

## Work Session

Tuesday, February 21, 2023 5:30 PM

Fridley Community Center, 6085 7th Street NE, Fridley, MN 55432

A.	<b>Signing Required Documents</b>	<b>Presenter:</b> Dr. Kim Hiel
B.	<b><u>GOVERNANCE AND POLICY</u></b>	
B.1.	Second Readings and Adoption of Policies	
B.1.a.	Policy 901 Community Education	<b>Presenter:</b> Stephen Keeler
B.1.b.	Policy 998 Education Tax Levies	<b>Presenter:</b> Craig Wieber
B.2.	One Reading (Non Substantive Changes) Reading and Adoption of Policies	
B.2.a.	Policy 711 Video Recording on Bus	<b>Presenter:</b> Craig Wieber
B.2.b.	Policy 712 Video Surveillance	<b>Presenter:</b> Craig Wieber
B.2.c.	Policy 714 Fund Balances	<b>Presenter:</b> Craig Wieber
B.3.	First Reading of Policies	
B.3.a.	Policy 412 Expense Reimbursement	<b>Presenter:</b> Craig Wieber
B.3.b.	Policy 516 Student Medication	<b>Presenter:</b> Laura Seifert-Hertling
C.	<b>Review of Weapons Policy</b>	<b>Presenter:</b> Dr. Kim Hiel
D.	<b><u>OVERSIGHT OF OPERATIONS</u></b>	
D.1.	Legal, Staffing and Personnel Update	<b>Presenter:</b> S. Ike Isaacson
D.1.a.	New Contracts, Amendments, Leaves of Absence, Terminations, Resignations, and Retirements	
D.2.	Teaching & Learning Update	<b>Presenter:</b> Dr. Jason Bodey
D.2.a.	ACP Plan Reduction	
D.2.b.	New Achievement & Integration Plan	
D.3.	Finance and Operations Update	<b>Presenter:</b> Craig Wieber
D.3.a.	Acceptance of Bids for Fridley High School Water Service Relocation Project	
D.3.b.	Radon Testing Results	
D.4.	Education Identity & Access Management Resolution	<b>Presenter:</b> Dr. Kim Hiel
D.5.	Overnight Field Trip: FHS Choir & Band to New York City March 22-25, 2024	<b>Presenter:</b> Dr. Kim Hiel
D.6.	Overnight Field Trips: FHS Robotics Team in March 2023	
D.7.	School Calendar 2023-2024	<b>Presenter:</b> Dr. Kim

Hiel

D.8. Partnership Updates

D.8.a. Northeast Metro 916 Intermediate School District Joint Powers Board Meeting held n January 18, 2023 **Presenter:** Avonna Starck

D.8.b. Northwest Suburban Integration School District (NWISD) Joint Powers Board Meeting held on January 18, 2023 **Presenter:** Dr. Abdisalam Adam

D.8.c. Association of Metropolitan School Districts (AMSD) Board Meeting held on February 3, 2023 **Presenter:** Ross Meisner

D.8.d. Schools for Equity in Education Meeting held on February 17, 2023 **Presenter:** Nikki Auna

E. INFORMATIONAL ITEMS

E.1. African American History Month Presentation **Presenter:** Aloda Sims

E.2. Student Enrollment **Presenter:** Dr. Kim Hiel

E.3. At the Next Work Session: March 7, 2023  
RLS Elementary at 5:00 PM **Presenter:** Dr. Kim Hiel

E.4. Strategic Planning Update **Presenter:** Dr. Kim Hiel

E.5. School Board Scholarship 2023 **Presenter:** Ross Meisner

E.6. Important School Board Dates **Presenter:** Ross Meisner

E.6.a. NE Metro 916 Board Meeting  
March 1, 2023 | 6:00 PM  
Bellaire School

E.6.b. AMSD Board of Directors Meeting  
March 3, 2023 | 7:30 AM  
Quora Education Center

E.6.c. NWSISD Joint Powers Board Meeting  
March 15, 2023 | 6:15 PM  
NWSISD District Office

E.6.d. Schools for Equity in Education  
April 21, 2023 | 9:30 AM  
DoubleTree Hotel - Roseville

F. PUBLIC FORUM **Presenter:** Ross Meisner



# FRIDLEY PUBLIC SCHOOLS

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## Fridley Public Schools Policies Presented for Second Reading February 21, 2023

#	Policy Name	Change/Revision
901	Community Education	Added III. D., updated legal references
998	Education Tax Levies	Definitions Updated, legal references updated

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## 901 Community Education

### I. Purpose

The purpose of this policy is to convey to employees and to the general public the important role of community education within the school district.

### II. General Statement of Policy

The school board affirms a strong commitment to the community education program. The school board welcomes, and strongly encourages use of school buildings and activity areas by the community when not used for regularly scheduled elementary and secondary programs. The school administration should strive to accomplish the following objectives:

- A. Maximum use should be made of public school facilities within the school district service area.
- B. Educational needs and interest of area residents should be determined periodically.
- C. Community resources and expertise of residents should be utilized to develop a vibrant, well-rounded community education program.
- D. Area residents should be encouraged to actively participate in program opportunities.
- E. Recognize, analyze and respond to the diversity in our community in order to create inclusive community education programs.

### III. Community Education Advisory Council

- A. A citizen advisory council will be formed to assist in promoting the goals and objectives of the program.
- B. The membership of the community education advisory will be representative of the community including citizen members and representatives from such groups as: service organizations; churches; public and nonpublic schools; local government; public and private nonprofit agencies serving youth and families; parents; youth; park and recreation services of local government units located in whole or in part within the boundaries of the school district; and any other groups participating in the community education program in the school district. The council will recommend ways to reduce or eliminate program duplication within the school district.
- C. Bylaws of the community education advisory council shall provide the framework for the organization including criteria pertaining to membership, officers' duties, frequency and structure of meetings and such other matters as deemed necessary and appropriate.
- D. The council will adopt a policy to reduce and eliminate program duplication within the school district.

### *Legal References:*

Minn. Stat. § 123B.51 (Schoolhouses and Sites; Uses for School and Nonschool Purposes; Closings)

Minn. Stat. § 124D.19, Subd. 1 (Community Education Programs; Advisory Council)

Minn. Stat. 124D.20, Subd. 1 (Community Education Revenue)

***Cross References:***

Policy 902 Use of School district Facilities and Equipment

***SCHOOL BOARD ACTION:***

Adopted as Policy 9.600 April 18, 1981

Revised as Policy 901 September. 19, 2000

Revised June 18, 2002

Revised December 20, 2016

Revised February 21, 2023

Second Reading



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## 998 Education Tax Levies

### I. Purpose

The purpose of this policy is to define the authority of the school district, through its School Board, to raise funds for the operation and maintenance of its schools, and the authority to manage and expend such funds under Minnesota state statute.

### II. General Statement of Policy

The School Board must provide, by levy of tax, necessary funds for: the conduct of schools, the payment of indebtedness, and all proper expenses of the district. In accordance with state statute, the district must annually notify the commissioner of education of proposed levies and final levies certified.

### III. Definitions

A. Levies include but are not limited to:

1. Bond Levies can be used for the repayment of principal and interest on long term debt instruments issued to fund the construction of or the addition to school district buildings and cannot be used for operating expenses as described under the operating levies.
2. Operating Levies can be used to pay for any operational expense of the district including: teacher salaries, classroom supplies, utilities and transportation.
3. Capital Project Levies can be used for specific capital projects such as technology equipment.

B. “School Board” means the governing body of the school district.

### III. Funds for which taxes may be levied include:

- A. General Fund
- B. Community Service
- C. Debt Redemption
- D. Other general and specifically defined purposes in accordance with state statutes

### IV Responsibility



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- A. The director of finance and operations will work with the superintendent in establishing levy amounts and in recommending such amounts to the School Board.
- B. Levy limitations for school districts are established in state statute and calculated by the Minnesota Department of Education.
- C. Referendums may be called by the School Board.
- D. Referendums may be called by the School Board upon petition of the electorate in accordance with state statutes.
- E. The School Board directs the superintendent or a designee to keep the board informed of the current levy amounts in accordance with Minnesota statutes.

**Legal References:** Minn. Stat. § 123B.02 Subd 8 (General Powers of Independent School Districts)  
Minn. Stat. § 123B.62 (Capital Project Referendum)  
Minn. Stat. § 126C.48 (Levy Procedure)  
Minn. Stat. § 126C.63 (Definitions)  
Minn. Stat. 475.58 (Obligations; Elections to Determine Issue)  
Minn. Stat. 475.61 (Tax Levies)

**School Board Action:**  
Adopted June 17, 2008  
Revised February 21, 2023



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## 711 VIDEO RECORDING ON BUSES

### I. PURPOSE

The transportation of students to and from school is an important function of the school district, and transportation by the school district is a privilege and not a right for an eligible student. The behavior of students, employees, contracted staff, and others on the bus is a significant factor in the safety and efficiency of school bus transportation. Misbehavior increases the potential risks of injury. Therefore, the school district believes that video recording those on the school bus will encourage good behavior and, as a result, promote safety. The purpose of this policy is to establish a school bus video recording system.

### II. GENERAL STATEMENT OF POLICY

#### A. Placement

1. Each and every school bus owned, leased, contracted, and/or operated by the school district shall be equipped with a fully enclosed box for placement and operation of a video camera and conspicuously placed signs notifying riders that their conversations or actions may be recorded.
2. A video camera will not necessarily be installed in each and every school bus owned, leased, contracted, and/or operated by the school district, but cameras may be rotated from bus to bus without prior notice to students.
3. Video cameras will be placed on a particular school bus, to the extent possible, where the school district has received complaints of inappropriate behavior.

#### B. Use of Video Recordings

1. A video recording of the actions of student passengers and/or employees may be used by the school district as evidence in any disciplinary action brought against any student or employee arising out of the student's or employee's conduct on the bus.
2. A video recording will be released only in conformance with the Minnesota Government Data Practices Act, ~~Minn. Stat. Ch. Minnesota Statutes~~ [chapter 13](#) and the Family Educational Rights and Privacy Act, 20 ~~U.S.C. §United States Code section~~ [1232g](#) and the rules and/or regulations promulgated thereunder.
3. Video recordings will be viewed by school district personnel on a random basis and/or when discipline problems on the bus have been brought to the



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attention of the school district.

4. A video recording will be retained by the school district until relooped or until the conclusion of disciplinary proceedings in which the video recording is used for evidence.

***Legal References:***

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)  
Minn. Stat. § 121A.585 (Notice of Recording Device)  
Minn. Stat. § 138.17 (Government Records; Administration)  
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)  
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)  
34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)

***Cross References:***

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)  
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)  
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)  
MSBA/MASA Model Policy 711 (Video Recording on School Buses)

~~MSBA Service Manual, Chapter 2, Transportation~~

***School Board Action:***

Adopted as Policy 711 Video Recording on Buses March 15, 2022

[Revised /updated references for February 21, 2023](#)



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## 712 VIDEO SURVEILLANCE OTHER THAN ON BUSES

### I. PURPOSE

Maintaining the health, welfare, and safety of students, staff, and visitors while on school district property and the protection of school district property are important functions of the school district. The behavior of individuals who come on to school property is a significant factor in maintaining order and discipline and protecting students, staff, visitors, and school district property. The school board recognizes the value of video/electronic surveillance systems in monitoring activity on school property in furtherance of protecting the health, welfare, and safety of students, staff, visitors, and school district property.

### II. GENERAL STATEMENT OF POLICY

#### A. Placement

1. School district buildings and grounds may be equipped with video cameras.
2. Video surveillance may occur in any school district building or on any school district property.

#### B. Use of Video Recordings

1. Video recordings will be viewed by school district personnel on a random basis and/or when problems have been brought to the attention of the school district.
2. A video recording of the actions of students and/or employees may be used by the school district as evidence in any disciplinary action brought against any student or employee arising out of the student's or employee's conduct in school district buildings or on school grounds.
3. A video recording will be released only in conformance with the Minnesota Government Data Practices Act, ~~Minn. Stat. Ch. Minnesota Statutes chapter~~ 13, and the Family Educational Rights and Privacy Act, 20 ~~U.S.C. §United States Code section~~ 1232g, and the rules and/or regulations promulgated thereunder.

#### C. Security and Maintenance

1. The school district shall establish appropriate security safeguards to ensure that video recordings are maintained and stored in conformance with the Minnesota Government Data Practices Act, ~~Minn. Stat. Ch. Minnesota~~



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Statutes chapter 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. §United States Code section 1232g, and the rules and/or regulations promulgated thereunder.

2. The school district shall ensure that video recordings are retained in accordance with the school district's records retention schedule.

***Legal References:***

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)  
Minn. Stat. § 121A.585 (Notice of Recording Device)  
Minn. Stat. § 138.17 (Government Records; Administration)  
Minn. Stat. § 609.746 (Interference with Privacy)  
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)  
34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)

***Cross References:***

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)  
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)  
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)  
MSBA/MASA Model Policy 711 (Video Recording on School Buses)  
~~MSBA Service Manual, Chapter 2, Transportation~~

***School Board Action:***

Adopted as Policy 712 Video Surveillance Other Than On Buses March 15, 2022  
Revised February 21, 2023



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## 714 Fund Balance

### I. PURPOSE

The purpose of this policy is to create new fund balance classifications to allow for more useful fund balance reporting and for compliance with the reporting guidelines specified in Statement No. 54 of the Governmental Accounting Standards Board (GASB). The School Board understands it is sound fiscal management for the School District to maintain an adequate operating fund balance. A fund balance should provide a sufficient reserve to eliminate any irregular uncertainty in a district's finances. The fund balance policy should be used to provide stability for Fridley Public Schools' students, staff, taxpayers and bond rating agencies.

### II. GENERAL STATEMENT OF POLICY

The practice of this School District is to comply with GASB Statement No. 54. To the extent a specific conflict occurs between this policy and the provisions of GASB Statement No. 54, the GASB Statement shall prevail.

### III. DEFINITIONS

- A. "Assigned" fund balance amounts are comprised of unrestricted funds constrained by the school district's intent that they be used for specific purposes, but that do not meet the criteria to be classified as restricted or committed. In funds other than the general fund, the assigned fund balance represents the remaining amount that is not restricted or committed. The assigned fund balance category will cover the portion of a fund balance that reflects the school district's intended use of those resources. The action to assign a fund balance may be taken after the end of the fiscal year. An assigned fund balance cannot be a negative number.
- B. "Committed" fund balance amounts are comprised of unrestricted funds used for specific purposes pursuant to constraints imposed by formal action of the School Board and that remain binding unless removed by the School Board by subsequent formal action. The formal action to commit a fund balance must occur prior to fiscal year end; however, the specific amounts actually committed can be determined in the subsequent fiscal year. A committed fund balance cannot be a negative number.
- C. "Enabling legislation" means legislation that authorizes a school district to assess, levy, charge, or otherwise mandate payment of resources from external providers and includes a legally enforceable requirement that those resources be used only for the specific purposes listed in the legislation.
- D. "Fund balance" means the arithmetic difference between the assets and liabilities reported in a school district fund.

- E. “Nonspendable” fund balance amounts are comprised of funds that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. They include items that are inherently unspendable, such as, but not limited to, inventories, prepaid items, long-term receivables, non-financial assets held for resale, or the permanent principal of endowment funds.
- F. “Restricted” fund balance amounts are comprised of funds that have legally enforceable constraints placed on their use that either are externally imposed by resource providers or creditors (such as through debt covenants), grantors, contributors, voters, or laws or regulations of other governments, or are imposed by law through constitutional provisions or enabling legislation.
- G. “Unassigned” fund balance amounts are the residual amounts in the general fund not reported in any other classification. Unassigned amounts in the general fund are technically available for expenditure for any purpose. The general fund is the only fund that can report a positive unassigned fund balance. Other funds would report a negative unassigned fund balance should the total of nonspendable, restricted, and committed fund balances exceed the total net resources of that fund.
- H. “Unrestricted” fund balance is the amount of fund balance left after determining both nonspendable and restricted net resources. This amount can be determined by adding the committed, assigned, and unassigned fund balances.

#### **IV. CLASSIFICATION OF FUND BALANCES**

The school district shall classify its fund balances in its various funds in one or more of the following five classifications: nonspendable, restricted, committed, assigned, and unassigned.

#### **V. MINIMUM FUND BALANCE**

The School Board shall strive to maintain a fund balance of between 7% and 10% of total unreserved operating expenditures. The fund balance shall be defined as the sum of the undesignated/unreserved fund balance. It shall not include funds reserved for operating capital, Health and Safety, Basic Skills, or any other reserves created by the School Board, State or Federal guidelines.

#### **VI. ORDER OF RESOURCE USE**

If resources from more than one fund balance classification could be spent, the school district will strive to spend resources from fund balance classifications in the following order (first to last): restricted, committed, assigned, and unassigned; with the exception that restricted, committed or assigned fund balance spending may be deferred and



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unassigned resources spent first if fund balances need to be preserved to facilitate future expenditure plans..

## VII. COMMITTING FUND BALANCE

A majority vote of the School Board is required to commit a fund balance to a specific purpose and subsequently to remove or change any constraint so adopted by the board.

## VIII. ASSIGNING FUND BALANCE

The School Board, by majority vote, may assign fund balances to be used for specific purposes when appropriate. The board also delegates the power to assign fund balances to the following: Superintendent and Director of Finance. Assignments so made shall be reported to the School Board on an annual basis.

An appropriation of an existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues satisfies the criteria to be classified as an assignment of fund balance.

## IX. REVIEW

The Finance Office shall monitor the fund balance. If the fund balance falls below 7%, the School Board shall implement procedures to stabilize the district's financial position.

### Legal References:

Statement No. 54 of the Governmental Accounting Standards Board

### Cross References:

None

### **School Board Action:**

Adopted as Policy 798 November 17, 2009

Revised July 19, 2011

Revised August 16, 2016

Revised September 19, 2017

Changed from Policy 798 to 714 to align with MSBA October 17, 2017

Revised February 21, 2023



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## 412 Expense Reimbursement

### I. PURPOSE

It shall be the policy of Fridley, Independent School District #14 to reimburse employees and others for expenses that have been authorized and approved in advance for the purpose of conducting business on behalf of the district.

### II. AUTHORIZATION

All school district business expenses to be reimbursed must be approved by the supervising administrator. Such expenses to be reimbursed may include transportation-related costs, meals, lodging, registration fees, required materials, parking fees, and other reasonable and necessary school district business-related expenses. It is expected that transportation expenses will be minimized by utilizing vehicles that are owned and operated by the district when appropriate.

### III. REIMBURSEMENT

- A. Requests for reimbursement must be itemized on the official school district form and are to be submitted to the designated administrator. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.
- B. Automobile travel shall be reimbursed at the mileage rate set by the Internal Revenue Service. Mileage will be based on distances from current maps by utilizing a direct and reasonable route to the destination. Commercial transportation shall reflect economy fares and shall be reimbursed only for actual cost of the trip.
- C. All expense claims must be documented to be eligible for reimbursement and be submitted to the Business Office within 60 days of occurrence. Expense claims reimbursable by grants shall be submitted to the Business Office within the lesser of 60 days of occurrence or 5 business days prior to the final grant submission. Once the fiscal year books are closed, expense reimbursements will no longer be valid.

### IV. AIRLINE TRAVEL CREDIT

- A. Employees utilizing school district funds to pay for airline travel are required to ensure that any credits or other benefits issued by any airline accrue to the benefit of the school district rather than the employee.
  - a. To the extent an airline will not honor a transfer or assignment of credit or benefit from the employee to the school district, the employee shall report receipt of the credit or benefit to the designated administrator within 90 days of receipt of the credit or benefit.

- b. Reports of the receipt of an airline credit or benefit shall be made in writing and shall include verification from the airline as to the credit or benefit received. Reimbursement for airline travel expenses will not be made until such documentation is provided.
  
- B. Employees who have existing credits or benefits issued by an airline based upon previously reimbursed airline travel for school district purposes will be required to utilize those credits or benefits toward any subsequent airline travel related to school district purposes, prior to reimbursement for such travel, to the extent permitted and/or feasible.
  
- C. The requirements of this section apply to all airline travel, regardless of where or how the tickets are purchased.

#### IV.V. CLINICS, WORKSHOPS, AND CONFERENCES

Staff members participating in clinics, workshops, and conferences pertaining to their employment shall follow the following guidelines:

- A. Any staff member desiring to attend a clinic, workshop, or conference shall obtain prior approval from the supervising administrator.
  
- B. Expenses for attendance at approved Minnesota clinics, workshops, and conferences shall be paid by the School District. Expenses would include meals and lodging (if more than 35 miles from school) according to the following plan:
  - 1) Two-day clinic, workshop, or conference – one nights lodging
  - 2) Three-day clinic, workshop, or conference – two nights lodging
  - 3) Expenses for meals shall be paid on a per diem basis according to the Minnesota Department of Management and Budget Commissioner’s Plan.

When breakfast, lunch, or dinner is included with the clinic, workshop, or conference, the District’s daily meal allowance will be reduced accordingly.

- 1) Mileage will be paid for traveling to the site of the meeting and return, if a school vehicle is not available.
- 2) State High School League meets and events, where local students are not directly involved, are not considered a clinic, workshop, or conference.
- 3) When more than one staff member attends the same clinic, workshop or conference, expenses are to be shared by those attending, such as room, transportation, etc., where it is deemed practical.
- 4) Receipts must accompany all claims for reimbursement.



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**Legal References:**

Minn. Stat. § 471.665 (Mileage Allowances)

**School Board Action:**

Adopted as Policy 10.205 April 18, 1998

Revised as Policy 412 June 17, 1998

Revised April 18, 2006

Revised March 18, 2008

Revised December 19, 2017

Revised for First Reading February 21, 2023

**Annual Review:**

<u>Month</u>	<u>Year</u>	<u>Notes</u>
June	2022	Reviewed / No changes

First Reading



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## 516 Student Medication

### I. PURPOSE

The purpose of this policy is to set forth the provisions that must be followed when administering medication to students.

### II. GENERAL STATEMENT OF POLICY

The school district acknowledges that some students may require prescription or non-prescription medications during the school day. The school district's licensed school nurse, trained health assistant, or trained designee will administer prescription and non-prescription medications, except any form of medical cannabis, in accordance with school district procedures.

### III. REQUIREMENTS

- A. The administration of prescription and nonprescription medications requires a completed signed request from the student's parent/guardian. In addition, all long-term prescription medications (2 weeks or more) or a controlled prescription medication requires a written order from a licensed prescriber. The school district may rely on a verbal parent request to administer medication for up to two school days, after which a written authorization is required.
- B. A "Request to Administer Medication at School" form must be completed annually (once per school year) and/or when a change in the prescription or requirements for administration occurs. Prescription medications as used in this policy does not include any form of medical cannabis as defined in Minnesota Statutes section 152.22, Subd. 6.
- C. Prescription medication must come to school in the original pharmacy labeled container and must be administered in a manner consistent with the instructions on the label.
- D. Nonprescription medications must come in the original labeled container and must be administered in a manner consistent with the instructions on the label.
- E. The school nurse may request to receive further information about the prescription, if needed, prior to administration of the substance.
- F. Medications, prescription and nonprescription, are not to be carried by the student unless there is a written agreement between the school district and the parent/guardian. Medications will be kept in the Health Office or left with the appropriate school district personnel. Exceptions to this requirement are: prescription asthma medications self-administered with an inhaler or severe allergy medication of epinephrine (Epi-pen) self-

administered (See part ~~IV-DK.5~~. below), and medications administered as noted in a written agreement between the school district and the parent/guardian or as provided in the student's IEP (individual education plan), Section 504 plan, or IHP (individual health plan).

- G. The school must be notified immediately by the parent/~~guardian or student 18 years old or older~~ in writing of any change in the student's prescription medication administration. A new medical authorization or container label with new pharmacy instructions shall be required immediately as well. ~~or if the medication is no longer required. A change in a long-term prescription medication requires a new written order from a licensed prescriber.~~
- H. The licensed school nurse, trained health assistant or trained designee, will be responsible for the filing of the "Request to Administer Medication at School" form in the student's health records. The licensed school nurse, trained health assistant, or trained designee will be responsible for providing a copy of the form to the principal and to other personnel designated to administer the medication, upon request.
- I. Procedures for administration of medication at school and school activities will be developed by the licensed school nurses. The procedures will be reviewed annually, and a copy will be on file in each health office.
- J. If the administration of a drug or medication described in this section requires the school district to store the drug or medication, the parent or legal guardian must inform the school if the drug or medication is a controlled substance. For a drug or medication that is not a controlled substance, the request must include a provision designating the school district as an authorized entity to transport the drug or medication for the purpose of destruction if any unused drug or medication remains in the possession of school personnel. For a drug or medication that is a controlled substance, the request must specify that the parent or legal guardian is required to retrieve the drug or controlled substance when requested by the school.
- K. Specific exceptions
  1. Special health treatments such as catheterization, tracheostomy suctioning, and gastrostomy feedings do not constitute administration of drugs and medicine;
  2. Emergency health procedures, including emergency administration of drugs and medicine are not subject to this policy;
  3. Drugs or medicine administered by a public health agency to prevent or control an illness or a disease outbreak are not governed by this policy;

4. Drugs or medicines used at school in connection with services for which a minor may give effective consent are not governed by this policy;
5. Drugs or medicines that are prescription asthma or severe allergy medications can be self-administered by a student with an asthma inhaler or epinephrine auto-injector if:
  - a. The school district has received a written authorization from the student's physician and parent permitting the student to self-administer the medication;
  - b. The inhaler or epinephrine auto-injector is properly labeled for that student; and
  - c. The parent has not requested school personnel to administer the medication to the student.

Written authorization for the student to self-administer these medications must be submitted each school year. The licensed school nurse, trained health assistant or trained designee must address the student's knowledge and skills to safely possess and use an asthma inhaler or epinephrine auto-injector in a school setting. If the parent and prescribing medical professional determine the student is unable to self-carry the medication, the student must have access to the medication at all times during the instructional day.

If the school district employs a school nurse or provides school nursing services under another arrangement, the school nurse or other appropriate party must assess the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting and enter into the student's school health record a plan to implement safe possession and use of asthma inhalers;

6. Medications:
  - a. that are used off school grounds;
  - b. that are used in connection with athletics or extracurricular activities; or
  - c. that are used in connection with activities that occur before or after the regular school day.

are not governed by this policy.

7. Nonprescription Medication: A secondary student may possess and use nonprescription pain relief in a manner consistent with the labeling, if the school district has received written authorization from the student's ~~physician and~~ parent or guardian permitting the student to self-administer the medication. The parent or guardian must submit written authorization for the student to self-administer the

medication each school year, ~~and enter into the student's school health record a plan to implement safe possession and use of the nonprescription medication.~~ The school district may revoke a student's privilege to possess and use nonprescription pain relievers if the school district determines that the student is abusing the privilege. This provision does not apply to the possession or use of any drug or product containing ephedrine or pseudoephedrine as its sole active ingredient or as one of its active ingredients. Except as stated in this paragraph, only prescription medications are governed by this policy.

8. Districts and schools may obtain and possess epinephrine auto-injectors to be maintained and administered by school personnel to a student or other individual if, in good faith, it is determined that person is experiencing anaphylaxis regardless of whether the student or other individual has a prescription for an epinephrine auto-injector. The administration of an epinephrine auto-injector in accordance with this section is not the practice of medicine.

A district or school may enter into arrangements with manufacturers of epinephrine auto-injectors to obtain epinephrine auto-injectors at fair-market, free, or reduced prices. A third party, other than a manufacturer or supplier, may pay for a school's supply of epinephrine auto-injectors.

9. A student may possess and apply a topical sunscreen product during the school day while on school property or at a school-sponsored event without a prescription, physician's note, or other documentation from a licensed health care professional. School personnel are not required to provide sunscreen or assist students in applying sunscreen.

L. "Parent" for students 18 years old or older is the student.

M. Districts and schools may obtain and possess epinephrine auto-injectors to be maintained and administered by school personnel to a student or other individual if, in good faith, it is determined that person is experiencing anaphylaxis regardless of whether the student or other individual has a prescription for epinephrine auto-injector. The administration of an epinephrine auto-injector in accordance with this section is not the practice of medicine.

N. Procedure regarding unclaimed drugs or medications.

1. The school district has adopted the following procedure of the collection and transport of any unclaimed or abandoned prescription drugs or medications remain in the possession of school personnel in accordance with this policy. Before the transportation of any prescription drug or medication under this policy, the school district shall make a reasonable attempt to return the unused prescription drug or medication to the student's parent or legal guardian. Transportation of unclaimed or unused prescription drugs or medications will occur at least annually, but may occur

- more frequently at the discretion of the school district.
2. If the unclaimed or abandoned prescription drug is not a controlled substance as defined under Minnesota Statutes section 152.01, subdivision 4, or is an over-the-counter medication, the school district will either designate an individual who shall be responsible for transporting the drug or medication to a designated drop-off box or collection site or request that a law enforcement agency transport the drug or medication to a drop-off box or collection site on behalf of the school district.
  3. If the unclaimed or abandoned prescription drug is a controlled substance as defined in Minnesota Statutes section 152.01, subdivision 4, the school district or school personnel is prohibited from transporting the prescription drug to a drop-off box or collection site for prescription drugs identified under this paragraph. The school district must request that a law enforcement agency transport the prescription drug or medication to a collection bin that complies with Drug Enforcement Agency regulations, or if a site is not available, under the agency's procedure for transporting drugs.

**Legal References:**

- Minn. Stat. § 13.32 (~~Student Health~~Educational Data)  
Minn. Stat. § 121A.21 (Hiring of Health Personnel)  
Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)  
Minn. Stat. § 121A.2205 (Possession and Use of Epinephrine Auto-Injectors; Model Policy)  
Minn. Stat. § 121A.2207 (Life-Threatening Allergies in Schools; Stock Supply of Epinephrine Auto-Injectors)  
Minn. Stat. § 121A.221 (Possession and Use of Asthma Inhalers by Asthmatic Students)  
Minn. Stat. § 121A.222 (Possession and Use of Nonprescription Pain Relievers by Secondary Students)  
Minn. Stat. § 121A.223 (Possession and Use of Sunscreen)  
Minn. Stat. § 151.212 (Label of Prescription Drug Containers)  
Minn. Stat. § 152.01 (Definitions)  
Minn. Stat. § 152.22 (~~Medical Cannabis~~; Definitions)  
Minn. Stat. § 152.23 (~~Medical Cannabis~~; Limitations)  
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)  
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)

**Cross References:**

MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)

**School Board Action:**

Adopted as Policy 8.202 November 18, 1986  
Revised October 18, 1988  
Revised May 15, 1990



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**Fridley Public Schools** is committed to creating a welcoming, respectful environment that provides an equitable and inclusive education for each student, staff and community member by ensuring that opportunities, access, and resources are aligned to support the growth and academic achievement of each student.

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A World-Class Community of Learners

Revised as Policy 516 June 18, 2002

Revised March 12, 2013

Revised March 18, 2014

Revised June 21, 2016

Revised March 19, 2019

Revised July 20, 2021

Revised May 17, 2022

Revised for First Reading February 21, 2023

First Reading

## 501 SCHOOL WEAPONS POLICY

### I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public.

### II. GENERAL STATEMENT OF POLICY

No student or non-student, including adults and visitors, shall possess, use or distribute a weapon when in a school building or on a School Location except as provided in this policy. Furthermore, no student or non-student, including adults and visitors, shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate, and such use will be treated as the possession and use of a weapon.

The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

### III. DEFINITIONS

#### A. "Weapon"

1. "Weapon" means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; air guns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; numchucks; throwing stars; explosives; fireworks; mace and other propellants; stun guns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. "Facsimile Weapon" means any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons which are broken or nonfunctional; look-alike guns; toy guns; and any object that is a fake weapon or facsimile of a real weapon.
3. No person shall possess, use or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.

4. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate and such use will be treated as the possession and use of a weapon.
- B. "School Location" includes any school building or grounds, whether leased, rented, owned or controlled by the School, locations of school activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or departure from school premises or events, all locations where school-related functions are conducted, including school-related child care centers, and anywhere students are under the jurisdiction of the School District.
- C. "Non-student" Any person who is not a student including, but not limited to: teachers, other staff, parents, visitors, students of other public or private schools and any person on or in the school location.
- D. "Possession" means having a weapon on one's person or in an area subject to one's control in a school location.

#### IV. EXCEPTIONS

- A. A student who finds a weapon on the way to school or in a School Location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the principal's office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal's office, a student shall not be considered to possess a weapon if he or she immediately turns control of the weapon over to an administrator, teacher or head coach or immediately notifies an administrator, teacher or head coach of the weapon's location. Any person receiving a weapon during the process of administering this procedure will be exempt from a violation of the procedure.
- B. It shall not be a violation of this policy if a non-student (or student where specified) falls within one of the following categories:
  1. Active licensed peace officers,
  2. Military personnel, or students or nonstudents participating in military training, who are on duty performing official duties;
  3. Persons authorized to carry a pistol under Minn. Stat., §624.714, while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;
  4. Persons who keep or store in a motor vehicle pistols in accordance with Minn. Stat., §§624.714 or 624.715, or other firearms in accordance with §97B.045;

- a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for “antique firearms, which are carried or possessed as curiosities or for their historical significance or value.”
  - b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (a) unloaded and in a gun case without any portion of the firearm exposed; (b) unloaded and in the closed trunk; or (c) a handgun carried in compliance with §§624.714 and 624.715.
5. Firearm safety or marksmanship courses or activities for students or nonstudents conducted on school property;
  6. Possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
  7. A gun or knife show held on school property;
  8. Possession of dangerous weapons, BB guns, or replica firearms with written permission of the District Superintendent.
  9. Persons who are on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.
- C. Policy Application to Instructional Equipment/Tools

While District 14 does not allow the possession, use or distribution of weapons by students, or non-students, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or non-students. Such equipment and tools, when properly possessed, used and stored, shall not be considered in violation of the rule against the possession, use or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

D. Firearms in School Parking Lots and Parking Facilities

A School District may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the “lawful” carry or possession of a firearm in a school parking lot or parking facility is specifically limited to: 1). Non-student permit-holders authorized under Minn. Stat., § 624.714, to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle or 2)

persons authorized under Minn. Stat, Section 97B.045 transporting unloaded and fully cased firearms in a vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder's vehicle shall constitute a violation of this policy.

## **V. CONSEQUENCES FOR STUDENT WEAPON POSSESSION/USE/DISTRIBUTION**

A. District 14 does not allow the possession, use or distribution of weapons by students. Consequently, the minimum consequence for students possessing, using or distributing weapons shall include:

1. Immediate out-of-school suspension;
2. Confiscation of the weapon;
3. Immediate notification of police;
4. Parent or guardian notification as soon as is practical; and
5. Recommendation to the Superintendent of dismissal for a period of time not to exceed one year.

B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The School Board may modify this requirement on a case-by-case basis.

C. Administrative Discretion

While District 14 does not allow the possession, use or distribution of weapons by students, the Superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

## **VI. CONSEQUENCES FOR WEAPON POSSESSION/USE/DISTRIBUTION BY NON-STUDENTS**

A. Employees

1. Employees are prohibited from carrying or possessing firearms in school buildings or on school property, while acting in the course and scope of employment.
2. An employee who violates the terms of this policy is subject to disciplinary action, including non-renewal, suspension, or discharge as deemed appropriate by the School Board.
3. Sanctions against employees, including non-renewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and School District policies.

4. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

**B. Other Non-students**

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another School District, that School District may be contacted concerning the policy violation.
2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location.

***Legal References:***

Minn. Stat. § 97B.045 (Transportation of Firearms)  
Minn. Stat. § 121A.05 (Referral to Police)  
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)  
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)  
Minn. Stat. § 609.02, Subd. 6 (Definition of Dangerous Weapon)  
Minn. Stat. § 609.605 (Trespass)  
Minn. Stat. § 609.66 (Dangerous Weapons)  
Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)  
Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)  
18 U.S.C. § 921 (Definition of Firearm)  
In re C.R.M., 611 N.W.2d 802 (Minn. 2000)

***Cross References:***

MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 525 (Violence Prevention)

***School Board Action:***

Adopted as Policy 8.302  
Revised as Policy 501, July 18, 2002  
Revised September 16, 2003  
Revised August 15, 2006  
Revised February 19, 2013  
Revised December 18, 2018  
Revised October 19, 2021

## Personnel Changes 2022-2023

### New Contracts and Amendments per Master Agreements (2022-2023)

First Name	Last Name	Assignment	Step/Lane/Salary	School
Mia	Armstrong	Paraeducator	\$16.21/hour	RLS
Blair	Berger	7 <sup>th</sup> -8 <sup>th</sup> Grade Musical Music Director	Schedule C	FMS
Ethan	Berger	Auditorium Worker	Schedule C	FHS
Joey	Herder	Speech Team Assistant Coach	Schedule C	FHS
Joey	Herder	One Act Play Director	Schedule C	FHS
Jeffrey	Johnson	7-8 <sup>th</sup> Gr Musical Choreography	Schedule C	FMS
Jeffrey	Johnson	7-8 <sup>th</sup> Gr Musical Costumes / Makeup	Schedule C	FMS
Jeffrey	Johnson	7-8 <sup>th</sup> Gr Musical Artistic Director	Schedule C	FMS
Tom	Larson	Speech Team Head Coach	Schedule C	FHS
Brian	Majaraj	Custodian	\$18.75/hour	RLS
Abdullahi	Mohamed	EL LTS Teacher	MA+30 Step 17	FMS
Raymond	Nelson	Auditorium Worker	Schedule C	FHS
Charles	Rice	Paraeducator	\$16.21/hour	FHS
Amy	Rouser	Gifted & Talented Advisor	Schedule C	HYS
Dan	Wold	One Act Play – Tech Director	Schedule C	FHS
Dan	Wold	7 <sup>th</sup> -8 <sup>th</sup> Grade Musical Technical Director	Schedule C	FMS
Megan	Zadow	Occupational Therapist	MA step 1	District

### Leaves of Absence (2022-2023)

- Kelly Bomberg has requested an intermittent leave of absence from her teacher position at Fridley Middle School from January 20, 2023 through June 9, 2023.
- Laura Carpenter has requested a leave of absence from her teacher position at Stevenson Elementary from May 27, 2023 through June 9, 2023.
- Debra Johnson has requested a leave of absence from her classroom assistant position at Fridley ECFE from January 17, 2023 through January 20, 2023.
- Karen Kalvestran has requested a leave of absence from her paraeducator position at Fridley Middle School from March 10, 2023 through April 10, 2023.
- John Medina has requested a leave of absence from his custodian position at Fridley Community Center from February 23, 2023 through March 16, 2023.

### Resignations (2022-2023)

- Fadumo Abokor resigned her paraeducator position at Hayes Elementary School, effective December 19, 2022.
- Fernando Gonzalez Lesniak resigned his teacher position at Fridley Public Schools effective June 10, 2022 (resigned from leave of absence).

- Andrew Haaheim resigned his teacher position at Fridley High School effective June 11, 2021 (resigned from leave of absence).
- Demond Johnson resigned his dean of students position at Fridley Middle School, effective January 13, 2023.
- Tim Leistikow resigned his IB and Assessment Coordinator position at Fridley High School, effective February 10, 2023.
- Elizabeth Schweitzer resigned her teacher position at Fridley ECFE effective June 10, 2022 (resigned from leave of absence).

**Terminations (2022-2023)**

- Caleb Campbell was terminated from his Special Education Teacher position at Hayes Elementary effective December 21, 2022.



## Achievement and Integration Plan

July 1, 2023 to June 30, 2026

*Submissions due by March 15th, 2023*

**District ISD# and Name:** ISD 14, Fridley Public Schools

**District Integration Status:** RI

**Superintendent:** Dr. Kim Hiel

Phone: 763-502-5000

Email: kim.hiel@fridley.k12.mn.us

**Plan submitted by:** Dr. Jason Bodey

Title: Director of Teaching & Learning

Phone: 763-502-5005

Email: jason.bodey@fridley.k12.mn.us

**Partnering Districts** Racially isolated districts must partner with adjoining districts on student integration strategies (Minn. R. 3535.0170). List the districts you will partner with, adding additional lines as needed. Provide the name of your integration collaborative if you have one: **Northwest Suburban Integration School District.**

1. Anoka-Hennepin School District
2. Buffalo-Hanover-Montrose School District
3. Brooklyn Center School District
4. ISD 728
5. Osseo School District
6. Rockford School District

### School Board Approval

We certify that we have approved this Achievement and Integration plan and will implement it as part of our district's World's Best Workforce plan ([Minn. Stat. § 124D.861, subd. 4](#)).

We certify that we sought and received input on integration goals and strategies from councils as described on page 2. The council(s) included representation and meaningful input from our American Indian Parent Advisory Committee as required by [Minnesota Rules 3535.0160, subpart 2](#), and [Minnesota Rules 3535.0170, subparts 2-5](#).

Superintendent: Enter name here.

Signature:

Date Signed: Enter date here.

School Board Chair: Enter name here.

Signature:

Date Signed: Enter date here

[Type here]

## Plan Input

Minnesota School Desegregation/Integration Rule, part 3535.0170, subpart 2, requires racially isolated and adjoining districts to establish a multidistrict collaboration council to provide input on integration goals and to identify cross-district strategies to improve student integration.

Districts with racially identifiable schools are required to convene a community collaboration council to assist in developing integration goals and to identify ways of creating increased opportunities for integration at the racially identifiable schools (Minn. R. 3535.0160, subp. 2).

**Multidistrict Collaboration Council:** Our district participates in a Multi-District Collaborative Council to include the following: 1) Nate Manaen, Director of Student Support Services with the Anoka-Hennepin School District, 2) Jena Carlson, Director of Teaching and Learning and Michelle Ford, Director of Assessment with the Brooklyn Center School District, 3) Nancy Eiyneck, Educational Equity Coordinator and Pam Miller, Director of Teaching and Learning with the Buffalo-Hanover-Montrose School District, 4) Jason Bodey, Director of Teaching and Learning Coordinator with the Fridley School District, 5) Kristin Hall, Curriculum Specialists and Kelly Corbett, Director of Teaching and Learning with ISD 728, 6) Duane Wardally, Director of Equity and Inclusion with the Osseo School District, and 7) Rob Danneker Director of Teaching and Learning with the Rockford School District.

**American Indian Parent Advisory Committee** Districts with an American Indian parent advisory committee must include representation from this committee on the councils described above (Minn. R. 3535.0160, subp. 2, and 3535.0170, subp. 3).

For stakeholder input to be meaningful it should be based on open communication and coordination that acknowledges and considers the views of all participants. For steps to ensure that input from your council is meaningful, see the Facilitation Guide in the [Achievement and Integration Plan Guide](#), and see the [Tribal Consultation Guidance](#).

**AIPAC Member Signature** (if applicable): \_\_\_\_\_ Date Signed: \_\_\_\_\_

Below, list your council members and identify American Indian parent committee members. Briefly describe council members' recommendations for your district-wide plan and for your racially identifiable school plans, as applicable. You may also include meeting dates and describe the process you used to ensure meaningful input from council members.

## Submitting this Plan

Submit your completed plan as a Word document to MDE for review and approval **no later than March 15, 2023** (Minn. Stat. § 124D.861, subd. 4). Once it's signed, scan the signature page and save it as a separate PDF. Email your plan and signature page to [MDE.integration@state.mn.us](mailto:MDE.integration@state.mn.us).

Detailed directions and support for completing this plan can be found in the [Achievement and Integration Plan Guide](#).

## Achievement and Integration Goals

This plan must contain three types of goals, at least one for each of the following:

1. Reducing the disparities in academic achievement among all students and specific categories of students excluding the categories of gender, disability, and English learners.
2. Reducing the disparities in equitable access to effective and more diverse teachers among all students and specific categories of students excluding the categories of gender, disability, and English learners.
3. Increasing racial and economic integration (Minn. Stat. § 124D.861, subd. 2 (a)).

[Type here]

To add goals, copy the goal section directly above and paste them below the strategies and KIPs supporting Goal #1.

## Strategies

Each goal should have at least one strategy. Number each strategy sequentially and give it a unique name. For each strategy, provide a narrative description as explained below.

Districts may use Achievement and Integration revenue to pursue racial and economic integration and reduce achievement disparities between student groups through the types of strategies listed in the *Type of Strategy* section below (Minn. Stat. § 124D.861, subd. 2).

**Integration Requirement** At least one of your strategies must be a student integration activity designed and implemented to bring together students from a racially isolated district with students from that district's adjoining Achievement and Integration districts (Minn. R. 3535.0170).

Copy and paste the strategy section below for each additional strategy.

**NOTE:** If a strategy is intentionally developed to support multiple goals, list its unique name and number and provide the narrative description for that strategy under one goal. Include that strategy's unique number and name under the other goals it supports. You do not have to copy the narrative description for that strategy under multiple goals.

## Key Indicators

These indicators are the evidence you will use to document how well each strategy is being implemented and whether or not they are helping bring about the intended outcomes for students. Use these indicators to assess the effectiveness of your strategies and to adjust what you're doing.

For strategies that provide school enrollment choices, such as magnet schools, and strategies that decrease racial and economic enrollment disparities, include at least one indicator that measures enrollment disaggregated by race/ethnicity and free or reduced-priced lunch (FRPL). Disaggregating your data may be relevant for other types of strategies such as those designed to increase access to effective and diverse teachers.

### Key Indicators of Progress (KIP)

	Target 2024	Target 2025	Target 2026
List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.			
<i>Example: The percentage of American Indian students enrolling into concurrent enrollment classes will increase by 10 percentage points each year. 2020 enrollment is 32 percent.</i>	42%	52%	62%

[Type here]

# Fridley Public Schools

## Achievement and Integration Plan

### July 1, 2023 to June 30, 2026

#### **Goal #1:**

The percent of students who identify as Hispanic or Latino that are enrolled by October 1<sup>st</sup> each year, will increase proficiency on the MCA-III Reading from 22.6% in Spring 2022 to 31.6% in Spring 2026 for all grades tested.

*\*Note – for comparison, the statewide percent proficient for MCA-III Reading for students who identify as Hispanic or Latino was 31.4%.*

**Aligns with WBWF area:** All racial and economic achievement gaps between students are closed.

**Goal type:** Achievement Disparity

#### **Strategy #1 - Provide staff development to better meet our students' academic Reading needs, specifically focused on our Hispanic/Latino students.**

**Type of Strategy:** Professional development opportunities focused on academic achievement of all students.

#### **Narrative description of this strategy:**

To improve our students' academic achievement on the MCA-III reading assessment, we will:

- Identify and implement a range of culturally responsive practices, such as:
  - Placing an asset-based value on student languages and cultures
  - Develop student language and culture portraits
- Train our K-6 staff in the newest philosophies and strategies in the Science of Reading, specifically, instructional strategies that support multilingualism
- Seek new literacy curriculum for grades K-6 that is culturally reflective and responsive, specifically including representation of our Hispanic/Latino students' needs.
- Provide staff development for the implementation of this curriculum, and specifically, how to integrate culturally responsive practices.
- Provide staff development on data literacy.

#### **Strategy #2 – Engage in listening opportunities with families, specifically focused on our families who identify as Hispanic/Latino, on their lived experiences within our school system to look for patterns and trends for improvement.**

**Type of Strategy:** Family engagement initiatives to increase student achievement.

#### **Narrative description of this strategy:**

[Type here]

To improve our students' academic achievement on the MCA-III reading assessment, each building staff will work with families to better understand their lived experiences in order to understand how we can better serve families. We believe learning about families will lead to better relationships, collaboration between home and school, and student academic achievement. Access to interpretation services will also support this work.

### Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2024	Target 2025	Target 2026
The percent of students who identify as Hispanic or Latino that are enrolled by October 1st each year, will increase proficiency on the MCA-III Reading from 22.6% in Spring 2022 to 28.6% in Spring 2026 for all grades tested.	3.0% increase	3.0% increase	3.0% increase

### Goal #2:

As part of the NWSISD #6078 Collaborative, Fridley Public Schools will participate in magnet programming (IB PYP, MYP, DP, and CP) seeking racial and economic integration and provide opportunities to develop individual identity by increasing levels of awareness regarding college and career opportunities.

**Aligns with WBWF area:** All students are ready for career and college.

**Goal type:** Integration

### Strategy #3 – FPS will emphasize creating opportunities for students to develop self-identity within a global society.

**Type of Strategy:** Innovative and integrated pre-K-12 learning environments. \* If you choose this, complete the Integrated Learning Environments section below.

**Integrated Learning Environments** (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.
- Increases access to effective and diverse teachers.

### Narrative description of this strategy:

[Type here]

Specifically, over the next 3 years, FPS will emphasize creating opportunities for students to develop their own identity by increasing their level of awareness regarding college and career opportunities. We will seek out new course opportunities and experiences for students related to college and career readiness such as, but not limited to:

- Utilizing a college and career development program (such as Xello) for grades 9-12
- Expand the use of a college and development program into grades 5-8 to begin the self-identity development and college/career readiness earlier
- Partnering with NWSISD and other organizations for college and career field trips and experiences
- Expand our CTE course opportunities for students in high school
- Expand our capacity to offer or support student internships and work-based learning opportunities
- Expand opportunities and connections to our AVID programming
- Partnering with Get Ready through FY2024

These strategies align well with our continued development of our IB Programmes, specifically our Career-Related Programme, and support the partnership with NWSISD for magnet schools. Our IB programs will continue to develop:

- Curriculum update and development through the IB framework
- Affirming identity
- Multiple perspectives
- International Mindedness
- Opportunities for student voice and agency within the classroom

Fridley Public Schools will use the Minnesota open enrollment process and desegregation transportation legislation to promote racial integration across the NWSISD collaborative using the NWSISD magnet school system. FPS will continue to offer IB Primary Years Programme (PYP) in grades PreK-5, IB Middle Years Programme (MYP) in grades 6-10, and IB Diploma Programme (DP) and Career-Related Programme (CP) in grades 11 and 12.

NWSISD magnet schools are free public pre-k – 12 grade schools of choice operated by the collaborative districts. The magnet schools are designed to provide opportunities for students to learn in an integrated environment that provide rigorous course work for all students. The magnet school's curriculum is aligned to one of the three themes including the Arts, International Baccalaureate, or STEM/STEAM. The NWSISD magnet schools do not have entrance criteria, eligibility is based on a student's interest in the thematic area resulting in students from a wide array of backgrounds enrolled in the magnet schools. NWSISD magnet system is unique in the fact that it uses both racially identified schools and non-racially identified schools to move students across district boundaries seeking racial integration.

NWSISD provides multiple opportunities promoting career and college readiness skills. Programs include mentorship programs, college and career conferences, Educators Rising clubs promoting careers in education, college and career field trips as well as support for AVID. Mentorship programs focus on four education concepts of Aspirations, Expectations, Opportunities, and Achievement.

Location of services: Services are located across the seven school districts, NWSISD office, college campuses, and community partners.

[Type here]

### Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2024	Target 2025	Target 2026
College and career lessons will consistently be provided to our grades 9-12 high school students.	25% students receive lessons	50% students receive lessons	90% students receive lessons
Increase our enrollment in students participating in our IB Career-Related Programme.	Collect Baseline	20% growth	20% growth
Increase or update our CTE course opportunities each year so that they are responsive to student interest.	Increase or update 1 course	Increase or update 1 course	Increase or update 1 course

### Goal #3:

Develop and implement a student-based teacher preparation pathway by FY26. We will increase the number of students, specifically BIPOC students, enrolled in our concurrent enrollment introduction to education course from 0 high school students in FY23 to 20 high school students enrolled in by FY26.

**Aligns with WBWF area:** All students are ready for career and college.

**Goal type:** Teacher Equity

### Strategy #4 - Develop a student-based teacher preparation pathway.

**Type of Strategy:** Equitable access to effective and more diverse teachers AND Career/college readiness and rigorous coursework for underserved students, including students enrolled in ALC.

