

Called Meeting
Tuesday, May 17, 2022 6:00 PM

Dr. Jim Vaszauskas Center for the Performing
Arts
1110 W. Debbie Lane
Mansfield, TX 76063

Agenda

1. **Roll Call**
2. **Call to Order**
3. **Meeting Opening**
 - 3.1. Prayer
 - 3.2. Pledges
4. **Closed Session**
 - 4.1. Adjourn to Closed Session pursuant to Texas Government Code Section 551.074, Personnel, to deliberate regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including the Superintendent evaluation and contract; 551.071, consultation with the Board's attorney; and 551.072, real property.
5. **Reconvene**
 - 5.1. Reconvene to Public
6. **Public Comments**
 - 6.1. The correct procedure for addressing the Board during Public Comments is as follows: Each speaker should address the Board from the podium microphone and state his or her name before speaking. All speakers will be limited to three minutes to make comments regarding items on the agenda, unless modified by the Board president based on Board Policy BED (LOCAL). Copies of presentations should be made available to all trustees and the Superintendent. Board policy prohibits the discussion of complaints against district employees during an open forum.
7. **Action on Items Discussed in Closed Session**
 - 7.1. Consideration and Approval of the Superintendent's Evaluation and Contract
8. **Canvass the Votes of the May 7, 2022, Board of Trustees General Election for Place 3, Place 4 and Place 5 and Special Election for Place 7**
9. **Business Items Requiring Board Action**
 - 9.1. Consideration and Approval of Updates to Board Operating Procedures
 - 9.2. Consideration and Approval of Order of a Runoff Election on June 18, 2022, for MISD Trustee Place 3
10. **Work Session**
 - 10.1. Budget Update #1 2022-2023 -- Michele Trongaard
11. **Adjourn**
 - 11.1. Adjourn

Mansfield ISD General and Special Elections -- Official Results

Tarrant County		Johnson County						
	Absentee	Early Voting	Election Day	Absentee	Early Voting	Election Day	Total Votes	% Votes
PLACE 3								
Shawn Thompson	124	460	243	8	25	8	868	7.97%
Craig Tipping	251	3,448	1,420	5	137	64	5,325	48.87%
Benita C. Reed	221	2,593	1,654	10	135	91	4,704	43.17%
Total:	596	6,501	3,317	23	297	163	10,897	100.00%
PLACE 4								
Amanda "Mandy" Jackson Sneed	287	2,609	1,676	21	138	90	4,821	44.14%
Keziah Valdes Farrar	308	3,915	1,643	3	158	74	6,101	55.86%
Total:	595	6,524	3,319	24	296	164	10,922	100.00%
PLACE 5								
Jo Anna Cruz Cardoza	163	1,942	1,282	8	111	60	3,566	32.86%
Bianca Benavides Anderson	255	3,578	1,506	7	144	68	5,558	51.22%
Le Keishia E. Dawkins	177	940	529	8	39	35	1,728	15.92%
Total:	595	6,460	3,317	23	294	163	10,852	100.00%
PLACE 7								
Yolanda E. McPherson	261	2,530	1,605	13	130	87	4,626	42.71%
Courtney Lackey Wilson	341	3,920	1,691	11	168	75	6,206	57.29%
Total:	602	6,450	3,296	24	298	162	10,832	100.00%

Mansfield Independent School District

Official

Run Time 8:41 AM

Run Date 05/16/2022

Tarrant County

Constitutional Joint Elections

5/7/2022

Page 1

Official Results

Registered Voters

11052 of 105239 = 10.50%

Mansfield Independent School District Trustee, Place 3

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Shawn Thompson		124	20.81%	460	7.08%	243	7.33%	827	7.94%
Craig Tipping		251	42.11%	3,448	53.04%	1,420	42.81%	5,119	49.15%
Benita C. Reed		221	37.08%	2,593	39.89%	1,654	49.86%	4,468	42.90%
Cast Votes:		596	100.00%	6,501	100.00%	3,317	100.00%	10,414	100.00%
Undervotes:		99		371		168		638	
Overvotes:		0		0		0		0	

Mansfield Independent School District Trustee, Place 4

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Amanda "Mandy" Jackson Sneed		287	48.24%	2,609	39.99%	1,676	50.50%	4,572	43.80%
Keziah Valdes Farrar		308	51.76%	3,915	60.01%	1,643	49.50%	5,866	56.20%
Cast Votes:		595	100.00%	6,524	100.00%	3,319	100.00%	10,438	100.00%
Undervotes:		100		348		166		614	
Overvotes:		0		0		0		0	

Mansfield Independent School District Trustee, Place 5

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Jo Anna Cruz Cardoza		163	27.39%	1,942	30.06%	1,282	38.65%	3,387	32.66%
Bianca Benavides Anderson		255	42.86%	3,578	55.39%	1,506	45.40%	5,339	51.48%
Le Keishia E. Dawkins		177	29.75%	940	14.55%	529	15.95%	1,646	15.87%
Cast Votes:		595	100.00%	6,460	100.00%	3,317	100.00%	10,372	100.00%
Undervotes:		100		412		168		680	
Overvotes:		0		0		0		0	

Mansfield Independent School District Trustee, Place 7 (Unexpired Term)

Choice	Party	Absentee Voting		Early Voting		Election Day Voting		Total	
Yolanda E. McPherson		261	43.36%	2,530	39.22%	1,605	48.70%	4,396	42.48%
Courtney Lackey Wilson		341	56.64%	3,920	60.78%	1,691	51.30%	5,952	57.52%
Cast Votes:		602	100.00%	6,450	100.00%	3,296	100.00%	10,348	100.00%
Undervotes:		93		422		189		704	
Overvotes:		0		0		0		0	

*** End of report ***

OFFICIAL TABULATION
MANSFIELD INDEPENDENT SCHOOL DISTRICT
GENERAL ELECTION
May 7, 2022

RACE/CANDIDATE	Johnson County			
	Absentee	Early Voting	Election Day	Subtotal
TRUSTEE, PLACE 3				
Shawn Thompson	8	25	8	41
Craig Tipping	5	137	64	206
Benita C. Reed	10	135	91	236
TOTAL	23	297	163	483
TRUSTEE, PLACE 4				
Amanda "Mandy" Jackson Sneed	21	138	90	249
Keziah Valdes Farrar	3	158	74	235
TOTAL	24	296	164	484
TRUSTEE, PLACE 5				
Jo Anna Cruz Cardoza	8	111	60	179
Bianca Benavides Anderson	7	144	68	219
Le Keishia E. Dawkins	8	39	35	82
TOTAL	23	294	163	480
TRUSTEE, PLACE 7				
Yolanda E. McPherson	13	130	87	230
Courtney Lackey Wilson	11	168	75	254
TOTAL	24	298	162	484

Provisional ballots voted:	Johnson County
	2



**Board of School Trustees
Mansfield Independent School District**

TITLE: Consideration and Approval of
Board Operating Procedures

DATE: May 17, 2022

ACTION

BACKGROUND:

In effective school systems, the Superintendent and the Board function as a “Team of Eight.” A structured approach to developing a vision for the district and setting goals is enhanced by first developing a system of standard operating procedures. The School Board is the corporate policy making body for the district, and the Superintendent and staff provide the leadership to cause Board policies to be implemented. Therefore, the Mansfield ISD Board of Trustees and Superintendent function as a “Team of Eight” to provide open communication to the staff and patrons of the district.

On April 1, 2022, a committee met to discuss possible revisions to the Board Operating Procedures. The recommended revisions are attached to the agenda.

CONSIDERATIONS:

Consider changes to the Board Operating Procedures to set the expectations of the Board of Trustees and effectively communicate with staff and patrons of the district.

RECOMMENDATION:

This is a Board item. The Superintendent does not have a recommendation.



Mansfield Independent School District

Board Operating Procedures

Modified on May 17, 2022

Board Operating Procedures Mansfield Independent School District

In effective school systems, the Superintendent and the Board function as a "TEAM OF EIGHT." A structured approach to developing a vision for the district and setting goals is enhanced by first developing a system of standard operating procedures. The School Board is the corporate policy-making body for the district, and the Superintendent and staff provide the leadership to cause Board policies to be implemented. Therefore, the Mansfield ISD Board of Trustees and Superintendent function as a "TEAM OF EIGHT" to provide open communication to the staff and patrons of the district.

The Mansfield ISD Board of Trustees adopts these guidelines as Standard Operating Procedures to set the expectations of the Board of Trustees and to effectively communicate with staff and patrons of the district.

I. CODE OF ETHICS Board Policies BBF (LOCAL)

As a member of the Board, I shall promote the best interests of the District as a whole, and to that end, shall adhere to the following ethical standards:

1. Fair, just and impartial decisions and actions.
2. Accord others the respect I wish for myself.
3. Encourage expressions of different opinions and listen with an open mind to others' ideas.
4. Accountability to the public by representing District policies, programs, priorities and progress accurately.
5. Responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns.
6. Ensure prudent and accountable use of District resources.
7. Recognize that decisions must be made by the Board as a whole and make no personal promise or take private action that may compromise performance or responsibilities.
8. Tell the truth.
9. Express opinions and views during the discussion of motions, but following the vote shall respect the majority decision as the decision of the Board.
10. Shall not discuss any information or express opinions in public when the district is involved with third party negotiations.
11. Make decisions in terms of the educational welfare of all children in the District and on fact rather than supposition, opinion or public favor.
12. Refuse to surrender judgment to any individual or group at the expense of the District as a whole.
13. Consistently uphold all applicable laws, rules, policies and governance procedures.
14. Hold confidential all matters and information that is privileged under applicable laws or will needlessly harm employees, individuals or the District if disclosed.
15. Focus attention on fulfilling the Board's responsibilities of goal setting, policymaking and evaluation.
16. Diligently prepare for and attend Board meetings by studying the material in the Board packet and when possible presenting or resolving questions beforehand by contacting the Superintendent or administrative staff.
17. Refrain from individual involvement in activities the Board has delegated to the Superintendent.
18. Seek continuing education that will meet legal requirements and enhance my ability to fulfill my duties effectively.
19. Use of social media, texting or other forms of electronic communication are subject to open records requests, and therefore are prohibited during board meetings.
20. **Keep District business completely separate from personal social media accounts.**

II. ROLE AND AUTHORITY OF BOARD MEMBER AND/OR BOARD OFFICERS

BDAA(LOCAL)

- A. Board Officers:** The Board shall elect a President, a Vice President and a Secretary who shall be members of the Board. The Board may assign a District employee to provide clerical assistance to the Board. Officers shall be elected by majority vote of the members present and voting.
- B. Vacancy:** A vacancy among officers of the Board shall be filled by majority action of the Board.
- C. Terms and Duties:** Board officers shall serve for a term of one year or until a successor is elected. Officers may succeed themselves in office without limit with the exception of the President who may succeed himself or herself once. Each officer shall perform any legal duties of the office and other duties as required by action of the Board.
- D. President:** In addition to the duties required by law, the President of the Board shall:
1. Preside at all meetings of the Board unless unable to attend.
 2. Have the right to discuss, make motions and resolutions and vote on all matters coming before the Board.
 3. Call special meetings of the Board. [See BE]
 4. Sign all legal documents, warrants, vouchers and reports, as required by statute, state or federal regulations or Board policy.
 5. Decide all questions of order in accordance with *Robert's Rules of Order, Newly Revised*, as modified by Board policy.
 6. **Act as the spokesperson for the entire Board.**
 7. Receive official correspondence addressed to the Board.
 8. Assist in the development of the agenda for each meeting.
 9. Represent the Board and the District at certain ceremonial occasions and events.
 10. Lay before the Board from time to time whatever matters and suggestions he or she may consider to be within the best interest of the public schools.
 11. Perform all other duties which may be prescribed by law, authorized by the Board or mandated by a court of competent jurisdiction for the chief officer of the Board.
- E. Vice President:** The Vice President of the Board shall:
1. Act in the capacity and perform the duties of the President of the Board in the event of the absence or incapacity of the President.
 2. Become President only upon being elected to the position.
- F. Secretary:** The Secretary of the Board shall:
1. Ensure that an accurate record is kept of the proceedings of each Board meeting.
 2. Ensure that notices of Board meetings are posted and sent as required by law.
 3. In the absence of the President and Vice President, call the meeting to order and act as presiding officer.
 4. Sign or countersign documents as directed by action of the Board.
- G. Board as One:** Board members retain their free speech rights but should be sure to clarify that their statements are reflections of their own views and not the official position of the Board.

