



Fridley Public Schools School Board Work Session Agenda

Tuesday, September 21, 2021 at 5:30 PM

Fridley Community Center

6085 7th Street NE

Fridley, MN 55432

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FRIDLEY PUBLIC SCHOOLS

Fridley Public Schools Policies Presented for Second Reading September 21, 2021

#	Policy Name	Change/Revision
533	Wellness	Addition of G under Section II, General Statement of Policy Updates made to School Meals and Competitive Foods and Beverages under Section IV Standards and Nutrition Guidelines



533 WELLNESS

I. PURPOSE

The purpose of this policy is to set forth methods that promotes positive social and emotional interactions and student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards.

II. GENERAL STATEMENT OF POLICY

- A. The School Board recognizes that nutrition promotion and education, physical activity and other school-based activities that promote student wellness and positive social and emotional learning supports are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating, physical activity, and healthy social and emotional interactions.
- C. The school district encourages the involvement of parents, students, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and general public in the development, implementation, and periodic review and update of the school district's wellness policy and social and emotional learning policies.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades EC-Age 21 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.
- G. The school district will follow the state guidelines regarding physical education at all grades.

III. WELLNESS GOALS

A. Nutrition Promotion and Education

1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
2. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte/snack lines, vending machines, fundraising events, concession stands, and student stores.

B. Physical Activity

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities such as watching television.
2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and
3. Classroom teachers may provide short physical activity breaks between lessons or classes, as appropriate.

C. Communication with Parents

1. The school district recognizes that parents and guardians have a primary role in promoting their children's health and well-being.
2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children.

3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will communicate the goal to create and promote a healthy and nutritious environment for classroom celebrations.
5. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.

IV. STANDARDS AND NUTRITION GUIDELINES

A. School Meals

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations. Meal programs includes school breakfast, National School Lunch, Summer Feeding and snacks as allowed by federal and state authorities.
2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students. Food Service will purchase locally grown products when possible.
3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
4. Food service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
5. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
6. Students will have access to drinking fountains during meal times in or near the cafeteria.
7. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
8. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.

9. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
 10. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
 11. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.
- B. School Food Service Program/Personnel
1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
 2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.
- C. Competitive Foods and Beverages
1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.
 2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits. For the most current copy of the Smart Snacks nutritional requirements please contact the Director of Child Nutrition.
 3. Before and Aftercare (child care) programs must also comply with the school district's nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.
- D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.
 - b. Classroom snacks brought by parents. The school district will provide parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.
 2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.
 3. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas.
- E. Food and Beverage Marketing in Schools
1. School-based marketing will be consistent with nutrition education and health promotion.
 2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

1. The superintendent will designate a school district official to oversee the school district's wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.
2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness

policy.

2. The Wellness Coordinator will hold meetings, from time to time, for the purpose of discussing the development, implementation and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

1. After approval by the School Board, the wellness policy will be implemented throughout the school district.
2. The school district will post its wellness policy on its website, to the extent it maintains a website.

B. Annual Reporting

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. The extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b. The extent to which the school district's wellness policy compares to model local wellness policies; and
 - c. A description of the progress made in attaining the goals of the school district's wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.
2. Documentation, demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

Legal References:

Minn. Stat. § 121A.215 (Local School District Wellness Policy)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
42 U.S.C. § 1758b (Local School Wellness Policy)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act of 1966)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources:

Minnesota Department of Education, www.education.state.mn.us
Minnesota Department of Health, www.health.state.mn.us
County Health Departments
Action for Healthy Kids Minnesota, www.actionforhealthykids.org
United States Department of Agriculture, www.fns.usda.gov

School Board Action:

Adopted May 16, 2006
Revised December 16, 2008
Revised October 18, 2011
Revised April 21, 2015
Revised November 17, 2015
Revised January 17, 2017
Revised April 16, 2019
Revised September 21, 2021

501 SCHOOL WEAPONS POLICY

I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public. ~~It provides for clear understanding of intent, expectations, and parameters for students and non-students alike. It also provides for strict rules of enforcement and consequences for weapons violation in cooperation with law enforcement authorities and according to state and federal laws.~~

II. GENERAL STATEMENT OF POLICY

No student or non-student, including adults and visitors, shall possess, use or distribute a weapon when in a school building or on a School Location except as provided in this policy. ~~Independent School District Number 14 (District 14)~~ The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

III. DEFINITIONS

A. "Weapon"

1. A "weapon" means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; air guns; pellet guns; BB guns; ~~fake (faesimile)~~ weapons; all knives; blades; clubs; metal knuckles; numchucks; throwing stars; explosives; fireworks; mace and other propellants; stun guns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. No person shall possess, use or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
3. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate and such use will be treated as the possession and use of a weapon.

- #### B. "School Location"
- includes any school building or grounds, whether leased, rented, owned or controlled by the School ~~Board~~, locations of school activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or

departure from school premises or events, all locations where school-related functions are conducted, including school-related child care centers, and anywhere students are under the jurisdiction of the School District.

- C. "Non-student" Any person who is not a student including, but not limited to: teachers, other staff, parents, visitors, students of other public or private schools and any person on or in the school location.
- D. "Possession" means having a weapon on one's person or in an area subject to one's control in a school location.

IV. EXCEPTIONS

- A. A student who finds a weapon on the way to school or in a School Location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the principal's office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal's office, a student shall not be considered to possess a weapon if he or she immediately turns control of the weapon over to an administrator, teacher or head coach or immediately notifies an administrator, teacher or head coach of the weapon's location. Any person receiving a weapon during the process of administrating this procedure will be exempt from a violation of the procedure.
- B. It shall not be a violation of this policy if a non-student (or student where specified) falls within one of the following categories:
 - 1. Active licensed peace officers,
 - 2. Military personnel, or students or nonstudents participating in military training, who are on duty performing official duties;
 - 3. Persons authorized to carry a pistol under Minn. Stat., §624.714, while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;
 - 4. Persons who keep or store in a motor vehicle pistols in accordance with Minn. Stat., §§624.714 or 624.715, or other firearms in accordance with §97B.045;
 - a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for "antique firearms, which are carried or possessed as curiosities or for their historical significance or value."

- b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (a) unloaded and in a gun case without any portion of the firearm exposed; (b) unloaded and in the closed trunk; or (c) a handgun carried in compliance with §§624.714 and 624.715.
 5. Firearm safety or marksmanship courses or activities for students or nonstudents conducted on school property;
 6. Possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
 7. A gun or knife show held on school property;
 8. Possession of dangerous weapons, BB guns, or replica firearms with written permission of the District Superintendent.
 9. Persons who are on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.
- C. Policy Application to Instructional Equipment/Tools

While District 14 ~~takes a firm “Zero Tolerance” position on~~ does not allow the possession, use or distribution of weapons by students, ~~and a similar position with regard to~~ non-students, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or non-students. Such equipment and tools, when properly possessed, used and stored, shall not be considered in violation of the rule against the possession, use or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

D. Firearms in School Parking Lots and Parking Facilities

A School District may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the “lawful” carry or possession of a firearm in a school parking lot or parking facility is specifically limited to: 1) Non-student permit-holders authorized under Minn. Stat., § 624.714, to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle or 2) persons authorized under Minn. Stat, Section 97B.045 transporting unloaded and fully cased firearms in a vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder’s vehicle shall constitute a violation of this policy.