#### Narrative description of this strategy:

For students, we will develop an education career pathway within our course catalog. This work will support and align with our development of our IB Career-related Programme as well. This program will encourage current BIPOC high school students to gain experience in courses and opportunities related to education that can inspire them to pursuing post-secondary education and obtaining certification to become a licensed educator in the state of Minnesota. FPS has a strong tradition of hiring former graduates and we look forward to continuing this tradition while diversifying our educational staffing. Opportunities we will pursue are, but not limited to:

- Implementing a concurrent enrollment introduction to education course partnering with a local college
- Create opportunities for student internships related to education within our own school system for high school students who have completed the introduction to educators' course
- Seek other field trip/experiences for students wishing to explore this career field

[Type here]

- Partner with our Human Resources department to identify opportunities within our hiring practices that would encourage alumni with the appropriate credentials to apply, interview, and seek employment as an educator

**Key Indicators of Progress (KIP)**

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2024	Target 2025	Target 2026
We will increase the number of students, specifically BIPOC students, enrolled in our concurrent enrollment introduction to education course.	0 (Promotion and baseline)	10 students/staff	20 students/staff

*This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).*



# FRIDLEY PUBLIC SCHOOLS

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**Craig Wieber, Director of Finance and Operations**

[craig.wieber@fridley.k12.mn.us](mailto:craig.wieber@fridley.k12.mn.us) | 763-502-5004

DATE: February 21, 2023

TO: Members of the School Board and Superintendent Hiel

FROM: Craig Wieber, Director of Finance and Operations  
Bryan Brown, Director of Buildings and Grounds

RE: Fridley High School Water Service Relocation Project

## **Recommendation**

The Board of Education accept the bid for construction and award the contract to Morcan Construction, with a bid amount of \$581,135.

<b>Company</b>	<b>Bid Amount</b>
Morcan Construction	\$535,135



February 9, 2023

Mr. Bryan Brown  
Director of Buildings & Grounds  
Fridley Public Schools  
6000 West Moore Lake Drive  
Fridley, MN 55432



**RE: Fridley High School  
Short-Term Radon Testing Results  
IEA Project #20211121**

Dear Mr. Brown:

IEA placed 168 Air Chek Pro short-term radon test kits in the following buildings for the purpose of evaluating radon levels:

- Fridley High School – 168 Samples

The radon samples were placed by the following Minnesota Department of Health (MDH) licensed Radon Measurement Professionals:

Measurement Professional	License Number	Signature
Jack Skluzacek	RMEA-00475	

The air intakes were good and the ventilation system was operating in good condition at the time of placement and retrieval.

## INTRODUCTION

Radon is a colorless, odorless, tasteless, radioactive gas that occurs naturally in soil, rocks, and underground water supplies and in the ambient air. According to the U.S. Environmental Protection Agency (EPA) and other scientific organizations, naturally occurring radon gas has been associated with an increased risk of developing lung cancer. The chances of developing lung cancer from radon exposure are dependent on several factors, including individual susceptibility and, perhaps more importantly, the dose and duration of exposure. Radon testing in schools is highly recommended by the Minnesota Department of Health (MDH) and EPA.

INSTITUTE FOR ENVIRONMENTAL ASSESSMENT, INC.  
[www.ieasafety.com](http://www.ieasafety.com)

BROOKLYN PARK  
9201 West Broadway, #600  
Brooklyn Park, MN 55445  
763-315-7900 / FAX 763-315-7920  
800-233-9513

MANKATO  
610 North Riverfront Drive  
Mankato, MN 56001  
507-345-8818 / FAX 507-345-5301  
800-233-9513

ROCHESTER  
210 Woodlake Drive SE  
Rochester, MN 55904  
507-281-6664 / FAX 507-281-6695  
800-233-9513

BRAINERD  
601 NW 5<sup>th</sup> Street, Ste. #4  
Brainerd, MN 56401  
218-454-0703 / FAX 218-454-0703  
800-233-9513

MARSHALL  
1420 East College Drive  
Marshall, MN 56258  
507-476-3599 / FAX 507-537-6985  
800-233-9513

VIRGINIA  
5525 Emerald Avenue  
Mountain Iron, MN 55768  
218-410-9521  
800-233-9513

IEA placed Air Chek Pro Chek short-term radon test kits in frequently occupied areas in the buildings listed above at Fridley Public Schools for the purpose of sampling for radon in accordance with the MDH’s *Guidance for Radon Testing in Minnesota Schools* (2021) and ANSI/AARST ‘*Protocol for Conducting Measurements of Radon and Radon Decay Products in Schools and Large Buildings*’ (ANSI/AARST MALB 2014 with 1/21 revisions). A total of 168 radon test kits were placed from December 6, 2022, to December 9, 2022, for a total short-term sampling period of 3 days; including three (3) test kits that were missing at the time of pick-up. The radon test kits were analyzed by AirChek, Inc., MDH license #RL-00003, located at 1936 Butler Bridge Road, Mills River, NC 28759. The sampling and analysis methodologies are provided in Appendix A.

IEA followed ANSI/AARST MALB 2014 with 1/21 revisions for quality assurance measurements by including duplicate kits, control kits (blanks), and spiked kits.

The following radon kits were missing at pickup:

- Small Wrestling Room- Kit Missing
- Auxiliary Gym 3- Kit Missing
- 134 Office- Kit Missing

Client communications and commitments were delivered to the client on the following dates:

- Client Advisories and Authorizations – October 22, 2021
- Facilitating Staff Commitments – November 22, 2022
- Occupant notices – November 21, 2022

## EVALUATION CRITERIA

The MDH and the EPA have established a recommended action level in intended to be occupied areas of 4.0 picocuries per liter (pCi/L) for an annual average. Testing was conducted during school days when the building is significantly occupied. The HVAC system was set as it normally is during school days. Testing was conducted during the heating season when the average outdoor temperature is less than 65°F., as recommended by the MDH, when the ventilation system was operating normally, and windows and doors were closed. Consequently, sampling under these “closed” conditions is when the radon risk is most likely to occur.

MDH recommends follow-up testing for sampling results that are above the action level. Please refer to the following table for MDH guidelines:

RESULTS (pCi/L)	RECOMMENDED ACTION
LESS THAN 4	Re-test after changes to foundation or HVAC and every 5 years
GREATER THAN 4	Conduct CRM short-term testing during winter months
LESS THAN 4 (DURING OCCUPANCY) AFTER CRM TESTING	Repeat CRM testing if not conducted during winter or if conducted during abnormal ventilation. Otherwise consider re-testing after changes to foundation or HVAC and every 5 years
GREATER THAN 4 (DURING OCCUPANCY) AFTER CRM TESTING	Reduce radon in rooms to less than 4 through radon mitigation. Conduct CRM testing to verify radon reduction.

CRM: Continuous Radon Monitor

## RESULTS & DISCUSSION

The laboratory report, which includes maps of the building with sampling locations, is provided in Appendix B. Following are summary results for each building.

### ***Fridley High School***

6000 West Moore Lake Drive NE  
Fridley, MN 55432

A total of 168 test kits were placed at Fridley High School. The four (4) kits in the Small Wrestling Room, Auxiliary Gym 3, and 134 Office were missing or damaged when the test kits were collected. The number of missing test kits did not exceed allowance in the ANSI/AARST MALB 2014 with 1/21 revisions standard. The results indicated that radon levels in all locations were below the action level of 4 pCi/L. See Table 1 below for a summary of the results:

TABLE 1: Fridley High School - RANGE OF RESULTS				
	0.0 – 1.9 pCi/L	2.0 – 2.9 pCi/L	3.0 – 3.9 pCi/L	≥ 4 pCi/L
<b>Number of Tests</b>	163	1	0	0 <sup>1</sup>

<sup>1</sup> All below action level.

pCi/L: picocuries per liter

## CONCLUSIONS & RECOMMENDATIONS

**Low Levels:** The radon levels in the sampled locations were below the EPA action level of 4 pCi/L.

**If results between 2-4:** It is recommended to take action and address results of radon concentrations greater than half the action level (2-4 pCi/L).

The EPA has established recommended guidelines for permissible radon concentrations in schools. The following are general recommendations for frequently occupied areas of schools:

- The building should be retested at least every 5 years and in conjunction with any sale of the building.
- Rooms that were not tested because they were not occupied, should be tested if they become occupied in the future.
- Test locations that were intended to be tested but did not result in valid measurements (missing test kits).

In addition, retesting should be conducted when any of the following circumstances occur:

- A new addition is constructed, or a significant renovation occurs
- A ground contact area not previously tested is occupied
- Heating or cooling systems are significantly altered, resulting in changes to air pressures or distribution
- Ventilation is significantly altered by extensive weatherization, changes to mechanical systems, or comparable procedures

- Significant openings to soil occur due to:
  - Ground water or slab surface water control systems (e.g., sumps, perimeter drain tile, shower/tub retrofits, etc.)
  - Natural settlement causing major cracks to develop
  - Earthquakes, construction blasting, or formation of sink holes nearby
  - A mitigation system is altered, modified or repaired
- Rooms should be retested during the winter heating season (i.e., under “closed” conditions) which is typically “worst case” conditions.

Per Minnesota Statutes, section 123B.571, school districts are required to report radon test results at a school board meeting and report results to the MDH. IEA is able to assist with presenting results to the school board, and the MDH reporting. The MDH ‘School Radon Testing Form’ is located in Appendix E.

For more information regarding radon, see the EPA’s A Citizen’s Guide to Radon at <http://www.epa.gov/radon>. MDH can be contacted at [health.indoorair@state.mn.us](mailto:health.indoorair@state.mn.us) or 651-201-4601.

## GENERAL COMMENTS

The analysis and opinions expressed in this report are based upon data obtained from radon sampling district-wide and are representative of the locations and time period sampled. This report does not reflect variations in conditions that may occur across the site, property, or facility. Actual conditions may vary and may not become evident without further assessment.

The report is prepared for the exclusive use of our client for specific application to the project discussed and has been prepared in accordance with generally accepted environmental, health and safety practices. Other than as provided in the preceding sentence and in our Proposal #11036 dated October 22, 2021, regarding radon sampling services at the district locations, including the General Conditions attached thereto, no warranties are extended or made.

IEA appreciates the opportunity to submit this analysis to Fridley Public Schools.

Should you require additional radon testing or have any questions regarding radon or any other environmental, health, or safety-related concerns, please do not hesitate to contact our office.

Sincerely,

Reviewed by,

IEA, Inc.

  
Allison Eischens  
EHS Account Manager

  
Amanda Edberg, CSP  
Senior Account Manager

ARE/khb 02092023

Enc.

# **Appendix A**

*Methodology and Quality Control Measurements*

## **Sampling Methodology**

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IEA placed Air Chek, Inc. Pro Chek activated charcoal radon test kits designed specifically for the detection of gamma emissions caused by the decay of Radon-222 and its daughter products. The kit is made of a padded envelope which contains activated charcoal. The kit is placed during normal occupancy HVAC operations and sealed with vinyl tape after 72 to 96 hours of indoor exposure. Individual kits are uniquely identified with a number and corresponding bar code.

Upon receipt at the analytical laboratory, the kits are logged in using the unique numbers assigned to each kit. The kits are placed on a gamma detector to count the gamma emissions from the decay of radon adsorbed by the charcoal. A calibration factor determined in part by the exposure time and decay time is used to calculate the radon concentration. A correction factor is also applied for weight gain from any moisture absorbed by the charcoal during the sampling period.

Any unusual conditions are noted on the processing form and shown on the exposure report.

## MDH and ANSI/AARST MALB 2014 Quality Control Measurements

IEA followed ANSI/AARST MALB 2014 with 1/21 revisions and MDH recommendations for quality assurance measurements to ensure the accuracy of test results. Quality assurance measurements include side-by-side test kits (duplicates) and unexposed control test kits (blanks).

Duplicates are pairs of test kits placed 4-8 inches apart for the same test period. Duplicates are stored, placed, retrieved, and shipped to the laboratory for analysis in the same manner as the other test kits so that the laboratory cannot distinguish them. Since duplicates are placed side-by-side, the measured values for radon should be the same. The average of all duplicates' relative percent difference (RPD) should not exceed 25%. If they do, an investigation to identify the cause may be warranted and could include repeating the measurements. Duplicate averages are listed in Table 1 below.

<b>Table 1: Duplicate Device Measurements and Averages</b>				
<b>Location</b>		<b>Test 1 (pCi/L)</b>	<b>Test 2 (pCi/L)</b>	<b>Average (pCi/L)</b>
<b>Building</b>	<b>Room/Area</b>			
Fridley High School	103A	0.8	< 0.3	0.6
Fridley High School	108	< 0.3	< 0.3	< 0.3
Fridley High School	109	< 0.3	0.7	0.5
Fridley High School	114	0.6	1.1	0.9
Fridley High School	124	0.5	0.6	0.6
Fridley High School	125 OFFICE	0.7	0.5	0.6
Fridley High School	136	0.9	0.8	0.9
Fridley High School	140	0.6	< 0.3	0.5
Fridley High School	141	0.6	< 0.3	0.5
Fridley High School	143A	0.6	0.7	0.7
Fridley High School	152	0.8	0.8	0.8
Fridley High School	155	1.3	0.9	1.1
Fridley High School	156	0.8	0.8	0.8
Fridley High School	165	< 0.3	0.5	0.4
Fridley High School	OFFICE ACROSS OF COPIER ROOM	0.6	0.6	0.6
Fridley High School	SOCIAL WORKER	0.5	0.9	0.7

Blanks can be used to determine whether the manufacturing, shipping, storage, or processing of the detector has "contaminated" your measurements. Blanks are opened and immediately re-sealed to keep room air from infiltrating the test kit. Blanks are labeled and shipped in the same manner as the exposed test kits so that the laboratory cannot distinguish them. Since blanks are not exposed to radon, their measurement value should be below the lower limit of detection. Field blanks are listed in the laboratory report as FStorage Room A, FStorage Room B, etc. Office blanks are listed in the laboratory report as OStorage Room A, OStorage Room B, etc. Lab-Transit Blanks are listed in Table 2 below.

<b>Table 2: Blanks</b>				
<b>Date</b>	<b>Device ID</b>	<b>Type of Blank</b>	<b>Description</b>	<b>Radon Concentration</b>
11/8/2022	11623115	Lab-Transit	LTBP-74	< 0.3
11/8/2022	11623110	Lab-Transit	LTBP-75	< 0.3
11/8/2022	11605431	Lab-Transit	LTBP-76	< 0.3
12/6/2022	11621968	Field	FStorage Room A	< 0.3
12/6/2022	11621967	Field	FStorage Room B	< 0.3
12/6/2022	11621966	Field	FStorage Room C	< 0.3
12/6/2022	11019439	Office	OSTORAGE ROOM A	< 0.3
12/6/2022	11019433	Office	OSTORAGE ROOM B	< 0.3
12/6/2022	11019441	Office	OSTORAGE ROOM C	< 0.3
1/21/2022	11094804	Lab-Transit	LTBP-4	< 0.3
1/21/2022	11094805	Lab-Transit	LTBP-5	< 0.3
1/21/2022	11094806	Lab-Transit	LTBP-6	< 0.3

Spikes are test kits that have been exposed in a chamber to a known concentration of radon. Using spiked measurements can help evaluate the accuracy of a laboratory analysis and/or how accurately test kits supplied by a laboratory measure radon. Spiked test kits are labeled and shipped in the same manner as the exposed test kits so that the laboratory cannot distinguish them. Spiked results completed for our laboratory are included in the following pages. Spiked test kits are listed in Table 3 below.

<b>Table 3: Spiked Detectors</b>			
<b>Date</b>	<b>Device ID</b>	<b>Measured Value (pCi/L)</b>	<b>Reference Value (pCi/L)</b>
11/4/2022	11130300	26.8	27.6
11/4/2022	11130298	26.5	27.6
11/4/2022	11019440	27	27.6
11/4/2022	11019482	25.3	27.6
11/4/2022	11128517	24.5	27.6
11/4/2022	11128803	24.2	27.6

# **Appendix B**

*Laboratory Report and Maps*

Radon test result report for:**FRIDLEY PUBLIC SCHOOLS**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11623044	101	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	< 0.3	2022-12-12
11623043	102	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	< 0.3	2022-12-12
11623041	103	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	< 0.3	2022-12-12
11623042	103A OFFICE	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	< 0.3	2022-12-12
11623038	104	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	< 0.3	2022-12-12
11623037	105	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	< 0.3	2022-12-12
11623036	106	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	< 0.3	2022-12-12
11623035	107	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.6 ± 0.3	2022-12-12
11623083	109A OFFICE	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	< 0.3	2022-12-12
11623084	109B	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.6 ± 0.3	2022-12-12
11623080	110 FINANCES MAIN	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.6 ± 0.3	2022-12-12
11623075	111 NUTRITIONAL SERVICE	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	< 0.3	2022-12-12
11623077	111 OFFICE	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	< 0.3	2022-12-12
11623076	112 BUILDING GROUNDS OFFICE	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.5 ± 0.3	2022-12-12
11623074	113	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.7 ± 0.3	2022-12-12
11623071	115	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.8 ± 0.3	2022-12-12
11623070	116	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.8 ± 0.3	2022-12-12
11623068	117	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.6 ± 0.3	2022-12-12
11623069	118	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.7 ± 0.3	2022-12-12
11623067	119	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.7 ± 0.3	2022-12-12
11623066	120	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	1.1 ± 0.3	2022-12-12
11623065	121	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	1.0 ± 0.3	2022-12-12
11623064	122	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.8 ± 0.3	2022-12-12
11623047	123 BAND EAST	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	< 0.3	2022-12-12
11623048	123 BAND NORTH	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.8 ± 0.3	2022-12-12
11623062	126 PRATICE	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	< 0.3	2022-12-12
11623059	127 PRACTICE	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.7 ± 0.3	2022-12-12
11623061	128	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	< 0.3	2022-12-12
11623058	129 PRACTICE	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.7 ± 0.3	2022-12-12
11623057	130 PRACTICE	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	< 0.3	2022-12-12
11623056	131 PRACTICE	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	< 0.3	2022-12-12
11623053	133 OFFICE	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.8 ± 0.3	2022-12-12
11621914	134	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	1.4 ± 0.3	2022-12-12
11621909	135	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.8 ± 0.3	2022-12-12
11621915	136 OFFICE E	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.9 ± 0.3	2022-12-12
11621913	136 OFFICE W	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.9 ± 0.3	2022-12-12
11621912	137	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.9 ± 0.3	2022-12-12

Radon test result report for:**FRIDLEY PUBLIC SCHOOLS**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11621916	138	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.7 ± 0.3	2022-12-12
11621917	138A OFFICE	2022-12-06 @ 2:00 pm	2022-12-09 @ 2:00 pm	0.8 ± 0.3	2022-12-12
11621918	139	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.5 ± 0.3	2022-12-12
11621923	140A CUSTODIAL WORKSHOP	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	1.0 ± 0.3	2022-12-12
11621919	140A CUSTODIAL WORKSHOP OFFICE	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.7 ± 0.3	2022-12-12
11621926	142	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.7 ± 0.3	2022-12-12
11621925	143	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.7 ± 0.3	2022-12-12
11621933	143A OFFICE	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.6 ± 0.3	2022-12-12
11621931	143B	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	< 0.3	2022-12-12
11621930	144	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	< 0.3	2022-12-12
11621934	145	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	1.1 ± 0.3	2022-12-12
11621932	146	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	< 0.3	2022-12-12
11621935	147	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.8 ± 0.3	2022-12-12
11621929	148	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.8 ± 0.3	2022-12-12
11621936	149	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.7 ± 0.3	2022-12-12
11621937	150	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.9 ± 0.3	2022-12-12
11621941	152 ACTIVIES ROOM	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.6 ± 0.3	2022-12-12
11621940	153	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	1.0 ± 0.3	2022-12-12
11621942	154	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.9 ± 0.3	2022-12-12
11621948	157	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.7 ± 0.3	2022-12-12
11621944	158	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.9 ± 0.3	2022-12-12
11621949	159	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.6 ± 0.3	2022-12-12
11621950	160	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	1.0 ± 0.3	2022-12-12
11621951	161	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.9 ± 0.3	2022-12-12
11621952	162	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.7 ± 0.3	2022-12-12
11621953	163	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	< 0.3	2022-12-12
11621954	164	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.8 ± 0.3	2022-12-12
11621957	166	2022-12-06 @ 3:00 pm	2022-12-09 @ 1:00 pm	0.7 ± 0.3	2022-12-12
11621958	167	2022-12-06 @ 3:00 pm	2022-12-09 @ 1:00 pm	0.6 ± 0.3	2022-12-12
11621959	168	2022-12-06 @ 3:00 pm	2022-12-09 @ 1:00 pm	0.5 ± 0.3	2022-12-12
11621961	169	2022-12-06 @ 3:00 pm	2022-12-09 @ 1:00 pm	0.9 ± 0.3	2022-12-12
11621962	170	2022-12-06 @ 3:00 pm	2022-12-09 @ 1:00 pm	0.9 ± 0.3	2022-12-12
11621960	171	2022-12-06 @ 3:00 pm	2022-12-09 @ 1:00 pm	0.7 ± 0.3	2022-12-12
11623014	ACTIVITIES ASSISTANT	2022-12-06 @ 10:00 am	2022-12-09 @ 9:00 am	0.5 ± 0.3	2022-12-12
11623013	ACTIVITIES DIRECTOR	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	< 0.3	2022-12-12
11623005	AMIN. ASSISTANT TO PRINCIPAL	2022-12-06 @ 9:00 am	2022-12-09 @ 10:00 am	0.6 ± 0.3	2022-12-12
11623007	ASSISTANT DIRECTOR OF HUMAN RESOURC	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	< 0.3	2022-12-12

Radon test result report for:**FRIDLEY PUBLIC SCHOOLS**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11623003	ASSISTANT PRINCIPAL	2022-12-06 @ 9:00 am	2022-12-09 @ 9:00 am	< 0.3	2022-12-12
11623095	AUDITORIUM 1	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	1.6 ± 0.3	2022-12-12
11623094	AUDITORIUM 2	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	1.4 ± 0.3	2022-12-12
11623093	AUDITORIUM 3	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	1.7 ± 0.3	2022-12-12
11623092	AUDITORIUM 4	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	1.7 ± 0.3	2022-12-12
11623097	AUDITORIUM SOUND BOOTH	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	1.3 ± 0.3	2022-12-12
11621902	AUXILIARY GYM 1	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	1.1 ± 0.3	2022-12-12
11621904	AUXILIARY GYM 2	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	1.1 ± 0.3	2022-12-12
11623019	BOARD ROOM	2022-12-06 @ 10:00 am	2022-12-09 @ 9:00 am	1.0 ± 0.3	2022-12-12
11623049	BOYS LOCKER ROOM	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	1.2 ± 0.3	2022-12-12
11623091	CAFETERIA 1	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	0.7 ± 0.3	2022-12-12
11623088	CAFETERIA 2	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	0.6 ± 0.3	2022-12-12
11623090	CAFETERIA 3	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	0.6 ± 0.3	2022-12-12
11623089	CAFETERIA 4	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	0.6 ± 0.3	2022-12-12
11623087	CAFETERIA 5	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	0.7 ± 0.3	2022-12-12
11621963	COMPUTER LAB	2022-12-06 @ 3:00 pm	2022-12-09 @ 1:00 pm	< 0.3	2022-12-12
11623016	CONFERENCE ROOM	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.8 ± 0.3	2022-12-12
11623079	COPY ROOM BY NUTRITIONAL SERVICES	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.6 ± 0.3	2022-12-12
11623081	CUBICLES BY FINANCES MAIN	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.6 ± 0.3	2022-12-12
11623039	D103A - 1	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.8 ± 0.3	2022-12-12
11623040	D103A - 2	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	< 0.3	2022-12-12
11623034	D108 - 1	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	< 0.3	2022-12-12
11623029	D108 - 2	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	< 0.3	2022-12-12
11623085	D109 - 1	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	< 0.3	2022-12-12
11623086	D109 - 2	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.7 ± 0.3	2022-12-12
11623072	D114 - 1	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.6 ± 0.3	2022-12-12
11623073	D114 - 2	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	1.1 ± 0.3	2022-12-12
11623054	D124 - 1	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.5 ± 0.3	2022-12-12
11623055	D124 - 2	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.6 ± 0.3	2022-12-12
11623060	D125 OFFICE - 1	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.7 ± 0.3	2022-12-12
11623063	D125 OFFICE - 2	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.5 ± 0.3	2022-12-12
11621905	D136 - 1	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.9 ± 0.3	2022-12-12
11621911	D136 - 2	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.8 ± 0.3	2022-12-12
11621921	D140 - 1	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.6 ± 0.3	2022-12-12
11621922	D140 - 2	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	< 0.3	2022-12-12
11621920	D141 - 1	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.6 ± 0.3	2022-12-12
11621924	D141 - 2	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	< 0.3	2022-12-12

Radon test result report for:**FRIDLEY PUBLIC SCHOOLS**

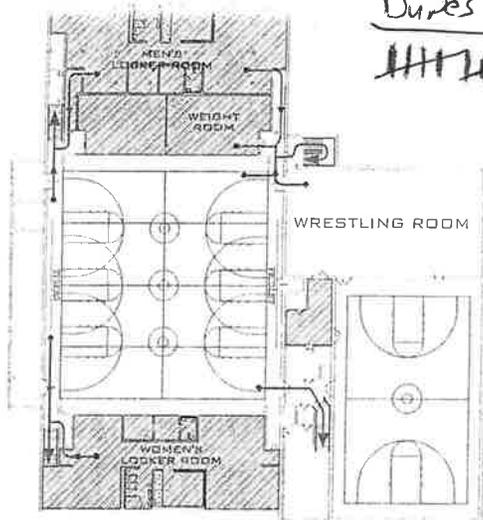
Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11621927	D143A - 1	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.6 ± 0.3	2022-12-12
11621928	D143A - 2	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.7 ± 0.3	2022-12-12
11621938	D152 - 1	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.8 ± 0.3	2022-12-12
11621939	D152 - 2	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.8 ± 0.3	2022-12-12
11621943	D155 - 1	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	1.3 ± 0.3	2022-12-12
11621945	D155 - 2	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.9 ± 0.3	2022-12-12
11621946	D156 - 1	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.8 ± 0.3	2022-12-12
11621947	D156 - 2	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.8 ± 0.3	2022-12-12
11621955	D165 - 1	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	< 0.3	2022-12-12
11621956	D165 - 2	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.5 ± 0.3	2022-12-12
11623023	DEAN OF STUDENTS ACROSS CONFERENCE	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.8 ± 0.3	2022-12-12
11623008	DIRECTOR OF HUMAN RESOURCES	2022-12-06 @ 9:00 am	2022-12-09 @ 9:00 am	0.7 ± 0.3	2022-12-12
11623006	DIRECTOR OF TEACHING AND LEARNING	2022-12-06 @ 9:00 am	2022-12-09 @ 10:00 am	0.8 ± 0.3	2022-12-12
11623010	DOFFICE ACROSS OF COPIER ROOM - 1	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.6 ± 0.3	2022-12-12
11623012	DOFFICE ACROSS OF COPIER ROOM - 2	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.6 ± 0.3	2022-12-12
11623031	DSOCIAL WORKER - 1	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.5 ± 0.3	2022-12-12
11623030	DSOCIAL WORKER - 2	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.9 ± 0.3	2022-12-12
11623015	EXECUTIVE ASSISTANT	2022-12-06 @ 10:00 am	2022-12-09 @ 9:00 am	0.6 ± 0.3	2022-12-12
11621968	FSTORAGE ROOM A	2022-12-06 @ 3:00 pm	2022-12-09 @ 2:00 pm	< 0.3	2022-12-12
11621967	FSTORAGE ROOM B	2022-12-06 @ 3:00 pm	2022-12-09 @ 2:00 pm	< 0.3	2022-12-12
11621966	FSTORAGE ROOM C	2022-12-06 @ 3:00 pm	2022-12-09 @ 2:00 pm	< 0.3	2022-12-12
11623045	GIRLS LOCKER ROOM OFFICE	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.9 ± 0.3	2022-12-12
11621908	KITCHEN 1	2022-12-06 @ 1:00 pm	2022-12-09 @ 1:00 pm	0.9 ± 0.3	2022-12-12
11621907	KITCHEN 2	2022-12-06 @ 2:00 pm	2022-12-09 @ 1:00 pm	0.7 ± 0.3	2022-12-12
11623022	LIASON	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.7 ± 0.3	2022-12-12
11623011	MAIL ROOM	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.6 ± 0.3	2022-12-12
11623100	MAIN GYM 1	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	0.7 ± 0.3	2022-12-12
11623099	MAIN GYM 2	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	0.7 ± 0.3	2022-12-12
11623098	MAIN GYM 3	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	0.7 ± 0.3	2022-12-12
11621906	MAIN GYM 4	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	0.8 ± 0.3	2022-12-12
11621901	MAIN GYM 5	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	< 0.3	2022-12-12
11623052	MAIN WRESTLING ROOM EAST	2022-12-06 @ 11:00 am	2022-12-09 @ 10:00 am	0.8 ± 0.3	2022-12-12
11623051	MAIN WRESTLING ROOM SOUTH	2022-12-06 @ 11:00 am	2022-12-09 @ 10:00 am	0.9 ± 0.3	2022-12-12
11623017	NUTRITIONAL/ED SERVICES SECRETARY	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	< 0.3	2022-12-12
11623026	OFFICE ACROSS SOCIAL WORKER	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.9 ± 0.3	2022-12-12
11623082	OFFICE BY FINANCES MAIN	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.8 ± 0.3	2022-12-12
11623024	OFFICE RIGHT TO DEAN OF STUDENTS	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.8 ± 0.3	2022-12-12

Radon test result report for:**FRIDLEY PUBLIC SCHOOLS**

Kit #	Room Id	Started	Ended	pCi/L	Analyzed
11621965	OSTORAGE ROOM A	2022-12-06 @ 3:00 pm	2022-12-09 @ 2:00 pm	< 0.3	2022-12-12
11621969	OSTORAGE ROOM B	2022-12-06 @ 3:00 pm	2022-12-09 @ 2:00 pm	< 0.3	2022-12-12
11621964	OSTORAGE ROOM C	2022-12-06 @ 3:00 pm	2022-12-09 @ 2:00 pm	< 0.3	2022-12-12
11623004	PRINCIPAL	2022-12-06 @ 9:00 am	2022-12-09 @ 9:00 am	0.8 ± 0.3	2022-12-12
11623002	RECEPTION	2022-12-06 @ 9:00 am	2022-12-09 @ 9:00 am	0.7 ± 0.3	2022-12-12
11623028	ROOM A LSN	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.8 ± 0.3	2022-12-12
11623027	ROOM B MAIN NURSE OFFICE	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.7 ± 0.3	2022-12-12
11623021	ROOM BY LIASON	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.8 ± 0.3	2022-12-12
11623078	ROOM BY NUTRITIONAL SERVICES MAIN	2022-12-06 @ 11:00 am	2022-12-09 @ 11:00 am	0.8 ± 0.3	2022-12-12
11623033	ROOM C COT	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	< 0.3	2022-12-12
11623032	ROOM D NURSE	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.7 ± 0.3	2022-12-12
11623025	SCHOOL PSYCHOLOGIST	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.7 ± 0.3	2022-12-12
11623096	STAGE	2022-12-06 @ 1:00 pm	2022-12-09 @ 12:00 pm	2.1 ± 0.3	2022-12-12
11623020	STUDENT SUPPORT SERVICE OFFICE	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	0.8 ± 0.3	2022-12-12
11623018	SUPERINTENDENT	2022-12-06 @ 10:00 am	2022-12-09 @ 9:00 am	0.6 ± 0.3	2022-12-12
11623046	WEIGHT ROOM	2022-12-06 @ 10:00 am	2022-12-09 @ 10:00 am	1.0 ± 0.3	2022-12-12

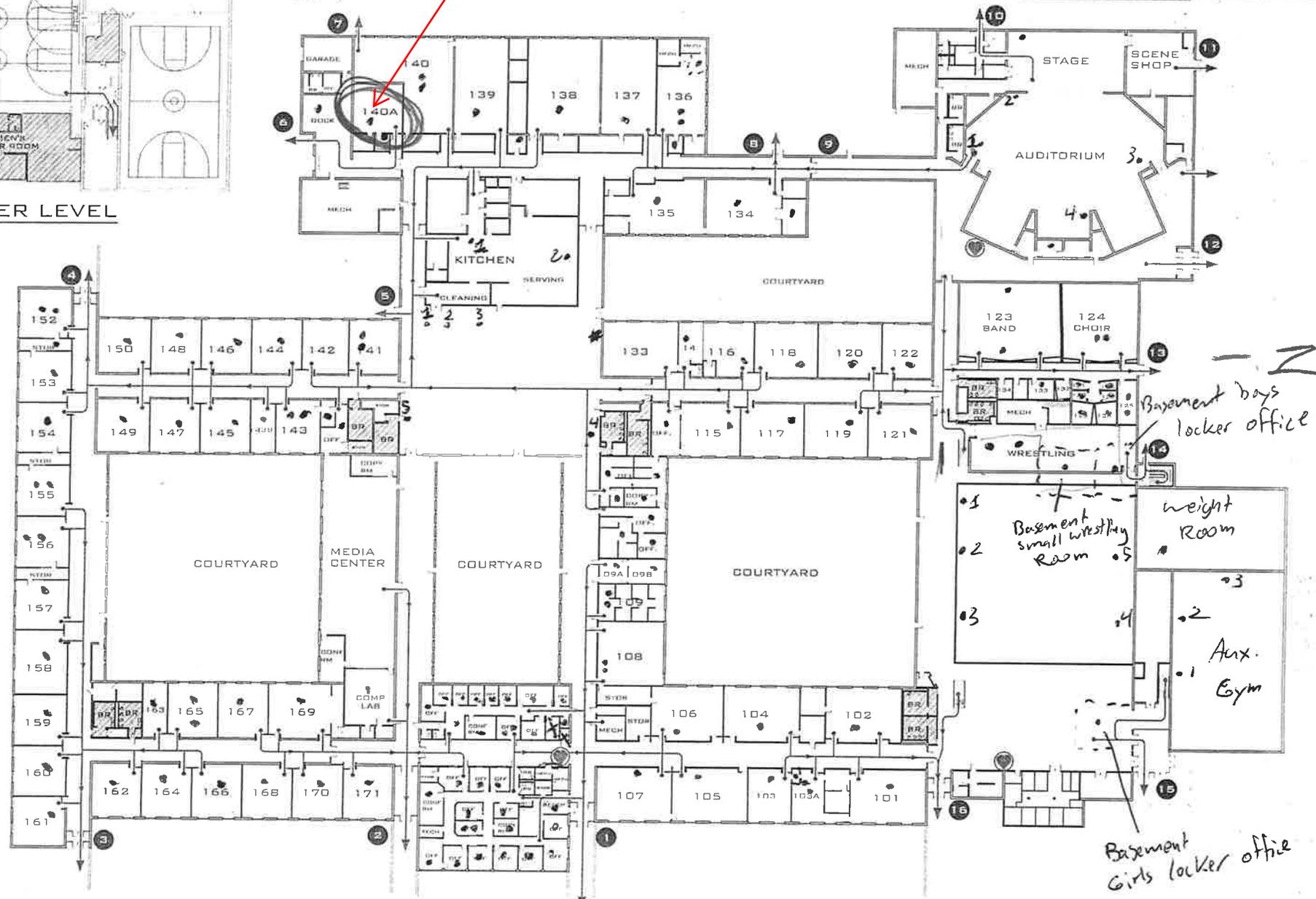
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AED LOCATION



LOWER LEVEL

x = not needed  
Field blanks





# **Appendix C**

*Signed Non-Interference Agreement*



## Radon Compliance Form - Sign by Building Operator (or use hard copy)

### Overview

Client	Fridley Public Schools
Building	Fridley High School
Measurement Professional - NOTE: Any employee placing detectors must be certified.	Other
Other:	Jack Skluzacek RMEA-00475
Test Start Date	12-06-2022
Test End Date	12-09-2022

### Declaration of Observed Compliance

<p><b>Notice of Inspection for Facilitating Staff</b></p>	<p>Please help to maintain the required test conditions throughout the building</p> <ol style="list-style-type: none"> <li>1. All windows and exterior doors must be kept closed (aside from momentary entry or exit) for 12 hours before and during the test.</li> <li>2. Heating and cooling systems must be set to normal occupied operating temperatures.</li> <li>3. Test devices are not to be disturbed.</li> </ol> <p>Further guidance on required building conditions are located on the next page. Test devices are not dangerous in anyway. The type of devices used for this testing will include:</p> <p>Short-term test kits. It is important that these devices are fully open and not covered. They will be analyzed by a laboratory.</p> <p>Continuous radon monitors. These are electronic devices that record hourly radon readings.</p> <p>Long-term test kits. It is important that these devices are not covered. They will be analyzed by a laboratory.</p> <p>Declaration of Observed Compliance Failure to reasonably maintain test conditions can lead to unnecessary expense, disruptions and unreliable data. Disturbing test devices can also cause unreliable or invalid test results.</p> <ul style="list-style-type: none"> <li>• Please report in a timely manner if required test conditions are not maintained.</li> <li>• Please sign and return this form once the test is complete.</li> </ul>
<p>To the best of my knowledge, the required conditions were maintained during the test.</p>	<p>Yes</p>
<p>Printed Name</p>	<p>Tim Buttweiler</p>
<p>Signature</p>	

### Section 3



## Radon Compliance Form - Sign by Building Operator (or use hard copy)

Embedded Photo

More Detailed Guidance for Staff

Required Closed-Building Conditions	
Windows	Keep Closed, Seal broken windows closed
External doors (except for normal entry or exit)	Keep Closed
Heating & Cooling Systems	Set to normal operating conditions
Bathroom fans	Operate normally
Fireplaces (including gas)	Do not operate
Auxiliary or temporary systems that bring air into the building	Do not operate (unless an integral part of HVAC or supplies make-up air for combustion appliances)
Exhaust systems (ex. from shops, laundries, kitchens)	Avoid excessive operation
Interior doors, Stairwells, Fire Doors	Operate Normally
Garage doors	Operate normally
Ceiling Fans, Portable Fans	Do not blow directly on the test device
Window AC Units	Operate in recirculation mode only
Window Fans	Do not operate. Seal shut or remove.
Humidifiers, Dehumidifiers, Portable Air Cleaners	Operate Normally
Central Vacuum Cleaner Systems	Operate Normally
Passive crawl space vents	Operate normally
Crawlspace exhaust systems for humidity control	Operate normally
Passive Vents for Combustion Make-Up Air	Leave Open
Combustion Appliance Vents	Operate Normally
Passive Solar Systems	Operate Normally
Attic Vent Fans	Operate Normally
Evaporative Cooling Systems	Do not operate



Embedded Photo

More Detailed Guidance for Staff

Requirements for Test Locations Within a Room	
Place detectors within the general breathing zone	3 feet from exterior doors, windows or other openings to the outdoors
	20 inches above the floor
Locate detectors no less than:	4 inches from other test devices and objects
	1 foot below the ceiling
Place detectors where they are not easily disturbed:	Select a place in an occupied area where the detectors are unlikely to be moved
Place detectors where they are not influenced by other factors:	Do not place devices in closets, crawlspaces, cupboards, sumps or nooks within building foundations
	Do not place devices in area with high air movement (ex. mechanical areas, furnace closets)
	Do not place devices in areas of high humidity (ex. kitchens, bathrooms, laundry rooms)
	Do not place devices near drafts from HVAC systems or fans
	Do not place test devices near heat sources (ex. appliances, radiators, fireplaces, direct sunlight)
	Do not place detectors on devices that produce radiation (ex. natural stone counters, pool tables, rock collections)



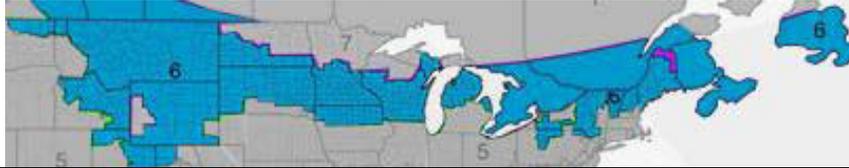
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# **Appendix D**

*Average Building Operating Conditions Comparison*

# Southern MN

Climate Zone 6 (includes Southern MN)



		Averages			During the Test
		24 Hour	Daytime	Daytime 9-Month	Prevailing During the Test
<b>Operating Condition</b>	Outdoor Temperature	45 °F	50 °F	N/A	30 °F
	Heating Conditions	75%	66%	88%	100%
	Cooling Conditions	-	16%	11%	0%
	Mixed Conditions	25%	16%	-	0%
<b>Normal Operating Condition</b>		<ul style="list-style-type: none"> <li>• Heating conditions</li> <li>• No variance in outdoor air ventilation</li> </ul>			<ul style="list-style-type: none"> <li>• Heating conditions</li> <li>• No variance in outdoor air ventilation</li> </ul>
<b>Condition less likely to inhibit characterization of a radon hazard</b>		<ul style="list-style-type: none"> <li>• Heating and air distribution systems active</li> </ul>			<ul style="list-style-type: none"> <li>• Heating and air distribution systems active</li> </ul>

# **Appendix E**

*MDH Reporting Form*

# School Radon Testing Reporting Form

According to Minnesota Statute 123B.571 subd. 3, a school district that has tested its school buildings for the presence of radon shall report the results of its tests to the Department of Health. Please use this form to submit information about the most recent round or cycle of testing conducted for each building.

## Instructions

1. Complete one form for each building tested. In this case, a building is defined as an occupied facility with a unique address. This includes administrative buildings.
2. Include this form, raw data (e.g. laboratory report) and a building map.
3. Submit this form when all work is completed for a round of testing. This includes reporting to the school board, and follow-up testing and post-mitigation testing, if applicable.
4. Email information to [health.indoorair@state.mn.us](mailto:health.indoorair@state.mn.us).

## Contact Information

Name:	
Mailing Address:	
Phone:	Email:

## Initial Radon Testing Information

School Building Name:	
School District & District Number:	
Building Address:	
Test Kit Manufacturer:	Device Name:
Date of Kit Retrieval (DD/MM/YY):	Length of Test (days):
How many rooms were tested?	
Does the test period include weekends? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Does the test period include school breaks or holidays? <input type="checkbox"/> Yes <input type="checkbox"/> No	

SCHOOL RADON TESTING REPORTING FORM

Were all frequently-occupied ground contact rooms tested? <sup>1</sup> <input type="checkbox"/> Yes <input type="checkbox"/> No If no, did you attempt to test all frequently occupied ground contact rooms, meaning test kits were placed in all these rooms? <input type="checkbox"/> Yes <input type="checkbox"/> No
How many rooms had results $\geq 4$ pCi/L?:
Were the results reported at a school board meeting? <input type="checkbox"/> Yes <input type="checkbox"/> No

## Follow-up Testing, Mitigation, & Post-Mitigation Testing

If one or more rooms tested  $\geq 4$  pCi/L, please answer the questions below:

How many rooms had follow-up testing?:		
Number of rooms with follow-up results	$\geq 4$ pCi/L:	$< 4$ pCi/L:
Of the rooms that had test results $\geq 4$ pCi/L, how many rooms were:		
mitigated by HVAC balancing or operational changes? :		
mitigated by installation of active soil depressurization?:		
addressed through other corrective measures? <sup>2</sup> :		
What was the cost of the installation and/or HVAC service work, to mitigate radon? \$		
What is the known or anticipated annual operating cost of mitigation (estimate)? \$		
After radon mitigation, how many rooms were retested?:		
Post mitigation results (# of rooms)	$\geq 4$ pCi/L:	$< 4$ pCi/L:

---

<sup>1</sup> This includes classrooms, offices, break rooms, laboratories, cafeterias, libraries, auditoriums, gymnasiums, etc. It includes rooms on grade and rooms above unoccupied spaces that are in contact with the ground, such as rooms above storage rooms, crawl spaces, tunnels, and boiler rooms. If only a sample or portion of rooms were tested, then respond with 'no'.

<sup>2</sup> 'Other corrective measures' could include moving staff out of a room and making a room unoccupied or trying to seal radon entry points.



## Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOwA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

**It is strongly recommended that only one person at the local educational agency or organization (the superintendent or director) is designated as the IOwA. The IOwA will grant the IOwA Proxy role(s).**

### Designation of the Identified Official with Authority for Education Identity and Access Management

Organization Name: **Fridley Public Schools, ISD #14**

6-Digit or 9-Digit Organization Number (e.g. 1234-01 or 1234-01-000): **0014-01**

The Director recommends the Board authorize the below named individual(s) to act as the Identified Official with Authority (IOwA) for this organization:

Print Name: **Dr. Kim Hiel**

Title: **Superintendent**

Board Member Signature: \_\_\_\_\_

Name: **Ross Meisner, Board Chair**

Date: **2/2/23**





**School Board Approval of Overnight Field Trip**

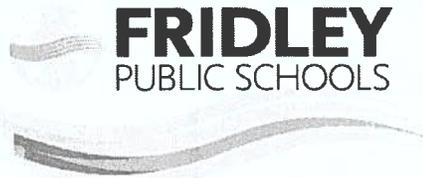
A World-Class Community of Learners

**Any staff requesting an overnight field trip activity for students are required to get advance School Board approval before advertising to students and parents.**

<b>Completed by</b> Jeffrey Johnson		<b>Subject area</b> Music		<b>Date of request</b> 1/23/2023	
<b>Name of school and staff member(s) planning trip</b>				FHS; Jeffrey Johnson & Zach Sander	
<b>Name and address of outside sponsoring group</b>			<b>Name of travel agent selected</b>		
			Terri Jo Fox Bob Rogers Travel 3440 Lacrosse Lane, Naperville, IL 60564		
<b>List fees or expenses that will be paid by the travel agent to the staff member</b>			<b>What are the limits of liability by travel agent? (attach copy of insurance statement)</b>		
			Attached		
<b>Number of students on trip</b> ~40-50 is goal			<b>Number of school days missed</b> 1		
<b>Educational objectives of proposed trip</b> Band and Choir Performance at Cathedral of St. John & USS Intrepid ; broadway theater music and movement workshop; sight-seeing and learning about different performing arts opportunities of NYC					
<b>Location of trip (city, state, country)</b>		<b>Dates of trip</b>		<b>Events (if any)</b>	
New York City, NY, USA		March 22-25, 2024			
<b>Number of staff attending</b>		<b>Number of parents attending as chaperones</b>		<b>Who pays for staff and parent expenses?</b>	
2		3-4, or more			
<b>Expenses paid by district</b>		<b>Will the district provide a substitute?</b>		<b>How many days?</b>	
0		No		4	
<b>Cost per student</b>		<b>Expenses paid by fund-raising or sponsor</b>		<b>Expenses paid by students</b>	
\$1356, variable, flight - \$450-500, variable		\$150 - 200 off per student or more, variable on how much is fundraised		total cost, variable	
<b>Special travel and lodging arrangements</b>		Airfare (included in trip expenses), hotel in NJ (included in trip expenses)		<b>Itinerary (including dates)</b> Attached	
<b>Will you include information that will be provided to parents/students for advertising the trip?</b>			<b>Will you complete parent approval for students to receive emergency needed treatment?</b>		
<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Attached			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Attached		
<b>Will be brought to School Board for action on what School Board meeting date?</b>					

Approved by:

<b>Principal</b>	<b>Superintendent</b>
<b>Date</b> 1/23/23	<b>Date</b>



## School Board Approval of Overnight Field Trip

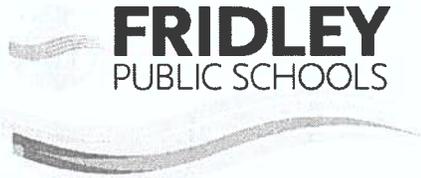
*A World-Class Community of Learners*

**Any staff requesting an overnight field trip activity for students are required to get advance School Board approval before advertising to students and parents.**

<b>Completed by</b> Andrea Mulry		<b>Subject area</b> Robotics	<b>Date of request</b> 1/28/23
<b>Name of school and staff member(s) planning trip</b> Andrea Mulry			
<b>Name and address of outside sponsoring group</b> N/A		<b>Name of travel agent selected</b> N/A	
<b>List fees or expenses that will be paid by the travel agent to the staff member</b> N/A		<b>What are the limits of liability by travel agent? (attach copy of insurance statement)</b> N/A	
<b>Number of students on trip</b> 8		<b>Number of school days missed</b> 2	
<b>Educational objectives of proposed trip</b> To compete in Lake Superior FIRST robotics regional competition			
<b>Location of trip (city, state, country)</b> Duluth, MN, USA		<b>Dates of trip</b> March 1-4, 2023	<b>Events (if any)</b> Northern Lights Robotics Competition
<b>Number of staff attending</b> 1 teacher, 2 volunteer mentors		<b>Number of parents attending as chaperones</b> 0	<b>Who pays for staff and parent expenses?</b> Robotics Team
<b>Expenses paid by district</b> \$0		<b>Will the district provide a substitute?</b> yes	<b>How many days?</b> 3
<b>Cost per student</b> \$3000 total for competition registration plus hotel and bus fees		<b>Expenses paid by fund-raising or sponsor</b> \$ALL (minus student expenses and fee)	<b>Expenses paid by students</b> \$120 per student
<b>Special travel and lodging arrangements</b> Stay at LiftBridge Lodge in Duluth, travel via bus with trailer		<b>Itinerary (including dates)</b> Attached	
<b>Will you include information that will be provided to parents/students for advertising the trip?</b>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Attached	<b>Will you complete parent approval for students to receive emergency needed treatment?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Attached
<b>Will be brought to School Board for action on what School Board meeting date?</b> February 21, 2023			

**Approved by:**

<b>Principal</b>	<b>Superintendent</b>
<b>Date</b> Feb. 17, 2023	<b>Date</b>



A World-Class Community of Learners

**School Board Approval  
of Overnight Field Trip**

**Any staff requesting an overnight field trip activity for students are required to get advance School Board approval before advertising to students and parents.**

<b>Completed by</b> Andrea Mulry	<b>Subject area</b> Robotics	<b>Date of request</b> 1/28/23
<b>Name of school and staff member(s) planning trip</b> Andrea Mulry		
<b>Name and address of outside sponsoring group</b> N/A	<b>Name of travel agent selected</b> N/A	
<b>List fees or expenses that will be paid by the travel agent to the staff member</b> N/A	<b>What are the limits of liability by travel agent? (attach copy of insurance statement)</b> N/A	
<b>Number of students on trip</b> 10	<b>Number of school days missed</b> 2	
<b>Educational objectives of proposed trip</b> To compete in North Star FIRST robotics regional competition		
<b>Location of trip (city, state, country)</b> LaCrosse, WI, USA	<b>Dates of trip</b> March 23-26, 2023	<b>Events (if any)</b> Minnesota North Star Regional Robotics Competition
<b>Number of staff attending</b> 1 teacher, 2 volunteer mentors	<b>Number of parents attending as chaperones</b> 0	<b>Who pays for staff and parent expenses?</b> Robotics Team
<b>Expenses paid by district</b> \$0	<b>Will the district provide a substitute?</b> yes	<b>How many days?</b> 3
<b>Cost per student</b> \$3000 total for competition registration plus hotel and bus fees	<b>Expenses paid by fund-raising or sponsor</b> \$ALL (minus student expenses and fee)	<b>Expenses paid by students</b> \$120 per student
<b>Special travel and lodging arrangements</b>	Stay at Best Western-LaCrescent, MN; travel via bus and trailer	<b>Itinerary (including dates)</b> Attached
<b>Will you include information that will be provided to parents/students for advertising the trip?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Attached	<b>Will you complete parent approval for students to receive emergency needed treatment?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Attached
<b>Will be brought to School Board for action on what School Board meeting date?</b> February 21, 2023		

Approved by:

<b>Principal</b>	<b>Superintendent</b>
<b>Date</b> Feb. 17, 2023	<b>Date</b>

# FRIDLEY PUBLIC SCHOOLS Calendar 2023-2024



A World-Class Community of Learners

## July 2023

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## August 2023

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	31			

## September 2023

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## September 2023

- 5 First Days of School
- 6 First Days of School

## October 2023

18-20 No School (Parent Conferences, MEA) Tiger Club Open

## November 2023

- 6 No School (Evaluation/Planning Day) Tiger Club Open
- 7 No School (Staff Development) Tiger Club Closed
- 23-24 No School (Thanksgiving Break) Tiger Club Closed

## December 2023

22-29 No School (Winter Break) Tiger Club Closed  
Tiger Club Open Dec. 26, 27

## January 2024

- 1 No School (Winter Break) Tiger Club Closed
- 15 No School (Martin Luther King Day) Tiger Club Closed
- 25 No School (Evaluation/Planning Day) Tiger Club Open
- 26 No School (Staff Development Day) Tiger Club Closed

## February 2024

19 No School (Presidents Day) Tiger Club Closed

## March 2024

25-29 No School (Spring Break) Tiger Club Open

## April 2024

- 8 No School Tiger Club Closed
- 9 No School (Evaluation/Planning Day) Tiger Club Open

## May 2024

27 No School (Memorial Day) Tiger Club Closed

## June 2024

- 6 Last Day of School: PreK-12
- 7 (Evaluation/Planning Day) Tiger Club Closed

## Calendar Key

- No School
- Last Day of School (PreK-12)
- First Day of School

## October 2023

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## November 2023

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## December 2023

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## January 2024

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## February 2024

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

## March 2024

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## April 2024

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## May 2024

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## June 2024

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						