



# Cloquet Public Schools

## Regular Meeting

Monday, May 23, 2022 at 6:00 PM  
Garfield Board Room  
302 14th Street  
Cloquet, MN 55720  
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

6:00 pm Regular Meeting

<b>I. Roll Call</b>	
<b>II. Pledge of Allegiance</b>	
<b>III. Consider Approval of Board Agenda</b>	
1. Monday, May 23, 2022 School Board Agenda	4
<b>IV. Consider Approval of School Board Minutes</b>	
1. Monday, May 9, 2022 School Board Meeting Minutes	7
<b>V. Open Forum and Reception of Delegations, Petitions, and Communications</b>	
1. Building and Department Reports	11
<b>VI. Claims</b>	
1. Claims, May 19, 2022	14
2. Hand Check, May 10, 2022	19
3. Hand Checks, May 12, 2022	21
<b>VII. Consent Items</b>	
1. <b>Resignation Letters</b>	
a. 1.0 FTE DCD M/M Special Education Teacher at Washington Elementary (Michael Cohen)	
b. 1.0 FTE Special Education Teacher at Cloquet Middle School (Tanya Belden)	
c. 6.75 hrs/day Setting IV Paraprofessional at Northern Lights Academy (Jeremy Scholar) Pending Hire	
d. Program Assistant with Community Education (Marissa Couture)	23
e. Program Assistant with Community Education (Grey Lockhart)	24
2. <b>Terminations</b>	
a. 6.5 hrs/day DCD/SP Paraprofessional at Cloquet High School	
3. <b>Recommendations for Employment</b>	
a. 1.0 FTE Special Education Coordinator at NLSEC (Mary Margaret Mathers)	25
b. 1.0 FTE Social Worker at Cloquet High School (Katie Danielson)	26
c. 1.0 FTE School Counselor at Cloquet High School (Nicole DeCoteau Romero) ESSER Funded	27
d. 1.0 FTE Choir Teacher at Cloquet High School (Rhonda Card) - pending successful background check and licensure	28
e. 1.0 FTE ADSIS Teacher at Cloquet Middle School Starting the 2022-2023 School Year (Anna Gamst)	29
f. 1.0 FTE Special Education Teacher at Washington Elementary School (Abigail Rahne)	30
g. 1.0 FTE ASD Special Education Teacher at Northern Lights Academy Starting the 2022-2023 School Year (Jeremy Scholer)	31

h. 1.0 FTE Special Education Teacher at Northern Lights Academy (NLA) (Stephanie Roeper)	32
i. 0.3 FTE Physical Education Teacher at Northern Lights Academy (Jared Anderson)	33
<b>4. <i>Extra Service Contracts</i></b>	
a. Updated Cloquet High School School Staff Hires	34
b. Targeted Summer Services at Cloquet Middle School	35
c. Head Boys' Soccer Coach	36
d. Special Education Coordinator Additional Hours (Mary Margaret Mathers)	37
<b>5. <i>Permission to Post</i></b>	
a. 1.0 FTE Early Childhood Special Education Teacher	38
b. 1.0 FTE DCD M/M Special Education Teacher at Cloquet High School	39
c. 1.0 FTE Math Teacher (Grades 9-12) at Cloquet High School	
d. 1.0 FTE DCD M/M Special Education Teacher at Washington Elementary School	40
e. 1.0 FTE SLD Special Education Teacher at Cloquet Middle School	41
f. Paraprofessional Positions at Northern Lights Academy	42
<b>6. <i>Staffing Adjustments</i></b>	
a. 0.2 FTE Increase for PE/Health at Cloquet High School	43
b. 0.3 FTE Increase in Dean of Students Position at Washington Elementary	44
c. Increase in hours from 3.5 hrs/day to 5.5 hrs/day for AIE Tutor at Cloquet High School	45
<b>7. <i>Grant Applications/Grant Awards/Donations</i></b>	
a. Churchill Elementary Donations	46
b. Essentia Health Community Grant at Washington Elementary	47
<b>VIII. <i>School Board Committee Report</i></b>	
1. Student Enrollment Report as of May 18, 2022	48
2. Health and Safety Meeting Minutes and Accident Reports - May 11, 2022	49
<b>IX. <i>Agenda Addendums</i></b>	
<b>X. <i>New Business</i></b>	
1. Discuss Live Streaming of School Board Meetings	
2. Consider Approving Dr. Michael Cary, Superintendent, the Designation of Identified Official with Authority (IOWA) for Cloquet Public Schools Effective July 1, 2022 through June 30, 2023	50
3. Consider Appointing Mary Marciniak to Act as the Official Election Clerk for the Cloquet School District for School Board Elections in 2022	52
4. Consider Approving the Resolution Relating to the Termination and Non-Renewal of Teaching Contracts of Probationary Teachers	53
5. Consider Authorizing FY'23 Expenditures Up To 80% for the 2021-2022 Budget	57
6. Consider Approving the 2022-2023 Resolution for Membership with MN State High School League	58
7. Consider Approving the 2022-2023 College in the Schools Memorandum Agreement with the University of MN Duluth	60
8. Consider Approving the 2022-2023 Carlton County Agreement for the Provision of Family School Support Worker Services	63
9. Consider Approving NLSEC Contract with First Steps Pediatric Physical Therapy LLC	67
10. Consider Approving the 2022-2023 Technology Purchases for Cloquet High School with SHI/Vantage Financial	70
11. Consider Approving the Laserfiche Proposal with Momenum ECM	72
12. Consider Approving the 2022-2023 Insurance Rates from Blue Cross/Blue Shield	79
13. Consider Approving the Summer 2022 Lawn Care Service Agreements with The Smith Co and RnR Yardworks.	81
14. Consider Approving the Installation Proposal from Wolf Track Energy for the Potential Minnesota Solar for Schools Grant Project (Pending Grant Award)	87

15. Consider Approving the 2021-2022 Wellness Policy #533 (annual approval)	103
<b>XI. Superintendent's Report</b>	
1. Live Stream of School Board Meeting	
<b>XII. For Your Information</b>	
1. Staff Retirements - Congratulations on Your Retirement!	115
2. 2022 Staff Years of Service Recognition Awards - Thank You for Your Years of Service!	117
3. Cloquet District Summer Office Hours	121
4. Internal Transfer of a Special Education Teacher and a Math Teacher to Instructional Coach Positions at Cloquet High School.	122
5. Wellness Committee Meeting - May 5, 2022	123
6. Cloquet Education Foundation Retiree Coffee Party and Golf Tournament Information	124
<b>XIII. Upcoming Meetings/Events</b>	
1. Thursday, May 26, 2022 - CAAEP Graduation - 2 pm	
2. Friday, May 27, 2022 - Cloquet High School Graduation - 6:00 pm	
3. Monday, June 13, 2022 Regular School Board Meeting	
5:30 p.m.	
6:00 p.m.	
<b>XIV. Adjournment</b>	

\* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.



# Cloquet Public Schools

## Regular Meeting

Monday, May 23, 2022 at 6:00 PM  
Garfield Board Room  
302 14th Street  
Cloquet, MN 55720  
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

6:00 pm Regular Meeting

### I. Roll Call

### II. Pledge of Allegiance

### III. Consider Approval of Board Agenda

1. Monday, May 23, 2022 School Board Agenda

### IV. Consider Approval of School Board Minutes

1. Monday, May 9, 2022 School Board Meeting Minutes

### V. Open Forum and Reception of Delegations, Petitions, and Communications

1. Building and Department Reports

### VI. Claims

1. Claims, May 19, 2022
2. Hand Check, May 10, 2022
3. Hand Checks, May 12, 2022

### VII. Consent Items

#### 1. Resignation Letters

- a. 1.0 FTE DCD M/M Special Education Teacher at Washington Elementary (Michael Cohen)
- b. 1.0 FTE Special Education Teacher at Cloquet Middle School (Tanya Belden)
- c. 6.75 hrs/day Setting IV Paraprofessional at Northern Lights Academy (Jeremy Scholar) Pending Hire
- d. Program Assistant with Community Education (Marissa Couture)
- e. Program Assistant with Community Education (Grey Lockhart)

#### 2. Terminations

- a. 6.5 hrs/day DCD/SP Paraprofessional at Cloquet High School

#### 3. Recommendations for Employment

- a. 1.0 FTE Special Education Coordinator at NLSEC (Mary Margaret Mathers)
- b. 1.0 FTE Social Worker at Cloquet High School (Katie Danielson)
- c. 1.0 FTE School Counselor at Cloquet High School (Nicole DeCoteau Romero) ESSER Funded
- d. 1.0 FTE Choir Teacher at Cloquet High School (Rhonda Card) - pending successful background check and licensure
- e. 1.0 FTE ADSIS Teacher at Cloquet Middle School Starting the 2022-2023 School Year (Anna Gamst)
- f. 1.0 FTE Special Education Teacher at Washington Elementary School (Abigail Rahne)
- g. 1.0 FTE ASD Special Education Teacher at Northern Lights Academy Starting the 2022-2023 School Year (Jeremy Scholer)
- h. 1.0 FTE Special Education Teacher at Northern Lights Academy (NLA) (Stephanie Roper)
- i. 0.3 FTE Physical Education Teacher at Northern Lights Academy (Jared Anderson)

**4. *Extra Service Contracts***

- a. Updated Cloquet High School School Staff Hires
- b. Targeted Summer Services at Cloquet Middle School
- c. Head Boys' Soccer Coach
- d. Special Education Coordinator Additional Hours (Mary Margaret Mathers)

**5. *Permission to Post***

- a. 1.0 FTE Early Childhood Special Education Teacher
- b. 1.0 FTE DCD M/M Special Education Teacher at Cloquet High School
- c. 1.0 FTE Math Teacher (Grades 9-12) at Cloquet High School
- d. 1.0 FTE DCD M/M Special Education Teacher at Washington Elementary School
- e. 1.0 FTE SLD Special Education Teacher at Cloquet Middle School
- f. Paraprofessional Positions at Northern Lights Academy

**6. *Staffing Adjustments***

- a. 0.2 FTE Increase for PE/Health at Cloquet High School
- b. 0.3 FTE Increase in Dean of Students Position at Washington Elementary
- c. Increase in hours from 3.5 hrs/day to 5.5 hrs/day for AIE Tutor at Cloquet High School

**7. *Grant Applications/Grant Awards/Donations***

- a. Churchill Elementary Donations
- b. Essentia Health Community Grant at Washington Elementary

**VIII. School Board Committee Report**

- 1. Student Enrollment Report as of May 18, 2022
- 2. Health and Safety Meeting Minutes and Accident Reports - May 11, 2022

**IX. Agenda Addendums**

**X. New Business**

- 1. Discuss Live Streaming of School Board Meetings
- 2. Consider Approving Dr. Michael Cary, Superintendent, the Designation of Identified Official with Authority (IOWA) for Cloquet Public Schools Effective July 1, 2022 through June 30, 2023
- 3. Consider Appointing Mary Marciniak to Act as the Official Election Clerk for the Cloquet School District for School Board Elections in 2022
- 4. Consider Approving the Resolution Relating to the Termination and Non-Renewal of Teaching Contracts of Probationary Teachers
- 5. Consider Authorizing FY'23 Expenditures Up To 80% for the 2021-2022 Budget
- 6. Consider Approving the 2022-2023 Resolution for Membership with MN State High School League
- 7. Consider Approving the 2022-2023 College in the Schools Memorandum Agreement with the University of MN Duluth
- 8. Consider Approving the 2022-2023 Carlton County Agreement for the Provision of Family School Support Worker Services
- 9. Consider Approving NLSEC Contract with First Steps Pediatric Physical Therapy LLC
- 10. Consider Approving the 2022-2023 Technology Purchases for Cloquet High School with SHI/Vantage Financial
- 11. Consider Approving the Laserfiche Proposal with Momenum ECM
- 12. Consider Approving the 2022-2023 Insurance Rates from Blue Cross/Blue Shield
- 13. Consider Approving the Summer 2022 Lawn Care Service Agreements with The Smith Co and RnR Yardworks.
- 14. Consider Approving the Installation Proposal from Wolf Track Energy for the Potential Minnesota Solar for Schools Grant Project (Pending Grant Award)
- 15. Consider Approving the 2021-2022 Wellness Policy #533 (annual approval)

**XI. Superintendent's Report**

- 1. Live Stream of School Board Meeting

**XII. For Your Information**

- 1. Staff Retirements - Congratulations on Your Retirement!

2. 2022 Staff Years of Service Recognition Awards - Thank You for Your Years of Service!
3. Cloquet District Summer Office Hours
4. Internal Transfer of a Special Education Teacher and a Math Teacher to Instructional Coach Positions at Cloquet High School.
5. Wellness Committee Meeting - May 5, 2022
6. Cloquet Education Foundation Retiree Coffee Party and Golf Tournament Information

**XIII. Upcoming Meetings/Events**

1. Thursday, May 26, 2022 - CAAEP Graduation - 2 pm
2. Friday, May 27, 2022 - Cloquet High School Graduation - 6:00 pm
3. Monday, June 13, 2022 Regular School Board Meeting  
5:30 p.m.  
6:00 p.m.

**XIV. Adjournment**

\* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.

May 9, 2022

Board Chair Ted Lammi called the working session to order at 5:31 p.m.

Topics discussed:

Dr. Cary reviewed the proposed changes to the 2022-2023 budget. He gave an update on the addition of a special education coordinator through NLSEC. Dr. Cary reviewed the regular meeting agenda including teacher non-renewals and rationale for them as well as the policy updates. He reminded the board they were to revisit the live streaming of board meeting at the next meeting. Dr. Cary and the board discussed the possible legislature unemployment changes and answered questions from the board members about agenda items including the possible reduction in music at the middle and high school.

There being nothing further to discuss, Board Chair Ted Lammi adjourned the meeting at 6:06 p.m.

May 9, 2022

The Regular Meetings of the School Board of Independent School District No. 94, in the City of Cloquet on May 9, 2022, was called to order by Board Chair T. Lammi at 6:07 p.m.

Roll Call – The following members were present on roll call:

- |                    |                  |
|--------------------|------------------|
| • Dave Battaglia   | • Ted Lammi      |
| • Gary Huard       | • Nate Sandman   |
| • Melissa Juntunen | • Ken Scarbrough |

Present in Person:

- |   |  |
|---|--|
| • Dr. Michael Cary, Superintendent                  | • Ashlee Lennartson, EM-C Teacher Union Rep.       |
| • Mary Marciniak, Exec. Asst. to the Superintendent | • T.J. Smith, Director of Technology               |
| • Candace Nelis, Business Manager                   | • Barb Mackey, NLA Asst Special Education Director |
| • Dylan Carlson, Director of Buildings and Grounds  |  |

Building principals, teacher representatives, AIE Director, Community Education Director, Facilities & Grounds Director will be excused from attending Board meetings until further notice.

**APPROVAL OF BOARD AGENDA**

- RESOLVED by M. Juntunen to approve the May 9, 2022, regular board agenda, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas vote of all members present via a roll call vote.

**APPROVAL OF MEETING MINUTES**

- RESOLVED by K. Scarbrough to approve the April 25, 2021, school board meeting minutes, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present via a roll call vote.

**OPEN FORUM AND RECEPTION OF DELEGATIONS, PETITIONS, AND COMMUNICATIONS**

- No Public Comment was presented
- Building and Department Reports were reviewed.

**CONSIDER APPROVAL OF CLAIMS, HAND CHECKS, AND WIRES**

- RESOLVED by N. Sandman to approve Claims, May 4, 2022; Hand Checks, April 21 and 28, May 2 and 3, 2022; Treasurer's Report – February 2022, Investment Report – February 2022; Wire Transfers, April 15 and 30, 2022, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yeas vote of all members present via a roll call vote.

**CONSENT ITEMS**

- RESOLVED by K. Scarbrough to approve the Consent Items, as presented.

**1. Resignations:**

- Michelle Brenner, 1.0 FTE Title/ESEA Coordinator at Churchill effective June 17, 2022

- b. Tina Swartwoudt, 1.0 FTE DCD S/P Special Education Teacher at Churchill effective 6/9/22
- c. Caleb Komarek, 1.0 FTE EBD Special Education Teacher at NLA effective 6/7/22 (NLA had 2 PD days moved to beginning of the school year)
- d. Sumair Sheikh, 1.0 FTE Instructional Coach at CHS effective 5/15/22
- e. Isaac Wolf, 6.5 hrs/day Floater Paraprofessional at Cloquet Middle School effective 6/3/22
- f. Noah Niemi, 6.5 hrs/day Setting III Paraprofessional at Cloquet High School effective 5/18/22
- g. Melanie Lund, 3.5 hrs/day food service worker at Cloquet Middle School effective 5/6/22
- h. Courtney Olin, Head Girls' Hockey Coach, effective immediately
- i. Abigail Gaffaney, Program Aid Assistant at Kids Corner, effective April 29, 2022
- j. Joshua Ziells, Program Assistant at Kids Corner, effective April 29, 2022

## 2. **Terminations**

- a. Raihlee Melin, 6.75 hrs/day Paraprofessional at NLA effective April 25, 2022

## 3. **Recommendations of Employment:**

- b. Michelle Wick, 1.0 FTE CTE Coordinator (rest of 21/22)                      BA Step 3                      May 10, 2022  
(22/23)    BA Step 4

## 4. **Extra Services Contracts**

- a. Targeted Summer Services at Elementary Schools (See Attached)
- b. Summer School at CAAEP (See Attached)
- c. Summer School at CHS (See Attached)
- d. Jessica Knutsen, Special Education Transition Coordinator for 2022-23                      \$4,361.40
- e. Jody Zeleznikar, Special Education Coordinator for 2022-23                                      \$4,361.40
- f. Stephanie Gibson, Special Education/ADSI Coordinator for 2022-23                              \$4,543.70
- g. Sarah Ellena, Summer Nursing for 2022-2023    \$3,097.00
- h. William Bauer, 2022-2023 Computer Programming    \$6,000.00
- i. Rescind Contract with Rich Brummer    \$500
- j. Reissue Contract with Al Woodward    \$600

## 5. **Staffing Adjustments**

- a. Katelyn LaPorte, Math Teacher at Cloquet High School, from 0.8 FTE to 1.0 FTE starting 22-23 school year
- b. Stephanie Pasek, Social Studies at Cloquet High School, from 0.6 FTE to 1.0 FTE starting 22-23 school year

## 6. **Permission to Post**

- a. FTE DCD S/P Special Education Teacher at Churchill starting the 2022-2023 school year
- b. FTE Multi-Categorical Special Education Teacher at Washington starting the 2022-2023 school year
- c. FTE Long Term Substitute School Counselor at Churchill starting August 25, 2022 for approx. 8 weeks
- d. FTE Instructional Coach at Cloquet High School starting the 2022-2023 school year
- e. 0.5 FTE Science Teacher at Cloquet High School starting the 2022-2023 school year
- f. Head Girls' Hockey Coach
- g. Program Aides/Aide Assistants at Li'l Lumberjacks and Li'l Thunder
- h. Licensed ECFE Parent Educator

## 7. **Grant Applications/Donations**

- a. Washington Elementary School Donations

G. Huard seconded the motion, and the resolution was approved by unanimous yeas vote of all members present via a roll call vote.

## **SCHOOL BOARD COMMITTEE REPORTS**

- Student enrollment report from May 4, 2022, was reviewed.

## **AGENDA ADDENDUMS**

- None were presented

**NEW BUSINESS**

- RESOLVED by K. Scarbrough to approve the resolution relating to the termination and non-renewal of teaching contracts of probationary teachers, as presented. D. Battaglia seconded the motion. A roll call vote was called: T. Lammi-yea, N. Sandman-yea, D. Battaglia-yea, G. Huard-yea, M. Juntunen-yea, K. Scarbrough-yea. The motion passed by a 6-0 vote.
- RESOLVED by M. Juntunen to approve the resolution relating to the termination and non-renewal of long-term substitute teaching contracts of probationary teachers, as presented T. Lammi seconded the motion. A roll call vote was called: T. Lammi-yea, N. Sandman-yea, D. Battaglia-yea, G. Huard-yea, M. Juntunen-yea, K. Scarbrough-yea. The motion passed by a 6-0 vote.
- RESOLVED by G. Huard to approve the request to extend a teacher probationary period until the end of 2022-2023 school year, as presented. K. Scarbrough seconded the motion. A roll call vote was called: T. Lammi-yea, N. Sandman-yea, D. Battaglia-yea, G. Huard-yea, M. Juntunen-yea, K. Scarbrough-yea. The motion passed by a 6-0 vote.
- RESOLVED by K. Scarbrough to approve the reduction of the proposed paraprofessional positions for the 2022-2023 school year as presented. G. Huard seconded the motion. A roll call vote was called: T. Lammi-yea, N. Sandman-yea, D. Battaglia-yea, G. Huard-yea, M. Juntunen-yea, K. Scarbrough-yea. The motion passed by a 6-0 vote.
- RESOLVED by T. Lammi to approve the memorandum of understanding with the AFSCME secretarial unit allowing non year-round members to make up to 35 total additional days to be split over the summers of 2022 and 2023 as part of our digitization projects and pay period shift, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.
- RESOLVED by K. Scarbrough to approve the request of leave of absence from Erik Blesener, AIE Attendance Liaison, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.
- RESOLVED by N. Sandman to approve the 2022-2025 MSHSL agreement with Fond du Lac Ojibwe School, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.
- RESOLVED by D. Battaglia to approve the 2022-2023 memorandum of understanding with Luther College regarding hosting student teachers, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.
- RESOLVED by K. Scarbrough to award the student transportation contract to Cloquet Transit Company Inc. for two contract years commencing with August 1, 2022 and ending July 31, 2024, with an option to extend for an additional two contract years 2024-25 and 2025-26, consistent with Minnesota Statutes 2021, Section 123B.52, Subds. 1 and 3:
  1. Cloquet Transit is a responsible service provider consistent with the applicable state law;
  2. Cloquet Transit provided the District with the only quotation in response to the District's Specification; and
  3. All bus services will continue to be provided consistent with District policies and past practices for distances for student eligibility, distance to bus stops, and bus ride length.
 G. Huard seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.
- RESOLVED by K. Scarbrough to approve the policy revisions: 611, 613, 630 (Renumbered from 613), 540 (Renumbered from old 614), 615, 616, 204, 205, 208, 305, 427, 521, 101, 103, 203.5, 207, 210, 301, 302, 303, 304, 401, 402, 403, 408, 419, 514, 516, 520, 404, 414 form. Delete policy 403.1, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

**SUPERINTENDENT'S REPORT**

- Dr. Cary reviewed all items during the working session.

**FOR YOUR INFORMATION**

- Washington Elementary May Newsletter
- Northern Lights Academy (NLA) Programming Changes

**UPCOMING MEETINGS/EVENTS**

- Tuesday, May 10, 2022 - AFSCME Secretary and Para Negotiations - 4 pm/5 pm - Boardroom
- Wednesday, May 11, 2022 - Health, Safety and Crisis Committee Meeting - 3:45 p.m. - Boardroom
- Wednesday, May 11, 2022 - JOM/LIEC Meeting - 5 pm - Virtual
- Thursday, May 12, Technology Committee Meeting - 3:45 p.m. - Held Virtual
- Monday, May 16, 2022 - DAC Meeting - 4 p.m. - Boardroom
- Tuesday, May 17, 2022 -a Community Education Advisory Meeting - 5:30 p.m. - Held Virtual
- Monday, May 23, 2022 - Regular School Board Meeting 5:30 p.m. Working Session/6:00 p.m. Regular Meeting

**ADJOURNMENT**

There being nothing further to discuss, Board Chair Ted Lammi adjourned the meeting at 6:34 p.m.

