



# Cloquet Public Schools

## Regular Meeting

Monday, July 11, 2022 at 6:00 PM  
Garfield Board Room  
302 14th Street  
Cloquet, MN 55720  
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

6:00 pm Regular Meeting

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6:00 p.m. Regular Meeting	
2. Monday, August 22, 2022 - Regular School Board Meeting	
5:30 p.m. Working Session	
6:00 p.m. Regular Meeting	
<b>XV. Adjournment</b>	

\* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.



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### III. Consider Approval of Board Agenda

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### IV. Consider Approval of School Board Minutes

1. Monday, June 27, 2022 School Board Meeting Minutes

### V. Open Forum and Reception of Delegations, Petitions, and Communications

1. Building and Department Reports

### VI. Hand Checks

1. Hand Checks, June 30, 2022

### VII. Consent Items

#### 1. *Terminations*

- a. Two (2) Paraprofessionals Not Attending Bumping Day

#### 2. *Resignation Letters*

- a. After School Enrichment Coordinator for Community Education (Linnea Barto)

#### 3. *Recommendations for Employment*

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#### 4. *Extra Service Contracts*

- a. Volunteer and Fall Coaches Paid Through Activity Accounts
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j. 2022-2023 CAAEP Yearbook Advisor (Sue Thomason)

k. 2022-2023 CAAEP 6th Period Stipends (Rod Syck and Gregg Dold)

**5. *Permission to Post***

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b. After School Enrichment Coordinator with Community Education

**6. *Staffing Adjustments***

**7. *Grant Applications/Grant Awards/Donations***

**VIII. School Board Committee Report**

1. Closed Session Report from June 27, 2022 Evaluation of Superintendent Dr. Michael Cary

**IX. Agenda Addendums**

**X. New Business**

1. Consider Approving the One Year Leave of Absence of a 0.6 FTE English Teacher at CAAEP for the 2022-2023 School Year

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**XI. Superintendent's Report**

1. Negotiation Update

2. Contract Authorization

**XII. Consider Moving to Closed Session: Discuss Allegations Against an Employee**

**XIII. For Your Information**

1. Washington Elementary Receives MN Department of Education 2022 Sustaining Exemplar Schools PBIS Award

2. Carlton Cooperating School District with Cloquet Area Alternative Educational Program (CAAEP)

**XIV. Upcoming Meetings/Events**

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5:30 p.m. Working Session

6:00 p.m. Regular Meeting

2. Monday, August 22, 2022 - Regular School Board Meeting

5:30 p.m. Working Session

6:00 p.m. Regular Meeting

**XV. Adjournment**

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June 27, 2022

Board Chair Ted Lammi called the working session to order at 5:32 p.m.

Topics discussed:

Dr. Cary reviewed the upcoming agenda including grants for new childcare location, MOU with union, IRS mileage rate change, and update to NLSEC contract. They discussed approving sending the wellness committee to the schedule D committee. Dr. Cary gave an update on the turf discussion and that next step would be to meet with the building and grounds committee. He also gave an update on the negotiations. The paraprofessional group is waiting until after summer to continue negotiations and they are still working with the secretarial unit. Dr. Cary also pointed out the internal transfer of Jen Kolodge to the ESSA (Title Coordinator) position. Kevin Huseh, CHS Band Teacher, spoke to the school board about the upcoming band trip to St. Louis and Nashville next spring and about the collaboration with a Native American composer. He and CMS Band Teacher, Ryan Hanson, have started the Consortium for Native Composers. Cloquet students along with students from at least 14 other school across the state will collaborate with a local musician and Bois Forte band member, Keith Secola, to write new musical works. Cloquet will serve as the lead on the project and will be the first to perform it in the fall of 2023. The school board members asked questions about the trip, consortium and possibility of adding back a marching band. Mr. Huseh answered their questions. There being nothing further to discuss, Board Chair Ted Lammi adjourned the meeting at 5:52 p.m.

June 27, 2022

The Regular Meetings of the School Board of Independent School District No. 94, in the City of Cloquet on June 27, 2022, was called to order by Board Chair T. Lammi at 6:01 p.m.

Roll Call – The following members were present on roll call:

- |                    |                  |
|--------------------|------------------|
| • David Battaglia  | • Ted Lammi      |
| • Gary Huard       | • Nate Sandman   |
| • Melissa Juntunen | • Ken Scarbrough |

Present in Person:

- |   |   |
|---|---|
| • Dr. Michael Cary, Superintendent                  | • Candace Nelis, Business Manager                   |
| • Mary Marciniak, Exec. Asst. to the Superintendent | • Teresa Angell, American Indian Education Director |
| • Bill Bauer, Technology Support Specialist         | • Jana Peterson, Pine Knot Representative           |
| • Ashlee Lennartson, EMC Teacher Representative     | • Jake Przytarski, Pine Journal Representative      |

Building principals, teacher representatives, AIE Director, Community Education Director, Facilities & Grounds Director will be excused from attending Board meetings until further notice.

**APPROVAL OF BOARD AGENDA**

- RESOLVED by G. Huard to approve the June 27, 2022, regular board agenda, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yeas vote of all members present via a roll call vote.

**APPROVAL OF MEETING MINUTES**

- RESOLVED by N. Sandman to approve the June 13, 2022, school board meeting minutes, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present via a roll call vote.

**OPEN FORUM AND RECEPTION OF DELEGATIONS, PETITIONS, AND COMMUNICATIONS**

- Building and Department Reports were reviewed.

**CONSIDER APPROVAL OF CLAIMS, HAND CHECKS, AND WIRES**

- RESOLVED by K. Scarbrough to approve Claims, June 22, 2022; Hand Checks, June 16 and 20, 2022; Treasurer's Report – March 2022; Investment Report – March 2022, as presented. T. Lammi seconded the motion, and the resolution was approved by unanimous yeas vote of all members present via a roll call vote.

**CONSENT ITEMS**

- RESOLVED by N. Sandman to approve the Consent Items, as presented.

**1. Resignations:**

- Tammy Psyck, ECCE/School Readiness Assistant, effective June 17, 2022

**2. Recommendations of Employment:**

<u>NAME</u>	<u>POSITION/LOCATION</u>	<u>SALARY**</u>	<u>START DATE</u>
a. Hailey Graves	1.0 FTE LT Substitute 4 <sup>th</sup> Grade at WASH	BA 1	Approx. 9/21/22
b. Christian Fraser	0.5 FTE Science Teacher at CAAEP	MA 1	8/23/22
c. Preston Latour	Lifeguard with CE	\$12.04/hr	6/9/22
d. Annalise Kalm	Lifeguard with CE	\$12.04/hr	6/13/22
e. Aspen Berg	Lifeguard with CE	\$12.04/hr	6/6/22
f. Margaret Erickson	Beginning Bridge Instruction with CE	Per Numbers	7/1/22

**3. Extra Services Contracts**

- Mason Brenner Boys' Basketball Summer Coaching \$4,000
- Fall Extra Service Contracts (attachment presented)

**4. Permission to Post**

- 1.5 FTE Elementary Intervention for the 2022-23 school year (ESSER Funded)
- Early Childhood Classroom Assistant with Community Education

**5. Staffing Adjustments**

- Linnea Barto, Academic Intervention Teacher, 0.5 FTE to 1.0 FTE for 2022-2023

**6. Grant and Donations**

- Childcare Financial Hardship Grant in the amount of \$33,000 for Li'l Lumberjacks and \$8,500 for Li'l Thunder
- Children's First Finance Grant from Carlton County in the Amount of \$30,000 for the New Pine Tree Plaza Childcare Location for Essential Supplies

D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present via a roll call vote.

**AGENDA ADDENDUMS**

- None were presented

**NEW BUSINESS**

- RESOLVED by K. Scarbrough to approve the MOU with NCASA for vacation carryover from FY'21/22 to FY' 22/23, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by N. Sandman to approve IRS mileage increase to 62.5 cents/mile effective July 1, 2022, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by G. Huard to approve the updated NLSEC contract 1S with First Steps Pediatric Physical Therapy, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by N. Sandman to approve adding the district wellness policy committee to the committee pay structure under Schedule D of the EM-C Contract, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

**SUPERINTENDENT'S REPORT**

- Dr. Cary covered most of the topics in the working session. He thanked Julie Deters, HS Art Teacher, and her students for their artwork now displayed in the boardroom and 2<sup>nd</sup> floor halls at the Garfield building.

**CLOSED SESSION**

- RESOLVED by N. Sandman to approve moving to closed session to discuss an employee's evaluation pursuant to MN Statutes section 13D.05, subdivision 3, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call. The meeting closed at 6:09 p.m. and reopened at 6:58 p.m.

**FOR YOUR INFORMATION**

- Internal Transfer of 0.5 FTE (of total 1.0 FTE) Academic Intervention to 0.5 FTE ESSA (Title/Curriculum) position (Jen Kolodge)
- Two (2) Year Americorps Seniors Grant from Northland Foundation in the Amount of \$15,000/year to Fund Power Lunch at Elementary Schools and Homework Help at Kids Corner
- Childcare Stabilization Grants Monthly for Li'l Lumberjacks, Li'l Thunder and Kids Corner through June 2023

**UPCOMING MEETINGS/EVENTS**

- Tuesday, June 28, 2022 - AFSCME Secretarial Negotiations - 2-3:30 p.m. - TBD
- Wednesday, July 6, 2022 - Principal Negotiations - 1- 2:30 p.m.- Boardroom
- Thursday, July 14, 2022 - Principal Negotiations - 10-11:30 a.m. - Boardroom
- Monday, July 11, 2022 Regular School Board Meeting, 5:30 p.m. Working Session, 6:00 p.m. Regular Meeting

**ADJOURNMENT**

There being nothing further to discuss, Board Chair Ted Lammi adjourned the meeting at 6:59 p.m.

