

# Cloquet Public Schools

## Regular Meeting

Monday, May 22, 2023 at 6:00 PM  
Garfield Board Room  
302 14th Street  
Cloquet, MN 55720  
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

1. Amy Louhela - PCN Grant

6:00 pm Regular Meeting

### I. Roll Call

### II. Pledge of Allegiance

### III. Consider Approval of Board Agenda

1. Monday, May 22, 2023 School Board Agenda 4

### IV. Consider Approval of School Board Minutes

1. Monday, May 8, 2023 School Board Meeting Minutes 7

### V. Open Forum and Reception of Delegations, Petitions, and Communications

1. Building and Department Reports 11

### VI. Claims, Hand Checks, and Food Service Reports

1. Claims, May 17, 2023 16  
2. Hand Checks, May 12, 2023 20  
3. Food Service Report, April 2023 22

### VII. Consent Items

#### 1. Resignation Letters

- a. 6.5 hrs/day Media Center Paraprofessional at Cloquet Middle and High School (Marilyn Robb)

#### 2. Terminations/Non-Renewals

- a. 30 hrs/week Special Education ECSE Paraprofessional at Churchill (Pamela Niesen)  
b. 6.5 hrs/day Consistent Support Floater Paraprofessional at Churchill Elementary (Neil Erickson)  
c. 6.5 hrs/day Check and Connect Paraprofessional (Chloe Danielson) 25  
d. 6.5 hrs/day Check and Connect Paraprofessional (Joseph Backus) 26

#### 3. Recommendations for Employment

- a. 1.0 FTE Kindergarten Teacher at Churchill Elementary (Crystal Jordan) 27  
b. 1.0 FTE 2nd Grade Teacher at Washington Elementary for 2023-2024 (Nicole Zander) 28  
c. 0.5 FTE E5 Kindergarten Teacher at Churchill Elementary School (Elinor Cich) 29  
d. 1.0 FTE EBD Teacher at Northern Lights Academy (Nate Knutson) 30  
e. Homebound Teacher at Cloquet Middle School (Kyle Wordelman) 32  
f. Recreation Instructor with Cloquet Community Education (Brittany Hammond) 33  
g. Program Aide Assistant with Li'l Lumberjacks (Nora Thaler) 34  
h. Summer Targeted Services at Elementary Schools and Middle School (See Attached) 35  
i. ESY Staff at Northern Lights Academy (NLA) (See Attached) 37  
j. 2023 Summer Food Service Staff 38

#### 4. Extra Service Contracts

- a. 2022-2023 Every Student Succeeds (ESSA) Coordinator (Jen Kolodge) 39

#### 5. Permission to Post

a. 1.0 FTE Float Substitute and Long Term Substitute Teacher for Northern Lights Academy (NLA) For 2023-2024	40
b. Speech Teacher with Northern Lights Academy for 2023-2024 (12 hours/month)	41
c. ESY Speech Teacher with Northern Lights Academy (NLA) Up to 10 Hours	42
<b>VIII. School Board Committee Report</b>	
1. May 10, 2023 Health, Safety, and Crisis Committee Meeting Summary	43
2. Student Enrollment Report as of May 17, 2023	44
<b>IX. Agenda Addendums</b>	
<b>X. New Business</b>	
1. Consider Approving The Resolution Awarding The Sale Of Taxable General Obligation Capital Facilities Bonds, Series 2023A, In The Original Aggregate Principal Amount Of \$2,715,000.00; Fixing Their Form and Specification; Directing Their Execution And Delivery; And Providing For Their Payment	45
2. Consider Approving the 2023-2024 Milk and Bread Vendors	82
3. Consider Approving the 2023-2024 MSHSL Resolution of Membership	85
4. Consider Approving the 2023-2025 Services Agreement with Carlton County for the Transportation of Children and Youth in Foster Care Placement	87
5. Consider Approving the 2023-2024 Agreement with Carlton County Public Health and Human Services and Carlton County Children's Mental Health and Family Service Collaborative for Family School Support Workers	92
6. Consider Approving the 2023-2024 Professional Service Agreement and Business Associate Agreement with North Homes Children and Family Services	96
7. Consider Approving the Rate Increases for Game Crew on Schedule D of the EM-C Contract	112
8. Consider Approving Adding The Continuing Education Committee to Schedule D and Providing Appropriate Compensation	116
9. Consider Approving the Annual Update to Policy #533 District Wellness 2022-2023	120
10. Second Reading of Updates to Policies 708 Transportation of Non-Public School Students, 709 Student Transportation and 524 District Provided Access to Electronic Information Services and Networks	150
<b>XI. Superintendent's Report</b>	
1. Negotiations Update	
2. Legislative Update	
<b>XII. For Your Information</b>	
1. Internal Transfer of 0.962 FTE Music Teacher at Washington Elementary and Cloquet Middle School to 0.962 FTE Combine Visual Art and Music Teacher at Washington Elementary Starting 2023-2024 (Rachel Holte)	178
2. Congratulations 2023 Cloquet High School and Cloquet Area Alternative Education Programs Graduates!	
3. 2023 Staff Recognition Awards - Thank You For Your Years Of Service	179
4. 2022-2023 Non-Certified and Certified Retirements - Enjoy Your Retirement!	184
5. Boys' Track Team Named 7AA True Team Champion	
6. Cloquet Ripsaw Robotics Receives Silver All State Team Academic Award	186
7. 2023 Summer District Hours	190
8. May 9, 2023 Wellness Committee Meeting Summary	191
<b>XIII. Upcoming Meetings/Events</b>	
1. Tuesday, May 30, 2023 - Equity Committee Meeting - 3:45 p.m. - Washington Elementary School	
2. Wednesday, May 31, 2023 - JOM/LIEC Committee Meeting - 5:30 p.m. - TBD	
3. Monday, June 5, 2023 - Technology Committee Meeting - 4 p.m - Boardroom	
4. Tuesday, June 6, 2023 - DAC Meeting - 4 p.m - Boardroom	

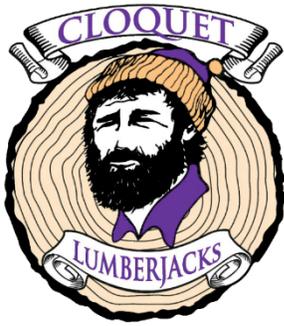
5. Monday, June 12, 2023 - Regular School Board Meeting

5:30 p.m. Working Session

6:00 p.m. Regular Meeting

**XIV. Adjournment**

\* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.



# Cloquet Public Schools Regular Meeting

Monday, May 22, 2023 at 6:00 PM  
Garfield Board Room  
302 14th Street  
Cloquet, MN 55720  
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

1. Amy Louhela - PCN Grant

6:00 pm Regular Meeting

---

## I. Roll Call

## II. Pledge of Allegiance

## III. Consider Approval of Board Agenda

1. Monday, May 22, 2023 School Board Agenda

## IV. Consider Approval of School Board Minutes

1. Monday, May 8, 2023 School Board Meeting Minutes

## V. Open Forum and Reception of Delegations, Petitions, and Communications

1. Building and Department Reports

## VI. Claims, Hand Checks, and Food Service Reports

1. Claims, May 17, 2023
2. Hand Checks, May 12, 2023
3. Food Service Report, April 2023

## VII. Consent Items

### 1. Resignation Letters

- a. 6.5 hrs/day Media Center Paraprofessional at Cloquet Middle and High School (Marilyn Robb)

### 2. Terminations/Non-Renewals

- a. 30 hrs/week Special Education ECSE Paraprofessional at Churchill (Pamela Niesen)
- b. 6.5 hrs/day Consistent Support Floater Paraprofessional at Churchill Elementary (Neil Erickson)
- c. 6.5 hrs/day Check and Connect Paraprofessional (Chloe Danielson)
- d. 6.5 hrs/day Check and Connect Paraprofessional (Joseph Backus)

### 3. Recommendations for Employment

- a. 1.0 FTE Kindergarten Teacher at Churchill Elementary (Crystal Jordan)
- b. 1.0 FTE 2nd Grade Teacher at Washington Elementary for 2023-2024 (Nicole Zander)
- c. 0.5 FTE E5 Kindergarten Teacher at Churchill Elementary School (Elinor Cich)
- d. 1.0 FTE EBD Teacher at Northern Lights Academy (Nate Knutson)
- e. Homebound Teacher at Cloquet Middle School (Kyle Wordelman)
- f. Recreation Instructor with Cloquet Community Education (Brittany Hammond)
- g. Program Aide Assistant with Li'l Lumberjacks (Nora Thaler)
- h. Summer Targeted Services at Elementary Schools and Middle School (See Attached)
- i. ESY Staff at Northern Lights Academy (NLA) (See Attached)
- j. 2023 Summer Food Service Staff

4. ***Extra Service Contracts***

- a. 2022-2023 Every Student Succeeds (ESSA) Coordinator (Jen Kolodge)

5. ***Permission to Post***

- a. 1.0 FTE Float Substitute and Long Term Substitute Teacher for Northern Lights Academy (NLA) For 2023-2024  
b. Speech Teacher with Northern Lights Academy for 2023-2024 (12 hours/month)  
c. ESY Speech Teacher with Northern Lights Academy (NLA) Up to 10 Hours

**VIII. School Board Committee Report**

1. May 10, 2023 Health, Safety, and Crisis Committee Meeting Meeting Summary  
2. Student Enrollment Report as of May 17, 2023

**IX. Agenda Addendums**

**X. New Business**

1. Consider Approving The Resolution Awarding The Sale Of Taxable General Obligation Capital Facilities Bonds, Series 2023A, In The Original Aggregate Principal Amount Of \$2,715,000.00; Fixing Their Form and Specification; Directing Their Execution And Delivery; And Providing For Their Payment (Attachment Added Monday)  
2. Consider Approving the 2023-2024 Milk and Bread Vendors  
3. Consider Approving the 2023-2024 MSHSL Resolution of Membership  
4. Consider Approving the 2023-2025 Services Agreement with Carlton County for the Transportation of Children and Youth in Foster Care Placement  
5. Consider Approving the 2023-2024 Agreement with Carlton County Public Health and Human Services and Carlton County Children's Mental Health and Family Service Collaborative for Family School Support Workers  
6. Consider Approving the 2023-2024 Professional Service Agreement and Business Associate Agreement with North Homes Children and Family Services  
7. Consider Approving the Rate Increases for Game Crew on Schedule D of the EM-C Contract  
8. Consider Approving Adding The Continuing Education Committee to Schedule D and Providing Appropriate Compensation  
9. Consider Approving the Annual Update to Policy #533 District Wellness 2022-2023  
10. Second Reading of Updates to Policies 708 Transportation of Non-Public School Students, 709 Student Transportation and 524 District Provided Access to Electronic Information Services and Networks

**XI. Superintendent's Report**

1. Negotiations Update  
2. Legislative Update

**XII. For Your Information**

1. Internal Transfer of 0.962 FTE Music Teacher at Washington Elementary and Cloquet Middle School to 0.962 FTE Combine Visual Art and Music Teacher at Washington Elementary Starting 2023-2024 (Rachel Holte)  
2. Congratulations 2023 Cloquet High School and Cloquet Area Alternative Education Programs Graduates!  
3. 2023 Staff Recognition Awards - Thank You For Your Years Of Service  
4. 2022-2023 Non-Certified and Certified Retirements - Enjoy Your Retirement!  
5. Boys' Track Team Named 7AA True Team Champion  
6. Cloquet Ripsaw Robotics Receives Silver All State Team Academic Award  
7. 2023 Summer District Hours  
8. May 9, 2023 Wellness Committee Meeting Summary

**XIII. Upcoming Meetings/Events**

1. Tuesday, May 30, 2023 - Equity Committee Meeting - 3:45 p.m. - Washington Elementary School
2. Wednesday, May 31, 2023 - JOM/LIEC Committee Meeting - 5:30 p.m. - TBD
3. Monday, June 5, 2023 - Technology Committee Meeting - 4 p.m - Boardroom
4. Tuesday, June 6, 2023 - DAC Meeting - 4 p.m - Boardroom
5. Monday, June 12, 2023 - Regular School Board Meeting  
5:30 p.m. Working Session  
6:00 p.m. Regular Meeting

**XIV. Adjournment**

\* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.

May 8, 2023

Board Chair N. Sandman called the working session to order at 5:30 p.m.

Topics discussed:

Dr. Cary gave an update on teacher negotiations and an overview of the sports pass discussion. Dr. Cynthia Welsh and Bill Bauer presented this years science awards. Three (3) students, Grace Lavan, Melanie Buhs and Johanna Bernu presented their science projects to the board. Paul Riess introduced a proposal for allowing current active staff free access to sporting events with their staff id. The board asked questions about the proposal. Paul also reviewed the progress on the game crew rate increase proposal that will be brought to the board next meeting. There being nothing further to discuss, Board Chair N. Sandman adjourned the meeting at 6:20 p.m.

May 8, 2023

The Regular Meeting of the School Board of Independent School District No. 94, in the City of Cloquet on May 8, 2023, was called to order by Board Chair N. Sandman at 6:24 p.m.

Roll Call – The following members were present on roll call:

- Nate Sandman, Board Chair
- Melissa Juntunen, Board Clerk
- David Battaglia, Board Treasurer
- Sarah Buhs
- Gary Huard
- Ken Scarbrough

Present in Person:

- Dr. Michael Cary, Superintendent
- Mary Marciniak, Exec. Asst. to the Superintendent
- Candace Nelis, Business Manager
- Ashlee Lennartson, EM-C Teacher Representative
- Bill Bauer, Technology Support Specialist
- T.J. Smith, Director of Technology
- Paul Riess, Activities Director

Building principals, teacher representatives, AIE Director, Community Education Director, District Facilities & Grounds Director will be excused from attending Board meetings until further notice.

**APPROVAL OF BOARD AGENDA**

- RESOLVED by K. Scarbrough to approve the May 8, 2023, special board agenda, as presented. G. Huard seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

**APPROVAL OF MEETING MINUTES**

- RESOLVED by N. Sandman to approve the April 24, 2023, school board meeting minutes, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

**OPEN FORUM AND RECEPTION OF DELEGATIONS, PETITIONS, AND COMMUNICATIONS**

- Building and Department Reports were reviewed. C. Nelis, Business Manager, gave an update on LTFM and budget to be presented in June. T.J. Smith, Director of Technology, gave a report about cybersecurity and what is being done to confront any issues.
- No Public Comment was given.

**CONSIDER APPROVAL OF CLAIMS, HAND CHECKS, AND FOOD SERVICE REPORTS**

RESOLVED by D. Battaglia to approve Claims, May 3, 2023; Hand Checks, April 24 and 27, 2023, May 4, 2023; Treasurer's Reports – October and November 2022, Investment Reports – October and November 2022, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

**CONSENT ITEMS**

- RESOLVED by K. Scarbrough to approve the Consent Items, as presented.

**1. Retirements:**

- a. Carol Altobell, 6.5 Behavior Intervention Paraprofessional at Churchill Elementary, effective June 16, 2023

**2. Resignations:**

- a. Alexis Frank Program Mgr./Infant Teacher at Li'l Lumberjacks May 19, 2023  
 b. Grace Hall ECFE Parent Educator May 4, 2023

**3. Recommendations of Employment:**

<b>NAME</b>	<b>POSITION/LOCATION</b>	<b>SALARY**</b>	<b>START DATE</b>
a. Julie Midas	1.0 FTE Dean of Students at Washington	MA +30 5	8/23/23
b. Aubree Jaeger	1.0 FTE Spec. Ed Teacher at Washington	MA Step 2	8/23/23
c. Danielle Dupuis	Homebound Teacher (6 hrs./week)	\$32.66/hr.	ASAP
d. Shelly Ross	Homebound Teacher (6 hrs./week)	\$32.66/hr.	ASAP
e. Katie Danielson	Homebound Teacher (6 hrs./week)	\$32.66/hr.	ASAP
f. Jamie Jazdzewski	Homebound Teacher (6 hrs./week)	\$32.66/hr.	4/29/23
g. Danielle Dupuis	CHS English Summer School	\$35.38 (81 hrs.)	
h. Kevin Brenner	CHS Math Summer School	\$35.38 (81 hrs.)	
i. Al Denman	CHS Science Summer School	\$35.38 (81 hrs.)	
j. Steve Polkowski	CHS Social Studies Summer School	\$35.38 (81 hrs.)	
k. Jessica Santi	ESY DCD/ASD/MM HS Spec Ed Teacher	\$35.38 (68 hrs.)	
l. Shelly Ross	ESY SLD Elem. SLD Spec Ed Teacher	\$35.38 (Up to 50 hrs.)	
m. Shelly Ross	ESY DCD/ASD/MM Churchill/CMS SE Teacher	\$35.38 (68 hrs.)	
n. Sarah Ellena call)	ESY Nurse at Cloquet High School	\$35.38 (20 hrs. + up to 40 hrs. on	
o. Sherri Chalberg	ESY Para HS DCD/ASD/MM	Current rate (up to 62 hrs.)	
p. Star Tezak	ESY Para HS DCD/ASD/MM	Current rate (up to 62 hrs.)	
q. Haydee Anderson	ESY Para HS DCD/ASD/MM	Current rate (up to 62 hrs.)	
r. Curtis Carlson	ESY Para HS DCD/ASD/MM	Current rate (up to 62 hrs.)	
s. Elizabeth Tobolaski	ESY Para Churchill/CMS DCD/ASD/MM	Current rate (up to 62 hrs.)	
t. Rhonda Nelson	ESY Para Churchill/CMS DCD/ASD/MM	Current rate (up to 62 hrs.)	
u. Ashley Barnes	ESY Para Churchill/CMS DCD/ASD/MM	Current rate (up to 62 hrs.)	
v. Rod Syck	ESY Edgenuity Teacher CAAEP	\$35.38/hr. (Up to 190 hrs.)	
w. Kevin Taralseth	ESY Teacher CAAEP	\$35.38/hr. (Up to 30 hrs.)	
x. Lauren Empson	ESY Teacher at CAAEP	\$35.38/hr. (Up to 60 hrs.)	
y. Angela Garbett	ESY Teacher at CAAEP	\$35.38/hr. (Up to 100 hrs.)	
z. Sue Thomason	ESY Coordinator	Current rate (Up to 70 hrs.)	
aa. Amelia Allen	Beach Lifeguard Supervisor	\$18.92/hr.	May 15, 2023
bb. Paris FierkeLepp	Beach Lifeguard Supervisor	\$18.92/hr.	May 15, 2023
cc. Rosalie Antus	Program Aide Assistant	\$10.69/hr.	April 23, 2023
dd. Megan Rewitzer	Program Aide Assistant	\$10.69/hr	May 1, 2023

**4. Extra Services Contracts**

a. Riley Kinsley	Assistant JV Baseball	Rescind Contract	
b. Joe Backus	Assistant JV Baseball	\$1,094	
c. Mary Marg. Mathers	Special Education Coordinator	10 days at daily rate **	
d. Jessica Knutsen	Special Education Transition Coordinator	10 days at daily rate **	
e. Jody Zeleznikar	Special Education Coordinator	10 days at daily rate **	
f. Stephanie Gibson	Special Education/ADSIS Coordinator	10 days at daily rate **	
g. Jennifer Kolodge	Every Student Succeeds (ESSA) Coordinator	10 days at daily rate**	
h. Sarah Ellena	Summer Nursing Services	10 days at daily rate**	
i. William Bauer	Computer Programming 23-24	\$6,000	
j. Teresa Angell	Achievement & Integration Coordinator 23-24	\$11,696.06 **	
k. Paul Riess	Activities Director 23-24	\$11,243.00 **	
l. Bret Gunderson	Summer Industrial Tech Maintenance Hours	30 hours **	
m. Richard Rhoades	Summer Industrial Tech Maintenance Hours	20 hours **	
n. Michelle Wick	Summer Industrial Tech Maintenance Hours	10 hours **	

o. Shannon Sams	Summer HS Counselor Hours	5 days **
p. Nicole Lackas	Summer HS Counselor Hours	5 days **
q. Nicole Romero	Summer HS Counselor Hours	5 days **
r. Angela Jones	Summer HS Activities Hours (June 15-Aug 7)	Current rate (Up to 80 hours)

\*\* Reflects 2022-2023 rates and will be increased based on new contract language for the 2023-24 school year

#### **5. *Permission to Post***

- 1.0 FTE Long Term Substitute Kindergarten Teacher at Washington starting in August for approx. 10 weeks
- 1.0 FTE Long Term Substitute Title I Intervention Teacher at Washington starting in August for approx. 9 weeks
- 0.4 FTE Spanish Teacher at Cloquet High School
- Homebased Teacher at Cloquet High School
- Two (2) Homebound Teachers at Cloquet High School
- Program Assistant at Li'l Lumberjacks Learning Center

N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

#### **SCHOOL BOARD COMMITTEE REPORTS**

- Student enrollment report from May 2, 2023, was reviewed.

#### **AGENDA ADDENDUMS**

- None were presented at this time.

#### **NEW BUSINESS**

- RESOLVED by M. Juntunen to approve the 2023-2024 Northern Lights Special Education Cooperative Membership Enrollment Renewal of Purchase of Service Agreement, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by D. Battaglia to approve 2023 summer lawn care contract, as presented. N. Sandman seconded the motion, and the resolution was approved by yea vote of all members except G. Huard who voted nay. Passed by a vote of 5-1.
- RESOLVED by N. Sandman to approve the preliminary request to send the Continuing Education Committee compensation rate to Ed MN- Cloquet Schedule D committee, as presented. S. Buhs seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by D. Battaglia to approve allowing all current employees to use their staff IDs for admittance to all regular season 2023-2024 home game sporting events (non-tournament), as presented. M. Juntunen seconded the motion, and the resolution was approved by yea vote of all members except G. Huard who votes nay. Passed by a vote of 5-1.
- RESOLVED by S. Buhs to approve resolution accepting donations from Cloquet Educational Foundation, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve resolution accepting donations to Cloquet High School Ripsaw Robotics Teams, as presented. S. Buhs seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by D. Battaglia to approve resolution accepting donations for Girls' Golf Team from CCC Golf Foundation, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve the updates to policies 208, 210, 410, 415 (3<sup>rd</sup> and final reading), as presented. S. Buhs seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- First reading of policy revisions 708, 709, and 524

#### **SUPERINTENDENT'S REPORT**

- Dr. Cary gave an update on the progress of the renovation to the PE and activity complex.

**FOR YOUR INFORMATION**

- Washington Elementary School's May Newsletter
- Family Literacy Night 2022-2023
- Germany Trip Details - June 2023
- Cloquet Educational Foundation Golf Tournament Information and Sign-up
- Game Crew Compensation Rates
- Science Fair Winners

**UPCOMING MEETINGS/EVENTS**

- Tuesday, May 9, 2023 - District Wellness Policy Committee - 3:45 p.m. - Board room
- Wednesday, May 10, 2023 - Health and Safety Committee Meeting - 3:45 p.m. - Boardroom
- Wednesday, May 10, 2023 - JOM/LIEC Title VI Public Hearing/Open Meeting - 5:30 p.m. – FDLTCC Room 230 and Virtual
- Tuesday, May 16, 2023 - Community Education Advisory Meeting - 5:30 p.m - CE Conf. Room
- Monday, May 22, 2023 - Curriculum Committee Meeting - 4 p.m - Boardroom
- Monday, May 22, 2023 - Technology Committee Meeting - 4 p.m. - Virtual
- Monday, May 22, 2023 - Regular School Board Meeting, 5:30 p.m. Working Session, 6:00 p.m. Regular Meeting

**ADJOURNMENT**

There being nothing further to discuss, Board Chair Nate Sandman adjourned the meeting at 6:44 p.m.

ATTEST:

---

Clerk of the School Board

---

Chair of the School Board

## Department Reports

### Churchill Elementary:

Hello,

End-of-the-year events are highlighting Churchill's daily calendar. Grade 4 visits the middle school Tuesday, May 16th. The middle school always does a nice job helping transition our students. Churchill's annual Track and Field Day and family picnic was held on Friday, May 19th. All families are invited to the track and field events and to the picnic. Field trips to the Duluth Aquarium, Gordy's for ice cream, and Patrols to Valley Fair are taking place in the last two weeks. The PBIS committee is organizing a movie day for all students for the third-trimester positive school reward. Language arts teachers that have been piloting reading series will meet with the administration to make a reading curriculum decision on May 18th. Teachers are meeting to organize class lists for our next school year (ex. grade two teachers meet to place students into grade three classrooms). A retirement celebration took place for Shelly Pritchett, Stacy Peterson, and Janet Husby on May 17th. Congratulations to our three outstanding teachers on their retirement!

Submitted by David Wangen, Churchill Elementary Principal

### Washington Elementary:

Things are hopping at Washington!!

-Kindergartners went to the Lake Superior Zoo on Tuesday and had a fabulous time!

-4<sup>th</sup> graders toured CMS, get to participate in the Safe Kids Bike Rodeo on the 18<sup>th</sup>, and have an Arbor Day activity on the 19<sup>th</sup>!!

-Battle of the Books, a competition between 4<sup>th</sup> & 5<sup>th</sup> graders who have all elected to do an optional reading challenge, face off on the 23<sup>rd</sup> at the CHS auditorium. Guests are welcome to check it out between 9-10:30am.

-3<sup>rd</sup> graders will be spending the day at Jay Cooke on the 19<sup>th</sup>.

-Our School Safety Patrols will be headed to Valleyfair on Thursday the 25<sup>th</sup> to celebrate their hard work and dedication this year. We are so proud of them and appreciate their service!

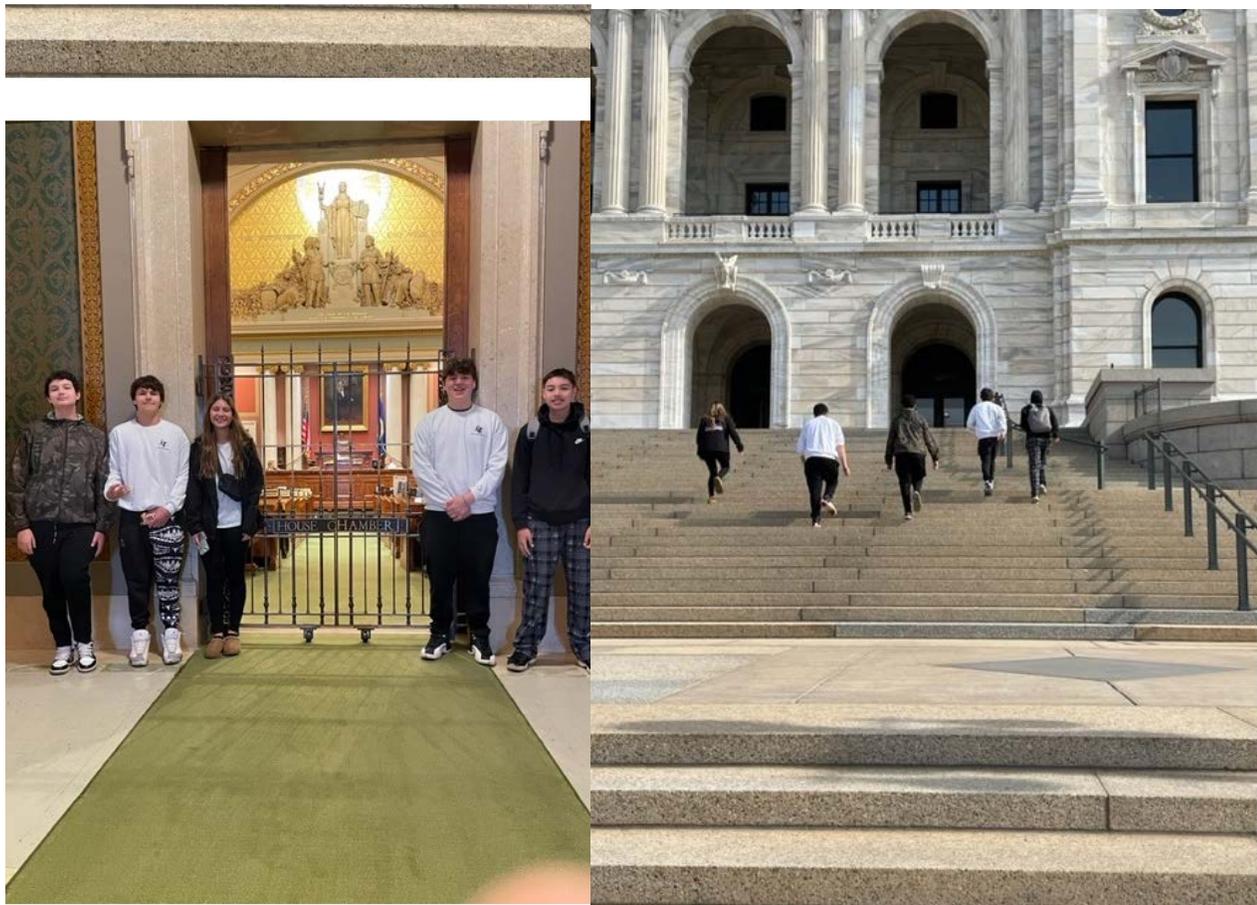
-On Friday, the 26<sup>th</sup>, we look forward to a powwow focused cultural lesson on drumming and dancing, with all Washington students and staff.

-Board members are welcome to join us for our end of the year PBIS Rally on the 31<sup>st</sup> at 1:15pm. If interested in coming, please rsvp to Robbi at Washington!

\*Lastly, on Wednesday the 17<sup>th</sup> we had a FABULOUS FIELD DAY!! The kids were exploding with excitement and joy, and we were truly thrilled to have hundreds of parents, grandparents, relatives, and family friends join us in cheering them on as they rotated through different stations. Families got to enjoy a picnic lunch with their children too, so it was an all-hands-on-deck kind of day, and it could not have happened without the amazing staff at Washington...every single one of them! 😊

Submitted by Robbi Mondati, Washington Elementary Principal

Cloquet Middle School:



CMS students – Louis Defoe, Gabrielle Anderson, Patrick Lussier, Joey Barney, and Zayne Wise got to experience American Indian Day at the Capital. Please check out the district website for a large picture.

ADSIS wants to thank the Cloquet Education Foundation for supporting our Math Interventions this year by purchasing our DreamBox math app, a helpful tool supporting our learning.

CMS announced the 50 students they selected to be part of WEBB for the 2023-2024 school year. We greatly appreciate these students' willingness to help and serve as leaders.



Twelve Cloquet Middle School and High School Unified PE students participated in the Special Olympics MN Unified State Soccer Tournament at the West St Paul Soccer Dome on Thursday, May 11! \* Mr. Doyle

5th and 6th graders started doing random acts of kindness in February this year and submitting them to their Random Acts of Kindness Club. We've had over 160 acts of kindness presented in 3 months! We still have the rest of the school year to go, and we are so excited to see just how much kindness we can continue passing on! Thank you, Cloquet Education Foundation, for providing the grant that allowed us to do this program and offer incentives.

Cameron Lindner would like to invite any school member to the 2023 trap fun shoot on 5/24 at the Big Lake Gun Club. The gun club is located behind the Big Lake golf course. When you arrive, pull into the parking lot and follow the dirt road out of the back right corner of the lot. We will be grilling B&B brats and shooting clays from 4:45 to 7:00. There are 30 students on the team from 7th-12th grade. If you want to come out and shoot, please do, or if you wish to see what the sport is all about, you are also welcome.

Submitted by Thomas Brenner, Cloquet Middle School Principal

Cloquet High School:

- May at CHS is busy!
- We're wrapping up Semester 2 and preparing for Summer School to start on June 13 and run through June 29.
- Graduation is on Friday, May 26 at 6pm in the CMS gym – Board members Sandman, Buhs, and Juntunen will help us hand out diplomas.
- Our final band and choirs concerts for 2022-2023 are concluding this week.
- The Spring Play went well – timely humor delivered very well!
- We held our Senior Banquet at the Buffalo House on May 10

- Our AIE Banquet was held on 5/17 in the CHS cafeteria.
- We're doing a Senior sunrise breakfast at 6am on 5/19.
- We've got our Senior slideshow and Senior day scheduled for May 24.
- Boys Track will participate in the State True Team track meet on May 20.
- Both boys and girls track teams won the LSC Championships.
- Spring sports are only about a week away from playoff action.
- Our CHS Art Show ran last week in the CHS Auditorium Gallery – the public reception was from 5-6pm on May 17.

Submitted by Steve Battaglia, Cloquet High School Principal

Cloquet Area Alternative Education Programs:

As the weather warms up so do the activities at CAAEP. The Seniors are having their luncheon outing this week and are eagerly awaiting graduation. We are looking forward to 24 graduates this year. This number encompasses 4, 5, 6 and 7 year graduates. We are proud of all the students that have met the requirements for graduation.

Attendance is becoming an issue for underclass people. We will continue to encourage students to attend daily and summons parents and guardians to assist in encouraging students to attend school.

As the end of the school year comes closer, CAAEP students and staff look forward to the symposium. During the last 5 days of the quarter, students will be bike riding, paint balling, creating and shooting off potato guns, volunteering in the community, going to the zoo and more.

CAAEP would like to give a big shout out to the Cloquet Educational Foundation for their continued support for various happenings at CAAEP. We are grateful for all they do for our students and the opportunities that are opened up to our students because of CEF.

Submitted by Connie Hyde, CAAEP Principal

Community Education

Aquatics:

We will be offering a lifeguard certification class in the next couple of weeks as we bring on new lifeguards for the season at the Beach. Most of our lifeguards also work throughout the school year during swim lessons, aquatics classes, and rentals.

The Beach will open up on Monday, June 12. Hours during the week have been expanded. It will be open Monday - Friday, 11 am - 7 pm and 12 pm - 6 pm on the weekends. This year, in lieu of a concession stand, patrons will be allowed to bring in their own food. We will have 2 vending machines as well on-site.

Submitted by Erin Bates, Community Education Director

Business Department:

Candace Nelis, Business Manager, will be attending in person

American Indian Education Department:

Greetings School Board Members,

The Title VI public hearing was well attended by LIEC Committee Members. Good discussion around AIE Programming helps frame the Title VI Part 2 application which was certified on May 11<sup>th</sup>. This was the first in person parent committee meeting in over 3 years. Hoping to work over the summer to develop strong by-laws and receive AIPAC training for budgets. We will meet again in August.

Our AIE Senior Honor banquet is all set for Wednesday May 17<sup>th</sup> at CHS with guest speaker Karen Diver, former FDL Chairwoman and current Senior Advisor to the President Native American Affairs at the University of Minnesota.

A celebration for Churchill AIE 4<sup>th</sup> graders is planned for May 31<sup>st</sup> which will include a song from the CHS/CMS Drum, gifting and introduction to our middle school AIE team. Washington has a special presentation in place to highlight the drum along with our Cloquet Schools Royalty. These lessons and drum exposure helps students find identity in the schools while sharing their culture with others.

Miigwech to Nate and Ken for serving as SB representatives for American Indian Education this school year. Their commitment and understanding is encouraging and necessary for the AIE Program to thrive.

Submitted by Teresa Angell, American Indian Education

#### Building and Grounds

No report submitted

#### Technology

The technology department is currently busy working on plans for device collection for the end of the year, and getting things ready for targeted services over the summer. As we wrap up this school year, we are also getting ready for next school year by demoing a new mobile device management solution for our iPads as well as getting ready for a new firewall to be installed this summer.

Submitted by T.J. Smith, Technology Director

**Cloquet Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund Description</b>		<b>Total</b>
01	General	\$200,555.72
02	Food Services	\$1,521.26
03	Transportation	\$1,393.35
04	Community Services	\$4,646.03
05	Capital Expenditure	\$8,969.88
12	Activities	\$11,893.89
45	OPEB Irrevocable Trust	\$848.48
<b>Report Total</b>		<b>\$229,828.61</b>

## Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094	2		100441	20524	Check	1	4780		AIM ELECTRONICS	Yes	No	No	USD	05/23/2023	72,518.00
			100401	20525	Check	1	10738		ALLEN SCOTT	Yes	No	No	USD	05/23/2023	412.00
			100387	20526	Check	1	02766		ARCC	Yes	No	No	USD	05/23/2023	775.00
			100453	20527	Check	1	6134		AT&T MOBILITY	Yes	No	No	USD	05/23/2023	1,016.18
			100492	20528	Check	1	9295		BENSON, WENDY IRENE	Yes	No	No	USD	05/23/2023	110.39
			100388	20529	Check	1	05105		BERNICKS VENDING	Yes	No	No	USD	05/23/2023	477.24
			100389	20530	Check	1	05150		BEST OIL COMPANY	Yes	No	No	USD	05/23/2023	231.79
			100405	20531	Check	1	10877		BILDEN JOLI	Yes	No	No	USD	05/23/2023	68.52
			100413	20532	Check	1	10976		BOCANEGRA TINA	Yes	No	No	USD	05/23/2023	162.62
			100407	20533	Check	1	10930		BOLTON & MENK	Yes	No	No	USD	05/23/2023	880.00
			100485	20534	Check	1	9026		BRENNER, JILL	Yes	No	No	USD	05/23/2023	325.97
			100490	20535	Check	1	9285		BRENNER, MICHELLE MARIE	Yes	No	No	USD	05/23/2023	110.39
			100464	20536	Check	1	7378		BSN SPORTS LLC	Yes	No	No	USD	05/23/2023	1,361.00
			100412	20537	Check	1	10975		BUFFALO HOUSE	Yes	No	No	USD	05/23/2023	2,278.80
			100424	20538	Check	1	2566		BUYTAERT, KATY	Yes	No	No	USD	05/23/2023	14.95
			100393	20539	Check	1	10401		CITY OF CLOQUET	Yes	No	No	USD	05/23/2023	13,767.38
			100474	20540	Check	1	8359		CITY OF VIRGINIA	Yes	No	No	USD	05/23/2023	160.00
			100438	20541	Check	1	4703		CLARK, KRISTON	Yes	No	No	USD	05/23/2023	552.37
			100428	20542	Check	1	2840		CLOQUET COUNTRY CLUB	Yes	No	No	USD	05/23/2023	1,234.07
			100414	20543	Check	1	11011		CLOQUET SENIOR HIGH	Yes	No	No	USD	05/23/2023	70.00
			100415	20544	Check	1	11550		COMMUNITY PRINTING	Yes	No	No	USD	05/23/2023	1,205.85
			100416	20545	Check	1	11620		COMPENSATION CONSULTANTS, LTI	Yes	No	No	USD	05/23/2023	1,644.00
			100435	20546	Check	1	4073		CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	05/23/2023	1,614.39
			100409	20547	Check	1	10972		COUNTY STAR	Yes	No	No	USD	05/23/2023	5,226.89
			100400	20548	Check	1	10691		COX CURTIS MICHAEL	Yes	No	No	USD	05/23/2023	112.00
			100390	20549	Check	1	10069		DISC	Yes	No	No	USD	05/23/2023	65.86
			100475	20550	Check	1	8529		DURBIN, WILLIAM	Yes	No	No	USD	05/23/2023	300.00
			100469	20551	Check	1	7920		EMC INSURANCE COMPANIES	Yes	No	No	USD	05/23/2023	779.02
			100411	20552	Check	1	10974		EMMEL BENJAMIN	Yes	No	No	USD	05/23/2023	246.00
			100419	20553	Check	1	1694		ESSE, CHRISTINE	Yes	No	No	USD	05/23/2023	62.44
			100454	20554	Check	1	6393		FAIRBANKS, CHRISTY	Yes	No	No	USD	05/23/2023	347.35
			100482	20555	Check	1	8894		FONOTI, MACE	Yes	No	No	USD	05/23/2023	350.00
			100488	20556	Check	1	9177		FORUM COMMUNICATIONS	Yes	No	No	USD	05/23/2023	325.00
			100429	20557	Check	1	2844		FRITSINGER, SHEILA	Yes	No	No	USD	05/23/2023	115.00
			100468	20558	Check	1	7790		FRONTLINE TECHNOLOGIES GROUF	Yes	No	No	USD	05/23/2023	22,364.25
			100410	20559	Check	1	10973		GOAD MARK	Yes	No	No	USD	05/23/2023	300.00
			100422	20560	Check	1	21450		GOPHER SPORT	Yes	No	No	USD	05/23/2023	2,110.73
			100423	20561	Check	1	21950		GREAT LAKES ALARM	Yes	No	No	USD	05/23/2023	179.65
			100417	20562	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS I	Yes	No	No	USD	05/23/2023	487.56
			100466	20563	Check	1	7706		GRIZZLY INDUSTRIAL INC	Yes	No	No	USD	05/23/2023	2,300.35
			100397	20564	Check	1	10547		HALF PINT KIDS	Yes	No	No	USD	05/23/2023	105.60

## Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	100450	20565	Check	1	5684		HILLYARD INC MINNEAPOLIS	Yes	No	No	USD	05/23/2023	13,266.30
			100434	20566	Check	1	4002		INFINITE CAMPUS INC	Yes	No	No	USD	05/23/2023	22,770.00
			100486	20567	Check	1	9072		INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	05/23/2023	148.98
			100406	20568	Check	1	1093		ISD #0094 FOOD SERVICE	Yes	No	No	USD	05/23/2023	30.90
			100418	20569	Check	1	1552		JOHNSON, DARRIN	Yes	No	No	USD	05/23/2023	79.92
			100404	20570	Check	1	10804		JONES KIMBERLY	Yes	No	No	USD	05/23/2023	162.62
			100495	20571	Check	1	9394		KACHINSKE HALEY	Yes	No	No	USD	05/23/2023	6.23
			100465	20572	Check	1	7658		KACKMAN, SHANNON	Yes	No	No	USD	05/23/2023	394.43
			100487	20573	Check	1	9096		KIMBALL, ANDREW A	Yes	No	No	USD	05/23/2023	171.00
			100472	20574	Check	1	8224		KLOSOWSKI, BRETT D	Yes	No	No	USD	05/23/2023	182.00
			100480	20575	Check	1	8635		KNEELAND, STEVEN F	Yes	No	No	USD	05/23/2023	182.00
			100448	20576	Check	1	5608		KRAFTHEFER, MATTHEW	Yes	No	No	USD	05/23/2023	125.22
			100473	20577	Check	1	8324		KUBIS, BRENT	Yes	No	No	USD	05/23/2023	80.00
			100500	20578	Check	1	9793		KWIK TRIP, FUNDRAISING	Yes	No	No	USD	05/23/2023	2,281.25
			100430	20579	Check	1	29600		L & M SUPPLY	Yes	No	No	USD	05/23/2023	203.16
			100499	20580	Check	1	9792		LEAF	Yes	No	No	USD	05/23/2023	37.78
			100431	20581	Check	1	30675		LENARZ, THOMAS	Yes	No	No	USD	05/23/2023	232.59
			100462	20582	Check	1	7137		LENNARTSON, ASHLEE	Yes	No	No	USD	05/23/2023	22.50
			100403	20583	Check	1	10798		LUMBERJACK DESIGN AND FABRIC/	Yes	No	No	USD	05/23/2023	219.00
			100425	20584	Check	1	2692		MASSP	Yes	No	No	USD	05/23/2023	1,740.00
			100432	20585	Check	1	3258		MATTSON, TRACY	Yes	No	No	USD	05/23/2023	146.63
			100433	20586	Check	1	34186		MENARDS	Yes	No	No	USD	05/23/2023	447.35
			100463	20587	Check	1	7180		METRITTECH INC	Yes	No	No	USD	05/23/2023	134.92
			100470	20588	Check	1	8119		METZER, CHRISTINE	Yes	No	No	USD	05/23/2023	34.00
			100451	20589	Check	1	5743		MIDAMERICA ADMINISTRATIVE	Yes	No	No	USD	05/23/2023	61.00
			100460	20590	Check	1	6936		MIDWEST SPEICAL INSTRUMENTS	Yes	No	No	USD	05/23/2023	474.00
			100483	20591	Check	1	8978		MILINOVICH, PAT	Yes	No	No	USD	05/23/2023	203.00
			100391	20592	Check	1	10106		MILLER, CLAIRE	Yes	No	No	USD	05/23/2023	43.86
			100481	20593	Check	1	8706		MITCHELL, MARTHA	Yes	No	No	USD	05/23/2023	120.20
			100426	20594	Check	1	2714		MSBA	Yes	No	No	USD	05/23/2023	210.00
			100477	20595	Check	1	8611		MUEHLBERGER, THOMAS F	Yes	No	No	USD	05/23/2023	102.00
			100421	20596	Check	1	2082		NASP INC	Yes	No	No	USD	05/23/2023	632.00
			100386	20597	Check	1	01301		NCS PEARSON INC	Yes	No	No	USD	05/23/2023	2,882.39
			100494	20598	Check	1	9332		NELSON J ELIZABETH	Yes	No	No	USD	05/23/2023	35.35
			100398	20599	Check	1	10686		NORTHLAND PIANO LLC	Yes	No	No	USD	05/23/2023	560.00
			100395	20600	Check	1	10456		NOVAK JANICE	Yes	No	No	USD	05/23/2023	40.00
			100471	20601	Check	1	8150		OESTREICH, CORY	Yes	No	No	USD	05/23/2023	112.00
			100498	20602	Check	1	9570		OLSON STEVEN J	Yes	No	No	USD	05/23/2023	90.00
			100467	20603	Check	1	7771		PAMS LUNCHROOM LLC	Yes	No	No	USD	05/23/2023	1,521.26
			100456	20604	Check	1	6501		PARK AVENUE THERAPIES	Yes	No	No	USD	05/23/2023	5,071.50
			100436	20605	Check	1	4084		PEARSON EDUCATION	Yes	No	No	USD	05/23/2023	6,075.00

## Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	100420	20606	Check	1	2037		PINE KNOT, LLC	Yes	No	No	USD	05/23/2023	48.00
			100501	20607	Check	1	9882		PMA ASSET MGMT	Yes	No	No	USD	05/23/2023	848.48
			100458	20608	Check	1	6748		PRICE, HARMONI	Yes	No	No	USD	05/23/2023	1,001.67
			100442	20609	Check	1	4822		PROSEN, TIM	Yes	No	No	USD	05/23/2023	80.57
			100502	20610	Check	1	9917		RAPIDRIBBONS & AWARDS	Yes	No	No	USD	05/23/2023	425.80
			100491	20611	Check	1	9288		RASMUSSEN, BRENDA	Yes	No	No	USD	05/23/2023	60.26
			100437	20612	Check	1	46565		REALLY GOOD STUFF	Yes	No	No	USD	05/23/2023	193.13
			100455	20613	Check	1	6402		REGENTS OF THE UNIVERSITY	Yes	No	No	USD	05/23/2023	908.00
			100439	20614	Check	1	47100		RIDDELL/ALL AMERICAN SPORTS CC	Yes	No	No	USD	05/23/2023	4,825.80
			100399	20615	Check	1	10687		ROBERTS MARCUS	Yes	No	No	USD	05/23/2023	120.00
			100476	20616	Check	1	8572		ROEMHILDT, MICHAEL L	Yes	No	No	USD	05/23/2023	399.40
			100478	20617	Check	1	8631		RUPP, ANDERSON, SQUIRES & WALI	Yes	No	No	USD	05/23/2023	689.00
			100408	20618	Check	1	10952		RW FERN ASSOCIATES INC	Yes	No	No	USD	05/23/2023	740.00
			100457	20619	Check	1	6702		SARAH MAE'S CATERING LLC	Yes	No	No	USD	05/23/2023	600.00
			100443	20620	Check	1	48700		SCHMITT MUSIC COMPANY	Yes	No	No	USD	05/23/2023	6,822.00
			100461	20621	Check	1	7075		SCHOOL HEALTH CORPORATION	Yes	No	No	USD	05/23/2023	501.70
			100444	20622	Check	1	48980		SCHOOL SPECIALTY LLC	Yes	No	No	USD	05/23/2023	569.72
			100392	20623	Check	1	10305		SJERVEN SOREN	Yes	No	No	USD	05/23/2023	161.00
			100447	20624	Check	1	5341		SOUTH, LISA	Yes	No	No	USD	05/23/2023	119.48
			100446	20625	Check	1	52404		STATE INDUSTRIAL PRODUCTS	Yes	No	No	USD	05/23/2023	313.50
			100445	20626	Check	1	5091		SVL SERVICE CORPORATION	Yes	No	No	USD	05/23/2023	6,776.00
			100440	20627	Check	1	4751		TKE ELEVATOR CORPORATION	Yes	No	No	USD	05/23/2023	892.58
			100484	20628	Check	1	8984		TUOMINEN, JULIAN	Yes	No	No	USD	05/23/2023	91.00
			100489	20629	Check	1	9268		UHL COMPANY INC	Yes	No	No	USD	05/23/2023	662.00
			100449	20630	Check	1	56350		UPPER LAKES FOODS	Yes	No	No	USD	05/23/2023	116.98
			100394	20631	Check	1	10403		VANTAGE FINANCIAL LLC	Yes	No	No	USD	05/23/2023	1,489.00
			100493	20632	Check	1	9319		WALDORF, ELIZABETH	Yes	No	No	USD	05/23/2023	71.60
			100459	20633	Check	1	6928		WATERS, NICOLE	Yes	No	No	USD	05/23/2023	199.99
			100452	20634	Check	1	58008		WEST MUSIC	Yes	No	No	USD	05/23/2023	197.89
			100402	20635	Check	1	10782		WHITTET NIKI	Yes	No	No	USD	05/23/2023	66.26
			100496	20636	Check	1	9440		WICK, MICHELLE	Yes	No	No	USD	05/23/2023	106.59
			100497	20637	Check	1	9451		WITTE, LONNA	Yes	No	No	USD	05/23/2023	38.98
			100479	20638	Check	1	8634		WKLK WMOZ	Yes	No	No	USD	05/23/2023	160.00
			100396	20639	Check	1	10482		WOOD CITY MOTORS	Yes	No	No	USD	05/23/2023	1,393.35
			100427	20640	Check	1	2731		YOUNG, HEATHER	Yes	No	No	USD	05/23/2023	37.93

Bank Total: 2

\$229,828.61

Report Total:

\$229,828.61

**Cloquet Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund Description</b>		<b>Total</b>
01	General	\$45,807.18
03	Transportation	\$29.85
05	Capital Expenditure	\$282.50
12	Activities	\$2,000.00
45	OPEB Irrevocable Trust	\$839.83
<b>Report Total</b>		<b>\$48,959.36</b>

## Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	100379	20517	Check	1	10311		CAMBRIDGE-ISANTI HIGH SCHOOL	Yes	No	No	USD	05/12/2023	250.00
			100380	20518	Check	1	10867		DOYLE MIKE	Yes	No	No	USD	05/12/2023	29.85
			100383	20519	Check	1	5675		MINNESOTA ENERGY RESOURCES	Yes	No	No	USD	05/12/2023	1,221.26
			100382	20520	Check	1	36651		MINNESOTA POWER	Yes	No	No	USD	05/12/2023	44,335.92
			100385	20521	Check	1	9882		PMA ASSET MGMT	Yes	No	No	USD	05/12/2023	839.83
			100381	20522	Check	1	11385		THE COLLEGE OF ST SCHOLASTICA	Yes	No	No	USD	05/12/2023	2,000.00
			100384	20523	Check	1	9268		UHL COMPANY INC	Yes	No	No	USD	05/12/2023	282.50
Bank Total: 2														\$48,959.36	
Report Total:														\$48,959.36	

FOOD SERVICE ALLOCATION  
Year 2022-2023

CLOQUET SCHOOL DISTRICT

MONTH	INCOME					COSTS						TOTAL
	705-601 STUDENT BKST	701-606 ADULT FULL LUNCH	707-601 STUDENT ALA CARTE	707-606 ADULT ALA CARTE	701-601 TOTAL	707-170 SALARIES ALA CARTE	707-490 FOOD JUICE SNACKS	707-495 MILK EXTRA	705-490 FOOD BKST	705-495 MILK BKST	705-170 SALARIES BKST	
SEPT	\$1,763.80	\$787.05	\$3,160.45	\$59.50	\$4,222.60	\$1,846.55	\$2,053.74	\$217.50	\$7,333.20	\$1,344.42	\$2,803.68	\$15,599.09
OCT	\$2,032.80	\$1,390.95	\$3,500.00	\$73.20	\$6,996.95	\$1,600.07	\$2,192.94	\$321.50	\$9,169.20	\$1,681.02	\$2,959.45	\$17,924.18
NOV	\$2,011.90	\$2,455.20	\$3,869.35	\$75.00	\$8,411.45	\$1,854.42	\$2,178.15	\$296.50	\$9,120.00	\$1,672.00	\$2,959.45	\$18,080.52
DEC	\$1,040.30	\$1,291.95	\$2,120.85	\$42.00	\$4,495.10	\$2,235.06	\$1,201.59	\$222.00	\$5,179.20	\$949.52	\$1,869.12	\$11,656.49
JAN	\$2,015.60	\$2,202.75	\$3,832.75	\$71.50	\$8,122.60	\$1,929.37	\$2,144.97	\$517.50	\$8,863.20	\$1,624.92	\$2,959.45	\$18,039.41
FEB	\$1,553.40	\$1,861.20	\$3,349.60	\$89.25	\$6,853.45	\$1,969.89	\$1,875.14	\$375.00	\$7,316.40	\$1,341.34	\$2,492.16	\$15,369.93
MAR	\$1,591.50	\$1,529.55	\$3,108.80	\$34.75	\$6,264.60	\$1,753.82	\$1,958.28	\$427.00	\$7,363.20	\$1,349.92	\$2,492.16	\$15,344.38
APR	\$1,959.50	\$1,029.60	\$3,644.65	\$63.75	\$6,697.50	\$1,931.56	\$2,091.73	\$181.28	\$8,844.00	\$1,621.40	\$2,803.68	\$17,473.65
May-June												
TOTAL	\$13,968.80	\$12,548.25	\$26,586.45	\$508.95	\$52,064.25	\$15,120.74	\$15,696.54	\$2,558.28	\$63,188.40	\$11,584.54	\$21,339.15	\$129,487.65

MONTH April 2023 FOOD SERVICE REPORT

General Journal Entries Allocation of Ala Carte

INCOME		DEBIT	CREDIT
02-005-000-000-701-601	Sales of Lunches	\$6,697.50	
02-005-000-000-705-601	Student Breakfast		\$1,959.50
02-005-000-000-701-606	Adult Lunches		\$1,029.60
02-005-000-000-707-601	Student Ala Carte		\$3,644.65
02-005-000-000-707-606	Adult Ala Carte		\$63.75
EXPENSES			
02-005-770-000-707-1770	Salaries Ala Carte	\$1,931.56	
02-005-770-000-707-490	Food Other	\$2,091.73	
02-005-770-000-707-495	Milk Other	\$181.28	
02-005-770-000-705-490	Food Breakfast	\$8,844.00	
02-005-770-000-705-495	Milk Breakfast	\$1,621.40	
02-005-770-000-705-1770	Salaries Breakfast	\$2,803.68	
02-005-770-000-701-1770	Cooks Asst. Salaries		\$4,735.24
02-005-770-000-701-490	Food Type A		\$10,935.73
02-005-770-000-701-495	Milk Type A		\$1,802.68

**FOOD SERVICE REPORT**

<b>MONTH</b>	April	2023	<b>MONTH TO DATE</b>	8
<b>TOTAL INCOME</b>		\$133,080.37		
<b>TOTAL COSTS</b>		\$122,853.29		
<b>NET</b>		\$10,227.08		
<b>TOTAL INCOME PER MEAL</b>		\$3.92		
<b>TOTAL COST PER MEAL</b>		\$3.62		
<b>NET</b>		\$0.30		
<b>MEALS</b>		33,997	YTD =	252,506

**AVERAGE DAILY PARTICIPATION (ADP)**

	<b>ADP ADULTS</b>	<b>ADP STUDENTS</b>	<b>PERCENTAGE ADP STUDENTS</b>	
<b>SENIOR HIGH</b>	4.17	262.23	39%	
<b>MIDDLE SCHOOL</b>	5	491.23	68%	
<b>WASHINGTON</b>	0.89	318.89	70%	
<b>CHURCHILL</b>	0.45	240.73	70%	
<b>QUEEN OF PEACE</b>	0	62.95	65%	
<b>CAAEP</b>	0.95	46.73	60%	
<b>Lii' LUMBERJACKS</b>	0	29.95	81%	
<b>NLA</b>	0.12	12.12	70%	
<b>OUR SAV.NLA</b>	0	6.45	97%	
<b>TOTALS</b>	<b>11.58</b>	<b>1471.28</b>	<b>60%</b>	77% Total program
	enrollment			2706
	attendance			2450



ISD 94 • Cloquet, MN 55720 • [www.isd94.org](http://www.isd94.org)

Central Administration	302 14th St	218.879.6721
Cloquet Senior High School	1000 18th St	218.879.3393
Cloquet Middle School	2001 Washington Ave	218.879.3328
Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369

Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia

DATE: May 5, 2023

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am non-renewing the employment of probationary paraprofessionals, Chloe Danielson and Joseph Backus. Their positions were a temporary addition for the 2022-23 school year due to the resignation of the Check and Connect social worker. Their last day of employment will be June 2, 2023.

*Linking school and community to provide life-long learning and success for all.*



ISD 94 • Cloquet, MN 55720 • [www.isd94.org](http://www.isd94.org)

Central Administration	302 14th St	218.879.6721
Cloquet Senior High School	1000 18th St	218.879.3393
Cloquet Middle School	2001 Washington Ave	218.879.3328
Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369

Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia

DATE: May 5, 2023

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am non-renewing the employment of probationary paraprofessionals, Chloe Danielson and Joseph Backus. Their positions were a temporary addition for the 2022-23 school year due to the resignation of the Check and Connect social worker. Their last day of employment will be June 2, 2023.

*Linking school and community to provide life-long learning and success for all.*



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent  
FROM: David Wangen, Churchill Elementary Principal  
DATE: May 15, 2023  
RE: Recommendation for Employment

I am recommending the employment of Crystal Jordan as a 1.0 FTE Kindergarten Classroom Teacher, starting on August 21, 2023, at Churchill Elementary for the 2023-2024 school year to fill the open position.

RATE OF PAY:	MA Step 5 - \$61,365 * **Rate reflects the 2022-23 EM-C Teacher rate and will change with the ratification of the new 2023-25 EM-C Contract.
HOURS TO BE WORKED:	8.00 Hours/Day
START DATE:	August 21, 2023
LENGTH OF CONTRACT:	2023-2024 SY
POSTED:	Posted, internally and externally
RATIONALE FOR HIRE:	Fill Open Kindergarten Classroom Position
STAR CODE:	180100

(Employment is contingent upon Cloquet School Board approval.)

DW:mb



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

**TO:** Dr. Michael Cary, Superintendent  
**FROM:** Robbi Mondati, Washington Elementary Principal  
**DATE:** May 16, 2023  
**RE:** Recommendation for Employment

I am recommending the employment of Nicole Zander for the 1.0 FTE 2<sup>nd</sup> Grade Teacher position, to begin the Fall of 2023.

<b>RATE OF PAY:</b>	MA/Step 5
<b>HOURS TO BE WORKED:</b>	8 hours/day (Monday – Friday)
<b>START DATE:</b>	Fall 2023
<b>LENGTH OF CONTRACT:</b>	One Year Position
<b>BUDGETED CURRENT YEAR:</b>	Yes
<b>POSTED:</b>	Posted, internally and externally
<b>RATIONALE FOR HIRE:</b>	Ms. Zander comes to us with teaching experience and a Master’s degree in Curriculum and Instruction. Her philosophy of education aligns nicely with Washington’s mission statement, and her background with regard to LETRS training is an incredible fit as we integrate new reading curriculum in the fall while simultaneously layering in LETRS.
<b>STAR CODE:</b>	180101

(Employment is contingent upon Cloquet School Board approval.)

**RM/BA**



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

**TO:** Dr. Michael Cary, Superintendent  
**FROM:** David Wangen, Churchill Elementary Principal  
**DATE:** May 16, 2023  
**RE:** Recommendation for Employment

I am recommending the employment of Elinor R. Cich as a 0.5 FTE Early Fives Classroom Teacher, starting on August 21, 2023, at Churchill Elementary for the 2023-2024 school year to fill the open position.

**RATE OF PAY:** BA Step 1 - \$23,371.66 \* (16.5 days at 1.0 FTE + 167 days at 0.5 FTE)  
\*Rate reflects the 2022-23 EM-C Teacher rate and will change with the ratification of the new 2023-25 EM-C Contract.

**HOURS TO BE WORKED:** 8.00 Hours/Day (Tuesday and Thursday and every other Friday)

**START DATE:** August 21, 2023

**LENGTH OF CONTRACT:** 2023-2024 SY

**POSTED:** Posted, internally and externally

**RATIONALE FOR HIRE:** Fill Open Early Fives Classroom Position

**STAR CODE:** 180100

(Employment is contingent upon Cloquet School Board approval.)

DW:mb

## Barbara Mackey

---

**From:** Nate Knutson  
**Sent:** Friday, May 5, 2023 1:58 PM  
**To:** Barbara Mackey  
**Subject:** Spec Teacher Position- NLA

Good afternoon, I am writing to express my interest in this same position as I currently have.

Thank you!  
Nate



Northern Lights Academy Cooperative #6096-52  
302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

TO: Dr. Michael Cary, Cloquet Superintendent

FROM: Barb Mackey, Northern Lights Academy Assistant Special Education Director

DATE: May 17, 2023

RE: Recommendation for Employment

I am recommending the employment of Mr. Nathan Knutson to fill the 1.0 FTE EBD Special Education Teacher at Northern Lights Academy Cooperative #6096-52 for the 2023-2024 school year.

RATE OF PAY: BA Step 3 - Per the Teachers' Master Agreement

TOTAL COST: \$ 45,894 (Based on the 2022-23 Salary Schedule) - will be updated when the new contract is settled.

HOURS TO BE WORKED: 1.0 FTE (Monday-Friday)

START DATE: August 22, 2023

LENGTH OF CONTRACT: 2023-2024

BUDGETED CURRENT YEAR: Yes

POSTED: Yes, internally and externally.

RATIONALE FOR HIRE: NLA is recommending Mr. Nathan Knutson for the open Special Education position. He has worked at the NLA for two years in this position and has done an outstanding job. There was one other person who applied, but that person is not licensed as a special education teacher and we know that Mr. Knutson is very capable of filling this position. We are excited for him to continue to work with our team. We will apply for a Tier 1 license for him on July 1st when PELSB is accepting applications. This hire is contingent upon the approval of the Tier 1 license..

(Employment is contingent upon Cloquet School Board approval and approval of Mr. Knutson's EBD license by PELSB.)



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent  
FROM: Tom Brenner, Middle School Principal  
DATE: May 15, 2023  
RE: Recommendation for Employment

RATE OF PAY: Per 2022-2023 Teacher Contract  
TOTAL COST: Per contract  
HOURS TO BE WORKED: 5 hours per week, with 1 hour prep  
START DATE: May 15, 2023  
LENGTH OF CONTRACT: 2022-2023, remaining school year  
BUDGETED CURRENT YEAR: YES  
POSTED: yes, internally  
RATIONALE FOR HIRE: I am recommending Kyle Wordelman for the Homebound Instructor for a 7<sup>th</sup> grade student. Kyle has been serving in this position since May 15, 2023

(Employment is contingent upon Cloquet School Board approval.)

TB:KP

---

**MEMORANDUM**

---

**TO:** Dr. Michael Cary, Superintendent  
**DATE:** May 10, 2023  
**FROM:** Erin Bates, Community Education Director  
**RE:** Hiring of Brittany Hammond

**I am recommending that Brittany Hammond be hired as an Recreation Instructor for Cloquet Community Education.**

**RATE OF PAY:** TBD fee per student

**HOURS TO BE WORKED:** up to 5 hours a week.

**STARTING DATE:** Jun 1, 2023

**LENGTH OF CONTRACT:** Ongoing

**BUDGETED CURRENT YEAR:** Yes

**REASON FOR HIRE:** To instruct Community Education classes

**QUALIFIES FOR BENEFITS:** No

**“Employment is subject to Cloquet School Board Approval”**

# MEMORANDUM

TO: Dr. Michael Cary, Superintendent  
FROM: Erin Bates, Community Education Director  
DATE: Wednesday, Apr 26, 2023  
RE: Hiring of Nora Thaler

I am recommending that Nora Thaler be employed as a Program Aide Assistant at Li'l Lumberjacks' Learning Center.

RATE OF PAY: \$10.69/hr  
HOURS TO BE WORKED: Up to 40 hrs/wk  
STARTING DATE: Apr 26, 2023  
PROBATIONARY PERIOD: 1 year (4/26/24)  
LENGTH OF CONTRACT: On-going  
BUDGETED CURRENT YEAR: Yes  
QUALIFIES FOR BENEFITS: Does not qualify



ISD 94 • Cloquet, MN 55720 • www.isd94.org

Central Administration 302 14th St 218.879.6721  
 Cloquet Senior High School 1000 18th St 218.879.3393  
 Cloquet Middle School 2001 Washington Ave 218.879.3328  
 Churchill Elementary School 515 Granite St 218.879.3308  
 Washington Elementary School 801 12th St. 218.879.3369  
 Cloquet Area Alternative Education 302 14th St 218.879.0115  
 Community Education 2001 Washington Ave 218.879.1261

## MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Tim Prosen, Assistant Principal Cloquet High School/Targeted Services Director

DATE: May 4, 2023

RE: **Recommendation for Employment – Target Services Summer School**

**I recommend that the following staff for the 2022 Targeted Services Summer School (6/13/2022 – 08/18/2022):**

Site/Grade	Teacher	Total Hours	Rate of Pay	Total Cost
Churchill KA	Elinor Cich	120	\$35.38	\$4245.60
Churchill 1	Leah Carlson	120	\$35.38	\$4245.60
Churchill 2	Hailey Graves	120	\$35.38	\$4245.60
Churchill 3	Allison Jerde	120	\$35.38	\$4245.60
Churchill 4	Lisa Lillie	120	\$35.38	\$4245.60
Churchill Site Coordinator	Leah Carlson	Up to 30	\$35.38	
Churchill Para(1 <sup>st</sup> and 2 <sup>nd</sup> session)	Grant Hall	120	Per contract	
Churchill Para(1st session)	Rachel Godnai	60	Per contract	
Washington KA	Tracy Mattson	120	\$35.38	\$4245.60
Washington 1 (1 <sup>st</sup> session)	Sheila Kahlstorf	60	\$35.38	\$2122.80
Washington 1 (2 <sup>nd</sup> session)	Brittany Baier	60	\$35.38	\$2122.80
Washington 2 (1 <sup>st</sup> session)	Claire Graves	60	\$35.38	\$2122.80
Washington 2 (2 <sup>nd</sup> session)	Kim Broman	60	\$35.38	\$2122.80
Washington 3 (1 <sup>st</sup> session)	Zoe Bystrom	60	\$35.38	\$2122.80
Washington 3 (2 <sup>nd</sup> session)	Jodi Lorenz	60	\$35.38	\$2122.80
Washington 4	Brittany Kemi	120	\$35.38	\$4245.60
Wash. Site Coordinator	Kim Broman	Up to 30	\$35.38	
Washington Para	Mary Helgeson	120	Per contract	
Washington Para	Kandi Chalberg	120	Per contract	
Counselor	Abigail Sewell	Up to 120	\$35.38	

CMS 5 <sup>th</sup> and 6 <sup>th</sup> grade (session 1 only)	Jodi Lorenz	60	\$35.38	\$2122.80
CMS 5 <sup>th</sup> and 6 <sup>th</sup> grade (session 1 only)	Nick Smoczynski	60	Per contract	

**BUDGETED CURRENT YEAR:** Yes.

**REASON FOR HIRE:** Targeted Services Summer School

\*\* Rate of pay will be based on the final 2021-2023 Teacher Contract.



Northern Lights Academy Cooperative #6096-52  
 302 14<sup>th</sup> Street ~ Cloquet MN 55820  
 Office Phone ~ 218-878-3060  
 Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

To: Dr. Michael Cary, Superintendent of Cloquet Schools  
 From: Barb Mackey, Assistant Director of Special Education for Northern Lights Academy  
 Date: May 15, 2023  
 Re: ESY Hires

I recommend that the following staff be hired for ESY services as detailed below:

Staff	Dates	Total Hours	Rate of Pay
Teacher - Morgan Sailsbury	June 27-29, July 18-20, 25-27 August 1-3 and 8-10	60	\$35.38/hour
Teacher - Nate Knutson	June 27-29, July 18-20, 25-27 August 1-3 and 8-10	60	\$35.38/hour
Teacher - Amiliya Calverley	June 20-22, July 18-20, 25-27 August 1-3 and 8-10	60	\$35.38/hour
Teacher - Jeremy Scholer	June - August	80 hours	\$35.38/hour
Para - Casi Keuten	June 27-29, July 18-20, 25-27 August 1-3 and 8-10	56.25	Per para contract
Para - Melissa Fjeld	June 28, 29, July 19-21, 26-28 August 2-4 and 9-11	56.25	Per para contract
Para - Antonia Burger	June 20-22, 27-29, July 18-20, 25-27 August 1-3 and 8-10	67.5	Per para contract
Para - Alexis Bergum	June 27-29, July 18-20, 25-27 August 1-3 and 8-10	56.25	Per para contract
Para - Dennis Morris	June 28-29, July 18-20, 25-27 August 1-3 and 8-10	56.25	Per para contract
Para - Cara Lahti	June 27-29, July 18-20, 25-27 August 1-3 and 8-10	56.25	Per para contract

These expenses have been budgeted and approved by the NLA School Board prior to this request from the Cloquet School Board. Reason for hire: Students' needs for ESY services per IEPs

The posting for ESY included 2 more para positions, however, we are working with another district to fill those positions.

---

## Memorandum

---

To: Dr. Michael Cary, Superintendent  
From: Beth Dohnansky, Food Service Director  
Date: May 17, 2023  
RE: Recommendation for Summer Foodservice Employment

I am recommending the possible employment of based on seniority and as needed of:

Penny Bassett	Carmen Dougherty
April Isaacson	Lindsey Peterson
Rachel Wuollet	Amber Sherwood
Karen Vacek	Colleen Anderson
	Angela Koss

Rate of Pay:	“Cook-Middle School” outlined in Schedule C.
Hours to be worked:	3.0 Hours/Day (Monday – Friday)
Starting Date:	June 12, 2023
Length of Contract:	Ongoing
Budgeted Current Year:	Yes
Reason for hire:	Position vacancy
Posted:	Internally

Employment is based on Cloquet School Board approval.



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

TO: Cloquet School Board Members

FROM: Dr. Michael Cary, Superintendent

DATE: May 10, 2023

RE: Recommendation for Extra Services Contract

I am recommending an extra-service contract for Jen Kolodge facilitate summer responsibilities with Every Student Succeeds Act (ESSA) Program for the 2022-2023 school year. The time period of this contract will be for the current school year of July 1, 2022 – June 30, 2023. This assignment will be paid at the daily rate of \$436.14 for 10 days for a total of \$4,361.40. Salary is per Schedule C of the 2021-2023 Teacher’s Master Agreement.

(Employment is contingent upon Cloquet School Board approval)

MC: mjm

Linking school and community to provide life-long learning and success for all.



Northern Lights Academy Cooperative #6096-52  
302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

To: Dr. Michael Cary  
From: Barb Mackey, Assistant Special Education Director for the Northern Lights Academy  
Date: May 15, 2023  
Re: Permission to Post

The Northern Lights Academy is requesting permission to post for a 1.0 Float Substitute Teacher who will also fill the Long Term Substitute position for a current special education teacher who will be requesting a short term leave this fall. A Special Education license is preferred for this position. The Northern Lights Academy board has approved this position as part of the budget for next year. Please let me know if you have any questions.



Northern Lights Academy Cooperative #6096-52  
302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

To: Dr. Michael Cary, Superintendent for the Cloquet Public Schools  
From: Barb Mackey, Assistant Special Education Director for the Northern Lights Academy  
Date: May 17, 2023  
Re: Permission to Post for a Speech Teacher

The Northern Lights Academy is requesting permission to post for a Speech Teacher for up to 12 hours per month during the 2023-2024 school year depending on student need. This position is flexible and based on students attending NLA who have identified speech services. This position is needed because the speech teacher who worked with NLA this past year retired in December and the position has not been filled.

Please let me know if you have any questions.



Northern Lights Academy Cooperative #6096-52  
302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

To: Dr. Michael Cary, Superintendent for the Cloquet Public Schools  
From: Barb Mackey, Assistant Special Education Director for the Northern Lights Academy  
Date: May 17, 2023  
Re: Permission to Post for a Speech Teacher

The Northern Lights Academy is requesting permission to post for a Speech Teacher to work with students for up to 10 hours during ESY programming this summer. This request is based on student need and the lack of a speech teacher during the second semester of this current school year.

Please let me know if you have any questions.

# DISTRICT HEALTH & SAFETY, AND CRISIS COMMITTEE MEETING SUMMARY

WEDNESDAY, MAY 10, 2023  
3:45 P.M., GARFIELD BOARD ROOM

## Committee Members:

- Committee Chair - Tim Prosen, CHS Asst Principal
- Executive Assistant - Mary Marciniak
- Garfield School - David Perry (absent)
- Middle School - Mike Bushey
- Churchill School - Chris Esse
- Washington School - Scott Carlson
- High School - Sarah Ellena
- School Resource Officer - Jared Braveheart
- Director of Facilities & Grounds - Dylan Carlson
- School Board Representative - Ken Scarbrough (absent)
- School Board Representative - Gary Huard
- School Board Representative - Sarah Buhs

## **I. Approval of March 7, 2023 Meeting Summary**

S. Ellena made a motion to approve the March 7, 2023 meeting summary as presented. C. Esse seconded the motion, and it was approved by unanimous yeas of all members present at roll call.

## **II. Old Business**

- Required 2022-2023 Building Drills were reviewed.

## **III. New Business**

- Building Accident Reports for Students were reviewed by S. Ellena
- Building Accident Reports for Staff were reviewed by T. Prosen

## **IV. Building Level Reports**

Health, Safety & Crisis Building Reports

- Garfield-
  - Connie would still like a red button installed for emergency situations
  - Also wondering if any progress has been made towards installing wrap-rounds from railings to the wall on stairways. Mrs. Deters and others are still concerned that backpacks, shirts or sleeves could get caught on the ends of railing when folks are walking down the stairs. Dylan said aluminum handrails will be installed this summer.
- CHS
  - Water fountain not working
  - Boys' bathrooms leaking – water on the floor
  - Narcan – staff wanting to know the status of getting it in the buildings
- CMS
  - Flashing light in band room still not installed. Dylan will follow up again.
- Churchill
  - Status on security film for windows. Budget issue – around \$100,000. Dylan will go back to get the amounts again. He will ask around to other school to find out about grant funding. Jared will share potential grant information with Dylan.
- Washington
  - Nothing at this time

## **V. Next Meeting**

- a. See you next fall!

## **VI. Adjournment**

There being nothing further to discuss, the meeting adjourned at 4:08 p.m.

Respectfully submitted,

Mary Marciniak

Executive Assistant to the Superintendent

Cloquet Public Schools

## 2022-2023 Student Enrollment Report

5/27/2022	Dates	9/8	9/21	10/5	10/17	11/9	11/22	12/7	1/4	1/17	2/8	2/21	3/15	4/5	4/18	5/2	5/17			
	<b>CHURCHILL</b>																			
18	Handicap Kindergarten	17	20	20	20	20	20	21	20	20	20	20	20	20	20	21	23			
15	Early Five/Dev Kindergarten	22	22	22	22	22	22	21	21	21	21	21	21	21	21	21	21			
70	Kindergarten - All Day	66	62	61	61	61	61	61	61	62	61	61	62	62	62	60	60			
53	First Grade	71	72	71	71	71	71	71	71	71	71	71	71	71	71	71	71			
71	Second Grade	49	46	45	45	45	45	45	45	46	46	46	46	46	46	46	46			
69	Third Grade	80	79	79	79	79	79	79	79	79	76	76	77	77	77	77	77			
71	Fourth Grade	78	78	78	78	77	77	77	77	76	74	74	74	74	75	75	75			
367	<b>TOTAL CHURCHILL</b>	383	379	376	376	375	375	375	374	375	369	369	371	371	372	371	373	0	0	
	<b>WASHINGTON</b>																			
20	Handicap Kindergarten	17	19	18	18	17	17	18	19	19	19	18	18	18	18	19	19			
81	Kindergarten - All Day	80	80	81	81	82	83	82	81	81	82	83	83	83	83	83	83			
78	First Grade	107	108	107	107	106	106	106	105	105	105	106	106	106	106	106	106			
106	Second Grade	89	89	88	88	88	88	87	86	86	86	86	86	86	86	86	86			
114	Third Grade	104	104	104	103	102	102	102	101	101	102	101	101	101	100	100	100			
106	Fourth Grade	103	102	102	102	101	102	102	102	102	102	102	102	102	102	102	102			
505	<b>TOTAL WASHINGTON</b>	500	502	500	499	496	498	497	494	494	496	496	496	496	495	496	496	0	0	
872	<b>TOTAL ELEMENTARY</b>	883	881	876	875	871	873	872	868	869	865	865	867	867	867	867	869	0	0	
	Open Enrollment-Elementary																			
	<b>MIDDLE SCHOOL</b>																			
191	Fifth Grade	184	183	182	182	181	181	182	181	184	183	183	183	183	184	183	183			
192	Sixth Grade	199	199	200	198	199	200	196	199	201	202	201	200	200	200	200	200			
204	Seventh Grade	195	193	191	190	190	190	190	190	188	190	190	191	191	190	189	190			
203	Eighth Grade	208	209	209	209	210	211	211	211	211	211	210	209	209	209	210	210			
790	<b>TOTAL MIDDLE SCHOOL</b>	786	784	782	779	780	782	779	781	784	786	784	783	783	783	782	783	0	0	0
	Open Enrollment-CMS																			
	<b>HIGH SCHOOL</b>																			
215	Ninth Grade	208	206	206	204	203	203	200	200	200	198	196	194	191	192	190	191			
205	Tenth Grade	215	213	210	209	209	209	209	209	208	206	205	204	200	200	202	200			
175	Eleventh Grade	214	214	210	209	206	204	202	202	202	200	199	195	191	191	189	191			
159	Twelfth Grade	180	177	177	177	177	175	177	175	175	175	176	176	174	174	175	174			
754	<b>TOTAL HIGH SCHOOL</b>	817	810	803	799	795	791	788	786	785	779	776	769	756	757	756	756	0	0	0
	Open Enrollment-CHS																			
2416	<b>TOTAL HK-12</b>	2486	2475	2461	2453	2446	2446	2439	2435	2438	2430	2425	2419	2406	2407	2405	2408	0	0	0
	<b>TOTAL OPEN ENROLLMENT</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>CAAEP- FULL-TIME</b>																			
79	High School (grades 9-12)	75	77	78	75	73	75	74	77	75	78	81	80	97	94	92	91			
10	Junior High (grades 6-8)	9	9	10	10	9	9	9	8	9	9	11	10	10	11	12	12			
89	<b>TOTAL CAAEP-Full-Time</b>	84	86	88	85	82	84	83	85	84	87	92	90	107	105	104	103	0	0	0
	<b>** CAAEP - PART-TIME</b>																			
	EDHS																			
	Extended Programming																			
	Targeted Services																			
2539	<b>GRAND TOTAL</b>	2570	2561	2549	2538	2528	2530	2522	2520	2522	2517	2517	2509	2513	2512	2509	2511	0	0	0

\*\* NOT included in totals.

EXTRACT OF MINUTES OF MEETING  
OF THE SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 94  
(CLOQUET PUBLIC SCHOOLS)  
CARLTON AND ST. LOUIS COUNTIES, MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 94 (Cloquet Public Schools), Carlton and St. Louis Counties, Minnesota, was duly held in the School District on May 22, 2023, commencing at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION AWARDING THE SALE OF TAXABLE GENERAL OBLIGATION CAPITAL FACILITIES BONDS, SERIES 2023A, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$2,715,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT**

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 94 (Cloquet Public Schools), Carlton and St. Louis Counties, Minnesota (the “District”), as follows:

Section 1. Findings, Determinations; Sale of Bonds.

1.01 Background. It is hereby determined that:

(a) The District is authorized under the provisions Minnesota Statutes, Chapter 475, as amended (the “Act”), and Minnesota Statutes, Section 123B.62, as amended (“Section 123B.62”), to issue general obligation capital facilities bonds for the purpose of financing certain capital projects approved by the Commissioner of Education (the “Commissioner”).

(b) On April 10, 2023, the Board adopted a resolution (the “Intent Resolution”) wherein it tentatively authorized the issuance of Taxable General Obligation Capital Facilities Bonds, Series 2023A (the “Bonds”), in the aggregate principal amount not to exceed \$2,715,000, pursuant to the Act and Section 123B.62 to finance capital facilities projects and related financing costs (the “Project”).

(c) The District caused notice of its intent to issue capital facilities bonds to be published in the official newspaper of the District as required by Section 123B.62. A qualified petition not having been received within thirty (30) days of the adoption of the resolution tentatively authorizing the issuance of the Bonds, the Bonds have been finally authorized as provided by Section 123B.62.

(d) Pursuant to the Intent Resolution, the District covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, as amended, which provides for payment by the State of Minnesota in the event of a potential default of a school district obligation. The District understands that as a result of its covenant to be bound by said provisions, these provisions shall be binding as long as the Bonds remain outstanding.

(e) The District is authorized by Section 475.60, subdivision 2(9), of the Act to sell the Bonds other than pursuant to a competitive sale because the District has retained Ehlers and Associates, Inc. (the “Municipal Advisor”) to serve as the District’s independent municipal advisor in connection with the sale of the Bonds. The actions of the District staff and the Municipal Advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

1.02. Award to the Purchaser and Interest Rates. The proposal of Piper Sandler & Co. (the “Purchaser”), to purchase the Bonds of the District is hereby found and determined to be a reasonable offer and is hereby accepted, the proposal being to purchase the Bonds at a price of \$2,771,100.40 (par amount of the Bonds of \$2,715,000, plus original issue premium of \$84,212.40, less an underwriter’s discount of \$28,112.00), plus accrued interest, if any, to date of delivery for Bonds bearing interest as follows:

Year	Interest Rate	Year	Interest Rate
2025	6.000%	2031	6.000%
2026	6.000%	2032	6.000%
2027	6.000%	2033	4.600%
2028	6.000%	2034	4.650%
2029	6.000%	2035	4.700%
2030	6.000%	2036	4.750%

True interest cost: 4.7705297%

1.03. Purchase Contract. The execution and delivery of a Proposal Form, dated as of May 22, 2023 (the “Purchase Agreement”), between the District and the Purchaser, is hereby ratified and confirmed in the form set forth in EXHIBIT A to this resolution (the “Resolution”). The Bonds shall be issued and delivered in accordance with the terms and conditions of the Purchase Agreement and this Resolution. The amount proposed by the Purchaser in excess of the minimum bid shall be credited to the Debt Service Fund hereinafter created or deposited in the Construction Fund hereinafter created, as determined by the Treasurer in consultation with the Municipal Advisor. The Municipal Advisor is directed to receive and retain the good faith payment of the Purchaser in accordance with the terms of the Purchase Agreement, pending completion of the sale of the Bonds.

1.04. Terms and Principal Amounts of the Bonds. The District shall forthwith issue and sell the Bonds pursuant to the Act and Section 123B.62 in the total principal amount of \$2,715,000, originally dated June 15, 2023, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1 upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

Year	Amount	Year	Amount
2025	\$ 90,000	2031	\$125,000
2026	\$ 95,000	2032	\$355,000
2027	\$ 95,000	2033	\$380,000
2028	\$100,000	2034	\$395,000
2029	\$110,000	2035	\$415,000
2030	\$120,000	2036	\$435,000

1.05. Schedule of Maturities. The schedule of maturities satisfies the requirements of Section 475.54, subdivision 1 of the Act.

1.06. Optional Redemption. The District may elect on February 1, 2032, and on any day thereafter to prepay Bonds due on or after February 1, 2033. Redemption may be in whole or in part and if in part, at the option of the District and in such manner as the District shall determine. If less than all Bonds of a maturity are called for optional redemption, the District shall notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC shall determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments shall be at a price of par plus accrued interest to the date of optional redemption.

Section 2.       Registration and Payment.

2.01.   Registered Form. The Bonds shall be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02.   Dates; Interest Payment Dates. Each Bond shall be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond shall be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond shall be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing February 1, 2024, to the registered owners of record thereof as of the close of business on the fifteenth day immediately preceding each interest payment date, whether or not such day is a business day.

2.03.   Registration. The District shall appoint a bond registrar (the “Registrar”), authenticating agent (the “Authenticating Agent”), and paying agent (the “Paying Agent”). Except as specifically provided otherwise in Section 7 hereof, the effect of registration and the rights and duties of the District and the Registrar with respect thereto are as follows:

(a)     Register. The Registrar must keep at its principal corporate trust office a bond register (the “Bond Register”) in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred, or exchanged.

(b)     Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c)     Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner’s attorney in writing.

(d)     Cancellation. Bonds surrendered upon transfer or exchange shall be promptly cancelled by the Registrar and thereafter disposed of as directed by the District.