V. CONSEQUENCES FOR STUDENT WEAPON POSSESSION/USE/DISTRIBUTION

- A. District 14 ~~has established a position of “Zero Tolerance” in regard to~~ does not allow the possession, use or distribution of weapons by students. Consequently, the minimum consequence for students possessing, using or distributing weapons shall include:
1. Immediate out-of-school suspension;
 2. Confiscation of the weapon;
 3. Immediate notification of police;
 4. Parent or guardian notification as soon as is practical; and
 5. Recommendation to the Superintendent of dismissal for a period of time not to exceed one year.
- B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The School Board may modify this requirement on a case-by-case basis.
- C. Administrative Discretion

While District 14 ~~has a “Zero Tolerance” position on~~ does not allow the possession, use or distribution of weapons by students, the Superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

VI. CONSEQUENCES FOR WEAPON POSSESSION/USE/DISTRIBUTION BY NON-STUDENTS

- A. Employees
1. Employees are prohibited from carrying or possessing firearms in school buildings or on school property, while acting in the course and scope of employment.
 2. An employee who violates the terms of this policy is subject to disciplinary action, including non-renewal, suspension, or discharge as deemed appropriate by the School Board.
 3. Sanctions against employees, including non-renewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and School District policies.
 4. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

B. Other Non-students

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another School District, that School District may be contacted concerning the policy violation.
2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location.

Legal References:

[Minn. Stat. § 97B.045 \(Transportation of Firearms\)](#)

[Minn. Stat. § 121A.05 \(Referral to Police\)](#)

Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)

Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)

[Minn. Stat. § 121A.05 \(Referral to Police\)](#)

[Minn. Stat. § 609.02, Subd. 6 \(Definition of Dangerous Weapon\)](#)

[Minn. Stat. § 609.605 \(Trespass\)](#)

Minn. Stat. § 609.66 (Dangerous Weapons)

[Minn. Stat. § 609.605 \(Trespass\)](#)

[Minn. Stat. § 609.02, Subd. 6 \(Definition of Dangerous Weapon\)](#)

[Minn. Stat. § 97B.045 \(Transportation of Firearms\)](#)

Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)

Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)

18 U.S.C. § 921 (Definition of Firearm)

In re C.R.M., 611 N.W.2d 802 (Minn. 2000)

Cross References:

MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 525 (Violence Prevention)

School Board Action:

Adopted as Policy 8.302

Revised as Policy 501, July 18, 2002

Revised September 16, 2003

Revised August 15, 2006

Revised February 19, 2013

Revised December 18, 2018



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Fridley Public Schools is committed to creating a welcoming, respectful environment that provides an equitable and inclusive education for each student, staff and community member by ensuring that opportunities, access, and resources are aligned to support the growth and academic achievement of each student.

502 APPROVED SEARCHES OF STUDENTS AND STUDENT ITEMS OR EQUIPMENT SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS, AND STUDENT'S PERSON

I. Purpose

The purpose of this policy is to provide for a safe ~~and~~ healthful educational environment ~~and by enforcement of rules the school district's policies against that prohibit~~ contraband ~~articles in school or on school grounds. The school board recognizes the need for administrators and/or law enforcement authorities to conduct student searches as part of their position responsibilities in schools.~~

II. General Statement of Policy

It is the policy of the school board that students shall use lockers and desks only for authorized purposes; unauthorized use, including, but not limited to storage of contraband articles is strictly prohibited. It shall be a violation for students to carry contraband on their persons or in their personal possessions. It shall be a violation for students to assist others in concealing or carrying contraband as well. Seized contraband items will not be returned to students and may be turned over by school administrators to legal authorities for appropriate disposition. School administrators shall establish reasonable directives which address specific needs of the school district, such as, use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, and other guidelines for use of school equipment and facilities.

A. Lockers and Personal Possessions Inside a Locker

Pursuant to Minnesota statutes, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by the school for any reason, at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school authorities have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules.

As soon as is practicable after the search of a student's personal possessions, the school administrator must provide notice of the search to students whose lockers were searched, unless such disclosure would impede an ongoing investigation by police or school officials.

B. Desks

School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the authorized school use and convenience of students. Inspection of the interior of desks may be conducted by



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school officials for any reason, at any time, without notice, without student consent, and without a search warrant.

C. Personal Possessions and Student's Person

The personal possessions of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

D. A violation of this policy occurs when students use lockers and desks for unauthorized purposes or to store contraband. A violation occurs when students carry contraband on their person or in their personal possessions.

III. Definitions

A. "Contraband" means any unauthorized article or item that is prohibited by school policy or law and for which possession of such articles or items by students is not allowed at any time in school or on school grounds. Contraband articles or items include, but are not limited to: weapons and look-alike weapons, alcoholic beverages, controlled substances and look-alike substances, stolen property, ~~overdue books~~, and other materials belonging to the school district.

B. "Personal possessions" includes, but is not limited to purses, backpacks, book bags, packages, and clothing.

C. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.

D. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g. to prevent violence, serious and immediate risk of harm, or destruction of evidence), and the age of the student.

IV. Search Procedures

A. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.

- B. School officials may inspect the personal possessions of a student and/or a student's person based on a reasonable suspicion that the search will uncover a violation of law or school rules. A search of personal possessions of a student and/or a student's person will be reasonable in its scope and intrusiveness.
- C. As soon as practicable after a search of personal possessions within a locker pursuant to this policy, the school officials must provide notice of the search to students whose possessions were searched unless disclosure would impede an ongoing investigation by police or school officials.
- D. Whenever feasible, a search of a person shall be conducted in private by a school official of the same sex. A second school official of the same sex shall be present as an observer during the search of a person whenever feasible.
- E. A strip search is a search involving the removal of coverings or clothing from private areas. Mass strip searches, or body cavity searches, are prohibited. Strip searches will be conducted only in circumstances involving imminent danger and only by school administrators or law enforcement authorities.
- F. A school official conducting any other search may determine when it is appropriate to have a second official present as an observer.

~~G. If a search yields contraband, school officials will seize the item, and where appropriate, turn it over to legal officials for ultimate disposition.~~

H.G. A copy of this policy will be printed in the student handbook and may also be disseminated in any other way which school administrators deem appropriate. The school district shall provide a copy of this policy to a student when the student is given use of a locker.

V. Directives and Guidelines

School administration may establish reasonable directives and guidelines which address specific needs of the school district, such as use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, etc.

VI. Seizure or Contraband

If a search yields contraband, school officials will seize the item and, where appropriate, turn it over to legal officials for ultimate disposition.

V.VII. Violations



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Fridley Public Schools is committed to creating a welcoming, respectful environment that provides an equitable and inclusive education for each student, staff and community member by ensuring that opportunities, access, and resources are aligned to support the growth and academic achievement of each student.

A student found to have violated this policy and/or the directives and guidelines implementing this policy shall be subject to discipline in accordance with the school district policies, which may include suspension, exclusion, or expulsion. When deemed appropriate, school administrators may refer the student to legal authorities.

Legal References:

U.S. Const., amend. IV

Minn. Const., art. I, § 10

[Minn. Stat. 121A.72 \(School Locker Policy\)](#)

New Jersey v. T.L.O., 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)

[Minn. Stat. 121A.72 \(School Locker Policy\)](#)

G.C. v. Owensboro Public Schools, 711 F.3d 623 (6th Cir. 2013)

Cross References:

MSBA/MASA Model Policy 417 (Chemical Use and Abuse)

MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)

MSBA/MASA Model Policy 501 (School Weapons)

MSBA/MASA Model Policy 506 (Student Discipline)

School Board Action:

Revised as Policy 8.300 August, 1995

Revised as Policy 502 June 18, 2002

Revised April 21, 2015

First Reading



A World-Class Community of Learners

Fridley Public Schools is committed to creating a welcoming, respectful environment that provides an equitable and inclusive education for each student, staff and community member by ensuring that opportunities, access, and resources are aligned to support the growth and academic achievement of each student.

503 Student Attendance

I. Purpose

~~A. The school board believes that regular school attendance is directly related to success in academic work, benefits students socially, provides opportunities for important communications between teachers and students, and establishes regular habits of dependability important to the future of the student. The purpose of this policy is to encourage regular school attendance. Regular attendance promotes habits of dependability and responsibility that are important to the future success of the student. It is intended to be positive and not punitive.~~

~~B.A. The School Board recognizes that regular school attendance is directly related to success in academic work, benefits students socially and provides opportunities for important communications between teachers and students. This policy also recognizes that class attendance is a joint responsibility to be shared by the student, parent or guardian, teacher and administrators. This policy will assist students in attending class.~~

II. General Statement of Policy

~~It is the policy of the School Board that students shall attend school regularly. Student rights and responsibilities are specified in this policy, including the attendance procedures for excused and unexcused absences and class tardies, and related participation in school sponsored extracurricular activities and on-the-job training programs. In accordance with the regulations of the Minnesota Department of Children, Families and Learning and the Minnesota Compulsory Instruction Law, Minn. Stat. 120A.22, the students of the school district are REQUIRED to attend all assigned classes and/or study halls every day school is in session, unless the student has completed the studies ordinarily required in the tenth grade and has elected not to enroll or has a valid excuse for absence.~~

~~It is intended that this policy will emphasize positive behaviors rather than punitive rules; consequences will be applied by school officials when needed to correct student attendance problems. This policy also recognizes that class attendance is a joint responsibility to be shared by the student, parent or guardian, teacher and administrators.~~

~~Copies of this policy will be included in the annual student handbook and disseminated to all students for advance notice of the rules and consequences for rules violations. This policy shall also be available upon request in the school principal's office.~~

A. Responsibilities

1. Student's Responsibility

Students shall read the student handbook to become aware of and follow the attendance rules. It is the student's right to be in school, to attend classes, and to learn. It is also the student's responsibility to attend all assigned classes and/or study halls every day that school is in session as well as to be aware of and follow the correct attendance procedures when absent from an assigned class or study hall. It is also the student's responsibility to request and collect any missed assignments due to an absence, ~~and to hand them in to the teacher on time, according to the teacher's established rules. Students are also responsible to be aware of and follow this policy relating to school attendance and participation in after school, extracurricular activities.~~

2. Parent or Guardian's Responsibility

It is the responsibility of the student's parent or guardian to ensure that the student is attending school, to inform the school in the event of a student absence, and to work cooperatively with the school and the student to solve any attendance problems that may arise. ~~Parents are strongly encouraged to read the school policies contained in the student handbook.~~

3. Teacher's Responsibility

- 1) It is the teacher's responsibility to take daily attendance and to maintain accurate attendance records in each assigned class and/or study hall. It is also the teacher's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly and fairly. The teacher is responsible to provide any student who has been absent with any missed assignments within a reasonable time period upon request. Finally, it is the teacher's responsibility to work cooperatively with the student and the student's parent or guardian to solve any attendance problems and to re-establish positive student attendance behaviors.

4. Administrator's Responsibility

~~a.~~ It is the administrator's responsibility to ~~implement the school district attendance policies, to disseminate the rules for enforcement to students and teachers, and to assist the teachers in solving attendance problems and promoting positive student attendance behaviors. The administrator is responsible to~~ require students to attend all assigned classes and study halls. It is also the administrator's responsibility to be familiar with all procedures governing attendance, to apply these procedures uniformly and fairly to all students, to maintain accurate records on student attendance, and to prepare a list of the previous day's absences stating the status of each.

~~b.~~

- a. Finally, it is the administrator's responsibility to inform the student's parent or guardian of the student's attendance and to work cooperatively with them and the student to solve attendance problems. ~~It is also the administrator's responsibility to follow legal requirements for reporting, related to student attendance.~~

e-b. In accordance with the Minnesota Compulsory Instruction Law, Minn. Stat. § 120A.22, the students of the school district are REQUIRED to attend all assigned classes and/or study halls every day school is in session, unless the student has been excused by the school board from attendance because the student has already completed state and school district standards required to graduate from high school, has withdrawn, or has a valid excuse for absence.

B. Attendance Procedures

The School Board attendance policy and any additional school attendance procedures shall be summarized annually in the student handbook and distributed each year to students. The handbook will be presented to the School Board for review and approval each year.

A. Excused absences

a. —To be considered an excused absence, the student's parent or legal guardian may be asked to verify, in writing, the reason for the student's absence from school. A note from a physician or a licensed mental health professional stating that the student cannot attend school is a valid excuse.

a-b. The following reasons shall be sufficient to constitute excused absences:

- 1) Illness.
- 2) Serious illness in the student's immediate family.
- 3) A death or funeral in the student's immediate family or of a close friend or relative.
- 4) Medical, dental or orthodontic treatment, or a counseling appointment.
- 5) Court appearances occasioned by family or personal action.
- 6) Religious instruction not to exceed three hours in any week.
- 7) Physical emergency conditions such as fire, flood, storm, etc.
- 8) Official school field trip or other school-sponsored outing.
- 9) Removal of a student pursuant to a suspension. Suspensions are to be handled as excused absences and students will be permitted to complete make-up work.
- 10) Family emergencies.

- 11) Active duty in any military branch of the United States.
- 12) A student's condition that requires ongoing treatment for a mental health diagnosis.
- 13) Vacations with family.
- 14) Personal trips to schools or colleges.
- 15) Other reasons as listed in the approved student handbook.

B. ~~Excused absences and student make-up work~~ Consequences of Excused Absences

- 1) Students are permitted and required to make-up work missed due to excused absences. This work will include all assignments missed or the completion of alternative assignments as deemed appropriate by the classroom teacher.
- 2) Class work missed because of absence must be made up within a reasonable time period as listed in the teacher's written attendance procedures, starting from the date of the student's return to school. Any work not completed within this period shall result in "no credit" for the missed assignment. However, the building principal or the classroom teacher may decide to extend the time allowed for completion of make-up work in the case of an extended illness or other extenuating circumstances.

C. Unexcused absences

The following are examples of absences which will not be excused:

- a. Truancy is defined as a student absence not approved by the parent and/or the school official
- b. Any absence in which the student failed to comply with any reporting requirements of the school district's attendance procedures
- c. Work at home
- d. Work at a business, except under a school-sponsored work release program
- e. Absences resulting from cumulated unexcused tardies (2 tardies equal one unexcused absence)
- f. Any other absences as listed in the approved student handbook.

D. Consequences of Unexcused Absences

Absences resulting from official suspension will be handled in accordance with the Pupil Fair Dismissal Act. Days during which a student is suspended from school shall not be counted in a student's total cumulated unexcused absences. In cases of recurring unexcused absences, the administration may also request the county attorney to file a petition with the juvenile court, pursuant to Minnesota Statutes.

Students with unexcused absences shall be subject to discipline in the following manner:

- a. Parents will be contacted each time their child has an unexcused absence.
- b. After such notification, the student or his or her parent or guardian may, within a reasonable time, request a conference with school officials regarding the student's absences ~~and the prescribed discipline~~. The notification will strongly urge the student's parent or guardian to request such a conference.
- c. After ~~a specified number of~~ three unexcused absences ~~in a term (see student handbook for specific schools)~~, a student's parent or guardian will be notified by mail that his or her child is nearing a total which may result in a loss of credit for that course, as determined by the teacher and/or administrator.
- d. The teacher and/or administration may impose the loss of academic credit in the class or classes from which the student has had unexcused absences exceeding the number specified in each school's student handbook. However, prior to loss of credit, an administrative conference must be held between the principal, student and parent.
- e. If the result of a grade reduction or loss of credit has the effect of an expulsion, the school district will follow the procedures set forth in the Pupil Fair Dismissal Act.

C. Tardiness

A. Definition: Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness. ~~Students will be informed of procedures for reporting tardy in their handbook. Examples of excused and unexcused tardiness will be given. Tardiness between periods will be handled by the teacher.~~

B. Procedures for Reporting Tardiness

a) Students tardy at the start of school must report to the school office for an admission slip

a)b) Tardiness between periods will be handled by the teacher.

A-C. Excused Tardiness

Valid excuses for tardiness are:~~Some examples of valid excuses for tardiness include, but are not limited to:~~

- a. Illness
- b. Serious illness in the student's immediate family;
- c. A death in the student's immediate family or of a close friend or relative;
- d. Medical, ~~or~~ dental, orthodontic, or mental health treatment;
- e. Court appearances occasioned by family or personal action;
- f. Physical emergency conditions such as fire, flood, storm, etc;
- g. Any tardiness for which the student has been excused in writing by an administrator or faculty member.

B-D. Unexcused Tardiness

- a) An unexcused tardiness is failing to be in an assigned area at the designated time class period commences without a valid excuse.
- a)b) Consequences of tardiness may include detention after a school-specified number of unexcused tardies, or other consequences as listed above for unexcused absences. School procedures may specify that a certain number of unexcused tardies will be considered equivalent to one unexcused absence.

D. Participation in Extracurricular Activities and School-Sponsored On-the-Job Training Programs

1. This policy applies to all students involved in any extracurricular activity scheduled either during or outside the school day and any school-sponsored on-the-job training programs.
2. School-initiated absences will be accepted and student participation permitted for that day.
3. A student may not participate in any activity or program if he or she has an unexcused absence from any class during the day.
4. If a student is suspended from any class, he or she may not participate in any activity or program that day.
5. If a student is absent from school due to medical reasons, he or she must present a physician's statement or a statement from the student's parent or guardian clearing the student for participation that day. The note must be presented to the coach or advisor before the student participates in the activity or program. If the coach or advisor determines that the note does not meet a reasonable standard for excusing the student's absence, he/she may restrict or exclude the student from that day's activity.

III. Required Reporting of Student Truancies

A. Continuing Truant

Minn. Stat. § 260A.02 provides that a continuing truant is a student who is subject to the compulsory instruction requirements of Minn. Stat. § 120A.22 and is absent from instruction in a school, as defined in Minn. Stat. § 120A.05, without valid excuse within a single school year for:

1. Three days if the child is in elementary school; or

2. Three or more class periods on three days if the child is in middle school or high school.

~~A. Truancy is defined as a student absence not approved by the parent and/or the school official. A habitual truant is defined as a child under the age of 16 years who is absent from attendance at school without lawful excuse for seven school days if the child is in elementary school, or for one or more class periods on seven school days if the child is in middle school, junior high school, or high school, or a child who is 16 or 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days and who has not lawfully withdrawn from school. A school district attendance officer shall refer a habitual truant child and the child's parent or legal guardian to appropriate services and procedures, under Minn. Stat. Ch. 260A. Minn. Stat. 260A.02 provides that a continuing truant is a student who is subject to the compulsory instruction requirements of Minn. Stat. 120A.22 and is absent from instruction in a school, as defined in Minn. Stat. 120A.05, without valid excuse within a single school year for three days if the child is in elementary school; or three or more class periods on three days if the child is in middle school, junior high school, or high school.~~

B. -Reporting Responsibility

~~Reporting responsibilities shall be the responsibilities of the school administration.~~ When a student is initially classified as a continuing truant, Minn. Stat. 260A.03 provides that the school attendance officer or other designated school official shall notify the student's parent or legal guardian, by first class mail or other reasonable means, of the following information:

1. The child is truant;
2. The parent or guardian should notify the school if there is a valid excuse for the child's absences;
3. The parent or guardian is obligated to compel the attendance of the child at school pursuant to Minn. Stat. 120A.22 and parents or guardians who fail to meet this obligation may be subject to prosecution under Minn. Stat. 120A.34;
4. This notification serves as the notification required by Minn. Stat. 120A.34;
5. Alternative educational programs and services may be available in the child's enrolling or resident district;

6. The parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the child's truancy;
7. If the child continues to be truant, the parent and child may be subject to juvenile court proceedings under Minn. Stat. Ch. 260;
8. If the child is subject to juvenile court proceedings, the child may be subject to suspension, restriction, or delay of the child's driving privilege pursuant to Minn. Stat. 260C.201; and
9. It is recommended that the parent or guardian accompany the child to school and attend classes with the child for one day.

C. Habitual Truant

1. A habitual truant is a child under that age of 17 years who is absent from attendance at school without lawful excuse for seven school days per school year if the child is in elementary school or for one or more class periods on seven school days per school year if the child is in middle or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days per year and who has not lawfully withdrawn from school.
2. A school district attendance officer shall refer a habitual truant child and the child's parent or legal guardian to appropriate services and procedures, under Minn. Stat. Ch. 260A.

Legal References:

- Minn. Stat. 120A.05 (Definitions)
- Minn. Stat. 120A.22 (Compulsory Instruction)
- Minn. Stat. 120A.24 (Reporting)
- Minn. Stat. 120A.26 (Enforcement and Prosecution)
- Minn. Stat. 120 A.34 (Violations; Penalties)
- Minn. Stat. 121A.40-121A.56 (Pupil Fair Dismissal Act)
- Minn. Stat. 260A.02 (Definitions)
- Minn. Stat. 260A.03 (Notice to Parent or Guardian when Child is Continuing Truant)
- Minn. Stat. 260C.007, Subd. 19 (Habitual Truant defined)
- Minn. Stat. 260C.201 (Dispositions; Children in Need of Protection or Services or Neglected and in Foster Care)
- Goss v. Lopez, 419 U.S. 565, 95 S.Ct. 729 (1975)
- Slocum v. Holton Board of Education, 429 N.W.2d 607 (Mich. App. Ct. 1988)
- Campbell v. Board of Education of New Milford, 475 A.2d 289 (Conn. 1984)
- Hamer v. Board of Education of Township High School District No. 113, 66 Ill. App.3d 7 (1978)
- Gutierrez v. School District R-1, 585 P.2d 935 (Co. Ct. App. 1978)
- Knight v. Board of Education, 348 N.E.2d 299 (1976)
- Dorsey v. Bale, 521 S.W.2d 76 (Ky. 1975)



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Cross References:

MSBA/MASA Model Policy 506 Student Discipline

SCHOOL BOARD ACTION:

Adopted as Policy 8.101

Revised as Policy 503 June 18, 2002

Revised February 16, 2016

First Reading

504 Student Dress and Appearance ~~in School~~

I. Purpose

The purpose of this policy is to enhance the education of students by establishing expectations for dress and grooming that are related to educational goals and community standards. ~~The school board recognizes the value of a positive learning climate and reasonable rules for student dress and appearance in school and at school-sponsored activities.~~

II. General Statement of Policy

- A. ~~It is the policy of this school district~~The policy of the school district to encourage students to dress appropriately for school activities and in keeping with community standards. ~~It is not the intention of this policy to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such apparel and messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, profane or do not advocate violence or harassment against others, or promote products or activities that are illegal for use by minors. The school administrator shall be responsible to use discretion and judgment about which dress or behavior is in violation of this policy. Notification of this policy will be published in student handbooks and made accessible and known to students by the school administration. This is a joint responsibility of the student and the student's parent(s) or guardian(s).~~
- B. Appropriate clothing includes, but is not limited to, the following:
1. Clothing appropriate for the weather.
 2. Clothing that does not create a health or safety hazard.
 3. Clothing appropriate for the activity (i.e., physical education or the classroom).
- C. Inappropriate clothing includes, but is not limited to, the following:
1. Clothing bearing a message that is lewd, vulgar, or obscene.
 2. Apparel promoting products or activities that are illegal for use by minors.
 3. Objectionable emblems, badges, symbols, signs, words, objects or pictures on clothing or jewelry communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group, evidences gang membership or affiliation, or approves, advances or provokes any form of religious, racial or sexual harassment and/or violence against other individuals as defined in Policy 413.

4. Any apparel or footwear that would damage school property.

D. Headgear, including hats or head coverings is not to be worn in the building, except with approval of the building administrator (i.e., student undergoing chemotherapy, medical situations, student religious practice or belief).

E. The intention of this policy is not to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, profane, or do not advocate violence or harassment against others.

F. "Gang," as defined in this policy, means any ongoing organization, association or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity. "Pattern of gang activity" means the commission, attempt to commit, conspiring to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang.

III. **Definitions**

~~"Gang," as defined in this policy, means any ongoing organization, association or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity.~~

~~"Pattern of gang activity" means the commission, attempt to commit, conspiring to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang.~~

Legal References:

U. S. Constitution, amendment I.

Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)

B.W.A. v. Farmington R-7 Sch. Dist., 554 F.3d 734 (8th Cir. 2009)

Lowry v. Watson Chapel Sch. Dist., 540 F.3d 752 (8th Cir. 2008)

Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)

B. H. ex rel. Hawk v. Easton Area School Dist., 725 F.3d 293 (3rd Cir. 2013)

D.B. ex rel. Brogdon v. Lafon, 217 Fed.Appx. 518 (6th Cir. 2007)

Hardwick v. Heyward, 711 F.3d 426 (4th Cir. 2013)

Madrid v. Anthony, 510 F.Supp.2d 425 (S.D. Tex. 2007)



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McIntire v. Bethel School, Indep. Sch. Dist. No. 3, 804 F.Supp. 1415 (W.D. Okla. 1992)

Hicks v. Halifax County Bd. of Educ., 93 F.Supp.2d 649 (E.D. N.C. 1999)

Olesen v. Bd. of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820, 205 (N.D. Ill. 1987)

Cross References:

MSBA/MASA Model Policy 413 (Harassment and Violence)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 525 (Violence Prevention)

School Board Action:

Approved as Policy 504 June 18, 2002

Revised December 18, 2018

First Reading



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602 ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY

I. PURPOSE

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

II. GENERAL STATEMENT OF POLICY

The school calendar and schedule of the school day are important to parents, students, employees, and the general public for advance, effective planning of the school year.

III. CALENDAR RESPONSIBILITY

- A. The school calendar shall be adopted annually by the school board. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff, and parents.
- B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before Labor Day, except as provided in Section III.B.1., III.B.2., or III.B.3. Days devoted to teacher's workshops may be held before Labor Day.
 - 1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.
 - 2. The school district may begin the school year on any day before Labor Day if the school district has agreement under Minn. Stat. § 123A.30, § 123A.32, or § 123A.35 with a school district that qualifies under Section III.B.1.
 - 3. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an adjoining district.

IV. SCHOOL DAY RESPONSIBILITY

- A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.

- B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, and other concerns deserving of attention.
- C. Proposed changes in the school day shall be subject to review and approval by the school board.

V. E-LEARNING DAYS

- A. An "e-learning day" is a school day where a school offers full access to online instruction provided by students' individual teachers due to inclement weather.
- B. A school district may designate up to five e-learning days in one school year.
- C. An e-learning day is counted as a day of instruction and included in the hours of instruction pursuant to Section III.A., above.
- D. The e-learning day plan developed by the school district will include accommodations for students without Internet access at home and for digital device access for families without the technology or with an insufficient amount of technology for the number of children in the household. The plan must also provide accessible options for students with disabilities.
- E. The school district must notify parents and students of its e-learning day plan at the beginning of each school year.
- F. When an e-learning day is declared by the school district, notice must be provided to parents and students at least two hours prior to the normal school start time that students will need to follow the e-learning day plan for that day.
- G. On an e-learning day, each student's teacher must be accessible both online and by telephone during normal school hours to assist students and parents.

Legal References:

- Minn. Stat. § 120A.40 (School Calendar)
- Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction) Minn. Stat. § 120A.415 (Extended School Calendar)
- Minn. Stat. § 120A.42 (Holidays)
- Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)
- Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class; Definitions)
- Minn. Stat. § 123A.30 (Agreements for Secondary Education)
- Minn. Stat. § 123A.32 (Interdistrict Cooperation)
- Minn. Stat. § 123A.35 (Cooperation and Combination)
- ~~Minn. Stat. § 124D.11, Subd. 9 (Revenue for Results-Oriented Charter School)~~
- Minn. Stat. § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)
- Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)



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Minn. Stat. § 124E.25 (Payment of Aids to Charter Schools)

Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)

Cross References:

MSBA/MASA Model Policy 425 (Staff Development)

School Board Action

Adopted as Policy 602 – December 17, 2019

First Reading

Personnel Changes 2021-22 School Year

New Contracts and Amendments per Master Agreements (2021-2022)

First Name	Last Name	Assignment	Step/Lane/Salary	School
Ashley	Anderberg	Volleyball – Head Coach	Schedule C	FHS
Eric	Anderson	Football – Assistant Coach	Schedule C	FHS
Norah	Antil Grosklags	Volleyball – Assistant Coach	Schedule C	FHS
Carla	Aranda Quiroz	Paraeducator	\$14.99/hour	Hayes
Lauren	Backstrom	Girls Soccer – Assistant Coach	Schedule C	FHS
Lance	Bailey	Football – Head Coach	Schedule C	FMS
Lance	Bailey	Football – Assistant Coach	Schedule C	FHS
Jaimie	Beran	Volleyball – Assistant Coach	Schedule C	FHS
Zackery	Bobick	Girls Soccer – Head Coach	Schedule C	FHS
Darrion	Branscomb	Football – Assistant Coach	Schedule C	FHS
Alisha	Bucek	Paraeducator	\$16.71/hour	RLS
Blake	Cook	Football – Assistant Coach	Schedule C	FHS
Madeline	Cronk	Girls Tennis – Assistant Coach	Schedule C	FHS
Beverly	Dahl	Special Ed Teacher	BA+10/step 5	FMS
Lisa	Dochniak	Special Ed Teacher	MA/Step 8	FMS
Marina	Dupre	Paraeducator	\$14.99/hour	RLS
Barbara	Fenton	Catalog Class Instructor		FCC
Brad	Fisher	Cross Country – Head Coach	Schedule C	FHS
Erica	Fossand-DeFeyter	Paraeducator	\$16.71/hour	Hayes
Kahnnie	Gbor	Cheerleading – Head Coach	Schedule C	FHS
Josh	Groth	Football – Assistant Coach	Schedule C	FMS
Melissa	Harms	Building Sub	\$40/hour	FMS
Melissa	Harms	Long Term Sub	MA/Step 8	FMS
Cory	Hazard	PE Teacher	BA+30/step 2	FMS
Emily	Heille	Girls Swim – Assistant Coach	Schedule C	FHS
Trevor	Hess	Football – Assistant Coach	Schedule C	FHS
Youmei	Hou	Chinese Lang Teacher	BA+10/step 2	FHS/FMS
Jenna	Hughes	Lang A/Building Sub	BA/step 3	FHS
Parris	Jett	Grade 2 Teacher	BA/Step 6	Hayes
Reiley	Johnson	Volleyball – Assistant Coach	Schedule C	FHS
Hannah	Johnson	Cross Country – Assistant Coach	Schedule C	FHS
Siri	Johnson	Media Clerk	\$16.09/hour	Hayes
Tiffany	Johnsrud	Kitchen Manager	\$21.43/hour	FHS
Dargay	Joseph	Paraeducator	\$14.99/hour	FHS
Karen	Kalvestran	Paraeducator	\$16.71/hour	FMS
Kristen	Lemke	Cook	\$14.03/hour	RLS
John	Meyongar	Boys Soccer – Assistant Coach	Schedule C	FHS
Shana	Morrisette	Teacher – Lang B	MA/Step 8	Hayes
Dan	Nalepka	Football – Assistant Coach	Schedule C	FHS
Matt	Nalepka	Football – Assistant Coach	Schedule C	FHS
Aaron	Quach	Girls Tennis – Head Coach	Schedule C	FHS

First Name	Last Name	Assignment	Step/Lane/Salary	School
Erica	Rauworth	Girls Swim – Assistant Coach	Schedule C	FHS
Justin	Reese	Football – Head Coach	Schedule C	FHS
Jaunita	Reichstadt	Social Worker	BA/Step 1	Hayes
Kari	Reiter	Girls Diving – Coach	Schedule C	FHS
Christopher	Rost	Girls Diving – Coach	Schedule C	FHS
Rebecca	Shuman	Marching Band Advisor	Schedule C	FHS
Emma	Strong	Building Sub Teacher	\$30.00/hour	RLS
Kristine	Svedberg	Long Term Sub	BA/Step 1	RLS
Kristine	Svedberg	District Sub	\$30.00/hour	District
John	Swanson	Football – Assistant Coach	Schedule C	FHS
Kyle	Syverson	Girls Swim – Head Coach	Schedule C	FHS
William	Totimeh	Boys Soccer – Head Coach	Schedule C	FHS
Sam	Vossler	Cross Country – Assistant Coach	Schedule C	FHS
Mindy	Weeks	Volleyball – Assistant Coach	Schedule C	FHS

Individual Contracts (2021-2022)

First Name	Last Name	Assignment	Step/Lane/Salary	School
Aloda	Sims	E/I Specialist	Individual Contract	FMS

Leave Requests (2021-2022)

- Alissa Blood has requested a leave of absence from her teacher position at Fridley High School from December 14, 2021 through March 18, 2022.
- Krysta Landry requested a leave of absence from her payroll specialist position at Fridley Public Schools from August 16, 2021 through November 5, 2021.
- Ashley Reed has requested a one year leave of absence from her speech pathologist position at Fridley High School, effective August 30, 2021 through June 10, 2022.

Resignations (2021-2022)

- Dominique Brown resigned her para position at Fridley Middle School, effective June 10, 2021.
- Sarah Loquasto resigned her counselor position at Totino Grace, effective September 3, 2021.
- Erica Rauworth resigned her para position at Fridley Middle School, effective August 31, 2021.
- Rebecca Reichel resigned her social worker position at Fridley Public Schools, effective September 10, 2021.

Resignations (2020-2021)

- Carrie Baertsch resigned her cook position at Stevenson Elementary, effective June 11, 2021.
- Justyn Burgess resigned his teacher position at Fridley Middle School, effective July 27, 2021.
- LeVon Garrett resigned her para position at Fridley Middle School, effective June 11, 2021.
- Hannah Knip resigned her teacher position at Fridley Middle School effective June 11, 2021.

