

Agenda

Hillsdale County Intermediate School District

Board of Education

May 21, 2020

5:30 PM

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- I. **CALL TO ORDER/ROLL CALL**
- II. **APPROVAL OF CONSENT AGENDA**
- III. Minutes, April 23, 2020 Regular Meeting 2
- IV. Minutes, April 23, 2020, Closed Session
- V. Report on Investments 4
- VI. Bills Paid 5
- VII. **COMMENTS FROM GUESTS**
Please introduce yourself to the board of education including your name and address. Comments are to be directed only to the presiding officer and must be pertinent to HCISD business on the agenda. This portion of the meeting will only last five minutes unless extended by the presiding officer.
- VIII. **OTHER BUSINESS ACTION ITEMS**
- IX. Superintendent's Contract Extension
- X. Camden Frontier Schools Business Services Agreement (2021 to 2023)
- XI. New Hires
- XII. **BUSINESS ITEMS FOR FUTURE CONSIDERATION**
- XIII. Budgets 2020.2021
- XIV. Budget Amendments 2019.2020
- XV. **BUSINESS OFFICE REPORT, *Belinda Shaffer***
- XVI. Financials for the Period Ending April 30, 2020
- XVII. Will Carleton Academy 12
- XVIII. **SUPERINTENDENT'S REPORT, *Troy Reehl***
- XIX. General Update
- XX. Legislative Update
- XXI. **GENERAL EDUCATION, *Troy Reehl*** 47
- XXII. **SPECIAL EDUCATION, *Susanne Masters*** 48
- XXIII. **CAREER DEVELOPMENT AND TECHNICAL EDUCATION, *Jamie Mueller*** 50
- XXIV. **CLOSED SESSION FOR ATTORNEY-CLIENT PRIVILEGE & SUPERINTENDENT'S EVALUATION**
- XXV. **SUPERINTENDENT'S EVALUATION**
- XXVI. **OTHER MATTERS**
- XXVII. **GENERAL COMMENTS FROM GUESTS**
- XXVIII. **ADJOURNMENT**

**Hillsdale County Intermediate School District
Board of Education Meeting
April 23, 2020 ~ 5:30 P.M.
DRAFT MINUTES**

Board Members Present: Brandes, Grossheim, Gutowski, Nye, Vanlerberg (arrived 5:34) Absent: --
HCISD Staff: Reehl, Svacha, Shaffer, Lawless
Guests: guests connected via Zoom

This meeting was conducted on Zoom.us and posted accordingly due to the COVID-19 pandemic and in accordance with the Governor's Executive Order 2020-35. The meeting was open and all guests could access via a meeting ID and/or password.

CALL TO ORDER

President Laura Nye called the meeting to order at 5:33 PM. The Pledge of Allegiance was recited.

APPROVAL OF CONSENT AGENDA

- A. Minutes, March 19, 2020, Regular Meeting
- B. Report on Investments
- C. Bills Payable

Gutowski/Brandes to approve the consent agenda as presented. Ayes: All Nays: None ***Carried***

COMMENTS FROM GUEST

There were no comments from guests.

OTHER BUSINESS ACTION ITEMS

- A. Special Education Bus Purchase

The bus will be paid partially from grant funding. The HCISD's portion of the purchase is \$88,750.

Vanlerberg/Brandes to approve the purchase of a bus for the bid of \$117,320.

Ayes: All Nays: None ***Carried***

BUSINESS OFFICE REPORT

Director Shaffer included a report in her board report.

SUPERINTENDENT'S REPORT

Superintendent Reehl reported that there are many changes in the way we are educating students. We have received educational plans for all of the LEAs and have submitted them to the State. Revisions will come to the HCISD for approval but do not have to be resubmitted to the State. The superintendents are meeting weekly to continue work in special education, CTE, and EMC. Legislators are meeting to create an oversight committee: Schools should be prepared for fall and mid-year rollout due to COVID-19.

GENERAL EDUCATION

Stefanie Rathburn and Mindy Wilson provided a report in the board book.

SPECIAL EDUCATION

Susanne Masters provided a report in the board book. Superintendent Reehl reported that the special education team is working diligently with students and families to make sure students are receiving interaction and education. Superintendent Reehl stated that Susanne is following up with the Hillsdale County Jail to be sure we are serving incarcerated students and young adults who received services prior.

HILLSDALE AREA CAREER CENTER

Jamie Mueller provided a report in the board book.

CLOSED SESSION FOR ATTORNEY-CLIENT PRIVILEGE

Brandes/Vanlerberg to convene to closed session at 5:58 pm for the purpose of attorney-client privilege.

Roll Call Vote: Grossheim, Gutowski, Nye, Vanlerberg, Brandes

Ayes: All Nays: None ***Carried***

Present in closed session: Board Members Laurie Brandes, Laura Nye, Scott Gutowski, Ron Grossheim, and Maxine Vanlerberg; Employees Reehl, Svacha, Shaffer, and Lawless: Attorneys

President Nye to convene to open session at 6:27 pm.

OTHER BUSINESS ACTION ITEMS CONTINUED

Brandes/Vanlerberg to accept the resignation of Susanne Masters as written (last day is June 30, 2020).

Roll Call Vote: Gutowski, Nye, Vanlerberg, Brandes, Grossheim Ayes: All Nays: None ***Carried***

GENERAL COMMENTS FROM GUESTS

There were no comments from guests.

Laurie Brandes thanked Mr. Reehl and staff for working diligently through the current situation with schools closures due to COVID-19.

ADJOURNMENT

Vanlerberg/Gutowski to adjourn at 6:30 PM

Ayes: All Nays: None ***Carried***

Respectfully Submitted,
Kim Svacha

**HILLSDALE COUNTY ISD
REPORT ON INVESTMENTS
AS OF APRIL 30, 2020**

<u>OPERATING FUNDS</u>		<u>General</u>	<u>Special</u>	<u>CTE</u>	<u>Fiber</u>	<u>Total</u>
<u>SAVINGS ACCOUNT - COUNTY NATIONAL BANK</u>						
Interest Rate	<u>0.10%</u>	\$ 22,194	\$ 49,515	\$ 6,161	\$ 25,422	\$ 103,292
<u>ICS ACCOUNT - COUNTY NATIONAL BANK</u>						
Interest Rate	<u>1.75%</u>	\$ 1,413,097	\$ 1,848,762	\$ 243,534	\$ 174,494	\$ 3,679,887
<u>SAVINGS ACCOUNT - FLAGSTAR BANK</u>						
Interest Rate	<u>0.35%</u>	\$ 112,771	\$ 278,391	\$ 53,333	\$ -	\$ 444,495
<u>INVESTMENTS - MICHIGAN LIQUID ASSET FUND (MILAF) (30 days plus)</u>						
Interest Rate	<u>0.86%</u>	\$ 25,354	\$ 25,086	\$ 26,153	\$ 25,246	\$ 101,839
TOTAL FUNDS INVESTED		\$ 1,573,416	\$ 2,201,754	\$ 329,181	\$ 225,162	\$ 4,329,513
<u>CAPITAL PROJECT FUNDS</u>		<u>General</u>	<u>Special</u>	<u>CTE</u>		<u>Total</u>
<u>SAVINGS ACCOUNT - FLAGSTAR BANK</u>						
Interest Rate	<u>0.35%</u>	\$ 30,334	\$ 717	\$ 3,948		\$ 34,999
<u>SAVINGS ACCOUNT - COUNTY NATIONAL BANK</u>						
Interest Rate	<u>0.10%</u>	\$ -	\$ 100	\$ 94		\$ 194
<u>ICS ACCOUNT - COUNTY NATIONAL BANK</u>						
Interest Rate	<u>1.75%</u>	\$ 52,901	\$ 174,748	\$ 491,005		\$ 718,654
TOTAL FUNDS INVESTED		\$ 83,235	\$ 175,565	\$ 495,047		\$ 753,847

HILLSDALE COUNTY ISD
 BILLS PAID
 APRIL 2020

KEY	
GENERAL EDUCATION FUND	11
SPECIAL EDUCATION FUND	22
CTE FUND	26
FIBER CONSORTIUM FUND	27

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NUMBER
ANSEL, STACY	MARCH MILEAGE REIMB. (223.3)	122.82	22E226 3210 00000 000 0000 2062
APPTTEGY	THRILL SHARE - NEW WEBSITE	332.00	22E259 3510 00000 000 0000 2360
	THRILL SHARE - NEW WEBSITE	332.00	26E259 3510 00000 000 0000 6635
	THRILL SHARE - NEW WEBSITE	664.00	11E282 3510 00000 000 0000 1540
AVENTRIC TECHNOLOGIES, LLC	CARDIAC SCIENCE AED BATTERY	990.00	22E122 5110 00000 004 0000 2005
	PEDIATRIC ELECTRODE PADS	270.00	22E122 5110 00000 004 0000 2005
BARTHOLOMEW, CARYN	MARCH MILEAGE REIMB. (45.3)	24.92	22E215 3210 00000 000 0000 2115
	APRIL/JUNE 2020 SECTION 125	22.55	11E283 4140 00000 000 0000 1480
	APRIL/JUNE 2020 SECTION 125	107.15	22E283 4140 00000 000 0000 2480
	APRIL/JUNE 2020 SECTION 125	20.30	26E283 4140 00000 000 0000 6480
BILLS LAWN CARE, LLC	3-23-20 HAYES BLDG. SALT	48.00	11E261 3150 00000 000 0000 1400
BMO - CREDIT CARD	7 - BEHAVIOR CODE BOOK &	344.23	22E283 3120 00000 002 0000 2480
	ADAMS - MISC TECH SUPPLIES	106.09	11E284 5990 00000 000 0000 1500
	B. SHAFFER PRINTER	96.99	11E284 7910 00000 002 0000 1500
	BACON ST. URINAL REPAIR PARTS	32.51	11E261 4190 00000 000 0000 1400
	BARTHOLOMEW - MSHA MEMBERSHIP	80.00	22E283 3120 00000 002 0000 2480
	BIGELOW - MPAAA CONF.	345.00	22E289 3220 00000 000 0000 2540
	BIGELOW - MSBO CONF.	170.00	11A121 0000 00000 000 0000 0000
	BLOOM-KREEGER - PENCILS	27.48	22E214 5910 00000 004 0000 2130
	BOGGS - EXPENSE REIMBURSEMENT	14.95	11A121 0000 00000 000 0000 0000
	BOGGS - HEADPHONE EXTENSIONS	20.37	26E127 5110 00000 002 0000 6035
	BOGGS - MAC BOOK CHARGERS	41.98	26E127 5110 00000 002 0000 6035
	BOGGS - QUALITY PC REPAIR	41.60	26E127 5110 00000 000 0000 6035
	BOOKS FOR ECSES & PLAYGROUP	33.54	22E218 7910 00000 080 0000 2125
	BOOTH - SOCIAL SKILLS	16.00	22E216 5910 00000 006 0000 2132
	BREAKFAST FOR WALDRON	26.28	22E283 3120 00000 002 0000 2480
	BUELOW - FOOD FOR COOKING	29.35	22E122 5110 00000 002 0000 2012
	BUELOW - SHIRT FOLDING BOARDS	30.58	22E122 5110 00000 000 0000 2012
	BURLEW - MPAAA CONFERENCE	345.00	11E285 3220 00000 000 0000 1520
	CARDS FOR SUPTS. OFFICE	14.57	11E232 7910 00000 000 0000 1280
	C-F / FIBER CABLES	15.02	11A121 0000 00000 000 0000 0000
	CHILD CARE LICENCE APP. FEE	50.00	11E351 3190 00000 000 0000 1884
	CHILD CARE START-UP FURNACE	131.50	11E351 3190 00000 000 0000 1884
	CNA LAB SKILLS SUPPLIES	32.88	26E127 5110 00000 006 0000 6030
	CROSS - 2020 GLOBAL LSL	498.00	22E283 3120 00000 002 0000 2480
	CROSS - LANGUAGE RESOURCES	35.77	22E218 5110 00000 000 0000 2030
	CYBERSECURITY SHIRTS	216.00	26E127 3451 00000 000 0000 6831
	DAVIS - BEAN BAG FOR CAMDEN K	29.98	22E216 5910 00000 004 0000 2132
	DAVIS - SALES TAX - BEAN BAG	1.80	11A121 0000 00000 000 0000 0000
	DJ PLUMBING SUPPLIES	8.94	22E261 4190 00000 000 0000 2400
	EGGLESTON - FUELTO HEAT HOME	155.23	26E455 6230 00000 062 0000 6023
	EGGLESTON - HOTEL FOR MCTA	200.00	26E127 3220 00000 000 0000 6020
	EGGLESTON - HOTEL FOR MCTA	94.12	26E127 5110 00000 000 0000 6020
	EGGLESTON - MCTA CONF.	300.00	26E127 3220 00000 000 0000 6020
	EVERLINE - PD WEBINAR	219.99	22E283 3120 00000 002 0000 2480
	EVERLINE - SSW ASSESSMENTS	240.00	22E216 5910 00000 000 0004 2132
	FACE - MSBO WEBINARS	180.00	11E252 3220 00000 000 0000 1700
	FAMILY COUNTERS FOR TALKING	100.10	11E331 4910 00000 000 4970 1897
	FINGERPRINTS (B. DONOVAN)	63.00	11E351 3190 00000 000 0000 1884
	FINGERPRINTS (J. DONOVAN)	63.00	11E351 3190 00000 000 0000 1884
	FLINT - OT SUPPLIES	33.94	22E213 5910 00000 002 0000 2105
	FOOD FOR 1-27-20 GS	57.05	11E331 5992 00000 000 3430 1826
	FOOD FOR 1-31-20 TALKING IS	50.62	11E331 5990 00000 000 3430 1827
	FOOD FOR 2-11-20 PLAY GROUP	72.32	11E331 5990 00000 000 3430 1827
	FOOD FOR 2-12-20 TALKING IS	55.54	11E331 5990 00000 000 3430 1827
	FOOD FOR 2-15-20 TALKING IS	57.98	11E331 5990 00000 000 3430 1827
	FOOD FOR 2-18-20 PARENT	16.97	11E331 5991 00000 000 3430 1827

