



Cloquet Public Schools

Regular Meeting

Monday, June 28, 2021 at 6:00 PM
Garfield Board Room
302 14th Street
Cloquet, MN 55720
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

6:00 pm Regular Meeting

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2. Monday, July 12, 2021 - Regular School Board Meeting	
5:30 p.m. Working Session	
6:00 p.m. Regular Meeting	
XV. Adjournment	

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V. Open Forum and Reception of Delegations, Petitions, and Communications

1. Building and Department Reports

VI. Review of Strategic Plan

VII. Claims, Hand Checks

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3. *Extra Service Contracts*

- a. 2021-2022 Teacher Leaders
- b. A&I Coordinator for the 2021-2022 School Year (Teresa Angell)
- c. 2021-2022 Instructional Computer Coordinators at Churchill and Washington Elementary Schools
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5. *Staffing Adjustments*

- a. TSSS Additional Coordinator Hours
- b. The Beach Supervisor Increased Rate

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- 2. Consider Approving the 2021-2023 Contract with Special Education Assistant Director at NLA (Barb Mackey)
- 3. Consider Approving the 2021-2022 Services Agreement with Carlton County for the Transportation of Children and Youth in Foster Care Placement

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- 1. Legislative Update
- 2. Negotiations Update

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June 14, 2021

Board Chair Ted Lammi called the working session to order at 5:30 p.m.

Topics discussed:

Dr. Cary reviewed the MOU for the ECSE Teachers that was added to the agenda. The Board had a discussion about school board meeting format and live streaming. Kerry Leider from ARI explained the change order for the CTE remodel and answered Board questions. Dr. Cary reviewed the upcoming agenda and explained the Summer Safe Learning Plan changes. Candace Nelis, Business Manager, reviewed the LTFM plan and 2021-2022 budget and answered Board questions. Dr. Cary answered questions about new positions being posted. There being nothing further to discuss, Board Chair Ted Lammi adjourned the working session at 6:47 p.m.

June 14, 2021

The Regular Meeting of the School Board of Independent School District No. 94, in the City of Cloquet on June 14, 2021 was called to order by Board Chair T. Lammi at 6:50 p.m.

Roll Call – The following members were present on roll call:

- Dave Battaglia
- Gary Huard
- Ted Lammi
- Nate Sandman
- Ken Scarbrough

Present in Person:

- Dr. Michael Cary, Superintendent
- Mary Marciniak, Executive Assistant to the Superintendent
- Candace Nelis, Business Manager
- Bill Bauer, Technology Support Specialist
- Izabel Johnson, Pine Journal Newspaper Representative

Building principals, teacher representatives, AIE Director, Community Education Director, District Facilities & Grounds Director will be excused from attending Board meetings until further notice.

APPROVAL OF BOARD AGENDA

- RESOLVED by N. Sandman to approve the June 14, 2021 board agenda. G. Huard seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

APPROVAL OF MEETING MINUTES

- RESOLVED by G. Huard to approve the May 24, 2021 school board meeting minutes, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

OPEN FORUM AND RECEPTION OF DELEGATIONS, PETITIONS, AND COMMUNICATIONS

- Opportunity for Public Comment was provided regarding the Safe Return to Learning Plan. No Comments were made.
- Building and Department Reports were reviewed.

CONSIDER APPROVAL OF CLAIMS, HAND CHECKS, TREASURER'S REPORT, INVESTMENT REPORTS AND WIRES

- RESOLVED by K. Scarbrough to approve Claims, June 15, 2021; Hand Checks, May 20, 2021, and May 27, 2021;; Investment Report, December 2020; Wire Transfer May 14, 2021, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yea vote of all members present on roll call.

CONSENT ITEMS

- RESOLVED by D. Battaglia to approve the Consent Items, as presented:

1. Retirements:

- a. Linda Mankowski, Paraprofessional and Kids Care Program Assistant, effective July 30, 2021

2. Resignations:

- a. Amanda Schmidt, Early Childhood Special Education Teacher, effective June 30, 2021
 b. Angela Jones, Power Lunch Coordinator, effective May 27, 2021
 c. Kayla Cotner, Aquatics Coordinator, effective June 25, 2021 (pending hire approval)
 d. Harmony Tracy, Community Education Lifeguard, effective May 21, 2021
 e. Jaron Kass, Community Education Lifeguard, effective May 27, 2021

3. Recommendations of Employment:

<u>NAME</u>	<u>POSITION/LOCATION</u>	<u>SALARY**</u>	<u>START DATE</u>
a.	2021 CHS Summer School Staff (as presented)		
b.	Abbi Sewell TSSS School Counselor – Washington	\$33.87/hr	6/14-8/20/21
c.	Sarah Jurek TSSS Kindergarten – Washington	\$33.87/hr	6/14-8/20/21
d.	Cody Salo TSSS Paraprofessional- CMS	\$16.99/hr	6/14-7/1/21
e.	James Cotner 6 th Period Assignment	\$4,779.00	2020-2021
f.	2021 Summer Food Service (as presented)		
g.	Victoria Green 1.0 FTE 7 th /8 th Grade English Teacher – CMS	BA Step 4	August 26, 2021
h.	Kathleen Northrup 1.0 FTE Special Education Teacher – CMS	MA Step 5	August 26, 2021
i.	Lauren Empson 0.4 FTE English Teacher – CAAEP	BA Step 1	August 26, 2021
j.	Susan Moriarity 1.0 FTE Special Education Teacher – NLA	BA +40 Step 5	August 24, 2021
k.	Elizabeth Nelson 1.0 FTE Early 5s/Dev K Teacher - Churchill	BA Step 5	August 26, 2021
l.	Shelly Ross 1.0 FTE EBD Special Education Teacher – CHS	MA Step 5	August 26, 2021
m.	Sam Longseth 1.0 Academic Interventionist – CMS	BA Step 2	August 26, 2021
n.	Michelle Wick 0.2 FTE/6 th Period Stipend – Indust. Tech – CHS	BA Step 3	August 26, 2021
o.	Sara Bacon 25-30 hrs/week School Readiness Teacher	\$28.04/hr	August 16, 2021
p.	Kayla Cotner 1425 hrs/year EC Secretary/Screening Mgr	\$17.08/hr	June 28, 2021
q.	Thomas Heron Beach Lifeguard Supervisor	\$14.50/hr	June 1, 2021
r.	Payton Reppe Lifeguard with Community Education	\$11.29hr/hr	June 1, 2021
s.	Concessions Workers with Community Education (as presented)		

4. Extra Services Contracts

a.	Sarah Ellena Summer Nursing Hours	\$2,963.70	2021-2022
b.	Paul Riess Activities Director	\$10,759*	2021-2022
c.	Shannon Sams Extra CHS Counselor Hours	5 days * daily rate 21-22	
d.	David Bergan Extra CHS Counselor Hours	5 days * daily rate 21-22	

- e. Nicole Sandman Temporary MARSS Services \$30/hr

5. *Permission to Post*

- a. 0.5 FTE Academic Interventionist position at Washington Elementary School for the 2021-2022 school year
- b. 0.5 FTE Academic Interventionist position at Churchill Elementary School for the 2021-2022 school year
- c. 1.0 FTE Early Childhood Special Education Teacher starting the 2021-2022 school year
- d. 1.0 FTE 3rd Grade Teacher at Washington Elementary starting the 2021-2022 school year
- e. 1.0 FTE Kindergarten Teacher at Churchill Elementary for the 2021-2022 school year
- f. 1.0 FTE Kindergarten – 4th Grade Teachers at Washington Elementary for the 2021-2022 school year
- g. 6.5 hrs/day Academic Tutor for the AIE program (K-12 Floater)
- h. 6.5 hrs/day Lifeguard Paraprofessional at Cloquet Middle School starting the 2021-2022 school year
- i. (4) 6.75 hrs/day Paraprofessional with NLA
- j. (3) 6.75 hrs/day Part-time Cleaners – District Wide
- k. 6 hrs/day Paraprofessional for Kindergarten Boot-Camp through Community Education starting 6/4/21
- l. Aquatics Coordinator with Community Education
- m. 25 hrs/week for 30 weeks ECFE Classroom Assistant with Community Education

6. *Staffing Adjustments*

- a. Updated Targeted Service Paraprofessional Rate (see attached)
- b. Rescind Extra Services Contract Track Assistant for Dakota Myllamaa
- c. Rescind 2021 TSSS Paraprofessional offer to Nicholas Smoczynski

7. *Grant Application/Grant Awards/Donation*

- a. Cloquet Eagles Aerie, \$2, 500, toward girls' athletics
 - b. Northland Foundation's Kids Plus Youth in Philanthropy Board, \$1,000, toward RipSaw Robotics
 - c. Horace Mann Corporation (Joe Klunenber), \$500, to CAAEP
- T. Lammi seconded the motion and the resolution was approved by unanimous yeas vote of all members present on roll call.

SCHOOL BOARD COMMITTEE REPORT

- The Student Enrollment Report as of May 28, 2021 was presented and reviewed.

AGENDA ADDENDUMS

- There was nothing added at this time.

NEW BUSINESS

- RESOLVED by K. Scarbrough to approve the 2021-2022 MSBA Contract Renewal for Association Fees, BoardBook Subscription and Policy Services, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by G. Huard to approve the 2021-2022 MSHSL Agreement, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

- RESOLVED by T. Lammi to approve the 2021-2022 Arrowhead Regional Computing Consortium (ARCC) Membership Contract, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by D. Battaglia to approve Park Avenue Therapies Contract for Training Services, as presented. G. Huard seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve the LTFM Revenue/ Expenditures Application for the Pay 22 Levy, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by D. Battaglia to approve the 2021-2022 Budget, as presented. G. Huard seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by T. Lammi to approve the change to school board meeting structure: Administrators will continue to submit written building/department reports for the school board meetings. Administrators will be required to attend a meeting when the topic pertains to their building or department and may need further explanation. Board members can contact the Superintendent if they wish to have an administrator present at the meeting to answer questions on any agenda item. During school board meetings, administrators should be available by phone to answer questions. G. Huard seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by K. Scarbrough to authorize continuing live streaming school board meetings through October 2021. G. Huard seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by N. Sandman to approve the request to negotiate with Assistant Director, Barb Mackey, Special Education at Northern Lights Academy, as presented. T. Lammi seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by T. Lammi to approve the request to negotiate with MARSS/Data Information Specialist and Homeless Liaison, Haley Stirewalt, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by K. Scarbrough to approve the Early Childhood Special Education Teacher June 2021 Duty Days Memorandum of Understanding with EMC, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

SUPERINTENDENT'S REPORT

Dr. Cary updated the Board on the negotiations with Education Minnesota – Cloquet (EMC) Teacher Union. He told them the district and union had reached a tentative agreement and the next step is for the union to put it for a vote.

