Regular School Board Meeting

Monday, January 9, 2023 5:30 PM
Middle School Media Center, 420 Ypsilanti St., Dundee, MI 48131

I. **Pledge of Allegiance**

II. **Attendance**

III. **Election of School Board Officers**

IV. **Board Member Appreciation Month**

V. **Administrative Moments**

VI. **School Board Organization**

VI.A. Regular School Board Meeting Schedule

VI.B. Appointment of Legal Counsel

VI.C. Designation of School Board Liaison Representative to the ISD

VI.D. Designation of Newspaper of Record for Legal Purposes

VI.E. Depositories of School Funds

VI.F. Designation of Authorized Signatures on Accounts

VI.G. Designation of Person Posting Notices

VI.H. Designation of Election Duties

VI.I. School Board Committees - Committee of the Whole

Ad Hoc Committees: Wellness/Reproductive Health:

School Improvement:

Elementary:

Middle School:

High School:

Riverside Academy:

Finance Committee:

The above Ad Hoc Committees are to be appointed by the Board President. If any members are interested in a specific Ad Hoc Committee, please contact the Board President with your desire to serve.

VI.J. Delegates for the 2023 MASB Delegate Assembly (2)

VI.K. Designation of Debit Card Use

VII. **Committee of the Whole**

VIII. **Informational Items**

VIII.A. Expenses vs Budget

VIII.B. Debit Card Transactions

VIII.C. Pay App Summary and Detail

IX. **Agenda**

X. **Consent Agenda**

XI. **Public Comment:**

The purpose of public comment is to provide an opportunity for a member of the public to speak. The role of the board is to listen attentively, and we thank you in advance for sharing your thoughts and ideas.

» All members of the public that speak during "Public Comment" will need to state their name and sign the public comment sheet that is provided at the podium, for contact information.

» We have designated up to 5 minutes per person.

» The Superintendent, or designee, will follow up concerning the comments as soon as possible, as warranted.

No member of the public shall distribute materials at the meeting without prior approval.

Please contact the Superintendent's office if you have any additional questions.

XII. **New Business**

XIII. **Superintendent**

XIV. **Board Comments**

XV. **Adjournment**

Regular School Board Meeting
Monday, December 12, 2022 5:30 PM Eastern

Middle School Media Center
420 Ypsilanti St.
Dundee, MI 48131

Aric Bennett:	Present
Josh Brink:	Present
Jacey Carner:	Absent
Christian Freshour:	Present
John Imo:	Present
Tara McKenzie:	Present
Keith Pilbeam:	Present

Present: 6, Absent: 1.

I. Pledge of Allegiance
The meeting was called to order at 5:30 p.m. by President, Joshua Brink.

II. Attendance

III. Presentations

III.A. Elementary Peer to Peer
Mr. Leach introduced the elementary staff, Jenny Dolezal, Shana Love, April Notario. Four elementary students also were in attendance. Mr. Leach spoke in support of the Links program.

III.B. 2021-2022 District Audit
To accept the 2021-2022 audit as presented. This motion, made by Keith Pilbeam and seconded by John Imo, Passed.
Jacey Carner: Absent, Aric Bennett: Yea, Josh Brink: Yea, Christian Freshour: Yea, John Imo: Yea, Tara McKenzie: Yea, Keith Pilbeam: Yea
Yea: 6, Nay: 0, Absent: 1
Daniel Clark presented the audit to the board.
The audit was due to the State by November 1 but it wasn't uploaded to the State until December 1.
Discussion regarding page 15 of the audit with a decline in funds. It increased in 2020 and then declined in 2022. - This is due to the donation for the athletic complex.
Discussion regarding the balance of the Capital Improvement Fund.
Discussion regarding the increase in the audit billing amount by 100 hours.
Any more outstanding misstatements that need to be followed up on? There are two items, unreconciled invoices/accounts payable and a difference in the current revenue.

III.C. Josh Dyer Shared Service Plan

To authorize Mr. Leach to sign the contract with the Monroe County Intermediate School District to provide shared-time services for the Business Manager and Accounts Payable positions, effective July 1, 2023. This motion, made by John Imo and seconded by Keith Pilbeam, Passed.

