



Cloquet Public Schools

Regular Meeting

Monday, February 28, 2022 at 6:00 PM
Garfield Board Room
302 14th Street
Cloquet, MN 55720
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

6:00 pm Regular Meeting

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1. Tuesday, March 8, 2022 - Health, Safety and Crisis Committee Meeting - 3:45 p.m. - District Boardroom	
2. Thursday, March 10, 2022 - Technology Committee Meeting - 3:45 p.m. - Held Virtual	
3. Tuesday, March 15, 2022 - Community Education Advisory Meeting - 5:30 p.m. - Held Virtual	
4. Monday, March 21, 2022 - DAC Meeting - 4:00 p.m. - District Boardroom	
5. Monday, March 21, 2022 - Regular School Board Meeting 5:30 p.m. Working Session 6:00 p.m. Regular Meeting	
6. Monday, March 28 - Friday, April 1, 2022 - Spring Break	
XIV. Adjournment	

* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.



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1. Performance by Cloquet High School Madrigals
2. Building and Department Reports

VI. Claims, Hand Checks, Treasurer's Report, Investment Reports

1. Claims, February 24, 2022
2. Hand Checks, February 11 and 17, 2022
3. Treasurer's Report, December 2021
4. Investments Report, December 2021

VII. Consent Items

1. Resignations

- a. 6.75 hrs/day Paraprofessional at NLA's Carlton Day Treatment Program (Joseph Luder)

2. Recommendations for Employment

- a. 0.8 FTE Long Term Substitute Math Teacher at Cloquet High (Jodi Lorenz) Approximately May 1-June 9, 2020
- b. Homebased Instructor at Cloquet High School (Brenda Gigliotti)
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- d. Homebased Instructor with Northern Lights Academy (Shared duties: Caleb Komarek, Jeremy Scholer and Darrell Davey)
- e. 6.5 hrs/day Floating Paraprofessional at Cloquet High School (Brian Johnson)

3. Extra Service Contracts

- a. 2022 Spring Coaches (as attached)
- b. 2022 Spring Activities Coaches (as attached)
- c. Extended School Year Services Coordinator - Summer 2022 (Lance Horvat)

4. Permission to Post

- a. Homebased Teacher at Cloquet High School
- b. 6.75 hrs/day Long Term Substitute Paraprofessional at NLA's Carlton Day Treatment Program

5. Grant Applications/Grant Awards/Donations

- a. MN Department of Natural Resources No Child Left Inside Grant Program for Cloquet High School PE and Adapted PE Archery Program

b. Carlton County Green Schools Project Grant for Cloquet Middle School

VIII. School Board Committee Report

1. Student Enrollment Report as of February 23, 2022

IX. Agenda Addendums

X. New Business

1. Consider Approving the Request to Negotiate the AFSCME Contracts (Secretarial, Custodial, Paraprofessional/AIE and Dietary)
2. Consider Approving the Cloquet Schools (AIPAC) Indian Education Parent Advisory Committee's Vote of Concurrence
3. Consider Approving and Waiving Second and Third Readings for Policy Updates to #206, #211, #414, Renumber Old Policy #423 to #430 (MSBA #423), #532, #603, #606 (move 606.1, 606.2, 606.3 to Administrative Rules), #608 (move 608.1, 608.2, 608.3, 608.4, 608.5 to Administrative Rules), and #609

XI. Superintendent's Report

1. Insurance
2. AFSCME Contract Negotiations

XII. For Your Information

1. Cloquet Education Foundation Blue Jean Ball Recap Newsletter

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5:30 p.m. Working Session
6:00 p.m. Regular Meeting
6. Monday, March 28 - Friday, April 1, 2022 - Spring Break

XIV. Adjournment

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February 14, 2022

Board Chair Ted Lammi called the working session to order at 5:30 p.m.

Topics discussed:

Dr. Cary started by thanking the School Board for all their work for the school. He acknowledged School Board Appreciation Week as February 21-25, 2022. There was a discussion about the changes to the EMC Schedule C rates. Dr. Cary and Ted Lammi explained the process to the other members. Dr. Cary reviewed the changes to the 2022-2023 School Calendar. Dr. Cary and Board discussed the potential change in pay dates for the secretarial unit. Dr. Cary also explained the process and rationale for adding an additional special education teacher position at Washington Elementary. He also presented some data regarding the masking requirement. There being nothing further to discuss, Board Chair Ted Lammi adjourned the meeting at 6:03 p.m.

February 14, 2022

The Regular Meetings of the School Board of Independent School District No. 94, in the City of Cloquet on February 14, 2022, was called to order by Board Chair T. Lammi at 6:04 p.m.

Roll Call – The following members were present on roll call:

- Dave Battaglia
- Melissa Juntunen
- Ted Lammi
- Nate Sandman
- Ken Scarbrough

Present in Person:

- Dr. Michael Cary, Superintendent
- Mary Marciniak, Exec. Asst. to the Superintendent
- Candace Nelis, Business Manager
- Dylan Carlson, Director of Buildings & Grounds
- Regina Roemhildt, EM-C Teacher Union Rep.
- Bill Bauer, Technology Support Specialist

Building principals, teacher representatives, AIE Director, Community Education Director, Facilities & Grounds Director will be excused from attending Board meetings until further notice.

APPROVAL OF BOARD AGENDA

- RESOLVED by K. Scarbrough to approve the February 14, 2022, regular board agenda, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

APPROVAL OF MEETING MINUTES

- RESOLVED by N. Sandman to approve the January 24, 2021, school board meeting minutes, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

OPEN FORUM AND RECEPTION OF DELEGATIONS, PETITIONS, AND COMMUNICATIONS

- Public comment was taken.
- Building and Department Reports were reviewed.

BUDGET REVIEW

- Candace Nelis, Business Manager, reviewed the FY 21/22 mid-year budget and took questions from the Board.
- RESOLVED by N. Sandman to approve the revised FY 21/22 mid-year budget, as presented. K. Scarbrough seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

CONSIDER APPROVAL OF CLAIMS, HAND CHECKS, AND WIRES

- RESOLVED by D. Battaglia to approve Claims: February 9, 2022; Hand Checks: January 21, 27 and February 3, 2022; Treasurer's Report: September, October & November 2021; Investment Reports: September, October & November 2021; Wires: January 13, 21 and 31, 2022, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

CONSENT ITEMS

- RESOLVED by K. Scarbrough to approve the Consent Items, as presented.

1. Retirements:

- Lynn Twite, 6.5 hrs/day DCD/MM with noon supervision Paraprofessional at Cloquet Middle School, effective June 3, 2022

2. Resignations:

- Laura Frolik, 1.0 FTE Spanish Teacher at Cloquet High School, effective June 9, 2022
- Kim Werhan, 3.5 hrs/day Food Service at Cloquet Middle School, effective February 25, 2022

3. Terminations:

- Paul Schuster, On-Call Cleaner, effective January

4. Recommendations of Employment:

<u>NAME</u>	<u>POSITION/LOCATION</u>	<u>SALARY**</u>	<u>START DATE</u>
a. Jenna Lund	1.0 FTE ECSE Teacher pending licensure	MA/3	3/7/22
b. Erin Dando	0.450 FTE Art Long Term Substitute at Churchill	Daily prorated	Approx. 3/21/22
c. Heidi Mattinen	0.033 FTE Art Long Term Substitute at Churchill	Daily prorated	Approx. 3/21/22
d. Lance Horvat	Homebased Teacher at CHS (6 hrs/week)	\$32.02/hr	ASAP
e. Mariah Carlson	Homebased Teacher at CHS (6 hrs/week)	\$32.02/hr	ASAP

5. Extra Services Contracts

a. Bill Bauer, CHS Destination Imagination Coach for 2021-2022	\$519
b. Laurel Benoit, CMS Destination Imagination Coach for 2021-2022	\$519
c. Emma Thompson, CMS Destination Imagination Coach for 2021-2022	\$519
d. Emily Hallgren, CMS Destination Imagination Coach for 2021-2022	\$519
e. Marilyn Robb, CMS Destination Imagination Coach for 2021-2022	\$519
f. Niki Whittet, CMS Destination Imagination Coach for 2021-2022	\$519
g. Katherine Nistler, CMS Destination Imagination Coach for 2021-2022	\$519
h. Lisa Neumann, CMS Destination Imagination Coach for 2021-2022	\$519
i. Rachel Mueller, CMS Destination Imagination Coordinator for 21-22	\$1,560
j. Steve Polkowski, Intermural Floor Hockey Advisor for 2021-22	\$600 ½ from scoreboard ads

6. Permission to Post

- FTE Instructional Coach at Cloquet High School
- FTE Spanish Teacher at Cloquet High School starting the 22-23 school year
- FTE Long Term Special Education Teacher at Washington Elementary starting approximately April 10 through the end of the school year
- Homebased Special Education Teacher at Northern Lights Academy (NLA)
- 3.5 hrs/day Food Service Staff at Cloquet Middle School
- Two (2) On-Call Cleaners

7. Staffing Adjustments

- Jennifer McInerney, rescind homebound teaching at CMS (student returned to school)

8. Grant Applications/Donations

- MSHSL Foundation Donation in the amount of \$1187.00

N. Sandman seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

SCHOOL BOARD COMMITTEE REPORTS

- Student enrollment report from February 9, 2022, was reviewed.
- T. Lammi reported a summary on the January 24, 2022 closed session for a mid-year evaluation of Superintendent Dr. Michael Cary.

AGENDA ADDENDUMS

- None were presented at this time.

OLD BUSINESS

RESOLVED by K. Scarbrough to drop the masking requirement and allow optional masking effective immediately. The resolution was amended to change start date as of Monday, February 21, 2022. The resolution was further amended to change masking requirement to end 11:59 p.m. Friday, February 18, 2022. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

NEW BUSINESS

- RESOLVED by K. Scarbrough to approve adding a 1.0 FTE Multi-Categorical/Academic and Behavioral Strategist Special Education Teacher at Washington Elementary, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by N. Sandman to approve the adjustments to the 2021-2023 EMC Schedule C rate table, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by T. Lammi to approve the 2022-2023 school calendar, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by M. Juntunen to approve the request to negotiate with the Director of Facilities and Grounds, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

SUPERINTENDENT'S REPORT

- Dr. Cary further thanked the School Board for their service and acknowledged School Board Appreciation Week – February 21-25, 2022.

FOR YOUR INFORMATION

- Internal Transfer of 1.0 FTE Instructional Coach to 1.0 FTE AIE Intervention Teacher at Cloquet High School (Danielle Dupuis)
- Washington Elementary February Newsletter

UPCOMING MEETINGS/EVENTS

- Tuesday, February 15, 2021, Community Education Advisory Committee, 3:45 p.m., held virtually
- Wednesday, February 16, 2021, JOM/LIEC Committee Meeting, 5 p.m., held virtually
- Tuesday, February 22, 2022, DAC Committee Meeting, 4 p.m., District Boardroom
- Monday, February 28, 2022, Working Session/Regular School Board Meeting, 5/6 p.m., District Boardroom

ADJOURNMENT

There being nothing further to discuss, Board Chair Ted Lammi adjourned the meeting at 6:58 p.m.

ATTEST:

Clerk of the School Board

Chair of the School Board

Department Reports

Churchill Elementary:

The February 9th Family Literacy event at our public library hosted approximately 150 families. The event was a big success and it's a nice option to be able to partner with our public library who hosted the event.

The Sky Dome Planetarium visited Churchill 2/23. This event was Churchill's trimester 2 reward celebration. Conferences are being held next Tuesday and Thursday. A staff development day is planned for March 4th. Churchill and Washington will participate together in PLC meetings as a part of the planned day. I Love to Read month comes to a close with virtual author Aaron Reynolds on 2/28. Churchill hosts Kindergarten Round-Up on 3/15.

Submitted by David Wangen, Churchill Elementary Principal

Washington Elementary:

-“I Love to Read” month has been going extremely well! Last week was our spirit week and students as well as staff enjoyed some fun reading themed dress up days!

-Due to our winter weather we had to reschedule the SkyDome Planetarium visit. Thankfully, we were able to have them join us a couple days later and it is sure to be an excellent learning experience for our students.

-We look forward to our author visit on Monday the 28th with Aaron Reynolds!

-3rd & 4th graders on our Student Advisory Team organized a “Warm Mittens & Gloves” drive the week of February 22nd. Though our timing was a bit behind the area stores discounting mittens and gloves, it was still a success and a great idea to support classmates that could use warmer options for recess!

-Initial preparations are taking place to get ready for spring MCA testing with our third and fourth graders. It is a team effort to create an optimal experience for students, so we are glad to be starting early.

-Our PBIS team put final touches on a parent survey that we are asking families to complete over conferences. We hope to use family feedback to reflect and refine processes and procedures at Washington!

-Finally, parent-teacher conferences are coming up on March 1 & 3. We look forward to sharing student growth and progress with our families!

Submitted by Robbi Mondati, Washington Elementary Principal

Cloquet Middle School:

Unfortunately, the snow day on Tuesday also interrupted our scheduled 5th and 6th-grade conferences. 5th and 6th-grade teachers rescheduled a couple of their conferences to Wednesday night in the few openings they had. They will reschedule the rest of the conferences so that all the parents that missed have a chance to talk to their student's teacher.

As I write this update, the middle school is getting ready to host the region wrestling tournament in the CMS gymnasium on Friday, February 25. This event is rotated amongst the region schools, and this year

was our turn to host it. Also, on the same Friday, our 6th-grade students will take their annual ski trip to Mont Du Lac.

In my vast experience as a middle school principal in Northern Minnesota, I realized that snow days usually come in batches. Since it is the end of February, I hope my experience and anecdotal evidence are wrong – spring needs to get here. February in middle school is always a tough month. Middle school students become increasingly anxious from the long winter and student behavior that was cute to teachers earlier in the year is not as appealing anymore. So what I am trying to say is the middle school needs spring to arrive 😊!

Submitted by Tom Brenner, Cloquet Middle School Principal

Cloquet High School:

- Quarter 3 conferences were on 2/23
- Playoff time is here for our winter sports – skiing and girls hockey have already wrapped up
- Our Spring Play is beginning preparations
- Spring sports start within the next month – tough to believe given the snow we just got!
- Our office staff is beginning work on the 22-23 master schedule
- Our spring awards, activities banquet, and graduation, and all night graduation party planning is under way
- The band concert last week was exceptional! Congratulations to Mr. Huseth and our student musicians.

Submitted by Steve Battaglia, Cloquet High School Principal

Cloquet Area Alternative Education Programs:

CAAEP has had 3rd quarter mid quarter conferences for students, parents and teachers. The attendance was very low. Snow storm didn't help.

Regular attendance for this school year has gone up a bit from previous years.

We are regularly reminding students that we need them here daily as we cannot help them recover credits if they are not here. Data is pulled weekly with individual student attendance percentages and grades. Staff meets every Monday to review the data for intervention purposes. Staff take on students for interventions who meet the criteria for interventions and we are grateful for the .5 interventionist that we were able to hire via ESSR funds this year. These interventions have been vital for getting and keeping students caught up during the pandemic.

CAAEP has graduated 7 students so far this year and has 4 students attending PSEO and having success. We are looking forward to many graduates this spring.

Submitted by Connie Hyde, CAAEP Principal

Community Education

Age-to-Age

In lieu of the Easter Egg hunt in Pine Valley, we will instead be having on Saturday April 16, Skate with the Easter Bunny, 11am - 1pm at the Northwoods arena. There will be a DJ, prizes, and activities for those who do not want to skate to partake in. Wilderness players will also be there to skate with the

families. The kiddos will get little treat bags on the way out as well! There will be a pancake breakfast at Carmens from 9 - 11 am as a fundraiser for track prior to this event.

The Groundhog medallion was located about a week after the hunt started. The medallion was located at Braun park this time. It was reported that a lot of people were out searching for it, so it was a successful hunt for getting people outside!

Kids Corner

Kids Corner is celebrating 40 years of providing care this year! The program was started in the fall of 1982 and had been located at Garfield and Washington before moving to the Zion location in 2012.

Submitted by Erin Bates, Community Education Director

Business Department:

Candace Nelis, Business Manager, will be attending in person

American Indian Education Department:

Teresa Angell, AIE Director, will be attending in person

Building and Grounds

Headman Meeting Update: Building budget review. Summer LTFM projects. Hazardous waste disposal plan.

Summer LTFM projects are currently still being scheduled with lots of meetings and review with local contractors.

