

Regular School Board Meeting

Monday, March 10, 2025 5:30 PM

High School Media Center, 420 Ypsilanti St., Dundee, MI 48131

I. Board President's Statement to the Public:
"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the 'Public Comment' portion of the meeting"

II. Pledge of Allegiance

III. Attendance

IV. The Carner Agency Presentation - Backpack Brigade and AED for the Elementary

V. Puerto Rico Trip Presentation

VI. Elementary ELA Curriculum Presentation

VII. AI Presentation - Tom Litchford

VIII. Administration Reports

IX. Informational Items

IX.A. Financials

IX.B. Credit Card Purchases

IX.C. Monroe County Truancy Protocols
Discussion

X. Agenda

XI. Consent Agenda

XII. Public Comment:

The purpose of public comment is to provide an opportunity for a member of the public to speak. The role of the board is to listen attentively and members of the Board will not be responding at this time. The presiding officer will refer questions to the Superintendent for research and response, if necessary. If you would like a response from the Superintendent or designee, you must provide contact information on the Public Comment Sign-In Sheet. We thank you in advance for sharing your thoughts and ideas.

» All members of the public that speak during "Public Comment" will need to state their name.

» We have designated up to 5 minutes per person.

No member of the public shall distribute materials at the meeting without prior approval. Please contact the Superintendent's office if you have any additional questions.

XIII. New Business

XIII.A. Puerto Rico

XIII.B. Elementary ELA Curriculum

XIII.C. Personnel

XIII.C.1. Retirement/Resignation

XIII.C.2. Hiring

XIII.C.2.a. Varsity Football Coach/High School Math Teacher

XIII.C.2.b. Restorative Practice/At-Risk Coordinator

XIII.D. Goals

XIII.E. Refunding Bonds Ratification Resolution

XIV. Superintendent

XV. Board Comments

XVI. Adjournment

		Food Service				2022 Debt				Capital	Athletic	CP LTGO	Bond 2022 Capital	
Check/Voucher	Register	General Fund	School Service	Student Activity	Technology	2015 Debt Fund	2018 Debt Fund	Retirement Fund	Projects-41	Complex	BOND-44	Projects-45	Total	
02/01/2025-02/28/2025		\$ 893,537.37	\$ 88,670.40	\$ 23,654.63	\$ 5,958.34	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ 18,752.00	\$ 1,031,572.74	
Credit Card Transactions		\$ 2,785.82	\$ -	\$ -	\$ 36.00	\$ -	\$ -	\$ -	\$ -			\$ -	\$ 2,821.82	
Gross payroll	2/10/2025	\$ 673,614.23	\$ 4,244.71		\$ 9,833.08								\$ 687,692.02	
	2/25/2025	\$ 715,545.50	\$ 4,421.07		\$ 9,833.08								\$ 729,799.65	
													\$ -	
<u>Year to date receipts</u>														
Receipts through 02/28/2025		\$ 11,711,186.49	\$ 656,523.87	\$ 278,685.95	\$ 572,188.87	\$ 709,957.02	\$ 440,516.92	\$ 463,194.74	\$ 6,625.77	\$ -	\$ -	\$ 208,012.04	\$ 15,046,891.67	
Percent of budget		51.61%	67.89%	79.62%	69.75%	7.11%	69.48%	72.16%	3.26%	0.00%	0.00%	104.01%		
<u>Year to date disbursements</u>														
Disbursements 02/28/2025		\$ 11,332,019.56	\$ 818,979.84	\$ 208,100.42	\$ 432,375.29	\$ 185,677.22	\$ 75,428.29	\$ 506,073.05	\$ -	\$ -	\$ -	\$ 6,359,406.92	\$ 19,918,060.59	
Percent of budget		48.14%	78.80%	59.46%	76.15%	11.65%	8.57%	50.12%	0.00%	0.00%	0.00%	48.03%		
<u>Bank</u>	<u>Type of investment/account</u>													
Old National	General Fund Checking													
Old National	Debt Fund Checking													
Old National	Student Activities													
Old National	Food Service													

Regular School Board Meeting
Monday, February 10, 2025 5:30 PM Eastern

High School Media Center
420 Ypsilanti St.
Dundee, MI 48131

Christian Freshour: Present
Tara McKenzie: Absent
Patricia Motylinski: Absent
Keith Pilbeam: Present
Carol Reaume: Present
Crystal Root: Absent
Kimberly Wilkins: Present
Present: 4, Absent: 3.