FOR YOUR INFORMATION

- Updated 2020-2021 Retirement Notice and Years of Service
- Thank You For The New District Boardroom Artwork from Julie Deters and Her High School Students
- Updated Aquatics Coordinator Job Description
- Internal Transfer of 3rd Grade Teacher to 1.0 FTE Media Specialist/Gifted and Talented Coordinator at Churchill and Washington Elementary Schools (Heather Johnson)
- Internal Transfers of 6.75 Part-Time Cleaner to Garfield (Joan Dahlen)
- Internal Transfer 6.75 hrs/day to Churchill (Marlyn Ninneman)

UPCOMING MEETINGS/EVENTS

- Monday, June 28, 2021 Regular School Board Meeting - 5:30 p.m. Working Session/6:00 p.m. Regular Meeting

ADJOURNMENT

There being nothing further to discuss, Board Chair Ted Lammi adjourned the meeting at 7:12 p.m.

ATTEST:

Clerk of the School Board

Chair of the School Board

Department Reports

Churchill Elementary:

Summer school is off to a good start at Churchill. The students attending have been working hard and at this point in the summer are motivated to be back in school. The custodial staff is working hard emptying room waxing and moving equipment for teacher moves within the building. Student letters have been sent for students returning from Churchill to Washington school. Both schools are very close in class size. Thank you for the support of the elementary kindergarten position. Staffing at Churchill is complete and new enrollments over the summer will be reviewed regularly. I look forward to meeting with our teacher leaders this August in what looks to be a normal year ahead. Happy Summer!

Submitted by David Wangen, Churchill Elementary Principal

Washington Elementary:

Since the last board meeting there isn't too much to report at Washington.

Targeted Services Summer School is up and running, and at a record high for attendance! We have seven sections of summer school at Washington (two in K, two in 1st, and one section in each of the grades 2-4). 99 kids were registered, and so far we have had 92 students attend. We are thrilled by the family and student support we have seen this summer. We are also grateful for the ability to add academic intervention support for our students, as well as counseling support. There has been a great need for both new services, and they are being well-utilized by our students and staff!! Special thanks to Ann Doesken, our Site Coordinator, as she has put in a great deal of time to ensure that we are running smoothly! Many thanks to our team of TSSS staff as well since there would be no program without their willingness to teach/work this summer: Rachel Holte, Brittany Baier, Sheila Kahlstorf, Sarah Jurek, Kim Broman, Jenna Proulx, Angela Garbett, Zoe Bystrom, Abbi Sewell, Corinne Pappas, and Patti Anderson.

Summer projects and cleaning at Washington are going well so far. There has been a great team effort to ensure that we are on track with cleaning and maintenance this summer; special thanks to Dylan, Chris and Trevor.

As an FYI to the board, we have officially filled our Reading Corps position at Washington. It is a part-time (25 hours/week) position run through AmeriCorps, and we are excited to bring a new member into our Washington community to help us serve students who would otherwise not qualify for reading intervention support. We have been fortunate to have excellent Reading Corps members in past years so we are hopeful the streak will continue!

Finally, with regard to hiring, we are almost there! Our recommendation for the third grade position is in the board packet (Zoe Bystrom), and we are currently finalizing a plan for the .5 FTE Intervention Teacher. I am hopeful to have a hire recommendation prepared for the board at the July meeting. Beyond that, we are keeping a close eye on enrollment numbers and are ready to proceed should we need to look at adjustments and additions that may become necessary throughout the summer.

Submitted by Robbi Mondati, Washington Elementary Principal

Cloquet Middle School:

We head into the last week of June, getting our state reports wrapped up and build our student schedule for the 2021-2022 school year. You will see in the board packet that the special education teacher that we hired for next year resigned from her position. That will leave us with two openings for next year, our lifeguard position (Ted, are you interested?) and the recently opened special education position.

CMS summer school is in its final week, and it has gone well for the students and staff. Tim Prosen needs to be commended for the hard work he puts into setting this up on the front end. We could not do it without him.

Submitted by Tom Brenner, Cloquet Middle School Principal

Cloquet High School:

- Senior Sam Baker won the Class AA State Golf Individual Championship!
- The Cloquet Boys Golf Team won the Class AA State Championship – congratulations to coach Aaron Young and the whole team!
- Junior Olivia Jameson placed 3rd in the High Jump at the Class AA State Track Meet!
- Senior Paddy Genereau placed 5th in the 300 hurdles at the Class AA State Track Meet!
- CTE Construction is continuing
- Summer School is entering the 4th and final week
- We're working to finalize hiring – we've got a couple of positions still to be filled

Submitted by Steve Battaglia, Cloquet High School Principal

Cloquet Area Alternative Education Programs:

CAAEP staff is wrapping up the online trainings that we do each year in collaboration with MDE on restorative practices. Dave Perry and Leah Lee shared their knowledge and practices on restorative chats and conferences. Dave Perry and some of his student ambassadors shared information on RP ambassador (student leadership) programming. Connie Hyde and Gregg Campbell (Barnum) shared information and resources on whole school design for Restorative Practices.

Mr. Syck is wrapping up week 3 of summer school. The students in attendance are making gains in their credit recovery processes. Unfortunately there has been a decline in the number of students in attendances as the summer progresses. We will be calling students to encourage them to return to summer school for their credit recovery.

The 3rd floor of Garfield is in the beginning process of its deep cleaning and floor waxing. This summer will bring work on the gym floor (stripping and finishing) and some minor repairs and touch ups throughout the building.

Submitted by Connie Hyde, CAAEP Principal

NLA

NLA Extended School Year services are off to a great start! There has been a good turn out! Students and staff are working hard and enjoying the tasks and activities used to help students maintain progress on their goals.

NLA is excited to have our new staff join our amazing team. The new special education teacher is already working on how she wants to set up her room for the coming year. The new Head Secretary (hire in the packet for this board meeting) is ready to start learning all the things needed for school to run smoothly.

Submitted by Barb Mackey, NLA Assistant Special Education Director

Community Education

Age to Age

The Age to Age fellows have set up activities for July in the parks. These fun activities are geared towards children and their older caregivers. The activities are arts or nature based. The first activity is planned for July 8 where participants will be creating a Nature "Welcome" sign.

Kids Corner

Kindergarten Bootcamp is off to a great start! With funding from the state, we are able to offer a 10 week session, 5 days/week for 30 children. The program is taking place in the Early Childhood wing of Churchill.



Submitted by Erin Bates, Community Education Director

Business Department:

The Business Office just wrapped up our payoff payrolls for the year and now starts the audit work. We will be prepping for audit the month of July and August so that we are ready for them when they come the first week of school. The Levy system will be opening up in July so that is just around the corner. Other than cleanup for audit time we are already gearing up for the new year.

Submitted by Candace Nelis, Business Manager

American Indian Education Department:

Greetings School Board Members,

AIE finalized Makoons Club mailings for a grand total of almost 900 packages sent to elementary participants. Planning for next year's Makoons Club will most likely be in late summer when guidance for in person learning has more clarity. It was difficult to not be able to share a meal or interact as we normally would.

Julian Kitto will be working with the drum group to make hand drums over the summer with the leftover hide and lacings from the school drum project. This will be a special time for the drummers to become more involved with the process and have their own drum built with pieces of the big drum.

AIE has been meeting with local artist, Carla Daronco, for ideas and timelines to create mural work within CHS. When the bi-lingual signage was displayed, we noticed that there were many impactful blank spaces that would make a strong visual message of inclusiveness. Northland Foundation's, Maada'ookiing, has been part of the discussion and funding possibilities.

Hope your summer is filled with adventures. Miigwech.

Submitted by Teresa Angell, American Indian Education Director

Building and Grounds

CTE Renovation Project Updates:

Demo is complete. Framing is almost complete. Electrical and plumbing is being roughed in to be followed by sheet rocking. We will be sampling a small area of the floor to confirm the concrete polish/finish color. A rooftop unit will have to be relocated at an additional expense to this project. We are still in the works of drawing that out.

Custodians and cleaners are in the process of deep cleaning all areas of the building. In addition, multiple yearly PM's have been assigned to each site to be completed by the end of summer.

Submitted by Dylan Carlson, Building and Grounds Director

Technology

The Technology Department successfully deployed the new phone system and the reports from users are that they really like it. With new features such as a mobile app and voicemail transcriptions it will change the way in which many in the district communicate. The department is very busy ironing out any issues but so far things have gone well with the new phone system. Soon we will be enabling text messaging for all teachers and administrators to enable better communication with our families throughout the school year. We're also busy preparing devices to go back to the leasing company and preparing to receive new devices. Summer is a busy time for the Technology Department and this summer is no exception.

Submitted by T.J. Smith, Technology Director

Cloquet Public School Vision Statement 2020

CLOQUET
PUBLIC SCHOOLS

Growing Forward for our community, our schools & our future

▶ In the next 5-10 years, Cloquet Public Schools will target resource usage and streamline its systems to provide: strong academic options for career and college-oriented students, a successful and well-rounded offering of extra-curricular programs, a supportive environment for all students, and excellent programs for our non-student community.



This will be achieved by:



- ▶ Setting class size and caseload targets for grade levels/programs.
- ▶ Improving curriculum, instruction, technology planning and organizational communication by establishing a robust district system of teacher leadership.
 - ▶ Grade level and content area teacher leaders
 - ◆ Regular teacher leader strategic meetings with building and district administration
 - ◆ Teacher participation on key district level decision making committees
- ▶ Creating a targeted technology plan which:
 - ▶ Identifies mission critical hardware and software tools for improving student achievement
 - ▶ Tailors technology resources to fit within support capability
 - ▶ Creates a set of standardized system use expectations for staff to maximize ease for end users (students and families)

▶ *Continue on back*



Cloquet Public School Vision Statement 2020



Growing Forward for our community, our schools & our future

▶ *Continued from front:*

- ▶ Maximizing the lifespan of community investment in existing facilities.
 - ▶ Targeted use of district facility maintenance dollars to prioritize projects that increase building life
- ▶ Providing a robust educational opportunity for all students which includes:
 - ▶ 21st century relevant course offerings and programs
 - ◆ Career pathways to in-demand living wage careers
 - ◆ College preparatory course options
 - ◆ Excellent visual, musical and theatrical arts programs
 - ◆ Highly competitive athletic programs
 - ◆ Programming which challenges students to maximize their potential
- ▶ Partnering with regional mental health organizations/professionals to provide supports, close to home, for students in need.
 - ▶ Partner to provide a day treatment option in Cloquet
- ▶ Improving coordination of early childhood programs and determining potential need for expanded program options.