Submitted by Dylan Carlson, Building and Grounds Director

Technology

The Technology Department is thick in the planning for next school year. Working with the teaching staff at CHS, we've been evaluating devices to replace the chromebooks currently deployed at the school. The staff would like to stick to the Lenovo 500e, but upgrade to the latest generation of the device. The technology staff are working with vendors to get the best pricing and ensure availability of the devices because of supply chain constraints. We're planning purchase devices as soon as possible to ensure that we are able to get devices before next school year.

Submitted by T.J. Smith, Technology Director

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$62,200.89
02	Food Services	\$755.15
03	Transportation	\$10,160.55
04	Community Services	\$9,153.27
05	Capital Expenditure	\$1,941.30
07	Debt Redemption #94	\$1,148,000.00
12	Activities	\$9,696.50
Report Total		\$1,241,907.66

Cloquet Public Schools

Check Register by Bank and Check

Batch	Co	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	96312	160216	Check	1	00400		ACTIVITY FUND-SENIOR HIGH	Yes	No	No	USD	02/28/2022	320.00
			96356	160217	Check	1	3581		AMERICAN TIME & SIGNAL	Yes	No	No	USD	02/28/2022	2,414.25
			96386	160218	Check	1	8127		ANDERSON, RICK	Yes	No	No	USD	02/28/2022	292.00
			96327	160219	Check	1	10527		ANDYMARK INC	Yes	No	No	USD	02/28/2022	593.09
			96316	160220	Check	1	10003		BAKER JAMIE	Yes	No	No	USD	02/28/2022	65.56
			96398	160221	Check	1	8609		BALOW, JORDAN J	Yes	No	No	USD	02/28/2022	60.00
			96395	160222	Check	1	8468		BATES, KYLE	Yes	No	No	USD	02/28/2022	122.00
			96396	160223	Check	1	8486		BATTAGLIA, SCOTT M	Yes	No	No	USD	02/28/2022	60.00
			96330	160224	Check	1	10556		BERGER CAMDEN	Yes	No	No	USD	02/28/2022	71.00
			96313	160225	Check	1	05105		BERNICKS VENDING	Yes	No	No	USD	02/28/2022	633.28
			96407	160226	Check	1	9540		BIRMAN, LAURA	Yes	No	No	USD	02/28/2022	496.42
			96314	160227	Check	1	06679		BRINGE-WICK, ANNETTE	Yes	No	No	USD	02/28/2022	78.76
			96340	160228	Check	1	10615		BW T&F ENTERPRISES LLP	Yes	No	No	USD	02/28/2022	179.00
			96315	160229	Check	1	08337		CARLTON COUNTY HUMAN SERVICE	Yes	No	No	USD	02/28/2022	400.00
			96347	160230	Check	1	1549		CENGAGE LEARNING INC	Yes	No	No	USD	02/28/2022	600.00
			96324	160231	Check	1	10401		CITY OF CLOQUET	Yes	No	No	USD	02/28/2022	7,937.50
			96391	160232	Check	1	8272		CLOQUET CHAMBER OF COMMERCE	Yes	No	No	USD	02/28/2022	150.00
			96325	160233	Check	1	10470		CLOQUET COMMUNITY EDUCATION	Yes	No	No	USD	02/28/2022	105.00
			96345	160234	Check	1	11550		COMMUNITY PRINTING	Yes	No	No	USD	02/28/2022	624.00
			96336	160235	Check	1	10604		CORRIGAN WYATT	Yes	No	No	USD	02/28/2022	103.00
			96339	160236	Check	1	10607		COTRELL KYLE	Yes	No	No	USD	02/28/2022	273.00
			96393	160237	Check	1	8415		DETERS, CHEYENNE	Yes	No	No	USD	02/28/2022	812.67
			96366	160238	Check	1	5509		DOHNANSKY, ELIZABETH	Yes	No	No	USD	02/28/2022	755.15
			96381	160239	Check	1	8103		DYER PATRICK J	Yes	No	No	USD	02/28/2022	100.00
			96331	160240	Check	1	10565		EASTWEST BOOKS	Yes	No	No	USD	02/28/2022	46.58
			96403	160241	Check	1	8808		EMANUEL, BRAD	Yes	No	No	USD	02/28/2022	85.00
			96321	160242	Check	1	10243		ERICKSON AUSTIN	Yes	No	No	USD	02/28/2022	71.00
			96349	160243	Check	1	2074		FOLLETT SCHOOL SOLUTIONS	Yes	No	No	USD	02/28/2022	861.63
			96406	160244	Check	1	9524		FOND DU LAC DEVELOPMENT	Yes	No	No	USD	02/28/2022	300.00
			96358	160245	Check	1	3900		FRABONIS	Yes	No	No	USD	02/28/2022	620.68
			96346	160246	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS I	Yes	No	No	USD	02/28/2022	1,347.19
			96371	160247	Check	1	6608		HANSON, RYAN	Yes	No	No	USD	02/28/2022	323.63
			96376	160248	Check	1	7736		HIETALA, LISA	Yes	No	No	USD	02/28/2022	113.93
			96383	160249	Check	1	8116		HILL, MICHAEL	Yes	No	No	USD	02/28/2022	71.00
			96368	160250	Check	1	5684		HILLYARD INC MINNEAPOLIS	Yes	No	No	USD	02/28/2022	11,579.57
			96388	160251	Check	1	8200		HOLMSTROM, TIMOTHY G	Yes	No	No	USD	02/28/2022	85.00
			96319	160252	Check	1	10219		HOUSER SHAWN	Yes	No	No	USD	02/28/2022	122.00
			96409	160253	Check	1	9685		HOWIES HOCKEY INC	Yes	No	No	USD	02/28/2022	1,444.72
			96404	160254	Check	1	9072		INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	02/28/2022	1,941.30
			96411	160255	Check	1	9868		JOHNSON JARRETT	Yes	No	No	USD	02/28/2022	145.00
			96354	160256	Check	1	3036		JOHNSON, HEATHER	Yes	No	No	USD	02/28/2022	602.76

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	96370	160257	Check	1	6497		JONES, ANGELA	Yes	No	No	USD	02/28/2022	71.37
			96382	160258	Check	1	8104		JOUPPI, PETER	Yes	No	No	USD	02/28/2022	184.00
			96338	160259	Check	1	10606		KARNAS MATT	Yes	No	No	USD	02/28/2022	92.33
			96379	160260	Check	1	8020		KARNAS, JAMES	Yes	No	No	USD	02/28/2022	92.33
			96332	160261	Check	1	10593		KNEEPKENS ELISABETH	Yes	No	No	USD	02/28/2022	71.00
			96401	160262	Check	1	8749		KNUTSEN, JESSICA	Yes	No	No	USD	02/28/2022	145.54
			96333	160263	Check	1	10594		KONTNY HAILEY	Yes	No	No	USD	02/28/2022	82.00
			96397	160264	Check	1	8513		KOSEY, RAY	Yes	No	No	USD	02/28/2022	107.00
			96334	160265	Check	1	10595		KRENZEN SCOTT	Yes	No	No	USD	02/28/2022	103.00
			96352	160266	Check	1	29600		L & M SUPPLY	Yes	No	No	USD	02/28/2022	244.36
			96353	160267	Check	1	29895		LAKE SUPERIOR COLLEGE	Yes	No	No	USD	02/28/2022	20,082.45
			96326	160268	Check	1	10522		LAKEVIEW BOOKS	Yes	No	No	USD	02/28/2022	178.67
			96355	160269	Check	1	30365		LCS COACHES INC	Yes	No	No	USD	02/28/2022	10,160.55
			96374	160270	Check	1	7137		LENNARTSON, ASHLEE	Yes	No	No	USD	02/28/2022	28.68
			96384	160271	Check	1	8117		LIEBAERT, ANDREW	Yes	No	No	USD	02/28/2022	100.00
			96410	160272	Check	1	9784		LINDAMOOD-BELL LEARNING PROCI	Yes	No	No	USD	02/28/2022	3,590.40
			96357	160273	Check	1	3602		LINDE GAS & EQUIPMENT INC	Yes	No	No	USD	02/28/2022	873.81
			96385	160274	Check	1	8118		LINDSTROM, LUCAS	Yes	No	No	USD	02/28/2022	100.00
			96389	160275	Check	1	8206		LIPINSKI, CRAIG	Yes	No	No	USD	02/28/2022	170.00
			96400	160276	Check	1	8722		MCDONALD, JAMIE	Yes	No	No	USD	02/28/2022	290.04
			96412	160277	Check	1	9878		NICHOLS GAVIN	Yes	No	No	USD	02/28/2022	122.00
			96359	160278	Check	1	41000		NORTHERN PRINTERY	Yes	No	No	USD	02/28/2022	90.00
			96392	160279	Check	1	8306		OLSON, STEVE R	Yes	No	No	USD	02/28/2022	162.00
			96408	160280	Check	1	9664		ORIENTAL TRADING COMPANY	Yes	No	No	USD	02/28/2022	106.51
			96341	160281	Check	1	10616		PINTV	Yes	No	No	USD	02/28/2022	550.00
			96335	160282	Check	1	10603		PODOMINICK ANTHONY	Yes	No	No	USD	02/28/2022	262.00
			96318	160283	Check	1	10218		PORTER JORDAN	Yes	No	No	USD	02/28/2022	96.00
			96361	160284	Check	1	45540		QUILL CORPORATION	Yes	No	No	USD	02/28/2022	151.62
			96372	160285	Check	1	6703		RAYMOND GEDDES CO INC	Yes	No	No	USD	02/28/2022	230.30
			96348	160286	Check	1	2012		READ NATURALLY	Yes	No	No	USD	02/28/2022	1,150.00
			96342	160287	Check	1	10617		REYNOLDS AARON	Yes	No	No	USD	02/28/2022	3,000.00
			96328	160288	Check	1	10542		RNR YARDWORKS LLC	Yes	No	No	USD	02/28/2022	4,650.00
			96322	160289	Check	1	10352		RUHNKE EMILY	Yes	No	No	USD	02/28/2022	35.00
			96363	160290	Check	1	48700		SCHMITT MUSIC COMPANY	Yes	No	No	USD	02/28/2022	417.99
			96364	160291	Check	1	48980		SCHOOL SPECIALTY LLC	Yes	No	No	USD	02/28/2022	575.01
			96387	160292	Check	1	8181		SHADIOW, ADAM	Yes	No	No	USD	02/28/2022	100.00
			96390	160293	Check	1	8213		SILJENDAHL, ERIC	Yes	No	No	USD	02/28/2022	96.00
			96343	160294	Check	1	10618		SOUTHWEST PERFORMING ARTS C	Yes	No	No	USD	02/28/2022	100.00
			96413	160295	Check	1	9888		STANCHFIELD DOMINIC	Yes	No	No	USD	02/28/2022	111.00
			96394	160296	Check	1	8462		STARFALL EDUCATION	Yes	No	No	USD	02/28/2022	135.00
			96365	160297	Check	1	52404		STATE INDUSTRIAL PRODUCTS	Yes	No	No	USD	02/28/2022	1,704.30

Cloquet Public Schools Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094	2	96380	160298	Check	1	8055	STUKEL, ANDREW	Yes	No	No	USD	02/28/2022	107.00
		96377	160299	Check	1	7811	TENNIS WAREHOUSE	Yes	No	No	USD	02/28/2022	82.45
		96362	160300	Check	1	4751	TKE ELEVATOR CORPORATION	Yes	No	No	USD	02/28/2022	862.40
		96323	160301	Check	1	10359	TKI	Yes	No	No	USD	02/28/2022	240.00
		96399	160302	Check	1	8698	TVERBERG, GARY	Yes	No	No	USD	02/28/2022	103.00
		96378	160303	Check	1	7990	UECKER, JEREMY	Yes	No	No	USD	02/28/2022	82.00
		96329	160304	Check	1	10546	UP AND RUNNING SOLUTIONS LLC	Yes	No	No	USD	02/28/2022	362.00
		96367	160305	Check	1	56350	UPPER LAKES FOODS	Yes	No	No	USD	02/28/2022	913.89
		96360	160306	Check	1	4341	US BANK	Yes	No	No	USD	02/28/2022	1,148,000.00
		96402	160307	Check	1	8794	VAN LOON, ALAN	Yes	No	No	USD	02/28/2022	173.00
		96351	160308	Check	1	2772	VERNIER	Yes	No	No	USD	02/28/2022	571.00
		96337	160309	Check	1	10605	VRIEZE TYLER	Yes	No	No	USD	02/28/2022	92.33
		96405	160310	Check	1	9429	WALSH, MICHELLE	Yes	No	No	USD	02/28/2022	55.89
		96369	160311	Check	1	57280	WANGEN, DAVID	Yes	No	No	USD	02/28/2022	128.71
		96320	160312	Check	1	10230	WARREN PRESTON	Yes	No	No	USD	02/28/2022	368.00
		96373	160313	Check	1	7042	WATSON COMPANY	Yes	No	No	USD	02/28/2022	245.50
		96375	160314	Check	1	7230	WESTONE LABORATORIES INC	Yes	No	No	USD	02/28/2022	575.77
		96317	160315	Check	1	10050	WORLDS FINEST CHOCOLATE INC	Yes	No	No	USD	02/28/2022	1,085.00
		96344	160316	Check	1	10619	WOSTREL GREG	Yes	No	No	USD	02/28/2022	105.79
		96350	160317	Check	1	2731	YOUNG, HEATHER	Yes	No	No	USD	02/28/2022	135.00

Bank Total: 2

\$1,241,907.66

Report Total:

\$1,241,907.66

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description		Total
01	General	\$52,940.23
04	Community Services	\$604.24
05	Capital Expenditure	\$2,351.94
12	Activities	\$1,237.16
Report Total		\$57,133.57

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	96293	160189	Check	1	6078		AMAZON	Yes	No	No	USD	02/11/2022	3,181.01
			96296	160190	Check	1	9627		AMAZON CAPITAL SERVICE INC	Yes	No	No	USD	02/11/2022	2,841.67
			96297	160191	Check	1	9684		BLACK BEARS & BLUEBERRIES PUB	Yes	No	No	USD	02/11/2022	2,390.00
			96285	160192	Check	1	10602		EXECUTIVE SECRETARY 7A	Yes	No	No	USD	02/11/2022	1,545.00
			96295	160193	Check	1	9072		INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	02/11/2022	1,697.93
			96286	160194	Check	1	1061		ISD #0094	Yes	No	No	USD	02/11/2022	15,809.17
			96292	160195	Check	1	5675		MINNESOTA ENERGY RESOURCES	Yes	No	No	USD	02/11/2022	12,735.86
			96288	160196	Check	1	36651		MINNESOTA POWER	Yes	No	No	USD	02/11/2022	14,655.08
			96294	160197	Check	1	8784		NELIS, CANDACE	Yes	No	No	USD	02/11/2022	52.67
			96289	160198	Check	1	46824		RELIABLE INSURANCE AGENCY	Yes	No	No	USD	02/11/2022	353.50
			96290	160199	Check	1	53530		SUPER DUPER INC	Yes	No	No	USD	02/11/2022	468.45
			96291	160200	Check	1	53551		SUPER ONE	Yes	No	No	USD	02/11/2022	320.89
			96287	160201	Check	1	2267		WALMART CAPITAL ONE	Yes	No	No	USD	02/11/2022	1,082.34
Bank Total: 2														\$57,133.57	
Report Total:														\$57,133.57	

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$34,348.23
04	Community Services	\$151.88
12	Activities	\$860.00
Report Total		\$35,360.11

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	96305	160202	Check	1	10613	BRAINERD BOYS GOLF ATTN BRIAN	Yes	No	No	USD	02/17/2022	350.00
			96308	160203	Check	1	4073	CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	02/17/2022	1,518.71
			96306	160204	Check	1	10614	DULUTH EAST GOLF	Yes	No	No	USD	02/17/2022	150.00
			96310	160205	Check	1	8222	FREEMAN, ZACH	Yes	No	No	USD	02/17/2022	85.00
			96303	160206	Check	1	10611	GRAND RAPIDS HS ATTN ANNE CAM	Yes	No	No	USD	02/17/2022	250.00
			96302	160207	Check	1	10610	HOLY FAMILY HS ATTN NICK TIBESAI	Yes	No	No	USD	02/17/2022	250.00
			96300	160208	Check	1	10608	ITASCA CC ATTN KIM DAMIANI ARC	Yes	No	No	USD	02/17/2022	85.00
			96311	160209	Check	1	9394	KACHINSKE HALEY	Yes	No	No	USD	02/17/2022	82.83
			96301	160210	Check	1	10609	KNIGHTKRAWLER ROBOTICS	Yes	No	No	USD	02/17/2022	175.00
			96307	160211	Check	1	36651	MINNESOTA POWER	Yes	No	No	USD	02/17/2022	31,041.07
			96309	160212	Check	1	41104	NORTHLAND FIRE AND SAFETY	Yes	No	No	USD	02/17/2022	302.50
			96298	160213	Check	1	10302	PETTY CASH ATTN: CANDACE NELIS	Yes	No	No	USD	02/17/2022	555.00
			96304	160214	Check	1	10612	ROCK RIDGE GOLF BOOSTERS ATTN	Yes	No	No	USD	02/17/2022	470.00
			96299	160215	Check	1	10361	SAMS CULB DIRECT	Yes	No	No	USD	02/17/2022	45.00
Bank Total: 2													\$35,360.11	
Report Total:													\$35,360.11	