(e)     Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The District and the Registrar may treat the person in whose name a Bond is registered in the Bond Register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees, and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee, or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen, or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen, or lost the Registrar shall deliver a new Bond of like amount, number, maturity date, and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen, or lost upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen, or lost, upon filing with the Registrar evidence satisfactory to it that the Bond was destroyed, stolen, or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance, and amount satisfactory to it and as provided by law, in which both the District and the Registrar must be named as obligees. Bonds so surrendered to the Registrar shall be cancelled by the Registrar and evidence of such cancellation must be given to the District. If the mutilated, destroyed, stolen, or lost Bond has already matured or been called for redemption in whole in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed shall be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of each Bond to be redeemed at the address shown on the Bond Register and, if publication of the notice of redemption is required by law, by publishing the notice of redemption as required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, shall not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption shall cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar, Paying Agent, and Authenticating Agent. The District appoints Bond Trust Services Corporation, Roseville, Minnesota, as the initial Registrar, Paying Agent, and Authenticating Agent with respect to the Bonds. The Board Chair and the Clerk are authorized to execute and deliver, on behalf of the District, a contract with Bond Trust Services Corporation, as the initial Registrar, Paying Agent, and Authenticating Agent with respect to the Bonds. Upon merger or consolidation of the Registrar, Paying Agent, and Authenticating Agent with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar, Paying Agent, and Authenticating Agent. The District agrees to pay the reasonable and customary charges of the Registrar, Paying Agent, and Authenticating Agent for the services performed. The District reserves the right to remove the Registrar, Paying Agent, or Authenticating Agent upon thirty (30) days' notice and upon the appointment of a successor Registrar, Paying Agent, or Authenticating Agent, in which event the predecessor Registrar, Paying Agent, or Authenticating Agent must deliver all cash and Bonds in its possession to the successor Registrar, Paying Agent, or Authenticating Agent and the Registrar must deliver the Bond Register to the successor Registrar. On or before three (3) business days prior to each principal or interest due date, without further order of the Board, the Treasurer must transmit to the Paying Agent money sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication, and Delivery. The Bonds shall be prepared under the direction of the Clerk and executed on behalf of the District by the signatures of the Board Chair and the Clerk, provided that those signatures may be printed, engraved, or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of a Bond, that signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond shall not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Authenticating Agent. Certificates of authentication on different Bonds need not be signed by the same representative of the Authenticating Agent. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed, and authenticated the Clerk shall deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

Section 3. Form of Bond.

3.01. Execution of the Bonds. The Bonds shall be printed or typewritten in substantially the form attached hereto as EXHIBIT B.

3.02. Approving Legal Opinion. The Clerk is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, and cause the opinion to accompany each Bond.

Section 4. Payment; Security; Funds; Pledges and Covenants.

4.01. Debt Service Fund. The Bonds shall be payable from the Taxable General Obligation Capital Facilities Bonds, Series 2023A Debt Service Fund (the “Debt Service Fund”) hereby created, and the proceeds of ad valorem taxes hereinafter levied to pay the debt service on the Bonds are hereby pledged to the Debt Service Fund. The amounts to be applied to pay the principal of and interest on the Bonds shall be deposited in the Debt Service Fund at least three (3) business days prior to each respective interest payment date and principal payment date. There is appropriated to the Debt Service Fund amounts over the minimum purchase price of the Bonds paid by the Purchaser to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof.

4.02. Construction Fund. The District hereby creates the Taxable General Obligation Capital Facilities Bonds, Series 2023A Construction Fund (the “Construction Fund”). Proceeds of the Bonds (reduced by the appropriation made in accordance with Section 5.04 to pay costs of issuance and the appropriation, if any, of any portion of the Bonds made in accordance with Section 4.01 hereof) shall be deposited in the Construction Fund and used solely to pay costs of the Project. Any balance remaining in the Construction Fund after completion of the Project may be used for any other public use authorized by law and approved by resolution adopted or vote taken in the manner required to authorize the application of the proceeds of the Bonds for such new use and purpose, or credited to the Debt Service Fund or other District debt service fund, all in accordance with Section 475.65 of the Act.

4.03. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith and credit and taxing powers of the District are hereby irrevocably pledged. If a payment of principal of or interest on the Bonds becomes due when there is not sufficient money in the Debt Service Fund to pay the same, the Treasurer must pay such principal or interest from the general fund of the District, and the general fund shall be reimbursed for those advances out of the proceeds of the Taxes (as hereinafter defined) levied herein, when collected.

4.04. Pledge of Taxes. For the purpose of paying the principal of and interest on the Bonds, there are levied direct annual irrevocable ad valorem taxes (the “Taxes”) upon all of the taxable property in the District, to be spread upon the tax rolls and collected with and as part of other general taxes of the District. The Taxes shall be credited to the Debt Service Fund above provided and shall be levied in the years and amounts attached hereto as EXHIBIT C to this Resolution, and, in the event the Taxes so levied are ever insufficient to pay the principal of and interest on the Bonds, additional Taxes are hereby authorized to be levied without limitation as to rate or amount. Said tax levies shall be irrevocable as long as any of these Bonds are outstanding and unpaid, provided that the District reserves the right and power to reduce the levies in the manner and to the extent permitted by the Act (specifically, Section 475.61 of the Act).

4.05 Levy Reductions. The District’s levies for each year must be reduced in the manner specified in Section 123B.62(d), by the sum of (1) the amount of the tax levies certified for payment of the principal and interest on the Bonds pursuant to EXHIBIT C, and (2) any excess amount in the Debt Service Fund used to retire the Bonds, other than amounts used to pay capitalized interest. The District shall take such actions as may be necessary to notify the Commissioner of the issuance of the Bonds and the certification of the debt service levies specified herein.

4.06. Debt Service Coverage. It is determined that the estimated collection of Taxes levied in accordance with Section 4.04 hereof shall produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levies herein provided shall be irrevocable until all of the Bonds are paid, provided that at the time the District makes its annual tax levies the Treasurer may certify to the County Auditor/Treasurers of Carlton and St. Louis Counties, Minnesota (collectively, the “County Auditors”) that the District made an irrevocable appropriation of a specified amount to the Debt Service Fund of money actually on hand or if there is on hand any excess amount in the Debt Service Fund and the County Auditors shall reduce by the amount so certified the amount otherwise to be included in the rolls next thereafter prepared.

4.07. Registration of Resolution. The Clerk is authorized and directed to file a certified copy of this Resolution with each of the County Auditors and to obtain the certificates required by Section 475.63 of the Act.

Section 5. Authentication of Transcript.

5.01. District Proceedings and Records. The officers of the District are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds certified copies of proceedings and records of the District relating to the Bonds and to the financial condition and affairs of the District, and such other certificates, affidavits, and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, shall be deemed representations of the District as to the facts stated therein.

5.02. Certification as to Official Statement. The Board Chair, the Clerk, and the Treasurer, or any of their authorized designees, are authorized and directed to certify that they have examined the final Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the final Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the final Official Statement and further that said final Official Statement did not (as of the date of the final Official Statement) and does not contain any untrue statement of a material fact or omit to state a material fact which should be included therein for the purpose for which the final Official Statement is to be used, or which is necessary in order to make the statements made therein, in light of the circumstances under which they are made, not misleading.

5.03. Other Certificates. The Board Chair, the Clerk, and the Treasurer, or any of their authorized designees, are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the District or incumbency of its officers, at the closing the Board Chair, the Clerk, and the Treasurer shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Treasurer shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

5.04. Payment of Costs of Issuance. The District authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to Wells Fargo Bank, National Association, on the closing date for further distribution as directed by the Municipal Advisor.

5.05. Electronic Signatures. The electronic signatures of the Board Chair, the Clerk, and the Treasurer, or any of their authorized designees, to this Resolution and any document or certificate authorized to be executed hereunder shall be as valid as an original signature of such party and shall be effective to bind the District thereto. For purposes hereof, (i) “electronic signature” means a manually signed original signature that is then transmitted by electronic means; and (ii) “transmitted by electronic means” means sent in the form of a facsimile or sent via the internet as a portable document format (“pdf”) or other replicating image attached to an electronic mail or internet message.

Section 6. Intentionally omitted.

Section 7. Book-Entry System; Limited Obligation of District.

7.01. DTC. The Bonds shall be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond shall be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds shall be registered in the Bond Register in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Bonds registered in the Bond Register in the name of Cede & Co., as nominee of DTC, the District, the Registrar, and the Paying Agent shall have no responsibility or obligation to any broker-dealers, banks, and other financial institutions from time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds; (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption; or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The District, the Registrar, and the Paying Agent may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent shall pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments shall be valid and effectual to fully satisfy and discharge the District’s obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the Bond Register, shall receive a certificated Bond evidencing the obligation of this Resolution. Upon delivery by DTC to the

Clerk of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.” shall refer to such new nominee of DTC; and upon receipt of such a notice, the Clerk shall promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The District has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which shall govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the District with respect to the Bonds shall agree to take all action necessary for all representations of the District in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the District, by resolution of the Board, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the District shall notify DTC, whereupon DTC shall notify the Participants, of the availability through DTC of Bond certificates. In such event the District shall issue, transfer, and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the District and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the District shall issue and the Registrar shall authenticate Bond certificates in accordance with this resolution and the provisions hereof shall apply to the transfer, exchange, and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this Resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and all notices with respect to the Bond shall be made and given, respectively in the manner provided in DTC’s Operational Arrangements, as set forth in the Representation Letter.

## Section 8. Continuing Disclosure.

8.01. Execution of Continuing Disclosure Certificate. For purposes of this Section, “Continuing Disclosure Certificate” means that certain Continuing Disclosure Certificate executed by the Board Chair and Clerk and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.02. District Compliance with Provisions of Continuing Disclosure Certificate. The District hereby covenants and agrees to comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the District to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this section.

Section 9. Defeasance. When all of the Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants, and other rights granted by this resolution to the holders of the Bonds shall cease, except that the pledge of the full faith and credit of the District for the prompt and full payment of the principal of and interest on the Bonds shall remain in full force and effect. The District may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

**EXHIBIT A**  
**PURCHASE AGREEMENT**

**PROPOSAL FORM**

The School Board  
Independent School District No. 94 (Cloquet Public Schools), Minnesota (the "District")

May 22, 2023

RE: \$2,715,000\* Taxable General Obligation Capital Facilities Bonds, Series 2023A (the "Bonds")  
DATED: June 15, 2023

For all or none of the above Bonds, in accordance with the Terms of Proposal and terms of the Global Book-Entry System (unless otherwise specified by the Purchaser) as stated in this Official Statement, we will pay you \$ 2,770,621.00 (not less than \$2,769,300) plus accrued interest to date of delivery for fully registered Bonds bearing interest rates and maturing in the stated years as follows:

<u>6.00</u>	% due	2025	<u>6.00</u>	% due	2029	<u>4.60</u>	% due	2033
<u>6.00</u>	% due	2026	<u>6.00</u>	% due	2030	<u>4.65</u>	% due	2034
<u>6.00</u>	% due	2027	<u>6.00</u>	% due	2031	<u>4.70</u>	% due	2035
<u>6.00</u>	% due	2028	<u>6.00</u>	% due	2032	<u>4.75</u>	% due	2036

\* The District reserves the right to increase or decrease the principal amount of the Bonds on the day of sale, in increments of \$5,000 each. Increases or decreases may be made in any maturity. If any principal amounts are adjusted, the purchase price proposed will be adjusted to maintain the same gross spread per \$1,000.

The rate for any maturity may not be more than 2.00% less than the rate for any preceding maturity. (For example, if a rate of 4.50% is proposed for the 2025 maturity, then the lowest rate that may be proposed for any later maturity is 2.50%.) All Bonds of the same maturity must bear interest from date of issue until paid at a single, uniform rate. Each rate must be expressed in an integral multiple of 5/100 or 1/8 of 1%.

A good faith deposit ("Deposit") in the amount of \$54,300 shall be made by the winning bidder by wire transfer of funds. Such Deposit shall be received by Ehlers no later than two hours after the proposal opening time. Wire transfer instructions will be provided to the winning bidder by Ehlers after the tabulation of proposals. The District reserves the right to award the Bonds to a winning bidder whose wire transfer is initiated but not received by such time provided that such winning bidder's federal wire reference number has been received by such time. In the event the Deposit is not received as provided above, the District may award the Bonds to the bidder submitting the next best proposal provided such bidder agrees to such award. The Deposit will be retained by the District as liquidated damages if the proposal is accepted and the Purchaser fails to comply therewith. We agree to the conditions and duties of Ehlers and Associates, Inc., as escrow holder of the Deposit, pursuant to the Terms of Proposal. This proposal is for prompt acceptance and is conditional upon delivery of said Bonds to The Depository Trust Company, New York, New York, in accordance with the Terms of Proposal. Delivery is anticipated to be on or about June 15, 2023.

This proposal is subject to the District's agreement to enter into a written undertaking to provide continuing disclosure under Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 as described in the Preliminary Official Statement for the Bonds.

We have received and reviewed the Official Statement, and any addenda thereto, and have submitted our requests for additional information or corrections to the Final Official Statement. As Underwriter (Syndicate Manager), we agree to provide the District with the reoffering price of the Bonds within 24 hours of the proposal acceptance.

This proposal is a firm offer for the purchase of the Bonds identified in the Terms of Proposal, on the terms set forth in this proposal form and the Terms of Proposal, and is not subject to any conditions, except as permitted by the Terms of Proposal.

By submitting this proposal, we confirm that we are an underwriter and have an established industry reputation for underwriting new issuances of municipal bonds. YES:  NO:

Account Manager: Piper Sandler & Co By:   
Account Members: Alone

Award will be on a true interest cost basis. According to our computations (the correct computation being controlling in the award), the total dollar interest cost (including any discount or less any premium) computed from June 15, 2023 of the above proposal is \$ 1,194,885.10 and the true interest cost (TIC) is 4.771111 %.

The foregoing offer is hereby accepted by and on behalf of the School Board of Independent School District No. 94 (Cloquet Public Schools), Minnesota, on May 22, 2023.

By: \_\_\_\_\_ By: \_\_\_\_\_  
Title: \_\_\_\_\_ Title: \_\_\_\_\_

\* Subsequent to bid opening the individual maturity amounts were adjusted.  
Adjusted Price - \$2,771,100.40      Adjusted Net Interest Cost - \$1,193,176.79      Adjusted TIC - 4.7705%

**EXHIBIT B**  
**FORM OF BOND**

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
COUNTIES OF CARLTON AND ST. LOUIS  
INDEPENDENT SCHOOL DISTRICT NO. 94  
(CLOQUET PUBLIC SCHOOLS)

TAXABLE GENERAL OBLIGATION CAPITAL FACILITIES BONDS  
SERIES 2023A

No. R-\_\_\_\_ \$\_\_\_\_\_

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
__0.000%	February 1, 20__	June __, 2023	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

Independent School District No. 94 (Cloquet Public Schools), a duly organized and existing school district in Carlton and St. Louis Counties, Minnesota (the “District”), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the Principal Amount specified above, on the Maturity Date specified above, with interest thereon from the date hereof at the annual rate specified above (calculated on the basis of a 360 day year of twelve 30 day months), payable February 1 and August 1 in each year, commencing February 1, 2024, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Bond Trust Services Corporation, Roseville, Minnesota, as Registrar, Paying Agent, and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the District have been and are hereby irrevocably pledged.

The District may elect on February 1, 2032, and on any date thereafter to prepay Bonds due on or after February 1, 2033. Redemption may be in whole or in part and if in part, at the option of the District and in such order as the District shall determine. If less than all Bonds of a maturity are called for redemption, the District shall notify The Depository Trust Company (“DTC”) of the particular amount of such maturity to be prepaid. DTC shall determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant shall then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments shall be at a price of par plus accrued interest to the optional redemption date.

This Bond is one of an issue in the aggregate principal amount of \$2,715,000 all of like original issue date and tenor, except as to number, maturity date, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the School Board of the District (the “Board”) on May 22, 2023 (the “Resolution”),

for the purpose of providing money to aid in financing certain capital projects, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapter 475, as amended, and Minnesota Statutes, Section 123B.62, as amended. The principal hereof and interest hereon are payable from ad valorem taxes, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the District are irrevocably pledged for payment of this Bond and the Board has obligated itself to levy additional ad valorem taxes on all taxable property in the District in the event of any deficiency of ad valorem taxes pledged, which additional taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

The District has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, and to guarantee the payments of the principal of and interest on this Bond when due, pursuant to said statute.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the District at the principal office of the Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner's attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the District shall cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee, or governmental charge required to be paid with respect to such transfer or exchange.

The District and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the District nor the Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED, AND AGREED that all acts, conditions, and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen, and to be performed preliminary to and in the issuance of this Bond in order to make this Bond a valid and binding general obligation of the District in accordance with its terms, have been done, do exist, have happened, and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the District to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, Independent School District No. 94 (Cloquet Public Schools), Carlton and St. Louis Counties, Minnesota, by its School Board, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Board Chair and Clerk and has caused this Bond to be dated as of the date set forth below.

Dated: June \_\_\_\_, 2023

**INDEPENDENT SCHOOL DISTRICT NO. 94  
(CLOQUET PUBLIC SCHOOLS), CARLTON AND  
ST. LOUIS COUNTIES, MINNESOTA**

\_\_\_\_\_  
(Facsimile)  
Board Chair

\_\_\_\_\_  
(Facsimile)  
Clerk

\_\_\_\_\_  
**CERTIFICATE OF AUTHENTICATION**

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

**BOND TRUST SERVICES CORPORATION**

By \_\_\_\_\_  
Its Authorized Representative

**ASSIGNMENT**

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

\_\_\_\_\_

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STEMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not transfer this Bond unless the information concerning the assignee requested below is provided.

Name and Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Include information for all joint owners if this Bond is held by joint account.)

Please insert federal identification or other identifying number of assignee

\_\_\_\_\_

**PROVISIONS AS TO REGISTRATION**

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Officer of Registrar</u>
June ____, 2023	Cede & Co. Federal ID #13-2555119	_____

**EXHIBIT C**

**TAX LEVY SCHEDULE**

**Cloquet School District No. 94, MN**

\$2,715,000 Taxable General Obligation Capital Facilities Bonds, Series 2023A

Dated: June 15, 2023

**Tax Levy Calculation**

Tax Levy Year	Tax Collect Year	Bond Pay Year	Total P+I	CIF	Net New D/S	P & I @105%	Net Levy
2022	2023	2024	88,777.19	(88,777.19)	-	-	-
2023	2024	2025	231,415.00	-	231,415.00	242,985.75	242,985.75
2024	2025	2026	231,015.00	-	231,015.00	242,565.75	242,565.75
2025	2026	2027	225,315.00	-	225,315.00	236,580.75	236,580.75
2026	2027	2028	224,615.00	-	224,615.00	235,845.75	235,845.75
2027	2028	2029	228,615.00	-	228,615.00	240,045.75	240,045.75
2028	2029	2030	232,015.00	-	232,015.00	243,615.75	243,615.75
2029	2030	2031	229,815.00	-	229,815.00	241,305.75	241,305.75
2030	2031	2032	452,315.00	-	452,315.00	474,930.75	474,930.75
2031	2032	2033	456,015.00	-	456,015.00	478,815.75	478,815.75
2032	2033	2034	453,535.00	-	453,535.00	476,211.75	476,211.75
2033	2034	2035	455,167.50	-	455,167.50	477,925.88	477,925.88
2034	2035	2036	455,662.50	-	455,662.50	478,445.63	478,445.63
<b>Total</b>	-	-	<b>\$3,964,277.19</b>	<b>(88,777.19)</b>	<b>\$3,875,500.00</b>	<b>\$4,069,275.00</b>	<b>\$4,069,275.00</b>

**Bond Data**

Dated Date	6/15/2023
------------	-----------



STATE OF MINNESOTA     )  
  )  
COUNTIES OF CARLTON    ) ss.  
AND ST. LOUIS            )  
  )  
INDEPENDENT SCHOOL     )  
DISTRICT NO. 94         )

I, the undersigned, being the duly qualified Clerk of Independent School District No. 94 (Cloquet Public Schools), Carlton and St. Louis Counties, Minnesota (the “District”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the School Board of the District held on the date specified above, with the original minutes on file in my office, and the extract is a full, true, and correct copy of the minutes insofar as they relate to the issuance and sale of the District’s Taxable General Obligation Capital Facilities Bonds, Series 2023A, in the original aggregate principal amount of \$2,715,000.

WITNESS My hand officially as such Clerk this \_\_\_\_\_ day of May, 2023.

---

Clerk of the School Board  
Independent School District No. 94  
(Cloquet Public Schools), Carlton and St. Louis Counties,  
Minnesota

May 22, 2023

SALE DAY REPORT FOR:

# Independent School District No. 94 (Cloquet Public Schools), Minnesota

**\$2,715,000 Taxable General Obligation  
Capital Facilities Bonds, Series 2023A**



---

Prepared by:

Ehlers  
3060 Centre Pointe Drive  
Roseville, MN 55113

Matthew Hammer,  
Senior Municipal Advisor

Jodie Zesbaugh,  
Senior Municipal Advisor

Greg Crowe,  
President

---

**BUILDING COMMUNITIES. IT'S WHAT WE DO.**

# Competitive Sale Results

**PURPOSE:** To finance improvements to school sites, including reconstruction of the district's track and tennis courts.

**RATING:** MN Credit Enhancement Rating: Moody's Investor's Service "Aa1"  
Underlying Rating: Moody's Investor's Service "A1"

**NUMBER OF BIDS:** 6

**LOW BIDDER:** Piper Sandler & Co., Chicago, Illinois

## COMPARISON FROM LOWEST TO HIGHEST BID: (TIC as bid)

**LOW BID:\*** 4.7711%

**HIGH BID:** 5.4077%

Summary of Sale Results:	
Principal Amount:	\$2,715,000
Underwriter's Discount:	\$28,112
Reoffering Premium:	\$84,212
True Interest Cost*:	4.7705%
Capitalized Interest:	\$88,777
Costs of Issuance:	\$48,051
Yield:	4.40%-4.75%
Total Net P&I:	\$3,875,500

\*After receipt of bids, certain maturities were adjusted. This caused a slight change in the True Interest cost.

**NOTES:** The True Interest Cost of 4.77% is below the estimate of 5.34% in the Pre-Sale Report dated June 15, 2023. With the favorable interest rates, the total principal and interest on the bonds will be \$142,682 lower than pre-sale estimates.

**CLOSING DATE:** June 15, 2023

**SCHOOL BOARD ACTION:** Adopt the resolution awarding the sale of \$2,715,000 Taxable General Obligation Capital Facilities Bonds, Series 2023A.

## SUPPLEMENTARY ATTACHMENTS

- Bid Tabulation
- Updated Sources and Uses of Funds
- Updated Net Debt Service Schedule
- Updated Combined Capital Facilities Bond Schedule
- Rating Report
- Bond Resolution (Distributed Separately)

# BID TABULATION

**\$2,715,000 Taxable General Obligation Capital Facilities Bonds, Series 2023A**

**Independent School District No. 94 (Cloquet Public Schools), Minnesota**

**SALE: May 22, 2023**

**AWARD: PIPER SANDLER & CO.**

**MN Credit Enhancement Rating:** Moody's Investor's Service "Aa1"

**Underlying Rating:** Moody's Investor's Service "A1"

Taxable - Non-Bank Qualified

NAME OF BIDDER	MATURITY (February 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
PIPER SANDLER & CO. Chicago, Illinois	2025	6.000%	4.750%	\$2,770,621.00	\$1,194,885.10	4.7711%
	2026	6.000%	4.550%			
	2027	6.000%	4.450%			
	2028	6.000%	4.400%			
	2029	6.000%	4.400%			
	2030	6.000%	4.450%			
	2031	6.000%	4.500%			
	2032	6.000%	4.550%			
	2033	4.600%	4.600%			
	2034	4.650%	4.650%			
	2035	4.700%	4.700%			
	2036	4.750%	4.750%			
BAIRD Milwaukee, Wisconsin						
LOOP CAPITAL MARKETS Chicago, Illinois						4.9738%
NORTHLAND SECURITIES, INC. Minneapolis, Minnesota						4.9917%
BOK FINANCIAL SECURITIES, INC. Milwaukee, Wisconsin						5.1442%
BERNARDI SECURITIES, INC. Chicago, Illinois						5.4077%

\* Subsequent to bid opening the individual maturity amounts were adjusted.

Adjusted Price - \$2,771,100.40      Adjusted Net Interest Cost - \$1,193,176.79      Adjusted TIC - 4.770

**RESULTS OF BOND SALE**

**Cloquet School District No. 94**

**May 22, 2023**

Sources & Uses of Funds for Capital Facilities Bonds

<b>Authorized Principal Amount</b>	<b>Capital Facilities Bonds</b>
<b>Sources of Funds</b>	
Par Amount	\$2,715,000
Premium <sup>1</sup>	84,212
Funds on Hand - Debt Service Fund	88,777
<u>Total Sources</u>	<u>\$2,887,990</u>
<b>Uses of Funds</b>	
Underwriter's Discount <sup>2</sup>	\$28,112
Capitalized Interest <sup>3</sup>	88,777
Legal and Fiscal Costs <sup>4</sup>	48,051
<u>Net Available for Project Costs</u>	<u>2,723,049</u>
Total Uses	\$2,887,990

- 1 The underwriter of the bonds paid a premium to purchase the bonds. They will retain a portion of the premium as their compensation, or underwriter's discount. The remainder of the premium will be deposited to the construction fund.
- 2 The allowance for discount bidding is an estimate of the compensation taken by the underwriter who provides the lowest true interest cost as part of the competitive bidding process and purchases the bonds. Ehlers provides independent municipal advisory services as part of the bond sale process and is not an underwriting firm.
- 3 The district will finance the first year's interest payment with funds on hand in the debt service fund.
- 4 Includes fees for municipal advisor, bond counsel, rating agency, paying agent, and county certificates.



# Cloquet School District No. 94, MN

\$2,715,000 Taxable General Obligation Capital Facilities Bonds, Series 2023A

Dated: June 15, 2023

## Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
06/15/2023	-	-	-	-	-	-	-
02/01/2024	-	-	88,777.19	88,777.19	(88,777.19)	-	-
08/01/2024	-	-	70,707.50	70,707.50	-	70,707.50	-
02/01/2025	90,000.00	6.000%	70,707.50	160,707.50	-	160,707.50	231,415.00
08/01/2025	-	-	68,007.50	68,007.50	-	68,007.50	-
02/01/2026	95,000.00	6.000%	68,007.50	163,007.50	-	163,007.50	231,015.00
08/01/2026	-	-	65,157.50	65,157.50	-	65,157.50	-
02/01/2027	95,000.00	6.000%	65,157.50	160,157.50	-	160,157.50	225,315.00
08/01/2027	-	-	62,307.50	62,307.50	-	62,307.50	-
02/01/2028	100,000.00	6.000%	62,307.50	162,307.50	-	162,307.50	224,615.00
08/01/2028	-	-	59,307.50	59,307.50	-	59,307.50	-
02/01/2029	110,000.00	6.000%	59,307.50	169,307.50	-	169,307.50	228,615.00
08/01/2029	-	-	56,007.50	56,007.50	-	56,007.50	-
02/01/2030	120,000.00	6.000%	56,007.50	176,007.50	-	176,007.50	232,015.00
08/01/2030	-	-	52,407.50	52,407.50	-	52,407.50	-
02/01/2031	125,000.00	6.000%	52,407.50	177,407.50	-	177,407.50	229,815.00
08/01/2031	-	-	48,657.50	48,657.50	-	48,657.50	-
02/01/2032	355,000.00	6.000%	48,657.50	403,657.50	-	403,657.50	452,315.00
08/01/2032	-	-	38,007.50	38,007.50	-	38,007.50	-
02/01/2033	380,000.00	4.600%	38,007.50	418,007.50	-	418,007.50	456,015.00
08/01/2033	-	-	29,267.50	29,267.50	-	29,267.50	-
02/01/2034	395,000.00	4.650%	29,267.50	424,267.50	-	424,267.50	453,535.00
08/01/2034	-	-	20,083.75	20,083.75	-	20,083.75	-
02/01/2035	415,000.00	4.700%	20,083.75	435,083.75	-	435,083.75	455,167.50
08/01/2035	-	-	10,331.25	10,331.25	-	10,331.25	-
02/01/2036	435,000.00	4.750%	10,331.25	445,331.25	-	445,331.25	455,662.50
<b>Total</b>	<b>\$2,715,000.00</b>	<b>-</b>	<b>\$1,249,277.19</b>	<b>\$3,964,277.19</b>	<b>(88,777.19)</b>	<b>\$3,875,500.00</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$24,809.42
Average Life	9.138 Years
Average Coupon	5.0354960%
Net Interest Cost (NIC)	4.8093706%
True Interest Cost (TIC)	4.7705297%
Bond Yield for Arbitrage Purposes	4.6287669%
All Inclusive Cost (AIC)	5.0173166%

## IRS Form 8038

Net Interest Cost	4.5880322%
Weighted Average Maturity	9.072 Years

**RESULTS OF BOND SALE**

**Cloquet School District No. 94**

**May 22, 2023**

**Estimated Combined Capital Facilities Bond Schedule**

Bonds :	2023A
Principal:	\$2,715,000
Dated Date:	6/15/2023
Number of Years:	13
Average Interest Rate:	4.77%

Est. Operating Capital Revenue:	\$668,915 Annually *
Revenue Used (2021A & 2023A):	70.5%

		Existing Debt - 2021A Capital Facilities Bonds				2023A Capital Facilities Bonds				Combined Totals		
Year Taxes Payable	Fiscal Year	Principal	Interest	Total Payments	Initial Debt Service Levies (P & I at 105%)	Principal	Interest	Total Payments	Initial Debt Service Levies (P & I at 105%)	Total Payments	Debt Service Levies (P & I at 105%)	Remaining Operating Capital Revenue
2023	2024	190,000	36,950	226,950	238,298	0	88,777	88,777	0	315,727	238,298	\$430,617
2024	2025	195,000	31,250	226,250	237,563	90,000	141,415	231,415	242,986	457,665	480,548	\$188,366
2025	2026	200,000	25,400	225,400	236,670	95,000	136,015	231,015	242,566	456,415	479,236	\$189,679
2026	2027	210,000	19,400	229,400	240,870	95,000	130,315	225,315	236,581	454,715	477,451	\$191,464
2027	2028	215,000	13,100	228,100	239,505	100,000	124,615	224,615	235,846	452,715	475,351	\$193,564
2028	2029	220,000	6,650	226,650	237,983	110,000	118,615	228,615	240,046	455,265	478,028	\$190,886
2029	2030	220,000	4,450	224,450	235,673	120,000	112,015	232,015	243,616	456,465	479,288	\$189,626
2030	2031	225,000	2,250	227,250	238,613	125,000	104,815	229,815	241,306	457,065	479,918	\$188,996
2031	2032	0	0	0	0	355,000	97,315	452,315	474,931	452,315	474,931	\$193,984
2032	2033	0	0	0	0	380,000	76,015	456,015	478,816	456,015	478,816	\$190,099
2033	2034	0	0	0	0	395,000	58,535	453,535	476,212	453,535	476,212	\$192,703
2034	2035	0	0	0	0	415,000	40,168	455,168	477,926	455,168	477,926	\$190,989
2035	2036	0	0	0	0	435,000	20,663	455,663	478,446	455,663	478,446	\$190,469
2036	2037	0	0	0	0	0	0	0	0	0	0	\$668,915
2037	2038	0	0	0	0	0	0	0	0	0	0	\$668,915
2037	2038	0	0	0	0	0	0	0	0	0	0	\$668,915
2038	2039	0	0	0	0	0	0	0	0	0	0	\$668,915
		\$1,860,000	\$181,950	\$2,041,950	\$2,144,048	\$2,715,000	\$1,249,277	\$3,964,277	\$4,069,275	\$6,006,227	\$6,213,323	

\* Fiscal Year 2023-24 Estimated Revenue from Pay 2023 Levy Limitation and Certification Report.

First year's interest payments on Capital Facilities bond will be paid from funds on hand in the debt service fund.

## CREDIT OPINION

18 May 2023



### Contacts

Tatum Drazen +1.312.706.9986  
Associate Lead Analyst  
tatum.drazen@moodys.com

Lauren Von Bargen +1.212.553.4491  
Vice President - Senior Analyst  
lauren.vonbargen@moodys.com

### CLIENT SERVICES

Americas 1-212-553-1653  
Asia Pacific 852-3551-3077  
Japan 81-3-5408-4100  
EMEA 44-20-7772-5454

# Cloquet Independent School District 94, MN

Update on credit analysis

## Summary

[Cloquet ISD 94](#) (A1) benefits from its location near the [City of Duluth](#) (Aa2 stable), healthy reserves despite planned spend downs, and a long-term trend of stable enrollment. This is balanced against above average leverage related to long-term debt and pension burdens, which is expected to rise in the next twelve months.

## Credit strengths

- » Proximity to the City of Duluth
- » Long-term trend of enrollment stability
- » Trend of healthy reserves despite planned spend downs

## Credit challenges

- » Above average leverage related to long-term debt and pension burdens

## Rating outlook

Outlooks are not typically assigned to local governments with this amount of debt.

## Factors that could lead to an upgrade

- » Improved resident income and wealth indices
- » Further bolstering of reserves
- » Reduced debt and pension burdens

## Factors that could lead to a downgrade

- » Material declines in reserves
- » Increased leverage related to debt or pension burdens beyond what is currently expected

## Key indicators

Exhibit 1

### Cloquet Independent School District 94, MN

	2019	2020	2021	2022	A Medians
<b>Economy</b>					
Resident income	99.4%	103.3%	92.7%	N/A	96.2%
Full value (\$000)	\$1,082,668	\$1,109,014	\$1,161,206	\$1,269,782	\$1,160,791
Population	14,442	14,247	14,858	N/A	13,088
Full value per capita	\$74,967	\$77,842	\$78,154	N/A	\$85,943
Enrollment	2,654	2,681	2,634	2,646	1,827
Enrollment trend	1.4%	1.4%	0.1%	-0.1%	-0.5%
<b>Financial performance</b>					
Operating revenue (\$000)	\$38,637	\$40,481	\$41,391	\$42,733	\$26,991
Available fund balance (\$000)	\$7,981	\$9,911	\$10,506	\$10,112	\$6,298
Net cash (\$000)	\$12,271	\$13,836	\$13,818	\$14,058	\$6,971
Available fund balance ratio	20.7%	24.5%	25.4%	23.7%	23.0%
Net cash ratio	31.8%	34.2%	33.4%	32.9%	26.2%
<b>Leverage</b>					
Debt (\$000)	\$61,934	\$62,716	\$60,872	\$57,462	\$21,881
ANPL (\$000)	\$70,352	\$83,908	\$108,101	\$92,703	\$48,862
OPEB (\$000)	\$1,427	\$1,889	\$532	\$693	\$4,011
Long-term liabilities ratio	346.1%	366.9%	409.5%	353.0%	335.4%
Implied debt service (\$000)	\$4,792	\$4,516	\$4,491	\$4,270	\$1,428
Pension tread water (\$000)	\$1,873	\$1,899	\$2,191	\$1,620	\$1,297
OPEB contributions (\$000)	\$225	\$522	\$150	\$218	\$146
Fixed-costs ratio	17.8%	17.1%	16.5%	14.3%	12.8%

For definitions of the metrics in the table above please refer to the [US K-12 Public School Districts Methodology](#) or see the Glossary in the Appendix below. Metrics represented as N/A indicate the data were not available at the time of publication. The medians come from our most recently published [K12 Median Report](#).

Sources: US Census Bureau, Cloquet Independent School District 94, MN's financial statements and Moody's Investors Service

## Profile

Cloquet ISD 94 is located near the City of Duluth and about 140 miles north of the Twin Cities ([Minneapolis](#), Aa1 stable; [St. Paul](#), Aa1 stable) metropolitan area. The district covers about 96 square miles and has more than 14,500 residents. Cloquet ISD 94 provides prekindergarten through twelfth grade education to about 2,700 students.

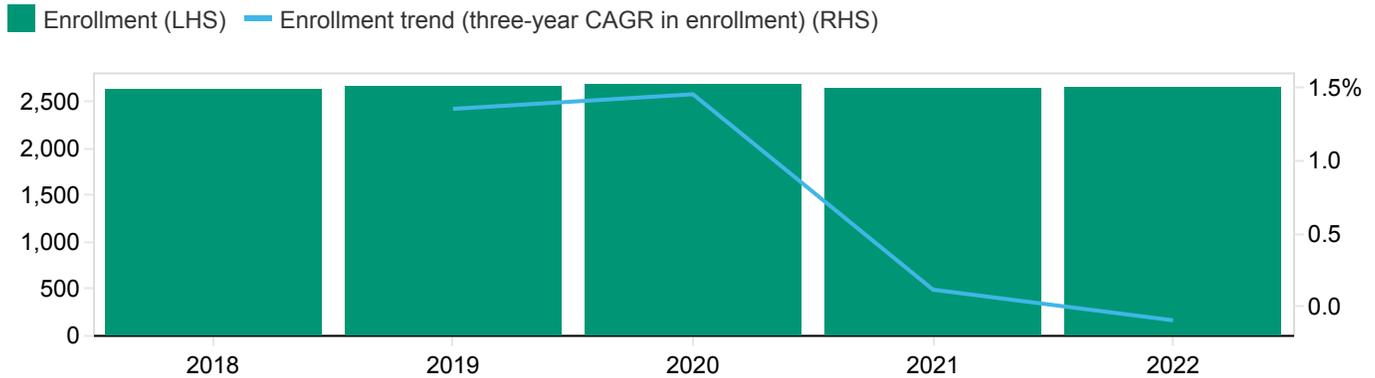
## Detailed credit considerations

### Economy: local economy supported by nearby City of Duluth and stable enrollment

The district's economy will remain generally stable given some modest residential development underway and its proximity to the City of Duluth. Resident income is 93% of the national median, and full value per capita is also average at about \$94,000, based on the most recent tax base and population figures available. The largest taxpayer, [Enbridge Energy, LP](#) (Baa1 stable) (6%), installed a pipeline through the district in 2021, which caused assessed value to increase. The tax base recently grew to about \$1.4 billion in 2022 following 11 consecutive years of modest growth. The base is primarily residential (55%), followed by commercial/industrial (19%). As of February 2023, the unemployment rate (5.2%) in [Carlton County](#) (Aa2), where the district is located, was above the state's (3.6%) and national (3.9%) rate. Officials report that district residents commute to the nearby City of Duluth for various employment opportunities. Population in the district has remained stable to growing, increasing by 3.2% over the last 10 years. The district serves a large population of tribal residents and low-income students. It has maintained relatively stable enrollment, even throughout the pandemic. While the district reports a slight decline in enrollment recently because it has yet to recoup lost students who turned to online and homeschooling during the pandemic, it gains a large number of students through open enrollment, which has helped keep enrollment stable for over a decade. Moving forward, the district will continue to budget for stable enrollment, though it has conservatively decreased its budget by \$300,000 to account for potential enrollment loss.

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the issuer/deal page on <https://ratings.moody.com> for the most updated credit rating action information and rating history.

Exhibit 2  
Enrollment

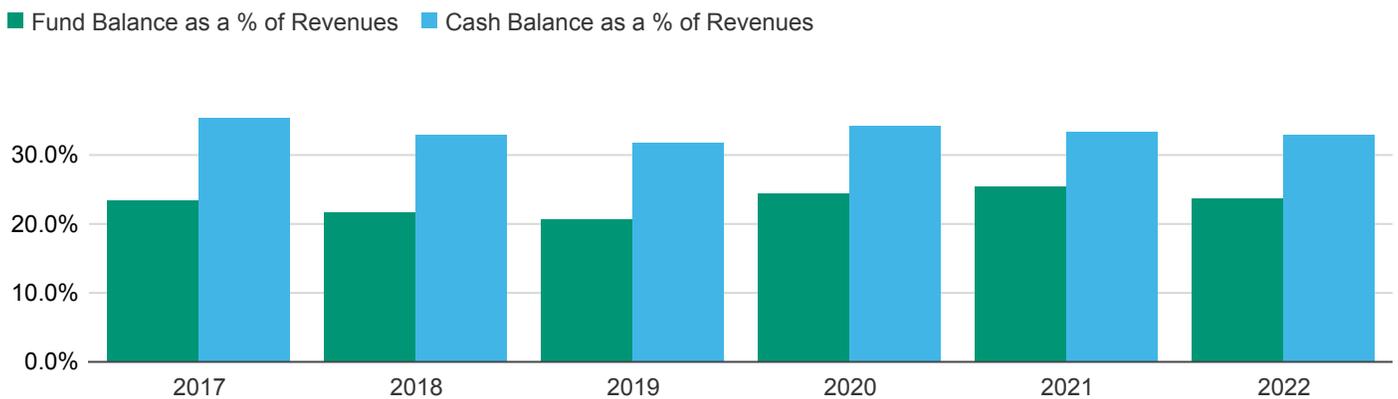


Source: Moody's Investors Service

**Financial operations: financial position expected to remain healthy despite planned draw**

The district's healthy reserve position will remain a credit strength, despite draws on fund balance. Fiscal 2022 (year-end June 30) ended with an operating deficit of roughly \$1.2 million because of lower than budgeted for enrollment and an increase in costs. Despite a significant decrease in fund balance, available operating fund (general and debt service funds) balance ratio remains healthy at 24% of revenue. The original fiscal 2023 budget includes nearly a \$500,000 deficit, however the revised budget is closer to \$700,000. Management reports fiscal 2023 is tracking to budget and expects fund balance to remain healthy at \$8.4 million. The district plans for a balanced budget in fiscal 2024 because of additional revenue from the state. Despite decreases in fund balance over the next two years, reserves would remain above 20% of revenue, which is in line with the district's fund balance policy. Like other [Minnesota](#) (Aaa stable) school districts, state aid makes up the majority of operating revenue for Cloquet ISD 94. In fiscal 2022, state aid accounted for 72% of operating revenue, followed by property taxes at 16%. The district will modestly benefit from an increase in aid under the state's biennium budget, which increased per pupil funding 2.45% in fiscal 2022 and 2% in fiscal 2023, however significant growth in state aid is unlikely as Minnesota's state aid formula is primarily calculated on a per pupil basis. The district currently uses the full \$724 in per pupil Local Optional Revenue (LOR).

Exhibit 3  
Financial Trends



Source: Moody's Investors Service

**Liquidity**

The district closed fiscal 2022 with a net cash position of \$14.1 million, or a strong 33% of operating revenue.

### Leverage: elevated and expected to rise with additional future borrowing plans

The district's leverage is elevated and expected to remain so as it has additional future borrowing plans. Cloquet ISD 94 is in the process of issuing roughly \$2.7 million in general obligation unlimited tax (GOULT) bonds to update its outdoor athletic facilities. The district is also using a donation and \$1 million in federal aid to finance this project. Following the sale, total leverage will be an above average 350% of operating revenue. Fixed costs, inclusive of debt service and pension contributions, were a moderate 14% of operating revenue in fiscal 2022. The district is anticipating on issuing another \$5 million in GO debt in the next 12 months. This could bring the long-term liabilities ratio up to 353% of operating revenue.

### Legal security

The general obligation unlimited tax (GOULT) bonds are supported by the district's full faith and credit pledge and the authority to levy a dedicated property tax unlimited as to rate and amount. The bonds are additionally secured by statute.

