



# Cloquet Public Schools Regular Meeting

Monday, April 28, 2025 at 6:00 PM  
Garfield Board Room  
302 14th Street  
Cloquet, MN 55720  
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

6:00 pm Regular Meeting

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1. Thursday, May 1, 2025 - Principal Appreciation Day
2. Friday, May 2, 2025 - School Lunch Heroes Appreciation Day
3. Monday, May 5, 2025 - EM-C Teacher Negotiations - 4 p.m. - Boardroom
4. May 5-9, 2025 - Teacher Appreciation Week
5. Wednesday, May 7, 2025 - District Health, Safety, Crisis Team Meeting - 3:45 p.m. - Boardroom
6. Friday, May 9, 2025 - Early Childhood/Child Care Worker Appreciation Day
7. Monday, May 12, 2025 - Technology Committee Meeting - 4 p.m. - CMS Conf. Rm. B
8. Monday, May 12, 2025 - School Board Meeting - Boardroom  
5:30 p.m. Working Session  
6:00 p.m. Regular Meeting

### XIV. Adjournment

\* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.



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5:30 pm *Working Session*

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## III. Consider Approval of Board Agenda

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## V. Open Forum and Reception of Delegations, Petitions, and Communications

1. Building and Department Reports

## VI. Claims and Wire Transfers

1. Claims, April 17 & April 25, 2025
2. Wire Transfers, March 14 & 31, April 1, 8, 10, 15, & 22, 2025

## VII. Consent Items

### 1. *Resignation Letters*

- a. After School Enrichment Assistant/Substitute Teacher (Lori Strand)

### 2. *Recommendations for Employment*

- a. Nordic Ski Head Coach (Ann Gustafson)
- b. Program Assistant at Kids Corner (Kylie Mudrak)
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- h. 2025 Summer Food Service Workers (see attached)

### 3. *Permission to Post*

- a. Extended School Year (ESY) at Cloquet High School
- b. Summer Hours for Maintenance, Cleaning and Grounds Keeping

### 4. *Grant Applications/Grant Awards/Donations*

- a. Spring Cloquet Education Grant Requests

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## **XI. Superintendent's Report**

1. Leadership
2. Budget
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## **XII. Consider Moving to Closed Session: Discuss Allegations Against an Employee**

## **XIII. Upcoming Meetings/Events**

1. Thursday, May 1, 2025 - Principal Appreciation Day
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8. Monday, May 12, 2025 - School Board Meeting – Boardroom - 5:30 p.m. Working Session, 6:00 p.m. Regular Meeting

## **XIV. Adjournment**

\* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.

April 14, 2025

Board Chair, N. Sandman called the working session to order at 5:30 p.m.

Topics discussed:

Dr. Cary thanked CAAEP teacher Dave Perry for his years of service. The agenda was reviewed including the new Churchill principal hire, MOU with teachers, non-budget terminations, insurance renewal, change in auditors, and teacher negotiations. Dr. Cary reviewed the upcoming budget cuts and timeline and upcoming change to the non-union rate sheet to include long-term subs for paraprofessionals and AIE staff. Questions were answered about summer activity hires, ESY coordinator, contract dates and the process for the Churchill principal hire. There being nothing further to discuss, Board Chair, N. Sandman adjourned the meeting at 6:01 p.m.

April 14, 2025

The Regular Meetings of the School Board of Independent School District No. 94, in the City of Cloquet on April 14, 2025, was called to order by Board Chair N. Sandman at 6:02 p.m.

Roll Call – The following members were present on roll call:

- |                  |                    |
|------------------|--------------------|
| • Dave Battaglia | • Gary Huard       |
| • LeAnn Butler   | • Melissa Juntunen |
| • Nichole Diver  | • Nate Sandman     |

Present in Person:

- |   |   |
|---|---|
| • Dr. Michael Cary, Superintendent            | • Teresa Angell, AIE Director                 |
| • Mary Marciniak, Exec. Asst. to the Supt.    | • Ashlee Lennartson, EM-C Rep.                |
| • Kate Olson, Finance Secretary               | • Macklin Caruso, Pine Journal Newspaper Rep. |
| • Candace Nelis, Business Manager             | • Jana Peterson, Pine Knot Newspaper Rep.     |
| • Brock Wilton, Building and Grounds Director |   |
| • T.J. Smith, IT Director                     |   |

Building principals, teacher representatives, AIE Director, Community Education Director, District Facilities & Grounds Director will be excused from attending Board meetings until further notice.

**APPROVAL OF BOARD AGENDA**

- RESOLVED by G. Huard to approve April 14, 2025, regular board agenda, as presented. N. Diver seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

**APPROVAL OF MEETING MINUTES**

- RESOLVED by N. Sandman to approve the March 17, 2025, Regular Meeting, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

**OPEN FORUM AND RECEPTION OF DELEGATIONS, PETITIONS, AND COMMUNICATIONS**

- Building and Department Reports were reviewed. C. Nelis, Business Manager - budget, negotiations and LTFM plan; T.J Smith, IT Director – tariffs delaying HS device refresh. B. Wilton, Building and Grounds Director – summer lawn care out for bid, HS roofing, Washington playground and 1<sup>st</sup> grade wing, plumbing project, gas leak, gym floor repair at CMS. Dr. Nelson, CAAEP Principal – day trips with students, summer school planning, graduation at FDLTCC and appointment to MDE advisory board.

**CONSIDER APPROVAL OF CLAIMS, TREASURER’S REPORTS AND INVESTMENT REPORTS**

- RESOLVED by L Butler to approve Claims, March 13 & 21, April 4 & 10, 2025; Treasurer’s Reports, November and December 2024; Investment Reports, November and December 2024, Food Service Reports, February and March 2025, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

**CONSENT ITEMS**

- RESOLVED by N. Sandman to approve the Consent Items, as presented.
  1. **Retirements**
    - a. David Perry, 1.0 FTE Special Education Teacher at Cloquet Area Alternative Education Programs
    - b. Elizabeth Barra, 6.5 hrs./day AIE Tutor at Churchill Elementary School

2. **Resignations**

- a. Tyler Korby, 0.4 Music Teacher, as he moved to 1.0 FTE LTS English until the end of 2024-2025
- b. Lori Strand, 6.75 hrs./day Paraprofessional at Churchill Elementary School, effective May 9, 2025
- c. Cassandra Danelson, 6.5 hrs./day Paraprofessional at Cloquet Middle School, effective April 7, 2025
- d. Hannah Lind, 6.5 hrs./day Paraprofessional on leave from Washington Elementary
- e. Jovanna Dobransky, Program Coordinator, new effective date of May 2, 2025
- f. Abbie Burley, Program Manager at Kids Corner, effective May 2, 2025, pending hire
- g. Megan Sherman, Program Assistant at Kids Corner, effective April 14, 2025
- h. Sharon Wiita, Program Assistant at Kids Corner, effective May 16, 2025
- i. Tim Stark, Driver's Education Teacher with CE, effective June 1, 2025

3. **Recommendations of Employment:**

	<b>NAME</b>	<b>POSITION/LOCATION</b>	<b>SALARY**</b>	<b>START DATE</b>
a.	Jennifer Holm	1.0 FTE Churchill Principal	\$124,240.84*	7/1/25*
b.	Lindsey Smith	Homebound Instructor for 2 students (6 hrs./ea)	\$34.85/hr.	ASAP
c.	Abbie Burley	Program Coordinator at Kids Corner (40 hrs./wk.)	\$23.68/hr.	5/5/25
d.	Fern Christenson	Program Manager at Kids Corner	\$21.32/hr.	5/2/25
e.	Andrea Kelly	6.5 hrs./day AIE Tutor Long Term Sub at Wash.	\$19.43/hr.	4/17/25

\* Rate will be increased with 2025 Principal Association Contract plus longevity at step 1. Additional 10 days prior to July 1, 2025.

4. **Permission to Post**

- a. 2025 Summer Elementary Targeted Services (at Churchill)

5. **Extra Services Contracts**

a.	Carly Johnson	Summer Girls Basketball	Based on # and fees
b.	Alexa Snesrud	Summer Girls Basketball	Based on # and fees
c.	Maddie Young	Summer Girls Basketball	Based on # and fees
d.	Evan Bennett	Summer Girls Basketball	Based on # and fees
e.	Kat Rosetti	Summer Girls Basketball	Based on # and fees
f.	Jess Youngren	Summer Girls Basketball	Based on # and fees
g.	Katie Hughes	Summer Girls Basketball	Based on # and fees
h.	Heather Young	Summer Girls Basketball	Based on # and fees
i.	Tyler Olson	LaCrosse Volunteer Coach	
j.	Saige Moran	LaCrosse Volunteer Coach	
k.	James Cotner	Trap Shooting Assistant	\$1,500 (Activity Paid)
l.	Lance Horvat	2025 Summer ESY Coordinator	\$37.75/hr. up to 180 hrs.

6. **Staffing Adjustments**

- a. Nicole Milewski, temporary move from 6.5 hrs./day AIE Tutor to 7.25 hrs./day AIE Liaison starting April 21, 2025 until the end of the 2024-2025 school year.
- N. Diver seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

**SCHOOL BOARD COMMITTEE REPORT**

- Student Enrollment Report as of April 9, 2025 was reviewed

**AGENDA ADDENDUMS**

There were none.

**NEW BUSINESS**

- RESOLVED by G. Huard to approve the request to negotiate with Barb Mackey, Assistant Special Education Director at Northern Light Academy, as presented. L. Butler seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by D. Battaglia to approve the request to negotiate with the non-certified administrative support association (NCASA), as presented. L. Butler seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

- RESOLVED by N. Sandman to approve the request to negotiate with the principals' association, as presented. N. Diver seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by L. Butler to approve the MOU with EM-C regarding payment of the READ act funds, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by G. Huard to approve the resolutions relating to the termination and non-renewal of long-term substitute teaching contracts of probationary teachers. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by N. Sandman to approve the termination of long-term substitute paraprofessional, as presented. L. Butler seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by D. Battaglia to approve the 2025-2026 HITA health insurance bid from Northeast Service Co-Op with Medica, as presented. L. Butler seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by L. Butler to approve the contract with NLSEC for early childhood special education at Queen of Peace ECSE/preschool (EC\_5), as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by G. Huard to approve auditor contract with Clifton, Larson, Allen LLP, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present at roll call.
- RESOLVED by D. Battaglia to approve the request to go out to bid for 2025 lawn care services, as presented. L. Butler seconded the motion, and the resolution was approved by unanimous yea vote of all members present at roll call.

#### **SUPERINTENDENT REPORT**

- Dr. Cary presented the items in the working session.

#### **FOR YOUR INFORMATION**

- State Science Fair Winners - March 2025
- Postings for Existing Positions
  - a. 6.5 hrs/day Paraprofessional at Cloquet Middle School

#### **CLOSED SESSION**

- RESOLVED by D. Battaglia to move to closed session to discuss allegations against two (2) employees. L. Butler seconded the motion, and the resolution was approved by unanimous yea vote of all members present at roll call. Meeting closed for the first time at 6:24 p.m. Recess at 7:21 p.m. Closed a second time at 7:23 p.m. and the meeting reopened at 8:15 p.m.
- RESOLVED by G. Huard to approve the resignation agreement, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present at roll call.

#### **UPCOMING MEETINGS/EVENTS**

- Tuesday, April 15, 2025 - Community Ed Advisory Meeting - 5:30 p.m. - Comm. Ed. Conf. Rm.
- Monday, April 21, 2025 - Technology Committee Meeting - 4 p.m. - CMS Conf. Rm. B
- Wednesday, April 23, 2025 - Equity Committee Meeting - 4 p.m. - Washington Elem.
- Friday, April 25, 2025 - Committee of the Whole - 8:30 a.m. - Boardroom
- Monday, April 28, 2025 - School Board Meeting, 5:30 p.m. Working Session, 6:00 p.m. Reg. Mtg.

#### **ADJOURNMENT**

There being nothing further to discuss, Board Chair N. Sandman adjourned the meeting at 8:16 p.m.

ATTEST:

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Clerk of the School Board

April 25, 2025

The Committee of the Whole Meeting of the School Board of Independent School District No. 94, in the City of Cloquet on April 25, 2025, was called to order by Board Chair N. Sandman at 8:31 a.m.

Roll Call – The following members were present on roll call:

- Dave Battaglia
- LeAnn Butler
- Nichole Diver
- Gary Huard
- Melissa Juntunen
- Nate Sandman

Present in Person:

- Dr. Michael Cary, Superintendent
- Mary Marciniak, Exec. Asst. to the Supt.
- Candace Nelis, Business Manager
- Teresa Angell, AIE Director
- Ashlee Lennartson, EM-C Teacher Rep.
- Macklin Caruso, Pine Journal Newspaper Rep.
- Jana Peterson, Pine Knot Newspaper Rep.

Building principals, teacher representatives, AIE Director, Community Education Director, District Facilities & Grounds Director will be excused from attending Board meetings until further notice.

#### **APPROVAL OF BOARD AGENDA**

- RESOLVED by N. Sandman to approve April 25, 2025, committee of the whole board agenda, as presented. G. Huard seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

#### **NEW BUSINESS**

- Dr. Cary presented the proposed budget reduction plan. The board asked questions and discussed the proposals.

Meeting took a recess at 10:12 a.m. Meeting resumed at 10:19 a.m.

#### **UPCOMING MEETINGS/EVENTS**

- Monday, April 28, 2025 - School Board Mtg. – Boardroom, 5:30 p.m. Working Session, 6:00 p.m. Regular Mtg.
- Thursday, May 1, 2025 - Principal Appreciation Day
- Friday, May 2, 2025 - School Lunch Heroes Appreciation Day
- May 5-9, 2025 - Teacher Appreciation Week
- Wednesday, May 7, 2025 - District Health, Safety, Crisis Team Meeting - 3:45 p.m. - Boardroom
- Friday, May 9, 2025 - Early Childhood/Child Care Worker Appreciation Day
- Monday, May 12, 2025 - Technology Committee Meeting - 4 p.m. - CMS Conf. Rm. B
- Monday, May 12, 2025 - School Board Mtg. – Boardroom 5:30 p.m. Working Session, 6:00 p.m. Regular Mtg.

#### **ADJOURNMENT**

There being nothing further to discuss, Board Chair N. Sandman adjourned the meeting at 12:00 p.m.

ATTEST:

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Clerk of the School Board

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Chair of the School Board

## Department Reports

### Churchill Elementary:

Hello From Churchill,

MCA math testing will be completed the week of April 21<sup>st</sup>. Thank you to our PIE group for their week of celebrating Teacher/Staff Appreciation Week beginning in early May. Battle of the Books for grades four and five takes place at Churchill on Tuesday, May 6<sup>th</sup>. Kindergarten students will be hosting their annual music performance for families on Friday, May 9<sup>th</sup>. Congratulations to Mrs. Roemhildt for her wonderful career as she leads her last musical performance at Churchill.

Submitted by David Wangen, Churchill Elementary Principal

### Washington Elementary:

Washington updates:

-Huge thanks to our Partners in Education group for making "Washington Night at the Wilderness" a reality on April 12<sup>th</sup>! Our students had an amazing time!!

-MCA testing has been in motion the past two weeks, and we will use the final week of April to finish make-up tests for students who were absent during testing.

-Thank you to our families, friends, and community members who supported the Washington "Book Blast" fundraiser earlier in April! We are thrilled to report that ALL Washington students will be going home with five new books this summer that are theirs to keep and enjoy!! Thank you to our PIE group for taking the lead with this event and for supporting our students in every way imaginable!

-We are looking forward to 2<sup>nd</sup> grade livestreamed/recorded music programs (by class) on April 24<sup>th</sup> and 25<sup>th</sup>, and an in-person evening music performance from our 4<sup>th</sup> graders on May 1<sup>st</sup>! Huge thanks to our students and staff for their flexibility as we navigated staffing changes and adapted as we went along. We also appreciate the flexibility and understanding of our families as plans have changed and evolved.

-Field trips are on the horizon! First grade will be going to the Duluth Playhouse on April 29<sup>th</sup>, and third grade heads to the Hartley Nature Center on May 1<sup>st</sup> and 2<sup>nd</sup>. More to come as May unfolds!

-Good luck to our 4<sup>th</sup> grade participants in "Battle of the Books" on May 6<sup>th</sup>!

-Just Kids Dental is also scheduled to be onsite May 6 - 8 providing care and cleaning for our students. We are grateful for the service they provide our students and families who would not otherwise have access to dental care. When they were here this past fall, they saw over 40 students!

-Bike or Roll to School Day is May 6<sup>th</sup> – fingers crossed for a beautiful morning to get outside on the way into school!

-Our Washington Field Day and Family Picnic is schedule for May 22<sup>nd</sup>. Save the date!

Submitted by Robbi Mondati, Washington Elementary Principal

### Cloquet Middle School:

#### **CMS Students Shine at the MN Academy of Science State Science Fair!**

Submitted by Cynthia Welsh – March 28, 2025

CMS proudly celebrates the accomplishments of our talented young scientists who participated in the Minnesota Academy of Science State Science Fair. Their creativity, perseverance, and passion for discovery are truly commendable!

#### **Bronze Medal Winners – Middle School Division**

Gianna Stahl (Grade 8, Cloquet)

Project: Can the inverse square law be used to measure the distance of a known object (a lamp) to indirectly determine the distance of an unknown object (a star)?

Gabriel Todd (Grade 7, Cloquet)

Project: What effect does a programmed interactive simulation of the process of photosynthesis have on student learning?

#### **3M Young Inventor Recognition Award**

This prestigious award honors students for innovative thinking and creative problem-solving. Recipients are invited to present their projects to 3M scientists in May!<sup>9</sup>

Gabriel Todd (Grade 7, Cloquet)

Project: What effect does a programmed interactive simulation of the process of photosynthesis have on student learning?

Annaleigh Wargin and Bella Jones (Grade 7, Cloquet)

Project: Dog Dilemma: What effect does walking your dog with a harness vs. a leash have on dog behavior?

### **Thompson Family Excellence in Obstacle Navigation Award**

This award recognizes outstanding determination and problem-solving when facing challenges during project development. Winners receive a \$50 prize and a certificate.

Gabriel Todd (Grade 7, Cloquet)

Project: What effect does a programmed interactive simulation of the process of photosynthesis have on student learning?

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### **CMS Year-End Attendance Summary**

Submitted by Kayla Denzer

As the school year wraps up, CMS reflects on our students' attendance and the continued efforts to keep students engaged and in school.

Total Enrollment: 737 Students

Chronic Absenteeism (Federal Report): 7.53%

Days Missed – 2024-25 School Year

Excused Absences: 2,692 days

Unexcused Absences: 1,678 days

Illness-Excused Days: 2,791 days

Weather-Related Absences: 81 days

Total Days Missed: 7,242

We recognize that frequent absences may be a sign of underlying challenges such as academic difficulties, disengagement, or external circumstances. CMS works closely with Carlton County truancy officers and offers incentive programs, while our dedicated staff supports students through personal outreach and engagement efforts.

### **A Commitment to Student Success**

Our focus remains on fostering a welcoming, supportive environment that helps students stay connected to school. By identifying and addressing the root causes of absenteeism, CMS is committed to helping every student thrive.

Submitted by Thomas Brenner, Cloquet Middle School Principal

### Cloquet High School:

- We've been working hard to get the sections to work with the budget over the last number of weeks – now we can begin to start putting the master schedule together.
- Spring sports are in full swing – we've got a game or event almost every day of the week.
- The Spring Play was the weekend of April 25-27.
- We administered the ACT on April 22 at CHS.
- We've completed 10<sup>th</sup> grade reading and 11<sup>th</sup> grade math MCA tests.
- The 10<sup>th</sup> grade MCA science test is up next.
- With May just around the corner, it's almost banquet season! We have a busy month as we build towards graduation on May 23<sup>rd</sup>.

Submitted by Steve Battaglia, Cloquet High School Principal

### Cloquet Area Alternative Education Programs:

WOW! It's crazy how close to the end of the year it is! We are planning all kinds of end-of-year events, including: \*Parent-teacher conferences on Wednesday, April 30. We know feeding families brings them in, so it becomes an all-school event!

\*All school field trip to Valleyfair on May 16 (in lieu of prom, voted by students)

\*Restorative Practices Day on May 13 with speakers and breakouts to practice and celebrate RP

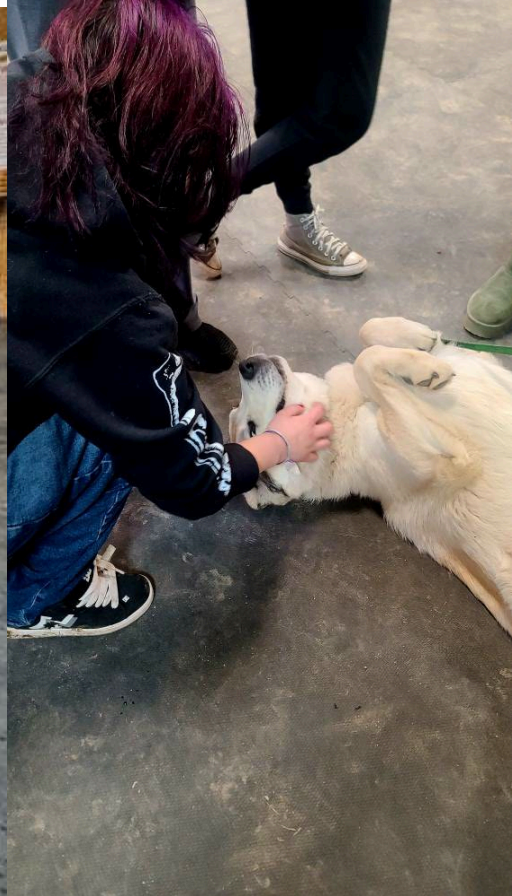
\*End-of-year symposiums

\*Graduation, which will be at Fond du Lac Tribal and Community College this year

It is all very exciting and students are taking part in much of the planning and fundraising efforts for many of these activities.

The middle level students continue to travel to RR Professional Dog Training and Boarding in Carleton and are learning about the full scope of services offered at a business like that, and the ins and outs of the profession from the managers and owner. They are helping to clean the dog runs and kennels, are observing and learning to understand dog body language, and are learning and practicing the basics of dog obedience training. They are also learning about dog grooming. Student comfort levels vary from loving all dogs and a willingness to jump right in and interact fearlessly, to working to overcome a lifelong fear of dogs, stemming from an early childhood trauma. RR is committed to giving back to their community and has been wonderful about connecting with our students, meeting them at their level, and designing one afternoon a week to meet each student's need. One student told me it's "the best day I've ever had in school."





Submitted by Dr. Marcia Nelson, CAAEP Principal

## Community Education

### **1. Community Engagement & Events**

We are pleased to report the continued success of our annual community events. On Saturday, April 19th, our 4th Annual Skate with the Easter Bunny drew a crowd of over 300 attendees. The event provided a fun and festive atmosphere for families and community members, reinforcing the strong support and enthusiasm for our seasonal programming.

Looking ahead, we are excited to announce our next major community gathering:

Event: Teddy Bear Band & LumberJazz Live

Date: Saturday, May 24th

Location: Bandshell in Pinehurst Park

This event will feature family-friendly musical entertainment and is expected to attract a large turnout.

### **2. Aquatics Program & Student Employment**

As the summer season approaches, we have initiated hiring efforts for our Aquatics program. We are actively recruiting students to serve in key seasonal roles at the Beach, including front desk operations and lifeguarding positions.

These employment opportunities not only support our operational needs but also serve as valuable first-job experiences for local youth. We view this program as a meaningful opportunity to mentor and teach essential workplace skills, helping students gain confidence and professionalism as they enter the job market.

Submitted by Erin Bates, Community Education Director

#### Business Department:

Candace Nelis, Business Manager, will be attending in person

#### American Indian Education Department:

Greetings School Board Members,

This week we had a very good turnout of students supported by staff at the Earth Day kickoff event at the Fond du Lac Tribal and Community College put together by the FDL Resource Management Department. They offered a variety of stations on topics including wetlands/forestry, baaga'adowewin, water chemistry, invasive species, and using map/compass.



The Minnesota Department of Education offered Spring Indian Home School Liaison Trainings which included topics of Project Dreamcatcher, IHSL roles and state definitions, Native Voices for Positive Behavior Interventions and Supports, Functional Behavior Assessment and Behavior Intervention Supports, along with Specific Learning Disabilities Criteria. Shirley Miner, Kasey Greensky, Tom Proulx and Teresa Angell attended.

Title VI Public Hearing will be held on Wednesday May 7<sup>th</sup> at the Fond du Lac Tribal Center ENP at 6pm. The Public Hearing is a mandatory component of Part 2 of the grant and will include a slideshow of AIE programming, Title VI Budget narrative and offer a community feedback form for assessment.

School Board Members, please keep your evening open and join us on May 14<sup>th</sup> at our American Indian Education Senior Honor Banquet. An official invitation will be sent out with details and RSVP information. It is an excellent event to celebrate the success of our program graduates.

Submitted by Teresa Angell, American Indian Education

#### Building and Grounds

Brock Wilton, Building and Grounds Director, will be attending in person

**Cloquet Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund</b>	<b>Description</b>	<b>Total</b>
01	General	\$68,932.50
02	Food Services	\$1,365.76
03	Transportation	\$7,891.46
04	Community Services	\$2,942.37
12	Activities	\$8,378.01
45	OPEB Irrevocable Trust	\$1,046.88
<b>Report Total</b>		<b>\$90,556.98</b>

## Cloquet Public Schools Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 4/17/2025-4/30/2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		106980	26853	Check	1	00400		ACTIVITY FUND-SENIOR HIGH	Yes	No	No	04/17/2025	25.00
		106982	26854	Check	1	10159		ADVANCED SERVICES, INC	Yes	No	No	04/17/2025	175.00
		107036	26855	Check	1	8649		AHO, JOLENE	Yes	No	No	04/17/2025	70.00
		106997	26856	Check	1	11250		BALZER ANDREW	Yes	No	No	04/17/2025	231.61
		106996	26857	Check	1	11138		BCH LANDSCAPING LLC	Yes	No	No	04/17/2025	1,540.00
		106981	26858	Check	1	05105		BERNICKS VENDING	Yes	No	No	04/17/2025	963.08
		107032	26859	Check	1	7378		BSN SPORTS LLC	Yes	No	No	04/17/2025	2,962.54
		106986	26860	Check	1	10401		CITY OF CLOQUET	Yes	No	No	04/17/2025	5,091.90
		107006	26861	Check	1	11550		COMMUNITY PRINTING	Yes	No	No	04/17/2025	100.50
		107001	26862	Check	1	11507		DIVER NICHOLE	Yes	No	No	04/17/2025	138.52
		107009	26863	Check	1	2590		DULUTH PLAYHOUSE	Yes	No	No	04/17/2025	824.00
		106995	26864	Check	1	11034		FABBRO GIACOMO	Yes	No	No	04/17/2025	283.39
		107000	26865	Check	1	1148		FLINN SCIENTIFIC INC	Yes	No	No	04/17/2025	955.37
		107008	26866	Check	1	2074		FOLLETT SCHOOL SOLUTIONS	Yes	No	No	04/17/2025	327.57
		107039	26867	Check	1	8894		FONOTI, MACE	Yes	No	No	04/17/2025	950.00
		107017	26868	Check	1	3900		FRABONIS	Yes	No	No	04/17/2025	247.20
		107004	26869	Check	1	11514		FRENCH JOSEPH	Yes	No	No	04/17/2025	40.00
		107002	26870	Check	1	11512		GIBBONS DENNIS	Yes	No	No	04/17/2025	197.49
		106992	26871	Check	1	10956		GOKEE ALEX	Yes	No	No	04/17/2025	950.00
		107007	26872	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS	Yes	No	No	04/17/2025	84.88
		107021	26873	Check	1	4720		GUSTAFSON, ANN	Yes	No	No	04/17/2025	21.99
		107026	26874	Check	1	5684		HILLYARD INC MINNEAPOLIS	Yes	No	No	04/17/2025	6,946.22
		107045	26875	Check	1	9590		HOBART SERVICE	Yes	No	No	04/17/2025	1,365.76
		107043	26876	Check	1	9366		HOLTE-CHRISTENSON, RACHEL	Yes	No	No	04/17/2025	59.96
		107046	26877	Check	1	9840		INNOVATIONAL WATER SOLUTIONS	Yes	No	No	04/17/2025	94.42
		106991	26878	Check	1	1093		ISD #0094 FOOD SERVICE	Yes	No	No	04/17/2025	2,062.00
		106987	26879	Check	1	10428		ISD #2909	Yes	No	No	04/17/2025	110.00
		107041	26880	Check	1	9276		JAGO, CARA	Yes	No	No	04/17/2025	24.00
		107029	26881	Check	1	7167		KRAEMER CONSTRUCTION INC	Yes	No	No	04/17/2025	400.00
		106983	26882	Check	1	10184		KURAS LYNSEE	Yes	No	No	04/17/2025	316.84
		107011	26883	Check	1	29600		L & M SUPPLY	Yes	No	No	04/17/2025	755.43
		107012	26884	Check	1	30365		LCS COACHES INC	Yes	No	No	04/17/2025	7,891.46
		107015	26885	Check	1	3602		LINDE GAS & EQUIPMENT INC	Yes	No	No	04/17/2025	11.94
		106994	26886	Check	1	11029		M&J LLC	Yes	No	No	04/17/2025	700.00
		107037	26887	Check	1	8722		MCDONALD, JAMIE	Yes	No	No	04/17/2025	251.37
		107014	26888	Check	1	34186		MENARDS	Yes	No	No	04/17/2025	653.64
		107031	26889	Check	1	7263		MENARDS HERMANSTOWN	Yes	No	No	04/17/2025	279.96
		106984	26890	Check	1	10246		MEYERS TONIA	Yes	No	No	04/17/2025	10.17
		107028	26891	Check	1	6936		MIDWEST SPEICAL INSTRUMENTS	Yes	No	No	04/17/2025	198.75

## Cloquet Public Schools Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 4/17/2025-4/30/2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		107025	26892	Check	1	5675		MINNESOTA ENERGY RESOURCES	Yes	No	No	04/17/2025	692.30
		107016	26893	Check	1	36651		MINNESOTA POWER	Yes	No	No	04/17/2025	27,648.04
		107033	26894	Check	1	7693		MONDATI, ROBERTA	Yes	No	No	04/17/2025	20.00
		106993	26895	Check	1	10962		NATIVE WISE LLC	Yes	No	No	04/17/2025	500.00
		107038	26896	Check	1	8784		NELIS, CANDACE	Yes	No	No	04/17/2025	166.32
		106999	26897	Check	1	11449		NORTHERN OUTDOORS CLUB	Yes	No	No	04/17/2025	180.00
		106988	26898	Check	1	10456		NOVAK JANICE	Yes	No	No	04/17/2025	40.00
		106985	26899	Check	1	10317		PAINTER GINA	Yes	No	No	04/17/2025	355.03
		107047	26900	Check	1	9882		PMA ASSET MGMT	Yes	No	No	04/17/2025	1,046.88
		107035	26901	Check	1	7967		PROSEN, SARA	Yes	No	No	04/17/2025	127.02
		107019	26902	Check	1	45152		PROULX, TOM	Yes	No	No	04/17/2025	1,679.95
		107020	26903	Check	1	47100		RIDDELL/ALL AMERICAN SPORTS CC	Yes	No	No	04/17/2025	936.95
		107018	26904	Check	1	4115		RIESS, PAUL	Yes	No	No	04/17/2025	168.61
		107044	26905	Check	1	9545		SCHMITT DIRECTOR CENTER	Yes	No	No	04/17/2025	361.13
		107022	26906	Check	1	48700		SCHMITT MUSIC COMPANY	Yes	No	No	04/17/2025	240.39
		106990	26907	Check	1	10758		SCHOLASTIC INC	Yes	No	No	04/17/2025	30.50
		107023	26908	Check	1	48980		SCHOOL SPECIALTY LLC	Yes	No	No	04/17/2025	73.48
		107034	26909	Check	1	7844		STATE OF MINNESOTA	Yes	No	No	04/17/2025	7,390.38
		107010	26910	Check	1	2960		STEVENS, CRAIG	Yes	No	No	04/17/2025	1,600.00
		107040	26911	Check	1	9241		SUNDQUIST, TREVOR	Yes	No	No	04/17/2025	267.92
		107024	26912	Check	1	5091		SVL SERVICE CORPORATION	Yes	No	No	04/17/2025	6,910.00
		107003	26913	Check	1	11513		TEAM HOOT SHAWN FRANCIS	Yes	No	No	04/17/2025	299.99
		107030	26914	Check	1	7248		TREND ENTERPRISE INC	Yes	No	No	04/17/2025	24.98
		106989	26915	Check	1	10546		UP AND RUNNING SOLUTIONS LLC	Yes	No	No	04/17/2025	797.93
		106998	26916	Check	1	11361		VESTIS	Yes	No	No	04/17/2025	202.25
		107042	26917	Check	1	9319		WALDORF, ELIZABETH	Yes	No	No	04/17/2025	104.97
		107027	26918	Check	1	57280		WANGEN, DAVID	Yes	No	No	04/17/2025	154.00
		107013	26919	Check	1	3210		WELSH, CYNTHIA	Yes	No	No	04/17/2025	200.00
		107005	26920	Check	1	11516		WOOLEAT KENNETH	Yes	No	No	04/17/2025	26.00

Bank Total: 2 \$90,556.98

Report Total: \$90,556.98

**Cloquet Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund</b>	<b>Description</b>	<b>Total</b>
01	General	\$27,372.94
03	Transportation	\$32,336.25
04	Community Services	\$5,352.00
05	Capital Expenditure	\$6,799.17
12	Activities	\$19,296.05
<b>Report Total</b>		<b>\$91,156.41</b>

## Cloquet Public Schools Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 4/25/2025-4/30/2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		107106	26921	Check	1	6390		ACHESON, JANE	Yes	No	No	04/25/2025	171.31
		107086	26922	Check	1	11521		AUBID SHANA	Yes	No	No	04/25/2025	150.00
		107065	26923	Check	1	05411		BLACK BEAR CASINO/HOTEL	Yes	No	No	04/25/2025	300.00
		107090	26924	Check	1	14850		BLICK ART MATERIALS	Yes	No	No	04/25/2025	273.00
		107070	26925	Check	1	10665		BOB ROGERS TRAVEL	Yes	No	No	04/25/2025	7,063.00
		107072	26926	Check	1	10911		BRAVEHEART JARED	Yes	No	No	04/25/2025	150.00
		107087	26927	Check	1	11522		CARLSON JEANETTE	Yes	No	No	04/25/2025	600.00
		107066	26928	Check	1	08337		CARLTON COUNTY HUMAN SERVICE	Yes	No	No	04/25/2025	190.00
		107077	26929	Check	1	11051		CLOQUET TRANSIT CO	Yes	No	No	04/25/2025	38,390.55
		107109	26930	Check	1	7052		CURRICULUM ASSOCIATES LLC	Yes	No	No	04/25/2025	2,200.00
		107096	26931	Check	1	3461		DOUCETTES PARTY & TENT RENTAL	Yes	No	No	04/25/2025	991.67
		107074	26932	Check	1	10953		ESKO SPORTS ALLIANCE	Yes	No	No	04/25/2025	400.00
		107091	26933	Check	1	1694		ESSE, CHRISTINE	Yes	No	No	04/25/2025	49.62
		107082	26934	Check	1	11403		FENWORKS INC	Yes	No	No	04/25/2025	150.00
		107107	26935	Check	1	6834		FRONTIER ERA TRADE GOODS	Yes	No	No	04/25/2025	1,031.31
		107078	26936	Check	1	11063		GOODWIN FRANK	Yes	No	No	04/25/2025	400.00
		107088	26937	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS	Yes	No	No	04/25/2025	102.72
		107069	26938	Check	1	10468		GREEN VICTORIA	Yes	No	No	04/25/2025	97.82
		107104	26939	Check	1	5684		HILLYARD INC MINNEAPOLIS	Yes	No	No	04/25/2025	442.14
		107113	26940	Check	1	9366		HOLTE-CHRISTENSON, RACHEL	Yes	No	No	04/25/2025	49.99
		107105	26941	Check	1	5992		HORIZON COMMERCIAL POOL SUPP	Yes	No	No	04/25/2025	1,472.70
		107111	26942	Check	1	9072		INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	04/25/2025	94.42
		107085	26943	Check	1	11519		KINGBIRD LANCE	Yes	No	No	04/25/2025	300.00
		107075	26944	Check	1	10960		LAKE SUPERIOR CONFERENCE	Yes	No	No	04/25/2025	1,747.00
		107094	26945	Check	1	30365		LCS COACHES INC	Yes	No	No	04/25/2025	1,886.98
		107080	26946	Check	1	11225		LEADING EDGE FUNDRAISING	Yes	No	No	04/25/2025	1,633.70
		107116	26947	Check	1	9792		LEAF	Yes	No	No	04/25/2025	2,803.07
		107071	26948	Check	1	10798		LUMBERJACK DESIGN AND FABRICA	Yes	No	No	04/25/2025	42.00
		107093	26949	Check	1	2082		NASP INC	Yes	No	No	04/25/2025	24.00
		107112	26950	Check	1	9158		NEW DOMINION SCHOOL	Yes	No	No	04/25/2025	5,886.08
		107083	26951	Check	1	11449		NORTHERN OUTDOORS CLUB	Yes	No	No	04/25/2025	180.00
		107097	26952	Check	1	41101		NORTHLAND AUTO PARTS	Yes	No	No	04/25/2025	123.85
		107073	26953	Check	1	10947		NORTHSTAR MEDIA	Yes	No	No	04/25/2025	3,979.74
		107067	26954	Check	1	10132		OLIN, TYLER	Yes	No	No	04/25/2025	2,496.67
		107076	26955	Check	1	10998		OLSON LAURA	Yes	No	No	04/25/2025	172.00
		107089	26956	Check	1	1289		PARK AVE FITNESS	Yes	No	No	04/25/2025	803.25
		107092	26957	Check	1	2037		PINE KNOT, LLC 19	Yes	No	No	04/25/2025	896.00
		107099	26958	Check	1	44930		PREMIERE THEATRES	Yes	No	No	04/25/2025	540.00
		107098	26959	Check	1	4115		RIESS, PAUL	Yes	No	No	04/25/2025	99.40







### Cloquet Public Schools Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 4/25/2025-4/30/2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		107100	26960	Check	1	48980		SCHOOL SPECIALTY LLC	Yes	No	No	04/25/2025	2,991.66
		107068	26961	Check	1	10363		STG INC	Yes	No	No	04/25/2025	495.00
		107102	26962	Check	1	53530		SUPER DUPER INC	Yes	No	No	04/25/2025	90.00
		107101	26963	Check	1	5091		SVL SERVICE CORPORATION	Yes	No	No	04/25/2025	786.96
		107079	26964	Check	1	11169		SWANSON CHRIS	Yes	No	No	04/25/2025	2,420.73
		107084	26965	Check	1	11503		TEACHER CREATED RESOURCES	Yes	No	No	04/25/2025	162.65
		107115	26966	Check	1	9671		TECHCHECK	Yes	No	No	04/25/2025	3,996.10
		107095	26967	Check	1	33710		THE MASTER TEACHER INC	Yes	No	No	04/25/2025	236.85
		107110	26968	Check	1	8471		THE MUSIC MART	Yes	No	No	04/25/2025	25.00
		107103	26969	Check	1	56350		UPPER LAKES FOODS	Yes	No	No	04/25/2025	1,309.76
		107081	26970	Check	1	11361		VESTIS	Yes	No	No	04/25/2025	80.95
		107108	26971	Check	1	6928		WATERS, NICOLE	Yes	No	No	04/25/2025	63.91
		107114	26972	Check	1	9440		WICK, MICHELLE	Yes	No	No	04/25/2025	112.85

Bank Total: 2 \$91,156.41

Report Total: \$91,156.41

-  Accounts Dashboard
-  Activity History
-  Statements & Documents
-  Organizational Settings
- CONTACT US
-  Secure Contact
-  FAQ

# Transfer Submitted

Transfer Amount

 Print Confirmation

## \$1,200,000.00

Confirmation #	4158085
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Transaction Type	Transfer Between Products
------------------	---------------------------

Transfer From	600041 - General Fund MSDLAF+ MAX Class
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Transfer To	MSDLAF+ Liquid Class
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Date Scheduled	Mar 14, 2025
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[Make Another Transaction](#)

[Done](#)



# Transfer Submitted

Transfer Amount

[Print Confirmation](#)

## \$1,200,000.00

Confirmation #

4167764

Transaction Type

Transfer Between Products

Transfer From

600041 - General Fund  
MSDLAF+ MAX Class

Transfer To

MSDLAF+ Liquid Class

Date Scheduled

Mar 31, 2025

[Make Another Transaction](#)

[Done](#)

# ✔ Transfer Submitted

Transfer Amount

Print Confirmation

## \$500,000.00

Confirmation #

4168655

Transaction Type

Transfer Between Products

Transfer From

600041 - General Fund  
MSDLAF+ MAX Class

Transfer To

MSDLAF+ Liquid Class

Date Scheduled

Apr 01, 2025

Make Another Transaction

Done



Transfer Amount

[Print Confirmation](#)

**\$500,000.00**

Confirmation #

4172677

Transaction Type

Transfer Between Products

Transfer From

600041 - General Fund  
MSDLAF+ MAX Class

Transfer To

MSDLAF+ Liquid Class

Date Scheduled

Apr 08, 2025

[Make Another Transaction](#)

[Done](#)



## Transfer Submitted

Transfer Amount

 Print Confirmation

**\$50,000.00**

Confirmation #

4175590

Transaction Type

Transfer Between Accounts

Transfer From

600041 - General Fund  
MSDLAF+ Liquid Class

Transfer To

601960 - Flex Account  
MSDLAF+ Liquid Class

Date Scheduled

Apr 10, 2025

[Make Another Transaction](#)

[Done](#)

- Accounts Dashboard
- Activity History
- Statements & Documents
- Organizational Settings
- CONTACT US
  - Secure Contact
  - FAQ

## Transfer Submitted

Transfer Amount

Print Confirmation

**\$1,100,000.00**

Confirmation #

4177320

Transaction Type

Transfer Between Products

Transfer From

600041 - General Fund  
MSDLAF+ MAX Class

Transfer To

MSDLAF+ Liquid Class

Date Scheduled

Apr 15, 2025

[Make Another Transaction](#)

[Done](#)

- Accounts Dashboard
- Activity History
- Statements & Documents
- Organizational Settings
- CONTACT US
  - Secure Contact
  - FAQ

## CLOQUET PUBLIC SCHOOLS, ISD# 94

CN

Transfer Amount

[Print Confirmation](#)

**\$750,000.00**

Confirmation #

4181321

Transaction Type

Transfer Between Products

Transfer From

600041 - General Fund  
MSDLAF+ MAX Class

Transfer To

MSDLAF+ Liquid Class

Date Scheduled

Apr 22, 2025

[Make Another Transaction](#)

[Done](#)

**From the Desk of:**

**Paul Riess  
Activities Director  
Cloquet Senior High School  
1000 18<sup>th</sup> Street  
Cloquet, MN 55720  
Phone: 218-879-3393  
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board  
Re: Nordic Ski Coach

Hi Mary,

Please submit the following name/position for approval at the April 28th school board meeting:

**Head Coach Nordic Ski: Ann Gustafson**

If anyone has any questions regarding this recommendation, feel free to call me.

Thank you,

Paul Riess

# MEMORANDUM

**TO:** Michael Cary, Superintendent

**DATE:** April 17, 2025

**FROM:** Erin Bates, Community Education Director  
Jovanna Dobransky, Kids Corner Program Coordinator

**RE:** Hiring of Kylie Mudrak

I am recommending that Kylie Mudrak be hired as a Program Assistant contingent on completion of background study.

**RATE OF PAY:** \$ 16.17

**HOURS TO BE WORKED:** up to 40

**STARTING DATE:** April 29th, 2025

**LENGTH OF CONTRACT:** Ongoing

**BUDGETED CURRENT YEAR:** Yes

**REASON FOR HIRE:** Resignation of Megan Sherman

**QUALIFIES FOR BENEFITS:**  
ESST

**“Employment is subject to Cloquet School Board Approval”**

# MEMORANDUM

**TO:** Michael Cary, Superintendent

**DATE:** April 21, 2025

**FROM:** Erin Bates, Community Education Director  
Jovanna Dobransky, Kids Corner Program Coordinator

**RE:** Hiring of Allie Jones

I am recommending that Allie Jones be hired as a Program Assistant contingent on completion of background study.

**RATE OF PAY:** \$ 16.17

**HOURS TO BE WORKED:** up to 40

**STARTING DATE:** April 29th, 2025

**LENGTH OF CONTRACT:** Ongoing

**BUDGETED CURRENT YEAR:** Yes

**REASON FOR HIRE:** Filling position for a staff on medical leave

**QUALIFIES FOR BENEFITS:**  
ESST

**“Employment is subject to Cloquet School Board Approval”**

# MEMORANDUM

**TO:** Michael Cary, Superintendent

**DATE:** April 22, 2025

**FROM:** Erin Bates, Community Education Director  
Jovanna Dobransky, Kids Corner Program Coordinator

**RE:** Hiring of Carlee Downs

I am recommending that Carlee Downs be hired as a Program Assistant contingent on completion of background study.

**RATE OF PAY:** \$ 17.95

**HOURS TO BE WORKED:** up to 40

**STARTING DATE:** April 29th, 2025

**LENGTH OF CONTRACT:** Ongoing

**BUDGETED CURRENT YEAR:** Yes

**REASON FOR HIRE:** Replacing Sharon Wiita our afternoon desk person.

**QUALIFIES FOR BENEFITS:**  
ESST

“Employment is subject to Cloquet School Board Approval”

# MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Erin Bates, Community Education Director

DATE: Tuesday, April 22, 2025

RE: Hiring of Elexis Anderson

I am recommending that Elexis Anderson be employed as an Aide at Li'l Thunder and Li'l Lumberjacks' Learning Centers.

RATE OF PAY: \$11.40/hr

HOURS TO BE WORKED: Up to 40 hrs/wk

STARTING DATE: April 29, 2025

PROBATIONARY PERIOD: 1 year (4/29/26)

LENGTH OF CONTRACT: On-going

BUDGETED CURRENT YEAR: Yes

QUALIFIES FOR BENEFITS: Does not qualify

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# MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent  
**DATE:** April 23, 2025  
**FROM:** Erin Bates, Community Education Director  
**RE:** I am recommending that Vienna Rosebrock be hired as a Front Desk worker for Cloquet Community Education.

**RATE OF PAY:** \$11.13 per hour  
**HOURS TO BE WORKED:** Up to 40 hours week  
**STARTING DATE:** June 1, 2025  
**LENGTH OF CONTRACT:** Ongoing  
**BUDGETED CURRENT YEAR:** Yes  
**REASON FOR HIRE:** Opening  
**QUALIFIES FOR BENEFITS:** No

**“Employment is subject to Cloquet School Board Approval”**

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## MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent  
**DATE:** April 23, 2025  
**FROM:** Erin Bates, Community Education Director  
**RE:** I am recommending that Simon Langer be hired as a Front Desk worker for Cloquet Community Education.

**RATE OF PAY:** \$11.13 per hour  
**HOURS TO BE WORKED:** Up to 40 hours week  
**STARTING DATE:** June 1, 2025  
**LENGTH OF CONTRACT:** Ongoing  
**BUDGETED CURRENT YEAR:** Yes  
**REASON FOR HIRE:** Opening  
**QUALIFIES FOR BENEFITS:** No

**“Employment is subject to Cloquet School Board Approval”**

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## Memorandum

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To: Dr. Michael Cary, Superintendent  
From: Beth Dohnansky, Food Service Director  
Date: April 25, 2025  
RE: Recommendation for Summer Foodservice Employment

I am recommending the possible employment of based on seniority and as needed of:

April Isaacson	Vickie Rindal
Rachel Wuollet	Lindsey Doty
Melissa Axtell	

Rate of Pay:	“Cook-Middle School” outlined in Schedule C.
Hours to be worked:	3.0 Hours/Day (Monday – Thursday)
Starting Date:	June 9, 2025
Length of Contract:	Ongoing
Budgeted Current Year:	Yes
Reason for hire:	Position vacancy
Posted:	Internally

Employment is based on Cloquet School Board approval.

BD:bjm

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## MEMORANDUM

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**TO: Dr. Michael Cary, Superintendent**

**From: Lance Horvat, ESY coordinator**

**Date: April 21, 2025**

**RE: Postings of positions ESY**

I am asking for authorization to post the following positions that will be needed for the summer 2025 Extended School Year (ESY) program:

- Special Ed. Teacher DCD HS – 12 sessions at 5 hrs./session. + 8 hours training and prep.
- Special Ed. Teacher DCD MS/Elem. 12 sessions at 5 hrs/ session + 8 hours training and prep.
- (8) Paraprofessional positions - 12 sessions at 4.5 hrs./session + 8 hrs training

**DCD/ASD/MM High School at Senior High C201 and C200**

One (1) DCD Teacher 68 hrs

**Churchill & Middle School DCD/ASD/MM at D201 at High School**

One (1) DCD Teacher 68 hrs.

**District-wide Support**

- One (1) Nurse RN 20 hrs. prep on call (up to 40 more hrs.)
- Instructional supply budget \$300.00



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

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## Memorandum

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To: Cloquet School Board Members

From: Brock Wilton  
Director of Facilities and Grounds

Date: April 15<sup>th</sup>, 2025

RE: Summer Maintenance Hours 2025

I am requesting the School Board authorize the Director of Facilities and Grounds to approve up to 6,650 hours for 2025 summer maintenance, cleaning, and grounds keeping as listed below. This is an increase of 870 hours from the amount of maintenance hours that was requested and approved last summer, but it allows us to keep our team in place rather than paying unemployment.

- Churchill Elementary School 900 Hours
- Washington Elementary School 1,000 Hours
- Cloquet Middle School 2,000 Hours
- Cloquet High School 2,000 Hours
- Garfield School 750 Hours

**Cloquet Educational Foundation Grant Requests  
May 6, 2025**

Letter	Description	Submitter	Previously Funded	Amount Requested	Suggested Amount Granted
A.	1st Grade Decodable Reader Project	Jen Kolodge/All 1st Grade Teachers	\$3,552	\$3,640	
B.	Special Ed Cooking Program	Mariah Carlson	New	\$3,927	
C.	Where Everyone Belongs	Jamie Jazdzewski	\$1,000	\$1,500	
D.	Senior Sunrise Breakfast	Nicole Sandman	New	\$500	
E.	ROX	Jamie Jazdzewski	New	\$1,600	
F.	Indigenous Picture Books	Elinor Cich	New	\$4,000	
G.	Summer Activity Books	Barbara Anthony	New	\$1,000	
H.	2026 Music Trip: New York	Kevin Huseh	\$3,000	\$11,500	
I.	Field Trips for Phy Ed	Brenda Gigliotti/Dave Esse	\$2,500	\$2,500	
J.	TI84 Calculators for 8th Grade	K. LaPorte/A. Sorenson	New	\$5,500	
K.	Drone Flying Class Scholarships	Joli Bilden	New	\$600	
L.	Book Break Author Talks	Rachel Mueller	\$1,750	\$3,223	
M.	School Activity/Valley Fair - CAAEP	Angela Lennartson	New	\$2,700	
N.					
O.					
P.					
Q.					
R.					
S.					
T.					
U.					
V.					
W.					
X.					
<b>Total</b>				\$42,190	

**Amount Available for grants, May 6, 2025 = \$ 15,118**

## 2024-2025 Student Enrollment Report

5/31/2024	Dates	9/6	9/18	10/9	10/23	11/6	11/21	12/4	12/19	1/22	2/5	2/19	3/12	4/9	4/24				
<b>CHURCHILL</b>																			
10	Early Five/Dev Kindergarten	18	19	19	19	19	19	19	19	19	19	19	19	19	19				
75	Kindergarten - All Day	60	61	61	62	62	63	63	63	62	62	61	61	62	62				
69	First Grade	69	68	67	67	67	68	68	68	68	68	68	68	68	68				
73	Second Grade	69	68	68	68	68	67	67	67	67	67	67	67	66	65				
46	Third Grade	80	81	79	79	79	79	79	79	79	79	79	79	79	79				
81	Fourth Grade	56	56	56	56	55	55	55	55	55	55	56	56	55	55				
354	<b>TOTAL CHURCHILL</b>	352	353	350	351	350	351	351	351	350	350	350	350	349	348	0	0	0	0
<b>WASHINGTON</b>																			
93	Kindergarten - All Day	98	96	97	96	97	97	97	96	97	98	97	97	96	96				
112	First Grade	102	100	102	102	102	102	102	102	102	102	102	102	102	102				
110	Second Grade	109	108	108	108	108	109	110	109	109	109	108	108	107	107				
88	Third Grade	107	106	106	106	106	106	106	106	106	107	107	107	106	107				
105	Fourth Grade	85	84	84	84	84	84	84	84	84	84	84	84	84	84				
508	<b>TOTAL WASHINGTON</b>	501	494	497	496	497	498	499	497	498	500	498	498	495	496	0	0	0	0
862	<b>TOTAL ELEMENTARY</b>	853	847	847	847	847	849	850	848	848	850	848	848	844	844	0	0	0	0
	Open Enrollment-Elementary																		
<b>MIDDLE SCHOOL</b>																			
183	Fifth Grade	190	190	187	190	188	186	187	187	186	186	186	186	186	187				
183	Sixth Grade	185	185	184	186	186	183	183	183	182	181	181	181	181	182				
199	Seventh Grade	185	185	184	184	181	180	178	178	177	177	177	177	176	174				
194	Eighth Grade	198	196	198	197	195	195	195	196	195	195	195	195	194	193				
759	<b>TOTAL MIDDLE SCHOOL</b>	758	756	753	757	750	744	743	744	740	739	739	739	737	736	0	0	0	0
	Open Enrollment-CMS																		
<b>HIGH SCHOOL</b>																			
213	Ninth Grade	195	197	193	194	193	191	191	189	190	187	186	186	184	184				
184	Tenth Grade	212	209	206	205	200	199	198	199	196	196	196	196	195	194				
183	Eleventh Grade	181	181	183	182	180	180	180	180	176	178	176	177	174	174				
178	Twelfth Grade	184	185	186	185	185	182	182	181	177	177	174	176	175	174				
758	<b>TOTAL HIGH SCHOOL</b>	772	772	768	766	758	752	751	749	739	738	732	735	728	726	0	0	0	0
	Open Enrollment-CHS																		
2379	<b>TOTAL HK-12</b>	2383	2375	2368	2370	2355	2345	2344	2341	2327	2327	2319	2322	2309	2306	0	0	0	0
	<b>TOTAL OPEN ENROLLMENT</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>CAAEP- FULL-TIME</b>																			
82	High School (grades 9-12)	80	82	77	77	80	82	83	79	82	85	85	74	83	80				
8	Junior High (grades 6-8)	4	4	4	4	7	7	7	7	8	10	10	10	10	8				
90	<b>TOTAL CAAEP-Full-Time</b>	84	86	81	81	87	89	90	86	90	95	95	84	93	88	0	0	0	0
<b>** CAAEP - PART-TIME</b>																			
	EDHS																		
	Extended Programming																		
	Targeted Services																		
2469	<b>GRAND TOTAL</b>	2467	2461	2449	2451	2442	2434	2434	2427	2417	2422	2414	2406	2402	2394	0	0	0	0

\*12th grade reflects their last day of school

\*\* NOT included in totals.

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota

April 28, 2025

RESOLUTION PROPOSING PLACEMENT OF A CONTINUING CONTRACT/TENURED  
TEACHER ON UNREQUESTED LEAVE OF ABSENCE

\_\_\_\_\_ introduced the following resolution and moved its adoption:

BE IT RESOLVED by the School Board of Independent District No. 94, as follows:

That it is proposed that **Katie Danielson**, a continuing contract/tenured school social worker of said District, be placed on unrequested leave of absence without pay or fringe benefits, at the end of the 2024-2025 school year effective June 5, 2025. Said action is taken in accordance with the District’s Education Minnesota – Cloquet master agreement and pursuant to Minn. Stat. 122A.40, subd. 10.1 upon the grounds described in said statute and which are specifically as follows:

- A. lack of pupils
- B. financial limitations
- C. discontinuance of position; namely, a social worker

BE IT FURTHER RESOLVED, that a notice of proposed placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher and that an affidavit of the same be placed in the teacher’s personnel file with a copy of the notice and resolution.

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
NATE SANDMAN, CHAIR			PASSED: April 28, 2025
MELISSA JUNTUNEN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
LEANN BUTLER			
NICHOLE DIVER			ATTEST (BOARD CLERK):
GARY HUARD			

AFFIDAVIT OF SERVICE

STATE OF MINNESOTA)  
                                SS)  
COUNTY OF CARLTON)

Steve Battaglia being duly sworn on oath says that on April 29, 2025, he served the attached notice of proposed notice of proposed placement on unrequested leave of absence **Katie Danielson**, herein named, personally at Cloquet Senior High School, 1000 – 18th Street, City of Cloquet, County of Carlton, State of Minnesota, by handing to and leaving with **Katie Danielson** a true and correct copy thereof.

\_\_\_\_\_  
Steve Battaglia

\_\_\_\_\_  
Date

\_\_\_\_\_  
Katie Danielson

\_\_\_\_\_  
Date

Subscribed and sworn to before  
me this 29th day of April, 2025.

\_\_\_\_\_  
Mary Marciniak  
Notary Public

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota

April 28, 2025

RESOLUTION PROPOSING PLACEMENT OF A CONTINUING CONTRACT/TENURED  
TEACHER ON UNREQUESTED LEAVE OF ABSENCE

\_\_\_\_\_ introduced the following resolution and moved its adoption:

BE IT RESOLVED by the School Board of Independent District No. 94, as follows:

That it is proposed that **Thomas Udenberg**, a continuing contract/tenured school social worker of said District, be placed on unrequested leave of absence without pay or fringe benefits, at the end of the 2024-2025 school year effective June 5, 2025. Said action is taken in accordance with the District’s Education Minnesota – Cloquet master agreement and pursuant to Minn. Stat. 122A.40, subd. 10.1 upon the grounds described in said statute and which are specifically as follows:

- A. lack of pupils
- B. financial limitations
- C. discontinuance of position; namely, a social worker

BE IT FURTHER RESOLVED, that a notice of proposed placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher and that an affidavit of the same be placed in the teacher’s personnel file with a copy of the notice and resolution.

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
NATE SANDMAN, CHAIR			PASSED: April 28, 2025
MELISSA JUNTUNEN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
LEANN BUTLER			
NICHOLE DIVER			ATTEST (BOARD CLERK):
GARY HUARD			

AFFIDAVIT OF SERVICE

STATE OF MINNESOTA)  
  SS)  
COUNTY OF CARLTON)

Thomas Brenner being duly sworn on oath says that on April 29, 2025, he served the attached notice of proposed notice of proposed placement on unrequested leave of absence **Thomas Udenberg**, herein named, personally at Cloquet Middle School, 2001 Washington Ave., City of Cloquet, County of Carlton, State of Minnesota, by handing to and leaving with **Thomas Udenberg** a true and correct copy thereof.

\_\_\_\_\_  
Thomas Brenner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Thomas Udenberg

\_\_\_\_\_  
Date

Subscribed and sworn to before  
me this 29th day of April, 2025.

\_\_\_\_\_  
Mary Marciniak  
Notary Public

INDEPENDENT SCHOOL DISTRICT NO. 94

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Cloquet, Minnesota

April 28, 2025

MEMBER \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND  
NONRENEWAL OF THE TEACHING CONTRACT  
OF **JOSEPH BACKUS**, A PROBATIONARY TEACHER

WHEREAS, **JOSEPH BACKUS** is a probationary teacher in Independent School District No. 94.

BE IT RESOLVED, by the School Board of Independent School District No. 94, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the 1.0 FTE social worker contract of **Joseph Backus** a probationary teacher in Independent School District No. 94 is hereby terminated at the close of the current 2024-2025 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his 1.0 FTE social worker contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Mr. Joseph Backus

Dear Joseph Backus,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 94 held on Monday, April 28, 2025, a resolution was adopted by a majority roll call vote to terminate your 1.0 FTE social worker contract effective at the end of the current school year and not to renew your 1.0 FTE social worker contract for the 2025-2026 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is being taken because your annual probationary contract is not being renewed.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 94

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Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

and the following voted against the same:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

whereupon said resolution was declared duly passed and adopted.

INDEPENDENT SCHOOL DISTRICT NO. 94

---

Cloquet, Minnesota

April 28, 2025

MEMBER \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND  
NONRENEWAL OF THE TEACHING CONTRACT  
OF **RACHEL GYDESEN**, A PROBATIONARY TEACHER

WHEREAS, **RACHEL GYDESEN** is a probationary teacher in Independent School District No. 94.

BE IT RESOLVED, by the School Board of Independent School District No. 94, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the 1.0 FTE special education teaching contract of **Rachel Gydesen** a probationary teacher in Independent School District No. 94 is hereby terminated at the close of the current 2024-2025 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her 1.0 FTE special education teaching contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Ms. Rachel Gydesen

Dear Ms. Gydesen,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 94 held on Monday, April 28, 2025, a resolution was adopted by a majority roll call vote to terminate your 1.0 FTE special education teaching contract effective at the end of the current school year and not to renew your 1.0 FTE special education teaching contract for the 2025-2026 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is being taken because your annual probationary contract is not being renewed.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 94

---

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

and the following voted against the same:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

whereupon said resolution was declared duly passed and adopted.

Cloquet, Minnesota  
April 28, 2025

MEMBER \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND  
NONRENEWAL OF THE TEACHING CONTRACT  
OF **AUBREE JAEGER**, A PROBATIONARY TEACHER

WHEREAS, **AUBREE JAEGER** is a probationary teacher in Independent School District No. 94.

BE IT RESOLVED, by the School Board of Independent School District No. 94, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the 1.0 FTE special education teaching contract of **Aubree Jaeger** a probationary teacher in Independent School District No. 94 is hereby terminated at the close of the current 2024-2025 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her 1.0 FTE special education teaching contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Ms. Aubree Jaeger

Dear Ms. Jaeger,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 94 held on Monday, April 28, 2025, a resolution was adopted by a majority roll call vote to terminate your 1.0 FTE special education teaching contract effective at the end of the current school year and not to renew your 1.0 FTE special education teaching contract for the 2025-2026 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is being taken because your annual probationary contract is not being renewed.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 94

---

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

and the following voted against the same:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

whereupon said resolution was declared duly passed and adopted.

INDEPENDENT SCHOOL DISTRICT NO. 94

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Cloquet, Minnesota

April 28, 2025

MEMBER \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND  
NONRENEWAL OF THE TEACHING CONTRACT  
OF **BRYCE KELLEY**, A PROBATIONARY TEACHER

WHEREAS, **BRYCE KELLEY** is a probationary teacher in Independent School District No. 94.

BE IT RESOLVED, by the School Board of Independent School District No. 94, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the 1.0 FTE special education teaching contract of **Bryce Kelley** a probationary teacher in Independent School District No. 94 is hereby terminated at the close of the current 2024-2025 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her 1.0 FTE special education teaching contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Ms. Bryce Kelley

Dear Ms. Kelley,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 94 held on Monday, April 28, 2025, a resolution was adopted by a majority roll call vote to terminate your 1.0 FTE special education teaching contract effective at the end of the current school year and not to renew your 1.0 FTE special education teaching contract for the 2025-2026 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is being taken because your annual probationary contract is not being renewed.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 94

---

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

and the following voted against the same:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

whereupon said resolution was declared duly passed and adopted.

INDEPENDENT SCHOOL DISTRICT NO. 94

---

Cloquet, Minnesota

April 28, 2025

MEMBER \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND  
NONRENEWAL OF THE TEACHING CONTRACT  
OF **JENNIFER MAKI**, A PROBATIONARY TEACHER

WHEREAS, **JENNIFER MAKI** is a probationary teacher in Independent School District No. 94.

BE IT RESOLVED, by the School Board of Independent School District No. 94, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the 0.6 FTE speech teaching contract of **Jennifer Maki** a probationary teacher in Independent School District No. 94 is hereby terminated at the close of the current 2024-2025 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her 0.6 FTE speech teaching contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Ms. Jennifer Maki

Dear Ms. Jennifer Maki,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 94 held on Monday, April 28, 2025, a resolution was adopted by a majority roll call vote to terminate your 0.6 FTE speech teaching contract effective at the end of the current school year and not to renew your 0.6 FTE speech teaching contract for the 2025-2026 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is being taken because your annual probationary contract is not being renewed.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 94

---

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

and the following voted against the same:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

whereupon said resolution was declared duly passed and adopted.

Cloquet, Minnesota

April 28, 2025

MEMBER \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND  
NONRENEWAL OF THE TEACHING CONTRACT  
OF **KATHERINE RINGER**, A PROBATIONARY TEACHER

WHEREAS, **KATHERINE RINGER** is a probationary teacher in Independent School District No. 94.

BE IT RESOLVED, by the School Board of Independent School District No. 94, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the 1.0 FTE special education teaching contract of **Katherine Ringer** a probationary teacher in Independent School District No. 94 is hereby terminated at the close of the current 2024-2025 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her 1.0 FTE special education teaching contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Ms. Katherine Ringer

Dear Ms. Ringer,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 94 held on Monday, April 28, 2025, a resolution was adopted by a majority roll call vote to terminate your 1.0 FTE special education teaching contract effective at the end of the current school year and not to renew your 1.0 FTE special education teaching contract for the 2025-2026 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is being taken because your annual probationary contract is not being renewed.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 94

---

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

and the following voted against the same:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

whereupon said resolution was declared duly passed and adopted.

INDEPENDENT SCHOOL DISTRICT NO. 94

---

Cloquet, Minnesota

April 28, 2025

MEMBER \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND  
NONRENEWAL OF THE TEACHING CONTRACT  
OF **TAYLOR THOLE**, A PROBATIONARY TEACHER

WHEREAS, **TAYLOR THOLE** is a probationary teacher in Independent School District No. 94.

BE IT RESOLVED, by the School Board of Independent School District No. 94, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the 1.0 FTE Stronger Connections grant teaching contract of **Taylor Thole** a probationary teacher in Independent School District No. 94 is hereby terminated at the close of the current 2024-2025 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her 1.0 FTE Stronger Connection grant teaching contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Ms. Taylor Thole

Dear Ms. Thole,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 94 held on Monday, April 28, 2025, a resolution was adopted by a majority roll call vote to terminate your 1.0 FTE Stronger Connections grant teaching contract effective at the end of the current school year and not to renew your 1.0 FTE Stronger Connections grant teaching contract for the 2025-2026 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is being taken because your annual probationary contract is not being renewed.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 94

---

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

and the following voted against the same:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

whereupon said resolution was declared duly passed and adopted.

INDEPENDENT SCHOOL DISTRICT NO. 94

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Cloquet, Minnesota

April 28, 2025

MEMBER \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND  
NONRENEWAL OF THE TEACHING CONTRACT  
OF **ELINOR CICH**, A PROBATIONARY TEACHER

WHEREAS, **ELINOR CICH** is a probationary teacher in Independent School District No. 94.

BE IT RESOLVED, by the School Board of Independent School District No. 94, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that 0.5 FTE of the 1.0 FTE elementary teaching contract of **Elinor Cich** a probationary teacher in Independent School District No. 94 is hereby terminated at the close of the current 2024-2025 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of 0.5 FTE of the 1.0 FTE elementary teaching contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Ms. Elinor Cich

Dear Ms. Cich,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 94 held on Monday, April 28, 2025, a resolution was adopted by a majority roll call vote to terminate 0.5 FTE of the 1.0 FTE elementary teaching contract effective at the end of the current school year and not to renew your 0.5 FTE of the 1.0 FTE elementary teaching contract for the 2025-2026 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is being taken because your annual probationary contract is not being renewed.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 94

---

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

and the following voted against the same:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

whereupon said resolution was declared duly passed and adopted.

INDEPENDENT SCHOOL DISTRICT NO. 94

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Cloquet, Minnesota

April 28, 2025

MEMBER \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND  
NONRENEWAL OF THE TEACHING CONTRACT  
OF PROBATIONARY TEACHERS

WHEREAS, the following teacher were probationary teachers in Independent School District No. 94.

BE IT RESOLVED, by the School Board of Independent School District No. 94, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the following teachers were probationary teachers in Independent School District No. 94 is hereby terminated at the close of the current 2024-2025 school year.

**Joseph Backus** – 1.0 FTE Social Worker at CHS

**Elinor Cich** – 0.5 of 1.0 FTE E-5 Kindergarten Teacher - Churchill

**Diane Gustafson** – 0.5 FTE ECSE Teacher - Churchill

**Rachel Gydesen** – 1.0 FTE Special Education - CMS

**Aubree Jaeger** – 1.0 FTE Special Education Teacher - Washington

**Bryce Kelley** - 1.0 FTE SCON Grant - CMS

**Jennifer Maki** – 0.6 FTE (0.4 FTE Cloquet + 0.2 FTE NLA) Speech Teacher - Churchill/NLA

**Katherine Ringer** – 1.0 FTE Special Education – Churchill

**Taylor Thole** – 1.0 FTE SCON Grant - CMS

**Darrel Davey** – 1.0 FTE Special Education at NLA

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding termination and non-renewal of their teaching contract as provided by law.

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Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_  
and upon vote being taken thereon, the following voted in favor thereof:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

and the following voted against the same:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

whereupon said resolution was declared duly passed and adopted.

INDEPENDENT SCHOOL DISTRICT NO. 94

---

Cloquet, Minnesota

April 28, 2025

MEMBER \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND  
NONRENEWAL OF THE TEACHING CONTRACT  
OF **DIANE GUSTAFSON**, A PROBATIONARY TEACHER

WHEREAS, **DIANE GUSTAFSON** is a probationary teacher in Independent School District No. 94.

BE IT RESOLVED, by the School Board of Independent School District No. 94, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the 0.5 FTE ECSE teaching contract of **Diane Gustafson** a probationary teacher in Independent School District No. 94 is hereby terminated at the close of the current 2024-2025 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her 0.5 FTE ECSE teaching contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Ms. Diane Gustafson

Dear Ms. Diane Gustafson,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 94 held on Monday, April 28, 2025, a resolution was adopted by a majority roll call vote to terminate your 0.5 FTE ECSE teaching contract effective at the end of the current school year and not to renew your 0.5 FTE ECSE teaching contract for the 2025-2026 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is being taken because your annual probationary contract is not being renewed.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 94

---

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

and the following voted against the same:

- N. Sandman***
- M. Juntunen***
- D. Battaglia***
- L. Butler***
- N. Diver***
- G. Huard***

whereupon said resolution was declared duly passed and adopted.

Member \_\_\_\_\_ introduced the following resolution:

**RESOLUTION ELIMINATING TECHNOLOGY DIRECTOR POSITION**

WHEREAS, like many other school districts across Minnesota, the District is facing a budget deficit requiring a substantial reduction in spending;

WHEREAS, based on budget projections provided by District administration, the School Board’s budget subcommittee and District administration set a budget reduction target of \$2 million to address a projected budget deficit going into the 2025-2026 fiscal year due to factors such as declining enrollment, uncertainty surrounding state and federal funding sources, and compliance costs associated with new state laws impacting school districts;

WHEREAS, the District’s administration has developed a plan for 2025-2026 budget reductions that will result in a proposed reduction of over \$2 million primarily through staffing reductions;

WHEREAS, the School Board wishes to adopt the administration’s budget reduction recommendations, which include eliminating the District’s Technology Director position.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 94, Cloquet, as follows:

1. The School Board adopts District administration’s recommendation to eliminate the Technology Director position, effective April 30, 2025.
2. As a result of the elimination of the Technology Director position, the School Board hereby terminates the employment of its current Technology Director, Trevor Smith, effective April 30, 2025.
3. The Board hereby adopts the following findings of fact in support of its decision to eliminate the Technology Director position and to terminate the employment of Mr. Smith:
  - a. District administration presented preliminary budget information to the School Board at its March 17, 2025 meeting. The District is facing a projected budget deficit of up to \$1,832,664.95. This projection does not include costs associated with any salary increases to be negotiated for employee agreements that are not settled for the 2025-2026 school year, which will be significant regardless of what the District offers in negotiations. For instance, a negotiated 0.5 percent general increase on the 2025-2026 school year salary schedule for the teachers’ collective bargaining agreement would add an additional \$87,000 to the projected budget deficit. The projected budget deficit could exceed \$2 million once negotiated salary increases are factored into the projection.
  - b. The District is facing a period of declining enrollment. The District anticipates 175 graduating students at the end of the 2024-2025 school year, while it is

projecting 150 students for the incoming kindergarten class. This projected net loss of 25 students will result in a loss of approximately \$200,000-\$250,000 of funding.

- c. The District is currently facing significant uncertainty with respect to state and federal funding sources due to a projected state budget deficit and widespread efforts to cut government spending at the federal level.
  - d. District administration and the School Board's budget subcommittee agreed to target \$2 million in spending reductions.
  - e. Because approximately 80 percent of the District's annual spending is for staffing costs, spending reductions must be accomplished primarily through staffing reductions.
  - f. The elimination of the Technology Director position will result in a total net savings of approximately \$74,000 for the 2025-2026 budget.
  - g. The elimination of the Technology Director position is one of numerous proposed certified and non-certified position eliminations that will collectively result in a reduction of an estimated \$1,956,000 in spending.
4. The School Board hereby adopts the following as the record supporting its decision to eliminate the Technology Director position and to terminate Mr. Smith's employment:
- a. Minutes of March 17, 2025 School Board meeting.
  - b. Best-case and worst-case scenario budget projection document prepared by District administration and discussed at the March 17, 2025 School Board meeting and April 25, 2025 Committee of the Whole Meeting.
  - c. Proposed 2025-26 budget plan prepared by District administration, which includes proposed certified and non-certified position eliminations, which was discussed at the April 25, 2025 Committee of the Whole meeting.
  - d. Memorandum from Dr. Michael Cary to School Board, dated and presented April 25, 2025, regarding technology budget reduction plan.
  - e. Agenda of the School Board's April 25, 2025 Committee of the Whole meeting.
  - f. Minutes and recording of April 28, 2025 School Board meeting.
  - g. Technology Director contract, dated July 1, 2024 – June 30, 2027.
5. The Superintendent or his designee is directed to serve Mr. Smith with a copy of this resolution, along with notice of the elimination of his position and the termination of

his employment due to the same in a form substantially similar to the attached Exhibit A.

The motion for the adoption of this resolution was duly seconded by

\_\_\_\_\_ and upon a roll call vote being taken, the following voted in favor of the Resolution:

And the following voted against the Resolution:

Whereupon this resolution was declared duly passed and adopted.

**EXHIBIT A**

[DISTRICT LETTERHEAD]

[DATE]

Trevor Smith  
[ADDRESS]

Re: Position Elimination and Termination of Employment

Dear Mr. Smith:

On April 28, 2025, the School Board of Independent School District No. 94, Cloquet (“District”) voted on and adopted the enclosed resolution eliminating your position and terminating your employment, effective April 30, 2025. A copy of the School Board’s resolution is enclosed with this letter. This letter serves as written notice that your employment with the District will terminate, effective April 30, 2025.

As you know from your discussions with Dr. Michael Cary, the District is facing a significant projected budget deficit. The School Board and District administration are in the process of implementing wide-ranging staffing reductions to address the projected deficit. I regret to inform you that the Technology Director position is one of many positions that will be eliminated as part of the District’s effort to reduce approximately \$2 million in spending due to its projected budget deficit.

While the District is aware of your status as an honorably discharged veteran, the Technology Director position qualifies as a department head and is therefore exempt from the requirements set forth in Minnesota Statutes section 197.46 and caselaw applying the Veterans Preference Act hearing procedures in layoff situations. *See* Minn. Stat. § 197.46(d).

The District thanks you for your service to the District and wishes you the best in your future endeavors.

Sincerely,

Dr. Michael Cary  
Superintendent

Enclosure

cc: Personnel file

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota

April 28, 2025

RESOLVED by \_\_\_\_\_

That the School Board of Independent School District No. 94 hereby approves non-renewal of restorative practices coordinator position effective June 30, 2025, as presented (copies on file in the Superintendent's Office).

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
NATE SANDMAN, CHAIR			PASSED: April 28, 2025
MELISSA JUNTUNEN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
LEANN BUTLER			
NICHOLE DIVER			ATTEST (BOARD CLERK):
GARY HUARD			

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota  
April 14, 2025

RESOLVED by \_\_\_\_\_

The following non-certified positions will be eliminated for the 2025-2026 school year:

- 30 hrs./week Special Education ECSE Paraprofessional at FDL Preschool
- 20 hrs./day Consistent Support SP Paraprofessional at Churchill Elementary
- 15-20 hrs./week ECSE Paraprofessional at Churchill Elementary
- 6.5 hrs./day EBD Paraprofessional at Churchill Elementary School
- Two (2) - 5.5 hrs./day Consistent Support Paraprofessional at Washington Elementary
- 6.5 hrs./day Consistent Support Paraprofessional at Washington Elementary
- 6.5 hrs./day Consistent Support Paraprofessional at Cloquet Middle School
- 6.5 hrs./day Consistent Support Paraprofessional at Cloquet Middle School
- 6.75 hrs./day School Nurse at Cloquet Middle School
- 6.5 hrs./day Consistent Support DCD/SP Paraprofessional at Cloquet High School
- 6.5 hr./day Consistent Support DCD/SP Paraprofessional at Cloquet High School
- 6.5 hrs./day Consistent Support DCD/SP Paraprofessional at Cloquet High School
- 6.5 hrs./day Consistent Support ASD Paraprofessional at Cloquet High School
- 6.5 hrs./day Consistent Support Paraprofessional at CAAEP

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
NATE SANDMAN, CHAIR			PASSED: April 14, 2025
MELISSA JUNTUNEN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
LEANN BUTLER			
NICHOLE DIVER			ATTEST (BOARD CLERK):
GARY HUARD			



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

14 April, 2025

To: Dr. Michael Cary and Cloquet School Board

From: Wendy Waha, Equity Coordinator for Cloquet Schools

Re: Request to Negotiate

Dr. Cary and the Cloquet School Board, please accept my request to negotiate our current contract which expires on June 30, 2025. Please let me know when we can schedule a time to start negotiations.

Sincerely, *Wendy Waha*

**CLASSIFICATION AND WAGE SCALE FOR NONLICENSED PERSONNEL - NON UNION**

<b>Position</b>	<b>2019-20 SALARY (per hour)</b>	<b>2020-21 SALARY (per hour)</b>	<b>2021-22 SALARY (per hour)</b>	<b>2022-23 SALARY (per hour)</b>	<b>2023-24 SALARY (per hour)</b>	<b>2024-25 SALARY (per hour)</b>
SIGN LANGUAGE INTERPRETER SUBSTITUTES	14.05	14.30	14.65	14.94	15.63	15.94
ESL TRANSLATION SERVICES	26.61	27.08	27.74	28.30	29.60	30.19
SECRETARIAL SUBSTITUTES	12.36	12.58	15.50	15.81	16.54	16.87
LPN SUBSTITUTES & COTA SUBSTITUTES	14.05	14.30	19.89	20.29	21.22	21.65
INSTRUCTIONAL NON-UNION PARAPROFESSIONALS	13.67	13.91	15.41	15.72	16.44	16.77
POWER LUNCH COORDINATOR	16.94	17.24	17.66	18.02	18.85	19.22
PARAPROFESSIONAL & INDIAN EDUCATION SUBSTITUTES	12.82	13.04	15.41	15.72	16.44	16.77
PARAPROFESSIONAL SUMMER SCHOOL	16.66	16.95	*at school year	*at school year rate		-
PARAPROFESSIONAL/INDIAN EDUCATION/NURSE/COTA/START DRIVER LONG TERM SUBSTITUTES (31 days, but less than 67 days)						Step 1 of contract
HEAD ELECTION JUDGES	13.79	14.03	14.37	14.66	15.34	15.64
ELECTION JUDGES	11.03	11.22	11.49	11.72	12.27	12.51
BUS SUPERVISION: Per A.M./P.M. Supervision PER EVENT	9.24	9.40	9.63	9.82	10.28	10.48
STREET CROSSING GUARD: Per A.M./P.M. Supervision PER EVENT	9.24	9.40	9.63	9.82	10.28	10.48
CLEANING NIGHT SWEEPERS			-	-		-
- Substitutes	11.80	12.01	14.30	14.59	15.26	15.56
CUSTODIAN SUBSTITUTES	12.18	12.39	14.30	14.59	15.26	15.56
GROUNDS KEEPER / EQUIPMENT MAINTENANCE II	15.58	15.85	16.24	16.56	17.33	17.67
GROUNDS KEEPER / EQUIPMENT MAINTENANCE I	13.72	13.96	14.30	14.59	15.26	15.57
CASUAL LABOR (Other) (Summer Helpers)	11.80	12.01	14.30	14.59	15.26	15.56
CASUAL LABOR (High School Students & OJT: 18 years of age and older)	Min Wage	Min Wage	Min Wage	Min Wage		-
CASUAL LABOR (High School Students & OJT: Under 18 years of age)	Min Wage	Min Wage	Min Wage	Min Wage		-
ADULT FOOD SERVICE HELPERS			-	-		-
- New employees hired after August 1, 1991			-	-		-
- Category I (180 day Probation)	11.80	12.01	12.30	12.55	13.13	13.39
- Category II	12.41	12.63	14.68	14.97	15.66	15.98
SUBSTITUTE COOK OR BAKER	15.11	15.37	17.00	17.34	18.14	18.50
SUBSTITUTE HELPER	10.59	10.78	14.68	14.97	15.66	15.98
SUBSTITUTE TRUCK DRIVER	13.48	13.72	18.01	18.37	19.22	19.60
PART-TIME SECRETARIAL (NON-UNION)	12.66	12.88	15.5	15.81	16.54	16.87
SUBSTITUTE TEACHERS (DAILY RATE)	116.00	116.00	150.00	153.00	160.00	163.00



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

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## MEMORANDUM

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TO: Cloquet School Board

FROM: Dr. Michael Cary, Superintendent

DATE: April 11, 2025

RE: Recommendation for Change to Non-Union Rate Sheet/LT Substitute Rates

I recommend adding a category to the non-union rate sheet. Under PELRA rules, individuals hired to positions 67 days are not eligible for union membership/benefits. We would like to clarify that any long-term substitute paraprofessional, AIE Tutor/Liaison, Nurse, COTA, START driver hired for at least 31 days but less than 67 days, they will be hired at the step 1 union rate, but will not be eligible for union membership or benefits. Any long-term substitutes hired for more than 67 days will be eligible to join the union and will receive the benefits outlined in the union contract.

**PROFESSIONAL SERVICE AGREEMENT  
BETWEEN  
NORTH HOMES, INC. AND INDEPENDENT SCHOOL DISTRICT 94**

This Agreement is entered into by and between Independent School District #94, 304 14<sup>th</sup> Street, Cloquet, MN 55720 (hereafter District) and North Homes, Inc., 303 SE First Street, Grand Rapids, MN 55744 (hereafter “Contractor”).

**RECITALS**

The parties hereto recite and declare:

- A. The **District** is a legal entity created and established pursuant to Minn. Stat. 471.51 having the status of an independent school district with a purpose and mission to provide services and programs within the geographical limits and boundaries of its members.
- B. **Contractor** is a provider of mental health and related services under the Minnesota Department of Human Services CTSS (Children’s Therapeutic Support Service) certification.
- C. The **District** desires to purchase the services of Contractor for Mental Health services and supports to students and indirect/consultative support into planning pre-interventions;
- D. **Contractor** is duly qualified to provide the desired services.
- E. The parties desire to set forth the terms and conditions of their relationship in written form.

**NOW THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the District, and the Contractor agree as follows:**

**1. TERM AND COST OF THE AGREEMENT**

This contract shall be in effect from the date of execution by all parties, or from commencement of services hereunder, whichever is first, and shall continue in effect until June 30, 2026. This Agreement shall be renewed automatically for succeeding terms of one (1) year each unless either party gives written notice to the other at least thirty (30) days prior to the expiration of any term.

All of the agreed upon services are available to the District at the same rate with or without the service being included in an individual educational plan (IEP).

NHCFS will bill services provided to District students to appropriate 3<sup>rd</sup> party funding sources. No service will be billed to the District without their prior written approval. These could include but are not limited to:

Medical Assistance – Primary Funder CTSS  
 School Linked Grant – Crisis, Ancillary and Uninsured  
 3<sup>rd</sup> Party Plans – Mental Health Therapy  
 Payment Waiver (Guardian Sliding Fee Scale)  
 In-Kind - Necessary Unfunded Activity  
 School District (with appropriate referral and prior approval)

## **2. CORE SERVICES OF THE AGREEMENT**

### **CTSS – Standard**

School-based CTSS services strengthen students and their families through prevention, intervention and skill building within the school setting. NHCFS professionals and/or practitioners work with the school professional, student and family to formulate goals and objectives identified by the team.

CTSS Services Include:

- Individual, family and group skills training to improve functioning at school, home and in the community.
- Psychotherapy directed towards changing or reducing symptoms of a mental health condition.
- Diagnostic assessments and treatment planning by a licensed Mental Health Professional.
- Student specific consultations with parents and school staff.

### **CTSS – Intensive**

This level incorporates all of the elements in the Standard CTSS but increases the amount of service to the student. Typically, this service works in conjunction with the EBD rooms providing a seamless and intensive mental health component to student's experiencing significant emotional and behavioral challenges.

### **Crisis Intervention**

NHCFS school-based practitioners and professionals remain at the ready to respond to any student experiencing a crisis. This would include early intervention and a course of action to ensure ongoing support.

### **Day Treatment**

When Day Treatment Services are being provided for the District, those services will be addressed under a separate contract.

**Diagnostic Assessments**

As a Rule 29 provider NHCFS has numerous qualified Mental Health Professionals who will make it a priority to provide high quality and timely Diagnostic Assessments. Please note that NHCFS professionals take this very seriously and do not diagnose unless clearly indicated.

**Therapy**

NHCFS School Practitioners work under the direction of the Mental Health Professional. They are well-trained and supervised to conduct group, individual and/or family skills work. Mental Health Professionals are also available to do therapy at our clinic or in the school if requested.

**Ancillary Services and Other Functions****(a) Parent and Child Study Sessions**

NHCFS feels it is very important to create a team with the school and family. Therefore, our Practitioners and Mental Health Professionals (when requested) will participate in the child and family study, IEP meetings, etc.

**(b) Suicide Prevention and Intervention Services**

NHCFS has therapists at our clinics with extensive training in suicide prevention and intervention. At the time this contract was written, NHCFS has over 20 therapists that have completed Trauma Based Cognitive Behavioral Treatment training, with some becoming nationally certified.

**(c) On-going Behavioral Health Consultation**

As stated above, when working in the schools we are one team. NHCFS work with very behaviorally challenging children throughout our continuum. Our effectiveness is dependent on our ability in this regard.

**(d) Training (Behavioral Management, Mental Health)**

NHCFS trains our staff in the behavioral management model Life Space Crisis Intervention (LSCI). Upon request of the District, NHCFS would offer cross training of these skills to the district staff. NHCFS staff working in the School District locations are not trained in CPI and are instructed not to do physical interventions or holds unless there is no other option for ensuring the immediate safety of the student. School staff are to take lead in any physical interventions or hold.

(e) Tragic Event Response Services

Whenever a tragedy occurs within a school (i.e. suicide, car accident, etc.) NHCFS commits to put our collective resources on-site to assist, counsel and support. NHCFS professionals are trained and skilled in Informed Trauma Therapy and we commit to assisting your staff and students in coping with tragic events.

(f) Wrap Around Services and Coordination with Community Resources

NHCFS has a comprehensive service continuum and strong connections with community resources, as such, we have at our disposal resources and consultants to address the often complex needs of students. Our multi-disciplinary team in our Rule 29 Clinic can staff difficult cases and come up with intervention strategies.

### **Summer Programming**

NHCFS will provide quality outdoor programming for the CTSS students in the summer months. Programming will focus on outdoor skill building and healthy recreation. NHCFS will seek to partner with other community resources such as the Boys and Girls Club for summer programming at the Middle School level.

### **3. SERVICES TO BE PROVIDED**

Contractor shall utilize best efforts to:

- a. Provide licensed mental health professionals and qualified mental health practitioners that meet the guidelines of Minnesota Department of Human Services certification for Children's Therapeutic Support Services (CTSS). Upon request by the District, the Contractor will provide license, background and supporting professional and practitioner documentation for Contractor staff working in their District.
- b. Provide appropriate mental health services on a regular basis according to DA (Diagnostic Assessment) specifications.
- c. Provide appropriate documentation required by the school.
- d. Bill all appropriate third-party payer sources.
- e. Participate in student's educational meetings and appropriate conferences in person, via computer, or by phone. If the Provider cannot attend a meeting by one of these means, a written update will be provided for the team's review.

### **4. PAYMENT FOR SERVICES**

Payment for services shall be made directly to the Contractor by Third Party Payer source. It will be the Contractors responsibility to bill and collect for services provided.

The District will provide referral data to the Contractor and will aid in obtaining Consent Authorizations as deemed necessary and appropriate.

If payment under this Agreement is dependent upon the availability of federal, state, District or other funds and such funds are reduced or terminated, this Agreement may be renegotiated or terminated at the sole discretion of the District.

Contractor certifies that payment for purchased services will be in accordance with rates of payment which do not exceed amounts reasonable and necessary to assure quality of services.

## **5. INDEPENDENT CONTRACTOR**

- A. Contractor is to be and shall remain an independent contractor with respect to any and all work performed under this Contract. Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the Contractor. No tenure or any rights including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available Contractor's employees, including indemnification for third party personal injury/property damage claims, shall accrue to the Contractor or employees of the Contractor performing services under this Agreement.
- B. Contractor acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or other, will be made from the payments due Contractor and it is Contractor's sole obligation to comply with all federal and state tax laws.
- C. Contractor shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified in this Agreement.
- D. Contractor is responsible for hiring sufficient workers to perform the services required by this Agreement and withholding taxes and paying all other employment tax obligation on their behalf.
- E. The Contractor is solely responsible for supervision, control and direction of the Contract personnel utilized to provide the services under this agreement.

## **6. INDEMNIFICATION AND INSURANCE**

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur or be

required to pay, arising out of or by reason of any negligent act or omission of the party, its agents, servants or employees, in the execution or performance or failure to adequately perform its obligations pursuant to this Agreement.

It is understood and agreed that the District's and the Contractor's liability shall be limited by the provisions of Minnesota Statute § 466 and/or other applicable law.

Contractor further agrees that in order to protect itself as well as the District under the indemnity provision set forth above, it will at all times during the term of this Agreement keep in force liability limits in compliance with Minnesota Statutes, Section 466 or:

- A. Commercial General Liability Insurance Policy with minimum limits of \$1,500,000 combined single limit (CSL), with coverage pertaining premise operations. In the event Combined Single Limits Coverage is not secured by the Contractor, the minimum limits apply:
  - \$3,000,000 Aggregate
  - \$2,000,000 Each Occurrence
- B. Automobile Liability Insurance including owned, non-owned, and hired vehicles in an amount not less than \$2,000,000 combined single limit (CSL) for total bodily injuries and/or damages arising from any one accident.
- C. Professional Liability Insurance (when required) the following minimum limits apply:
  - \$3,000,000 Aggregate
  - \$2,000,000 Each Occurrence
- D. Excess Umbrella Liability Policy will be additionally required if any of the above policies have lower limits than stated.
- E. Worker's Compensation Insurance.
- F. At the request of the District, the Contractor will furnish the District with an original Certificate of Insurance providing proof of the coverage areas.

**7. DATA PRIVACY/DATA OWNERSHIP**

- A. Data Practices.

All data collected, created, received, maintained, or disseminated in any form, for any purposes by the activities of Contractor because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules promulgated pursuant to Chapter 13 and the Federal Health Insurance Portability and Accountability Act (45 C.F.R. §§160,162,164) The Contractor will be responsible for release of all data under this Agreement and will abide by all governing State and Federal laws.

- B. Health Insurance Portability and Accountability Act (HIPAA - 45 C.F.R. §§160,162,164)  
If under this Agreement the exchange of Protected Health Information in any form is anticipated the Contractor shall comply with all regulatory obligations including signing any required agreements (e.g., Business Associate Agreement). Such Agreements shall be attached to and incorporated into this Agreement.
- C. Release.  
No educational data may be released by the Contractor to a third party without the express consent of the District's representative as indicated below – this includes any media relations.
- D. Ownership.  
Ownership of all data prepared by the Contractor for the District under this contract, whether having commercial value or not shall be owned by the Contractor. Any reports, studies, photographs, negatives or other documents or any other form of data prepared by the Contractor in the performance of its obligations under this contract shall be maintained by the Contractor as part of the mental health records. Contractor shall not use, allow, or cause to have such materials used for any purpose other than performance of the Contractor's obligations under this contract without the prior written consent of the District.

## **8. RECORDS: AVAILABILITY AND RETENTION**

Pursuant to Minnesota Statute §16C.05, subd. 5, the Contractor agrees that the District, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Contractor and involve transactions relating to this Agreement. Contractor agrees to maintain these records for a period of six years from the date of termination of this Agreement. Any educational data may be retained for a longer period, as the District may determine in accordance with applicable law and policy.

## **9. MERGER AND MODIFICATION**

- A. It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are presumed to be incorporated or attached and are deemed to be part of this Agreement. Where the incorporated terms differ with the terms of this Agreement, the terms of this Agreement shall control.

- B. Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.

**10. DEFAULT AND CANCELLATION**

- A. If the Contractor fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default. Unless the Contractor’s default is excused by the District, the District may, upon written notice to the Contractor’s representative listed herein, cancel this Agreement in its entirety as indicated in (10 B.) below.
- B. This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.
- C. Representatives for each of the parties to this Agreement are as listed below:

**District**

Dr. Michael Cary, Superintendent  
ISD #94  
304 14<sup>th</sup> Street  
Cloquet, MN 55720  
218.879-6721

**Contractor**

James C. Christmas, President & CEO  
North Homes, Inc.  
303 SE First Street  
Grand Rapids, MN 55744  
218.327.3000

- D. The District and the Contractor agree to attempt to resolve quickly all matters related to uncontrollable circumstances and use all reasonable efforts to mitigate its effects.

**11. SUBCONTRACTING AND ASSIGNMENT**

- A. Contractor shall not enter into any subcontract for the performance of any services contemplated under this Agreement without the prior written approval of the District and subject to such conditions and provisions as the District may deem necessary. The Contractor shall be responsible for the performance of all Subcontracts. Any agreement between the Contractor and any subcontractor shall obligate the subcontractor with the general terms of this Contract.
- B. No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other parties and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors.

**12. NONDISCRIMINATION**

During the performance of this Agreement, the Contractor agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, sexual orientation, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.

**13. HEALTH AND SAFETY**

The Contractor shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with this Agreement. The Contractor shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement. Upon the request of the District, the Contractor shall provide copies of any licenses and/or training records for Contractor and/or Contractor's employees or subcontractor's employees who perform services pursuant to this Agreement.

**14. NONWAIVER, SEVERABILITY & APPLICABLE LAWS**

- A. Nonwaiver.  
Nothing in this Agreement shall constitute a waiver by the District of any statute of limitations or exceptions on liability. If the District does not enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- B. Severability.  
If any part of this Agreement is rendered void, invalid or unenforceable, by a court of competent jurisdiction, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.
- C. Applicable Laws.  
The Laws of the State of Minnesota shall apply to this Agreement. The Contractor shall abide by all Federal, State, or local laws, statutes, ordinances, rules and

regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which Contractor is responsible.

**15. SECTION HEADINGS**

The section headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

**16. THIRD PARTIES**

This Agreement does not create any rights, claims or benefits inuring to any person that is not a party hereto nor create or establish any third-party beneficiary.

**17. CONFLICT OF INTEREST**

Contractor agrees that it will not contract for or accept employment for the performance of any work or services with any individual, business, partnership, corporation, government, governmental unit or any other organization that would create a conflict of interest in the performance of its obligations under this Contract.

District and Contractor, having signed this Agreement and pursuant to the proper District and Contractor officials having signed this Agreement, the parties hereto agree to be bound by the provisions herein and attached.

NORTH HOMES, INC.

ISD #94

\_\_\_\_\_  
Contractor Date

\_\_\_\_\_  
Superintendent Date

\_\_\_\_\_  
Chairperson, School Board Date

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## MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent

**DATE:** April 21, 2025

**FROM:** Erin Bates, Community Education Director

**RE:** Grandma's Marathon is requesting a fee waiver for usage of the track for August 6, 2025 in order to hold a Wednesday Night at the Races event for area youth. This is a free Young Athletes Foundation event which is open to any child 14 years old or younger. There will be no amenities such as lights or restrooms being used for this event. They may be bringing in porta-potties.

# Server, Network and Firewall Support v.2

## Cloquet Public Schools

302 14th Street | Cloquet, MN 55720

Kevin Kourajian | ERATE SPIN #143024168 | April 7, 2025

2385 Troop Drive, Suite 204 | Sartell, Minnesota 56377 | 320-230-2020 | [www.techcheckusa.com](http://www.techcheckusa.com)

TRUSTED IT SOLUTIONS AND SUPPORT

## Our Background

With over 25 years of designing and implementing innovative technology solutions, Tech Check has been a committed partner throughout Minnesota and Wisconsin. Our knowledge base and advanced skill set have enabled our sales and service teams to bring cutting-edge technologies into local business and K-12 classrooms. Tech Check continues to provide cost-effective solutions and support services to customers of all sizes looking for a trusted technology partner.

## Tech Checks Service Solutions

**Network Infrastructure—Modernize your wired and wireless network infrastructure to keep up with today's demands and prepare for tomorrow.**

**Network Security** - Keeping your network safe from hidden threats and ever-expanding attacks.

**Cybersecurity Services** - Protecting your most important data and assets.

**VoIP Technologies** - Providing advanced voice communication over data work.

**Video and Physical Security Systems** - Protecting people, property, and physical assets.

**Audio Video Solutions**-Providing easy-to-use video conferencing for your meeting rooms

**Paging Services** - Communications throughout your organization.

## What will be Managed by Tech Check?

- Fortinet Firewall- (FortiManager)
- Microsoft Virtual Servers (up to 20 servers)
- Ubiquity Cloud Controller-Wireless
- Ubiquity Switches (up to 68 switches)

## Managed Services Overview

**Your agreement includes the following:**

### Servers

- Advanced Performance Monitoring
- Configuration Management
- Key application maintenance
- OS & 3rd Party Patch Management
- Real-Time Server Optimization
- Scheduled preventive maintenance
- Managed Anti-Virus
- Backup and retention (further discussion needed to an off site backup)
- Unlimited Remote support. Onsite support when needed and approved subject to travel costs only

### Backups

- Monitor all Veeam backups to ensure backup jobs are completing

- Will correct errors in backups as they occur

## Firewall

- Firewall Management & Maintenance (FortiManager)
- Depending on the security package licensing purchased, IPS services (Intrusion Prevention Service), Anti Virus Services, VPN Services, and Monthly Network Health Review
- This security service would need to be reviewed before handoff from the current provider to ensure our recommended security package has been purchase on the current hardware

## Ubiquity Switches and Wireless Cloud Controller

- Any port changes, security patches and network adjustments
- Monitor and Manage Wireless Network Platform with support provided by Ubiquity
- Does not include end user wireless client issues, only Access Point performance and backend management

## Regular and After-hour support

- Unlimited support of the above services is provided / 8 AM-4:30 PM / Monday-Friday / Excluding holidays.
- Weekend and after-hours support are included when required and pre-scheduled.
- Additional services not covered under the service contract above are subject to additional charges at our standard support rates of \$185 per hour.
- Any onsite support would be subject to travel costs only.







## Client Responsibilities

- Maintain/keep up-to-date software licensing.
- Maintain/keep an active Unified Threat Management license on the firewall. *(A new subscription or security package may need to be purchased)*
- Power Backup are working, and battery health is good.

## Tech Check Responsibilities

- Install remote support agent client on each endpoint
- Provide a help ticket system, phone support documentation, and escalation guide.
- Provide monthly health reports provided to the client.
- Provide unlimited support for the specified terms above.
- Provide a service tech available 8:00 am-4:30 pm / Monday – Friday / Excluding holidays.
- Provide a list of recommended equipment needs for budgeting and planning purposes.

## Managed Services Pricing (per month)

Qty	Thumbnail	Product Description	Price	Extended Price
		<b>Tech Check Managed Services (cost per month)</b>		
25		Servers to be Managed (up to 25 Windows servers)	\$100.00	\$2,500.00
1		Fortinet Firewall (FortiManager)	\$350.00	\$350.00
1		Ubiquity Network Switch Management (up to 68 switches)	\$350.00	\$350.00
1		Ubiquity Wireless Controller Management	\$600.00	\$600.00
1		3CX Phone System	\$150.00	\$150.00

**Subtotal: \$3,950.00**

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## Terms and Conditions

### Terms and Conditions

By signing this proposal, you are requesting Tech Check, LLC to order the product and services stated in the proposal.

#### Additionally:

- Any onboarding fees will be invoiced NET 30 upon signature.
- For monthly service agreements, the Monthly Service Fee will be invoiced NET 30 at the beginning of each service month. Any endpoint quantity increases will be reflected in the monthly invoices.
- For annual prepaid service agreements, the Annual Prepaid Service Fee will be invoiced NET30 upon signature.
- A 3% transaction fee will be applied to all credit card orders and payments
- Stated Service Fees do not include any applicable taxes, tariffs, and/or duties, which will be billed additionally, if applicable.
- Travel and Expenses for any required on-site visits, if applicable, will be charged additionally unless specifically defined.
- A 25% restocking fee will be applied to any returned product
- Payment is due within 30 days of invoicing.

For a full listing of the Terms and Conditions, please go to <https://techcheckusa.com/terms>

# Server, Network and Firewall Support v.2



Prepared by:  
**Tech Check**  
 Kevin Kourajian  
 320-230-2020 #1014  
 kevink@techcheckusa.com

Prepared for:  
**Cloquet Public Schools**  
 302 14th Street Cloquet, MN 55720  
 Dr. Michael Cary  
 (218) 878-3000  
 mcary@isd94.org

Quote Information:  
**Quote #: 017776**  
 Version: 1  
 Delivery Date: 04/07/2025  
 Expiration Date: 04/29/2025

## Quote Summary

Description	Amount
Managed Services Pricing (per month)	\$3,950.00
<b>Total: \$3,950.00</b>	

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

### Tech Check

Signature: Kevin Kourajian  
 Name: Kevin Kourajian  
 Title: Director of Sales  
 Date: 04/07/2025

### Cloquet Public Schools

Signature: \_\_\_\_\_  
 Name: Dr. Michael Cary  
 Date: \_\_\_\_\_

# Managed Services Agreement

MSP



## MANAGED SERVICES AGREEMENT

Customer Contact Information	
Customer Name:	Cloquet Public Schools
Customer Address:	302 14th Street Cloquet, MN 55720

Contractor Contact Information	
Contractor Name:	Tech Check, LLC
Contractor Address:	2385 Troop Drive #204
Contractor City, State Zip:	Sartell, Minnesota 56377

Start and Auto Renewal Dates	
Start Date	04/23/2025
Automatic Renewal Date	6/30/2026 12:00:00 AM

Please note sections 22 and 23 for renewal and/or termination terms.

This Managed Services Agreement referenced below is between Tech Check, LLC (Contractor) and Cloquet Public Schools (Customer).

In the event of a conflict among this Managed Services agreement, Statement(s) of Work and/or Change Order(s), the order of precedence among the provisions of them shall be: first, this Managed Services Agreement, second, Change Order(s), and third, Statement(s) of Work.

Additional exhibits included with this Managed Services Agreement are:

1. Statement of Work (SOW)
2. General Client Responsibilities and Key Assumptions

The parties hereby agree as follows:

### 1. DEFINITIONS

“Agreement” means this Managed Services Agreement together with each Statement of Work and each Change Order, attached to this Managed Services Agreement and executed by both parties’ duly authorized representatives.

“Change Order” means a document in either paper or electronic form (e.g., e-mail that can be reasonably dated, traced and/or otherwise identified) that originates from a representative of Cloquet Public Schools, and is accepted by Tech Check, LLC, authorizing additional services or changes to services under a Statement of Work.

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## Managed Services Agreement

“Data” means data, software, content and other information including, but not limited to, writings, designs, specifications, reproductions, pictures, drawings, or other graphical representations, and any works of a similar nature.

“Effective Date” means the date that Tech Check, LLC and the Customer mutually agree to.

“Managed Services” means recurring services for which a monthly fee is charged as set forth in each Statement of Work or Change Order.

“Statement of Work” means a document attached to this agreement that describes Services to be provided by Tech Check, LLC (and any additional related terms and conditions) under this agreement.

“Services” means Managed Services or other services to be provided by Tech Check, LLC in accordance with this agreement, as specified in Statement(s) of Work and Change Orders.

“Tools” means Tech Check, LLC’s proprietary information and know-how used at any time by Tech Check, LLC in the conduct of its business, including without limitation, technical information, designs, templates, software modules, software code, processes, methodologies, systems used to create computer programs or software, procedures, code books, computer programs, plans, or any other similar information including improvements, modifications or developments thereto.

### 2. SERVICES, FEES, TERM AND GENERAL PAYMENT TERMS

Cloquet Public Schools, on behalf of itself and its subsidiaries, hereby retains Tech Check, LLC to provide the Services in accordance with this agreement, as specified on the Statement(s) of Work or Change Order(s).

Unless otherwise provided for in a Statement of Work, services to be provided under a Statement of Work for Managed Services shall have a term of one (1) year from the Effective Date, which term shall renew automatically for one (1) year periods with an additional five (5) percent rate increase unless either party provides written notice to the other party of at least 60 days. Rate increase is required due to normal cost of business increases.

Except as otherwise provided in a Statement of Work or Change Order, Cloquet Public Schools shall pay Tech Check, LLC its standard rates at the time services are provided, as such rates may be adjusted from time to time. All Tech Check, LLC rates are exclusive of any applicable sales, use, value-added, or other federal, state or local taxes, or any import duties or tariffs imposed on the subject matter or transactions under this agreement, and Cloquet Public Schools shall be responsible for all such taxes, duties and tariffs, except that Tech Check, LLC shall be responsible for any corporate franchise taxes imposed on Tech Check, LLC by law and for any taxes based on its net income or gross receipts.

Except as otherwise provided above or in a Statement of Work, Tech Check, LLC shall invoice Cloquet Public Schools for payments due under this agreement on a monthly basis, with the understanding that Managed Services shall be billed in advance. Each Tech Check, LLC invoice shall be due net thirty (30) days from the date of invoice. Cloquet Public Schools acknowledges and agrees that under the terms of this agreement, no Cloquet Public Schools purchase order (“PO”) is required for the payment of Tech Check, LLC invoices by Cloquet Public Schools.

Cloquet Public Schools shall pay in full all reasonable expenses incurred by Tech Check, LLC that result from providing the Services to Cloquet Public Schools under this agreement.

Cloquet Public Schools shall notify Tech Check, LLC of any dispute regarding an invoice within thirty (30) days of the

## Managed Services Agreement

date of invoice. If Cloquet Public Schools fails to notify Tech Check, LLC of any dispute with respect to an invoice within such thirty-day period, Cloquet Public Schools shall be deemed to have accepted the invoice in its entirety. The parties agree to work in good faith to resolve any dispute in a timely manner. Cloquet Public Schools shall not have any right to withhold or setoff any amounts due Tech Check, LLC that are not disputed in good faith.

Notwithstanding any other provision of this agreement, if Cloquet Public Schools fails to pay any Tech Check, LLC invoice in full by the due date, Tech Check, LLC may, in its sole discretion, suspend all or any part of the Services to Cloquet Public Schools upon thirty (30) days written notice until payment is received or, if such failure remains uncured for an additional ten (10) days after such notice to Cloquet Public Schools, terminate Services in whole or part. Tech Check, LLC also reserves the right to charge interest at the maximum rate allowed by law on all amounts past due, and to assert appropriate liens to ensure payment. The rights and remedies set forth herein are in addition to any other rights or remedies Tech Check, LLC may have against Cloquet Public Schools in connection with any non-payment.

In the event that Tech Check, LLC is substantially the prevailing party in an action to collect any sum due under this agreement, Tech Check, LLC shall be entitled to recover its related costs and expenses (including without limitation reasonable attorneys' fees and court costs) from Cloquet Public Schools.

### 3. CONFIDENTIAL INFORMATION

Each party acknowledges that it may be the recipient of confidential information ("Confidential Information") of the other party including, without limitation, software, computer programs, object code, source code, database schemas, specifications, flow charts, marketing plans, financial information, business plans and procedures, the terms of this agreement, employee information, and other information that the receiving party may reasonably understand, from legends, the nature of such information or the circumstances of its disclosure, to be confidential. Confidential Information does not include (i) information independently developed by the recipient without reference to the other party's Confidential Information; (ii) information in the public domain through no wrongful act of the recipient, or (iii) information received by the recipient from a third party who was rightfully in possession of such information and had no obligation to refrain from disclosing it.

Except as expressly authorized in this agreement, or as required by law, the party that is the recipient of Confidential Information of the other party agrees that during the term hereof, and at all times thereafter, it shall not use, commercialize or disclose such Confidential Information to any person or entity, except to its own employees having a need to know and to such other recipients as the other party may approve in writing. Each party shall use at least the same degree of care in safeguarding the other party's Confidential Information as it uses in safeguarding its own Confidential Information, but in no event shall less than reasonable care be exercised.

All Confidential Information of Tech Check, LLC disclosed to Cloquet Public Schools shall remain the exclusive property of Tech Check, LLC. All Confidential Information of Cloquet Public Schools disclosed to Tech Check, LLC shall remain the exclusive property of Cloquet Public Schools.

Each party agrees that it will not remove any proprietary, trademark, copyright, confidentiality, patent or other intellectual property notice or marking from an original or any copy of any software, documentation, display, media or other materials or confidential Information, delivered or disclosed to such party, by the other party or under this agreement.

Cloquet Public Schools agrees that it shall not (nor shall it permit anyone else to) decompile, disassemble, or modify any software delivered or disclosed to Cloquet Public Schools by Tech Check, LLC or separate any such software into components or its component files, or recreate, or attempt to determine the makeup of any such software. Cloquet Public

## Managed Services Agreement

Schools agrees that all information discovered through any failure to comply with the preceding sentence is and shall at all times remain the exclusive property and Confidential Information of Tech Check, LLC.

In the event that a party is required by law or judicial or administrative process to disclose Confidential Information of the other party, such party shall use all reasonable efforts to promptly notify the other party and allow the party a reasonable opportunity to oppose disclosure. In addition, a party shall furnish only the portion of the Confidential Information that it is legally required to disclose and shall use all reasonable efforts to obtain reliable assurances that confidential treatment will be accorded the Confidential Information.

### 4. INTELLECTUAL PROPERTY

Nothing in this agreement shall be deemed to authorize Cloquet Public Schools to use any copyright, name, trademark, service mark, or patent or other intellectual property right of Tech Check, LLC.

Cloquet Public Schools acknowledges and agrees that, except and unless certain discrete and identifiable work product has been developed specifically and uniquely for Cloquet Public Schools under a Statement of Work (or pursuant to another, separately negotiated agreement with its own terms and conditions, signed by both parties), and such work product has been mutually agreed to and identified by the parties in such a Statement of Work (or other, separate agreement) as work product, Tech Check, LLC is and shall at all times remain the exclusive owner of all hardware and software (including without limitation all Tools) upon which, and from which, all Tech Check, LLC Managed Services are provided hereunder.

Cloquet Public Schools represents and warrants that (A) all materials and information delivered to Tech Check, LLC by Cloquet Public Schools, and Tech Check, LLC use thereof in connection with transactions contemplated under this agreement, does not and shall not, infringe any copyright, trademark, trade secret, patent or other intellectual property right, (B) that Cloquet Public Schools has the right to use, disclose, publish, translate, reproduce, and deliver all such materials and information, and (C) Tech Check, LLC has the right to use, disclose, publish, translate, reproduce and deliver all such materials and information in accordance with this agreement. Cloquet Public Schools shall indemnify and hold harmless Tech Check, LLC, its directors, officers, employees and agents, against any and all losses, liabilities, costs and expenses (including reasonable attorneys' fees and court costs), arising out of or related to any claim that the materials or information, or use, disclosure, publication, translation or reproduction thereof, infringes a copyright, trademark, trade secret, patent or other intellectual property right.

With respect to any materials or other information supplied by Cloquet Public Schools, Tech Check, LLC is hereby granted the nonexclusive irrevocable right and license, without the right of sublicense, to use the same solely in connection with providing Services hereunder. Except as specified in the preceding sentence, Tech Check, LLC is acquiring no rights in, or title to, the materials or information supplied by Cloquet Public Schools hereunder.

### 5. DISCLAIMER OF WARRANTY AND LIMITATIONS ON LIABILITY

Except as set forth in this agreement, Tech Check, LLC makes no warranty express or implied and expressly disclaims all warranties express or implied, with respect to services or the results obtained from Tech Check, LLC work, including without limitation any implied warranty of merchantability or fitness for a particular purpose.

Except as set forth in a statement of work, under no circumstances shall Tech Check, LLC be liable for any direct, special, incidental, indirect, statutory, exemplary, punitive or consequential damages, of any kind whatsoever, or for any lost profits, business or revenue, loss of use or goodwill, or other lost economic advantage, arising out of or related to this

## Managed Services Agreement

agreement or the breach hereof, or the services to be provided hereunder, whether such claims are based on breach of contract, strict liability, tort, any federal or state statutory claim, or any other legal theory, even if Tech Check, LLC knew, should have known, or has been advised of the possibility of such damages, unless such damages resulted from Tech Check, LLC's fraudulent or intentional misconduct. The foregoing limitation shall survive and apply even if any limited remedy specified in this agreement is determined to have failed of its essential purpose.

Cloquet Public Schools expressly acknowledges and agrees that except as specifically set forth in this agreement or in a statement of work, in no event shall Tech Check, LLC be held liable to, or be required to indemnify, Cloquet Public Schools for any damages Cloquet Public Schools incurs or alleges to incur in connection with the services, this agreement or any breach of any representation, warranty or covenant herein contained unless such damage is directly attributable to Tech Check, LLC's fraudulent or intentional misconduct. To the extent that Cloquet Public Schools suffers damages related to Tech Check, LLC's failure to meet a service level commitment set forth in a statement of work, Cloquet Public Schools shall be entitled to the remedies expressly set forth in such statement of work.

### 6. AUDIT

Cloquet Public Schools and Tech Check, LLC agree to use commercially reasonable efforts to maintain complete and accurate records containing all data reasonably required for verification of its compliance with the terms of this agreement.

### 7. FORCE MAJEURE

In the event that either party is unable to perform its obligations under this agreement due to circumstances beyond its control, such as acts of God, natural disasters, war, terrorism, strikes, government actions, or any other unforeseen event (hereinafter referred to as "Force Majeure Event"), the affected party shall promptly notify the other party in writing of the Force Majeure Event and the anticipated impact on its ability to perform.

During the period of the Force Majeure Event, the obligations of the affected party under this agreement shall be suspended to the extent necessary to mitigate the impact of the Force Majeure Event. The affected party shall make reasonable efforts to resume performance of its obligations as soon as practicable following the cessation of the Force Majeure Event.

Neither party shall be liable for any delay or failure to perform its obligations under this agreement resulting from a Force Majeure Event, provided that the affected party has complied with the notification requirements set forth herein.

This Force Majeure Clause shall not excuse the affected party from its obligation to make payments due under this agreement, unless the Force Majeure Event directly impacts the party's ability to make such payments.

This clause constitutes the entire understanding between the parties with respect to Force Majeure Events and supersedes any prior agreements or understandings, whether written or oral, relating to the same.

### 8. RELATIONSHIP OF THE PARTIES; CONTENT

Nothing in this agreement shall be construed as making either party an agent of the other party, and neither party shall have the power to bind the other party or to contract in the name of, or create a liability against, the other party. Neither party shall be responsible for the acts or defaults of the other party or any of the other party's employees or agents. The parties are independent contractors with respect to all matters arising under this agreement. Nothing in this agreement shall be deemed to establish a partnership, joint venture, association or employment relationship between the parties. With

## Managed Services Agreement

respect to its employees, a party shall remain responsible, and shall indemnify and hold harmless the other party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit obligations.

To the extent Tech Check, LLC has actual control over systems or facilities; Tech Check, LLC agrees to use commercially reasonable security consistent with its business practices and facilities. The parties acknowledge that the Internet is neither owned nor controlled by any one entity and that one or more third parties may gain access to Tech Check, LLC systems. Electronic mail and other transmissions passing through Tech Check, LLC systems or over the Internet are not secure, and Tech Check, LLC cannot guarantee the security or privacy of any of the information or communications passing through TECH CHECK, LLC systems. **NOTWITHSTANDING ANYTHING CONTAINED HEREIN TO THE CONTRARY, TECH CHECK, LLC SHALL NOT BE LIABLE FOR ANY LOSS OR DAMAGE CAUSED BY A BREACH OF SECURITY UNLESS SUCH LOSS OR DAMAGE WAS DIRECTLY ATTRIBUTABLE TO TECH CHECK, LLC FRAUDULENT OR INTENTIONAL MISCONDUCT.** Tech Check, LLC will not intentionally monitor or disclose any private electronic communications, except to the extent necessary to identify or resolve system problems or as otherwise permitted or required by law. Tech Check, LLC does, however, reserve the right to monitor transmissions, other than private electronic communications, as necessary to provide the services hereunder and otherwise to protect the rights and property of Tech Check, LLC. Notwithstanding the foregoing, Tech Check, LLC does not assume any liability for any action or inaction with respect to such communication or content posted or provided by an authorized or unauthorized third party. Tech Check, LLC is a distributor and not a publisher of Cloquet Public Schools data or any other content provided by Cloquet Public Schools or others (including end users). Because communication of data and other content over the Internet occurs in real time, Tech Check, LLC cannot, and does not intend to, screen, police, edit, or monitor communications and content. **IN NO EVENT WILL TECH CHECK, LLC BE LIABLE FOR ANY LOSS OR DAMAGE CAUSED BY A USER'S RELIANCE ON ANY THIRD-PARTY DATA OR OTHER CONTENT OBTAINED THROUGH OR FROM Cloquet Public Schools.**

### 9. FURTHER ASSURANCES

The parties agree to do all such things and to execute such further documents as may reasonably be required to give full effect to this agreement.

### 10. WAIVER

No waiver of any part of this agreement shall be effective unless made in writing by the waiving party. No waiver of any breach of this agreement shall constitute a waiver of any other breach of the same, or any other provision, of this agreement.

### 11. ENTIRE AGREEMENT AND CONSTRUCTION

This agreement constitutes the entire agreement between the parties with respect to the subject matter thereof and supersedes all prior oral and written understandings, arrangements and agreements between the parties relating to such subject matter. The parties agree that there are no other representations or warranties relating to the subject matter of this agreement. Headings are included in this agreement for convenience only and shall not affect the meaning or construction of this agreement's provisions.

### 12. AMENDMENT

## Managed Services Agreement

This agreement may be modified or amended only by means of a writing executed by both parties.

### 13. ASSIGNIBILITY AND RESALE

Neither party may assign, transfer, sublicense, resell or encumber by security interest or otherwise this agreement without obtaining the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed. Tech Check, LLC shall have the right to terminate this agreement immediately if Cloquet Public Schools withholds its consent. Cloquet Public Schools hereby acknowledges and agrees that Tech Check, LLC shall in its sole discretion work with third parties to provide any or all of the services. Tech Check, LLC shall remain liable for the actions of any such third party but only to the extent Tech Check, LLC would be liable under the terms and conditions of this agreement if it had committed such actions.

### 14. COMPLIANCE WITH LAWS

Each party shall carry out the obligations contemplated by this agreement and shall otherwise deal with the subject matter hereof in compliance with all applicable laws, rules and regulations, of all governmental authorities, including, without limitation, any applicable legal restrictions on exports, and shall, at its own expense, obtain all permits and licenses required in connection with the subject matter hereof. Without limiting the foregoing, each party agrees that it shall comply fully with all applicable export and import laws, rules and regulations of the United States and other jurisdictions so that nothing provided by it under this agreement is either (a) exported or imported, whether directly or indirectly, in violation of such laws, rules or regulations; or (b) used for any illegal purpose, including without limitation the proliferation of nuclear, chemical or biological weapons.

### 15. SUCCESSORS AND ASSIGNS

This agreement shall inure to the benefit of, and be binding upon the parties, their successors and permitted assigns.

### 16. SEVERABILITY

If any provision of this agreement is held to be unenforceable, all remaining provisions shall remain in full force and effect.

### 17. SURVIVAL

All confidentiality and intellectual property shall remain in the event of the termination of this agreement.

### 18. ENFORCEMENT

This agreement shall be governed by and construed in accordance with the law of the State of Minnesota, applied without regard to its law of conflicts.

### 19. NOTICES

Any notice or other communication to the parties shall be sent to the contact points identified below or at such other places as they may from time to time specify by notice in writing to the other party. Any such notice or other communication shall be in writing and shall be given by delivery to the designated party of the addressee by pre-paid courier or facsimile with confirmation. Any such notice or other communication shall be deemed to have been given when

## Managed Services Agreement

the designated party of the addressee receives such notice.

### 20. INVOICE PROCEDURES

This engagement will be conducted according to the following arrangements:

- Tech Check, LLC will bill the client in advance of service on the first of each month.
- All invoices are considered Net 30 and payment is due 30 days after invoice date.
- Late payments will be subject to a late fee of 1.5% interest per month after payment due date.
- Credit card payments will apply a 3% transactional fee.

If client is delinquent in payment

- Services will stop until payment is made.
- Interest on outstanding payment will be charged and additional 1.5%

### 21. PRICE CHANGE NOTIFICATION PROCEDURE

In the event of any price changes, excluding the auto renewal agreement detailed below, the client will receive minimum of 30-day prior notice for any changes to the pricing of this agreement.

### 22. CONTINUATION OF AGREEMENT

#### AUTOMATIC-RENEWAL

- Initial agreement must be a minimum of one year of service.
- This agreement will contain an auto-renewal of services provided by Tech Check, LLC.
- Auto-renewal rates will increase each year by 5% due to increased costs assumed by Tech Check, LLC for additional business cost such as salaries.
- By signing this agreement, the client agrees to allow Tech Check, LLC to automatically renew the services specified in the contract for an additional year, unless otherwise notified in writing at least 30 days prior to the end of the current term.
- The client understands that the auto-renewal will continue until either party provides written notice of termination. Both parties agree to abide by the terms and conditions outlined in the original contract during the auto-renewal period.

### 23. TERMINATION OF AGREEMENT

- Initial agreement must be a minimum of one year of service.
- After initial year of service, either party may terminate this agreement upon a written 30-day notice to the other party in the event of a material breach of the terms and conditions outlined herein. Upon termination, both parties agree to fulfill any outstanding obligations and return any confidential information or materials exchanged during the course of this agreement.
- If either party enters into liquidation, whether or not voluntarily, or a receiver is appointed to all or any material part of its assets, or the other party becomes bankrupt or insolvent or enters into any arrangement with its creditors, or takes or suffers any similar action in consequence of debt or becomes unable to pay its debts as they become due.
- If either party materially breaches this agreement and fails to cure such breach within thirty (30) days of delivery to the breaching party of written notice of such breach or if breach is unable to be cured within thirty (30) days,

## Managed Services Agreement

but the breaching party diligently commences curing such breach within thirty (30) days and expects to cure such breach within a reasonable time thereafter

On behalf of Cloquet Public Schools, this agreement is agreed to by:

Printed Name:	
Date:	
Signature	

On behalf of Tech Check, LLC, this agreement is agreed to by:

Printed Name:	
Date:	
Signature	

# Statement of Work

ROUGH DRAFT 032124



## STATEMENT OF WORK (SOW) Managed Services

Customer Contact Information	
Customer Name:	Cloquet Public Schools
Customer Street Address:	Cloquet, MN 55720
Primary Technical Contact for Cloquet Public Schools	
Contact Name:	Dr. Michael Cary
Contact Email Address:	mcary@isd94.org
Contact Phone Number:	(218) 878-3000
Contractor Contact Information	
Contractor Name:	Tech Check, LLC
Contractor Street Address:	2385 Troop Drive #204
Contractor City, State Zip:	Sartell, Minnesota 56377

The Statement of Work (SOW) referenced below is between Tech Check, LLC (Contractor) and Cloquet Public Schools (Customer).

This SOW is an explanation of managed services discussed in 017776 requested by [QuoteToCustomer.AccountN04/01/2025 (the “Proposal”). In effect, 017776 is now an agreement pertaining to this SOW. This agreement is subject to the terms and conditions contained in the proposal between the parties and is made a part thereof. Any term not otherwise defined herein shall have the meaning specified in the agreement. In the event of a conflict among the Project Proposal, Statement(s) of Work and/or Change Order(s), the order of precedence among the provisions of them shall be: first, the Change Order, second, Statement(s) of Work, and third, Project Proposal.

### MANAGED SERVICE DESCRIPTION

Tech Check is pleased to provide managed services to Cloquet Public Schools This SOW is the implementation of the signed proposal 017776

#### What is Included:

- Remote support for devices described in 017776
- Operating system issues
- Network or connectivity issues

## Statement of Work

- 3<sup>rd</sup> Party software support on a “best effort” basis with a 15-minute maximum.

What is Not Included:

- On-site support.
  - If on-site support is required at any given time, customer will be billed at current rates.
- New computer, device, or hardware setup.
  - Any additional equipment will need to be added to this contract.
  - Additional equipment may increase the cost of services provided.
- Computer hardware repairs, upgrades, or replacement.

### CONTRACTOR RESPONSIBILITIES

*All contracts must be received by Tech Check, LLC before scheduling a kickoff meeting or start date. Tech Check, LLC assumes no responsibility for delays in manufacturing or shipping.*

#### Engagement Kickoff Meeting

- Review Statement of Work (SOW).
- Question and answer.

#### Installation and Configuration

This SOW is based on equipment specified in the quote numbered 017776 Any changes to the hardware or installation of this quote will require a change order. Tech Check will perform the installation process from beginning to end. Any changes will require a Change Order Installation and configuration shall include the following:

##### Initial Setup

- Tech Check, LLC will need to be on site for the initial setup of each workstation. Cloquet Public Schools will not be billed for the initial on-site setup. Software will need to be installed and configured in order to provide remote services.
- Tech Check, LLC will not provide any cable, including patch cables, unless specified on quote numbered 017776
- Unless quoted or stated specifically in the proposal, Cloquet Public Schools is responsible for all removal and disposal of all equipment.

##### Equipment Location(s)

- Cloquet Public Schools must provide exact location for any hardware being supported in this contract.

##### Communication for Service

Cloquet Public Schools will use one of the following methods to contact Tech Check, LLC

- Ticket System at <https://techcheckusa.com/help-desk/>
- Email to support to [techsupport@techcheckusa.com](mailto:techsupport@techcheckusa.com)
- Phone main office at 320-230-2020
- Contact your Account Executive

### CONTRACTOR BUSINESS HOURS

## Statement of Work

### Standard Business Hours:

- Standard business hours are 8:00 am until 4:30 pm daily, excluding holidays.
- Standard business days are Monday through Friday, excluding holidays.
- A standard business day assumes 8 hours including lunch and travel. Any labor or travel performed outside standard business hours will be subject to additional charges.

### Outside Standard Business Hours:

- Work performed outside standard business hours or days may also be requested by Cloquet Public Schools. However, rates will change to 1.5 times the standard rates.

### CLIENT RESPONSIBILITIES

See Managed Services Agreement.

See General Client Responsibilities and Key Assumptions.

### Essential needs to begin maintenance agreement

- Client must provide all necessary remote access, network access, usernames, and passwords for this SOW.
- Facilities
  - Cloquet Public Schools will provide full access to all premises as needed for Tech Check to perform its responsibilities during this SOW.
  - Cloquet Public Schools is responsible for the cost and provision of any additional equipment required.
- Unforeseen Conditions
  - In the event one of the client responsibilities listed above is not complete and results in a return trip, the client agrees to be invoiced and pay current rates.

### UNDERSTANDING OF LIABILITY

*Tech Check, LLC is providing a service that will assist the client with the installation and configuration of this SOW. Tech Check, LLC assumes no responsibility for hardware failures. Tech Check, LLC has no control and is not responsible for the software functions or patches developed by software manufacturers. It is understood, no system is entirely immune to issues or security breaches. Therefore, Tech Check, LLC shall not be liable for any damages, losses, or expenses incurred by End User as a result of these incidents, unless such incident arises directly from Tech Check, LLC's gross negligence or willful misconduct.*

### WARRANTY INFORMATION

All hardware warranties are the responsibility of the manufacturer.

All software licenses are the responsibility of the client.

### INVOICE PROCEDURES

This engagement will be conducted according to the following arrangements:

- Tech Check, LLC will bill the client in advance of service on the first of each month.
- All invoices are considered Net 30 and payment is due 30 days after invoice date.
- Late payments will be subject to a late fee of 1.5% interest per month after payment due date.
- Credit card payments will apply a 3% transactional fee.

## Statement of Work

If client is delinquent in payment

- Services will stop until payment is made.
- Interest on outstanding payment will be charged and additional 1.5%

### PRICE CHANGE NOTIFICATION PROCEDURE

In the event of any price changes, excluding the auto renewal agreement detailed below, the client will receive minimum of 30-day prior notice for any changes to the pricing of this agreement.

### CONTINUATION OF AGREEMENT

#### AUTOMATIC-RENEWAL

- Initial agreement must be a minimum of one year of service.
- This agreement will contain an auto-renewal of services provided by Tech Check, LLC.
- Auto-renewal rates will increase each year by **5%** due to increased costs assumed by Tech Check, LLC for additional business cost such as salaries.
- By signing this agreement, the client agrees to allow Tech Check, LLC to automatically renew the services specified in the contract for an additional year, unless otherwise notified in writing at least 30 days prior to the end of the current term.
- The client understands that the auto-renewal will continue until either party provides written notice of termination. Both parties agree to abide by the terms and conditions outlined in the original contract during the auto-renewal period.

### TERMINATION OF AGREEMENT

- Initial agreement must be a minimum of one year of service.
- After initial year of service, either party may terminate this agreement upon a written 30-day notice to the other party in the event of a material breach of the terms and conditions outlined herein. Upon termination, both parties agree to fulfill any outstanding obligations and return any confidential information or materials exchanged during the course of this agreement.
- If either party enters into liquidation, whether or not voluntarily, or a receiver is appointed to all or any material part of its assets, or the other party becomes bankrupt or insolvent or enters into any arrangement with its creditors, or takes or suffers any similar action in consequence of debt or becomes unable to pay its debts as they become due.
- If either party materially breaches this agreement and fails to cure such breach within thirty (30) days of delivery to the breaching party of written notice of such breach or if breach is unable to be cured within thirty (30) days, but the breaching party diligently commences curing such breach within thirty (30) days and expects to cure such breach within a reasonable time thereafter

On behalf of Cloquet Public Schools this agreement is agreed to by:

Printed Name:	
Date:	

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## Statement of Work

Signature	
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On behalf of Tech Check, LLC, this agreement is agreed to by:

Printed Name:	
Date:	
Signature	

<b>RipSaw Robotics 2025 Donations/Grants</b>	
<b>Company/Individual/Grant</b>	<b>Amount Donated</b>
Cloquet Ed Foundation (Grant)	\$3,450.00
Cloquet School District (Regional competition fee)	\$6,000.00
Edward Jones (Bret Loeb)	\$500.00
Enbridge (Grant)	\$2,500.00
FDL Star	\$1,000.00
Gene Haas (Grant)	\$2,750.00
IBEW Local 242	\$500.00
Irving Community Club (Grant)	\$2,000.00
Kwik Trip	\$500.00
LHB	\$1,000.00
Sarazin Family	\$150.00
Sappi	\$300.00
Tri-county Builders	\$200.00
Upper Lakes Foods	\$250.00
Karl Perkins Levy	\$1,000.00
Boldt	\$600.00
MN Power	\$1,000.00
St Cloud Grant	\$1,000.00
USG	\$800.00
<b>Total</b>	<b>\$24,700.00</b>
Michelle Wick- Head Coach Jennifer Mangan- Assistant Coach	



## SEALCOATING • LAWN CARE • SNOWPLOWING

### Summer 2025 Lawn Care Proposal - Cloquet School District

Thank you for last summer's business, below you can find my proposed rates for this upcoming summer:

- Washington School - \$395 per cut

Scope of lawn care service: mowing, trimming, and blowing of the designated yard areas.

This quote includes picking up trash on each visit as well as blowing off all parking lot curb lines.

While school is in session we will only be on site during weekends to eliminate working around people or vehicles.

I bring extensive experience with both locations and am familiar with the specifics of the athletic expansion. As a local business based in Esko, I've proudly served the district for four summers.

Boyd Smith

218.730.7661

SmithCompany@mail.com

# ESTIMATE

**Peterson Lawn Care Company  
LLC**  
1403 Avenue C Suite 5  
Cloquet, MN 55720

aaron@petersonlawncarecompany.c  
om  
+1 (218) 393-2701



**Bill to**  
Brock Wilton

## Estimate details

Estimate no.: 1022  
Estimate date: 04/15/2025

#	Product or service	Description	Qty	Rate	Amount
1.	<b>Lawn Care Services</b>	Lawn Care Service (Mow, Trim, Blow) For Cloquet High School and Middle School	1	\$900.00	\$900.00
				<b>Total</b>	<b>\$900.00</b>

**Accepted date**

**Accepted by**

2025 Lawn Care Bids			
Cloquet High School & Middle School			
Item #	Site/Address	Contractor	Price per Cut
1A	Cloquet High School, 1000 18th Street	Peterson Lawn Care	\$ 900.00
1B	Cloquet Middle School, 2001 Washington Ave		
Washington Elementary School			
Item #	Site/Address	Contractor	Price per Cut
1	Washington Elementary, 801 12th Street	The Smith Company	\$ 395.00



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

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## Memorandum

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To: Cloquet School Board Members

From: Brock Wilton, Director of Facilities and Grounds

Date: April 28, 2025

RE: Lawn Care Services Bids 2025

I am recommending **Peterson Lawn Care** to be awarded the lawn care services contract at the following sites:

- Cloquet High School
- Cloquet Middle School

I am recommending **The Smith Company** to be awarded the lawn care services contract at the following sites:

- Washington Elementary School

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota

April 28, 2025

RESOLUTION PROPOSING PLACEMENT OF A CONTINUING CONTRACT/TENURED  
TEACHER ON UNREQUESTED LEAVE OF ABSENCE

\_\_\_\_\_ introduced the following resolution and moved its adoption:

BE IT RESOLVED by the School Board of Independent District No. 94, as follows:

That it is proposed that **Katie Danielson**, a continuing contract/tenured school social worker of said District, be placed on unrequested leave of absence without pay or fringe benefits, at the end of the 2024-2025 school year effective June 5, 2025. Said action is taken in accordance with the District's Education Minnesota – Cloquet master agreement and pursuant to Minn. Stat. 122A.40, subd. 10.1 upon the grounds described in said statute and which are specifically as follows:

- A. lack of pupils
- B. financial limitations
- C. discontinuance of position; namely, a social worker

BE IT FURTHER RESOLVED, that a notice of proposed placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher and that an affidavit of the same be placed in the teacher's personnel file with a copy of the notice and resolution.

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
NATE SANDMAN, CHAIR			PASSED: April 28, 2025
MELISSA JUNTUNEN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
LEANN BUTLER			
NICHOLE DIVER			ATTEST (BOARD CLERK):
GARY HUARD			

AFFIDAVIT OF SERVICE

STATE OF MINNESOTA)  
  SS)  
COUNTY OF CARLTON)

Steve Battaglia being duly sworn on oath says that on April 29, 2025, he served the attached notice of proposed notice of proposed placement on unrequested leave of absence **Katie Danielson**, herein named, personally at Cloquet Senior High School, 1000 – 18th Street, City of Cloquet, County of Carlton, State of Minnesota, by handing to and leaving with **Katie Danielson** a true and correct copy thereof.

\_\_\_\_\_  
Steve Battaglia

\_\_\_\_\_  
Date

\_\_\_\_\_  
Katie Danielson

\_\_\_\_\_  
Date

Subscribed and sworn to before  
me this 29th day of April, 2025.

\_\_\_\_\_  
Mary Marciniak  
Notary Public