

Finance Committee Meeting

Monday, May 16, 2022 7:30 AM

Faribault Public Schools District Office, 710 17th Street SW, Faribault, MN
55021

I. Business Items

I.A. Approve March Meeting Minutes

II. Contracts, Agreements, Bids and Grants for Review

II.A. ALC Request for Budget Addition

II.B. Third Party Billing Contract

II.C. Nutrition Program Joint Agreement with
CVSEC

II.D. Nutrition Program Joint Agreement with
Discovery Public School

II.E. Approval of Food Service Management
Company Contract

III. Financial Performance

III.A. Monthly Counts

III.B. Comparative Financial Data

III.C. Investments

III.D. Forecast Five Reports

IV. Next Meeting

V. **Adjourn - ACTION**

FINANCE COMMITTEE MINUTES

The meeting was held remotely via Google Meet
April 18, 2022
7:30 a.m.

Members in Attendance:

Jamie Bente, Jason Engbrecht, Scott Gerdes, Todd Sesker, Chad Wolff, Christopher Nelson, Courtney Cavellier, John Bellingham, Joe Sage, Rob Dehnert

Others in Attendance:

Casey Rutherford, Meghan Knutson

Members Absent:

Michael Dietch

Meeting was called to order at 7:30 am

1. Business Items
 - a. Motion by Bente to approve the minutes from the March 21, 2022 Finance Committee Meeting, second by Bellingham. Motion passed.
2. Contracts, Agreements, Bids and Grants for Review
 - a. Mr. Gerdes explained that the resolution will need to be approved to fund the project as described in the proposal.
 - b. Mr. Gerdes presented the Jefferson bid request and covered the neighbor project cost estimate. Motion by Sesker to approve going to bid, second by Cavellier. Motion passed.
 - c. Mr. Rutherford explained that by switching the FY22 and FY23 purchases of iPads and projectors the District would qualify for up to \$340,000 in additional funds. Motion by Cavellier to approve changing the timing of the purchases, seconded by Sage. Motion passed.
 - d. Mr. Dehnert presented a proposal to add 2 FTE paraprofessionals to a setting III resource room due to increased need among students coming in from early childhood. The cost would be approximately \$75,000, of which \$39,000 would be reimbursed by the special ed funding formula. Motion by Wolff to approve, second by Cavellier. Motion passed.
 - e. Mr. Dehnert explained that McKinley requires an additional 1.0 FTE teacher and 2.0 FTE paraprofessionals to staff an additional self contained classroom. The cost would be \$75,000 for the teacher and \$75,000 for the two paras. \$78,000 would be reimbursed by the special ed formula. Motion by Wolff to approve, second by Bellingham. Motion passed.
 - f. Mr. Gerdes presented the new proposed Nerstrand lease. Motion by Sesker to approve, second by Dehnert. Motion passed.
 - g. Mr. Gerdes presented the proposed Nerstrand custodial contract. Motion by Engbrecht to approve, second by Sage. Motion passed.

- h. Mr. Gerdes presented the proposed Nerstrand food service contract. Motion by Cavellier to approve, second by Bente. Motion passed.
- i. Mr. Gerdes presented the proposed Nerstrand nursing service agreement contract. Motion by Wolff to approve, second by Bellingham. Motion passed.
- j. Mr. Gerdes presented the proposed Nerstrand technology services contract. Motion by Bente to approve, second by Cavellier. Motion passed.

3. Financial Performance

- a. Mr. Gerdes shared that the March ADM was 3277. This is a positive 46 ADM compared to the budget of 3231. We are still working through all of the transitions trying to fine tune the numbers, and the number will continue to go down another 30-40 based on actual PSEO figures as they're available.
- b. Mr. Gerdes presented the March Financial Reports, pointing out that Xcel expenses have increased due to pricing increases. March saw greater insurance revenues than expenses, so the insurance fund balance increased once again.
- c. Mr. Gerdes presented the March investment report and shared that the balance has continued to increase as more funds have come in.
- d. Mr. Gerdes presented the March Year to Date analytics, noting that the general fund balance appears to be on track to end roughly as expected.

4. Financial Strategies

- a. Mr. Gerdes presented an update on the District's property insurance, noting that as of today, there would not be enough to fully rebuild in the event that all buildings required a complete rebuild resulting from an insurable loss occurring at the same time.

5. The next meeting date is **May 16, 2022**.

6. Motion by Engbrecht to adjourn the meeting, second by Cavellier. Meeting Adjourned at 8:45 am.

Respectfully submitted by Christopher Nelson



Date: May 16, 2022

TO: Finance Committee

FR: Cora Packard-Emery

RE: Proposal for Re-establishing a 1.0 FTE Work-Based Teaching Position at the Faribault ALC for FY 2022-2023

The ALC has a long history of providing experiential education for the Faribault area's "at-risk" student population. One of our opportunities that has proven to be highly successful has been through the MN state approved Career and Technical Education (CTE) Programs through Work-Based Learning.

The Minnesota Department of Education (MDE) approves Career and Technical Education (CTE) Programs meeting program criteria, including appropriate teacher licensing requirements. These programs are eligible to access federal Carl D. Perkins and CTE Levy funds. Districts that accept these federal dollars must report enrollment and student proficiency for CTE courses and programs to the department. To be eligible for Perkins and/or CTE Levy funding with an approved program, a teacher must hold the appropriate license or permission.

A CTE license is a classroom teaching license that authorizes the holder to teach a specific subject in a Minnesota public high school or charter school. The difference between a CTE license and other teaching licenses is that a CTE license places an emphasis on career development and occupational experiences and is designed for teachers in programs preparing high school students for specific occupations and postsecondary training and education.

A teacher must hold a Work-Based Learning Endorsement License;

Work-Based Learning Endorsement License (160000)- *This credential is an endorsement license and cannot stand on its own. It requires the applicant to either apply for or hold a full-time, standard license that allows the teacher to work with grades 9-12 at the time of application. The standard teacher license does not have to be in a CTE area.*

The need continues to grow in providing our students with opportunities to grow and learn in and out of the classroom. Through the Work-Based Learning program, students can earn .25 credits each quarter in the area of an English Elective Credit in the



classroom plus an additional .25–.50 Elective Credit per quarter working on the job upon completion of a work supervisor and teacher job skills review.

Currently, we provide this career readiness program mostly to our seniors and juniors who are working 20 hours or more per week. Moving this position back to the full 1.0 FTE would allow us to grow our programming for more students. It would enable us to provide an introduction course for students in grades 9 and 10 or job seeking students, as well as expand our curriculum for our currently employed students providing more advanced courses. Offering additional courses provides students with additional electives within our smaller school size where we have limited elective options. Not only do courses prepare students for entering the workforce, but also provide resources on career choice, to include planning and deciding on pursuing college, trades, military or direct entry into the workforce.

Revenue is also generated in a CTE Work-Based Learning program.

Schools collect general education revenue for the credit hours that students spend in the program, including school hours that the students spend at a community-based worksite. (<https://education.mn.gov/MDE/dse/cte/prog/wbl/>)

Aligning with Our District 656 Strategic Plan

Mission Statement- "Faribault Public Schools provides a high-quality and equitable education that nurtures, inspires, challenges and empowers all students to engage and grow as learners and citizens"

- ★ Student-Centered Learning: We will address individual student learning in innovative and challenging ways.
 - Work-Based Learning is tailored to meet the individual needs of students as well as meet the changing needs required of students entering the workforce.
- ★ Equity: We will commit to a high-quality education for every student.
 - Direct instruction along with the CTE Work-Based curriculum is designed to “increase the potential for career and college success.” (MDE)



📍 710 17th St. SW, Faribault, MN 55021

📞 Office: 507-333-6000 | 📠 Fax: 507-333-6050

- *WBL programs are approved at the school district level by the Career and College Success Division at the Minnesota Department of Education. (<https://education.mn.gov/MDE/dse/cte/prog/wbl/>)*
- ★ **Mental Health & Safety:** We will ensure our schools focus on the social and emotional well-being and safety of students and staff.
 - Many of our students are providing for themselves or helping out their families, helping pay rent, their own cell phone bills, food and transportation. Encouraging students to stay in school and working to earn credits provides students an alternative to dropping out to work full time jobs.
- ★ **School Climate:** We will foster unity, respect, and connectedness within our schools.
 - Students take pride in holding a job and feel respected when we honor their desire to earn for themselves and their families.
 - Students participating in the Work-Based Learning program maintain motivation to stay in school while they work.
- ★ **Family & Community Engagement:** We will engage families and the community to help our students grow as learners and citizens.
 - *WBL is a collaborative endeavor between a student, his/her parents/guardians, an employer, and the school that engages students in real-world activities. (<https://education.mn.gov/MDE/dse/cte/prog/wbl/>)*
 - Students are generally employed within the community of Faribault and local businesses work within our school to provide career presentations, job training, and school support for our students as well as offer long-term employment opportunities after graduation.

What will be needed to implement this proposal: Continued support for the Work-Based Learning program at the FALC. We believe that we have a solid program that provides a return on investment in that our students learn valuable career readiness skills, work within the community providing a direct link to our community members, and are provided real-world opportunities for learning with the support of teachers and staff in becoming a productive citizen.

The cost for this .5 position is \$53,410.00 to be paid from ESSER III FIN 160.



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We Are Faribault



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Robert Dehnert
Director of Special Services
Faribault Public Schools
RDehnert@Faribault.k12.mn.us
507-333-6002

May 10, 2022

TO: Finance Committee

RE: Contract for Third Party / MA Billing Contractor

Please consider approving the consultation contract for a Third-Party Billing Consultant services for SFY 2022-2023. This contractor's contract rate will be \$22,000 a year. Faribault Public Schools will be contracting these services from the Third-Party Integrity. The consultant will provide Third-Party Billing Services and consultation to the Faribault Special Education Staff for students eligible for Third-Party Billing reimbursement. This service is paid for through Third-Party Billing revenue.

If you have any questions, please contact me. Thanks!

Rob Dehnert

Director of Special Services

CONTRACT FOR THIRD PARTY BILLING SERVICES

This agreement made and effective as of the 1st day of July 2022, by and between Independent School District #0656, **Faribault Public School**, hereinafter referred to as "Faribault Schools", and Teresa Rome, **Third Party Integrity, Inc.** hereinafter referred to as "Provider".

RECITALS

The parties adhere to recite and declare as follows:

1. School District has a need and desire to obtain third party billing support in conjunction with its programs and sites.
2. School District desires to contract with Provider, as an independent contractor, to perform the work and provide the services deemed to be required or necessary.
3. Provider desires to enter into a contract with School District to perform the work and/or provide the services deemed necessary or required.
4. Provider has the capability and interest to provide the needed services to School District.