The GOULT bonds are also supported by the State of Minnesota's School District Credit Enhancement Program which provides for an unlimited advance from the state's general fund should the district be unable to meet debt service requirements.

### Debt structure

All of the district's debt is fixed rate and long term. Amortization of existing debt is rapid with over 70% of principal set to be retired over the next ten years.

### Debt-related derivatives

The district is not a party to any debt-related derivatives.

### Pensions and OPEB

The district participates in two multiple-employer cost-sharing plans, the General Employees Retirement Fund (GERF) and the Teachers Retirement Association of Minnesota (TRA). Most of its unfunded liabilities are attributable to the TRA. The State of Minnesota approved legislation in 2018 that modified benefits and modestly increased contributions to TRA. Because of the reform package, school districts are in the process of modestly increasing their TRA employer contribution rate to 8.75% of payroll in 2024 from the previous rate of 7.5%. The state is also increasing aid to school districts to offset the increased costs of their required employer contributions. In aggregate, the total contributions to TRA from all participating school districts in 2021 were equal to about 74% of our tread water indicator, which reflects the issuer contribution that would be required to prevent the unfunded liability from growing assuming realization of all plan assumptions.

Other post-employment benefit (OPEB) obligations do not represent a material credit risk. The district allows retired employees to stay on its health care plan until Medicare eligibility, creating an implicit rate subsidy. The district's adjusted net OPEB liability, which is similar to the adjustments we make to pensions, was less than \$700,000 in fiscal 2022, equivalent to 2% of operating revenue.

### ESG considerations

Cloquet Independent School District 94's ESG Credit Impact Score of CIS-2 indicates that ESG considerations have a neutral-to-low impact on its credit rating, reflecting neutral to low exposure to environmental, social and governance risks.

### Environmental

Cloquet Independent School District 94's E Issuer Profile Score is neutral-to-low (E-2), reflecting neutral-to-low exposure to most environmental risks categories, including physical climate risk, carbon transition, water management, natural capital and waste and pollution.

### Social

Cloquet Independent School District 94's S Issuer Profile Score is neutral-to-low (S-2), reflecting neutral-to-low exposure to social risks in all categories including access to basic services, housing, health and safety, demographics, education, and labor and income. Population in the district has remained stable to growing, increasing by 3.2% over the last 10 years.

### Governance

Cloquet Independent School District 94's G Issuer Profile Score is neutral to low (G-2). The district's transparency and disclosure is in line with peers, reflected in timely filing of audited financial statements and budgets. The district's capture rate (the percentage of school-aged children within the district's boundaries who attend the district) is solid. The institutional structure in Minnesota is typical

for the school district sector with the state controlling the bulk of school district revenue through a per-pupil funding formula and districts can also go to voters for an additional levying authority up to cap.

## Rating methodology and scorecard factors

The US K-12 Public School Districts Methodology includes a scorecard, a tool providing a composite score of a school district's credit profile based on the weighted factors we consider most important, universal and measurable, as well as possible notching factors dependent on individual credit strengths and weaknesses. Its purpose is not to determine the final rating, but rather to provide a standard platform from which to analyze and compare school district credits.

Exhibit 4

### Cloquet Independent School District 94, MN

	Measure	Weight	Score
<b>Economy</b>			
Resident Income (MHI Adjusted for RPP / US MHI)	92.7%	10.0%	A
Full value per capita (full valuation of the tax base / population)	93,904	10.0%	A
Enrollment trend (three-year CAGR in enrollment)	-0.1%	10.0%	A
<b>Financial performance</b>			
Available fund balance ratio (available fund balance / operating revenue)	23.7%	20.0%	Aa
Net cash ratio (net cash / operating revenue)	32.9%	10.0%	Aaa
<b>Institutional framework</b>			
Institutional Framework	A	10.0%	A
<b>Leverage</b>			
Long-term liabilities ratio ((debt + ANPL + adjusted net OPEB) / operating revenue)	350.2%	20.0%	A
Fixed-costs ratio (adjusted fixed costs / operating revenue)	14.3%	10.0%	Aaa
<b>Notching factors</b>			
No notchings applied			
Scorecard-Indicated Outcome			Aa3
<b>Assigned Rating</b>			<b>A1</b>

Sources: US Census Bureau, Cloquet Independent School District 94, MN's financial statements and Moody's Investors Service

## Appendix

Exhibit 5

### Key Indicators Glossary

	Definition	Typical Source*
<b>Economy</b>		
Resident income	Median Household Income (MHI), adjusted for Regional Price Parity (RPP), as a % of the US	MHI: American Community Survey (US Census Bureau) RPP: US Bureau of Economic Analysis
Full value (\$000)	Estimated market value of taxable property accessible to the district	State repositories, district's audited financial reports, offering documents or continuing disclosure
Population	Population of school district	American Community Survey (US Census Bureau)
Full value per capita	Full value / population of school district	
Enrollment	Student enrollment of school district	State data publications
Enrollment trend	3-year Compound Annual Growth Rate (CAGR) of Enrollment	State data publications; Moody's Investors Service
<b>Financial performance</b>		
Operating revenue (\$000)	Total annual operating revenue in what we consider to be the district's operating funds	Audited financial statements
Available fund balance (\$000)	Committed, assigned and unassigned fund balances in what we consider to be the district's operating funds	Audited financial statements
Net cash (\$000)	Net cash (cash and liquid investments minus short-term debt) in what we consider to be the district's operating funds	Audited financial statements
Available fund balance ratio	Available fund balance / Operating Revenue	Audited financial statements
Net cash ratio	Net Cash / Operating Revenue	Audited financial statements
<b>Leverage</b>		
Debt (\$000)	District's direct gross debt outstanding	Audited financial statements; official statements
ANPL (\$000)	District's pension liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Investors Service
OPEB (\$000)	District's net other post-employment benefit (OPEB) liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Investors Service
Long-term liabilities ratio	Debt, ANPL and OPEB liabilities as % of operating revenue	Audited financial statements, official statements; Moody's Investors Service
Implied debt service (\$000)	Annual cost to amortize district's long-term debt over 20 years with level payments	Audited financial statements; official statements; Moody's Investors Service
Pension tread water (\$000)	Pension contribution necessary to prevent reported unfunded pension liabilities from growing, year over year, in nominal dollars, if all actuarial assumptions are met	Audited financial statements; Moody's Investors Service
OPEB contributions (\$000s)	District's actual contribution in a given period, typically the fiscal year	Audited financial statements; official statements
Fixed-costs ratio	Implied debt service, pension tread water and OPEB contributions as % of operating revenue	Audited financial statements, official statements, pension system financial statements

\*Note: If typical data source is not available then alternative sources or proxy data may be considered. For more detailed definitions of the metrics listed above please refer to the [US K-12 Public School Districts Methodology](#).

Source: Moody's Investors Service

© 2023 Moody's Corporation, Moody's Investors Service, Inc., Moody's Analytics, Inc. and/or their licensors and affiliates (collectively, "MOODY'S"). All rights reserved. CREDIT RATINGS ISSUED BY MOODY'S CREDIT RATINGS AFFILIATES ARE THEIR CURRENT OPINIONS OF THE RELATIVE FUTURE CREDIT RISK OF ENTITIES, CREDIT COMMITMENTS, OR DEBT OR DEBT-LIKE SECURITIES, AND MATERIALS, PRODUCTS, SERVICES AND INFORMATION PUBLISHED BY MOODY'S (COLLECTIVELY, "PUBLICATIONS") MAY INCLUDE SUCH CURRENT OPINIONS. MOODY'S DEFINES CREDIT RISK AS THE RISK THAT AN ENTITY MAY NOT MEET ITS CONTRACTUAL FINANCIAL OBLIGATIONS AS THEY COME DUE AND ANY ESTIMATED FINANCIAL LOSS IN THE EVENT OF DEFAULT OR IMPAIRMENT. SEE APPLICABLE MOODY'S RATING SYMBOLS AND DEFINITIONS PUBLICATION FOR INFORMATION ON THE TYPES OF CONTRACTUAL FINANCIAL OBLIGATIONS ADDRESSED BY MOODY'S CREDIT RATINGS. CREDIT RATINGS DO NOT ADDRESS ANY OTHER RISK, INCLUDING BUT NOT LIMITED TO: LIQUIDITY RISK, MARKET VALUE RISK, OR PRICE VOLATILITY. CREDIT RATINGS, NON-CREDIT ASSESSMENTS ("ASSESSMENTS"), AND OTHER OPINIONS INCLUDED IN MOODY'S PUBLICATIONS ARE NOT STATEMENTS OF CURRENT OR HISTORICAL FACT. MOODY'S PUBLICATIONS MAY ALSO INCLUDE QUANTITATIVE MODEL-BASED ESTIMATES OF CREDIT RISK AND RELATED OPINIONS OR COMMENTARY PUBLISHED BY MOODY'S ANALYTICS, INC. AND/OR ITS AFFILIATES. MOODY'S CREDIT RATINGS, ASSESSMENTS, OTHER OPINIONS AND PUBLICATIONS DO NOT CONSTITUTE OR PROVIDE INVESTMENT OR FINANCIAL ADVICE, AND MOODY'S CREDIT RATINGS, ASSESSMENTS, OTHER OPINIONS AND PUBLICATIONS ARE NOT AND DO NOT PROVIDE RECOMMENDATIONS TO PURCHASE, SELL, OR HOLD PARTICULAR SECURITIES. MOODY'S CREDIT RATINGS, ASSESSMENTS, OTHER OPINIONS AND PUBLICATIONS DO NOT COMMENT ON THE SUITABILITY OF AN INVESTMENT FOR ANY PARTICULAR INVESTOR. MOODY'S ISSUES ITS CREDIT RATINGS, ASSESSMENTS AND OTHER OPINIONS AND PUBLISHES ITS PUBLICATIONS WITH THE EXPECTATION AND UNDERSTANDING THAT EACH INVESTOR WILL, WITH DUE CARE, MAKE ITS OWN STUDY AND EVALUATION OF EACH SECURITY THAT IS UNDER CONSIDERATION FOR PURCHASE, HOLDING, OR SALE.

MOODY'S CREDIT RATINGS, ASSESSMENTS, OTHER OPINIONS, AND PUBLICATIONS ARE NOT INTENDED FOR USE BY RETAIL INVESTORS AND IT WOULD BE RECKLESS AND INAPPROPRIATE FOR RETAIL INVESTORS TO USE MOODY'S CREDIT RATINGS, ASSESSMENTS, OTHER OPINIONS OR PUBLICATIONS WHEN MAKING AN INVESTMENT DECISION. IF IN DOUBT YOU SHOULD CONTACT YOUR FINANCIAL OR OTHER PROFESSIONAL ADVISER.

ALL INFORMATION CONTAINED HEREIN IS PROTECTED BY LAW, INCLUDING BUT NOT LIMITED TO, COPYRIGHT LAW, AND NONE OF SUCH INFORMATION MAY BE COPIED OR OTHERWISE REPRODUCED, REPACKAGED, FURTHER TRANSMITTED, TRANSFERRED, DISSEMINATED, REDISTRIBUTED OR RESOLD, OR STORED FOR SUBSEQUENT USE FOR ANY SUCH PURPOSE, IN WHOLE OR IN PART, IN ANY FORM OR MANNER OR BY ANY MEANS WHATSOEVER, BY ANY PERSON WITHOUT MOODY'S PRIOR WRITTEN CONSENT.

MOODY'S CREDIT RATINGS, ASSESSMENTS, OTHER OPINIONS AND PUBLICATIONS ARE NOT INTENDED FOR USE BY ANY PERSON AS A BENCHMARK AS THAT TERM IS DEFINED FOR REGULATORY PURPOSES AND MUST NOT BE USED IN ANY WAY THAT COULD RESULT IN THEM BEING CONSIDERED A BENCHMARK.

All information contained herein is obtained by MOODY'S from sources believed by it to be accurate and reliable. Because of the possibility of human or mechanical error as well as other factors, however, all information contained herein is provided "AS IS" without warranty of any kind. MOODY'S adopts all necessary measures so that the information it uses in assigning a credit rating is of sufficient quality and from sources MOODY'S considers to be reliable including, when appropriate, independent third-party sources. However, MOODY'S is not an auditor and cannot in every instance independently verify or validate information received in the credit rating process or in preparing its Publications.

To the extent permitted by law, MOODY'S and its directors, officers, employees, agents, representatives, licensors and suppliers disclaim liability to any person or entity for any indirect, special, consequential, or incidental losses or damages whatsoever arising from or in connection with the information contained herein or the use of or inability to use any such information, even if MOODY'S or any of its directors, officers, employees, agents, representatives, licensors or suppliers is advised in advance of the possibility of such losses or damages, including but not limited to: (a) any loss of present or prospective profits or (b) any loss or damage arising where the relevant financial instrument is not the subject of a particular credit rating assigned by MOODY'S.

To the extent permitted by law, MOODY'S and its directors, officers, employees, agents, representatives, licensors and suppliers disclaim liability for any direct or compensatory losses or damages caused to any person or entity, including but not limited to by any negligence (but excluding fraud, willful misconduct or any other type of liability that, for the avoidance of doubt, by law cannot be excluded) on the part of, or any contingency within or beyond the control of, MOODY'S or any of its directors, officers, employees, agents, representatives, licensors or suppliers, arising from or in connection with the information contained herein or the use of or inability to use any such information.

NO WARRANTY, EXPRESS OR IMPLIED, AS TO THE ACCURACY, TIMELINESS, COMPLETENESS, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OF ANY CREDIT RATING, ASSESSMENT, OTHER OPINION OR INFORMATION IS GIVEN OR MADE BY MOODY'S IN ANY FORM OR MANNER WHATSOEVER.

Moody's Investors Service, Inc., a wholly-owned credit rating agency subsidiary of Moody's Corporation ("MCO"), hereby discloses that most issuers of debt securities (including corporate and municipal bonds, debentures, notes and commercial paper) and preferred stock rated by Moody's Investors Service, Inc. have, prior to assignment of any credit rating, agreed to pay to Moody's Investors Service, Inc. for credit ratings opinions and services rendered by it fees ranging from \$1,000 to approximately \$5,000,000. MCO and Moody's Investors Service also maintain policies and procedures to address the independence of Moody's Investors Service credit ratings and credit rating processes. Information regarding certain affiliations that may exist between directors of MCO and rated entities, and between entities who hold credit ratings from Moody's Investors Service, Inc. and have also publicly reported to the SEC an ownership interest in MCO of more than 5%, is posted annually at [www.moody.com](http://www.moody.com) under the heading "Investor Relations — Corporate Governance — Charter Documents - Director and Shareholder Affiliation Policy."

Additional terms for Australia only: Any publication into Australia of this document is pursuant to the Australian Financial Services License of MOODY'S affiliate, Moody's Investors Service Pty Limited ABN 61 003 399 657 AFSL 336969 and/or Moody's Analytics Australia Pty Ltd ABN 94 105 136 972 AFSL 383569 (as applicable). This document is intended to be provided only to "wholesale clients" within the meaning of section 761G of the Corporations Act 2001. By continuing to access this document from within Australia, you represent to MOODY'S that you are, or are accessing the document as a representative of, a "wholesale client" and that neither you nor the entity you represent will directly or indirectly disseminate this document or its contents to "retail clients" within the meaning of section 761G of the Corporations Act 2001. MOODY'S credit rating is an opinion as to the creditworthiness of a debt obligation of the issuer, not on the equity securities of the issuer or any form of security that is available to retail investors.

Additional terms for Japan only: Moody's Japan K.K. ("MJKK") is a wholly-owned credit rating agency subsidiary of Moody's Group Japan G.K., which is wholly-owned by Moody's Overseas Holdings Inc., a wholly-owned subsidiary of MCO. Moody's SF Japan K.K. ("MSFJ") is a wholly-owned credit rating agency subsidiary of MJKK. MSFJ is not a Nationally Recognized Statistical Rating Organization ("NRSRO"). Therefore, credit ratings assigned by MSFJ are Non-NRSRO Credit Ratings. Non-NRSRO Credit Ratings are assigned by an entity that is not a NRSRO and, consequently, the rated obligation will not qualify for certain types of treatment under U.S. laws. MJKK and MSFJ are credit rating agencies registered with the Japan Financial Services Agency and their registration numbers are FSA Commissioner (Ratings) No. 2 and 3 respectively.

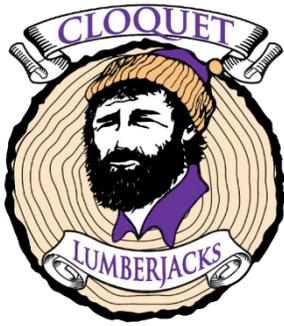
MJKK or MSFJ (as applicable) hereby disclose that most issuers of debt securities (including corporate and municipal bonds, debentures, notes and commercial paper) and preferred stock rated by MJKK or MSFJ (as applicable) have, prior to assignment of any credit rating, agreed to pay to MJKK or MSFJ (as applicable) for credit ratings opinions and services rendered by it fees ranging from JPY100,000 to approximately JPY550,000,000.

MJKK and MSFJ also maintain policies and procedures to address Japanese regulatory requirements.

REPORT NUMBER 1368357

## CLIENT SERVICES

Americas	1-212-553-1653
Asia Pacific	852-3551-3077
Japan	81-3-5408-4100
EMEA	44-20-7772-5454



# Cloquet Public Schools Regular Meeting

Monday, May 22, 2023 at 6:00 PM  
Garfield Board Room  
302 14th Street  
Cloquet, MN 55720  
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

1. Amy Louhela - PCN Grant

6:00 pm Regular Meeting

---

## I. Roll Call

## II. Pledge of Allegiance

## III. Consider Approval of Board Agenda

1. Monday, May 22, 2023 School Board Agenda

## IV. Consider Approval of School Board Minutes

1. Monday, May 8, 2023 School Board Meeting Minutes

## V. Open Forum and Reception of Delegations, Petitions, and Communications

1. Building and Department Reports

## VI. Claims, Hand Checks, and Food Service Reports

1. Claims, May 17, 2023
2. Hand Checks, May 12, 2023
3. Food Service Report, April 2023

## VII. Consent Items

### 1. Resignation Letters

- a. 6.5 hrs/day Media Center Paraprofessional at Cloquet Middle and High School (Marilyn Robb)

### 2. Terminations/Non-Renewals

- a. 30 hrs/week Special Education ECSE Paraprofessional at Churchill (Pamela Niesen)
- b. 6.5 hrs/day Consistent Support Floater Paraprofessional at Churchill Elementary (Neil Erickson)
- c. 6.5 hrs/day Check and Connect Paraprofessional (Chloe Danielson)
- d. 6.5 hrs/day Check and Connect Paraprofessional (Joseph Backus)

### 3. Recommendations for Employment

- a. 1.0 FTE Kindergarten Teacher at Churchill Elementary (Crystal Jordan)
- b. 1.0 FTE 2nd Grade Teacher at Washington Elementary for 2023-2024 (Nicole Zander)
- c. 0.5 FTE E5 Kindergarten Teacher at Churchill Elementary School (Elinor Cich)
- d. 1.0 FTE EBD Teacher at Northern Lights Academy (Nate Knutson)
- e. Homebound Teacher at Cloquet Middle School (Kyle Wordelman)
- f. Recreation Instructor with Cloquet Community Education (Brittany Hammond)
- g. Program Aide Assistant with Li'l Lumberjacks (Nora Thaler)
- h. Summer Targeted Services at Elementary Schools and Middle School (See Attached)
- i. ESY Staff at Northern Lights Academy (NLA) (See Attached)
- j. 2023 Summer Food Service Staff

4. ***Extra Service Contracts***

- a. 2022-2023 Every Student Succeeds (ESSA) Coordinator (Jen Kolodge)

5. ***Permission to Post***

- a. 1.0 FTE Float Substitute and Long Term Substitute Teacher for Northern Lights Academy (NLA) For 2023-2024  
b. Speech Teacher with Northern Lights Academy for 2023-2024 (12 hours/month)  
c. ESY Speech Teacher with Northern Lights Academy (NLA) Up to 10 Hours

**VIII. School Board Committee Report**

1. May 10, 2023 Health, Safety, and Crisis Committee Meeting Meeting Summary  
2. Student Enrollment Report as of May 17, 2023

**IX. Agenda Addendums**

**X. New Business**

1. Consider Approving The Resolution Awarding The Sale Of Taxable General Obligation Capital Facilities Bonds, Series 2023A, In The Original Aggregate Principal Amount Of \$2,715,000.00; Fixing Their Form and Specification; Directing Their Execution And Delivery; And Providing For Their Payment (Attachment Added Monday)  
2. Consider Approving the 2023-2024 Milk and Bread Vendors  
3. Consider Approving the 2023-2024 MSHSL Resolution of Membership  
4. Consider Approving the 2023-2025 Services Agreement with Carlton County for the Transportation of Children and Youth in Foster Care Placement  
5. Consider Approving the 2023-2024 Agreement with Carlton County Public Health and Human Services and Carlton County Children's Mental Health and Family Service Collaborative for Family School Support Workers  
6. Consider Approving the 2023-2024 Professional Service Agreement and Business Associate Agreement with North Homes Children and Family Services  
7. Consider Approving the Rate Increases for Game Crew on Schedule D of the EM-C Contract  
8. Consider Approving Adding The Continuing Education Committee to Schedule D and Providing Appropriate Compensation  
9. Consider Approving the Annual Update to Policy #533 District Wellness 2022-2023  
10. Second Reading of Updates to Policies 708 Transportation of Non-Public School Students, 709 Student Transportation and 524 District Provided Access to Electronic Information Services and Networks

**XI. Superintendent's Report**

1. Negotiations Update  
2. Legislative Update

**XII. For Your Information**

1. Internal Transfer of 0.962 FTE Music Teacher at Washington Elementary and Cloquet Middle School to 0.962 FTE Combine Visual Art and Music Teacher at Washington Elementary Starting 2023-2024 (Rachel Holte)  
2. Congratulations 2023 Cloquet High School and Cloquet Area Alternative Education Programs Graduates!  
3. 2023 Staff Recognition Awards - Thank You For Your Years Of Service  
4. 2022-2023 Non-Certified and Certified Retirements - Enjoy Your Retirement!  
5. Boys' Track Team Named 7AA True Team Champion  
6. Cloquet Ripsaw Robotics Receives Silver All State Team Academic Award  
7. 2023 Summer District Hours  
8. May 9, 2023 Wellness Committee Meeting Summary

**XIII. Upcoming Meetings/Events**

1. Tuesday, May 30, 2023 - Equity Committee Meeting - 3:45 p.m. - Washington Elementary School
2. Wednesday, May 31, 2023 - JOM/LIEC Committee Meeting - 5:30 p.m. - TBD
3. Monday, June 5, 2023 - Technology Committee Meeting - 4 p.m - Boardroom
4. Tuesday, June 6, 2023 - DAC Meeting - 4 p.m - Boardroom
5. Monday, June 12, 2023 - Regular School Board Meeting  
5:30 p.m. Working Session  
6:00 p.m. Regular Meeting

**XIV. Adjournment**

\* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.



Cloquet ISD 94

Cloquet, MN

Dear Beth Dohnansky,

We are submitting the following price quote to you for the 2023-2024 School year. Our Grade A products meet all local, State and Federal requirements for the lunch program.

All half-pint milks are subject to the attached Escalator Clause. All other products follow the monthly market change.

*May 2023 Pricing*

Chocolate Skim Milk	ECO Half-Pint	\$0.2678
Skim Milk	ECO Half-Pint	\$0.2526
1% Milk	ECO Half-Pint	\$0.2591

Note: This school bid price has been submitted in accordance with the Assurance of Discontinuance agreement between MN Attorney General and DFA. This agreement regulates pricing submitted by DFA for 41 school district bids through the 2029-2030 school year. For more information on this please see the November 19, 2019, press release from the office of MN Attorney General Keith Ellison, found at [https://www.ag.state.mn.us/Office/Communications/2019/11/19\\_DFA.asp](https://www.ag.state.mn.us/Office/Communications/2019/11/19_DFA.asp)

**PAN-O-GOLD** Baking Co.  
ST. CLOUD OFFICE

April 21, 2023

To: Beth Dohnansky  
Food Manager  
Cloquet Schools

From: Jason Revenig

Signature:

Subject: 2023-24 Bread Bid

Beth,

Pan O Gold would like to extend our contract with you for the 2023-24 school year. The following will be our pricing for the 2023-24 school year;

	<u>Current</u>	<u>2023-24</u>
1 ½ # Whole Grain Bread	1.69	1.94
Whole Grain Hamb. Buns 60ct	8.32/60ct	9.57
Whole Grain Hoagie Buns 24ct	8.50/48ct	4.89/24ct
Whole Grain Weiner Buns 16ct	2.21/16ct	2.54
Whole Grain Tea Biscuit 12ct	2.06/12ct	2.37

Thank you

Jason Revenig  
Pan O Gold Baking Co.  
1-800-444-7005

Cc; Mark Ubl  
Chris Nelson

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Beth Dohnansky, Food Service Director

DATE: May 17, 2023

RE: Proposals for the 2023-2024 School Year

I am recommending that Cloquet School District accept the proposed bids from:

- **Kemps** - as the milk distributor being the successful bid for the 2022-2023 school year on renewal for the 2023-2024 school year.
- **Pan-O-Gold** – as the bread distributor being the successful quote for the 2022-2023 school year on renewal for 2023-2024.



**2023-2024 RESOLUTION FOR MEMBERSHIP  
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE  
Membership Renewal Form**

**This form must be completed once for each school in the district.**

**Must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2023. Retain one copy for the school files.**

**RESOLVED**, that the Governing Board or Entity of \_\_\_\_\_ (Name of School) located in the State of Minnesota delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

**FURTHER RESOLVED**, that the school listed is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and. Participate in the approved interscholastic activities and athletics sponsored by said League and its various subdivisions.

**FURTHER RESOLVED**, that this Governing Board or Entity hereby adopts the Constitution, Bylaws, Policies, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board or Entity.

***Signing this Resolution for Membership affirms that this Governing Board has reviewed all required membership materials provided by the League which defines the purpose and value of education-based activity and athletic and programs and defines each member school's responsibilities.***

*Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Student Code of Responsibilities (Bylaw 206.2) violations for students participating in activity and athletic programs by member schools.*

The above Resolution was adopted by the Governing Board or Entity of this school or district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

**The following is taken from the MSHSL Constitution:**

**208.00 LOCAL CONTROL**

**208.01 Designated School Representatives**  
At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

**One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.**

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

**208.02 Designated Activity Representatives**  
At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

**208.03 Local Advisory Committee**  
Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, ~~and~~ advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

\_\_\_\_\_  
Name of School (Please Print)

**208.01 VOTE ON BEHALF OF THE HIGH SCHOOL**

\_\_\_\_\_  
(Designated School Board Member – please print)

\_\_\_\_\_  
(Designated School Representative – please print)

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Email Address

**208.02 ACTIVITY REPRESENTATIVES**

\_\_\_\_\_  
(Boys Sports – please print)

\_\_\_\_\_  
(Girls Sports – please print)

\_\_\_\_\_  
(Speech – please print)

\_\_\_\_\_  
(Music – please print)

**208.03 LOCAL ADVISORY COMMITTEE MEMBERS**

\_\_\_\_\_  
(Board Member—please print)

\_\_\_\_\_  
(Student—please print)

\_\_\_\_\_  
(Parent—please print)

\_\_\_\_\_  
(Faculty Member—please print)

\_\_\_\_\_  
(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

Print Name: \_\_\_\_\_  
(Clerk/Secretary - Local Governing Board)

Print Name: \_\_\_\_\_  
(Superintendent or Head of School)

Signed: \_\_\_\_\_  
(Clerk/Secretary - Local Governing Board)

Signed: \_\_\_\_\_  
(Superintendent or Head of School)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**SERVICES AGREEMENT FOR THE TRANSPORTATION  
OF CHILDREN AND YOUTH  
IN FOSTER CARE PLACEMENT**

This Agreement is entered into by and between Cloquet School District hereinafter referred to as the District and Carlton County Public Health and Human Services as the child welfare agency, hereinafter referred to as Carlton County.

**WHEREAS**, the parties desire for the District to provide certain transportation services for students in foster care placement under the terms and conditions hereinafter set forth;

**WHEREAS**, pursuant to the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), youth placed in a foster care placement will remain enrolled in their school of origin, unless a determination is made that it is not in their best interest. Best interest factors include timeliness, consideration of the appropriateness of the current educational setting and the proximity to the school in which the child is enrolled at the time of placement.

**WHEREAS**, the term foster care is defined as 24-hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions and pre-adoptive homes. This definition is consistent with the Fostering Connections Act (45 CFR 1355.20).

**WHEREAS**, pursuant to the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), the District is required to collaborate with Carlton County to develop and implement procedures for how transportation for youth in foster care will be provided, arranged, and funded. The District and Carlton County agree to share the costs of the transportation. This agreement outlines the developed agreement about shared costs of transporting youth in foster care to and from school.

**NOW, THEREFORE**, in consideration of the mutual terms and conditions contained herein, it is agreed by and between the parties hereto as follows:

1. TERM:

The term of this Agreement shall be in effect from July 1, 2023-June 30, 2025. This agreement may be extended and modified by mutual agreement for another year.

2. SERVICES:

Transportation Services will be provided by the district for youth placed in foster care placement who remain enrolled in the District during the term of this agreement in the following manner:

- a. Students who are able to be transported to school on an existing route:  
When feasible, students placed in foster care will be transported to school on an existing

bus route. Feasibility considerations will include the location, length of the bus ride, space available on the route and availability of any needed accommodations. District will cover the associated costs.

b. Students who have an IEP indicating the need for specialized transportation: If students are residing and attending school within the District, the District will assume the costs required for transporting the student to school. The District will cover the associated costs.

c. Students who are unable to be transported on an existing route: If a route does not exist or is not a feasible option for the student placed in foster care, the District will collaborate with Carlton County to determine the best possible means of transportation. The District and Carlton County will share the transportation costs identified in Section 3a.

d. Students residing in a foster care placement outside of the District boundaries but attending a District school: If students are residing in a foster care placement outside of the District boundaries, but are attending school within the district, transportation will be arranged by the District. The District will collaborate with Carlton County to determine the best possible means of transportation. The District and Carlton County will share the transportation costs identified in Section 3a.

e. Students placed in foster care within District and attending a non-District area school: The District will bear no financial responsibility for this student. Carlton County and the School District where the student attends are expected to make arrangements for transportation and the associated costs.

### 3. PAYMENT FOR SERVICES:

a. The District and Carlton County agree to split the costs of the transportation described in Section 2 SERVICES, including but not limited to staff time and third-party carriers as appropriate. Mileage reimbursement is to be set at the current IRS rate. All transportation costs identified in this agreement are to be split equally; the District and Carlton County agree to each assume payment for 50% of the costs.

b. Carlton County will identify a point of contact from the agency to work directly with the foster child's principal to ensure transportation arrangements are timely and authentic. All transportation requests are to be arranged by the Carlton County point of contact to be honored.

c. Transportation services will be provided by the District and its contracted transportation providers, when possible. If transportation is not possible due to driver or vehicle unavailability, Carlton County will be responsible for transportation of the student placed in foster care.

d. Carlton County will compensate the District for transportation provided outside of the district pursuant to this agreement at the usual and reasonable rate billed

to the District by the private transportation company. Copies of the itemized invoices from the private transportation company will be provided to Carlton County at the time the invoice for payment is billed to Carlton County.

e. The District will submit itemized invoices to the Carlton County contact on a quarterly basis. The invoices will detail each trip provided by the District, the total time for each trip and the associated charge. Payment shall be made within 35 days of receipt of the invoice.

f. In situations where transportation is being funded by Carlton County, the Carlton County point of contact will notify the foster child's principal when foster care placement ends.

g. The parties agree that neither party shall be liable for payment of Services that exceed \$10,000.00 during the Term of the Agreement. Each party acknowledges and understands that Services during the Term of this Agreement will not likely exceed \$10,000.00; however, in the event that rendered Services exceed \$10,000.00, the parties agree to negotiate in good faith and enter into a separate payment sharing agreement to pay for Services that exceed \$10,000.00. The parties understand that the purpose of this payment provision is to attempt to monitor and to control the maximum cost of Services during the Term of the Agreement.

#### 4. DISPUTE RESOLUTION:

It is the responsibility of Carlton County and the District to collaborate in determining the child's best interest for school transportation and to resolve any conflicts. Whenever possible, the parties will attempt to informally resolve any dispute involving the best means and costs of transportation of a child in foster care.

Carlton County and the District will pursue the formal dispute resolution procedures below when informal resolution is not possible, or when informal resolution would result in disruptions to the child's education.

To formally dispute a decision regarding transportation for a student in foster care the following steps should be taken:

a. The process for resolution between the two parties requires a written explanation of the conflict from the disputing party within 24 hours.

b. upon receipt of the explanation, the decision will be reviewed by the District's School Superintendent and the Director and Supervisor of the Child and Family Services Unit of Carlton County. Input will be reviewed from all parties and a decision by the Director and Supervisor will be communicated within three business days. A decision could be made to uphold the decision, reverse the decision or require the parties to participate in a decision-making team meeting.

c. Carlton County will determine the placement of the child until the dispute resolution process has concluded. During this time, the transportation costs will be divided equally between the District and Carlton County.

d. If a disagreement on school transportation remains, guidance from the Minnesota Department of Education will be requested.

5. PROVIDER NOT AN EMPLOYEE:

It is agreed by the parties that at all times and for all purposes herein, the District and its subcontractors are independent providers and not employees of Carlton County. No statement contained in this Agreement shall be construed to find that District employees shall be entitled to any of the rights, privileges, or benefits of Carlton County employees except as otherwise stated herein.

6. INDEMNIFICATION:

Each party shall be liable for its own acts and the acts of its representatives to the extent provided by law and hereby agrees to indemnify, hold harmless, and defend each other, its officers, employees and volunteers may hereinafter sustain, incur or be required to pay, arising out of or by reason of any act of or omission of the party, its agents, employees or volunteers, in the execution, performance, or failure to adequately perform its obligation pursuant to the Agreement.

7. TERMINATION OF CONTRACT:

Either party may terminate this Agreement, with or without cause, upon a thirty (30) day written notice to the other party.

8. STANDARDS:

The District and Carlton County shall comply with all applicable State statutes and regulations as well as local ordinances and rules now in effect or hereafter adopted.

9. DATA PRACTICES:

All data collected, created, received, maintained, or disseminated for any purposes by the activities of the District or Carlton County because of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Chapter 13, as amended, the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy.

10. AMENDMENTS:

This Agreement may be supplemented, amended, or revised only in writing by agreement of both parties.

11. APPLICABLE LAW:

The laws of the State of Minnesota shall govern this Agreement. Any dispute between the parties that is not resolved after exhausting the procedures in section 4 DISPUTE RESOLUTION of this Agreement shall be heard in the Sixth Judicial District, State of Minnesota.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates written below:

COUNTY OF CARLTON  
STATE OF MINNESOTA

CARLTON COUNTY  
BOARD OF COMMISSIONERS

CLOQUET PUBLIC SCHOOLS  
ISD 94

BY: \_\_\_\_\_  
Chairperson  
Carlton County Board

BY: \_\_\_\_\_  
Board Chair  
CLOQUET PUBLIC SCHOOLS

Dated:

Dated:

BY: \_\_\_\_\_  
Dave Lee, Director  
Carlton County Public Health & Human Services

BY: \_\_\_\_\_  
Michael Cary  
SUPERINTENDENT OF CLOQUET

Dated:

Dated:

AGREEMENT FOR THE PROVISION OF  
FAMILY SCHOOL SUPPORT WORKER SERVICES

Introduction

This agreement is between Carlton County Public Health and Human Services, Cloquet School District, and the Carlton County Children’s Mental Health and Family Service Collaborative for the provision of 3.8 FTE Family School Support Worker services for the period of 7/1/23 – 6/30/24. The Carlton County Children and Family Services Collaborative was developed to create a community environment and service delivery network that promotes family health, stability, and self-sufficiency through an easily accessible, integrated human service delivery system. A Family School Support Worker position was one of the early endeavors in the development of programs and services that has substantially impacted service delivery, while focusing on early Identification of potential problems and the movement toward providing less expensive preventative services.

Program Description

The Family School Support Worker program is a family focused, early intervention service offered in partnership by Carlton County Public Health and Human Services and the Public School Districts of Carlton County and supported by the Carlton County Children and Family Service Collaborative. This program provides support to families and children within their home, school, and community. The program is staffed by Social Workers hired by Carlton County Public Health and Human Services to serve as a liaison between resource agencies, schools, and surrounding communities. This position provides a continuum of service from early intervention to intensive case management. A primary function of this position is to provide short term, in-home assessment, intervention, and referral; improve communication between human services, school and resource agencies; and provide early identification of student/family issues requiring additional services. The positions will work in conjunction and not supplant the duties as performed by school personnel such as school social workers or counselors.

Program Site/Mailing Address

Washington Elementary School  
801-12<sup>th</sup> Street  
Cloquet, MN 55720

Cloquet High School  
1000 – 18<sup>th</sup> Street  
Cloquet, MN 55720

Churchill Elementary School  
515 Granite Street  
Cloquet, MN 55720

Cloquet Area Alternative Education  
302 14<sup>th</sup> Street  
Cloquet, MN 55720

Cloquet Middle School  
509 Carlton Avenue  
Cloquet, MN 55720

### Target Population

The primary focus of these positions is K-12 with participation in activities involving youth who are birth to five years old when possible.

### Services Provided

- Help families find and access services related to improving their child's functioning within the school setting.
- Act as a liaison in resolving difficulties and/or differences that may occur between the home and the school.
- Participate in interdisciplinary teams to review intervention strategies for families in need. Interdisciplinary teams include school administration, school staff, child study teams, crisis reviews, etc.
- Provide home visiting support and services for families and children experiencing difficulties within the home that are not directly related to school performance or planning (i.e. basic needs, family dynamic issues, mental health issues, etc.)
- Coordinate referrals to services that may be beneficial to the youth and family. Ability to monitor and provide follow up on these services.
- Build connections between parents, service providers, and the school in order to comprehensively plan for a youth's needs and success.
- Provide Children's Mental Health Case Management and Child Welfare Case Management Services to eligible children and families.

### Services not provided

These positions will work in conjunction with and not supplant the duties of similar school staff positions such as school social workers and counselors.

### Employer

Carlton County Public Health and Human Services

### Supervision

These positions are supervised by Carlton County Public Health and Human Services. Strong relationships are also formed with each respective building principal to foster a dear and open communication process and to meet the unique needs of individual school districts.

### Funding

Schools will provide:

- Office space
- Phone
- Cell phone expense
- Email access
- Special Education reimbursement funding
- Training opportunities (as requested by the schools) that positively affect the children in their respective districts
- Cost share funding (1 FTE = \$14,463.00)

County will provide:

- Annual budgeting process to include salary, benefits, travel, computers, staff development, and supplies
- Targeted Case Management Funding reimbursement (Child Welfare and Children's Mental Health)
- County funding
- Training opportunities within budget that meet staff development criteria

Collaborative will provide:

- Funding needed to meet expenses — as per the annual budget for the FSSW unit — that is not met with other sources of funding such as TCM, Special Education, etc. and as approved by the Collaborative Board.

---

Director  
Carlton County Public Health & Human Services

---

Superintendent  
Cloquet Public Schools, ISD 97  
Dr. Michael Cary

---

Director  
Carlton County Children & Family Service Collaborative

**PROFESSIONAL SERVICE AGREEMENT  
BETWEEN  
NORTH HOMES, INC. AND INDEPENDENT SCHOOL DISTRICT 94**

This Agreement is entered into by and between Independent School District #94, 304 14<sup>th</sup> Street, Cloquet, MN 55720 (hereafter District) and North Homes, Inc., 303 SE First Street, Grand Rapids, MN 55744 (hereafter “Contractor”).

**RECITALS**

The parties hereto recite and declare:

- A. The **District** is a legal entity created and established pursuant to Minn. Stat. 471.51 having the status of an independent school district with a purpose and mission to provide services and programs within the geographical limits and boundaries of its members.
- B. **Contractor** is a provider of mental health and related services under the Minnesota Department of Human Services CTSS (Children’s Therapeutic Support Service) certification.
- C. The **District** desires to purchase the services of Contractor for Mental Health services and supports to students and indirect/consultative support into planning pre-interventions;
- D. **Contractor** is duly qualified to provide the desired services.
- E. The parties desire to set forth the terms and conditions of their relationship in written form.

**NOW THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the District, and the Contractor agree as follows:**

**1. TERM AND COST OF THE AGREEMENT**

This contract shall be in effect from the date of execution by all parties, or from commencement of services hereunder, whichever is first, and shall continue in effect until June 30, 2024. This Agreement shall be renewed automatically for succeeding terms of one (1) year each unless either party gives written notice to the other at least thirty (30) days prior to the expiration of any term.

All of the agreed upon services are available to the District at the same rate with or without the service being included in an individual educational plan (IEP).

NHCFS will bill services provided to District students to appropriate 3<sup>rd</sup> party funding sources. No service will be billed to the District without their prior written approval. These could include but are not limited to:

Medical Assistance – Primary Funder CTSS  
School Linked Grant – Crisis, Ancillary and Uninsured  
3<sup>rd</sup> Party Plans – Mental Health Therapy  
Payment Waiver (Guardian Sliding Fee Scale)  
In-Kind - Necessary Unfunded Activity  
School District (with appropriate referral and prior approval)

## **2. CORE SERVICES OF THE AGREEMENT**

### **CTSS – Standard**

School-based CTSS services strengthen students and their families through prevention, intervention and skill building within the school setting. NHCFS professionals and/or practitioners work with the school professional, student and family to formulate goals and objectives identified by the team.

CTSS Services Include:

- Individual, family and group skills training to improve functioning at school, home and in the community.
- Psychotherapy directed towards changing or reducing symptoms of a mental health condition.
- Diagnostic assessments and treatment planning by a licensed Mental Health Professional.
- Student specific consultations with parents and school staff.

### **CTSS – Intensive**

This level incorporates all of the elements in the Standard CTSS but increases the amount of service to the student. Typically, this service works in conjunction with the EBD rooms providing a seamless and intensive mental health component to student's experiencing significant emotional and behavioral challenges.

### **Crisis Intervention**

NHCFS school-based practitioners and professionals remain at the ready to respond to any student experiencing a crisis. This would include early intervention and a course of action to ensure ongoing support.

### **Day Treatment**

When Day Treatment Services are being provided for the District, those services will be addressed under a separate contract.

**Diagnostic Assessments**

As a Rule 29 provider NHCFS has numerous qualified Mental Health Professionals who will make it a priority to provide high quality and timely Diagnostic Assessments. Please note that NHCFS professionals take this very seriously and do not diagnose unless clearly indicated.

**Therapy**

NHCFS School Practitioners work under the direction of the Mental Health Professional. They are well-trained and supervised to conduct group, individual and/or family skills work. Mental Health Professionals are also available to do therapy at our clinic or in the school if requested.

