

Regular School Board Meeting

Monday, February 10, 2025 5:30 PM

High School Media Center, 420 Ypsilanti St., Dundee, MI 48131

I. Board President's Statement to the Public:
"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the 'Public Comment' portion of the meeting"

II. Pledge of Allegiance

III. Attendance

IV. Administration Reports

V. Informational Items

V.A. Financials

V.B. Credit Card Purchases

V.C. Ad Hoc Committee Appointments:

Wellness:

Sex Education Advisory Board

Curriculum Adoption

Finance Committee:

Building and Grounds:

VI. Agenda

VII. Consent Agenda

VIII. Public Comment:

The purpose of public comment is to provide an opportunity for a member of the public to speak. The role of the board is to listen attentively and members of the Board will not be responding at this time. The presiding officer will refer questions to the Superintendent for research and response, if necessary. If you would like a response from the Superintendent or designee, you must provide contact information on the Public Comment Sign-In Sheet. We thank you in advance for sharing your thoughts and ideas.

» All members of the public that speak during "Public Comment" will need to state their name.

» We have designated up to 5 minutes per person.

No member of the public shall distribute materials at the meeting without prior

approval. Please contact the Superintendent's office if you have any additional questions.

IX. New Business

IX.A. Personnel

IX.A.1. Hirings

IX.A.2. Resignation

IX.B. MASB Board of Directors Ballot - The Board selects one candidate to cast their vote.

IX.C. Math Curriculum - Elementary

X. Elementary Field Trips

X.A. 4th Grade Art Field Trip to Toledo, Ohio

X.B. 2nd Grade Field Trip, Toledo Zoo

XI. Superintendent

XII. Board Comments

XIII. Adjournment

2022 Debt

<u>Bank</u>	<u>Type of investment/account</u>
Old National	General Fund Checking
Old National	Debt Fund Checking
Old National	Student Activities
Old National	Food Service

Regular School Board Meeting -
Organizational Meeting
Monday, January 13, 2025 5:30 PM Eastern

High School Media Center
420 Ypsilanti St.
Dundee, MI 48131

Christian Freshour: Present
Tara McKenzie: Present
Patricia Motylinski: Present
Keith Pilbeam: Present
Carol Reaume: Present
Crystal Root: Present
Kimberly Wilkins: Present
Present: 7.

I. Board President's Statement to the Public: **"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the 'Public Comment' portion of the meeting"**

The Superintendent, Mr. Leach, called the meeting to order at 5:30 p.m.

II. Pledge of Allegiance

III. November 2024 Elected Board Members Swearing In (Christian Freshour, Carol Reaume)
Mr. Leach led the ceremonial Oath of Office.

IV. Attendance

V. Board Member Appreciation Month

Mr. Leach presented the board members with a gift and a certificate of appreciation.

VI. Election of School Board President

To approve Christian Freshour as the Board of Education President for the 2024-2025 year. This motion, made by Tara McKenzie and seconded by Keith Pilbeam, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea,
Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

No Discussion.

VII. Election of Vice President, Secretary, Treasurer

To approve the following officers of the Board of Education for 2024-2025: Keith Pilbeam, Vice-President; Tara McKenzie, Secretary; Patricia Motylinski, Treasurer. This motion, made by Christian Freshour and seconded by Kimberly Wilkins, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea,
Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

No Discussion.

VIII. School Board Organization

VIII.A. School Board Meeting Schedule

To approve the Board Meeting Dates for 2025 as listed. This motion, made by Keith Pilbeam and seconded by Crystal Root, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

The dates are the second Monday of every month.

VIII.B. Appointment of Legal Counsel

To approve Thrun Law Firm and Collins & Blaha as the School District's Legal Counsel for 2025. This motion, made by Tara McKenzie and seconded by Keith Pilbeam, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

No Discussion

VIII.C. Designation of School Board Liaison Representative to the ISD

To approve Tara McKenzie as the Liaison to the ISD for 2025. This motion, made by Keith Pilbeam and seconded by Tara McKenzie, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

No Discussion.

VIII.D. Designation of Newspaper of Record for Legal Purposes

To approve the Monroe Evening News and the Dundee Independent as the Newspapers of Record for the Dundee Community School District for 2025. This motion, made by Patricia Motylinski and seconded by Kimberly Wilkins, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

No Discussion.

VIII.E. Depositories of School Funds

To approve Old National Bank (General Fund, Food Service, Student Activities, Debt 2015, Debt 2018, Debt 2022, Bond 2022, General Capital Projects, Athletic Imprest, Flex Benefits) for 2025. This motion, made by Crystal Root and seconded by Keith Pilbeam, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

Discussion regarding Old National being the district's only bank and interest rates are currently being negotiated.

VIII.F. Designation of Authorized Signatures on Accounts

To approve the Designation of Authorized Signatures on Specified Accounts as listed for 2025. General Fund: Board Treasurer, Superintendent or Chief Financial Officer; Debt Retirement Fund: Board Treasurer, Superintendent, or Chief Financial Officer; General Fund Capital Projects: Board Treasurer, Superintendent, or Chief Financial Officer; Internal

Accounts: Board Treasurer, Superintendent, or Chief Financial Officer; Cafeteria Account: Board Treasurer, Superintendent, or Chief Financial Officer; Athletic Imprest Account: Board Treasurer, Superintendent, Chief Financial Officer, or Athletic Director. This motion, made by Patricia Motylinski and seconded by Keith Pilbeam, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

No Discussion.

