



# Cloquet Public Schools Regular Meeting

Monday, August 9, 2021 at 6:00 PM  
Garfield Board Room  
302 14th Street  
Cloquet, MN 55720  
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

6:00 pm Regular Meeting

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<b>The Cloquet School District allows for 20 minutes of public comment during each regular meeting. Each person is allowed 3 minutes. Priority will be made to: 1. Resident parents with children in the district 2. Residents without children in the district 3. Non-resident parents with children in the district 4. Any other person wishing to make public comment when time allows</b>	
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2. CTE Remodel Updates	
3. ESSER III Funding Update	
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1. Monday, August 23, 2021 - Regular School Board Meeting

5:30 p.m. Working Session

6:00 p.m. Regular Meeting

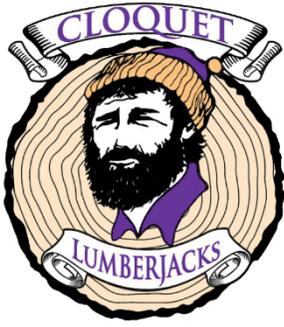
2. Monday, September 13, 2021 - Regular School Board Meeting

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#### **XIV. Adjournment**

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**VIII. School Board Committee Report**

- 1. Report on June 28, 2021 Closed Session - Annual Evaluation of Superintendent

**IX. Agenda Addendums**

**X. New Business**

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- 2. CTE Remodel Updates
- 3. ESSER III Funding Update

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July 12, 2021

Board Chair Ted Lammi called the working session to order at 5:30 p.m.

Topics discussed:

Dr. Cary gave an update on the CTE remodel. The Board discussed the progress on the 14<sup>th</sup> Street construction project. Dr. Cary expressed he was thankful they started after school was out and hope to be done before school resumes in the fall. Dr. Cary and the Board reviewed the leave of absence request from a School Counselor/Head Boys' Soccer Coach. Dr. Cary also answered questions about the agenda including job posting requests, substitute teacher rate increases, non-union wage sheet and new contract proposals. There being nothing further to discuss, Board Chair Ted Lammi adjourned the working session at 6:00 p.m.

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July 12, 2021

The Regular Meeting of the School Board of Independent School District No. 94, in the City of Cloquet on July 12, 2021 was called to order by Board Chair T. Lammi at 6:01 p.m.

Roll Call – The following members were present on roll call:

- David Battaglia
- Gary Huard
- Melissa Juntunen
- Ted Lammi
- Nate Sandman
- Ken Scarbrough

Present in Person:

- Dr. Michael Cary, Superintendent
- Mary Marciniak, Executive Assistant to the Superintendent
- T.J. Smith, Technology Director
- Haley Stirewalt, MARSS/Data Information Specialist
- Jana Peterson, Pine Knot Newspaper Representative
- Izabel Johnson, Pine Journal Newspaper Representative

Building principals, teacher representatives, AIE Director, Community Education Director, District Facilities & Grounds Director will be excused from attending Board meetings until further notice.

**APPROVAL OF BOARD AGENDA**

- RESOLVED by G. Huard to approve the July 12, 2021 board agenda. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

**APPROVAL OF MEETING MINUTES**

- RESOLVED by D. Battaglia to approve the June 28, 2021 school board meeting minutes, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

**OPEN FORUM AND RECEPTION OF DELEGATIONS, PETITIONS, AND COMMUNICATIONS**

- Building and Department Reports were reviewed.

**CONSIDER APPROVAL OF CLAIMS, HAND CHECKS, TREASURER'S REPORT, INVESTMENT REPORTS AND WIRES**

- RESOLVED by N. Sandman to approve Claims, July 7, 2021; Hand Checks, June 30, 2021 x 2, as presented. T. Lammi seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

**CONSENT ITEMS**

- RESOLVED by G. Huard to approve the Consent Items, as presented:

1. **Resignations:**

- a. Kevin Pfeil, 1.0 FTE Physical Education/Health Teacher at Cloquet Middle School effective August 25, 2021

**2. Recommendations of Employment:**

<b>NAME</b>	<b>POSITION/LOCATION</b>	<b>SALARY</b>	<b>START DATE</b>
a. Sheila Fritsinger	.49 FTE Academic Intervention Teacher at Washington Elem – funded through ESSER 2	\$31,467.57*	8/27/21
b. Danielle Dupuis	1.0 FTE Instructional Literacy Coach at CHS	\$58,723*	8/26/21
c. Leah Niven	Lifeguard for Community Education	\$11.29/hr	6/13/21
d. Hayden Kemp	Lifeguard for Community Education	\$11.29/hr	6/1/21
e. Kobin Lambert	Concession Attendant	\$10.08/hr	6/1/21
f. Brennan Tracy	Concession Attendant	\$10.08/hr	6/1/21
g. Saige Moran	Concession Attendant	\$10.08/hr	7/11/21
h. Amelia Allen	Concession Attendant	\$10.08/hr	7/9/21

**2. Extra Services Contracts**

- Jessica Knutsen, Special Education Transition Coordinator, 10 days, \$4,173.70\*\*
- Jody Zeleznikar, MNCIMP/Special Education Coordinator, 10 days, \$4,173.70\*\*
- Michelle Brenner, ESSA Program Coordinator, 10 days, \$4,173.70\*\*
- Stephanie Gibson, Special Education/ADSIS Coordinator, 10 days, \$4,348.10\*\*
- Girls' Summer Basketball Stipend (see attached)

\* Rates are based on the 2019-2021 EMC contract and will be updated with approved 2021-2023 EMC Contract amounts.

**3. Permission to Post**

- FTE Physical Education/Health Teacher at CAAEP/CMS (0.2 FTE PE and 0.4 FTE Health at CAAEP) and 0.4 FTE PE at CMS
- FTE Long-Term Substitute Science Teacher for 12 weeks starting August 27, 2021 at Cloquet Middle School
- FTE Long-Term Substitute School Counselor for the 2021-2022 School Year
- Head Boys' Soccer Coach for the 2021-2022 School Year

**4. Staffing Adjustments**

- Additional Specialist FTE due to added Kindergarten class – Amanda Sales 0.031 FTE for Art, and Heidi Mattinen 0.083 FTE for PE
- Additional 0.2 FTE (to 1.0 FTE) for Anishinaabe Language Teacher, Julian Kitto, for added Anishinaabe 3 course

**5. Grant Application/Grant Awards/Donation**

- Northland Foundation Bridge Grant (PreK-Grade 3) in the amount of \$3,000
- M. Juntunen seconded the motion and the resolution was approved by unanimous yeas vote of all members present on roll call.

**SCHOOL BOARD COMMITTEE REPORT**

- There was nothing reported.

**AGENDA ADDENDUMS**

- There was nothing added at this time.

**NEW BUSINESS**

- RESOLVED by K. Scarbrough to approve a 1-Year leave of absence for Cloquet High School Counselor/Head Boys' Soccer Coach for the 2021-2022 school year, as presented. K. Scarbrough withdrew his initial support of the resolution. RESOLVED by D. Battaglia to separate the original resolution to vote for 1 year leave of absence for Cloquet High School Counselor and a separate resolution for 1 year leave of absence for Head Boys' Soccer Coach for the 2021-2021 school year. M. Juntunen seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

- RESOLVED by K. Scarbrough to approve the request for a 1 year leave of absence for Cloquet High School Counselor, Dave Bergan, as presented. M. Juntunen seconded the motion. A roll call vote was called: T. Lammi-yea, N. Sandman-nay, D. Battaglia-yea, G. Huard–nay, M. Juntunen-yea, K. Scarbrough-yea. The resolution was approved with a 4-2 vote.
- RESOLVED by T. Lammi to approve the request for a 1 year leave of absence for Cloquet High School Head Boys' Soccer Coach, Dave Bergan, as presented. D. Battaglia seconded the motion. A roll call vote was called: T. Lammi-yea, N. Sandman-nay, D. Battaglia-yea, G. Huard–yea, M. Juntunen-yea, K. Scarbrough-yea. The resolution was approved with a 5-1 vote.
- RESOLVED by D. Battaglia to approve the contract with BerganKDV for FY21 Audit Services, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by G. Huard to approve the 2021-2023 Education Minnesota - Cloquet (EMC) Contract, as presented. T. Lammi seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by D. Battaglia to approve the 2021-2023 MARSS/Data Information Specialist/Homeless Liaison Contract , Haley Stirewalt, as presented. G. Huard seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by N. Sandman to approve the Rate Increase to \$150/day for Substitute Teachers for the 2021-2022 School Year and Adding This Rate to District Non-Union Rate Sheet, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by N. Sandman to approve the Rate Increase to \$19.89/hr for Substitute LPN/COTAs for the 2021-2022 School Year, as presented. G. Huard seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.
- RESOLVED by D. Battaglia to approve the 2021-2023 Non-Union Rate Sheet, as presented. M. Juntunen seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

#### **SUPERINTENDENT'S REPORT**

Dr. Cary reviewed summer projects including fall transportation plan with Cloquet Transit.

#### **UPCOMING MEETINGS/EVENTS**

- Monday, July 26, 2021 - Information Technology Support Association Negotiation Meeting - 2:30 p.m.
- Monday, August 9, 2021 Regular School Board Meeting - 5:30 p.m. Working Session/6:00 p.m. Regular Meeting

#### **ADJOURNMENT**

There being nothing further to discuss, Board Chair Ted Lammi adjourned the meeting at 6:25 p.m.

ATTEST:

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Clerk of the School Board

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Chair of the School Board

## Department Reports

### Churchill Elementary:

Churchill's cleaning and summer prep is on schedule. The second floor window project scheduled apparently will start soon as materials have arrived. The second round of summer school started this week. Kindergarten packets to families were mailed recently. Classroom assignments to grades one through four will be mailed to families mid-august.

Submitted by David Wangen, Churchill Elementary Principal

### Washington Elementary:

All is well at Washington! We started our August session of Targeted Services Summer School on Monday, August 2<sup>nd</sup>. Though not quite as large as our June session, we do have 69 students being served through the program and we're thankful for the wonderful staff who are teaching and supporting to make it a reality!

The building cleaning and summer projects are coming to a close. Our custodial and cleaning team has done an excellent job getting Washington ready for students to return in a month!

Finally, coming up in a couple weeks there will be a regional PBIS training in Grand Rapids that we have a team of staff planning to attend. As you are likely aware, Washington has been a PBIS school for the past eight years, and we've been recognized at the state level for the past two years as a "Sustaining Exemplar School". Our PBIS team does terrific work keeping our school community focused on Positive Behavior Interventions and Supports, and I was encouraged to see over 2/3 of my team volunteer to attend a training in mid-August so that they could bring back new ideas and work toward ongoing improvements at Washington!!

By the next school board meeting I anticipate there will be much more to share since summer vacation is coming to a close. Stay tuned.

Submitted by Robbi Mondati, Washington Elementary Principal

### Cloquet Middle School:

CMS is close to being fully staffed and, at this time, only has a one-year long-term 5<sup>th</sup>-grade position open and our lifeguard position. We have a person who may be willing to get Red Cross certified, so we hope to get that position filled before the beginning of the year.

Our building is taking shape, and the custodians have moved into the gym and foyer area to put on a fresh seal coat. Typically the first week of August is the only time the gym is shut down because the MSHSL does not allow coaches to work with players during this time. When I see them move into that area, I know that we will slowly start to see staff back in the building getting ready for the upcoming school year.

Submitted by Tom Brenner, Cloquet Middle School Principal

### Cloquet High School:

- The custodians are waxing floors and getting things ready to welcome staff back at the end of the month
- Our teacher hiring is complete – you'll see recommendations for a Spanish teacher and a long-term substitute Counselor in your board packet
- Fall sports are less than two weeks away
- The CTE wing is coming along nicely – we're excited to get our students in there
- Our office staff is putting the finishing touches on preparing for another school year – students and staff will be back before we know it

Submitted by Steve Battaglia, Cloquet High School Principal

### Cloquet Area Alternative Education Programs:

Summer School will be wrapping up soon with many recovered credits earned this summer. In the office, we are preparing for our “open house” as this is our intake day for students 2021-2022. Notifications will be sent out soon for our homeschooling parents with required paperwork. Preparation for the new teachers in services will be taking place during the next 3 weeks. All hiring has been completed for CAAEP (pending board approval). The floors are being scrubbed this week as well as touch up painting in the classrooms. We are looking forward to a positive, in-person school year.

Submitted by Connie Hyde, CAAEP Principal

### NLA

NLA staff and students have been working hard during Extended School Services. Students have spent extra time working on Social Emotional Learning. Students and staff are also looking forward to an end of ESY program field trip to the Beach! We appreciate Community Ed working with us to open the Beach just for NLA!

We also want to thank the Building and Grounds staff for the spectacular job with the summer cleaning. Our classrooms and space are looking marvelous and are ready for our school year.

We are looking forward to a great start to the school year.

Submitted by Barb Mackey, NLA Assistant Special Education Director

### Community Education

#### **Community Education Website**

We are now live with our new website for class registration which includes enrichment, recreation, driver's education, adults with disabilities, after school enrichment, aquatics, school readiness, early childhood, and Kids Corner! Check it out by going to [cloquetcommunityed.com](http://cloquetcommunityed.com). All of the offerings can also be found in the latest edition of the Lumber log which were delivered to households the first week of August.

#### **ECFE/School Readiness/Screenings**

2 sections of SR are full for fall.

Openings in Outdoor Preschool and Countdown to Kindergarten

Classes are out for the summer.

Next Screenings are scheduled for: Aug 24-26 2021 (no more appointments available for Tuesday, August 24th)

#### **Aquatics**

We will be running two weeks of lessons starting mid-August when the pool is open. We are offering both private and group lessons.

Submitted by Erin Bates, Community Education Director

### Business Department:

The Business office has been hard at work trying to get the year wrapped up with treasurer's and investment reports along with prepping for audit. We are also in the transition of gearing up for the levy and start of the school year rush with setting up new payroll information and insurance changes. The auditor's will be here the first week of school and will spend a week with us. The initial timeline for that report to be to the board would be for the 2<sup>nd</sup> board meeting in October.

Submitted by Candace Nelis, Business Manager

American Indian Education Department:

Greetings School Board Members,

The AIE Program is ramping up anticipation for the new school year. Looking at returning many of the great in person opportunities that we had in previous years and keeping some of the practices that we put in place during the last 18 months to promote safety in our spaces. It won't be long until staff resume to the buildings and shortly after, students.

Cloquet School District annually meets with the Fond du Lac Tribal Council for Tribal Consultation. This required meeting is a valuable process to discuss current and future program objectives with community leaders. In addition to our annual Tribal Consultation, Cloquet Public Schools participated in the ESSER III Tribal Consultation with state agencies, TNEC representatives and other area districts with American Indian Education Programs. Guidance and suggestions during the meeting focused on American Indian student needs with ESSER III funds. Follow up discussion with parent committees will help provide insight and priorities during the ESSER III application process.

AIE Parent Committees (JOM & LIEC) meetings will resume in late August and continue monthly throughout the school year. The preferred method of meeting would be through zoom. Please keep an eye out for updates on our AIE website.

Miigwech,

Submitted by Teresa Angell, American Indian Education Director

Building and Grounds

No report submitted

Technology

The Technology Department is hard at work getting everything ready for the school year to start. Imaging computers, deploying 1:1 devices, putting the finishing touches on the new phone system, etc. etc. This is certainly our busy time of year as we get all things technology ready for the year.

Submitted by T.J. Smith, Technology Director

**Cloquet Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund Description</b>		<b>Total</b>
01	General	\$1,025,701.19
02	Food Services	\$28,981.28
03	Transportation	\$2,180.99
04	Community Services	\$19,024.85
05	Capital Expenditure	\$122,117.38
06	Building Construction	\$302,752.07
12	Activities	\$4,110.95
45	OPEB Irrevocable Trust	\$1,257.23
<b>Report Total</b>		<b>\$1,506,125.94</b>

## Cloquet Public Schools

### Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	94517	158301	Check	1	9675		3P LEARNING INC	Yes	No	No	USD	08/10/2021	11,360.00
			94410	158302	Check	1	10406		ACKLEY BARRY	Yes	No	No	USD	08/10/2021	8.00
			94402	158303	Check	1	10159		ADVANCED SERVICES, INC	Yes	No	No	USD	08/10/2021	122.50
			94399	158304	Check	1	00570		AG O'BRIEN COMPANY	Yes	No	No	USD	08/10/2021	272.00
			94403	158305	Check	1	10196		ALBIN ACQUISITION CORP	Yes	No	No	USD	08/10/2021	20.00
			94501	158306	Check	1	8469		ANDERSON, COLOMBE	Yes	No	No	USD	08/10/2021	108.00
			94485	158307	Check	1	6516		ANDERSON, HEIDI	Yes	No	No	USD	08/10/2021	14.00
			94503	158308	Check	1	8863		ANGELL, TERESA	Yes	No	No	USD	08/10/2021	60.00
			94400	158309	Check	1	02547		APPLE INC	Yes	No	No	USD	08/10/2021	1,395.80
			94514	158310	Check	1	9581		ARCHITECTURAL RESOURCES INC	Yes	No	No	USD	08/10/2021	3,462.75
			94519	158311	Check	1	9717		AVID CENTER	Yes	No	No	USD	08/10/2021	9,358.00
			94409	158312	Check	1	10405		BAIER BRITTANY	Yes	No	No	USD	08/10/2021	67.40
			94500	158313	Check	1	8268		BATES, ERIN	Yes	No	No	USD	08/10/2021	60.00
			94512	158314	Check	1	9548		BRENNER MARK	Yes	No	No	USD	08/10/2021	35.00
			94491	158315	Check	1	7378		BSN SPORTS LLC	Yes	No	No	USD	08/10/2021	20,650.71
			94401	158316	Check	1	08337		CARLTON COUNTY HUMAN SERVICE	Yes	No	No	USD	08/10/2021	200.00
			94405	158317	Check	1	1030		CDW GOVERNMENT INC	Yes	No	No	USD	08/10/2021	18,255.27
			94494	158318	Check	1	7673		CENTURY LINK	Yes	No	No	USD	08/10/2021	252.83
			94472	158319	Check	1	55545		CINTAS CORPORATION LOCATION 2	Yes	No	No	USD	08/10/2021	823.29
			94442	158320	Check	1	2840		CLOQUET COUNTRY CLUB	Yes	No	No	USD	08/10/2021	410.00
			94417	158321	Check	1	11051		CLOQUET TRANSIT CO	Yes	No	No	USD	08/10/2021	369.58
			94521	158322	Check	1	9800		COCA-COLA BEVERAGES OF DULUT	Yes	No	No	USD	08/10/2021	396.50
			94418	158323	Check	1	11550		COMMUNITY PRINTING	Yes	No	No	USD	08/10/2021	1,542.75
			94513	158324	Check	1	9578		CONSTELLATION NEWENERGY -GA:	Yes	No	No	USD	08/10/2021	3,510.91
			94469	158325	Check	1	5498		DECKER EQUIPMENT	Yes	No	No	USD	08/10/2021	90.06
			94422	158326	Check	1	1474		DISCOUNT SCHOOL SUPPLY	Yes	No	No	USD	08/10/2021	1,363.44
			94471	158327	Check	1	5509		DOHNANSKY, ELIZABETH	Yes	No	No	USD	08/10/2021	60.00
			94478	158328	Check	1	5930		DULUTH LAWN & SPORT	Yes	No	No	USD	08/10/2021	45.89
			94496	158329	Check	1	7958		EDGENUITY INC	Yes	No	No	USD	08/10/2021	17,725.00
			94484	158330	Check	1	6347		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	08/10/2021	234.03
			94518	158331	Check	1	9695		EMI FUNDRAISING	Yes	No	No	USD	08/10/2021	817.50
			94499	158332	Check	1	8229		ESSE, DAVID	Yes	No	No	USD	08/10/2021	123.20
			94502	158333	Check	1	8508		FARGO PUBLIC SCHOOL DISTRICT	Yes	No	No	USD	08/10/2021	280.53
			94431	158334	Check	1	2074		FOLLETT SCHOOL SOLUTIONS	Yes	No	No	USD	08/10/2021	1,182.24
			94427	158335	Check	1	19740		FOND DU LAC OJIBWAY SCHOOL	Yes	No	No	USD	08/10/2021	587,632.30
			94408	158336	Check	1	10358		GARDNER BUILDERS DULUTH LLC	Yes	No	No	USD	08/10/2021	302,752.07
			94404	158337	Check	1	10295		GERARDEN FABRICATION & DESIGN	Yes	No	No	USD	08/10/2021	8,265.64
			94506	158338	Check	1	9009		GILBERT, SYDNEY	Yes	No	No	USD	08/10/2021	62.72
			94477	158339	Check	1	5817		GRAYBAR ELECTRIC CO	Yes	No	No	USD	08/10/2021	327.60
			94419	158340	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS I	Yes	No	No	USD	08/10/2021	4,117.34
			94411	158341	Check	1	10407		HAGEN THOMAS	Yes	No	No	USD	08/10/2021	40.00

## Cloquet Public Schools

### Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	94479	158342	Check	1	59450		HAGENS GLASS & PAINT	Yes	No	No	USD	08/10/2021	115.04
			94482	158343	Check	1	6009		HIBBING COMMUNITY COLLEGE	Yes	No	No	USD	08/10/2021	6,750.00
			94474	158344	Check	1	5684		HILLYARD INC MINNEAPOLIS	Yes	No	No	USD	08/10/2021	37,767.80
			94498	158345	Check	1	8208		HOLIDAY STATIONSTORES LLC	Yes	No	No	USD	08/10/2021	727.26
			94481	158346	Check	1	5992		HORIZON COMMERCIAL POOL SUPP	Yes	No	No	USD	08/10/2021	514.97
			94435	158347	Check	1	24795		HOUGHTON MIFFLIN CO	Yes	No	No	USD	08/10/2021	10,944.87
			94492	158348	Check	1	7657		HUNT ELECTRIC CORPORATION	Yes	No	No	USD	08/10/2021	1,335.61
			94448	158349	Check	1	3310		HYDE, CONNIE	Yes	No	No	USD	08/10/2021	39.39
			94507	158350	Check	1	9072		INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	USD	08/10/2021	83,949.46
			94461	158351	Check	1	4879		ISD #0091 BARNUM	Yes	No	No	USD	08/10/2021	31,911.53
			94415	158352	Check	1	1061		ISD #0094	Yes	No	No	USD	08/10/2021	8,522.59
			94436	158353	Check	1	2526		ISD #0094 - VAN	Yes	No	No	USD	08/10/2021	93.52
			94437	158354	Check	1	25440		ISD #0097 MOOSE LAKE	Yes	No	No	USD	08/10/2021	17,811.34
			94423	158355	Check	1	1527		ISD #0381 LAKE SUPERIOR SCHOOL	Yes	No	No	USD	08/10/2021	15,486.54
			94438	158356	Check	1	25840		ISD #0704 PROCTOR PUBLIC SCHO	Yes	No	No	USD	08/10/2021	111,523.30
			94489	158357	Check	1	7096		JACKS HOMETOWN DAIRY	Yes	No	No	USD	08/10/2021	11,355.03
			94455	158358	Check	1	43503		JW PEPPER & SON INC	Yes	No	No	USD	08/10/2021	942.38
			94443	158359	Check	1	28575		K - 1 SPORTS	Yes	No	No	USD	08/10/2021	90.00
			94493	158360	Check	1	7658		KACKMAN, SHANNON	Yes	No	No	USD	08/10/2021	47.97
			94424	158361	Check	1	1729		KAHLSTORF, SHEILA	Yes	No	No	USD	08/10/2021	95.59
			94497	158362	Check	1	8075		KERMEND, CALLISTA	Yes	No	No	USD	08/10/2021	742.24
			94444	158363	Check	1	29600		L & M SUPPLY	Yes	No	No	USD	08/10/2021	440.59
			94486	158364	Check	1	6599		LAKE SUPERIOR LAUNDRY	Yes	No	No	USD	08/10/2021	49.69
			94520	158365	Check	1	9792		LEAF	Yes	No	No	USD	08/10/2021	472.80
			94414	158366	Check	1	10410		LEE STEPHANIE	Yes	No	No	USD	08/10/2021	223.18
			94413	158367	Check	1	10409		LEPP GARDNER	Yes	No	No	USD	08/10/2021	220.00
			94470	158368	Check	1	5506		MANTY, NANCY	Yes	No	No	USD	08/10/2021	135.00
			94439	158369	Check	1	2692		MASSP	Yes	No	No	USD	08/10/2021	870.00
			94446	158370	Check	1	32051		MCGRAW HILL SCHOOL EDUCATION	Yes	No	No	USD	08/10/2021	213.18
			94480	158371	Check	1	5967		MEDIACOM	Yes	No	No	USD	08/10/2021	268.65
			94425	158372	Check	1	1750		MICHAUD DISTRIBUTING	Yes	No	No	USD	08/10/2021	112.56
			94488	158373	Check	1	6911		MOENCH, KATIE	Yes	No	No	USD	08/10/2021	641.24
			94420	158374	Check	1	1284		MSHSL	Yes	No	No	USD	08/10/2021	170.00
			94505	158375	Check	1	8996		MSOPA	Yes	No	No	USD	08/10/2021	50.00
			94451	158376	Check	1	40825		NORTHERN BUSINESS PRODUCTS	Yes	No	No	USD	08/10/2021	20.75
			94511	158377	Check	1	9494		NORTHERN LIGHTS SPECIAL EDUC/	Yes	No	No	USD	08/10/2021	6,888.50
			94452	158378	Check	1	41000		NORTHERN PRINTERY	Yes	No	No	USD	08/10/2021	1,461.50
			94453	158379	Check	1	41101		NORTHLAND AUTO PARTS	Yes	No	No	USD	08/10/2021	80.42
			94454	158380	Check	1	41104		NORTHLAND FIRE AND SAFETY	Yes	No	No	USD	08/10/2021	9,131.60
			94495	158381	Check	1	7738		OMAR'S SAND & GRAVEL INC	Yes	No	No	USD	08/10/2021	455.00
			94458	158382	Check	1	4584		ON SITE COMPANIES-OSSDL	Yes	No	No	USD	08/10/2021	121.75