**Ancillary Services and Other Functions****(a) Parent and Child Study Sessions**

NHCFS feels it is very important to create a team with the school and family. Therefore, our Practitioners and Mental Health Professionals (when requested) will participate in the child and family study, IEP meetings, etc.

**(b) Suicide Prevention and Intervention Services**

NHCFS has therapists at our clinics with extensive training in suicide prevention and intervention. At the time this contract was written, NHCFS has 23 therapists that have completed Trauma Based Cognitive Behavioral Treatment training, 4 of which are nationally certified.

**(c) On-going Behavioral Health Consultation**

As stated above, when working in the schools we are one team. NHCFS work with very behaviorally challenging children throughout our continuum. Our effectiveness is dependent on our ability in this regard.

**(d) Training (Behavioral Management, Mental Health)**

NHCFS trains our staff in the behavioral management model Life Space Crisis Intervention (LSCI). Upon request of the District, NHCFS would offer cross training of these skills to the district staff. NHCFS staff working in the School District locations are not trained in CPI and are instructed not to do physical interventions or holds unless there is no other option for ensuring the immediate safety of the student. School staff are to take lead in any physical interventions or hold.

**(e) Tragic Event Response Services**

Whenever a tragedy occurs within a school (i.e. suicide, car accident, etc.) NHCFS commits to put our collective resources on-site to assist, counsel and support. NHCFS professionals are trained and skilled in Informed Trauma Therapy and we commit to assisting your staff and students in coping with tragic events.

**(f) Wrap Around Services and Coordination with Community Resources**

NHCFS has a comprehensive service continuum and strong connections with community resources, as such, we have at our disposal resources and consultants to address the often complex needs of students. Our multi-disciplinary team in our Rule 29 Clinic can staff difficult cases and come up with intervention strategies.

**Summer Programming**

NHCFS will provide quality outdoor programming for the CTSS students in the summer months. Programming will focus on outdoor skill building and healthy recreation. NHCFS will seek to partner with other community resources such as the Boys and Girls Club for summer programming at the Middle School level.

**3. SERVICES TO BE PROVIDED**

Contractor shall utilize best efforts to:

- a. Provide licensed mental health professionals and qualified mental health practitioners that meet the guidelines of Minnesota Department of Human Services certification for Children's Therapeutic Support Services (CTSS). Upon request by the District, the Contractor will provide license, background and supporting professional and practitioner documentation for Contractor staff working in their District.
- b. Provide appropriate mental health services on a regular basis according to DA (Diagnostic Assessment) specifications.
- c. Provide appropriate documentation required by the school.
- d. Bill all appropriate third-party payer sources.
- e. Participate in student's educational meetings and appropriate conferences in person, via computer, or by phone. If the Provider cannot attend a meeting by one of these means, a written update will be provided for the team's review.

**4. PAYMENT FOR SERVICES**

Payment for services shall be made directly to the Contractor by Third Party Payor source. It will be the Contractors responsibility to bill and collect for services provided.

The District will provide referral data to the Contractor and will aid in obtaining Consent Authorizations as deemed necessary and appropriate.

If payment under this Agreement is dependent upon the availability of federal, state, District or other funds and such funds are reduced or terminated, this Agreement may be renegotiated or terminated at the sole discretion of the District.

Contractor certifies that payment for purchased services will be in accordance with rates of payment which do not exceed amounts reasonable and necessary to assure quality of services.

## **5. INDEPENDENT CONTRACTOR**

- A. Contractor is to be and shall remain an independent contractor with respect to any and all work performed under this Contract. Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the Contractor. No tenure or any rights including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available Contractor's employees, including indemnification for third party personal injury/property damage claims, shall accrue to the Contractor or employees of the Contractor performing services under this Agreement.
- B. Contractor acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or other, will be made from the payments due Contractor and it is Contractor's sole obligation to comply with all federal and state tax laws.
- C. Contractor shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified in this Agreement.
- D. Contractor is responsible for hiring sufficient workers to perform the services required by this Agreement and withholding taxes and paying all other employment tax obligation on their behalf.
- E. The Contractor is solely responsible for supervision, control and direction of the Contract personnel utilized to provide the services under this agreement.

## **6. INDEMNIFICATION AND INSURANCE**

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur or be

required to pay, arising out of or by reason of any negligent act or omission of the party, its agents, servants or employees, in the execution or performance or failure to adequately perform its obligations pursuant to this Agreement.

It is understood and agreed that the District's and the Contractor's liability shall be limited by the provisions of Minnesota Statute § 466 and/or other applicable law.

Contractor further agrees that in order to protect itself as well as the District under the indemnity provision set forth above, it will at all times during the term of this Agreement keep in force liability limits in compliance with Minnesota Statutes, Section 466 or:

- A. Commercial General Liability Insurance Policy with minimum limits of \$1,500,000 combined single limit (CSL), with coverage pertaining premise operations. In the event Combined Single Limits Coverage is not secured by the Contractor, the minimum limits apply:
  - \$3,000,000 Aggregate
  - \$2,000,000 Each Occurrence
- B. Automobile Liability Insurance including owned, non-owned, and hired vehicles in an amount not less than \$2,000,000 combined single limit (CSL) for total bodily injuries and/or damages arising from any one accident.
- C. Professional Liability Insurance (when required) the following minimum limits apply:
  - \$3,000,000 Aggregate
  - \$2,000,000 Each Occurrence
- D. Excess Umbrella Liability Policy will be additionally required if any of the above policies have lower limits than stated.
- E. Worker's Compensation Insurance.
- F. At the request of the District, the Contractor will furnish the District with an original Certificate of Insurance providing proof of the coverage areas.

## 7. DATA PRIVACY/DATA OWNERSHIP

### A. Data Practices.

All data collected, created, received, maintained, or disseminated in any form, for any purposes by the activities of Contractor because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules promulgated pursuant to Chapter 13 and the Federal Health Insurance Portability and Accountability Act (45 C.F.R. §§160,162,164) The Contractor will be responsible for release of all data under this Agreement and will abide by all governing State and Federal laws.

- B. **Health Insurance Portability and Accountability Act (HIPAA - 45 C.F.R. §§160,162,164)**  
If under this Agreement the exchange of Protected Health Information in any form is anticipated the Contractor shall comply with all regulatory obligations including signing any required agreements (e.g., Business Associate Agreement). Such Agreements shall be attached to and incorporated into this Agreement.
- C. **Release.**  
No educational data may be released by the Contractor to a third party without the express consent of the District's representative as indicated below – this includes any media relations.
- D. **Ownership.**  
Ownership of all data prepared by the Contractor for the District under this contract, whether having commercial value or not shall be owned by the Contractor. Any reports, studies, photographs, negatives or other documents or any other form of data prepared by the Contractor in the performance of its obligations under this contract shall be maintained by the Contractor as part of the mental health records. Contractor shall not use, allow, or cause to have such materials used for any purpose other than performance of the Contractor's obligations under this contract without the prior written consent of the District.

## **8. RECORDS: AVAILABILITY AND RETENTION**

Pursuant to Minnesota Statute §16C.05, subd. 5, the Contractor agrees that the District, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Contractor and involve transactions relating to this Agreement. Contractor agrees to maintain these records for a period of six years from the date of termination of this Agreement. Any educational data may be retained for a longer period, as the District may determine in accordance with applicable law and policy.

## **9. MERGER AND MODIFICATION**

- A. It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are presumed to be incorporated or attached and are deemed to be part of this Agreement. Where the incorporated terms differ with the terms of this Agreement, the terms of this Agreement shall control.

- B. Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.

**10. DEFAULT AND CANCELLATION**

- A. If the Contractor fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default. Unless the Contractor’s default is excused by the District, the District may, upon written notice to the Contractor’s representative listed herein, cancel this Agreement in its entirety as indicated in (10 B.) below.
- B. This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.
- C. Representatives for each of the parties to this Agreement are as listed below:

<u>District</u>	<u>Contractor</u>
Dr. Michael Carey, Superintendent	James C. Christmas, President & CEO
ISD #94	North Homes, Inc.
304 14 <sup>th</sup> Street	303 SE First Street
Cloquet, MN 55720	Grand Rapids, MN 55744
218.879-6721	218.327.3000

- D. The District and the Contractor agree to attempt to resolve quickly all matters related to uncontrollable circumstances and use all reasonable efforts to mitigate its effects.

**11. SUBCONTRACTING AND ASSIGNMENT**

- A. Contractor shall not enter into any subcontract for the performance of any services contemplated under this Agreement without the prior written approval of the District and subject to such conditions and provisions as the District may deem necessary. The Contractor shall be responsible for the performance of all Subcontracts. Any agreement between the Contractor and any subcontractor shall obligate the subcontractor with the general terms of this Contract.
- B. No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other parties and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors.

**12. NONDISCRIMINATION**

During the performance of this Agreement, the Contractor agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, sexual orientation, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.

**13. HEALTH AND SAFETY**

The Contractor shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with this Agreement. The Contractor shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement. Upon the request of the District, the Contractor shall provide copies of any licenses and/or training records for Contractor and/or Contractor's employees or subcontractor's employees who perform services pursuant to this Agreement.

**14. NONWAIVER, SEVERABILITY & APPLICABLE LAWS**

- A. **Nonwaiver.**  
Nothing in this Agreement shall constitute a waiver by the District of any statute of limitations or exceptions on liability. If the District does not enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- B. **Severability.**  
If any part of this Agreement is rendered void, invalid or unenforceable, by a court of competent jurisdiction, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.
- C. **Applicable Laws.**  
The Laws of the State of Minnesota shall apply to this Agreement. The Contractor shall abide by all Federal, State, or local laws, statutes, ordinances, rules and

regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which Contractor is responsible.

**15. SECTION HEADINGS**

The section headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

**16. THIRD PARTIES**

This Agreement does not create any rights, claims or benefits inuring to any person that is not a party hereto nor create or establish any third-party beneficiary.

**17. CONFLICT OF INTEREST**

Contractor agrees that it will not contract for or accept employment for the performance of any work or services with any individual, business, partnership, corporation, government, governmental unit or any other organization that would create a conflict of interest in the performance of its obligations under this Contract.

District and Contractor, having signed this Agreement and pursuant to the proper District and Contractor officials having signed this Agreement, the parties hereto agree to be bound by the provisions herein and attached.

NORTH HOMES, INC.

ISD #94

  
\_\_\_\_\_  
Contractor Date 5/18/23

\_\_\_\_\_  
Superintendent Date

\_\_\_\_\_  
Chairperson, School Board Date



Adoption • Chemical Dependency Assessment & Outpatient Treatment  
In-Home Services • Foster Care • Outpatient Mental Health Services  
Residential: Treatment, Cottage, Boys Program & Teens in Transition  
I.T.A.S.K.I.N. Center, Stabilization Shelter Unit, 30 Day Evaluation & Detention Center

North Homes, Inc.  
North Homes Children & Family Services  
Business Associate Agreement

**"Customer" or "Covered Entity"**

Name: Independent School District #94  
Address: 304 14<sup>th</sup> Street  
Cloquet, MN 55720  
Attn: Dr. Michael Carey  
Superintendent

**"Business Associate"**

Name: North Homes, Inc. (NHCFS)  
Address: 303 SE First Street  
Grand Rapids, MN 55744  
Attn: Laurie A Meyer  
Compliance Officer

**RECITALS**

**WHEREAS**, Business Associate now and in the future may have relationships with Customer in which Business Associate is entrusted with confidential student/patient Information for use in providing services or products to Customer.

**WHEREAS**, Business Associate and Customer (each a "Party" and collectively the "Parties") desire to meet their obligations under the Standards for Privacy of Individually Identifiable Health Information (the "Privacy Regulation") published by the U.S. Department of Health and Human Services ("HHS") at 45 C.F.R. parts 160 and 164 under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), the Family Education Rights and Privacy Act ("FERPA") at 20 U.S.C. 1232g, and as may be applicable to the services rendered by Business Associate to the Customer, under the Gramm-Leach-Bliley Act ("GLB") and implementing regulations.

**WHEREAS**, both parties desire to work collaboratively in an effort to provide professional services for at-risk youth, adults and/or families.

**WHEREAS**, both Parties desire to set forth the terms and conditions pursuant to which Protected Health Information that is provided by, or created or received by, the Business Associate on behalf of the Customer ("Protected Health Information"), will be handled between themselves and third parties.

**NOW THEREFORE**, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

210 Beltrami Avenue NW  
Bemidji, MN 56601  
Office (218) 751-0282  
Fax (218) 751-0870

1880 River Road  
Grand Rapids, MN 55744  
Office (218) 327-3000  
Fax (218) 327-1871



## TERMS AND CONDITIONS

### 1. PERMITTED USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION

1.1 Services. (a) Business Associate provides services (which may include CTSS and Mental Health Treatment, Crisis Assistance, Multi Disciplinary Team Meetings, Consultation, Referrals, General Behavioral Health Problem Solving, Training) ("Services") that involve the use and/or disclosure of protected Health Information. These Services are provided to Customer under various mutual agreements ("Service Agreements") that specify the Services to be provided by Business Associate. Except as otherwise specified herein, the Business Associate may make any and all uses of Protected Health Information created or received from or on behalf of Customer necessary to perform its obligations under the Service Agreements; provided, however, that all other uses not authorized by this Agreement, the applicable Service Agreement, or other written instructions from the Customer, are prohibited. Moreover, Business Associate may disclose Protected Health Information for the purposes authorized by this Agreement only (i) to its employees, subcontractors and agents in accordance with Section 2.1(e) below, (ii) as directed by the Customer, or (iii) as otherwise permitted by the terms of this Agreement including, but not limited to, Section 1.2 and Section 1.3 below.

(b) Business Associate may aggregate the protected Health Information in its possession with the Protected Health Information of other customers and covered entities that the Business Associate has in its possession through its capacity as a business associate to such other entities, provided that the purpose of such aggregation is to provide Customer with data analyses relating to the Health Care Operations of the Customer.

1.2. Public Health Activities. Business Associate may use, analyze, and disclose the Protected Health Information in its possession for the public health activities and purposes set forth at 45 C.F.R. 164.512(b)

1.3. Business Activities of the Business Associate. Unless otherwise limited herein, the Business Associate may: (a) consistent with 45 C.F.R. 164.504(e)(4), use and disclose the Protected Health Information in its possession for its proper management and administration and to fulfill any present or future legal responsibilities of the Business Associate; and  
(b) de-identify any and all Protected Health Information provided that Business Associate implements de-identification criteria in accord with 45 C.F.R. 164.514(b). Customer acknowledges and agrees that de-identified Information is not Protected Health Information and that Business Associate may use such de-identified Information for any lawful purpose.

### 2. RESPONSIBILITIES OF THE PARTIES WITH RESPECT TO PROTECTED HEALTH INFORMATION

2.1. Responsibilities of the Business Associate. With regard to its use and/or disclosure of Protected Health Information, the Business Associate agrees to:

(a) use and/or disclose the Protected Health Information only as permitted or required by this Agreement or as otherwise required by law;

(b) report to the designated Privacy Officer of the Customer, in writing, any use and/or disclosure of the Protected Health Information that is not permitted or required by this Agreement of which Business Associate becomes aware within two days of Business Associate's discovery of such unauthorized use and/or disclosure;

(c) establish procedures for mitigating, to the greatest extent possible, any deleterious effects from any improper use and/or disclosure of Protected Health Information that the Business Associate reports to the Customer;

(d) use commercially reasonable efforts to maintain the security of the Protected Health Information and to prevent the unauthorized use and/or disclosure of such Protected Health Information, which shall in no event be less than the efforts Business Associate applies in protecting its own confidential business information;

(e) require all of its subcontractors and agents that receive, use or have access to Protected Health Information under this Agreement, to agree to adhere to the same restrictions and conditions on the use and/or disclosure of Protected Health Information that apply to the Business Associate pursuant to this Agreement and to provide adequate safeguards against improper use or disclosure;

(f) make available all records, books, agreements, policies and procedures relating to the use and/or disclosure of Protected Health Information to the Secretary of HHS for purposes of determining the Customer's compliance with the Privacy Regulation;

(g) upon written request, make available within thirty days information necessary for Customer to make an accounting of disclosures of an individual's Protected Health Information; and

(h) subject to Section 4.5 below, return to the Customer or destroy, within ninety days of the termination of this Agreement, the Protected Health Information in its possession and retain no copies (which for purposes of this Agreement shall mean segregable databases, files, or recording media identifiable to Customer that are used by Business Associate in providing Services on behalf of Customer).

2.2. Responsibilities of the Customer. With regard to the use and/or disclosure of Protected Health Information by the Business Associate, the Customer agrees: (a) to obtain any consent or authorization that may be required by 45 C.F.R. 164.506, 164.508, or applicable state law prior to furnishing Business Associate the protected health information pertaining to an individual; and

(b) that it will not furnish Business Associate protected health information that is subject to any arrangements permitted or required of the Covered Entity under 45 C.F.R. part 160 and 164 that may impact in any manner the use and/or disclosure of Protected Health Information by the Business Associate under this Agreement and the Services Agreement(s), including, but not limited to, restrictions on use and/or disclosure of Protected Health Information as provided for in 45 C.F.R. 164.522 and agreed to by the Covered Entity.

2.3 Responsibilities of the Parties with Respect to Designated Record Sets. This Section 2.3 applies only if, in the course of performing the Services, Business Associate and Customer agree that Business Associate maintains Designated Records Sets containing Protected Health Information.

a) Business Associate agrees to: (1) at the request of, and in the time and manner designated by the Customer, provide access to the Protected Health Information to the Customer, or the

individual to whom such Protected Health Information relates, or his or her authorized representative, in order to satisfy a request by such individual under HIPAA; and (2) at the request of, and in the time and manner designated by the Customer, make any amendment(s) to the Protected Health Information that the Customer directs.

(b) Customer agrees to: (1) notify Business Associate, in writing, of any Protected Health Information that Customer seeks to make available to an individual pursuant to HIPAA and agree with Business Associate as to the time, manner, and form in which Business Associate shall provide such access; and (2) notify Business Associate, in writing, of any amendment(s) to the Protected Health Information in the possession of Business Associate that Customer believes are necessary because of its belief that the Protected Health Information that is the subject of the amendment(s) has been or could be relied upon by Business Associate or others to the detriment of the individual who is the subject of the Protected Health Information.

### **3. REPRESENTATIONS AND WARRANTIES OF THE PARTIES**

3.1. General Representations. Each Party represents and warrants to the other Party: (a) that all of its employees, agents, representatives and members of its workforce, whose services may be used to fulfill obligations under this Agreement are or shall be appropriately informed of the applicable terms of this Agreement and are under legal obligation to each Party, respectively, by contract or otherwise, sufficient to enable each Party to fully comply with all applicable provisions of this Agreement; (b) that it will reasonably cooperate with the other Party in the performance of the mutual obligations under this Agreement; and (c) that it is prepared to comply with those provisions of this Agreement required by 45 C.F.R. part 164 on or before April 14, 2003.

### **4. TERM AND TERMINATION**

4.1. Term. This Agreement shall become effective on the Effective Date and shall continue in effect unless terminated as provided in this Section 4. In addition, certain provisions and requirements of this Agreement shall survive the expiration or termination of this Agreement in accordance with Section 5.4 herein.

4.2. Termination by the Customer. As provided for under 45 C.F.R. 164.504(e)(2)(iii), the Covered Entity may immediately terminate this Agreement and any related Services Agreements if the Covered Entity makes the determination that the Business Associate has breached a material term of this Agreement. Alternatively, the Covered Entity may choose to: (i) provide the Business Associate with seven days written notice of the existence of an alleged material breach; and (ii) afford the Business Associate an opportunity to cure said alleged material breach upon mutually agreeable terms. Nonetheless, in the event that mutually agreeable terms cannot be achieved within thirty days, Business Associate must cure said breach to the satisfaction of the Covered Entity within ninety days. Failure to cure in the manner set forth in this Section 4.2 shall be grounds for the immediate termination of this Agreement.

4.3. Termination by Business Associate. Business Associate may immediately terminate this Agreement and any related Services Agreements if Business Associate makes the determination that Covered Entity has breached a material term of this Agreement. Alternatively, Business Associate may choose to: (i) provide Covered Entity with seven days written notice of the existence of an alleged material breach; and (ii) afford Covered Entity an opportunity to cure said alleged material breach upon mutually agreeable terms. Nonetheless, in the event that

mutually agreeable terms cannot be achieved within thirty days, Covered Entity must cure said breach to the satisfaction of Business Associate within ninety days. Failure to cure in the manner set forth in this Section 4.3 shall be grounds for the immediate termination of this Agreement.

4.4. Automatic Termination. This Agreement will automatically terminate without any further action of the parties upon the termination or expiration of all Services Agreement(s) between Customer and Business Associate.

4.5. Effect of Termination. Upon the termination of this Agreement pursuant to this Section 4, Business Associate agrees to return or destroy within ninety days all Protected Health Information identifiable to Customer, including such Information in possession of Business Associate's subcontractors, if it is feasible to do so. If return or destruction of said Protected Health Information is not feasible, the Business Associate will notify the Customer in writing. Said notification shall include: (i) a statement that the Business Associate has determined that it is infeasible to return or destroy the Protected Health Information in its possession, and (ii) the specific reasons for such determination. Business Associate further agrees to extend any and all protections, limitations and restrictions contained in this Agreement to the Business Associate's use and/or disclosure of any Protected Health Information retained after the termination of this Agreement, and to limit any further uses and/or disclosures to the purposes that make the return or destruction of the Protected Health Information infeasible.

## **5. MISCELLANEOUS**

5.1. Entire Agreement. This Agreement constitutes the entire agreement of the parties with respect to the parties' compliance with federal and/or state health Information confidentiality laws and regulations, as well as the parties' obligations under the business associate provisions of 45 C.F.R. parts 160 and 164. This Agreement supersedes all prior or contemporaneous written or oral memoranda, arrangements, contracts or understandings between the parties hereto relating to the parties' compliance with federal and/or state health Information confidentiality laws and regulations and the parties' health Information confidentiality and security obligations under 45 C.F.R. parts 160 through 164.

5.2. Change of Law. Customer shall notify Business Associate within 90 days of any amendment to any provision of HIPAA, or its implementing regulations set forth at 45 C.F.R. parts 160 through 164, which materially alters either Party's or both Parties' obligations under this Agreement. The Parties agree to negotiate in good faith mutually acceptable and appropriate amendment(s) to this Agreement to give effect to such revised obligations; provided, however, that if the parties are unable to agree on mutually acceptable amendment(s) within 90 days of the relevant change of law, either party may terminate this Agreement consistent with sections 4.5 and 5.4.

5.3. Construction of Terms. The terms of this Agreement shall be construed in light of any interpretation and/or guidance on HIPAA and the Privacy Regulation issued by HHS from time to time.

5.4. Survival. Section 6 and this Section 5.4 shall survive termination of this Agreement. The respective rights and obligations of Business Associate and Customer under the provisions of Sections 2.1, 2.2, and 4.5, solely with respect to Protected Health Information Business Associate retains in accordance with Section 4.5 because it is not feasible to return or destroy such Protected Health Information, shall survive termination of this Agreement for so long as such Information is retained.

5.5. Amendment: Waiver: Assignment. This Agreement may not be modified, nor shall any provision hereof be waived or amended, except in a writing duly signed by authorized representatives of the Parties. A waiver with respect to one event shall not be construed as continuing, or as a bar to or waiver of any right or remedy as to subsequent events.

5.6. Notices. Any notices to be given hereunder to a Party shall be made via U.S. Mail or express courier to such Party's address given above, and/or via facsimile to the facsimile telephone numbers listed above. Each Party may change its address and that of its representative for notice by the giving of notice thereof in the manner herein above provided.

5.7. Counterparts: Facsimiles. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original. Facsimile copies hereof shall be deemed to be originals.

5.8. Disputes. If any controversy, dispute or claim arises between the Parties with respect to this Agreement, the Parties shall make good faith efforts to resolve such matters informally.

5.9. Effective Date. The Effective Date of this Agreement shall be the later of January 5, 2004, or the date on which both parties have executed the Agreement.

5.10. Affiliates. This Agreement shall be binding upon the parties and their current and future Affiliates, successors and permitted assigns. "Affiliate" shall mean any entity owned or controlled by, under common ownership or control with, or which owns or controls, either party to this Agreement or any of its subsidiaries.

**6. LIMITATION OF LIABILITY**

**NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR PUNITIVE DAMAGES OF ANY KIND OR NATURE, WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY), OR OTHERWISE, EVEN IF THE OTHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGES.**

**7. DEFINITIONS**

Regulatory citations in this Agreement are to the United States Code of Federal Regulations, as promulgated April 14, 2001, interpreted and amended from time to time by HHS, for so long as such regulations are in effect. Unless otherwise specified in this Agreement, all terms not otherwise defined shall have the meaning established for purposes of Title 45 parts 160 through 164 of the United States Code of Federal Regulations, as amended from time to time.

IN WITNESS WHEREOF, each of the undersigned has caused this Business Associate Agreement to be duly executed in its name and on its behalf effective as of the Effective Date.

**CLIENT: Cloquet School District #94**

Sign Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**North Homes, Inc.**  
**(North Homes Children & Family Services)**

Sign Name:  \_\_\_\_\_

Print Name: James C. Christmas

Title: President - CEO

Date: 5/8/23

## Game Ticket Price Comparison

School	Adult Ticket Price	Student Ticket Price
Cloquet	\$7	\$5
Chisago lakes	\$7	\$5
Hibbing	\$6	\$4
Duluth Denfeld	\$7	\$5
Two Harbors	\$5	\$4
Superior	\$6	\$4
Proctor	\$8	\$5
Zimmerman	\$7	\$5
Mesabi East	\$5	\$5
Hermantown	\$7	\$5
Esko	\$6	\$4
Grand Rapids	\$8	\$5
North Branch	\$7	\$5

**From the Desk of:**

**Paul Riess  
Activities Director  
Cloquet Senior High School  
1000 18<sup>th</sup> Street  
Cloquet, MN 55720  
Phone: 218-879-3393  
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board  
From: Paul Riess- Activities Director  
Cameron Lindner- Schedule D chairperson  
Re: Game worker pay increase

We are requesting an increase in compensation for game workers beginning in 2023-2024.

We are requesting an increase in payment for game crew workers to \$45 if working one game a night such as a football game and \$75 if working 2 games a night such as a JV/Varsity doubleheader. Currently, an individual on game crew makes \$35 for one game. If they work a 2<sup>nd</sup> game that night, they get paid a total of \$45 for the night.

We are requesting the increase for several reasons.

- 1)The pay for the game worker positions has remained relatively stable over the years with minimal increases to pay.
- 2) Some of these positions such as announcer, ticket seller, or scoreboard operator can be difficult to fill, especially on short notice.
- 3) Other positions require an individual with a certain skill set such as volleyball line judge, scoreboard operator, official scorebook, or ticket seller. Each of these positions can be stressful at times and workers must be able to handle those situations.
- 4)To ensure a well-run event with minimal problems, it is important to have a consistent game crew throughout the season. Many game crew workers work at least 2 and sometimes 3-4 nights a week.

5) Currently, there is a minimal difference in pay for someone who works one game a night compared to someone who works 2 games a night.

6) These positions are equally as important as the officials who for some sports make up over \$100 per game

7) Some of these events last 4-5 hours. At current pay, some of these individuals are making \$10 per hour or in some cases under \$10 per hour. For example, in hockey, the game crew may show up around 4:30/4:45 and the game may not end until 9:15/9:30. That is a 4-5 hour night. For a varsity football game, the game crew may show up around 6:00 and those games usually do not end until 9:15/9:30.

8) Proctor, for example, pays \$75 for an announcer for 1 game. In addition to that, they pay \$15 per hour for a game crew worker with a 3 hour minimum. So their football game crew makes around \$45 per night, hockey game crew makes \$75 per night, and basketball game crew makes between \$60-\$75 night. The Duluth School District pays \$45 for football game crew which is one game a night and \$80-90 per night in basketball and \$100 per night in hockey which are both two games per night. There are other districts whose pay is similar to ours and some who pay more due to paying an hourly rate similar to or slightly higher than Proctor.

The game crew increase of \$45/\$75 would add approximately \$13,000 in costs. This is an estimate as the number of home games varies from year to year.

If necessary, to offset costs, there are ways to increase revenue. We currently charge \$7 for an adult ticket price (\$8 for hockey) and \$5 for students. This year we sold 6246 adult tickets (1537 of those were hockey) and 5959 student tickets. Previously, we raised adult ticket prices, but left the student price the same. Raising the student price by \$1 would increase revenue by \$5959.

Increasing the adult price to \$8 for all sports would increase revenue by \$4709.

Increasing the adult price to \$8 and students to \$6 would increase revenue by \$10668.

Similarly, we sold 259 family passes, 6 individual passes, 45 student passes, and 11 senior passes this year. Raising the student, individual, and senior passes by \$5 while raising the family passes by \$10 would generate an additional \$2900 in revenue.

**Review of Extracurricular Positions – Schedule D**

**I) Request for Review is being made by:**

1) Name: Paul Riess Job Title: Activities Director

**II) Title of Position or Committee:**

Activities Director

**III) Check One:**

- 1)  This position is being reviewed for possible addition to Schedule D.
- 2)  This position is being reviewed for possible removal of Schedule D.
- 3)  This position is being reviewed for possible expansion.
- 4)  This position is being reviewed for possible reduction.

**IV) Rationale for Action Being Requested:**

Attach explanation if more room is needed. If the formation of a committee is being requested, include the number of committee members and how often the committee will meet.

Game worker stipend has remained the same for years with little increase. Some of these positions are under \$12 an hour. Game workers are an important part of activities we are requesting Schedule D meet to look at these payment amounts.

**V) Action Taken:**

1) Principal

Request Approved  Request Denied

Principal's Signature: [Signature] Date: 2/14/23

2) Superintendent

Request Approved  Request Denied

Superintendent's Signature: [Signature] Date: 2/16/23

3) School Board

Request Preliminarily Approved  Request Denied

Board Chair's Signature: [Signature] Date: 2/27/23

4) Committee

Request Approved  Request Denied

Comm. Chair's Signature: [Signature] Date: 5/8/23

**VI) Final School Board Action If Needed:**

Request Approved  Request Denied

Board Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**From the Desk of:**

**Cameron Lindner  
Schedule D Chair  
Cloquet Middle School  
2001 Washington Ave.  
Cloquet, MN 55720  
Phone: 218-879-3393  
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board

From: Cameron Lindner- Schedule D chairperson  
Matt Krafthefer- Cont. Ed Chair

Re: Putting Continuing Education Committee on Schedule D and providing appropriate compensation.

We are requesting changes be made for the beginning of 2023-2024 school year.

The Schedule D committee recommends that Continuing education committee be added to Schedule D. The Schedule D committee also recommends that members of the Continuing education committee be compensated per the contract language:

**District Approved Committee(s)**

In order to qualify for committee compensation, a committee must be approved by the superintendent and meet at least eight (8) hours beyond the regular teacher duty day. Requests to form new committees should be presented to the superintendent in writing by the building principal and/or chairperson of the committee. When the superintendent approves the committee, he/she will specify any time limits up to a maximum of three (3) days. Compensation per District Committee Guidelines.

- Committee chair would receive \$600 and up to 3 compensation days.
- All other members of the committee would receive up to 3 compensation days.
- Every 8 hours working on the committee outside of the teachers contracted day would earn them a compensation day. The cap that can be earned in a year on this committee will be 3 per the contract.

**Review of Extracurricular Positions – Schedule D**

**I) Request for Review is being made by:**

1) Name: Matthew Krafthefer Job Title: English Teacher, CHS

**II) Title of Position or Committee:**

ISD 94 Continuing Education Committee

**III) Check One:**

- 1)  This position is being reviewed for possible addition to Schedule D.
- 2)  This position is being reviewed for possible removal of Schedule D.
- 3)  This position is being reviewed for possible expansion.
- 4)  This position is being reviewed for possible reduction.

**IV) Rationale for Action Being Requested:**

Attach explanation if more room is needed. If the formation of a committee is being requested, include the number of committee members and how often the committee will meet.

Please see the attached rationale

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**V) Action Taken:**

1) Principal

Request Approved  Request Denied

Principal's Signature: [Signature] Date: 3/21/2023

2) Superintendent

Request Approved  Request Denied

Superintendent's Signature: [Signature] Date: 5/8/23

3) School Board

Request Preliminarily Approved  Request Denied

Board Chair's Signature: [Signature] Date: 5/8/23

4) Committee

Request Approved  Request Denied

Comm. Chair's Signature: [Signature] Date: 3/21/2023

**VI) Final School Board Action If Needed:**

Request Approved  Request Denied

Board Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Current members: 7

*(inc. M. Krafthefer, C. Allen, S. Switzer, M. Kilroy, J. Acheson, S. Battaglia & P. Myhrwold)*

Continuing Education currently meets 5 times per school year for 6-10 hours. If approved, time can be tracked to satisfy the Schedule D requirement for over 8 hours beyond teacher contracted time per year.

**History & Context:**

Over the past 10 years, the Continuing Ed. Committee has taken on more demands from the State Level as compensation was reduced. Prior to that point, members of the Committee were granted three additional personal days for the same amount of work. This Committee recently has required additional duties which were given to CHS Secretary Eija Allen. To clarify, please consider the following.

**Reasons for a change in compensation:**

\*The Continuing Education Committee is the only Committee required by State Rule.

\*Continuing Education Committee is necessary, specifically mentioned in the Teacher Master Agreement under Article VIII, Section 4.

\*Members contribute an average of 50 hours of work per year to the:

- i. processing and approval of CEU's;
- ii. meetings;
- iii. working with updates and changes as mandated by the State of Minnesota;
- iv. researching, attending meetings, and adjusting to these State changes;
- v. corresponding and mentoring licensed staff through the processes for Renewal;
- vi. processing, organizing and culling files for Licensed Staff;
- vii. and working to streamline each of these processes.

\*It should be noted that this amount of time is not equitably compensated, when compared to other Building Team Lead Committees' time requirements.

\*Current Compensation: ½ day for Continuing Ed. Membership; 1 day for Chair (@ current rate-of-pay)

**For the Reasons Above,**

the Continuing Ed. Committee Requests that EMC Committee members be Compensated the choice of:

- A. Time Committed (50 hours at Rate of Pay) *or*
- B. the maximum of 3 additional Personal Days per year (for Committee Membership) as allowed by our Contract *or*
- C. Pay equal to or greater than the "K-12 Department Heads / Team Leaders"

The Continuing Education Committee has weathered through hard times to support staff through changes in licensing and requirements. As opportunity is provided by ISD 94 staff for other Committees, this required group deserves equitable pay.

**Dear ISD 94 School Board,**

As you consider this Review, please also consider the following Perspectives and Alternatives:

**\*AESOP:** More efficient methods exist, including an automated system through AESOP to process CEU's. Committee Oversight would still be required by the State of MN to assure that AESOP and Licensed Staff process CEU's properly.

**\*Hire a Professional:** Proctor and Duluth have hired staff specifically to satisfy State Requirements and Process & Approve CEU's. ISD 94 could reduce Committee workload by employing added staff.

**\*Stipends:**

Larger Districts:

Lakeville – Provides \$6090 to the Cont. Ed. Chair, with \$5328 divided among 6 others.

Buffalo has a negotiated stipend for CE committee chairs: \$1000

Similar size District:

Westonka has a negotiated stipend for CE committee chairs: \$1000 for the chair

Faribault provides release time for CE committee members

Winona provides release time for CE committee members

Smaller Districts:

Kingsland has a stipend of \$100 total at \$25/hour per CE committee member up to \$200 in Schedule C

Bertha-Hewitt (!) a negotiated stipend for CE committee chairs: \$350

Buffalo-Lake Hector-Stewart (!) a negotiated stipend for CE committee chairs: \$200 in Schedule C

**Common Contract Language includes phrases like:**

“The District will contribute \$000 for the chair (or members) of the continuing education committee” or

“ \_\_\_ to be distributed among the members of the continuing education committee.”

**Sara Ford**, the Education Minnesota Representative who works with PELSB and changes from the State, shared the following with Matt Krafthefer:

*“Given the robust changes being made to the re-licensure requirements that necessitate committees do a deep dive into content to be sure trainings meet the standards, it’s certainly true that the committees are having to do more work than ever. And that trend is going to get worse.... PELSB is looking to open rulemaking in the next year or two to...completely overhaul teacher re-licensure. I believe that they have no idea how overworked and undercompensated the members of these committees are, and I worry that they are going to be making rule in a landscape informed more by fantasy than what’s real.”*

Our Committee is seeing the impact of these changes now and would like to be compensated fairly.

Adopted: 5/11/20, 6/24/19, 5/3/18, 5/12/14, 5/13/13, 6/1//12, 8/23/10, 7/13/09, 5/8/06

Revised: 5/23/22, 5/24/21, 5/11/20, 6/24/19, 5/3/18, 6/26/17, 5/12/14, 5/13/13, 6/11/12, 5/14/12, 12/19/11), 8/23/10, 7/13/09

**#533 - DISTRICT WELLNESS POLICY**

**I. PURPOSE**

The primary goals of the Cloquet School District’s wellness program are to create a total school environment that is conducive to healthy eating and being physically active.

**II. GENERAL STATEMENT OF POLICY**

As per the Child Nutrition and WIC Reauthorization Act of 2004, the Cloquet School District hereby adopts a local wellness policy that addresses healthy eating and physical activity aimed at improving children’s health by expanding the availability of nutritious meals and snacks to more children in schools while also promoting increased activity. Goals will be set for nutrition education, physical activity and other school-based activities designed to promote student wellness. Nutrition standards will be established for foods that are available at each school with the objective of promoting health and reducing childhood obesity.

**III. NUTRITION GUIDELINES**

It is the policy of the Cloquet School District that all foods and beverages available in school fall under the District’s nutrition guidelines. The District will serve meals and snacks to students that meet federal program regulations and nutrition standards of the National School Lunch Program. The district will create procedures that may include the following areas:

- National School Lunch Act, including breakfast and after school snack programs
- A la carte offerings in the cafeterias including foods and beverages
- Classroom celebrations and parties
- Classroom rewards and school sponsored events
- Fundraisers
- Food and beverages sold in school stores and vending machines

**IV. NUTRITION EDUCATION**

**A. Instructional Program Design**

The District’s nutrition education goal is to integrate sequential nutrition education with the comprehensive health education and family and consumer science curriculum, and to the extent possible, integrate materials at every grade level to provide students with the necessary knowledge and skills to make healthy nutrition choices, being consistent with the state’s/district’s health education standards. To achieve the nutrition education goal, the district will:

1. Provide students at all grade levels (pre-K through 12) with adequate and age appropriate nutritional knowledge including, but not limited to:
  - The benefits of healthy eating
  - Essential nutrients
  - Nutritional deficiencies
  - Principles of healthy weight management
  - The use and misuse of dietary supplements
  - Safe food preparation, handling, and storage

2. Provide students with nutrition-related skills that include the ability to:
    - Apply the principles of the Dietary Guidelines for Americans and Choose MyPlate.
    - Assess personal eating habits, nutrition goalsetting and achievement.
    - Understand and use food labels.
    - Evaluate nutritional information, distinguishing the valid from the invalid.
    - Plan healthy meals applying a decision-making process to enhance personal health.
    - Evaluate commercial food advertising and media influence on food selection.
  3. Provide instructional activities that teach the aspects of healthy eating. These activities should be hands-on, behavior based, culturally relevant, developmentally appropriate, and enjoyable. Examples of activities include but are not limited to food demonstrations and preparations, contests, promotions, taste testing, guest speakers and appropriate fieldtrips.
- B. Educational Reinforcement/Coordination of Programs
1. The District’s coordinated health programs will collaborate with the educational staff to provide support with the nutrition-related education.
  2. District staff are encouraged to provide educational links outside the classroom with local agencies and community groups to provide students with opportunities for volunteer work related to nutrition, such as in food banks, soup kitchens, or after-school programs.
  3. District staff are encouraged to integrate with the food service program to promote nutrition instruction. Food service staff are encouraged to work closely with those responsible for other components of the school wellness program to achieve common goals.
  4. The District will encourage families to become partners with the school in promoting healthy eating behaviors, working cooperatively to advocate for healthy individuals and families.
- C. Nutrition Related Health Problems and Modified Diets
1. School counselors and school health service staff will promote healthy eating to students and other staff.
  2. The food service program will comply with USDA’s requirements. The school food service program is strongly encouraged to meet ethnic dietary requests as recommended by the USDA.
- D. Staff Qualifications
1. Staff who provides nutrition education should have appropriate training and regularly participate in professional development activities to effectively deliver nutrition programs as planned.
- E. Staff as Role Models
1. The District shall provide staff with in-service opportunities that recognize conditions such as unhealthy weight, eating disorders, and other nutrition related health problems among students and staff. All school staff are encouraged to model healthy nutrition practices.

**V. PHYSICAL ACTIVITY**

The District's physical activity goal is to assist students in learning to value and enjoy physical activity as an ongoing part of a healthy lifestyle by ensuring that every student can develop the knowledge and skills necessary to perform a variety of physical activities, maintain physical fitness and regularly participate in physical activity. To achieve the physical activity goal, the district will:

- Develop a sequential program of appropriate physical education for every student. The program goal will be to: Provide for at least 125 minutes (on average) of physical education for students in grades K-8; and high school students will meet the graduation standard requirements in physical education required for graduation.
- Emphasize knowledge and skills for a lifetime of regular physical activity.
- Devote at least 50 percent of physical education class time to actual physical activity in each week, with as much time as possible spent in moderate to vigorous physical activity.
- Meet the needs of all students, especially those who are not athletically gifted or who have special needs.
- Provide a variety of activity choices, feature cooperative as well as competitive activities, and account for gender and cultural differences in students' interests.
- Prohibit exemptions from physical education courses based on participation in an athletic team, marching band or other school or community activity.
- Be closely coordinated with the other components of the overall school health program.
- Not use prohibiting participation in physical education as punishment for actions unrelated to performance in and adherence to the rules of the physical education class.
- Provide time in elementary schools for supervised recess. Recess will be held outdoors when possible.
- Provide opportunities and encouragement for students to voluntarily participate in before and after-school activity programs such as intramural activities, interscholastic athletics, and clubs both through the school and community. Examples include the following:
- Providing a diverse selection of competitive and noncompetitive, as well as structured and unstructured, activities to the extent that staffing, and district/community facilities permit.
- Offering intramural physical activity programs that feature a broad range of competitive and cooperative activities for all students.
- Encouraging partnerships between schools and businesses. Promotion of such partnerships must be appropriate and in accordance with Board policy and applicable procedures, i.e. fitness center, soccer, basketball, hockey, and the softball/baseball associations. Also, community education offers a variety of activities that are not competitive to meet the needs of all students.
- Strive to provide joint school and community recreational activities by:
- Actively engaging families as partners in their children's education and collaborating with community organizations to provide ample opportunities for students to participate in physical activity beyond the school day.
- Encouraging schools to work with recreation agencies and other community organizations to coordinate and enhance opportunities available to students for physical activity during their out-of-school time.
- Encouraging schools to negotiate mutually acceptable, fiscally responsible arrangements with community agencies and organizations to keep district-owned facilities open for use by students, staff and community members during non-school hours and vacations.
- Encouraging district officials to work together with local public works, public safety, police departments and/or other appropriate state and federal authorities in efforts to make it safer and easier for students to walk and bike to school.