VIII.G. Designation of Person Posting Notices

To approve the Administrative Assistant to the Superintendent to be responsible for all appropriate postings for the 2025 Board Meetings. This motion, made by Keith Pilbeam and seconded by Kimberly Wilkins, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

No Discussion.

VIII.H. **Standing Committees:**

Personnel/Finance Committee:

Facility/Maintenance Committee:

Ad Hoc Committees:

Wellness:

Sex Ed Advisory Board:

School Improvement/Curriculum Adoption:

The above Ad Hoc Committees are to be appointed by the Board President. If any members are interested in a specific Ad Hoc Committee, please contact the Board President with your desire to serve.

Personnel/Finance: Christian Freshour, Patty Motylinski

Facility/Maintenance: Keith Pilbeam, Christian Freshour

Ad Hoc Committees will be appointed by the Board President at a later date.

Wellness;

Sex Ed Advisory Board:

VIII.I. Delegates for the 2025 MASB Delegate Assembly (2)

To select Tara McKenzie and Crystal Root as voting delegates for the 2025 MASB Delegate Assembly. (Our district enrollment allows DCS to have two voting members). This motion, made by Patricia Motylinski and seconded by Keith Pilbeam, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

No Discussion.

VIII.J. Designation of Credit Card Use

To authorize the Superintendent, Administrative Assistant to the Superintendent, Maintenance Director, Director of Technology, and Building Principals (Elementary, Middle School, High School) the use of a District Credit Card for District purposes only for 2025. This motion, made by Tara McKenzie and seconded by Crystal Root, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

It was noted that the Riverside Director does not have a district credit card.

IX. Administration Reports

Each Administrator gave reports to the board.

X. Informational Items

X.A. Financials

No Discussion.

X.B. Debit Card Purchases

No Discussion.

XI. Review of Policy 2260.01 - Technical Corrections only.

No Discussion.

XII. Agenda

To approve the January 13, 2025 agenda as presented. This motion, made by Keith Pilbeam and seconded by Kimberly Wilkins, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

No Discussion.

XIII. Consent Agenda

Approval of December 9, 2024 Regular Meeting Minutes Approval of General Fund Operational and Internal Accounts Invoices. This motion, made by Crystal Root and seconded by Patricia Motylinski, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

No Discussion.

XIV. Public Comment:

The Board took public comment regarding Dundee Parks and Recreation would like to use the football field for showing movies to the public during the months of June, July, and August (one day each month). Mr. Leach will follow up with Dundee Parks and Rec.

XV. New Business

XV.A. Personnel

XV.A.1. Resignations/Retirements

To accept the resignation of Steve Ayre as Varsity Football Coach, effective immediately. To accept the resignation of Sarah Sobus, Middle School Paraprofessional, effective January 2, 2025. To accept the retirement letter from Annette Sauers, elementary music teacher, effective at the end of the 2024-2025 school year. This motion, made by Kimberly Wilkins and seconded by Keith Pilbeam, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea
Yea: 7, Nay: 0

The retirement of Mrs. Sauers will be a big loss.

XV.A.2. Hiring

To approve the hiring of Darci Marek as the Varsity Softball Coach. This motion, made by Crystal Root and seconded by Patricia Motylinski, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea
Yea: 7, Nay: 0

No Discussion.

XV.B. Budget Amendment

To approve the adjustments to the 2024-2025 school-year General Fund and Technology budgets as presented. This motion, made by Patricia Motylinski and seconded by Kimberly Wilkins, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea
Yea: 7, Nay: 0

Ms. Worden reviewed the budget amendment. Mr. Leach clarified that some of the funds were being freed up due to alternative funding received.

XV.C. Security Boot for Elementary and Middle School Buildings.

To approve the contract, through cooperative purchasing, with LockOut for the purchase and installation of boots for the Elementary and Middle Schools at a cost not to exceed \$86,230.75. (Safety Funds). This motion, made by Tara McKenzie and seconded by Kimberly Wilkins, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea
Yea: 7, Nay: 0

Mr. Leach explained the "Boots". Discussion regarding the housing unit which is located right next to the door.

XV.D. High School Cafeteria Steamer

To approve the purchase of a steamer for the high school cafeteria through TriMark at a cost not to exceed \$22,363.00 - (Food Service Funds). This motion, made by Keith Pilbeam and seconded by Patricia Motylinski, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

The food service account does have a surplus.

XV.E. Bus Air Conditioning

To approve the purchase of Air Conditioning for Bus #14 from Midwest Transit Equipment at a cost not to exceed \$15,500. This motion, made by Keith Pilbeam and seconded by Kimberly Wilkins, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

This is one of the newer buses and the cost will be reimbursed through Special Education funds.

XVI. Superintendent

- Thank you to the Board for their service.
- Thank you to Kim for her hard work on the budget with a fund balance of 14.2%

XVII. Board Comments

- Thank you to Kim for her work on the Budget
- Congratulations to Mrs. Sauers
- Thank you to the High School for Community Christmas
- Reminder regarding the board training tomorrow evening.

XVIII. Adjournment

To adjourn the January 13, 2025, Regular Board Meeting. This motion, made by Keith Pilbeam and seconded by Patricia Motylinski, Passed.

Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Carol Reaume: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

No Discussion. 7:05 p.m.

Tara McKenzie, B.O.E. Secretary

Date