



Fridley Public Schools School Board Work Session Agenda

Tuesday, August 17, 2021 at 5:30 PM

Fridley Community Center

6085 7th Street NE

Fridley, MN 55432

-
- A. Signing Required Documents
 - B. **GOVERNANCE AND POLICY**
 - 1. First Reading of Policies
 - a. Policy 533 Wellness 2
 - C. **OVERSIGHT OF OPERATIONS**
 - 1. Legal, Staffing and Personnel Update
 - a. New Contracts, Amendments, Leaves of Absence, Terminations, Resignations, and Retirements 9
 - b. Memorandum of Agreements for Art Teacher FTE and ECFE Teacher Schedules for 2021-2022 School Year 11
 - c. Negotiations Parameters
 - 2. Finance and Operations Update
 - a. Resolution relating to the issuance of school building bonds, and calling an election thereon. 13
 - 3. eLearning Plan / Blended Learning 21
 - D. **INFORMATIONAL ITEMS**
 - 1. District Update
 - 2. Summary of Progress
 - 3. At the Next Work Session - September 7, 2021
 - E. **PUBLIC FORUM**

533 WELLNESS

I. PURPOSE

The purpose of this policy is to set forth methods that promotes positive social and emotional interactions and student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards.

II. GENERAL STATEMENT OF POLICY

- A. The School Board recognizes that nutrition promotion and education, physical activity and other school-based activities that promote student wellness and positive social and emotional learning supports are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating, physical activity, and healthy social and emotional interactions.
- C. The school district encourages the involvement of parents, students, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and general public in the development, implementation, and periodic review and update of the school district's wellness policy and social and emotional learning policies.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades EC-Age 21 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

F.G. The school district will follow the state guidelines regarding physical education at all grades.

III. WELLNESS GOALS

A. Nutrition Promotion and Education

1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
2. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte/snack lines, vending machines, fundraising events, concession stands, and student stores.

B. Physical Activity

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities such as watching television.
2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and
3. Classroom teachers may provide short physical activity breaks between lessons or classes, as appropriate.

C. Communication with Parents

1. The school district recognizes that parents and guardians have a primary role in promoting their children's health and well-being.
2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children.

3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will communicate the goal to create and promote a healthy and nutritious environment for classroom celebrations.
5. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.

IV. STANDARDS AND NUTRITION GUIDELINES

A. School Meals

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations. Meal programs includes school breakfast, National School Lunch, Summer Feeding and snacks as allowed by federal and state authorities.
2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students. Food Service will purchase locally grown products when possible.
3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
4. Food service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
- ~~5.~~ Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
- ~~5-6.~~ Students will have access to drinking fountains during meal times in or near the cafeteria.
- ~~6-7.~~ Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
- ~~7-8.~~ The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.

- ~~8.9.~~ The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
 - ~~9.10.~~ The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
 - ~~10.11.~~ The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.
- B. School Food Service Program/Personnel
- 1. The school district shall designate an appropriate person to be responsible for the school district’s food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
 - 2. As part of the school district’s responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.
- C. Competitive Foods and Beverages
- 1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered “competitive foods.” Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.
 - 2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits. For the most current copy of the Smart Snacks nutritional requirements please contact the Director of Child Nutrition.
 - 3. Before and Aftercare (child care) programs must also comply with the school district’s nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.
- D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.
 - b. Classroom snacks brought by parents. The school district will provide parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.
 2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practices is allowed by a student’s individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.
 3. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas.
- E. Food and Beverage Marketing in Schools
1. School-based marketing will be consistent with nutrition education and health promotion.
 2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages the meet the Smart Snacks nutrition standards.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

1. The superintendent will designate a school district official to oversee the school district’s wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.
2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness

policy.

2. The Wellness Coordinator will hold meetings, from time to time, for the purpose of discussing the development, implementation and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

1. After approval by the School Board, the wellness policy will be implemented throughout the school district.
2. The school district will post its wellness policy on its website, to the extent it maintains a website.

B. Annual Reporting

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. The extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b. The extent to which the school district's wellness policy compares to model local wellness policies; and
 - c. A description of the progress made in attaining the goals of the school district's wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.
2. Documentation, demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

Legal References:

Minn. Stat. § 121A.215 (Local School District Wellness Policy)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
42 U.S.C. § 1758b (Local School Wellness Policy)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act of 1966)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources:

Minnesota Department of Education, www.education.state.mn.us
Minnesota Department of Health, www.health.state.mn.us
County Health Departments
Action for Healthy Kids Minnesota, www.actionforhealthykids.org
United States Department of Agriculture, www.fns.usda.gov

School Board Action:

Adopted May 16, 2006
Revised December 16, 2008
Revised October 18, 2011
Revised April 21, 2015
Revised November 17, 2015
Revised January 17, 2017
Revised April 16, 2019
Revised July, 2021

Personnel Changes 2021-22 School Year

New Contracts and Amendments per Master Agreements (2021-2022)

First Name	Last Name	Assignment	Step/Lane/Salary	School
Katherine	Beaudry	Art/Building Sub	BA+30/Step 2	FHS
Joshua	Begay	Physics Teacher	BA/step 8	FHS
Alicean	Caskey	ELL Teacher	MA+20/Step 8	FMs
Aurora	Chapman	School Nurse	BA+30/step 2	District
Matthew	Engelhardt	Dean	MA+10/Step 8	FMS
Joseph	Graham	Design/PLTW	BA+10/Step 8	FMS
Britta	Hagstrom	Grade 3	BA/Step 8	Hayes
Jamily	Holman	Humanities	BA/Step 8	MS
Erin	Larson	Community Theater	Sched C	FCC
Mikaela	Lindell	Teacher Grade 6	BA/Step 1	FMS
Jessica	Miller-Johnson	Dean	MA/Step 8	FHS
Carol	Milner	Spring Play Hair and Makeup	Schedule C	FHS
Andrew	Norfolk	CE Community Theater	Schedule C	FCC
Sarah	Orman	CE Community Theater	Schedule C	FCC
Majia	Overlie	Grade 2	BA/Step 1	Hayes
Becky	Reichel	Social Worker	MA/Step 7	District
Rebecca	Reichel	Social Worker	MA/Step 7	District
Michael	Reynolds	Dean	MA+20/step 4	FMS
Christopher	Rost	English/Building Sub	BA/Step 1	FHS
Michelle	Salomone	Teacher Grade 4	MA/Step 1	Hayes
Rebekah	Scheiller	Chemistry	MA/Step 2	FHS
Therese	Selin	Special Ed	MA/Step 1	FMS
Edward	Sherrod	Custodian	\$15.06/hour	FHS
Carly	Spillner	Reading Intervention	BA+30/step 6	FMS
Matthew	Treinen	Social Studies	MA/Step 7	FMS
Anna	Weeks	Sped Teacher	BA/Step 3	FHS

Individual Contracts (2021-2022)

First Name	Last Name	Assignment	Step/Lane/Salary	School
Cara	Claggett	IB Coordinator	Individual Contract	District
Harrison	Lucas	E & I Coordinator	Individual Contract	RLS

Leave Requests (2021-2022)

- Courtney Benjamin has requested a leave of absence from her teacher position at Fridley Middle School from September 24, 2021 through November 19, 2021.
- Caitlin Ostman has requested a leave of absence from her teacher position at Stevenson Elementary School from September 13, 2021 through December 3, 2021.
- Suzanne Schlichte has requested a leave of absence from her teacher position at Fridley Middle School from August 30, 2021 through September 22, 2021.

- Erika Schmieg has requested a leave of absence from her teacher position at Fridley Middle School from September 20, 2021 through November 24, 2021.
- Jessica Stratford has requested a leave of absence from her dean position at Fridley Middle School from January 3, 2022 through April 5, 2022.
- Pat Parmenter has requested a leave of absence from her para position at Hayes Elementary from November 10, 2021 through December 1, 2021.

Retirements (2020-2021)

- Nancy Sandberg retired from her para position at Fridley High School, effective June 10, 2021

Resignations (2020-2021)

- Carrie Brandt resigned her para position at Stevenson Elementary, effective June 10, 2021.
- Daren Dressler resigned his teacher position at Fridley High School, effective June 11, 2021.
- Gary Egeberg resigned his para position at Hayes Elementary, effective June 10, 2021.
- Jenna Lange resigned her dean position at Fridley Middle School, effective May 24, 2021.
- Darian Winslow resigned her dean position at Fridley High School, effective June 11, 2021.

Resignations (2021-2022)

- Wyatt Arbogast resigned his casual building and grounds position effective August 13, 2021.

MEMORANDUM OF AGREEMENT

Between

WHEREAS, the Fridley Education Association ("Union") and Independent School District No. 14 ("School District") are parties to the Teachers' Collective Bargaining Agreement ("Collective Bargaining Agreement"); and

WHEREAS, the Union and the School District wish to acknowledge Danielle Hasbrouck's interest in a 1.0 FHS ART class position during the 2021-2022 school-year;

WHEREAS, the Union and the School District recognize the benefit of FHS Administration support for Ms. Hasbrouck in this transition and the benefit, to both parties, of informed assessment during the 2021-2022 school-year;

NOW, THEREFORE, the School District and the Union agree as follows:

1. Danielle Hasbrouck will have .4 added to her assignment during the 2021 – 2022 school-year;
2. This additional assignment is for one-year only. Ms Hasbrouck waives her statutory right to challenge the removal of the additional .4 FTE in the 2022-23 academic year.
3. This MOA does not constitute a past practice, nor does it establish a precedent.