- Discourage periods of inactivity that exceed two (2) or more hours. When activities such as mandatory school testing makes it necessary for students to remain indoors for long periods of time, staff should give students periodic breaks during which they are encouraged to stand and be moderately active.
- Provide and encourage – verbally and through the provision of space, equipment, and activities – daily periods of moderate to vigorous physical activity for all participants in onsite after-school childcare and enrichment programs sponsored by the District, i.e. Kid’s Corner.
- Strive to provide opportunities and encouragement for staff to be physically active by:
  - Planning, establishing, and implementing activities to promote physical activity among staff and providing opportunities for staff to conveniently engage in regular physical activity.
  - Working with recreation agencies and other community organizations to coordinate and enhance opportunities available to staff for physical activity during their out-of-school time.

## VI. OTHER SCHOOL-BASED ACTIVITIES

The district’s goal for other school-based activities is to ensure an integrated whole-school approach to the district’s wellness program. The district may achieve this goal by addressing such areas as listed below:

### Community Involvement

- School instructional staff collaborating with agencies and groups conducting nutrition education in the community to send consistent messages to students and their families.
- Guest speakers invited to address students will receive appropriate orientation to the relevant policies of the district.
- Making effective use of district and community resources and equitably serve the needs and interests of all students and staff, taking into consideration differences of gender, cultural norms, physical and cognitive abilities, and fitness level.

### Family Involvement

- Engaging families as partners in their children’s education by supporting parental efforts to motivate and help their children with maintaining and improving their health, preventing disease, and avoiding health-related risk behaviors.
- Providing nutrition information to parents/guardians in the forms of newsletters, handouts, presentations, or other appropriate means.
- Posting nutrition tips on district website.
- Providing nutrient analyses of district menus.
- Providing parents/guardians for appropriate foods that meet the district’s nutrition standards.
- Providing parents/guardians with ideas for healthy celebrations, parties, rewards, and fundraising activities.
- Encouraging parents/guardians to pack healthy lunches and snacks and to refrain from including beverages and foods that do not meet the district’s nutrition standards for individual foods and beverages.
- Providing opportunities for parents/guardians to share their healthy food practices with others in the school’s community.
- Designing curricular nutrition education activities and promotions to involve parents/guardians and the community.
- Supporting efforts of parents/guardians to provide their children with opportunities to be physically active outside of school.

- Providing information about physical activity and other school-based physical activity opportunities available to students before, during and after the school day.
- Sharing information about physical activity and physical education via the district’s website, newsletter, other take home materials, special events or physical education homework.
- Encouraging parents/guardians to volunteer time in the classroom, cafeteria or at special events that promote student health.
- If practical, provide information in a language understandable to parents/guardians.

**VII. MARKETING AND ADVERTISING**

Marketing in district facilities will be consistent with the goals of the district’s wellness program and comply with Board policy. The district will strive to promote the wellness program and educate parents regarding the quality of district foods.

Tobacco advertising is not permitted on district property, at district-sponsored events or in district-sponsored publications. Food and beverage marketing will include the promotion of foods and beverages that meet the nutrition standards adopted by the Board. Other examples of marketing and advertising the district will scrutinize include but are not limited to pricing strategies that promote healthy food choices, audiovisual programming, educational incentive programs, scoreboards, book covers and vending machine displays.

**VIII. DISTRICT DINING ENVIRONMENT GOALS**

- Provide a clean, safe, enjoyable meal environment for students.
- Provide enough space and serving areas to ensure all students have access to school meals with minimum wait time.
- Provide drinking fountains and/or portable water stations in all schools, so that students can get water at meals and throughout the day.
- Encourage all students participate in school meals program and protect the identity of students who eat free and reduced-price meals.
- Provide an adequate time for students to enjoy eating healthy foods with friends in schools.
- Provide scheduled lunch time as near the middle of the school day as possible.

**IX. OVERSIGHT, EVALUATION, REVIEW**

It will be the responsibility of the District Wellness Committee to meet at least four (4) times a year to review the **policy, discuss building issues/evaluations, and review new goals set by the buildings to ensure district compliance** with the policy.

**X. COMPLIANCE INDICATORS/MONITORING**

The Building SDM Teams will include an annual review of the building’s compliance and progress working with the District’s Wellness Policy.

**XI. DISTRICT WELLNESS GOALS 2022-2023**

As we head into the 2022-2023 school year, we are preparing for a year that should look like those we were accustomed to pre-pandemic.

The Cloquet Public Schools will put reasonable precautions in place to protect our students, staff and our community.

Our goal is and will remain to provide an excellent learning environment for students that is safe and supports their health, social and emotional wellbeing.

**Work on Crisis Management and Mental Health Concerns:**

District's wellness and mental wellness goals will continue to be heightened this year. Restorative Practices initiatives will continue and additional training for staff will be scheduled due to demand. Also being stressed is the awareness of practicing inclusion in each building

Part of the above process includes mental health issues (prevention, initial response, and follow-up). The district has set up procedures with Human Development Center for mental health referrals, and works with a coordinator from Carlton County for the Text 4 Life program.

**ALICE Training** – Alert, Lockdown, Inform, Counter, Evacuate (ALICE) – the ALICE program has been implemented districtwide. All incoming staff receive initial training, and alumni staff can attend for a refresher course. This will be a continual environmental awareness conforming to various incidents and conditions. Ongoing training will be planned.

**Monthly District Health & Wellness Newsletter:** A District Health & Wellness Newsletter is published monthly by our nursing staff and is disseminated to all staff and posted on the District's website. Nursing staff also work with the "United Way of Carlton County" Campaign and "Just Kids Dental" free dental care week.

**Power Lunch Program:** The Power Lunch Reading Program is a national literacy based mentoring program aimed at building reading skills and a love of reading among elementary students. Power Lunch was established in the Cloquet School District in the mid 1990's and matches community volunteers with teacher selected first and second grade students at both Churchill and Washington Elementary Schools.

The goal of Power Lunch is to show emerging readers that reading is fun, worthwhile, and a life-long benefit. Volunteers are partnered with students and meet with them one hour per week during their lunch period. Students and volunteers share lunch together in the school's media center, spend a brief time socializing, and then read together in a one-on-one setting. Power Lunch is made possible with support from the Cloquet Educational Foundation, Sappi Fine Paper, Lake Country Power, Cloquet Rotary, Churchill Elementary PIE, and Washington Elementary PIE.

**Backpack Program:** The Backpack program involves the schools and entire community, working together for a healthier more productive "whole" environment/community. The program is to meet the needs of hungry children by providing them with nutritious and easy-to-prepare food to take home on weekends and during school vacations when other resources are not available.

We currently have Churchill Elementary, Washington Elementary and Cloquet Middle School participating in this program. Funding for this program comes from Northern Lakes Second Harvest and is also financed through private donations.

**Community Support:**

- Mock Food Shelf: through non-traditional channels and reaching out to children in need. Every site has a basic Mock-Food Shelf coming in from various entities, anonymously.
- Healthy Northland Bike Lane: Thanks to strong partnerships among the Cloquet Active Living Coalition, the Carlton County Highway Department, the Minnesota Department of Transportation and the City of Cloquet, we continue to make improvements spurred by a Health Impact Assessment, evaluation from bicycle counts and community support.

**Achievement & Integration:**

The district along with Community Ed. offers a variety of activities, clubs, classes, and sports for Cloquet students and kids of all ages. Our Auditorium is a state-of-the-art environment for the fine arts, a renovated technical education space to provide students with skills to enter the workforce and trades, and many college credit bearing classes. We offer a wide variety of sport programs and a Unified sport program for kids with special needs. We also offer the use of our Activities Van Driver for students with transportation barriers so they can participate in our programs.

**Cloquet School District Staff Wellness Program:** School representatives joined Carlton County Wellness Committee and have implemented a District Wellness Program for staff. Our District Staff Wellness Committee continues to encourage staff to engage in our monthly activity challenges and track progress.

**School Resources Officer:** The school district, working with the local police department, has put an SRO on contract. Our SRO provides support to all the district's five schools, mentoring students and collaborating with staff to provide a safe environment for learning and working.

**Additional Initiatives and Ongoing Initiatives**

- Coffee in the Community with Superintendent Dr. Cary, Staff, School Board Members and Administration to meet and discuss any school issues or bring forth new ideas.
- Gathering of Great Minds with other area school districts.
- Text 4 Life suicide prevention information.
- We have social workers who come in and work with kids in all our five schools.
- United Way Annual Fund Drive.
- Kids Dental provides free dental services to our students in the elementary and middle schools.

**Safe Routes to School**

With past mini grants received at both elementary schools to purchase equipment and the infrastructure grant that was awarded to the City of Cloquet to add sidewalks from MN DOT, we continue to practice safe routes to school. Washington, Churchill, and the Middle School all have had walk/bike to school events and are planning on continuing these events with the opportunity we have been given.

**Smart Snack Guidelines**

The standards, required by the Healthy, Hunger-Free Kids Act of 2010, will allow schools to offer healthier snack foods to children, while limiting junk food.

**Any food sold in schools must:**

- Be a "whole grain-rich" grain product; or
- Have as the first ingredient a fruit, a vegetable, a dairy product, or a protein food; or
- Be a combination food that contains at least ¼ cup of fruit and/or vegetable; or

- Contain 10% of the Daily Value (DV) of one of the nutrients of public health concern in the 2010 Dietary Guidelines for Americans (calcium, potassium, vitamin D, or dietary fiber).

Nutrient Requirements:

Calorie limits:

- Breakfast daily 350 – 600 based on age group
- Lunch daily 550 – 850 based on age group

Sodium Limits:

- Breakfast daily less than 540 – 640 based on age group
- Lunch daily less than 1230 – 1420 based on age group

Fat Limits:

- Total fat: less than or equal to 35% of calories
- Saturated fat: less than 10% of calories
- Trans fat: zero grams

Sugar Limits:

- Less than or equal to 35% of weight from total sugars in foods

**WASHINGTON ELEMENTARY**

In order to achieve our mission, the Washington Elementary Community acknowledges that we need to nurture and uphold an environment of wellness for all members of our school community (students, staff, and parents) by addressing the needs for physical, emotional, and mental wellness.

**Goal #1- Physical Wellness:**

Washington Elementary will promote and support participation in healthy physical activities during and after the school day.

**How the goal was met:**

- Washington students have participated in: Kids Heart Challenge, Roller Skating, Bike Fleet, Light Up the Night, and WOW (Walk or Wheel to School).
- Washington has physical education classes for grades K-4 every day.
- Washington has implemented recess before lunch for all classes
- Washington offers after-school enrichment gym games.
- Washington participates in Adaptive Field Day through Arrowhead Youth.
- Washington has implemented a lunchroom Share Table. This helps students learn to be more self-aware with their hunger. If they are full, they can give to the share table, if they are hungry, they can get a second helping.
- Lunches offered at school for staff are health conscious options, encouraging staff to eat here.
- Staff members are encouraged to walk as a group after school. Many staff members also participated in Light Up the Night!
- The Health and Wellness committee shares an optional health and wellness challenge monthly for staff who would like to participate.
- Staff is also encouraged to participate in fitness opportunities throughout the district and community through different emails and group initiatives. There have been several running and walking groups created with members of our building community.
- Healthy snacks are offered during professional days.

- Communication is sent home regarding opportunities for families through our principal’s newsletter, nurse’s newsletter, and Community Education offerings.

**Goal #2- Emotional Wellness:**

Washington Elementary will support and promote positive emotional wellness.

**How the goal was met:**

- Full-time guidance counselor for all grade levels.
- The implementation of SAT Student Advisory Teams in grades 3 and 4 has greatly impacted students and staff in the building. These students help around the school and work with students.
- Encouraging positive behavior with Purple Pride ticket incentives, Purple Pride reward days, weekly Purple Pride drawing, and random Pick of the Pride days.
- Staff and students are familiar with Purple Pride (PBIS) language and it flows from classroom to classroom.
- Students attend Tier 2 intervention meetings to learn how to work through their emotions and make better choices.
- Continued support for mental health issues among our student body.
- Paws Room – Students are able to use the Paws room for cool downs, before behaviors escalate. It is also available when students have a problem/behavior to calm down and have restorative chats with an adult.
- Students participate in the GET UP program.
- Two counselors from North Homes are available to meet with students.
- The sunshine committee provides support for members of our Washington Family.
- Special activities and potlucks arranged by the school nurse to promote Washington Community.
- The school treat cart is brought around occasionally for staff to have coffee and snacks.
- Positive messages in the bulletin.
- There are several families currently working with our school support worker liaison and Indian Education liaison.

**Goal #3- Mental Wellness:**

Washington Elementary will support and promote positive mental wellness.

**How the goal was met:**

- Behavior Matrixes are visible in all areas of the school. Behavior expectations are taught and enforced as well. Teachers acknowledge positive behaviors through “Purple P.R.I.D.E.” tickets and use referral system for ODR’s. ODR’s are tracked and ways to minimize them are discussed.
- Purple Pride days and Pick of the Pride days to celebrate good behavior and school pride.
- Provide Native American Culture classes for students in K, 1st, and 3rd grade to provide a better understanding of the Native American culture for all Washington students.
- Staff are collaboratively supervising the hallways.
- Staff members have the opportunity to give to families in need through our school “adopt a family” at Christmas time.
- Staff provide a Morning Connections time before school to help students have a good start to their day.
- Posters were distributed to teachers as part of teaching hallway behavior, a PBIS activity account was started to manage funding, PRIDE shirts were ordered for all staff members.
- The PBIS team continues to discuss ways to improve behavior intervention and reward systems (coordinating with existing committees PST, PIE, etc.). PBIS team has regular meetings (1-2x/month). PBIS team sends out staff surveys and is constantly looking at what works, what needs to change, and new ideas.

- Teachers update parents on student progress and upcoming activities, through newsletters, phone calls, notes, or online resources. Parents are able to call and email teachers when needed. Teachers communicate not only negative, but also positive behavior to parents.

### **CHURCHILL ELEMENTARY**

Churchill Elementary will support and promote physical fitness activities:

- Kids Heart Challenge and a roller skating unit was added this year (Grades 2-4)
- River Run is promoted to all students and staff
- National Physical Education Day
- Physical education classes for K-4 (7 days out of 8 day cycle). Go Noodle movement is used when inclement weather outside
- Participate walk/bike school event in fall and spring
- The Health and Wellness committee shares an optional health and wellness challenge monthly for staff who would like to participate.
- Healthy recipes are emailed to staff monthly
- Social worker does “Lunch Bunch” groups with students throughout the month
- Every trimester awards are presented to students for recognition of good behavior.
- Wednesday snacks and water were provided to the staff on a cart/table.
- Track and Field Day E5’s-4<sup>th</sup> grade including picnic with parents.

Churchill will support and promote mental and emotional wellness activities:

- Full time school counselor who provides mental health education in classrooms and one-on-one with students.
- Staff members have the opportunity to give to families in need through our school “adopt a family” and morning connections programs at Christmas time.
- Promoting positive atmosphere in the building, staff participate in various activities such as ugly sweater contests, singing and other fun seasonal events.
- Monthly mental health videos/articles share by social worker and sent to staff for encouragement to read as needed.

### **MIDDLE SCHOOL**

- FCS class provides nutrition in food and in your body curriculum (essential nutrients), safe food preparation/handling/storage, benefits of eating healthy and nutritional deficiencies. They also learn Choose My Plate for dietary guidelines, and skills such as understanding food labels, preparing food and healthy meal making, taste testing, commercial food advertising, and nutrition goal setting/achievement.
- Nutrition program is also included in Phys. Ed 8th grade. They had to take their favorite snack and make it a healthy snack (after learning about healthy food substitutions)

### **Physical Health**

- Differentiation of curriculum for students of all levels
- Unified program
- Competing in Special Olympic events
- Always outdoor recess when possible
- Discourage 2+ hr inactivity

**Other**

- Officer came in to talk about drug education
- Posters made by students about mental health, eating disorders, drug abuse, and hygiene hung up throughout the year (from their health class)
- “Red flags”, safe/unsafe relationships in relationships taught in health class
- ALICE training for staff/students this year
- Gathering of Great Minds
- North Homes and other similar services
- Two (2) social workers, two (s) school counselors, Recovery Room, two (2) Indian Ed Specialists, and Speech therapist on site to help students
- “Cruze” and “Scout” the therapy dog is used with students
- Fidget toys provided by teachers
- Pre-written cards that can be sent to students having a tough time
- ADSIS (reading and math) and intervention specialist room for struggling students. PLCs to get the students into these classes
- Group grievance (SOS) student meetings on Mondays with the social worker. How to get help and get through struggles, bullying, etc...
- Social games and puzzles out for students to enjoy during study hall times or when done with work early
- Homeroom circle meetings twice a month (in restorative circle format)
- NHS tutors coming from the high school to work with students in study hall
- Math tutor in the Indian Education room
- Weekly meetings for teachers before school to assess at risk students (academic, social, behavior, emotional) and refer them for services
- Nurse’s office provides feminine products and first aid supplies
- In May, CMS received a Performance titled the Lionheart Experience. “Reconnecting young people to a sense of worth and identity that keeps them grounded in a compassionate view of themselves & the world around them”.

**Offering Ideas for Prizes (besides candy) such as:**

- Pencils and erasers, lunch with the teacher, lunch in the classroom, homework pass, etc.

**HIGH SCHOOL****Support Services:**

- We work closely with an on the job training specialist that is working with a handful of students right now, trying to help them get on their feet and develop a plan after high school.
- 1 Fulltime therapist and 1 CTSS worker. North Homes is working to on hiring 1 additional therapist and 1 CTSS worker for a total of 2 and 2.
- 3 School Counselors
- 1 School Social Worker
- 1 Family School Support Worker
- 1 Family Outreach
- Academic Intervention Program + Academic Indian Ed Intervention Program
- Restorative Justice program
- American Indian Education Program
- Before and After School Tutoring
- School Resource Officer

- Credit Recovery:  
EDHS – after school online program
- Grad Improvement – before school and/or during lunch
- Spring Break Academy
- Summer School

**Mental Health & Support**

- During the 2022-2023 School Year, activities provided to support students and school culture include a student assembly by Craig Hillier and Bill Cordes insight on the importance of school values, a positive personality of a school and how to engage in positive interactions. In November and December the High School Counselors discuss mental health and suicide awareness. We were fortunate to receive a presentation from Carl Crawford reflecting on the importance of black history and civil rights. In May, CHS received a Performance titled the Lionheart Experience. “Reconnecting young people to a sense of worth and identity that keeps them grounded in a compassionate view of themselves & the world around them”.

**Other:**

- Additional supportive and educational opportunities include: Unified PE assemblies, Polar Plunge, attending sport events and performing for the audience. Students have been bussed to Job fairs for Trades and Career exposure. College Knowledge Month was packed with presentations for seniors regarding financial aid, scholarships, trades information, admissions education and resume building.

**CAAEP**

- CAAEP has a PE/health teacher via ESSER funds for 3 years. This position started in 2021-22. The health classes for students focus on mental health, the whole child and wellbeing on multiple platforms. The students have regularly attended these classes and have reported that they are beneficial.
- Fall 2022 CAAEP gained a .5 interventionist who is dedicated to helping students meet educational goals.
- The staff has been invited to participate in the monthly health challenges offered district wide and staff have continuously taken the challenges.
- The CAAEP staff has been working through The 4 Agreements for interpersonal development. We are on the third round of sharing the 4 Agreements with students in homeroom:
  1. Be Impeccable with your word
  2. Don’t take anything personal
  3. Don’t make assumptions
  4. Always do your best.
- CAAEP continues to train, practice and implement The Restorative Practices for relationship building and maintaining.
- CAAEP successfully conducted it’s first fall symposium in 2022
- S.O.S is working in coordination with Carlton County to foster Positive Community Norms.

Adopted: 5/11/20, 6/24/19, 5/3/18, 5/12/14, 5/13/13, 6/1//12, 8/23/10, 7/13/09, 5/8/06

Revised: 5/23/22, 5/24/21, 5/11/20, 6/24/19, 5/3/18, 6/26/17, 5/12/14, 5/13/13, 6/11/12, 5/14/12, 12/19/11), 8/23/10, 7/13/09

**#533 - DISTRICT WELLNESS POLICY**

**I. PURPOSE**

The primary goals of the Cloquet School District’s wellness program are to create a total school environment that is conducive to healthy eating and being physically active.

**II. GENERAL STATEMENT OF POLICY**

As per the Child Nutrition and WIC Reauthorization Act of 2004, the Cloquet School District hereby adopts a local wellness policy that addresses healthy eating and physical activity aimed at improving children’s health by expanding the availability of nutritious meals and snacks to more children in schools while also promoting increased activity. Goals will be set for nutrition education, physical activity and other school-based activities designed to promote student wellness. Nutrition standards will be established for foods that are available at each school with the objective of promoting health and reducing childhood obesity.

**III. NUTRITION GUIDELINES**

It is the policy of the Cloquet School District that all foods and beverages available in school fall under the District’s nutrition guidelines. The District will serve meals and snacks to students that meet federal program regulations and nutrition standards of the National School Lunch Program. The district will create procedures that may include the following areas:

- National School Lunch Act, including breakfast and after school snack programs
- A la carte offerings in the cafeterias including foods and beverages
- Classroom celebrations and parties
- Classroom rewards and school sponsored events
- Fundraisers
- Food and beverages sold in school stores and vending machines

**IV. NUTRITION EDUCATION**

**A. Instructional Program Design**

The District’s nutrition education goal is to integrate sequential nutrition education with the comprehensive health education and family and consumer science curriculum, and to the extent possible, integrate materials at every grade level to provide students with the necessary knowledge and skills to make healthy nutrition choices, being consistent with the state’s/district’s health education standards. To achieve the nutrition education goal, the district will:

1. Provide students at all grade levels (pre-K through 12) with adequate and age appropriate nutritional knowledge including, but not limited to:
  - The benefits of healthy eating
  - Essential nutrients
  - Nutritional deficiencies
  - Principles of healthy weight management
  - The use and misuse of dietary supplements
  - Safe food preparation, handling, and storage

2. Provide students with nutrition-related skills that include the ability to:
    - Apply the principles of the Dietary Guidelines for Americans and Choose MyPlate.
    - Assess personal eating habits, nutrition goalsetting and achievement.
    - Understand and use food labels.
    - Evaluate nutritional information, distinguishing the valid from the invalid.
    - Plan healthy meals applying a decision-making process to enhance personal health.
    - Evaluate commercial food advertising and media influence on food selection.
  3. Provide instructional activities that teach the aspects of healthy eating. These activities should be hands-on, behavior based, culturally relevant, developmentally appropriate, and enjoyable. Examples of activities include but are not limited to food demonstrations and preparations, contests, promotions, taste testing, guest speakers and appropriate fieldtrips.
- B. Educational Reinforcement/Coordination of Programs
1. The District’s coordinated health programs will collaborate with the educational staff to provide support with the nutrition-related education.
  2. District staff are encouraged to provide educational links outside the classroom with local agencies and community groups to provide students with opportunities for volunteer work related to nutrition, such as in food banks, soup kitchens, or after-school programs.
  3. District staff are encouraged to integrate with the food service program to promote nutrition instruction. Food service staff are encouraged to work closely with those responsible for other components of the school wellness program to achieve common goals.
  4. The District will encourage families to become partners with the school in promoting healthy eating behaviors, working cooperatively to advocate for healthy individuals and families.
- C. Nutrition Related Health Problems and Modified Diets
1. School counselors and school health service staff will promote healthy eating to students and other staff.
  2. The food service program will comply with USDA’s requirements. The school food service program is strongly encouraged to meet ethnic dietary requests as recommended by the USDA.
- D. Staff Qualifications
1. Staff who provides nutrition education should have appropriate training and regularly participate in professional development activities to effectively deliver nutrition programs as planned.
- E. Staff as Role Models
1. The District shall provide staff with in-service opportunities that recognize conditions such as unhealthy weight, eating disorders, and other nutrition related health problems among students and staff. All school staff are encouraged to model healthy nutrition practices.

**V. PHYSICAL ACTIVITY**

The District's physical activity goal is to assist students in learning to value and enjoy physical activity as an ongoing part of a healthy lifestyle by ensuring that every student can develop the knowledge and skills necessary to perform a variety of physical activities, maintain physical fitness and regularly participate in physical activity. To achieve the physical activity goal, the district will:

- Develop a sequential program of appropriate physical education for every student. The program goal will be to: Provide for at least 125 minutes (on average) of physical education for students in grades K-8; and high school students will meet the graduation standard requirements in physical education required for graduation.
- Emphasize knowledge and skills for a lifetime of regular physical activity.
- Devote at least 50 percent of physical education class time to actual physical activity in each week, with as much time as possible spent in moderate to vigorous physical activity.
- Meet the needs of all students, especially those who are not athletically gifted or who have special needs.
- Provide a variety of activity choices, feature cooperative as well as competitive activities, and account for gender and cultural differences in students' interests.
- Prohibit exemptions from physical education courses based on participation in an athletic team, marching band or other school or community activity.
- Be closely coordinated with the other components of the overall school health program.
- Not use prohibiting participation in physical education as punishment for actions unrelated to performance in and adherence to the rules of the physical education class.
- Provide time in elementary schools for supervised recess. Recess will be held outdoors when possible.
- Provide opportunities and encouragement for students to voluntarily participate in before and after-school activity programs such as intramural activities, interscholastic athletics, and clubs both through the school and community. Examples include the following:
- Providing a diverse selection of competitive and noncompetitive, as well as structured and unstructured, activities to the extent that staffing, and district/community facilities permit.
- Offering intramural physical activity programs that feature a broad range of competitive and cooperative activities for all students.
- Encouraging partnerships between schools and businesses. Promotion of such partnerships must be appropriate and in accordance with Board policy and applicable procedures, i.e. fitness center, soccer, basketball, hockey, and the softball/baseball associations. Also, community education offers a variety of activities that are not competitive to meet the needs of all students.
- Strive to provide joint school and community recreational activities by:
- Actively engaging families as partners in their children's education and collaborating with community organizations to provide ample opportunities for students to participate in physical activity beyond the school day.
- Encouraging schools to work with recreation agencies and other community organizations to coordinate and enhance opportunities available to students for physical activity during their out-of-school time.
- Encouraging schools to negotiate mutually acceptable, fiscally responsible arrangements with community agencies and organizations to keep district-owned facilities open for use by students, staff and community members during non-school hours and vacations.
- Encouraging district officials to work together with local public works, public safety, police departments and/or other appropriate state and federal authorities in efforts to make it safer and easier for students to walk and bike to school.

- Discourage periods of inactivity that exceed two (2) or more hours. When activities such as mandatory school testing makes it necessary for students to remain indoors for long periods of time, staff should give students periodic breaks during which they are encouraged to stand and be moderately active.
- Provide and encourage – verbally and through the provision of space, equipment, and activities – daily periods of moderate to vigorous physical activity for all participants in onsite after-school childcare and enrichment programs sponsored by the District, i.e. Kid’s Corner.
- Strive to provide opportunities and encouragement for staff to be physically active by:
  - Planning, establishing, and implementing activities to promote physical activity among staff and providing opportunities for staff to conveniently engage in regular physical activity.
  - Working with recreation agencies and other community organizations to coordinate and enhance opportunities available to staff for physical activity during their out-of-school time.

#### V. OTHER SCHOOL-BASED ACTIVITIES

The district’s goal for other school-based activities is to ensure an integrated whole-school approach to the district’s wellness program. The district may achieve this goal by addressing such areas as listed below:

##### Community Involvement

- School instructional staff collaborating with agencies and groups conducting nutrition education in the community to send consistent messages to students and their families.
- Guest speakers invited to address students will receive appropriate orientation to the relevant policies of the district.
- Making effective use of district and community resources and equitably serve the needs and interests of all students and staff, taking into consideration differences of gender, cultural norms, physical and cognitive abilities, and fitness level.

##### Family Involvement

- Engaging families as partners in their children’s education by supporting parental efforts to motivate and help their children with maintaining and improving their health, preventing disease, and avoiding health-related risk behaviors.
- Providing nutrition information to parents/guardians in the forms of newsletters, handouts, presentations, or other appropriate means.
- Posting nutrition tips on district website.
- Providing nutrient analyses of district menus.
- Providing parents/guardians for appropriate foods that meet the district’s nutrition standards.
- Providing parents/guardians with ideas for healthy celebrations, parties, rewards, and fundraising activities.
- Encouraging parents/guardians to pack healthy lunches and snacks and to refrain from including beverages and foods that do not meet the district’s nutrition standards for individual foods and beverages.
- Providing opportunities for parents/guardians to share their healthy food practices with others in the school’s community.
- Designing curricular nutrition education activities and promotions to involve parents/guardians and the community.
- Supporting efforts of parents/guardians to provide their children with opportunities to be physically active outside of school.

- Providing information about physical activity and other school-based physical activity opportunities available to students before, during and after the school day.
- Sharing information about physical activity and physical education via the district’s website, newsletter, other take home materials, special events or physical education homework.
- Encouraging parents/guardians to volunteer time in the classroom, cafeteria or at special events that promote student health.
- If practical, provide information in a language understandable to parents/guardians.

**VII. MARKETING AND ADVERTISING**

Marketing in district facilities will be consistent with the goals of the district’s wellness program and comply with Board policy. The district will strive to promote the wellness program and educate parents regarding the quality of district foods.

Tobacco advertising is not permitted on district property, at district-sponsored events or in district-sponsored publications. Food and beverage marketing will include the promotion of foods and beverages that meet the nutrition standards adopted by the Board. Other examples of marketing and advertising the district will scrutinize include but are not limited to pricing strategies that promote healthy food choices, audiovisual programming, educational incentive programs, scoreboards, book covers and vending machine displays.

**VIII. DISTRICT DINING ENVIRONMENT GOALS**

- Provide a clean, safe, enjoyable meal environment for students.
- Provide enough space and serving areas to ensure all students have access to school meals with minimum wait time.
- Provide drinking fountains and/or portable water stations in all schools, so that students can get water at meals and throughout the day.
- Encourage all students participate in school meals program and protect the identity of students who eat free and reduced-price meals.
- Provide an adequate time for students to enjoy eating healthy foods with friends in schools.
- Provide scheduled lunch time as near the middle of the school day as possible.

**IX. OVERSIGHT, EVALUATION, REVIEW**

It will be the responsibility of the District Wellness Committee to meet at least four (4) times a year to review the policy, discuss building issues/evaluations, and review new goals set by the buildings to ensure district compliance with the policy.

**X. COMPLIANCE INDICATORS/MONITORING**

The Building SDM Teams will include an annual review of the building’s compliance and progress working with the District’s Wellness Policy.

**XI. DISTRICT WELLNESS GOALS 2022-2023**

As we head into the 2022-2023 school year, we are preparing for a year that should look like those we were accustomed to pre-pandemic.

The Cloquet Public Schools will put reasonable precautions in place to protect our students, staff and our community.

Our goal is and will remain to provide an excellent learning environment for students that is safe and supports their health, social and emotional wellbeing.

**Work on Crisis Management and Mental Health Concerns:**

District's wellness and mental wellness goals will continue to be heightened this year. Restorative Practices initiatives will continue and additional training for staff will be scheduled due to demand. Also being stressed is the awareness of practicing inclusion in each building

Part of the above process includes mental health issues (prevention, initial response, and follow-up). The district has set up procedures with Human Development Center for mental health referrals, and works with a coordinator from Carlton County for the Text 4 Life program.

**ALICE Training** – Alert, Lockdown, Inform, Counter, Evacuate (ALICE) – the ALICE program has been implemented districtwide. All incoming staff receive initial training, and alumni staff can attend for a refresher course. This will be a continual environmental awareness conforming to various incidents and conditions. Ongoing training will be planned.

**Monthly District Health & Wellness Newsletter:** A District Health & Wellness Newsletter is published monthly by our nursing staff and is disseminated to all staff and posted on the District's website. Nursing staff also work with the "United Way of Carlton County" Campaign and "Just Kids Dental" free dental care week.

**Power Lunch Program:** The Power Lunch Reading Program is a national literacy based mentoring program aimed at building reading skills and a love of reading among elementary students. Power Lunch was established in the Cloquet School District in the mid 1990's and matches community volunteers with teacher selected first and second grade students at both Churchill and Washington Elementary Schools.

The goal of Power Lunch is to show emerging readers that reading is fun, worthwhile, and a life-long benefit. Volunteers are partnered with students and meet with them one hour per week during their lunch period. Students and volunteers share lunch together in the school's media center, spend a brief time socializing, and then read together in a one-on-one setting. Power Lunch is made possible with support from the Cloquet Educational Foundation, Sappi Fine Paper, Lake Country Power, Cloquet Rotary, Churchill Elementary PIE, and Washington Elementary PIE.

**Backpack Program:** The Backpack program involves the schools and entire community, working together for a healthier more productive "whole" environment/community. The program is to meet the needs of hungry children by providing them with nutritious and easy-to-prepare food to take home on weekends and during school vacations when other resources are not available. We currently have Churchill Elementary, Washington Elementary and Cloquet Middle School participating in this program. Funding for this program comes from Northern Lakes Second Harvest and is also financed through private donations.

**Community Support:**

- Mock Food Shelf: through non-traditional channels and reaching out to children in need. Every site has a basic Mock-Food Shelf coming in from various entities, anonymously.
- Healthy Northland Bike Lane: Thanks to strong partnerships among the Cloquet Active Living Coalition, the Carlton County Highway Department, the Minnesota Department of Transportation and the City of Cloquet, we continue to make improvements spurred by a Health Impact Assessment, evaluation from bicycle counts and community support.

**Achievement & Integration:**

The district along with Community Ed. offers a variety of activities, clubs, classes, and sports for Cloquet students and kids of all ages. Our Auditorium is a state-of-the-art environment for the fine arts, a renovated technical education space to provide students with skills to enter the workforce and trades, and many college credit bearing classes. We offer a wide variety of sport programs and a Unified sport program for kids with special needs. We also offer the use of our Activities Van Driver for students with transportation barriers so they can participate in our programs.

**Cloquet School District Staff Wellness Program:** School representatives joined Carlton County Wellness Committee and have implemented a District Wellness Program for staff. Our District Staff Wellness Committee continues to encourage staff to engage in our monthly activity challenges and track progress.

**School Resources Officer:** The school district, working with the local police department, has put an SRO on contract. Our SRO provides support to all the district's five schools, mentoring students and collaborating with staff to provide a safe environment for learning and working.

**Additional Initiatives and Ongoing Initiatives**

- Coffee in the Community with Superintendent Dr. Cary, Staff, School Board Members and Administration to meet and discuss any school issues or bring forth new ideas.
- Gathering of Great Minds with other area school districts.
- Text 4 Life suicide prevention information.
- We have social workers who come in and work with kids in all our five schools.
- United Way Annual Fund Drive.
- Kids Dental provides free dental services to our students in the elementary and middle schools.

**Safe Routes to School**

With past mini grants received at both elementary schools to purchase equipment and the infrastructure grant that was awarded to the City of Cloquet to add sidewalks from MN DOT, we continue to practice safe routes to school. Washington, Churchill, and the Middle School all have had walk/bike to school events and are planning on continuing these events with the opportunity we have been given.

**Smart Snack Guidelines**

The standards, required by the Healthy, Hunger-Free Kids Act of 2010, will allow schools to offer healthier snack foods to children, while limiting junk food.

**Any food sold in schools must:**

- Be a "whole grain-rich" grain product; or
- Have as the first ingredient a fruit, a vegetable, a dairy product, or a protein food; or
- Be a combination food that contains at least ¼ cup of fruit and/or vegetable; or

- Contain 10% of the Daily Value (DV) of one of the nutrients of public health concern in the 2010 Dietary Guidelines for Americans (calcium, potassium, vitamin D, or dietary fiber).

Nutrient Requirements:

Calorie limits:

- Breakfast daily 350 – 600 based on age group
- Lunch daily 550 – 850 based on age group

Sodium Limits:

- Breakfast daily less than 540 – 640 based on age group
- Lunch daily less than 1230 – 1420 based on age group

Fat Limits:

- Total fat: less than or equal to 35% of calories
- Saturated fat: less than 10% of calories
- Trans fat: zero grams

Sugar Limits:

- Less than or equal to 35% of weight from total sugars in foods

**WASHINGTON ELEMENTARY**

In order to achieve our mission, the Washington Elementary Community acknowledges that we need to nurture and uphold an environment of wellness for all members of our school community (students, staff, and parents) by addressing the needs for physical, emotional, and mental wellness.

**Goal #1- Physical Wellness:**

Washington Elementary will promote and support participation in healthy physical activities during and after the school day.

**How the goal was met:**

- Washington students have participated in: Kids Heart Challenge, Roller Skating, Bike Fleet, Light Up the Night, and WOW (Walk or Wheel to School).
- Washington has physical education classes for grades K-4 every day.
- Washington has implemented recess before lunch for all classes
- Washington offers after-school enrichment gym games.
- Washington participates in Adaptive Field Day through Arrowhead Youth.
- Washington has implemented a lunchroom Share Table. This helps students learn to be more self-aware with their hunger. If they are full, they can give to the share table, if they are hungry, they can get a second helping.
- Lunches offered at school for staff are health conscious options, encouraging staff to eat here.
- Staff members are encouraged to walk as a group after school. Many staff members also participated in Light Up the Night!
- The Health and Wellness committee shares an optional health and wellness challenge monthly for staff who would like to participate.
- Staff is also encouraged to participate in fitness opportunities throughout the district and community through different emails and group initiatives. There have been several running and walking groups created with members of our building community.
- Healthy snacks are offered during professional days.

- Communication is sent home regarding opportunities for families through our principal’s newsletter, nurse’s newsletter, and Community Education offerings.

**Goal #2- Emotional Wellness:**

Washington Elementary will support and promote positive emotional wellness.

**How the goal was met:**

- Full-time guidance counselor for all grade levels.
- The implementation of SAT Student Advisory Teams in grades 3 and 4 has greatly impacted students and staff in the building. These students help around the school and work with students.
- Encouraging positive behavior with Purple Pride ticket incentives, Purple Pride reward days, weekly Purple Pride drawing, and random Pick of the Pride days.
- Staff and students are familiar with Purple Pride (PBIS) language and it flows from classroom to classroom.
- Students attend Tier 2 intervention meetings to learn how to work through their emotions and make better choices.
- Continued support for mental health issues among our student body.
- Paws Room – Students are able to use the Paws room for cool downs, before behaviors escalate. It is also available when students have a problem/behavior to calm down and have restorative chats with an adult.
- Students participate in the GET UP program.
- Two counselors from North Homes are available to meet with students.
- The sunshine committee provides support for members of our Washington Family.
- Special activities and potlucks arranged by the school nurse to promote Washington Community.
- The school treat cart is brought around occasionally for staff to have coffee and snacks.
- Positive messages in the bulletin.
- There are several families currently working with our school support worker liaison and Indian Education liaison.

**Goal #3- Mental Wellness:**

Washington Elementary will support and promote positive mental wellness.

**How the goal was met:**

- Behavior Matrixes are visible in all areas of the school. Behavior expectations are taught and enforced as well. Teachers acknowledge positive behaviors through “Purple P.R.I.D.E.” tickets and use referral system for ODR’s. ODR’s are tracked and ways to minimize them are discussed.
- Purple Pride days and Pick of the Pride days to celebrate good behavior and school pride.
- Provide Native American Culture classes for students in K, 1st, and 3rd grade to provide a better understanding of the Native American culture for all Washington students.
- Staff are collaboratively supervising the hallways.
- Staff members have the opportunity to give to families in need through our school “adopt a family” at Christmas time.
- Staff provide a Morning Connections time before school to help students have a good start to their day.
- Posters were distributed to teachers as part of teaching hallway behavior, a PBIS activity account was started to manage funding, PRIDE shirts were ordered for all staff members.
- The PBIS team continues to discuss ways to improve behavior intervention and reward systems (coordinating with existing committees PST, PIE, etc.). PBIS team has regular meetings (1-2x/month). PBIS team sends out staff surveys and is constantly looking at what works, what needs to change, and new ideas.

- Teachers update parents on student progress and upcoming activities, through newsletters, phone calls, notes, or online resources. Parents are able to call and email teachers when needed. Teachers communicate not only negative, but also positive behavior to parents.

### **CHURCHILL ELEMENTARY**

Churchill Elementary will support and promote physical fitness activities:

- Kids Heart Challenge and a roller skating unit was added this year (Grades 2-4)
- River Run is promoted to all students and staff
- National Physical Education Day
- Physical education classes for K-4 (7 days out of 8 day cycle). Go Noodle movement is used when inclement weather outside
- Participate walk/bike school event in fall and spring
- The Health and Wellness committee shares an optional health and wellness challenge monthly for staff who would like to participate.
- Healthy recipes are emailed to staff monthly
- Social worker does “Lunch Bunch” groups with students throughout the month
- Every trimester awards are presented to students for recognition of good behavior.
- Wednesday snacks and water were provided to the staff on a cart/table.
- Track and Field Day E5’s-4<sup>th</sup> grade including picnic with parents.

Churchill will support and promote mental and emotional wellness activities:

- Full time school counselor who provides mental health education in classrooms and one-on-one with students.
- Staff members have the opportunity to give to families in need through our school “adopt a family” and morning connections programs at Christmas time.
- Promoting positive atmosphere in the building, staff participate in various activities such as ugly sweater contests, singing and other fun seasonal events.
- Monthly mental health videos/articles share by social worker and sent to staff for encouragement to read as needed.

### **MIDDLE SCHOOL**

- FCS class provides nutrition in food and in your body curriculum (essential nutrients), safe food preparation/handling/storage, benefits of eating healthy and nutritional deficiencies. They also learn Choose My Plate for dietary guidelines, and skills such as understanding food labels, preparing food and healthy meal making, taste testing, commercial food advertising, and nutrition goal setting/achievement.
- Nutrition program is also included in Phys. Ed 8th grade. They had to take their favorite snack and make it a healthy snack (after learning about healthy food substitutions)

### **Physical Health**

- Differentiation of curriculum for students of all levels
- Unified program
- Competing in Special Olympic events
- Always outdoor recess when possible
- Discourage 2+ hr inactivity

**Other**

- Officer came in to talk about drug education
- Posters made by students about mental health, eating disorders, drug abuse, and hygiene hung up throughout the year (from their health class)
- “Red flags”, safe/unsafe relationships in relationships taught in health class
- ALICE training for staff/students this year
- Gathering of Great Minds
- North Homes and other similar services
- Two (2) social workers, two (s) school counselors, Recovery Room, two (2) Indian Ed Specialists, and Speech therapist on site to help students
- “Cruze” and “Scout” the therapy dog is used with students
- Fidget toys provided by teachers
- Pre-written cards that can be sent to students having a tough time
- ADSI (reading and math) and intervention specialist room for struggling students. PLCs to get the students into these classes
- Group grievance (SOS) student meetings on Mondays with the social worker. How to get help and get through struggles, bullying, etc...
- Social games and puzzles out for students to enjoy during study hall times or when done with work early
- Homeroom circle meetings twice a month (in restorative circle format)
- NHS tutors coming from the high school to work with students in study hall
- Math tutor in the Indian Education room
- Weekly meetings for teachers before school to assess at risk students (academic, social, behavior, emotional) and refer them for services
- Nurse’s office provides feminine products and first aid supplies
- In May, CMS received a Performance titled the Lionheart Experience. “Reconnecting young people to a sense of worth and identity that keeps them grounded in a compassionate view of themselves & the world around them”.

**Offering Ideas for Prizes (besides candy) such as:**

- Pencils and erasers, lunch with the teacher, lunch in the classroom, homework pass, etc.

**HIGH SCHOOL****Support Services:**

- We work closely with an on the job training specialist that is working with a handful of students right now, trying to help them get on their feet and develop a plan after high school.
- 1 Fulltime therapist and 1 CTSS worker. North Homes is working to on hiring 1 additional therapist and 1 CTSS worker for a total of 2 and 2.
- 3 School Counselors
- 1 School Social Worker
- 1 Family School Support Worker
- 1 Family Outreach
- Academic Intervention Program + Academic Indian Ed Intervention Program
- Restorative Justice program
- American Indian Education Program
- Before and After School Tutoring
- School Resource Officer

- Credit Recovery:  
EDHS – after school online program
- Grad Improvement – before school and/or during lunch
  
- Spring Break Academy
- Summer School

**Mental Health & Support**

- During the 2022-2023 School Year, activities provided to support students and school culture include a student assembly by Craig Hillier and Bill Cordes insight on the importance of school values, a positive personality of a school and how to engage in positive interactions. In November and December the High School Counselors discuss mental health and suicide awareness. We were fortunate to receive a presentation from Carl Crawford reflecting on the importance of black history and civil rights. In May, CHS received a Performance titled the Lionheart Experience. “Reconnecting young people to a sense of worth and identity that keeps them grounded in a compassionate view of themselves & the world around them”.

**Other:**

- Additional supportive and educational opportunities include: Unified PE assemblies, Polar Plunge, attending sport events and performing for the audience. Students have been bussed to Job fairs for Trades and Career exposure. College Knowledge Month was packed with presentations for seniors regarding financial aid, scholarships, trades information, admissions education and resume building.

**CAAEP**

- CAAEP has a PE/health teacher via ESSER funds for 3 years. This position started in 2021-22. The health classes for students focus on mental health, the whole child and wellbeing on multiple platforms. The students have regularly attended these classes and have reported that they are beneficial.
- Fall 2022 CAAEP gained a .5 interventionist who is dedicated to helping students meet educational goals.
- The staff has been invited to participate in the monthly health challenges offered district wide and staff have continuously taken the challenges.
- The CAAEP staff has been working through The 4 Agreements for interpersonal development. We are on the third round of sharing the 4 Agreements with students in homeroom:
  1. Be Impeccable with your word
  2. Don’t take anything personal
  3. Don’t make assumptions
  4. Always do your best.
- CAAEP continues to train, practice and implement The Restorative Practices for relationship building and maintaining.
- CAAEP successfully conducted it’s first fall symposium in 2022
- S.O.S is working in coordination with Carlton County to foster Positive Community Norms.

**XI.—— DISTRICT WELLNESS GOALS**

As we head into the 2021-2022 school year, it is our goal to start and hopefully continue the school year with In-Person learning. In-person learning is critical for the educational and social development of students of all ages. This school year it is our goal to meet these educational and social needs while also minimizing the impact of COVID-19, helping to minimize spread to our students, families and staff. The Cloquet Public Schools will put reasonable precautions in place to protect our community. Our goal is and will remain to provide an excellent learning environment for students that is safe and supports

their social and emotional wellbeing.

**Work on Crisis Management and Mental Health Concerns:**

District's wellness and mental wellness goals will be heightened this year. Restorative Practices initiatives will continue and additional training for staff which includes a 3-day circle training has started. Mickelson and the state offer the training and hope to have an opportunity for additional training this school year due to demand. Also being stressed is the awareness of practicing inclusion in each building. We have also added a 1.0 FTE District Wide Nurse and additional building nursing staff.

Part of the above process includes mental health issues (prevention, initial response, and follow-up). The district has set up procedures with Human Development Center for mental health referrals, and works with Meghan Levitt, Text 4 Life Coordinator with Carlton County.

**ALICE Training** — Alert, Lockdown, Inform, Counter, Evacuate (ALICE) — the ALICE program has been implemented districtwide. All incoming staff receive initial training, and alumni staff can attend for a refresher course. This will be a continual environmental awareness conforming to various incidents and conditions. Ongoing training will be planned.

**Monthly District Health & Wellness Newsletter:** A District Health & Wellness Newsletter is published monthly by our nursing staff and is disseminated to all staff and posted on the District's website. Nursing staff also work with the "United Way of Carlton County" Campaign and "Just Kids Dental" free dental care week.

**Power Lunch Program:** The Power Lunch Reading Program is a national literacy based mentoring program aimed at building reading skills and a love of reading among elementary students. Power Lunch was established in the Cloquet School District in the mid 1990's and matches community volunteers with teacher selected first and second grade students at both Churchill and Washington Elementary Schools.

The goal of Power Lunch is to show emerging readers that reading is fun, worthwhile, and a life long benefit. Volunteers are partnered with students and meet with them one hour per week during their lunch period. Students and volunteers share lunch together in the school's media center, spend a brief time socializing, and then read together in a one-on-one setting. Power Lunch is made possible with support from the Cloquet Educational Foundation, Sappi Fine Paper, Lake Country Power, Cloquet Rotary, Churchill Elementary PIE, and Washington Elementary PIE.

**Backpack Program:** The Backpack program involves the schools and entire community, working together for a healthier more productive "whole" environment/community. The program is to meet the needs of hungry children by providing them with nutritious and easy to prepare food to take home on weekends and during school vacations when other resources are not available.

We currently have Churchill Elementary, Washington Elementary and Cloquet Middle School participating in this program. Funding for this program comes from Northern Lakes Second Harvest and is also finances through private donations.

**Green Schools Project:**

A Green Team is a group of school faculty, community members, parents/guardians, and student who have a common interest in improving their school's recycling and reducing their waste. A Green Team's main responsibility is to ensure the effectiveness of the Green Schools Project. They are vital to any school recycling and waste reduction program!

Why does my school need a Green Team? Every school in Carlton County is eligible for the Green Schools Project, a \$2,000 grant created by Carlton County Zoning & Environmental Services. Schools must use grant funds towards a recycling and waste reduction program. <sup>14</sup> Once a school completes an application, they must

assemble a Green Team.

What can I do as a member: Green Teams provide valuable input when deciding how to use grant funds and can partake in any number of activities to help educate their school on how to recycle effectively and why recycling is important. Performing waste sorts, giving presentations, or starting a school-wide pledge are just a few ideas. Each Green Team will have different activities that best fit their school's need.

Currently, Cloquet Middle School, Cloquet Senior High School, Washington Elementary School and Churchill Elementary School participate in the Green Schools Project.

**Community Support:**

Mock Food Shelf: through non-traditional channels and reaching out to children in need. Every site has a basic Mock Food Shelf coming in from various entities, anonymously.

Healthy Northland Bike Lane: Thanks to strong partnerships among the Cloquet Active Living Coalition, the Carlton County Highway Department, the Minnesota Department of Transportation and the City of Cloquet, we continue to make improvements spurred by a Health Impact Assessment, evaluation from bicycle counts and community support.

**Cloquet School District Staff Wellness Program:** School representatives joined Carlton County Wellness Committee and have implemented a District Wellness Program for staff. Our District Staff Wellness Committee continues to encourage staff to engage in our monthly activity challenges and track progress.

**School Resources Officer:** The school district, working with the local police department, has put an SRO on contract. Our SRO provides support to all the district's five schools, mentoring students and collaborating with staff to provide a safe environment for learning and working.

**Additional Initiatives and Ongoing Initiatives**

Coffee in the Community with Superintendent Dr. Cary, Staff, School Board Members and Administration to meet and discuss any school issues or bring forth new ideas.

Gathering of Great Minds with other area school districts. Was done virtual this year.

Text 4 Life suicide prevention information.

We have social workers who come in and work with kids in all our five schools.

United Way Annual Fund Drive.

Kids Dental provides free dental services to our students in the elementary schools.

**SAFE ROUTES TO SCHOOL**

With past mini grants received at both elementary schools to purchase equipment and the infrastructure grant that was awarded to the City of Cloquet to add sidewalks from MN-DOT, we continue to practice safe routes to school. Washington, Churchill, and the Middle School all have had walk/bike to school events and are planning on continuing these events with the opportunity we have been given.

**SMART SNACK GUIDELINES**

The standards, required by the Healthy, Hunger-Free Kids Act of 2010, will allow schools to offer healthier snack foods to children, while limiting junk food.

Any food sold in schools must:

Be a "whole grain-rich" grain product; or

Have as the first ingredient a fruit, a vegetable, a dairy product, or a protein food; or

Be a combination food that contains at least ¼ cup of fruit and/or vegetable; or  
Contain 10% of the Daily Value (DV) of one of the nutrients of public health concern in the 2010 Dietary Guidelines for Americans (calcium, potassium, vitamin D, or dietary fiber).

Nutrient Requirements:

Calorie limits:

Breakfast daily 350—600 based on age group

Lunch daily 550—850 based on age group

Sodium Limits:

Breakfast daily less than 540—640 based on age group

Lunch daily less than 1230—1420 based on age group

Fat Limits:

Total fat: less than or equal to 35% of calories

Saturated fat: less than 10% of calories

Trans fat: zero grams

Sugar Limits:

Less than or equal to 35% of weight from total sugars in foods

**MENTAL HEALTH AND WELLNESS**

**Both Elementary Schools**

Full-time counselor support will be heavily included. Students will have SEL support through classroom guidance lessons and counselors will be available to meet with students individually as needed.

A secondary support person is also available onsite at both elementary schools and serve students and families as licensed social workers employed by Carlton County.

Therapeutic service providers and CTSS providers are both onsite providing services to students who have various social, emotional, and mental health needs. These services are not run by the district and are set up through families and provided onsite.

Staff Wellness Committee members are onsite working to provide activities and emphasis on staff mental health and wellness.

After school clubs were offered.

National Honor Society (NHS) students provided tutoring 2x week to elementary students.

Backpack program continued with additional meal assistance for weekends.

**Washington Elementary**

In order to achieve our mission, the Washington Elementary Community acknowledges that we need to nurture and uphold an environment of wellness for all members of our school community (students, staff, and parents) by addressing the needs for physical, emotional, and mental wellness.

**Goal #1 Physical Wellness:**

Washington Elementary will promote and support participation in healthy physical activities during and after the school day.

**How the goal was met:**

Washington students have participated in: Kids Heart Challenge (formerly Jump Rope For Heart), Roller Skating, Bike Fleet, Light Up the Night, and WOW (Walk or Wheel to School).

Washington has physical education classes for grades K-4 every day.

Washington has implemented recess before lunch for all classes

Washington offers after-school enrichment gym games.

Washington participates in Adaptive Field Day through Arrowhead Youth.

Washington has implemented a lunchroom Share Table. This helps students learn to be more self-aware with their hunger. If they are full, they can give to the share table, if they are hungry, they can get a second helping. Lunches offered at school for staff are health-conscious options, encouraging staff to eat here.

Staff members are encouraged to walk as a group after school. Many staff members also participated in Light Up the Night!

The Health and Wellness committee shares an optional health and wellness challenge monthly for staff who would like to participate.

Staff is also encouraged to participate in fitness opportunities throughout the district and community through different emails and group initiatives. There have been several running and walking groups created with members of our building community.

Healthy snacks are offered during professional days.

Communication is sent home regarding opportunities for families through our principal's newsletter, nurse's newsletter, and Community Education offerings.

**Goal #2 – Emotional Wellness:**

Washington Elementary will support and promote positive emotional wellness.

**How the goal was met:**

Full-time guidance counselor for all grade levels.

The implementation of SAT Student Advisory Teams in grades 3 and 4 has greatly impacted students and staff in the building. These students help around the school and work with students.

Encouraging positive behavior with Purple Pride ticket incentives, Purple Pride reward days, weekly Purple Pride drawing, and random Pick of the Pride days.

Staff and students are familiar with Purple Pride (PBIS) language and it flows from classroom to classroom.

Students attend Tier 2 intervention meetings to learn how to work through their emotions and make better choices.

Continued support for mental health issues among our student body.

Paws Room—Students are able to use the Paws room for cool downs, before behaviors escalate. It is also available when students have a problem/behavior to calm down and have restorative chats with an adult.

Students participate in the GET UP program.

Two counselors from North Homes are available to meet with students.

The sunshine committee provides support for members of our Washington Family.

Special activities and potlucks arranged by the school nurse to promote Washington Community.

The school treat cart is brought around occasionally for staff to have coffee and snacks.

Positive messages in the bulletin and also left for staff on classroom doors.

There are several families currently working with our school support worker liaison and Indian Education liaison.

**Goal #3 – Mental Wellness:**

Washington Elementary will support and promote positive mental wellness.

**How the goal was met:**

Behavior Matrixes are visible in all areas of the school. Behavior expectations are taught and enforced as well.

Teachers acknowledge positive behaviors through “Purple P.R.I.D.E.” tickets, and use a referral system for ODR’s. ODR’s are tracked and ways to minimize them are discussed.

Purple Pride days and Pick of the Pride days to celebrate good behavior and school pride.

Provide Native American Culture classes for students in K, 1st, and 3rd grade to provide a better understanding of the Native American culture for all Washington students.

Staff are collaboratively supervising the hallways

Posters were distributed to teachers as part of teaching hallway behavior, a PBIS activity account was started to manage funding, PRIDE shirts were ordered for all staff members.

The PBIS team continues to discuss ways to improve behavior intervention and reward systems (coordinating

with existing committees PST, PIE, etc). PBIS team has regular meetings (1-2x/month). PBIS team sends out staff surveys and is constantly looking at what works, what needs to change, and new ideas. Teachers update parents on student progress and upcoming activities, through newsletters, phone calls, notes, or online resources. Parents are able to call and email teachers when needed. Teachers communicate not only negative, but also positive behavior to parents.

**Churchill Elementary**

Churchill Elementary will support and promote physical fitness activities:  
 Kids Heart Challenge (formerly Jump Rope For Heart) and a roller skating until was added this year (Grades 2-4)  
 River Run is promoted to all students and staff  
 National Physical Education Day  
 Physical education classes for K-4 (7 days out of 8 day cycle). Go Noodle movement is used when inclement weather outside  
 Participate walk/bike school event in fall and spring  
 The Health and Wellness committee shares an optional health and wellness challenge monthly for staff who would like to participate.  
 Healthy recipes are emailed to staff monthly  
 Social worker does “Lunch Bunch” groups with students throughout the month  
 Every trimester awards are presented to students for recognition of good behavior.  
 Wednesday snacks and water were provided to the staff on a cart/table.  
 Churchill will support and promote mental and emotional wellness activities:  
 Full time school counselor who provides mental health education in classrooms and one-on-one with students.  
 Staff members have the opportunity to give to families in need through our school “adopt a family” and morning connections programs at Christmas time.  
 Promoting positive atmosphere in the building, staff participate in various activities such as ugly sweater contests, singing and other fun seasonal events.

**Middle School**

FCS class provides nutrition in food and in your body curriculum (essential nutrients), safe food preparation/handling/storage, benefits of eating healthy and nutritional deficiencies. They also learn Choose My Plate for dietary guidelines, and skills such as understanding food labels, preparing food and healthy meal making, taste testing, commercial food advertising, and nutrition goal setting/achievement.  
 Nutrition program is also included in Phys. Ed 8th grade. They had to take their favorite snack and make it a healthy snack (after learning about healthy food substitutions)

**Physical Health**

Differentiation of curriculum for students of all levels  
 Unified program  
 Competing in special olympic events  
 Always outdoor recess when possible  
 Discourage 2+ hr inactivity

**Other**

Officer came in to talk about drug education  
 Posters made by students about mental health, eating disorders, drug abuse, and hygiene hung up throughout the year (from their health class)  
 “Red flags” in relationships taught in health class  
 ALICE training for staff/students this year  
 Gathering of Great Minds  
 North Homes and other similar services  
 Two (2) social workers, two (5) school counselors, Recovery Room, two (2) Indian Ed, and Speech therapist on site to help students

“Cruze” the therapy dog is used with students

Fidget toys provided by teachers

Pre-written cards that can be sent to students having a tough time

ADSI (reading and math) and intervention specialist room for struggling students. PLCs to get the students into these classes

**Offering Ideas for Prizes (besides candy) such as:**

Pencils and erasers, lunch with the teacher, lunch in the classroom, homework pass, etc.

**High School**

**Support Services:**

We work closely with an on-the-job training specialist that is working with a handful of students right now, trying to help them get on their feet and develop a plan after high school.

1 Fulltime therapist and 1 CTSS worker. North Homes is working to on hiring 1 additional therapist and 1 CTSS worker for a total of 2 and 2.

2 School Counselors

1 School Social Worker

1 Family School Support Worker

1 Family Outreach

Academic Intervention Program + Academic Indian Ed Intervention Program

Restorative Justice program

American Indian Education Program

Before and After School Tutoring

School Resource Officer

-Credit Recovery:

EDHS — after school online program

Grad Improvement — before school and/or during lunch

Spring Break Academy

Summer School

**CAAEP**

For the 1st time, CAAEP has a PE/health teacher via ESSER funds for 3 years. This position started in 2021-22.

The health classes for students focus on mental health, the whole child and wellbeing on multiple platforms.

The students have regularly attended these classes and have reported that they are beneficial.

The staff has been invited to participate in the monthly health challenges offered district wide and 2 staff have been continuously taken the challenges.

The CAAEP staff has been working through The 4 Agreements for interpersonal development. We are on the second round of sharing the 4 Agreements with students in homeroom:

1. Be Impeccable with your word

2. Don't take anything personal

3. Don't make assumptions

4. Always do your best.

CAAEP continues to train, practice and implement The Restorative Practices for relationship building and maintaining.

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 524

Orig. 1996

Revised: \_\_\_\_\_

Rev. 20~~22~~21

## **524 INTERNET ACCEPTABLE USE AND SAFETY POLICY**

***[Note: School districts are required by statute to have a policy addressing these issues.]***

### **I. PURPOSE**

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications.

### **II. GENERAL STATEMENT OF POLICY**

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

### **III. LIMITED EDUCATIONAL PURPOSE**

The school district is providing students and employees with access to the school district computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network.

### **IV. USE OF SYSTEM IS A PRIVILEGE**

The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment; or civil or criminal liability under other applicable laws.

### **V. UNACCEPTABLE USES**

A. While not an exhaustive list, the following uses of the school district system and Internet resources or accounts are considered unacceptable:

1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit, or distribute:
  - a. pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors;
  - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
  - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
  - d. information or materials that could cause damage or danger of disruption to the educational process;
  - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
2. Users will not use the school district system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
3. Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law.
4. Users will not use the school district system to vandalize, damage, or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify, or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information, or files without the implied or direct permission of that person.
6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.

***[Note: School districts should consider the impact of this paragraph on present practices and procedures, including, but not limited to, practices pertaining to employee communications, school or classroom websites, and student/employee use of social networking websites. Depending upon school district policies and practices, school districts may wish to add one or more of the following clarifying paragraphs.]***

- a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between

employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).

- b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:
  - (1) such information is classified by the school district as directory information and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or
  - (2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

- c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or another individual on social networks, including, but not limited to, social networks such as "Facebook," "Twitter," "Instagram," "Snapchat," "TikTok," "Reddit," and similar websites or applications.
- 7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
  - 8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
  - 9. Users will not use the school district system for conducting business, for unauthorized commercial purposes, or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.
  - 10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district's Bullying Prohibition Policy. This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.

- B. The school district has a special interest in regulating off-campus speech that materially disrupts classwork or involves substantial disorder or invasion of the rights of others. A student or employee engaging in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations may include, but are not limited to, serious or severe bullying or harassment targeting particular individuals, threats aimed at teachers or other students, failure to follow rules concerning lessons, the writing of papers, the use of computers, or participation in other online school activities, and breaches of school security devices. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.
- C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

## VI. FILTER

***[Note: Pursuant to state law, school districts are required to restrict access to inappropriate materials on school computers with Internet access. School districts seeking technology revenue pursuant to Minnesota Statutes section 125B.26 or certain federal funding, such as e-rate discounts, for purposes of Internet access and connection services and/or receive funds to purchase Internet accessible computers are subject to the federal Children's Internet Protection Act, effective in 2001. Those districts are required to comply with additional standards in restricting possible access to inappropriate materials. Therefore, school districts should select one of the following alternative sections depending upon whether the school district is seeking such funding and the type of funding sought.]***

### **ALTERNATIVE NO. 1**

***[Note: For a school district that does not seek either state or federal funding in connection with its computer system, the following language should be adopted. It reflects a mandatory requirement under Minnesota Statutes section 125B.15.]***

All computers equipped with Internet access and available for student use at each school site will be equipped to restrict, by use of available software filtering technology or other effective methods, all student access to materials that are reasonably believed to be obscene, child pornography or harmful to minors under state or federal law. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.

***[Note: The purchase of filtering technology is not required by state law if the school site would incur more than incidental expense in making the purchase. In the absence of filtering technology, school sites still are required to use "other effective methods" to restrict student access to such materials.]***

## **ALTERNATIVE NO. 2**

***[Note: Technology revenue is available to school districts that meet the additional condition of also restricting adult access to inappropriate materials. School districts that seek such state technology revenue may adopt or retain the following language. However, the school district is not required to do so.]***

- A. All school district computers with Internet access and available for student use will be equipped to restrict, by use of available software filtering technology or other effective methods, all student access to materials that are reasonably believed to be obscene, child pornography or harmful to minors under state or federal law.
- B. All school district computers with Internet access, not just those accessible and available to students, will be equipped to restrict, by use of available software filtering technology or other effective methods, adult access to materials that are reasonably believed to be obscene or child pornography under state or federal law.
- C. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.

## **ALTERNATIVE NO. 3**

***[Note: School districts that receive certain federal funding, such as e-rate discounts, for purposes of Internet access and connection services and/or receive funds to purchase Internet accessible computers are subject to the federal Children's Internet Protection Act, effective in 2001. This law requires school districts to adopt an Internet safety policy that contains the provisions set forth below. Also, the Act requires such school districts to provide reasonable notice and hold at least one public hearing or meeting to address the proposed Internet safety policy prior to its implementation. School districts that do not seek such federal financial assistance need not adopt the alternative language set forth below nor meet the requirements with respect to a public meeting to review the policy. The following alternative language for school districts that seek such federal financial assistance satisfies both state and federal law requirements.]***

- A. With respect to any of its computers with Internet access, the school district will monitor the online activities of both minors and adults and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are:
  - 1. Obscene;
  - 2. Child pornography; or
  - 3. Harmful to minors.
- B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
  - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
  - 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the

genitals; and

3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.
  - D. An administrator, supervisor, or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
  - E. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

***[Note: Although school districts are not required to adopt the more restrictive provisions contained in either Alternative No. 2 or No. 3 if they do not seek state or federal funding, they may choose to adopt the more restrictive provisions as a matter of school policy.]***

#### **VII. CONSISTENCY WITH OTHER SCHOOL POLICIES**

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

#### **VIII. LIMITED EXPECTATION OF PRIVACY**

- A. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents may have the right at any time to investigate or review the contents of their child's files and e-mail files in accordance with the school district's Protection and Privacy of Pupil Records Policy. Parents have the right to request the termination of their child's individual account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure, or discovery under Minnesota Statutes chapter 13 (Minnesota Government Data Practices Act).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

**IX. INTERNET USE AGREEMENT**

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents, and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Internet Use Agreement form for students must be read and signed by the user, the parent or guardian, and the supervising teacher. The Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school office. As supervising teachers change, the agreement signed by the new teacher shall be attached to the original agreement.

**X. LIMITATION ON SCHOOL DISTRICT LIABILITY**

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage, or unavailability of data stored on school district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

**XI. USER NOTIFICATION**

- A. All users shall be notified of the school district policies relating to Internet use.
- B. This notification shall include the following:
  - 1. Notification that Internet use is subject to compliance with school district policies.
  - 2. Disclaimers limiting the school district's liability relative to:
    - a. Information stored on school district diskettes, hard drives, or servers.
    - b. Information retrieved through school district computers, networks, or online resources.
    - c. Personal property used to access school district computers, networks, or online resources.
    - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
  - 3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
  - 4. Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for

enforcing the provisions of this acceptable use policy.

5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.
6. Notification that the collection, creation, reception, maintenance, and dissemination of data via the Internet, including electronic communications, is governed by Public and Private Personnel Data Policy, and Protection and Privacy of Pupil Records Policy.
7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
8. Notification that all provisions of the acceptable use policy are subordinate to local, state, and federal laws.

## **XII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE**

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location.
- B. Parents will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:
  1. A copy of the user notification form provided to the student user.
  2. A description of parent/guardian responsibilities.
  3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.
  4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.
  5. A statement that the school district's acceptable use policy is available for parental review.

## **XIII. NOTIFICATION REGARDING TECHNOLOGY PROVIDERS**

- A. "Technology provider" means a person who:
  1. contracts with the school district, as part of a one-to-one program or otherwise, to provide a school-issued device for student use; and
  2. creates, receives, or maintains educational data pursuant or incidental to a contract with the school district.

- B. "Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian.
- C. Within 30 days of the start of each school year, the school district must give parents and students direct and timely notice, by United States mail, e-mail, or other direct form of communication, of any curriculum, testing, or assessment technology provider contract affecting a student's educational data. The notice must:
1. identify each curriculum, testing, or assessment technology provider with access to educational data;
  2. identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and
  3. include information about the contract inspection and provide contact information for a school department to which a parent or student may direct questions or concerns regarding any program or activity that allows a curriculum, testing, or assessment technology provider to access a student's educational data.
- D. The school district must provide parents and students an opportunity to inspect a complete copy of any contract with a technology provider.
- E. A contract between a technology provider and the school district must include requirements to ensure appropriate security safeguards for educational data. The contract must require that:
1. the technology provider's employees or contractors have access to educational data only if authorized; and
  2. the technology provider's employees or contractors may be authorized to access educational data only if access is necessary to fulfill the official duties of the employee or contractor.
- F. All educational data created, received, maintained, or disseminated by a technology provider pursuant or incidental to a contract with a public educational agency or institution are not the technology provider's property.

#### **XIV. SCHOOL-ISSUED DEVICES**

- A. "School-issued device" means hardware or software that the school district, acting independently or with a technology provider, provides to an individual student for that student's dedicated personal use. A school-issued device includes a device issued through a one-to-one program.
- B. Except as provided in paragraph C, the school district or a technology provider must not electronically access or monitor:
1. any location-tracking feature of a school-issued device;
  2. any audio or visual receiving, transmitting, or recording feature of a school-issued device; or
  3. student interactions with a school-issued device, including but not limited to keystrokes and web-browsing activity.

- C. The school district or a technology provider may only engage in activities prohibited by paragraph B if:
1. the activity is limited to a noncommercial educational purpose for instruction, technical support, or exam-proctoring by school district employees, student teachers, staff contracted by the school district, a vendor, or the Minnesota Department of Education, and notice is provided in advance;
  2. the activity is permitted under a judicial warrant;
  3. the school district is notified or becomes aware that the device is missing or stolen;
  4. the activity is necessary to respond to an imminent threat to life or safety and the access is limited to that purpose;
  5. the activity is necessary to comply with federal or state law, including but not limited to Minnesota Statutes section 121A.031; or
  6. the activity is necessary to participate in federal or state funding programs, including but not limited to the E-Rate program.
- D. If the school district or a technology provider interacts with a school-issued device as provided in paragraph C, clause 4, it must, within 72 hours of the access, notify the student to whom the school-issued device was issued or that student's parent and provide a written description of the interaction, including which features of the device were accessed and a description of the threat. This notice is not required at any time when the notice itself would pose an imminent threat to life or safety, but must instead be given within 72 hours after that imminent threat has ceased.

## **XV. LIMIT ON SCREEN TIME FOR CHILDREN IN PRESCHOOL AND KINDERGARTEN**

A child in a publicly funded preschool or kindergarten program may not use an individual-use screen, such as a tablet, smartphone, or other digital media, without engagement from a teacher or other students. This section does not apply to a child for whom the school has an individualized family service plan, an individualized education program, or a 504 plan in effect.

## **XVIII. IMPLEMENTATION; POLICY REVIEW**

- A. The school district administration may develop appropriate user notification forms, guidelines, and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms, and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district Internet policies and procedures are available for review by all parents, guardians, staff, and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

**Legal References:**

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)  
[Minn. Stat. § 13.32 \(Educational Data\)](#)  
Minn. Stat. § 121A.031 (School Student Bullying Policy)  
[Minn. Stat. § 124D.166 \(Limit on Screen Time for Children in Preschool and Kindergarten\)](#)  
Minn. Stat. § 125B.15 (Internet Access for Students)  
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)  
15 U.S.C. § 6501 *et seq.* (Children’s Online Privacy Protection Act)  
17 U.S.C. § 101 *et seq.* (Copyrights)  
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)  
47 U.S.C. § 254 (Children’s Internet Protection Act of 2000 (CIPA))  
47 C.F.R. § 54.520 (FCC rules implementing CIPA)  
*Mahanoy Area Sch. Dist. v. B.L.*, 594 U.S. \_\_\_, 141 S. Ct. 2038 (2021)  
*Tinker v. Des Moines Indep. Cmty. Sch. Dist.*, 393 U.S. 503 (1969)  
*United States v. Amer. Library Assoc.*, 539 U.S. 194(2003)  
*Sagehorn v. Indep. Sch. Dist. No. 728*, 122 F.Supp.2d 842 (D. Minn. 2015)  
*R.S. v. Minnewaska Area Sch. Dist. No. 2149*, 894 F.Supp.2d 1128 (D. Minn. 2012)  
*Tatro v. Univ. of Minnesota*, 800 N.W.2d 811 (Minn. App. 2011), *aff’d* on other grounds 816 N.W.2d 509 (Minn. 2012)  
*S.J.W. v. Lee’s Summit R-7 Sch. Dist.*, 696 F.3d 771 (8<sup>th</sup> Cir. 2012)  
*Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist.*, 853 F.Supp.2d 888 (W.D. Mo. 2012)  
*M.T. v. Cent. York Sch. Dist.*, 937 A.2d 538 (Pa. Commw. Ct. 2007)

**Cross References:**

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)  
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)  
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)  
MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)  
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)  
MSBA/MASA Model Policy 522 (Title IX Sex Nondiscrimination Grievance Procedures and Process)  
MSBA/MASA Model Policy 603 (Curriculum Development)  
MSBA/MASA Model Policy 604 (Instructional Curriculum)  
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)  
MSBA/MASA Model Policy 806 (Crisis Management Policy)  
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 709

Orig. 1995

Revised: \_\_\_\_\_

Rev. 2022~~17~~

## **709 STUDENT TRANSPORTATION SAFETY POLICY**

***[Note: School districts are required by statute to have a policy addressing these issues.]***

### **I. PURPOSE**

The purpose of this policy is to provide safe transportation for students and to educate students on safety issues and the responsibilities of school bus ridership.

### **II. PLAN FOR STUDENT TRANSPORTATION SAFETY TRAINING**

#### **A. School Bus Safety Week**

The school district may designate a school bus safety week. The National School Bus Safety Week is the third week in October.

#### **B. Student Training**

1. The school district shall provide students enrolled in grades kindergarten (K) through 10 with age-appropriate school bus safety training of the following concepts:
  - a. transportation by school bus is a privilege, not a right;
  - b. school district policies for student conduct and school bus safety;
  - c. appropriate conduct while on the bus;
  - d. the danger zones surrounding a school bus;
  - e. procedures for safely boarding and leaving a school bus;
  - f. procedures for safe vehicle lane crossing; and
  - g. school bus evacuation and other emergency procedures.
2. All students in grades K through 6 who are transported by school bus and are enrolled during the first or second week of school must receive the school bus safety training by the end of the third week of school. All students in grades 7 through 10 who are transported by school bus and are enrolled during the first or second week of school must receive the school bus safety training or receive bus safety instruction materials by the end of the sixth week of school, if they have not previously received school bus training. Students in grades K through 10 who enroll in a school after the second week of school, are transported by school bus, and have not received training in their previous school districts shall undergo school bus safety training or receive bus safety instructional materials within 4 weeks of their first day of attendance.
3. The school district and a nonpublic school with students transported by school bus at public expense must provide students enrolled in grades K through 3 school bus safety training twice during the school year.
4. Students taking driver's training instructional classes must receive training in

the laws and proper procedures for operating a motor vehicle in the vicinity of a school bus as required by Minnesota Statutes section Minn. Stat. § 169.446, Subd. subdivision 2.

5. The school district and a nonpublic school with students transported by school bus at public expense must conduct a school bus evacuation drill at least once during the school year.
6. The school district will make reasonable accommodations in training for students known to speak English as a second language and students with disabilities.
7. The school district may provide kindergarten students with school bus safety training before the first day of school.
8. The school district may provide student safety education for bicycling and pedestrian safety for students in grades K through 5.
9. The school district shall adopt and make available for public review a curriculum for transportation safety education.
10. Nonpublic school students transported by the school district will receive school bus safety training by their nonpublic school. The nonpublic schools may use the school district's school transportation safety education curriculum. Upon request by the school district superintendent, the nonpublic school must certify to the school district's school transportation safety director that all students enrolled in grades K through 10 have received the appropriate training.

### **III. CONDUCT ON SCHOOL BUSES AND CONSEQUENCES FOR MISBEHAVIOR**

- A. Riding the school bus is a privilege, not a right. The school district's general student behavior rules are in effect for all students on school buses, including nonpublic and charter school students.
- B. Consequences for school bus/bus stop misconduct will be imposed by the school district under adopted administrative discipline procedures. In addition, all school bus/bus stop misconduct will be reported to the school district's transportation safety director. Serious misconduct may be reported to local law enforcement.
  1. School Bus and Bus Stop Rules. The school district school bus safety rules are to be posted on every bus. If these rules are broken, the school district's discipline procedures are to be followed. In most circumstances, consequences are progressive and may include suspension of bus privileges. It is the school bus driver's responsibility to report unacceptable behavior to the school district's Transportation Office/School Office.
  2. Rules at the Bus Stop
    - a. Get to your bus stop 5 minutes before your scheduled pick up time. The school bus driver will not wait for late students.
    - b. Respect the property of others while waiting at your bus stop.
    - c. Keep your arms, legs, and belongings to yourself.
    - d. Use appropriate language.
    - e. Stay away from the street, road, or highway when waiting for the bus.
    - f. Wait until the bus stops before approaching the bus.

- g. After getting off the bus, move away from the bus.
- h. If you must cross the street, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.
- i. No fighting, harassment, intimidation, or horseplay.
- j. No use of alcohol, tobacco, or drugs.

3. Rules on the Bus

- a. Immediately follow the directions of the driver.
- b. Sit in your seat facing forward.
- c. Talk quietly and use appropriate language.
- d. Keep all parts of your body inside the bus.
- e. Keep your arms, legs, and belongings to yourself.
- f. No fighting, harassment, intimidation, or horseplay.
- g. Do not throw any object.
- h. No eating, drinking, or use of alcohol, tobacco, or drugs.
- i. Do not bring any weapons or dangerous objects on the school bus.
- j. Do not damage the bus.

4. Consequences

- a. Consequences for school bus/bus stop misconduct will apply to all regular and late routes. Decisions regarding a student's ability to ride the bus in connection with cocurricular and extracurricular events (for example, field trips or competitions) will be in the sole discretion of the school district. Parents or guardians will be notified of any suspension of bus privileges.

(1) Elementary (K-6)

1st offense – warning

2nd offense – 3 school-day suspension from riding the bus

3rd offense – 5 school-day suspension from riding the bus

4th offense – 10 school-day suspension from riding the bus/meeting with parent

Further offenses – individually considered. Students may be suspended for longer periods of time, including the remainder of the school year.

(2) Secondary (7-12)

1st offense – warning

2nd offense – 5 school-day suspension from riding the bus

3rd offense – 10 school-day suspension from riding the bus

4th offense – 20 school-day suspension from riding the bus

bus/meeting with parent  
5th offense – suspended from riding the bus for the remainder of the school year

Note: When any student goes 60 transportation days without a report, the student's consequences may start over at the first offense.

(3) Other Discipline

Based on the severity of a student's conduct, more serious consequences may be imposed at any time. Depending on the nature of the offense, consequences such as suspension or expulsion from school also may result from school bus/bus stop misconduct.

(4) Records

Records of school bus/bus stop misconduct will be forwarded to the individual school building and will be retained in the same manner as other student discipline records. Reports of student misbehavior on a school bus or in a bus-loading or unloading area that are reasonably believed to cause an immediate and substantial danger to the student or surrounding persons or property shall be provided by the school district to local law enforcement and the Department of Public Safety in accordance with state and federal law.

(5) Vandalism/Bus Damage

Students damaging school buses will be responsible for the damages. Failure to pay such damages (or make arrangements to pay) within 2 weeks may result in the loss of bus privileges until damages are paid.

(6) Notice

School bus and bus stop rules and consequences for violations of these rules will be reviewed with students annually and copies of these rules will be made available to students. School bus rules are to be posted on each school bus.

(7) Criminal Conduct

In cases involving criminal conduct (for example, assault, weapons, drug possession, or vandalism), the appropriate school district personnel and local law enforcement officials will be informed.

#### **IV. PARENT AND GUARDIAN INVOLVEMENT**

A. Parent and Guardian Notification

The school district school bus and bus stop rules will be provided to each family. Parents and guardians are asked to review the rules with their children.

B. Parents/Guardians Responsibilities for Transportation Safety

Parents/Guardians are responsible to:

1. Become familiar with school district rules, policies, regulations, and the principles of school bus safety, and thoroughly review them with their children;
2. Support safe riding and walking practices, and recognize that students are responsible for their actions;
3. Communicate safety concerns to their school administrators;
4. Monitor bus stops, if possible;
5. Have their children to the bus stop 5 minutes before the bus arrives;
6. Have their children properly dressed for the weather; and
7. Have a plan in case the bus is late.

**V. SCHOOL BUS DRIVER DUTIES AND RESPONSIBILITIES**

- A. School bus drivers shall have a valid Class A, B, or C Minnesota driver's license with a school bus endorsement. A person possessing a valid driver's license, without a school bus endorsement, may drive a type III vehicle set forth in Sections VII.B. and VII.C., below. Drivers with a valid Class D driver's license, without a school bus endorsement, may operate a "type A-I" school bus as set forth in Section VII.D., below.
- B. The school district shall conduct mandatory drug and alcohol testing of all school district bus drivers and bus driver applicants in accordance with state and federal law and school district policy.
- C. A school bus driver, with the exception of a driver operating a type A-I school bus or type III vehicle, who has a commercial driver's license and who is convicted of a criminal offense, a serious traffic violation, or of violating any other state or local law relating to motor vehicle traffic control, other than a parking violation, in any type of motor vehicle in a state or jurisdiction other than Minnesota, shall notify the Minnesota Division of Driver and Vehicle Services (Division) of the conviction within 30 days of the conviction. For purposes of this paragraph, a "serious traffic violation" means a conviction of any of the following offenses:
  1. excessive speeding, involving any single offense for any speed of 15 miles per hour or more above the posted speed limit;
  2. reckless driving;
  3. improper or erratic traffic lane changes;
  4. following the vehicle ahead too closely;
  5. a violation of state or local law, relating to motor vehicle traffic control, arising in connection with a fatal accident;
  6. driving a commercial vehicle without obtaining a commercial driver's license or without having a commercial driver's license in the driver's possession;
  7. driving a commercial vehicle without the proper class of commercial driver's license and/or endorsements for the specific vehicle group being operated or for the passengers or type of cargo being transported;
  8. a violation of a state or local law prohibiting texting while driving a commercial

vehicle; and

6.9. a violation of a state or local law prohibiting the use of a hand-held mobile telephone while driving a commercial vehicle.

- D. A school bus driver, with the exception of a driver operating a type A-I school bus or type III vehicle, who has a commercial driver's license and who is convicted of violating, in any type of motor vehicle, a Minnesota state or local law relating to motor vehicle traffic control, other than a parking violation, shall notify the person's employer of the conviction within 30 days of conviction. The notification shall be in writing and shall contain all the information set forth in Attachment A accompanying this policy.
- E. A school bus driver, with the exception of a driver operating a type A-I school bus or type III vehicle, who has a Minnesota commercial driver's license suspended, revoked, or cancelled by the state of Minnesota or any other state or jurisdiction and who loses the right to operate a commercial vehicle for any period or who is disqualified from operating a commercial motor vehicle for any period shall notify the person's employer of the suspension, revocation, cancellation, lost privilege, or disqualification. Such notification shall be made before the end of the business day following the day the employee received notice of the suspension, revocation, cancellation, lost privilege, or disqualification. The notification shall be in writing and shall contain all the information set forth in Attachment B accompanying this policy.
- F. A person who operates a type III vehicle and who sustains a conviction as described in Section VII.C.1.g. (i.e., driving while impaired offenses), VII.C.1.h. (i.e., felony, controlled substance, criminal sexual conduct offenses, or offenses for surreptitious observation, indecent exposure, use of minor in a sexual performance, or possession of child pornography or display of pornography to a minor), or VII.C.1.i. (multiple moving violations) while employed by the entity that owns, leases, or contracts for the school bus, shall report the conviction to the person's employer within 10 days of the date of the conviction. The notification shall be in writing and shall contain all the information set forth in Attachment C accompanying this policy.

## **VI. SCHOOL BUS DRIVER TRAINING**

### **A. Training**

- 1. All new school bus drivers shall be provided with pre-service training, including in-vehicle (actual driving) instruction, before transporting students and shall meet the competency testing specified in the Minnesota Department of Public Safety Model School Bus Driver Training Manual. All school bus drivers shall receive in-service training annually. —For purposes of this section, "annually" means at least once every 380 days from the initial or previous evaluation and at least once every 380 days from the initial or previous license verification. The school district shall retain on file an annual individual school bus driver "evaluation certification" form for each school district driver as contained in the Model School Bus Driver Training Manual.

***[Note: The Model School Bus Driver Training Manual is available online through the Minnesota Department of Public Safety State Patrol web page.]***

- 2. All bus drivers operating a type III vehicle will be provided with annual training and certification as set forth in Section VII.C.1.b., below, by either the school district or the entity from whom such services are contracted by the school district.

### **B. Evaluation**

School bus drivers with a Class D license will be evaluated annually and all other bus drivers will be assessed periodically for the following competencies:

1. Safely operate the type of school bus the driver will be driving;
2. Understand student behavior, including issues relating to students with disabilities;
3. Ensure orderly conduct of students on the bus and handling incidents of misconduct appropriately;
4. Know and understand relevant laws, rules of the road, and local school bus safety policies;
5. Handle emergency situations; and
6. Safely load and unload students.

The evaluation must include completion of an individual "school bus driver evaluation form" (road test evaluation) as contained in the Model School Bus Driver Training Manual.

***[Note: The school district may use alternative assessments rather than those set forth in the Model School Bus Driver Training Manual for bus driver training competencies with the approval of the Commissioner of Public Safety. A driver also may receive at least 8 hours of school bus in-service training in any year as an alternative to being assessed for bus driver competencies after the initial year of being assessed for bus driver competencies.]***

## **VII. OPERATING RULES AND PROCEDURES**

### **A. General Operating Rules**

1. School buses shall be operated in accordance with state traffic and school bus safety laws and the procedures contained in the Minnesota Department of Public Safety Model School Bus Driver Training Manual.

***[Note: The Model School Bus Driver Training Manual is available online through the Minnesota Department of Public Safety State Patrol web page.]***

2. Only students assigned to the school bus by the school district shall be transported. The number of students or other authorized passengers transported in a school bus shall not be more than the legal capacity for the bus. No person shall be allowed to stand when the bus is in motion.
3. The parent/guardian may designate, pursuant to school district policy, a day care facility, respite care facility, the residence of a relative, or the residence of a person chosen by the parent or guardian as the address of the student for transportation purposes. The address must be in the attendance area of the assigned school and meet all other eligibility requirements.
4. Bus drivers must minimize, to the extent practical, the idling of school bus engines and exposure of children to diesel exhaust fumes.
5. To the extent practical, the school district will designate school bus loading/unloading zones at a sufficient distance from school air-intake systems to avoid diesel fumes from being drawn into the systems.

***[Note: A school district is not required to comply with Section VII.A.5. if the school board determines that alternative locations block traffic, impair student safety, or are not cost effective.]***

6. A bus driver may not operate a school bus while communicating over, or otherwise operating, a cellular phone for personal reasons, whether hand—held or hands free, when the vehicle is in motion or a part of traffic. For purposes of this paragraph, “school bus” has the meaning given in [Minnesota Statutes section—Stat. § 169.011, subdivision Subd. 71](#). In addition, “school bus” also includes type III vehicles when driven by employees or agents of the school district. “Cellular phone” means a cellular, analog, wireless, or digital telephone capable of sending or receiving telephone or text messages without an access line for service.

B. Type III Vehicles

1. Type III vehicles are restricted to passenger cars, station wagons, vans, and buses having a maximum manufacturer’s rated seating capacity of 10 or fewer people including the driver and a gross vehicle weight rating of 10,000 pounds or less. A van or bus converted to a seating capacity of 10 or fewer and placed in service on or after August 1, 1999, must have been originally manufactured to comply with the passenger safety standards.
2. Type III vehicles must be painted a color other than national school bus yellow.
3. Type III vehicles shall be state inspected in accordance with legal requirements.
4. A type III vehicle cannot be older than 12 years old unless excepted by state and federal law.
5. If a type III vehicle is school district owned, the school district name will be clearly marked on the side of the vehicle. The type III vehicle must not have the words “school bus” in any location on the exterior of the vehicle or in any interior location visible to a motorist.
6. A “type III vehicle” must not be outwardly equipped and identified as a type A, B, C, or D bus.
7. Eight-lamp warning systems and stop arms must not be installed or used on type III vehicles.
8. Type III vehicles must be equipped with mirrors as required by law.
9. Any type III vehicle may not stop traffic and may not load or unload before making a complete stop and disengaging gears by shifting into neutral or park. Any type III vehicle used to transport students must not load or unload so that a student has to cross the road, except where not possible or impractical, then the driver or assistant must escort a student across the road. If the driver escorts the student across the road, then the motor must be stopped, the ignition key removed, the brakes set, and the vehicle otherwise rendered immobile.
10. Any type III vehicle used to transport students must carry emergency equipment including:
  - a. Fire extinguisher. A minimum of one 10BC rated dry chemical type fire extinguisher is required. The extinguisher must be mounted in a bracket, and must be located in the driver’s compartment and be readily accessible to the driver and passengers. A pressure indicator is required and must be easily read without removing the extinguisher from its mounted position.
  - b. First aid kit and body fluids cleanup kit. A minimum of a 10-unit first aid kit and a body fluids cleanup kit is required. They must be contained in removable, moisture- and dust-proof containers mounted in an accessible place within the driver’s compartment and must be marked to indicate their identity and location.

c. Passenger cars and station wagons may carry a fire extinguisher, a first aid kit, and warning triangles in the trunk or trunk area of the vehicle if a label in the driver and front passenger area clearly indicates the location of these items.

11. Students will not be regularly transported in private vehicles that are not state inspected as type III vehicles. Only emergency, unscheduled transportation may be conducted in vehicles with a seating capacity of 10 or fewer without meeting the requirements for a type III vehicle. Also, parents may use a private vehicle to transport their own children under a contract with the district. The school district has no system of inspection for private vehicles.

12. All drivers of type III vehicles will be licensed drivers and will be familiar with the use of required emergency equipment. The school district will not knowingly allow a person to operate a type III vehicle if the person has been convicted of an offense that disqualifies the person from operating a school bus.

13. Type III vehicles will be equipped with child passenger restraints, and child passenger restraints will be utilized to the extent required by law.

C. Type III Vehicle Driven by Employees with a Driver's License Without a School Bus Endorsement

1. The holder of a Class A, B, C, or D driver's license, without a school bus endorsement, may operate a type III vehicle, described above, under the following conditions:

a. The operator is an employee of the entity that owns, leases, or contracts for the school bus, which may include the school district.

b. The operator's employer, which may include the school district, has adopted and implemented a policy that provides for annual training and certification of the operator in:

(1) safe operation of a type III vehicle;

(2) understanding student behavior, including issues relating to students with disabilities;

(3) encouraging orderly conduct of students on the bus and handling incidents of misconduct appropriately;

(4) knowing and understanding relevant laws, rules of the road, and local school bus safety policies;

(5) handling emergency situations;

(6) proper use of seat belts and child safety restraints;

(7) performance of pretrip vehicle inspections;

(8) safe loading and unloading of students, including, but not limited to:

(a) utilizing a safe location for loading and unloading students at the curb, on the nontraffic side of the roadway, or at off-street loading areas, driveways, yards, and other areas to enable the student to avoid hazardous conditions;

(b) refraining from loading and unloading students in a

vehicular traffic lane, on the shoulder, in a designated turn lane, or a lane adjacent to a designated turn lane;

- (c) avoiding a loading or unloading location that would require a student to cross a road, or ensuring that the driver or an aide personally escort the student across the road if it is not reasonably feasible to avoid such a location;
  - (d) placing the type III vehicle in "park" during loading and unloading;
  - (e) escorting a student across the road under clause (c) only after the motor is stopped, the ignition key is removed, the brakes are set, and the vehicle is otherwise rendered immobile; and
- (9) compliance with paragraph V.F. concerning reporting convictions to the employer within 10 days of the date of conviction.
- c. A background check or background investigation of the operator has been conducted that meets the requirements under Minnesota Statutes section 122A.18, ~~subdivision Subd. 8~~, or ~~Minnesota Statutes section. Stat. § 123B.03~~ for school district employees; ~~Minnesota Statutes section. Stat. § 144.057~~ or ~~Minnesota Statutes chapter. Stat. Ch. 245C~~ for day care employees; or ~~Minnesota Statutes section. Stat. § 171.321, subdivision Subd. 3~~, for all other persons operating a type III vehicle under this section.
  - d. Operators shall submit to a physical examination as required by ~~Minnesota Statutes section Minn. Stat. § 171.321, subdivision Subd. 2~~.
  - e. The operator's employer requires preemployment drug testing of applicants for operator positions. Current operators must comply with the employer's policy under ~~Minn. Stat. § Minnesota Statutes section 181.951, subdivisions Subds. 2, 4, and 5~~. Notwithstanding any law to the contrary, the operator's employer may use a breathalyzer or similar device to fulfill random alcohol testing requirements.
  - f. The operator's driver's license is verified annually by the entity that owns, leases, or contracts for the type III vehicle as required by ~~Minnesota Statutes section Minn. Stat. § 171.321, subdivision Subd. 5~~.
  - g. A person who sustains a conviction, as defined under ~~Minnesota Minn. Statutes Stat. § 609.02~~, of violating ~~Minnesota Statutes section Minn. Stat. § 169A.25, § 169A.26, § 169A.27~~ (driving while impaired offenses), or ~~§ 169A.31~~ (alcohol-related school bus driver offenses), or whose driver's license is revoked under ~~Minnesota Statutes sections Minn. Stat. §§ 169A.50 to 169A.53~~ of the implied consent law, or who is convicted of violating or whose driver's license is revoked under a similar statute or ordinance of another state, is precluded from operating a type III vehicle for 5 years from the date of conviction.
  - h. A person who has ever been convicted of a disqualifying offense as defined in ~~Minnesota Statutes section Minn. Stat. § 171.3215, subdivision Subd. 1(c)~~, (i.e., felony, controlled substance, criminal sexual conduct offenses, or offenses for surreptitious observation, indecent exposure, use of minor in a sexual performance, or possession of child pornography or display of pornography to a minor) may not operate a type III vehicle.

- i. A person who sustains a conviction, as defined under [Minnesota Statutes section Minn. Stat. § 609.02](#), of a moving offense in violation of [Minnesota Statutes chapter Minn. Stat. Ch. 169](#) within 3 years of the first of 3 other moving offenses is precluded from operating a type III vehicle for 1 year from the date of the last conviction.
  - j. Students riding the type III vehicle must have training required under [Minnesota Statutes section Minn. Stat. § 123B.90](#), Subd. 2 (See Section II.B., above).
  - k. Documentation of meeting the requirements listed in this section must be maintained under separate file at the business location for each type III vehicle operator. The school district or any other entity that owns, leases, or contracts for the type III vehicle operating under this section is responsible for maintaining these files for inspection.
- 2. The type III vehicle must bear a current certificate of inspection issued under [Minnesota Statutes section Minn. Stat. § 169.451](#).
  - 3. An employee of the school district who is not employed for the sole purpose of operating a type III vehicle may, in the discretion of the school district, be exempt from paragraphs VII.C.1.d. (physical examination) and VII.C.1.e. (drug testing), above.
- D. Type A-I "Activity" Buses Driven by Employees with a Driver's License Without a School Bus Endorsement
- 1. The holder of a Class D driver's license, without a school bus endorsement, may operate a type A-I school bus or a Multifunction School Activity Bus (MFSAB) under the following conditions:
    - a. The operator is an employee of the school district or an independent contractor with whom the school district contracts for the school bus and is not solely hired to provide transportation services under this paragraph.
    - b. The operator drives the school bus only from points of origin to points of destination, not including home-to-school trips to pick up or drop off students.
    - c. The operator is prohibited from using the 8-light system if the vehicle is so equipped.
    - d. The operator has submitted to a background check and physical examination as required by [Minnesota Statutes section Minn. Stat. § 171.321](#), [subdivision Subd. 2](#).
    - e. The operator has a valid driver's license and has not sustained a conviction of a disqualifying offense as set forth in [Minnesota Statutes section Minn. Stat. § 171.02](#), [subdivisions Subd. 2a\(h\) - 2a\(j\)](#).
    - f. The operator has been trained in the proper use of child safety restraints as set forth in the National Highway Traffic Safety Administration's "Guideline for the Safe Transportation of Pre- school Age Children in School Buses," if child safety restraints are used by passengers, in addition to the training required in Section VI., above.
    - g. The bus has a gross vehicle weight rating of 14,500 pounds or less and is designed to transport 15 or fewer passengers, including the driver.

2. The school district shall maintain annual certification of the requirements listed in this section for each Class D license operator.
3. A school bus operated under this section must bear a current certificate of inspection.
4. The word "School" on the front and rear of the bus must be covered by a sign that reads "Activities" when the bus is being operated under authority of this section.

#### **VIII. SCHOOL DISTRICT EMERGENCY PROCEDURES**

- A. If possible, school bus drivers or their supervisors shall call "911" or the local emergency phone number in the event of a serious emergency.
- B. School bus drivers shall meet the emergency training requirements contained in Unit III "Crash & Emergency Preparedness" of the Minnesota Department of Public Safety Model School Bus Driver Training Manual. This includes procedures in the event of a crash (accident).

***[Note: The Model School Bus Driver Training Manual is available online through the Minnesota Department of Public Safety State Patrol web page.]***

- C. School bus drivers and bus assistants for special education students requiring special transportation service because of their handicapping condition shall be trained in basic first aid procedures, shall within 1 month after the effective date of assignment participate in a program of in-service training on the proper methods for dealing with the specific needs and problems of students with disabilities, assist students with disabilities on and off the bus when necessary for their safe ingress and egress from the bus; and ensure that protective safety devices are in use and fastened properly.
- D. Emergency Health Information shall be maintained on the school bus for students requiring special transportation service because of their handicapping condition. The information shall state:
  1. the student's name and address;
  2. the nature of the student's disabilities;
  3. emergency health care information; and
  4. the names and telephone numbers of the student's physician, parents, guardians, or custodians, and some person other than the student's parents or custodians who can be contacted in case of an emergency.

#### **IX. SCHOOL DISTRICT VEHICLE MAINTENANCE STANDARDS**

- A. All school vehicles shall be maintained in safe operating conditions through a systematic preventive maintenance and inspection program adopted or approved by the school district.
- B. All school vehicles shall be state inspected in accordance with legal requirements.
- C. A copy of the current daily pre-trip inspection report must be carried in the bus. Daily pre-trip inspections shall be maintained on file in accordance with the school district's record retention schedule. Prompt reports of defects to be immediately corrected will be submitted.
- D. Daily post-trip inspections shall be performed to check for any children or lost items remaining on the bus and for vandalism.

## X. SCHOOL TRANSPORTATION SAFETY DIRECTOR

The school board has designated an individual to serve as the school district's school transportation safety director. The school transportation safety director shall have day-to-day responsibility for student transportation safety, including transportation of nonpublic school children when provided by the school district. The school transportation safety director will assure that this policy is periodically reviewed to ensure that it conforms to law. The school transportation safety director shall certify annually to the school board that each school bus driver meets the school bus driver training competencies required ~~by Minn. Stat. § Minnesota Statutes section~~ 171.321, ~~subdivision~~Subd. 4. The transportation safety director also shall annually verify or ensure that the private contractor utilized by the school has verified the validity of the driver's license of each employee who regularly transports students for the school district in a type A, B, C, or D school bus, type III vehicle, or MFSAB with the National Driver Register or the Department of Public Safety. Upon request of the school district superintendent or the superintendent of the school district where nonpublic students are transported, the school transportation safety director also shall certify to the superintendent that students have received school bus safety training in accordance with state law. The name, address and telephone number of the school transportation safety director are on file in the school district office. Any questions regarding student transportation or this policy may be addressed to the school transportation safety director.

## XI. STUDENT TRANSPORTATION SAFETY COMMITTEE

The school board may establish a student transportation safety committee. The chair of the student transportation safety committee is the school district's school transportation safety director. The school board shall appoint the other members of the student transportation safety committee. Membership may include parents, school bus drivers, representatives of school bus companies, local law enforcement officials, other school district staff, and representatives from other units of local government.

**Legal References:** Minn. Stat. § 122A.18, Subd. 8 (Board to Issue Licenses)  
Minn. Stat. § 123B.03 (Background Check)  
Minn. Stat. § 123B.42 (Textbooks; Individual Instruction~~ioner~~ or Cooperative Learning Material; Standard Tests)  
Minn. Stat. § 123B.88 (Independent School Districts; Transportation)  
Minn. Stat. § ~~123B.885~~ (Diesel ~~School~~ Buses; ~~Operation of~~ Engine; Parking)  
Minn. Stat. § 123B.90 (School Bus Safety Training)  
Minn. Stat. § 123B.91 (School District Bus Safety Responsibilities)  
Minn. Stat. § ~~144.057~~ (Background ~~Studies on~~ Licensees and Other Personnel)  
Minn. Stat. Ch. 169 (Traffic Regulations)  
Minn. Stat. § 169.011, Subds. 15, 16, and 71 (Definitions)  
Minn. Stat. § 169.02 (Scope)  
Minn. Stat. § 169.443 (Safety of School Children; Bus Driver's Duties)  
Minn. Stat. § 169.446, Subd. 2 (Safety of School Children; Training and Education Rules)~~Driver Training Programs~~)  
Minn. Stat. § 169.451 (Inspecting School and Head Start Buses; Rules; Misdemeanor)  
Minn. Stat. § 169.454 (Type III Vehicle Standards)  
Minn. Stat. § 169.4582 (Reportable Offense on School Buses)  
Minn. Stat. §§ 169A.25-169A.27 (Driving While Impaired)  
Minn. Stat. § 169A.31 (Alcohol-Related School Bus or Head Start Bus Driving)  
Minn. Stat. §§ 169A.50-169A.53 (Implied Consent Law)  
Minn. Stat. § 171.02, Subds. 2, 2a, and 2b (Licenses; Types, Endorsements, Restrictions)  
Minn. Stat. § ~~171.168~~ (~~Notification of Conviction for Violation by a~~

~~Commercial Driver~~[Notice of Violation by Commercial Driver](#))  
Minn. Stat. § ~~171.169~~ ~~(Notification of Suspension of License of Commercial Driver)~~[Notice of Commercial License Suspension](#))  
Minn. Stat. § 171.321 (Qualifications of School Bus ~~and Type III Vehicle Drivers~~[Driver](#))  
Minn. Stat. § ~~171.3215~~, ~~Subd. 1(c)~~ ~~(Canceling Bus Endorsement for Certain Offenses)~~  
Minn. Stat. § ~~181.951~~ (Authorized Drug and Alcohol Testing)  
Minn. Stat. Ch. 245C (Human Services Background Studies)  
Minn. Stat. § 609.02 (Definitions)  
Minn. Rules Parts 7470.1000-7470.1700 (School Bus Inspection)  
[49 C.F.R. Part 383 \(Commercial Driver's License Standards; Requirements and Penalties\)](#)  
49 C.F.R. § 383.31 (Notification of Convictions for Driver Violations)  
49 C.F.R. § 383.33 (Notification of Driver's License Suspensions)  
49 C.F.R. § 383.5 (Transportation Definitions)  
[49 C.F.R. § 383.51 \(Disqualification of Drivers\)](#)

**Cross References:**

MSBA/MASA Model Policy 416 (Drug and Alcohol Testing)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA ~~Model Policy 515~~ (Protection ~~and Privacy~~ of ~~Pupil Records~~)  
MSBA/MASA Model Policy 707 (Transportation of Public Students)  
MSBA/MASA Model Policy 708 (Transportation of Nonpublic Students)  
MSBA/MASA Model Policy 710 (Extracurricular Transportation)

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 708

Orig. 1995

Revised: \_\_\_\_\_

Rev. 202217

## 708 TRANSPORTATION OF NONPUBLIC SCHOOL STUDENTS

***[Note: The obligations stated in this policy are largely governed by statute. ~~Statutory references are included throughout the policy.~~ A school district may choose to add obligations to the model policy.]***

### I. PURPOSE

The purpose of this policy is to address transportation rights of nonpublic school students and to provide equality of treatment in transporting such students pursuant to law.

### II. GENERAL STATEMENT OF POLICY

The policy of the school district is to recognize the rights of nonpublic school students and to provide equal transportation to those students as required by law.

### III. ELIGIBILITY

- A. The school district shall provide equal transportation within the ~~school~~ district for all students to any school when transportation is deemed necessary by the school district because of distance or traffic conditions in like manner and form as provided in ~~Minn. Stat. § Minnesota Statutes sections~~ 123B.88 and § 123B.92 when applicable. ~~(Minn. Stat. § 123B.86, Subd. 1)~~
- B. Upon the request of a parent or guardian, the school district ~~shall~~ **must** provide school bus transportation to the school district boundary for students residing in the school district at least the same distance from a nonpublic school actually attended in another school district as public school students are transported in the transporting school district. Such transportation ~~shall~~ **must** be provided whether ~~there is~~ or ~~is~~ not ~~there is~~ another nonpublic school within the transporting school district, if the transportation is to schools maintaining grades or departments not maintained in the school district or if the attendance of such students at school can more safely, economically, or conveniently be provided for by such means. ~~(Minn. Stat. § 123B.86, Subd. 2(a))~~
- C. The school district may provide school bus transportation to a nonpublic school in another school district for students residing in the school district and attending that school, whether there is or is not another nonpublic school within the transporting school district, if the transportation is to schools maintaining grades or departments not maintained in the school district or if the attendance of such students at school can more safely, economically, or conveniently be provided for by such means. If the school district transports students to a nonpublic school located in another school district, the nonpublic school shall pay the cost of such transportation provided outside the school district boundaries. ~~(Minn. Stat. § 123B.86, Subd. 2(b))~~
- D. The school district ~~shall~~ **must** provide the necessary transportation within school district boundaries between the nonpublic school and a public school or neutral site for nonpublic school students who are provided pupil support services if the school district elects to provide pupil support services at a site other than a nonpublic school. ~~(Minn. Stat. § 123B.44, Subd. 1)~~

- E. When transportation is provided, the scheduling of routes, manner and method of transportation, control and discipline of students, and any other matter relating thereto shall be within the sole discretion, control, and management of the school district. A nonpublic or charter school student transported by the school district shall comply with school district student bus conduct and student bus discipline policies. (Minn. Stat. § 123B.86, Subd. 3; Minn. Stat. § 123B.91, Subd. 1a)
- F. Additional transportation to and from a nonpublic school may be provided at the expense of the school district ~~where~~ when such services are provided in the discretion of the school district.

#### IV. STUDENTS WITH DISABILITIES

- A. If a resident student with a disability attends a nonpublic school located within the school district, the school district ~~shall~~ must provide necessary transportation for the student within the school district between the nonpublic school and the educational facility where special instruction and services are provided on a shared-time basis. If a resident student with a disability attends a nonpublic school located in another school district and if no agreement exists for the provision of special instruction and services on a shared time basis to that student by the school district of attendance and where the special instruction and services are provided within the school district, the school district shall provide necessary transportation for that student between the school district boundary and the educational facility. The school district may provide necessary transportation for that student between its boundary and the nonpublic school attended, but the nonpublic school shall pay the cost of transportation provided outside the school district boundary. School districts may make agreements for who provides transportation. Parties serving students on a shared time basis have access to a due process hearing system as provided by law. ~~(Minn. Stat. § 125A.18)~~
- B. When the disabling conditions of a student with a disability are such that the student cannot be safely transported on the regular school bus and/or school bus route and/or when the student is transported on a special route for the purpose of attending an approved special education program, the student shall be entitled to special transportation at the expense of the school district or the day training and habilitation program attended by the student. The school district shall determine the type of vehicle used to transport students with a disability on the basis of the disabling conditions and applicable laws. This section shall not be applicable to parents who transport their own child under a contract with the school district. ~~(Minn. Stat. § 123B.88, Subd. 19; Minn. Rules Part 7470.1600, Subd. 1)~~
- C. Each driver and aide assigned to a vehicle transporting students with a disability must (1) be instructed in basic first aid and procedures for the students under their care; (2) within one month after the effective date of assignment, participate in a program of in-service training on the proper methods of dealing with the specific needs and problems of students with disabilities; (3) assist students with disabilities on and off the bus when necessary for their safe ingress and egress from the bus; and (4) ensure that proper safety devices are in use and fastened properly.  
~~Each driver and aide assigned to a vehicle transporting students with a disability will be provided with appropriate training for the students in their care, will assist students with their safe ingress and egress from the bus, will ensure the proper use of protective safety devices, and will be provided with access to emergency health care information as required by law. (Minn. Rules Part 7470.1700)~~
- D. Each driver and aide assigned to a vehicle transporting students with a disability shall have available to them the following information in hard copy or immediately accessible

through a two-way communication system: (1) the student's name and address; (2) the nature of the student's disabilities; (3) emergency health care information; and (4) the names and telephone numbers of the student's physician, parents, guardians, or custodians, and some person other than the student's parents or custodians who can be contacted in case of an emergency.

- ED. Any parent of a student with a disability who believes that the transportation services provided for that child are not in compliance with the applicable law may utilize the alternative dispute resolution and due process procedures provided for in Minn. Stat. Ch. Minnesota Statutes chapter 125A. (Minn. Rules Part 7470.1600, Subd. 2)

## **V. APPLICATION OF GENERAL POLICY**

The provisions of the school district's policy on transportation of public school students [*Model Policy 707*] shall apply to the transportation of nonpublic school students except as specifically provided herein.

### **Legal References:**

Minn. Stat. § 123B.44 (Provision of Pupil Support Services)  
Minn. Stat. § 123B.84 (Policy)  
Minn. Stat. § 123B.86 (Equal Treatment)  
Minn. Stat. § 123B.88 (Independent School Districts, Transportation)  
Minn. Stat. § 123B.91, Subd. 1a (Compliance by Nonpublic and Charter School Students)School District Bus Safety Requirements)  
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)  
Minn. Stat. Ch. 125A (Special Education and Special ProgramsChildren With a Disability)  
Minn. Stat. § 125A.18 (Special Instruction; Nonpublic Schools)  
Minn. Rules Part 7470.1600 (Transporting Pupils with Disability)  
Minn. Rules Part 7470.1700 (Drivers and Aides for Pupils with Disabilityies)  
*Americans United, Inc. as Protestants and Other Am. United for Separation of Church and State, et al. v. Independent Sch. Dist. No. 622, et al.*, 288 Minn. 1996, 179 N.W.2d 146 (Minn. 1970)  
*Eldredge v. Independent Sch. Dist. No. 625*, 422 N.W.2d 319 (Minn. Ct. App. 1988)  
*Healy v. Independent Sch. Dist. No. 625*, 962 F.2d 1304 (8<sup>th</sup> Cir. 1992)  
Minn. Op. Atty. Gen. 166a-7 (June 3, 1983)  
Minn. Op. Atty. Gen. 166a-7 (Sept. 14, 1981)  
Minn. Op. Atty. Gen. 166a-7 (July 15, 1976)  
Minn. Op. Atty. Gen. 166a-7 (July 17, 1970)  
Minn. Op. Atty. Gen. 166a-7 (Oct. 3, 1969)  
Minn. Op. Atty. Gen. 166a-7 (Sept. 12, 1969)

### **Cross References:**

MSBA/MASA Model Policy 707 (Transportation of Public School Students)  
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)  
MSBA Service Manual, Chapter 2, Transportation



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

**TO:** Dr. Michael Cary, Superintendent  
**FROM:** Robbi Mondati, Washington Elementary Principal  
**DATE:** May 12, 2023  
**RE:** Recommendation for Reassignment

I am recommending the internal reassignment of Rachel Holte from part time Music to the 0.962 FTE Combined Visual Art and Music Teacher position.

<b>RATE OF PAY:</b>	BA Step 6 \$51,466.37*
<b>HOURS TO BE WORKED:</b>	.962 FTE (Monday – Friday)
<b>START DATE:</b>	Fall 2023
<b>LENGTH OF CONTRACT:</b>	ongoing
<b>BUDGETED CURRENT YEAR:</b>	Yes
<b>POSTED:</b>	Posted, internally and externally
<b>RATIONALE FOR HIRE:</b>	Ms. Holte has been a valuable member of the Washington team for the past six years, and has been with the district since 2016. She has proven to be an asset and a team player. After posting the .5 FTE art position for approximately 3 months, we still have not had any licensed art teachers apply and accept the half-time position since it was posted.
<b>STAR CODE:</b>	022300, 020300

\* Rate reflects the 2022-23 EM-C Teacher rate and will change with the ratification of the new 2023-2025 EM-C Contract.

(Employment is contingent upon Cloquet School Board approval.)

**RM/BA**



# **CLOQUET PUBLIC SCHOOLS STAFF RECOGNITION**

## **35 Years of Service**

***James Kersting, Custodian***  
Cloquet Middle School

## **30 Years of Service**

***Cynthia Allen, 6<sup>th</sup> Grade Teacher***  
Cloquet Middle School

***Michael Bushey, Social Studies Teacher***  
Cloquet Middle School

***Lisa Lamirande, English Teacher***  
Cloquet Middle School

## **25 Years of Service**

***Stephanie Gibson, School Psychologist***  
Churchill and Washington Elementary Schools

***Steve Rickstrom, Math Teacher***  
Cloquet Senior High School

## 25 Years of Service, continued

***Robin Solomon, Li'l Lumberjacks***

Community Education

***David Wangen, Principal***

Churchill Elementary School

***Aaron Young, Social Studies Teacher***

Cloquet Middle School

***Heather Young, 4<sup>th</sup> Grade Teacher***

Washington Elementary School

## 20 Years of Service

***Penny Bassett, Food Service Baker***

Cloquet Senior High School

***Scott Carlson, Physical Education Teacher***

Washington Elementary School

***Sarah Ellena, District Nurse***

Cloquet Senior High School

***Tammy Fleischauer, Program Assistant***

Community Education

***Jamie Jazdzewski, Guidance Counselor***

Cloquet Middle School

***Nancy Manty, Food Service Head Cook***

Cloquet Middle School

***Susan Thomason, Paraprofessional***

Cloquet Area Alternative Education (CAAEP)

## 15 Years of Service

***Jane Acheson, Title One Teacher***

Churchill Elementary School

***Steve Battaglia, Principal***

Cloquet Senior High School

***Kimberly Broman, 2<sup>nd</sup> Grade Teacher***

Washington Elementary School

***Alan Denman, Special Education Teacher***

Cloquet Senior High School

***Tamra Hill, Paraprofessional***

Cloquet Middle School

***Rhonda Moynan, Food Service Assistant***

Cloquet Senior High School

***Harmoni Price, ECSE Teacher***

Churchill Elementary School

***Shelly Pritchett, Special Education Teacher***

Churchill Elementary School

***Dustin Randall, Science Teacher***

Cloquet Senior High School

***Veronica Yellin, Food Service Head Cook***

Cloquet Senior High School

***Kim Zezulka, Paraprofessional***

Cloquet Middle School

## 10 Years of Service

***Chandra Allen, Business Teacher***

Cloquet High School

***Jason Barney, 5<sup>th</sup> Grade Teacher***

Cloquet Middle School

## 10 Years of Service, continued

### ***Andrea Cacek, Art Teacher***

Cloquet Middle & High School

- Please note Andrea should have received her 10-year award in 2020 due to 3 years of prior service to Cloquet Schools

### ***Clay Foxx, Special Education Teacher***

Cloquet Middle School

### ***Mark Frey, Part-Time Cleaner***

Washington Elementary School

### ***Angela Garbett, Special Education Teacher***

Cloquet Area Alternative Education Programs (CAAEP)

### ***Valerie Houck, Guidance Secretary***

Cloquet High School

### ***Callista Kermend, Early Childhood Teacher***

Churchill Elementary School

### ***Amy Kolodge, Paraprofessional***

Cloquet High School

### ***Ann Lindner, 6<sup>th</sup> Grade Teacher***

Cloquet Middle School

### ***Cameron Lindner, Industrial Technology Teacher***

Cloquet Middle School

### ***Donald McCarthy, Paraprofessional***

Washington Elementary School

### ***Jennifer McInerney, Special Education Teacher***

Cloquet Middle School

### ***Tonia Meyers, AIE Home School Liaison***

Churchill Elementary School

- Please note Tonia should have received her 10-year award in 2022 due to 8 years of prior service to Cloquet Schools

### ***Vickie Nordin, School Nurse***

Washington Elementary School

## 10 Years of Service, continued

**Courtney Olin, 4<sup>th</sup> Grade Teacher**  
Churchill Elementary School

**Kyra Paitrick, AIE Teacher**  
Washington Elementary School

**Nicole Sandman, Head Secretary**  
Cloquet High School

**Lindsay Smith, Academic Intervention Teacher**  
Cloquet High School

**Lori Strand, Paraprofessional**  
Churchill Elementary School

**Erin Streblow, English Teacher**  
Cloquet High School

**You make a difference in the  
lives of our students every day!**





***Cloquet Public Schools Retirees  
2022-2023  
Non-Certified Staff Retirements  
as of May 8, 2023***

***Carol Altobell, Paraprofessional***

Churchill Elementary School

August 1990 – April 2005

October 2020 – June 2023

***Gary Hughes, Head Custodian***

Washington Elementary School

September 1991 – January 2023

***Paula Oien, Paraprofessional***

Washington Elementary School

November 2007 - October 2022

***Theresa Roy, Program Assistant***

Li'l Lumberjacks

October 2007 – June 2022



***Cloquet Public Schools Retirees  
2022-2023***

***Certified Staff Retirements***

as of May 8, 2023

***Yvonne Davis, Special Education Teacher***

Cloquet High School  
August 2019 – June 2023

***Janet Husby, 3<sup>rd</sup> Grade Teacher***

Churchill Elementary School  
January 1987 - June 2023

***Shelly Kallis, Kindergarten Teacher***

Washington Elementary School  
November 1991 - June 2023

***Theresa Parenteau, 2<sup>nd</sup> Grade Teacher***

Washington Elementary School  
August 1988 - November 2022

***Stacy Peterson, Kindergarten Teacher***

Churchill Elementary School  
August 2002 - June 2023

***Shelly Pritchett, Special Education Teacher***

Churchill Elementary School  
January 2008 - June 2023

***Cynthia Welsh, Science Teacher***

Cloquet Middle School  
August 2001 – November 2022



Minnesota Robotics Coaches Association  
May 09, 2023  
Press Release  
Re: MRCA Awards and Recognitions

The Minnesota Robotics Coaches Association would like to recognize the following Students, Coaches, Mentors and Teams from the **FIRST** Robotics Competition. Congratulations to all recipients for being recognized for the following awards:

**All-State Team Academic Award:**

**Gold 3.75-4.0 GPA:**

Brainerd High School Team-2503  
Byron High School Team-4859  
Legacy Christian Academy Team-8516  
Redwood Valley High School Team-4741  
Visitation School Team-2177

**Silver 3.5-3.74 GPA:**

Greenbush/Middle River Schools Team-5172  
Esko High School Team-5690  
Hutchinson High School Team-2509  
Pine River-Backus High School Team-3294  
Dawson-Boyd High School Team-6146  
Pequot Lakes High School Team-5913  
Chisago Lakes & North Branch High Schools Team-3038  
Cloquet High School Team-7797  
Irondale High School Team-2052  
Lincoln High School Team-3277  
Fergus Falls Kennedy High School Team-3293  
Little Falls Community High School Team-4623  
East Ridge High School Team-3130  
Alexandria Area High School Team-3313  
Edina High School Team-1816  
Kasson-Mantorville High School Team-6758  
Luverne High School Team-8298  
ROCORI High School Team-4728  
Shakopee High School Team-5541  
Eden Prairie High School Team-2502  
Becker High School Team-4607

## All-State Student Team Member Award:

### Programming:

Matt Huesman  
Irondale Senior High  
Team - 2052 - Knightcrawler

Abrianna Hanson  
Lincoln High School  
Team- 3277 - ProDigi

Will Dirkswager  
Hopkins High School  
Team - 2239 - Technocrats

### Design:

Caraira Jensen  
Cass Lake-Bena High School  
Team - 3134 - The Accelerators

Ally Deyle  
Byron High School  
Team - 4859 - The Cybears

Nathan Nelson  
Rochester Public Schools  
Team - 2530 - Inconceivable

### Build Team:

Audie Wandmacher  
St. Michael Albertville Schools  
Team - 7028 - Binary Battalion

Ava Anderson  
Denfeld Senior High School  
Team- 4009- Denfeld DNA Robotics

JT Remme  
Luverne High School  
Team- 8298 - Mighty Morphing Banana Slugs

### Business:

Noah Bloch  
Becker High School  
Team 4607 - CIS

Parker Carbonneau  
Luverne High School  
Team 8298 - Mighty Morphing Banana Slugs

Pearl Jain  
Eden Prairie High School  
Team - 2502 - Talon Robotics

### Competition:

Adhi Kartheesan  
Eden Prairie High School  
Team - 2502 - Talon Robotics

Aiden Nelson  
Fairmont High School  
Team - 2847 - The MegaHertz

Kohen Briggs  
North Woods Schools  
Team - 7864- North Woods Robotics

### Leadership:

Lars Erickson  
Hermantown High School  
Team - 5232- Talons

Mallory Von Tersch  
Luverne High School  
Team - 8298 - Mighty Morphing Banana Slugs

Ethan Murphy  
Rochester Public School  
Team - 2530- Inconceivable

## Section Coach of the Year:

### Section 1 Coach of the Year 2023

Stephen Mroz  
Rochester Public Schools  
FRC 2530

### Section 5 Coach of the Year 2023

Paul Dirkswager  
Hopkins High School  
FRC 2239

### Section 1 Assistant Coach of the Year 2023

Aaron Nepstad  
Byron High School  
FRC 4859

### Section 5 Assistant Coach of the Year 2023

Sandy Olson  
Eden Prairie High School  
FRC 2502

### Section 2 Coach of the Year 2023

Sam Viesselman  
Fairmont High School  
FRC- 2847

### Section 6 Coach of the Year 2023

Todd Kruse  
Legacy Christian Academy  
FRC 8516

### Section 2 Assistant Coach of the Year 2023

Kyle Schroeder  
Hutchinson High School  
FRC 2509

### Section 6 Assistant Coach of the Year 2023

Alex Jurek  
Becker High School  
FRC 4607

### Section 3 Coach of the Year 20243

Sydney Benz-Herzog  
Visitation High School  
FRC 2177

### Section 7 Coach of the Year 2023

Ryan Lindsay  
St.Louis County Schools  
FRC-5653

### Section 3 Assistant Coach of the Year 2023

Jerome Gerber  
East Ridge High School  
FRC 3130

### Section 7 Assistant Coach of the Year 2023

Justin Scheider  
Esko High School  
FRC-5690

### Section 4 Coach of the Year 2023

Scott Davis  
Irondale High School  
FRC 2052

### Section 8 Coach of the Year 2023

Linsey Strand  
Cass Lake - Bena School  
FRC 3134/3275

### Section 4 Assistant Coach of the Year 2023

Tanya Drake  
Park Center High School  
FRC 3291

### Section 8 Assistant Coach of the Year 2023

Matthew Wendland  
Cass Lake - Bena School  
FRC 3134/3275

**State Coach of the Year:**

2023 Coach of the Year  
Todd Kruse  
Legacy Christian Academy  
FRC 8516

2023 Assistant Coach of the Year  
Sam Viesselman  
Fairmont High School  
FRC 2847

**2023 - MRCA Hall of Fame:**

Dave Stead  
Retired MSHSL Executive Director

Laurie Shimizu  
1816 Communications Mentor  
*FIRST* Co-Chief Volunteer Coordinator for FRC  
*FIRST* Senior Mentor

Congratulations to all of this year's MRCA Award Recipients. All award recipients were recognized at the Minnesota State High School League's State Robotics Championship on May 6th, 2023 at the University of Minnesota - Williams Arena. It is truly an honor and a great experience to share in the joy of FIRST Robotics with everyone involved!

Respectfully,



Curtis Robertson  
President Minnesota Robotics Coaches Association



# Cloquet Public Schools 2023 Summer Office Hours [www.isd94.org](http://www.isd94.org)

## Central Administration Office -- 879-6721

June 5 – September 1

Monday – Thursday

Fridays

July 3 & 4

September 5

8:00 a.m. – 4:00 p.m.

Office will be closed

Office will be closed

Regular office hours resume (7:30 a.m. – 4:00 p.m.)

## Washington Elementary School -- 879-3369

June 5 – 9

June 12 – August 11

August 14

7:30 a.m. – 3:30 p.m.

Office will be closed

Regular office hours resume (7:30 a.m. – 4:00 p.m.)

## Churchill Elementary School -- 879-3308

June 5 – 9

June 12 – August 11

August 14

7:30 a.m. – 3:30 p.m.

Office will be closed

Regular office hours resume (7:30 a.m. – 4:00 p.m.)

## Cloquet Middle School -- 879-3328

June 5 – 23 and August 14 – 31

Monday – Thursday

Fridays

June 26 – August 11

September 5

8:00 a.m. – 4:00 p.m.

Office will be closed

Office will be closed

Regular office hours resume (7:30 a.m. – 4:00 p.m.)

## Cloquet High School -- 879-3393

June 5 – August 11

Monday – Thursday

Fridays

July 3 – 7

August 14

8:00 a.m. – 3:00 p.m.

Office will be closed

Office will be closed

Regular office hours resume (7:30 a.m. – 4:00 p.m.)

## Cloquet Area Alternative Education Programs (CAAEP) -- 879-0115

June 5 – 9

June 12 – August 11

August 14 – August 31

Monday – Thursday

Fridays

September 5

7:30 a.m. – 3:00 p.m.

Office will be closed

7:30 a.m. – 3:00 p.m.

Closed

Regular office hours resume (7:30 a.m. – 3:30 p.m.)

## Cloquet Community Education -- 879-1261

June 5 – September 1

Monday – Thursday

Fridays

8:00 a.m. – 4:30 p.m.

Closed

## Northern Lights Academy -- 878-3060

June 5 – June 16

June 19 – August 11

August 14 – August 31

September 5

7:30 a.m. – 3:00 p.m.

Office will be closed

7:30 a.m. – 3:00 p.m.

Regular office hours resume (7:30 a.m. – 4:00 p.m.)

190  
**Have a great summer!**

## District Wellness Policy Committee Meeting Summary

---

Tuesday, May 9, 2023  
3:45 p.m., Garfield Board Room

### Committee Members:

- ❖ Beth Dohnansky, Chair - Food Service Director
- ❖ Sarah Ellena, High School - absent
- ❖ Kriston Clark, Washington Elementary
- ❖ Jill Brenner, Washington Elementary
- ❖ Heidi Mattinen, Churchill Elementary
- ❖ Jeremiah Haynes, Cloquet Area Alternative Education Programs (CAAEP)
- ❖ Katherine Nistler, Cloquet Middle School
- ❖ Mary Marciniak, Executive Assistant, District

### **I. Welcome**

### **II. Building Level**

- a. Process for committee compensation was reviewed
- b. Review and approval of the 2022-2023 District Wellness policy update

### **V. Other**

- a. Upcoming Meetings:
  - Next Fall

### **VI. Adjournment**

There being nothing further to discuss, the meeting adjourned at 4:25 p.m.

Respectfully submitted,

Mary Marciniak  
Executive Assistant to the Superintendent  
Cloquet Public Schools