**TREASURER'S REPORT
INDEPENDENT SCHOOL DISTRICT NO. 94
DECEMBER 2021**

FUND	Balance Beginning of Month		Receipts	Disbursements	Balance End of Month		Clerks Balance End of Month
	Cash	Investments			Cash	Investments	
GENERAL	(\$5,066,486.80)	\$13,657,486.33	\$7,811,360.58	\$7,093,764.07	(\$4,348,890.29)	\$12,684,353.93	\$9,308,596.04
FOOD SERVICE	\$458,967.36		\$188,835.27	\$124,128.90	\$523,673.73		\$523,673.73
TRANSPORTATION	\$228,698.52		\$0.00	\$136,334.93	\$92,363.59		\$92,363.59
COMMUNITY SERVICE	\$1,052,620.71		\$188,786.19	\$380,848.82	\$860,558.08		\$860,558.08
ACTIVITIES	\$559,160.71		\$59,889.33	\$39,371.97	\$579,678.07		\$579,678.07
TOTAL OPERATING	(\$2,767,039.50)	\$13,657,486.33	\$8,248,871.37	\$7,774,448.69	(\$2,292,616.82)	\$12,684,353.93	\$11,364,869.51
CAPITAL OUTLAY	\$282,989.01		\$0.00	\$33,386.18	\$249,602.83		\$249,602.83
DEBT REDEMPTION #94	\$4,683,192.73	\$0.00	\$534,527.73	\$867,225.00	\$4,350,495.46	\$0.00	\$4,350,495.46
OPEB DEBT SERVICES	\$526,760.57	\$0.00	\$13,575.97	\$0.00	\$540,336.54	\$0.00	\$540,336.54
TOTAL FUNDS AVAILABLE	\$2,725,902.81	\$13,657,486.33	\$8,796,975.07	\$8,675,059.87	\$2,847,818.01	\$12,684,353.93	\$16,505,304.34
BUILDING FUND	(\$1,655,319.57)	\$1,988,279.38	\$0.00	\$0.00	(\$1,655,319.57)	\$1,983,673.16	\$332,959.81
OPEB IRREVOCABLE TRUST	(\$884,486.38)	\$5,676,857.45	\$31,280.48	\$62,020.11	(\$915,226.01)	\$5,735,487.94	\$4,761,631.44

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

	Balance Per BANK STATEMENT	Outstanding Checks	Deposits Not Shown on Bank Statement	Other Reconciling Items	Balance Per Treasurer's
US BANK	\$1,915,219.80	\$1,638,717.37	\$770.00	\$0.00	\$277,272.43
ADD UNDEPOSITED CASH ON HAND				19	
TREASURER'S BALANCE PER BOOKS					\$277,272.43

INVESTMENTS
2021-2022 - FISCAL YEAR

DATE: DECEMBER 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN LIQUID ASSET		-	-
\$ 5,165,728.00		AMERITRADE		-	\$ 13,946.52
\$ 6,853,827.81	1.70%	MSD MAX		DAILY	\$ 169.60
<hr/>					
\$ 664,798.12	1.69%	MN TRUST CD	3/19/2021	\$ 3,692.31	\$ 5.67
<hr/>					
\$ 12,684,353.93	- TOTAL INVESTMENT VALUE				\$ 14,121.79
	CHECKING ACCOUNT/MSDLAF LIQUID CLASS INTEREST & FEES				\$ 4.25
	TOTAL MONTHLY INTEREST				\$ 14,126.04

YTD TOTAL INTEREST AS OF 12/30/21 \$ 40,944.51

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\$ 67,100.00 2021-22 BUDGET

2020-2021 - FISCAL YEAR

\$ 13,927,843.56 - TOTAL INVESTMENT VALUE 12/31/2020	\$	26,776.37	- TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
	\$	111,883.06	- TOTAL INTEREST EARNED FOR FISCAL YR 2020-2021

**INVESTMENTS: FUND 06 CONSTRUCTION
2021-2022 - FISCAL YEAR**

DATE: DECEMBER 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -		MN TRUST	SDA		\$ -
\$ -	0.00%	MN TRUST	SEC/DTC		
\$ 35,990.74	1.58%	MN TRUST	Dividend Reinvest / Bank Fee	\$	0.31
		MN TRUST	Trade Int-Security Sale/DTC Maturity	\$	-
\$ 1,947,682.42		EHLERS / Ameritrade		\$	(239.44)

\$ 1,983,673.16 - TOTAL CONSTRUCTION FUND INVESTMENT VALUE

TOTAL MONTHLY INTEREST \$ (239.13)

YTD TOTAL INTEREST AS OF 12/31/21 \$ (868.79)
=====

\$ 10,000.00 2020-21 BUDGET

2020-2021 - FISCAL YEAR

\$ 114,692.23 - TOTAL INVESTMENT VALUE 12/31/2020	\$ (180.67) - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
	\$ (2,248.68) - TOTAL INTEREST EARNED FOR FISCAL YR 2020-2021

**INVESTMENTS: FUND 45 OPEB
2021-2022 - FISCAL YEAR**

DATE: DECEMBER 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 2,566,634.10	0.03%	MN TRUST	11/30/2020		
\$ -	3.04%	MN TRUST CD	12/7/2020		\$ -
\$ -	2.84%	MN TRUST CD	1/28/2021		\$ -
\$ -	1.36%	MN TRUST CD	1/28/2021		\$ -
	1.98% - 2.28%	MN TRUST SEC/DTC			
	1.90%	MN TRUST	Dividend Reinvest / Bank Fee		\$ (24.28)
		MN TRUST	Trade Interest-Security Sale / DTC		\$ -
\$ 3,168,853.84		ASSOCIATED BANK	Dividend / BankFee / Interest		\$ 12,945.42
\$ -		MID AMERICA			\$ -
<u>\$ 5,735,487.94</u>		- TOTAL INVESTMENT VALUE			
		TOTAL MONTHLY INTEREST			<u>\$ 12,921.14</u>

YTD TOTAL INTEREST AS OF 12/31/2021

\$ 77,368.77

\$ 300,000.00 2021-22 BUDGET

2020-2021 - FISCAL YEAR

\$ 5,791,406.16 - TOTAL INVESTMENT VALUE 12/31/2020

\$ 91,811.06 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH

\$ 174,293.64 - TOTAL INTEREST EARNED FOR FISCAL YR 2020-2021



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Central Administration	302 14th St	218.879.6721
Cloquet Senior High School	1000 18th St	218.879.3393
Cloquet Middle School	2001 Washington Ave	218.879.3328
Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: February 11, 2022

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment of Jodi Lorenz as a .8 Long Term Sub Math Teacher for the Cloquet High School starting around May 1st.

RATE OF PAY: BA Step 5

TOTAL COST: Per Contract

HOURS TO BE WORKED: Monday - Friday

STARTING DATE: Approximately May 1st

LENGTH OF CONTRACT: May 2022 end of school year

POSTED: Yes

REASON FOR HIRE: Staff Leave of Absence

RATIONALE FOR HIRE: Mrs. Lorenz has been a long term sub for the district in many different areas and we feel confident that she will be a good fit for this position.

(Employment is contingent upon Cloquet School Board approval)



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Cloquet Senior High School	1000 18th St	218.879.3393
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Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia

DATE: February 11, 2022

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment for **Brenda Gigliotti** to provide homebased instruction for a student at the Cloquet High School.

RATE OF PAY: \$32.02

HOURS TO BE WORKED: 5 hours/week of student contact time
1 hour/week of prep

STARTING DATE: As soon as possible

LENGTH OF CONTRACT: Ongoing, until services are no longer needed

BUDGETED CURRENT YEAR: Yes

RATIONALE FOR HIRE: Cloquet High School has the need to hire a homebased teacher to provide education for one of our students.

(Employment is contingent upon Cloquet School Board approval)

Linking school and community to provide life-long learning and success for all.



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Central Administration	302 14th St	218.879.6721
Cloquet Senior High School	1000 18th St	218.879.3393
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Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia

DATE: February 17, 2022

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment for **Lance Horvat** to provide homebased instruction for a student at the Cloquet High School.

RATE OF PAY: \$32.02

HOURS TO BE WORKED: 5 hours/week of student contact time
1 hour/week of prep

STARTING DATE: As soon as possible

LENGTH OF CONTRACT: Ongoing, until services are no longer needed

BUDGETED CURRENT YEAR: Yes

RATIONALE FOR HIRE: Cloquet High School has the need to hire a homebased teacher to provide education for one of our students.

(Employment is contingent upon Cloquet School Board approval)

Linking school and community to provide life-long learning and success for all.



Northern Lights Academy Cooperative #6096-52
302 14th Street ~ Cloquet MN 55820
Office Phone ~ 218-878-3060
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director
bmackey@nlacoop.org

TO: Dr. Michael Cary, Cloquet Superintendent
FROM: Barb Mackey, Northern Lights Academy Assistant Special Education Director
DATE: February 23, 2022
RE: Recommendation for Employment

I am recommending the employment of Mr. Caleb Komarek and Mr. Jeremy Scholer to fill the open temporary home based teacher position at Northern Lights Academy Cooperative #6096-52 for the remainder of the 2021-2022 school year. Mr. Komarek has requested to work with the student 2 of the hours per week. Mr. Scholer will cover another 2 hours per week. Mr. Darrell Davey, a paraprofessional, will work with the student the 5th day of the week. Mr. Komarek is the student's case manager and will also be responsible for preparing the work that all three of the staff members work on with the student so he will be paid the prep time.

RATE OF PAY: Home Based Instruction per 2021-2022 Teachers Master Agreement
TOTAL COST: \$32.02 per hour each for Mr. Komarek and Mr. Scholar
Mr. Davey will be paid at his hourly rate of paraprofessional pay.
HOURS TO BE WORKED: 5 hours/week (Monday-Friday) with 1 hour of prep time per week total
START DATE: January 11, 2022
LENGTH OF CONTRACT: Remainder of the 2021-2022 School Year
BUDGETED CURRENT YEAR: Yes
POSTED: Yes, internally and externally.

RATIONALE FOR HIRE:

NLA is recommending this temporary arrangement because there were no applicants for the home based position. Currently, it is the best solution. The three NLA staff members agreed to fill this position temporarily, but have requested that NLA continue to seek another person to take over home based teaching for this student. When that person is hired, Mr. Komarek, Mr. Scholar, and Mr. Davey will stop their work with the student.

(Employment is contingent upon Cloquet School Board approval.)



ISD 94 • Cloquet, MN 55720 • www.isd94.org

Central Administration	302 14th St	218.879.6721
Cloquet Senior High School	1000 18th St	218.879.3393
Cloquet Middle School	2001 Washington Ave	218.879.3328
Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: February 25, 2022

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment of **Brian Johnson** as the 6.5 hours/day floating Paraprofessional at the Cloquet High School for the remainder of the 2021-2022 school year.

RATE OF PAY: Step 1, \$17.41

TOTAL COST: \$17.41/HR

HOURS TO BE WORKED: 6.5 hours/day (Monday – Friday)

STARTING DATE: 3/1/22

LENGTH OF CONTRACT: 2021-2022 School year

POSTED: Yes

REASON FOR HIRE: Opening

(Employment is contingent upon Cloquet School Board approval)

Linking school and community to provide life-long learning and success for all.

To: Superintendent Cary and ISD #94 School Board Members
 From: Paul Riess, Activities Director
 Date: February 15th, 2022
 Re: 2021-2022 Spring Extra Service Contracts

Please approve the extra service contracts for the spring season

SPORT	POSITION	NAME	DATES	AMOUNT
Baseball				
ok	Head Coach	Tyler Olin	3/21/2022- 6/17/2022	\$5,392.00
These 3 positions are paid by combining the assistant and JV position	Assistant JV JV assistant	Luke Olin Cody Salo Zach Johnson	3/21/2022- 6/17/2022 3/21/2022- 6/17/2022 3/21/2022- 6/17/2022	\$2,350.00 \$2,350.00 \$2,254.00
Softball				
ok	Head Coach	Tyler Korby	3/14/2022- 6/10/2022	\$5,392.00
These 3 positions are paid by combining the assistant and JV positions	Assistant Coach JV JV assistant	Angela Jones Makayla Langenbrunner Tiffany Rodd	3/14/2022- 6/10/2022 3/14/2022- 6/10/2022 3/14/2022- 6/10/2022	\$2,900.00 \$2,254.00 \$1,800.00
Track				
ok	Head Coach	Tim Prosen	3/14/2022-6/11/2022	\$6,031.00
	B/G Assistant	Erik Hansen	3/14/2022-6/11/2022	\$4,221.00
	B/G Assistant	Michelle Wick	3/14/2022-6/11/2022	\$4,221.00
	B/G Assistant	Andy Elias	3/14/2022-6/11/2022	\$4,221.00
	B/G Assistant	Arne Maijala	3/14/2022-6/11/2022	\$4,221.00
	7/8 Coach	Heather Snesrud	3/14/2022-6/11/2022	\$2,589.00
	7/8 coach	Emily Tracy	3/14/2022-6/11/2022	\$2,589.00
Golf Boys/Girls				
ok	Boys Head Coach	Aaron Young	3/21/2022-6/15/2022	\$3,959.00
	Girls Head Coach	Matt Carlson	3/21/2022-6/15/2022	\$3,959.00
	Assistant	Kyle Young	3/21/2022-6/15/2022	\$2,772.00
Boys Tennis				
ok	Head Coach	Derek Johnson	3/28/2022-6/10/2022	\$3,959.00
	JV (middle school) Coach	Tom Proulx	3/28/2022-6/10/2022	\$1,900.00
Trap Shooting				
ok	Head Coach	Cameron Lindner	3/28/2022-6/17/2022	\$2,322.00
3 Act Play				
ok	Director	Corey Hunt	3/7/2022-5/1/2022	\$3,495.00
	Assistant Director	Iris Keller	3/7/2022-5/1/2022	\$2,444.00

To: Superintendent Cary and ISD #94 School Board Members

From: Paul Riess, Activities Director

Date: February 23rd, 2022

Re: 2021-2022 Spring Contracts

Please approve the coaches for the spring season

SPORT	POSITION	NAME	DATES	AMOUNT
<i>Golf</i>				
ok	Assistant	Jim Stafford	3/21/2022-6/15/2022	volunteer
<i>Track</i>				
<i>These positions</i>	Assistant coach	Tim Anderson	3/14/2022-6/11/2022	up to \$2600
<i>will be paid from the</i>	Assistant coach	Larry Sherk	3/14/2022-6/11/2022	up to \$500
<i>track activities account</i>	Assistant coach	Jodi Lorenz	3/14/2022-6/11/2022	up to \$250
ok	Assistant coach	Joe Defoe	3/14/2022-6/11/2022	volunteer
	Assistant coach	Jennifer Shepherd	3/14/2022-6/11/2022	volunteer
	Assistant coach	Ed Martin	3/14/2022-6/11/2022	volunteer
	Assistant coach	Josh South	3/14/2022-6/11/2022	volunteer
	Assistant coach	Dale Flankey	3/14/2022-6/11/2022	volunteer
	Assistant coach	Dan Jago	3/14/2022-6/11/2022	volunteer
	Assistant Coach	Harry Cottrell	3/14/2022-6/11/2022	volunteer
	Assistant coach	Caleb Swanson	3/14/2022-6/11/2022	volunteer
	Assistant coach	Thomas Udenberg	3/14/2022-6/11/2022	volunteer
	Assistant coach	Isaac Boedigheimer	3/14/2022-6/11/2022	volunteer
	Assistant coach	Evan Erickson	3/14/2022-6/11/2022	volunteer
	Assistant coach	Heather Brown	3/14/2022-6/11/2022	volunteer
<i>Boys Tennis</i>				
ok	Assistant coach	Nick Lind	3/28/2022-6/10/2022	Volunteer
	Assistant coach	Jim Tomhave	3/28/2022-6/10/2022	Volunteer
	Assistant coach	Erik Blesener	3/28/2022-6/10/2022	volunteer
<i>Spring 3 Act Play</i>				
<i>These positions are paid</i>	Sound and lights	John Justad	3/7/2022-5/1/2022	TBD
<i>through 3 act play</i>	Costumes	Karen Fox	3/7/2022-5/1/2022	TBD
<i>activities account</i>	Set Design	Al Woodward	3/7/2022-5/1/2022	TBD
	Set Design	Rich Brummer	3/7/2022-5/1/2022	TBD
<i>Softball</i>				
<i>These positions are</i>	Scorebook/assistant coach	Joel Korby	3/14/2022- 6/10/2022	\$600
<i>paid out of the</i>	Assistant Coach	Jade Benko	3/14/2022- 6/10/2022	\$750
<i>softball activity account</i>	Assistant Coach	Olivia Diver	3/14/2022- 6/10/2022	\$600
	Assistant Coach	Tim Paul	3/14/2022- 6/10/2022	\$800



Independent School District No. 94
Cloquet, Minnesota 55720

Central Administration
302 14th Street • 218-879-6721 • FAX-879-6724
Cloquet Senior High School
1000 18th Street • 218-879-3393 • FAX-879-6494
Cloquet Middle School
2001 Washington Avenue • 218-879-3328 • FAX-879-4175
Churchill Elementary School
515 Granite Street • 218-879-3308 • FAX-879-7034
Washington Elementary School
801 12th Street • 218-879-3369 • FAX-879-3360
Community Education
2001 Washington Avenue • 218-879-1261 • FAX-878-3013
Cloquet Area Alternative Education Programs
302 14th Street • 218-879-0115 • FAX-879-6941
<http://www.isd94.org>

Memorandum

To: Dr. Michael Cary, Superintendent
From: Steve Battaglia, Principal – Cloquet High School
Date: February 17, 2022
RE: Extended School Year Services Coordinator – Summer 2022

I am recommending the employment of **LANCE HORVAT** for the position of Extended School Year Services Coordinator for summer 2022. Lance has been the ESY Coordinator for the past several years and has the experience and expertise necessary for this position.

RATE OF PAY:	\$34.69/Hour
HOURS TO BE WORKED:	Up to a maximum of 180 Hours
LENGTH OF CONTRACT:	March 1, 2022 – July 31, 2022
BUDGETED CURRENT YEAR:	Yes

Employment is based on Cloquet School Board approval.



MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: February 17, 2021

RE: **Permission to Post**

I am requesting permission to post for a homebased teacher for one of our students.



Northern Lights Academy Cooperative #6096-52
302 14th Street ~ Cloquet MN 55820
Office Phone ~ 218-878-3060
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director
bmackey@nlacoop.org

To: Dr. Michael Cary, Superintendent for the Cloquet Public Schools

From: Barb Mackey, Assistant Special Education Director for the Northern Lights Academy

Date: February 24, 2022

Re: Permission to Post for 1 Long Term Substitute Paraprofessional Position for the remainder of the 2021-2022 School Year

The Northern Lights Academy is requesting permission to post for one long term substitute 6.75 hour/day paraprofessional position. This position will be working in the NLA Carlton Day Treatment program. This request is in response to resignation of Mr. Joseph Luder.

Please let me know if you have any questions.

**Minnesota Department of Natural Resources
Division of Fish and Wildlife
500 Lafayette Road, Box 20
Saint Paul, MN 55155**

December 17, 2021

**Mike Doyle
Cloquet Public Schools - ISD 94
302 - 14th Street
Cloquet, MN 55720**

Dear Mike Doyle,

Congratulations! Your application for **Cloquet High School PE and Adapted PE Archery Program** has been selected for mini grant funding in Phase 3 of the Minnesota Department of Natural Resources No Child Left Inside Grant Program. You have been awarded **\$3,815.97** in **reimbursable** grant funds. Several steps must be completed before you can begin your project:

- Register as an active vendor within the State of Minnesota or activate an existing account** – Visit the [Supplier Portal](#) to register, view an existing account, or ask for help. For additional help please call the Help Desk at 651-201-8100.
- Certificate of Insurance** – Send a one-page summary from your insurance company listing your organization, the amount of liability coverage, and worker’s comp coverage. Your insurance company should be familiar with this type of request. The MN DNR does NOT need to be listed as an additional insured party.
- Conflict of Interest Form** – Sign and return the attached form. Certified digital signatures are needed. *(In the attached pdf, you will be asked to configure a digital ID in the signature box.)*
- Verify contact information** – We require contact information for both an authorized grantee representative and a contract signatory. These individuals may or may not be the same person. The authorized grantee representative is the individual who will oversee implementation of the project. The contract signatory is the person with legal authority to sign contracts for your organization.
(1) Ensure that the information for the authorized grantee representative (shown above) is correct.
(2) Provide the name, title, organization, and email address of your contract signatory, if different.
Note: Public schools are reimbursed through the district and require signatures by the appropriate administrative officials. Make sure they are aware of your project and approve.
- Review contract language** – Please review the attached contract template, which will be used to create your final contract. If there are any conflicts or issues for your organization, please notify us.
- Review your application** – Please review your original project application, as it will be included in your final contract. Notify us if you have identified any errors or corrections and submit revisions. We will not approve any increases in award amounts or changes in audience, focus, or scope of projects.

Please complete the above items as soon as possible. **Return everything together in one email to outreachgrants.dnr@state.mn.us** with the subject line, "Phase 3 Grant Documents". This includes your:

- Active MN Vendor number
- Insurance documentation
- Signed conflict of interest form
- Changes to contact information for your authorized grantee representative and contract signatory, if any
- Conflicts with the contract language, if any
- Revisions to original project application, if any

Once we receive the email with your grant documents, we will draft your grant contract. The timeline and budget submitted with your application will be incorporated into your grant contract. We will be utilizing DocuSign to collect electronic signatures. The individual(s) with legal signatory authority within your organization must approve and sign the grant contract. Once your contract is ready for signature, we will notify them of the process to sign and approve the agreement through DocuSign.

If you need governing board approval, please secure that approval as soon as possible to meet our fiscal deadlines. Once returned, additional MN DNR signatures are required. Please allow a few weeks for the grant contract approval process. **Grant contracts are "executed" when all signatures, including MN DNR, are obtained. This must be completed by Monday, January 31, 2022, or your grant award may be rescinded.**

All grant paperwork should be completed via email, to expedite the process and reduce paper use. Once the final MN DNR signature is obtained, you will receive an emailed copy of the executed grant contract. (You will not receive a hard copy unless requested). **No work may begin or any costs incurred, until the grant contract has been executed.** Any work or costs incurred before this execution date will not be reimbursed, nor can they be used as match.

The No Child Left Inside Grant Program is a reimbursable funding process. You will not receive any funds until after work is completed and reports are approved. More information will be provided with the email containing your executed grant contract, but all grant projects will be required to submit a final report and reimbursement request with copies of receipts. Due to the short project timeframes, in most cases we will not be processing any interim reimbursements. **All project work must be completed by June 30, 2023, and final reports and reimbursement requests must be completed and submitted by July 30, 2023.** If your project ends at an earlier date, please submit your final report and reimbursement within 30 days of the conclusion of your project.

If you find these requirements are not manageable for your organization, or you are no longer interested in receiving this award, please [email](#) us as soon as possible, so we can award the next eligible project.

Thank you for your dedication to introducing youth to Minnesota's wonderful natural resources. We look forward to working with you to complete your project.

Sincerely,



Jeff Ledermann
MN Dept. of Natural Resources
Fish and Wildlife Outreach Education and Skills Supervisor

Full Link to Supplier Portal: https://supplier.systems.state.mn.us/psc/fmssupap/SUPPLIER/ERP/c/NUI_FRAMEWORK.PT_LANDINGPAGE.GBL?&

CARLTON COUNTY GREEN SCHOOLS PROJECT GRANT AGREEMENT

This Agreement is made as of the 24th day of February, 2022, between THE COUNTY OF CARLTON, hereinafter "Grantor", a body corporate and politic existing under the laws of the State of Minnesota, and the Cloquet Middle SCHOOL DISTRICT, hereinafter "Grantee".

WHEREAS, state law establishes ambitious recycling goals for counties and mandates that counties plan for and ensure the provision of recycling services and opportunities; and

WHEREAS, Carlton County is committed to maintaining and expanding its already successful recycling and waste reduction programs; and

WHEREAS, Carlton County has funds for the purpose of expanding recycling and waste reduction efforts within Carlton County schools; and

WHEREAS, Carlton County has determined that the proposal (attached herein), submitted by Grantee promotes a successful recycling and waste reduction program; and;

WHEREAS, the Grantee will comply with all State and County permitting requirements;

NOW, THEREFORE, the parties hereby agree as follows:

1. The contact person for Grantor is Resource & Recycling Coordinator, Carlton County Zoning and Environmental Services, PO Box 220, 301 Walnut Avenue, Carlton, MN 55718.

2. The contact person for Grantee is Ann Gustafson

located at _____ MN 55720
School Address Zip Code

3. Grantor has agreed to provide Grantee a grant in the sum of \$2,000 (two thousand dollars) subject to the following conditions:

a. Grantee shall incur eligible expenses as follows:

i. Collection materials for an effective recycling program must be purchased first. Remaining eligible purchases must aid in improved recycling and waste reduction efforts.

ii. Total grant funds shall be spent within six (6) months of the date of this agreement or by the last day of the school year, whichever occurs first.

b. The Grantee shall provide the Grantor a detailed final report on expenditures of grant funds six (6) months from the date of this

agreement or by the last day of the school year, whichever occurs first.

- c. The Grantee shall establish a “Green Team” to research and promote ‘green’ initiatives within their schools and provide Grantor with contact information for the team members.
- d. The Grantee shall make available all information necessary for tracking waste and recycling volumes and disposal costs for a minimum of six (6) months from the date of this agreement.
- e. The Grantee shall hold harmless and indemnify the Grantor and its officers, agents, and employees from any and all damages or financial obligations incurred by the Grantee in the grant project.

The Grantee warrants that such sums shall be used only for the purposes identified in subparagraph 3.a, above. Further, the Grantee shall not sell or dispose of any equipment purchased with the grant funds without prior written notification to, and approval from, the Grantor. The Grantor shall have the right to match any bonafide offer for the equipment at the fair market value minus the amount of the grant. Such right to purchase shall continue for five (5) years after the grant term or December 31, 2024.

- f. The provision of this grant does not constitute a joint venture or enterprise between the Grantee and the Grantor.
- g. Grantee's books, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Agreement are subject to the examination, duplication, transcription and audit by the County and either the Legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Agreement. The Grantee agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress requires a longer retention period.
- h. The Grantee warrants that it has an affirmative action plan in place.
- i. The Grantee warrants that it shall comply with the terms of the grant application, attached as Exhibit A, and this grant application agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement the date and year first above indicated.

SCHOOLS

BY: _____
Superintendent

Date: _____

BY: _____
Chair, School Board

Date: _____

CARLTON COUNTY

BY: _____
HEATHER CUNNINGHAM
Carlton County Zoning & Environmental
Services Administrator

Date: _____

BY: _____
KEVIN DEVRIENDT
County Auditor/Treasurer

Date: _____

BY: _____
GARY PETERSON
Chairperson, Carlton County Board

Date: _____

APPROVED AS TO FORM & EXECUTION

BY: _____
LAURI KETOLA
County Attorney

Date: _____

2021-2022 Student Enrollment Report

5/28/2021	Dates	9/8	9/22	10/6	10/19	11/4	11/17	12/8	1/6	1/18	2/9	2/23							
	CHURCHILL																		
18	Handicap Kindergarten	16	17	18	18	18	19	19	18	18	18	18							
24	Early Five/Dev Kindergarten	12	11	12	12	13	13	13	13	13	13	13							
54	Kindergarten - All Day	69	72	70	70	69	69	69	70	70	70	70							
63	First Grade	55	54	54	54	54	54	53	54	54	53	53							
80	Second Grade	72	72	72	72	72	70	70	70	70	70	70							
76	Third Grade	68	68	68	68	68	68	68	69	69	68	69							
83	Fourth Grade	69	70	70	70	70	70	70	70	70	70	70							
398	TOTAL CHURCHILL	361	364	364	364	364	363	362	364	364	362	363	0	0	0	0	0	0	0
	WASHINGTON																		
17	Handicap Kindergarten	17	18	19	19	18	18	18	18	18	19	20							
51	Kindergarten - All Day	83	82	81	82	82	81	80	80	81	82	81							
116	First Grade	76	76	75	75	75	75	75	76	76	76	77							
103	Second Grade	106	106	105	106	105	105	106	106	107	107	107							
98	Third Grade	113	112	113	113	112	112	113	112	113	114	115							
99	Fourth Grade	110	107	105	106	105	105	105	105	105	106	106							
484	TOTAL WASHINGTON	505	501	498	501	497	496	497	497	500	504	506	0	0	0	0	0	0	0
882	TOTAL ELEMENTARY	866	865	862	865	861	859	859	861	864	866	869	0	0	0	0	0	0	0
	Open Enrollment-Elementary																		
	MIDDLE SCHOOL																		
193	Fifth Grade	192	189	189	191	193	190	190	189	189	189	191							
211	Sixth Grade	198	196	194	196	197	197	196	196	196	197	197							
217	Seventh Grade	218	214	213	214	213	211	209	210	211	209	210							
214	Eighth Grade	219	214	213	212	212	211	210	209	209	204	205							
835	TOTAL MIDDLE SCHOOL	827	813	809	813	815	809	805	804	805	799	803	0	0	0	0	0	0	0
	Open Enrollment-CMS																		
	HIGH SCHOOL																		
224	Ninth Grade	221	220	221	221	219	221	219	221	220	220	219							
184	Tenth Grade	223	223	220	220	221	221	220	220	220	216	214							
165	Eleventh Grade	185	186	184	184	184	184	185	183	181	182	179							
170	Twelfth Grade	172	173	172	172	172	173	172	171	171	166	164							
743	TOTAL HIGH SCHOOL	801	802	797	797	796	799	796	795	792	784	776	0	0	0	0	0	0	0
	Open Enrollment-CHS																		
2460	TOTAL HK-12	2494	2480	2468	2475	2472	2467	2460	2460	2461	2449	2448	0	0	0	0	0	0	0
	TOTAL OPEN ENROLLMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	CAAEP- FULL-TIME																		
	High School (grades 9-12)	83	86	84	80	77	77	76	75	73	84	82							
	Junior High (grades 6-8)	6	6	8	8	9	9	11	11	11	11	11							
79	TOTAL CAAEP-Full-Time	89	92	92	88	86	86	87	86	84	95	93	0	0	0	0	0	0	0
	** CAAEP - PART-TIME																		
	EDHS																		
	Extended Programming																		
	Targeted Services																		
2539	GRAND TOTAL	2583	2572	2560	2563	2558	2553	2547	2546	2545	2544	2541	0	0	0	0	0	0	0

** NOT included in totals.

Northern Lights Special Education Cooperative



16 E Hwy 61, P.O. Box 40, Esko, MN 55733
 (218)655-5018 ~ Fax (218)455-4511
 www.nlsec.org

Dena Hagen ~ Special Education Director

CONTRACT FOR OCCUPATIONAL THERAPY SERVICES

This agreement, entered into this 28th day of February 2022, by and between **Cloquet Public Schools**, (herein referred to as the District) and **Brenda Baker**, (hereinafter referred to as Contractor) witnesses that:

Whereas, the Districts have determined that it is necessary to retain the services of a qualified Occupational therapist to attain the following objectives:

1. **To meet the needs of students with disabilities, as defined under the Individuals with Disabilities Education Act, Occupational Therapy services are deemed necessary by the child study process and documented in the students' individual education plans (IEP), Individual Family Service Plans (IFSP), or Individual Interagency Intervention Plans (IIIP).**
2. **The services provided are necessary for the student(s) to make progress on IEP, IFSP, or IIIP goals and/or access the general education curriculum.**

WHEREAS, the Contractor is duly qualified to perform these services and whereas personnel will hold appropriate licensure by MN Professional Educator Licensing and Standards Board for the necessary service for which they provide. If neither issue a license for the necessary service, the professionals will be members of good standing in their professional organization. Furthermore, a copy of the licensure or appropriate board certification for each person who will be providing services will be submitted to the District prior to the initiation date of the contract and on an annual basis thereafter.

