

# Agenda of Regular Meeting

## The Board of Education Waverly Community Schools

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A Regular Meeting of the Board of Education of Waverly Community Schools will be held March 16, 2026, beginning at 6:00 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Alicia Guevara
  
- II. Special Presentation
  - A. Middle School Assistant Principal Introduction - Julie Brilliant
  
- III. Correspondence
  
- IV. Public Comment for Specific Agenda Items Only  
**Per Board of Education Policy 167.3, each statement made by a participant will be limited to four (4) minutes duration. If an interpreter is used, participants will be limited to eight (8) minutes.**
  
- V. Board Member Comment
  
- VI. Approval of Agenda and Acceptance of all Reports into Discussion  
  
**Recommendation: To request a motion to approve the March 16, 2026 agenda as presented and accept all reports into discussion.**

- VII. Approval of Consent Agenda  
Items listed below may be approved with one motion unless a board

member requests that an item or items be removed for a separate action.

Regular Meeting Minutes - February 9, 2026  
Superintendent's Report - February 9, 2026  
Report #25-47, HR Personnel Report  
Report #25-48, Finance Report

**Recommendation: To approve the consent agenda as presented.**

VIII. Committee Meetings:

Meet Odd Months - September, November, March, May  
Finance & Facilities  
Teaching & Learning

Meet Even Months - August, October, December, February, April  
Advocacy & Outreach  
Special Education

IX. Presentation of Reports

A. Policy - First Reading - Policies 2266 and 8390 27

B. Finance & Facilities

1. For Action - Report #25-49, Technology Equipment Purchase Recommendation to Replace School Bus Surveillance Equipment 28

**Recommendation: To approve the purchase of school bus surveillance equipment from Safe Fleet, in accordance with Board Policy 6320 (Purchasing).**

2. For Action - Report #25-50, Desktop Computer Purchase Recommendation

**Recommendation: To approve the purchase of desktop computers from People Driven Technology (PDT), in accordance with Board Policy 6320 (Purchasing).**

3. For Action - Report #25-51, Service Building Renovation Construction Award 45

**Recommendation: To approve awards to the lowest responsible bidder(s) from the Service Building**

**Renovation Bid package, in accordance with Board Policy  
6320 (Purchasing).**

X. Superintendent's Report/Goals Update

A. Finance & Facilities - 2025-26 Budget Presentation

1. For Action - Report #25-46, 2-25-26 Budget Amendment Resolution 50

**Recommendation: To approve the 2025-26 General Fund Resolution as presented.**

B. Strategic Plan Update

C. Behavior Action Team Update

- XI. Public Comment - Open for District Related Items  
**Per Board of Education Policy 167.3, each statement made by a participant will be limited to four (4) minutes duration. If an interpreter is used, participants will be limited to eight (8) minutes.**

XII. Other Board Business

XIII. Adjournment

# Minutes of Regular Meeting

## The Board of Trustees Waverly Community Schools

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### Opening of Meeting

The regular monthly meeting of the Waverly Community Schools Board of Education was held on Monday, February 9, 2026 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. President Guevara called the meeting to order at 6:00 PM. The pledge to the flag was led by Member Lopez.

Members Present:            Alicia Guevara  
                                      Deborah Lopez  
                                      Vince Perkins  
                                      Cathy Pike  
                                      Ty Liggons  
                                      Emily Lenneman  
                                      Andrea Torres

Student Representative:    Vivian Wolfe

Members Absent:            None

### Special Presentations:

Superintendent Mitcham presented the High School Theater Club/Auditorium Manager, Sam Partridge, with certificates for the club's success at the 2026 MIFEST competition.

Superintendent Mitcham presented E-Sports Advisor, Jared Tasch, and the 2026 Fall Team with certificates for their outstanding achievement of State Champions.

Superintendent Mitcham presented Sunshine Morgan-McIntrye Jr. with a certificate for winning the James W Butler II & Mark S McDaniel Legacy Scholarship and the 2026 Student Essay Contest. Miss Morgan-McIntrye read her winning essay to the Waverly Board of Education.

### Correspondence:

Secretary Perkins referenced the correspondence from the Junior Warrior Football Club.

### Public Comment for Agenda Items:

None

### Board Member Comment:

Member Pike:

- Commended the high school students who organized the peaceful student walk-out/protest at the high school.

Member Perkins:

- Thank you to all educators honored at the basketball game and all who came out to support that event.
- Waverly will be hosting boys' basketball district tournaments at the end of February.
- Will induct the 2<sup>nd</sup> Hall of Fame members in February.
- Thanked the high school administration team for attending all sports events and helping ensure our student section is always respectful.
- Congratulations to all students/staff who were honored in the special presentations.

Member Lopez:

- Thanked Superintendent Mitcham for his outstanding communication to the board.
- Very excited about the Canine for Change program.

Member Liggons:

- Attended the East Lansing & Sexton basketball games and was impressed with our student section.
- Toured the Middle School, High School and Winans with Superintendent Mitcham and was well received by staff.
- Students from the High School provided valuable feedback to the Superintendent.
- Would like to tour East, Elmwood and Colt in the next few months.
- Thanked Superintendent Mitcham for his continued communication with the board.

Member Lenneman:

- Proud of our students for their accomplishments that were recognized by the board at this meeting.

Student Representative Vivian Wolfe:

- Thanked administration for their support of the student organized walk-out.
- Meeting with Shawn Lewis soon to discuss a meet & greet between Central Office administrators and students.
- Thanked Superintendent Mitcham for following up after the last board meeting with concerns raised.

Member Guevara:

- Thanked Member Perkins for organizing Educator Appreciation Night.
- Ingham ISD is focusing on absenteeism and strategies to help understand and improve student attendance.
- March is Reading Month and encourages board of education members to read to our students.
- Thanked Colt Principal, Christie Lehman, for the great organization at Colt.
- Recognized the district administration on supporting our students on issues that are important to them.

**Approval Agenda and Accept all Reports into Discussion**

A motion was presented by Member Torres and supported by Member Pike to amend the agenda to remove Report #25-46 and add it to the March 2026 agenda for action.

**Motion PASSED**

**Vote: Ayes – 7 ; Nays – 0; Absent – 0**

A motion was presented by Member Liggons and supported by Member Lopez to approve the amended agenda as presented and accept all reports into discussion.

**Motion PASSED**

**Vote: Ayes – 7 ; Nays – 0; Absent – 0**

### **Approval Consent Agenda Items**

A motion was presented by Member Lopez and supported by Member Lenneman to approve the consent agenda as presented.