ATTEST:

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Clerk of the School Board

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Chair of the School Board

## Department Reports

### Churchill Elementary:

Summer school session one ended well with good attendance from students which is positive for our results. The Churchill hallway floor project is on schedule. The current intervention position finalizes my hiring for fall 2022.

Submitted by David Wangen, Churchill Elementary Principal

### Washington Elementary:

Robbi Mondati, Washington Elementary Principal is on vacation, but sent that the building is quiet with the exception of the staff working on cleaning.

### Cloquet Middle School:

At CMS, we wrapped up our 5<sup>th</sup> and 6<sup>th</sup>-grade summer school last week, and our janitors are in full swing getting the building ready for next year. The office secretarial staff is off until August and left feeling good that we will be prepared to have a good start next year. We have a couple of long-term sub-positions to fill for the beginning of the 2022-2023 school year. Please cross your fingers that we get some certified applicants. CMS staff would like to thank the school board for their continued support and hope that you are getting a chance to enjoy the summer.

Submitted by Tom Brenner, Cloquet Middle School Principal

### Cloquet High School:

- Summer school has finished up
- Our custodians have cleaning and maintenance projects under way
- The office slows down in July before we ramp back up in August to make final preparations for 22-23

Submitted by Steve Battaglia, Cloquet High School Principal

### Cloquet Area Alternative Education Programs:

- The June credit recovery and County Collaborative summer school classes were well attended. We look forward to the first 2 weeks in August when students will return for more opportunities for credit recovery.
- The 3<sup>rd</sup> floor of Garfield is in the midst of deep cleaning and floor waxing. The first floor has received some much needed paint and minor repairs. The crew is working hard at Garfield, even with some hot temperatures on the 3<sup>rd</sup> floor.
- Preparations for District Home school families for the 2022-2023 school year are being made.
- Preparations for the New Teacher/ Mentoring Program for the 2022-2023 school year are being made.
- The office staff of CAAEP will be popping in during the month of July. The principal will be on a regular schedule starting August 1<sup>st</sup>.

Submitted by Connie Hyde, CAAEP Principal

### NLA

The Northern Lights Academy is enjoying a couple weeks of down time right now. We ended the year strong and have already completed 2 weeks of Extended School Year (ESY – summer school) programming for our students. We are planning for another 4 weeks of Extended School Year starting again on July 19th. Students are completing in school activities as well as taking some field trips.

We also are in the middle of hiring for the next school year. We are still looking to fill our LPN or CMA/para position and several more paraprofessional positions. We are looking forward to the new staff who will join our amazing team.

Barb Mackey  
Assistant Special Education Director

### Community Education

#### **Aquatics**

We will be offering another session of lifeguard certification as well as WSI training the third week of July. The pool will be shut down the first 2 weeks of August for maintenance. After that, we will resume AM lap and senior swim.

#### **Kids Corner**

There was a huge uptick in COVID cases both for staff and children the last week of June. Due to the high number of staff testing positive and unable to work, the program was shut down on Friday July 1. With a 5-day break before reopening, we were hopeful that it was enough time to break the spread within the program.

22-23 School Year Registration for Kids Corner opens on July 11 for currently enrolled families and on July 25 for new families.

Submitted by Erin Bates, Community Education Director

#### **Business Department:**

Candace Nelis, Business Manager, will be attending in person

#### **American Indian Education Department:**

Greetings School Board Members,

AIE Parent Committees met on June 30. Laura Garza shared her positive experience working with elementary American Indian Education programs to purchase exercise gear, outdoor equipment and health focused literature. Laura is a JOM & LIEC Member and also works with Fond du Lac Human Services-Community Health Department which secured the funding to make the purchases possible. Mr. Beadle said the students were able to help identify the needs and eagerly unpacked the goods when they arrived, leaving smiles on their faces.

The quick turnaround from the MDE-Office of American Indian Education from the Cloquet initiated audit of American Indian identified students resulted in over 200 additional students added to the 10/1/2021 AI Student count roster.

The 22/23 Title VI application has been reviewed and approved by the Office of Indian Education. A recertification had to be done after updating budget amounts and parent committee designations as requested by OIE.

Hope you have a great summer and look out for information in August on our AIE Parent Committee elections, Open House BBQ and Labor Day Parade appearance 😊.

Submitted by Teresa Angell, American Indian Education Director

#### **Building and Grounds**

Summer maintenance and cleaning helper positions are open to apply for. Standard summer helper shifts are Monday – Friday, 7:00am – 1pm but work schedules can be catered to anyone. Work will consist of deep cleaning all areas of a building to include moving of furniture and the cleaning of furniture, sinks, fixtures, glass, walls, carpets, hard floor, etc.

Regrading, drain installment, and concrete work has been completed at Washington Elementary has been completed to prevent water infiltration into the gym.

Construction will begin this week at Churchill Elementary to replace the failing VCT flooring and worn-out stair treads in the 1992 addition. The VCT tile will be replaced with a rubber flooring product similar to the middle school that will be much less to maintain.

Construction will begin at the high school to repair the damaged corridor wall in the weight room area. This was previously damaged by water infiltration that has since been resolved.

Submitted by Dylan Carlson, Building and Grounds Director

#### Technology

T.J. Smith, Technology Director, will be attending in person.

**Cloquet Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund Description</b>		<b>Total</b>
01	General	\$18,036.20
02	Food Services	\$1,401.26
04	Community Services	\$60.00
05	Capital Expenditure	\$69,429.52
12	Activities	\$22,508.35
<b>Report Total</b>		<b>\$111,435.33</b>

### Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	97598	17742	Check	1	6078		AMAZON	Yes	No	No	USD	06/30/2022	7,131.30
			97602	17743	Check	1	8863		ANGELL, TERESA	Yes	No	No	USD	06/30/2022	60.00
			97601	17744	Check	1	8268		BATES, ERIN	Yes	No	No	USD	06/30/2022	60.00
			97606	17745	Check	1	9548		BRENNER MARK	Yes	No	No	USD	06/30/2022	35.00
			97594	17746	Check	1	10749		CARLTON COUNTY SHERIFFS OFFIC	Yes	No	No	USD	06/30/2022	11,400.00
			97596	17747	Check	1	5509		DOHNANSKY, ELIZABETH	Yes	No	No	USD	06/30/2022	60.00
			97600	17748	Check	1	8177		FIRST TECHNOLOGIES INC	Yes	No	No	USD	06/30/2022	21,032.91
			97607	17749	Check	1	9576		GIBSON BRETT	Yes	No	No	USD	06/30/2022	210.00
			97597	17750	Check	1	5967		MEDIACOM	Yes	No	No	USD	06/30/2022	123.63
			97599	17751	Check	1	6299		NELSON, BETH	Yes	No	No	USD	06/30/2022	122.70
			97604	17752	Check	1	9236		NORTHSTAR CABLING & COMMUNIC	Yes	No	No	USD	06/30/2022	69,000.00
			97605	17753	Check	1	9543		PETERSEN KRISTIE	Yes	No	No	USD	06/30/2022	76.05
			97593	17754	Check	1	10361		SAMS CULB DIRECT	Yes	No	No	USD	06/30/2022	294.98
			97603	17755	Check	1	9175		SMITH, TREVOR J	Yes	No	No	USD	06/30/2022	60.00
			97608	17756	Check	1	9626		STRICKLAND ADRIENNE	Yes	No	No	USD	06/30/2022	175.50
			97595	17757	Check	1	2267		WALMART CAPITAL ONE	Yes	No	No	USD	06/30/2022	1,593.26
Bank Total: 2														\$111,435.33	
Report Total:														\$111,435.33	



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

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## Memorandum

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To: Cloquet School Board

From: Dr. Michael Cary, Superintendent

Date: July 6, 2022

RE: Termination of Paraprofessionals

The following paraprofessionals did not attend bumping day and their positions were eliminated or they were bumped by another paraprofessional at bumping day. Since they did not attend or designate a proxy for bumping day, they will be terminated from their paraprofessional positions. They will be eligible to apply for any open positions and will be considered for those positions.

Mark Cooper  
Patrick Marciniak

MC:mm

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## MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent  
**DATE:** July 5, 2022  
**FROM:** Erin Bates, Community Education Director  
**RE:** Resignation

**Please accept the resignation of Linnea Barto as After School Enrichment Coordinator for Community Education.**

**END DATE: August 5, 2022**

**“Employment is subject to Cloquet School Board Approval”**



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
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801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent  
FROM: David Wangen, Churchill Elementary Principal  
DATE: July 7, 2022  
RE: Recommendation for Employment

I am recommending the employment Leah Carlson as a 1.0 FTE Academic Intervention Teacher, at Churchill Elementary for the 2022-2023 school year.

RATE OF PAY:	BA+20 Step 5
HOURS TO BE WORKED:	8.00 Hours/Day (Tuesday – Friday)
START DATE:	August 23, 2022
LENGTH OF CONTRACT:	Ongoing
POSTED:	Posted, internally and externally
RATIONALE FOR HIRE:	Leah has extremely successful past teaching experience and a passion for teaching reading. She will be an outstanding asset to the Churchill community.

(Employment is contingent upon Cloquet School Board approval.)