ATTEST:

\_\_\_\_\_  
Clerk of the School Board

\_\_\_\_\_  
Chair of the School Board

## Department Reports

### Churchill Elementary:

It has been a fun and eventful end to our school year at Churchill. A normal school year brings a very busy spring events calendar. Field trips, track and field days, family picnics and author teas to name a few. Teachers are planning class lists for next school year, planning for their report cards and finishing their PLC meeting schedule. We surveyed our teaching staff and found really positive results with implementation of the GELN Literature Standards. The results indicated many of the standards are being implemented into practice which was reason for the GELN study. This topic will continue into next school year along with our new literature curriculum decision. Our 4<sup>th</sup> grade hosted the Battle of the Books. Students from Washington Elementary, Ely and Churchill battled to a list of literature comprehension questions. This was a great opportunity to support students who wanted to excel in reading. Thanks to the CHS auditorium for hosting. Summer school lists are currently being finalized. Custodial plans along with projects seem to be on schedule. Thank you!

Submitted by David Wangen, Churchill Elementary Principal

### Washington Elementary:

- Grade levels are excited and eager about the reading pilot/adoption process.
- The scheduling team is building the master schedule for next school year now that staffing shifts are in place.
- We continue to think of ways to meet all our students' needs through SEL and mental health focused activities school wide. Our building is also looking at ways to enrich our highflyers (top 10%). We recognize that we have a disproportionate amount of supports in place for other populations of students. Washington would like to find ways to meet their needs as well by exploring their strengths with activities above and beyond regular academics.
- We were very grateful and appreciative of our PIE group and their fun treats throughout Teacher Appreciation Week (we use that week to honor all building staff at the same time rather than multiple weeks/day/s throughout the year. This way, no group or person gets inadvertently left out).
- We finished MCA Reading & Math tests the week of May 2nd and we are finishing our spring benchmark testing this week so that we can compare and evaluate student growth.
- 4th graders were able to tour CMS this week and had a wonderful experience. Big thanks to CMS staff and students for welcoming in our 4th graders and easing their minds about the transition to middle school in the fall.
- Friday, May 27th is our Field Day & Picnic! Guests are welcome to join us for the outdoor stations and picnic. Use the link below to sign up for a hot dog school lunch if you'd like to join us! 😊  
<https://forms.gle/VMNYXmcUkjrzGUkG6>
- On Wednesday, June 1st, we will do our end of the year PBIS rally where we celebrate the year, recognize our 4th graders and student leaders, and experience the "Principal's Challenge"....students are voting on which challenge Mrs. Mondati will be doing this week! Their three choices (selected from the box full of student ideas submitted) are: pie in the face, PE with students for the day, or mascot for the day! Past challenges have included kissing a pig, getting duct taped to the gym wall, getting slimed, and being dunked in a dunk-tank.

Submitted by Robbi Mondati, Washington Elementary Principal

### Cloquet Middle School:

Many end-year events occur at every grade level, whether class trips, group picnics, or celebrations as we wrap up the year. The staff has worked hard to organize, fundraise, and get parent volunteers to pull off these activities for all their students. These events add to the already high energy at the end of the year but are always worth it.

We have had a hard time filling our CMS summer school positions, and at this time, we only have 5<sup>th</sup>-grade filled. We will continue to try and find teachers to fill these open positions, but there is a chance that we will not be able to run a summer school for all grade levels.

Submitted by Tom Brenner, Cloquet Middle School Principal

Cloquet High School:

- We are in the midst of finishing up our hiring for 22-23
- Graduation is on Friday 5/27 at 6pm. Our plan is to hold it on the football field with the CMS gym as our plan B if weather doesn't cooperate. Ted Lammi and Nate Sandman will assist on handing out diplomas.
- We had our Senior banquet on 5/11
- We held our banquet to honor on American Indian graduates on 5/18
- We held our Letterwinners banquet on 5/22
- Keep an eye on our spring athletic teams as playoffs are just around the corner

Submitted by Steve Battaglia, Cloquet High School Principal

Cloquet Area Alternative Education Programs:

CAAEP students have been:

- Attending college visits
- Senior outing day (Pizza and Adventure Zone as a last group activity outside of school)
- Preparing for symposium and working hard to end this school year on a high note.

We look forward to our graduation ceremony on Thursday, May 26th at 2:00 in the Garfield gym.

This is one of the largest graduating classes CAAEP has ever had.

We are excited for the graduates and their families to participate in this milestone event.

Submitted by Connie Hyde, CAAEP Principal

Community Education

**Age to Age**

The Northland Foundation received a federal grant for the Americorps Senior program that we will be able to tap into. The grant is for 2 years, and we are eligible to receive approximately \$15,000 each year. This money will be used for the Power Lunch program as well as a homework/reading program for Kids Corner. Grant applications will be available in June.

**Aquatics**

We are looking at holding a WSI class in June to increase the number of people able to provide swimming lessons.

**ECFE/School Readiness/EC Screenings**

Playground Fund Total is about \$6200!

Special May Screening for students entering Kindergarten. We can screen about 30 kids who did not have it completed before Kindergarten Round up.

Submitted by Erin Bates, Community Education Director

Business Department:

Candace Nelis, Business Manager, will be attending in person

American Indian Education Department:

Greetings School Board Members,

Cloquet Schools AIE Parent Committee’s met via Zoom on May 11<sup>th</sup> and gave feedback/support for the Title VI grant application for SY22-23. The JOM committee discussed increasing JOM Activity Assistance from \$85yr to \$170yr per JOM student. Also, proposed was allowing JOM Activity Assistance to include clubs and association fees. The committee members agreed that maintaining active through school supported activities help engage students and the COVID pandemic created less opportunity. Next year the AIE Program will continue the Princess & Brave competition with the addition of Jr. Princess and Jr. Brave. Crown/Roach RFP’s will be announced this summer.

The AIE Senior Honor Banquet was held Wednesday May 18<sup>th</sup> at the Cloquet Armory. The 33 AIE Program Seniors were recognized for their accomplishments and celebrated with their families, friends and members of the community. The banquet included an Honor Song and Travel Song by Cloquet Schools Drum, welcome from Teresa Angell, AIE Program Director and Steve Battaglia, CHS Principal, along with guest speaker Phil Beadle. It was a great evening to pay tribute to these young leaders. Miigwech to all who helped setup, decorate, stayed late to clean up and offered assisted throughout the event.



Logo designed by senior: Tyrell Diver

Submitted by Teresa Angell, American Indian Education Director

Building and Grounds

Summer LTFM projects continue to be reviewed and approved with contractors.

A memo has been brought forth to the Board regarding the Minnesota Solar for Schools grant application process. In order to submit and finalize the grant application, the District must select an installer to see the project through if awarded the funds. The District has selected Wolf Track Energy as they provided the lowest cost proposal. If the grant is approved and funds are secured, the District will enter into the proposed contract agreement with Wolf Track Energy to complete the project.

Summer maintenance and cleaning helper positions are open to apply for. Standard summer helper shifts are Monday – Friday, 7:00am – 1pm but work schedules can be catered to anyone. Work will consist of deep cleaning all areas of a building to include moving of furniture and the cleaning of furniture, sinks, fixtures, glass, walls, carpets, hard floor, etc.

The district will rely on professional lawn care services instead of seasonal groundkeepers this years. RnR Yardworks will be taking care of the high school/middle school campus while The Smith Co will be taking care of Garfield and Washington Elementary.

The monthly head custodian meet was rescheduled due to lack of staff. We plan to discuss summer staffing schedules and the scheduled summer construction projects. We will discuss the heavy work load of preventative maintenance tasks that will be generated in June and completed during the summer months. We will also review custodial supplies on hand at each building and what still needs to be ordered before the end of June as we approach the end of the fiscal year.

Submitted by Dylan Carlson, Building and Grounds Director

Technology

T.J. Smith, Technology Director, will be attending in person.

**Cloquet Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund Description</b>		<b>Total</b>
01	General	\$119,518.21
02	Food Services	\$66.99
03	Transportation	\$395.14
04	Community Services	\$2,469.85
05	Capital Expenditure	\$32,166.34
12	Activities	\$25,404.88
<b>Report Total</b>		<b>\$180,021.41</b>

## Cloquet Public Schools

### Check Register by Bank and Check

Batch	Co	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	97163	106966	Check	1	6969		ACME TOOLS	Yes	No	No	USD	05/24/2022	700.00
			97070	106967	Check	1	00570		AG O'BRIEN COMPANY	Yes	No	No	USD	05/24/2022	324.91
			97179	106968	Check	1	8649		AHO, JOLENE	Yes	No	No	USD	05/24/2022	110.00
			97157	106969	Check	1	6078		AMAZON	Yes	No	No	USD	05/24/2022	25.11
			97191	106970	Check	1	9581		ARCHITECTURAL RESOURCES INC	Yes	No	No	USD	05/24/2022	5,400.00
			97158	106971	Check	1	6134		AT&T MOBILITY	Yes	No	No	USD	05/24/2022	843.67
			97097	106972	Check	1	10692		AUTOZONE STORE 3947	Yes	No	No	USD	05/24/2022	50.14
			97082	106973	Check	1	10394		BENSON WENDY	Yes	No	No	USD	05/24/2022	163.10
			97071	106974	Check	1	05105		BERNICKS VENDING	Yes	No	No	USD	05/24/2022	1,494.28
			97088	106975	Check	1	10665		BOB ROGERS TRAVEL	Yes	No	No	USD	05/24/2022	1,131.51
			97181	106976	Check	1	9026		BRENNER, JILL	Yes	No	No	USD	05/24/2022	792.39
			97119	106977	Check	1	2519		BRENNER, KEVIN	Yes	No	No	USD	05/24/2022	32.04
			97072	106978	Check	1	06553		BRENNER, MICHELLE	Yes	No	No	USD	05/24/2022	163.10
			97165	106979	Check	1	7378		BSN SPORTS LLC	Yes	No	No	USD	05/24/2022	7,469.16
			97149	106980	Check	1	55545		CINTAS CORPORATION LOCATION 2	Yes	No	No	USD	05/24/2022	295.00
			97175	106981	Check	1	8359		CITY OF VIRGINIA	Yes	No	No	USD	05/24/2022	120.00
			97145	106982	Check	1	4703		CLARK, KRISTON	Yes	No	No	USD	05/24/2022	566.26
			97084	106983	Check	1	10470		CLOQUET COMMUNITY EDUCATION	Yes	No	No	USD	05/24/2022	100.00
			97101	106984	Check	1	10696		CLOQUET DETAILING	Yes	No	No	USD	05/24/2022	175.00
			97107	106985	Check	1	11006		CLOQUET SANITARY	Yes	No	No	USD	05/24/2022	5,916.95
			97109	106986	Check	1	11550		COMMUNITY PRINTING	Yes	No	No	USD	05/24/2022	1,735.25
			97110	106987	Check	1	11620		COMPENSATION CONSULTANTS, LTI	Yes	No	No	USD	05/24/2022	1,184.00
			97096	106988	Check	1	10691		COX CURTIS MICHAEL	Yes	No	No	USD	05/24/2022	60.00
			97112	106989	Check	1	13860		DAUGHERTY'S	Yes	No	No	USD	05/24/2022	824.00
			97113	106990	Check	1	14301		DEMCO INC	Yes	No	No	USD	05/24/2022	651.67
			97125	106991	Check	1	2915		DETERS, JULIE	Yes	No	No	USD	05/24/2022	262.58
			97073	106992	Check	1	10069		DISC	Yes	No	No	USD	05/24/2022	132.66
			97162	106993	Check	1	6879		DURAND, CHELSEA	Yes	No	No	USD	05/24/2022	310.05
			97176	106994	Check	1	8529		DURBIN, WILLIAM	Yes	No	No	USD	05/24/2022	108.00
			97188	106995	Check	1	9445		EDPUZZLE INC	Yes	No	No	USD	05/24/2022	2,205.00
			97170	106996	Check	1	7920		EMC INSURANCE COMPANIES	Yes	No	No	USD	05/24/2022	3,206.97
			97079	106997	Check	1	10334		ENGSTROM BRULA JILLIAN	Yes	No	No	USD	05/24/2022	599.32
			97173	106998	Check	1	8229		ESSE, DAVID	Yes	No	No	USD	05/24/2022	386.10
			97095	106999	Check	1	10690		FEASTER ROBERT DANIEL	Yes	No	No	USD	05/24/2022	90.00
			97180	107000	Check	1	8894		FONOTI, MACE	Yes	No	No	USD	05/24/2022	70.00
			97197	107001	Check	1	9850		FOX KAREN	Yes	No	No	USD	05/24/2022	20.32
			97137	107002	Check	1	3900		FRABONIS	Yes	No	No	USD	05/24/2022	187.70
			97123	107003	Check	1	2844		FRITSINGER, SHEILA	Yes	No	No	USD	05/24/2022	62.50
			97139	107004	Check	1	42195		FUN EXPRESS LLC	Yes	No	No	USD	05/24/2022	115.08
			97105	107005	Check	1	10701		GET PICKIN	Yes	No	No	USD	05/24/2022	65.00
			97094	107006	Check	1	10689		GOMEZ ANDERS	Yes	No	No	USD	05/24/2022	172.00

## Cloquet Public Schools

### Check Register by Bank and Check

Batch	Co	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	97117	107007	Check	1	21450		GOPHER SPORT	Yes	No	No	USD	05/24/2022	1,800.32
			97118	107008	Check	1	21950		GREAT LAKES ALARM	Yes	No	No	USD	05/24/2022	1,149.60
			97111	107009	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS I	Yes	No	No	USD	05/24/2022	5,007.86
			97152	107010	Check	1	5684		HILLYARD INC MINNEAPOLIS	Yes	No	No	USD	05/24/2022	20,625.90
			97159	107011	Check	1	6448		HONEYWELL INTERNATIONAL INC	Yes	No	No	USD	05/24/2022	27,217.87
			97155	107012	Check	1	5992		HORIZON COMMERCIAL POOL SUPP	Yes	No	No	USD	05/24/2022	100.93
			97102	107013	Check	1	10697		HUDSPITH BILL	Yes	No	No	USD	05/24/2022	599.99
			97120	107014	Check	1	25280		INCLINE STATION	Yes	No	No	USD	05/24/2022	55.25
			97196	107015	Check	1	9840		INNOVATIONAL WATER SOLUTIONS	Yes	No	No	USD	05/24/2022	1,073.50
			97121	107016	Check	1	25380		ISD #0093 CARLTON	Yes	No	No	USD	05/24/2022	701.00
			97150	107017	Check	1	5624		ISD #0094 - LIL LUMBERJACKS	Yes	No	No	USD	05/24/2022	567.00
			97106	107018	Check	1	1093		ISD #0094 FOOD SERVICE	Yes	No	No	USD	05/24/2022	1,123.20
			97161	107019	Check	1	6866		ISD #0094 LIL THUNDER LEARNING	Yes	No	No	USD	05/24/2022	129.60
			97184	107020	Check	1	9276		JAGO, CARA	Yes	No	No	USD	05/24/2022	479.00
			97186	107021	Check	1	9343		JAGO, DAN	Yes	No	No	USD	05/24/2022	12.00
			97144	107022	Check	1	4572		JLX FILTERS	Yes	No	No	USD	05/24/2022	2,080.25
			97127	107023	Check	1	3036		JOHNSON, HEATHER	Yes	No	No	USD	05/24/2022	1,451.71
			97167	107024	Check	1	7658		KACKMAN, SHANNON	Yes	No	No	USD	05/24/2022	39.75
			97124	107025	Check	1	28656		KALLIS, SHELLY	Yes	No	No	USD	05/24/2022	246.09
			97093	107026	Check	1	10688		KEUR RONALD JULIUS	Yes	No	No	USD	05/24/2022	150.00
			97172	107027	Check	1	8224		KLOSOWSKI, BRETT D	Yes	No	No	USD	05/24/2022	182.00
			97174	107028	Check	1	8234		KNUTSEN, STEVEN J	Yes	No	No	USD	05/24/2022	150.00
			97116	107029	Check	1	2076		KOLODGE, JENNIFER	Yes	No	No	USD	05/24/2022	52.28
			97085	107030	Check	1	10538		KRONE JESSICA	Yes	No	No	USD	05/24/2022	170.00
			97126	107031	Check	1	29600		L & M SUPPLY	Yes	No	No	USD	05/24/2022	46.36
			97083	107032	Check	1	10426		LAKE SUPERIOR LAUNDRY INC	Yes	No	No	USD	05/24/2022	106.13
			97128	107033	Check	1	30365		LCS COACHES INC	Yes	No	No	USD	05/24/2022	2,900.88
			97099	107034	Check	1	10694		LCSC	Yes	No	No	USD	05/24/2022	2,890.00
			97189	107035	Check	1	9569		LEMAE SARAH	Yes	No	No	USD	05/24/2022	467.70
			97134	107036	Check	1	3602		LINDE GAS & EQUIPMENT INC	Yes	No	No	USD	05/24/2022	957.47
			97075	107037	Check	1	10094		LITTORAL	Yes	No	No	USD	05/24/2022	92.45
			97098	107038	Check	1	10693		LTU ROBOFEST	Yes	No	No	USD	05/24/2022	375.00
			97104	107039	Check	1	10699		MARSHALL W ALWORTH PLANETARI	Yes	No	No	USD	05/24/2022	321.00
			97122	107040	Check	1	2692		MASSP	Yes	No	No	USD	05/24/2022	275.00
			97130	107041	Check	1	3258		MATTSON, TRACY	Yes	No	No	USD	05/24/2022	496.06
			97141	107042	Check	1	4376		MELLIN PROMOTIONAL	Yes	No	No	USD	05/24/2022	1,700.16
			97132	107043	Check	1	34186		MENARDS	Yes	No	No	USD	05/24/2022	159.18
			97193	107044	Check	1	9640		MILESTONES & MEMORIES,LLC	Yes	No	No	USD	05/24/2022	1,441.60
			97135	107045	Check	1	36400		MINNESOTA HISTORICAL SOCIETY	Yes	No	No	USD	05/24/2022	684.00
			97089	107046	Check	1	10672		MRI SOFTWARE LLC	Yes	No	No	USD	05/24/2022	20.00
			97177	107047	Check	1	8611		MUEHLBERGER, THOMAS F	Yes	No	No	USD	05/24/2022	284.00

## Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	97182	107048	Check	1	9158		NEW DOMINION SCHOOL	Yes	No	No	USD	05/24/2022	7,940.14
			97133	107049	Check	1	3449		NORTHERN DOOR & HARDWARE INI	Yes	No	No	USD	05/24/2022	67.50
			97138	107050	Check	1	41101		NORTHLAND AUTO PARTS	Yes	No	No	USD	05/24/2022	228.20
			97103	107051	Check	1	10698		NRA SOLUTIONS	Yes	No	No	USD	05/24/2022	643.59
			97076	107052	Check	1	10132		OLIN, TYLER	Yes	No	No	USD	05/24/2022	1,044.01
			97190	107053	Check	1	9570		OLSON STEVEN J	Yes	No	No	USD	05/24/2022	251.00
			97136	107054	Check	1	3803		OLSON, LAURA	Yes	No	No	USD	05/24/2022	101.52
			97194	107055	Check	1	9664		ORIENTAL TRADING COMPANY	Yes	No	No	USD	05/24/2022	338.37
			97198	107056	Check	1	9880		OUR REDEEMER'S LUTHERAN PREE	Yes	No	No	USD	05/24/2022	440.00
			97078	107057	Check	1	10317		PAINTER GINA	Yes	No	No	USD	05/24/2022	532.74
			97168	107058	Check	1	7771		PAMS LUNCHROOM LLC	Yes	No	No	USD	05/24/2022	66.99
			97140	107059	Check	1	42846		PARENTEAU, THERESA	Yes	No	No	USD	05/24/2022	198.44
			97087	107060	Check	1	10560		PEDERSON STEPHANIE	Yes	No	No	USD	05/24/2022	452.07
			97129	107061	Check	1	3091		PETERSON, STACY	Yes	No	No	USD	05/24/2022	348.68
			97115	107062	Check	1	2037		PINE KNOT, LLC	Yes	No	No	USD	05/24/2022	972.00
			97090	107063	Check	1	10679		PROBLEM SOLVING SOLUTIONS	Yes	No	No	USD	05/24/2022	2,400.00
			97143	107064	Check	1	45540		QUILL CORPORATION	Yes	No	No	USD	05/24/2022	74.71
			97160	107065	Check	1	6703		RAYMOND GEDDES CO INC	Yes	No	No	USD	05/24/2022	86.40
			97077	107066	Check	1	10275		REBYL	Yes	No	No	USD	05/24/2022	1,295.00
			97092	107067	Check	1	10687		ROBERTS MARCUS	Yes	No	No	USD	05/24/2022	60.00
			97178	107068	Check	1	8631		RUPP, ANDERSON, SQUIRES & WALI	Yes	No	No	USD	05/24/2022	645.50
			97081	107069	Check	1	10370		SALO JEFF	Yes	No	No	USD	05/24/2022	150.00
			97146	107070	Check	1	48700		SCHMITT MUSIC COMPANY	Yes	No	No	USD	05/24/2022	1,056.99
			97187	107071	Check	1	9410		SCHOLATIC BOOK CLUBS	Yes	No	No	USD	05/24/2022	194.71
			97086	107072	Check	1	10557		SCHOMMER PETER	Yes	No	No	USD	05/24/2022	74.66
			97164	107073	Check	1	7075		SCHOOL HEALTH CORPORATION	Yes	No	No	USD	05/24/2022	789.99
			97147	107074	Check	1	48980	P1	SCHOOL SPECIALTY LLC	Yes	No	No	USD	05/24/2022	157.81
			97192	107075	Check	1	9629		SEMAAN PHIL	Yes	No	No	USD	05/24/2022	80.00
			97169	107076	Check	1	7858		SEWELL, ABBI	Yes	No	No	USD	05/24/2022	77.24
			97114	107077	Check	1	1952		SMILEMAKERS	Yes	No	No	USD	05/24/2022	126.94
			97195	107078	Check	1	9828		STARK TIMOTHY	Yes	No	No	USD	05/24/2022	386.10
			97142	107079	Check	1	4553		STEWARTS BIKES & SPORTS	Yes	No	No	USD	05/24/2022	2,250.00
			97171	107080	Check	1	8055		STUKEL, ANDREW	Yes	No	No	USD	05/24/2022	467.66
			97166	107081	Check	1	7643		TEACHER SYNERGY LLC	Yes	No	No	USD	05/24/2022	599.10
			97100	107082	Check	1	10695		THE AWARD FACTORY RAPID RIBBC	Yes	No	No	USD	05/24/2022	412.44
			97131	107083	Check	1	33710		THE MASTER TEACHER INC	Yes	No	No	USD	05/24/2022	281.80
			97080	107084	Check	1	10359		TKI	Yes	No	No	USD	05/24/2022	240.00
			97199	107085	Check	1	9902		TRUE NORTH COLOR LAB	Yes	No	No	USD	05/24/2022	423.47
			97148	107086	Check	1	55438		TWIN PORTS PAPER SUPPLY	Yes	No	No	USD	05/24/2022	9,240.00
			97183	107087	Check	1	9268		UHL COMPANY INC	Yes	No	No	USD	05/24/2022	3,126.30
			97153	107088	Check	1	5702		ULINE	Yes	No	No	USD	05/24/2022	1,526.40

### Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	97108	107089	Check	1	1130		UNIVERSITY OF MINNESOTA	Yes	No	No	USD	05/24/2022	18,492.00
			97151	107090	Check	1	56350		UPPER LAKES FOODS	Yes	No	No	USD	05/24/2022	622.90
			97154	107091	Check	1	57280		WANGEN, DAVID	Yes	No	No	USD	05/24/2022	386.10
			97185	107092	Check	1	9313		WEIX, ROBERT	Yes	No	No	USD	05/24/2022	29.90
			97074	107093	Check	1	10082		WICK ANNETTE	Yes	No	No	USD	05/24/2022	148.00
			97091	107094	Check	1	10685		WINNING EDGE SEMINARS	Yes	No	No	USD	05/24/2022	500.00
			97156	107095	Check	1	60300		ZION LUTHERAN CHURCH	Yes	No	No	USD	05/24/2022	3,291.13
Bank Total: 2														\$180,021.41	
Report Total:														\$180,021.41	