HILLSDALE COUNTY ISD

**BILLS PAID
APRIL 2020**

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NUMBER
BMO - CREDIT CARD	FOOD FOR 2-18-20 PARENT	53.15	11E331 5991 00000 000 3430 1827
	FOOD FOR 2-24-20 GS	51.80	11E331 5991 00000 000 3430 1827
	FOOD FOR 2-3-20 GREAT START	20.48	11E331 5992 00000 000 3430 1826
	FOOD FOR 2-3-20 NEW TEACHER	71.67	11E299 5990 00000 000 0000 1600
	FOOD FOR 2-6-20 CHILD CARE	96.00	11E331 5990 00000 000 3430 1827
	FOOD FOR SUPT. MTG.	94.16	11E283 7910 00000 004 0000 1600
	FURNACE REPAIR (A.	128.75	11E351 3190 00000 000 0000 1884
	FURNACE REPAIR/CHILD CARE	60.00	11E351 3190 00000 000 0000 1884
	GREENFIELD LIGHT REPLACEMENT	151.08	22E261 4190 00000 000 0000 2400
	GREENFIELD PLUG REPLACEMENT	172.38	22E261 4190 00000 000 0000 2400
	HINES - BATTERIES	14.75	22E122 5110 00000 002 0000 2065
	HORTON - CREDIT FOR	(80.00)	11E221 3220 00000 000 0000 1070
	JONES - LESSON PIX	36.00	11A121 0000 00000 000 0000 0000
	KIDS CUPS FOR TRANSITION	15.97	22E218 7910 00000 080 0000 2125
	KONIECZKI - SUPPLIES FOR	5.40	22E218 7910 00000 080 0000 2125
	LONG - PLAY-DOH FUN TUB	18.96	22E215 5910 00000 020 0000 2115
	LONG - SALES TAX REIMB.	1.14	11A121 0000 00000 000 0000 0000
	LONG - SALES TAX REIMB.	7.24	11A121 0000 00000 000 0000 0000
	LONG - SUPPLIES	120.70	22E215 5910 00000 020 0000 2115
	LOPRESTON - MPAAA CONF.	345.00	11E285 3220 00000 000 0000 1520
	MACH - OFFICE & THERAPY	138.56	22E213 5910 00000 008 0000 2100
	MACH - PT CONF. FOR 3 STAFF	825.00	22E283 3120 00000 002 0000 2480
	MAGDA - CRAFT MAKING SUPPLIES	17.85	22A199 0000 00000 000 0000 0032
	MAGDA - RENAISSANCE PERIOD	3.99	22E122 5110 00000 002 0000 2005
	MAIL CERTIFIED LETTER TO	6.95	22E259 3430 00000 000 0000 2360
	MAINT. VAN TIRE REPAIR	20.00	22E261 5710 00000 000 0000 2400
	MAINTENANCE WORK ORDER SYSTEM	1,215.00	11E261 3150 00000 000 0000 1400
	MAINTENANCE WORK ORDER SYSTEM	2,295.00	22E261 3150 00000 000 0000 2400
	MAINTENANCE WORK ORDER SYSTEM	990.00	26E261 3150 00000 000 0000 6400
	MASTERS - DATA BASED TRAINING	20.00	22E283 3220 00000 000 0000 2145
	MATERIALS FOR PLAY ACTIVITES	48.08	11E331 5990 00000 000 3430 1827
	MAXFIELD - HOTEL FOR CONF.	336.48	26E127 3220 00000 000 0000 6000
	MCLOUTH - FACE SHIELDS FOR	20.70	22E213 5910 00000 000 0000 2110
	M-FOWLER - EI CURRICULUM	8.89	22E122 5110 00000 006 0000 2020
	MORRILL - BOOKS FOR 0-3	17.52	22E122 5110 00000 002 0000 2060
	MOYER - START - PEER TO PEER	249.26	22E221 5992 00000 000 0000 2815
	MUELLER - HOTEL FOR CONF.	195.70	26E226 3220 00000 000 0000 6240
	MUELLER - OSHA 10-HR	250.00	26E213 3190 00000 002 0000 6620
	MUELLER - OSHA 10-HR	200.00	26E127 3220 00000 000 4000 6832
	MUELLER - PARKING FEES FOR	34.50	26E226 3220 00000 000 0000 6240
	NA-J / PHONE CABLE FOR J.	7.99	11A121 0000 00000 000 0000 0000
	NEWSLETTER - SMORE PRO	79.00	11E311 5910 00000 000 3430 1827
	NIEZERT - PD - SPEECH	99.00	22E283 3120 00000 002 0000 2480
	OHERAN - WATER FOR MTGS.	2.99	11E221 7910 00000 000 0000 1440
	PARA PRO ASSESSMENTS	220.00	11E289 5990 00000 000 0000 1480
	PLAYFORD - WATER FOR EVENTS	7.92	11E331 5990 00000 000 3430 1827
	PLUMBING SUPPLIES FOR D.J.	10.47	22E261 4190 00000 000 0000 2400
	RATHBURN - CARD STOCK	11.84	11E331 5990 00000 000 3430 1827
	REEHL - MASA CONF.	40.00	11E232 3220 00000 000 0000 1280
	REEHL - MASA MIDWINTER CONF.	400.00	11E232 3220 00000 000 0000 1280
	REEHL - POSTERS FOR MILLAGE	491.25	26E231 3490 00000 000 0000 6260
	SHAFFER - FOOD FOR 2-4-20 PUPIL AUDITING	43.33	11E285 5910 00000 000 0000 1520
	SNACKS FOR 2-4-20 PUPIL AUDITING MEETING	29.05	11E285 3220 00000 000 0000 1520
	SUB PERMIT FOR BRYAN COOK	45.00	26E259 7410 00000 000 0000 6360
	SUBSCRIPTION FOR IPADS	99.95	22E284 5990 00000 000 0000 2500
	SVACHA - MSPRA CONF.	250.00	11E289 3220 00000 000 0000 1540
	TALKING IS TEACHING	2,575.00	11E331 4910 00000 004 4970 1897
	TESTING MATERIALS/SUPPLIES	120.84	22E214 5910 00000 004 0000 2130
	THARP - OATMEAL FOR LAB	2.99	26E127 7910 00000 000 0000 6030
	THARP - SALES TAX REIMB.	0.09	11A121 0000 00000 000 0000 0000
	THORP - EXPENSE REIMBURSEMENT	21.65	11A121 0000 00000 000 0000 0000
	TOBEY - PD - MCEC COUNCIL	110.00	22E283 3120 00000 002 0000 2480
	TROTT - FIDGET ITEMS FOR	16.95	22E122 5110 00000 008 0000 2065
	TROTT - SALES TAX	1.02	11A121 0000 00000 000 0000 0000
	TROTT - TIMERS FOR CLASSROOM	38.06	22E122 5110 00000 008 0000 2065
	VISUALS FOR CLASSROOM	25.45	22E122 5110 00000 004 0000 2065
	VISUALS FOR CLASSROOM	36.46	22E122 5110 00000 008 0000 2065

**HILLSDALE COUNTY ISD
BILLS PAID**

APRIL 2020

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NUMBER
BMO - CREDIT CARD	W.C. / CHROMEBOOK REPAIR	67.59	11A121 0000 00000 000 0000 0000
	WALDRON EI PROGRAM HEADPHONES	74.45	22E284 5990 00000 000 0000 2500
	WATER FOR PUPIL ACCTG. MTG.	4.99	11E285 3220 00000 000 0000 1520
	WEEBLY PRO SITE PLAN	144.00	11E331 5994 00000 000 3430 1827
	WILCOX - PARENT MONTHLY IPM	20.67	11E261 7910 00000 000 0000 1400
	WISE - ECS TRAINING	60.00	11E226 3220 00000 000 3400 1860
	WISE - ICP TRAINING	50.00	11E226 3220 00000 000 3400 1860
	WISE- HOTEL FOR PROF.	82.95	11E226 3220 00000 000 3400 1860
	BRANCH COUNTY CLERK	FEES FOR 3-10-20 ELECTION	36.25
BURLEW, ASHLEY	MARCH MILEAGE REIMB (308) &	14.47	11E285 5910 00000 000 0000 1520
	MARCH MILEAGE REIMB (308) &	177.10	11E252 3210 00000 000 0000 1700
	MARCH MILEAGE REIMB (308) &	14.47	11E252 5910 00000 000 0000 1700
CALHOUN I.S.D.	K. HORTON COGNITIVE COACHING	500.00	11E221 3220 00000 000 0000 1070
CHUCK NORTH CONSULTING	19-20 NEW TEACHER ACADEMY	3,500.00	11E299 5990 00000 000 0000 1600
CITY OF HILLSDALE	STUDENT TRANSPORTATION	144.00	22E271 3310 00000 000 0000 2012
CITY OF HILLSDALE EDC	ANNUAL ASSESSMENT - THREE	100.00	26E455 6230 00000 062 0000 6023
COGNIA INC.	ISD & GREENFIELD MEMBERSHIP	1,200.00	11A192 0000 00000 000 0000 0000
	ISD & GREENFIELD MEMBERSHIP	1,200.00	22A192 0000 00000 000 0000 0000
COMMUNITY ACTION AGENCY	APRIL 2020 GSRP PAYMENT	28,011.00	11E445 8510 00000 000 3400 1865
COMPUCLAIM, INC.	19-20 SELF BILLING LICENSING	833.33	22E284 3450 00000 000 0000 2620
	19-20 SELF BILLING LICENSING	833.33	22E284 3450 00000 000 0000 2620
CONSUMERS ENERGY	D.J. UTILITIES	191.57	22E261 5520 00000 004 0000 2400
	GREENFIELD UTILITIES	977.42	22E261 5520 00000 002 0000 2400
	STORAGE SHED UTILITIES	125.47	22E261 5520 00000 006 0000 2400
COUNTRYSIDE MONTESSORI SCHOOL LLC	APRIL 2020 GSRP PAYMENT	4,317.00	11E441 8510 00000 002 3400 1865
CROSS, PAMELA	FEBRUARY MILEAGE REIMB.	47.58	22E218 3210 00000 080 0000 2125
	FEBRUARY MILEAGE REIMB.	137.61	22E218 3210 00000 000 0000 2030
	MARCH MILEAGE REIMB. (460.4)	77.00	22E218 3210 00000 080 0000 2125
	MARCH MILEAGE REIMB. (460.4)	176.22	22E218 3210 00000 000 0000 2030
CROSSROADS TESTING SERVICES	BUS DRIVER DRUG SCREENING	40.00	22E271 3190 00000 000 0000 2320
	CF/PROCTOR & REYNOLDS/2-14-20	80.00	11A121 0000 00000 000 0000 0000
	HHS/1/2 PADGETT/2-13-20	35.00	11A121 0000 00000 000 0000 0000
	JHS/M. WILLIAMS/3-13-20	70.00	11A121 0000 00000 000 0000 0000
	PHS/RAYMOND & DUBA/3-13-20	80.00	11A121 0000 00000 000 0000 0000
	RHS/L. LOTT/3-13-20	40.00	11A121 0000 00000 000 0000 0000
	STREUR & 1/2 PADGET DRUG/	75.00	22E271 3190 00000 000 0000 2320
	CURRENT OFFICE SOLUTIONS	ASSET TAGS FOR TECH DEPT.	242.09
	MONTHLY COPIER LEASE	284.04	11E259 5990 00000 000 0000 1360
	MONTHLY COPIER LEASE	518.31	22E259 4220 00000 000 0000 2360
	MONTHLY COPIER LEASE	223.72	26E259 5990 00000 000 0000 6360
	PRINTER INK FOR SHERRY	46.83	11E252 5910 00000 000 0000 1700
	PRINTER INK FOR SHERRY	44.66	11E252 5910 00000 000 0000 1700
	WALDRON BUSINESS OFFICE	52.66	11E252 3190 00000 000 0000 1700
DENNIS IRELAN CONSULTING	19-20 NEW TEACHER ACADEMY	3,500.00	11E299 5990 00000 000 0000 1600
DEXYP	HILLSDALE/JONESVILLE YELLOW	72.50	11E282 3510 00000 006 0000 1540
DRUG SCREENS PLUS	JANE DOUBLE DRUG SCREEN	42.00	22E271 3190 00000 000 0000 2320
	JHS/MAGDA/3-13-20	42.00	11A121 0000 00000 000 0000 0000
	PHS/DUBA & RAYMOND/3-13-20	84.00	11A121 0000 00000 000 0000 0000
	RHS/LOTT & WILLIAMS/3-13-20	84.00	11A121 0000 00000 000 0000 0000

HILLSDALE COUNTY ISD
 BILLS PAID
 APRIL 2020

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NUMBER
EBLI	C-F/J. MALLAR/SUBSCRIPTION	750.00	22E221 3220 00000 000 8010 2830
ENGINEERED PROTECTION SYSTEMS INC	5-1-20/7-31-20 TECH CTR. FIRE GREENFIELD FIRE TESTING	576.00 540.00	26E261 3150 00000 000 0000 6400 22E261 3150 00000 000 0000 2400
GAFFNEY & ASSOCIATES LLC	FY18-19 LCS GSRP MONITORING	2,000.00	11E252 3190 00000 000 3400 1865
GREER, LEAH	MARCH MILEAGE REIMB. (65)	35.75	22E215 3210 00000 000 0000 2115
HAINES SLAMKA, STACI	MARCH MILEAGE REIMB. (129)	70.95	22E214 3210 00000 000 0000 2130
HEFFERNAN SOFT WATER INC	BACON ST BOTTLED WATER BACON ST. SOFTNER SALT GREENFIELD BOTTLED WATER TECH CENTER COOLER RENTAL	18.99 53.49 10.00 12.00	11E259 7910 00000 000 0000 1360 11E259 7910 00000 000 0000 1360 22E259 7910 00000 002 0000 2360 26E259 7910 00000 000 0000 6635
HILLSDALE BOARD PUB UTIL	10 WINDSWEPT LANE UTILITIES BACON ST. UTILITIES BACON ST. UTILITIES GREENFIELD WATER & SEWER GREENFIELD WATER & SEWER STUDENT TRAILER UTILITIES TECH CENTER UTILITIES TECH CENTER UTILITIES WELDING LAB ELECTRIC WELDING LAB ELECTRIC	13.00 143.86 533.14 286.00 197.00 127.00 1,063.00 629.00 185.00 75.00	26E455 6230 00000 064 0000 6023 11E261 3830 00000 000 0000 1400 11E261 5520 00000 000 0000 1400 22E261 3830 00000 000 0000 2400 22E261 3830 00000 000 0000 2400 26E261 5590 00000 000 0000 6020 26E261 5520 00000 000 0000 6400 26E261 5520 00000 000 0000 6400 26E261 5990 00000 000 0000 6040 26E261 5990 00000 000 0000 6040
HILLSDALE COMMUNITY SCH	APRIL 2020 GSRP PAYMENT MARCH 2020 LITERACY COACH MARCH 2020 LITERACY COACH	31,110.00 309.90 629.19	11E411 8510 00000 000 3400 1865 11E411 8510 00000 000 0000 1070 11E411 8510 00000 000 3650 1830
HILLSDALE COUNTY CLERK	3-10-20 PRESIDENTIAL PRIMARY	22,988.16	26E231 3490 00000 000 0000 6260
HILLSDALE COUNTY PROBATE COURT	FEBRUARY 2020 TRUANCY OFFICER	4,550.00	11E211 3190 00000 000 0000 1600
HILLSDALE MEDIA GROUP	SPECIAL ED SECRETARY JOB	790.00	22E259 3510 00000 000 0000 2360
HILLSDALE PREPARATORY SCHOOL	MARCH 2020 LITERACY COACH MARCH 2020 LITERACY COACH	398.45 808.95	11E411 8510 00000 000 0000 1070 11E411 8510 00000 000 3650 1830
JACKSON COUNTY ISD	CORNETT & TOBEY ID BADGES PERKINS (MARCH 2020)	10.00 25,360.02	22E259 7910 00000 006 0000 2360 26E411 8510 00000 002 4000 6832
JONESVILLE COMMUNITY SCH	APRIL 2020 GSRP PAYMENT FEBRUARY & MARCH 2020 31N(6) FEBRUARY & MARCH 2020 31N(6)	26,658.00 3,707.00 926.75	11E411 8510 00000 004 3400 1865 11E411 8512 00000 000 2250 1856 11E411 8512 00000 000 0000 1020
JONESVILLE LUMBER CO	STUDENT HOME BLDG. SUPPLIES	6,101.29	26E455 6230 00000 008 0000 6023
KEY OPPORTUNITIES, INC.	DOCUMENT DESTRUCTION DOCUMENT DESTRUCTION DOCUMENT DESTRUCTION	6.23 3.98 6.94	11E259 7910 00000 000 0000 1360 26E259 7910 00000 000 0000 6360 22E259 7910 00000 006 0000 2360
KIWANIS CLUB OF HILLSDALE	2020 FLAG PROJECT	120.00	11E282 3510 00000 006 0000 1540
KOWALSKI, VIRGINIA	MARCH 2020 EMC CONSULTING	750.00	26E282 3190 00000 000 3550 6833
LAWLESS, JULIE	MARCH MILEAGE REIMB. (41)	23.58	11E283 3210 00000 000 0000 1460
LENAWEE ISD	APRIL HEALTH INSURANCE PREMIUMS APRIL HEALTH INSURANCE PREMIUMS	109.93 868.65 109.93 5,699.58 2,337.13 3,775.88 2,072.34 2,377.24	11E232 2130 00000 000 0000 1280 11E261 2130 00000 000 0000 1400 11E289 2130 00000 000 0000 1540 22E122 2130 00000 000 0000 2000 22E122 2130 00000 000 0000 2020 22E122 2130 00000 000 0000 2065 22E213 2130 00000 000 0000 2100 22E213 2130 00000 000 0000 2105