Jacey Carner: Absent, Aric Bennett: Yea, Josh Brink: Yea, Christian Freshour: Yea, John Imo: Yea, Tara McKenzie: Yea, Keith Pilbeam: Yea

Yea: 6, Nay: 0, Absent: 1

Mr. Dyer presented the Shared Services to the Board.

Discussion regarding who would be attending the board meetings. The Shared Time Business Manager would attend.

Mr. Dyer will be checking in on the employees to be sure they are performing their duties as directed.

Contractually, are there rules and responsibilities that will be in place for the audit? Who is responsible, the ISD or the District? The accountability lies with the Business Manager.

If the business manager is not working out, is there a resolution within the contract for a change? The ISD works in collaboration with the superintendent on the hiring and firing of any shared employee.

Is there a timeline in case there is a need or want for the business manager to change? There is a 90-day clause in the ISD contract. If there is an extra expense due to the audit not being in on time, is there a shared split in that expense? There would be a discussion with the Superintendent.

The other schools that the ISD assists use Rehmann as their audit company. Plante Moran is the largest audit firm, Clark Hill and Rehmann are a close second.

Discussion regarding the motion of beginning the contract on July 1, 2023 - The district will start the posting process at which point the transition will begin. The hiring will be completed by mid to late January. Mrs. Ramirez will stay on to make sure the transition goes well. The main contract goes in to effect on July 1, 2023 with a transitional period prior to that date.

IV. Administrative Moments

The building principals and department administrators gave reports to the board.

V. Committee of the Whole

V.A. Policy Update - 2nd reading and action - # 0144.1, 6108, 6700, 8805, 9150

Discussion regarding empowering the administration with policy 8805.

V.B. Vertical uni-vents Bid

Brad Anderson presented to the board regarding the uni-vent bids; Christman is recommending Bollhouse.

V.C. Christman Company Construction Management costs for the 2022 Bond project

Brad Anderson presented to the board regarding updated management costs with no updates in rates with the elementary addition.

V.D. State School Aid Borrowing
Mr. Leach reviewed the recommendation of borrowing $1.5 million.
What is the term of the loan? 8 months
The state funding has come in for the October payment but the November payment had been held for eight days. It was noted that this is a cash flow issue.
Discussion about the balance of the general capital funds, which is $10,000. The borrowing did not go out to bid and is not required. Can a phone call be made to see if a better rate could be received? The board could give the superintendent the authority to go with another bank if a lower rate is quoted.
This cash flow does not include the bond money.

V.E. Middle School Mud Hens Trip Request
Mr. Leach reviewed the recommendation.

V.F. Superintendent Contract Extension
Mr. Leach reviewed the contract extension; this action should have been taken care of at the November meeting.

VI. Informational Items

VI.A. Budget vs Expenditures
No Discussion

VI.B. Debit Card Transactions
No Discussion

VII. Agenda

To approve the December 12, 2022 Regular Meeting Agenda as presented. This motion, made by Keith Pilbeam and seconded by John Imo, Passed.
Jacey Carner: Absent, Aric Bennett: Yea, Josh Brink: Yea, Christian Freshour: Yea, John Imo: Yea, Tara McKenzie: Yea, Keith Pilbeam: Yea
Yea: 6, Nay: 0, Absent: 1
No Discussion

VIII. Consent Agenda

Approval of the November 14, 2022 Regular Meeting Minutes; Approval of the November 14, 2022 Closed Session Minutes; Approval of General Fund Operational and Internal Accounts Invoices. This motion, made by Aric Bennett and seconded by John Imo, Passed.
Jacey Carner: Absent, Aric Bennett: Yea, Josh Brink: Yea, Christian Freshour: Yea, John Imo: Yea, Tara McKenzie: Yea, Keith Pilbeam: Yea
Yea: 6, Nay: 0, Absent: 1
No Discussion.

IX. Public Comment:
Heather Malone - Spoke regarding safety –On the 2nd floor of the elementary, the doors are not closed between the Elementary and Middle School. She also spoke regarding NEOLA policy #9150.
Leah Straka - Spoke regarding NEOLA policy 9150.
Theresa Bensch - Spoke regarding the book **Why Meadow Died** and how it is relevant to the recent threats.
Jeff Silsbe - Spoke regarding NEOLA policy 9150.