Thank you for supporting our community,
our schools and our future!



Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description		Total
01	General	\$244,818.90
02	Food Services	\$3,060.00
03	Transportation	\$48,800.86
04	Community Services	\$12,818.42
05	Capital Expenditure	\$67,954.72
06	Building Construction	\$270.00
07	Debt Redemption #94	\$1,089,021.19
12	Activities	\$12,030.67
47	OPEB Debt Service	\$47,853.13
Report Total		\$1,526,627.89

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094	2		94303	158114	Check	1	6969		ACME TOOLS	Yes	No	No	USD	06/29/2021	1,945.16
			94332	158115	Check	1	9648		ACT INC	Yes	No	No	USD	06/29/2021	5,487.00
			94258	158116	Check	1	1055		ADVANTAGE EMBLEM	Yes	No	No	USD	06/29/2021	788.50
			94212	158117	Check	1	00570		AG O'BRIEN COMPANY	Yes	No	No	USD	06/29/2021	11,357.45
			94255	158118	Check	1	10395		ALVENDER AMELIA	Yes	No	No	USD	06/29/2021	150.00
			94300	158119	Check	1	6078		AMAZON	Yes	No	No	USD	06/29/2021	13,754.69
			94317	158120	Check	1	8863		ANGELL, TERESA	Yes	No	No	USD	06/29/2021	600.99
			94330	158121	Check	1	9581		ARCHITECTURAL RESOURCES INC	Yes	No	No	USD	06/29/2021	3,462.75
			94326	158122	Check	1	9514		ARS	Yes	No	No	USD	06/29/2021	467.50
			94214	158123	Check	1	03250		B & B MARKET	Yes	No	No	USD	06/29/2021	504.00
			94312	158124	Check	1	8268		BATES, ERIN	Yes	No	No	USD	06/29/2021	60.00
			94301	158125	Check	1	6414		BATTAGLIA, STEVE	Yes	No	No	USD	06/29/2021	225.00
			94253	158126	Check	1	10393		BENSON JOHN	Yes	No	No	USD	06/29/2021	150.00
			94254	158127	Check	1	10394		BENSON WENDY	Yes	No	No	USD	06/29/2021	150.00
			94251	158128	Check	1	10391		BERTOGLIAT JULIAN	Yes	No	No	USD	06/29/2021	75.00
			94250	158129	Check	1	10390		BESVOLD BONNIE	Yes	No	No	USD	06/29/2021	75.00
			94220	158130	Check	1	10257		BLB CONSULTING LLC	Yes	No	No	USD	06/29/2021	745.00
			94328	158131	Check	1	9548		BRENNER MARK	Yes	No	No	USD	06/29/2021	35.00
			94252	158132	Check	1	10392		BROWN HEATHER	Yes	No	No	USD	06/29/2021	75.00
			94305	158133	Check	1	7378		BSN SPORTS LLC	Yes	No	No	USD	06/29/2021	538.88
			94256	158134	Check	1	10396		BUSCHER TINA	Yes	No	No	USD	06/29/2021	1,204.00
			94280	158135	Check	1	4072		CAMPBELL, CORINNE	Yes	No	No	USD	06/29/2021	39.69
			94314	158136	Check	1	8595		CARLTON COUNTY CHILDREN & FAM	Yes	No	No	USD	06/29/2021	225.00
			94216	158137	Check	1	08337		CARLTON COUNTY HUMAN SERVICE	Yes	No	No	USD	06/29/2021	200.00
			94323	158138	Check	1	9301		CARMENS RESTAURANT	Yes	No	No	USD	06/29/2021	1,320.00
			94222	158139	Check	1	1030		CDW GOVERNMENT INC	Yes	No	No	USD	06/29/2021	10,495.20
			94257	158140	Check	1	10401		CITY OF CLOQUET	Yes	No	No	USD	06/29/2021	8,372.24
			94260	158141	Check	1	11051		CLOQUET TRANSIT CO	Yes	No	No	USD	06/29/2021	22,290.26
			94261	158142	Check	1	11550		COMMUNITY PRINTING	Yes	No	No	USD	06/29/2021	2,054.50
			94262	158143	Check	1	11620		COMPENSATION CONSULTANTS, LTI	Yes	No	No	USD	06/29/2021	1,076.00
			94329	158144	Check	1	9578		CONSTELLATION NEWENERGY -GA	Yes	No	No	USD	06/29/2021	5,217.05
			94309	158145	Check	1	8151		COTNER, KAYLA	Yes	No	No	USD	06/29/2021	17.98
			94249	158146	Check	1	10389		CYBSA	Yes	No	No	USD	06/29/2021	3,934.00
			94265	158147	Check	1	14230		DELEGARD TOOL COMPANY	Yes	No	No	USD	06/29/2021	506.71
			94292	158148	Check	1	5509		DOHNANSKY, ELIZABETH	Yes	No	No	USD	06/29/2021	60.00
			94277	158149	Check	1	3461		DOUCHETTES PARTY & TENT RENT/	Yes	No	No	USD	06/29/2021	763.31
			94319	158150	Check	1	9125		EHLERS INVESTMENTS PARTNERS I	Yes	No	No	USD	06/29/2021	65,218.06
			94247	158151	Check	1	10387		EKSTROM, KIRBY	Yes	No	No	USD	06/29/2021	150.00
			94281	158152	Check	1	4198		ELLENA, SARAH	Yes	No	No	USD	06/29/2021	277.16
			94307	158153	Check	1	7920		EMC INSURANCE COMPANIES	Yes	No	No	USD	06/29/2021	158,674.30
			94268	158154	Check	1	2074		FOLLETT SCHOOL SOLUTIONS	Yes	No	No	USD	06/29/2021	856.32

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	94248	158155	Check	1	10388		FORBORT ANDREW	Yes	No	No	USD	06/29/2021	200.00
			94282	158156	Check	1	42195		FUN EXPRESS LLC	Yes	No	No	USD	06/29/2021	39.98
			94246	158157	Check	1	10386		GENEREAU CHRISTY	Yes	No	No	USD	06/29/2021	150.00
			94243	158158	Check	1	10383		GENEREAU DENNIS JR	Yes	No	No	USD	06/29/2021	150.00
			94244	158159	Check	1	10384		GENEREAU ERIN	Yes	No	No	USD	06/29/2021	75.00
			94245	158160	Check	1	10385		GENEREAU SHANNON	Yes	No	No	USD	06/29/2021	75.00
			94263	158161	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS I	Yes	No	No	USD	06/29/2021	558.08
			94297	158162	Check	1	59450		HAGENS GLASS & PAINT	Yes	No	No	USD	06/29/2021	45,128.00
			94313	158163	Check	1	8441		HALLGREN, EMILY	Yes	No	No	USD	06/29/2021	574.65
			94294	158164	Check	1	5684		HILLYARD INC MINNEAPOLIS	Yes	No	No	USD	06/29/2021	15,587.94
			94310	158165	Check	1	8208		HOLIDAY STATIONSTORES LLC	Yes	No	No	USD	06/29/2021	901.32
			94299	158166	Check	1	5992		HORIZON COMMERCIAL POOL SUPP	Yes	No	No	USD	06/29/2021	693.75
			94259	158167	Check	1	1061		ISD #0094	Yes	No	No	USD	06/29/2021	5,236.52
			94293	158168	Check	1	5624		ISD #0094 - LIL LUMBERJACKS	Yes	No	No	USD	06/29/2021	1,073.25
			94270	158169	Check	1	2526		ISD #0094 - VAN	Yes	No	No	USD	06/29/2021	509.60
			94302	158170	Check	1	6866		ISD #0094 LIL THUNDER LEARNING	Yes	No	No	USD	06/29/2021	607.50
			94242	158171	Check	1	10382		JOHNSON NATHAN	Yes	No	No	USD	06/29/2021	150.00
			94287	158172	Check	1	4792		JOSTEN'S	Yes	No	No	USD	06/29/2021	485.64
			94273	158173	Check	1	28575		K - 1 SPORTS	Yes	No	No	USD	06/29/2021	612.87
			94266	158174	Check	1	1729		KAHLSTORF, SHEILA	Yes	No	No	USD	06/29/2021	54.80
			94221	158175	Check	1	10271		KELLEY MELISSA	Yes	No	No	USD	06/29/2021	75.00
			94274	158176	Check	1	2924		KILROY, MICHELLE	Yes	No	No	USD	06/29/2021	90.72
			94311	158177	Check	1	8234		KNUTSEN, STEVEN J	Yes	No	No	USD	06/29/2021	150.00
			94240	158178	Check	1	10379		KONA ICE OF ITASCA COUNTY	Yes	No	No	USD	06/29/2021	1,035.00
			94241	158179	Check	1	10381		KONIETZKO LUKE	Yes	No	No	USD	06/29/2021	75.00
			94325	158180	Check	1	9511		KORBY, TYLER	Yes	No	No	USD	06/29/2021	298.74
			94275	158181	Check	1	29600		L & M SUPPLY	Yes	No	No	USD	06/29/2021	338.86
			94238	158182	Check	1	10377		LAHOUE DON	Yes	No	No	USD	06/29/2021	150.00
			94276	158183	Check	1	30365		LCS COACHES INC	Yes	No	No	USD	06/29/2021	16,366.93
			94335	158184	Check	1	9792		LEAF	Yes	No	No	USD	06/29/2021	400.77
			94318	158185	Check	1	8994		LITANIA SPORTS GROUP INC	Yes	No	No	USD	06/29/2021	40.99
			94239	158186	Check	1	10378		LORENZ JODI	Yes	No	No	USD	06/29/2021	150.00
			94237	158187	Check	1	10376		LORENZ KELLY	Yes	No	No	USD	06/29/2021	75.00
			94315	158188	Check	1	8722		MCDONALD, JAMIE	Yes	No	No	USD	06/29/2021	45.08
			94298	158189	Check	1	5967		MEDIACOM	Yes	No	No	USD	06/29/2021	268.65
			94296	158190	Check	1	5743		MIDAMERICAADMINISTRATIVE	Yes	No	No	USD	06/29/2021	55.00
			94271	158191	Check	1	2714		MSBA	Yes	No	No	USD	06/29/2021	10,745.00
			94279	158192	Check	1	38552		MUSIC IN MOTION	Yes	No	No	USD	06/29/2021	158.47
			94334	158193	Check	1	9681		MUSIC THEATRE INTERNATIONAL	Yes	No	No	USD	06/29/2021	2,325.00
			94269	158194	Check	1	2082		NASP INC	Yes	No	No	USD	06/29/2021	720.00
			94213	158195	Check	1	01301		NCS PEARSON INC	Yes	No	No	USD	06/29/2021	197.16