III. Governance BE (LEGAL)

Board Meetings: The Board may act only by majority vote of the members present at a meeting held in compliance with Chapter 551, Government Code, at which a quorum of the board is present and voting. *Education Code 11.051(a-1)*

- A. Definition:** "Meeting" means a deliberation among a quorum of the Board, or between a quorum of the Board and another person, during which public business or public policy over which the Board has supervision or control is discussed or considered, or during which the Board takes formal action. "Meeting" also means a gathering:

1. That is conducted by the Board or for which the Board is responsible;
2. At which a quorum (e.g., four members of a seven-member board) of members of the Board is present;
3. That has been called by the Board; and
4. At which Board members receive information from, give information to, ask questions of or receive questions from any third person, including an employee of the District, about the public business or public policy over which the Board has supervision or control.

B. Open to Public: Every meeting of the Board shall be open to the public. The Board may, however, exclude a witness from a hearing during the examination of another witness in a matter being investigated and may enter into a closed meeting, as provided by law. *Gov't Code 551.002, 551.084, Ch. 551, Subch. D, Subch. E* [See BDB and BEC]

C. Social Function or Convention: The term "meeting" does not include the gathering of a quorum of the Board at a social function unrelated to the public business that is conducted by the Board, or the attendance by a quorum of the Board at a regional, state or national convention or workshop, ceremonial event or press conference, if formal action is not taken and any discussion of public business is incidental to the social function, convention, workshop, ceremonial event, or press conference. *Gov't Code 551.001(4)*

D. Meeting Place: The location of a board meeting shall be specified in the notice for the meeting, which is posted on the outside bulletin board of the Administration building and the district website.

E. Meeting Time: Regular meetings of the Board shall be held on the fourth Tuesday of each month at 7:00 p.m. When determined necessary and for the convenience of Trustees, the Board President may change the date or time of a regular meeting. The notice for that meeting shall reflect the changed date or time.

F. Special or Emergency Meetings:

1. The time and place of special and emergency meetings shall be as set out in the notice for the meeting.
2. The President of the Board shall call special meetings at the President's discretion or on request by three members of the Board.
3. The President shall call an emergency meeting when it is determined by the President or three members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.

G. Agenda:

1. **Deadline:** The deadline for submitting items for inclusion on the agenda is the fifth calendar day before regular meetings and the fifth calendar day before special meetings.
2. **Preparation:**
 - a. **The Superintendent and Board President shall consult with one another to prepare the agenda for all Board meetings.**
 - b. Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the President's approval. In reviewing the preliminary agenda, the Board President shall ensure that any topics the Board **as a whole** or at least **two Board Members** have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. **Board members may submit their individual requests for agenda items to the Board President who will assess, in conjunction with the Superintendent, when to address these requests.** The Board President shall not have authority to remove from the agenda a subject requested by a Trustee without that Trustee's specific authorization.

- c. Prior to each meeting, the Superintendent or designee shall provide each member written notice of the meeting, an agenda listing, appropriate reports, information, documents and recommendations. Questions from Board members will be funneled through the Superintendent for response. Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least two hours prior to the time of an emergency meeting.
- H. **Notice to Members:** Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, as provided by law. [See BEC]
 - I. **Closed Meetings:** The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]
 - J. **Order of Business:** The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.
 - K. **Rules of Order:** The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.
 - L. **Voting:** Voting shall be by voice vote or show of hands, as directed by the President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA (LOCAL) for the Board President's voting rights]
 - M. **Consent Agenda:** When the agenda is prepared, the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.
 - N. **Superintendent's Report:** During the preparation of the agenda, the Board President and Superintendent shall collaborate to determine which items, if any, should be placed on the Superintendent's Report. The Superintendent's Report is intended for informational purposes only. The Board does not vote on these items, although a Board member may ask questions or lead a discussion on any of the items listed under the Superintendent's Report.
 - O. **Items for Executive Session:**
 - 1. All personnel issues must be conducted in an executive session, unless specifically required by Texas Open Meeting Law.
 - 2. The Board may discuss in executive session any and all subjects, for any and all purposes permitted by Sections 551.071-551.084.
 - a. Attorney consultations
 - b. Real property purchases or economic development negotiations
 - c. Prospective gifts or donations to the District Personnel matters, including employee complaints
 - d. Personally identifiable student information
 - e. Medical or Psychiatric records
 - f. Student discipline
 - g. Security devices
 - h. Assessment instruments
 - i. Emergency Management
 - j. Economic Development Negotiations

O. Board Meetings and Public Participation:

- 1. Limit on Participation:** Audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.
- 2. Public Comment:** At regular meetings the Board shall allow each member of the public to address the body regarding an agenda item(s) in the open Board meeting before or during the body's consideration. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins.
- 3. Board Response:** No member of the public shall exceed three minutes per meeting. The address shall not exceed 6 minutes if the member of the public is in need of a translator. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.
- 4. Complaints and Concerns:** The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the person shall be referred to the appropriate policy (see list below) to seek resolution:
 - a. Employee complaints: DGBA
 - b. Student or parent complaints: FNG
 - c. Public complaints: GF

IV. BOARD MEMBERS AUTHORITY BBE (LOCAL)

- A. Board Members Authority:** The Board has final authority to determine and interpret the policies that govern the schools and, subject to the mandates and limits imposed by state and federal authorities, has complete and full control of the District. Board action shall be taken only in meetings that comply with the Open Meetings Act. [See BE(LEGAL)]
- B. Transacting Business:** When a proposal is presented to the Board, the Board shall hold a discussion and reach a decision. Although there may be dissenting votes, which are a matter of public record, each Board decision shall be an action by the whole Board binding upon each member.
- C. Individual Authority for Committing the Board:** Board members as individuals shall not exercise authority over the District, its property or its employees. Except for appropriate duties and functions of the Board President, an individual member may act on behalf of the Board only with the express authorization of the Board. Without such authorization, no individual member may commit the Board on any issue. [See BDAA]
- D. Individual Access to Information:** An individual Board member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code. [See GBA]
- E. Limitations:** If a Board member is not acting in his or her official capacity, the Board member has no greater right to District records than a member of the public.

An Individual Board member shall not have access to confidential student records unless the member is acting in his or her official capacity and has a legitimate educational interest in the records in accordance with policy FL.

A Board member who is denied access to a record under this provision may ask the Board to determine whether the record should be provided or may file a request under the public information act. [See GBAA]

F. Requests for Records: An individual Board member shall seek access to records or request copies of records from the Superintendent or other designated custodian of records, who shall respond within the time frames required by law. When a custodian of records other than the Superintendent provides access to records or copies of records to an individual Board member, the provider shall inform the Superintendent of the records provided.

In accordance with law, the District shall track and report any requests under this provision, including the cost of responding to one or more requests by any individual Board member for 200 or more pages of material in a 90-day period.

G. Request for Reports: No individual Board member shall direct or require District employees to prepare reports derived from an analysis of information in existing District records or to create a new record compiled from information in existing District records. Directives to the Superintendent or other custodian of records regarding the preparation of reports shall be by Board action.

H. Confidentiality: At the time a Board member is provided access to confidential records or to reports compiled from such records, the Superintendent or other District employee shall advise the Board member of the responsibility to comply with confidentiality requirements.

I. Referring Complaints: If employees, parents, students, or other members of the public bring concerns or complaints to an individual Board member, he or she shall refer them to the Superintendent or another appropriate administrator, who shall proceed according to the applicable complaint policy. [See (LOCAL) policies at DGBA, FNG, and GF]

J. Visits to District Facilities: A Board member shall adhere to any posted requirements for visitors to first report to the main office of a District facility, including a school campus. Visits during the school or business day shall not be permitted if their duration or frequency interferes with the delivery of instruction or District operations. [See also GKC]

V. BOARD MEMBERS TRAINING AND ORIENTATION BBD (LEGAL)

A. Required Training:

1. Each Trustee must complete any training required by the State Board of Education. The minutes of the last regular meeting of the Board held during a calendar year must reflect whether each Trustee has met or is delinquent in meeting the training required to be completed as of the date of the meeting. *Education Code 11.159*
2. Continuing education for Board members includes orientation sessions, an annual team building session with the Board and the Superintendent and specified hours of continuing education based on identified needs.

B. Local Orientation: All Board members shall receive a local District orientation and an orientation to the Texas Education Code as provided by the Superintendent or designee.

C. New Members:

1. New Board members shall participate in a local orientation session within 60 days before or after their election or appointment. The purpose of this orientation is to familiarize new Board members with local Board policies and procedures and District goals and priorities.

2. All newly elected Board members shall receive the orientation to The Texas Education Code within the first year of service. The orientation shall be delivered by regional education services centers and shall be three hours in length.
 3. The Board president will assign a mentor for one year to a new Board member.
- D. Sitting Board Members:** All sitting Board members shall receive a basic orientation to the Texas Education Code and relevant legal obligations. The orientation will have special but not exclusive emphasis on statutory provisions related to Texas school district governance. The orientation shall be delivered by regional education services centers and shall be three hours in length. Topics shall include, but not be limited to, Texas Education Code, Chapter 26 (Parental Rights and Responsibilities), and Texas Education Code, Section 28.004 (Local School Health Education Advisory Council and Health Education Instruction). [See BDF, EHAA, and FNG]
- E. Legislative Updates:** After each session of the Texas Legislature, each Board member shall receive an updated session from a regional education service center or any registered provider to the basic orientation to the Texas Education Code. The update session shall be of sufficient length to familiarize Board members with major changes in the Education Code and other relevant legal developments related to school governance. A Board member who has attended a basic orientation session given by a service center that incorporates the most recent legislative changes is not required to attend an additional legislative update.
- F. Team Building:** The entire Board, including all Board members, shall annually participate with the Superintendent in a team-building session facilitated by the regional education service center or any registered provider. The team building session shall be of a length deemed appropriate by the Board, but generally at least three hours. The purpose of the team building session is to enhance the effectiveness of the Board-Superintendent team and to assess the continuing education needs of the Board-Superintendent team. The assessment of needs shall be based on the framework for governance leadership and shall be used to plan continuing education activities for the governance leadership team for the upcoming year.
- G. Continuing Education:** In addition to the orientation and team building training, all Board members shall receive additional continuing education on an annual basis, in fulfillment of assessed needs and based on the framework for governance leadership. [See BBD (EXHIBIT)] The continuing education sessions may be provided by the regional education service centers or other registered providers. To the extent possible, the entire Board shall participate in continuing education programs together.
- H. First Year:** In their first year of service, Board members shall receive at least ten hours of continuing education in fulfillment of assessed needs. Board members may fulfill up to five of the required ten hours of continuing education through online instruction, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner and offers an opportunity for interaction with the instructor.
- I. Subsequent Years:** Following the first year of service, Board members shall receive at least five hours of continuing education annually in fulfillment of assessed needs. Board members may fulfill the five hours of continuing education through online instruction, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner and offers an opportunity for interaction with the instructor.
- J. Presidents:** The Board President shall receive continuing education related to leadership duties of the Board President as some portion of the annual requirement.
- K. Local Training:** At least 50 percent of the annual continuing education shall be designed and delivered by persons not employed or affiliated with the Board member's local school District. No more than one hour of the required continuing education that is delivered by the local District may use self-instructional materials. *19 TAC 61.1*

L. Specific Open Meetings Training:

1. Within 90 days after taking the oath of office, each Board member shall complete a course of training regarding the responsibilities of the Board and its members under Chapter 551 of the Texas Government Code. The office of the attorney general may provide the training and may also approve other acceptable sources of training.
2. Board members sworn in before January 1, 2006, must complete the training required by Government Code 551.005 before January 1, 2007. *Gov't Code 551.005*

M. Specific Open Records Training:

1. Within 90 days after taking the oath of office or assuming duties as a public official, each Board member and public information coordinator shall complete a course of training regarding the responsibilities of the District and District officers and employees under Chapter 552 of the Texas Government Code. The office of the attorney general may provide the training and may also approve other acceptable sources of training.
2. A Board member may designate a public information coordinator to satisfy the training requirements of Government Code 552.012 for the Board member if the public information coordinator is primarily responsible for administering the responsibilities of the Board member or District under Government Code Chapter 552.
3. Board members and public information coordinators who have been sworn in or assumed duties before January 1, 2006, must complete the training required by Government Code 552.012 before January 1, 2007. *Gov't Code 552.012*

N. Annual Compliance Announcement: Annually, at the meeting at which the call for election of Board members is normally scheduled, the President or designee shall announce the name of each Board member who has completed the required continuing education, who has exceeded the required hours of continuing education and who is deficient in the required continuing education. The President shall cause the minutes to reflect the information and shall make this information available to the local media.

O. Training During Meetings: No continuing education shall take place during a Board meeting unless that meeting is called for the delivery of Board training. Continuing education may take place prior to or after a legally called Board meeting in accordance with the Government Code. *19 TAC 61.1*

P. Conventions and Workshops: Board members may attend regional, state or national conventions or workshops without such gatherings being construed as "meetings" under the Open Meetings Act. However, no formal action shall be taken at such conventions or workshops concerning District business, and any discussion of public business shall be merely incidental to the convention or workshop. *Gov't Code 551.001(4)*

Q. Commendation: Annually, the State Board shall commend those Board-Superintendent teams that receive at least eight hours of the continuing education in the local orientation and team-building sessions as an entire Board-Superintendent team. *19 TAC 61.1*

VI. PUBLIC COMPLAINTS GF (LOCAL)

A. Guiding Principles: The Board encourages the public to discuss concerns and complaints through informal conferences with the appropriate administrator.

B. Formal Process:

1. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level. If an informal conference regarding a complaint fails to reach the outcome

requested by an individual, he or she may initiate the formal process described below by timely filing a written complaint form.

2. Even after initiating the formal complaint process, individuals are encouraged to seek informal resolution of their concerns. An individual whose concerns are resolved may withdraw a formal complaint at any time.
3. The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

C. Freedom from Retaliation: Neither the Board nor any District employee shall unlawfully retaliate against any individual for bringing a concern or complaint.

D. Application: Except as addressed by SPECIFIC COMPLAINTS, below, this policy applies to all complaints or grievances from the public.

E. Specific Complaints: For more information on how to proceed with complaints regarding:

1. Alleged discrimination, see GA.
2. Instructional materials, see EFA.
3. On-campus distribution of non-school materials, see GKDA.
4. A commissioned peace officer who is an employee of the District, see CKE.

VII. ANONYMOUS PHONE CALLS AND/OR LETTERS

The Mansfield ISD Board of Trustees encourages input; however, anonymous calls, letters and e-mails will not receive Board attention, discussion or response and will not result in directives to the administration. Confidentiality is strictly maintained when possible.

VIII. RESPONSE TO SIGNED LETTERS

- A. The Board of Trustees encourages input. A signed letter or e-mail regarding district business will be forwarded to the Superintendent. The Superintendent or a designee will respond to the letter or e-mail and communicate their actions/response to the signed letter to the Board.
- B. A Board Member retains the right to respond to an individual regarding issues other than District business but must understand that such communication may be interpreted as being an official statement of the Board. The member should do the following:
 - Clarify that he/she is responding as an individual and not for the Board
 - Remind the individual any position/action the Board has officially taken on the subject.
- C. Board Members will not respond to anonymous communications, unless the communication pertains to criminal, health or safety issues. Any such communications will be forwarded to the Superintendent for action. If a Board member receives any communication which he/she perceives to be of a threatening nature, the Board member will immediately call and forward the communication to the Superintendent for action. The Superintendent will contact all Board members, if deemed necessary.

IX. BOARD MEMBER USE OF SOCIAL MEDIA

- A. While using social media platforms, should a community member, parent, student, employee, etc., of the District make a complaint or share concerns regarding the District online, Board members should either refrain from responding to the comment made, or should direct the community member to an administrator so that the individual can go through the District’s grievance process to have their concerns addressed.
- B. Board members should also keep in mind that they can be collectively and individually subject to

defamation suits. As such, Board members must be extremely cautious in creating posts or responding to comments with information that has not been verified or made public. Board Members should also refrain from commenting on or spreading rumors or misinformation about the District or its students or employees.

- C. Board members should refrain from using their individual accounts to discuss school business or invite any kind of public discourse. If this activity occurs and the account is designated as a public forum, Board members and the District can be subject to legal action for deleting posts or comments, blocking or restricting certain users or restricting public speech in any way.

X. BOARD MEMBER TO VISIT SCHOOL CAMPUS

- A. Board members are encouraged to attend special events on campuses to represent the Board in support of activities.
- B. Board members are not to go into teachers' classrooms or campuses for the purpose of evaluation or investigation.
- C. Board members must sign in at the office when visiting campuses.
- D. Board members must wear identification badges when visiting schools.
- E. Except for routine activities or visits to see their children, as a courtesy, Board members should let the principal and Superintendent and/or designee know of their visit.

XI. COMMUNICATIONS WITH SUPERINTENDENT

- A. Superintendent will meet with the Board President on a routine basis.
- B. Superintendent will communicate with all Board members via regular transmittals by telephone calls, faxes, e-mail, text messages or personal visits.
- C. Superintendent and Board President will communicate information in a timely manner to all Board members.
- D. Board will keep Superintendent informed via telephone calls, faxes, e-mail, text messages or personal visits.

XII. COMMUNICATIONS WITH PUBLIC

- A. The Board is committed to, and encourages, community input through surveys, community engagement opportunities, district website, and district publications
- B. The Board will communicate with its community through public hearings, regular Board meetings and regular publications.
- C. Unless otherwise approved or authorized by the Board, individual members cannot speak in an official capacity or otherwise represent the views of the Board.
- D. Community members may contact the Board and Administration through the District website. The Board is discouraged from responding to any website e-mail individually as the Administration will appropriately respond and the Board will be copied on their response when appropriate. Board members will forward patrons concerns on to the Superintendent. The Superintendent will determine the district employee best to answer the concern and communicate back to the patron and board member the outcome of the investigation.

- E. Media Inquiries to the Board:
 - 1. The Board President shall be the official spokesperson for the Board to the media/press on issues of media attention.
 - 2. All Board members who receive calls from the media should direct them to the Board President, Superintendent, and /or District Communications Department.

XIII. SUPERINTENDENT EVALUATION BJCD (LOCAL)

- A. **Evaluation Instrument:** The instrument used to evaluate the Superintendent shall be based on the Superintendent's job description [see BJA (LOCAL)] and performance goals and shall be adopted by the Board.
- B. **Written Evaluation:**
 - 1. The Board shall prepare a written evaluation of the Superintendent at annual or more frequent intervals.
 - 2. The Board shall furnish the Superintendent with a copy of the completed evaluation and shall discuss its conclusions with the Superintendent in closed meeting.
- C. **Objectives:** The Board shall strive to accomplish the following objectives in conducting the Superintendent's written evaluation:
 - 1. Clarify to the Superintendent his or her role, as seen by the Board.
 - 2. Clarify to Board members the Superintendent's role, according to the Board's written criteria, as expressed in the Superintendent's job description and the District's goals and objectives.
 - 3. Foster an early understanding among new Board members of the evaluation process and the Superintendent's current performance objectives and priorities.
 - 4. Develop and sustain a harmonious working relationship between the Board and the Superintendent.
 - 5. Ensure administrative leadership for excellence in the District.
 - 6. The Board may at any time conduct and communicate oral evaluations to augment its written evaluations.

XIV. EVALUATION OF THE BOARD

- A. The Board shall conduct formative self-evaluations at least quarterly, and within 45 days prior to conducting the annual Superintendent evaluation, an annual summative evaluation.
- B. The Board shall self-evaluate using the most current version of the Board's Quarterly Progress Tracker as related to Lone Star Governance.

XV. REVIEW BOARD OPERATING PROCEDURES

Standard Board Operating Procedures will be reviewed and updated annually.

XVI. CAMPAIGNING FOR ELECTION

A. Support from Employees:

1. School district employees, during work hours, will not be solicited for endorsement by any Board Member campaigning for re-election. Use of district materials and systems (including district email communications) will not be used by any employee to discuss or solicit support of any candidate running for election or re-election. Texas Education Code Section 11.168, as amended by the 79th Legislature, 2005.
2. Campaign materials may only be distributed on school property in accordance with Board Policy.

B. Support of Board Members: The Board, as a whole, will not endorse any candidate running for public office.

C. Board members as Private Citizens: Board Members may endorse any school board candidate of their choice and may put endorsement signs in their private yards; however, active campaigning for a school board candidate is discouraged as it could create a detrimental working environment on the Board after the election.

XVII. BOARD MEMBERS COMPENSATION AND EXPENSES BBG (LEGAL/LOCAL)

A. Expense Reimbursement:

1. An amount for Board member travel expenses shall be approved in the budget each year.
2. A Board member shall be reimbursed for reasonable, allowable expenses incurred in carrying out Board business only at the Board's request and for reasonable, allowable expenses incurred while attending meetings and conventions as an official representative of the Board.

B. Travel Expenses:

1. Payment for authorized and documented travel expenses shall be made in accordance with legal requirements by either of the following two methods:
 - a) Reimbursement, not to exceed the allowable rates, for use of a personal car or commercial transportation plus parking, taxi fares, lodging, meals and other incidental expenses.
 - b) Advancement of a set amount for use of a personal car or commercial transportation plus parking, taxi fares, lodging, meals and other incidental expenses. Any excess over actual allowable expenses shall be refunded to the District.
2. Accounting records shall accurately reflect that no state or federal funds were used to reimburse travel expenses beyond those authorized for state employees.

C. Documentation Required: For any authorized expense incurred, the Board member shall submit a statement, with receipts to the extent feasible, documenting actual expenses and in accordance with procedures applicable to employee expense reimbursement.

D. Members Expenses: Local funds and state funds not designated for a specific purpose may be used for purposes necessary in the conduct of the public schools determined by the board. Reimbursement of travel expenses for Board members is not illegal if the reimbursement is determined to be necessary in the conduct of the school and to serve a proper public purpose. *Education Code 45.105(c); Atty. Gen. Op. H-133 (1973)*

E. Nonmembers Expenses: The Board may not pay the travel expenses of spouses and other persons who have no responsibilities or duties to perform for the Board when they accompany Board members to Board-related activities. *Atty. Gen. Op. MW-93 (1979)*

Frequently asked Questions...

What are the parameters of a Board Members authority?

Unless authorized by the Board, no Board Member or officer has the authority to take Board action outside of a properly convened and conducted Board meeting.

As a Board Member, what do I do if I have a specific question about my own child's education?

When communicating with staff, a Board Member that is a parent of a student in the District is expected to make it clear to staff that he/she is acting as a parent and not as a Board Member.

Individual Board Members must not request, expect or require extraordinary consideration or preferential treatment for their children due to their position on the Board.

As a new Board Member, when should I begin my training on Board Operating Procedures?

Newly elected Board Members are required to review the Board Operating Procedures within the first six weeks of their term. (BBD (LEGAL) and BBD (EXHIBIT)).

What is my response to a parent who speaks about a student or district employee during the public comments part of a school Board Meeting?

The Board will not entertain negative comments on individual employees in public session.

What are the confidentiality requirements of what is said in closed session at Board Meeting?

What is said by any Board Member or Administrator during closed session should never be repeated outside the closed session meeting.

What is the procedure if a Board Member would like specific information on a topic?

Board Members are entitled to information they require to make informed decisions on the matters before them. Board Members will ask the Superintendent for the requested information. Board Members must balance their desire for information against the cost of producing such information.

What does a Board Member do when contacted by a patron/employee with a concern about district personnel, procedures or policies?

The Board member should listen to the concern and send on to the Superintendent any information that might be helpful in the resolution of the concern. The Board members will encourage the patron to contact the person whose job responsibility is in direct relationship with the concern. The Board member will pass on the concern to the Superintendent for resolution.



**Board of School Trustees
Mansfield Independent School District**

TITLE: Consider Approval of a Runoff
Election for Mansfield Independent School
District Board of Trustees Place 3

DATE: May 17, 2022

ACTION

BACKGROUND:

The General Election for Trustee Place 3, Place 4 and Place 5, and Special Election for Place 7, were held on Saturday, May 7, 2022. Place 3 could not be decided at that time since one candidate did not receive a majority of the votes cast. Place 3 candidates, Craig Tipping and Benita C. Reed received the highest and second highest number of votes and, according to Sec. 2.023 (a) of the Texas Election Code, will be the candidates qualified for Place 3 in the runoff election. Sec. 2.025 states that the runoff election can be held no earlier than the 20th day or later than the 45th day after the date of the final canvass of the main election is completed. According to Sec. 67.003, the date available to complete the canvass is not earlier than the 8th day or later than the 11th day after Election Day. Thus, the runoff election will be held Saturday, June 18, 2022, as agreed upon by Tarrant and Johnson counties and their voting entities. District staff has coordinated with Tarrant County and the City of Mansfield election officials to establish runoff election sites.

CONSIDERATIONS:

On October 26, 1999, Mansfield ISD adopted Resolution #99-09 that all trustees of the Mansfield ISD be elected by a majority of the votes cast for the at-large place, as allowed by Senate Bill 111 of the 76th Legislature. The U.S. Department of Justice, Civil Rights Division, approved this change in the method of election from plurality to majority vote on February 11, 2000.

RECOMMENDATION:

The Superintendent recommends that the Board approve the Order of a Runoff Election for Mansfield Independent School District Board of Trustees Place 3 to hold a runoff election on Saturday, June 18, 2022, and establish the election day and early voting locations, including any amendments or polling place changes as requested by the Tarrant County Elections Administration and City of Mansfield.

Order of Runoff Election for Mansfield Independent School Board Trustees

A runoff election is hereby ordered to be held on Saturday, June 18, 2022, for the purpose of: election of Mansfield Independent School Board Trustee to Place 3.

Early voting by personal appearance will be conducted each weekday at:

For Tarrant County Voters:

Mansfield Sub-Courthouse, 1100 East Broad St., Mansfield TX 76063

Mansfield ISD Community Room, Vernon Newsom Stadium, 3700 E. Broad St., Mansfield, TX 76063

City of Arlington South Service Center, 1100 SW Green Oaks Blvd., Arlington, TX 76017

Early voting days and times are as follows:

June 6-9	Monday-Thursday	8:00 a.m.-5:00 p.m.
June 10	Friday	7:00 a.m.-7:00 p.m.
June 11	Saturday	7:00 a.m.-7:00 p.m.
June 12	Sunday	10:00 a.m. -4:00 p.m.
June 13	Monday	7:00 a.m.-7:00 p.m.
June 14	Tuesday	7:00 a.m.-7:00 p.m.

For Johnson County Voters:

Precinct 3 Maintenance Facility, 10420 E. FM 917, Alvarado, TX 76009

Early voting days and times are as follows:

June 6-9	Monday-Thursday	8:00 a.m.-5:00 p.m.
June 10	Friday	7:00 a.m.-7:00 p.m.
June 11	Saturday	7:00 a.m.-7:00 p.m.
June 12	Sunday	Closed
June 13	Monday	7:00 a.m.-7:00 p.m.
June 14	Tuesday	7:00 a.m.-7:00 p.m.

For Tarrant County voters, applications for ballot by mail must be submitted to the following:

**Early Voting Clerk
PO Box 961011
Fort Worth TX 76161-0011
Fax: 817-831-6118**

Application for a Ballot by Mail may be downloaded from the Tarrant County website:

www.tarrantcounty.com/elections

Information by phone: Tarrant County Elections Administration, 817-831-8683

For Johnson County Voters, applications for early voting by mail must be submitted to the following address:

**Early Voting Clerk
1200 E. Broad St.,
Mansfield, TX 76063**

Issued this the 17th day of May 2022.

Signature of Presiding Officer

Member

Member

Member

Member

Member

Member

Orden de Elección para Síndicos del Distrito Escolar Independiente de Mansfield

Una elección de segunda vuelta se ordena que se realizará el sábado, 18 de junio, 2022, con el propósito de: Elección del Síndicos del Distrito Escolar Independiente de Mansfield al Lugar 3.

La votación adelantada en persona se llevará a cabo de lunes a viernes en:

Para Votantes del Condado de Tarrant:

Mansfield Sub-Courthouse, 1100 E. Broad St., Mansfield, TX 76063

Mansfield ISD Community Room, Vernon Newsom Stadium, 3700 E. Broad St., Mansfield, TX 76063

City of Arlington South Service Center, 1100 SW Green Oaks Blvd., Arlington, TX 76017

Días de votación adelantada y horarios son los siguientes:

6-9 de junio	lunes-jueves	8:00 a.m.-5:00 p.m.
10 de junio	viernes	7:00 a.m.-7:00 p.m.
11 de junio	sábado	7:00 a.m.-7:00 p.m.
12 de junio	domingo	10:00 a.m. -4:00 p.m.
13 de junio	lunes	7:00 a.m.-7:00 p.m.
14 de junio	martes	7:00 a.m.-7:00 p.m.

Para Votantes del Condado de Johnson:

Alma Martinez Intermediate School, 2100 Julian Field St., Mansfield, TX 76063

Días de votación adelantada y horarios son los siguientes:

6-9 de junio	lunes-jueves	8:00 a.m.-5:00 p.m.
10 de junio	viernes	7:00 a.m.-7:00 p.m.
11 de junio	sábado	7:00 a.m.-7:00 p.m.
12 de junio	domingo	Closed
13 de junio	lunes	7:00 a.m.-7:00 p.m.
14 de junio	martes	7:00 a.m.-7:00 p.m.

Para los votantes del Condado de Tarrant, las aplicaciones de votación adelantada por correo deberán enviarse a la siguiente:

**Early Voting Clerk
PO Box 961011
Fort Worth TX 76161-0011
Fax: 817-831-6118**

La aplicación de un boleto de voto por correo puede ser descargado desde el sitio web del Condado de Tarrant: www.tarrantcounty.com/elections

Información por teléfono: Tarrant County Elections Administration (Administración de Elecciones del Condado de Tarrant)- 817-831-8683

Para Votantes del Condado de Johnson, las aplicaciones de votación adelantada por correo deberán enviarse a la siguiente:

**Early Voting Clerk
1200 E. Broad St.,
Mansfield, TX 76063**

Publicado el día 17 de mayo 2022.

Firme del Oficial Presente

Miembro

Miembro

Miembro

Miembro

Miembro

Miembro



**Board of School Trustees
Mansfield Independent School District**

TITLE: Budget Workshop #1

DATE: May 17, 2022

PRESENTATION

BACKGROUND:

The purpose of the budget update is to provide a picture of the district's progress and status for the 2022-2023 budget. The presentation includes the latest information as it pertains to funding for public education and impact on the Mansfield ISD 2022-2023 budget.

The presentation will be given by Michele Trongaard, Associate Superintendent of Business and Finance

CONSIDERATIONS:

None



2022-2023 BUDGET WORKSHOP #1

May 17, 2022



FINANCIAL TRANSPARENCY



GFOA Certificate of Achievement for Excellence in Financial Reporting



ASBO Certificate of Excellence in Financial Reporting

ASBO Meritorious Budget Award



Texas Comptroller of Public Accounts Awards Traditional Finances Star



FIRST – Financial Integrity Rating System of Texas – Superior Rating



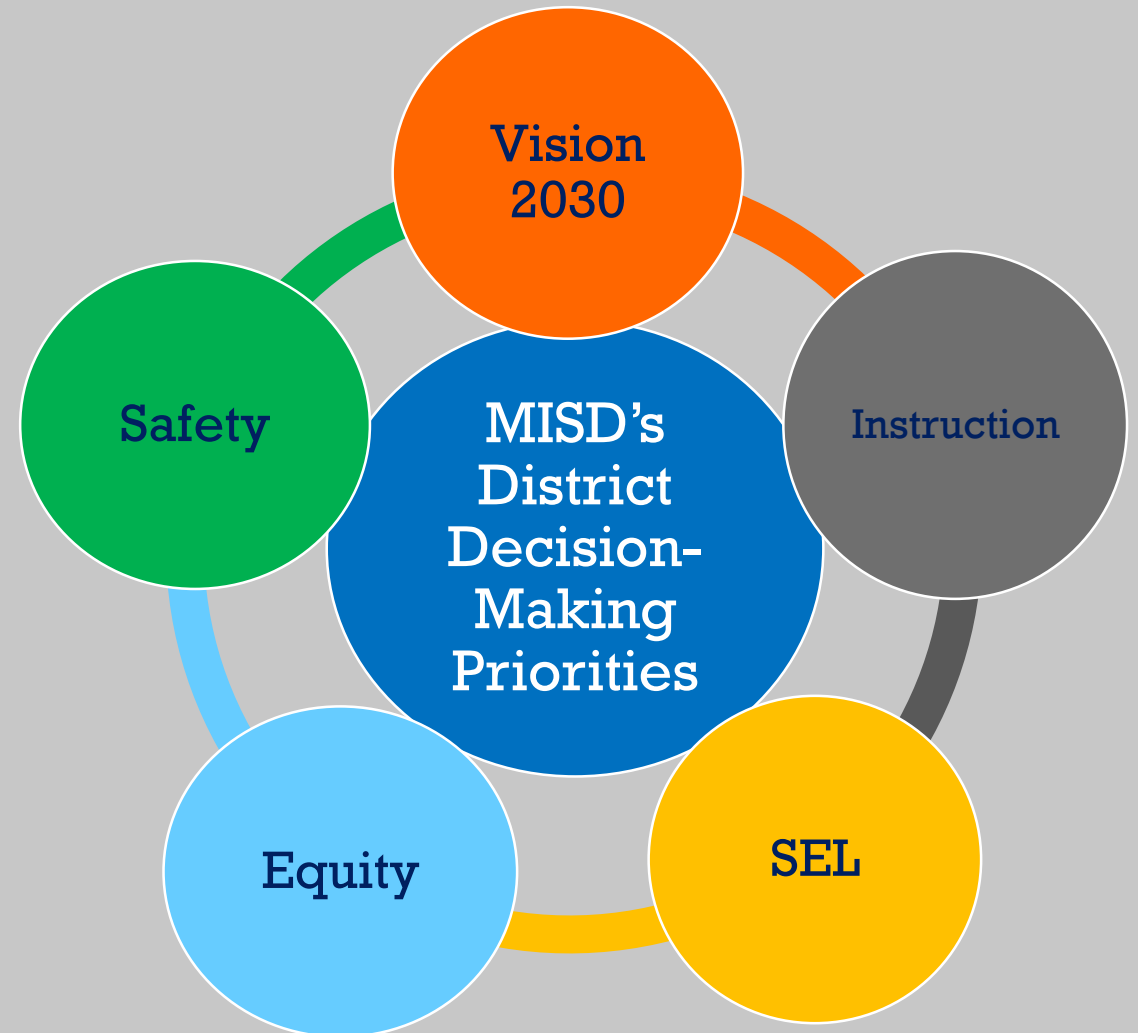
TASBO Award of Merit for Purchasing Operations - Awarded for six consecutive years.



TASBO Award of Excellence in Financial Management - One of ten school districts to receive recognition.



2022-2023 DECISION PRIORITIES





BUDGET IMPACT



Enrollment/Attendance %
(ADA)

Property Values Tax Rate
(Property Tax Relief)

Hold Harmless (21-22)

Federal Funding – ESSER I,
ESSER II and ESSER III



BUDGET FRAMEWORK

Plan and prepare

Set instructional priorities

Pay for priorities

Implement plan

Ensure sustainability

BUDGET CALENDAR

April 30
Certified
Estimate
Property
Values

May 17
Budget
Update
#1

May 24
Budget
Update
#2
(OPTIONAL)

June 28
Public
Hearing
Adopt
Budget

July 25
Certified
Property
Values

August 23
Adopt Tax
Rate



PLAN AND PREPARE

4% Salary Increase	\$ 11.00	million
Add'l FTE Requests(20)	\$ 1.25	million
Reading Academies	\$ 0.28	million
Full-Day Pre-K Expansion	\$ 2.92	million
Fine Arts Academy (Davis, Cross Timbers)	\$ 2.30	million
Band Uniforms	\$ 0.15	million
NonFTE Add'l Requests	\$ 1.50	million
Technology - Placeholder	\$ 1.00	million
Total	\$ 20.40	million



2022

VATRE

2023

\$7.72 M

MAINTAIN QUALITY INSTRUCTION, STUDENT PROGRAMS & CHOICE
FINE ARTS ACADEMY, READING ACADEMIES, FULL-DAY PRE-K
EXPANSION, TECHNOLOGY, ADD'L FTE REQUESTS, NON-FTE
ADD'L REQUESTS

\$11 M

RETAIN QUALITY TEACHERS AND STAFF
4% SALARY INCREASE

\$1.68 M

UPHOLD SAFETY & SECURITY STANDARDS
TECHNOLOGY, NON-FTE ADD'L REQUESTS



2022

Mansfield ISD

2023

\$7.23 M

STUDENTS WILL GRADUATE CAREER READY

SALARY INCREASE, READING ACADEMIES, FULL DAY PRE-K EXPANSION, FINE ARTS ACADEMY, NON-FTE ADD'L REQUESTS, TECHNOLOGY

\$7.23 M

STUDENTS WILL GRADUATE COLLEGE READY

SALARY INCREASE, READING ACADEMIES, FULL DAY PRE-K EXPANSION, FINE ARTS ACADEMY, NON-FTE ADD'L REQUESTS, TECHNOLOGY

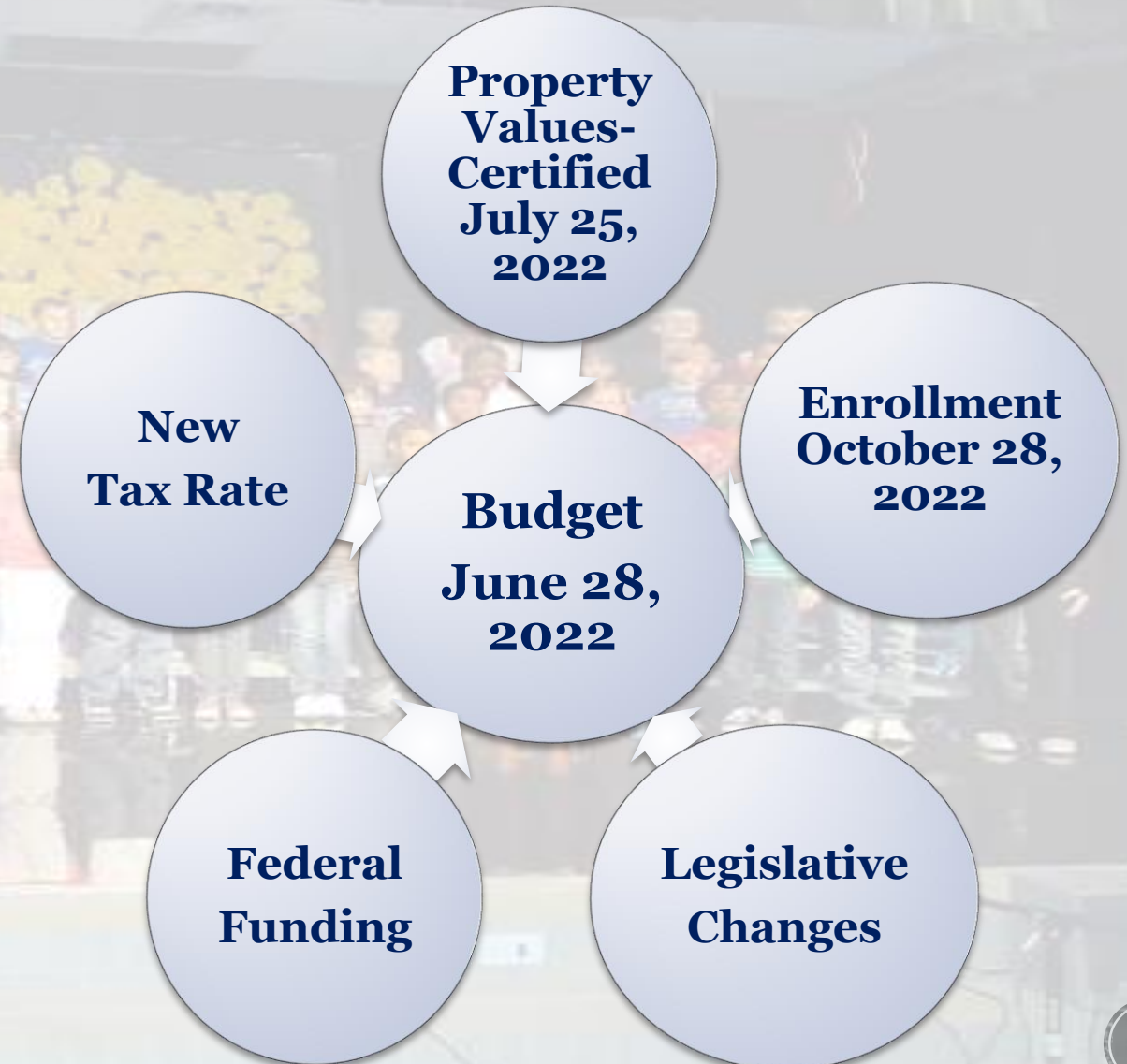
\$5.94 M

STUDENTS WILL GRADUATE LIFE READY

SALARY INCREASE, ADD'L FTE REQUESTS, FINE ARTS ACADEMY, BAND UNIFORMS



DEPENDENCIES & RESOURCES

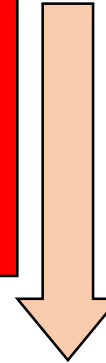
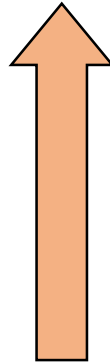
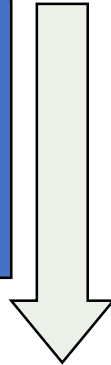
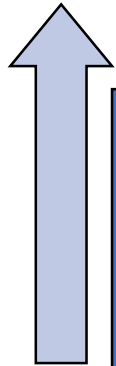


STATE AID AND LOCAL TAX REVENUES



STATE AID AND PROPERTY VALUES

Same
number
of
students



Same
overall
revenue



STATE AID AND PROPERTY VALUES

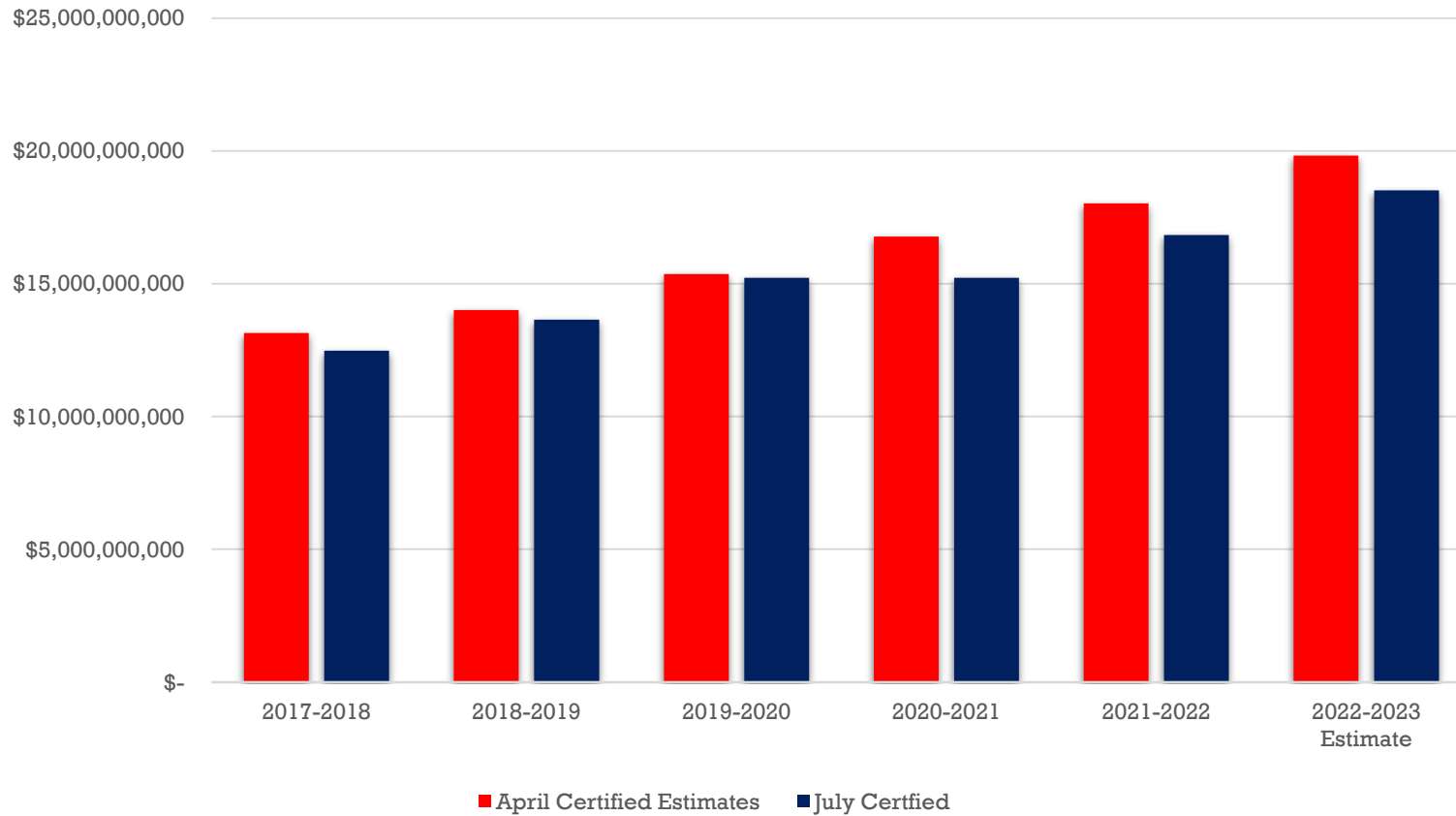
Property Value Growth	9%	10%	11%	12%
Tax Rate	1.0312	1.0231	1.0152	1.0074
Property Tax Revenue	\$ 187,899,182	\$ 188,183,483	\$ 188,476,897	\$ 188,761,909
State Revenue	132,592,691	132,308,390	132,014,976	131,729,964
Net	\$ 320,491,873	\$ 320,491,873	\$ 320,491,873	\$ 320,491,873
Change	\$ -	\$ -	\$ -	\$ -

M&O Tax Rate for 2021: \$1.0583

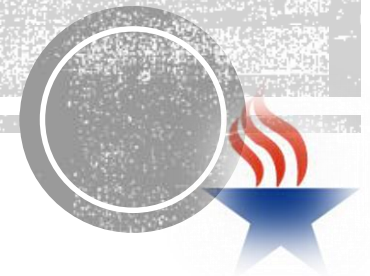
Funding Assumptions: Enrollment 35,849, Current Law, State Mandated Homestead Exemption Increasing from \$25,000 to \$40,000.



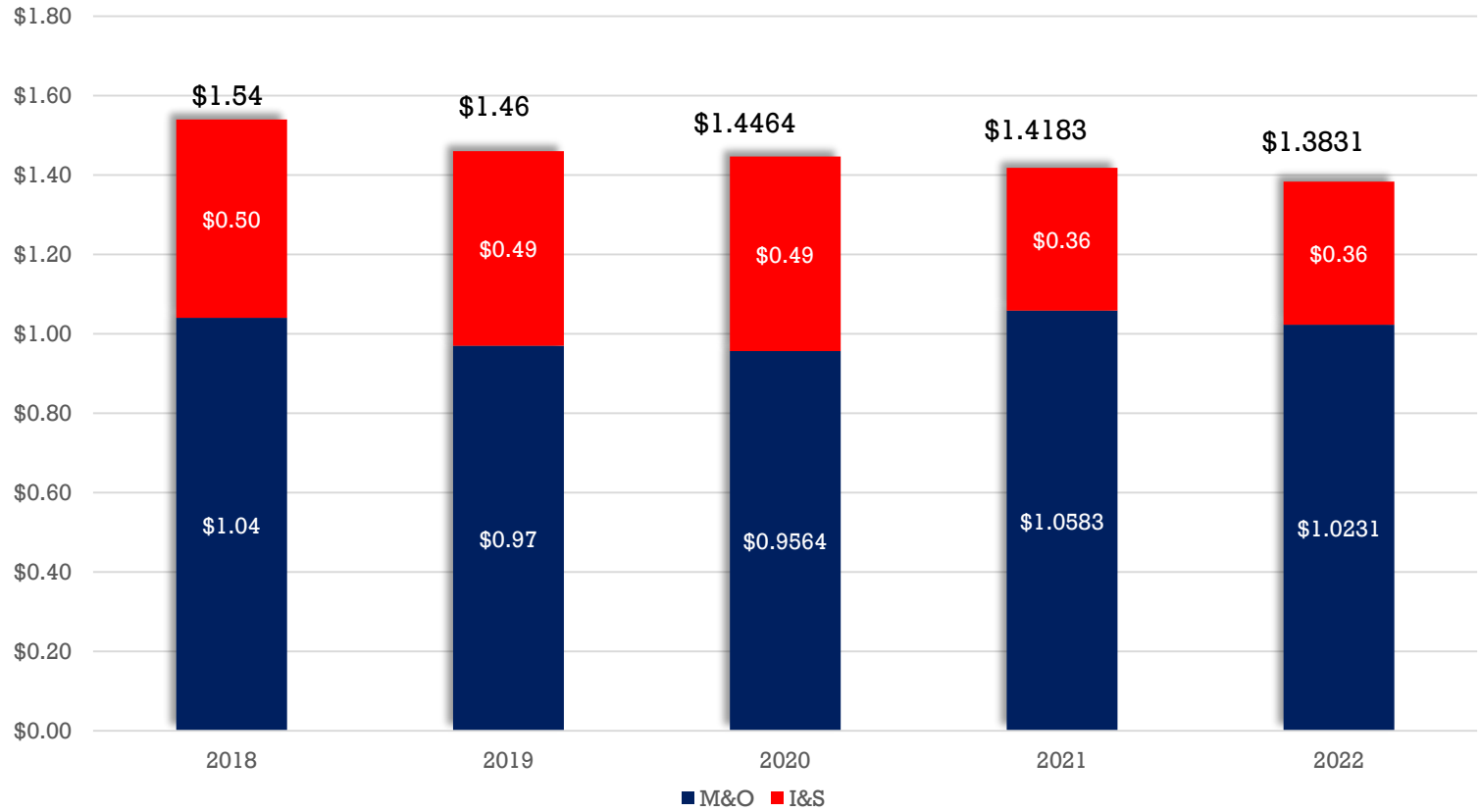
April Estimated Values to July Certified Property Values



MISD PROPERTY VALUES



Mansfield ISD Tax Rate



	2019-2020	2021-2022
Attendance %	96.27%	1st - 4th Six Weeks 93.43%

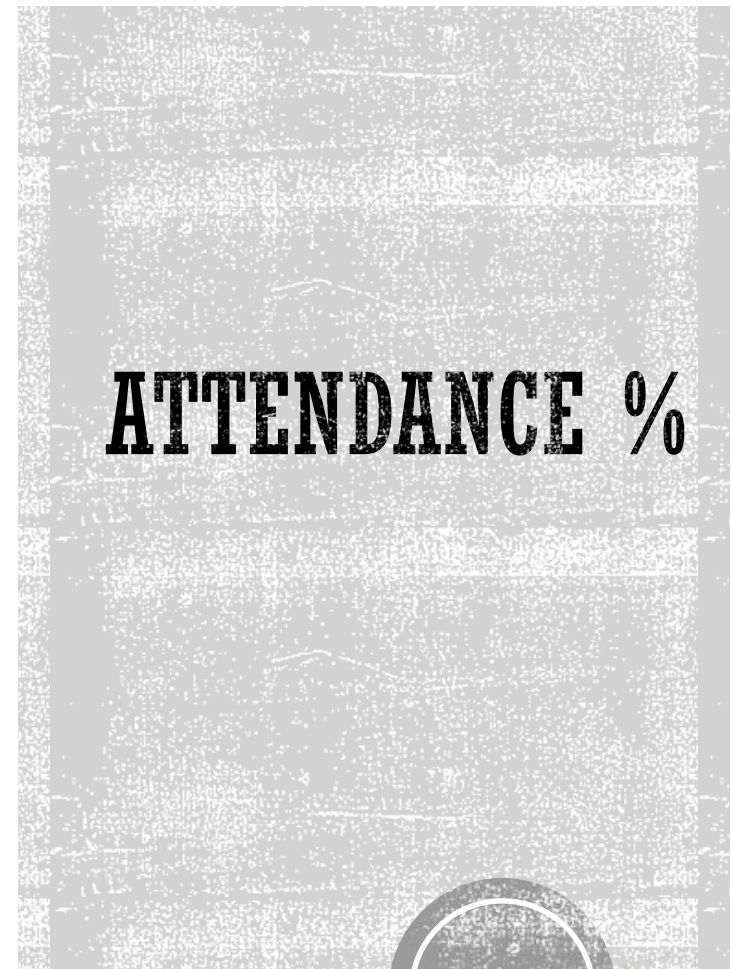
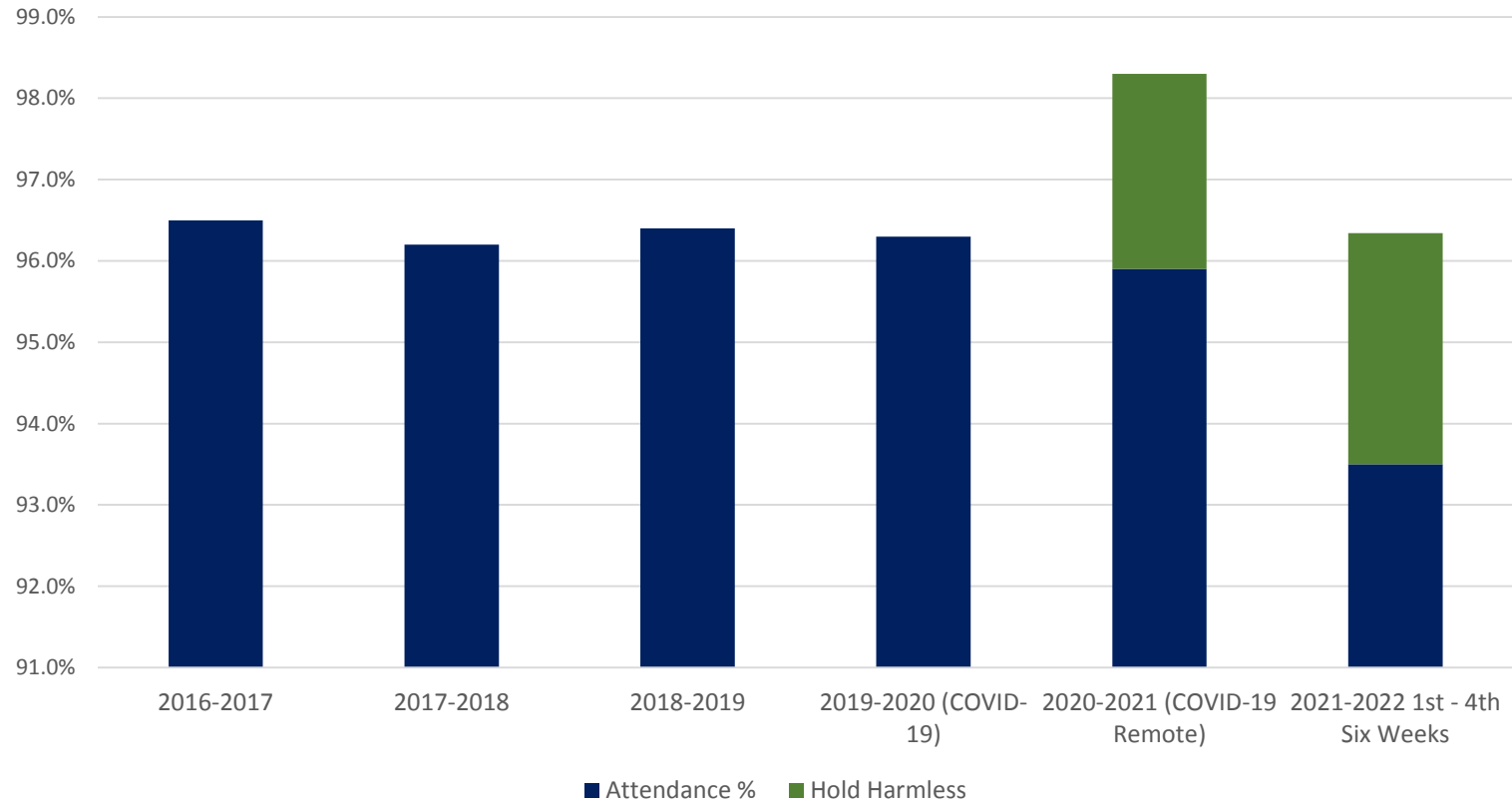
Adjust to the higher %

	Actual 1st-4th Six Weeks ADA	"Hold Harmless" New ADA	Funding to Offset Attendance Shortage
State Aid	\$ 128,688,959	\$ 135,352,380	\$ 6,663,421

HOLD HARMLESS 2021-2022

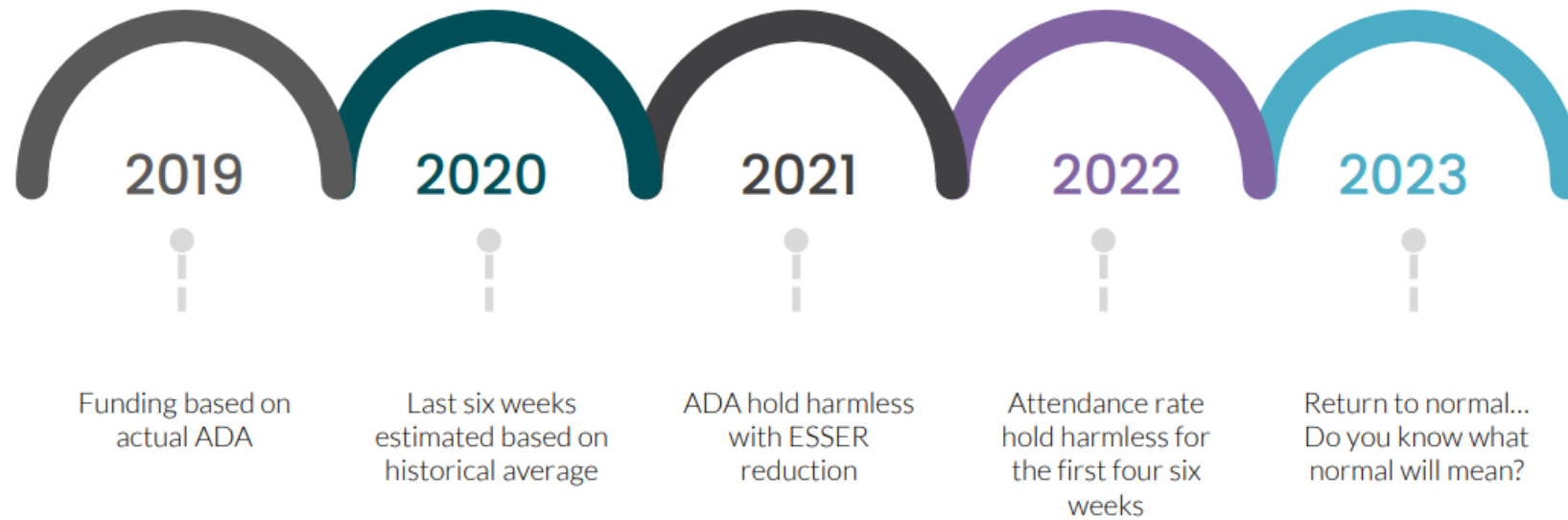


Attendance %



ATTENDANCE % FUNDING

School districts have not been funded on “normal” ADA since the 2018-2019 school year.