NOW, THEREFORE, the parties agree as follows:

1. **The Contractor shall provide a licensed occupational therapist upon mutual agreement between parties, to meet the objectives stated above.**
2. **The Contractor shall provide services to students with disabilities as defined in the Individuals with Disabilities Education Act.**
3. **Services will be provided in an environment (classroom, facility in district buildings or in students' homes) that is essentially equivalent to the regular education program.**

 Barnum ISD #91, Carlton ISD #93, Cloquet ISD #94, Cromwell ISD #95, Esko ISD #99, Hermantown ISD #700,
 Lake Superior ISD #381, McGregor ISD #0004, Moose Lake ISD #97, Northern Lights Academy ISD #6096,
 Proctor ISD #704, Wrenshall ISD #100, Willow River ISD #577

4. **The District shall provide an atmosphere that is conducive to learning and shall meet the needs of the students' special physical, sensory and emotional needs.**
5. **Starting March 1, 2022, the Contractor will provide up to 21 hours per week, at an hourly rate of \$60.00, plus mileage at the current federal rate of \$0.585. Mileage will be calculated using the NLSEC office as a start and end point for the workday. If a visit is canceled enroute to, or after arriving at site, mileage to the site is reimbursable. Estimated contract total is \$18,360.00.**
6. **The Contractor will submit billings on a monthly basis which will reflect service hours by date, students served in which district, the name of the therapist providing the service and mileage.**
7. **The District shall make payments for services based upon receipt of invoice.**
8. **The Contractor shall maintain appropriate liability coverage commensurate with the services provided and submit a copy of the policy upon request to the District.**
9. **The Director of Special Education shall be responsible for the oversight of the contracted services contained within this agreement.**
10. **This agreement shall be in force from March 1, 2022 through June 7, 2022. Either party shall provide written notice regarding reduction/discontinuation of services hours with a 30-day written notice.**

Signed by: Cloquet ISD #094
 302 14th St
 Cloquet, MN 55720

By: _____

Date: _____

Signed by: Brenda Baker
 Occupational Therapist
 6966 Bear Island Road
 Duluth, MN 55803

By: _____

Date: _____

 Barnum ISD #91, Carlton ISD #93, Cloquet ISD #94, Cromwell ISD #95, Esko ISD #99, Hermantown ISD #700,
 Lake Superior ISD #381, McGregor ISD #0004, Moose Lake ISD #97, Northern Lights Academy ISD #6096,
 Proctor ISD #704, Wrenshall ISD #100, Willow River ISD #577

From: Tom Whiteside <TWhiteside@afscme65.org>
Sent: Wednesday, February 16, 2022 4:14 PM
To: Michael Cary <mcary@isd94.org>
Subject: Notice of Intent to Negotiate-AFSCME Contracts

Hi Mike,

This email is a notice that the AFSCME Clerical, Custodial, Paraprofessional and Dietary units will be opening their contracts that expire June 30th, 2022 for negotiations.

Please Provide the following information for each unit:

1. A word version of each current contract
2. An updated seniority list for each unit including each member's pay, sick bank, and vacation bank
3. Please provide an updated document outlining the current health insurance policy including premiums and deductibles
4. Also, please provide dates that the board can begin to meet with each unit.

Thank you,
Tom Whiteside
AFSCME 65

Annual Compliance Overview

[Minnesota Statutes, section 124D.78](#) requires Minnesota districts, charters, and tribal schools with 10 or more American Indian students to have an American Indian Parent Advisory Committee (AIPAC). Specifically, the statute cites that school boards and American Indian schools must provide for the maximum involvement of parents and children enrolled in education programs, programs for elementary and secondary grades, special education programs, and support services.

To be compliant with this statutory requirement, districts, charters, and tribal schools are required to submit annual compliance documents to the Office of American Indian Education (OAIE) by March 1 of each year. Also known as the vote of concurrence or nonconcurrence, annual compliance is a valuable opportunity for American Indian Parent Advisory Committee members to meet and discuss whether or not they concur with the educational offerings that have been extended by the district to American Indian students.

The Vote and Resolution

If the AIPAC finds that the district and/or school board have been meeting the needs of American Indian students, they issue a vote and resolution of concurrence. If they find that the district and/or school board have not been meeting the needs of American Indian students, they issue a vote and resolution of nonconcurrence. This vote is formally reflected on the annual compliance documents. Members of the AIPAC must present the vote and resolution to the school board.

If the vote is one of nonconcurrence, the AIPAC must provide written recommendations for improvement to the school board at the time of the presentation. The school board then has 60 days in which to respond in writing to the AIPAC recommendations. A copy of this written response must be provided to the OAIE.

Completing and Submitting the Documents

The following items are required when submitting annual compliance:

- ✓ The annual compliance/vote of concurrence or nonconcurrence document
- ✓ The AIPAC resolution document
- ✓ The AIPAC roster and district employee sign-in sheet (available to download on the OAIE webpage)

All items are fillable PDF forms. When completing, remember to:

- Include the district or school name and identifying number.
- Place a check mark next to the applicable vote.
- Include all dates as indicated.
- Add all signatures as required. **Digital signatures are accepted.*
- Use the drop-down menu in the roster to select the appropriate committee member options.

The District or School Does Not Have an AIPAC:

Districts or schools that do not have an AIPAC are still required to complete this paperwork.

- Place a check mark next to “Does Not Have an AIPAC”.
- Obtain the signature of the superintendent or charter/tribal school director and the school board chair. The resolution page is not required.

Submission Deadline:

Email all three required items **by March 1** to: mde.indian-education@state.mn.us

Annual Compliance/Vote of Concurrence or Nonconcurrence

District, Charter, or Tribal School Name: _____

The American Indian Parent Advisory Committee Vote

_____ *The AIPAC Issued a Vote of Concurrence*

Date of Concurrent Vote: _____

Date the AIPAC presented to the school board: _____

_____ *The AIPAC Issued a Vote of Nonconcurrence*

A vote of nonconcurrence requires the AIPAC to provide specific written recommendations for improvement to the school board. The school board is required to respond in writing to each recommendation within 60 days of the recommendations being put forth. The school board must provide this written response to both the AIPAC and to the Office of Indian Education.

Date of Nonconcurrent vote: _____

Date the AIPAC presented to the school board: _____

Date the written response from the school board is due: _____

_____ *The District/School Does Not Have an AIPAC*

The district has not yet formed an AIPAC, but recognizes the need to do so in order to remain compliant with Minnesota Statutes, section 124D.78. By signing below, the district/school leadership commits to working with the Office of American Indian Education on committee formation.

Required signatures

**Digital signatures are accepted*

School Board Chairperson

Date

Superintendent or Charter/Tribal School Director

Date

AIPAC Chairperson

Date

The American Indian Parent Advisory Committee Resolution

WHEREAS, the school board or district has an AIPAC composed of parents/guardians of American Indian children who are eligible for Indian education programs, American Indian language and culture teachers and paraprofessionals, American Indian teachers, American Indian counselors, American Indian adults enrolled in educational programming, and American Indian representatives from community;

WHEREAS, the school board or district affords the AIPAC the necessary information and the opportunity to effectively express their views concerning all aspects of American Indian education and the educational needs of the American Indian children enrolled in the school(s) and program(s); and,

WHEREAS, the AIPAC is directly involved with and advises the school board and district staff on Indian Education program planning; and,

WHEREAS, the AIPAC develops and submits recommendations to the school board and district staff pertaining to the needs of American Indian students.

THEREFORE BE IT RESOLVED, that the AIPAC concurs that the school board and district are compliant with Minnesota Statutes, section 124D.78, and that the school board and district are meeting the needs of American Indian students.

_____ **We, the American Indian Parent Advisory Committee**, issue a **Vote of Concurrence**. We attest that the school board and/or district are compliant with Minnesota Statutes and that the school board and/or district are meeting the needs of American Indian students; **or**,

_____ **We, the American Indian Parent Advisory Committee**, issue a **Vote of Nonconcurrence**. We attest that the school board and/or district are not compliant with Minnesota Statutes and that the school board and/or district are not meeting the needs of American Indian students. We have provided written recommendations for improvements to the school board, and we acknowledge that the school board has 60 days from the receipt of these recommendations in which to respond, in writing, to each recommendation.

AIPAC Chairperson Printed Name and Signature

Date

211 CRIMINAL OR CIVIL ACTION AGAINST SCHOOL DISTRICT, SCHOOL BOARD MEMBER, EMPLOYEE, OR STUDENT

I. PURPOSE

The purpose of this policy is to provide guidance ~~aboutas to~~ the school district's position, rights, and responsibilities when a civil or criminal action is pending against the school district, or a school board member, school district employee, or student.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that, when civil or criminal actions are pending against a school board member, school district employee, or student, the school district may be requested or required to take action.
- B. In responding to such requests and/or requirements, the school district will take such measures as are appropriate to its primary mission of providing for the education of students in an environment that is safe for staff and students and is conducive to learning.
- C. The school district acknowledges its statutory obligations with respect to providing assistance to school board members and teachers who are sued in connection with performance of school district duties. Collective bargaining agreements and school district policies may also apply.

III. CIVIL ACTIONS

- A. Pursuant to ~~Minnesota- Statutes section-~~ §466.07, ~~s~~Subd. 1, the school district shall defend and indemnify any school board member or school district employee for damages in school-related litigation, including punitive damages, claimed or levied against the school board member or employee, provided that the school board member or employee ~~he or she~~ was acting in the performance of the duties of the position and was not guilty of malfeasance, willful neglect of duty, or bad faith.
- B. Pursuant to ~~Minnesota- Statutes-~~ Section §123B.25(b), with respect to teachers employed by the school district, upon written request of the teacher involved, the school district ~~shall~~must provide legal counsel for any school teacher against whom a claim is made or action is brought for recovery of damages in any tort action involving physical injury to any person or property or for wrongful death arising out of or in connection with the employment of the teacher with the school district. The school district will choose legal counsel after consultation with the teacher.

C. Data Practices

Educational data and personnel data maintained by the school district may be sought as evidence in a civil proceeding. The school district will release the data only pursuant to the Minnesota Government Data Practices Act, ~~Minnesota Statutes, chapter~~ Ch. 13; and to the Family Educational Rights and Privacy Act, 20 ~~United States Code~~ § 1232g, and related regulations. When an employee is subpoenaed and is expected to testify regarding educational data or personnel data, ~~he or she is to~~ the employee will inform the building administrator or designated supervisor, who shall immediately inform the superintendent or designee. No school board member or employee may release data without consultation in advance with the school district official ~~who is~~ designated as the responsible authority ~~responsible~~ for the collection, use, and dissemination of data.

D. Service of Subpoenas

~~The policy of the school district is that its~~ School district officers and employees will normally not be involved in providing service of process for third parties in the school setting.

E. Leave to Testify

Leave for employees appearing in court, either when sued or under subpoena to testify, will be considered in accordance with school district personnel policies and applicable collective bargaining agreements.

IV. **CRIMINAL CHARGES OR CONDUCT**

A. Employees

1. The school district expects that its employees serve as positive role models for students. As role models for students, employees have a duty to conduct themselves in an exemplary manner.
2. If the school district receives information relating to activities of a criminal nature by an employee, the school district will investigate and take appropriate disciplinary action, which may include discharge, subject to school district policies, statutes, and provisions of applicable collective bargaining agreements.
3. Pursuant to Minnesota Statutes, section § 123B.02, Subd. 20, if reimbursement for a criminal defense is requested by a school district employee, the school board may, after consulting with its legal counsel, reimburse the employee for any costs and reasonable attorney fees incurred by the employee to defend criminal charges brought against the employee arising out of the performance of duties for the school district. The decision ~~as to~~ whether to reimburse shall be made in the school board's discretion ~~of the school board~~. A school board member who is a witness or an alleged

victim in the case may not vote on the reimbursement. If a quorum of the school board is disqualified from voting on the reimbursement, the reimbursement must be approved by a judge of the district court.

B. Students

The school district has an interest in maintaining a safe and healthful environment and in preventing disruption of the educational process. ~~In order to further~~To promote that interest, the school district will take appropriate action regarding students convicted of crimes that relate to the school environment.

C. Criminal Investigations

1. The policy of the school district is to cooperate with law enforcement officials. The school district will make all efforts, however, to encourage law enforcement officials to question students and employees outside of school hours and off school premises unless ~~there are~~ extenuating circumstances exist, ~~or~~ the matter being investigated is school-related, or as otherwise provided by law.
2. If ~~such~~ questioning at school is unavoidable, the school district will attempt to maintain confidentiality; to avoid embarrassment to students and employees and to avoid disruption of the educational program. The school district will attempt to notify parents of a student under age 18 that police will be questioning their child. Normally, the superintendent, principal, or other appropriate school official will be present during the interview, except as otherwise required by law (Minnesota Statutes section ~~§ 260E.22 626.556, Subd. 10~~), or as otherwise determined in consultation with the parent or guardian.

D. Data Practices

The school district will release to juvenile justice and law enforcement authorities educational and personnel data only in accordance with Minnesota Statutes ~~chapter Ch.~~ 13 (Minnesota Government Data Practices Act) and 20 United States ~~Code section.~~ § 1232g (FERPA).

V. **STATEMENTS WHEN LITIGATION IS PENDING**

The school district recognizes that when a civil or criminal action is commenced or pending, parties to the lawsuit have particular duties in reference to persons involved or named in the lawsuit, as well as insurance carrier(s). Therefore, school board members or school district employees shall make or release statements in that situation only in consultation with legal counsel.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)

Minn. Stat. § 123B.02, Subd. 20 (Legal Counsel; Reimbursement)
Minn. Stat. § 123B.25(b) ([Legal Actions Against Districts and Teachers](#))
[Minn. Stat. § 260E.22 \(Interviews\)](#)
Minn. Stat. § 466.07, Subd. 1 (Indemnification)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
42 U.S.C. § 1983 (Civil Action for Deprivation of ~~ng~~ Rights)
Minn. Op. Atty. Gen. 169 (Mar. 7, 1963)
Minn. Op. Atty. Gen. 169 (Nov. 3, 1943)
Dypress v. School Committee of Boston, 446 N.E.2d 1099 (Mass. App. Ct. 1983)
Wood v. Strickland, 420 U.S. 308, ~~95 S.Ct. 992, 43 L.Ed.2d 214~~ (1975)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 408 (Subpoena of a School District Employee)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

414 MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected child neglect or physical or sexual abuse.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to fully comply with Minn. Stat. [Ch. 260E§ 626.556](#) requiring school personnel to report suspected child neglect or physical or sexual abuse.
- B. A violation of this policy occurs when any school personnel fails to immediately report instances of child neglect or physical or sexual abuse when the school personnel knows or has reason to believe a child is being neglected or physically or sexually abused or has been neglected or physically or sexually abused within the preceding three years.

III. DEFINITIONS

- A. “Accidental” means a sudden, not reasonably foreseeable, and unexpected occurrence or event ~~which~~that:
 - 1. is not likely to occur and could not have been prevented by exercise of due care; and
 - 2. if occurring while a child is receiving services from a facility, happens when the facility and the employee or person providing services in the facility are in compliance with the laws and rules relevant to the occurrence of event.
- B. “Child” means one under age 18 and, for purposes of Minn. Stat. Ch. 260C ([Juvenile Safety and Placement](#)) ~~Child Protection~~ and Minn. Stat. Ch. 260D (Child in Voluntary Foster Care for Treatment), includes an individual under age 21 who is in foster care pursuant to Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18).
- C. “Immediately” means as soon as possible but in no event longer than 24 hours.
- D. “Mandated reporter” means any school personnel who knows or has reason to believe a child is being ~~neglected or physically or sexually abused~~maltreated, or

has been ~~neglected or physically or sexually abused~~ maltreated within the preceding three years.

E. “Mental injury” means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child’s ability to function within a normal range of performance and behavior with due regard to the child’s culture.

