

Regular School Board Meeting

Monday, November 13, 2023 5:30 PM

High School Media Center, 420 Ypsilanti St., Dundee, MI 48131

I. Board President's Statement to the Public:
"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the 'Public Comment' portion of the meeting"

II. Pledge of Allegiance

III. Attendance

IV. Correspondence

V. Administration Reports

VI. Discussion: Courageous Classroom Skill of the Week
Viking Advisory Team Review

VII. Informational Items

VII.A. Financials

VII.B. Debit Card Purchases

VIII. Agenda

IX. Consent Agenda

X. Public Comment:
The purpose of public comment is to provide an opportunity for a member of the public to speak. The role of the board is to listen attentively and members of the Board will not be responding at this time. The presiding officer will refer questions to the Superintendent for research and response, if necessary. If you would like a response from the Superintendent or designee, you must provide contact information on the Public Comment Sign-In Sheet. We thank you in advance for sharing your thoughts and ideas.

» All members of the public that speak during "Public Comment" will need to state their name.

» We have designated up to 5 minutes per person.

No member of the public shall distribute materials at the meeting without prior approval. Please contact the Superintendent's office if you have any additional questions.

XI. New Business

XI.A. Personnel

XI.A.1. Resignation

XI.B. EOP Plan (Emergency Operations Procedure)

XI.C. Overnight Athletic Trips

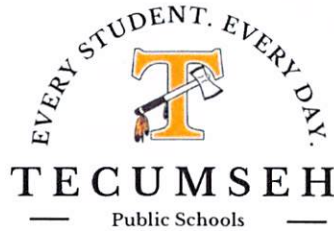
XI.D. Policy Update - First Reading
Policy # 1615, 3215, 4215, 5512, 7434, 9160,
7540.02, 7540.04, 8300, 8315, 9700.01, 2623,
6325, 8390, 8400, 1540, 2370.01, 7217, 7540.03,
8305, 8531.

XI.E. Lawn Service and Snow Removal Bids

XII. **Superintendent**

XIII. **Board Comments**

XIV. **Adjournment**



760 Brown Street, Tecumseh, MI 49286
Phone: 517.424.7318 FAX: 517.423.3847 Voice Mail: 517.424.6505, ext. 1234

Richard W. Hilderley, Superintendent
Email: rhilderley@tps.k12.mi.us

October 18, 2023

Dundee Community Schools
420 Ypsilanti St.
Dundee, MI 48131

RE: Pool Use

Dundee Community Schools,

We are writing on behalf of the Tecumseh Public Schools community to express our gratitude to Dundee for your generous support and assistance during a challenging time for us.

As you are aware, our school's swimming pool recently encountered unforeseen maintenance issues, rendering it unusable for our students. This situation left us in a difficult position, as swimming is an essential part of our curriculum, and we were concerned about the impact it might have on our students' physical education and overall well-being.

Your gracious decision to allow Tecumseh students access to your swimming pool facilities has been a tremendous relief for our school community. We genuinely appreciate your willingness to extend a helping hand and share your resources with us during this time of need. Your support reflects the spirit of cooperation and unity that we value so highly among neighboring school districts.

On behalf of the Board of Education and the District, we want to thank you for your generosity and support of the students and athletics at TPS. **Go Indians! Go Vikings!**

Respectfully yours,

Richard W. Hilderley
Superintendent
Tecumseh Public Schools

Tony Rebottaro
President
TPS Board of Education

RWH/vlm

**Dundee Community Schools
Financial Report
October 2023**

	Food Service							2020 Debt								
	<u>General Fund</u>	<u>School Service</u>	<u>Student Activity</u>	<u>Scholarship</u>	<u>Energy Bond-37</u>	<u>2015 Debt Fund</u>	<u>2018 Debt Fund</u>	<u>Retirement Fund</u>	<u>Capital Projects-41</u>	<u>Athletic Complex</u>	<u>CP LTGO BOND-44</u>	<u>Bond 2022 Capital Projects-45</u>	<u>Total</u>			
<u>Check/Voucher Register</u>																
10/01/2023-10/31/2023	\$ 1,187,427.27	\$ 92,190.27	\$ 27,548.23	\$ -	\$ -	\$ 214,875.00	\$ 84,675.00	\$504,875.00	\$ -			\$ 1,007,344.72	\$ 3,118,935.49			
Credit Card Transactions	\$ 1,472.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 60.00	\$ 1,532.69			

