

Cloquet Public Schools

Regular Meeting

Monday, March 21, 2022 at 6:00 PM
Garfield Board Room
302 14th Street
Cloquet, MN 55720
302 - 14th Street, Cloquet, MN

Notice: School Board Member Ken Scarbrough will be attending the meeting remotely from the lobby of the Staybridge Hotel located at 101 11th Ave SW, Rochester, MN 55902

5:30 pm Working Session

6:00 pm Regular Meeting

I. Roll Call

1. *Notice: School Board Member Ken Scarbrough will be attending the meeting remotely from the lobby of the Staybridge Hotel located at 101 11th Ave SW, Rochester, MN 55902*

II. Pledge of Allegiance

III. Consider Approval of Board Agenda

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IV. Consider Approval of School Board Minutes

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1. Termination Letters

a. 6.5 hrs/day Paraprofessional at Cloquet High School (Stacy Grassinger)

2. Resignation Letters

a. 3 hrs/day Food Service Worker at Churchill Elementary (Jean Black)

3. Recommendations for Employment

a. 1.0 FTE Special Education Teacher at Washington Elementary School (Abigail Rahne) 29

b. 0.5 FTE Long Term Substitute Special Education at Washington Elementary (Cortnee Defoe) February 10-Mid April 30

c. 1.0 FTE Long Term Special Education Teacher at Washington Elementary pending appropriate licensure (Laura Lammi) Approximately April 11- June 9, 2022 31

d. Homebound Teacher at Cloquet High School (Lindsay Smith) 32

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XIV. Upcoming Meetings/Events	
1. Tuesday, March 22, 2022 - District Wellness Policy Committee Meeting - 3:45 p.m. - District Boardroom	
2. Wednesday, March 23, 2022 - JOM/LIEC Committee Meeting - 5 p.m. - Held Virtual	
3. March 29-April 1, 2022 - Spring Break	
4. Monday, April 11, 2022 - Policy Committee Meeting - 4 p.m. - Superintendent's Office	
5. Monday, April 11, 2022 - Regular School Board Meeting	
5:30 p.m. Working Session	
6:00 p.m. Regular Meeting	
6. Tuesday, April 12, 2022 - AFSCME Negotiations - 4 p.m. - Boardroom	
7. Thursday, April 14, 2022 - Technology Committee Meeting - 3:45 p.m. - Held Virtual	

XV. Adjournment

* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.



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1. Building and Department Reports

VI. Claims, Hand Checks, Treasurer's Report, Investment Report, Wire Transfers

1. Claims, March 15, 2022
2. Hand Checks, February 25, 2022, March 4, 2022, and March 10, 2022
3. Treasurer's Report, January 2022
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5. Wire Transfers, February 14, 2022, and February 25, 2022

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4. Extra Service Contracts

- a. Musical Choreographer (Megan Witte)
- b. Extended Day High School Staff for Spring Break Academy (See Attached)
- c. Additional Volunteer Spring Coaches (See Attached)

d. Updated Spring Coach Rates

5. *Permission to Post*

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- f. 3 hrs/day Food Service Worker at Churchill Elementary
- g. Danceline Coach through Community Education for the 2022-2023 School Year

6. *Grant Applications/Grant Awards/Donations*

- a. Pollinator Grant Project at Cloquet Middle School Through Carlton Soil and Water Conservation District

VIII. School Board Committee Report

1. Health, Safety and Crisis Committee Meeting Summary - March 8, 2022
2. Student Enrollment Report as of March 16, 2022

IX. Agenda Addendums

X. Old Business

1. Hockey Activity Fee Discussion

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1. Child Nutrition Waivers Not Extended by Congress
2. Need for SRO at School Board Meetings

XIII. For Your Information

1. Washington Elementary March Newsletter
2. Thank you to Ms. Cacek and her 5th grade art students for the new artwork decorating the boardroom and halls at Central Administration!

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February 28, 2022

Board Chair Ted Lammi called the working session to order at 5:30 p.m.

Topics discussed:

Dr. Cary reviewed the upcoming agenda including upcoming AFSCME contract negotiations, AIE concurrence. He updated the Board on next year's budget planning including district insurance. He explained the new CDC guidance regarding masking. A School Board member asked about the progress of the CTE remodel and it was decided to schedule a tour for the Board. Questions were answered regarding the transit contract progress, snow removal at Washington, policy updates and homebased instructors.

There being nothing further to discuss, Board Chair Ted Lammi adjourned the meeting at 5:52 p.m.

February 28, 2022

The Regular Meetings of the School Board of Independent School District No. 94, in the City of Cloquet on February 28, 2022, was called to order by Board Chair T. Lammi at 6:00 p.m.

Roll Call – The following members were present on roll call:

- Dave Battaglia
- Gary Huard
- Melissa Juntunen
- Ted Lammi
- Nate Sandman
- Ken Scarbrough

Present in Person:

- Dr. Michael Cary, Superintendent
- Mary Marciniak, Exec. Asst. to the Superintendent
- Candace Nelis, Business Manager
- Teresa Angell, Director of Indian Education
- Barb Mackey, Assistant Director of Special Education at Northern Lights Academy
- Ashlee Lennartson, EM-C Teacher Union Rep.
- Bill Bauer, Technology Support Specialist
- Trevor Kaldor, School Resource Officer

Building principals, teacher representatives, AIE Director, Community Education Director, Facilities & Grounds Director will be excused from attending Board meetings until further notice.

APPROVAL OF BOARD AGENDA

- RESOLVED by T. Lammi to approve the February 28, 2022, regular board agenda with an added agenda addendum item requesting the approval of a temporary NLSEC occupational therapy contract. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

APPROVAL OF MEETING MINUTES

- RESOLVED by D. Battaglia to approve the February 14, 2021, school board meeting minutes, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

OPEN FORUM AND RECEPTION OF DELEGATIONS, PETITIONS, AND COMMUNICATIONS

- No Public Comment was offered
- Building and Department Reports were reviewed.

CONSIDER APPROVAL OF CLAIMS, HAND CHECKS, AND WIRES

- RESOLVED by N. Sandman to approve Claims: February 24 2022; Hand Checks: February 11 and 17, 2022; Treasurer's Report: December 2021; Investment Reports: December 2021, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

CONSENT ITEMS

- RESOLVED by D. Battaglia to approve the Consent Items, as presented.

1. Resignations:

- a. Joseph Luder, 6.75 hrs/day Paraprofessional at NLA's Carlton Day Treatment effective March 4, 2022

2. Recommendations of Employment:

NAME	POSITION/LOCATION	SALARY**	START DATE
a. Jodi Lorenz	0.8 FTE LT Substitute Math Teacher at CHS	BA Step 5	5/1-6/9/22
b. Brenda Gigliotti	Homebased Instructor at CHS 6 hrs/week	32.02/hr	ASAP
a. Lance Horvat	Homebased Instructor at CHS 6 hrs/week	32.02/hr	ASAP
b. Caleb Komarek	\ Split between 3 staff members	32.02/hr	ASAP
c. Jeremy Scholer	Home Based Instructor at NLA 6 hrs/week	32.02/hr	ASAP
d. Darrel Davey	/ Split between 3 staff members	Hourly rate	ASAP
e. Brian Johnson	6.5 hrs/day Floating Paraprofessional	17.41/hr	3/1/22

3. Extra Services Contracts

- a. 2022 Spring Coaches
- b. 2022 Spring Activities Coaches
- c. Lance Horvat, Extended School Year Services Coordinator up to 180 hours, \$34.69/hr, Mar 1- July 31, 2022

4. Permission to Post

- a. Homebased Teacher at Cloquet High School
- b. 6.75 hrs/day Long Term Substitute Paraprofessional at NLA's Carlton Day Treatment Program

5. Grant Applications/Donations

- a. MN Dept. of Natural Resources No Child Left Inside Grant for Cloquet HS PE and Adapted PE Archery Program in the amount of \$3,815.97
- b. Carlton County Green Schools Project Grant for Cloquet Middle School in the amount of \$2,000.00

M. Juntunen seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

The Cloquet Madrigals, led by Larissa Donnelly, performed for the School Board

SCHOOL BOARD COMMITTEE REPORTS

- Student enrollment report from February 23, 2022, was reviewed.

AGENDA ADDENDUMS

- RESOLVED by K. Scarbrough to approve the Northern Lights Special Education Cooperative (NLSEC) Contract for Temporary Occupational Therapy Services with Brenda Baker from approximately March 1 through June 7, 2022. M. Juntunen seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

NEW BUSINESS

- RESOLVED by D Battaglia to approve the request to negotiate with the AFSCME units (secretarial, custodial, paraprofessional/AIE and dietary), as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by N. Sandman to approve the Cloquet Schools (AIPAC) Indian Education Parent Advisory Committee's vote of concurrence, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve policy updates and waiving second and third readings for policies: #206, #211, #414, Renumber Old Policy #423 to #430 (MSBA #423), #532, #603, #606 (move 606.1, 606.2, 606.3 to Administrative Rules), #608 (move 608.1, 608.2, 608.3, 608.4, 608.5 to Administrative Rules), and #609, as presented. T. Lammi seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

SUPERINTENDENT'S REPORT

- Dr. Cary reviewed all items during the working session-7

FOR YOUR INFORMATION

- Cloquet Education Foundation Blue Jean Ball Recap Newsletter

UPCOMING MEETINGS/EVENTS

- Tuesday, March 8, 2022 - Health, Safety and Crisis Committee Meeting - 3:45 p.m. - District Boardroom
- Thursday, March 10, 2022 - Technology Committee Meeting - 3:45 p.m. - Held Virtual
- Tuesday, March 15, 2022 - Community Education Advisory Meeting - 5:30 p.m. - Held Virtual
- Monday, March 21, 2022 - DAC Meeting - 4:00 p.m. - District Boardroom
- Monday, March 21, 2022 - Regular School Board Meeting, 5:30/6:00 p.m. Working Session/Regular Meeting
- Monday, March 28 - Friday, April 1, 2022 - Spring Break

ADJOURNMENT

There being nothing further to discuss, Board Chair Ted Lammi adjourned the meeting at 6:18 p.m.

ATTEST:

Clerk of the School Board

Chair of the School Board

Department Reports

Churchill Elementary:

Kindergarten Round-Up was a big success at Churchill. We had 62 students attend which is a good solid number to start out with. Family conferences wrapped up in early March. Churchill had a 90% family conference attendance. This is a normal percentage for this time of year. Student field trips have begun again recently after a two-year wait. Grade 3 just recently attended The Hartley Nature Center. MCA testing organization is well underway. Testing begins for most 3rd and 4th-grade students the week of April 11th. Churchill is planning an Engaging Readers Webinar training during the April 4th workshop day. Happy spring break!

Submitted by David Wangen, Churchill Elementary Principal

Washington Elementary:

It is a bustling spring at Washington, complete with enormous snow hills and lake-sized puddles on the playground! Below are some highlights and updates:

- EXCEL reading and math groups are wrapping up this week! We were able to offer a section in grades 1-4 this year, and student participants learned lots and also had fun. Many thanks to our EXCEL staff – Mrs. Kahlstorf, Ms. Broman, Mr. Godnai, Ms. Bystrom, Mr. Heck, and Mrs. Chalberg. Without our staff we would have no program!!
- The RipSaw Robotics team came to Washington and introduced our student body to their robot on March 2nd. The team did an amazing job presenting to our students and the Washington kids were beyond excited for the demonstration! Thank you to Mrs. Deters and the RipSaw team for making time to introduce our students to the robotics program in Cloquet!
- Washington students participated in designing placements for area Veterans recently.
- Our PBIS team hosted a Trimester Two reward experience by bringing in the SkyDome Planetarium. It was an amazing experience to have an inflatable planetarium onsite, and kids were excited to learn about our solar system!
- MCA testing will take place in late April at Washington for our third and fourth grade students. As such, staff have already begun the process of scheduling and proctor training.
- Kindergarten Round-up will be at Washington tomorrow (3/17). We are excited to welcome our new students and families and are hoping for a great turn out!
- We are thankful for the great turn-out at our winter conferences a couple weeks ago. 91% of our families attended and were able to hear about the progress their student is making! Throughout both nights of conferences we also had 120 families provide us with their feedback on our PBIS family survey. We are grateful for their participation as well as the help of our Student Advisory Team members who hosted the “family survey table” at conferences and helped set up devices for parents and guardians.
- Finally, during March we have focused on the character education trait of Fairness and the 7 Teachings focus of Wisdom. To wrap up the month we will have a spirit week before spring break! There are some fun dress up days planned, so hopefully you’ll get to see pictures in our next newsletter!

Submitted by Robbi Mondati, Washington Elementary Principal

Cloquet Middle School:

We are on the final week before spring break and a much-needed pause for our students and staff. When we return from break, we will begin our month-long MCA testing. All 5th through 8th-grade students must take the Math and Reading MCA’s, and all 5th and 8th-grade students will be taking the science MCA. This is a little bit of a scheduling nightmare as the tests are 3 to 4 hours long and need to be taken over a couple of days. However, our students and staff always make this work with minimal disruption.

Collette Lenarz and Michelle Kilroy have put together a family night at CMS on Monday, March 21st. I will be calling BINGO if any of you want to try your luck before the board meeting.

Submitted by Tom Brenner, Cloquet Middle School Principal

Cloquet High School:

- CHS held a blood drive on Friday 3/11
- We're working on the 22-23 master schedule
- Spring Break Academy Credit Recovery registration has began
- Graduation will be held at 6pm on Friday, May 27 on the football field – the CMS is our back up location in the event of rain
- There was a choir concert on Monday, 3/7
- Spring sports start next week
- The next couple of months get extremely busy at CHS – we're hoping for some great Spring weather!

Submitted by Steve Battaglia, Cloquet High School Principal

Cloquet Area Alternative Education Programs:

- CAAEP is working on MCA's at this time while wrapping up 3rd quarter.
- Approximately 20 students will be attending Spring Break Academy for credit recovery
- 15 students are on track to graduate after 3rd quarter (both 4th year and 5th year seniors)
- We are all looking forward to spring break and beautiful weather.

Submitted by Connie Hyde, CAAEP Principal

Community Education

Age-to-Age

We are going to be offering a weekly activity in the parks throughout the summer expanding on a program we started last year. Parks and times will be rotated for the different offerings. Most of the offerings will be arts/crafts or nature based.

Drivers Ed:

We have another section of Drivers Ed starting in April. The class is almost full at this point. We will be offering another section in June. Starting with the next school year, we will be offering 4 sections per year aligning with the school quarters.

ECFE/School Readiness

There are over 70 incoming kindergarten students who have not completed their Early Childhood Screening. This is unusually high. Therefore, we are going to be adding some additional dates for screening in late May (in addition to the August screenings) to get the screenings done as required by law. Ideally, screening should be completed between 3 ½ - 4 years old so that any children that need additional services to prepare them for kindergarten can be identified earlier.

Submitted by Erin Bates, Community Education Director

Business Department:

Candace Nelis, Business Manager, will be attending in person

American Indian Education Department:

Greetings School Board Members,

Title VI Part 1 has been entered and certified. Part 2 will be available in May and will reflect student count numbers to determine funding for 2022/2023. Title VI covers a majority of salary for the AIE program staff along with educational materials and curriculum.

CHS AIE Teacher, Danielle DuPuis, has been offering academic intervention along with small group project learning during the day and two night school options on Monday's and Wednesdays. All of these initiatives are to help with credit recovery and inclusion in school. We are seeing positive gains.

Collaborations to offer additional resources with Career Force (JET) and Nandagikendan Academy have provided opportunities to secure jobs, training and college access.

The LIEC and JOM Parent Committee meetings for March will be Wednesday March 23, 2023 at 5:30pm (JOM) and 6:00pm (LIEC) via zoom. If you would like a link sent to you, please let me know.

Miigwech,

Submitted by Teresa Angell, American Indian Education Director

Building and Grounds

Headman Meeting Update: New timesheet review. Fire Marshall inspection review and corrective action plans. Spring Break staffing. Summer Help staffing. New custodial equipment needs. Summer LTFM projects are currently still being scheduled with lots of meetings and review with local contractors.

Submitted by Dylan Carlson, Building and Grounds Director

Technology

The Technology Department is preparing for purchasing for next year. With the pandemic, trying to source new equipment is difficult. We're reaching to many different vendors to ensure that our students have the equipment they need next year. Things are looking to be a busy summer, but the department will be prepared!

