALL TEAM	368.47	0.00	0.00	0.00	368.47			
05 704 2201	ART CLUB MS	207.14	0.00	0.00	0.00	207.14			
05 704 2204	ATHLETICS MS	(205.00)	480.00	258.00	0.00	(427.00)			
05 704 2205	UNIFIED SPORTS	842.97	0.00	85.00	0.00	927.97			
05 704 2216	MS DRAMA	136.97	0.00	0.00	0.00	136.97			
05 704 2218	MIDDLE SCHOOL	1,136.22	0.00	475.00	0.00	1,611.22			
05 704 2242	MS YEARBOOK	3,639.84	0.00	0.00	0.00	3,639.84			
05 704 3220	ELEM FIELD TRIP	4,645.69	0.00	0.00	0.00	4,645.69			
05 704 3221	PBIS/FALCOIN	2,564.29	182.93	0.00	0.00	2,381.36			
05 704 3318	ELEMENTARY	4,736.89	0.00	0.00	0.00	4,736.89			
Fund Total: 05		238,399.83	20,283.77	25,823.15	0.00	243,939.21			

Regular; Beginning Month 12/2023; Processing Month 12/2023; Accounts to Include Accounts with Activity; Fund Number 05, 12

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
12 704	STUDENT FEES	22,638.98	0.00	0.00	0.00	22,638.98
	Fund Total:	22,638.98	0.00	0.00	0.00	22,638.98

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JANUARY 2024 BOARD BILLS

User ID: CQ

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
360 COMMUNITY SERVICES		2,737.54
4 THROWS.COM		1,016.00
AMAZON CAPITAL SERVICES		3,286.98
APPLE INC		1,199.00
ARROW STAGE LINES		1,649.00
AWARDS UNLIMITED INC		35.60
BEST CARE EMPLOYEE ASSIST PROGRAM		263.79
BOYS TOWN		7,000.00
BROMM & ASSOCIATES		14,900.00
BROWN, CORBIN		925.00
BSN SPORTS INC		4,801.58
CANOPY SUPPORTIVE SERVICES		8,689.80
CINTAS CORP		332.04
COMMONWEALTH ELECTRIC COMPANY of the Midwest		3,634.00
COX BUSINESS		37.03
DAILY RECORD, THE		259.32
DC WEST FOOD SERVICE		696.54
DIETZE MUSIC HOUSE		481.90
EDUCATIONAL SERVICE UNIT #3		5,745.00
EGAN SUPPLY CO		184.20
ELKHORN FENCE LLC		12,115.00
ENGINEERED CONTROLS		4,200.00
FIBER PLATFORM, LLC		560.78
FIREGUARD INC		1,021.65
FIRST NEBRASKA BANK-VALLEY		25.00
FIRST STUDENT		46,521.28
FREMONT ELECTRIC INC		656.00
GOODWIN TUCKER		443.75
HAMPTON INN KEARNEY		537.00
HEARTLAND PEST CONTROL		240.00
HUMANEX VENTURES LLC		2,100.00
INFOSAFE SHREDDING INC		90.00
JAYMAR BUSINESS FORM, INC		325.89
JUST FOR KIDS THERAPY INC		9,021.75
LAKESHORE LEARNING MATERIALS, LLC		9.48
M-F ATHLETIC COMPANY		464.60
MACKIN EDUCATIONAL RESOURCES		229.97
MATHESON TRI-GAS INC		37.44
MECHANICAL SALES INC		5,439.50
MENARDS - ELKHORN		1,586.01
METAL DOORS & HARDWARE CO		355.00
METRO COMMUNITY COLLEGE		1,539.44
MIDWEST MOVEMENT		85.00
MILLARD SPRINKLER INC		2,094.40
NATIONAL RESTAURANT SOLUTIONS, LLC		180.00
NEBR ASSOCIATION OF SCHOOL BOARDS		110.00
NEBRASKA RURAL COMMUNITY SCHOOLS ASSOCIATION		220.00
NEBRASKA SAFETY CENTER		100.00
NIELSEN, CINDY		17.37
ONE SOURCE		174.88
PAPER 101		2,812.00
PERRY GUTHERY HAASE & GESSFORD		3,178.80
PRAIRIE MECHANICAL CORP		1,523.50
PRIME SECURED		4,305.63

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JANUARY 2024 BOARD BILLS

User ID: CQ

Vendor Name	Vendor Description	Amount
READING WAREHOUSE		141.15
SCHOOL HEALTH CORPORATION		461.70
SHEPPARD'S BUSINESS INTERIORS INC		5,473.32
SPARQDATA SOLUTIONS INC		2,600.00
STANZEL'S MOW & SNOW LLC		13,870.75
STEVE WEISS MUSIC		105.80
STRIV, INC.		251.10
TAP SPACE		38.00
VALLEY ACE HARDWARE		278.82
VERIZON		90.12
WASTE CONNECTIONS OF NEBR, INC		1,140.39
WATER ENGINEERING INC		302.50
WINSUPPLY COMMERCIAL CHARGE		146.16
WOODRIVER ENERGY LLC		11,202.78
XTRA MATH		200.00
Checking Account ID 1		<u>196,498.03</u>

Checking Account ID	Fund Number	DEPRECIATION	Amount
2	02		
		BERINGER CIACCIO DENNEL MABREY	6,035.99
		BOYD JONES CONSTRUCTION CO	151,540.96
		MARKING REFRIGERATION	9,650.00
		MEDCO SUPPLY COMPANY	4,131.25
		PUSH-PEDAL-PULL	1,600.00
Checking Account ID 2			<u>172,958.20</u>