DW:mm

# Mrs Leah M Carlson

1303 Highland Ave

Cloquet, MN 55720

leahcarlson25@gmail.com - (218) 6267549

## Contents:

1. Online Application
2. Attachment: Certificate
3. Attachment: Cover Letter
4. Attachment: References
5. Attachment: References p. 2
6. Attachment: References p. 3
7. Attachment: Resume
8. Attachment: Transcripts
9. Attachment: Transcripts p. 2

Prepared for: Mary Marciniak  
Cloquet Public School District  
Jul 7, 2022 1:13 PM

# Cloquet Public School District Online Application

Carlson, Leah - AppNo: 1107

Date Submitted: 6/28/2022

## Personal Data

**Name:** Mrs Leah M Carlson  
 (Title) (First) (Middle Initial) (Last)  
 Other name(s) under which transcripts, certificates, and former applications may be listed:

**Other:** Leah M Carlson  
 (Title) (First) (Middle Initial) (Last)

**Email Address:** leahcarlson25@gmail.com

## Postal Address

Permanent Address	Present Address
Number & Street: 1303 Highland Ave	Number & Street:
Apt. Number:	Apt. Number:
City: Cloquet	City:
State/Province: MN	State/Province:
Zip/Postal Code: 55720	Zip/Postal Code:
Country: United States of America	Country:
Daytime Phone: (218) 6267549	Phone Number:
Home/Cell Phone: ()	

## Employment Desired

Open Vacancy Desired:	Date Last Submitted	Experience in Similar Positions
JobID: 401 <b>Elementary School Teaching:</b> Elementary Academic Intervention Teacher at Churchill Elementary School	6/28/2022	6 years

Position Desired:	Experience in Similar Positions
<b>Elementary School Teaching</b>	
1. Elementary Grade 1	4 years
2. Elementary Grade 2	2 years
3. Elementary Grade 3	student taught
4. Elementary Grade 4	-
5. Title I Teacher	-

## Disclosures

### Contract Status

* Are you currently under contract?	Yes
If Yes, which district?	Proctor
If Yes, when does it expire?	
When may your present employer be contacted?	

### Professional Status

* Have you obtained tenure status in any other School District?	Yes
If Yes, where?	Proctor
When?	2020
* Have you ever been denied tenure?	No

If Yes, explain:

# Cloquet Public School District Online Application

Carlson, Leah - AppNo: 1107

Date Submitted: 6/28/2022

## Disclosures continued

\* Have you ever had a teaching certificate or teaching license revoked or suspended?

No

If Yes, explain:

\* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

\* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

No

Name:

Position:

Relationship:

\* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

Yes

## Legal Information

Please note: Applicants are not obligated to disclose sealed or expunged records.

\* Are you eligible to work in the United States?

Yes

\* Have you ever been convicted of a criminal offense other than a minor traffic violation?

No

If yes, explain, giving dates:

Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

\* Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

\* Does your name appear on any Sex Offender Database in any state or country?

No

# Cloquet Public School District Online Application

Carlson, Leah - AppNo: 1107

Date Submitted: 6/28/2022

## Equal Opportunity Employer

Cloquet Public School District is an Equal Opportunity Employer. Cloquet Public School District ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Cloquet Public School District has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

## Applicant's Acknowledgment and Agreement

By checking the box below, candidate authorizes the school district to conduct an investigation of candidate pursuant to The School Code to determine whether candidate has been convicted of any criminal or drug offenses as set forth in such statute, and, upon request, agrees to execute an investigation authorization form as a condition for candidate's employment. The School Code also stipulates that the School District perform a check on the Statewide Sex Offender Database. Candidate may not be employed unless such investigations have been initiated.

I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I authorize the use of any information in the application to verify my statement, and I authorize past employers, all references and any other person to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

I, Leah Carlson, agree to all of the terms above.

I agree



# LEAH CARLSON

ELEMENTARY EDUCATOR

## CONTACT



218.626.7549



leahcarlson25@gmail.com



1303 Highland Ave  
Cloquet, MN 55720

June 29th, 2022

David Wangen, Principal  
Churchill Elementary School  
515 Granite Street  
Cloquet, MN 55720

Dear Principal Wangen,

I am writing today to express my interest in interviewing for the open position of an Academic Intervention Teacher at Churchill. As discussed previously, I feel I could be a good fit for this position. I am currently wrapping up the final two courses of my Masters in reading and am in the process of becoming LETRS certified in teaching the science of reading. What I have gained through these experiences has instilled in me both a confidence and passion for developing literacy in all students. I feel that with what I have gained from these programs, I can offer the supporting knowledge needed for someone teaching in this role.

As we have also talked about, I want to again express my desire to teach in the Cloquet school district. I feel incredibly blessed to say that I love being a teacher and truly enjoy working hard to be good at what I do. However, I want to put that hard work into a community that is important to me. Cloquet has been home to me for the majority of my life and is the city I have come back to to lay roots in. My husband, Matthew Carlson, and I live here in town and actively support the community in many various ways. Teaching here and giving back to the community that I call home is a goal I strive to attain.

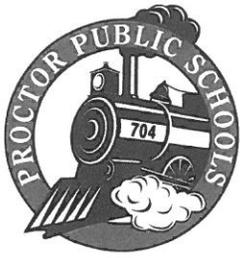
The work experience I bring to the table includes six years teaching at Bay View Elementary. In this position I have taught in both first and second grades, looping once with students part of a large class. I just finished my third consecutive year in first grade and have immersed myself in helping develop Bay View Elementary. I have been part of many committees and school improvement plans such as the RailStrong Committee devoted to promoting school spirit and behavior management, the Science Curriculum Committee that is piloting potential new curriculums, and the American Indian Parent Advisory Committee that works to support and represent students with Native American heritage. I have had small leadership roles in the school such as acting as a cooperating teacher for a student-teacher and as a mentor for a newly hired teacher. As you know, this summer, I have also had the opportunity to get to know teachers and students here at Churchill teaching the first grade section of the summer Targeted Services Program. This opportunity has been full circle teaching in the same halls that once taught me!

Churchill is a sought after elementary by both students attending school and teachers teaching it. Great things are happening here. I hope for the opportunity to interview and express in person why I think I could add to what you have already built. Thank you for your time and consideration!

Sincerely,

*Leah Carlson*

Leah Carlson



## PROCTOR PUBLIC SCHOOLS

Independent School District No. 704  
131 Ninth Avenue  
Proctor, Minnesota 55810

Phone (218) 628-4934  
Fax (218) 628-4937  
www.proctor.k12.mn.us

April 28th, 2020

Dear Cloquet Public Schools,

It is with great pleasure, yet with a touch of sadness that I write this letter of recommendation for 1st grade teacher Leah Carlson. I have had the joy of supervising Leah for the past three years at Bay View Elementary, and I have always marveled at how thoughtful, thorough, and compassionate she is as a person and a teacher.

Of Leah's many strengths, her understanding of her students is what sets her apart from many of her teaching colleagues. Bay View is fortunate to have an amazing faculty, but Leah distinguishes herself by her innate ability to build positive relationships with her students and families. Leah's students adore her, and this makes classroom management a snap because they are so eager to please her. Furthermore, I have received many compliments from parents in the relationships that they have forged and fostered with Leah, which makes her often requested for fall placement of our incoming 1st graders.

Leah is really smart, and she now has the solid experience to apply her knowledge that transfers smoothly to her teaching. Her classroom is active and always engaged, as she flawlessly switches from activity to activity. This is a great reflection of her classroom's routines and procedures that her students understand so well, and this causes her lessons to flow with very little loss of instructional time. Walk into Leah's classroom at any time, and you will find active minds collaborating, creating, and always paying attention when Leah is explaining an activity.

Leah is really great at technology, and her use of Seesaw and Class Dojo, to name a couple, keep her families constantly in the loop with their children; Leah's a master at being in constant contact with her families to help them understand the program.

Colleaguely, Leah is really fun to work with. She is a leader on her 1st grade team, but is really well respected and liked by all of our faculty at Bay View. Leah is a go-getter, and this is evident as she has taken on several different leadership roles at Bay View including being an active member of Bay View's PBIS "RailStrong" committee. She has a great sense of humor, and her personable approach always puts the people she encounters at ease.

Proctor's loss will be Cloquet's gain if you so choose to hire Leah. She will be greatly missed by all here at Bay View. In sum, I STRONGLY recommend you don't miss this opportunity to hire this fabulous teacher.

Sincerely,

John C. Awsumb  
Assistant Principal



April 28, 2020

Dear Members of the Search Committee-

I am writing this letter in support of Leah Carlson's application for an elementary teaching position in the Cloquet Public Schools. Leah was hired four years ago to teach at Bay View Elementary and she is an outstanding member of our faculty. Leah goes above and beyond in preparing for her classroom and works hard to develop relationships with her students and their families. She also is a collaborative educator who is a valued member of her first grade professional learning team.

Leah embodies what it means to be a teacher. Her ability to connect with her students and her talent at teaching simple concepts, as well as more advanced topics, are both truly superior. She also has excellent written and verbal communication skills with both parents and teachers.

Leah is a lifelong learner and committed to our students. She understands the "whole-child" concept and embraces our "wrap-around" model of care at Bay View Elementary. The relationships she has formed with students, parents and staff is stunning to say the least. It is without reservation that I highly recommend Leah Carlson for a position in your school district.