**HILLSDALE COUNTY ISD
BILLS PAID
APRIL 2020**

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NUMBER
LENAWEE ISD	APRIL HEALTH INSURANCE PREMIUMS	74.34	22E213 2130 00000 000 0000 2110
	APRIL HEALTH INSURANCE PREMIUMS	3,010.36	22E214 2130 00000 000 0000 2130
	APRIL HEALTH INSURANCE PREMIUMS	8,500.69	22E215 2130 00000 000 0000 2115
	APRIL HEALTH INSURANCE PREMIUMS	183.22	22E226 2130 00000 000 0000 2145
	APRIL HEALTH INSURANCE PREMIUMS	45.81	22E232 2130 00000 000 0000 2280
	APRIL HEALTH INSURANCE PREMIUMS	2,798.47	22E261 2130 00000 000 0000 2400
	APRIL HEALTH INSURANCE PREMIUMS	6,967.32	22E271 2130 00000 000 0000 2320
	APRIL HEALTH INSURANCE PREMIUMS	1,588.66	22E289 2130 00000 000 0000 2540
	APRIL HEALTH INSURANCE PREMIUMS	45.81	22E289 2130 00000 000 0000 2542
	APRIL HEALTH INSURANCE PREMIUMS	673.70	26E127 2130 00000 000 0000 6000
	APRIL HEALTH INSURANCE PREMIUMS	183.22	26E127 2130 00000 000 0000 6010
	APRIL HEALTH INSURANCE PREMIUMS	183.22	26E127 2130 00000 000 0000 6020
	APRIL HEALTH INSURANCE PREMIUMS	1,773.18	26E127 2130 00000 000 0000 6030
	APRIL HEALTH INSURANCE PREMIUMS	1,703.54	26E127 2130 00000 000 0000 6035
	APRIL HEALTH INSURANCE PREMIUMS	183.22	26E127 2130 00000 000 0000 6040
	APRIL HEALTH INSURANCE PREMIUMS	183.22	26E226 2130 00000 000 0000 6240
	APRIL HEALTH INSURANCE PREMIUMS	27.46	26E232 2130 00000 000 0000 6280
	APRIL HEALTH INSURANCE PREMIUMS	1,281.66	26E289 2130 00000 000 0000 6540
	APRIL HEALTH INSURANCE PREMIUMS	27.48	26E289 2130 00000 000 0000 6542
	APRIL HEALTH INSURANCE PREMIUMS	114.27	22E122 2130 00000 000 8050 2820
	APRIL HEALTH INSURANCE PREMIUMS	13,444.14	22E122 2130 00000 000 8010 2830
	APRIL HEALTH INSURANCE PREMIUMS	1,703.54	26E212 2130 00000 000 4000 6832
	APRIL HEALTH INSURANCE PREMIUMS	185.58	22E221 2130 00000 000 8010 2830
	APRIL HEALTH INSURANCE PREMIUMS	75.19	22E214 2130 00000 000 8010 2830
	APRIL HEALTH INSURANCE PREMIUMS	1,470.21	11E252 2130 00000 000 0000 1700
	APRIL HEALTH INSURANCE PREMIUMS	4,452.44	22E216 2130 00000 000 0000 2132
	APRIL HEALTH INSURANCE PREMIUMS	4,664.42	22E122 2130 00000 000 0000 2014
	APRIL HEALTH INSURANCE PREMIUMS	3,919.90	22E122 2130 00000 000 0000 2005
	APRIL HEALTH INSURANCE PREMIUMS	2,003.39	22E218 2130 00000 080 0000 2125
	APRIL HEALTH INSURANCE PREMIUMS	22.85	22E289 2130 00000 000 0000 2320
	APRIL HEALTH INSURANCE PREMIUMS	1,281.66	22E218 2130 00000 000 0000 2030
	APRIL HEALTH INSURANCE PREMIUMS	985.04	11E221 2130 00000 000 0000 1070
	APRIL HEALTH INSURANCE PREMIUMS	185.58	22E241 2130 00000 000 0000 2140
	APRIL HEALTH INSURANCE PREMIUMS	185.58	22E122 2130 00000 000 8010 2831
	APRIL HEALTH INSURANCE PREMIUMS	1,703.54	11E226 2130 00000 000 3400 1865
	APRIL HEALTH INSURANCE PREMIUMS	485.17	11E221 2130 00000 000 3650 1841
	APRIL HEALTH INSURANCE PREMIUMS	1,703.54	11E289 2130 00000 000 0000 1545
	APRIL HEALTH INSURANCE PREMIUMS	3,029.57	22E218 2130 00000 000 8010 2831
	APRIL HEALTH INSURANCE PREMIUMS	1,703.54	22E219 2130 00000 000 8010 2831
	APRIL HEALTH INSURANCE PREMIUMS	186.32	22E226 2130 00000 000 8010 2831
	APRIL HEALTH INSURANCE PREMIUMS	4,655.39	11E252 2130 00000 000 0000 1310
	APRIL HEALTH INSURANCE PREMIUMS	3,173.75	11E283 2130 00000 000 0000 1310
	APRIL HEALTH INSURANCE PREMIUMS	323.45	26E261 2130 00000 000 0000 6400
	APRIL HEALTH INSURANCE PREMIUMS	1,470.21	22E226 2130 00000 000 0000 2138
	APRIL HEALTH INSURANCE PREMIUMS	1.02	22E281 2130 00000 000 8110 2843
	APRIL HEALTH INSURANCE PREMIUMS	1,658.91	22E219 2130 00000 002 8010 2830
	APRIL HEALTH INSURANCE PREMIUMS	1,545.40	11E311 2130 00000 000 3430 1827
	APRIL HEALTH INSURANCE PREMIUMS	75.19	22E212 2130 00000 080 3260 2852
	APRIL HEALTH INSURANCE PREMIUMS	241.73	22L451 0000 00000 000 0000 0000
	APRIL HEALTH INSURANCE PREMIUMS	19.56	11L451 0000 00000 000 0000 0000
	APRIL HEALTH INSURANCE PREMIUMS	0.33	26L451 0000 00000 000 0000 0000
	APRIL HEALTH INSURANCE PREMIUMS	767.40	22L451 0000 00000 000 0000 0000
	APRIL HEALTH INSURANCE PREMIUMS	42.50	11L451 0000 00000 000 0000 0000
	APRIL HEALTH INSURANCE PREMIUMS	23.80	26L451 0000 00000 000 0000 0000
	APRIL HEALTH INSURANCE PREMIUMS	4,477.32	22L451 0000 00000 000 0000 0000
	APRIL HEALTH INSURANCE PREMIUMS	1,837.88	11L451 0000 00000 000 0000 0000
	APRIL HEALTH INSURANCE PREMIUMS	677.06	26L451 0000 00000 000 0000 0000
	APRIL HEALTH INSURANCE PREMIUMS	49.00	22L451 0000 00000 000 0000 0000
	APRIL HEALTH INSURANCE PREMIUMS	4,316.02	22L451 0000 00000 000 0000 0000
	APRIL HEALTH INSURANCE PREMIUMS	1,837.82	11L451 0000 00000 000 0000 0000
	APRIL HEALTH INSURANCE PREMIUMS	677.02	26L451 0000 00000 000 0000 0000
	PERKINS (MARCH 2020)	14,380.61	26E411 8510 00000 000 4000 6832
LESTER BROTHERS EXCAVATION, INC.	MONTHLY RESTROOM RENTAL	87.00	26E127 7910 00000 000 0000 6020
LITCHFIELD COMMUNITY SCHS	APRIL 2020 GSRP PAYMENT	10,265.00	11E411 8510 00000 008 3400 1865

HILLSDALE COUNTY ISD
BILLS PAID
APRIL 2020

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NUMBER
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MACH, ALLISON	MARCH MILEAGE REIMB. (104)	57.20	22E213 3210 00000 000 0000 2100
MCDOWELL, LINDA	MARCH MILEAGE REIMB. (159.8)	91.89	11E283 3210 00000 000 0000 1460
META SOLUTIONS	CCNA FOR 19-20	700.00	26E127 5110 00000 002 0000 6035
MI DEPARTMENT OF EDUCATION	15-16 35a(5), 16-17 35a(4), &	14,516.48	11A121 0000 00000 000 0000 0000
MICHIGAN GAS UTILITIES	BACON ST. UTILITIES	338.97	11E261 5510 00000 000 0000 1400
	DEAN JENNINGS UTILITIES	153.16	22E261 5510 00000 004 0000 2400
	GREENFIELD UTILITIES	427.68	22E261 5510 00000 002 0000 2400
	STORAGE SHED UTILITIES	79.16	22E261 5510 00000 006 0000 2400
	TECH CENTER UTILITIES	309.36	26E261 5510 00000 000 0000 6400
MICHIGAN INDUSTRIAL GASES, INC.	WELDING LAB MONTHLY SUPPLIES	155.10	26E127 5110 00000 000 0000 6040
MOYER-FOWLER, PATRICIA	MARCH MILEAGE REIMB. (411)	226.05	22E122 3210 00000 000 0000 2020
MPSERS - UAAL	APR - UAAL PMT	7,691.68	11L402 0000 00000 000 0000 0004
	APR - UAAL PMT	43,100.11	22L402 0000 00000 000 0000 0004
	APR - UAAL PMT	7,552.58	26L402 0000 00000 000 0000 0004
NEITZERT, ALIXANDRA	MARCH MILEAGE REIMB. (40) &	22.00	22E215 3210 00000 000 0000 2115
	MARCH MILEAGE REIMB. (40) &	2.23	22E259 3430 00000 000 0000 2360
NICHOLS PAPER & SUPPLY CO	CUSTODIAL SUPPLIES	71.25	11E261 5990 00000 000 0000 1400
	CUSTODIAL SUPPLIES	134.58	22E261 5990 00000 000 0000 2400
	CUSTODIAL SUPPLIES	58.05	26E261 5990 00000 000 0000 6400
	CUSTODIAL SUPPLIES	28.65	11E261 5990 00000 000 0000 1400
	CUSTODIAL SUPPLIES	54.11	22E261 5990 00000 000 0000 2400
	CUSTODIAL SUPPLIES	23.34	26E261 5990 00000 000 0000 6400
	CUSTODIAL SUPPLIES	607.05	11E261 5990 00000 000 0000 1400
	CUSTODIAL SUPPLIES	1,146.64	22E261 5990 00000 000 0000 2400
	CUSTODIAL SUPPLIES	494.63	26E261 5990 00000 000 0000 6400
	CUSTODIAL SUPPLIES	267.72	11E261 5990 00000 000 0000 1400
	CUSTODIAL SUPPLIES	505.15	22E261 5990 00000 000 0000 2400
	CUSTODIAL SUPPLIES	218.70	26E261 5990 00000 000 0000 6400
	CUSTODIAL SUPPLIES	57.28	22E261 5990 00000 000 0000 2400
	CUSTODIAL SUPPLIES	55.04	11E261 5990 00000 000 0000 1400
	CUSTODIAL SUPPLIES	103.96	22E261 5990 00000 000 0000 2400
	CUSTODIAL SUPPLIES	44.84	26E261 5990 00000 000 0000 6400
	FACE MASKS & HAND SANITIZER	46.67	11E261 5990 00000 000 0000 1400
	FACE MASKS & HAND SANITIZER	88.16	22E261 5990 00000 000 0000 2400
	FACE MASKS & HAND SANITIZER	38.03	26E261 5990 00000 000 0000 6400
	FLOOR FINISHING SUPPLIES	314.08	11E261 5990 00000 000 0000 1400
	FLOOR FINISHING SUPPLIES	593.27	22E261 5990 00000 000 0000 2400
	FLOOR FINISHING SUPPLIES	255.92	26E261 5990 00000 000 0000 6400
NORTH ADAMS JEROME SCH	APRIL 2020 GSRP PAYMENT	10,517.00	11E411 8510 00000 002 3400 1865
OHERAN, SHIVAWN	MARCH MILEAGE REIMB. (45)	25.88	11E289 3210 00000 000 0000 1545
POWERSCHOOL GROUP LLC	SIS MAINTENANCE & SUPPORT &	3,408.19	26E259 7410 00000 000 0000 6360
	SIS MAINTENANCE & SUPPORT &	1,303.16	22E284 3450 00000 000 0000 2620
	SPECIAL PROGRAMS SECM &	4,845.54	22E284 3450 00000 000 0000 2620
	TALENTED RECORDS -	615.27	11E283 4140 00000 000 0000 1480
	TALENTED RECORDS -	4,191.71	22E283 4140 00000 000 0000 2480
	TALENTED RECORDS -	575.98	26E283 4140 00000 000 0000 6480
PRINCIPAL INS.	APRIL ADMIN. PREMIUMS - PRINCIPAL	20.28	11E232 2130 00000 000 0000 1280
	APRIL ADMIN. PREMIUMS - PRINCIPAL	8.38	11E261 2130 00000 000 0000 1400
	APRIL ADMIN. PREMIUMS - PRINCIPAL	19.40	11E289 2130 00000 000 0000 1540
	APRIL ADMIN. PREMIUMS - PRINCIPAL	33.80	22E226 2130 00000 000 0000 2145
	APRIL ADMIN. PREMIUMS - PRINCIPAL	8.45	22E232 2130 00000 000 0000 2280
	APRIL ADMIN. PREMIUMS - PRINCIPAL	15.84	22E261 2130 00000 000 0000 2400
	APRIL ADMIN. PREMIUMS - PRINCIPAL	8.08	22E289 2130 00000 000 0000 2542
	APRIL ADMIN. PREMIUMS - PRINCIPAL	33.80	26E226 2130 00000 000 0000 6240