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By signing below, each party represents that it has read, understands, and agrees to be bound by the terms of this Memorandum of Agreement on this 15^h day of July, 2021.

FOR:
INDEPENDENT SCHOOL DISTRICT

FOR:
Fridley Education Association

NO. 14, Fridley

by _____

Donna Prewedo

Board Chair

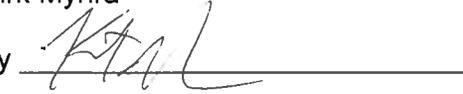
Date _____

by  _____

Phil Boyd

President

Kirk Myhra

by  _____

Representative

Date: 8/12/21

by _____

Carol Thornton

Board Clerk

Date _____

MEMORANDUM OF AGREEMENT

WHEREAS, the Fridley Education Association (“Union”) and Independent School District No. 14 (“School District”) are parties to the Teachers’ Collective Bargaining Agreement (“Collective Bargaining Agreement”); and

WHEREAS, the Union and the School District wish to acknowledge the change in ECFE teacher schedules resulting in 6 hours of instructional time;

Whereas the union and the School District wish to acknowledge the collective bargaining agreement allows for 1-hour prep time for every 3 hours of instruction, thus requiring an 8-hour day to accommodate 6 hours of instruction;

Whereas the union and the School District need to include 1/2-hour duty free lunch in the daily ECFE teacher schedule

WHEREAS, the Union and the District do not envision this to be an on-going work-place scenario in the School District,

NOW, THEREFORE, the Union and the School District agree as follows:

- 1. ECFE teachers will be scheduled 8.5 hours per day for the '21 –'22 school-year, effective August 31st, 2021
- 2. This Memorandum of Agreement is effective upon execution of the parties and shall expire on June 30, 2022. It shall have no force or effect thereafter, unless so agreed, in writing by the Union and the School District.
- 3. This MOA does not constitute a past practice, nor does it establish a precedent.

Dated: 8/11/21

Fridley Education Association

By [Signature]

Its President

Dated: 8/11/21

Its Nepo Naru

By [Signature]

Dated: _____

Independent School District No. 14

By _____

Its _____

CERTIFICATION OF MINUTES RELATING

TO

SCHOOL BUILDING BONDS

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 14
(FRIDLEY PUBLIC SCHOOLS)
FRIDLEY, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

At a regular meeting held on August 17, 2021, at 7:30 o'clock p.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION RELATING TO THE ISSUANCE OF SCHOOL BUILDING BONDS
AND CALLING AN ELECTION THEREON**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this ____ day of _____, 2021.

School District Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 14
(FRIDLEY PUBLIC SCHOOLS)
STATE OF MINNESOTA

HELD: AUGUST 17, 2021

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 14 (Fridley Public Schools), State of Minnesota, was duly held in said school district on August 17, 2021, at 7:30 o'clock p.m., in the School District, for the purpose, in part, of calling an election to authorize the issuance of school building bonds.

Member _____ moved the adoption of the following Resolution:

**RESOLUTION RELATING TO THE ISSUANCE OF SCHOOL BUILDING BONDS
AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No. 14, State of Minnesota, as follows:

1. The board hereby finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$11,200,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of fifth grade classroom additions at the Hayes and Stevenson Elementary School sites; the expansion and modernization of learning spaces at school sites and facilities, and the completion of various deferred maintenance projects at school sites and facilities. The question on the borrowing of funds for these purposes shall be School District Question 1 on the school district ballot at the special election held to authorize said borrowing.

2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of

the special election on School District Question 1 specified above shall be contingent upon the receipt of a positive or unfavorable (provided applicable statutory requirements are met) Review and Comment from the Commissioner of Education on the projects included in that question.

The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution.

The school board must hold a public meeting to discuss the Commissioner's Review and Comment before the referendum for bonds.

3. The ballot question specified above shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on Tuesday, November 2, 2021, between the hours of 7:00 o'clock a.m and 8:00 o'clock p.m. **This date is a uniform election date specified in Minnesota Statutes, Section 205A.05.**

4. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling place and the precincts served by the combine polling place, as previously established and designated by school board resolution adopted November 17, 2020, for elections held in 2021 is hereby designated for this special election.

5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days prior to the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each combined polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state each question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each combined polling place on election day.

6. The clerk is authorized and directed to acquire and distribute such election materials as November be necessary for the proper conduct of this special election.

7. The clerk is further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as November be necessary to accommodate an optical scan voting system:

[Form of Ballot on the Following Page]

Special Election Ballot

Independent School District No. 14 (Fridley Public Schools)

November 2, 2021

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this: .

To vote for a question, fill in the oval next to the word "Yes" on that question.
To vote against a question, fill in the oval next to the word "No" on that question.

School District Question 1 Approval of School District Bond Issue

Yes

No

Shall the school board of Independent School District No. 14 (Fridley Public Schools) be authorized to issue its general obligation school building bonds in an amount not to exceed \$11,200,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of fifth grade classroom additions at the Hayes and Stevenson Elementary School sites; the expansion and modernization of learning spaces at school sites and facilities, and the completion of various deferred maintenance projects at school sites and facilities?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment November be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

8. If the school district will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer, at the request of the election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance by publishing the Notice of Testing once in the official newspaper and by causing the notice to be posted in the office of the County Auditor, the administrative offices of the school district, and the office of any other local election official conducting the test.

10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly.

11. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as

to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

12. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the combined polling place during the special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed between the third and the tenth day following the election.

13. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02 available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by _____ . On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

FRIDLEY PUBLIC SCHOOLS

E-LEARNING PLAN

The decision to shift to an e-learning day is often a difficult one to make. We are very mindful of this and will only make a decision to shift to an e-learning day when weather conditions create a risk to the safety of our students and staff. These conditions include, but are not limited to, hazardous heavy snowfall and dangerously cold temperatures. Students are expected to participate in e-learning and attendance will be taken.

Making the Decision:

Some primary factors the district considers prior to making a decision to close school buildings:

- Safety and well-being of students
- Severity of the weather and duration of the severity
- The ability of buses and cars to travel safely

The Superintendent and district officials monitor the National Weather Service (NWS) forecasts and use that information to determine if weather conditions warrant closing schools for that day. The decision to shift to an e-learning day will be made no later than 6:00 AM of that day. District officials wait as long as possible to have the most current weather report and updates from NWS before making a decision.

Notifying Families:

If weather conditions are extreme to a point where a decision is made to shift to an e-learning day, the district will notify families as soon as possible through:

- Phone calls, emails and text
- Announcement on local news channels
- District website announcement
- District social media postings (Facebook and Twitter)

Please remember, schools will remain open unless you receive a message from the district through the communication avenues listed above.

About E-learning Days:

- E-learning days are intended to continue the learning during inclement weather.
- E-learning days allow students to learn from home, avoiding potentially dangerous commutes during inclement weather.
- E-learning days can negate the need for makeup school days during breaks or at the end of the school year, helping families more effectively plan activities.
- Students are expected to participate in e-learning activities for all scheduled classes on the day the plan is used. Students who do not participate in planned activities are considered absent for the classes.

Learning & Instruction:

If an e-learning day is called, students will:

- All Students will continue learning through online instruction developed by teachers. The activities and expectations will be posted online (SeeSaw, Google Classroom, or Edgenuity) by 10:00 AM.
- Fridley Online Academy students will continue as usual unless specific instructions are given by the mentor teacher.
- Students with an Individual Education Plan will follow the assignments from classroom teacher(s) and/or assignments modified by the case manager.

Communication:

Teachers, principals, and other licensed professionals will be available by email or phone during normal school hours. Staff will do their best to respond to all communication requests in a timely manner during scheduled hours.

Technical Support:

Technical support will be available to students and families through the district website or by phone. Student Online Support can be found on the district website under the “Student” tab. Otherwise, please call 763-502-5087.

Homes Without Internet:

Every effort will be made to send home materials in advance with students who do not have internet capabilities at home. Students may be asked to download materials before leaving school, if it appears that inclement weather is possible the next school day.

Update Your Emergency Contacts On Parent Portal:

We encourage all parents to log in to their Parent Portal account and check to ensure that their email addresses and phone numbers are accurate. This will ensure that you do not miss out on any important message or emergency notification from your child's school or the district. You can click [here](#) to access Parent Portal.

Northwest Suburban Integration School District (NWSISD):

Students enrolled through the Northwest Suburban Integration School District (NWSISD): If the district you reside in closes school, there will be no transportation for the day to Fridley Public Schools. If the district that you reside in delays school due to poor weather conditions, there will be no morning bus service to Fridley on that day.