



Cloquet Public Schools

Regular Meeting

Monday, May 13, 2024 at 6:00 PM
Garfield Board Room
302 14th Street
Cloquet, MN 55720
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

6:00 pm Regular Meeting

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3. Wednesday, May 22, 2024 - Equity Committee Meeting - 3:45 p.m. - Washington Elementary	
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5. Friday, May 24, 2024 - Cloquet High School Graduation - 6 p.m. - MCCU Field or CMS Gym	
6. Tuesday, May 28, 2024 - Regular School Board Meeting 5:30 p.m. Working Session 6:00 p.m. Regular Meeting	
7. Tuesday, June 4, 2024 - DAC Meeting - 4 p.m. - Boardroom	
XIV. Adjournment	

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1. Building and Department Reports

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2. Hand Checks, April 18 & 22, May 1, 2 & 9, 2024

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6. ***Staffing Adjustments***

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7. ***Grant Applications***

- a. Spring 2024 CEF Grant Requests
- b. Northland Foundation Age-to-Age Grant for Community Education

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- 1. Student Enrollment Report as of May 8, 2024
- 2. March/April 2024 Equity Committee Update
- 3. May 8, 2024, Health, Safety and Crisis Team Meeting Summary

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XI. Superintendent's Report

1. NLA Bonding Support

XII. For Your Information

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2. Washington Elementary May Newsletter

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April 22, 2024

Board Chair N. Sandman called the working session to order at 5:30 p.m.

Topics discussed:

Dr. Cary reviewed the agenda including non-renewal of long term substitute and paraprofessional/classroom assistant positions and changes in district non-union benefit policies. He gave an update on AFSCME negotiations city ice arena agreement and reviewed the progress on community schools project. C. Nelis, Business Manager, reviewed the upcoming bond sale timeline. B. Wilton, gave an update on current, summer and next year's projects. Questions were answered about enrollment numbers and policies. There being nothing further to discuss, Board Chair N. Sandman adjourned the meeting at 5:40 p.m.

April 22, 2024

The Regular Meeting of the School Board of Independent School District No. 94, in the City of Cloquet on April 22, 2024, was called to order by Board Chair Nate Sandman at 6:00 p.m.

Roll Call – The following members were present on roll call:

- Dave Battaglia
- Gary Huard
- Melissa Juntunen
- Nate Sandman
- Ken Scarbrough

Present in Person:

- Dr. Michael Cary, Superintendent
- Mary Marciniak, Exec. Asst. to the Superintendent
- Candace Nelis, Business Manager
- Brock Wilton, Director of Buildings and Grounds
- Dara Topping, EM-C Representative
- Bill Bauer, Technology Support Specialist
- Jana Peterson, Pine Knot Newspaper Rep.
- Macklin Caruso, Pine Journal Newspaper Rep.

Building principals, teacher representatives, AIE Director, Community Education Director, District Facilities & Grounds Director will be excused from attending Board meetings until further notice.

APPROVAL OF BOARD AGENDA

- RESOLVED by M. Juntunen to approve the April 22, 2024, regular board agenda, as presented. D. Battaglia seconded the amended motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

APPROVAL OF MEETING MINUTES

- RESOLVED by G. Huard to approve the April 8, 2024, Regular Meeting minutes and April 12, 2024, Special Meeting minutes, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

OPEN FORUM AND RECEPTION OF DELEGATIONS, PETITIONS, AND COMMUNICATIONS

- Building and Department Reports were reviewed. C. Nelis gave an update on the budget which should be approved in June. B. Wilton, gave an update on spring sports season – work on fencing and bleachers, etc.

CONSIDER APPROVAL OF CLAIMS, HAND CHECKS AND FOOD SERVICE REPORTS

- RESOLVED K. Scarbrough to approve Claims, April 17, 2024; Hand Checks, April 11 & 16, 2024; Wire transfers, March 15 & 27, April 2 & 8, 2024, Food Service Reports, March 2024, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

CONSENT ITEMS

- RESOLVED by N. Sandman to approve the Consent Items, as presented.

1. Resignations:

- a. Jovanna Dobransky, Program Manager at SACC, effective May 2, 2024 (pending hire)
- b. Paris FierkeLepp, The Beach Supervisor, effective April 1, 2024

2. Recommendations of Employment:

NAME	POSITION/LOCATION	SALARY**	START DATE
a. Hannah Lauer	Long-Term Substitute Para at CHS (6.5 hrs./day)	Step 1	4/23/24
b. Jillena Hanson	Long-Term Substitute ECSE Para (2 hrs./day)	Step 1	4/23/24
c. Jovanna Dobransky	Program Manager at SACC	\$22.00/hr.	5/3/24
d. Martha Stephenson	Summer Theater Camp Instructor	\$1,000	6/1/24
e. Nathan Bursch	Homebased Teacher at CAAEP (5 hrs./week)	\$34.17/hr.	4/23/24

3. Extra Services Contracts

- | | | | |
|-----------------|---|---------|----------------|
| a. Lance Horvat | ESY Coordinator at CHS (up to 180 hrs.) | \$37.01 | 3/1/24-7/31/24 |
|-----------------|---|---------|----------------|

4. Permission to Post

- a. Program Manager at SACC
 - b. The Beach Supervisors (Up to 4 staff)
 - c. Homebased Teacher at CAAEP
- M. Juntunen seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

SCHOOL BOARD COMMITTEE REPORTS

- Student Enrollment Report as of April 17, 2024

AGENDA ADDENDUMS

- None were presented.

NEW BUSINESS

- RESOLVED by K. Scarbrough to approve the resolutions relating to the termination and non-renewal of long-term substitute teaching contract of probationary teacher, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by D. Battaglia to approve the non-renewal of long-term paraprofessional/ classroom assistant positions, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by N. Sandman to approve the resolution accepting a mini-grant from Minneapolis Foundation and Shakopee Mdewakanton Sioux Community for the Cloquet High School Band for commissioning a Native American Composer, Lyz Jaakola, as presented. G. Huard seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by M. Juntunen to approve the sale of 2007 Toyota Corolla, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve the updates to policies 423.3 and 423.5, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

SUPERINTENDENT'S REPORT

- Dr. Cary gave an update on the lacrosse team and new tennis courts.

BOND PRE-SALE REPORT

- Jodie Zesbaugh, Ehlers Public Finance Advisors, detailed the next steps for the bond sale on May 28, 2024. The board will approve it at the meeting on May 28, 2024.

FOR YOUR INFORMATION

- High School Band Receives a Superior Rating at 7AA North Large Group Contest In Hibbing

UPCOMING MEETINGS/EVENTS

- Tuesday, April 23, 2024 - Technology Committee Meeting - 3:45 p.m. - CHS Conference Room
- Wednesday, April 24, 2024 - Equity Committee Meeting - 3:45 p.m. - Washington Elementary
- Monday, May 6, 2024 - Curriculum Committee Meeting - 4 p.m. - Boardroom
- Wednesday, May 8, 2024 - District Health, Safety and Crisis Team Meeting - 3:45 p.m. - Boardroom
- Monday, May 13, 2024 - Regular School Board Meeting, 5:30 p.m. Working Session, 6:00 p.m. Regular Meeting

ADJOURNMENT

There being nothing further to discuss, Board Chair N. Sandman adjourned the meeting at 6:26 p.m.

ATTEST:

Clerk of the School Board

Department Reports

Churchill Elementary:

Churchill and Washington schools hosted another Family Reading Night at the Cloquet Forestry Center on Monday, May 6th. Churchill and Washington 4th grade students and CMS 5th grade students participated in the Battle of the Books competition held at the Cloquet High School Auditorium on Tuesday May 7th. The month of May includes multiple field trips and events. Grade 4 will be involved in tree planting events, a CMS tour, Bike Helmet Safety, and a trip to the Forest History Center in Grand Rapids. Early Five will visit the Lake Superior Zoo. Track and Field Day and family picnic will be held on Friday, May 17th. Churchill teachers will be working on placing students in their 24-25 classrooms and making recommendations for summer school students. Thank you to the Churchill PIE group for all their building support this past school year. Churchill appreciates all that our PIE does including a great Teacher/Staff Appreciation Week May 6-10th.

Submitted by David Wangen, Churchill Elementary Principal

Washington Elementary:

May is hopping at Washington!

-Just Kids Dental met with students and cleaned teeth on May 2nd. They do such a wonderful job; we are fortunate to get to partner with them!

-4th Graders participated in Bike Safety presentations on May 3rd. Thank you to **SafeKids** for putting on the event and providing our students with a properly fitted helmet and a goody bag!!

-“Battle of the Books” took place on May 7th! Congratulations to all the 4th grade participants from Washington and Churchill, as well as the 5th grade participants from CMS on their hard work and great competition. Special thanks to Liz Waldorf, our Battle of the Books lead teacher at Washington!

-Bike or Roll to School Day was on May 8th! It is a great event to promote having kids walk, bike, or wheel to school. A team of staff help make the event a success, as does our partnership with Cloquet Transit. Kids also love the prizes and a big shout-out to Gordy’s for donating gift cards for winners this year!

-Kindergartners (and their teachers) did a wonderful job with programs on May 8th and 9th! Audience members are probably still smiling days later!

-Spring is Field Trip filled! Here are some highlights:

-2nd grade went to the Great Lakes Aquarium on 4/25

-1st grade went to see “Finding Nemo” at the Duluth Playhouse on 4/30

-4th grade is going to the Grand Rapids Forest History Center on 5/9

-3rd grade is going to World of Wheels on 5/10

-Kindergarten is going to the Zoo on 5/17

-Patrols are headed to Valley Fair on 5/28

-Student academic data has been reviewed and selected students have been invited to Targeted Services Summer School. We are grateful to be fully staffed and ready to host another great year of summer school at Washington!

-Finally, in the days to come we will be building class lists and working on the master schedule too. All of this on top of also planning year-end events to help us celebrate a great year!

Submitted by Robbi Mondati, Washington Elementary Principal

Cloquet Middle School:

CMS conferences were on May 1 for 7 & 8 grades. It was great to see this year's spring conferences bustling with families. It is an excellent time for them to check in before the year's end on anything they need. For 8th-grade families, it also allows them to ask any questions about the transition to CHS.

Health Class update by Lisa Johnson:

In 8th grade, students in health class learn about some very challenging and essential topics. To aid in their understanding and engagement around these topics, several guest speakers from the community volunteer their time to share their unique expertise with our students. Some of the speakers that our students get the opportunity to learn with and from are listed below:

- A registered dietician and a Park Avenue physical therapist come into class during this unit to provide hands-on learning about healthy food choices based on activity levels and discuss questions they may have.
- A guest speaker from MN/Adult Teen Challenge brings in clients to share their stories of substance abuse, their struggles, decisions they made, and their recovery.
- The School Resource Officer and Narcotics Investigator from Cloquet come in to talk about who can help individuals when in need of help, different ways drugs impact health, resources available in the community, the Good Samaritan Law, and how to make healthy choices and say no to peer pressure.
- The FDL Crisis response team and Cloquet police department social worker come in and talk about managing emotions, being bullied, stress, recognizing signs of mental illness, where to get help, and the effects of mental illness.
- During our movement unit, several indigenous volunteers visit our classroom to talk about the Ojibwe culture and what part food and dance play in maintaining a healthy lifestyle.
- The Suicide and Prevention and Crisis Text Line Coordinator, along with a mental health therapist from the school, come in to teach some coping skills, where to go to get help, and who to talk to.
- A former student from Cloquet High School comes in to talk about her story of verbal and physical abuse that happened to her. Sharing that verbal abuse (bullying) can be just as harmful to a person as what you can do and where to go to get help.

Attendance update by Kayla Denzer:

The CMS attendance group comprises a Truancy officer, social worker, counselor, principal, two county social workers, family engagement, AIE, and our attendance secretary. We also work closely with Fond Du Lac Truancy Officer Paro.

We had a student who was absent at least three days a week or would come in around noon each day as he was responsible for getting to school. AIE placed This student on an incentive plan, and his attendance for the entire 4th quarter has been 75% better. This is one example of how we work together on ways to get students to school regularly, and getting them into good habits earlier will only make it easier for the student in the coming years.

Chronically absent % per grade

5th grade: 30 students = 16.3%

6th grade: 31 students = 16.9%

7th grade: 25 students= 12.6%

8th grade: 51 students = 26.2%

Field Trip & Fun Days coming up:

5.16.24 Twins Field Trip 6th grade

5.17.24 Special Education Chub Lake Field Trip

5.22.24 Band Valleyfair trip

5.24.24 7th Grade Duluth Day & Awards

5.28.24 **All Grades Kona Ice truck

5.29.24 5th Grade Library Trip

5.30.24 8th Grade Valley Fair Trip

5.31.24 All Grades all-star game, fun events all day- 8th-grade celebration Party

Submitted by Thomas Brenner, Cloquet Middle School Principal

Cloquet High School:

- We've finished all MCA tests.
- The ACT was given to juniors on 4/23 at CHS.
- The spring play, The Crucible, was held 4/26-4/28.
- Spring sports are getting busy with games/matches almost daily.
- Summer school has been scheduled for 3 weeks in June to offer credit recovery opportunities to students.
- We'll be hosting the LSC Track Meet next week on May 14 as well as the Region 7AA track meet on May 29 and June 1.
- May is busy at CHS!
 - We held our senior awards ceremony during the school day on 5/8.
 - We held our senior banquet on the evening on 5/8.
 - We have AIE senior banquet on May 15.
 - Our Letterwinners banquet is on May 19.
 - Graduation will be held on May 24.

Submitted by Steve Battaglia, Cloquet High School Principal

Cloquet Area Alternative Education Programs:

- The CAAEP Crew had a delightful Prom at the Cloquet Public Library conference room on Saturday, May 4th. The space was perfect for the amount of students who attended and for the people doing the food. The kitchen was connected to the conference room so it made it easy to serve and clean up. We would like to thank Ms Dietsche for having us to her new venue. Many students attended and had a great time.
- MCA testing is completed. I want to thank Mrs. Laughlin, CAAEP counselor, for her diligence in getting students in and tested.
- The seniors had a great time at their Sr. outing on Tuesday, May 7th at Jay Cooke state park where they cooked hot dogs and smores over fire, played games and enjoyed each other's company.
- As the school year winds down, students are working hard to get their work in. CAAEP will go into symposium starting May 24th until the end of the year.

Submitted by Connie Hyde, CAAEP Principal

Community Education

Adult Enrichment

We have a few new classes this spring. Our popular new class "Wills and Trusts" have waiting lists greater than room capacity, so we added a third section in June to try to meet this demand!

After-School Enrichment

We finished up another busy year in our After-School Enrichment program! We offered 221 classes of which over 3000 students attended. Our popular new offering this year was the Snake Pit visits in which children got to handle lizards, cockroaches, snakes, and other creatures.



Business Department:

Candace Nelis, Business Manager, will be attending in person

American Indian Education Department:



Greetings School Board Members,

Our Ziigwan Powwow was a HUGE success! Many drums, dancers and community gathered to celebrate our American Indian Education Program and students. Our host drum was our very own Cloquet Middle School/High School drummers. Food catered by the FDL Ojibwe School was plentiful and delicious. Cloquet AIE Royalty are Sr. Princess Aleezia Stillday (11th Grade), Jr. Brave Skylar Stillday (7th Grade) and Jr. Princess Malayaah Slidesoff-Diver (kindergarten) with special mention Jr. Princess runner-up¹³ Annabelle "Belle" McMillen (5th Grade).

Invitations for the AIE Class of 2024 honor banquet were sent out. May is filled with celebrations including a unique sendoff with the drum for our Churchill fourth graders and Distinguished school ceremony at Washington.

Submitted by Teresa Angell, American Indian Education

Building and Grounds

Brock Wilton, Building and Grounds Director, will be attending in person

Technology

It's hard to believe that we're almost at the end of if the year, but here we are. As we transition into the summer months, our focus has shifted towards preparing for the next school year. A significant part of our work involves renewing various license agreements essential for the smooth functioning of our technological infrastructure. These agreements are critical in ensuring that we have the necessary software and resources to support the district's operations effectively.

As you know, we have already taken steps to procure student devices for the next school year, ensuring that our students have access to the necessary technology to support their learning. We've already received the first shipment of iPads, and will receive the next shipment before the board meeting occurs. Additionally, we will soon be ordering new teacher devices for Washington Elementary.

While we focus on preparing for the future, our department remains committed to providing ongoing support to the district. We continue to address technical issues, provide assistance to staff and students, and ensure the reliability and security of our technology systems.

As we move forward, our department will continue to prioritize proactive planning, innovation, and collaboration to meet the evolving technological needs of our district. We remain dedicated to providing reliable and effective technology solutions that support teaching and learning in our schools.

Submitted by T.J. Smith, Technology Director

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$373,360.40
02	Food Services	\$82,888.98
03	Transportation	\$57,814.52
04	Community Services	\$16,973.59
05	Capital Expenditure	\$50,790.66
06	Building Construction	\$36,992.92
12	Activities	\$32,643.98
Report Total		\$651,465.05

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	103704	23631	Check	1	6969		ACME TOOLS	Yes	No	No	USD	05/14/2024	328.94
			103602	23632	Check	1	10159		ADVANCED SERVICES, INC	Yes	No	No	USD	05/14/2024	470.00
			103597	23633	Check	1	00570		AG O'BRIEN COMPANY	Yes	No	No	USD	05/14/2024	2,373.71
			103684	23634	Check	1	4780		AIM ELECTRONICS	Yes	No	No	USD	05/14/2024	24,174.00
			103711	23635	Check	1	7573		AIRE SERV HEATING & AIR CONDITI	Yes	No	No	USD	05/14/2024	962.16
			103741	23636	Check	1	9300		ALLEN, CHANDRA	Yes	No	No	USD	05/14/2024	43.89
			103706	23637	Check	1	7142		ANDERSON, LISA	Yes	No	No	USD	05/14/2024	304.00
			103728	23638	Check	1	8863		ANGELL, TERESA	Yes	No	No	USD	05/14/2024	60.00
			103599	23639	Check	1	02766		ARCC	Yes	No	No	USD	05/14/2024	200.00
			103601	23640	Check	1	1006		ARROWHEAD SPRINGS	Yes	No	No	USD	05/14/2024	272.00
			103624	23641	Check	1	10935		ARROWHEAD WATER	Yes	No	No	USD	05/14/2024	63.80
			103698	23642	Check	1	6134		AT&T MOBILITY	Yes	No	No	USD	05/14/2024	1,017.86
			103725	23643	Check	1	8609		BALOW, JORDAN J	Yes	No	No	USD	05/14/2024	160.00
			103720	23644	Check	1	8268		BATES, ERIN	Yes	No	No	USD	05/14/2024	60.00
			103604	23645	Check	1	10294		BENSON ELECTRIC COMPANY	Yes	No	No	USD	05/14/2024	1,415.00
			103600	23646	Check	1	05105		BERNICKS VENDING	Yes	No	No	USD	05/14/2024	1,140.60
			103688	23647	Check	1	5013		BERUBE, LISA	Yes	No	No	USD	05/14/2024	5.00
			103620	23648	Check	1	10877		BILDEN JOLI	Yes	No	No	USD	05/14/2024	123.11
			103744	23649	Check	1	9548		BRENNER MARK	Yes	No	No	USD	05/14/2024	35.00
			103709	23650	Check	1	7378		BSN SPORTS LLC	Yes	No	No	USD	05/14/2024	13,847.48
			103626	23651	Check	1	10975		BUFFALO HOUSE	Yes	No	No	USD	05/14/2024	1,986.00
			103611	23652	Check	1	10582		BYSTROM ZOE	Yes	No	No	USD	05/14/2024	68.99
			103692	23653	Check	1	55545		CINTAS CORPORATION LOCATION 2	Yes	No	No	USD	05/14/2024	760.97
			103619	23654	Check	1	10835		CITY LAUNDERING CO	Yes	No	No	USD	05/14/2024	100.07
			103608	23655	Check	1	10401		CITY OF CLOQUET	Yes	No	No	USD	05/14/2024	8,495.78
			103667	23656	Check	1	2840		CLOQUET COUNTRY CLUB	Yes	No	No	USD	05/14/2024	2,000.00
			103629	23657	Check	1	11051		CLOQUET TRANSIT CO	Yes	No	No	USD	05/14/2024	46,087.55
			103745	23658	Check	1	9635		CLORE CHARLES	Yes	No	No	USD	05/14/2024	182.00
			103647	23659	Check	1	11550		COMMUNITY PRINTING	Yes	No	No	USD	05/14/2024	797.57
			103648	23660	Check	1	11620		COMPENSATION CONSULTANTS, LTI	Yes	No	No	USD	05/14/2024	1,876.00
			103670	23661	Check	1	3116		CONTINENTAL CLAY CO	Yes	No	No	USD	05/14/2024	854.22
			103625	23662	Check	1	10972		COUNTY STAR	Yes	No	No	USD	05/14/2024	5,692.18
			103746	23663	Check	1	9705		CREATIVEDGE DESIGNS, LLC	Yes	No	No	USD	05/14/2024	130.00
			103652	23664	Check	1	13457		D&H CERAMIC	Yes	No	No	USD	05/14/2024	112.24
			103638	23665	Check	1	11221		DAIRYLAND FENCE CO. INC	Yes	No	No	USD	05/14/2024	4,980.00
			103637	23666	Check	1	11220		DEFOE MICHELLE	Yes	No	No	USD	05/14/2024	4,950.00
			103653	23667	Check	1	14301		DEMCO INC	Yes	No	No	USD	05/14/2024	1,961.04
			103691	23668	Check	1	5509		DOHNANSKY ELIZABETH	Yes	No	No	USD	05/14/2024	60.00
			103743	23669	Check	1	9529		DOTY LINDSEY	Yes	No	No	USD	05/14/2024	31.66
			103639	23670	Check	1	11222		DULUTH DJS LLC	Yes	No	No	USD	05/14/2024	649.00
			103700	23671	Check	1	6347		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	05/14/2024	276.77

Cloquet Public Schools

Check Register by Bank and Check

Batch	Co	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
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			103719	23673	Check	1	8229		ESSE, DAVID	Yes	No	No	USD	05/14/2024	147.40
			103628	23674	Check	1	11034		FABBRO GIACOMO	Yes	No	No	USD	05/14/2024	123.70
			103640	23675	Check	1	11223		FIRST WITNESS CHILD ADVOCACY (Yes	No	No	USD	05/14/2024	350.00
			103671	23676	Check	1	3316		FOLLETT CONTENT SOLUTIONS LLC	Yes	No	No	USD	05/14/2024	1,764.30
			103657	23677	Check	1	19740		FOND DU LAC OJIBWAY SCHOOL	Yes	No	No	USD	05/14/2024	274,103.49
			103729	23678	Check	1	8894		FONOTI, MACE	Yes	No	No	USD	05/14/2024	75.00
			103676	23679	Check	1	3900		FRABONIS	Yes	No	No	USD	05/14/2024	337.75
			103622	23680	Check	1	10918		FRANEK CULLEN	Yes	No	No	USD	05/14/2024	45.91
			103673	23681	Check	1	3537		GAGNE, JESSICA	Yes	No	No	USD	05/14/2024	256.20
			103603	23682	Check	1	10240		GENERAL PARTS LLC	Yes	No	No	USD	05/14/2024	294.95
			103732	23683	Check	1	9009		GILBERT, SYDNEY	Yes	No	No	USD	05/14/2024	274.03
			103661	23684	Check	1	21450		GOPHER SPORT	Yes	No	No	USD	05/14/2024	2,390.43
			103649	23685	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS I	Yes	No	No	USD	05/14/2024	4,692.60
			103621	23686	Check	1	10917		GYDESEN RACHEL	Yes	No	No	USD	05/14/2024	75.16
			103641	23687	Check	1	11224		HEMSWORTH SANDY	Yes	No	No	USD	05/14/2024	15.00
			103747	23688	Check	1	9706		HEXUM, AMANDA	Yes	No	No	USD	05/14/2024	126.23
			103714	23689	Check	1	7736		HIETALA, LISA	Yes	No	No	USD	05/14/2024	346.71
			103699	23690	Check	1	6140		HILL RACHEL	Yes	No	No	USD	05/14/2024	102.91
			103631	23691	Check	1	11097		HILL ROGER	Yes	No	No	USD	05/14/2024	260.00
			103694	23692	Check	1	5684		HILLYARD INC MINNEAPOLIS	Yes	No	No	USD	05/14/2024	837.66
			103717	23693	Check	1	8136		HODGE PRODUCTS INC	Yes	No	No	USD	05/14/2024	442.00
			103697	23694	Check	1	5992		HORIZON COMMERCIAL POOL SUPP	Yes	No	No	USD	05/14/2024	12,461.94
			103712	23695	Check	1	7657		HUNT ELECTRIC CORPORATION	Yes	No	No	USD	05/14/2024	675.00
			103736	23696	Check	1	9153		HYPE SOCKS LLC	Yes	No	No	USD	05/14/2024	725.81
			103733	23697	Check	1	9072		INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	05/14/2024	63.80
			103664	23698	Check	1	26371		INSECT LORE	Yes	No	No	USD	05/14/2024	136.92
			103623	23699	Check	1	1093		ISD #0094 FOOD SERVICE	Yes	No	No	USD	05/14/2024	2,531.80
			103663	23700	Check	1	2526		ISD #0094 - VAN	Yes	No	No	USD	05/14/2024	529.88
			103606	23701	Check	1	10338		JAAKOLA LYZ	Yes	No	No	USD	05/14/2024	1,000.00
			103616	23702	Check	1	10786		JOHNSON ADAM	Yes	No	No	USD	05/14/2024	85.00
			103618	23703	Check	1	10831		JOHNSON ANITA	Yes	No	No	USD	05/14/2024	69.56
			103730	23704	Check	1	8942		JOSTENS INC	Yes	No	No	USD	05/14/2024	42.85
			103713	23705	Check	1	7658		KACKMAN, SHANNON	Yes	No	No	USD	05/14/2024	146.66
			103722	23706	Check	1	8418		KEMPS LLC	Yes	No	No	USD	05/14/2024	9,901.90
			103748	23707	Check	1	9755		KITTO JULIAN	Yes	No	No	USD	05/14/2024	50.00
			103718	23708	Check	1	8224		KLOSOWSKI, BRETT D	Yes	No	No	USD	05/14/2024	107.00
			103659	23709	Check	1	2076		KOLODGE, JENNIFER	Yes	No	No	USD	05/14/2024	162.25
			103723	23710	Check	1	8513		KOSEY, RAY	Yes	No	No	USD	05/14/2024	107.00
			103708	23711	Check	1	7167		KRAEMER CONSTRUCTION INC	Yes	No	No	USD	05/14/2024	100.00
			103721	23712	Check	1	8324		KUBIS, BRENT	Yes	No	No	USD	05/14/2024	85.00

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			103669	23714	Check	1	30365		LCS COACHES INC	Yes	No	No	USD	05/14/2024	15,675.14
			103642	23715	Check	1	11225		LEADING EDGE FUNDRAISING	Yes	No	No	USD	05/14/2024	761.90
			103751	23716	Check	1	9792		LEAF	Yes	No	No	USD	05/14/2024	62.53
			103705	23717	Check	1	7137		LENNARTSON, ASHLEE	Yes	No	No	USD	05/14/2024	39.00
			103614	23718	Check	1	10680		LERNER PUBLISHING GROUP	Yes	No	No	USD	05/14/2024	822.13
			103749	23719	Check	1	9784		LINDAMOOD-BELL LEARNING PROC	Yes	No	No	USD	05/14/2024	6,015.85
			103674	23720	Check	1	3602		LINDE GAS & EQUIPMENT INC	Yes	No	No	USD	05/14/2024	354.25
			103707	23721	Check	1	7161		LINE MICHELLE	Yes	No	No	USD	05/14/2024	790.00
			103607	23722	Check	1	10378		LORENZ JODI	Yes	No	No	USD	05/14/2024	61.64
			103617	23723	Check	1	10798		LUMBERJACK DESIGN AND FABRIC/	Yes	No	No	USD	05/14/2024	354.00
			103665	23724	Check	1	2692		MASSP	Yes	No	No	USD	05/14/2024	2,370.00
			103609	23725	Check	1	10427		MCPMAHON CHRISTINA	Yes	No	No	USD	05/14/2024	67.23
			103672	23726	Check	1	34186		MENARDS	Yes	No	No	USD	05/14/2024	1,564.63
			103656	23727	Check	1	1750		MICHAUD DISTRIBUTING	Yes	No	No	USD	05/14/2024	1,507.00
			103703	23728	Check	1	6936		MIDWEST SPEICAL INSTRUMENTS	Yes	No	No	USD	05/14/2024	195.00
			103615	23729	Check	1	10765		MINERS INCORPORATED	Yes	No	No	USD	05/14/2024	9,410.52
			103627	23730	Check	1	11002		MINNESOTA COMMUNICATIONS	Yes	No	No	USD	05/14/2024	340.00
			103613	23731	Check	1	10672		MRI SOFTWARE LLC	Yes	No	No	USD	05/14/2024	36.00
			103726	23732	Check	1	8611		MUEHLBERGER, THOMAS F	Yes	No	No	USD	05/14/2024	85.00
			103660	23733	Check	1	2082		NASP INC	Yes	No	No	USD	05/14/2024	603.00
			103598	23734	Check	1	01301		NCS PEARSON INC	Yes	No	No	USD	05/14/2024	2,125.00
			103737	23735	Check	1	9158		NEW DOMINION SCHOOL	Yes	No	No	USD	05/14/2024	7,234.71
			103654	23736	Check	1	1539		NIEMI, BRENDA	Yes	No	No	USD	05/14/2024	25.00
			103677	23737	Check	1	40801		NORTHEAST SERVICE COOP	Yes	No	No	USD	05/14/2024	1,381.70
			103678	23738	Check	1	41101		NORTHLAND AUTO PARTS	Yes	No	No	USD	05/14/2024	46.34
			103702	23739	Check	1	6677		NORTHLAND LEARNING CENTER	Yes	No	No	USD	05/14/2024	822.67
			103610	23740	Check	1	10456		NOVAK JANICE	Yes	No	No	USD	05/14/2024	40.00
			103715	23741	Check	1	7771		PAMS LUNCHROOM LLC	Yes	No	No	USD	05/14/2024	61.64
			103651	23742	Check	1	1326		PAN O GOLD	Yes	No	No	USD	05/14/2024	2,279.91
			103650	23743	Check	1	1289		PARK AVE FITNESS	Yes	No	No	USD	05/14/2024	646.00
			103658	23744	Check	1	2037		PINE KNOT, LLC	Yes	No	No	USD	05/14/2024	1,602.57
			103680	23745	Check	1	45152		PROULX, TOM	Yes	No	No	USD	05/14/2024	1,520.71
			103681	23746	Check	1	45540		QUILL CORPORATION	Yes	No	No	USD	05/14/2024	1,329.13
			103757	23747	Check	1	9932		RANGE PAPER	Yes	No	No	USD	05/14/2024	956.33
			103756	23748	Check	1	9917		RAPIDRIBBONS & AWARDS	Yes	No	No	USD	05/14/2024	410.66
			103682	23749	Check	1	46565		REALLY GOOD STUFF	Yes	No	No	USD	05/14/2024	897.39
			103701	23750	Check	1	6402		REGENTS OF THE UNIVERSITY	Yes	No	No	USD	05/14/2024	454.00
			103679	23751	Check	1	4115		RIESS, PAUL	Yes	No	No	USD	05/14/2024	73.92
			103633	23752	Check	1	11102		RINGER KATHERINE	Yes	No	No	USD	05/14/2024	178.48
			103754	23753	Check	1	9860		RIVERSIDE INSIGHTS	Yes	No	No	USD	05/14/2024	1,251.14

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			103636	23755	Check	1	11219		ROTH CHRISTIAN	Yes	No	No	USD	05/14/2024	118.50
			103685	23756	Check	1	48700		SCHMITT MUSIC COMPANY	Yes	No	No	USD	05/14/2024	359.17
			103686	23757	Check	1	48801		SCHOLASTIC BOOK CLUBS	Yes	No	No	USD	05/14/2024	207.30
			103687	23758	Check	1	48980		SCHOOL SPECIALTY LLC	Yes	No	No	USD	05/14/2024	61.71
			103643	23759	Check	1	11226		SELORICO ANGELICA	Yes	No	No	USD	05/14/2024	170.00
			103662	23760	Check	1	2300		SHI INTERNATIONAL CORP	Yes	No	No	USD	05/14/2024	18.24
			103753	23761	Check	1	9855		SKATETIME SCHOOL PROGRAMS	Yes	No	No	USD	05/14/2024	2,316.00
			103738	23762	Check	1	9175		SMITH, TREVOR J	Yes	No	No	USD	05/14/2024	60.00
			103690	23763	Check	1	5341		SOUTH, LISA	Yes	No	No	USD	05/14/2024	57.99
			103632	23764	Check	1	11098		SOUTHWEST WEST CENTRAL SERV	Yes	No	No	USD	05/14/2024	159.42
			103727	23765	Check	1	8631		SQUIRES, WALDSPURGER & MACE I	Yes	No	No	USD	05/14/2024	206.69
			103716	23766	Check	1	7941		STAPLES BUSINESS CREDIT	Yes	No	No	USD	05/14/2024	854.38
			103752	23767	Check	1	9828		STARK TIMOTHY	Yes	No	No	USD	05/14/2024	147.40
			103689	23768	Check	1	52404		STATE INDUSTRIAL PRODUCTS	Yes	No	No	USD	05/14/2024	1,469.64
			103644	23769	Check	1	11227		STOWELL TAYLOR	Yes	No	No	USD	05/14/2024	81.26
			103739	23770	Check	1	9241		SUNDQUIST, TREVOR	Yes	No	No	USD	05/14/2024	172.00
			103710	23771	Check	1	7518		SYCK, RODERICK	Yes	No	No	USD	05/14/2024	35.00
			103612	23772	Check	1	10668		THE FIG TREE	Yes	No	No	USD	05/14/2024	2,900.00
			103683	23773	Check	1	4751		TKE ELEVATOR CORPORATION	Yes	No	No	USD	05/14/2024	964.02
			103755	23774	Check	1	9902		TRUE NORTH COLOR LAB	Yes	No	No	USD	05/14/2024	503.55
			103750	23775	Check	1	9791		TYSON FOODS INC	Yes	No	No	USD	05/14/2024	516.10
			103740	23776	Check	1	9268		UHL COMPANY INC	Yes	No	No	USD	05/14/2024	32,800.00
			103695	23777	Check	1	5702		ULINE	Yes	No	No	USD	05/14/2024	847.12
			103634	23778	Check	1	11198		UNITED GLASS	Yes	No	No	USD	05/14/2024	530.00
			103646	23779	Check	1	1130		UNIVERSITY OF MINNESOTA	Yes	No	No	USD	05/14/2024	16,652.00
			103693	23780	Check	1	56350		UPPER LAKES FOODS	Yes	No	No	USD	05/14/2024	69,693.16
			103731	23781	Check	1	8949		VANTAGE FINANCIAL	Yes	No	No	USD	05/14/2024	2,978.00
			103666	23782	Check	1	2772		VERNIER	Yes	No	No	USD	05/14/2024	313.08
			103724	23783	Check	1	8605		VOYAGER SOPRIS LEARNING	Yes	No	No	USD	05/14/2024	123.20
			103696	23784	Check	1	57280		WANGEN, DAVID	Yes	No	No	USD	05/14/2024	294.80
			103742	23785	Check	1	9440		WICK, MICHELLE	Yes	No	No	USD	05/14/2024	217.73
			103734	23786	Check	1	9089		WILLIAMS, APRIL	Yes	No	No	USD	05/14/2024	1,688.40
			103630	23787	Check	1	11073		WILTON BROCK	Yes	No	No	USD	05/14/2024	60.00
			103645	23788	Check	1	11228		WRESTLING MAT LIGHT LLC	Yes	No	No	USD	05/14/2024	2,820.47
			103675	23789	Check	1	3795		YOUNG, AARON	Yes	No	No	USD	05/14/2024	50.72
			103605	23790	Check	1	10301		ZEMAN JEREMY	Yes	No	No	USD	05/14/2024	107.00
			103635	23791	Check	1	11218		ZUMBAUM BRAD	Yes	No	No	USD	05/14/2024	169.20

Bank Total: 2

\$651,465.05

Report Total:

\$651,465.05

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$58,965.38
04	Community Services	\$347.25
06	Building Construction	\$1,835.00
12	Activities	\$1,223.94
Report Total		\$62,371.57

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	103561	23593	Check	1	10454		ADVANCED DESIGN AWNINGS AND	Yes	No	No	USD	04/18/2024	1,835.00
			103571	23594	Check	1	6134		AT&T MOBILITY	Yes	No	No	USD	04/18/2024	1,019.06
			103559	23595	Check	1	10311		CAMBRIDGE-ISANTI HIGH SCHOOL	Yes	No	No	USD	04/18/2024	250.00
			103560	23596	Check	1	10401		CITY OF CLOQUET	Yes	No	No	USD	04/18/2024	5,857.60
			103568	23597	Check	1	4073		CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	04/18/2024	822.55
			103564	23598	Check	1	11212		DR. MERRIN GUICE GILL	Yes	No	No	USD	04/18/2024	150.00
			103566	23599	Check	1	2590		DULUTH PLAYHOUSE	Yes	No	No	USD	04/18/2024	1,032.00
			103563	23600	Check	1	10953		ESKO SPORTS ALLIANCE	Yes	No	No	USD	04/18/2024	450.00
			103569	23601	Check	1	4415		LAKE SUPERIOR ZOO	Yes	No	No	USD	04/18/2024	265.00
			103562	23602	Check	1	10693		LTU ROBOFEST	Yes	No	No	USD	04/18/2024	300.00
			103570	23603	Check	1	5675		MINNESOTA ENERGY RESOURCES	Yes	No	No	USD	04/18/2024	1,920.29
			103567	23604	Check	1	36651		MINNESOTA POWER	Yes	No	No	USD	04/18/2024	46,728.13
			103573	23605	Check	1	9739		NORTH BRANCH SCHOOLS	Yes	No	No	USD	04/18/2024	200.00
			103565	23606	Check	1	11213		PEDROS GRILL AND CANTINA	Yes	No	No	USD	04/18/2024	1,500.00
			103572	23607	Check	1	9543		PETERSEN KRISTIE	Yes	No	No	USD	04/18/2024	41.94
Bank Total: 2															\$62,371.57
Report Total:															\$62,371.57

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$20,232.51
02	Food Services	\$18.64
03	Transportation	\$49.91
04	Community Services	\$1,697.78
45	OPEB Irrevocable Trust	\$1,380.00
Report Total		\$23,378.84

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	103576	23608	Check	1	10957		BERGLUND SHANNON	Yes	No	No	USD	04/22/2024	500.00
			103579	23609	Check	1	11216		BOIS FORTE TRIBAL COUNCIL	Yes	No	No	USD	04/22/2024	100.00
			103574	23610	Check	1	10470		CLOQUET COMMUNITY EDUCATION	Yes	No	No	USD	04/22/2024	100.00
			103578	23611	Check	1	11215		CLOQUET YOUTH SOCCER	Yes	No	No	USD	04/22/2024	104.00
			103575	23612	Check	1	10767		HEDMAN JOSEPH	Yes	No	No	USD	04/22/2024	49.91
			103580	23613	Check	1	38650		MADISON NATIONAL LIFE INSURANC	Yes	No	No	USD	04/22/2024	8,401.78
			103581	23614	Check	1	5736		MEDICAREBLUE RX	Yes	No	No	USD	04/22/2024	1,380.00
			103583	23615	Check	1	9628		MINNESOTA LIFE INSURANCE COMF	Yes	No	No	USD	04/22/2024	8,863.15
			103582	23616	Check	1	6822		PLYMOUTH PLAYHOUSE	Yes	No	No	USD	04/22/2024	1,680.00
			103577	23617	Check	1	10979		STILLDAY MAIJA	Yes	No	No	USD	04/22/2024	2,200.00
Bank Total: 2														\$23,378.84	
Report Total:														\$23,378.84	

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description	Total
01 General	\$1,992.22
Report Total	\$1,992.22

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount	
0094		2	103584	23618	Check	1	8797		COHEN, MICHAEL	Yes	No	No	USD	05/01/2024	1,992.22	
															Bank Total: 2	\$1,992.22
															Report Total:	\$1,992.22

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$16,758.11
04	Community Services	\$7,363.00
12	Activities	\$710.00
Report Total		\$24,831.11

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	103589	23619	Check	1	10646		ANTHONY BARBARA	Yes	No	No	USD	05/02/2024	70.00
			103585	23620	Check	1	02547		APPLE INC	Yes	No	No	USD	05/02/2024	169.87
			103591	23621	Check	1	10664		BECKER HIGH SCHOOL ATTN: ACTIV	Yes	No	No	USD	05/02/2024	230.00
			103596	23622	Check	1	9578		CONSTELLATION NEWENERGY -GAS	Yes	No	No	USD	05/02/2024	15,488.57
			103588	23623	Check	1	10611		GRAND RAPIDS	Yes	No	No	USD	05/02/2024	345.00
			103593	23624	Check	1	6299		NELSON, BETH	Yes	No	No	USD	05/02/2024	122.21
			103586	23625	Check	1	10316		NEMADJI GOLF COURSE	Yes	No	No	USD	05/02/2024	120.00
			103595	23626	Check	1	9288		RASMUSSEN, BRENDA	Yes	No	No	USD	05/02/2024	92.46
			103590	23627	Check	1	10651		REGION 7A BOYS TENNIS	Yes	No	No	USD	05/02/2024	190.00
			103587	23628	Check	1	10363		STG INC	Yes	No	No	USD	05/02/2024	490.00
			103594	23629	Check	1	6402	p1	UNIVERSITY OF MINNESOTA	Yes	No	No	USD	05/02/2024	150.00
			103592	23630	Check	1	56350		UPPER LAKES FOODS	Yes	No	No	USD	05/02/2024	7,363.00
Bank Total: 2														\$24,831.11	
Report Total:														\$24,831.11	

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$10,456.45
02	Food Services	\$168.00
04	Community Services	\$398.76
12	Activities	\$1,428.07
Report Total		\$12,451.28

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	103760	23792	Check	1	11006		CLOQUET SANITARY	Yes	No	No	USD	05/09/2024	6,253.29
			103763	23793	Check	1	4073		CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	05/09/2024	837.66
			103762	23794	Check	1	24005		HIBBING HIGH SCHOOL	Yes	No	No	USD	05/09/2024	100.00
			103758	23795	Check	1	10157		ISD #0701	Yes	No	No	USD	05/09/2024	200.00
			103767	23796	Check	1	9394		KACHINSKE HALEY	Yes	No	No	USD	05/09/2024	194.03
			103766	23797	Check	1	8338		LENNARTSON ANGELA	Yes	No	No	USD	05/09/2024	72.90
			103761	23798	Check	1	11230		MINNESOTA NORTH SPORTS	Yes	No	No	USD	05/09/2024	960.00
			103768	23799	Check	1	9543		PETERSEN KRISTIE	Yes	No	No	USD	05/09/2024	245.17
			103764	23800	Check	1	5286		PITNEY BOWES PURCHASE POWER	Yes	No	No	USD	05/09/2024	2,100.00
			103759	23801	Check	1	10702		PROCTOR GIRLS BASKETBALL	Yes	No	No	USD	05/09/2024	150.00
			103765	23802	Check	1	5546		TYMAN, MISTY	Yes	No	No	USD	05/09/2024	1,338.23
Bank Total: 2														\$12,451.28	
Report Total:														\$12,451.28	

Iris Keller
1215 Avenue F
Cloquet, MN 55720

May 10, 2024

To Dr. Cary and the Cloquet School Board,

Please accept this letter as notice of my retirement from the Cloquet School District. My last day will be May 31, 2024.

I am retiring after a long and rewarding career of 24 years with the Cloquet School district. I have had the unique opportunity to work with many, many staff in all of our buildings, and I can say – without hesitation – that Cloquet has some of the finest educators around. I have been honored to work alongside you in the classroom.

Thank you for all the great memories!