**Motion PASSED**

**Vote: Ayes – 7 ; Nays – 0; Absent – 0**

### **Committee Meetings**

- None

### **Presentation of Reports**

**For Action – Report #25-44, Asbestos Abatement Award**

A motion was presented by Member Lenneman and supported by Member Lopez, to approve an award to the lowest responsible bidder for the Colt ECEC Asbestos Abatement project.

**Motion PASSED**

**Vote: Ayes – 7 ; Nays – 0; Absent – 0**

**For Action – Report #25-45, Purchase of Vehicles & Equipment**

A motion was presented by Member Lopez and supported by Member Perkins, to approve the purchase of a truck, cargo van and bobcat with related equipment, as presented.

**Motion PASSED**

**Vote: Ayes – 7 ; Nays – 0; Absent – 0**

**Motion PASSED**

**Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Lopez**

### **Superintendent's Report:**

Superintendent Mitcham:

- Reviewed the district snow day procedures
- Introduced the new Director of Safety & Security, Dan Munford
- Updated the board on number of staff that have completed the mandated child abuse training

- Gave a construction update, specifically on the leaking roof at the high school
- Focusing on goals and will report to board on progress.
- Reminder that the mid-winter break is February 13-17, 2026 and that February 12, 2026 is a half day for students.

### **Public Comment – Open Comment for District Issues**

The following individuals gave a public comment:

- Community member Chuck Pohl voiced concern over the poor condition of the Waverly football field the Junior Warriors Football Club uses and would like cooperation from the district to help upgrade and maintain.
- Community member and parent Henry Walker voiced concern over the lack of ADA compliance at the youth field.
- Parent and staff member Chelsea Ott voiced concerns regarding the safety protocol in place and the lack of communication and training on same.
- Waverly student Marcus James would like a more rigorous process for admittance to AP courses as AP enrollment increases, proficiency in such are decreasing.
- Parent and community member Lisa Parsons appreciated being selected to be on the parent interview panel for the Middle School Assistant Principal open position.
  - Also thanked Superintendent Mitcham for meeting with her regarding an ongoing concern.
  - Recognized the Middle School wrestling coach and his exceptional coaching techniques. The Middle School sports need more room and funds to grow their programs.

### **Other Board Business**

None

The meeting adjourned at 7:20 pm.

Respectfully submitted,

Vince Perkins, Secretary  
aml

## **Superintendents Report February 9, 2026**

### **Snow Days**

Currently the district has been closed for inclement weather for 4 days. However, due to construction issues at the start of the school year, the high school, middle school and Winans Elementary delayed their opening two days. So those three schools have reached the state limit of 6 days. The state does provide a waiver of an additional 3 days if approved. WCS will pursue this option if necessary.

When it comes to weather, many factors are considered when determining to close school:

- Amount of snow and/or ice (current and predicted)
- Timing of snow and/or ice
- Temperature and wind chill (sustained wind chills of -20 degrees or lower will result in school closing or delay)
- Road and sidewalk conditions (specifically for walkers and young drivers)
- Whether or not wind may cause blowing and drifting
- Other factors such as visibility and power outages.

Myself and other district personnel complete a road check throughout the district beginning around 4:15 a.m. and communicate with other local superintendents. When possible, we will make the decision the night before to give families as much time as possible to prepare for school closing. If a decision to close schools is made the night before, it will be communicated no later than 10:00 p.m. If the decision to close school is made in the morning, we will do our best to communicate no later than 5:30 a.m. If a decision is made to close school, the closing is communicated to staff and families via a robocall, email and text through School Messenger. I encourage families to make sure their phone number is current in PowerSchool! We also put a school closure message on WCS Facebook page and WCS Website – main page and local TV stations: WILX, WLNS, and Fox 47. Information about other events (practices, games, concerts, etc.) will be made by no later than Noon and communicated through coaches and advisors and/or the district website.

### **Director of Safety and Security**

I am happy to introduce all of you to our newly hired Director of Safety and Security – Dan Munford. Dan is hired through Secure Environmental Consultants and comes with a wealth of experience. Dan, welcome! Please introduce yourself further and tell us a little about your background and how this first month on the job has been for you.

## **Mandated Reporter Training Update**

As of today, 2/9/26

455 staff assigned	53% complete
243 completed	47% outstanding
212 outstanding	

215 teachers	56% complete
120 teachers completed	44% outstanding
95 outstanding	

80 para educators	55% complete
44 paras completed	45% outstanding
36 outstanding	

Colt	56% complete
41 teachers & paras	44% outstanding
23 completed	
18 outstanding	

East 56% complete  
45 teachers & paras 44% outstanding  
25 completed  
20 outstanding

Elmwood 54% complete  
39 teachers & paras 46% outstanding  
21 completed  
18 outstanding

High School 72% complete  
72 teachers & paras 28% outstanding  
52 completed  
20 outstanding

Middle School 50% complete  
38 teachers & paras 50% outstanding  
19 completed  
19 outstanding

Winans 41% complete  
56 teachers & paras 59% outstanding  
23 completed  
33 outstanding

## **Construction Update**

Attached to this report is a long and exhaustive construction update. Although this might sound daunting, this is good news because since our last meeting here with Barton Malow – they have committed to all our building principals submitting a list of things in their buildings that need attention. The construction update reflects some of this work. Plus, there are construction notes now for the Service Building and the Administration building.

**Colt / Delta** • Walkthrough a. Scheduled for February 27 at 1:00pm for 50% walkthrough • RFI's a. RFI #31 – Fence and Gate Detail Needed • Submittals a. See submittal log included in the progress meeting email. The items that are in green are a high priority submittal. b. Structural steel high priority – should have back today c. Wood Doors – due tomorrow, January 30 • Construction Update a. Site work contractor is currently working on getting a pre-con meeting scheduled with Delta Township. b. Concrete crew has the majority of the concrete infills completed inside the building • Waiting for the kitchen underground to be ran to be able to pour back the remaining infills c. Plumbing & Electrical are still working throughout the building d. Masonry and drywall walls will start to take shape now that the majority of the infills are complete e. Masons are still work on infills, toothing in openings, and setting door frames f. Exterior footings should start mid-to-late next week to start digging, going to wait for some warmer weather (Tentatively Monday / Tuesday) g. 80% of overhead electrical has been ran h. Electricians are currently working on running feeders for new panels i. Underground plumbing can start in the kitchen area now that shop drawings are returned j. Plumbers worked on setting the sink carriers in the bathrooms k. Demolition of the existing plaster ceiling to begin on February 13 • Carpenters will start framing after the demo during the day and will accommodate the building for when they need this space. • Construction Issues a. Sanitary line that may have to be moved as it is where the concrete footing will be in the back hallway. Once that sanitary line is uncovered, Barton Malow will communicate with TP on a solution. • 50% of what was taken out was rotted and would've had to get replaced anyway • Tie into the main under the hallway • Camera coming for the other sanitary line because there is some water backup when it rains, and might be beneficial to camera the rest of the lines b. Portal door on the west end of the building does not fit in the opening that was called out on the drawings. • Don't have enough room to pocket the portal door with the existing double-exterior doors • Barton Malow has been working with TowerPinkster on a solution to this c. Potentially lowering the ceilings in the hallways of area A from 8' 8" (currently shown drawing height) to 8' 5" or 8' 4". • Barton Malow going to keep the ceilings as high as possible with the above ceiling material but TowerPinkster doesn't see that this will be a problem. • Schedule a. Barton Malow keeping an eye on the schedule, keeping in mind that construction needs to be completed prior to September 31, 2026, and pay applications need to be paid out by December 2026. b. Currently schedule shows punchlist for Area B being completed by September 30. c. Phenolic

material is a 4-month lead time following field measurement; this is located at the early childhood entrance. d. Barton Malow has scheduled a walkthrough with professional moving company for February 13 to review spaces and provide a quote. Already informed the mover that there will need to be a conex or trailer for the material in Colt and we would like to do two moves (spring break and end of school year) ▪ Barton Malow can have moving company supply remainder of the boxes for moving. Waverly currently has 3 pallets available to be used. e. Barton Malow needs to review the schedule tomorrow as it appears that something is pushing out the renovations of the existing office in area A to March 2027 which doesn't make sense. Barton Malow will correct this tomorrow in the scheduling meeting.

**Winans Elementary** • RFI's a. RFI #80 – Existing Joist Fix (this is for the sensory room) b. RFI #81 – Anchor Bolts at Canopy • Submittals a. #670 – Acoustical panel ceilings: Waiting on a resubmittal from the contractor b. #468 – Solid Phenolic: Waiting on resubmittal from the contractor c. BMB to review to see if rebar shops were sent in for review – these were reviewed by TowerPinkster on February 19, 2025; Submittal #649 d. See submittal log included in the progress meeting email. The items that are in green are a high priority submittal. • Bulletins a. Updated phasing plan • Construction Update a. Masonry is completed with the bearing walls and is complete until interior work is ready. b. Steel contractor started on Monday, January 26, completed setting the bar joists and currently setting wall angles c. Metal deck installation will begin next week d. Canopy steel is onsite e. There are some metal panels on site and contractor working on installing them as weather permits. Currently the west elevation of area C is complete and working in the alcove across from the courtyard f. Courtyard where the two new classrooms will be created has been cleaned out and contractor put down frost blankets to prevent the frost from going deep into the ground g. Tentative schedule to remove the courtyard windows during President's day break (abatement) h. Tentative plan is to set steel for the courtyard classrooms during Spring Break. i. Temporary heat coming to site on mid to end of February, this will not be too noisy j. Permanent chiller is in place but hasn't been running yet; it has been tested and passed • Construction Issues a. Canopy columns – ran into an issue where the 2 of the columns are off 2" and one column is where the anchor bolt is broken off. b. Need to review the third block wall for the new cooler / freezer location to see why it doesn't match the detail at Elmwood 1. TowerPinkster to review if this is needed 2. If that wall isn't needed, there will be a credit 3. BMB to put in an RFI for this for TowerPinkster to review • Other Items a. Power to Softball: BWL Ready, GLPL Underground 1. Barton Malow sent over service application to Kyle to fill out – Kyle will get this over in the next couple of days. 2. Bore machine needs to come out to get this accomplished b. Sensory room had a swing hanging from the joist and it damaged all the welds. 1. Howard Steel has provided a recommended fix, TowerPinkster to review and let Barton Malow know how to proceed. 2. Contractor sent this in as an RFI 3. TowerPinkster to review with Sara to ensure that the correct type of sensory room swing is speced for all the buildings. c. Field Report sent by TowerPinkster 1. The field report that was sent to Barton Malow on Monday, January 19 needs to be reviewed so items can be addressed 2. Specifically, the lack of control joint locations in area D addition, some of them are not in the proper locations 3. BMB to correct with the contractor d. Any leaks that we know of? It is watertight but there is

some water that is coming in at the resource room (C123). When it rains really bad there is water that comes in through the roof conductor. This issue will be addressed in the upcoming work, but it won't be until Summer 2027. There really isn't a good solution for this until then, might just have to handle the few gallons of water that comes through when a big rain happens. • Schedule a. Plan is to have area D addition completed prior to the summer construction kick-off b. Barton Malow needs to create a detailed schedule for the phases that will now be completed in Summer 2026. c. Due to the amount of work that needs to be completed prior to field measuring and formally ordering, there is a very good chance that the trespa panels will not be installed prior to school starting. 1. Barton Malow is going to push but wanted to communicate it now. 2. The installation should be able to be done during the school day if it comes to that. d. Barton Malow has scheduled a walkthrough with professional moving company for February 13 to review spaces and provide a quote.

**Elmwood Elementary** • RFI's a. RFI #33 – New Gas Service Requirements b. RFI #34 – Depressed Floor Slab at Existing Walk-in Cooler / Freezer c. RFI #35 – Existing Sanitary Cleanout • Submittals a. See submittal log included in the progress meeting email. The items that highlighted in green are a high priority submittal. • Bulletins a. Updated phasing plan • Construction Update a. Masonry is still on track as long as the concrete finishes up this week 1. About 90% of the walls topped out in Area A 2. Need to finish up the hallway of area A 3. Need to finish hallway of area B to be able to set steel b. Lost some productivity due to temperatures c. Foundations and backfill to be completed by end of this week or early next week 1. Site prepping for pours will 2. Last pour for foundations will be Friday, January 30 3. Backfill to begin on Monday, February 2, starting with the area the masons need d. Tentatively steel February 9 1. This got shifted due to the delay with the cold weather e. Electricians are working on second shift lighting rough in inside the existing building • Construction Issues • Other Items a. Need Owner assistance on contacting Consumers on the gas service 1. Consumers came out to site on Tuesday, January 27 2. RFI currently in TowerPinkster's court to determine gas loads for Consumers 3. 4-6 week lead time but planning on completing this work during spring break b. BW&L coming out to site to look at the calculations for the building. Doesn't feel we need to update the transformers but will review. • Schedule a. Phasing Plan has been sent over to TowerPinkster 1. Barton Malow will need to adjust the schedule due to this phasing change 2. Need to discuss temporary main office entrance during construction of the office addition 3. Waverly going to review with the building principal to see if a card reader would be necessary in the temporary main office entrance. The temporary door would need an electric strike if a card reader is required. 4. Barton Malow does plan on relocating the existing Ai phone to allow the office staff to still see who is at the door. b. Weather is definitely playing a factor in the schedule for area A & B additions c. Currently area A & B schedule will be completed by the beginning of August to allow furniture to be installed d. Barton Malow's plan for Area A & B addition is to accelerate the schedule once the building is enclosed with temporary heat to try and finish sooner than the end of summer to help with the interior renovations. e. Barton Malow has scheduled a walkthrough with professional moving company for February 13 to review spaces and provide a quote.