Checking Account ID	Fund Number	NUTRITION FUND	Amount
6	06		
		AMAZON CAPITAL SERVICES	275.78
		CASH-WA DISTRIBUTING	7,610.65
		CHESTERMAN CO	628.31
		CINTAS CORP	679.32
		HILAND DAIRY	4,521.70
		ROTELLA'S ITALIAN BAKERY INC	419.74
		SYSCO LINCOLN	5,787.75
		US FOOD INC	4,322.13
Checking Account ID 6			<u>24,245.38</u>

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MID MONTH BILLS - DECEMBER 2023 / JANUARY 2024

User ID: CQ

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
ACH BANK FEE		61.75
BOYS TOWN		9,500.00
CITY OF VALLEY		638.10
COX BUSINESS		159.12
CREIGHTON PREP HIGH SCHOOL		320.00
EDUCATIONAL SERVICE UNIT #3		277.10
EGAN SUPPLY CO		156.70
FIRST CITIZENS BANK		16.00
LINCOLN SOUTHEAST HIGH SCHOOL		23.00
LOVE'S TRAVEL STOPS & COUNTRY STORE		1,413.19
MADISON NATIONAL LIFE INS CO IN		3,711.18
MAGIC WRIGHTER E-SERVICE		201.25
MCGRAW-HILL EDUCATION INC		12.44
MIDWEST MOVEMENT		75.00
NINEMIRE, RUSSELL		24.00
NSAA DISTRICT II		60.00
OMAHA PUBLIC POWER DISTRICT		19,310.73
UNIVERSITY OF NEBR OMAHA - CEHHS		0.00
UNO BOCH FESTIVAL / UNVERSIRY OF NEBRASKA OMAHA		100.00
VERIZON		90.12
VISITING NURSE HEALTH SERVICES		472.50
WALMART COMMUNITY		319.94
WAYNE STATE COLLEGE		100.00
WELLS FARGO BANK		1,081.31
WOODRIVER ENERGY LLC		5,698.57
ZOOM VIDEO COMMUNICATION, INC.		9.45
Checking Account ID 1		<u>43,831.45</u>

Checking Account ID 8	Fund Number 08 SPECIAL BUILDING FUND	
FIRST CITIZENS BANK		16.00
Checking Account ID 8		<u>16.00</u>

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT**

Tuesday, January 2, 2024

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Tuesday, January 2, 2024 at the Central Office Board Room, 401 South Pine Street, Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Attendance Taken at 7:00 PM.

Kelly Hinrichs: Present
Luke Janke: Present
Jamie Jorgensen: Present
Bill Koile: Present
Elizabeth Mayer: Absent
Jim Tomanek: Present

Present: 5, Absent: 1.

1. Call to Order

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President – “As I call the meeting to order I wish to inform everyone present that a current copy of the Open Meetings Act is posted on the back wall of the Board Room for your review at any time.”

2. Approval of Agenda

Motion to approve agenda as presented passed with a motion by Luke Janke and a second by Kelly Hinrichs.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Jim Tomanek: Yea

Yea: 5, Nay: 0

3. New Business

3.1. Approve Certificated Staff

The administration recommends the Board approve to hire Morgan Bergen, Strength & Conditioning Teacher.

Motion to approve the hiring of Morgan Bergen, Strength & Conditioning Teacher, to begin as soon as certification is in place passed with a motion by Jamie Jorgensen and a second by Bill

Koile.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Jim Tomanek:
Yea

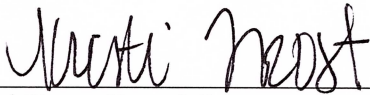
Yea: 5, Nay: 0

4. Adjournment

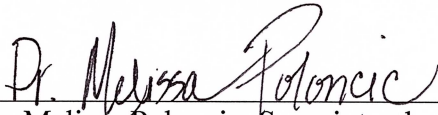
Motion to adjourn meeting @ 7:05pm passed with a motion by Kelly Hinrichs and a second by
Jim Tomanek.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Jim Tomanek:
Yea

Yea: 5, Nay: 0



Kristi Trost, Board Secretary



Dr. Melissa Polonic, Superintendent

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT
Monday, November 20, 2023**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, November 20, 2023 at the Central Office Board Room, 401 South Pine Street, Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Attendance Taken at 7:00 PM.

Kelly Hinrichs: Present

Luke Janke: Present

Jamie Jorgensen: Present

Bill Koile: Present

Elizabeth Mayer: Present

Jim Tomanek: Present

Present: 6.

1. Call to Order

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President – “As I call the meeting to order I wish to inform everyone present that a current copy of the Open Meetings Act is posted on the back wall of the Board Room for your review at any time.”

2. Public Communications and Correspondence

The Board received public comments

Scott Klawitter spoke to board on behalf of the DC West Youth Organization

Elizabeth Donner addressed the board on behalf of the DC West School Foundation

Dawn Beyl, Darby Giles and Zeke Larsen spoke to the board on behalf of the DC West High School Choir

3. Approval of Agenda

Motion to approve agenda as presented passed with a motion by Kelly Hinrichs and a second by Jim Tomanek.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0

4. Administrative Reports

4.1. Superintendent's Report

4.2. Financial Report

5. Consent Agenda

Motion to approve Consent Agenda passed with a motion by Luke Janke and a second by Jamie Jorgensen.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0

5.1. Approve Minutes

Regular Meeting Date: 10/16/23

Special Meeting Date: 10/30/23

5.2. Approve Claims for Payment

5.3. Approve Financial Report

5.4. Approve Classified Staff

Jessica Bonnaci - EL Para Resigned

Katrina Maher - EL Para Resigned

Teri Graham - Elem Sped Para Hired

Regan Olson - Preschool Para Hired

6. Old Business

6.1. Building and Grounds Update

The Board received an update on the following projects:

- An executive summary of the survey on the future athletic fields was presented to the Board.
- Closing of the land purchase & financing was completed on 11/8/23
- The design & development process will begin in December.

7. New Business

7.1. Enrollment Report 2023-24

The Board was presented with an annual DC West enrollment report summarizing data from the Nebraska Department of Education reporting in the Fall. Mrs. Mayer expressed concern with the open enrollment policy.

7.2. Resolution of Previous Board Action Taken

Board approval and action was taken at the Board meeting in October to authorize a lease of facilities from NEBA and the dissolution of the former Leasing Corporation. This resolution formally recaps previous action taken by the Board.

Motion to approve resolution as presented to formalize action taken by the Board of Education passed with a motion by Jamie Jorgensen and a second by Kelly Hinrichs.

Elizabeth Mayer: **Nay**, Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Jim Tomanek: **Yea**

Yea: 5, Nay: 1

7.3. Approve Certificated Staff Resignation

Mr. Adam Loftis, Strength and Conditioning Teacher, has submitted his immediate resignation to the Board for their approval. The administration recommends the approval of this resignation.

Motion to approve the immediate resignation of Adam Loftis, Strength & Conditioning Teacher passed with a motion by Luke Janke and a second by Jamie Jorgensen.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Jim Tomanek: **Yea**

Yea: 6, Nay: 0

8. Executive Session

The Board may enter into closed session at any time to discuss any matter for which a closed session is lawful and appropriate.

Before the Board can enter closed session, a motion must be made in agreement with Statute 84-1410 by the Board to discuss topics such as personnel, negotiations, and legal matters.

Motion to move into executive session before item 7.3 in new business to discuss personnel matters passed with a motion by Jamie Jorgensen and a second by Kelly Hinrichs.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0

8.1. Reconvene to Regular Session

Motion to reconvene to regular session passed with a motion by Kelly Hinrichs and a second by Jamie Jorgensen.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

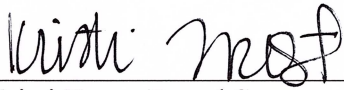
Yea: 6, Nay: 0

9. Adjournment

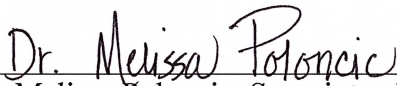
Motion to adjourn meeting at 7:31 pm passed with a motion by Kelly Hinrichs and a second by Jamie Jorgensen.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0



Kristi Trost, Board Secretary



Dr. Melissa Poloncic, Superintendent

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT**

Monday, December 11, 2023

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, December 11, 2023 at the Central Office Board Room, 401 South Pine Street, Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Attendance Taken at 7:00 PM.

Kelly Hinrichs: Present

Luke Janke: Present

Jamie Jorgensen: Present

Bill Koile: Present

Elizabeth Mayer: Present

Jim Tomanek: Present

Present: 6.

1. Call to Order

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President – “As I call the meeting to order I wish to inform everyone present that a current copy of the Open Meetings Act is posted on the back wall of the Board Room for your review at any time.”

2. Public Communications and Correspondence

Comments from the audience will be accepted at this time. There was no public correspondence.

3. Approval of Agenda

Motion to approve agenda as presented passed with a motion by Kelly Hinrichs and a second by Luke Janke.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0

4. Administrative Reports

4.1. Superintendent's Report

4.2. Financial Report

5. Consent Agenda

Motion to approve Consent Agenda with changes to 5.1¹ Approval of minutes will be deferred until Jan. 2024 passed with a motion by Kelly Hinrichs and a second by Luke Janke.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 6, Nay: 0

5.1. Approve Minutes

Regular Meeting Date: 11/20

Special Meeting Date:

5.2. Approve Claims for Payment

5.3. Approve Financial Report

5.4. Approve Classified Staff

Sandra Thoendel- Exit Elem Para

Mary Ahlberg- Exit Elem Library Para

Cheryl Eckerman- Hire Elem Library Para

6. New Business

6.1. 2023 Audit Report to the Board

Tim Lens, from berganKDV, presented the 2023 Annual Audit to the Board for their review, questions, and discussion. The annual audit has been submitted to the Nebraska Department of Education upon the due date.

6.2. Student Achievement and AQUESTT Designation Presentation

Dr. Dawn Marten, Director of Learning, provided a presentation of our annual student achievement and AQUESTT rating information for DC West.

6.3. Approve Extra Duty Position

Based upon the recommendation of Nicki Pechous, Special Education Director's November Board report (see below), the addition of an extra duty position, 6-12 Unified Champions Sponsor was recommended. DCWEA will assign the amount of the extra duty stipend.

Our Unified Sports programming has really taken off over the past two years and has provided amazing opportunities for our secondary students with disabilities while also building positive relationships and inclusive mindsets for all of us. Lisa Masters, Middle School Special Education Teacher, has been mastermind and advocate behind these endeavors, and she puts in countless hours to plan and supervise practices, games, transportation, and collaboration with Special Olympics Nebraska to ensure we maximize our efforts and opportunities. Given the substantial amount of time Lisa has put into this program and the huge positive impact this program has had on our students, we would like to request consideration of adding a 6-12 Unified Champions Sponsor to the Negotiated Agreement, pending Board and DCWEA approval. Thank you for your consideration.

Motion to approve the addition of the 6-12 Unified Champions Sponsor as an extra duty position in the negotiated agreement passed with a motion by Jamie Jorgensen and a second by Kelly Hinrichs.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea
Yea: 6, Nay: 0

7. Executive Session

The Board may enter into closed session at any time to discuss any matter for which a closed session is lawful and appropriate.

We will conduct the Superintendent's Evaluation in closed session.

Before the Board can enter closed session, a motion must be made in agreement with Statute 84-1410 by the Board to discuss topics such as personnel, negotiations, and legal matters.

Motion to enter in Executive Session to conduct the Superintendent's Evaluation passed with a motion by Luke Janke and a second by Kelly Hinrichs.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0

8. Reconvene to Regular Session and Adjournment

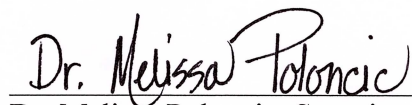
Motion to reconvene to regular session and adjourn at 8:31 p.m. passed with a motion by Luke Janke and a second by Jamie Jorgensen.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea

Yea: 6, Nay: 0



Kristi Trost, Board Secretary



Dr. Melissa Polonic, Superintendent

Internal Board Policies

Conflict of Interest—Other Than Contracts or Employment

1. Members of the Board of Education of this School District shall abstain from voting on matters on which they may have a conflict of interest. Any Board member who would be required to take any action or make any decision in the discharge of his or her duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

- (A) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict; and,
- (B) Deliver a copy of the statement to the Secretary of the Board of Education, who shall enter the statement into the public records of the School District.

The Board member shall take such action as the Commission shall advise or prescribe to remove himself or herself from influence over the action or decision in the matter.

2. The provisions of paragraph 1 above shall not prevent a Board member from making or participating in the making of a School District-related decision to the extent that the individual's participation is legally required for the action or decision to be made. In such event, the Board member shall report the occurrence to the Commission.

3. Except as defined in Nebraska statute and this policy, conflict of interest of a Board member shall not prevent a Board member from serving on the Board or restrict the hiring or purchasing practices of this School District.

4. The Superintendent, or the Superintendent's designee, shall provide:

- (A) Each Board member with copies of state statutes of Nebraska pertaining to conflicts of interest at the organizational meeting of the Board of Education held at the regular School Board meeting in January of each year. In addition, any newly appointed or elected Board member shall be provided such statutes.
- (B) When possible, provide each Board member with a list of financial matters on the agenda to come before the Board of Education at the next regular meeting in sufficient detail to allow the Board member to identify potential conflicts of interest and report and receive advice from the Commission.

5. For purposes of this policy, immediate family member shall be defined as a child residing in the Board member's household, a Board member's spouse or an individual claimed by that Board member or the Board member's spouse as a dependent for federal income tax

purposes.

Legal Reference: Neb. Rev. Stat. Sec. 49-1425; Sec. 49-14,101; Sec. 49-14,102; Sec. 49-14,103; Sec. 49-14,103.01; Sec. 49-14,103.02; Sec. 49-14,103.03; Sec. 49-14,103.04; Sec. 49-14,103.05; Sec. 49-14,103.06; Sec. 79-818; Sec. 79-544 and Sec. 49-1499.

Date of Adoption: November 15, 2021

49-1499.03. Political subdivision personnel; school board; discharge of official duties; potential conflict; actions required; nepotism; restrictions on supervision of family members.

(1)(a) An official of a political subdivision designated in section 49-1493 who would be required to take any action or make any decision in the discharge of his or her official duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

(i) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict; and

(ii) Deliver a copy of the statement to the commission and to the person in charge of keeping records for the political subdivision who shall enter the statement onto the public records of the subdivision.

(b) The official shall take such action as the commission shall advise or prescribe to remove himself or herself from influence over the action or decision on the matter.

(c) This subsection does not prevent such a person from making or participating in the making of a governmental decision to the extent that the individual's participation is legally required for the action or decision to be made. A person acting pursuant to this subdivision shall report the occurrence to the commission.

(2)(a) Any person holding an elective office of a city or village not designated in section 49-1493 and any person holding an elective office of a school district who would be required to take any action or make any decision in the discharge of his or her official duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

(i) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict;

(ii) Deliver a copy of the statement to the person in charge of keeping records for the city, village, or school district who shall enter the statement onto the public

records of the city, village, or school district; and

(iii) Except as otherwise provided in subsection (3) of this section, abstain from participating or voting on the matter in which the person holding elective office has a conflict of interest.

(b) The person holding elective office may apply to the commission for an opinion as to whether the person has a conflict of interest.

(3)(a) This section does not prevent a person holding an elective office of any city, village, or school district from making or participating in the making of a governmental decision:

(i) To the extent that the individual's participation is legally required for the action or decision to be made; or

(ii) If the potential conflict of interest is based on a business association and (A) such business association is an association of cities and villages or school districts, (B) the city, village, or school district is a member of such association, and (C) the business association exists only as the result of such person holding elective office.

(b) A person holding elective office of any city subject to subsection (1) of this section who is acting pursuant to this subsection shall report the occurrence as provided in subdivisions (1)(a)(i) and (ii) of this section.

(c) A person subject to subsection (2) of this section who is acting pursuant to this subsection shall report the occurrence as provided in subdivisions (2)(a)(i) and (ii) of this section.

(4) Matters involving an interest in a contract are governed either by sections 49-14,102 and 49-14,103 or by sections 49-14,103.01 to 49-14,103.06. Matters involving the hiring of an immediate family member are governed by section 49-1499.04. Matters involving nepotism or the supervision of a family member by an official or employee in the executive branch of state government are governed by section 49-1499.07.

Source: Laws 2001, LB 242, § 14; Laws 2005, LB 242, § 42; Laws 2009, LB322, § 3; Laws 2019, LB411, § 66.