Iris Keller

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Erin Bates, Community Education Director
Kimberly Miens, Aquatics Coordinator

DATE: April 19, 2024

RE: Resignation of Amelia Allen: Beach Supervisor/ Lifeguard

RATE OF PAY: \$18.92

HOURS WORKED: varied

START DATE: 7/7/2021

END DATE: 4/18/2024

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Erin Bates, Community Education Director
Caitlin McCollum, Kids Corner Coordinator

DATE: DATE May 13, 2024

RE: Resignation of Abbie Burley from their position as Program Assistant from Kids Corner effective May 13, 2024.

RATE OF PAY: \$20.22

HOURS WORKED: up to 40

START DATE: 09/01/2023

END DATE: 5/9/2024

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Erin Bates, Community Education Director
Jovanna Dobransky, Kids Corner Coordinator

DATE: DATE May 13, 2024

RE: Resignation of Rianna Ryan from their position as Program Assistant from Kids Corner effective May 13, 2024.

RATE OF PAY: 16.71

HOURS WORKED: up to 40

START DATE: 10/13/2023

END DATE: 5/9/2024

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Erin Bates, Community Education Director
Caitlin McCollum, Kids Corner Coordinator

DATE: DATE May 13, 2024

RE: Resignation of Shauna Hendrickson from their position as Program Manager from Kids Corner effective May 13, 2024.

RATE OF PAY: \$19.79

HOURS WORKED: up to 40

START DATE: 09/01/2023

END DATE: 5/9/2024



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<http://www.isd94.org>

MEMORANDUM

TO: Cloquet School Board
FROM: Dr. Michael Cary, Superintendent
DATE: May 7, 2024
RE: Recommendation for Employment

I am recommending the employment of Dr. Marcia Nelson as a 1.0 FTE Cloquet Area Alternative Education Programs (CAAEP) Principal, starting on July 1, 2024.

RATE OF PAY:	\$111,576
HOURS TO BE WORKED:	8.00 Hours/Day
START DATE:	<u>July 1, 2024; Also requesting up to 10 days prior to July 1, 2024</u>
LENGTH OF CONTRACT:	Continuing
POSTED:	Posted, internally and externally
RATIONALE FOR HIRE:	Dr. Nelson is being recommended due to her strong background and experience as a school principal and with alternative learning centers. Her previous experience and educational background make her a strong candidate for the position.

(Employment is contingent upon Cloquet School Board approval.)

MC: mjm



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: David Wangen, Churchill Elementary Principal
DATE: April 22, 2024
RE: Recommendation for Employment

I am recommending the employment of Kennedy J. Firkus-Houge as a 1.0 FTE DCD S/P Special Education Teacher, starting on August 20, 2024, at Churchill Elementary for the 2024-2025 school year to fill the open position, pending appropriate licensure.

RATE OF PAY:	BA Step 3
HOURS TO BE WORKED:	8.00 Hours/Day
START DATE:	August 20, 2024
LENGTH OF CONTRACT:	2024-2025 SY
POSTED:	Posted, internally and externally
RATIONALE FOR HIRE:	Fill Open DCD S/P Special Education Position
STAR CODE:	199802

(Employment is contingent upon Cloquet School Board approval.)

DW:mb



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Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia

DATE: May 10, 2024

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment for **Shelly Markfort** to provide homebound instruction for a student at the Cloquet High School.

RATE OF PAY: \$34.17

HOURS TO BE WORKED: 5 hours/week of student contact time per student and 1 hour/week of prep per student

STARTING DATE: As soon as possible

LENGTH OF CONTRACT: Ongoing, until services are no longer needed

BUDGETED CURRENT YEAR: Yes

RATIONALE FOR HIRE: Cloquet High School has the need to hire a homebound teacher to provide education for two of our students.

(Employment is contingent upon Cloquet School Board approval)

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Cloquet Area Alternative Education 302 14th St	218.879.0115
Community Education 2001 Washington Ave	218.879.1261

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: April 29, 2024

RE: **Recommendation for Employment – Summer School**

We are recommending that the following staff be hired for 2024 Summer School at Cloquet Senior High School from June 11 – June 27, 2023.

SUBJECT	NAME	Total Hours	Total Prep Hours	Total Cost
ENGLISH	Erin Streblow	48	6	\$1,998.54
ENGLISH	Lindsay Smith	24	3	\$999.27
MATH	Kevin Brenner	72	9	\$2,997.81
SCIENCE	Al Denman	72	9	\$2,997.81
SOCIAL STUDIES	Stephanie Nelson	56	7	\$2,331.63
SOCIAL STUDIES	Steve Polkowski	16	2	\$666.18

** Rate of pay will be based on the final 2023 - 2025 Teacher Contract.



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Connie Hyde, Cloquet Area Alternative Education Programs Principal

DATE: May 1, 2024

RE: 2024-2025 Extended Day High School Staffing

CAAEP will be running summer school from June into August. CAAEP is partnering with the county again and the REACH program to provide more opportunities for students to earn credit. CAAEP will have certified staff at each of the courses to ensure that the course work meets credit bearing criterion. The number of hours is a high estimate that will be used if all programs are filled.

I recommend that the following staff be hired for Extended Day Services for the 2024-2025 school year:

Extended Day School	Hours/Week	Rate of Pay
Rod Syck	Up to 130 hours (4 weeks of Edgenuity)	\$37.01/hr.
Kevin Taralseth	Up to 100 hours (Outdoor ex, Video Game Development, EDHS)	\$37.01/hr.
Lauren Empson	Up to 30 hours (Digital Story Telling)	\$37.01/hr.
Angela Lennartson	Up to 75 hours (Board Game Development, Acting camp)	\$37.01/hr.
Sue Thomason	Up to 70 hours (EDHS Coordinator)	Current hourly rate
Liz Tobolaski	Up to 50 hours (EDHS para)	Current hourly rate

Budgeted Current year: Yes

Reason for hire: Extended Day Programing as Required of all Approved Alternative Programs

(Employment is subject to Cloquet School Board approval)

Linking school and community to provide life-long learning and success for all.

TO: Dr. Michael Cary, Superintendent
From: Lance Horvat, ESY Coordinator
DATE: May 7, 2024
RE: Recommendations of Employment

I am asking for authorization to hire the following positions that will be needed for the summer 2024 Extended School Year (ESY) program:

Special Ed. Teachers (DCD) - 12 sessions at 5 hrs./session + 8 hours training and prep.
Paras (DCD)- 12 sessions at 4.5 hr/session + 8 hours training.

DCD/ASD High School at Senior High C201 and C200

- One (1) DCD S/P Teacher (68 hrs)
 - Shelly Markfort
- Five (5) Teacher Assistants (62 hrs)
 - Hannah Lauer
 - LilyKay Olson
 - “Open”
 - “Open”
 - “Open”

Churchill DCD/ASD at Senior High D201 and D200

- One (1) DCD Teacher (68) hrs
 - Kira Borgman
- Five (5) Teacher Assistants (62 hrs)
 - Star Tezak
 - Nathan Bents
 - “Open”
 - “Open”
 - “Open”

Churchill Elementary School

- One (1) Teacher SLD, hrs based on number of qualifying students.
 - Shelly Markfort

District wide Support

- One (1) Nurse RN 20 hrs prep on call, up to 40 more hrs.
 - Jamie Baker and Katie Bailey will split this position

- Instructional supply budget \$300.00



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 Community Education 2001 Washington Ave 218.879.1261

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Tim Prosen, Assistant Principal Cloquet High School/Targeted Services Director

DATE: May 3, 2024

RE: **Recommendation for Employment – Target Services Summer School**

I recommend that the following staff for the 2024 Targeted Services Summer School (6/10/2024 – 08/15/2024):

Site/Grade	Teacher	Total Hours	Rate of Pay	Total Cost
Churchill KA	Elinor Cich	120	\$37.01	\$4387.20
Churchill 1	Anneliese Braaten	120	\$37.01	\$4387.20
Churchill 2	Danna Weets (pending license)	120	\$37.01	\$4387.20
Churchill 3	Allison Jerde	120	\$37.01	\$4387.20
Churchill 4	Tim Cincoski	120	\$37.01	\$4387.20
Churchill Site Coordinator	Allison Jerde	Up to 30	\$37.01	
Churchill Para (1 st and 2 nd session)	Kim Werhan	120	Per contract	
Churchill Para(1st session)		60	Per contract	
Churchill Para (2 nd session)		60	Per contract	
Washington KA	Tracy Mattson	120	\$37.01	\$4387.20
Washington 1	Sheila Kahlstorf	120	\$37.01	\$4387.20
Washington 2 (1 st session)	Bobbee Conway	60	\$37.01	\$2193.60
Washington 2 (2 nd session)	Jolene Aho	60	\$37.01	\$2193.60
Washington 3	Jodi Lorenz	120	\$37.01	\$4387.20

Washington 4 (1 st session)	Abbie Rahne	60	\$37.01	\$2193.60
Washington 4 (2 nd session)	Annie Seaberg	60	\$37.01	\$2193.30
Washington Para (1 st and 2 nd session)	Mary Helgeson	120	Per contract	
Washington Para (1 st and 2 nd session)	Sarah Burger	Up to 120	Per contract	
Washington Site Coordinator	Tracy Mattson/Kim Broman	Up to 30	\$37.01	
Counselor	Abbi Sewell	Up to 30	\$37.01	

BUDGETED CURRENT YEAR: Yes.

REASON FOR HIRE: Targeted Services Summer School

** Rate of pay will be based on the final 2023-2025 Teacher Contract.



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Memorandum

To: Dr. Michael Cary, Superintendent
From: Beth Dohnansky, Food Service Director
Date: May 6, 2024
RE: Recommendation for Summer Foodservice Employment

I am recommending the possible employment of based on seniority and as needed of:

April Isaacson	Colleen Anderson
Rachel Wuollet	Deb Hartwig
Karen Vacek	

Rate of Pay:	“Cook-Middle School” outlined in Schedule C.
Hours to be worked:	3.0 Hours/Day (Monday – Thursday)

Starting Date:	June 10, 2024
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Length of Contract:	Ongoing
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Budgeted Current Year:	Yes
------------------------	-----

Reason for hire:	Position vacancy
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Posted:	Internally
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Employment is based on Cloquet School Board approval.

From the Desk of:

**Paul Riess
Activities Director
Cloquet Senior High School
1000 18th Street
Cloquet, MN 55720
Phone: 218-879-3393
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board
Re: Nordic Ski Coach

Hi Mary,

Please submit the following name/position for approval at the May 13th school board meeting:

Head Coach Nordic Ski: Phil Rogers

If anyone has any questions regarding this recommendation, feel free to call me.

Thank you,

Paul Riess

MEMORANDUM

TO: Dr. Michael Cary, Superintendent
DATE: 4/11/24
FROM: Erin Bates, Community Education Director
RE: Hiring of Lydia Saletel

I am recommending that Lydia Saletel be hired as an Instructor for our summer theater camp.

RATE OF PAY: \$1,000 stipend

STARTING DATE: 6/1/24

LENGTH OF CONTRACT: 3 months

BUDGETED CURRENT YEAR: Yes

REASON FOR HIRE: new offering

QUALIFIES FOR BENEFITS: No

“Employment is subject to Cloquet School Board Approval”

MEMORANDUM

TO: Michael Cary, Superintendent
DATE: May 13, 2024
FROM: Erin Bates, Community Education Director
Caitlin McCollum, Kids Corner Program Coordinator
RE: Hiring of Abbie Burley

I am recommending that Abbie Burley be hired as a Program Manager

RATE OF PAY: \$22.00
HOURS TO BE WORKED: 25 up to 40
STARTING DATE: May 13, 2024
LENGTH OF CONTRACT: Ongoing
BUDGETED CURRENT YEAR: Yes
REASON FOR HIRE: In need of a new Program Manager
QUALIFIES FOR BENEFITS: N/A

“Employment is subject to Cloquet School Board Approval”

MEMORANDUM

TO: Michael Cary, Superintendent

DATE: May 1, 2024

FROM: Erin Bates, Community Education Director
Jovanna Dobransky, Kids Corner Program Coordinator

RE: Hiring of Rianna Ryan

I am recommending that Rianna Ryan be hired as a Program Manager

RATE OF PAY: \$ 19.79

HOURS TO BE WORKED: up to 40

STARTING DATE: May 13, 2024

LENGTH OF CONTRACT: Ongoing

BUDGETED CURRENT YEAR: Yes

REASON FOR HIRE: resignation of Shauna Hendrickson

QUALIFIES FOR BENEFITS: N/A

“Employment is subject to Cloquet School Board Approval”

MEMORANDUM

TO: Micheal Cary, Superintendent
DATE: May 13, 2024
FROM: Erin Bates, Community Education Director
Caitlin McCollum, Kids Corner Program Coordinator
RE: Hiring of Megan Sherman

I am recommending that Megan Sherman be hired as a Program Assistant

RATE OF PAY: \$15.85
HOURS TO BE WORKED: up to 40
STARTING DATE: May 13, 2024
LENGTH OF CONTRACT: Ongoing
BUDGETED CURRENT YEAR: Yes
REASON FOR HIRE: Program Assistant for summer
QUALIFIES FOR BENEFITS: N/A

“Employment is subject to Cloquet School Board Approval”

MEMORANDUM

TO: Michael Cary, Superintendent
DATE: May 3, 2024
FROM: Erin Bates, Community Education Director
Jovanna Dobransky, Kids Corner Program Coordinator
RE: Hiring of Sharon Wiita

I am recommending that Sharon Wiita be hired as a Program Assistant

RATE OF PAY: \$ 16.71

HOURS TO BE WORKED: up to 40

STARTING DATE: May 13, 2024

LENGTH OF CONTRACT: Ongoing

BUDGETED CURRENT YEAR: Yes

REASON FOR HIRE: Program Assistant for front desk

QUALIFIES FOR BENEFITS: N/A

“Employment is subject to Cloquet School Board Approval”

MEMORANDUM

TO: Michael Cary, Superintendent
DATE: May 3, 2024
FROM: Erin Bates, Community Education Director
Jovanna Dobransky, Kids Corner Program Coordinator
RE: Hiring of Kaley Will

I am recommending that Kaley Will be hired as a Program Aide

RATE OF PAY: \$ 12.53

HOURS TO BE WORKED: up to 40

STARTING DATE: May 13, 2024

LENGTH OF CONTRACT: Ongoing

BUDGETED CURRENT YEAR: Yes

REASON FOR HIRE: Program aide for summer programming

QUALIFIES FOR BENEFITS: N/A

“Employment is subject to Cloquet School Board Approval”

MEMORANDUM

TO: Dr. Michael Cary, Superintendent
DATE: May 1, 2024
FROM: Erin Bates, Community Education Director
RE: I am recommending that Maddi Williams be hired as a Front Desk worker for Cloquet Community Education.

RATE OF PAY: \$10.85 per hour
HOURS TO BE WORKED: Up to 40 hours week
STARTING DATE: June 1, 2024
LENGTH OF CONTRACT: Ongoing
BUDGETED CURRENT YEAR: Yes
REASON FOR HIRE: Opening
QUALIFIES FOR BENEFITS: No

“Employment is subject to Cloquet School Board Approval”

MEMORANDUM

TO: Dr. Michael Cary, Superintendent
DATE: May 1, 2024
FROM: Erin Bates, Community Education Director
RE: I am recommending that Molli Williams be hired as a Front Desk worker for Cloquet Community Education.

RATE OF PAY: \$10.85 per hour
HOURS TO BE WORKED: Up to 40 hours week
STARTING DATE: June 1, 2024
LENGTH OF CONTRACT: Ongoing
BUDGETED CURRENT YEAR: Yes
REASON FOR HIRE: Opening
QUALIFIES FOR BENEFITS: No

“Employment is subject to Cloquet School Board Approval”

From the Desk of:

**Paul Riess
Activities Director
Cloquet Senior High School
1000 18th Street
Cloquet, MN 55720
Phone: 218-879-3393
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board
From: Paul Riess- Activities Director
Re: Auditorium assistant

Please approve the individual listed below. This is for an individual who helped our theatre performances this past school year by putting in numerous hours working in the auditorium this school year. This amount in addition to any taxes or benefits will be paid from the theatre department funds.

Trent Schake- \$600

If anyone has any questions regarding these recommendations, please feel free to call me.

PR

To: Superintendent Cary and ISD #94 School Board Members
 From: Paul Riess, Activities Director
 Date: April 29th, 2024
 Re: 2024 Fall Head Coach Extra Service Contracts

Please approve the following contracts for the 2024-2025 fall season

SPORT	POSITION	NAME	DATES	AMOUNT
<i>Boys Soccer</i>	Head Varsity Coach	John Sundquist	8/12/24-11/2/24	\$5,869.00
<i>Girls Soccer</i>	Head Varsity Coach	Dustin Randall	8/12/24-11/2/24	\$5,869.00
<i>Cross Country Running</i>	Head Varsity Coach	Chandra Allen	8/12/24-11/2/24	\$4,309.00
<i>Girls Tennis</i>	Girls Head Coach	Derek Johnson	8/12/24-10/25/24	\$4,309.00
<i>Girls Swimming</i>	Head Varsity Coach	Rachel Peterson	8/12/24-11/16/24	\$5,869.00
<i>Football</i>	Head Varsity Coach	Jeff Ojanen	8/12/24-11/23/24	\$6,907.00
<i>Volleyball</i>	Head Varsity Coach	Heidi Anderson	8/12/24- 11/19/24	\$5,869.00
<i>Fall Musical</i>	Director	Corey Hunt	9/3/24- 11/17/24	\$5,869.00



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MEMORANDUM

TO: Cloquet School Board Members

FROM: Dr. Michael Cary, Superintendent

DATE: April 29, 2024

RE: Recommendation for Extra Services Contract

I am recommending an extra-service contract for Mary Margaret Mathers, Special Education Coordinator for the 2024-2025 school year. The time period of this contract will be July 1, 2024 – June 30, 2025. This assignment will be paid at the daily rate of \$413.18 for 10 days for a total of \$4,131.80. Salary is per Schedule C of the 2023-2025 Teacher’s Master Agreement.

(Employment is contingent upon Cloquet School Board approval)

MC: mjm

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MEMORANDUM

TO: Cloquet School Board Members

FROM: Dr. Michael Cary, Superintendent

DATE: April 29, 2024

RE: Recommendation for Extra Services Contract

I am recommending an extra-service contract for Jessica Knutsen, Special Education Transition Coordinator for the 2024-2025 school year. The time period of this contract will be September 3, 2024 – May 30, 2025. This assignment will be paid at the daily rate of \$466.21 for 10 days for a total of \$4,662.10. Salary is per Schedule C of the 2023-2025 Teacher’s Master Agreement.

(Employment is contingent upon Cloquet School Board approval)

MC: mjm



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MEMORANDUM

TO: Cloquet School Board Members

FROM: Dr. Michael Cary, Superintendent

DATE: April 29, 2024

RE: Recommendation for Extra Services Contract

I am recommending an extra-service contract for Jody Zeleznikar, Special Education Coordinator for the 2024-2025 school year. The time period of this contract will be September 4, 2024 – May 30, 2025. This assignment will be paid at the daily rate of \$462.93 for 10 days for a total of \$4,629.30. Salary is per Schedule C of the 2023-2025 Teacher’s Master Agreement.

(Employment is contingent upon Cloquet School Board approval)

MC: mjm

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MEMORANDUM

TO: Cloquet School Board Members

FROM: Dr. Michael Cary, Superintendent

DATE: April 29, 2024

RE: Recommendation for Extra Services Contract

I am recommending an extra-service contract for Stephanie Gibson, Special Education/ADSIS Coordinator for the 2024-2025 school year. The time period of this contract will be July 1, 2024 – June 30, 2025. This assignment will be paid at the daily rate of \$481.52 for 10 days for a total of \$4,815.20. Salary is per Schedule C of the 2023-2025 Teacher’s Master Agreement. **

(Employment is contingent upon Cloquet School Board approval)

MC: mjm

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MEMORANDUM

TO: Cloquet School Board Members

FROM: Dr. Michael Cary, Superintendent

DATE: April 29, 2024

RE: Recommendation for Extra Services Contract

I am recommending an extra-service contract for Jennifer Kolodge to facilitate summer responsibilities with Every Student Succeeds Act (ESSA) Program for the 2024-2025 school year. The time period of this contract will be July 1, 2024 – June 30, 2025. This assignment will be paid at the daily rate of \$466.21 for 10 days for a total of \$4,662.10. Salary is per Schedule C of the 2023-2025 Teacher’s Master Agreement.

(Employment is contingent upon Cloquet School Board approval)

MC: mjm

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MEMORANDUM

TO: Cloquet School Board Members

FROM: Dr. Michael Cary, Superintendent

DATE: May 10, 2024

RE: Recommendation for Extra Services Contract

I am recommending an extra-service contract for Jennifer Kolodge to facilitate summer responsibilities with the new READ Act for 2023-2024 and 2024-2025 school year. For the 2023-2024 assignment she will be paid at the daily rate of \$457.07 for 5 days for a total of \$2,285.35 for time worked in June 2024. For the 2024-2025 assignment she will \$466.21 for 5 days for a total of \$2,331.05 for time work July 1, 2024 – June 30, 2025. Salary is per Schedule C of the 2023-2025 Teacher’s Master Agreement.

(Employment is contingent upon Cloquet School Board approval)

MC: mjm

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MEMORANDUM

TO: Cloquet School Board Members

FROM: Dr. Michael Cary, Superintendent

DATE: April 29, 2024

RE: Recommendation for Extra Services Contract

I am recommending an extra-service contract for Sarah Ellena, District Nurse, for nursing services summer work for the 2024-2025 school year. The time period of this contract will be July 1, 2024- June 30, 2025. This assignment will be paid at the daily rate of \$333.96 for 10 days for a total of \$3,339.60. Salary is per Schedule C of the 2023-2025 Teacher's Master Agreement. **

(Employment is contingent upon Cloquet School Board approval)

MC: mjm

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MEMORANDUM

TO: Cloquet School Board

FROM: Dr. Michael Cary, Superintendent

DATE: April 29, 2024

RE: Extra Service Contract – Computer Programming

Board Members,

An annual \$6,000 per year extra service contract for William Bauer for his provision of computer programming services to the district.

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MEMORANDUM

TO: Cloquet School Board Members

FROM: Dr. Michael Cary, Superintendent

DATE: April 29, 2024

RE: Recommendation of Extra-Service Contract

I am requesting an extra services contract for Teresa Angell to provide coordination services for the Achievement and Integration Grant for the 2024--2025 school year. This assignment will be paid \$12,480.00 out of the grant funds for the time period of July 1, 2024-June 30, 2025.

(Employment is contingent upon Cloquet School Board approval).

MC/mjm



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: April 29, 2024

RE: **2024-2025 RECOMMENDATION FOR EXTRA SERVICES CONTRACT – ACTIVITIES DIRECTOR**

I am recommending an extra service contract be issued to **Paul Riess, Activities Director**, for the time period of July 1, 2024, and June 30, 2025. This assignment will be paid out per schedule D of the Teachers’ Master Agreement at a rate of \$11,997.00.

** Rates based on the 2023-2025 EM-C contract

Employment is contingent upon Cloquet School Board approval.



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MEMORANDUM

TO: Cloquet School Board Members

FROM: Dr. Michael Cary, Superintendent

DATE: April 30, 2024

RE: Recommendation for Extra Services Contract

I am recommending an extra-service contract for Beth Dohnansky facilitate summer food service responsibilities. This contract will be for 30 days at daily rate.

Daily Rate \$342.79 x 30 days = \$10,283.72

(Employment is contingent upon Cloquet School Board approval)

MC: mjm

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet Senior High

DATE: April 29, 2024

RE: Industrial Technology Regular Summer Maintenance Hours

I am requesting the following hours for the Industrial Technology Team, for maintenance and equipment repair in the shops at the Cloquet High School this upcoming summer.

<u>Teacher</u>	<u>Total Hours – (June 10 – August 16, 2024)</u>
Bret Gunderson	Up to 30 hours at \$28.74 per hour
Richard Rhoades	Up to 20 hours at \$28.74 per hour
Michelle Wick	Up to 10 hours at \$28.74 per hour

****** Amount based on 2023-2025 Teachers’ Master Agreement

(Employment is subject to Cloquet School Board Approval)



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: April 29, 2024

RE: **2024-2025 RECOMMENDATION FOR EXTRA SERVICES CONTRACT – CHS COUNSELORS**

I am recommending extra services contracts for five days each, with an additional five days of comp time with the Superintendent’s approval, be issued to SHANNON SAMS, NICOLE LACKAS, and NICOLE ROMERO, Cloquet High School Counselors, for extra counseling duties for the 2024-2025 school year for the time period between August 1, 2024 – June 30, 2025.

The administration will ensure adequate time is allocated for August student scheduling.

- Shannon Sams – 5 days @ \$462.93/Day = \$2,314.65
- Nicole Lackas – 5 days @ \$462.93/Day = \$2,314.65
- Nicole Romero – 5 days @ \$377.89/Day = \$1,889.45

****** Amount will be based on 2023-2025 Teachers’ Master Agreement

Employment is contingent upon Cloquet School Board approval.



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet Senior High

DATE: April 29, 2024

RE: CHS Financial Activities Secretary – Summer Hours

I am requesting up to 80/hours for Angela Jones the CHS Financial Secretary between June 12 and August 2, 2024. Duties performed during this time may include:

- Finalize previous school year activities
- Finalize previous school year finances
- Complete invoice for cooperative schools
- Help gather documentation and help complete MDE report
- Update materials for website to prepare for fall season registration
- Provide Cloquet transit with bus departure times for fall season
- Gather information to inform and prepare participants for fall season
- Arrange and contact event workers for fall season
- Update sports physicals and notify individuals of expired physicals
- Help return phone calls and emails of anyone asking questions regarding activities for the upcoming school year

(Employment is subject to Cloquet School Board Approval)



MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: May 10, 2024

RE: **Permission to Post – Homebound Teacher**

I am requesting permission to post for a Homebound Teacher at Cloquet High School for the 2023-2024 school year.



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Cloquet, Minnesota 55720

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MEMORANDUM

TO: Cloquet School Board Members

FROM: Dr. Michael Cary, Superintendent
Tom Brenner, Cloquet Middle School

DATE: May 3, 2024

RE: Recommendation for Adding 6.5 hrs./day Media Center Paraprofessional at Cloquet Middle School

Due to having only one Media Center Specialist district-wide, we are requesting to add a 6.5 hrs./day Media Center Paraprofessional to help with coverage at the Cloquet Middle School. This position would start with the 2024-2025 school year and would be available at bumping day as an open position.

(Employment is contingent upon Cloquet School Board approval)

KP: TB



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MEMORANDUM

TO: Cloquet School Board Members

FROM: Dr. Michael Cary, Superintendent
Tom Brenner, Cloquet Middle School

DATE: May 3, 2024

RE: Recommendation for Adding 6.5 hrs./day Consistent Support Paraprofessional at Cloquet Middle School

Due to having four new DCD students coming to the middle school for the 2024-2025 school year, we are requesting to add a 6.5 hrs./day Consistent Support Paraprofessional to help with coverage at the Cloquet Middle School. This position would start with the 2024-2025 school year and would be available at bumping day as an open position.

(Employment is contingent upon Cloquet School Board approval)

KP: TB



Northern Lights Academy Cooperative #6096-52
 302 14th Street ~ Cloquet MN 55820
 Office Phone ~ 218-878-3060
 Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director
bmackey@nlacoop.org

To: Dr. Michael Cary
 From: Barb Mackey, Assistant Special Education Director for the Northern Lights Academy
 Date: May 6, 2024
 Re: Permission to Post for ESY Staff

The Northern Lights Academy is requesting permission to post for the following positions to work during Extended School Year Services for students requiring ESY:

Staff	# of hours	Cost
1 homebased special education teacher (11 hours will be worked in June and 12 hours will be worked in July)	up to 23	\$37.01/hr.
1 special education teacher (3 weeks in July)	up to 63	\$37.01/hr.
1 special education teacher (3 weeks in July)	up to 63	\$37.01/hr.
1 special education paraprofessional (3 weeks in July)	up to 30	At current rate
1 special education paraprofessional (3 weeks in July)	up to 30	At current rate
1 special education paraprofessional (3 weeks in July)	up to 60	At current rate
1 special education paraprofessional (3 weeks in July)	up to 60	At current rate

The Northern Lights Academy board has approved these positions. Please let me know if there are any questions.

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Erin Bates, Community Education Director

DATE: April 23, 2024

RE: Permission to post: Beach at Pinehurst Park - Front Desk Counter

I am requesting permission to post the following position for the Beach, 2024 Summer:

- *Up to 4 positions
- *Up to 40 hours/week
- *June - August 2024

**Cloquet Educational Foundation Grant Requests
May 7, 2024**

Letter	Description	Submitter	Previously Funded	Amount Requested
A.	CMS E-Sports Team	T. Lenarz/M. Bushey	New	\$5,000
B.	Valley Fair Elementary School Patrols	R. Sievert	New	\$945
C.	Where Everyone Belongs	J. Jazdzewski	\$1,500	\$1,500
D.	8th Grade Celebration	J. Jazdzewski/V. Green	\$1,000	\$1,200
E.	Diversify Classroom Library	A. Gamst	New	\$750
F.	ECFE's 50 Birthday Open House/Staff Lunch	S. Krikava	New	\$1,300
G.	September Symposium CAAEP	G. Dodd	\$1,000	\$1,500
H.	Lego Robotics Wedo 2.0 Upgrade	J. Gagne/J. Mangan	\$1,221	\$7,167
I.	CAAEP Senior Yearbooks	C. Hyde	\$600	\$1,925
J.	Book Break Author Talks	H. Johnson	\$1,750	\$1,750
K.	NACRJ-Washington DC	D. Perry/A. Lennartson	New	\$1,497
L.	BBQ - Backpack Event	M. Kilroy	New	\$3,200
M.	DCD Fieldtrips	J. McInerney	\$600	\$700
N.	Art Frames	J. Deters	New	\$980
O.	After School Enrichment Funding	J. Bilden/J. Lundquist	New	\$187
P.	State Robotics Comp Support	M. Wick/R. Rhoades	New	\$1,500
Q.	Cloquet Schools Mascot	N. Sandman/P. Riess	New	\$6,500
R.	2024-2025 Lumber Con	M. Krafthefer	\$1,500	\$1,750
S.	School Safety Patrols	R. Sievert/D. Johnson	New	\$3,000
			Total	\$42,350

Amount Available for grants, May 7, 2024 = \$14,044

Committee will TABLE L and Q-waiting for more information. Suggested amount for L is \$250.

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

DATE: April 28, 2024

FROM: Erin Bates, Community Education Director

RE: Requesting to apply for a 14 month Age-to-Age grant from the Northland Foundation. The grant award of \$12,500 will be used to fund programs and activities which bring generations together.

“Employment is subject to Cloquet School Board Approval”



Independent School District No. 94
Cloquet, Minnesota 55720

Central Administration
302 14th Street • 218-879-6721 • FAX-879-6724
Cloquet Senior High School
1000 18th Street • 218-879-3393 • FAX-879-6494
Cloquet Middle School
2001 Washington Avenue • 218-879-3328 • FAX-879-4175
Churchill Elementary School
515 Granite Street • 218-879-3308 • FAX-879-7034
Washington Elementary School
801 12th Street • 218-879-3369 • FAX-879-3360
Community Education
2001 Washington Avenue • 218-879-1261 • FAX-878-3013
Cloquet Area Alternative Education Programs
302 14th Street • 218-879-0115 • FAX-879-6941
<http://www.isd94.org>

To: Collette Lenarz, EM-C President
From: Dr. Michael Cary
Date: April 25, 2024
Re: Swim Coach Rate Correction Schedule C

The pay rate for the head swim coach in Schedule C of the 2023-2025 EM-C contract was calculated incorrectly. The rate listed for 2023-2024 \$5,806 should be \$5,754 and the rate listed for 2024-2025 is \$5,922 should be \$5,869. These rates should reflect the same as the head coach rates for track, lacrosse, volleyball and soccer head coaches.

2023-2024 Student Enrollment Report

5/25/2023	Dates	9/7	9/20	10/4	10/17	11/8	11/20	12/5	1/3	1/17	2/7	2/21	3/13	4/3	4/17	5/8				
	CHURCHILL																			
23	Handicap Kindergarten	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
21	Early Five/Dev Kindergarten	8	9	9	10	10	10	10	10	10	9	9	9	10	10	10				
60	Kindergarten - All Day	74	73	74	73	73	73	74	74	74	75	75	76	75	75	75				
71	First Grade	73	72	71	71	70	70	69	69	69	69	69	69	69	69	69				
46	Second Grade	71	72	72	72	73	73	73	73	72	73	73	73	73	73	74				
77	Third Grade	46	46	45	45	45	45	45	45	45	45	45	46	46	46	46				
75	Fourth Grade	83	83	83	83	83	83	84	83	82	84	84	82	82	82	82				
373	TOTAL CHURCHILL	355	355	354	354	354	354	355	354	352	355	355	355	355	355	356	0	0	0	
	WASHINGTON																			
19	Handicap Kindergarten	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
83	Kindergarten - All Day	94	91	92	92	92	92	92	91	92	92	92	92	92	92	93				
106	First Grade	108	107	108	109	110	112	111	111	110	110	111	111	112	112	112				
86	Second Grade	109	109	109	109	110	111	111	111	109	109	109	109	110	109	109				
100	Third Grade	88	89	89	88	88	88	88	88	88	89	89	88	89	89	88				
102	Fourth Grade	105	105	105	105	106	106	104	105	104	105	106	105	104	104	104				
496	TOTAL WASHINGTON	504	501	503	503	506	509	506	506	503	505	507	505	507	506	506	0	0	0	
869	TOTAL ELEMENTARY	859	856	857	857	860	863	861	860	855	860	862	860	862	861	862	0	0	0	
	Open Enrollment-Elementary																			
	MIDDLE SCHOOL																			
183	Fifth Grade	185	181	181	183	185	185	184	184	184	184	184	184	183	183	183				
200	Sixth Grade	189	188	187	186	187	185	182	182	183	183	183	183	182	183	182				
190	Seventh Grade	206	204	203	204	203	202	202	202	203	202	202	200	199	197	197				
210	Eighth Grade	198	197	196	194	197	196	197	196	195	195	196	194	194	195	195				
783	TOTAL MIDDLE SCHOOL	778	770	767	767	772	768	765	764	765	764	765	761	758	758	757	0	0	0	0
	Open Enrollment-CMS																			
	HIGH SCHOOL																			
191	Ninth Grade	221	219	218	219	216	216	217	216	216	216	216	215	214	213	214				
200	Tenth Grade	193	192	191	191	190	189	189	189	189	185	184	184	184	184	184				
192	Eleventh Grade	206	199	197	195	189	190	193	191	192	185	185	186	184	184	183				
176	Twelfth Grade	197	196	197	197	193	191	189	187	186	183	182	181	179	179	178				
759	TOTAL HIGH SCHOOL	817	806	803	802	788	786	788	783	783	769	767	766	761	760	759	0	0	0	0
	Open Enrollment-CHS																			
2411	TOTAL HK-12	2454	2432	2427	2426	2420	2417	2414	2407	2403	2393	2394	2387	2381	2379	2378	0	0	0	0
	TOTAL OPEN ENROLLMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	CAAEP- FULL-TIME																			
92	High School (grades 9-12)	85	90	90	88	89	91	89	87	86	94	95	95	121	88	85				
11	Junior High (grades 6-8)	4	4	4	2	1	1	1	1	1	5	4	8	9	9	8				
103	TOTAL CAAEP-Full-Time	89	94	94	90	90	92	90	88	87	99	99	103	130	97	93	0	0	0	0
	** CAAEP - PART-TIME																			
	EDHS																			
	Extended Programming																			
	Targeted Services																			
2514	GRAND TOTAL	2543	2526	2521	2516	2510	2509	2504	2495	2490	2492	2493	2490	2511	2476	2471	0	0	0	0

** NOT included in totals.

March/April 2024 combined Equity Committee updates

Hello and Happy Spring to our Cloquet community of educators and staff! On behalf of the Equity Committee, we hope you are experiencing a strong and joyful finish during these last several weeks of school.

Before we get to our committee updates, just a reminder that our District's **Spring (Ziigwan) Powwow** is coming up on Saturday, April 27th. If you've never attended a Powwow, this would be a wonderful opportunity for you to check one out! Please consider showing up to support



your Native American students through your presence and participation! There's a "Grand Entry" at 1:00pm- this is when all the dancers, as well as our Veterans and Staff-carriers line up together and make their entry into the Circle. It's a beautiful Ceremony and one that is open and welcoming to the public! You are welcome to come and go anytime throughout the day- and I know your students would love to see you there!

In other news related to Diversity, Equity, and Inclusion, we will once again have an opportunity this summer to learn more about Restorative Practices. Here is a link to some training that's happening in Cloquet (Scroll down to the Cloquet section)- <https://reg.lcsc.org/#/view-event/427> Our very own RP Coordinator Lyndsey Markwardt will offer a training on Indigenous values. Hope you can check it out!

Non-certified staff Equity Survey: Our non-certified staff were asked to take an Equity Survey which measured their feelings of inclusion, respect- how their

school teaches diversity, is culturally responsive, as well as how students with disabilities and Gender-expansive students are included and respected within the school. Results are still coming in!

Student Equity Surveys: This Spring, students in grades 6-12 took an Equity survey on 04/24. Again, the student survey seeks to measure the same criteria as the non-certified staff survey. Our goal is to compare student perception with that of our staff (certified staff took the survey last year) and offer PD's that will help bridge any big gaps between students and staff perceptions. These Equity surveys are not only important to the work we do in our District but are also a requirement of our Achievement & Integration Grant.

Land Acknowledgement: Our Equity Committee continues to collaborate in writing a Land Acknowledgement, and we completed a First Draft at yesterday's Equity Committee meeting! If you missed it in our last update, please check out Dr. Anton Truer- explaining what makes a

good Land Acknowledgement: <https://www.youtube.com/watch?v=9y1SonLVouU> We will seek feedback from staff, students, district leaders, our school board, our American Indian parent committee as well as other parents and members of our community. This will be a group effort in which all will be invited and encouraged to participate. Please stay tuned!

Student Name/Gender change Form: We are continuing to tweak this form! Currently, we are working with our Leadership team to understand state and federal laws and come up with Guidelines that will help us all to better support our Transgender and Gender Expansive students- a legally protected class of individuals. We'd like to provide these Administrative Guidelines to our District Administrators so that all schools are on the same page, as well as understand our legal obligations and how to handle certain requests and unique situations. It is a work in progress!

Thanks for reading our updates. Take good care of yourselves and enjoy your students!

Sincerely,

Wendy Waha- District Equity Coordinator; **Kamaria Johnson**- Student Rep; **Teresa Angell**- American Indian Education Program Director; **Phil Beadle**- Churchill Rep; **Dara Topping**- CMS Rep; **Kyra Paitrick**- Washington Rep; **Lindsey Markwardt**- CHS Rep; **Misha Alaspa**- Washington & school Counselor/Social worker Rep; **Michelle Kilroy**- CHS/ Parent Rep; **Laura Empson**- CAAEP Rep; **Jenny Rackliffe**- CMS Rep; **Robbi Mondati**- Admin Rep; **Sarah Buhs & Ken Scarbrough**- School Board Reps.

DISTRICT HEALTH & SAFETY, AND CRISIS COMMITTEE MEETING SUMMARY

WEDNESDAY, MAY 8, 2024
3:45 P.M., GARFIELD BOARD ROOM

Committee Members:

- Committee Chair - Tim Prosen, CHS Asst. Principal
- Executive Assistant - Mary Marciniak
- Garfield School - David Perry
- Middle School - Mike Bushey
- Churchill School - Chris Esse
- Washington School - Scott Carlson
- High School - Sarah Ellena
- School Resource Officer - Jared Braveheart (absent)
- Director of Facilities & Grounds - Brock Wilton
- School Board Representative – Ken Scarbrough
- School Board Representatives - Sarah Buhs & Gary Huard (absent)

I. Approval of March 5, 2024, Meeting Summary

B. Wilton made a motion to approve the March 5, 2024, meeting summary as presented. D. Perry seconded the motion, and it was approved by unanimous yeas of all members present at roll call.

II. Old Business

- Required 2023-2024 Building Drills – discuss what drills were still needed for this school year by building.
(5 Lockdown Drills, 5 Fire Drills, 1 Evacuation Drill, 1 Tornado Drill)
Please email Mary or update shared Google sheet with dates/time when held. Link was reshared.

III. New Business

a. Health and Safety

- Building Accident Reports for Students were reviewed by S. Ellena
- Building Accident Reports for Staff were reviewed by T. Prosen.

IV. Building Level Reports

a. Health, Safety & Crisis Building Reports

- Garfield – Nothing to report.
- CHS – Concerns about the breezeway access between MS and HS. Tim will discuss with admin at next meeting.
- CMS – Nothing to report.
- Churchill – Nothing to report.
- Washington – Nothing to report.

V. Next Meetings

- #### a. See you next fall!

VI. Adjournment

There being nothing further to discuss, the meeting adjourned at 3:58 p.m.

Respectfully submitted,

Mary Marciniak
Executive Assistant to the Superintendent
Cloquet Public Schools



Independent School District No. 94
Cloquet, Minnesota 55720

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<http://www.isd94.org>

To: Cloquet School Board

From: Dr. Michael Cary
Steve Battaglia, CHS Principal

Date: April 25, 2024

Re: Grant Funded LPN Position

We will be eliminating an intermittent LPN float position filled by Melissa Harper starting the 2024-2025 school year. This was a grant funded position using various COVID relief funds.

Linking school and community to provide life-long learning and success for all.

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota

May 13, 2024

RESOLVED by _____

That the School Board of Independent School District No. 94 hereby authorizes FY '25 expenditures up to 80% of the 2023-2024 Budget as presented (copies on file in the Superintendent's Office).

Motion for the adoption of the foregoing resolution was duly seconded by member _____ and it was declared adopted on the following vote:

	YEA	NAY	
NATE SANDMAN, CHAIR			PASSED: May 13, 2024
MELISSA JUNTUNEN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
SARAH BUHS			
GARY HUARD			ATTEST (BOARD CLERK):
KEN SCARBROUGH			

Off Campus Federal Work Study Contract

This agreement is entered into between Fond du Lac Tribal & Community College, hereinafter known as the “*Institution*,” and Cloquet School District ISD # 94, hereinafter known as the “*Employer*,” a Federal, State, or local public agency or private nonprofit organization, for the purpose of providing work to students eligible for the Federal Work-Study Program [WS].

Schedules to be attached to this agreement from time to time must be signed by an authorized official of the *Institution* and the *Employer* and must set forth--

1. brief descriptions of the work to be performed by students under this agreement;
2. the hourly rates of pay, and
3. the average number of hours per week each student will be used.

These schedules will also state the total length of time the project is expected to run, the total percent, if any, of student compensation that the *Employer* will pay to the *Institution*, and the total percent, if any, of the cost of employer’s payroll contribution to be borne by the *Employer*. The *Institution* will inform the *Employer* of the maximum number of hours per week a student may work.

Students will be made available to the *Employer* by the *Institution* to perform specific work assignments. Students may be removed from work on a particular assignment or from the *Employer* by the *Institution*, either on its own initiative or at the request of the *Employer*. The *Employer* agrees that no student will be denied work or subjected to different treatment under this agreement on the grounds of race, color, national origin, or sex. It further agrees that it will comply with provisions of Civil Rights Act of 1964 (Pub. L. 88-352; 78 Stat. 252) and Title IX of the Education Amendments of 1972 (Pub. L. 92-318) and the Regulations of the Department of Education which implement those Acts.

Transportation for the students to and from their work assignments will not be provided by either the *Institution* or the *Employer*.

Students working with youth or young adults are required to have a background check before working. The background check will be performed by the *Institution*.

The *Employer* is considered the employer for purposes of this agreement. It has the right to control and direct the services of the students, not only as to the result to be accomplished, but also as to the means by which the result is to be accomplished. The *Institution* is limited to determining whether the students meet the eligibility requirements for employment under the Federal Work-Study program and to assigning students to work for the *Employer*.

Compensation of students for work performed on a project under this agreement will be disbursed—and all payments due as an employer’s contribution under State or local workers’ compensation laws, under Federal or State social security laws, or under other applicable laws, will be made—by the *Institution*.

1. At times agreed upon in writing, the *Employer* will pay to the *Institution* an amount calculated to cover the *Employer*’s share of the compensation of students employed under this agreement.
2. In addition to the payment specified in paragraph (1) above, at times agreed upon in writing, the *Employer* will pay, by way of reimbursement to the *Institution*, or in advance, an amount equal to any and all payments required to be made by the *Institution* under State or local workers’ compensation laws, or under Federal or State social security laws, or under any other applicable laws, on account of students participating in projects under this agreement.

3 At times agreed upon in writing, the *Institution* will pay to the *Employer* an amount calculated to cover the Federal share of the compensation of students employed under this agreement and paid by the *Employer*. Under this arrangement the *Employer* will furnish to the *Institution* for each payroll period the following records for review and retention:

- a. Time reports indicating the total hours worked each week in clock time sequence and containing the supervisor’s certification as to the accuracy of the hours reported;
- b. A payroll form identifying the period of work, the name of each student, each student’s hourly wage rate, the number of hours each student worked, each student’s gross pay, all deductions and net earnings, and the total Federal share applicable to each payroll.

The *Institution* shall disburse the compensation payable to the students under this Agreement.

The *Employer* shall furnish to the *Institution* such information as may be necessary for the *Institution* to comply with the regulations of the U.S. Office of Education pertaining to the Federal Work-Study Program.

The *Employer* will be responsible for the supervision of work performed by students participating in any project under this Agreement and will make available to the *Institution* the names and locations of *Employer* supervisors.

The *Employer* will permit the *Institution* from time to time, as it may request, to inspect the premises in which the student is working under this Agreement and will review with the *Institution* the working conditions and job requirements of all such students.

Work to be performed under this Agreement will not result in the displacement of employed workers or impair existing contracts for services, and must not involve the construction, operation, or maintenance of so much of any facility used, or to be used, for sectarian instruction or as a place of religious worship. Further, no project may involve political activity or work for any political party.

This Agreement shall take effect **July 1, 2024** and terminate **June 30, 2025** unless amended in writing as mutually agreed upon by both the *Employer* and the *Institution*; however, either party may terminate upon ten working days’ written notice.

Employer representative: **Dr. Michael Cary, Superintendent**

Employer phone#: **(218) 879-6721 (ext. 6202)**

Employer Address: **Cloquet ISD#94 302 - 14th Street Cloquet, MN 55720**

Fond du Lac Tribal & Community College

For the Employer

Signature of Work Study Coordinator Date

Signature of Employer Representative Date

Signature of Fiscal Officer Date

Cloquet ISD#94
Name of Employer

Fond du Lac Tribal & Community College
2101-14th Street Cloquet, MN 55720
(218) 879-0800
FAX: (218) 879-0814
www.fdlfcc.edu

Financial Aid Office
Dave Sutherland
(218) 879-0816
dsutherland@fdltcc.edu

Business Office (Time sheets/payroll)
Paula Hagenah
(218) 879-0809
paula@fdltcc.edu

Job Description

- Reading and math tutoring
- Mentoring
- Other duties as assigned
- _____

Wage: \$ **16.00 / hour.**

Average number of hours per week: **Approximately 10 - 29 ⁸⁷ hours / week.**

Off Campus Work Study Supervisor Guide

This sheet is intended to provide some general information and guidance for work study supervisors.

Background Check. FDLTCC completes a background check for each student worker (student) BEFORE they are allowed to begin working at an off-campus site.

Work-Study packet. A student must have the Work-Study packet completed before they can begin working. It is the student-worker's responsibility to complete and return this to FDLTCC, but there is one place for the Supervisor to sign. Your student worker will bring it to you for signing.

Work-Study Handbook. The Work-Study Handbook is intended to help students and supervisors learn about the FDLTCC Work-Study program. It can be found online at <http://fdltcc.edu/paying-for-college/work-study/>.

Wage. The hourly wage is negotiated between you, the Supervisor, and FDLTCC, not to exceed \$16.00/hour.

Job duties. Please review all of the possible duties and expectations, the nature of the position, and if there is a regular set of duties or a lot of variation and spontaneity.

Work Schedule. The work schedule is determined between the Supervisor (you) and student-worker, not to exceed 40 hours in a pay period (two weeks), and never being scheduled at a time when the student has class.

Payroll process. Once the Work-Study Packet is submitted to Financial Aid Office, it will be forwarded to Paula Hagenah in the Business Office to begin the Payroll process. Paula will contact the Supervisor regarding the timesheet process. Pay periods are two weeks in length. The student is paid using the same method as financial aid disbursement.

Payroll contact/info.: Paula Hagenah, Business Office 218-879-0809 paula@fdltcc.edu FAX: 218-879-0814

When can the student worker begin working? They can begin after they receive the notification from Paula (payroll).

What can you have them do? The primary task the work study is there to perform is tutoring (reading and math), but they are also meant to benefit your institution as well. You can have them perform additional duties as long as it supports your program.

When does the work study have to stop working? A student must maintain 6 or more credits to be eligible for a work study position, so if they drop below 6 credits at FDLTCC, they must stop working immediately. Also, if they run out of funding, they must stop working immediately. The time-frame during which they may work is August 26, 2024 to May 13, 2025. Unless other arrangements are made, they may not work after May 13, 2025.

What is your role in regard to work performance, training, communication and professional behavior? You are their supervisor, so treat them as you would any other employee. Train them, inform them of your expectations, freedom to act, etc.

Suggested topics and expectations to discuss with the work study before they begin.

- Communication: How do you pass on information, assignments, etc.? Do you use email, mailboxes, etc.?
- Routines: Are there daily, weekly routines they need to know?
- Calling in sick: When do you want to know – the night before? Who do they call or email?
- Attendance and time off: Acceptable reasons to miss, how much time can be missed, how to request time off, etc.?
- Professional conduct: Review your and your institution's guidelines and Code of Conduct.
- Evaluation: Set a timeline for an evaluation, such as late October. Give feedback on an ongoing basis.
- Dress code: Share any expectations, what is considered appropriate, dress codes, etc.

Questions? Dave Sutherland, Financial Aid Director 218-879-0816 dsutherland@fdltcc.edu

An affirmative action, equal opportunity employer and educator. This document is available in alternative formats to individuals with disabilities. Consumers with hearing or speech disabilities may contact us via their preferred Telecommunications Relay Service.

Off Campus Minnesota State Work Study Contract

This agreement is entered into between ***Fond du Lac Tribal & Community College***, hereafter known as the “*Institution*,” and ***Cloquet School District ISD # 94***, hereafter known as the “*Employer*,” a (Federal, State, or local public agency), (private nonprofit *Employer*), (strike one), for the purpose of providing work to students eligible for the Minnesota State Work-Study Program, hereafter call “*Program*”.

Students will be made available to the Employer by the Institution to perform specific job duties under approved employment positions. Students may be removed from employment in a particular position or from the Employer by the Institution, either on its own initiative or at the request of the Employer. The Employer agrees that no student employed under this agreement will be denied work or subjected to different treatment on the basis of race, creed, color, national origin, gender, disability, age, marital status, veteran’s status, or sexual orientation. The Employer agrees that it will comply with the provisions of the Civil Rights Act of 1964 (Pub. L. 88-352; 78 Stat.252); Title IX of the Education Amendments of 1972 (Publ. L. 92-318); the Regulations of the U.S. Department of Education, which implements those Acts; and Minnesota Statutes, Sections 136A.231 et seq., as amended, and further provision pertaining thereto including the Minnesota Office of Higher Education regulations.

I. All terms used in this Agreement shall be interpreted in accordance with any definitions contained in Minnesota Statutes 136A.231–

136A.233, and Agency Rules 4830.2000–4830.2600 governing the Minnesota State Work-Study Program.

II. The Institution maintains the exclusive right to control and direct this Program. The Institution shall:

1. Establish appropriate policies with respect to project and Employer eligibility and set forth these policies in writing.
2. Determine the total number of students to be employed by the Employer at any given time.
3. Approve the rate of pay each student will receive and supply the total number of hours per week each student may work for the Employer.
4. Establish specific starting and ending dates for a student’s term of employment and set forth any standard under which that term of employment may be terminated.
5. Determine the amount of the work award for each student and set forth this amount as the maximum gross earnings limit for a student’s term of employment.

III. The Employer certifies that it is a public/or private (circle one) Employer eligible to participate in this Program and that the work performed by the students under this Program shall:

1. Not result in the displacement of the Employer’s employed workers or impair the existing contracts for services; and
2. Be governed by such conditions of employment as will be appropriate and reasonable in light of such factors as type of work performed, geographical location, and educational level and proficiency of the student and any applicable federal, state or local legislation; and
3. Not involve the construction, operation, or maintenance of so much of any facility as it is to be used or is used for sectarian instruction or as a place of religious worship; and
4. Not involve any partisan or nonpartisan political activity associated with a candidate, or contending faction or group, in an election for public party office; and
5. Not involve any lobbying on the federal, state, or local level; and

6. Not be primarily for the benefit of the membership of a limited membership Employer (such as a credit union or fraternal order) other than public; and
7. Not represent a conflict of interest for any of the parties to this agreement or the federal or state government or any of their political sub-divisions; and
8. Not be work for which the political support, affiliation, or affinity of the student is a prerequisite or consideration for employment; and
9. Not be work to be performed for an elected official other than as a part of the regular administration of federal, state, or local government.

IV. It is agreed that the Employer shall:

1. Provide orientation to the student with respect to hours of duty, place of duties, working conditions, briefing on safety, standards of conduct and a familiarization with the Employer's procedures. Such orientation shall be designed to aid the student in adjusting to the job situation.
2. Provide the student with an explanation of his or her duties, performance requirements in terms of quality, quantity, methods and priorities, and the necessary basic corrective and progressive training.
3. Provide on-site supervision of the employment activities of the students. Students employed by public K-12 schools performing meaningful activities that directly assist students in K-12 in meeting graduation requirements shall work under direct supervision at all times.
4. Maintain time records for each student and complete the student's payroll time sheets. The time sheets are to be sent to the Institution by payroll due dates established by the Institution. No compensation can be paid to a student without properly authenticated payroll time sheets.
5. Not permit any student to perform work or any project under this Program for more than 29 hours in any week. The Employer shall assume responsibility for payment of compensation to students for hours worked in excess of such maximum limitations. Student eligibility for State Work-Study funds will be reduced by such excess earnings.
6. Not permit any student to work beyond the date specified by the Institution as the ending date of the student's term of employment or exceed his or her gross earnings limit. The Employer shall assume responsibility for payment of compensation to students for hours worked beyond these limits.

V. Students will be made available to the Employer by the Institution for performance of specific work assignments. Students may be removed from work on a particular assignment or from the Employer by the Institution, either on its own initiative or at the request of the Employer. The Employer agrees that no student shall be denied work or subjected to different treatment under this Agreement on the basis of race, national origin, religion, sex, age or handicap, and that it will comply with the provisions of the Civil Rights Act of 1964 and Amendments, the Regulations of the Department of Health, Education and Welfare which implement that act, and the Minnesota Human Rights Act.

VI. The Employer shall be deemed the Employer for all purposes of this Agreement, except for the purposes of Employer compliance with federal social security laws and worker's compensation laws for which purposes the Institution shall be deemed the Employer. The Employer has the right to control and direct the services of the student, not only as to the results to be accomplished, but also as to the means by which the result is to be accomplished. The Institution shall be limited to determining that the students meet the eligibility requirements for employment under the State Work-Study Program, and to determine that the students do perform their work in fact.

VII. The Institution agrees to pay the matching share of the student's earnings which is 25% of the student's gross earnings for students employed under this agreement.

VIII. All payments due as an Employer's contribution under any applicable laws (except payments under the Federal Social Security Laws) shall be made directly by the Employer, and the Employer shall furnish to the institution evidence of such payments as requested to do so.

IX. The Employer shall furnish to the Institution for each payroll period, for review and retention, time reports indicating period of work, name of student, rate per hour, total hours worked during the pay period, the actual number of hours worked on a specific date, the starting and ending times, including an indication of AM or PM, and the supervisor's certification as to the accuracy of the hours reported and of satisfactory performance on the part of the student.

X. Compensation of students for work performed under this Agreement will be disbursed by the Institution.

XI. Since State resources are the primary source of funding for this program, the Institution reserves the right to terminate a student's position in the event that available funds have been depleted. The Institution will give the Employer an option of retaining the student worker in the event that either (a) the Employer is willing to pay the student worker's full wages or (b) the student is willing to volunteer his or her time for the Employer. Verbal notification to the Employer by the Institution, with a follow-up written confirmation that the funds have been depleted, shall serve as termination of the student's position, as of the date of the verbal notice.

XII. The Work-Study Referral/Salary Authorization presented to the Employer shall contain specifics of the provisions set forth in Paragraph II of this Agreement.

XIII. This Agreement may be canceled at any time by mutual consent of both parties or by written notice of thirty (30) days by either party.

XIV. The Employer agrees that Students employed in internship positions in the for-profit sector shall perform duties directly related to their field of study. The direct relationship shall be documented within the job description.

This Agreement shall take effect **July 1, 2024** and terminate **June 30, 2025** unless amended in writing as mutually agreed upon by both the *Employer* and the *Institution*; however, either party may terminate upon ten working days' written notice.

Employer representative: **Dr. Michael Cary, Superintendent**

Employer phone#: **(218) 879-6721 (ext. 6202)**

Employer Address: **Cloquet ISD #94 302 - 14th Street Cloquet, MN 55720**

Fond du Lac Tribal & Community College

For the Employer

Signature of Work Study Coordinator Date

Signature of Employer Representative Date

Signature of Fiscal Officer Date

Cloquet ISD #94
Name of Employer

Fond du Lac Tribal & Community College
2101-14th Street Cloquet, MN 55720
(218) 879-0800
FAX: (218) 879-0814
www.fdlfcc.edu

Financial Aid Office
Dave Sutherland
(218) 879-0816
dsutherland@fdltcc.edu

Business Office (Time sheets/payroll)
Paula Hagenah
(218) 879-0809
paula@fdltcc.edu

Job Description

- Reading and math tutoring
- Mentoring
- Other duties as assigned
- _____

Wage: \$ **16.00 / hour.**

Average number of hours per week: **Approximately 10 - 29 hours / week.**

Off Campus Work Study Supervisor Guide

This sheet is intended to provide some general information and guidance for work study supervisors.

Background Check. FDLTCC completes a background check for each student worker (student) BEFORE they are allowed to begin working at an off-campus site.

Work-Study packet. A student must have the Work-Study packet completed before they can begin working. It is the student-worker's responsibility to complete and return this to FDLTCC, but there is one place for the Supervisor to sign. Your student worker will bring it to you for signing.

Work-Study Handbook. The Work-Study Handbook is intended to help students and supervisors learn about the FDLTCC Work-Study program. It can be found online at <http://fdltcc.edu/paying-for-college/work-study/>.

Wage. The hourly wage is negotiated between you, the Supervisor, and FDLTCC, not to exceed \$16.00/hour.

Job duties. Please review all of the possible duties and expectations, the nature of the position, and if there is a regular set of duties or a lot of variation and spontaneity.

Work Schedule. The work schedule is determined between the Supervisor (you) and student-worker, not to exceed 40 hours in a pay period (two weeks), and never being scheduled at a time when the student has class.

Payroll process. Once the Work-Study Packet is submitted to Financial Aid Office, it will be forwarded to Paula Hagenah in the Business Office to begin the Payroll process. Paula will contact the Supervisor regarding the timesheet process. Pay periods are two weeks in length. The student is paid using the same method as financial aid disbursement.

Payroll contact/info.: Paula Hagenah, Business Office 218-879-0809 paula@fdltcc.edu FAX: 218-879-0814

When can the student worker begin working? They can begin after they receive the notification from Paula (payroll).

What can you have them do? The primary task the work study is there to perform is tutoring (reading and math), but they are also meant to benefit your institution as well. You can have them perform additional duties as long as it supports your program.

When does the work study have to stop working? A student must maintain 6 or more credits to be eligible for a work study position, so if they drop below 6 credits at FDLTCC, they must stop working immediately. Also, if they run out of funding, they must stop working immediately. The time-frame during which they may work is August 26, 2024 to May 13, 2025. Unless other arrangements are made, they may not work after May 13, 2025.

What is your role in regard to work performance, training, communication and professional behavior? You are their supervisor, so treat them as you would any other employee. Train them, inform them of your expectations, freedom to act, etc.

Suggested topics and expectations to discuss with the work study before they begin.

- Communication: How do you pass on information, assignments, etc.? Do you use email, mailboxes, etc.?
- Routines: Are there daily, weekly routines they need to know?
- Calling in sick: When do you want to know – the night before? Who do they call or email?
- Attendance and time off: Acceptable reasons to miss, how much time can be missed, how to request time off, etc.?
- Professional conduct: Review your and your institution's guidelines and Code of Conduct.
- Evaluation: Set a timeline for an evaluation, such as late October. Give feedback on an ongoing basis.
- Dress code: Share any expectations, what is considered appropriate, dress codes, etc.

Questions? Dave Sutherland, Financial Aid Director 218-879-0816 dsutherland@fdltcc.edu

An affirmative action, equal opportunity employer and educator. This document is available in alternative formats to individuals with disabilities. Consumers with hearing or speech disabilities may contact us via their preferred Telecommunications Relay Service.

Cooperative Hockey Lease Agreement

Agreement, made and entered into this 13th day of September, 2021, by and among the City of Cloquet, a political subdivision of the State of Minnesota, herein called "City," and Independent School District No. 94, a public corporation and political subdivision of the State of Minnesota, herein called "District."

RECITALS

1. The City is the owner of certain real property located in Cloquet, Carlton County, Minnesota, and as described as follows, to-wit:
Southwest Quarter of the Southeast Quarter of the Southwest
Quarter (sw ¼ of se ¼ of sw ¼), Section Twenty-three (23), Township
Forty-nine (49), Range Seventeen (17), West.
2. The parties hereto under terms and conditions of a lease dated July 1, 1979, with extensions dated October 27, 1981; October 23, 1984; June 23, 1992; March 8, 1994; July 1, 2004; May 27, 2008; June 22, 2009; September 28, 2012; November 23, 2015; and May 29, 2018, operated a skating rink and arena on the above-described real estate.
3. That the City has requested that a new lease agreement by and between the parties be entered into which agreement would continue to provide revenue to the City to permit the necessary operation, improvements, and updating of the existing facility so as to permit a continued quality recreational program for the area youth.
4. That the parties hereto have agreed that the City, in order to operate the facilities for the general public for the citizens of Cloquet and for the District for recreation programs, school programs, Cloquet Area Hockey Association programs, open skating programs, and for other uses for the general public and the citizens of Cloquet, must receive additional rentals to enable them to meet their requirements for operation of a recreation program and improvement and maintenance of the present facility.
5. That the parties hereto have agreed that said repairs to the premises, updating of the facilities and the general usability for handicapped people in order to meet State and Federal guidelines will continue and the current lease **set to expire June 30, 2024**, and enter into a new hockey and recreation lease agreement.
6. The City has, pursuant to the Agreement between the City and the Cloquet Area Hockey Association, constructed on the above-described real property an ice arena.
7. The parties hereto are desirous of obtaining maximum usage of the above-described real property and the ice arena located thereon by their respective residents and/or members and, in particular, are desirous of modifying the existing structure.
8. That the parties hereto have agreed that the financial contributions of the City for a community recreation program for City and general public uses and the lease agreement for the District will be modified in order to allow the City to undertake the projects necessary to meet State guidelines for such a structure and to finance the necessary obligations for the daily operations of the structure.
9. The parties hereto desire to enter into a lease and recreation agreement to insure the foregoing.

TERMS OF AGREEMENT

1. **Subject Property.** The property being subject of this Agreement is the following described property and the ice arena located therein in Cloquet, Carlton County, Minnesota, to-wit:
Southwest Quarter of the Southeast Quarter of the Southwest
Quarter (sw ¼ of se ¼ of sw ¼), Section Twenty-three (23), Township
Forty-nine (49), Range Seventeen (17), West.
2. **Term.** The term of this lease shall be a period of three (3) years commencing July 1, 2021, and terminating June 30, 2024.
 - a. This lease, on its effective date, supersedes and cancels the original lease dated July 1, 1975, and any of the extensions.

- b. Should any other facility lease be terminated within this lease agreement, both parties agree to meet and review the terms of the Cooperative Lease Agreement.
3. Financial Contribution of the District. Contributions of the District upon execution hereof shall be made in accordance with the following schedule:

Hockey Lease – Boys' and Girls' Varsity and Junior Varsity (Three Years)

January 1, 2022	\$ 138,808
January 1, 2023	\$ 142,972
January 1, 2024	\$ 147,261

4. Use of Payments. The parties hereto agree that the sums to be paid to the City hereunder shall be used as per paragraph seven (7) of the recitals, and shall further be used for the operational and maintenance expenses of said facility during the term of this agreement.
5. Use of Facility by District. The use of the above-described facility shall be made available to the District annually during the hockey season as defined by the Minnesota State High School League. The programs for which said facility may be used shall include, but not be limited to, the following:
- a. District Hockey Program:
 - i. The facility shall be available for a period of three (3) hours per day for Boy's and three (3) hours per day for Girls', for a total of six hours per day, five days per week with Saturdays at one and three-fourths hours (1¾) for Boys' and one and three-fourths (1¾) for Girls', for a total of three and one-half (3½) hours of practice by the District Hockey Program participants. The period, Monday through Friday, shall be from Three-thirty p.m. until six-thirty p.m. (3:30 p.m. – 6:30 p.m.) on school days, with Saturday times to be arranged. All ice time shall be scheduled equitably.
 - ii. The facility shall be available for purposes of playing regularly scheduled games according to the District Hockey Program schedule. The facility will be cleared for game preparation at least ½ hour before the scheduled game time. If the District has scheduled more than one game on a weekend (Friday/Saturday) and the rink manager sees a conflict in weekend tournament schedules with the CAHA youth teams, the rink manager and District's activities director will collaborate to resolve the schedules. The District's activities director will submit the hockey schedule for the next season by June 1. Any changes to the schedule will be communicated to the rink manager.
 - b. District Intramural Program: (No cost to District)
 - i. The facility shall be available, either for intramural hockey or recreational skating, at times and dates to be scheduled by the City or its assignee and Scheduling Committee.
 - c. Physical Education Program:
 - i. The District may use the facility for purposes of physical education classes during school hours, for skating related or appropriate physical education activities. Specific times and dates shall be scheduled by the City or its assignee to avoid scheduling conflicts with other programs.
 - d. The facility shall further be made available to the District for such other programs, at times and dates to be scheduled jointly with the City or its assignee.
6. Use of Facility for City – District Community Education Program. (No cost to District) The use of the above-described facility shall be made available to the Community Education Program in the amount of one (1) hour per week throughout the calendar year. Such programs include, but are not limited to, figure skating and programs for senior citizens. The dates and times shall be scheduled by the City or its assignee.
7. Combined Use of Facility By Cloquet Area Hockey Association, Wilderness Hockey, and City. (No cost to District) The use of the above-described facility shall be made available during the ice season for the implementation of existing youth hockey programs and Wilderness hockey program as well as programs which may be developed. The times and dates thereof shall be scheduled by the City or its assignee.
8. Obligations of the City. The City, or its assignee shall, during the term of this Agreement, provide the following:
- a. Modifications as per paragraph seven (7).

- b. The care and maintenance of the ice in said facility during each calendar year.
 - c. The necessary equipment for the care and maintenance of ice during the calendar year.
 - d. Custodial services for the entire building during the term of this Agreement.
 - e. Maintenance of the facility and equipment.
 - f. All utilities during the term of this Agreement.
 - g. Insurance on said facility as below set forth.
9. Additional Responsibilities of District. During games played pursuant to its District Hockey Program Schedule, the District agrees to provide the following:
- a. A minimum of five (5) adults per game to assist with ticket sales and collection, ushering, and door control.
 - b. One (1) scorer per game.
 - c. One (1) announcer-timer per game.
 - d. Liability insurance coverage for spectators and non-participants. This coverage may be limited to provide protection to the District against claims or suits arising out of personal injury to any spectator or non-participant in varsity games, in amounts not less than those specified in Minnesota Statutes, Chapter 466.
10. Concessions. It is understood by the parties that the concessions within said facility shall, during the terms of this agreement, be operated by the City or its assignee.
11. Management of Facility. The facility described herein shall be subject to the supervision of the City or its assignee.
- a. Day-to-day management and control of the facility shall be vested in the City or its assignee
 - b. Any decision which would go beyond the terms of this Agreement shall, however, be made by the respective Board of Directors, City Council, and School Board of the parties hereto. Should a dispute or controversy arise hereunder, each of the parties shall appoint one (1) arbitrator who shall arbitrate the matter in accordance with the rules of the Minnesota Bureau of Mediation Services, and the decision of the majority thereof shall be final.
12. Insurance-City. The City agrees that, during the term of this Agreement, it will carry liability insurance with an approved insurance company in amounts not less than those specified in Minnesota Statutes, Chapter 466 and casualty insurance with an approved insurance company in such amounts as will cover the replacement value of the facility and related equipment. Such insurance policies shall carry the City and District as named co-insured. The insurance shall not be canceled without consent of the District and the City. Upon its failure to do so, any of the remaining parties shall be entitled, during the term of this Agreement, to purchase such insurance for the benefit of the parties, and to deduct the cost of premiums for same from the monies such party is to pay hereunder. Such insurance shall specifically include the coverage of the structures, contents, and the liquid Freon artificial ice plant, it being the intention of the parties hereto that the payment obligations hereunder shall be contingent upon the continuing availability of artificial ice.
13. Insurance-City and District. The City and District agree that, during the term of this Agreement, they will carry liability insurance in amounts not less than those specified in Minnesota Statutes, Chapter 466, naming the City and each other as named co-insureds.
14. Limitation of Liability. It is agreed by the parties hereto that the obligations of the City and the District with regard to the described facility shall be limited as set forth herein, and under M.S.A. 466.01 et al, except as may be otherwise agreed upon in writing by the parties hereto.
15. Locker Room. The City or its assignee shall provide appropriate maintenance and adequate locker room space for both Boys' and Girls' Hockey teams during the term of this agreement. The District shall have exclusive year-long use of the locker rooms. Request for use by the City or its assignee for other purposes shall have mutual approval of the Head Varsity Hockey Coach and the Superintendent of Schools. Damages beyond normal wear and tear shall be repaired by the District's expense. The "Tobacco Free" Policy shall also be enforced.
16. Damage or Destruction of Facility. In case the above-described facility is damaged or destroyed by any cause against which insurance coverage is carried as set forth herein, the proceeds of such insurance shall be used to repair, restore, or rebuild the facility for use under the terms of this Agreement throughout the

Cooperative Hockey Lease Agreement

Agreement, made and entered into this _____ day of May, 2024, by and among the City the City of Cloquet, a political subdivision of the State of Minnesota, herein called "City," and Independent School District No. 94, a public corporation and political subdivision of the State of Minnesota, herein called "District."

RECITALS

1. The City is the owner of certain real property located in Cloquet, Carlton County, Minnesota, and as described as follows, to-wit:
Southwest Quarter of the Southeast Quarter of the Southwest Quarter (sw ¼ of se ¼ of sw ¼), Section Twenty-three (23), Township Forty-nine (49), Range Seventeen (17), West.
2. The parties hereto under terms and conditions of a lease dated July 1, 1979, with extensions dated October 27, 1981; October 23, 1984; June 23, 1992; March 8, 1994; July 1, 2004; May 27, 2008; June 22, 2009; September 28, 2012; November 23, 2015; May 19, 2018; and September 13, 2021, operated a skating rink and arena on the above-described real estate.
3. That the City has requested that a new lease agreement by and between the parties be entered into which agreement would continue to provide revenue to the City to permit the necessary operation, improvements, and updating of the existing facility so as to permit a continued quality recreational program for the area youth.
4. That the parties hereto have agreed that the City, in order to operate the facilities for the general public for the citizens of Cloquet and for the District for recreation programs, school programs, Cloquet Area Hockey Association programs, open skating programs, and for other uses for the general public and the citizens of Cloquet, must receive additional rentals to enable them to meet their requirements for operation of a recreation program and improvement and maintenance of the present facility.
5. That the parties hereto have agreed that said repairs to the premises, updating of the facilities and the general usability for handicapped people in order to meet State and Federal guidelines will continue and the current lease **set to expire June 30, 2027**, and enter into a new hockey and recreation lease agreement.
6. The City has, pursuant to the Agreement between the City and the Cloquet Area Hockey Association, constructed on the above-described real property an ice arena.
7. The parties hereto are desirous of obtaining maximum usage of the above-described real property and the ice arena located thereon by their respective residents and/or members and, in particular, are desirous of modifying the existing structure.
8. That the parties hereto have agreed that the financial contributions of the City for a community recreation program for City and general public uses and the lease agreement for the District will be modified in order to allow the City to undertake the projects necessary to meet State guidelines for such a structure and to finance the necessary obligations for the daily operations of the structure.
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 - a. This lease, on its effective date, supersedes and cancels the original lease dated July 1, 1975, and any of the extensions.

- b. Should any other facility lease be terminated within this lease agreement, both parties agree to meet and review the terms of the Cooperative Lease Agreement.
3. Financial Contribution of the District. Contributions of the District upon execution hereof shall be made in accordance with the following schedule:
- | | |
|--|-------------------|
| Hockey Lease – Boys’ and Girls’ Varsity and Junior Varsity (Three Years) | |
| January 1, 2025 | \$ 177,000 |
| January 1, 2026 | \$ 178,000 |
| January 1, 2027 | \$ 179,000 |
4. Use of Payments. The parties hereto agree that the sums to be paid to the City hereunder shall be used as per paragraph seven (7) of the recitals, and shall further be used for the operational and maintenance expenses of said facility during the term of this agreement.
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- a. Modifications as per paragraph seven (7).

- b. The care and maintenance of the ice in said facility during each calendar year.
 - c. The necessary equipment for the care and maintenance of ice during the calendar year.
 - d. Custodial services for the entire building during the term of this Agreement.
 - e. Maintenance of the facility and equipment.
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 - g. Insurance on said facility as below set forth.
9. Additional Responsibilities of District. During games played pursuant to its District Hockey Program Schedule, the District agrees to provide the following:
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 - b. One (1) scorer per game.
 - c. One (1) announcer-timer per game.
 - d. Liability insurance coverage for spectators and non-participants. This coverage may be limited to provide protection to the District against claims or suits arising out of personal injury to any spectator or non-participant in varsity games, in amounts not less than those specified in Minnesota Statutes, Chapter 466.
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 - b. Any decision which would go beyond the terms of this Agreement shall, however, be made by the respective Board of Directors, City Council, and School Board of the parties hereto. Should a dispute or controversy arise hereunder, each of the parties shall appoint one (1) arbitrator who shall arbitrate the matter in accordance with the rules of the Minnesota Bureau of Mediation Services, and the decision of the majority thereof shall be final.
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16. Damage or Destruction of Facility. In case the above-described facility is damaged or destroyed by any cause against which insurance coverage is carried as set forth herein, the proceeds of such insurance shall be used to repair, restore, or rebuild the facility for use under the terms of this Agreement throughout the



Independent School District No. 94
Cloquet, Minnesota 55720

Central Administration
302 14th Street • 218-879-6721 • FAX-879-6724
Cloquet Senior High School
1000 18th Street • 218-879-3393 • FAX-879-6494
Cloquet Middle School
2001 Washington Avenue • 218-879-3328 • FAX-879-4175
Churchill Elementary School
515 Granite Street • 218-879-3308 • FAX-879-7034
Washington Elementary School
801 12th Street • 218-879-3369 • FAX-879-3360
Community Education
2001 Washington Avenue • 218-879-1261 • FAX-878-3013
Cloquet Area Alternative Education Programs
302 14th Street • 218-879-0115 • FAX-879-6941
<http://www.isd94.org>

Memorandum

To: Cloquet School Board Members

From: Brock Wilton, Director of Facilities and Grounds

Date: May 6, 2024

RE: Lawn Care Services Bids 2024

I am recommending **The Smith Company** to be awarded the lawn care services contract at the following sites:

- Cloquet High School
- Cloquet Middle School

I am recommending **Peterson Lawn Care** to be awarded the lawn care services contract at the following sites:

- Washington Elementary School

2024 Lawn Care Bids

Cloquet High School & Middle School

Item #	Site/Address	Contractor	Price per Cut
1A	Cloquet High School, 1000 18th Street	The Smith Company	\$ 825.00
1B	Cloquet Middle School, 2001 Washington Ave		

Washington Elementary School

Item #	Site/Address	Contractor	Price per Cut
1	Washington Elementary, 801 12th Street	Peterson Lawn Care	\$ 430.00

**COOPERATIVE AGREEMENT BETWEEN THE FOND DU LAC BAND OF LAKE SUPERIOR CHIPPEWA AND
INDEPENEDENT SCHOOL DISTRICT #94**

THIS AGREEMENT, by and between the Fond du Lac Band of Lake Superior Chippewa, hereinafter referred to as the "Band," and the Independent School District #94 of Cloquet, Minnesota, hereinafter referred to as the "District," shall be governed by the following terms and conditions.

RECITALS

WHEREAS, the Band and District share a mission to improve the educational achievement of American Indian students residing within the District and the service area of the Band; and

WHEREAS, the Band and District mutually desire to jointly develop educational programs which include a modified curriculum, appropriate instructional methods, extended day/year programming, and administrative procedures to meet the needs of American Indian students;

NOW THEREFORE, the parties hereto expressly agree to the following conditions for the period beginning on **August 1, 2024, and ending on July 31, 2027**

CONDITIONS

1. **Authority.** This Agreement is entered into pursuant to the inherent sovereign authority of the Band recognized under 25 U.S.C§ 476, and pursuant to 25U.S.C. §§13,271,450f and 2010F; 25 C.F.R. Part 31 and Part 39, Subparts A to L; Minn Stat.§ 123.35, subd. 9(b); Minn. Stat.§ 124.86; Minn. Stat.§§ 126.45 to 126.55; Minn. Stat.§ 126.22; and Minn. Stat.§ 471.59.
2. **Purpose.** The purpose of the Agreement is to establish and conduct jointly planned educational programs which shall be designed to serve the unique educational needs of American Indian students enrolled in the Fond du Lac K-12 schools and ISD #94 of Cloquet.
3. **Joint Administrative Planning Committee.** The Band and the District shall maintain separate school boards, and in all matters not expressly governed by the Agreement shall maintain their respective independent legal status. The administrators of the Band and ISD #94 of Cloquet shall have the exclusive responsibility for the development of an Annual Plan of Operation and oversight of the implementation of the Annual Plan of Operation towards the achievement of the purposes of the Agreement.
4. **Annual Plan of Operation.** Administrators representing the Band and the District shall have completed in writing an Annual Plan of Operation for the implementation of this Agreement and shall present the Plan for the approval of the respective school board, provided that approval by the Fond du Lac Ojibwe School Board shall include the approval of the Fond du Lac Reservation Business Committee. The Annual Plan of Operation may include a description of the following:
 - a. Curriculum;
 - b. Emphasis on reading/language arts and math;
 - c. Plan for instruction and experiences in American Indian Culture;
 - d. Planning to increase percentage of on time graduation of students;
 - e. Staffing arrangements;
 - f. Support services;
 - g. Extra-curricular activities;
 - h. Supplemental services coordination;
 - i. Facilities arrangements;
 - j. Transportation arrangements;
 - k. Food services arrangements; and
 - l. Financial plan.

The Annual Plan of Operation for the 2024-2025 school year is attached hereto and identified as Appendix A.

5. **Compliance with Federal and State laws and Regulations.** Each party shall be independently responsible for assuring that the development of the Annual Plan of Operation and the implementation of the Agreement shall comply with the federal and state laws and regulations which are applicable to their respective programs.
6. **Personnel Management.** Each party shall retain exclusive authority over the management of personnel who are utilized in the performance of this Agreement, in accordance with their respective personnel policies. The District American Indian Education Director will facilitate and coordinate the activities of the District staff employed under this Agreement. Supervision of the District staff employed under this Agreement will be by appropriate building administration.
7. **Student Enrollment Policies.** The parties shall permit both Indian and non-Indian students to participate in the academic and extra-curricular activities undertaken pursuant to this Agreement, provided, however, that priority will be given to Indian students. The parties acknowledge that the laws of the United States and the State of Minnesota and judicial decisions thereunder recognize the autonomy of the Band as a political entity, and that the American Indian status of students enrolled at the school is for the purposes of this Agreement, a political rather than racial status by virtue of their membership in federally-recognized Indian tribes.
8. **Student Attendance Policies.** Each party shall be independently responsible for maintaining its respective student attendance policy.
9. **Student Rights.** Each party shall observe the student rights policies applicable to students enrolled in its respective system in accordance with applicable laws and regulations.
10. **Student Records.** All student records compiled in the performance of this Agreement shall be collected and maintained in accordance with applicable laws.
11. **Facilities.** Each party shall maintain exclusive control and maintenance responsibility for its respective educational facilities and grounds. Administrators will share or fairly use facilities as appropriate.
12. **Financial Administration**
 - a. The Band shall count all ISEP-eligible American Indian students enrolled into the Cloquet Public Schools and submit such names for funding under the terms of the ISEP formula if such funds are available. The amount collected for Cloquet students under Title IX Part A funding will be used to support Indian education programs in the Cloquet Public Schools. The Band will not submit students who are counted for tribal contract school funding, nor will the Band collect ISEP special education aid for students attending the Cloquet Public Schools.
 - b. Regardless of the availability of ISEP funds, the District shall count all students who are enrolled in the Fond du Lac Ojibwe Schools for State of Minnesota Foundation Aid. Forty-two percent (42%) of the state aid shall be paid to the Fond du Lac Ojibwe School. The District will submit students who are enrolled in the Fond du Lac Ojibwe Schools for Minnesota State Compensatory funding and shall transfer 100% of such funds to the Band for delivery of services to identified students. The District will transfer the above state aid and compensatory funds to the Band within 15 days of receiving said funds. Any adjustments to payments received from the state for one fiscal accounting year will be made with the payments made to the Band by the District in the following fiscal year as these adjustments are determined by the Minnesota Department of Education.

- c. The District will not collect Impact Aid under Public law 81-874 for students who are ISEP qualified if ISEP funds are received by the Band, nor will they claim ISEP qualified students for Title IX Indian Education Part A funding. If ISEP funds are not available, the District will collect Impact Aid under PL 81-874 for students who are qualified and claim ISEP qualified students for Title IX Indian Education Part A funding.
 - d. Each party shall have the responsibility to appropriate and account for these funds for the purpose of serving American Indian and non-Indian students, provided that priority is given to American Indian students.
 - e. Administrative representatives from both Cloquet Public Schools and the Fond du Lac Ojibwe School will meet annually to review the anticipated revenue which the Ojibwe School shall receive through the agreement. Should the state tribal contract school aid for the year be higher than the anticipated revenue from the agreement, Cloquet Public Schools and the Fond du Lac Ojibwe School representatives shall meet to negotiate an amount equal to or greater than the tribal contract school aid.
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14. **Assignment.** The rights and responsibilities set forth under this Agreement shall not be assignable without the express written consent of the parties.
15. **Authority.** The parties mutually represent and warrant that they have the authority to enter into this Agreement on behalf of their respective principals.
16. **Dispute Resolution.** The parties agree to attempt, in good faith, to resolve any disputes arising out of the performance of this Plan.

CERTIFICATION

INDEPENDENT SCHOOL DISTRICT NO. 94

By: _____

DATE: _____

Superintendent of Schools;
Cloquet ISD #94

By: _____

DATE: _____

School Board Chair;
Cloquet ISD #94

FOND DU LAC BAND OF LAKE SUPERIOR CHIPPEWA

By: _____

DATE: _____

Chairperson;
Fond du Lac Band of Lake Superior Chippewa

By: _____

DATE: _____

Secretary Treasurer;
Fond du Lac Band of Lake Superior Chippewa

By: _____

DATE: _____

Superintendent of Education;
Fond du Lac Band of Lake Superior Chippewa

By: _____

School Board Chair;
Fond du Lac ISD 0094-030

DATE: _____

APPENDIX A

Annual Plan of Operation FDL/ISD94 Best Practices in AIE Program

The Fond du Lac/Cloquet Best Practices in American Indian Education program proposes to continue its efforts toward improving Indian Education from birth through adulthood. These improvements will become institutionalized and evaluated annually to measure our progress in achieving our goals and objectives. We want to ensure that all learners are provided the opportunity for the best education possible and become contributing members of their communities.

Overview

In 1996, the Cloquet Public Schools and Fond du Lac Ojibwe Schools were awarded a Blandin Foundation planning grant toward improving Indian Education. Over the 1996-97 school year, the Best Practices Steering Committee developed strategies to improve Indian Education based on vision planning.

The Steering Committee developed the following mission statement to guide the process: *"How can we empower the key components (i.e., parents, students, teachers, the Fond du Lac Ojibwe Schools, the Cloquet Public Schools, and the community) to work together to increase academic achievement and real life competencies for all Indian students?"*

The committee employed and utilized several instruments for reaching its conclusions, including the results of a Search Institute survey, focus groups involving key stakeholders, Kids Plus interviews and attendance and achievement data.

After intense discussion and reflection, the Best Practices in Indian Education Steering Committee decided to focus on the following goals for the success of American Indian learners in the Cloquet Public Schools and Fond du Lac Ojibwe Schools:

- Goal 1: Increase Community and Parental Involvement.
- Goal 2: Increase attendance among American Indian students in the Cloquet Public and Fond du Lac Ojibwe Schools.
- Goal 3: Increase school readiness and achievement among American Indian students in the Cloquet Public and Fond du Lac Ojibwe Schools.
- Goal 4: Cooperative implementation of the Minnesota State Standards and the American Indian Learner Outcomes.

To fund joint initiatives to achieve these goals, an Agreement was entered into between the Fond du Lac Band and the Cloquet Public Schools and Fond du Lac Ojibwe Schools to plan, develop, and implement programs to address the needs of our American Indian students.

Goal 1- Cloquet

Increase Community and Parental Involvement:

- Local Indian Education Committees (LIEC and JOM) will meet monthly from September- May. Minutes of the meeting available upon request.

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Parent/Teacher conferences

- AIE teachers, liaisons, and tutors will promote attendance at parent-teacher conferences. Some AIE staff will be present during parent-teacher conferences.
- Attendance will increase through incentive drawings held during each parent/teacher conferences at each school for American Indian students and parents/guardians that attend conferences.
- If requested, the Indian Home School Liaison will be available to attend the parent/teacher conference with the parent.
- The American Indian Education classrooms will be open during parent/teacher conferences and Open Houses.

Kindergarten Round-up

- Notifications will be sent regarding Kindergarten Round-Up, and AIE staff will be present during Kindergarten Round-Up to help parents and to inform them about their program and available supports.
- A follow-up home visit will be completed, if needed.
- The American Indian staff will help provide pertinent information to the Kindergarten teachers when deciding what placement is appropriate for the American Indian students.

Parent Nights

- The Cloquet American Indian Education Staff will plan parent nights to increase interaction between parents and school staff and to encourage participation in the Local Indian Education Committee.

Goal 1 - Fond du Lac

Increase Community and Parental Involvement

- The Fond du Lac Ojibwe schools will be working with community members to implement the traditional Ojibwe gathering camps for the school community and greater community to utilize. These camps would be open for the Cloquet Public schools to utilize. The traditional camps will be run by the community members. There will be opportunities for the camps to be utilized during the entire year, including, after school, on weekends, and during the summer months. These camps will be located within the Fond du Lac Indian Reservation boundaries.
- The Fond du Lac Ojibwe Schools will continue to utilize PBIS practices and Restorative practices/justice
- The Fond du Lac School will utilize the Parent Advisory Group to engage parents and community in shared decision making.
- Fond du Lac School will seek to implement an intergenerational sharing of culture and technology amongst students and Elders.

Goal 2 - Fond du Lac and Cloquet Schools

Increase Attendance among American Indian students in the Fond du Lac Ojibwe and ISD 94 Schools:

- Cloquet ISD 94 and the FDL Ojibwe School will work with school, community, tribal, court, and county officials to improve attendance.
- The Indian Home School Liaison will monitor all American Indian students' attendance. Parent contacts will be made when a student has missed two or more days of school. Parents/guardians will be required to meet and discuss their child's attendance if their child

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misses five or more days of school.

- Each school's IHSL will develop an incentive plan for the students at their respective school.
- Perfect attendance will be recognized.
- By providing the needed "tools for learning", i.e., snacks, notebooks, pencils, etc., it will enhance the student's self-esteem, self-worth, and will make the student feel more comfortable at school to increase the student's desire to attend school.
- If a child misses the school bus, the IHSL, with parent approval, may transport the student to school if the parent is unable to transport their child. State law does not allow this kind of transportation to be a regularly scheduled transportation.
- Cloquet School District will use IHSL staff to follow up on attendance problems to find ways to support consistent daily attendance of students.
- Cloquet School District will use the services of a truancy officer to follow up on attendance issues and to encourage consistent daily attendance.
- The Cloquet School District and Fond du Lac Ojibwe School will look for and support programs and procedures to create strong connections between family and school personnel to support consistent daily attendance.

Goal 3 – Cloquet

Increase school readiness and Student Achievement among American Indian students at ISD 94 Schools:

- To increase school readiness the American Indian Education staff will participate in the school transition meetings with Cloquet Public schools and Fond du Lac Head Start.
- The American Indian Education staff will also participate in Kindergarten Round-up at both public elementary schools.
- The AIE program for the Cloquet Public schools has employed IHSL and tutors at each school, and certified teachers for the AIE programs at the elementary schools.

Goal 3 - Fond du Lac

Increase school readiness and Student Achievement among American Indian students in the Fond du Lac Ojibwe Schools:

- Fond du Lac Ojibwe School will be proposing a reformed Ojibwe School Cultural Curriculum. The following proposal intends to define how the Ojibwe School will maximize resources for the purpose of developing and implementing a consistent, and grade level appropriate, cultural program. The proposed cultural program will consist of three basic service delivery models.
 - The Ojibwe School will provide cultural history and facts.
 - The Ojibwe School will provide Ojibwe language instruction.
 - The community will provide traditional gathering and harvesting teachings embedded in Ojibwe Language teachings (immersion model).
- Delivery Models: The goal is to create a School-wide Cultural History and Fact Curriculum
 - Step 1: All School staff will be expected to read the following text books but not limited to:
 - Ojibwe Heritage by Basil Johnston.
 - Ojibwe Waasa Inaabidaa- We Look in All Directions by Thomas Peacock and Marlene Wisuri.
 - The Good Path by Thomas Peacock and Marlene Wisuri.
 - The Seventh Generation by Amy Bergstrom, Linda Miller Cleary, and Thomas Peacock.

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- Ojibwemowin, The Ojibwe Language Series 1 by Judith Vollom and Thomas Vollom.
- Ojibwemowin, The Ojibwe Language Series 2 by Judith Vollom and Thomas Vollom.
- We Are At Home by Bruce White.
- The FOL Ojibwe School has implemented the Pearson's Envision mathematics program for grades K- 6 uses exploration, experimentation, and communication to engage students in active, problem-solving experiences.

Goal 4 - Fond du Lac and Cloquet Schools

Cooperative implementation of the MN Standards and the American Indian learner Outcomes:

- The Cloquet School District and Fond du Lac Ojibwe School will look for ways to collaborate in the development of curriculum for identified groups of children in particular areas or programs.
- The Cloquet School District and Fond du Lac Ojibwe School will look for ways to collaborate in staff development.

Goal 5 – Cloquet

Students will have opportunities to learn and experience American Indian Culture.

- The curriculum plan for subject areas will integrate American Indian culture into areas of student learning.
- The District's Curriculum will provide for Ojibwe language classes.
- The after-school program will promote American Indian cultural experiences, including language.

The Cloquet AIE Program

General Staffing Plan:

The staffing plan for the Cloquet School District will encourage and support American Indian staff applications for AIE positions as well as the other positions in the school district.

Curricular and Extra-Curricular Staffing Plan:

The Cloquet School District will staff the Indian Education program, in accordance with budget limitations and staff availability, with the following positions.

- High School Ojibwe language teacher.
- Middle School Ojibwe language teacher.
- Elementary certified teachers to work with established goals for the elementary American Indian Education program.
- IHSL positions to serve K-12 and the alternative school.
- Indian Education tutors to help students achieve educational goals and to graduate on time.
- Staff to implement an after-school program to help students achieve academic success and to experience American Indian culture, including language.
- ISD 94 will be planning to implement an Achievement and Integration program with area schools. Planning will begin in 2024 for implementation during the 2024- 2025 school year.

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Cloquet Staffing Plan for the Regular School Day

The following AIE staffing plan is in place at Cloquet ISD 94 and will continue to be staffed as funding allows:

- AIE Director
- IHSL positions at the schools
- One to two tutors at each of the schools
- An Ojibwe language and culture teacher serving CHS and CMS

Curriculum:

The Cloquet School District, including its American Indian Education program would like to provide a culturally receptive learning environment for all students and staff. In so doing, the District will include teachings of the Anishinaabe Values as part of the school-wide model. In Ojibwe tradition, the Seven Teachings of the Anishinaabe are as follows:

- Gwayakwaadiziwin (Honesty): To face a situation is to show courage. Always be honest in word and action. Be honest, first with yourself, and you will more easily be able to be honest with others. In Anishinaabe, the word also means "righteousness."
- Nibwaakaawin (Wisdom): Achieving wisdom comes from cherishing knowledge. Wisdom is given by the Creator to be used for the good of the people. In the language, the word expresses not only "wisdom" but also "prudence" or "intelligence."
- Zaagi'idiwin (Love): To know love is to know peace. Love must be unconditional. When others are weak, we should give our love freely. In the language, the word with the reciprocal /idi/ means this form of love is mutual.
- Manaaji'idiwin (Respect): To honor all creation is to have respect. All of creation should be treated with respect. You must give it if you wish to receive it.
- Zoongide'ewin (Bravery/Courage): To face opposers with integrity is to be brave. In the language the word literally means "State of a fearless heart." This is to do what is right even when the consequences are unpleasant.
- Dabasendizowin (Humility): To know yourself as a sacred part of creation is to understand humility. In the language, the word can translate to "compassion." You are equal to others, but you are not better. The word also shows meanings of calmness and patience.
- Debwewin (Truth): To know all these teachings is truth. Speak the truth. Do not deceive yourself or others.

Following the teachings leads a person to well-being and on a good path in life.

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Cloquet's Annual Plan of Operation -- Academic Standards Provided Within the American Indian Education Program

The Cloquet School District provides the Minnesota State Standards to its students. Many other opportunities and supports are available for Cloquet Students. These can be found on the District's website by looking at the World's Best Workforce Report.

Fond du Lac Ojibwe School Annual Plan of Operation

The following Annual Plan of Operation is being submitted for approval in accordance with provisions of the Cooperative Agreement between the Fond du Lac Band of Lake Superior Chippewa and Independent School District #94 (Cloquet Public Schools). Funding generated from the agreement has made it possible to expand opportunities for all students to succeed.

I. Curriculum

The Fond du Lac Ojibwe School is dedicated to improving student achievement in reading and math. A key component to increasing student achievement is to make data driven decisions regarding student growth and provide programs to enrich that growth. The following is a list of curricula that we are now implementing.

Math Curriculum

- K-6 Core Instruction: Envision Math Diagnostic and Intervention System & Connecting Math Concepts
- 7-8 Core Instruction: Essentials for Algebra (Direct Instruction) Plato E-education Course 2 (Prentice Hall)
- Intervention Curriculum: Connecting Math Concepts & Corrective Math
- Differentiated Learning Centers
- Focus Math (1st grade intervention)
- Learning Point Navigator (grades 7 & 8)
- MCA Test Preparation (grades 3 - 8)

Reading Curriculum

- Wonders
- Wonderworks
- Reading Mastery Signature Edition
- Corrective Reading Decoding, Levels A-B 2
- Novel Ideas: Series Launchers & Reading For Success
- Reading Success: Foundations - Level D for Intervention
- Edmark (Special Education Program)
- Reading Milestones (Special Education Program)
- Achieve 3000 Lexile based curriculum
- Staffing

Providing much needed direct service providers to support the education program is made possible with funding from the agreement. Positions include:

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- 3.0 FTE Ojibwe Language Teachers
- 0.75 FTE Drum Instructor
- 3.0 FTE Para-professionals (Reading, Math and Cultural)
- 1.0 FTE After-school Coordinator
- 1.0 FTE Behavior Management Coordinator
- 4.0 FTE Math and Reading tutors
- 1.0 FTE School-wide Cultural Curriculum Coordinator
- 7.0 FTE Reading Buddies
- 12.0 FTE Elders (in the classrooms)
- 1.0 FTE Music Teacher
- 1.0 FTE Drama Teacher
- 1.0 FTE School Counselor
- 1.0 FTE School Psychologist
- 1.0 FTE Check and Connect Mentor
- 2.0 FTE Home School/Student Advocates (grades K-12)
- 0.30 FTE E-education Manager/Instructor
- 0.50 FTE School Administrator

III. Support Services

- Support Services made possible through the agreement include student recognition and reward initiatives; additional scheduled reading and math intervention time; reduced student to teacher learning ratios; increased counseling; career and technical counseling; ancillary clothing, food purchase or transportation needs are addressed; and mentor support.

IV. Extra-curricular Activities

- Shared Athletic Program
- After-school
- Cultural Learning Activities

V. Facilities Arrangements

- Shared gym usage
- Site is offered for staff development

VI. Transportation

- After-school
- Cultural Learning Activities

VII. Financial Plan

- Personnel, Staff Development, Curriculum Program Materials/Supplies:
- \$1,000,000 .00 Annually

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CERTIFICATION

INDEPENDENT SCHOOL DISTRICT NO. 94

By: _____

DATE: _____

Superintendent of Schools;
Cloquet ISD #94

By: _____

DATE: _____

School Board Chair;
Cloquet ISD #94

FOND DU LAC BAND OF LAKE SUPERIOR CHIPPEWA

By: _____

DATE: _____

Chairperson;
Fond du Lac Band of Lake Superior Chippewa

By: _____

DATE: _____

Secretary Treasurer;
Fond du Lac Band of Lake Superior Chippewa

By: _____

DATE: _____

Superintendent of Education;
Fond du Lac Band of Lake Superior Chippewa

By: _____

School Board Chair;
Fond du Lac ISD 0094-030

DATE: _____

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The Steering Committee developed the following mission statement to guide the process: *"How can we empower the key components (i.e., parents, students, teachers, the Fond du Lac Ojibwe Schools, the Cloquet Public Schools, and the community) to work together to increase academic achievement and real life competencies for all Indian students?"*

The committee employed and utilized several instruments for reaching its conclusions, including the results of a Search Institute survey, focus groups involving key stakeholders, Kids Plus interviews and attendance and achievement data.

After intense discussion and reflection, the Best Practices in Indian Education Steering Committee decided to focus on the following goals for the success of American Indian learners in the Cloquet Public Schools and Fond du Lac Ojibwe Schools:

- Goal 1: Increase Community and Parental Involvement.
- Goal 2: Increase attendance among American Indian students in the Cloquet Public and Fond du Lac Ojibwe Schools.
- Goal 3: Increase school readiness and achievement among American Indian students in the Cloquet Public and Fond du Lac Ojibwe Schools.
- Goal 4: Cooperative implementation of the Minnesota State Standards and the American Indian Learner Outcomes.

To fund joint initiatives to achieve these goals, an Agreement was entered into between the Fond du Lac Band and the Cloquet Public Schools and Fond du Lac Ojibwe Schools to plan, develop, and implement programs to address the needs of our American Indian students.

Goal 1- Cloquet

Increase Community and Parental Involvement:

- Local Indian Education Committees (LIEC and JOM) will meet monthly from September- May. Minutes of the meeting available upon request.

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Parent/Teacher conferences

- AIE teachers, liaisons, and tutors will promote attendance at parent-teacher conferences. Some AIE staff will be present during parent-teacher conferences.
- Attendance will increase through incentive drawings held during each parent/teacher conferences at each school for American Indian students and parents/guardians that attend conferences.
- If requested, the Indian Home School Liaison will be available to attend the parent/teacher conference with the parent.
- The American Indian Education classrooms will be open during parent/teacher conferences and Open Houses.

Kindergarten Round-up

- Notifications will be sent regarding Kindergarten Round-Up, and AIE staff will be present during Kindergarten Round-Up to help parents and to inform them about their program and available supports.
- A follow-up home visit will be completed, if needed.
- The American Indian staff will help provide pertinent information to the Kindergarten teachers when deciding what placement is appropriate for the American Indian students.

Parent Nights

- The Cloquet American Indian Education Staff will plan parent nights to increase interaction between parents and school staff and to encourage participation in the Local Indian Education Committee.

Goal 1 - Fond du Lac

Increase Community and Parental Involvement

- The Fond du Lac Ojibwe schools will be working with community members to implement the traditional Ojibwe gathering camps for the school community and greater community to utilize. These camps would be open for the Cloquet Public schools to utilize. The traditional camps will be run by the community members. There will be opportunities for the camps to be utilized during the entire year, including, after school, on weekends, and during the summer months. These camps will be located within the Fond du Lac Indian Reservation boundaries.
- The Fond du Lac Ojibwe Schools will continue to utilize PBIS practices and Restorative practices/justice
- The Fond du Lac School will utilize the Parent Advisory Group to engage parents and community in shared decision making.
- Fond du Lac School will seek to implement an intergenerational sharing of culture and technology amongst students and Elders.

Goal 2 - Fond du Lac and Cloquet Schools

Increase Attendance among American Indian students in the Fond du Lac Ojibwe and ISD 94 Schools:

- Cloquet ISD 94 and the FDL Ojibwe School will work with school, community, tribal, court, and county officials to improve attendance.
- The Indian Home School Liaison will monitor all American Indian students' attendance. Parent contacts will be made when a student has missed two or more days of school. Parents/guardians will be required to meet and discuss their child's attendance if their child

APPENDIX A

misses five or more days of school.

- Each school's IHSL will develop an incentive plan for the students at their respective school.
- Perfect attendance will be recognized.
- By providing the needed "tools for learning", i.e., snacks, notebooks, pencils, etc., it will enhance the student's self-esteem, self-worth, and will make the student feel more comfortable at school to increase the student's desire to attend school.
- If a child misses the school bus, the IHSL, with parent approval, may transport the student to school if the parent is unable to transport their child. State law does not allow this kind of transportation to be a regularly scheduled transportation.
- Cloquet School District will use IHSL staff to follow up on attendance problems to find ways to support consistent daily attendance of students.
- Cloquet School District will use the services of a truancy officer to follow up on attendance issues and to encourage consistent daily attendance.
- The Cloquet School District and Fond du Lac Ojibwe School will look for and support programs and procedures to create strong connections between family and school personnel to support consistent daily attendance.

Goal 3 – Cloquet

Increase school readiness and Student Achievement among American Indian students at ISD 94 Schools:

- To increase school readiness the American Indian Education staff will participate in the school transition meetings with Cloquet Public schools and Fond du Lac Head Start.
- The American Indian Education staff will also participate in Kindergarten Round-up at both public elementary schools.
- The AIE program for the Cloquet Public schools has employed IHSL and tutors at each school, and certified teachers for the AIE programs at the elementary schools.

Goal 3 - Fond du Lac

Increase school readiness and Student Achievement among American Indian students in the Fond du Lac Ojibwe Schools:

- Fond du Lac Ojibwe School will be proposing a reformed Ojibwe School Cultural Curriculum. The following proposal intends to define how the Ojibwe School will maximize resources for the purpose of developing and implementing a consistent, and grade level appropriate, cultural program. The proposed cultural program will consist of three basic service delivery models.
 - The Ojibwe School will provide cultural history and facts.
 - The Ojibwe School will provide Ojibwe language instruction.
 - The community will provide traditional gathering and harvesting teachings embedded in Ojibwe Language teachings (immersion model).
- Delivery Models: The goal is to create a School-wide Cultural History and Fact Curriculum
 - Step 1: All School staff will be expected to read the following text books but not limited to:
 - Ojibwe Heritage by Basil Johnston.
 - Ojibwe Waasa Inaabidaa- We Look in All Directions by Thomas Peacock and Marlene Wisuri.
 - The Good Path by Thomas Peacock and Marlene Wisuri.
 - The Seventh Generation by Amy Bergstrom, Linda Miller Cleary, and Thomas Peacock.

APPENDIX A

- Ojibwemowin, The Ojibwe Language Series 1 by Judith Vollom and Thomas Vollom.
- Ojibwemowin, The Ojibwe Language Series 2 by Judith Vollom and Thomas Vollom.
- We Are At Home by Bruce White.
- The FOL Ojibwe School has implemented the Pearson's Envision mathematics program for grades K- 6 uses exploration, experimentation, and communication to engage students in active, problem-solving experiences.

Goal 4 - Fond du Lac and Cloquet Schools

Cooperative implementation of the MN Standards and the American Indian learner Outcomes:

- The Cloquet School District and Fond du Lac Ojibwe School will look for ways to collaborate in the development of curriculum for identified groups of children in particular areas or programs.
- The Cloquet School District and Fond du Lac Ojibwe School will look for ways to collaborate in staff development.

Goal 5 – Cloquet

Students will have opportunities to learn and experience American Indian Culture.

- The curriculum plan for subject areas will integrate American Indian culture into areas of student learning.
- The District's Curriculum will provide for Ojibwe language classes.
- The after-school program will promote American Indian cultural experiences, including language.

The Cloquet AIE Program

General Staffing Plan:

The staffing plan for the Cloquet School District will encourage and support American Indian staff applications for AIE positions as well as the other positions in the school district.

Curricular and Extra-Curricular Staffing Plan:

The Cloquet School District will staff the Indian Education program, in accordance with budget limitations and staff availability, with the following positions.

- High School Ojibwe language teacher.
- Middle School Ojibwe language teacher.
- Elementary certified teachers to work with established goals for the elementary American Indian Education program.
- IHSL positions to serve K-12 and the alternative school.
- Indian Education tutors to help students achieve educational goals and to graduate on time.
- Staff to implement an after-school program to help students achieve academic success and to experience American Indian culture, including language.
- ISD 94 will be planning to implement an Achievement and Integration program with area schools. Planning will begin in 2024 for implementation during the 2024- 2025 school year.

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Cloquet Staffing Plan for the Regular School Day

The following AIE staffing plan is in place at Cloquet ISD 94 and will continue to be staffed as funding allows:

- AIE Director
- IHSL positions at the schools
- One to two tutors at each of the schools
- An Ojibwe language and culture teacher serving CHS and CMS

Curriculum:

The Cloquet School District, including its American Indian Education program would like to provide a culturally receptive learning environment for all students and staff. In so doing, the District will include teachings of the Anishinaabe Values as part of the school-wide model. In Ojibwe tradition, the Seven Teachings of the Anishinaabe are as follows:

- Gwayakwaadiziwin (Honesty): To face a situation is to show courage. Always be honest in word and action. Be honest, first with yourself, and you will more easily be able to be honest with others. In Anishinaabe, the word also means "righteousness."
- Nibwaakaawin (Wisdom): Achieving wisdom comes from cherishing knowledge. Wisdom is given by the Creator to be used for the good of the people. In the language, the word expresses not only "wisdom" but also "prudence" or "intelligence."
- Zaagi'idiwin (Love): To know love is to know peace. Love must be unconditional. When others are weak, we should give our love freely. In the language, the word with the reciprocal /idi/ means this form of love is mutual.
- Manaaji'idiwin (Respect): To honor all creation is to have respect. All of creation should be treated with respect. You must give it if you wish to receive it.
- Zoongide'ewin (Bravery/Courage): To face opposers with integrity is to be brave. In the language the word literally means "State of a fearless heart." This is to do what is right even when the consequences are unpleasant.
- Dabasendizowin (Humility): To know yourself as a sacred part of creation is to understand humility. In the language, the word can translate to "compassion." You are equal to others, but you are not better. The word also shows meanings of calmness and patience.
- Debwewin (Truth): To know all these teachings is truth. Speak the truth. Do not deceive yourself or others.

Following the teachings leads a person to well-being and on a good path in life.

APPENDIX A

Cloquet's Annual Plan of Operation -- Academic Standards Provided Within the American Indian Education Program

The Cloquet School District provides the Minnesota State Standards to its students. Many other opportunities and supports are available for Cloquet Students. These can be found on the District's website by looking at the World's Best Workforce Report.

Fond du Lac Ojibwe School Annual Plan of Operation

The following Annual Plan of Operation is being submitted for approval in accordance with provisions of the Cooperative Agreement between the Fond du Lac Band of Lake Superior Chippewa and Independent School District #94 (Cloquet Public Schools). Funding generated from the agreement has made it possible to expand opportunities for all students to succeed.

I. Curriculum

The Fond du Lac Ojibwe School is dedicated to improving student achievement in reading and math. A key component to increasing student achievement is to make data driven decisions regarding student growth and provide programs to enrich that growth. The following is a list of curricula that we are now implementing.

Math Curriculum

- K-6 Core Instruction: Envision Math Diagnostic and Intervention System & Connecting Math Concepts
- 7-8 Core Instruction: Essentials for Algebra (Direct Instruction) Plato E-education Course 2 (Prentice Hall)
- Intervention Curriculum: Connecting Math Concepts & Corrective Math
- Differentiated Learning Centers
- Focus Math (1st grade intervention)
- Learning Point Navigator (grades 7 & 8)
- MCA Test Preparation (grades 3 - 8)

Reading Curriculum

- Wonders
- Wonderworks
- Reading Mastery Signature Edition
- Corrective Reading Decoding, Levels A-B 2
- Novel Ideas: Series Launchers & Reading For Success
- Reading Success: Foundations - Level D for Intervention
- Edmark (Special Education Program)
- Reading Milestones (Special Education Program)
- Achieve 3000 Lexile based curriculum
- Staffing

Providing much needed direct service providers to support the education program is made possible with funding from the agreement. Positions include:

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- 3.0 FTE Ojibwe Language Teachers
- 0.75 FTE Drum Instructor
- 3.0 FTE Para-professionals (Reading, Math and Cultural)
- 1.0 FTE After-school Coordinator
- 1.0 FTE Behavior Management Coordinator
- 4.0 FTE Math and Reading tutors
- 1.0 FTE School-wide Cultural Curriculum Coordinator
- 7.0 FTE Reading Buddies
- 12.0 FTE Elders (in the classrooms)
- 1.0 FTE Music Teacher
- 1.0 FTE Drama Teacher
- 1.0 FTE School Counselor
- 1.0 FTE School Psychologist
- 1.0 FTE Check and Connect Mentor
- 2.0 FTE Home School/Student Advocates (grades K-12)
- 0.30 FTE E-education Manager/Instructor
- 0.50 FTE School Administrator

III. Support Services

- Support Services made possible through the agreement include student recognition and reward initiatives; additional scheduled reading and math intervention time; reduced student to teacher learning ratios; increased counseling; career and technical counseling; ancillary clothing, food purchase or transportation needs are addressed; and mentor support.

IV. Extra-curricular Activities

- Shared Athletic Program
- After-school
- Cultural Learning Activities

V. Facilities Arrangements

- Shared gym usage
- Site is offered for staff development

VI. Transportation

- After-school
- Cultural Learning Activities

VII. Financial Plan

- Personnel, Staff Development, Curriculum Program Materials/Supplies:
- \$1,000,000 .00 Annually

From: Paul Riess
Sent: Monday, May 6, 2024 8:43 AM
To: Michael Cary; Mary Marciniak
Subject: MSHSL Resolution
Attachments: 2024-2025 Resolution for Membership Instructions.pdf

Looks like the MSHSL resolution is similar to last year and done electronically.

#3 Required: School Membership Resolution- Due July 31, 2024

The process for completing and signing the 2024-2025 Resolution for Membership will be completed electronically through DocuSign.

The Superintendent/Head of School will receive an email from DocuSign on May 8, 2024, with the 2024-2025 Resolution for Membership specific to their school(s). Completing the Resolution for Membership will include these three steps:

1. The Superintendent/Head of School will receive an email requiring them to enter the name and email of their Board Clerk along with a League provided email message.
2. The Superintendent/Head of School will receive an email requiring them to fill out the Resolution for Membership document with the required fields and electronically sign the Resolution.
3. The Board Clerk will receive an email following the signature of the Superintendent/Head of School. The Board Clerk will electronically sign the Resolution.

The Resolution for Membership is complete when it has been electronically signed through DocuSign by both the Superintendent/Head of School and the designated Board Clerk.

Detailed instructions and screenshots for your Superintendent/Head of School and Board Clerk were sent to your Superintendent/Head of School [and are also available here](#).

New for the 2024-2025 school year: The Activities Administrator will receive an email from DocuSign when the Resolution for Membership for the school is complete. The Activities Administrator does not need to take any action, as both the League Office and the Superintendent/Head of School will also receive a copy of the completed Resolution.

Paul

Paul Riess
Activities Director- Cloquet School District

Executive Secretary- Lake Superior Conference

priess@isd94.org

218-879-3393 ext 1202



MINNESOTA STATE HIGH SCHOOL LEAGUE

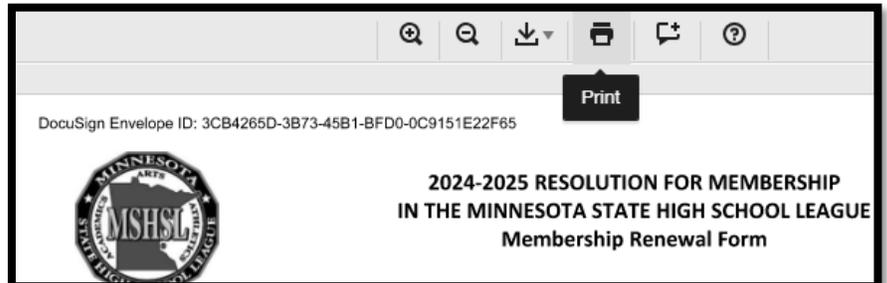
Resolution for Membership Information and DocuSign Instructions

The Resolution for Membership is an annual resolution adopted by MSHSL member schools to renew their membership with the Minnesota State High School League. Each school’s governing board agrees to adopt the Constitution, Bylaws, Policies and Regulations of the League and all amendments as are published in the latest edition of the League's *Official Handbook*, or as appears on the League’s website, as the minimum standards governing participation in said League-sponsored activities and athletics. This should be done at the June or July school board meeting prior to the start of the upcoming school year.

Each member school Superintendent/Head of School and their Board Clerk must sign the Resolution for Membership Form to renew their membership for the upcoming school year. The process for signing the Resolution for Membership will be done electronically through DocuSign. Please follow the steps below to complete the Resolution for Membership for your school(s).

New for the 2024-2025 school year the Activities Administrator will receive an email from DocuSign when the Resolution for Membership for your school is complete. The Activities Administrator does not need to take any action, as both the League Office and the Superintendent/Head of School will receive a copy of the completed Resolution.

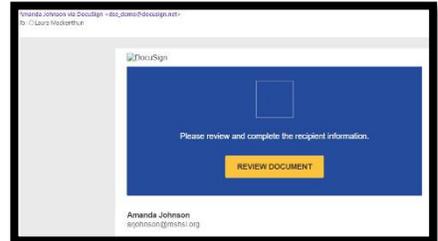
Printing instructions: If a physical copy of the Resolution for Membership is needed for the school board, the Superintendent/Head of School or Board Clerk will be able to utilize the print button in the toolbar at the top of the Resolution and print the Resolution if needed. Please do not physically sign, scan and email the Resolution for Membership to the League Office. **The Resolution will only be accepted electronically through DocuSign.**



Need to reassign to a different Superintendent/Head of School? If the Resolution for Membership needs to be assigned to a different Superintendent/Head of School, please contact Amanda Johnson, arjohnson@mshsl.org. Inform her of the change to the Superintendent/Head of School and the Resolution for Membership will be reassigned by the League Office.

Step 1: Superintendent/Head of School Specifies the Board Clerk

- Superintendent/Head of School receives an email from DocuSign.
 - Note: If there is more than one school in your district, the Superintendent/Head of School will receive one email for each school in the district prefilled with the name of the school.
- Click the gold Review Document button to complete the Recipient's (Board Clerk's) Information.
- Enter the Name, Email and copy and paste the League provided private message below to your Board Clerk and click the Finish button. This will send an email to your Board Clerk and will inform them that they have been designated as such and will sign the Resolution for Membership following the signature of the Superintendent/Head of School.
- **Private Message to Board Clerk:** Please copy and paste the following message into the Private Message field for the Board Clerk



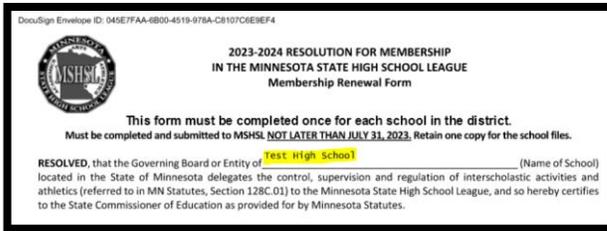
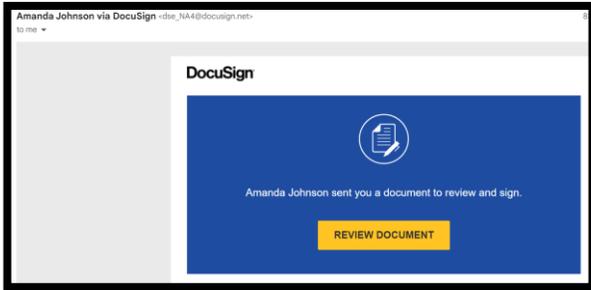
*Dear Board Clerk,
You are receiving this email as the Designated Board Clerk and will be the second signer on the MSHSL Resolution for Membership Form. Initially you will only be able to view the Resolution form until the Superintendent/Head of School has signed the form first. Following the signature of the Superintendent/Head of School, you will receive a second email that will allow you to sign the Resolution Form. Please contact your Superintendent/Head of School if you have questions regarding the process.
Thank you.*

A screenshot of a web form titled "Enter Recipient's Information". The form has a close button (X) in the top right corner. Below the title is a section for "Board Clerk" with an upward arrow. There are two input fields: "Name" and "Email". Below these is a "Private Message" field with a speech bubble icon and a text area. At the bottom of the form, it says "Characters remaining: 1000". There are two buttons: a yellow "FINISH" button and a grey "VIEW DOCUMENT" button.

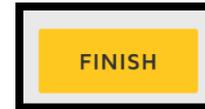
- Note: The Board Clerk will only be able to view the Resolution for Membership until the Resolution is signed by the Superintendent/Head of School. The Board Clerk will receive a second email once the Superintendent/Head of School has signed the Resolution and it is the Board Clerk's turn to sign the document.

Step 2: Superintendent/Head of School Completes and Signs the Resolution

- Superintendent/Head of School receives an email from DocuSign to review, fill out and electronically signs the Resolution for Membership Form.
 - Note: If there is more than one school in your district, the Superintendent/Head of School will receive one email for each school in the district prefilled with the name of the school.

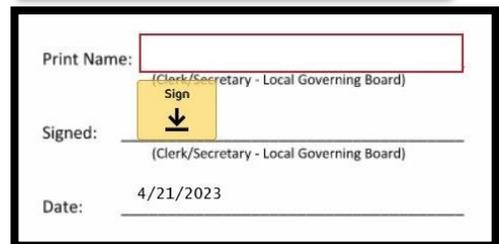
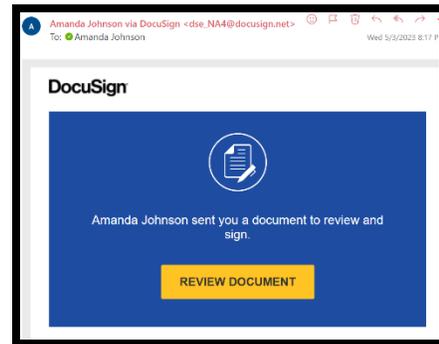
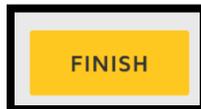


- Upon completion, click the gold Finish button at the bottom of the document.



Step 3: Board Clerk Signs the Resolution

- Following the electronic signature of the Superintendent/Head of School, the Board Clerk receives an email from DocuSign to review and electronically sign the Resolution for Membership.
- The Board Clerk is the second signer and will be able to see, but not edit, the names of the representatives entered on the Resolution Form by the Superintendent.
- The Board Clerk only needs to electronically sign at the bottom of the second page of the Resolution.
- Upon completion, click the gold Finish button at the bottom of the document.



Congratulations! The Resolution for Membership Form has been completed and has been electronically signed by both the Superintendent/Head of School and the Board Clerk. The Superintendent/Head of School and the Activities Administrator will receive an email from DocuSign indicating the Resolution for Membership is complete with a copy of the fully executed Resolution.

Please contact Amanda Johnson, arjohnson@mshsl.org if there are questions on completing this process.

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota

May 13, 2024

RESOLVED by _____

That the School Board of Independent School District No. 94 hereby appoints Mary Marciniak to act as the official election clerk for the Cloquet School District school board elections in November 2024, as presented (copies on file in the Superintendent’s Office).

Motion for the adoption of the foregoing resolution was duly seconded by member _____ and it was declared adopted on the following vote:

	YEA	NAY	
NATE SANDMAN, BOARD CHAIR			PASSED: May 13, 2024
MELISSA JUNTUNEN, BOARD CLERK			
DAVE BATTAGLIA, BOARD TREASURER			BOARD CHAIR:
SARAH BUHS			
GARY HUARD			ATTEST (BOARD CLERK):
KEN SCARBROUGH			

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

DATE: April 29, 2024

FROM: Erin Bates, Community Education Director

RE: I am requesting that the Board accept a \$5000 No Child Left Inside grant from the MN Department of Natural Resources to purchase snowshoes.

“Employment is subject to Cloquet School Board Approval”

AWARDS CONVOCATION ~ MAY 8, 2024
Special Music by the Cloquet High School Music Department

1. **Bausch-Lomb Science Award and Science Fair...Ryan Zimny**
**Josh Bleskacek*
2. **Science Fair Awards...Bill Bauer and Dr. Cynthia Welsh**
**Ethan Lavan, Parker Sickman, Grace Lavan, Johanna Bernu*
3. **The George and Helen C. Medich Family Medical Scholarship...Christ Medich & Mary Medich**
**Kiley Issendorf*
4. **Lake Country Power Les Beach Memorial Scholarship . . . Larry Anderson**
**Willow Putnam*
5. **Alworth Scholarship...Patty Salo Downs**
***Owen Brenner, Makenna Horvat, Mary Kayser, Josilyn Nikko, Grace Swanson, Clara Thompson, Madysen Waters**
6. **Economics Awards- Tim Stark**
 - *Simon Rakes, Dane Singpiel, Hunter Carr*
7. **Girl's and Boy's State Award. . Penny Buran, Steven Birkemeyer, American Legion**
 - Boy's State: *Rizal Agaton Howes*
 - Girl's State: *Aspen Winbigler, Sofia (Sam) Breuer*
8. **CTE Department Award . . . Michelle Wick, Bret Gunderson, Dusty Rhoades**
 - **Emmett Prosen, Edward Stone, Warren Hietela, Isaac Hill**
9. **English Department Awards, Published Senior Authors . . . Matt Krafthefer**
10. **Cloquet Area Eagle's Club Scholarship...Daryl Niemi**
 - *Willow Putnam, Clara Wheale*
11. **CYSA Scholarship . . . Katie Douglas**
 - **Kiley Issendorf, Mason Sundquist**
12. **Theatre Awards . . . Corey Hunt**
 - **Merissa Witte, Elise Sertich**
13. **VFW Scholarship Award . . . Ron Stigers, Gary Dahl, Troy Smith**
 - *Makenna Smith, Grace Lavan, Willow Putnam*
14. **Upward Bound Scholarship . . . Steph Sklors**
 - *Josilyn Nikko*
15. ***Greg and Bev Giergielewicz Memorial Scholarship . . . Angie Beste**
 - *Grace Swanson, Calvin Snesrud, Makenna Horvat, Elijah Aultman, Madison Fredrickson, Rosalie Antus, Lillie Golen*

- 16. Noah Feehan Memorial Scholarship . . . Jenny Feehan**
- **Owen Brenner, Mason Sundquist**
- 17. Marvin Rintala Scholarship, Lamarch Creek Foundation, Gordy Ahlgren Memorial and other Community Scholarship recognition . . . Bill Bauer and Nicole Sandman**
- **Mary Kayser, Eli Jazdzewski, Madison Fredrickson, Hunter Carr, Erin Loeb, Joe Bailey**
- 18. Floy Gilman Scholarship... Shannon Sams**
- **Grace Swanson**
- 19. Special Recognition (AAA, Principal's Honor List, Honors of Distinction)...Mr. Steve Battaglia, Principal, Mr. Tim Prosen, Assistant Principal**
- AAA: **Emmett Prosen, Alexa Shepherd**
 - Special College Scholarships-
 - **Leilani Fonoti- Full Tuition American Indian Recognition Scholarship-Augsberg College**
 - Principal's Honor List: *see attached list*
 - Honors of Distinction: *Owen Brenner, Ava Carlson, Ella Chartier, Quinn Danielson, Macy Dearborn, Makenna Horvat, Kiley Issendorf, Mary Kayser, Grace Lavan, Erin Loeb, Lucia Mertz, Josilyn Nikko, Aydann Pollard, Willow Putnam, Simon Rakes, Alexa Shepherd, Christopher Stoltzfus, Grace Swanson*

District Wellness Policy Committee Summary

Tuesday, April 30, 2024
3:45 p.m., Garfield Board Room

Committee Members:

- ❖ Beth Dohnansky, Chair - Food Service Director
- ❖ Sarah Ellena, High School
- ❖ Kriston Clark, Washington Elementary
- ❖ Jill Brenner, Washington Elementary
- ❖ Heidi Mattinen, Churchill Elementary - absent
- ❖ Jeremiah Haynes, Cloquet Area Alternative Education Programs (CAAEP)
- ❖ Katherine Nistler, Cloquet Middle School/Community Education
- ❖ Mary Marciniak, Executive Assistant, District

I. Welcome

II. Building Level

- a. The redline and final drafts of the 2023-2024 District Wellness Policy were reviewed.
- b. The policy will be brought to the school board meeting on 5/28/2024.
- c. The new policy will be updated on the website in July 2024.
- d. Committee pay sheets were filled out and submitted.

V. Other

- a. Upcoming Meetings:
 - See you next fall!
 - Reminder to schedule next year's last meeting during the last week in April 2025

VI. Adjournment

There being nothing further to discuss, the meeting adjourned at 4:24 p.m.

Respectfully submitted,

Mary Marciniak
Executive Assistant to the Superintendent
Cloquet Public Schools

Washington News

MAY 2024

Upcoming Happenings:

- May 2—Just Kids Dental
- May 3—4th Grade Bike/Helmet Education
- May 6—May Birthday Lunch
- May 7—Battle of the Books (4th Grade)
- May 8—Walk to School Day (if rain, May 9)
- May 8 & 9—Kindergarten Music Programs
- May 9—4th Grade Field Trip (Grand Rapids Forest History Center)
- May 10—3rd Grade Field Trip (World of Wheels)
- May 10—4th Grade visit to Cloquet Middle School
- May 17—Kindergarten Field Trip to the Zoo
- May 23—Field Day—watch for details to come...
- May 23—All library books are due
- May 24 Lumberjack Pride Day
- May 27—Memorial Day (no school)
- May 28—Patrols Field Trip to Valley Fair
- May 30—PBIS Rally & Year-End Celebration
- May 31—Last day of School!! (dismissal at 1:00 PM)

Thank You P.I.E.!

This year our Partners in Education team funded the following grant requests that benefitted our Washington students. We are GRATEFUL!

- Starfall Online Subscription
- BrainPop
- Staff Appreciation goodies and meals
- Purple Pride Prizes
- SAT shirts
- School Roller Skating Program
- All-School Movie in December
- "I Love to Read" Month
- Blue Jean Ball
- Battle of the Books
- Literacy Nights
- Patrols Field Trip
- Family Meals during Conferences

Thank You

Cloquet Ed Foundation!

Much gratitude to the Cloquet Ed Foundation for all they have sponsored this year.

- Climb Theater
- Reading Buddies
- Reading Intervention
- Math Buddies
- Math Masters
- Girls in Engineering
- Attendance Incentives
- 1st Grade Book Club
- "I Love to Read" Month
- Literacy Nights



Congratulations to Washington **Math Masters** 4th graders!! Below is a picture of the 3rd place team!! (Oliver, Tony, Wraylin & Enzie) and double congrats to Wraylin on also earning two individual awards!



Some student art for your enjoyment!

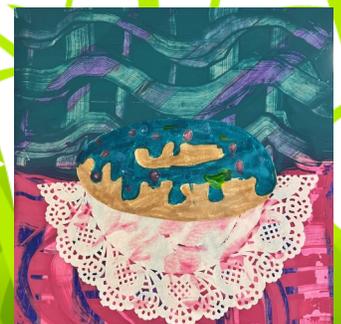


As this school year winds down, we want to make you aware of resources that are available to you over the summer. We are not endorsing or expecting participation, but realize that some of these may be beneficial if you choose to participate. As flyers are provided to us, we will distribute to families. 137

Washington Elementary Presents

Walk or Roll to School Day! Wednesday, May 8

(Rain Date: Thursday, May 9)



PBIS Update: Thank you for a GREAT 2023–2024!

Parents and guardians of Washington students, welcome to the month of May! As we head into the final days of our school year, the PBIS team has planned a couple different events for our students. Field Day is being planned for May 23 (a family survey was emailed out), and an end of the year rally is also in the works on May 30, as we say a final farewell to our 4th grade students and celebrate a great year. Finally, students and staff are excitedly waiting to find out what this year's Principal's Challenge will be.

Our final Character Education focus for the year is Citizenship. Focusing on **CITIZENSHIP** is a great culmination of all of our traits, which include: cooperation, fairness, caring, respect, responsibility and trustworthiness. Please talk with your child about demonstrating strong citizenship, and doing the right thing all of the time and not just when someone is looking! Being members of this school community gives us responsibilities as well as benefits. How we interact with and treat each other is so important! Thank you for all you have done as a school community this year and have a great end of the school year! Our Anishinaabe teaching will focus on reviewing all we have learned this year as well: Positivity, Respect, Humility, Truth, Honesty, Love, Wisdoms, and Courage.



JOIN US AT
THE CLOQUET FORESTRY CENTER
FOR
Family Literacy Night 5-7pm
MONDAY, MAY 6TH, 2024

Come to the Cloquet Forestry Center for an evening of exploring, adventuring, and outdoor reading fun! A light meal will be provided for FREE. Along with prizes, games and so much fun!

175 University Rd, Cloquet, MN 55720

SPONSORS:
Cloquet Ed Foundation, Eagles Club, Kwik Trip, WASH & CHU PIES

Congratulations, Ms. Broman!

Ms. Broman has been selected for the Lindblad Expeditions and the National Geographic Society's 16th Annual Grosvenor Teacher Fellowship, and will be traveling to Iceland this summer!

"Welcoming our 16th cohort of Grosvenor Teacher Fellows is a profound honor for us. This extraordinary expedition experience will provide these exceptional educators with invaluable insights into the intricacies of the world's most diverse ecosystems," said Amy Berquist, Vice President of Conservation, Education and Sustainability, Lindblad Expeditions. "Through their respective explorations, we hope they gain an even more enriched understanding of the world around them to ignite a passion for environmental stewardship in countless students for years to come, shaping the future of our planet."

Parting Reminders:

- Just a reminder that it is important for your child to be in class the full school day. Please reserve early pick-up for appointments or emergencies only, and we appreciate your planning ahead and notifying the office in advance. **Our first goal is to keep all our students safe, and last-minute changes make it challenging.**
- **Reclaim your Lost & Found!** Please make a point of stopping by this month to check our lost and found, which will be on display inside Door 1 from May 13–24. All remaining items will be donated at the end of the year.
- **May 6-10, is National Teacher Appreciation Week and Washington's Staff Appreciation Week.** Many thanks to our WONDERFUL staff at Washington who do an exceptional job helping children grow in their academics and as individuals!



Great job, Mrs. Buytaert and our 4th grade students!

