



# Cloquet Public Schools

## Regular Meeting

Monday, September 11, 2023 at 6:00 PM  
Garfield Board Room  
302 14th Street  
Cloquet, MN 55720  
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

6:00 pm Regular Meeting

<b>I. Roll Call</b>	
<b>II. Pledge of Allegiance</b>	
<b>III. Consider Approval of Board Agenda</b>	
1. Monday, September 11, 2023 School Board Agenda	3
<b>IV. Consider Approval of School Board Minutes</b>	
1. Monday, August 28, 2023 School Board Meeting Minutes	5
<b>V. Open Forum and Reception of Delegations, Petitions, and Communications</b>	
1. Building and Department Reports	8
<b>VI. Claims</b>	
1. Claims, September 6, 2023	13
2. Wire Transfers, July 7, 2023	17
3. Wire Transfers, July 14, 2023	19
4. Wire Transfers, July 19, 2023	20
5. Wire Transfers, July 20, 2023	21
6. Wire Transfers, July 26, 2023	22
7. Wire Transfers, August 8, 2023	23
<b>VII. Consent Items</b>	
1. <b>Retirement Letters</b>	
a. 5.5 hrs/day Paraprofessionl at Washington (Jane Steiner)	
2. <b>Terminations</b>	
a. 3 hrs./day Food Service Staff at Garfield (Quanetta Hansmeyer)	
3. <b>Resignation Letters</b>	
a. 5.5 hrs./day Paraprofessional at Washington (Brittney Finn)	
4. <b>Recommendations for Employment</b>	
a. 1.0 FTE Long Term Substitute Special Education Teacher at Cloquet Middle School (Lucas Wiersma) pending appropriate licensure	24
b. 6.5 hrs/day Paraprofessional at CAAEP (Ken Johnson)	25
c. Adult Enrichment Instructor with CE (Ariel Bonkoski)	26
d. Program Manager at Kids Corner with Community Education (Jovanna Dobransky)	27
e. Program Assistant at Kids Corner with Community Education (Jillena Hanson)	29
5. <b>Extra Service Contracts</b>	
a. 6th Period Stipend at Cloquet High School (Jeanna Aldridge)	31
b. 6th Period Stipend at Cloquet Middle School (Jennifer Misquadace and Anna Gamst)	32
c. School Patrol Advisor at Cloquet Middle School (Collette Lenarz)	34
d. Additional School Musical Help (Rianna <sup>1</sup> Ryan)	35

<b>6. <i>Permission to Post</i></b>	
a. 1.0 FTE Long Term English Substitute Teacher at Cloquet High School (starting October 2023 for 12 weeks)	36
b. 0.5 FTE Social Worker for 2023-2024 at CAAEP	37
c. 5.5 hrs/day Paraprofessional at Washington Elementary	38
d. 5.5 hrs/day Paraprofessional at Washington Elementary	39
e. 30 hrs./week Consistent Support ECSE Paraprofessional	40
<b>7. <i>Staffing Adjustments</i></b>	
a. Increase in Hours for Activities Van Driver from 3.5 hrs./day to 5.5 hrs./day (Jared Bush)	41
b. Increase in Hours for CHS AIE Tutor from 3.5 hrs./day to 5.5 hrs./day (Derek Johnson)	42
<b>VIII. School Board Committee Report</b>	
1. Student Enrollment Report as of September 7, 2023	43
<b>IX. Agenda Addendums</b>	
<b>X. New Business</b>	
1. Consider Approving Adding JV and Head Lacrosse Coach Pay to Schedule C of EM-C Contract	44
2. Consider Approving the 2024 Blue Cross/Blue Shield Medicare Employer Plan and Rate Renewal	45
3. Consider Approving the 2024 Health Partner Medicare Employer Plan and Rate Renewal	47
4. Consider Approving an Update to Policy 516.5	49
<b>XI. Superintendent's Report</b>	
1. Winter Bus Route	
2. Outdoor PE and Activity Complex Update	
3. Enrollment	
4. Ice Plant Update	
<b>XII. For Your Information</b>	
1. Internal Transfer of 30 hrs./week ESCE Paraprofessional to 5.5 hrs./day Paraprofessional at Washington Elementary (Tracey Poldoski)	59
2. Internal Transfer of a 3.0 hrs/day District Food Service Floater to 3.0 hrs/day CHS Food Service Staff (Brittney Autio)	60
3. Location Changes for NLA Paraprofessional Staff	61
4. Washington Elementary September Newsletter	62
<b>XIII. Upcoming Meetings/Events</b>	
1. Tuesday, September 12, 2023 - DAC Meeting - 4 p.m. - Garfield Boardroom	
2. Tuesday, September 19, 2023 - Community Ed Advisory Committee Meeting - 5:30 p.m. - CE Conference Room	
3. Wednesday, September 27, 2023 - Equity Committee Meeting - 4 p.m. - Washington Elem.	
<b>XIV. Adjournment</b>	

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1. Monday, August 28, 2023 School Board Meeting Minutes

### V. Open Forum and Reception of Delegations, Petitions, and Communications

1. Building and Department Reports

### VI. Claims

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#### 2. Terminations

- a. 3 hrs./day Food Service Staff at Garfield (Quanetta Hansmeyer)

#### 3. Resignation Letters

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#### 4. Recommendations for Employment

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- d. Additional School Musical Help (Rianna Ryan)

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- b. 0.5 FTE Social Worker for 2023-2024 at CAAEP
- c. 5.5 hrs/day Paraprofessional at Washington Elementary
- d. 5.5 hrs/day Paraprofessional at Washington Elementary
- e. 30 hrs./week Consistent Support ECSE Paraprofessional

**7. *Staffing Adjustments***

- a. Increase in Hours for Activities Van Driver from 3.5 hrs./day to 5.5 hrs./day (Jared Bush)
- b. Increase in Hours for CHS AIE Tutor from 3.5 hrs./day to 5.5 hrs./day (Derek Johnson)

**VIII. School Board Committee Report**

- 1. Student Enrollment Report as of September 7, 2023

**IX. Agenda Addendums**

**X. New Business**

- 1. Consider Approving Adding JV and Head Lacrosse Coach Pay to Schedule C of EM-C Contract
- 2. Consider Approving the 2024 Blue Cross/Blue Shield Medicare Employer Plan and Rate Renewal
- 3. Consider Approving the 2024 Health Partner Medicare Employer Plan and Rate Renewal
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**XI. Superintendent's Report**

- 1. Winter Bus Route
- 2. Outdoor PE and Activity Complex Update
- 3. Enrollment
- 4. Ice Plant Update

**XII. For Your Information**

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- 3. Location Changes for NLA Paraprofessional Staff
- 4. Washington Elementary September Newsletter

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**XIV. Adjournment**

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August 28, 2023

Board Chair N. Sandman called the working session to order at 5:30 p.m.

Topics discussed:

Dr. Cary reviewed the agenda including boys and girls lacrosse, staffing for the school year, back to school planning, and title funding for a 0.5 FTE social worker at CAAEP. D. Carlson, Director of Building and Grounds, and Dr. Cary gave an update on the outdoor physical education/sports complex. There being nothing further to discuss, Board Chair N. Sandman adjourned the meeting at 6:08 p.m.

August 28, 2023

The Regular Meeting of the School Board of Independent School District No. 94, in the City of Cloquet on August 28, 2023, was called to order by Board Chair N. Sandman at 6:10 p.m.

Roll Call – The following members were present on roll call:

- Nathan Sandman, Board Chair
- Melissa Juntunen, Board Clerk
- David Battaglia, Board Treasurer
- Sarah Buhs
- Gary Huard
- Ken Scarbrough

Present in Person:

- Dr. Michael Cary, Superintendent
- Mary Marciniak, Exec. Asst. to the Superintendent
- Candace Nelis, Business Manager
- Dylan Carlson, Director of Building and Grounds
- Bill Bauer, Technology Support Specialist
- Dara Topping, EMC Representative

Building principals, teacher representatives, AIE Director, Community Education Director, District Facilities & Grounds Director will be excused from attending Board meetings until further notice.

**APPROVAL OF BOARD AGENDA**

- RESOLVED by G. Huard to approve the August 28, 2023, board agenda, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

**APPROVAL OF MEETING MINUTES**

- RESOLVED by M. Juntunen to approve the August 14, 2023, school board meeting minutes, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

**OPEN FORUM AND RECEPTION OF DELEGATIONS, PETITIONS, AND COMMUNICATIONS**

- Building and Department Reports were reviewed. C. Nelis, Business Manager, told the board the auditors would be here next week, and the results are expected to be presented to the board at the 2<sup>nd</sup> meeting in October.
- No Public Comment was given.

**CONSIDER APPROVAL OF CLAIMS, HAND CHECKS, AND FOOD SERVICE REPORTS**

RESOLVED by D. Battaglia to approve Claims, August 24, 2023; Hand Checks, August 17, 2023, as presented. S. Buhs seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

**CONSENT ITEMS**

- RESOLVED by N. Sandman to approve the Consent Items, as presented.

**1. Terminations:**

- a. Kari Ann DesJardins, Paraprofessional, effective August 15, 2023

**2. Resignations:**

- a. Emma Pastika, 6.5 hrs/day Paraprofessional at CAAEP, effective August 17, 2023
- b. Solitaire Fjosne, 6.75 hrs/day Paraprofessional at NLA, effective August 21, 2023
- c. Elizabeth Strickland, 6.75 hrs/day Paraprofessional at NLA, effective August 20, 2023
- d. Alexis Bergum, 6.75 hrs/day Paraprofessional at NLA, effective September 1, 2023 (could be earlier)
- e. Angela Koss, 3 hrs/day Food Service at CHS, effective August 28, 2023
- f. Abbie Burley, Program Manager at Kids Corner with CE, effective August 18, 2023

g. Anjali Gutterud, Program Assistant at Kids Corner with CE, effective August 25, 2023

**3. Recommendations of Employment:**

<b>NAME</b>	<b>POSITION/LOCATION</b>	<b>SALARY**</b>	<b>START DATE</b>
a. Taylor Thole	1.0 FTE 8 <sup>th</sup> /9 <sup>th</sup> Student Success Mentor - CMS	BA Step 2	8/28/23
b. Brea Schminski	0.17 FTE Intervention Teacher at Queen of Peace	MA Step 6	8/28/23
c. Janet Pufall	1.0 FTE LT Sub Intervention Teacher at Churchill	BA+40 Step 2	Approx 10/3/23
d. Tyler Korby	0.7 FTE Music Teacher CMS	BA 4	8/28/23
e. Elizabeth VanDerWerff	6.75 hrs/day Paraprofessional at NLA	Step 1	8/28/23
f. Melissa LaChappelle	6.75 hrs/day Paraprofessional at NLA	Step 1	8/28/23
g. Christopher Barousse	6.75 hrs/day Paraprofessional at NLA	Step 1	8/28/23
h. Gillian Naftali	6.75 hrs/day Paraprofessional at NLA	Step 1	8/28/23
i. Kaylee Peterson	3.5 hrs/day FS at CMS	Step 1	8/29/23
j. Brittney Autio	3.0 hrs/day District Floater	Step 1	8/29/23
k. Samantha Dammer	CE Instructor	% of fees	10/18/23
l. Miranda Weaver	Program Asst/Kids Corner with CE	\$15.15	8/17/23