Cloquet Public Schools

Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	94316	158196	Check	1	8784		NELIS, CANDACE	Yes	No	No	USD	06/29/2021	128.80
			94235	158197	Check	1	10374		NELSON GRETA	Yes	No	No	USD	06/29/2021	150.00
			94236	158198	Check	1	10375		NELSON LEVI	Yes	No	No	USD	06/29/2021	75.00
			94286	158199	Check	1	4584		ON SITE COMPANIES-OSSDL	Yes	No	No	USD	06/29/2021	1,787.00
			94234	158200	Check	1	10373		OSTROOT RICHARD	Yes	No	No	USD	06/29/2021	150.00
			94272	158201	Check	1	2810		PAPER DIRECT	Yes	No	No	USD	06/29/2021	154.97
			94264	158202	Check	1	1289		PARK AVE FITNESS	Yes	No	No	USD	06/29/2021	324.00
			94267	158203	Check	1	2037		PINE KNOT, LLC	Yes	No	No	USD	06/29/2021	302.00
			94219	158204	Check	1	10220		PRAIRIE NURSERY INC	Yes	No	No	USD	06/29/2021	139.00
			94284	158205	Check	1	44930		PREMIERE THEATRES	Yes	No	No	USD	06/29/2021	336.00
			94285	158206	Check	1	45540		QUILL CORPORATION	Yes	No	No	USD	06/29/2021	453.42
			94218	158207	Check	1	10177		REGION 7AA	Yes	No	No	USD	06/29/2021	1,080.00
			94233	158208	Check	1	10372		RENGO DENNIS	Yes	No	No	USD	06/29/2021	150.00
			94225	158209	Check	1	10364		ROY BRIAN	Yes	No	No	USD	06/29/2021	141.43
			94231	158210	Check	1	10370		SALO JEFF	Yes	No	No	USD	06/29/2021	300.00
			94327	158211	Check	1	9545		SCHMITT DIRECTOR CENTER	Yes	No	No	USD	06/29/2021	264.00
			94288	158212	Check	1	48700		SCHMITT MUSIC COMPANY	Yes	No	No	USD	06/29/2021	354.99
			94304	158213	Check	1	7075		SCHOOL HEALTH CORPORATION	Yes	No	No	USD	06/29/2021	231.47
			94230	158214	Check	1	10369		SERTICH LORI	Yes	No	No	USD	06/29/2021	150.00
			94339	158215	Check	1	9966		SHEPHERD JENNIFER	Yes	No	No	USD	06/29/2021	75.00
			94336	158216	Check	1	9814		SHIRTS UNLIMITED	Yes	No	No	USD	06/29/2021	458.00
			94289	158217	Check	1	50250		SKUTEVIKS FLORISTS	Yes	No	No	USD	06/29/2021	880.35
			94232	158218	Check	1	10371		SMITH BRENT	Yes	No	No	USD	06/29/2021	150.00
			94320	158219	Check	1	9175		SMITH, TREVOR J	Yes	No	No	USD	06/29/2021	60.00
			94338	158220	Check	1	9846		SOUND CENTRAL LLC	Yes	No	No	USD	06/29/2021	2,623.50
			94290	158221	Check	1	51968		STACK BROTHERS MECHANICAL CC	Yes	No	No	USD	06/29/2021	224.00
			94308	158222	Check	1	7941		STAPLES BUSINESS CREDIT	Yes	No	No	USD	06/29/2021	89.25
			94337	158223	Check	1	9828		STARK TIMOTHY	Yes	No	No	USD	06/29/2021	493.36
			94291	158224	Check	1	52404		STATE INDUSTRIAL PRODUCTS	Yes	No	No	USD	06/29/2021	404.22
			94229	158225	Check	1	10368		STEINERT CALEB	Yes	No	No	USD	06/29/2021	75.00
			94331	158226	Check	1	9626		STRICKLAND ADRIENNE	Yes	No	No	USD	06/29/2021	128.80
			94217	158227	Check	1	10133		SUOMINEN ALISON	Yes	No	No	USD	06/29/2021	75.00
			94306	158228	Check	1	7518		SYCK, RODERICK	Yes	No	No	USD	06/29/2021	44.37
			94333	158229	Check	1	9671		TECHCHECK	Yes	No	No	USD	06/29/2021	3,329.00
			94224	158230	Check	1	10363		THE CHUTE	Yes	No	No	USD	06/29/2021	375.00
			94215	158231	Check	1	06680		THE HOME DEPOT PRO	Yes	No	No	USD	06/29/2021	845.06
			94223	158232	Check	1	10359		TKI	Yes	No	No	USD	06/29/2021	270.00
			94227	158233	Check	1	10366		UDENBERG THOMAS	Yes	No	No	USD	06/29/2021	75.00
			94321	158234	Check	1	9268		UHL COMPANY INC	Yes	No	No	USD	06/29/2021	5,992.07
			94283	158235	Check	1	4341		US BANK	Yes	No	No	USD	06/29/2021	1,071,656.26
			94322	158236	Check	1	9277		VEGAR, NICOLE	Yes	No	No	USD	06/29/2021	75.00

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	94228	158237	Check	1	10367		VERMEERSCH THERESA	Yes	No	No	USD	06/29/2021	150.00
			94324	158238	Check	1	9320		VOSS, ANDERS	Yes	No	No	USD	06/29/2021	75.00
			94295	158239	Check	1	57280		WANGEN, DAVID	Yes	No	No	USD	06/29/2021	369.60
			94226	158240	Check	1	10365		WICK SYDNEY	Yes	No	No	USD	06/29/2021	75.00
			94278	158241	Check	1	3795		YOUNG, AARON	Yes	No	No	USD	06/29/2021	664.00
Bank Total: 2														\$1,526,627.89	
Report Total:														\$1,526,627.89	

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description		Total
01	General	\$5,580.31
04	Community Services	\$3,331.02
12	Activities	\$257.31
Report Total		\$9,168.64

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	94193	158095	Check	1	10292		FIT & FUN PLAYSCAPES LLC	Yes	No	No	USD	06/10/2021	1,044.99
			94196	158096	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS I	Yes	No	No	USD	06/10/2021	213.46
			94198	158097	Check	1	40825		NORTHERN BUSINESS PRODUCTS	Yes	No	No	USD	06/10/2021	1,339.63
			94194	158098	Check	1	10302		PETTY CASH ATTN: CANDACE NELIE	Yes	No	No	USD	06/10/2021	1,016.00
			94195	158099	Check	1	10361		SAMS CLUB MC/SYNCB	Yes	No	No	USD	06/10/2021	140.00
			94197	158100	Check	1	2267		WALMART CAPITAL ONE	Yes	No	No	USD	06/10/2021	5,414.56
Bank Total: 2														\$9,168.64	
Report Total:														\$9,168.64	

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description	Total
01 General	\$384.00
Report Total	\$384.00

Cloquet Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0094	2	158101	10302		PETTY CASH ATTN: CANDACE NELIS		Check
				E 01	202 292 000 000 430	STATE TRACK TOURNAMENT STIPEND	\$384.00
	PO#:	Voucher #:	168500	Invoice	Invoice No: 6/14/2021	6/16/2021	Paid Amt: \$384.00
							Check Amount: \$384.00
							Report Total: \$384.00

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$78,620.09
02	Food Services	\$170.21
04	Community Services	\$470.87
12	Activities	\$1,956.58
Report Total		\$81,217.75

Cloquet Public Schools Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0094		2	94210	158103	Check	1	6134		AT&T MOBILITY	Yes	No	No	USD	06/17/2021	8,824.79
			94211	158104	Check	1	9684		BLACK BEARS & BLUEBERRIES PUB	Yes	No	No	USD	06/17/2021	156.58
			94203	158105	Check	1	11006		CLOQUET SANITARY	Yes	No	No	USD	06/17/2021	5,480.96
			94206	158106	Check	1	4073		CONSOLIDATED COMMUNICATIONS	Yes	No	No	USD	06/17/2021	3,153.43
			94204	158107	Check	1	2074		FOLLETT SCHOOL SOLUTIONS	Yes	No	No	USD	06/17/2021	18.24
			94202	158108	Check	1	1063		ISD #0709 DULUTH	Yes	No	No	USD	06/17/2021	1,800.00
			94208	158109	Check	1	5675		MINNESOTA ENERGY RESOURCES	Yes	No	No	USD	06/17/2021	1,041.63
			94205	158110	Check	1	36651		MINNESOTA POWER	Yes	No	No	USD	06/17/2021	48,603.76
			94207	158111	Check	1	5286		PITNEY BOWES PURCHASE POWER	Yes	No	No	USD	06/17/2021	2,127.56
			94201	158112	Check	1	10177		REGION 7AA	Yes	No	No	USD	06/17/2021	8,180.00
			94200	158113	Check	1	10167		VERIZON WIRELESS	Yes	No	No	USD	06/17/2021	1,830.80
Bank Total: 2														\$81,217.75	
Report Total:														\$81,217.75	



Independent School District No. 94
Cloquet, Minnesota 55720

Central Administration
302 14th Street • 218-879-6721 • FAX-879-6724
Cloquet Senior High School
1000 18th Street • 218-879-3393 • FAX-879-6494
Cloquet Middle School
2001 Washington Avenue • 218-879-3328 • FAX-879-4175
Churchill Elementary School
515 Granite Street • 218-879-3308 • FAX-879-7034
Washington Elementary School
801 12th Street • 218-879-3369 • FAX-879-3360
Community Education
2001 Washington Avenue • 218-879-1261 • FAX-878-3013
Cloquet Area Alternative Education Programs
302 14th Street • 218-879-0115 • FAX -879-6941
www.isd94.org

MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Robbi Mondati, Washington Elementary School Principal
DATE: June 15, 2021
RE: Recommendation for Employment

I am recommending the employment of Kelly McKibbon to fill the 1.0 FTE Early Childhood Special Education Teacher position for the Cloquet Public Schools.

RATE OF PAY:	BA/Step 5 – Per the Teachers’ Master Agreement
TOTAL COST:	\$48,200* (per 20-21 Salary Schedule)
HOURS TO BE WORKED:	8 Hours/Day (Monday – Friday)
START DATE:	July 1, 2021
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Yes, internally and externally.
RATIONALE FOR HIRE:	Mrs. McKibbon is joining our team to fill a permanent position that became open due to a staff resignation. Kelly is a skilled, experienced, and a highly recommended teacher who will contribute to our ECSE programming and team in positive ways! We feel fortunate to have her join us.

