



## Fridley Public Schools School Board Work Session Agenda

Tuesday, November 17, 2020 at 5:30 PM  
Virtual Meeting 12/15/2020  
VIRTUAL MEETING 12/15/2020  
Join by phone  
+1 650-466-0989, PIN 424505454# 55432

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- A. Signing Required Documents
- B. **GOVERNANCE AND POLICY**
  - 1. Second Readings and Adoption of Policies
    - a. Policy 402 Disability Nondiscrimination Policy 2
  - 2. First Reading of Policies
    - a. Policy 407 Employee Right to Know-Exposure to Hazardous Substances 4
    - b. Policy 409 Employee Publications, Instructional Materials, Inventions and Creations 7
- C. **OVERSIGHT OF OPERATIONS**
  - 1. Legal, Staffing and Personnel Update
    - a. New Contracts, Amendments, Leaves of Absence, Terminations, Resignations, and Retirements 8
  - 2. Finance and Operations Update
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  - 3. RESOLUTION: Consolidate Polling Place at FCC 16
  - 4. Resolution: Minnesota State High School League (MSHSL) Foundation Grant
  - 5. Partnership Updates
    - a. Northeast Metro 916 Intermediate School District Board Meeting held on November 4, 2020
    - b. Association of Metropolitan School Districts Board of Directors Meeting held on November 6, 2020
- D. **BOARD GOVERNANCE POLICY**
  - 1. Process for Nominations of Officers & Board Committees in January 2021
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- F. **INFORMATIONAL ITEMS**
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  - 2. Impact Power Solutions Presentation
  - 3. District Update
- G. **PUBLIC FORUM**



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**Fridley Public Schools** is committed to creating a welcoming, respectful environment that provides an equitable and inclusive education for each student, staff and community member by ensuring that opportunities, access, and resources are aligned to support the growth and academic achievement of each student.

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## 402 DISABILITY NONDISCRIMINATION POLICY

### I. PURPOSE

The purpose of this policy is to provide a fair employment setting for all persons and to comply with state and federal law.

### II. GENERAL STATEMENT OF POLICY

- A. The school district shall not discriminate against qualified individuals with disabilities because of the disabilities of such individuals in regard to job application procedures, hiring, advancement, discharge, compensation, job training, and other terms, conditions, and privileges of employment.
- B. The school district shall not engage in contractual or other arrangements that have the effect of subjecting its qualified applicants or employees with disabilities to discrimination on the basis of disability. The school district shall not exclude or otherwise deny equal jobs or job benefits to a qualified individual because of the known disability of an individual with whom the qualified individual is known to have a relationship or association.
- C. The school district shall make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or employee, unless the accommodation would impose undue hardship on the operation of the business of the school district.
- D. Any job applicant or employee wishing to discuss the need for a reasonable accommodation, or other matters related to a disability or the enforcement and application of this policy, should contact S. Ike Isaacson, Director of Human Resources, 6000 West Moore Lake Drive, Fridley, MN 55432, 763-502-5013, [ike.isaacson@fridley.k12.mn.us](mailto:ike.isaacson@fridley.k12.mn.us). Ike is the school district's appointed ADA coordinator.

#### **Legal References:**

Minn. Stat. Ch. 363A (Minnesota Human Rights Act)  
29 U.S.C. 794 *et seq.* (Rehabilitation Act of 1973, § 504)  
42 U.S.C., Ch. 126 § 12112 (Americans with Disabilities Act)  
29 C.F.R. Part 32  
34 C.F.R. Part 35  
34 C.F.R. Part 104

#### **Cross References:**

MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)



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**School Board Action:**

Adopted October 16, 2007

Revised October 21, 2014

Revised November 17, 2020

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Second Reading



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## 407 EMPLOYEE RIGHT TO KNOW–EXPOSURE TO HAZARDOUS SUBSTANCES

### I. PURPOSE

The purpose of this policy is to provide school district employees a place of employment and conditions of employment free from recognized hazards that are likely to cause death or serious injury or harm. (Minn. Stat. § 182.653, Subd. 2)

### II. GENERAL STATEMENT OF POLICY

~~It is the~~The policy of this school district is to provide information and training to employees who may be routinely exposed to a hazardous substance, harmful physical agent or infectious agent, or blood borne pathogen.

### III. DEFINITIONS

- A. “Commissioner” means the Commissioner of Labor and Industry.
- B. “Routinely exposed” means that there is a reasonable potential for exposure during the normal course of assigned work or when an employee is assigned to work in an area where a hazardous substance has been spilled.
- C. “Hazardous substance” means a chemical or substance, or mixture of chemicals and substances, which:
  - 1. is regulated by the Federal Occupational Safety and Health Administration under the Code of Federal Regulations, title 29, part 1910, subpart Z; or
  - 2. is either toxic or highly toxic; an irritant; corrosive; a strong oxidizer; a strong sensitizer; combustible; either flammable or extremely flammable; dangerously reactive; pyrophoric; pressure-generating; compressed gas; carcinogen; teratogen; mutagen; reproductive toxic agent; or that otherwise, according to generally accepted documented medical or scientific evidence, may cause substantial acute or chronic personal injury or illness during or as a direct result of any customary or reasonably foreseeable accidental or intentional exposure to the chemical or substance; or
  - 3. is determined by the commissioner as a part of the standard for the chemical or substance or mixture of chemicals and substances to present a significant risk to worker health and safety or imminent danger of death or

serious physical harm to an employee as a result of foreseeable use, handling, accidental spill, exposure, or contamination.

- D. “Harmful physical agent” means a physical agent determined by the commissioner as a part of the standard for that agent to present a significant risk to worker health or safety or imminent danger of death or serious physical harm to an employee. This definition includes but is not limited to radiation, whether ionizing or nonionizing.
- E. “Infectious agent” means a communicable bacterium, rickettsia, parasites, virus, or fungus determined by the commissioner by rule, with approval of the commissioner of health, which according to documented medical or scientific evidence causes substantial acute or chronic illness or permanent disability as a foreseeable and direct result of any routine exposure to the infectious agent. Infectious agent does not include an agent in or on the body of a patient before diagnosis.
- F. “Blood borne pathogens” means a pathogenic microorganisms that are-is present in human blood and can cause disease in humans. These pathogens This definition includes, but are-is not limited to, hepatitis B virus (HBV) and human immunodeficiency virus (HIV).

#### IV. TARGET JOB CATEGORIES

Annual tTraining will be provided to all full and part-time employees who are “routinely exposed” to a hazardous substance, harmful physical agent, or infectious agent, substance or blood borne pathogen as set forth above.