**4. Extra Services Contracts**

a. Fall Musical Activity Funded Volunteers (See Attached)

**5. Permission to Post**

- 6.5 hrs/day Paraprofessional at CAAEP
- 3 hrs/day Food Service Staff at CHS
- Program Manager at Kids Corner with CE

**6. Staffing Adjustments**

a. Mariah Flores, ECSE Paraprofessional, from 24.50 hrs./week to 25 hrs./week

M. Juntunen seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

**NEW BUSINESS**

- RESOLVED by S. Buhs to approve adding boys' and girls' lacrosse cooperatives starting the 2023-2024 school year, as presented. M. Juntunen seconded the motion. The resolution was approved by a 5-1 vote with member K. Scarbrough voting against.
- RESOLVED by D. Battaglia to give preliminary approval to send boys' JV and head coach for lacrosse to the Schedule C committee for review, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by D. Battaglia to approve the 2023-2026 director of building and grounds contract with Brock Wilton, as presented. S. Buhs seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by G. Huard to approve the 2023-2024 CAAEP student handbook, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by N. Sandman to approve the 2023-2024 CHS student handbook, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve the 2023-2024 purchase of tech services with NLA, as presented. S. Buhs seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by N. Sandman to approve the 2023-2024 purchase of nursing services with NLA, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by G. Huard to approve the Great Start Compensation Program with Li'l Lumberjacks, Li'l Thunder and Kids Corn as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

- RESOLVED by M. Juntunen to approve the MN Facility Reviitalization Grant through First Children’s Finance for Li’l Lumberjacks Learning Center at Pine Tree Plaza. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

**SUPERINTENDENT’S REPORT**

- Dr. Cary covered the items in the working session.

**UPCOMING MEETINGS/EVENTS**

- Wednesday, September 6, 2023 – First Day of School for Grades 1-12 (Kindergarten 8/7/23)
- Monday, September 11, 2023 - Regular School Board Meeting, 5:30 p.m. Working Session, 6:00 p.m. Regular Meeting
- Tuesday, September 19, 2023 – Community Ed Advisory Committee Meeting – 5:30 p.m. - CE Conference Room
- Wednesday, September 27, 2023 – Equity Committee Meeting – 4 p.m. – Washington Elementary

**ADJOURNMENT**

There being nothing further to discuss, Board Chair N. Sandman adjourned the meeting at 6:22 p.m.

ATTEST:

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Clerk of the School Board

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Chair of the School Board



Northern Lights Academy Cooperative #6096-52  
302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Jessa Cook, Director of Special Education  
jcook@nlsec.org  
Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

**To: Dr. Michael Cary, Superintendent of Cloquet Schools**  
**From: Barb Mackey, Assistant Special Education Director**  
**Re: Board Report**  
**Date: September 6, 2023**

**There are exciting things happening at the Northern Lights Academy!**

**The NLA Staff all participated in a training led by Rhythm2Recovery from California and Australia. “The Rhythm2Recovery model is an evidence based practice that combines experiential rhythmic music with cognitive reflection and draws upon a number of well documented therapeutic approaches that deliver positive psychological and physiological outcomes.” Our staff spent 2 full days with a trainer to learn how to use a drum and patterns of drumming to support students as they work on self-regulation strategies. We also learned how to use it in classroom exercises to increase participation. We are excited to put it to use with this year’s students. We would be happy to share more information if you would like.**

**The NLA also has made changes to the locations it leases to provide the special education services our students need this year. Currently, we have classrooms at the Garfield building and at the Carlton High School. We are not leasing space at Our Savior’s church because we were offered the additional space at the Carlton High School. We have appreciated the space at the church location, but are excited at the new opportunities to have our students in school buildings.**

**We had a very successful first day of school. Students are working hard to manage the transition to new locations and new staff. If you want to come take a tour of our school and want to see what our students are accomplishing, please contact our office. We would be happy to show you all the amazing things that are going on at the NLA!**

## Department Reports

### Churchill Elementary:

Hello from Churchill,

We are excited for another year at Churchill! Preschool conferences held on 8/31 appeared to have good attendance. It was great to see all the returning families and meet our new ones. I will have accurate conference attendance data for the next board meeting. Along with the normal workshop week meetings Churchill and Washington met in our grade-level teams to review the new reading series and discuss the summer training that took place. It is good to see both schools working well in their teams which will help transition the new reading series for both schools. BTW... Jen Kolodge has done a great job leading this transition! On the first school day, students will meet with Mr. Wangen to review the Churchill Code of Conduct and hear school presentations regarding the cafeteria and playground from the PBIS team.

Submitted by David Wangen, Churchill Elementary Principal

### Washington Elementary:

It has been a busy start to the year!

-Staff engaged in great training on the new reading curriculum over in-service week.

-We had lots of purposeful meetings that have us well prepared for students.

-It was a great first day with kids in grades 1-4! Looking forward to our first day with Kinders on Thursday!

-Staffing changes have resulted in some unexpected vacancies. We are hopeful to get everything figured out as soon as possible to return to being fully staffed.

-Hats off to our Washington staff on some great MCA results this past spring (official results came out two weeks ago.) We had improvement in almost every subcategory in both reading and math and are proud of the growth our students are making!

Submitted by Robbi Mondati, Washington Elementary Principal

### Cloquet Middle School:

Our open house was one of the busiest ever. Seeing all the students so excited about returning to CMS for the 2023-2024 school year was great. We are also pleased to be fully staffed so all the excited kids have teachers for their classes.

The first day of school came without too many significant hiccups, except Infinite Campus was not running to start the day. However, the staff adjusted nicely and got the kids where they needed to go until it was back up and running.

CMS is trying to implement school patrols again this year, but until we have students signed up and trained, you see Mr. Brenner and Mr. Lenarz handling the corners. Make sure you give them a wave when you drive by. Our previous middle school patrol advisor, Collette Lenarz, will be the new advisor.

Upcoming CMS Events:

- CMS picture day is scheduled for September 9th
- CMS Forestry Trip for 5<sup>th</sup> grade is scheduled for September 27<sup>th</sup>.
- Jay Cooke Science Trip 6<sup>th</sup> Grade trip is scheduled for September 29<sup>th</sup>

Submitted by Thomas Brenner, Cloquet Middle School Principal

### Cloquet High School:

- The first day of school went well! The energy is back at CHS!
- The football field and tennis courts are getting close to becoming usable – this is an exciting time.
- There was a nice article in the Pine Knot News about our new weight room space – after just 1 day of school, there is an excitement in our PE department with both students and staff.
- I'd like to thank our custodians for getting us all buttoned up and looking good in time for students.
- We're holding on to specific details for homecoming based on our football field readiness – we've got plans A and B. Hope to roll those out soon.
- Our CDL course is up and running – the first of its kind in the state!
- The Fall musical tryouts started yesterday.

Submitted by Steve Battaglia, Cloquet High School Principal

### Cloquet Area Alternative Education Programs:

CAAEP is off and running into the new school year. We have a waiting list starting out the year. Students and staff returning are happy to see each other and get back on schedule.

CAAEP has a new para: Ken Johnson. He is replacing Emma P. who is now working fulltime with the REACH program. We are excited to have Ken on board and happy that CAAEP and REACH have a strong working relationship and we will continue to work with Emma.

CAAEP students doing PSEO started before the district and reported that they are loving post-secondary classes. We will continue to support them while they are branching out academically.

CAAEP will be doing a three-day, relationship symposium Monday, Tuesday and Wednesday during the first full week of school.

Extended Day High School (EDHS) night school with Mr. Syck will be starting a bit earlier this year, September 19<sup>th</sup>. These credit recovery sessions will take place at CAAEP, in the math room from 4pm ~ 7pm on Tuesday and Thursday.

New fulltime science teacher, Kevin Taralseth has been busy since last spring, making community connections and writing grants for his new Ecology class that will take students to the great outdoors to do research, experiential learning and more!

CAAEP is looking forward to a GREAT new school year.

Submitted by Connie Hyde, CAAEP Principal

### Community Education

#### **Pinetree Plaza - Li'l Lumberjacks/Kids Corner**

Now that the fence has been installed for the outdoor play area, we are starting to create the space. Menards shorted us one gate latch, so they placed an order to get it delivered. We are purchasing new roof supports for the sandbox, as the current ones are cemented in at the high school. Sand will be delivered after the sandbox is put back together and the post holes are dug. We are also removing some pieces of the old playground to be incorporated into the new area in order to reduce the impact on the landfill.

#### **ECFE/School Readiness/EC Screenings**

- Playground Fund Total is \$16,391!
- We are excited to begin another great school year!
- School Readiness open houses begin Sept 6th.
- ECFE and SR classes will begin September 18th. 10

- Me & My Guy “R is for Reptiles” is set for October 9th & 16th
- Family Fun Sensory Night is set for November 9th

Submitted by Erin Bates, Community Education Director

Business Department:

Candace Nelis, Business Manager, will be attending in person

American Indian Education Department:

Greetings School Board Members,

The American Indian Education Program was an active participant in Cloquet’s Labor Day Parade. Passing out goodies, t-shirts and bracelets. We take advantage of the opportunity to highlight the quality programming provided within our schools and are always greeted with support from our community. Chii Miigwech to Shirley Miner for your help organizing and leading the AIE group in the heat.

AIE Staff met during the back-to-school staff days. Makoons Club details were determined and new literature shared. It is nice to get a jump start on programming as the start of the year comes quickly and without haste. Teresa Angell will be attending the National JOM Conference in Chicago IL, Sept. 10-14<sup>th</sup>. Cloquet AIE JOM numbers are some of the largest numbers in our region. Attending this conference will bring important information regarding Johnson O’Malley back to provide detailed finetuning to Cloquet JOM. Parent committee information, federal updates, and networking with other JOM Program leads are all going to improve our current practices.

The Minnesota Youth at Work Grant collaboration between Cloquet High School and Fond du Lac Ojibwe School will be beginning right away with CTE Courses being open up to Ojibwe School high schoolers. Cloquet CTE Educators provided an exclusive open house on Thursday Aug. 31<sup>st</sup>. It was well attended and students were engaged in learning about the trades.

Unfortunately, the AIE Program has withdrawn from being a stakeholder in the SPDG Grant at CHS. It is year 3 of a 5 year grant, with last year being the first full school year of implementation. The demand to prioritize time and commitment to the overall needs of the AIE Program has to be most important consideration.