X. New Business

X.A. Policy Update - # 0144.1, 6108, 6700, 8805, 9150
To approve the updates for policies #0144.1, 6108, 6700, and 8805, as presented. This motion, made by Christian Freshour and seconded by Aric Bennett, Passed.
Jacey Carner: Absent, Aric Bennett: Yea, Josh Brink: Yea, Christian Freshour: Yea, John Imo: Yea, Tara McKenzie: Yea, Keith Pilbeam: Yea
Yea: 6, Nay: 0, Absent: 1
No Discussion

X.B. Vertical uni-vents Bid
To authorize Mr. Leach to accept the bid from Bolhouse for the Vertical Uni-vents at the bid amount of $811,006 and to sign the contract as presented. This motion, made by Keith Pilbeam and seconded by John Imo, Passed.
Jacey Carner: Absent, Aric Bennett: Yea, Josh Brink: Yea, Christian Freshour: Yea, John Imo: Yea, Tara McKenzie: Yea, Keith Pilbeam: Yea
Yea: 6, Nay: 0, Absent: 1
Makes sense to have the same equipment within the building.

X.C. Christman Company Construction Management costs for the 2022 Bond project
To approve the updated Christman Company Construction Management costs for the 2022 Bond project as presented. This motion, made by Aric Bennett and seconded by John Imo, Passed.
Jacey Carner: Absent, Aric Bennett: Yea, Josh Brink: Yea, Christian Freshour: Yea, John Imo: Yea, Tara McKenzie: Yea, Keith Pilbeam: Yea
Yea: 6, Nay: 0, Absent: 1
No Discussion.

X.D. State School Aid Borrowing
To approve the State School Aid Resolution as presented, while allowing the superintendent to change lender based on rate. This motion, made by John Imo and seconded by Aric Bennett, Passed.
Jacey Carner: Absent, Aric Bennett: Yea, Josh Brink: Yea, Christian Freshour: Yea, John Imo: Yea, Tara McKenzie: Yea, Keith Pilbeam: Yea
Yea: 6, Nay: 0, Absent: 1
Frustrating being in this position, for future board members please be aware of this.
Is the state loan interest rate lower? Yes 1.5% vs 5.3%.

X.E. Middle School Mud Hens Trip Request

To approve the Dundee Middle School request to take students to Toledo, Ohio on May 24, 2023 to see the Toledo Mud Hens. This motion, made by Keith Pilbeam and seconded by Christian Freshour, Passed.
Jacey Carner: Absent, Aric Bennett: Yea, Josh Brink: Yea, Christian Freshour: Yea, John Imo: Yea, Tara McKenzie: Yea, Keith Pilbeam: Yea
Yea: 6, Nay: 0, Absent: 1
No Discussion.

X.F. Superintendent Contract Extension

To approve the contract extension of Superintendent, Scott Leach for the 2023-2024 school year. This motion, made by John Imo and seconded by Tara McKenzie, Passed.
Jacey Carner: Absent, Aric Bennett: Yea, Josh Brink: Yea, Christian Freshour: Yea, John Imo: Yea, Tara McKenzie: Yea, Keith Pilbeam: Yea
Yea: 6, Nay: 0, Absent: 1
No Discussion.

XI. Superintendent

Thank you to Josh, Aric, and John for their service on the school board.
Welcome to the new board members.

XII. Board Comments

Thank you to the staff and teachers. Dundee has the best administrators.
Good Luck to the new board members.
Merry Christmas
Clarification that there was significant action taken with the threats.
Thank you to Keith, Christian, Tara and Jacey as well as Ms. Wilson

XIII. Adjournment

Motion to Adjourn. This motion, made by Josh Brink and seconded by John Imo, Passed.
Jacey Carner: Absent, Aric Bennett: Yea, Josh Brink: Yea, Christian Freshour: Yea, John Imo: Yea, Tara McKenzie: Yea, Keith Pilbeam: Yea
Yea: 6, Nay: 0, Absent: 1
No Discussion.
8:17 p.m.