



**Future Ready. Community Strong.**

## **Regular Meeting Agenda**

Diamondhead Education Center  
200 W. Burnsville Pkway  
Burnsville, MN 55337  
June 9, 2022  
6:30 PM

### Strategic Directions

- Close gaps and raise achievement for all students
- Create a culturally proficient school system
- Maximize resources for optimal student learning
- Increase the capacity for partnership with community

5:45 PM Listening Session with Directors Toni Conner and Sue Said.

#### I. Call to Order

- A. Welcome
- B. Pledge of Allegiance

#### II. Approval of Agenda

#### III. Recognitions

- A. Recognition of School Board Representative Zoe Olson

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**Speaker(s):** Lesley Chester, Chair

- B. Recognition of John Coskran Award Recipients

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**Speaker(s):** Aaron Tinklenberg, Director of Communications

#### IV. Student Performance and Achievement Committee: World's Best

6

Workforce Read by Grade 3

**Speaker(s):** Imina Oftedahl, Director of Curriculum, Instruction and Assessment, and Christine McDonald, SISA Elementary Curriculum Coordinator

#### V. Information

- A. Report about the Superintendent's Evaluation

16

**Speaker(s):** Scott Hume, Vice Chair

- B. Report about Amendment to Revised FY22 Budget for Food & Nutrition and Community Education

19

**Speaker(s):** Lisa Rider, Executive Director of Business Services

- C. Report about the Proposed FY23 Adopted Budget

<b>Speaker(s):</b> Dr. Theresa Battle, Superintendent, and Lisa Rider, Executive Director of Business Services	2
D. Superintendent Report	116
E. Board Member Reports	117
VI. Business Meeting	118
A. Consent Agenda	
<b>Description:</b> Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.	
1. Approve Minutes	121
2. Approve Personnel Recommendations	125
3. Adopt a Resolution to Accept Donations	126
4. Receive a Report about the Listening Session	128
5. Fiscal Year Designations, Appointments and Memberships	129
a. Appointment of Agent of Record-Property Liability Insurance	
b. Appointment of Agent of Record-Employee Benefits	
c. Appointment of Agent of Record-Workers' Compensation	
d. Membership in Minnesota School Boards Association	
e. Membership in Minnesota State High School League	
f. Membership in Association of Metropolitan School Districts	131
6. Approve, on a First Reading Basis, Non-Substantive Changes to Policies 203.5: <i>School Board Meeting Agenda</i> , 546: <i>Early Admission to Kindergarten</i> , 611: <i>Home Schooling</i> , 613: <i>Graduation Requirements</i> , and 614: <i>School District Testing Plan and Procedure</i>	133
7. Approve No Changes to Policies 610: <i>Field Trips</i> , and 621: <i>Educational Research</i>	150
B. New Business	157
1. Approve Strategic Roadmap Strategic Directions	160
<b>Speaker(s):</b> Dr. Theresa Battle, Superintendent	
2. Approve Amendment to Revised FY22 Budget for Food & Nutrition and Community Education	161
<b>Speaker(s):</b> Lisa Rider, Executive Director of Business Services	
3. Approve Long-Term Facility Maintenance for ISD 917	164
<b>Speaker(s):</b> Lisa Rider, Executive Director of Business Services	
4. Approve Long-Term Facility Maintenance for ISD 191	170
<b>Speaker(s):</b> Lisa Rider, Executive Director of Business Services	
5. Approve the Employment Contract for Superintendent of Schools	
<b>Speaker(s):</b> Lesley Chester, Chair	
6. Approve, on a First Reading Basis, Changes to Policy 616: <i>School District System Accountability</i>	186
<b>Speaker(s):</b> Imina Oftedahl, Director of Curriculum, Instruction and Assessment	

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District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.

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**Agenda III.A.  
June 9, 2022**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Lesley Chester, chair

**Date:** June 2, 2022

**Re:** Recognition of School Board Representative Zoe Olson



**Agenda III.B.  
June 9, 2022**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Aaron Tinklenberg, director of communications

**Date:** June 2, 2022

**Re:** Recognition of John Coskran Award Recipients



**Agenda IV.  
June 9, 2022**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Imina Oftedahl, director of curriculum, instruction and assessment, and Christine McDonald, SISA elementary curriculum coordinator

**Date:** June 2, 2022

**Re:** Student Performance and Achievement Committee: World's Best Workforce Read by Grade 3

# Read Well by<sup>7</sup> Grade 3

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**Imina Oftedahl**, director  
curriculum, instruction, and  
assessment

**Christine McDonald**, elementary  
curriculum coordinator

**June 9, 2022**

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# Overview

- Read Well by Grade 3 Requirements
- Performance Data
- Instructional Response and Support



# Read Well by Grade 3

## Reading Proficiently No Later Than the End of Grade 3 MN Statute 120B.12

*The legislature seeks to have every child reading at or above grade level no later than the end of grade 3, including English learners, and that teachers provide comprehensive, scientifically based reading instruction*

- Identify students not reading at grade level at end of grade 3
- Notify and involve parents & families of student reading performance
- Provide intervention and instruction until students are on grade level

# Tools for Assessment: FASTBridge

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## earlyReading

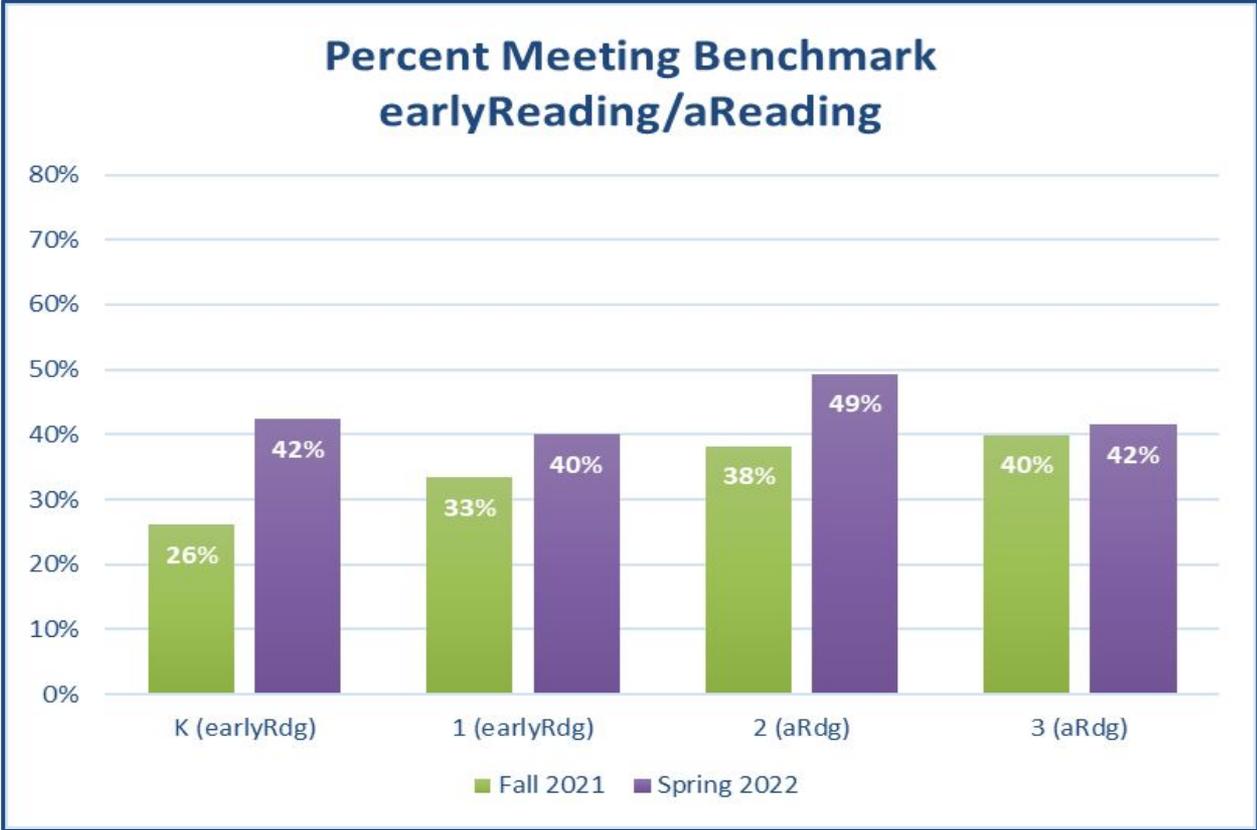
- individually administered
- essential early reading skills
- concepts of print, phonemic awareness, phonics, and fluency

## aReading

- computer administered, adaptive
- measures broad reading ability
- phonological awareness, phonics, vocabulary, and comprehension

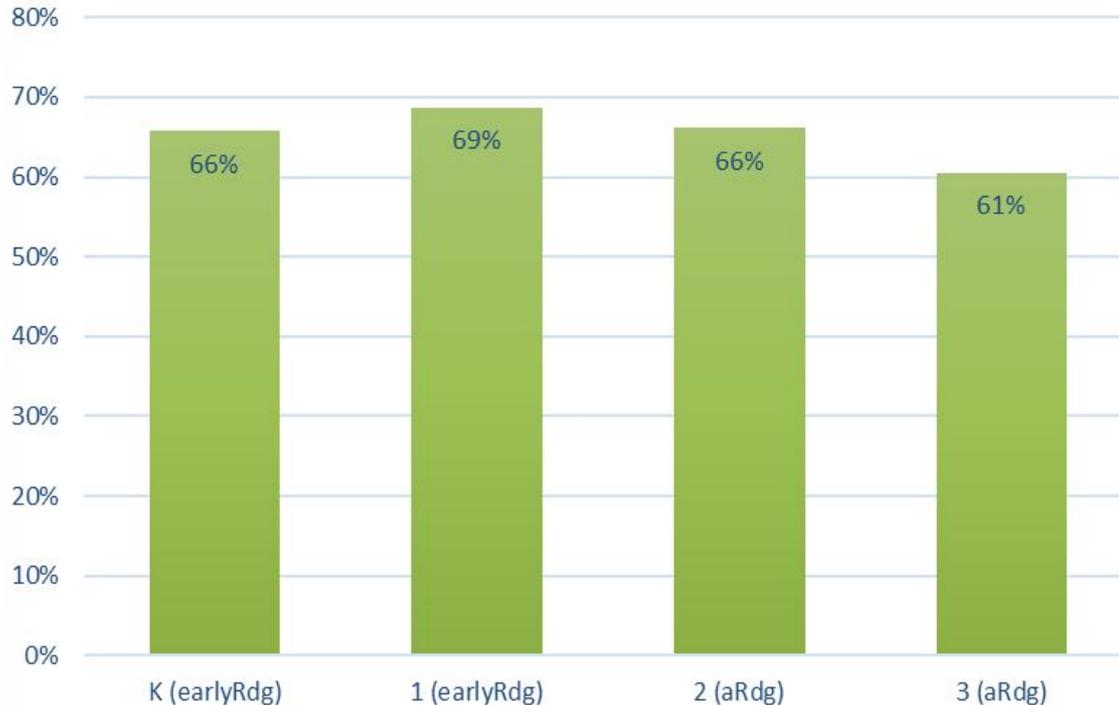
# Data Proficiency

Students meeting percentile benchmark indicating on-grade level performance according to national norms



# Data Growth

Percent Making Typical to Aggressive Growth  
FALL 2021-Spring 2022



- individual growth targets set based on students' initial performance
- performance targets guided by national norms
- intervention that accelerates growth (aggressive)

# Literacy Instructional Response 2021-22

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- What I Need (WIN)Time
  - Small Group Instruction Based on Student Data
- FAST for Success - Year 1
- FASTBridge Building Level Training
- Heggerty Phonemic Awareness Pilot - Year 1
  - Kindergarten
- Additional Being a Reading (BAR) Instruction in Grades 3-5
- Fall Collaborative Team Meetings with Collaborative Classroom
  - Formative and Summative Assessments

# Literacy Instructional Response 2022-23

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- WIN Time
- Heggerty Phonemic Awareness Pilot - Year 2
- FAST for Success - Year 2
- K -5 Literacy Instruction Priorities for Professional Development
- Phase 5 of the K-5 Literacy Curriculum Review Cycle
  - Essential Grade Level Outcomes
  - Common Formative Assessments
  - Curriculum Areas to be Addressed Based on Student Results

Thank You!



**Agenda V.A.  
June 9, 2022**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Scott Hume, vice chair

**Date:** June 2, 2022

**Re:** Report about the Superintendent's Evaluation

Receive a report about the superintendent's evaluation from Scott Hume, vice chair.

## **Superintendent's Evaluation - June 9, 2022**

### **Statement by Board Vice Chair Scott Hume**

On May 26th, 2022, the ISD 191 School Board and Superintendent Dr. Theresa Battle met in a closed session for her annual review.

The review consisted of three parts: Essential duties of the Superintendent, personal district specific goals for Superintendent Battle, and an assessment of approximately 24 of the many elements outlined in the Minnesota School Boards Association (MSBA) Superintendent Standards.

There were four personal goals for Superintendent Battle during the 2021-22 school year:

**Goal 1:** Improve competency in moving toward adaptation in Cultural Competency as described by the Intercultural Development Continuum. Linking knowledge of my culture and other cultures to increase skill of “shifting perspectives” and to link my cognitive ability to generate cultural appropriateness in my affect and behavior.

**Goal 2:** Increase knowledge and to strengthen connections with ISD #191 board members to have a highly collaborative and respectful relationship with them.

**Goal 3:** By January 2022, provide leadership for the One91 Roadmap, strategic directions and dashboard to receive feedback. Complete draft for directors, staff, students, families and community to review, provide feedback and present draft of One91 strategic directions and dashboard by November 2021. Finalize strategic directions and dashboard by June 2022.

**Goal 4:** By April 2022 present a goal-standard performance system for the executive leadership team for the purpose of professional development about progress towards meeting individual goals aligned to District goals.

As part of this evaluation process, Dr Battle completed a self-assessment of her work over the last year and individual Board members did their own individual assessments of Dr Battle's performance. Overall, there was considerable alignment between Dr Battle's self-assessment and the average scores given by the Board regarding her performance during the last school year. This overall alignment indicated that Dr Battle has been meeting expectations in relation to her key duties as superintendent, in meeting her annual goals, and in aligning with MSBA standards in her work in leading the education of students in ISD 191.

During her time in our district, including during this year's evaluation process, both the Board and Superintendent Battle noted that Dr. Battle is especially effective at community relationship building, is highly approachable and visible in our schools and

community, possesses a high level of professional knowledge of teaching and learning, and is a highly ethical and inclusive leader in her interactions with students, staff, and with all who live in our broad and diverse community.

During the 2021-22 school year (as was also the case during the two prior school years), Superintendent Battle continued to successfully lead the district through the ongoing challenges of the pandemic, keeping the health and safety of our children and staff at the forefront of all decisions. During such unprecedented times, the Board commends Superintendent Battle's leadership and her supportive work with our students, families and communities in navigating these challenges.

The Board admires Dr Battle's calm leadership style, her data and values-driven decision making process, and her commitment to community engagement, as these assets are essential for her success.

Thank you, Board members, for your work in completing this evaluation, and thank you Superintendent Battle for your leadership of our school district during the last year.



**Agenda V.B.  
June 9, 2022**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Lisa Rider, executive director of business services

**Date:** June 2, 2022

**Re:** Report about Amendment to Revised FY22 Budget for Food & Nutrition and  
Community Education

Receive a report about an Amendment to Revised FY22 Budget for Food & Nutrition and  
Community Education from Lisa Rider, executive director of business services.

# **Fiscal Year 2022<sup>20</sup> Amended Revised Budget**

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**Lisa Rider - executive director of  
business services**

**June 9, 2022**

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- » Recommendation to the Board for approval of and amendment to the Fiscal Year (FY) 2022 Revised Budget for Food and Nutrition and Community Education Services Fund.

# Agenda

- Projected changes to Food and Nutrition Budget as we close out the year.
- Projected changes to Community Education Budget as we close out the year.
- Projected impact to the General Fund as we close out the year.

# 2021-2022 Amendment to the Revised Budget - All Funds

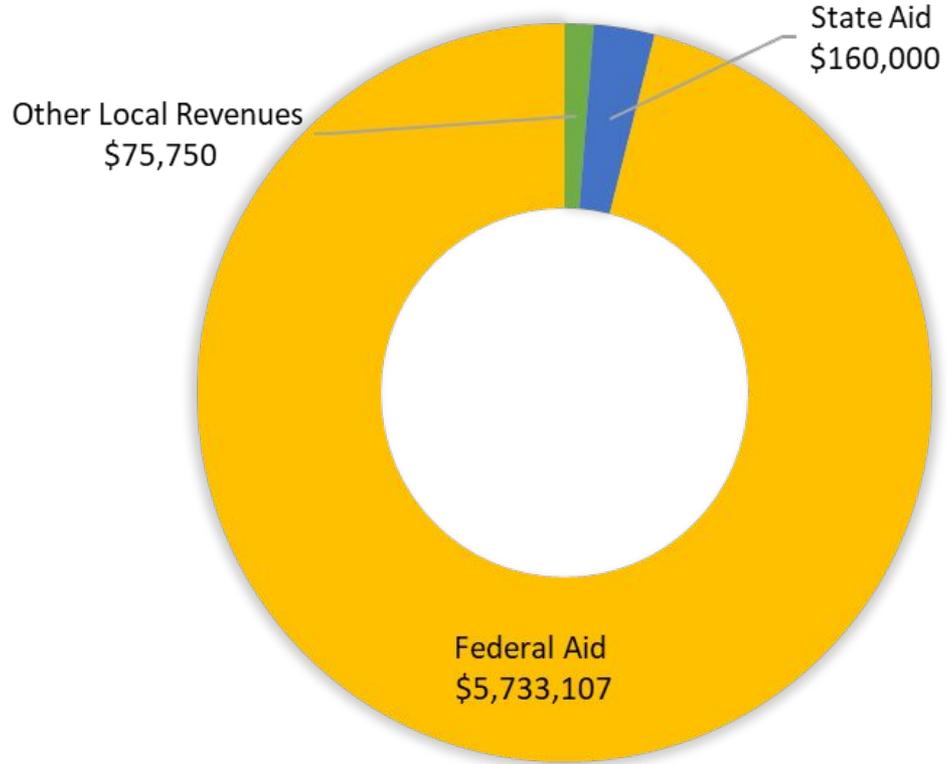
ISD 191 BURNSVILLE - EAGAN - SAVAGE				
2021-2022 AMENDED BUDGET				
CHANGES IN FUND BALANCE				
FUND	AUDITED FUND BALANCE 6/30/21	REVENUE BUDGET	EXPENDITURE BUDGET	PROJECTED FUND BALANCE 6/30/22
GENERAL	\$ 29,521,879	\$ 135,885,717	\$ 136,035,698	\$ 29,371,898
FOOD SERVICE	1,119,125	5,968,857	5,066,272	2,021,710
COMMUNITY SERVICE	2,072,635	6,599,351	5,618,862	3,053,124
CAPITAL PROJECTS	1,657,695	250	1,657,945	0
DEBT SERVICE	4,123,714	24,900,000	23,185,000	5,838,714
INTERNAL SERVICE FUND	23,785,113	23,445,000	24,280,000	22,950,113
<b>TOTAL ALL FUNDS</b>	<b>\$ 62,280,161</b>	<b>\$ 196,799,175</b>	<b>\$ 195,843,777</b>	<b>\$ 63,235,559</b>

# Food Service Fund Projected

	<u>Revised</u>	<u>Amended</u>	<u>Difference</u>
Beginning Fund Balance 6/30/21	\$ 1,119,125	\$ 1,119,125	\$ -
Revenues	\$ 5,096,656	\$ 5,968,857	\$ 872,201
Expenses	\$ 4,813,814	\$ 5,066,272	\$ 252,458
Net Change in Fund Balance	\$ 282,842	\$ 902,585	\$ 619,743
Projected Ending Fund Balance 6/30/21	\$ 1,401,967	\$ 2,021,710	\$ 619,743

# Food Service Fund Revenues -

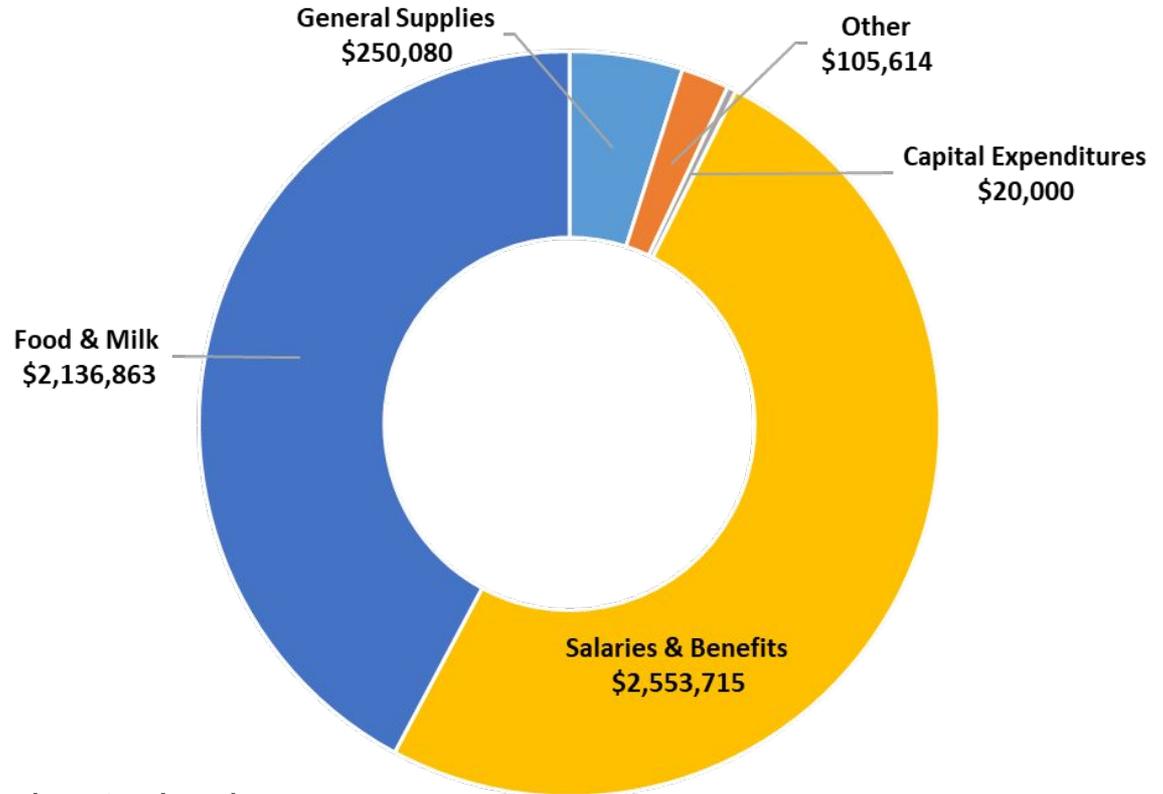
\$5,968,857



# Food Service Fund Expenditures by Object -

Spending:  
By Type of  
Expense

\$5,066,272



# Reasons for the Surplus

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- Revenue
  - Reimbursement Rates
  - Meal Participation
  - Grants (including Supply Chain Assistance)
  - Sale of Equipment

# Reasons for the Surplus

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- Expenditure
  - Labor Recruitment & Retention
  - Menu Planning
  - Commodities
  - Supply Chain Issues
  - Rebates
  - Closed School Equipment and Supplies
  - Delayed Purchases

# Reasons for the Surplus cont.

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## Seamless Summer Option (SSO) vs the National School Breakfast and Lunch Program (NSBP/NSLP):

We have operated a full school year under the Seamless Summer Option. The reimbursement rate for Breakfast and Lunch is higher than that under the National School Breakfast and Lunch Program (NSBP and NSLP) from \$0.255 cents to \$4.00 per meal.

# Reimbursement Rates between Programs

Reimbursement Rates	SY22 NSBP (Breakfast)				SY22 NSLP (Lunch)		
	Free	Reduced	Paid (K)	Paid	Free	Reduced	Paid
Change every July 1							
Federal Breakfast	\$2.350	\$2.050	\$0.330	\$0.330			
State Breakfast	n/a	\$0.300	\$1.300	\$0.550			
Federal Lunch - Regular					\$ 0.370	\$ 0.370	\$ 0.370
Federal Lunch - Free & Reduced					\$ 3.310	\$ 2.910	n/a
Federal Lunch - All, 7 cent Certified					\$ 0.070	\$ 0.070	\$ 0.070
State Lunch - All					\$ 0.125	\$ 0.525	\$ 0.125
Total Federal & State Payments	\$2.350	\$2.350	\$1.630	\$0.880	\$ 3.875	\$ 3.875	\$ 0.565

SY = School Year (used by MDE since their fiscal year is different from school districts)

Reimbursement Rates	2023 SSO Breakfast	2023 SSO Lunch
Change every Jan 1	All Eligibilities	All Eligibilities
Federal Lunch - Regular	\$ 2.605	\$ 4.563
Total Federal & State Payments	\$ 2.605	\$ 4.563

# Other Revenue Reasons

Topic	SY22 Details	SY22 Budget Impact
Meal Participation	Increased meal participation due to no cost to students and reimbursement is higher for SSO than NSBP & NSLP.	 Federal Reimbursement Revenue
Grants	Applied for and received local grants and federal assistance opportunities.	 Local Revenue
Sale of Equip.	Sold excess equipment from closed schools.	 Local Revenue

# Expenditure Reasons

Topic	SY22 Details	SY22 Budget Impact
<b>Labor Recruitment &amp; Retention</b>	<b>Unable to fill positions, worked short staffed if no available substitutes, program waivers allowed for less labor intensive service methods, less meal account PIN use, less negative balance notifications, centralized substitute employee management, more centralized ordering practices by district office.</b>	 <b>Labor Expenses</b>

# Surplus: Expenditure Reasons continued

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Topic	SY22 Details	SY22 Budget Impact
Menu Planning	Cyclical, standardized menu with limited offerings, more shelf stable, centralized purchase practices for improved ordering and inventory control.	↓ Food Expenses
USDA Foods (Commodities)	Stable product price agreements caused for a heavy commodity driven menu and we received donations from other districts who had excesses.	↓ Food Expenses
Food Markets & Supply Chain	Food market is always volatile. Pandemic impacted growers and manufacturers which led to competitive, disrupted supply chain causing severe product shortages and increased demand. Additionally, US growing conditions (drought, floods, fire, insects, avian flu, etc.) impact food and supply costs.	↑ Food & Supply Expenses

# Surplus: Expenditure Reasons continued

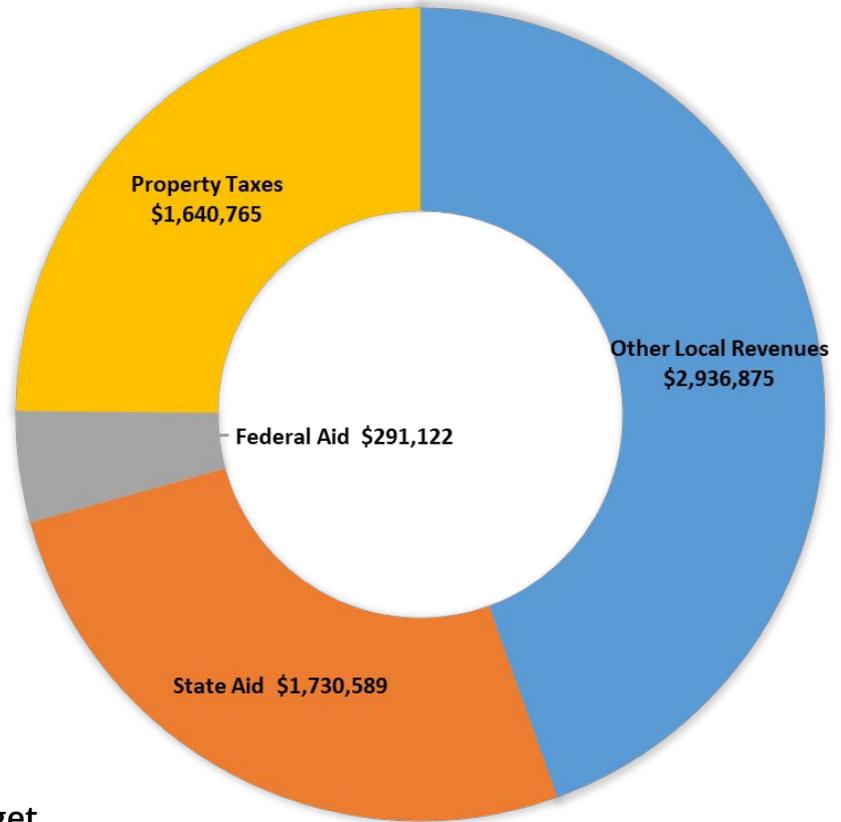
Topic	SY22 Details	SY22 Budget Impact
Food & Supply Buying Groups & Rebates	Continued participation in several buying groups to improve purchasing power and ability to submit for rebate payments on select foods.	↓ Food & Supply Expenses
Equipment & Supplies	Extra equipment and supplies transferred from closed schools to open schools or sold on auction; Delayed equipment purchases due to higher prices related to supply and demand.	↓ Equip & Supply Expenses
Grants	Delayed purchases due to waiting on grant awards.	↓ Current Expenses

# Community Service Fund Projected

	<u>Revised</u>	<u>Amended</u>	<u>Difference</u>
Beginning Fund Balance 6/30/21	\$ 2,072,635	\$ 2,072,635	\$ -
Revenues	\$ 6,327,851	\$ 6,599,351	\$ 271,500
Expenses	\$ 5,710,055	\$ 5,618,862	\$ (91,193)
Net Change in Fund Balance	\$ 617,796	\$ 980,489	\$ 362,693
Projected Ending Fund Balance 6/30/22	\$ 2,690,431	\$ 3,053,124	\$ 362,693

# Community Service Fund Revenues

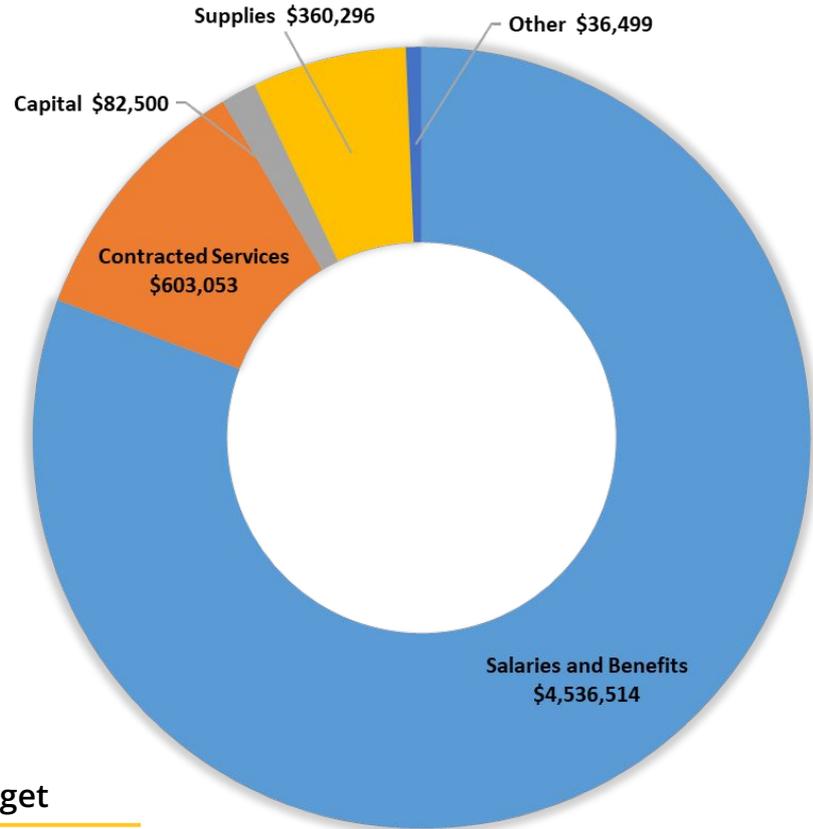
\$6,599,351



# Community Service Fund Expenditures by Object

Spending: By  
Type of  
Expense

\$5,618,862



# What are the reasons for the Surplus?

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- Revenue
  - Increased funding in Adult Basic Education (ABE) and Preschool.
  - Increased participation in programming over past two years.
- Expenditure
  - Use of restricted federal funds before typical funds results in lesser expenditures.

# Next Steps

June 9, 2022

Recommendation to approve the Amendment to the Revised FY 2022 Budget, as presented.

*Thank  
you*



**Agenda V.C.  
June 9, 2022**

**To:** Board of Education

**From:** Dr. Theresa Battle, superintendent , and Lisa Rider, executive director of business services

**Date:** June 2, 2022

**Re:** Report about the Proposed FY23 Adopted Budget

Receive a report about the Proposed FY23 Adopted Budget from Dr. Theresa Battle, superintendent, and Lisa Rider, executive director of business services.

# Proposed FY23 Adopted Budget<sup>42</sup>

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**Theresa Battle, superintendent**  
**Lisa Rider, executive director of**  
**business services**  
**June 9, 2022**

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- » Provide Recommendation of Fiscal Year (FY) 2023 Proposed Adopted Budget to the Board



# Agenda

- Recap of Board Values, Budget Development Goals, Strategies and Engagement Opportunities.
- Revised Budget: Revenues, Expenditures, Restrictions, People and Program.
- Gap in District Funding and Cross Subsidy.
- Federal Relief Funds Summary Update.
- Proposed FY23 Budget (Current Fund Balance):
  - General Fund, Food Service, Community Service Fund, and Debt Service.
- Next Steps

# Board of Education Guiding Values

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- Creating a school system that values diversity and serves the unique needs of our students, families and staff.
- Valuing the professionalism of our staff and their roles in serving our students and families.
- Working within our budget to ensure programs and services are sustainable.

Note: Established by board for negotiations with employee groups based on the district's mission of Each Student. Future Ready. Community Strong.

# Budget Development Goals

## Goals

- Be good stewards of taxpayer dollars.
- Align budget to strategic priorities.
- Include constituents' perspectives throughout the process.
- Be transparent about district processes and finances.
- Increase cross departmental collaboration.
- Present a structurally balanced budget.