Cloquet drum and AIE Royalty will perform a special round dance for German Student visitors on September 26<sup>th</sup>. FDL Ojibwe School Drum and Royalty have been invited to participate in this unique opportunity to share our gifts and teachings with foreign students.

The first JOM & LIEC meetings of SY 23/24 will be on Wednesday September 27<sup>th</sup>, JOM beginning at 5:30pm and LIEC beginning at 6:00pm. Location TBD. Check the website for updates or email Teresa Angell, AIE Program Director for any questions. Miigwech!

Submitted by Teresa Angell, American Indian Education

Building and Grounds

No report was submitted.

Technology

Since the last board meeting, we basically blinked and school started. The last 2 weeks before school starts is always a busy time for the Technology Department and this year was no different. We had some unexpected, last-minute issues but it wasn't anything we couldn't handle and the school year started off as well as it could have. While we were busy getting everything ready for school to start, I also implemented additional email security that was part of the K-12 Cyber Security Summit at the White House. We're excited to be implementing this additional security because it is creating yet another layer of protection for our employees that should hopefully greatly

reduce the likelihood of users being exposed to phishing attacks and other malicious emails. The final configuration was completed about an hour before this report was written and already it has prevented 4 different phishing attempts on our employees.

Submitted by T.J. Smith, Technology Director

**Cloquet Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund</b>	<b>Description</b>	<b>Total</b>
01	General	\$175,882.07
02	Food Services	\$22,170.30
03	Transportation	\$126,061.09
04	Community Services	\$6,889.27
05	Capital Expenditure	\$342,751.84
12	Activities	\$21,177.38
<b>Report Total</b>		<b>\$694,931.95</b>

## Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	101191	21328	Check	1	00283		ACCT INC	Yes	No	No	USD	09/12/2023	494.12
			101283	21329	Check	1	8863		ANGELL, TERESA	Yes	No	No	USD	09/12/2023	120.00
			101261	21330	Check	1	6134		AT&T MOBILITY	Yes	No	No	USD	09/12/2023	1,015.82
			101277	21331	Check	1	8268		BATES, ERIN	Yes	No	No	USD	09/12/2023	120.00
			101275	21332	Check	1	8011		BENNETT, JAMES THOMAS	Yes	No	No	USD	09/12/2023	90.00
			101199	21333	Check	1	10294		BENSON ELECTRIC COMPANY	Yes	No	No	USD	09/12/2023	11,200.00
			101192	21334	Check	1	05105		BERNICKS VENDING	Yes	No	No	USD	09/12/2023	2,230.52
			101225	21335	Check	1	11045		BESTE ANGELA	Yes	No	No	USD	09/12/2023	280.57
			101252	21336	Check	1	54606		BLUUM OF MINNESOTA LLC	Yes	No	No	USD	09/12/2023	4,462.50
			101257	21337	Check	1	5657		BORDEN, MARY	Yes	No	No	USD	09/12/2023	7.96
			101296	21338	Check	1	9548		BRENNER MARK	Yes	No	No	USD	09/12/2023	95.00
			101193	21339	Check	1	06558		BRENNER, TOM	Yes	No	No	USD	09/12/2023	236.86
			101270	21340	Check	1	7378		BSN SPORTS LLC	Yes	No	No	USD	09/12/2023	3,032.49
			101194	21341	Check	1	08337		CARLTON COUNTY HUMAN SERVICE	Yes	No	No	USD	09/12/2023	7,242.89
			101293	21342	Check	1	9500		CARSON, OUITDEE	Yes	No	No	USD	09/12/2023	180.00
			101255	21343	Check	1	55545		CINTAS CORPORATION LOCATION 2	Yes	No	No	USD	09/12/2023	229.35
			101211	21344	Check	1	11006		CLOQUET SANITARY	Yes	No	No	USD	09/12/2023	474.90
			101212	21345	Check	1	11011		CLOQUET SENIOR HIGH	Yes	No	No	USD	09/12/2023	150.00
			101227	21346	Check	1	11051		CLOQUET TRANSIT CO	Yes	No	No	USD	09/12/2023	115,576.85
			101228	21347	Check	1	11550		COMMUNITY PRINTING	Yes	No	No	USD	09/12/2023	2,282.00
			101253	21348	Check	1	5498		DECKER INC SCHOOL FIX	Yes	No	No	USD	09/12/2023	1,632.78
			101254	21349	Check	1	5509		DOHNANSKY, ELIZABETH	Yes	No	No	USD	09/12/2023	120.00
			101231	21350	Check	1	16790		ECLIPSE PAINT AND SUPPLY	Yes	No	No	USD	09/12/2023	2,675.52
			101263	21351	Check	1	6347		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	09/12/2023	266.89
			101232	21352	Check	1	1694		ESSE, CHRISTINE	Yes	No	No	USD	09/12/2023	356.52
			101276	21353	Check	1	8229		ESSE, DAVID	Yes	No	No	USD	09/12/2023	576.40
			101280	21354	Check	1	8653		EVERGREEN LAWN SERVICE	Yes	No	No	USD	09/12/2023	1,169.08
			101285	21355	Check	1	9058		EXCEL AV GROUP	Yes	No	No	USD	09/12/2023	1,860.00
			101216	21356	Check	1	11034		FABBRO GIACOMO	Yes	No	No	USD	09/12/2023	90.00
			101218	21357	Check	1	11036		FAMEREE BENJAMIN	Yes	No	No	USD	09/12/2023	67.00
			101226	21358	Check	1	11046		FIREPRO SPRINKLER SPECIALISTS	Yes	No	No	USD	09/12/2023	1,424.84
			101282	21359	Check	1	8701		GLITSOS, PANAGIOTIS	Yes	No	No	USD	09/12/2023	90.00
			101278	21360	Check	1	8305		GODNAI RACHEL	Yes	No	No	USD	09/12/2023	71.50
			101230	21361	Check	1	1314		GODNAI, JASON	Yes	No	No	USD	09/12/2023	25.59
			101229	21362	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS I	Yes	No	No	USD	09/12/2023	1,164.04
			101271	21363	Check	1	7626		GREAT RIVER CONFERENCE	Yes	No	No	USD	09/12/2023	200.00
			101223	21364	Check	1	11043		HANSON NATALIE	Yes	No	No	USD	09/12/2023	174.00
			101217	21365	Check	1	11035		HARRIMAN MIKI	Yes	No	No	USD	09/12/2023	75.00
			101224	21366	Check	1	11044		HARTMANN SARAH	Yes	No	No	USD	09/12/2023	76.33
			101258	21367	Check	1	5684		HILLYARD INC MINNEAPOLIS	Yes	No	No	USD	09/12/2023	23,484.07
			101260	21368	Check	1	5992		HORIZON COMMERCIAL POOL SUPP	Yes	No	No	USD	09/12/2023	1,360.03

## Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	101197	21369	Check	1	10237		HUNTINGTON PUBLIC CAPITAL COR	Yes	No	No	USD	09/12/2023	149,339.96
			101286	21370	Check	1	9072		INNOVATIVE OFFICE SOLUTIONS LLI	Yes	No	No	USD	09/12/2023	6,017.01
			101237	21371	Check	1	26576		INTERMEDIATE DIST 287	Yes	No	No	USD	09/12/2023	4,266.50
			101203	21372	Check	1	1063		ISD #0709 DULUTH	Yes	No	No	USD	09/12/2023	66,368.90
			101196	21373	Check	1	10183		JERDE, ALLISON	Yes	No	No	USD	09/12/2023	79.12
			101290	21374	Check	1	9465		JOHNSON FITNESS & WELLNESS	Yes	No	No	USD	09/12/2023	234.00
			101200	21375	Check	1	10308		JUNCTION TIRE	Yes	No	No	USD	09/12/2023	1,438.54
			101195	21376	Check	1	10089		KAMI	Yes	No	No	USD	09/12/2023	3,240.00
			101268	21377	Check	1	7167		KRAEMER CONSTRUCTION INC	Yes	No	No	USD	09/12/2023	845.00
			101241	21378	Check	1	29600		L & M SUPPLY	Yes	No	No	USD	09/12/2023	1,670.53
			101208	21379	Check	1	10792		LAKE SUPERIOR BASKETBALL ASSC	Yes	No	No	USD	09/12/2023	400.00
			101269	21380	Check	1	7338		LAKES COUNTRY SERVICE COOPEF	Yes	No	No	USD	09/12/2023	300.00
			101242	21381	Check	1	30365		LCS COACHES INC	Yes	No	No	USD	09/12/2023	21,250.87
			101297	21382	Check	1	9792		LEAF	Yes	No	No	USD	09/12/2023	37.78
			101243	21383	Check	1	3602		LINDE GAS & EQUIPMENT INC	Yes	No	No	USD	09/12/2023	182.97
			101210	21384	Check	1	10798		LUMBERJACK DESIGN AND FABRICA	Yes	No	No	USD	09/12/2023	637.00
			101214	21385	Check	1	11029		M&J LLC	Yes	No	No	USD	09/12/2023	8,197.73
			101274	21386	Check	1	8009		MARSHAK, DOUGLAS WILLIAM	Yes	No	No	USD	09/12/2023	90.00
			101265	21387	Check	1	6675		MASC	Yes	No	No	USD	09/12/2023	65.00
			101238	21388	Check	1	2692		MASSP	Yes	No	No	USD	09/12/2023	350.00
			101294	21389	Check	1	9531		MEDCO	Yes	No	No	USD	09/12/2023	87.20
			101206	21390	Check	1	10760		MESABI PRESCHOOL ACADEMY	Yes	No	No	USD	09/12/2023	307.50
			101198	21391	Check	1	10246		MEYERS TONIA	Yes	No	No	USD	09/12/2023	20.84
			101233	21392	Check	1	1750		MICHAUD DISTRIBUTING	Yes	No	No	USD	09/12/2023	1,014.00
			101207	21393	Check	1	10765		MINERS INCORPORATED	Yes	No	No	USD	09/12/2023	8,754.38
			101240	21394	Check	1	2716		MN DEPT OF LABOR AND INDUSTRY	Yes	No	No	USD	09/12/2023	300.00
			101205	21395	Check	1	10756		MN STATE HIGH SCHOOL MATH LEA	Yes	No	No	USD	09/12/2023	600.00
			101213	21396	Check	1	11013		NIMBLE INDUSTRIES INC	Yes	No	No	USD	09/12/2023	864.00
			101245	21397	Check	1	40801		NORTHEAST SERVICE COOP	Yes	No	No	USD	09/12/2023	200.00
			101246	21398	Check	1	41101		NORTHLAND AUTO PARTS	Yes	No	No	USD	09/12/2023	27.41
			101284	21399	Check	1	8976		PARCHMENT INC DEPT # 880353	Yes	No	No	USD	09/12/2023	2,541.00
			101272	21400	Check	1	7965		PERALA, THEODORE	Yes	No	No	USD	09/12/2023	142.00
			101220	21401	Check	1	11039		PETERSON LINDSEY	Yes	No	No	USD	09/12/2023	50.70
			101222	21402	Check	1	11042		PLAY IT AGAIN SPORTS	Yes	No	No	USD	09/12/2023	4,875.00
			101248	21403	Check	1	4822		PROSEN, TIM	Yes	No	No	USD	09/12/2023	303.42
			101262	21404	Check	1	6333		RAY RIIHILUOMA INC	Yes	No	No	USD	09/12/2023	18,261.00
			101266	21405	Check	1	6703		RAYMOND GEDDES CO INC	Yes	No	No	USD	09/12/2023	392.57
			101264	21406	Check	1	6402		REGENTS OF THE UNIVERSITY	Yes	No	No	USD	09/12/2023	479.00
			101234	21407	Check	1	2297		RENAISSANCE LEARNING	Yes	No	No	USD	09/12/2023	25,468.75
			101202	21408	Check	1	10542		RNR YARDWORKS LLC	Yes	No	No	USD	09/12/2023	3,585.00
			101236	21409	Check	1	2611		ROEMHILDT, REGINA	Yes	No	No	USD	09/12/2023	51.53

