

Board of Education Regular Meeting  
Monday, February 13, 2023 7:00 PM  
Central Office Board Room  
401 South Pine Street  
Valley, NE 68064-0378

1. <b>Call to Order</b>	
2. <b>Public Communications and Correspondence</b>	<b>3</b>
3. <b>Approval of Agenda</b>	
4. <b>Administrative Reports</b>	<b>5</b>
4.1. Superintendent's Report	27
4.2. Financial Report	28
5. <b>Consent Agenda</b>	
5.1. Approve Minutes	35
5.2. Approve Claims for Payment	
5.3. Approve Financial Report	
6. <b>Old Business</b>	
6.1. Building and Grounds Update	41
7. <b>New Business</b>	
7.1. Discuss & Consider Full Time Nurse Addition to Staff	42
7.2. Approve Certified Staff Additions for the 2023-2024 School Year	
7.3. Approve Certified Staff Hiring for the 2023-2024 School Year	
7.4. Approve Certificated Staff Resignations	43
7.5. Approve Recommended Extra Duty Position	
7.6. Review of Capacity Guidelines for the 2023-24 School Year	45

7.7. Authorization of the Superintendent to Recycle, Sell, or Dispose

8. **Executive Session**

8.1. Reconvene to Regular Session and Adjourn

## Board of Education

Jamie Jorgensen

Bill Koile

Dr. Kelly Hinrichs

Elizabeth Mayer

Luke Janke

Jim Tomanek

Dr. Melissa Poloncic, Superintendent

Kristi Trost, Board Secretary

*This pamphlet has been developed to help the general public attending a meeting of the Board of Education to understand the internal operation of the Board. It is hoped that this pamphlet will foster improved relations between the Board and the citizens it serves.*

## Meetings of the Board

### When

- The Board of Education convenes once each month on the second Monday except in the months that have five Mondays. In months with five Mondays, the Board convenes on the third Monday of the month. Holidays and unexpected conflicts may create exceptions to this practice.
- The Board of Education will convene in special session whenever it is deemed necessary for the efficient operation of the school district.
- Board of Education meetings are called to order at 7:00 p.m. unless another time is stipulated.

### Where

- Regular and special meetings of the Board of Education will be held in the Board Room on the Valley Campus at 401 S. Pine St., in Valley, unless another location is specifically identified.
- Whenever public participation dictates the need for a larger meeting room, the Board will convene in the High School library.

### Notice of Meetings

- Official notice of the time and place of the regular board meetings are posted on the doors of the schools, banks in Valley and Waterloo, Valley City Hall and Waterloo Post Office.
- Notice of special meetings will be posted at least 24 hours in advance. Hearings will be published in the Douglas County Post-Gazette.

## Business of the Board

### Agendas

- Agendas for the regular meeting on the second Monday of the month will be prepared in advance and kept current and available in the superintendent's office. Business items of an emergency nature may be placed on the agenda by a majority vote of the Board of Education.
- Parents, employees and patrons may request items placed before the Board of Education for consideration by contacting the Superintendent at least three business days in advance of a regular meeting.

### Public Participation

- The Board of Education invites you to offer comments during the Public Communication and Correspondence portion of the meeting. Public requesting to offer comments during the Public Communication portion of the meeting shall make a request to speak or complete the sign-in information sheet at the meeting. The individual is asked to state the purpose and general nature of his or her appearance before the Board. The Board President shall indicate to the individual how much time the Board will allot the individual. Speakers normally will be given five minutes with a maximum of 20 minutes set aside for such communications.
- Members of the public requesting to speak to an item considered New or Old Business on the Agenda will request time during the Public Communications portion of the meeting. Unless the comments are related to an agenda item no action will be taken by the Board. Questions or requests of the Board by the public will be taken under consideration. The Board will direct the Superintendent, or the Superintendent's designee, to respond in writing to any public

question or request brought before the Board. Equal time shall be allotted to individuals speaking for and against a proposal when opposing points of view are represented at the board meeting.

- The Board invites you to share any information you may have or address any question to any Board member or the Superintendent regarding new business in the week prior to the next meeting.
- If, at any Board meeting, any person shall conduct himself or herself in a disorderly manner and after notice of the president or the person presiding shall persist therein, the president or person presiding may ask the person to leave and if the person refuses, the president or presiding officer may order any law enforcement officer or any other person or persons to take him or her into custody until the meeting is adjourned.
- Meetings may be recorded. Recording must be done so as not to disrupt the meeting.
- Meetings of the Board of Education shall be conducted in compliance with appropriate policy, state statutes and open meeting laws.

#### **Mission Statement**

**DC West Community Schools engages, prepares, and empowers all of our students for the future.**



**DC WEST**  
**COMMUNITY SCHOOLS**

**www.dcwest.org**

## **Board Meeting Procedures**

*“Engage, Prepare, and Empower”*

The Douglas County West Community Schools does not discriminate on the basis of race, color, national origin, sex, disability, religion, age or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

**Students:** Superintendent of Schools, 401 S. Pine St., Valley, Nebraska 68064 (402-359-2583).

**Employees and Others:** Superintendent of Schools, 401 S. Pine St., Valley, Nebraska 68064 (402-359-2583).

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate Coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S. Dept. of Education (OCR), please contact OCR at 8930 Ward Pkwy, Suite 2037, Kansas City, Missouri 64114, (816) 268-0550 (voice) or (877) 521-2172 (telecommunications device for the deaf) or ocr.kansascity@ed.gov.

**Douglas County West  
Community Schools  
P.O. Box 378  
401 S. Pine St.  
Valley, Nebraska 68064**



**DC West Community Schools**  
**Board Report February 2023**  
**Dr. Dawn Marten - Director of Learning**

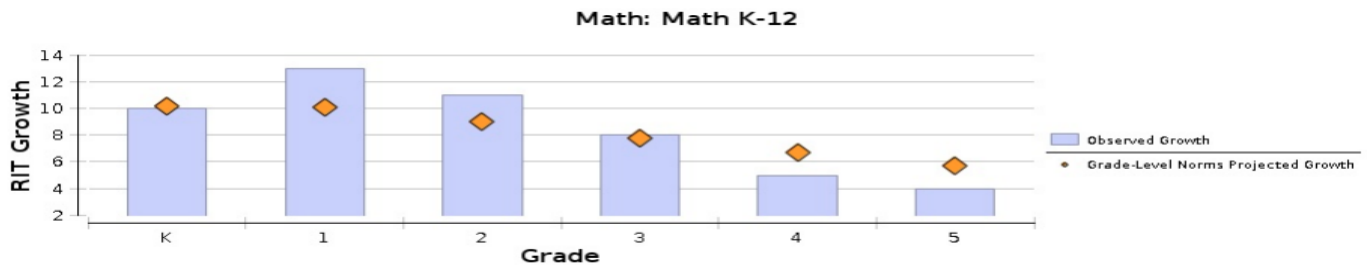
**Assessment Focus:**

MAP Growth is a nationally normed, standardized achievement test which measures what students know and informs what they're ready to learn next by using a computer adaptive test that adjusts to the ability and knowledge of the student.

MAP Growth provides data to help inform instructional strategies regardless of how far students are above or below grade level. Below is the Elementary and Middle School MAP Growth data from fall to winter.

**Grades K-5 MAP Math Growth Data**

Summary: Our students performed at or beyond expected growth in grades K-3. Grades 4 & 5 did not make expected growth. However, these two groups of students are above the 50th percentile national norm (i.e. 65%ile and 56%ile).



Math: Math K-12

Grade (Winter 2023)	Total Number of Growth Events‡	Comparison Periods							
		Fall 2022			Winter 2023			Growth	
		Mean RIT Score	Standard Deviation	Achievement Percentile	Mean RIT Score	Standard Deviation	Achievement Percentile	Observed Growth	Observed Growth SE
K	63	144.6	9.2	82	154.4	7.8	80	10	0.8
1	56	164.9	9.7	80	177.8	11.6	90	13	0.9
2	80	174.6	13.5	47	185.8	13.0	61	11	0.9
3	67	189.0	12.0	53	196.9	11.1	54	8	0.8
4	73	203.7	14.5	73	208.8	13.2	65	5	0.7
5	74	211.6	11.8	63	215.9	11.4	56	4	0.7

Superintendent  
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 Director of Special Education  
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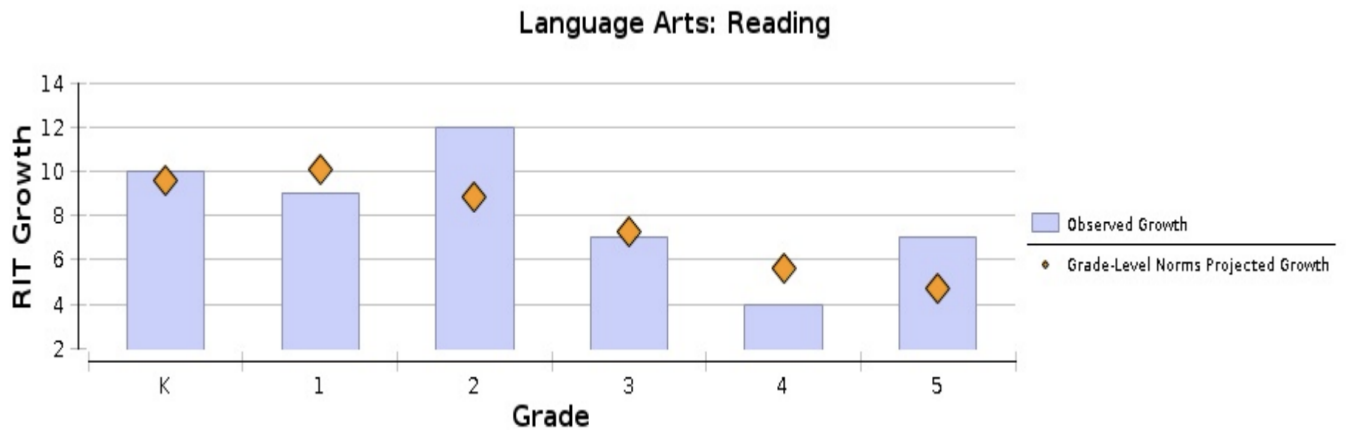
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### Grades K-5 MAP Reading Growth Data

Summary: Grades K, 2nd, 3rd and 5th performed at or beyond expected growth. Grades 1 and 5 did not make expected growth. However, these two groups of students are above the 50th percentile national norm (i.e. 60%ile and 65%ile).



Language Arts:  
Reading

Grade (Winter 2023)	Total Number of Growth Events†	Comparison Periods							
		Fall 2022			Winter 2023			Growth	
		Mean RIT Score	Standard Deviation	Achievement Percentile	Mean RIT Score	Standard Deviation	Achievement Percentile	Observed Growth	Observed Growth SE
<b>K</b>	<b>63</b>	<b>137.7</b>	<b>6.6</b>	<b>58</b>	<b>147.3</b>	<b>8.2</b>	<b>58</b>	<b>10</b>	<b>0.8</b>
<b>1</b>	<b>55</b>	<b>158.4</b>	<b>9.5</b>	<b>68</b>	<b>167.3</b>	<b>9.0</b>	<b>60</b>	<b>9</b>	<b>1.0</b>
<b>2</b>	<b>80</b>	<b>169.9</b>	<b>15.2</b>	<b>35</b>	<b>182.3</b>	<b>14.1</b>	<b>56</b>	<b>12</b>	<b>1.0</b>
<b>3</b>	<b>67</b>	<b>185.8</b>	<b>14.5</b>	<b>45</b>	<b>193.2</b>	<b>13.0</b>	<b>46</b>	<b>7</b>	<b>0.9</b>
<b>4</b>	<b>74</b>	<b>201.8</b>	<b>17.0</b>	<b>76</b>	<b>205.8</b>	<b>17.0</b>	<b>68</b>	<b>4</b>	<b>0.9</b>
<b>5</b>	<b>74</b>	<b>203.3</b>	<b>12.6</b>	<b>43</b>	<b>209.8</b>	<b>13.1</b>	<b>54</b>	<b>7</b>	<b>0.9</b>

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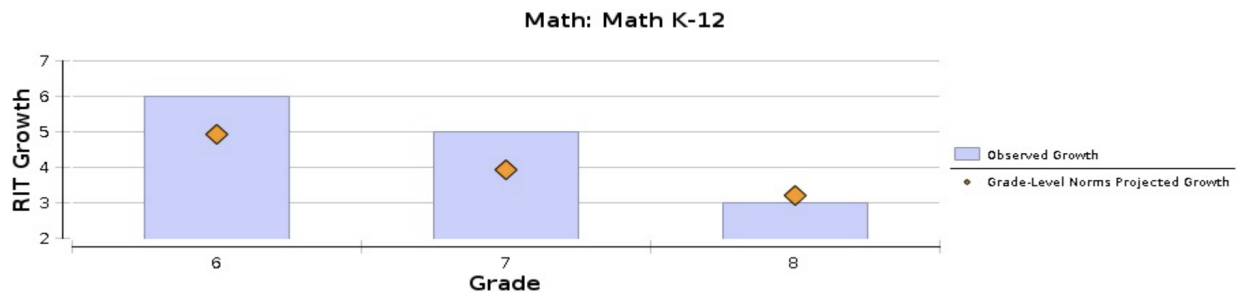
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### Grades 6-8 MAP Math Growth Data (Fall to Winter)

Summary: All middle school grades made expected growth in the area of Mathematics.



**Math: Math K-12**

Grade (Winter 2023)	Total Number of Growth Events‡	Comparison Periods							Observed Growth	Observed Growth SE
		Fall 2022			Winter 2023			Growth		
		Mean RIT Score	Standard Deviation	Achievement Percentile	Mean RIT Score	Standard Deviation	Achievement Percentile			
6	61	218.5	14.1	68	224.2	13.6	72	6	0.7	
7	85	223.4	17.4	64	227.9	16.8	67	5	0.9	
8	82	226.2	17.5	55	229.5	17.0	56	3	0.8	

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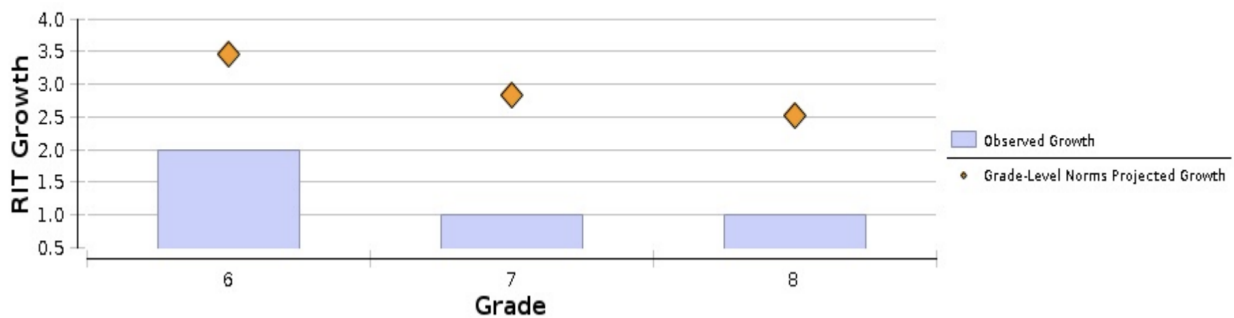
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### Grades 6-8 MAP Reading Growth Data (Fall to Winter)

Summary: ELA is our area of needed growth. This year is our first year with a new ELA curriculum so an implementation dip is expected. However, I am collaborating with teachers to identify the mastery level of each state ELA standard and aligning it to the new curriculum. This summer we will be developing a pacing guide and curriculum map matching with our new Study Sync curriculum.



Language Arts:  
Reading

Grade (Winter 2023)	Total Number of Growth Events†	Comparison Periods							Growth	
		Fall 2022			Winter 2023			Observed Growth	Observed Growth SE	
		Mean RIT Score	Standard Deviation	Achievement Percentile	Mean RIT Score	Standard Deviation	Achievement Percentile			
6	61	215.5	13.6	77	217.4	13.4	70	2	0.8	
7	86	216.8	15.7	64	217.5	14.2	52	1	0.7	
8	81	217.9	15.7	49	219.1	15.3	43	1	0.7	

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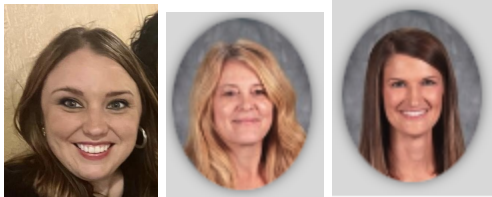
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## February 2023 Special Education Report

- **February Program Highlight: Speech-Language Pathology Services**

We have an amazing Speech-Language Pathologist team here at DC West!



Rachel Smith   Kelli Berggren   Linsey Bellinger

Kelli Berggren supports our preschool students, Linsey Bellinger serves our elementary students, and Rachel Smith supports our middle and high school students.

Speech-Language Pathologists are vital members of our special education teams and school community. SLPs support students in all things communication! There are four main areas in which SLPs provide support:

1. articulation (speech sound errors)
2. fluency (stuttering)
3. voice (e.g. breath support, tone, etc.)
4. language (receptive: understanding spoken language, expressive: using language to communicate, and pragmatic: social skills/communication)

Speech pathologists see students in 1:1 pullout settings, in small groups, and within their regular classroom setting. They are master collaborators and experts on all things communication. On any given day you might find a speech path teaching a large group social skills lesson, working on “speedy speech” to teach a student how to correctly articulate sounds, working with nonverbal students on alternative communication systems like iPads or pictures, collaborating with other staff to problem-solve through student communication needs, or in meetings...many, many, many meetings. Our SLPs also serve in building-wide capacities such as our MTSS team and Pyramid Leadership team.

In a time when there is high demand for SLPs in both the healthcare and education settings, we are fortunate to have such a skilled and dedicated team to support our kids! Thank you to Rachel, Kelli, and Linsey!



- **Staffing Update**

As you know, Mekenna Haahr, Elementary Life Skills teacher, has resigned her position for next school year. We will miss her greatly and wish her all the best. In addition to hiring for Mekenna's replacement, we hope to hire one additional elementary special education teacher for next year to support a large and high-needs incoming kindergarten class, and to facilitate movement of Lisa Masters from 0.5 FTE Elementary Special Education/0.5 Middle School Special Education to 1.0 FTE Middle School Special Education to support students with higher needs who are transitioning to the middle level.

At this time, we are happy to welcome Cassie Seckel to our special education team for next year. Cassie is a recent graduate of Peru State College and will be entering her first year of teaching with us. She is a native of Columbus and completed her student teaching there this fall. Cassie is joining her big sis, Kelsey Nabity, Elementary Math Interventionist, as part of the Falcon Family. Cassie is a positive and passionate educator and we are thrilled to welcome her to our team.

- **NASES Special Education Funding Update**

This week I will be attending the Nebraska Association of Special Education Supervisors' annual Legislative Conference. I am working with colleagues from Fremont and ESU 2 to secure an appointment to visit with Senator Lynne Walz about special education funding issues that may be addressed during this legislative session. I am including the NASES handout detailing issues, challenges, and celebrations related to special education with my Board Report this month so that you have current information about some of our advocacy efforts with our legislators.

- **Journey to Inclusion/Yes We Can!**

Select members of our team participated in two excellent professional development activities this month. On January 25-26, four staff attended session 3 of NDE's Journey to Inclusion in Kearney. We learned about best practices related to making rigorous academic content accessible for ALL learners through inclusive and collaborative systems and practices. We look forward to sharing some of this work with our special education team during our March Staff Development Day.

Last week, Dr. Marten, Lindsey Boardman, and I participated in a two-day training at ESU 3 titled "Yes We Can!" This training focused on similar best practice issues related to inclusivity and equity for our students through collaboration between general educators and special educators in Professional Learning Communities. This will be a great conversation for our team



to continue having as we work to develop plans for improving our special education services at all levels and work out of our ATSI status at the middle level.

- **MTSS Updates**

Our District MTSS Team continues to meet monthly with representatives from every level to develop a cohesive MTSS framework for the entire district, as outlined in our Strategic Plan. Thus far, we have worked on the following items: developing team norms and working agreements, articulating our communication plan, developing a comprehensive list of all of our student support and collaborative teams, and articulating our balanced assessment system. We've also enjoyed learning about the different building-level MTSS initiatives that are taking place in all three buildings. Our next steps will involve identifying our core instructional practices that will support learning at the Tier 1 level, or practices that will successfully support at least 80% of our students when implemented effectively.

- **Mental Health Updates**

We are continuing our work on supporting mental health and Strategic Plan Strategy 2.2. Our CHI Therapist has increased her time in the district due to increased need. She now works full-time in the district. We have been able to maintain no waitlist with this increased time, but her caseload is full. We are pleased that this service has been well received, but recognize that there is a high need in this area.

Members of our mental health leadership team have been selected to be breakout presenters at this summer's Nebraska School Mental Health Conference in Kearney. The title of our presentation is "Collaborating for Kids: Supporting Student Mental Health." Our team will be meeting to determine if we will accept the invitation to present soon.

Thank you as always for your continued support. See you next month!

Respectfully Submitted,

Nicki Pechous, Ed.S.  
Director of Special Education



### DC West Elementary School Board Report January 2023 Dr. Jeffrey Kerns

Wax Museum: 5<sup>th</sup> Graders Presented a Wax Museum night for our families and our friends.  
Our 5<sup>th</sup> graders:

- 1) Identified and read book about a famous person.
- 2) Our teachers instructed students on research strategies.
- 3) Students began to write biographies.
- 4) Students created backdrops and practiced their speeches.
- 5) Students began to gather costume depicting their famous person.
- 6) Practiced speeches to various classrooms in the building.
- 7) Presented speeches to families and friends on Wax Museum Night.





One Book One School: This year we read Charlie and the Chocolate Factory. Books were distributed in early January. A copy of Charlie and Chocolate Factory was provided to every family. Several fun activities were planned in January. Every day a Google quiz was sent to every classroom. If the classroom was able to answer the questions correctly a GOLDEN TICKET was placed on the window outside of their classroom. At the end of the month the GOLDEN TICKETS were cashed in. For each ticket that was turned in students were able to create their own candy/snack mix. We would like to thank the PTSA, Valley Public Library, and our parent volunteers for making this an amazing experience for our students!





# DC WEST

## COMMUNITY SCHOOLS

CREATING PASSIONATE LEARNERS

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After months of preparation and hard work our 4<sup>th</sup> and 5<sup>th</sup> graders presented Willie Wonka and the Chocolate Factory!



\*Thank you to the PTSA for providing flowers, treats, cards for our families to give to our performers.

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We hosted a preschool Family Concert on January 25<sup>th</sup>, Our families were entertained and they were invited to join our preschoolers in a very special glow performance!



Our 2<sup>nd</sup> grade students performed numbers they had created themselves and displayed an array of talents.



Twice a week DC West High School Students involved in activities have started to join their elementary counterparts at lunch and recess. We appreciate their willingness to provide leadership and model the importance of being involved in our schools and community.



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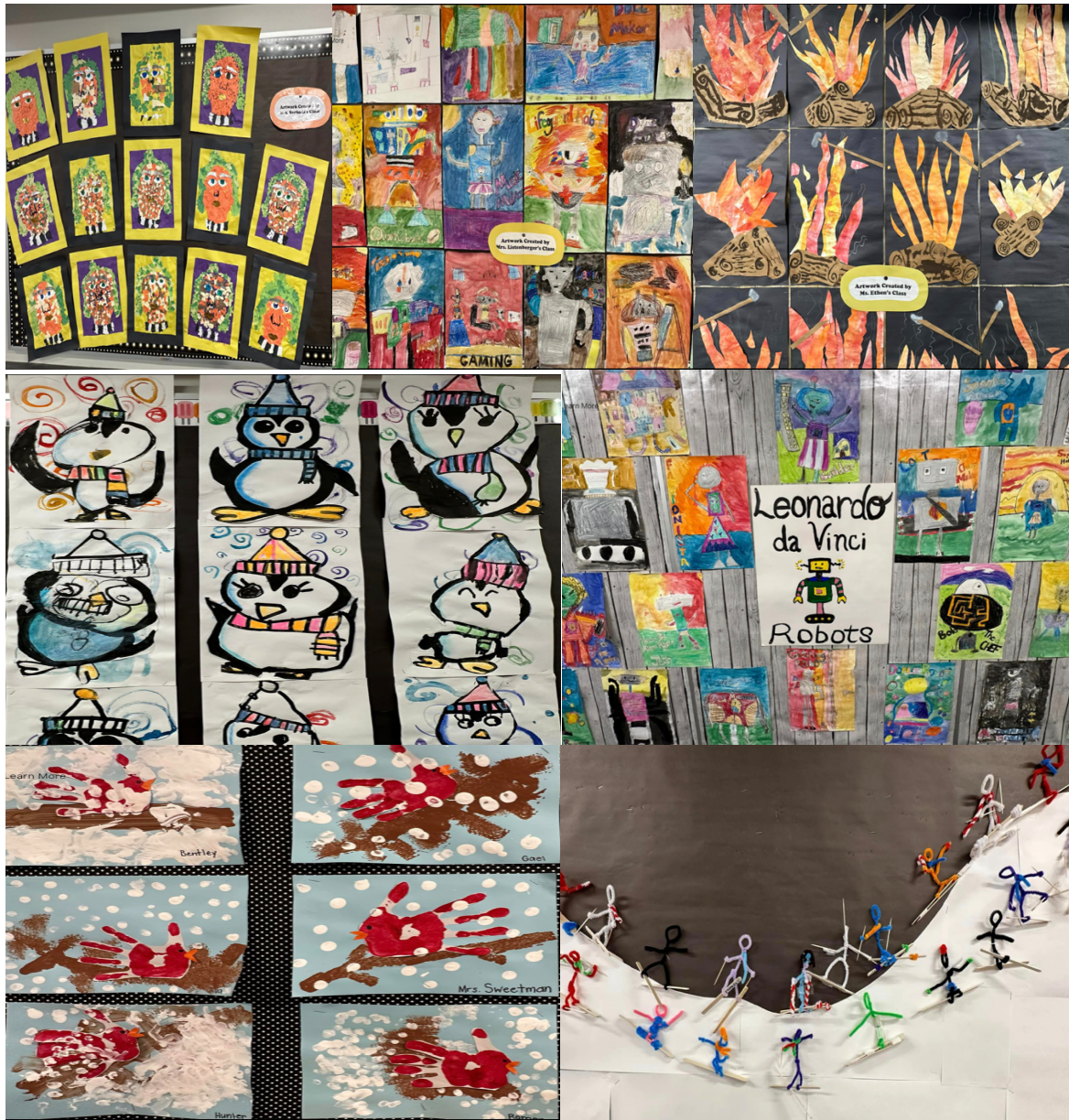


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Our building has an incredible amount of art work on display. Students worked hard to create these pieces and they take a great amount of pride to have their artifacts placed on display. Each pod has different pieces of art on display.



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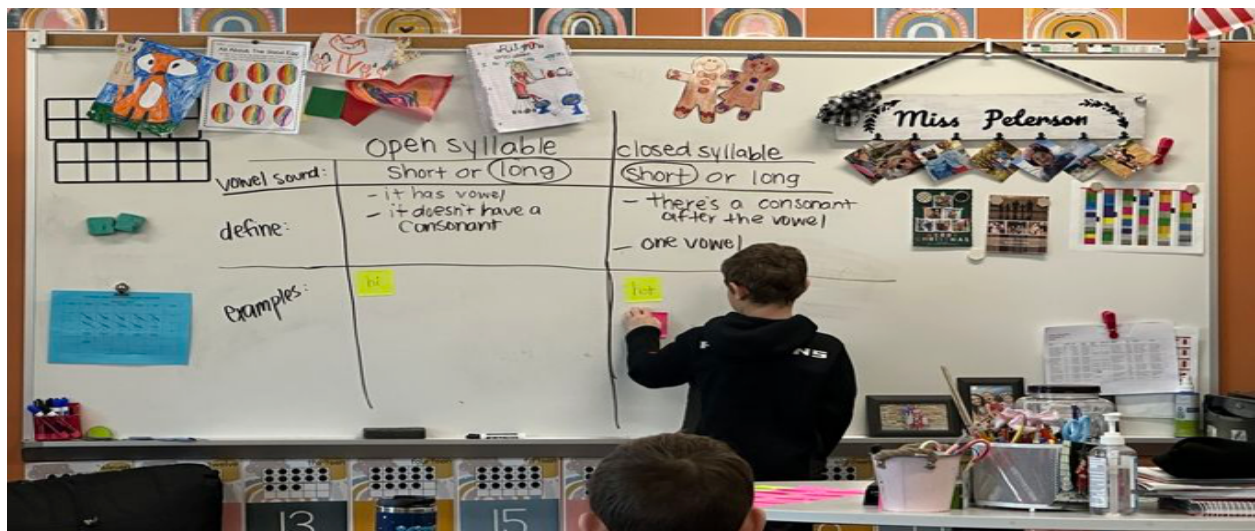
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Turning in those FalCoins! Our students are working toward a school wide goal of 12,000 for the third and fourth quarter!



Students are working on earning a staff vs student competition day for earning and turning in over 12K Falcoins during the 3<sup>rd</sup> and 4<sup>th</sup> quarter!



The 1<sup>st</sup> grade student pictured above is correctly identifying open and closed syllable words, as well as providing the reason the vowel has a short or long sound!



The Elementary Executive Leadership Team took part in a presentation on Increasing Impactful Relationships with Dr. Jolley from the Buffet Institute. She provided opportunities to have a deeper understanding of how to continually increase our impactful relationships with students.

Superintendents Early Childhood Plan: Action Plan: Doman 2: Instructional Excellence Update: Initial plans to take a leadership team to Responsive School Training this summer are taking place. Responsive School Contains four domains:

- 1) Engaging Academics: Teachers create learning tasks that are active, interactive, appropriately challenging, purposeful, and connected to students interests.
- 2) Positive Community: Teachers nature a sense of belonging, significance, and emotional safety so that students feel comfortable taking risks and working with a variety of peers.
- 3) Effective Management: Teachers create a calm, orderly environment that promotes autonomy and allows students to focus on learning.
- 4) Developmentally Responsive Teaching: Teachers use knowledge of child development, along with observations of students to create a developmentally appropriate learning environment.

Kaitlin Beck, elementary music teacher, was recently selected to present at the 2023 American Orff Schulwerk Association National Professional Development Conference in Albuquerque, New Mexico. In November, Kaitlin will share her session, *Cultivating Well Being in the Music Classroom* with conference attendees from around North America.



## February Board Report

Something very cool happened this year at DC West, which I wanted to share with you. February 1<sup>st</sup> is the official “signing” day for students playing sports at the collegiate level. I am proud to announce that we have had nine seniors who have made the commitment to play at the next level. I am excited to hear about these athletes collegiate journey and I am proud to have watched them as they have grown into the exceptional men and women they are.

Cael Dembinski	UNK	Football
Claire Koile	University of St. Mary	Softball
Claire Smock	Briar Cliff	Softball
Abby Wiczorek	Peru	Softball
Morgan Morrison	Doane	Cross Country/Track
Parker Gaston	Doane	Basketball
Wrigley Strong	McCook	Baseball
Keira Murdock	Dakota State	Volleyball
Porter Stark	University of Dubuque	Lacrosse

DC West also had the opportunity to host the Nebraska Capitol Conference Basketball Tournament for both the boys and girls side of the bracket. Both teams battled through the bracket and were successful in earning Runner-up for both teams. We hosted games on every day of the week except Wednesday. I would not be able to do this without the people who support the event so I wanted to say thank you to Heather Cox, Charlie Doeden, Jeff Smith, Kim Remmick, David Merriweather, and Jim Knott. If it was not for their work, the events would not happen.

DC West will be hosting their annual Robotics tournament this coming Saturday. It has been fun working with Lisa Leonard to get the fields ready to go. We will be hosting close to 50 teams this year and while I still do not completely understand everything going on during a robotics tournament, I really do enjoy watching the students compete. Best of luck to the DC West Robotics kids!

Respectfully,

Nathan Ter Beest  
Activities Director



### Board Report

DC West High School

Jim Knott –High School Principal

February 13, 2023

Over the past two weeks, we have been busy interviewing staff for the 2023/24 school year. For the Science position, we hired Taylor Hyatt. Taylor previously taught seven years at Garden County (Osh Kosh, NE) and one year at Gretna. He received both his undergraduate and graduate degrees from the University of Nebraska at Kearney. Over the last eight years, Taylor has taught a wide range of high school science courses including Advanced Biology, Anatomy & Physiology, Chemistry, Physics, and Plant Science. He has also coached Cross-Country.

For the ELA position, we hired Jared Wiemer. Jared previously taught five years at Newman Grove and three years at Logan-View. He received both his undergraduate and graduate degrees from the University of Nebraska. Over the last eight years, Jared has taught all levels of high school English including dual credit courses. He has also coached Speech and Drama.

Since October of 2022, the Middle & High School Faculty Senate groups have been jointly meeting each month to review our current academic eligibility policy. The initial goal was to compare and contrast our own policy with other NCC school’s policies to come up with a new plan that is more restorative and less punitive for students. The last joint meeting on the topic took place on January 11th. The potential new plan that came from the meetings was an after-school academic intervention program called the Falcon’s Nest. This program would be available to all high school students but would be required for students with two or more failing grades who are involved in activities or athletics. Participation in the Falcon’s Nest program would allow students to remain eligible to participate in athletics and activities. I have attached the proposed plans/policy changes below and on page two of this report. This policy change would be reflected in the high school handbook and would require extra duty positions (Falcon’s Nest Coordinator) to oversee the program in the fall, winter, and spring.

#### FALCON’S NEST

*The Falcon’s Nest is a voluntary, after-school academic help, school work completion, and task-organization program for students. It is held Monday-Thursday from 3:30-4:15 weekly. Each attending student will work with the Falcon’s Nest Coordinator to create an Academic Recovery Plan. This Academic Recovery Plan will be shared with the student’s teachers, parents/guardians, school counselor, coach/sponsor (if currently in a school sport or activity) and the Principal / Assistant Principal. After the Academic Recovery Plan is created, the student will follow through with the plan (including future attendance at the Falcon’s Nest) until he or she is passing all classes.*

#### REQUIRED DUTIES OF THE FALCON’S NEST COORDINATOR

1. Meet with each attending student as soon as possible at the beginning of the week to help create an Academic Recovery Plan.
2. Email, or supervise the student emailing the Academic Recovery Plan to the student’s teachers, parents/guardians, school counselor, coach/sponsor (if currently in a school sport or activity) and the principal / assistant principal.

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 Middle School Principal  
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 Dr. Jeffrey Kerns  
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 Jim Knott  
 Nathan Ter Beest

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3. *Assist the attending student on how to follow through with each step of the Academic Recovery Plan. As the student proves themselves capable and trustworthy of following through with each task, more responsibility can be given to the student. The Falcon's Nest Coordinator will also follow up with the Academic Recovery Plan during the school day as necessary.*
  - a. *Example #1 - Assist the student in sending a proper email to the English teacher regarding a late assignment.*
  - b. *Example #2 - Help set up and attend a meeting with the student and his or her science teacher to discuss what material to study for the upcoming science test.*
4. *Email the parents/guardians of students failing two or more classes at the beginning of the week who chose not to attend the Falcon's Nest session. The email should include an explanation of Falcon's Nest as well as an encouragement of future attendance.*
5. *Communicate the student's progress on the Academic Recovery Plan with the parents/guardians weekly.*

### STUDENT RULES & EXPECTATIONS FOR FALCON'S NEST

1. *Students must be in the designated "Falcon's Nest" location at 3:30 with appropriate materials.*
2. *Students will not be allowed to use cell phones or headphones during Falcon's Nest time unless approved by the Falcon's Nest Coordinator. Cell phones, headphones, and other non-required electronic devices must be kept in a non-visible location (bag, pocket, etc.)*
3. *The environment of the Falcon's Nest is academic in nature. Students are expected to work towards the completion of their Academic Recovery Plan. Excessive socializing and other non-productive behaviors will not be tolerated.*
4. *The Falcon's Nest Coordinator may dismiss students for lack of effort or the inability to follow the rules and expectations.*

### ACADEMIC ELIGIBILITY

#### ACADEMIC ELIGIBILITY - POTENTIAL NEW POLICY

*Students who are failing one or more classes will be provided an Academic Support Missing Assignment Sheet with failing classes listed on Monday (or as soon as possible following a snow day, school break, etc.) of each eligibility period (Wednesday-Tuesday). Staff will be notified of all students on the list. The eligibility period may be suspended due to holiday breaks, snow days, or other unusual circumstances at the discretion of the administration. Special consideration on the enforcement of Academic Eligibility will be given to special education students through the IEP team decision-making process.*

*Students who are failing two or more classes are required to attend the FALCON'S NEST in order to maintain eligibility. The following are the FALCON'S NEST ELIGIBILITY PROCEDURES:*

**A.** *Athletes or students in activities with two or more failing grades must attend the FALCON'S NEST after school on Monday (or the first available school day of the week) to develop an Academic Recovery Plan. The Academic Recovery Plan will determine Falcon's Nest attendance for the remainder of the week. The Falcon's nest is a 45-minute study session (3:30-4:15) held after school Monday-Thursday. The attending student must work the Academic Recovery Plan with fidelity in order to improve their grades and maintain eligibility. The Falcon's Nest Coordinator will communicate the Academic Recovery Plan with the student's parents/guardians, coach/sponsor, school counselor, and the principal/assistant principal. Students under the eligibility policy who refuse to attend the Falcon's Nest, refuse to give effort, or refuse to follow the rules and expectations during their Falcon's Nest time will be ineligible to participate in practice or contests during the ineligibility period (Wednesday-Tuesday).*

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**Douglas County West  
Middle School Board Report February 2023  
Mr. Jeremy Travis**

**Enrollment as of 2/7/23**

**6<sup>th</sup>-62**

**7<sup>th</sup>-90**

**8<sup>th</sup>-90**

**Total DC West Middle School (242)**

We are in full swing with the 3<sup>rd</sup> quarter classes, athletics, and activities here at the middle school. I am currently finishing up the formal teacher evaluations for the school year, which has been really good. We have staff members that are really working hard. Right now, I have also been conducting interviews for MS Guidance Counselor, and MS Art Teacher and those have been going very well. We will have MS Math Interventionist, MS Science Teacher, MS Social Studies Teacher and a STEM Teacher remaining. I continue to work on what our schedule is going to look like for the upcoming school year in our new building, can't wait for that! We have added some activities that I am really proud of that have created opportunities for students and staff at the middle school. They are a unified bowling competition, our first middle school play with two performances, two middle school math counts competitions, and our middle school band joined the high school pep band to perform at a game. To go along with our middle school girl's basketball team participating, our middle school wrestling team having a great season, and our middle school student council organizing and running our concession stands. We are creating leadership opportunities for our students.

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Congratulations to our **January MS Students of the Month**. 6<sup>th</sup> grade: Mason Mangimelli and Polly Johnson. 7<sup>th</sup> grade: Tanay Patel and Evie Wad. 8<sup>th</sup> grade: Juilan Gottsch and Ella Broz (not pictured). Those students exemplified The Falcon Way!



Congratulations to our **January MS Staff Members of the Month**. Mrs. Liz Guinn-MS/HS Band Teacher, Mrs. Kerry Reker-6<sup>th</sup> Grade Science Teacher, and Ms. Sherry Dill-8<sup>th</sup> Grade ELA Teacher. Their efforts this past month have been outstanding with our students and school!

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Our **MS Unified Bowling Team** recently competed vs Papillion Middle School. They represented DC West Middle School The Falcon Way. The Team is coached by Lisa Masters.



Super proud of our **MS Students Play** performance last weekend here at DC West. They performed *How to Survive an Apocalypse*. They are directed by Ms. Sherry Dill. Thanks to all that were able to attend.

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Our **MS Wrestling Team** is off to a great start competing this season. There are some talented wrestlers that are representing us The Falcon Way. We're looking forward to watching them learn and improve throughout the season. The team is coached by Brant Loewe, Ryan Braun, and Gavin Wood.

We will continue to develop what **The Falcon Way** looks like at our Middle School. WE will continue to focus on Falcons being Safe, Responsible, Respectful, Engaged, and Inclusive for us! We will continue to have daily, weekly, monthly, and quarterly student incentives for our students throughout the school year.

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### Deputy Brown-School Resource Office (SRO) Update:

Deputy Brown is continuing to update our District and Building Level Safety Plans and Procedures. Deputy Brown continues to keep current in all of his trainings as a School Resource Officer and Deputy. He was recently recognized as Douglas County Sheriff Departments Deputy of the Quarter.

We are determined to continue to provide a safe and positive learning environment for all students and staff. Please feel free to contact me if you have any questions, if you want to see how things are going throughout the day, or if you have any concerns. I'm proud of what we do and who we are! Go Falcons!

## Jeremy Travis, M.A.

### Douglas County WEST FALCONS

Middle School Principal/AD (6-8)

School Phone: [402.779.2646](tel:402.779.2646)

Cell Phone: [402.616.9718](tel:402.616.9718)

Fax Number: [402.779.2534](tel:402.779.2534)

"Kids don't care how much you know until they know how much you care"

#TheFalconWay #FalconStrong #DCWestROCKS #BeFALCONKind

LOVEYourPEOPLE

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## **Superintendent's Report February 13, 2023**

### **Summer Projects**

We are beginning the process of planning for all summer projects. We are working with Lamp Rynearson, BCDM, and Rainwood Development in order to plan the scope of work on the outdoor facilities. In house, we are working on gathering bids on important maintenance projects or improvements that need to be accomplished. We plan to finalize this list to share with the Board in the next couple of months.

### **Strategic Plan Goals on Board Agenda**

Beginning this month, I have started linking the strategies from our new strategic plan to the topics or areas of our Board agenda items. I will demonstrate where you will find this information as we conduct the meeting. I do this in order for us to communicate the continuous work of the administration and Board and how it aligns with our priorities and goals for the school district.

### **Legislative Update**

The legislative session is in full swing and hearings are taking place. There are several bills that we are tracking that would impact education and DC West. Our lobbyist, Jason Bromm, sends updates to us when he has relevant information. I will forward these updates to you all as I receive them. The bill tracker that we monitor together is linked [here](#).

### **AASA National Conference**

February 14-18 I will be attending the [AASA National Conference](#) (National Superintendent Conference) in San Antonio representing Nebraska as NASA President. The conference is an outstanding professional development opportunity. All of my conference expenses and travel are covered by the NASA affiliate of NCSA. Thank you for allowing me to represent our state superintendents at this conference.

### **Superintendent Goals for 2023**

- Lead the vision and support needed to implement strategic plan priorities.
- Refine our Multi-Tiered System of Supports (MTSS) model to support academic achievement and provide social-emotional behavioral supports for all students PreK-12.
- Engage in financial planning and design for long-term capital improvement projects.
- Complete the pilot and adoption process of a new certified staff and administrator evaluation system as well as implement new electronic management for personnel evaluation.
- Continue to learn strategies to facilitate, coach and lead the entire administrative team to excellence.
- Research, study, and implement strategies to manage the growth of the communities and district in the next five to ten years so we are proactive rather than reactive.

### **Upcoming Dates:**

**February 13 & 15, 3:45-7:45~** Parent Teacher Conferences

**February 16~** No School, Conference Comp Day

**February 14-18~** Melissa attending AASA Conference

**February 20~** No School, Professional Development Day

# Financial Recap January 2023

	1/1/2023	Receipts	Expenditures	1/31/2023
<b>General Fund</b>	\$5,648,920.24	\$1,420,837.11	\$1,111,137.58	\$5,958,619.77
Depreciation Fund	\$2,415,546.11	\$820.76	\$0.00	\$2,416,366.87
Food Service Fund	\$313,739.44	\$55,928.13	\$115,190.41	\$254,477.16
Qualified Capital Fund	\$46,792.06	\$32,636.57	\$0.00	\$79,428.63
Bond Fund	\$342,722.54	\$76,545.87	\$0.00	\$419,268.41
Special Building Fund	\$918,914.35	\$151,914.70	\$0.00	\$1,070,829.05
- Special Bldg (MS/Fine Art)	\$6,947,076.76	\$0.00	\$1,481,249.58	\$5,465,827.18
	<b>\$16,633,711.50</b>	<b>\$1,738,683.14</b>	<b>\$2,707,577.57</b>	<b>\$15,664,817.07</b>

## General Fund Detail

	January	YTD	Budgeted	Revenues	January	YTD
<b>Expenditures</b>						
All Instructional Program	\$ 540,110.40	\$ 2,758,087.73	\$ 7,365,638.00	Personal and Prop Taxes	\$ 748,364.96	\$ 1,708,671.68
SPED Instructional Program	\$ 139,351.79	\$ 782,419.91	\$ 2,016,700.00	Carline Tax	\$ -	\$ 1,388.75
Support Services SPED Related	\$ 22,654.14	\$ 106,672.69	\$ 324,265.00	Motor Vehicle Taxes	\$ 123,494.18	\$ 511,883.65
Support Services Non-SPED Related	\$ 25,799.59	\$ 147,906.07	\$ 302,340.00	Facility Rental	\$ -	\$ 250.00
Support Instructional	\$ 38,057.44	\$ 266,544.83	\$ 740,685.00	Tuition Received from Individuals	\$ 25,748.76	\$ 64,393.06
Board of Education	\$ 3,480.94	\$ 33,814.06	\$ 77,250.00	Interest	\$ 1,310.22	\$ 6,672.42
Executive Administration Services	\$ 42,136.80	\$ 215,132.60	\$ 427,969.00	Local License Fees	\$ -	\$ 1,875.00
District Legal Services	\$ -	\$ 2,600.25	\$ 35,000.00	Other Local Receipts	\$ -	\$ 3,305.64
Office of the Principal	\$ 61,667.43	\$ 328,800.26	\$ 790,732.00	Grants from Corporations/Private	\$ -	\$ 26,208.85
General Admin - Business Services	\$ 13,680.99	\$ 111,782.44	\$ 249,300.00	County Fines and License Fees	\$ 1,432.67	\$ 8,457.26
Maint & Operation of Building & Sit	\$ 106,411.70	\$ 651,457.80	\$ 3,154,786.00	ESU Receipts	\$ -	\$ -
Vehicle Acquisition & Maint	\$ -	\$ 3,500.00	\$ 17,500.00	State Aid	\$ 106,130.00	\$ 530,978.00
Regular Pupil Transportation	\$ 59,414.74	\$ 207,132.53	\$ 426,600.00	Special Education Programs	\$ 89,276.00	\$ 89,276.00
SPED Pupil Transportation	\$ 15,536.73	\$ 54,459.47	\$ 149,550.00	Special Education Transportation	\$ -	\$ -
Categorical Grant from Coporation	\$ 7,822.49	\$ 41,953.81	\$ 128,660.00	Homestead Exemption	\$ -	\$ -
State Categorical Programs	\$ 602.36	\$ 3,011.80	\$ 108,091.00	Pro-Rate Motor Vehicle	\$ 2,406.32	\$ 5,159.69
Federal Programs	\$ 33,154.36	\$ 170,152.61	\$ 408,894.00	High Ability Learners	\$ -	\$ 8,789.00
ESSER II & III	\$ 1,255.68	\$ 41,465.17	\$ 791,000.00	Early Childhood Grant	\$ -	\$ -
	<b>\$ 1,111,137.58</b>	<b>\$ 5,926,894.03</b>	<b>\$ 17,514,960.00</b>	State Apportionment	\$ -	\$ -
				Other State Receipts	\$ -	\$ 4,504.56
				Prop & Personal Property Tax Credit	\$ -	\$ -
				Title ESSA Programs	\$ 18,449.00	\$ 18,449.00
				IDEA Programs	\$ 246,512.00	\$ 335,788.00
				Medicaid	\$ -	\$ 6,680.22
				ESSER II & ESSER III	\$ -	\$ -
				Other Federal Categorical Receipts	\$ 40,225.00	\$ 40,225.00
				Sale of Property	\$ -	\$ 2,165.00
				Insurance Adjustment	\$ 17,488.00	\$ 17,488.00
					<b>\$ 1,420,837.11</b>	<b>\$ 3,392,608.78</b>

## January 2023 Payroll

Net Payroll	\$ 518,592.05
Payroll Taxes (District)	\$ 56,146.41
Payroll Withholding (Employees)	\$ 133,654.59
Retirement (District)	\$ 69,919.59
Retirement Withholding (Employees)	\$ 69,227.31

Regular; Beginning Month 01/2023; Processing Month 01/2023; Accounts to Include Accounts with Activity; Fund Number 05, 12

**Fund: 05 ACTIVITY FUND**

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704	INTEREST	586.95	0.00	0.00	0.00	586.95
05 704 0001	INTEREST	54.77	0.00	57.28	0.00	112.05
05 704 1001	ACTIVITY PASSES	5,331.14	0.00	0.00	0.00	5,331.14
05 704 1002	CORPORATE SPONSORSHIPS	11,568.99	500.00	0.00	0.00	11,068.99
05 704 1003	INSTRUMENTAL MUSIC	2,492.28	0.00	7.00	0.00	2,499.28
05 704 1005	STAFF LOUNGE	1,458.11	0.00	44.76	0.00	1,502.87
05 704 1006	STUDENT FINES	200.00	0.00	0.00	0.00	200.00
05 704 1007	VALLEY WAY	13,576.40	0.00	0.00	0.00	13,576.40
05 704 1008	DUAL CREDIT FEES	4,300.00	0.00	0.00	0.00	4,300.00
05 704 1011	PTSA DONATION	7,867.70	0.00	0.00	0.00	7,867.70
05 704 1022	CLASS OF 2022	338.87	0.00	0.00	0.00	338.87
05 704 1023	PROM	4,012.24	0.00	0.00	0.00	4,012.24
05 704 1102	ARTS & HUMANITIES	1,038.26	0.00	0.00	0.00	1,038.26
05 704 1106	BASEBALL TEAM	1,985.48	0.00	0.00	0.00	1,985.48
05 704 1107	BAND	4,100.33	0.00	0.00	0.00	4,100.33
05 704 1108	CHEER	2,286.45	0.00	0.00	0.00	2,286.45
05 704 1110	BOYS BASKETBALL	607.00	5,395.00	3,833.00	0.00	(955.00)
05 704 1111	BBB TEAM	1,569.57	287.82	0.00	0.00	1,281.75
05 704 1112	CONCESSIONS	25,213.20	2,458.66	8,764.18	0.00	31,518.72
05 704 1113	CONSTRUCTION TECH	7,106.79	0.00	0.00	0.00	7,106.79
05 704 1114	DANCE TEAM	905.88	200.00	0.00	0.00	705.88
05 704 1115	GIRLS BASKETBALL	370.00	4,405.00	3,043.00	0.00	(992.00)
05 704 1116	DRAMA	8,963.45	141.46	0.00	0.00	8,821.99
05 704 1117	FBLA	2,408.72	210.00	0.00	0.00	2,198.72
05 704 1118	HIGH SCHOOL	741.56	220.00	0.00	0.00	521.56
05 704 1119	DC TECH 1:1	43,558.61	447.95	180.00	0.00	43,290.66
05 704 1120	GBB TEAM	5,839.23	267.65	376.00	0.00	5,947.58
05 704 1123	HOSA	3,053.91	0.00	0.00	0.00	3,053.91
05 704 1124	STUCO HS	2,596.70	0.00	0.00	0.00	2,596.70
05 704 1128	NATIONAL HONOR SOCIETY	2,530.18	574.71	0.00	0.00	1,955.47
05 704 1130	FOOTBALL	4,966.00	0.00	0.00	0.00	4,966.00
05 704 1131	FOOTBALL TEAM	2,081.98	500.00	0.00	0.00	1,581.98
05 704 1132	SCIENCE CLUB	434.19	0.00	56.00	0.00	490.19
05 704 1133	SPEECH TEAM	2,314.44	0.00	0.00	0.00	2,314.44
05 704 1134	VOCAL MUSIC	2,300.20	238.00	0.00	0.00	2,062.20
05 704 1136	WORLD LANGUAGE CLUB	69.52	0.00	0.00	0.00	69.52

Fund: 05 ACTIVITY FUND									
Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance			
05 704 1137	ROBOTICS TEAM	3,345.62	160.00	290.00	0.00	3,475.62			
05 704 1141	GOLF TEAM	84.88	0.00	0.00	0.00	84.88			
05 704 1142	YEARBOOK HS	3,139.35	0.00	0.00	0.00	3,139.35			
05 704 1150	CROSS COUNTRY	(1,968.50)	0.00	0.00	0.00	(1,968.50)			
05 704 1151	CROSS COUNTRY TEAM	1,725.13	0.00	0.00	0.00	1,725.13			
05 704 1160	SOFTBALL	0.00	0.00	0.00	0.00	0.00			
05 704 1161	SOFTBALL TEAM	2,663.30	0.00	0.00	0.00	2,663.30			
05 704 1166	BOYS TRACK TEAM	381.33	0.00	0.00	0.00	381.33			
05 704 1167	GIRLS TRACK TEAM	674.39	0.00	0.00	0.00	674.39			
05 704 1175	VOLLEYBALL	2,521.68	0.00	0.00	0.00	2,521.68			
05 704 1176	VOLLEYBALL TEAM	2,518.14	0.00	0.00	0.00	2,518.14			
05 704 1185	WRESTLING	(410.00)	573.28	0.00	0.00	(983.28)			
05 704 1186	WRESTLING TEAM	1,216.95	174.00	0.00	0.00	1,042.95			
05 704 1198	SUMMER SPORTS CAMPS	598.12	0.00	0.00	0.00	598.12			
05 704 1199	CHANGE BAGS	(20.00)	0.00	0.00	0.00	(20.00)			
05 704 1222	SCIENCE GRANT	3,055.68	0.00	0.00	0.00	3,055.68			
05 704 1224	STUCO MS	11,750.99	52.00	13.00	0.00	11,711.99			
05 704 1225	COFFEE CART - EL SPED	1,550.64	0.00	0.00	0.00	1,550.64			
05 704 1319	DISNEY MUSICAL	13,018.94	368.38	1,335.00	0.00	13,985.56			
05 704 1320	PRESCHOOL	45.33	0.00	0.00	0.00	45.33			
05 704 2112	MS CONCESSIONS	2,383.09	324.18	920.25	0.00	2,979.16			
05 704 2120	MS BOYS BASKETBALL	(209.00)	0.00	0.00	0.00	(209.00)			
05 704 2121	MS BBB TEAM	211.05	0.00	0.00	0.00	211.05			
05 704 2125	MS GIRLS BASKETBALL	0.00	640.00	331.00	0.00	(309.00)			
05 704 2135	MS FOOTBALL	293.00	0.00	0.00	0.00	293.00			
05 704 2136	MS FOOTBALL TEAM	368.47	0.00	0.00	0.00	368.47			
05 704 2180	MS VOLLEYBALL	0.00	0.00	0.00	0.00	0.00			
05 704 2204	ATHLETICS MS	0.00	0.00	0.00	0.00	0.00			
05 704 2205	UNIFIED SPORTS	757.02	193.24	141.50	0.00	705.28			
05 704 2218	MIDDLE SCHOOL	2,054.69	782.00	0.00	0.00	1,272.69			
05 704 2242	MS YEARBOOK	3,524.84	0.00	0.00	0.00	3,524.84			
05 704 3220	ELEM FIELD TRIP	116.27	0.00	0.00	0.00	116.27			
05 704 3221	PBIS/FALCOIN	3,604.51	281.08	408.15	0.00	3,731.58			
05 704 3318	ELEMENTARY	4,032.88	0.00	0.00	0.00	4,032.88			
Fund Total: 05		241,857.89	19,394.41	19,800.12	0.00	242,263.60			

**Activity Fund Balance Report - Summary - Exclude Encumbrances**  
01/2023 - 01/2023  
Regular; Beginning Month 01/2023; Processing Month 01/2023; Accounts to Include Accounts with Activity; Fund Number 05, 12

Douglas County West Community School District 15  
02/08/2023 6:32 PM

**Fund: 12 STUDENT FEES**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
12 704	STUDENT PARTICIPATION FEE	12,546.88	0.00	105.00	0.00	12,651.88
Fund Total: 12		12,546.88	0.00	105.00	0.00	12,651.88

02/09/2023 09:46 AM

FEBRUARY 2023

User ID: CQ

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
360 COMMUNITY SERVICES		864.21
AMAZON.COM CREDIT		3,014.26
APPLE COMPUTER INC		14,290.00
ARROW STAGE LINES		9,372.00
BORDER STATES INDUSTRIES INC		742.80
CAPPEL NAPA AUTO SUPPLY - VALLEY		109.96
CINTAS CORP		187.80
CITY OF VALLEY		506.10
COX BUSINESS		194.89
CPR ASSOCIATES		37.50
DC WEST FOOD SERVICE		904.50
DICE COMMUNICATIONS		1,000.00
DIETZE MUSIC HOUSE		229.12
EDUCATIONAL SERVICE UNIT #3		3,520.00
EGAN SUPPLY CO		408.72
ELKHORN AUTOMOTIVE		5,289.15
ENGINEERED CONTROLS		412.00
FIBER PLATFORM, LLC		416.32
FIRST STUDENT		35,793.29
HAMPTON INN KEARNEY		424.00
HEARTLAND PEST CONTROL		240.00
HOMETOWN LEASING		2,522.27
INNOVATIVE OFFICE SOLUTIONS		258.50
JAYMAR BUSINESS FORM, INC		136.32
JUST FOR KIDS THERAPY INC		9,146.50
LOU'S SPORTING GOODS		238.80
LOWE'S BUSINESS ACCOUNT		606.08
MACKIN EDUCATIONAL RESOURCES		1,009.83
MATHESON TRI-GAS INC		34.99
MECHANICAL SALES INC		471.00
MEDCO SUPPLY COMPANY		193.31
MENARDS - ELKHORN		348.02
MIDWEST MOVEMENT		75.00
NASB ALICAP		2,153.00
NASCD		40.00
NEBR ASSOCIATION OF SCHOOL BOARDS		97.00
NEBR STATE FIRE MARSHAL AGENCY		288.00
NEBRASKA SAFETY CENTER		100.00
NEBRASKA TURF PRODUCTS		532.15
NETA		2,148.00
NORTHERN SPEECH SERVICES		49.00
ODEY'S INC		1,620.00
ONE SOURCE		518.50
PASSPORTS EDUCATIONAL GROUP TRAVEL		388.04
PERRY GUTHERY HAASE & GESSFORD		80.00
PRAIRIE MECHANICAL CORP		1,347.50
PRIME COMMUNICATIONS INC		4,760.00
RAMADA INN - KEARNEY		218.00
READING WAREHOUSE		923.13
S2 ROLL OFFS, LLC		379.00
SCHOOL SPECIALTY INC		12.60
STANZEL'S MOW & SNOW LLC		11,427.50
STAPLES ADVANTAGE		88.00
STEVE WEISS MUSIC		642.90
SUBURBAN SCHOOLS PROGRAM		2,297.88

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FEBRUARY 2023

User ID: CQ

Vendor Name	Vendor Description	Amount
VEX ROBOTICS INC		1,493.07
VISITING NURSE HEALTH SERVICES		1,522.50
WALMART COMMUNITY		127.53
WASTE CONNECTIONS OF NEBR, INC		924.26
WATER ENGINEERING INC		302.50
WEX BANK		35.66
WOODRIVER ENERGY LLC		32,113.65
YOUTH FRONTIERS INC		3,500.00
Checking Account ID 1		<u>163,126.61</u>

Checking Account ID 6	Fund Number 06	NUTRITION FUND	Amount
AMAZON.COM CREDIT			386.60
BULLER FIXTURE COMPANY			17,425.06
CASH-WA DISTRIBUTING			20,466.35
CHESTERMAN CO			1,242.60
CINTAS CORP			749.70
EGAN SUPPLY CO			1,177.76
HILAND DAIRY			4,245.78
ROTELLA'S ITALIAN BAKERY INC			983.21
SYSCO LINCOLN			9,590.62
US FOOD INC			19,321.33
Checking Account ID 6			<u>75,589.01</u>

Checking Account ID 8	Fund Number 08	SPECIAL BUILDING FUND	Amount
BOYD JONES CONSTRUCTION CO			861,585.70
PRIME COMMUNICATIONS INC			3,345.59
RAINWOOD DEVELOPMENT PARTNERS, LLC			13,440.00
THIELE GEOTECH INC			1,718.00
TUNE FACILITIES, LLC			6,240.00
Checking Account ID 8			<u>886,329.29</u>

02/09/2023 09:45 AM

MID MONTH BILLS - JANUARY/FEBRUARY 2023

User ID: CQ

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
ACH BANK FEE		60.25
ARENDS, DYLAN		70.00
BENNINGTON PUBLIC SCHOOLS		72.00
BLUE CROSS & BLUE SHIELD		4,392.23
BOARDMAN-ALLGOOD, GAGE AUSTIN		80.00
BOYS TOWN		4,950.90
BRICHACEK, KRISTIN		80.00
COX BUSINESS		541.28
ELKHORN NORTH HIGH SCHOOL		426.00
ELKHORN SOUTH HIGH SCHOOL		19.00
HY-VEE INC		70.00
LAMP RYNEARSON & ASSOCIATES		11,400.00
LOVE'S TRAVEL STOPS & COUNTRY STORE		932.93
MADISON NATIONAL LIFE INS CO IN		1,933.74
MAGIC WRIGHTER E-SERVICE		205.50
MEYER, ELLA		70.00
NEBR STATE BANDMASTERS ASSOC		170.00
NEBRASKA COACHES ASSOC		360.00
NEBRASKA PUBLIC EMPLOYEE RETIREMENT SYSTEM		5,651.13
NEBRASKA RURAL COMMUNITY SCHOOLS ASSOCIATION		850.00
OMAHA PUBLIC POWER DISTRICT		17,480.51
OMAHA SYMPHONY		400.00
PECHOUS, NICOLE		2,142.00
PETTY CASH		123.52
SCHUYLER HIGH SCHOOL		124.00
STATE OF NEBRASKA		30.00
WASTE CONNECTIONS OF NEBR, INC		924.86
WAVERLY HIGH SCHOOL		133.00
WAYNE STATE COLLEGE		175.00
WELLS FARGO BANK		2,190.59
WENNINGHOFF, SYDNEE		70.00
Checking Account ID 1		<u>56,128.44</u>

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,  
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT  
Monday, January 16, 2023**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, January 16, 2023 at the High School/Middle School Library, 401 South Pine Street, Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Attendance Taken at 7:00 PM.

Kelly Hinrichs: Present  
Luke Janke: Present  
Jamie Jorgensen: Present  
Bill Koile: Present  
Elizabeth Mayer: Present

Jim Tomanek: Present at 7:04pm after being sworn in

### **1. Call to Order**

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President – “As I call the meeting to order I wish to inform everyone present that a current copy of the Open Meetings Act is posted on the back wall of the Board Room for your review at any time.”

### **2. Swearing in of New Board Member**

Jim Tomanek was sworn in as a new board member and took the Oath of Office.

### **3. Public Communications and Correspondence**

The Board received thank you cards from previous board member Pat McCarville, and current staff member Kerry Reker

### **4. Approval of Agenda**

Motion to approve agenda as presented passed with a motion by Kelly Hinrichs and a second by Jamie Jorgensen.  
Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

### **5. Administrative Reports**

- 5.1. Superintendent's Report
- 5.2. Financial Report

### **6. Consent Agenda**

Motion to approve Consent Agenda passed with a motion by Kelly Hinrichs and a second by Bill Koile.  
Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

- 6.1. Approve Minutes Regular Meeting Date: Special Meeting Date:
- 6.2. Approve Claims for Payment
- 6.3. Approve Financial Report
- 6.4. Approve Classified Staff

Samantha Taft was appointed to the Payroll/ Human Resources Specialist Position  
Chelsea Dembinski was hired as Middle School Health Para

## 7. New Business

### 7.1. Board Election of Officers

Election Procedures per Board policy 8130:

Upon call for nominations for each office by the Chair, nominations shall be made by written or oral ballot. Voting will be by oral or written ballot on all members nominated and repeated until a majority is achieved for a nominee. If no member receives a majority of votes after five ballots or one hour, the Board member who was the President of the Board during the immediately preceding term shall continue as President. In the event that the previous Board President is no longer a Board member, then the Vice President from the immediately preceding term shall become the President. In the event that both the prior President and Vice President are no longer members of the Board, then the longest tenured Board member shall serve as President. The vote may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes of the meeting.

Dr. Polonic, Superintendent, conducted the President election and then the new President conducted the remainder of the elections.

Dr. Polonic opened nominations for Board President. Bill Koile was nominated

**Move that Bill Koile be elected as President to serve a term of one year, or until the person's successor is elected and qualified.**

Passed with a motion by Luke Janke and a second by Kelly Hinrichs.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

Bill Koile elected President

President Bill Koile opened nominations for Vice President. Kelly Hinrichs was nominated

**Move that Kelly Hinrichs be elected as Vice President to serve a term of one year, or until the person's successor is elected and qualified.**

Passed with a motion by Jamie Jorgensen and a second by Bill Koile.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

Kelly Hinrichs elected as Vice President

President Bill Koile opened nominations for Treasurer. Jamie Jorgensen was nominated

**Move that Jamie Jorgensen be elected as Treasurer to serve a term of one year, or until the person's successor is elected and qualified.**

Passed with a motion by Bill Koile and a second by Kelly Hinrichs.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

Jamie Jorgensen elected as Treasurer

## 7.2. Approval of Committees, Positions, and Designations

### a. Appoint Secretary to the BOE

**Move that Kristi Trost be appointed as Board Secretary to serve a term of one year, or until the person's successor is elected and qualified.**

Passed with a motion by Bill Koile and a second by Luke Janke.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

### b. Appoint Legal counsel

Move that Perry, Guthery, Haase & Gessford, P.C., L.L.O. be appointed Legal Counsel passed with a motion by Jamie Jorgensen and a second by Luke Janke.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

### c. Elect Committees as determined by the BOE

Bill Koile conducted the appointments of Board Members to committees.

The following are the 2022 current committee appointments:

Buildings and Grounds: Committee of the Whole

American Civics: Elizabeth Mayer, Luke Janke, Kelly Hinrichs

Negotiations: Patrick McCarville, Jamie Jorgensen, Luke Janke

Finance: Patrick McCarville, Bill Koile, Jamie Jorgensen

DC West Schools Foundation Board Representative: Kelly Hinrichs

MABE Representative: Elizabeth Mayer

2023 Committee Appointments:

Buildings and Grounds: Committee of the Whole

American Civics: Bill Koile, Luke Janke, Kelly Hinrichs

Negotiations: Jamie Jorgensen, Jim Tomanek, Kelly Hinrichs

Finance: Elizabeth Mayer, Bill Koile, Luke Janke

DC West Schools Foundation Board Representative: Jamie Jorgensen

MABE Representative: Bill Koile

The Board discussed holding a work session with the Building and Grounds Committee in conjunction with an upcoming board meeting in order to do long-term planning.

Move to appoint Board members to committees as determined by the Board of Education passed with a motion by Kelly Hinrichs and a second by Bill Koile.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

### d. Consider, discuss and take action to select Depository bank(s)

Move to select First Nebraska, Foundation One, and First Citizens Bank (formerly CIT) as the depository banks and the officers of President, Bill Koile, Vice President, Kelly Hinrichs and Treasurer, Jamie Jorgensen as approved signers of accounts passed with a motion by Bill Koile and a second by Jamie Jorgensen.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

e. Consider, discuss and take action to select District newspaper(s) of record

Move to select Douglas County Post-Gazette as the newspaper of record passed with a motion by Luke Janke and a second by Kelly Hinrichs.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea Yea: 6, Nay: 0

### 7.3. Approval of Interlocal Agreement and Cooperative

NJUMP is an interlocal pool created for public agencies to purchase natural gas and related services. This joint energy purchasing consortium is sponsored by the Nebraska Association of School Boards (NASB). The district has saved by participating in the NJUMP program with Wood River Energy. It is recommended we continue participating in the interlocal agreement.

Move to approve DC West's continued participation in NJUMP interlocal agreement passed with a motion by Elizabeth Mayer and a second by Kelly Hinrichs.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

DC West participates in a cooperative with other districts around the state for PowerSchool. PowerSchool is a student information system used for student records, lunch, grades, attendance, etc. As a part of the cooperative, DC West has "buying power", access to professional development for our staff and real-time support by local personnel of the cooperative. It is recommended we continue participating in the interlocal agreement

Move to approve DC West's continued participation in the Southeast Nebraska PowerSchool Cooperative passed with a motion by Elizabeth Mayer and a second by Kelly Hinrichs.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

### 7.4. Approval of Current Board Policies and Regulations

According to Board policy 8130, the Board will annually approve the current Board policies and regulations. Board policies may be found publicly on our website at [www.dccwest.org](http://www.dccwest.org).

Move to approve the current Board policies and regulations passed with a motion by Jamie Jorgensen and a second by Kelly Hinrichs.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

### 7.5. Designate Annual Review of Board of Education Policies

According to Board policy 8130, the board will annually designate a date for annual review of the Board of Education policies. The administration recommends June or July of 2023 as the designated timeframe for an annual review of policies as updated policies from legal services will arrive at that time.

Move to approve an annual review of Board policies in June or July of 2023 passed with a motion by Luke Janke and a second by Jamie Jorgensen.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

### 7.6. Conflict of Interest Policy and Statute Review

As outlined in Board policy 8130, each Board member will receive the conflict of interest statute and policy annually.

### 7.7. Approve Revised Elementary Conference Schedule

The administration recommended a revision of the District Calendar to Elementary Parent Teacher Conferences due to several staff conflicts with school activities. The revision requested is to move the evening conferences at the Elementary from February 16th to February 13<sup>th</sup>.

Motion to approve calendar as presented passed with a motion by Jamie Jorgensen and a second by Luke Janke. Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

### 7.8. Approved Certificated Staff Resignation

Mekenna Haahr resigned her elementary special education teaching position effective at the end of the 2022-2023 school year.

Motion to approve the resignation of Mekenna Haahr, elementary special education teacher, effective at the end of the 2022-23 school year passed with a motion by Kelly Hinrichs and a second by Bill Koile Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

### 7.9. 2023-2024 Staffing Proposal Presentation and Discussion

The administration reviewed enrollment and capacity data along with student needs and programming and provided the following staffing proposal for presentation and discussion. The administration presented each position with rationale in person at the meeting. The following is a summary of the proposal for new staff for the 2023-2024 school year at this time:

#### **Elementary School**

1.0 FTE Special Education

0.3 FTE Increase to Part-Time School Psychologist

#### **Middle School**

Increase Counselor to 1.0 FTE (Currently 0.5 FTE)

1.0 FTE Art Teacher

1.0 FTE Interventionist (Math)

#### **Middle/High School**

1.0 FTE Social Studies

1.0 FTE Science

#### **High School**

1.0 FTE English Language Arts (ELA)

The Board requested information about the consideration of a full time school nurse at an upcoming meeting

### 7.10. Approve Current Middle/High School Camera and Access Control Upgrades

The Board was presented with a bid from Prime Secured to update current access control, video surveillance, and video intercoms at the current middle and high school in order to seamlessly integrate with the access control, video surveillance, and video intercoms in the new middle school/ fine arts addition project. The bidding was already vetted through the new addition project. The administration recommended this improvement with support from technology, buildings and grounds, administration and security personnel. The replacement would be funded through depreciation.

Motion to approve the middle and high school camera and access control upgrades in the amount of \$102,693.03 from Prime Secured

Passed with a motion by Kelly Hinrichs and a second by Luke Janke.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

### 8. Executive Session

The Board may enter into closed session at any time to discuss any matter for which a closed session is lawful and appropriate. A personnel matter and discussion on potential real estate that needed to be handled in closed session.

Before the Board can enter closed session, a motion must be made in agreement with Statute 84-1410 by the Board to discuss topics such as personnel, negotiations, and legal matters.

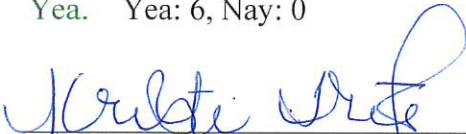
Motion to enter in Executive Session passed with a motion by Elizabeth Mayer and a second by Jamie Jorgensen.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

### 9. Reconvene to Regular Session & Adjournment

Motion to reconvene and adjourn meeting at 8:40pm passed with a motion by Kelly Hinrichs and a second by Jim Tomanek.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Bill Koile: Yea, Elizabeth Mayer: Yea, Jim Tomanek: Yea. Yea: 6, Nay: 0

  
\_\_\_\_\_  
Kristi Trost, Board Secretary

  
\_\_\_\_\_  
Dr. Melissa Poloncic, Superintendent

	Bond Budget	Approved Budget	Current Budget	Notes
<b>Total Construction Costs - GMP</b>	<b>\$ 14,349,025</b>	<b>\$ 17,883,300</b>	<b>\$ 17,898,313</b>	Boyd Jones GMP
AV Allowance	\$ 100,000	\$ -		
Security System/Access Control Allowance	\$ 50,000	\$ 50,000.00	\$ 72,008.55	contract
Access Points/Server Equipment	\$ 75,000	\$ 75,000.00	\$ 43,138.24	contract
Owner Equipment	\$ 60,000	\$ 60,000.00	\$ 60,000.00	
Signage - Monument Allowance	\$ 25,000	\$ 25,000.00	\$ 25,000.00	
FFE Allowance	\$ 150,000	\$ 250,000.00	\$ 350,000.00	
Gym Equipment	\$ 75,000	\$ 75,000.00	\$ 75,000.00	
Owner Hard Contingency	\$ 250,000.00	\$ 250,000.00	\$ 146,237.85	
<b>Total-Hard Cost Sub-Total</b>	<b>\$ 785,000</b>	<b>\$ 785,000.00</b>	<b>\$ 771,384.64</b>	
Soft Costs	\$ 1,526,432	\$ 1,577,594.72	\$ 1,576,197.54	contracts
Owners Soft Contingency	\$ -	\$ -	\$ -	
<b>Total Soft Cost Sub-Total</b>	<b>\$ 1,526,432</b>	<b>\$ 1,577,594.72</b>	<b>\$ 1,576,197.54</b>	
<b>Total Project Budget</b>	<b>\$ 16,660,457</b>	<b>\$ 20,245,895</b>	<b>\$ 20,245,895</b>	

School Nurse Research  
Presented to the DC West Board of Education  
February 2023

District	District or Contracted	Amount of Time	Salary & Benefits	Calendar Worked
Logan View \$217/day	District	Full Time	\$40,188 with teacher benefits	Teacher contract
Platteview \$289/day	District	207 Days	\$36.14/hr. Single Insurance, Paid leave, 4 vacation, 6 sick, 2 personal	Yearly
Fort Calhoun \$176-240/day	District	2 Full Time	\$22-30/hr. Single Insurance Paid leave, holiday, 5 sick, 2 personal	Teacher contract
Louisville	District	Part time		Teacher contract
Conestoga \$239/day	District RN @ HS and CNA @ EL	195 days	\$46,600 + teacher benefits for the RN, \$17/hr. for CNA	Teacher contract + 10 extended days
Yutan \$212/day	District	RN 195 days	\$41,523, Paid leave 5 sick, 3 personal	Teacher contract + 10 extended days
Arlington \$286/day	District	Full Time RN	\$53,544 + teacher benefits	Teacher contract + 2 extended days
Ashland \$176-240/day	District	2 Full Time	\$22-30/hr. Single Insurance Paid leave, holiday, 5 sick, 2 personal	Teacher contract
Raymond Central \$286/day	District	Full Time Nurse & Full Time Nurse Tech	Nurse~ \$55,372 + teacher benefits, Nurse Tech~ \$21/hr.	193 days
Elmwood-Murdock \$224/day	District	.8 FTE Nurse/ 4 days/week	\$27.94/hour + hourly employee benefits	
Syracuse \$211/day	District	1 full time	\$26.40/hour	9 months

Currently DC West contracts with VNA for 389 hours (or approximately 49 days per school year) at \$52.50 per hour. The contract for 2022-2023 is \$20,422.50 or \$417/day. In this contract, VNA pays the nurse and their benefits with this amount.

The survey above averages paying a full-time nurse \$238/day. The teacher contract at DC West is 185 days. Using this average, if the nurse worked the teacher contract days, the salary cost for their employment would be \$44,030 + benefits (approximately \$15,000) for a total of \$59,030 or \$319/day.



Jim Knott <jimknott@dcwest.org>

[www.dccwest.org](http://www.dccwest.org)

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## Resignation

1 message

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Ian Waterman <iwaterman@dcwest.org>

Mon, Jan 23, 2023 at 3:26 PM

To: Jim Knott <jimknott@dcwest.org>

Mr. Knott:

I would like to resign my position as a teacher and coach at DC West High School at the end of the 2022-2023 school year.

Thank you for the opportunity to teach at your school.

Sincerely,  
Ian Waterman

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## Letter of Intent

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Diane Sweetman <dsweetman@dctest.org>  
To: Melissa Polonic <mpolonic@dctest.org>  
Cc: Jeffrey Kerns <jkerns@dctest.org>, dsweet8962@gmail.com

Tue, Jan 17, 2023 at 7:04 AM

Dear Dr. Polonic,

Please accept this letter as formal notification of my intention to resign from my position of kindergarten teacher at DCWest Elementary, effective at the end of the 2022-2023 school year.

Thank you for giving me the opportunity to bring my passion for teaching to DCWest. I was able to build positive relationships with my Falcon Families and have given my students a solid academic foundation and a deep-seated love for learning. I made sure each child felt safe, loved, and nurtured. I leave knowing each student was encouraged to shine, show their uniqueness, and be their best. Our classroom community bond will reside forever in our hearts.

I am very grateful for the many staff members who took the time to welcome me with open arms and really get to know me. They were inclusive and kind.

Warm regards,

Diane Sweetman  
Kindergarten Teacher



February 13, 2023

### Class Size Capacity Recommendations Provided by the Administration of DC West Community Schools

To be used as a guideline in acceptance of option enrollment students for the 2023-2024 school year

Grade level	Ideal Class Size Max	Grade Level Capacity 2023-24 (Option Enrollment Cap)	Projected Enrollment for 2023-24 (roll up numbers)
K	20	80	70*still need census
1	20	80	64
2	20	60**	56
3	20	80	82
4	22	86	70
5	22	86	75
6		88	78
7		88**	63
8		88	91
9		88	91
10		88	68
11		88	78
12		88	85
Totals		1088	971
Elem (K-5)		472	417
Middle (6-8)		264	232
High School (9-12)		352	322

Superintendent  
 Director of Learning  
 Director of Special Education  
 Elementary Principal  
 Middle School Principal  
 High School Principal  
 High School Assistant Principal/AD

Dr. Melissa Polonic  
 Dr. Dawn Marten  
 Nicki Pechous  
 Dr. Jeffrey Kerns  
 Jeremy Travis  
 Jim Knott  
 Nathan Ter Beest

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