Respectfully Submitted-

***Diane E. Morin***

Principal  
Bay View Elementary  
4808 Vinland Street  
Proctor, MN 55810  
[dmorin@proctor.k12.mn.us](mailto:dmorin@proctor.k12.mn.us)



## PROCTOR PUBLIC SCHOOLS

Independent School District No. 704  
131 Ninth Avenue  
Proctor, MN 55810

Phone: (218) 628-4934  
Fax: (218) 628-4937  
www.proctor.k12.mn.us

April 22, 2020

To Whom This May Concern:

It is with great pleasure that I write this letter of recommendation for Mrs. Leah Carlson. I highly recommend Mrs. Carlson for any teaching position in which she applies. For the last four years, I have collaborated closely with Leah as a fellow primary teacher. Additionally, as first grade team leader, I have been privileged to observe her teaching several times.

We have worked together on a regular basis curriculum mapping and planning, analyzing student data, differentiating instruction, seeking out and attending professional development opportunities, and implementing distance learning. Mrs. Carlson is conscientious, dependable, organized, and proactive. She sees where initiative should be taken and efficiently does so. Eager to learn and expand upon her knowledge of best practices, she is highly motivated, dedicated, knowledgeable, and open to new ideas. She always communicates openly and honestly in a positive and respectful manner.

Mrs. Carlson's passion for teaching is evident through the rich, authentic, and differentiated lessons and curriculum she implements in her classroom. She consistently uses best practices, provides her students with balanced literacy opportunities, and delivers a rigorous, yet developmentally appropriate curriculum. Mrs. Carlson consistently strives to reach each individual learner through innovative and creative ways.

Having a natural rapport with children, Mrs. Carlson has been able to build and maintain strong relationships with students of varying abilities and backgrounds. She values the importance of equity and goes out of her way to engage and motivate all students. Mrs. Carlson is consistently professional, calm, sensitive, enthusiastic, and encouraging with all students.

In conclusion, Mrs. Carlson is an exceptional teacher who demonstrates a genuine commitment to her students and community, to learning, and to education. My greatest hesitation in recommending Mrs. Carlson for this position is that my team would lose her. She would be an asset to your school.

Sincerely,

Ms. Jill Lackner, M.Ed.

# LEAH CARLSON

ELEMENTARY EDUCATOR

## CONTACT



218.626.7549



leahcarlson25@gmail.com



1303 Highland Ave  
Cloquet, MN 55720

## CERTIFICATION

### STATE OF MINNESOTA

Teacher License

### LETRS TRAINING CERTIFIED

Coming Completion in 2023

## EDUCATION

### BACHELOR OF SCIENCE

Elementary Education  
University of Wisconsin-  
Superior : 2015

### MASTERS OF SCIENCE

Curriculum & Instruction  
Emphasis in Reading  
Minnesota State University-  
Moorhead : Coming July, 2022

## COMMITTEES & ROLES

### BV RAILSTRONG COMMITTEE

2018-Present

### SCIENCE CURRICULUM COMMITTEE

2019-Present

### AMERICAN INDIAN PARENT ADVISORY COMMITTEE (AIPAC)

2021-Present

## WORK EXPERIENCE

### 1ST & 2ND GRADE TEACHER | BAY VIEW ELEMENTARY SCHOOL

AUGUST 2015 - PRESENT | PROCTOR, MN

- Cultivated loving and positive classroom environments students wanted to be part of by prioritizing the building of trusting and caring relationships
- Effectively led classrooms that successfully developed both student well being and academic growth during the school year to meet grade level standards
- Differentiated instruction to meet the diverse academic, social and emotional needs of students
- Demonstrated flexibility and adaptability in switching grade levels, looping with students during their 1st and 2nd grade years, and teaching through a global pandemic
- Fostered partnering relationships with parents through consistent, caring, and prompt communication
- Worked closely with grade level teams to provide consistent instruction to all students
- Actively participated in school improvement initiatives and plans including work to increase cultural awareness and representation through efforts from the AIPAC Committee

### SUMMER SCHOOL TEACHER | CHURCHILL ELEMENTARY

JUNE & AUGUST 2022 | CLOQUET, MN

- Directed the 1st grade section of Churchill's summer Targeted Services Programming
- Implemented continued practice and instruction of grade level literacy and math concepts

### GRADE K LT. SUBSTITUTE TEACHER | BARNUM ELEMENTARY

MARCH 2015 - MAY 2015 | BARNUM, MN

- Supported a successful transition from the primary teacher to a substitute for a 4 month period to end the school year.

### STUDENT TEACHER, 3RD GRADE | WASHINGTON ELEMENTARY

OCTOBER 2015 - JANUARY 2016 | CLOQUET, MN

- Accomplished a successful and positive student teaching experience with both the Mrs. Kim Peddle and her students

Name: Carlson, Leah Marie      SSN: xxx-xx-9629

Minnesota State University Moorhead  
 Graduate Academic Record  
 1104 7TH AVE S  
 MOORHEAD MN 56563

Date of Issu

Advisor: Coquyt, Michael

Subj Nbr	Title	Course	Credit	Grade	Credit	GPA	GPA	Subj Nbr	Title	Cours	Credi
		Credit	Grade	Earned	Credit	Pts					
***** Minnesota State University Moorhead *****											
Spring 2021											
Major: Curriculum & Instruction											
Graduate											
	SPED 545	Methods Reading Intervent	3.00	A	3.00	3.00	12.00				
	EECE 615	Lit Yng/Adlcnt Rdrs	3.00	A	3.00	3.00	12.00				
GRAD	Term Att:	6.00	Earn:	6.00	GPA	Crs:	6.00	GPA	Pts:	24.00	GPA: 4.00
****	Cum Att:	6.00	Earn:	6.00	GPA	Crs:	6.00	GPA	Pts:	24.00	GPA: 4.00
Summer 2021											
	ED 527	Emerging Tech	2.00	A	2.00	2.00	8.00				
	EECE 645	Dev Diag Instr Lit	3.00	A	3.00	3.00	12.00				
	EECE 646	Rdg Clinic:Diagn	2.00	A	2.00	2.00	8.00				
GRAD	Term Att:	7.00	Earn:	7.00	GPA	Crs:	7.00	GPA	Pts:	28.00	GPA: 4.00
****	Cum Att:	13.00	Earn:	13.00	GPA	Crs:	13.00	GPA	Pts:	52.00	GPA: 4.00
Fall 2021											
	ED 603	Methods of Research	2.00	A	2.00	2.00	8.00				
	ED 632	Curric Lrng Thry	4.00	A	4.00	4.00	16.00				
GRAD	Term Att:	6.00	Earn:	6.00	GPA	Crs:	6.00	GPA	Pts:	24.00	GPA: 4.00
****	Cum Att:	19.00	Earn:	19.00	GPA	Crs:	19.00	GPA	Pts:	76.00	GPA: 4.00
Spring 2022											
	ED 696	Action Research	2.00	A	2.00	2.00	8.00				
	ED 613	Dimensions of Ed	4.00	A	4.00	4.00	16.00				
GRAD	Term Att:	6.00	Earn:	6.00	GPA	Crs:	6.00	GPA	Pts:	24.00	GPA: 4.00
****	Cum Att:	25.00	Earn:	25.00	GPA	Crs:	25.00	GPA	Pts:	100.00	GPA: 4.00
Summer 2022											
	ED 601	Psych Fdns/Educ	2.00	Z	0.00	0.00	0.00				
	EECE 613	Hist Lit Instruc	3.00	Z	0.00	0.00	0.00				
	EECE 614	Content Literacy	3.00	Z	0.00	0.00	0.00				
GRAD	Term Att:	8.00	Earn:	0.00	GPA	Crs:	0.00	GPA	Pts:	0.00	GPA: 0.00
****	Cum Att:	33.00	Earn:	25.00	GPA	Crs:	25.00	GPA	Pts:	100.00	GPA: 4.00
Career Graduate Summary - Semester Hours											
	Local: Att:	33.00	Earn:	25.00	GPA	Crs:	25.00	GPA	Pts:	100.00	GPA: 4.00
	Total: Att:	33.00	Earn:	25.00	GPA	Crs:	25.00	GPA	Pts:	100.00	GPA: 4.00
* * * END OF ACADEMIC TRANSCRIPT * * *											

Unfortunately, Transcripts p. 2 (\\phlnap2.aesoprod.com\files.generalasp\isd94\_files\30\30607.pdf) could not be printed using this method.

This can occur if the PDF is saved in an older format, or if the PDF is signed.

You can print the document individually through Applicant Materials. Alternately, re-upload the file and try again.



Northern Lights Academy Cooperative #6096-52  
302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

TO: Dr. Michael Cary, Cloquet Superintendent

FROM: Barb Mackey, Northern Lights Academy Assistant Special Education Director

DATE: July 6, 2022

RE: Recommendation for Employment

I am recommending the employment of Mr. Nathan Knutson to fill the 1.0 FTE EBD Special Education Teacher at Northern Lights Academy Cooperative #6096-52 for the 2022-2023 school year.

RATE OF PAY: BA Step 2 - Per the Teachers' Master Agreement

TOTAL COST: \$ 44,077 (Based on the 2022-23 Salary Schedule)

HOURS TO BE WORKED: 1.0 FTE (Monday-Friday)

START DATE: August 22, 2022

LENGTH OF CONTRACT: 2022-2023

BUDGETED CURRENT YEAR: Yes

POSTED: Yes, internally and externally.

RATIONALE FOR HIRE: NLA is recommending Mr. Nathan Knutson for the open Special Education position. He has worked at the NLA the past year in the position he has applied for and has done an outstanding job. There was one other person who applied, but that person was not licensed either and we know that Mr. Knutson is very capable of filling this position. We are excited for him to join our team again. We have applied for a Tier 1 license for him and this hire is contingent upon the approval of the Tier 1 license..

(Employment is contingent upon Cloquet School Board approval and approval of Mr. Knutson's EBD license by PELSB.)