* Rate based on the 2019-2021 EMC Master Agreement. New rate will be based on negotiated 2021-2023 rate.

(Employment is contingent upon Cloquet School Board approval.)

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<http://www.isd94.org>

MEMORANDUM

To: Dr. Michael Cary, Superintendent
From: David Wangen, Churchill Principal
Date: June 14, 2021
Re: Kindergarten Hire Recommendation

I am recommending Christina McMahon, as the 1.0 FTE Kindergarten Teacher at Churchill Elementary School for the 2021-2022 school year.

RATE OF PAY:	\$46,267*
TOTAL COST:	BA, Step 4
HOURS TO BE WORKED:	8 Hours/Day (Monday – Friday)
START DATE:	August 26, 2021
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Internally and Externally
RATIONALE FOR HIRE:	

* Rate based on the 2019-2021 EMC Master Agreement. New rate will be based on negotiated 2021-2023 rate.

(Employment is contingent upon Cloquet School Board approval.)

DW:mb

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Robbi Mondati, Washington School Principal
DATE: June 22, 2021
RE: Recommendation for Employment

I am recommending the employment of Zoe Bystrom as a Third Grade Teacher at Washington Elementary.

RATE OF PAY:	\$41,040 - BA (Sem.)/Step 1 (*Based on 20-21 salary schedule)
HOURS TO BE WORKED:	8 hours/day (Monday-Friday)
BEGINNING OF CONTRACT:	August 27, 2021
BUDGETED CURRENT YEAR:	Yes
REASON FOR HIRE:	Washington Elementary would like to hire Zoe Bystrom for our Third-Grade teacher position that recently opened due to a staff reassignment. Ms. Bystrom taught in our Title One program for the second half of the school year and did a terrific job! She will be an excellent addition to our Third-Grade team, as well as our building and district!

Employment is contingent upon Cloquet School Board approval.



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Thomas Brenner, Cloquet Middle School Principal
DATE: June 23, 2021
RE: Recommendation for Employment

I am recommending the employment of Rachel Mueller to fill the 1.0 FTE Media Specialist Teacher/ Gifted & Talented Coordinator at Cloquet Middle/High School starting the 2021-2022 school year.

RATE OF PAY:	\$48,200*
TOTAL COST:	BA, Step 5
HOURS TO BE WORKED:	8 Hours/Day (Monday – Friday)
START DATE:	August 26, 2021
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Internally and Externally
RATIONALE FOR HIRE:	The Cloquet Middle School is recommending Rachel Mueller for the open media specialist position. Rachel has been the CMS media center paraprofessional for the past three years. During that time, she independently ran the media center with minimal supervision from our district media specialist. Rachel holds a current Minnesota teaching license and is in the process of getting her media specialist license. Therefore, we will obtain a tier 1 media specialist variance license for her through the Minnesota Professional Educator Licensing Standards Board (PELSB).

* Rate based on the 2019-2021 EMC Master Agreement. New rate will be based on negotiated 2021-2023 rate. Pending appropriate licensure.
(Employment is contingent upon Cloquet School Board approval.)

TB:mjm



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: David Wangen, Churchill Principal
DATE: June 22, 2021
RE: Recommendation for Employment

I am recommending the employment of Linnea Barto to fill the 0.5 FTE Academic Intervention Teacher at Churchill Elementary School for the 2021-2022 school year.

RATE OF PAY:	\$27,801.01*
TOTAL COST:	BA, Step 6
HOURS TO BE WORKED:	4 Hours/Day (Monday – Friday)
START DATE:	August 26, 2021
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Internally and Externally
RATIONALE FOR HIRE:	

* Rate based on the 2019-2021 EMC Master Agreement. New rate will be based on negotiated 2021-2023 rate.

(Employment is contingent upon Cloquet School Board approval.)

DW:er



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Tom Brenner, Middle School Principal
DATE: June 15, 2021
RE: Recommendation for Employment

I am recommending the employment of Thomas Udenberg to fill the 1.0 FTE Social Worker position at Cloquet Middle School beginning the 2021-2022 school year.

RATE OF PAY:	\$47,044 *
TOTAL COST:	Masters, Step 1
HOURS TO BE WORKED:	8 Hours/Day (Monday – Friday)
START DATE:	August 26, 2021
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Internally and Externally
RATIONALE FOR HIRE:	CMS is recommending Thomas Udenberg for our open social worker position. Thomas has worked as a social worker with our students through an outside agency. He will bring a fresh perspective to our recovery room, and his expertise will help CMS build a better program to serve our kids.

*Pending proper licensure. Rate based on the 2019-2021 EMC Master Agreement. New rate will be based on negotiated 2021-2023 rate.

(Employment is contingent upon Cloquet School Board approval.)

TB:cmc



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Tom Brenner, Middle School Principal
DATE: June 14, 2021
RE: Recommendation for Employment

I am recommending the employment of Nichole Whittet to fill the 1.0 FTE School Counselor position at Cloquet Middle School for the 2021-2022 school year.

RATE OF PAY:	\$47,044*
TOTAL COST:	Masters, Step 1
HOURS TO BE WORKED:	8 Hours/Day (Monday – Friday)
START DATE:	August 26, 2021
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Internally and Externally
RATIONALE FOR HIRE:	CMS is recommending Niki Whittet for our open guidance counselor position. Niki just completed her counselor license, but what she lacks in-school experience is made up for in her experience in other high-stress youth positions. Her references speak highly of her ability to connect with kids and make relationships with outside agencies.

*Pending proper licensure. Rate based on the 2019-2021 EMC Master Agreement. New rate will be based on negotiated 2021-2023 rate.

(Employment is contingent upon Cloquet School Board approval.)

TB:cmc



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Tom Brenner, Middle School Principal
DATE: June 15, 2021
RE: Recommendation for Employment

I am recommending the employment of Willa Hanson to fill the Guidance Office Secretary 199-day position at Cloquet Middle School for the 2021-2022 school year.

RATE OF PAY:	Step 3, per contract – stays frozen at Step 3
TOTAL COST:	\$18.36/Hour (updated when contract settled for 21-22)
HOURS TO BE WORKED:	8 Hours/Day (Monday – Friday), 199 days/year
START DATE:	August 9, 2021
LENGTH OF CONTRACT:	Ongoing
BUDGETED CURRENT YEAR:	Yes
POSTED:	Internally and Externally
REASON FOR HIRE:	Retirement
RATIONALE FOR HIRE:	CMS is recommending Willa Hanson for its open guidance secretary position. Willa has worked as an Indian Education Tutor at CMS and has sat on our student assistant teams and attendance committee. She also has a solid understanding of our student population and is well respected by our staff.

(Employment is contingent upon Cloquet School Board approval.)

TB:cmc



Northern Lights Academy Cooperative #6096-52
302 14th Street ~ Cloquet MN 55820
Office Phone ~ 218-878-3060
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director
bmackey@nlacoop.org

TO: Dr. Michael Cary, Cloquet Superintendent

FROM: Barb Mackey, Northern Lights Academy Assistant Special Education Director

DATE: June 22, 2021

RE: Recommendation for Employment

I am recommending the employment of Ms. Raeanne Bergren to fill the Head Secretary position at Northern Lights Academy Cooperative #6096-52 for the 2021-2022 school year.

RATE OF PAY: \$20.25 per hour (Step 1,* Rate based on the 2019-2021 Secretarial Agreement. New rate will be based on the negotiated 2021-2023 rate.)

HOURS TO BE WORKED: 8 hours per day (Monday - Friday) / 10 months per year (210 days)

START DATE: July 12, 2021 (The NLA board has approved 15 extra days in addition to the 210 days in order to get some summer work done and training which Ms. Bergren will need prior to school starting.)

LENGTH OF CONTRACT: 2021-2022

BUDGETED CURRENT YEAR: Yes

POSTED: Yes, internally and externally.

RATIONALE FOR HIRE: NLA is recommending Ms. Raeanne Bergren for the position of Head Secretary based on her skill set and the recommendation of the interview team. Ms. Bergren has experiences outside of a school system which will be an asset to NLA and she is willing and able to learn the systems which are needed at NLA.

There were 5 other applicants for this position. Four applicants were interviewed and the team felt that Ms. Bergren was the best candidate. One application was received yesterday and the person was not interviewed. Ms. Bergren is aware that the Head Secretary for NLA works on a Cloquet contract, but is separated in the contract from the Cloquet School District Head Secretaries.

(Employment is contingent upon Cloquet School Board approval.)



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23 June 2021

To: Dr. Michael Cary, Superintendent
From: Teresa Angell, AIE Program Director TA.
RE: Recommendation of Hire for AIE Academic Tutor

For your consideration and approval, I recommend Thomas Proulx to be hired for the American Indian Education Academic Tutor to fulfill the posting School Board approved June 14, 2021.

Tom's return to the AIE program and knowledge of the demands this position requires makes him a prime candidate to fill the role and responsibilities. He makes long lasting relationships with students and communicates effectively with district staff. Tom will continue to provide quality learning within a supportive/safe space.

Mr. Brenner supports this hire. I can be available at the next board meeting to answer any questions you may have.

Name: Thomas Proulx
Position: 6.5hr/day AIE Academic Tutor
Rate: 20/21 Step 3 AIE Tutor \$17.51hr
Funding Source: 100% - 320 MN Formula AID
Budgeted Current Year: Yes
Reason for Hire: To fill new position posted 6.14.21 per School Board Approval.
Starting date: June 30, 2021

(Employment is contingent upon Cloquet School Board approval).

HIRE MEMORANDUM

TO: Dr. Michael Cary, Superintendent
DATE: June 14, 2021
FROM: Erin Bates, Community Education Director
RE: Hiring of Kimberly Miens

I am recommending that Kimberly Miens be hired as the Aquatics Coordinator.

RATE OF PAY: \$20.13

HOURS TO BE WORKED: 24-40 hours per week

STARTING DATE: June 16, 2021

LENGTH OF CONTRACT: ongoing

BUDGETED CURRENT YEAR: Yes

REASON FOR HIRE: Resignation

QUALIFIES FOR BENEFITS: 2 sick days; 2 personal days

“Employment is subject to Cloquet School Board Approval”

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

DATE: June 14, 2021

FROM: Erin Bates, Community Education Director

RE: I am recommending that Ellise Evenson be hired as a Lifeguard for Cloquet Community Education.