### Cloquet Public Schools Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094	2	101287	21410	Check	1	9148		ROSEN PUBLISHING	Yes	No	No	USD	09/12/2023	20.66
		101295	21411	Check	1	9545		SCHMITT DIRECTOR CENTER	Yes	No	No	USD	09/12/2023	218.00
		101249	21412	Check	1	48801		SCHOLASTIC BOOK CLUBS	Yes	No	No	USD	09/12/2023	197.67
		101298	21413	Check	1	9805		SCHUSTER LAURA	Yes	No	No	USD	09/12/2023	59.88
		101235	21414	Check	1	2300		SHI INTERNATIONAL CORP	Yes	No	No	USD	09/12/2023	5,889.00
		101288	21415	Check	1	9175		SMITH, TREVOR J	Yes	No	No	USD	09/12/2023	120.00
		101221	21416	Check	1	11041		STUKENT INC	Yes	No	No	USD	09/12/2023	800.00
		101273	21417	Check	1	7966		SULLIVAN, DANIEL	Yes	No	No	USD	09/12/2023	120.00
		101215	21418	Check	1	11031		SUMDOG INC	Yes	No	No	USD	09/12/2023	150.00
		101219	21419	Check	1	11038		SUNDQUIST JOHN	Yes	No	No	USD	09/12/2023	154.52
		101250	21420	Check	1	53530		SUPER DUPER INC	Yes	No	No	USD	09/12/2023	83.88
		101251	21421	Check	1	53660		SUPREME SCHOOL SUPPLY	Yes	No	No	USD	09/12/2023	493.06
		101239	21422	Check	1	2698		THE BOLDT COMPANY	Yes	No	No	USD	09/12/2023	140,000.00
		101204	21423	Check	1	10746		THE SMITH COMPANY	Yes	No	No	USD	09/12/2023	1,200.00
		101247	21424	Check	1	4751		TKE ELEVATOR CORPORATION	Yes	No	No	USD	09/12/2023	1,059.80
		101281	21425	Check	1	8698		TVERBERG, GARY	Yes	No	No	USD	09/12/2023	90.00
		101256	21426	Check	1	56350		UPPER LAKES FOODS	Yes	No	No	USD	09/12/2023	21,155.72
		101279	21427	Check	1	8382		WALPOLE, DAVID	Yes	No	No	USD	09/12/2023	90.00
		101291	21428	Check	1	9470		WALPOLE, EVAN	Yes	No	No	USD	09/12/2023	90.00
		101289	21429	Check	1	9256		WALPOLE, KADE	Yes	No	No	USD	09/12/2023	90.00
		101292	21430	Check	1	9471		WALTERS, TYLER	Yes	No	No	USD	09/12/2023	150.00
		101259	21431	Check	1	57280		WANGEN, DAVID	Yes	No	No	USD	09/12/2023	144.10
		101267	21432	Check	1	7042		WATSON COMPANY	Yes	No	No	USD	09/12/2023	807.93
		101201	21433	Check	1	10365		WICK SYDNEY	Yes	No	No	USD	09/12/2023	67.00
		101209	21434	Check	1	10795		WOOLLETT ALICE	Yes	No	No	USD	09/12/2023	48.10
		101244	21435	Check	1	3795		YOUNG, AARON	Yes	No	No	USD	09/12/2023	15.00
		101299	21436	Check	1	9904		ZIMNY RYAN	Yes	No	No	USD	09/12/2023	1,800.00
Bank Total: 2													\$694,931.95	
Report Total:													\$694,931.95	



-  Accounts Dashboard
-  Activity History
-  Statements & Documents
-  Organizational Settings
- CONTACT US
-  Secure Contact
-  FAQ

# Transfer Submitted

Transfer Amount

 Print Confirmation

## \$500,000.00

Confirmation #	3750021
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Transaction Type	Transfer Between Products
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Transfer From	600041 - General Fund MSDLAF+ MAX Class
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Transfer To	MSDLAF+ Liquid Class
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Date Scheduled	Jul 07, 2023
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Make Another Transaction

Done



-  Accounts Dashboard
-  Activity History
-  Statements & Documents
-  Organizational Settings
- CONTACT US
  -  Secure Contact
  -  FAQ

## Activity Details



ACCOUNT NAME	General Fund
INVESTMENT TYPE DESC	MSDLAF+ MAX Class
TRADE DATE	Jul 14, 2023
SETTLEMENT DATE	Jul 14, 2023
TRANS DESC	Exchange from MSDLAF+ MAX Class to MSDLAF+ Liquid Class
TRANSACTION TYPE	Exchange Redemption
QUANTITY OF SHARES	(1,200,000.00)
SHARE PRICE	\$1.00
TOTAL AMOUNT	(\$1,200,000.00)

## Activity Details



ACCOUNT NAME	General Fund
INVESTMENT TYPE DESC	MSDLAF+ MAX Class
TRADE DATE	Jul 19, 2023
SETTLEMENT DATE	Jul 19, 2023
TRANS DESC	Exchange from MSDLAF+ MAX Class to MSDLAF+ Liquid Class
TRANSACTION TYPE	Exchange Redemption
QUANTITY OF SHARES	(500,000.00)
SHARE PRICE	\$1.00
TOTAL AMOUNT	(\$500,000.00)

## Candace Nelis

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**From:** Lummus, Rickey <lummusr@pfmam.com>  
**Sent:** Thursday, July 20, 2023 12:20 PM  
**To:** Candace Nelis  
**Cc:** CSGMidwestRegion  
**Subject:** MSDLAF Cloquet Public Schools, ISD #94 - Exchange for Check Redemptions

Hi Candace,

Thank you for speaking with me. To confirm, we completed an Exchange of \$1,000,000 from MAX to Liquid with confirmation number 062005690.

Enjoy your Thursday,

Rickey Lummus  
Client Service Representative

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PFM Asset Management LLC

Minnesota School District Liquid Asset Fund Plus (MSDLAF+) | [www.msdlaf.org](http://www.msdlaf.org) | p: 888.467.3523 x 2 | f: 888.535.0120 | [lummusr@pfmam.com](mailto:lummusr@pfmam.com)

[213 Market Street](#) | Harrisburg, PA 17101

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## Activity Details



ACCOUNT NAME	General Fund
INVESTMENT TYPE DESC	MSDLAF+ MAX Class
TRADE DATE	Jul 26, 2023
SETTLEMENT DATE	Jul 26, 2023
TRANS DESC	Exchange from MSDLAF+ MAX Class to MSDLAF+ Liquid Class
TRANSACTION TYPE	Exchange Redemption
QUANTITY OF SHARES	(1,300,000.00)
SHARE PRICE	\$1.00
TOTAL AMOUNT	(\$1,300,000.00)



# CLOQUET PUBLIC SCHOOLS, ISD# 94 CN

-  Accounts Dashboard
-  Activity History
-  Statements & Documents
-  Organizational Settings
- CONTACT US
-  Secure Contact
-  FAQ

## Transfer Submitted

Transfer Amount

 Print Confirmation

# \$1,500,000.00

Confirmation #	3770327
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Transaction Type	Transfer Between Products
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Transfer From	600041 - General Fund MSDLAF+ MAX Class
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Transfer To	MSDLAF+ Liquid Class
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Date Scheduled	Aug 08, 2023
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Make Another Transaction

Done



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent  
FROM: Thomas Brenner, CMS Principal  
DATE: August 30, 2023  
RE: Recommendation for Employment

I am recommending the employment of Lucas Wiersma for the 1.0 FTE Long Term Substitute Teacher for SLD Special Education Teacher. The position will start on August 30, 2023, pending appropriate licensure, for approximately 12 weeks. The teacher will be paid at the daily substitute rate for the first thirty (30) days. After working 30 days in the same position for the same teacher, the teacher will start being paid the contracted rate and will receive back pay to first day of the assignment.

RATE OF PAY:	First 30 days at daily substitute rate From 31 <sup>st</sup> day on (with backpay) – BA/Step 1
HOURS TO BE WORKED:	8 hours/day (Monday – Friday)
START DATE:	August 30, 2023
LENGTH OF CONTRACT:	Approximately 12 weeks, November 20, 2023
BUDGETED CURRENT YEAR:	yes
POSTED:	Posted internally and externally
RATIONALE FOR HIRE:	CMS would like to offer the open Long Term Sub position to Lucas Wiersma. He did an outstanding job in several different substitute positions for us this year. His understanding of the building culture and the students will help to make this a smooth transition and start of the year.
STAR CODE:	194011 & 194017

(Employment is contingent upon Cloquet School Board approval.)



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
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2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

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## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Connie Hyde, Cloquet Area Alternative Education Program (CAAEP)

DATE: September 5, 2023

RE: Recommendation for Employment

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I am recommending the employment of Ken Johnson to fill the 6.5 hour/day Paraprofessional posted for the Cloquet Area Alternative Education Programs (CAAEP) for the 2023-2024 school year.

RATE OF PAY:	Step 1 on paraprofessional pay scale
TOTAL COST:	18.93/hr after 9/11/23 hire (sub rate before)
HOURS TO BE WORKED:	6.5 hours/day (Monday-Friday)
START DATE:	September 6 <sup>th</sup> 2023
LENGTH OF CONTRACT:	2023-2024 School Year
BUDGETED CURRENT YEAR:	Yes
RATIONALE FOR HIRE:	Ken will be a great fit with the Cloquet Area Alternative Education Program's population.

(Employment is contingent upon Cloquet School Board approval.)

CH:mrt

Linking school and community to provide life-long learning and success for all.

# MEMORANDUM

**TO:** Dr. Michael Cary, Superintendent  
**DATE:** August 31, 2023  
**FROM:** Erin Bates, Community Education Director  
**RE:** Hire Ariel Bonkoski as Adult Enrichment Instructor

I am recommending that Ariel Bonkoski be hired to work with the Adult Enrichment program as an instructor.

**RATE OF PAY:** Percentage of fees.

**HOURS TO BE WORKED:** Up to 20 hours per week

**STARTING DATE:** August 31, 2023

**LENGTH OF CONTRACT:** ongoing as needed.

**BUDGETED CURRENT YEAR:** Yes

**REASON FOR HIRE:** Adult Enrichment Class

**QUALIFIES FOR BENEFITS:** No

**“Employment is subject to Cloquet School Board Approval”**

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## MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent  
**FROM:** Erin Bates, Community Education Director  
**DATE:** September 6th, 2023  
**RE:** Hiring of Jovanna Dobransky

**I am recommending that she be hired as a Program Manager for Kids Corner.**

**RATE OF PAY:** \$18.92  
**HOURS TO BE WORKED:** 25-40 (full time in the summer)  
**STARTING DATE:** 09/06/2023  
**LENGTH OF CONTRACT:** ongoing  
**BUDGETED CURRENT YEAR:** Yes  
**REASON FOR HIRE:** Resignation of Staff  
**QUALIFIES FOR BENEFITS:** n/a

**“Employment is subject to Cloquet School Board Approval”**



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## MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent  
**FROM:** Erin Bates, Community Education Director  
**DATE:** September 6th, 2023  
**RE:** Hiring of Jillena Hanson

**I am recommending that she be hired as a Program Assistant for Kids Corner.**

**RATE OF PAY:** \$15.15  
**HOURS TO BE WORKED:** 25-40 (full time in the summer)  
**STARTING DATE:** 09/05/2023  
**LENGTH OF CONTRACT:** ongoing  
**BUDGETED CURRENT YEAR:** Yes  
**REASON FOR HIRE:** Resignation of Staff  
**QUALIFIES FOR BENEFITS:** n/a

**“Employment is subject to Cloquet School Board Approval”**





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## MEMORANDUM

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TO: Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

CC: Robbi Mondati, Principal Washington Elementary

DATE: September 6, 2023

RE: **6th Period Stipends for the 2023-2024 School Year**

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I am requesting approval for the following 6th period stipends at Cloquet High School for the 2023-2024 school year:

- Jeanna Aldridge

RATIONALE: Jeanna is going to take an additional Spanish 1 section in order to free up time in Lisa South's schedule so Lisa can provide ELL services to a student at Washington Elementary.

**\*\*** Amount based on 2023-2025 Teachers' Master Agreement



Independent School District No. 94  
Cloquet, Minnesota 55720

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**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Tom Brenner, Middle School Principal

DATE: September 7, 2023

RE: I am recommending adding 6<sup>th</sup> period assignment to Jennifer Misquadace and Anna Gamst teaching contract for Cloquet Middle School.

Sixth Period Assignment for 2023-2024 school year for Jennifer Misquadace	\$4994.00
Sixth Period Assignment for 2023-2024 school year for Anna Gamst	\$4994.00

This amount came from 2022-2023 EMC Teachers’ Master Agreement pages 43, will be updated with the new 2023-2025 contract.

(Employment is contingent upon Cloquet School Board approval.)

TB:KP

Linking school and community to provide life-long learning and success for all.



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<http://www.isd94.org>

To: Dr. Michael Cary  
From: Tom Brenner  
Cloquet Middle School  
Date: September 6, 2023  
Reason: Extra Service Contract for the CMS for the 2023-2024 School Year

Patrol Advisor Collette Lenarz \$1943\*

These amounts came from 2022-2023 EMC Teachers’ Master Agreement pages 41, will be updated with the new 2023-2025 contract.

TB:KP

Linking school and community to provide life-long learning and success for all.

**From the Desk of:**

**Paul Riess  
Activities Director  
Cloquet Senior High School  
1000 18<sup>th</sup> Street  
Cloquet, MN 55720  
Phone: 218-879-3393  
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board  
From: Paul Riess- Activities Director  
Re: School Musical help

Please approve the individual listed below. This is for an individual who will be helping with our school musical. Any payment will be determined at a future time

- Rianna Ryan- TBA

If anyone has any questions regarding these recommendations, please feel free to call me.

PR



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## MEMORANDUM

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TO: Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: September 6, 2023

RE: **Permission to Post**

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I am requesting permission to post for a 1.0 FTE Long-Term Substitute English Teacher beginning approximately October 17, 2023 for up to 12 weeks.

(Employment is contingent upon Cloquet School Board approval.)

*Linking school and community to provide life-long learning and success for all.*



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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Connie Hyde, CAAEP Principal

DATE: August 28, 2023

RE: Permission to Post for 0.5 FTE Social Worker (through Title I Funding)

I am requesting permission to post for a 0.5 FTE Social Worker at Cloquet Area Alternative Education Programs (CAAEP) for the 2023-2024 school year due to funding through Title I program.

(Employment is contingent upon Cloquet School Board approval.)



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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Robbi Mondati, Principal – Washington Elementary School

DATE: August 29, 2023

RE: Permission to Post

I am requesting permission to post a 5.5 hour/day Paraprofessional position to begin September 28, 2023. This position is to fill a vacancy created by an employee's retirement.

We request that the position posting close internally on September 15, 2023, and externally on September 20, 2023.



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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Robbi Mondati, Principal – Washington Elementary School

DATE: September 5, 2023

RE: Permission to Post

I am requesting permission to post a 5.5 hour/day Paraprofessional position to begin September 26, 2023. This position is to fill a vacancy created by an employee's resignation.

We request that the position posting close internally on September 13, 2023, and externally on September 15, 2023.

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## Memorandum

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To: Dr. Michael Cary, Superintendent

From: Robbi Mondati, Washington Elementary School Principal

Date: September 7, 2023

RE: Permission to Post

I am requesting permission to post for a 30 hours/week consistent support paraprofessional for Early Childhood Special Education. This person will be supporting children on IEPs at area preschools.

The vacancy is due to a staff reassignment.



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[www.isd94.org](http://www.isd94.org)

7 September 2023

To: Dr. Michael Cary, Superintendent  
From: Teresa Angell, AIE Program Director TA  
RE: Increase hours for Activities Van Driver

For your consideration and approval, I am requesting permission to increase Jared Bush's hours from 3.5hrs/day to 5.5hrs/day for SY23/24. Jared will provide transportation to Fond du Lac Ojibwe Students daily to take CTE courses through the Minnesota Youth at Work grant.

Mr. Bush will complete a volunteer application through Fond du Lac Human Resources and comply with the necessary background requests to serve Ojibwe School students. He will also complete any driver paperwork to utilize Fond du Lac fleet.

The additional hours will be 100% paid out of MYAW DEED funds. Mileage and fuel will also be fully funded through this grant.

I can be available at the next board meeting to answer any question you may have.

(Adjustment is contingent upon Cloquet School Board approval).



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7 September 2023

To: Dr. Michael Cary, Superintendent  
From: Teresa Angell, AIE Program Director TA  
RE: Increase hours for CHS AIE Tutor

For your consideration and approval, I am requesting permission to increase Derek Johnson's hours from 3.5hrs/day to 5.5hrs/day for SY23/24. Derek will provide an additional two hours a day in academic tutoring to American Indian students struggling with homework help, credit recovery, organization, and communication. He has established a good rapport with students, CHS faculty and has become an ultimate resource for creating a supportive academic environment within the American Indian Education Classroom.

The additional hours will be 100% paid out of MN State AI Aid.

Mr. Battaglia and Mr. Prosen are supportive with this request. I can be available at the next board meeting to answer any question you may have.

Cc: Steve Battaglia  
Tim Prosen

(Adjustment is contingent upon Cloquet School Board approval).

## 2023-2024 Student Enrollment Report

5/25/2023	Dates	9/7																		
	<b>CHURCHILL</b>																			
23	Handicap Kindergarten	0																		
21	Early Five/Dev Kindergarten	8																		
60	Kindergarten - All Day	74																		
71	First Grade	73																		
46	Second Grade	71																		
77	Third Grade	46																		
75	Fourth Grade	83																		
373	<b>TOTAL CHURCHILL</b>	355	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>WASHINGTON</b>																			
19	Handicap Kindergarten	0																		
83	Kindergarten - All Day	94																		
106	First Grade	108																		
86	Second Grade	109																		
100	Third Grade	88																		
102	Fourth Grade	105																		
496	<b>TOTAL WASHINGTON</b>	504																		0
869	<b>TOTAL ELEMENTARY</b>	859	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Open Enrollment-Elementary																			
	<b>MIDDLE SCHOOL</b>																			
183	Fifth Grade	185																		
200	Sixth Grade	189																		
190	Seventh Grade	206																		
210	Eighth Grade	198																		
783	<b>TOTAL MIDDLE SCHOOL</b>	778	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Open Enrollment-CMS																			
	<b>HIGH SCHOOL</b>																			
191	Ninth Grade	221																		
200	Tenth Grade	193																		
192	Eleventh Grade	206																		
176	Twelfth Grade	197																		
759	<b>TOTAL HIGH SCHOOL</b>	817	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Open Enrollment-CHS																			
<b>2411</b>	<b>TOTAL HK-12</b>	<b>2454</b>	<b>0</b>																	
	<b>TOTAL OPEN ENROLLMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>CAAEP- FULL-TIME</b>																			
92	High School (grades 9-12)	85																		
11	Junior High (grades 6-8)	4																		
103	<b>TOTAL CAAEP-Full-Time</b>	<b>89</b>	<b>0</b>																	
	<b>** CAAEP - PART-TIME</b>																			
	EDHS																			
	Extended Programming																			
	Targeted Services																			
<b>2514</b>	<b>GRAND TOTAL</b>	<b>2543</b>	<b>0</b>																	

\*\* NOT included in totals.

Schedule C members:

Steve Polkowski- EMC Representative-Chairperson

Steve Battaglia- Administration

Bret Baker- Non-Athletics-Activities Coach

Paul Riess- Activities Director

David Battaglia- School Board Member

The Schedule C Committee is recommending the following stipends for the head coach and assistant coach lacrosse positions. These amounts are consistent with what we have paid for a head coach and assistant coach in other comparable activities based on schedule C criteria.

Head coach \$5500

Assistant Coach- \$3849

If anyone has any questions regarding this recommendation, let me know

PR

**Group Medicare Employer Plan and Rate Information**

Underwriter: Hesperheide, Brooke  
 Account Manager: Cotton, Stephanie  
 Total Members: 6

**Renewal**

**Current Plans**

**2023 Premium Rate Per Member Per Month**

		<u>Medical</u>	<u>Drug</u>	<u>Pre-MACRA Total</u>	<u>Post-MACRA Total</u>
1) Group Medicare Supplement	<i>Pre-MACRA</i>	\$269.00	N/A		
Group Senior Gold	<i>Post-MACRA</i>	\$251.50			
Group Medicare PDP			\$132.00	\$401.00	\$383.50
\$10/\$25/\$40/25%					

**Renewal Plans**

**2024 Premium Rate Per Member Per Month**

**Renewing Plan Design?**

		<u>Medical</u>	<u>Drug</u>	<u>Pre-MACRA Total</u>	<u>Post-MACRA Total</u>	<u>Yes</u>	<u>No</u>
1) Group Medicare Supplement	<i>Pre-MACRA</i>	\$282.50	N/A			<input type="checkbox"/>	<input type="checkbox"/>
Group Senior Gold	<i>Post-MACRA</i>	\$262.50				<input type="checkbox"/>	<input type="checkbox"/>
Group Medicare PDP			\$138.00	\$420.50	\$400.50	<input type="checkbox"/>	<input type="checkbox"/>
\$10/\$25/\$40/25%							

# Group Medicare Renewal Acceptance Form

Client Number: 200722  
Servicing Year: January 1, 2024 - December 31, 2024

Underwriter: Hespenheide, Brooke  
Account Manager: Cotton, Stephanie

Thank you for choosing Blue Cross Blue Shield of Minnesota (BCBSMN) for your employees' health care benefits. We appreciate the opportunity to service you and your employees.

I am authorized to certify that the information provided is complete and accurate to the best of my knowledge. I understand that the information provided will be relied upon by BCBSMN. BCBSMN may have the right to not renew coverage if my company does not meet participation requirements as stated in my contract.

Contact Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please select your plan option(s) and complete this form. Return all information to your BCBSMN Account Manager no later than 10/13/2023.





# HealthPartners Medicare Group Retiree Renewal Proposal

## Cloquet Public Schools Effective date of January 1, 2024

<b>Monthly premium</b>	<b>2023: \$437.10</b> <b>2024: \$458.96</b>
<b>Benefits</b>	<b>HealthPartners Medicare Group Solution*</b>
<b>Medical</b>	
Annual out-of-pocket maximum	\$3,000
Lifetime maximum	Unlimited
Out of Network Services	Same cost sharing for INN & OON
Annual deductible	None
Preventive Healthcare: Routine physical, eye and hearing exams	100% coverage
Primary/Specialty/Urgent care	100% coverage
Inpatient hospital	100% coverage
Emergency room	\$30 copay
Urgent care	100% coverage
Outpatient hospital	100% coverage
MRI/CT/Diag Tests/ X-Ray	100% coverage
Ambulance	100% coverage
DME/Prosthetics	100% coverage
Hearing Aids: TruHearing	\$99/\$199/\$499 per hearing aid per year ~must use the TruHearing network

The benefit information provided is not a comprehensive listing of benefits or rules. The Evidence of Coverage and Certificate of Coverage documents are considered the final and complete level of benefits. For employer group use only – not for distribution to retirees/employees.

<b>Part D prescription drugs</b>	
Annual deductible	None
Tier 1 (Preferred generic copay)	\$10 copay
Tier 2 (Non-Preferred generic copay)	\$10 copay
Tier 3 (Preferred brand copay)	\$10 copay
Tier 4 (Non-preferred brand copay)	\$10 copay
Tier 5 (Specialty copay)	\$10 copay
Coverage in the gap?	Same copays as above
<b>Catastrophic Coverage</b>	<b>\$0 member responsibility once member alone meets \$8,000 threshold</b>

**Included benefits and discounts:**

- SilverSneakers® program: Free basic membership at participating fitness facilities in the national network, at-home workout kit, unlimited online classes
- Assist America: Domestic and world-wide travel logistics. Experienced clinicians available by phone 24/7 to assist members in assessing their need for medical care and to coordinate post stabilization transport to the nearest medical facility or home. Member must be at least 100 miles from permanent residence for no longer than 90 consecutive days
- Telehealth services: E-visits, phone visits, online clinic visits (including Virtuwell)
- Healthy Discounts: Discounts at participating retailers including eyewear, healthy eating programs, meal delivery, pet insurance, skin care services, wellness programs, and many more

<b>Additional Benefits can be added at additional cost</b>	
<b>~NEW~ Choice Card (request per member per month cost)</b>	<b>Member issued pre-paid Mastercard with an annual benefit dollar amount that can be used for medically related costs like: Over-the-Counter items, routine chiropractic care not covered by Medicare and TruHearing member out of pocket cost</b>
<b>Preventive Dental (\$15.30 per member/per month)</b>	<b>Two cleanings, two exams, one set of x-rays per year</b>

\*HealthPartners Medicare Group Solution: Blended rate of Journey Group Medicare Advantage and Retiree National Choice (RNC) (Commercial plan + PDP) plan. Retirees will be enrolled in one of the plans based on state and county of residence.

The benefit information provided is not a comprehensive listing of benefits or rules. The Evidence of Coverage and Certificate of Coverage documents are considered the final and complete level of benefits. For employer group use only – not for distribution to retirees/employees.

Adopted: 8/14/23

Revised:

## 516.5 OVERDOSE MEDICATION

### I. PURPOSE

As a means of enhancing the health and safety of its students, staff and visitors, the school district will acquire, administer, and store doses of an opiate antagonist, specifically Naloxone (Narcan)<sup>1</sup>, and administration devices or kits for emergency use to assist a student, staff member, or other individual believed or suspected to be experiencing an opioid overdose on school district property during the regular school day.

### II. GENERAL STATEMENT OF POLICY

The school board authorizes school district administration to obtain and possess opioid overdose reversal medication, such as Naloxone, to be maintained and administered to a student or other individual by a school staff if the staff member determines in good faith that the person to whom the medication is administered is experiencing an opioid overdose. Authorization for obtaining, possessing and administering Naloxone or similar permissible medications under this policy are contingent upon: 1) the continued validity of state and federal law that permit a person who is not a healthcare professional to dispense an opiate antagonist to the school district and its employees by law; 2) that the school district and its staff are immune from criminal prosecution and not otherwise liable for civil damages for administering the opiate antagonist to another person who the staff member believes in good faith to be suffering from a drug overdose; and 3) the availability of funding either from outside sources or as approved by the school board to obtain and administer opioid overdose reversal medication.

### III. DEFINITIONS

- A. **“Drug-related overdose”** means an acute condition, including mania, hysteria, extreme physical illness, respiratory depression or coma, resulting from the consumption or use of a controlled substance, or another substance with which a controlled substance was combined, and that a layperson would reasonably believe to be a drug overdose that requires immediate medical assistance.
- B. **“Naloxone Coordinator”** is a school district staff person or administrator appointed to monitor adherence to protocols outlined in this policy and referenced procedures. The Naloxone Coordinator is responsible for building-level administration and management of Opiate Antagonist medications and supplies. The school district’s Naloxone Coordinator is the licensed school nurse(s) of the school district.
- C. **“Opiate”** means any dangerous substance having an addiction forming or addiction sustaining liability similar to morphine or being capable of conversion into a drug having such addiction forming or addiction sustaining liability.

- D. **“Opiate Antagonist”** means naloxone hydrochloride (“Naloxone”) or any similarly acting drug approved by the federal Food and Drug Administration for the treatment of a drug overdose.
- E. **“Standing Order”** means directions from the school district’s medical provider or state-wide standing order provided by the Minnesota Department of Health that sets forth how to house and administer Naloxone or other Opiate Antagonist medications to students, staff members or other individuals believed or suspected to be experiencing an opioid overdose. This Standing Order should include the following information:
  - 1. Administration type
  - 2. Dosage
  - 3. Date of issuance
  - 4. Signature of the authorized provider

**IV. GENERAL STATEMENT OF POLICY AND RESPONSIBILITIES**

- A. The school district must maintain a supply of opiate antagonists at each school site to be administered in compliance with Minnesota law. Each school building must have two doses of nasal naloxone available on-site.
- B. A licensed physician, a licensed advanced practice registered nurse authorized to prescribe drugs pursuant to Minnesota Statutes, section 148.235, or a licensed physician assistant may authorize a nurse or other personnel employed by, or under contract with, a public school may be authorized to administer opiate antagonists as defined under Minnesota Statutes, section 604A.04, subdivision 1.
- C. A licensed practical nurse is authorized to possess and administer an opiate antagonist in a school setting notwithstanding Minnesota Statutes, 148.235, subdivisions 8 and 9.
- D. District Collaborative Planning and Implementation Team

To the extent Naloxone is obtained for use consistent with this policy, the school district will establish a district-wide collaborative planning and implementation team (“District Planning Team”) who will oversee the general development and operations related to the use of opiate antagonist Naloxone and regularly report to the school board as to its activities.

- 1. The District Planning Team will include the Naloxone Coordinator and may include the superintendent (or designee), school nurse, public health experts, first responders, student or family representatives, and community partners who will be assigned to the Team by the superintendent or designee or solicited as volunteers by the superintendent.
- 2. The District Planning Team, through the Naloxone Coordinator, will obtain a

protocol or Standing Order from a licensed medical prescriber for the use of Naloxone or other Opiate Antagonist by school district staff in all school facilities during the regular school day and will update or renew the protocol or Standing Order annually or as otherwise required. A copy of the protocol or Standing Order will be maintained in the office of the Naloxone Coordinator(s).

3. The District Planning Team will develop district-wide guidelines and procedures and determine the form(s) of Naloxone to be used within the school district (nasal, auto injector, manual injector) and the method and manner of arranging for the financing and purchasing, storage and use of Naloxone to be approved by the school board. Once approved by the school board, these guidelines and procedures will be attached and incorporated into this policy. At a minimum, these guidelines and procedures will:
  - a. Ensure that when Naloxone is administered, school district employees must activate the community emergency response system (911) to ensure additional medical support due to the limited temporary effect of Naloxone and the continued need of recipients of additional medical care;
  - b. Require school district employees to contact a school district healthcare professional to obtain medical assistance for the recipient of the Naloxone, if possible, pending arrival of emergency personnel;
  - c. Direct school district employees to make immediate attempts to determine if the recipient is a minor and, if so, locate the identity of the parent or guardian of the minor and ensure contact with that parent or guardian is made as soon as possible after administration of the Naloxone for the purpose of informing the parent or guardian of the actions that have been taken; and
  - d. Require school district staff to inform the building administrator or other administrator overseeing an event or activity of the administration of Naloxone, as well as the Naloxone Coordinator(s), after taking necessary immediate emergency steps.
4. The District Planning Team will determine the type and method of annual training, identify staff members at each school site to be trained and coordinate the implementation of the training with the assistance of the Naloxone Coordinator.

E. Site Planning Teams

1. In consultation with the District Planning Team, the administrator at each school site may establish, in the manner the superintendent or Naloxone Coordinator deems appropriate, a Site Planning Team within the school site.
2. The Site Planning Team will be responsible for the coordination and implementation of this policy, district-wide guidelines and procedures within the school site and will develop and implement any specific guidelines and procedure

for the storage and use of Naloxone within the school site in a manner consistent with this policy and district wide procedures and guidelines.

F. School District Staff

School district staff members will be responsible for attending all required training pertaining to the policy, procedures and guidelines for the storage and use of Naloxone and performing any assigned responsibilities pursuant to the guidelines and procedures.

V. NALOXONE STORAGE

- A. The Site Planning Team will select numerous Naloxone storage locations within the school site.
- B. The selected storage locations of Naloxone will be classified as non-public “security information” as the school board has determined that the disclosure of this data to the general public would be likely to substantially jeopardize the security of the medication that could be subject to theft, tampering, and improper use. Therefore, the identity of the storage locations will be shared only with those school district staff members whom the District Planning Team or Site Team have determined need access to this information to aid public health and safety as determined in the procedures and guidelines.
- C. Stock Naloxone will be clearly labeled, monitored for expiration dates, and stored in a secured location that is accessible by trained staff as set forth in paragraph V.B.

VI. Privacy Protections

The school district will maintain the privacy of students and staff related to the administration of Naloxone as required by law.

- Legal References:**
- Minn. Stat. § 13.32 (Educational Data)
  - Minn. Stat. § 13.43 (Personnel Data)
  - Minn. Stat. § 13.37 (General Nonpublic Data)
  - Minn. Stat. § 121A.21 (School Health Services)
  - Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
  - Minn. Stat. § 121A.224 (Opiate Antagonists)
  - Minn. Stat. § 144.344 (Emergency Treatment)
  - Minn. Stat. § 148.235 (Prescribing Drugs and Therapeutic Devices)
  - Minn. Stat. § 151.37 (Legend Drugs; Who May Prescribe, Possess)
  - Minn. Stat. § 152.01 (Definitions)
  - Minn. Stat. § 152.02 (Schedules of Controlled Substances)
  - Minn. Stat. § 604A.01 (Good Samaritan Law)
  - Minn. Stat. § 604A.015 (School Bus Driver Immunity from Liability)
  - Minn. Stat. § 604A.04 (Good Samaritan Overdose Prevention)
  - Minn. Stat. § 604A.05 (Good Samaritan Overdose Medical Assistance)

Minn. R. Pt. 6800.4220 (Schedule II Controlled Substances)  
20 U.S.C. § 1232g (Family Educational and Privacy Rights)

**Cross Reference:** MSBA/MASA Model Policy 516 (Student Medication)  
Minnesota Department of Health Toolkit on the Administration of

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<sup>1</sup> Naloxone is the medication that reverses an opioid overdose. Narcan® is the brand name for the intranasal applicator (nasal spray) form of naloxone. Naloxone usually refers to an intramuscular (IN+M) naloxone form that comes in a vial and is administered with a syringe, normally dispensed as an "IM kit."

*Adopted:*     8/14/23

*Revised:*     9/11/23

## **516.5 OVERDOSE MEDICATION**

### **I. PURPOSE**

As a means of enhancing the health and safety of its students, staff and visitors, the school district will acquire, administer, and store doses of an opiate antagonist, specifically Naloxone (Narcan)<sup>1</sup>, and administration devices or kits for emergency use to assist a student, staff member, or other individual believed or suspected to be experiencing an opioid overdose on school district property during the regular school day.

### **II. GENERAL STATEMENT OF POLICY**

The school board authorizes school district administration to obtain and possess opioid overdose reversal medication, such as Naloxone, to be maintained and administered to a student or other individual by a school staff if the staff member determines in good faith that the person to whom the medication is administered is experiencing an opioid overdose. Authorization for obtaining, possessing and administering Naloxone or similar permissible medications under this policy are contingent upon: 1) the continued validity of state and federal law that permit a person who is not a healthcare professional to dispense an opiate antagonist to the school district and its employees by law; 2) that the school district and its staff are immune from criminal prosecution and not otherwise liable for civil damages for administering the opiate antagonist to another person who the staff member believes in good faith to be suffering from a drug overdose; and 3) the availability of funding either from outside sources or as approved by the school board to obtain and administer opioid overdose reversal medication.

### **III. DEFINITIONS**

- A.     **“Drug-related overdose”** means an acute condition, including mania, hysteria, extreme physical illness, respiratory depression or coma, resulting from the consumption or use of a controlled substance, or another substance with which a controlled substance was combined, and that a layperson would reasonably believe to be a drug overdose that requires immediate medical assistance.
- B.     **“Naloxone Coordinator”** is a school district staff person or administrator appointed to monitor adherence to protocols outlined in this policy and referenced procedures. The Naloxone Coordinator is responsible for building-level administration and management of Opiate Antagonist medications and supplies. The school district’s Naloxone Coordinator is the licensed school nurse(s) of the school district.
- C.     **“Opiate”** means any dangerous substance having an addiction forming or addiction sustaining liability similar to morphine or being capable of conversion into a drug having such addiction forming or addiction sustaining liability.

- D. **“Opiate Antagonist”** means naloxone hydrochloride (“Naloxone”) or any similarly acting drug approved by the federal Food and Drug Administration for the treatment of a drug overdose.
- E. **“Standing Order”** means directions from the school district’s medical provider or state-wide standing order provided by the Minnesota Department of Health that sets forth how to house and administer Naloxone or other Opiate Antagonist medications to students, staff members or other individuals believed or suspected to be experiencing an opioid overdose. This Standing Order should include the following information:
  - 1. Administration type
  - 2. Dosage
  - 3. Date of issuance
  - 4. Signature of the authorized provider

**IV. GENERAL STATEMENT OF POLICY AND RESPONSIBILITIES**

- A. The school district must maintain a supply of opiate antagonists at each school site to be administered in compliance with Minnesota law. Each school building must have two doses of nasal naloxone available on-site.
- B. A licensed physician, a licensed advanced practice registered nurse authorized to prescribe drugs pursuant to Minnesota Statutes, section 148.235, or a licensed physician assistant may authorize a nurse or other personnel employed by, or under contract with, a public school may be authorized to administer opiate antagonists as defined under Minnesota Statutes, section 604A.04, subdivision 1.
- C. A licensed practical nurse is authorized to possess and administer an opiate antagonist in a school setting notwithstanding Minnesota Statutes, 148.235, subdivisions 8 and 9.
- D. District Collaborative Planning and Implementation Team

To the extent Naloxone is obtained for use consistent with this policy, the school district will establish a district-wide collaborative planning and implementation team (“District Planning Team”) who will oversee the general development and operations related to the use of opiate antagonist Naloxone and regularly report to the school board as to its activities.

- 1. The District Planning Team will include the Naloxone Coordinator and may include the superintendent (or designee), school nurse, public health experts, first responders, student or family representatives, and community partners who will be assigned to the Team by the superintendent or designee or solicited as volunteers by the superintendent.

2. The District Planning Team, through the Naloxone Coordinator, will obtain a protocol or Standing Order from a licensed medical prescriber for the use of Naloxone or other Opiate Antagonist by school district staff in all school facilities during the regular school day and will update or renew the protocol or Standing Order annually or as otherwise required. A copy of the protocol or Standing Order will be maintained in the office of the Naloxone Coordinator(s).
3. The District Planning Team will develop district-wide guidelines and procedures and determine the form(s) of Naloxone to be used within the school district (nasal, auto injector, manual injector) and the method and manner of arranging for the financing and purchasing, storage and use of Naloxone to be approved by the school board. Once approved by the school board, these guidelines and procedures will be attached and incorporated into this policy. At a minimum, these guidelines and procedures will:
  - a. Ensure that when Naloxone is administered, school district employees must activate the community emergency response system (911) to ensure additional medical support due to the limited temporary effect of Naloxone and the continued need of recipients of additional medical care;
  - b. Require school district employees to contact a school district healthcare professional to obtain medical assistance for the recipient of the Naloxone, if possible, pending arrival of emergency personnel;
  - c. Direct school district employees to make immediate attempts to determine if the recipient is a minor and, if so, locate the identity of the parent or guardian of the minor and ensure contact with that parent or guardian is made as soon as possible after administration of the Naloxone for the purpose of informing the parent or guardian of the actions that have been taken; and
  - d. Require school district staff to inform the building administrator or other administrator overseeing an event or activity of the administration of Naloxone, as well as the Naloxone Coordinator(s), after taking necessary immediate emergency steps.
4. The District Planning Team will determine the type and method of annual training, identify staff members at each school site to be trained and coordinate the implementation of the training with the assistance of the Naloxone Coordinator.

E. Site Planning Teams

1. In consultation with the District Planning Team, the administrator at each school site may establish, in the manner the superintendent or Naloxone Coordinator deems appropriate, a Site Planning Team within the school site.
2. The Site Planning Team will be responsible for the coordination and implementation of this policy, district-wide guidelines and procedures within the

school site and will develop and implement any specific guidelines and procedure for the storage and use of Naloxone within the school site in a manner consistent with this policy and district wide procedures and guidelines.

F. School District Staff

School district staff members will be responsible for attending all required training pertaining to the policy, procedures and guidelines for the storage and use of Naloxone and performing any assigned responsibilities pursuant to the guidelines and procedures.

**V. NALOXONE STORAGE**

A. The Site Planning Team will select numerous Naloxone storage locations within the school site.

B. The selected storage locations of Naloxone will be classified as non-public “security information” as the school board has determined that the disclosure of this data to the general public would be likely to substantially jeopardize the security of the medication that could be subject to theft, tampering, and improper use. Therefore, the identity of the storage locations will be shared only with those school district staff members whom the District Planning Team or Site Team have determined need access to this information to aid public health and safety as determined in the procedures and guidelines.

C. Stock Naloxone will be clearly labeled, monitored for expiration dates, and stored in a secured location that is accessible by trained staff as set forth in paragraph V.B.

**VI. Privacy Protections**

The school district will maintain the privacy of students and staff related to the administration of Naloxone as required by law.

- Legal References:** Minn. Stat. § 13.32 (Educational Data)  
 Minn. Stat. § 13.43 (Personnel Data)  
 Minn. Stat. § 13.37 (General Nonpublic Data)  
 Minn. Stat. § 121A.21 (School Health Services)  
 Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)  
 Minn. Stat. § 121A.224 (Opiate Antagonists)  
 Minn. Stat. § 144.344 (Emergency Treatment)  
 Minn. Stat. § 148.235 (Prescribing Drugs and Therapeutic Devices)  
 Minn. Stat. § 151.37 (Legend Drugs; Who May Prescribe, Possess)  
 Minn. Stat. § 152.01 (Definitions)  
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**Cross Reference:** MSBA/MASA Model Policy 516 (Student Medication)  
Minnesota Department of Health Toolkit on the Administration of

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<sup>1</sup> Naloxone is the medication that reverses an opioid overdose. Narcan® is the brand name for the intranasal applicator (nasal spray) form of naloxone. Naloxone usually refers to an intramuscular (IN+M) naloxone form that comes in a vial and is administered with a syringe, normally dispensed as an "IM kit."



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent  
FROM: Robbi Mondati, Washington Elementary Principal  
DATE: September 7, 2023  
RE: Recommendation to Transfer

I am recommending the transfer of Tracey Poldoski for the 5.5 hour/day paraprofessional position, to begin on September 12, 2023 due to a last-minute paraprofessional resignation.

RATE OF PAY: Per contract  
HOURS TO BE WORKED: 5.5 hours/day (Monday – Friday)  
START DATE: September 12, 2023  
LENGTH OF CONTRACT: ongoing  
BUDGETED CURRENT YEAR: yes  
POSTED: Posted internally and externally  
RATIONALE FOR HIRE: Ms. Poldoski was a paraprofessional at Washington Elementary for the 2022-23 school year, and was a valuable member of the team. We look forward to having her back.  
STAR CODE: 999822

(Employment is contingent upon Cloquet School Board approval.)

**RM/BA**

Linking school and community to provide life-long learning and success for all.



ISD 94 • Cloquet, MN 55720 • [www.isd94.org](http://www.isd94.org)

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Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

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## MEMORANDUM

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TO: Dr. Michael Cary  
Superintendent

FROM: Elizabeth Dohnansky  
Foodservice Director

DATE: September 6, 2023

RE: **Internal Transfer Notice**

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Brittney Autio 3.0 hr/day District Floater to 3.0 hr/day CHS  
Starting date September 12, 2023



Northern Lights Academy Cooperative #6096-52  
 302 14<sup>th</sup> Street ~ Cloquet MN 55820  
 Office Phone ~ 218-878-3060  
 Fax ~ 218-878-3061

Jessa Cook, Director of Special Education  
 jcook@nlsec.org  
 Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

**To:** Dr. Michael Cary, Superintendent of Cloquet Schools  
**From:** Barb Mackey, Assistant Special Education Director  
**Date:** September 5, 2023  
**Re:** Paraprofessional Location Changes

Due to the changes in Northern Lights Academy locations, numerous internal transfers have been made for the NLA paraprofessional and teacher groups. I met with each person and discussed the changes prior to the start of the school year and all staff met the changes with a positive response.

Here is the updated information for the locations that NLA staff are at:

Location	Classroom	Teacher	Paraprofessional
NLA- Garfield	K-3	Morgan Sailsbury Wil Osborne	Melissa Fjeld Julie Brown (1:1) Gillian Naftali
	3-5	Stephanie Roeper	Andrea Clark Anita Johnson
NLA-Carlton	6-8	Nate Knutson	Barb Love Chad Fisher Melissa LaChappelle (1:1)
	9-12	Emily Brown	Casi Keuten Heather McCall Chris Barousse
	ASD	Amiliya Calverley Jeremy Scholer	Jenna Ostman Leilani Thomas Jennie Blake Autumn Marquardt Liz VanDerWerff (1:1)
Works in Both Locations		Lesa Dalbec Raeanne Bergren Barb Mackey	Darrell Davey

Please let me know if you have any questions.

# Washington Elementary School

## September 2023 Newsletter



Welcome to Washington Elementary as we launch into the 2023-24 school year! We are beginning the year with **509** students enrolled!

As you look at our staff you will see some new faces and some internal movement. Welcome to Jenna Lundquist—Special Education  
Aubree Jaeger—Special Education  
Nicole Zander—2nd grade  
Hailey Graves—3rd grade  
Julie Midas—Dean of Students

We are excited for internal moves and new roles for Zoe Bystrom—Kindergarten, Jolene Aho—Title 1, and Annette Wick—2nd Grade. Joining us are long-term subs Samantha Rupar and our newly retired Shelly Kallis.

This year is going to be another terrific year at Washington! We will be entering our 11th year as a PBIS school where we strive to show Purple P.R.I.D.E. daily. Our students continue to make great strides in their academics as well as in their development into amazing young people. We are so proud of them and incredibly excited for another great year here at Washington!

The **Washington Family Handbook** is available to view at <https://www.isd94.org/Page/1276> and we highly encourage all families to familiarize yourself with this information.

### WALK BIKE & ROLL TO SCHOOL

#### Walk & Roll to School Day!

Step right up! The 27<sup>th</sup> annual National Walk & Roll to School Day is Oct. 4.

This is an annual event that is fun and healthy:

- Physical activity
- Safe walking and biking skills
- Community awareness and direction sense
- Concern for environment
- Reducing traffic congestion and pollution
- Sharing time together!

\*\*More info to come!

#### This month...

- 9/11—School Store Opens
- 9/12—PIE Meeting @ 6:30 pm in the Media Center
- 9/13—Early Release begins, students released half-hour early every Wednesday for the rest of the school year
- 9/15—Light Up the Night
- 9/21—Fall Picture Day



### Important Drop-off & Pick-up Information!

For your child's safety please be aware of the following:

School hours are 8:00am—3:00pm and on Wednesdays 8:00am —2:30pm. Playground supervision begins at 7:45am. There is no drop off or pick up in the bus loop. Children are not allowed in the school before 8:00am unless they are having breakfast and if so, they should enter from the playground door (Door 3). (Students in grades 1-4 are welcome to have breakfast at 7:45, and Kindergarten students will have breakfast in the classroom after the school day begins.) If students are participating in morning connections they may enter through Door 1. \*\*Reminder that 2:00pm is the cut-off time for same day student bus changes. You are able to pick up your child at the school if you call after 2:00pm BUT will not be able to change bus drop-off locations. Please call **Cloquet Transit at 879-1291** before 2:00pm for changes. Thank you!

Please take extra care looking out for student walkers and stopped buses with flashing lights and stop arms out. Patrols are also at the corners of 12th & Doddridge, 14th & Doddridge, and 12th & Sahlman. Crossings will be supervised from roughly 7:45-8:00am and 2:55-3:05pm. Wednesday afternoons will be 30 minutes earlier. Please always be careful and aware of those around you, keeping students' safety in mind. Thank you!

All school meals are provided free of charge this school year. We still ask you to fill out your **Free and Reduced Lunch** application (the Green form called Application for Educational Benefits), because it increases funding to our school, and may qualify families to receive reduced sports/activities fees. If you need a form, please contact the school office.

## PIE (Partners in Education)

The Washington Partners in Education group meets once a month to discuss various ideas that make Washington a fun, engaging and safe learning environment for all students and staff. They are a very instrumental part of our Washington community. Please consider attending one or more of our upcoming meetings. If you have ever thought of helping out NOW is the time to join! We are excited to introduce our new President Annie Saboe and new Vice-President Jenny Lewandowski, and we are looking to change things up by requesting one adult representative from each of our 23 classes.

September 12, October 10, November 14, (no December meeting), January 9, February 13, March 19, April 16, and possibly May 14.

\*All meetings will be from 6:30-7:30 pm in the Washington Media Center; food and childcare will be provided.

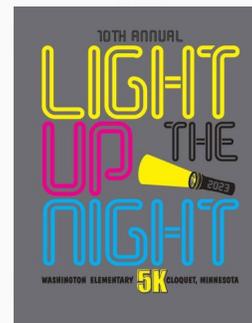
Washington Elementary P.I.E  
(Partners In Education)



**Light Up the Night** is a family fun event that begins with a costume contest and features run/walk distances of 1K and 5K. This fun evening supports Washington's enrichment programs, along with a portion of event proceeds specifically supporting the Backpack Program - which is a partnership between Cloquet Schools and Second Harvest Northern Lakes Food Bank. Same-day registrations are welcome.

**Costumes are encouraged, along with anything that glows!**

Costume judging begins at 6:45 pm, with the 1K/5K following.



## American Indian Education Update:

American Indian Education provides a variety of services to American Indian youth who are an enrolled member or descendent of a federally-recognized tribe, meaning their parent or grandparent is enrolled. If you have questions regarding eligibility, please contact Karen Hedman at (218) 879-3369 x5081 or email [khedman@isd94.org](mailto:khedman@isd94.org). Guardians will need to fill out a JOM/Title VI form, which only needs to be completed once for the entire duration of the student's education here at the Cloquet district. Our program has services for academic support, social/emotional/behavioral support, financial assistance, school supplies, snacks, cultural learning opportunities, enrichment, and before and after school programming. We are also involved in the special education process and work with families throughout the evaluation and qualification process.

## School Pictures:

September 21 is school picture day.

[www.INTER-STATE.COM/ORDER](http://www.INTER-STATE.COM/ORDER)

and enter Order Code: 81388RA

(Retake day will be October 24)



## Washington Contact Information for 2023-2024:

### For your reference:

Robbi Mondati, Principal  
[rmondati@isd94.org](mailto:rmondati@isd94.org)  
218-879-3369 x5076

Julie Midas, Dean of Students  
[jmidas@isd94.org](mailto:jmidas@isd94.org)  
218-879-3369 x5079

Abbi Sewell, School Counselor  
[asewell@isd94.org](mailto:asewell@isd94.org)  
218-879-3369 x5074

Misha Alaspa, School Social Worker  
[malaspa@isd94.org](mailto:malaspa@isd94.org)  
218-879-3369 x5014

Nicole Peterson, Family School Support Worker  
218-879-3369 x5075

Stephanie Gibson, School Psychologist  
[sgibson@isd94.org](mailto:sgibson@isd94.org)  
218-879-3369 x 5042

Vickie Nordin, School Nurse  
[vnordin@isd94.org](mailto:vnordin@isd94.org)  
218-878-3019

Main Office:  
218-879-3369

Washington Fax:  
218-879-3360

Cloquet Transit:  
218-879-1291

## Curriculum & Instruction Update:

We are excited to share with our families that we have a new reading curriculum that will be used in our K-4 classrooms, "Into Reading" by Houghton Mifflin Harcourt. Last year we had teachers in every grade pilot two different curriculums, and after careful review and consideration, we selected "Into Reading." The content is heavily based in the science of reading and aligns beautifully with the LETRS training that staff have been completing in cohorts, beginning in the fall of 2022. We are optimistic about the impact the training and the new curriculum will have on student success this year, and in the years to come!

The **Washington School Store** opens September 11! Grades 3 and 4 can shop (8:00-8:15am) on Mondays and Thursdays of each school week, while K, 1, and 2 can shop (8:00-8:15am) Tuesdays and Fridays of the school week. School Store is closed on Wednesdays due to early release. There are a variety of items to pick from, ranging from school supplies like pens, pencils, pencil sharpeners, etc. to fidget items and other fun things. Please email Mrs. Young at [hyoung@isd94.org](mailto:hyoung@isd94.org) if you have any questions.