Submitted by T.J. Smith, Technology Director

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$100,648.46
02	Food Services	\$53,462.93
03	Transportation	\$28,266.53
04	Community Services	\$3,856.06
05	Capital Expenditure	\$2,988.10
12	Activities	\$14,553.97
45	OPEB Irrevocable Trust	\$1,240.94
Report Total		\$205,016.99

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	96514	160359	Check	1	3819		3D CONSTRUCTION	Yes	No	No	USD	03/22/2022	15,174.00
			96470	160360	Check	1	1055		ADVANTAGE EMBLEM	Yes	No	No	USD	03/22/2022	1,404.00
			96486	160361	Check	1	10639		AM MECHANICAL	Yes	No	No	USD	03/22/2022	1,369.00
			96463	160362	Check	1	10283		AMACO	Yes	No	No	USD	03/22/2022	520.12
			96493	160363	Check	1	1161		AMERICAN HEART ASSOCIATION	Yes	No	No	USD	03/22/2022	65.00
			96467	160364	Check	1	10518		ANDERSON JARED	Yes	No	No	USD	03/22/2022	35.00
			96551	160365	Check	1	7142		ANDERSON, LISA	Yes	No	No	USD	03/22/2022	288.00
			96468	160366	Check	1	10527		ANDYMARK INC	Yes	No	No	USD	03/22/2022	59.11
			96572	160367	Check	1	8863		ANGELL, TERESA	Yes	No	No	USD	03/22/2022	60.00
			96590	160368	Check	1	9581		ARCHITECTURAL RESOURCES INC	Yes	No	No	USD	03/22/2022	1,350.00
			96587	160369	Check	1	9514		ARS	Yes	No	No	USD	03/22/2022	780.00
			96473	160370	Check	1	10601		AS HANGING DISPLAY SYSTEMS	Yes	No	No	USD	03/22/2022	271.20
			96483	160371	Check	1	10636		ASFAHA SELAM	Yes	No	No	USD	03/22/2022	120.00
			96457	160372	Check	1	10003		BAKER JAMIE	Yes	No	No	USD	03/22/2022	396.77
			96567	160373	Check	1	8609		BALOW, JORDAN J	Yes	No	No	USD	03/22/2022	60.00
			96536	160374	Check	1	5655		BARTO, LINNEA	Yes	No	No	USD	03/22/2022	19.80
			96564	160375	Check	1	8268		BATES, ERIN	Yes	No	No	USD	03/22/2022	60.00
			96544	160376	Check	1	6414		BATTAGLIA, STEVE	Yes	No	No	USD	03/22/2022	582.90
			96487	160377	Check	1	10642		BENOIT SCOTT	Yes	No	No	USD	03/22/2022	25.00
			96471	160378	Check	1	10556		BERGER CAMDEN	Yes	No	No	USD	03/22/2022	60.00
			96455	160379	Check	1	05105		BERNICKS VENDING	Yes	No	No	USD	03/22/2022	3,488.23
			96482	160380	Check	1	10634		BONNEVILLE CYNTHIA	Yes	No	No	USD	03/22/2022	260.11
			96484	160381	Check	1	10637		BORCHARDT LEA	Yes	No	No	USD	03/22/2022	70.00
			96574	160382	Check	1	9026		BRENNER, JILL	Yes	No	No	USD	03/22/2022	157.62
			96543	160383	Check	1	6391		BROMAN, KIMBERLY	Yes	No	No	USD	03/22/2022	250.00
			96553	160384	Check	1	7378		BSN SPORTS LLC	Yes	No	No	USD	03/22/2022	1,270.00
			96472	160385	Check	1	10599		BURGER SARAH	Yes	No	No	USD	03/22/2022	50.00
			96456	160386	Check	1	08337		CARLTON COUNTY HUMAN SERVICE	Yes	No	No	USD	03/22/2022	400.00
			96532	160387	Check	1	55545		CINTAS CORPORATION LOCATION 2	Yes	No	No	USD	03/22/2022	456.50
			96465	160388	Check	1	10401		CITY OF CLOQUET	Yes	No	No	USD	03/22/2022	8,701.00
			96490	160389	Check	1	11006		CLOQUET SANITARY	Yes	No	No	USD	03/22/2022	161.25
			96491	160390	Check	1	11051		CLOQUET TRANSIT CO	Yes	No	No	USD	03/22/2022	24,332.36
			96492	160391	Check	1	11550		COMMUNITY PRINTING	Yes	No	No	USD	03/22/2022	5.00
			96485	160392	Check	1	10638		CONCORD THEATRICALS CORP C/O	Yes	No	No	USD	03/22/2022	390.00
			96516	160393	Check	1	4073		CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	03/22/2022	1,911.10
			96509	160394	Check	1	3116		CONTINENTAL CLAY CO	Yes	No	No	USD	03/22/2022	385.88
			96594	160395	Check	1	9705		CREATIVEDGE DESIGNS, LLC	Yes	No	No	USD	03/22/2022	150.00
			96573	160396	Check	1	8883		DAHL, SALES AMANDA	Yes	No	No	USD	03/22/2022	640.00
			96497	160397	Check	1	14301		DEMCO INC	Yes	No	No	USD	03/22/2022	1,290.56
			96480	160398	Check	1	10632		DENMAN ALISON	Yes	No	No	USD	03/22/2022	140.00
			96481	160399	Check	1	10633		DENMAN CONNER	Yes	No	No	USD	03/22/2022	70.00

Cloquet Public Schools
Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094	2	96541	160400	Check	1	6287		DENMAN, ALLAN	Yes	No	No	USD	03/22/2022	741.41
		96565	160401	Check	1	8415		DETERS, CHEYENNE	Yes	No	No	USD	03/22/2022	751.05
		96530	160402	Check	1	5509		DOHNANSKY, ELIZABETH	Yes	No	No	USD	03/22/2022	60.00
		96585	160403	Check	1	9462		DONNELLY, LARISSA	Yes	No	No	USD	03/22/2022	899.98
		96499	160404	Check	1	1717		DULUTH NEWS TRIBUNE	Yes	No	No	USD	03/22/2022	178.76
		96542	160405	Check	1	6347		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	03/22/2022	246.67
		96571	160406	Check	1	8808		EMANUEL, BRAD	Yes	No	No	USD	03/22/2022	85.00
		96479	160407	Check	1	10631		ERICKSON KRISTINA	Yes	No	No	USD	03/22/2022	140.00
		96498	160408	Check	1	1694		ESSE, CHRISTINE	Yes	No	No	USD	03/22/2022	21.66
		96563	160409	Check	1	8229		ESSE, DAVID	Yes	No	No	USD	03/22/2022	257.40
		96478	160410	Check	1	10630		FJELD GRIFFIN	Yes	No	No	USD	03/22/2022	140.00
		96579	160411	Check	1	9177		FORUM COMMUNICATIONS	Yes	No	No	USD	03/22/2022	674.00
		96577	160412	Check	1	9093		GIDLEY, JOHN	Yes	No	No	USD	03/22/2022	85.00
		96561	160413	Check	1	8095		GILBERTSON, KYLE	Yes	No	No	USD	03/22/2022	85.00
		96505	160414	Check	1	21460		GOPHER STAGE LIGHTING INC	Yes	No	No	USD	03/22/2022	575.00
		96583	160415	Check	1	9383		GORNICK-HEEHN, CORINNE	Yes	No	No	USD	03/22/2022	45.42
		96494	160416	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS I	Yes	No	No	USD	03/22/2022	5,503.25
		96477	160417	Check	1	10629		HAMMOND DAN	Yes	No	No	USD	03/22/2022	140.00
		96548	160418	Check	1	6608		HANSON, RYAN	Yes	No	No	USD	03/22/2022	301.59
		96537	160419	Check	1	5684		HILLYARD INC MINNEAPOLIS	Yes	No	No	USD	03/22/2022	1,528.75
		96581	160420	Check	1	9366		HOLTE-CHRISTENSON, RACHEL	Yes	No	No	USD	03/22/2022	35.00
		96540	160421	Check	1	5992		HORIZON COMMERCIAL POOL SUPP	Yes	No	No	USD	03/22/2022	2,050.90
		96591	160422	Check	1	9603		HUDL	Yes	No	No	USD	03/22/2022	2,899.00
		96511	160423	Check	1	3219		INDUSTRIAL APPRAISAL CO	Yes	No	No	USD	03/22/2022	460.00
		96575	160424	Check	1	9072		INNOVATIVE OFFICE SOLUTIONS LLI	Yes	No	No	USD	03/22/2022	5,047.13
		96534	160425	Check	1	5624		ISD #0094 - LIL LUMBERJACKS	Yes	No	No	USD	03/22/2022	567.00
		96489	160426	Check	1	1093		ISD #0094 FOOD SERVICE	Yes	No	No	USD	03/22/2022	811.60
		96506	160427	Check	1	2526		ISD #0094 - VAN	Yes	No	No	USD	03/22/2022	651.71
		96459	160428	Check	1	10154		JAMAR COMPANY	Yes	No	No	USD	03/22/2022	203.00
		96458	160429	Check	1	10144		JAYTECH INC	Yes	No	No	USD	03/22/2022	606.47
		96519	160430	Check	1	4331		JAZDZEWSKI, JAMIE	Yes	No	No	USD	03/22/2022	77.88
		96586	160431	Check	1	9492		JOHNSON CONTROLS FIRE PROTEC	Yes	No	No	USD	03/22/2022	280.15
		96597	160432	Check	1	9868		JOHNSON JARRETT	Yes	No	No	USD	03/22/2022	60.00
		96522	160433	Check	1	4792		JOSTEN'S	Yes	No	No	USD	03/22/2022	3,799.77
		96521	160434	Check	1	4672		JUNIOR LIBRARY GUILD	Yes	No	No	USD	03/22/2022	1,426.75
		96500	160435	Check	1	1729		KAHLSTORF, SHEILA	Yes	No	No	USD	03/22/2022	599.01
		96595	160436	Check	1	9755		KITTO JULIAN	Yes	No	No	USD	03/22/2022	50.00
		96570	160437	Check	1	8749		KNUTSEN, JESSICA	Yes	No	No	USD	03/22/2022	151.28
		96504	160438	Check	1	2076		KOLODGE, JENNIFER	Yes	No	No	USD	03/22/2022	153.60
		96464	160439	Check	1	10381		KONIETZKO LUKE	Yes	No	No	USD	03/22/2022	140.00
		96566	160440	Check	1	8513		KOSEY, RAY	Yes	No	No	USD	03/22/2022	107.00

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	96588	160441	Check	1	9528		KUTA SOFTWARE LLC	Yes	No	No	USD	03/22/2022	832.00
			96508	160442	Check	1	29600		L & M SUPPLY	Yes	No	No	USD	03/22/2022	518.95
			96547	160443	Check	1	6599		LAKE SUPERIOR LAUNDRY	Yes	No	No	USD	03/22/2022	99.35
			96513	160444	Check	1	3602		LINDE GAS & EQUIPMENT INC	Yes	No	No	USD	03/22/2022	220.78
			96552	160445	Check	1	7161		LINE MICHELLE	Yes	No	No	USD	03/22/2022	825.00
			96562	160446	Check	1	8206		LIPINSKI, CRAIG	Yes	No	No	USD	03/22/2022	107.00
			96460	160447	Check	1	10165		MAGNOLIA CAFE	Yes	No	No	USD	03/22/2022	285.00
			96560	160448	Check	1	8069		MCINERNEY, JENNIFER	Yes	No	No	USD	03/22/2022	57.60
			96466	160449	Check	1	10427		MCMAHON CHRISTINA	Yes	No	No	USD	03/22/2022	192.43
			96512	160450	Check	1	34186		MENARDS	Yes	No	No	USD	03/22/2022	224.82
			96501	160451	Check	1	1750		MICHAUD DISTRIBUTING	Yes	No	No	USD	03/22/2022	1,739.00
			96592	160452	Check	1	9687		MILLER ANDREW	Yes	No	No	USD	03/22/2022	648.45
			96549	160453	Check	1	6763		MINNESOTA HUMANITIES CENTER	Yes	No	No	USD	03/22/2022	5,642.17
			96569	160454	Check	1	8706		MITCHELL, MARTHA	Yes	No	No	USD	03/22/2022	68.61
			96555	160455	Check	1	7693		MONDATI, ROBERTA	Yes	No	No	USD	03/22/2022	136.84
			96476	160456	Check	1	10628		MOTHERWAY MARK	Yes	No	No	USD	03/22/2022	500.00
			96515	160457	Check	1	38552		MUSIC IN MOTION	Yes	No	No	USD	03/22/2022	108.25
			96517	160458	Check	1	41101		NORTHLAND AUTO PARTS	Yes	No	No	USD	03/22/2022	903.49
			96518	160459	Check	1	41104		NORTHLAND FIRE AND SAFETY	Yes	No	No	USD	03/22/2022	1,710.00
			96598	160460	Check	1	9880		OUR REDEEMER'S LUTHERAN PRES	Yes	No	No	USD	03/22/2022	880.00
			96556	160461	Check	1	7771		PAMS LUNCHROOM LLC	Yes	No	No	USD	03/22/2022	71.99
			96496	160462	Check	1	1326		PAN O GOLD	Yes	No	No	USD	03/22/2022	796.46
			96582	160463	Check	1	9369		PARENDO, DEREK	Yes	No	No	USD	03/22/2022	85.00
			96495	160464	Check	1	1289		PARK AVE FITNESS	Yes	No	No	USD	03/22/2022	643.50
			96546	160465	Check	1	6501		PARK AVENUE THERAPIES	Yes	No	No	USD	03/22/2022	7,034.50
			96502	160466	Check	1	1913		PERTLER, JILL	Yes	No	No	USD	03/22/2022	1,650.00
			96503	160467	Check	1	2037		PINE KNOT, LLC	Yes	No	No	USD	03/22/2022	2,547.00
			96527	160468	Check	1	5087		PITNEY BOWES GLOBAL FINANCIAL	Yes	No	No	USD	03/22/2022	957.84
			96529	160469	Check	1	5286		PITNEY BOWES PURCHASE POWER	Yes	No	No	USD	03/22/2022	4,027.48
			96599	160470	Check	1	9882		PMA ASSET MGMT	Yes	No	No	USD	03/22/2022	1,240.94
			96596	160471	Check	1	9849		POLKOWSKI STEVE	Yes	No	No	USD	03/22/2022	31.97
			96462	160472	Check	1	10218		PORTER JORDAN	Yes	No	No	USD	03/22/2022	82.00
			96461	160473	Check	1	10175		PREDICAMENT WRESTLING SCORE	Yes	No	No	USD	03/22/2022	41.90
			96558	160474	Check	1	7967		PROSEN, SARA	Yes	No	No	USD	03/22/2022	406.80
			96520	160475	Check	1	45540		QUILL CORPORATION	Yes	No	No	USD	03/22/2022	405.20
			96475	160476	Check	1	10627		RANDALL MAUREEN	Yes	No	No	USD	03/22/2022	100.00
			96469	160477	Check	1	10542		RNR YARDWORKS LLC	Yes	No	No	USD	03/22/2022	5,600.00
			96593	160478	Check	1	9698		RYDIN	Yes	No	No	USD	03/22/2022	535.39
			96559	160479	Check	1	8010		SALO, CODY	Yes	No	No	USD	03/22/2022	156.07
			96523	160480	Check	1	48325		SCAN AIR FILTER INC	Yes	No	No	USD	03/22/2022	1,439.63
			96589	160481	Check	1	9545		SCHMITT DIRECTOR CENTER	Yes	No	No	USD	03/22/2022	139.28

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	96524	160482	Check	1	48700		SCHMITT MUSIC COMPANY	Yes	No	No	USD	03/22/2022	38.16
			96525	160483	Check	1	48761		SCHOLASTIC BOOK FAIRS	Yes	No	No	USD	03/22/2022	1,970.82
			96526	160484	Check	1	48980		SCHOOL SPECIALTY LLC	Yes	No	No	USD	03/22/2022	272.03
			96578	160485	Check	1	9175		SMITH, TREVOR J	Yes	No	No	USD	03/22/2022	60.00
			96557	160486	Check	1	7828		SPS COMPANIES INC	Yes	No	No	USD	03/22/2022	920.06
			96554	160487	Check	1	7615		STAR TRIBUNE	Yes	No	No	USD	03/22/2022	73.22
			96528	160488	Check	1	52404		STATE INDUSTRIAL PRODUCTS	Yes	No	No	USD	03/22/2022	312.46
			96545	160489	Check	1	6452		SWARTWOVDT, TINA	Yes	No	No	USD	03/22/2022	56.59
			96510	160490	Check	1	3184		TREETOP PUBLISHING INC	Yes	No	No	USD	03/22/2022	554.40
			96474	160491	Check	1	10626		TURNBULL KRIS	Yes	No	No	USD	03/22/2022	70.00
			96531	160492	Check	1	55438		TWIN PORTS PAPER SUPPLY	Yes	No	No	USD	03/22/2022	1,128.80
			96535	160493	Check	1	56350		UPPER LAKES FOODS	Yes	No	No	USD	03/22/2022	49,993.35
			96538	160494	Check	1	57280		WANGEN, DAVID	Yes	No	No	USD	03/22/2022	429.39
			96550	160495	Check	1	7042		WATSON COMPANY	Yes	No	No	USD	03/22/2022	164.02
			96580	160496	Check	1	9329		WATSON, THOMAS N	Yes	No	No	USD	03/22/2022	2,747.50
			96539	160497	Check	1	58008		WEST MUSIC	Yes	No	No	USD	03/22/2022	72.75
			96488	160498	Check	1	1080		WILLGOHS, NIKKELYN JAE	Yes	No	No	USD	03/22/2022	825.00
			96576	160499	Check	1	9089		WILLIAMS, APRIL	Yes	No	No	USD	03/22/2022	1,228.50
			96533	160500	Check	1	5609		WINBIGLER, MATHEW	Yes	No	No	USD	03/22/2022	114.20
			96584	160501	Check	1	9451		WITTE, LONNA	Yes	No	No	USD	03/22/2022	35.00
			96568	160502	Check	1	8634		WKLK WMOZ	Yes	No	No	USD	03/22/2022	160.00
			96507	160503	Check	1	2731		YOUNG, HEATHER	Yes	No	No	USD	03/22/2022	181.35
Bank Total: 2														\$205,016.99	
Report Total:														\$205,016.99	

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$45,054.82
02	Food Services	\$1,448.40
04	Community Services	\$17.78
05	Capital Expenditure	\$637.73
12	Activities	\$3,028.98
Report Total		\$50,187.71

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	96422	160318	Check	1 6078		AMAZON	Yes	No	No	USD	02/24/2022	9,987.14
			96416	160319	Check	1 10620		CAMP CONFIDENCE LEARNING GEN	Yes	No	No	USD	02/24/2022	400.00
			96414	160320	Check	1 10401		CITY OF CLOQUET	Yes	No	No	USD	02/24/2022	4,825.60
			96424	160321	Check	1 9578		CONSTELLATION NEWENERGY -GA	Yes	No	No	USD	02/24/2022	20,318.10
			96417	160322	Check	1 10621		EXECUTIVE SEC/TREASURER 7AA	Yes	No	No	USD	02/24/2022	2,125.00
			96426	160323	Check	1 9792		LEAF	Yes	No	No	USD	02/24/2022	520.08
			96418	160324	Check	1 30675		LENARZ, THOMAS	Yes	No	No	USD	02/24/2022	357.50
			96419	160325	Check	1 38650		MADISON NATIONAL LIFE INSURANC	Yes	No	No	USD	02/24/2022	4,147.63
			96421	160326	Check	1 5967		MEDIACOM	Yes	No	No	USD	02/24/2022	268.62
			96423	160327	Check	1 8119		METZER, CHRISTINE	Yes	No	No	USD	02/24/2022	257.50
			96420	160328	Check	1 5675		MINNESOTA ENERGY RESOURCES	Yes	No	No	USD	02/24/2022	971.24
			96425	160329	Check	1 9628		MINNESOTA LIFE INSURANCE COMF	Yes	No	No	USD	02/24/2022	4,814.30
			96415	160330	Check	1 10597		MOBILE ED PRODUCTIONS INC	Yes	No	No	USD	02/24/2022	1,195.00
Bank Total: 2													\$50,187.71	
Report Total:													\$50,187.71	

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$166,251.87
03	Transportation	\$60.39
04	Community Services	\$130.45
05	Capital Expenditure	\$829.91
12	Activities	\$1,190.96
Report Total		\$168,463.58

Cloquet Public Schools Check Register by Bank and Check

Batch Co	Bank	Pyemt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094	2	96439	160331	Check	1	6078		AMAZON	Yes	No	No	USD	03/03/2022	3,065.99
		96433	160332	Check	1	11006		CLOQUET SANITARY	Yes	No	No	USD	03/03/2022	5,595.95
		96443	160333	Check	1	9568		D & M ENTERTAINMENT	Yes	No	No	USD	03/03/2022	100.00
		96428	160334	Check	1	10416		HOUSLEY TIMMY	Yes	No	No	USD	03/03/2022	20.24
		96427	160335	Check	1	10237		HUNTINGTON PUBLIC CAPITAL COR	Yes	No	No	USD	03/03/2022	149,339.96
		96442	160336	Check	1	9381		LOONS, JESSICA	Yes	No	No	USD	03/03/2022	13.75
		96435	160337	Check	1	3089		MACMH	Yes	No	No	USD	03/03/2022	45.00
		96438	160338	Check	1	5675		MINNESOTA ENERGY RESOURCES	Yes	No	No	USD	03/03/2022	320.81
		96440	160339	Check	1	8306		OLSON, STEVE R	Yes	No	No	USD	03/03/2022	81.00
		96432	160340	Check	1	10625		PEQUOT LAKES HIGH SCHOOL BOY	Yes	No	No	USD	03/03/2022	225.00
		96430	160341	Check	1	10623		REGION 5A MSHSL SECRETARY	Yes	No	No	USD	03/03/2022	7,100.00
		96436	160342	Check	1	53551		SUPER ONE	Yes	No	No	USD	03/03/2022	732.57
		96441	160343	Check	1	9137		SUPERIOR HIGH SCHOOL	Yes	No	No	USD	03/03/2022	160.00
		96437	160344	Check	1	5546		TYMAN, MISTY	Yes	No	No	USD	03/03/2022	147.00
		96434	160345	Check	1	2267		WALMART CAPITAL ONE	Yes	No	No	USD	03/03/2022	1,284.72
		96429	160346	Check	1	10453		WEX BANK	Yes	No	No	USD	03/03/2022	60.39
		96431	160347	Check	1	10624		ZEE MEDICAL SERV ICE	Yes	No	No	USD	03/03/2022	171.20
Bank Total: 2													\$168,463.58	
Report Total:													\$168,463.58	

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description	Total
01 General	\$19,063.92
12 Activities	\$6,492.51
Report Total	\$25,556.43

Cloquet Public Schools Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094	2	96452	160348	Check	1	6134	AT&T MOBILITY	Yes	No	No	USD	03/10/2022	965.15
		96447	160349	Check	1	10480	CITY OF SCANLON	Yes	No	No	USD	03/10/2022	80.00
		96449	160350	Check	1	10621	EXECUTIVE SEC/TREASURER 7AA	Yes	No	No	USD	03/10/2022	2,285.00
		96448	160351	Check	1	10576	KERR MICHAEL	Yes	No	No	USD	03/10/2022	71.00
		96454	160352	Check	1	9793	KWIK TRIP, FUNDRAISING	Yes	No	No	USD	03/10/2022	2,980.00
		96451	160353	Check	1	5675	MINNESOTA ENERGY RESOURCES	Yes	No	No	USD	03/10/2022	14,429.59
		96453	160354	Check	1	6299	NELSON, BETH	Yes	No	No	USD	03/10/2022	67.98
		96445	160355	Check	1	10302	PETTY CASH ATTN: CANDACE NELIS	Yes	No	No	USD	03/10/2022	2,975.00
		96444	160356	Check	1	10282	POKEGAMA GOLF COURSE	Yes	No	No	USD	03/10/2022	120.00
		96446	160357	Check	1	10361	SAMS CULB DIRECT	Yes	No	No	USD	03/10/2022	204.91
		96450	160358	Check	1	2267	WALMART CAPITAL ONE	Yes	No	No	USD	03/10/2022	1,377.80
Bank Total: 2												\$25,556.43	
Report Total:												\$25,556.43	

**TREASURER'S REPORT
INDEPENDENT SCHOOL DISTRICT NO. 94
JANUARY 2022**

FUND	Balance Beginning of Month		Receipts	Disbursements	Balance End of Month		Clerks Balance End of Month
	Cash	Investments			Cash	Investments	
GENERAL	(\$4,348,890.29)	\$12,684,353.93	\$9,640,034.58	\$6,863,117.32	(\$1,571,973.03)	\$9,990,941.65	\$8,418,968.62
FOOD SERVICE	\$523,673.73		\$122,486.98	\$117,390.30	\$528,770.41	\$0.00	\$528,770.41
TRANSPORTATION	\$92,363.59		\$7,899.91	\$185,423.39	(\$85,159.89)	\$0.00	(\$85,159.89)
COMMUNITY SERVICE	\$860,558.08		\$154,983.37	\$146,968.94	\$868,572.51	\$0.00	\$868,572.51
ACTIVITIES	\$579,678.07		\$58,924.59	\$35,047.44	\$603,555.22	\$0.00	\$603,555.22
TOTAL OPERATING	(\$2,292,616.82)	\$12,684,353.93	\$9,984,329.43	\$7,347,947.39	\$343,765.22	\$9,990,941.65	\$13,028,119.15
CAPITAL OUTLAY	\$249,602.83		\$0.00	\$54,675.84	\$194,926.99	\$0.00	\$194,926.99
DEBT REDEMPTION #94	\$4,350,495.46	\$0.00	\$46,392.02	\$1,648,803.13	\$2,748,084.35	\$0.00	\$2,748,084.35
OPEB DEBT SERVICES	\$540,336.54	\$0.00	\$5,904.43	\$777,853.13	(\$231,612.16)	\$0.00	(\$231,612.16)
TOTAL FUNDS AVAILABLE	\$2,847,818.01	\$12,684,353.93	\$10,036,625.88	\$9,829,279.49	\$3,055,164.40	\$9,990,941.65	\$15,739,518.33
BUILDING FUND	(\$1,655,319.57)	\$1,983,673.16	\$0.00	\$165,357.72	(\$1,820,677.29)	\$1,979,544.19	\$158,866.90
OPEB IRREVOCABLE TRUST	(\$915,226.01)	\$5,735,487.94	\$68,840.78	\$97,748.36	(\$944,133.59)	\$5,601,282.26	\$4,657,148.67

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

	Balance Per BANK STATEMENT	Outstanding Checks	Deposits Not Shown on Bank Statement	Other Reconciling Items	Balance Per Treasurer's
US BANK	\$1,269,890.98	\$980,307.46	\$770.00	\$0.00	\$290,353.52
ADD UNDEPOSITED CASH ON HAND				23	
TREASURER'S BALANCE PER BOOKS					\$290,353.52

**INVESTMENTS
2021-2022 - FISCAL YEAR**

DATE: JANUARY 2022

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN LIQUID ASSET		\$ -	\$ -
\$ 5,123,436.05	0.00%	TD Ameritrade		\$ -	\$ 9,485.20
\$ 4,202,701.90	1.64%	MSD MAX		DAILY	\$ 116.99
<u>\$ 9,326,137.95</u>	SUB TOTAL LIQUID ASSET FUNDS				
\$ 664,803.70	1.57%	MN TRUST			\$ 5.58
\$ 9,990,941.65	- TOTAL INVESTMENT VALUE				\$ 9,607.77
					\$ -
					\$ 9,607.77

YTD TOTAL INTEREST AS OF 1/31/21

\$ 9,607.77
=====

\$ 75,000.00 2020-21 BUDGET

2020-2021 - FISCAL YEAR

\$ 10,877,379.36	- TOTAL INVESTMENT VALUE 1/31/2021	\$	39,424.52	- TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
		\$	111,883.06	- TOTAL INTEREST EARNED FOR FISCAL YR 2020-2021

**INVESTMENTS: FUND 06 CONSTRUCTION
2021-2022 - FISCAL YEAR**

DATE: JANUARY 2022

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -		MN TRUST	SDA		\$ -
\$ -	0.00%	MN TRUST	SEC/DTC		
\$ 35,991.05	1.57%	MN TRUST	Dividend Reinvest / Bank Fee	\$	0.31
		MN TRUST	Trade Int-Security Sale/DTC Maturity	\$	-
\$ 1,943,553.14		EHLERS / Ameritrade		\$	(247.18)

\$ 1,979,544.19 - TOTAL CONSTRUCTION FUND INVESTMENT VALUE

TOTAL MONTHLY INTEREST \$ (246.87)

YTD TOTAL INTEREST AS OF 1/31/21 \$ (1,115.66)

=====

\$ 25,000.00 2020-21 BUDGET

2020-2021 - FISCAL YEAR

\$ 114,541.60 - TOTAL INVESTMENT VALUE 1/31/2021

\$ (331.30) - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH

\$ (2,248.68) - TOTAL INTEREST EARNED FOR FISCAL YR 2020-2021

**INVESTMENTS: FUND 45 OPEB
2021-2022 - FISCAL YEAR**

DATE: JANUARY 2022

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 249,504.45	0.03%	MN TRUST CD	1/29/2020	\$ -	
\$ 495,176.25	0.15%	MN TRUST CD	2/26/2020	\$ 10,480.15	\$ -
\$ 240,693.75	0.15%	MN TRUST CD	3/6/2020	\$ 8,245.83	\$ -
\$ 249,445.47	0.11%	MN TRUST CD	6/30/2020	\$ 1,058.13	\$ -
\$ 503,407.97	0.09%	MN TRUST CD	9/28/2020	\$ 26,217.16	\$ -
\$ 379,016.84	0.09%	MN TRUST CD	10/16/2020	\$ 13,351.61	\$ -
\$ 373,875.35	0.09%	MN TRUST CD	12/7/2020	\$ 15,762.88	\$ -
\$ 22,538.48	0.10%	MN TRUST	Dividend Reinvest / Bank Fee	\$	1.04
\$ 52,490.00	0.25%	MN TRUST	Trade Interest-Security Sale / DTC	\$	-
\$ 3,035,133.70		ASSOCIATED BANK	Dividend / BankFee / Interest	\$	0.51
\$ -		MID AMERICA		\$	-
<u>\$ 5,601,282.26</u>		- TOTAL INVESTMENT VALUE			

TOTAL MONTHLY INTEREST \$ 1.55

YTD TOTAL INTEREST AS OF 1/31/21 \$ 77,370.32

\$ 100,000.00 2020-21 BUDGET

2020-2021 - FISCAL YEAR

\$ 5,329,095.57	- TOTAL INVESTMENT VALUE 01/31/2021	\$ 91,906.07	- TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
		\$ 174,293.64	- TOTAL INTEREST EARNED FOR FISCAL YR 2020-2021



▶ Reports ▶ Transactions ▶ Tools / Forms 

- Purchases
- Initiate ACH Purchase
 - [- Single Entry Form](#)
 - [- Multi-entry Form](#)
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 - [Wire Purchase Notify](#)
- Redemptions
- Initiate ACH Redemption
 - [- Single Entry Form](#)
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 - [Initiate Wire Redemption](#)
- Transfers
- [Transfer](#)
- [Exchange](#)
- [Participant to Participant](#)
- Miscellaneous
- [Stop Payment Request](#)
- [Pending Trans Manager](#)

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3449288

Transaction Type	Exchange
Entry Date	2/14/2022
Transaction Date	2/14/2022
From Account	600041 - General Fund
Investment Type	MSDLAF+ MAX Class
Exchange To Investment Type	MSDLAF+ Liquid Class
Amount	\$1,375,000.00



▶ [Reports](#)

▶ [Transactions](#)

▶ [Tools / Forms](#)



[Purchases](#)

[Initiate ACH Purchase](#)

- [Single Entry Form](#)

- [Multi-entry Form](#)

- [Flexible Batch Form](#)

[Wire Purchase Notify](#)

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[Initiate ACH Redemption](#)

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- [Multi-entry Form](#)

- [Flexible Batch Form](#)

[Initiate Wire Redemption](#)

[Transfers](#)

[Transfer](#)

[Exchange](#)

[Participant to Participant](#)

[Miscellaneous](#)

[Stop Payment Request](#)

[Pending Trans Manager](#)

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3455471

Transaction Type	Exchange
Entry Date	2/25/2022
Transaction Date	2/25/2022
From Account	600041 - General Fund
Investment Type	MSDLAF+ MAX Class
Exchange To Investment Type	MSDLAF+ Liquid Class
Amount	\$1,200,000.00



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<http://www.isd94.org>

MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Robbi Mondati, Washington Elementary Principal
DATE: March 16, 2022
RE: Recommendation for Employment

I am recommending the employment of Abigail Rahne for the 1.0 FTE Special Education Teacher position. This position is the approved new hire for Washington due to the increase of current service hours and the projected needs through the rest of the year and the years to come.

RATE OF PAY:	BA/Step 1
HOURS TO BE WORKED:	8 hours/day (Monday – Friday)
START DATE:	April 4, 2022
LENGTH OF CONTRACT:	ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Posted, internally and externally
RATIONALE FOR HIRE:	Ms. Rahne student taught in Cloquet and comes highly recommended from her elementary and special education cooperating teachers. She did a great job in the interview process, and we are confident she will be an excellent addition to our team.
STAR CODE:	199810, 190201

(Employment is contingent upon Cloquet School Board approval.)

RM/BA



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Robbi Mondati, Washington Elementary Principal

DATE: March 16, 2022

RE: Recommendation for Employment as a Long-Term Substitute Teacher for Specific Learning Disabilities

I am recommending the employment of Cortnee Defoe for a Long-Term Specific Learning Disabilities Substitute Teacher position running through no later than mid-April. This position is an urgent need due to health changes for a current teacher who is required to reduce to half-days for the near future.

RATE OF PAY:	*\$87.50/half day up to 29 days *Ms. Defoe's contracted hourly rate for 30 or more days
HOURS TO BE WORKED:	4 hours/day (Monday – Friday)
START DATE:	February 10, 14-25, 2022 initially
LENGTH OF CONTRACT:	Through mid-April, 2022
BUDGETED CURRENT YEAR:	Yes
RATIONALE FOR HIRE:	Ms. Defoe is already an educator in the district, has extensive elementary teaching experience, and has subbed for other teachers at Washington. She has shown an ability to adapt well in any situation, and Ms. Defoe will be a wonderful addition to Washington Elementary.

(Employment is contingent upon Cloquet School Board approval.)

RM/BA

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Robbi Mondati, Washington Elementary Principal
DATE: March 16, 2022
RE: Recommendation for Employment

I am recommending the employment of Laura Lammi for the 1.0 FTE Specific Learning Disabilities Special Education Teacher Long-Term Sub position, finishing the school year for a FMLA leave, pending appropriate licensure.

RATE OF PAY:	Daily Rate of \$229.13 – BA Step 1
HOURS TO BE WORKED:	8 hours/day (Monday – Friday)
START DATE:	Approximately April 11, 2022
LENGTH OF CONTRACT:	Approximately April 11 – June 6, 2022
BUDGETED CURRENT YEAR:	Yes
POSTED:	Posted, internally and externally
RATIONALE FOR HIRE:	Ms. Lammi student taught at Washington earlier this year, and has proven to be an effective and reliable teacher, and already understands the culture of the school.
STAR CODE:	194011, 194017

(Employment is contingent upon Cloquet School Board approval.)

RM/BA

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia

DATE: March 3, 2022

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment for **Lindsay Smith** to provide homebound instruction for a student at the Cloquet High School.

RATE OF PAY: \$32.02

HOURS TO BE WORKED: 6 hours/week

STARTING DATE: As soon as possible

LENGTH OF CONTRACT: Ongoing, until services are no longer needed

BUDGETED CURRENT YEAR: Yes

RATIONALE FOR HIRE: Cloquet High School has a need for a homebound teacher to provide education for a student.

(Employment is contingent upon Cloquet School Board approval)

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia

DATE: March 16, 2022

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment for **Brenda Gigliotti** to provide homebased instruction for a student at the Cloquet High School.

RATE OF PAY: \$32.02

HOURS TO BE WORKED: 5 hours/week of student contact time
1 hour/week of prep

STARTING DATE: As soon as possible

LENGTH OF CONTRACT: Ongoing, until services are no longer needed

BUDGETED CURRENT YEAR: Yes

RATIONALE FOR HIRE: Cloquet High School has the need to hire a homebased teacher to provide education for one of our students.

(Employment is contingent upon Cloquet School Board approval)

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Tom Brenner, Middle School Principal
DATE: March 21, 2022
RE: Recommendation for Employment

I am recommending the employment of Kim Werhan to fill the 6.5 Hours/Day Consistent Support Special Education Paraprofessional position.

RATE OF PAY:	\$17.41- Step 1
TOTAL COST:	Per Contract
HOURS TO BE WORKED:	6.5 Hours/Day (Monday –Friday)
START DATE:	March 22, 2021
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Posted, internally and externally
RATIONALE FOR HIRE:	CMS would like to recommend Kim Werhan for their open paraprofessional position due to a mid-year retirement. Kim has experience working in the middle school in the kitchen, and we feel that she will do a great job moving into a paraprofessional position at CMS.
Star Code:	99822

(Employment is contingent upon Cloquet School Board approval.)

TB:KP

From the Desk of:

**Paul Riess
Activities Director
Cloquet Senior High School
1000 18th Street
Cloquet, MN 55720
Phone: 218-879-3393
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board
From: Paul Riess- Activities Director
Re: Stipend for school musical choreographer

Please approve the stipend listed below. This is for an individual who helped with choreography for the school musical. This amount, in addition to any taxes and benefits, will be paid out of the school musical activities account. There is no cost to the school district.

Megan Witte-\$1000

If anyone has any questions regarding this recommendation, please feel free to call me.

PR



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet Senior High

DATE: March 11, 2022

RE: Extended Day High School Staffing (Spring Break Academy)

I recommend that the following staff be hired for Spring Break Academy (Credit Recovery) for the 2021-2022 school year:

<u>Teacher</u>	<u>Total Hours – (03/29/22 – 03/31/22)</u>	<u>Rate of Pay</u>	<u>School Site</u>
Kelsey Motzko	27 Hours	\$34.69/Hour	CHS
Andrew Miller	27 Hours	\$34.69/Hour	CHS
Kevin Brenner	27 Hours	\$34.69/Hour	CHS
Bret Gunderson	27 Hours	\$34.69/Hour	CHS

BUDGETED CURRENT YEAR: Yes

REASON FOR HIRE: Credit Recovery

(Employment is subject to Cloquet School Board Approval)

To: Superintendent Cary and ISD #94 School Board Members

From: Paul Riess, Activities Director

Date: March 8th , 2022

Re: 2021-2022 Additional Spring Contracts

Please approve the additional coaches for the spring season

SPORT	POSITION	NAME	DATES	AMOUNT
<i>Track</i>				
	Assistant coach	Jared Anderson	3/14/2022-6/11/2022	volunteer
	Assistant coach	Shawna Youngberg	3/14/2022-6/11/2022	volunteer

To: Superintendent Cary and ISD #94 School Board Members
 From: Paul Riess, Activities Director
 Date: March 14th , 2022
 Re: 2021-2022 Spring Contracts
 Please approve the coaches rates in red for the spring season

<i>Spring 3 Act Play</i>				
<i>These positions are paid</i>	Sound and lights	John Justad	3/7/2022-5/1/2022	\$500
<i>through 3 act play</i>	Costumes	Karen Fox	3/7/2022-5/1/2022	\$600
<i>activities account</i>	Set Design	Al Woodward	3/7/2022-5/1/2022	volunteer
	Set Design	Rich Brummer	3/7/2022-5/1/2022	\$500



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Tom Brenner, Middle School Principal
DATE: March 21, 2022
Re: Permission to Post

I am requesting permission to post for One (1) ADSIS Teaching Position at Cloquet Middle School for the 2022-2023 school year.

TB:KP



MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: March 3, 2022

RE: **Permission to Post**

I am requesting permission to post for one homebound teacher for the Cloquet High School. This request is for 5 hours per week of instruction and 1 hour per week of prep. This is necessary as the students is at home for medical reasons.



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: March 16, 2022

RE: **Permission to Post**

I am requesting permission to post for one homebased teacher for the Cloquet High School. This request is for 5 hours per week of instruction and 1 hour per week of prep.

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Tim Prosen, CHS Assistant Principal/Targeted Services Coordinator

DATE: March 15, 2022

RE: Permission to Post for Targeted Services Summer Staffing

I am asking for permission to post for the following positions for our 2022 Summer Targeted Services Programming to take place June 13 – June 30 and August 1- August 18.

<u>Churchill Elementary School</u>	<u>Total Programming Hours</u>
• Kindergarten Teacher	120 Hours
• First Grade Teacher	120 Hours
• Second Grade Teacher	120 Hours
• Third Grade Teacher	120 Hours
• Fourth Grade Teacher	120 Hours
• Paraprofessional	120 Hours
• Paraprofessional	120 Hours
• Targeted Services Site Coordinator	Up to 30 Hours

<u>Washington Elementary School</u>	<u>Total Programming Hours</u>
• Kindergarten Teacher	120 Hours
• First Grade Teacher	120 Hours
• Second Grade Teacher	120 Hours
• Third Grade Teacher	120 Hours
• Fourth Grade Teacher	120 Hours
• Paraprofessional	120 Hours
• Paraprofessional	120 Hours
• Targeted Services Site Coordinator	Up to 30 Hours

<u>Cloquet Middle School (First Session Only)</u>	<u>Total Programming Hours</u>
• Two (2) 5 th Grade CMS Teachers	120 Hours Total
• Two (2) 6 th Grade CMS Teachers	120 Hours Total
• Math Teacher	60 Hours
• Science Teacher	60 Hours
• English Teacher	60 Hours
• Social Studies Teacher	60 Hours
• Paraprofessional	60 Hours
• Paraprofessional	60 Hours
• Targeted Services Site Coordinator	Up to 20 Hours



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: March 16, 2022

RE: **REQUEST TO POST**

We are requesting permission to post for the following paraprofessional position due to staff vacancy:

- 6.5 Hours/Day Special Education Paraprofessional at Cloquet High School

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Beth Dohnansky, Food Service Director

DATE: March 14, 2022

RE: Permission to Post for Food Service Staff

I am requesting permission to post the following position for Cloquet School District.

- **3 hours / Day Food Service Staff, Churchill Elementary**

MEMORANDUM – Permission to Post

TO: Dr. Michael Cary, Superintendent
FROM: Erin Bates, Community Education Director
DATE: March 16, 2022
RE: Permission to Post Position: 22-23 Danceline coach

Requesting permission to post to hire a Danceline coach for the 22-23 school year.

Learning About Pollinators & Creating a Pollinator Garden

6th Grade Science Standard

6E.3.2.1.3 **Apply scientific principles to design a method for monitoring and minimizing a human impact on the environment.*** (P: 6, CC: 2, CI: ESS3, ETS1) *Emphasis of the practice is on applying scientific principles about Earth's natural processes (like how water moves through the ground and air) to designing solutions to problems caused by human activity. Emphasis of the core idea is on how human activity impacts Earth's environments.*

Examples of parts of the design process may include assessing the kinds of solutions that are feasible, and designing and evaluating solutions that may reduce those impacts.

Examples of human activities that impact the environment may include withdrawing too much water from aquifers, altering stream flow by building dams or levees, increasing runoff caused by impermeable surfaces like parking lots, or adding undesirable materials to the air, water or land.

Pollinator Unit

What do we know about pollinators? Collages in small groups using images and words to describe what they know about pollinators.

Discussion and sharing. Then definition of Pollinator, articles and information about pollinators. Listing Reasons why pollinators are important.

Brochure in small group: Choose a type of pollinator previously discussed to research and create a brochure for it.

Find the following information about it:

1. Habitat: where and what kind
2. Population levels
3. How do they help humans?
4. How can humans help them? And why should we want to?

(Flip grid presentations)

Guest Speakers Carlton Soil and Water, NE BeeKeepers, and FDL COmmunity Garden

Class seed planting in cups for students to take home with pollinator friendly flowers.

Garden Development

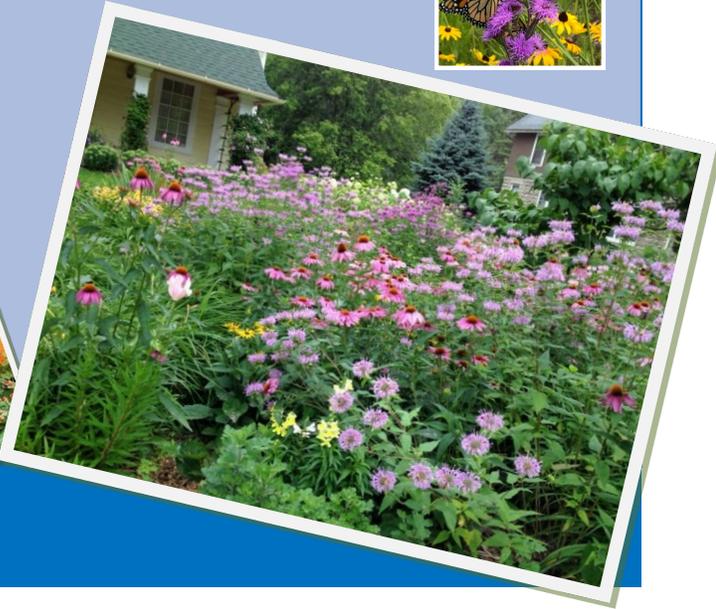
Show, draw and layout pollinator garden

Kill cloth to suppress weeds, planting pollinators

Making educational signs for various stages to inform about stages of garden development

Native Gardens

A pollinators paradise!



Why is a native plant?

Native flowers, grasses, sedges, trees, and other vegetation have evolved over thousands of years in a particular region. They have adapted to the areas geography, hydrology, soils, and climate. These plants have grown up together with other native plants, songbirds, bees, butterflies, and other wildlife. These plant communities provide habitat, food sources, and nesting sites which many of our native pollinators need to survive. They also benefit the soil with their dense root systems; some which grow up to 15' deep! The roots and above ground vegetation infiltrate stormwater runoff and pollutants before it reaches our groundwater and other water bodies.

Perennial native gardens are a great, low maintenance alternative to your traditional flower garden and lawn. They do not need fertilizer, regular mowing, or regular watering. They can withstand whatever Mother Nature can throw at them!

Benefits of Native Gardens..

- **Native plants, with roots up to 15' deep,** hold soil in place and build up organic matter, building up healthy soil
- Native Plants **require little watering and no fertilizer.** Tolerate drought & high water conditions
- **Diverse and colorful** landscape all season
- **Filter pollutants** before entering drains or waterbody
- **Native Plants** provide habitat and food fish, pollinators, birds, frogs, and many other species!
- Naturally **resist weed invasion**



808 3rd Street
Carlton MN 55718
(218) 384-3891
www.CarltonSWCD.org





Cloquet Middle School Pollinator Project

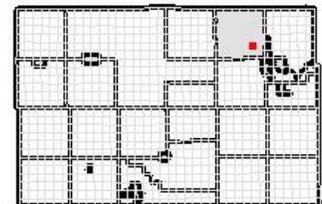


Legend

-  Parcel
-  Pollinator Pocket



**Section
Location
Map**



Carlton Soil and Water Conservation District

OVERVIEW

Project Information

Project Name:

Cloquet Middle School Pollinator Project 2022

Project Description:

Ms. Gustafson's 6th grade class will be seeding a highly visible site in front of the Cloquet Middle School/Community Education building to pollinator habitat. All vegetation is native to Minnesota with beautiful blooms at different times of the year, while providing a critical food source for pollinators. Not only is this a citizen science and education opportunity for students and the community, planting native vegetation will also allow for infiltration of stormwater and pollutant runoff.

Organic site preparation will begin in March by placing black plastic over the site for 8 weeks to kill off the existing vegetation. Before seeding, site will be lightly raked. Seed will be split in half and placed in 5 gallon buckets. Oats will also be seeded along with the native seed mix to act as a companion crop to compete with weeds while the seed mix becomes established. Seed will be broadcasted onto site and lightly raked or rolled after seeding to ensure good seed to soil contact.

Carlton Soil and Water Conservation District Conservation Specialist, Alyssa Bloss, will be the Conservation Advisor for the project and advise on long term maintenance.

Land Use:

Developed Shoreline Developed Rural Agriculture Pasture Other

Owner Priorities:

Protect water quality Slow surface runoff Treat subsurface flow Add Pollinator Habitat

Project cost estimate: \$400

Cost-share Contribution: 100%

Significant Dates and Project Location

Project Address: 2001 Washington Ave Cloquet, MN 55720

T 49 N – R 17-W SEC 24

Site Preparation: March-early June: Black plastic 8 weeks

Seeding: Before June 30th

Contact Information

	Name	Address	Phone	Email
SWCD	Alyssa Bloss	808 3 rd Street Carlton, MN 55718	(218)384-3891	alyssa.bloss@carltonswcd.org
Owner	Cloquet Middle School	2001 Washington Ave Cloquet, MN 55720	(218) 879-3328	
Contact	Ann Gustafson	2001 Washington Ave Cloquet, MN 55720	(218) 349-7696	anniegust@gmail.com

Existing Conditions and Project Summary

The site for this project was originally planted to turf grass after construction of the Cloquet Middle School in 2017. Since then, it has been fenced off and was seeded to a pollinator planting that has failed. Ms. Gustafson, 6th Grade Teacher at the Cloquet Middle School, reached out to Alyssa Bloss, Conservation Specialist at the Carlton Soil and Water Conservation District to see if she could assist her class in re-doing the project following specific vegetation standards from start to finish with assistance in long term maintenance. Ms. Gustafson has already planted 2 pollinator plantings at their family farm, Leaning Barn Farm, with Alyssa's assistance. The SWCD has agreed to work with Cloquet Middle School on this project and has put together a planting plan and cost estimate. Organic site preparation will be done by placing black plastic on the soil for 8 weeks at the beginning of the growing season to eliminate the existing vegetation. Before seeding, the soil will be lightly raked. The native seed mix consists of over 25 native flowers and grasses that are between 1-4' tall and bloom at different times of the year, offering show stopping colors! Bountiful food sources for pollinators throughout the growing season will also be included. Due to the nature of these slow to establish native seeds, oats will be planted along with the seed mix to compete with weeds while the root systems (some up to 15' deep) become established. These root systems are great at filtering out pollutants before they reach our groundwater. After seeding, when vegetation reaches about 1' tall, it is essential that the site is mowed to about 4-6" to ensure that no weeds go to seed and the sun is allowed to help germinate the seed. This will be done throughout the entire 1st growing season to help with establishment. Invasive weed education will be provided along with tips on how to identify and monitor pollinators. It will take about 3 years to have a fully established pollinator planting. The SWCD is also applying for grant funds to help pay for 100% of this project, along with other pollinator projects at Washington Elementary and Cloquet Public Library.

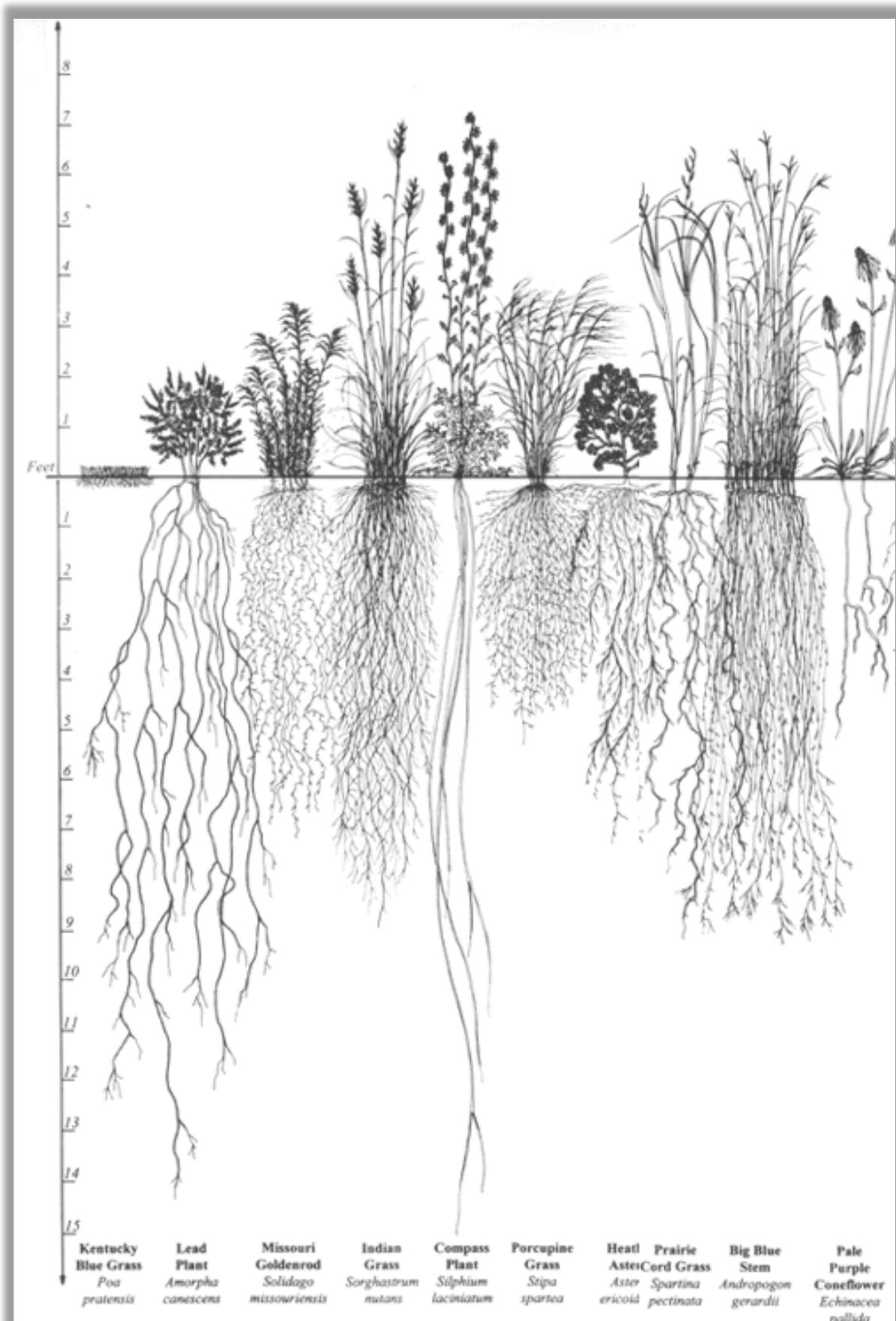
Aerial View: Practice Locations

Cloquet Middle School



Similar completed Projects







MNL Pollinator Mix Dry to Mesic Soils

Mix approved by the Xerces Society for Pollinator habitat enhancement and restoration.
For dry and well-drained to mesic soils. Height 2-4'

	Scientific Name	Common Name	% of Mix	Seeds/ Sq Ft	PLS lbs/ac	Bloom Season
Grasses:	Bouteloua curtipendula	Side-oats Grama	18.50	6.76	1.85	
	Bouteloua gracilis	Blue Grama	1.50	2.20	0.15	
	Bromus kalmii	Prairie Brome	4.50	1.32	0.45	
	Elymus trachycaulus	Slender Wheat Grass	5.40	1.37	0.54	
	Schizachyrium scoparium	Little Bluestem	15.00	8.26	1.50	
	Sporobolus heterolepis	Prairie Dropseed	2.00	1.18	0.20	
Sedges/Rushes:	Carex bicknellii	Bicknell's Sedge	0.25	0.16	0.03	
	Cyperus schweinitzii	Schweinitz's Flatsedge	0.35	0.55	0.04	
Forbs:	Achillea millefolium	Yarrow	0.20	1.29	0.02	Summer
	Agastache foeniculum	Fragrant Giant Hyssop	0.50	1.65	0.05	Summer
	Allium stellatum	Prairie Onion	0.60	0.24	0.06	Summer
	Amorpha canescens	Leadplant	2.80	1.65	0.28	Summer
	Anemone canadensis	Canada Anemone	0.25	0.07	0.03	Spring
	Asclepias speciosa	Showy Milkweed	0.20	0.03	0.02	Summer
	Asclepias syriaca	Common Milkweed	1.40	0.21	0.14	Summer
	Asclepias tuberosa	Butterfly Milkweed	1.70	0.27	0.17	Summer
	Astragalus canadensis	Canada Milk Vetch	1.50	0.94	0.15	Summer
	Chamaecrista fasciculata	Partridge Pea	6.00	0.60	0.60	Fall
	Cirsium hillii	Hill's Thistle	0.20	0.05	0.02	Summer
	Dalea candida	White Prairie Clover	7.00	4.89	0.70	Summer
	Dalea purpurea	Purple Prairie Clover	7.50	4.13	0.75	Summer
	Desmodium canadense	Showy Tick-trefoil	3.00	0.61	0.30	Summer
	Drymocallis arguta	Prairie Cinquefoil	0.25	2.11	0.03	Summer
	Echinacea angustifolia	Narrow-leaved Coneflower	1.50	0.39	0.15	Summer
	Heliopsis helianthoides	Common Ox-eye	4.00	0.93	0.40	Summer
	Helianthus pauciflorus	Stiff Sunflower	0.30	0.04	0.03	Fall
	Lespedeza capitata	Round-headed Bushclover	1.25	0.37	0.13	Summer
	Liatris aspera	Rough Blazing Star	0.30	0.18	0.03	Summer
	Liatris ligulistylis	Meadow Blazing Star	0.40	0.15	0.04	Summer
	Liatris punctata	Dotted Blazing Star	0.30	0.08	0.03	Summer
	Lupinus perennis	Wild Lupine	0.50	0.02	0.05	Spring
	Monarda fistulosa	Wild Bergamot	0.50	1.29	0.05	Summer
	Monarda punctata	Spotted Bee Balm	0.20	0.66	0.02	Summer
	Penstemon grandiflorus	Large-flower Penstemon	0.75	0.39	0.08	Spring
	Phlox pilosa	Prairie Phlox	0.10	0.07	0.01	Spring
	Pycnanthemum virginianum	Mountain Mint	0.15	1.21	0.02	Summer
	Ratibida columnifera	Long-headed Coneflower	1.00	1.54	0.10	Summer
	Rudbeckia hirta	Black-eyed Susan	1.80	6.08	0.18	Summer
	Solidago nemoralis	Gray Goldenrod	0.25	2.75	0.03	Fall
	Solidago speciosa	Showy Goldenrod	0.50	1.74	0.05	Fall
	Symphotrichum laeve	Smooth Blue Aster	1.00	2.02	0.10	Fall
	Symphotrichum oolentangiense	Sky-blue Aster	1.80	5.29	0.18	Fall
	Tradescantia bracteata	Long-bracted Spiderwort	0.50	0.18	0.05	Spring
	Verbena stricta	Hoary Vervain	1.20	1.23	0.12	Summer
	Zizia aptera	Heart-leaf Golden Alexanders	0.25	0.11	0.03	Spring
	Zizia aurea	Golden Alexanders	0.85	0.34	0.09	Spring
			100.00	67.58	10.00	
Seeds/sq ft:	68.00					
Grass Species:	6					
Sedges/Rush Sp:	2					
Forb Species:	38					

Operation and Maintenance Plan: Native Gardens

Landowner: Cloquet Middle School

Location: City of Cloquet Sec.24

All projects require some maintenance after implementation. Because every project is unique, you may require slightly different maintenance needs than what are listed here. This Operation and Maintenance Plan helps you understand some of the common maintenance activities that may be needed on your project. Project success cannot be expected without ongoing maintenance activities.

First Year

- ❖ **Watering-** New plantings need one inch of water per week. If there is little rain, watering your project will be needed.
- ❖ **Mowing/Weed Whipping-** On sites where seeding was the primary planting method, the site will need mowing or weed whipping to control weeds and allow sunlight to warm the soil and germinate the native seeds. Cut when weed growth reaches 10-12 inches and before weeds begin to set seed (***this is very important***). Cutting height should be set at 4-5 inches. Expect to mow or weed whip areas between June and September at least two times.
- ❖ **Weeding-** If no seeding has been done and live plugs were used, check for weeds at least once every two weeks. Pull or spot treat weeds with herbicide as necessary. Pay extra attention for weed growth near project edges and paths.
- ❖ **Erosion Control Blanket-** On sites where erosion control or black weed blanket was used, inspect blanket and ensure that it is secured and there is no slumping or erosion occurring. Blanket should last one growing season.
- ❖ **Double Shredded Hardwood Mulch-** On sites where mulch was used, ensure that mulch is maintaining at about 3 inches thick until plugs are well established.
- ❖ **Plant Identification-** Mark live plugs with color coded popsicle sticks or some other type of marking device. Become familiar with the native plants on your project. Also become familiar with the weeds. Ask your technical representative about good identification books to help you.

Second Year

- ❖ **Dead Vegetation-** Cut back or rake dead vegetation if desired. This is only necessary if the appearance of the project is a concern. Leave dead vegetation standing in the fall. The standing dried vegetation provides winter interest, food, and cover for wildlife.
- ❖ **Mowing/Weed Whip-** If mowing/weed whipping is your primary weed control method, cut at a height of 6-12 inches. ***Remember to mow or weed whip before weeds begin to set seed.***
- ❖ **Weeding-** If initially using live plugs, thoroughly weed site as it begins to green up. Check for weeds at least once every three weeks. Pull or spot treat weeds with herbicide as necessary.
- ❖ **Watering-** During drought periods, provide plants one inch of water per week.
- ❖ **Supplemental Planting-** Plant replacement live plugs in spots with low survival.

Third Year and Beyond

- ❖ **Dead Vegetation-** Cut back or rake dead vegetation if desired in spring. Leave dead vegetation standing in the fall.
- ❖ **Weeding-** Check for weeds once a month. Pull or spot treat weeds with herbicide as necessary.
- ❖ **Supplemental Planting-** Plant replacement plants as necessary, continuous native vegetation cover is the goal.
- ❖ **Expansion-** Consider expanding the project area into new areas of your shoreline.
- ❖ **Burning-** Burning is a tool for weed control, increased flowering, seed production, germination of new native plants, and reducing undesired woody vegetation. Burns are typically conducted on a 4-5 year rotation. ***A burning permit is recommended before conducting a burn.*** Contact your technical representative for a list of local professional burn specialists.
- ❖ **Monitoring-** The project site should be monitored yearly. Monitoring would include notes on successful species, weed problems, disturbances (animal or human), and management needs. It is recommended you monitor one hour each month throughout the growing season and include written notes with photos of the projects progress.

Contact the Carlton Soil and Water Conservation District or your technical representative with questions and if problems occur that inhibit the above Operation and Maintenance Plan.

We have reviewed the Operation and Maintenance Plan, and I, the owner, understand and agree to follow the guidelines listed above.

Landowner Signature _____ Date _____
Technical Representative Signature _____ Date _____

DISTRICT HEALTH & SAFETY, AND CRISIS COMMITTEE MEETING SUMMARY

TUESDAY, MARCH 8, 2022
3:45 P.M., GARFIELD BOARD ROOM

Committee Members:

- Committee Chair -Tim Prosen, CHS Assistant Principal
- Executive Assistant - Mary Marciniak
- Garfield School - David Perry
- Middle School - Mike Bushey
- Churchill School - Chris Esse
- Washington School - Scott Carlson
- High School - Sarah Ellena
- School Resource Officer - Trevor Kaldor
- Director of Facilities & Grounds - Dylan Carlson
- School Board Representative - Ken Scarbrough
- School Board Representative - Gary Huard

I. **Approval of January 11, 2022 Meeting Summary**

D. Perry made a motion to approve the January 11, 2021, meeting summary as presented. M. Bushey seconded the motion, and it was approved by unanimous yeas of all members present at roll call.

II. **Old Business**

- Required 2021-2022 Building Drills Summary (5 Lockdown Drills, 5 Fire Drills, 1 Evacuation Drill, 1 Tornado Drill) (Please email Mary with dates/time when held)
- Safety Film – D. Carlson gave an update on the safety film. The quotes have been reviewed and it was proposed to do only front entrances at each building. The next step is to meet with C. Nelis regarding the budget. They will be using a 3M brand rather than the Llumax as it was less expensive. A discussion was held about adding the bus entrance at Churchill #6 near the Kindergarten rooms.
- Key fobs – A concern was raised about key fobs and employees giving their fobs to students or other family members to use. T. Prosen said he would add it to the next admin meeting for discussion.

III. **New Business**

- a. Health and Safety
- Building Accident Reports for Students
S. Ellena provided a summary of student accidents reported since the last meeting in January 2022.
- OSHA 300 Log
T. Prosen provided a summary of employee accidents reported since the last meeting in January 2022 and the year-end OSHA 2021 report.

IV. **Building Level Reports**

1. Health, Safety & Crisis Building Reports
 - a. Garfield – need for a red lockdown button for controlling doors and speaker in gym. Dylan said the red lockdown controls were being quoted and he would look in the speaker option.
 - b. CHS - employee expressed that they wanted more information provided on the removal of masks and a report of the results since the decision. This will be brought to Dr. Cary for consideration.
 - c. CMS – nothing to present
 - d. Churchill nothing to present
 - e. Washington – nothing to present

V. **Next Meetings**

- a. Wednesday, May 11, 2021

VI. **Adjournment**

There being nothing further to discuss, the meeting adjourned at 4:11 p.m.

Respectfully submitted,

Mary Marciniak
Executive Assistant to the Superintendent
Cloquet Public Schools

2021-2022 Student Enrollment Report

5/28/2021	Dates	9/8	9/22	10/6	10/19	11/4	11/17	12/8	1/6	1/18	2/9	2/23	3/16						
CHURCHILL																			
18	Handicap Kindergarten	16	17	18	18	18	19	19	18	18	18	18	18						
24	Early Five/Dev Kindergarten	12	11	12	12	13	13	13	13	13	13	13	14						
54	Kindergarten - All Day	69	72	70	70	69	69	69	70	70	70	70	69						
63	First Grade	55	54	54	54	54	54	53	54	54	53	53	53						
80	Second Grade	72	72	72	72	72	70	70	70	70	70	70	71						
76	Third Grade	68	68	68	68	68	68	68	69	69	68	69	70						
83	Fourth Grade	69	70	70	70	70	70	70	70	70	70	70	71						
398	TOTAL CHURCHILL	361	364	364	364	364	363	362	364	364	362	363	366	0	0	0	0	0	0
WASHINGTON																			
17	Handicap Kindergarten	17	18	19	19	18	18	18	18	18	19	20	20						
51	Kindergarten - All Day	83	82	81	82	82	81	80	80	81	82	81	81						
116	First Grade	76	76	75	75	75	75	75	76	76	76	77	77						
103	Second Grade	106	106	105	106	105	105	106	106	107	107	107	106						
98	Third Grade	113	112	113	113	112	112	113	112	113	114	115	114						
99	Fourth Grade	110	107	105	106	105	105	105	105	105	106	106	105						
484	TOTAL WASHINGTON	505	501	498	501	497	496	497	497	500	504	506	503	0	0	0	0	0	0
882	TOTAL ELEMENTARY	866	865	862	865	861	859	859	861	864	866	869	869	0	0	0	0	0	0
	Open Enrollment-Elementary																		
MIDDLE SCHOOL																			
193	Fifth Grade	192	189	189	191	193	190	190	189	189	189	191	191						
211	Sixth Grade	198	196	194	196	197	197	196	196	196	197	197	196						
217	Seventh Grade	218	214	213	214	213	211	209	210	211	209	210	207						
214	Eighth Grade	219	214	213	212	212	211	210	209	209	204	205	202						
835	TOTAL MIDDLE SCHOOL	827	813	809	813	815	809	805	804	805	799	803	796	0	0	0	0	0	0
	Open Enrollment-CMS																		
HIGH SCHOOL																			
224	Ninth Grade	221	220	221	221	219	221	219	221	220	220	219	217						
184	Tenth Grade	223	223	220	220	221	221	220	220	220	216	214	212						
165	Eleventh Grade	185	186	184	184	184	184	185	183	181	182	179	179						
170	Twelfth Grade	172	173	172	172	172	173	172	171	171	166	164	162						
743	TOTAL HIGH SCHOOL	801	802	797	797	796	799	796	795	792	784	776	770	0	0	0	0	0	0
	Open Enrollment-CHS																		
2460	TOTAL HK-12	2494	2480	2468	2475	2472	2467	2460	2460	2461	2449	2448	2435	0	0	0	0	0	0
	TOTAL OPEN ENROLLMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CAAEP- FULL-TIME																			
	High School (grades 9-12)	83	86	84	80	77	77	76	75	73	84	82	84						
	Junior High (grades 6-8)	6	6	8	8	9	9	11	11	11	11	11	10						
79	TOTAL CAAEP-Full-Time	89	92	92	88	86	86	87	86	84	95	93	94	0	0	0	0	0	0
** CAAEP - PART-TIME																			
	EDHS																		
	Extended Programming																		
	Targeted Services																		
2539	GRAND TOTAL	2583	2572	2560	2563	2558	2553	2547	2546	2545	2544	2541	2529	0	0	0	0	0	0

** NOT included in totals.



ISD 94 CLOQUET PUBLIC SCHOOLS PROPOSAL FOR AUDIT SERVICES

bergankdv

CONTACT: NANCY SCHULZETENBERG
nancy.schulzetenberg@bergankdv.com
220 Park Avenue South
St. Cloud, MN 56301
320.650.0219

EMPOWERING PEOPLE and CREATING A WOW EXPERIENCE FOR OUR CLIENTS.

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EXECUTIVE SUMMARY

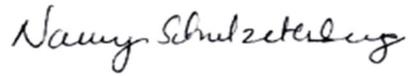
Thank you for the opportunity to continue to serve as a partner to ISD 94 Cloquet Public Schools. It is our understanding that you are seeking competitive proposals from independent public accounting firms to provide professional financial audit for years ending June 30, 2022 - 2024.

Here are a few benefits of working with BerganKDV:

- **A Responsive Firm Who is there for You.** We will work to develop a partnership relationship with your District. We believe we're your auditors not just at year-end but throughout the year. This means being there for you when issues arise, available when you need us and being responsive to your requests. We demonstrate this through same-day callbacks and in-depth research to get to the heart of your questions. We take a collaborative approach in all our interactions with you.
- **Minnesota School Finance Expertise.** Your audit firm needs to understand how Districts operate and how the environment in which they function is regulated. BerganKDV audit professionals are dedicated to their industry and never need to be trained by their clients. With Nancy Schulzetenberg on the Minnesota Department of Education Advisory Committee on Financial Management, Accounting and Reporting, you will have a connection to the latest guidance and activity at MDE.
- **Respect Your Time.** We have the resources to perform your audit and meet with your board to ensure you receive information in a timely manner. We are clear with you on things we need for the audit including timing and deadlines. In addition, at BerganKDV, we strive for a three-week turnaround, from fieldwork to meeting-ready documents. You will have a draft copy of your financial statements and communication letter within this timeframe.
- **Effective Communication.** BerganKDV has set high internal standards for responding and communicating with our clients. Providing support exactly when and where you need it is the value our team brings. Your time is valuable; we will be clear and efficient in our communications, work to eliminate surprises and meet agreed-upon deadlines. We have a proven track record of performing client's requests based on their preferred timetable and delivering reports to our clients in advance of deadlines.
- **Commitment to Staff Continuity and Training.** To keep continuity and efficiencies high, we believe that consistent team members are advantageous for both our firm and your District. We pride ourselves on maintaining the right balance of continuity on each of our engagements in order to ensure a "fresh" look at the annual audit process. Rotation of senior level staff only occurs after the merits of such rotation have been discussed and approved by your District.
- **Innovative thinking and solutions driven.** When working with BerganKDV, clients find that we focus on earning their trust by being actively involved and focused on helping them be successful in all they do. We solve problems. Whether that problem is technology, financial or operations related, we will find a way to help.

If there are any matters not adequately covered in this proposal, please feel free to contact us. Thank you for the opportunity to respond to your proposal request.

Sincerely,



Nancy Schulzetenberg

St. Cloud, MN // 320.650.0219 // nancy.schulzetenberg@bergankdv.com

LETTER OF TRANSMITTAL

ISD 94 Cloquet Public Schools
302 14th Street
Cloquet, Minnesota 55720

On behalf of BerganKDV, I am pleased to submit this proposal for audit services for ISD 94 Cloquet Public Schools, Cloquet, Minnesota. We appreciate the opportunity to bid these services and your consideration of our firm.

The attached proposal addresses the information you requested, including the unique qualifications of BerganKDV, the depth and breadth of the services we will provide your District, and our commitment to providing the highest-quality work through a process that is both efficient and effective.

We are especially qualified because of our extensive experience working with school districts. What makes us unique is not so much what we do, but how we do it. We believe our technical expertise, combined with our attention to service, will provide you with an audit process that is beneficial to your District.

Our services would include, but not be limited to, the following for years ending June 30, 2022 - 2024.

1. Performing an audit of the District in accordance with auditing standards generally accepted in the United States of America, *Government Auditing Standards*, the audit requirements of Title 2, US Code of Federal Regulations Part 200. Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards (Uniform Guidance), and other federal, state, and local requirements, as applicable.
2. Providing an opinion on the District's basic financial statements prepared in accordance with US GAAP, and an "in-relation to" report on the supporting schedules.
3. Providing separate reports required under *Government Auditing Standards* and Minnesota Legal Compliance, and the Uniform Guidance.
4. Preparing a draft of the District's financial statements and related note disclosures.
5. Communicating all matters to the District's Business Manager.
6. Reviewing, documenting, and providing recommendations on improving the District's internal control and financial operations.
7. Providing verbal and written guidance on new and ongoing Governmental Accounting Standards Board (GASB) Statements.
8. Meeting with finance personnel and administration to review the financial statements and a draft of our letter of recommendations for improving the internal control and financial operations of the District.
9. Presenting the financial statements and communication letter to the School Board.
10. Providing copies of the report and communications letter for the District, the Minnesota Department of Education and the Office of the State Auditor, including searchable PDF copies.
11. Being available during the year to provide a wide range of consulting services and answer your questions as they arise.

We will work with your representatives to schedule specific fieldwork dates to ensure we are meeting your deadlines. The undersigned is a partner and is authorized to make representations for the firm. This proposal is a firm and irrevocable offer for 60 days.

Sincerely,

BerganKDV, Ltd



Nancy Schulzetenberg, CPA

Government Audit Partner

BerganKDV, Ltd

320.650.0219

nancy.schulzetenberg@bergankdv.com



WHO IS BERGANKDV? WE'RE GLAD YOU ASKED!

We have an extensive background in working with clients through a strategic approach in all aspects; we don't just keep pace with the trends; we stay ahead of the curve. We explore new ways to reduce costs and operate more efficiently.

THE BACKSTORY

The history of our firm began in 1945, and since the beginning, BergankDV has been firmly rooted in community. Today we are a Top 100 Firm, we operate in multiple states in nine different offices, employ over 450 experts, and service clients across the country. As we continue to grow, we acknowledge that we are not in the business to provide one-size-fits-all solutions. Every client is different – from business problems to personal preferences. We invest the time to understand your needs and customize our services and solutions to meet them. Our playbook consists of business advisory, tax, assurance and accounting, workforce management, technology, wealth management and turnaround management services. Sure, we offer a robust and competitive service portfolio and notable processes but what really makes us different?

OUR PEOPLE

Relationships are at the core of everything we do, and our products and services are designed to meet the specific needs of our clients. When working with BergankDV, clients find that we focus on earning their trust by being actively involved and focused on helping them be successful in all they do.

PERSONALIZED SERVICE

Our philosophy is to provide timely, quality services that exceed the expectations of our clients. Outstanding client service requires a successful team effort within our firm and with our clients. Providing outstanding service involves enthusiastic, dependable and knowledgeable personnel who are responsible for knowing, understanding and caring about our clients. Our firm believes that outstanding service is a continual process that is refined and enhanced with each client contact.

ENGAGE® | OUR PROVEN VALUE CREATION PROCESS

We have aligned our team around our core values and are driven in our commitment to help clients and team members achieve their potential. We help clients reach their goals by utilizing our value creation process. Results of this process have led to more robust client relationships – deeper trust, enhanced communication and minimization of time for all. This process is a key component of our strategy in supporting and helping our clients further their organizations.



OUR BUSINESS LINES

BerganKDV has a strong bench of resources and expertise available based on needs of the client. This ensures the most effective and efficient results are delivered!



COMMUNITY SUPPORT

At BerganKDV, we believe in giving back. We support the organizations our people and clients are actively involved with. On average, we support multiple events a week in our communities. This year we supported over 35 civic, 15 health and wellness, 10 youth and four arts organizations. BerganKDV's culture promotes community involvement by providing employees with paid volunteer time off.

VISION AND VALUES

We are powered by people who do business the Midwest way delivering comprehensive business, financial and technology solutions. Our firm consists of highly talented individuals that put relationships before business deals and clients before profits. Our values drive our decisions.



OUR FOCUS AND OUR PROMISE

Empowering people and creating a wow experience for our clients.
We go beyond so you can **DO MORE**.

We continue to align BerganKDV team member core values and sense of purpose with our firm core values and mission. We hire towards our core values and manage performance through real time feedback corresponding to our core values. We've found that this work results in more open conversations at BerganKDV which impacts employee engagement and client care.

VALUE-ADDED SERVICES BEYOND THE AUDIT

Our goal is to be your first call when you experience organizational challenges. We believe this can occur only when a relationship is developed and nurtured through strong communication and a thorough understanding of your mission, programs and operations. We are unwavering in our commitment to our clients and make it our mission to ask the right questions, listen actively, understand your expectations and deliver results. You can expect a partnership with professionals who value trust, integrity and relationships.

Collectively our core client solutions are unique in our industry. However, we recognize that in order to achieve our goal of wow experiences we need to offer clients more. We have executed on a strategy to seek out best-of-class providers to help when clients are stuck on a matter in finance, operations, marketing, technical tax and other areas.

Over the past several years we have had over 1,000 situations where we helped clients with introductions to our network to save them time and help increase confidence with a plan or strategy. We have an ability to make a greater difference in your District with experience in a variety of services, some of which are listed below [for a full listing of our solutions catalog, please visit bergankdv.com].

Extensive Governmental Auditing and Consulting Experience

With over **50 years of experience** serving the government community, we have a great appreciation for the unique issues and complexities that you face. We currently work with over 150 governmental entities, including colleges and universities, charter schools, school districts, cities, and other governmental entities, providing a wide array of services including accounting, auditing and consulting services.

We are dedicated to **keeping informed** of significant developments in the government community and the impact of those developments on our clients. We accomplish this through formal training, including annual seminars, workshops and professional sponsored classes on governmental accounting, auditing and reporting requirements. We are a member of the Governmental Audit Quality Center of the American Institute of Certified Public Accountants. The Center maintains standards for quality control in governmental audits for CPA firms nationwide.

In addition, many employees of our firm are members and have participated as instructors and speakers at seminars. These presentations have included the following topics:

- GASB Statement Nos. 34, 40, 45, 54, 63, 65, 68, 74, 75, 84 and 87 implementations
- Auditing standards updates, include independence and risk suite
- Internal controls, segregation of duties and corrective action plans
- Single Audit
- Budget issues
- Accounting and finance policies and procedures
- Overview of investing and related legal compliance
- Capital assets
- Fraud

VALUE-ADDED SERVICES BEYOND THE AUDIT (CONTINUED)

Peer Review

Our firm is a member of the Private Companies Section of the AICPA Division for CPA Firms. This Division was founded in 1977 by the AICPA to promote CPA excellence and to provide a voluntary, objective means of monitoring adherence to professional standards. Each member firm is required to periodically subject its audit and accounting practice to a comprehensive quality review by specially trained outside CPAs. Our last such review was just performed recently, and we received a clean report on our practices and methods. A copy of our last peer review report is included on page 23.

Keeping You Current

We continue to stay abreast of new GASB regulations and innovatively consider all solutions for our clients. Our involvement in government entities has been recognized in the community as well. Nancy Schulzetenberg was appointed by the Commissioner of Education to serve as a member of the Minnesota Department of Education Advisory Committee on Financial Management, Accounting, and Reporting and was recently appointed to serve a fifth term. MDE has also named a subcommittee to address future GASB implementations. Nancy Schulzetenberg is on this committee.

Historically, we have viewed time spent to keep our clients current with recent technical changes as part of the audit and not billed separately. We also have the capacity to provide you with additional accounting resources and inform you of any necessary changes or updates that may affect you. You can be confident that we are current and have the capacity to keep you updated.

CERTIFICATIONS AND INDEPENDENCE

We recognize when we audit a governmental entity, we are required to be familiar with certain rules, regulations and requirements and also, as a firm we are required to meet certain requirements. In that regard, we make the following affirmations:

- Our firm and all assigned key professional staff meet the independence requirements relating to the District defined by auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States.
- Our firm and all assigned key professional staff are properly licensed to practice in the State of Minnesota.
- Our firm is a member of the American Institute of Certified Public Accountants.
- Our firm has never had a report rejected or classified as substandard by any state or federal agency, the Association of School Business Officials or by the Government Finance Officers Association.
- Our firm has never had and currently does not have any pending disciplinary actions or investigations for alleged improper, fraudulent, disreputable, or unfair activities against our firm with state regulatory bodies or professional organizations.
- We accept the professional obligation concerning the American Institute of Certified Public Accountants Interpretation 501-3 “Failure to Follow Standards and/or Procedures or Other Requirements in Governmental Audits.”
- Our professional personnel have received adequate continuing education to be in compliance with *Government Auditing Standards* and have received adequate continuing professional education over the past three years.
- Our firm is an equal opportunity employer and does not discriminate in employment of persons upon the basis of race, color, creed, national origin, sex, age, or physical handicap, and have an affirmative action plan in place.
- We do not expect any potential audit problems and are not aware of any conflicts of interest with regard to any work performed by the firm for the District.
- We acknowledge and have adequate personnel to comply with the audit schedule provided in the request for proposals.

QUALIFICATIONS – DEDICATED SERVICE TEAM

BerganKDV has a personalized team of professionals to meet your unique needs. Your BerganKDV team has extensive experience working with governmental organizations. This translates into a greater ability to understand your unique organization.

ENGAGEMENT TEAM

Below are resumes of the partners and manager that will be assigned to your engagement. Your engagement team will consist of two Partners, an Audit Supervisor, an in-charge auditor and one to two additional staff auditors.



NANCY SCHULZETENBERG, CPA, PARTNER

Education: Bachelor of Science in Accounting from Mankato State University, graduated Summa Cum Laude

Experience, Professional and Civic Activities:

- Twenty-five+ years of experience in auditing governmental and nonprofit entities
- Member of the Quality Control Committee for our firm
- Appointed by the Commissioner of Education to serve as a member of the Minnesota Department of Education’s Advisory Committee on Financial Management, Accounting and Reporting
- Member of the Special Review Committee of the Government Finance Officers Association whose purpose is to review Annual Comprehensive Financial Reports to determine eligibility for the Certificate of Achievement for Excellence in Financial Reporting
- Presenter at the Minnesota Association of School Business Officials Annual Conference, the Central Minnesota Educational Research & Development Council’s Annual Conference, the MN Government Finance Officer’s Association’s Annual Conference, and BerganKDV sponsored seminars
- Instructor at the Minnesota Association of School Business Officials Institute and the Minnesota Association of School Business Officials Certification Program
- Member of Minnesota Society of Certified Public Accountants, American Institute of Certified Public Accountants, Minnesota Association of School Business Officials, and Government Finance Officers Association
- Attends continuing education, workshops and conferences on governmental accounting and reporting requirements on an annual basis that qualifies as "yellow book" continuing professional education

QUALIFICATIONS – DEDICATED SERVICE TEAM (CONTINUED)



ANDREW GRICE, CPA, CONCURRING PARTNER

Education: Bachelor of Science in accounting from St. Cloud State University, graduated Cum Laude

Experience, Professional and Civic Activities:

- Twelve years of experience with financial reporting in accordance with GAAP, ACFR requirements, analysis of internal control, performing audits of financial statements and single audits in accordance with OMB Circulars and Uniform Guidance.
- Responsible for the planning, fieldwork and reports for numerous audits of cities, school districts, charter schools, and other government entities.
- Attends continuing education, workshops and conferences on District and school district accounting and reporting requirements on an annual basis that qualifies as “yellow book” continuing professional education
- Attends workshops on governmental and single audit accounting, auditing and reporting on an annual basis
- Financial statement and communication letter preparation
- Extensive use of computer and software applications to assist in the preparation and performance of the audit process
- Certified Public Accountant, licensed to practice in the State of Minnesota
- Member of Minnesota Society of Certified Public Accountants and American Institute of Certified Public Accountants

QUALIFICATIONS – DEDICATED SERVICE TEAM (CONTINUED)



DUSTIN OPATZ, CPA, AUDIT SUPERVISOR

Des Moines, Iowa office

Education: Bachelor of Science in Accounting from St. Cloud State University

Experience, Professional and Civic Activities:

- Six years of experience with financial reporting in accordance with GAAP, ACFR requirements, analysis of internal control, performing audits of financial statements and single audits in accordance with OMB Circulars and Uniform Guidance
- Responsible for the planning, fieldwork and reports for numerous audits of cities, school districts, charter schools, and other government entities
- Attends continuing education, workshops and conferences on city and school district accounting and reporting requirements on an annual basis that qualifies as "yellow book" continuing professional education
- Attends workshops on governmental and single audit accounting, auditing and reporting on an annual basis
- Financial statement and communication letter preparation
- Extensive use of computer and software applications to assist in the preparation and performance of the audit process
- Certified Public Accountant, licensed to practice in the State of Iowa
- Presenter at the Government Finance Officers Association Annual ACFR Review, and BergankDV sponsored seminars
- Professional and Civic Activities
- Iowa Society of Certified Public Accountants
- American Institute of Certified Public Accountants
- Minnesota Government Finance Officers Association
- Minnesota Association of School Business Officials
- Iowa Association of School Business Officials

QUALIFICATIONS – DEDICATED SERVICE TEAM (CONTINUED)

Commitment to Staff Continuity and Training

To keep continuity and efficiencies high, we believe that consistent team members are advantageous for both our firm and your organization. We pride ourselves on maintaining the right balance of continuity on each of our engagements in order to ensure a “fresh” look at the annual audit process. Rotation of senior level staff only occurs after the merits of such rotation have been discussed and approved by your organization.

Independence

Our firm has no conflict of interest regarding any other work performed by our firm for your organization. Our firm meets the independence requirements relating to your organization as defined by auditing standards generally accepted in the United States of America. We annually review independence related to all our client relationships as part of our internal control compliance process.

Government Audit Team

Our government audit team is located across all of our offices. We have 20 staff members that work exclusively on government audits as one team/department. Your team members will be located in various offices.



AUDIT APPROACH AND TIMELINE

OUR GOAL FOR YOU IS TO CREATE VALUE AND TO MINIMIZE SURPRISES. We do this through a specific, well planned audit. What makes BerganKDV unique from other firms is that we continually improve our audit process beyond what is expected by our profession. A few of the BerganKDV advantages:

- **Collaborative Audit Process.** We see the audit process as a joint effort with you and BerganKDV. We want to work together to make it as painless as possible.
- **A comprehensive view of the District’s financial health.** Through our extensive government experiences, we understand a District’s health is not only about the finances. The vision, mission and programming provide the blueprint for the District’s direction. We review this information in relation to the financial statements and provide our observations based on a comprehensive view of the District’s health.
- **Technology resource on internal controls.** Technology experts from the BerganKDV Technology Group are able to assist in evaluating your technology controls. Their expert advice has proven to be a valuable resource as they answer technical questions and offer specific recommendations.
- **Review of the work papers during fieldwork.** We complete the majority of our work in the field and provide a comprehensive exit conference. The exit conference includes a review of the draft financial statement numbers, any internal control, compliance and state statute findings.
- **Managers and partners on-site.** The involvement of our managers and partners in the field is essential to being a trusted partner and delivering an exceptional client experience. We believe it is important to be on-site and available to answer questions. This also allows our managers and partners to review documentation throughout the process.
- **Meeting communications.** Our presentations are designed to capture information that is useful and meaningful. Our presentations are focused on audit results, trends and other information relevant to your District, not details of the financial statement amounts.
- **Remote Audit Capabilities.** During a pandemic, an audit process must adapt to changing working conditions to ensure the safety of employees and clients. We've implemented remote auditing tools that are secure, are user friendly, and allow for seamless communication and transfer of files. We continue to be flexible in our approach to ensure our client's unique needs are being met. Details of the process will be discussed with you as we get closer to the audit dates, but as of now, we anticipate that we will be on site for the audit.

Beyond Expectations

BerganKDV takes a four-phased audit approach that gets results by:

- Leveraging what is working well.
- Focusing on pre audit planning, collaboration and communication.
- Staying accountable to a schedule.
- Meeting with you and your team to ensure every detail has been finalized and the audit is complete.
- Exchanging information regarding our performance, opportunities to enhance experiences and future strategic opportunities.

AUDIT APPROACH AND TIMELINE (CONTINUED)

Our audits are designed to focus our energy and our audit tests on the areas of your operations that contain the most risk. This equates to a better product for the School District. We anticipate 1-2 preliminary fieldwork days and an additional 4-5 days of fieldwork to complete the audit.

PHASE ONE – INITIAL PLANNING AND PROGRAM DEVELOPMENT

Our main objective is to get to know the District as a resident or employee would. We want to understand not only your finances, but also your operational goals and objectives. What makes you District unique? How can that knowledge help us perform the best audit possible? When those questions are answered, we know we achieved our goal for Phase One.

During this phase, we gather the information we need to create an effective audit program and make preliminary judgments of materiality. Highlights include:

- Reviewing your internal control documents and interviewing your key employees and representatives to gain operational information.
- Discussing your goals, objectives, and the current challenges facing your operations; those are then shared across your BergankDV team and incorporated into our audit plan.
- Obtaining population sizes ranging from 25-60 for certain transactions-based finance systems and selecting which transactions we will test for internal control and compliance testing. Selections will be based on our data analysis results, analyzing transactions on a risk-based level.
- Obtaining your current financial reports and budgets and perform overall analytical review procedures.
- Obtaining applicable District organizational charts, policies, bond documents, leases and other legal contracts.
- Reviewing with your staff our audit documentation requests. **We audit and request information that is used internally by your staff to manage operations, we do not require specific templates to be used.**

We will work with the management team to determine the preferred means of communication. In addition, we utilize Suralink, a workflow management software that improves efficiency by streamlining our audit request process. The simple interface includes team assignments and deadlines, so there are no misunderstandings on expectations.

Our audit process incorporates automated audit tools (Knowledge Coach) and work papers to provide our clients with timely information and effective and efficient audits. In addition, we use CCH's TeamMate Analytics, an Excel add-on used to extract and analyze data quickly and efficiently. We also subscribe to various benchmarking and data analysis providers.

Your Expected Role: *Provide BergankDV with policies, internal control documents and a preliminary trial balance; provide contact information for all board members and staff so we may set up appointments/interviews with selected representatives; begin to gather documentation for fieldwork.*

AUDIT APPROACH AND TIMELINE (CONTINUED)

PHASE TWO – AUDIT PROGRAM EXECUTION

Project execution is performing the procedures outlined in your audit plan as developed in Phase One. Our audit procedures will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. We will discuss potential ideas and best practices with your personnel relating to our recommendations for improving internal control, procedures and compliance with laws and regulations. Any issues identified, proposed audit adjustments, or other recommendations will be discussed with management throughout the execution of our audit procedures. We perform test work with as little disruption as possible to District staff's regular duties.

Highlights of this phase include:

- Auditing year-end account balances, testing internal control, assessing compliance to determine if your systems and controls are functioning as designed.
- Using sampling techniques to test areas including transactions, internal controls and legal compliance using the scope mandated by the Office of the State Auditor. Sample sizes range from 25-60 based on our risk assessment.
- Using IDEAS data mining software, we look for trends and anomalies in your payroll, vendor payment, and cash receipts process.

***Your Expected Role:** Be available to answer questions during scheduled audit fieldwork, provide audit workpapers or reconciliations with documentation that is reasonable and reviewed during Phase One.*

PHASE THREE – POST-AUDIT CRITIQUE AND EXIT CONFERENCE

This phase of the audit includes preparing and reviewing all the components of the financial statements and preparing the communications letter and relevant financial trend data for the Board presentation. Finally, opinions on the financial statements, Minnesota Legal Compliance, Government Auditing Standards and Single Audit, if required, will be prepared.

We will then present this information to management allowing you time to review the financial statement reporting package including the draft financial statements and any internal control findings or recommendations that arise during the audit. This phase allows you time to assess, discuss and develop a corrective action plan, if needed.

***Your Expected Role:** Review preliminary financial statements and reports to provide BergankDV with input and feedback.*

AUDIT APPROACH AND TIMELINE (CONTINUED)

PHASE FOUR – PRESENTATION OF AUDIT REPORT

The final phase of the process is the presentation of the reports to the Board’s Finance Committee and/or Board. The presentation provides the governing body with information about the year’s financial activity compared to past trends and expected results. We also provide other relevant and interesting observations relating to your financial statistics that will help provide the governing board with a deeper understanding of your operations. We understand all organizations have individual needs and we look forward to getting your feedback on graphs and statistics.

Professional standards require that we provide you with information regarding the auditor’s responsibility under generally accepted auditing standards, significant accounting policies, accounting estimates and management judgments, significant audit adjustments, other information in documents containing audited financial statements, disagreements with management, consultation with other auditors, major issues discussed with management prior to retention as auditors and difficulties encountered in performing the audit. We will provide this information in written form via the communications letter and will discuss with administration during the review of the preliminary audit report.

Your Expected Role: Provide BergankDV with information and feedback for presentation preferences.

FEES

Our fees for the aforementioned services are based on the amount of time and the level of experience of the individuals who perform the services. In addition, we assume that the District's accounting personnel will provide the appropriate workpapers, documents, schedules, and clerical assistance, we will not encounter any significant or unusual circumstances which will affect the scope of our engagement, and no significant changes to the Organization's operations will occur. However, if situations arise which affect the scope of the engagement, we will discuss them with you prior to incurring the additional cost. **At no time will we bill the District for extra time or charges unless we have verbal communication regarding the issues, your options and an agreement for additional fees.**

Following is a description of the services we will provide under this agreement for the year ended June 30, 2022-2024:

- Performing an audit of the District, in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*; and Uniform Guidance, when applicable;
- Providing an opinion on the basic financial statements and an “in-relation to” report on the supplementary information;
- Providing separate reports required under *Government Auditing Standards*, Minnesota Legal Compliance, and Federal Awards as required under Uniform Guidance, as applicable;
- Drafting the financial statements;
- Presenting the financial statements and communication letter to the Board of Education; and
- Providing any necessary “comfort letters” and/or “consent and citation of expertise”.

The fees for the mentioned services will be:

June 30, 2022 - \$24,500

June 30, 2023 - \$25,500

June 30, 2024 - \$26,750

The fees above include Single Audit testing for up to two programs. Additional programs would be \$3,000 - \$5,000 per program.

Billing and Collection Expectations

Our fees are due as services progress and are generally billed at the completion of each phase of the audit. These invoices are payable on presentation. Invoices are delinquent if not paid within 60 days.

Off-season Communication

We encourage questions throughout the year, so we can stay abreast of their operations, and identify/resolve any issues prior to year-end. We will not invoice additional amounts unless substantial research or work is required, in which case, we will discuss the scope of any additional work and proceed only after we have reached a mutually agreeable fee arrangement.

FEES (CONTINUED)

Out of Scope Professional Services

We do not surprise bill. If during our engagement you request additional services which require more than a minimum amount of time, we will provide an engagement letter with the fees and services specified, only after we have verbal communication and agreement. Additional special projects and consulting requested during the year will be billed at an hourly rate commensurate with the level of experience required.

BerganKDV Commitment for Future Year Increases

We continually review our pricing practices to ensure we are competitive with the market and provide value to our clients for the services and products we offer. We strive to come to an agreement with our continuing clients on a fee that is reasonable, fair and competitive. You can be assured that we will communicate with you regarding our pricing process. We take pride in our long client relationships, which are founded on principles of trust and mutual respect.

CLIENT EXPERIENCE

We believe our experience with numerous types of governmental entities will provide you with the expertise you need for an effective and efficient audit.

Below is a list of our school district and charter schools audit and consulting clients. Recipients of a certificate of Achievement for Excellence in Financial Reporting are marked with an asterisk (*).

Minnesota School District and Charter Schools

ADMs (0-500)

Aspen Academy
 Bdote Learning Center
 Carlton
 Cook County
 Da Vinci Academy of Arts and Science
 Excel Academy
 Hill City
 Face to Face Academy
 Lincoln International High School
 Loveworks Academy for Visual and Performing Arts
 Metro Schools
 Northern Lights Academy
 Northland Community Schools
 Pine Point
 Prodeo Academy
 St. Paul District School
 Star of the North Academy
 Wright Technical Center

ADMs (501-1,000)

Atwater-Cosmos-Grove City
 Barnum
 Belgrade-Brooten-Elrosa
 Deer River
 East Central
 Eden Valley-Watkins
 Holdingford
 Isle
 Kimball
 Long Prairie - Grey Eagle
 Moose Lake
 Ogilvie
 Royalton
 Sauk Centre
 Yinghua Academy

ADMs (1,001-2,500)

Annandale
 Crosby-Ironton
 Foley
 Hinckley-Finlayson
 Howard Lake-Waverly-Winsted
 Little Falls
 Milaca
 Mora
 Pequot Lakes
 Pierz
 Rockville-Cold Spring-Richmond
 Westonka

ADMs (2,501<)

Becker
 Big Lake
 Bloomington
 Buffalo-Hanover-Montrose
 Cloquet
 Columbia Heights*
 Delano
 Farmington*
 Fridley
 Minneapolis Public Schools
 Princeton
 Rochester
 Sartell-St. Stephen
 Sauk Rapids-Rice
 Shakopee*
 St. Cloud Area Schools
 St. Michael - Albertville
 Waterloo Community Schools*



PEER REVIEW



Report on the Firm's System of Quality Control

March 12, 2021

To the Partners of BerganKDV, LLC
and the Peer Review Committee of the Minnesota Society of CPAs.

We have reviewed the system of quality control for the accounting and auditing practice of BerganKDV, LLC (the firm) in effect for the year ended March 31, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitation of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included an engagement performed under *Government Auditing Standards*, including compliance under the Single Audit Act, and audits of employee benefit plans.

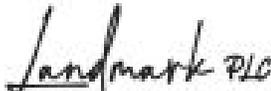
As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

PEER REVIEW (CONTINUED)

The Partners of BerganKDV, LLC
and the Peer Review Committee of the Minnesota Society of CPAs
Page Two

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of BerganKDV, LLC in effect for the year ended March 31, 2020, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency (ies)*, or *fail*. BerganKDV, LLC has received a peer review rating of *pass*.


Certified Public Accountants

Little Rock, Arkansas

THANK YOU.

BERGANKDV.COM | 320.650.0219 | INFO@BERGANDKV.COM



**AGREEMENT
INDEPENDENT SCHOOL DISTRICT NO. 94
CONTRACT FOR DIRECTOR OF FACILITIES AND GROUNDS**

ARTICLE I – PARTIES

The parties to this agreement are Independent School District No. 94, Cloquet, Minnesota (hereinafter referred to as “District”), and **Dylan Carlson** (hereinafter referred to as “Director”).

ARTICLE II – TERM

The term of this agreement shall be for the period commencing July 1, 2022, and terminating on June 30, 2025, or at such other time as otherwise provided herein.

ARTICLE III – BASIC COMPENSATION

The salary schedule below shows the progression on the salary schedule with the “Me-Too” provisions since the initial year of hire (2019-2020). The salary schedule will reflect a step percentage of 3.25% per step beginning with the 2022-23 fiscal year. The salary schedule has a “Me-Too” provision for 2022-23, 2023-24, and 2024-25 fiscal years with an increase which matches the salary schedule increase for Education Minnesota – Cloquet. The Director will be placed on Step 3 starting the 2022-23 year.

	1	2	3	4	5	6	7	8
19-20	\$ 70,000	\$ 71,500	\$ 73,000					
20-21	\$ 71,225	\$ 72,751	\$ 74,278					
21-22	\$ 72,970	\$ 74,534	\$ 76,097					
22-23	\$ 74,429	\$ 76,848	\$ 79,346	\$ 81,925	\$ 84,587	\$ 87,336	\$ 90,175	\$ 93,105
23-24	TBD							
24-25	TBD							

Auxiliary Pay: In situations where the Director is needed to consistently work above and beyond the normal duties and time expected on the job, he shall be eligible for auxiliary pay with advance approval of the superintendent. The decision of the superintendent regarding auxiliary pay is final and may not be appealed. The director shall receive pay or compensatory time for approved work at the rate of one and one-half hours for each hour worked. Pay or compensatory time shall be calculated by dividing the annual salary by the annual hours of the position.

ARTICLE IV – DUTY YEAR

Term: The Director position is a 260 Day contract.

Sick Leave: The Director shall receive 15 days of sick leave annually for the first five (5) years of employment. Thereafter, sick leave shall accumulate at a rate of 13 days per year. Sick leave accumulation is not capped. Employees employed after July 1 shall be allowed one and one-half (1.5) days of sick leave for each month of continuous employment during the first year, but not to exceed fifteen (15) days.

Use: Sick leave with pay shall be allowed whenever the Director's absence is found to have been due to the illness and/or disability which prevented attendance at work and performance of duties on that day or days, or according to state statute (MN Statute 181.9413).

Paid Emergency Days: The Director shall receive three (3) emergency days annually and non-cumulative to be used upon approval by the superintendent. Emergency days used are deducted from sick leave.

Paid Personal Leave: The Director shall receive two (2) personal days annually and non-cumulative to be used upon approval by the superintendent.

Paid Holidays: The Director shall annually receive the following 12 paid holidays:

- Two (2) Days – Good Friday and President's Day
- New Year's – Two (2) Days
- Memorial Day – One (1) Day
- July 4 and July 3 or 5 – Two (2) Days
- Labor Day – One (1) Day
- Thanksgiving – Two (2) Days
- Christmas – Two (2) Days

Vacation: The Director shall receive annually 20 days of paid vacation. If the Director retires or resigns prior to the end of the school year (July 1), he will have his vacation days prorated based upon number of days served. Vacation days for 2019-20 will be prorated based upon start date.

Unused vacation may be carried forward to the next contract year to a maximum of one and one-half times the annual allocation plus the new yearly allocation. Upon termination of employment, the Director will be paid for unused vacation days at the Director's daily rate of pay. Payment for unused vacation leave will be made into a post-retirement health reimbursement arrangement.

Bereavement Leave: In case of death in the immediate family, employee's parents, spouse, children, grandchildren, sister, brother, grandparents, sister-in-law, brother-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, or grandparents of spouse; causing the employee to lose working time, time allowed is not to exceed three (3) scheduled working days if the distance traveled is 400 miles or less one way, four (4) scheduled working days if the distance traveled is more than 400 miles, but less than 800 miles one way; and five (5) scheduled working days if the distance traveled is more than 800 miles one way. No less than four (4) scheduled working days shall be allowed in the case of the death of a spouse or child. Additional time may be granted, at the discretion of the superintendent, upon written evidence of such special need for such additional time.

ARTICLE V – BENEFITS

Benefits: The school district shall make available, the following benefits:

Health Insurance:

Employee/School District Premium Share: Effective July 1, 1995, hospitalization, medical and surgical benefits will be provided by the school district for all eligible employees. Employees electing dependent

coverage shall pay at least \$100.00 per month for dependent coverage with the district bearing the cost of the remainder of the dependent premium.

Premium Increase: In the event the dependent premium increases (above the 1994-95 premium), the district shall pay for the first \$25.00 increase, the employee the next \$25.00 increase, and any increase over \$50.00 shall be divided equally between the employee and the district.

Life Insurance: Life insurance shall be provided at the District's expense in an amount of \$150,000.00.

Long-Term Disability Benefits: Long-term disability benefits will be provided at the Director's expense up to 66 2/3% of the Director's basic contracted salary. There shall be an elimination period of 60 working days.

Subd. 1. Eligibility: The Director shall be required to participate in the group at his own expense.

Subd. 2. Cost: The salary of the Director shall be increased by the cost of the long-term disability premium.

Deceased Benefits: Dependents of a deceased Director shall continue to be eligible for dependent health insurance for a period not to exceed one (1) year following the death of the Director, with the full cost of said insurance to be provided at District expense.

Dental Insurance: Dental benefits will be paid by the school district at a premium rate of \$26.80 per month for single coverage and dependent coverage will be paid by the school district at a premium rate of \$46.78 per month. If the total premium rate exceeds the rate as stated above, the school district and the employee shall share the premium increase equally.

403(b) Plan: The Director is eligible to participate in a 403(b) plan. Participation during years one through three will not receive district contribution. District contributions thereafter will match employee contributions according to the schedule listed below and as outlined in District Policy #423.5. There will be a maximum lifetime cap on district contributions of \$45,000. If the Director chooses to participate in a 403(b) plan, the yearly matching amounts paid by the District shall be limited to a maximum amount, as follows:

<u>YEARS</u>	<u>MAXIMUM ANNUAL MATCH</u>
1- 3	No match
4- 6	\$ 750
7- 10	\$1,250
11- 15	\$1,750
16- 20	\$2,000
21+	\$2,250

Membership Dues: The District shall pay the state and national membership dues in the designated professional organization as authorized by the superintendent, i.e. MASMS.

Retirement – Contributions to a Health Reimbursement Arrangement: The District will make an annual contribution to a Retiree Only Health Reimbursement Arrangement (HRA). The annual amount will be based on the years of service to the Cloquet School District in accordance with the following chart:

Maximum of \$40,000 lifetime contribution

4 – 6 yrs	7 - 10 yrs	11 - 15 yrs	16 - 20 yrs	21+ yrs
\$500	\$1,000	\$1,500	\$2,000	\$3,000

Example of interpreting the above chart: Beginning the Director’s fourth year with the school district, the Director will be eligible for a \$500.

Compliance with State and Federal Law: Should any one or more provisions of Article V be ruled invalid, the remaining provisions of each section would be severable and remain in full force and effect.

ARTICLE VI – OTHER BENEFITS

Automobile: The Director shall receive \$60.00 per month for travel within the district with his or her private automobile. For travel outside the district the School District shall compensate the Director for business use of his or her private automobile at the established and prevailing IRS rate pursuant to M.S. § 471.665, Subd. 1.

IN WITNESS WHEREOF, we have hereto subscribed our names this **th day of February, 2020.**

**BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 94**

BY:

Ted Lammi, School Board Chair

Dr. Michael Cary, Superintendent

EMPLOYEE:

Director, Dylan Carlson

March 9, 2022

Dr. Michael Cary, Superintendent
Cloquet School Board Members
Cloquet Public Schools
302 14th Street
Cloquet, MN 55720

Dear Superintendent Cary and Cloquet School Board Members:

The attached Bureau of Mediation form "Notice of Desire to Negotiate" serves as written notice pursuant to M.S. 179A.14, Subd. 1 of the Public Employment Labor Relations Act and Article XI (Duration Clause) of the Master Agreement that the Cloquet Principals' Association desires to commence negotiations with Independent School District No. 94.

Our Association members are available to meet for the purpose of discussion negotiation procedures and establishing an initial schedule of negotiation meetings when the District team is ready to do so.

Sincerely,

Steve Battaglia
Tom Brenner
David Wangen
Principals' Association

cc: Association Members

NOTICE OF DESIRE TO NEGOTIATE
(File a separate notice for each appropriate unit)

Pursuant to Minnesota Statutes 179A.14, you are hereby notified of the undersigned's desire to meet and negotiate an initial or subsequent agreement establishing terms and conditions of employment.

Name of Exclusive Representative: David Wangen Zip: _____
 Name of Representative: Steve Battaglia
 Address: 1000 18th St. City: Cloquet State: MN
 Zip: _____ Telephone: _____

Name of Employer: Cloquet Public Schools
 Address: _____ City: _____ State: _____ Zip: _____
 Name of Representative: _____
 Address: _____ City: _____ State: _____
 Zip: _____ Telephone: _____

Type of Governmental Agency Involved: _____ State _____ County _____ Municipality _____
 _____ University of Minnesota School District _____ Special Board or Commission

Type of Bargaining Unit: (Check one most appropriate)

- | | |
|---|--|
| <input type="checkbox"/> Education | <input type="checkbox"/> Law Enforcement/Essential |
| <input type="checkbox"/> K-12 Teachers | <input type="checkbox"/> Law Enforcement – Essential |
| <input type="checkbox"/> AVTI/Other Teachers | <input type="checkbox"/> Law Enforcement – Non-Essential |
| <input type="checkbox"/> Teachers' Aides | <input type="checkbox"/> Fire Fighters/Fire Protection |
| <input type="checkbox"/> Support Staff, General | <input type="checkbox"/> Correction Guards |
| <input type="checkbox"/> Clerical/Office | <input type="checkbox"/> Professional Engineering |
| <input type="checkbox"/> Bus Drivers | <input type="checkbox"/> Supervisory |
| <input type="checkbox"/> Dietary/Maintenance | <input type="checkbox"/> Confidential |
| <input checked="" type="checkbox"/> Principals/Assistant Principals | <input type="checkbox"/> Other Public Sector |
| <input type="checkbox"/> Higher Education-Instructional | <input type="checkbox"/> Social Services/Welfare |
| <input type="checkbox"/> Higher Education-Non-Instructional | <input type="checkbox"/> Courthouse/City Hall |
| <input type="checkbox"/> Health Care | <input type="checkbox"/> Highway/Public Works/Parks |
| <input type="checkbox"/> RN's | <input type="checkbox"/> Public Utility |
| <input type="checkbox"/> LPN's | <input type="checkbox"/> Maintenance/Trades |
| <input type="checkbox"/> Support Staff, General | <input type="checkbox"/> Clerical/Office |
| <input type="checkbox"/> Clerical/Office | <input type="checkbox"/> Technical |
| <input type="checkbox"/> Technical | <input type="checkbox"/> Professional |
| <input type="checkbox"/> Dietary | <input type="checkbox"/> General Service/Support |
| <input type="checkbox"/> Maintenance | <input type="checkbox"/> Wall-to-Wall |
| <input type="checkbox"/> Professional | <input type="checkbox"/> Library |
| <input type="checkbox"/> Other: (Describe) | <input type="checkbox"/> Liquor Store |
| _____ | <input type="checkbox"/> General Unit |

Number of employees in unit: 7 Status of employees: _____ Essential _____ Other than essential
 Date current contract expires: 6-30-22 Check is this is a first contract: _____
 Date of Notice: 3-9-22 Date sent to other party and commissioner: _____
 Notice initiated by: [Signature] Exclusive Representative _____ Employer

Distribution:
 1-Commissioner, State Bureau of Mediation Services
 1380 Energy Lane, Suite 2, St. Paul, MN 55108
 1-Other party to collective bargaining agreement
 1-File

[Signature: David J. Wangen]
 Authorized /s/
Cloquet Principals
 Title

When properly executed and served upon the commissioner and the other party, this notice satisfies the requirements of Minn. Stat. 179A.14. Failure to provide timely notice may result in financial penalty.



Central Administration
509 Carlton Avenue • 218-879-6721 • FAX-879-6724
Cloquet Senior High School
1000 18th Street • 218-879-3393 • FAX-879-6494
Cloquet Middle School
509 Carlton Avenue • 218-879-3328 • FAX-879-4175
Churchill Elementary School
515 Granite Street • 218-879-3308 • FAX-879-7034
Washington Elementary School
801 12th Street • 218-879-3369 • FAX-879-3360
Community Education
302 14th Street • 218-879-1261 • FAX-879-6941
Cloquet Area Alternative Education Programs
302 14th Street • 218-879-0115 • FAX-879-6941
<http://www.cloquet.k12.mn.us>

Memorandum

TO: Teresa Angell, NCASA Unit President

FROM: Dr. Michael Cary, Superintendent

DATE: 3/7/2022

RE: Memorandum of Understanding

For the 2021-22 fiscal year only, the school district and non-certified administrative support association (NCASA) wish to strike the contract language in Article V, Section 2, Subd. 6, Subpart 6.

In addition, for the 2021-22 fiscal year only, the school district and NCASA wish to increase the salary of the executive assistant by one thousand five hundred dollars (\$1500).

Both parties agree this memorandum of understanding does not establish a precedent or past practice regarding future compensation.

School Board Chair

Date

NCASA President

Date

Adopted: 10/12/20, 1/13/20, 10/22/18, 12/14/15, 1/13/14, 1/28/13, 1/23/11, 9/13/10, 5/27/08

Revised: 10/12/20, 10/22/18, 12/14/15, 1/13/14, 2/8/10, 5/27/08, 4/88, 12/84, 1/80

#107 POLICIES AND PROCEDURES REGARDING STUDENTS RESIDING ON INDIAN LANDS

The Cloquet Public Schools are entitled to receive federal funds Impact Aid, based on the numbers of students who reside on Indian-owned land, whose parents work on Indian land, or whose parents work for the federal government. The funds received through Impact Aid non-categorical and become a part of the District General Fund.

It is the intent of the Cloquet School District, ISD #94 that all Indian children of school age have equal access to all programs, services and activities offered within the school district. To this end, the Cloquet School District, ISD #94 will consult with local tribal officials and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually, and revisions will be made within 90 days of the determination that requirements are not being adequately met.

ATTESTATIONS

The Cloquet School District, ISD #94 attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures was attached to the FY 2023 Impact Aid application.

The Cloquet School District, ISD #94 attests that it has provided a copy of written responses to comments, concerns and recommendations received from tribal leaders and parents of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Indian children prior to the submission of their FY23 Impact Aid application.

Section 7004 of the Impact Aid Law, requires that the LEA establish policies and procedures to ensure that: 1) tribal officials and parents of Indian children are given the opportunity to comment on the participation of Indian children on an equal basis in the school program with all other children educated by the LEA, 2) the LEA disseminates documents dealing with educational programs to tribal officials and parents of Indian children, 3) the LEA consults and involves tribal officials and parents of Indian children in planning and developing educational programs assisted by funds.

These policies and procedures are to be reviewed annually by the LEA to ensure that they meet the minimum standards of Section 7004 of the Impact Aid Law and that they continue to provide for an adequate level of Indian participation.

The Indian tribe has the right to file a complaint regarding these policies and procedures as outlined in 34 CFR 222.102-113.

A. STUDENT PARTICIPATION

Policy

It is the position of the Cloquet School District that children enrolled in ISD 94 shall have equal opportunity to participate in all aspects of the school program and shall not be excluded based on their race or location of residence. This participation inclusion shall be communicated via email.

Cloquet School District will, at least annually, assess the extent to which Indian children participate on an equal basis with non-Indian children in the LEA's education program and activities. As part of this requirement, the LEA will:

- 1) Share relevant information related to Indian children's participation in the LEA's education program and activities with tribes and parents of Indian children; and
- 2) Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

Procedure

- 1) To assess the extent of participation in all school programs, the Indian Education staff quarterly compiles data on participation of Indian students. These are included in the agenda packet of the LIEC parent meetings scheduled for October, January, April and July. A school administrator and School Board member are ex-officio members of the committee.
- 2) There is an Indian Education staff person assigned to each building who works to encourage Indian students to participate fully in school programs. The LIEC helps support this by earning funds to assist families in need by buying supplies or materials.
- 3) The school administration, LIEC committee members and parents will review the school programs annually to determine if all children have equal access to programs and participate on an equal basis in November. One week prior to the November meeting a notice will be sent to families regarding how to provide comment on the equal participation analysis including a program summary and how to receive a full copy.
- 4) The Cloquet School District will take the following measures to annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the Districts education program and activities.
 - a. The Cloquet School District shall annually calculate from its records the ratio of Indian children compared to non-Indian children participating in all academic and co-curricular programs.
 - b. If it is determined that there are gaps in Indian participation in the educational programs or activities, the Cloquet School Board in consultation with the LIEC, tribes and the parents of Indian children, will modify its education program in such a way as to improve Indian participation.

If upon review of the program by administration, tribal officials, or LIEC (Parent Committee members) it is found that Indian children are not allowed to participate on an equal basis, a task force comprising of three (3) LIEC members, one (1) administrator, one (1) tribal official and two (2) parents will review the program and make recommendations to the Superintendent of Schools on modifying the program to assure participation on an equal basis. Recommendations can be made at monthly LIEC meetings. Meeting agendas and materials are prepared one week in advance and emailed to members. Hard copies are available during meetings or upon request.

B. DISSEMINATION OF MATERIAL

Policy

Cloquet Public Schools must disseminate relevant applications, evaluations, program plans and information related to the Cloquet Public Schools educational program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations.

It is the policy of the Cloquet School District to inform parents of students living on tribal land and tribal officials of Impact Aid application, evaluations of educational programs assisted with 81-874 funds; and program plans for educational programs the LEA plans to initiate/eliminate.

The Cloquet Public Schools consider the funds received from Impact Aid to be General Fund monies and not categorical aid. The monies are used for programs to benefit all on an equal basis.

Procedure

- 1) In January of each school year, a public hearing will be held to review Impact Aid applications, current educational opportunities/programs assisted with Impact Aid funds and programs that are being reviewed for possible initiation or elimination. During Tribal Consultation in August the District will consult the tribe on their preferred method of communication. The local LIEC will modify the method of communication and time to insure maximum meeting participation. Notification of the hearing will be sent to tribal officials and LIEC members in late October at least one (1) week prior to the hearing via email. The notification will include information on equal participation analysis and current Indian Policies and Procedures.
- 2) Notice of the January hearing will be included in the School Bulletin emailed home to all parents.
A summary of the documents to be discussed with instructions on how to get a complete document copy through email one week in advance.
- 3) The Board holds an Open Hearing, November of each year, where it is possible for tribal officials and parents of Indian children to comment on education programs.
- 4) Standardized test data is published annually in the local paper.

- 5) Prior to September 1 of each year, all district households will receive a copy of the P.E.R. (Planning, Evaluating, and Reporting) report which will summarize district goals and the evaluation of those goals. Parents and tribal officials will be given the opportunity to participate on the P.E.R. Committee.

C. CONSULTATION AND INVOLVEMENT

Policy

Provide an opportunity for tribes and parents of Indian children to provide their views on the LEA's educational program and activities, including recommendations on the needs of their children and how the LEA may help those children realize the benefits of the LEA's educational programs and activities as part of this requirement the LEA will:

- 1) Notify tribes and the parents of Indian children the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and
- 2) Modify the method of and time for soliciting Indian views, if necessary, to ensure maximum participation of tribes and parents of Indian children.

The Cloquet School District will provide an opportunity for the Tribe and parents of Indian children to submit their comments and recommendations on the District's educational program and activities, including recommendations, proposed solutions and preferred methods of communication. Published notice and summary data will be distributed via email and will be included one week prior to the open meeting. Opportunities to give comment on procedures described below are to be sent out by email one week prior to the meetings.

Procedure

- 1) There are regularly scheduled parent-teacher conferences, K-12, which all parents are encouraged to attend. The Indian Education staff makes an additional effort to encourage parents of Indian students to attend.
- 2) At the Senior High, parents meet with their child's advisor to register for the following year's classes.
- 3) Parents are involved on district-level committees which focus on educational concerns.
- 4) An administrator and School Board member from the school district serves as an ex-officio member of the LIEC. At these meetings, the educational needs of Indian students are discussed, and parents are given the opportunity to make recommendations.
- 5) The LIEC appoints one of its members, elected from Indian parents, to attend School Board meetings on a regular basis.

- 6) The Indian Education staff conducts a needs assessment for Title IV-A, approximately every four years. The parents of Indian students express their concerns and recommendations about the school program through this process.
- 7) The tribe can submit their preference of communication to the LIEC by October 1st.
- 8) IPP's will be emailed to LIEC members one week in advance of the November hearing.
- 9) All families can attend meetings to provide recommendations regarding the needs of their children as well as programmatic concerns. The local dissemination of policy will take place on an annual basis in November.
- 10) The Tribe prefers all meeting notices, reports and communication with the tribe and parents of Indian children be disseminated via email and website notifications.

Once the preferred method of communication has been decided, the tribe and parents of Indian children communication will be used throughout the consultation process. Any changes to the method will happen through additional consultation with tribes and parents. The LEA will, to the greatest extent possible, take the tribe's preferred method of communication into consideration for all correspondence with the tribe and the parents of Indian children.

- 11) If the consultation and participation of Indian parents is low the Indian Education Director will consult families on potential meeting time changes.

D. MODIFICATION OF RECOMMENDATIONS

Policy

The Cloquet School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document.

Procedure

- 1) The LIEC will hold an annual hearing in November, the location and time to be announced in the local newspapers. The annual hearing will receive and evaluate comments regarding changes of the IPP's. The local Indian Education Director will facilitate and evaluate all recommended changes to the district IPP's. Changes to the IPP's will be presented to the local school board who then will determine if changes need to be made. A notice with a copy of the IPP's will be emailed one week prior to LIEC members to communicate their opportunity to provide comment. Any changes to the IPP's will be made 30 days after adoption.
- 2) The Cloquet School District will disseminate copies of the revised IPPs to the tribe and parents of Indian Children by email and posted on website withing 30 days of adoption by the Cloquet School Board.

- 3) If the consultation participation by parents of Indian children and tribes is low, the Cloquet School District will re-evaluate its consultation process. Specifically, the Cloquet School District will take the following measures to improve or enhance participation:
 - a. Consult with parents of Indian children and tribes
 - b. Change communication method
 - c. Change time of meeting
 - d. Offer virtual attendance

E. RESPONSE TO TRIBES AND PARENTS FROM COMMENTS AND RECOMMENDATIONS

Policy

The Cloquet School District will respond at least annually in writing to comments and recommendations made by the tribes or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the LEA.

Procedure

- 1) Return communication via email to the LIEC will take place 30 days following school board policy revisions. Any changes to policy approved by our local school board will be implemented 30 days following approval. The School District will at least annually respond in writing to comments and recommendations made by the LIEC, tribal officials, or parents of Indian children, and disseminate the responses to all parties by email prior to the submission of the IPP's by the District.

F. COPY OF IPPS TO TRIBE(S)

Policy

The Cloquet School District will provide a copy of the IPPs annually to the affected tribe or tribes.

Procedure

- 1) The School District will annually provide a copy of the current Indian Policies and Procedures to the tribe by email prior to the submission of the Impact Aid Application in January.

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

DATE: March 8, 2022

FROM: Erin Bates, Community Education Director

RE: Grandma's Marathon is requesting a fee waiver for usage of the track for a date to be determined in July 2022 in order to hold a Wednesday Night at the Races event for area youth. This is a free Young Athletes Foundation event which is open to any child 14 years old or younger.

"Employment is subject to Cloquet School Board Approval"



Washington News

March 2022

News & Notes:

- Evening Conferences & Book Fair — **March 1 @ 3:15-7pm & March 3 @ 3:15-7pm**
- Purple PRIDE Wednesday — **March 2**
- Ripsaw Robotics Presentation — **March 2**
- No School for Students — **March 4** (Professional Day)
- March Birthday Lunch — **March 7**
- Just Kids Dental Presentations (Grades K-2) — **March 8**
- Daylight Savings (Spring Forward) — **March 13**
- Kindergarten Round-Up — **March 17 (no regular school for kindergarten this day)**
- Spring Begins! — **March 20**
- August Birthday Lunch — **March 21**
- Partners in Education Meeting — **March 22, 6:30-7:30pm**
- Spirit Day — **March 25**
- No School — **March 28—April 1** (Spring Break)
- No School for Students — **April 4** (Professional Day)



Magician with 2nd Grade

-When it comes to Character Education, we focused on CARING in the month of February. Now that we have launched into March the focus will be FAIRNESS. The Anishinaabe teaching for the month is WISDOM. As always, we appreciate your partnership in talking to your child about our character education trait and how it applies to his/her life at school, home and in the community!

-Thank you to all of the families who completed our PBIS family survey during conferences! We appreciate your feedback and ideas on how to best support our students!

Counselor's Corner:

In our classrooms here at Washington we have started to talk about recognizing our own feelings. It is important for kids to start to pay attention to their bodies and to be able to identify when they are experiencing a big emotion. Our bodies will let us know when they start to feel uncomfortable, it is a sign that a big feeling is about to happen. If we ignore it we will go to our "downstairs brain," but if we pay attention and do something to calm down, we go to our "upstairs brain." Ask your child to share with you what they have learned about their "upstairs and downstairs brain." If you as a parent would like more information, please feel free to reach out to Mrs. Sewell.

asewell@isd94.org or 218-879-3369 X5074

This spring we are collecting pop tabs to raise money for the Ronald McDonald House. Students can bring pop tabs to deposit in the main entry area (by door 1).



RONALD MCDONALD HOUSE CHARITIES



SPRING is coming



Safety is our Shared Responsibility!

- Be mindful of our fire lane and handicapped parking and do not block either unlawfully at any time!
- Be courteous of our neighbors' driveways and yards and do not block them in/out at any time!
- Require your child/children to use crossing guards when possible.
- Please slow down when driving along 12th and Sahlman as we have many kids who walk and a shortage of safe sidewalks.
- If you have safety concerns please contact Mrs. Mondati, Principal, directly and immediately! 218-879-3369

February Fun at Washington!

As we spring into March, let's take a look back at what February had in store for our students and staff! February was "I Love to Read Month," and included fun dress up days, Friday D.E.A.R. (Drop Everything And Read) times, and ended with a virtual visit with featured author, Aaron Reynolds.

Fun at Washington!



Jump Rope for Heart



Kids Heart Challenge was a **HUGE** success!!
Washington students raised **\$24,588.00** for the American Heart Association!!



Author Aaron Reynolds' virtual visit was a hit!



Masked reader



Media Center Igloo



Polar bear hunt!

Notes from the Nurse:

When to Keep Your Child Home As "Ill":

- Fever over 100.0 F
- Vomiting (or 24 hours after last episode)
- Persistent harsh cough
- Body aches/headache/chills

Communicable illnesses:

- COVID—call us
- Strep throat (okay to return after first dose of antibiotic)
- Influenza w/fever – keep home until no fever without medication for 24 hours
- Impetigo
- Pink eye
- Chicken pox – call us!!
- Head Lice – call us!!

Good hand washing is very important to prevent illnesses of all sorts!!

End of Day Assistance Requested!

Parents/guardians, we need your help! We have seen an increase in students being picked up before the day ends, often as a convenience in order for parents to avoid parking congestion. Students are expected to be in class until dismissal unless they have a medical or therapeutic appointment or extenuating circumstances. Calling your child out of class early means that he/she is missing out on instruction and that his/her classroom is being interrupted so that messages can get relayed to teachers in a timely fashion. The same is true if you come earlier than you requested in a communication to school. If an early pick-up is absolutely necessary, we appreciate being notified as soon as you know. Last-minute changes make it a challenge, especially towards the end of the day. Your assistance in minimizing end of the day changes and early dismissals is greatly appreciated!¹⁰¹