HILLSDALE COUNTY ISD
 BILLS PAID
 APRIL 2020

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NUMBER	
PRINCIPAL INS.	APRIL ADMIN. PREMIUMS - PRINCIPAL	5.07	26E232 2130 00000 000 0000 6280	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	4.85	26E289 2130 00000 000 0000 6542	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	30.18	11E252 2130 00000 000 0000 1700	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	22.65	11E221 2130 00000 000 0000 1070	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	33.80	22E241 2130 00000 000 0000 2140	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	11.15	11E221 2130 00000 000 3650 1841	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	51.38	22E226 2130 00000 000 8010 2831	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	98.55	11E252 2130 00000 000 0000 1310	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	31.53	11E283 2130 00000 000 0000 1310	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	6.83	26E261 2130 00000 000 0000 6400	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	33.80	22E226 2130 00000 000 0000 2138	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	24.28	22E281 2130 00000 000 8110 2843	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	33.80	11E311 2130 00000 000 3430 1827	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	18.79	22L451 0000 00000 000 0000 0000	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	128.65	11L451 0000 00000 000 0000 0000	
	APRIL ADMIN. PREMIUMS - PRINCIPAL	1.16	26L451 0000 00000 000 0000 0000	
	PURITY CYLINDER GASES INC.	WELDING LAB MONTHLY SUPPLIES	352.50	26E127 5110 00000 000 0000 6040
	READING COMMUNITY SCH	APRIL 2020 GSRP PAYMENT	10,357.00	11E411 8510 00000 006 3400 1865
		MARCH 2020 31N(12) REIMB.	2,253.92	11E411 8524 00000 000 2260 1854
	REPUBLIC SERVICES #249	BACON STREET TRASH REMOVAL	135.60	11E261 3840 00000 000 0000 1400
BECK ROAD TRASH REMOVAL		142.02	22E261 3840 00000 000 0000 2400	
STUDENT HOME TRASH REMOVAL		100.64	26E261 3840 00000 000 0000 6020	
TECH CENTER TRASH REMOVAL		110.74	26E261 3840 00000 000 0000 6400	
RICHARDSON, BETHNEY	MARCH MILEAGE REIMB. (353.7)	203.38	11E252 3210 00000 000 0000 1700	
SHIAWASSEE REGIONAL EDUCATION	STUDENT ENGAGEMENT STRATEGIES	150.00	11E221 3220 00000 000 0000 1070	
	STUDENT ENGAGEMENT STRATEGIES	150.00	11E221 3110 00000 000 0000 1070	
SKYWARD ACCOUNTING DEPT.	LITCHFIELD SOFTWARE LICENSES	1,883.52	11A121 0000 00000 000 0000 0000	
	SOFTWARE LICENSES	81.76	11A192 0000 00000 000 0000 0000	
	SOFTWARE LICENSES	207.80	22A192 0000 00000 000 0000 0000	
	SOFTWARE LICENSES	51.30	26A192 0000 00000 000 0000 0000	
STATE OF MICHIGAN^	10-1-19/12-31-19 SCHOOL BASED	562.38	22E259 5910 00000 000 8180 2805	
STEMPIEN, NIKKI	MARCH MILEAGE REIMB. (42)	23.10	22E215 3210 00000 000 0000 2115	
SVACHA, KIMBERLY	FEBRUARY MILEAGE REIMB.	39.56	11E289 3210 00000 000 0000 1540	
TELNET WORLDWIDE INC.	ISD/LEA PHONES	19.36	11E259 3410 00000 000 0000 1360	
	ISD/LEA PHONES	407.13	11A141 0000 00000 000 0000 0000	
	ISD/LEA PHONES	62.56	22E259 3410 00000 004 0000 2360	
	ISD/LEA PHONES	67.03	26E259 3410 00000 000 0000 6360	
THRUN LAW FIRM, P.C.	3-10-20 CTE MILLAGE ELECTION	1,650.00	26E231 3490 00000 000 0000 6260	
	GENERAL LEGAL SERVICES	255.00	22E231 3170 00000 000 0000 2260	
	GENERAL LEGAL SERVICES	357.00	11E231 3170 00000 000 0000 1260	
	GENERAL LEGAL SERVICES	867.00	22E231 3170 00000 000 0000 2260	
	PERSONNEL MATTER	382.50	26E231 3170 00000 000 0000 6260	
	SPECIAL EDUCATION ISSUE	408.00	26E231 3170 00000 000 0000 6260	
TOBIN, AMANDA	MARCH MILEAGE REIMB. (71.1)	39.11	22E214 3210 00000 000 0000 2130	
WALDRON AREA SCHOOL	4TH QTR. CLASSROOM RENT	1,428.79	22E261 8290 00000 000 0000 2020	
WATKINS TRANSPORT INC.	MARCH 2020 FUEL COSTS	1,702.19	22E271 5710 00000 000 0000 2320	
WILL CARLETON ACADEMY	APRIL 2020 BOND PAYMENT	18,763.64	11L421 0000 00000 000 0000 0001	
	APRIL 2020 STATE AID PAYMENT	187,371.30	11L421 0000 00000 000 0000 0001	
	MARCH 2020 LITERACY COACH	177.08	11E411 8510 00000 000 0000 1070	
	MARCH 2020 LITERACY COACH	359.54	11E411 8510 00000 000 3650 1830	
WISE, LINDA	MARCH MILEAGE REIMB. (104.4)	57.42	11E226 3210 00000 000 3400 1865	

\$ 683,019.29

Will Carleton Academy Board of Directors - Regular Meeting

MISSION STATEMENT: *Will Carleton Academy will serve the community as a charter school where parents can choose a traditional, character-based curriculum and educational atmosphere for their children. The school will provide an orderly disciplined environment where all children are exposed to the wonder and joy of learning, where all children are expected to learn, and where all children and adults are expected to behave in a respectful and responsible manner.*

Date: May 12, 2020

Time: 5:15pm

Location: Zoom (virtual meeting); <https://zoom.us/j/379695150>
or dial in: 1-929-205-6099, Meeting ID: 379 695 150 #

Call to order

Pledge of Allegiance

Roll Call

A. Consent Agenda:

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Approval of Agenda for May 12, 2020	Vote	Board	5/12/20 Proposed Agenda
2. Approval of Minutes for April 14, 2020	Vote	Board	4/14/20 Proposed Minutes

B. Public Comment on Agenda Items Only

C. Capstone Project Presentations

D. Management Report

1. Director's Report
2. Athletics Report
3. Superintendent's Report

E. Board Committee Reports

<i>Committee</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Curriculum	Discussion	Board	
2. Discipline	Discussion	Board	
3. Long Range Planning	Discussion	Board	
4. School Improvement	Discussion	Board	
5. Site	Discussion	Board	
6. Policy	Discussion	Board	

F. Financial Reports:

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Monthly Financial Report	Vote	B. Beaudrie	April Report
2. General ED Summary & Assumptions	Discussion	B.Beaudrie	
3. Hillsdale ISD General Fund Budget	Vote	B.Beaudrie	Resolution
4. Annual Audit	Discussion	B.Beaudrie	

G. New Business:

<i>New Business Agenda Items</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Board Meeting Schedule 2020-2021	Discussion	Board	Draft Schedule
2. Board Policy Drafting and Update Services	Vote	Board	NCSI BP Engagement Letter
3. Board Member Terms of Service	Discussion	Board	

H. Board Comments

I. Extended Public Comment: *public comment section reserved for all remaining comments. Board members should not respond to audience member concerns. Comments should be limited to three minutes.*

J. Closed Session *(If Requested)*

K. Confirmation of Next Board Meeting Date: *Regular Board Meeting June 9, 2020, 5:15 pm.*

L. Adjournment

Individuals wishing to address the Board of Directors under Item 4 and 10 above are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy’s business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the Director’s office at 517-437-2000 preferably five (5) business days prior to the meeting.

Proposed minutes of this meeting will be available for public inspection at the Office of the Director, Will Carleton Academy located at 2001 West Hallett Road, Hillsdale, MI 49242 eight (8) business days after the meeting.

Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267]

Will Carleton Academy Board of Directors - Regular Meeting

MISSION STATEMENT: *Will Carleton Academy will serve the community as a charter school where parents can choose a traditional, character-based curriculum and educational atmosphere for their children. The school will provide an orderly disciplined environment where all children are exposed to the wonder and joy of learning, where all children are expected to learn, and where all children and adults are expected to behave in a respectful and responsible manner.*

Date: April 14, 2020

Time: 5:15pm

Location: Virtual Zoom Meeting <https://zoom.us/j/379695150>

Call to order

Brock Lutz called the meeting to order at 5:23 PM.

Pledge of Allegiance

Roll Call

MEMBERS	PRESENT	ABSENT
Chris Busch	X	
Sarah Hartzler	X	
Brock Lutz	X	
Rick Schaerer	X	
Jackie Sutton	X	
Luke VanCamp	X	
Don Westblade	X	

OTHERS PRESENT
Colleen Vogt – Will Carleton Academy
Kurt Naber – Choice Schools
Brian Beaudrie – Choice Schools
Carla Stewart – Will Carleton Academy

A. Consent Agenda:

Item	Purpose	Who	Materials
1. Approval of Agenda for April 14, 2020	Vote	Board	4/14/20 Proposed Agenda
2. Approval of Minutes for Feb. 11, 2020	Vote	Board	2/11/20 Proposed Minutes
3. Approval of Minutes for Mar. 3, 2020	Vote	Board	3/3/20 Proposed Minutes

It was moved by Sarah Hartzler and supported by Don Westblade to approve the items listed on the consent agenda as submitted.

The motion passed with a roll call vote:

Chris Busch - ✓ Aye _____ Nay
Sarah Hartzler - ✓ Aye _____ Nay
Brock Lutz - ✓ Aye _____ Nay
Rick Schaerer - ✓ Aye _____ Nay
Jackie Sutton - ✓ Aye _____ Nay
Luke VanCamp - ✓ Aye _____ Nay
Don Westblade - ✓ Aye _____ Nay

B. Public Comment on Agenda Items Only

None

C. Management Reports:

1. Director

Colleen Vogt reviewed the principals report that was previously emailed to the board members.

2. Athletics

Colleen Vogt highlighted a few items. Due to the executive order, all athletics have been cancelled for the spring season.

3. Superintendent

Kurt Naber discussed a few items with the board

D. Board Committee Reports:

<i>Committee</i>	<i>Purpose</i>	<i>Who</i>	<i>Notes</i>
1. Curriculum	Discussion	Board	Sarah Hartzler - the committee needs to reschedule their previous meeting. Colleen Vogt - will assist with setting a meeting date/time
2. Discipline	Discussion	Board	Brock Lutz - No new report
3. Long Range Planning	Discussion	Board	Don Westblade - no new report
4. School Improvement	Discussion	Board	Colleen Vogt - no new report
5. Site	Discussion	Board	Luke VanCamp, Colleen Vogt, and Kurt Naber had some discussions about maintenance and cleaning items to complete during the school closure.
6. Policy	Discussion	Board	Chris Busch - the committee will reconnect to discuss next steps.

E. Correspondence:

<i>Items</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Monitoring Report	Discussion	Board	

Brian Beaudrie briefly discussed the report.

F. Financial Reports:

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Monthly Financial Report	Vote	B. Beaudrie	February and March Reports

Brian Beaudrie discussed the reports that were provided within the board packet.

Brock Lutz commented about the status of staff salaries during the school closure.

It was moved by Don Westblade and supported by Luke VanCamp to approve the February and March monthly Financial Reports.

The motion passed with a roll call vote:

Chris Busch - ✓ Aye _____ Nay
Sarah Hartzler - ✓ Aye _____ Nay
Brock Lutz - ✓ Aye _____ Nay
Rick Schaerer - ✓ Aye _____ Nay
Jackie Sutton - ✓ Aye _____ Nay
Luke VanCamp - ✓ Aye _____ Nay
Don Westblade - ✓ Aye _____ Nay

G. New Business:

<i>Items</i>	<i>Purpose</i>	<i>Who</i>	<i>Notes</i>							
1. School Year Calendar 2020/21	Vote	C. Vogt/K. Naber	<p>It was moved by Luke VanCamp and supported by Jackie Sutton to approve the 2020/2021 School Year Calendar as presented.</p> <p>The motion passed with a roll call vote:</p> <table border="1"> <tbody> <tr> <td>Chris Busch - ✓ Aye _____ Nay</td> </tr> <tr> <td>Sarah Hartzler - ✓ Aye _____ Nay</td> </tr> <tr> <td>Brock Lutz - ✓ Aye _____ Nay</td> </tr> <tr> <td>Rick Schaerer - ✓ Aye _____ Nay</td> </tr> <tr> <td>Jackie Sutton - ✓ Aye _____ Nay</td> </tr> <tr> <td>Luke VanCamp - ✓ Aye _____ Nay</td> </tr> <tr> <td>Don Westblade - ✓ Aye _____ Nay</td> </tr> </tbody> </table>	Chris Busch - ✓ Aye _____ Nay	Sarah Hartzler - ✓ Aye _____ Nay	Brock Lutz - ✓ Aye _____ Nay	Rick Schaerer - ✓ Aye _____ Nay	Jackie Sutton - ✓ Aye _____ Nay	Luke VanCamp - ✓ Aye _____ Nay	Don Westblade - ✓ Aye _____ Nay
Chris Busch - ✓ Aye _____ Nay										
Sarah Hartzler - ✓ Aye _____ Nay										
Brock Lutz - ✓ Aye _____ Nay										
Rick Schaerer - ✓ Aye _____ Nay										
Jackie Sutton - ✓ Aye _____ Nay										
Luke VanCamp - ✓ Aye _____ Nay										
Don Westblade - ✓ Aye _____ Nay										
2. Board Policy Manual	Discussion	Board								

<p>Kurt Naber - has a call scheduled with a rep from NCSI to ask a few questions about the proposal and the process.</p> <p>The policy committee will discuss and plans to provide an update for the May meeting.</p>										
3. Coronavirus Planning and Response	Vote	Board								
<p>Colleen Vogt reviewed the process that was used to develop the plan.</p> <p>Don Westblade asked a few questions about WCA's plan</p> <p>It was moved by Don Westblade and supported by Chris Busch to approve the Will Carleton Academy Continuity of Learning Plan as submitted to the Hillsdale ISD.</p> <p>The motion passed with a roll call vote:</p> <table border="1"> <tr> <td>Chris Busch - ✓ Aye _____ Nay</td> </tr> <tr> <td>Sarah Hartzler - ✓ Aye _____ Nay</td> </tr> <tr> <td>Brock Lutz - ✓ Aye _____ Nay</td> </tr> <tr> <td>Rick Schaerer - ✓ Aye _____ Nay</td> </tr> <tr> <td>Jackie Sutton - ✓ Aye _____ Nay</td> </tr> <tr> <td>Luke VanCamp - ✓ Aye _____ Nay</td> </tr> <tr> <td>Don Westblade - ✓ Aye _____ Nay</td> </tr> </table>				Chris Busch - ✓ Aye _____ Nay	Sarah Hartzler - ✓ Aye _____ Nay	Brock Lutz - ✓ Aye _____ Nay	Rick Schaerer - ✓ Aye _____ Nay	Jackie Sutton - ✓ Aye _____ Nay	Luke VanCamp - ✓ Aye _____ Nay	Don Westblade - ✓ Aye _____ Nay
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Luke VanCamp - ✓ Aye _____ Nay										
Don Westblade - ✓ Aye _____ Nay										

4. Board Member Terms of Service	Discussion	Board	
<p>Rick Schaerer, Sarah Hartzler and Luke VanCamp - terms are expiring. Rick Schaerer has agreed to continue in a board appointed seat.</p> <ul style="list-style-type: none"> - Seek nominations from the parents the week of April 27, 2020. - Send ballot to parents the week of May 11, 2020. - Announce elected trustees the week of May 25, 2020. 			

H. Board Comments:

Chris Busch - Thanked Don Westblade, Sarah Hartzler, and the board for the resolution of sympathy that was adopted at the February board meeting.

Don Westblade - Thanked the WCA team for all the information that has been provided

Jackie Sutton - Thanked the team for all that they have been doing.

Brock Lutz - Appreciates the response and communication from the team at WCA during this time.

I. Extended Public Comment: *public comment section reserved for all remaining comments. Board members should not respond to audience member concerns. Comments should be limited to three minutes.*

None

J. Closed Session (If Requested)

None

K. Confirmation of Next Board Meeting Date: Regular Board Meeting May 12, 2020, 5:15 pm.

L. Adjournment

It was moved by Sarah Hartzler and supported by Luke VanCamp that the meeting be adjourned.

The motion passed unanimously with a roll call vote:

Chris Busch - _____ Aye _____ Nay <i>(connection dropped)</i>
Sarah Hartzler - ✓ Aye _____ Nay
Brock Lutz - ✓ Aye _____ Nay
Rick Schaerer - ✓ Aye _____ Nay
Jackie Sutton - ✓ Aye _____ Nay
Luke VanCamp - ✓ Aye _____ Nay
Don Westblade - ✓ Aye _____ Nay

The meeting adjourned at 7:00 P.M.

Proposed minutes respectfully submitted,

_____ Date: April 14, 2020

Recording Secretary

Approved by the Board of Directors at its May 12, 2020 meeting.

_____ Date: _____

Board Secretary

Individuals wishing to address the Board of Directors under Item 4 and 10 above are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the Director's office at 517-437-2000 preferably five (5) business days prior to the meeting.