RATE OF PAY: \$11.29 per hour

HOURS TO BE WORKED: Up to 40 hours week

STARTING DATE: June 11 2021

LENGTH OF CONTRACT: Ongoing

BUDGETED CURRENT YEAR: Yes

REASON FOR HIRE: Opening

QUALIFIES FOR BENEFITS: No

“Employment is subject to Cloquet School Board Approval”

MEMORANDUM

TO: Dr. Michael Cary, Superintendent
DATE: June 14, 2021
FROM: Erin Bates, Community Education Director
RE: I am recommending that Ethan Gunderson be hired as a Lifeguard for Cloquet Community Education.

RATE OF PAY: \$11.29 per hour
HOURS TO BE WORKED: Up to 40 hours week
STARTING DATE: June 11 2021
LENGTH OF CONTRACT: Ongoing
BUDGETED CURRENT YEAR: Yes
REASON FOR HIRE: Opening
QUALIFIES FOR BENEFITS: No

“Employment is subject to Cloquet School Board Approval”

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

DATE: June 23, 2021

FROM: Erin Bates, Community Education Director

RE: I am recommending that Justin Church be hired as a Lifeguard for Cloquet Community Education.

RATE OF PAY: \$11.29 per hour

HOURS TO BE WORKED: Up to 40 hours week

STARTING DATE: June 11 2021

LENGTH OF CONTRACT: Ongoing

BUDGETED CURRENT YEAR: Yes

REASON FOR HIRE: Opening

QUALIFIES FOR BENEFITS: No

“Employment is subject to Cloquet School Board Approval”



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MEMORANDUM

To: Cloquet School Board

From: Dr. Michael Cary, Superintendent, Building Principals

Date: June 23, 2021

Re: Teacher Leaders

The following teachers will serve as Teacher Leaders in 2021-2022. The stipend was \$2,047 per person in 2020-2021 and will be increased based on the 2021-2023 EMC contract.

Cloquet High School

Dave Esse	PE/Health/AVID/Equity - Technology
Chandra Allen	CTE - DAC
Kevin Brenner	Math - Curriculum
Rene Montgomery	English - Technology
Chris Swanson	Social Studies - Curriculum
Ryan Zimny	Science - Curriculum
Lance Horvat	Special Education - DAC
Julie Deters	Fine Arts - DAC
Cara Jago	World Languages - Technology

CAAEP

Angela Garbett	Middle School/Special Education - DAC
Cheyenne Deters	Math/Science - Technology
Rylee Martin	English – Curriculum

Cloquet Middle School

Angela Beste	Math – DAC
Farah Grimm	Science – DAC
Courtney Josefson	PE /Health– DAC
Andrea Cacek	Fine Arts - Technology
Clay Foxx	Special Education – Technology
Dan Jago	English -Curriculum
Jessica Youngren	Social Studies – Curriculum
Jason Barney	5 th Grade - Curriculum 42
Ann Lindner	6 th Grade – Curriculum

Washington Elementary School

Tracy Mattson	Kindergarten - Curriculum
Ann Doesken	1 st Grade - Technology
Kim Broman	2 nd Grade - DAC
Annette Bringe-Wick	3 rd Grade - Curriculum
Heather Young	4 th Grade - Curriculum
Katy Buytaert	Specialists - DAC
Jacqueline Donofrio	Special Education - Curriculum
Kyra Paitrick-Johnson	Interventionists - Technology

Churchill Elementary School

Chris Esse	Kindergarten – Technology
Brenda Niemi	1 st Grade – Curriculum
Sarah Greer	2 nd Grade – Curriculum
Janet Husby	3 rd Grade – Curriculum
Jess Gagne	4 th Grade – Technology
Michelle Brenner	Interventionists – DAC
Shelly Pritchett	Special Education – DAC
Heid Anderson	Specialists – Curriculum

(Employment is contingent upon Cloquet School Board approval).

MC:mjm



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MEMORANDUM

To: Cloquet School Board

From: Dr. Michael Cary, Superintendent

Date: June 23, 2021

Re: Recommendation of Extra Services Contract

I am recommending an extra-services contract for Teresa Angell to provide coordination services for the Achievement & Integration Grant for the 2021-2022 school year. The assignment will be paid \$11,192.50* out of grant funds for the time period of July 1, 2021 – June 30, 2022.

* Rate may increase by the NCASA salary schedule for 2021-22

(Employment is contingent upon Cloquet School Board approval).

MC:mjm



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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: David Wangen and Robbi Mondati, Churchill and Washington School Principals

DATE: June 15, 2021

RE: Extra Service Contracts

We are recommending the following extra service contracts be approved for an Instructional Computer Coordinator at Churchill and Washington Elementary Schools for the 2021-2022 school year (September 1, 2021 - June 3, 2022):

Courtney Olin, Coordinator at Churchill School \$2682*

Tyler Olin, Coordinator at Washington School \$2682*

* Rate based on the 2019-2021 EMC Master Agreement. New rate will be based on negotiated 2021-2023 rate.

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MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Elementary Principals

- David Wangen, Churchill Elementary School
- Robbi Mondati, Washington Elementary School

DATE: June 16, 2021

RE: Recommendation for Issuance of Extra-Services Contracts for School Patrol Advisors

We are recommending the following staff to be issued an extra-services contract as School Patrol Advisors for the 2020-20201 school year:

- Rick Sievert, Churchill Elementary School
 - \$1,859.00* – Based on the 2019-2021 Teachers’ Salary Schedule
- Jason Godnai and Darrin Johnson, Co-Advisors at Washington Elementary School
 - \$ 929.50*/each

LENGTH OF CONTRACT: September 8, 2021 – June 3, 2022

* Rate based on the 2019-2021 EMC Master Agreement – Schedule C. New rate will be based on negotiated 2021-2023 rate.

(Employment is contingent upon Cloquet School Board approval.)

To: Superintendent Cary and ISD #94 School Board Members
 From: Paul Riess, Activities Director
 Date: June 16, 2021
 Re: 2021-2022 Fall Extra Service Contracts

SPORT	POSITION	NAME	DATES	AMOUNT
Boys Soccer These 3 will split the assistant and JV position	Head Varsity Coach	Dave Bergan	8/16/21-11/5/21	\$5,263.00
	Varsity Assistant Coach	Lenny Conklin	8/16/21-11/5/21	\$2,750.00
	JV Head Coach (Partial)	John Sundquist	8/16/21-11/5/21	\$2,703.00
	JV Head Coach (Partial)	Ryan Fredrickson	8/16/21-11/5/21	\$1,333.00
Girls Soccer ok	Head Varsity Coach	Dustin Randall	8/16/21-11/5/21	\$5,263.00
	Varsity Assistant Coach	Kevin Pfeil	8/16/21-11/5/21	\$3,683.00
	JV Head Coach	Bobbi Turner	8/16/21-11/5/21	\$3,103.00
Field Painting ok	Hilltop Field	Dustin Randall	8/16/21-11/5/21	\$1,100.00
Cross Country Running ok	Head Varsity Coach	Chandra Allen	8/16/21-11/7/21	\$3,864.00
	Assistant Coach	Ryan Zymny	8/16/21-11/7/21	\$2,706.00
	Assistant Coach	Jamie Jazdzewski	8/16/21-11/7/21	\$1,755.00
Girls Tennis ok	Girls Head Coach	Derek Johnson	8/16/21- 10/30/21	\$3,864.00
	JV (Middle School) Coach	Nick Lind	8/16/21- 10/30/21	\$1,855.00
Girls Swimming These 2 will split the assistant position ok	Head Varsity Coach	Rachel Peterson	8/16/21- 11/21/21	\$5,263.00
	Assistant Coach	Meredith Romanini	8/16/21- 11/21/21	\$1,841.50
	Assistant Coach	Jeff Kalm	8/16/21- 11/21/21	\$1,841.50
Football ok These positions are paid by combining the B Team Head Coach and both 9th Grade Positions	Head Varsity Coach	Tom Lenarz	8/16/21-11/28/21	\$6,195.00
	Assistant Varsity Coach	Jeff Ojanen	8/16/21-11/28/21	\$4,337.00
	B Team Asst. Coach	Kyle Wordelman	8/16/21-11/28/21	\$3,655.00
	B Team Head Coach	Taylor Kolb	8/16/21-11/28/21	\$2,687.50
	B Team Asst. Coach	Mike Klyve	8/16/21-11/28/21	\$2,486.00
	9th Grade Head Coach	Ryan Defoe	8/16/21-11/28/21	\$2,687.50
	9th Grade Assistant Coach	Nick Niemi	8/16/21-11/28/21	\$2,486.00
	7th & 8th Grade Head Coach	Tim Prosen	9/1/21-10/20/21	\$2,356.00
	7th & 8th Grade Assistant Coach	Luke Konietzko	9/1/21-10/20/21	\$1,673.00
	7th & 8th Grade Assistant Coach	Jerod Gorder	9/1/21-10/20/21	\$1,673.00
7th & 8th Grade Assistant Coach	Bob Weix	9/1/21-10/20/21	\$1,673.00	
Volleyball ok	Head Varsity Coach	Heidi Anderson	8/16/21- 11/14/21	\$5,263.00
	Assistant Varsity Coach	Kelsey Motzko	8/16/21- 11/14/21	\$3,683.00
	JV Head Coach		8/16/21- 11/14/21	\$3,103.00
	9th Grade Head Coach	Emily Hallgren	8/16/21- 11/14/21	\$2,841.00
	7th & 8th Grade Coach	Ashley Keppers	8/23/21- 10/20/21	\$2,367.00
	7th & 8th Grade Coach	Allison Jerde	8/23/21- 10/20/21	\$2,367.00
Fall Musical ok Positions to be paid by combining the 1st & 2nd Assistant positions	Director	Iris Keller	9/7/21-11/21/21	\$5,263.00
	Assistant Director	Katy Buytaert	9/7/21-11/21/21	\$2,633.00
	Assistant Director	Darrell Davey	9/7/21-11/21/21	\$2,050.00
	Assistant Director	Karen Fox	9/7/21-11/21/21	\$1,050.00
	Assistant Director	John Justad	9/7/21-11/21/21	\$1,050.00

To: Superintendent Cary and ISD #94 School Board Members
 From: Paul Riess, Activities Director
 Date: June 16th, 2021
 Re: 2021-2022 Fall Contracts

SPORT	POSITION	NAME	DATES	AMOUNT
<i>Cross Country Running</i>				
	Assistant Coach	Ed Martin	8/16/21-11/7/21	Volunteer
	Assistant Coach	Harry Cottrell	8/16/21-11/7/21	Volunteer
	Assistant Coach	Jennifer Shepherd	8/16/21-11/7/21	volunteer
<i>Girls Tennis</i>				
	Assistant Coach	Tom Proulx	8/16/21- 10/30/21	Volunteer
<i>Girls Swimming</i>				
	Assistant Coach	Sheri Herman	8/16/21- 11/21/21	Volunteer
<i>Football</i>				
This coach will be paid out of money donated by the youth football association to the football activity account.	Assistant coach	Lance Horvat	8/16/21-11/28/21	\$3,655.00



From the Desk of:

**Paul Riess
Activities Director
Cloquet Senior High School
1000 18th Street
Cloquet, MN 55720
Phone: 218-879-3393
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board
From: Paul Riess- Activities Director
Re: Stipend for softball assistant coach positions

Please approve the stipends listed below. This is for individuals who helped with our softball program this spring. This amount, in addition to any taxes and benefits, will be paid out of the softball activities account. There is no cost to the school district.