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

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## MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent  
**FROM:** David Wangen, Churchill Elementary Principal  
**DATE:** July 11, 2022  
**RE:** Recommendation for Employment

I am recommending the employment of Jenna Lund for the 1.0 FTE Early Childhood Special Education Teacher position, pending appropriate licensure. Jenna served in this position in early 2022 but was non-renewed due to licensure.

<b>RATE OF PAY:</b>	MA/Step 3
<b>HOURS TO BE WORKED:</b>	8 hours/day (Monday – Friday)
<b>START DATE:</b>	August 23, 2022
<b>LENGTH OF CONTRACT:</b>	Ongoing
<b>BUDGETED CURRENT YEAR:</b>	Yes
<b>POSTED:</b>	Posted, internally and externally
<b>RATIONALE FOR HIRE:</b>	Ms. Lund comes to us with a wealth of experience, both as a classroom teacher, and within the realm of early childhood special education. She has a Master’s degree in Speech and Language Pathology and is also planning to pursue licensure in early childhood special education. Her references were phenomenal, and her previous experience will be a valuable addition to our team.
<b>STAR CODE:</b>	190500

(Employment is contingent upon Cloquet School Board approval.)

**DW/MM**



Northern Lights Academy Cooperative #6096-52  
302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

TO: Dr. Michael Cary, Cloquet Superintendent  
FROM: Barb Mackey, Northern Lights Academy Assistant Special Education Director  
DATE: July 6, 2022  
RE: Recommendation for Employment

I am recommending the employment of Ms. Julie Brown to fill the posted 1:1 paraprofessional position at Northern Lights Academy Cooperative #6096-52 at the Our Savior's building for the 2022-2023 school year.

RATE OF PAY: Step 1 of the 2021-2022 Paraprofessionals' Master Agreement  
TOTAL COST: \$17.41 per hour \* will update when the new agreement is approved.  
HOURS TO BE WORKED: 6.75 hours/day (Monday-Friday)  
START DATE: August 22, 2022  
LENGTH OF CONTRACT: On going  
BUDGETED CURRENT YEAR: Yes  
POSTED: Yes, internally and externally.  
RATIONALE FOR HIRE:

NLA is recommending Ms. Brown to fill the open 1:1 paraprofessional position at the Northern Lights Academy setting IV program at Our Savior's. Ms. Brown has great references and life experiences which qualify her for the position. We are excited to have her work with our students! There were no more applicants at this time.

(Employment is contingent upon Cloquet School Board approval.)



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
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**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
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<http://www.isd94.org>

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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent  
FROM: Connie Hyde, Cloquet Area Alternative Education Programs Principal  
DATE: July 6, 2022  
RE: 2022-2023 Extended Day High School Staffing

I recommend that the following staff be hired for Extended Day Services for the 2022-2023 school year:

Extended Day School	Hours/Week	Rate of Pay
Rod Syck	Not to exceed 160 hours	\$ 34.95/hour
Angela Garbett	Not to exceed 90 hours	\$ 34.95/hour
Sue Thomason (EDHS Coordinator)	70 Hours	Current hourly rate
Budgeted Current year:	Yes	
Reason for hire:	Extended Day Programing as Required of all Approved Alternative Programs	

(Employment is subject to Cloquet School Board approval)

To: Superintendent Cary and ISD #94 School Board Members  
 From: Paul Riess, Activities Director  
 Date: July 5th, 2022  
 Re: 2022-2023 Fall Contracts  
 Please approve the additional coaches in red for the fall season

SPORT	POSITION	NAME	DATES	AMOUNT
<b>Cross Country Running</b> ok	Assistant Coach	Ed Martin	8/15/22-11/5/22	Volunteer
	Assistant Coach	Harry Cottrell	8/15/22-11/5/22	Volunteer
	Assistant Coach	Jennifer Shepherd	8/15/22-11/5/22	volunteer
	Assistant Coach	Jamie Jazdewski	8/15/22-11/5/22	volunteer
<b>Girls Tennis</b> ok	Assistant Coach	Tom Proulx	8/15/22-10/28/22	Volunteer
	Assistant Coach	Jim Tomhave	8/15/22-10/28/22	Volunteer
	Assistant Coach	Adam Blesener	8/15/22-10/28/22	Volunteer
	Assistant Coach	Erik Blesener	8/15/22-10/28/22	Volunteer
<b>Boys Soccer</b> <i>This coach will be paid out of the Boys' soccer activity account</i>	Assistant Coach	Jared Anderson	8/15/22-11/4/22	\$2,000
Girls Swimming ok	Assistant Coach	Sheri Herman	8/15/22-11/18/22	Volunteer
	Assistant Coach	Faith Shingledecker	8/15/22-11/18/22	Volunteer
	Assistant Coach	Makayla Suominen	8/15/22-11/18/22	Volunteer
<b>Volleyball</b> <i>This person will be paid out of the concessions activity account</i>	Concessions Manager	Jamie Baker	8/15/22- 11/12/23	\$600

**From the Desk of:**

**Paul Riess  
Activities Director  
Cloquet Senior High School  
1000 18<sup>th</sup> Street  
Cloquet, MN 55720  
Phone: 218-879-3393  
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board  
From: Paul Riess, Activities Director  
Date: June 28<sup>th</sup> 2022  
Re: Adjustment to Extra-Services Coaching Contracts

I am recommending the following adjustments be made to the spring 2022-2023 extra-services coaching contracts

**\*Rescind Ashley Kepper's extra service contract for \$2475 for 7<sup>th</sup> and 8<sup>th</sup> grade volleyball coach. Ashley is no longer able to coach this fall.**

**\*Reissue extra-service contract to Kat Nistler for \$2475 for 7<sup>th</sup> and 8<sup>th</sup> grade volleyball coach.**

If anyone has any questions regarding this recommendation, feel free to call me.

Thank you,

Paul Riess



Independent School District No. 94  
Cloquet, Minnesota 55720

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## MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent

**FROM:** Elementary Principals

- David Wangen, Churchill Elementary School
- Robbi Mondati, Washington Elementary School

**DATE:** June 27, 2022

**RE:** Recommendation for Issuance of Extra-Services Contracts for School Patrol Advisors

We are recommending the following staff to be issued an extra-services contract as School Patrol Advisors for the 2022-2022 school year:

- Rick Sievert, Churchill Elementary School
  - \$1,943
- Jason Godnai and Darrin Johnson, Co-Advisors at Washington Elementary School
  - \$ 971.50/each
  -

**LENGTH OF CONTRACT:** September 7, 2022 – June 2, 2023

(Employment is contingent upon Cloquet School Board approval.)



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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: David Wangen and Robbi Mondati, Churchill and Washington School Principals

DATE: June 27, 2022

RE: Extra Service Contracts

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We are recommending the following extra service contracts be approved for an Instructional Computer Coordinator at Churchill and Washington Elementary Schools for the 2022-2023 school year (September 1, 2022 - June 2, 2023):

**Courtney Olin**, Coordinator at Churchill School \$2,803

**Tyler Olin**, Coordinator at Washington School \$2,803

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To: Dr. Michael Cary  
From: Tom Brenner  
Cloquet Middle School  
Date: July 11,2022  
Reason: Extra Service Contract for Technology Coordinator 2022-2023 school year

Andrea Cacek \$2803

These amounts came from 2022-2023 EMC Teachers' Master Agreement page 43

TB:KP

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## Memorandum

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To: Cloquet School Board  
From: Dr. Michael Cary, Superintendent  
Building Principals  
Date: July 6, 2022  
RE: Hire of Teacher Leaders

The following teachers will serve as Teacher Leaders in 2022-2023. The district committees included: District Advisory Committee, District Technology Committee and District Curriculum Committee. Under the Teacher Collective Bargaining agreement, the stipend for school year 2022-2023 is \$2,238 per person (Dept Head Stipend).

### Cloquet High School

Dave Esse	PE/Health/AVID/Equity	Technology
Chandra Allen	CTE	DAC
Kevin Brenner	Math	Curriculum
Rene Montgomery	English	Technology
Chris Swanson	Social Studies	Curriculum
Ryan Zimny	Science	Curriculum
Al Denman	Special Education	DAC
Julie Deters	Fine Arts	DAC
Lisa South	World Languages	Technology
Nathan Anderson		Equity Committee

### CAAEP

Cheyenne Deters	Science	Technology Committee
Rod Syck	Math	Curriculum Committee
Angela Garbett	Special Ed	DAC/ WBWF
Leah Lee		Equity Committee

### Cloquet Middle School

Angela Beste	Math	DAC
Farrah Grimm	Science	DAC
Courtney Josefson	PE /Health	DAC
Andrea Cacek	Fine Arts	Technology Committee

Clay Foxx	Special Education	Technology Committee
Dan Jago	English	Curriculum Committee
Jessica Youngren	Social Studies	Curriculum Committee
Jason Barney	5 <sup>th</sup> Grade	Curriculum Committee
Ann Lindner	6 <sup>th</sup> Grade	Curriculum Committee
Jenny Rackliffe		Equity Committee

**Churchill Elementary**

Chris Esse	Kindergarten	Technology Committee
Brenda Niemi	1 <sup>st</sup> Grade	Curriculum Committee
Martha Mitchell	2 <sup>nd</sup> Grade	Curriculum Committee
Janet Husby	3 <sup>rd</sup> Grade	Curriculum Committee
Jess Gagne	4 <sup>th</sup> Grade	Technology Committee
Shelly Pritchett	Special Education	DAC
Heidi Anderson	Specialists	Technology Committee
Jane Acheson	Intervention	DAC
Phil Beadle		Equity Committee

**Washington Elementary**

Tracy Mattson	Kindergarten	Curriculum Committee
Ann Doesken	1 <sup>st</sup> Grade	Technology Committee
Kim Broman	2 <sup>nd</sup> Grade	DAC
Annette Wick	3 <sup>rd</sup> Grade	Technology Committee
Heather Young	4 <sup>th</sup> Grade	Curriculum Committee
Jackie Donofrio	Special Ed	Curriculum Committee
Katy Buytaert	Specialists	DAC
Kyra Paitrick Johnson	Intervention	Curriculum Committee
Misha Alaspa		Equity Committee

Jody Zeleznikar	Special Education	
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MC:mm



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To: Dr. Michael Cary  
From: Tom Brenner  
Cloquet Middle School  
Date: July 11, 2022  
Reason: Extra Service Contracts for the CLSD Grant, Pay out of line 185

Nicole Vegar	\$2,138
Nicole Ojanen	\$2,138
Stef Biebl	\$2,138

These amounts came from Department Heads/Team Leaders pg. 43 of Teacher Contract

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To: Dr. Michael Cary  
From: Tom Brenner  
Cloquet Middle School  
Date: July 11, 2022  
Reason: Extra Service Contracts for the CMS Yearbook 2022-2023 school year

Lisa Hietala	\$971.5
Lynsee Wanous	\$971.5

These amounts came from 2021-2023 EMC Teachers' Master Agreement page 41

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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent  
FROM: Connie Hyde, Cloquet Area Alternative Education Programs Principal  
DATE: July 6, 2022  
RE: 2022-2023 Extra Service Contracts at CAAEP

I recommend that the following extra service contracts for the 2022-2023 school year:

Angela Garbett (shared)	CAAEP Student Council	\$1,126.00
Leah Lee (Shared)	CAAEP Student Council	\$1,126.00
Sue Thomason	CAAEP Yearbook	\$1,943.00
Rod Syck	6th Period Stipend	\$4,994.00
Gregg Dold	6th Period Stipend	\$4,994.00

Budgeted Current year: Yes  
Reason for hire: Extra Service Contracts

(Employment is subject to Cloquet School Board approval)



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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent  
FROM: Connie Hyde, Cloquet Area Alternative Education Programs Principal  
DATE: July 6, 2022  
RE: 2022-2023 Extra Service Contracts at CAAEP

I recommend that the following extra service contracts for the 2022-2023 school year:

Angela Garbett (shared)	CAAEP Student Council	\$1,126.00
Leah Lee (Shared)	CAAEP Student Council	\$1,126.00
Sue Thomason	CAAEP Yearbook	\$1,943.00
Rod Syck	6th Period Stipend	\$4,994.00
Gregg Dold	6th Period Stipend	\$4,994.00

Budgeted Current year: Yes  
Reason for hire: Extra Service Contracts

(Employment is subject to Cloquet School Board approval)



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---

## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent  
FROM: Connie Hyde, Cloquet Area Alternative Education Programs Principal  
DATE: July 6, 2022  
RE: 2022-2023 Extra Service Contracts at CAAEP

I recommend that the following extra service contracts for the 2022-2023 school year:

Angela Garbett (shared)	CAAEP Student Council	\$1,126.00
Leah Lee (Shared)	CAAEP Student Council	\$1,126.00
Sue Thomason	CAAEP Yearbook	\$1,943.00
Rod Syck	6th Period Stipend	\$4,994.00
Gregg Dold	6th Period Stipend	\$4,994.00

Budgeted Current year: Yes  
Reason for hire: Extra Service Contracts

(Employment is subject to Cloquet School Board approval)



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## MEMORANDUM

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TO: Cloquet School Board

FROM: Connie Hyde, CAAEP Principal

DATE: June 23, 2022

RE: Permission to Post – 0.6 FTE English Teacher

I am requesting the permission to post for a 0.6 FTE Long Term Substitute English Teacher for the 2022-2023 school year due to a staff leave of absence.

CH:mjm

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## MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent

**DATE:** July 5, 2022

**FROM:** Erin Bates, Community Education Director

**RE:** Permission to post position: After School Enrichment Coordinator

I am requesting to post (internally and/or externally) the After School Enrichment Coordinator position.

Hours: up to 24

Weeks: 36 weeks school year

Pay rate: \$21.03

Qualifies for benefits: 2 sick, 2 personal days

**Grant acceptance is subject to Cloquet School Board Approval**



# UNIVERSITY OF MINNESOTA

## CLINICAL EXPERIENCE TEACHING AFFILIATION AGREEMENT

This Clinical Experience Affiliation Agreement is made this 23rd day of June, 2022 (the "Agreement") by and between **Regents of the University of Minnesota Duluth campus College of Education and Human Service Professions (CEHSP)** (hereinafter referred to as ("University") and the **ISD 94, Cloquet Public Schools** (hereinafter "School District").

WHEREAS, the University seeks to provide opportunities to its teacher candidates to complete clinical experiences in a school setting which may include field experience, student teaching, or practicum (the "Clinical Experience");

WHEREAS, the School District is able and willing to provide such Clinical Experience to the teacher candidates who meet appropriate requirements as set forth herein; and

NOW THEREFORE, in consideration of the mutual promises herein contained, the parties enter into the Agreement as follows:

### 1. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY

- A. *Selection of Teacher Candidates.* University will place with the School District only University students who are a part of its State of Minnesota approved teacher licensure program ("Teacher Candidates") and eligible for such placement under State, University, and school board guidelines and regulations.
- B. *Education of Teacher Candidates.* The University will be responsible for the classroom education of its Teacher Candidates which includes the administration of the program, the curriculum content, and the requirements of matriculation, grading and graduation.
- C. *Expectations of Teacher Candidates During a Clinical Experience.* The University is responsible for communicating the program requirements and clinical experience expectations to the teacher candidates.
- D. *Background Check.* The University will require criminal background checks for Teacher Candidates and will inform Teacher Candidates that the School District may require additional background checks.
- E. *Cooperating Teacher Training.* The University will provide the cooperating teacher with the necessary information and training that addresses their role, program expectations, candidate assessments, procedures, and timelines.
- F. *Handling of Records and Data.* All records and data received by the University as a result of this agreement will be treated by the University in accordance with the terms of the Minnesota Government Data Practices Act and all applicable state and federal laws.
- G. *Advising Teacher Candidates of Rights and Responsibilities.* The University will be responsible for advising the Teacher Candidate of their own responsibilities under this Agreement. The Teacher Candidate shall be advised of their obligations to abide by the policies and procedures of the School District, and should any Teacher Candidate fail to abide by any policy and/or procedure, he or she may be removed from the clinical experience or program.
- H. *Honorarium.* For and in consideration of the placement of a student teaching Teacher Candidate with School District, the University agrees to pay each cooperating/mentor teacher selected to guide the student's experience an honorarium. This honorarium is in addition to the regular salary paid by the School District. This section is not intended to provide an honorarium for pre-student teaching field experience placements. Any consideration for field experience placements will be discussed between the parties on a case-by-case basis. Nothing about this Agreement, including the University's payment of this honorarium, shall make the cooperating/mentor teacher an employee, agent, or representative of the University. The cooperating/mentor teacher is responsible for any tax withholding or reporting associated with this honorarium.

## 2. DUTIES AND RESPONSIBILITIES OF THE SCHOOL DISTRICT

- A. *Establishment of Clinical Experiences.* The School District authorizes the use of its facilities as may be agreed upon by the School District and the University for Clinical Experience, professional development, and observations.
- B. *Policies of School District.* In advance of the Teacher Candidate's participation in the Clinical Experience, the School District shall provide directly to the Teacher Candidates all of the applicable district and school policies.
- C. *Cooperating Teacher Eligibility Requirements.* The School District agrees to provide cooperating teachers who will supervise Teacher Candidate activities during the Clinical Experience. School District represents any School District cooperating teacher selected to work with a Teacher Candidate will meet the following minimum requirements:
  - i For student teaching and practicum, the cooperating teacher: (i) has at least three years of teaching experience as a teacher of record in the licensure area; (ii) holds a professional license aligned to the assignment; (iii) has completed, or is willing to complete, professional development in coaching strategies for adult learners; and (iv) models effective instruction, including the use of state academic standards or, if unavailable, national discipline-specific standards, and culturally responsive teaching.
  - ii For field experiences prior to student teaching, the cooperating teacher: (i) has at least two years of teaching experience; (ii) holds a Tier 2 license or professional license aligned to the assignment; and (iii) models effective instruction, including the use of state academic standards or, if unavailable, national discipline-specific standards, and culturally responsive teaching.
- D. *Status Change Notification.* The School District shall immediately notify the University if there is a change in the licensure status of any cooperating teacher providing supervision to any Teacher Candidate.
- E. *Vacancies.* The School District shall not replace any of its employees nor fill any vacancies normally filled by an employee with a Teacher Candidate assigned under this Agreement. For the avoidance of doubt, a Teacher Candidate shall not act as a substitute teacher if they are enrolled in an undergraduate teacher education program. Teacher candidates who are enrolled in post-baccalaureate or graduate teacher preparation programs, have previously earned a bachelor's degree, have an appropriate MN teaching license, have approval from their University liaison and School District, may serve as substitute teachers in their student teaching placement
- F. *Reporting of Teacher Candidate Progress.* The School District shall provide all information requested by the University on a Teacher Candidate's performance. If there are any Teacher Candidate evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the School District.
- G. *Student Records.* The School District shall protect the confidentiality of Teacher Candidate records and data, whether such records or data are received from the University or the Teacher Candidate or are generated by the School as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the Teacher Candidate unless required to do so by law or as dictated by the terms of this Agreement.
- H. *Background Check.* The School District shall communicate directly with the Teacher Candidate regarding any School District required criminal background checks that need to be completed prior to the start of the Clinical Experience. Any expense related to the criminal background checks will be the responsibility of the Teacher Candidate.

## 3. MUTUAL TERMS AND CONDITIONS

- A. *Number of Participating Teacher Candidates.* The parties will mutually agree upon the number of Teacher Candidates that shall be assigned to the School District for each Clinical Experience.
- B. *Removal of Noncompliant Teacher Candidate.* University may withdraw, suspend or terminate a Teacher Candidate for violations of the University's student code, academic deficiencies, behavioral violations, or other reasons subject to University policy, process, and procedures. The University liaison will notify the School District administrator promptly if a Teacher Candidate becomes suspended or withdraws from the teaching program or University. In cases where a teacher candidate's performance or conduct threatens the safety and welfare of students, visitors, or staff of the School District, the School District may suspend the teacher candidate's participation at the School District site(s). The School District administrator will consult with the University liaison before suspending a Teacher Candidate, except where consultation is not reasonably possible under the circumstances.

- C. Termination of Placement.* If a Teacher Candidate feels threatened, harassed, discriminated against, or unsafe as a result of Cooperating Teacher, or School District, conduct during the Clinical Experience, or Cooperating Teacher's conduct threatens the safety and welfare of Teacher Candidate or students of the School District, the University may suspend or terminate the placement of the Teacher Candidate with the Cooperating Teacher. In such case, the University liaison will promptly notify the School District administrator of the placement termination. In the case that a Cooperating Teacher leaves the School District, is suspended, or is terminated, the School District administrator will notify the University liaison promptly.
- D. Term of Agreement.* This term of this Agreement shall be five (5) years, commencing on 08/11/2022 and ending 8/11/2027.
- E. Termination of Agreement.* The University or the School District may terminate this Agreement for any reason upon thirty (30) days' written notice, with or without cause. Should the School District terminate this Agreement for reasons other than a material breach and prior to the completion of an academic semester, all Teacher Candidates enrolled at that time shall continue their educational experience until it would have been concluded absent the termination.
- F. Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
- G. Governing Law.* This Agreement is governed by and interpreted in accordance with the laws of the State of Minnesota, without regard to its principles of conflicts of law. All disputes regarding this Agreement shall be resolved in the state courts located in Minneapolis, Minnesota.
- H. Modification of Agreement.* This Agreement shall only be modified in writing signed by both parties.
- I. Relationship of Parties.* The relationship between parties to this Agreement to each other is that of independent contractors. The relationship of the parties will not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors. The Teacher Candidate is a participant in an educational program, and for purposes of this Agreement, shall not be considered an employee of either the School District or University and neither party shall have responsibility for payment of workers' compensation benefits to the Teacher Candidate.
- J. Liability & Insurance.* Each party to this Agreement is responsible for the negligent acts and/or omissions of its own officers, Teacher Candidates, employees, volunteers and agents. Neither party is considered the agent of the other and neither party assumes any responsibility to the other for the consequences of any act or omission of any person or entity not a party to this Agreement.

Each party shall maintain during the term of this Agreement a liability insurance program with coverage for itself, its officers, employees, volunteers and agents. Evidence of liability insurance shall be provided upon request by either party. The University shall maintain professional and general liability insurance in minimum amounts of \$1,000,000 for each claim/\$3,000,000 annual aggregate, and that policy shall include within the scope of its coverage all University Teacher Candidates for activities performed within the course and scope of their duties under this agreement. General liability coverage for Teacher Candidates is limited to bodily injury and property damage claims.

Nothing contained in this section or elsewhere in this Agreement will be construed as: (i) an express or implied waiver by either party of its governmental immunity; (ii) an express or implied acceptance by University of liabilities arising as a result of actions which lie in tort or could lie in tort in excess of the liabilities allowable under the applicable governmental immunity laws.

- K. Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

**Regents of the University of Minnesota**

By: \_\_\_\_\_

Name: Scott Carlson

Title: Associate Dean, CEHSP

Date:

By: \_\_\_\_\_

Name: Amy Hietapelto

Title: UMD Executive Vice Chancellor of  
Academic Affairs

Date:

**ISD 94, Cloquet Public Schools**

By: \_\_\_\_\_

Name:

Title:

Date:

DRAWING #1



phone: 218.738.3188 toll free: 800.594.9451 fax: 218.738.3187

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CLIENT **CHS** LOCATION **Cumberland, WI** ACCT. MGR. **Lana D.** ARTIST **Corey S.** DATE **04/28/22**

CUSTOMER SIGNATURE: **X**  
 DATE: \_\_\_\_\_

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 FONTS REQUIRED  SHOP DRAW REQUIRED  SURVEY REQUIRED

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INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota

July 11, 2022

RESOLVED by \_\_\_\_\_

That the Board Clerk of School Board of Independent School District No. 94 hereby designates the PINE KNOT NEWS to be the official newspaper of Independent School District No. 94 for the time period July 1, 2022 – June 30, 2022, as presented.

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
TED LAMMI, CHAIR			PASSED: July 11, 2022
NATE SANDMAN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
GARY HUARD			
MELISSA JUNTUNEN			ATTEST (BOARD CLERK):
KEN SCARBROUGH			

# Pine Knot News

The Pine Knot News, a local community newspaper published on Fridays and located in Cloquet, respectfully presents the following bid for printing all official business for the Cloquet School District, ISD 94, in the 2022-23 school year.

The Pine Knot News meets the State of Minnesota's requirements of a legal newspaper, as presented in Minnesota Statute Section 331A.01 Subd. 8. We are the only paper that meets the top legal priority for selecting a legal newspaper as we have our primary office in your service area.

The bid is for the period June 1, 2022 through June 30, 2023. The bid is for \$8.25 per column-inch; the Minnesota Newspaper Association Index for the proposed rate is 0.730. The bid is for a Standard Advertising Unit of 7 points and column-width of 1.57 inch (9.42 picas) in six-column broadsheet format.

MNA Index:

9.42 picas per line x 12 points per pica = 113 points per line

9 lines per inch x 113 points per line = 1017 points per inch

1017 points per inch ÷ 90 points lowercase alphabet = 11.3 LCA per inch

\$8.25 per inch ÷ 11.3 LCA per inch → 0.730 index

We are the only locally owned and operated independent newspaper in Carlton County and have the most in-county print subscribers, with our main office in Cloquet and secondary offices in Esko and Carlton. We publish legal notices in print and on a statewide website for legal ads.

We currently have 1,849 subscribers, with 1,562 residing in Carlton County. An additional 250 copies are available every week at local newsstands and the Pine Knot News office at 122 Avenue C in Cloquet and additional online-only subscribers.

Thank you for the opportunity to apply for the privilege of serving you.

Sincerely,

*Jana Peterson*

Jana Peterson, Editor and General Manager

122 Avenue C ♦ Cloquet, Minnesota 55720 ♦ (218) 878-9332  
news@pineknotnews.com ♦ www.pineknotnews.com



## CLOQUET SCHOOL DISTRICT 2022 SCHOOL BOARD COMMITTEES

As of July 1, 2022

- ❖ **Budget/Staffing Committee:** Dave Battaglia, Ted Lammi, Nate Sandman
- ❖ **Buildings & Grounds Committee:** Dave Battaglia, Ted Lammi, Ken Scarbrough
- ❖ **Community Education and Recreation Advisory Council:** Melissa Juntunen
- ❖ **Curriculum & Instruction/DAC/District Calendar:** Melissa Juntunen, Ken Scarbrough
- ❖ **District Health, Safety & Crisis Committee:** Gary Huard, Ken Scarbrough
- ❖ **District Insurance Committee** Melissa Juntunen, Nate Sandman
- ❖ **District Policies Review Committee:** Dave Battaglia, Nate Sandman
- ❖ **District Technology Committee:** Melissa Juntunen, Nate Sandman
- ❖ **Ice Arena Committee:** Gary Huard, Nate Sandman
- ❖ **Local Indian Education Committee:** Nate Sandman, Ken Scarbrough
- ❖ **MSBA Legislative Liaison:** Ted Lammi
- ❖ **Minnesota State High School League:** Dave Battaglia
- ❖ **Salary Negotiations Committees:** Dave Battaglia, Gary Huard, Ken Scarbrough
  - **AFSCME Council #65 Units -**  
Custodial, Dietary, Paraprofessionals/AIE/COTAs, and Secretaries
  - **Education Minnesota – Cloquet (EMC)** Dave Battaglia, Ted Lammi, Ken Scarbrough
  - **Non-Certified Administrative Support Association** Melissa Juntunen, Ted Lammi, Ken Scarbrough
  - **Superintendent, Principals, Business Manager** Melissa Juntunen, Ted Lammi, Nate Sandman
  - **Other Contracts** (Technology, Print Shop, Community Ed, Data Information Specialist) Gary Huard, Melissa Juntunen, Ken Scarbrough
- ❖ **Special Education Cooperative Advisory Committee:** Ken Scarbrough
- ❖ **Transportation Ad Hoc Committee:** Gary Huard, Melissa Juntunen (As needed)



**CLOQUET SCHOOL DISTRICT  
2022-23 SCHOOL BOARD “ADOPTED” SCHOOLS**

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As of July 1, 2022

***Churchill Elementary School***

Melissa Juntunen

***Garfield School***

Gary Huard

***Middle School***

Dave Battaglia

***Washington Elementary School***

Ted Lammi

***Senior High School***

Nate Sandman and Ken Scarbrough

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota  
July 11, 2022

RESOLVED by \_\_\_\_\_

That the School Board of Independent School District No. 94 hereby authorizes Business Manager Candace Nelis and District Accountant Adrienne Strickland to make electronic fund transfers on behalf of the Cloquet School District during the time period July 1, 2022 – June 30, 2023, as presented.