#### V. TRAINING SCHEDULE

Training will be provided to employees before beginning a job assignment as follows:

- A. Any newly-hired employee assigned to a work area where he or she is determined to be “routinely exposed” under the guidelines above.
- B. Any employee reassigned to a work area where he or she is determined to be routinely exposed under the above guidelines.

#### ***Legal References:***

Minn. Stat. Ch. 182 (Occupational Safety and Health)

Minn. Rules Ch. 5205 (Safety and Health Standards)

Minn. Rules Ch. 5206 (Employee Right to Know Standards)

29 C.F.R. § 1910.1050, App. B (Substance Technical Guidelines)



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**Cross References:**

MSBA/MASA Model Policy 420 (Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions)

MSBA/MASA Model Policy 807 (Health and Safety Policy)

***School Board Action:***

Adopted at Policy 407 March 16, 2004

First Reading

## 409 EMPLOYEE PUBLICATIONS, INSTRUCTIONAL MATERIALS, INVENTIONS AND CREATIONS

### I. PURPOSE

The purpose of this policy is to identify and reserve the proprietary rights of the school district to certain publications, instructional materials, inventions, and creations which employees may develop or create, or assist in developing or creating, while employed by the school district.

### II. GENERAL STATEMENT OF POLICY

Unless the employee develops, creates or assists in developing or creating a publication, instructional material, computer program, invention or creation entirely on the employee's own time and without the use of any school district facilities or equipment, the employee shall immediately disclose and, on demand of the school district, assign any rights to publications, instructional materials, computer programs, materials posted on websites, inventions or creations which the employee develops or creates or assists in developing or creating during the term of employee's employment. In addition, employees shall sign such documents and perform such other acts as may be necessary to secure the rights of the school district relating to such publications, instructional materials, computer programs, materials posted on websites, inventions and/or creations, including domestic and foreign patents and copyrights.

### III. NOTICE OF POLICY

The school district shall give employees notice of this policy by such means as are reasonably likely to inform them of this policy.

#### ***Legal References:***

Minn. Stat. § 181.78 (Agreements; Terms relating to Inventions)

17 U.S.C § 101 et seq. (Copyrights)

## Personnel Changes 2020-21 School Year

### New Contracts and Amendments per Master Agreements (2020-2021)

First Name	Last Name	Assignment	Step/Lane/Salary	School
Aanika	Anderson	Key Club Assistant Advisor	Schedule C	FHS
Jessica	Baker	Key Club Advisor	Schedule C	FHS
Brooke	Brose	Assistant Dance Team Coach	Schedule C	FHS
Mandi	Burian	Student Council Advisor	Schedule C	FHS
Ryan	Corcoran	Classroom Assistant	\$15.01/hour	FCC
Tracy	Eberlein	Head Dance Team Coach	Schedule C	FHS
Amy	Engler	MN Honor Society Advisor	Schedule C	FHS
Amy	Engler	Assistant Dance Team Coach	Schedule C	FHS
Emily	Fair	Chinese Club Advisor	Schedule C	FHS
LeVon	Garrett	Paraeducator	\$16.71/hour	FMS
Kelli	Greenhalgh	Student Council Advisor	Schedule C	FHS
Danielle	Hasbrouck	Yearbook Advisor	Schedule C	FHS
Jeffrey	Johnson	GSA Advisor	Schedule C	FHS
Matt	Kiefer	Event Worker	Schedule C	FHS
Tom	Larson	Fall Production Costumes & Make-up	Schedule C	FHS
Tom	Larson	Fall Production Director	Schedule C	FHS
Jana	Litecky	CE building monitor	\$13.75/hour	FCC
Aaron	Midgyett	CE Classroom Assistant	\$15.01/hour	FCC
Christine	Nalepka	MN Honor Society Advisor	Schedule C	FHS
Gerald	Pehl	Event Worker	Schedule C	FHS
Alesia	Pehl	Event Worker	Schedule C	FHS
Aaron	Quach	Math Team Advisor	Schedule C	FHS
Aloda	Sims	AASU Advisor	Schedule C	FHS
Katie	Sneider	Key Club Assistant Advisor	Schedule C	FHS
Lisa	Vitkus	Teacher	MA/4	FMS
Caitlyn	Williams	CE Classroom Assistant	\$15.01/hour	FCC
Michael	Wilmes	Math Team Advisor	Schedule C	FHS
Dan	Wold	Fall Production Scene Design and Set Construction	Schedule C	FHS
Jamie	Woods	Assistant Dance Team Coach	Schedule C	FHS
Xong	Yang	Hmong Club Advisor	Schedule C	FHS
Maryan	Yusuf	CE Classroom Assistant	\$15.01/hour	FCC

### Resignations (2020-2021)

- Sarah Rutledge resigned her paraeducator position at Stevenson Elementary, effective October 30, 2020.
- Sheryl Wallace-Holman resigned her paraeducator position at Fridley Community Center, effective November 3, 2020.

### Leave Requests (2020-2021)

- Leah Beidelman has requested a leave of absence from her teacher position at Stevenson Elementary from January 19, 2021 through April 16, 2021.
- Frankie Fetrow has requested a leave of absence from her paraeducator position at Stevenson Elementary effective November 2, 2020 through January 8, 2021.
- Jessica Row has requested a leave of absence from her teacher position at Stevenson Elementary, effective October 26, 2020 through February 1, 2021.

**Terminations (2020-2021)**

- Judy Riggins Swan was terminated from her building monitor position at Stevenson Elementary, effective October 9, 2020.



## **JOINT POWERS AGREEMENT**

This agreement entered into on the dates indicated below by Independent School Districts of Region V, State of Minnesota, hereinafter referred to as member districts, witness that:

WHEREAS, Minnesota Statutes, Section 123A.23 authorizes the member districts to organize pursuant to Minnesota Statutes, Section 471.59 to provide computer services to school districts.

WHEREAS, the parties to this agreement have as their purposes the provision of computer services for member districts, and

WHEREAS, Minnesota Statutes, Section 471.59 authorizes the member districts to jointly or cooperatively exercise any power common to the contracting parties,

NOW THEREFORE, the parties to this agreement, pursuant to the authority and in accordance with the conditions specified in Minnesota Statutes, Sections 123A.23 and 471.59, hereby agree as follows:

### **I. ESTABLISHMENT OF REGION V COMPUTER SERVICES COOPERATIVE**

That hereby there is established Region V Computer Services Cooperative under the Joint Powers Act of the State of Minnesota and it shall operate under the name and title of Region V Computer Services.