- Tiffany Rodd: \$1,500
- Joel Korby: \$500
- Olivia Diver: \$500

If anyone has any questions regarding this recommendation, please feel free to call me.

PR



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Central Administration	302 14th St	218.879.6721
Cloquet Senior High School	1000 18th St	218.879.3393
Cloquet Middle School	2001 Washington Ave	218.879.3328
Churchill Elementary School	515 Granite St	218.879.3308
Washington Elementary School	801 12th St.	218.879.3369
Cloquet Area Alternative Education	302 14th St	218.879.0115
Community Education	2001 Washington Ave	218.879.1261

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: June 22, 2021

RE: **REQUEST TO POST**

We are requesting permission to post for a 1.0 FTE Spanish Teacher at the Cloquet High School for the 2021-2022 school year. This is due to a staff resignation.

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Independent School District No. 94
Cloquet, Minnesota 55720

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Cloquet Senior High School
1000 18th Street • 218-879-3393 • FAX-879-6494
Cloquet Middle School
2001 Washington Avenue • 218-879-3328 • FAX-879-4175
Churchill Elementary School
515 Granite Street • 218-879-3308 • FAX-879-7034
Washington Elementary School
801 12th Street • 218-879-3369 • FAX-879-3360
Community Education
2001 Washington Avenue • 218-879-1261 • FAX-878-3013
Cloquet Area Alternative Education Programs
302 14th Street • 218-879-0115 • FAX-879-6941
<http://www.isd94.org>

MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Tom Brenner, Principal Cloquet Middle School
DATE: June 22, 2021
RE: Permission to Post

I am requesting permission to post for a 1.0 FTE SLD teacher at Cloquet Middle School due to new hire resignation.

(Employment is contingent upon Cloquet School Board approval.)

TB:mjm

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Community Education	2001 Washington Ave	218.879.1261

MEMORANDUM

TO: Michael Cary, Superintendent

FROM: Steve Battaglia, Principal Cloquet High School

DATE: June 22, 2021

RE: **REQUEST TO POST**

We are requesting permission to post for an 8 hours/day, 210 days/year Athletics/Financial Secretary at Cloquet High School for the 2021-2022 school year. This is due to a resignation.



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Cloquet, Minnesota 55720

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<http://www.isd94.org>

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Tom Brenner, Principal Cloquet Middle School

DATE: June 23, 2021

RE: Permission to Post

I am requesting permission to post for a 6.5 hrs/day Consistent Support Paraprofessional due to a resignation.

(Employment is contingent upon Cloquet School Board approval.)

TB:mjm

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302 14th Street • 218-879-0115 • FAX -879-6941
www.isd94.org

23 June 2021

To: Dr. Michael Cary, Superintendent
From: Teresa Angell, AIE Program Director TA
RE: Permission to post for AIE Academic Tutor

For your consideration and approval, I am requesting permission to post for a 7hr/day Academic Tutor for the American Indian Education Program at CMS due to staff resignation and contingent upon Mrs. Hanson's School Board hire for CMS Guidance Secretary.

I can be available at the next board meeting to address any questions you may have.

Cc: Tom Brenner
Tom Lenarz

MEMORANDUM

TO: Dr. Michael Cary, Superintendent
FROM: Tim Prosen, CHS Assistant Principal/Targeted Services Coordinator
DATE: June 18, 2021
RE: Targeted Services Summer School Hire Memo

Due to the additional planning of TSSS this year I am proposing an additional 20 hours for both Emily Hallgren and Ann Doesken as site coordinators and an additional 10 hours for Cody Salo at CMS (due to one session).

<u>Site Coordinator</u>	<u>Total Hours – (5/3/21– 8/20/21)</u>	<u>Rate of Pay</u>	<u>School Site</u>
Ann Doesken	Currently up to 30 - Now up to 50	\$33.87/Hour	Washington
Emily Hallgren	Currently up to 30 – Now up to 50	\$33.87/Hour	Churchill
Cody Salo	Currently up to 20 – Now up to 30	\$33.87/Hour	CMS

(Employment is subject to Cloquet School Board Approval)

MEMORANDUM

TO: Dr. Michael Cary, Superintendent
DATE: June 22, 2021
FROM: Erin Bates, Community Education Director
RE: Beach Supervisor pay rate

I am recommending that the Beach Supervisor position be elevated from the Program Assistant level to the Program Manager level. The Beach Supervisor manages the Beach in the absence of the Aquatics Coordinator including supervising lifeguards and concession workers, responding to public concerns, following up on reporting of water rescues, balancing the tills, making the daily deposit, securing the building, and so forth. This level of responsibility is more in line with Program Managers in other Community Education programs.

“Employment is subject to Cloquet School Board Approval”

MEMORANDUM

TO: Dr. Michael Cary, Superintendent
Cloquet School Board Members

FROM: Candace Nelis, Business Manager

DATE: June 28, 2021

RE: Authorization to sell 1998 Ford Ranger

We posted for sale a 1998 Ford Ranger in the paper and on Craigslist for sealed bids at the beginning of June. We received 7 total sealed bids. The high bidder is listed below:

1. Dan Perkins with a bid of \$3,000.00

**AGREEMENT
INDEPENDENT SCHOOL DISTRICT NO. 94
CONTRACT FOR SPECIAL EDUCATION ASSISTANT DIRECTOR**

ARTICLE I: PARTIES

The parties to this agreement are Independent School District No. 94, Cloquet, Minnesota (hereinafter referred to as "District"), and Barbara Mackey (hereinafter referred to as the "Assistant Director" or "Employee").

ARTICLE II: TERM

The term of this agreement shall be for the period commencing on July 1, 2021 and terminating on June 30, 2023.

ARTICLE 111: BASIC COMPENSATION

The Assistant Director's annual compensation shall be set as follows:

School Year	Annual Salary
2020-2021	\$97,681
2021-2022	Me-Too
2022-2023	Me-Too

ARTICLE IV: DUTY YEAR

The Assistant Director's position is a two hundred sixty (260) day contract.

ARTICLE V: BENEFITS

Vacation: This contract shall include 25 vacation days. The Assistant Director may carry over up to fifteen (15) vacation days per year. Vacation days may be used starting the first year of this contract. Annual vacation days will be prorated if employment is terminated or employee resigns from the position before June 30th. Proration shall be made based on a 260-day work year starting on July 1 and ending on June 30.

Holidays:

- Two (2) floating holidays (Good Friday and Presidents' Day)
- New Year's - two (2) days
- Memorial Day- one (1) day
- July 4 and July 3 or 5 - two (2) days
- Labor Day- one (1) day
- Thanksgiving - two (2) days
- Christmas - two (2) days

Total of 12 paid holidays.

Emergency Leave: The Assistant Director shall receive three (3) working days per year to be granted with pay with the approval of the superintendent for emergencies as listed below. All such leaves shall be deducted from sick leave.

- Extended or additional bereavement leave;
- Attendance to legal matters, including legal authorities occurring during regular working hours;
- Serious illness in immediate family requiring a doctor visit or hospitalization;
- Natural disasters at an employee's place of residence which may cause potential structural damage or damage to the contents of the residence;
- Other, as approved by the superintendent.

Personal Leave: The Assistant Director shall be granted two (2) personal days per year.

Sick Leave: For the first five (5) years of employment, the Assistant Director shall earn sick leave at a rate of 15 days per year.

Starting year six (6), the Assistant Director shall be credited with 13 days of sick leave on July 1 of each year. Up to five (5) days of sick leave with pay per school year shall be allowed whenever an employee's absence is due to the serious illness and/or the temporary disability of the employee's spouse, adult children, grandchildren, foster children, or parent.

Sick leave accumulation will be unlimited.

Note: The 2013 Legislature amended a sick leave law which will take precedence over the language in this contract as long as this law is in place. This law allows for 160 hours or 20 days of available sick leave in any 12-month period to be used for absences due to an illness of or injury to an employee's adult child, spouse, sibling, parent, grandparent, or stepparent.

Bereavement Leave: Family: The employee, in case of death in the immediate family, which is defined as employee's spouse, employee's parents, step-parents, children, step-children, grandchildren, sister, brother, grandparents, sister-in-law, brother-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, or grandparents of spouse, causing the employee to lose working time, time allowed is not to exceed three (3) scheduled working days if the distance traveled is 400 miles or less one way; four (4) scheduled working days if the distance traveled is more than 400 but less than 800 miles one way; and five (5) scheduled working days if the distance traveled is more than 800 miles on way. No less than four (4) scheduled working days shall be allowed in case of death of a spouse or child.

403(b): After one (1) year of administrative service, the District will make a matching contribution of up to \$2,000/year, in the sixteenth year of service and beyond the matching contribution will be up to \$2250. There will be a life-time cap of \$50,000 on District contributions to the Assistant Director's 403(b) account.

Medical Insurance:

Section 1

The School District shall pay 90% of the full premium costs of the employees and dependent group health insurance costs. A part-time assistant director, .50 FTE or more shall receive 85% of full premium costs of the employees and dependent group health insurance costs.

Section 2 Single Plan: If the assistant director chooses the single plan, the district will pay for the full single health insurance plan or the amount that the assistant director would qualify to receive towards the family plan if the assistant director had selected that plan. The assistant director shall receive no more in health insurance contributions than the cost of the plan s/he selects, plus any HRA/HSA contribution s/he qualifies to receive.

Section 3 Principals' Health Insurance Plan: The Assistant Director's Health Insurance Plan shall be the HDHP 6,750 {Family} or the HDHP 3,375 {Single} or actuarial equivalent. PELRA statutes will govern selecting a new plan should an actuarial equivalent plan not be available. The Assistant Director's Health Insurance Plan includes a \$5,500 HRA or HSA with the family plan or a \$3,250 HRA or HSA with the single plan. When calculating the percentage of reimbursement for a family plan {i.e., 85% for part-time principals}, the percentage calculation will be applied to both the cost of the plan and the cost of the HRA or HSA. The assistant director will assume the responsibility of researching applicable laws or working with an insurance consultant when they decide upon the coverage and either the HRA or HSA option(s) they select.