Retirements (2021-2022)

- Rachel Adams will retire from her OT position at Fridley Public Schools, effective October 5, 2021.

MEMORANDUM OF AGREEMENT

Between

School Service Employees Local 284
and
Fridley School District #14

WHEREAS, the School Service Employees Local 284 is the exclusive representative of the Clerical Unit ("Union") in Independent School District No. 14, Fridley ("District"); and

WHEREAS, the parties are currently operating under the 2019-2021 Collective Bargaining Agreement ("CBA") that expired on June 30, 2021, and;

WHEREAS, Article 5, section 5 "Unpaid Leave of Absence" in the C.B.A. states "The employee shall be returned to her/his former *classification*", and;

WHEREAS, Local 284 member Donna Klingenberg requests LOA from her clerical position in order to support district operations and temporarily act as the District Payroll Specialist, and;

WHEREAS, the parties would like to make an agreement regarding Article 5, section 5. "Unpaid Leave of Absence" for Ms. Klingenberg, specifically;

NOW, THEREFORE, the School District and the Union agree as follows:

- A. Effective (date) Donna Klingenberg will take a leave of absence from her position as Accounts Payable Technician. At the conclusion of her leave of absence (no greater than 12-months) Donna Klingenberg will be returned to her *position* as Accounts Payable Technician.

By Signing below, each party represents that it has read, understands, and agrees to be bound by the terms of this Memorandum of Agreement.

FOR:
INDEPENDENT SCHOOL DISTRICT

NO. 14, Fridley

by _____

Donna Prewedo

Board Chair

Date _____

by _____

Carol Thornton

Board Clerk

FOR:
School Services Employees Local 284

by Shelly Johnson

Shelly Johnson

Union Business Agent

Date 9/17/21

by Jeanette Grant

Jeanette Grant, Steward

By Angela McShane 9/20/21

Angela McShane, Steward



FRIDLEY PUBLIC SCHOOLS

Barbie Roessler, Director of Finance & Operations

Barbie.roessler@fridley.k12.mn.us | 763-502-5004

TO: Members of the School Board and Superintendent, Dr. Hiel

FROM: Barbie Roessler, Director of Finance and Operations

DATE: September 21, 2021

RE: Adoption of the Preliminary 2021 Payable 2022 Property Tax Levy

RECOMMENDATION:

The Fridley School Board approve the proposed 2021 Payable 2022 Property Tax Levy as “Maximum” and certify the levy to the county auditor.

School districts must adopt a proposed 2021 Payable 2022 property tax levy and certify it to the home county auditor on or before September 30, 2021. Preliminary levy limitations must be provided to school districts by the Minnesota Department of Education (MDE) by September 8. School districts have until September 30 to submit levy data changes to MDE.

Districts have the option to levy “Maximum” meaning the school board approves the levy limit versus a lesser amount. If a specific dollar amount is approved, the district may not later approve anything higher than what was specified. By approving the “Maximum”, school districts are protected if levies do increase.

Under state statute, a Truth in Taxation hearing must be conducted during a regularly scheduled board meeting between November 24, 2021 and December 28, 2021 with the meeting taking place at 6:00 PM or later. The public must be allowed to speak, and the district may adopt the final levy at this same meeting.

Fridley Public School’s Truth in Taxation hearing will be held Tuesday, December 21, 2021 at 7:00 PM.



ISD 14 - FRIDLEY
 LEVY CERTIFICATION - LEVY 21 PAY 22 (REVENUE FY 2022-23)
 ANALYSIS - PAY 21 VS PAY 22
 AS OF SEPTEMBER 16, 2021

Category	REV 21-22		REV 22-23	
	FINAL PAY 21	PRELIM PAY 22	LEVY \$ INC / (DEC)	LEVY % INC / (DEC)
<u>GENERAL FUND (FUND 1)</u>				
REFERENDUM-VOTER	\$ 1,543,767.56	\$ 1,648,296.30	\$ 104,528.74	
REFERENDUM-BOARD	(17,554.90)	17,660.08	35,214.98	
LOCATION OPTIONAL	1,886,537.57	1,950,608.48	64,070.91	
EQUITY	369,452.73	495,981.12	126,528.39	
OPERATING CAPITAL	195,528.84	185,007.52	(10,521.32)	
Q-COMP	288,516.97	227,763.48	(60,753.49)	
ACHIEVEMENT AND INTEGRATION	234,263.23	241,865.49	7,602.26	
RE-EMPLOYMENT	59,613.82	34,920.81	(24,693.01)	
SAFE SCHOOLS	99,640.44	107,535.60	7,895.16	
SAFE SCHOOLS - INTERMEDIATE	41,516.85	44,806.50	3,289.65	
CAREER TECHNICAL	205,824.78	157,104.44	(48,720.34)	
LONG TERM FACILITIES	1,104,766.48	1,206,454.40	101,687.92	
CAPITAL PROJECT REFERENDUM	987,134.11	1,016,000.00	28,865.89	
LEASE LEVY	579,066.58	587,006.54	7,939.96	
ADVANCE ABATEMENT ADJ.	24,566.16	8,925.37	(15,640.79)	
SUBTOTAL - GENERAL FUND	\$ 7,602,641.22	\$ 7,929,936.13	\$ 327,294.91	4.31%
<u>COMMUNITY SERVICE FUND (FUND 4)</u>				
BASIC COMMUNITY ED	\$ 120,409.25	\$ 132,835.15	\$ 12,425.90	
EARLY CHILDHOOD FAMILY ED	50,518.76	42,079.99	(8,438.77)	
HOME VISITING	1,197.39	1,102.84	(94.55)	
SCHOOL AGE CARE	248,024.84	190,732.88	(57,291.96)	
ADVANCE ABATEMENT ADJ.	1,547.26	518.39	(1,028.87)	
SUBTOTAL - COMM. SERVICE	\$ 421,697.50	\$ 367,269.25	\$ (54,428.25)	-12.91%
<u>DEBT SERVICE FUND (FUND 7)</u>				
DEBT SERVICE *	\$ 2,248,639.42	\$ 2,413,212.42	\$ 164,573.00	
LONG TERM FACILITIES DEBT SVC	1,477,809.35	1,301,966.96	(175,842.39)	
ABATEMENT ADJUSTMENT	21,433.24	5,499.86	(15,933.38)	
SUBTOTAL - DEBT SERVICE	\$ 3,747,882.01	\$ 3,720,679.24	\$ (27,202.77)	-0.73%
<u>OPEB FUND (FUND 47)</u>				
OPEB	\$ 536,551.00	\$ 546,478.16	\$ 9,927.16	
ABATEMENT ADJUSTMENT	3,285.52	758.11	(2,527.41)	
SUBTOTAL - OPEB	\$ 539,836.52	\$ 547,236.27	\$ 7,399.75	1.37%
GRAND TOTAL	\$ 12,312,057.25	\$ 12,565,120.89	\$ 253,063.64	2.06%

Assurance of Compliance with State and Federal Law Prohibiting Discrimination

All school districts must complete the Assurance of Compliance with state and federal law and verify Mandated Reporting training by November 15 each year.

By completing all sections of the Assurance of Compliance and Mandated Reporting, school districts provide written assurance that they do not discriminate in their use of funds provided through the Minnesota Department of Education and that they have informed all mandated reporters of their reporting duties.

This assurance is given by each district in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal and state financial assistance extended to the district by the U.S. Department of Education and the Minnesota Department of Education (MDE), including installment payments after such date of application for federal financial assistance and state aid allotments which were approved before such date.

By submitting the Assurance of Compliance, the district recognizes and agrees that such federal and state financial assistance will be extended in reliance on the representations, supporting information required by Minnesota Statutes, section 127A.42, subdivision 3, and agreements made in this assurance. This assurance is binding on the district and the persons who are authorized to submit information on behalf of the district.

Please note that you can now provide the entire assurance online. We no longer require the paper copy of the Assurance of Compliance certificate. However, it is important to note that by submitting the Assurance of Compliance online that you are verifying that the Superintendent is electronically signing this assurance on behalf of the school board. **Though the paper copy is no longer required, the approval of the board is per Minnesota Rule 3535.9910.**



MEMORANDUM

TO: Fridley Independent School District No. 14 School Board Members
FROM: Paul Linnell, Anoka County Elections Manager
DATE: September 21, 2021
SUBJECT: Resolution Appointing Election Judges for the School District General Election To Be Held November 2, 2021

The Anoka County Office of Elections & Voter Registration has recruited the attached list of Election Judges for the Fridley Independent School District No. 14 election on November 2, 2021.

All Election Judges will be required to complete a 2-hour training course focusing on election judge duties, voting equipment and electronic poll book operation, as well as a review of election laws and procedures. Head Judges and Assistant Head Judges will receive additional training on precinct management and statistics reconciliation. Most judges chosen to serve worked at least one election in 2020, with many having served as precinct supervisors in past elections.

The board is required to make these appointments no later than 25 days prior to the election and this action fulfills that requirement. The resolution also authorizes our office to make additional appointments as circumstances require, provided the persons appointed meet all requirements of Minnesota statutes and administrative rules.

Pursuant to our approved Joint Powers Agreement, these persons are being hired as employees of Anoka County. Fridley Independent School District No. 14 will reimburse the county for these personnel costs post-election.

Respectful, Innovative, Fiscally Responsible

2100 3rd Avenue ▲ Anoka, MN 55303 ▲ www.anokacounty.us/elections
elections@co.anoka.mn.us ▲ 763-324-1300 ▲ FAX: 763-324-1160

Affirmative Action / Equal Opportunity Employer

**RESOLUTION APPOINTING ELECTION JUDGES
FOR THE SCHOOL DISTRICT GENERAL ELECTION
TO BE HELD NOVEMBER 2, 2021**

WHEREAS, Fridley Independent School District No. 14 will be conducting a General Election on November 2, 2021; and

WHEREAS, pursuant to Minnesota Statutes Section 204B.21, election judges for precincts in a school district election must be appointed by the board of that school district; and

WHEREAS, persons selected to serve meet all requirements of MN statute and county administrative policy, and have been trained and certified pursuant to law.

NOW THEREFORE, BE IT RESOLVED BY THE SCHOOL BOARD OF FRIDLEY INDEPENDENT SCHOOL DISTRICT NO. 14, STATE OF MINNESOTA, as follows:

- 1) The individuals listed on Attachment A are hereby appointed to serve as election judges for the School District General Election to be held on November 2, 2021.
- 2) In the event circumstances require judges to be appointed in addition to the persons named in this resolution, the Clerk of Election is authorized to appoint as necessary, provided that the persons appointed meet all requirements of MN statute and administrative policy.

Attachment A

**Election Judges Appointed to Serve
2021 School District General Election of November 2, 2021**

Fridley ISD 14 P-1 Fridley Community Center 6085 7th St NE, Fridley, MN 55432
Randall Lohmer, Head Judge
Susan Betzold, Assistant Head Judge
Phyllis Hildreth, Election Judge
Marsha Stroik, Election Judge
Mary Ann Hoffman, Election Judge
Donald Findell, Election Judge
Sheila Klatt, Election Judge
Susan Teinter, Election Judge

**School Board Approval
of Overnight Field Trip**

Any staff requesting an overnight field trip activity for students are required to get advance School Board approval before advertising to students and parents.

Completed by Steve Holt	Subject area Individuals & Societies	Date of request 9/20/2021
Name of school and staff member(s) planning trip FHS Steve Holt and Aaron Cuthbert		
Name and address of outside sponsoring group Minnesota YMCA Youth In Government 1801 University Ave SE, Minneapolis, MN 55414	Name of travel agent selected N/A	
List fees or expenses that will be paid by the travel agent to the staff member N/A	What are the limits of liability by travel agent? (attach copy of insurance statement) 43	
Number of students on trip It varies year to year, but I expect about 25-50 students to attend this year.	Number of school days missed 1.5	
Educational objectives of proposed trip Students will learn about Minnesota's government through participating in a 4 day simulation. Students will develop citizenship, leadership, and speaking skills		
Location of trip (city, state, country) Minneapolis Hilton 1001 Marquette Ave. S. Minneapolis AND the Minnesota State Capitol	Dates of trip January 6-9	Events (if any)
Number of staff attending We are required to bring 1 adult per 10 students by the YMCA YIG office. Aaron Cuthbert will be the lead advisor for 8 th graders and Steve Holt for 9-12. We would need 1 more staff member to attend if we have more than 20 students attend. Typically we have 5 staff attend, but this depends on registraiton numbers.	Number of parents attending as chaperones N/A	Who pays for staff and parent expenses? Staff pay for their own expenses during the trip.
Expenses paid by district This trip is funded by student fees. However, student scholarships have been funded by NWISD (\$2,000 per year) as well as the buses.	Will the district provide a substitute? Yes	How many days? 2 days for each teacher who attends
Cost per student \$450.00	Expenses paid by fund-raising or sponsor \$The YMCA provides need based scholarships. The FHS YIG club raises money for scholarships as well. We are sponsored by the Lion's and NWISD also provides scholarships each year (\$2,000). Many student get an Ann Bancroft Grant to cover the trip (Females onlye)	Expenses paid by students \$Students pay their own fees, with most receiving significant financial aid from the YMCA and FHS YIG.

Special travel and lodging arrangements	Students are bused to the Minneapolis Hilton	Itinerary (including dates)	We depart FHS after lunch, Thursday, January 6 th . Program areas begin on Thursday at 3PM either at the Hilton or the Capitol, depending on which program area they are in. There is a full day of program area and evening social activities each day. We return to FHS Sunday, January 9 th , at approximately 5PM
Will you include information that will be provided to parents/students for advertising the trip?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Attached	Will you complete parent approval for students to receive emergency needed treatment?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Attached
Will be brought to School Board for action on what School Board meeting date?			

Approved by:

Principal	Superintendent
Date	Date 44