### **II. PURPOSE OF AGREEMENT**

The purpose of this agreement shall be to provide, by cooperative effort, computer and support services for member districts of Region V Computer Services.

### **III. ACCOMPLISHMENT OF PURPOSE**

The development and continuance of the services provided by Region V Computer Services shall be accomplished by the Region V Governance Board, which shall administer the funds and exercise its authority in such a way as to accomplish the purpose of this agreement as set forth in Article II.

#### IV. GOVERNANCE BOARD

Section A. The Governance Board shall consist of eight (8) representatives elected by member districts in accordance with the following guidelines:

1. School districts are separated into three (3) categories determined by Governance Board action.
2. School districts shall remain in those categories unless moved by Governance Board action.
3. Each category shall be represented by two members. In addition, two members shall be elected at-large. Eligible candidates must be a superintendent, a designated district-level administrator, or a school board member.
4. No two members of the Governance Board can be from the same school district.
5. Member school districts will vote for candidates representing their category and for at-large candidates.

Section B. Terms of the Governance Board shall be for four (4) years. The terms of representatives elected from the same category shall not expire in the same year. The election process shall be conducted through a mail ballot.

#### V. ANNUAL MEETING

The regular May meeting of the Governance Board will serve as the Annual Meeting of the Cooperative and will have available informational material regarding the next fiscal year's budget and fees.

#### VI. GOVERNANCE BOARD RESPONSIBILITIES

Section A. To adopt and maintain bylaws to govern the operation of the Cooperative. Districts shall be notified of any proposed changes to the bylaws one month in advance of final Governance Board action.

Section B. To conduct regular meetings, and such other special meetings as requested by the Executive Director, the Chairman, or two (2) other members of the Governance Board.

Section C. To provide for a thorough and continuing system of reporting to and communicating with the Superintendent of each member school district.

Section D. To employ an Executive Director who shall be responsible to the Governance Board for the administration of the Cooperative, to provide the Executive Director with timely evaluations of his or her performance, and to employ other such personnel as deemed necessary.

Section E. To let contracts and to make purchases in conformance with the laws applicable to contracts and purchases of independent school districts in the State of Minnesota. All contracts on behalf of the Governance Board shall be executed in accordance with the bylaws.

Section F. To provide an effective and efficient program and an appropriate system of record keeping of Board action.

Section G. The Governance Board shall have the power to contract with a Region V district member to act as a fiscal agent on behalf of the Cooperative. In accordance with the adopted budget, the fiscal agent shall maintain records, disburse funds, and accept receipts.

Section H. To establish and collect membership dues.

Section I. To establish and collect charges for its services to member districts. The Cooperative can establish a schedule of fees for services to other school districts outside the region, and private schools that do not qualify to be members, if the Cooperative has the capacity to offer services to those schools without diminishing services to member districts.

Section J. To accept gifts, apply for and use grants or loans of money or other property from any organization enter into agreements required in connection therewith and hold, use, and dispose of such moneys or property in accordance with the terms of the gift, grant, loan, or agreement relating thereto.

## VII. FINANCIAL SUPPORT

Section A. The fiscal year shall commence on July 1.

Section B. Membership dues are established by the Governance Board annually. Fees for services will be determined for each member district when the district contracts for those services.

Section C. The Governance Board shall have the authority to adopt and revise the budget to reflect changes in revenues and/or expenditures, and it shall have the authority to fix cost-sharing charges for all members in an amount sufficient to provide the funds required by the budgets of the Cooperative. It shall advise the school district superintendent of each member, on or before May 1 of each year or within ten (10) days of any revisions, of the amounts of such charges.

Section D. Payment of charges for dues and services as established by the Governance Board are due upon receipt of a statement from the Cooperative. In the event of a bona fide dispute between the member and the Governance Board as to the amount which is due and payable, the member shall nevertheless make such payment in order to preserve its status as a member, but such payment may be made under protest and without prejudice to its right to dispute the amount of the charge and to pursue any legal remedies available to it.

Section E. Nothing contained in this document shall prevent the Governance Board from charging other regions, private schools, or school districts outside the region, or any other organization, for services rendered on such basis as the Governance Board shall deem appropriate.

Section F. Funds may be expended by the Governance Board in accordance with procedures established in law for the expenditure of funds by school districts.

Section G. Periodic reports of all receipts and disbursements made by the Governance Board shall be furnished to each member. The Governance Board shall provide for accounting procedures which will result in strict accountability for all funds received.

#### VIII. ADDITION OF MEMBER DISTRICTS

Any public school district may become party to this agreement and may participate in the activities of the Cooperative upon such terms and conditions as the parties hereto may approve. If the Cooperative denies membership to any district, the district may appeal the denial to the Commissioner of Education.

#### IX. TERMINATION OF SERVICES

Section A. Any member may, at any time, give written notice of its intent to discontinue its use of a specific service. Any such termination of service shall be conditioned upon the following:

1. A member must give written notice of its intent to discontinue a specific service on or before February 1 of the current fiscal year, but cannot terminate service until the end of the fiscal year.
2. Upon effective termination of a specific service, the member shall continue to be responsible for all of the unpaid obligations that it has accrued in connection with the provision of this service by the Cooperative.

Section B. Any member who effectively terminates service without giving the appropriate written notice shall continue to be responsible for all fees and charges for that service as established by the adopted budget of the Cooperative for the fiscal year in question.

#### X. WITHDRAWAL

Section A. Any member may at any time give written notice of withdrawal. However:

1. A member must give notice of withdrawal on or before February 1 of the current fiscal year but cannot withdraw until the end of the fiscal year.
2. Upon effective withdrawal the member shall continue to be responsible for all of its unpaid obligations that it has accrued under this agreement.

Section B. A member withdrawing from membership at a time when such withdrawal does not result in dissolution of the organization shall forfeit its claim to any assets of the organization except that it shall have access to any software developed for its use while it was a member. However, if the organization is dissolved within twelve (12) months after the effective date of a member's withdrawal, that member will share in the dissolution rights and responsibilities described in Article XI of this document. If a withdrawing district disputes the terms and conditions of the distribution of assets upon withdrawal, appeal may be made to the Commissioner of Education who will resolve the dispute in accordance with this agreement and any other factors required to be considered by law.

## XI. DISSOLUTION

Section A. The Cooperative shall be dissolved whenever there is a recommendation for dissolution made by the Governance Board and a majority of the member districts vote for dissolution through a mail ballot following a Special Meeting.