# Prioritizing our Instructional Priorities

## Prioritize Instructional Priorities

- Federal Title Funding (I,II,III,IV,VI)
- Achievement & Integration
- Curriculum Capital
- General Funds
  - Professional Development
  - Curriculum
  - Assessment



# Supporting our Priorities: External Grants

49

## Total Grants

- Bosch Community Fund grant (rain/pollinator gardens at NMS/ERMS): \$17,000
  - Additional funding from Dakota and Scott County Soil & Water Conservation Districts: Up to \$30,000
- Dept of Labor and Industry grant (automotive internships): \$95,000
- MDE Universal Plus grant (elementary computer science): \$78,000
- Comprehensive Arts Planning Program (Perpich Center): \$10,000
- MDE Grow Your Own Student Grant (Education Pathway): \$441,708
- MDE Education Pathway Concurrent Enrollment Grant (Education Pathway): \$35,000
- MDE Expansion of Rigorous Course Opportunities (Early College/AA Degree Pathway): \$170,360
- MDE Minnesota Multi-tiered System of Supports: \$220,591



# Engagement Opportunities

- February: Online survey summary, Somali parent meeting summary, Hispanic parent meeting summary.
- March: Staff virtual meetings, video presentation shared with families, multiple opportunities to provide feedback, online feedback survey open, community in-person meeting offered to all families and public.

# 2022-2023 Proposed Adopted Budget - All Funds

ISD 191 BURNSVILLE - EAGAN - SAVAGE				
2022-2023 ADOPTED BUDGET				
CHANGES IN FUND BALANCE				
FUND	PROJECTED FUND BALANCE 6/30/22	REVENUE BUDGET	EXPENDITURE BUDGET	PROJECTED FUND BALANCE 6/30/23
GENERAL	\$ 29,371,898	\$ 135,328,560	\$137,139,540	\$ 27,560,918
FOOD SERVICE	2,021,710	5,164,842	5,190,762	1,995,790
COMMUNITY SERVICE	3,053,124	6,464,450	5,740,690	3,776,884
CAPITAL PROJECTS	-	-	-	-
DEBT SERVICE	5,838,714	10,875,000	9,970,000	6,743,714
INTERNAL SERVICE FUND	22,950,113	24,495,357	25,345,000	22,100,470
<b>TOTAL ALL FUNDS</b>	<b>\$ 63,235,559</b>	<b>\$ 182,328,209</b>	<b>\$183,385,992</b>	<b>\$ 62,177,776</b>

# What restrictions are there?

52

**General Fund Capital:** Annual allocation that can only be used for approved personnel and equipment per state statute.

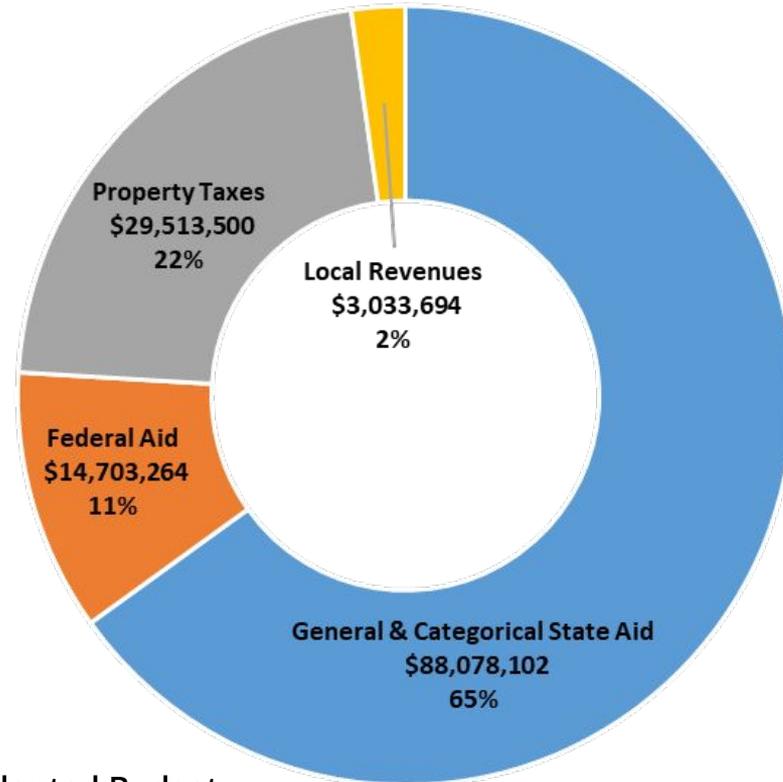
**Title Funds:** Federal money designated for specific purposes, such as needs associated with high poverty rates.

**Technology Levy:** Specifically for technology, personnel and equipment.

**Food & Nutrition Services - Community Education - Debt Service**

# General Fund Revenue - \$135,328,560

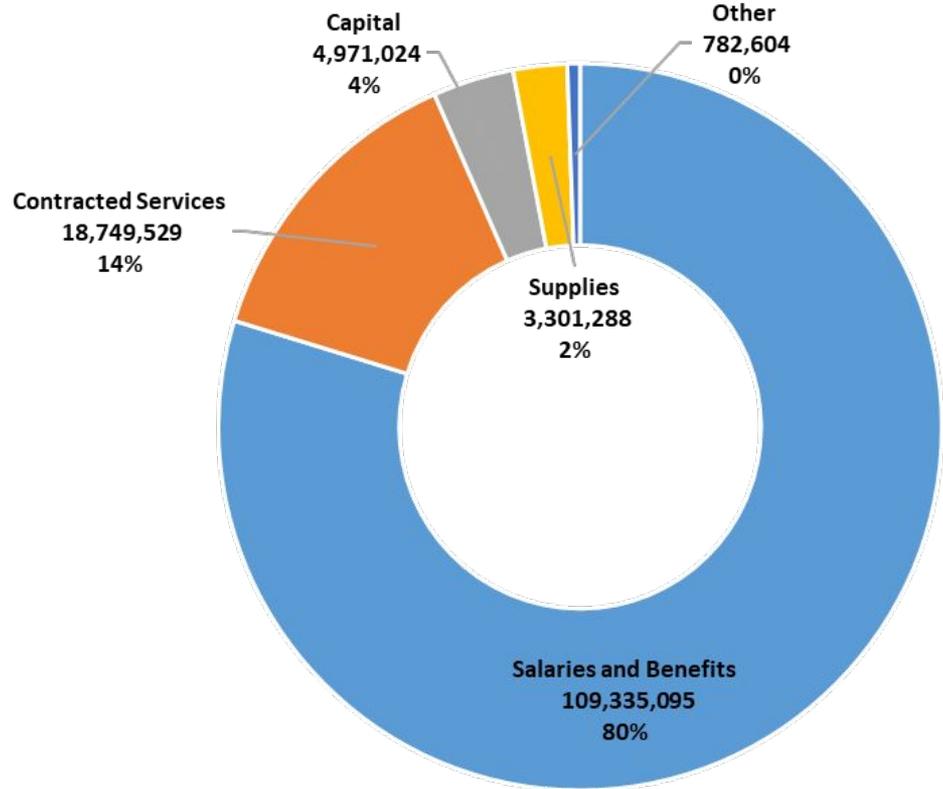
Revenue:  
Where does it  
come from?



# General Fund Expenditures by Object - \$137,139,540

## Spending: By Type of Expense

- 80% on people
- 20% on supplies, facilities, contracted services, etc.



# People: By Bargaining Group General Fund

*Projected salary and benefits FY23*

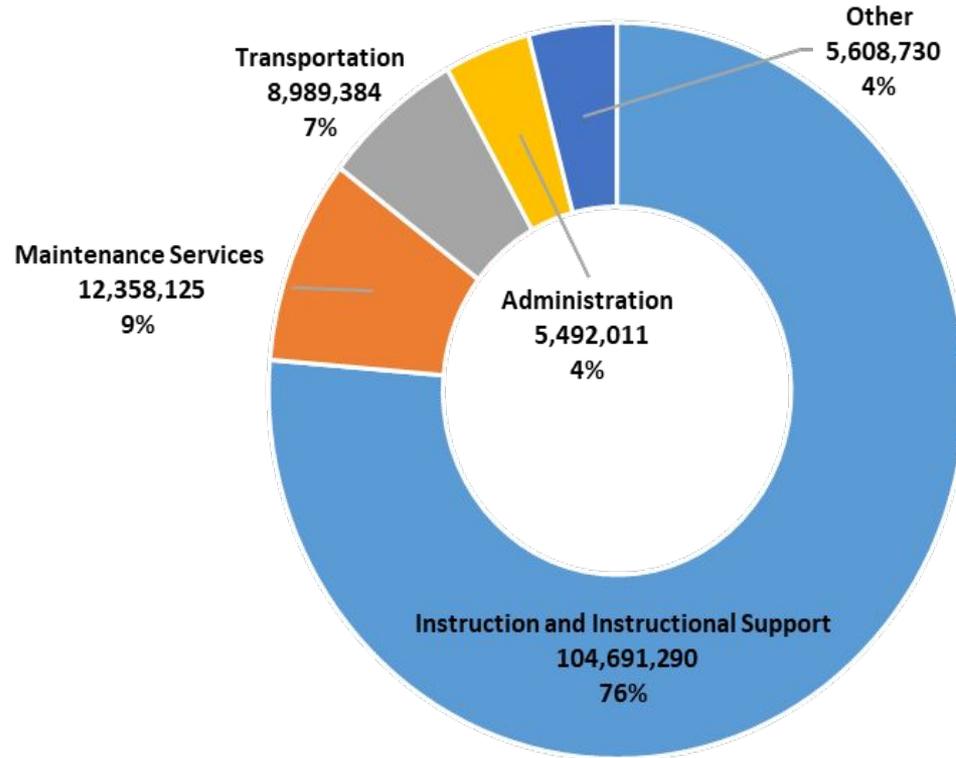
General Fund Bargaining Group	Sum of FTE (Full-Time Equivalent)	Sum of Salary	Sum of Benefits	Total Salary + Benefits	% of Total
Clerical	43.00	\$ 2,191,546	\$ 976,699	\$ 3,168,246	3.11%
Confidential	6.00	\$ 440,800	\$ 179,219	\$ 620,019	0.61%
Custodial	72.00	\$ 3,896,529	\$ 1,575,280	\$ 5,471,809	5.37%
District Wide	8.65	\$ 1,123,628	\$ 394,232	\$ 1,517,860	1.49%
Educational Asst	161.56	\$ 5,059,205	\$ 3,184,887	\$ 8,244,092	8.09%
Info Tech Specialists	13.00	\$ 781,455	\$ 322,686	\$ 1,104,141	1.08%
Operations	3.00	\$ 233,640	\$ 75,599	\$ 309,239	0.30%
Principals	18.00	\$ 2,620,750	\$ 890,034	\$ 3,510,784	3.45%
Superintendent	1.00	\$ 195,760	\$ 59,933	\$ 255,693	0.25%
Teachers	602.28	\$ 49,481,315	\$ 21,416,127	\$ 70,897,442	69.58%
Unaffiliated	50.30	\$ 3,648,622	\$ 1,601,296	\$ 5,249,918	5.15%
VPK / CE	25.21	\$ 1,169,990	\$ 378,742	\$ 1,548,732	1.52%
<b>Grand Total</b>	<b>1,004.00</b>	<b>\$ 70,843,239</b>	<b>\$ 31,054,734</b>	<b>\$ 101,897,973</b>	<b>100%</b>

[Burnsville-Eagan-Savage District #191 Bargaining Unit Descriptions](#)

# General Fund Expenditures by Program - \$137,139,540

## Spending: By Purpose

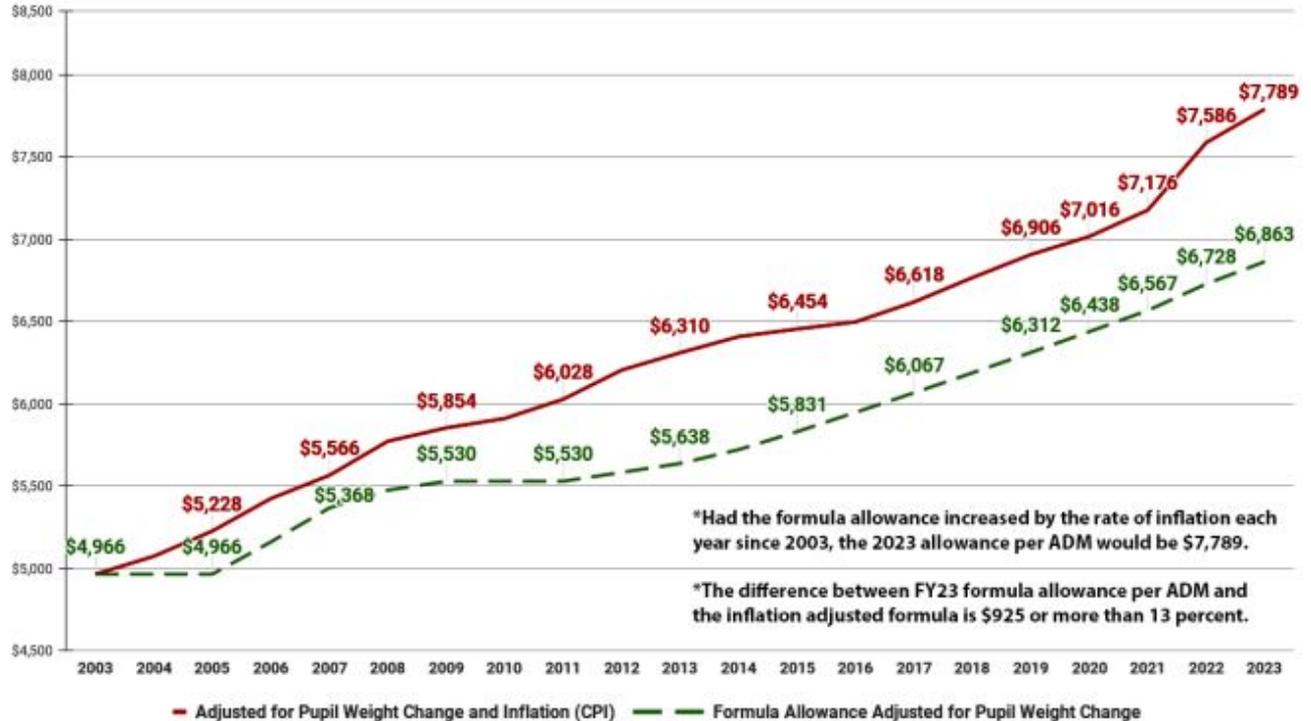
- 76% on instruction & instructional support
- 4% on admin



# General Education Formula - State Aid is lagging inflation

## General Education Formula Allowance, 2003-2023

Adjusted for pupil weight change and inflation (CPI)



\*Had the formula allowance increased by the rate of inflation each year since 2003, the 2023 allowance per ADM would be \$7,789.

\*The difference between FY23 formula allowance per ADM and the inflation adjusted formula is \$925 or more than 13 percent.

# General Education Formula - State Aid Numbers

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- The General Education Formula generates for us 41.3% of our total General Fund Revenue in our Adopted FY23 Budget.
- General Education Formula increase of 2.0% increased the formula from \$6,728 to \$6,863 per pupil.
- Applying this increase with no change in enrollment from the prior year = \$1,134,270.
- \$1,134,270 is equal to 0.83% increase in all expenditures from FY 2022.
- Each year we must apply the increase with adjustments for our projected end of year enrollment.
- For ISD 191, due to our change in enrollment, our increase in revenue is \$663,836 of additional income which is equal to 0.49% increase in all expenditures from FY 2022.

# Federal Relief Funds Included

## General Fund 01

- Finance 160 \$ 6,345,813
- Finance 161 \$ 1,614,153
- Finance 163 \$ 1,545,163
- Finance 169 \$ 35,000
- Finance 171 \$ 130,470
  
- Total \$ 9,670,499

## Federal Relief Funds ESSER III

## Community Education Fund 04

- Finance 165 \$ 148,000

# General Fund Budget Comparative Summary

## General Fund Budget Comparative Summary

	Actual Results 2020-21	Adopted Budget 2021-22	Revised Budget 2021-22	Adopted Budget 2022-23
Total Beginning Fund Balance	\$ 20,326,027	\$ 21,483,321	\$ 29,521,880	\$ 29,371,898
Revenues	129,973,192	123,498,369	126,417,450	125,658,061
Federal Relief Revenues for current costs	4,673,195	7,187,245	9,468,267	3,400,000
Federal Relief Revenues for new costs				6,270,499
Expenditures	120,777,339	132,480,192	130,875,664	127,469,041
Federal Relief Expenditures for new costs	4,673,195	3,287,245	5,160,035	9,670,499
Variance (Revenues - Expenditures)	9,195,853	(5,081,823)	(149,982)	(1,810,980)
Total Ending Fund Balance	\$ 29,521,880	\$ 16,401,498	\$ 29,371,898	\$ 27,560,918
<b>Breakdown of Fund Balance Categories</b>				
Nonspendable	\$ 382,338	\$ 367,587	\$ 382,338	\$ 382,338
Restricted	9,020,782	5,476,553	8,261,908	8,637,897
Committed	1,849,491	1,784,069	1,538,385	1,168,634
Assigned	5,081,823	-	1,810,980	-
Unassigned	13,187,446	8,773,289	17,378,287	17,372,049
Total Ending Fund Balance	\$ 29,521,880	\$ 16,401,498	\$ 29,371,898	\$ 27,560,918
Unassigned Fund Balance %	10.51%	6.46%	12.77%	12.67%
Unassigned Fund Balance % if no Assigned			14.11%	

# Reasons for decrease in unassigned fund balance

61

March 24, 2022 Board direction was to develop a budget with not more than a deficit of \$1,845,000 or to be at the 14.11% unassigned fund balance (Scenario 2).

We did show fund balance use of less than the \$1,845,000; however, the adjustments to the budget reflected savings in restricted fund balances more than anticipated and therefore our unassigned fund balance is less than the 14.11%.

An example of this is the adjustment for the capital funds within special education that were reduced and this increased the restricted capital funds instead of the unassigned fund balance.

# Other Resources

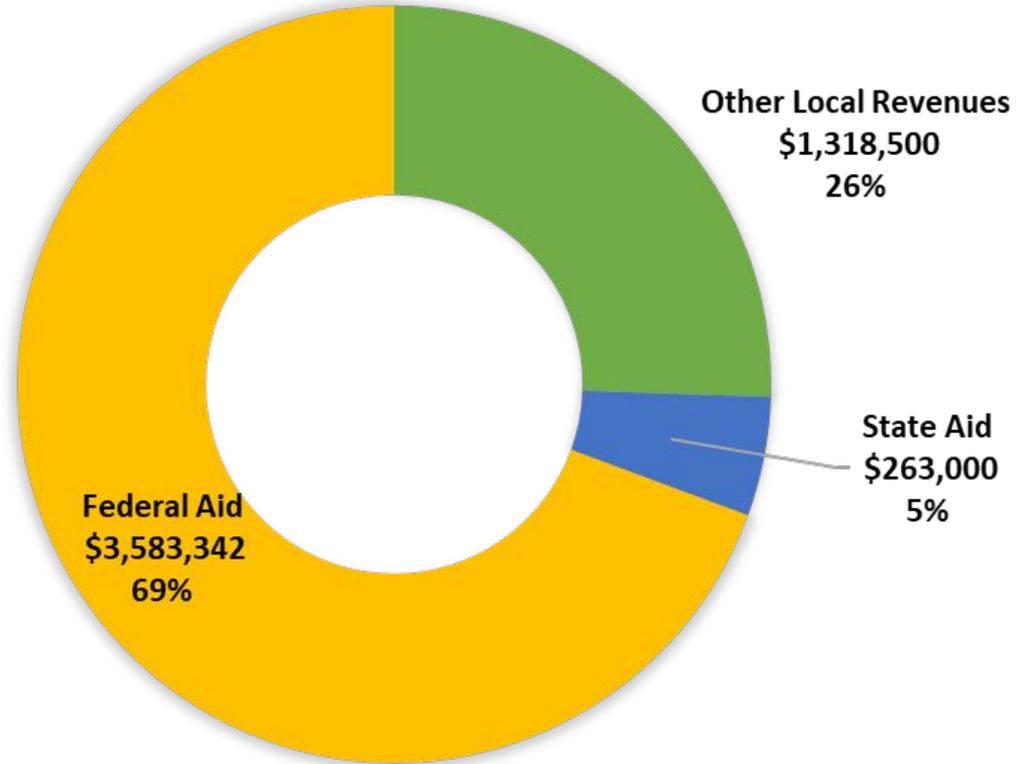
- [FY23 Adopted Budget - Budget Unit Summary Report](#)
- [FY23 Adopted Budget - Staffing by Budget Unit](#)

# Food Service Fund

Projected Beginning Fund Balance 6/30/22	\$ 2,021,710
Revenues	\$ 5,164,842
Expenses	\$ 5,190,762
<hr/>	
Net Change in Fund Balance	\$ (25,920)
Projected Ending Fund Balance 6/30/23	\$ 1,995,790

# Food Service Fund Revenue - \$5,164,842

Revenue:  
Where does  
it come  
from?

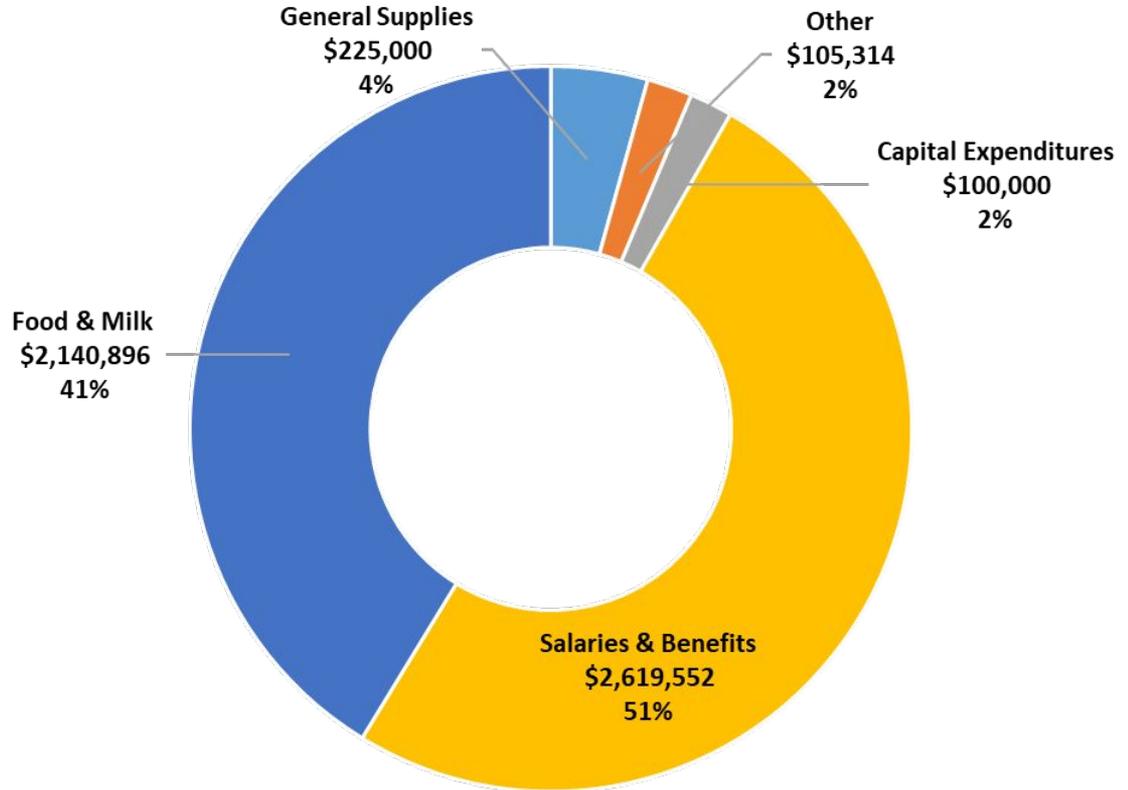


# Food Service Fund Expenditures by Object - \$5,190,762

65

## Spending: By Type of Expense

- 51% on people
- 49% on food, supplies, contracted services, etc.



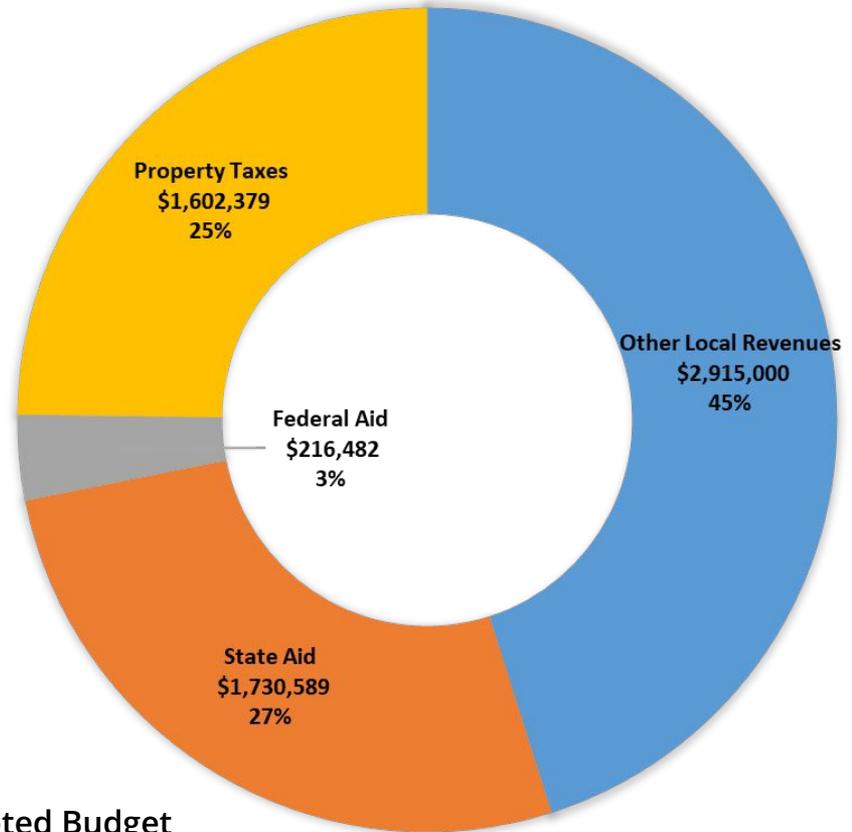
# Community Service Fund

66

Projected Beginning Fund Balance 6/30/22	\$ 3,053,124
Revenues	\$ 6,464,450
Expenses	\$ 5,740,690
<hr/>	
Net Change in Fund Balance	\$ 723,760
Projected Ending Fund Balance 6/30/23	\$ 3,776,884

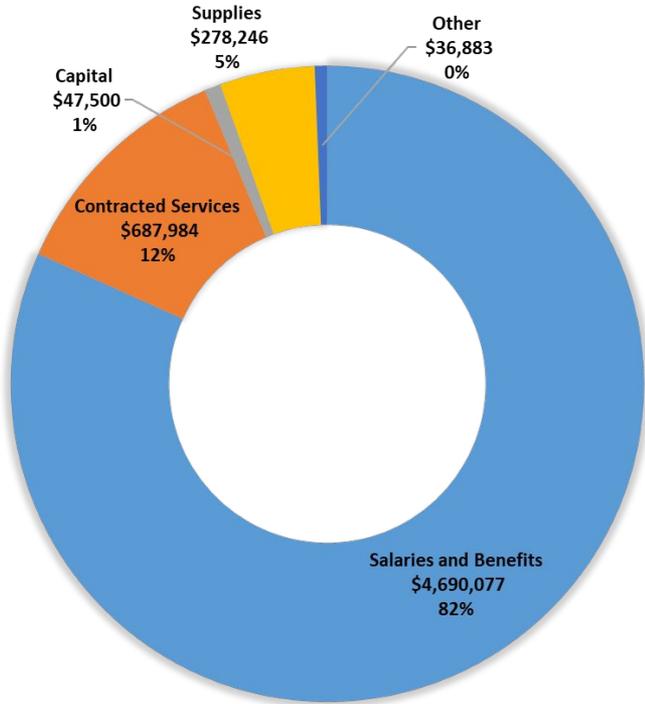
# Community Service Revenue - \$6,464,450

Revenue:  
Where does  
it come  
from?

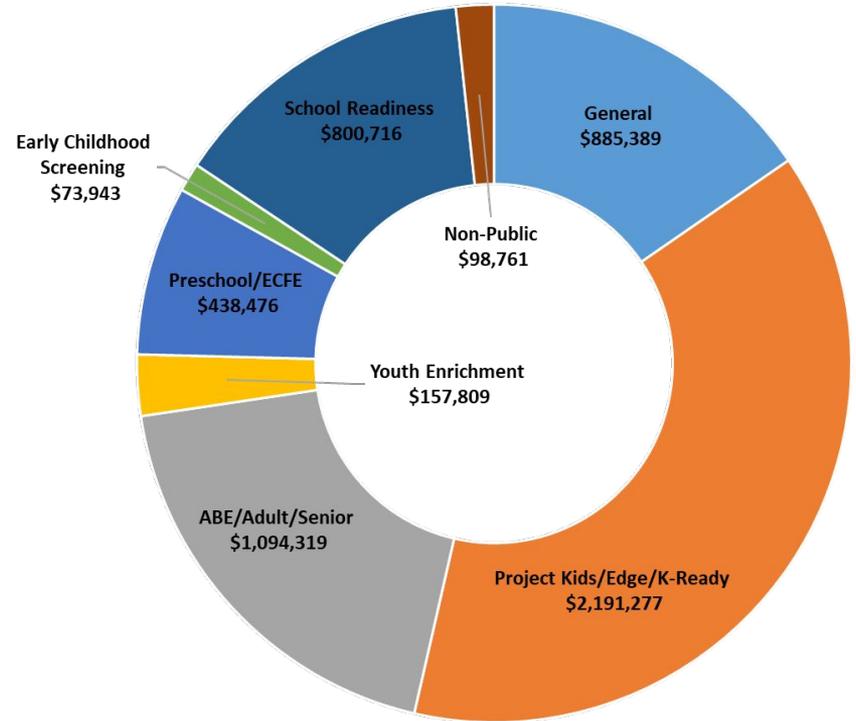


# Community Service Expenditures - \$5,740,690

### Spending: By Type of Expense



### Spending: By Program



# Debt Service Fund

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Projected Beginning Fund Balance 6/30/22      \$ 5,838,714

Revenues      \$ 10,875,000

Expenses      \$ 9,970,000

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Net Change in Fund Balance      \$ 905,000

Projected Ending Fund Balance 6/30/23      \$ 6,743,714

# Next Steps

June 16, 2022

Board Consideration of Recommendation to approve the FY 2023 Budget, as presented.

*Thank  
you*

<b>2023 Adopted Budget by Budget Unit</b>					
(Staffing and budgeted Full-time Equivalent (FTE) as of May 23, 2022)					
		Payroll Expenses	Non-Payroll Expenses	Adopted Budget	Adopted FTE's
<b>01010</b>	<b>General Elementary Instruction Personnel</b>	16,838,597	0	16,838,597	141.50
Provides the funding necessary to provide instruction in the core academic subjects of language arts, math, and social studies at the district's eight elementary schools.					
<b>01030</b>	<b>General Elementary Instruction Subs</b>	0	475,000	475,000	0.00
Provides the funding necessary for elementary substitutes.					
<b>02010</b>	<b>General Middle School Instruction Personnel</b>	4,969,893	0	4,969,893	37.90
Provides the funding necessary to offer courses in the core academic subjects of language arts, math, science, social studies, and world language at the district's three middle schools.					
<b>02020</b>	<b>General Middle School Instruction Subs</b>	51,500	150,000	201,500	0.00
Provides the funding necessary for middle school substitutes.					
<b>03010</b>	<b>General High School Instruction Personnel</b>	6,618,113	0	6,618,113	54.27
Provides the funding necessary to offer courses in the core academic subjects of language arts, math, science, social studies, and world language at the district's high school.					
<b>03020</b>	<b>General High School Instruction Subs</b>	30,900	120,000	150,900	0.00
Provides the funding necessary for high school substitutes.					

<b>2023 Adopted Budget by Budget Unit</b> (Staffing and budgeted Full-time Equivalent (FTE) as of May 23, 2022)					
		Payroll Expenses	Non-Payroll Expenses	Adopted Budget	Adopted FTE's
<b>04010</b>	<b>PhyEd, Health, Art, Music Personnel</b>	4,761,871	0	4,761,871	41.78
Provides the funding to provide K-12 physical education, 6-12 health, K-12 visual arts, K-12 general/vocal music, and 6-12 Instructional music instruction.					
<b>05010</b>	<b>Long Term Subs</b>	144,200	0	144,200	0.00
Provides the funding necessary for payment of Long Term Subs K-12.					
<b>06000</b>	<b>Health Care Teacher</b>	93,909	0	93,909	1.00
Provides the funding to operate the instructional program of health care.					
<b>06010</b>	<b>Family and Consumer Science Instruction</b>	719,716	0	719,716	7.16
Provides the funding to operate the instructional program of family and consumer science.					
<b>06020</b>	<b>Trade and Industrial Education</b>	461,304	0	461,304	3.82
Provides the funding to operate the instructional program of trade and industrial education.					
<b>06030</b>	<b>Career and Tech General Education</b>	116,571	0	116,571	0.90
Provides the funding for general career and tech education in a variety of career objectives.					
<b>06040</b>	<b>Business and Office Education</b>	419,982	0	419,982	4.00
Provides the funding to operate the instructional program of business and office education.					
<b>06050</b>	<b>Partnerships</b>	200,216	0	200,216	1.00
Provides the funding for Strategic Partnerships and Pathways and related efforts in connecting our students with community opportunities.					

## 2023 Adopted Budget by Budget Unit

(Staffing and budgeted Full-time Equivalent (FTE) as of May 23, 2022)

		Payroll Expenses	Non-Payroll Expenses	Adopted Budget	Adopted FTE's
<b>06060</b>	<b>PostSecondary Tuition Career Tech</b>	0	530,450	530,450	0.00
Provides the budget for secondary students to attend Career & Technical classes.					
<b>06070</b>	<b>PostSecondary CIS PSEO</b>	0	745,720	745,720	0.00
Provides the budget for secondary students to attend classes through the District's various University and College programs including college in the schools (CIS) and post-secondary enrollment options (PSEO).					
<b>07010</b>	<b>K12 Media Services</b>	750,135	0	750,135	7.75
Provides the funding to provide K-12 media services- media specialists and media educational assistants.					
<b>07020</b>	<b>K12 Gifted and Talented</b>	95,840	0	95,840	1.00
Provides the funding to provide for a gifted and talented instructor at each elementary school.					
<b>07030</b>	<b>612 Guidance Services</b>	1,081,025	0	1,081,025	11.00
Provides the funding to provide 6-12 guidance services.					
<b>07040</b>	<b>912 Deans</b>	735,610	0	735,610	7.00
Provides the funding to provide 6-12 Dean support.					
<b>07060</b>	<b>English Second Language Learner</b>	4,739,111	70,000	4,809,111	42.00
Provides funding for the district's K-12 English Second Language Learner program and includes salaries, benefits, and other instructional expenses.					

<b>2023 Adopted Budget by Budget Unit</b> (Staffing and budgeted Full-time Equivalent (FTE) as of May 23, 2022)					
		Payroll Expenses	Non-Payroll Expenses	Adopted Budget	Adopted FTE's
<b>08010</b>	<b>Site Allocation of Instructional/Operational Resources</b>	15,107	446,595	461,702	0.00
Provides the per pupil funding allocation for instructional and operational related expenses. This funding is intended to cover the costs of building level equipment repairs, purchase of general supplies, classroom supplies, telephone, etc.					
<b>08020</b>	<b>Building Level Copier Leases</b>	0	65,000	65,000	0.00
Provides the funding for the monthly lease costs of the main multi-functional device within each school.					
<b>09010</b>	<b>Special Ed Salaries/Benefits</b>	26,163,784	0	26,163,784	300.17
Provides funding for staff costs necessary to operate the Office of Student Support Services. Most, but not all of these expenditures, are either reimbursed with state or federal special education funds or are related to general education functions.					
<b>09030</b>	<b>Special Ed Purchased Services</b>	0	1,864,806	1,864,806	0.00
Provides funding for Student Support Services purchased services, supplies and equipment.					
<b>09040</b>	<b>Special Ed Transportation</b>	0	4,448,180	4,448,180	0.00
Required transportation, purchased services, supplies and equipment for students served by Student Support Services.					
<b>10010</b>	<b>Alternative Learning Center</b>	2,106,577	217,445	2,324,022	31.53
Provides categorical funds to operate the alternative high school, school within a school, extended day and extended year programs for elementary and middle school students.					

## 2023 Adopted Budget by Budget Unit

(Staffing and budgeted Full-time Equivalent (FTE) as of May 23, 2022)

		Payroll Expenses	Non-Payroll Expenses	Adopted Budget	Adopted FTE's
<b>10030</b>	<b>K12 Nursing/Health Services</b>	1,066,461	19,900	1,086,361	12.83
Provides funding to operate the district health services department including salaries, benefits and other operating expenses for the district school health offices. Certain FTEs may also be included in Special Ed Salaries, 09010.					
<b>11010</b>	<b>Co-Curricular Activities (Non-Athletic)</b>	258,640	0	258,640	0.00
Provides the funding to support co-curricular activities. These funds are supplemented through ticket sales, fund raising, donations, etc.					
<b>11011</b>	<b>Student Activities</b>	0	200,000	200,000	0.00
Provides funding to provide Student Activities. These funds are supplemented through fundraising and donations.					
<b>11020</b>	<b>High School Interscholastic Athletics</b>	891,709	415,682	1,307,391	2.00
Provides the funding to provide high school athletics. These funds are supplemented through ticket sales, fund raising, donations, etc.					
<b>11021</b>	<b>Middle School Interscholastic Athletics</b>	243,000	-	243,000.00	0.00
Provides the funding to provide middle school athletics. These funds are supplemented through ticket sales, fund raising, donations, etc. This budget unit consists of salaries and benefits for no FTEs					
<b>12010</b>	<b>Title I, Part A Regular Improving Basic Programs</b>	1,733,486	252,313	1,985,799	19.92
Provides funding to help ensure all children meet challenging state academic standards. Includes staffing, instructional, Supplemental Education Services and staff development expenses.					

<b>2023 Adopted Budget by Budget Unit</b> (Staffing and budgeted Full-time Equivalent (FTE) as of May 23, 2022)					
		Payroll Expenses	Non-Payroll Expenses	Adopted Budget	Adopted FTE's
<b>12020</b>	<b>Title II, Part A Regular Teacher/Principal Training &amp; Recruiting</b>	454,125	34,939	489,064	3.20
Funding pays a portion of teacher and administrative salaries of highly qualified professionals working to improve student achievement.					
<b>12030</b>	<b>Title III Regular Limited English Proficient Students</b>	138,628	72,565	211,193	0.75
Funding supports ESL personnel, their professional development, and for interpretation needs of our LEP families.					
<b>12040</b>	<b>Title IV Regular Limited English Proficient Students</b>	143,191	32,688	175,879	0.60
Provides funding to provide students with a well rounded education, support safe and healthy students and support effective use of technology for personalized learning opportunities.					
<b>12050</b>	<b>Carl Perkins Grant</b>	7,863	89,385	97,248	0.00
Funding pays for professional development and supplies to teachers of Family and Consumer Science, Business, and Technology Education at Burnsville High School.					
<b>13010</b>	<b>QComp/ProPay</b>	2,156,651	3,200	2,159,851	6.00
Provides for expenditures associated with the district's Q-Comp / Pro-Pay programs including salaries and benefits, stipends, performance incentives and other operating expenses.					
<b>13020</b>	<b>Integration and Achievement</b>	1,950,359	76,458	2,026,817	21.52
Provides for expenditures related to the achievement and integration program including salaries and benefits, professional development and other operating expenses.					

<b>2023 Adopted Budget by Budget Unit</b> (Staffing and budgeted Full-time Equivalent (FTE) as of May 23, 2022)					
		Payroll Expenses	Non-Payroll Expenses	Adopted Budget	Adopted FTE's
<b>13030</b>	<b>Compensatory Education</b>	3,862,562	0	3,862,562	11.10
Provides funding for compensatory programs and initiatives to meet the educational needs of students who are under prepared or are not meeting age appropriate performance standards.					
<b>14010</b>	<b>Technology</b>	711,108	928,916	1,640,024	6.25
Provides funding to manage and support the district's technologies including digital learning specialist, instructional, operational resources, equipment and supplies including the District's intranet and telephone systems.					
<b>14020</b>	<b>Technology: Capital Levy</b>	1,482,409	2,137,956	3,620,365	15.00
Provides funding of technical staff, 1:1 initiative, and technical training of instructional staff.					
<b>14030</b>	<b>Technology: ERP and SIS Systems</b>	0	409,564	409,564	0.00
Provides funding to manage the business management software for HR/Business, Finance, Budgeting, Archival (ERP) and Student Information Systems (SIS)					
<b>15010</b>	<b>Instructional Development</b>	74,388	148,950	223,338	0.50
Provides the funding for district professional development (PD) to support the acquisition of district learning goals. Includes operational resources, purchased services, equipment, supplies, and building level PD allocations.					
<b>15020</b>	<b>Curriculum Development</b>	396,640	208,700	605,340	1.75
Provides the funding for the ongoing development of a comprehensive written curriculum. Also includes operational resources, purchased services, equipment and supplies.					

<b>2023 Adopted Budget by Budget Unit</b> (Staffing and budgeted Full-time Equivalent (FTE) as of May 23, 2022)					
		Payroll Expenses	Non-Payroll Expenses	Adopted Budget	Adopted FTE's
<b>15030</b>	<b>Curriculum Adoptions</b>	0	702,000	702,000	0.00
Provides the funding for the purchase of curriculum resources to support delivery of the written curriculum including textbooks, manipulatives, software and software subscriptions.					
<b>15040</b>	<b>Assessment Program</b>	0	156,300	156,300	0.00
Provides the funding necessary to implement required accountability assessments to monitor student progress toward achievement of academic standards through software fees, purchased services, equipment and supplies.					
<b>16010</b>	<b>Board of Education</b>	43,885	89,309	133,194	7.00
Provides the funding for the School Board. Includes School Board stipends, District elections, legal fees and other expenses related to Board initiatives.					
<b>16020</b>	<b>Superintendent</b>	395,793	35,400	431,193	2.00
Provides the funding to operate the office of Superintendent of Schools to support the District's mission, vision, and instructional goals.					
<b>16030</b>	<b>Assistant Superintendent</b>	265,025	41,800	306,825	1.50
Provides the funding to operate the office of the Assistant Superintendent of Schools to support the development, operation and evaluation of the district's elementary and secondary instructional programs.					
<b>16040</b>	<b>Human Resources</b>	615,401	123,090	738,491	5.00
Provides the funding to support operation of the Human Resources office including advertising, recruiting, hiring, staff development, legal fees, software applications, and compliance requirements.					

<b>2023 Adopted Budget by Budget Unit</b>					
(Staffing and budgeted Full-time Equivalent (FTE) as of May 23, 2022)					
		Payroll Expenses	Non-Payroll Expenses	Adopted Budget	Adopted FTE's
<b>16041</b>	<b>Workers Comp, Unemployment, &amp; Premiums for Property Casualty Liability Insurance</b>	595,000	452,350	1,047,350	0.00
Provides the funding to support the District's workers comp, unemployment, and property, casualty liability insurance and contingencies for deductibles.					
<b>16042</b>	<b>Flexible Savings Accounts/FSA</b>	800,000	0	800,000	0.00
Provides expenditures associated with the District's Flexible Benefit Program. A Health Care FSA is a pre-tax benefit account that's used to pay for eligible medical, dental, and vision care expenses that are not covered by your health care plan or elsewhere.					
<b>16050</b>	<b>Business</b>	270,401	146,388	416,789	1.50
Provides the funding to manage the school district's business services- including operations, finance, and mandatory state and federal reporting.					
<b>16051</b>	<b>Accounting &amp; Finance</b>	737,932	23,000	760,932	7.00
Provides the funding to operate the school district's accounting & finance- including payroll, accounts payable, accounts receivable, and compliance with mandatory state and federal reporting.					
<b>16054</b>	<b>Business OPEB Implicit Chargeback</b>	(529,083)	412,363	(116,720)	0.00
Represents allowable medical, dental, and life insurance costs reimbursable by the district's other postemployment benefits trust (credit to general fund budget) and costs associated with required pension entries for statewide PERA and TRA programs					
<b>16060</b>	<b>Communications and Marketing</b>	357,416	184,000	541,416	3.00
Provides the funding to the District's communications and marketing initiatives, maintenance of District websites, social networks, publications, etc.					

<b>2023 Adopted Budget by Budget Unit</b> (Staffing and budgeted Full-time Equivalent (FTE) as of May 23, 2022)					
		Payroll Expenses	Non-Payroll Expenses	Adopted Budget	Adopted FTE's
<b>16070</b>	<b>Student Registration and Census</b>	349,600	9,786	359,386	4.00
Provides the funding to operate the school district's student registration, enrollment, and reporting services.					
<b>17010</b>	<b>Voluntary PreKindergarten</b>	1,138,234	30,700	1,168,934	23.72
Provides the funding to operate the Voluntary Pre-Kindergarten Program.					
<b>17011</b>	<b>Elementary Administrators</b>	1,601,306	0	1,601,306	8.00
Provides the funding to operate the elementary principals' offices at each school.					
<b>17012</b>	<b>Elementary Building Clerical</b>	663,177	0	663,177	9.00
Provides the funding to operate the elementary principals' offices at each school.					
<b>17013</b>	<b>Elementary EAs</b>	406,196	0	406,196	14.13
Provides the funding various administrative and educational roles at each school.					
<b>17021</b>	<b>Secondary Administrators</b>	1,760,939	0	1,760,939	9.25
Provides the funding to operate the secondary principals' offices at each school.					
<b>17022</b>	<b>Secondary Building Clerical</b>	1,060,947	0	1,060,947	15.00
Provides the funding to operate the secondary principals' offices at each school.					
<b>17025</b>	<b>Miscellaneous Stipends</b>	102,433	0	102,433	0.00
Provides the funding for miscellaneous stipends and extra hours that are currently not attached to another budget unit.					
<b>17027</b>	<b>DEC CLERICAL</b>	70,323	0	70,323	1.00
Provides the funding to operate the Administrative Services at Diamondhead.					

<b>2023 Adopted Budget by Budget Unit</b>					
(Staffing and budgeted Full-time Equivalent (FTE) as of May 23, 2022)					
		Payroll Expenses	Non-Payroll Expenses	Adopted Budget	Adopted FTE's
<b>18010</b>	<b>Student Transportation</b>	55,000	3,989,996	4,044,996	0.00
Provides the funding to transport eligible students to and from school including during regular and extended year/day terms.					
<b>19010</b>	<b>Custodial</b>	5,134,803	678,536	5,813,339	69.40
Provides the funding to operate the District's custodial services. Includes supplies, equipment and contracted services.					
<b>19020</b>	<b>Building, Grounds and Maintenance</b>	285,981	1,058,560	1,344,541	3.50
Provides the funding to operate the District's building, grounds and maintenance departments. Includes supplies, equipment and contracted services.					
<b>19030</b>	<b>Environmental Health and Safety/ADA Compliance</b>	296,510	2,255,906	2,552,416	2.60
Provides the funding to operate the District's environmental health and safety department as well as Long Term Facilities Maintenance Projects. Includes supplies, equipment and contracted services.					
<b>19040</b>	<b>Facility Leases</b>	0	427,787	427,787	0.00
Provides the funding for the District's facility leases for Pates Stadium, Ice Arena and Diamondhead leasehold improvements.					
<b>19041</b>	<b>Facility Rental</b>	152,000	23,000	175,000	1.00
Provides the funding for the expenditures related to rental of the District's facilities.					
<b>19050</b>	<b>Warehouse and Purchasing</b>	119,649	0	119,649	1.50
Provides the funding to operate the school district's warehouse and purchasing departments.					
<b>19060</b>	<b>Utilities</b>	0	1,961,000	1,961,000	0.00
Provides the funding for the District's utilities.					

## 2023 Adopted Budget by Budget Unit

(Staffing and budgeted Full-time Equivalent (FTE) as of May 23, 2022)

		Payroll Expenses	Non-Payroll Expenses	Adopted Budget	Adopted FTE's
<b>20010</b>	<b>School Resource Officers</b>	0	111,540	111,540	0.00
Provides the primary funding for school police resource officers for the district's secondary schools.					
<b>20030</b>	<b>Safe Schools</b>	147,853	138,750	286,603	0.00
Provides the primary funding for additional Deans at Middle Schools.					
<b>21000</b>	<b>Miscellaneous State and Local Grants</b>	22,766	48,400	71,166	0.00
Provides the primary funding for various grants received outside of Federal and Special Education funding.					
<b>21100</b>	<b>Emergency Relief Aid</b>	5,730,427	540,072	6,270,499	28.47
Federal emergency relief funds provided to address the impact that COVID-19 has had, and continues to have, on elementary and secondary schools across the Nation.					
<b>Total General Fund Expenditure Budget</b>		<b>109,335,095</b>	<b>27,804,445</b>	<b>137,139,540</b>	
<b>Total General Fund Period FTEs</b>					<b>1,012.77</b>

	Location Description	Full Name	FTE	
<b>01010 - Elem Core Instr Person</b>				
<b>1st Grade Tcr</b>	<b>District-wide</b>	Bueno, Holly A	1.00	
		Cantolla, Kaitlin M	1.00	
		Davis, Mikayla G	1.00	
		Maule, Jessica L	1.00	
		OPEN	2.00	
	<b>Edward Neill Elementary</b>	Pederson, Rebecca A	1.00	
		Olsen, Laura	1.00	
	<b>Gideon Pond Elementary</b>	Webster, Susan M	1.00	
		Odegard, Elisa	1.00	
	<b>Harriet Bishop Elementary</b>	Rollie, Alexis K	1.00	
		Trekell, Terese	1.00	
		Anderson, Megan	1.00	
	<b>Hidden Valley Elementary</b>	Marshall, Debra L	1.00	
		Strowbridge, Staci	1.00	
		Hiebert, Tracy	1.00	
	<b>Rahn Elementary</b>	Ibrahim, Hodan	1.00	
		Langreck, Lori	1.00	
	<b>Sky Oaks Elementary</b>	Nelson, Kathryn L	1.00	
		Gambucci, Ann Marie	1.00	
	<b>Virtual Academy - Elementary</b>	Peterson, Keri	1.00	
		Kachman, Angela	1.00	
		Preston, Angela	1.00	
	<b>Vista View Elementary</b>	Sands, Anne	1.00	
		Putman, Tanja	0.50	
		Wilson, Elizabeth J	0.50	
	<b>Wm Byrne Elementary</b>	Gaylord, Samuel M	1.00	
		Kohn, Grace	1.00	
		Steeg, Kimberly Kaye	1.00	
	<b>2nd Grade Tcr</b>	<b>Edward Neill Elementary</b>	Risteau, Jill A	1.00
			Simpson, Lisa	1.00
			Smith, Melissa	1.00
		<b>Gideon Pond Elementary</b>	Engdahl, Ann Mary	1.00
			Lenton, Tiffany	1.00
			Ambuehl, Jennifer A	1.00
<b>Harriet Bishop Elementary</b>		Kleven, Mark A	1.00	
		Stoneking, Stacy	1.00	
		Jarzyna-ingles, Anne W	1.00	
<b>Hidden Valley Elementary</b>		Meyer, Tanya L	1.00	
		Omodt, Jane	1.00	
		Andrews, Donna	1.00	
<b>Rahn Elementary</b>		Briggs, Lori A	1.00	
		Tollerud, Teresa Jo	1.00	
<b>Sky Oaks Elementary</b>		Mathys, Sandra	1.00	
		Plucinak, Jody L	1.00	
<b>Virtual Academy - Elementary</b>		OPEN	1.00	
		Plaschko, Mary Beth	1.00	
		Prugh Ploehn, Kathryn A	1.00	
<b>Virtual Academy - Elementary</b>		Cooper, Kirenza I	0.50	
		Gravink, Ashley	0.50	

	Location Description	Full Name	FTE
<b>2nd Grade Tcr</b>	<b>Vista View Elementary</b>	Buddington, Alex B	1.00
		Gandrud, Jennifer L	1.00
	<b>Wm Byrne Elementary</b>	Hansmann, Patricia I	1.00
		Krzewki, Catherine D	1.00
		Mulder, Lindsey	1.00
	Tompach, Tracy J	1.00	
<b>3rd GradeTcr</b>	<b>District-wide</b>	Schwingle, Cassie L	1.00
	<b>Edward Neill Elementary</b>	Wagner-smith, Sherry	1.00
		Zak, Gloria	1.00
	<b>Gideon Pond Elementary</b>	Bartling, Meghan	1.00
		Traetow, Andrea	1.00
		Zucollo, Susan R	1.00
	<b>Harriet Bishop Elementary</b>	Anderson, Melissa	1.00
		Engen, Amy	1.00
		Holden, Nichole L	1.00
		Jensen, Leta	1.00
	<b>Hidden Valley Elementary</b>	Dwire, Melinda	1.00
		Ertl, Abby	1.00
	<b>Rahn Elementary</b>	Hill, Gary S	1.00
	<b>Sky Oaks Elementary</b>	Naef, Nathan A	1.00
		Jermeland, Meghan M	1.00
		Schneider, Marisa Lynn	1.00
	<b>Virtual Academy - Elementary</b>	Stoltz, Lisa A	1.00
		Cooper, Kirenza I	0.50
		Gravink, Ashley	0.50
	<b>Vista View Elementary</b>	Houtman, Jennifer L	1.00
Ivory, Courtney		1.00	
<b>Wm Byrne Elementary</b>	Boche, Sonia R	1.00	
	Hanson, Debra A	1.00	
	Wurdeman, Deb Sue	1.00	
<b>4th Grade Tcr</b>	<b>Edward Neill Elementary</b>	Condon, James F	1.00
		Gilray, Rebecca J	1.00
	<b>Gideon Pond Elementary</b>	Gallus, Jeffrey	1.00
		King, Dan Austin	1.00
	<b>Harriet Bishop Elementary</b>	Coronis, Stacy S	1.00
		Soruco, Maria R	1.00
		Warmka, Cheri R	1.00
	<b>Hidden Valley Elementary</b>	Batterman, Jessica M	1.00
		Lecompte, Emilie	1.00
	<b>Rahn Elementary</b>	Hill, Kari L	1.00
		Tofte, Alissa G	1.00
	<b>Sky Oaks Elementary</b>	Bryant, Melanie A	1.00
		Cunniën, Laurie A	1.00
		Teien, Joan K	1.00
	<b>Virtual Academy - Elementary</b>	Davidson, Jessica J	0.50
	<b>Vista View Elementary</b>	Dempsey, Jodi Jean	1.00
		Kramer, Krista	1.00
<b>Wm Byrne Elementary</b>	Bragg, Kaitlin J	1.00	
	Happe, Nicole	1.00	
	Walgenbach, Rachel C	1.00	

	Location Description	Full Name	FTE	
<b>5th Grade Tcr</b>	<b>Edward Neill Elementary</b>	Perez, Teresa G	1.00	
	<b>Gideon Pond Elementary</b>	Rau, Jessica	1.00	
		Selby, Hannah	1.00	
		Voris, Quincy B	1.00	
	<b>Harriet Bishop Elementary</b>	Dahl, Sabrina Lynn	1.00	
		Morlock, Katie R	1.00	
		Wallenta, Paul S	1.00	
	<b>Hidden Valley Elementary</b>	Peltier, Brad W	1.00	
		Schwenn, Jeffrey A	1.00	
	<b>Rahn Elementary</b>	Hartl, Aran J	1.00	
		Slattery, Cara	1.00	
	<b>Sky Oaks Elementary</b>	Berg, Matthew T	1.00	
	<b>Virtual Academy - Elementary</b>	Davidson, Jessica J	0.50	
	<b>Vista View Elementary</b>	Orlenko, Corbin D	1.00	
		West, Julie	1.00	
	<b>Wm Byrne Elementary</b>	Gierada, Barbara L	1.00	
		Kersten, Sarah M	1.00	
		Zupke, Samuel	1.00	
	<b>Kindergarten Tcr</b>	<b>District-wide</b>	Lamont, Heidi O	1.00
OPEN			1.00	
<b>Edward Neill Elementary</b>		Allman, Kellie R	1.00	
		Lippka, Jonalyn	1.00	
<b>Gideon Pond Elementary</b>		Anderson, Brittney	1.00	
<b>Harriet Bishop Elementary</b>		Berryman, Ashley A	1.00	
		Harrold, Stacey L	1.00	
		Pavek, Brooke C	1.00	
<b>Hidden Valley Elementary</b>		Finch, Christine M	1.00	
		McCroskey, Shari	1.00	
		Walby, Molly E	1.00	
<b>Rahn Elementary</b>		Elliott, Rachel R	1.00	
		McCarthy, Jennifer	1.00	
		Richardson, Sarah	1.00	
<b>Sky Oaks Elementary</b>		Nicholson, Marcia L	1.00	
		Ritchie, Jacki Rae	1.00	
		Strahota, Sara J	1.00	
<b>Virtual Academy - Elementary</b>		Putman, Tanja	0.50	
		Wilson, Elizabeth J	0.50	
<b>Vista View Elementary</b>		Downey, Samantha R	1.00	
		Tucci, Amy J	1.00	
<b>Wm Byrne Elementary</b>		Calnon, Jennifer	1.00	
		Meisner, Brionna	1.00	
<b>Learning Specialist</b>		<b>Edward Neill Elementary</b>	Herkenhoff, Patty Ann	0.75
			Kugler, Julie	0.25
		<b>Gideon Pond Elementary</b>	Macnaughton, Laura	0.50
			Mirs, Laurel	0.50
		<b>Hidden Valley Elementary</b>	Nurmela, Crystal	0.50
		<b>Sky Oaks Elementary</b>	Harves, Nicole R	0.30
			Lindell, Michelle M	1.00
	<b>Virtual Academy - Elementary</b>	Ruhland, Maria	0.20	
Wening, Alesha		1.00		

	Location Description	Full Name	FTE	
<b>Psychologist</b>	<b>Hidden Valley Elementary</b>	Komar, Karen K	<b>0.50</b>	
<b>02010 - MS Core Instr Personnel</b>				
<b>6th Grade Tcr</b>	<b>Eagle Ridge MS</b>	Barton, Duane	<b>1.00</b>	
		Flynn, Catherine T	<b>1.00</b>	
		Kraft, Stephen	<b>1.00</b>	
		Lewandowski, Megan J	<b>0.33</b>	
		Lundahl, Timothy	<b>0.32</b>	
		Mikelson, Teresa	<b>0.67</b>	
		Mosey, Pat	<b>0.66</b>	
	<b>Nicollet MS</b>	Cin, Stephanie P	<b>0.67</b>	
		Coronis, Anthony L	<b>0.56</b>	
		Glas, John M	<b>0.50</b>	
		Kelly, Katie J	<b>0.33</b>	
		Khamratthanome, Bounthavy	<b>0.83</b>	
		Kohner, Joseph E	<b>0.50</b>	
		Nemetz, Scott	<b>1.00</b>	
		Peterson, Christine K	<b>0.17</b>	
		Ring, Katlin	<b>0.67</b>	
		Smalley, Amy C	<b>0.34</b>	
		<b>Virtual Academy Secondary</b>	Coronis, Anthony L	<b>0.33</b>
			Mosey, Pat	<b>0.34</b>
			Smalley, Amy C	<b>0.33</b>
<b>Lang Arts Tcr</b>	<b>Eagle Ridge MS</b>	Anderson, Kristen L	<b>0.50</b>	
		Blair, Michael E.	<b>0.50</b>	
		Elward, Lucius P	<b>0.50</b>	
		Moran, Molly K	<b>1.00</b>	
		Parkinson, Jacquelyn R	<b>0.50</b>	
		Thomas, Jessica	<b>0.34</b>	
		<b>Nicollet MS</b>	Armajani, Jonathan C	<b>0.67</b>
	Hansen, William C		<b>0.67</b>	
	Islam, Tasia		<b>0.34</b>	
	Mohr, Sydney M		<b>0.33</b>	
	Orth, Steven D.		<b>0.33</b>	
	Salad, Hawa D		<b>0.50</b>	
	Schmidt, Jennifer R		<b>1.00</b>	
	Smolke, Angela S		<b>0.33</b>	
	Sorensen, Brad		<b>0.50</b>	
	<b>Math Tcr</b>		<b>Eagle Ridge MS</b>	Czapar, Ryan J
		Drutowski, Alison		<b>0.50</b>
Grueneich, Janelle		<b>0.50</b>		
Isaacson, Melissa J		<b>0.50</b>		
Nelson, Michelle L		<b>0.50</b>		
<b>Nicollet MS</b>		Benson, Ross S		<b>0.50</b>
		Funches, Monique Roy	<b>0.34</b>	
		Geddes, Richard W	<b>0.67</b>	
		Goff, Tara P	<b>0.33</b>	
		McNeil, Madeline P	<b>0.50</b>	
Philipsek, Megan K		<b>0.50</b>		
Van Hoorn, Kirsten	<b>0.50</b>			

	Location Description	Full Name	FTE
<b>PLTW</b>	<b>Eagle Ridge MS</b>	Beckmann, Emily C	<b>1.00</b>
<b>Science Tcr</b>	<b>Eagle Ridge MS</b>	Hammer, Jeffrey	<b>1.00</b>
		Lundahl, Timothy	<b>0.17</b>
		Meyer, Chad	<b>1.00</b>
		Pieper, Jill	<b>0.17</b>
	<b>Nicollet MS</b>	Challgren, Peg Ten	<b>1.00</b>
		Pettinelli, Stephen M	<b>1.00</b>
		Pieper, Jill	<b>0.66</b>
		Wynia, Giselle	<b>0.50</b>
<b>Soc Stu Tcr</b>	<b>Eagle Ridge MS</b>	Klubberud, Michael	<b>1.00</b>
		Lundahl, Timothy	<b>0.17</b>
		Simmons, Sean D	<b>0.17</b>
		Yager, Amy	<b>1.00</b>
	<b>Nicollet MS</b>	Elfering, Jean	<b>0.83</b>
		Iverson, Adam	<b>1.00</b>
		Khamratthanome, Bounthavy	<b>0.17</b>
		Schweim, Robert W	<b>1.00</b>
<b>World Lang Tcr</b>	<b>Eagle Ridge MS</b>	Barry, Amber Leigh	<b>0.33</b>
	<b>Nicollet MS</b>	Blazquez, Javier	<b>0.33</b>
<b>03010 - HS Core Instr Personnel</b>			
<b>Avid Tcr</b>	<b>Burnsville HS</b>	Harrod, Kim	<b>0.20</b>
<b>BEA President</b>	<b>District-wide</b>	Wuensch, Wendy Drugge	<b>1.00</b>
<b>Dance Tcr</b>	<b>Burnsville HS</b>	Waller, Jennifer	<b>0.20</b>
<b>Lang Arts Tcr</b>	<b>Burnsville HS</b>	Bell, Layne E	<b>0.80</b>
		Burke, Katie J	<b>1.00</b>
		Burnham, Charles F	<b>0.80</b>
		Christy, Danielle H	<b>0.20</b>
		Connell, Paul J	<b>0.60</b>
		Dyrhaug, Michelle	<b>1.00</b>
		Eggers, Sheana	<b>0.80</b>
		Hansen, Marie C	<b>0.80</b>
		Millea, Allison B	<b>0.80</b>
		Parkin, Landen A	<b>1.00</b>
		Rudolph, Roxanne J	<b>1.00</b>
		Staum, Anne C	<b>1.00</b>
		Waller, Jennifer	<b>0.60</b>
		Webber, Gloria M	<b>1.00</b>
	<b>Virtual Academy Secondary</b>	Bell, Layne E	<b>0.20</b>
		Burnham, Charles F	<b>0.20</b>
		Eggers, Sheana	<b>0.20</b>
		Millea, Allison B	<b>0.20</b>
		Mohr, Sydney M	<b>0.20</b>
		Orth, Steven D.	<b>0.17</b>
		Thomas, Jessica	<b>0.33</b>
<b>Math Tcr</b>	<b>Burnsville HS</b>	Banitt, Justin	<b>0.70</b>
		Christian, David	<b>0.80</b>
		Croatt, Charles C	<b>1.00</b>
		Delmont, Brooke	<b>1.00</b>
		Harrod, Kim	<b>0.40</b>

	Location Description	Full Name	FTE	
<b>Math Tcr</b>	<b>Burnsville HS</b>	Kuziej, Janet L	0.80	
		Meuser, Teresa	1.00	
		Nelson, Amy	1.00	
		Noss, Jean	1.00	
		Quamme, David R	1.00	
		<b>Virtual Academy Secondary</b>	Vogt, Kendra M	0.80
			Banitt, Justin	0.20
			Christian, David	0.20
			Goff, Tara P	0.67
			Harrod, Kim	0.20
		Kuziej, Janet L	0.20	
<b>PLTW</b>	<b>Virtual Academy Secondary</b>	Haupt, Jonathan R	0.18	
<b>Science Tcr</b>	<b>Burnsville HS</b>	Blandin, Melissa	1.00	
		Davidson, Elizabeth A	0.80	
		Douglas, Lori	1.00	
		Hoeschen, Kerry	1.00	
		Holt, Clayton B	0.67	
		Huber, Jon Alan	1.00	
		Huemoeller, Michael T	0.60	
		Johnson, Cory Charles	0.60	
		Morgan, William E	1.00	
		OPEN	1.00	
		<b>Virtual Academy Secondary</b>	Pranschke, Stephanie T	0.80
			Weightman, Elizabeth C	1.00
			Holt, Clayton B	0.20
			Huemoeller, Michael T	0.20
			Johnson, Cory Charles	0.20
			Lundahl, Timothy	0.17
			Pieper, Jill	0.17
	<b>Soc Stu Tcr</b>	<b>Burnsville HS</b>	Aars, Kristina	1.00
			Bousu, Mollie J	0.80
			Engelhardt, William T	1.00
Eppen, Matthew W			0.90	
Graff, Jenn			1.00	
Jensen, Jennifer			1.00	
McDevitt, Paul David			0.80	
Milinovich, Chris M			1.00	
Moffitt, Leslie Allan			0.80	
Silberman, Kevin			1.00	
Simmons, Sean D		0.30		
		<b>Virtual Academy Secondary</b>	Strand, Nate R	1.00
			VanSchoonhoven, Katherine	0.80
			Wendling, Kathryn	0.90
			Bousu, Mollie J	0.20
		Elfering, Jean	0.17	
		Eppen, Matthew W	0.10	
		Lundahl, Timothy	0.17	
		Moffitt, Leslie Allan	0.20	
		VanSchoonhoven, Katherine	0.20	
		Wendling, Kathryn	0.10	