FE. “Neglect” means the commission or omission of any of the acts specified below, other than by accidental means:

1. failure by a person responsible for a child’s care to supply a child with necessary food, clothing, shelter, health care, medical ~~care~~, or other care required for the child’s physical or mental health when reasonably able to do so; ~~including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;~~
2. failure to protect a child from conditions or actions that seriously endanger the child’s physical or mental health when reasonably able to do so, including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;
3. failure to provide for necessary supervision or child care arrangements appropriate for a child after considering factors ~~such~~ as the child’s age, mental ability, physical condition, length of absence, or environment, when the child is unable to care for the child’s his or her own basic needs or safety, or the basic needs or safety of another child in his or her care;
4. failure to ensure that a child is educated in accordance with state law, which does not include a parent’s refusal to provide his or her child with sympathomimetic medications;
5. prenatal exposure to a controlled substance as defined in state law used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child’s birth, ~~or~~ medical effects or developmental delays during the child’s first year of life that medically indicate prenatal exposure to a controlled substance, or the presence of a fetal alcohol spectrum disorder;
6. medical neglect as defined by Minn. Stat. § 260C.007, Subd. 6, Clause (5);
7. chronic and severe use of alcohol or a controlled substance by a ~~parent or~~ person responsible for the care of the child that adversely affects the child’s basic needs and safety; or
8. emotional harm from a pattern of behavior ~~which~~ that contributes to

impaired emotional functioning of the child, which may be demonstrated by a substantial and observable effect in the child's behavior, emotional response, or cognition that is not within the normal range for the child's age and stage of development, with due regard to the child's culture.

Neglect does not occur solely because the child's parent, guardian, or other person responsible for the child's care in good faith selects and depends upon spiritual means or prayer for treatment or care of disease or remedial care of the child in lieu of medical care. ~~does not include spiritual means or prayer for treatment or care of disease where the person responsible for the child's care in good faith has selected and depended on those means for treatment or care of disease, except where the lack of medical care may cause serious danger to the child's health.~~

GF. "Nonmaltreatment mistake" means occurs when: (1) at the time of the incident, the individual was performing duties identified in the center's child care program plan required under Minn. Rules Part 9503.0045; (2) the individual has not been determined responsible for a similar incident that resulted in a finding of maltreatment for at least seven years; (3) the individual has not been determined to have committed a similar nonmaltreatment mistake under this paragraph for at least four years; (4) any injury to a child resulting from the incident, if treated, is treated only with remedies that are available over the counter, whether ordered by a medical professional or not; and (5) except for the period when the incident occurred, the facility and the individual providing services were both in compliance with all licensing requirements relevant to the incident. This definition only applies to child care centers licensed under Minn. Rules Ch. 9503.

H. "Person responsible for the child's care" means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employee or agent, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.

IG. "Physical abuse" means any physical injury, mental injury (under subdivision 13), or threatened injury (under subdivision 23), inflicted by a person responsible for the child's care on a child other than by accidental means; or any physical or mental injury that cannot reasonably be explained by the child's history of injuries, or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minn. Stat. § 125A.0942 or § 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian which that does not result in an injury. Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minn. Stat. § 121A.582.

Actions which that are not reasonable and moderate include, but are not limited to,

any of the following: (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions ~~which-that~~ result in any nonaccidental injury to a child under 18 months of age; (5) unreasonable interference with a child's breathing; (6) threatening a child with a weapon, as defined in Minn. Stat. § 609.02, Subd. 6; (7) striking a child under age one on the face or head; (8) striking a child who is at least age one but under age four on the face or head, which results in an injury; (9) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances ~~which-that~~ were not prescribed for the child by a practitioner, in order to control or punish the child, or ~~giving the child~~ other substances that substantially affect the child's behavior, motor coordination, or judgment, or that result in sickness or internal injury, or ~~that~~ subject the child to medical procedures that would be unnecessary if the child were not exposed to the substances; (10) unreasonable physical confinement or restraint not permitted under Minn. Stat. § 609.379, including, but not limited to, tying, caging, or chaining; or (11) in a school facility or school zone, an act by a person responsible for the child's care that is a violation under Minn. Stat. § 121A.58.

JH. "Report" means any communication received by the local welfare agency, police department, county sheriff, or agency responsible for child protection pursuant to this section that describes ~~neglect or physical or sexual abuse~~maltreatment of a child and contains sufficient content to identify the child and any person believed to be responsible for the maltreatment, neglect or abuse, if known.

KI. "School personnel" means professional employee or professional's delegate of the school district who provides health, educational, social, psychological, law enforcement, or child care services.

LJ. "Sexual abuse" means the subjection of a child by a person responsible for the child's care, by a person who has a significant relationship to the child (as defined in Minn. Stat. § 609.341, Subd. 15), or by a person in a current or recent position of authority (as defined in Minn. Stat. § 609.341, Subd. 10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration, sexual contact, solicitation of children to engage in sexual conduct, and communication of sexually explicit materials to children. Sexual abuse also includes any act involving a minor ~~which-that~~ constitutes a violation of Minnesota statutes prohibiting prostitution or use of a minor in a sexual performance. Sexual abuse includes all reports of known or suspected child sex trafficking involving a child who is identified as a victim of sex trafficking. Sexual abuse includes threatened sexual abuse which includes the status of a parent or household member who has committed a violation ~~which-that~~ requires registration under Minn. Stat. § 243.166, Subd. 1b(a) or (b) (Registration of Predatory Offenders).

M. "Threatened injury" means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child's care who has (1) subjected the child to, or failed to

protect a child from, an overt act or condition that constitutes egregious harm; (2) been found to be palpably unfit; (3) committed an act that resulted in an involuntary termination of parental rights; (4) , or committed an act that resulted in the involuntary transfer of permanent legal and physical custody of a child to a relative..

- ~~K. “Mental injury” means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child’s ability to function within a normal range of performance and behavior with due regard to the child’s culture.~~
- ~~L. “Person responsible for the child’s care” means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employees or agents, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.~~
- ~~M. “Threatened injury” means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child’s care who has subjected the child to, or failed to protect a child from, egregious harm, or a person whose parental rights were involuntarily terminated, been found palpably unfit, or one from whom legal and physical custody of a child has been involuntarily transferred to another.~~

IV. REPORTING PROCEDURES

- A. A mandated reporter ~~as defined herein~~ shall immediately report the information neglect or physical or sexual abuse, which he or she knows or has reason to believe is happening or has happened within the preceding three years, to the local welfare agency, agency responsible for assessing or investigating the report, police department, county sheriff, tribal social services agency, or tribal police department. The reporter will include his or her name and address in the report.
- B. ~~If the immediate report has been made orally,~~ An oral report shall be made immediately, by telephone or otherwise., ~~†~~The oral report shall be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff, local welfare agency, or agency responsible for assessing assisting or investigating maltreatmentthe report. Any The written report shall be of sufficient content to identify the child, any person believed to be responsible for the abuse or neglectmaltreatment of the child if the person is known, the nature and extent of the abuse or neglectmaltreatment, and the name and address of the reporter.
- C. Regardless of whether a report is made, as soon as practicable after a school

receives information regarding an incident that may constitute maltreatment of a child in a school facility, the school shall inform the parent, legal guardian, or custodian of the child that an incident has occurred that may constitute maltreatment of the child, when the incident occurred, and the nature of the conduct that may constitute maltreatment.

D. A mandated reporter who knows or has reason to know of the deprivation of custodial or parental rights or the kidnapping of a child shall report the information to the local police department or the county sheriff.

E. With the exception of a health care professional or a social service professional who is providing the woman with prenatal care or other health care services, a mandated reporter shall immediately report to the local welfare agency if the person knows or has reason to believe that a woman is pregnant and has used a controlled substance for a nonmedical purpose during the pregnancy, including, but not limited to, tetrahydrocannabinol, or has consumed alcoholic beverages during the pregnancy in any way that is habitual or excessive.

F. A person mandated by Minnesota law and this policy to report who fails to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.

G. An employer of a mandated reporter shall not retaliate against the person for reporting in good faith maltreatment against a child with respect to whom a report is made, because of the report.

~~G. Submission of a good faith report under Minnesota law and this policy will not adversely affect the reporter's employment, or the child's access to school.~~

H. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, plus costs and reasonable attorney fees. ~~and the reckless~~ Knowingly or recklessly making ~~of~~ a false report also may result in discipline. ~~The court may also award attorney's fees.~~

V. INVESTIGATION

A. The responsibility for assessing or investigating reports of suspected maltreatment neglect or physical or sexual abuse rests rests with the appropriate state, county, state, or local agency or agencies. The agency responsible for assessing or investigating reports of child-maltreatment has the authority to interview the child, the person or persons responsible for the child's care, the alleged perpetrator/offender, and any other person with knowledge of the abuse or neglect maltreatment for the purpose of gathering ~~the~~ facts, assessing safety and risk to the child, and formulating a plan. The investigating agency may interview the child at school. The interview may take place outside the presence of the alleged offender or parent, legal guardian, or a school official. The investigating agency, not the

school, is responsible for either notifying or withholding notification of the interview to the parent, guardian, or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.

- B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property ~~will~~must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school property.
- C. Except where the alleged ~~perpetrator~~offender is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who may attend the interview. The conditions as to time, place, and manner of the interview set by the school officials shall be reasonable, and the interview shall be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, or school employees when an interview is conducted on school premises.
- D. Where the alleged ~~perpetrator~~offender is believed to be a school official or employee, the school district shall conduct its own investigation independent of MDE and, if involved, the local welfare or law enforcement agency.
- E. Upon request by MDE, the school district shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school facility, pursuant to an assessment or investigation of a maltreatment report of a student in school. The school district shall provide the requested data in accordance with the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

VI. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE

- A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding the interview until

notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.

- B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A., shall be destroyed by the school only when ordered by the agency conducting the investigation or by a court of competent jurisdiction.

VII. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE

Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, the duties relating to the reporting and investigation of such harassment or violence may be applicable.

VIII. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall appear in school personnel handbooks.
- B. The school district will develop a method of discussing this policy with school personnel.
- C. This policy shall be reviewed at least annually for compliance with state law.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.58 (Corporal Punishment)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 125A.0942 (Standards for Restrictive Procedures)
Minn. Stat. § 243.166, Subd. 1b(a)(b) (Registration of Predatory Offenders)
Minn. Stat. § 245.825 (Use of Aversive or Deprivation Procedures)
Minn. Stat. § 260C.007, Subd. 6, Clause (5) (Child in Need of Protection)
Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18)
Minn. Stat. Ch. 260D (Child in Voluntary Foster Care for Treatment)
[Minn. Stat. Ch. 260E \(Reporting of Maltreatment of Minors\)](#)
Minn. Stat. § 609.02, Subd. 6 (Definitions – Dangerous Weapon)
Minn. Stat. § 609.341, Subd. 10 (Definitions – Position of Authority)
Minn. Stat. § 609.341, Subd. 15 (Definitions – Significant Relationship)
Minn. Stat. § 609.379 (Reasonable Force)
~~[Minn. Stat. § 626.556 et seq. \(Reporting of Maltreatment of Minors\)](#)~~
~~[Minn. Stat. § 626.5561 \(Reporting of Prenatal Exposure to Controlled Substances\)](#)~~
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

Cross References: MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)

532 USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS WITH IEPs FROM SCHOOL GROUNDS

I. PURPOSE

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, if necessary, a student with an individualized education program (IEP) from school grounds.

II. GENERAL STATEMENT OF POLICY

The school district is committed to promoting learning environments that are safe for all members of the school community. It further believes that students are the first priority and that they should be reasonably protected from physical or emotional harm at all school locations and during all school activities.

In general, all students, including those with IEPs, are subject to the terms of the school district's discipline policy. Building level administrators have the leadership responsibility to maintain a safe, secure, and orderly educational environment within which learning can occur. Corrective action to discipline a student and/or modify a student's behavior will be taken by staff when a student's behavior violates the school district's discipline policy.

If a student with an IEP engages in conduct which, in the judgment of school personnel, endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, that student may be removed from school grounds in accordance with this policy.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them in this section:

- A. "Student with an IEP" or "the student" means a student who is eligible to receive special education and related services pursuant to the terms of an IEP or an individual interagency intervention plan (IIIP).
- B. "Peace officer" means an employee or an elected or appointed official of a political subdivision or law enforcement agency who is licensed by the Board of Peace Officer Standards and Training, charged with the prevention and detection of crime and the enforcement of general criminal laws of the state and who has the full power

of arrest. The term “peace officer” includes a person who serves as a sheriff, a deputy sheriff, a police officer, or a state patrol trooper.

- C. “Police liaison officer” is a peace officer who, pursuant to an agreement between the school district and a political subdivision or law enforcement agency, is assigned to a school building for all or a portion of the school day to provide law enforcement assistance and support to the building administration and to promote school safety, security, and positive relationships with students.
- D. “Crisis team” means a group of persons, which may include teachers and non-teaching school personnel, selected by the building administrator in each school building who have received crisis intervention training and are responsible for becoming actively involved with resolving crises. The building administrator or designee shall serve as the leader of the crisis team.
- E. The phrase “remove the student from school grounds” is the act of securing the person of a student with an IEP and escorting that student from the school building or school activity at which the student with an IEP is located.
- F. “Emergency” means a situation where immediate intervention is needed to protect a child or other individual from physical injury.
- G. All other terms and phrases used in this policy shall be defined in accordance with applicable state and federal law or ordinary and customary usage.

IV. REMOVAL OF STUDENTS WITH IEPs FROM SCHOOL GROUNDS

A. Removal By Crisis Team

If the behavior of a student with an IEP escalates to the point where the student’s behavior endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building’s crisis team may be summoned. The crisis team may attempt to de-escalate the student’s behavior by means including, but not limited to, those described in the student’s IEP and/or behavior intervention plan. When such measures fail, or when the crisis team determines that the student’s behavior continues to endanger or may endanger the health, safety, or property of the student, other students, staff members, or school property, the crisis team may remove the student from school grounds.

If the student’s behavior cannot be safely managed, school personnel may immediately request assistance from the police liaison officer or a peace officer.

B. Removal By Police Liaison Officer or Peace Officer

If a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building’s crisis team, building administrator, or the building

administrator's designee, may request that the police liaison officer or a peace officer remove the student from school grounds.

If a student with an IEP is restrained or removed from a classroom, school building, or school grounds by a peace officer at the request of a school administrator or school staff person during the school day twice in a 30-day period, the student's IEP team must meet to determine if the student's IEP is adequate or if additional evaluation is needed.

Whether or not a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, school district personnel may report a crime committed by a student with an IEP to appropriate authorities. If the school district reports a crime committed by a student with an IEP, school personnel shall transmit copies of the special education and disciplinary records of the student for consideration by appropriate authorities to whom it reports the crime, to the extent that the transmission is permitted by the Family Education Rights and Privacy Act (FERPA), the Minnesota Government Data Practices Act, and school district's policy, Protection and Privacy of Pupil Records.

[Note: If the school district uses a different reference name for its student records policy, insert that name in place of the reference to Protection and Privacy of Pupil Records, which is the title of MSBA/MASA Model Policy 515.]

The fact that a student with an IEP is covered by special education law does not prevent state law enforcement and judicial authorities from exercising their responsibilities with regard to the application of federal and state law to crimes committed by a student with an IEP.

C. Reasonable Force Permitted

In removing a student with an IEP from school grounds, a building administrator, other crisis team members, or the police liaison officer or other agents of the school district, whether or not members of a crisis team, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.

In removing a student with an IEP from school grounds, police liaison officers and school district personnel are further prohibited from engaging in the following conduct:

1. Corporal punishment prohibited by [Minnesota Statutes section Minn. Stat. § 121A.58](#);
2. Requiring a child to assume and maintain a specified physical position, activity, or posture that induces physical pain;

3. Totally or partially restricting a child's senses as punishment;
4. Denying or restricting a child's access to equipment and devices such as walkers, wheel-chairs, hearing aids, and communication boards that facilitate the child's functioning except when temporarily removing the equipment or device is needed to prevent injury to the child or others or serious damage to the equipment or device, in which case the equipment or device shall be returned to the child as soon as possible;
5. Interacting with a child in a manner that constitutes sexual abuse, neglect, or physical abuse under [Minnesota Statutes Chapter Minn. Stat. .260E; § 626.556](#);
6. Physical holding (as defined in [Minnesota Statutes section Minn. Stat. § 125A.0941](#)) that restricts or impairs a child's ability to breathe, restricts or impairs a child's ability to communicate distress, places pressure or weight on a child's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen, or results in straddling a child's torso;
7. Withholding regularly scheduled meals or water; and/or
8. Denying a child access to toilet facilities.

D. Parental Notification

The building administrator or designee shall make reasonable efforts to notify the student's parent or guardian of the student's removal from school grounds as soon as possible following the removal.

E. Continued Removals; Review of IEP

Continued and repeated use of the removal process described herein must be reviewed in the development of the individual student's IEP or IIP.

F. Effect of Policy in an Emergency; Use of Restrictive Procedures

A student with an IEP may be removed in accordance with this policy regardless of whether the student's conduct would create an emergency.