Section B. In the event of dissolution, the Governance Board shall determine the measures necessary to effect the dissolution and shall provide for the taking of such measures as promptly as circumstances permit and subject to the provisions of this agreement.

Section C. Upon dissolution, the remaining assets, after payment of all obligations, shall be distributed among the then existing members in proportion to their contributions, as determined by the Governance Board, provided that computer software prepared for such members shall be available to them, subject to such reasonable rules and regulations as the Governance Board shall determine.

Section D. If, upon dissolution, there is an organizational deficit, such deficit shall be charged to and paid by the members and former members as defined in Article X on a pro rata basis only in regard to services rendered on their behalf.

Section E. In the event of dissolution the following provisions shall govern the distribution of the computer software owned by the Cooperative:

1. All such software shall be an asset of the Cooperative.
2. A member or former member may use (but may not authorize reuse by another) any software developed during its membership upon:
  - a. Paying any unpaid sums due.
  - b. Paying the costs of reproducing such software and documentation.
  - c. Complying with reasonable rules and regulations of the Governance Board relating to the use of such software. Such rules and regulations may include a reasonable time within which such software must be taken by any member or former member desiring to do so.

## XII. LIABILITY

Section A. For the purpose of the Minnesota Municipal Tort Liability Act (Minnesota Statutes, Chapter 466), member districts, and the Governance Board are a single cooperative governmental unit. The employees and officials of the Cooperative are deemed to be employees (as defined in Minn. Stat. §466.01, subd. 3) of the Cooperative only while acting within the scope of their official duties under this agreement.

Section B. The total liability for the Cooperative, including the member districts, and the Governance Board shall not exceed the limits on governmental liability for a single member district. The limits of liability for some or all of the member districts may not be added together.

XIII. CHANGES TO JOINT POWERS AGREEMENT

This Joint Powers Agreement may be amended by the affirmative vote of a majority of the voting member districts through an electronic mail ballot or at any special meeting of the membership, provided that the substance of the proposed amendment shall have been submitted in writing, to all delegates, at least seven (7) days prior to such meeting.

XIV. RATIFICATION

IN WITNESS WHEREOF, the undersigned school district has caused this agreement to be signed and delivered on its behalf and remits herewith dues for first year membership.

Dated \_\_\_\_\_ Independent School District No. \_\_\_\_\_

\_\_\_\_\_ County, Minnesota

By \_\_\_\_\_

Chairperson

\_\_\_\_\_

Clerk

IN THE PRESENCE OF

\_\_\_\_\_

\_\_\_\_\_

**RESOLUTION ESTABLISHING A COMBINED POLLING PLACE  
FOR MULTIPLE PRECINCTS AND  
DESIGNATING HOURS DURING WHICH THE POLLING  
PLACES WILL REMAIN OPEN FOR VOTING  
FOR SCHOOL DISTRICT ELECTIONS NOT HELD  
ON THE DAY OF A STATEWIDE, COUNTY, OR MUNICIPAL ELECTION**

BE IT RESOLVED by the School Board of ISD #14, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide, county, or municipal election. Combined polling places are hereby established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide, county, or municipal election, as listed below:

<b>County</b>	<b>Combination Name</b>	<b>Polling Place</b>	<b>Comprised of City Precincts</b>
Anoka	ISD #14 P1	FRIDLEY COMMUNITY CENTER 6085 7th St NE FRIDLEY MN 55433	FRIDLEY W-1 P-1 FRIDLEY W-1 P-2 FRIDLEY W-1 P-3 FRIDLEY W-1 P-4 FRIDLEY W-2 P-1 FRIDLEY W-2 P-2 FRIDLEY W-2 P-3 FRIDLEY W-2 P-4 FRIDLEY W-3 P-1 FRIDLEY W-3 P-2 FRIDLEY W-3 P-3 FRIDLEY W-3 P-4

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections between the hours of 7:00 a.m. and 8:00 p.m.

4. The clerk is directed to prepare a map illustrating the boundaries of each combined precinct, to post the map of the combined precincts in the administrative offices of the school district and to file a copy of the map and a certified copy of this resolution with the county auditor of each county in which the school district is located in whole or in part.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a non-forwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply.

## 202 School Board Officers

### I. Purpose

School Board officers are charged with the duty of carrying out the responsibilities entrusted to them for the care, management, and control of the public schools of the school district. The purpose of this policy is to delineate those responsibilities.

### II. General Statement of Policy

- A. The School Board shall meet annually and organize by selecting a chair, a vice-chair, a clerk, a treasurer and such other officers as determined by the School Board.
- B. The School Board shall appoint a superintendent who shall be an ex officio, non-voting member of the School Board.

### III. Organization

The School Board shall hold an organizational meeting each year on the first Monday in January, or as soon thereafter as practicable, and organize by selecting a chair, a vice-chair, a clerk, a treasurer, and such other officers as determined by the School Board. These officers shall hold office for one year and until their successors are elected and qualify.

- A. The persons who perform the duties of clerk and treasurer need not be members of the School Board.
- B. The School Board by resolution may combine the duties of the offices of clerk and treasurer in a single person in the office of business affairs.

### IV. Officer's Responsibilities

#### A. Chair

The Chair has the following duties and responsibilities:

1. The chair when present shall preside at all meetings of the School Board, countersign all orders upon the treasurer for claims allowed by the School Board, represent the school district in all actions and perform all duties a chair usually performs.
2. In case of absence, inability, or refusal of the clerk to draw orders for the payment of money authorized by a vote of the majority of the School Board to be paid, the chair may draw the orders, or the office of the clerk may be declared vacant by a majority vote of the School Board and filled by appointment.



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3. Provide leadership to the Board and ensures the faithful execution of the Board's processes, exercises interpretive responsibilities with integrity, reflect the spirit and intent of the Board's policies.
4. Monitor Board actions to assure they are consistent with the Board's own rules and policies and with other obligations imposed by agencies whose authority supersedes the board's own authority.
5. Conduct Board meetings using the authority normally vested in the Chair as described in Minnesota Statute and Robert's Rules of Order.
6. Ensure that deliberations are fair, open, productive, efficient and orderly and that only Board matters are discussed.
7. Lead periodic Board self-assessments to ensure continuous process improvement.
8. Facilitate the annual transition of Board officers.
9. Make interpretive decisions of Board policies using reasonable judgment.
10. Compile and facilitate the Board's annual evaluation of the Superintendent.
11. Represent the Board as its official spokesperson about issues decided by the Board and other matters related to official board business.
12. Delegate authority, when appropriate, to other Board members.
13. Execute all documents authorized by the Board, except as otherwise provided by law or board action.
14. Take into consideration agenda items proposed by Board members, works in collaboration with the Superintendent to develop proposed Board meeting agendas consistent with the Board's annual calendar.