FEDERAL FUNDING ASSISTANCE



FEDERAL FUNDING ASSISTANCE

			Total State	Mansfield ISD	Private Non-Profit
March 2020	ESSER I	CARES	\$1.3 billion	\$3 million	\$19k
December 2020	ESSER II	CRRSA	\$5.5 billion	\$13.2 million	
March 2021	ESSER III	American Rescue Plan	\$12.4 billion	\$29.8 million	

ESSER = Elementary and Secondary School Emergency Relief

CARES = Coronavirus Aid, Relief, and Economic Security Act

CRRSA = Coronavirus Response and Relief Supplemental Appropriations Act



	State Aid Supplemental Alloted	State Aid Supplemental "Hold Harmless"	State Supplemental "Hold Harmless" Fiscal Year	Cumulative Expenditures*	Funds Remaining
ESSER I	\$ 3,079,081	\$ 3,059,803	2019-2020	\$ 3,079,081	\$ -
ESSER II	13,144,342	7,321,340	2020-2021	10,348,446	2,795,896
ESSER III	29,529,861			10,852,652	18,677,209
Total	\$ 45,753,284	\$ 10,381,143		\$ 24,280,179	\$ 21,473,105

**As of March 31, 2022*

FEDERAL FUNDING ASSISTANCE



FEDERAL FUNDING ASSISTANCE

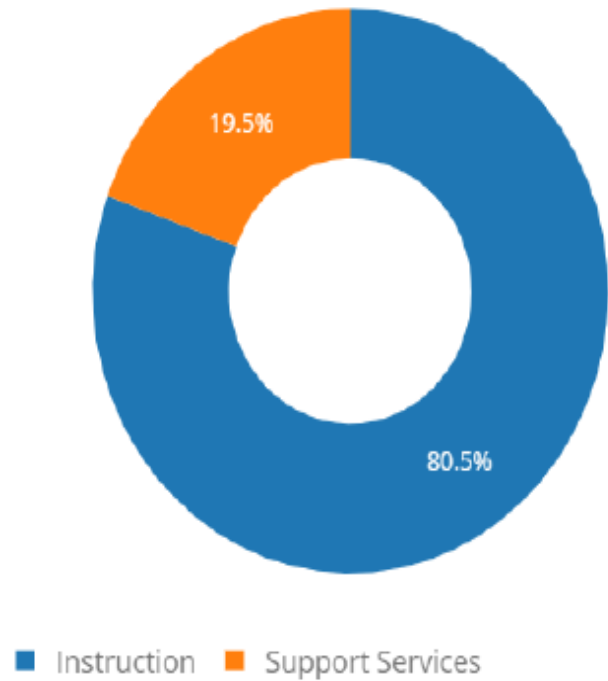
ESSER Cumulative Expenses



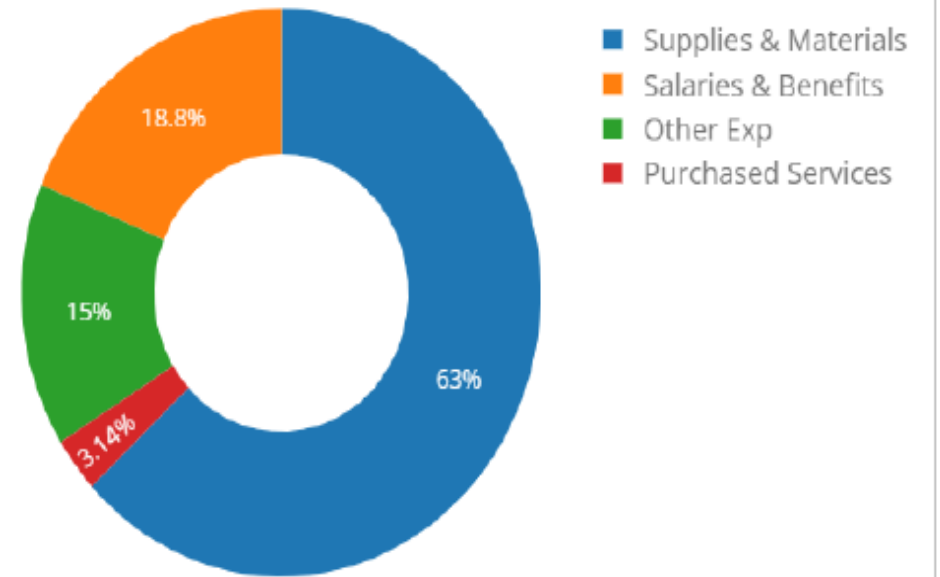
As of March 31, 2022



ESSER Expense Budget by Function - Current FY



ESSER Expense Budget By Object - Current FY

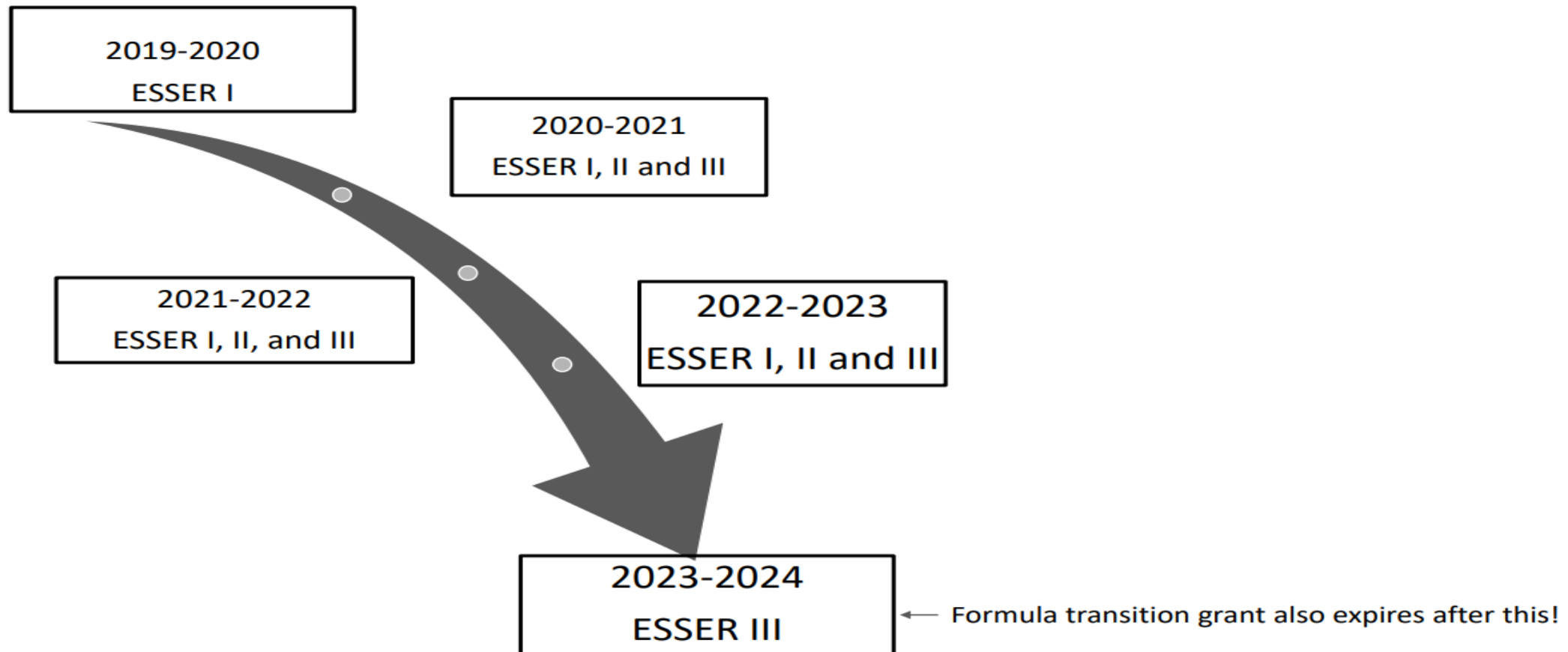


FEDERAL FUNDING ASSISTANCE

▪ *As of March 31, 2022*

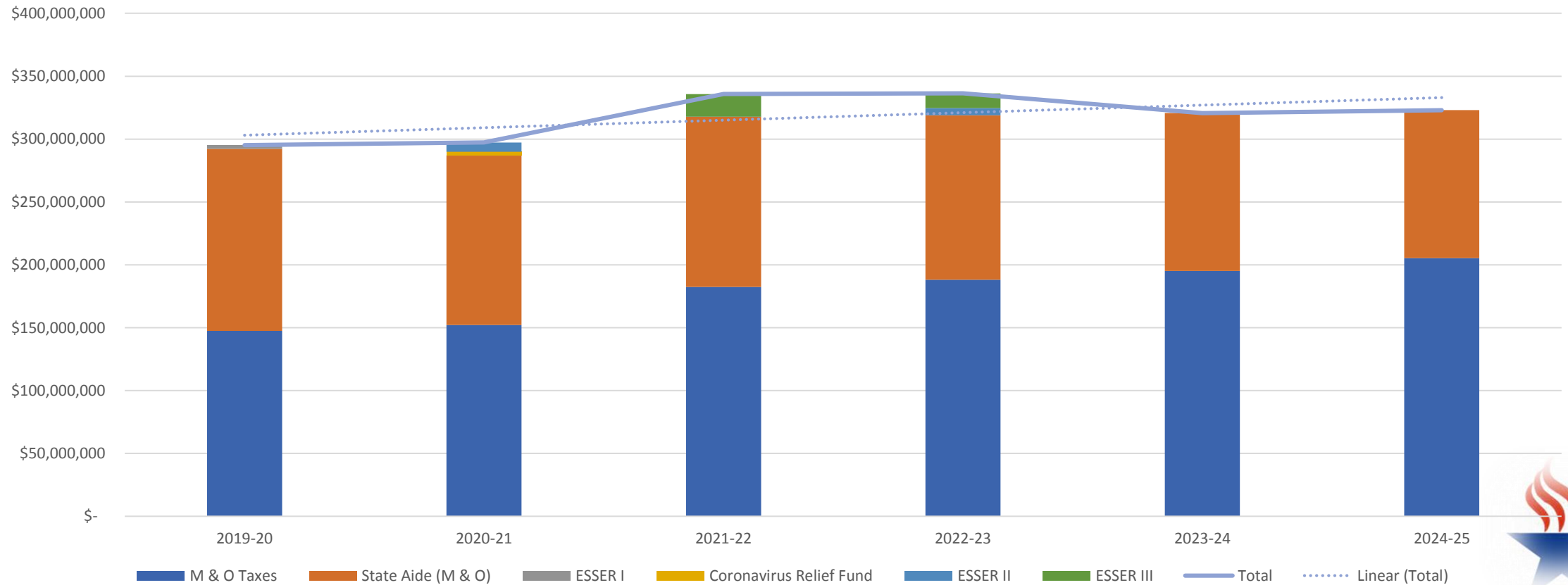


FEDERAL FUNDING ASSISTANCE



ESSER FUNDS — FISCAL CLIFF

ESSER Funds Impact
General Fund - State Aid and Property Tax Revenues



MANFIELD ISD ESSER FUNDING OVERVIEW

- The [ESSER III webpage](#) may be located on the Business Office website under:
 - Mansfield Independent School District
 - Menu
 - Departments
 - Business Services
 - ESSER III
 - MISD ESSER III Funding Overview