Now, therefore, the reasons set forth above and in consideration of the mutual covenants and promises of the parties hereto, the parties agree, as follows:

I. Term and Duration

This agreement shall begin 1st day of July 2022, until June 31, 2023. This agreement can be renewed, modified, or changed only in written form and by formal action and approval by the boards of School District and Provider.

During the term of this agreement, or any extension or renewal of same, the agreement can be terminated without cause by either party with 60 days' written notice to the other.

II. Services to Be Provided by Provider

Provider shall provide service related to the billing in which are performed by staff of the School District. These services shall include but are not limited to the duties in Attachment A of this contract.

Any other services that would be necessary to carry out the aforementioned and as requested by School District.

III. Qualified Staff and Liability

- A. Provider agrees and states that all services provided under this agreement shall be provided by qualified staff.
- B. Provider shall hold and maintain in place and effect professional liability and errors and omissions liability coverage in an amount which is in accordance with the Minnesota Tort Claims Act, Minn. Stat. §466.01, et seq.
- C. Provider agrees to hold harmless and to indemnify School District for any claims, causes if action, or for damages, which may arise or flow from the negligent and/or wrongful acts or conduct of provider, including for breach of the standard of care, breaches of confidentiality, and/or the inappropriate and improper release of private, confidential, educational, or health data of any school districts' students or personnel with reference, but not limited to, the Minnesota Government Data Practices Act, the federal Family Educational Rights and Privacy Act, and HIPPA rules and regulations.

IV. Access to School District Space and Equipment

School District agrees to provide Provider with adequate space within existing School District buildings so as to allow Provider to deliver on-site services, as necessary and appropriate. Provider shall also have access to certain school facilities and equipment in order to facilitate its programs and services being delivered under this agreement. Room, space, facilities, and equipment issues shall be worked out between Provider and School District administration. However, School District programs shall always have priority with regard to room, space, facilities, and equipment utilization.

V. Additional Duties of Parties

Provider shall provide all necessary paperwork as required by the individual needs and programmatic requirements of the students receiving services.

VI. Payment and Reimbursement

School District shall pay Provider \$22,000 for all services provided and delivered under this contract plus mileage reimbursement. Provider will invoice district monthly the amount \$1803.33, and mileage at the end of the year.

Provider shall provide verified invoices on a monthly basis. School District will provide Provider with a 1099 at the completion of each tax year.

VII. Data and Information Obligations

Provider agrees to be bound by the obligations, restrictions, and limitations set forth by federal and state law, rule, or regulation, including, but not limited to, the Minnesota Government Data Practices Act, the federal Family Educational Rights and Privacy Act, and HIPPA rules and regulations, in conjunction with any student data and information to which it has access or which it may receive. Both parties agree to abide by applicable federal and state laws, rules, and regulations regarding confidentiality and exchange of data and information. All records generated by Provider in delivering services to students, including, but not limited to, clinical notes, treatment records, and all other records applicable to a student and the services received by that student shall be considered to be records of School District and/or any of its member districts to whom services may be provided.

VIII. Dispute Resolution

The parties agree that any dispute arising under this agreement shall be submitted to binding arbitration through the Bureau of Mediation Services and its mediation/arbitration programs and procedures. Any arbitration decision shall be limited to only those issues which directly relate to this agreement and to the services provided herein. The parties shall equally share the cost of arbitration, but shall be responsible for the cost of their own representatives and/or attorneys.

IX. Assignability

Neither parties' rights and obligations under this agreement may be transferred, conveyed, or assigned without the written prior consent of the other party.

X. Interpretation – Titles of Paragraphs

The parties state and represent that this contract was mutually negotiated and that any ambiguities or uncertainties in language, meaning, or interpretation of this contract shall not be necessarily construed against either party.

Further, the various titles to the paragraphs in this contract are used solely for convenience, and they shall not be used for the purpose of interpreting or construing any word, clause, paragraph, or subparagraph of this contract.

School District: *Faribault Public Schools #0656*

Provider: *Third Party Integrity, Inc, Teresa Rome*

Superintendent

Teresa Rome- Third Party Integrity, Inc.

Date _____

Date _____

Attachment A



Teresa Rome

Third Party Integrity, Inc.

1927 Sheridan Court

North Mankato, MN 56003

Phone: (507) 327-0943

Email: trome1@isd77.org

Third Party Billing Proposal for FY 2022-2023

FARIBAULT PUBLIC SCHOOLS

OBJECTIVE

To support the district third party billing coordinator with services for the school district to obtain Third Party revenue to enhance special education services within the school district.

Support the district Third Party Billing Coordinator with the following:

- Direct contact with Director of Special Education and staff, available upon request
- Verify student eligibility and batch implementation
- Pull caseloads for billable services
- Train providers on completing appropriate documentation
- Use Sped Forms to obtain all billable information from providers
- Train providers on MA forms in Sped Forms for all services
- Determine interim rates for services and monitor rates so there is no payback
- Submit/validate claims on the MHCP – MN-ITS system
- Reconcile DHS remittance advice with payment received. If payment is denied research for error and resubmit for payment
- Maintain and maximize revenue by implementing processes and procedures for staff to follow to ensure we are capturing all revenue sources
- Compare MDE's EDRS report with providers in the district to ensure proper percentages for each provider is calculated for accurate rates
- Submit annual reports to DHS and reconcile final rates when received
- Train and implement the ICD-10 program within your district to ensure staff have a good understanding
- Continue to make TPB effective by developing processes and procedures



School Nutrition Program Joint Agreement Contract

A joint agreement is required when a School Food Authority (SFA) will administer School Nutrition Programs (SNP), and any other child nutrition programs listed on page 2 of this agreement, for another school (referred to as “Site” in the joint agreement) that is legally separate from the SFA and is eligible to participate in SNP.

- This template must be used for the joint agreement.
- Meals served at the school qualify to be claimed for program reimbursement if (1) a joint agreement is in effect and (2) the school is an approved site on the SFA’s application to the Minnesota Department of Education (MDE) to participate in the applicable child nutrition program(s).
- While this joint agreement is in effect, the school may not participate in or claim reimbursements for the program(s) independently from the SFA.

The SFA is responsible under its program agreement with MDE for ensuring that program requirements are met at the school including accurate meal counts taken at the point of service. The SFA is responsible for fiscal and other corrective actions taken concerning program operations at the school.

Instructions for completing Section I: Information in Section I must be complete in order to meet program requirements. Section I provisions may not be changed except for information required to be inserted.

Instructions for completing Section II: Information in Section II may be provided as needed to specify operational requirements. The SFA and school may change, add to, or delete Section II provisions as long as Section II does not conflict with Section I.

Section I

The SFA and Site must provide all requested information in Section I.

Identification of Parties, Term and Renewals, Cancellation

- A. _____ Cyber-Linked Interactive Child Nutrition System (CLiCS) ID _____ agrees to provide food service meeting SNP requirements, and meeting the requirements for any other child nutrition programs indicated on page 2 of this agreement to _____
- CLiCS Site ID Number _____ for the period of _____ through _____ in accordance with this agreement and regulations for the applicable program(s). Site agrees to meet program requirements that are applicable to site operations so that SFA can meet the costs of providing meals by claiming SNP meal reimbursements.

- B. This agreement may be renewed for additional years, if mutually agreed to by SFA and Site, for up to four (4) program years following the initial agreement period indicated above. SFA must annually provide MDE with a copy of the renewal document for the agreement to document that Site continues to be eligible to be a site on SFA's program application.
- C. Either party may cancel this agreement by notifying the other party with:
- Thirty (30) days written notice
 - Other – specify: _____

Meal Requirements

- D. SFA will provide the following types of SNP meals and/or milk that conform to the meal pattern or milk requirements for the following U.S. Department of Agriculture (USDA) programs:
- School Breakfast (7 CFR 220)
 - School Lunch (7 CFR 210)
 - Afterschool Care Snack (7 CFR 210)
 - Milk Programs (Special Milk Program* and/or Minnesota Kindergarten Milk Program)

* School Milk Program (SMP) reimbursement may be claimed only for milk served to groups of children who do not have access to program meals.

- E. Meals will be provided:
- As unitized (individual) meals
 - In bulk quantities, accompanied by written instructions provided by SFA listing the planned portion size to be served of each food component needed to meet meal pattern requirements.

Describe any additional requirements for meals/milk:

- F. If applicable, indicate additional USDA child nutrition programs for which meals will be provided and specify which meal/snack services will be provided for each program:
- Child and Adult Care Food Program (7 CFR 226)
 - Summer Food Service Program (7 CFR 225)
- G. SFA will be liable for meals which do not meet meal pattern requirements or are spoiled or unwholesome at time of delivery.

Substitutions and Modifications for Medical or Special Dietary Needs

- H. SFA will substitute food or beverage items or modify food items for qualifying students as required by federal and state law and SFA policies. Neither SFA nor Site may charge any additional amounts to students for substitutions or modifications.
1. Substitutions or Modifications for Students with Disability – Federal Requirement
SFA will provide substitutions to, or modifications of, meals as required by federal law for students who are documented by a physician to be unable to consume the regular program meals due to a disability. A physician's statement must identify the student's disability, the major life activities affected by the disability, the food or foods to be omitted from the student's diet, and the food or choice of foods that must be substituted. The statement must be signed and dated by the physician and maintained on file.
 2. Lactose-Reduced Milk for Students with Lactose Intolerance – State Requirement
SFA will make available at least one of the following types of lactose-reduced milk specified in Minnesota Statutes section 124D.114 upon the written request of the parent of a lactose-intolerant student: lactose-reduced milk; milk fortified with lactase in liquid, tablet, granular, or other form; or milk to which lactobacillus acidophilus has been added. A portion of a lactose-reduced milk product may be poured or served from a large container. The parent's request must be maintained on file.
 3. Meal Substitutions for Students without Disability (Optional)
 If this box is checked, SFA has established a policy as allowed by SNP regulations to offer meal substitutions for students who do not have a disability but who are unable to eat the regular meals due to medical or special dietary needs. SFA will provide substitutions for students who do not have a disability upon the written request of a recognized medical authority (physician, physician's assistant, certified nurse practitioner, registered dietitian, licensed nutritionist, or chiropractor). The request must specify the food or foods to be omitted from the student's diet, the food or choice of foods that must be substituted, be signed and dated by the recognized medical authority, and be maintained on file.
 4. Non-Dairy Fluid Milk Substitutes (Optional)
 If this box is checked, SFA has established a policy as allowed by SNP regulations to offer one or more non-dairy fluid milk substitutes that are nutritionally equivalent to cow's milk to students with a medical or other special dietary need. SFA will provide non-dairy fluid milk substitute(s) in accordance with SFA's policy. A request for a non-dairy fluid milk substitute must be in writing, identify the medical or other special dietary need that restricts the student's diet, be signed and dated by the parent/legal guardian or a medical authority (physician, physician's assistant, certified nurse practitioner, registered dietitian, licensed nutritionist, or chiropractor), and be maintained on file. Product information must be maintained on file to document that the non-dairy product(s) offered to students meet SNP standards for non-dairy fluid milk substitutes.