DC West Schools Valley, Nebraska

HVAC Equipment Life Expectancy and Cost Estimation



September 16, 2022

MEI Project #: 22354



mechanical | electrical | lighting | technology | commissioning

MORRISSEY ENGINEERING INC
4940 North 118th Street | Omaha, NE 68164



Report Prepared by:

Ryan Goughnour

rgoughnour@morrisseyengineering.com

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Section 1.0 - Summary

This document provides an overall review of the existing heating, ventilation, and air conditioning (HVAC) equipment in the DC West Middle/High School and Elementary Schools. The age and life expectancy of equipment have been identified along with an estimated cost and timeline for replacement. Estimated costs are based on current industry averages and will increase based on inflation rate. Estimates are not given for equipment with more than 10 years of life expectancy remaining. Cost estimates include material, labor, overhead, and profit based on budget pricing from equipment manufacturers and industry average values.

A walk-through of the Middle/High School was performed on 8-31-2022. The building has been through numerous additions and renovations since the original building and HVAC equipment is of various ages. The only equipment currently past their median life expectancy are three (3) air handling units located in the mechanical rooms to the north of the central gymnasium. The rest of the equipment age is still below the median life expectancy. A table of life expectancy and cost of replacements is given for all major HVAC equipment.

The elementary school was built in 2018 and all equipment is assumed to be original from when the building was built. An equipment list was compiled to help determine the schedule of equipment replacements.

Section 2.0 – Middle School

Boiler Room Equipment

The building is heated by three (3) Aerco hot water boilers. The hot water system serves a combination of fan powered boxes, baseboard heaters, air handling units, and reheat coils. Two (2) of the boilers have been replaced within the last 2 years due to failed heat exchangers or other maintenance issues. The third boiler is approximately 12 years old. The rest of the boiler room equipment (pumps, VFDs, piping specialties, etc.) were replaced as part of the 2017 Summer Renovation project.

Equipment Tag	Equipment Type	Capacity	Model Number	Serial Number	Age of Equipment (Years)	Median Life Expectancy	Replacement Cost
B-1	Hot Water Steel Fire-Tube Boiler	1,500 mbh	Benchmark 1500	G-20-1085	2	25	N/A
B-2	Hot Water Steel Fire-Tube Boiler	1,500 mbh	Benchmark 1500	Unknown	2	25	N/A
B-3	Hot Water Steel Fire-Tube Boiler	1,500 mbh	Benchmark 1500	G-10-0445	12	25	\$60,000
HWP-1, 2	Hot Water Pump	150 gpm @ 98 ft	B&G E-1510 2EB	Unknown	4	20	N/A

Air Handling Units

There are three (3) indoor air handling units located in the mechanical rooms on the north side of the gym.

AHU-1 is located on the 1st floor and serves fan powered boxes in the new classroom addition that is currently under construction. The associated condensing unit, ACCU-1 is located on the roof. This AHU has a constant volume fan and is a cooling only unit (no heating coil). Space heating is provided by fan powered boxes with hot water reheat coils at the zone level. The AHU is original to when this area was built (1991), however, the mixed air damper actuators have been replaced as part of the new addition project.

AHU-2 is located on the 2nd floor mezzanine and serves the gymnasium. This AHU is a constant volume heating only unit and has no cooling capabilities. The hot water valve was recently replaced to be a 3-way valve and has a new actuator.

AHU-3 is also located on the 2nd floor mezzanine and serves the locker room area. This AHU is a constant volume unit and has both heating and cooling capabilities. The associated DX condensing unit is located on grade to the north of the mechanical room.

Equipment Tag	Equipment Type	Original Capacity	Area Served	Age of Equipment (Years)	Median Life Expectancy	Estimated Replacement Cost
AHU-1 / ACCU-1	Air Handling Unit with DX cooling only	20,900 cfm	Classroom Addition	31	25 (Fans) 20 (DX Coils)	\$80,000 / \$36,500 ^{1,2}
AHU-2	Air Handling Unit with hot water heat	19,500 cfm	Gymnasium	31	25 (Fans) 20 (HW Coil)	\$109,000 / \$48,000 ²
AHU-3 / ACCU-3	Air Handling Unit with hot water heat and DX cooling	9,300 cfm	Locker Rooms	31	25 (Fans) 20 (DX and HW Coils)	\$56,000 / \$24,500 ²

1. Cost based on 14,000 cfm unit as balanced in 2021 renovation/addition project currently under construction.
2. Cost includes AHU with hot water heat, DX cooling, and remote condensing unit. Does not include cost of any new DDC controls.

Packaged Rooftop Units

There are 13 packaged rooftop units (RTUs) of various ages and configurations. See the roof plan on the next page for location of each unit. The ages of all RTUs are currently below their median life expectancy.

Equipment Tag	Area Served	Capacity (Tons)	Model Number	Serial Number	Age (Years)	Median Life Expectancy (Years)	Replacement Cost
RTU-1	Classroom Wing	27.5	Trane TCD330	O18D02641	4	15	N/A
RTU-2	Classroom Wing	25	Trane THD240	181610522D	4	15	N/A
RTU-3	Classroom Wing	20	Trane YHD240	181610472D	4	15	N/A
RTU-4	Classroom Wing	15	Trane THD180	142610821D	8	15	\$28,000 ¹
RTU-5	Classroom Wing	25	Trane YHD300	133210710D	9	15	\$43,000 ¹
RTU-6	Entry and Main Corridor	25	Trane TCD301	112410233D	11	15	\$43,000 ¹
RTU-7	Commons Area	20	Trane YHD240	133210700D	9	15	\$35,000 ¹
RTU-8	Cafeteria and Classrooms	15	Trane THD180	142610803D	8	15	\$28,000 ¹
RTU-9	Admin Offices	6	Trane TSC072	112312111L	11	15	\$13,000 ¹
RTU-10	Classrooms	7.5	Trane THC092	181612651L	4	15	N/A
RTU-11	Locker Rooms	7.5	Daikin DPS007	FBOU170400912	5	15	\$79,000 ^{1,2,3}
RTU-12	Wrestling Room	25	Daikin DPS025	FBOU170400914	5	15	\$86,000 ^{1,2}
RTU-13	South Gymnasium	20	Trane OAKD240	OA272404-1	4	15	N/A

- 1 Includes DX Cooling, Supply Fan, Gas Heat, Economizer, VAV control, Hail Guards, High efficiency, SS drain pan, High Fault Circuit Breaker, BACnet card, and Hot Gas Reheat
- 2 Includes inverter scroll compressor
- 3 Includes energy recovery wheel



Section 3.0 – Elementary School

The elementary school was built in 2019 and all equipment is new. A list of equipment is provided to help determine schedule of replacements. A replacement cost is not given since the equipment is not expected to be replaced within the next 10 years.