[MISD ESSER III FUNDING OVERVIEW](#)

[SAFE RETURN TO IN-PERSON INSTRUCTION](#) [MISD ESSER III APPLICATION](#)



**GENERAL FUND
2022-2023 PRELIMINARY
BUDGET**



GENERAL FUND

2022-2023 PRELIMINARY BUDGET

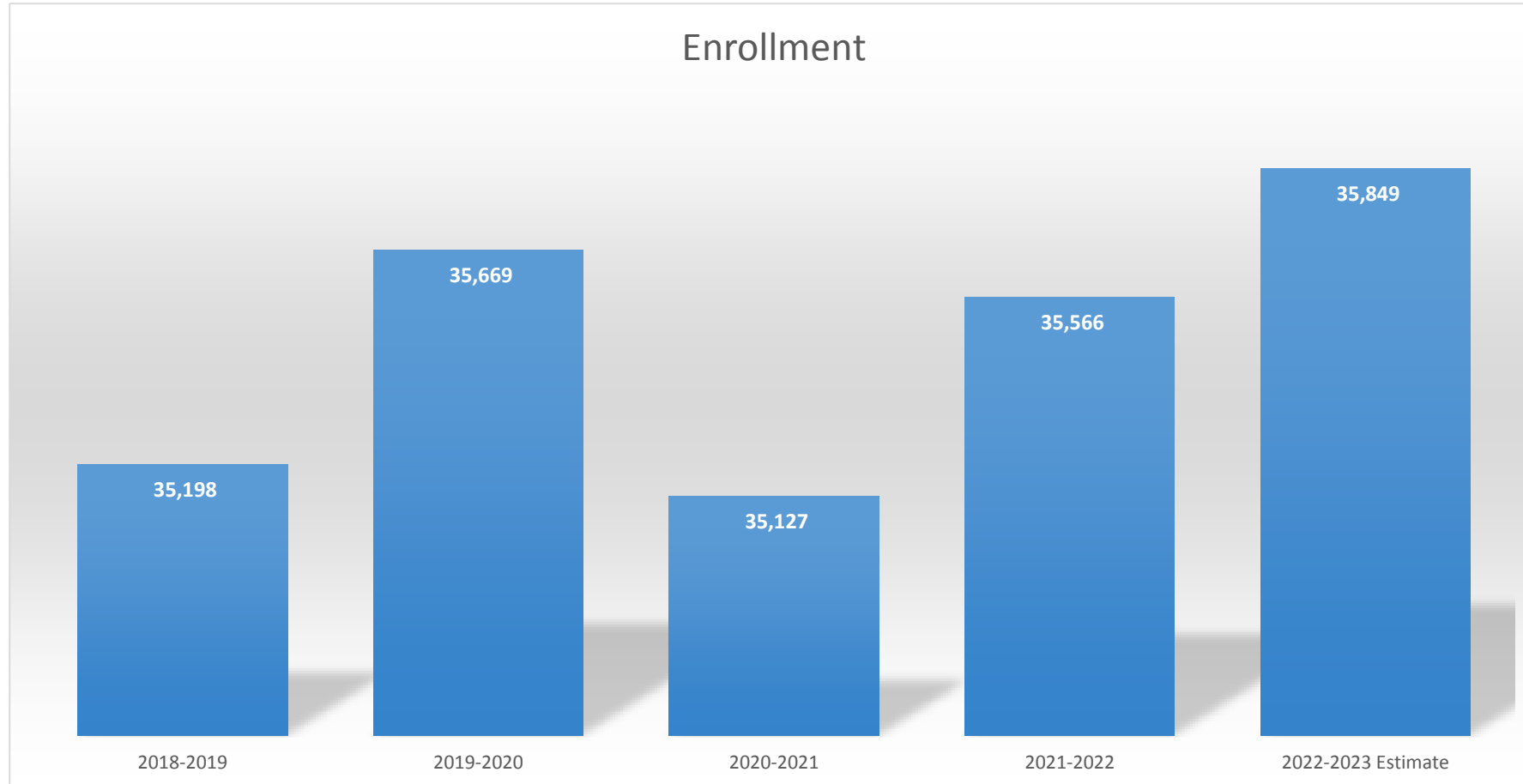
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023*
Enrollment	35,198	35,669	35,127	35,566	35,849
Property Value Change	9%	11%	3%	8%	10%
Tax Rate					
Maintenance & Operations	1.04	0.97	0.9564	1.0583	1.0231
Interest & Sinking Fund	0.50	0.49	0.49	0.36	0.36
Total	1.54	1.46	1.4464	1.4183	1.3831
Fund Balance	32.5%	33%	35%	Estimating	
Months of Expenditures	3.9	4	4.1		

Enrollment is based on Snapshot Data - last Friday in October of that school year

**Estimates - Subject to Change*



GENERAL FUND 2022-2023 PRELIMINARY BUDGET



GENERAL FUND

2022-2023 PRELIMINARY BUDGET

	2020-2021 Adopted Budget	2021-2022 Adopted Budget VATRE	2022-2023 Preliminary Budget	Change in Funding
Revenues				
Local	\$ 145,444,659	\$ 181,932,142	\$ 191,829,230	
State	149,561,971	140,596,130	130,808,422	
Federal	2,700,000	2,700,000	5,200,000	
Total Revenues	\$ 297,706,630	\$ 325,228,272	\$ 327,837,652	
<i>TRS on-Behalf</i>	<i>15,683,644</i>	<i>17,005,202</i>	<i>17,538,304</i>	
Total Revenues	\$ 313,390,274	\$ 342,233,474	\$ 345,375,956	\$ 3,142,482



GENERAL FUND

2022-2023 PRELIMINARY BUDGET

	2020-2021 Adopted Budget	2021-2022 Adopted Budget VATRE	2022-2023 Preliminary Budget	Change in Funding
Expenditures				
Salary & Benefits	\$ 248,906,565	\$ 257,318,871	\$ 270,988,384	
Campus Allocations	3,079,246	2,832,271	2,858,793	
Department Allocations	43,574,576	45,174,016	45,803,581	
Reading Academies		285,868	280,000	
Opening Full-Day Pre-K at 3 Campuses		618,725	2,921,220	
Opening 3 New Schools with Choice		14,567,859	-	
Orchestra/Fine Arts Academy (Davis, Cross Timbers)		-	2,296,462	
Technology Plan	4,305,465	2,797,287	1,000,000	
Priority 1 NonFTE Add'l Requests	884,764	190,412	1,532,212	
COVID-19 Expenditures	1,000,000	124,000	-	
Capital Outlay	1,409,637	1,318,963	157,000	
Total Expenditures	\$ 303,160,253	\$ 325,228,272	\$ 327,837,652	
<i>TRS on-Behalf</i>	<i>15,683,644</i>	<i>17,005,202</i>	<i>17,538,304</i>	
Total Expenditures	\$ 318,843,897	\$ 342,233,474	\$ 345,375,956	\$ 3,142,482
Revenues over Expenditures	\$ (5,453,623)	\$ -	\$ -	



GENERAL FUND 2022-2023 PRELIMINARY BUDGET

Employee Benefits – Regional Changes for TRS Active Care



Active Care Primary+



Scott & White HMO

*All others remain the same



Mansfield ISD Employee Clinic

- Located inside Methodist Family Health Center
 - 252 Matlock Rd., Suite #130, Mansfield, TX 76063
- Physician Assistant and other medical staff on duty at all times
- Open Monday – Friday/ Noon – 8:00 pm
 - It's always a good idea to call ahead before visiting the clinic
 - 682-242-8991
- Serves MISD employees, spouses and their dependents
- \$10 co-pay, no insurance billing
- Does not apply to health insurance out of pocket maximums or other limits
- Prescriptions sent to the pharmacy of your choice

For more information visit the MISD webpage at:
<https://www.mansfieldisd.org/staff/staff-clinic>



GENERAL FUND

2022-2023 PRELIMINARY BUDGET

	2020-2021 Adopted Budget	2021-2022 Adopted Budget VATRE	2022-2023 Preliminary Budget	Change in Funding
Total Revenues	\$ 313,390,274	\$ 342,233,474	\$ 345,375,956	\$ 3,142,482
Total Expenditures	318,843,897	342,233,474	345,375,956	\$ 3,142,482
Revenues over Expenditures	\$ (5,453,623)	\$ -	\$ -	



GENERAL FUND

2022-2023 PRELIMINARY BUDGET

	2019-2020	2020-2021	2021-2022	2022-2023
Salary Budget	100%	100%	100%	97.4%
Change in Fund Balance	\$ 8,252,089	\$9,434,610	\$ 2,000,000	\$ -
			<i>*Estimate</i>	



GENERAL FUND PROJECTIONS

	2021-2022	2022-2023	2023-2024*	2024-2025*
Increase in Students	308	283	200	300
Property Values Increase	8%	10%	9%	8%
M&O Tax Rate	\$ 1.0583	\$ 1.0231	\$ 0.9713	\$ 0.9461
I&S Tax Rate	0.3600	0.3600	0.3600	0.3600
Total Tax Rate	\$ 1.4183	\$ 1.3831	\$ 1.3313	\$ 1.3061
Revenues	\$ 342,233,474	\$ 345,375,956	\$ 347,551,396	\$ 350,255,118
Formula Transition Grant	0	0	0	0
Expenditures	342,233,474	345,375,956	346,073,197	346,097,197
Revenues over Expenditures	\$ -	\$ -	\$ 1,478,199	\$ 4,157,921

**Does not include any additions to salary/benefits*



STUDENT NUTRITION 2022-2023 PRELIMINARY BUDGET

- \$1.5 Million in Indirect Costs(Goes to the General Fund)
- No Extension of Free Meals



STUDENT NUTRITION

2022-2023 PRELIMINARY BUDGET

	2021-2022* Adopted Budget	2022-2023 Preliminary Budget
Revenues		
Local	\$ 6,985,000	\$ 8,479,200
State	86,500	586,000
Federal	10,598,650	12,404,800
Transfers	25,000	30,000
Total Revenues	\$ 17,695,150	\$ 21,500,000
Expenditures		
Salary & Benefits	\$ 7,452,180	\$ 8,830,207
Contracted Services	178,008	216,800
Food Purchases/Supplies	9,483,642	11,746,952
Other Miscellaneous Expenditu	38,441	126,000
Capital Outlay	75,000	1,050,000
Total Expenditures	\$ 17,227,271	\$ 21,969,959
Revenues over Expenditures	\$ 467,879	\$ (469,959)
Fund Balance -6/30/2021	\$ 242,997	\$ (226,962)

*Estimate \$2.5 million increase this year



DEBT SERVICE 2022-2023 PRELIMINARY BUDGET

- Maintains the decreased tax rate of \$.36
- Balanced Budget



DEBT SERVICE

2022-2023 PRELIMINARY BUDGET

	2021-2022 Adopted Budget	2022-2023 Preliminary Budget
Revenues		
Local	\$ 62,386,011	\$ 65,512,710
State	1,250,161	1,785,298
Total Revenues	\$ 63,636,172	\$ 67,298,008
Expenditures		
Principial	\$ 29,550,000	\$ 35,620,973
Interest	34,036,172	31,647,035
Fees	50,000	30,000
Total Expenditures	\$ 63,636,172	\$ 67,298,008
Revenues over Expenditures	\$ -	\$ -
Fund Balance -6/30/2021	\$ 58,248,365	\$ 58,248,365
Proposed Tax Rate	\$ 0.36	\$ 0.36



Budget

- Supports Vision 2030
- 4% Raise, no increase in medical insurance premiums
- Reduction in overall tax rate of \$.0352
- Balanced Budget – General Fund and Debt Service
- Maintaining above 25% of expenditures in general fund balance





FEEDBACK

FEEDBACK





TIME FOR

FOR

QUESTIONS