	Location Description	Full Name	FTE
<b>World Lang Tcr</b>	<b>Burnsville HS</b>	Barry, Amber Leigh	0.50
		Blazquez, Javier	0.47
		Dundon, Mary Lou	1.00
		Holcombe, Sara J	0.80
		Lehner, Timothy	1.00
	<b>Virtual Academy Secondary</b>	Blazquez, Javier	0.20
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<b>04010 - K12 PhyEd/Art/Math/Music</b>			
<b>Art Tcr</b>	<b>Burnsville HS</b>	Buckrey, Susan E	1.00
		Kegley, Robyn E	1.00
		OPEN	0.70
		Soley, Nicole D	1.00
	<b>Eagle Ridge MS</b>	Weilandgruber, Elizabeth	0.83
	<b>Edward Neill Elementary</b>	Heckmann, Danae J	0.50
	<b>Gideon Pond Elementary</b>	Schrifer, Mara C	0.75
	<b>Harriet Bishop Elementary</b>	Nazarenus, Taylor R	1.00
	<b>Hidden Valley Elementary</b>	Merkel, Sara A	0.75
	<b>Nicollet MS</b>	Wilson, Kacie L	0.83
	<b>Rahn Elementary</b>	Irmiter, Micayla M	0.25
		Schrifer, Mara C	0.25
	<b>Sky Oaks Elementary</b>	Irmiter, Micayla M	0.75
	<b>Virtual Academy - Elementary</b>	OPEN	0.25
	<b>Virtual Academy Secondary</b>	Weilandgruber, Elizabeth	0.17
		Wilson, Kacie L	0.17
	<b>Vista View Elementary</b>	Heckmann, Danae J	0.50
		Merkel, Sara A	0.25
	<b>Wm Byrne Elementary</b>	Vo, Kelly Rae	1.00
<b>Band Tcr</b>	<b>Burnsville HS</b>	French, Keith J	1.00
		Holmes, Molly	1.00
	<b>Eagle Ridge MS</b>	Armstrong, Nicholas G	0.75
	<b>Nicollet MS</b>	Bakken, Ann	0.67
		Kosloski, Scott	0.20
	<b>Music Tcr</b>	<b>Eagle Ridge MS</b>	Armstrong, Nicholas G
		OPEN	0.50
<b>Edward Neill Elementary</b>		Tranby, Bonnie K.	0.50
<b>Gideon Pond Elementary</b>		Buck, Rebecca L	0.75
<b>Harriet Bishop Elementary</b>		Geesman, Garrett D	1.00
<b>Hidden Valley Elementary</b>		Wood, Kimberly R	0.75
<b>Rahn Elementary</b>		Buck, Rebecca L	0.25
		Wagner, Kristen A	0.25
<b>Sky Oaks Elementary</b>		Wagner, Kristen A	0.75
<b>Virtual Academy - Elementary</b>		OPEN	0.25
<b>Virtual Academy Secondary</b>		Leyva, Ana M	0.10
		OPEN	0.08
<b>Vista View Elementary</b>		Tranby, Bonnie K.	0.50
		Wood, Kimberly R	0.25
<b>Wm Byrne Elementary</b>		Langsjoen, Sonja	1.00
<b>Phy Ed Tcr</b>		<b>Burnsville HS</b>	Fritz, Kimberly A
	Johnson, Ronna E		1.00
	Reuss, Eric		1.00

	Location Description	Full Name	FTE
<b>Phy Ed Tcr</b>	<b>Burnsville HS</b>	Riggs, Mark D	1.00
		Stachowski, Susan C	0.80
		Varpness, Vincent C	1.00
	<b>Eagle Ridge MS</b>	Hermes, Shelley	1.00
		Holden, Matt J	0.34
		Pearson, Chad W	1.00
		OPEN	1.50
	<b>Edward Neill Elementary</b>	Moorlach, Brian	0.50
	<b>Gideon Pond Elementary</b>	Dungey, Nate	0.75
	<b>Harriet Bishop Elementary</b>	Loesch, Jake	1.00
	<b>Hidden Valley Elementary</b>	Shelden, Jon	0.75
	<b>Nicollet MS</b>	Brown, Christopher M	0.66
		Fritz, Kimberly A	0.17
	<b>Rahn Elementary</b>	Moorlach, Brian	0.50
	<b>Sky Oaks Elementary</b>	Ceola, Mike	0.75
	<b>Virtual Academy - Elementary</b>	OPEN	0.25
	<b>Virtual Academy Secondary</b>	Fritz, Kimberly A	0.33
		Stachowski, Susan C	0.20
	<b>Vista View Elementary</b>	Ceola, Mike	0.25
		Dungey, Nate	0.25
Shelden, Jon		0.25	
<b>Strings Tcr</b>	<b>Wm Byrne Elementary</b>	Mckane, Michelle M	1.00
	<b>Burnsville HS</b>	Kosloski, Scott	0.40
		Armstrong, Nicholas G	0.17
	<b>Eagle Ridge MS</b>	Nimchuk, Sarah T	0.25
<b>Vocal Tcr</b>	<b>Nicollet MS</b>	Kosloski, Scott	0.40
	<b>Burnsville HS</b>	Leyva, Ana M	0.90
<b>Nicollet MS</b>		Bakken, Ann	0.33
<b>06000 - Medical Careers Personnel</b>			
<b>Health Care Tcr</b>	<b>Burnsville HS</b>	Werner-Dempsey, Anne	1.00
<b>06010 - FACS Instr Personnel</b>			
<b>Facs Tcr</b>	<b>Burnsville HS</b>	Deutsch, Matt R	0.80
		Eichten, Heidi J	1.00
		Holman, Sandra L	1.00
		OPEN	0.20
		Spies, Gabrielle	1.00
	<b>Eagle Ridge MS</b>	Borden, Paige M	1.00
	<b>Nicollet MS</b>	OPEN	0.33
		Ruzichka, Laurie	1.00
	<b>Virtual Academy Secondary</b>	OPEN	0.83
	<b>06020 - Trade Instr Ed Personnel</b>		
<b>Ind Tech Tcr</b>	<b>Burnsville HS</b>	Haupt, Jonathan R	0.82
		Patrie, Orion D	1.00
		Tesmer, Russell	1.00
<b>PLTW</b>	<b>Nicollet MS</b>	Paetzold, Robert James	0.84
	<b>Virtual Academy Secondary</b>	Paetzold, Robert James	0.16

	Location Description	Full Name	FTE
<b>06030 - Career &amp; Technical Personnel</b>			
<b>Work Exp Tcr</b>	<b>Burnsville Alternative HS</b>	Bates, Daniel W	<b>0.90</b>
<b>06040 - Business Ed Personnel</b>			
<b>Business Tcr</b>	<b>Burnsville HS</b>	Carroll, Michele	<b>1.00</b>
		Lunde, Christopher R	<b>1.00</b>
		OPEN	<b>1.00</b>
	<b>Virtual Academy Secondary</b>	OPEN	<b>1.00</b>
<b>06050 - Partnership Burnsville Pro</b>			
<b>Dir Strategic Partnerships</b>	<b>Diamondhead</b>	Funston, Kathy L	<b>1.00</b>
<b>07010 - K12 Media Serv Support</b>			
<b>EA Media Support</b>	<b>Edward Neill Elementary</b>	Scheuneman, Kristen Joy	<b>0.59</b>
	<b>Gideon Pond Elementary</b>	Butorac, Melanie A	<b>0.59</b>
	<b>Harriet Bishop Elementary</b>	Becker, Sarah J	<b>0.59</b>
	<b>Hidden Valley Elementary</b>	Schatzlein, Rachel	<b>0.59</b>
	<b>Rahn Elementary</b>	Christman, Amber S	<b>0.59</b>
	<b>Sky Oaks Elementary</b>	Berge, Kristy K	<b>0.59</b>
	<b>Vista View Elementary</b>	Cermak, Barbara L	<b>0.59</b>
	<b>Wm Byrne Elementary</b>	Engberg, Denise G	<b>0.59</b>
<b>Media Specialist</b>	<b>Burnsville HS</b>	Oie, Roger	<b>1.00</b>
	<b>Eagle Ridge MS</b>	Galland, John	<b>1.00</b>
	<b>Nicollet MS</b>	Meyer, Nancy L	<b>1.00</b>
<b>07020 - K12 Gifted Talented Support</b>			
<b>Advanced Learning</b>	<b>Edward Neill Elementary</b>	Petrella, Sara M	<b>0.50</b>
	<b>Sky Oaks Elementary</b>	Petrella, Sara M	<b>0.50</b>
<b>07030 - K12 Guidance Serv Support</b>			
<b>College &amp; Career Specialist</b>	<b>Burnsville HS</b>	Sexton, Marcia	<b>1.00</b>
<b>Counselor</b>	<b>Burnsville HS</b>	Akerson, Rebecca D	<b>1.00</b>
		Harrison, Phillip Scott	<b>1.00</b>
		Henderson, Michelle A	<b>1.00</b>
		Markham, Angela L	<b>1.00</b>
		Marshall, Veronica Jean	<b>1.00</b>
		Soderholm, John	<b>1.00</b>
	<b>Eagle Ridge MS</b>	Russell, Desha S	<b>1.00</b>
		Thornton, Madison M	<b>1.00</b>
	<b>Nicollet MS</b>	Hemmah, Katy M	<b>1.00</b>
		Waterman, Molly K	<b>1.00</b>
<b>07040 - DEANS</b>			
<b>Dean</b>	<b>Burnsville HS</b>	Meyer, Joseph	<b>1.00</b>
		OPEN	<b>1.00</b>
		Shaw, David W	<b>1.00</b>
	<b>Eagle Ridge MS</b>	Bohr, Jennifer L	<b>1.00</b>
		Brown, Sterling D	<b>1.00</b>
	<b>Nicollet MS</b>	Bang, Rebecca K	<b>1.00</b>
		Conwell, Peirre D	<b>1.00</b>

	Location Description	Full Name	FTE
<b>07060 - ESL</b>			
<b>ESL Tcr</b>	<b>Burnsville Alternative HS</b>	Friendt, Andrea Lynn	1.00
	<b>Burnsville HS</b>	Lorincz, Kristen L	1.00
		Moren, Kimberly J	1.00
		Moukrim, Mina	1.00
		OPEN	2.00
		Parent, Andrea J	1.00
		Winterlin, Jeffrey	1.00
	<b>District-wide</b>	Quinonez, Jessica L	1.00
	<b>Eagle Ridge MS</b>	Gregory, Amanda	1.00
		Limberg, Mindi L	1.00
		OPEN	1.00
	<b>Edward Neill Elementary</b>	Moran, Ryan W	1.00
		Musa-agboneni, Kari	1.00
		Rhinevault, Lynn	1.00
	<b>Gideon Pond Elementary</b>	Beeninga, Jane	1.00
		King, Kristen	1.00
	<b>Harriet Bishop Elementary</b>	Blom, Anne E	1.00
		Christenson, Rachel A	1.00
		Kessler, Cecilia	1.00
		McKinney, Margo	1.00
		Mikunda, RYanne R	1.00
	<b>Hidden Valley Elementary</b>	Cadwell, Ann M	1.00
		Cullison, Caroline E	1.00
		Michels, Christine	1.00
		O'brien, Brianna	1.00
	<b>Nicollet MS</b>	Kermes, Katherine M	1.00
		Olson, Amy	1.00
		Proctor, Beth	1.00
	<b>Rahn Elementary</b>	Arias, Angela Joy	1.00
		Olson, Kimberly Lenora	1.00
	<b>Sky Oaks Elementary</b>	Jones, Noelle	1.00
		King, Hannah	1.00
		Rippenburg, Wendy A	1.00
	<b>Virtual Academy - Elementary</b>	Thompson, Saloua	1.00
	<b>Virtual Academy Secondary</b>	Blair, Frances M.	1.00
	<b>Vista View Elementary</b>	Carlson, Lisa M	1.00
		Zimmerman, Kara J	1.00
	<b>Wm Byrne Elementary</b>	Benson, Briana M	1.00
		Johnson, Ashley	1.00
		OPEN	1.00
<b>ESL Tcr, ESL Tcr</b>	<b>Sky Oaks Elementary</b>	OPEN	1.00
<b>09010 - Spec Ed Salaries/Bene</b>			
<b>Ace L3 Secretary</b>	<b>BES Transition Services</b>	Tanberg, Teri L	1.00
<b>Ace L4 Admin Asst/Specialist</b>	<b>Diamondhead</b>	Gries, Brenda J	1.00
		OPEN	1.00
	<b>ECSE</b>	Mcbride, Kristen	1.00
<b>Assistive Tech Tcr</b>	<b>District-wide</b>	Nelson, Katie L	1.00

	Location Description	Full Name	FTE
<b>Behavior Analyst</b>	<b>District-wide</b>	Czapar, Kelly N	<b>0.90</b>
		Ewert, Casey B	<b>0.90</b>
<b>Cultural Liaison</b>	<b>ECSE</b>	Hassan, Rahma	<b>1.00</b>
		Riveros, Anna-maria	<b>1.00</b>
<b>Dape</b>	<b>District-wide</b>	Holden, Matt J	<b>0.66</b>
		Opatz, Larry	<b>1.00</b>
		<b>Eagle Ridge MS</b>	Brown, Christopher M
<b>Dir Special Ed</b>	<b>ECSE</b>	Sweeney, Michael J	<b>1.00</b>
	<b>Diamondhead</b>	Piotrowski, Amy	<b>1.00</b>
<b>ECSE Coordinator</b>	<b>ECSE</b>	Wakal, Kimberly B	<b>1.00</b>
<b>ECSE Tcr</b>	<b>ECSE</b>	Albersheim-Carter, Marcina	<b>1.00</b>
		Barcus, Christine J	<b>1.00</b>
		Blomquist, Stephanie	<b>1.00</b>
		Blood, Kelsey Jo	<b>1.00</b>
		Bresina, Autumn R	<b>1.00</b>
		Clancy, Carissa	<b>1.00</b>
		Ebenhoh, Teegan M	<b>1.00</b>
		Erbes, Sarah L	<b>1.00</b>
		Mauroy, Renee D	<b>1.00</b>
		Misfeldt, Eiley K	<b>1.00</b>
		Nelson, Katherine	<b>1.00</b>
		Ness, Karen M	<b>1.00</b>
		Niemiec, Alicia	<b>1.00</b>
		Nolte, Nicole L	<b>1.00</b>
		OPEN	<b>0.60</b>
		Spaulding, Sheila J	<b>1.00</b>
		Yost, Molly M	<b>1.00</b>
<b>Learning Specialist</b>	<b>Edward Neill Elementary</b>	Herkenhoff, Patty Ann	<b>0.25</b>
		Kugler, Julie	<b>0.75</b>
	<b>Gideon Pond Elementary</b>	Macnaughton, Laura	<b>0.50</b>
		Mirs, Laurel	<b>0.50</b>
	<b>Harriet Bishop Elementary</b>	Campen, Kim A.	<b>1.00</b>
		Schafer, Kristy J	<b>0.50</b>
	<b>Hidden Valley Elementary</b>	Collins, Leanne	<b>1.00</b>
		Nurmela, Crystal	<b>0.50</b>
	<b>Rahn Elementary</b>	Keuler, Lori J	<b>0.25</b>
	<b>Sky Oaks Elementary</b>	Harves, Nicole R	<b>0.70</b>
		Ruhland, Maria	<b>0.80</b>
	<b>Vista View Elementary</b>	Crawford, Cynthia Y	<b>1.00</b>
<b>Wm Byrne Elementary</b>	Hanson, Lisa	<b>1.00</b>	
<b>Nurse - LPN</b>	<b>ECSE</b>	Wolke, Sara C	<b>0.60</b>
<b>Nurse - LSN</b>	<b>Edward Neill Elementary</b>	Wittenkeller, Jane E	<b>0.07</b>
	<b>Burnsville HS</b>	Beaulieu, Kourtney A	<b>0.36</b>
	<b>District-wide</b>	Bien, Bernadette L	<b>0.40</b>
	<b>Eagle Ridge MS</b>	Eilertson, Jane Ann	<b>0.21</b>
	<b>Gideon Pond Elementary</b>	Cozad, Patricia M	<b>0.19</b>
	<b>Nicollet MS</b>	Mjelleli, Emily L	<b>0.21</b>
	<b>Rahn Elementary</b>	Stinson, Katrina L	<b>0.04</b>
	<b>Sky Oaks Elementary</b>	Cozad, Patricia M	<b>0.27</b>
	<b>Wm Byrne Elementary</b>	Stinson, Katrina L	<b>0.72</b>

	Location Description	Full Name	FTE
<b>Nurse - LSN, Nurse - LSN</b>	<b>Edward Neill Elementary</b>	OPEN	<b>1.00</b>
<b>Nurse - RN</b>	<b>Burnsville HS</b>	Robison, Kim A	<b>0.16</b>
	<b>Hidden Valley Elementary</b>	Exley, Amanda	<b>0.18</b>
<b>Occ Therapist</b>	<b>District-wide</b>	Cesaro-Moxley, Rachel L	<b>0.50</b>
		Kolstad, Michele M	<b>1.00</b>
		Navarro, Rachel	<b>1.00</b>
		Roeske, Melissa L	<b>1.00</b>
	<b>ECSE</b>	Erickson, Kayla M	<b>1.00</b>
		Robole, Vicki M	<b>1.00</b>
<b>Physical Therapist</b>	<b>District-wide</b>	Lian, Jocelyn M	<b>1.00</b>
<b>Psychologist</b>	<b>BES Transition Services</b>	Nierengarten, Brianna L	<b>0.10</b>
	<b>Burnsville Alternative HS</b>	Gunderson, Mary Jane N	<b>0.10</b>
	<b>Burnsville HS</b>	Gunderson, Mary Jane N	<b>0.90</b>
		Nierengarten, Brianna L	<b>0.90</b>
	<b>Eagle Ridge MS</b>	Kral, Melissa M	<b>1.00</b>
	<b>ECSE</b>	Kennedy, Jennifer K	<b>0.60</b>
		Petersen, Holly M	<b>0.80</b>
	<b>Edward Neill Elementary</b>	Otto, Caron	<b>0.50</b>
	<b>Gideon Pond Elementary</b>	Otto, Caron	<b>0.50</b>
	<b>Harriet Bishop Elementary</b>	Lautigar-beutz, Julie	<b>0.50</b>
	<b>Hidden Valley Elementary</b>	Komar, Karen K	<b>0.50</b>
	<b>Nicollet MS</b>	Krylova, Anna V	<b>1.00</b>
	<b>Rahn Elementary</b>	Lautigar-beutz, Julie	<b>0.50</b>
	<b>Sky Oaks Elementary</b>	Arthur, Paula J	<b>0.50</b>
	<b>Vista View Elementary</b>	Roehl, Peter A	<b>0.50</b>
	<b>Wm Byrne Elementary</b>	Roehl, Peter A	<b>0.50</b>
<b>Social Worker</b>	<b>Burnsville HS</b>	Hewett, Thomas	<b>0.35</b>
		Morrissey, Michelle M	<b>0.35</b>
	<b>Eagle Ridge MS</b>	Poliquin, Anne E	<b>0.35</b>
	<b>ECSE</b>	Reichert, Kristen K	<b>1.00</b>
	<b>Edward Neill Elementary</b>	OPEN	<b>1.00</b>
	<b>Gideon Pond Elementary</b>	Khalif, Abdullahi M	<b>0.35</b>
	<b>Harriet Bishop Elementary</b>	Koch, Rebecca M	<b>0.35</b>
	<b>Hidden Valley Elementary</b>	Gauer-Kloos, Megan	<b>0.35</b>
	<b>Nicollet MS</b>	Fahey, Kara J	<b>0.35</b>
		Mains, Kristin E	<b>0.35</b>
	<b>Rahn Elementary</b>	Keller, Katie	<b>0.35</b>
	<b>Sky Oaks Elementary</b>	Bruns, Brittany G	<b>0.35</b>
	<b>Vista View Elementary</b>	Lemke, Emily A	<b>0.35</b>
	<b>Wm Byrne Elementary</b>	McDowell, Morgan	<b>0.28</b>
<b>Sped Ea</b>	<b>BES Transition Services</b>	Anderson, Cheryl L	<b>0.88</b>
		Engstrom, Heather L	<b>0.88</b>
		Finch, Jeanne	<b>0.88</b>
		Frank, Sharon M	<b>0.88</b>
		Goodling, Beverly	<b>0.88</b>
		OPEN	<b>0.88</b>
		Tousignant, Kare-kathleen K	<b>0.88</b>
	<b>Burnsville HS</b>	Ahmed, Amina	<b>0.88</b>
		Andreasen, Arnold	<b>0.88</b>
		Bocklund, Timothy	<b>0.88</b>

	Location Description	Full Name	FTE
<b>Sped Ea</b>	<b>Burnsville HS</b>	Chroust, Vicki	0.88
		Dixon, Dave T	0.88
		Garvis, Angela N	0.88
		Gibbs Holtan, Helen	0.88
		Grahn, Anders AD	0.88
		Kaytor, Linda K	0.88
		Kinsella, Joe	0.88
		Kolumbus, Ryan C	0.88
		Larson, Janet Anne	0.88
		Lorig, Diane	0.88
		Martinson, Joni	0.88
		Meyman, Whitney	0.88
		Nelson, Mark W	0.88
		Nowlan, Travis M	0.88
		OPEN	1.88
		Ray, Stephen	0.88
		Robles, Michelle R	0.88
		Smidt, Holly B	0.88
		Wolff, Denise	0.88
	<b>Eagle Ridge MS</b>	Ashley, James M	0.91
		Bringgold, Debbie	0.91
		Gillis, Cindy M	0.91
		Mccray, Sharon	0.91
		Murray, Cathleen H	0.91
		Nassar, Thanaa R	0.91
		Ruiz, Winston V	0.91
		Schwarz, Darcie N	0.91
		Thomason, Michal R	0.91
		<b>ECSE</b>	Artiga-rosa, Patricia
	Bachmeier, Michelle M		0.81
	Behme, Beth K		1.00
	Johnson, Karen A		0.81
	Kantor, Nancy M		0.81
Kimball, Marcy L	0.81		
OPEN	0.81		
Painter, Terri Lynn	0.81		
Rupp, Kalene J	0.81		
Schroeder, Gina M	0.81		
Smith, Brittney	0.81		
Walterson, Kristen A	0.81		
<b>Edward Neill Elementary</b>	Abdallah, Hibo Saad	0.91	
	Gronseth, Allyssa M	0.91	
	Hammoud, Hanaa	0.91	
	Heger, Elizabeth A	0.91	
	Herman, Linda R	0.91	
	Kuhlman, Susan M	0.91	
	Pofahl, Janell C	0.91	
	Rockett, Joan	0.91	
<b>Gideon Pond Elementary</b>	Dahir, Hamdi A	0.91	
	Hendrickson, Lisa	0.91	

	Location Description	Full Name	FTE	
<b>Sped Ea</b>	<b>Gideon Pond Elementary</b>	Moalim, Shamso A	0.91	
		Theis, Rachael L	0.91	
		Weatherford, Andrea M	0.91	
		Wilson, Danelle P	0.91	
	<b>Harriet Bishop Elementary</b>	Adamson, Kimberly S	0.91	
		Albrecht, Lauren E	0.91	
		Carney, Catherine	0.91	
		Chhen, Kuoy L	0.91	
		Hickerson, Karen A	0.91	
		Keirstead, Amy	0.91	
		Mathews, Heather L	0.91	
		Mcguire, Rebecca L	0.91	
		Mohamed Ahmed, Malaz K	1.00	
		Spott, Anne B	0.91	
		Weber, Robert D	0.91	
		<b>Hidden Valley Elementary</b>	Daoud, Ayan M	0.91
			Datres, Susan	0.91
	Davila, Ruth E		0.91	
	Jones, Jean		0.91	
	Kienitz, Darlys		0.91	
	Leake, Roxanne		0.91	
	Ochoa Herrera, Lisbet		0.91	
	Peterson, Kim L		0.91	
	Sanz, Margaret M		0.91	
	Twardoski, Ruthann		0.91	
	<b>Nicollet MS</b>		Bourdon, Carl R	0.91
			Brown, Patricia L	0.91
			Daniels, Floyd L	1.00
		Graves, Diana L	0.91	
		Miskiewicz, Kelly A	0.91	
		Needham, Diane M	0.91	
		Neptuno-temozan, Julio	0.91	
		Olson, Pamela S	0.91	
		OPEN	0.91	
		Payne, Debra Kay	0.91	
		Queen, LeVar A	0.91	
		Reeves, Jonathan K	0.91	
		Soucek, Mary L	0.91	
	Thompson, Robert L	0.91		
	<b>Rahn Elementary</b>	Brown, Wilhelmina G	0.81	
		Busing, Marlene L	0.91	
		Droege, Sheryl L	0.91	
		Nordeen, Denise M	0.91	
		Raichert, Sarah	0.91	
		Reuter, Lisa L	0.91	
		Sarhan, Sabah	0.91	
		Torres-Busch, Michaeline E	0.91	
Wegner, Lisa L		0.91		
<b>Sky Oaks Elementary</b>		Boldt, Julie A	0.91	
	Dent, Jonathan M	0.91		

	Location Description	Full Name	FTE	
<b>Sped Ea</b>	<b>Sky Oaks Elementary</b>	Jungers, Gail	0.91	
		Kegley, Renee C	0.91	
		King, Samantha F	0.91	
		Mohamed, Yurub M	0.91	
		Mohamud, Fauzia T	0.91	
		OPEN	0.91	
		Ruiz, Jessica	0.91	
		Santos, Laura	0.91	
		Schiller, Lori L	0.91	
		Spaulding, Kristie	0.91	
	<b>Virtual Academy - Elementary</b>	Ulrich, Kimberly A	0.94	
	<b>Vista View Elementary</b>	Auge, Elizabeth	0.91	
		Boekhoff, Melissa M.	0.91	
		Brown, Ruth	0.91	
		Hall, Jennifer J	0.91	
		Kuskayeva, Irina V	0.91	
		Latourelle, Sandra E	0.91	
		Meitrodt, Kathleen M	0.91	
		Ringger, Tracy A	0.91	
		Roark, Kari L	0.91	
		Scott, Angela J	0.91	
	<b>Wm Byrne Elementary</b>	Adam, Sile Y	0.91	
		Ahmed, Faiza A	0.91	
		Freeman, Tammy S	0.91	
		Godfrey, Cintra L	0.91	
		Ho, Linda S	0.91	
		Koechlein, Laurie Leeanne	0.91	
		Kowalski, Shelly	0.91	
		O'donnell, Joseph J	0.91	
		Stubbs, Victoria E	1.00	
		Theyson, Brenda	0.91	
		<b>Sped Supervisor</b>	<b>Diamondhead</b>	Cherry, Carolyn J
Middendorf, Jennifer L				1.00
Thompson, Dana K	1.00			
<b>Sped Tcr</b>	<b>District-wide</b>	Oscarson Wanzek, Kristi R	1.00	
	<b>BES Transition Services</b>	Anderson, Kasey D	1.00	
		Chrissis, Erik R	1.00	
		Schmidtke, Angila R	1.00	
	<b>Burnsville Alternative HS</b>	Morris, Angela J	1.00	
		<b>Burnsville HS</b>	Bortel, Shawn D	1.00
	Brammer, Olivia A		1.00	
	Bunkers, Kathleen K		1.00	
	Cox, Kelly J		1.00	
	Eiler, Elizabeth P		1.00	
	Ganion, Emma C		1.00	
	Grant, Cara		1.00	
	Hood, Julia S		1.00	
	Jenquin, Marielle R		1.00	
	Kappel, Genevieve N		1.00	
	Kibler, Christian D		1.00	

	<b>Location Description</b>	<b>Full Name</b>	<b>FTE</b>	
<b>Sped Tcr</b>	<b>Burnsville HS</b>	Knox, Jacob M	1.00	
		McCool, Molly	1.00	
		Nelson, Emily A	1.00	
		Neuer, Michelle E	1.00	
		OPEN	2.00	
		Pawley, Meg A	1.00	
		Roark, Kim J	1.00	
		Seamen, Michelle A	1.00	
		Smith, Ashley	1.00	
		Walker, Ryan M	1.00	
		Webber, Jeffrey	1.00	
		<b>Eagle Ridge MS</b>	Baxa, Emily E	1.00
			Byrne, Edward	1.00
	Chouanard, Mary E		1.00	
	Fairchild, Lindsey		1.00	
	Fredricks, Joel J		1.00	
	Hermansen, Laura J		1.00	
	Nash, Derek B		1.00	
	Williams, Elizabeth		1.00	
	Zondag-Hamer, Kimberly		0.50	
	<b>Edward Neill Elementary</b>		Bing, Dena M	1.00
		Discher, Tracy L	1.00	
		Okerstrom, Michelle K	1.00	
	<b>Gideon Pond Elementary</b>	Sullivan, Jodi L	0.50	
		Lynch, Molly	1.00	
		Tucker, Emily A	1.00	
	<b>Harriet Bishop Elementary</b>	Tushie, Patricia	1.00	
		Classen, Jodie L	1.00	
		Hassler, Hannah E	1.00	
	<b>Hidden Valley Elementary</b>	Logan, Kari M	0.50	
		Mickelson, Ashly D	1.00	
		Pred, Renee R	1.00	
		Biagi, Louis	1.00	
		OPEN	3.00	
	<b>Nicollet MS</b>	Pettes, Julie A	1.00	
		Sullivan, Jodi L	0.50	
		Bell, Angela	1.00	
		Blons, Lliane M	1.00	
		Geditz, Randall J	1.00	
		McCue, Michelle	1.00	
		Rappe, Brian	1.00	
		Scheit, Andrea	1.00	
Schroeder, Jean M		1.00		
Tetzloff, Mitzi R		1.00		
<b>Rahn Elementary</b>	Tillman, Megan	1.00		
	Branch, Nancy C	1.00		
	Fechner, Susan	0.50		
	Hoffman, Jada L	1.00		
	Lauer, Lisa N	1.00		
	Zwicke, Kayla M	1.00		

	Location Description	Full Name	FTE	
<b>Sped Tcr</b>	<b>Sky Oaks Elementary</b>	Crespin, Jason C	1.00	
		Hansen, Amy	1.00	
		Hanson, Amy E	1.00	
		Logan, Kari M	0.50	
		Sowieja, Olivia	1.00	
		Tangney, Amy K	1.00	
	<b>St. John's</b>	OPEN	0.40	
	<b>Virtual Academy - Elementary</b>	Hill, Madeline E	1.00	
	<b>Virtual Academy Secondary</b>	Ferguson, Antanaya S	1.00	
		Miller, Jill Elizabeth	0.75	
	<b>Vista View Elementary</b>	Fechner, Susan	0.50	
		Peterson, Julie A	1.00	
		Santele, Layne A	1.00	
		Trisko, Mary	1.00	
		Woods, Megan M	1.00	
		<b>Wm Byrne Elementary</b>	Bugenhagen, Erica A	1.00
		Heller, Mary R	1.00	
		Henrich, Sarah L	1.00	
		Smith, Jennifer S	1.00	
		Stegbauer, Amethyst R	1.00	
	Zondag-Hamer, Kimberly	0.50		
<b>Speech Tcr</b>	<b>Burnsville HS</b>	Barnes, Cherise C	1.00	
	<b>Eagle Ridge MS</b>	Oscarson Wanzek, Kristi R	1.00	
		<b>ECSE</b>	Jordan, Joanna	1.00
		Melquist, Michelle	1.00	
		Niesen, Elizabeth A	1.00	
		Vodnick, Sarah A	1.00	
		Woodcock, Sue M	0.80	
	<b>Edward Neill Elementary</b>	Jamison, Darcie L	1.00	
	<b>Gideon Pond Elementary</b>	Hjermstad, Heather	1.00	
	<b>Harriet Bishop Elementary</b>	Neal, Bryeny B	1.00	
	<b>Hidden Valley Elementary</b>	Spoden, Annemarie	1.00	
	<b>Nicollet MS</b>	Brinkman, Carole I	0.50	
		Schlichting, Catherine	0.50	
	<b>Rahn Elementary</b>	Klinnert, Elizabeth	1.00	
	<b>Sky Oaks Elementary</b>	Faust, Danielle M	1.00	
	<b>Virtual Academy - Elementary</b>	Meulebroeck, Susanne	1.00	
	<b>Vista View Elementary</b>	Goldsmith, Emily R	1.00	
	<b>Wm Byrne Elementary</b>	Kibler, Jeanne	1.00	
	<b>Work Exp Tcr</b>	<b>BES Transition Services</b>	Erickson, Shelly L	1.00
		<b>Burnsville HS</b>	OPEN	1.00
Pope, Kristina			1.00	
<b>10010 - ALC/At Risk Programming</b>				
<b>6th Grade Tcr</b>	<b>Eagle Ridge MS</b>	Lewandowski, Megan J	0.17	
		Mikelson, Teresa	0.33	
	<b>Nicollet MS</b>	Cin, Stephanie P	0.33	
		Coronis, Anthony L	0.11	
		Glas, John M	0.50	
		Kohner, Joseph E	0.50	

	Location Description	Full Name	FTE	
<b>6th Grade Tcr</b>	<b>Nicollet MS</b>	Ring, Katlin	<b>0.33</b>	
<b>Abe Tcr</b>	<b>Community Ed</b>	Jordan, Allison A	<b>1.00</b>	
<b>Ace L3 Secretary</b>	<b>Burnsville Alternative HS</b>	Ho-Buttleman, Staci	<b>1.00</b>	
<b>Ace L4 Admin Asst/Specialist</b>	<b>Diamondhead</b>	Odowa, Huda Y	<b>1.00</b>	
<b>Art Tcr</b>	<b>Burnsville Alternative HS</b>	Braun, Catherine A	<b>1.00</b>	
<b>CE Coordinator 3</b>	<b>Hidden Valley Elementary</b>	Dudley, Martha Viczian	<b>0.20</b>	
	<b>Sky Oaks Elementary</b>	Konopa, Stacey	<b>0.20</b>	
	<b>Wm Byrne Elementary</b>	Kristjanson, Jeanine	<b>0.20</b>	
<b>CE Coordinator I</b>	<b>Rahn Elementary</b>	Berge, Sara K	<b>0.18</b>	
<b>Community Connections Coord</b>	<b>Community Ed</b>	Daoud, Hamde	<b>0.33</b>	
		Ontiveros, Eddieca	<b>0.33</b>	
<b>Counselor</b>	<b>Burnsville Alternative HS</b>	Romano, Molly E	<b>0.50</b>	
<b>EA Level 3</b>	<b>Burnsville Alternative HS</b>	White, Ruthann	<b>0.88</b>	
<b>Lang Arts Tcr</b>	<b>Burnsville Alternative HS</b>	Bergman, Anna T	<b>0.50</b>	
		Meilleur, Stephanie J	<b>1.00</b>	
		OPEN	<b>0.75</b>	
	<b>Eagle Ridge MS</b>		Sloneker, Angela	<b>1.00</b>
			Anderson, Kristen L	<b>0.50</b>
			Blair, Michael E.	<b>0.50</b>
			Elward, Lucius P	<b>0.50</b>
			Parkinson, Jacquelyn R	<b>0.50</b>
	<b>Nicollet MS</b>		Armajani, Jonathan C	<b>0.33</b>
			Hansen, William C	<b>0.33</b>
			Mohr, Sydney M	<b>0.33</b>
			Orth, Steven D.	<b>0.33</b>
			Salad, Hawa D	<b>0.50</b>
			Sorensen, Brad	<b>0.50</b>
<b>Math Tcr</b>	<b>Burnsville Alternative HS</b>	Lotze, Timothy	<b>1.00</b>	
		Mueller, Sarah K	<b>1.00</b>	
	<b>Eagle Ridge MS</b>		Czapar, Ryan J	<b>0.50</b>
			Drutowski, Alison	<b>0.50</b>
			Grueneich, Janelle	<b>0.50</b>
			Isaacson, Melissa J	<b>0.50</b>
			Nelson, Michelle L	<b>0.50</b>
	<b>Nicollet MS</b>		Benson, Ross S	<b>0.50</b>
			Funches, Monique Roy	<b>0.66</b>
			Geddes, Richard W	<b>0.33</b>
McNeil, Madeline P			<b>0.50</b>	
Philipsek, Megan K			<b>0.50</b>	
Van Hoorn, Kirsten			<b>0.50</b>	
<b>Phy Ed Tcr</b>	<b>Burnsville Alternative HS</b>	Morrissey, Kevin P	<b>1.00</b>	
<b>Principal</b>	<b>Burnsville Alternative HS</b>	Ronn, Kelly J	<b>0.75</b>	
<b>Science Tcr</b>	<b>Burnsville Alternative HS</b>	Engelhardt, Angela C	<b>1.00</b>	
		Pranschke, Stephanie T	<b>0.20</b>	
		Soderholm, William Eric	<b>1.00</b>	
<b>Soc Stu Tcr</b>	<b>Burnsville Alternative HS</b>	Bates, Daniel W	<b>0.10</b>	
		Bergman, Anna T	<b>0.50</b>	
		Hill, Amy	<b>0.90</b>	
		Kirchner, Amy	<b>1.00</b>	
		Simmons, Sean D	<b>0.20</b>	

	Location Description	Full Name	FTE
<b>Soc Stu Tcr</b>	<b>Virtual Academy Secondary</b>	Simmons, Sean D	<b>0.13</b>
<b>Youth Development/ALC Coord</b>	<b>Community Ed</b>	Floback, Courtnee L	<b>0.60</b>
<b>10030 - K-12 Nursing Hlth Serv</b>			
<b>EA Health</b>	<b>Gideon Pond Elementary</b>	Stene, Barbara	<b>0.91</b>
	<b>Harriet Bishop Elementary</b>	Hansen, Sarah J	<b>0.91</b>
	<b>Rahn Elementary</b>	Gaddy, Keshia	<b>0.91</b>
	<b>Sky Oaks Elementary</b>	Luth, Donita	<b>0.45</b>
	<b>Vista View Elementary</b>	Luth, Donita	<b>0.45</b>
<b>Nurse - LPN</b>	<b>Burnsville Alternative HS</b>	Carlisano, Marta L	<b>1.00</b>
	<b>Edward Neill Elementary</b>	Wittenkeller, Jane E	<b>0.93</b>
<b>Nurse - LSN</b>	<b>Burnsville HS</b>	Beaulieu, Kourtney A	<b>0.64</b>
	<b>District-wide</b>	Bien, Bernadette L	<b>0.60</b>
	<b>Eagle Ridge MS</b>	Eilertson, Jane Ann	<b>0.79</b>
	<b>Gideon Pond Elementary</b>	Cozad, Patricia M	<b>0.21</b>
	<b>Nicollet MS</b>	Mjelleli, Emily L	<b>0.80</b>
		OPEN	<b>1.00</b>
	<b>Rahn Elementary</b>	Stinson, Katrina L	<b>0.16</b>
	<b>Sky Oaks Elementary</b>	Cozad, Patricia M	<b>0.33</b>
	<b>Wm Byrne Elementary</b>	Stinson, Katrina L	<b>0.08</b>
	<b>Nurse - RN</b>	<b>Burnsville HS</b>	Robison, Kim A
<b>Hidden Valley Elementary</b>		Dillon, Riley N	<b>1.00</b>
		Exley, Amanda	<b>0.82</b>
<b>11020 - 9-12 Athletics</b>			
<b>Ace L4 Admin Asst/Specialist</b>	<b>Burnsville HS</b>	Riggs, Jeanine L	<b>1.00</b>
<b>Dir Activities</b>	<b>Burnsville HS</b>	Paek, Guillaume J	<b>1.00</b>
<b>12010 - F401 Fed Title I</b>			
<b>3rd GradeTcr</b>	<b>Hidden Valley Elementary</b>	Taack, Gina	<b>1.00</b>
<b>4th Grade Tcr</b>	<b>Hidden Valley Elementary</b>	Grundstrom, Katie M	<b>1.00</b>
<b>5th Grade Tcr</b>	<b>Virtual Academy - Elementary</b>	Viktora, Gabrielle E	<b>0.50</b>
	<b>Edward Neill Elementary</b>	Jensen, Jason C	<b>1.00</b>
	<b>Sky Oaks Elementary</b>	Richards, Jesse	<b>1.00</b>
	<b>Virtual Academy - Elementary</b>	Viktora, Gabrielle E	<b>0.50</b>
	<b>Ace L3 Secretary</b>	<b>Diamondhead</b>	Chamberland, Tausha
<b>Ace L4 Admin Asst/Specialist</b>	<b>Diamondhead</b>	De Leon, Angel M	<b>0.50</b>
<b>Band Tcr</b>	<b>District-wide</b>	OPEN	<b>1.00</b>
<b>Counselor</b>	<b>Hidden Valley Elementary</b>	Vendel, Kristin M	<b>1.00</b>
<b>EA L2 Support</b>	<b>Sky Oaks Elementary</b>	Solomon, Cassidy E	<b>0.13</b>
	<b>Vista View Elementary</b>	Cermak, Barbara L	<b>0.16</b>
	<b>Wm Byrne Elementary</b>	Engberg, Denise G	<b>0.25</b>
<b>EA Level 3</b>	<b>Edward Neill Elementary</b>	Kruger, Tara N	<b>0.94</b>
	<b>Gideon Pond Elementary</b>	Abdi, Rahima A	<b>0.50</b>
		Waters, Stacie	<b>0.63</b>
	<b>Rahn Elementary</b>	Gutierrez Beltran, Maria L	<b>0.06</b>
	<b>Vista View Elementary</b>	Tillman, Jack R	<b>1.00</b>
<b>Family Liaison</b>	<b>Harriet Bishop Elementary</b>	Wild, Priscila C	<b>1.00</b>
<b>Kindergarten Tcr</b>	<b>Gideon Pond Elementary</b>	Brace, Roxanna N	<b>1.00</b>
<b>Learning Specialist</b>	<b>Harriet Bishop Elementary</b>	Schafer, Kristy J	<b>0.50</b>

	Location Description	Full Name	FTE
<b>Learning Specialist</b>	<b>Harriet Bishop Elementary</b>	Schwalbe, Heather	<b>1.00</b>
	<b>Rahn Elementary</b>	Keuler, Lori J	<b>0.75</b>
	<b>Vista View Elementary</b>	Green, Kerianne Loran	<b>0.63</b>
	<b>Wm Byrne Elementary</b>	Knutson, Christine	<b>1.00</b>
<b>Sisa Coordinator</b>	<b>Diamondhead</b>	Fischer McDonald, Christine	<b>0.49</b>
		Howe, Jaimie K	<b>0.80</b>
<b>Title 1 Tcr</b>	<b>St. John's</b>	Pfeiffer, Donna M	<b>0.40</b>
<b>TOSA</b>	<b>Diamondhead</b>	Gehrke, Andrew R	<b>0.20</b>
<b>12020 - F414 Fed Title II Part A</b>			
<b>Avid Coordinator</b>	<b>Burnsville HS</b>	Christy, Danielle H	<b>0.20</b>
	<b>Eagle Ridge MS</b>	Thomas, Jessica	<b>0.13</b>
	<b>Nicollet MS</b>	Smalley, Amy C	<b>0.13</b>
<b>ESL Coordinator</b>	<b>Diamondhead</b>	Kreie Arago, Maria	<b>0.25</b>
<b>Lang Arts Tcr</b>	<b>Burnsville HS</b>	Connell, Paul J	<b>0.20</b>
<b>Sisa Coordinator</b>	<b>Diamondhead</b>	Fischer McDonald, Christine	<b>0.49</b>
		Lowe, Brandon L	<b>1.00</b>
<b>TOSA</b>	<b>Diamondhead</b>	Gehrke, Andrew R	<b>0.80</b>
<b>12030 - F417 Fed Title III</b>			
<b>ESL Coordinator</b>	<b>Diamondhead</b>	Kreie Arago, Maria	<b>0.75</b>
<b>12040 - F433 Fed Title IV-A</b>			
<b>Behavior Analyst</b>	<b>District-wide</b>	Czapar, Kelly N	<b>0.10</b>
		Ewert, Casey B	<b>0.10</b>
<b>Lang Arts Tcr</b>	<b>Burnsville HS</b>	Connell, Paul J	<b>0.20</b>
<b>Sisa Coordinator</b>	<b>Diamondhead</b>	Howe, Jaimie K	<b>0.20</b>
<b>13010 - F335 Pro Pay (QComp)</b>			
<b>Continuous Improvement Coach</b>	<b>District-wide</b>	Bane, Deanna S	<b>1.00</b>
		Coleman, Colleen M	<b>1.00</b>
		Hagen, Aimee E	<b>1.00</b>
		Nemeth, Heather	<b>1.00</b>
		Ness, Katie L	<b>1.00</b>
		Niffenegger, Kamala N	<b>1.00</b>
<b>13020 - Integration Program</b>			
<b>Advanced Learning</b>	<b>Gideon Pond Elementary</b>	Stalock, Sharron C	<b>0.50</b>
	<b>Wm Byrne Elementary</b>	Stalock, Sharron C	<b>0.50</b>
<b>Avid Coordinator</b>	<b>Burnsville Alternative HS</b>	Hill, Amy	<b>0.10</b>
	<b>Burnsville HS</b>	Christy, Danielle H	<b>0.10</b>
	<b>Eagle Ridge MS</b>	Thomas, Jessica	<b>0.20</b>
	<b>Nicollet MS</b>	Smalley, Amy C	<b>0.20</b>
<b>Cultural Liaison</b>	<b>District-wide</b>	Ali, Maryan H	<b>1.00</b>
		Bauer, Andrea C	<b>1.00</b>
		Gaston, Tommie	<b>1.00</b>
		Grant, Heidi A	<b>1.00</b>
		Kaahiye, Axmad	<b>1.00</b>
		Lopez, Mary T	<b>1.00</b>
		Omar, Abdulahi	<b>1.00</b>

	Location Description	Full Name	FTE		
<b>Cultural Liaison</b>	<b>District-wide</b>	Osman, Amal M	1.00		
		Quintana Nunez, Mariana	1.00		
		Torres, Hector R	1.00		
		Yasin, Muna I	1.00		
<b>Dir Curriculum &amp; Instruction</b>	<b>Diamondhead</b>	Oftedahl, Imina P	0.25		
<b>Social Worker</b>	<b>Burnsville HS</b>	Hewett, Thomas	0.65		
		Morrissey, Michelle M	0.65		
		Eagle Ridge MS	Poliquin, Anne E	0.65	
		Gideon Pond Elementary	Khalif, Abdullahi M	0.65	
		Harriet Bishop Elementary	Koch, Rebecca M	0.65	
		Hidden Valley Elementary	Gauer-Kloos, Megan	0.65	
		Nicollet MS	Fahey, Kara J	0.65	
			Mains, Kristin E	0.65	
		Rahn Elementary	Keller, Katie	0.65	
		Sky Oaks Elementary	Bruns, Brittany G	0.65	
		Vista View Elementary	Lemke, Emily A	0.65	
		Wm Byrne Elementary	McDowell, Morgan	0.52	
		<b>Specialist of American Indian</b>	<b>District-wide</b>	Mousseau, Rebecca J	1.00
<b>13030 - Compensatory Ed</b>					
<b>6th Grade Tcr</b>	<b>Eagle Ridge MS</b>	Lewandowski, Megan J	0.50		
	<b>Nicollet MS</b>	Peterson, Christine K	0.83		
<b>Advanced Learning</b>	<b>Harriet Bishop Elementary</b>	Huber, Erin	0.50		
	<b>Hidden Valley Elementary</b>	Huber, Erin	0.50		
	<b>Rahn Elementary</b>	Podratz, Anne Marie	0.50		
	<b>Vista View Elementary</b>	Podratz, Anne Marie	0.50		
<b>Avid Tcr</b>	<b>Burnsville HS</b>	Christy, Danielle H	0.50		
		Davidson, Elizabeth A	0.20		
		Deutsch, Matt R	0.20		
		Hansen, Marie C	0.20		
		Johnson, Cory Charles	0.20		
		McDevitt, Paul David	0.20		
		Simmons, Sean D	0.20		
		Waller, Jennifer	0.20		
		<b>Continuous Improvement Coach</b>	<b>District-wide</b>	Barnes, Monet M	1.00
				Skoglund, Allison L	1.00
<b>Counselor</b>	<b>Burnsville Alternative HS</b>	Maidment, Lori	0.20		
<b>Interventionist</b>	<b>Burnsville Alternative HS</b>	Maidment, Lori	0.80		
	<b>Eagle Ridge MS</b>	Day, Marlys L	1.00		
<b>Lang Arts Tcr</b>	<b>Nicollet MS</b>	Smolke, Angela S	0.67		
	<b>Virtual Academy Secondary</b>	Orth, Steven D.	0.17		
<b>Math Tcr</b>	<b>Burnsville HS</b>	Banitt, Justin	0.10		
		Harrod, Kim	0.20		
		Vogt, Kendra M	0.20		
<b>Reading Tcr</b>	<b>Burnsville HS</b>	Holcombe, Sara J	0.20		
<b>Science Tcr</b>	<b>Burnsville HS</b>	Holt, Clayton B	0.13		
		Huemoeller, Michael T	0.20		
<b>14010 - Tech General</b>					
<b>Digital Learning Specialist</b>	<b>Edward Neill Elementary</b>	Anderson, Bjorn Rs	0.50		

	Location Description	Full Name	FTE
<b>Digital Learning Specialist</b>	<b>Gideon Pond Elementary</b>	Knudsen, Julie A	<b>0.75</b>
	<b>Harriet Bishop Elementary</b>	Risteau, Joseph S	<b>1.00</b>
	<b>Hidden Valley Elementary</b>	Miller, Kaycie R	<b>0.75</b>
	<b>Rahn Elementary</b>	Christen, Lisa K.	<b>0.25</b>
		Knudsen, Julie A	<b>0.25</b>
	<b>Sky Oaks Elementary</b>	Christen, Lisa K.	<b>0.75</b>
	<b>Virtual Academy - Elementary</b>	OPEN	<b>0.25</b>
	<b>Vista View Elementary</b>	Anderson, Bjorn Rs	<b>0.50</b>
	Miller, Kaycie R	<b>0.25</b>	
	<b>Wm Byrne Elementary</b>	Abrahamson, Jonathan	<b>1.00</b>
<b>14020 - Tech Capital Projects</b>			
<b>Ace L4 Admin Asst/Specialist</b>	<b>Diamondhead</b>	Lallier, Britney	<b>1.00</b>
<b>Digital Learning Specialist</b>	<b>District-wide</b>	Salmela, Kathryn	<b>1.00</b>
<b>Dir Technology</b>	<b>Diamondhead</b>	Gorton, Rachel	<b>1.00</b>
<b>Tech Spec 1</b>	<b>Diamondhead</b>	Abdiwahab, Mohamed S	<b>1.00</b>
		Meyer, Jessica M	<b>1.00</b>
		Stalock, Andrew R	<b>1.00</b>
		Mohamed, Hanad Y	<b>1.00</b>
<b>Tech Spec 2</b>	<b>Diamondhead</b>	Lund, Elliott J	<b>1.00</b>
		Rethlake-homolka, Pam	<b>1.00</b>
		Thomas, John S	<b>1.00</b>
		Webster, James A	<b>1.00</b>
<b>Tech Spec 3</b>	<b>Diamondhead</b>	Kopp, Elizabeth A	<b>1.00</b>
		Lund, Tim J	<b>1.00</b>
<b>Tech Spec 4</b>	<b>Diamondhead</b>	Weiler, Bob M	<b>1.00</b>
		Wolke, Drew D	<b>1.00</b>
<b>15010 - Prog Development</b>			
<b>Ace L4 Admin Asst/Specialist</b>	<b>Diamondhead</b>	De Leon, Angel M	<b>0.50</b>
<b>15020 - Curriculum</b>			
<b>Dir Curriculum &amp; Instruction</b>	<b>Diamondhead</b>	Oftedahl, Imina P	<b>0.75</b>
<b>Sisa Coordinator</b>	<b>Diamondhead</b>	Lucius, Rachel H	<b>1.00</b>
<b>16010 - Board of Education</b>			
<b>School Board</b>	<b>District-wide</b>	Conner, Antoinette	<b>1.00</b>
		Said, Suad A	<b>1.00</b>
		Werb, Anna J	<b>1.00</b>
<b>School Board - Chair</b>	<b>District-wide</b>	Miller, Eric Charles	<b>1.00</b>
<b>School Board - Clerk</b>	<b>District-wide</b>	Hume, Michael S	<b>1.00</b>
<b>School Board - Treasurer</b>	<b>District-wide</b>	Alt, Abigail	<b>1.00</b>
<b>School Board - Vice Chair</b>	<b>District-wide</b>	Chester, Lesley A	<b>1.00</b>
<b>16020 - Superintendent</b>			
<b>Exec Admin Assistant</b>	<b>Diamondhead</b>	Kenney, Jami M	<b>1.00</b>
<b>Superintendent</b>	<b>Diamondhead</b>	Battle, Theresa F	<b>1.00</b>
<b>16030 - Assist Superintendent</b>			
<b>Ace L4 Admin Asst/Specialist</b>	<b>Diamondhead</b>	Kacmarynski, Kristine	<b>0.50</b>

	Location Description	Full Name	FTE
<b>Asst Superintendent</b>	<b>Diamondhead</b>	Gersich, Brian M	<b>1.00</b>
<b>16040 - Human Resources</b>			
<b>Dir Human Resources</b>	<b>Diamondhead</b>	Sovine, Stacey	<b>1.00</b>
<b>Hr Benefits Specialist</b>	<b>Diamondhead</b>	Kalash, Kelly J	<b>1.00</b>
<b>Hr Coord</b>	<b>Diamondhead</b>	Busker, Hailey M	<b>1.00</b>
<b>Hr Employment Specialist</b>	<b>Diamondhead</b>	Olson, Ariel R	<b>1.00</b>
<b>Hr Labor Relations Mgr</b>	<b>Diamondhead</b>	Demuth, Joy S	<b>1.00</b>
<b>16050 - Business Services</b>			
<b>Ace L4 Admin Asst/Specialist</b>	<b>Diamondhead</b>	Kacmarynski, Kristine	<b>0.50</b>
<b>Dir Business</b>	<b>Diamondhead</b>	Rider, Lisa K	<b>1.00</b>
<b>16051 - Accounting &amp; Finance</b>			
<b>Ace L4 Admin Asst/Specialist</b>	<b>Diamondhead</b>	Kaisershot, Stacy L	<b>1.00</b>
		Wilson, Michele L	<b>1.00</b>
		Zellmer, Julie A	<b>1.00</b>
<b>Compliance Coordinator</b>	<b>Diamondhead</b>	Leake, Jarrod S	<b>1.00</b>
<b>Dir Finance</b>	<b>Diamondhead</b>	Dehne, Tyler	<b>1.00</b>
<b>Fiscal Services Coordinator</b>	<b>Diamondhead</b>	Ditter, Natalie L	<b>1.00</b>
<b>Pyrl Supervisor</b>	<b>Diamondhead</b>	Robasse, Christine M	<b>1.00</b>
<b>16060 - Marketing Communications</b>			
<b>Communications Coordinator</b>	<b>Diamondhead</b>	Steichen, Matthew J	<b>1.00</b>
<b>Communications Specialist</b>	<b>Diamondhead</b>	Lake, Lisa L	<b>1.00</b>
<b>Dir Communications</b>	<b>Diamondhead</b>	Tinklenberg, Aaron D	<b>1.00</b>
<b>16070 - Student Registration</b>			
<b>Ace L3 Secretary</b>	<b>Diamondhead</b>	Hardt, Annette	<b>1.00</b>
		Kaiser, Tanya J	<b>1.00</b>
<b>Ace L4 Admin Asst/Specialist</b>	<b>Diamondhead</b>	Petroskey, Kellie A	<b>1.00</b>
<b>Student Systems Coordinator</b>	<b>Diamondhead</b>	OPEN	<b>1.00</b>
<b>17010 - VOLUNTARY PRE-SCHOOL</b>			
<b>CE Coordinator 2</b>	<b>Diamondhead</b>	Cherne, Lori M	<b>1.00</b>
		Milinovich, Tracy	<b>1.00</b>
	<b>Edward Neill Elementary</b>	Hirani, Misbah M	<b>1.00</b>
	<b>Gideon Pond Elementary</b>	Schiffman, Suzanne	<b>1.00</b>
		Smith-Lossiah, Sharon Kay	<b>1.00</b>
	<b>Harriet Bishop Elementary</b>	Derusha, Jessalynn	<b>0.50</b>
		Fandrich, Kari M	<b>1.00</b>
	<b>Hidden Valley Elementary</b>	Rivers, Jessica L	<b>1.00</b>
		Tusa, Angela M	<b>1.00</b>
	<b>Rahn Elementary</b>	Pettengill, Taylor M	<b>1.00</b>
		Watson, Melissa A	<b>1.00</b>
	<b>Sky Oaks Elementary</b>	Dedomines, Jennifer L	<b>1.00</b>
		Santos, Miya D	<b>1.00</b>
	<b>Vista View Elementary</b>	Rottjakob, Ronda K	<b>1.00</b>
	<b>Wm Byrne Elementary</b>	Hanson, Virginia A	<b>1.00</b>
<b>CE Program Associate</b>	<b>Community Ed</b>	Abraha, Wubet A	<b>0.75</b>

	Location Description	Full Name	FTE
<b>CE Program Associate</b>	<b>Community Ed</b>	Amos, Susan K	1.00
		Monnens, Selena	0.88
		Sampers, Karen M	0.75
	<b>Gideon Pond Elementary</b>	Yusuf, Ubah	0.88
		Sexton, Tracy M	0.45
		Rush, Diane	1.00
		Burkart, Paula J	0.88
		Davis, Isaiah	1.00
		Coulter, Elizabeth E	1.00
		Sanborn, Nicholas	0.19
<b>CE Program Supervisor</b>	<b>Community Ed</b>	Sampers, Cynthia	0.30
<b>Early Learning Coordinator</b>	<b>Community Ed</b>	Cherry, Carolyn J	0.15
<b>Sped Supervisor</b>	<b>Diamondhead</b>		
<b>17011 - Elem Bldg Administrators</b>			
<b>Principal</b>	<b>Edward Neill Elementary</b>	Bomsta, Lyle J	1.00
	<b>Gideon Pond Elementary</b>	Buchanan, Isis L	1.00
	<b>Harriet Bishop Elementary</b>	Essay, Kenneth P	1.00
	<b>Hidden Valley Elementary</b>	Black, Kristine C	1.00
	<b>Rahn Elementary</b>	Robb, Brad E	1.00
	<b>Sky Oaks Elementary</b>	Brandner, Renee	1.00
	<b>Virtual Academy - Elementary</b>	Pohl, Angie J	0.25
	<b>Vista View Elementary</b>	Pohl, Angie J	0.75
	<b>Wm Byrne Elementary</b>	Bonneville, Jon G	1.00
<b>17012 - Elem Bldg Clerical</b>			
<b>Ace L3 Secretary</b>	<b>Hidden Valley Elementary</b>	Najera Vazquez, Martha E	1.00
<b>Ace L4 Admin Asst/Specialist</b>	<b>Edward Neill Elementary</b>	Stickle, Carolyn E	1.00
	<b>Gideon Pond Elementary</b>	Olsen-Dickhausen, Sarah J	1.00
	<b>Harriet Bishop Elementary</b>	Hinman, Jennifer J	1.00
	<b>Hidden Valley Elementary</b>	Hreha, Kyle J	1.00
	<b>Rahn Elementary</b>	Crosbie, Cindy	1.00
	<b>Sky Oaks Elementary</b>	Halvorson Peralta, Nancy E	1.00
	<b>Vista View Elementary</b>	Berra, Angie Marie	1.00
	<b>Wm Byrne Elementary</b>	Mcclellan, Melissa E	1.00
<b>17013 - Elem Bldg Ed Assistants</b>			
<b>EA L2 Support</b>	<b>Edward Neill Elementary</b>	OPEN	0.41
		Polding, Molly A	0.47
		Rosenberger, Rose M	0.88
	<b>Gideon Pond Elementary</b>	Abdi, Rahima A	0.50
		Butorac, Melanie A	0.25
		Kump, Jolene	1.00
		Becker, Sarah J	0.19
	<b>Harriet Bishop Elementary</b>	Liyanage, Melanie	0.69
		Mcconnell, Diane	0.50
		Siddorn, Angela G	0.63
		Nelson, Jeremy Tk	0.25
		OPEN	0.63
	<b>Hidden Valley Elementary</b>	Somerville, Raha A	0.38
		Christman, Amber S	0.31

	Location Description	Full Name	FTE
<b>EA L2 Support</b>	<b>Rahn Elementary</b>	Mosley, Julie G	1.00
		<b>Sky Oaks Elementary</b>	Berge, Kristy K
		Haroon, Hajir S	0.63
		Jama, Safiyo N	0.31
		Solomon, Cassidy E	0.19
		Yusuf, Kali M	1.00
	<b>Vista View Elementary</b>	Cermak, Barbara L	0.25
		Gilbertson, Sherry A	0.69
		Schonewill, Jamie	0.69
	<b>Wm Byrne Elementary</b>	Ahmed, Sahra G	0.31
		Cull, Margaret R	0.91
		Duran, Lindsey M	0.38
OPEN		0.09	
Vervais, Elizabeth		0.31	
<b>17021 - Sec Bldg Administrators</b>			
<b>POSA</b>	<b>Nicollet MS</b>	Bellmont, Chris	1.00
<b>Principal</b>	<b>Burnsville HS</b>	Helke, David M	1.00
	<b>Eagle Ridge MS</b>	OPEN	1.00
<b>Principal Asst</b>	<b>Virtual Academy Secondary</b>	Ronn, Kelly J	0.25
	<b>Burnsville HS</b>	Becquer, Frances	1.00
		Braspenick, Cherie	1.00
		Lepper, Jay C	1.00
		Noble, Sarah J	1.00
	<b>Eagle Ridge MS</b>	Heim, Bill V	1.00
	<b>Nicollet MS</b>	Blaylark, Eddie D	1.00
<b>17022 - Sec Bldg Clerical</b>			
<b>Ace L3 Secretary</b>	<b>Burnsville HS</b>	Cecka, Nanette	1.00
		Funk, Ann E	1.00
		Moberg, Carlene	1.00
		Plomski, Marci	1.00
		Scherer, Deb M	1.00
		Thornton, Jenifer A	1.00
	<b>Eagle Ridge MS</b>	Evans-Vorhies, Maryann C	1.00
		Felton, Michelle M.	1.00
	<b>Nicollet MS</b>	Olson, Diane B	1.00
		Paul, Tara	1.00
<b>Ace L4 Admin Asst/Specialist</b>	<b>Burnsville HS</b>	Cenci, Barbara	1.00
		Katzmarek, Abigail S	1.00
	<b>Eagle Ridge MS</b>	Scalzo, Kristin	1.00
<b>Registrar</b>	<b>Nicollet MS</b>	O'Hara Stuart, Erin	1.00
	<b>Burnsville HS</b>	Westerlund, Danette R	1.00
<b>17027 - DEC Clerical</b>			
<b>Ace L2 Clerk</b>	<b>Diamondhead</b>	Lau, Guek Yong	1.00
<b>19010 - OP Custodial</b>			
<b>Custodian - Level 1</b>	<b>Burnsville HS</b>	Jacobson, Michael J	1.00
		Jimenez, David M	1.00

	<b>Location Description</b>	<b>Full Name</b>	<b>FTE</b>
<b>Custodian - Level 1</b>	<b>Burnsville HS</b>	Linder, Anthony J	1.00
		Martinez, Annette	1.00
		Mcdonald, David	1.00
		Molina, Luis A	1.00
		OPEN	1.00
		Orellana, Laura I	1.00
		Schwanke, Craig A	1.00
		Toeller, John F.	1.00
		Wick, Darryl	1.00
	<b>Diamondhead</b>	Abbott, Mark M	1.00
		Alvarado Robles, Luis	1.00
		Dotzler, Brenda L	1.00
		Graupmann, David A	1.00
	<b>District-wide</b>	Anderson, Sean M	1.00
		Davila, Guillermo D	1.00
		OPEN	1.00
		Vertein, James	1.00
	<b>Eagle Ridge MS</b>	Wick, Kaleb	1.00
		Arreola, Bertha A	1.00
		Leon, Steven F	1.00
	<b>ECSE</b>	Ly, Ty V	1.00
		Sahli, Teresea	1.00
		James, Marcus C	0.50
	<b>Edward Neill Elementary</b>	Lopez, Joseph D	1.00
		Alvarado, Mary	1.00
	<b>Gideon Pond Elementary</b>	Molina, Angel	0.50
		Fitzgerald, Elizabeth	1.00
	<b>Harriet Bishop Elementary</b>	Ohlhauser, Connor C	0.50
		Robasse, Charles W	1.00
	<b>Hidden Valley Elementary</b>	Spencer, Tandelyn T	1.00
		Alvarado, Ernesto	1.00
	<b>Nicollet MS</b>	Sullivan, Geraldine E	1.00
		Kiehn, Jean M	1.00
		Mathys, Frederic G	1.00
	<b>Rahn Elementary</b>	O'leary, Daniel L	1.00
		Needham, Timothy	1.00
Ohlhauser, Connor C		0.50	
<b>Sky Oaks Elementary</b>	Kinyon, Terry R	1.00	
<b>Vista View Elementary</b>	Molina, Angel	0.50	
	Morales, Manuela	1.00	
<b>Wm Byrne Elementary</b>	James, Marcus C	0.50	
	OPEN	1.00	
<b>Custodian - Level 2</b>	<b>Burnsville HS</b>	Alvarado, Angel	1.00
		Gibbons, Patrick M	1.00
		Lundberg-Schmidt, Pamela M	1.00
		Mauser, Benjamin	1.00
		Wendorf, Eric S	1.00
	<b>District-wide</b>	Johnson, Mark E	1.00
		Johnson, Michael A	1.00
		Wollersheim, Christian P	1.00

	Location Description	Full Name	FTE
<b>Custodian - Level 2</b>	<b>Eagle Ridge MS</b>	Johnson, Nicholas A	<b>1.00</b>
	<b>Nicollet MS</b>	Teske, Jeffrey J	<b>1.00</b>
<b>Custodian - Level 3</b>	<b>Burnsville HS</b>	Morgan, Julie C	<b>1.00</b>
		Sahli, Jonathan C	<b>1.00</b>
	<b>Diamondhead</b>	Glende, Mark	<b>1.00</b>
		Thurber, Laurie	<b>1.00</b>
	<b>Eagle Ridge MS</b>	Johnson, Glenn A.	<b>1.00</b>
	<b>ECSE</b>	Dykstra, Bryan G.	<b>1.00</b>
	<b>Edward Neill Elementary</b>	Reimers, James F	<b>1.00</b>
	<b>Gideon Pond Elementary</b>	Gorzycki, Mark	<b>1.00</b>
	<b>Harriet Bishop Elementary</b>	Martinez, Robert V	<b>1.00</b>
	<b>Hidden Valley Elementary</b>	Nelson, Kirk A	<b>1.00</b>
	<b>Metcalf MS</b>	Johnson, Brian J	<b>1.00</b>
	<b>Nicollet MS</b>	Schmidt, Brent G	<b>1.00</b>
	<b>Rahn Elementary</b>	Jensen, Bryan J	<b>1.00</b>
	<b>Sky Oaks Elementary</b>	Kaisershot, Troy M	<b>1.00</b>
	<b>Vista View Elementary</b>	Gomez, Oscar A	<b>1.00</b>
	<b>Wm Byrne Elementary</b>	Sather, Derek D	<b>1.00</b>
<b>Dir Operations</b>	<b>Diamondhead</b>	Lake, David	<b>0.40</b>
<b>Ops Supervisor</b>	<b>District-wide</b>	Wolfram, Michael	<b>1.00</b>
		Wurdeman, Scott	<b>1.00</b>
<b>19020 - OP Bldg Main &amp; Grounds</b>			
<b>Custodian - Level 2</b>	<b>District-wide</b>	Anderson, John Charles	<b>1.00</b>
		Chantara, Thomas Khamsing	<b>0.50</b>
<b>Custodian - Level 4</b>	<b>District-wide</b>	Gilbertson, Dale	<b>1.00</b>
		Henderson, Sean M	<b>1.00</b>
<b>19030 - H &amp; S/ADA Compliance</b>			
<b>Ace L4 Admin Asst/Specialist</b>	<b>Diamondhead</b>	Maro, Julie A	<b>1.00</b>
<b>Dir Operations</b>	<b>Diamondhead</b>	Lake, David	<b>0.60</b>
<b>Ops Supervisor</b>	<b>District-wide</b>	Powers, Scott D	<b>1.00</b>
<b>19041 - Facilities Rental</b>			
<b>Facilities Coordinator</b>	<b>Diamondhead</b>	Hinrichsen, Kyle	<b>1.00</b>
<b>19050 - Purchasing/Warehouse</b>			
<b>Custodian - Level 2</b>	<b>District-wide</b>	Chantara, Thomas Khamsing	<b>0.50</b>
<b>Custodian - Level 4</b>	<b>District-wide</b>	Hadac, William	<b>1.00</b>
<b>21100 - Emergency Relief Aid</b>			
1st Grade Tcr	<b>District-wide</b>	Akers, Lauren A	<b>1.00</b>
2nd Grade Tcr	<b>District-wide</b>	Lobben, Angela	<b>1.00</b>
3rd GradeTcr	<b>Virtual Academy - Elementary</b>	Tomala, Crystal M	<b>1.00</b>
4th Grade Tcr	<b>District-wide</b>	Katchmark, Laura E	<b>1.00</b>
5th Grade Tcr	<b>District-wide</b>	VanHorn, Alexander W	<b>1.00</b>
Ace L4 Admin Asst/Specialist	<b>District-wide</b>	OPEN	<b>1.00</b>
Behavior Analyst	<b>District-wide</b>	OPEN	<b>1.00</b>
Cultural Liaison	<b>District-wide</b>	Abdullahi, Sahro	<b>1.00</b>
		Ruiz, Cynthia	<b>1.00</b>

Staffing Detail by Budget Unit as of May 23, 2022

	<b>Location Description</b>	<b>Full Name</b>	<b>FTE</b>
EA Level 3	<b>District-wide</b>	OPEN	<b>2.81</b>
	<b>Gideon Pond Elementary</b>	Barsug, Hudayfi M	<b>0.94</b>
	<b>Harriet Bishop Elementary</b>	Oshiro, Karen M	<b>0.94</b>
	<b>Rahn Elementary</b>	Gutierrez Beltran, Maria L	<b>0.94</b>
	<b>Sky Oaks Elementary</b>	Abtow, Anab A	<b>0.94</b>
	<b>Wm Byrne Elementary</b>	Johnson, Megann M	<b>0.91</b>
Interventionist	<b>District-wide</b>	OPEN	<b>5.00</b>
Math Tcr	<b>Burnsville HS</b>	Brevik, Lori A	<b>1.00</b>
	<b>Eagle Ridge MS</b>	Schmidt-boyles, Dawn	<b>1.00</b>
	<b>Nicollet MS</b>	Notch, Samantha J	<b>1.00</b>
Soc Stu Tcr	<b>Burnsville HS</b>	Amegbleame, Coudjo	<b>1.00</b>
Social Worker	<b>District-wide</b>	OPEN	<b>1.00</b>
Tech Spec 1	<b>Diamondhead</b>	Tarnofsky, John J	<b>1.00</b>
SpEd & Federal Funds Coord	<b>District-wide</b>	OPEN	<b>1.00</b>

Staff Salary and Benefits by Bargaining Group

General Fund Bargaining Group	Sum of FTE (Full-Time Equivalent)	Sum of Salary	Sum of Benefits	Total Salary + Benefits	% of Total
Clerical	43.00	\$ 2,191,546	\$ 976,699	\$ 3,168,246	3.11%
Confidential	6.00	\$ 440,800	\$ 179,219	\$ 620,019	0.61%
Custodial	72.00	\$ 3,896,529	\$ 1,575,280	\$ 5,471,809	5.37%
District Wide	8.65	\$ 1,123,628	\$ 394,232	\$ 1,517,860	1.49%
Educational Asst	161.56	\$ 5,059,205	\$ 3,184,887	\$ 8,244,092	8.09%
Info Tech Specialists	13.00	\$ 781,455	\$ 322,686	\$ 1,104,141	1.08%
Operations	3.00	\$ 233,640	\$ 75,599	\$ 309,239	0.30%
Principals	18.00	\$ 2,620,750	\$ 890,034	\$ 3,510,784	3.45%
Superintendent	1.00	\$ 195,760	\$ 59,933	\$ 255,693	0.25%
Teachers	602.28	\$ 49,481,315	\$ 21,416,127	\$ 70,897,442	69.58%
Unaffiliated	50.30	\$ 3,648,622	\$ 1,601,296	\$ 5,249,918	5.15%
VPK / CE	25.21	\$ 1,169,990	\$ 378,742	\$ 1,548,732	1.52%
<b>Grand Total</b>	<b>1,004.00</b>	<b>\$ 70,843,239</b>	<b>\$ 31,054,734</b>	<b>\$ 101,897,973</b>	<b>100%</b>

Projected salary and benefits FY23

## **Burnsville-Eagan-Savage District #191 Bargaining Unit Descriptions**

Below are definitions of the categories from which all of our Human Resource Assignments within the General Fund are derived. Close to 80% of the total general fund budget is made up of Salary and Benefits, including hourly assignments, from these groups within the General Fund.

**Clerical** refer to positions that fall under the **Association of Clerical Employees** collective bargaining agreement which are expected to complete clerical tasks as assigned.

**"Confidential employee"** means an employee who as part of the employee's job duties: (1) is required to access and use labor relations information as that term is defined in section [13.37, subdivision 1](#), paragraph (c) *"Labor relations information" means management positions on economic and noneconomic items that have not been presented during the collective bargaining process or interest arbitration, including information specifically collected or created to prepare the management position.*"; or  
 (2) actively participates in the meeting and negotiating on behalf of the public employer.

**Custodial** refer to positions that fall under the **Service Employees International Union Local 284 - Custodial Employees** which are expected to complete custodial tasks as assigned.

**District Wide - Districtwide Administrators Association** includes the following positions whose roles vary depending upon their job description (note some of these positions are funded outside of the General Fund yet are included within this category) :

- Director of Curriculum, Instruction, and Student Support Services
- Director of Individualized Student Services
- Director of Operations, Properties, and Transportation
- Director of Community Education (funded by Fund 04)
- Director of Strategic Partnerships and Pathways
- Director of Activities and Athletics
- Director of Food Services (funded by Fund 02)
- Special Education Supervisor(s)
- Adult Basic Education Coordinator (funded by Fund 04)

**Educational Asst** - refer to positions that fall under the **Burnsville Association of Educational Assistants** collective bargaining agreement which are expected to complete tasks as assigned in the areas of support, health, media and special education.

**Info Tech Specialists** - refer to positions that fall under the **Information Technology Specialists** collective bargaining agreement which are expected to complete tasks as assigned to either level of Tech Spec 1, 2, 3, or 4.

**Operations Supervisors** - refer to positions that fall under the **Operations and Maintenance Supervisors** collective bargaining agreement which are expected to complete tasks as assigned for Operations Supervisors.

**Principals** - refer to positions that fall under the **Burnsville Principals Association** collective bargaining agreement which are expected to complete tasks as assigned for their assigned level of either Associate or Principal at Elementary, Middle or Senior High levels.

**School Board** - elected officials comprising the **ISD 191 School Board of Directors**.

**Superintendent** - Individual who leads ISD 191 as per job description and contract with School Board.

**Teachers** - refer to positions that fall under the **Burnsville Education Association** collective bargaining agreement which are expected to complete tasks as assigned for their position as a licensed teaching personnel as defined in the Public Employment Labor Relations Act (PELRA).

**Unaffiliated Employees** are positions that do not have a "Community of Interest" with established bargaining units within the district. These positions are At-Will and fall under Terms and Conditions of Employment verses a negotiated agreement.

Revised 3/5/2021

## General Fund Budget Comparative Summary

	Actual Results 2020-21	Adopted Budget 2021-22	Revised Budget 2021-22	Adopted Budget 2022-23
<b>Total Beginning Fund Balance</b>	\$ 20,326,027	\$ 21,483,321	\$ 29,521,880	\$ 29,371,898
<b>Revenues</b>	129,973,192	123,498,369	126,417,450	125,658,061
Federal Relief Revenues for current costs	4,673,195	7,187,245	9,468,267	3,400,000
Federal Relief Revenues for new costs				6,270,499
<b>Expenditures</b>	120,777,339	132,480,192	130,875,664	127,469,041
Federal Relief Expenditures for new costs	4,673,195	3,287,245	5,160,035	9,670,499
<b>Variance (Revenues - Expenditures)</b>	<u>9,195,853</u>	<u>(5,081,823)</u>	<u>(149,982)</u>	<u>(1,810,980)</u>
<b>Total Ending Fund Balance</b>	<u>\$ 29,521,880</u>	<u>\$ 16,401,498</u>	<u>\$ 29,371,898</u>	<u>\$ 27,560,918</u>
<b>Breakdown of Fund Balance Categories</b>				
Nonspendable	\$ 382,338	\$ 367,587	\$ 382,338	\$ 382,338
Restricted	9,020,782	5,476,553	8,261,908	8,637,897
Committed	1,849,491	1,784,069	1,538,385	1,168,634
Assigned	5,081,823	-	1,810,980	-
Unassigned	13,187,446	8,773,289	17,378,287	17,372,049
<b>Total Ending Fund Balance</b>	<u>\$ 29,521,880</u>	<u>\$ 16,401,498</u>	<u>\$ 29,371,898</u>	<u>\$ 27,560,918</u>
<b>Unassigned Fund Balance %</b>	10.51%	6.46%	12.77%	12.67%
<b>Unassigned Fund Balance % if no Assigned</b>			14.11%	



**Agenda V.D.  
June 9, 2022**

**To:** Board of Education  
**From:** Dr. Theresa Battle, superintendent  
**Date:** June 2, 2022  
**Re:** Superintendent Report

Receive a report from Dr. Theresa Battle, superintendent.



**Agenda V.E.  
June 9, 2022**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Lesley Chester, board chair

**Date:** June 2, 2022

**Re:** Board Member Reports

Receive reports from board members.

**June 9, 2022 Board Meeting**

Board Members’ Questions and Staff Responses regarding BoardBook materials

(Proposed FY23 Adopted Budget)

Board Member Question	Staff Response
<p>I believe that a second review of the FY23 Adopted Staff Detail by Budget Unit again for accuracy is needed, as there appear to be errors.</p> <p>For example, Pettinelli's resignation (effective 6/10/22) was approved by the board on 4/28/22. The FY23 Adopted Staff Detail by Budget Unit Report lists Pettinelli as staff for FY23 as of 5/23/22.</p> <p>If, as it currently appears, this person is entered inaccurately, it is likely that this is not a single outlier in our system. Please have staff review and update, as well as identify any changes to the current version of this report as posted in Boardbook, to help board members easily complete our review of a rather lengthy document in but three days prior to our board meeting. I would like to be sure that we are seeing vacancies and updates where they truly exist.</p>	<p>Pettinell’s name will not be included in staff details reports run after 6/10/22.</p> <p>That will be true of a number of people since we ran the list in May. This list will not tie to our FTEs if we rerun it now.</p> <p>The monthly Personnel report provided for regular board meetings is the notification to board members. The staff detail is a point in time and can change daily. If we run the report as close to the board materials being released the budget would be inaccurate because Finance will not have enough time to upload salaries, run reports to complete the adopted budget, prepare materials and provide them to the superintendent and ELT for review. The budget with staffing information is based upon a specific date. The census information does not change because it creates opportunities for errors and it is incredibly time consuming both for HR and Finance to try to make adjustments with every personnel change. One of the main reasons that a revised budget is approved mid school year is because it provides an opportunity for the audit to be completed as well as a more precise picture of positions that are filled and by whom. All</p>

	<p>data pulled is only accurate for one day before personnel changes makes the information obsolete.</p> <p>Before materials were sent to the board Mr. Selim's name was omitted due to the circumstances surrounding his resignation.</p>
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(LTFM)

Board Member Question	Staff Response
<p>In what I currently see in Boardbook, LTFM within One91 begins in FY24. Please provide details for FY23.</p>	<p>FY23 was approved by the Board on June 10, 2021. Here is the Google link to the FY23 LTFM materials.</p> <p><a href="https://meetings.boardbook.org/Meeting/In/470023/?AgendaItem=10456255">https://meetings.boardbook.org/Meeting/In/470023/?AgendaItem=10456255</a></p>

(Contract for CSTMN)

Board Member Question	Staff Response
<p>Please provide a copy of the most recent contract with CSTMN.</p>	<p>The link to the 2018 contract is below. An addendum was approved by the board during the June 10, 2021 meeting and the link is below.</p> <p><a href="#">Contract 2018</a> <a href="#">Addendum</a></p>

(Policy 616)

Board Member Question	Staff Response

<p>Policy 616 - There is a new section about an Advisory Committee that is established by the School Board and one of its roles is to make recommendations to the Board regarding annual goals. Is this Committee new, or is the updated policy one that formalizes our normal practice? If the Committee already exists, who is on it? When and how often do they meet?</p>	<p>If reference is being made to Policy 616 School District System Accountability section IV A. 2, the advisory committee is the existing SAISIAC Committee. Membership is listed under IV. C 4.</p>
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School Board Minutes  
 INDEPENDENT SCHOOL DISTRICT 191  
 May 26, 2022

The regular meeting of the Board of Education was called to order by Chair Chester at 6:30 p.m. The meeting was held at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN, 55337. Call to Order

Directors Alt, Conner, Hume, Miller, Said, Werb and Chair Chester were present. Superintendent Battle, administrators, staff and members of the public were also present. Attendance

Chair Chester welcomed the audience and asked Hume to lead the Pledge of Allegiance. Welcome and Pledge

Moved by Miller, seconded by Alt, to approve the agenda. The motion carried unanimously (6, 0). Agenda

Recognition of Activities and Athletics of individual or team that qualified for a state tournament and individual or team that qualified for a national or global event/competition. Recognition

Said arrived at 6:38 p.m.

Dave Helke, principal introduced Student Board Representative for 2022-23.

Recognition of Foundation 191 Grant Recipients by Margaret Hinton, Foundation 191, and Ryan Haddorff, Jill Haddorff Memorial Fund.

Received a report from Katie Ness, Q Comp coordinator about Q Comp program review. Reports

Received a report from Rachel Lucius, SISA coordinator about the Comprehensive Arts Program Planning (CAPP) Technical Assistance Grant.

Receive a report from Dr. Theresa Battle, superintendent about the Strategic Roadmap: Proposed Strategic Directions.

Received an update about COVID-19 from Dr. Theresa Battle, superintendent, and Bernie Bien, MS, BSN, RN, lead licensed nurse.

Received reports on board committees, appointments, and school assignments from Hume on behalf of the Legislative Committee and the Burnsville High School Hall of Fame, Chester on behalf of ISD

917 and Rahn Elementary, Werb on behalf of Burnsville High School and Conner on behalf of AMSD, Burnsville Chamber and Nicollet Middle School.

Moved by Hume, seconded by Said, to approve the consent agenda.

- Approve minutes of the May 12, 2022, regular meeting.
- Approve personnel recommendations for Kristi Oscarson Wanzek, Rebecca Akerson, Kathryn Prugh Ploehn, Kirsten Van Hoorn, Kristi Oscarson Wanzek, Layne Bell, Madeline McNeil, Mohamed Selim, Sheila Spaulding, Larry Opatz, Arnold Andreasen, David Molina Urgiles, David Shaw, Jamie Schonewill, John Nemetz, Kyle Davis, Daniel Hartman, Kellie Petroskey, Julissa Garcia, Kellie Petroskey, Shelly Kowalski, Brian Gersich, Loralie Van Der Woude, Loralie Van Der Woude, Mark Riggs, Nicole Soley, Sharon McCray, and Tracy Ringger.

Consent Agenda  
Minutes  
Personnel

- Adopt a resolution to approve and accept donations as presented.
- Approve March payroll checks in the net amount of \$4,136,954.07. March claims to date, wire transfers and adjustments totaling \$7,719,184.17. Also, that the Board accepts March receipts of \$14,068,556.27 and investments for the General Fund, 2015A School Building Bonds, and OPEB of \$60,415,796.28 as of March 16, 2022.

Donations  
Checks, claims,  
receipts and  
investments

-Accept the Budget Analysis for the month ending March 31, 2022.

-Receive a report about the Listening Session on May 12, 2022.

-Approve a cooperative sponsorship in Boys Hockey with Apple Valley beginning in the winter of 2022.

Budget Analysis  
Listening Session  
Cooperative

-Approve, on a second reading basis, non-substantive changes to Policies 603: Curriculum Development, 604: Instructional Curriculum, and 609: Religion.

Policies

-Approve, on a second reading basis, changes to Policies 605: Alternative Programs, 606: Instructional Resources, and 701: Establishment and Adoption of School District Budget.

The motion carried unanimously (7, 0).

Moved by Miller, seconded by Said, to authorize the budget necessary and approve an extension of the lease agreement for an additional 36 months with copier equipment and maintenance service with Advanced Imaging Solutions (AIS). The Board of Education authorizes the Executive Director of Business Services to execute the necessary agreements. The motion carried unanimously after discussion (7, 0).

Copiers

Moved by Conner, seconded by Alt, to adopt the following resolution: BE IT RESOLVED, by the Board of Education of Independent School District 191, pursuant to Minnesota Statute § 122A.40 that the teaching contracts of the following licensed probationary teachers in Independent School District 191 be terminated at the end of the 2021-2022 school year.

Probationary  
Teachers

Name	Building	FTE
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Megan Lewandowski	ERMS	.33
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BE IT FURTHER RESOLVED, that written notice is sent to said teachers regarding termination and nonrenewal of their contract as provided by law. The motion carried unanimously (7, 0).

Moved by Hume, seconded by Werb, to approves the Joint Powers Agreement (JPA) #158075 amendment #1 between MDE and ISD191. The motion carried unanimously after discussion (7, 0).

JPA

Moved by Alt, seconded by Werb, to adjourn at 8:28 p.m. to a workshop to discuss the Strategic Roadmap: Proposed Strategic Directions and Dashboard Update followed by a closed session, as permitted by Minn. Stat. 13D.05 Subd. 3 (a) for the superintendent's evaluation. The motion carried unanimously (7, 0).

Adjourn to a workshop followed by a closed session

The workshop began at 8:38 p.m. and ended at 9:38 p.m.

Abigail Alt, clerk

June 9, 2022  
Date approved

School Board Minutes  
INDEPENDENT SCHOOL DISTRICT 191  
May 26, 2022

The closed session of the Board of Education was called to order by Chair Chester at 9:45 p.m. at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN, 55337.

Call to Order

Directors Alt, Conner, Hume, Miller, Said, Werb, and Chair Chester were present. Dr. Theresa Battle, superintendent, was also in attendance.

Attendance

The meeting was closed, as permitted by Minn. Stat. 13D.05 Subd. 3(a), for the superintendent's evaluation.

Purpose

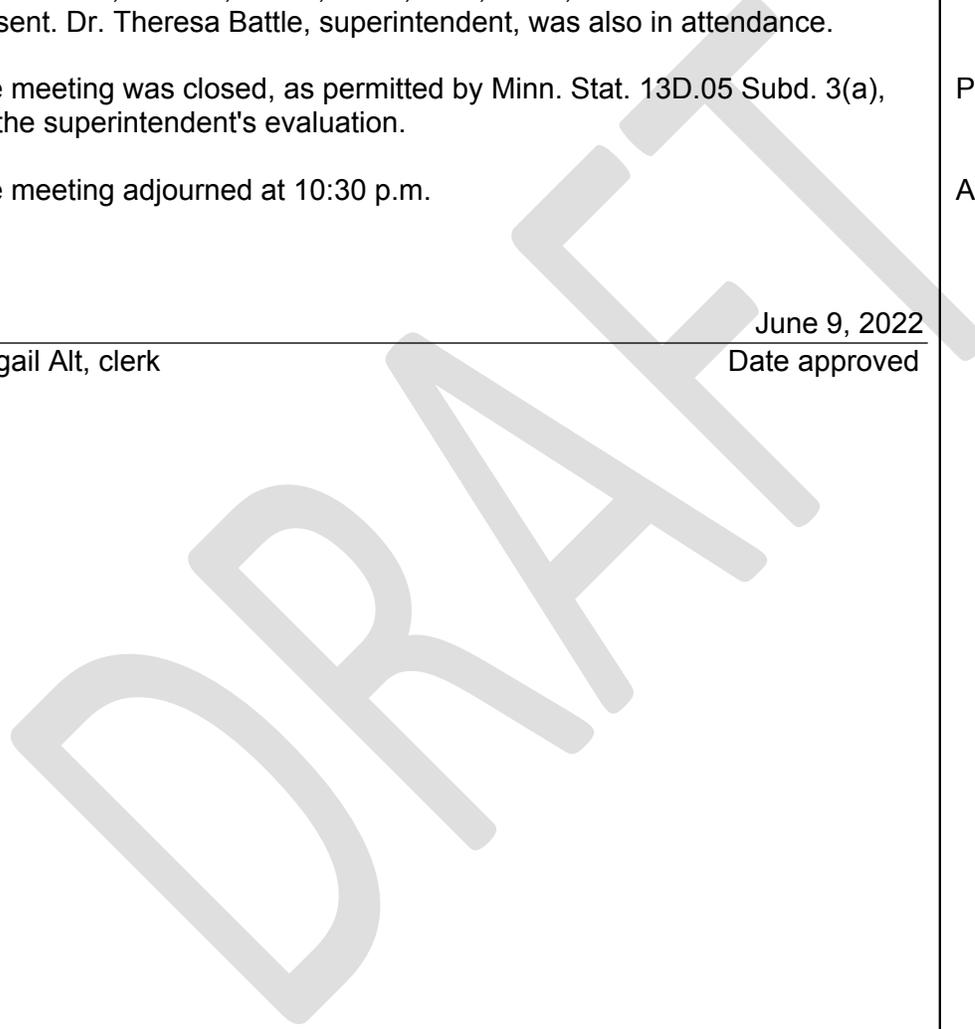
The meeting adjourned at 10:30 p.m.

Adjourn

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Abigail Alt, clerk

June 9, 2022  
Date approved



**Burnsville-Eagan-Savage Public Schools  
Independent School District 191  
Human Resources**

TO: Members, Board of Education  
Dr. Theresa Battle, Superintendent

FROM: Stacey Sovine, Executive Director of Human Resources

DATE: June 9, 2022 Final

RE: Recommended Personnel Changes

CLASSIFICATION	ACTION	POSITION CONTROL	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE
Certified	Appointment		Abigail Adkins		Eagle Ridge Middle School	Teacher	8/23/2022
Certified	Appointment		Ashly Gagner		Hidden Valley Elementary	Teacher	8/23/2022
Certified	Appointment		Sarah Parker		Edward Neill Elementary	Teacher	8/23/2022
Certified	Recall		Jennifer Tandberg		Burnsville High School	Teacher	5/26/2022
Certified	Resignation		Jon Armajani		Nicollet Middle School	Teacher	6/10/2022
Certified	Resignation		Kacie Wilson		Nicollet Middle School	Teacher	6/10/2022
Certified	Retirement		Larry Opatz		District-wide	Teacher	6/10/2022 - REVISED
Classified	Appointment		Hector Torres		Burnsville High School	Dean	6/11/2022
Classified	Resignation		Hector Torres		District-wide	Cultural Liaison	6/10/2022
Classified	Resignation		Karen Johnson		ECSE Center	Educational Assistant	6/9/2022
Classified	Resignation		Kelly Kalash		Diamondhead Education Center	Benefits Specialist	6/22/2022
Classified	Resignation		Sheana Eggers		Burnsville High School	Boys Golf Assistant Coach	6/15/2022
Classified	Resignation		Whitney Meyman		Burnsville High School	Educational Assistant	5/25/2022



**Agenda VI.A.3.  
June 9, 2022**

**To:** Members, Board of Education  
Dr. Theresa Battle, superintendent

**From:** Lisa K. Rider, executive director of business services

**Date:** June 2, 2022

**RECOMMENDATION:** To adopt a resolution to approve and accept donations as presented.

**RESOLUTION TO ACCEPT DONATIONS**

**WHEREAS,**

1. School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and
2. Minnesota Statute 123B.02, Subd. 6 states the School Board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated; and
3. Minnesota Statute 465.03 states the School Board may accept a grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and
4. Businesses and individuals have submitted donations to the district;

**THEREFORE, BE IT RESOLVED** by the School Board of ISD 191 to approve and accept with appreciation the donations as presented below and to permit their use as designated by the donors.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Members in favor of the motion:

Members opposed:

Whereupon said Resolution was declared duly passed and adopted on June 9, 2022.

\_\_\_\_\_  
Clerk – Board of Education

<b>Date</b>	<b>Donor</b>	<b>Recipient</b>	<b>Terms</b>	<b>Donation</b>
5/19/2022	Robert Kirscht - General Dynamics	Burnsville High School	Cash (monetary)	\$50.00
5/2/2022	N/A	District 191	Cash (monetary)	\$15.00
5/20/2022	Green Earth Growers	BHS, Pond, and Hidden Valley	In-Kind (goods or services)	tomato and pepper plants
5/17/2022	Minnesota Department of Education	District 191	Cash (monetary)	\$35,000
4/6/2022	Julie and Steven Kelly	BrainPower in a Backpack	Cash (monetary)	\$90
4/15/2022	Garrett and Judy Sampson	BrainPower in a Backpack	Cash (monetary)	\$55
4/15/2022	Deb Meagher	BrainPower in a Backpack	Cash (monetary)	\$20
5/15/2022	Mary Farnham	BrainPower in a Backpack	Cash (monetary)	\$20
5/31/2022	Hospitality Minnesota Education Foundation	Burnsville High School	Cash (monetary)	\$150.00
5/31/2022	Minnesota Department of Education	District 191	Cash (monetary)	\$170,360.66
5/31/2022	N/A	District 191	Cash (monetary)	\$15

**Total monetary donation received: \$205775.66**

**Agenda VI.A.4.**  
**June 9, 2022**

**To:** Board of Education  
**From:** Dr. Theresa Battle, superintendent  
**Date:** May 31, 2022  
**Re:** Receive a Report about the Listening Session

**Recommendation:** Receive a report about the Listening Session on May 26, 2022.

Here are notes for the Listening Session on May 26, 2022.

Brad Sorensen, teacher spoke about the pandemic.

Amy Olson, teacher shared historical perspective.

Samantha Notch, teacher shared about her new teacher experience.

Quincy Voris, math teacher talked about data-driven responses and interventions.

Monique Funches, teacher shared about potential parent perspective.

Andy Coronis, teacher spoke about staff training.

Monet Barnes, teacher shared her experience about being a marginalized teacher.

Amy Smalley, teacher spoke about boundaries and AVID.

Steven Orth shared an alumnus perspective.

Katlin Ring, teacher spoke about support.

Beth Proctor, teacher spoke about administration response.



**Agenda IV.A.5. (a-f)  
June 9, 2022**

**TO:** Members of the School Board  
Dr. Theresa Battle, superintendent

**FROM:** Lisa K. Rider, executive director of business services

**DATE:** June 1, 2022

**RE:** Annual Fiscal Year Authorizations

The annual organization of the school board occurs in January to conform with the term of office for school board members. Unlike the election of officers, some matters of school board organization are more readily conducted on a fiscal year basis. The following items pertain to fiscal year 2023. They are of a routine nature and although board action is required, discussion is usually unnecessary. I recommend approval of each resolution as indicated. In the event a board member wishes to discuss any item, it should be removed from the consent agenda so that it may receive individual attention.

**a. Appointment of Agent of Record – Property & Liability**

Annotation: The district’s practice has been to employ an agent of record for our property and casualty insurance. This agent receives payment direct from the insurance companies as a percent of our premium.

**RECOMMENDATION:** That the school board approve the property, casualty, liability agent of record agreement with the Kraus-Anderson Insurance Agency for the 2022-23 fiscal year.

**b. Appointment of Agent of Record – Employee Benefits**

This agreement recognizes OneDigital as agent for our dental, medical, LTD and life insurance.

**RECOMMENDATION:** That the school board appoints OneDigital as agent of record for group medical, life, long term disability and dental insurance for the 2022-23 fiscal year.

**c. Appointment of Agent of Record – Workers' Compensation Policy**

Annotation: The district’s practice has been to employ an agent of record for our workers' compensation policy. This agent receives payment direct from the insurance companies as a percent of our premium.

**RECOMMENDATION:** That the school board approve the workers' compensation agent of record agreement with USI for the 2022-23 fiscal year.

**d. Membership in Minnesota School Boards Association**

Annotation: Membership in the Minnesota School Boards Association is beneficial to the efficient operation of the school district. A 2/3 majority vote is required. The annual membership cost is \$16,497.

- Association Dues: \$13,647.
- BoardBook subscription \$2,100.
- Policy Services: \$750.

**RECOMMENDATION:** That the School Board renew the district's membership in the Minnesota School Boards Association (MSBA).

**e. Membership in Minnesota State High School League**

Annotation: The Minnesota State High School League is the governing agency for all inter-scholastic co-curricular activities. The administration recommends renewal of our membership is \$15,726.60.

- School Fee: \$100
- Enrollment Fee (\$5.00 per student): \$9,066.60
- Sport Fee (\$160 per sport): \$6,560.

**RECOMMENDATION:** That the school board approves a Resolution for Membership in the Minnesota State High School League for the 2022-2023 school year.

**f. Membership in the Association of Metropolitan School Districts**

Annotation: The Association of Metropolitan School Districts serves as a research organization and advocate for the district's interest in legislation. We believe that continued membership is most important. The annual cost of membership for 2022-23 is approximately \$11,574.

**RECOMMENDATION:** That the School Board renew the district's membership in the Association of Metropolitan School Districts (AMSD).



**2022-2023 RESOLUTION FOR MEMBERSHIP  
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

**RESOLVED**, that the Governing Board of Burnsville-Eagan-Savage School District 191, County of Dakota State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

**FURTHER RESOLVED**, that the high schools listed below (name all high schools under your governing board):

Burnsville High School \_\_\_\_\_  
\_\_\_\_\_

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. \_\_\_\_\_ Make new application for membership in the Minnesota State High School League;  
School Enrollment (grades 9-12): \_\_\_\_\_  
OR;  
\_\_\_X\_\_\_ Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

**FURTHER RESOLVED**, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

***Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.***

*Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.*

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: Abigail Alt \_\_\_\_\_  
(Clerk/Secretary - Local Governing Board)

Signed: Dr. Theresa Battle \_\_\_\_\_  
(Superintendent or Head of School)

Date: June 9, 2022 \_\_\_\_\_

Date: June 9, 2022 \_\_\_\_\_

District/School Office Address: Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN, 55337 \_\_\_\_\_

Head of School/Superintendent's Phone: 952-707-2005 \_\_\_\_\_

Head of School/Superintendent's Email: tbattle@isd191.org \_\_\_\_\_

**This form must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2022. Retain one copy for the school files.**

## 2022-2023 RESOLUTION FOR MEMBERSHIP

This information on page must be entered electronically on the MSHSL Resolution for Membership 2022-2023 Form on the League website once for each high school under your governing board.

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The following is taken from the MSHSL Constitution:

### 208.00 LOCAL CONTROL

#### 208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

**One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.**

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

#### 208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

#### 208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

### 208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

- Designated School Board Member
- Designated School Representative

### 208.02 ACTIVITY REPRESENTATIVES

- Boys Sports
- Girls Sports
- Speech
- Music

### 208.03 LOCAL ADVISORY COMMITTEE MEMBERS

- Board Member
- Student
- Parent
- Faculty Member

### MAILING REPRESENTATIVE

By signature on the first page, I have verified that all required representatives above have been entered electronically on the MSHSL Resolution for Membership 2022-2023 Form.



**Agenda IV.A.6.  
June 9, 2022**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Toni Conner, director, and Imina Oftedahl, director of curriculum, instruction and assessment

**Date:** June 2, 2022

**Re:** Policies 203.5: *School Board Meeting Agenda*, 546: *Early Admission to Kindergarten*, 611: *Home Schooling*, 613: *Graduation Requirements*, and 614: *School District Testing Plan and Procedure*

**Recommendation:** Approve, on a first reading basis, non-substantive changes to Policies 203.5: *School Board Meeting Agenda*, 546: *Early Admission to Kindergarten*, 611: *Home Schooling*, 613: *Graduation Requirements*, and 614: *School District Testing Plan and Procedure*.

The Policies were reviewed by the Policy Review Committee on May 24, 2022.

The changes were recommended by MSBA.

Adopted: 04/23/2015

Burnsville-Eagan-Savage School District Policy 203.5

Reviewed: ~~10/24/2019~~6/9/2022

Revised: MSBA 2022

Rescinds:

## **203.5 SCHOOL BOARD MEETING AGENDA**

### **I. PURPOSE**

The purpose of this policy is to provide procedures for the preparation of the school board meeting agenda to ensure that the school board can accomplish its business as efficiently and expeditiously as possible.

### **II. GENERAL STATEMENT OF POLICY**

The policy of the school board is that school board meetings shall be conducted in a manner to allow the school board to accomplish its business while allowing reasoned debate and discussion of each matter to be acted upon.

### **III. PROCEDURES**

- A. While all school board members may provide input, it shall be the responsibility of the school board chair and superintendent to develop, prepare, and arrange the order of items for the tentative school board meeting agenda for each school board meeting.
- B. Persons wishing to place an item on the agenda must make a request to the school board chair or superintendent at least three days prior to the meeting. The person making the request is encouraged to state the person's name, address, purpose of the item, action desired, and pertinent background information. The chair and superintendent shall determine whether to place the matter on the tentative agenda.
- C. The tentative agenda and supporting documents shall be sent to the school board members six (6) days prior to the scheduled regular school board meeting.
- D. Items may only be added to the agenda by a motion adopted at the meeting. If an added item is acted upon, the minutes of the school board meeting shall include a description of the matter.
- E. At least one copy of any printed materials, including electronic communications, relating to the agenda items of the meeting prepared or distributed by or at the direction of the school board or its employees and: (i) distributed at the meeting to all members of the governing body; (ii) distributed before the meeting to all members; or (iii) available in the meeting room to all members shall be available in the meeting room for inspection by the public while the school board considers

their subject matter. This does not apply to materials classified by law as other than public or to materials relating to the agenda items of a closed meeting.

***Legal References:*** Minn. Stat. § 13D.01, Subd. 6 (Open Meeting Law)  
Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)  
Dept. of Admin. Advisory Op. No. 10-013 (April 29, 2010)  
Dept. of Admin. Advisory Op. No. 08-015 (July 9, 2008)  
Dept. of Admin. Advisory Op. No. 13-015 (December 23, 2013)

***Cross References:*** Burnsville-Eagan-Savage School District Policy 203 (Operation of the School Board – Governing Rules)  
Burnsville-Eagan-Savage School District Policy 203.2 (Order of the Regular School Board Meeting)  
Burnsville-Eagan-Savage School District Policy 203.6 (Consent Agendas)  
Burnsville-Eagan-Savage School District Policy 204 (School Board Meeting Minutes)  
Burnsville-Eagan-Savage School District Policy 207 (Public Hearings)

Adopted: 5/11/2017  
 Reviewed: 04/22/2021  
 Revised: 6/9/2022  
 Rescinds:

*Burnsville-Eagan-Savage School District Policy 546*

## **546 EARLY ADMISSION TO KINDERGARTEN**

### **I. PURPOSE**

The purpose of this policy is to provide guidance to professional staff, parents, and students regarding early admission to kindergarten. Minnesota state law provides for children to begin kindergarten if they reach the age of five on or before September 1 of the school year. This policy is in compliance with Minn. Stat. §§ 124D.02 and 120B.15.

### **II. GENERAL STATEMENT OF POLICY**

The school board recognizes that every Minnesota child is entitled to an appropriate and challenging education. Minn. Stat. § 124D.02 subdivision 1 permits early admission to kindergarten if a board-adopted early admissions policy describes the process and procedures for comprehensive evaluation in cognitive, social, and emotional developmental domains to help the child's ability to meet kindergarten grade expectations and progress to first grade the subsequent year. The comprehensive evaluation must be a valid and reliable instrument, be aligned with the state kindergarten expectations, and include a parent report and teacher observations of the child's knowledge, skills, and abilities.

### **III. DEFINITION**

**Early Admission to Kindergarten:** Early entrance is the practice of admitting a student to kindergarten who has not yet reached 5 years old by September 1. The purpose is to provide access to appropriately challenging learning opportunities.

### **IV. EARLY ADMISSION PROCESS**

- A. Early entrance to kindergarten should be based upon the premise that each student shall be challenged and supported in the most appropriate placement for learning.

To be eligible for kindergarten, a child must be five (5) years old on or before midnight of September 1st of the current school year. There is an exception to this regulation for children born during the month of September and in extremely rare cases, October. The school has a special testing and interview program to determine exceptions to this regulation. Review and/or revision of the testing program will occur at the discretion of district administration. Parents who are interested are advised to contact the principal in their attendance area or the ISD 191 enrollment office. ~~Parents requesting special testing-Residents~~ will not be assessed fees for this service.

- B. Students who enroll for 1<sup>st</sup> grade in Independent School District 191, after completing kindergarten outside of Independent School District 191, prior to their legal eligibility, may be subject to the Independent School District 191 early entrance procedure and qualifying criteria to determine placement.
- C. The process, timeline and application form is available at [www.isd191.org](http://www.isd191.org) or contact the ISD 191 enrollment office.

## V. DECISIONS FINAL

A parent or legal guardian of the referred child may appeal in writing the decision of District team to the Superintendent within fifteen (15) days after being notified of the committee's decision. The Superintendent shall review the appeal and notify the parent or legal guardian who filed the appeal of the final decision within fifteen (15) days of receiving the appeal. The Superintendent's decision shall be final.

***Legal References:*** Minn. Stat. § 124D.02 School Board Powers; Enrollment  
Minn. Stat. § 120B.15 Gifted and Talented Students Programs

***Cross References:*** Form 546

Adopted: 12/17/2015  
 Reviewed: ~~3/11/2021~~6/9/2022  
 Revised: ~~3/25/2021~~MSBA 2022  
 Rescinds:

*Burnsville-Eagan-Savage School District Policy 611*

## 611 HOME SCHOOLING

### I. PURPOSE

The purpose of this policy is to recognize and provide guidelines in accordance with state law for parents who wish to have their children receive education in a home school that is an alternative to an accredited public or private school.

### II. GENERAL STATEMENT OF POLICY

The Compulsory Attendance Law (~~Minn. Stat. §~~Minnesota Statutes section 120A.22) provides that the parent or guardian of a child is primarily responsible for assuring that the child acquires knowledge and skills that are essential for effective citizenship. (~~Minn. Stat. § 120A.22, Subd. 1~~)

### III. CONDITIONS FOR HOME SCHOOLING

The person in charge of a home school and the school district must provide instruction and meet the requirements specified in Minn. Stat. § 120A.22.

### IV. IMMUNIZATION

The parent or guardian of a home-schooled child shall submit statements as required by ~~Minn. Stat. §~~Minnesota Statutes section 121A.15, Subds. 1, 2, 3, 4, and 12, on the appropriate Minnesota Department of Education form, to the superintendent of the school district in which the child resides by October 1 of the first year of home schooling in Minnesota and the grade 7 year. (~~Minn. Stat. § 121A.15, Subd. 8~~)

### V. TEXTBOOKS, INSTRUCTIONAL MATERIAL, STANDARD TESTS

Upon formal request as required by law, the school district will provide textbooks, (including a teacher's edition, guide, or other materials that accompany a textbook when the edition, guide, or materials are packaged physically or electronically with textbooks for student use), individualized instructional or cooperative learning materials (including teacher materials that accompany pupil materials), software or other educational technology, and standardized tests and loan or provide them for use by a home-schooled child as provided ~~in Minn. Stat. § 123B.42 and Minn. Rules Ch. 3540~~under state law. The school district is not required to expend any amount for this purpose that exceeds the amount it receives pursuant to ~~Minn. Stat. §§ 123B.40-123B.48~~state law for this purpose. If curriculum has both physical and electronic components, the school district will, at the request of the student or the student's parent or guardian, make the electronic component accessible to a

resident student provided that the school district does not incur more than an incidental cost as a result of providing access electronically.

## VI. PUPIL SUPPORT SERVICES

Upon formal request as required by law, the school district will provide pupil support services in the form of health services and counseling and guidance services to a home-schooled child as provided ~~by Minn. Stat. § 123B.44 and Minn. Rules Ch. 3540~~under state law. The school district is not required to expend an amount for any of these purposes that exceeds the amount it receives pursuant to ~~Minn. Stat. §§ 123B.40-123B.48 for any of these purposes~~state law.

## VII. EXTRACURRICULAR ACTIVITIES

Resident pupils who receive instruction in a home school (where five or fewer students receive instruction) may fully participate in extracurricular activities of the school district on the same basis as other public school students. (~~Minn. Stat. §§ 123B.36, Subd. 1, and 123B.49, Subd. 4~~)

## VIII. SHARED TIME PROGRAMS

Enrollment in class offerings of the school district.

- A. A home-schooled child who is a resident of the school district may enroll in classes in the school district as a shared time pupil on the same basis as other nonpublic school students. The provisions of this policy shall not be determinative of whether the school district allows the enrollment of any pupils on a shared-time basis.
- B. The school district may limit enrollment of shared-time pupils in such classes based on the capacity of a program, class, grade level, or school building. The school board and administration retain sole discretion and control over scheduling of all classes and assignment of shared time pupils to classes.

## IX. OPTIONAL COOPERATIVE ARRANGEMENTS

### A. Activities

- 1. Minnesota State High School League sponsored activities (where six or more students receive instruction in the home school or the home school students are not residents of the school district).

A home school which is a member of the Minnesota State High School League may request that the school district enter into a cooperative sponsorship arrangement as provided in Minnesota State High School League ~~Bylaw 403.00~~bylaws. The approval of such an arrangement shall be at the discretion of the school board.

- a. The home school must become a member of the Minnesota State High School League in accordance with the rules of the Minnesota

State High School League.

- b. The home school is solely responsible for any costs or fees associated with its application for and/or subsequent membership in the Minnesota State High School League.
- c. The home school is responsible for any and all costs associated with its participation in a cooperative sponsorship arrangement as well as any school district activity fees associated with the Minnesota State High School League activity.

2. Non-Minnesota State High School League activities where six or more students receive instruction in the home school.

A home-schooled child may participate in non-Minnesota State High School League activities offered by the school district upon application and approval from the school board to participate in the activity and the payment of any activity fees associated with the activity. However, home school students may not be charged higher activity fees than other public school students. An approval shall be granted at the discretion of the school board.

#### B. Transportation Services

1. The school district may provide nonpublic nonregular transportation services to a home-schooled child.
2. The school board of the school district retains sole discretion and control and management of scheduling routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, and any other matter relating to the provision of transportation services.

#### ***Legal References:***

Minn. Stat. § 120A.22 (Compulsory Instruction)  
 Minn. Stat. § 120A.24 (Reporting)  
 Minn. Stat. § 120A.26 (Enforcement and Prosecution)  
 Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)  
 Minn. Stat. § 123B.36 (~~School Boards May Require~~ Authorized Fees)  
 Minn. Stat. § 123B.41 (Definitions)  
 Minn. Stat. § 123B.42 (Textbooks, Individual Instruction or Cooperative Learning Material, Standard Tests)  
 Minn. Stat. § 123B.44 (Provision of Pupil Support Services)  
 Minn. Stat. § 123B.49 (~~Cocurricular and~~ Insurance)  
 Minn. Stat. § 123B.86 (Equal Treatment - Transportation)  
 Minn. Stat. § 123B.92 (Transportation Aid Entitlement)  
 Minn. Stat. § 124D.03 (Enrollment Options Program)  
 Minn. Rules Ch. 3540 (~~Nonpublic Schools~~ Textbooks, Individualized)

~~Instruction Materials, Standardized Tests)~~

- Cross References:*** Burnsville-Eagan-Savage School District Policy 509 (Enrollment of Nonresident Students)  
Burnsville-Eagan-Savage School District Policy 510 (School Activities)

Adopted: 4/1997  
 Reviewed: ~~1/14/2021~~6/9/2022  
 Revised: ~~1/28/2021~~MSBA 2022  
 Rescinds: IKF

*Burnsville-Eagan-Savage School District Policy 613*

## **613 GRADUATION REQUIREMENTS**

### **I. PURPOSE**

The purpose of this policy is to set forth requirements for graduation from the school district.

### **II. GENERAL STATEMENT OF POLICY**

The policy of the school district is that all students entering grade 8 in the 2011-2012 school year and earlier must satisfactorily complete, as determined by the school district, all credit requirements, all state academic standards, or local standards where state standards do not apply, and successfully pass graduation examinations, as required, in order to graduate. For students entering grade 8 in the 2012-2013 school year and later, the school district's policy is that students must demonstrate, as determined by the school district, their satisfactory completion of the credit requirements and their understanding of academic standards. The school district must adopt graduation requirements that meet or exceed state graduation requirements established in law or rule.

### **III. DEFINITIONS**

- A. "Academic standard" means: (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, or the arts, or (2) a locally adopted expectation for student learning in health, the arts, career and technical education, or world languages.
- B. "Credit" means a student's successful completion of a semester of study or a student's mastery of the applicable subject matter, as determined by the school district, and sufficient to satisfy applicable academic standards
- C. "Section 504 Accommodation" means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.
- D. "Individualized Education Program" or "IEP" means a written statement developed for a student eligible by law for special education and services.
- E. "English language learners" or "EL" student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.

- F. “GRAD” means the graduation-required assessment for diploma that measures the reading, writing, and mathematics proficiency of high school students.

#### **IV. DISTRICT ASSESSMENT ADMINISTRATOR**

The Assessment, Data and Research Coordinator shall serve as the school district assessment administrator. Said person shall be in charge of all test procedures.

#### **V. GRADUATION ASSESSMENT REQUIREMENTS**

- A. Graduation assessment requirements for students first enrolled in grade 8 in 2011 12 or earlier are:
1. Meet or have met graduation assessment requirements through routes related to the Graduation-Required Assessments for Diploma (GRAD)\*; OR
  2. Take or have taken The ACT + Writing, the WorkKeys, the Compass, or the Armed Services Vocational Aptitude Battery (ASVAB); OR
  3. Meet or have met district alternative, equivalent assessment to satisfy the graduation assessment requirements.
- B. Students first enrolled in grade 8 in 2012-13 or later are not required to take any graduation assessments. However, all students must:
1. Be provided the opportunity to participate in a district-provided college entrance exam in grade 11 or grade 12; AND
  2. Be provided assistance, no later than grade 9, in exploration and planning activities for career interests or post-secondary education.

#### **VI. GRADUATION CREDIT REQUIREMENTS**

- A. Students who first enrolled in grade 9 in the 2015-16 school year must successfully complete, as determined by the school district, 32 high school level credits for graduation. Requirements for graduation are as follows:
1. Successfully complete the following courses: Geography 9, English9, Math 9, Earth/Physical Science 9;
  2. Successfully complete 32 high school level credits in grades 10-12.
    - a. Six credits of social studies, including world history, American history, government, and economics;
    - b. Four credits of mathematics, including geometry and algebra II;

- c. Four credits of science, including biology and chemistry;
  - d. Two credits in the arts;
  - e. One credit of health;
  - f. One credit of physical education; and
  - g. Eight credits of electives.
- B. Students who first enrolled in grade 9 in the 2016-2017 school year or later must successfully complete 46 high school level credits for graduation.
- 1. Eight credits of language arts;
  - 2. Six credits of mathematics, including two credits of geometry, two credits of Algebra II, and two credits of statistics and probability;
  - 3. Six credits of science, including two credits of physical science, two credits of biology and two credits of chemistry;
  - 4. Seven credits of social studies, including one credit of geography, two credits of world history, two credits of American history, one credit of government and one credit of economics
  - 5. Two credits in the arts;
  - 6. One credit of health;
  - 7. One credit of physical education;
  - 8. Incoming freshman must complete one credit of College and Career Planning, required during freshman year. This requirement may be met by:
    - a. Success 191, AVID Elective 9, college and career planning content-based English language development course, or coursework aligned to IEP transition goals.
    - b. Students enrolling in subsequent years will be required to complete an additional elective credit to meet the number required.
  - 9. Fourteen credits of electives.

## **VII. GRADUATION STANDARDS REQUIREMENTS**

- A. All students must demonstrate their understanding of the following academic standards:

1. District determined standards, Health (K-12)
  2. District determined standards, Career and Technical Education (K-12) and
  3. District adopted standards developed by the American Council on the Teaching of Foreign Languages, World Language (K-12)
- B. All students must satisfactorily complete the following required Graduation Standards in accordance with the standards developed by the Minnesota Department of Education (MDE):
1. Minnesota Academic Standards, English Language Arts K-12;
  2. Minnesota Academic Standards, Mathematics K-12;
  3. Minnesota Academic Standards, Science K-12;
  4. Minnesota Academic Standards, Social Studies K-12;
  5. Minnesota Academic Standards, Physical Education K-12; and
  6. Minnesota Academic Standards, Arts K-12.
- C. The academic standards for language arts, mathematics, and science apply to all students except the very few students with extreme cognitive or physical impairments for whom an IEP team has determined that the required academic standards are inappropriate. An IEP team that makes this determination must establish alternative standards.

## VIII. EARLY GRADUATION

Students may be considered for early graduation, as provided for within ~~Minn. Stat. §~~Minnesota Statutes section 120B.07, upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and
- C. The principal's decision shall be in writing and may be subject to review by the superintendent and school board.

**Legal References:** Minn. Stat. § 120B.018 (Definitions)  
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)  
Minn. Stat. § 120B.018 (Definitions)

Minn. Stat. § 120B.021 (Required Academic Standards)

Minn. Stat. § 120B.023 (Benchmarks)

Minn. Stat. § 120B.024 (~~Graduation Requirements; Course for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce~~)

Credits)Minn. Stat. § 120B.07 (Early Graduation)

Minn. Stat. § 120B.11 (School District Process)

Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal Learning Plans Involuntary Career Tracking Prohibited)

Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)

Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)

Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)

Minn. Rules Parts 3501.~~08000820-3501.0815~~ (Academic Standards for the Arts)

Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)

Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)

Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

**Cross References:** Burnsville-Eagan-Savage School District Policy 104 (School District Mission Statement)

Burnsville-Eagan-Savage School District Policy 601 (School District Curriculum and Instruction Goals)

Burnsville-Eagan-Savage School District Policy 614 (School District Testing Plan and Procedure)

Burnsville-Eagan-Savage School District Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)

Burnsville-Eagan-Savage School District Policy 616 (School District System Accountability)

*Adopted:* 9/29/2016

*Burnsville-Eagan-Savage School District Policy 614*

*Reviewed:* ~~11/15/2018~~ 6/9/2022

*Revised:* ~~12/13/2018~~ MSBA 2022

*Rescinds:*

## **614 SCHOOL DISTRICT ASSESSMENT PROGRAM**

### **I. PURPOSE**

The purpose of this policy is to authorize student assessment.

### **II. GENERAL STATEMENT OF POLICY**

It shall be the policy of the School Board that a comprehensive standardized assessment program be established and maintained: for internal and external accountability; that meets federal and state requirements; to evaluate the total program of the school district; to measure progress of students; and for student program placement in core instruction, enrichment and intervention.

### **III. RESPONSIBILITIES**

#### **A. Superintendent**

1. Designate appropriate personnel to oversee the district assessment program.
2. Authorize necessary staff for assessment programs' secure systems.
3. Establish a culture of academic integrity.
4. Ensure all security provisions are met for assessment security and confidentiality before, during and after testing events.
5. Comply with all state and federal guidelines and requests specific to the assessment program.

#### **B. District Staff**

1. Ensure the assessment program is implemented with fidelity.
2. Review annually and present recommendations to the Superintendent.
3. Communicate expectations and ensure training is provided for secure assessment tools (i.e. Minnesota Comprehensive Assessments, College Board assessments) according to testing company requirements.

4. Comply with all state and federal guidelines and requests specific to the assessment program.
5. Bring to the attention of the ~~assistant superintendent or~~ superintendent or designee, any breach in requirements, or conflicting information regarding the administration or security requirements of an assessment, or any knowledge of a confirmed or potential breach.

C. Principals

1. Establish building-level systems and plans for administration of assessments.
2. Ensure all administration and security requirements are followed.
3. Enact required action for breaches in administration and/or security requirements.
4. Comply with all state and federal guidelines and requests specific to the assessment program.

D. Students

1. Know the importance of test security.
2. Keep test content secure.
3. Act with honesty and integrity during assessment administration.
4. Comply with all state and federal guidelines and requests specific to the assessment program.

E. School/Department Staff

1. Attend all required training for the administration of assessments. Sign the Testing Non-Disclosure/Security Form annually.
2. Seek information and clarity on the administration and security requirements, especially when proctoring or monitoring an assessment.
3. Bring to the attention of the testing coordinator, school associate principal or principal, any breach in requirements, or conflicting information regarding the administration or security requirements of an assessment, or any knowledge of a confirmed or potential breach.
4. Comply with all administration and security requirements of assessments.

- F. Persons who violate the provisions of this policy shall be subject to disciplinary action as appropriate. Any such disciplinary action shall be made pursuant to and in accordance with applicable statutory authority, collective bargaining agreements and school district policies. Violation of this policy may also result in civil or criminal liability.

**Legal References:** Minn. Stat. § 13.34 (Examination Data)  
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum Instruction, and Student Achievement; Striving for the World’s Best Workforce)  
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)  
Minn. Stat. § 120B.36, Subd. 2 (~~(School Accountability Adequate Yearly Progress)~~)  
~~Minn. Rules Parts 3501.0010-3501.0180 (Graduation Standards — Mathematics and Reading) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)~~  
~~Minn. Rules Parts 3501.0200-3501.0290 (Graduation Standards — Written Composition) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)~~  
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)  
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)  
Minn. Rules Parts 3501.0800-~~3501.0815-2~~(Academic Standards for the Arts)  
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)  
~~Minn. Rules Parts 3501.1000-3501.1190 (Graduation Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)~~  
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)  
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

**Cross References:** Burnsville-Eagan-Savage School District Policy 601 (School District Curriculum and Instruction Goals)  
Burnsville-Eagan-Savage School District Policy 613 (Graduation Requirements)  
Burnsville-Eagan-Savage School District Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)  
Burnsville-Eagan-Savage School District Policy 616 (School District System Accountability)  
[Minnesota Pearson Access Next Resources and Forms:](http://minnesota.pearsonaccessnext.com/policies-and-procedures/)  
<http://minnesota.pearsonaccessnext.com/policies-and-procedures/>



**Agenda VI.A.7.  
June 9, 2022**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Imina Oftedahl, director of curriculum, instruction and assessment

**Date:** June 2, 2022

**Re:** Policies 610: *Field Trips*, and 621: *Educational Research*

**Recommendation:** Approve no changes to Policies 610: *Field Trips*, and 621: *Educational Research*.

The Policies were reviewed by the Policy Review Committee on May 24, 2022.

Adopted: 11/2000  
 Reviewed: 6/14/2018  
 Revised: 6/21/2018  
 Rescinds: IICA

*Burnsville-Eagan-Savage School District Policy 610*

## **610 FIELD TRIPS**

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for student trips and to identify the general process to be followed for review and approval of trip requests.

### **II. GENERAL STATEMENT OF POLICY**

The general expectation of the school board is that all student trips will be well planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class or activity for which the trip is requested. Student trips will be categorized within three general areas:

#### **A. Instructional Trips**

Trips that take place during the school day, relate directly to a course of study, and require student participation shall fall in this category. These trips shall be subject to review and approval of the building principal and shall be financed by school district funds within the constraints of the school building budget. Fees may not be assessed against students to defray direct costs of instructional trips. (Minn. Stat. § 123B.37, Prohibited Fees)

#### **B. Supplementary Trips**

This category pertains to those trips in which students voluntarily participate and which may take place outside the regular school day. Examples of trips in this category involve student activities, clubs, and other special interest groups. These trips are subject to review and approval of the activities director and/or the building principal. Financial contributions by students may be requested. (Minn. Stat. § 123B.36, Authorized Fees)

#### **C. Extended Trips**

1. Trips that involve one or more overnight stops fall into this category. Extended trips may be instructional or supplementary and must be requested well in advance of the planned activity. An extended trip request form must be completed and approved at each level: student, principal, superintendent, and school board. Exceptions to the approval policy may be granted or expedited to accommodate emergencies or contingencies (e.g., tournament competition).

2. The school board acknowledges and supports the efforts of booster clubs and similar organizations in providing extended trip opportunities for students.
3. The process to obtain extended field trip permission is:
  - a. An ISD 191 employee initiates a written request (form: Proposal for Extended Field Trip) to the activities director or principal.
  - b. The activities director and principal review the request and, if appropriate, forward the request for preliminary approval (prior to communicating with parents and students) by the superintendent or Board of Education as appropriate per schedule below:

**PRELIMINARY APPROVAL SCHEDULE**

Local, Regional Travel - Principal	60 days in advance
National Travel - Superintendent	120 days in advance
International Travel – School Board	180 days in advance

- c. The superintendent reviews the request, and if appropriate, forwards the request to the Board of Education.
- d. The trip is approved or denied.
- e. Activities director or principal notifies the coach/advisor of the trip status.
- f. Parents and students are contacted regarding the feasibility of the approved trip.
- g. The activities director and principal review the request and, if appropriate, forward the request for final approval by the superintendent or Board of Education as appropriate per the schedule below:

**FINAL APPROVAL SCHEDULE**

Local, Regional Travel - Principal	30 days in advance
National Travel - Superintendent	60 days in advance
International Travel – School Board	120 days in advance

### **III. REGULATIONS**

- A. Rules of conduct and discipline for students and employees shall apply to all student trip activity.
- B. The school administration shall be responsible for providing more detailed procedures, including parental involvement, supervision, and such other factors

deemed important and in the best interest of students.

- C. Transportation shall be furnished through a commercial carrier or school-owned vehicle.
- D. An employee may use a personal vehicle to transport staff or personal property for purposes of a field trip upon prior, written approval from administration.
- E. An employee must not use a personal vehicle to transport one or more students for purposes of a field trip.
  - 1. If immediate transportation of a student is required due to an emergency or unforeseen circumstance, such as the illness or injury of a child, and the transportation does not constitute regular or scheduled transportation, a personal vehicle may be used. To the extent a personal vehicle is used, the vehicle must be properly registered and insured.
  - 2. An employee must obtain preapproval by administration of student transportation by a personal vehicle, pursuant to Section III.E.1, if practicable. If preapproval by administration of use of a personal vehicle cannot be obtained in a reasonable time given the circumstances, an employee shall report the relevant facts and circumstances justifying the need for use of a personal vehicle to administration as soon as practicable. The relevant facts and circumstances for use of a personal vehicle shall be documented by administration.
  - 3. Equitable transportation must be provided to all students.

#### **IV. ADDITIONAL GUIDELINES FOR EXTENDED**

- A. Chaperones of same gender of students must be on the trip.
- B. Ratio of chaperones to students is 10:1 with a minimum of two chaperones on the trip.
- C. Plan for supervision of students must be provided prior to trip.

#### **V. CANCELLATION**

The superintendent is authorized to cancel an approved field trip should safety circumstances arise that in the superintendent's judgment warrant such action (e.g., based on U.S. State department travel advisories or other basis as determined by the superintendent).

**Legal References:** Minn. Stat. § 123B.36 (Authorized Fees)  
 Minn. Stat. § 123B.37 (Prohibited Fees)  
 Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities;

Insurance)

Minn. Stat. § 169.011, Subd. 71(a) (Definition of a School Bus)

Minn. Stat. § 169.454, Subd. 13 (Type III Vehicle Standards – Exemption)

*Sonkowsky v. Board of Educ. for Indep. Sch. Dist. No. 721*, 327 F.3d 675 (8<sup>th</sup> Cir. 2003)

*Lee v. Pine Bluff Sch. Dist.*, 472 F.3d 1026 (8<sup>th</sup> Cir. 2007)

- Cross References:***
- Burnsville-Eagan-Savage School District Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
  - Burnsville-Eagan-Savage School District Policy 422 (Policies Incorporated by Reference)
  - Burnsville-Eagan-Savage School District Policy 423 (Employee – Student Relationships)
  - Burnsville-Eagan-Savage School District Policy 506 (Student Discipline)
  - Burnsville-Eagan-Savage School District Policy 707 (Transportation of Public School Students)
  - Burnsville-Eagan-Savage School District Policy 709 (Student Transportation Safety Policy)
  - Burnsville-Eagan-Savage School District Policy 710 (Extracurricular Transportation)

Adopted: 4/17/2014  
 Reviewed: 3/14/2019 6/9/2022  
 Revised: 5/9/2019  
 Rescinds:

*Burnsville-Eagan-Savage School District Policy 621*

## **621 EDUCATIONAL RESEARCH**

### **I. PURPOSE**

The purpose of this policy is to establish the authority for the school district to work with other organizations on educational research.

### **II. GENERAL STATEMENT OF POLICY**

- A. The school board recognizes the value of educational research in developing, validating, and standardizing new programs and strategies in education. Our policy is to cooperate as much as possible with colleges, universities, and other responsible parties to promote potentially beneficial research. Such research shall not, however, unduly interfere with the normal operation of the schools, nor infringe upon the privacy of employees or students. Guidelines shall be developed by the administration to implement this policy.
- B. Research must meet the following:
1. All research projects must have prior approval of the superintendent or designee.
  2. The study must have the potential for making a definite contribution to the education profession in general and/or to the programs of Independent School District 191 in particular.
  3. The study must be feasible to carry out in terms of the amount of time involved, the numbers of teachers and students participating, and the possible expense to the district. It must not impose undue burdens upon students or staff.
  4. There must be a reasonable certainty that no child in Independent School District 191 will suffer educationally as a result of the research. The Protection and Privacy of Pupil Records details rules and regulations for collection and maintenance of school records. Persons wishing to conduct research in Independent School District 191 shall thoroughly review and abide by this policy.
  5. The overall design of the study must be sound and have the potential for successful completion.

6. All information from student records that may be collected or requested for approved research studies will adhere to district policy on protection and privacy of pupil records (Policy 515).

*Legal References:* Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)  
 20 U.S.C. 1232g (Family Educational Rights and Privacy Act)  
 20 U.S.C. 1232h (Protection of Pupil Rights)  
 34 C.F.R. Part 99 (Family Educational Rights and Privacy Act Regulations)  
*Gonzaga University v. Doe*, 536 U.S. 273, 122 S.Ct. 2268, 153 L.Ed. 2d 309 (2002)  
*C.N. v. Ridgewood Bd. of Educ.*, 430 F.3d. 159 (3<sup>rd</sup> Cir. 2005)  
*Fields v. Palmdale School Dist.*, 427 F.3d. 1197 (9<sup>th</sup> Cir. 2005)

*Cross References:* Burnsville-Eagan-Savage School District Policy 406 (Public and Private Personnel Data)  
 Burnsville-Eagan-Savage School District Policy 515 (Protection and Privacy of Pupil Records)  
 Burnsville-Eagan-Savage School District Policy 520 (Student Surveys)

## June 9, 2022 Board Meeting

Board Members' Questions and Staff Responses regarding BoardBook materials

(Proposed FY23 Adopted Budget)

Board Member Question	Staff Response
<p>I believe that a second review of the FY23 Adopted Staff Detail by Budget Unit again for accuracy is needed, as there appear to be errors.</p> <p>For example, Pettinelli's resignation (effective 6/10/22) was approved by the board on 4/28/22. The FY23 Adopted Staff Detail by Budget Unit Report lists Pettinelli as staff for FY23 as of 5/23/22.</p> <p>If, as it currently appears, this person is entered inaccurately, it is likely that this is not a single outlier in our system. Please have staff review and update, as well as identify any changes to the current version of this report as posted in Boardbook, to help board members easily complete our review of a rather lengthy document in but three days prior to our board meeting. I would like to be sure that we are seeing vacancies and updates where they truly exist.</p>	<p>Pettinelli's name will not be included in staff details reports run after 6/10/22.</p> <p>That will be true of a number of people since we ran the list in May. This list will not tie to our FTEs if we rerun it now.</p> <p>The monthly Personnel report provided for regular board meetings is the notification to board members. The staff detail is a point in time and can change daily. If we run the report as close to the board materials being released the budget would be inaccurate because Finance will not have enough time to upload salaries, run reports to complete the adopted budget, prepare materials and provide them to the superintendent and ELT for review. The budget with staffing information is based upon a specific date. The census information does not change because it creates opportunities for errors and it is incredibly time consuming both for HR and Finance to try to make adjustments with every personnel change. One of the main reasons that a revised budget is approved mid school year is because it provides an opportunity for the audit to be completed as well as a more precise picture of positions that are filled and by whom. All</p>

	<p>data pulled is only accurate for one day before personnel changes makes the information obsolete.</p> <p>Before materials were sent to the board Mr. Selim's name was omitted due to the circumstances surrounding his resignation.</p>
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(LTFM)

Board Member Question	Staff Response
In what I currently see in Boardbook, LTFM within One91 begins in FY24. Please provide details for FY23.	<p>FY23 was approved by the Board on June 10, 2021. Here is the Google link to the FY23 LTFM materials.</p> <p><a href="https://meetings.boardbook.org/Meeting/In/470023/?AgendaItem=10456255">https://meetings.boardbook.org/Meeting/In/470023/?AgendaItem=10456255</a></p>

(Contract for CSTMN)

Board Member Question	Staff Response
Please provide a copy of the most recent contract with CSTMN.	<p>The link to the 2018 contract is below. An addendum was approved by the board during the June 10, 2021 meeting and the link is below.</p> <p><a href="#">Contract 2018</a></p> <p><a href="#">Addendum</a></p>

(Policy 616)

Board Member Question	Staff Response
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<p>Policy 616 - There is a new section about an Advisory Committee that is established by the School Board and one of its roles is to make recommendations to the Board regarding annual goals. Is this Committee new, or is the updated policy one that formalizes our normal practice? If the Committee already exists, who is on it? When and how often do they meet?</p>	<p>If reference is being made to Policy 616 School District System Accountability section IV A. 2, the advisory committee is the existing SAISIAC Committee. Membership is listed under IV. C 4.</p>
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**Agenda VI.B.1.  
June 9, 2022**

**To:** Board of Education  
**From:** Dr. Theresa Battle, superintendent  
**Date:** June 2, 2022  
**Re:** Strategic Roadmap Strategic Directions

**Recommendation:** that the Board of Education adopts the four following Strategic Directions as part of the ISD 191 Strategic Roadmap.

- Creating space and opportunity for each and every voice to be heard
- Actively leading by developing and sustaining a diverse and equitable education system
- Supporting and leveraging innovation to improve student outcomes and district culture
- Engaging our community to ensure common understanding of our Strategic Roadmap and the district work to support it

The Vision and Core Values were developed during the 2020-21 school year and adopted in May 2021.



**Agenda VI.B.2**  
**June 9, 2022**

**TO:** Members, Board of Education  
Dr. Theresa Battle, Superintendent

**FROM:** Lisa K. Rider, executive director of business services

**DATE:** June 2, 2022

**RE:** Approve Amendment to 2021-22 Revised Budget

**RECOMMENDATION:** That the Board of Education approves the amendment to the 2021-22 Revised Budget modifying Food Service and Community Service revenues and expenditures to amounts shown below:

FUND	REVENUE BUDGET	EXPENDITURE BUDGET	INCR (DECR) TO FUND BALANCE	INCR (DECR) FROM REVISED BUDGET
GENERAL	\$ 135,885,717	\$ 136,035,698	\$ (149,981)	\$ -
FOOD SERVICE	5,968,857	5,066,272	902,585	619,743
COMMUNITY SERVICE	6,599,351	5,618,862	980,489	362,693
CAPITAL PROJECTS	250	1,657,945	(1,657,695)	-
DEBT SERVICE	24,900,000	23,185,000	1,715,000	-
INTERNAL SERVICE FUND	23,445,000	24,280,000	(835,000)	-
<b>TOTAL ALL FUNDS</b>	<b>\$ 196,799,175</b>	<b>\$ 195,843,777</b>	<b>\$ 955,398</b>	<b>\$ 982,436</b>

Each fiscal year the budget is revised to reflect the most current information available with respect to revenues and expenditures. However, for the 2021-2022 fiscal year, we are amending the revised budget to reflect the anticipated changed assumptions for revenues and expenditures within the Food Service and Community Service Funds during this school year. This recommendation formally recognizes these amendments to the revisions by incorporating them into the budget document. Revisions have been made on in the Food Service and Community Service funds.

Following is a brief explanation of the more substantive amendments to the revisions:

### General Fund

- Enrollment assumptions remain at the 7,680 ADMs used in the Revised Budget.
- Revenue and expenditure budget changes related to final federal funding allocations for fiscal year 2022 remain unchanged and include ESSER II, Pandemic Enrollment Loss, and COVID Testing funds
- No adjustments to the overall General Fund FTE's from Revised Budget.

Revised FY22 Budget projected the use of fund balance of \$149,981. This significant change anticipates some of the similar savings we have seen to our general fund throughout the pandemic. The projected unassigned fund balance as a percent of general fund total expenditures for June 30, 2022 remains unchanged and is projected to be approximately 14.11%.

### Food Service Fund

The food service revenues and expenditures have been revised for more accurate assumptions based on updated personnel costs and the use of the Seamless Summer Food Service Program.

Revenue Increased as a result of:

- Meal participation has been greater with the Seamless Summer program
- Increased grant funds have been received
- Excess equipment from closed schools have been sold

Expenditures changed as a result of:

- Staff shortages
- Menu planning heavy with the use of commodities
- Donated commodities
- Food supply issues and
- Delayed purchases

This amendment to the revision is necessary to reflect the impact of the changing food service revenues and expenditures and the anticipated change to the projected fund balance.

### Community Service Fund

The community service revenues and expenditures have been reviewed and adjusted for the increased grant funding received in Adult Basic Education (ABE) and Preschool programming. Many of the increased programs for students now federally funded will alleviate costs otherwise covered within the Community Service Fund. We are using the most restricted federal funds first before our typical funding where necessary.

This amendment to the revised budget is necessary to reflect the impact of the changing community service revenues and expenditures and the anticipated change to the projected fund balance.

Debt Service Fund

The debt service revenues and expenditures have been reviewed and remain unchanged from the FY22 Revised Budget.

I recommend approval of the amendment to the 2021-22 Revised Budget.



**Agenda VI.B.3.  
June 9, 2022**

**To:** Board of Education, Members  
Dr. Theresa Battle, Superintendent

**From:** Lisa Rider, executive director of business services

**Date:** June 2, 2022

**Re:** Approval of Long-Term Facility Maintenance (LTFM) for Intermediate School District (ISD) 917

**Proposed Recommendation:** that the Board of Education adopt the resolution of ISD 917 LTFM program budget.

Attached  
LTFM resolution

EXTRACT OF MINUTES OF MEETING  
OF SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT #191  
(Burnsville)  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of Independent School District #191, State of Minnesota, was held on June 9, 2022 at 6:30 p. m., for the purpose, in part, of approving the Intermediate School District No. 917's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT  
NO. 917'S LONG-TERM FACILITY MAINTENANCE PROGRAM  
BUDGET AND AUTHORIZING THE INCLUSION OF A  
PROPORTIONATE SHARE OF THOSE PROJECTS IN THE  
DISTRICT'S APPLICATION FOR LONG-TERM FACILITY  
MAINTENANCE REVENUE**

BE IT RESOLVED by the School Board of Independent School District #191, State of Minnesota, as follows:

1. The School Board of Intermediate School District 917 has approved a long-term facility maintenance program budget for its facilities for the 2023-2024 school year in the amount of \$188,700.00 of which our District #191's proportionate share is 28,739.02. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A.)
2. Minnesota Statutes, Section 123B.57, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district long-term facility maintenance program times a formula that weights two components equally between

the member districts; total net tax capacity and Adjusted pupil units. The long-term facility maintenance costs shall be funded through annual levy instead of issuing bonds. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2024 is hereby approved, subject to approval by the Commissioner of Education.

4. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF DAKOTA

I, the undersigned, being the duly qualified and acting Clerk of Independent School District #191, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District #191, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District No. 917's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Clerk  
Independent School District #191

<b>Environmental Health and Safety - Finance Code 352</b>			
Numerous expenditures covered in this area please see attachment # 3 page 12-13 for details on allowable expenditures			
Project #	Object Code	Description	Expenditures
	305	Fees For Services (Hepatitis A & B)(p.o S040063)	\$1,800.00
	401	Supplies (personal protective equipment disposable gloves,cloths,pads, masks, pest control, chemical storage (20% Secondary & 80% Special ed)	\$6,331.00
	170	Linda Berg 2.50% 50hrs	\$1,784.00
	210	Fica/non-lic	\$136.50
	214	Pera	\$98.50
	366	Indoor Air Quality training L. Berg	\$100.00
	305	Clariynet/coastal training	\$1,000.00
	820	Mgmt asst. prog. And Metro ECSU H&S Memb	\$2,250.00
<b>***Bottom Line can not exceed 13,500</b>			<b>\$13,500.00</b>
<b>- Finance Code 358</b>			
Asbestos (see attachment #3 page 14).			
Project #	Object Code	Description	Expenditures
		Expenditures	\$0.00
<b>- Finance Code 366- Indoor Air Quality</b>			
Includes costs related to the development and implementation of the IAQ plan including thoses associated with IAQ coordinator activities. (see attachment #3 page 15 for details on allowable expenditures)			
Project #	Object Code	Description	Expenditures
	170	Linda Berg 2.50% 50hrs	\$1,784.00
	210	Fica/non-lic	\$136.50
	214	Pera	\$98.50
			<b>\$2,019.00</b>
<b>Physical Hazard Control - Finance Code 347</b>			
Includes playground safety,swimming pools, bleachers,mechanical & power equipment safety OSHA standards for physical & electrical Hazard (ergonomics not allowed),Food Code Safety (training of staff runs thru Finance Code 352), elevator & lift inspections, Personal protective equipment in industrial, fine arts & science areas. See enclosed attachment #3 page 9-10 for detailed description of allowable expenditures.			
Project #	Object Code	Description	Expenditures
	305	Elevator inspection	\$1,000.00
	401	PPE for shop areas	\$500.00
			<b>\$1,500.00</b>
<b>Hazardous Substances - Finance Code 349</b>			
Includes wood boilers, fuel tank removal, Hazardous waste management, Lead or copper in water testing, Local exhaust ventilation, & radon detection. See enclosed attachment #3 pages 10-12 for detail on expenditures			
Project #	Object Code	Description	Expenditures
		Hazardous Waste Management	\$250.00
			<b>\$250.00</b>
<b>Grand Total</b>			<b>\$17,269.00</b>

Appendix A

<b>Environmental Health and Safety - Finance Code 352</b>		
Numerous expenditures covered in this area please see attachment # 3 page 12-14 for details on allowable expenditures		
<b>Project Object Code</b>	<b>Description</b>	<b>Expenditures</b>
305	Fees For Services (Hepatitis A & B, Metro ECSU, Safe Schools tra	\$7,000.00
366	CPR training and mileage reimbursements	\$0.00
401	Supplies (personal protective equipment disposable gloves,cloths,pads, masks, pest control, chemical storage (20% Secondary & 80% Special ed)	\$10,382.00
170	IAQ Coordinator	\$4,400.00
200	benefits	\$667.00
820	Mgmt asst. prog. And Metro ECSU H&S Memb	\$4,000.00
		<b>\$26,449.00</b>
<b>Physical Hazard Control - Finance Code 347</b>		
<b>Project Object Code</b>	<b>Description</b>	<b>Expenditures</b>
401	PPE for shop areas (harness, boots, safety glasses etc)	\$2,251.00
		<b>\$2,251.00</b>
<b>Mechanical Systems - Finance Code 380</b>		
<b>Project Object Code</b>	<b>Description</b>	<b>Expenditures</b>
520	HVAC Unit replacements	\$160,000.00
		<b>\$160,000.00</b>

28700

\$188,700.00

**Intermediate School District No. 917**  
**Levy by Member District, 2021 Payable 2022**

**Exhibit B**  
 (using last years TNTC because 2022 payable 2023 is still unavailable)

Participating Districts (9):

ISD #	Name	Pay 2021 Taxable Net Tax Capacity					Combined Total	District %
		Dakota (19)	Scott (70)	Goodhue (25)	Washington (82)	Hennepin (27)		
6	South St. Paul	16,891,359	-	-	-	-	16,891,359	3.06%
191	Burnsville	66,073,095	23,138,065	-	-	-	89,211,160	16.18%
192	Farmington	38,401,186	-	-	-	-	38,401,186	6.96%
194	Lakeville	74,523,322	15,229,562	-	-	-	89,752,884	16.28%
195	Randolph	5,089,734	-	756,418	-	-	5,846,152	1.06%
197	West St. Paul	79,678,842	-	-	-	-	79,678,842	14.45%
199	Inver Grove Heights	36,486,618	-	-	-	-	36,486,618	6.62%
200	Hastings	35,652,253	-	39,743	4,951,195	-	40,643,191	7.37%
271	Bloomington	-	130,059	-	-	154,317,554	154,447,613	28.01%
		352,796,409	38,497,686	796,161	4,951,195	154,317,554	551,359,005	100%

Note: The Taxable Net Tax Capacity (TNTC) consists of net tax capacity, less captured tax increment and fiscal disparities contribution.

**FY23 Levy: \$188,700.00**

ISD #	Name	APU Est 2022-23	APU District %	Combined TNTC	NTC District %	50/50 Blended %	District's Portion LTFM Levy	NTC Rate
6	South St. Paul	3293.00	5.71%	16,891,359	3.06%	4.43%	8,359.39	
191	Burnsville	7997.90	13.86%	89,211,160	16.18%	15.23%	28,739.02	
192	Farmington	7691.60	13.33%	38,401,186	6.96%	10.06%	18,983.23	
194	Lakeville	12999.00	22.53%	89,752,884	16.28%	19.07%	35,985.09	
195	Randolph	764.40	1.32%	5,846,152	1.06%	1.18%	2,226.66	
197	West St. Paul	5707.00	9.89%	79,678,842	14.45%	11.97%	22,587.39	
199	Inver Grove Heig	3609.00	6.26%	36,486,618	6.62%	6.50%	12,265.50	
200	Hastings	4618.60	8.00%	40,643,191	7.37%	7.63%	14,397.81	
271	Bloomington	11017.00	19.09%	154,447,613	28.01%	23.93%	45,155.91	
		57,697.50	100.0%	551,359,005	100.0%	100.0%	188,700.00	

**To:** Members, Board of Education  
Dr. Theresa Battle, Superintendent

**From:** Lisa Rider, executive director of business services

**Date:** June 2, 2022

**Re:** Approve Revised Long-Term Facilities Maintenance Program Budget for FY24

Agenda Item VI.B.4.  
June 9, 2022

**Recommendation:** That the Board of Education adopts the resolution approving the Revised Long-Term Facilities Maintenance Program Budget for FY2024.

As a result of the 2015 Legislative Session, Long-Term Facilities Maintenance Revenue was created to replace Alternative Facilities, Health & Safety, and Deferred Maintenance Revenues beginning in FY2017. This recommendation applies to FY2024 which will need to be included in the PAY 2023 levy.

What has not changed for ISD 191:

- The 25 large districts formerly eligible for Alternative Facilities revenue, including ISD 191, continue to be eligible for revenue based on approved project costs, without a state-imposed per pupil limit.
- Districts may choose to fund program expenses by issuing bonds, through pay as you go levy, or a combination of the two.

What has changed for ISD 191:

- Previously known Health & Safety and Alternative Facilities revenues are rolled into a new formula entitled Long-Term Facilities Maintenance Revenue.
- Alternative Facilities and Health & Safety project plans must be submitted using the new Long-Term Facility Maintenance Revenue Application and UFARS structure of finance codes established by MDE as a result of the new state statute. Original board-approved projects remain in place, but are now sorted according to the new UFARS coding structure.
- The new funding formula includes equalized state aid; therefore a portion of the ISD 191's existing long-term deferred maintenance plan will now be funded through state aid; this provides ISD 191 the ability to accelerate and expand the investment in deferred maintenance projects while maintaining a flat overall tax impact. FY2024 estimates \$418,876 of health and safety related

projects and \$4,131,110 of alternative facility projects equaling \$4,549,986 for ISD 191 total projects.

171

- Members of intermediate districts and cooperatives may levy for a proportionate share of intermediate/coop costs in addition to the regular allowance, with the approval by school boards of all member districts. A previous agenda item contained the inclusion of ISD 191's proportional share of Intermediate District 917 LTFM revenue anticipated to be \$28,739.02. This amount is approximately 15.23% of the \$188,700 FY2024 Intermediate 917 projects.

For 2024 and beyond, the identified projects are estimated placeholders and will be updated for board approval on an ongoing basis as actual projects are identified. The projected plan continues to estimate investment in projects which will maintain an overall flat tax impact.

I recommend that the Board of Education adopts the resolution approving the Long-Term Facility Maintenance Revenue Application, which now includes debt payments related to Alternative Facilities Bonds sold, Alternative Facilities 10 Year Project Plan and Health & Safety budget and incorporates the requirements of new state statute.

Please contact me with any questions you may have.

Attached:  
Long-Term Facility Maintenance Expenditure Plan  
List of 10-year projects by site

EXTRACT OF MINUTES OF MEETING  
OF SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT #191  
(Burnsville)  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of Independent School District #191, State of Minnesota, was held on June 9, 2022 at 6:30 p. m., for the purpose, in part, of approving the revised Independent School District No. 191's Long-Term Facility Maintenance budget and authorizing the inclusion of long-term facility maintenance projects in the district's application for long-term facility maintenance.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING THE INDEPENDENT SCHOOL DISTRICT  
NO. 191'S LONG-TERM FACILITY MAINTENANCE PROGRAM  
BUDGET AND AUTHORIZING THE INCLUSION OF THOSE  
PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM  
FACILITY MAINTENANCE REVENUE**

BE IT RESOLVED by the School Board of Independent School District #191, State of Minnesota, as follows:

1. The School Board of Independent School District 191, on June 9, 2022, has received the report of projects by site included in the ten-year plan and has a knowledgeable understanding of the various components of this program budget. The long-term facility maintenance costs shall be funded through annual levy instead of issuing bonds.
2. As a member of Intermediate 917, our proportional share of their long-term facility maintenance budget is included in the long-term facility maintenance revenue application for ISD 191.
3. The school board takes responsibility for projects to be performed and for the revenue to be placed on the levy.
4. Therefore, the long-term facility maintenance program budget for its facilities for the 2023/2024 school year in the amount of \$4,549,986 of which \$418,876 is for Health and Safety expenditures. The inclusion of the long-term facility maintenance projects in the district's long-term facility maintenance revenue application for fiscal year 2024 is hereby approved, subject to approval by the Commissioner of Education.

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and, upon vote being taken thereon, the following voted in favor thereof:  
\_\_\_\_\_

And the following voted against the same: \_\_\_\_\_

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF DAKOTA

WITNESS MY HAND officially as such Clerk this \_\_\_ day of \_\_\_\_\_,  
2021.

\_\_\_\_\_  
\_\_\_\_\_, Clerk  
Independent School District #191

Location	Description of Work	Estimated Cost
Districtwide	Engineering fees (10%) Concrete replacement Project management	\$149,000.00 \$100,000.00 \$110,000.00
Burnsville High School	Reroofing project, updates and repair Pool filtration replacement	\$392,000.00 \$200,000.00
Cedar School	Bituminous reconstruction	\$750,000.00
Diamondhead Education Center	Repaint interior of building Interior updates and recarpet common areas	\$88,000.00 \$185,000.00
Nicollet Middle School	Kitchen updates Cafeteria update	\$620,000.00 \$240,000.00
William Byrne Elementary	Replace outdated steam boilers Mechanical and plumbing updates	\$900,000.00 \$320,000.00
Sky Oaks Elementary	Remove vinyl wall covering and paint walls	\$77,110.00
<b>TOTAL FY24</b>		<b>\$4,131,110.00</b>

Location	Description of Work	Estimated Cost
Districtwide	Engineering fees (10%) Concrete replacement Project management	\$153,300.00 \$100,000.00 \$110,000.00
Eagle Ridge Middle School	Replace 8 DX rooftop units	\$850,000.00
Edward Neill Elementary	Bituminous reconstruction project	\$535,000.00
Vista View Elementary	Replace Airedale classroom units	\$367,658.00
<b>TOTAL FY25</b>		<b>\$2,115,958.00</b>

Location	Description of Work	Estimated Cost
Districtwide	Engineering fees (10%) Concrete replacement Project management	\$194,000.00 \$100,000.00 \$110,000.00
Gideon Pond Elementary	Replace outdated steam boilers Plumbing updates	\$700,000.00 \$294,100.00
Nicollet Middle School	Casework and countertop replacements	\$375,000.00
Rahn Elementary	Replace Airedale classroom units	\$350,000.00
<b>TOTAL FY26</b>		<b>\$2,123,100.00</b>

<b>Location</b>	<b>Description of Work</b>	<b>Estimated Cost</b>
Districtwide	Engineering fees (10%)	\$135,000.00
	Concrete replacement	\$100,000.00
	Project management	\$110,000.00
Burnsville High School	Resurface the gymnasium floor	\$45,000.00
Eagle Ridge Middle School	Repair/repaint walls in educational houses	\$80,000.00
Nicollet Middle School	Reroofing project	\$1,400,000.00
Hidden Valley Elementary	Replace stage curtains	\$50,080.00
Vista View Elementary	Replace interior wood doors with hollow metal	\$270,600.00
<b>TOTAL FY27</b>		<b>\$2,190,680.00</b>

<b>Location</b>	<b>Description of Work</b>	<b>Estimated Cost</b>
Districtwide	Engineering fees (10%)	\$147,000.00
	Concrete replacement	\$100,000.00
	Project management	\$110,000.00
Rahn Elementary	Bitumonous overlay and landscaping replacement	\$521,000.00
Nicollet Middle School	Repair bitumonous and curbs	\$115,000.00
Vista View Elementary	Update boilers to hot water/DDC controls	\$949,100.00
William Byrne Elementary	Repaint classrooms and replace countertops	\$211,000.00
<b>TOTAL FY28</b>		<b>\$2,153,100.00</b>

<b>Location</b>	<b>Description of Work</b>	<b>Estimated Cost</b>
Districtwide	Engineering fees (10%)	\$115,000.00
	Concrete replacement	\$100,000.00
	Project management	\$110,000.00
Diamondhead Education Center	Replace light fixtures and ACT	\$100,640.00
Burnsville High School	Bituminous reconstruction (south lot)	\$529,775.00
Eagle Ridge Middle School	Replace pool air handler	\$268,855.00
Sioux Trail Elementary	Update boilers to hot water/DDC controls/new HW pumps	\$949,100.00
<b>TOTAL FY29</b>		<b>\$2,173,370.00</b>

Location	Description of Work	Estimated Cost
Districtwide	Engineering fees (10%) Concrete replacement Project management	\$110,000.00 \$100,000.00 \$110,000.00
Gideon Pond Elementary	Bituminous reconstruction	\$331,000.00
Hidden Valley Elementary	Replace ceiling tile throughout the building	\$425,000.00
Sky Oaks Elementary	New roofing	\$1,100,000.00
<b>TOTAL FY30</b>		<b>\$2,176,000.00</b>

Location	Description of Work	Estimated Cost
Districtwide	Engineering fees (10%) Concrete replacement Project management	\$137,000.00 \$100,000.00 \$110,000.00
Rahn Elementary	Exterior caulking, tuck-pointing and brick repair Update steam boiler to hot water, HVAC equipment	\$95,000.00 \$1,100,000.00
Sioux Trail Elementary	New roofing	\$634,000.00
<b>TOTAL FY31</b>		<b>\$2,176,000.00</b>

Location	Description of Work	Estimated Cost
Districtwide	Engineering fees (10%) Concrete replacement Project management	\$117,000.00 \$100,000.00 \$110,000.00
Harriet Bishop Elementary	Update energy management system	\$115,000.00
Nicollet Middle School	Plumbing and electrical updates	\$634,000.00
Vista View Elementary	Replace Airedale units in classrooms	\$450,000.00
William Byrne Elementary	Replace Airedale units in classrooms	\$650,000.00
<b>TOTAL FY32</b>		<b>\$2,176,000.00</b>

Location	Description of Work	Estimated Cost
Districtwide	Engineering fees (10%) Concrete replacement Project management	\$137,000.00 \$100,000.00 \$110,000.00
Diamondhead Education Center	Reroofing project	\$990,000.00
Edward Neill Elementary	Recommission air handlers Replace Airedale units in classrooms	\$129,000.00 \$600,000.00
Gideon Pond Elementary	Main entry reconstruction	\$110,000.00
<b>TOTAL FY33</b>		<b>\$2,176,000.00</b>



Division of School Finance  
400 NE Stinson Blvd  
Minneapolis, MN 55413

Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06

Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2021, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells p

District Info.	Enter Information	District Info.	Enter Information						
District Name:	Isd 191 Burnsville-Eagan Savage Schools	Date:	6/1/2022						
District Number:	0191	Email:	lrider@isd191.org						
District Contact Name:	Lisa Rider								
Contact Phone #	952-707-2050								

Expenditure Categories		Fiscal Year (FY) Ending June 30							
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.		2022 (base year)	2023	2024	2025	2026	2027	2028	2029
<b>Finance Code</b>	<b>Category (1)</b>								
347	Physical Hazards	\$72,392	\$72,392	\$72,392	\$72,392	\$72,392	\$72,392	\$72,392	\$72,392
349	Other Hazardous Materials	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000
352	Environmental Health and Safety Management	\$205,484	\$205,484	\$205,484	\$205,484	\$205,484	\$205,484	\$205,484	\$205,484
358	Asbestos Removal and Encapsulation	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
363	Fire Safety	\$90,904	\$81,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Health and Safety Capital Projects</b>		<b>\$409,780</b>	<b>\$399,876</b>	<b>\$418,876</b>	<b>\$418,876</b>	<b>\$418,876</b>	<b>\$418,876</b>	<b>\$418,876</b>	<b>\$418,876</b>
<b>Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year</b>									
<b>Finance Code</b>	<b>Category (2)</b>								
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Health and Safety Capital Projects \$100,000 or More</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151</b>									
<b>Finance Code</b>	<b>Category (3)</b>								
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Remodeling for Approved Voluntary Pre-K Projects</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Accessibility</b>									
<b>Finance Code</b>	<b>Category (4)</b>								
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Accessibility Projects</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Deferred Capital Expenditures and Maintenance Projects</b>									
<b>Finance Code</b>	<b>Category (5)</b>								
368	Building Envelope	\$101,000	\$20,000	\$0	\$0	\$0	\$0	\$521,000	\$0
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
370	Electrical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,640
379	Interior Surfaces	\$1,244,300	\$208,028	\$385,000	\$0	\$0	\$125,000	\$211,000	\$0
380	Mechanical Systems	\$0	\$0	\$1,100,000	\$1,217,658	\$1,294,100	\$50,080	\$949,100	\$1,217,955
381	Plumbing	\$0	\$0	\$320,000	\$0	\$75,000	\$0	\$0	\$0
382	Professional Services and Salary	\$248,800	\$265,000	\$259,000	\$263,300	\$304,000	\$245,000	\$257,000	\$225,000
383	Roof Systems	\$0	\$700,000	\$392,000	\$0	\$0	\$1,400,000	\$0	\$0
384	Site Projects	\$535,560	\$760,044	\$1,675,110	\$635,000	\$450,000	\$370,600	\$215,000	\$629,775
<b>Total Deferred Capital Expense and Maintenance</b>		<b>\$2,129,660</b>	<b>\$1,953,072</b>	<b>\$4,131,110</b>	<b>\$2,115,958</b>	<b>\$2,123,100</b>	<b>\$2,190,680</b>	<b>\$2,153,100</b>	<b>\$2,173,370</b>
<b>Total Annual 10-Year Plan Expenditures</b>		<b>\$2,539,440</b>	<b>\$2,352,948</b>	<b>\$4,549,986</b>	<b>\$2,534,834</b>	<b>\$2,541,976</b>	<b>\$2,609,556</b>	<b>\$2,571,976</b>	<b>\$2,592,246</b>

		<b>Division of School Finance</b> <b>400 NE Stinson Blvd</b> <b>Minneapolis, MN 55413</b>		<b>Projects Only</b>		<b>ED - 02478-08</b>	
<b>Instructions:</b> Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota provided.							
<b>District Info.</b>		<b>Enter Information</b>					
District Name:		Isd 191 Burnsville-Eagan Savage Schools					
District Number:		0191					
District Contact Name:		Lisa Rider					
Contact Phone #		952-707-2050					
<b>Expenditure Categories</b>							
		<b>2030</b>		<b>2031</b>		<b>2032</b>	
<b>Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.</b>							
<b>Finance Code</b>		<b>Category (1)</b>					
347		Physical Hazards					
		\$72,392		\$72,392		\$72,392	
349		Other Hazardous Materials					
		\$31,000		\$31,000		\$31,000	
352		Environmental Health and Safety Management					
		\$205,484		\$205,484		\$205,484	
358		Asbestos Removal and Encapsulation					
		\$10,000		\$10,000		\$10,000	
363		Fire Safety					
		\$100,000		\$100,000		\$100,000	
366		Indoor Air Quality					
		\$0		\$0		\$0	
		<b>Total Health and Safety Capital Projects</b>					
		\$418,876		\$418,876		\$418,876	
<b>Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year</b>							
<b>Finance Code</b>		<b>Category (2)</b>					
358		Asbestos Removal and Encapsulation					
		\$0		\$0		\$0	
363		Fire Safety					
		\$0		\$0		\$0	
366		Indoor Air Quality					
		\$0		\$0		\$0	
		<b>Total Health and Safety Capital Projects \$100,000 or More</b>					
		\$0		\$0		\$0	
<b>Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151</b>							
<b>Finance Code</b>		<b>Category (3)</b>					
355		Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.					
		\$0		\$0		\$0	
		<b>Total Remodeling for Approved Voluntary Pre-K Projects</b>					
		\$0		\$0		\$0	
<b>Accessibility</b>							
<b>Finance Code</b>		<b>Category (4)</b>					
367		Accessibility					
		\$0		\$0		\$0	
		<b>Total Accessibility Projects</b>					
		\$0		\$0		\$0	
<b>Deferred Capital Expenditures and Maintenance Projects</b>							
<b>Finance Code</b>		<b>Category (5)</b>					
368		Building Envelope					
		\$0		\$0		\$0	
369		Building Hardware and Equipment					
		\$0		\$115,000		\$129,000	
370		Electrical					
		\$0		\$200,000		\$0	
379		Interior Surfaces					
		\$425,000		\$0		\$110,000	
380		Mechanical Systems					
		\$0		\$1,100,000		\$600,000	
381		Plumbing					
		\$0		\$434,000		\$0	
382		Professional Services and Salary					
		\$220,000		\$227,000		\$247,000	
383		Roof Systems					
		\$1,100,000		\$0		\$990,000	
384		Site Projects					
		\$431,000		\$100,000		\$100,000	
		<b>Total Deferred Capital Expense and Maintenance</b>					
		\$2,176,000		\$2,176,000		\$2,176,000	
		<b>Total Annual 10-Year Plan Expenditures</b>					
		<b>\$2,594,876</b>		<b>\$2,594,876</b>		<b>\$2,594,876</b>	



**Agenda VI.B.6.  
June 9, 2022**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Imina Oftedahl, Director of Curriculum, Instruction and Assessment

**Date:** June 2, 2022

**Re:** Policy 616: *School District System Accountability*

**Recommendation:** Approve, on a first reading basis, changes to Policy 616: *School District System Accountability*.

MSBA updated text and references. The Policy Review Committee added Policy 105 to the cross references. Annual review of this policy is required.

Adopted: 05/1986

Burnsville-Eagan-Savage School District Policy 616

Reviewed: ~~1/14/2021~~ 6/9/2022

Revised: ~~1/28/2021~~ MSBA 2022

Rescinds: IE

## 616 SCHOOL DISTRICT SYSTEM ACCOUNTABILITY

### I. PURPOSE

The purpose of this policy is to focus public education strategies on a process ~~which that~~ promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota K-12 Academic Standards and federal law.

### II. GENERAL STATEMENT OF POLICY

~~The school district will establish a system to implement~~ Implementation of the Minnesota K-12 Academic Standards and federal law requires accountability for the school district. The school district established a system to transition to the graduation requirements of the K-12 Minnesota Academic Standards. The school district also established a system to review and improve instruction, curriculum, and assessment which will include substantial input by students, parents or guardians, and local community members. The school district will be accountable to the public and the state through annual reporting.

### III. DEFINITIONS

- A. “Credit” means a student’s successful completion of one semester of study or a student’s mastery of the applicable subject matter, as determined by the school district.
- B. “Graduation Standards” means the credit requirements and Minnesota K-12 Academic Standards that school districts must offer and certify that students complete to be eligible for a high school diploma.
- C. “World’s best workforce” means striving to: meet school readiness goals; have all third grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students, between students living in poverty and students not living in poverty, between English language learners and non-English language learners, between students who receive or do not receive special education; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.

### IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION AND REPORTING

A. School District Goals

1. The school board has established school district-wide goals ~~which that~~ provide broad direction for the school district. Incorporated in these goals K-12 are the graduation and education standards contained in the Minnesota Academic Standards and federal law. The broad goals shall be reviewed annually and approved by the school board. The school board shall adopt annual goals based on the recommendations of the school district's Advisory Committee.

2. The Advisory Committee is established by the school board to ensure active community participation in all phases of planning and improving the instruction and curriculum affecting state and district academic standards.

~~1.~~

~~2.3.~~ The improvement goals should address recommendations identified through the district continuous improvement process. The school district's goal setting process will include consideration of individual site goals. School district goals will be developed through the district's continuous improvement process.

~~3.4.~~ The district's continuous improvement process will ensure:

- a. The evaluation of students' progress and the identification of the strengths and weaknesses of instruction and curriculum affecting students' progress;
- b. A plan for improving instruction and curriculum; and
- c. An instruction plan that includes educational effectiveness processes integrating instruction, curriculum, assessment, and technology.

B. System for Reviewing All Instruction and Curriculum. Incorporated in the process will be analysis of the school district's progress toward implementation of the Minnesota Academic Standards. Instruction and curriculum shall be reviewed and evaluated by taking into account strategies and best practices, student outcomes, principal evaluations under ~~Minnesota Statutes section~~ § 123B.147, ~~Subd. 3,~~ and teacher evaluations under ~~Minnesota Statutes section~~ § 122A.40, ~~Subd. 8,~~ or 122A.41, ~~Subd. 5.~~

C. Advisory Committee (Student Achievement and Systems Improvement Advisory Committee - SASIAC)

1. By November 1 of each year, the advisory committee will meet to advise and assist the school district in the implementation of the school district

system accountability and continuous improvement process.

2. The Student Achievement and Systems Improvement Advisory Committee (SASIAC), working in cooperation with other committees of the school district, will provide active community participation in:
  - a. Reviewing the school district instructional and curriculum plan, with emphasis on implementing the Minnesota K-12 Academic Standards;
  - b. Identifying annual instruction and curriculum improvement goals for recommendation to the school board;
  - c. Making recommendations that will be used to measure school district progress toward its goals; and
  - d. Advising the school board about development of the annual budget.  
~~e.e.~~
3. The committee shall meet the following criteria:
  - a. SASIAC shall ensure active community participation in planning for instruction and curriculum affecting achievement.
  - b. SASIAC shall give input to the school board on school district-wide standards, assessments, and program evaluation.
4. The committee shall, when possible, be comprised of two-thirds community representatives and shall reflect the diversity of the community. Included in its membership should be:
  - a. Director of Curriculum, Instruction, and Assessment
  - b. School Improvement and Student Achievement Coordinator
  - c. School Board Member
  - d. Student Representative
  - e. Teacher representative from elementary and secondary
  - f. One parent from each building or a minimum of one parent from each instructional level
5. The committee shall meet four times annually.
6. Committee members will be nominated by their building principal in

consultation with the PTO (Parent Teacher Organization) or other equivalent parent organization.

7. Term of Office

- a. Committee representatives will serve up to two years.
- b. Members may be reappointed to serve no more than one additional two-year term if there is difficulty recruiting a representative.

D. Reporting.

1. Consistent with ~~Minnesota Statutes section~~ § 120B.36, Subd. 1, the school board shall publish the World's Best Workforce report on the school district website. The school board shall hold an annual public meeting to review and revise, where appropriate, student achievement goals, local assessment outcomes, plans, strategies, and practices for improving curriculum and instruction and cultural competency and efforts to equitably distribute diverse, effective, experienced, and in-field teachers, and to review school district success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to the world's best workforce. The school board must transmit an electronic summary of its report to the Commissioner in the form and manner the Commissioner determines. The school district shall periodically survey affected constituencies about their connection to and level of satisfaction with school. The school district shall include the results of this evaluation in its summary report to the Commissioner.

**Legal References:**

~~Minn. Stat. § 120B.018 (Definitions)~~

Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)

~~Minn. Stat. § 120B.018 (Definitions)~~

Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)

Minn. Stat. § 120B.35 (Student Academic Achievement and Growth Levels)

Minn. Stat. § 120B.36 (School Accountability; Appeals Process)

Minn. Stat. § 122A.40, ~~Subd. 8~~ (Employment; Contracts; Termination)

Minn. Stat. § 122A.41, ~~Subd. 5~~ (Teacher Tenure Act; Cities of the First Class; Definitions)

Minn. Stat. § 123B.04 (Site Decision Making, Individualized Learning Agreement; Other Agreements Agreement)

Minn. Stat. § 123B.147, ~~Subd. 3~~ (Principals)

Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)

Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for

Mathematics)

Minn. Rules Parts 3501.08~~2000-3501.0815~~ (Academic Standards for the Arts) Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science) Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)

Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

***Cross References:***

Burnsville-Eagan-Savage School District Policy 104 (School District Mission Statement)

[Burnsville-Eagan-Savage School District Policy 105 \(Equity, Access and Excellence in Education\)](#)

Burnsville-Eagan-Savage School District Policy 601 (School District Curriculum and Instruction Goals)

Burnsville-Eagan-Savage School District Policy 613 (Graduation Requirements)

Burnsville-Eagan-Savage School District Policy 614 (School District Testing Plan and Procedure)

Burnsville-Eagan-Savage School District Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)

Burnsville-Eagan-Savage School District Policy 617 (School District Ensurance of Preparatory and High School Standards)

Burnsville-Eagan-Savage School District Policy 618 (Assessment of Student Achievement)

Burnsville-Eagan-Savage School District Policy 619 (Staff Development for Standards)

Burnsville-Eagan-Savage School District Policy 620 (Credit for Learning)