Meal Counts

- I. SFA / Site will take daily counts at the point of service of the number of reimbursable meals served by category (free, reduced-price and paid) to eligible children, and the number of meals served to adults. If Site takes meal counts, Site will accurately report meal counts to SFA. SFA is responsible for submitting claims for reimbursement to MDE and maintaining documentation to support the claim.

Describe any additional requirements for meal counts:

Collection of Meal Payments

- J. SFA / Site is responsible for the collection of money and/or the sale of meal pre-payments to students and adults.
- K. Meal payments will be deposited into SFA's nonprofit food service fund. All payments received under this agreement and all expenditures made by SFA in connection with this agreement will be paid from this fund.

Describe any additional requirements for collection of meal payments:

Free and Reduced-Price Meals

- L. SFA and Site will coordinate procedures as necessary to provide free and reduced-price meals to eligible children and ensure that children are not discriminated against because of their inability to pay the full price of the meal. Responsibility for free/reduced-price meal application procedures:
- Distribution of free/reduced-price meal applications SFA Site
 - Approval and verification of free/reduced-price meal applications SFA Site
 - Providing administrative review appeal of termination or reduction of benefits SFA Site

Describe any additional requirements for free and reduced-price meals procedures:

Health and Sanitation

- M. SFA and Site agree that federal, state and local health and sanitation requirements will be met at all times. All food will be properly stored, prepared, packaged and transported at appropriate temperatures and free of contamination.

Describe any additional requirements for health and sanitation:

Record Keeping

- N. SFA agrees to maintain all records applicable to this agreement for a period of three years after the end of the federal fiscal year to which they pertain, including records of meal counts, menus, food purchases, quantities prepared and delivered, and the use of USDA-donated commodities.
- O. SFA and Site agree to make books and records pertaining to SNP operations at Site available to representatives of MDE, the USDA, and the U.S. General Accounting Office at any reasonable time and place.

Describe any additional requirements for record keeping:

Monitoring

- P. Prior to February 1 of the school year that this agreement is in effect, SFA will perform an on-site review of the lunch counting and claiming system at Site. If the review discloses problems with meal counting or claiming procedures, SFA will ensure that Site implements corrective action and SFA will conduct a follow-up on-site review in accordance with 7 CFR 210.8(a)(1).

Section II

Section II provisions may not conflict with Section I provisions.

Ordering and Delivery

- Q. Describe how Site will notify SFA in advance for number of meals needed (include minimum timeline for notification; whether notified by phone or other method; minimum timeline for increase or decrease to order):

- R. By _____ each day food is prepared, meals will be:

Delivered by SFA to Site.

Ready for pickup at SFA's site.

Other – describe: _____

Site will provide a calendar of the days that meals are required.

Describe any additional procedures for ordering and delivery:

Labor

- S. SFA or Site is responsible for providing labor, as indicated:

SFA	Site	Labor
<input type="checkbox"/>	<input type="checkbox"/>	Employee(s) for meal service—number of employees:
<input type="checkbox"/>	<input type="checkbox"/>	Additional servers if necessary to accommodate meal schedules
<input type="checkbox"/>	<input type="checkbox"/>	Cashier
<input type="checkbox"/>	<input type="checkbox"/>	Supervision
<input type="checkbox"/>	<input type="checkbox"/>	Clean-up of kitchen
<input type="checkbox"/>	<input type="checkbox"/>	Other—describe:

The party providing each type of labor is responsible for the expense of the labor, unless otherwise indicated.

Equipment and Supplies

T. Responsibility for equipment and supplies:

SFA	Site	Equipment and Supplies
<input type="checkbox"/>	<input type="checkbox"/>	Trays
<input type="checkbox"/>	<input type="checkbox"/>	Serving spoons and tongs
<input type="checkbox"/>	<input type="checkbox"/>	Eating utensils
<input type="checkbox"/>	<input type="checkbox"/>	Condiments
<input type="checkbox"/>	<input type="checkbox"/>	Disposable supplies
<input type="checkbox"/>	<input type="checkbox"/>	Safe transportation containers*
<input type="checkbox"/>	<input type="checkbox"/>	Equipment**

*Specify SFA and/or Site responsibilities for cleaning and transportation of containers:

**Specify equipment – oven, refrigerator, cooler, serving counter, etc. – and describe responsibilities for equipment:

Student and Adult Meal Prices

U. The following meal prices will be in effect during the term of this agreement:

Meal	Children Elementary/Secondary	Adult
Breakfast (paid)	/	
Lunch (paid)	/	
Lunch (reduced-price)	/	
Milk	/	
Other (describe)	/	

Meal charges may be updated as needed during the agreement.

V. Additional provisions at option of SFA and Site: SFA will invoice Site for the total amount of negative meal account balances of students at the end of each school year.

SFA and Site have caused this agreement to be executed by their duly authorized representatives:

SFA: _____

Authorized Representative

Title of Authorized Representative

Telephone: _____

Signature: _____ Date: _____

Site: _____

Authorized Representative

Title of Authorized Representative

Telephone: _____

Signature: _____ Date: _____

School Nutrition Programs

Agreement for Vended Meals Provided by a School Food Authority

School Year

This agreement is for a School Food Authority (SFA) that participates in School Nutrition Programs (SNP) to obtain reimbursable SNP meals from another SFA, which is referred to in this contract as the "Vendor". An *Agreement for Vended Meals Provided by a School Food Authority* must be completed each school year that the Vendor will provide meals to the SFA. This agreement template may not be used to obtain SNP meals from a commercial vendor.

Meal charges are based on the Vendor recouping at least the estimated costs of providing the meals or snacks. If actual costs are not available, the charge may be based on the total federal reimbursement that could be received for the meal or snack including the value of USDA Foods if applicable.

Competitive quotes are not needed when SNP meals will be obtained from another SFA. The Vendor and SFA may directly negotiate meal prices without additional, competitive quotes.

I. Purpose and Term

"School Food Authority" or "SFA" means the school food authority that will receive the meals and claim the meals for SNP reimbursements under the SFA's agreement with the Minnesota Department of Education (MDE).

"Vendor" means the school food authority that will provide the SNP meals.

This contract, between School Food Authority (SFA):

SFA's Cyber-Linked Interactive Child Nutrition System (CLICS) Sponsor Identification Number:

and Vendor :

SFA's Cyber-Linked Interactive Child Nutrition System (CLICS) Sponsor Identification Number:

authorizes that the Vendor will provide meals, snacks or milk in accordance with this agreement and the federal regulations and policies applicable to the U.S. Department of Agriculture (USDA) Child Nutrition program(s) identified in Section II of this contract.

The contract is effective for the period of: _____ through _____.

Vendor will provide meals to SFA site(s) listed below or on an attached list.

Site Name	Site Address	CLICS Number (if known)

SFA will notify Vendor SFA with _____ days' notice of changes to sites.

If all sites do not receive the same types of meals, describe differences between sites here:

All sites receive same option.

II. Meal Requirements

A. Vendor will provide meals, snacks and/or milk that meet applicable School Nutrition Programs requirements, including revised requirements from the Healthy, Hunger-Free Kids Act of 2010 (check all programs that apply):

Lunches meeting National School Lunch Program requirements,* 7 Code of Federal Regulations (CFR) 210.

Breakfasts meeting School Breakfast Program requirements, 7 CFR 220.

Snacks meeting Afterschool Care Snacks requirements, 7 CFR 210.

Milk meeting Special Milk Program requirements, 7 CFR 215 / Minnesota Kindergarten Milk Program.

Other (describe):

B. Vendor will provide meals to SFA in the following manner:

Unitized meals.

Bulk quantities accompanied by written instructions regarding the planned portion size for each food component.

C. Vendor will also provide (check all that apply):

Eating Utensils.

Condiments.

Paper Items. **Paper goods (and plastic eating utensils as needed) for meals are included in the price stated in contract).**

Extra Milk.

Transportation Containers. Transportation containers will be delivered via FPS courier.

Other, describe:

III. Meal Charges and Billing

- A. SFA will pay the following fixed prices for meals that meet program requirements and are delivered in accordance with the agreement. The fixed prices are the total amount due from SFA for each meal type; Vendor will not charge other fees, or request reimbursement of any costs, in addition to the fixed meal prices.

Meal charges are based on the use of all commercial foods. Meal prices have *not* been reduced to reflect the value of SFA's USDA Foods. SFA will receive credit for its USDA Foods entitlement value as described in Section V.

Breakfast \$ **\$2.77**

Snack \$

Lunch \$ **\$3.23**

Meals (check one): include milk do not include milk

If applicable, describe other charges such as for extra milk, adult meals, and adjustments to meals to accommodate special dietary needs:

Vendor SFA will bill SFA as described (include frequency of billing):

-Invoices will be generated monthly and submitted to Discovery Public School via email.

-Meal counts served will be provided daily to FPS.

Breakfast meals provided will only be billed for meals served.

NOTE: Neither the Minnesota Department of Education (MDE) nor USDA assumes any liability for meal payments.

IV. Substitutions and Modifications for Medical or Special Dietary Needs

Vendor will substitute or modify food or beverage items as requested by SFA for students with medical or special dietary needs as specified by SFA. SFA is responsible to obtain and maintain any documentation required for SFA to claim program reimbursements.

If Vendor incurs additional costs for substitutions specified by SFA that exceed the regular meal payments, Vendor may request reimbursement from SFA for the additional costs. Neither SFA nor Vendor may charge any additional amounts to students who qualify for substitutions.

A. Substitutions or Modifications for Students with Disability – Federal Requirement

Vendor will provide substitutions or modifications to meals, as specified by SFA, for students with a disability that restricts their diet so that they are unable to consume the regular program meals. SFA is responsible to obtain the *Special Diet Statement* for the student that is required for SFA to claim program reimbursement for the meals.

B. Lactose-Reduced Milk for Students with Lactose Intolerance – State Requirement

Vendor will make available at least one of the following types of lactose-reduced milk specified in Minnesota Statutes section 124D.114 for lactose-intolerant students whose parents have submitted written requests: lactose-reduced milk; milk fortified with lactase in liquid, tablet, granular, or other form; or milk to which lactobacillus acidophilus has been added. A portion of a lactose-reduced milk product may be poured or served from a large container. SFA is responsible to maintain the written requests on file.

C. Meal Substitutions for Students without Disability (Optional)

If this box is checked, SFA has established a policy as allowed by School Nutrition Programs to offer meal substitutions that are within the meal pattern on a case-by-case basis for *students who do not have a disability* but who have special dietary needs. SFA will specify the required substitutions to Vendor.

D. Non-Dairy Fluid Milk Substitutes (Optional)

If this box is checked, SFA has established a policy as allowed by School Nutrition Programs to offer one or more *non-dairy fluid milk substitutes that are nutritionally equivalent to cow's milk* to students with a medical or other special dietary need. Vendor will provide non-dairy fluid milk substitute(s) in accordance with SFA's policy. SFA will maintain the written requests that are required to claim program reimbursement for non-dairy fluid milk substitutes.

V. USDA Foods

SFA's USDA Foods entitlement value for the school year is \$ _____ . SFA will permit MDE to transfer SFA's entitlement value for the school year to Vendor. Vendor will credit SFA for SFA's USDA Foods based on SFA's entitlement value.

Vendor will provide credits for USDA Foods to SFA at this frequency (check one):

On the monthly invoice, in the set monthly credit amount based on SFA's entitlement value shown above divided by SFA's number of operating months.

SFA's number of operating months:

Monthly credit that will be provided by Vendor (total entitlement divided by the number of operating months): \$

Other frequency

At the end of the contract year.

VI. Ordering and Delivering

A. SFA or sites will notify Vendor in advance of the number of meals needed.

Vendor will use an organized system for receiving orders for delivery adjustments; documenting orders for delivery adjustments; adjusting production levels, if necessary; ensuring that delivery receipts are changed to reflect adjusted meal orders; and ensuring that adjusted meal orders for each site are correctly packaged and loaded for delivery.

Indicate deadline(s) for SFA or sites to send meal orders (such as by a set time on the previous day or the same day of the meal service) and how notice will be provided, by e-mail, telephone or in person. Indicate timeline(s) for increasing and decreasing an order that has been made. If more than one site, indicate any differences between sites. Describe here, or reference here to attached information:

B. Vendor will deliver meals as described. Include time(s) for each site.

(For each meal service, indicate time that meal will be delivered or picked up by SFA. If more than one site, indicate for each site.) Describe here, or reference here to attached information:

C. Responsibility for transport containers:

(Indicate whether Vendor or SFA will be responsible for cleaning transport containers and, if applicable, schedule for Vendor to pick up or SFA/Site to return transport containers. If more than one site, indicate any differences between sites.)

Describe here, or reference here to attached information:

D. Other:

VII. Recordkeeping and Availability of Records

A. Vendor agrees to maintain full and accurate records, which are required for SFA to claim reimbursements through School Nutrition Programs. Required records include: 1) daily menu records; 2) daily quantities of food prepared, by type of meal; 3) daily number of meals furnished, by type of meal.

B. Vendor and SFA agree that books and records pertaining to Vendor SFA's food service fund will be made available to SFA upon request and agrees to retain all records for inspection and audit by representatives of

SFA, MDE, USDA, and U.S. General Accounting Office, at any reasonable time and place for a period of three (3) years after the final payment for the contract, except that in circumstances where audit findings have not been resolved the records must be retained beyond the three-year period until resolution of the audit.

VIII. Health and Sanitation

- A. All food will be properly stored, prepared, packaged and transported free of contamination and at appropriate temperatures.
- B. SFA will not pay for meals or snacks that are unwholesome or spoiled at time of delivery.

IX. SFA Control of Food Service

SFA will maintain overall responsibility for administration of the food service, in accordance with SNP regulations and policies.

SFA will:

- A. Retain control of the quality, extent and general nature of the food service, including counting the numbers of reimbursable meals and claiming SNP reimbursement from MDE.
- B. Retain control of the nonprofit food service account, overall financial responsibility for the nonprofit food service operation, and meal prices.
- C. Ensure that the food service operation is in conformance with SFA's agreement with MDE to participate in SNP.
- D. Maintain all applicable health certifications for SFA site(s).
- E. Monitor vended meals to ensure the food service is in conformance with program regulations.

X. Termination

Either party may terminate this contract for cause by notice in writing as described:

Notice of termination shall be provided in writing no less than 60 days prior to termination.

The contract may be terminated for convenience (no cause) if the parties mutually agree to terminate for convenience.

XI. Additional Provisions at Option of SFA and Vendor

Describe additional provisions here, or reference here to additional attached nonfinancial provisions:

Agreement for Vended Meals Provided by a School Food Authority

Signatures

SFA Name:

Authorized Representative:

Title:

Signature of Authorized Representative:

Date:

Vendor Name:

Authorized Representative:

Title:

Signature of Authorized Representative:

Date:



710 17th St. SW, Faribault, MN 55021

Office: 507-333-6000 | Fax: 507-333-6050

FOOD SERVICE MANAGEMENT COMPANY MEMORANDUM

Date: May 16, 2022

To: Finance Committee

From: Scott Gerdes, Director of Finance and Operations

RE: Approval of the FSMC

Please consider the approval of a new contract for Sodexo America LLC, as our FSMC for fiscal year 2022-2023. In December of 2021, I started work on the process (see attached), as defined by MDE, to complete the RFP process for a new contract for our FSMC. This process is required to take place every five years. In developing an RFP, the team went through all the areas that are important to the District, defined each of the areas, and weighted them based on the importance to the District. After the last couple of years, this process became a little more strategic based on what we have learned through the pandemic.

It quickly became clear when working together with Sodexo during the pandemic that there was a tremendous need, when our students were not in school, to be out in the community delivering meals to our students when they could not get to us.

To begin to make this even possible, in 2021, Faribault Public Schools applied for and was lucky to receive a grant from No Kids Hungry with funds that have enabled us to purchase a van and send food out to our students in need. The van is an amazing tool that enables us to deliver meals off site, but we quickly realized that if we were going to do this right and reduce food insecurity in our community, we needed a full time person to drive not only the van but the program itself.

To bridge the gap between school food service and the community, the role of our new Wellness and Community Engagement Director position was created and incorporated into our food service department. This person will be a liaison between food services,



📍 710 17th St. SW, Faribault, MN 55021

📞 **Office:** 507-333-6000 | **Fax:** 507-333-6050

Community School and the community. They will help promote our current breakfast, lunch, snack and dinner program, and teach the benefits of good nutrition. They will also work with community partners to develop new programs for our ongoing community needs, bring the classroom to the cafeteria, create smarter lunchrooms, as well as find more opportunities to bring everyone to the table.

As the board is aware, we have a very good fund balance in food service and are projected to go over the allowable fund balance.

The entire evaluation committee, which represented the entire District, was not only excited about this new structure, but was very excited to continue our work with our long term District partner.

Food Service Vendor RFP

Vendors

RFP Criteria	Points	Sodexo	SFE	Chartwell	Taher
Price	35	29.7	34.8	35	29.2
Manager	13	12.5	4.3	9.2	9
Staff Training	6	5.2	3.3	4.2	3.7
References	13	12.2	7.7	8.7	7
Nutritional Education	5	4.5	2.5	4	3.7
Operationalization	8	7.8	5.3	5.8	5.2
Staffing Models	3	2.8	1.3	1.8	1.5
Billing, Data, Reporting	2	2	1	1.2	1.2
Program Promotions	5	4.8	3	3.2	3
Community/Wellness Coordinator	10	10	3.5	3.2	1.7
Totals	100	91.5	66.7	76.3	65.2



Procurement Description for Food Service Management Contract School Nutrition Programs

Instructions: This form is to be completed by the school food authority and submitted to the Minnesota Department of Education (MDE) – Nutrition, Health and Youth Development. Upload this completed form and attachments to MDE at MDE.FSMC@state.mn.us to document how the school food authority competitively obtained and evaluated proposals from food service management companies. MDE will upload this completed form and attachments to the school food authority's School Nutrition Programs application.

1. Name of school food authority: _____

Cyber-Linked Interactive Child Nutrition System (CLiCS) Sponsor Identification Number (ten digit number):

Start date of the food service management contract to be obtained is: _____

2. Date of Contract Period: _____

3. Solicitation of Proposals:

Was the draft Request for Proposals (RFP) reviewed by MDE prior to distribution of the RFP to vendors?

_____ Yes

_____ No (If No, attach a copy of the RFP.)

a. Name of the publication in which the RFP was advertised (attach copy): _____

Dates of publication: _____

b. Names of known vendors that the RFP was sent to or offered: _____

4. Pre-Proposal Meeting / Clarifications

Date of pre-proposal meeting: _____

If no pre-proposal meeting was held, explain the reason: _____

a. Were any clarifications or changes made to the RFP after the RFP was provided to vendors? (Include all clarifications or changes that were communicated to vendors at the pre-proposal meeting or at other times.)

_____ Yes (If Yes, attach a copy of the clarifications or changes.)

_____ No

- b. Attach the evaluation criteria showing the maximum number of points that could be awarded for price and for each non-price criteria.

5. Evaluation and Award

- a. Names of vendors that provided proposals: _____

(Attach proposals).

- b. Names of vendors that did not provide proposals: _____

Attach communications from vendors showing that the vendors declined to submit proposals.

Communications should specify the vendor's reason for not submitting a proposal.

- c. Were any proposals rejected because they were not responsive to your RFP?

_____ Yes. If yes, describe here and/or attach documentation: _____

_____ No

- d. Were any vendors rejected because the vendor was found to be not responsible?

_____ Yes. If yes, describe here and/or attach documentation: _____

_____ No

- e. Describe the procedures used to evaluate proposals (or attach): _____

Attach documentation showing the evaluation of each proposal and the comparison of proposals. The documentation must show the number of points awarded to each proposal for low price and the number of points awarded for each non-price criterion.

- f. Name of company to be awarded contract: _____

I certify that the school food authority has met applicable state and federal procurement requirements in its procurement of the food service management contract.

Printed Name of Authorized Representative

Signature – Authorized Representative of School Food Authority

Date

Title of Authorized Representative

Food Vendor RFP

1-Mar-22	Develop and write RFP
March 2, 2022	Submit to MDE for Review
March 21, 2022	Distribute to Vendors
April 4, 2022	Meeting with Vendors
April 7, 2022	Receive Questions
April 12, 2022	Respond to Questions
April 19, 2022	Evaluations
April 21, 2022	Send to MDE
May 6, 2022	Back from MDE
May 16, 2022	Finance Committee
May 23, 2022	Board Approval

April

	McKinley	Jefferson	Lincoln	Roosevelt	Middle School	High School	ALC	FOA - Elem	FOA - MS	FOA - HS	Total Served @ FPS	Plus: Projected Tuition	Projected Total ADM
Early Childhood	65										65		65
VPK	46										46		46
Kindergarten		69	76	72				3			220		220
1		54	67	48				2			171		171
2		68	70	60				6			204		204
3		78	80	50				3			211		211
4		55	70	70				7			202		202
5		71	72	59				6			208		208
6					221				6		227		227
7					264				13		277		277
8					232				16		248		248
9						265	5			11	281		281
10						246	12			17	275		275
11						240	21			18	279		279
12						180	65			17	262		262
Total	111.00	394.60	435.00	359.50	716.75	930.50	103.20	26.90	35.25	62.90	3,176	-	3,176
Drop vs last mo.	-	(1)	2	(2)	0	(14)	9	1	(1)	4	(1)		

**Faribault Public Schools
Enrollment Report by Month**

School Year 2021 - 2022

	September	October	November	December	January	February	March	April	May	YTD Average	Plus:		Enrollment Used for FY22 Adopted Budget		
											Projected Tuition	Projected Total ADM	Served @ FPS	Projected Tuition	Total
Early Childhood	64	64	64	64	65	65	65	65	-	65	-	65	59	5	64
VPK	45	46	46	46	46	46	46	46	-	46	-	46	46	-	46
Kindergarten	218	220	222	222	222	222	223	220	-	221	4	225	183	4	186
1	177	176	176	173	169	167	169	171	-	172	4	176	177	4	181
2	209	209	208	205	204	202	203	204	-	206	4	210	204	4	208
3	222	219	218	215	216	214	212	211	-	216	5	221	213	5	218
4	230	196	195	197	197	198	201	202	-	202	3	205	195	3	198
5	209	209	207	206	208	208	208	208	-	208	4	212	207	4	211
6	227	226	225	224	225	230	230	227	-	227	5	232	230	5	235
7	270	272	272	272	269	274	275	277	-	273	7	280	256	7	264
8	250	252	245	244	243	246	248	248	-	247	8	255	249	8	257
9	282	280	276	277	277	278	279	281	-	279	6	285	283	6	289
10	277	274	275	274	271	277	277	275	-	275	5	280	279	5	283
11	280	278	278	280	277	277	278	279	-	278	6	284	267	6	272
12	300	294	283	282	272	268	263	262	-	278	17	295	301	17	317
Total	3,261	3,215	3,191	3,180	3,160	3,171	3,177	3,176	-	3,191	78	3,269	3,148	83	3,231
		(46)	(24)	(10)	(20)	10	6	(1)	(3,176)						
EC-12 Average															
October - June		3,215	3,203	3,195	3,187	3,183	3,182	3,181	2,784						
													Over (Under) Budget		38

Faribault Public Schools
Comparative Financial Report - Select General Fund Expenditure Accounts
As of April 30, 2021

	FY21 For the Month of April 2021	FY22 For the Month of April 2022	FY21 Year to Date through April 2021	FY22 Year to Date through April 2022	FY21 FIN Budget	FY22 REV Budget	FY21 % of Budget through April 2021	FY22 % of Budget through April 2022
EXPENDITURES:								
HVAC	11,527	27,468	104,866	249,822	213,000	186,000	49.23%	134.31%
Water	5,097	6,078	43,002	52,744	60,225	60,400	71.40%	87.32%
Electric	34,114	31,408	403,366	507,065	668,000	668,000	60.38%	75.91%
Snow Removal	6,640	19,544	57,665	76,925	90,400	90,400	63.79%	85.09%
Total Expenditures	57,379	84,498	608,899	886,556	1,031,625	1,004,800	59.02%	88.23%

Faribault Public Schools
Comparative Financial Report - Self Insurance Fund
As of April 30, 2021

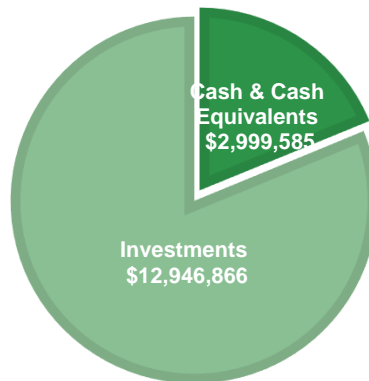
	FY21 For the Month of April 2021	FY22 For the Month of April 2022	FY21 Year to Date through April 2021	FY22 Year to Date through April 2022	FY21 FIN Budget	FY22 REV Budget	FY21 % of Budget through April 2021	FY22 % of Budget through April 2022
REVENUES:								
District Contributions	216,296	227,473	1,809,652	1,955,019	2,538,325	2,262,910	71.29%	86.39%
Employee Contributions	32,858	26,221	347,262	254,751	375,000	421,004	92.60%	60.51%
Retirees Contributions	2,618	3,557	35,756	34,336	100,000	113,604	35.76%	30.22%
Cobra Contributions	776	-	13,609	9,154	18,000	19,214	75.61%	47.64%
Total Revenue	252,548	\$257,252	\$2,206,279	\$2,253,261	\$3,031,325	\$2,816,732	72.78%	80.00%
EXPENDITURES:								
Medical Claims	158,713	95,584	1,826,585	2,103,826	2,470,125	2,340,983	73.95%	89.87%
Administrative Fees	-	-	45,553	61,434	64,389	151,021	70.75%	40.68%
Stop Loss	(1,145)	(32,539)	266,489	(296,917)	370,135	262,857	72.00%	-112.96%
Consultant Fees	-	-	11,432	10,686	15,771	14,278	72.48%	74.84%
Total Expenditures	\$157,568	\$63,046	\$2,150,058	\$1,879,028	\$2,920,420	\$2,769,139	73.62%	67.86%

FARIBAULT PUBLIC SCHOOLS

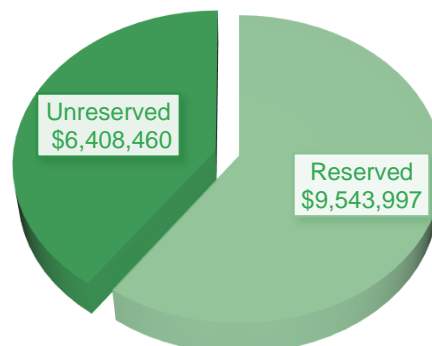
Investment Balances as of April 30, 2022

	Ending Balance 3/31/2022	Ending Balance 4/30/2022	Interest/Div Earned
CCF - MAIN CHECKING	1,164,641.34	1,204,413.35	
CCF -SAVINGS	2,050,392.89	1,750,887.29	
Ameritrade 2019A - CIF F6	596,781.82	595,868.63	2.09
MSDLAF+LIQUID MONEY MARKET	311,100.68	40,674.41	9.83
MSDLAF+ MAX MONEY MARKET	6,004.25	6,005.99	1.74
MN TRUST	5,129,767.12	6,399,001.98	779.26
MN TRUST TERM SERIES REDEMPTION	850,000.00	850,053.10	53.10
US BANK - IRREVOCABLE TRUST	2,825,197.11	2,666,667.03	2,477.30
US BANK - ROOSEVELT ADDITION	1,089,162.20	1,087,578.25	
MN TRUST INVESTMENT CD	249,200.00	249,200.00	
MN TRUST INVESTMENT CD	249,248.90	249,248.90	
MN TRUST INVESTMENT CD	249,248.41	249,248.41	
FIRST UNITED BANK CD	150,000.00	150,000.00	
PREMIER BANK CD	150,000.00	150,000.00	
RELIANCE BANK CD	150,000.00	150,000.00	
STATE BANK OF FARIBAULT CD	150,000.00	150,000.00	
PETTY CASH	3,610.00	3,610.00	
TOTAL CASH AND INVESTMENTS	\$ 15,374,354.72	\$ 15,952,457.34	\$ 3,323.32

LIQUIDITY

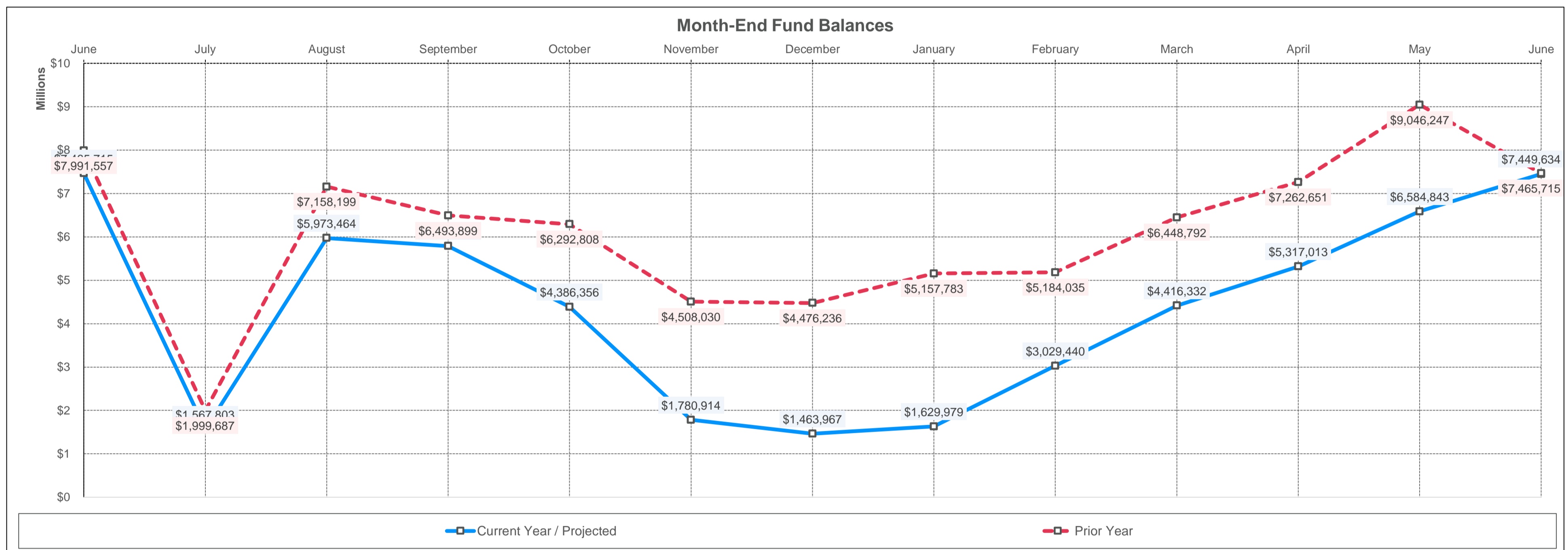


ASSET RESERVATIONS



General Fund

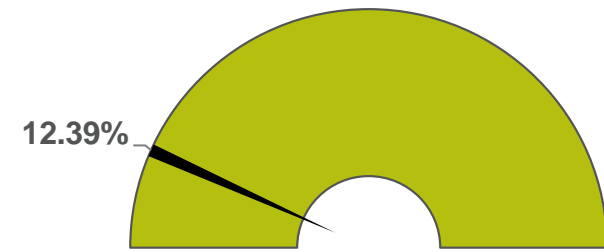
For the Period Ending April 30, 2022



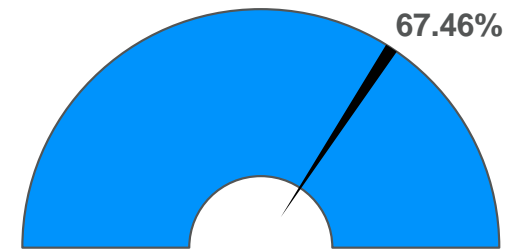
General Fund | Revenue Dashboard Summary

For the Period Ending April 30, 2022

Projected Year-End Balances as % of Budgeted Revenue

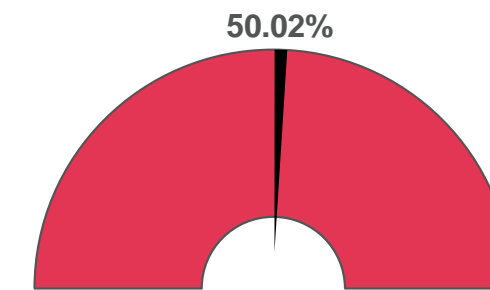


Actual YTD Revenues



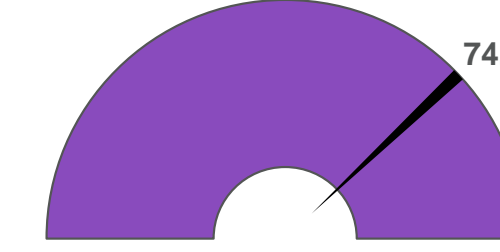
Projected YTD Revenues
67.45%

Actual YTD by Local Sources



Projected YTD Local Sources
50.39%

Actual YTD by State Sources

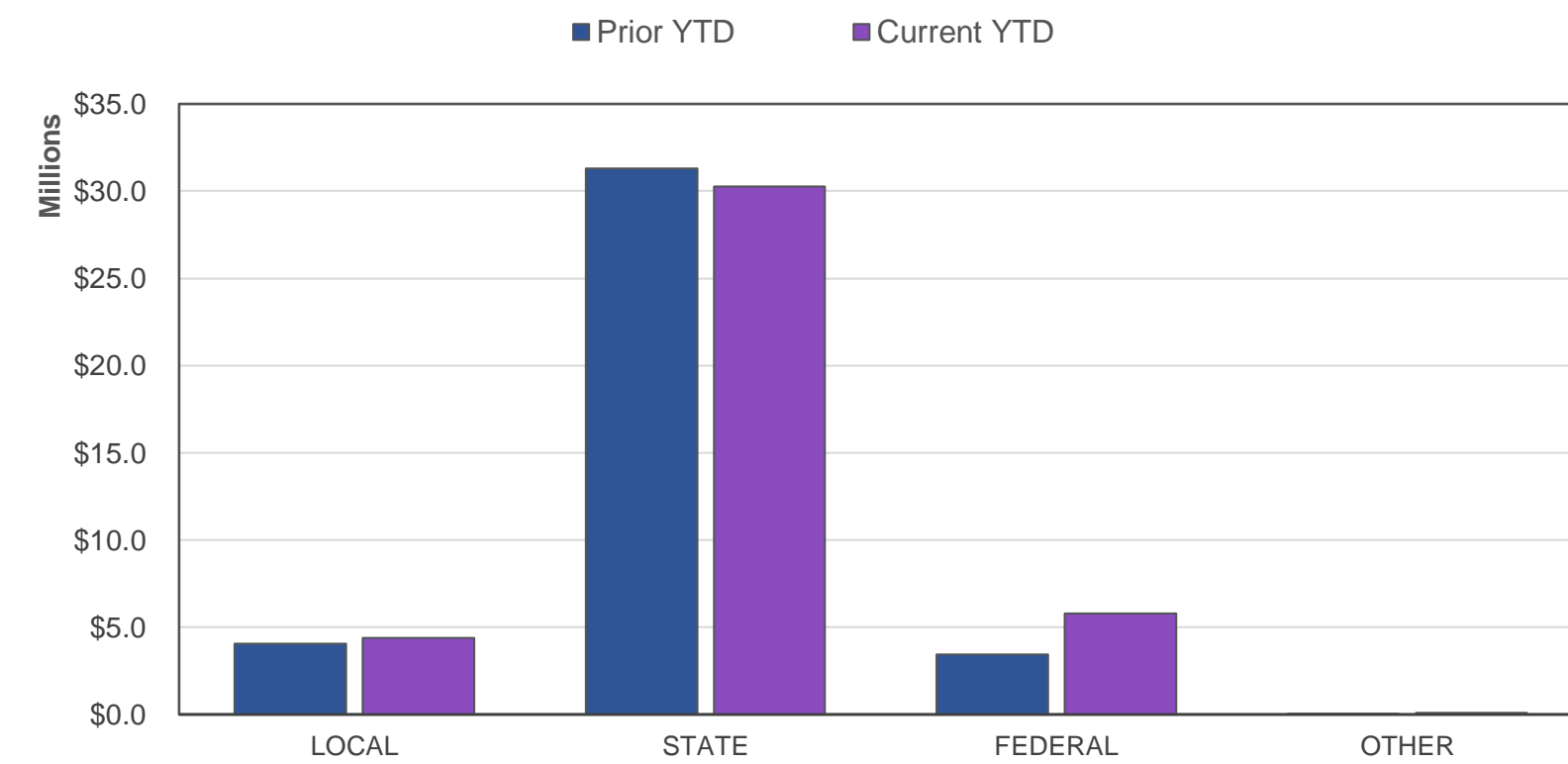


Projected YTD State Sources
75.77%

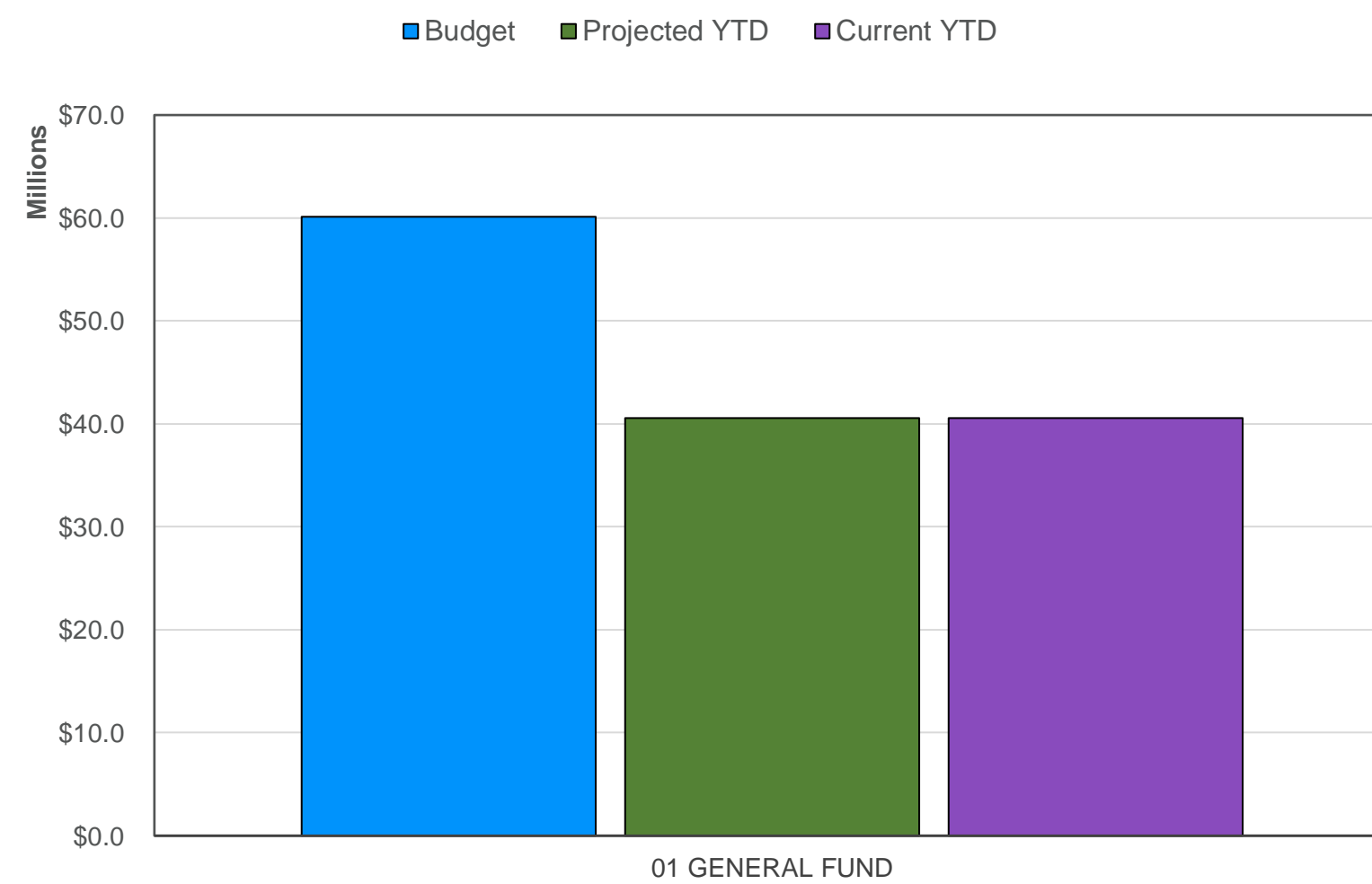
Top 10 General Fund Sources of Revenue (Year-to-Date)

General Education Aid	\$25,693,233.13
Federal Aid/Mde (Requires Fin)	\$5,570,142.31
State Aid For Special Education	\$4,333,372.35
Property Tax Levy, General	\$3,242,400.75
Ma Rev/Dept Of Human Svcs	\$277,568.46
Misc Rev From Local Sources	\$247,222.26
Federal Aid Thru Other Agency	\$228,969.07
Rent	\$182,500.00
Fees From Patrons	\$141,791.59
Endowment Fund Apportionment	\$137,188.06
Percent of Total Revenues Year-to-Date	98.76%

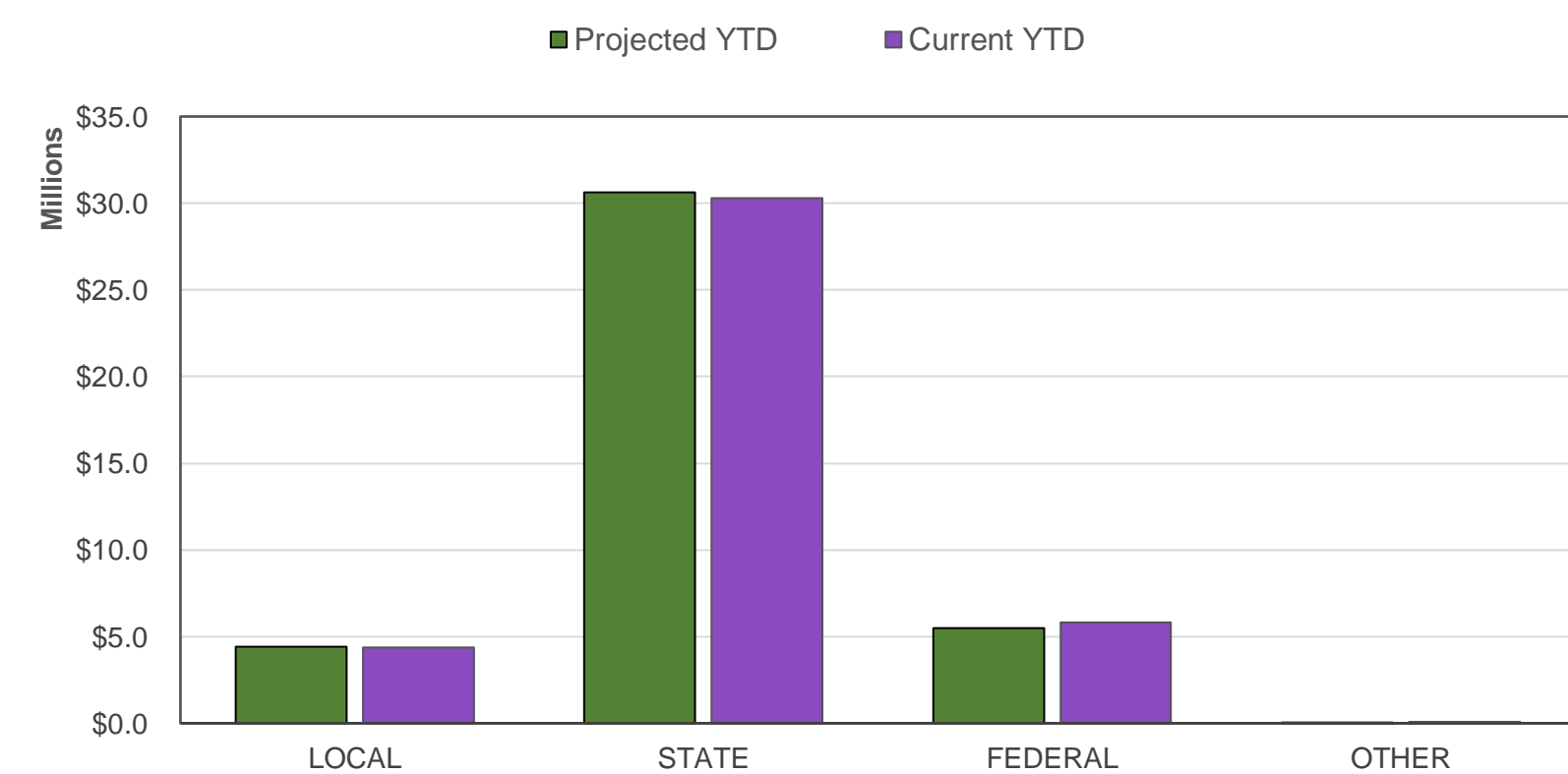
Revenue by Source | Prior YTD vs. Current YTD



Total Revenue | Budget / Projected YTD / Current YTD



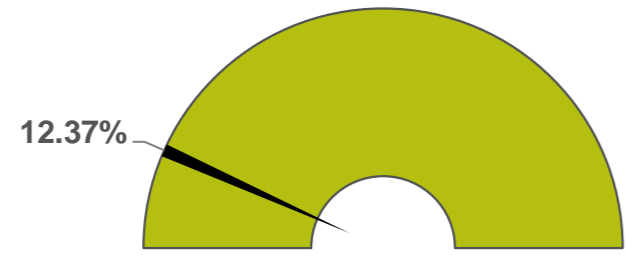
Revenue by Source | Projected YTD vs. Current YTD



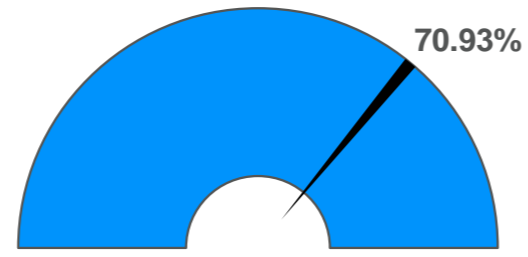
General Fund | Expenditure Dashboard Summary