Equipment Tag	Equipment Type	Area Served	Capacity	Age (Years)	Median Life Expectancy (Years)	Replacement Cost
AHU-E01	Water-Cooled Heat Pump	E101	7,000 cfm	3	19	N/A
AHU-E02	Water-Cooled Heat Pump	E129	4,200 cfm	3	19	N/A
DOAS-A01	Water-Cooled Heat Pump	Area A	2,000 cfm	3	19	N/A
DOAS-B01	Water-Cooled Heat Pump	Area B	2,940 cfm	3	19	N/A
DOAS-B02	Water-Cooled Heat Pump	Area B	1,495 cfm	3	19	N/A
DOAS-C01	Water-Cooled Heat Pump	Area C	3,330 cfm	3	19	N/A
DOAS-D01	Water-Cooled Heat Pump	Area D	2,940 cfm	3	19	N/A
HP-XXX	Water-Cooled Heat Pumps	All	500-2,000 cfm	3	19	N/A
MAU-E01	Makeup Air Unit	Kitchen	5,670 cfm	3	15	N/A
CT-1	Cooling Tower	Bldg Cooling	225 tons	3	20	N/A
B-1	Boiler	Bldg Heating	2,000 mbh	3	25	N/A

Amendment 2

This amendment (the "Amendment") is made by Douglas County School District 28-0015, a/k/a Douglas County West Community Schools (hereafter referred to as "Owner or District") and Rainwood Development Partners formerly Tetrad Property Group (hereafter referred to as "Owner's Representative") parties to the Owner's Representative Agreement (the "Agreement") dated November 13, 2017.

The Agreement is amended as follows:

Section I – Basic Services

1. General Terms

B. The "Project." The design, construction, installation, equipping and furnishing of sports complex for the Owner on school purchased property located at N 264th Street, Valley, Nebraska. The total project size is approximately 45 acres and consists of developing a football field, baseball field, softball field and fan amenities on site (hereafter referred to as the "Project").

C. The "Project Architect." The Project Architect referred to in this Agreement is BCDM Architects (hereafter referred to as the "Architect").

2. Design and Construction Consulting Services

B. Design Services, Subsection (1) – To be removed from the Agreement.

D. Project Completion, Subsection (4) Determine the Date or Dates of Substantial Completion and Move-In – Add the following language to end of this section: Facilitate with Owner and Project Team the selection, delivery and installation of all Furniture, Fixtures and Equipment (FFE) items.

Section III – Payments to Owner's Representative

1. Payments for Services and Expenses, Subsection (1) Owner's Representative Compensation Elements – The Owner's Representative shall be compensated for the services described within this Agreement pursuant to the terms negotiated by the Owner and the Owner's Representative. The Owner's Representative's compensation shall be \$219,375 (1.5% of the \$14,625,000 Total Project Budget). The Owner's Representative's compensation is a negotiated "not-to-exceed" maximum fee with actual compensation paid based upon actual hours worked by the Owner's Representative personnel approved for the Project by the Owner hereinafter referred to as "Maximum Personnel Expense" or "MPE", which shall represent the total amount paid to the Owner's Representative for services under this agreement. **[Remainder of this Subsection to remain the same.]**

Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this Amendment and the Agreement, the terms of this Amendment will prevail.

IN WITNESS WHEREOF, this Agreement is executed the day and year affixed to the signature of each party.

OWNER:
Douglas County School District 28-0015,
a/k/a Douglas County West Community
Schools, Owner

Date: _____

By: _____
Name: Melissa Poloncic
Title: Superintendent

OWNER'S REPRESENTATIVE
Rainwood Development Partners, LLC

Date: _____

By: _____
Name: Chad M. Beeson
Title: President



AIA Document G802® – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*
Douglas County West Community
Schools - 2021 Bond Support
BCDM No. 5322-01
Valley, NE

AGREEMENT INFORMATION:
Date: 11/01/2016

AMENDMENT INFORMATION:
Amendment Number: 0101_5322-05

Date: November 8, 2023

OWNER: *(name and address)*
Douglas County West Community
Schools
401 South Pine Street
P.O. Box 378
Valley, Nebraska 68064

ARCHITECT: *(name and address)*
Beringer Ciaccio Dennell Mabrey, Inc.
(BCDM Architects)
1015 North 98th Street, Suite 300
Omaha, Nebraska 68114-2357

The Owner and Architect amend the Agreement as follows:

ATHLETIC COMPLEX

The Owner and Architect amend the Agreement as follows:

Add services to provide design for multi-sports complex which will include a softball field, baseball field, football field with track, associated bleachers and pressbox, concessions/restrooms/storage, and parking lot with lighting.

Construction budget is approximately \$13,000,000.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

Lump Sum Fee in the amount of Eight Hundred Thirty-Four Thousand Five Hundred Dollars (\$834,500.00).