Fifty percent (50%) of the HRA/HSA benefit for which the assistant director qualifies to receive will be distributed during the month of September. The remainder of the HRA/HSA will be paid in equal amounts, prorated over the remaining months as follows: 1/12 of the remaining amount will be paid each month, October through July. The balance of the HRA/HSA due will be paid in August, effectively a double payment. This 50% "up-front payment" only will apply if the assistant director has a high deductible insurance plan of at least the HDHP 6,750 family plan or the HDHP 3,375 single plan and which are paired with a family plan HRA /HSA \$5,500, a single plan HRA/HSA of \$3,250, or these HRA/HSA amounts as prorated by FTE qualification.

Dental Insurance for Full-Time Employees: Effective July 1, 2013, dental benefits will be paid by the school district at a premium rate of \$28.65 per month per eligible employee with single coverage and that dependent coverage will be paid by the school district at the premium rate of \$49.28 per month per eligible employee. If the total premium rate exceeds the individual rate as stated above, the school district shall pay the additional costs of premiums. If the total premium rate exceeds the dependent rate as stated above, the school district and the employee shall share the premium increase equally.

Life Insurance for Full-Time Employees: Full-time employees (as defined in Article V, Sec I) shall also receive term life insurance in an amount of \$150,000 at District expense.

Long-Term Disability Benefits: Full-Time employees shall receive long-term disability benefits up to 66 2/3% of the employee's basic salary to a maximum benefit of \$3,000.00 per month. There shall be an elimination period of 60 working days.

Subd.1. Eligibility: All eligible employees shall be required to participate in the group at their own expense.

Subd.2. Cost: The salary of each employee shall be increased by the cost of their long-term disability premium.

Premium Only Health Retirement Account: The Assistant Director will receive a District contribution to a Premium-Only Health Retirement Account (HRA) based on the following schedule:

<u>Monthly Contribution Level</u>	<u>Years of Service</u>
0	0 -1
\$ 250	2 - 6
\$ 375	7 - 10
\$ 500	11 - 15
\$ 600	16 and over

Maximum Dollar Cap= \$90,000

Membership Dues: The District shall pay the state and national membership dues in the designated professional organizations.

ARTICLE VII: OTHER TERMS

It is further agreed, between the Board of Education and the Assistant Director that the employee shall faithfully work to the best of his/her ability, accept the employment assignment, and abide by the rules and regulations adopted by the Cloquet Board of Education.

The Assistant Special Education Director shall furnish, throughout the life of this contract, a valid and appropriate license to act as Special Education Director in the State of MN as provided by applicable state laws, rules and regulations.

The Assistant Director agrees to provide the District at least eight (8) weeks of notice prior to leaving this job to accept employment elsewhere. This eight-week requirement may be waived upon an alternate agreement with the superintendent.

Dated this _____ day of _____, 2021.

EMPLOYEE

DISTRICT, CHAIR OF BOARD OF EDUCATION

DISTRICT, SUPERINTENDENT OF SCHOOLS

**SERVICES AGREEMENT FOR THE TRANSPORTATION
OF CHILDREN AND YOUTH
IN FOSTER CARE PLACEMENT**

This Agreement is entered into by and between Cloquet School District hereinafter referred to as the District and Carlton County Public Health and Human Services as the child welfare agency, hereinafter referred to as Carlton County.

WHEREAS, the parties desire for the District to provide certain transportation services for students in foster care placement under the terms and conditions hereinafter set forth;

WHEREAS, pursuant to the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), youth placed in a foster care placement will remain enrolled in their school of origin, unless a determination is made that it is not in their best interest. Best interest factors include timeliness, consideration of the appropriateness of the current educational setting and the proximity to the school in which the child is enrolled at the time of placement.

WHEREAS, the term foster care is defined as 24-hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions and pre-adoptive homes. This definition is consistent with the Fostering Connections Act (45 CFR 1355.20).

WHEREAS, pursuant to the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), the District is required to collaborate with Carlton County to develop and implement procedures for how transportation for youth in foster care will be provided, arranged, and funded. The District and Carlton County agree to share the costs of the transportation. This agreement outlines the developed agreement about shared costs of transporting youth in foster care to and from school.

NOW, THEREFORE, in consideration of the mutual terms and conditions contained herein, it is agreed by and between the parties hereto as follows:

1. TERM:

The term of this Agreement shall be in effect from July 1, 2021-June 30, 2022. This agreement may be extended and modified by mutual agreement for another year.

2. SERVICES:

Transportation Services will be provided by the district for youth placed in foster care placement who remain enrolled in the District during the term of this agreement in the following manner:

- a. Students who are able to be transported to school on an existing route:
When feasible, students placed in foster care will be transported to school on an existing

bus route. Feasibility considerations will include the location, length of the bus ride, space available on the route and availability of any needed accommodations. District will cover the associated costs.

b. Students who have an IEP indicating the need for specialized transportation: If students are residing and attending school within the District, the District will assume the costs required for transporting the student to school. The District will cover the associated costs.

c. Students who are unable to be transported on an existing route: If a route does not exist or is not a feasible option for the student placed in foster care, the District will collaborate with Carlton County to determine the best possible means of transportation. The District and Carlton County will share the transportation costs identified in Section 3a.

d. Students residing in a foster care placement outside of the District boundaries but attending a District school: If students are residing in a foster care placement outside of the District boundaries, but are attending school within the district, transportation will be arranged by the District. The District will collaborate with Carlton County to determine the best possible means of transportation. The District and Carlton County will share the transportation costs identified in Section 3a.

e. Students placed in foster care within District and attending a non-District area school: The District will bear no financial responsibility for this student. Carlton County and the School District where the student attends are expected to make arrangements for transportation and the associated costs.

3. PAYMENT FOR SERVICES:

a. The District and Carlton County agree to split the costs of the transportation described in Section 2 SERVICES, including but not limited to staff time and third-party carriers as appropriate. Mileage reimbursement is to be set at the current IRS rate. All transportation costs identified in this agreement are to be split equally; the District and Carlton County agree to each assume payment for 50% of the costs.

b. Carlton County will identify a point of contact from the agency to work directly with the foster child's principal to ensure transportation arrangements are timely and authentic. All transportation requests are to be arranged by the Carlton County point of contact to be honored.

c. Transportation services will be provided by the District and its contracted transportation providers, when possible. If transportation is not possible due to driver or vehicle unavailability, Carlton County will be responsible for transportation of the student placed in foster care.

d. Carlton County will compensate the District for transportation provided outside of the district pursuant to this agreement at the usual and reasonable rate billed

to the District by the private transportation company. Copies of the itemized invoices from the private transportation company will be provided to Carlton County at the time the invoice for payment is billed to Carlton County.

e. The District will submit itemized invoices to the Carlton County contact on a quarterly basis. The invoices will detail each trip provided by the District, the total time for each trip and the associated charge. Payment shall be made within 35 days of receipt of the invoice.

f. In situations where transportation is being funded by Carlton County, the Carlton County point of contact will notify the foster child's principal when foster care placement ends.

4. DISPUTE RESOLUTION:

It is the responsibility of Carlton County and the District to collaborate in determining the child's best interest for school transportation and to resolve any conflicts. Whenever possible, the parties will attempt to informally resolve any dispute involving the best means and costs of transportation of a child in foster care.

Carlton County and the District will pursue the formal dispute resolution procedures below when informal resolution is not possible, or when informal resolution would result in disruptions to the child's education.

To formally dispute a decision regarding transportation for a student in foster care the following steps should be taken:

a. The process for resolution between the two parties requires a written explanation of the conflict from the disputing party within 24 hours.

b. upon receipt of the explanation, the decision will be reviewed by the District's School Superintendent and the Director and Supervisor of the Child and Family Services Unit of Carlton County. Input will be reviewed from all parties and a decision by the Director and Supervisor will be communicated within three business days. A decision could be made to uphold the decision, reverse the decision or require the parties to participate in a decision-making team meeting.

c. Carlton County will determine the placement of the child until the dispute resolution process has concluded. During this time, the transportation costs will be divided equally between the District and Carlton County.

d. If a disagreement on school transportation remains, guidance from the Minnesota Department of Education will be requested.

5. PROVIDER NOT AN EMPLOYEE:

It is agreed by the parties that at all times and for all purposes herein, the District and its subcontractors are independent providers and not employees of Carlton County. No statement contained in this Agreement shall be construed to find that District employees

shall be entitled to any of the rights, privileges, or benefits of Carlton County employees except as otherwise stated herein.

6. INDEMNIFICATION:

Each party shall be liable for its own acts and the acts of its representatives to the extent provided by law and hereby agrees to indemnify, hold harmless, and defend each other, its officers, employees and volunteers may hereinafter sustain, incur or be required to pay, arising out of or by reason of any act of or omission of the party, its agents, employees or volunteers, in the execution, performance, or failure to adequately perform its obligation pursuant to the Agreement.

7. TERMINATION OF CONTRACT:

Either party may terminate this Agreement, with or without cause, upon a thirty (30) day written notice to the other party.

8. STANDARDS:

The District and Carlton County shall comply with all applicable State statutes and regulations as well as local ordinances and rules now in effect or hereafter adopted.

9. DATA PRACTICES:

All data collected, created, received, maintained, or disseminated for any purposes by the activities of the District or Carlton County because of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Chapter 13, as amended, the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy.

10. AMENDMENTS:

This Agreement may be supplemented, amended, or revised only in writing by agreement of both parties.

11. APPLICABLE LAW:

The laws of the State of Minnesota shall govern this Agreement. Any dispute between the parties that is not resolved after exhausting the procedures in section 4 DISPUTE RESOLUTION of this Agreement shall be heard in the Sixth Judicial District, State of Minnesota.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates written below:

COUNTY OF CARLTON
STATE OF MINNESOTA

CARLTON COUNTY
BOARD OF COMMISSIONERS

CLOQUET PUBLIC SCHOOLS
ISD 94

BY: _____
Chairperson
Carlton County Board

BY: _____
Board Chair
CLOQUET PUBLIC SCHOOLS

Dated:

Dated:

BY: _____
Dave Lee, Director
Carlton County Public Health & Human Services

BY: _____
Michael Cary
SUPERINTENDENT OF CLOQUET

Dated:

Dated: