

*The mission of the Frazee-Vergas Public School District, a leader in quality education is to provide and promote a secure and respectful educational environment which encourages the development of individual potential for life-long learning in a diversified society.*

**Frazee-Vergas Public Schools, ISD 23**  
**Frazee, Minnesota 56544**  
**School Board Regular**  
**High School Media Center**  
**Monday, September 13, 2010**  
**6:00 PM**

9/9 MREA report and resolutions added, additional lane change added on background information

1. Call to Order by the School Board Chairperson
2. Pledge of Allegiance
3. Citizen & Delegation Requests
  - A. None
4. Adoption of the Agenda
5. Guests:
  - A. Introduction of New Staff
  - B. North Country Trail Association
6. Consider Consent Agenda
  - A. Adoption of the Minutes - August 13, 2010
  - B. Treasurer's Report/Investments
  - C. Check Summary
  - D. Approval of Transportation Billing
  - E. Personnel:
    1. Approval of Hiring Jr. High Volleyball Coach
    2. Approval of Hiring National Honor Society Advisor
    3. Approval of Hiring Prom Advisor
    4. Approval of Hiring Paraprofessionals
    5. Approval of Resignation of Jr. High Dance Line Coach
    6. Approval of Resignation of Non-Certified Employment
    7. Approval of Revised 2010-2012 Director of Community Education Contract
    8. Approval of 2010-2011 Dean of Students Contract
    9. Approval of Revised 2010-2011 Licensed Staff Contract
  - F. Other:
    1. Approval of School District Enrollment Options Program Applications
    2. Approval of Certified Lane Change Requests
    3. Approval of Annual Curriculum, Instruction, and Student Achievement (C.I.S.A.) Report
    4. Approval of Revised 2010-2011 School Calendar

5. Approval of New Home Construction Contract
6. Approval of Memorandum of Understanding and Addendum to Interagency Early Intervention Services with MAHUBE
7. Acceptance and Acknowledgement of Gifts
7. Communications Reports
  - A. Staff:
    1. Facilities Report, Marsden
  - B. Administrative:
    1. Mrs. Thorp, Director of Community Education
    2. Mr. Skjonsberg, Director of Special Education
    3. Mrs. Menz & Mrs. Mineer, Business Managers
    4. Mr. Haugen, Elementary Dean of Students
    5. Mr. Nudell, K-12 Principal
    6. Mr. Stender, Superintendent
  - C. School Board:
    1. MSBA & Service Cooperative, Nancy Dashner
    2. MREA, Keith Janu
    3. MSBA "Before Your Board" Webinar
8. Discussion Items - No Action Required
  - A. Media Relations Task Force
  - B. MSBA Legislative Resolutions
  - C. Minnesota Q-Comp
  - D. On-Line Education
  - E. Personnel Contracts Online
9. Consider Business Items
  - A. Approval of First Reading of Policy Series 100 School District
    1. 100 Table of Contents
    2. 101 Legal Status of the School District
    3. 101.1 Name of the School District
    4. 102 Equal Education Opportunity
    5. 103 Complaints-Students, Employees, Parents, Other Persons
    6. 104 School District Mission Statement
  - B. Approval of First Reading of Policy Series 200 School Board
    1. 200 Table of Contents
    2. 201 Legal Status of the School Board
    3. 202 School Board Officers
    4. 203 Operation of the School Board-Governing Rules
    5. 203.1 School Board Procedures; Rules of Order
    6. 203.2 Order of the Regular School Board meeting

7. 203.5 School Board Meeting Agenda
8. 203.6 Consent Agenda
9. 205 Open Meetings and Closed Meetings
10. 206 Public Participation in School Board Meetings/Complaints about Person at School  
Board Meetings and Data Privacy Consideration
11. 207 Public Hearings
12. 208 Development, Adoptions and Implementation of Policies
13. 209 Code of Ethics
14. 210 Conflict of Interest-School Board Members
15. 211 Criminal or Civil Action Against School District, School Board Member,  
Employee,  
or Student
16. 212 School Board Development
17. 213 School Board Committees
18. 214 Out-of-State Travel by School Board Members
- C. Approval of First Reading of Policy Series 300 Administration
  1. 300 Table of Contents
  2. 301 School District Administration
  3. 302 Superintendent
  4. 303 Superintendent Selection
  5. 304 Superintendent Contract, Duties and Evaluation
  6. 305 Policy Implementation
  7. 306 Administrator Code of Ethics
- D. Approval of First Reading of Policy Series 400 Employees
  1. 400 Table of Contents
  2. 401 Equal Employment Opportunity
  3. 402 Disability Nondiscrimination policy
  4. 403 Discipline, Suspension and Dismissal of School District Employees
  5. 404 Employment Background Checks
  6. 404-F Employment Background Checks Form
  7. 405 Veteran's Preference
  8. 405-F Competitive Open Exam Rating Sheet Form
  9. 406 Public and Private Personnel Data
  10. 406-F Employee Authorization for Release of Information Form
  11. 407 Employee Right to Know-Exposure to Hazardous Substances
  12. 408 Subpoena of a School District Employee
  13. 409 Employee Publications, Instructional Materials, Inventions and Creations
  14. 410 Family and Medical Leave Policy
  15. 411 Reserve for future use

16. 412 Expense Reimbursement
  17. 413 Harassment and Violence
  18. 413-F Harassment and Violence Report Form
  19. 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
  20. 414-F Maltreatment of Minors by School Personnel Reporting Form
  21. 415 Mandated Reporting of Maltreatment of Vulnerable Adults
  22. 416 Drug and Alcohol Testing
  23. 416-F Drug and Alcohol Testing Attachments A-H
  24. 417 Chemical Use and Abuse
  25. 418 Drug-Free Workplace/Drug-Free School
  26. 418-F Receipt of Drug-Free Workplace/School Policy Form
  27. 419 Tobacco-Free Environment
  28. 420 Students and Employees with Aids and Certain Other Communicable Diseases and Infectious Conditions
  29. 421 Gifts to Employees
  30. 423 Employee-Student Relationships
  31. 424 License Status
  32. 425 Staff Development
  33. 428 Staff Travel
- E. Approval of First Reading Policy Series 500 Students
1. 500 Table of Contents
  2. 501 School Weapons Policy
  3. 502 Search of Student Lockers, Desks, Personal Possessions and Student's Person
  4. 503 Student Attendance
  5. 504 Student Dress and Appearance
  6. 505 Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
  7. 506 Student Discipline
  8. 506-F Notice of Suspension
  9. 507 Corporal Punishment
  10. 508 Extended School Year for Certain Students with Individual Education Plans
  11. 509 Enrollment of Nonresident Students
  12. 509F Application for Enrollment – School District Enrollment Options Program
  13. 510 School Activities
  14. 510.1 Guidelines for Club Cheerleading
  15. 511 Student Fundraising
  16. 512 School Sponsored Student Publications
  17. 513 Student Promotion, Retention and Program Design
  18. 513.1 Junior High Promotion and Retention
  19. 514 Bullying Prohibition Policy

20. 515 Protection and Privacy of Pupil Records
21. 515F Public Notice
22. 516 Student Medication
23. 517 Student Recruiting
24. 518 DNR-DNI Orders
25. 519 Interviews of Students by Outside Agencies
26. 520 Student Surveys
27. 520F Public Notice
28. 521 Student Disability Nondiscrimination
29. 522 Student Sex Nondiscrimination
30. 522F Form- Unlawful Sex Discrimination Toward a Student
31. 523 Policies Incorporated by Reference
32. 524 Internet Acceptable Use Policy
33. 524A Frazee-Vergas Public Schools Form 524A Internet Acceptable Use & Safety Agreement
34. 524B Frazee-Vergas Public Schools Form 524B Do (s) and Don't (s) for Information Technology Use
35. 524C Frazee-Vergas Public Schools Form 524C Web Development
36. 525 Violence Prevention – Applicable to Student & Staff
37. 526 Hazing Prohibition
38. 527 Student Use and Parking of Motor Vehicles; Patrols, Inspections and Searches
39. 527F Student Parking Permit Request
40. 528 Student Parental, Family and Marital Status Nondiscrimination
41. 529 Notification to Staff Regarding Placement of Students with Violent Behavior
42. 529F Appendix – Staff Notification Form
43. 530 Immunizations
44. 531 Pledge of Allegiance
45. 532 Use of Peace Officers and Crisis Teams to Remove Students with IEPS from School Grounds
46. 533 Wellness