**Cloquet Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund Description</b>	<b>Total</b>
01 General	\$4,363.01
04 Community Services	\$117.00
05 Capital Expenditure	\$292.95
12 Activities	\$3,345.95
<b>Report Total</b>	<b>\$8,118.91</b>

### Cloquet Public Schools Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094	2	97057	106948	Check	1	9627		AMAZON CAPITAL SERVICE INC	Yes	No	No	USD	05/10/2022	4,479.16
		97056	106949	Check	1	9452		CARY, MICHAEL	Yes	No	No	USD	05/10/2022	100.00
		97058	106950	Check	1	9815		HALBROOK'S ROBERT & LYNN	Yes	No	No	USD	05/10/2022	250.00
		97054	106951	Check	1	10681		NYBLOM SEAN	Yes	No	No	USD	05/10/2022	117.00
		97052	106952	Check	1	10342		SECTION 7A COMMITTEE	Yes	No	No	USD	05/10/2022	400.00
		97059	106953	Check	1	9911		UMD DEPARTMENT OF MUSIC	Yes	No	No	USD	05/10/2022	50.00
		97053	106954	Check	1	10663		VALLEYFAIR YOUTH SALES	Yes	No	No	USD	05/10/2022	1,768.00
		97055	106955	Check	1	2267		WALMART CAPITAL ONE	Yes	No	No	USD	05/10/2022	954.75
Bank Total: 2													\$8,118.91	
Report Total:													\$8,118.91	

**Cloquet Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund Description</b>		<b>Total</b>
01	General	\$27,036.89
12	Activities	\$4,185.00
<b>Report Total</b>		<b>\$31,221.89</b>

## Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	97061	106956	Check	1	10665		BOB ROGERS TRAVEL	Yes	No	No	USD	05/12/2022	2,185.00
			97064	106957	Check	1	10684		DULUTH EAST SOFTBALL BOOSTER	Yes	No	No	USD	05/12/2022	250.00
			97067	106958	Check	1	9072		INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	05/12/2022	484.55
			97060	106959	Check	1	1063		ISD #0709 DULUTH	Yes	No	No	USD	05/12/2022	2,000.00
			97069	106960	Check	1	9755		KITTO JULIAN	Yes	No	No	USD	05/12/2022	300.00
			97068	106961	Check	1	9105		KURTZ CATERING INC	Yes	No	No	USD	05/12/2022	2,475.00
			97066	106962	Check	1	5675		MINNESOTA ENERGY RESOURCES	Yes	No	No	USD	05/12/2022	7,837.72
			97065	106963	Check	1	36651		MINNESOTA POWER	Yes	No	No	USD	05/12/2022	15,118.73
			97063	106964	Check	1	10683		OLSON GINA	Yes	No	No	USD	05/12/2022	320.89
			97062	106965	Check	1	10682		PARO FRANK	Yes	No	No	USD	05/12/2022	250.00
Bank Total: 2														\$31,221.89	
Report Total:														\$31,221.89	

---

## MEMORANDUM

---

**TO:** Dr. Michael Cary, Superintendent

**FROM:** Erin Bates, Community Education Director

**DATE:** May 6, 2022

**RE:** Resignation of Marissa Couture - Program Assistant: Li'l Lumberjacks

**We received a resignation letter from Marissa Couture as a Program Assistant at Li'l Lumberjacks' Learning Center effective May 20, 2022. However, she will sub throughout the summer of 2022.**

---

## MEMORANDUM

---

**TO:** Dr. Michael Cary, Superintendent

**FROM:** Erin Bates, Community Education Director

**DATE:** May 9, 2022

**RE:** Resignation of Grey Lockhart - Program Assistant: Li'l Lumberjacks

We received a resignation letter from Grey Lockhart as a Program Assistant at Li'l Lumberjacks' Learning Center effective May 23, 2022. However, she would like to remain on the sub list.



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

**TO:** Cloquet School Board

**FROM:** Dr. Michael Cary, Superintendent  
Dena Hagen, NLSEC Special Education Director

**DATE:** May 17, 2022

**RE:** Recommendation for Employment

We are recommending the employment of Mary Margaret Mathers for the 1.0 FTE K-12 Special Education Coordinator at Northern Lights Special Education Cooperative. This position was added due the increase in area districts’ needs and approved by the NLSEC Board on Friday, May 6, 2022.

<b>RATE OF PAY:</b>	MA+30 Step 5
<b>HOURS TO BE WORKED:</b>	8 hours/day (Monday – Friday)
<b>START DATE:</b>	August 23, 2022
<b>LENGTH OF CONTRACT:</b>	ongoing
<b>BUDGETED CURRENT YEAR:</b>	Yes
<b>POSTED:</b>	Posted, internally and externally
<b>RATIONALE FOR HIRE:</b>	Ms. Mathers is highly recommended to be hired for the position of K-12 Special Education Coordinator at Northern Lights Special Education Cooperative offices. She comes with a lot of experience working in many aspects of special education, including administration, as well as great enthusiasm for this new-to-her position. We are confident she will do a great job serving the NLSEC’s member districts and feel fortunate to have her join our team.

(Employment is contingent upon Cloquet School Board approval.)



ISD 94 • Cloquet, MN 55720 • [www.isd94.org](http://www.isd94.org)

Central Administration	302 14th St	218.879.6721
Cloquet Senior High School	1000 18th St	218.879.3393
Cloquet Middle School	2001 Washington Ave	218.879.3328
Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: May 12, 2022

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment of Katie Danielson as a 1.0 Social Worker Teacher for the Cloquet High School 2022-2023 school year. This position is funded through the Check and Connect Mentors grant for at least 5 years.

RATE OF PAY: MA Step 5

TOTAL COST: Per Contract

HOURS TO BE WORKED: Monday - Friday

STARTING DATE: August 23, 2022

LENGTH OF CONTRACT: 2022-2023 School Year

POSTED: Yes

REASON FOR HIRE: New Position

RATIONALE FOR HIRE: The interview committee interviewed Mrs. Danielson and was impressed with her extension experience working with students in education. She will make a great addition to the CHS Team.

(Employment is contingent upon Cloquet School Board approval)



ISD 94 • Cloquet, MN 55720 • [www.isd94.org](http://www.isd94.org)

Central Administration	302 14th St	218.879.6721
Cloquet Senior High School	1000 18th St	218.879.3393
Cloquet Middle School	2001 Washington Ave	218.879.3328
Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: May 12, 2022

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment of Nicole DeCoteau Romero as a 1.0 Counselor for the Cloquet High School 2022-2023 school year. This position is funded using ESSER money for 2 years.

RATE OF PAY: MA Step 4

TOTAL COST: Per Contract

HOURS TO BE WORKED: Monday - Friday

STARTING DATE: August 23, 2022

LENGTH OF CONTRACT: 2022-2023 School Year

POSTED: Yes

REASON FOR HIRE: New Position

RATIONALE FOR HIRE: The interview committee interviewed Mrs. DeCoteau Romero and was impressed by her strong communication skills and experience working a school district.

(Employment is contingent upon Cloquet School Board approval)



ISD 94 • Cloquet, MN 55720 • [www.isd94.org](http://www.isd94.org)

Central Administration	302 14th St	218.879.6721
Cloquet Senior High School	1000 18th St	218.879.3393
Cloquet Middle School	2001 Washington Ave	218.879.3328
Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: May 20, 2022

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment of Rhonda Card as a 1.0 FTE Choir Teacher for the Cloquet High School 2022-2023 school year.

RATE OF PAY: BA Step 1

TOTAL COST: Per Contract

HOURS TO BE WORKED: Monday - Friday

STARTING DATE: August 23, 2022

LENGTH OF CONTRACT: 2022-2023 School Year

POSTED: Yes

REASON FOR HIRE: Vacancy

RATIONALE FOR HIRE: Ms. Card has been student teaching with CHS and CMS and the interview committee was impressed with her experience and passion for music. We are excited she has chosen to stay on with us now that she has finished her schooling.

(Employment is contingent upon Cloquet School Board approval)



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent  
FROM: Tom Brenner, Middle School Principal  
DATE: May 9, 2022  
RE: Recommendation for Employment

I recommend the employment of Anna Gamst to fill the 1.0 FTE ADSIS Teaching position at Cloquet Middle School.

RATE OF PAY:	BA (Sem.)/Step 5 – Per the Teachers’ Agreement
TOTAL COST:	\$50,369 – per the 2022-2023 Teachers’ Salary Schedule
HOURS TO BE WORKED:	8 hours/day (Monday – Friday)
START DATE:	August 23, 2022
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	2022-2023
POSTED:	Yes, internally, and externally
STAR REPORTING	050194 & 110100
RATIONALE FOR HIRE:	Cloquet Middle School would like to recommend Anna Gamst for the 2022-2023 open ADSIS position. Anna has experience running an ADSIS program in her last district. She comes with a strong recommendation, and we hope her vast experience will help move our ADSIS program forward.

(Employment is contingent upon Cloquet School Board approval.)

TB:KP



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

**TO:** Dr. Michael Cary, Superintendent  
**FROM:** Robbi Mondati, Washington Elementary Principal  
**DATE:** May 16, 2022  
**RE:** Recommendation for Employment

I am recommending the employment of Abigail Rahne for one of the 1.0 FTE Special Education Teacher positions at Washington Elementary School. Specific teaching assignment will be determined at a later date once we know programming needs of our students.

<b>RATE OF PAY:</b>	BA Step 1
<b>HOURS TO BE WORKED:</b>	8 hours/day (Monday – Friday)
<b>START DATE:</b>	August 23, 2022
<b>LENGTH OF CONTRACT:</b>	ongoing
<b>BUDGETED CURRENT YEAR:</b>	Yes
<b>POSTED:</b>	Posted, internally and externally
<b>RATIONALE FOR HIRE:</b>	Ms. Rahne student taught in Cloquet and comes highly recommended from her elementary and special education cooperating teachers. She began with Washington as a Special Education Teacher in April of 2022 fulfilling a temporary position, and she has been a great fit, understanding the values and culture of Washington Elementary. We recommend that she continue in a permanent role beginning with the coming school year.
<b>STAR CODE:</b>	199810, 190201

(Employment is contingent upon Cloquet School Board approval.)

**RM/BA**



Northern Lights Academy Cooperative #6096-52  
302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

TO: Dr. Michael Cary, Cloquet Superintendent  
FROM: Barb Mackey, Northern Lights Academy Assistant Special Education Director  
DATE: May 17, 2022  
RE: Recommendation for Employment

I am recommending the employment of Mr. Jeremy Scholer to fill the 1.0 FTE ASD Special Education Teacher at Northern Lights Academy Cooperative #6096-52 for the 2022-2023 school year.

RATE OF PAY: BA (Sem)+30 Step 1 - Per the Teachers' Master Agreement  
TOTAL COST: \$ 44,442 (Based on the 2022-23 Salary Schedule)  
HOURS TO BE WORKED: 1.0 FTE (Monday-Friday)  
START DATE: August 22, 2022  
LENGTH OF CONTRACT: 2022-2023  
BUDGETED CURRENT YEAR: Yes  
POSTED: Yes, internally and externally.

RATIONALE FOR HIRE: NLA is recommending Mr. Jeremy Scholer for the open Special Education position. He has been working as a paraprofessional and a substitute teacher for the Northern Lights Academy for the last 4 years. A couple of years ago, he decided he enjoys working with students with autism so he returned to school to get the coursework completed to obtain his ASD license. He has recently finished his coursework and has applied for his ASD license. He does a wonderful job working with our students and has excellent references. He will make a great addition to the NLA staff.

There was one other applicant for this position and she was offered another job at NLA.

(Employment is contingent upon Cloquet School Board approval and approval of Mr. Scholer's ASD license by PELSB.)



Northern Lights Academy Cooperative #6096-52  
302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

TO: Dr. Michael Cary, Cloquet Superintendent  
FROM: Barb Mackey, Northern Lights Academy Assistant Special Education Director  
DATE: May 11, 2022  
RE: Recommendation for Employment

I am recommending the employment of Ms. Stephanie Roeper to fill the 1.0 FTE Special Education Teacher at Northern Lights Academy Cooperative #6096-52 for the 2022-2023 school year.

RATE OF PAY: BA (Sem)/Step 5 - Per the Teachers' Master Agreement  
TOTAL COST: \$ 50,369 (Based on the 2022-23 Salary Schedule)  
HOURS TO BE WORKED: 1.0 FTE (Monday-Friday)  
START DATE: August 22, 2022  
LENGTH OF CONTRACT: 2022-2023  
BUDGETED CURRENT YEAR: Yes  
POSTED: Yes, internally and externally.

RATIONALE FOR HIRE: NLA is recommending Ms. Stephanie Roeper for the open Special Education position. She has been working as a special education teacher in a public elementary school in Idaho with students who have disabilities. Her recommendations state that she is a valuable member of the team. She has great skills in collaboration and connections with students, families and staff. She will make a great addition to the NLA staff.

There were no other applicants for this position.

(Employment is contingent upon Cloquet School Board approval.)



Northern Lights Academy Cooperative #6096-52  
302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

TO: Dr. Michael Cary, Cloquet Superintendent  
FROM: Barb Mackey, Northern Lights Academy Assistant Special Education Director  
DATE: May 11, 2022  
RE: Recommendation for Employment

I am recommending the employment of Mr. Jared Anderson to fill .3 FTE Physical Education Teacher at the Northern Lights Academy Cooperative #6096-52 for the 2022-2023 school year.

RATE OF PAY: MA Step 6 (0.3 FTE) - Per the Teachers' Master Agreement  
TOTAL COST: \$19,420 (Based on the 2022-23 Salary Schedule)  
HOURS TO BE WORKED: 0.3 FTE (Monday-Friday)  
START DATE: August 22, 2022  
LENGTH OF CONTRACT: 2022-2023  
BUDGETED CURRENT YEAR: Yes  
POSTED: Yes, internally and externally.

RATIONALE FOR HIRE: NLA is recommending Mr. Jared Anderson for the .3 FTE Physical Education Teacher. He has worked with CAAEP students and was recommended by Ms. Hyde. He will make a great addition to the NLA staff.

Originally, the posting was for a .5 FTE Phy Ed Teacher, however, there were no other applicants and NLA administration made a decision to reduce this request to a .3 to meet Mr. Anderson's availability.

There were no other applicants for this position.

(Employment is contingent upon Cloquet School Board approval.)




---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: May 18, 2022

RE: **UPDATED: Recommendation for Employment – Summer School**

---

We are recommending that the following staff be hired for 2022 Summer School at Cloquet Senior High School from June 14 – June 30, 2022. This is an updated memo removing Lindsay Smith and replacing with Erin Streblow.

SUBJECT	NAME	Total Hours	Total Prep Hours	Total Cost
ENGLISH	Erin Streblow	72 hours	9	\$2,865.78
MATH	Kevin Brenner	72 hours	9	\$2,865.78
SCIENCE	Al Denman	72 hours	9	\$2,865.78
SOCIAL STUDIES	Bret Baker	40 hours	5	\$1,592.10
SOCIAL STUDIES	Steve Polkowski	32 hours	4	\$1,273.68

\*\* Rate of pay will be based on the final 2021-2023 Teacher Contract.



ISD 94 • Cloquet, MN 55720 • www.isd94.org

Central Administration 302 14th St	218.879.6721
Cloquet Senior High School 1000 18th St	218.879.3393
Cloquet Middle School 2001 Washington Ave	218.879.3328
Churchill Elementary School 515 Granite St	218.879.3308
Washington Elementary School 801 12th St.	218.879.3369
Cloquet Area Alternative Education 302 14th St	218.879.0115
Community Education 2001 Washington Ave	218.879.1261

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Tim Prosen, Assistant Principal Cloquet High School/Targeted Services Director

DATE: May 17, 2022

RE: **Recommendation for Employment – Additional Target Services Summer School – Cloquet Middle School**

---

I recommend that the following staff for the 2022 Targeted Services Summer School (6/13/2022 – 06-30-2022):

Site/Grade	Teacher	Total Hours	Rate of Pay	Total Cost
Cloquet Middle School	Jason Barney	60	\$35.38	\$2122.80
Cloquet Middle School	Lisa Dahlen	60	\$35.38	\$2122.80
Cloquet Middle School	Matt Lillie	60	Per Contract	
CMS Site Coordinator	Jason Barney	Up to 10	\$35.38	

BUDGETED CURRENT YEAR: Yes.

REASON FOR HIRE: Targeted Services Summer School

**\*\* Rate of pay will be based on the final 2021-2023 Teacher Contract.**

**From the Desk of:**

**Paul Riess  
Activities Director  
Cloquet Senior High School  
1000 18<sup>th</sup> Street  
Cloquet, MN 55720  
Phone: 218-879-3393  
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board  
Re: Boys Head Soccer Coach

Hi Mary,

Please submit the following name/position for approval at the May 23rd school board meeting:

**Head Coach Boys Soccer: John Sundquist**

If anyone has any questions regarding this recommendation, feel free to call me.

Thank you,

Paul Riess



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

TO: Cloquet School Board Members

FROM: Dr. Michael Cary, Superintendent

DATE: May 18, 2022

RE: Recommendation for Extra Services Contract

I am recommending an extra-service contract for Mary Margaret Mathers, Special Education Coordinator for the 2022-2023 school year. The time period of this contract will be September 7, 2022 – June 7, 2023. This assignment will be paid at the daily rate of \$349.41 for 10 days for a total of \$3,494.10. Salary is per Schedule C of the 2021-2023 Teacher’s Master Agreement.

(Employment is contingent upon Cloquet School Board approval)

MC: mjm



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: David Wangen, Churchill Elementary Principal

DATE: May 10, 2022

RE: Permission to Post for 1.0 FTE ECSE Teacher

I am requesting permission to post for a 1.0 FTE Early Childhood Special Education Teacher at Churchill Elementary starting the 2022-2023 school year.



ISD 94 • Cloquet, MN 55720 • [www.isd94.org](http://www.isd94.org)

Central Administration	302 14th St	218.879.6721
Cloquet Senior High School	1000 18th St	218.879.3393
Cloquet Middle School	2001 Washington Ave	218.879.3328
Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: May 10, 2022

RE: **Permission to Post**

---

We are requesting permission to post for a 1.0 FTE DCD M/M Special Education Teacher at the Cloquet High School starting the 2022-2023 school year due to a staff vacancy due to internal transfer.



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Robbi Mondati, Principal – Washington Elementary School

DATE: May 10, 2022

RE: Permission to Post

I am requesting permission to post for a 1.0 FTE Developmental Cognitive Disabilities Mild/Moderate Special Education teacher to serve our K-4 students at Washington Elementary. This position will be opening due to our current DCD Teacher leaving the position in June 2022. We will be hiring for a permanent replacement and the position will begin at the start of the 2022-2023 school year.

We request that the position posting close internally on May 16, and externally on May 19.

Linking school and community to provide life-long learning and success for all.



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Tom Brenner, Middle School Principal

DATE: 5/13/2022

Re: Permission to Post

I am requesting permission to post for One (1) SLD Special Education Teaching Position at Cloquet Middle School starting the 2022-2023 school year, due to a staff member resigning.

TB:KP



Northern Lights Academy Cooperative #6096-52  
302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

To: Dr. Michael Cary, Superintendent for the Cloquet Public Schools  
From: Barb Mackey, Assistant Special Education Director for the Northern Lights Academy  
Date: May 17, 2022  
Re: Permission to Post for Paraprofessional Positions for the 2022-2023 school year

The Northern Lights Academy is requesting permission to post for the following 6.75 hour/day paraprofessional positions for the 2022-2023 school year:

- One LPN preferred, CMA considered/paraprofessional position to fill the position vacated by the previous LPN/para in December, 2021. (We were unable to fill that position earlier this year.)
- Two new paraprofessional positions due to the addition of a new ASD classroom which will be located in the Garfield building.
- One paraprofessional position which will be open due to a current para accepting the ASD teacher position.
- Two paraprofessional positions to fill the one new paraprofessional position at NLA-Carlton and one position which is currently open at NLA Carlton.
- One 1:1 paraprofessional position in the setting 4 kindergarten through third grade classroom located at the Our Savior's church.

Please let me know if you have any questions. We are requesting to post these positions to move forward with anyone who may be interested after the bump, as well as anyone currently looking now for a para job for the fall.



ISD 94 • Cloquet, MN 55720 • [www.isd94.org](http://www.isd94.org)

Central Administration	302 14th St	218.879.6721
Cloquet Senior High School	1000 18th St	218.879.3393
Cloquet Middle School	2001 Washington Ave	218.879.3328
Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: May 16, 2022

RE: **Staff Adjustment**

The following staffing adjustments will be made for the 2022-2023 school year due to increased students' numbers at the Cloquet High School:

- .2 FTE increase for PE/Health (Andrew Miller)



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Robbi Mondati, Principal – Washington Elementary School

DATE: May 17, 2022

RE: Proposal to increase Washington Elementary’s Dean of Students Position

We are seeking permission to increase the Dean of Students position from 0.7 to 1.0 FTE, as previously discussed at the May 9<sup>th</sup> board meeting. This is not a change in Will Donofrio’s overall FTE, but rather a shift from .7 Dean and .3 Title One Teacher to 1.0 Dean of Students. The reduction to the Title One FTE aligns with projected decreases in Title One funding for the upcoming year as well.



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX -879-6941  
[www.isd94.org](http://www.isd94.org)

19 May 2022

To: Dr. Michael Cary, Superintendent  
From: Teresa Angell, AIE Program Director TA  
RE: Increase of hours for CHS AIE Academic Tutor

For your consideration and approval, I am requesting permission to increase Derek Johnson's hours from 3.5hrs/day to 5.5hrs/day for SY22-23. Derek will provide an additional two hours a day in academic tutoring to American Indian students struggling with homework help, organization, and communication. He has established a good rapport with students, CHS faculty and has become an ultimate resource for creating a supportive environment within the American Indian Education Classroom.

The additional 2 hours will be 100% paid out of MN State AI Aid.

Steve and Tim are supportive with this request. I will be available at the next board meeting to answer any questions you may have.

Cc: Steve Battaglia  
Tim Prosen



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent  
FROM: David Wangen, Churchill Elementary Principal  
DATE: May 10, 2022  
RE: Thank you for the donations

Thank you to the **Rotary Club of Cloquet** for their generous donations to Churchill Elementary. They provided dictionaries for 3<sup>rd</sup> grade students and created personalized books for each Kindergarten student.

Thank you to the **Cloquet Ed Foundation** for their donations to Churchill Elementary this year:

- Reading Initiatives - \$500.00
- Title One Books - \$2,000.00
- Battle of the Books - \$1,000.00
- Family Literacy - \$1,000.00
- Power Lunch - \$1,500.00
- Brainball - \$789.99
- Art K-4 - \$658.00(split with WA)
- Balance Bikes - \$369.95
- Book Worm Vending - \$2,500.00

Thank you to the **Cloquet Eagles AERIE 1163** for their donations to Churchill Elementary this year:

- Reading Intervention - \$450.00
- Brain Pop - \$895.00
- Book Worm Vending - \$1340.00

Thank you to our **Partners In Education** team for sponsoring Churchill Elementary with many different school needs over the school year:

- Early 5's Busses for field trip to the zoo - \$269.77
- Kindergarten Busses for field trip to the Aquarium - \$1,000.00
- 1<sup>st</sup> Grade to the Duluth Playhouse - \$350.00
- End of Year Events for Patrol - \$250.00
- Back to School Gifts for Teachers - \$360.00
- Physical Education roller skates - \$1200.00
- Family Picnic - \$400.00
- Just Kids Dental - \$500.00
- Books for Reading Intervention - \$400.00
- Spelling City - \$314.00
- Power Lunch - \$500.00
- Family Literacy Night - \$250.00
- Teacher Appreciation Week - \$1771.00
- Pizza Party Peer Mentors - \$100.00
- Clothing for Nurses Office - \$110.00
- All School End of Year Movie - \$350.00
- Conferences Meal - \$450.00
- 4<sup>th</sup> Grade MCA testing supplies - \$100.00
- 4<sup>th</sup> Grade trip to World of Wheels - \$764.60
- Brain Pop \$900.00
- Battle of the Books - \$500.00
- We All Belong - \$600.00
- We All Belong PBIS - \$350.00
- Book Worm Vending - \$2,400.00
- Peer Mentors to the Movies - \$328.12



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

---

## MEMORANDUM

---

**TO:** Dr. Michael Cary, Superintendent

**FROM:** Robbi Mondati, Principal – Washington Elementary School  
Misha Alaspa, School Social Worker – Washington Elementary School

**DATE:** May 18, 2022

**RE:** Essentia Health Community Grant Receipt

Washington Elementary School received \$5,783.82 from the Essentia Health Community Grant which will be used to fund social, emotional learning and supports for the students in our building. Mental wellbeing is an identified community health need throughout the Essentia Health service area, and we are looking forward to partnering with Essentia Health on projects to address this community need.