## Cloquet Public Schools

### Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094	2		94447	158383	Check	1	3249		PACK & MAIL STATION	Yes	No	No	USD	08/10/2021	1,196.39
			94421	158384	Check	1	1326		PAN O GOLD	Yes	No	No	USD	08/10/2021	747.90
			94445	158385	Check	1	3073		PCS REVENUE CONTROL	Yes	No	No	USD	08/10/2021	4,499.00
			94426	158386	Check	1	1913		PERTLER, JILL	Yes	No	No	USD	08/10/2021	825.00
			94450	158387	Check	1	3994		PHONAK	Yes	No	No	USD	08/10/2021	1,968.75
			94430	158388	Check	1	2037		PINE KNOT, LLC	Yes	No	No	USD	08/10/2021	48.00
			94523	158389	Check	1	9882		PMA ASSET MGMT	Yes	No	No	USD	08/10/2021	1,257.23
			94449	158390	Check	1	3602		PRAXAIR	Yes	No	No	USD	08/10/2021	127.88
			94456	158391	Check	1	44930		PREMIERE THEATRES	Yes	No	No	USD	08/10/2021	372.00
			94487	158392	Check	1	6748		PRICE, HARMONI	Yes	No	No	USD	08/10/2021	669.76
			94440	158393	Check	1	2721		PRO PRINT	Yes	No	No	USD	08/10/2021	1,199.50
			94457	158394	Check	1	45535		QUEEN OF PEACE SCHOOL	Yes	No	No	USD	08/10/2021	10,762.98
			94510	158395	Check	1	9288		RASMUSSEN, BRENDA	Yes	No	No	USD	08/10/2021	77.28
			94429	158396	Check	1	2012		READ NATURALLY	Yes	No	No	USD	08/10/2021	4,750.00
			94459	158397	Check	1	46565		REALLY GOOD STUFF	Yes	No	No	USD	08/10/2021	189.94
			94433	158398	Check	1	2297		RENAISSANCE LEARNING	Yes	No	No	USD	08/10/2021	30,464.40
			94460	158399	Check	1	47100		RIDDELL/ALL AMERICAN SPORTS C	Yes	No	No	USD	08/10/2021	6,415.43
			94407	158400	Check	1	10337		RPM ATHLETICS LLC	Yes	No	No	USD	08/10/2021	35.00
			94462	158401	Check	1	48801		SCHOLASTIC BOOK CLUBS	Yes	No	No	USD	08/10/2021	3,265.33
			94463	158402	Check	1	48980		SCHOOL SPECIALTY LLC	Yes	No	No	USD	08/10/2021	979.13
			94504	158403	Check	1	8960		SCREENFLEX PORTABLE PARTITION	Yes	No	No	USD	08/10/2021	1,703.00
			94412	158404	Check	1	10408		SHELDON GROUP INC	Yes	No	No	USD	08/10/2021	1,182.48
			94434	158405	Check	1	2300		SHI INTERNATIONAL CORP	Yes	No	No	USD	08/10/2021	2,350.00
			94508	158406	Check	1	9175		SMITH, TREVOR J	Yes	No	No	USD	08/10/2021	60.00
			94466	158407	Check	1	51968		STACK BROTHERS MECHANICAL CC	Yes	No	No	USD	08/10/2021	729.26
			94522	158408	Check	1	9828		STARK TIMOTHY	Yes	No	No	USD	08/10/2021	1,027.04
			94467	158409	Check	1	52404		STATE INDUSTRIAL PRODUCTS	Yes	No	No	USD	08/10/2021	201.02
			94515	158410	Check	1	9626		STRICKLAND ADRIENNE	Yes	No	No	USD	08/10/2021	154.56
			94468	158411	Check	1	53551		SUPER ONE	Yes	No	No	USD	08/10/2021	383.38
			94509	158412	Check	1	9265		SWIFTWATER ADVENTURES	Yes	No	No	USD	08/10/2021	1,102.00
			94464	158413	Check	1	4944		TEACHER DIRECT	Yes	No	No	USD	08/10/2021	566.72
			94516	158414	Check	1	9671		TECHCHECK	Yes	No	No	USD	08/10/2021	39,000.00
			94441	158415	Check	1	2726		TEXTBOOK WAREHOUSE	Yes	No	No	USD	08/10/2021	3,731.00
			94473	158416	Check	1	56350		UPPER LAKES FOODS	Yes	No	No	USD	08/10/2021	11,806.84
			94465	158417	Check	1	5153		VIKING ELECTRIC SUPPLY INC	Yes	No	No	USD	08/10/2021	421.24
			94432	158418	Check	1	2267		WALMART CAPITAL ONE	Yes	No	No	USD	08/10/2021	5,075.61
			94475	158419	Check	1	57280		WANGEN, DAVID	Yes	No	No	USD	08/10/2021	862.40
			94406	158420	Check	1	10320		WDIO 17	Yes	No	No	USD	08/10/2021	525.00
			94476	158421	Check	1	58008		WEST MUSIC	Yes	No	No	USD	08/10/2021	69.00
			94490	158422	Check	1	7230		WESTONE LABORATORIES INC	Yes	No	No	USD	08/10/2021	85.95
			94416	158423	Check	1	1080		WILLGOHS, NIKKELYN JAE	Yes	No	No	USD	08/10/2021	825.00

### Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	94428	158424	Check	1	1978		ZELEZNIKAR, JODY	Yes	No	No	USD	08/10/2021	582.51
			94483	158425	Check	1	60300		ZION LUTHERAN CHURCH	Yes	No	No	USD	08/10/2021	3,163.34
Bank Total: 2														\$1,506,125.94	
Report Total:														\$1,506,125.94	

**Cloquet Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund</b>	<b>Description</b>	<b>Total</b>
01	General	\$5,485.72
04	Community Services	\$3,421.64
12	Activities	\$736.90
<b>Report Total</b>		<b>\$9,644.26</b>

### Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	94387	158287	Check	1	6134		AT&T MOBILITY	Yes	No	No	USD	07/08/2021	872.78
			94385	158288	Check	1	10404		CENTER FOR SCHOOL CHANGE	Yes	No	No	USD	07/08/2021	30.00
			94388	158289	Check	1	7673		CENTURY LINK	Yes	No	No	USD	07/08/2021	230.73
			94386	158290	Check	1	2267		WALMART CAPITAL ONE	Yes	No	No	USD	07/08/2021	8,510.75
Bank Total: 2														\$9,644.26	
Report Total:														\$9,644.26	

**Cloquet Public Schools**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund Description</b>		<b>Total</b>
01	General	\$53,936.59
02	Food Services	\$18.64
04	Community Services	\$167.43
45	OPEB Irrevocable Trust	\$4,174.30
<b>Report Total</b>		<b>\$58,296.96</b>

## Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	94397	158291	Check	1	8863		ANGELL, TERESA	Yes	No	No	USD	07/22/2021	616.18
			94396	158292	Check	1	6134		AT&T MOBILITY	Yes	No	No	USD	07/22/2021	203.76
			94394	158293	Check	1	5724		BLUE CROSS BLUE SHIELD	Yes	No	No	USD	07/22/2021	2,218.50
			94389	158294	Check	1	10401		CITY OF CLOQUET	Yes	No	No	USD	07/22/2021	3,947.70
			94392	158295	Check	1	4073		CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	07/22/2021	1,496.69
			94391	158296	Check	1	38650		MADISON NATIONAL LIFE INSURANC	Yes	No	No	USD	07/22/2021	3,767.88
			94395	158297	Check	1	5736		MEDICAREBLUE RX	Yes	No	No	USD	07/22/2021	1,955.80
			94393	158298	Check	1	5675		MINNESOTA ENERGY RESOURCES	Yes	No	No	USD	07/22/2021	407.06
			94398	158299	Check	1	9628		MINNESOTA LIFE INSURANCE COMF	Yes	No	No	USD	07/22/2021	4,135.60
			94390	158300	Check	1	36651		MINNESOTA POWER	Yes	No	No	USD	07/22/2021	39,547.79
Bank Total: 2														\$58,296.96	
Report Total:														\$58,296.96	

**TREASURER'S REPORT  
INDEPENDENT SCHOOL DISTRICT NO. 94  
DECEMBER 2020**

FUND	Balance Beginning of Month		Receipts	Disbursements	Balance End of Month		Clerks Balance End of Month
	Cash	Investments			Cash	Investments	
GENERAL	(\$4,922,079.97)	\$13,343,298.19	\$9,240,521.82	\$8,868,272.23	(\$4,753,796.05)	\$13,547,263.86	\$8,793,467.81
FOOD SERVICE	\$230,995.92		\$90,251.36	\$92,999.56	\$228,247.72		\$228,247.72
TRANSPORTATION	(\$11,462.51)		\$0.00	\$219,322.43	(\$230,784.94)		(\$230,784.94)
COMMUNITY SERVICE	\$821,272.85		\$134,046.00	\$151,450.41	\$803,868.44		\$803,868.44
ACTIVITIES	\$533,540.82		\$1,811.13	\$16,990.66	\$518,361.29		\$518,361.29
<b><u>TOTAL OPERATING</u></b>	<b><u>(\$3,347,732.89)</u></b>	<b><u>\$13,343,298.19</u></b>	<b><u>\$9,466,630.31</u></b>	<b><u>\$9,349,035.29</u></b>	<b><u>(\$3,434,103.54)</u></b>	<b><u>\$13,547,263.86</u></b>	<b><u>\$10,113,160.32</u></b>
CAPITAL OUTLAY	(\$88,858.84)		\$9,307.50	\$13,903.71	(\$93,455.05)		(\$93,455.05)
DEBT REDEMPTION #94	\$4,535,512.90	\$74,385.49	\$309,095.31	\$0.00	\$4,844,608.21	\$74,385.49	\$4,918,993.70
OPEB DEBT SERVICES	\$187,549.24	\$306,194.21	\$10,135.31	\$0.00	\$197,684.55	\$306,194.21	\$503,878.76
<b><u>TOTAL FUNDS AVAILABLE</u></b>	<b><u>\$1,286,470.41</u></b>	<b><u>\$13,723,877.89</u></b>	<b><u>\$9,795,168.43</u></b>	<b><u>\$9,362,939.00</u></b>	<b><u>\$1,514,734.17</u></b>	<b><u>\$13,927,843.56</u></b>	<b><u>\$15,442,577.73</u></b>
BUILDING FUND	(\$65,804.74)	\$114,830.22	\$0.00	\$0.00	(\$65,804.74)	\$114,692.23	\$49,025.48
OPEB IRREVOCABLE TRUST	(\$876,151.59)	\$5,693,116.72	\$31,828.40	\$42,516.46	(\$886,839.65)	\$5,791,406.16	\$4,806,277.07

**RECONCILEMENT OF TREASURER'S BALANCE WITH BANK**

	Balance Per BANK STATEMENT	Outstanding Checks	Deposits Not Shown on Bank Statement	Other Reconciling Items	Balance Per Treasurer's
US BANK	\$1,128,722.61	\$566,632.83	\$0.00	\$0.00	\$562,089.78
ADD UNDEPOSITED CASH ON HAND				23	
TREASURER'S BALANCE PER BOOKS					\$562,089.78

**TREASURER'S REPORT  
INDEPENDENT SCHOOL DISTRICT NO. 94  
JANUARY 2021**

FUND	Balance Beginning of Month		Receipts	Disbursements	Balance End of Month		Clerks Balance End of Month
	Cash	Investments			Cash	Investments	
GENERAL	(\$4,753,796.05)	\$13,547,263.86	\$10,509,879.12	\$7,208,965.56	(\$1,452,882.49)	\$10,496,799.66	\$9,043,917.17
FOOD SERVICE	\$228,247.72		\$110,869.70	\$79,643.50	\$259,473.92		\$259,473.92
TRANSPORTATION	(\$230,784.94)		\$4,373.58	\$8,350.76	(\$234,762.12)		(\$234,762.12)
COMMUNITY SERVICE	\$803,868.44		\$101,256.37	\$134,230.57	\$770,894.24		\$770,894.24
ACTIVITIES	\$518,361.29		\$44,774.17	\$8,033.47	\$555,101.99		\$555,101.99
<b>TOTAL OPERATING</b>	<b>(\$3,434,103.54)</b>	<b>\$13,547,263.86</b>	<b>\$10,771,152.94</b>	<b>\$7,439,223.86</b>	<b>(\$102,174.46)</b>	<b>\$10,496,799.66</b>	<b>\$13,445,089.40</b>
CAPITAL OUTLAY	(\$93,455.05)		\$508.88	\$213,271.98	(\$306,218.15)		(\$306,218.15)
DEBT REDEMPTION #94	\$4,844,608.21	\$74,385.49	\$46,970.89	\$2,816,978.13	\$2,074,600.97	\$74,385.49	\$2,148,986.46
OPEB DEBT SERVICES	\$197,684.55	\$306,194.21	\$4,193.83	\$411,903.13	(\$210,024.75)	\$306,194.21	\$96,169.46
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$1,514,734.17</b>	<b>\$13,927,843.56</b>	<b>\$10,822,826.54</b>	<b>\$10,881,377.10</b>	<b>\$1,456,183.61</b>	<b>\$10,877,379.36</b>	<b>\$15,384,027.17</b>
BUILDING FUND	(\$65,804.74)	\$114,830.22	\$151.56	\$489.40	(\$66,142.58)	\$114,541.60	\$48,687.64
OPEB IRREVOCABLE TRUST	(\$886,839.65)	\$5,693,116.72	\$957,370.20	\$591,706.70	(\$521,176.15)	\$5,329,095.57	\$5,171,940.57

**RECONCILEMENT OF TREASURER'S BALANCE WITH BANK**

	Balance Per BANK STATEMENT	Outstanding Checks	Deposits Not Shown on Bank Statement	Other Reconciling Items	Balance Per Treasurer's
US BANK	\$1,813,960.06	\$946,003.37	\$908.19	\$0.00	\$868,864.88
ADD UNDEPOSITED CASH ON HAND				24	
TREASURER'S BALANCE PER BOOKS					\$868,864.88

**TREASURER'S REPORT  
INDEPENDENT SCHOOL DISTRICT NO. 94  
FEBRUARY 2021**

FUND	Balance Beginning of Month		Receipts	Disbursements	Balance End of Month		Clerks Balance End of Month
	Cash	Investments			Cash	Investments	
GENERAL	(\$1,452,882.49)	\$10,496,799.66	\$7,123,453.41	\$6,638,009.08	(\$967,438.16)	\$10,378,743.91	\$9,529,361.50
FOOD SERVICE	\$259,473.92		\$132,723.27	\$93,271.89	\$298,925.30		\$298,925.30
TRANSPORTATION	(\$234,762.12)		\$3,271.97	\$119,167.64	(\$350,657.79)		(\$350,657.79)
COMMUNITY SERVICE	\$770,894.24		\$111,454.79	\$137,846.72	\$744,502.31		\$744,502.31
ACTIVITIES	\$555,101.99		\$13,970.72	\$17,672.93	\$551,399.78		\$551,399.78
<b>TOTAL OPERATING</b>	<b>(\$102,174.46)</b>	<b>\$10,496,799.66</b>	<b>\$7,384,874.16</b>	<b>\$7,005,968.26</b>	<b>\$276,731.44</b>	<b>\$10,378,743.91</b>	<b>\$10,773,531.10</b>
CAPITAL OUTLAY	(\$306,218.15)		\$0.00	\$20,522.85	(\$326,741.00)		(\$326,741.00)
DEBT REDEMPTION #94	\$2,074,600.97	\$74,385.49	\$15,112.94	\$1,127,613.54	\$962,100.37	\$76,919.03	\$1,036,485.86
OPEB DEBT SERVICES	(\$210,024.75)	\$306,194.21	\$0.00	\$0.00	(\$210,024.75)	\$306,194.21	\$96,169.46
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$1,456,183.61</b>	<b>\$10,877,379.36</b>	<b>\$7,399,987.10</b>	<b>\$8,154,104.65</b>	<b>\$702,066.06</b>	<b>\$10,761,857.15</b>	<b>\$11,579,445.42</b>
BUILDING FUND	(\$66,142.58)	\$114,541.60	\$1,959,777.17	\$2,720.20	(\$66,142.58)	\$2,071,598.57	\$2,005,455.99
OPEB IRREVOCABLE TRUST	(\$521,176.15)	\$5,329,095.57	\$24,159.09	\$42,133.40	(\$539,150.46)	\$5,374,088.79	\$4,789,945.11

**RECONCILEMENT OF TREASURER'S BALANCE WITH BANK**

	Balance Per BANK STATEMENT	Outstanding Checks	Deposits Not Shown on Bank Statement	Other Reconciling Items	Balance Per Treasurer's
US BANK	\$1,937,090.13	\$1,840,317.11	\$0.00	\$0.00	\$96,773.02
ADD UNDEPOSITED CASH ON HAND			25		
TREASURER'S BALANCE PER BOOKS					\$96,773.02

**TREASURER'S REPORT  
INDEPENDENT SCHOOL DISTRICT NO. 94  
MARCH 2021**

FUND	Balance Beginning of Month		Receipts	Disbursements	Balance End of Month		Clerks Balance End of Month
	Cash	Investments			Cash	Investments	
GENERAL	(\$967,438.16)	\$10,378,743.91	\$7,330,192.11	\$6,939,562.72	(\$576,808.77)	\$10,855,642.35	\$9,801,935.14
FOOD SERVICE	\$298,925.30		\$109,396.06	\$95,676.98	\$312,644.38		\$312,644.38
TRANSPORTATION	(\$350,657.79)		\$0.00	\$120,114.17	(\$470,771.96)		(\$470,771.96)
COMMUNITY SERVICE	\$744,502.31		\$124,101.74	\$130,725.34	\$737,878.71		\$737,878.71
ACTIVITIES	\$551,399.78		\$19,958.05	\$19,224.20	\$552,133.63		\$552,133.63
<b>TOTAL OPERATING</b>	<b>\$276,731.44</b>	<b>\$10,378,743.91</b>	<b>\$7,583,647.96</b>	<b>\$7,305,303.41</b>	<b>\$555,075.99</b>	<b>\$10,855,642.35</b>	<b>\$10,933,819.90</b>
CAPITAL OUTLAY	(\$326,741.00)		\$0.00	\$26,611.97	(\$353,352.97)		(\$353,352.97)
DEBT REDEMPTION #94	\$962,100.37	\$76,919.03	\$0.00	\$450.00	\$961,650.37	\$76,919.03	\$1,038,569.40
OPEB DEBT SERVICES	(\$210,024.75)	\$306,194.21	\$0.00	\$0.00	(\$210,024.75)	\$306,194.21	\$96,169.46
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$702,066.06</b>	<b>\$10,761,857.15</b>	<b>\$7,583,647.96</b>	<b>\$7,332,365.38</b>	<b>\$953,348.64</b>	<b>\$11,238,755.59</b>	<b>\$11,715,205.79</b>
BUILDING FUND	(\$66,142.58)	\$2,071,598.57	\$0.00	\$0.00	(\$66,142.58)	\$2,071,376.64	\$2,005,455.99
OPEB IRREVOCABLE TRUST	(\$539,150.46)	\$5,374,088.79	\$26,755.88	\$41,971.69	(\$554,366.27)	\$5,422,196.05	\$4,819,722.52

**RECONCILEMENT OF TREASURER'S BALANCE WITH BANK**

	Balance Per BANK STATEMENT	Outstanding Checks	Deposits Not Shown on Bank Statement	Other Reconciling Items	Balance Per Treasurer's
US BANK	\$874,210.85	\$541,371.06	\$0.00	\$0.00	\$332,839.79
ADD UNDEPOSITED CASH ON HAND					
TREASURER'S BALANCE PER BOOKS				26	\$332,839.79

**TREASURER'S REPORT  
INDEPENDENT SCHOOL DISTRICT NO. 94  
APRIL 2021**

FUND	Balance Beginning of Month		Receipts	Disbursements	Balance End of Month		Clerks Balance End of Month
	Cash	Investments			Cash	Investments	
GENERAL	(\$576,808.31)	\$10,855,642.35	\$7,701,664.84	\$7,426,183.51	(\$301,326.98)	\$11,763,038.63	\$10,554,315.37
FOOD SERVICE	\$312,644.38		\$129,093.33	\$88,806.82	\$352,930.89		\$352,930.89
TRANSPORTATION	(\$470,771.96)		\$0.00	\$139,935.71	(\$610,707.67)		(\$610,707.67)
COMMUNITY SERVICE	\$737,878.71		\$134,977.61	\$141,465.36	\$731,390.96		\$731,390.96
ACTIVITIES	\$552,133.63		\$24,731.22	\$34,244.05	\$542,620.80		\$542,620.80
<b>TOTAL OPERATING</b>	<b>\$555,076.45</b>	<b>\$10,855,642.35</b>	<b>\$7,990,467.00</b>	<b>\$7,830,635.45</b>	<b>\$714,908.00</b>	<b>\$11,763,038.63</b>	<b>\$11,570,550.35</b>
CAPITAL OUTLAY	(\$353,352.97)		\$0.00	\$44,709.27	(\$398,062.24)		(\$398,062.24)
DEBT REDEMPTION #94	\$961,650.37	\$76,919.03	\$0.00	\$0.00	\$961,650.37	\$76,919.03	\$1,038,569.40
OPEB DEBT SERVICES	(\$210,024.75)	\$306,194.21	\$0.00	\$0.00	(\$210,024.75)	\$306,194.21	\$96,169.46
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$953,349.10</b>	<b>\$11,238,755.59</b>	<b>\$7,990,467.00</b>	<b>\$7,875,344.72</b>	<b>\$1,068,471.38</b>	<b>\$12,146,151.87</b>	<b>\$12,307,226.97</b>
BUILDING FUND	(\$66,142.58)	\$2,071,376.64	\$0.00	\$0.00	(\$66,142.58)	\$2,070,218.30	\$2,005,234.06
OPEB IRREVOCABLE TRUST	(\$554,366.27)	\$5,422,196.05	\$27,872.52	\$44,301.51	(\$570,795.26)	\$5,515,157.46	\$4,851,400.79

**RECONCILEMENT OF TREASURER'S BALANCE WITH BANK**

	Balance Per BANK STATEMENT	Outstanding Checks	Deposits Not Shown on Bank Statement	Other Reconciling Items	Balance Per Treasurer's
US BANK	\$1,117,198.76	\$685,665.68	\$0.00	\$0.00	\$431,533.08
ADD UNDEPOSITED CASH ON HAND					
TREASURER'S BALANCE PER BOOKS				27	\$431,533.08

**TREASURER'S REPORT  
INDEPENDENT SCHOOL DISTRICT NO. 94  
MAY 2021**

FUND	Balance Beginning of Month		Receipts	Disbursements	Balance End of Month		Clerks Balance End of Month
	Cash	Investments			Cash	Investments	
GENERAL	(\$301,326.98)	\$11,763,038.63	\$5,906,881.17	\$6,484,606.79	(\$879,052.60)	\$13,525,897.20	\$12,646,844.60
FOOD SERVICE	\$352,930.89		\$135,149.35	\$103,889.14	\$384,191.10		384191.1
TRANSPORTATION	(\$610,707.67)		\$0.00	\$117,447.99	(\$728,155.66)		(\$728,155.66)
COMMUNITY SERVICE	\$731,390.96		\$197,364.78	\$151,371.86	\$777,383.88		\$777,383.88
ACTIVITIES	\$542,620.80		\$47,243.58	\$20,881.85	\$568,982.53		\$568,982.53
<b>TOTAL OPERATING</b>	<b>\$714,908.00</b>	<b>\$11,763,038.63</b>	<b>\$6,286,638.88</b>	<b>\$6,878,197.63</b>	<b>\$123,349.25</b>	<b>\$13,525,897.20</b>	<b>\$11,886,387.88</b>
CAPITAL OUTLAY	(\$398,062.24)		\$0.00	\$24,134.04	(\$422,196.28)		(\$422,196.28)
DEBT REDEMPTION #94	\$961,650.37	\$76,919.03	\$1,060,234.22	\$0.00	\$2,021,884.59	\$76,919.03	\$2,098,803.62
OPEB DEBT SERVICES	(\$210,024.75)	\$306,194.21	\$113,596.52	\$0.00	(\$96,428.23)	\$306,194.21	\$209,765.98
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$1,068,471.38</b>	<b>\$12,146,151.87</b>	<b>\$7,460,469.62</b>	<b>\$6,902,331.67</b>	<b>\$1,626,609.33</b>	<b>\$13,909,010.44</b>	<b>\$13,772,761.20</b>
BUILDING FUND	(\$66,142.58)	\$2,070,218.30	\$0.00	\$0.00	(\$66,142.58)	\$2,069,492.34	\$2,003,349.76
OPEB IRREVOCABLE TRUST	(\$570,795.26)	\$5,515,157.46	\$16,909.03	\$141,784.02	(\$695,670.25)	\$5,524,847.36	\$4,829,177.11

**RECONCILEMENT OF TREASURER'S BALANCE WITH BANK**

	Balance Per BANK STATEMENT	Outstanding Checks	Deposits Not Shown on Bank Statement	Other Reconciling Items	Balance Per Treasurer's
US BANK	\$1,485,578.37	\$620,782.33	\$0.00	\$0.00	\$864,796.04
ADD UNDEPOSITED CASH ON HAND					
TREASURER'S BALANCE PER BOOKS				28	\$864,796.04

**TREASURER'S REPORT  
INDEPENDENT SCHOOL DISTRICT NO. 94  
June 2021**

FUND	Balance Beginning of Month		Receipts	Disbursements	Balance End of Month		Clerks Balance End of Month
	Cash	Investments			Cash	Investments	
GENERAL	(\$879,052.60)	\$13,525,897.20	\$11,619,275.68	\$12,209,041.29	(\$1,468,818.21)	\$13,773,614.90	\$12,304,796.69
FOOD SERVICE	\$384,191.10		\$145,418.18	\$93,347.04	\$436,262.24		\$436,262.24
TRANSPORTATION	(\$728,155.66)		\$3,601.56	\$204,742.21	(\$929,296.31)		(\$929,296.31)
COMMUNITY SERVICE	\$777,383.88		\$309,196.91	\$151,108.61	\$935,472.18		\$935,472.18
ACTIVITIES	\$568,982.53		\$22,306.26	\$47,437.05	\$543,851.74		\$543,851.74
<b><u>TOTAL OPERATING</u></b>	<b><u>\$123,349.25</u></b>	<b><u>\$13,525,897.20</u></b>	<b><u>\$12,099,798.59</u></b>	<b><u>\$12,705,676.20</u></b>	<b><u>(\$482,528.36)</u></b>	<b><u>\$13,773,614.90</u></b>	<b><u>\$13,043,368.84</u></b>
CAPITAL OUTLAY	(\$422,196.28)		\$1,131.14	\$91,487.48	(\$512,552.62)		(\$512,552.62)
DEBT REDEMPTION #94	\$2,021,884.59	\$76,919.03	\$1,060,234.22	\$1,089,021.19	\$1,993,097.62	\$76,919.03	\$2,070,016.65
OPEB DEBT SERVICES	(\$96,428.23)	\$306,194.21	\$113,596.52	\$47,853.13	(\$30,684.84)	\$306,194.21	\$275,509.37
<b><u>TOTAL FUNDS AVAILABLE</u></b>	<b><u>\$1,626,609.33</u></b>	<b><u>\$13,909,010.44</u></b>	<b><u>\$13,274,760.47</u></b>	<b><u>\$13,934,038.00</u></b>	<b><u>\$967,331.80</u></b>	<b><u>\$14,156,728.14</u></b>	<b><u>\$14,876,342.24</u></b>
BUILDING FUND	(\$66,142.58)	\$2,069,492.34	\$78,868.34	\$31,925.00	(\$19,199.24)	\$1,990,965.58	\$1,971,766.34
OPEB IRREVOCABLE TRUST	(\$695,670.25)	\$5,524,847.36	\$66,321.25	\$39,256.54	(\$668,605.54)	\$5,577,983.70	\$4,909,378.16

**RECONCILEMENT OF TREASURER'S BALANCE WITH BANK**

	Balance Per BANK STATEMENT	Outstanding Checks	Deposits Not Shown on Bank Statement	Other Reconciling Items	Balance Per Treasurer's
US BANK	\$2,423,068.67	\$2,143,542.11	\$0.00	\$0.00	\$279,526.56
			29		
ADD UNDEPOSITED CASH ON HAND					

**INVESTMENTS  
2020-21 - FISCAL YEAR**

DATE: **JANUARY 2021**

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN LIQUID ASSET		\$ -	\$ -
\$ 5,164,925.90	0.00%	TD Ameritrade		\$ -	\$ 12,343.14
\$ 5,055,023.74	1.64%	MSD MAX		DAILY	\$ 304.70
<u>\$ 10,219,949.64</u>	<b>SUB TOTAL LIQUID ASSET FUNDS</b>				
\$ 146,000.00	1.69%	MN TRUST	CD	3/19/2021	\$ -
\$ 494,800.80	1.69%	MN TRUST	SEC/DTC		
\$ 16,628.92	1.57%	MN TRUST			\$ 0.31
<b>\$ 10,877,379.36</b>	<b>- TOTAL INVESTMENT VALUE</b>				<b>\$ 12,648.15</b>
	<b>CHECKING ACCOUNT/MSDLAF LIQUID CLASS INTEREST &amp; FEES</b>				<b>\$ -</b>
	<b>TOTAL MONTHLY INTEREST</b>				<b>\$ 12,648.15</b>

YTD TOTAL INTEREST AS OF 1/31/21

\$ 39,424.52

\$ 75,000.00 2020-21 BUDGET

**2019-20 - FISCAL YEAR**

\$ 11,144,604.90 - TOTAL INVESTMENT VALUE 1/31/2020

\$ 133,477.78 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH

\$ 208,757.82 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-20

**INVESTMENTS: FUND 06 CONSTRUCTION  
2020-21 - FISCAL YEAR**

DATE: JANUARY 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -		MN TRUST	SDA		\$ -
\$ -	0.00%	MN TRUST	SEC/DTC		
\$ 35,986.11	1.57%	MN TRUST	Dividend Reinvest / Bank Fee	\$	0.93
		MN TRUST	Trade Int-Security Sale/DTC Maturity	\$	-
\$ 78,555.49		EHLERS / Ameritrade		\$	(151.56)

**\$ 114,541.60** - TOTAL CONSTRUCTION FUND INVESTMENT VALUE

**TOTAL MONTHLY INTEREST \$ (150.63)**

YTD TOTAL INTEREST AS OF 1/31/21 \$ (331.30)

=====

\$ 25,000.00 2020-21 BUDGET

2019-20 - FISCAL YEAR

\$ 170,169.98 - TOTAL INVESTMENT VALUE 1/31/2020

\$ 8,984.23 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH

\$ 9,329.85 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-20

**INVESTMENTS: FUND 45 OPEB  
2020-21 - FISCAL YEAR**

DATE: JANUARY 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 234,448.79	0.03%	MN TRUST CD	1/29/2020	\$ -	
\$ 249,600.00	0.15%	MN TRUST CD	2/26/2020	\$ 10,480.15	\$ -
\$ 249,600.00	0.15%	MN TRUST CD	3/6/2020	\$ 8,245.83	\$ -
\$ 249,700.00	0.11%	MN TRUST CD	6/30/2020	\$ 1,058.13	\$ -
\$ 249,700.00	0.09%	MN TRUST CD	9/28/2020	\$ 26,217.16	\$ -
\$ 249,700.00	0.09%	MN TRUST CD	10/16/2020	\$ 13,351.61	\$ -
\$ 249,700.00	0.09%	MN TRUST CD	12/7/2020	\$ 15,762.88	\$ -
\$ 145,900.00	0.09%	MN TRUST CD	1/28/2021	\$ 27,785.51	\$ -
\$ 249,700.00	0.09%	MN TRUST SEC/DTC			
\$ 373,875.35	0.10%	MN TRUST	Dividend Reinvest / Bank Fee	\$	44.74
\$ 52,490.00	0.25%	MN TRUST	Trade Interest-Security Sale / DTC	\$	-
\$ 2,774,681.43		ASSOCIATED BANK	Dividend / BankFee / Interest	\$	50.27
\$ -		MID AMERICA		\$	-
<u>\$ 5,329,095.57</u>		- TOTAL INVESTMENT VALUE			

**TOTAL MONTHLY INTEREST** \$ 95.01

YTD TOTAL INTEREST AS OF 1/31/21 \$ 91,906.07

\$ 100,000.00 2020-21 BUDGET

2019-20 - FISCAL YEAR

\$ 5,327,607.00 - TOTAL INVESTMENT VALUE 1/31/2020      \$ 98,941.05 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH

\$ 131,586.89 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-20

**INVESTMENTS  
2020-21 - FISCAL YEAR**

**DATE: FEBRUARY 2021**

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN LIQUID ASSET		\$ -	\$ -
\$ 5,166,114.33	0.00%	TD Ameritrade		\$ -	\$ 20,591.83
\$ 4,938,312.82	1.59%	MSD MAX		DAILY	\$ 158.08
<u>\$ 10,104,427.15</u>	SUB TOTAL LIQUID ASSET FUNDS				
\$ 146,000.00	1.69%	MN TRUST	CD	3/19/2021 \$ 3,692.31	\$ -
\$ 494,800.80	1.69%	MN TRUST	SEC/DTC		
\$ 16,629.20	1.50%	MN TRUST			\$ 0.28
<b>\$ 10,761,857.15</b>	<b>- TOTAL INVESTMENT VALUE</b>				<b>\$ 20,750.19</b>
<b>TOTAL MONTHLY INTEREST</b>					<b>\$ 20,750.19</b>

YTD TOTAL INTEREST AS OF 2/29/21

\$ 60,174.71  
=====

\$ 75,000.00 2020-21 BUDGET

**2019-20 - FISCAL YEAR**

\$ 10,192,769.10 - TOTAL INVESTMENT VALUE 2/28/2020

\$ 147,307.08 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH

\$ 208,757.82 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-20

**INVESTMENTS: FUND 06 CONSTRUCTION  
2020-21 - FISCAL YEAR**

DATE: FEBRUARY 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 35,986.82	1.50%	MN TRUST	Dividend Reinvest / Bank Fee	\$	0.71
		MN TRUST	Trade Int-Security Sale/DTC Maturity	\$	-
\$ 78,368.83		EHLERS / Ameritrade	LTFM	\$	(186.66)
\$ 1,957,242.92		EHLERS / Ameritrade	Capital Facilities	\$	5.92
<b>\$ 2,071,598.57</b>		<b>- TOTAL CONSTRUCTION FUND INVESTMENT VALUE</b>			
			<b>TOTAL MONTHLY INTEREST</b>	\$	<b>(180.03)</b>

YTD TOTAL INTEREST AS OF 2/29/21 \$ (511.33)  
 =====  
 \$ 25,000.00 2020-21 BUDGET

2019-20 - FISCAL YEAR

\$ 170,351.77 - TOTAL INVESTMENT VALUE 2/28/2020 \$ 9,166.02 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH

\$ 9,329.85 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-20

**INVESTMENTS: FUND 45 OPEB  
2020-21 - FISCAL YEAR**

DATE: FEBRUARY 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 4,137.19	2.19%	MN TRUST CD	2/26/2020	\$ -	\$ (19.50)
\$ 230,292.10	1.36%	MN TRUST CD	3/6/2020	\$ 8,245.83	\$ -
\$ 249,600.00	1.76%	MN TRUST CD	6/30/2020	\$ 1,058.13	\$ -
\$ 249,600.00	1.46%	MN TRUST CD	6/30/2020	\$ 2,030.07	\$ -
\$ 249,700.00	2.74%	MN TRUST CD	9/28/2020	\$ 26,217.16	\$ -
\$ 249,700.00	1.86%	MN TRUST CD	10/16/2020	\$ 13,351.61	\$ -
\$ 249,700.00	3.36%	MN TRUST CD	12/7/2020	\$ 15,762.88	\$ -
\$ 249,700.00	2.83% - 3.04%	MN TRUST CD	1/28/2021	\$ 27,785.51	\$ -
\$ 145,900.00	1.98% - 2.28%	MN TRUST SEC/DTC			
\$ 249,700.00	1.50%	MN TRUST	Dividend Reinvest / Bank Fee	\$	64.70
\$ 373,875.35		MN TRUST	Trade Interest-Security Sale / DTC	\$	-
\$ 52,490.00					
\$ 2,819,694.15		ASSOCIATED BANK	Dividend / BankFee / Interest	\$	62,680.70
\$ -		MID AMERICA		\$	-

\$ 5,374,088.79 - TOTAL INVESTMENT VALUE

TOTAL MONTHLY INTEREST \$ 62,725.90

YTD TOTAL INTEREST AS OF 2/29/21 \$ 154,631.97

\$ 100,000.00 2020-21 BUDGET

2019-20 - FISCAL YEAR

\$ 5,222,386.86 - TOTAL INVESTMENT VALUE 2/28/2020	\$ 109,186.71 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
	\$ 131,586.89 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-20

**INVESTMENTS  
2020-21 - FISCAL YEAR**

DATE: **MARCH 2021**

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 5,431,815.25	1.10%	MSDLAF MAX		DAILY	\$ 163.18
\$ 664,733.94	1.69%	MN TRUST CD	3/19/2021	\$ 3,692.31	\$ 2.97
\$ -	1.69%	MN TRUST SEC/DTC			\$ -
\$ -	1.11%	MN TRUST			\$ -
\$ 5,172,206.40		TD AMERITRADE			\$ 8,625.61
<hr/>					
<b>\$ 11,268,755.59</b>	<b>- TOTAL INVESTMENT VALUE</b>				<b>\$ 8,791.76</b>
 <b>TOTAL MONTHLY INTEREST</b>					<b>\$ 8,791.76</b>

YTD TOTAL INTEREST AS OF 3/31/2021

**\$ 68,966.47**  
=====

**\$ 75,000.00 2020-21 BUDGET**

**2019-20 - FISCAL YEAR**

\$ 11,099,253.08 - TOTAL INVESTMENT VALUE 3/31/2020

\$ 160,857.76 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH

\$ 208,757.82 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-20

**INVESTMENTS: FUND 06 CONSTRUCTION  
2020-21 - FISCAL YEAR**

DATE: MARCH 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -		MN TRUST	SDA		\$ -
\$ -	0.00%	MN TRUST	SEC/DTC		
\$ 35,987.44	1.11%	MN TRUST	Dividend Reinvest / Bank Fee	\$	0.62
		MN TRUST	Trade Int-Security Sale/DTC Maturity	\$	-
\$ 78,176.18		EHLERS / Ameritrade-LTFM		\$	(192.65)
\$ 1,957,213.12		EHLERS / Ameritrade-Cap Fac			(29.90)
<b>\$ 2,071,376.74</b>		<b>- TOTAL CONSTRUCITON FUND INVESTMENT VALUE</b>			

TOTAL MONTHLY INTEREST \$ (221.93)

YTD TOTAL INTEREST AS OF 3/31/2021 \$ (733.26)  
 =====  
\$ 25,000.00 2020-21 BUDGET

2019-20 - FISCAL YEAR

\$ 170,465.11 - TOTAL INVESTMENT VALUE 3/31/2020	\$ 9,279.36 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
	\$ 9,329.85 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-20

**INVESTMENTS: FUND 45 OPEB  
2020-21 - FISCAL YEAR**

DATE: MARCH 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 10,240.42	1.36%	MN TRUST CD	3/6/2020	\$ -	\$ 6,103.23
\$ 249,600.00	1.76%	MN TRUST CD	6/30/2020	\$ 1,058.13	\$ -
\$ 249,600.00	1.46%	MN TRUST CD	6/30/2020	\$ 2,030.07	\$ -
\$ 249,700.00	2.74%	MN TRUST CD	9/28/2020	\$ 26,217.16	\$ -
\$ 249,700.00	1.86%	MN TRUST CD	10/16/2020	\$ 13,351.61	\$ -
\$ 645,300.00	3.36%	MN TRUST CD	12/7/2020	\$ 15,762.88	\$ -
\$ 249,700.00	2.83% - 3.04%	MN TRUST CD	1/28/2021	\$ 27,785.51	\$ -
\$ 656,657.45	1.98% - 2.28%	MN TRUST SEC/DTC			
	1.50%	MN TRUST	Dividend Reinvest / Bank Fee	\$ -	
		MN TRUST	Trade Interest-Security Sale / DTC	\$ -	
\$ 2,861,698.18		ASSOCIATED BANK	Dividend / BankFee / Interest	\$ 7,159.53	
\$ -		MID AMERICA		\$ -	

\$ 5,422,196.05

- TOTAL INVESTMENT VALUE

TOTAL MONTHLY INTEREST

\$ 13,262.76

YTD TOTAL INTEREST AS OF 3/31/2021

\$ 167,894.73

=====

\$ 100,000.00 2020-21 BUDGET

2019-20 - FISCAL YEAR

\$ 5,011,758.66 - TOTAL INVESTMENT VALUE 3/31/2020

\$ 123,524.66 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH

\$ 131,586.89 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-20

**INVESTMENTS  
2020-21 - FISCAL YEAR**

DATE: APRIL 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 6,297,910.33	0.84%	MSDLAF MAX		DAILY	\$ 159.28
\$ 664,744.74	1.69%	MN TRUST CD	3/19/2021	\$ 3,692.31	\$ 10.80
\$ -	1.69%	MN TRUST SEC/DTC			\$ -
\$ -	1.11%	MN TRUST			\$ -
\$ 5,183,496.80		TD AMERITRADE			\$ 23,591.21
<hr/>					
<b>\$ 12,146,151.87</b>	<b>- TOTAL INVESTMENT VALUE</b>				<b>\$ 23,761.29</b>
<hr/>					
<b>TOTAL MONTHLY INTEREST</b>					<b>\$ 23,761.29</b>
<b>YTD TOTAL INTEREST AS OF 4/30/2021</b>				<b>\$ 92,727.76</b>	
				=====	
				<b>\$ 75,000.00</b>	<b>2020-21 BUDGET</b>

**2019-20 - FISCAL YEAR**

\$ 11,889,404.87	<b>- TOTAL INVESTMENT VALUE 4/30/2020</b>	\$	<b>188,943.30</b>	<b>- TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH</b>
		\$	<b>208,757.82</b>	<b>- TOTAL INTEREST EARNED FOR FISCAL YR 2019-20</b>

**INVESTMENTS: FUND 06 CONSTRUCTION  
2020-21 - FISCAL YEAR**

DATE: APRIL 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -		MN TRUST	SDA		\$ -
\$ -	0.00%	MN TRUST	SEC/DTC		
\$ 35,988.04	0.87%	MN TRUST	Dividend Reinvest / Bank Fee	\$	0.60
		MN TRUST	Trade Int-Security Sale/DTC Maturity	\$	-
\$ 78,000.87		EHLERS / Ameritrade-LTFM		\$	(175.31)
\$ 1,956,229.39		EHLERS / Ameritrade CAP FAC			(983.63)
<b>\$ 2,070,218.30</b>		<b>- TOTAL CONSTRUCITON FUND INVESTMENT VALUE</b>			
		<b>TOTAL MONTHLY INTEREST</b>			<b>\$ (1,158.34)</b>

YTD TOTAL INTEREST AS OF 4/30/2021 \$ (1,891.60)  
=====  
\$ 25,000.00 2020-21 BUDGET

2019-20 - FISCAL YEAR

\$ 170,505.25 - TOTAL INVESTMENT VALUE 4/30/2020	\$ 9,319.50 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
	\$ 9,329.85 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-20

**INVESTMENTS: FUND 45 OPEB  
2020-21 - FISCAL YEAR**

**DATE: APRIL 2021**

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 10,219.89	1.76%	MN TRUST CD	6/30/2020	\$ 1,058.13	\$ -
\$ 230,292.10	1.46%	MN TRUST CD	6/30/2020	\$ 2,030.07	\$ -
\$ 499,200.00	2.74%	MN TRUST CD	9/28/2020	\$ 26,217.16	\$ -
\$ 1,248,500.00	1.86%	MN TRUST CD	10/16/2020	\$ 13,351.61	\$ -
\$ 145,900.00	3.36%	MN TRUST CD	12/7/2020	\$ 15,762.88	\$ -
\$ 373,875.35	2.83% - 3.04%	MN TRUST CD	1/28/2021	\$ 27,785.51	\$ -
\$ 52,490.00	1.98% - 2.28%	MN TRUST SEC/DTC			
\$ -	0.87%	MN TRUST MN TRUST	Dividend Reinvest / Bank Fee Trade Interest-Security Sale / DTC		\$ (20.53)
\$ 2,954,680.12		ASSOCIATED BANK	Dividend / BankFee / Interest		\$ 2,741.04
\$ -		MID AMERICA			\$ -
<u>\$ 5,515,157.46</u>		<b>- TOTAL INVESTMENT VALUE</b>			

**TOTAL MONTHLY INTEREST** \$ 2,720.51

**YTD TOTAL INTEREST AS OF 4/30/2021** \$ 170,615.24  
=====

**\$ 100,000.00 2020-21 BUDGET**

**2019-20 - FISCAL YEAR**

**\$ 5,206,176.61 - TOTAL INVESTMENT VALUE 4/30/2020** **\$ 131,665.61 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH**

**\$ 131,586.89 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-2020**

**INVESTMENTS  
2020-21 - FISCAL YEAR**

DATE: MAY 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 8,073,748.20	0.40%	MSDLAF MAX		DAILY	\$ 173.82
\$ 664,754.82	1.69%	MN TRUST CD	3/19/2021	\$ 3,692.31	\$ -
\$ -	1.69%	MN TRUST SEC/DTC			\$ -
\$ -	0.41%	MN TRUST			\$ 10.08
\$ 5,170,507.42		TD AMERITRADE			\$ 1,859.96
<hr/>					
<b>\$ 13,909,010.44</b>	<b>- TOTAL INVESTMENT VALUE</b>				<b>\$ 2,043.86</b>

**TOTAL MONTHLY INTEREST \$ 2,043.86**

YTD TOTAL INTEREST AS OF 5/31/2021 **\$ 94,771.62**  
=====

**\$ 75,000.00 2020-21 BUDGET**

**2019-20 - FISCAL YEAR**

\$ 12,410,300.81 - TOTAL INVESTMENT VALUE 5/31/2020	\$ 191,131.51 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
	\$ 208,757.82 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-20



**INVESTMENTS: FUND 45 OPEB  
2020-21 - FISCAL YEAR**

DATE: MAY 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 10,199.31	1.76%	MN TRUST CD	6/30/2020	\$ 1,058.13	\$ -
\$ 230,292.10	1.46%	MN TRUST CD	6/30/2020	\$ 2,030.07	\$ -
\$ 499,200.00	2.74%	MN TRUST CD	9/28/2020	\$ 26,217.16	\$ -
\$ 1,248,500.00	1.86%	MN TRUST CD	10/16/2020	\$ 13,351.61	\$ -
\$ 145,900.00	3.36%	MN TRUST CD	12/7/2020	\$ 15,762.88	\$ -
\$ 373,875.35	2.83% - 3.04%	MN TRUST CD	1/28/2021	\$ 27,785.51	\$ -
\$ 52,490.00	1.98% - 2.28%	MN TRUST SEC/DTC			
\$ -	0.41%	MN TRUST	Dividend Reinvest / Bank Fee	\$	(20.58)
		MN TRUST	Trade Interest-Security Sale / DTC	\$	-
\$ 2,964,390.60		ASSOCIATED BANK	Dividend / BankFee / Interest	\$	1,859.78
\$ -		MID AMERICA		\$	-
<u>\$ 5,524,847.36</u>		<b>- TOTAL INVESTMENT VALUE</b>			
		<b>TOTAL MONTHLY INTEREST</b>			<u>\$ 1,839.20</u>

YTD TOTAL INTEREST AS OF 5/31/2021

\$ 172,454.44

=====

\$ 100,000.00 2020-21 BUDGET

2019-20 - FISCAL YEAR

\$ 5,286,539.62 - TOTAL INVESTMENT VALUE 5/31/2020

\$ 131,544.52 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH

\$ 131,586.89 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-20

**INVESTMENTS  
2020-21 - FISCAL YEAR**

DATE: JUNE 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 8,321,234.23	0.40%	MSDLAF MAX		DAILY	\$ 210.74
\$ 664,760.22	1.69%	MN TRUST CD	3/19/2021	\$ 3,692.31	\$ 5.40
\$ -	1.69%	MN TRUST SEC/DTC			\$ -
\$ -	0.41%	MN TRUST			\$ -
\$ 5,170,733.69		TD AMERITRADE			\$ 21,598.51

<b>\$ 14,156,728.14</b>	<b>- TOTAL INVESTMENT VALUE</b>				<b>\$ 21,814.65</b>
	<b>CHECKING ACCOUNT/MSDLAF LIQUID CLASS INTEREST &amp; FEES</b>				<b>\$ 360.63</b>
	<b>TOTAL MONTHLY INTEREST</b>				<b>\$ 22,175.28</b>

YTD TOTAL INTEREST AS OF 6/30/2021 \$ 116,946.90  
=====  
\$ 75,000.00 2020-21 BUDGET

**2019-20 - FISCAL YEAR**

\$ 13,243,376.55	- TOTAL INVESTMENT VALUE 6/30/2020	\$	208,757.82	- TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
		\$	208,757.82	- TOTAL INTEREST EARNED FOR FISCAL YR 2019-20

**INVESTMENTS: FUND 06 CONSTRUCTION  
2020-21 - FISCAL YEAR**

DATE: JUNE 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -		MN TRUST	SDA		\$ -
\$ -	0.00%	MN TRUST	SEC/DTC		
\$ 35,988.90	0.41%	MN TRUST	Dividend Reinvest / Bank Fee	\$	0.30
		MN TRUST	Trade Int-Security Sale/DTC Maturity	\$	-
\$ 0.03		EHLERS / Ameritrade-LTFM		\$	1,115.12
\$ 1,954,976.65		EHLERS / Ameritrade CAP FAC			(236.81)
<b>\$ 1,990,965.58</b>		<b>- TOTAL CONSTRUCTION FUND INVESTMENT VALUE</b>			

**TOTAL MONTHLY INTEREST \$ 878.61**

YTD TOTAL INTEREST AS OF 6/30/2021 \$ (1,738.95)  
 =====  
 \$ 25,000.00 2020-21 BUDGET

**2019-20 - FISCAL YEAR**

\$ 114,874.66 - TOTAL INVESTMENT VALUE 5/31/2020	\$ 9,329.85 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
	\$ 9,329.85 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-20

**INVESTMENTS: FUND 45 OPEB  
2020-21 - FISCAL YEAR**

DATE: JUNE 2021

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 10,381.33	1.76%	MN TRUST CD	6/30/2020	\$ 1,058.13	\$ -
\$ 230,292.10	1.46%	MN TRUST CD	6/30/2020	\$ 2,030.07	\$ -
\$ 499,200.00	2.74%	MN TRUST CD	9/28/2020	\$ 26,217.16	\$ -
\$ 1,248,500.00	1.86%	MN TRUST CD	10/16/2020	\$ 13,351.61	\$ -
\$ 145,900.00	3.36%	MN TRUST CD	12/7/2020	\$ 15,762.88	\$ -
\$ 373,875.35	2.83% - 3.04%	MN TRUST CD	1/28/2021	\$ 27,785.51	\$ -
\$ 52,490.00	1.98% - 2.28%	MN TRUST SEC/DTC			\$ 182.02
\$ -	0.41%	MN TRUST	Dividend Reinvest / Bank Fee		\$ -
		MN TRUST	Trade Interest-Security Sale / DTC		\$ -
\$ 3,017,344.92		ASSOCIATED BANK	Dividend / BankFee / Interest		\$ 32,548.69
\$ -		MID AMERICA			\$ -
<u>\$ 5,577,983.70</u>		<b>- TOTAL INVESTMENT VALUE</b>			

**TOTAL MONTHLY INTEREST** \$ 32,730.71

YTD TOTAL INTEREST AS OF 6/30/2021 \$ 174,293.64

\$ 100,000.00 2020-21 BUDGET

2019-20 - FISCAL YEAR

\$ 5,327,313.11 - TOTAL INVESTMENT VALUE 6/30/2020	\$ 131,586.89 - TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
	\$ 131,586.89 - TOTAL INTEREST EARNED FOR FISCAL YR 2019-20



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**Purchases**

Initiate ACH Purchase

- [Single Entry Form](#)

- [Multi-entry Form](#)

- [Flexible Batch Form](#)

[Wire Purchase Notify](#)

**Redemptions**

Initiate ACH Redemption

- [Single Entry Form](#)

- [Multi-entry Form](#)

- [Flexible Batch Form](#)

[Initiate Wire Redemption](#)

**Transfers**

[Transfer](#)

[Exchange](#)

[Participant to Participant](#)

[Miscellaneous](#)

[Stop Payment Request](#)

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▶ Transactions
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**Transactions - Transaction Complete**

Please print this page for your records.

The reference number for this transaction is: 3319204

Transaction Type	Exchange
Entry Date	6/24/2021
Transaction Date	6/25/2021
From Account	600041 - General Fund
Investment Type	MSDLAF+ MAX Class
Exchange To Investment Type	MSDLAF+ Liquid Class
Amount	\$1,125,000.00



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**Purchases**

Initiate ACH Purchase

- [Single Entry Form](#)

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- [Flexible Batch Form](#)

[Wire Purchase Notify](#)

**Redemptions**

Initiate ACH Redemption

- [Single Entry Form](#)

- [Multi-entry Form](#)

- [Flexible Batch Form](#)

[Initiate Wire Redemption](#)

**Transfers**

[Transfer](#)

[Exchange](#)

[Participant to Participant](#)

**Miscellaneous**

[Stop Payment Request](#)

[Pending Trans Manager](#)

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▶ Tools / Forms
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**Transactions - Transaction Complete**

Please print this page for your records.

The reference number for this transaction is: 3331300

Transaction Type	Exchange
Entry Date	7/15/2021
Transaction Date	7/15/2021
From Account	600041 - General Fund
Investment Type	MSDLAF+ MAX Class
Exchange To Investment Type	MSDLAF+ Liquid Class
Amount	\$1,325,000.00



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- Purchases
- Initiate ACH Purchase
  - [Single Entry Form](#)
  - [Multi-entry Form](#)
  - [Flexible Batch Form](#)
- [Wire Purchase Notify](#)
- Redemptions
- Initiate ACH Redemption
  - [Single Entry Form](#)
  - [Multi-entry Form](#)
  - [Flexible Batch Form](#)
- [Initiate Wire Redemption](#)
- Transfers
- [Transfer](#)
- [Exchange](#)
- [Participant to Participant](#)
- Miscellaneous
- [Stop Payment Request](#)
- [Pending Trans Manager](#)

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▶ Transactions
▶ Tools / Forms

Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3338955

Transaction Type	Exchange
Entry Date	7/29/2021
Transaction Date	7/29/2021
From Account	600041 - General Fund
Investment Type	MSDLAF+ MAX Class
Exchange To Investment Type	MSDLAF+ Liquid Class
Amount	\$975,000.00

July 16, 2021

Dear Beth,

Please accept this as my letter of resignation from my Food Service position. Thank you for the opportunity, I have enjoyed my time with you and the rest of the Food Service staff.

Thank you,

A handwritten signature in cursive script that reads "Becky Schneberger".

Becky Schneberger

7-29-21

Dear Beth, SSD 94 Staff, Co-Workers  
and School Board Members,

I would like to take this time to  
thank you for the opportunity to work for  
the Cloquet School District food service  
department for the past 16 years.

I have thoroughly enjoyed my time  
working for you and I am thankful for all the  
experiences / opportunities you have provided  
me over the years.

With much thought and a heavy  
heart, I have made the tough choice, not  
to return to my position at Churchill  
food service department this fall.

Thank you again for all the  
many years of employment and  
opportunity.

Sincerely,

52 Diane Woodward

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# MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent  
**FROM:** Tim Prosen, CHS Assistant Principal/Targeted Services Coordinator  
**DATE:** July 13, 2021  
**RE:** Targeted Services Summer School Hire Memo

I recommend that the following changes in staff for the 2021 Targeted Services Summer School. Jenna Proulx will not be teaching the 2<sup>nd</sup> session at Washington 3<sup>rd</sup> Grade and Stacey Homstad will be picking up that assignment:

<u>Teacher</u>	<u>Total Hours</u>	<u>Rate of Pay</u>	<u>School Site/Grade</u>
Jenna Proulx	60 (From 120)	\$33.87/Hour	Washington/3
Stacey Homstad	120 (from 60)	\$33.87/Hour	CMS/6 & Add Washington/3

**BUDGETED CURRENT YEAR:** Yes.

**REASON FOR HIRE:** Targeted Services Summer School

(Employment is subject to Cloquet School Board Approval)



Independent School District No. 94  
Cloquet, Minnesota 55720

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**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

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## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent  
FROM: Tom Brenner, Middle School Principal  
DATE: July 16, 2021  
RE: Recommendation for Employment

I am recommending the employment of Shawna Youngberg to fill the 1.0 FTE Special Education position at Cloquet Middle School for the 2021-2022 school year.

RATE OF PAY:	\$42,046
TOTAL COST:	BA, Step 1
HOURS TO BE WORKED:	8 Hours/Day (Monday – Friday)
START DATE:	August 26, 2021
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Internally and Externally
RATIONALE FOR HIRE:	CMS is excited to recommend Shawna Youngberg for our open special education position. Shawna did her student teaching at the Cloquet Sr. High School and is highly recommended by their special education staff. We are confident that she will work well with our middle school students and, with support, will become an outstanding teacher.

(Employment is contingent upon Cloquet School Board approval.)

TB:mjm

Linking school and community to provide life-long learning and success for all.



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Community Education	2001 Washington Ave	218.879.1261

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## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: July 29, 2021

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment of Laura Frolik as a 1.0 Spanish Teacher for the Cloquet High School 2021-2022 school year.

RATE OF PAY: BA Step 4

TOTAL COST: \$47,401

HOURS TO BE WORKED: Monday - Friday

STARTING DATE: August 26, 2021

LENGTH OF CONTRACT: 2021-2022 School Year

POSTED: Yes

REASON FOR HIRE: Vacancy

RATIONALE FOR HIRE: The interview panel was impressed with Ms. Frolik's enthusiasm and experience and feels she would be a great addition to our team.

(Employment is contingent upon Cloquet School Board approval)



Independent School District No. 94  
Cloquet, Minnesota 55720

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<http://www.isd94.org>

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## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Connie Hyde, Cloquet Area Alternative Programs Principal  
Thomas Brenner, Cloquet Middle School

DATE: July 29, 2021

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment of Jared Anderson as a 1.0 Physical Education/Health Teacher for the 0.6 FTE at Cloquet Area Alternative Education Program and 0.4 FTE at Cloquet Middle School starting 2021-2022 school year.

RATE OF PAY: BA +10 Step 5

TOTAL COST: \$50,101

HOURS TO BE WORKED: Monday - Friday

STARTING DATE: August 26, 2021

LENGTH OF CONTRACT: 2021-2022 School Year

POSTED: Yes

REASON FOR HIRE: Vacancy

RATIONALE FOR HIRE: Jared comes highly recommend from his previous district. He has considerable experience in middle school and high school PE and health. He will be a great addition to both CAAEP and Cloquet Middle School.

(Employment is contingent upon Cloquet School Board approval)

Linking school and community to provide life-long learning and success for all.



Northern Lights Academy Cooperative #6096-52  
302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

TO: Dr. Michael Cary, Cloquet Superintendent  
FROM: Barb Mackey, Northern Lights Academy Assistant Special Education Director  
DATE: August 4, 2021  
RE: Recommendation for Employment

I am recommending the employment of Amiliya Calverley to fill the 1.0 FTE Special Education Teacher at Northern Lights Academy Cooperative #6096-52 for the 2021-2022 school year.

RATE OF PAY: MA (Sem)/Step 9 - Per the Teachers' Master Agreement  
TOTAL COST: \$74,239  
HOURS TO BE WORKED: 1.0 FTE (Monday-Friday)  
START DATE: August 20, 2020  
LENGTH OF CONTRACT: 2021-2022  
BUDGETED CURRENT YEAR: Yes  
POSTED: Yes, internally and externally.

RATIONALE FOR HIRE: NLA is recommending Ms. Amiliya Calverley for the open ASD position. She has taught the ASD classroom at NLA for the last 4 years and has completed everything for her licensure. Her paperwork has been received at the PELSB office. She will continue to make a great addition to the NLA team.

There were no other applicants for this position.

(Employment is contingent upon Cloquet School Board approval and licensure from PELSB.)



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<http://www.isd94.org>

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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Thomas Brenner, Cloquet Middle School

DATE: August 3, 2021

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment of Emma Thompson for the Long-Term Substitute Science Teacher at Cloquet Middle School starting August 26, 2021 for 12 weeks.

RATE OF PAY: BA Step 1

TOTAL COST: \$229.13/day

HOURS TO BE WORKED: Monday - Friday

STARTING DATE: August 26, 2021

LENGTH OF CONTRACT: 12 weeks

POSTED: Yes

REASON FOR HIRE: Leave of Absence

RATIONALE FOR HIRE: CMS would like to recommend Emma Thompson for our 12-week long-term science substitute position. Emma has recently moved to the area with her husband and has two years of prior teaching experience. You will notice that she has a 9-12 teaching license, so we will have to request a variance for her to teach middle school science. It will be easy to secure since she was my only licensed applicant.

(Employment is contingent upon Cloquet School Board approval)



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Community Education	2001 Washington Ave	218.879.1261

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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Cloquet High School Principal  
Paul Riess, Cloquet High School Activities Director

DATE: July 15, 2021

RE: **RECOMMENDATION FOR EMPLOYMENT**

I am recommending the employment of Angela Jones as the Cloquet High School Financial/Activities Secretary.

RATE OF PAY: Step 1

TOTAL COST: Per Secretary Contract

HOURS TO BE WORKED: Monday - Friday

STARTING DATE: August 10, 2021

POSTED: Yes

REASON FOR HIRE: Vacancy due to resignation of Matt Carlson

RATIONALE FOR HIRE: The interview panel interviewed three candidates and was impressed with Angela's experience and passion for high school athletics. She will be a great addition to the CHS team.

(Employment is contingent upon Cloquet School Board approval)



Northern Lights Academy Cooperative #6096-52  
302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

TO: Dr. Michael Cary, Cloquet Superintendent  
FROM: Barb Mackey, Northern Lights Academy Assistant Special Education Director  
DATE: August 4, 2021  
RE: Recommendation for Employment

I am recommending the employment of Ms. Cassie Comstock to fill open paraprofessional position at Northern Lights Academy Cooperative #6096-52 for the 2021-2022 school year.

RATE OF PAY: Step 1 of the 2021-2022 Paraprofessionals' Master Agreement

TOTAL COST:

HOURS TO BE WORKED: 6.75 hours/day (Monday-Friday)

START DATE: August 23, 2021

LENGTH OF CONTRACT: On going

BUDGETED CURRENT YEAR: Yes

POSTED: Yes, internally and externally.

RATIONALE FOR HIRE:

NLA is recommending Ms. Comstock to fill the open paraprofessional position at the Northern Lights Academy which was vacated by a retirement. Ms. Comstock has worked with us last past school year and this summer. She has made a great addition to the team during her time at NLA already. We are excited for her to continue to work with our students! There were a total of four applicants for four positions and after reviewing their qualifications and application materials, including references, we are offering positions to each of them.

(Employment is contingent upon Cloquet School Board approval.)



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302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

TO: Dr. Michael Cary, Cloquet Superintendent  
FROM: Barb Mackey, Northern Lights Academy Assistant Special Education Director  
DATE: August 4, 2021  
RE: Recommendation for Employment

I am recommending the employment of Mr. Dennis Morris J. to fill open paraprofessional position at Northern Lights Academy Cooperative #6096-52 for the 2021-2022 school year.

RATE OF PAY: Step 1 of the 2021-2022 Paraprofessionals' Master Agreement

TOTAL COST:

HOURS TO BE WORKED: 6.75 hours/day (Monday-Friday)

START DATE: August 23, 2021

LENGTH OF CONTRACT: On going

BUDGETED CURRENT YEAR: Yes

POSTED: Yes, internally and externally.

RATIONALE FOR HIRE:

NLA is recommending Mr. Morris to fill the open paraprofessional position at the Northern Lights Academy - Carlton program. Mr. Morris has excellent references and shared his knowledge of de-escalation strategies with our interview team. He has an understanding of how to help someone who is struggling and has demonstrated skills which will be beneficial to the students at NLA. There were a total of four applicants for four positions and after reviewing their qualifications and application materials, including references, we are offering positions to each of them.

(Employment is contingent upon Cloquet School Board approval and the passing of the Para Pro Test.)



Northern Lights Academy Cooperative #6096-52  
302 14<sup>th</sup> Street ~ Cloquet MN 55820  
Office Phone ~ 218-878-3060  
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director  
[bmackey@nlacoop.org](mailto:bmackey@nlacoop.org)

TO: Dr. Michael Cary, Cloquet Superintendent  
FROM: Barb Mackey, Northern Lights Academy Assistant Special Education Director  
DATE: August 4, 2021  
RE: Recommendation for Employment

I am recommending the employment of Ms. Elizabeth Strickland. to fill open paraprofessional position at Northern Lights Academy Cooperative #6096-52 for the 2021-2022 school year.

RATE OF PAY: Step 1 of the 2021-2022 Paraprofessionals' Master Agreement

TOTAL COST:

HOURS TO BE WORKED: 6.75 hours/day (Monday-Friday)

START DATE: August 23, 2021

LENGTH OF CONTRACT: On going

BUDGETED CURRENT YEAR: Yes

POSTED: Yes, internally and externally.

RATIONALE FOR HIRE:

NLA is recommending Ms. Strickland to fill the open paraprofessional position at the Northern Lights. Ms. Strickland did some subbing in our classrooms and she comes highly recommended by her references. We are excited to have her work with our students! There were a total of four applicants for four positions and after reviewing their qualifications and application materials, including references, we are offering positions to each of them.

(Employment is contingent upon Cloquet School Board approval and the passing of the Para Pro Test.)



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Community Education	2001 Washington Ave	218.879.1261

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## MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent

**FROM:** Erin Bates, Community Education Director

**DATE:** July 9, 2021

**RE: REQUEST TO HIRE**

---

We are recommending that Kelly Copenhaver be hired as the Early Childhood Family Education Parent Educator for the Early Childhood Family Education/School Readiness program.

**Rate of Pay:** \$28.04

**Hours Worked:** 4-28 hours per week

**Start Date:** A August 30, 2021

**Length of Contract:** 1 year, Contingent upon Out of Field Permission application acceptance

**Reason for Hire:** 2020/2021 Out of Field Permission expired, and no new applicants responded after posting the position for 60 days.

**Qualifies for Benefits:** No

**\*Employment is subject to Cloquet School Board approval**

# CLOQUET PUBLIC SCHOOLS



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Community Education	2001 Washington Ave	218.879.1261

---

## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Erin Bates, Community Education Director

DATE: July 13, 2021

RE: **REQUEST TO HIRE**

---

We are recommending that Katie Nelson be hired as the Early Childhood Family Education Classroom Assistant for the Early Childhood Family Education/School Readiness program.

Rate of Pay: \$14.85  
Hours Worked: 19-25 Hours/Week  
Start Date: August 30, 2020  
Length of Contract: Ongoing  
Reason for Hire: Current assistant was hired as the ECFE/SR program secretary

Qualifies for Benefits: No

\*Employment is subject to Cloquet School Board approval

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## MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent  
**FROM:** Erin Bates, Community Education Director  
**DATE:** July 16, 2021  
**RE:** Hiring of Sean Nyblom

**I am recommending that Sean Nyblom be hired as an Assistant for Kids Corner.**

**RATE OF PAY:** \$14.85  
**HOURS TO BE WORKED:** 32-40  
**STARTING DATE:** July 16, 2021  
**LENGTH OF CONTRACT:** ongoing  
**BUDGETED CURRENT YEAR:** Yes  
**REASON FOR HIRE:** Filling position  
**QUALIFIES FOR BENEFITS:** n/a

**“Employment is subject to Cloquet School Board Approval”**

---

## MEMORANDUM

---

**TO:** Dr. Michael Cary, Superintendent  
**FROM:** Erin Bates, Community Education Director  
**DATE:** July 27, 2021  
**RE:** Hiring of Madison Goodwin

I am recommending that Madison Goodwin be hired as an Assistant for Kids Corner.

**RATE OF PAY:** \$14.85  
**HOURS TO BE WORKED:** 32-40  
**STARTING DATE:** July 27, 2021  
**LENGTH OF CONTRACT:** ongoing  
**BUDGETED CURRENT YEAR:** Yes  
**REASON FOR HIRE:** Filling position  
**QUALIFIES FOR BENEFITS:** n/a

**“Employment is subject to Cloquet School Board Approval”**

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## MEMORANDUM

---

**TO:** Dr. Michael Cary, Superintendent  
**FROM:** Erin Bates, Community Education Director  
**DATE:** July 26, 2021  
**RE:** Hiring of Anjali Gutterud

I am recommending that Anjali Gutterud be hired as an Assistant for Kids Corner.

**RATE OF PAY:** \$14.85  
**HOURS TO BE WORKED:** 32-40  
**STARTING DATE:** July 27, 2021  
**LENGTH OF CONTRACT:** ongoing  
**BUDGETED CURRENT YEAR:** Yes  
**REASON FOR HIRE:** Filling position  
**QUALIFIES FOR BENEFITS:** n/a

**“Employment is subject to Cloquet School Board Approval”**

# MEMORANDUM

TO: Dr. Michael Cary, Superintendent  
FROM: Erin Bates, Community Education Director  
DATE: Monday, July 26, 2021  
RE: Hiring of Calli Rosier

I am recommending that Calli Rosier be employed as a Program Aide at Li'l Lumberjacks' Learning Center.

RATE OF PAY: \$10.48/hr  
HOURS TO BE WORKED: Up to 40 hrs/wk  
STARTING DATE: July 20, 2021  
PROBATIONARY PERIOD: 1 year (7/20/22)  
LENGTH OF CONTRACT: On-going  
BUDGETED CURRENT YEAR: Yes  
QUALIFIES FOR BENEFITS: After 90 days: As of October 20, 2021  
2 sick  
2 personal  
After 1 year: As of July 1, 2022  
5 vacation

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## MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent  
**DATE:** July 23, 2021  
**FROM:** Erin Bates, Community Education Director  
**RE:** I am recommending that Quinn Fierkelepp be hired as a Lifeguard for Cloquet Community Education.

**RATE OF PAY:** \$12.04 per hour  
**HOURS TO BE WORKED:** Up to 40 hours week  
**STARTING DATE:** July 26, 2021  
**LENGTH OF CONTRACT:** Ongoing  
**BUDGETED CURRENT YEAR:** Yes  
**REASON FOR HIRE:** Opening  
**QUALIFIES FOR BENEFITS:** No

**“Employment is subject to Cloquet School Board Approval”**

---

## MEMORANDUM

---

**TO:** Dr. Michael Cary, Superintendent

**DATE:** July 27, 2021

**FROM:** Erin Bates, Community Education Director

**RE:** I am recommending that Madyson Babineau be hired as a Lifeguard for Cloquet Community Education.

**RATE OF PAY:** \$12.04 per hour

**HOURS TO BE WORKED:** Up to 40 hours week

**STARTING DATE:** July 28, 2021

**LENGTH OF CONTRACT:** Ongoing

**BUDGETED CURRENT YEAR:** Yes

**REASON FOR HIRE:** Opening

**QUALIFIES FOR BENEFITS:** No

**“Employment is subject to Cloquet School Board Approval”**

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# MEMORANDUM

---

**TO:** Dr. Michael Cary, Superintendent  
**DATE:** July 6, 2021  
**FROM:** Erin Bates, Community Education Director  
**RE:** I am recommending that Brendan Strang be hired as a Concession attendant for Cloquet Community Education.

**RATE OF PAY:** \$10.08 per hour  
**HOURS TO BE WORKED:** Up to 40 hours week  
**STARTING DATE:** July 11, 2021  
**LENGTH OF CONTRACT:** Ongoing  
**BUDGETED CURRENT YEAR:** Yes  
**REASON FOR HIRE:** Opening  
**QUALIFIES FOR BENEFITS:** No

**“Employment is subject to Cloquet School Board Approval”**



From the Desk of:

**Paul Riess  
Activities Director  
Cloquet Senior High School  
1000 18<sup>th</sup> Street  
Cloquet, MN 55720  
Phone: 218-879-3393  
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board  
Re: Boys Interim Head Soccer Coach

Hi Mary,

Please submit the following name/position for approval at the August 9<sup>th</sup> school board meeting:

**Interim Head Coach Boys Soccer: John Sundquist**

John will take over as interim head boys' soccer coach due to previous coach being approved for a leave of absence. John has been one of our assistant coaches for the last two years and has prior head coaching experience.

If anyone has any questions regarding this recommendation, feel free to call me.

Thank you,

Paul Riess



**From the Desk of:**

**Paul Riess  
Activities Director  
Cloquet Senior High School  
1000 18<sup>th</sup> Street  
Cloquet, MN 55720  
Phone: 218-879-3393  
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board  
From: Paul Riess- Activities Director  
Re: Stipend for boys' basketball summer coaching

Please approve the stipends listed below. This is for individuals who helped with our boys' basketball program this summer. This amount, in addition to any taxes and benefits, will be paid out of the boys' basketball activities account. There is no cost to the school district.

- Andrew Miller : \$1800
- Dave Battaglia: \$150

If anyone has any questions regarding this recommendation, please feel free to call me.

PR



**From the Desk of:**

**Paul Riess  
Activities Director  
Cloquet Senior High School  
1000 18<sup>th</sup> Street  
Cloquet, MN 55720  
Phone: 218-879-3393  
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board  
From: Paul Riess- Activities Director  
Re: Stipend for volleyball summer coaching

Please approve the stipends listed below. This is for individuals who helped with our volleyball program this summer. This amount, in addition to any taxes and benefits, will be paid out of the volleyball activities account. There is no cost to the school district.

- Heidi Anderson : \$750
- Farrah Grimm: \$700
- Kelsey Motzko: \$600

If anyone has any questions regarding this recommendation, please feel free to call me.

PR

To: Superintendent Cary and ISD #94 School Board Members  
 From: Paul Riess, Activities Director  
 Date: July 27th , 2021  
 Re: 2021-2022 Fall Extra Service Contracts

Please approve the following contracts in red for the 2021-2022 fall season

SPORT	POSITION	NAME	DATES	AMOUNT
<b>Boys Soccer</b>	Head Varsity Coach	John Sundquist	8/16/21-11/5/21	\$5,392.00
	Varsity Assistant Coach	Lenny Conklin	8/16/21-11/5/21	\$3,773.00
	JV Head Coach	Ryan Fredrickson	8/16/21-11/5/21	\$3,180.00
<b>Girls Soccer</b> ok	Head Varsity Coach	Dustin Randall	8/16/21-11/5/21	\$5,392.00
	Varsity Assistant Coach	Sam Longseth	8/16/21-11/5/21	\$3,773.00
	JV Head Coach	Bobbi Turner	8/16/21-11/5/21	\$3,180.00
<b>Field Painting</b> ok	Hilltop Field	Dustin Randall	8/16/21-11/5/21	\$1,100.00
<b>Cross Country Running</b> ok	Head Varsity Coach	Chandra Allen	8/16/21-11/7/21	\$3,959.00
	Assistant Coach	Ryan Zymny	8/16/21-11/7/21	\$2,772.00
	Assistant Coach	Jamie Jazdzewski	8/16/21-11/7/21	\$1,797.00
<b>Girls Tennis</b> ok	Girls Head Coach	Derek Johnson	8/16/21- 10/30/21	\$3,959.00
	JV (Middle School) Coach	Nick Lind	8/16/21- 10/30/21	\$1,900.00
<b>Girls Swimming</b> <i>These 2 will split the assistant position</i> ok	Head Varsity Coach	Rachel Peterson	8/16/21- 11/21/21	\$5,392.00
	Assistant Coach	Nanette Snyder	8/16/21- 11/21/21	\$1,886.50
	Assistant Coach	Jeff Kalm	8/16/21- 11/21/21	\$1,886.50
<b>Football</b> ok  These positions are paid by combining the B Team Head Coach and both 9th Grade Positions	Head Varsity Coach	Tom Lenarz	8/16/21-11/28/21	\$6,346.00
	Assistant Varsity Coach	Jeff Ojanen	8/16/21-11/28/21	\$4,443.00
	B Team Asst. Coach	Kyle Wordelman	8/16/21-11/28/21	\$3,745.00
	B Team Head Coach	Taylor Kolb	8/16/21-11/28/21	\$2,754.00
	B Team Asst. Coach	Mike Klyve	8/16/21-11/28/21	\$2,545.50
	9th Grade Head Coach	Ryan Defoe	8/16/21-11/28/21	\$2,754.00
	9th Grade Assistant Coach	Nick Niemi	8/16/21-11/28/21	\$2,545.50
	7th & 8th Grade Head Coach	Tim Prosen	9/1/21-10/20/21	\$2,414.00
	7th & 8th Grade Assistant Coach	Luke Konietzko	9/1/21-10/20/21	\$1,714.00
	7th & 8th Grade Assistant Coach	Jerod Gorder	9/1/21-10/20/21	\$1,714.00
7th & 8th Grade Assistant Coach	Bob Weix	9/1/21-10/20/21	\$1,714.00	
<b>Volleyball</b> ok	Head Varsity Coach	Heidi Anderson	8/16/21- 11/14/21	\$5,392.00
	Assistant Varsity Coach	Kelsey Motzko	8/16/21- 11/14/21	\$3,773.00
	JV Head Coach	Lisa Johnson	8/16/21- 11/14/21	\$3,180.00
	9th Grade Head Coach	Emily Hallgren	8/16/21- 11/14/21	\$2,912.00
	7th & 8th Grade Coach	Ashley Keppers	8/23/21- 10/20/21	\$2,426.00
	7th & 8th Grade Coach	Allison Jerde	8/23/21- 10/20/21	\$2,426.00
<b>Fall Musical</b> ok  Positions to be paid by combining the 1st & 2nd Assistant positions	Director	Iris Keller	9/7/21-11/21/21	\$5,392.00
	Assistant Director	Katy Buytaert	9/7/21-11/21/21	\$2,675.00
	Assistant Director	Darrell Davey	9/7/21-11/21/21	\$2,093.00
	Assistant Director	Karen Fox	9/7/21-11/21/21	\$1,091.00
	Assistant Director	John Justad	9/7/21-11/21/21	\$1,091.00

To: Superintendent Cary and ISD #94 School Board Members  
 From: Paul Riess, Activities Director  
 Date: July 27th, 2021  
 Re: 2021-2022 Fall Contracts

Please approve the additional coaches in red for the fall season

SPORT	POSITION	NAME	DATES	AMOUNT
<b>Cross Country Running</b>	Assistant Coach	Ed Martin	8/16/21-11/7/21	Volunteer
	Assistant Coach	Harry Cottrell	8/16/21-11/7/21	Volunteer
	Assistant Coach	Jennifer Shepherd	8/16/21-11/7/21	volunteer
	<b>Assistant Coach</b>	<b>Isaac Boedigheimer</b>	<b>8/16/21-11/7/21</b>	<b>volunteer</b>
<b>Girls Tennis</b>	Assistant Coach	Tom Proulx	8/16/21- 10/30/21	Volunteer
<b>Girls Soccer</b> <b>This coach will be paid out of the girls' soccer activity account</b>	<b>Assistant Coach</b>	<b>Sami Proulx</b>	<b>8/16/21-11/5/21</b>	<b>\$2,000</b>
Girls Swimming	Assistant Coach	Sheri Herman	8/16/21- 11/21/21	Volunteer
	<b>Assistant Coach</b>	<b>Faith Shingledecker</b>	<b>8/16/21- 11/21/21</b>	<b>Volunteer</b>
Football This coach will be paid out of money donated by the youth football association to the football activity account.	Assistant coach	Lance Horvat	8/16/21-11/28/21	\$3,745.00
Volleyball This person will be paid out of the concessions activity account	<b>Concessions Manager</b>	<b>Jamie Baker</b>	<b>8/16/21- 11/14/21</b>	<b>\$600</b>
Musical These people will be paid out of the musical activities account	<b>Set Construction</b>	<b>Rich Brummer</b>	<b>9/7/21-11/21/21</b>	<b>\$1,250</b>
	<b>Choreography</b>	<b>Suzy Goodin</b>	<b>9/7/21-11/21/21</b>	<b>\$1,250</b>
	<b>Set assistant</b>	<b>Anita Johnson</b>	<b>9/7/21-11/21/21</b>	<b>\$1,050</b>
	<b>Vocal Coach</b>	<b>Gail Hamre</b>	<b>9/7/21-11/21/21</b>	<b>\$1,250</b>
	<b>Publication</b>	<b>Jill Pertler</b>	<b>9/7/21-11/21/21</b>	<b>\$650</b>
	<b>Pianist Accompaniment</b>	<b>Liz Sinisalo</b>	<b>9/7/21-11/21/21</b>	<b>\$300</b>



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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School  
Tom Brenner, Principal Cloquet Middle School

DATE: July 29, 2021

RE: **Internal Transfer**

Cloquet High School is transferring Nicole Lackas to the 1.0 FTE School Counselor Long-Term Sub position for the 2021-2022 School Year. This is an internal transfer from Mrs. Lackas current role as a Fifth Grade Teacher at the Cloquet Middle School.

Consequently, Cloquet Middle School is requesting permission to post for a 1.0 FTE Long-Term Sub Fifth Grade Teacher for the 2021-2022 School Year.

*Employment is based on Cloquet School Board approval.*



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Cloquet, Minnesota 55720

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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Connie Hyde, CAAEP Principal

DATE: July 28, 2021

RE: Permission to Post

I am requesting a permission to post for 0.4 FTE Long-Term English Substitute Teacher for approximately 6 weeks starting August 26, 2021.



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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Connie Hyde, CAAEP Principal

DATE: July 28, 2021

RE: Permission to Post

I am requesting a permission to post for Special Education Consistent Support Paraprofessional for the 2021-2022 school year pending approval of leave of absence request.



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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Cloquet High School Principal

DATE: July 28, 2021

RE: **PERMISSION TO POST**

I am requesting a permission to post for Special Education DCD M/M Paraprofessional for the 2021-2022 school year pending approval of leave of absence request.



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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Robbi Mondati, Washington Elementary School Principal

DATE: August 4, 2021

RE: Permission to Post

I am requesting permission to post for 24 hour/week ECSE Consistent Support Paraprofessional at Fond Du Lac Headstart due to staff transfer.

RM:mjm

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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Beth Dohnansky, Food Service Director

DATE: August 2, 2021

RE: Permission to Post for Food Service Staff

I am requesting permission to post for the following positions for Cloquet Public Schools.

- **3.0 hours / Day Food Service Staff, Churchill Elementary**
- **3.0 hours / Day Food Service Staff, Cloquet High School**
- **3.5 hours / Day Food Service Staff, Cloquet Middle School**
- **3.5 hours / day Food Service Staff, Cloquet Middle School**

BD:mjm



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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: David Wangen, Churchill Elementary School Principal  
Robbi Mondati, Washington Elementary School Principal

DATE: July 14, 2021

RE: Permission to Post

We are requesting permission to post for Power Lunch Coordinator. This position works with both elementary school, Churchill and Washington and paid off the non-union rate sheet. The rate for the 2021-2022 school year is \$17.66 per hour.

DW/RM:mjm



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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Robbi Mondati, Washington Elementary Principal

DATE: July 15, 2021

RE: Recommendation for Staffing Adjustment

---

I am recommending the staffing adjustment for the rehire of Sheila Fritsinger as an Interventionist Teacher for the 2021-2022 school year. To maintain her retirement benefits, Sheila must be paid at or under the 0.49 FTE rate of pay. Since in-service days are paid at the full 1.0 FTE rate, we need to reduce the number of in-service days from 16.5 to 8 days. She would be paid for 167 student days at 0.49 FTE and 8 in-service days at 1.0 FTE. The total number of workdays would be reduced from 183.50 to 175.00 for the 2021-2022 school year.

Employment is based on Cloquet School Board approval.

RM:mm



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## MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent  
Cloquet School Board Members

**FROM:** Candace Nelis, Business Manager

**DATE:** August 3, 2021

**RE:** Authorization to add an additional hour to the Financial Secretary position in Central Office

I am asking the School Board to consider approving a 1 hour increase to the Financial Secretary position in the Business Office. When we had a retirement in our office about 3 years ago, we reevaluated to Financial Secretary positions and decided that we needed to shuffle around the hours in our office to accommodate the additional payroll duties and reporting that has been added over the years. At that time, we made the Financial Secretary who primarily works with payroll to 8 hours and the other Financial Secretary who does Accounts Payable and benefits to 7 hours. We thought we would be able to make this work at 7 hours. After 3 years, we have found that both of our financial secretary positions need to be at 8 hours to complete the work that needs to be completed. I will be at the board meeting to discuss any questions regarding this request. Thank you for your consideration.

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## Memorandum

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To: Dr. Michael Cary, Superintendent  
From: T.J. Smith, Director of Technology  
Date: August 4<sup>th</sup>, 2021  
RE: Technology Aide Summer Hours

I am requesting permission to authorize the Technology Aide paraprofessionals at each school location to work an additional 3 days in August to assist with getting new devices prepared for students and staff at Cloquet Middle School and enroll devices for students at the elementary schools and CAAEP. Due to COVID-19 creating extreme supply-chain constraints, new devices and repaired devices have not been returning in a timely manner creating a backlog for the technology department. These additional 3 days will greatly assist the Technology Department with having all equipment ready for students and staff when they return to school this fall.

TS: mjm



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## MEMORANDUM

---

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: August 3, 2021

RE: **2021-2022 RECOMMENDATION FOR EXTRA SERVICES CONTRACT – CHS COUNSELORS**

---

I am recommending extra services contracts for five days of pay each, with an additional five days of comp time at the CHS Principal’s approval, be issued to SHANNON SAMS and NICOLE LACKAS, Cloquet High School Counselors, for extra counseling duties for the 2021-2022 school year for the time period August 1, 2021 – June 30, 2022.

The administration will assure adequate time is allocated for August student scheduling.

- Shannon Sams – 5 days @ daily rate \$427.59 = \$2,138.95
- Nicole Lackas – 5 days @ daily rate \$303.63 = \$1,518.15

Amount will be based on 2021-2023 Teachers’ Master Agreement

*Employment is contingent upon Cloquet School Board approval.*



**From the Desk of:**

**Paul Riess  
Activities Director  
Cloquet Senior High School  
1000 18<sup>th</sup> Street  
Cloquet, MN 55720  
Phone: 218-879-3393  
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board  
From: Paul Riess, Activities Director  
Date: July 19<sup>th</sup>, 2021  
Re: Rescind Girls Soccer Coaching Contract

I am recommending we rescind the assistant girls' soccer coach contract for Kevin Pfeil for \$3683. Kevin will be working in another school district this year and will no longer be available to coach.

Please reissue assistant girls' soccer contract to the following individual.

**Sam Longseth- \$3773**

This is the new stipend on the teachers' contract.

If anyone has any questions regarding this recommendation, feel free to call me.

Thank you,

Paul Riess



From the Desk of:

**Paul Riess**  
**Activities Director**  
**Cloquet Senior High School**  
**1000 18<sup>th</sup> Street**  
**Cloquet, MN 55720**  
**Phone: 218-879-3393**  
**Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board  
From: Paul Riess, Activities Director  
Date: July 19<sup>th</sup>, 2021  
Re: Rescind Girls' Swimming Coaching Contract

I am recommending we rescind the assistant girls' swim coach contract for Meredith Romanini for \$1841.50. Meredith is unavailable to coach with us this year.

Please reissue the assistant girls' swim coach contract to the following individual.

**Nanette Snyder- \$1886.50** (this is a split position based on amount in new teacher contract)

If anyone has any questions regarding this recommendation, feel free to call me.

Thank you,

Paul Riess



From the Desk of:

**Paul Riess**  
**Activities Director**  
**Cloquet Senior High School**  
**1000 18<sup>th</sup> Street**  
**Cloquet, MN 55720**  
**Phone: 218-879-3393**  
**Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board  
From: Paul Riess, Activities Director  
Date: July 19<sup>th</sup>, 2021  
Re: Rescind Boys Soccer Coaching Contracts

I am recommending we rescind the head boys soccer coach contract for Dave Bergan for \$5263. Dave will be taking a leave of absence this school year from his counseling and coaching positions and the head coach spot will be filled with an interim coach until he returns next school year.

Due to the transition we also need to rescind the following contracts.

Lenny Conklin \$2750  
John Sundquist \$2703  
Ryan Fredrickson \$1333

Please reissue the following contracts. John Sundquist will be serving as interim coach for this season.

**John Sundquist \$5392- Interim Head Boys Soccer Coach**  
**Lenny Conklin \$3773- Assistant Boys Soccer Coach**  
**Ryan Fredrickson \$3180- JV Boys Soccer Coach**

These are the stipends in the new teacher contract.

If anyone has any questions regarding this recommendation, feel free to call me.

Thank you,

Paul Riess



**From the Desk of:**

**Paul Riess  
Activities Director  
Cloquet Senior High School  
1000 18<sup>th</sup> Street  
Cloquet, MN 55720  
Phone: 218-879-3393  
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board  
From: Paul Riess, Activities Director  
Date: July 27th, 2021  
Re: Rescind assistant golf coaching contract

I am recommending we rescind the contract for assistant golf coach Jim Stafford. Jim was going to be paid \$1000 out of the golf activities account. Jim prefers to be considered a volunteer assistant coach and not be paid for his time.

If anyone has any questions regarding this recommendation, feel free to call me.

Thank you,

Paul Riess



**Education**  
*Academics • Arts • Athletics*

# Cloquet Information Technology Support Association Contract

July 1, 2021 – June 30, 2023

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## **ARTICLE I RECOGNITION**

**Section 1. Exclusive Bargaining Agency:** The Independent School District No. 94 School Board hereby recognized as the exclusive and sole bargaining representative for Cloquet Information Technology Support Association whether under contract, on leave, on a per diem basis, employed or to be employed by the School Board. The term “member” when used hereinafter in this Agreement, shall include the Cloquet Information Technology Support Association members employed by Independent School District No. 94. This Agreement shall exclude all members of any and all other Independent School District No. 94 bargaining units. Terms not defined in this Agreement shall have those meanings as defined in the Public Employees Labor Relations Act of 1971, as amended.

**Section 2. Sole Agent:** The School Board agrees not to negotiate with any information technology organization other than the Cloquet Information Technology Support Association as the exclusive bargaining agent.

**Subd. 1. Parties:** This Agreement, entered into between the School Board of Independent School District No. 94, Cloquet, Minnesota, hereinafter referred to as the “School Board”, and the Cloquet Information Technology Support Association (certified by the Director of the Bureau of Mediation Services as the exclusive representative), hereinafter referred to as the “Association”, pursuant to and in compliance with the Minnesota Public Employees Labor Relations Act of 1971, as amended, hereinafter referred to as the P.E.L.R.A., is to provide the terms and conditions of employment for all Association members for the term of this Agreement.

**Subd. 2. Recognition:** In accordance with P.E.L.R.A., the School Board recognizes the Association as the exclusive representative of information technology personnel employed by the School Board of Independent School District No. 94, which exclusive representative shall have those rights and responsibilities as prescribed by the P.E.L.R.A. and as described in this agreement.

### **Section 3. Rights of Members of the Association:**

**Subd. 1. Right to Views:** Nothing contained in this Agreement shall be construed to limit, impair, or affect the right of any Association member or the representative of an Association member to the expression or communication of a view, complaint or opinion on any matter, so long as such action does not interfere with the performance of the duties of employment as prescribed in this Agreement or circumvent the rights of the exclusive representative.

**Subd. 2. Right to Join:** Association members shall have the right to join employee organizations and shall have the right not to form and join such organizations.

**Subd. 3. Right to Exclusive Representation:** Association members in an appropriate unit shall have the right to designate an exclusive representative for the purpose of negotiating the terms and conditions of employment and grievance procedure for such members as provided in the P.E.L.R.A.

### **Section 4. Board of Education Rights:**

**Subd. 1. Inherent Managerial Rights:** The parties recognize that the School Board is not required to meet and negotiate on matters of inherent managerial policy which include, but are not limited to, such areas as discretion or policy as the functions and programs of the employer, its overall budget, use of technology, the organization structure, and selection, direction, and number of personnel, and that all management functions not expressly delegated in the Agreement are reserved to the School Board, subject to the right of the exclusive representative to meet and confer as provided in the P.E.L.R.A.

Subd. 2. Management Responsibilities: The parties recognize the right and obligation of the School Board to manage and efficiently conduct the operation of the school district within its legal limitations and consistent with its primary obligation to provide educational opportunities for the students of the school district.

Subd. 3. Effect of Laws, Rules and Regulations: The parties recognize that all employees covered by this Agreement shall perform the services and duties prescribed by the School Board. The parties also recognize the right, obligation, and duty of the School Board and its duly designated officials to promulgate reasonable rules, regulations, directives and orders as deemed necessary, insofar as such reasonable rules and regulations, directives and orders are not inconsistent with the terms of this Agreement. The parties further recognize that the School Board, all employees covered by this Agreement, and all provisions of this Agreement are subject to state and federal law, rules and regulations of the State Board of Education and valid rules, regulations and orders of state and federal governmental agencies. Any provision of this Agreement found to be in violation of any such laws, rules, regulations, directives or orders shall be null and void and without force and effect.

**Section 5. Negotiation Procedures:**

Subd. 1.: In any negotiations described in the Article, each party shall have complete control over the selection of the negotiating or bargaining representative of its own party.

Subd. 2.: The matters contained in this Agreement are not subject to further negotiations between the parties during the term of this Agreement.

**ARTICLE II  
RIGHTS OF ASSOCIATION MEMBERS**

**Section 1. No Restriction or Denial of Member’s Rights:** Nothing contained herein shall be construed to deny or restrict any rights a member may have under federal law or the statutes of Minnesota (or other applicable laws and regulations).

**Section 2. Personnel Files:** Pursuant to M.S. 125.12, Subd. 14, as amended, all evaluations and files relating to each individual technology staff worker shall be available during regular school business hours to each individual technology staff worker upon their written request. The technology staff worker shall have the right to reproduce any of the contents of the files at the technology staff worker’s expense and to submit any material contained therein. However, the school district may destroy such files as provided by law.

**ARTICLE III  
ASSOCIATION SALARIES**

**Section 1. Payment of Salaries:** Salaries of members will be paid in accordance with the following guidelines (please refer to Attachment A – Salary Schedule). Employees hired prior to January 1 will receive credit for the full year. The members will be paid according to District Policy 424.14. The Board may place a new hire on any step of the salary schedule based on experience and/or qualifications.

Subd. 1 Steps:

Subpart 1. New Employees: New employees shall normally be paid at the minimum (Step 1) of the salary range for Association members. However, the supervisor, with the approval of the Superintendent, may pay a new employee at Step 2 or higher if such higher placement is justified by exceptional qualifications, relevant outside experience, or by lack of available qualified eligible persons at the minimum rate.

Subpart 2. Step Increases: Association members will advance one (1) step on July 1<sup>st</sup> each year, provided they have successfully completed a year of service.

Subd. 2. Longevity Pay: Association members shall receive longevity pay according to the following table. Years listed in the table are for current year of service. For instance, employees will be eligible for longevity pay beginning their 16<sup>th</sup> year of service.

Years of Service	Longevity Pay
16 to 20 Years	\$500
21 to 25 years	\$750
26 to 30 Years	\$1000
31 + Years	\$1250

Subd. 3. Committee Pay: Association members shall receive overtime pay for hours served on district committees when committee meetings are scheduled outside regular work hours.

**ARTICLE IV  
RETIREMENT INSURANCE BENEFITS AND 403(b)**

**Section 1. 403(b) Employer Matching Plan:**

Subd.1. Eligibility: Full time 52-week employees whose positions have been defined as regular employees who are scheduled to work forty (40) hours per week.

Subd.2. Cap: There shall be a lifetime cap of \$45,000 on District contributions.

Subd.3 Match: Employees who are eligible to participate in the District's 403(b) Plan will receive the yearly maximum matching amounts as listed below.

YEARS OF SERVICE	MAXIMUM ANNUAL MATCH
1 – 3	No match
4 – 6	\$750
7 – 10	\$1,250
11 – 15	\$1,750
16 – 20	\$2,000
21+	\$2,250

District matching amount shall match member's contributions on a dollar for dollar basis up to the applicable maximum amount allowed under this Agreement.

Subd.4. Plan Year: The plan year shall be from July 1 through June 30.

Subd.5. Participation: An eligible member must make application for participation by July 1 of each school year. Once an eligible member elects to participate in the plan, said election is irrevocable for that school year and will continue each subsequent school year unless modified by the member by the July 1 deadline. This provision relates to an eligible member's willingness to participate in the plan and in setting the monetary amount of participation in the plan. Once the election is made, the member must participate in the program at the same rate for that school year unless the member is granted an unpaid leave or a temporary leave of absence, in which case he/she may not participate in the matching program until the member returns.

**Section 2. Medical Insurance:** Upon retirement, an employee who is at least 55 years of age and has been employed as a full-time employee (as defined in Article V, Section 1) in Cloquet School District, ISD #94 for at least 10 consecutive years prior to retirement shall be allowed to participate in the district offered medical insurance plan(s) with 100% of the insurance premium paid by the retired employee. This benefit shall be in effect until the employee reaches Medicare age.

**Section 3. Eligibility for Post-Retirement Health Care Savings Plan:** Association employees are eligible to participate in the Minnesota Post Employment Health Care Savings Plan (HCSP) established under Minnesota Statutes, section 352.98 (Minn. Supp. 2001) and as outlined in the Minnesota State Retirement System’s Trust and Plan Documents. All funds collected by the employer on behalf of the employee will be deposited into the employee’s Post Employment Health Care Savings Plan.

Subd.1. Eligibility: Full-time employees, as defined in Article V, Sec I, will be eligible for an annual District contribution to a personal account in the Post- Retirement Health Care Savings Plan, hereinafter referred to as the PRHCSP, managed by the Minnesota State Retirement System (MSRS).

Subd.2. Contributions: Contributions shall be paid monthly at a rate of 1/12 of the annual amount for which employees are qualified to receive.

Subd.3. Cap: There shall be a lifetime per employee cap of \$40,000 on District contributions.

Subd.4. Amount of the District’s Contribution: Effective beginning with the 2019-2020 school year, the District will make an annual contribution to an employee’s account in the Post-Employment Health Care Savings Plan (PEHCSP) managed by the Minnesota State Retirement System (MSRS) in an amount based on their years of service to the Cloquet School District in accordance with the following chart:

**Maximum of \$40,000 lifetime contribution:**

4 – 6 years	7 – 10 years	11 – 15 years	16 – 20 years	21+ years
\$500	\$1,000	\$1,500	\$2,000	\$3,000

Example of interpreting the above chart:

Beginning their fourth (4) year with the school district, employees will be eligible for a \$500 benefit.

Death of Employee: Upon an employee’s death contributions owed but not yet paid to the HCSP will be paid to the beneficiary.

**Section 5. Dental Insurance:** Dental insurance premiums shall be 100% paid by the retired employee.

**Section 6. Life Insurance:** Life insurance premiums shall be 100% paid by the retired employee.

**ARTICLE V  
BENEFITS - QUALIFICATION FOR EMPLOYEE BENEFITS**

**Section 1. Full-Time Employees:**

Subd.1. Full-Time Fifty-Two (52) Week Employees: Employees whose positions have been defined as regular employees who are scheduled to work forty (40) hours per week. Full-time employees shall receive the following benefits:

- a. Vacation (Article VI, Sec I).
- b. Sick leave, emergency leave, bereavement leave, personal leave, and approved leaves of absence as specified in (Article VI, Sec III, IV, V, VI, VII, and VIII).
- c. Health, Life, Dental, and Long-Term Disability Insurances (Article V).
- d. Holidays (Article VI, Sec II).
- e. Retirement Benefits (Article IV and Article V, Sec II).

**Section 2. Employee Medical Insurance Benefits:**

Subpart 1. Employee/School District Premium Share: Effective July 1, 2019, hospitalization, medical and surgical benefits will be provided by the District for all eligible employees with the District bearing the costs as listed in Attachment B – Health Insurance Costs.

Subpart 2. Premium Increase/Decrease: In the event the single or dependent premium increases/decreases from the September 1, 2011 premiums, the District and the employee will share in the insurance plan increases/decreases as follows:

- a. Dependent Coverage: The District and employee will share the increases or decreases in premiums equally.
- b. Single Coverage: For any amount of premium over \$8,000, increases or decreases in the premium shall be 80% District responsibility and 20% employee responsibility.

Subpart 3. Opt for Alternate Plan: Employees may opt for different plan coverage during the open enrollment period each year.

Subpart 4. Dependent Benefit Coordination: The following section will be administered in accordance with applicable rules and regulations governing coordination of benefits. If an employee's dependent is entitled or would be entitled if enrolled, to have any part of the cost of eligible medical-surgical, hospital, major-medical, and dental services, and supplies paid by the dependent's fully employer-paid insurance plan, even though the dependent does not enroll in the plan or waives or fails to claim benefits under the plan, the Cloquet School District insurance plan will provide secondary coverage only. The amount furnished under this article shall be reduced so that the total amount paid under this contract and the dependent's fully employer-paid insurance entitlement does not exceed the total charges for covered benefits.

Subpart 5. Dependents: An employee with a dependent is eligible for coverage of the dependent provided the dependent is a dependent defined by Code § 152 or an “adult child” as defined by Code § 152(f) (1) and is not an employee of another employer receiving insurance benefits from said employer as follows:

- a. Cash instead of health insurance, or
- b. Some type of credit toward the purchase of some other employee benefit instead of health insurance, or
- c. Cash in addition to selecting health insurance with a deductible of \$750.00 or more instead of a plan with a smaller deductible.

Subpart 6. Eligible Spouse: If a married couple both work for the District and are both eligible for District health insurance coverage, the options shall be as follows:

- a. Two single plans, or
- b. One family plan, or  
\*\* If enrolled in a family plan, the family premium paid by the employee shall be \$1,200 less than the amount paid by other family policy holders if the family is enrolled in an HDHP.
- c. Spouses choosing the reduced family premium option described in the District's insurance plan will not be eligible for the extra \$900 MN PRHCSP contribution.

Subd. 7. Health Reimbursement Account (HRA)/Health Savings Account (HSA):

Subpart. 1. Introduction: Employer shall make an HRA/HSA arrangement available subject to the terms of this agreement for eligible members, herein referred to as "Employees." Procedures and rules for High Deductible Health Plans (HDHP) are part of the District's policies and procedures.

Eligible employees who enroll in the HDHP, Employer and Employee shall share in the costs of the plans as listed in Attachment B – Health Insurance Costs.

**Section 3. Dental Insurance for Full-Time Employees:** Effective July 1, 2019, dental benefits will be paid by the school district at a premium rate of \$28.65 per month per eligible employee with single coverage and that dependent coverage will be paid by the school district at the premium rate of \$49.28 per month per eligible employee. If the total premium rate exceeds the individual rate as stated above, the school district shall pay the additional costs of premiums. If the total premium rate exceeds the dependent rate as stated above, the school district and the employee shall share the premium increase equally.

**Section 4. Life Insurance for Full-Time Employees:** Full-time employees (as defined in Article V, Sec I) shall also receive term life insurance in an amount of \$50,000 at District expense.

**Section 5. Long-Term Disability Benefits:** Full-time employees (as defined in Article V, Sec I) shall receive long-term disability benefits up to 66 2/3% of the employee's basic salary to a maximum benefit of \$3,000.00 per month. There shall be an elimination period of 60 working days.

Subd.1. Eligibility: All eligible employees shall be required to participate in the group at their own expense.

Subd.2. Cost: The salary of each employee shall be increased by the cost of their long-term disability premium.

**Section 6. Claims Against the School District:** It is understood that the District's only obligation is to purchase an insurance policy and pay such amounts as agreed to herein and no claim shall be made against the District as a result of a denial of insurance benefits by an insurance carrier.

**Section 7. Minnesota State Post-Retirement Health Care Savings (MSPRHCS):** Association employees are eligible to participate in the Minnesota Post Employment Health Care Savings Plan (HCSP) established under Minnesota Statutes, section 352.98 (Minn. Supp. 2001) and as outlined in the Minnesota State Retirement System's Trust and Plan Documents. All funds collected by the employer on behalf of the employee will be deposited into the employee's Post Employment Health Care Savings Plan.

Full-time employees (as defined in Article V, Section I) eligible to receive group insurance benefits and either choose single coverage or waive coverage, shall receive \$75.00 per month in a PRHCSP managed by the MSRS.

Death of Employee: Upon an employee's death contributions owed but not yet paid to the HCSP will be paid to the beneficiary.

**ARTICLE VI  
LEAVES OF ABSENCE**

**Section 1. Vacation and Scheduled Leave for Full-Time 52 Week Employees:**

Subd.1. Vacation: Vacation time and years of continuous service shall be computed as of July 1 of each year. If an employee is first employed after July 1 in any one year, vacation shall be granted at the rate of one (1) day per month of service from the time of employment to July 1, but not to exceed ten (10) days. For example, a member employed on March 1 would be allowed four (4) days of vacation on July 1.

Association employees will qualify for vacation as follows:

- a. Ten (10) days of vacation time shall be allowed for 12 months of continuous full-time service.
- b. After five (5) years of continuous service, qualified employees shall receive 15 days of vacation.
- c. After 10 years of continuous service, qualified employees shall receive 20 days of vacation.
- d. After 15 years of continuous service, qualified employees shall receive 25 days of vacation

Association members who were employed with the district on July 1, 2019, shall receive 15 days of vacation per year until such time the years of service dictate a greater amount.

Vacation days must be approved by the District Technology Director. Up to 10 days of unused vacation may be carried over into the next fiscal year.

Vacation requests falling on the Thursday and Friday in October of the Ed. MN Break may not be denied to unit members. In case of emergency, unit members who have requested vacation for these dates will report to work when ordered by the technology director or superintendent and be paid 1.5x their normal hourly rate for actual hours worked.

Subd.2. Termination or Death: Upon termination of employment or death of employee, all earned and unused vacation will be paid to the employee or his/her beneficiary at their daily rate of pay. Association members must designate a beneficiary in order for the beneficiary to receive these benefits.

**Section 2. Holidays for Full-Time 52 Week Employees:**

Subd 1. Benefits: The following paid holidays shall be granted to full-time 52-week employees. However, employees will not be granted paid holiday time unless their work year or scheduled work time includes the dates of a particular holiday listed below:

- New Year's Day      Two (2) days
- President's Day      One (1) day
- Good Friday      One (1) day
- Memorial Day      One (1) day
- July 3, 4, or 5      Two (2) days
- Labor Day      One (1) day
- Thanksgiving      Two (2) days
- Christmas      Two (2) days
- Total:      Twelve (12) paid holidays 102

The dates between the observed Christmas Holiday and the observed New Year's Eve Holiday will be scheduled vacation days for association members. These vacation days will not count against those days accrued under section 1. In case of emergency, unit members will report to work when ordered by the technology director or superintendent and be paid 1.5x their normal hourly rate for actual hours worked.

**Section 3. Emergency Leave:** Three (3) working days per year may be granted with the approval of the superintendent. Emergency leave will not be deducted from sick leave. With approval of the superintendent, the employee may use emergency days when due to a school cancellation.

**Section 4. Sick Leave:**

- a. For the first five (5) years of employment, members shall earn sick leave at a rate of 15 days per year. The first year of employment (one year) shall be counted for any member hired between July 1 and June 30 of a given school year.

Example: Continuing employees will be credited with fifteen (15) days of sick leave on July 1 of each year.

- b. Starting year six (6), members shall be credited with 13 days of sick leave on July 1 of each year.
- c. Employees employed after July 1 shall be allowed one and one-half (1½) days of sick leave for each month of continuous employment during the first year, but not to exceed fifteen (15) days.

Example: An employee employed on November 1 will immediately be credited with twelve (12) days of sick leave, which is one and one-half (1½) days per month for an eight (8) month period.

- d. Up to five (5) days of sick leave with pay per school year shall be allowed whenever an employee's absence is due to the serious illness and/or the temporary disability of the employee's spouse, adult children, grandchildren, foster children, or parent.
- e. As of July 1, 2019, sick leave accumulation will be unlimited.

Note: The 2013 Legislature amended a sick leave law which will take precedence over the language in this contract as long as this law is in place. This law allows for 160 hours or 20 days of available sick leave in any 12-month period to be used for absences due to an illness of or injury to an employee's adult child, spouse, sibling, parent, grandparent, or stepparent.

Subd. 1. Sick Leave Incentive: Association members who use three (3) or fewer sick leave days in a year (July 1 – June 30) shall receive an additional personal leave day the following year. That personal leave day must be used the following year, or the employee will lose the day. There will be no cash compensation for not using this personal leave day.

**Section 5. Bereavement Leave:** In case of death in the immediate family, employee's parents, spouse, children, grandchildren, sister, brother, grandparents, sister-in-law, brother-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, or grandparents of spouse; causing the employee to lose working time, time allowed is not to exceed three (3) scheduled working days if the distance traveled is 400 miles or less one way, four (4) scheduled working days if the distance traveled is more than 400 miles, but less than 800 miles one way; and five (5) scheduled working days if the distance traveled is more than 800 miles one way. No less than four (4) scheduled working days shall be allowed in the case of the death of a spouse or child. Additional time may be granted, at the discretion of the superintendent, upon written evidence of such special need for such additional time.

**Section 6. Leave of Absence:** An employee may be granted a leave of absence at the school board's discretion. A leave of absence, when granted, may be for educational leave, personal illness, illness or death in the family requiring one's assistance, or pregnancy. Such leave of absence shall be without compensation expense allowance from District funds. Consecutive years of service would not be interrupted due to the leave of absence in counting consecutive years of employment to qualify for a benefit.

**Section 7. Personal Leave:** Qualified employees shall be allowed three (3) days per year with pay, non-cumulative, for personal reasons.

**Section 8. Association Leave Days:** Absences or leave time will not be assessed to employees who participate in negotiations or other Association activities approved by the District's administration.

## **ARTICLE VII SUPPLEMENTAL BENEFITS**

**Section 1. Automobile:** The District shall compensate members for business use of member's private vehicle at the federal mileage rate. For members assigned to multiple buildings on different campuses or assigned to float among all district facilities, the member may choose to receive a \$35/month stipend in lieu of cataloging mileage for reimbursement.

**Section 2. Indemnification and Provision of Counsel:** In the event that an action or claim is made against the member arising out of, or in connection with, member's employment while member is acting within the scope of member's employment with the District, the District shall indemnify and defend member to the extent permitted by law, and subject to the terms and conditions as provided by the policy of insurance in effect at the time of such claim with the relevant insurance carrier for the District, and subject to any limitations as provided in Minnesota Statute Chapter 466. Indemnification and defense of any actions or claims shall not be provided for any such actions or claims arising out of member's malfeasance, or intentional, willful or wanton acts or neglect of duties, or any actions brought against member by the District in which the District is successful.

**Section 3. Cell Phone:** Members will receive a \$30/month stipend for work related use of a personal cell phone. In the event the district provides a work cell phone to a member, the monthly stipend will discontinue.

## **ARTICLE VIII PROBATIONARY PERIOD AND NOTIFICATION**

**Section 1. Probationary Period:** Members shall serve a six (6) month probationary period from the start of employment in an Association position.

**Section 2. Notification of Retirement/Resignation:** Members must provide the District with at least four (4) weeks of notice prior to resignation from the District and at least eight (8) weeks of notice prior to retiring from the District.

## **ARTICLE IX SENIORITY**

**Section 1. Definition:** Seniority for personnel shall be defined as the length of continuous service with the school district. Upon completion of the probationary period, the seniority date of the employee shall include the probationary period. For the purposes of this section, leaves of absence shall not be considered an interruption of continuous service. Seniority shall be determined according to the following order of priority:

1. The first day of work for the District after the school board has approved the employee's hire.
2. The date at which the school board approved the employee's hire.

3. If two or more employees have the same seniority date, their seniority ranking shall be determined on the basis of the employee with the most time actually working for the District (i.e., time worked in other roles).

4. If a tie still remains, the District’s Director of Technology, in consultation with the District superintendent, will determine who is most qualified and should be placed higher on the seniority list based on education and experience.

Section 2. Seniority List: The superintendent shall maintain a seniority list, which shall show the names of Association personnel, initial date of employment, years of service, and seniority rank. Each employee shall receive a copy of the seniority list annually by July 1st.

Section 3. Loss of Seniority: An employee will lose seniority for the following reasons only:

- a. Resignation
- b. Involuntary termination
- c. Failure to return to work when recalled from lay-off

Section 4. Temporary Incapacity: Inability of an employee covered by this Agreement to work due to illness or injury shall not result in loss of position. Said personnel shall be entitled to return to regularly assigned positions after sufficient recovery to perform usual and ordinary duties. Maximum length of temporary incapacity shall not exceed 18 months. After 18 months, but prior to 24 months, an employee may petition the superintendent for reinstatement. The decision to reinstate an employee returning from temporary incapacity status shall rest solely with the superintendent. If making room for the employee requires lay-off(s), the procedures outlined in this contract for seniority determinations, layoffs, bumping, and filling of vacancies shall be followed.

Section 5. Posting and Filling of Vacancies: If a vacancy is determined by the superintendent to exist within the technology department, notice of this vacancy shall be advertised publicly and posted internally. Employees within the department (i.e. Association members or technology paraprofessionals) shall be given a minimum of five (5) working days to apply for said open position. Given due regard to reliability, efficiency, ability, and overall qualifications relative to the job description, appropriate candidates will be selected by the Director of Technology. The most qualified candidate will be recommended to the superintendent for employment. Final authority for hiring rests with the school board.

Section 6. Lay-Offs and Recall: The school board may place on lay-off as many personnel as may be necessary because of discontinuance of positions, lack of pupils, or merger of classes caused by consolidation of school districts. In the event of a lay-off or reduction of hours, substitutes and/or probationary personnel shall be laid off first. Personnel shall be laid off based on their inverse order of seniority. Employees to be laid off will have at least two (2) calendar weeks’ notice. In the event of lay-off, Association personnel who have completed their probationary period, shall within a period of two (2) years from their last regular working day, be the first rehired and upon said employee being rehired shall be restored with their seniority, years of service, vacation and sick leave. In the event that multiple employees laid off at the same time are subject to recall, employees shall be recalled based on greatest seniority.

## **ARTICLE X GRIEVANCE PROCEDURE**

### **Section 1. Definition of Terms and Interpretations:**

Subd. 1. Grievance: A “grievance” shall mean a dispute or disagreement as to the interpretation or application of any term or terms of any contract required by the P.E.L.R.A. of 1971 between Independent School District No. 94 and the authorized representative. A “grievance” relating to a policy of the school district will be carried through level three (3) of the procedure.

Subd. 2 Aggrieved: Any person or group of persons within the appropriate unit having a grievance.

Subd. 3. Administrative Supervisor: The Cloquet Public Schools technology director.

Subd. 4. Grievance Committee: The committee appointed by the exclusive representative.

Subd. 5. Disposed: A settlement of a grievance, reduced to writing, to the satisfaction of both parties.

Subd. 6. Extension: Time limits specified in this procedure may be extended by mutual agreement.

Subd. 7. Days: Reference to days regarding time periods in this procedure shall refer to working days. A working day is defined as all weekdays not designated as holidays by state law.

Subd. 8. Computation of Time: In computing any period of time prescribed or allowed by procedures herein, the date of the act, event, or default for which the designated period of time begins to run shall not be included. The last day of the period so computed shall be counted, unless it is a Saturday, a Sunday, or a legal holiday, in which case the period runs until the end of the next day which is not a Saturday, a Sunday, or a legal holiday.

Subd. 9. Filing and Postmark: The filing or serving of any notice or document herein shall be timely if it bears a postmark of the United States mail within the time period.

**Section 2. Representative:** The aggrieved or School Board may be represented during any step of the procedure by any person or agent designated by such party to act in his/her behalf.

**Section 3. Time Limitations and Waiver:** Grievances shall not be valid for consideration unless the grievance is submitted in writing in the form herein prescribed to the administrative supervisor, setting forth the facts and the specific provision of the Agreement allegedly violated, and the particular relief sought within twenty (20) days of the knowledge of the event giving rise to the grievance. Failure to file any grievance within such period shall be deemed a waiver thereof. Failure to appeal a grievance from one level to another within the time periods hereinafter shall constitute a waiver of the grievance.

**Section 4. Informal Discussion:** In the event that an individual or group of individuals believes that there is a basis for a grievance, the alleged grievance shall first be discussed with the administrative supervisor, either privately or accompanied by a representative of the grievance committee, without having reduced the grievance to writing.

**Section 5. Adjustment of Grievance:** The School Board and the aggrieved shall attempt to adjust all grievances which may arise during the course of employment of any member of the exclusive representative in the following manner:

Subd. 1. Level I: The aggrieved shall file a grievance on the appropriate district form, with his/her administrative supervisor within twenty (20) working days of knowledge of the event giving rise to the grievance. If the grievance is not disposed of, the administrative supervisor shall give a written decision on the grievance to the parties involved within ten (10) working days after receipt of the written grievance.

Subd. 2. Level II: In the event the grievance is not disposed of in Level I, the decision rendered may be appealed to the superintendent of schools, provided such appeal is made in writing, in the form herein provided, within five (5) working days after receipt of the decision in Level I. If a grievance is so appealed to the superintendent, the superintendent shall set a time to meet regarding the grievance within fifteen (15) working days after receipt of the appeal. Within ten (10) working days after the meeting, the superintendent shall issue a decision in writing to the parties involved.

Subd. 3. Level III: In the event the grievance is not disposed of in Level II, the decision rendered may be appealed to the School Board, provided such appeal is made in writing, in the form herein provided, within five

(5) working days after receipt of the decision in Level II. If a grievance is so appealed to the Clerk of the School Board, the School Board shall set a time to hear the grievance twenty (20) working days after receipt of the appeal. Within twenty (20) working days after the meeting, the School Board shall issue its decision in writing, to the parties involved. At the option of the School Board, a committee of the Board may be designated by the Board to hear the appeal at this level and to report its findings and recommendations to the School Board. The School Board shall then render its decision.

**Section 6. School Board Review:** The School Board reserves the right to review any decision issued under Level I or Level II of this procedure provided the School Board or its representative notifies the parties of its intentions within ten (10) working days after the decision has been rendered. In the event the School Board reviews a grievance under this section, the School Board reserves the right to reverse or modify such decision. Such notification by the School Board automatically advances the grievance to Level III.

**Section 7. Denial of Grievance:** Failure by the School Board or its representative to issue a decision within the time periods provided herein shall constitute a denial of the grievance and the aggrieved may appeal it to the next level.

**Section 8. Level II Initiation:** A grievance that affects a group of members of the exclusive representative, involving more than one administrative supervisor and all salary determination grievances shall be initiated at Level II.

**Section 9. Arbitration Procedures:** In the event that the aggrieved and the School Board are unable to resolve any grievance, any grievance may be submitted to arbitration as defined herein:

**Subd. 1. Request:** A request to submit a grievance to arbitration must be in writing, in the form provided herein, signed by the aggrieved, and such request must be filed in the Office of the Superintendent within ten (10) working days following the decision in Level III of the grievance procedure.

**Subd. 2. Prior Procedure Required:** No grievance shall be considered by the arbitrator unless such grievance has been first duly processed in accordance with the grievance procedure and appeal provisions.

**Subd. 3. Selection of Arbitrator:** Upon the proper submission of a grievance under the terms of this procedure, the parties shall, within ten (10) working days after the request to arbitrate, attempt to agree upon the selection of an arbitrator. If no agreement on an arbitrator is reached, either party may request the PERB to appoint an arbitrator, pursuant to M.S. 179.70, Subd. 4, providing such request are made within twenty (20) working days after request for arbitration. The request shall ask the appointment to be made within thirty (30) working days after the receipt of said request. Failure to agree upon an arbitrator and the subsequent failure to request an arbitrator from the PERB within the time periods provided herein shall constitute a waiver of the grievance.

**Subd. 4. Hearing:** The grievance shall be heard by a single arbitrator and both parties may be represented by such person or persons as they may choose and designate, and the parties shall have the right to a hearing at which time both parties will have the opportunity to submit evidence, offer testimony, and make oral or written arguments relating to the issues before the arbitrator. The hearing before the arbitrator shall be a hearing *denovo*.

**Subd. 5. Decision:** The decision by the arbitrator shall be rendered within thirty (30) working days after the close of the hearing. Decisions by the arbitrator in cases properly before him/her shall be final and binding upon the parties, subject, however, to the limitations of arbitration decisions as provided by the P.E.L.R.A. of 1971.

**Subd. 6. Expenses:** Each party shall bear its own expenses in connection with arbitration, including expenses relating to the party's representatives, witnesses, and any other expenses which the party incurs in connection with presenting its case in arbitration. A transcript of recording shall be made of the hearing at the request of either party. The parties shall share equally fees and expenses of the arbitrator, the cost of the transcript of recording, if requested by either or both parties, and any other expenses, which the parties mutually agree are necessary for the conduct of arbitration.

**Subd. 7. Jurisdiction:** The arbitrator shall have jurisdiction over disputes or disagreements relating to grievances properly before the arbitrator pursuant to the terms of this procedure. The jurisdiction of the arbitrator shall not extend to proposed changes in terms and conditions of employment as defined herein and contained in this written agreement; nor shall an arbitrator have jurisdiction over any grievance which has not been submitted to arbitration in compliance with the terms of the grievance and arbitration procedure as outlined herein; nor shall the jurisdiction of the arbitrator extend to matters of inherent managerial policy, which shall include, but are not limited to, such areas of discretion or policy as the functions and organization structure, and selection, direction and number of personnel. In considering any issue in dispute, in its order the arbitrator shall give due consideration to the statutory rights and obligations of the School Board to manage and conduct efficiently its operation within the legal limitations surrounding the financing of such operations.

**Section 10. Timeline Extension:** The timeline specified in this article may be extended at any step of the process by mutual agreement between the Association and the Superintendent or School Board.

## **ARTICLE XI DURATION**

**Section 1. Term and Re-Opening Negotiations:** This Agreement shall remain in full force and effect for a period commencing on July 1, 2021 through June 30, 2023, and thereafter until modifications are made pursuant to P.E.L.R.A. If either party desires to modify or amend the Agreement, it shall give written notice of such intent no later than ninety (90) calendar days prior to the expiration of this Agreement.

**Section 2. Effect:** This Agreement constitutes the full and complete agreement between the School Board and the exclusive representative representing the Association members of the District. The provisions herein relating to terms and conditions of employment, supersede any and all prior Agreements, resolutions, practices, district policies, rules or regulations concerning terms and conditions of employment inconsistent with these provisions. In the event the Affordable Health Care Act or some other federal or state regulation regarding insurance benefits for employees negatively affects the Association contract or District, the parties agree that this contract may be re-opened for negotiation.

**Section 3. Finality:** Any matters relating to the current contract term, whether or not referred to in this Agreement, shall not be open for negotiations during the term of the Agreement, except by mutual agreement.

**Section 4. Severability:** The provisions of this Agreement shall be severable, and if any provision thereof or the application of any such provision under any circumstances is held invalid, it shall not affect any other provision of this Agreement or the application of any provision thereof.

**Section 5. Notification:** In the event that neither party gives notice to the other of its intention to modify or amend this Agreement at least ninety (90) calendar days prior to the expiration date, the Agreement shall automatically be extended on the same terms for another year, and similarly, from year to year thereafter with the same notification requirements each year.

IN WITNESS WHEREOF, the parties have executed this Agreement as follows:

**For:**  
**Cloquet Information Technology Support Association**

**For:**  
**Cloquet Public Schools, ISD #94**

**Name of Association Representatives:**

**Name of Organizational Representatives:**

\_\_\_\_\_  
**Brett Gibson, President**

\_\_\_\_\_  
**Ted Lammi, School Board Chair**

\_\_\_\_\_  
**William Bauer, Secretary**

\_\_\_\_\_  
**Nate Sandman, School Board Clerk**

\_\_\_\_\_  
**Mark Brenner, Treasurer**

\_\_\_\_\_  
**Dr. Michael Cary, Superintendent**

**ATTACHMENT A  
SALARY SCHEDULES**

**Cloquet Information Technology Support Association Salary Schedule:**

**2021-2022 Salary Schedule – Effective 7/1/2021:                    2.45%**

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
\$20.49	\$21.31	\$22.16	\$23.05	\$23.97	\$24.93	\$25.93	\$26.97

**2022-2023 Salary Schedule – Effective 7/1/2022:                    2.00%**

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
\$20.90	\$21.74	\$22.61	\$23.51	\$24.45	\$25.43	\$26.45	\$27.51

## ATTACHMENT B HEALTH INSURANCE COSTS

2021-2022 INSURANCE INFORMATION							
2020-2021 Health Ins Costs	Annual Premium	District Pays/Year	Employee Pays/Year	Employee with Eligible Spouse Pays *	District Paid HRA/HSA	Annual Deductible	Annual Out of Pocket Max
500 Single	\$10,664	\$10,131	\$533		\$500* <small>(Only HRA Available)</small>	\$500	\$1,000
1,000 Family	\$29,703	\$18,012	\$11,691	\$9,741		\$1,000	\$1,000 per person/ \$2,000 per Family
\$500/\$1,000 Plans - On a Single plan the deductible is \$500 and then 80/20 up to ab \$1,000 out of pocket max. On a Family plan the deductible is \$1,000 and then 80/20 up to a \$2,000 out of pocket max.							
HDHP 1,400 Single	\$9,513	\$9,211	\$303		\$1,200	\$1,400	\$1,400
HDHP 2,800 Family	\$26,498	\$17,246	\$9,252	\$7,302		\$2,800	\$2,800
\$1,400/\$2,800 HDHP Plans - This deductible is \$1,400 per individual on a single plan. If the plan is a family plan, the family must pay the deductible of \$2,800. Note, individuals on the family plan could account for more than \$1,400 until the family \$2,800 deductible is met. On this plan, once the deductible is met whether single or family, all other expenses are paid at 100%.							
HDHP 3,500 Single	\$8,013	\$8,010	\$3		\$2,100	\$3,500	\$3,500
HDHP 7,000 Family	\$22,319	\$16,261	\$6,056	\$4,106		\$7,000	\$3,500 per person/ \$7,000 per Family
\$3,500/\$7,000 HDHP Plans - This deductible is \$3,500 per person/\$7,000 per family. Under this plan, no individual whether on a single or family plan, will pay more than the \$3,500 deductible per person. If it's a family plan, the family will pay no more than the \$7,000 deductible. On this plan, once the deductible is met, whether single or family, all other expenses are paid at 100%.							
HDHP 5,000 Single	\$7,102	\$7,102	\$0		\$3,000	\$5,000	\$5,000
HDHP 10,000 Family	\$19,781	\$16,388	\$3,393	\$1,443		\$10,000	\$5,000 per person/ \$10,000 per Family
\$5,000/\$10,000 HDHP Plans - This deductible is \$5,000 per person/\$10,000 per family. Under this plan, no individual whether on a single or family plan, will pay more than the \$5,000 deductible per person. If it's a family plan, the family will pay no more than the \$10,000 deductible. On this plan, once the deductible is met, whether single or family, all other expenses are paid at 100%.							
HDHP 6,750 Single	\$6,297	\$0	\$6,297			\$6,750	\$6,750
HDHP 13,500 Family	\$17,540	\$0	\$17,540	\$17,540		\$13,500	\$6,750 per person/ \$13,500 per Family
\$6,750/\$13,500 HDHP Plans - This deductible is \$6,750 per person/\$13,500 per family. Under this plan, no individual whether on a single or family plan, will pay more than the \$6,750 deductible per person. If it's a family plan, the family will pay no more than the \$13,500 deductible. On this plan, once the deductible is met, whether single or family, all other expenses are paid at 100%.							

*The renewal for all health insurance plans continues to be September 1st.*

**\*In the case of married employees in which one has district provided family health care plan, the spouse carrying the insurance will received a \$750 contribution to their HSA/HRA.**

	Benefit Year Start Date	4th Quarter Carry Over
\$500/\$1000 Plans	September 1st	Yes
\$1400/\$2800 Plans	September 1st	No
\$3500/\$7000 Plans	September 1st	Yes
\$5000/\$10000 Plans	September 1st	No
\$6750/\$13500 Plans	September 1st	No

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# MEMORANDUM

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**TO:** Dr. Michael Cary, Superintendent  
**DATE:** July 16, 2021  
**FROM:** Erin Bates, Community Education Director  
**RE:** Pay increase for Community Education staff.

I am recommending that a pay increase of 2.45% for FY2021-22 and 2% for FY2022-23 be implemented for Community Education staff.

**“Employment is subject to Cloquet School Board Approval”**

# Cooperative Hockey Lease Agreement

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Agreement, made and entered into this \_\_\_\_\_ day of August, 2021, by and among the City the City of Cloquet, a political subdivision of the State of Minnesota, herein called "City," and Independent School District No. 94, a public corporation and political subdivision of the State of Minnesota, herein called "District."

## RECITALS

1. The City is the owner of certain real property located in Cloquet, Carlton County, Minnesota, and as described as follows, to-wit:  
Southwest Quarter of the Southeast Quarter of the Southwest Quarter (sw ¼ of se ¼ of sw ¼ ), Section Twenty-three (23), Township Forty-nine (49), Range Seventeen (17), West.
2. The parties hereto under terms and conditions of a lease dated July 1, 1979, with extensions dated October 27, 1981; October 23, 1984; June 23, 1992; March 8, 1994; July 1, 2004; May 27, 2008; June 22, 2009; September 28, 2012; November 23, 2015; and May 29, 2018, operated a skating rink and arena on the above-described real estate.
3. That the City has requested that a new lease agreement by and between the parties be entered into which agreement would continue to provide revenue to the City to permit the necessary operation, improvements, and updating of the existing facility so as to permit a continued quality recreational program for the area youth.
4. That the parties hereto have agreed that the City, in order to operate the facilities for the general public for the citizens of Cloquet and for the District for recreation programs, school programs, Cloquet Area Hockey Association programs, open skating programs, and for other uses for the general public and the citizens of Cloquet, must receive additional rentals to enable them to meet their requirements for operation of a recreation program and improvement and maintenance of the present facility.
5. That the parties hereto have agreed that said repairs to the premises, updating of the facilities and the general usability for handicapped people in order to meet State and Federal guidelines will continue and the current lease **set to expire June 30, 2024**, and enter into a new hockey and recreation lease agreement.
6. The City has, pursuant to the Agreement between the City and the Cloquet Area Hockey Association, constructed on the above-described real property an ice arena.
7. The parties hereto are desirous of obtaining maximum usage of the above-described real property and the ice arena located thereon by their respective residents and/or members and, in particular, are desirous of modifying the existing structure.
8. That the parties hereto have agreed that the financial contributions of the City for a community recreation program for City and general public uses and the lease agreement for the District will be modified in order to allow the City to undertake the projects necessary to meet State guidelines for such a structure and to finance the necessary obligations for the daily operations of the structure.
9. The parties hereto desire to enter into a lease and recreation agreement to insure the foregoing.

## TERMS OF AGREEMENT

1. **Subject Property.** The property being subject of this Agreement is the following described property and the ice arena located therein in Cloquet, Carlton County, Minnesota, to-wit:  
Southwest Quarter of the Southeast Quarter of the Southwest Quarter (sw ¼ of se ¼ of sw ¼ ), Section Twenty-three (23), Township Forty-nine (49), Range Seventeen (17), West.
2. **Term.** The term of this lease shall be a period of three (3) years commencing July 1, 2021, and terminating June 30, 2024.
  - a. This lease, on its effective date, supersedes and cancels the original lease dated July 1, 1975, and any of the extensions.

- b. Should any other facility lease be terminated within this lease agreement, both parties agree to meet and review the terms of the Cooperative Lease Agreement.
3. Financial Contribution of the District. Contributions of the District upon execution hereof shall be made in accordance with the following schedule:
- |  |                   |
|--|-------------------|
| Hockey Lease – Boys’ and Girls’ Varsity and Junior Varsity (Three Years) |                   |
| <b>January 1, 2022</b>   | <b>\$ 138,808</b> |
| <b>January 1, 2023</b>   | <b>\$ 142,972</b> |
| <b>January 1, 2024</b>   | <b>\$ 147,261</b> |
4. Use of Payments. The parties hereto agree that the sums to be paid to the City hereunder shall be used as per paragraph seven (7) of the recitals, and shall further be used for the operational and maintenance expenses of said facility during the term of this agreement.
5. Use of Facility by District. The use of the above-described facility shall be made available to the District annually during the hockey season as defined by the Minnesota State High School League. The programs for which said facility may be used shall include, but not be limited to, the following:
- a. District Hockey Program:
    - i. The facility shall be available for a period of three (3) hours per day for Boy’s and three (3) hours per day for Girls’, for a total of six hours per day, five days per week with Saturdays at one and three-fourths hours (1¾) for Boys’ and one and three-fourths (1¾) for Girls’, for a total of three and one-half (3½) hours of practice by the District Hockey Program participants. The period, Monday through Friday, shall be from Three-thirty p.m. until six-thirty p.m. (3:30 p.m. – 6:30 p.m.) on school days, with Saturday times to be arranged. All ice time shall be scheduled equitably.
    - ii. The facility shall be available for purposes of playing regularly scheduled games according to the District Hockey Program schedule. The facility will be cleared for game preparation at least ½ hour before the scheduled game time. If the District has scheduled more than one game on a weekend (Friday/Saturday) and the rink manager sees a conflict in weekend tournament schedules with the CAHA youth teams, the rink manager and District’s activities director will collaborate to resolve the schedules. The District’s activities director will submit the hockey schedule for the next season by June 1. Any changes to the schedule will be communicated to the rink manager.
  - b. District Intramural Program: (No cost to District)
    - i. The facility shall be available, either for intramural hockey or recreational skating, at times and dates to be scheduled by the City or its assignee and Scheduling Committee.
  - c. Physical Education Program:
    - i. The District may use the facility for purposes of physical education classes during school hours, for skating related or appropriate physical education activities. Specific times and dates shall be scheduled by the City or its assignee to avoid scheduling conflicts with other programs.
  - d. The facility shall further be made available to the District for such other programs, at times and dates to be scheduled jointly with the City or its assignee.
6. Use of Facility for City – District Community Education Program. (No cost to District) The use of the above-described facility shall be made available to the Community Education Program in the amount of one (1) hour per week throughout the calendar year. Such programs include, but are not limited to, figure skating and programs for senior citizens. The dates and times shall be scheduled by the City or its assignee.
7. Combined Use of Facility By Cloquet Area Hockey Association, Wilderness Hockey, and City. (No cost to District) The use of the above-described facility shall be made available during the ice season for the implementation of existing youth hockey programs and Wilderness hockey program as well as programs which may be developed. The times and dates thereof shall be scheduled by the City or its assignee.
8. Obligations of the City. The City, or its assignee shall, during the term of this Agreement, provide the following:
- a. Modifications as per paragraph seven (7).

- b. The care and maintenance of the ice in said facility during each calendar year.
  - c. The necessary equipment for the care and maintenance of ice during the calendar year.
  - d. Custodial services for the entire building during the term of this Agreement.
  - e. Maintenance of the facility and equipment.
  - f. All utilities during the term of this Agreement.
  - g. Insurance on said facility as below set forth.
9. Additional Responsibilities of District. During games played pursuant to its District Hockey Program Schedule, the District agrees to provide the following:
- a. A minimum of five (5) adults per game to assist with ticket sales and collection, ushering, and door control.
  - b. One (1) scorer per game.
  - c. One (1) announcer-timer per game.
  - d. Liability insurance coverage for spectators and non-participants. This coverage may be limited to provide protection to the District against claims or suits arising out of personal injury to any spectator or non-participant in varsity games, in amounts not less than those specified in Minnesota Statutes, Chapter 466.
10. Concessions. It is understood by the parties that the concessions within said facility shall, during the terms of this agreement, be operated by the City or its assignee.
11. Management of Facility. The facility described herein shall be subject to the supervision of the City or its assignee.
- a. Day-to-day management and control of the facility shall be vested in the City or its assignee
  - b. Any decision which would go beyond the terms of this Agreement shall, however, be made by the respective Board of Directors, City Council, and School Board of the parties hereto. Should a dispute or controversy arise hereunder, each of the parties shall appoint one (1) arbitrator who shall arbitrate the matter in accordance with the rules of the Minnesota Bureau of Mediation Services, and the decision of the majority thereof shall be final.
12. Insurance-City. The City agrees that, during the term of this Agreement, it will carry liability insurance with an approved insurance company in amounts not less than those specified in Minnesota Statutes, Chapter 466 and casualty insurance with an approved insurance company in such amounts as will cover the replacement value of the facility and related equipment. Such insurance policies shall carry the City and District as named co-insured. The insurance shall not be canceled without consent of the District and the City. Upon its failure to do so, any of the remaining parties shall be entitled, during the term of this Agreement, to purchase such insurance for the benefit of the parties, and to deduct the cost of premiums for same from the monies such party is to pay hereunder. Such insurance shall specifically include the coverage of the structures, contents, and the liquid Freon artificial ice plant, it being the intention of the parties hereto that the payment obligations hereunder shall be contingent upon the continuing availability of artificial ice.
13. Insurance-City and District. The City and District agree that, during the term of this Agreement, they will carry liability insurance in amounts not less than those specified in Minnesota Statutes, Chapter 466, naming the City and each other as named co-insureds.
14. Limitation of Liability. It is agreed by the parties hereto that the obligations of the City and the District with regard to the described facility shall be limited as set forth herein, and under M.S.A. 466.01 et al, except as may be otherwise agreed upon in writing by the parties hereto.
15. Locker Room. The City or its assignee shall provide appropriate maintenance and adequate locker room space for both Boys' and Girls' Hockey teams during the term of this agreement. The District shall have exclusive year-long use of the locker rooms. Request for use by the City or its assignee for other purposes shall have mutual approval of the Head Varsity Hockey Coach and the Superintendent of Schools. Damages beyond normal wear and tear shall be repaired by the District's expense. The "Tobacco Free" Policy shall also be enforced.
16. Damage or Destruction of Facility. In case the above-described facility is damaged or destroyed by any cause against which insurance coverage is carried as set forth herein, the proceeds of such insurance shall be used to repair, restore, or rebuild the facility for use under the terms of this Agreement throughout the





# Northern Lights Special Education Cooperative



16 E Hwy 61, P.O. Box 40, Esko, MN 55733  
 (218)655-5018 ~ Fax (218)455-4511  
 www.nlsec.org

**Dena Hagen ~ Special Education Director**

## CONTRACT FOR PHYSICAL THERAPY SERVICES

This agreement, entered into this 1st day of June 2021, by and between **Cloquet Public Schools**, (herein referred to as the District) and **Katie Moench**, (hereinafter referred to as Contractor) witnesses that:

Whereas, the Districts have determined that it is necessary to retain the services of a qualified physical therapist to attain the following objectives:

1. **To meet the needs of students with disabilities, as defined under the Individuals with Disabilities Education Act, Physical therapy services are deemed necessary by the child study process and documented in the students' individual education plans (IEP), Individual Family Service Plans (IFSP), or Individual Interagency Intervention Plans (IIIP).**
2. **The services provided are necessary for the student(s) to make progress on IEP, IFSP, or IIIP goals and/or access the general education curriculum.**

*WHEREAS, the Contractor is duly qualified to perform these services and whereas personnel will hold appropriate licensure by MN Professional Educator Licensing and Standards Board for the necessary service for which they provide. If neither issue a license for the necessary service, the professionals will be members of good standing in their professional organization. Furthermore, a copy of the licensure or appropriate board certification for each person who will be providing services will be submitted to the District prior to the initiation date of the contract and on an annual basis thereafter.*

NOW, THEREFORE, the parties agree as follows:

1. **The Contractor shall provide a licensed physical therapist upon mutual agreement between parties, to meet the objectives stated above.**
2. **The Contractor shall provide services to students with disabilities as defined in the Individuals with Disabilities Education Act.**
3. **Services will be provided in an environment (classroom, facility in district buildings or in students' homes) that is essentially equivalent to the regular education program.**

\*\*\*\*\*  
 Barnum ISD #91, Carlton ISD #93, Cloquet ISD #94, Cromwell ISD #95, Esko ISD #99, Hermantown ISD #700,  
 Lake Superior ISD #381, McGregor ISD #0004, Moose Lake ISD #97, Northern Lights Academy ISD #6096,  
 Proctor ISD #704, Wrenshall ISD #100, Willow River ISD #577

Contract #2S

4. **The District shall provide an atmosphere that is conducive to learning and shall meet the needs of the students' special physical, sensory and emotional needs.**
5. **Starting June 4, 2021, the Contractor will provide up to 25 hours in the summer, at an hourly rate of \$65.00, plus mileage at the current IRS rate. Mileage will be counted to/from the NLSEC offices. Estimated contract total is \$2,000.00.**
6. **The Contractor will submit billings on a monthly basis which will reflect service hours by date, students served in which district, the name of the therapist providing the service and mileage.**
7. **The District shall make payments for services based upon receipt of invoice.**
8. **The Contractor shall maintain appropriate liability coverage commensurate with the services provided and submit a copy of the policy upon request to the District.**
9. **The Director of Special Education shall be responsible for the oversight of the contracted services contained within this agreement.**
10. **This agreement shall be in force from June 4, 2021 through August 30, 2021. Either party shall provide written notice regarding reduction/discontinuation of services hours with a 30-day written notice.**

Signed by:

Cloquet ISD #094  
302 14<sup>th</sup> St  
Cloquet, MN 55720

By: \_\_\_\_\_

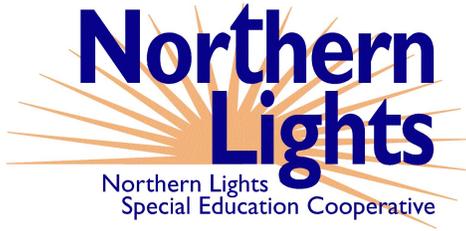
Date: \_\_\_\_\_

Signed by:

Katie Moench  
Physical Therapist  
2210 Doddridge Ave.  
Cloquet, MN 55920

By: \_\_\_\_\_

Date: \_\_\_\_\_



Northern Lights Special Education Cooperative  
16 E Hwy 61, P.O. Box 40,  
Esko, MN 55733  
[www.nlsec.org](http://www.nlsec.org) 218-655-5018  
Dena Hagen ~ Special Education Director

**2021 – 2022  
CONTRACT FOR SIGN LANGUAGE INTERPRETER**

This agreement entered this 30<sup>th</sup> day of June 2021, by and between Cloquet ISD #94 (herein referred to as the District) and KY Interpreting Services (hereinafter referred to as Contractor) witnesses that:

Whereas, the District has determined that it is necessary to retain the services of a licensed/pre-licensed sign language interpreters to attain the following objectives:

1. **To meet the needs of students with disabilities, as defined under the Individuals with Disabilities Education Act, sign language interpreter services, are deemed necessary by the child study process and documented in the students’ individual education plans (IEP).**
2. **The services provided are necessary for the student(s) to make progress on IEP goals and/or access the general education curriculum.**

*WHEREAS, the Contractor is duly qualified to perform these services and whereas personnel will hold appropriate licensure by the MN Professional Educator Licensing and Standards Board for the necessary service for which they provide. If neither issue a license for the necessary service, the professionals will be members of good standing in their professional organization. Furthermore, a copy of the licensure or appropriate board certification for each person who will be providing services will be submitted to the District prior to the initiation date of the contract and on an annual basis thereafter.*

NOW, THEREFORE, the parties agree as follows:

1. **The Contractor shall provide a licensed/pre-licensed sign language interpreter to meet the objectives stated above.**
2. **The Contractor shall provide services to students with disabilities as defined in the Individuals with Disabilities Education Act.**
3. **Services will be provided within the Cloquet School District, where the student attends, in locations that are essentially equivalent to the regular education program.**
4. **The District shall provide an atmosphere that is conducive to learning and shall meet the needs of the students’ special physical, sensory and emotional needs.**
5. **The Contractor will provide licensed/pre-licensed sign language interpreter services as requested throughout the 2021 – 2022 school year at a rate of \$65.00/hour including travel time, a 2-hour minimum pay will be allocated for all shift coverages. If request from the District for services is within 48hrs or less the rate will increase to \$70.00/hour including travel time, for a 2- hour minimum pay will be allocated for all shift coverages. Estimated contract cost is up to \$25,000.00.**

6. **The Contractor will submit monthly invoices as services are provided. The invoice will reflect service hours by date and the name of the sign language interpreter providing the service.**
7. **The District shall make payments for services based on receipt of invoice.**
8. **The Contractor shall maintain appropriate liability coverage commensurate with the services provided and submit a copy of the policy upon request to the District.**
9. **The Director of Special Education shall be responsible for the oversight of the contracted services contained within this agreement.**
10. **This agreement shall be in force from July 1, 2021 thru June 30, 2022. Cancellation notice of 48 business hours is required and if cancelled within 48 business hours, the job will be billed in full. Either party shall provide written notice regarding reduction/discontinuation of services hours with a 30-day written notice.**

Signed by: Cloquet ISD # 94  
302 14<sup>th</sup> Street  
Cloquet, MN 55720

By: \_\_\_\_\_

Date: \_\_\_\_\_

Signed by: KY Interpreting Services  
3251 Dahl Rd.  
Duluth, MN 55804

By: \_\_\_\_\_

Date: \_\_\_\_\_

## LEASE FOR NORTHERN LIGHTS ACADEMY

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This lease, made this June 30 2021 by and between **Our Savior's Lutheran Church ("Lessor")** of Cloquet, Minnesota, and **Northern Lights Academy ("Lessee")** will begin on August 1, 2021, and terminate on July 31, 2022 (12 months).

Witnesseth:

The Lessor, in consideration of the rents and covenants hereinafter mentioned, does hereby demise, lease, and let to the Lessee, and the Lessee does hereby hire and take from the Lessor, the following described premises (the "premises"), together with nonexclusive use with others of the common areas (as defined below) in the building (as defined below) located in the City of Cloquet, County of Carlton, and State of Minnesota.

1. Term and Use. To have and to hold the premises for the purpose of leasing without any liability or obligation on the part of Lessor of making any alternations, improvements, or repairs of any kind on or about the premises except as otherwise provided herein for the term of Twelve (12) months, from August 1, 2021 and continuing to and including July 31, 2022 unless extended or sooner terminated as hereinafter provided.

2. Possession. Except as hereinafter provided, the Lessor shall deliver possession of the premises in the condition required by this lease on or before the date hereabove specified for commencement of the term, subject to unavoidable delays beyond the Lessor's control, but delivery of possession prior to such commencement date shall not affect the expiration date of this lease. If the premises shall not be available to the Lessee for occupancy on the first day of the term, the Lessor shall not be liable to the Lessee for damages, but a pro rata part of the rent shall be abated until the premises are ready for occupancy. The taking of possession of the premises by the Lessee shall be conclusive evidence that the premises was in the agreed condition at the commencement of the lease term.

3. Fixed Rent. The Lessee agrees to pay to the Lessor at the Lessor's office at 615 12<sup>th</sup> Street, Cloquet, Minnesota, or such other place as the Lessor may hereinafter from time to time designate in writing, without demand, a fixed rent of \$963.31 for each and every calendar month for the remainder of the lease. The space will include six classrooms (identified as numbers 33, 34, 35, 36, 37, and 38 in Horizon Hall) and "Storage" room in Horizon Hall in the southwest wing of the building located at 615 12<sup>th</sup> Street, Cloquet, Minnesota and use of the bathroom adjacent to those rooms in that same wing. In addition to this area the Lessee would have access to the parking lot. Cleaning services will be billed separately as per agreement – not as part of the lease.

4. Common Area. The term "common area" means the entire area designed for common use or benefit within the building and the immediately surrounding area including, but not by way of limiting, landscaped and vacant areas, elevators, areaways, walks, corridors, entrance areas, facilities such as washrooms, comfort rooms, lounges, drinking fountains, toilets, stairs, ramps, skyways and skyway corridors, elevators, escalators, community rooms, porches, and loading docks. The common area shall at all times be subject to the exclusive control and management of the Lessor and may be expanded, contracted, or changed by the Lessor from time to time as deemed desirable. Subject to reasonable, nondiscriminatory rules and regulations to the promulgated by the Lessor, the common area is hereby made available to the Lessee and its employees, agents, customers, and invitees for their reasonable nonexclusive use in common with other

Lessees, their employees, agents, customers, invitees, and to the Lessor for the purposes for which constructed. The Lessor shall have the right to change the area, location, and arrangement of the common area; to enter into, modify, and terminate easements and other agreements pertaining to the use and maintenance of the common area; to close all or any portion of the common area to such extent as may be necessary; and to do and perform such other acts in and to these areas and improvements as, in the exercise of good business judgment, the Lessor shall determine to be advisable with a view to the improvement of the convenience and use thereof by the Lessee, their officers, agents, invitees, employees, and customers.

5. Additional Rent. In addition to the fixed rent the Lessee shall pay as additional rental all monies required to be paid by the Lessee as set forth in the balance of these provisions. Specifically, but not by way of limitation, the reasonable value of any action taken or materials used by the Lessor to correct or mitigate any obligations of this lease by the Lessee shall be deemed additional rent and charged to the Lessee, payable with the following month's fixed rent payment.

6. Utilities and Services. As long as the Lessee is not in default under any of the conditions of this lease, the Lessor shall furnish such heat, electricity, air conditioning (if available), water, sewer, cleaning, garbage and snow removal (hereinafter called services) in and about the premises as shall be necessary for the comfortable use and occupancy of the premises during customary business hours; provided, however, the Lessor shall not be liable for any damage for failure to furnish the services by reason of breakdowns, the necessity for repairs or improvements to the services, fires, explosion, strikes, or any cause beyond the Lessor's reasonable control, and no temporary interruption or failure of the services shall render the Lessor liable to the Lessee for damages by the abatement of rent or otherwise.

7. Care of Premises. The Lessee agrees: (a) to keep the premises in as good condition and repair as they were in at the time that the Lessee took possession, reasonable wear and tear and damage from fire and other casualty for which insurance is normally procured excepted; (b) to keep the premises in a clean and sanitary condition; (c) to not commit any nuisance or waste on the premises, throw foreign substances in plumbing facilities, place equipment in the building in excess of the bearing capacity of the floors, or waste any of the utilities furnished by the Lessor; (d) to not obstruct entries, halls, stairways, lavatories, or other common areas, nor use them for anything other than their intended purpose; (e) that all signage, including any placed on exterior windows of the premises, shall be displayed only with the consent of the Lessor; (f) to not place nails, tacks, or other objects in brick walls; (g) to properly dispose of waste; and (h) to properly dispose of any unwanted materials no later than the determination date of the lease.

8. Unlawful Use. Lessee shall use the premises solely for the purposes of school and shall not use the premises for any other purpose without obtaining the prior written consent of Lessor. Lessee shall operate in the premises under the trade name of Northern Lights Academy . The Lessee agrees not to commit or permit any act to be performed on the premises or any commission to occur that will be a violation of any statute, regulation, or ordinance of any governmental body or that will increase the insurance rate on the building or that will be in violation of any insurance policy carried on the premises by the Lessor. The Lessee shall not disturb other occupants of the building by making any undue noise and shall not do or permit to be done in or about the premises anything, which will be dangerous to life or limb. The Lessee may not have vending machines installed on the premises unless the Lessor has given written consent.

9. Lessor's Repair Responsibility. Lessor agrees to maintain the roof, foundation and structural elements of the premises in good order and repair exclusive of any work required because of damage caused by any action, omission or negligence of Lessee or its Employees or Agents. Lessor shall not be required to commence any such repair until ten (10) days after written notice from Lessee that the same is necessary. The provisions of this paragraph shall not apply in the case of damage or destruction by fire or other casualty or a taking under the power of eminent domain, in which event, the obligations of the Lessor shall be controlled by the articles of this Lease dealing therewith. If Lessor is required to make repairs to the Premises by reason of

the acts, omissions or negligence of Lessee or Lessee's Employees or Agents, Lessee shall reimburse Lessor all costs for the making of such repairs as additional rent.

10. Insurance. The Lessee agrees to purchase, prior to the lease commencement date, property insurance in an amount adequate to cover Lessee's property and general public liability insurance in the amount of \$1,000,000. Such insurance must name the Lessor as an additional insured and Lessee shall provide evidence of coverage. The Lessor and Lessee mutually waive as against each other any claim or cause of action for any loss, costs, damage, or expense as a result of the occurrence of perils covered by the Minnesota Standard Fire Insurance Policy and extend coverage endorsements.

11. Nonpayment of Rent; Default. On the occurrence of any of the following: (a) a rent payment from the Lessee to the Lessor shall be and remain unpaid in whole or in part for more than ten (10) days after it is due and payable; (b) the Lessee shall violate or default any of the other covenants, agreements, stipulations, or conditions herein, and such violation or default shall continue for a period of ten (10) days after written notice from the Lessor of such violation or default; or (c) if the Lessee shall be adjudged bankrupt or file a petition in bankruptcy or for any arrangements under the bankruptcy code or become insolvent or have appointed a receiver of its property; then it shall be optional for the Lessor to declare this lease forfeited and the terms ended and to re-enter the premises with or without process of law using such force as may be necessary to remove all persons or chattels therefrom, and the Lessor shall not be liable for damage by reason of such re-entry or forfeiture. Notwithstanding, re-entry by the Lessor or forfeiture or termination of this lease, the liability of the Lessee for the rent provided for herein shall not be relinquished or extinguished for the balance of the term of this lease.

12. Cleaning. The Lessee shall pay to the Lessor \$20.00 per day of building use for the cleaning of the premises. Lessor shall prepare and deliver an invoice detailing said billing to the Lessee. Lessee shall pay said invoice within one (1) month of receipt of invoice. The cleaning will comply with Minnesota Department of Health requirements as outlined in attached documentation, as stipulated by agreement of Lessee and Lessor.

13. Miscellaneous.

13.1 Warranties of Title and Quiet Possession. The Lessor hereby warrants that it and no other person, firm, or corporation has the right to lease the premises. So long as the Lessee shall perform each and every covenant to be performed by the Lessee hereunder, the Lessee shall have peaceful and quiet use and possession of the premises without hindrance on the part of the Lessor, and the Lessor shall defend the Lessee in such peaceful and quiet use and possession under the Lessor.

13.2 Lessor's Access. The Lessor, its employees, and its agents shall have the right to enter the premises at all reasonable times for the purpose of inspecting, cleaning (if applicable), repairing, altering, or improving the premises or the building or to exhibit the premises to prospective tenants, purchasers, or others. Nothing in this paragraph shall be interpreted as requiring the Lessor to perform any such acts independent of the requirements of the other provisions of this lease. The Lessor shall also be permitted to enter the premises for the purpose of posting notices of non-responsibility for alterations, additions, and repairs. The Lessor may also access the premise when the premise is not being utilized by the Lessee with prior approval.

13.3 Alterations. The Lessee shall not make any alterations, additions, or improvements in or to the premises or add, disturb, or in any way change any plumbing or wiring therein without the written consent of the Lessor as to the character of the alteration, additions, or improvements to be made, the manner of doing the work, the persons to do the work, the persons to do the work, the providing of the costs therefore, and the returning of the premises to the condition they were in at the commencement of this lease. However, the Lessee shall be permitted to change the color of any of the gypsum wallboard walls, provided the Lessor shall

choose the painter to perform any such work and shall be reimbursed by the Lessee for all actual costs of hiring such painters and acquiring the paint and any other needed supplies. In the event that the Lessee does change the color of the walls to another color pursuant to the above, the Lessee shall at the Lessee's expense return the walls to their original color on the termination of this lease. At the Lessor's option, the Lessor may choose the painters to return the walls to their original color.

13.4 Assignment or Subletting. The Lessee may not assign or hypothecate this lease or sublet the premises or any part hereof, whether by voluntary act, operation of law, or otherwise, without the prior written consent of the Lessor in each instance. Consent by the Lessor to one assignment of this lease or to one subletting of the premises shall not be a waiver of the Lessor's rights under this lease as to any subsequent assignment or subletting. The Lessor's rights to assign this lease are and shall remain unqualified. No assignment shall release the Lessee of any of its obligations under this lease. If the Lessee is a corporation, any transfer of this lease through merger, consolidation, corporate reorganization, or liquidation, or any transfer, hypothecation, or other change in the ownership of the shares of voting stock of the Lessee resulting in a change of the present effective voting control of the Lessee by these persons or entities owning a majority of shares on the date of this lease, shall constitute an assignment of this lease requiring the prior written consent of the Lessor.

13.5 Damage by Fire, Other Casualty. If fire or other casualty shall render the premises untenable, this lease shall terminate forthwith, and any prepayments of rent shall be refunded by the Lessor pro rata; provided, however, that if the premises can be repaired within ninety (90) days from the date of such event, then at the Lessor's option, by notice in writing to the Lessee, mailed within thirty (30) days after such damage or destruction, this lease shall remain in full effect, but the rent for the period during which the premises are untenable will be abated pro rata.

13.6 Indemnification. Lessee shall at its expense defend, indemnify and hold Lessor and Lessor's agents, contractors, licenses, employees, directors, officers, partners, trustees and invitees (collectively "Lessor's Employees") harmless from and against any and all claims arising out of or in connection with Lessee's use of the premises, the conduct of Lessee's business, any activity, work or things done, permitted or allowed by Lessee in or about the premises, Lessee or Lessee's Employees or Agents.

13.7 Eminent Domain. If the entire premises are taken by a public authority under the power or threat of eminent domain, then the term of this lease shall cease as of the day possession shall be taken by such public authority, and the Lessor shall make a prorated refund of any rent that may have been paid in advance. In the event that less than the entire building is so taken, and the premises leased under this lease nor not in that portion of the building so taken, and provided the premises are not rendered untenable thereby, then this lease shall terminate only at the option of the Lessor. In the event that only a part of the premises is so taken and that this lease does not so terminate, there shall be a pro rata reduction in rent, and all other terms and provisions hereof shall remain in full effect. All damages awarded for such taking shall belong to and be the property of the Lessor, irrespective of the basis on which they are awarded.

13.8 Surrender. On the last day of the term of this lease or on the sooner termination thereof, the Lessee shall peaceably surrender the premises in good condition and repair, reasonable wear and tear excepted, consistent with the Lessee's duty to make repairs as provided in paragraph seven (7) of this lease. On or before the last day of the term of this lease or its sooner termination, the Lessee shall at its expense remove all of its equipment from the premises, and any property not removed shall be deemed abandoned. All alterations, additions, and fixtures other than the Lessee's equipment which have been made or installed by either the Lessor or the Lessee on the premises shall remain as the Lessor's property and shall be surrendered

with the premises, including without limitation claims made by any succeeding tenant founded on such delay. The Lessee shall promptly surrender all keys for the premises to the Lessor at the place then fixed for payment of rent and shall inform the Lessor of combinations on any locks and sales on the premises. In no event shall the Lessee be deemed to have abandoned the premises or this lease during the terms hereof unless the Lessee first obtains the express permission of the Lessor. The provisions of this paragraph 16 shall survive the termination of this lease.

13.9 Holding Over. In the event that the Lessee remains in possession of the premises after the expiration of this lease with the permission of the Lessor and without the execution of a new lease, it shall be deemed to be occupying the premises as a tenant from month to month, subject to all the conditions, provisions, and obligations of this lease insofar as they can be applicable to a month-to-month tenancy.

13.10 Security Interest. The Lessee hereby grants to the Lessor a security interest in all goods, chattels, fixtures, and personal property belonging to the Lessee which now are or may hereinafter be placed in the premises to secure all rents due hereunder and all other covenants and obligations of the Lessee hereunder, in the event that there exists any security interest in the property which is paramount and superior to the security interest herein created, the Lessor may satisfy the paramount security interest, and all sums paid in satisfying the security interest will be considered additional sums owed the Lessor by the Lessee. The Lessee hereby acknowledges receipt of a true, full, and complete copy of this lease. The Lessor, in the event of a default by the Lessee of any covenant or condition herein contained, may exercise (in addition to any rights and remedies herein granted) all the rights and remedies of a secured party under the Uniform Commercial Code or any other applicable law.

13.11 Default of Lessor. The Lessor shall not be deemed to be in default under this lease until the Lessee has given the Lessor written notice specifying the nature of the default and unless the Lessor does not cure the default within thirty (30) days after receipt of the notice or within such reasonable time thereafter as may be necessary to cure the default where it is of such a character as to reasonably require more than thirty (3) days to cure.

13.12 Covenants to Hold Harmless. Except in the case of the negligence of the Lessor, its agents, or its employees, the Lessee agrees to save, hold harmless, and defend the Lessor for any liability for damages to any person or property in or about the premises. The Lessor shall not be liable to the Lessee, its agents, employees, representatives, customers, or invitees for any personal injury, death, or damage to property caused by theft, burglary, water, gas, electricity, fire, or for any other cause occurring on or about the premises. All property kept, stored, or maintained in the premises shall be so kept, stored, or maintained at the sole risk of the Lessee.

13.13 Mechanic's Liens. The Lessee hereby covenants and agrees that the Lessee will not permit or allow any mechanic's or material man's liens to be placed on the Lessor's interest in the premises during the term hereof. Notwithstanding the previous sentence, however, in the event any such lien shall be so placed on the Lessor's interest, the Lessee shall take all steps necessary to see that it is removed within thirty (30) days of it being filed; provided, however, that the Lessee may contest any such lien provided the Lessee first posts a surety bond in favor of insuring the Lessor in an amount equal to 125% of the amount of any such lien.

13.14 Surbordination. The Lessee agrees that at the Lessor's election this lease shall be subordinate to any land lease, mortgages, or trust deeds now on or placed on the premises or building and to any and all advances to be made thereunder, and to the interest thereon, and to all renewals, replacements, and extensions thereof. The Lessee hereby appoints the Lessor as its attorney-in-fact to execute such documents as may be required to accomplish such subordination.

13.15 Signage. The Lessee shall be permitted to place a dignified sign containing the Lessee's name on the door to the premises, the size and design of which shall be subject to the Lessor's approval.

13.16 Keys. The Lessor will provide the Lessee with keys to the premises as of the date of the commencement of this lease.

13.17 No Partnership, Joint Venture, or Fiduciary Relationship Created Hereby. Nothing contained in this lease shall be interpreted as creating a partnership, joint venture, or relationship of principal and agent between the Lessor and the Lessee, it being understood that the sole relationship created hereby is one of landlord and tenant.

13.18 Cumulative Rights. No right or remedy herein conferred on or reserved to the Lessee or the Lessor is intended to be exclusive of any other right or remedy provided by law, but each shall be cumulative in addition to every other right or remedy given herein or elsewhere or hereafter existing at law or in equity or by statute.

13.19 Reasonable Consent. Whenever the Lessor's or the Lessee's approval or consent shall be required herein, such approval or consent shall not be arbitrarily or unreasonably conditions, delayed, or withheld and shall be deemed to have been given unless within twenty (20) days of request therefore the Lessor or the Lessee, as appropriate, gives notice to the requesting party that the Lessor or the Lessee, as appropriate, is denying such approval or consent, stating in such notice the reasonable grounds therefor.

13.20 Attorney's Fees. If any action at law or in equity shall be brought in court to recover any rent under this lease or for or on account of any breach of or to enforce or interpret any of the covenants, terms, or conditions of this lease or for the recovery of the possession of the premises, the prevailing party shall be entitled to recover from the other party as part of the prevailing party's costs is reasonable attorneys' fees, the amount of which shall be fixed by the court and shall be made a part of any judgment or decree rendered.

13.21 Notices. All communications, demands, notices, or objections permitted or required to be given or served under this lease shall be in writing and shall be deemed to have been duly given or served if delivered in person to the other party or its duly authorized agent or if deposited in the United States mail, postage prepaid, for mailing by certified or registered mail, return receipt requested, or if telegraphed, by prepaid telegram, and addressed to the other party to this lease, to the address set forth next to that party's signature at the end of this lease, or if to a person not a party to this lease, to the address designated by a party to this lease in the foregoing manner. Any party may change its address by giving notice in writing, stating its new address, to any other party as provided in the foregoing manner. Commencing on the tenth (10<sup>th</sup>) day after the giving of notice, the newly designated address shall be that party's address for the purposes of all communications, demands, notices, or objections permitted or required to be given or served under this agreement.

13.22 Liability. If two or more individuals, corporations, partnerships, or other business associations (or any combination of two or more thereof) shall sign this lease as the Lessee, the liability of each such individual, corporation, partnership, or other business association to pay rent and perform all other obligations hereunder shall be deemed to be joint and several. In like manner, if the Lessee named in this lease shall be a partnership or other business association, the members of which are by virtue of statute or general law subject to personal liability, the liability of each such member shall be deemed to be joint and several.

13.23 Successors and Assigns. This lease shall be binding on and shall insure to the benefit of the parties hereto and their respective assigns, executors, heirs, personal representatives and successors.

13.24 Further Assurances. In addition to any other information which may reasonably be requested, either party shall without charge, at any time and from time to time hereafter, within ten (10) days after written request, certify by written instrument duly executed and acknowledged to any person, firm, or corporation specified in such request.

13.25 Amendment, Modification, or Waiver. No amendment, modification, or waiver of any condition, provision, or term of this lease shall be valid or of any effect unless made in writing, signed by the party or parties to be bound, or its duly authorized representatives, and specifying with particularity the extent and nature of such amendment, modification, or waiver. Any waiver by any part of any default of another party shall not affect or impair any right arising from any subsequent default.

13.26 Severable Provisions. Each provision, section, sentence, clause, phrase, and word of this lease is intended to be severable. If any provision, section, sentence, clause, phrase, and word hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this lease.

13.27 Entire Agreement. This lease contains the entire understanding of the parties hereto with respect to the transactions contemplated hereby and supersedes all prior agreements and understandings between the parties with respect to the subject matter. No representations, warranties, undertakings, or promises whether oral, implied, written, or otherwise, have been made by either party hereto to the other unless expressly stated in this lease or unless mutually agreed to in writing between the parties hereto after the date hereof, and neither party has relied on any verbal representations, agreements, or understandings not expressly set forth herein.

13.28 Termination. Lessee shall have the right to cancel and terminate this lease, by giving not less than ninety (90) days written notice of the cancellation and termination to the Lessor. On expiration of the time fixed in the notice, this lease, and the right, title, and interest of Lessor hereunder, shall terminate in the same manner and with the same force and effect.

13.29 Captions, Headings, or Titles. All captions, headings, or titles in the paragraphs or sections of this lease are inserted for convenience of reference only and shall not constitute a part of this lease as a limitation of the scope of the particular paragraphs or sections to which they apply.

13.30 Reference to Gender. Where appropriate, the feminine gender may be read as the masculine gender or the neuter gender, the masculine gender may be read as the feminine gender or the neuter gender, and the neuter gender may be read as the masculine gender or the feminine gender.

13.31 Minnesota Law. This lease shall be construed and enforced in accordance with the laws of the State of Minnesota.

13.32 Arbitration. Any claim or controversy arising out of or relating to this lease or to the breach thereof shall be settled by arbitration in accordance with the rules of the American Arbitration Association, and judgment on the award granted by the arbitrator may be entered in any court having jurisdiction thereof. The place of arbitration shall be Duluth, Minnesota or Superior, Wisconsin or any other place mutually agreed on by the parties.

In witness whereof, the parties hereto have executed this lease the day and year first above written.

Lessor's Address:

615 12<sup>th</sup> Street  
Cloquet, Minnesota 55720

Lessor:

Our Savior's Lutheran Church

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Lessee's Address:

(Physical) 302 14<sup>th</sup> Street  
Cloquet, Minnesota 55720

Billing: 16 E. Hwy 61  
Esko, MN 55733

Lessee:

Northern Light Academy # 6096

By: Dena Hagen

Its: Director of Special Education

Date: 7/27/21

**JUST KIDS DENTAL**  
**MEMORANDUM OF UNDERSTANDING**  
**2021/2022 SCHOOL YEAR DENTAL SERVICES**

This agreement is entered into as of the **28<sup>th</sup> day of July 2021** between the **Cloquet School District #94** (“the Organization”) and **Just Kids Dental Inc.**, a Minnesota Non-Profit Corporation (“the Provider”).

1. **Relationship of the Parties.** Subject to the terms and condition of this Agreement, the Organization hereby engages the Provider as an independent contractor to perform the services set forth herein, and the Provider hereby accepts such engagement. This Agreement shall not render the Provider an employee, partner, agent of, or joint venture with the Organization for any purpose.

2. **Statutory Authorization.** Minnesota Statute 150A.10 and Wisconsin Statute HFS 105.06(2), Wis. Admin. Code, provides that a dental hygienist may perform dental hygiene services for certain individuals without the patient first being examined by a licensed dentist if the dental hygienist meets certain criteria set forth in the statute.

3. **Term.** The term of this Agreement is one (1) year with an automatic renewal of one (1) year, unless earlier terminated. Either Party may terminate this Agreement at any time by giving written notice received by the other Party at least sixty (60) days prior to the proposed termination date in the notice. Said notice will be sent by certified mail to the address noted below.

4. **Compensation.** The Provider shall be responsible for all billing and collections.

5. **Written Consent.** The Provider shall obtain a signed consent to treatment form from parent/legal guardian prior to dental services being provided. Organization may assist in obtaining such consent if requested by Provider. The consent to treatment form shall include a statement that the dental hygiene services provided are not a substitute for a dental examination by a licensed dentist. Organization distribute Provider Smile Drive materials.

6. **Scheduling.** Organization may work cooperatively with Provider to schedule appointments and/or determine availability and classroom release of qualified individuals during school hours for Provider’s services.

Just Kids Dental provides two programs to students: school-based dental sealant program to low-income uninsured children and children enrolled in State Medicaid, and school-wide oral health education program to all enrolled students in grades PK-3.

7. **Space.** Organization will make available to Provider adequate office space, to carry out dental hygiene services.

8. **Dental Record.** The Provider shall create and maintain a dental record for the patients that are treated by Provider.

9. **Confidentiality.** The Provider acknowledges that no private or confidential data collected, maintained, or used in the course of performance of this Agreement shall be disseminated by Provider or its employees except as authorized by statute during the period of this Agreement of thereafter.

10. **Non-hire Provision.** For a period of one year following the termination of any of Provider's employees or termination of this Agreement, the Organization shall not, directly or indirectly hire, or solicit such employees for the provision of dental services.

11. **Insurance.** The Provider will carry professional liability insurance coverage (including malpractice insurance, if warranted) relative to any service that it performs for the Organization. Organization shall maintain premises liability insurance for its property.

12. **Successors and Assigns.** All of the provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, if any, successors, and assigns.

13. **Choice of Law.** The laws of the state of Minnesota shall govern that validity of this Agreement, the construction of its terms and the interpretation of the rights and duties of the parties hereto.

14. **Notices.** Any and all notices, demands, or other communications required or desired to be given hereunder by any party shall be in writing and shall be validly given or made to another party is personally served, or is deposited in the United States mail, certified or registered, postage prepaid, return receipt requested. If such notice or demand is served personally, notice shall be deemed constructively made at the time of such personal service. If such notice, demand or other communication is given by mail, such notice shall be conclusively deemed given five days after deposit thereof in the United States mail addressed to the party to whom such notice, demand or other communication is to be given as follows:

*If to the Provider:*  
**Just Kids Dental, Inc.**  
**P.O. Box 146**  
**Two Harbors, MN 55616**

*If to the Organization:*  
**Dr. Michael Cary**  
**302 -14<sup>th</sup> Street**  
**Cloquet, MN 55720**

Any party hereto may change its address for purposes of this paragraph by written notice given in the manner provided above.

15. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties hereto.



## **Just Kids Dental School-based Oral Health Program**

Just Kids Dental partners with schools in Lake, St. Louis, Carlton and Douglas Counties to provide preventative oral health services to low income children who lack access to regular dental care. The goal of the program is to decrease the incidence of long-term, untreated decay and urgent dental care needs.

### **JUST KIDS DENTAL SCHOOL PARTICIPATION CRITERIA**

#### **Physical Environment for Dental Care**

##### **REQUIREMENTS**

- Classroom-size space
- Power supply must be grounded double wall outlets in the room
- Overhead lighting to illuminate all areas of room
- Working telephone, intercom or two-way radio in room
- Locking door(s)
- (2) 6 foot, sturdy tables
- One large (barrel-type) trash can and daily trash removal

##### **PREFERRED BUT NOT REQUIRED**

- Running water in room

#### **Administrative Support**

##### **REQUIREMENTS**

- School administrators actively involved and supportive of program
- Able to comply with all deadlines for paperwork collection and processing
- Provide lunch schedule and any other special scheduling considerations for the time period Just Kids Dental will be in the school
- School designated liaison person available for communication when Just Kids Dental is in building (during both screening and treatment visits)

##### **PREFERRED BUT NOT REQUIRED**

- Promotion of Just Kids Dental within the school (i.e. among staff, parents and children) to ensure high participation rate
- Dedicated runner(s), such as parent helper, to escort students to and from clinic to classrooms (i.e. a person or persons who are available during the entire time Just Kids Dental is in the school treating children)

Adopted: 12/08/2014, 9/24/12, 12/11/06, 12/5/95

Revised: 12/08/14, 9/24/12, 4/9/12, 12/11/06, 9/22/97, 9/8/92, 1/24/89, and 8/13/85

## #422.9 SUBSTITUTE TEACHERS – RATE OF PAY

### I. GENERAL STATEMENT OF POLICY

- A. Effective ~~January-September 1, 2015~~2021, the base rate for a substitute teacher shall be ~~\$106.00~~150.00 per day and shall be applied for up to the first twenty (20) days of continuous substitution for the same teacher. Continued substitution for the same teacher for the 21st day through the 30th day will be paid at the rate ~~\$126~~170.00 per full day for teachers. Substitution beyond 30 days for the same teacher will be paid under the terms of the Teachers' Master Agreement. Effective July 1, 2015, the daily rates will be \$112.00 for the first twenty (20) days and \$132.00 for days 21— 30 for the same assignment. The base rate for teacher sub pay will be placed on the district non-union rate sheet and will increase annually by the same percentage as the Education Minnesota Cloquet salary schedule. The pay for the 21<sup>st</sup> through the 30<sup>th</sup> day of continuous substituting will be the base rate plus \$20.00.

Teachers on a long-term substitute assignment will have part-days counted as whole days for the purpose of calculating when the substitute teacher reaches the 21st day. The actual pay, however, will be prorated according to section B, below.

Effective April 2, 2012, the district superintendent has the option to determine that up to three days of absence for a substitute who is substituting for the same teacher will not be counted as a break in "continuous substitution for the same teacher." This determination is administrative discretion, and these days would not be paid leave days. The substitute will have to notify the superintendent, in writing and within five working days of the absence, in order to be considered for this policy provision.

- B. Substitute time of four (4) hours per day or less shall be paid at a rate of one-half the daily substitute teacher rate listed above. Time more than four (4) hours a day shall be paid the full day rate applicable.

INDEPENDENT SCHOOL DISTRICT NO. 94

Cloquet, Minnesota  
August 6, 2021

RESOLVED by \_\_\_\_\_

RESOLUTION RELATING TO THE TERMINATION AND  
NONRENEWAL OF THE PARAPROFESSIONAL/NURSE

BE IT RESOLVED by the School Board of Independent School District No. 94, paraprofessional, Dillon Johnson, and nurse, Jordan Anderson, at Cloquet Middle School, in Independent School District No. 94 is hereby terminated at the close of the current 2020-2021 school year on June 4, 2021. This action is being taken because their positions were 1-year positions, they did not attend bumping day to claim a different position and we did not receive a resignation letter.

Motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and it was declared adopted on the following vote:

	YEA	NAY	
TED LAMMI, BOARD CHAIR			PASSED: August 6, 2021
NATE SANDMAN, BOARD CLERK			
DAVE BATTAGLIA, BOARD TREASURER			BOARD CHAIR:
GARY HUARD			
MELISSA JUNTUNEN			ATTEST (BOARD CLERK):
KEN SCARBROUGH			



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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School  
Tom Brenner, Principal Cloquet Middle School

DATE: July 29, 2021

RE: **Internal Transfer**

Cloquet High School is transferring Nicole Lackas to the 1.0 FTE School Counselor Long-Term Sub position for the 2021-2022 School Year. This is an internal transfer from Mrs. Lackas current role as a Fifth Grade Teacher at the Cloquet Middle School.

Consequently, Cloquet Middle School is requesting permission to post for a 1.0 FTE Long-Term Sub Fifth Grade Teacher for the 2021-2022 School Year.

*Employment is based on Cloquet School Board approval.*



Independent School District No. 94  
Cloquet, Minnesota 55720

**Central Administration**  
302 14th Street • 218-879-6721 • FAX-879-6724  
**Cloquet Senior High School**  
1000 18th Street • 218-879-3393 • FAX-879-6494  
**Cloquet Middle School**  
2001 Washington Avenue • 218-879-3328 • FAX-879-4175  
**Churchill Elementary School**  
515 Granite Street • 218-879-3308 • FAX-879-7034  
**Washington Elementary School**  
801 12th Street • 218-879-3369 • FAX-879-3360  
**Community Education**  
2001 Washington Avenue • 218-879-1261 • FAX-878-3013  
**Cloquet Area Alternative Education Programs**  
302 14th Street • 218-879-0115 • FAX-879-6941  
<http://www.isd94.org>

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## MEMORANDUM

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TO: Dr. Michael Cary, Superintendent

FROM: Tom Brenner, Principal Cloquet Middle School

DATE: August 4, 2021

RE: **Internal Transfer**

Cloquet Middle School is transferring Nicolas Smoczynski from the position of 24 hr/week ECSE FDL Preschool Paraprofessional to 6.5 hrs/day Consistent Support Paraprofessional at Cloquet Middle School.



ISD 94 • Cloquet, MN 55720 • [www.isd94.org](http://www.isd94.org)

Central Administration	302 14th St	218.879.6721
Cloquet Senior High School	1000 18th St	218.879.3393
Cloquet Middle School	2001 Washington Ave	218.879.3328
Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

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## MEMORANDUM

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TO: Dr. Michael Cary  
Superintendent

FROM: Dylan Carlson  
Director of Facilities and Grounds

DATE: July 28<sup>th</sup>, 2021

RE: **Internal Transfer Notice**

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Cloquet Middle School 6.75/hr Part Time Cleaner, Jim Beldon, has accepted a transfer to the newly added Cloquet High School 6.75/hr Part Time Cleaner position.

Cloquet Middle School 6.75/hr Part Time Cleaner position will now per posted internally per contract language.



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Community Education	2001 Washington Ave	218.879.1261

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## MEMORANDUM

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TO: Dr. Michael Cary  
Superintendent

FROM: Dylan Carlson  
Director of Facilities and Grounds

DATE: July 28<sup>th</sup>, 2021

RE: **Internal Transfer Notice**

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Garfield Building 6.75/hr Part Time Cleaner, Joan Dahlen, has accepted a transfer to the newly added Cloquet Middle School 6.75/hr Part Time Cleaner position.

Her original Middle School Part Time Cleaner position was a temporary COVID position that is not to be renewed so she took a transfer to the open Garfield position. A position was added to Cloquet Middle School and this is the new position JD was awarded transfer to.

Garfield Building 6.75/hr Part Time Cleaner position now will be posted internally per contract language.