Gross payroll	10/13/2023	\$ 635,688.38	\$ 3,857.64													
	10/27/2023	\$ 632,561.28	\$ 3,623.92													
														\$ -		

Year to date receipts

Receipts through - 10/31/2023	\$ 2,663,469.66	\$ 13,247.56	\$ 43,403.85	\$ -	\$ -	\$ 8,738.77	\$ 4,396.90	\$ 1,855.75	\$ 18.49	\$ 1.29	\$ 22.84	\$ 265,807.18	\$ 3,000,962.29
Percent of budget	11.94%	1.80%	12.40%	0.00%	0.00%	1.00%	0.50%	0.18%	0.01%	0.00%	0.00%	132.90%	

Year to date disbursements

Disbursements - 10/31/2023	\$ 5,100,462.68	\$ 132,936.88	\$ 84,863.53	\$ -	\$ 2,925.00	\$ 214,875.00	\$ 84,675.00	\$505,375.00	\$ -	\$ -	\$ -	\$ 3,355,424.44	\$ 9,481,537.53
Percent of budget	23.16%	16.64%	13.06%	0.00%	0.00%	4297.50%	5.12%	57.47%	0.00%	0.00%	0.00%	25.34%	

<u>Bank</u>	<u>Type of investment/account</u>
Old National	General Fund Checking
Old National	Debt Fund Checking
Old National	Student Activities
Old National	Food Service

DUNDEE COMMUNITY SCHOOLS
DISTRICT DEBIT CARD PURCHASES
OCTOBER 2023

DATE	AMOUNT	VENDOR	DESCRIPTION OF EXPENSE	CARDHOLDER	BUDGET CODE	ACCOUNT
10.10.23	429.00	MASB	BOARD TRAINING	JW	1123100000000000	3220
10.20.23	260.55	MI EDUCATOR	MIED DIRECTORIES FOR OFFICES	JW	1123200000000000	7910
10.20.23	40.00	MI STATE POLICE	CONTRACTOR BACKGROUND CHECKS	JW	4545600000000000	7913
10.02.23	89.91	BESTBUY	CTE EQUIPMENT FOR CAD-GRANT	TL	1112756037991300	6410
10.13.23	94.99	TEACHER PAY TEACHERS	KINDERGARTEN INSTRUCTIONAL MATERIAL	JW	1111100000004300	5110
10.11.23	36.18	TRACTOR SUPPLY	BULK LP	DT	1126100000000000	5310
10.17.23	10	MI STATE POLICE	CONTRACTOR BACKGROUND CHECKS	JW	4545600000000000	7913
10.11.23	10.00	MI STATE POLICE	CONTRACTOR BACKGROUND CHECKS	JW	4545600000000000	7913
10.26.23	305.20	REFIMAGE SCHOOLS	BUS MAGNETS	JW	1127100000000000	7910
10.26.23	152.00	REFIMAGE SCHOOLS	BUS MAGNETS	JW	1127100020210000	7910
10.19.23	325.00	MASPA	HR CONFERENCE FOR J.WILSON	JW	1123200000000000	3220
10.02.23	(98.34)	THE WEBRESTURANT	SALES TAX RETURNED	DT	2526100000000000	6420
10.02.23	(23.05)	THE WEBRESTURANT	SALES TAX RETURNED	DT	2526100000000000	6420
10.02.23	(98.75)	GLOBALINDUS	SALES TAX RETURNED	SL	1126100000000000	5913
TOTAL	1,532.69					

Regular School Board Meeting
Monday, October 9, 2023 5:30 PM Eastern

High School Media Center
420 Ypsilanti St.
Dundee, MI 48131

Jacey Carner: Present
Christian Freshour: Present
Tara McKenzie: Present
Patricia Motylinski: Present
Keith Pilbeam: Present
Crystal Root: Present
Kimberly Wilkins: Present
Present: 7.

I. Board President's Statement to the Public: **"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the 'Public Comment' portion of the meeting"**

The Board meeting was called to order at 5:30 p.m. by Board President, Christian Freshour.

II. Pledge of Allegiance

III. Attendance

IV. Art Department Recognitions

Mr. Leach recognized five students who received Best of Show at the Monroe County Fair.

V. FFA Program of Activities Presentation

Mr. Thompson and students Kayle Desbrough and Abigail DeBruyne presented the Program of Activities.

VI. Administration Reports

Each administrator gave their report to the Board.

VII. Auxilio

Matt Gigliotti reviewed questions that the board shared regarding transportation and custodial services. There was a brief discussion regarding the low turnover rate of Auxilio.

VIII. Informational Items

VIII.A. Financials

No Discussion. Ms. Worden updated the board on the audit. There are possible reimbursements from the state for transportation, so more information will be forthcoming. There is a need to open a new account for the bond monies. Two new buses are coming in on Wednesday. There will be an RFP for lawn care and Ms. Worden will look into when the snow removal contract expires.

VIII.B. Debit Card Purchases
No Discussion.

VIII.C. Chair Lift

r. Leach reviewed the need for a new chair lift and reviewed the results of the RFP. Discussion regarding the longevity of the company recommended and the service availability - The recommendation is to accept the bid of Nationwide Lifts of Michigan at a cost of \$32,350.00.

IX. Agenda

To approve the October 9, 2023 Regular School Board Meeting Agenda as presented. This motion, made by Keith Pilbeam and seconded by Patricia Motylinski, Passed.

Jacey Carner: Yea, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

No Discussion.

X. Consent Agenda

Approval of the September 11, 2023 Regular Meeting Minutes; Approval of the September 11, 2023 Closed Session Minutes; Approval of General Fund Operational and Internal Accounts Invoices. This motion, made by Keith Pilbeam and seconded by Kimberly Wilkins, Passed.

Jacey Carner: Yea, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

No Discussion.

XI. Public Comment:

None

XII. New Business

XII.A. Personnel

XII.A.1. Leave of Absence

To approve the twelve (12) week leave of absence for Abigail Paquette, Elementary Teacher as presented. This motion, made by Keith Pilbeam and seconded by Tara McKenzie, Passed.

Jacey Carner: Yea, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

No Discussion.

XII.A.2. Resignations

To accept the resignation of Crystal Laney, Elementary Paraprofessional, effective October 5, 2023; to accept the resignation of Tom Regaldo, High School Teacher, effective at the end of the school day October 4, 2023. This motion, made by Keith Pilbeam and seconded by Patricia Motylinski, Passed.

Jacey Carner: Yea, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea,

Keith Pilbeam: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea
Yea: 7, Nay: 0
No Discussion.

XII.A.3. Hirings

To approve the hiring of Chelsea Angerer and Angela Mason, Elementary Instructional Paraprofessionals at the hourly rate and benefits as outlined in the current DESPA contract, seniority will be determined by a random draw after approval; To approve Jennifer Liedel, Lunch/Recess Paraprofessional at the To approve the hiring of Nicholas Kopp, High School Social Studies Teacher at the salary of BA-1 as outlined in the current EA Contract. This motion, made by Jacey Carner and seconded by Crystal Root, Passed.

Jacey Carner: Yea, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea
Yea: 7, Nay: 0
No Disussion

XII.B. Michigan Music Conference

To authorize the High School Band to attend the Michigan Music Conference January 26 & 27, 2024 in Grand Rapids, MI. This motion, made by Keith Pilbeam and seconded by Jacey Carner, Passed.

Jacey Carner: Yea, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea
Yea: 7, Nay: 0

Ms. Yettaw is not able to attend the meeting due to the marching band festival being held tonight. Ms. Yettaw asked Mr. Leach to let the board know that this is a great honor for the band to attend this conference.

XII.C. FFA Program of Activities

To approve the 2023-2024 FFA Program of Activities as presented. This motion, made by Crystal Root and seconded by Jacey Carner, Passed.

Jacey Carner: Yea, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea
Yea: 7, Nay: 0

This does include an out-of-state trip for the FFA to Indiana.

XII.D. Lift Chair

To approve the purchase of a lift chair from Nationwide Lifts of Michigan at a cost not to exceed \$32,350.00. This motion, made by Keith Pilbeam and seconded by Jacey Carner, Passed.

Jacey Carner: Yea, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea
Yea: 7, Nay: 0

Mr. Leach will look into grants that may be available for this purchase.

XIII. Superintendent

- Two new buses will be delivered on Monday.
- The district has alternate bus runs and Scott met with Gina and Christi to review the plan. Thank you to each of them for working on this project.

- The Fall student count is down 19 from last year.
- Mr. Leach met with Chartwells and they are planning on giving their employees a significant raise. Ms. Worden explained the contract that the district has with Chartwells is a P&L; most of the schools in the state have a cost-reimbursable contract.

XIV. Board Comments

- Discussion regarding Chartwells employees getting a raise. Chartwells, not DCS, will pay this.
- Discussion regarding reviewing the binders for the Courteous Classroom.
- Discussion regarding keeping track of the mileage for each bus per day, per year. There is a report that goes to MDE that shows the cost per child for transportation.
- Comments regarding canceling bus routes and a thank you to Auxilio for attending tonight's meeting.
- Thank you to the FFA and Art students for attending tonight. Good luck to the Band at the Festival Tonight.

XV. Closed Session

To move into a closed session for the purpose of the Superintendent's evaluation. This motion, made by Jacey Carner and seconded by Crystal Root, Passed.

Jacey Carner: Yea, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea

Yea: 7, Nay: 0

7:26 p.m.

XVI. Return to Open Session. 8:00 p.m.

XVII. Adjournment - This motion, made by Kim Wilkins and seconded by Tara McKenzie, Passed.

Jacey Carner: Yea, Christian Freshour: Yea, Tara McKenzie: Yea, Patricia Motylinski: Yea, Keith Pilbeam: Yea, Crystal Root: Yea, Kimberly Wilkins: Yea



Dundee Community Schools

Vision Statement: "Students First" – Inspire, Educate, Innovate, Celebrate

Mission Statement: Dundee Community Schools is setting a course for student success. We will challenge and inspire every student, every day, in every class through innovation and dedication - promoting knowledgeable, responsible, and caring citizens.

Ross Crow, MA Ed., Athletic Director/Assistant Principal
ross.crow@dundeeschools.org

130 Viking Drive
Dundee, MI 48131

MEMO

To: Scott Leach, Superintendent, Dundee Community Schools
From: Ross Crow, Athletic Director/Assistant Principal, Dundee Community Schools
Date: October 31, 2023
Subject: Overnight Travel for Athletic Programs

The Athletic Department would like to request approval for the following athletics programs to stay overnight to compete in their respective competitions:

Girls Swim & Dive

- MHSAA Finals
 - November 17-18, 2023
 - Oakland University
 - Parent Transport

Wrestling

- | | |
|---|--|
| <ul style="list-style-type: none">● Carnahan Wrestling Invitational<ul style="list-style-type: none">○ December 16, 2023○ Crown Point HS, IN○ Parent Transport● Brecksville Holiday Tournament<ul style="list-style-type: none">○ December 29-30, 2023○ Brecksville-Broadview Heights HS, OH○ Parent Transport | <ul style="list-style-type: none">● MHSAA Team Final<ul style="list-style-type: none">○ February 23-24, 2024○ Wings Event Center, Kalamazoo, MI○ District Transport● MHSAA Individual Final<ul style="list-style-type: none">○ March 1-2, 2024○ Ford Field, Detroit, MI○ Parent Transport |
|---|--|

Boys Swim & Dive

- MHSAA Final
 - March 8-9, 2024
 - Location TBD (Will update once MHSAA publishes sites)
 - Parent Transport

Mr. Crow will collect field trip request forms from all participating student-athletes prior to departure.