Plus Miscellaneous Expenses 3% of Fee

Plus Reimbursable Expenses

Compensation per phase is to be as follows:

SD - 15%

DD - 20%

CD - 27%

Bid - 4%

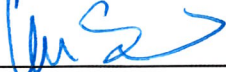
CA - 34%

Schedule Adjustment:

SIGNATURES:

Beringer Ciaccio Dennell Mabrey,
Inc. (BCDM Architects)

ARCHITECT (*Firm name*)



SIGNATURE

Gregory S. Stieren, Principal

PRINTED NAME AND TITLE

11/08/2023

DATE

Douglas County West Community
Schools

OWNER (*Firm name*)

SIGNATURE

PRINTED NAME AND TITLE

DATE

1. Change Article V, Section A, Part 4, Section a, second paragraph

Current Language:

If a teacher declines insurance coverage, that teacher will receive a cash stipend in the amount of the difference between the cost of the Employee \$3,800 EHA deductible health insurance plan and ...

Proposed Language:

If a teacher declines insurance coverage, that teacher will receive a cash stipend in the amount of the difference between the cost of the Employee \$3,800 EHA deductible health and dental insurance plan and ...

2. Change Article V, Section B, Part 5

Current Language:

Vertical Movement: Teachers shall be placed on the proper vertical step in accordance with their experience in the District plus credited prior teaching experience. After a teacher has reached the career level MA + 36 on the present salary schedule and has been on the last step of his/her respective column for at least one year, he/she will receive an increment equal to 4% of the base salary. Additional increments each equal to 4% of the base salary shall be provided after each additional four years of creditable experience in the District for teachers on the last step of the BA+36 and MA + 36 columns only; provided that the longevity increment for the BA+36 column shall be available only to those teachers who had twenty (20) years of creditable teaching experience with either the Valley Public School District or Waterloo Public School District as of the end of the 2004-2005 contract year. Teachers may move only one vertical step each year.

Proposed Language:

Vertical Movement: Teachers shall be placed on the proper vertical step in accordance with their experience in the District plus credited prior teaching experience. After a teacher has reached the career level MA + 36 on the present salary schedule and has been on the last step of his/her respective column for at least one year, he/she will receive an increment equal to 4% of the base salary. The first increment for MA+36 will be on Step 17. Additional increments each equal to 4% of the base salary shall be provided after each additional four years of creditable experience in the District for teachers on the last step of the BA+36 and MA + 36 columns only; provided that the longevity increment for the BA+36 column shall be available only to those teachers who had twenty (20) years of creditable teaching experience with either the Valley Public School District or Waterloo Public School District as of the end of the 2004-2005 contract year. Teachers may move only one vertical step each year.

3. Change to Article VI, Section D

Current Language: Annual Employment Period: The annual employment period for bargaining unit teachers shall be 185 contract days. First year teachers to the District shall be paid for one additional day for orientation, in-service and preparation.

Proposed Language: Annual Employment Period: The annual employment period for bargaining unit teachers shall be 185 contract days. First year teachers to the District shall be paid for at least one additional day for orientation, in-service and preparation at his/her per diem rate.

4. Proposed Changes to the Extra Duty Schedule:

- a. Weight Room – Increase pay from \$13 per hour to \$15 per hour. Increase total dollars paid from 20% of the base to 30% of the base.
- b. Increase tickets, linesman, clock, etc from \$25 for Varsity contests to \$30 and from \$20 for Nonvarsity/Middle School contests to \$25.
- c. All-day tournaments – change language to “All day meets including but not limited to wrestling, track, and robotics” – increase pay from \$80 to \$100.

d. Current language:

MENTORING PROGRAM AT ALL LEVELS

Coordinator	10.00%	12.00%	14.00%
Mentor for First Year Teacher	\$50.00 for new teacher workday \$20.00 per hour, \$400 maximum		
Mentor for Experience Teacher	\$50.00 for new teacher workday \$20.00 per hour, \$300 maximum		

Proposed Language:

Mentor for First Year Teacher - \$200 for new teacher workday, \$25 per hour, \$625 maximum

Mentor for Experienced Teacher - \$200 for new teacher workday, \$25 per hour, \$325 maximum

Mentee – First Year Teacher – per diem for workdays beyond contract days, \$25 per hour, \$700 maximum

Mentee – Experienced Teacher – per diem for workdays beyond contract days,
\$25 per hour, \$500 maximum

5. Base Salary

2024-2025 – Increase of \$1500 from \$40,135 to \$41,635

2025-2026 – Increase of \$1500 from \$41,635 to \$43,135

6. Flat Salary/Fringe Stipend

2024-2025 – Increase of \$602– from \$12,498 to \$13,100

2025-2026 – Increase of \$600 – from \$13,100 to \$13,700

_____ FOR the proposed changes to the contract language, extra duty schedule, base salary, and flat salary/fringe stipend for 2024-2025 and 2025-2026.

_____ AGAINST the proposed changes to the contract language, extra duty schedule, base salary, and flat salary/fringe stipend for 2024-2025 and 2025-2026.

Add Unified Champions Sponsor at 6.0% - 7.0% - 8.0%

_____ FOR the proposed change to add Unified Champions Sponsor to the extra-duty schedule

_____ AGAINST the proposed change to add Unified Champions Sponsor to the extra-duty schedule

AGENDA

1. Discuss, consider and take all necessary action with regard to selecting the Construction Management at Risk method of construction delivery for a new multi-sport activities complex project under the Political Subdivisions Construction Alternatives Act.
2. Discuss, consider and take all necessary action with regard to adopting the Construction Management at Risk selection criteria and the evaluation point values for a multi-sport activities complex project.
3. Discuss, consider and take all necessary action with regard to appointing members to the Construction Management at Risk selection committee for a new multi-sport activities complex project.