**B. Vice-Chair**

The Vice-Chair has the following authority and duties:

1. Serve, with all the power and duties, in the absence of the Chair.
2. Assist Chair as requested in the execution of Chair responsibilities.



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### **C. Treasurer**

The Treasurer, in collaboration with the Director of Finance and Operations, has the following authority and duties:

1. The treasurer shall deposit the funds of the school district in the official depository.
2. The treasurer shall make all reports which may be called for by the School Board and perform all duties a treasurer usually performs.
3. In the event there are insufficient funds on hand to pay valid orders presented to the treasurer, the treasurer shall receive, endorse, and process the orders in accordance with Minn. Stat. § 123B.12
4. The School Board shall designate the duties of Treasurer to a School District employee.

### **D. Clerk**

The Clerk, in collaboration with the Administration staff, has the following authority and duties:

1. The clerk shall keep a record of all meetings in the books provided.
2. Within three days after an election, the clerk shall notify all persons elected of their election.
3. On or before September 15 of each year, the clerk shall:
  - a) File with the School Board a report of the revenues, expenditures and balances in each fund for the preceding fiscal year.
  - b) Make and transmit to the commissioner certified reports, showing:
    - (1) Revenues and expenditures in detail, and such other financial information required by law, rule, or as may be called for by the commissioner;
    - (2) Length of school term and enrollment and attendance by grades; and
    - (3) Other items of information as called for by the commissioner.
4. The clerk shall enter into the clerk's record book copies of all reports and of the teachers' term reports, and of the proceedings of any meeting, and keep an itemized account of all expenses of the school district.



A World-Class Community of Learners

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*Fridley Public Schools is committed to creating a welcoming, respectful environment that provides an equitable and inclusive education for each student, staff and community member by ensuring that opportunities, access, and resources are aligned to support the growth and academic achievement of each student.*

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5. The clerk shall furnish to the county auditor, on or before September 30 of each year, an attested copy of the clerk's record, showing the proposed property tax voted by the school district or the School Board for school purposes.
6. The clerk shall draw and sign all orders upon the treasurer for the payment of money for bills allowed by the School Board for salaries of officers and for teachers' wages and all claims, to be countersigned by the chair.
7. The clerk shall perform such duties as required by the Minnesota Election Law or other applicable laws relating to the conduct of elections.
8. The clerk shall perform the duties of the chair in the event of the chair's and the vice-chair's temporary absences.
9. The School Board shall designate the duties of Clerk to a School District employee.

#### **E. Individual Board Members**

1. Individual Board Members are not authorized to exercise any authority as an individual to supervise or direct the Superintendent or staff. The Board speaks and acts as a single voice after discussion on issues involving the district, not as individuals.

#### **F. Superintendent**

1. The superintendent shall be an ex officio, non-voting member of the School Board.
2. The superintendent shall perform the following:
  - a) Manage the implementation of School Board policies;
  - b) Visit and supervise the schools in the school district, report and make recommendations about their condition when advisable or on request by the School Board;
  - c) Recommend to the School Board employment and dismissal of administrators, teachers, and all other employees;
  - d) Annually evaluate each school principal assigned responsibility for supervising a school building within the district;
  - e) Oversee school grading practices and examinations for promotions;



A World-Class Community of Learners

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- f) Make reports required by the commissioner;
- g) Attend all meetings of the School Board;
- h) Perform other duties prescribed by the School Board.

***Legal References:***

Minn. Stat. 123B.12 (Finance)  
Minn. Stat. 123B.14 (Officers)  
Minn. Stat. 123B.143 (Superintendent)  
Minn. Stat. 126C.17 (Referendum Revenue)  
Minn. Sta. Ch. 205A (School District Elections)

***Cross References:***

Policy 101 (Legal Status of the School District)  
Policy 201 (Legal Status of the School Board)  
Policy 203 (Operation of the School Board – Governing Rules)  
MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties

***SCHOOL BOARD ACTION:***

Adopted December 21, 1999  
Revised August 17, 2010  
Revised July 17, 2012  
Revised April 16, 2019



Housing & Redevelopment Authority  
City of Fridley  
11/17/2020

# The Axle by Roers Holly Center

FINANCE & COMMERCE

INVESTING IN YOUR SUCCESS  
SINCE 1998

NEWS COVID-19 REGULAR FEATURES SPECIAL SECTIONS PODCAST TRACKERS

Home / News / Construction & Development / Fridley workforce rentals planned



This 260-unit workforce housing project is expected to begin in November at the existing Holly Center strip mall site, 6530 University Ave. in Fridley. (Submitted rendering: Roers)

## Fridley workforce rentals planned

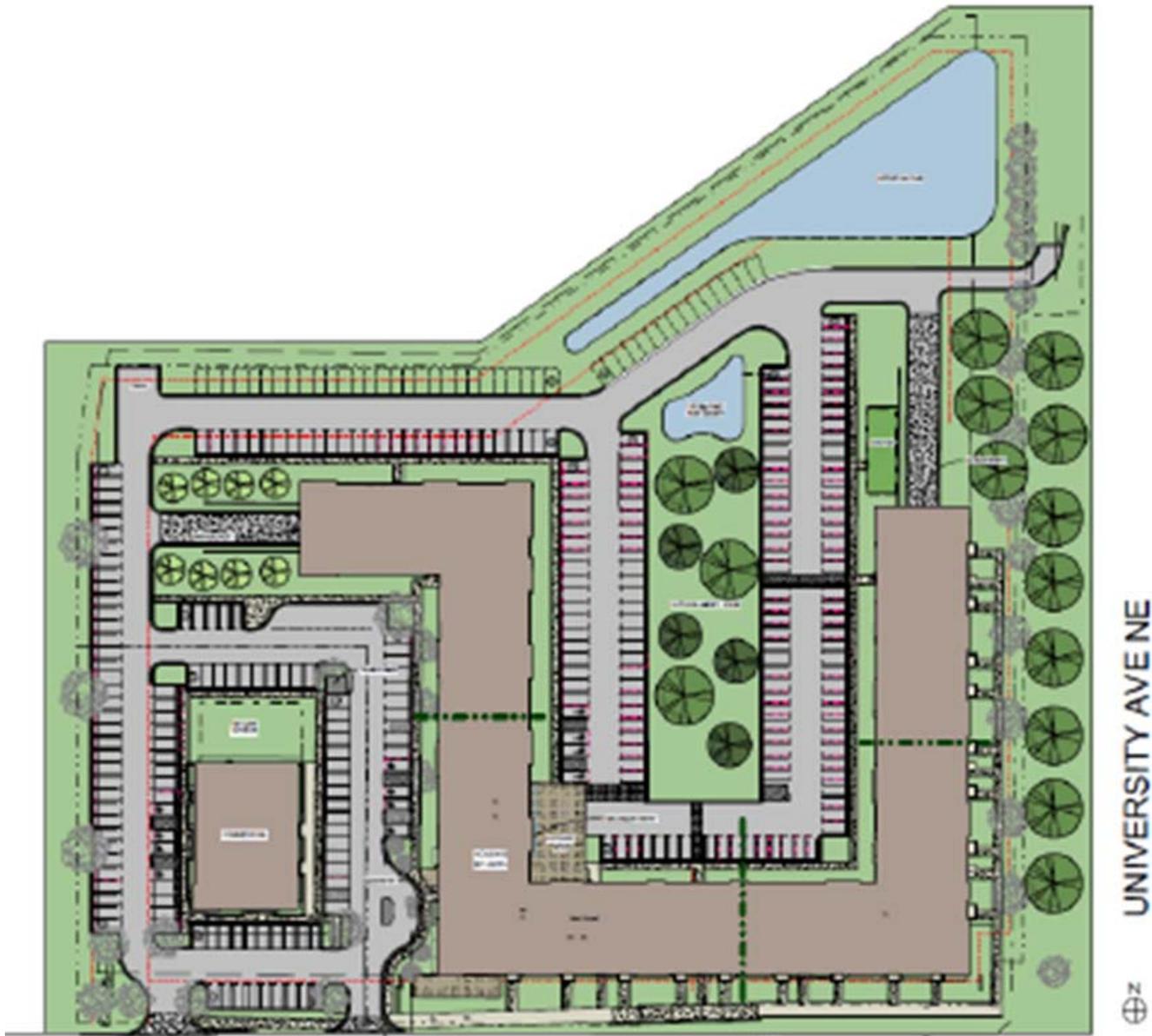
By: Brian Johnson October 26, 2020 3:47 pm

Minnetonka-based Roers Cos. hopes to address what it sees as growing demand for new homes targeted to middle-income households as it moves forward with a planned





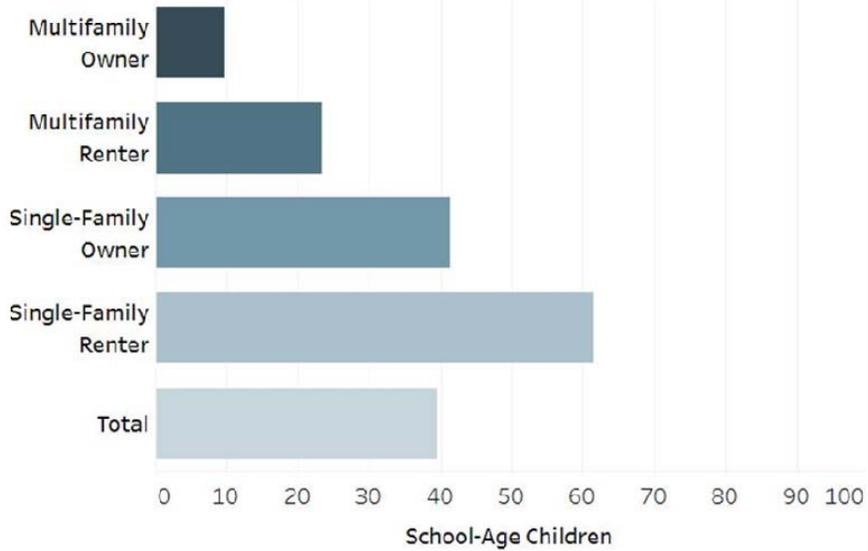




MISSISSIPPI ST NE

Daycare and Apartment Building

### School-Age Children Per 100 Households



Source: NMHC tabulations of 2018 American Community Survey microdata, U.S. Census Bureau. Updated 7/2020.  
 Note: School-age children are household members ages 6-17.

261 Total Units

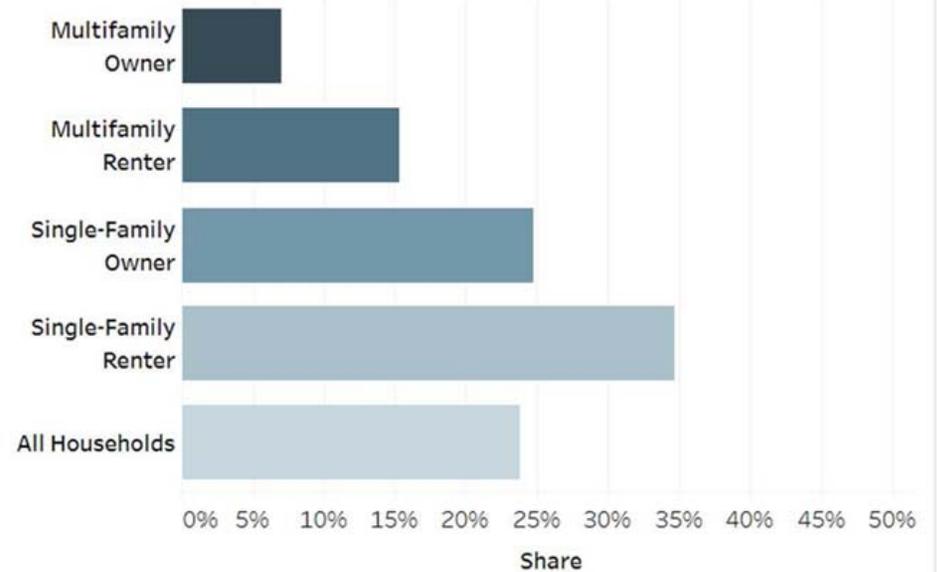
23.3 SAC/100 Units

= 61 SAC

15% of MF Rental units have SAC

61 SAC living in 39 Units

### Share of Households with School-Age Children



Source: NMHC tabulations of 2018 American Community Survey microdata, U.S. Census Bureau. Updated 7/2020.  
 Note: School-age children are household members ages 6-17.

Source: National Multifamily Housing Council

# Civic Campus

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Lennar TH  
Pulte PH  
Civic Campus

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# Ebenezer Senior Apartments

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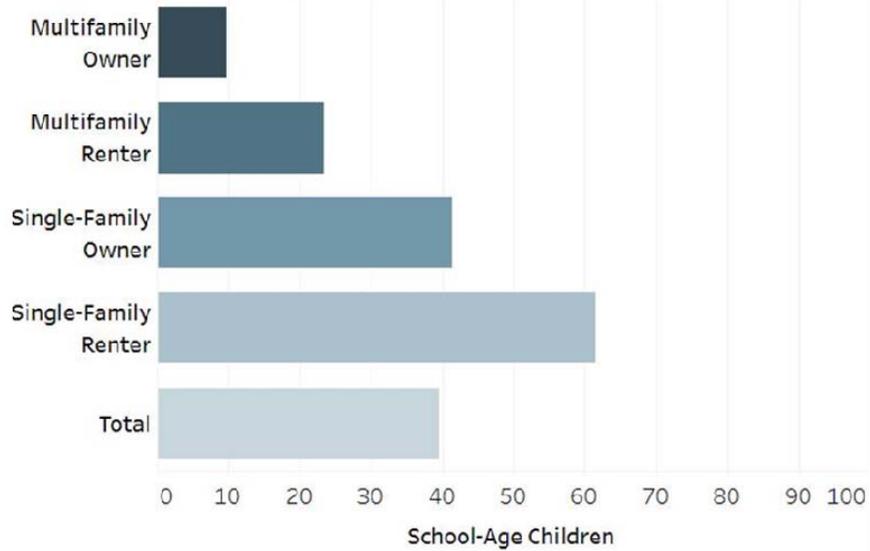


# Sherman Development

Market Rate



### School-Age Children Per 100 Households



Source: NMHC tabulations of 2018 American Community Survey microdata, U.S. Census Bureau. Updated 7/2020.  
 Note: School-age children are household members ages 6-17.

96 Total Units

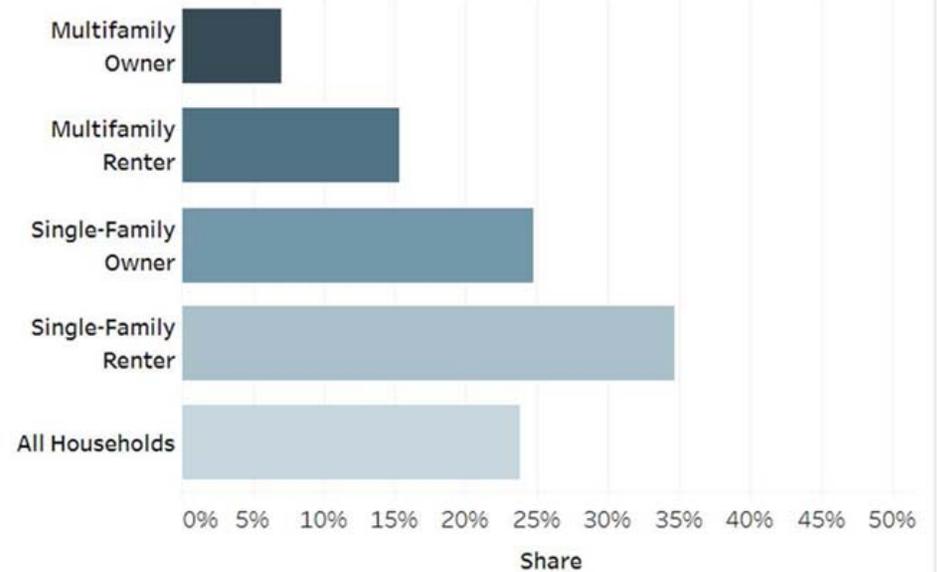
23.3 SAC/100 Units

= 22 SAC

15% of MF Rental units have SAC

22 SAC living in 14 Units

### Share of Households with School-Age Children



32 Source: NMHC tabulations of 2018 American Community Survey microdata, U.S. Census Bureau. Updated 7/2020.  
 Note: School-age children are household members ages 6-17.

Source: National Multifamily Housing Council

# Sherman Development

Senior Building



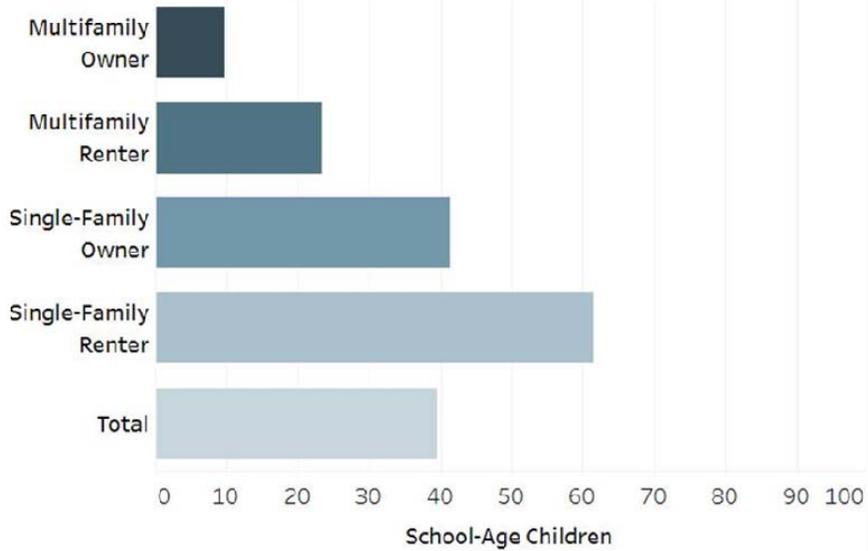
# Sherman Development

Affordable Building  
Construction Start: January 2021

## Affordable Building



### School-Age Children Per 100 Households



Source: NMHC tabulations of 2018 American Community Survey microdata, U.S. Census Bureau. Updated 7/2020.  
 Note: School-age children are household members ages 6-17.

73 Total Units

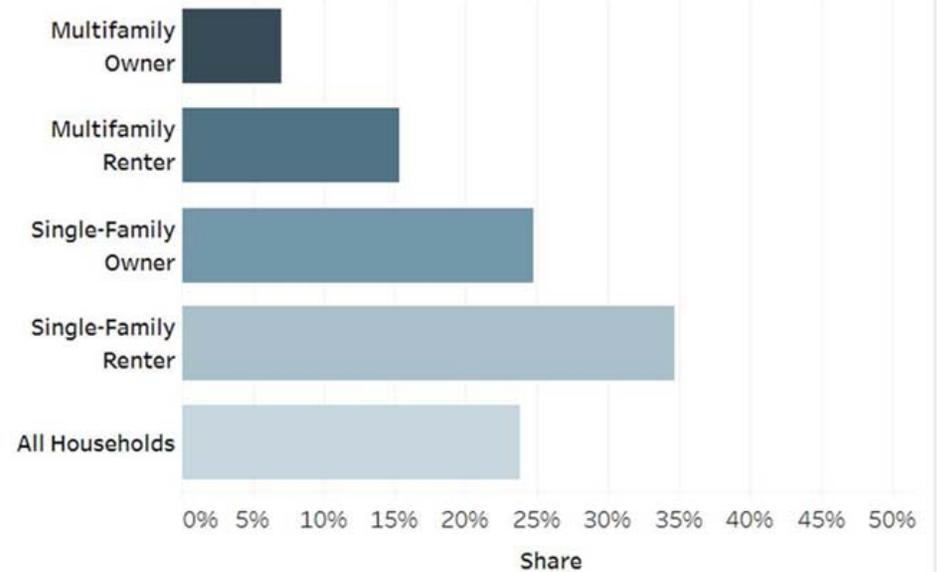
23.3 SAC/100 Units

= 17 SAC

15% of MF Rental units have SAC

17 SAC living in 11 Units

### Share of Households with School-Age Children



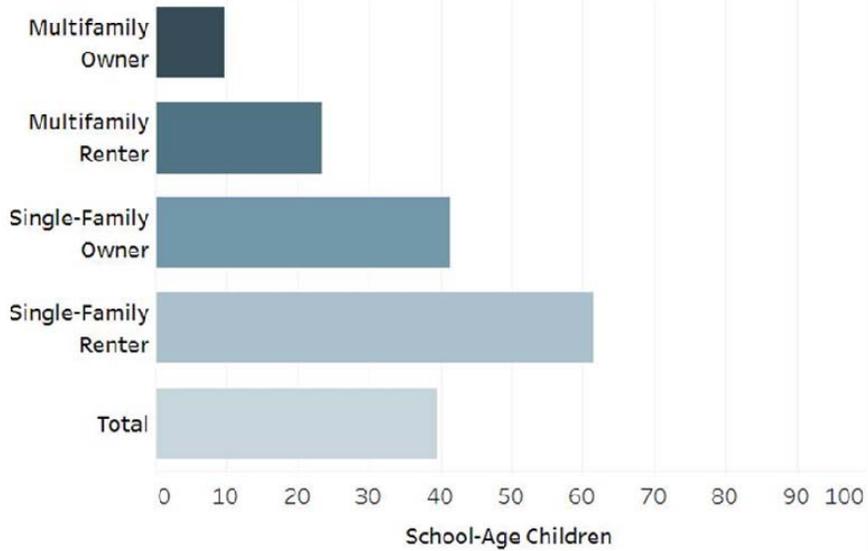
35 Source: NMHC tabulations of 2018 American Community Survey microdata, U.S. Census Bureau. Updated 7/2020.  
 Note: School-age children are household members ages 6-17.

Source: National Multifamily Housing Council

58<sup>th</sup> & Main Street



### School-Age Children Per 100 Households



Source: NMHC tabulations of 2018 American Community Survey microdata, U.S. Census Bureau. Updated 7/2020.  
 Note: School-age children are household members ages 6-17.

9 Total New Units

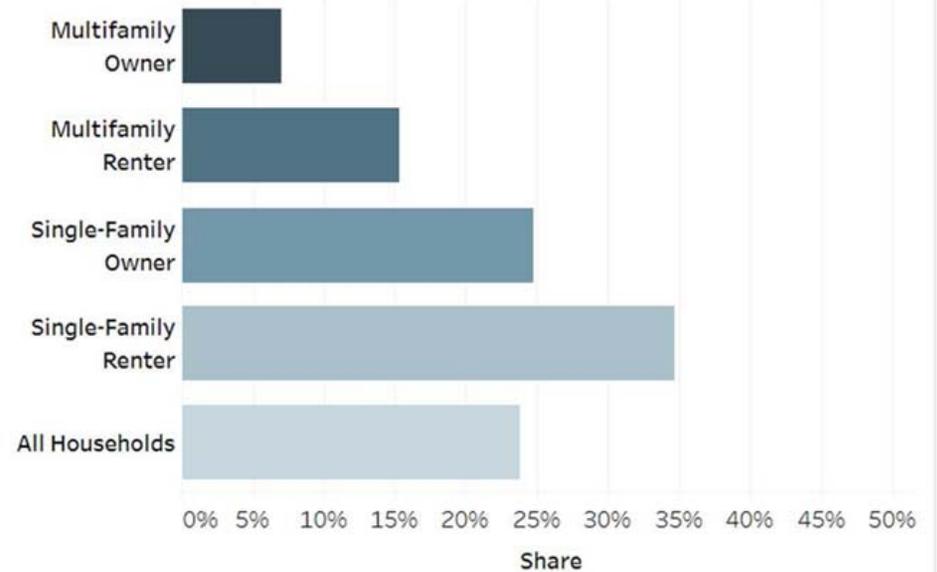
23.3 SAC/100 Units

= 2 SAC

15% of MF Rental units have SAC

2 SAC living in 1 Units

### Share of Households with School-Age Children



37 Source: NMHC tabulations of 2018 American Community Survey microdata, U.S. Census Bureau. Updated 7/2020.  
 Note: School-age children are household members ages 6-17.

Source: National Multifamily Housing Council

# 2011-2020 Northern Stacks



Viking Engineering



Zantigo



Mike's Discount Foods



Godfather's





## Caribou Coffee 'cabin' coming to Fridley

By Paige Kieffer, Staff Writer Sep 7, 2020 Updated Oct 2, 2020 0

f t e p b

81<sup>st</sup> & University

HWY 65 & W. Moore Lake



This rendering depicts a Caribou Coffee Cabin.  
43  
Image courtesy of Caribou Coffee

# Questions?

**Paul Bolin, AICP**

Assistant Executive Director

City of Fridley | Housing & Redevelopment Authority

Direct: 763-572-3591

7071 University Ave. N.E., Fridley, MN 55432

[Paul.Bolin@Fridleymn.gov](mailto:Paul.Bolin@Fridleymn.gov) | [FridleyMN.gov](http://FridleyMN.gov)