If the school district seeks to remove a student with an IEP from school grounds under this policy due to behaviors that constitute an emergency and the student's IEP, IIP, or behavior intervention plan authorizes the use of one or more restrictive procedures, the crisis team may employ those restrictive procedures, in addition to any reasonable force that may be necessary, to facilitate the student's removal from school grounds, as long as the crisis team members who are implementing the restrictive procedures have received the training required by [Minn. Stat §Minnesota](#)

[Statutes section](#) 125A.0942, Subd. 5, and otherwise comply with the requirements of § 125A.0942.

G. Reporting to the Minnesota Department of Education (MDE)

Annually, stakeholders may recommend, as necessary, to the Commissioner of MDE (Commissioner) specific and measurable implementation and outcome goals for reducing the use of restrictive procedures. The Commissioner must submit to the Legislature a report on districts' progress in reducing the use of restrictive procedures that recommends how to further reduce these procedures and eliminate the use of seclusion. By January 15, April 15, July 15, and October 15 of each year, districts must report, in a form and manner determined by the Commissioner, about individual students who have been secluded. By July 15 each year, districts must report summary data. The summary data must include information on the use of restrictive procedures for the prior school year, July 1 through June 30, including the use of reasonable force by school personnel that is consistent with the definition of physical holding or seclusion of a child with a disability.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. §§ 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.67, Subd. 2 (Aversive and Deprivation Procedures)
Minn. Stat. §§ 125A.094-125A.0942 (Restrictive Procedures for Children with Disabilities)
Minn. Stat. § 609.06 (Authorized Use of Force)
Minn. Stat. § 609.379 (Permitted Actions)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy (FERPA))
20 U.S.C. § 1415(k)(6) (Individuals with Disabilities Education Improvement Act of 2004 (IDEA))
34 C.F.R. § 300.535 (IDEA Regulation Regarding Involvement of Law Enforcement)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507 (Corporal Punishment)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 806 (Crisis Management Policy)

430 EMPLOYEE-STUDENT RELATIONSHIPS

I. PURPOSE

The school district is committed to an educational environment in which all students are treated with respect and dignity. Every school district employee is to provide students with appropriate guidance, understanding, and direction while maintaining a standard of professionalism and acting within accepted standards of conduct.

II. GENERAL STATEMENT OF POLICY

- A. This policy applies to all school district employees at all times, whether on or off duty and on or off of school district locations.
- B. At all times, students will be treated by teachers and other school district employees with respect, courtesy, and consideration and in a professional manner. Each school district employee is expected to exercise good judgment and professionalism in all interpersonal relationships with students. Such relationships must be and remain on a teacher-student basis or an employee-student basis.
- C. Teachers must be mindful of their inherent positions of authority and influence over students. Similarly, other school district employees also may hold positions of authority over students of the school district and must be mindful of their authority and influence over students.
- D. Sexual relationships between school district employees and students, without regard to the age of the student, are strictly forbidden and may subject the employee to criminal liability.
- E. Other actions that violate this policy include, but are not limited to, the following:
 - 1. Dating students.
 - 2. Having any interaction/activity of a sexual nature with a student.
 - 3. Committing or attempting to induce students or others to commit an illegal act or act of immoral conduct which may be harmful to others or bring discredit to the school district.
 - 4. Supplying alcohol or any illegal substance to a student, allowing a student access to such substances, or failing to take reasonable steps to prevent

such access from occurring.

- F. School district employees shall, whenever possible, employ safeguards against improper relationships with students and/or claims of such improper relationships.
- G. Excessive informal and social involvement with individual students is unprofessional, is not compatible with employee-student relationships, and is inappropriate.
- H. School district employees will adhere to applicable standards of ethics and professional conduct in Minnesota law.

III. REPORTING AND INVESTIGATION

- A. Complaints and/or concerns regarding alleged violations of this policy shall be handled in accordance with MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons) unless other specific complaint procedures are provided within any other policy of the school district.
- B. All employees shall cooperate with any investigation of alleged acts, conduct, or communications in violation of this policy.

IV. SCHOOL DISTRICT ACTION

Upon receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. It also may include reporting to appropriate state or federal authorities, including the Minnesota Professional Educator Licensing and Standards Board or the appropriate licensing authority and appropriate agencies responsible for investigating reports of maltreatment of minors and/or vulnerable adults. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law, and school district policies.

V. SCOPE OF LIABILITY

Employees are placed on notice that if an employee acts outside the performance of the duties of the position for which the employee is employed or is guilty of malfeasance, willful neglect of duty, or bad faith, the school district is not required to defend and indemnify the employee for damages in school-related litigation.

Legal References: Minn. Stat. § 13.43, Subd. 16 (School District or Charter School Disclosure of Violence or Inappropriate Sexual Contact)
Minn. Stat. § 122A.20, Subd. 2 (Mandatory Reporting to Professional Educator Licensing and Standards Board or Board of School Administrators)

Minn. Stat. § 122A.40, Subds. 5(b) and 13(b) (Mandatory immediate discharge of teachers with license revocations due to child or sex abuse convictions)

Minn. Stat. §§ 609.341-609.352 (Defining “intimate parts” and “position of authority” as well as detailing various sex offenses)

Minn. Stat. [Ch. 260E § 626.556](#) (Reporting of Maltreatment of Minors)

Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)

Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)

Minn. Rules Part 8710.2100 (Code of Ethics for Minnesota Teachers)

- Cross References:***
- MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons)
 - MSBA/MASA Model Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, or Student)
 - MSBA/MASA Model Policy 306 (Administrator Code of Ethics)
 - MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
 - MSBA/MASA Model Policy 413 (Harassment and Violence)
 - MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
 - MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
 - MSBA/MASA Model Policy 421 (Gifts to Employees and School Board Members)
 - MSBA/MASA Model Policy 507 (Corporal Punishment)

603 CURRICULUM DEVELOPMENT

I. PURPOSE

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

II. GENERAL STATEMENT OF POLICY

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of the school district.

III. RESPONSIBILITY

- A. The superintendent shall be responsible for curriculum development and for determining the most effective way of conducting research on the school district's curriculum needs and establishing a long range curriculum development program. Timelines shall be determined by the superintendent that will provide for periodic reviews of each curriculum area.
- B. A district advisory committee shall provide assistance at the request of the superintendent. The advisory committee membership shall be a reflection of the community and, to the extent possible, shall reflect the diversity of the district and its school sites, and shall include parent, teacher, support staff, student, community residents, and administration representation, and shall provide translation to the extent appropriate and practicable. Whenever possible, parents and other community residents shall comprise at least two-thirds of advisory committee members.
- C. Within the ongoing process of curriculum development, the following needs shall be addressed:
 - 1. Provide for articulation of courses of study from kindergarten through grade twelve.
 - 2. Identify minimum objectives for each course and at each elementary grade level.
 - 3. Provide for continuing evaluation of programs for the purpose of attaining school district objectives.
 - 4. Provide a program for ongoing monitoring of student progress.

5. Provide for specific, particular, and special needs of all members of the student community.
 6. Develop a local literacy plan to have every child reading at or above grade level no later than the end of grade 3, including English learners, and teachers providing comprehensive, scientifically based reading instruction consistent with law.
 7. Integrate required and elective course standards in the scope and sequence of the district curriculum.
 8. Meet all applicable requirements of the Minnesota Department of Education and federal law.
- D. Students identified as not reading at grade level by the end of kindergarten, grade 1, and grade 2 must be screened for characteristics of dyslexia. Students in grade 3 or higher who demonstrate a reading difficulty to a classroom teacher must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified. See ~~Minn. Stat. §~~[Minnesota Statutes section 120B.12](#), Subd. 2.
- E. Students who do not meet or exceed Minnesota academic standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of ~~Minn. Stat. §~~[Minnesota Statutes section 120A.20](#), Subd. 1(c). A student's plan under this section shall continue while the student is enrolled.
- F. The superintendent shall be responsible for keeping the school board informed of all state-mandated curriculum changes, as well as recommended discretionary changes, and for periodically presenting recommended modifications for school board review and approval.
- G. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to curriculum development.

Legal References: Minn. Stat. § 120B.10 (Findings; Improving Instruction and Curriculum)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.12 (Reading Proficiently ~~n~~No Later than the End of Grade 3)
Minn. Stat. § 120B.125(f) (Planning for Students' Successful Transition to Postsecondary Education and Employment)
Minn. Rules Part 3500.0550 (Inclusive Educational Program)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)

Minn. Rules Parts ~~3501.0800-3501.0815~~ 3501.0820 (Academic Standards for the Arts)

Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)

~~Minn. Rules Parts 3501.1000-3501.1190 (Graduation Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)~~

Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)

Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)

Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References:

MSBA/MASA Model Policy 604 (Instructional Curriculum)

MSBA/MASA Model Policy 605 (Alternative Programs)

MSBA/MASA Model Policy 613 (Graduation Requirements)

MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)

MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)

MSBA/MASA Model Policy 616 (School District System Accountability)

~~MSBA/MASA Model Policy 617 (School District Insurance of Preparatory and High School Standards)~~

MSBA/MASA Model Policy 618 (Assessment of Student Achievement)

MSBA/MASA Model Policy 619 (Staff Development for Standards)

MSBA/MASA Model Policy 620 (Credit for Learning)

MSBA/MASA Model Policy 623 (Mandatory Summer School Instruction)

Adopted: _____

Revised: _____

Policy 606
Orig. 1995
Rev. 20~~20~~05

606 TEXTBOOKS AND INSTRUCTIONAL MATERIALS

I. PURPOSE

The purpose of this policy is to provide direction for selection of textbooks and instructional materials.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that selection of textbooks and instructional materials is a vital component of the school district's curriculum. The school board also recognizes that it has the authority to make final decisions on selection of all textbooks and instructional materials.

III. RESPONSIBILITY OF SELECTION

- A. While the school board retains its authority to make final decisions on the selection of textbooks and instructional materials, the school board recognizes the expertise of the professional staff and the vital need of such staff to be primarily involved in the recommendation of textbooks and instructional materials. Accordingly, the school board delegates to the superintendent the responsibility to direct the professional staff in formulating recommendations to the school board on textbooks and other instructional materials.
- B. In reviewing textbooks and instructional materials during the selection process, the professional staff shall select materials ~~which~~that:
1. support the goals and objectives of the education programs;
 2. consider the needs, age, and maturity of students;
 3. foster respect and appreciation for cultural diversity and varied opinion;
 4. fit within the constraints of the school district budget;
 5. are in the English language. Another language may be used, pursuant to Minn. Stat. § 124D.61;
 6. permit grade-level instruction for students to read and study America's founding documents, including documents that contributed to the foundation or maintenance of America's representative form of limited government, the Bill of Rights, our free-market economic system, and

patriotism; and

7. do not censor or restrain instruction in American or Minnesota state history or heritage based on religious references in original source documents, writings, speeches, proclamations, or records.
- C. The superintendent shall be responsible for developing procedures and guidelines to establish an orderly process for the review and recommendation of textbooks and other instructional materials by the professional staff. Such procedures and guidelines shall provide opportunity for input and consideration of the views of students, parents, and other interested members of the school district community. This procedure shall be coordinated with the school district's curriculum development effort and may utilize advisory committees.

IV. SELECTION OF TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

- A. The superintendent shall be responsible for keeping the school board informed of progress on the part of staff and others involved in the textbook and other instructional materials review and selection process.
- B. The superintendent shall present a recommendation to the school board on the selection of textbooks and other instructional materials after completion of the review process as outlined in this policy.

V. RECONSIDERATION OF TEXTBOOKS OR OTHER INSTRUCTIONAL MATERIALS

- A. The school board recognizes differences of opinion on the part of some members of the school district community relating to certain areas of the instruction program. Interested persons may request an opportunity to review materials and submit a request for reconsideration of the use of certain textbooks or instructional materials.
- B. The superintendent shall be responsible for the development of guidelines and procedures to identify the steps to be followed to seek reconsideration of textbooks or other instructional materials.
- C. The superintendent shall present a procedure to the school board for review and approval regarding reconsideration of textbooks or other instructional materials. When approved by the school board, such procedure shall be an addendum to this policy.

Legal References: Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction – ~~Curriculum~~Knowledge and Skills)
Minn. Stat. § 120B.235 (American Heritage Education)
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09, Subd. 8 (School Board Responsibilities)

Minn. Stat. § 124D.59-124D.61 (~~Limited English Proficiency Education for English Learners Act~~)

Minn. Stat. § 127A.10 (State Officials and School Board Members to be Disinterested; Penalty)

Hazelwood Sch. Dist. v. Kuhlmeier, 484 U.S. 260, ~~108 S.Ct. 562, 98 L.Ed.2d 592~~ (1988)

Pratt v. Independent Sch. Dist. No. 831, 670 F.2d 771 (8th Cir. 1982)

Cross References: MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)

Adopted: 4/9/96

Policy 608
Orig. 1995
Rev. 2022~~09~~

Revised: _____

608 INSTRUCTIONAL SERVICES – SPECIAL EDUCATION

I. PURPOSE

The purpose of this policy is to set forth the position of the school board on the need to provide special educational services to some students in the school district.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that some students need special education and further recognizes the importance of providing a free appropriate public education and delivery system for students in need of special education.

III. RESPONSIBILITIES

- A. The school board accepts its responsibility to identify, evaluate, and provide special education and related services for disabled children who are properly the responsibility of the school district and who meet the criteria to qualify for special education and related services as set forth in Minnesota and federal law.
- B. The school district shall ensure that all qualified ~~disabled~~ children with a disability are provided special education and related services ~~which~~ that are appropriate to their educational needs.
- C. When such services require or result from interagency cooperation, the school district shall participate in such interagency activities in compliance with applicable federal and state law.
- D. ~~The school board has adopted the Cloquet Special Education Cooperative's Total Special Education Services (TSES) Manual, which outlines special education procedures for school districts to follow in ensuring all students receive a free and appropriate public education.~~

Legal References: Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 125A.02 (Definition of Child with a Disability)
Minn. Stat. §§ 125A.027, 125A.03, 125A.08, 125A.15, and 125A.29 (District Obligations)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)

Cross References: MSBA/MASA Model Policy 402 (Disability Nondiscrimination Policy)
MSBA/MASA Model Policy 508 (Extended School Year for Certain

Students with Individualized Education Programs)
MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)

609 RELIGION

I. PURPOSE

The purpose of this policy is to identify the status of religion as it pertains to the programs of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall neither promote nor disparage any religious belief or nonbelief. Instead, the school district encourages all students and employees to have appreciation for and tolerance of each other's views.
- B. The school district also recognizes that religion has had and is having a significant role in the social, cultural, political, and historical development of civilization.
- C. The school district recognizes that one of its educational objectives is to increase its students' knowledge and appreciation of music, art, drama, and literature which may have had a religious basis or origin as well as a secular importance.
- D. The school district supports the inclusion of religious music, art, drama, and literature in the curriculum and in school activities provided it is intrinsic to the learning experience and is presented in an objective manner without sectarian indoctrination.
- E. The historical and contemporary values and the origin of various religions, holidays, customs, and beliefs may be explained in an unbiased and nonsectarian manner.

III. RESPONSIBILITY

- A. The superintendent shall be responsible for ensuring that the study of religious materials, customs, beliefs, and holidays in the school district is in keeping with the following guidelines:
 - 1. The proposed activity must have a secular purpose.
 - 2. The primary objective of the activity must be one that neither advances nor inhibits religion.
 - 3. The activity must not foster excessive governmental relationships with religion.

4. Notwithstanding the foregoing guidelines, reasonable efforts ~~will~~must be made to accommodate any student who wishes to be excused from ~~attendance at school for the purpose of religious instruction or a curricular activity for a religious observance. observance of religious holidays. The school district must provide annual notice to parents of this policy.~~
- B. The superintendent is granted authority to develop and present for school board review and approval directives and guidelines for the purpose of providing further guidance relative to the teaching of materials related to religion. Approved directives and guidelines shall be attached as an addendum to this policy.

Legal References: U. S. Const., amend. I
Minn. Stat. § 120A.22, Subd. 12(3) (Compulsory Instruction)
Minn. Stat. § 120A.35 (Absence ~~F~~from School for Religious Observance)
Minn. Stat. § 121A.10 (Moment of Silence)
Good News Club v. Milford Central School, 533 U.S. 98, 121 S.Ct. 2093, 150 L.Ed.2d 151 (2001)
Santa Fe Indep. Sch. Dist. v. Doe, 530 U.S. 290, 120 S.Ct. 2266 (2000)
Tangipahoa Parish Bd. of Educ. v. Freiler, 530 U.S. 1251, 120 S.Ct. 2706 (2000)
Lemon v. Kurtzman, 403 U.S.602, 91 S.Ct. 2105, 29 L.Ed.2d 745 (1971)
Child Evangelism Fellowship v. Minneapolis Special Sch. Dist. No. 1, 690 F.3d 996 (8th Cir. 2012)
Wigg v. Sioux Falls Sch. Dist., 382 F.3d 807 (8th Cir. 2004)
Doe v. School Dist. of City of Norfolk, 340 F.3d 605 (8th Cir. 2003)
Stark v. Independent Sch. Dist. No. 640, 123 F.3d 1068 (8th Cir. 1997)
Flore v. Sioux Falls Sch. Dist. 49-5, 619 F.2d 1311 (8th Cir. 1980)
Roark v. South Iron R-1 Sch. Dist., 573 F.3d 556 (8th Cir. 2009)
Child Evangelism Fellowship v. Elk River Area Sch. Dist. No. 728, 599 F.Supp.2d 1136 (D. Minn. 2009)
LeVake v. Independent Sch. Dist. No. 656, 625 N.W.2d 502 (Minn. App. 2001)
Minn. Op. Atty. Gen. 169-J (Feb. 14, 1968)
Minn. Op. Atty. Gen. 169-K (Oct. 21, 1949)
Minn. Op. Atty. Gen. 63 (1940)
Minn. Op. Atty. Gen. 120 (1924)
Minn. Op. Atty. Gen. 121 (1924)

Cross References: MSBA/MASA Model Policy 801 (Equal Access to School Facilities)

206 PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS/COMPLAINTS ABOUT PERSONS AT SCHOOL BOARD MEETINGS AND DATA PRIVACY CONSIDERATIONS

I. PURPOSE

- A. The school board recognizes the value of participation by the public in deliberations and decisions on school district matters. At the same time, the school board recognizes the importance of conducting orderly and efficient proceedings, with opportunity for expression of all participants' respective views.
- B. The purpose of this policy is to provide procedures to assure open and orderly public discussion as well as to protect the due process and privacy rights of individuals under the law.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school board is to encourage discussion by ~~citizens~~ persons of subjects related to the management of the school district at school board meetings. The school board may adopt reasonable time, place, and manner restrictions on public expression in order to facilitate free discussion by all interested parties.
- B. The school board shall, as a matter of policy, protect the legal rights to privacy and due process of employees and students.

III. DEFINITIONS

- A. "Personnel data" means government data on individuals maintained because the individual is or was an employee or applicant for employment. For purposes of this policy, "employee" includes a volunteer or an independent contractor.
- B. Personnel data on current and former employees that is "public" includes:

Name; employee identification number, which must not be the employee's social security number; actual gross salary; salary range; terms and conditions of employment relationship; contract fees; actual gross pension; the value and nature of employer paid fringe benefits; the basis for and the amount of any added remuneration, including expense reimbursement, in addition to salary; bargaining unit; job title; job description; education and training background; previous work experience; date of first and last employment; the existence and status of any complaints or charges against the employee, regardless of whether the complaint or charge resulted in a disciplinary action; the final disposition of any disciplinary

action as defined in Minn. Stat. § 13.43, Subd. 2(b), together with the specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees of the public body; the complete terms of any agreement settling any dispute arising out of the employment relationship, including a buyout agreement as defined in Minn. Stat. § 123B.143, Subd. 2, except that the agreement must include specific reasons for the agreement if it involves the payment of more than \$10,000 of public money; work location; work telephone number; badge number; work-related continuing education; honors and awards received; and payroll time sheets or other comparable data that are only used to account for employee's work time for payroll purposes, except to the extent that release of time sheet data would reveal the employee's reasons for the use of sick or other medical leave or other not public data.

- C. Personnel data on current and former applicants for employment that is "public" includes:

Veteran status; relevant test scores; rank on eligible list; job history; education and training; and work availability. Names of applicants shall be private data except when certified as eligible for appointment to a vacancy or when applicants are considered by the appointing authority to be finalists for a position in public employment. For purposes of this subdivision, "finalist" means an individual who is selected to be interviewed by the appointing authority prior to selection.

- D. "Educational data" means data maintained by the school district which relates to a student.
- E. "Student" means an individual currently or formerly enrolled or registered in the school district, or applicants for enrollment, or individuals who receive shared time services.
- F. Data about applicants for appointments to a public body, including a school board, collected by the school district as a result of the applicant's application for appointment to the public body are private data on individuals, except that the following are public: name; city of residence, except where the appointment has a residency requirement that requires the entire address to be public; education and training; employment history; volunteer work; awards and honors; prior government service; any data required to be provided or that is voluntarily provided in an application to a multimember agency pursuant to Minn. Stat. § 15.0597; and veteran status. Once an individual has been appointed to a public body, the following additional items of data are public: residential address; either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee; the first and last dates of service on the public body; the existence and status of any complaints or charges against an appointee; and, upon completion of an investigation of a complaint or charge against an appointee, the final investigative report unless access to the data would jeopardize an active investigation. Any electronic mail address or telephone number provided by a public body for use by an appointee shall be public. An

appointee may use an electronic mail address or telephone number provided by the public body as the designated electronic mail address or telephone number at which the appointee can be reached.

IV. RIGHTS TO PRIVACY

- A. School district employees have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
1. right to a private hearing for teachers, pursuant to Minn. Stat. § 122A.40, Subd. 14 (Teachers Discharge Hearing);
 2. right to privacy of personnel data as provided by Minn. Stat. § 13.43 (Personnel Data);
 3. right to consideration by the school board of certain data treated as not public as provided in Minn. Stat. § 13D.05 (Not Public Data);
 4. right to a private hearing for licensed or nonlicensed head varsity coaches to discuss reasons for nonrenewal of a coaching contract pursuant to Minn. Stat. § 122A.33, Subd. 3.
- B. School district students have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
1. right to a private hearing, Minn. Stat. § 121A.47, Subd. 5 (Student Dismissal Hearing);
 2. right to privacy of educational data, Minn. Stat. § 13.32 (Educational Data); 20 U.S.C. § 1232g (FERPA);
 3. right to privacy of complaints as provided by child abuse reporting and discrimination laws, Minn. Stat. [Ch. 260E § 626.556](#) (Reporting of Maltreatment of Minors) and Minn. Stat. Ch. 363A (Minnesota Human Rights Act).

V. THE PUBLIC'S OPPORTUNITY TO BE HEARD

The school board will strive to give all persons an opportunity to be heard and to have complaints considered and evaluated, within the limits of the law and this policy and subject to reasonable time, place, and manner restrictions. Among the rights available to the public is the right to access public data as provided by Minn. Stat. § 13.43, Subd. 2 (Public Data).

VI. PROCEDURES

A. Agenda Items

1. ~~Citizens~~ Persons who wish to have a subject discussed at a public school

board meeting are encouraged to notify the superintendent's office in advance of the school board meeting. The person should provide his or her name, ~~address~~, the name of group represented (if any), and the subject to be covered or the issue to be addressed.

2. ~~Citizens~~ Persons who wish to address the school board on a particular subject should identify the subject and identify agenda item(s) to which their comments pertain.
3. The school board chair will recognize one speaker at a time and will rule out of order other speakers who are not recognized. Only those speakers recognized by the chair will be allowed to speak. Comments by others are out of order. Individuals who interfere with or interrupt speakers, the school board, or the proceedings may be directed to leave.
- ~~4. Individuals may request to address the school board during "Open Forum" scheduled for regular school board meetings. Individuals who are recognized to address the school board during the Open Forum will be limited to three minutes.~~

~~5.~~ 4. The school board retains the discretion to limit discussion of any agenda item to a reasonable period of time as determined by the school board. If a group or organization wishes to address the school board on a topic, the school board reserves the right to require designation of one or more representatives or spokespersons to speak on behalf of the group or organization.

~~6.~~5. Matters proposed for placement on the agenda which may involve data privacy concerns, which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the school board in accordance with governing law.

~~7.~~6. The school board chair shall promptly rule out of order any discussion by any person, including school board members, that would violate the provisions of state or federal law, this policy or the statutory rights of privacy of an individual.

~~8.~~7. Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the school board.

~~9.~~8. Depending upon the number of persons in attendance seeking to be heard, the school board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient, and fair opportunity for those present to be heard.

B. Complaints

1. Routine complaints about a teacher or other employee should first be directed to that teacher or employee or to the employee's immediate supervisor.
2. If the complaint is against an employee relating to child abuse, discrimination, racial, religious, or sexual harassment, or other activities involving an intimidating atmosphere, the complaint should be directed to the employee's supervisor or other official as designated in the school district policy governing that kind of complaint. In the absence of a designated person, the matter should be referred to the superintendent.
3. Unresolved complaints from Paragraph 1. of this section or problems concerning the school district should be directed to the superintendent's office.
4. Complaints which are unresolved at the superintendent's level may be brought before the school board by notifying the school board in writing.

C. Open Forum

The school board shall normally provide a specified period of time when persons may address the school board on any topic, subject to the limitations of this policy. The school board reserves the right to allocate a specific period of time for this purpose and limit time for speakers accordingly.

The school board may decide to hold certain types of public meetings where the public will not be invited to address the school board. Possible examples are work sessions and board retreats. The public will still be entitled to notice of these meetings and will be allowed to attend these meetings, but the public will not be allotted time during the meeting to address the board.

D. No Board Action at Same Meeting

Except as determined by the school board to be necessary or in an emergency, the school board will not take action at the same meeting on an item raised for the first time by the public.

VII. PENALTIES FOR VIOLATION OF DATA PRIVACY

- A. The school district is liable for damages, costs and attorneys' fees, and, in the event of a willful violation, punitive damages for violation of state data privacy laws. (Minn. Stat. § 13.08, Subd. 1)
- B. A person who willfully violates data privacy or whose conduct constitutes the knowing unauthorized acquisition of not public data is guilty of a misdemeanor. (Minn. Stat. § 13.09)

- C. In the case of an employee, willful violation of the Minnesota data practices law, Chapter 13, and any rules adopted thereunder, including any action subject to a criminal penalty, constitutes just cause for suspension without pay or dismissal. (Minn. Stat. § 13.09)

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.43 (Personnel Data)
Minn. Stat. § 13.601, Subd. 3 (Applicants for Appointment)
Minn. Stat. § 13D.05 (~~Meetings Having Data Classified as Public~~) ~~Open Meeting Law~~
Minn. Stat. § 121A.47, Subd. 5 (~~Exclusion and Expulsion Procedures; Closed or Open Meeting~~) ~~Student Dismissal Hearing~~
Minn. Stat. § 122A.33, Subd. 3 (~~License and Degree Exemption for Head Coach; Notice of Nonrenewal; Opportunity to Respond~~) ~~Coaches; Opportunity to Respond~~
Minn. Stat. § 122A.40, Subd. 14 (~~Employment; Contracts; Termination; Hearing Procedures~~) ~~Teacher Discharge Hearing~~
Minn. Stat. § 122A.44 (Contracting with Teachers; ~~Substitute Teachers~~)
Minn. Stat. § 123B.02, Subd. 14 (~~General Powers of Independent School Districts~~; Employees; Contracts for Services)
Minn. Stat. § 123B.143, Subd. 2 (~~Superintendents~~; Disclose Past Buyouts or Contract is Void)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. ~~Ch. 260E § 626.556~~ (Reporting of Maltreatment of Minors)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
Minn. Op. Atty. Gen. 852 (July 14, 2006)

Cross References: MSBA/MASA Model Policy 205 (Open Meetings and Closed Meetings)
MSBA/MASA Model Policy 207 (Public Hearings)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA ~~Service Manual, Chapter 13~~, School Law Bulletin “C” (Minnesota’s Open Meeting Law)
MSBA ~~Service Manual, Chapter 13~~, School Law Bulletin “I” (School Records – Privacy – Access to Data)

EXTRA! EXTRA! EXTRA!

Special Edition

February 2022

CEF Blue Jean Ball



SUCCESSFUL EVENT! The Cloquet Educational Foundation host the 20th Annual Blue Jean Ball, raises over \$45,000 in support of education

Organizers of the annual CEF Blue Jean Ball were pleased with both turnout and outcome of the 20th Annual Blue Jean Ball that was held Saturday, February 5, 2021. The fundraiser raised over \$45,000 supporting excellence in education in Cloquet.

CEF LOVE: Community warm on a cold winter evening after 2 years of Covid disruption

The annual event was able to resume in 2022 after a year “off” due to Covid 19 disruptions. The last event was held in February 2020. Over 350 supporters joined together at the Otter Creek Event Center, observing Virus Protocols, social spacing, and changes to the evening’s dinner; a buffett.



CEF VOLUNTEERS PROVEN PRICELESS: Director Can't Find the Words of Thanks

According to Jody Acers, Executive Director of the CEF, it is hard to find the words to adequately thank the many volunteers who have worked months to make sure the 2022 Blue Jean Ball was a success. Each volunteer is committed to the mission of helping to support exceptional education in Cloquet. Acers points out, “I am honored to work with the CEF volunteers. They are creative, energetic and truly amazing. My heart warms thinking of them!”



FUN AND GAMES: Highlights for all at the Blue Jean Ball

There was no shortage of fun this year! With many thanks to the sponsors of the activities (see box). Many of the prizes were outstanding!

Featured games at the BJB:
Treasure Chest sponsored by Reliable Agency
Heads and Tails sponsored by Kwik Trip, Super One & Sappi
Pack Your Bags...Ely sponsored by Timber Trail Lodge & Resort, Fortune Bay Casino
Luck of the Draw sponsored by Dr. Mike Gary & Family, ISD94 Administrators
PLINKO sponsored by Del and Penney Prevost and a “Fabulous Friend of the CEF”
Wine Toss sponsored by Cold One Liquor



Katie Bailey’s key opened the lock on the Treasure Chest, winning \$500 and other goodies. Congratulations Katie!





Fond du Lac Band
of Lake Superior Chippewa



46 Table Sponsors: Setting the TONE for fun!

The CEF is grateful to the Fond du Lac Band of Lake Superior Chippewa for their hospitality, the Black Bear Casino's staff for their hard work, and Sappi Fine Paper for their part in sponsoring the food.

sappi



Cloquet Educational Foundation
Website and Facebook Update Community
*It's official! We are pleased to announce the date for the next Lumberjack Blue Jean Ball: **Saturday, February 4, 2023.** Please check out our Facebook Page or our website for on-going information.*

- *3D Construction
- *ACCT
- *Ascential Wealth Advisors
- *Black Bear Casino Resort
- *Boldt Construction
- *Buffalo House
- *Carlson Orthodontic
- *Carmen's Restaurant
- *CEF Board
- *Churchill Elementary
- *Cloquet High School
- *Cloquet Middle School
- *Cloquet Sporting Goods
- *Community Memorial Hospital
- *Community Printing
- *Compensation Consultants
- *Education Minnesota - Cloquet
- *Essentia
- *Family Tradition Restaurant
- *Fond du Lac Tribal & Community College Foundation
- *Frandsen Bank & Trust
- *Fryberger Law Firm
- *In Memory of Katie Modoc
- *ISD 94 Administrators
- *ISD 94 Fine Arts -Theater
- *James D. Acers Company
- *JOM & LIEC American Indian Program
- *L&M Fleet Supply
- *Members Cooperative Credit Union
- *Mini Mos Child Care
- *North Shore Title
- *Northwoods Credit Union
- *Nuluxe
- *Pine Knot News
- *Quilted Dog Quilt Shop
- *REACH - Mentoring Program
- *Reliable Insurance Agency
- *Remax
- *Sagitec Solutions/David Minkkinen
- *The Nest
- *Up North Insurance
- *Walmart
- *Washington Elementary School
- *Wilderness Hockey
- *Wood City Riders Snowmobile Club
- *Woodlands National Bank



Veterans Entertain and Inform Guests at Blue Jean Ball, Did Excellent Job

The CEF is proud of and thankful the team of Del Prevost, Brett Gibson (MC's) and John Lind (Auctioneer) for their part in keeping the Blue Jean Ball a lively and organized event. Your "voice" is appreciated!



Silent and Live Auction: Local Generosity Abundant

The generosity of the Cloquet Community was on full display as live and silent auction items. Many of the featured items were donated by local businesses and individuals, ranging from fishing trips to vacation stays. Several were hand-crafted pieces of artwork, including a hand-crafted canoe from 1974. Please see the CEF website or Facebook feed for updated information of what was offered on this special night.

