

Special Meeting

Tuesday, March 14, 2023 5:30 PM

Fridley Community Center, 6085 7th Street NE, Fridley, MN 55432

A. Call to Order	Presenter: Ross Meisner
B. Welcome and Purpose: Superintendent Search Planning	Presenter: Ross Meisner
C. Approval of Agenda with Suggested Motions and Resolutions	Presenter: Ross Meisner
C.1. Suggested Motions and Resolutions	
D. Presentation(s) from recruiting agency(s)	
E. Q&A	
F. Review of proposal(s), timelines, and overall search plan	
G. Resolution to enter into agreement with a service agency	Presenter: Ross Meisner
H. Adjournment	Presenter: Ross Meisner

Tuesday, March 14, 2023
School Board Special Meeting
Motions

- A. Call to Order**
- B. Welcome and Purpose**
- C. Approval of Agenda with Suggested Motions and Resolutions**

1. Suggested Motions and Resolutions – Board Chair

Suggested Motion: Motion by _____, seconded by _____ to approve the agenda for March 14, 2023.

- D. Presentation(s) from recruiting agency(s)**
- E. Q&A**
- F. Review of Proposal(s), timelines, and overall search plan**
- G. RESOLUTION to enter into agreement with a service agency**

**RESOLUTION APPROVING LETTER OF AGREEMENT WITH SCHOOL EXEC CONNECT TO ASSIST
INDEPENDENT SCHOOL DISTRICT NO. 14 (FRIDLEY PUBLIC SCHOOLS) WITH THE RECRUITMENT,
SCREENING, INTERVIEWING AND SELECTION OF SUPERINTENDENT**

WHEREAS, the current superintendent of the school district has communicated her intent to pursue alternative employment effective at the close of business on June 30, 2023; and

WHEREAS, the School Board is seeking to fill the superintendent position with the most qualified candidate and intends to act expeditiously to ensure that it obtains the greatest possible pool of experienced and highly qualified persons for the position; and

WHEREAS, the School Board is seeking the assistance of an experienced school executive search firm to assist it in the superintendent selection process.

NOW, THEREFORE, BE IT RESOLVED that the School Board of Independent School District No. 14, Anoka County, Minnesota, hereby approves and agrees:

1. To enter into a Letter of Agreement with School Exec Connect under the terms set forth in Attachment A to this resolution.
2. To authorize the Director of Human Resources and the Director of Communications and Community Relations to act as liaisons with School Exec Connect to support the search process, communicate with the school district community and schedule necessary

meetings/interviews with the full school board.

3. The responsibility for selecting the superintendent rests with full school board.

Suggested Motion: Motion by _____, seconded by _____, to approve the letter of agreement with School Exec Connect to assist ISD 14 with the recruitment, screening, interviewing and selection of superintendent.

H. Adjournment

Suggested Motion: Motion by _____, seconded by _____, to adjourn at_____.

EXTRACT OF MINUTES OF SPECIAL MEETING
OF SCHOOL BOARD OF
INDEPENEDENT SCHOOL DISTRICT NO. 14 (FRIDLEY PUBLIC SCHOOLS)
STATE OF MINNESOTA

HELD: Tuesday, March 14, 2023

Pursuant to due call and notice thereof, a special meeting of the School Board of Independent School District No. 14 (Fridley Public Schools) ("school district") was held on Tuesday, March 14, 20223 at 5:30 p.m., for the purpose of securing the services of a school executive search firm to assist the school district in recruiting, screening, interviewing and selecting a school superintendent to begin services with the school district on or about July 1, 2023.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING LETTER OF AGREEMENT WITH SCHOOL EXEC CONNECT
TO ASSIST INDEPENDENT SCHOOL DISTRICT NO. 14 (FRIDLEY PUBLIC SCHOOLS)
WITH THE RECRUITMENT, SCREENING, INTERVIEWING AND SELECTION OF
SUPERINTENDENT**

WHEREAS, the current superintendent of the school district has provided notice of her resignation from employment with the school district effective at the close of business on June 30, 2023; and

WHEREAS, the School Board is seeking to fill the superintendent position with the most qualified candidate and intends to act expeditiously to ensure that it obtains the greatest possible pool of experienced and highly qualified persons for the position; and

WHEREAS, the School Board is seeking the assistance of an experienced school executive search firm to assist it in the superintendent selection process.

NOW, THEREFORE, BE IT RESOLVED that the School Board of Independent School District No. 14, Anoka County, Minnesota, hereby approves and agrees:

1. To enter into a Letter of Agreement with School Exec Connect under the terms set forth in Attachment A to this resolution.
2. To authorize the Director of Human Resources and the Director of Communications and Community Relations to act as liaisons with School Exec Connect to support the search process, communicate with the school district community and schedule necessary meetings/interviews with the full school board.
3. The responsibility for selecting the superintendent rests with full school board.

The motion for the adoption of the foregoing resolution was duly seconded by _____ . On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
COUNTY OF ANOKA)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 14 (Fridley Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 14th day of March, 2023.

School Board Clerk – Jake Karnopp