For the Period Ending April 30, 2022

Projected Year-End Balances as % of Budgeted Expenditures

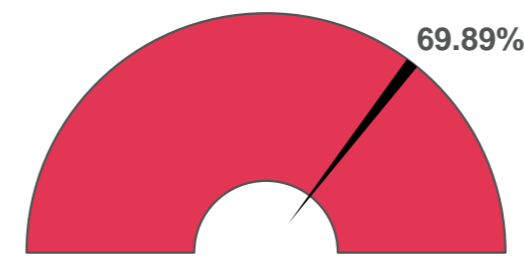


Actual YTD Expenditures



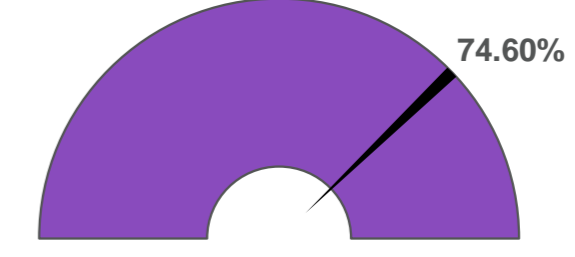
Projected YTD Expenditures
71.28%

Actual YTD Salaries / Benefits



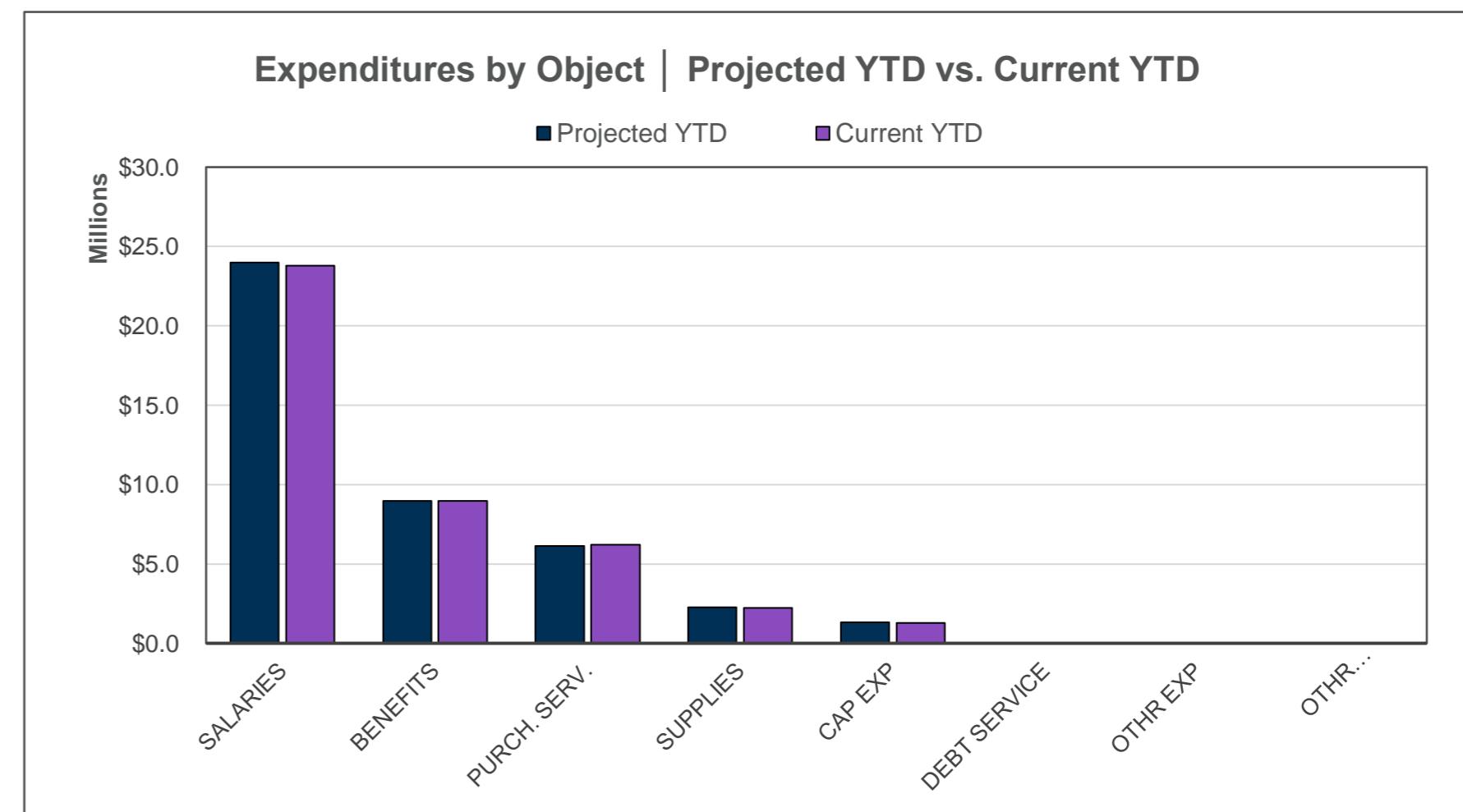
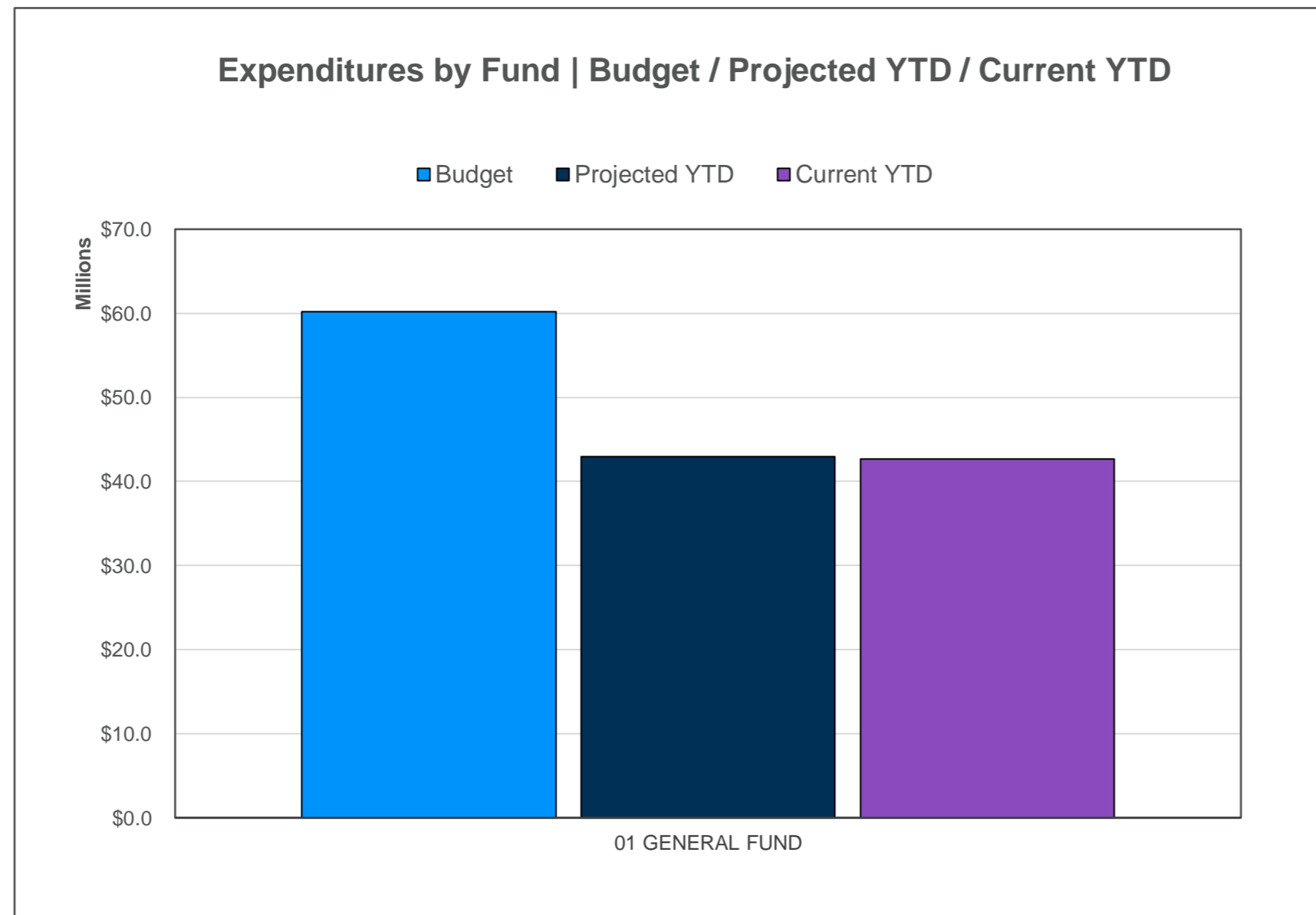
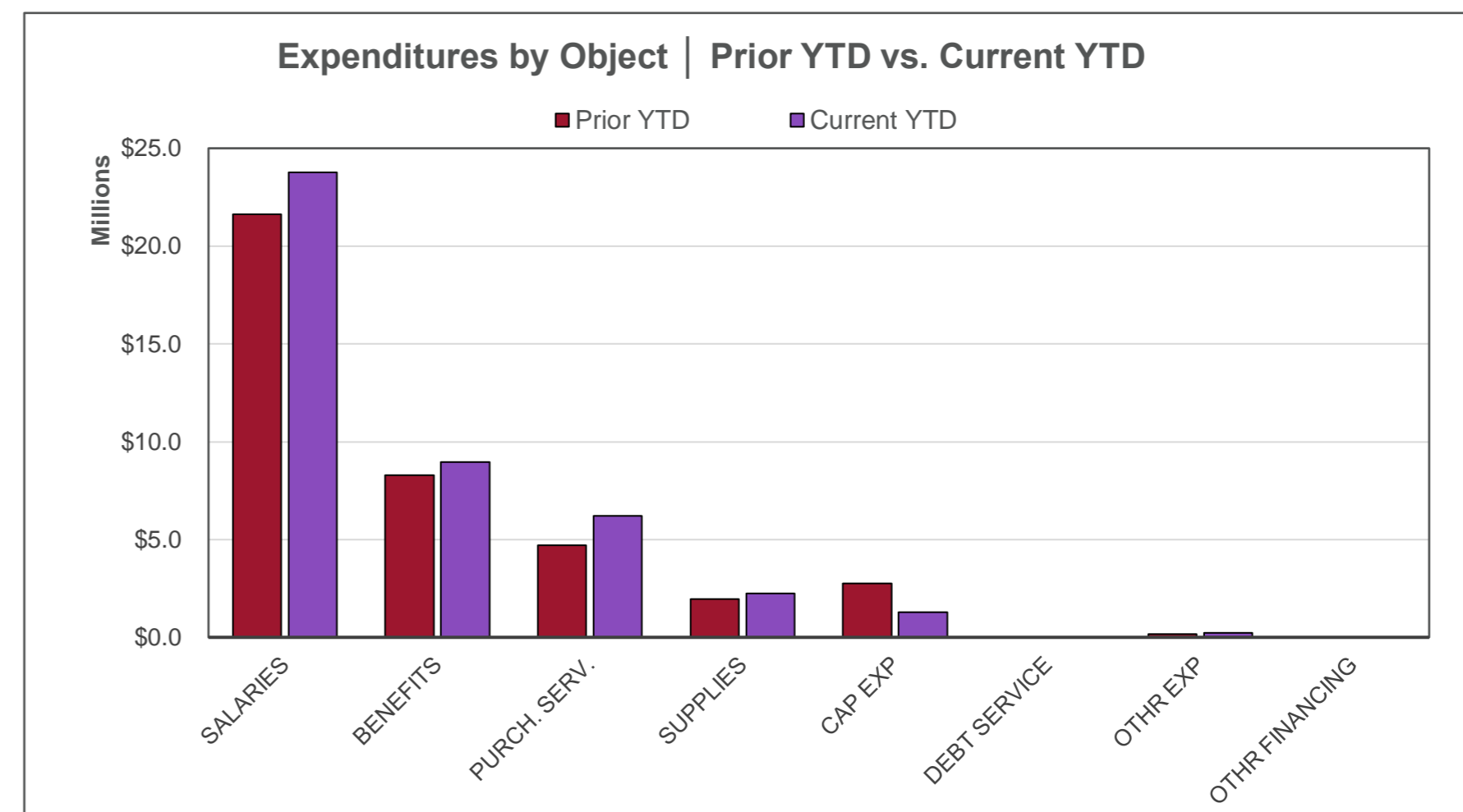
Projected YTD Salaries / Benefits
70.40%

Actual YTD Other Objects



Projected YTD Other Objects
74.37%

Top 10 General Fund Expenditures by Program (Year-to-Date)	
Licensed Classroom Teacher	\$12,488,098.96
Health Insurance	\$3,701,856.19
Transport Contr <=\$25,000	\$2,945,719.64
Non,Instructional Support	\$2,647,954.56
Administration/Supervision	\$2,286,426.92
Fica/Medicare	\$1,747,374.97
Tra	\$1,427,807.27
Certified Para/Pca	\$1,391,554.75
Other Licensed/Certified Salary	\$920,764.79
Tax Advantage Employer Hlth Argmt	\$917,366.35
Percent of Total Expenditures Year-to-Date	71.36%



Statement of Revenues, Expenditures, Other Financing Sources (Uses) And Changes In Fund Balance

For the Period Ending April 30, 2022

All Funds Summary Breakdown

(With Comparative Totals For the Period Ended July, 2021 - April, 2022)

	All Funds FY2021			All Funds FY2022			% Incr/(Decr)				
	All Funds FY2021	All Funds FY2022	% Incr/(Decr)	General Fund	Food Service Fund	Community Service Fund	Building Construction Fund	Debt Service Fund	Trust Fund	Internal Service Fund	Postemployment Benefits Irrevocable Trust Fund
REVENUES											
Local	\$8,899,344	\$8,608,641	(3.27%)	4,385,072	79,539	1,199,760	6,123	862,237	0	2,296,839	(220,928)
State	\$32,186,469	\$31,090,396	(3.41%)	30,272,369	38,673	603,104	0	176,250	0	0	0
Federal	\$4,832,519	\$8,222,071	70.14%	5,799,111	2,253,547	169,412	0	0	0	0	0
Other	\$3,865,914	\$133,194	(96.55%)	98,859	34,336	0	0	0	0	0	0
TOTAL REVENUE	\$49,784,246	\$48,054,301	(3.47%)	40,555,411	2,406,094	1,972,276	6,123	1,038,487	0	2,296,839	(220,928)
EXPENDITURES											
Salaries	\$22,945,668	\$25,350,583	10.48%	23,783,452	35,572	1,531,559	0	0	0	0	0
Benefits	\$8,825,010	\$9,559,945	8.33%	8,952,062	17,900	487,281	0	0	0	0	102,702
Purchased Services	\$6,551,108	\$8,186,605	24.97%	6,208,915	1,405,869	439,377	117,776	0	0	0	14,668
Supplies And Materials	\$2,114,882	\$2,350,417	11.14%	2,229,684	3,250	117,482	0	0	0	0	0
Capital Expenditures	\$2,780,611	\$3,319,794	19.39%	1,292,503	28,997	12,777	1,985,517	0	0	0	0
Debt Service	\$2,252,250	\$2,253,625	0.06%	0	0	0	0	2,253,625	0	0	0
Other Expenditures	\$2,320,615	\$2,142,305	(7.68%)	237,495	0	2,156	0	0	0	1,902,654	0
Other Financing Uses	\$0	\$0		0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	\$47,790,144	\$53,163,275	11.24%	42,704,113	1,491,588	2,590,631	2,103,293	2,253,625	0	1,902,654	117,371
SURPLUS / (DEFICIT)	1,994,102	(5,108,973)	(356.20%)	(2,148,702)	914,506	(618,356)	(2,097,170)	(1,215,138)	0	394,185	(338,298)
FUND BALANCE											
Beginning of Period				7,465,715	626,637	1,153,422	3,650,878	542,092	0	26,100	0
End of Period				5,317,013	1,541,143	535,066	1,553,708	(673,046)	0	420,285	(338,298)

