

Cloquet Public Schools Regular Meeting

Monday, January 23, 2023 at 6:00 PM
Garfield Board Room
302 14th Street
Cloquet, MN 55720
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

- * Paul Riess - Boys' Hockey Change from Class AA to Class A
- * Superintendent Evaluation Process Discussion
- * Board Retreat Agenda Discussion
- * Bus Route Cancellation Communication

6:00 pm Regular Meeting

I. Roll Call

II. Pledge of Allegiance

III. Consider Approval of Board Agenda

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1. Retirement Letters

- a. Head Custodian at Washington Elementary School (Gary Hughes)

2. Resignations

- a. 6.75 hrs/day 1:1 Paraprofessional at Northern Lights Academy (Antonia Burger)

3. Recommendations for Employment

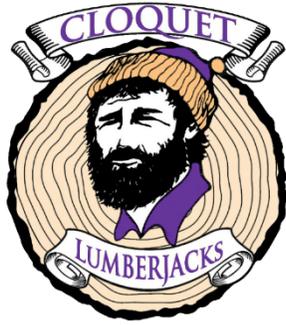
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4. Tuesday, January 31, 2023 - Equity Committee Meeting - 3:45 p.m. - Washington Elem. School	
5. Tuesday, February 13, 2023 - Curriculum Committee Meeting - 4 p.m. - Boardroom	
6. Monday, February 13, 2023 - Regular School Board Meeting 5:30 p.m. Working Session 6:00 p.m. Regular Meeting	
7. Tuesday, February 14, 2023 - Equity Committee Meeting - 3:45 p.m. - Washington Elem. School	
8. Tuesday, February 14, 2023 - DAC Committee Meeting - 4:00 p.m. - Boardroom	
XIV. Adjournment	

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January 9, 2023

Acting Board Clerk N. Sandman called the working session to order at 5:30 p.m.

Topics discussed:

Dr. Cary explained the process for the upcoming organizational meeting. The board and Dr. Cary discussed dates for a board retreat. The date of January 30, 2023, from 10 am to noon was decided. Dr. Cary gave an update on the potential new physical education/stadium project. The board discussed board meeting dates in March due to spring break and board salaries. There being nothing further to discuss, Acting Board Clerk Nate Sandman adjourned the meeting at 5:56 p.m.

January 9, 2023

The Organizational and Regular Meetings of the School Board of Independent School District No. 94, in the City of Cloquet on January 9, 2023, was called to order by Acting Board Clerk Nate Sandman at 6:00 p.m.

Roll Call – The following members were present on roll call:

- Sarah Buhs
- David Battaglia
- Gary Huard
- Melissa Juntunen
- Nate Sandman
- Ken Scarbrough

Present in Person:

- Dr. Michael Cary, Superintendent
- Mary Marciniak, Exec. Asst. to the Superintendent
- Candace Nelis, Business Manager
- Steve Battaglia, Cloquet High School Principal
- Dara Topping, EM-C Teacher Union Rep.
- Bill Bauer, Technology Support Specialist
- Jake Przytarski, Pine Journal Representative

Building principals, teacher representatives, AIE Director, Community Education Director, District Facilities & Grounds Director will be excused from attending Board meetings until further notice.

- RESOLVED by D. Battaglia to appoint N. Sandman to the position of Acting Chair. K. Scarbrough seconded the motion. A roll call vote was called: S. Buhs-yea, D. Battaglia-yea, G. Huard-nay, M. Juntunen-yea, N. Sandman-yea, K. Scarbrough-yea. The motion passed by a 5-1 vote.
- RESOLVED by D. Battaglia to appoint M. Juntunen to the position of Acting Clerk. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

SEATING OF NEW SCHOOL BOARD MEMBERS

- The Oath of Office was read to the newly appointed board members David Battaglia, Sarah Buhs and Gary Huard. Acting Board Chair Nate Sandman had them recite and publicly affirm their commitment to the oath of office.

APPROVAL OF BOARD AGENDA

- RESOLVED by G. Huard to approve the January 9, 2023, regular board agenda, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

ELECTION OF BOARD OFFICERS

- Chair – D. Battaglia made a motion to nominate N. Sandman as Board Chair. M. Juntunen made a motion to nominate G. Huard as Board Chair. A roll call vote was called: S. Buhs for G. Huard, D. Battaglia for N. Sandman, G. Huard for G. Huard, M. Juntunen for G. Huard, N. Sandman for N. Sandman, K. Scarbrough for N. Sandman. No majority was reached with a vote of 3 for G. Huard and 3 for N. Sandman.
- A second roll call vote was called for the position of chair: S. Buhs for G. Huard, D. Battaglia for N. Sandman, G. Huard for G. Huard, M. Juntunen for G. Huard, N. Sandman for N. Sandman, K. Scarbrough for N. Sandman. No majority was reached with a vote of 3 for G. Huard and 3 for N. Sandman.
- With the direction from MSBA's organizational meeting booklet, the board decided to wait to call the 3rd vote for chair and the other board officers until the end of the meeting and continue with the rest of the meeting.

ESTABLISH SCHOOL BOARD SALARIES, MEETING PER DIEM, AND MILEAGE REIMBURSEMENT

- RESOLVED by K. Scarbrough that the School Board of Independent School District No. 94 shall continue to be paid \$300 per month, effective January 1, 2023, and that the School Board of Independent School District No. 94 shall be eligible to claim \$75 per meeting attended and mileage reimbursement in the amount of \$0.655/mile (IRA rate), effective January 1, 2023. The board asked how current board compensation compared to other districts. They discussed the increases made last year. S. Buhs seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

SET REGULAR SCHOOL BOARD MEETING DATES/TIMES FOR 2021

- RESOLVED by K. Scarbrough to approve the following proposed 2023 Regular School Board meeting dates and times:

All meetings shall be held on the second and fourth Monday of each month unless otherwise scheduled below:

- Additional Working Session/Retreat on January 30, 2023, from 10 a.m. to 12 p.m.*
- One meeting in March on March 20, 2023*
- One meeting in July on July 10, 2023*
- One meeting in December on December 11, 2023*

School Board working sessions will begin at 5:30 p.m. to be followed by the regular meeting at 6:00 p.m. in the Board Room located on the second floor at Garfield School, 302 – 14th Street, Cloquet, MN 55720.

D. Battaglia seconded the motion, and it was approved by unanimous yeas of all members present on roll call.

CONSIDER 2023 SCHOOL BOARD “ADOPTED” SCHOOLS (for the remainder of the 2022-2023 school year)

- RESOLVED by T. Lammi to approve the following school board “adopted” schools:
 - Garfield School Gary Huard
 - Churchill Elementary School Melissa Juntunen
 - Washington Elementary School Sarah Buhs
 - Cloquet Middle School Dave Battaglia
 - Cloquet Senior High School Nate Sandman and Ken Scarbrough

M. Juntunen seconded the motion, and it was approved by unanimous yeas of all members present on roll call.

CONSIDER 2021 SCHOOL BOARD COMMITTEE REPRESENTATION (for the remainder of the 2022-2023 school year)

- RESOLVED by N. Sandman to approve the 2023 School Board Committees List, as follows:

❖ Budget/Staffing Committee:	Dave Battaglia, Sarah Buhs, Nate Sandman
❖ Buildings & Grounds Committee:	Dave Battaglia, Sarah Buhs, G. Huard
❖ Community Education and Recreation Advisory Council:	Melissa Juntunen
❖ Curriculum & Instruction/DAC/District Calendar:	Melissa Juntunen, Ken Scarbrough
❖ District Health, Safety & Crisis Committee:	Sarah Buhs, Gary Huard, Ken Scarbrough
❖ District Insurance Committee	Melissa Juntunen, Nate Sandman
❖ District Policies Review Committee:	Dave Battaglia, Nate Sandman
❖ District Technology Committee:	Melissa Juntunen, Nate Sandman
❖ Ice Arena Committee:	Gary Huard, Nate Sandman
❖ Local Indian Education Committee:	Nate Sandman, Ken Scarbrough
❖ MSBA Legislative Liaison:	Nate Sandman
❖ Minnesota State High School League:	Dave Battaglia
❖ Salary Negotiations Committees:	
<ul style="list-style-type: none"> AFSCME Council #65 Units - Custodial, Dietary, Paraprofessionals/AIE/COTAs, and Secretaries 	Dave Battaglia, Gary Huard, Ken Scarbrough

- **Education Minnesota – Cloquet (EMC)** Dave Battaglia, Sarah Buhs, Ken Scarbrough
- **Non-Certified Administrative Support Association** Sarah Buhs, Melissa Juntunen, Ken Scarbrough
- **Superintendent, Principals, Business Manager** Sarah Buhs, Melissa Juntunen, Nate Sandman
- **Other Contracts** (Technology, Print Shop, Community Ed, Gary Huard, Melissa Juntunen, Ken Scarbrough
Data Information Specialist)
- ❖ **Special Education Cooperative Advisory Committee:** Ken Scarbrough
- ❖ **Transportation Ad Hoc Committee:** Gary Huard, Melissa Juntunen (as needed)

K. Scarbrough seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

APPROVAL OF MEETING MINUTES

- RESOLVED by K. Scarbrough to approve the December 12, 2022, school board meeting minutes, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

OPEN FORUM AND RECEPTION OF DELEGATIONS, PETITIONS, AND COMMUNICATIONS

- There were no public comments.
- Building and Department Reports were reviewed. C. Nelis, Business Manager, told the board that the revised budget would be presented next month, and they were working the district's impact aid application which was due January 31, 2023.

CONSIDER APPROVAL OF CLAIMS, HAND CHECKS, AND WIRES

- RESOLVED by G. Huard to approve Claims, January 5, 2023; Hand Checks, December 9 and 21, 2022; Treasurer's Reports – July and August 2022, Investment Reports – July and August 2022, Food Service Reports – November 2022, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

CONSENT ITEMS

- RESOLVED by D. Battaglia to approve the Consent Items, as presented.

1. Resignations:

- a. Iris Keller, Fall Musical Director, effective December 20, 2022

2. Recommendations of Employment:

NAME	POSITION/LOCATION	SALARY**	START DATE
a. Rachel Gydesen	1.0 FTE Special Education Teacher	BA Step 2	1/10/23
b. Shelly Ross	Homebound Teacher at CHS	\$32.66	ASAP
c. Pamela Niesen	25 hrs/week ECSE Paraprofessional	Step 1	1/16/23
d. Emily LaRoque	3.5 hrs/day Food Service at CMS	Step 1	1/10/23 (sub 1/9/23)
e. Jared Bush	3.5 hrs/day Activities Driver	\$17.93 step 1	1/10/23
f. Tonya Schiller	Recreational Class Instructor	70% of fees	11/28/22

3. Extra Services Contracts

- a. Target Services (EXCEL) – see attachment
- b. Scott Vogel Middle School Boys Basketball Coach \$150 (Activities Fund)

4. Permission to Post

- a. 7.5 hrs/day AIE Home School Liaison Long Term Substitute at Washington Elementary
- b. Fall Musical Director

5. Staffing Adjustments

- a. Pamela Niesen from 25 hours to 30 hours/week, ECSE Paraprofessional and Katelyn Mann from 31 to 25 hours/week, ESCE Paraprofessional

- K. Scarbrough seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

SCHOOL BOARD COMMITTEE REPORTS

- Student enrollment report from January 4, 2023, was reviewed.

AGENDA ADDENDUMS

- None were presented at this time.

NEW BUSINESS

- RESOLVED by G. Huard to the additions to the Education Minnesota – Cloquet Teaching Contract Schedule C (Ojibwe Quiz Bowl Advisor, Assistant FIRST Robotics Coach, Elementary Yearbook Advisor and Student Advisory Advisor), as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.
- RESOLVED by M. Juntunen to approve the purchase of service agreement with Esko School District for COTA services, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.
- RESOLVED by S. Buhs to approve the pay equity report for Cloquet Schools, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.
- RESOLVED by G. Huard to approve resolution directing the administration to make recommendations for reductions in programs and positions and reasons therefore, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.
- RESOLVED by N. Sandman to approve the Carlton County Green Schools Project Agreement for Churchill Schools, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

SUPERINTENDENT'S REPORT

Dr. Cary had covered all items in the working session.

ELECTION OF BOARD OFFICERS (Continued)

- Both school board chair candidates, G. Huard and N. Sandman, were allowed time to present the reasons they would like the position and why they would be the best candidate for the position of school board chair. A third roll call vote was called for the position of chair: S. Buhs for N. Sandman, D. Battaglia for N. Sandman, G. Huard for G. Huard, M. Juntunen for G. Huard, N. Sandman for N. Sandman, K. Scarbrough for N. Sandman. A majority was reached with 4 votes for N. Sandman and 2 for G. Huard. N. Sandman was appointed school board chair.
- Clerk – K. Scarbrough made a motion to nominate M. Juntunen as Board Clerk. With no further nominations for clerk, the nomination was approved by unanimous yeas of all members present on roll call.
- Treasurer – N. Sandman made a motion to nominate D. Battaglia as Board Treasurer. With no further nominations for treasurer, the nomination was approved by unanimous yeas of all members present on roll call.
- RESOLVED by K. Scarbrough to move the meeting to closed session to discuss allegations against an employee, pursuant to MN Statutes section 13D.05, subdivision 2B, as presented. G. Huard seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call. The meeting moved to closed session at 7:05 p.m. and reopened at 7:49 p.m.

FOR YOUR INFORMATION

- Cloquet Education Foundation Grant Requests
- Washington Elementary January Newsletter

UPCOMING MEETINGS/EVENTS

- Tuesday, January 10, 2023 - Health, Safety and Crisis Committee Meeting - 3:45 p.m. - Boardroom
- Monday, January 15, 2023 - Technology Committee Meeting - 4 p.m. - Boardroom
- Tuesday, January 17, 2023 - Wellness Committee Meeting - 3:45 p.m. - Boardroom
- Monday, January 23, 2023 - Regular School Board Meeting, 5:30 p.m. Working Session.6:00 p.m. Regular Meeting and Mid-Year Review of Superintendent
- Tuesday, January 24, 2022 - Community Ed Advisory Committee Meeting - 5:30 p.m. - CE Conference Room
- Wednesday, January 25, 2023 - JOM/ LIEC Committee Meeting - 5:30 p.m. – TBD

ADJOURNMENT

There being nothing further to discuss, Board Chair Nate Sandman adjourned the meeting at 7:50 p.m.

ATTEST:

Clerk of the School Board

Chair of the School Board

Department Reports

Churchill Elementary:

Churchill and Washington kindergarten teachers and office staff are planning a kindergarten Round-Up meeting January 25 to review the 2023 Round-Up procedures. We are hoping again for a solid kindergarten enrollment for next school year. Excell/Targeted services have begun for students this January. Churchill has roughly 25 students enrolled in the after-school reading and math support program. This program meets after school on Tuesdays and Thursdays until spring break. MCA Assessment planning has begun. Student accommodations are being organized as well as testing dates and times for grades 3 and 4 classrooms. Testing will begin in April. The Kids Heart Challenge kicked off with a presentation to students regarding the importance of exercise on January 20th. PLC meetings on Wednesdays continue to focus on literature topics for our teachers.

Submitted by David Wangen, Churchill Elementary Principal

Washington Elementary:

- Benchmark testing is in progress and our Title One and American Indian Education staff have been working diligently, along with classroom teachers, to ensure that all students do the reading and math benchmark tests prior to data retreats next week.
- Our PBIS team has started planning the Trimester Two all school reward, a “Winter Wonderland” with outside games and activities and a winter treat afterward!
- On Friday, 1/20, our Kindergartners earned the privilege of selecting our spirit day theme.....HAT DAY! Great job to our Kinders on showing purple pride and making great choices at school!
- Washington’s “Kids Heart Challenge” kick-off will be on 1/24, with the event (previously known as “Jump Rope for Heart”) on February 10th. This will be Washington’s 25th year participating!!!
- Third graders will be going to the Pine City Trading Post coming up in early February – a great extension of their classroom learning!
- Finally, with a professional learning day on the 16th, and another one coming on the 23rd, there has been a lot of great learning and discussion had by staff! Thank you to the team of staff who organized the Gathering of Great Minds, the Northern Lights Paraprofessional Academy, and for the speaker and plans on the 23rd. Jen Kolodge, in particular, has been extremely helpful in putting much of the plan together for Washington and Churchill, and we appreciate her leadership!

Submitted by Robbi Mondati, Washington Elementary Principal

Cloquet Middle School:

CMS has started the winter Fast Math & Reading assessments. Staff at CMS will use FAST Math and reading results to look for holes in students' understanding of math & reading concepts. This is a beneficial tool for teachers to accurately understand what concepts students need additional help with throughout the school year.

The CMS Math Team led by Arne Maijala did excellently and won their fifth meet. The team also had 3 in the top 10 as individuals.

CMS and CHS recently hired Lindsey Markwardt. She will be working on restorative practices at CMS. We hope to use Lindsey to help our students with the harm some of their actions cause, such as vaping and bullying. Lindsey will bring a deeper understanding of these issues and be a resource for our CMS community.

The CMS spelling bee completed its first round, and eighty students will move on to the 2nd round. From those 80 students, 20 moved on to the championship on Friday, January 19th.

CMS wrapped up another Knowledge Bowl Season. Niki Whittet led the 5/6 graders, with 32 students competing on five teams. Three out of five of those teams advanced to the final tournament. William Bauer led the 7/8

graders, with 15 students competing on two teams. One of the two teams went to the final match and placed in the top ten.

Submitted by Thomas Brenner, Cloquet Middle School Principal

Cloquet High School:

- We met with current 8th graders on Jan. 18 regarding the high school class registration process
- We met later that evening with parents of current 8th graders to explain the registration process to them
- High School students will begin the class registration process on Jan. 31
- Our winter sports teams continue to do well and compete a high level
- Quarter 2/Semester 1 ended on Jan. 20
- Our teachers attended the Gathering of Great Minds professional development day at Barnum High School on Jan. 16
- We've put the finishing touches on a class that we plan to roll out in the Fall – this class will allow students to earn their Commercial Driver's License (CDL) – we are partnering in this endeavor with Upper Lakes Foods. Upper Lakes Food is financially backing this course. It's exciting to offer another career pathway to our students.

Submitted by Steve Battaglia, Cloquet High School Principal

Cloquet Area Alternative Education Programs:

As we wrap up the first semester of this school year, we are welcoming a new group of students that will be joining the CAAEP Crew for 2nd semester. The current CAAEP students are finishing work for quarter 2 and will be done on Friday.

Our counselor, Traci Laughlin, is working diligently on the new semester/quarter schedules for staff and students and will have them out soon.

Gina Cole, from the Regional Center of Excellence (MDE) is actively working with staff on a variety of topics that will assist in the positive changes that CAAEP is working on for earning credits.

The certified staff have had very positive things to share about their experience at Gathering of Great Minds and are looking forward to next year's opportunities.

Happy New Year from the CAAEP Crew

Submitted by Connie Hyde, CAAEP Principal

Community Education

Age to Age

Our ice skate rental program has been a great success! Out of the 75 pairs of skates that we have to lend out, less than 10 remain in stock for the season. Residents are able to check out skates for the weekend or for the winter free of charge. We have had around 10 pairs donated by community members with the rest being purchased with grant money from the Northland Foundation.

Our Groundhog medallion hunt begins February 2! The medallion will be hidden on city property in Cloquet. Clues will be aired on WKLK around 7:30 am each weekday morning and posted on our website after 9 am. The finder of the medallion will win a basket of gift cards to area businesses.

Submitted by Erin Bates, Community Education Director

Business Department:

Candace Nelis, Business Manager, will be attending in person

American Indian Education Department:

Greeting School Board Members,

5th Grade AIE program students will be participating in a cultural lesson "Ojibwe Games" as part of a series of monthly programming called Skoden Series through the Fond du Lac Language and Culture Center. On January 26th students will attend a two hour presentation and hands on opportunity with Naawakwe-William Howes & Rita Karppinen.

Mrs. Jennifer Murray, FDL Ojibwe School Superintendent, joined Mr. Prosen, Teresa Angell, Shirley Miner, Mr. Rhodes, Mrs. Wick, and Mr. Gunderson at the CHS CTE Wing to review class offerings, discuss opportunities to expand and ideas to increase involvement with high school students attending the Ojibwe School. Students shared their perspective and talked about the Career & Tech Education courses into union apprenticeship. What a wonderful space and advanced equipment students have access to.

Middle School American Indian Education has gone WILD! A two-month long incentive to increase attendance and academics is about to pay off. The CMS AIE Team proposed a WILD trip for students struggling in areas that intervention services have not been effective. These students along with AIE chaperones have met their goals and will be cheering the WILD on January 26th while they battle with the Philadelphia Flyers.

Julian Kitto and the drummers performed at the 13 Moons Program annual powwow this weekend held at Black Bear Otter Creek Events Center. They also did a song at the DECC for Martin Luther King Jr. day celebration.

Monday January 16th the AIE program held a workshop for Tutors and Liaisons. A light agenda included program updates, upcoming information, T&E reporting, state conferences and senior review list. Lunch was provided at Mont du Lac Trophy Lodge and a round table discussion included the Mission Creek/Hwy 23 project. Staff engaged in conversations to include local current events and history into classroom culture.

Submitted by Teresa Angell, AIE Director and A & I Coordinator

Building and Grounds

Washington Elementary Head Custodian has submitted their notice of retirement effective January 31st, 2023. This position will be posted internally to the custodial unit first before opening it to external applicants if necessary. The Director of Facilities will work with the Building Principal closely in interviewing and selecting a qualified candidate. We would like to sincerely thank Gary Hughes for his 31.5 years of dedicated service to the District.

Required 6 month asbestos inspection by a Designated Asbestos Person will be conducted this month at all sites by the Director of Facilities.

We continue to struggle with qualified applicants showing up for scheduled interviews. 2 out of 3 applicants did not show up or notify they will not be attending their interview for the open On Call Cleaner Position. No job offer was made. However, the one applicants intends to move forward to work as an hourly sub cleaner for the district.

Summer LTFM projects are currently being reviewed and scheduled. Meeting with building principals are still being scheduled to review site projects and to consider additional requests or needs.

Currently implementing data into the new preventative maintenance platform. I am hopeful to roll it out early spring.

Submitted by Dylan Carlson, Building and Grounds Director

Technology

The Technology Department is continuing to focus on security more than ever before. We have recently teamed up with the Multi-State Information Sharing and Analysis Center, MS-ISAC, to increase our security. MS-ISAC provides many different tools to help state and local governments secure their infrastructure. MS-ISAC is now continually scanning our public IP addresses searching for vulnerabilities and exploits and will warn us if/when they find any. They also provide a daily updated list of domains and IP addresses that are known to be malicious for us to block. Additionally, we're also working on firewall and routing rules to prevent lateral movement across our network in the event that our network is breached. The internet is a scary place and there are always nefarious actors lurking about. We're continuing to do our best to ensure our staff and students are protected and safe digitally.

Submitted by T.J. Smith, Technology Director

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$106,000.64
02	Food Services	\$1,159.43
03	Transportation	\$28,929.95
04	Community Services	\$5,715.67
05	Capital Expenditure	\$147,351.53
07	Debt Redemption #94	\$475.00
12	Activities	\$9,553.58
Report Total		\$299,185.80

Cloquet Public Schools

Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094	2		99297	19425	Check	1	10212		ACKERLEY, HEIDI	Yes	No	No	USD	01/24/2023	194.43
			99287	19426	Check	1	00350		ACTIVITY FUND-MIDDLE SCHOOL	Yes	No	No	USD	01/24/2023	15.00
			99295	19427	Check	1	10159		ADVANCED SERVICES, INC	Yes	No	No	USD	01/24/2023	110.00
			99288	19428	Check	1	00570		AG O'BRIEN COMPANY	Yes	No	No	USD	01/24/2023	965.64
			99305	19429	Check	1	10573		AMERICINN LODGE AND SUITES	Yes	No	No	USD	01/24/2023	609.75
			99324	19430	Check	1	10900		ANDERSON RICHARD	Yes	No	No	USD	01/24/2023	207.00
			99370	19431	Check	1	6516		ANDERSON, HEIDI	Yes	No	No	USD	01/24/2023	130.48
			99290	19432	Check	1	02766		ARCC	Yes	No	No	USD	01/24/2023	100.00
			99294	19433	Check	1	1006		ARROWHEAD SPRINGS	Yes	No	No	USD	01/24/2023	858.50
			99398	19434	Check	1	8609		BALOW, JORDAN J	Yes	No	No	USD	01/24/2023	90.00
			99395	19435	Check	1	8486		BATTAGLIA, SCOTT M	Yes	No	No	USD	01/24/2023	100.00
			99300	19436	Check	1	10394		BENSON WENDY	Yes	No	No	USD	01/24/2023	144.01
			99291	19437	Check	1	05105		BERNICKS VENDING	Yes	No	No	USD	01/24/2023	537.48
			99354	19438	Check	1	5013		BERUBE, LISA	Yes	No	No	USD	01/24/2023	80.72
			99360	19439	Check	1	54606		BLUUM OF MINNESOTA LLC	Yes	No	No	USD	01/24/2023	2,099.00
			99310	19440	Check	1	10665		BOB ROGERS TRAVEL	Yes	No	No	USD	01/24/2023	596.55
			99371	19441	Check	1	6644		BOND TRUST SERVICES	Yes	No	No	USD	01/24/2023	475.00
			99410	19442	Check	1	9026		BRENNER, JILL	Yes	No	No	USD	01/24/2023	142.92
			99292	19443	Check	1	06553		BRENNER, MICHELLE	Yes	No	No	USD	01/24/2023	144.01
			99293	19444	Check	1	10059		BRIGHTLY SOFTWARE INC	Yes	No	No	USD	01/24/2023	2,082.40
			99375	19445	Check	1	7378		BSN SPORTS LLC	Yes	No	No	USD	01/24/2023	317.75
			99322	19446	Check	1	10882		BURGOON CODY	Yes	No	No	USD	01/24/2023	61.00
			99430	19447	Check	1	9885		BURLEY ABBIE	Yes	No	No	USD	01/24/2023	144.37
			99417	19448	Check	1	9338		CAPLE, MATTHEW SCOTT	Yes	No	No	USD	01/24/2023	166.00
			99317	19449	Check	1	10835		CITY LAUNDERING CO	Yes	No	No	USD	01/24/2023	304.06
			99301	19450	Check	1	10401		CITY OF CLOQUET	Yes	No	No	USD	01/24/2023	151,245.50
			99392	19451	Check	1	8272		CLOQUET CHAMBER OF COMMERCIAL	Yes	No	No	USD	01/24/2023	150.00
			99340	19452	Check	1	3021		CLOQUET ED FOUNDATION	Yes	No	No	USD	01/24/2023	200.00
			99325	19453	Check	1	11006		CLOQUET SANITARY	Yes	No	No	USD	01/24/2023	813.80
			99326	19454	Check	1	11051		CLOQUET TRANSIT CO	Yes	No	No	USD	01/24/2023	19,547.50
			99424	19455	Check	1	9800		COCA-COLA BEVERAGES OF DULUTH	Yes	No	No	USD	01/24/2023	369.55
			99405	19456	Check	1	8797		COHEN, MICHAEL	Yes	No	No	USD	01/24/2023	231.56
			99328	19457	Check	1	11550		COMMUNITY PRINTING	Yes	No	No	USD	01/24/2023	30.00
			99329	19458	Check	1	11620		COMPENSATION CONSULTANTS, LTI	Yes	No	No	USD	01/24/2023	1,644.00
			99318	19459	Check	1	10836		DEPT OF EMPLOYMENT AND ECON	Yes	No	No	USD	01/24/2023	1,237.22
			99429	19460	Check	1	9883		DESCHENE STEVE	Yes	No	No	USD	01/24/2023	260.00
			99303	19461	Check	1	10567		DESTINATION IMAGINATION	Yes	No	No	USD	01/24/2023	330.00
			99367	19462	Check	1	6197		DOESKEN, ANN	Yes	No	No	USD	01/24/2023	354.37
			99406	19463	Check	1	8808		EMANUEL, BRAD	Yes	No	No	USD	01/24/2023	90.00
			99411	19464	Check	1	9062		ERICKSON, MATTHEW	Yes	No	No	USD	01/24/2023	101.00
			99321	19465	Check	1	10881		ERNSTE CHASE	Yes	No	No	USD	01/24/2023	83.00

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	99332	19466	Check	1	1694		ESSE, CHRISTINE	Yes	No	No	USD	01/24/2023	35.77
			99390	19467	Check	1	8229		ESSE, DAVID	Yes	No	No	USD	01/24/2023	432.30
			99368	19468	Check	1	6393		FAIRBANKS, CHRISTY	Yes	No	No	USD	01/24/2023	225.00
			99414	19469	Check	1	9177		FORUM COMMUNICATIONS	Yes	No	No	USD	01/24/2023	885.00
			99347	19470	Check	1	3900		FRABONIS	Yes	No	No	USD	01/24/2023	671.60
			99345	19471	Check	1	3537		GAGNE, JESSICA	Yes	No	No	USD	01/24/2023	101.77
			99409	19472	Check	1	9009		GILBERT, SYDNEY	Yes	No	No	USD	01/24/2023	302.50
			99383	19473	Check	1	8095		GILBERTSON, KYLE	Yes	No	No	USD	01/24/2023	112.00
			99401	19474	Check	1	8701		GLITSOS, PANAGIOTIS	Yes	No	No	USD	01/24/2023	88.00
			99330	19475	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS I	Yes	No	No	USD	01/24/2023	1,172.96
			99427	19476	Check	1	9837		HANSON KAYLEN	Yes	No	No	USD	01/24/2023	102.00
			99413	19477	Check	1	9080		HARKER, ERNEST J	Yes	No	No	USD	01/24/2023	105.00
			99362	19478	Check	1	5684		HILLYARD INC MINNEAPOLIS	Yes	No	No	USD	01/24/2023	9,347.65
			99396	19479	Check	1	8537		HOLLENHORST, ROBERT W III	Yes	No	No	USD	01/24/2023	188.00
			99365	19480	Check	1	5992		HORIZON COMMERICAL POOL SUPP	Yes	No	No	USD	01/24/2023	783.39
			99313	19481	Check	1	10779		HOUGE KENNEDY	Yes	No	No	USD	01/24/2023	221.08
			99412	19482	Check	1	9072		INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	01/24/2023	511.44
			99323	19483	Check	1	10899		ISD #911	Yes	No	No	USD	01/24/2023	2,035.00
			99320	19484	Check	1	10880		J APPLESEED INC	Yes	No	No	USD	01/24/2023	296.55
			99349	19485	Check	1	4572		JLX FILTERS	Yes	No	No	USD	01/24/2023	1,705.81
			99341	19486	Check	1	3036		JOHNSON, HEATHER	Yes	No	No	USD	01/24/2023	737.29
			99352	19487	Check	1	4792		JOSTEN'S	Yes	No	No	USD	01/24/2023	1,379.90
			99348	19488	Check	1	43503		JW PEPPER & SON INC	Yes	No	No	USD	01/24/2023	191.83
			99408	19489	Check	1	8818		KANGAS, KEVIN W	Yes	No	No	USD	01/24/2023	102.00
			99338	19490	Check	1	2924		KILROY, MICHELLE	Yes	No	No	USD	01/24/2023	103.85
			99399	19491	Check	1	8635		KNEELAND, STEVEN F	Yes	No	No	USD	01/24/2023	72.00
			99307	19492	Check	1	10593		KNEEPKENS ELISABETH	Yes	No	No	USD	01/24/2023	72.00
			99309	19493	Check	1	10609		KNIGHTKRAWLER ROBOTICS	Yes	No	No	USD	01/24/2023	175.00
			99391	19494	Check	1	8234		KNUTSEN, STEVEN J	Yes	No	No	USD	01/24/2023	151.00
			99308	19495	Check	1	10595		KRENZEN SCOTT	Yes	No	No	USD	01/24/2023	83.00
			99393	19496	Check	1	8324		KUBIS, BRENT	Yes	No	No	USD	01/24/2023	185.00
			99426	19497	Check	1	9836		KUCERA CHRIS	Yes	No	No	USD	01/24/2023	109.33
			99400	19498	Check	1	8638		KY INTERPRETING SERVICES	Yes	No	No	USD	01/24/2023	520.00
			99339	19499	Check	1	29600		L & M SUPPLY	Yes	No	No	USD	01/24/2023	1,502.08
			99316	19500	Check	1	10827		LAUGHLIN TRACI	Yes	No	No	USD	01/24/2023	230.83
			99342	19501	Check	1	30365		LCS COACHES INC	Yes	No	No	USD	01/24/2023	14,300.57
			99311	19502	Check	1	10680		LERNER PUBLISHING GROUP	Yes	No	No	USD	01/24/2023	488.19
			99384	19503	Check	1	8117		LIEBAERT] ANDREW	Yes	No	No	USD	01/24/2023	102.00
			99423	19504	Check	1	9784		LINDAMOOD-BELL LEARNING PROC	Yes	No	No	USD	01/24/2023	2,357.90
			99346	19505	Check	1	3602		LINDE GAS & EQUIPMENT INC	Yes	No	No	USD	01/24/2023	279.87
			99374	19506	Check	1	7161	1099	LINE MICHELLE	Yes	No	No	USD	01/24/2023	972.00

Cloquet Public Schools

Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	99389	19507	Check	1	8205		LOYE, JON	Yes	No	No	USD	01/24/2023	124.00
			99314	19508	Check	1	10798		LUMBERJACK DESIGN AND FABRIC/	Yes	No	No	USD	01/24/2023	40.00
			99334	19509	Check	1	2692		MASSP	Yes	No	No	USD	01/24/2023	810.00
			99304	19510	Check	1	10569		MCCOLLUM CAITLIN	Yes	No	No	USD	01/24/2023	98.50
			99402	19511	Check	1	8722		MCDONALD, JAMIE	Yes	No	No	USD	01/24/2023	198.38
			99344	19512	Check	1	32051		MCGRAW HILL SCHOOL EDUCATION	Yes	No	No	USD	01/24/2023	3,996.90
			99382	19513	Check	1	8069		MCINERNEY, JENNIFER	Yes	No	No	USD	01/24/2023	490.63
			99289	19514	Check	1	01301		NCS PEARSON INC	Yes	No	No	USD	01/24/2023	110.00
			99420	19515	Check	1	9654		O'DONNELL SARAH	Yes	No	No	USD	01/24/2023	430.27
			99380	19516	Check	1	8024		O'NEILL, THOMAS ROBERT	Yes	No	No	USD	01/24/2023	162.00
			99377	19517	Check	1	7771		PAMS LUNCHROOM LLC	Yes	No	No	USD	01/24/2023	994.15
			99331	19518	Check	1	1289		PARK AVE FITNESS	Yes	No	No	USD	01/24/2023	252.00
			99369	19519	Check	1	6501		PARK AVENUE THERAPIES	Yes	No	No	USD	01/24/2023	2,152.50
			99381	19520	Check	1	8038		PERICH, GREGG	Yes	No	No	USD	01/24/2023	90.00
			99343	19521	Check	1	3091		PETERSON, STACY	Yes	No	No	USD	01/24/2023	220.96
			99358	19522	Check	1	5286		PITNEY BOWES PURCHASE POWER	Yes	No	No	USD	01/24/2023	2,066.00
			99298	19523	Check	1	10218		PORTER JORDAN	Yes	No	No	USD	01/24/2023	101.00
			99299	19524	Check	1	10284		POVOLNY KATHLEEN	Yes	No	No	USD	01/24/2023	45.60
			99335	19525	Check	1	2721		PRO PRINT	Yes	No	No	USD	01/24/2023	99.25
			99394	19526	Check	1	8427		RAJ, PAUL	Yes	No	No	USD	01/24/2023	90.00
			99350	19527	Check	1	46565		REALLY GOOD STUFF	Yes	No	No	USD	01/24/2023	1,299.87
			99428	19528	Check	1	9860		RIVERSIDE INSIGHTS	Yes	No	No	USD	01/24/2023	413.49
			99296	19529	Check	1	10170		ROSEBROCK, AMANDA	Yes	No	No	USD	01/24/2023	225.00
			99378	19530	Check	1	8010		SALO, CODY	Yes	No	No	USD	01/24/2023	200.05
			99306	19531	Check	1	10577		SARKELA THERESA	Yes	No	No	USD	01/24/2023	61.00
			99312	19532	Check	1	10758		SCHOLASTIC INC	Yes	No	No	USD	01/24/2023	291.26
			99373	19533	Check	1	7075		SCHOOL HEALTH CORPORATION	Yes	No	No	USD	01/24/2023	1,120.85
			99353	19534	Check	1	48980		SCHOOL SPECIALTY LLC	Yes	No	No	USD	01/24/2023	411.40
			99319	19535	Check	1	10876		SEDOR JACOB	Yes	No	No	USD	01/24/2023	188.00
			99366	19536	Check	1	6016		SFM	Yes	No	No	USD	01/24/2023	16,411.00
			99403	19537	Check	1	8745		SHELDON, DARREN	Yes	No	No	USD	01/24/2023	61.00
			99379	19538	Check	1	8021		SIEDLECKI ROBERT	Yes	No	No	USD	01/24/2023	188.00
			99386	19539	Check	1	8185		SISLO, ANDREW	Yes	No	No	USD	01/24/2023	90.00
			99355	19540	Check	1	50250		SKUTEVIKS FLORISTS	Yes	No	No	USD	01/24/2023	136.85
			99356	19541	Check	1	51875		ST LOUIS COUNTY AUDITOR	Yes	No	No	USD	01/24/2023	88.19
			99425	19542	Check	1	9828		STARK TIMOTHY	Yes	No	No	USD	01/24/2023	1,500.00
			99388	19543	Check	1	8203		STARK, JEFFREY J	Yes	No	No	USD	01/24/2023	109.33
			99357	19544	Check	1	52404		STATE INDUSTRIAL PRODUCTS	Yes	No	No	USD	01/24/2023	860.40
			99359	19545	Check	1	53530		SUPER DUPER INC	Yes	No	No	USD	01/24/2023	474.66
			99315	19546	Check	1	10802		SWANSON YOUNGDALE	Yes	No	No	USD	01/24/2023	918.00
			99376	19547	Check	1	7518		SYCK, RODERICK	Yes	No	No	USD	01/24/2023	85.00

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	99432	19548	Check	1	9923		TAFS WILLIAM	Yes	No	No	USD	01/24/2023	112.00
			99385	19549	Check	1	8182		TATRO, STEVEN JOHN	Yes	No	No	USD	01/24/2023	124.00
			99421	19550	Check	1	9671		TECHCHECK	Yes	No	No	USD	01/24/2023	1,200.00
			99336	19551	Check	1	2726		TEXTBOOK WAREHOUSE	Yes	No	No	USD	01/24/2023	1,368.70
			99351	19552	Check	1	4751		TKE ELEVATOR CORPORATION	Yes	No	No	USD	01/24/2023	255.92
			99415	19553	Check	1	9268		UHL COMPANY INC	Yes	No	No	USD	01/24/2023	1,809.14
			99387	19554	Check	1	8187		UJDUR, GERALD	Yes	No	No	USD	01/24/2023	162.00
			99363	19555	Check	1	5702		ULINE	Yes	No	No	USD	01/24/2023	658.84
			99327	19556	Check	1	1130		UNIVERSITY OF MINNESOTA	Yes	No	No	USD	01/24/2023	3,772.00
			99361	19557	Check	1	56350		UPPER LAKES FOODS	Yes	No	No	USD	01/24/2023	2,121.05
			99422	19558	Check	1	9768		VAN LOON SAMUEL	Yes	No	No	USD	01/24/2023	90.33
			99404	19559	Check	1	8794		VAN LOON, ALAN	Yes	No	No	USD	01/24/2023	124.00
			99302	19560	Check	1	10403		VANTAGE FINANCIAL LLC	Yes	No	No	USD	01/24/2023	14,608.00
			99416	19561	Check	1	9277		VEGAR, NICOLE	Yes	No	No	USD	01/24/2023	48.32
			99397	19562	Check	1	8605		VOYAGER SOPRIS LEARNING	Yes	No	No	USD	01/24/2023	2,240.70
			99364	19563	Check	1	57280		WANGEN, DAVID	Yes	No	No	USD	01/24/2023	144.10
			99372	19564	Check	1	7042		WATSON COMPANY	Yes	No	No	USD	01/24/2023	235.30
			99418	19565	Check	1	9440		WICK, MICHELLE	Yes	No	No	USD	01/24/2023	94.63
			99419	19566	Check	1	9487		WINSOR LEARNING INC	Yes	No	No	USD	01/24/2023	350.00
			99337	19567	Check	1	2731		YOUNG, HEATHER	Yes	No	No	USD	01/24/2023	231.00
			99333	19568	Check	1	1978		ZELEZNIKAR, JODY	Yes	No	No	USD	01/24/2023	225.00
			99407	19569	Check	1	8814		ZIELLS, JACOB	Yes	No	No	USD	01/24/2023	176.25
			99431	19570	Check	1	9904		ZIMNY RYAN	Yes	No	No	USD	01/24/2023	527.00
Bank Total: 2														\$299,185.80	
Report Total:														\$299,185.80	

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$25,083.85
03	Transportation	\$35.47
04	Community Services	\$57.28
05	Capital Expenditure	\$648.70
12	Activities	\$2,848.04
Report Total		\$28,673.34

Cloquet Public Schools Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094	2	99280	19413	Check	1	6078	AMAZON	Yes	No	No	USD	01/12/2023	4,912.15
		99282	19414	Check	1	9578	CONSTELLATION NEWENERGY -GA	Yes	No	No	USD	01/12/2023	20,608.32
		99276	19415	Check	1	10767	HEDMAN JOSEPH	Yes	No	No	USD	01/12/2023	35.47
		99278	19416	Check	1	3310	HYDE, CONNIE	Yes	No	No	USD	01/12/2023	144.39
		99283	19417	Check	1	9879	MARSHALL SCHOOL	Yes	No	No	USD	01/12/2023	115.00
		99279	19418	Check	1	53551	SUPER ONE	Yes	No	No	USD	01/12/2023	517.62
		99275	19419	Check	1	10580	TEAM DULUTH	Yes	No	No	USD	01/12/2023	30.00
		99284	19420	Check	1	9901	TWO HARBORS HIGH SCHOOL	Yes	No	No	USD	01/12/2023	220.00
		99285	19421	Check	1	9911	UMD DEPARTMENT OF MUSIC	Yes	No	No	USD	01/12/2023	770.00
		99277	19422	Check	1	2267	WALMART CAPITAL ONE	Yes	No	No	USD	01/12/2023	1,113.60
		99281	19423	Check	1	8598	WASHINGTON ELEMENTARY	Yes	No	No	USD	01/12/2023	206.79
Bank Total: 2												\$28,673.34	
Report Total:												\$28,673.34	

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description		Total
01	General	\$53,168.09
Report Total		\$53,168.09

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	99286	19424	Check	1	10898		NORTH COUNTRY CHEVROLET	Yes	No	No	USD	01/17/2023	53,168.09
														Bank Total: 2	\$53,168.09
														Report Total:	\$53,168.09

**TREASURER'S REPORT
INDEPENDENT SCHOOL DISTRICT NO. 94
SEPTEMBER 2022**

FUND	Balance Beginning of Month		Receipts	Disbursements	Balance End of Month		Clerks Balance End of Month
	Cash	Investments			Cash	Investments	
GENERAL	(\$3,216,600.89)	\$11,775,522.87	\$7,439,104.25	\$7,726,163.92	(\$3,503,661.02)	\$12,459,961.43	\$8,956,300.41
FOOD SERVICE	\$826,455.04		\$67,227.17	\$101,608.45	\$792,073.76		\$792,073.76
TRANSPORTATION	\$496,503.94		\$687.11	\$114,186.87	\$383,004.18		\$383,004.18
COMMUNITY SERVICE	\$909,571.47		\$221,427.18	\$179,760.82	\$951,237.83		\$951,237.83
ACTIVITIES	\$547,015.17		\$28,569.82	\$33,140.14	\$542,444.85		\$542,444.85
TOTAL OPERATING	(\$437,055.27)	\$11,775,522.87	\$7,757,015.53	\$8,154,860.20	(\$834,900.40)	\$12,459,961.43	\$10,940,622.93
CAPITAL OUTLAY	\$392,576.32		\$0.00	\$341,375.01	\$51,201.31		\$51,201.31
DEBT REDEMPTION #94	\$1,596,567.14	\$0.00	\$215,030.02	\$0.00	\$1,811,597.16	\$0.00	\$1,811,597.16
OPEB DEBT SERVICES	\$266,428.71	\$0.00	\$2,327.56	\$0.00	\$268,756.27	\$0.00	\$268,756.27
TOTAL FUNDS AVAILABLE	\$1,818,516.90	\$11,775,522.87	\$7,974,373.11	\$8,496,235.21	\$2,131,554.74	\$12,459,961.43	\$13,072,177.67
BUILDING FUND	(\$1,942,093.49)	\$1,997,594.96	\$0.00	\$0.00	(\$1,942,093.49)	\$2,000,160.59	\$58,067.10
OPEB IRREVOCABLE TRUST	(\$1,550,279.68)	\$5,319,289.75	\$19,884.38	\$56,656.42	(\$1,587,051.72)	\$5,490,044.61	\$3,902,992.89

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

	Balance Per BANK STATEMENT	Outstanding Checks	Deposits Not Shown on Bank Statement	Other Reconciling Items	Balance Per Treasurer's
US BANK	\$428,606.81	\$608,572.15	\$0.00	\$2,052,525.53	(\$2,232,490.87)
ADD UNDEPOSITED CASH ON HAND					
TREASURER'S BALANCE PER BOOKS					(\$2,232,490.87)

INVESTMENTS
2022-2023 - FISCAL YEAR

DATE: **SEPTEMBER 2022**

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN LIQUID ASSET		\$ -	\$ -
\$ 4,941,989.35		AMERITRADE		\$ -	\$ 685.19
\$ 6,849,072.74	2.07%	MSD MAX		DAILY	\$ 188.92
\$ 668,899.34	1.95%	MN TRUST			\$ 5.43
\$ 12,459,961.43	- TOTAL INVESTMENT VALUE				\$ 879.54
	CHECKING ACCOUNT/MSDLAF LIQUID CLASS INTEREST & FEES				\$ 6.20
	TOTAL MONTHLY INTEREST				\$ 885.74
YTD TOTAL INTEREST AS OF 9/30/22				\$ 37,740.84	
				=====	
				\$ 75,000.00	22-23 BUDGET

INVESTMENTS: FUND 06 CONSTRUCTION
2022-2023 - FISCAL YEAR

DATE: SEPTEMBER 2022

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -		MN TRUST	SDA		\$ -
\$ -	0.00%	MN TRUST	SEC/DTC		
\$ 36,212.82	1.95%	MN TRUST	Dividend Reinvest / Bank Fee	\$	0.30
		MN TRUST	Trade Int-Security Sale/DTC Maturity	\$	-
\$ 1,963,947.77		EHLERS / Ameritrade		\$	2,897.09

\$ 2,000,160.59 - TOTAL CONSTRUCTION FUND INVESTMENT VALUE

TOTAL MONTHLY INTEREST \$ 2,897.39

YTD TOTAL INTEREST AS OF 9/30/22 \$ 799.35
 =====
\$ 2,500.00 2022-23 BUDGET

**INVESTMENTS: FUND 45 OPEB
2022-2023 - FISCAL YEAR**

DATE: SEPTEMBER 2022

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 397,681.40	0.40%	MN TRUST CD	9/30/2020		
\$ 249,504.45	1.98%	MN TRUST CD	10/1/2020	\$	-
\$ 495,176.25	2.28%	MN TRUST CD	10/1/2020	\$	-
\$ 240,693.75	1.86%	MN TRUST CD	10/16/2020	\$	-
\$ 249,445.47	3.36%	MN TRUST CD	12/7/2020	\$	-
\$ 503,407.97	3.04%	MN TRUST CD	1/28/2021	\$	-
\$ 805,382.19	2.84%	MN TRUST CD	1/28/2021	\$	-
		MN TRUST	Dividend Reinvest / Bank Fee	\$	6,102.92
		MN TRUST	Trade Interest-Security Sale / DTC	\$	-
\$ 2,548,753.13		ASSOCIATED BANK	Dividend / BankFee / Interest	\$	7,563.15
\$ -		MID AMERICA		\$	-
<u>\$ 5,490,044.61</u>		- TOTAL INVESTMENT VALUE			
		TOTAL MONTHLY INTEREST			<u>\$ 13,666.07</u>
		YTD TOTAL INTEREST AS OF 9/30/22			\$ 17,743.18
				=====	
				\$	200,000.00 2022-23 BUDGET



MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia

DATE: January 12, 2023

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment for **Lance Horvat** to provide homebased instruction for a student at the Cloquet High School.

RATE OF PAY: \$32.66

HOURS TO BE WORKED: 5 hours/week of student contact time
1 hour/week of prep

STARTING DATE: As soon as possible

LENGTH OF CONTRACT: Ongoing, until services are no longer needed

BUDGETED CURRENT YEAR: Yes

RATIONALE FOR HIRE: Cloquet High School has the need to hire a homebased teacher to provide education for one of our students.

(Employment is contingent upon Cloquet School Board approval)

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302 14th Street • 218-879-0115 • FAX-879-6941
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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Robbi Mondati, Washington Elementary Principal
DATE: January 10, 2023
RE: Recommendation for Employment

I am recommending the employment of Kevin Keely for the AIE long term substitute for the Home Liaison Paraprofessional at Washington Elementary due to an FMLA request. Official hire start date would be January 12, and will be for six to eight weeks. We are requesting January 12 be a shadow and training day, with January 13 being the first official day in the position. Kevin will be paid the substitute rate until the official school board hire on 1/23/23. On 1/24/23 he will start at AIE Home Liaison rate.

RATE OF PAY: \$15.72/hr until board hire on 1/23/23 then \$19.03/hr
HOURS TO BE WORKED: 7.25/Day (Monday – Friday)
START DATE: January 12, 2023 at sub rate and then January 24, 2023 at Liaison rate (but not including 1/23-27 due to an existing conflict)
LENGTH OF CONTRACT: 6-8 weeks
BUDGETED CURRENT YEAR: Yes
POSTED: Posted, internally and externally
RATIONALE FOR HIRE: Mr. Keely has been para subbing at Washington Elementary, and has proven to be a valuable asset to the students and staff.
STAR CODE: 999935

(Employment is contingent upon Cloquet School Board approval.)

RM/BA

MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Erin Bates, Community Education Director
DATE: Friday, January, 13, 2023
RE: Hiring of Marilyn Lynch

I am recommending that Marilyn Lynch be employed as a Program Aide at Li'l Thunder Learning Center.

RATE OF PAY: \$11.28/hr
HOURS TO BE WORKED: Up to 40 hrs/wk
STARTING DATE: January 10, 2023
PROBATIONARY PERIOD: 1 year (1/10/24)
LENGTH OF CONTRACT: On-going
BUDGETED CURRENT YEAR: Yes
QUALIFIES FOR BENEFITS: 2 personal & 2 Sick as of 4/10/23

MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Erin Bates, Community Education Director
DATE: Tuesday, January 17, 2023
RE: Hiring of Marissa Couture

I am recommending that Marissa Couture be employed as a Program Aide at Li'l Lumberjacks' Learning Center.

RATE OF PAY: \$14.43/hr
HOURS TO BE WORKED: Up to 40 hrs/wk
STARTING DATE: January 21, 2023
PROBATIONARY PERIOD: 1 year (1/21/24)
LENGTH OF CONTRACT: On-going
BUDGETED CURRENT YEAR: Yes
QUALIFIES FOR BENEFITS: As of 4/21/23
2 personal & 5 Sick

As of 7/1/23
5 vacation

MEMORANDUM

TO: Dr. Michael Cary, Superintendent
DATE: January 9, 2023
FROM: Erin Bates, Community Education
RE: Director Hiring of Katharine Johnson

I am recommending that Katharine Johnson be hired as an Adult Enrichment Instructor for Cloquet Community Education.

RATE OF PAY: TBD fee per student

HOURS TO BE WORKED: up to 10 hours a week.

STARTING DATE: April 1, 2023

LENGTH OF CONTRACT: Ongoing

BUDGETED CURRENT YEAR: Yes

REASON FOR HIRE: To instruct Community Education classes

QUALIFIES FOR BENEFITS: No

“Employment is subject to Cloquet School Board Approval”



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Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet Senior High

DATE: January 18, 2023

RE: **ACT Prep Advisory**

I am recommending the employment Rodrick Syck to assist and administer the ACT Prep at the Cloquet High School for the 2022-2023 school year. There will be three (3) days: February 25th, March 18th, and April 15th, from 9:00am to 4:00pm each day.

RATE OF PAY: \$35.38

HOURS TO BE WORKED: 24 total hours

STARTING DATE: 02/25/2023

LENGTH OF CONTRACT: 2022-2023 School Year

POSTED: Yes

REASON FOR HIRE: Advisory for ACT Prep

(Employment is contingent upon Cloquet School Board approval)



MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: 01/18/2023

RE: **RECOMMENDATION FOR CHS 2022-2023 EXTRA SERVICES CONTRACTS**

I am recommending extra services contracts for Cloquet High School be issued for the following positions for the 2022-2023 school year.

Activity	Name	** Amount (\$)
INSTRUCTION:		
Julian Kitto	Ojibwe Quiz Bowl Advisor	\$1555

** Amount based on 2021-2023 Teachers' Master Agreement
Employment is contingent upon Cloquet School Board approval.)

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From the Desk of:

**Paul Riess
Activities Director
Cloquet Senior High School
1000 18th Street
Cloquet, MN 55720
Phone: 218-879-3393
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board
From: Paul Riess- Activities Director
Re: Robotics assistant

Please approve the stipends listed below for the robotics assistant that was recently approved. These two individuals will split the contract.

- Kevin Taralseth: \$2849
- Al Woodward: \$1000

If anyone has any questions regarding this recommendation, please feel free to call me.

PR



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Robbi Mondati, Washington Elementary Principal
DATE: January 17, 2023
RE: Recommendation for Employment

I am recommending the Extra Services employment of Zoe Bystrom as the Elementary Student Advisory Team advisor at Washington Elementary. Ms. Bystrom oversees the Student Advisory Team (SAT) and meets regularly with the students. This position was approved by the Schedule C Committee and was added to the EDMN-C contract.

RATE OF PAY:	\$530.00/year
START DATE:	immediately
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
RATIONALE FOR HIRE:	Ms. Bystrom is already acting as the SAT advisor.

(Employment is contingent upon Cloquet School Board approval.)

RM/BA



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Robbi Mondati, Washington Elementary Principal
DATE: January 17, 2023
RE: Recommendation for Employment

I am recommending the Extra Services employment of Cassi Abrahamson as the Elementary Yearbook Advisor at Washington Elementary. Mrs. Abrahamson oversees yearbook creation and production each year. This position was approved by the Schedule C Committee and was added to the EDMN-C contract.

RATE OF PAY:	\$779.00/year
START DATE:	immediately
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
RATIONALE FOR HIRE:	Mrs. Abrahamson has been overseeing the yearbook annually.

(Employment is contingent upon Cloquet School Board approval.)

RM/BA



MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: January 12, 2023

RE: **Permission to Post**

I am requesting permission to post for one homebase teacher for the Cloquet High School. This request is for 5 hours per week of instruction and 1 hour per week of prep.



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Memorandum

To: Dr. Michael Cary
Superintendent

From: Dylan Carlson
Director of Facilities and Grounds

Date: January 18, 2023

Subject: Permission to Post

We are requesting permission to post an Elementary Head Custodian position that will become vacant effective January 31st 2023 due to a retirement.

- FTE - 8hrs/day at \$31.22/hour

Linking school and community to provide life-long learning and success for all.

CLASSIFICATION DESCRIPTION

Elementary Head Custodian

<u>Title of Immediate Supervisor:</u> Building Principal/Director of Facilities	<u>Department:</u> Custodial	<u>FLSA Status:</u> Non-Exempt
<u>Accountable For (Job Titles):</u> Part Time Cleaner		<u>Pay Grade Assignment:</u> AFSCME, Minnesota Council 65, Local Union 545

General Summary or Purpose Of Job:
Elementary Head Custodian assumes responsibility for and participates in the general operation; maintenance; preventive maintenance; custodial care of assigned building and grounds. This position has responsibility for directing 2-3 part time cleaners to ensure a safe and clean facility.

DUTY NO.	ESSENTIAL DUTIES: (These duties are a representative sample; position assignments may vary.)	FRE-QUENCY
1.	Operates and maintains boiler heating and ventilation systems in accordance with state laws and regulation.	Daily 15%
2.	Assists in the maintenance of school facilities and property. Assists in performing custodial duties and operating snow removal equipment. Inspects playground equipment, roof and other areas of the building to assess needs and maintenance requirements. Reports needs beyond the capabilities of building personnel.	Daily 35%
3.	Conducts preventive scheduled maintenance through established work order system on equipment, motors, fixtures, appliances or system equipment (i.e. boiler, supply fans, exhaust fans, pumps, heating and cooling equipment) within the building. Detects and makes routine repairs and/or schedules and monitors the repairs made by vendors.	Monthly 15%
4.	Works closely with Director of Facilities and Grounds, the building Principal, and school staff on issues pertaining to building safety, security, scheduling issues, building code regulations, capital projects, maintenance projects, custodial or set up needs.	Daily 10%
5.	Orders and purchases supplies, cleaning materials and equipment necessary to maintain the building properly.	Varies 5%

CLASSIFICATION DESCRIPTION

Elementary Head Custodian

6.	Performs the firing and general inspection in the building when not attended by a custodian on a weekend or holiday during the school year.	Varies 5%
7.	Provide excellent customer service to building staff, students and other users.	Varies 5%
8.	Assist with fire drills and other emergency situations.	Varies 5%
9.	Review, sign and send timesheets to Director of Facilities on assigned dates.	Varies 5%
10.	Performs all other duties as assigned by Director of Facilities or Building Principal of a comparable level or type.	As required

Minimum Qualifications: (necessary qualifications to gain entry into the job not preferred or desirable qualifications)

- 1st Class Boiler License.
- 2 years of facility maintenance or related experience or an equivalent combination of education, training and/or experience necessary to successfully perform the essential functions of this position.

Certification or Licensing Requirements_(prior to job entry):

- 1st Class Boilers License

Knowledge Requirements:

Requires knowledge of:

- Basic fundamentals and operational principles involving combustion, mechanical, electrical and HVAC equipment and systems.
- Operational fundamentals of the equipment and supplies used in custodial and grounds maintenance.
- General District administrative procedures, rules and guidelines pertaining to such areas as personnel, purchasing, contract services, safety and risk management.
- State laws and requirements governing licensing and operation of HVAC equipment and systems.

CLASSIFICATION DESCRIPTION

Elementary Head Custodian

Skill Requirements:

Skilled in:

- Leading, scheduling, planning, monitoring and evaluating the work of cleaning personnel.
- Operating and maintaining heating, cooling and ventilation equipment.
- Detecting, troubleshooting, servicing and performing scheduled preventive maintenance on heating, cooling and ventilation equipment.
- Use of hand and power tools.
- Performing custodial grounds and building maintenance functions.
- Maintaining records and implementing administrative functions in accordance with District and departmental requirements.
- Communicating and collaborating with other District personnel, building administrator(s), building staff, students and teachers in the care, security and maintenance of the facility.

Physical Requirements: Indicate according to the requirements of the essential duties/responsibilities

Employee is required to:	Never	1-33% Occasionally	34-66% Frequently	66-100% Continuously
Stand		√		
Walk				√
Sit		√		
Use hands dexterously (use fingers to handle, feel)				√
Reach with hands and arms				√
Climb or balance		√		
Stoop/kneel/crouch or crawl				√
Talk and hear				√
Taste and smell				√
Lift & Carry: Up to 10 lbs.				√
Up to 25 lbs.				√
Up to 50 lbs.			√	
Up to 100 lbs.		√		
More than 100 lbs.		√		

General Environmental Conditions:

Work is performed under various conditions and there are risks of slip and fall injuries and electrical shock and exposure to fumes, airborne particles, toxic and caustic chemicals, vibration, and outdoor weather conditions associated with the work.

CLASSIFICATION DESCRIPTION

Elementary Head Custodian

General Physical Conditions:

Work can be generally characterized as:

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

Vision Requirements: Check box if relevant	Yes	No
No special vision requirements		√
Close Vision (20 in. of less)	√	
Distance Vision (20 ft. of more)	√	
Color Vision		√
Depth Perception	√	
Peripheral Vision	√	

Job Classification History:

Classification created and revised by Director of Facilities on January 17th, 2023.



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Robbi Mondati, Principal – Washington Elementary School

DATE: January 9, 2023

RE: Permission to Post

I am requesting permission to post a 6.5 hours/day Paraprofessional Long Term Sub, to begin February 14, 2023. The position will last for the remainder of the school year due to an FMLA request.

Linking school and community to provide life-long learning and success for all.



Northern Lights Academy Cooperative #6096-52
302 14th Street ~ Cloquet MN 55820
Office Phone ~ 218-878-3060
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director
bmackey@nlacoop.org

To: Dr. Michael Cary, Superintendent for the Cloquet Public Schools
From: Barb Mackey, Assistant Special Education Director for the Northern Lights Academy
Date: January 19, 2023
Re: Permission to Post for a 1:1 Paraprofessional for Student Need

The Northern Lights Academy is requesting permission to post for one 6.75 hour/day paraprofessional position due to the resignation of one of our paraprofessionals working 1:1 with a student per his IEP. This student continues to need a 1:1 paraprofessional for support.

Please let me know if you have any questions.

2022-2023 Student Enrollment Report

5/27/2022	Dates	9/8	9/21	10/5	10/17	11/9	11/22	12/7	1/4	1/17									
	CHURCHILL																		
18	Handicap Kindergarten	17	20	20	20	20	20	21	20	20									
15	Early Five/Dev Kindergarten	22	22	22	22	22	22	21	21	21									
70	Kindergarten - All Day	66	62	61	61	61	61	61	61	62									
53	First Grade	71	72	71	71	71	71	71	71	71									
71	Second Grade	49	46	45	45	45	45	45	45	46									
69	Third Grade	80	79	79	79	79	79	79	79	79									
71	Fourth Grade	78	78	78	78	77	77	77	77	76									
367	TOTAL CHURCHILL	383	379	376	376	375	375	375	374	375	0	0	0	0	0	0	0	0	0
	WASHINGTON																		
20	Handicap Kindergarten	17	19	18	18	17	17	18	19	19									
81	Kindergarten - All Day	80	80	81	81	82	83	82	81	81									
78	First Grade	107	108	107	107	106	106	106	105	105									
106	Second Grade	89	89	88	88	88	88	87	86	86									
114	Third Grade	104	104	104	103	102	102	102	101	101									
106	Fourth Grade	103	102	102	102	101	102	102	102	102									
505	TOTAL WASHINGTON	500	502	500	499	496	498	497	494	494	0	0	0	0	0	0	0	0	0
872	TOTAL ELEMENTARY	883	881	876	875	871	873	872	868	869	0	0	0	0	0	0	0	0	0
	Open Enrollment-Elementary																		
	MIDDLE SCHOOL																		
191	Fifth Grade	184	183	182	182	181	181	182	181	184									
192	Sixth Grade	199	199	200	198	199	200	196	199	201									
204	Seventh Grade	195	193	191	190	190	190	190	190	188									
203	Eighth Grade	208	209	209	209	210	211	211	211	211									
790	TOTAL MIDDLE SCHOOL	786	784	782	779	780	782	779	781	784	0	0	0	0	0	0	0	0	0
	Open Enrollment-CMS																		
	HIGH SCHOOL																		
215	Ninth Grade	208	206	206	204	203	203	200	200	200									
205	Tenth Grade	215	213	210	209	209	209	209	209	208									
175	Eleventh Grade	214	214	210	209	206	204	202	202	202									
159	Twelfth Grade	180	177	177	177	177	175	177	175	175									
754	TOTAL HIGH SCHOOL	817	810	803	799	795	791	788	786	785	0	0	0	0	0	0	0	0	0
	Open Enrollment-CHS																		
2416	TOTAL HK-12	2486	2475	2461	2453	2446	2446	2439	2435	2438	0	0	0	0	0	0	0	0	0
	TOTAL OPEN ENROLLMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	CAAEP- FULL-TIME																		
79	High School (grades 9-12)	75	77	78	75	73	75	74	77	75									
10	Junior High (grades 6-8)	9	9	10	10	9	9	9	8	9									
89	TOTAL CAAEP-Full-Time	84	86	88	85	82	84	83	85	84	0	0	0	0	0	0	0	0	0
	** CAAEP - PART-TIME																		
	EDHS																		
	Extended Programming																		
	Targeted Services																		
2539	GRAND TOTAL	2570	2561	2549	2538	2528	2530	2522	2520	2522	0	0	0	0	0	0	0	0	0

** NOT included in totals.

DISTRICT HEALTH & SAFETY, AND CRISIS COMMITTEE MEETING SUMMARY

TUESDAY, JANUARY 10, 2023
3:45 P.M., GARFIELD BOARD ROOM

Committee Members:

- Committee Chair - Tim Prosen, CHS Asst. Principal
- Executive Assistant - Mary Marciniak
- Garfield School - David Perry
- Middle School - Mike Bushey
- Churchill School - Chris Esse
- Washington School - Scott Carlson
- High School - Sarah Ellena
- Director of Facilities & Grounds - Dylan Carlson
- School Board Representative - Ken Scarbrough
- School Board Representative - Gary Huard
- School Board Representative – Sarah Buhs
- SRO, Jared Braveheart - Absent

I. **Approval of October 18, 2022, Meeting Summary**

S. Ellena made a motion to approve the October 11, 2022, meeting summary as presented. D. Perry seconded the motion, and it was approved by unanimous yeas of all members present at roll call.

II. **Old Business**

- Required 2022-2023 Building Drills (5 Lockdown Drills, 5 Fire Drills, 1 Evacuation Drill, 1 Tornado Drill). Send updates to Mary
- CPR/AED Recertification – Add the March 3, 2023, date

III. **New Business**

- Building Accident Reports for Students was reviewed by S. Ellena
- Building Accident Reports for Staff and OSHA 300 Report was reviewed by T. Prosen

IV. **Building Level Reports**

Health, Safety & Crisis Building Reports

- Garfield- Still concerns of not having a building custodian were expressed.
- CHS – Concerns about bathrooms closed on 2nd floor (now open). Issues with water on the floor inside the doors at the HS side from the section connecting the HS to the MS. Can a rug be added. E Wing gym alarm is still too loud. Dylan said it wasn't address yet, but he would look into it. Discussion about replacing all the doorknobs at the HS to standard required type. This is slated for this summer.
- CMS – Updates on flashing light in band and choir rooms have still not been addressed. Dylan said he would check on it.
- Churchill – By the bus doors, the rug is not big enough and it gets really slippery, and students fall often. Can they get a larger rug there? Dylan said he would look into it. The medical report was reviewed from when the air handler was down. A staff member went to hospital after not feeling well due to the smell. It was reported that this issue has been a problem since 2012. Additional vents have been installed, but it still doesn't seem to be resolved. Dylan said they had checked on it and couldn't find the issue. He also discussed issues that were being worked on for the ECFE wing heating/ventilation issues. An issue of doors not being cleared of snow after the last big storm was raised.
- Washington – nothing to report

V. **Next Meeting**

- Tuesday, March 7, 2023
- Wednesday, May 10, 2023

VI. **Adjournment**

There being nothing further to discuss, the meeting adjourned at 4:15 p.m.

Respectfully submitted,

Mary Marciniak

Executive Assistant to the Superintendent 46

Cloquet Public Schools



Proposal for
Civil Engineering, Electrical Engineering and Landscape Architecture Services



Cloquet High School Track and Field Facility, Synthetic Turf Field & Tennis Courts



Cloquet Senior High School
1000 18th Street
Cloquet, MN 55720

c/o

Greg Schendel, AIA, Project Manager, Architect
Kraus-Anderson Construction Company
3716 Oneota Street
Duluth, MN 55807
greg.schendel@krausanderson.com



Submitted by
Bolton & Menk, Inc.
Jay Pomeroy, PLA
7575 Golden Valley Road - Suite 200
Minneapolis, MN 55427
763.544.7129
jay.pomeroy@bolton-menk.com

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Mahtomedi High School

A. Project Description

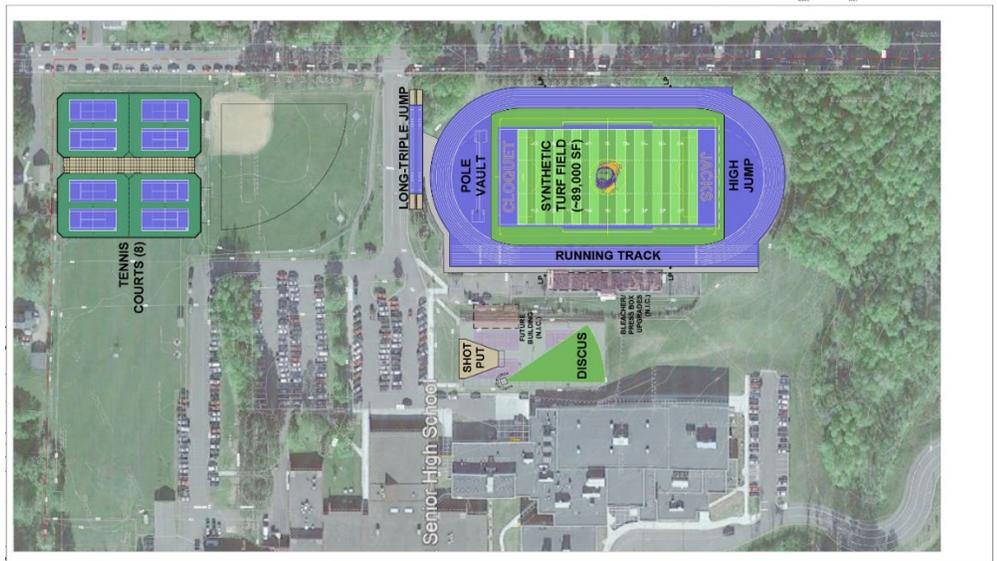
1. Existing Location

Cloquet Senior High/ Middle School is located at 1000 18th Street, Cloquet, Minnesota.

- a. The proposed work includes reconstruction and widening of the existing running track, relocation of the field events, reconstruction of the football field to synthetic turf, relocation of existing and construction of new tennis courts (8) and related site work.

CLOQUET HIGH SCHOOL
INDEPENDENT SCHOOL DISTRICT 94

STADIUM / TENNIS RENOVATIONS
JANUARY 2023



“Option 3 Concept” – BMI Version

2. Proposed Scope of Work

- a. Construct new running track and field events facility including high jump, long-triple jump, pole vault, and shot put and discus;
- b. Construct new Synthetic Turf Field, approx. 89,000 square feet, to support Football, Soccer and PE / Multi-use Play;
- c. Relocate four (4) tennis courts and construct four (4) new tennis courts in the northwest quadrant of the property;
- d. Removals and site preparation, soil corrections, storm water measures and storm sewer modifications as required;
- e. Athletic equipment (goal posts, vault boxes, discus cage, in-ground comm boxes, etc.), scoreboard and flagpole.
- f. Pedestrian and spectator trails and site fencing.

- g. Electrical-related improvements including:
 - i. Power and telecommunications connections to a new scoreboard at the stadium.
 - ii. Power connections to new stadium lighting fixtures. Stadium lighting layout and fixture/pole/ foundations by others.
 - iii. Power and telecommunications provisions to support future team room/storage building.
 - iv. Lighting design for the relocated tennis courts.
- h. Work not in scope of work:
 - i. Stadium lighting;
 - ii. Existing home grandstand and press box renovations;
 - iii. Team Room/ Storage Building (future).



Alexandria High School

B. Project Approach

1. Data Collection/ Project Set-up
 - a. Topographic and boundary survey of the project site.
 - i. *The existing survey information, we feel, is adequate for planning and design development services.*
 - ii. *Minor updates (e.g. track and field area and north of the softball field) will likely be required. Cost for this survey update is not included in this proposal, therefore shall be paid direct by the Owner.*
 - b. Soil boring data with analysis and report on structural capabilities of soils to support proposed improvements. We understand Kraus-Anderson, is soliciting geotechnical proposals and subsequent reporting.
 - i. *Existing geotechnical information (2016) will satisfy preliminary design and engineering needs.*
 - ii. *Additional geotechnical exploration and reporting is not included in this proposal, therefore shall be paid direct by the Owner.*
 - c. Gather data and permitting requirements from City and Watershed/ State, as applicable.
2. Schematic Design
 - a. **Completed.**
 - i. *The current "Option 3" developed by ARI serves as the basis for the design and layout of the Track and Field Facility, Synthetic Turf Field & Tennis Courts.*
3. Design Development
 - a. Prepare design development plans based on Owner, Kraus-Anderson (and Peterson Companies) input.
 - b. Submit design development plans to City for preliminary review and approval, if required.
 - c. Submit design development plans to the Owner/ Kraus-Anderson and obtain approval to proceed to Construction Documents phase.



4. Construction (Proposal) Documents
 - a. Prepare construction documents based on approved Design Development plans, including working drawings and technical specifications.
 - b. Prepare Proposal documents on behalf of the Owner/ Kraus-Anderson.
 - c. Submit documents to the Owner/ Kraus-Anderson for review and approval for Request for Proposals (RFP) issuance.
5. Request for Proposals
 - a. Assist the Owner/ Kraus-Anderson in obtaining proposal(s) from Contractor(s) including Peterson Companies, FieldTurf (and/ or other turf companies).
 - b. Prepare addenda, as needed, during the RFP phase.
 - c. Answer questions regarding the construction documents and specifications to assist Contractor(s) as they develop their proposal(s).
 - d. Assist the Owner/ Kraus-Anderson in analyzing proposals.
6. Contract Administration & Construction Observation
 - a. Attend preconstruction conference (*Site Visit #1*).
 - i. Includes electrical engineer attendance.
 - b. Review and comment on Contractor-submitted shop drawings.
 - c. Provide one (1) on-site observation during active construction, for example, at midpoint of the work (*Site Visit #2*).
 - i. Includes electrical engineer on-site visit.
 - ii. *Additional on-site visits can be invoiced at hourly rates included herein.*
 - d. Provide memorandum-form reports of site observations.
 - e. Provide interpretation of contract documents, as required, throughout construction.
 - f. Review testing of construction materials.
 - g. Make pre-final inspection, with the Owner/ Kraus-Anderson and Contractor(s) (*Site Visit #3*).
 - i. Includes electrical engineer attendance.

As important as it is to understand what is included with our proposal it is equally important to understand what is *not* included with our proposal. The following items are *not* included in our scope of service:

1. Topographic and Boundary Survey
2. Wetland Delineation
3. Soil Borings
4. Construction Testing Services
5. Environmental Studies (Phase 1, Phase 2 Studies), EAW Preparation
6. Wetland Mitigation Plan preparation



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C. Professional Fees

Bolton & Menk, Inc. (Consultant) proposes to provide the services described herein as follows:

1. Based on our understanding of the project, as generally outlined herein, and with the reference materials provided by Greg Schendel including ARI's Option 3 Concept Sketch and Order of Magnitude Cost Estimate, we propose to provide the Civil Engineering, Electrical Engineering and Landscape Architecture Services described in Article B1 through B6 for a **lump sum fee of \$88,300.**

Phase breakdown of fee (for invoicing purposes):

Data Collection/ Project Set-up	\$ 1,500.
Schematic Design	0.
Design Development	\$26,700.
Construction Documents	\$50,500.
Request for Proposals	\$ 800.
Construction Administration and Observation	<u>\$ 8,800.</u>
	\$88,300.

2. If additional services are requested of Bolton & Menk, Inc. which go beyond or are outside of the services described herein, or exceed the established site work budgeted amount, we can either provide an amended proposal or invoice at the hourly rates described. Reimbursable expenses, such as mileage, copies, printing, etc. will be invoiced per the Fee Schedule below:

Classification

Senior Project Engineer	\$140-198
Senior Electrical Engineer/ Project Manager	\$155
Project Engineer	\$130-185
Electrical Engineer	\$110
Design Engineer	\$110-165
Senior Landscape Architect	\$150-170
Landscape Architect	\$120-145
Landscape Designer	\$100-132
Licensed Project Surveyor	\$160-195
Administrative/Corporate Specialists	\$75-120



D. Company Background

We believe all people should live in safe, sustainable, and beautiful communities and we take pride in our ability to make that happen. It's why we get out of bed every morning.

Our commitment to communities began in 1949 with two hard working Midwesterners—John Bolton and Martin Menk. John and Martin's goal was to help communities make progress by listening to what people want, finding the best solutions for their needs, and treating them right. Their legacy lives on. Today, Bolton & Menk has nearly 800 employees, including a professional staff of 175 engineers, planners, landscape architects, and surveyors throughout 24 offices in Minnesota, Iowa, North Dakota, North Carolina, and South Carolina providing services to more than 350 public agencies.

We specialize in the development of athletic facilities, multi-use recreational facilities, parks, schools, collegiate campuses and high-performance ball fields. We strive for a high level of design and environmental stewardship to achieve a balance between people and the environment while providing uncompromising solutions to our clients' needs.

Why Bolton & Menk?

Attention to Detail – We pride ourselves on doing the research ahead of time, so projects don't fall behind or go over budget. Our site plans are detailed and thorough because we want the best for our clients. With our extensive history providing site planning services in public sectors, we understand owner needs and processes and you will see that in our deliverables.

School District Expertise – Schools are unique. There is a continuous evolution of how they function and we look at every aspect of a school's site plan to ensure safety is the number one priority.

A Comprehensive Package – We strive for a high level of design and environmental stewardship to achieve a balance between people and the environment. Our primary focus is to use our team expertise and experience to turn our clients' visions and plans into a reality.

We are recognized by our clients and partners for our knowledge and experience in site design and development, combining civil engineering with landscape architecture – we've got you covered!

E. Project Team

Principal-in-Charge/ Lead Designer	Jay Pomeroy	LA MN23543
Project Designer	Rick Keochlein	LA MN26678
Principal Engineer	Dave Rey	PE MN40180
Project Engineer	Bill Diede	PE MN59532
Principal Electrical Engineer	Paul J. Fettinger	PE MN43079
Electrical Designer	Joe Vomela	

Jay R. Pomeroy, PLA

Senior Landscape Architect / Principal

Education

Bachelor of Science - Environmental Design
University of Massachusetts, 1988

Professional Credentials

Licensed Landscape Architect in Minnesota, Iowa, North Dakota, Wisconsin, North Carolina and South Carolina

Experience

Jay Pomeroy has been practicing landscape architecture in Minnesota since 1991. Mr. Pomeroy has extensive knowledge of complex site design with specific emphasis on high-performance ball fields. Typically, Mr. Pomeroy acts as Project Manager for a wide variety of projects including sports facility construction, school campus renovation and construction, new and existing municipal park improvements and state, city, and county site work.

Mr. Pomeroy is responsible for the development of site master plans, construction documents, technical specifications, construction administration, contract coordination and client billing. Jay has a proven ability of working with steering committees and advisory groups to identify and prioritize short-term and long-range goals and collaborates regularly with architects and civil, mechanical, environmental, electrical, and environmental engineers.

Jay's site master planning and landscape architecture design experience includes:

- ▶ College of St. Benedict's Athletic Complex
- ▶ Braemar Athletic Complex, Ice Rink and Dome – City of Edina
- ▶ Buffalo High School Football/Soccer/Track Stadium Facility
- ▶ Saint John's Univ Clemens Football Field, Baseball, Soccer, Tennis Complex
- ▶ St. Michael-Albertville Dome Facility and Stadium



**David A. Rey, PE**
Principal Engineer**Education**

Bachelor of Science - Civil and Environmental Engineering
University of Wisconsin - Madison, 1994

Professional Credentials

Registered Civil Engineer in Minnesota, Iowa, North Dakota, and Wisconsin
Certified Storm Water Pollution Prevention Plan (SWPPP) Designer

Experience

Dave began his engineering career in 1994 and is a Principal Engineer / Principal Owner with Bolton & Menk. David is proficient at large-scale site design including grading and drainage plans, low impact design (LID), low salt design expertise (LSiD) hydrology, hydrologic modeling, infiltration basin design and maintenance, traffic flow and routing, infrastructure planning and design, stormwater management, and pedestrian circulation. Dave is directly responsible for the development of construction documents, technical specifications, and construction administration for large-scale site development including multiple healthcare facilities, emergency services facilities, school campuses, and community centers.

As part of his project manager responsibilities, Mr. Rey frequently coordinates his design efforts with various agencies including City, County, Watershed Districts, Soil and Water Conservation Districts and State agencies including the Minnesota Department of Labor and Industry, Minnesota Pollution Control Agency and Minnesota Department of Health.

Dave's site development civil engineering project experience includes:

- ▶ East Ridge High School/Bielenberg Sports Center Campus Expansion – Woodbury
- ▶ David M. Thaler Sports Center – Mound
- ▶ Mahtomedi High School George Smith Athletic Field
- ▶ Princeton Middle School Baseball Field
- ▶ Wayzata High School Multi-Use Fields



Joe Vomela

Hallberg Engineering
Project Manager

Education

Associate of Applied Science in Electrical Construction Design and Management,
Dunwoody Institute, Minneapolis, MN

Professional Credentials

Minnesota Educational Facility Management Professionals (MASMS)

Experience

Mr. Vomela first joined HEI in 1999 as an intern and was hired on as a full-time designer a year later. His background in the electrical field stems from his childhood when he worked for his father at Muska Electric in Roseville, Minnesota. This experience, combined with his electrical design and management education, gives him excellent insight into all components of a project. Mr. Vomela is experienced in electrical design for commercial, recreational, and educational facilities. He is currently responsible for the design of power, lighting, fire alarm system design, and communication systems. He possesses considerable knowledge and expertise in projects requiring lighting upgrades, LED lighting and specialty lighting systems.

Joe's athletic field lighting project experience:

- ▶ Osseo Schools - Brooklyn Park Dome at Park Center Sr. High School
- ▶ Henry Sibley Multi-Purpose Athletic Field
- ▶ Esko Public Schools Athletic Complex
- ▶ Park Center High School Practice Field Lighting
- ▶ Eden Prairie Field Lighting
- ▶ White Bear Lake Area Schools Stadium Field Lighting
- ▶ Chanhassen Football and Baseball/Softball Field Lighting



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F. Proposed Schedule

Bolton & Menk staff members are available immediately to work with you on this project. We understand it the intent of Cloquet Schools and Kraus-Anderson to have Design Services accomplished this Winter in order to issue RFPs and receive proposals late-Winter/ early-Spring to support construction during Summer and early-Fall of 2023.

DESIGN

- | | |
|--------------------|--|
| Mid-January 2023: | Authorization to proceed with Design and preparation of Plans and Specifications. |
| Mid-January 2023: | Gather/ obtain archive and new topographic and boundary survey and soil borings. |
| Late-January 2023: | Meet with the Owner (Admin, Coaches, etc.) and Kraus-Anderson to review the intended scope of work and to refine design. |
| Mid-February 2023: | Complete Design Development documents for Owner review and acceptance. Proceed with Construction Document preparation. |
| Early-March 2023: | Provide/ submit Preliminary (90%) Construction Documents for Agency Plan Review. Meet with City, if required, to review the project. |
| Late-March 2023: | Complete Construction Documents.
Aid Kraus-Anderson in the issuance of RFP Documents to vendors and the drafting/ completion of State Contract/ Cooperative Purchasing. |

CONSTRUCTION

- | | |
|---------------------|--|
| Mid-May 2023: | Commence construction. |
| Mid-August 2023: | Complete construction of Synthetic Turf Field. Complete all other work including track and field events and tennis court paving, fencing and rails. Track resilient surfacing and striping, grass establishment to remain. |
| Mid-September 2023: | Complete track resilient surfacing and striping, sod establishment. |

G. Experience - Synthetic Turf/ Track Facilities/ Tennis Courts

1. Alexandria High School



2. Anoka-Hennepin - ISD 11 High Schools:

- a. Andover HS
- b. Anoka HS
- c. Blaine HS
- d. Champlin Park HS
- e. Coon Rapids HS

3. Bemidji State University – Chet Anderson Stadium



4. Bloomington Public Schools – Jefferson & Kennedy High Schools
5. Chanhassen High School – Stadium and Practice Fields
6. Chaska High School Stadium Field
7. Chisago Lakes High School Stadium Field
8. Cushman Stadium Field (Grand Forks, ND)



9. East Ridge High School (Woodbury)



10. Edina Community Center – Kuhlman Stadium
11. Eden Prairie High School Dome/Sports Facility
12. Hill-Murray School



13. ISD 196 High Schools:
a. Apple Valley
b. Eagan
c. Eastview
d. Eagan
14. Humboldt High School Stadium Field (St Paul)
15. Irondale High School Stadium Field (New Brighton)
16. Mahtomedi High School Stadium
17. Maple Grove High School Dome/Sports Facility
18. Minneapolis East Phillips Park
19. Minnetonka High School Stadium Field (w/ dome)
20. Minnetonka High School Baseball/ Practice Football Fields



- 21. Mounds View High School Stadium
- 22. North High School (Minneapolis)



- 23. Orono High School Stadium
- 24. Park High School Stadium (Cottage Grove)
- 25. Rockford High School Stadium Field



- 26. Saint John's University Athletic Complex





27. Saint John's University – Clemens Football Field
28. Saint Louis Park High School Stadium Field
29. Saint Mary's University of Minnesota Stadium – Winona, MN
30. Simley High School – Inver Grove Heights
31. South High School (Minneapolis)
32. Southwest Minnesota State University Stadium – Marshall, MN
33. St. Anthony High School
34. Spring Lake Park High School
35. University of Minnesota – Morris & Morris Public Schools Football Stadium
36. University of Northwestern Tennis Courts - St. Paul, MN



37. University of Saint Thomas – Track & Field Facility and Baseball Field



38. Washburn High School Stadium Field (Minneapolis)
39. Wayzata Central Sports Complex (w/ dome)
40. Woodbury High School Stadium Field



H. Acceptance by Cloquet Schools / Kraus-Anderson Construction Company

This Agreement is entered into as of the day and year written below and is executed in at least two original copies, one of which is to be delivered to the Consultant and one to the Owner.

BOLTON & MENK, INC.

By:  _____

Date: January 11, 2023

Cloquet Schools / Kraus-Anderson Construction Company

By: _____

Date: _____

January 6, 2023

Proposal QTB170990

ISD #94 – Cloquet Public Schools
c/o Mr. Greg Schendel
Kraus-Anderson Construction Company
3716 Oneota Street
Duluth, MN 55807

Re: Proposal for a Geotechnical Evaluation
Cloquet High School Stadium Renovations
1000 18th Street
Cloquet, Minnesota

Dear Mr. Schendel:

Braun Intertec Corporation respectfully submits this proposal to complete a geotechnical evaluation for the renovations to the existing stadium at the Cloquet High School in Cloquet, Minnesota.

Project Information

We understand the school district is planning on renovating the existing football stadium. The renovation will include the following improvements:

- Synthetic turf football field.
- Widened and sealed running track.
- New football scoreboard.
- New stadium perimeter fencing.
- 3,000 square foot storage building.
- Relocated discus, shotput, long/triple jump, and pole vault events.
- Relocated tennis courts.

Minor stadium repairs and seat reconfiguration are included in the project.

Purpose

The purpose of our geotechnical evaluation will be to characterize subsurface geologic conditions at selected boring locations, evaluate their impact on the project, and provide geotechnical recommendations for the design and construction of the above improvements.

Scope of Services

We propose the following tasks to help achieve the stated purpose. If we encounter unfavorable or unforeseen conditions during the completion of our tasks that lead us to recommend an expanded scope of services, we will contact you to discuss the conditions before resuming our services.

Site Access

Based on aerial photographs, the proposed boring locations are in green spaces and existing track and field areas. The track and field areas are surrounded by a fence. We understand access through the fence will be provided by others. To minimum rutting and disturbance to surfaces, we propose to utilize an all-terrain vehicle (ATV) drill rig. We assume there will be no cause for delays in accessing the boring locations. As requested, we have provided a cost for snow removal to the proposed boring locations.

Depending on access requirements, ground conditions or potential utility conflicts, our field crew may alter the boring locations from those proposed to facilitate accessibility.

Our drilling activities may also impact the vegetation and may rut the surface to access boring locations. Restoration of vegetation and turf is not part of our scope of services.

Staking

We will stake prospective boring locations, as selected by others, and obtain surface elevations at those locations using GPS (Global Positioning System) technology. For purposes of linking the GPS data to an appropriate reference, we request that you provide CAD files indicating location/elevation references appropriate for this project, or give us contact information for the consultant that might have such information.

Utility Clearance

Prior to drilling or excavating, we will contact Gopher State One Call and arrange for notification of the appropriate utility vendors to mark and clear the boring locations of public underground utilities. You, or your authorized representative, are responsible to notify us before we begin our work of the presence

and location of any underground objects or private utilities that are not the responsibility of public agencies.

In addition, our fees include a budget to retain a private locate company to mark private utilities that are not the responsibility of public agencies. Upon our request, the property owner must also be available to assist the private locate company in determining the presence of any underground objects or the location of utilities. We will not be liable for any damages resulting from unidentified or misidentified underground objects or utilities. Further, we reserve the right to stop work if underground objects or utilities are suspected or known to exist, but locations cannot be accurately determined.

Track and Tennis Court Coring

We will core the surface of the track and tennis court locations prior to drilling. Once drilling activities are complete, the core will then be glued back into place.

Penetration Test Borings

As requested, we will drill eight (8) standard penetration test borings for the project, extending them to a nominal depth of 15 feet. We will perform standard penetration tests at 2 1/2-foot vertical intervals to a depth of about 15 feet, and at 5-foot intervals at greater depths.

The figure below shows an illustration of our proposed boring locations.

Figure 1. Proposed Boring Locations



Figure provided by Google Earth® dated 2021

If the borings encounter groundwater during or immediately after drilling of each boring, we will record the observed depth on the boring logs.

If the intended boring depths do not extend through unsuitable material, we will extend the borings at least 5 feet into suitable material at greater depths. The additional information will help evaluate such issues as excavation depth, consolidation settlement, and foundation alternatives, among others. If we identify a need for deeper (or additional) borings, we will contact you prior to increasing our total estimated drilled footage and submit a Change Order summarizing the anticipated additional effort and the associated cost, for your review and authorization.

MDH Notification and Sealing Record

Since our planned boring will be less than 15 feet in depth, the Minnesota Statutes will not require that we complete any notifications or sealing records. If we extend any of the borings to a depth of 15 feet or greater, the Statutes requires that we seal the boreholes and complete a Sealing Record. If 25 feet or greater, the Statutes also require us to complete a Sealing Notification Form. If the Record or Form are required, we will contact you to discuss the additional fees and sealing requirements.

Borehole Abandonment

We will backfill our boring locations immediately after completing the drilling at each location. Minnesota Statutes require sealing temporary borings that are 15 feet deep or deeper. Based on our proposed subsurface characterization depths, currently do not anticipate having to seal any of the borings.

Over time, subsidence of borehole/core backfill may occur, requiring releveling of surface grades or replacing bituminous or concrete patches. We are not assuming responsibility for re-leveling or re-patching after we complete our fieldwork.

Sample Review and Laboratory Testing

We will return recovered samples to our laboratory, where a geotechnical engineer will visually classify and log them. To help classify the materials encountered and estimate the engineering properties necessary to our analyses, we anticipate performing four (4) mechanical analyses (through a #200 sieve only) tests. We will adjust the actual number and type of tests based on the results of our borings.

Engineering Analyses

We will use data obtained from the boring and laboratory tests to evaluate the subsurface profile and groundwater conditions, and to perform engineering analyses related to structure and pavement design and performance.

Report

We will prepare a report including:

- A CAD sketch showing the boring locations.
- Logs of the borings describing the materials encountered and presenting the results of our groundwater measurements and laboratory tests.
- A summary of the subsurface profile and groundwater conditions.
- Discussion identifying the subsurface conditions that will impact design and construction.
- Discussion regarding the reuse of on-site materials during construction.
- Recommendations for preparing structure and pavement subgrades, and the selection, placement and compaction of fill.
- Recommendations for the design and construction of the fields and structures.

We will only submit an electronic copy of our report to you unless you request otherwise. At your request, we can also send the report to additional project team members.

Schedule

We anticipate performing our work according to the following schedule.

- Drill rig mobilization – within about 4 to 5 weeks following receipt of written authorization
- Field exploration – 2 days on site to complete the work
- Classification and laboratory testing – within 1 to 2 weeks after completion of field exploration
- Preliminary results – within 5 days after completion of field exploration
- Draft report submittal – within about 3 weeks after completion of field services.

- Final report submittal – within 5 days of receiving comments on the draft report

If we cannot complete our proposed scope of services according to this schedule due to circumstances beyond our control, we may need to revise this proposal prior to completing the remaining tasks.

Fees

We will furnish the services described in this proposal for a lump sum fee of \$11,660, which includes up to 1 hour of post deliverable consulting time. Please note that our drilling/field services were budgeted to occur within our normal work hours of 7:00 a.m. to 4:00 p.m., Monday through Friday. If conditions occur that require us to work outside of these hours, we will request additional fees to cover our additional overtime costs. Table 1 provides a breakdown of the proposed fees.

Table 1. Proposed Fee Breakdown

Service	Fee
Staking, Utility Clearance, Coordination	\$1,340
Private Locator	\$590
Coring	\$590
Snow Removal	\$1,585
Drilling	\$4,200
Laboratory Testing	\$300
Engineering Analysis, and Report	\$3,055
Total	\$11,660

Our work may extend over several invoicing periods. As such, we will submit partial progress invoices for work we perform during each invoicing period.

Additional Services

Our fees do not include potential costs due to the need for snow plowing, towing, stand-by time or work that is not included in the above Scope of Services. We will charge costs for snow plowing or towing (if necessary) at a rate of 1.15 times the actual cost. For stand-by time (defined as time spent by our field crew due to circumstances that are beyond the control of our field crew or its equipment, or beyond the scope of services indicated above), we will charge a rate of \$325 per hour.

General Remarks

We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

We appreciate the opportunity to present this proposal to you. Please sign and return a copy to us in its entirety.

We based the proposed fee on the scope of services described and the assumptions that you will authorize our services within 30 days and that others will not delay us beyond our proposed schedule.

We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement.

To have questions answered or schedule a time to meet and discuss our approach to this project further, please contact David Morrison at 218.624.4967 or dmorrison@braunintertec.com.

Sincerely,

BRAUN INTERTEC CORPORATION



David E. Morrison, PE
Project Engineer



Joseph C. Butler, PE
Business Unit Leader – Senior Engineer

Attachments:
General Conditions (1/1/18)

The proposal is accepted, and you are authorized to proceed.

Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date

Section 1: Agreement

1.1 Our agreement with you consists of these General Conditions and the accompanying written proposal or authorization ("Agreement"). This Agreement is the entire agreement between you and us. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.

1.2 The words "you," "we," "us," and "our" include officers, employees, and subcontractors.

1.3 In the event you use a purchase order or other documentation to authorize our scope of work ("Services"), any conflicting or additional terms are not part of this Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to terminate this Agreement without liability to you or others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

Section 2: Our Responsibilities

2.1 We will provide Services specifically described in this Agreement. You agree that we are not responsible for services that are not expressly included in this Agreement. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.

2.2 In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction. If during the one year period following completion of Services it is determined that the above standards have not been met and you have promptly notified us in writing of such failure, we will perform, at our cost, such corrective services as may be necessary, within the original scope in this Agreement, to remedy such deficiency. Remedies set forth in this section constitute your sole and exclusive recourse with respect to the performance or quality of Services.

2.3 We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and further that site conditions may vary over distance or change over time.

2.4 Our duties do not include supervising or directing your representatives or contractors or commenting on, overseeing, or providing the means and methods of their services unless expressly set forth in this Agreement. We will not be responsible for the failure of your contractors, and the providing of Services will not relieve others of their responsibilities to you or to others.

2.5 We will provide a health and safety program for our employees, but we will not be responsible for contractor, owner, project, or site health or safety.

2.6 You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

2.7 Unless a fixed fee is indicated, our price is an estimate of our project costs and expenses based on information available to us and our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

Section 3: Your Responsibilities

3.1 You will provide us with prior environmental, geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed Services.

3.2 You will provide access to the site. In the performance of Services some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of damage in the estimated charges.

3.3 You agree to provide us, in a timely manner, with information that you have regarding buried objects at the site. We will not be responsible for locating buried objects at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, losses, penalties and expenses (including attorney fees) involving buried objects that were not properly marked or identified or of which you had knowledge but did not timely call to our attention or correctly show on the plans you or others furnished to us.*

3.4 You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials present on any work site or in a sample provided to us. You agree to provide us with information in your possession or control relating to such materials or samples. If we observe or suspect the presence of contaminants not anticipated in this Agreement, we may terminate Services without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

3.5 Neither this Agreement nor the providing of Services will operate to make us an owner, operator, generator, transporter, treater, storer, or a disposal facility within the meaning of the Resource Conservation Recovery Act, as amended, or within the meaning of any other law governing the handling, treatment, storage, or disposal of hazardous substances. *You agree to hold us harmless, defend, and indemnify us from any damages, claims, damages, penalties or losses resulting from the storage, removal, hauling or disposal of such substances.*

3.6 Monitoring wells are your property, and you are responsible for their permitting, maintenance, and abandonment unless expressly set forth otherwise in this Agreement.

3.7 You agree to make all disclosures required by law. In the event you do not own the project site, you acknowledge that it is your duty to inform the owner of the discovery or release of contaminants at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, penalties, or losses and expenses, including attorney fees, related to failures to make disclosures, disclosures made by us that are required by law, and from claims related to the informing or failure to inform the site owner of the discovery of contaminants.*

Section 4: Reports and Records

4.1 Unless you request otherwise, we will provide our report in an electronic format.

4.2 Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property. We hereby grant you a license to use the reports and related information we provide only for the related project and for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. *You agree to indemnify, defend, and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use.*

4.3 If you do not pay for Services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.

4.4 Samples and field data remaining after tests are conducted and field and laboratory equipment that cannot be adequately cleansed of contaminants are and continue to be your property. They may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

4.5 Electronic data, reports, photographs, samples, and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

Section 5: Compensation

5.1 You will pay for Services as stated in this Agreement. If such payment references our Schedule of Charges, the invoicing will be based upon the most current schedule. An estimated amount is not a firm figure. You agree to pay all sales taxes and other taxes based on your payment of our compensation. Our performance is subject to credit approval and payment of any specified retainer.

5.2 You will notify us of billing disputes within 15 days. You will pay undisputed portions of invoices upon receipt. You agree to pay interest on unpaid balances beginning 30 days after invoice dates at the rate of 1.5% per month, or at the maximum rate allowed by law.

5.3 If you direct us to invoice a third party, we may do so, but you agree to be responsible for our compensation unless the third party is creditworthy (in our sole opinion) and provides written acceptance of all terms of this Agreement.

5.4 Your obligation to pay for Services under this Agreement is not contingent on your ability to obtain financing, governmental or regulatory agency approval, permits, final adjudication of any lawsuit, your successful completion of any project, receipt of payment from a third party, or any other event. No retainage will be withheld.

5.5 If you do not pay us in accordance with this Agreement, you agree to reimburse all costs and expenses for collection of the moneys invoiced, including but not limited to attorney fees and staff time.

5.6 You agree to compensate us in accordance with our Schedule of Charges if we are asked or required to respond to legal process arising out of a proceeding related to the project and as to which we are not a party.

5.7 If we are delayed by factors beyond our control, or if project conditions or the scope or amount of work changes, or if changed labor conditions result in increased costs, decreased efficiency, or delays, or if the standards or methods change, we will give you timely notice, the schedule will be extended for each day of delay, and we will be compensated for costs and expenses incurred in accordance with our Schedule of Charges.

5.8 If you fail to pay us in accordance with this Agreement, we may consider the default a total breach of this Agreement and, at our option, terminate our duties without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

5.9 In consideration of our providing insurance to cover claims made by you, you hereby waive any right to offset fees otherwise due us.

Section 6: Disputes, Damage, and Risk Allocation

6.1 Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include, but not be limited to, a meeting(s)

attended by each party's representative(s) empowered to resolve the dispute. Before either of us commences an action against the other, disputes (except collections) will be submitted to mediation.

6.2 *Notwithstanding anything to the contrary in this Agreement, neither party hereto shall be responsible or held liable to the other for punitive, indirect, incidental, or consequential damages, or liability for loss of use, loss of business opportunity, loss of profit or revenue, loss of product or output, or business interruption.*

6.3 You and we agree that any action in relation to an alleged breach of our standard of care or this Agreement shall be commenced within one year of the date of the breach or of the date of substantial completion of Services, whichever is earlier, without regard to the date the breach is discovered. Any action not brought within that one year time period shall be barred, without regard to any other limitations period set forth by law or statute. We will not be liable unless you have notified us within 30 days of the date of such breach and unless you have given us an opportunity to investigate and to recommend ways of mitigating damages. You agree not to make a claim against us unless you have provided us at least 30 days prior to the institution of any legal proceeding against us with a written certificate executed by an appropriately licensed professional specifying and certifying each and every act or omission that you contend constitutes a violation of the standard of care governing our professional services. Should you fail to meet the conditions above, you agree to fully release us from any liability for such allegation.

6.4 *For you to obtain the benefit of a fee which includes a reasonable allowance for risks, you agree that our aggregate liability for all claims will not exceed the fee paid for Services or \$50,000, whichever is greater. If you are unwilling to accept this allocation of risk, we will increase our aggregate liability to \$100,000 provided that, within 10 days of the date of this Agreement, you provide payment in an amount that will increase our fees by 10%, but not less than \$500, to compensate us for the greater risk undertaken.* This increased fee is not the purchase of insurance.

6.5 *You agree to indemnify us from all liability to others in excess of the risk allocation stated herein and to insure this obligation. In addition, all indemnities and limitations of liability set forth in this Agreement apply however the same may arise, whether in contract, tort, statute, equity or other theory of law, including, but not limited to, the breach of any legal duty or the fault, negligence, or strict liability of either party.*

6.6 This Agreement shall be governed, construed, and enforced in accordance with the laws of the state in which our servicing office is located, without regard to its conflict of laws rules. The laws of the state of our servicing office will govern all disputes, and all claims shall be heard in the state or federal courts for that state. Each of us waives trial by jury. 74

6.7 No officer or employee acting within the scope of employment shall have individual liability for his or her acts or omissions, and you agree not to make a claim against individual officers or employees.

Section 7: General Indemnification

7.1 *We will indemnify and hold you harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by our negligent acts or omissions or those negligent acts or omissions of persons for whom we are legally responsible. You will indemnify and hold us harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by your negligent acts or omissions or those negligent acts or omissions of persons for whom you are legally responsible.*

7.2 To the extent it may be necessary to indemnify either of us under Section 7.1, you and we expressly waive, in favor of the other only, any immunity or exemption from liability that exists under any worker compensation law.

7.3 You agree to indemnify us against losses and costs arising out of claims of patent or copyright infringement as to any process or system that is specified or selected by you or by others on your behalf.

Section 8: Miscellaneous Provisions

8.1 We will provide a certificate of insurance to you upon request. Any claim as an Additional Insured shall be limited to losses caused by our negligence.

8.2 You and we, for ourselves and our insurers, waive all claims and rights of subrogation for losses arising out of causes of loss covered by our respective insurance policies.

8.3 Neither of us will assign or transfer any interest, any claim, any cause of action, or any right against the other. Neither of us will assign or otherwise transfer or encumber any proceeds or expected proceeds or compensation from the project or project claims to any third person, whether directly or as collateral or otherwise.

8.4 This Agreement may be terminated early only in writing. You will compensate us for fees earned for performance completed and expenses incurred up to the time of termination.

8.5 If any provision of this Agreement is held invalid or unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

8.6 No waiver of any right or privilege of either party will occur upon such party's failure to insist on performance of any term, condition, or instruction, or failure to exercise any right or privilege or its waiver of any breach.



MEMORANDUM

TO: Dr. Michael Cary, Superintendent
School Board

FROM: Steve Battaglia

DATE: January 19, 2023

RE: **RECOMMENDATION TO CHANGE REQUIRED HEALTH AND COMPUTER APPLICATIONS CREDITS**

I am recommending that Cloquet High School amend graduation requirements to include ½ credit of Health and ½ credit of Computer Applications. Currently, we require ¼ credit of Health and ¼ credit of Computer Applications. We will still require 23 credits to graduate. Instead of 17 required credits and 6 elective credits we'll shift to 17.5 required credits and 5.5 elective credits.

I'm fairly confident that we can make these changes without expanding our FTE allocation. However, we are bringing in a larger group of 9th graders than our current group of 12th graders so there may be some natural expansion based on student enrollment. It's difficult to project with absolute certainty prior to students registering. Any increased FTE would be both minimal and temporary as 23-24 appears to be the peak of student enrollment at CHS.

Rationale: The state requires us to teach CPR and how to use an AED in addition to encouraging schools to teach about vaping, sexual abuse prevention, character development, violence prevention, and mental health. We would also like to expand education on the current illegal drug landscape - i.e. Fentanyl. It isn't realistic to accomplish all of this in our current format where students only take nine weeks, one quarter, of Health. Additionally, by expanding Computer Applications from one quarter to a full semester, we will have additional time to devote to familiarize students with computers and their applications, emphasize the use of computers and technology throughout high school, college, and future careers, teach about fundamental computer software from Microsoft and Google, teach keyboarding, investigate digital citizenship, practice time management/study strategies, and to explore college and/or career readiness. We feel that the modern changes within our society necessitates making these changes. Furthermore, every other class at CHS is a semester long course so getting these two courses on our standard grading schedule is prudent.

Adopted: 3/21/22, 10/12/20, 1/13/20, 10/22/18, 12/14/15, 1/13/14, 1/28/13, 1/23/11, 9/13/10, 5/27/08

Revised: 3/21/22, 10/12/20, 10/22/18, 12/14/15, 1/13/14, 2/8/10, 5/27/08, 4/88, 12/84, 1/80

#107 POLICIES AND PROCEDURES REGARDING STUDENTS RESIDING ON INDIAN LANDS

The Cloquet Public Schools are entitled to receive federal funds Impact Aid, based on the numbers of students who reside on Indian-owned land, whose parents work on Indian land, or whose parents work for the federal government. The funds received through Impact Aid non-categorical and become a part of the District General Fund.

It is the intent of the Cloquet School District, ISD #94 that all Indian children of school age have equal access to all programs, services and activities offered within the school district. To this end, the Cloquet School District, ISD #94 will consult with local tribal officials and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually, and revisions will be made within 90 days of the determination that requirements are not being adequately met.

ATTESTATIONS

The Cloquet School District, ISD #94 attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures was attached to the FY 2024 Impact Aid application.

The Cloquet School District, ISD #94 attests that it has provided a copy of written responses to comments, concerns and recommendations received from tribal leaders and parents of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Indian children prior to the submission of their FY24 Impact Aid application.

Section 7004 of the Impact Aid Law, requires that the LEA establish policies and procedures to ensure that: 1) tribal officials and parents of Indian children are given the opportunity to comment on the participation of Indian children on an equal basis in the school program with all other children educated by the LEA, 2) the LEA disseminates documents dealing with educational programs to tribal officials and parents of Indian children, 3) the LEA consults and involves tribal officials and parents of Indian children in planning and developing educational programs assisted by funds.

These policies and procedures are to be reviewed annually by the LEA to ensure that they meet the minimum standards of Section 7004 of the Impact Aid Law and that they continue to provide for an adequate level of Indian participation.

The Indian tribe has the right to file a complaint regarding these policies and procedures as outlined in 34 CFR 222.102-113.

A. STUDENT PARTICIPATION

Policy

It is the position of the Cloquet School District that children enrolled in ISD 94 shall have equal opportunity to participate in all aspects of the school program and shall not be excluded based on their race or location of residence. This participation inclusion shall be communicated via email.

Cloquet School District will, at least annually, assess the extent to which Indian children participate on an equal basis with non-Indian children in the LEA's education program and activities. As part of this requirement, the LEA will:

- 1) Share relevant information related to Indian children's participation in the LEA's education program and activities with tribes and parents of Indian children; and
- 2) Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

Procedure

- 1) To assess the extent of participation in all school programs, the Indian Education staff quarterly compiles data on participation of Indian students. These are included in the agenda packet of the LIEC parent meetings scheduled for October, January, April and July. A school administrator and School Board member are ex-officio members of the committee.
- 2) There is an Indian Education staff person assigned to each building who works to encourage Indian students to participate fully in school programs. The LIEC helps support this by earning funds to assist families in need by buying supplies or materials.
- 3) The school administration, LIEC committee members and parents will review the school programs annually to determine if all children have equal access to programs and participate on an equal basis in November. One week prior to the November meeting a notice will be sent to families regarding how to provide comment on the equal participation analysis including a program summary and how to receive a full copy.
- 4) The Cloquet School District will take the following measures to annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the Districts education program and activities.
 - a. The Cloquet School District shall annually calculate from its records the ratio of Indian children compared to non-Indian children participating in all academic and co-curricular programs.
 - b. If it is determined that there are gaps in Indian participation in the educational programs or activities, the Cloquet School Board in consultation with the LIEC, tribes and the parents of Indian children, will modify its education program in such a way as to improve Indian participation.

If upon review of the program by administration, tribal officials, or LIEC (Parent Committee members) it is found that Indian children are not allowed to participate on an equal basis, a task force comprising of three (3) LIEC members, one (1) administrator, one (1) tribal official and two (2) parents will review the program and make recommendations to the Superintendent of Schools on modifying the program to assure participation on an equal basis. Recommendations can be made at monthly LIEC meetings. Meeting agendas and materials are prepared one week in advance and emailed to members. Hard copies are available during meetings or upon request.

B. DISSEMINATION OF MATERIAL

Policy

Cloquet Public Schools must disseminate relevant applications, evaluations, program plans and information related to the Cloquet Public Schools educational program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations.

It is the policy of the Cloquet School District to inform parents of students living on tribal land and tribal officials of Impact Aid application, evaluations of educational programs assisted with 81-874 funds; and program plans for educational programs the LEA plans to initiate/eliminate.

The Cloquet Public Schools consider the funds received from Impact Aid to be General Fund monies and not categorical aid. The monies are used for programs to benefit all on an equal basis.

Procedure

- 1) In January of each school year, a public hearing will be held to review Impact Aid applications, current educational opportunities/programs assisted with Impact Aid funds and programs that are being reviewed for possible initiation or elimination. During Tribal Consultation in August the District will consult the tribe on their preferred method of communication. The local LIEC will modify the method of communication and time to insure maximum meeting participation. Notification of the hearing will be sent to tribal officials and LIEC members in late October at least one (1) week prior to the hearing via email. The notification will include information on equal participation analysis and current Indian Policies and Procedures.
- 2) Notice of the January hearing will be included in the School Bulletin emailed home to all parents.
A summary of the documents to be discussed with instructions on how to get a complete document copy through email one week in advance.
- 3) The Board holds an Open Hearing, November of each year, where it is possible for tribal officials and parents of Indian children to comment on education programs.
- 4) Standardized test data is published annually in the local paper.

- 5) Prior to September 1 of each year, all district households will receive a copy of the P.E.R. (Planning, Evaluating, and Reporting) report which will summarize district goals and the evaluation of those goals. Parents and tribal officials will be given the opportunity to participate on the P.E.R. Committee.

C. CONSULTATION AND INVOLVEMENT

Policy

Provide an opportunity for tribes and parents of Indian children to provide their views on the LEA's educational program and activities, including recommendations on the needs of their children and how the LEA may help those children realize the benefits of the LEA's educational programs and activities as part of this requirement the LEA will:

- 1) Notify tribes and the parents of Indian children the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and
- 2) Modify the method of and time for soliciting Indian views, if necessary, to ensure maximum participation of tribes and parents of Indian children.

The Cloquet School District will provide an opportunity for the Tribe and parents of Indian children to submit their comments and recommendations on the District's educational program and activities, including recommendations, proposed solutions and preferred methods of communication. Published notice and summary data will be distributed via email and will be included one week prior to the open meeting. Opportunities to give comment on procedures described below are to be sent out by email one week prior to the meetings.

Procedure

- 1) There are regularly scheduled parent-teacher conferences, K-12, which all parents are encouraged to attend. The Indian Education staff makes an additional effort to encourage parents of Indian students to attend.
- 2) At the Senior High, parents meet with their child's advisor to register for the following year's classes.
- 3) Parents are involved on district-level committees which focus on educational concerns.
- 4) An administrator and School Board member from the school district serves as an ex-officio member of the LIEC. At these meetings, the educational needs of Indian students are discussed, and parents are given the opportunity to make recommendations.
- 5) The LIEC appoints one of its members, elected from Indian parents, to attend School Board meetings on a regular basis.

- 6) The Indian Education staff conducts a needs assessment for Title IV-A, approximately every four years. The parents of Indian students express their concerns and recommendations about the school program through this process.
- 7) The tribe can submit their preference of communication to the LIEC by October 1st.
- 8) IPP's will be emailed to LIEC members one week in advance of the November hearing.
- 9) All families can attend meetings to provide recommendations regarding the needs of their children as well as programmatic concerns. The local dissemination of policy will take place on an annual basis in November.
- 10) The Tribe prefers all meeting notices, reports and communication with the tribe and parents of Indian children be disseminated via email and website notifications.

Once the preferred method of communication has been decided, the tribe and parents of Indian children communication will be used throughout the consultation process. Any changes to the method will happen through additional consultation with tribes and parents. The LEA will, to the greatest extent possible, take the tribe's preferred method of communication into consideration for all correspondence with the tribe and the parents of Indian children.

- 11) If the consultation and participation of Indian parents is low the Indian Education Director will consult families on potential meeting time changes.

D. MODIFICATION OF RECOMMENDATIONS

Policy

The Cloquet School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document.

Procedure

- 1) The LIEC will hold an annual hearing in November, the location and time to be announced in the local newspapers. The annual hearing will receive and evaluate comments regarding changes of the IPP's. The local Indian Education Director will facilitate and evaluate all recommended changes to the district IPP's. Changes to the IPP's will be presented to the local school board who then will determine if changes need to be made. A notice with a copy of the IPP's will be emailed one week prior to LIEC members to communicate their opportunity to provide comment. Any changes to the IPP's will be made 30 days after adoption.
- 2) The Cloquet School District will disseminate copies of the revised IPPs to the tribe and parents of Indian Children by email and posted on website withing 30 days of adoption by the Cloquet School Board.

- 3) If the consultation participation by parents of Indian children and tribes is low, the Cloquet School District will re-evaluate its consultation process. Specifically, the Cloquet School District will take the following measures to improve or enhance participation:
 - a. Consult with parents of Indian children and tribes
 - b. Change communication method
 - c. Change time of meeting
 - d. Offer virtual attendance

E. RESPONSE TO TRIBES AND PARENTS FROM COMMENTS AND RECOMMENDATIONS

Policy

The Cloquet School District will respond at least annually in writing to comments and recommendations made by the tribes or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the LEA.

Procedure

- 1) Return communication via email to the LIEC will take place 30 days following school board policy revisions. Any changes to policy approved by our local school board will be implemented 30 days following approval. The School District will at least annually respond in writing to comments and recommendations made by the LIEC, tribal officials, or parents of Indian children, and disseminate the responses to all parties by email prior to the submission of the IPP's by the District.

F. COPY OF IPPS TO TRIBE(S)

Policy

The Cloquet School District will provide a copy of the IPPs annually to the affected tribe or tribes.

Procedure

- 1) The School District will annually provide a copy of the current Indian Policies and Procedures to the tribe by email prior to the submission of the Impact Aid Application in January.

2023-2024 School Year - Parent Information Guide - as of _____

Also visit our website for more information about our schools: <http://www.isd94.org>

DISTRICT INFORMATION

DISTRICT OFFICE Dr. Michael Cary, Superintendent 302 - 14th Street, Cloquet, MN 55720 mcary@isd94.org	218-879-6721 218-879-6724 (Fax) 7:30 a.m. - 4:00 p.m.
CHURCHILL ELEMENTARY SCHOOL David Wangen, Principal 515 Granite Street, Cloquet dwangen@isd94.org	218-879-3308 218-879-7034 (Fax) 7:30 a.m. - 4:00 p.m.
WASHINGTON ELEMENTARY SCHOOL Robbi Mondati, Principal 801 - 12th Street, Cloquet rmondati@isd94.org	218-879-3369 218-879-3360 (Fax) 7:30 a.m. - 4:00 p.m.
CLOQUET MIDDLE SCHOOL Tom Brenner, Principal 2001 Washington Avenue, Cloquet tbrenner@isd94.org Tom Lenarz, Assistant Principal tlenarz@isd94.org	218-879-3328 218-879-4175 (Fax) 7:30 a.m. - 4:00 p.m.
CLOQUET SENIOR HIGH SCHOOL Steve Battaglia, Principal 1000 - 18th Street, Cloquet sbattaglia@isd94.org Tim Prosen, Assistant Principal tprosen@isd94.org	218-879-3393 218-879-6494 (Fax) 7:30 a.m. - 4:00 p.m.
CLOQUET AREA ALTERNATIVE EDUCATION PROGRAMS (CAAEP) Connie Hyde, Principal 302 - 14th Street, Cloquet chyde@isd94.org	218-879-0115 218-879-6941 (Fax) 8:00 a.m. - 3:00 p.m.
COMMUNITY EDUCATION Erin Bates, Director 2001 Washington Avenue, Cloquet ebates@isd94.org	218-879-1261 218-878-3013 (Fax) 8:00 a.m. - 4:30 p.m.

ADDITIONAL NUMBERS

Activities/Athletics	879-3393, ext. 1203
Before and After School Hours	Building Principal
Facility Request, After School Hours	879-1261
Buildings & Grounds	879-6721, ext. 6220
Cloquet Educational Foundation	879-3806
Cloquet Transit	879-1291
Community/School Resources	879-3806
District Nurse - During School Hours	269-7362
ECFE and School Readiness	879-9291
Early Childhood Screening	879-9291
Food Service Program	879-5164
Gifted and Talented Programming	879-3328
Homeless Liaison	879-6721
American Indian Education Office	879-6721, ext. 6206
SR / Early 5's Childcare - Churchill	879-3309
Kids Corner School-Age Childcare	879-0929
Li'l Lumberjacks Learning Center	878-0774
Li'l Thunder Learning Center	879-0830
Northern Lights Special Education Cooperative	655-5018
Open Enrollment	879-6721, ext. 6205
Parent Portal Information	879-6721
Sports:	
High School	879-3393, Ext. 1203
Middle School	879-3328, Ext. 2003
Technology Information	879-6721, ext. 6217
Volunteering Opportunities	879-3806

Cloquet Area Youth Sports Association information can be found on our website at www.isd94.org under the "Activities" tab.

Cloquet School Board Members

Nate Sandman, Board Chair	218-591-1734
Melissa Juntunen, Board Clerk	218-348-8685
Dave Battaglia, Board Treasurer	218-879-5146
Sarah Buhs	218-576-3989
Gary Huard	218-879-7809
Ken Scarbrough	218-260-8945



Cloquet Public Schools 2023-2024 School Year Calendar

Where caring for students is not just an idea, it's tradition!

School Board Approved: January ____, 2023

District Office: (218) 879-6721 / Fax (218) 879-6724

Cloquet Transit: (218) 879-1291

Quarter 1: 9/6 - 11/2 = 40 days	Trimester 1: 9/6 - 11/30 = 57 days
Quarter 2: 11/6 - 1/19 = 43 days	Trimester 2: 12/4 - 2/29 = 53 days
Quarter 3: 1/23 - 3/22 = 42 days	Trimester 3: 3/4 - 5/31 = 57 days
Quarter 4: 4/2 - 5/31 = 42 days	(167 Student Days)
Snow Makeup Days: 3/1 & 4/1	(16.5 K-12 Professional Days)

COLOR INFORMATION KEY	
Professional Days/No School for Students	
No School for Students and Staff	
(K-4) Conferences	
(5-6) Conferences	
(7-12) & CAAEP Conferences	
Kindergarten Round-Up-(3/12 @ Churchill)	
Kindergarten Round-Up-(3/14 @ Washington)	

Please Note: Beginning Wednesday, September 13, (K-12) classes will be dismissed 30 minutes early on each Wednesday of the month for the remainder of the 2023-2024 School Year.

July 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

8/21 - First Year Teachers Professional Day
8/22 - First Year/Non-Tenured Teachers Professional Day
8/24/23 OR 6/5/24(PM) and 6/6/24(AM) - Prof. Day Choice
8/28 - (K-12) Professional & Paraprofessional Day
8/29 - (K-12) All Staff Back to School Gathering
8/30 - (K-12) Uninterrupted Professional Day
8/31 - (K-12) Open Houses/Conferences
9/1 & 9/4 - No School for Students & Staff
9/5 - (K-12) Professional Day
9/6 - (1-12) FIRST DAY OF SCHOOL
9/6- Kindergarten Preschool Conferences
9/7 - KINDERGARTEN - FIRST DAY OF SCHOOL
10/9 & 10/11 - (5-6) Conferences
10/11 - (7-12) & CAAEP Conferences
10/19 & 10/20 - ED MN Break (No school K-12)
11/3 (K-4) Conferences/ Professional Day (No school K-12)
11/6 & 11/8 (K-4) Conferences
11/23 & 11/24 - Thanksgiving Break (No school K-12)
12/1 - (K-12) Professional Day
12/6 - (7-12) & CAAEP Conferences
12/22 - 1/2 - (K-12) Winter Break, No school K-12
1/15 - (K-12) Professional Day (No school K-12)
1/22 - (K-12) Professional Day (No school K-12)
2/19 - Presidents' Day (No school K-12)
2/20 & 2/21 - (5-6) Conferences
2/21 - (7-12) & CAAEP Conferences
2/27 & 2/29 - (K-4) Conferences
3/1 (K-4) Conferences/Professional Day (No school K-12)
3/12 Churchill & 3/14 Washington - Kindergarten Roundup
3/25 - 3/29 - Spring Break (No school K-12)
4/1 - (K-12) Professional Day (No school K-12)
4/26 - No School for Students & Staff
5/1 - (7-12) & CAAEP Conferences
5/23 - CAAEP Graduation at Garfield School, 2 pm
5/24 - CHS Graduation at Cloquet Middle School, 7:30 pm
5/27 - Memorial Day (No school K-12)
5/31 - (K-12) LAST DAY OF SCHOOL - 2 Hours Early Out
6/3 - 6/5 (K-12) Professional Days (6/5 - 0.5 Prof. Day)
8/24/23 OR 6/5/24(PM) and 6/6/24(AM) - Prof. Day Choice

District Wellness Policy Committee Meeting Summary

Tuesday, January 17, 2023
3:45 p.m., Garfield Board Room

Committee Members:

- ❖ Beth Dohnansky, Chair - Food Service Director
- ❖ Sarah Ellena, High School
- ❖ Kriston Clark, Washington Elementary
- ❖ Jill Brenner, Washington Elementary
- ❖ Heidi Mattinen, Churchill Elementary - absent
- ❖ Jeremiah Haynes, Cloquet Area Alternative Education Programs (CAAEP)
- ❖ Katherine Nistler, Cloquet Middle School
- ❖ Mary Marciniak, Executive Assistant, District

I. Welcome

II. Building Level

- a. Overall policy doesn't address mental health, but we will look to revise it next year. Add what is being done in the district for mental health to the district and building goals this year. It was decided to take out the Green Schools section as it isn't being used in every building and add it to the individual building goals.
- b. Preparation of 2022-2023 Building Goals – Committee members should come to next meeting in March with prepared goals/achievements to be inserted into the policy.
- c. These goals will be inserted in the policy and the final draft will be approved by the committee at the May 2023 meeting before final approval by the school board in late May or early June 2023.

V. Other

- a. Upcoming Meetings:
 - Tuesday, March 21, 2023 at 3:45 p.m.
 - Tuesday, May 2, 2023 at 3:45 p.m.

VI. Adjournment

There being nothing further to discuss, the meeting adjourned at 4:21 p.m.

Respectfully submitted,

Mary Marciniak
Executive Assistant to the Superintendent
Cloquet Public Schools