MOTION #1

MOTION by _____ that the Board of Education for this School District should and does hereby select the Construction Management at Risk construction delivery method pursuant to the Nebraska Political Subdivisions Construction Alternatives Act (the “Act”) and Board policy for a new multi-sport activities complex project, to include a softball field, a baseball field, a football field with competition running track, associated bleachers and press box, concessions/restrooms/storage, and a parking lot with lighting (the “Project”) on property owned by the School District along N. 264th Street, and hereby delegates to and directs the Board President, Superintendent of Schools, or designee of either, along with selected legal counsel, to initiate and carry out all actions necessary to comply with the requirements of the Act, including but not limited to the development and issuance of a Request for Proposals for the position of Construction Management at Risk for the Project; provided that letters of interest are waived and shall not be required.

Board member _____ seconded the MOTION. After discussion and on roll call vote, the following Board members voted in favor of passage and adoption of the above Motion:

_____.

The following Board members voted against the same:

_____.

The following Board members were absent or not voting:

_____.

The above Motion, having been consented to by two-thirds (2/3rds) or more of the members of the Board of Education of this School District, was declared as passed and adopted by the Board President at a duly held and lawfully convened meeting in full compliance with the Nebraska Open Meetings Law.

DATED this 15th day of January, 2024.

DOUGLAS COUNTY SCHOOL DISTRICT 28-0015, a/k/a DC West Community Schools

BY: _____
Board President

ATTEST:

Secretary

MOTION #2

MOTION by _____ that the Board of Education for this School District should, and does hereby adopt and approve the Construction Manager at Risk selection criteria and evaluation weights for a new multi-sport activities complex project (the “Project”):

No.	Selection Criteria	Percent Value
1	The financial resources of the construction manager to complete the Project	2.5%
2	The ability of the proposed personnel of the construction manager to perform	25%
3	The character, integrity, reputation, judgment, experience, and efficiency of the construction manager	15%
4	The quality of performance on previous projects	20%
5	The ability of the construction manager to perform within the time specified	15%
6	The previous and existing compliance of the construction manager with laws relating to the contract	2.5%
7	The ability and resources of the construction manager to recruit qualified contractors for the Project	5%
8	The construction manager’s proposed efforts schedule and fee for the Project	15%
	TOTAL (Not more than 100%).	100%

Board member _____ seconded the MOTION. After discussion and on roll call vote, the following Board members voted in favor of passage and adoption of the above Motion:

_____.

The following Board members voted against the same:

_____.

The following Board members were absent or not voting:

_____.

The above Motion, having been consented to by a majority of the members of the Board

of Education this School District, was declared as passed and adopted by the Board President at a duly held and lawfully convened meeting in full compliance with the Nebraska Open Meetings Law.

DATED this 15th day of January, 2024.

DOUGLAS COUNTY SCHOOL DISTRICT 28-0015, a/k/a DC West Community Schools

BY: _____
Board President

ATTEST:

Secretary

MOTION #3

MOTION by _____ that the Board of Education for this School District should and does hereby appoint the following persons to the Construction Manager at Risk Selection Committee to evaluate the proposals received from firms in response to the Request for Proposals for a new multi-sport activities complex project:

- (a) Member(s) of the School District’s Board of Education:
 -
 -
 -
- (b) Member(s) of the School District’s administration or staff:
 - Dr. Melissa Poloncic, Superintendent of Schools
- (c) The School District's architect or engineer:
 - Casey Painter, or designee, BCDM Architects
- (d) Any person(s) having special expertise relevant to selection of a construction manager under the Nebraska Political Subdivisions Construction Alternatives Act who is not employed by the School District, and who shall not be employed by or have a financial or other interest in a construction manager who has or may have a proposal being evaluated:
 - Alex Henery, or designee, Rainwood Property Group
- (e) A resident(s) of the territory served by the School District, other than an individual included in (a) through (d) above, who is not employed by the School District, and who shall not be employed by or have a financial or other interest in a construction manager who has or may have a proposal being evaluated:
 -

Board member _____ seconded the MOTION. After discussion and on roll call vote, the following Board members voted in favor of passage and adoption of the above Motion:

_____.

The following Board members voted against the same:

_____.

The following Board members were absent or not voting:

_____.

The above Motion, having been consented to by a majority of the members of the Board of Education this School District, was declared as passed and adopted by the Board President at a duly held and lawfully convened meeting in full compliance with the Nebraska Open Meetings Law.

DATED this 15th day of January, 2024.

DOUGLAS COUNTY SCHOOL DISTRICT 28-
0015, a/k/a DC West Community Schools

BY: _____
Board President

ATTEST:

Secretary

		Omaha Daily Record
Item	Description	Date
Meeting	BOE meeting - to approve CM@R method for Project	Monday, January 15, 2024
Notice	RFP notice - to newspaper	Tuesday, January 16, 2024
Publication	Newspaper publish - RFP notice	Thursday, January 18, 2024
Notice	PLF email - notice to selected CM@R firms	Thursday, January 18, 2024
Meeting	CM@R pre-proposal conference (not mandatory)	TBD
Deadline	CM@R proposals DUE (30 days after RFP)	Tuesday, February 20, 2024
Publication	Newspaper publish - 1st selection committee meeting notice	Wednesday, February 21, 2024
Meeting	1st Selection Committee meeting	February 27, 28 or 29, 2024
Publication	Newspaper publish - 2nd selection committee meeting notice	Wednesday, February 28, 2024
Meeting	2nd Selection Committee meeting & interviews	March 5, 6 or 7, 2024
Meeting	1st BOE meeting (regular) - to accept Selection Committee recommendation	Monday, March 11, 2024
Meeting	2nd BOE meeting (special) - to approve CM@R contract	Monday, April 8, 2024