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
TED LAMMI, CHAIR			PASSED: July 11, 2022
NATE SANDMAN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
GARY HUARD			
MELISSA JUNTUNEN			ATTEST (BOARD CLERK):
KEN SCARBROUGH			

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota  
July 11, 2022

RESOLVED by \_\_\_\_\_

That the School Board of Independent School District No. 94 hereby authorizes Business Manager Candace Nelis and District Accountant Adrienne Strickland to initial withdrawal approvals of securities pledges to secure accounts with the Federal Reserve Bank for the time period July 1, 2022 – June 30, 2023, as presented.

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
TED LAMMI, CHAIR			PASSED: July 11, 2022
NATE SANDMAN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
GARY HUARD			
MELISSA JUNTUNEN			ATTEST (BOARD CLERK):
KEN SCARBROUGH			

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota  
July 11, 2022

RESOLVED by \_\_\_\_\_

That the School Board of Independent School District No. 94 hereby authorizes Superintendent Dr. Michael Cary and Business Manager Candace Nelis to utilize the services of the firms Rupp, Anderson, Squires & Waldspurger P.A., Fryberger Law Firm, and other legal firms as deemed necessary during the time period July 1, 2022 – June 30, 2023, as presented.

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
TED LAMMI, CHAIR			PASSED: July 11, 2022
NATE SANDMAN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
GARY HUARD			
MELISSA JUNTUNEN			ATTEST (BOARD CLERK):
KEN SCARBROUGH			

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota  
July 11, 2022

RESOLVED by \_\_\_\_\_

That the School Board of Independent School District No. 94 hereby names US Bank Cloquet, Associated Bank Corp., MN Trust, Pershing Investments, and the Minnesota School District Liquid Asset Fund Plus as depositories for funds belonging to Independent School District No. 94 and that all banks be required to furnish a corporate surety bond or acceptable collateral to cover the amount of school district deposits for the time period July 1, 2022 – June 30, 2023. That the School Board of Independent School District No. 94 hereby names US Bank Cloquet, Associated Bank Corp., MN Trust, Pershing Investments, and the Minnesota School District Liquid Asset Fund Plus as depositories for funds belonging to Independent School District No. 94 and that all banks be required to furnish a corporate surety bond or acceptable collateral to cover the amount of school district deposits for the time period July 1, 2022 – June 30, 2023, as presented.

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
TED LAMMI, CHAIR			PASSED: July 11, 2022
NATE SANDMAN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
GARY HUARD			
MELISSA JUNTUNEN			ATTEST (BOARD CLERK):
KEN SCARBROUGH			

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota  
July 11, 2022

RESOLVED by \_\_\_\_\_

That the Board Clerk of School Board of Independent School District No. 94 be authorized to draw and sign orders upon the Treasurer, to be counter-signed by the Board Chair for payments of salaries, utility bills, and other bills that offer a discount for early payment as they become due for the time period July 1, 2022 – June 30, 2023, as presented.

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
TED LAMMI, CHAIR			PASSED: July 11, 2022
NATE SANDMAN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
GARY HUARD			
MELISSA JUNTUNEN			ATTEST (BOARD CLERK):
KEN SCARBROUGH			

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota  
July 11, 2022

RESOLVED by \_\_\_\_\_

That the School Board of Independent School District No. 94 hereby grants building administrators the authority to approve contracts in the amount of less than \$10,000; including but not limited to, the following: dances, vending machines, plays and royalties, games and officials, class rings, yearbooks, rental of facilities, diplomas, graduation announcements, and fundraising projects as necessary. Superintendent Dr. Michael Cary and Business Manager, Candace Nelis, are authorized to approve contracts up to the allowed amount of \$175,000 which falls in line with school board policy #721.E.2 "Procurement Methods". This is for the time period of July 1, 2022 – June 30, 2023.

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
TED LAMMI, CHAIR			PASSED: July 11, 2022
NATE SANDMAN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
GARY HUARD			
MELISSA JUNTUNEN			ATTEST (BOARD CLERK):
KEN SCARBROUGH			

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota  
July 11, 2022

RESOLVED by \_\_\_\_\_

That the School Board of Independent School District No. 94 hereby grants Superintendent Dr. Michael Cary and Business Manager Candace Nelis the authority to approve contracts including but not limited to, the following: dances, vending machines, plays and royalties, games and officials, class rings, yearbooks, rental of facilities, diplomas, graduation announcements, and fundraising projects as necessary for the time period of July 1, 2022 – June 30, 2023.

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
TED LAMMI, CHAIR			PASSED: July 11, 2022
NATE SANDMAN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
GARY HUARD			
MELISSA JUNTUNEN			ATTEST (BOARD CLERK):
KEN SCARBROUGH			

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota

July 11, 2022

RESOLVED by \_\_\_\_\_

That the School Board of Independent School District No. 94 hereby approves moving to closed session to discuss allegations against an employee, pursuant to MN Statutes section 13D.05, subdivision 2B, as presented (copies on file in the Superintendent’s Office).

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
TED LAMMI, CHAIR			PASSED: July 11, 2022
NATE SANDMAN, CLERK			
DAVE BATTAGLIA, TREASURER			BOARD CHAIR:
GARY HUARD			
MELISSA JUNTUNEN			ATTEST (BOARD CLERK):
KEN SCARBROUGH			

# CERTIFICATE OF RECOGNITION

Minnesota's 2022 Sustaining Exemplar Schools  
Positive Behavioral Interventions and Supports (PBIS)

In recognition of

## WASHINGTON ELEMENTARY

for leadership in supporting positive student behavior,  
improving school climate and creating respectful learning environments  
that lead to increased student achievement.

Presented: June 2022



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Heather Mueller, Ed.D.  
Commissioner



INDEPENDENT SCHOOL DISTRICT 93  
Carlton Minnesota 55718



June 20, 2022

Dr. Michael Carey, Superintendent  
Cloquet Public Schools  
302 14<sup>th</sup> Street  
Cloquet, MN 55720

Dear Dr. Carey,

The purpose of this letter is to confirm Carlton School District's intent to continue to be a cooperating school district with the Cloquet School District for the Cloquet Area Alternative Educational Program (CAAEP). This has been a very positive and successful program for Carlton students for many years and it is the Carlton School Board's intent to continue this partnership as MDE is in the process of updating and reviewing CAAEP.

As part of this Agreement, the Carlton School District agrees:.

- To share data when it is pertinent to serving students' needs and the programmatic data required by MDE.
  - This includes but is not limited to:
    - Student records for students participating in the ALC programs
    - Grades and credit information for students participating in the ALC programs (including the Extended Day High School and the Summer School Programs)
- That the Cloquet School District continue acting as the fiscal agent for the local ALC program and mandated data reporting to MDE as required.
  - Cloquet will continue to follow the MN statutes pertaining to ALC funding and allocation of funds generated by basic skills and compensatory funding for the ALC as described in statute.
- The professional development plan/allocation for ALC staff as provided by the fiscal agent.
  - Cloquet School District annually allocates a percentage of Staff Development funds to the ALC based on an FTE formula for the district.
  - The Staff development plan for the ALC is centered on Restorative Practices for the continuation of relational and school culture improvements and on refinement of basic skill best practices.

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District Offices  
PO Box 310  
405 School Ave  
Carlton MN 55718  
(218) 384-4225 Option 1  
(218) 384-3543 Fax

South Terrace Elementary School  
PO Box 620  
530 Stine Drive  
Carlton MN 55718  
(218) 384-4225 Option 3  
(218) 384-3039 Fax

Carlton High School  
PO Box 310  
405 School Ave  
Carlton MN 55718  
(218) 384-4225 Option 2  
(218) 384-3607 Fax

INDEPENDENT SCHOOL DISTRICT 93  
Carlton Minnesota 55718



- The location of the high school, mid-level and targeted services locations is: CAAEP (302 14<sup>th</sup> St, Cloquet, MN). Summer programming and Targeted services programs are served at local sites, as well as CAAEP.
- To provide transportation for the students living in our district to and from the ALC for the seat-based day program.
- To have access to the weekly advisory meetings and notes that record the decision-making policies and programming for the ALC and are held each Monday school is in session.
- To support the alignment and assessment of the state and local standards required subject areas by staff working directly with the students of the ALC.
- The students will have access onsite and offsite to (per NN statute 123.06 subd.1 Program Focus):
  - Carlton County Family school support worker (onsite)
  - Technology Assistance (onsite)
  - School Counselor (onsite)
  - Certified staff and trained paraprofessionals (onsite)
  - Carlton county services as needed (on and off site)
  - Courses at the Cloquet High School (offsite)
  - Work based Learning opportunities (on and off site)
  - Special education services (onsite)
  - Transition services via Special Education and Mainstream Education (onsite)
  - Training in Restorative Processes (on and off site)
  - Nursing services (onsite)
  - Fond du Lac Community College (offsite)
  - Community Service Projects (on and off site)
  - Creation and Implementation of an annual "Continuous Learning Plan" based on individual student needs.

Thank you for this success partnership to support the needs of students who benefit from an alternative learning program.

Sincerely,

Julianne Emerson  
Carlton School Board Chair