F. Approval of First Reading Policy Series 600 Education Programs

1. 600 Table of Contents
2. 601 School Curriculum & Instruction Goals
3. 602 Organization of School Calendar and School Day
4. 603 Curriculum Development
5. 604 Instructional Curriculum
6. 605 Alternative Instruction
7. 606 Textbooks and Instructional Materials
8. 606.1 Guidelines & Procedures – Selection of Instructional Materials Attachments
9. 607 Organization of Grade Levels

10. 608 Instructional Services – Special Education
  11. 609 Religion
  12. 610 Field Trips
  13. 611 Home Schooling
  14. 612.1 Development of Parental Involvement Policies for Title I Programs
  15. 613 Graduation Requirements
  16. 614 School District Testing Plan & Procedure
  17. 615 Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodations and LEP Students Attachment
  18. 616 School District System Accountability
  19. 617 Ensurance of Standards
  20. 618 Assessment of Standard Achievement
  21. 619 Staff Development for Standards
  22. 620 Credit for Learning
  23. 624 On-Line Learning Options
- G. Approval of First Reading Policy Series 700 Noninstructional Operations and Business Services
1. 700 Table of Contents
  2. 701 Establishment and Adoption of School District Budget
  3. 702 Accounting
  4. 703 Annual Audit
  5. 704 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System
  6. 705 Investments
  7. 706 Acceptance of Gifts
  8. 707 Transportation of Public School Students
  9. 708 Transportation of Nonpublic School Students
  10. 709 Student Transportation Safety Policy
  11. 710 Extracurricular Transportation
  12. 711 Videotaping on School Buses
  13. 712 Video Surveillance Other Than on Buses
  14. 714 Data Practices
  15. Attachment 714A Guide for Members of the Public Requesting Information
  16. Attachment 714B Guide for Requesting Information about You
  17. 715 District Food Service Policy
  18. 716 Unreserved Fund Balance and Fiscal Management Procedures
  19. 717 Modification of School District Budget
  20. 718 Policy Governing District Credit Card Usage
  21. 719 Policy Governing Purchases
  22. 720 Vending Machines

- H. Approval of First Reading Policy Series 800 Buildings and Sites
    - 1. 800 Table of Contents
    - 2. 801 Equal Access to Facilities of Secondary Schools
    - 3. 802 Disposition of Obsolete Equipment and Material
    - 4. 805 Waste Reduction and Recycling
    - 5. 806 Crises Management Policy
    - 6. 806A Attachment A-Resources
    - 7. 806B Attachment B-Emergency/Disaster Preparedness Guide
  - I. Approval of First Reading Policy Series 900 School District-Community Relations
    - 1. 900 Table of Contents
    - 2. 901 Community Education
    - 3. 902 Use of School District Facilities and Equipment
    - 4. 903 Visitors to the School District Buildings and Sites
    - 5. 904 Distribution of Materials on School District Property by Nonschool Persons
    - 6. 905 Advertising
    - 7. 906 Community Notification of Predatory Offenders
    - 8. 907 Rewards
    - 9. 908 Public Access Defibrillation Program
    - 10. 909 Booster Clubs
  - J. Approval of Resolution for General Election of School Board Members
  - K. Approval of Resolution to Hold School Board Meeting on Columbus Day, Monday, October 11, 2010
  - L. Approval of 2009-2011 AFSCME Master Agreement
  - M. Approval of Second and Final Reading of District Job Descriptions
  - N. Approval of Superintendents Participation in MinnSPRA Advanced Learning Academy for Accreditation in Public Relations
  - O. 2009-2011 MSEA Negotiations Strategy-Closed Session as per MN Statute 13D.03
10. Meetings/Workshops
- A. Facilities Walk Through, September 13, 5:00 p.m., High School Business Office
  - B. Health & Safety Committee Meeting, Wednesday, September 15, 7:45 a.m., HS Conference Room
  - C. MSBA Fall Area Meeting, September 22, 7:00 p.m., Fergus Falls
  - D. Special Board Meeting, September 28, 7:00 a.m., High School Conference Room
  - E. Regular School Board Meeting, October 11, 6:00 p.m., High School Media Center
11. Adjournment of Meeting

\*The agenda is tentative until approved by the school board. The agenda is subject to change without notice.

\*\*The public may address the School Board in accordance with Policy 206 Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations