



Cloquet Public Schools

Regular Meeting

Monday, August 12, 2024 at 6:00 PM
Garfield Board Room
302 14th Street
Cloquet, MN 55720
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

6:00 pm Regular Meeting

I. Roll Call	
II. Pledge of Allegiance	
III. Consider Approval of Board Agenda	
1. August 12, 2024 School Board Agenda	4
IV. Consider Approval of School Board Minutes	
1. July 8, 2024 School Board Meeting Minutes	7
V. Open Forum and Reception of Delegations, Petitions, and Communications	
1. Building and Department Reports	10
VI. Claims, Hand Checks	
1. Claims, August 7, 2024	15
2. Hand Checks, July 10, 2024	20
3. Hand Checks, July 18, 2024	22
4. Hand Checks, July 22, 2024	24
5. Hand Checks, July 30, 2024	26
6. Hand Checks, August 6, 2024	28
VII. Consent Items	
1. Retirement Letters	
a. 7.5 hrs./day American Indian Education Program Home School Liaison at Washington Elementary (Karen Hedman)	
2. Resignation Letters	
a. 1.0 FTE Dean of Students/Physical Education Teacher and Girls' Head Golf Coach (Andrew Miller)	
b. 1.0 FTE Long Term Substitute Math Teacher (Anna Lindemann)	
c. 6.5 hrs./day DCD SP Paraprofessional at Cloquet High School (Nikki Maki)	
d. 6 hrs./day Part Time Cleaner at Washington Elementary School (Mark Frey)	
e. Program Assistant with Kids Corner (Kaley Will)	30
f. Summer Wrap Around Care Assistant with Early Childhood (Kallahan Sinnott)	31
3. Recommendations for Employment	
a. 1.0 FTE 4th/5th Grade Student Success Mentor at Cloquet Middle School (Taylor Thole)	32
b. 1.0 FTE Social Studies Teacher at Cloquet High School (Stephanie Nelson)	33
c. 1.0 FTE Long Term Substitute Math Teacher at Cloquet High School (Jodi Lorenz) for 12 weeks starting approximately September 17, 2024	34
d. 6.5 hrs./day Paraprofessional at Cloquet Middle School (Cassandra Danelson)	35
e. 5.5 hrs./day Paraprofessional at Washington Elementary (Hannah Wilkinson)	36
f. 5.5 hrs./day Paraprofessional at Washington Elementary (Jennifer Engel)	37

g. 6.5 hrs./day Language Facilitator Paraprofessional at Churchill Elementary (Kaylyn Drickhamer)	38
h. 6.5 hrs./day EBD Paraprofessional at Churchill Elementary (Erika Monshower)	39
i. 6.75 hrs./day Part Time Cleaner at Washington Elementary (Benjamin Bouts)	40
j. ECFE/SR/Wrap Around Care Classroom Assistant (Elizabeth Norman)	41
4. Extra Service Contracts	
a. Stipends for Boys' and Girls' Basketball and Volleyball Summer Coaching (see attached)	42
b. Assistant Varsity Volleyball Coach (Stephanie Nelson)	43
c. 7th/8th Grade Football Coach (Stefan Pease)	44
d. Volunteer Boys Soccer Coach (Drake Schramm)	45
e. Building Teacher Lead at Cloquet Middle School (Farrah Grimm)	46
f. 2024-2025 Extra Service Contracts at Churchill Elementary (Instructional Computer Advisor, & School Patrol)	47
g. 2024-2025 Extra Service Contracts at Washington Elementary (Instructional Computer Advisor, & School Patrol)	48
h. 2024-2025 6th Period Assignments for Cloquet High School/District (see attached)	49
i. 2024-2025 Extra Service Contracts at Cloquet High School (Technology Integration, Student Council, Yearbook, Math Team, Knowledge Bowl, WBWF, Objive Quiz Bowl, Link Crew , Pep Band, Vocal Group, Mock Trial, Science Fair, NHS, Auditorium Mgr, Junior/Senior Class Advisors)	51
5. Permission to Post	
a. 1.0 FTE Social Studies Teacher at Cloquet High School	53
b. 1.0 FTE Anticipated Special Education Teacher at Cloquet Middle School	54
c. 1.0 FTE Float Special Eduaction Teacher at NLA	55
d. 7.5 hrs./day American Indian Education Program Home School Liaison at Washington Elementary	56
e. 6.5 hrs./day DCD SP Paraprofessional at Cloquet High School	57
f. 6.75 hrs/day Part Time Cleaner at Washington Elementary School (increase from 6 hrs/day)	58
g. 3 hrs./day Food Service Staff at Garfield School	59
h. Head Girls' Golf Coach	60
6. Staffing Adjustments	
a. Transfer 1.0 FTE Social Studies Teacher to 1.0 FTE Business Teacher at Cloquet High School (Steve Polkowski)	61
b. Increase in Hours for American Indian Education Academic Tutor at Cloquet High School (Derek Johnson)	62
c. Change from Program Manager to Program Assistant (Rianna Ryan)	63
VIII. School Board Committee Report	
1. Closed Session Report from July 8, 2024 Regarding Annual Review of Superintendent Michael Cary	
IX. Agenda Addendums	
X. Superintendent's Report	
1. Negotiations	
XI. New Business	
1. Consider Approving a Two (2) Year Leave of Absence for 5th Grade Teacher (Dara Topping)	64
2. Consider Approving the 2024-2027 Technology Director (T.J. Smith)	65
3. Consider Approving the Northern Lights Special Education Cooperative 2024-2025 Contract #17 with KY Interpreting Services	75
4. Consider Approving the 2024-2034 Contract for Training Services with Park Avenue Therapies and Cloquet High School	78
5. Consider Approving the Creation of an Assigned Fund For Turf Replacement	

6. Consider Approving Entry Fees for Sporting Events Held On Turf Field	81
XII. For Your Information	
1. Internal Transfer of Julie Midas at Washington Elementary from 1.0 FTE Dean/MTSS/Title Teacher to 1.0 FTE Dean of Students	82
2. Transfer of 1.0 FTE Float Special Ed Teacher to 1.0 FTE ASD Special Education Teacher at Northern Lights Academy	83
3. Back to School Inservice Dates	84
XIII. Consider Moving to Closed Session Pursuant to Minnesota Statute Section 13D.05, Subdivision 2(b) For Preliminary Consideration of Allegations Against an Individual Subject to the Board's Authority	
XIV. Upcoming Meetings/Events	
1. Thursday, August 15, 2025 - AFSCME Paraprofessional Mediation - 10:00 a.m. - Boardroom	
2. Monday, August 26, 2024 - Regular School Board Meeting	
5:30 p.m. Working Session	
6:00 p.m. Regular Meeting	
XV. Adjournment	

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X. Superintendent's Report

- 1. Negotiations

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July 8, 2024

Board Chair N. Sandman called the working session to order at 5:33 p.m.

Topics discussed:

Dr. Cary reviewed the agenda including resignation, annual resolutions, FSSW with Carlton County, and closed session for annual review of superintendent. Dr. Cary gave an update on negotiations, and policy revisions. A discussion was held about moving elementary students and the break-in at the HS. B. Wilton, Building and Grounds Director, gave an update on the summer projects and repairs from break-in at the HS. There being nothing further to discuss, Board Chair N. Sandman adjourned the meeting at 5:58 p.m.

July 8, 2024

The Regular Meeting of the School Board of Independent School District No. 94, in the City of Cloquet on July 8, 2024, was called to order by Board Chair Nate Sandman at 6:01 p.m.

Roll Call – The following members were present on roll call:

- Dave Battaglia
- Sarah Buhs
- Gary Huard
- Melissa Juntunen
- Nate Sandman
- Ken Scarbrough

Present in Person:

- Dr. Michael Cary, Superintendent
- Mary Marciniak, Exec. Asst. to the Superintendent
- Candace Nelis, Business Manager
- Brock Wilton, Director of Buildings and Grounds
- T.J. Smith, IT Director
- Dara Topping, EM-C Representative
- Jana Peterson, Pine Knot Newspaper Rep.

Building principals, teacher representatives, AIE Director, Community Education Director, District Facilities & Grounds Director will be excused from attending Board meetings until further notice.

APPROVAL OF BOARD AGENDA

- RESOLVED by G. Huard to approve the July 8, 2024, regular board agenda, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

APPROVAL OF MEETING MINUTES

- RESOLVED by K. Scarbrough to approve the June 24, 2024, Regular Meeting minutes, as presented. S. Buhs seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

OPEN FORUM AND RECEPTION OF DELEGATIONS, PETITIONS, AND COMMUNICATIONS

- Building and Department Reports were reviewed. C. Nelis, Business Manager, gave an update on the annual audit in September

CONSIDER APPROVAL OF CLAIMS, HAND CHECKS AND FOOD SERVICE REPORTS

- RESOLVED N. Sandman to approve Claims, July 2, 2024; Hand Checks, June 20, 2024; Treasurer's and Investment Report – April 2024; Wire Transfers June 14, 2024 (qty 2), as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

CONSENT ITEMS

- RESOLVED by M. Juntunen to approve the Consent Items, as presented.

1. Resignations:

- a. Cullen Franek, 1.0 FTE Business Teacher at Cloquet High School, effective June 30, 2024
- b. Kaley Will, Program Aide at Kids Corner, effective July 8, 2024
- c. Lee Ana Burley, Program Aide at Kids Corner, effective July 8, 2024 (pending hire)

2. Recommendations of Employment:

NAME	POSITION/LOCATION	SALARY	START DATE
a. Emily Hallgren	1.0 EBD Setting III. Sp. Ed. Teacher at CMS	BA/6 Frz	8/20/24
b. Hannah Strand	1.0 EBD Setting III Sp. Ed Teacher at CMS	BA+10/ 3	8/20/24
c. Anna Lindemann	1.0 FTE LTS Math Teacher at CHS	BA/1 after 30 days	9/17/24 Approx.
d. Harmoni Price	ECSE ESY Teacher (up to 20 hours)	\$37.01/hr.	
e. Amy Salo	ECSE ESY Paraprofessional (up to 108 hours)	Current Rate	
f. Jenna Lundquist	CE After School Enrichment Instructor	\$20.19/hr.	9/1/24
g. Danae Pederson	Asst. Teacher at Li'l Lumberjacks	\$14.42/hr.	7/9/24

h.	LeeAna Burley	Program Assistant at Kids Corner	\$16.17/hr.	7/9/24
i.	Kaley Will	Program Assistant at Kids Corner	\$16.17/hr.	7/9/24

3. **Extra Services Contracts**

a.	Emily Hallgren	Head Girls' Tennis Coach	\$4,309.00	8/12/24
b.	Nick Lind	Asst. Girls' Tennis Coach	\$2,068.00	8/12/24
c.	Samantha Erkkila	Volunteer Girls' Tennis Coach		

4. **Permission to Post**

- a. 1.0 FTE ASD Teacher at Northern Lights Academy (NLA)
- b. 1.0 FTE Business Teacher at Cloquet High School
- c. 1.0 FTE Stronger Connection Grant Teacher at Cloquet Middle School
- d. 6.5 hrs./day ASD Paraprofessional at Cloquet High School
- e. 6.5 hrs./day MM Paraprofessional at Cloquet High School
- f. 6.5 hrs./day Spanish Interpreter at Cloquet High School

5. **Staffing Adjustments**

- a. Lori Strand, Paraprofessional, increase from 6.5 to 6.75 hrs./day for morning recess.
 - b. Jenna Lund should be listed as a 1.0 FTE Speech/ESCSE Teacher at MA +10/Step 5
- D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

AGENDA ADDENDUMS

- None were presented.

NEW BUSINESS

- RESOLVED by S. Buhs to approve the 2024-2025 Designation of Official Newspaper, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by G. Huard to approve the 2024-2025 School Board Committee Representation, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve the 2024-2025 School Board "Adopted" Schools, as presented. S. Buhs seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve the 2024-2025 Electronic Fund Transfers, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by S. Buhs to approve the 2024-2025 Withdrawal Approval of Securities Pledges, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by N. Sandman to approve the 2024-2025 Authorization of Utilization of Legal Services, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by M. Juntunen to approve the 2024-2025 Depositories for Funds, as presented. G. Huard seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by N. Sandman to approve the 2024-2025 Authorization to Draw and Sign Orders for Payment of Salaries, Utility and Other Bills, as presented. S. Buhs seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by M. Juntunen to approve the 2024-2025 Authorization to Approve and Sign Contracts, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve the 2024-2025 NLSEC Contracts for Family School Support Workers (FSSW) Through Carlton County Human Services - #8 B. Denman, #9 A. Male, #10 N. Peterson #11 M. Schmidt as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

SUPERINTENDENT'S REPORT

- Dr. Cary covered most items in the working session but discussed enrollment numbers.

CLOSED SESSION

- Motion by N. Sandman to move to closed session pursuant to Minnesota Statute Section 13D.05, Subdivision 3, for the annual review of Superintendent, Dr. Michael Cary. K. Scarbrough seconded the motion. The meeting went into closed session at 6:18 p.m. The meeting resumed at 7:21 p.m.

UPCOMING MEETINGS/EVENTS

- Monday, August 12, 2024 - Regular School Board Meeting, 5:30 p.m. Working Session, 6:00 p.m. Regular Mtg.
- Thursday, August 15, 2025 - AFSCME Paraprofessional Mediation - 10:00 a.m. - Boardroom

ADJOURNMENT

There being nothing further to discuss, Board Chair N. Sandman adjourned the meeting at 7:22 p.m.

ATTEST:

Clerk of the School Board

Chair of the School Board

Department Reports

Churchill Elementary:

Hello From Churchill,

Staffing at Churchill is now complete with the two new paraprofessionals in the board packet this week. I have met with our custodian and classrooms are ready to go. The Early Childhood wing will be completed by the middle of the week of the 12th. Classroom assignments will be sent to families on Wednesday, August 14th.

Submitted by David Wangen, Churchill Elementary Principal

Washington Elementary:

Summer has been busy at Washington!

-Our Targeted Services Summer School program has served students in K-4 throughout the summer, and it has been a great mix of learning and fun! We have a great team of staff who have made it happen, so thank you to Tracy Mattson, Sheila Kahlstorf, Bobbee Conway, Jolene Aho, Jodi Lorenz, Abbie Rahne, Annie Seaberg, Sarah Burger, and Mary Helgeson!!

-Building projects have been taking place all over Washington! The gym has fresh paint and new acoustic panels, the cafeteria has a new floor (with tables to be installed in October), a few rooms have had some updates and repairs, the bathrooms have received TLC and updates, and rooms are almost all cleaned and waxed with teachers beginning to trickle in! Many, many thanks to Trevor Neff and Keith Johnson who have been working hard this summer alongside contractors to make sure we're ready for fall!

-Hiring is still a work in progress. The two open paraprofessional positions should be officially filled at the conclusion of the board meeting on August 12th, however there will still be some movement within my teaching positions based on a resignation at Washington and movement between buildings. It has been a long spring and summer of waiting for staffing to fall into place, and I'm hopeful that will conclude soon!

-Finally, teacher placement communication will be out to families this week! We were able to place summer enrollments on the 6th, and then it is rostering, merging letters, and getting them out to families! Back to school is right around the corner!!

Submitted by Robbi Mondati, Washington Elementary Principal

Cloquet Middle School:

Our eighth-grade students who went to Washington DC with World Classrooms have returned safely, and I have been told they had a wonderful learning experience. Their flight was canceled on the way home, forcing them to stay another night. However, World Classroom paid for the extra night and dinner at the hotel, set up a free trip to the Air and Space Smithsonian, and gave them fifty dollars for clothes and stuff at Target. Also, the world classroom chaperones stayed with the kids for the extra day. Mike Hallgren, a CMS special education teacher, said the trip was great except for the flight's cancellation and wants to explore future opportunities.

Our summer hiring has been busy due to some of our teachers taking leaves of absence. However, I am excited for all of them, as these leaves offer a positive opportunity for our school culture and a chance for our teachers to grow professionally. They will learn new skills that, hopefully, they will bring back to our district to make us better. Additionally, I was able to fill those positions with excellent teachers who were laid off last spring.

CMS still has a long-term P.E. sub position and an open 0.4 - 5th and 6th-grade music position. We do have some applicants and hope to bring some candidates to the next board meeting for your consideration.

Submitted by Thomas Brenner, Cloquet Middle School Principal

Cloquet High School:

- The custodians have been working hard and the building is looking good. We'll be ready for students and staff soon!
- The CHS counselors have been back in the building helping with student schedules.
- After a couple of summer moves, our teaching staff is complete again. We've still got a couple of unfilled paraprofessional positions and a translator position to fill. We've got fingers crossed as we have a couple of interviews lined up.
- Fall sports started today (8/12) so the activity office at CHS is busy!
- Please note that we have a number of sporting events that will be held on our turf before the 22nd Street portion near CHS is open – we'd like to remind everyone to use caution as they enter and exit off of the 18th Street access point.

Submitted by Steve Battaglia, Cloquet High School Principal

Cloquet Area Alternative Education Programs:

First and foremost, I want to thank every single person I have met in Cloquet Public Schools for the very warm welcome I have received as the new principal of the Cloquet Area Alternative Education Program. Connie graciously handed over the reins to me this summer. I am so excited to be here, and am in awe of the wonderful things already happening at CAAEP!

This summer, the EDHS (credit recovery) program in math, science, English and social studies served 19 students who earned 14.5 credits collectively, which equals 58 quarter credit classes in the month of June.

We also offered summer classes sponsored by Carlton County, including digital storytelling, video game development, board game development, acting camp and outdoor exploration. Students earned 6.125 credits, or the equivalent of 24 quarter credit classes.

Two of our students and two of our teachers were chosen to present at the 9th National Conference on Community and Restorative Justice in Washington DC this summer. They traveled from July 29-August 2, and did a full 90-minute presentation to over 70 conference attendees in their session, which included information on things like Circles, the differences between Restorative Justice and Restorative Practices, the goals, Do's and Don'ts of being a Student Ambassador and how to become one, and how this leadership experience has mattered to students at CAAEP currently, and over the past several years. They have had people reaching out to them since the conference for more information. Here are some photos from their trip:







Submitted by Marcia Nelson, CAAEP Principal

Community Education

Aquatics

We recognized our lifeguards on July 31st for International Lifeguard Appreciation Day. We currently have 22 lifeguards at the Beach and 3 additional lifeguards that monitor the CMS pool. Some of our Beach lifeguards also work at the CMS pool during the school year for open swim and lessons. Most of our staff are high school students, but we do have a few older lifeguards in the mix to help mentor them.

School Age Childcare - Kids Corner

We currently have stopped admitting new enrollments for the school year due to the high number of children that have registered. We have started a wait list with the hopes that the day to day numbers will drop once the school year gets rolling. At this point, we have close to 100 children attending after school in the first two weeks of the school year, which is our room capacity.

Submitted by Erin Bates, Community Education Director

Business Department:

Candace Nelis, Business Manager, will attend in person.

American Indian Education Department:

Greetings School Board Members,

AIE is now accepting nominations for Parent Committee positions. If you or someone you know would be interested in serving a two-year term on JOM or LIEC, please let me know. A list of eligibility requirements along

with description of vacancies are listed on the website. Parent Committee's are the foundation of AIE programming and provide valuable input, feedback, and involvement.

Area AIE Directors have been collaborating with the Northland Foundation to determine mutual needs and discuss funding possibilities. It is enjoyable to hear about all the wonderful supports that are happening in our region.

Two trips to the BWCA were consolidated into one trip due to last minute scheduling conflicts. Cloquet and Fond du Lac Ojibwe School students spent 4 nights and 5 days with Wilderness Inquiries as part of a year long planning opportunity with Friends of the Boundary Waters and FDL Resource Management. Continued efforts to plan, develop and deliver these trips will be implemented throughout the school year in the classroom.

The retirement of Washington IHSL, Karen Hedman is in the agenda. I would like to acknowledge her dedication and years of service to the AIE program. Mrs. Hedman has made countless positive relationships within our organization. She is well deserving of retirement and we all wish her the very best.

Submitted by Teresa Angell, American Indian Education

Building and Grounds

Brock Wilton, Building and Grounds Director, will attend in person.

Technology

T.J. Smith, Technology Director, will attend in person.

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$681,741.76
02	Food Services	\$3,550.00
03	Transportation	\$680.84
04	Community Services	\$9,048.64
05	Capital Expenditure	\$165,893.75
06	Building Construction	\$16,298.00
12	Activities	\$17,027.55
45	OPEB Irrevocable Trust	\$1,921.99
Report Total		\$896,162.53

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	104513	24367	Check	1	9675		3P LEARNING INC	Yes	No	No	USD	08/13/2024	3,442.50
			104396	24368	Check	1	10159		ADVANCED SERVICES, INC	Yes	No	No	USD	08/13/2024	80.00
			104389	24369	Check	1	00570		AG O'BRIEN COMPANY	Yes	No	No	USD	08/13/2024	10,866.00
			104496	24370	Check	1	8863		ANGELL, TERESA	Yes	No	No	USD	08/13/2024	60.00
			104390	24371	Check	1	02766		ARCC	Yes	No	No	USD	08/13/2024	1,150.00
			104393	24372	Check	1	1006		ARROWHEAD SPRINGS	Yes	No	No	USD	08/13/2024	25.50
			104482	24373	Check	1	6134		AT&T MOBILITY	Yes	No	No	USD	08/13/2024	1,025.18
			104492	24374	Check	1	8268		BATES, ERIN	Yes	No	No	USD	08/13/2024	60.00
			104484	24375	Check	1	6414		BATTAGLIA, STEVE	Yes	No	No	USD	08/13/2024	83.85
			104499	24376	Check	1	9008		BAUER, WILLIAM	Yes	No	No	USD	08/13/2024	11.97
			104402	24377	Check	1	10642		BENOIT SCOTT	Yes	No	No	USD	08/13/2024	40.00
			104505	24378	Check	1	9295		BENSON, WENDY IRENE	Yes	No	No	USD	08/13/2024	107.49
			104391	24379	Check	1	05200		BEST SERVICE	Yes	No	No	USD	08/13/2024	14.00
			104429	24380	Check	1	11231		BP BUILDERS	Yes	No	No	USD	08/13/2024	17,548.00
			104511	24381	Check	1	9548		BRENNER MARK	Yes	No	No	USD	08/13/2024	35.00
			104486	24382	Check	1	7378		BSN SPORTS LLC	Yes	No	No	USD	08/13/2024	23,166.91
			104392	24383	Check	1	08337		CARLTON COUNTY HUMAN SERVICE	Yes	No	No	USD	08/13/2024	190.00
			104398	24384	Check	1	10397		CHRISTENSON NAOMI	Yes	No	No	USD	08/13/2024	300.00
			104399	24385	Check	1	10401		CITY OF CLOQUET	Yes	No	No	USD	08/13/2024	349.25
			104456	24386	Check	1	2840		CLOQUET COUNTRY CLUB	Yes	No	No	USD	08/13/2024	1,083.86
			104403	24387	Check	1	10650		CLOQUET INTERIORS	Yes	No	No	USD	08/13/2024	4,140.00
			104423	24388	Check	1	11051		CLOQUET TRANSIT CO	Yes	No	No	USD	08/13/2024	595.75
			104438	24389	Check	1	11550		COMMUNITY PRINTING	Yes	No	No	USD	08/13/2024	890.00
			104439	24390	Check	1	11620		COMPENSATION CONSULTANTS, LTI	Yes	No	No	USD	08/13/2024	1,876.00
			104517	24391	Check	1	9797		COOLE SCHOOL	Yes	No	No	USD	08/13/2024	405.60
			104428	24392	Check	1	11184		CPR TEAM ADELA	Yes	No	No	USD	08/13/2024	245.00
			104432	24393	Check	1	11303		DAVIDSON BEVERLY	Yes	No	No	USD	08/13/2024	917.92
			104420	24394	Check	1	11015		DBQ COMPANY	Yes	No	No	USD	08/13/2024	10,500.00
			104394	24395	Check	1	10069		DISC	Yes	No	No	USD	08/13/2024	43.90
			104475	24396	Check	1	5509		DOHNANSKY, ELIZABETH	Yes	No	No	USD	08/13/2024	60.00
			104427	24397	Check	1	11081		DONALD HOLM CONSTRUCTION CO	Yes	No	No	USD	08/13/2024	420.75
			104461	24398	Check	1	3461		DOUCETTES PARTY & TENT RENTAL	Yes	No	No	USD	08/13/2024	1,674.08
			104507	24399	Check	1	9445		EDPUZZLE INC	Yes	No	No	USD	08/13/2024	2,940.00
			104483	24400	Check	1	6347		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	08/13/2024	276.77
			104491	24401	Check	1	8229		ESSE, DAVID	Yes	No	No	USD	08/13/2024	294.80
			104495	24402	Check	1	8653		EVERGREEN LAWN SERVICE	Yes	No	No	USD	08/13/2024	4,059.39
			104490	24403	Check	1	8177		FIRST TECHNOLOGIES INC	Yes	No	No	USD	08/13/2024	803.00
			104479	24404	Check	1	5817		GRAYBAR ELECTRIC CO	Yes	No	No	USD	08/13/2024	603.17
			104440	24405	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS	Yes	No	No	USD	08/13/2024	917.81
			104480	24406	Check	1	59450		HAGENS GLASS & PAINT	Yes	No	No	USD	08/13/2024	208.00
			104477	24407	Check	1	5684		HILLYARD INC MINNEAPOLIS	Yes	No	No	USD	08/13/2024	20,773.23

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	104481	24408	Check	1	5992		HORIZON COMMERCIAL POOL SUPP	Yes	No	No	USD	08/13/2024	2,713.63
			104514	24409	Check	1	9685		HOWIES HOCKEY INC	Yes	No	No	USD	08/13/2024	1,531.61
			104512	24410	Check	1	9603		HUDL	Yes	No	No	USD	08/13/2024	16,000.00
			104414	24411	Check	1	10781		HUGHES KATIE	Yes	No	No	USD	08/13/2024	122.31
			104487	24412	Check	1	7657		HUNT ELECTRIC CORPORATION	Yes	No	No	USD	08/13/2024	2,765.76
			104412	24413	Check	1	10776		IMAGINE LEARNING LLC	Yes	No	No	USD	08/13/2024	244.20
			104501	24414	Check	1	9133		IMPACT SPORTS TRAINING INC	Yes	No	No	USD	08/13/2024	13,200.00
			104508	24415	Check	1	9455		INCIDENT IQ, LLC	Yes	No	No	USD	08/13/2024	12,218.15
			104465	24416	Check	1	4002		INFINITE CAMPUS INC	Yes	No	No	USD	08/13/2024	765.00
			104500	24417	Check	1	9072		INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	08/13/2024	99.24
			104472	24418	Check	1	4879		ISD #0091 BARNUM	Yes	No	No	USD	08/13/2024	30,701.65
			104449	24419	Check	1	25440		ISD #0097 MOOSE LAKE	Yes	No	No	USD	08/13/2024	17,857.01
			104450	24420	Check	1	25480		ISD #0100 WRENSHALL	Yes	No	No	USD	08/13/2024	1,366.51
			104442	24421	Check	1	1527		ISD #0381 LAKE SUPERIOR SCHOOL	Yes	No	No	USD	08/13/2024	29,635.62
			104451	24422	Check	1	25840		ISD #0704 PROCTOR PUBLIC SCHOC	Yes	No	No	USD	08/13/2024	105,808.49
			104401	24423	Check	1	1063		ISD #0709 DULUTH	Yes	No	No	USD	08/13/2024	95,684.78
			104433	24424	Check	1	11304		ISD #4 MCGREGOR	Yes	No	No	USD	08/13/2024	16,728.42
			104397	24425	Check	1	10338		JAAKOLA LYZ	Yes	No	No	USD	08/13/2024	3,500.00
			104493	24426	Check	1	8418		KEMPS LLC	Yes	No	No	USD	08/13/2024	352.95
			104489	24427	Check	1	8075		KERMEND, CALLISTA	Yes	No	No	USD	08/13/2024	1,552.86
			104457	24428	Check	1	29600		L & M SUPPLY	Yes	No	No	USD	08/13/2024	1,536.11
			104434	24429	Check	1	11305		LAKE EFFECT COATINGS	Yes	No	No	USD	08/13/2024	4,500.00
			104516	24430	Check	1	9792		LEAF	Yes	No	No	USD	08/13/2024	24.75
			104408	24431	Check	1	10754		LUND JENNA	Yes	No	No	USD	08/13/2024	1,362.44
			104422	24432	Check	1	11029		M&J LLC	Yes	No	No	USD	08/13/2024	6,285.00
			104426	24433	Check	1	11080		MADAUS KRISTEN OLSON	Yes	No	No	USD	08/13/2024	36.00
			104437	24434	Check	1	1135		MASA	Yes	No	No	USD	08/13/2024	1,345.00
			104452	24435	Check	1	2692		MASSP	Yes	No	No	USD	08/13/2024	350.00
			104458	24436	Check	1	32051		MCGRAW HILL SCHOOL EDUCATION	Yes	No	No	USD	08/13/2024	632.34
			104459	24437	Check	1	34186		MENARDS	Yes	No	No	USD	08/13/2024	1,561.67
			104460	24438	Check	1	34310		MESPA	Yes	No	No	USD	08/13/2024	962.00
			104411	24439	Check	1	10765		MINERS INCORPORATED	Yes	No	No	USD	08/13/2024	9,024.98
			104418	24440	Check	1	10997		MINNESOTA DEPARTMENT OF HEAL	Yes	No	No	USD	08/13/2024	180.00
			104462	24441	Check	1	37050		MN STATE HIGH SCHOOL LEAGUE	Yes	No	No	USD	08/13/2024	400.00
			104409	24442	Check	1	10756		MN STATE HIGH SCHOOL MATH LEA	Yes	No	No	USD	08/13/2024	600.00
			104448	24443	Check	1	2431		MN UI FUND	Yes	No	No	USD	08/13/2024	42,314.91
			104404	24444	Check	1	10672		MRI SOFTWARE LLC	Yes	No	No	USD	08/13/2024	20.00
			104498	24445	Check	1	8996		MSOPA 17	Yes	No	No	USD	08/13/2024	100.00
			104395	24446	Check	1	10072		MYSTERY SCIENCE INC	Yes	No	No	USD	08/13/2024	1,980.00
			104445	24447	Check	1	2082		NASP INC	Yes	No	No	USD	08/13/2024	967.00
			104463	24448	Check	1	38810		NASSP	Yes	No	No	USD	08/13/2024	385.00

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	104502	24449	Check	1	9158		NEW DOMINION SCHOOL	Yes	No	No	USD	08/13/2024	4,478.63
			104435	24450	Check	1	11306		NIEA	Yes	No	No	USD	08/13/2024	3,500.00
			104466	24451	Check	1	40801		NORTHEAST SERVICE COOP	Yes	No	No	USD	08/13/2024	200.00
			104406	24452	Check	1	10743		NORTHERN ACRYLICS INC	Yes	No	No	USD	08/13/2024	55.44
			104509	24453	Check	1	9494		NORTHERN LIGHTS SPECIAL EDUC/	Yes	No	No	USD	08/13/2024	9.99
			104467	24454	Check	1	41104		NORTHLAND FIRE AND SAFETY	Yes	No	No	USD	08/13/2024	2,695.00
			104405	24455	Check	1	10686		NORTHLAND PIANO LLC	Yes	No	No	USD	08/13/2024	360.00
			104441	24456	Check	1	1326		PAN O GOLD	Yes	No	No	USD	08/13/2024	232.92
			104413	24457	Check	1	10778		PER MAR SECURITY SERVICES	Yes	No	No	USD	08/13/2024	300.00
			104436	24458	Check	1	11307		PERTLER JILL	Yes	No	No	USD	08/13/2024	825.00
			104430	24459	Check	1	11267		PETERSON LAWN CARE COMPANY	Yes	No	No	USD	08/13/2024	3,225.00
			104464	24460	Check	1	3994		PHONAK	Yes	No	No	USD	08/13/2024	6,796.47
			104444	24461	Check	1	2037		PINE KNOT, LLC	Yes	No	No	USD	08/13/2024	384.00
			104520	24462	Check	1	9882		PMA ASSET MGMT	Yes	No	No	USD	08/13/2024	1,004.07
			104468	24463	Check	1	44930		PREMIERE THEATRES	Yes	No	No	USD	08/13/2024	1,001.00
			104485	24464	Check	1	6748		PRICE, HARMONI	Yes	No	No	USD	08/13/2024	389.27
			104416	24465	Check	1	10830		PRING JILL	Yes	No	No	USD	08/13/2024	298.08
			104453	24466	Check	1	2721		PRO PRINT	Yes	No	No	USD	08/13/2024	1,808.72
			104471	24467	Check	1	4822		PROSEN, TIM	Yes	No	No	USD	08/13/2024	90.00
			104446	24468	Check	1	2297		RENAISSANCE LEARNING	Yes	No	No	USD	08/13/2024	31,464.65
			104469	24469	Check	1	47100		RIDDELL/ALL AMERICAN SPORTS C	Yes	No	No	USD	08/13/2024	15,090.77
			104473	24470	Check	1	5017		S&H UNIFORM CORP	Yes	No	No	USD	08/13/2024	805.32
			104417	24471	Check	1	10852		SAVVAS LEARNING COMPANY	Yes	No	No	USD	08/13/2024	9,125.30
			104400	24472	Check	1	10472		SCHOLASTIC CLASSROOM MAGAZI	Yes	No	No	USD	08/13/2024	5,862.77
			104410	24473	Check	1	10759		SCHOLASTIC EQUIPMENT COMPAN'	Yes	No	No	USD	08/13/2024	41,810.00
			104447	24474	Check	1	2300		SHI INTERNATIONAL CORP	Yes	No	No	USD	08/13/2024	33,967.88
			104519	24475	Check	1	9874		SKYLINE SOCIAL & GAMES	Yes	No	No	USD	08/13/2024	1,136.05
			104503	24476	Check	1	9175		SMITH, TREVOR J	Yes	No	No	USD	08/13/2024	60.00
			104488	24477	Check	1	7698		SNDM	Yes	No	No	USD	08/13/2024	100.00
			104510	24478	Check	1	9530		SPORTDECALS	Yes	No	No	USD	08/13/2024	120.00
			104424	24479	Check	1	11055		SPORTSFIELD SPECIALTIES	Yes	No	No	USD	08/13/2024	662.72
			104494	24480	Check	1	8631		SQUIRES, WALDSPURGER & MACE I	Yes	No	No	USD	08/13/2024	467.50
			104518	24481	Check	1	9828		STARK TIMOTHY	Yes	No	No	USD	08/13/2024	442.20
			104474	24482	Check	1	52404		STATE INDUSTRIAL PRODUCTS	Yes	No	No	USD	08/13/2024	7,418.13
			104415	24483	Check	1	10802		SWANSON YOUNGDALE	Yes	No	No	USD	08/13/2024	35,303.06
			104455	24484	Check	1	27353		THE JAMAR COMPANY	Yes	No	No	USD	08/13/2024	8,074.06
			104407	24485	Check	1	10746		THE SMITH COMPANY	Yes	No	No	USD	08/13/2024	2,475.00
			104431	24486	Check	1	11302		THE UNIVERSITY OF KANSAS	Yes	No	No	USD	08/13/2024	3,044.00
			104470	24487	Check	1	4751		TKE ELEVATOR CORPORATION	Yes	No	No	USD	08/13/2024	6,312.90
			104421	24488	Check	1	11022		TWIN PORTS FOOTBALL OFFICIALS	Yes	No	No	USD	08/13/2024	150.00
			104504	24489	Check	1	9268		UHL COMPANY INC	Yes	No	No	USD	08/13/2024	3,012.94

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	104476	24490	Check	1	56350		UPPER LAKES FOODS	Yes	No	No	USD	08/13/2024	2,876.57
			104497	24491	Check	1	8949		VANTAGE FINANCIAL	Yes	No	No	USD	08/13/2024	115,374.00
			104478	24492	Check	1	57280		WANGEN, DAVID	Yes	No	No	USD	08/13/2024	294.80
			104506	24493	Check	1	9440		WICK, MICHELLE	Yes	No	No	USD	08/13/2024	30.12
			104425	24494	Check	1	11073		WILTON BROCK	Yes	No	No	USD	08/13/2024	60.00
			104419	24495	Check	1	11009		WOODWARD LAVAN JESSICA	Yes	No	No	USD	08/13/2024	85.09
			104454	24496	Check	1	2731		YOUNG, HEATHER	Yes	No	No	USD	08/13/2024	1,439.51
			104443	24497	Check	1	1978		ZELEZNIKAR, JODY	Yes	No	No	USD	08/13/2024	918.53
			104515	24498	Check	1	9692		ZIME DEBRA	Yes	No	No	USD	08/13/2024	825.00

Bank Total: 2	\$896,162.53
Report Total:	\$896,162.53

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$16,148.54
04	Community Services	\$81.18
05	Capital Expenditure	\$37.78
Report Total		\$16,267.50

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	104354	24343	Check	1	6134	AT&T MOBILITY	Yes	No	No	USD	07/10/2024	1,023.41
			104351	24344	Check	1	11006	CLOQUET SANITARY	Yes	No	No	USD	07/10/2024	6,253.29
			104353	24345	Check	1	4073	CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	07/10/2024	811.75
			104358	24346	Check	1	9578	CONSTELLATION NEWENERGY -GA	Yes	No	No	USD	07/10/2024	5,859.15
			104359	24347	Check	1	9792	LEAF	Yes	No	No	USD	07/10/2024	37.78
			104352	24348	Check	1	34186	MENARDS	Yes	No	No	USD	07/10/2024	2,060.64
			104355	24349	Check	1	6299	NELSON, BETH	Yes	No	No	USD	07/10/2024	55.48
			104357	24350	Check	1	9570	OLSON STEVEN J	Yes	No	No	USD	07/10/2024	106.00
			104356	24351	Check	1	9175	SMITH, TREVOR J	Yes	No	No	USD	07/10/2024	60.00
Bank Total: 2														<u>\$16,267.50</u>
Report Total:														<u>\$16,267.50</u>

Croquet Public Schools
Detail Payment Register By Check
Fund Summary

<u>Fund Description</u>	<u>Total</u>
01 General	\$52,474.36
Report Total	\$52,474.36

Cloquet Public Schools
Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	104360	24352	Check	1	10401		CITY OF CLOQUET	Yes	No	No	USD	07/18/2024	2,732.90
			104362	24353	Check	1	11300		DIVER TAYLOR	Yes	No	No	USD	07/18/2024	750.00
			104363	24354	Check	1	36651		MINNESOTA POWER	Yes	No	No	USD	07/18/2024	48,916.46
			104361	24355	Check	1	11283		RENGO VICTORIA	Yes	No	No	USD	07/18/2024	75.00
Bank Total: 2															\$52,474.36
Report Total:															\$52,474.36

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description		Total
01	General	\$1,228.98
12	Activities	\$514.90
Report Total		\$1,743.88

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	104364	24356	Check	1	11301		HOMETOWN FLIPS	Yes	No	No	USD	07/22/2024	514.90
			104365	24357	Check	1	56350		UPPER LAKES FOODS	Yes	No	No	USD	07/22/2024	1,228.98
Bank Total: 2															\$1,743.88
Report Total:															\$1,743.88

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description		Total
01	General	\$22,484.05
03	Transportation	\$61,429.00
04	Community Services	\$391.06
05	Capital Expenditure	\$15,363.56
12	Activities	\$4,449.92
Report Total		\$104,117.59

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	104381	24358	Check	1	11051		CLOQUET TRANSIT CO	Yes	No	No	USD	07/30/2024	70,409.31
			104384	24359	Check	1	5498		DECKER INC SCHOOL FIX	Yes	No	No	USD	07/30/2024	758.56
			104385	24360	Check	1	5930		DULUTH LAWN & SPORT	Yes	No	No	USD	07/30/2024	11,000.00
			104382	24361	Check	1	21450		GOPHER SPORT	Yes	No	No	USD	07/30/2024	2,648.39
			104380	24362	Check	1	11014		MNVBCA	Yes	No	No	USD	07/30/2024	100.00
			104387	24363	Check	1	9494		NORTHERN LIGHTS SPECIAL EDUC/	Yes	No	No	USD	07/30/2024	14,778.87
			104383	24364	Check	1	41104		NORTHLAND FIRE AND SAFETY	Yes	No	No	USD	07/30/2024	4,330.00
			104386	24365	Check	1	9288		RASMUSSEN, BRENDA	Yes	No	No	USD	07/30/2024	92.46
Bank Total: 2															\$104,117.59
Report Total:															\$104,117.59

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description		Total
01	General	\$688.37
04	Community Services	\$1,172.09
Report Total		\$1,860.46

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	104388	24366	Check	1	44751		POSTMASTER	Yes	No	No	USD	08/06/2024	1,860.46
Bank Total: 2															1,860.46
Report Total:															1,860.46

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Erin Bates, Community Education Director
Jovanna Dobransky, Kids Corner Coordinator

DATE: DATE July 12th, 2024

RE: Resignation of Kaley Will from their position as Program Assistant from Kids Corner effective July 26th, 2024.

RATE OF PAY: \$16.17

HOURS WORKED: up to 40

START DATE: 5/13/2024

END DATE: 7/26/2024



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Erin Bates, Community Education Director

DATE: July 24, 2024

RE: **REQUEST FOR EMPLOYMENT END**

We are requesting permission to end Kalli Sinnott's employment as summer wrap around care assistant. Due to her resignation letter stating that she will be heading to college and her last day will be July 30th .



Independent School District No. 94
Cloquet, Minnesota 55720

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Tom Brenner, Middle School Principal
DATE: July 11, 2024
RE: Recommendation for Employment

I am recommending the employment of Taylor Thole to fill the 1.0 FTE 4th and 5th Grade Student Success Mentor Teaching Position for CMS for the 2024-2025 school year.

RATE OF PAY:	BA Step 3
TOTAL COST:	Contracted Per the 2023-2025 Teachers' Salary Schedule
HOURS TO BE WORKED:	8 Hours/Day (Monday – Friday)
START DATE:	August 26, 2024
LENGTH OF CONTRACT:	1 year
BUDGETED CURRENT YEAR:	Yes
POSTED:	Internally, and externally
STAR REPORTING	990310
RATIONALE FOR HIRE:	CMS is excited to recommend Taylor Thole for their 4 th /5 th Grade Student Success Mentor grant position. Taylor working in this role last year and did a great job. We are happy she is back this year.

(Employment is contingent upon Cloquet School Board approval.)

TB:KP



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: July 24, 2024

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment of Stephaine Nelson as a 1.0 Social Studies Teacher at the Cloquet High School for the 2024-2025 school year.

RATE OF PAY: BA Step 4

TOTAL COST: Per Contract

HOURS TO BE WORKED: Monday - Friday

STARTING DATE: August 22, 2024

LENGTH OF CONTRACT: 2024-2025 School Year

POSTED: Yes

REASON FOR HIRE: Vacancy

(Employment is contingent upon Cloquet School Board approval)



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: July 24, 2024

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment of Jodi Lorenz as a Long-Term Sub 1.0 Math Teacher for the Cloquet High School 2024-2025 school year. The position will start on approximately September 17, 2024, for 12 weeks. The teacher will be paid at the daily substitute rate for the first thirty (30) days. After working 30 days in the same position for the same teacher, the teacher will start being paid the contracted rate and will receive back pay to first day of the assignment.

RATE OF PAY: First 30 days at daily substitute rate
From 31st day on (with backpay) – BA Step 6

TOTAL COST: Per Contract

HOURS TO BE WORKED: Monday - Friday

STARTING DATE: September 17, 2024

LENGTH OF CONTRACT: 12 weeks

POSTED: Yes

REASON FOR HIRE: Staff out on Medical

(Employment is contingent upon Cloquet School Board approval)



Independent School District No. 94
Cloquet, Minnesota 55720

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Tom Brenner, Middle School Principal
DATE: July 8, 2024
RE: Recommendation for Employment

I am recommending the employment of Cassandra Danelson to fill the 6.5 hrs/day Consistent Support Paraprofessional Position starting the 2024-2025 school year.

RATE OF PAY:	Step 1 – 18.93 *
TOTAL COST:	Contracted Per the 2024-2026 Paraprofessional Contract
HOURS TO BE WORKED:	6.5 Hours/Day (Monday – Friday)
START DATE:	August 26, 2024
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Internally, and externally
STAR REPORTING	999822
RATIONALE FOR HIRE:	CMS is excited to hire Cassandra Danelson for its open paraprofessional position. Cassandra has paraprofessional experience, and we feel she will help meet the needs of our students.

* rate reflects the 2023-2024 rate and will be updated when the 2024-2026 contract is ratified.

(Employment is contingent upon Cloquet School Board approval.)



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Cloquet, Minnesota 55720

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Robbi Mondati, Washington School Principal
DATE: July 23, 2024
RE: Recommendation for Employment

I am recommending the employment of Hannah Wilkinson as a consistent support paraprofessional at Washington Elementary.

RATE OF PAY:	\$18.93/hour*
HOURS TO BE WORKED:	5.5 hours/day
START DATE:	August 26, 2024
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Posted, internally and externally
RATIONALE FOR HIRE:	Ms. Wilkinson impressed us in the interview process, and we're confident she will be a great fit working with children as a paraprofessional at Washington! Her personal references spoke extremely well of her.
STAR CODE:	999822

* rate will be adjusted when the 2024-2026 Paraprofessional contract is settled.

(Employment is contingent upon Cloquet School Board approval.)

RM/BA



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Cloquet, Minnesota 55720

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Robbi Mondati, Washington School Principal
DATE: August 5, 2024
RE: Recommendation for Employment

I am recommending the employment of Jennifer Engel as a consistent support paraprofessional at Washington Elementary.

RATE OF PAY:	\$18.93/hour*
HOURS TO BE WORKED:	5.5 hours/day
START DATE:	August 26, 2024 (minus September 12 & 13, 2024 due to a prior commitment discussed at the time of extending an offer for employment)
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Posted, internally and externally
RATIONALE FOR HIRE:	Ms. Engel has an extensive background working with children and volunteering in many capacities. Her references spoke very highly of her and we're confident she will be a great asset to our students and team at Washington!
STAR CODE:	999822

* rate will be adjusted when the 2024-2026 Paraprofessional contract is settled.

(Employment is contingent upon Cloquet School Board approval.)

RM/BA



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Cloquet, Minnesota 55720

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: David Wangen, Churchill School Principal
DATE: August 6, 2024
RE: Recommendation for Employment

I am recommending the employment of Kaylyn Drickhamer as a language facilitator paraprofessional at Churchill Elementary.

RATE OF PAY:	\$18.93/hour*
HOURS TO BE WORKED:	6.5 hours/day
START DATE:	August 26, 2024
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Posted, internally and externally
RATIONALE FOR HIRE:	Ms. Drickhamer adds effective experience with children to our school.
STAR CODE:	To be determined

* rate will be adjusted when the 2024-2026 Paraprofessional contract is settled.

(Employment is contingent upon Cloquet School Board approval.)

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Cloquet, Minnesota 55720

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: David Wangen, Churchill School Principal
DATE: August 6, 2024
RE: Recommendation for Employment

I am recommending the employment of Erika Monshower as an EBD paraprofessional at Churchill Elementary.

RATE OF PAY:	\$18.93/hour*
HOURS TO BE WORKED:	6.5 hours/day
START DATE:	August 26, 2024
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Posted, internally and externally
RATIONALE FOR HIRE:	Ms. Monshower has helpful experience and will be working towards her elementary education degree.
STAR CODE:	999822

* rate will be adjusted when the 2024-2026 Paraprofessional contract is settled.

(Employment is contingent upon Cloquet School Board approval.)



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Cloquet, Minnesota 55720

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Brock Wilton, Building and Grounds Director
DATE: July 18, 2024
RE: Recommendation for Employment

I am recommending the employment of Benjamin Bouts to fill the 6.75 hrs./day Part Time Position starting the 2024-2025 school year.

RATE OF PAY:	Step 1 – 17.56 *
TOTAL COST:	Contracted Per the 2024-2026 Custodian Contract
HOURS TO BE WORKED:	6.75 Hours/Day (Monday – Friday)
START DATE:	August 13, 2024
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Internally, and externally
STAR REPORTING	999950
RATIONALE FOR HIRE:	Ben has been working at Churchill for an extended period this summer and he has been a great fit. He is humble, eager to contribute, and dependable. Matt is very impressed and said he would highly recommend hiring Ben as well. I feel very confident in his abilities and his potential for future advancement within the district. I think he will be a great fit at Washington.

* rate reflects the 2023-2024 rate and will be updated when the 2024-2026 contract is ratified.
(Employment is contingent upon Cloquet School Board approval.)



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Erin Bates, Community Education Director

DATE: July 24, 2024

RE: **REQUEST TO HIRE**

We are recommending that Elizabeth Norman be hired as an ECFE/SR/Wrap Around Care Classroom Assistant for the Early Childhood Family Education/ School Readiness program.

Rate of Pay: \$17.95
Hours Worked: 22-29 Hours/Week
Start Date: August 27, 2024
Length of Contract: Ongoing

Reason for Hire: Due to staff resignation.
Qualifies for Benefits: No

*Employment is subject to Cloquet School Board approval

From the Desk of:

**Paul Riess
Activities Director
Cloquet Senior High School
1000 18th Street
Cloquet, MN 55720
Phone: 218-879-3393
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board
From: Paul Riess- Activities Director
Re: Stipend for boys' bball, girls' bball, and vball summer coaching

Please approve the stipends listed below. These are for individuals who helped with our boys' basketball, girls' basketball, and volleyball programs this summer leading various camps, leagues, and skills sessions. These amounts, in addition to any taxes and benefits, will be paid out of each program's activities account. There is no cost to the school district.

Boys Basketball

- Mason Brenner- \$2400
- Scott Vogel - \$200
- Steve Battaglia- \$400
- Kevin Brenner- \$200

Girls Basketball

- Katie Hughes- \$575
- Maddie Young- \$900
- Evan Bennett- \$900
- Heather Young- \$1000

Volleyball

- Steph Nelson - \$300
- Olivia Diver- \$750
- Ava Carlson- \$820
- Heidi Anderson- \$1500
- Kelsey Motzko- \$250
- Tyler Korby- \$150

If anyone has any questions regarding this recommendation, please feel free to call me.

PR

From the Desk of:

**Paul Riess
Activities Director
Cloquet Senior High School
1000 18th Street
Cloquet, MN 55720
Phone: 218-879-3393
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board
From: Paul Riess- Activities Director
Re: Girls Assistant Varsity Volleyball Coach

Please approve the following individual for our Assistant Varsity Volleyball Coach Position

Steph Nelson- \$4107 from 8/12/24- 11/9/24

If anyone has any questions regarding this recommendation, please feel free to call me.

PR

From the Desk of:

**Paul Riess
Activities Director
Cloquet Senior High School
1000 18th Street
Cloquet, MN 55720
Phone: 218-879-3393
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board
From: Paul Riess- Activities Director
Re: 7th and 8th football Coach

Please approve the following individual for a 7th and 8th grade football coach

Stefan Pease- \$1865 from 8/19/24- 10/4/24

If anyone has any questions regarding this recommendation, please feel free to call me.

PR

From the Desk of:

**Paul Riess
Activities Director
Cloquet Senior High School
1000 18th Street
Cloquet, MN 55720
Phone: 218-879-3393
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board
From: Paul Riess- Activities Director
Re: Volunteer Boys Soccer Coach

Please approve the following individual as a volunteer boys soccer coach

Drake Schramm

If anyone has any questions regarding this recommendation, please feel free to call me.

PR



Independent School District No. 94
Cloquet, Minnesota 55720

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Memorandum

To: Cloquet School Board
From: Dr. Michael Cary, Superintendent
Tom Brenner, Cloquet Middle School Principal
Date: August 1, 2024
RE: Hire of Teacher Leader

Cloquet Middle School

Farrah Grimm Science DAC

Farrah will replace Nicole Ojanen who is on a 2 year leave of absence.

Under the Teacher Collective Bargaining agreement, the stipend for school year 2024-2025 will be \$2,281.00



Independent School District No. 94
Cloquet, Minnesota 55720

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To: Dr. Michael Cary
From: David Wangen, Churchill Elementary School Principal
Date: July 31, 2024
Reason: Extra Service Contracts for Churchill for the 2024-2025 School Year

Name	Activity	Amount (\$)
Courtney Olin	Instructional Computer Coordinator	\$2,991.00
Rick Sievert	School Patrol Advisor	\$2,073.00



Independent School District No. 94
Cloquet, Minnesota 55720

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To: Dr. Michael Cary
 From: Robbi Mondati, Washington Elementary School Principal
 Date: August 1, 2024
 Reason: Extra Service Contracts for Washington for the 2024-2025 School Year

Name	Activity	Amount (\$)
Tyler Olin	Instructional Computer Coordinator	\$2,991.00
Cassi Abrahamson	Yearbook Advisor	\$831.00
Darrin Johnson	School Patrol Co-Advisor	\$1,036.50
Jason Godnai	School Patrol Co-Advisor	\$1,036.50

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MEMORANDUM

TO: Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: August 1, 2024

RE: **6th Period Stipends for the 2024-2025 School Year**

I am requesting approval for the following 6th period stipends at Cloquet High School for the 2024-2025 school year:

- | | |
|---|------------|
| - Ryan Zimny – Full Year for Chemistry | \$5,329.00 |
| - Dave Esse – Full Year for Weight Training | \$5,329.00 |
| - Jessica Santti – 1 Semester for Education in Modern Society | \$2,664.50 |
| - Corey Hunt – 1 Semester for UMD Theatre | \$2,664.50 |
| - Steve Polkowski – 1 Semester for Yearbook | \$2,664.50 |
| | |
| District | |
| - Julian Kitto – Full Year of Ojibwe | \$5,329.00 |

** Amount based on 2023-2025 Teachers’ Master Agreement

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: August 1, 2024

RE: **RECOMMENDATION FOR EXTRA SERVICE CONTRACT**

I'm recommending that Bekki Morrison continue doing the WBWF/CACR work on a 6th period assignment (\$5,329) with an additional 12 days paid at her daily rate (\$462.93) \$5,555.16 for a total of \$10,884.16



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: August 1, 2024

RE: **RECOMMENDATION FOR CHS 2024-2025 EXTRA SERVICES CONTRACTS**

I am recommending extra services contracts for Cloquet High School be issued for the following positions for the 2024-2025 school year.

Name	Activity	Amount (\$)
Bekki Morrison	Technology Integration/Instructional Computer Coordinator	\$2,991.00
Nicole Sandman	Student Council Advisor	\$2,403.00
Kevin Brenner	Math Team Advisor	\$1,659.00
Bret Baker	Knowledge Bowl Advisor	\$2,403.00
Julian Kitto	Ojibwe Quiz Bowl Advisor	\$1,659.00
Sarah Prosen	Link Crew Advisor	\$2,403.00
Kevin Huseh	Pep Band Advisor	\$4,836.00
Rhonda Card	Vocal Group Advisor	\$2,073.00
Corinne Gornick-Heehn	Mock Trial Advisor	\$2,403.00
Cynthia Welsh	Science Fair Advisor	\$4,309.00
William Bauer	Science Fair Assistant Advisor	\$3,018.00
Chandra Allen	NHS Advisor	\$2,403.00
John Justad	Auditorium Manager	\$6,000.00
Chandra Allen	Junior Class Advisor	\$2,413.00
Brenda Gigliotti	Senior Class Advisor	\$2,758.00
Dave Esse	Senior Class Advisor	\$2,758.00

SB:ns

Employment is contingent upon Cloquet School Board approval.)

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: July 22, 2024

RE: **Permission to Post**

I am requesting permission to post for a 1.0 FTE Social Studies Teacher starting the 2024-2025 school year. This is due to an internal transfer of staff to the open business teacher position.



Independent School District No. 94
Cloquet, Minnesota 55720

Central Administration
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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Thomas Brenner, Cloquet Middle School Principal

DATE: August 1, 2024

RE: Permission to Post

I am requesting permission to post for 1.0 FTE Multi-Categorical Special Education Teacher at Cloquet Middle School based on an anticipated leave of absence.

(Employment is contingent upon Cloquet School Board approval.)



Northern Lights Academy Cooperative #6096-52
302 14th Street ~ Cloquet MN 55820
Office Phone ~ 218-878-3060
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director
bmackey@nlacoop.org

To: Dr. Michael Cary, Superintendent for the Cloquet Public Schools

From: Barb Mackey, Assistant Special Education Director for the Northern Lights Academy

Date: August 12, 2024

Re: Permission to Post for Open Float Teacher Position

The Northern Lights Academy is requesting permission to post for a 1.0 FTE Float Substitute Teacher - special education teacher licensure preferred. This position was filled by Mr. Wil Osborne, however, he is being transferred to the new ASD position.

These positions are accounted for in the FY 25 NLA planning budget and have been approved by the NLA board at our meeting.

Please let me know if you have any questions.



Independent School District No. 94
Cloquet, Minnesota 55720

Central Administration
302 14th Street • 218-879-6721 • FAX-879-6724
Cloquet Senior High School
1000 18th Street • 218-879-3393 • FAX-879-6494
Cloquet Middle School
2001 Washington Avenue • 218-879-3328 • FAX-879-4175
Churchill Elementary School
515 Granite Street • 218-879-3308 • FAX-879-7034
Washington Elementary School
801 12th Street • 218-879-3369 • FAX-879-3360
Community Education
2001 Washington Avenue • 218-879-1261 • FAX-878-3013
Cloquet Area Alternative Education Programs
302 14th Street • 218-879-0115 • FAX -879-6941
www.isd94.org

6 August 2024

To: Dr. Michael Cary, Superintendent
From: Teresa Angell, AIE Program Director *TA*
RE: Permission to post for Washington Elementary IHSL

For your consideration and approval, I am requesting permission to post for a 7.5 hr./day American Indian Education Program IHSL (Indian Home School Liaison) at Washington Elementary due to staff resignation effective 9/27/2024.

We have been very fortunate to have over 30 years of service provided by Mrs. Hedman. Filling her vacancy will be difficult and an effort to transition a new hire on board alongside Mrs. Hedman for the first month of the school year should help provide some guidance and training in the position.

Principal Mondati is supportive of this request.

I can be available at the next board meeting to address any questions you may have.

Cc: Robbi Mondati



ISD 94 • Cloquet, MN 55720 • www.isd94.org

Central Administration	302 14th St	218.879.6721
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Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: August 6, 2024

RE: **Permission to Post**

I am requesting permission to post for a 6.5 hour a day Special Education Paraprofessional in our DCD SP room at Cloquet High School for the 2024-2025 school year. This request is due to a staff vacancy.



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Cloquet, Minnesota 55720

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<http://www.isd94.org>

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Brock Wilton

DATE: July 8, 2024

RE: Permission to Post

I am requesting permission to post for a 6.75 hrs./day Part Time Cleaner at Washington Elementary School. This is due to a staff resignation. This is an increase of 0.75 hrs./day to be consistent with all other part time cleaning positions.

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Beth Dohnansky, Food Service Director

DATE: August 1, 2024

RE: Permission to Post for Food Service Staff

I am requesting permission to post for the following position for Cloquet Public Schools due to staff resignation.

- **3.0 hours / Day Food Service Staff, Garfield School**



Central Administration
509 Carlton Avenue • 218-879-6721 • FAX-879-6724
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302 14th Street • 218-879-0115 • FAX-879-6941
<http://www.cloquet.k12.mn.us>

MEMORANDUM

TO: Dr. Cary, ISD 94 School Board

FROM: Paul Riess, Activities Director

DATE: August 1st , 2024

RE: **Permission to Post**

I am requesting permission to post for a **Head Girls Golf Coach** due to the resignation of former coach.

PR



MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: July 22, 2024

RE: **Internal Transfer**

Due to zero applications for our open business teaching position, I am requesting to transfer Steve Polkowski from a 1.0 FTE Social Studies teaching position to a 1.0 FTE Business teaching position. In effect, we are just reallocating some business classes to Steve. His Social Studies license allows him to teach some of our Personal Finance classes. We will put him on a partial Out of Field placement to cover some of the other business classes. This will be a smooth transition.



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302 14th Street • 218-879-0115 • FAX -879-6941
www.isd94.org

6 August 2024

To: Dr. Michael Cary, Superintendent
From: Teresa Angell, AIE Program Director TA
RE: Increase hours for CHS AIE Academic Tutor

For your consideration and approval, I am requesting permission to increase Derek Johnson's hours from 5.5hrs/day to 7.5hrs/day for SY24/25. Derek provides valuable academic support and coverage to our AIE Classroom at Cloquet High School.

By increasing CHS AIE Tutor hours for this school year, we will be able to monitor the AIE tutor hall and increase the amount of students served.

The additional hours will be 100% paid out of MN State AIE funds 320.

I can be available at the next board meeting to answer any question you may have.

(Adjustment is contingent upon Cloquet School Board approval).

MEMORANDUM

TO: Dr. Michael Cary, Superintendent
DATE: July 31, 2024
FROM: Erin Bates, Community Education Director
RE: Staffing adjustment - SACC Kids Corner

Due to the changing needs of the program, we are recommending that Rianna Ryan be reassigned to the Program Assistant position with the flexibility to perform Program Manager duties as needed.

RATE OF PAY: \$17.04
HOURS TO BE WORKED: up to 40
STARTING DATE: August 16, 2024
LENGTH OF CONTRACT: ongoing
BUDGETED CURRENT YEAR: Yes

7/30/2024

Dear School Board Members,

I am writing to express my support for Dara Topping's request for a leave of absence from their teaching position at Cloquet Middle School. Their request to take a leave of absence for the 2024-2025 and 2025-2026 school years to accept a role as Youth and Activities Coordinator at FDL represents an exceptional opportunity for Dara and our entire district.

The new role will enable Dara to contribute to the Prevention & Intervention department, focusing on cultural activities, community collaboration, and effective social, emotional, and behavioral health strategies. This aligns directly with our district's MTSS grant work, Equity work, Achievement and Integration work, Family and Community Engagement work, District Strategic Plan, and World's Best Workforce goals. The experience and skills gained during this period will be invaluable upon Dara's return, enhancing their ability to support and enrich our students' educational experiences.

The benefits of Dara's leave are multi-faceted:

1. **Enhanced Learning:** The opportunity to develop and implement best practices in prevention and intervention will directly benefit our district. Dara will bring back refined strategies and knowledge in social-emotional learning and Indigenous cultural practices to enrich our educational approach further.
2. **Strengthened Relationships:** By working closely with community and tribal organizations, Dara will foster relationships that will enhance our district's ability to include marginalized voices and address the needs and goals of our students, families, and community effectively.
3. **Increased Collaboration:** The role will position Dara to enhance collaboration between the district, tribal entities, and other community agencies, promoting innovative problem-solving and programming to impact our students' outcomes positively.

I am confident that Dara's leave of absence will ultimately significantly benefit our school and district. The insights and skills they acquire will enhance our collective ability to provide equitable, culturally responsive education and strengthen our community ties.

Thank you for considering this request. Don't hesitate to contact me if you need further information or have any questions.

Sincerely,

Tom Brenner
Principal, Cloquet Middle School

**AGREEMENT INDEPENDENT SCHOOL DISTRICT NO. 94
CONTRACT FOR DISTRICT DIRECTOR OF TECHNOLOGY**

ARTICLE I – PARTIES

The parties to this agreement are Independent School District No. 94, Cloquet, Minnesota (hereinafter referred to as “District”), and **TREVOR SMITH** (hereinafter referred to as “Director”).

ARTICLE II – TERM

The term of this agreement shall be for the period commencing July 1, ~~2021~~2024, and terminating on June 30, ~~2024~~2027, or at such other time as otherwise provided herein.

ARTICLE III – BASIC COMPENSATION

~~The salary schedule shall reflect a step percentage of 3.25% per step beginning with the 2021-2022 fiscal year.~~ The salary schedule has a “Me-Too” provision for the ~~2021-2022~~, ~~2022~~2025-20232026, and ~~2023~~2026-20242027 fiscal years with an increase which matches the salary schedule increase for Education Minnesota-Cloquet. The Director will be placed on Step ~~3~~6 starting the ~~2021~~2024-20222025 fiscal year.

Director of Technology Salary Schedule (One Step = One Year)

Step	1	2	3	4	5	6	7	8
2019-20	\$70,000	\$72,143	\$74,286	\$76,429	\$78,572	\$80,715	\$82,858	\$85,000
2020-21	\$71,225	\$73,406	\$75,586	\$77,767	\$79,947	\$82,128	\$84,308	\$86,489
2021-22 <u>2024-25</u>	<u>\$81,999</u> TBD	<u>\$84,664</u> TBD	<u>\$87,415</u> TBD	<u>\$90,256</u> TBD	<u>\$93,190</u> TBD	<u>\$96,218</u> TBD	<u>\$99,346</u> TBD	<u>\$102,574</u> TBD
2022-23 <u>2025-26</u>	TBD							
2023-24 <u>2026-27</u>	TBD							

ARTICLE IV – DUTY YEAR

Term: The Technology Director position is a 260 Day contract.

Sick Leave: ~~For the 2021-2022 school year and beyond, t~~he Director shall receive 13 days of sick leave per year annually. Sick leave accumulation is not capped.

Use: Sick leave with pay shall be allowed whenever the Technology Director’s absence is found

to have been due to the illness and/or disability which prevented attendance at work and performance of duties on that day or days, or according to state statute (MN Statute 181.9413).

Paid Emergency Days: Effective July 1, 2021, the Technology Director shall receive three (3) emergency days annually and non-cumulative to be used upon approval by the superintendent.

Paid Personal Leave: Effective July 1, 2021 the Technology Director shall receive two (2) personal days annually and non-cumulative to be used upon approval by the Superintendent.

Paid Holidays: The Technology Director shall annually receive the following ~~12-13~~ paid holidays:

- New Year's Day – Two (2) Days
- Independence Day – Two (2) Days
- President's Day
- Labor Day
- Good Friday
- Thanksgiving – Two (2) Days
- Memorial Day
- Christmas – Two (2) Days
- Juneteenth (June 19th)

Vacation: The Director shall receive annually 20 days of paid vacation, ~~effective July 1, 2021.~~ After 15 years of continuous service, the director shall receive 25 days of paid vacation annually. If the Director retires or resigns prior to the end of the school year (June 30), he or she will have their vacation days prorated at two (2) days per month up to the maximum days allowed by this contract. All use of vacation must be approved in advance by the superintendent.

Unused vacation may be carried forward to the next contract year to a maximum of one and one-half times the annual allocation plus the new yearly allocation. Upon termination of employment, the Director will be paid for unused vacation days at the Director's daily rate of pay into a post-retirement health reimbursement arrangement.

Bereavement Leave: In case of death in the immediate family, employee's parents, spouse, children, grandchildren, sister, brother, grandparents, sister-in-law, brother-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, or grandparents of spouse; causing the employee to lose working time, time allowed is not to exceed three (3) scheduled working days if the distance traveled is 400 miles or less one way, four (4) scheduled working days if the distance traveled is more than 400 miles, but less than 800 miles one way; and five (5) scheduled working days if the distance traveled is more than 800 miles one way. No less than four (4) scheduled working days shall be allowed in the case of the death of a spouse or child. Additional time may be granted, at the discretion of the superintendent, upon written evidence of such special need for such additional time.

ARTICLE V – BENEFITS

Health Insurance:

The Director will receive the same health insurance benefits package as established in the Teacher Master Contract in article X, section 2a while employed with the district. The Director is not eligible for continued contributions towards healthcare after severing with the district.

Life Insurance: Life insurance shall be provided at the District's expense in an amount of \$150,000.00.

Long-Term Disability Benefits: Long-term disability benefits will be provided at the Director's expense up to 66 2/3% of the Director's basic contracted salary. There shall be an elimination period of 60 working days.

Subd. 1. Eligibility: The Director shall be required to participate in the group at his or her own expense.

Subd. 2. Cost: The salary of the Director shall be increased by the cost of the long-term disability premium.

Deceased Benefits: Dependents of a deceased Director shall continue to be eligible for dependent health insurance for a period not to exceed one (1) year following the death of the Director, with the full cost of said insurance to be provided at District expense.

Dental Insurance: Effective July 1, 2021, dental benefits will be paid by the school district at a premium rate of \$28.05 per month per eligible employee with single coverage and that dependent coverage will be paid by the school district at the premium rate of \$48.40 per month per eligible employee. If the total premium rate exceeds the individual rate as stated above, the school district shall pay for the additional costs of premiums for the term of this contract only. If the total premium rate exceeds the dependent rate as stated above, the school district and the employee shall share the premium increase equally.

403(b) Plan: The Director is eligible to participate in a 403(b) plan. Participation during years one through three will not receive district contribution. District contributions thereafter will match employee contributions according to the schedule listed below and as outlined in District Policy #423.5. There will be a maximum lifetime cap on district contributions of \$45,000. If the Director chooses to participate in a 403(b) plan, the yearly matching amounts paid by the District shall be limited to a maximum amount, as follows:

<u>YEARS</u>	<u>MAXIMUM ANNUAL MATCH</u>
1- 3	No match
4- 6	\$ 750 900
7- 10	\$ 1,250 1400
11- 15	\$ 1,750 1900
16- 20 ⁺	\$2, 000 400

21+

\$2,250

Retirement – Contributions to a Health Reimbursement Arrangement: The District will make an annual contribution to a Retiree Only Health Reimbursement Arrangement (HRA). The annual amount will be based on the years of service to the Cloquet School District in accordance with the following chart:

Maximum of \$40,000 lifetime contribution

4 – 6 yrs	7 - 10 yrs	11 - 15 yrs	16 - 20 yrs	21+ yrs
\$500	\$1,000	\$1,500	\$2,000	\$3,000

ARTICLE VI – OTHER BENEFITS

Automobile: The Director shall receive \$60.00 per month for travel within the district with his or her private automobile. For travel outside the district the School District shall compensate the Director for business use of his or her private automobile at the established and prevailing IRS rate pursuant to M.S. § 471.665, Subd. 1.

Conferences and Meetings: The School District shall pay all legally valid expenses and fees for the Director’s attendance at professional conferences and meetings outside of the district when attendance thereof is required, directed, or permitted by the Superintendent or School Board. The Director shall file itemized expense statements to be processed and approved as provided by law. All out-of-state travel must receive prior approval from the Superintendent.

National Conventions: The Technology Director shall be allowed to attend a respective national convention on an every other year basis and that their expenses be paid as per District Policy.

Cellular Telephone: The School District shall provide reimbursement for use of a personally owned cellular telephone at the rate determined by board policy or issue a cellular telephone on the district’s cellular contract.

Indemnification and Provision of Counsel: In the event that an action is brought, or a claim is made against the Director arising out of or in connection with his or her employment, and the Director is acting within the scope of employment or Manager duties, the School District shall defend and indemnify to the extent permitted by law. Indemnification, as provided in this section, shall not apply in the case of malfeasance in office or willful or wanton neglect of duty, and the obligation of the School District herein shall be subject to the limitations as provided in Minnesota Statutes, Chapter 466.

Dues: The Director is encouraged to belong to and participate in appropriate professional, educational and civic organizations where such membership will serve the best interests of the School District. Accordingly, the School District will pay such membership dues for organizations as are required, directed, or permitted by the Superintendent or School Board. The Director shall present appropriate statements for approval as provided by law.

ARTICLE VII

Severability: If any provision of this contract is held to be invalid by operation of law, the remainder of the contract shall not be affected thereby and shall remain in full force and effect. This contract shall be effective only upon signatures of the Technology Director and of the Chair of the School Board and District Superintendent after authorization for such signatures by the officers is given by the School Board in appropriate action in its minutes.

IN WITNESS WHEREOF, we have hereto subscribed our names this **10 day of May, 2021**.

**BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 94**

BY:

~~Ted Lammi~~Nate Sandman, School Board Chair

Dr. Michael Cary, Superintendent

EMPLOYEE:

Technology Director, Trevor J. Smith

**AGREEMENT INDEPENDENT SCHOOL DISTRICT NO. 94
CONTRACT FOR DISTRICT DIRECTOR OF TECHNOLOGY**

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The term of this agreement shall be for the period commencing July 1, 2024, and terminating on June 30, 2027, or at such other time as otherwise provided herein.

ARTICLE III – BASIC COMPENSATION

The salary schedule has a “Me-Too” provision for the 2025-2026, and 2026-2027 fiscal years with an increase which matches the salary schedule increase for Education Minnesota-Cloquet. The Director will be placed on Step 6 starting the 2024-2025 fiscal year.

Director of Technology Salary Schedule (One Step = One Year)

Step	1	2	3	4	5	6	7	8
2024-25	\$81,999	\$84,664	\$87,415	\$90,256	\$93,190	\$96,218	\$99,346	\$102,574
2025-26	TBD							
2026-27	TBD							

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- Labor Day
- Thanksgiving – Two (2) Days
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Unused vacation may be carried forward to the next contract year to a maximum of one and one-half times the annual allocation plus the new yearly allocation. Upon termination of employment, the Director will be paid for unused vacation days at the Director’s daily rate of pay into a post-retirement health reimbursement arrangement.

Bereavement Leave: In case of death in the immediate family, employee’s parents, spouse, children, grandchildren, sister, brother, grandparents, sister-in-law, brother-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, or grandparents of spouse; causing the employee to lose working time, time allowed is not to exceed three (3) scheduled working days if the distance traveled is 400 miles or less one way, four (4) scheduled working days if the distance traveled is more than 400 miles, but less than 800 miles one way; and five (5) scheduled working days if the distance traveled is more than 800 miles one way. No less than four (4) scheduled working days shall be allowed in the case of the death of a spouse or child. Additional time may be granted, at the discretion of the superintendent, upon written evidence of such special need for such additional time.

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Subd. 2. Cost: The salary of the Director shall be increased by the cost of the long- term disability premium.

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Dental Insurance: Effective July 1, 2021, dental benefits will be paid by the school district at a premium rate of \$28.05 per month per eligible employee with single coverage and that dependent coverage will be paid by the school district at the premium rate of \$48.40 per month per eligible employee. If the total premium rate exceeds the individual rate as stated above, the school district shall pay for the additional costs of premiums for the term of this contract only. If the total premium rate exceeds the dependent rate as stated above, the school district and the employee shall share the premium increase equally.

403(b) Plan: The Director is eligible to participate in a 403(b) plan. Participation during years one through three will not receive district contribution. District contributions thereafter will match employee contributions according to the schedule listed below and as outlined in District Policy #423.5. There will be a maximum lifetime cap on district contributions of \$45,000. If the Director chooses to participate in a 403(b) plan, the yearly matching amounts paid by the District shall be limited to a maximum amount, as follows:

<u>YEARS</u>	<u>MAXIMUM ANNUAL MATCH</u>
1- 3	No match
4- 6	\$ 900
7- 10	\$1400
11- 15	\$1900
16+	\$2,400

Retirement – Contributions to a Health Reimbursement Arrangement: The District will make an annual contribution to a Retiree Only Health Reimbursement Arrangement (HRA). The annual amount will be based on the years of service to the Cloquet School District in accordance with the following chart:

Maximum of \$40,000 lifetime contribution

4 – 6 yrs	7 - 10 yrs	11 - 15 yrs	16 - 20 yrs	21+ yrs
\$500	\$1,000	\$1,500	\$2,000	\$3,000

ARTICLE VI – OTHER BENEFITS

Automobile: The Director shall receive \$60.00 per month for travel within the district with his or her private automobile. For travel outside the district the School District shall compensate the Director for business use of his or her private automobile at the established and prevailing IRS rate pursuant to M.S. § 471.665, Subd. 1.

Conferences and Meetings: The School District shall pay all legally valid expenses and fees for the Director's attendance at professional conferences and meetings outside of the district when attendance thereof is required, directed, or permitted by the Superintendent or School Board. The Director shall file itemized expense statements to be processed and approved as provided by law. All out-of-state travel must receive prior approval from the Superintendent.

National Conventions: The Technology Director shall be allowed to attend a respective national convention on an every other year basis and that their expenses be paid as per District Policy.

Cellular Telephone: The School District shall provide reimbursement for use of a personally owned cellular telephone at the rate determined by board policy or issue a cellular telephone on the district's cellular contract.

Indemnification and Provision of Counsel: In the event that an action is brought, or a claim is made against the Director arising out of or in connection with his or her employment, and the Director is acting within the scope of employment or Manager duties, the School District shall defend and indemnify to the extent permitted by law. Indemnification, as provided in this section, shall not apply in the case of malfeasance in office or willful or wanton neglect of duty, and the obligation of the School District herein shall be subject to the limitations as provided in Minnesota Statutes, Chapter 466.

Dues: The Director is encouraged to belong to and participate in appropriate professional, educational and civic organizations where such membership will serve the best interests of the School District. Accordingly, the School District will pay such membership dues for organizations as are required, directed, or permitted by the Superintendent or School Board. The Director shall present appropriate statements for approval as provided by law.

ARTICLE VII

Severability: If any provision of this contract is held to be invalid by operation of law, the remainder of the contract shall not be affected thereby and shall remain in full force and effect. This contract shall be effective only upon signatures of the Technology Director and of the Chair of the School Board and District Superintendent after authorization for such signatures by the officers is given by the School Board in appropriate action in its minutes.

IN WITNESS WHEREOF, we have hereto subscribed our names this **12th day of August, 2024.**

**BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 94**

BY:

Nate Sandman, School Board Chair

Dr. Michael Cary, Superintendent

EMPLOYEE:

Technology Director, Trevor J. Smith



Northern Lights Special Education Cooperative

16 E Hwy 61, P.O. Box 40, Esko, MN 55733
(218) 655-5018
www.nlsec.org

MEMORANDUM

TO: Dr. Michael Cary
FROM: Tisha Warbalow
DATE: July 8, 2024
RE: Contract for Service

Please submit to the School Board for approval, Contracts:

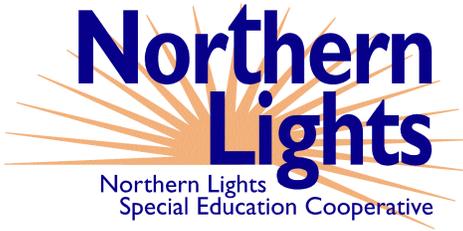
17_KY Interpreting Services

Resolution: That the School Board of ISD #94 hereby approves contract

17_KY Interpreting Services, estimated total contract \$30,000.00

with Cloquet ISD #94 during the 2024-2025 school year.

Thank-you



Northern Lights Special Education Cooperative

16 E Hwy 61, P.O. Box 40,
Esko, MN 55733
www.nlsec.org 218-655-5018

2024 - 2025

CONTRACT FOR SIGN LANGUAGE INTERPRETER

This agreement entered this 8th day of July 2024, by and between Cloquet ISD #94 (herein referred to as the District) and KY Interpreting Services (hereinafter referred to as Contractor) witnesses that:

Whereas, the District has determined that it is necessary to retain the services of a licensed/pre-licensed sign language interpreters to attain the following objectives:

- 1. To meet the needs of students with disabilities, as defined under the Individuals with Disabilities Education Act, sign language interpreter services are deemed necessary by the child study process and documented in the students' individual education plans (IEP).**
- 2. The services provided are necessary for the student(s) to make progress on IEP goals and/or access the general education curriculum.**

WHEREAS, the Contractor is duly qualified to perform these services and whereas personnel will hold appropriate licensure by the MN Professional Educator Licensing and Standards Board for the necessary service for which they provide. If neither issue a license for the necessary service, the professionals will be members of good standing in their professional organization. Furthermore, a copy of the licensure or appropriate board certification for each person who will be providing services will be submitted to the District prior to the initiation date of the contract and on an annual basis thereafter.

NOW, THEREFORE, the parties agree as follows:

- 1. The Contractor shall provide a licensed/pre-licensed sign language interpreter to meet the objectives stated above.**
- 2. The Contractor shall provide services to students with disabilities as defined in the Individuals with Disabilities Education Act.**
- 3. Services will be provided within the Cloquet School District, where the student attends, in locations that are essentially equivalent to the regular education program.**
- 4. The District shall provide an atmosphere that is conducive to learning and shall meet the needs of the students' special physical, sensory and emotional needs.**

Contract #17

5. **The Contractor will provide licensed/pre-licensed sign language interpreter services as requested throughout the 2024 – 2025 school year at a rate of \$70.00/hour including travel time, a 2-hour minimum pay will be allocated for all shift coverages. If request from the District for services is within 48hrs or less the rate will increase to \$75.00/hour including travel time, for a 2- hour minimum pay will be allocated for all shift coverages. Estimated contract cost is up to \$30,000.00.**
6. **The Contractor will submit monthly invoices as services are provided. The invoice will reflect service hours by date and the name of the sign language interpreter providing the service.**
7. **The District shall make payments for services based on receipt of invoice.**
8. **The Contractor shall maintain appropriate liability coverage commensurate with the services provided and submit a copy of the policy upon request to the District.**
9. **The Director of Special Education shall be responsible for the oversight of the contracted services contained within this agreement.**
10. **This agreement shall be in force from September 3, 2024 thru June 30, 2025. Cancellation notice of 48 business hours is required and if canceled within 48 business hours, the job will be billed in full. Either party shall provide written notice regarding reduction/discontinuation of services hours with a 30-day written notice.**

Signed by: Cloquet ISD # 94
302 14th Street
Cloquet, MN 55720

By: _____

Date: _____

Signed by: KY Interpreting Services
3251 Dahl Rd.
Duluth, MN 55804

By: _____

Date: _____

Contract for Training Services

This is a binding Contract by and between **Cloquet High School** 1000 18th Street, Cloquet, MN 55720. (hereinafter referred to as "CHS") and **Park Avenue Therapies**, 1204 Cloquet Avenue, Cloquet, MN 55720. (hereinafter referred to as "Contractor") and shall be governed by the following terms and conditions:

1. **Services to be Performed.** Contractor shall:
 - a. Provide training services at CHS for student athletes participating in CHS athletic programs. All equipment and supplies needed for direct athlete care will be paid for and supplied by CHS.
 - b. Contractor will provide up to two hours a day for a trainer with no cost to CHS. Along with treatments for athletes on Saturday morning.
2. **Terms.** This Contract shall commence on August 16, 2024 and terminate August 16, 2034.
3. **Compensation.** In Consideration for the training services provided hereunder, CHS shall Compensate Contractor \$0 per school year, commencing in September, 2024, through May of the current school year.
 - a. **Football:** Estimated 5 hours per game. As listed in schedule.
 - JV Football** is estimated at 3 hours per game. As listed in schedule.
 - C Team Football** is estimated at 3 hours per game. As listed in schedule.
 - b. **Volleyball:** Estimated 3 hours per game; which includes JV. As listed in schedule.
 - c. **Basketball:** Estimated for both boys and girls 3.5 hours per game; which includes JV. As listed in schedule.
 - Wood City Tournament:** Estimate for both boys and girls 2.5 hours per Game.
 - d. **Hockey:** Estimated for both boys and girls 4.5 hours per game; which includes JV. As listed in schedule.
 - e. **Wrestling:** Estimated 2.5 hours per match. As listed in schedule.

- f. **Soccer:** Estimated for both boys and girls 2.5 hours per game. As listed in schedule.
 - g. **Softball:** Estimated 2 hours per game. As listed in schedule. There will be no extra charge for JV softball due to the fact that they are being played at the same time.
 - h. **Baseball:** Estimated 2.5 hours per game. As listed in schedule. JV baseball will not be covered.
 - i. **Track:** Estimated 1-2 meets free of charge.
 - j. **Lacrosse:** Estimated 2 hours per game
 - k. **Tennis, Swimming, Golf, and Skiing:** Will be unattended events; unless requested.
 - l. All athletes' grades 9-12 are required to take the ImpACT pre-screening for concussions.
4. **Termination.** This Contract may be terminated by either party upon 30 days written notice to the other party, at which time Contractor shall be entitled to receive fair compensation for services performed.
5. **Special Provision.** The following special provisions shall be a part of the terms and conditions of the contract.
- a. **Procedures.** Contractor will be solely responsible to CHS for the performance of the services described at Section 1 herein and shall provide CHS with such reports on the progress of the Project as CHS may reasonably require.
 - b. **Personnel.** Contractor represents that it has, or will secure at its own expense, all personnel required in performing services described at Section 1 herein, and further represents that all of the services will be performed by Contractor.
 - c. **Interest of Contractor.** The parties acknowledge and agree that Contractor operates a similar business in the Cloquet, Minnesota area, including the providing of training services for other athletic programs, and that such business shall not be deemed to conflict in any manner or degree with the performance of services required to be performed under this Contract.
6. **Entire Agreement.** This Contract constitutes and expresses the entire understanding between the parties hereto with respect to the subject matter hereof, and

supersedes all prior contemporaneous agreements and understandings, express or implied, oral or written except as herein contained.

7. **Amendments.** No changes may be made it the terms, specifications or other conditions of this Contract except by mutual consent of the parties hereto.

8. **Authority.** The parties warrant and represent that they have the authority to bind their respective principals to the terms and conditions of this Contract.

9. **Independent Contractor Status of Contractor.** Contractor understands and acknowledges that it is not an employee of CHS, or any of its divisions or enterprises, and is individually responsible for all income taxes, social security taxes, unemployment taxes, workers compensation, and other mandatory coverage required in the performance of the services described in Section 1 herein, that CHS shall bear no liability for the same, and further understands that the compensation paid under this Contract may be subject to the income reporting requirements of the United States.

10. **Applicable Law.** *Any disputes arising under this Contract shall be governed by and construed in accordance with the laws of the State of Minnesota.*

Cloquet High School

By: _____ Date: _____

By: _____ Date: _____

Secretary/Treasurer

Contractor:

Park Avenue Therapies, Inc.

By: Rhonda Johnson Date: 07-11-24

Rhonda Johnson President

Taxpayer Identification No.: 41-1845482

From the Desk of:

**Paul Riess
Activities Director
Cloquet Senior High School
1000 18th Street
Cloquet, MN 55720
Phone: 218-879-3393
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board
From: Paul Riess- Activities Director
Re: Charging admission at lower level football and soccer games

Please accept this recommendation to charge admission for C team and JV football as well as JV soccer games if those games are played at the Members Cooperative Credit Union Stadium.

Rational:

These games contribute to wear and tear on the turf and the turf eventually needs to be replaced. An estimated amount of money from ticket sales can be set aside in a turf replacement fund. JV soccer games and some JV and C team football games on the turf field will be played before a varsity soccer game. On these occasions, admission will allow access to both games similar to other sports that have C team, JV, and varsity games back to back.

PR



Independent School District No. 94
Cloquet, Minnesota 55720

Central Administration
302 14th Street • 218-879-6721 • FAX-879-6724
Cloquet Senior High School
1000 18th Street • 218-879-3393 • FAX-879-6494
Cloquet Middle School
2001 Washington Avenue • 218-879-3328 • FAX-879-4175
Churchill Elementary School
515 Granite Street • 218-879-3308 • FAX-879-7034
Washington Elementary School
801 12th Street • 218-879-3369 • FAX-879-3360
Community Education
2001 Washington Avenue • 218-879-1261 • FAX-878-3013
Cloquet Area Alternative Education Programs
302 14th Street • 218-879-0115 • FAX-879-6941
<http://www.isd94.org>

To: Dr. Michael Cary
From: Robbi Mondati, Washington Elementary School Principal
Date: August 1, 2024
Reason: Internal Transfer

I am asking for an internal transfer for Julie Midas from 1.0 FTE Dean of Students/MTSS Grant/Title Teacher to 1.0 FTE Dean of Students. This is due to staff resignation.

Linking school and community to provide life-long learning and success for all.



Northern Lights Academy Cooperative #6096-52
302 14th Street ~ Cloquet MN 55820
Office Phone ~ 218-878-3060
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director
bmackey@nlacoop.org

To: Dr. Michael Cary

From: Barb Mackey, Assistant Special Education Director for the Northern Lights Academy

Date: August 9, 2024

Re: Notice of Internal Transfer

I am asking for an internal transfer for Wil Osborne from 1.0 FTE Special Education Float Teacher to 1.0 FTE ASD teacher. This is due to the NLA board voting on August 2nd to add an additional ASD Classroom



Monday, August 26, 2024

Teachers and Paraprofessional report to their buildings

Tuesday, August 27, 2024

- Arrival – 10:00 a.m. Principal Building Schedule**
- 9:00 a.m. – 10:15 a.m. Dietary Meeting in the High School Cafeteria**
- 10:15 a.m. – 10:45 a.m. All Staff Sign-In, CHS Auditorium Lobby**
- 10:45 a.m. – 11:15 a.m. Welcome/New Staff Introductions, Superintendent Dr. Michael Cary**
- 11:15 a.m. – 11:30 a.m. EMC Announcements**



Picnic Lunch on the Lawn ~ 11:15 a.m. – 1:00 p.m.

Bring your lawn chair and join your fellow coworkers for lunch after Dr. Cary’s presentation. Brats, burgers and cheeseburgers will be available for purchase.

Drinks and dessert provided by Ed MN Cloquet.

- Brat and chips- \$6**
- Burger and chips- \$6**
- Cheeseburger and chips- \$7**

Thanks to the volunteers at DAV for providing the grilling-All proceeds will go to our veterans in need.

Feel free to bring your own lunch as well.



- 1:00 p.m. – End of Day Principal Building Schedule**
- 1:00-3:30 p.m. ALICE Training - Cloquet High School Auditorium**

**Cloquet Schools, where caring for students
is not just an idea, it’s tradition!**