I. Board President's Statement to the Public: **"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the 'Public Comment' portion of the meeting"**

Board President, Christian Freshour, called the meeting to order at 5:31 p.m.

II. Pledge of Allegiance

III. Attendance

IV. Administration Reports

Each administrator gave verbal reports to the board.

V. Informational Items

V.A. Financials

Discussion regarding the fund balance.

V.B. Credit Card Purchases

No Discussion.

V.C. Ad Hoc Committee Appointments:

Wellness:

Sex Education Advisory Board

Curriculum Adoption

Finance Committee:

Building and Grounds:

Wellness: Carol Reaume, Crystal Root

Sex Education Advisory Board: Crystal Root, Kimberly Wilkins

Curriculum Adoption: Tara McKenzie, Carol Reaume

Finance Committee: Patty Motylinski, Christian Freshour

Building and Grounds: Christian Freshour, Keith Pilbeam

VI. Agenda

To approve the February 10, 2025 School Board Meeting Agenda as presented. This motion, made by Keith Pilbeam and seconded by Kimberly Wilkins, Passed.

Tara McKenzie: Absent, Patricia Motylinski: Absent, Crystal Root: Absent, Christian Freshour: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea

Yea: 4, Nay: 0, Absent: 3

No Discussion.

VII. Consent Agenda

Approval of the January 13, 2025 Meeting Minutes; January 14, 2025 Special Meeting Minutes; Approval of General Fund Operational and Internal Accounts Invoices. This motion, made by Carol Reaume and seconded by Kimberly Wilkins, Passed.

Tara McKenzie: Absent, Patricia Motylinski: Absent, Crystal Root: Absent, Christian Freshour: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea

Yea: 4, Nay: 0, Absent: 3

No Discussion.

VIII. Public Comment:

The purpose of public comment is to provide an opportunity for a member of the public to speak. The role of the board is to listen attentively and members of the Board will not be responding at this time. The presiding officer will refer questions to the Superintendent for research and response, if necessary. If you would like a response from the Superintendent or designee, you must provide contact information on the Public Comment Sign-In Sheet. We thank you in advance for sharing your thoughts and ideas.

» *All members of the public that speak during "Public Comment" will need to state their name.*

» *We have designated up to 5 minutes per person.*

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No Public Comment.

IX. New Business

IX.A. Personnel

IX.A.1. Hirings

To approve the hiring of Danielle Whitaker as a Middle School Independent Facilitator at the Salary and benefits outlined in the current DESPA contract. This motion, made by Kimberly Wilkins and seconded by Carol Reaume, Passed.

Tara McKenzie: Absent, Patricia Motylinski: Absent, Crystal Root: Absent, Christian Freshour: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea

Yea: 4, Nay: 0, Absent: 3

No Discussion.

IX.A.2. Resignation

To accept the resignation of Pamela Wys, Middle School Paraprofessional, effective February 7, 2025. This motion, made by Keith Pilbeam and seconded by Carol Reaume, Passed.

Tara McKenzie: Absent, Patricia Motylinski: Absent, Crystal Root: Absent, Christian

Freshour: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea
Yea: 4, Nay: 0, Absent: 3
No Discussion.

IX.B. MASB Board of Directors Ballot - The Board selects one candidate to cast their vote. To authorize the Administrative Assistant to the Superintendent to cast a vote for Cory McLaughlin for the MASB Board of Directors. This motion, made by Carol Reaume and seconded by Kimberly Wilkins, Passed.

Tara McKenzie: Absent, Patricia Motylinski: Absent, Crystal Root: Absent, Christian Freshour: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea
Yea: 4, Nay: 0, Absent: 3

Discussion regarding selecting the candidate from the Monroe County area.

IX.C. Math Curriculum - Elementary

To approve the purchase of additional Elementary math materials from McGraw Hill at a cost not to exceed \$9,927.38 (General Budget, Curriculum). This motion, made by Keith Pilbeam and seconded by Kimberly Wilkins, Passed.

Tara McKenzie: Absent, Patricia Motylinski: Absent, Crystal Root: Absent, Christian Freshour: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea
Yea: 4, Nay: 0, Absent: 3
No Discussion.

X. Elementary Field Trips

X.A. 4th Grade Art Field Trip to Toledo, Ohio

To approve the 4th Grade Field Trip to the Toledo Museum of Art on May 21 & 22, 2025. This motion, made by Kimberly Wilkins and seconded by Carol Reaume, Passed.

Tara McKenzie: Absent, Patricia Motylinski: Absent, Crystal Root: Absent, Christian Freshour: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea
Yea: 4, Nay: 0, Absent: 3
No Discussion.

X.B. 2nd Grade Field Trip, Toledo Zoo

To approve the second grade field trip to the Toledo Zoo, Toledo, Ohio on May 30, 2025. This motion, made by Keith Pilbeam and seconded by Kimberly Wilkins, Passed.

Tara McKenzie: Absent, Patricia Motylinski: Absent, Crystal Root: Absent, Christian Freshour: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea
Yea: 4, Nay: 0, Absent: 3
No Discussion.

XI. Superintendent

The sidewalk at the elementary has lifted with the weather - Mr. Leach has contacted The Christman Company.

The district is starting the Wellness Committee rework; looking at policies to be sure the district is following the policy. The wellness committee is required to meet every third year.

Bond Refinancing is continuing and will save \$250,000 for the taxpayers.

Goal-setting meeting with Dr. Green from 6:00-8:00 p.m. on February 18, 2025. Dinner will be provided.

RFPs will be going out for custodial and food service. Food Service: Dundee is one of the few

districts to utilize the plan where Chartwells controls the profit margin. With the new RFP, Dundee Schools will control the costs, and therefore have more say in the quality of food, etc. - It was noted that the district is meeting all food service requirements of the State of Michigan.

XII. Board Comments

Ms. Reaume thanked Mr. Leach, Mr. Todd, and Mrs. Wilson for the district tour.

Mr. Freshour noted that he received an anonymous letter regarding the curriculum. He is asking the community not to send letters anonymously so the administration can follow up with the concern. It was added that the community should contact the supervisor of the building/department for more information.

XIII. Adjournment

To adjourn the February 10, 2025 Regular School Board Meeting. This motion, made by Keith Pilbeam and seconded by Kimberly Wilkins, Passed.

Tara McKenzie: Absent, Patricia Motylinski: Absent, Crystal Root: Absent, Christian Freshour: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Kimberly Wilkins: Yea

Yea: 4, Nay: 0, Absent: 3

No Discussion.

6:25 p.m.

DUNDEE COMMUNITY SCHOOLS

VISION

“Students First” – Inspire, Educate, Innovate, Celebrate

MISSION

Dundee Community Schools is setting a course for student success. We will challenge and inspire every student, every day, in every class through innovation and dedication - promoting knowledgeable, responsible, and caring citizens.

DISTRICT GOALS

Academics/Program

Goal: We will provide quality learning opportunities for all students to succeed.

- Implement the 5D+ teacher evaluation tool
- Develop relevant and focused professional development supportive of the [District MICIP Goals](#)
- Focus resources on improving student achievement and reducing achievement gaps
- Support course opportunities that meet various student career paths

Safety

Goal: We will continue to provide a safe and nurturing learning environment for all students and staff.

- Continue to implement, review, and improve safety policies and protocols
- Foster physical and emotional well-being for all students and staff
- Promote appropriate use of school threat reporting tools available to stakeholders
- Continuous A.L.I.C.E. training

Communication

Goal: We will improve communication at all levels in the district.

- Maintain standardized communication platforms at the building level
- Monitor and enhance the district website

- Update the Board of Education on current issues
- Provide quarterly district newsletter
- Engage with students and empower student voice

Facilities

Goal: We will continue to Improve district facilities to meet the needs of our students and growing community.

- Evaluate the effectiveness of the current preventative maintenance plan
- Develop asset management plans for long and short-term equipment and capital needs
- Evaluate and implement instructional technology solutions and IT infrastructure assets to ensure they meet current and developing needs.
- Conduct routine principal/maintenance department walkthroughs.

Finances

Goal: We will continue to provide an excellent learning environment while maintaining fiscal responsibility.

- Maintain a healthy fund balance with a goal of 12-15 percent
- Maintain finance and accounting capabilities
- Provide agreed-upon financial reporting and analysis to the board
- Evaluate district staffing to meet district needs