## 2021-2022 Student Enrollment Report

5/28/2021	Dates	9/8	9/22	10/6	10/19	11/4	11/17	12/8	1/6	1/18	2/9	2/23	3/16	4/6	4/19	5/4	5/18		
	<b>CHURCHILL</b>																		
18	Handicap Kindergarten	16	17	18	18	18	19	19	18	18	18	18	18	18	18	18	18		
24	Early Five/Dev Kindergarten	12	11	12	12	13	13	13	13	13	13	13	14	14	14	15	15		
54	Kindergarten - All Day	69	72	70	70	69	69	69	70	70	70	70	69	70	70	70	70		
63	First Grade	55	54	54	54	54	54	53	54	54	53	53	53	52	52	53	53		
80	Second Grade	72	72	72	72	72	70	70	70	70	70	70	71	71	71	72	71		
76	Third Grade	68	68	68	68	68	68	68	69	69	68	69	70	69	69	69	69		
83	Fourth Grade	69	70	70	70	70	70	70	70	70	70	70	71	71	71	71	71		
398	<b>TOTAL CHURCHILL</b>	361	364	364	364	364	363	362	364	364	362	363	366	365	365	368	367	0	0
	<b>WASHINGTON</b>																		
17	Handicap Kindergarten	17	18	19	19	18	18	18	18	18	19	20	20	19	19	19	20		
51	Kindergarten - All Day	83	82	81	82	82	81	80	80	81	82	81	81	81	81	81	81		
116	First Grade	76	76	75	75	75	75	75	76	76	76	77	77	77	78	78	78		
103	Second Grade	106	106	105	106	105	105	106	106	107	107	107	106	107	107	106	106		
98	Third Grade	113	112	113	113	112	112	113	112	113	114	115	114	114	114	114	114		
99	Fourth Grade	110	107	105	106	105	105	105	105	105	106	106	105	105	105	106	106		
484	<b>TOTAL WASHINGTON</b>	505	501	498	501	497	496	497	497	500	504	506	503	503	504	504	505	0	0
882	<b>TOTAL ELEMENTARY</b>	866	865	862	865	861	859	859	861	864	866	869	869	868	869	872	872	0	0
	Open Enrollment-Elementary																		
	<b>MIDDLE SCHOOL</b>																		
193	Fifth Grade	192	189	189	191	193	190	190	189	189	189	191	191	191	191	191	191		
211	Sixth Grade	198	196	194	196	197	197	196	196	196	197	197	196	196	194	192	192		
217	Seventh Grade	218	214	213	214	213	211	209	210	211	209	210	207	207	205	205	205		
214	Eighth Grade	219	214	213	212	212	211	210	209	209	204	205	202	201	203	203	203		
835	<b>TOTAL MIDDLE SCHOOL</b>	827	813	809	813	815	809	805	804	805	799	803	796	795	793	791	791	0	0
	Open Enrollment-CMS																		
	<b>HIGH SCHOOL</b>																		
224	Ninth Grade	221	220	221	221	219	221	219	221	220	220	219	217	215	215	215	215		
184	Tenth Grade	223	223	220	220	221	221	220	220	220	216	214	212	211	207	207	207		
165	Eleventh Grade	185	186	184	184	184	184	185	183	181	182	179	179	176	176	175	175		
170	Twelfth Grade	172	173	172	172	172	173	172	171	171	166	164	162	162	159	159	159		
743	<b>TOTAL HIGH SCHOOL</b>	801	802	797	797	796	799	796	795	792	784	776	770	764	757	756	756	0	0
	Open Enrollment-CHS																		
2460	<b>TOTAL HK-12</b>	2494	2480	2468	2475	2472	2467	2460	2460	2461	2449	2448	2435	2427	2419	2419	2419	0	0
	<b>TOTAL OPEN ENROLLMENT</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>CAAEP- FULL-TIME</b>																		
	High School (grades 9-12)	83	86	84	80	77	77	76	75	73	84	82	84	78	81	79	80		
	Junior High (grades 6-8)	6	6	8	8	9	9	11	11	11	11	11	10	10	10	10	10		
79	<b>TOTAL CAAEP-Full-Time</b>	89	92	92	88	86	86	87	86	84	95	93	94	88	91	89	90	0	0
	<b>** CAAEP - PART-TIME</b>																		
	EDHS																		
	Extended Programming																		
	Targeted Services																		
2539	<b>GRAND TOTAL</b>	2583	2572	2560	2563	2558	2553	2547	2546	2545	2544	2541	2529	2515	2510	2508	2509	0	0

\*\* NOT included in totals.

## DISTRICT HEALTH & SAFETY, AND CRISIS COMMITTEE MEETING SUMMARY

WEDNESDAY, MAY 11, 2022  
3:45 P.M., GARFIELD BOARD ROOM

### Committee Members:

- Committee Chair - Tim Prosen, CHS Assistant Principal
- Executive Assistant - Mary Marciniak
- Garfield School - David Perry
- Middle School - Mike Bushey
- Churchill School - Chris Esse
- Washington School - Scott Carlson
- High School - Sarah Ellena
- Director of Facilities & Grounds - Dylan Carlson
- School Board Representative - Ken Scarbrough
- School Board Representative - Gary Huard

### I. **Approval of March 8, 2022 Meeting Summary**

S. Ellena made a motion to approve the March 8, 2021, meeting summary as presented. D. Perry seconded the motion, and it was approved by unanimous yeas of all members present at roll call.

### II. **Old Business**

- Required 2021-2022 Building Drills  
(5 Lockdown Drills, 5 Fire Drills, 1 Evacuation Drill, 1 Tornado Drill)  
(Please email Mary with dates/time when held)

### III. **New Business**

- a. Health and Safety
  - Building Accident Reports for Students – Sarah E reviewed student accident report
  - Staff Accident Report – Tim P reviewed the staff accident report
  - New SRO in the buildings – Eli Haglund
  - The MS and HS are still debriefing from the evacuation, finding what worked and what should be changed.

### IV. **Building Level Reports**

1. Health, Safety & Crisis Building Reports
  - a. Garfield- still need a red button to lock down the building. Still work needed on wrap around railings. Th red phone (direct line) is out at CAAEP and 2<sup>nd</sup> floor (Mary's office)
  - b. CHS - Room 10 – air quality and flow still an issue and radios needed for evacuations
  - c. CMS – Found during evacuation that band room doesn't have a light during announcements. Also doors were unlocked during evacuation because they were on a schedule. Need to override with red button lock down.
  - d. Churchill – Fire alarm near door 6 way too loud. It has been ongoing for years. Just that one and not other exits – can it be adjusted? Fix the railing for music door as it is rusty.
  - e. Washington – Subs need Alice training. Boot camp for subs? Invite to BTS schedule.

### V. **Next Meetings**

- b. TBD for Next Fall – Not Wednesday if possible.

### VI. **Adjournment**

There being nothing further to discuss, the meeting adjourned at 4:14 p.m.

Respectfully submitted,

Mary Marciniak  
Executive Assistant to the Superintendent  
Cloquet Public Schools



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX -879-6941  
[www.isd94.org](http://www.isd94.org)

## Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOWA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOWA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOWA will authorize user access to State of Minnesota Education secure systems in accordance with the user’s assigned job duties, and will revoke that user’s access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOWA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (the superintendent or director) is designated as the IOWA. The IOWA will grant the IOWA Proxy role(s).

### Designation of the Identified Official with Authority for Education Identity and Access Management

Organization Name: Cloquet Public School District – ISD #94

6-Digit or 9-Digit Organization Number (e.g. 1234-01 or 1234-01-000): 0094-01

The Director recommends the Board authorize the below named individual(s) to act as the Identified Official with Authority (IOWA) for this organization:

Print Name: Dr. Michael Cary

Title: Superintendent

Board Member Signature: \_\_\_\_\_

Name: Ted Lammi, Cloquet School Board Chair

Date: May 23, 2022 IOWA Effective Dates July 1, 2022 through June 30, 2023

Once the EDIAM Board Resolution is completed, scan and email it to: [useraccess.mde@state.mn.us](mailto:useraccess.mde@state.mn.us)

Cloquet, Minnesota

May 23, 2022

RESOLVED by \_\_\_\_\_

**Designation of Identified Official with Authority (IOWA) for Education Identity Access Management**

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOWA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOWA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota secure systems in accordance with the user’s assigned job duties and will revoke that user’s access when it is no longer needed to perform their job duties. The Director recommends the Board authorize Dr. Michael Cary, [mcary@isd94.org](mailto:mcary@isd94.org), EDIAM User ID: Jacks1234 to act as the Identified Official with Authority (IOWA) for Cloquet Public School District 0094-01 effective July 1, 2022 until June 30, 2023.

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
TED LAMMI, CHAIR			PASSED: May 23, 2022
NATE SANDMAN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
GARY HUARD			
MELISSA JUNTUNEN			ATTEST (BOARD CLERK):
KEN SCARBROUGH			

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota

May 23, 2022

RESOLVED by \_\_\_\_\_

That the School Board of Independent School District No. 94 hereby appoints Mary Marciniak to act as the official election clerk for the Cloquet School District school board elections in 2022.

	YEA	NAY	
TED LAMMI, CHAIR			PASSED: May 23, 2022
NATE SANDMAN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
GARY HUARD			
MELISSA JUNTUNEN			ATTEST (BOARD CLERK):
KEN SCARBROUGH			

Cloquet, Minnesota

May 23, 2022

MEMBER \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND  
NONRENEWAL OF THE TEACHING CONTRACT  
OF **KELLY COPENHAVER**, A PROBATIONARY TEACHER

WHEREAS, **KELLY COPENHAVER** is a probationary teacher in Independent School District No. 94.

BE IT RESOLVED, by the School Board of Independent School District No. 94, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the 1.0 FTE ECFE teaching contract of **KELLY COPENHAVER**, a probationary teacher in Independent School District No. 94 is hereby terminated at the close of the current 2021-2022 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her 1.0 FTE EC Special Education teaching contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Ms. Kelly Copenhaver

Dear Ms. Kelly Copenhaver,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 94 held on Monday, May 23, 2022, a resolution was adopted by a majority roll call vote to terminate your 1.0 FTE ECFE teaching contract effective at the end of the current school year and not to renew your 1.0 FTE ECFE teaching contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is being taken because your annual probationary contract is not being renewed.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 94

---

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

- T. Lammi***
- N. Sandman***
- D. Battaglia***
- G. Huard***
- M. Juntunen***
- K. Scarbrough***

and the following voted against the same:

- T. Lammi***
- N. Sandman***
- D. Battaglia***
- G. Huard***
- M. Juntunen***
- K. Scarbrough***

whereupon said resolution was declared duly passed and adopted.

INDEPENDENT SCHOOL DISTRICT NO. 94

---

Cloquet, Minnesota

May 23, 2022

MEMBER \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND  
NONRENEWAL OF THE TEACHING CONTRACT  
OF **JENNA LUND**, A PROBATIONARY TEACHER

WHEREAS, **JENNA LUND** is a probationary teacher in Independent School District No. 94.

BE IT RESOLVED, by the School Board of Independent School District No. 94, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the 1.0 FTE EC Special Education teaching contract of **JENNA LUND**, a probationary teacher in Independent School District No. 94 is hereby terminated June 30, 2022.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her 1.0 FTE EC Special Education teaching contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Ms. Jenna Lund

Dear Ms. Jenna Lund,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 94 held on Monday, May 23, 2022, a resolution was adopted by a majority roll call vote to terminate your 1.0 FTE EC Special Education teaching contract effective June 30, 2022 and not to renew your 1.0 FTE EC Special Education teaching contract for the 2022-2023 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is being taken because your annual probationary contract is not being renewed.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 94

---

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

- T. Lammi***
- N. Sandman***
- D. Battaglia***
- G. Huard***
- M. Juntunen***
- K. Scarbrough***

and the following voted against the same:

- T. Lammi***
- N. Sandman***
- D. Battaglia***
- G. Huard***
- M. Juntunen***
- K. Scarbrough***

whereupon said resolution was declared duly passed and adopted.

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota  
May 23, 2022

RESOLVED by \_\_\_\_\_

That the School Board of Independent School District No. 94 hereby authorizes FY '23 expenditures up to 80% of the 2021-2022 Budget, as presented (copies on file in the Superintendent's Office).

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
TED LAMMI, CHAIR			PASSED: May 23, 2022
NATE SANDMAN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
GARY HUARD			
MELISSA JUNTUNEN			ATTEST (BOARD CLERK):
KEN SCARBROUGH			



2022-2023 RESOLUTION FOR MEMBERSHIP  
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

RESOLVED, that the Governing Board of ISD 94 (Cloquet) School, County of Carlton, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high schools listed below (name all high schools under your governing board):

Cloquet

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1.  Make new application for membership in the Minnesota State High School League; School Enrollment (grades 9-12): \_\_\_\_\_  
OR;  
 Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

**Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.**

*Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.*

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: \_\_\_\_\_  
(Clerk/Secretary - Local Governing Board)

Signed: \_\_\_\_\_  
(Superintendent or Head of School)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

District/School Office Address: 302 14th St  
Cloquet MN 55720

Head of School/Superintendent's Phone: 218-879-6721

Head of School/Superintendent's Email: mcasy@isd94.org

This form must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2022. Retain one copy for the school files.

## 2022-2023 RESOLUTION FOR MEMBERSHIP

This information on page must be entered electronically on the MSHSL Resolution for Membership 2022-2023 Form on the League website once for each high school under your governing board.

The following is taken from the MSHSL Constitution:

### 208.00 LOCAL CONTROL

#### 208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

#### 208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

#### 208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

### 208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

- Designated School Board Member

Dave Battaglia - dbattagl@isd94.org

### 208.02 ACTIVITY REPRESENTATIVES

- Boys Sports Paul Riess - priess@isd94.org
- Girls Sports Paul Riess - priess@isd94.org

- Designated School Representative

priess@isd94.org  
Paul Riess

- Speech

Music Kevin Huseth  
khuseth@isd94.org

### 208.03 LOCAL ADVISORY COMMITTEE MEMBERS

- Board Member
- Student

- Parent
- Faculty Member

MAILING REPRESENTATIVE Paul Riess

By signature on the first page, I have verified that all required representatives above have been entered electronically on the MSHSL Resolution for Membership 2022-2023 Form.

*Duluth Campus*

*College in the Schools  
Office of the Registrar*

*139 Darland Admin Bldg  
1049 University Drive  
Duluth, Minnesota 55812*

## **MEMORANDUM OF AGREEMENT**

**between the University of Minnesota Duluth  
and Independent School District 094**

### **Term of Agreement: 2022-2023**

By this agreement, the University of Minnesota Duluth College in the Schools (CITS) and Cloquet Public Schools (ISD 094) agree to partner in the delivery of UMD approved coursework to qualified junior and senior students.

The Cloquet Public School District agrees to partner with UMD CITS for the academic year 2022-2023 and will:

- Provide the UMD approved curriculum, instruction, textbooks, and facilities for the courses, and pay all expenses involved in the preparation and ongoing CITS curriculum development as well as student instruction of a dual enrollment course.
- Coordinate student records and class rosters with UMD Office of the Registrar administration. Qualified students must be a junior or senior in high school with a cumulative grade point average of 3.0 or higher. High-potential students who do not meet the GPA or grade level requirements may be allowed to enroll in CITS classes with the permission of the CITS teacher and the high school guidance counselor. A UMD CITS Program and Registration Exception form must be submitted to UMD from the high school. The University of Minnesota CITS program director has the final decision regarding student enrollment with the ability to earn college credit from the University of Minnesota Duluth.
- Adhere to UMD's enrollment limits to no more than 40 students per CITS class section except where otherwise noted that maximums may be reduced due to pedagogical best practices. Example includes college writing (UMD WRIT 1120) in which the maximum enrollment per class is 25 students.
- Provide UMD CITS program staff with a copy of the final class syllabi each semester for every class offered. UMD Liaisons may request copies of the class syllabi while it is in development. Only UMD certified faculty are to teach the UMD CITS curriculum. High School administration must notify UMD CITS program staff as soon as possible regarding CITS teacher staffing changes during the school year. If CITS teachers will be out on leave for an extended period UMD CITS staff must be notified prior to the leave and the substitute instructor must be approved to teach the CITS curriculum. CITS staff will work with administrators and teachers to obtain an expedited approval.
- In accordance with the National Alliance of Concurrent Enrollment Partnerships (NACEP), student teachers may assist with but not be the primary instructor of a concurrent enrollment course offered through UMD CITS.
- Administratively approve and coordinate with the CITS high school faculty any UMD on-campus learning experiences, field trips etc. in accordance with the local ISD district rules for travel. The High School CITS faculty will coordinate any UMD on-campus learning experience with the UMD CITS Program Coordinator and the UMD Faculty Liaison for that course.
- Adhere to University of Minnesota Duluth and the College in the Schools program policies, procedures, and deadlines as set through the Office of Academic Affairs. This includes posting final grades to MyU within 3 working days of the end of the class.
- Advise students in the program and coordinate CITS program curriculum and courses with UMD Office of the Registrar administration; and

- Collaborate with UMD to provide students and their families the best possible information regarding the program and the benefits of participation.

With the coordination of the Office of the Registrar and CITS program staff, UMD will:

- Provide NACEP accredited UMD College in the Schools program and UMD CITS college curricula to the Cloquet Public School's qualified junior and senior students for UMD credit taught by UMD approved faculty /teaching specialists. See Addendum A for the course list for the terms of this contract;
- Coordinate CITS registration, provide assistance to CITS students and teachers to access UMD resources, and provide academic oversight of the program;
- Facilitate all internal UMD administrative/academic duties, including program assessment and evaluation;
- Select and support CITS faculty liaisons who provide curriculum and professional development to and collaborate with UMD CITS teaching specialists;
- Facilitate access to UMD student/faculty benefits and services, including: Internet/email, library and tutoring resources ; and
- Share course evaluations per term, along with generalized CITS survey and research information.

Both parties will agree to perform within the requirements of the [Minnesota Data Practices Act, Minnesota Statutes, Chapter 13](#), in handling all data relative to this agreement.

UMD will charge \$92 per student, per course (see Addendum A for course listing) based on the UMD CITS class lists printed after the UMD student course cancellation/add deadline. UMD will bill ISD 094 School District using the following schedule:

- Fall semester student enrollments are final in November and billed in early December.
- Spring semester and all year student enrollments are final in April and are billed in early May.
- Bills are payable within 30 days.

CITS courses offered in the Cloquet Public School District may be amended and/or expanded in each succeeding year.

## APPROVALS:

Title	Name	E-Signature	Date
UMD Associate Vice Chancellor for Enrollment Management	Mary Keenan		
UMD College in the Schools Interim Program Director	Tracey Bolen		
Cloquet Public Schools Superintendent	Michael Cary		
Cloquet High School Principal	Steve Battaglia		

## Addendum A

2022-2023 List of UMD CITS Courses  
To Be Offered in ISD 094  
Cloquet High School

Course #	Course Title	Credits	Maximum Class Size	CITS Teacher(s)
ECON 1003	Economics and Society	3	40	Stark, Timothy
ENGL 1907	Introduction to Literature	3	40	Krafthefer, Matthew Montgomery, Rene'
GER 1102	Beginning German II	4	40	Jago, Cara
GER 1201	Intermediate German I	4	40	Jago, Cara
MU 1501	Concert Band	1	40	Huseth, Kevin
PE 1600	Physical Fitness	1	40	Esse, Dave
PE 1616	Weight Training	1	40	Esse, Dave
SPAN 1102	Beginning Spanish II	4	40	South, Lisa
SPAN 1201	Intermediate Spanish I	4	40	South, Lisa
WRIT 1120	College Writing	3	25	Krafthefer, Matthew Montgomery, Rene' Richardson, Jason

# UMD

UNIVERSITY OF MINNESOTA DULUTH

**Driven to Discover™**

AGREEMENT FOR THE PROVISION OF  
FAMILY SCHOOL SUPPORT WORKER SERVICES

Introduction

This agreement is between Carlton County Public Health and Human Services, Cloquet School District, and the Carlton County Children’s Mental Health and Family Service Collaborative for the provision of 3.8 FTE Family School Support Worker services for the period of 7/1/22 – 6/30/23. The Carlton County Children and Family Services Collaborative was developed to create a community environment and service delivery network that promotes family health, stability, and self-sufficiency through an easily accessible, integrated human service delivery system. A Family School Support Worker position was one of the early endeavors in the development of programs and services that has substantially impacted service delivery, while focusing on early Identification of potential problems and the movement toward providing less expensive preventative services.

Program Description

The Family School Support Worker program is a family focused, early intervention service offered in partnership by Carlton County Public Health and Human Services and the Public School Districts of Carlton County and supported by the Carlton County Children and Family Service Collaborative. This program provides support to families and children within their home, school, and community. The program is staffed by Social Workers hired by Carlton County Public Health and Human Services to serve as a liaison between resource agencies, schools, and surrounding communities. This position provides a continuum of service from early intervention to intensive case management. A primary function of this position is to provide short term, in-home assessment, intervention, and referral; improve communication between human services, school and resource agencies; and provide early identification of student/family issues requiring additional services. The positions will work in conjunction and not supplant the duties as performed by school personnel such as school social workers or counselors.

Program Site/Mailing Address

Washington Elementary School  
801-12<sup>th</sup> Street  
Cloquet, MN 55720

Cloquet High School  
1000 – 18<sup>th</sup> Street  
Cloquet, MN 55720

Churchill Elementary School  
515 Granite Street  
Cloquet, MN 55720

Cloquet Area Alternative Education  
302 14<sup>th</sup> Street  
Cloquet, MN 55720

Cloquet Middle School  
509 Carlton Avenue  
Cloquet, MN 55720

Target Population

The primary focus of these positions is K-12 with participation in activities involving youth who are birth to five years old when possible.

Services Provided

- Help families find and access services related to improving their child's functioning within the school setting.
- Act as a liaison in resolving difficulties and/or differences that may occur between the home and the school.
- Participate in interdisciplinary teams to review intervention strategies for families in need. Interdisciplinary teams include school administration, school staff, child study teams, crisis reviews, etc.
- Provide home visiting support and services for families and children experiencing difficulties within the home that are not directly related to school performance or planning (i.e. basic needs, family dynamic issues, mental health issues, etc.)
- Coordinate referrals to services that may be beneficial to the youth and family. Ability to monitor and provide follow up on these services.
- Build connections between parents, service providers, and the school in order to comprehensively plan for a youth's needs and success.
- Provide Children's Mental Health Case Management and Child Welfare Case Management Services to eligible children and families.

Services not provided

These positions will work in conjunction with and not supplant the duties of similar school staff positions such as school social workers and counselors.

Employer

Carlton County Public Health and Human Services

Supervision

These positions are supervised by Carlton County Public Health and Human Services. Strong relationships are also formed with each respective building principal to foster a dear and open communication process and to meet the unique needs of individual school districts.

Funding

Schools will provide:

- Office space
- Phone
- Cell phone expense
- Email access
- Special Education reimbursement funding
- Training opportunities (as requested by the schools) that positively affect the children in their respective districts
- Cost share funding (1 FTE = \$14,463.00)

County will provide:

- Annual budgeting process to include salary, benefits, travel, computers, staff development, and supplies
- Targeted Case Management Funding reimbursement (Child Welfare and Children's Mental Health)
- County funding
- Training opportunities within budget that meet staff development criteria

Collaborative will provide:

- Funding needed to meet expenses — as per the annual budget for the FSSW unit — that is not met with other sources of funding such as TCM, Special Education, etc. and as approved by the Collaborative Board.

---

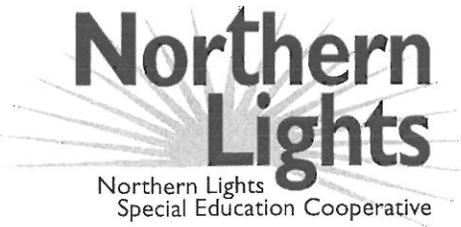
Director  
Carlton County Public Health & Human Services

---

Superintendent  
Cloquet Public Schools, ISD 97  
Dr. Michael Cary

---

Director  
Carlton County Children & Family Service Collaborative



**Northern Lights Special Education Cooperative**

16 E Hwy 61, P.O. Box 40, Esko, MN 55733  
(218) 655-5018  
www.nlsec.org

**Dena Hagen ~ Special Education Director**

---

**MEMORANDUM**

**TO: Dr. Michael Cary**

**FROM: Tisha Warbalow**

**DATE: May 11, 2022**

**RE: Contract for Service**

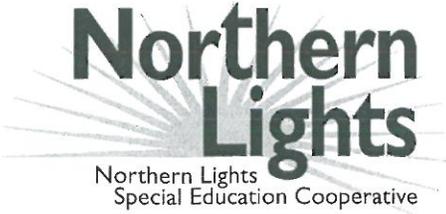
---

**Please submit to the School Board for approval, Contracts:  
1S\_First Steps Pediatric Physical Therapy, LLC./Cloquet**

**Resolution: That the School Board of ISD #94 hereby approves contract  
1S\_First Steps Pediatric Physical Therapy, LLC./Cloquet , \$2665.00**

**Thank you.**

Northern Lights Special Education Cooperative



16 E Hwy 61, P.O. Box 40, Esko, MN 55733
(218)655-5018 ~ Fax (218)455-4511
www.nlsec.org

Dena Hagen ~ Special Education Director

CONTRACT FOR PHYSICAL THERAPY SERVICES

This agreement, entered into this 11th day of May 2022, by and between Cloquet Public Schools, (herein referred to as the District) and First Steps Pediatric Physical Therapy, LLC., (hereinafter referred to as Contractor) witnesses that:

Whereas, the Districts have determined that it is necessary to retain the services of a qualified physical therapist to attain the following objectives:

- 1. To meet the needs of students with disabilities, as defined under the Individuals with Disabilities Education Act, Physical therapy services are deemed necessary by the child study process and documented in the students' individual education plans (IEP), Individual Family Service Plans (IFSP), or Individual Interagency Intervention Plans (IIIP).
2. The services provided are necessary for the student(s) to make progress on IEP, IFSP, or IIIP goals and/or access the general education curriculum.

WHEREAS, the Contractor is duly qualified to perform these services and whereas personnel will hold appropriate licensure by MN Professional Educator Licensing and Standards Board for the necessary service for which they provide. If neither issue a license for the necessary service, the professionals will be members of good standing in their professional organization. Furthermore, a copy of the licensure or appropriate board certification for each person who will be providing services will be submitted to the District prior to the initiation date of the contract and on an annual basis thereafter.

NOW, THEREFORE, the parties agree as follows:

- 1. The Contractor shall provide a licensed physical therapist upon mutual agreement between parties, to meet the objectives stated above.
2. The Contractor shall provide services to students with disabilities as defined in the Individuals with Disabilities Education Act.
3. Services will be provided in an environment (classroom, facility in district buildings or in students' homes) that is essentially equivalent to the regular education program.

Barnum ISD #91, Carlton ISD #93, Cloquet ISD #94, Cromwell ISD #95, Esko ISD #99, Hermantown ISD #700, Lake Superior ISD #381, McGregor ISD #0004, Moose Lake ISD #97, Northern Lights Academy ISD #6096, Proctor ISD #704, Wrenshall ISD #100, Willow River ISD #577

Contract #1S

4. **The District shall provide an atmosphere that is conducive to learning and shall meet the needs of the students' special physical, sensory and emotional needs.**
5. **Starting July 1, 2022, the Contractor will provide up to 41 hours in the summer, at an hourly rate of \$65.00, plus mileage at the current IRS rate. Mileage will be counted to/from the NLSEC offices. Estimated contract total is \$2665.00.**
6. **The Contractor will submit billings on a monthly basis which will reflect service hours by date, students served in which district, the name of the therapist providing the service and mileage.**
7. **The District shall make payments for services based upon receipt of invoice.**
8. **The Contractor shall maintain appropriate liability coverage commensurate with the services provided and submit a copy of the policy upon request to the District.**
9. **The Director of Special Education shall be responsible for the oversight of the contracted services contained within this agreement.**
10. **This agreement shall be in force from July 1, 2022 through August 30, 2022. Either party shall provide written notice regarding reduction/discontinuation of services hours with a 30-day written notice.**

Signed by:

Cloquet ISD #094  
302 14<sup>th</sup> St  
Cloquet, MN 55720

By: \_\_\_\_\_

Date: \_\_\_\_\_

Signed by:

First Steps Pediatric Physical Therapy, LLC  
2210 Doddridge Ave.  
Cloquet, MN 55920  
kmoench28@gmail.com

By: \_\_\_\_\_

Date: \_\_\_\_\_

## Lease Proposal (with early payment option)

April 12, 2022

**Lessee**

INDEPENDENT SCHOOL DIST#94  
302 14th Street  
Cloquet, MN 55720

**Lessor**

Vantage Financial, LLC  
444 Second Street  
Excelsior, MN 55331

Description	Equipment Cost	Term	Annual Lease Payment
(1100) Lenovo 500e Gen 3 Intel per SHI Quote# 21831245 <b>*First annual payment not due until July 1, 2022</b>	\$493,625	3 Years	\$157,850*

Early Payment Option	Early Upfront Lease Payment
Place order the order at any time, and Lessee will have an early payment purchase option within the 3-year lease. The lessee can exercise the option to pay the lease early on or before August 31, 2022. If Lessee has already made their first annual payment it will reduce the Early Upfront Lease Payment by that amount.	\$459,163

**Flex Lease**

Lessee may add, substitute, or delete equipment at any time during the lease term.

**Refundable Security Deposit**

Lessee shall pay one month's rent as deposit.

**Anticipated Delivery**

During the installation period, rent will be charged only on the Equipment accepted by Lessee. Once all of the Equipment is installed and accepted, the lease schedule will commence.

**Fees**

Lessor will not charge any documentation, administration, or legal fees.

**End of Lease Options**

At the end of the flex lease term, the lessee has the option to return the equipment, purchase, or extend the lease depending on their needs at the time.

**Contingencies**

This proposal and the Lease Agreement are subject to final credit, equipment, and pricing approval by Lessor. This proposal is not intended to address all of the legal matters relating to the lease. The lease documentation will represent the final legal agreement.

**Proposal Expiration:**

April 30, 2022

We appreciate your consideration of Vantage Financial and look forward to continuing the relationship with Cloquet Schools. Please do not hesitate to call me should you have any questions regarding this proposal.

Sincerely,

Brian Bagley

**Brian Bagley** | Mobile: 612-718-6136 | Office: 952-283-1889 | [bbagley@vantagefncl.com](mailto:bbagley@vantagefncl.com)

**Vantage Financial** | 444 Second Street | Excelsior, MN 55331

[www.vantagefncl.com](http://www.vantagefncl.com)



Pricing Proposal  
Quotation #: 21831245  
Created On: 4/4/2022  
Valid Until: 4/30/2022

---

## INDEPENDENT SCHOOL DIST#94

---

---

## Inside Account Executive

---

### TJ Smith

302 14th Street  
Cloquet, MN 55720  
United States  
Phone: 2188796721  
Fax:  
Email: tsmith@isd94.org

### Anthony Zapata

290 Davidson Ave.  
Somerset, NJ 08873  
Phone: 732-564-8513  
Fax: 732-507-1538  
Email: Anthony\_Zapata@SHI.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 LENOVO : Notebook Lenovo 500e Gen 3 Chrome Intel Lenovo - Part#: 82JCS04600	1100	\$410.00	\$451,000.00
2 Chrome OS Management Console - License - academic Google - Part#: CROSSWDISEDUNEW	1100	\$31.00	\$34,100.00
3 WG ENTERPRISE ENROLLMENT VOLUME PRICING QTY 500+ MUST BE A SINGLE SALES ORDER SYNNEX Corporation - Part#: ITG-CHROME-WGVP-VOL	1100	\$4.25	\$4,675.00
4 ASSET LABEL QTY 500+ ON A SINGLE SALES ORDER SYNNEX Corporation - Part#: ITG-ASSET-BTOSVC-VOL	1100	\$3.50	\$3,850.00
		Total	\$493,625.00

---

### Additional Comments

---

Please Note: Lenovo has a zero returns policy on any custom build machines. Lenovo also does not allow returns on open box/phased out products.

Please note: Google has a zero returns policy.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

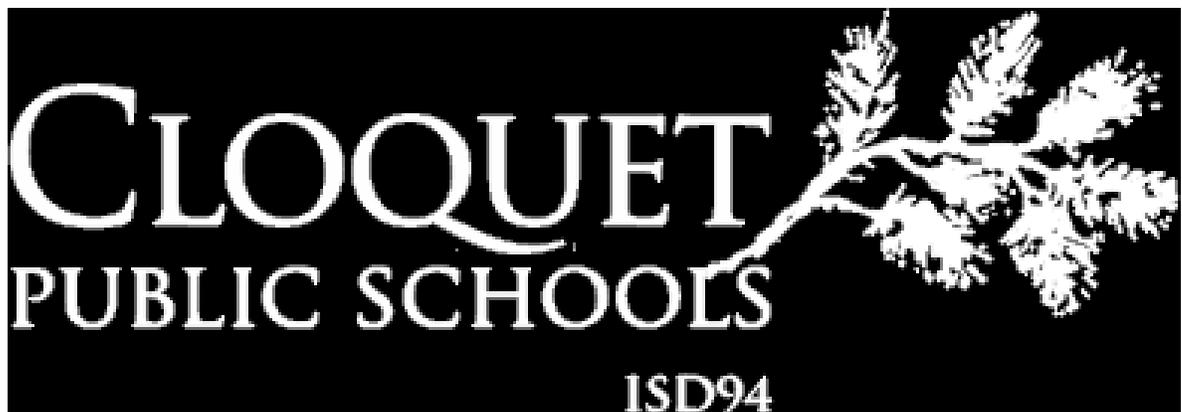
---

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.



Laserfiche Proposal for:

Candace Nelis  
ISD#94 Cloquet Public Schools





May 16, 2022

Dear Candace,

Thank you for requesting more specific information about Laserfiche Avante. This will help you budget and plan to go paperless.

Our proposal will offer a powerful Laserfiche Avante System plus internal forms. This will be a comparative solution with ten Professional (full) with Laserfiche Server Software. There will be no loss in features, and it is scalable for growth, if staffing changes. Based on your needs today, you'll see why either Laserfiche option is the best value to begin your imaging and internal forms system.

Your Superintendent desires on premises. The City of Cloquet uses the same system you will use. We will work with TJ to get your servers ready. We know on-premises Laserfiche Enterprise Solutions offer more ODBC integrations into other applications. When we need powerful ODBC integrations, on-premises is the best alternative.

We want to remind you that we are working with 160 entities across North America that are using Laserfiche to digitize their documents, automate their forms, and manage their records for easier access. Being located nearby you allows us to build long term relationships in the north communities. Knowing school departments very well helps us finish projects sooner and for less costs.

Laserfiche is the best software for schools to use because it feels like Windows and searches like Google. Momentum is the best vendor for you to get this done. We are equally adept at all the Laserfiche Systems possibly proposed to you.

Thank you again and please let us know if you have any questions.

Sincerely,

*Joel Blackford*

651-341-8507

joel@momentumecm.com

## About Momentum

Momentum ECM is a national provider of solutions to streamline business processes based in Pennsylvania. We are a Laserfiche Gold Certified Solutions Provider (SP). Using Laserfiche, Business Process Review Best Practices Evaluations we proactively work with organizations to recapture lost hours, reduce overhead expenses, increase profitability, and improve client service. We are proud of our vastly experienced administrators, engineers, and technicians dedicated and empowered to make your business run smoother - so you can focus on the work you love. technology company that specializes in the sales and service of Laserfiche document management software.

We are a Laserfiche Platinum Certified Reseller, so we are one of the best-of-the-best. This certification is the highest partnership level available by Laserfiche and requires advanced training and business knowledge of the Laserfiche platform.



## About Laserfiche

Laserfiche is the world's leading software for enterprise content management, business process automation, and productivity-boosting analytics. From digitizing documents to supporting smarter business decisions, Laserfiche provides a progressive roadmap to help organizations of all sizes embrace the benefits of digital transformation.

Since 1987, Laserfiche Enterprise Content Management software has been trusted by more than 35,000 organizations with 5 million users worldwide to manage, secure and share information. Along with winning industry awards, Laserfiche has also set the industry standard for security with a Department of Defense 5015.2 certified records management solution.

## OUR SOLUTION

### Capital Purchase Laserfiche Avante

**Laserfiche Avante** is a purchased solution that empowers your organization to operate more efficiently, effectively, and profitably by:

- **Managing all organizational content** throughout its life cycle
- **Facilitating compliance** with robust security and auditing features
- **Streamlining operations** by automating manual, repetitive processes
- **Decreasing overhead costs** of paper storage and office space

#### **Components**

- Avante Full User License
- MS SQL Server Express
- Forms Professional
- Audit Trail
- Import Agent

#### **Momentum Development and Training**

Momentum will provide development and training for the Laserfiche platform including:

- Discovery
- Server & Workstations Set-up
- Remote Training
- Building Initial Scanning Automation Tools for AP and Staff Records

Once you purchase Laserfiche Avante, we will bill you annually approximately 20% of the original Laserfiche License prices each year called LSAP's (Laserfiche Software Assurance Plan). This covers basic support, all Help Desk calls and most Laserfiche Version upgrades, which should take a few hours. Laserfiche versions about every eighteen months.

Laserfiche Avante may be downloaded on only one server. It is not an enterprise system like RIO or Subscription, where you may offload server-intensive workflows and projects on to multiple servers to share the load. It's a great way to begin.

**Laserfiche Avante Full User Licenses:** Ideal for small- and medium-sized business requiring process automation and document management functionalities to transform entire processes from individual teams to whole departments. It provides powerful forms and process designers, reporting and analytics, basic audit trail capabilities, scripting and integration tools, full-featured document management and more to support any departmental automation initiative.

### Momentum Development and Training

Momentum will provide development and training for the Laserfiche platform including:

Discovery, Install and user configuration, Server & Workstations Set-up, Remote Training and Building Initial Scanning Automation Tools

## Laserfiche Avante (Perpetual Licenses) AP & Staff Records Project

Product	Quantity	Unit Price	Total
Laserfiche Avante SQL Express for your server	1	\$1,500.00	\$1,500.00
Laserfiche Avante Full User Licenses with Audit Trail, Internal Forms & Connector	10	\$775.00	\$7,750.00
Laserfiche Scan Connect	1	Below	Below
Laserfiche Import Agent	1	\$1,495.00	\$1,495.00
Launch hours (One-time launch fee, remote at first) Includes, install, configuration, Permissions, Scanning set up and Training of Users and IT staff	30	\$185.00	\$5,550.00
AP & Staff Records scanning project			Included
<b>(Software cost (\$10,745.00))</b>		<b>Grand Total</b>	<b>\$16,295.00</b>

## Laserfiche LSAP's (Service Assurance Plan)

Product	Quantity	Unit Price	Total
Laserfiche Avante SQL Express for your server	1	\$300.00	\$300.00
Laserfiche Avante Full User Licenses with Audit Trail, Internal Forms & Connector	10	\$155.00	\$1,550.00
Laserfiche Scan Connect	1	\$100.00	\$100.00
Laserfiche Import Agent	1	\$390.00	\$390.00
<b>(Annual cost (\$2,340.00))</b>		<b>Grand Total</b>	<b>\$2,340.00</b>

24 MN School Districts use Laserfiche Avante to store and access school records in one digital, centralized system.

### Scanners:

Please consider purchasing a desktop Canon Scanner. It saves time running to a copier.

For basic scanning, you should consider Canon Scanners.

### **Canon imageFORMULA DR-C240 Office Document Scanner is only \$596.00**



Scans up to 45 pages per minute, Single-pass duplex scanning, Scans both sides of a document at the same time, 60 sheet Automatic Document Feeder,

### **Heavy duty Canon DR-G2090 Scanner \$3,990.00**



Scans up to 90 pages per minute, Single-pass duplex scanning, Scans both sides of a document at the same time, 300 sheet Automatic Document Feeder, Dedicated, onboard image processing chip, Helps to maintain rated speeds, USB 3.1

## **Momentum Laserfiche Launch**

We will provide development and training for the Laserfiche platform including:

- Discovery
- Install and user configuration
- Server & Workstations Set-up
- Remote Training
- Building Initial Scanning Automation Tools
- Apply remaining launch hours to building workflows for AP and Staff Records scanning
- Additional Laserfiche Forms development would require additional costs

## **Ongoing Momentum ECM Development Pricing**

### **Hourly Development Rates**

We can provide development and support solutions on a straight per hour basis or a bundled hour basis. Our normal hourly rate is \$185 per hour, billed in quarter hour increments. We

determine together the exact scope of your initial project, we can provide an estimated number of hours for the new project's initial set-up and training.

Also, we want to make you aware of our block of time hourly rates. We offer 50 and 100-hour prepaid blocks of hours at discounted rates. These hours can be used for consulting work, training, or other technical work.

Thank you for choosing Momentum and Laserfiche.

We look forward to offering you our finest support!



### Monthly Experience Report (MER)

Date Range: Sep 2021 - Dec 2021

Client Name: Cloquet Independent School District #94 (275044)

Group Number(s): 10570811,10570812,10570813,10570814,10570815,10570817,10570818,10570820,10570821,10570823

Process Month	Employee Month	Member Month	Charges	Total Provider Savings	Med Provider Savings	Rx Provider Savings	Liability	Plan Paid	Plan Paid Less ITS Fees	ITS Fees	Amt Pd in Current Mos for Prior Mo	Amt Pd in Later Mos for Current Mo	MER IBNR	MER Total Claims	Income
9/1/2021	266	495	\$ 134,001.61	\$ 48,658.77	\$ 20,261.82	\$ 28,396.95	\$ 41,910.40	\$ 43,432.44	\$ 43,428.44	\$ 4.00	\$ 0.00	\$ 314,173.10	\$ 29,580.04	\$ 387,185.58	\$ 274,432.77
10/1/2021	265	488	\$ 438,141.45	\$ 186,954.27	\$ 139,563.97	\$ 47,390.30	\$ 73,202.17	\$ 177,985.01	\$ 177,946.01	\$ 39.00	\$ 86,772.18	\$ 87,475.45	\$ 13,733.76	\$ 192,422.04	\$ 271,475.25
11/1/2021	265	488	\$ 287,557.67	\$ 93,219.60	\$ 64,901.80	\$ 28,317.80	\$ 46,321.62	\$ 148,016.45	\$ 148,006.45	\$ 10.00	\$ 100,322.60	\$ 58,172.83	\$ 17,272.40	\$ 123,139.08	\$ 271,475.25
12/1/2021	264	487	\$ 724,623.97	\$ 259,370.81	\$ 215,338.35	\$ 44,032.46	\$ 71,104.59	\$ 394,148.57	\$ 393,918.18	\$ 230.39	\$ 272,726.60	\$ 0.00	\$ 0.00	\$ 121,421.97	\$ 270,747.41
<b>Total</b>	<b>1060</b>	<b>1958</b>	<b>\$ 1,584,324.70</b>	<b>\$ 588,203.45</b>	<b>\$ 440,065.94</b>	<b>\$ 148,137.51</b>	<b>\$ 232,538.78</b>	<b>\$ 763,582.47</b>	<b>\$ 763,299.08</b>	<b>\$ 283.39</b>	<b>\$ 459,821.38</b>	<b>\$ 459,821.38</b>	<b>\$ 60,586.20</b>	<b>\$ 824,168.67</b>	<b>\$ 1,088,130.68</b>

Blue Cross® and Blue Shield® of Minnesota and Blue Plus® are nonprofit independent licensees of the Blue Cross and Blue Shield Association.

Produced by: Employer Reporting & Analytics

Report Generated Date: 2/1/2022 3:50 PM

Cloquet Independent School District #94

Renewal Rates

Coverage Effective Date: 09/01/2022

Renewal Months 12

Min Value			Current Rates	Renewal Rates	Change in Rates
68%	<b>PLAN 1</b>	\$5000, 0%, \$5000 OOP, Aware, Classic Rx, FlexRx			
	Single	87	\$591.83	\$611.33	
	Family	30	\$1,648.44	\$1,702.74	
		Annual Total Premium	<b>\$1,211,309</b>	<b>\$1,251,210</b>	
87%	<b>PLAN 2</b>	\$1400 Non-Embedded, 0%, \$1400 OOP, Aware, Classic Rx, FlexRx			
	Single	39	\$792.79	\$796.13	
	Family	18	\$2,208.20	\$2,217.47	
		Annual Total Premium	<b>\$847,997</b>	<b>\$851,560</b>	
75%	<b>PLAN 3</b>	\$3500, 0%, \$3500 OOP, Aware, Classic Rx, FlexRx			
	Single	29	\$667.76	\$683.95	
	Family	21	\$1,859.95	\$1,905.02	
		Annual Total Premium	<b>\$701,088</b>	<b>\$718,078</b>	
92%	<b>PLAN 4</b>	\$500, 20%, \$1000 OOP, Aware, Classic Rx, FlexRx			
	Single	33	\$888.68	\$895.85	
	Family	4	\$2,475.28	\$2,495.24	
		Annual Total Premium	<b>\$470,731</b>	<b>\$474,528</b>	
63%	<b>PLAN 5</b>	\$6750, 0%, Aware, Essential Rx, KeyRx			
	Single	0	\$524.77	\$546.34	
	Family	1	\$1,461.66	\$1,521.74	
		Annual Total Premium	<b>\$17,540</b>	<b>\$18,261</b>	
<b>Group Total</b>		<b>262</b>	<b>\$3,248,664</b>	<b>\$3,313,638</b>	<b>2.0%</b>

- Rates include \$12.00 per contract per month commission





**SEALCOATING • LAWN CARE • SNOWPLOWING**

Boyd Smith  
218.730.7661  
SMITHCOMPANY@MAIL.COM

**Summer 2022 Lawn Care Proposal for the Cloquet School District**

Garfield School - \$120 Per cut

Churchill School - \$235 Per cut

Washington School - \$490 Per cut

High School/Middle School - \$975 Per cut

Our lawn care service consists of mowing, trimming, and blowing of the designated yard areas as discussed with Dylan Carlson.

# RNR Yardworks LLC

3308 N 87th Ave W  
Dufuth, MN 55810  
218-428-7343

# ESTIMATE

ESTIMATE #	338
DATE	April 22, 2022

BILL TO	<b>Churchill Elementary</b> 515 Granite Street Cloquet, MN 55720
---------	--

Date	Description	Hours	Rate	Amount
	Mow Lawn, Trim, Blow lawn debris per cut	1.00	\$225.00	\$225.00
			<b>Total Due:</b>	<b>\$225.00</b>
It was a pleasure meeting with you and I appreciate this opportunity. Please contact me with any questions. Thank You!				

# RNR Yardworks LLC

3308 N 87th Ave W  
Duluth, MN 55810  
218-428-7343

# ESTIMATE

ESTIMATE # 337

DATE April 22, 2022

BILL TO Washington Elementary

801 12th Street  
Cloquet, MN 55720

Date	Description	Hours	Rate	Amount
	Mow Lawn, Trim, Blow lawn debris per cut	1.00	\$475.00	\$475.00
			<b>Total Due:</b>	<b>\$475.00</b>
It was a pleasure meeting with you and I appreciate this opportunity. Please contact me with any questions. Thank You!				

# RNR Yardworks LLC

3308 N 87th Ave W  
Duluth, MN 55810  
218-428-7343

# ESTIMATE

<b>ESTIMATE #</b>	<b>336</b>
<b>DATE</b>	<b>April 22, 2022</b>

<b>BILL TO</b>	<b>Garfield Building</b>
	302 14th Street Cloquet, MN 55720

Date	Description	Hours	Rate	Amount
	Mow Lawn, Trim, Blow lawn debris per cut	1.00	\$110.00	\$110.00
			<b>Total Due:</b>	<b>\$110.00</b>
It was a pleasure meeting with you and I appreciate this opportunity. Please contact me with any questions. Thank You!				

# RNR Yardworks LLC

3308 N 87th Ave W  
Duluth, MN 55810  
218-428-7343

# ESTIMATE

ESTIMATE #	339
DATE	April 22, 2022

BILL TO	<b>Cloquet High School/Middle :</b> 100 18th Street 2000 Washington Ave Cloquet, MN 55720
---------	--

Date	Description	Hours	Rate	Amount
	Mow Lawn, Trim, Blow lawn debris per cut	1.00	\$975.00	\$975.00
			<b>Total Due:</b>	<b>\$975.00</b>
<p>It was a pleasure meeting with you and I appreciate this opportunity. Please contact me with any questions. Thank You!</p>				



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

# Memorandum

To: Dr. Michael Cary  
Superintendent

From: Dylan Carlson  
Director of Facilities and Grounds

Date: May 19<sup>th</sup>, 2022

Subject: Lawn Care Services

Only one applicant applied for our two seasonal groundskeeping positions. The district wide workload is too large for one groundskeeper. Multiple quotes were obtained for professional lawn care services and reviewed with the Building and Grounds Sub Committee. We compared the quotes with total district expenses in having two seasonal groundskeepers and it was evident they are very close in costs. We determined to rely on lawn care services with both quotes that were obtained. The District awarded the Garfield Building/Washington Elementary to The Smith Co. and the High School/Middle School/Churchill Elementary to RnR Yardworks.

Linking school and community to provide life-long learning and success for all.



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

## Memorandum

To: Dr. Michael Cary  
Superintendent

From: Dylan Carlson  
Director of Facilities and Grounds

Date: May 18, 2022

Subject: Minnesota Solar for Schools Grant – Proposed Agreement with Installer

The District intends to enter into a proposed contract agreement with Wolf Track Energy to finalize the Minnesota Solar for Schools grant application. The proposed contract agreement with Wolf Track Energy is contingent on grant approval and the award of funds. If funds are secured, the District will enter into a \$113,114.72 contract for the installation of solar panels on the roof of the Middle School.

Linking school and community to provide life-long learning and success for all.



# Cloquet Middle School Solar Proposal

## Overview of Principal Elements

Wolf Track Energy is proposing to install a 40 kW (AC), 45.92 kW (DC) roof-mounted solar array as a part of the Minnesota Solar for Schools grant for the Cloquet Middle School. Wolf Track Energy has taken the time to consider the Cloquet School District's goals of a high-quality, non-penetrative, local, maintenance-free 40 kW AC solar array, to help reduce energy costs. We believe this is the best design to achieve those results.

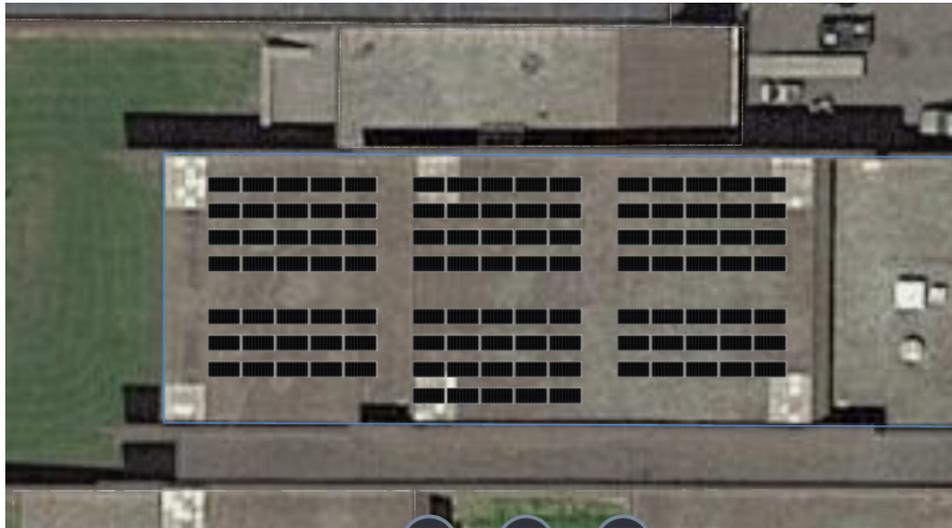
Wolf Track Energy provides a full, turnkey installation with an emphasis on quality and customer service. We pride ourselves on being the Northland's most trusted solar installer, taking the time to consider customer feedback and install a custom system that everyone can be proud of for years to come.

Wolf Track Energy will need to receive a professional engineered letter to ensure the building can support the extra load of the solar panels. This will be conducted by Northland Engineering of Duluth. Wolf Track Energy has also selected the Z-Lite racking system, created by SolarPod, a Minnesota-based company. By selecting Wolf Track Energy, you are supporting the solar industry and the economy in the state of Minnesota.

Wolf Track Energy is happy to help provide further education to staff members, teachers, students, and any other interested community members. Our president, sales consultant and master electrician are all certified by the North American Board of Certified Energy Practitioners, cementing our status as experts in the solar energy field.

Thank you for reviewing our proposal. Please don't hesitate to reach out with any questions.

## System Design



- 112 Jinko 410-watt solar modules (45.92 kW DC)
  - Initial power degradation of 2.5% in the first year, .6% maximum yearly degradation until year 24 until 83.1% of initial power at year 25.
  - 12-year product warranty
- 1 SolarEdge 40 kW, 480-volt, three-phase inverter.
- Year 1 production estimate: 50,045 kWh (Assumed using PVWatts with est. 22.67% system losses)
- Z-Lite Ballasted Racking System
- Azimuth: 180 degrees (south)
- Tilt: 10 degrees
- This system is expected to produce about **3.3%** of the school's total annual energy usage
- While it's difficult to predict the system's specific effects on demand charges, the system will reduce the school's overall billed kilowatt-hours.
- Final cost: **\$113,114.72** (\$2.46 per watt)

## Minimum Qualifications

- MN Electrical Contractor License #EA780708,
- MN Residential Building Contractor #BC781114,
- WI Electrical Contractor License #1540152,
- WI Dwelling Contractor License #DC-092101019
- **Jesse Fette**, President: Oversee whole project, ensuring company standards and procedures are followed.
- **Thomas Lukken**, Operations Manager: Will be responsible for permitting, the interconnection application, and coordinating the professional engineering report.
- **John Goeke**, Master Electrician: Reviews all electrical designs to ensure all materials and components are up to standard and are compliant with the National Electrical Code.
- **Dane Larson**, Sales Consultant: Conducts initial site walk through, completes initial design, selects equipment for project, acts as the point of contact for the school district to help answer any questions

- **John Hageman**, Administrative Manager: John is responsible for writing the grant that will be submitted to the state for the Solar for Schools Grant. He may also be on site taking photos for marketing purposes.

## References

- **American Precision Avionics**
  - Lynn Andrews, [landrews@apavionics.com](mailto:landrews@apavionics.com)
  - 68 kW (DC) system completed in 2021
- **Lincoln Park Solar Garden**
  - Jodi Slick, CEO of Ecolibrium3, 218-336-1038
  - 41.44 kW (DC) system completed in 2020
- **Natural Harvest Food Co-op**
  - Manager we had worked with has since left. Main line: 218-741-4663
  - 32.4 kW (DC) system completed in 2019
- **Crow-Goebel Veterinary Clinic**
  - Don Goebel, 218-879-5356
  - 19.8 kW (DC) system completed in 2020

## Warranties/Guarantees

- 10-year workmanship warranty
- 12-year product warranty for Jinko 410-watt modules
- 25-year performance warranty for Jinko 410-watt modules

## Major Equipment Manufacturers

- Modules: 112 Jinko 410-watt solar modules
- Inverter: SolarEdge 40 kW 480-volt, three-phase inverter
- DC Optimizers: 60 SolarEdge P960 DC Optimizers
- DC Rating: 45.92 kW
- AC Rating: 40 kW
- Z-Lite Ballasted Racking System
- SolarEdge free online system monitoring

## Annual Production (PV Watts)

- Inputs:
  - DC system size (kW): 45.92
  - Module type: Standard
  - Array type: Fixed (Roof Mount)
  - System loss (%): 22.67%
  - Tilt (deg): 10 degrees
  - Azimuth (deg): 180 degrees

Month	Estimated Production (kWh)
<b>January</b>	2,315
<b>February</b>	3,392
<b>March</b>	4,551
<b>April</b>	5,189
<b>May</b>	5,879
<b>June</b>	6,086
<b>July</b>	6,313
<b>August</b>	5,377
<b>September</b>	4,239
<b>October</b>	2,807
<b>November</b>	2,033
<b>December</b>	1,865
<b>Total</b>	50,046

Month	Pre-Solar Consumption (kWh)	Post-Solar Consumption (kWh)	Cost Savings (Avoided Energy Cost \$)
<b>January</b>	124,184	121,869	\$140.15
<b>February</b>	124,184	120,792	\$205.35
<b>March</b>	124,184	119,633	\$275.52
<b>April</b>	124,184	118,995	\$314.14
<b>May</b>	124,184	118,305	\$355.91
<b>June</b>	124,184	118,098	\$368.45
<b>July</b>	124,184	117,871	\$382.19

<b>August</b>	124,184	118,807	\$325.52
<b>September</b>	124,184	119,945	\$256.63
<b>October</b>	124,184	121,377	\$169.94
<b>November</b>	124,184	122,151	\$123.01
<b>December</b>	124,184	122,319	\$112.91
<b>Total</b>	1,490,208	1,440,162	\$3,029.72

- Please note that the cost savings above represent the avoided energy cost from the production of the solar modules (assuming \$.06054/kWh). This does not reflect the impact solar may have on demand charges shown on your bill.

### **Operations and Maintenance**

- Wolf Track Energy is willing to negotiate operations and maintenance terms with school, including physical and performance inspections.

### **Project Schedule**

- Permitting begins: After contract is signed and down payment is received
- Full grant application: May 31
- Final design plans complete: June 15
- Equipment ordered: June 30
- Construction begins: July 31st
- Electrical generation begins Sept. 1



## About Wolf Track Energy

At Wolf Track Energy, we believe in combining solar expertise with a customer-comes-first mindset. That attitude has helped us become a leading installer of solar systems across the Northland.

Wolf Track Energy helps customers reduce their electricity bills and minimize their carbon footprint with custom solar energy systems. On top of backup energy systems, we also install electric vehicle chargers and offer general electrical services.

Our installation crew is backed by in-house operations, marketing and sales staff who are invested in solar as the future of energy production.

Founder and President Jesse Fette, along with our sales consultant Dane Larson and master electrician John Goeke, have solar installation certifications from the North American Board of Certified Energy Practitioners. That ensures we've done our homework and understand solar inside and out.

We've installed solar systems of all sizes, from small off-grid projects for secluded cabins to large commercial systems that keep businesses running.

But expertise alone isn't enough to get the job done. We also believe in putting our customers' needs first. We do that with unparalleled customer service and personal communication you can only get from a locally owned and operated business.



## Wolf Track Energy In The Community

Being a locally owned and operated business also means supporting the community we serve.

That's why we partnered with local organizations to bring solar energy to lower-income residents who may have otherwise found it difficult to make the significant upfront investment.

As part of the "Share the Sun" campaign, we helped eight homeowners benefit from solar energy. We donated \$4,000 toward the effort and installed the solar systems for the homeowners while providing flexibility on the payment schedules.

We also were the lead contractor for the Lincoln Park Solar Garden, located prominently off of Interstate 35 in Duluth. Energy from the 40-kilowatt system benefits a transitional housing project for veterans and an emergency energy fund for families struggling to pay their utility bills.

Duluth nonprofit Ecolibrium3 hired Wolf Track Energy to build the system in 2020, and it immediately started producing results.

The Lincoln Park Solar Garden produced almost 59 megawatt-hours of energy in 2021, generating \$1,500 to support the Duluth Veterans Home and \$4,400 for the Community Energy Fund, according to Ecolibrium3.



## Licenses and certifications

- NABCEP PV Installation Certifications:
  - Jesse Fette: PV-011120-021360
  - Dane Larson: PV-100521-013602
  - John Goeke: PV-102216-013658
- Electrical licenses
  - Minnesota: #EA780708
  - Wisconsin: #1540152
- Building licenses
  - Minnesota: #BC781114
  - Wisconsin: #DC-092101019

# Cheetah HC 72M

## 390-410 Watt

MONO PERC HALF CELL MODULE

Positive power tolerance of 0~+3%

- Half Cell
- Mono PERC 72 Cell



PERC



### KEY FEATURES



#### 5 Busbar Solar Cell

5 busbar solar cell adopts new technology to improve the efficiency of modules, offers a better aesthetic appearance, making it perfect for rooftop installation.



#### High Efficiency

Higher module conversion efficiency (up to 20.38%) benefit from half cell structure (low resistance characteristic).



#### PID Resistance

Excellent Anti-PID performance guarantee limited power degradation for mass production.



#### Low-light Performance

Advanced glass and cell surface textured design ensure excellent performance in low-light environment.



#### Severe Weather Resilience

Certified to withstand: wind load (2400 Pascal) and snow load (5400 Pascal).



#### Durability Against Extreme Environmental Conditions

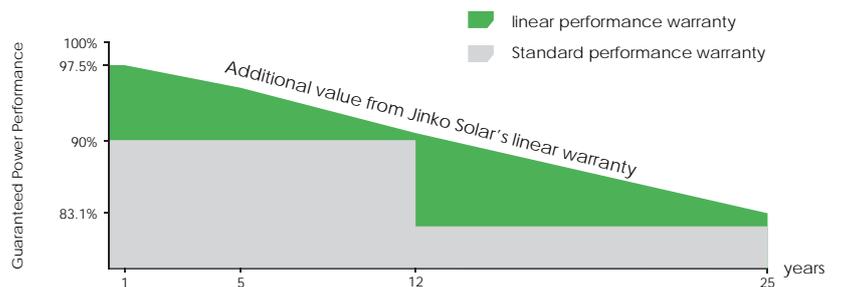
High salt mist and ammonia resistance certified by TUV NORD.

### LINEAR PERFORMANCE WARRANTY

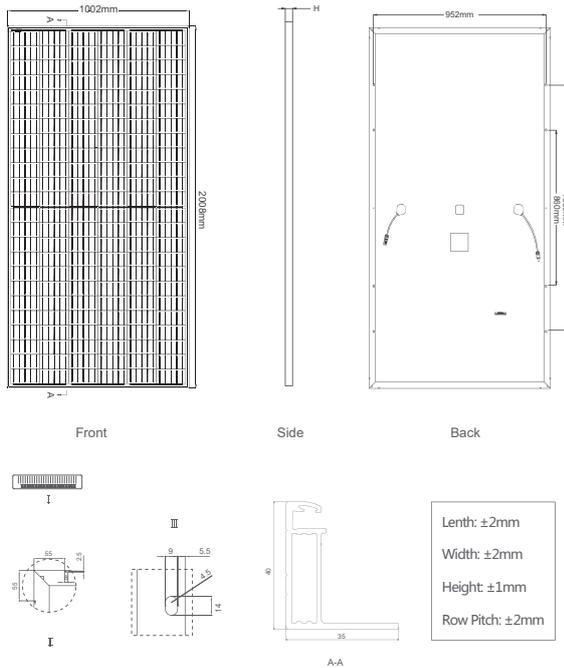
12 Year Product Warranty • 25 Year Linear Power Warranty



- ISO9001:2015, ISO14001:2015, OHSAS18001 certified factory
- IEC61215, IEC61730, UL1703 certified product



## Engineering Drawings

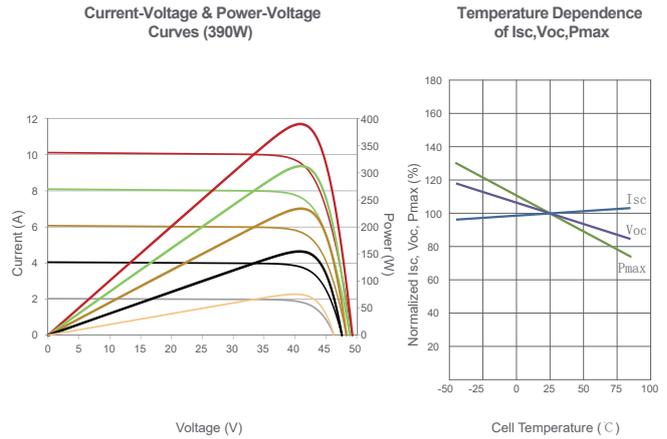


## Packaging Configuration

( Two pallets =One stack )

27pcs/pallet , 54pcs/stack, 594pcs/40'HQ Container

## Electrical Performance & Temperature Dependence



## Mechanical Characteristics

Cell Type	Mono PERC 158.75×158.75mm
No.of Half-cells	144 (6×24)
Dimensions	2008×1002×40mm (79.06×39.45×1.57 inch)
Weight	22.5 kg (49.6 lbs)
Front Glass	3.2mm, Anti-Reflection Coating, High Transmission, Low Iron, Tempered Glass
Frame	Anodized Aluminium Alloy
Junction Box	IP67 Rated
Output Cables	TÜV 1x4.0mm <sup>2</sup> , (+) 290mm, (-) 145mm or Customized Length

## SPECIFICATIONS

Module Type	JKM390M-72H		JKM395M-72H		JKM400M-72H		JKM405M-72H		JKM410M-72H	
	JKM390M-72H-V	JKM395M-72H-V	JKM395M-72H-V	JKM400M-72H-V	JKM400M-72H-V	JKM405M-72H-V	JKM405M-72H-V	JKM410M-72H-V	JKM410M-72H-V	
	STC	NOCT	STC	NOCT	STC	NOCT	STC	NOCT	STC	NOCT
Maximum Power (Pmax)	390Wp	294Wp	395Wp	298Wp	400Wp	302Wp	405Wp	306Wp	410Wp	310Wp
Maximum Power Voltage (Vmp)	41.1V	39.1V	41.4V	39.3V	41.7V	39.6V	42.0V	39.8V	42.3V	40.0V
Maximum Power Current (Imp)	9.49A	7.54A	9.55A	7.60A	9.60A	7.66A	9.65A	7.72A	9.69A	7.76A
Open-circuit Voltage (Voc)	49.3V	48.0V	49.5V	48.2V	49.8V	48.5V	50.1V	48.7V	50.4V	48.9V
Short-circuit Current (Isc)	10.12A	8.02A	10.23A	8.09A	10.36A	8.16A	10.48A	8.22A	10.60A	8.26A
Module Efficiency STC (%)	19.38%		19.63%		19.88%		20.13%		20.38%	
Operating Temperature (°C)	-40°C~+85°C									
Maximum System Voltage	1000/1500VDC (IEC)									
Maximum Series Fuse Rating	20A									
Power Tolerance	0~+3%									
Temperature Coefficients of Pmax	-0.35%/°C									
Temperature Coefficients of Voc	-0.29%/°C									
Temperature Coefficients of Isc	0.048%/°C									
Nominal Operating Cell Temperature (NOCT)	45±2°C									

STC: Irradiance 1000W/m<sup>2</sup> Cell Temperature 25°C AM=1.5

NOCT: Irradiance 800W/m<sup>2</sup> Ambient Temperature 20°C AM=1.5 Wind Speed 1m/s

\* Power measurement tolerance: ± 3%

---

# Power Optimizer For North America

P860 / P960



POWEROPTIMIZER

## PV power optimization at the module-level

The most cost-effective solution for commercial and large field installations

- Specifically designed to work with SolarEdge inverters
- Up to 25% more energy
- Superior efficiency (99.5%)
- Balance of System cost reduction; 50% less cables, fuses and combiner boxes, over 2x longer string lengths possible
- Fast installation with a single bolt
- Advanced maintenance with module-level monitoring
- Module-level voltage shutdown for installer and firefighter safety
- Meets NEC requirements for arc fault protection (AFCI) and Photovoltaic Rapid Shutdown System (PVRSS)
- Use with two PV modules connected in parallel

# / Power Optimizer

## For North America

### P860 / P960

Power Optimizer Model (Typical Module Compatibility)	P860 (for 2 x 72 cell modules)		P960 (for 2 x 72 cell modules)			
<b>INPUT</b>						
Rated Input DC Power <sup>(1)</sup>	860		960		W	
Connection Method	Dual input for independently connected modules <sup>(2)</sup>					
Absolute Maximum Input Voltage (Voc at lowest temperature)	60				Vdc	
MPPT Operating Range	12.5 - 60				Vdc	
Maximum Short Circuit Current (Isc)	22		23		Adc	
Maximum Short Circuit Current per Input (Isc)	11		11.5		Adc	
Maximum Efficiency	99.5				%	
Weighted Efficiency	98.6				%	
Overvoltage Category	II					
<b>OUTPUT DURING OPERATION (POWER OPTIMIZER CONNECTED TO OPERATING SOLAREEDGE INVERTER)</b>						
Maximum Output Current	18				Adc	
Maximum Output Voltage	80				Vdc	
<b>OUTPUT DURING STANDBY (POWER OPTIMIZER DISCONNECTED FROM SOLAREEDGE INVERTER OR SOLAREEDGE INVERTER OFF)</b>						
Safety Output Voltage per Power Optimizer	1 ± 0.1				Vdc	
<b>STANDARD COMPLIANCE</b>						
Photovoltaic Rapid Shutdown System	Compliant with NEC 2014, 2017 <sup>(3)</sup> , 2020					
EMC	FCC Part 15 Class A, IEC61000-6-2, IEC61000-6-3					
Safety	IEC62109-1 (class II safety), UL1741					
Material	UL94 V-0, UV resistant					
RoHS	Yes					
<b>INSTALLATION SPECIFICATIONS</b>						
Compatible SolarEdge Inverters	Three phase inverters					
Maximum Allowed System Voltage	1000				Vdc	
Dimensions (W x L x H)	129 x 168 x 59 / 5.1 x 6.61 x 2.32				mm / in	
Weight	1064 / 2.34				gr / lb	
Input Connector	MC4 <sup>(4)</sup>					
Input Wire Length Options	Input #1	Input #2	Input #1	Input #2	m / ft	
1	(-) 0.16 / 0.52, (+) 0.16 / 0.52	(-) 0.16 / 0.52, (+) 0.16 / 0.52	(-) 1.6 / 5.2, (+) 1.6 / 5.2	(-) 1.6 / 5.2, (+) 1.6 / 5.2		
2	(-) 1.6 / 5.2, (+) 0.16 / 0.52	(-) 0.16 / 0.52, (+) 1.6 / 5.2				
3	(-) 1.6 / 5.2, (+) 1.6 / 5.2	(-) 1.6 / 5.2, (+) 1.6 / 5.2				
Output Wire Type / Connector	Double insulated; MC4					
Output Wire Length	2.2 / 7.2		2.3 / 7.5		m / ft	
Operating Temperature Range <sup>(5)</sup>	-40 to +85 / -40 to +185				°C / °F	
Protection Rating	IP68 / NEMA6P					
Relative Humidity	0 - 100					%

(1) Rated power of the module at STC will not exceed the power optimizer "Rated Input DC Power". Modules with up to +5% power tolerance are allowed

(2) In the event of an odd number of PV modules in one string, installation of one P860 /P960 power optimizer connected to one PV module is allowed. When connecting a single module to the P860/P960, seal the unused input connectors with the supplied pair of seals

(3) NEC 2017 requires that the maximum combined input voltage does not exceed 80V

(4) For other connector types please refer to: <https://www.solaredge.com/sites/default/files/optimizer-input-connector-compatibility.pdf>

(5) For ambient temperature above +70°C / +158°F, power de-rating is applied. Refer to the Power Optimizers Temperature De-Rating Application Note for more details

PV System Design Using a SolarEdge Inverter <sup>(6)</sup>		Three Phase for 208V Grid <sup>(7)</sup>		Three Phase for 277/480V Grid		
		P860	P960	P860	P960	
Minimum String Length	Power Optimizers	8		14		
	PV Modules	15		27		
Maximum String Length	Power Optimizers	30				
	PV Modules	60				
Maximum Power per String		7200 <sup>(8)</sup>		15300 <sup>(9)</sup>		W
Parallel Strings of Different Lengths or Orientations		Yes				

(6) It is not allowed to mix P860/P960 with P801/P800p/P850/P950/P1100 in one string or to mix with P370-P505 in one string

(7) P860 design with three phase 208V inverters is limited. Use the SolarEdge Designer for verification

(8) For the 208V grid: It is allowed to install up to 7700W per string when the maximum power difference between each string is 1,000W

(9) For the 277/480V grid: it is allowed to install up to 17,550W per string when the maximum power difference between each string is 2,000W

# Three Phase Inverters for the 277/480V Grid For North America

SE20KUS / SE30KUS / SE33.3KUS / SE40KUS

INVERTERS



## The best choice for SolarEdge enabled systems

- Specifically designed to work with power optimizers
- Quick and easy inverter commissioning directly from a smartphone using the SolarEdge SetApp
- Fixed voltage inverter for superior efficiency (98.5%) and longer strings
- Built-in type 2 DC and AC Surge Protection, to better withstand lightning events
- Small, lightest in its class, and easy to install outdoors or indoors on provided bracket
- Integrated arc fault protection and rapid shutdown for NEC 2014 and 2017, per article 690.11 and 690.12
- Built-in module-level monitoring with Ethernet, wireless or cellular communication for full system visibility
- Integrated Safety Switch
- UL1741 SA certified, for CPUC Rule 21 grid compliance

# / Three Phase Inverters for the 277/480V Grid<sup>(1)</sup> For North America

SE20KUS / SE30KUS / SE33.3KUS / SE40KUS

MODEL NUMBER	SE20KUS	SE30KUS	SE33.3KUS	SE40KUS	UNITS
APPLICABLE TO INVERTERS WITH PART NUMBER	SEXXX - USXXXBXXX	SEXXX-USX8IXXXX			
<b>OUTPUT</b>					
Rated AC Power Output	20000	30000	33300	40000	W
Maximum apparent AC output power	20000	30000	33300	40000	VA
AC Output Line Connections	4W + PE	3W + PE, 4W + PE			
AC Output Voltage Minimum-Nominal-Maximum <sup>(2)</sup> (L-N)	244 - 277 - 305				Vac
AC Output Voltage Minimum-Nominal-Maximum <sup>(2)</sup> (L-L)	422.5 - 480 - 529				Vac
AC Frequency Min-Nom-Max <sup>(2)</sup>	59.3 - 60 - 60.5				Hz
Maximum Continuous Output Current (per Phase)	24	36.25	40	48.25	Aac
GFDI Threshold	1				A
Utility Monitoring, Islanding Protection, Country Configurable Set Points	Yes				
Total Harmonic Distortion	≤ 3				%
Power Factor Range	+/- 0.85 to 1				
<b>INPUT</b>					
Maximum DC Power (Module STC)	27000	45000	50000	60000	W
Transformer-less, Ungrounded	Yes				
Maximum Input Voltage DC+ to DC-	1000				Vdc
Operating Voltage Range	840 - 1000				Vdc
Maximum Input Current	26.5	36.25	40	48.25	Adc
Maximum Input Short Circuit Current	33	55			Adc
Reverse-Polarity Protection	Yes				
Ground-Fault Isolation Detection	1MΩ Sensitivity	167kΩ Sensitivity <sup>(3)</sup>			
CEC Weighted Efficiency	98	98.5			%
Night-time Power Consumption	<3	<4			W
<b>ADDITIONAL FEATURES</b>					
Supported Communication Interfaces	2 x RS485, Ethernet, Cellular (optional)				
Inverter Commissioning	With the SetApp mobile application using built-in access point for local connection				
Arc Fault Protection	Integrated, User Configurable (According to UL1699B)				
Rapid Shutdown	NEC2014, NEC2017 and NEC2020 compliant/certified				
RS485 Surge Protection Plug-in	Supplied with the inverter, Built-in				
DC Surge Protection	Type II, field replaceable, optional	Type II, field replaceable, Built-in			
AC Surge Protection	-	Type II, field replaceable, Built-in			
DC Fuses (Single Pole)	-	25A, Built-in			
Smart Energy Management	Export Limitation				
<b>DC SAFETY SWITCH</b>					
DC Disconnect	Integrated				
<b>STANDARD COMPLIANCE</b>					
Safety	UL1741, UL1741 SA, UL1699B, CSA C22.2, Canadian AFCI according to T.I.L. M-07				
Grid Connection Standards	IEEE1547, Rule 21, Rule 14 (HI)				
Emissions	FCC part15 class A				
<b>INSTALLATION SPECIFICATIONS</b>					
AC output conduit size / AWG range	3/4" minimum / 12-6 AWG	3/4" or 1" / 6 - 10 AWG			
DC input conduit size / AWG range	3/4" or 1" / 6 - 12 AWG				
Number of DC inputs pairs	2	4			
Dimensions with Safety Switch (H x W x D)	30.5 x 12.5 x 10.5 / 775 x 315 x 260	31.8 x 12.5 x 11.8 / 808 x 317 x 300			in / mm
Weight with Safety Switch	74.2 / 33.7	78.2 / 35.5			lb / kg
Cooling	Fans (user replaceable)				
Noise	< 50	< 62			dBa
Operating Temperature Range	-40 to +140 / -40 to +60 <sup>(4)</sup>				°F / °C
Protection Rating	NEMA 3R				
Mounting	Bracket provided				

(1) For 120/208V inverters refer to: <https://www.solaredge.com/sites/default/files/se-three-phase-us-inverter-208V-setapp-datasheet.pdf>

(2) For other regional settings please contact SolarEdge support

(3) Where permitted by local regulations

(4) For power de-rating information refer to: <https://www.solaredge.com/sites/default/files/se-temperature-derating-note-na.pdf>

# Z-Lite

FLAT ROOF

SolarPod's Z Lite is a Flat Roof Solar solution:

- All Recyclable materials.
- Uses 95% less GHG emitting concrete
- Lightest weight flat roof solar solution.
- Patented and wind tested.
- Installed at Edina Public Schools

## Z-Lite™ Flat Roof Solar Racking



### Conventional Panels

Number of concrete blocks used for 1000 modules system = 4,000

Conventional racking uses 4 concrete blocks per module.

**Which means:**

- 13 times more roof load due to ballasts.
- Much more carbon emission
- More labor time to install.
- Significant on site trash accumulation.
- More cost due to above.



### Z-Lite™

Number of concrete blocks used for 1000 modules system = 275

With Z-Lite™ you need just 7% of the concrete blocks used by conventional solar.

**Which means**

- fraction of the roof load
- fraction of the carbon emission
- fraction of the labor time.
- fraction of the cost.

Percentage of concrete blocks used by Z-Lite™ compared to conventional solar =  $275 \div 4000 = 6.87\%$ .



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Alliance Insurance Agency, LLC 7910 Ralston Rd, Ste 7 Arvada CO 80002	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 303-279-9700		FAX (A/C, No): 303-279-5088
	<b>E-MAIL ADDRESS:</b>		
<b>INSURER(S) AFFORDING COVERAGE</b>			<b>NAIC #</b>
<b>INSURER A :</b> Auto Owners			18988
<b>INSURED</b> Wolf Track Solar Energy LLC 4411 Venture Ave Duluth MN 55811	<b>INSURER B :</b> Minnesota Workers' Compensation Assigned Risk		
	<b>INSURER C :</b>		
	<b>INSURER D :</b>		
	<b>INSURER E :</b>		
	<b>INSURER F :</b>		

**COVERAGES**

CERTIFICATE NUMBER: 185336205

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			74754302	5/11/2021	5/11/2022	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			5275430205	3/7/2022	3/7/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			5275430202	6/10/2021	5/11/2022	EACH OCCURRENCE	\$ 1,000,000
							AGGREGATE	\$
								\$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	135818.802	4/9/2022	4/2/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$ 100,000
							E.L. DISEASE - EA EMPLOYEE	\$ 100,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000
A	EQUIPMENT FLOATER			74754302	5/11/2021	5/11/2022	LIMIT	\$50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

FOR INFORMATION PURPOSES

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

102

© 1988-2015 ACORD CORPORATION. All rights reserved.

Adopted: 5/11/20, 6/24/19, 5/3/18, 5/12/14, 5/13/13, 6/1//12, 8/23/10, 7/13/09, 5/8/06

Revised: 5/24/21, 5/11/20, 6/24/19, 5/3/18, 6/26/17, 5/12/14, 5/13/13, 6/11/12, 5/14/12, 12/19/11), 8/23/10, 7/13/09, 5/24/21

**#533 - DISTRICT WELLNESS POLICY**

**I. PURPOSE**

The primary goals of the Cloquet School District’s wellness program are to create a total school environment that is conducive to healthy eating and being physically active.

**II. GENERAL STATEMENT OF POLICY**

As per the Child Nutrition and WIC Reauthorization Act of 2004, the Cloquet School District hereby adopts a local wellness policy that addresses healthy eating and physical activity aimed at improving children’s health by expanding the availability of nutritious meals and snacks to more children in schools while also promoting increased activity. Goals will be set for nutrition education, physical activity and other school-based activities designed to promote student wellness. Nutrition standards will be established for foods that are available at each school with the objective of promoting health and reducing childhood obesity.

**III. NUTRITION GUIDELINES**

It is the policy of the Cloquet School District that all foods and beverages available in school fall under the District’s nutrition guidelines. The District will serve meals and snacks to students that meet federal program regulations and nutrition standards of the National School Lunch Program. The district will create procedures that may include the following areas:

- National School Lunch Act, including breakfast and after school snack programs
- A la carte offerings in the cafeterias including foods and beverages
- Classroom celebrations and parties
- Classroom rewards and school sponsored events
- Fundraisers
- Food and beverages sold in school stores and vending machines

**IV. NUTRITION EDUCATION**

**A. Instructional Program Design**

The District’s nutrition education goal is to integrate sequential nutrition education with the comprehensive health education and family and consumer science curriculum, and to the extent possible, integrate materials at every grade level to provide students with the necessary knowledge and skills to make healthy nutrition choices, being consistent with the state’s/district’s health education standards. To achieve the nutrition education goal, the district will:

1. Provide students at all grade levels (pre-K through 12) with adequate and age appropriate nutritional knowledge including, but not limited to:
  - The benefits of healthy eating
  - Essential nutrients
  - Nutritional deficiencies
  - Principles of healthy weight management
  - The use and misuse of dietary supplements
  - Safe food preparation, handling, and storage

2. Provide students with nutrition-related skills that include the ability to:
    - Apply the principles of the Dietary Guidelines for Americans and Choose MyPlate.
    - Assess personal eating habits, nutrition goalsetting and achievement.
    - Understand and use food labels.
    - Evaluate nutritional information, distinguishing the valid from the invalid.
    - Plan healthy meals applying a decision-making process to enhance personal health.
    - Evaluate commercial food advertising and media influence on food selection.
  3. Provide instructional activities that teach the aspects of healthy eating. These activities should be hands-on, behavior based, culturally relevant, developmentally appropriate, and enjoyable. Examples of activities include but are not limited to food demonstrations and preparations, contests, promotions, taste testing, guest speakers and appropriate fieldtrips.
- B. Educational Reinforcement/Coordination of Programs
1. The District’s coordinated health programs will collaborate with the educational staff to provide support with the nutrition-related education.
  2. District staff are encouraged to provide educational links outside the classroom with local agencies and community groups to provide students with opportunities for volunteer work related to nutrition, such as in food banks, soup kitchens, or after-school programs.
  3. District staff are encouraged to integrate with the food service program to promote nutrition instruction. Food service staff are encouraged to work closely with those responsible for other components of the school wellness program to achieve common goals.
  4. The District will encourage families to become partners with the school in promoting healthy eating behaviors, working cooperatively to advocate for healthy individuals and families.
- C. Nutrition Related Health Problems and Modified Diets
1. School counselors and school health service staff will promote healthy eating to students and other staff.
  2. The food service program will comply with USDA’s requirements. The school food service program is strongly encouraged to meet ethnic dietary requests as recommended by the USDA.
- D. Staff Qualifications
1. Staff who provides nutrition education should have appropriate training and regularly participate in professional development activities to effectively deliver nutrition programs as planned.
- E. Staff as Role Models
1. The District shall provide staff with in-service opportunities that recognize conditions such as unhealthy weight, eating disorders, and other nutrition related health problems among students and staff. All school staff are encouraged to model healthy nutrition practices.

**V. PHYSICAL ACTIVITY**

The District's physical activity goal is to assist students in learning to value and enjoy physical activity as an ongoing part of a healthy lifestyle by ensuring that every student can develop the knowledge and skills necessary to perform a variety of physical activities, maintain physical fitness and regularly participate in physical activity. To achieve the physical activity goal, the district will:

- Develop a sequential program of appropriate physical education for every student. The program goal will be to: Provide for at least 125 minutes (on average) of physical education for students in grades K-8; and high school students will meet the graduation standard requirements in physical education required for graduation.
- Emphasize knowledge and skills for a lifetime of regular physical activity.
- Devote at least 50 percent of physical education class time to actual physical activity in each week, with as much time as possible spent in moderate to vigorous physical activity.
- Meet the needs of all students, especially those who are not athletically gifted or who have special needs.
- Provide a variety of activity choices, feature cooperative as well as competitive activities, and account for gender and cultural differences in students' interests.
- Prohibit exemptions from physical education courses based on participation in an athletic team, marching band or other school or community activity.
- Be closely coordinated with the other components of the overall school health program.
- Not use prohibiting participation in physical education as punishment for actions unrelated to performance in and adherence to the rules of the physical education class.
- Provide time in elementary schools for supervised recess. Recess will be held outdoors when possible.
- Provide opportunities and encouragement for students to voluntarily participate in before and after-school activity programs such as intramural activities, interscholastic athletics, and clubs both through the school and community. Examples include the following:
- Providing a diverse selection of competitive and noncompetitive, as well as structured and unstructured, activities to the extent that staffing, and district/community facilities permit.
- Offering intramural physical activity programs that feature a broad range of competitive and cooperative activities for all students.
- Encouraging partnerships between schools and businesses. Promotion of such partnerships must be appropriate and in accordance with Board policy and applicable procedures, i.e. fitness center, soccer, basketball, hockey, and the softball/baseball associations. Also, community education offers a variety of activities that are not competitive to meet the needs of all students.
- Strive to provide joint school and community recreational activities by:
- Actively engaging families as partners in their children's education and collaborating with community organizations to provide ample opportunities for students to participate in physical activity beyond the school day.
- Encouraging schools to work with recreation agencies and other community organizations to coordinate and enhance opportunities available to students for physical activity during their out-of-school time.
- Encouraging schools to negotiate mutually acceptable, fiscally responsible arrangements with community agencies and organizations to keep district-owned facilities open for use by students, staff and community members during non-school hours and vacations.
- Encouraging district officials to work together with local public works, public safety, police departments and/or other appropriate state and federal authorities in efforts to make it safer and easier for students to walk and bike to school.

- Discourage periods of inactivity that exceed two (2) or more hours. When activities such as mandatory school testing makes it necessary for students to remain indoors for long periods of time, staff should give students periodic breaks during which they are encouraged to stand and be moderately active.
- Provide and encourage – verbally and through the provision of space, equipment, and activities – daily periods of moderate to vigorous physical activity for all participants in onsite after-school childcare and enrichment programs sponsored by the District, i.e. Kid’s Corner.
- Strive to provide opportunities and encouragement for staff to be physically active by:
  - Planning, establishing, and implementing activities to promote physical activity among staff and providing opportunities for staff to conveniently engage in regular physical activity.
  - Working with recreation agencies and other community organizations to coordinate and enhance opportunities available to staff for physical activity during their out-of-school time.

#### V. OTHER SCHOOL-BASED ACTIVITIES

The district’s goal for other school-based activities is to ensure an integrated whole-school approach to the district’s wellness program. The district may achieve this goal by addressing such areas as listed below:

##### Community Involvement

- School instructional staff collaborating with agencies and groups conducting nutrition education in the community to send consistent messages to students and their families.
- Guest speakers invited to address students will receive appropriate orientation to the relevant policies of the district.
- Making effective use of district and community resources and equitably serve the needs and interests of all students and staff, taking into consideration differences of gender, cultural norms, physical and cognitive abilities, and fitness level.

##### Family Involvement

- Engaging families as partners in their children’s education by supporting parental efforts to motivate and help their children with maintaining and improving their health, preventing disease, and avoiding health-related risk behaviors.
- Providing nutrition information to parents/guardians in the forms of newsletters, handouts, presentations, or other appropriate means.
- Posting nutrition tips on district website.
- Providing nutrient analyses of district menus.
- Providing parents/guardians for appropriate foods that meet the district’s nutrition standards.
- Providing parents/guardians with ideas for healthy celebrations, parties, rewards, and fundraising activities.
- Encouraging parents/guardians to pack healthy lunches and snacks and to refrain from including beverages and foods that do not meet the district’s nutrition standards for individual foods and beverages.
- Providing opportunities for parents/guardians to share their healthy food practices with others in the school’s community.
- Designing curricular nutrition education activities and promotions to involve parents/guardians and the community.
- Supporting efforts of parents/guardians to provide their children with opportunities to be physically active outside of school.

- Providing information about physical activity and other school-based physical activity opportunities available to students before, during and after the school day.
- Sharing information about physical activity and physical education via the district’s website, newsletter, other take home materials, special events or physical education homework.
- Encouraging parents/guardians to volunteer time in the classroom, cafeteria or at special events that promote student health.
- If practical, provide information in a language understandable to parents/guardians.

**VII. MARKETING AND ADVERTISING**

Marketing in district facilities will be consistent with the goals of the district’s wellness program and comply with Board policy. The district will strive to promote the wellness program and educate parents regarding the quality of district foods.

Tobacco advertising is not permitted on district property, at district-sponsored events or in district-sponsored publications. Food and beverage marketing will include the promotion of foods and beverages that meet the nutrition standards adopted by the Board. Other examples of marketing and advertising the district will scrutinize include but are not limited to pricing strategies that promote healthy food choices, audiovisual programming, educational incentive programs, scoreboards, book covers and vending machine displays.

**VIII. DISTRICT DINING ENVIRONMENT GOALS**

- Provide a clean, safe, enjoyable meal environment for students.
- Provide enough space and serving areas to ensure all students have access to school meals with minimum wait time.
- Provide drinking fountains and/or portable water stations in all schools, so that students can get water at meals and throughout the day.
- Encourage all students participate in school meals program and protect the identity of students who eat free and reduced-price meals.
- Provide an adequate time for students to enjoy eating healthy foods with friends in schools.
- Provide scheduled lunch time as near the middle of the school day as possible.

**IX. OVERSIGHT, EVALUATION, REVIEW**

It will be the responsibility of the District Wellness Committee to meet at least four (4) times a year to review the policy, discuss building issues/evaluations, and review new goals set by the buildings to ensure district compliance with the policy.

**X. COMPLIANCE INDICATORS/MONITORING**

The Building SDM Teams will include an annual review of the building’s compliance and progress working with the District’s Wellness Policy.

**XI. DISTRICT WELLNESS GOALS**

As we head into the 2021-2022 school year, it is our goal to start and hopefully continue the school year with In-Person learning. In-person learning is critical for the educational and social development of students of all ages. This school year it is our goal to meet these educational and social needs while also minimizing the impact of COVID-19, helping to minimize spread to our students, families and staff. The Cloquet Public Schools will put reasonable precautions in place to protect our community. Our goal is and will remain to provide an excellent learning environment for students that is safe and supports their social and emotional wellbeing.

**Work on Crisis Management and Mental Health Concerns:**

District's wellness and mental wellness goals will be heightened this year. Restorative Practices initiatives will continue and additional training for staff which includes a 3-day circle training has started. Mickelson and the state offer the training and hope to have an opportunity for additional training this school year due to demand. Also being stressed is the awareness of practicing inclusion in each building. We have also added a 1.0 FTE District Wide Nurse and additional building nursing staff.

Part of the above process includes mental health issues (prevention, initial response, and follow-up). The district has set up procedures with Human Development Center for mental health referrals, and works with Meghan Levitt, Text 4 Life Coordinator with Carlton County.

**ALICE Training** – Alert, Lockdown, Inform, Counter, Evacuate (ALICE) – the ALICE program has been implemented districtwide. All incoming staff receive initial training, and alumni staff can attend for a refresher course. This will be a continual environmental awareness conforming to various incidents and conditions. Ongoing training will be planned.

**Monthly District Health & Wellness Newsletter:** A District Health & Wellness Newsletter is published monthly by our nursing staff and is disseminated to all staff and posted on the District's website. Nursing staff also work with the "United Way of Carlton County" Campaign and "Just Kids Dental" free dental care week.

**Power Lunch Program:** The Power Lunch Reading Program is a national literacy based mentoring program aimed at building reading skills and a love of reading among elementary students. Power Lunch was established in the Cloquet School District in the mid 1990's and matches community volunteers with teacher selected first and second grade students at both Churchill and Washington Elementary Schools.

The goal of Power Lunch is to show emerging readers that reading is fun, worthwhile, and a life-long benefit. Volunteers are partnered with students and meet with them one hour per week during their lunch period. Students and volunteers share lunch together in the school's media center, spend a brief time socializing, and then read together in a one-on-one setting. Power Lunch is made possible with support from the Cloquet Educational Foundation, Sappi Fine Paper, Lake Country Power, Cloquet Rotary, Churchill Elementary PIE, and Washington Elementary PIE.

**Backpack Program:** The Backpack program involves the schools and entire community, working together for a healthier more productive "whole" environment/community. The program is to meet the needs of hungry children by providing them with nutritious and easy-to-prepare food to take home on weekends and during school vacations when other resources are not available. We currently have Churchill Elementary, Washington Elementary and Cloquet Middle School participating in this program. Funding for this program comes from Northern Lakes Second Harvest and is also financed through private donations. 108

**Green Schools Project:**

- A Green Team is a group of school faculty, community members, parents/guardians, and student who have a common interest in improving their school’s recycling and reducing their waste. A Green Team’s main responsibility is to ensure the effectiveness of the Green Schools Project. They are vital to any school recycling and waste reduction program!
- Why does my school need a Green Team? Every school in Carlton County is eligible for the Green Schools Project, a \$2,000 grant created by Carlton County Zoning & Environmental Services. Schools must use grant funds towards a recycling and waste reduction program. Once a school completes an application, they must assemble a Green Team.
- What can I do as a member: Green Teams provide valuable input when deciding how to use grant funds and can partake in any number of activities to help educate their school on how to recycle effectively and why recycling is important. Performing waste sorts, giving presentations, or starting a school-wide pledge are just a few ideas. Each Green Team will have different activities that best fit their school’s need.
- Currently, Cloquet Middle School, Cloquet Senior High School, Washington Elementary School and Churchill Elementary School participate in the Green Schools Project.

**Community Support:**

- Mock Food Shelf: through non-traditional channels and reaching out to children in need. Every site has a basic Mock-Food Shelf coming in from various entities, anonymously.
- Healthy Northland Bike Lane: Thanks to strong partnerships among the Cloquet Active Living Coalition, the Carlton County Highway Department, the Minnesota Department of Transportation and the City of Cloquet, we continue to make improvements spurred by a Health Impact Assessment, evaluation from bicycle counts and community support.

**Cloquet School District Staff Wellness Program:** School representatives joined Carlton County Wellness Committee and have implemented a District Wellness Program for staff. Our District Staff Wellness Committee continues to encourage staff to engage in our monthly activity challenges and track progress.

**School Resources Officer:** The school district, working with the local police department, has put an SRO on contract. Our SRO provides support to all the district’s five schools, mentoring students and collaborating with staff to provide a safe environment for learning and working.

**Additional Initiatives and Ongoing Initiatives**

- Coffee in the Community with Superintendent Dr. Cary, Staff, School Board Members and Administration to meet and discuss any school issues or bring forth new ideas.
- Gathering of Great Minds with other area school districts. Was done virtual this year.
- Text 4 Life suicide prevention information.
- We have social workers who come in and work with kids in all our five schools.
- United Way Annual Fund Drive.
- Kids Dental provides free dental services to our students in the elementary schools.

SAFE ROUTES TO SCHOOL

With past mini grants received at both elementary schools to purchase equipment and the infrastructure grant that was awarded to the City of Cloquet to add sidewalks from MN DOT, we continue to practice safe routes to school. Washington, Churchill, and the Middle School all have had walk/bike to school events and are planning on continuing these events with the opportunity we have been given.

SMART SNACK GUIDELINES

The standards, required by the Healthy, Hunger-Free Kids Act of 2010, will allow schools to offer healthier snack foods to children, while limiting junk food.

Any food sold in schools must:

- Be a “whole grain-rich” grain product; or
- Have as the first ingredient a fruit, a vegetable, a dairy product, or a protein food; or
- Be a combination food that contains at least ¼ cup of fruit and/or vegetable; or
- Contain 10% of the Daily Value (DV) of one of the nutrients of public health concern in the 2010 Dietary Guidelines for Americans (calcium, potassium, vitamin D, or dietary fiber).

Nutrient Requirements:

Calorie limits:

- Breakfast daily 350 – 600 based on age group
- Lunch daily 550 – 850 based on age group

Sodium Limits:

- Breakfast daily less than 540 – 640 based on age group
- Lunch daily less than 1230 – 1420 based on age group

Fat Limits:

- Total fat: less than or equal to 35% of calories
- Saturated fat: less than 10% of calories
- Trans fat: zero grams

Sugar Limits:

- Less than or equal to 35% of weight from total sugars in foods

**MENTAL HEALTH AND WELLNESS**

**Both Elementary Schools**

- Full time counselor support will be heavily included. Students will have SEL support through classroom guidance lessons and counselors will be available to meet with students individually as needed.
- A secondary support person is also available onsite at both elementary schools and serve students and families as licensed social workers employed by Carlton County.
- Therapeutic service providers and CTSS providers are both onsite providing services to students who have various social, emotional, and mental health needs. These services are not run by the district and are set up through families and provided onsite.
- Staff Wellness Committee members are onsite working to provide activities and emphasis on staff mental health and wellness.

- After school clubs were offered.
- National Honor Society (NHS) students provided tutoring 2x week to elementary students.
- Backpack program continued with additional meal assistance for weekends.

### **Washington Elementary**

In order to achieve our mission, the Washington Elementary Community acknowledges that we need to nurture and uphold an environment of wellness for all members of our school community (students, staff, and parents) by addressing the needs for physical, emotional, and mental wellness.

### **Goal #1- Physical Wellness:**

Washington Elementary will promote and support participation in healthy physical activities during and after the school day.

#### **How the goal was met:**

- Washington students have participated in: Kids Heart Challenge (formerly Jump Rope For Heart), Roller Skating, Bike Fleet, Light Up the Night, and WOW (Walk or Wheel to School).
- Washington has physical education classes for grades K-4 every day.
- Washington has implemented recess before lunch for all classes
- Washington offers after-school enrichment gym games.
- Washington participates in Adaptive Field Day through Arrowhead Youth.
- Washington has implemented a lunchroom Share Table. This helps students learn to be more self-aware with their hunger. If they are full, they can give to the share table, if they are hungry, they can get a second helping.
- Lunches offered at school for staff are health conscience options, encouraging staff to eat here.
- Staff members are encouraged to walk as a group after school. Many staff members also participated in Light Up the Night!
- The Health and Wellness committee shares an optional health and wellness challenge monthly for staff who would like to participate.
- Staff is also encouraged to participate in fitness opportunities throughout the district and community through different emails and group initiatives. There have been several running and walking groups created with members of our building community.
- Healthy snacks are offered during professional days.
- Communication is sent home regarding opportunities for families through our principal's newsletter, nurse's newsletter, and Community Education offerings.

### **Goal #2- Emotional Wellness:**

Washington Elementary will support and promote positive emotional wellness.

#### **How the goal was met:**

- Full-time guidance counselor for all grade levels.
- The implementation of SAT Student Advisory Teams in grades 3 and 4 has greatly impacted students and staff in the building. These students help around the school and work with students.
- Encouraging positive behavior with Purple Pride ticket incentives, Purple Pride reward days, weekly Purple Pride drawing, and random Pick of the Pride days.
- Staff and students are familiar with Purple Pride (PBIS) language and it flows from classroom to classroom.
- Students attend Tier 2 intervention meetings to learn how to work through their emotions and

make better choices.

- Continued support for mental health issues among our student body.
- Paws Room – Students are able to use the Paws room for cool downs, before behaviors escalate. It is also available when students have a problem/behavior to calm down and have restorative chats with an adult.
- Students participate in the GET UP program.
- Two counselors from North Homes are available to meet with students.
- The sunshine committee provides support for members of our Washington Family.
- Special activities and potlucks arranged by the school nurse to promote Washington Community.
- The school treat cart is brought around occasionally for staff to have coffee and snacks.
- Positive messages in the bulletin and also left for staff on classroom doors.
- There are several families currently working with our school support worker liaison and Indian Education liaison.

**Goal #3- Mental Wellness:**

Washington Elementary will support and promote positive mental wellness.

**How the goal was met:**

- Behavior Matrixes are visible in all areas of the school. Behavior expectations are taught and enforced as well. Teachers acknowledge positive behaviors through “Purple P.R.I.D.E.” tickets, and use a referral system for ODR’s. ODR’s are tracked and ways to minimize them are discussed.
- Purple Pride days and Pick of the Pride days to celebrate good behavior and school pride.
- Provide Native American Culture classes for students in K, 1st, and 3rd grade to provide a better understanding of the Native American culture for all Washington students.
- Staff are collaboratively supervising the hallways
- Posters were distributed to teachers as part of teaching hallway behavior, a PBIS activity account was started to manage funding, PRIDE shirts were ordered for all staff members.
- The PBIS team continues to discuss ways to improve behavior intervention and reward systems (coordinating with existing committees PST, PIE, etc). PBIS team has regular meetings (1-2x/month). PBIS team sends out staff surveys and is constantly looking at what works, what needs to change, and new ideas.
- Teachers update parents on student progress and upcoming activities, through newsletters, phone calls, notes, or online resources. Parents are able to call and email teachers when needed.
- Teachers communicate not only negative, but also positive behavior to parents.

**Churchill Elementary**

Churchill Elementary will support and promote physical fitness activities:

- Kids Heart Challenge (formerly Jump Rope For Heart) and a roller skating until was added this year (Grades 2-4)
- River Run is promoted to all students and staff
- National Physical Education Day
- Physical education classes for K-4 (7 days out of 8 day cycle). Go Noodle movement is used when inclement weather outside
- Participate walk/bike school event in fall and spring
- The Health and Wellness committee shares an optional health and wellness challenge monthly for staff who would like to participate.
- Healthy recipes are emailed to staff monthly

- Social worker does “Lunch Bunch” groups with students throughout the month
- Every trimester awards are presented to students for recognition of good behavior.
- Wednesday snacks and water were provided to the staff on a cart/table.  
Churchill will support and promote mental and emotional wellness activities:
- Full time school counselor who provides mental health education in classrooms and one-on-one with students.
- Staff members have the opportunity to give to families in need through our school “adopt a family” and morning connections programs at Christmas time.
- Promoting positive atmosphere in the building, staff participate in various activities such as ugly sweater contests, singing and other fun seasonal events.

**Middle School**

- FCS class provides nutrition in food and in your body curriculum (essential nutrients), safe food preparation/handling/storage, benefits of eating healthy and nutritional deficiencies. They also learn Choose My Plate for dietary guidelines, and skills such as understanding food labels, preparing food and healthy meal making, taste testing, commercial food advertising, and nutrition goal setting/achievement.
- Nutrition program is also included in Phys. Ed 8th grade. They had to take their favorite snack and make it a healthy snack (after learning about healthy food substitutions)

**Physical Health**

- Differentiation of curriculum for students of all levels
- Unified program
- Competing in special olympic events
- Always outdoor recess when possible
- Discourage 2+ hr inactivity

**Other**

- Officer came in to talk about drug education
- Posters made by students about mental health, eating disorders, drug abuse, and hygiene hung up throughout the year (from their health class)
- “Red flags” in relationships taught in health class
- ALICE training for staff/students this year
- Gathering of Great Minds
- North Homes and other similar services
- Two (2) social workers, two (s) school counselors, Recovery Room, two (2) Indian Ed, and Speech therapist on site to help students
- “Cruze” the therapy dog is used with students
- Fidget toys provided by teachers
- Pre-written cards that can be sent to students having a tough time
- ADSIS (reading and math) and intervention specialist room for struggling students. PLCs to get the students into these classes

**Offering Ideas for Prizes (besides candy) such as:**

- Pencils and erasers, lunch with the teacher, lunch in the classroom, homework pass, etc.

**High School**

**Support Services:**

- We work closely with an on the job training specialist that is working with a handful of students right now, trying to help them get on their feet and develop a plan after high school.

- 1 Fulltime therapist and 1 CTSS worker. North Homes is working to on hiring 1 additional therapist and 1 CTSS worker for a total of 2 and 2.
- 2 School Counselors
- 1 School Social Worker
- 1 Family School Support Worker
- 1 Family Outreach
- Academic Intervention Program + Academic Indian Ed Intervention Program
- Restorative Justice program
- American Indian Education Program
- Before and After School Tutoring
- School Resource Officer
- Credit Recovery:
  - EDHS – after school online program
- Grad Improvement – before school and/or during lunch
- Spring Break Academy
- Summer School

**CAAEP**

- For the 1st time, CAAEP has a PE/health teacher via ESSER funds for 3 years. This position started in 2021-22. The health classes for students focus on mental health, the whole child and wellbeing on multiple platforms. The students have regularly attended these classes and have reported that they are beneficial.
- The staff has been invited to participate in the monthly health challenges offered district wide and 2 staff have been continuously taken the challenges.
- The CAAEP staff has been working through The 4 Agreements for interpersonal development. We are on the second round of sharing the 4 Agreements with students in homeroom:
  1. Be Impeccable with your word
  2. Don't take anything personal
  3. Don't make assumptions
  4. Always do your best.
- CAAEP continues to train, practice and implement The Restorative Practices for relationship building and maintaining.



***Cloquet Public Schools Retirees  
2021-2022  
Non-Certified Staff Retirements  
as of May 17, 2022***

***Pamela Goldberg, Paraprofessional***

Cloquet High School  
January 1992- September 2021

***Mary Jacobson, Paraprofessional &  
Knowledge Bowl Coach***

Cloquet High School  
March 2000- June 2022 (sub since 1997)

***Heidi Maki, Paraprofessional***

Cloquet Middle School  
September 1997- March 2022

***Jacqueline Olson, Paraprofessional***

Northern Lights Academy  
April 2011 – June 2021

***Corinne Pappas, Paraprofessional***

Washington Elementary  
October 1985 – October 2021

***Jeanine Randall, Paraprofessional***

Washington Elementary  
September 1996 – December 2021

***Becky Schneberger, Food Service***

Cloquet High School  
October 2016 – August 2021

***Heiki Speyerer, Food Service***

Garfield School  
February 2010 – January 2022

***Lynn Twite, Paraprofessional***

Cloquet Middle School  
September 2013 - June 2022 (sub since 1998)

***Phyllis Whelan, Food Service***

Cloquet High School  
September 1992 – December 2021

***Diane Woodward, Food Service***

Churchill Elementary School  
May 2005 – August 2021



***Cloquet Public Schools Retirees  
2021-2022***

***Certified Staff Retirements***

as of May 17, 2022

***Theresa Parenteau, 2<sup>nd</sup> Grade Teacher***

(Effective November 2022)

Washington Elementary School

August 1988- November 2022

***Cynthia Welsh, Science Teacher***

(Effective November 2022)

Cloquet Middle School

June 2001 – November 2022

We will also say goodbye and good luck to the following teachers:

***Tanya Belden, Special Education Teacher***

***Michelle Brenner, ESEA Director/Title I Teacher***

***Michael Cohen, Special Education Teacher***

***Larissa Donnelly, Choir Teacher***

***Laura Frolik, Spanish Teacher***

***Caleb Komarek, Special Education Teacher***

***Sumair Sheikh, Instructional Coach***

***Tina Swartwoudt, Special Education Teacher***



### "35" Years of Service

**Janet Husby, 3<sup>rd</sup> Grade Teacher**  
Churchill Elementary School

### "30" Years of Service

**Gary Hughes, Head Custodian**  
Washington Elementary School

**Shelly Kallis, Kindergarten Teacher**  
Washington Elementary School

**Julie Deters, Art Teacher**  
Cloquet Senior High School

### "25" Years of Service

**Beth Nelson, Central Printing**  
Cloquet Middle School

**Heather Johnson, Media Specialist**  
Washington Elementary School

**Jason Richardson, English Teacher**  
Cloquet Senior High School

**Bret Gunderson, Industrial Technology Teacher**  
Cloquet Senior High School

## **“20” Years of Service**

***Michelle Kilroy, Family Engagement Literacy Coach***

Cloquet Schools

***Stacy Peterson, Kindergarten Teacher***

Churchill Elementary School

***Mary Jacobson, Paraprofessional & Knowledge Bowl Coach***

Cloquet Senior High School

***Jessica Gagne, 4<sup>th</sup> Grade Teacher***

Churchill Elementary School

***Jenny Rackliffe, 5<sup>th</sup> Grade Teacher***

Cloquet Middle School

***Paul Riess, Activities Director***

Cloquet Senior High School

***Ryan Zimny, Science Teacher***

Cloquet Senior High School

***Rick Sievert, 3<sup>rd</sup> Grade Teacher***

Churchill Elementary School

## **“15” Years of Service**

***Linnea Barto, Academic Interventionist Teacher***

Churchill Elementary School

***Bobbee Conway, Title I Teacher***

Washington Elementary School

***Fiona Waldorf, Paraprofessional***

Cloquet Senior High School

***Misty Tyman, Secretary***

Cloquet Area Alternative Education Programs (CAAEP)

***Gari Jo Bieri, Paraprofessional***

Churchill Elementary School

## **“15” Years of Service (continued)**

***Jeff Ojanen, Math Teacher***

Cloquet Senior High School

***Christy Fairbanks, Speech-Language Pathologist***

Churchill Elementary School

***Arne Maijala, Math Teacher***

Cloquet Middle School

***Richard Rhoades, Industrial Technology Teacher***

Cloquet Senior High School

***Nathan Anderson, Restorative Practice/Equity***

Cloquet High School

***Lance Horvat, DCD S/P Teacher***

Cloquet Senior High School

***Haydee Anderson, Paraprofessional***

Cloquet High School

## **“10” Years of Service**

***Trevor Neff, Custodian***

Cloquet High School

***Anne McBride, Paraprofessional***

Churchill Elementary School

***Amy Wirtanen, Food Service***

Washington Elementary School

***Kelly Langenbrunner, Paraprofessional***

Cloquet Senior High School

***Tina Lassard, Paraprofessional***

Washington Elementary School

***Lisa Johnson, Physical Education Teacher***

Cloquet Middle School

**“10” Years of Service (continued)**

***Cassandra Abrahamson, 2<sup>nd</sup> Grade Teacher***

Washington Elementary School

***Lisa Hietala, School Psychologist***

Cloquet Middle School

***Nicole Lackas, School Counselor***

Cloquet High School

***Ashlee Lennartson, 1<sup>st</sup> Grade Teacher***

Churchill Elementary School

***Robbi Mondati, Principal***

Washington Elementary School

***Nicole Ojanen, Literacy Coach***

Cloquet Middle School

***Martha Mitchell, 2<sup>nd</sup> Grade Teacher***

Churchill Elementary School

**You make a difference in the  
lives of our students every day!**





# Cloquet Public Schools 2022 Summer Office Hours

[www.isd94.org](http://www.isd94.org)

---

## Central Administration Office - - 879-6721

June 6 – September 2

Monday – Thursday

Fridays

July 1 & 4

September 6

7:30 a.m. – 4:00 p.m.

Office will be closed

Office will be closed

Regular office hours resume (7:30 a.m. to 4:00 p.m.)

## Washington Elementary School - - 879-3369

June 6 – 17

June 20 – August 12

August 15

7:30 a.m. – 3:30 p.m.

Office will be closed

Regular office hours resume (7:30 a.m. – 4:00 p.m.)

## Churchill Elementary School - - 879-3308

June 6 - 17

June 20 - August 12

August 15

7:30 a.m. – 3:30 p.m.

Office will be closed

Regular office hours resume (7:30 a.m. – 4:00 p.m.)

## Cloquet Middle School - - 879-3328

June 6 - 10

June 13 - August 12

August 15

7:30 a.m. – 3:00 p.m.

Office will be closed

Regular office hours resume (7:30 a.m. to 4:00 p.m.)

## Cloquet High School - - 879-3393

June 6 – August 12

Monday – Thursday

Fridays

July 4 – 8

August 15

8:00 a.m. - 3:00 p.m.

Office will be closed

Office will be closed

Regular office hours resume (7:30 a.m. - 4:00 p.m.)

## Cloquet Area Alternative Education Programs (CAAEP) - - 879-0115

June 1 -10

June 13 - August 12

August 15-September 2

September 6

7:30 a.m. – 3:00 p.m.

Office will be closed

7:30 a.m.- 3:00 p.m.

Regular office hours resume (7:30 a.m. – 3:30 p.m.)

## Cloquet Community Education - - 879-1261

June 6 – September 2

8:00 a.m. – 4:30 p.m. (Monday – Thursday)

## Northern Lights Academy - - 878-3060

June 6 - June 15

June 16 – August 12

August 15 – September 2

September 6

7:30 a.m. – 3:00 p.m.

Office will be closed

7:30 a.m. – 3:00 p.m.

Regular office hours resume (7:30 a.m. – 4:00 p.m.)

121  
**Have a great summer!**



ISD 94 • Cloquet, MN 55720 • [www.isd94.org](http://www.isd94.org)

Central Administration	302 14th St	218.879.6721
Cloquet Senior High School	1000 18th St	218.879.3393
Cloquet Middle School	2001 Washington Ave	218.879.3328
Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: May 10, 2022

RE: **Internal Transfer**

Cloquet High School would like to recommend Jeff Ojanen and Jessica Santti as the 1.0 FTE Instructional Coaches for the 2022-2023 School Year. This would be an internal transfer for both as they are current teachers at the Cloquet High School.

*Employment is based on Cloquet School Board approval.*

Committee Members:

- ❖ Beth Dohnansky, Chair - Food Service Director
- ❖ Sarah Ellena, High School
- ❖ Kriston Clark, Washington Elementary
- ❖ Jill Brenner, Washington Elementary
- ❖ Heidi Mattinen, Churchill Elementary (met earlier in the day)
- ❖ Connie Hyde, Cloquet Area Alternative Education Programs (CAAEP)
- ❖ Katherine Nistler, Cloquet Middle School/Community Education (Middle School)
- ❖ Mary Marciniak, Executive Assistant, District

**I. Welcome**

Beth started the meeting by reviewing the final process for approving the policy.

**III. Review of Final Draft**

The committee reviewed the final draft of the policy. Edits will be made to the final version and sent out to the committee and Dr. Cary and School Board Policy Subcommittee for final approval. Once approved, it will be brought to the full School Board for their approval at the May 23, 2022 meeting.

**IV. Other**

- a. Committee Pay – Beth will be bringing a request to Dr. Cary, Principals and School Board to include the committee on the schedule D payment for committee work.
- b. Upcoming Meetings:
  - Next years meeting will be set up by Beth and emailed out to the team prior to the start of the next school year

**V. Adjournment**

There being nothing further to discuss, the meeting adjourned at 4:21 p.m.

Respectfully submitted,

Mary Marciniak  
Executive Assistant to the Superintendent  
Cloquet Public Schools



Join us!

Summer is here, and there is so much to do...

But first COFFEE!



## The Cloquet Educational Foundation

Invites you to please join us for a

### District Retiree Coffee Party

Monday, June 13, 2022

9:30 am

Dunlap Island Warming House, Cloquet

We appreciate your important contribution to our children and the community. Please come and share a morning of conversation, coffee, sweets, and seeing old friends!

You are WELCOME to bring a friend!

Please RSVP by Monday, June 6 to Karrie or Jody at 218-879-3806 or [jacers@isd94.org](mailto:jacers@isd94.org).

We gratefully recognize our friends Dan and Kelly Lundquist of Gordy's Hi-Hat and The Warming House for providing the sweets and beverages for this fun morning!

Thanks Dan and Kelly!



## 19<sup>th</sup> Annual CEF Golf Tournament

Monday, August 1, 2022

11:30 a.m.: Registration begins

1:00 p.m.: Shotgun start

Don't miss out!  
Register by July 1st  
to be entered in the  
early bird drawing  
for a chance to win a  
\$250 certificate to  
the CCC Pro Shop!

Please fill out the names of all team members:

Team Name: \_\_\_\_\_

Team Captain: \_\_\_\_\_

\*\*Captain's Contacts (email and phone):

---

Player #2: \_\_\_\_\_

Player#3: \_\_\_\_\_

Player #4: \_\_\_\_\_

Player #5: \_\_\_\_\_

Please make your check payable to Cloquet Educational Foundation.

Please mail (or email) your completed entry form to:

CEF

Attn: Karrie

302 14th Street Cloquet, MN 55720

Phone: 218-879-3806

Kosvold@isd94.org

### **ARE YOU INTERESTED IN SPONSORING A COURSE SIGN?**

Sponsorship costs \$100. A sign will be placed on the golf course during the tournament as well as recognition at the event, social media, and our Facebook page. This is a great way to support excellence in education in Cloquet, as well as advertise your business. Contact Jody at the CEF (218-879-3806 or [jacers@isd94.org](mailto:jacers@isd94.org)) for details.

**The Cloquet Educational Foundation**

*19th Annual*  
**GOLF  
TOURNAMENT**

**Monday, August 1, 2022**

**Join us for a day "on the links" in support  
of education in Cloquet**



**Cloquet  
Educational  
Foundation**



**Cloquet Country Club  
Shotgun Start at Noon**

\$375 per team up to five players  
includes 18 holes of golf, two carts per  
team, and lunch on the course  
or the clubhouse.

**Register by July 1st to be entered in the early  
bird drawing for a chance to win a \$250  
certificate from the CCC Pro Shop!**

**Space is limited! Registration forms can be  
found online at [www.cloquetedfoundation.org](http://www.cloquetedfoundation.org)  
or by calling 218-879-3806.**