Proposed minutes of this meeting will be available for public inspection at the Office of the Director, Will Carleton Academy located at 2001 West Hallett Road, Hillsdale, MI 49242 eight (8) business days after the meeting.

Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267]

**Will Carleton Academy
Balance Sheet
April 2020 (Unaudited)**

Fund: General Fund

Assets	
Petty Cash	300.00
Cash-County National	270,190.82
Cash-County National - Student Activity	11,269.87
Cash-US Bank #142625000	351.99
Prepaid Expenses-Payroll and Benefits	<u>132,000.00</u>
Total Assets	<u><u>414,112.68</u></u>
Liabilities	
Accounts Payable	52,957.35
Deferred Revenue	<u>2,316.51</u>
Total Liabilities	<u>55,273.86</u>
Fund Equity	
Beginning Fund Equity	678,658.45
Change in Fund Equity	<u>(319,819.63)</u>
Total Fund Equity	<u>358,838.82</u>
Total Liabilities & Fund Equity	<u><u>414,112.68</u></u>

**Will Carleton Academy
Statement of Activities (Summary)
April 2020 (Unaudited)**

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Revenues					
Total Local Sources	1,518.00	31,472.09	36,011	(4,538.91)	87%
Total State Sources	219,778.07	1,497,829.78	2,352,763	(854,933.22)	64%
Total Federal Sources	17,272.08	86,862.33	125,600	(38,737.67)	69%
Total Revenues	<u>238,568.15</u>	<u>1,616,164.20</u>	<u>2,514,374.00</u>	<u>(898,209.80)</u>	<u>64%</u>
Expenditures					
Total Basic Programs	84,430.30	849,055.06	1,213,398	364,342.94	70%
Total Added Needs	13,760.78	171,925.91	221,410	49,484.09	78%
Total Support Services - Pupil	507.20	2,028.80	2,500	471.20	81%
Total Support Services - Instructional Staff	1,480.00	16,570.83	19,207	2,636.17	86%
Total Support Services - General Administration	25,749.86	255,571.03	333,851	78,279.97	77%
Total Support Services - School Administration	17,598.19	186,943.77	234,200	47,256.23	80%
Total Support Services - Business	1.64	4,326.80	5,000	673.20	87%
Total Operation and Maintenance of Plant	8,431.50	177,197.93	225,091	47,893.07	79%
Total Pupil Transportation Services	-	1,255.50	2,000	744.50	63%
Total Support Services - Central	2,019.00	51,335.27	67,000	15,664.73	77%
Total Athletic Activities	-	34,962.04	58,000	23,037.96	60%
Total Community Services	681.82	10,600.70	17,000	6,399.30	62%
Total Fund Modifications	18,763.64	174,210.19	215,000	40,789.81	81%
Total Expenditures	<u>173,423.93</u>	<u>1,935,983.83</u>	<u>2,613,657.00</u>	<u>677,673.17</u>	<u>74%</u>
Change in Fund Equity	<u>65,144.22</u>	<u>(319,819.63)</u>	<u>(99,283)</u>	<u>(220,536.63)</u>	

**Will Carleton Academy
Statement of Activities (Detail)
April 2020 (Unaudited)**

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Local Sources					
Interest	-	11.37	11	0.37	103%
Milk Sales	150.00	983.00	1,500	(517.00)	66%
Dues and Fees	-	11,531.99	10,000	1,531.99	115%
Childcare Fees	743.00	10,172.00	12,500	(2,328.00)	81%
Preschool	425.00	7,012.50	10,000	(2,987.50)	70%
Miscellaneous Other	200.00	1,761.23	2,000	(238.77)	88%
Total Local Sources	<u>1,518.00</u>	<u>31,472.09</u>	<u>36,011</u>	<u>(4,538.91)</u>	<u>87%</u>
State Sources					
Foundation Allowance	203,531.81	1,424,722.70	2,241,183	(816,460.30)	64%
Foundation Allowance - PY	-	(28,893.07)	-	(28,893.07)	100%
31A At-Risk	4,527.06	31,689.40	50,103	(18,413.60)	63%
Special Ed	3,027.33	21,191.27	33,304	(12,112.73)	64%
Special Ed - PY	-	28,893.07	-	28,893.07	100%
Special Ed - Cost Reimbursement	241.77	1,692.35	308	1,384.35	549%
Headlee Obligation for Data Collect	656.66	4,598.29	7,235	(2,636.71)	64%
Early Literacy Grant	319.15	2,234.05	3,511	(1,276.95)	64%
Early Literacy Grant - PY	-	-	2,317	(2,317.00)	0%
CTE Per Pupil Incentive	35.19	46.31	187	(140.69)	25%
Competitive School Safety Grant Program	6,615.00	6,615.00	6,615	-	100%
Early Literacy Grant - Hillsdale ISD	824.10	5,040.41	8,000	(2,959.59)	63%
Total State Sources	<u>219,778.07</u>	<u>1,497,829.78</u>	<u>2,352,763</u>	<u>(854,933.22)</u>	<u>64%</u>
Federal Sources					
Title I Grant PY	-	29,677.00	29,677	-	100%
Title I Grant	16,914.26	16,914.26	29,030	(12,115.74)	58%
Title IIA Grant PY	-	7,294.20	7,294	0.20	100%
Title IIA Grant	-	-	8,354	(8,354.00)	0%
Title IV Grant PY	-	16,269.50	16,270	(0.50)	100%
Title IV Grant	-	-	10,000	(10,000.00)	0%
REAP Grant	-	14,816.54	21,975	(7,158.46)	67%
Special Milk Program	357.82	1,890.83	3,000	(1,109.17)	63%
Total Federal Sources	<u>17,272.08</u>	<u>86,862.33</u>	<u>125,600</u>	<u>(38,737.67)</u>	<u>69%</u>
Total Revenues	<u>238,568.15</u>	<u>1,616,164.20</u>	<u>2,514,374</u>	<u>(898,209.80)</u>	<u>64%</u>

**Will Carleton Academy
Statement of Activities (Detail)
April 2020 (Unaudited)**

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Instruction					
Basic Programs					
Elementary/Middle School					
Teacher Salaries (includes P.E., Art and Music)	38,292.89	341,252.19	520,000	178,747.81	66%
Assistant Salaries	1,360.00	12,924.45	15,000	2,075.55	86%
Substitute Salaries	3,351.20	30,396.80	30,000	(396.80)	101%
Benefits (related to teachers, assistants and substitutes)	11,367.14	94,871.84	155,000	60,128.16	61%
Outside Substitutes	-	9,489.11	10,000	510.89	95%
Copier Lease	1,057.03	13,523.20	18,500	4,976.80	73%
Teaching Supplies-General	123.24	47,954.78	60,000	12,045.22	80%
Teaching Supplies - Early Literacy Grant	2,743.49	2,743.49	3,511	767.51	78%
Teaching Supplies - Early Literacy Grant - PY	2,316.51	2,316.51	2,317	0.49	100%
Teaching Supplies - Title IV	-	2,954.35	3,000	45.65	98%
Teaching Supplies - Title IV PY	-	16,269.50	16,270	0.50	100%
Technology - Non Depreciable	-	3,304.71	5,000	1,695.29	66%
Field Trips and Events	-	612.50	1,500	887.50	41%
Miscellaneous Other	44.39	4,685.54	7,500	2,814.46	62%
Total Elementary	<u>60,655.89</u>	<u>583,298.97</u>	<u>847,598</u>	<u>264,299.03</u>	<u>69%</u>
High School					
Teacher Salaries	16,482.45	142,547.61	220,000	77,452.39	65%
Teacher Benefits	4,254.23	35,038.78	60,000	24,961.22	58%
Tuition (Dual Enrollment Fees)	-	45,435.82	15,000	(30,435.82)	303%
HS Teaching Supplies	110.12	3,366.13	7,500	4,133.87	45%
Teaching Supplies - Title IV	-	4,948.99	7,000	2,051.01	71%
Miscellaneous Other	-	3,924.88	15,000	11,075.12	26%
Total High School	<u>20,846.80</u>	<u>235,262.21</u>	<u>324,500</u>	<u>89,237.79</u>	<u>72%</u>
Preschool					
Teacher Salaries	2,000.00	17,400.00	26,400	9,000.00	66%
Benefits (related to teachers and assistants)	794.66	5,485.09	6,000	514.91	91%
Preschool Supplies	132.95	3,748.61	5,000	1,251.39	75%
Total Middle/Junior High	<u>2,927.61</u>	<u>26,633.70</u>	<u>37,400</u>	<u>10,766.30</u>	<u>71%</u>

**Will Carleton Academy
Statement of Activities (Detail)
April 2020 (Unaudited)**

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Summer School					
Teacher Salaries	-	3,600.00	3,600	-	100%
Teacher Benefits	-	260.18	300	39.82	87%
Total Summer School	<u>-</u>	<u>3,860.18</u>	<u>3,900</u>	<u>39.82</u>	<u>99%</u>
Total Basic Programs	<u>84,430.30</u>	<u>849,055.06</u>	<u>1,213,398.00</u>	<u>364,342.94</u>	<u>70%</u>
Added Needs					
Teacher Salary - Special Ed	1,907.33	20,111.68	24,880	4,768.32	81%
Teacher Benefits - Special Ed	526.83	5,409.78	7,000	1,590.22	77%
Assistant Salaries - Special Ed	1,896.00	15,176.84	20,000	4,823.16	76%
Assistant Benefits - Special Ed	434.70	3,491.33	5,000	1,508.67	70%
CI Classroom	-	46,537.86	56,000	9,462.14	83%
SE Teaching Supplies	-	566.06	1,000	433.94	57%
Teacher Salaries - 31a	2,860.99	30,167.53	37,320	7,152.47	81%
Assistant Salaries - 31a	-	338.71	1,500	1,161.29	23%
Benefits - 31a	990.23	9,476.12	11,283	1,806.88	84%
Teacher Salary - REAP	50.00	425.00	750	325.00	57%
Assistant Salaries - REAP	2,028.80	15,774.50	19,250	3,475.50	82%
Benefits - REAP	321.68	2,244.11	1,975	(269.11)	114%
Assistant Salaries - Title I	1,896.00	15,642.57	20,000	4,357.43	78%
Assistant Benefits - Title I	848.22	6,563.82	8,930	2,366.18	74%
Assistant Salaries - Title II A	-	-	5,500	5,500.00	0%
Assistant Benefits - Title II A	-	-	922	922.00	0%
Title I Supplies	-	-	100	100.00	0%
Total Added Needs	<u>13,760.78</u>	<u>171,925.91</u>	<u>221,410</u>	<u>49,484.09</u>	<u>78%</u>
Total Instruction	98,191.08	1,020,980.97	1,434,808	413,827.03	71%
Support Services - Pupil					
Attendance Officer - Hillsdale ISD	507.20	2,028.80	2,500	471.20	81%
Total Support Services - Pupil	<u>507.20</u>	<u>2,028.80</u>	<u>2,500</u>	<u>471.20</u>	<u>81%</u>

**Will Carleton Academy
Statement of Activities (Detail)
April 2020 (Unaudited)**

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - Instructional Staff					
Professional Development	1,500.00	13,765.41	15,000	1,234.59	92%
Title IIA Prof Development	-	1,932.00	1,932	-	100%
Library Salaries	-	177.75	250	72.25	71%
Library Benefits	-	22.56	25	2.44	90%
Library Supplies	(20.00)	667.68	1,000	332.32	67%
Special Ed Supervision	-	5.43	1,000	994.57	1%
Total Support Services - Instructional Staff	<u>1,480.00</u>	<u>16,570.83</u>	<u>19,207</u>	<u>2,636.17</u>	<u>86%</u>
Support Services - General Administration					
Legal Services	-	5,904.54	6,000	95.46	98%
Audit Services	-	8,780.00	8,780	-	100%
Management Services Fee	19,545.83	195,458.30	247,836	52,377.70	79%
Oversight Services Fee	6,204.03	43,428.19	68,235	24,806.81	64%
Dues & Fees	-	2,000.00	3,000	1,000.00	67%
Total Support Services - General Administration	<u>25,749.86</u>	<u>255,571.03</u>	<u>333,851</u>	<u>78,279.97</u>	<u>77%</u>
Support Services - School Administration					
Principal Salaries	7,592.30	80,119.26	99,100	18,980.74	81%
Secretary Salaries	5,472.00	50,017.79	63,500	13,482.21	79%
Principal/Secretary Benefits	3,384.61	32,742.08	45,000	12,257.92	73%
Postage	144.93	1,998.67	3,000	1,001.33	67%
Equipment Lease	-	655.54	1,000	344.46	66%
Office Supplies	1,211.35	15,469.66	15,000	(469.66)	103%
Dues and Fees	-	89.00	100	11.00	89%
Miscellaneous Other	(207.00)	5,851.77	7,500	1,648.23	78%
Total Support Services - School Administration	<u>17,598.19</u>	<u>186,943.77</u>	<u>234,200</u>	<u>47,256.23</u>	<u>80%</u>

**Will Carleton Academy
Statement of Activities (Detail)
April 2020 (Unaudited)**

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - Business					
Bank Fees	1.64	557.30	1,000	442.70	56%
Dues & Fees	-	3,769.50	4,000	230.50	94%
Total Support Services - Business	<u>1.64</u>	<u>4,326.80</u>	<u>5,000</u>	<u>673.20</u>	<u>87%</u>
Operation and Maintenance of Plant					
Janitor Salaries	5,451.07	56,567.93	75,000	18,432.07	75%
Janitor Benefits	1,070.30	10,913.48	15,000	4,086.52	73%
Telephone and Internet	668.97	4,491.34	6,500	2,008.66	69%
Water and Sewer	-	1,884.95	3,500	1,615.05	54%
Waste and Trash Disposal	174.00	2,916.00	5,000	2,084.00	58%
Property and Liability Insurance	-	15,323.79	20,500	5,176.21	75%
Building Maintenance	-	22,571.16	25,000	2,428.84	90%
Lawn Care/Snow Removal	-	8,815.06	8,500	(315.06)	104%
Gas	892.22	11,076.14	15,000	3,923.86	74%
Electricity	-	24,790.34	30,000	5,209.66	83%
Janitor Supplies	174.94	8,756.74	12,000	3,243.26	73%
Supplies - Competitive School Safety Grant	-	5,111.00	5,111	-	100%
Capital Outlay	-	2,476.00	2,476	-	100%
Capital Outlay - Competitive School Safety Grant	-	1,504.00	1,504	-	100%
Total Operation and Maintenance of Plant	<u>8,431.50</u>	<u>177,197.93</u>	<u>225,091</u>	<u>47,893.07</u>	<u>79%</u>
Pupil Transportation Services					
Pupil Transportation by Contract Carrier	-	1,255.50	2,000	744.50	63%
Total Pupil Transportation Services	<u>-</u>	<u>1,255.50</u>	<u>2,000</u>	<u>744.50</u>	<u>63%</u>

Will Carleton Academy
Statement of Activities (Detail)
April 2020 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - Central					
Marketing	944.00	13,034.07	20,000	6,965.93	65%
Prof Development	-	4,637.17	6,000	1,362.83	77%
Personnel Recruitment	-	1,104.18	1,500	395.82	74%
Fingerprinting	-	617.75	1,000	382.25	62%
Technology Services	1,075.00	31,942.10	38,500	6,557.90	83%
Total Support Services - Central	<u>2,019.00</u>	<u>51,335.27</u>	<u>67,000</u>	<u>15,664.73</u>	<u>77%</u>
Athletic Activities					
Athletic Director Salary	-	7,914.48	14,000	6,085.52	57%
Coaches Salaries	-	13,400.00	18,500	5,100.00	72%
Benefits - Coaches / AD	-	2,529.20	3,500	970.80	72%
Athletic Referees	-	5,080.00	6,000	920.00	85%
Athletic Supplies	-	4,946.36	12,500	7,553.64	40%
Athletic Dues and Fees	-	1,092.00	3,500	2,408.00	31%
Total Athletic Activities	<u>-</u>	<u>34,962.04</u>	<u>58,000</u>	<u>23,037.96</u>	<u>60%</u>
Total Supporting Services	<u>55,787.39</u>	<u>730,191.97</u>	<u>946,849</u>	<u>216,657.03</u>	<u>77%</u>
Community Services					
Latchkey Salaries	616.20	8,700.72	14,000	5,299.28	62%
Latchkey Benefits	65.62	1,058.83	2,000	941.17	53%
Latchkey Supplies	-	841.15	1,000	158.85	84%
Total Community Services	<u>681.82</u>	<u>10,600.70</u>	<u>17,000</u>	<u>6,399.30</u>	<u>62%</u>
Fund Modifications					
Transfer to Debt Service Fund	18,763.64	174,210.19	215,000	40,789.81	81%
Total Fund Modifications	<u>18,763.64</u>	<u>174,210.19</u>	<u>215,000</u>	<u>40,789.81</u>	<u>81%</u>
Total Expenditures	<u>173,423.93</u>	<u>1,935,983.83</u>	<u>2,613,657</u>	<u>677,673.17</u>	<u>74%</u>
Change in Fund Equity	<u>65,144.22</u>	<u>(319,819.63)</u>	<u>(99,283)</u>	<u>(220,536.63)</u>	

**Will Carleton Academy
Check Register Report
April 1, 2020 - April 30, 2020**

Check Date	Check	Vendor Name	Description	Amount
4/9/2020	21005	Amber Reynolds	Child Care Refund	24.00
4/9/2020	21006	American Office Solutions	Copier Lease - 02/17/20 - 03/16/20	1,095.83
4/9/2020	21007	Arrow Swift Printing & Copy Center	Prom Tickets/Posters	57.46
4/9/2020	21008	Center for School Advancement	Prof Development - 2 Grade Trainings	100.00
4/9/2020	21009	Choice Schools Associates LLC	Special Ed Services - Char Cole	2,566.72
4/9/2020	21009	Choice Schools Associates LLC	Personnel Recruitment - Sub Permits	45.00
4/9/2020	21009	Choice Schools Associates LLC	Marketing - Graphic Design	193.00
4/9/2020	21009	Choice Schools Associates LLC	Prof Development - Common PD Day	150.00
4/9/2020	21009	Choice Schools Associates LLC	Payroll for March 6, 2020 (actual)	11,252.67
4/9/2020	21009	Choice Schools Associates LLC	Payroll for March 20, 2020 (actual)	24,533.03
4/9/2020	21009	Choice Schools Associates LLC	Employee Benefits for March 2020 (actual)	491.87
4/9/2020	21009	Choice Schools Associates LLC	Management Fee for April 2020	19,545.83
4/9/2020	21009	Choice Schools Associates LLC	Payroll for May 1, 2020 (estimate)	40,000.00
4/9/2020	21009	Choice Schools Associates LLC	Payroll for May 15, 2020 (estimate)	40,000.00
4/9/2020	21009	Choice Schools Associates LLC	Payroll for May 29, 2020 (estimate)	40,000.00
4/9/2020	21009	Choice Schools Associates LLC	Employee Benefits for May 2020 (estimate)	12,000.00
4/9/2020	21010	City of Hillsdale	EP Transportation	93.75
4/9/2020	21011	Current Office Solutions	Office Supplies	202.24
4/9/2020	21012	D & D Maintenance Supply	Janitor Supplies	202.23
4/9/2020	21012	D & D Maintenance Supply	Janitor Supplies	88.32
4/9/2020	21012	D & D Maintenance Supply	Janitor Supplies	630.82
4/9/2020	21013	Douglas Warren	Child Care Refund	62.00
4/9/2020	21014	Educational Reporting Solutions	Technology Support Services - April	1,075.00
4/9/2020	21015	Follett School Solutions, Inc.	Dual Enrollment Textbooks	1,246.22
4/9/2020	21016	Hillsdale BPU	Water	124.08
4/9/2020	21016	Hillsdale BPU	Electricity	508.75
4/9/2020	21016	Hillsdale BPU	Electricity	227.55
4/9/2020	21016	Hillsdale BPU	Electricity	189.81
4/9/2020	21016	Hillsdale BPU	Electricity	224.75
4/9/2020	21016	Hillsdale BPU	Electricity	234.92
4/9/2020	21016	Hillsdale BPU	Electricity	72.63
4/9/2020	21016	Hillsdale BPU	Electricity	57.59
4/9/2020	21016	Hillsdale BPU	Electricity	60.39
4/9/2020	21016	Hillsdale BPU	Electricity	792.69
4/9/2020	21017	Instrumentalist Awards LLC	HS Music	138.00
4/9/2020	21018	Jackson Area Referees of Soccer	Soccer Referee Assigning Fee	90.00

4/9/2020 21019	Lucy Booth	Child Care Refund	42.00
4/9/2020 21020	Michigan Gas Utilities	Gas	392.79
4/9/2020 21020	Michigan Gas Utilities	Gas	2,111.50
4/9/2020 21021	Patricia Brown	Child Care Refund	16.00
4/9/2020 21022	Pitney Bowes Global Financial Services LLC	Equipment Lease - Late Fee	32.00
4/9/2020 21023	Rose Pest Solutions	Canine Inspection	250.00
4/9/2020 21024	Sarah Hartzler	Child Care Refund	20.00
4/9/2020 21025	Sensible Construction, LLC	Rough Up Ice Parking Lot - Spread Gravel	500.00
4/9/2020 21026	TIAA Commercial Finance, Inc.	Copier Lease	498.58
4/9/2020 21027	University of Oregon	DIBELS Data System	174.00
4/9/2020 21028	Verizon Wireless	CAV Cell	157.99
4/9/2020 21029	Walmart Community	Janitor Supplies	50.34
4/9/2020 21029	Walmart Community	Office Supplies	52.02
4/9/2020 21029	Walmart Community	Late Fee	7.20
			\$ 202,681.57

**Will Carleton Academy
Balance Sheet
April 2020 (Unaudited)**

Fund: Debt Service Fund

Assets	
US Bank #142625001 - Interest Fund	42,030.50
US Bank #142625002 - Principal Fund	43,862.06
US Bank #142625003 - Reserve Fund	205,674.01
US Bank #142625004 - Expense Fund	<u>1,096.67</u>
Total Assets	<u><u>292,663.24</u></u>
Liabilities	
Accounts Payable	733.80
Due to General Fund	<u>-</u>
Total Liabilities	<u>733.80</u>
Fund Equity	
Beginning Fund Equity	326,988.68
Change in Fund Equity	<u>(35,059.24)</u>
Total Fund Equity	<u>291,929.44</u>
Total Liabilities & Fund Equity	<u><u>292,663.24</u></u>

**Will Carleton Academy
Statement of Activities (Detail)
April 2020 (Unaudited)**

Fund: Debt Service Fund	This Month	Y-T-D
Incoming Transfers and Other Transactions		
Interest	-	382.77
Transfer From General Fund	<u>18,763.64</u>	<u>174,210.19</u>
Total Incoming Transfers and Other Transactions	<u>18,763.64</u>	<u>174,592.96</u>
Total Revenues	<u>18,763.64</u>	<u>174,592.96</u>
Debt Service		
Principal on Bonds	-	55,000.00
Principal on Loans	367.10	3,652.20
Interest on Bonds	-	149,000.00
Trustee and Other Fees	<u>-</u>	<u>2,000.00</u>
Total Debt Service	<u>367.10</u>	<u>209,652.20</u>
Total Expenditures	<u>367.10</u>	<u>209,652.20</u>
 Change in Fund Equity	 <u><u>18,396.54</u></u>	 <u><u>(35,059.24)</u></u>

**HILLSDALE COUNTY ISD
GENERAL EDUCATION
BUDGET SUMMARY**

FOR THE FISCAL YEAR 2020/2021

	2018/2019 Actual	2019/2020 Working Budget	2020/2021 Working Budget	Increase (Decrease)	Percentage Difference
FUND BALANCE, BEGINNING	\$ 532,093	\$ 500,575	\$ 606,505	\$ 105,930	19.9%
REVENUES:					
Local Sources	\$ 342,534	\$ 388,635	\$ 366,959	\$ (21,676)	-6.3%
State Sources	2,267,883	2,610,719	3,545,364	934,645	41.2%
Federal Sources	87,124	33,518	-	(33,518)	100.0%
Other Sources	310,893	401,802	420,766	18,964	6.1%
Total Revenue	<u>\$ 3,008,434</u>	<u>\$ 3,434,674</u>	<u>\$ 4,333,089</u>	<u>\$ 898,415</u>	<u>29.9%</u>
EXPENDITURES:					
Early Literacy Services	80,767	48,326	21,500	(26,826)	-33.2%
Director Instructional Services	78,443	-	-	-	0.0%
Board of Education	35,667	38,352	39,696	1,344	3.8%
Superintendent	252,377	228,921	181,939	(46,982)	-18.6%
Business Services	263,059	345,937	389,584	43,647	16.6%
Other Business/District Costs	8,044	21,147	19,310	(1,837)	-22.8%
Operations & Maintenance	132,996	140,995	144,720	3,725	2.8%
Personnel Costs	39,741	44,513	46,264	1,750	4.4%
Technology Costs	52,903	60,462	64,997	4,535	8.6%
Secretarial Costs	75,586	72,179	73,754	1,576	2.1%
Pupil Membership Auditor	82,589	136,202	125,240	(10,962)	-13.3%
County Program Initiatives and Trainings	103,661	95,672	80,664	(15,008)	-14.5%
Outgoing Transfers/Fund Modifications	943	1,899	1,899	-	0.0%
Grants (Local, State and Federal)	1,833,176	2,094,138	3,133,193	1,039,055	56.7%
Total Expenditures	<u>\$ 3,039,953</u>	<u>\$ 3,328,744</u>	<u>\$ 4,322,760</u>	<u>\$ 994,017</u>	<u>32.7%</u>
INCOME (LOSS)	<u>\$ (31,519)</u>	<u>\$ 105,930</u>	<u>\$ 10,329</u>	<u>\$ (95,602)</u>	<u>303.3%</u>
FUND BALANCE, ENDING	<u>\$ 500,575</u>	<u>\$ 606,505</u>	<u>\$ 616,834</u>	<u>\$ 10,329</u>	<u>2.1%</u>
FUND BALANCE AS A % OF EXPENDITURES	<u>16.5%</u>	<u>18.2%</u>	<u>14.3%</u>		

**HILLSDALE COUNTY ISD
GENERAL EDUCATION
BUDGET SUMMARY ASSUMPTIONS
FOR THE FISCAL YEAR 2020/2021**

REVENUES:

Local Sources:

- Local property tax revenue (.2674 mills)
- State of Michigan personal property tax reimbursement
- USF/Erate Funding
- Lifeways Section 31n(6) Match

State Sources:

- Section 147c - MPSEs Stabilization Funds (UAAL)
- Section 31n(6) - Mental Health
- Section 31n(10) - Mental Health Administration
- Section 31n(12) - Mental Health Professional Development
- Section 32d Great Start Readiness Program (GSRP)
- Section 32p ECS Block Grant
- Section 81 Funds
- Sections 35a Early Literacy Coaches

Federal Sources (Revenues must equal Expenditures):

Notification of federal grant revenue has not been received for the 2020/2021 fiscal year

Other Sources:

- Attendance Officer
- Business Services - LEAs
- Charter Administration Fee (3% of unrestricted State Aid - Will Carleton Academy)
- Professional Development (New Teacher Academy)
- Departmental Office Space Allocations

EXPENDITURES:

Explanation for increases (decreases) in excess of \$10,000 or 10%:

Early Literacy Services - The requirement for accepting grant funds no longer includes a 50% match from the general education fund. Compensation for three coaches has been allocated to the grant. The operating budget currently reflects costs associated with LEA professional development and Pre-K trainings as well as travel, conferences, supplies and dues for the three coaches.

Superintendent's Office - Reflects the allocable portion of the superintendents and executive assistants costs to the General Education fund.

Business Services - The budget reflects the allocation of anticipated costs for the business office to support HCISD, CFS, LCS and NAJPS. Personal Activity Reports (PARs) are completed on a monthly basis to allocate costs between the General, Special and Vocational Education funds as well time spent on each LEA.

Other Business/District Costs - These costs include telephone, copier, postage, general office supplies and dues/fees

Pupil Membership Auditor - Reflects a 1.0 FTE staff member to manage the auditing requirements set forth by the Michigan Department of Education and support the twelve (12) county school district in pupil accounting.

County Program Initiatives and Trainings - Due to pupil accounting requirements the pre-teacher class cannot be reflected as a General Education activity and will be transferred to the Vocational Education fund.

Grants (Includes Carryover Funds):

USF/Erate Funding	\$ 3,936
Lifeways 31n(6) Grant Match	42,245
Section 31n(6) Mental Health and Operating Match	702,995
Section 31n(10) Mental Health Administrative Funding	17,858
Section 31n(12) Mental Health Professional Development	142,858
Great Start Readiness Program (32d)	1,440,239
EC Block Grant	189,324
Early Literacy Coach (3 Coaches)	593,738
	<u>\$3,133,193</u>

**HILLSDALE COUNTY INTERMEDIATE SCHOOL DISTRICT ("ISD")
2020.2021 GENERAL FUND OPERATING BUDGET RESOLUTION**

A _____ meeting of the Board of Education of the _____ School District was held at the _____ on _____, 2020, at _____.

Members present were: _____

The following preamble and resolution were offered by Member _____ and seconded by Member _____.

WHEREAS:

This Board received the ISD General Fund Operating Budget on or before May 1, 2020; and

WHEREAS:

In accordance with Section 380.624 of the Revised School Code, this Board must now adopt a resolution expressing its support or disapproval of the proposed ISD budget, and must submit to the ISD Board any specific objections and/or proposed changes the Board may have to the budget prior to June 1, 2020.

THEREFORE, BE IT RESOLVED:

The ISD General Fund Operating Budget for the 2020.2021 school year be ("supported" or "disapproved for the reasons attached hereto"), and that the Secretary of the Board hereby directed to submit a copy to this Resolution to the Secretary of the ISD Board of Education, along with any specific objections or proposed changes to the budget.

Ayes: Members _____

Nays: Members _____

Motion Declared _____.

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a _____ meeting held on _____, 2020, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Signed:

Secretary, Board of Education

**HILLSDALE COUNTY INTERMEDIATE SCHOOL DISTRICT ("ISD")
2020.2021 GENERAL FUND OPERATING BUDGET RESOLUTION**

A regular meeting of the Board of Education of Will Carleton Academy was held virtually (*E.O. NO. 2020-75*) on May 12, 2020, at 5:15 pm.

Members present were: Brock Lutz, Sarah Hartzler, Chris Busch, Rick Schaerer, Jackie Sutton, Luke VanCamp, Don Westblade

The following preamble and resolution were offered by Member _____ and seconded by Member _____.

WHEREAS:

This Board received the ISD General Fund Operating Budget on or before May 1, 2020; and

WHEREAS:

In accordance with Section 380.624 of the Revised School Code, this Board must now adopt a resolution expressing its support or disapproval of the proposed ISD budget, and must submit to the ISD Board any specific objections and/or proposed changes the Board may have to the budget prior to June 1, 2020.

THEREFORE, BE IT RESOLVED:

The ISD General Fund Operating Budget for the 2020.2021 school year be ("supported" or "disapproved for the reasons attached hereto"), and that the Secretary of the Board hereby directed to submit a copy to this Resolution to the Secretary of the ISD Board of Education, along with any specific objections or proposed changes to the budget.

Ayes: Members _____

Nays: Members _____

Motion Declared _____.

The undersigned duly qualified and acting Secretary of the Board of Education of Will Carleton Academy, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular business meeting held on May 12, 2020, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Signed: Sarah Hartzler

Secretary, Board of Education

**Will Carleton Academy
2001 West Hallett Rd.
Hillsdale, MI 49242
(517) 437-2000**

**Board of Directors Meetings Approved Schedule
2020 - 2021**

**Meeting Dates: Second Tuesday of Each Month
Meeting Location: Workroom (RM 2)
Meeting Time: 5:15 PM
Posting Location: Main Building
Responsible for Posting Meeting Notices: Academy or Designee**

Schedule of Meetings:

**July 2020 (No Meeting)
August 11, 2020
September 8, 2020
October 13, 2020
November 10, 2020
December 8, 2020
January 12, 2021
February 9, 2021
March 9, 2021
April 13, 2021
May 11, 2021
June 8, 2021** (Annual Organizational and Public Budget Hearing Meeting)**

****June 8, 2021 is the Annual Organizational and Public Budget Hearing for the 2021-2022 school year.**

Official minutes are on file at the Academy's Main Office and are available for inspection upon request.

Individuals with disabilities who need accommodations are encouraged to contact the Academy Principal at least three days in advance of the Board meeting.

**Will Carleton Academy Board of Directors
2020-2021 Board Meeting Schedule Approved: _____**

January 6, 2020

Will Carleton Academy
2001 W. Hallett Rd.
Hillsdale, MI 49242

RE: Board Policy Drafting and Update Services

Dear Mr. Wiens

At the National Charter Schools Institute (“Institute”), we know you want to transform education and win for kids as the Academy Board diligently governs with fidelity and plays a leadership role in fulfilling the Academy’s mission. As you know, well established policies help to provide direction, set guidelines, and assign authority within the organization. To that end, we are pleased that you have asked us to engage with you to provide policies and related services to the Academy Board. Our Board Policy Service is designed to further enable boards to govern for greatness by providing you with concise, legally reviewed policies to allow the Academy to focus on what truly matters -- preparing students for college, work, and life. This letter sets forth the terms under which our relationship will be governed. The services being performed hereunder by the Institute are those of an independent contractor.

Services

The Institute agrees to replicate Bradford Academy’s board policy manual with only slight customization for Will Carleton Academy (“Academy”). The Academy will be provided with a complete policy deck, accessible online through Epicenter or another means of electronic delivery to the Academy’s designee. Upon request, we will provide Administrative Guidelines, which complete the policies and are harmonized with best practices in the charter environment.

Our team will also provide bi-annual updates to the policies using the information gleaned throughout the drafting session(s). The purpose of the update sessions is to review changes proposed to the policies by the author of the Institute’s policy templates. Any modifications based on the bi-annual updates will be incorporated into the Academy’s policy deck.

Work on the drafting and updates will be deemed completed when the work product is made available by way of posting to Epicenter or another means of electronic delivery to the Academy’s designee.

Intellectual Property

The Academy agrees that the Institute owns all copyrights and other intellectual property rights to the policies, templates, updates and all written materials related to these items. Although the Academy may reproduce print copies of the materials we provide under the grant of license below, no rights, including copyrights, are being assigned to the Academy. The Institute retains all title and ownership to all copies of the policy manual, including any updates, in whatever medium the manual is stored or reproduced.

None of the work undertaken by the Institute or its team members under this Agreement is or shall be deemed a “work for hire” within the context of Title 17 of the United States Code, and the Institute retains all ownership to any of the works it creates.

License

The Academy agrees that, although it is hereby granted a limited license to make paper copies for distribution of the policy manuals among the Academy’s Board, management and administration, it will not make copies, in any format, of the templates, policies, or updates (including any written materials related to these items) for use outside the Academy or for any other purpose. The Academy and its agents agree they will not transfer, assign, license, sublicense or otherwise transfer its license (as described in this Agreement) in whole or in part to any of the policies, templates, updates or written materials related to these items to any third party. Neither the Academy nor its agents will use the policy manual or update materials for any other academy, school or organization.

This license shall terminate if the Academy does not remit payment under the terms of this Agreement within 30 days after receipt of the Institute’s invoice or upon the dissolution or insolvency of the Academy.

The terms and conditions of the license shall survive any expiration or termination of this Agreement.

Compensation

The policies and updates shall be deemed completed upon the earlier occurrence of (1) delivery of the materials to the Academy or its designee or (2) posting to Epicenter or another means of electronic delivery for access by the Academy or its designated personnel. At such time, the Academy shall pay to the Institute, under the Institute’s invoice, \$3,000 as consideration for the policy manual. If the Academy decides to include any school-specific policies/language not included in the Bradford Academy manual the Client agrees to pay the remaining \$3,000 as consideration for the customization of the board policy manual.

Updates to the policy manual shall be deemed completed upon the earlier occurrence of (1) delivery to the Academy or its designee or (2) posting to Epicenter or another means of electronic delivery for access by the Academy or its designated personnel. At such time, the

Academy shall pay to the Institute, under the Institute's invoice, \$950 as consideration for each manual so updated.

No Warranty – No Attorney/Client Relationship

The Institute has undertaken to secure the policies and the updates from a source recognized as a provider of board policies and updates. However, the Institute makes no warranties with regard to the policies and the Academy should use its judgment and consult with its legal counsel regarding the implementation of the policies and any updates.

While the Institute may provide guidance and helpful information to the Academy or its designee in the drafting process, none of the consultation from any person affiliated with the Institute in any manner shall constitute legal advice, nor shall there be an attorney-client relationship formed as a result of the advice.

Miscellaneous Matters

This Agreement is the entire Agreement between the parties related to board policies and supersedes any and all prior statements, representations or understandings, whether oral or in writing. Any modifications to this Agreement must be made in writing by an authorized representative of the respective party.

This Agreement shall be governed by the laws of the State of Michigan, and any action or dispute under this agreement shall be subject to expedited arbitration under the commercial arbitration rules of the American Arbitration Association.

We appreciate this opportunity to work with you. Please countersign this letter and return to our office. Please do not hesitate to reach out should you have any questions or wish to further discuss.

Sincerely,



James N. Goenner, Ph.D.
President & CEO
National Charter Schools Institute

Agreed and accepted:

By: _____
Name:
Title:

**Will Carleton Academy
Budget Assumptions (Detail)
2020/2021**

Fund: General Fund	For Comparative Purposes		Proposed 2020/21	\$ Change	
	Audited 2018/19	Estimated 2019/20			
Local Sources					
Interest	\$ 47	\$ 11	\$ 11	\$ -	
Milk Sales	-	983	1,400	417	
Dues and Fees	-	11,532	11,500	(32)	Athletics
Child Care	1,576	10,172	12,500	2,328	
Preschool	-	7,225	40,000	32,775	Need enrollment @ 10 x \$4k per year
Miscellaneous Other	34,712	1,761	2,000	239	
Total Local Sources	\$ 36,335	\$ 31,684	\$ 67,411	\$ 35,727	
State Sources					
Foundation Allowance \$7,611 - 282 (Fall) & 282 (Spring)	\$ 1,952,562	\$ 2,239,074	\$ 2,112,998	\$ (126,076)	Based on Spring 2020 with \$500 cut
Foundation Allowance - PY	-	(28,893)	-	28,893	
31A At-Risk	48,289	49,803	50,000	197	
Special Ed	4,376	33,304	33,304	-	
Special Ed - PY	-	28,893	-	(28,893)	
Special Ed Cost Reimbursement	-	2,660	-	(2,660)	
Headlee Obligation for Data Collect	6,437	7,227	7,050	(177)	
Early Literacy Grant	-	3,511	-	(3,511)	
Early Literacy Grant - PY	-	2,317	-	(2,317)	
CTE Per Pupil Incentive	550	187	-	(187)	
Financial Analytic Tools	441	-	-	-	
High School Pupil Supports	1,429	-	-	-	
Dual Enrollment Incentives	120	-	-	-	
Competitive School Safety Grant Program	1,500	6,615	-	(6,615)	
Early Literacy Grant - Hillsdale ISD	11,569	5,577	8,000	2,423	
Total State Sources	\$ 2,027,273	\$ 2,350,275	\$ 2,211,352	\$ (138,923)	
Federal Sources					
Title I Grant	\$ -	\$ 29,030	\$ 29,030	\$ -	
Title I Grant - PY	-	29,677	-	(29,677)	
Title IIA Grant	-	8,354	8,354	-	
Title IIA Grant - PY	-	7,294	-	(7,294)	
Title IV Grant	-	10,000	10,000	-	
Title IV Grant - PY	-	16,270	-	(16,270)	
REAP Grant	34,818	21,975	20,361	(1,614)	
Special Milk Program	1,346	1,891	2,700	809	
Total Federal Sources	\$ 36,164	\$ 124,491	\$ 70,445	\$ (54,046)	
	40				
Total Revenues	\$ 2,099,772	\$ 2,506,450	\$ 2,349,208	\$ (157,242)	

**Will Carleton Academy
Budget Assumptions (Detail)
2020/2021**

Fund: General Fund	For Comparative Purposes		Proposed 2020/21	\$ Change	
	Audited 2018/19	Estimated 2019/20			
Instruction					
Basic Programs					
Elementary/Middle School					
Teacher Salaries (includes P.E., Art and Music)	\$ 434,428	\$ 515,000	\$ 535,000	\$ 20,000	12 K-8, Art, PE, Music and part-time Literacy Coach
Teacher Assistants Salaries	39,735	16,324	15,000	(1,324)	
Substitute Salaries	16,322	40,000	15,000	(25,000)	
Benefits (related to teachers, assistants and substitutes)	157,161	145,000	160,000	15,000	
Outside Subs	1,219	9,500	10,000	500	EduStaff
Copier Lease	-	18,500	18,500	-	
Teaching Supplies	32,253	50,000	40,000	(10,000)	
Teaching Supplies - Early Literacy Grant	-	3,511	-	(3,511)	
Teaching Supplies - Early Literacy Grant - PY	-	2,317	-	(2,317)	
Teaching Supplies - Title IV - PE Program	-	3,000	3,000	-	
Teaching Supplies - Title IV - PY	-	16,270	-	(16,270)	
Technology - Non Depreciable	11,696	3,305	-	(3,305)	
Furniture and Equipment - Non Depreciable	1,307	-	-	-	
Field Trips and Events	1,330	650	1,500	850	
Miscellaneous Other	4,160	7,500	7,500	-	
Total Elementary	\$ 699,611	\$ 830,877	\$ 805,500	\$ (25,377)	
High School					
Teacher Salaries	\$ 193,916	\$ 220,000	\$ 215,000	\$ (5,000)	5 Teachers
Teacher Benefits	62,121	55,000	60,000	5,000	
Tuition (Dual Enrollment Fees)	24,346	45,500	35,000	(10,500)	
HS Teaching Supplies	10,494	4,000	4,000	-	
Teaching Supplies - Title IV - Science, Chorale, Art	-	7,000	7,000	-	
HS Textbooks	2,885	-	-	-	
Miscellaneous Other	10,569	7,500	10,000	2,500	
Total High School	\$ 304,331	\$ 339,000	\$ 331,000	\$ (8,000)	
Preschool					
Teacher Salaries	\$ -	\$ 26,400	\$ 26,000	\$ (400)	
Benefits (related to teachers and assistants)	-	9,000	11,500	2,500	
Preschool Supplies	-	4,000	4,000	-	
Total Preschool	\$ -	\$ 39,400	\$ 41,500	\$ 2,100	

**Will Carleton Academy
Budget Assumptions (Detail)
2020/2021**

Fund: General Fund	For Comparative Purposes		Proposed 2020/21	\$ Change
	Audited 2018/19	Estimated 2019/20		
Summer School				
Teacher Salaries	\$ 4,800	\$ 3,600	\$ -	\$ (3,600)
Teacher Benefits	687	300	-	(300)
Total Summer School	\$ 5,487	\$ 3,900	\$ -	\$ (3,900)
Total Basic Programs	\$ 1,009,429	\$ 1,213,177	\$ 1,178,000	\$ (35,177)
Added Needs				
Teacher Salary - Special Ed	\$ 15,100	\$ 24,880	\$ 24,880	\$ -
Teacher Benefits - Special Ed	5,352	7,000	7,000	-
Assistant Salaries - Special Ed	19,880	20,000	20,000	-
Assistant Benefits - Special Ed	8,351	5,000	5,000	-
CI Classroom	53,271	56,000	56,000	-
CI Classroom Supplies	-	600	500	(100)
Assistant Salaries - 31a	37,823	1,500	1,500	-
Assistant Benefits - 31a	10,466	283	283	-
Teacher Salary - 31a	-	37,320	37,320	-
Teacher Benefits - 31a	-	10,700	10,897	197
Teacher Salary - REAP	18,120	-	-	-
Assistant Salaries - REAP	9,004	20,000	18,500	(1,500)
Benefits - REAP	7,694	1,975	1,861	(114)
Teacher Salary - Title I	27,180	-	-	-
Teacher Benefits - Title I	9,791	-	-	-
Assistant Salaries - Title I	-	20,000	20,000	-
Assistant Benefits - Title I	-	8,930	8,930	-
Assistant Salaries - Title II A	-	5,500	5,500	-
Assistant Benefits - Title II A	-	922	922	-
Title I Supplies	-	100	100	-
Total Added Needs	\$ 222,032	\$ 220,710	\$ 219,193	\$ (1,517)
Total Instruction	\$ 1,231,461	\$ 1,433,887	\$ 1,397,193	\$ (36,694)

**Will Carleton Academy
Budget Assumptions (Detail)
2020/2021**

Fund: General Fund	For Comparative Purposes		Proposed 2020/21	\$ Change
	Audited 2018/19	Estimated 2019/20		
Support Services - Pupil				
Attendance Office - Hillsdale ISD	\$ 2,450	\$ 2,500	\$ 2,500	\$ -
Total Support Services - Pupil	\$ 2,450	\$ 2,500	\$ 2,500	\$ -
Support Services - Instructional Staff				
Prof Development	\$ 12,661	\$ 12,500	\$ 12,500	\$ -
Prof Development - Title IIA	-	1,932	1,932	-
Library Salaries	7,491	178	-	(178)
Library Benefits	981	23	-	(23)
Library Supplies	1,466	750	750	-
Special Ed Supervision	75	250	250	-
Total Support Services - Instructional Staff	\$ 22,674	\$ 15,633	\$ 15,432	\$ (201)
Support Services - General Administration				
Legal Services	\$ 2,652	\$ 7,000	\$ 4,000	\$ (3,000)
Audit Services	8,950	8,780	9,000	220
Other Professional and Technical Services - Architect	7,815	-	-	-
Management Services Fee	61,285	247,477	228,180	(19,297)
Oversight Services Fee - Hillsdale ISD	59,327	68,171	64,389	(3,782)
Dues & Fees	2,936	3,000	3,000	-
Total Support Services - General Administration	\$ 142,965	\$ 334,428	\$ 308,569	\$ (25,859)
Support Services - School Administration				
Principal Salaries	\$ 90,400	\$ 99,100	\$ 96,525	\$ (2,575)
Secretary Salaries	69,279	63,700	71,500	7,800
Principal/Secretary Benefits	52,982	41,000	45,000	4,000
Postage	1,600	3,000	3,000	-
Equipment Lease	17,820	1,000	1,000	-
Office Supplies	9,989	15,000	10,000	(5,000)
Dues and Fees	69	100	100	-
Miscellaneous Other	5,035	7,500	7,500	-
Total Support Services - School Administration	\$ 247,174	\$ 230,400	\$ 234,625	\$ 4,225

MAPSA, Advanced Ed,
Chamber of Commerce

**Will Carleton Academy
Budget Assumptions (Detail)
2020/2021**

Fund: General Fund	For Comparative Purposes		Proposed 2020/21	\$ Change	
	Audited 2018/19	Estimated 2019/20			
Support Services - Business					
Bank Fees	\$ 269	\$ 1,000	\$ 1,000	\$ -	
Dues and Fees	6,685	4,000	4,000	-	SDS, Munetrix, Crisis Go
Total Support Services - Business	\$ 6,954	\$ 5,000	\$ 5,000	\$ -	
Operation and Maintenance of Plant					
Janitor Salaries	\$ 83,514	\$ 70,500	\$ 75,000	\$ 4,500	FT and 25 hours/week
Janitor Benefits	15,831	15,000	15,000	-	
Telephone and Internet	5,742	6,500	6,500	-	
Water and Sewer	2,952	3,500	3,500	-	
Waste and Trash Disposal	4,784	5,000	5,000	-	
Property and Liability Insurance	20,270	20,500	20,500	-	
Building Maintenance	23,692	25,000	25,000	-	
Lawn Care/Snow Removal	6,508	9,000	8,500	(500)	
Gas	14,874	15,000	15,000	-	
Electricity	29,226	30,000	30,000	-	
Janitor Supplies	10,924	12,000	12,000	-	
Supplies - Competitive School Safety Grant Program	1,500	5,111	-	(5,111)	
Capital Outlay	-	2,476	-	(2,476)	
Capital Outlay - Competitive School Safety Grant Program	-	1,504	-	(1,504)	
Total Operation and Maintenance of Plant	\$ 219,817	\$ 221,091	\$ 216,000	\$ (5,091)	
Support Services - Pupil Transportation Services					
Pupil Transportation by Contract Carrier - Dial a Ride	\$ 1,789	\$ 1,500	\$ 1,800	\$ 300	
Total Support Services - Pupil Transportation Services	\$ 1,789	\$ 1,500	\$ 1,800	\$ 300	
Support Services - Central					
Marketing	\$ 23,288	\$ 20,000	\$ 20,000	\$ -	
Prof Development	2,159	6,000	6,000	-	
Personnel Recruitment	2,040	1,500	1,500	-	
Fingerprinting	703	1,000	1,000	-	
Technology Services	38,733	40,000	27,100	(12,900)	Jackson ISD and PowerSchool
Total Support Services - Central	\$ 66,923	\$ 68,500	\$ 55,600	\$ (12,900)	

**Will Carleton Academy
Budget Assumptions (Detail)
2020/2021**

Fund: General Fund	For Comparative Purposes		Proposed 2020/21	\$ Change	
	Audited 2018/19	Estimated 2019/20			
Athletic Activities					
Athletic Director Salary	\$ 8,486	\$ 14,000	\$ 12,000	\$ (2,000)	
Coaches Salaries	18,350	13,400	18,500	5,100	
Benefits - Athletic Director / Coaches	3,501	3,000	3,500	500	
Athletic Referees	5,920	5,100	6,000	900	
Athletic Supplies	12,504	5,000	10,000	5,000	
Athletic Dues and Fees	3,234	1,100	3,000	1,900	
Total Athletic Activities	\$ 51,995	\$ 41,600	\$ 53,000	\$ 11,400	
Total Supporting Services	\$ 762,741	\$ 920,652	\$ 892,526	\$ (28,126)	
Community Services					
Latchkey Salaries	\$ 3,558	\$ 10,250	\$ 14,000	\$ 3,750	
Latchkey Benefits	395	1,500	2,000	500	
Latchkey Supplies	302	1,000	1,000	-	
Total Community Services	\$ 4,255	\$ 12,750	\$ 17,000	\$ 4,250	
Fund Modifications					
Transfer to Debt Service	\$ 212,217	\$ 215,000	\$ 215,000	\$ -	John Deere + US Bank
Total Fund Modifications	\$ 212,217	\$ 215,000	\$ 215,000	\$ -	
Total Expenditures	\$ 2,210,674	\$ 2,582,289	\$ 2,521,719	\$ (60,570)	

**Will Carleton Academy
Budget Assumptions (Detail)
2020/2021**

Fund: General Fund	<u>For Comparative Purposes</u>		Proposed 2020/21	\$ Change
	Audited 2018/19	Estimated 2019/20		
Change in Fund Equity	\$ (110,902)	\$ (75,839)	\$ (172,511)	\$ (96,672)
Beginning Fund Equity	\$ 789,561	\$ 678,659	\$ 602,820	
Ending Fund Equity	\$ 678,659	\$ 602,820	\$ 430,309	
<i>Fund Balance as % of Total Revenue</i>	32%	24%	18%	

Change in Fund Equity - WITH \$750 CUT	\$ (233,846)
Beginning Fund Equity	\$ 602,820
Ending Fund Equity	\$ 368,974
<i>Fund Balance as % of Total Revenue</i>	16%

Change in Fund Equity - WITH \$1,000 CUT	\$ (295,181)
Beginning Fund Equity	\$ 602,820
Ending Fund Equity	\$ 307,639
<i>Fund Balance as % of Total Revenue</i>	14%

General Education Update for May 2020 Board Meeting

Great Start Collaborative Trusted Advisors Funding

- Hillsdale County has submitted another Trusted Advisor grant to further the Talking is Teaching work that has been in implementation since November 2019. This new funding is anticipated to be available beginning in July and must be expended by the end of November. This funding will provide additional training for parents but will also have an extension focused on community partnerships, including ideas of printing placemats to be used in local dining establishments, including fast food locations and printing Talking is Teaching one minute message cards on the backside of medical appointment reminder cards.

Great Start Collaborative Summer Events

- Efforts are in place with various planning teams to strategize on how best to offer summer PLAY (Parents Learning about Young Children), Literacy Pop-up and Story Walk events this year given the COVID-19 pandemic. Fully realizing that none of these events can be held in their typical fashion, Collaborative members are brainstorming the best way to share the content and achieve the outcomes that these events provide for children and families across the county.

GSRP Promotion

- Due to the Covid 19 situation, Preschool Connect was canceled for this spring. Therefore, additional yard signs were purchased. There are now 19 yard signs placed throughout Hillsdale County in yards of each participating school district and Community Based Organization as well as the WIC office and some community Family Dollar and Dollar General stores. The signs will remind parents to sign their children up for preschool.

Kindergarten Readiness Packets

- Through the assistance of Community Action Agency of JLH-Head Start program, every GSRP student in Hillsdale County moving on to kindergarten in the fall will receive a Kindergarten Readiness Packet with many materials to assist them in learning and developing skills needed for kindergarten. The packets include paper only scissors, drawing/writing paper, pencils, crayons, a whiteboard, teddy bear counters, and much more. The teachers have begun to deliver them to the children/families in their programs and they are also sharing ideas to assist parents in utilizing the packets with their children over the summer.

Special Education Board Report May 2020

Early Childhood

- Early Childhood Special Education Preschool Staff have been providing families and preschool programs virtual lessons via their [HCISD Preschool Activities](#) YouTube Channel. They are also hosting live zoom meetings with their students to engage in circle time activities, music & movement, and science exploration activities. Click the link above to check it out.
- Early On staff (0-3 students) have been moving forward with implementing tele-intervention, tele-evaluations and tele-coaching for our county's youngest students and their families. Services are being offered via virtual connections or methods that best meet families current needs including facetime, zoom, google hangouts, phone, text, messaging, mail and drop-offs. Staff have provided great feedback about our flexibility in meeting each individual family's needs.

Social Work

Below are some links that show some of the activities the Social work team have been utilizing to assist students throughout the county, as are many of the ISD itinerant staff.

https://scontent.fdet2-1.fna.fbcdn.net/v/t1.0-0/p526x296/96215247_10158285239237840_4496041313858224128_n.png?nc_cat=101&nc_sid=730e14&nc_ohc=03f3aaT1wrcAX92aPfd&nc_ht=scontent.fdet2-1.fna&oh=a51665cd7e715549572abc35dbcbb2b1&oe=5EE7B6F7

https://scontent.fdet2-1.fna.fbcdn.net/v/t1.0-0/s640x640/96295957_10158285248182840_656873406351802368_n.jpg?nc_cat=105&nc_sid=730e14&nc_ohc=bdsJSU3rq4EAX8pXdHO&nc_ht=scontent.fdet2-1.fna&nc_tp=7&oh=f1d74b405932efcae2fd85f07b423a31&oe=5EE7CF46

https://scontent.fdet2-1.fna.fbcdn.net/v/t1.0-9/92745892_10158175913372840_4251392194197323776_n.png?nc_cat=109&nc_sid=730e14&nc_ohc=Cx2ZR6Pz758AX9-F2uk&nc_ht=scontent.fdet2-1.fna&oh=fd4ef66ca37dfaeac2850bca50b78373&oe=5EE8E352

https://scontent.fdet2-1.fna.fbcdn.net/v/t1.0-9/91804351_10158158435707840_405584808417165312_n.png?nc_cat=104&nc_sid=730e14&nc_ohc=OQnaedHKttMAX883tlo&nc_ht=scontent.fdet2-1.fna&oh=d9f8844e6cd596219e7ec1354a1fd455&oe=5EE8AA78

State Determinations

At the ISD Special Education Director meeting last week with the State department they handed out a document on how the ISD determination will be calculated. The determinations will be handed out at the June ISD Superintendent conference with MAISA. Here is a copy of the document.

[State Determinations Guide](#)

Board Report

May: Hillsdale Area Career Center

Student Enrollment Update: 2020-2021

Program	ENG/CADD	WELDING	HEALTH SCIENCE (1st year)	HEALTH SCIENCE (2nd year)	CRIMINAL JUSTICE	CONSTRUCTION TRADES	CYBER-SECURITY	TOTALS BY SCHOOL DISTRICT	Waiting List (not in the numbers)
SCHOOL DISTRICT									
CF	6	9	6	6	5	11	4	47	1-pm
HHS	4	9	4	5	15	7	11	55	2-pm
H(ALT)	0	0	0	0	0	0	0	0	
ISD	1	1	0	0	0	0	1	3	
JHS	2	9	13	3	6	5	7	45	
J. Pathways	0	0	0	0	0	0	1	1	
LHS	2	3	3	1	3	4	3	19	
NAJ	3	1	6	1	4	2	6	23	
PHS	3	5	1	2	7	8	9	35	
RHS	3	0	10	5	3	1	3	25	
WCA	1	3	1	0	1	1	4	11	
WHS	1	3	0	3	0	1	0	8	
TOTALS BY PROGRAM	26	43	44	26	44	40	49	272	3-pm

COVID Learning Plans

All programs submitted an 8 week plan for teaching and learning. Below is the Health Science 1 plan. Click on the link to access all programs.

<https://docs.google.com/spreadsheets/d/1Q72yQQInCS260gvWWEWJ8IMi4ivYfkYtCNO4kaZiHal/edit?usp=sharing>

	Learning Target(s)	Documents/Online Resources	What is due to Google Classroom/Instructor w/due dates	Assessment	I have documented all accommodations given	Zoom meetings schedule date and link	Other types of contact
Week of 4/13/20	Med Term 11: Online Lesson 11 Tuesdays with Morrie discussion 4/14	all power points, worksheets, videos, etc. posted in google classroom; quizlet.com www.deanvaughnline.com/hillsdale	Med term Lesson 11 Due 4/17 Familiarize yourself with google classroom by 4/17	Discussion of study guide questions; Quiz in online lesson	Yes	Tuesday & Thursday	text, email, goggle classroom
Week of 4/20/20	Medterm Monday: Online Lesson 12 Tuesdays with Morrie discussion 4/21	all power points, worksheets, videos, etc. posted in google classroom; quizlet.com www.deanvaughnline.com/hillsdale	Medterm Lesson 12 due 4/24	Discussion of study guide questions; Quiz in online lesson	Yes	Tuesday & Thursday	text, email, goggle classroom
Week of 4/27/20	Medterm Monday: Online Lesson 13 Tuesdays with Morrie discussion 4/28	all power points, worksheets, videos, etc. posted in google classroom; quizlet.com www.deanvaughnline.com/hillsdale	Medterm Lesson 13 due 5/1	Discussion of study guide questions; Quiz in online lesson	Yes	Tuesday & Thursday	text, email, goggle classroom
Week of 5/4/20	Medterm Monday: Online Lesson 14 Tuesdays with Morrie discussion 5/5	all power points, worksheets, videos, etc. posted in google classroom; quizlet.com www.deanvaughnline.com/hillsdale	Medterm Lesson 14 due 5/8	Discussion of study guide questions; Quiz in online lesson	Yes	Tuesday & Thursday	text, email, goggle classroom
Week of 5/11/20	Medterm Monday: Review for Final Tuesdays with Morrie discussion 5/12	all power points, worksheets, videos, etc. posted in google classroom; quizlet.com www.deanvaughnline.com/hillsdale	Online Medterm Final on 5/15	Medterm online final	Yes	Tuesday & Thursday	text, email, goggle classroom
Week of 5/18/20	Respiratory & Lymphatic Systems Tuesdays with Morrie discussion 5/19	all power points, worksheets, videos, etc. posted in google classroom; quizlet.com	Guided notes due by end of week	Quizzes, Workbook questions,	Yes	Tuesday & Thursday	text, email, goggle classroom
Week of 5/25/20	Respiratory & Lymphatic Systems Tuesdays with Morrie discussion 5/26	all power points, worksheets, videos, etc. posted in google classroom; quizlet.com	Respiratory & Lymphatic System test on 5/29	Test	Yes	Tuesday & Thursday	text, email, goggle classroom
Week of 6/1/20	Anatomy & Physiology Final Review	all power points, worksheets, videos, etc. posted in google classroom; quizlet.com	Final test on Wednesday or Thursday	Final	Yes	Tuesday & Thursday	text, email, goggle classroom

HACC Career Counselor

Job Description Development

After meeting with Superintendents, I was tasked with gathering information from various groups to determine what this position would look like based on the needs of the different groups. Follow the link to see the document.

<https://docs.google.com/spreadsheets/d/1vjCM7WQ40WpJxNFeLxIZQe0FOJWYxiZqnp7ICW5Rnno/edit?usp=sharing>

HACC Works In Progress

Education Program

- Working with Colleen @ Will Carleton to transition the current Pre-teacher Academy to a CTE program that works for students.

HACC Fall Schedule

COVID Impact

- HACC will rely on county Superintendents to develop their return plans in order to develop a CTE plan that works with the LEA plans.
- We anticipate LEAs developing a common plan to make planning for CTE easier.
- Depending of budget cuts to LEAs, we could see an increase in enrollment in CTE programs. If this occurs, HACC will be ready to help accommodate this increase by developing creative scheduling.

Health Science 2

Possible EMT option

- We have been working this year to find a solution to the high enrollment in our Health Science program.
- Health Science programs around the state, typically have 2 or more teachers to accommodate different pathways.
- It would not be fiscally responsible to hire another Health Science teacher at this time.
- We have been meeting with Reading Emergency to offer our HS 2 students, EMT training their first semester. We are waiting to get estimated costs to offer this programming. I have asked for different pricing models: 1. Reading Emergency providing all curricular materials, uniforms off site. 2. HACC purchasing curricular materials and Reading Emergency providing an instructor and a modified uniform to complement the scrubs the students purchase for CNA. 3. Hybrid model: HACC provides CPR training portion of the curriculum and Reading Emergency provides the remainder of instruction.
- All models can be taught: All online, Hybrid or all In person.
- Not all students will be able to go through EMT training. That criteria will be a collaborative effort between HACC and LEAs. Attendance will be one of those factors.
- If students are not participating in EMT training, they will be involved in a WBL experience and will begin working on CNA skills training.