**Waverly High School • Bulletins • Punchlist**

a. Barton Malow conducted a pre-punchlist on the bathrooms and told contractors to complete by February 9. b. TowerPinkster can schedule a punchlist walk • Construction Update

a. Egress Vestibule

1. Vestibule interior doors are being installed tomorrow, January 30
2. Waiting for a warm day next week to do the exterior vestibule doors
3. Masonry Crack – mason has filled in the crack with mortar prior to the RFI answer coming in. It is still a little visible but want it to be reviewed on if this acceptable or if we need to follow the RFI recommendation.
4. Patch carpet
5. Ceiling installation
6. Brick staining on exterior building will be completed in spring
7. Tentative turnover – Mid-February
8. Barton Malow will completed a pre-punchlist once the space is complete
9. Does Waverly want to add a camera in this vestibule? Probably, Waverly to bring it up to Jeff in the next tech design meeting to get coverage for this space

• Other Items

a. Auxiliary Gym new RTU

1. This unit is ordered and is a 24 – 26 week lead time
2. Exterior door has been moved to the auxiliary gym closet
3. BMB had a contractor install sheet metal collar and filled the gaps in the plywood to keep rodents out.

b. **Roof leak in Gymnasium**

1. **The small leak that was coming through as stopped, not sure the residual water has finally dripped out or if it is frozen.**
2. **Need to have multiple days above 25 degrees to be able to schedule the temporary fix.**
3. **Contractor will be schedule when weather allows remove that section the rubber, EPDM, and iso insulation down to the old built up roof to try and get any water that is trapped out to eliminate the leak.**
4. **There will be a temporary enclosure to allow the contractor to be able to work in the cold temperatures**
5. Has Floor Care Concepts been out to review?
  1. Yes, they have a hole cut in the floor under the bleachers to prep for the floor repair
  2. FCC did install blowers behind the bleachers

c. Pool leaks Reviewed 12/15

1. TP provided a report on investigation and to continue investigation
1. TP working with Foco Metal Works (metal panel contractor) to work up a recommendation and provide next steps with the district. The goal is to get a new metal panel on this area.
2. Due to not knowing what it looks like behind the existing metal panels TP will have a couple different details depending on what is found when the existing metal panels come off.
3. There will be another site visit with TP and Foco Metal Works to review this and get a recommendation

d. Pipe leak in the corridor of the main entrance

1. Barton Malow did put a small tarp and tray to catch the small amount of water that is leaking off of the pipes.
2. It appears that this is a leak from the pipe from the boiler loop. Barton Malow has had it reviewed and it appears that roughly 5' – 7' of pipe should be replaced, but that would require draining down the system and Waverly to treat the system when we fill it back up.
3. Barton Malow did receive a cost to fix the supply and return: roughly \$9,400
4. Due to the broken coils, Waverly needs to add chemicals to the system anyway, so this work is scheduled to be completed on February 13 / February 16
  1. Contractor to ensure heat is working prior to leaving on February 13

e. Whiteboard delivery for counseling and main office

1. Confirmed with contractor installation on February 4th on the half day

f. Attic stock that is located in the two classrooms that have been utilized for contractor storage

1. These classrooms have been cleaned
2. All attic stock has been stocked up nicely and waiting for the district to move
1. Waiting on the small pallet jack to move this material

g. Metal carpet transitions appear to not be holding up in certain locations

1. Metal is adhered well to the terrazzo but the carpet doesn't seem to be staying
2. Seems to be a big issue in the high traffic areas where there are carts rolling over them

3. There is a spot at the stairs the contractor put that is due to the contractor installing the transition after the carpet was installed. This is a punchlist item h. Misc. Issues – Evan emailed Barton Malow 1. Barton Malow to schedule a walkthrough of all the issues with the principal for Tuesday, February 3 to understand the issues and work toward getting them addressed with the contractors.

**Waverly Middle School • RFI's • Bulletins**

a. TowerPinkster is issue a bulletin to address the two corridors that haven't been touched yet. The work will include ceilings, flooring, lights, and paint. Waverly to determine if lockers are a necessity to replace or not. 1. Barton Malow to review with contractors to see if this work can be accomplished during the summer. 2. Due to having the submittals already for the material used, there shouldn't be a need to send in submittals for anything except lockers if needed. 3. TowerPinker going to the Middle School to get some measurements today, January 29 •

Punchlist a. Barton Malow walked and building for punchlist and gave contractors to February 9 to have it completed. • Construction Update a. Metal panel material – 1/30 b. Perforated panel material – 2/10 c. Egress light installation – Installed all the fixtures that the inspector wanted to see. BMB needs to follow up with the contractor on the rest of the egress lighting installation d. Trespa material has been delivered to site and has the wall in the vestibule mostly complete e. Electricians will be onsite tomorrow to start installing lights so trespa install can continue f. Fire suppression work in the vestibule and the corridor where the trespa is getting installed was completed on Monday, January 26. g. Terrazzo polishing of the basement stairs is scheduled for February 13 – 16; bathrooms by the media center will be spring break. h. Bathrooms by the media center got painted on January 19 i. Access control for the media center doors is complete j. Fruit wall has been prepped and primed on Friday, January 16 1. Fruit wall material delivery date is February 11 • Other Items a. Drawings call for the statue (attached to a concrete base) to be relocated – need a location 1. Landscape architect to get involved to find a new location. It would be best to put it in a landscape bed due to the concrete base that is attached to it. 2. TowerPinkster should have a location determined soon b. Barton Malow is working on getting material and debris cleaned up out of the basement. BMB to walk this space and to ensure everything is addressed. c. Electrical inspector is requiring panic hardware on the door for the electrical room to meet code. The existing doors are “hot” so we will not be able to retrofit the existing door. 1. Contractor is working on supplying a cost for new door and hardware that Barton Malow will present. d. Kitchen / Bathroom heating 1. The three rooms in the back of the kitchen area (bathroom, washroom, cooler area) there isn't any heat in there. 2. Currently there are frozen pipes and Waverly is not sure if there are any damages, will need to thaw out the pipes first to determine any potential damages. 3. Need to determine temporary solution to get heat in those spaces right now but need to determine what the permanent solution is to start working on getting material 4. Short term – space heaters, long term – bulletin #13 solution that was quoted out 5. Bulletin #13 will need to get updated pricing on this once TowerPinkster re-draws the pipe relocation inside a furred out wall instead of in the masonry wall. 6. Going to cap and abandon the existing pipes in the masonry wall, there will be some water eventually when the pipes thaw out naturally 7. Barton Malow to assist Waverly on getting the space heated temporarily if needed.

**Service Building** • Bid Award Schedule a. Bids Due: January 29 at 3:00pm b. Post Bids: February 2-3 c. Award Rec: March 6 d. Board Award: March • Schedule a. Barton Malow will review the schedule to see if it benefits providing a “notice to proceed” to allow the contractors to send in submittals. b. The mill and cap schedule might be pushed to spring depending on contractor’s timeline. Barton Malow did have bidders include multiple mobilizations for mill and cap in case it needs to be completed half at a time.

**Admin Building** • Bid Award Schedule: BMB to finish tentative bid award schedule. a. Page Turn: March 26 b. CD Drawings: April 9 c. Out to Bid April 15, 2026 d. Pre-Bid Meeting: e. Bids Due: May 7, 2026 f. Post Bids: May 11 – May 13 g. Award Rec: May 15, 2026 h. Board Meeting: May 18, 2026 • Elevator discussion a. Waverly would like a rough estimate completed about what it would cost to put in a new elevator b. TowerPinkster and Barton Malow estimating have a meeting on Tuesday, February 10 to discuss c. Probably will need a couple of weeks after that for a formal estimate to be returned d. District looking at fixing it and utilizing or needing to replace it all together it all together. It appears that something will need to be done by 2028 with the existing elevator and it cannot be decommissioned right now as it is needed for inspections.

**Word Walls Status** • The word wall still needs to be completed at the following schools: Middle School, High School, Winans Elementary, Elmwood Elementary, and Colt Elementary. • High School is currently with the contractor’s detailer to get it to the appropriate size. a. BMB to follow up and provide update at next Owner meeting. • Middle School a. Contractor still needs to get this to the detailer, BMB to follow up again and get this moving. • Winans, Elmwood, and Colt a. Need word wall drawing from TowerPinkster 1. TowerPinkster is going to review this to see if they still need to send these over

### **Superintendent Goals and Benchmarks**

Based on feedback I received from the board last month concerning my three focus goals for my evaluation, I shared on January 30, quarterly benchmarks for each of the three goals. I have paper copies to pass out to include in your notebook under the goals section.

Were there any questions or discussion from the board concerning these benchmarks?

### **Mid-Winter Break**

- A reminder that our Mid-winter/Presidents Day Break begins this week. There is no school for staff and students Friday February 13 – through Tuesday, February 17. Also a reminder that Thursday, February 12 is a half day of school for all students.

WAVERLY COMMUNITY SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING

**Report #25-47**

**Subject:**      **Personnel Report - All individuals listed on this report have completed the required background check**

**A.      Employment – Administrator**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
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**B.      Employment – Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Stacy Gyulveszi	Spec Ed Teacher	High School	BA Step 3/\$47,525	2/9/2026

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**C.      Employment – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Trakia Hatcher	Safety & Intervention Para	Middle School	\$21.01/hr	2/5/2026
Jeremy Neff	Class C 2 <sup>nd</sup> Shift Custodian	East Intermediate	\$17.26/hr	2/9/2026

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**D.      Resignation – Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Carlee Sweeten	Special Education Teacher	Middle School	3/6/2026
Kristen Gazley	Counselor	High School	3/12/2026
Marissa Stanaland	Special Ed Teacher	High School	3/20/2026

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**E.      Resignation – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Kayla Collett	Food Service & Child Care	East Intermediate	2/12/2026
Susan Corner	Bus Driver	Transportation	3/13/2026
Deadra Westfall	Food Service Floater	District	3/5/2026

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**F.      Staff Transfer**

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Shari McCarthy	Spec Ed Para Educator	HS Attendance/Discipline Secretary	3/2/2026
Julie Brilliant	Middle School Math Teacher	Middle School Asst. Principal	3/13/2026

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**G.      Retirement – Administration**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
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**H.      Retirement – Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Kerry Biladeau	Special Ed Teacher	Middle School	6/5/2026

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**I.      Retirement – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Lura Waisanen	Food Service	Middle School	6/4/2026

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**J.      Termination**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Cody Fronczak	2 <sup>nd</sup> Shift Class C Custodian	Winans	3/5/2026

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MARCH 16, 2026**

**Report #25-48**

**FOR ACTION\*\*\***

**Subject:**

Finance Report

**Recommendation:**

The Superintendent recommends the Board of Education review and approve the following report:

**Financial Report:**

The cash balance as of January 31, 2026, was \$6,414,191.91. Receipts during February, consisting of State aid, property taxes and other revenues/transfers-in in the amount of \$11,365,794.96 minus disbursements during February of \$8,663,611.48, left the district with a General Fund cash balance, as of February, 2026, of \$9,116,375.39.

2025-26 General Fund revenues/transfers-in exceed expenditures/transfers-out by \$963,094. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2025-26 Student Activity Fund revenues/transfers-in exceed expenditures/transfers-out by \$58,860. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2025-26 Sinking Fund revenues exceed expenditures by \$1,079,081. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2025-26 Public Improvement Fund expenditures/transfers-out exceed revenues/transfers-in by \$440,194. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2024 Building and Site, Series II Bonds remaining to be allocated, including \$4,313,690 of accrued interest/change in market value, is \$2,555,077. A summary of life-to-date activity is included in the supporting documentation

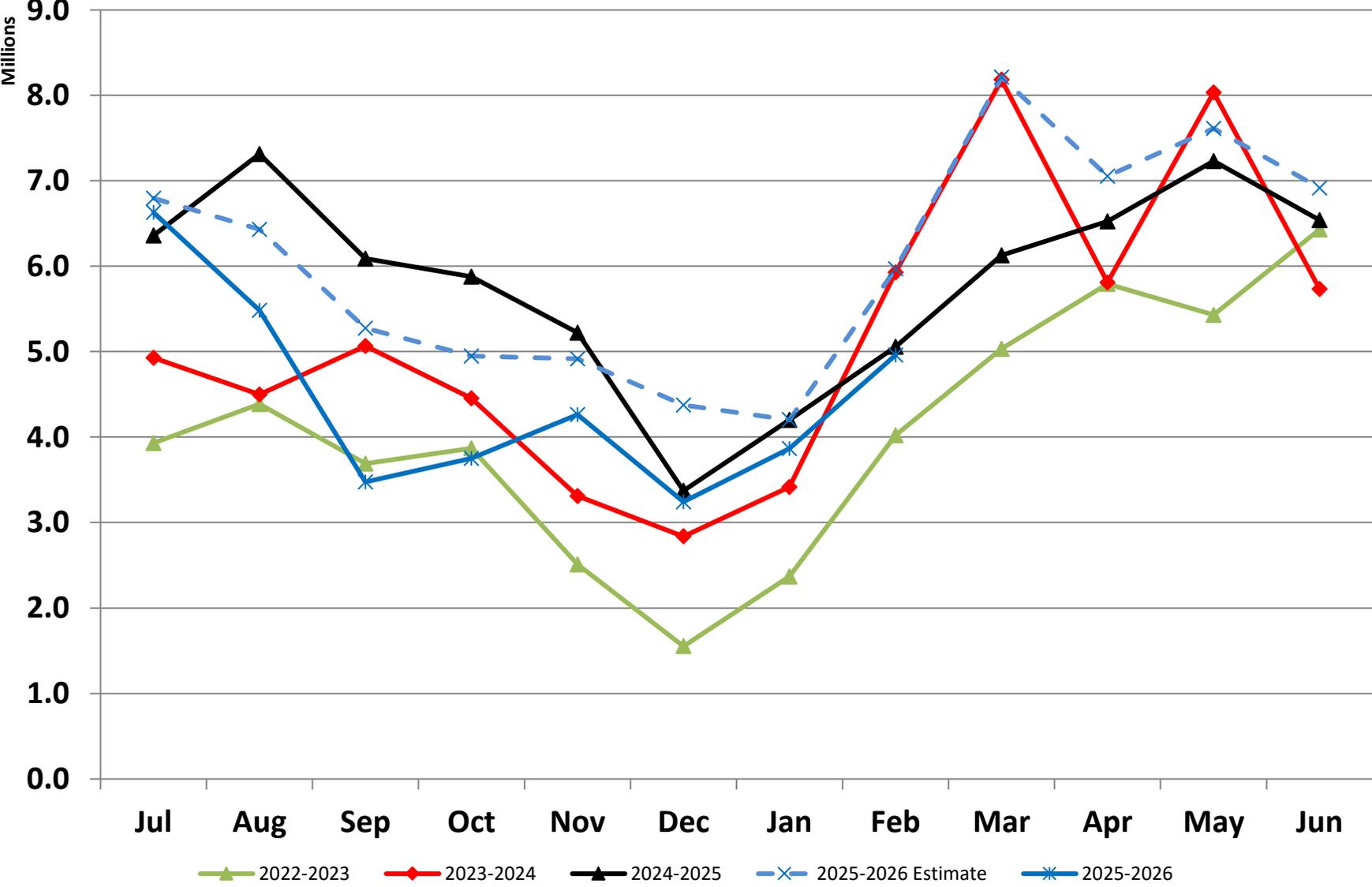
# Waverly Community Schools

## Finance Committee - Cash Position Report

For the Month Ended February 28, 2026

Balance on Hand January 31, 2026	6,414,191.91
Revenues	
State Aid	3,220,805.31
Taxes	3,729,277.01
Other Revenue	510,654.62
Interfund Transfers In	3,900,000.00
State Aid Note Proceeds	-
	<u>11,360,736.94</u>
Disbursements	
Payroll and Related Liabilities	(3,362,770.84)
Other Expenditures	(5,300,840.64)
State Aid Repayment	-
	<u>(8,663,611.48)</u>
Prior Month Adjustments - February 2026	5,058.02
Balance on Hand February 28, 2026	<u><u>9,116,375.39</u></u>
PNC Bank - General	7,245,566.49
MILAF	1,598,450.46
PNC Bank - Payroll	272,358.44
Comerica - Checking	-
	<u><u>9,116,375.39</u></u>
Difference	-

## Waverly Community Schools Cash Flow Analysis (Monthly Lows)



**Waverly Community Schools**  
**General Fund - Budgetary Comparison Schedule**  
**For the Month Ended February 28, 2026**

	Revised Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	10,735,568	9,440,322	(1,295,246)	12.1%
State sources	32,890,283	17,003,968	(15,886,315)	48.3%
Federal sources	988,093	203,462	(784,632)	79.4%
Intergovernmental	4,977,157	2,411,706	(2,565,451)	51.5%
Transfers In	125,000	-	(125,000)	100.0%
<b>Total revenue</b>	<b>49,716,101</b>	<b>29,059,458</b>	<b>(20,656,643)</b>	<b>41.5%</b>
<b>Expenditures</b>				
<b>Current:</b>				
<b>Instruction:</b>				
Basic program	17,114,507	9,519,798	(7,594,709)	44.4%
Added needs	9,956,109	5,294,100	(4,662,009)	46.8%
<b>Total instruction</b>	<b>27,070,616</b>	<b>14,813,898</b>	<b>(12,256,718)</b>	<b>45.3%</b>
<b>Support Services:</b>				
Pupil	3,952,890	2,082,278	(1,870,612)	47.3%
Instructional staff	3,139,248	1,635,545	(1,503,703)	47.9%
General administration	565,555	410,508	(155,046)	27.4%
School administration	3,393,569	2,008,962	(1,384,606)	40.8%
Business	715,993	437,473	(278,521)	38.9%
Operations and maintenance	5,150,287	3,104,709	(2,045,578)	39.7%
Pupil transportation services	1,734,314	1,079,559	(654,754)	37.8%
Central	1,242,046	805,621	(436,425)	35.1%
Other	326,364	247,351	(79,013)	24.2%
<b>Total support services</b>	<b>20,220,265</b>	<b>11,812,007</b>	<b>(8,408,258)</b>	<b>41.6%</b>
Athletics	790,263	448,445	(341,818)	43.3%
Community services	-	4,080	4,080	0.0%
Welfare Activities	-	-	-	0.0%
Non Publics	10,073	7,140	(2,933)	29.1%
Facility Acquisition	-	-	-	0.0%
<b>Debt service:</b>				
Principal	-	-	-	0.0%
Interest	-	-	-	0.0%
Capital outlay	21,829	61,507	39,678	-181.8%
Payments to other public schools	1,854,081	949,287	(904,794)	48.8%
<b>Total expenditures</b>	<b>49,967,127</b>	<b>28,096,364</b>	<b>(21,870,763)</b>	<b>43.8%</b>
Excess of Revenue (Under)Over Expenditures	(251,026)	963,094	1,214,120	
Transfers Out	1,100,000	-	(1,100,000)	100.0%
Change in Fund Balance	(1,351,026)	963,094	2,314,120	
Favorable Expenditure Variance (1.5%)	749,507			
Projected Change in Fund Balance	(601,519)			
Fund Balance - Beginning of year	10,043,259			
Fund Balance - End of year	9,441,740			
	18.9%			

**Waverly Community Schools**  
**Student Activity Fund - Budgetary Comparison Schedule**  
**For the Month Ended February 28, 2026**

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	172,456	186,006	13,549	-7.9%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	1,000	1,000	0.0%
Transfers In	-	-	-	0.0%
<b>Total revenue</b>	<b>172,456</b>	<b>187,006</b>	<b>14,549</b>	<b>-8.4%</b>
Expenditures				
Student Activities	108,104	78,410	(29,694)	27.5%
Athletics	58,298	49,736	(8,562)	14.7%
<b>Total expenditures</b>	<b>166,401</b>	<b>128,145</b>	<b>(38,256)</b>	<b>23.0%</b>
Excess of Revenue (Under)Over Expenditures	6,055	58,860	52,805	
Transfers Out	-	-	-	0.0%
Change in Fund Balance	6,055	58,860	52,805	
Fund Balance - Beginning of year	364,713			
Fund Balance - End of year	370,768			

**Waverly Community Schools**  
**Sinking Fund - Budgetary Comparison Schedule**  
**For the Month Ended February 28, 2026**

	Original Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	1,218,543	1,080,443	(138,100)	11.3%
State sources	-	2,110	2,110	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
<b>Total revenue</b>	<b>1,218,543</b>	<b>1,082,552</b>	<b>(135,991)</b>	<b>11.2%</b>
<b>Expenditures</b>				
Current:				
Support Services - Business	-	3,471	3,471	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
<b>Total expenditures</b>	<b>-</b>	<b>3,471</b>	<b>3,471</b>	<b>0.0%</b>
<b>Excess of Revenue (Under)Over Expenditures</b>	<b>1,218,543</b>	<b>1,079,081</b>	<b>(139,462)</b>	
Transfers Out	-	-	-	
<b>Net Change in Fund Balance</b>	<b>1,218,543</b>	<b>1,079,081</b>	<b>(139,462)</b>	
<b>Fund Balance - Beginning of year</b>	<b>5,398,905</b>			
<b>Fund Balance - End of year</b>	<b>6,617,448</b>			

**Waverly Community Schools**  
**Public Improvement Fund - Budgetary Comparison Schedule**  
**For the Month Ended February 28, 2026**

	Original Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	30,000	31,657	1,657	-5.5%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	1,100,000	-	(1,100,000)	100.0%
<b>Total revenue</b>	<b>1,130,000</b>	<b>31,657</b>	<b>(1,098,343)</b>	<b>97.2%</b>
<b>Expenditures</b>				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	-	17,329	17,329	0.0%
Support Services - Transportation	-	288,910	288,910	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	165,612	165,612	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
<b>Total expenditures</b>	<b>-</b>	<b>471,851</b>	<b>471,851</b>	<b>0.0%</b>
<b>Excess of Revenue (Under)Over Expenditures</b>	1,130,000	(440,194)	(1,570,194)	
Transfers Out	-	-	-	
<b>Net Change in Fund Balance</b>	1,130,000	(440,194)	(1,570,194)	
<b>Fund Balance - Beginning of year</b>	1,197,935			
<b>Fund Balance - End of year</b>	2,327,935			

# Waverly Community Schools

## 2022 Building and Site Bonds, Series II

### Budget Summary

As of February 28, 2026

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
New Construction	17,936,114	1,542,564	1,086,706	15,306,843
Remodeling	23,442,809	20,629,037	25,803,954	(22,990,183)
Site Improvements	2,742,289	1,276,146	611,145	854,998
<b>Construction Base Budget Subtotal</b>	<b>44,121,212</b>	<b>23,447,747</b>	<b>27,501,806</b>	<b>(6,828,341)</b>
<b>Instructional Technology</b>				
Computers and Mobile Devices	598,414	54,079	0	544,335
Audio / Visual	1,049,047	399,617	418,188	231,243
<b>Instructional Technology Subtotal</b>	<b>1,647,461</b>	<b>453,695</b>	<b>418,188</b>	<b>775,578</b>
<b>Loose Furnishings and Equipment</b>				
Non-Instructional Computers and Mobile Devices	272,130	-	-	272,130
Non-Instructional Audio / Visual	290,215	171,888	19,099	99,229
Furnishings, Fixtures and Equipment (FF&E)	1,912,269	1,570,937	363,506	(22,174)
<b>Loose Furnishings and Equipment Subtotal</b>	<b>2,474,614</b>	<b>1,742,825</b>	<b>382,605</b>	<b>349,185</b>
<b>District</b>				
Buses	674,918	-	-	674,918
Contingency	751,928	-	1,583,239	(831,311)
Election/Issuance Costs	829,463	252,597	-	576,866
General Conditions	1,055,897	952,567	157,561	(54,231)
Architect and Engineering Fees	2,775,410	401,000	189,680	2,184,730
A/E Reimbursables	462,568	131,176	12,234	319,158
Technology Design	251,083	123,702	(29,101)	156,482
Construction Mgr	3,238,964	1,289,988	747,096	1,201,880
<b>District Subtotal</b>	<b>10,040,231</b>	<b>3,151,030</b>	<b>2,660,709</b>	<b>4,228,492</b>
Bank Interest/Proceeds	(283,526)	(4,313,690)	-	4,030,164
<b>Totals</b>	<b>57,999,992</b>	<b>24,481,608</b>	<b>30,963,308</b>	<b>2,555,077</b>
Underwriters Discount	1,154,642	1,154,642	-	1
<b>Grand Total</b>	<b>59,154,634</b>	<b>25,636,249</b>	<b>30,963,308</b>	<b>2,555,077</b>

**Waverly Community Schools**  
**Building and Site Bonds - May 2021 Authorization**  
**Budget Summary - All Series**  
**As of February 28, 2026**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
New Construction	17,936,114	2,159,998	1,086,706	14,689,410
Remodeling	67,182,174	61,333,426	25,780,205	(19,931,457)
Site Improvements	7,235,245	7,636,447	611,146	(1,012,347)
<b>Construction Base Budget Subtotal</b>	<b>92,353,533</b>	<b>71,129,870</b>	<b>27,478,057</b>	<b>(6,254,394)</b>
<b>Instructional Technology</b>				
Computers and Mobile Devices	3,943,267	1,675,373	(0)	2,267,894
Audio / Visual	2,883,419	1,444,517	418,187	1,020,715
<b>Instructional Technology Subtotal</b>	<b>6,826,686</b>	<b>3,119,890</b>	<b>418,187</b>	<b>3,288,609</b>
<b>Loose Furnishings and Equipment</b>				
Non-Instructional Computers and Mobile Devices	618,614	-	-	618,614
Non-Instructional Audio / Visual	290,215	171,888	19,099	99,229
Furnishings, Fixtures and Equipment (FF&E)	6,012,398	4,182,716	363,506	1,466,176
<b>Loose Furnishings and Equipment Subtotal</b>	<b>6,921,227</b>	<b>4,354,604</b>	<b>382,605</b>	<b>2,184,018</b>
<b>District</b>				
Buses	1,124,864	-	-	1,124,864
Contingency	826,120	38,928	1,606,989	(819,797)
Election/Issuance Costs	1,787,689	511,045	-	1,276,644
General Conditions	2,099,386	2,428,841	157,562	(487,016)
Architect and Engineering Fees	5,901,198	5,737,512	303,753	(140,067)
A/E Reimbursables	913,401	1,011,582	13,638	(111,819)
Technology Design	817,208	673,489	157,269	(13,550)
Construction Mgr	6,439,865	5,542,858	2,079,466	(1,182,459)
<b>District Subtotal</b>	<b>19,909,731</b>	<b>15,944,256</b>	<b>4,318,676</b>	<b>(353,200)</b>
Bank Interest/Proceeds	(1,011,178)	(8,067,056)	-	7,055,878
<b>Totals</b>	<b>125,000,000</b>	<b>86,481,563</b>	<b>32,597,525</b>	<b>5,920,912</b>
Underwriters Discount	1,609,442	1,609,442	-	1
<b>Grand Total</b>	<b>126,609,442</b>	<b>88,091,005</b>	<b>32,597,525</b>	<b>5,920,913</b>



**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MARCH 16, 2026**

**Report #25-49**

**FOR ACTION**

**Subject:**

Technology Equipment Purchase Recommendation

**Recommendation:**

The Superintendent recommends the Board of Education approve the purchase of school bus surveillance equipment from Safe Fleet, in accordance with Board Policy 6320 (Purchasing).

**Statement of Purpose:**

The purpose of this recommendation is replacing surveillance equipment that has reached the end of its useful life.

**Budget Impact:**

The total cost of this recommendation is not to exceed Ninety-Six Thousand Five Hundred Thirty-Three and 75/100 dollars (\$96,533.75). The contract will be funded by the proceeds from the 2024 Building and Site, Series II bonds.

**Historical Information:**

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites. The ballot proposal, having received sufficient votes, was approved.

Cooperative Purchasing saves schools time and money by providing bids compliant with the Revised School Code, allowing schools to buy without bidding independently.

The existing style of surveillance equipment requires the use of data cards for retention of recorded data from our transportation vehicles. This presents challenges in proper access and safeguarding of the data. The proposed solution will record data onto a solid-state drive (SSD) with redundant backups. The data will be then accessible over a Wi-Fi-enabled connection.

**Rationale for Recommendation:**

The rationale for this recommendation is to replace the equipment which reached the end of its useful life and modernize the equipment for better visibility, retention and data access.

**Strategic Plan Reference:**

We will enhance and implement the tools and instruction to develop each student's proficiency in 21<sup>st</sup> century technology.



March 3, 2026

Mr. Evan Nuffer  
Director, Finance and Operations  
Waverly Community Schools  
515 Snow Rd.  
Lansing, Michigan 48917

RE: Waverly Community Schools Bus Surveillance RFQ

Dear Mr. Nuffer,

Request for Quote documents were issued for Waverly Community Schools (WCS) for WiFi based camera surveillance systems for the (23) fleet of transportation vehicles. This includes (21) Buses and (2) vans. Services include the purchase of the systems along with the integration and master system set up for monitoring. With the district's technology group, virtual demonstrations were conducted with multiple manufacturers of bus surveillance systems to determine the best solution that meets the needs of the district. After demonstrations it was determined that Safe Fleet met or exceeded all the basic functions the district was looking for. Safe Fleet used the TIPS competitively bid pricing structure for this quote and that is noted on the official quote.

**Bid Evaluation Summary and Recommendations**

Submitted response was as follows:

Safe Fleet            **\$96,533.75**

After a review of the response received, post-bid interview, follow-up questions, clarifications and details were all confirmed by Barton Malow, Waverly Technology and the contractor. Based upon the evaluation of the project team we present this response for consideration by the administration and Board of Education:

Safe Fleet            **\$96,533.75**

This system comes with an annual license fee. The first year is included in the above proposal's cost and then after the first year the approximate annual cost will be **\$3,450.00**.

Upon approval by the Board of Education, Waverly administration will issue a PO for the project and begin the implementation portion of the project with anticipated completion in summer of 2026 if not sooner. If you have any questions, please call me at (989) 415-0162.

Sincerely,

Jeff Zalucha  
Technology Designer II  
Barton Malow Builders



Proposal for Products Services  
Waverly Community Schools  
Safe Fleet Camera System Proposal. Includes Nexus Video-Wifi w/ Cloud Storage



2026-03-02

Attention: John Harpst

Dear John Harpst ,

Safe Fleet is pleased to submit this proposal for your review. We hope it guides you in selecting the best solution for your needs. The proposed pricing is guaranteed for 90 days.

Your school district strives to deliver the utmost in student and driver safety and security, while also minimizing operational risk and generating increased performance efficiency. You look for technology partners whose vision and mission aligns with your goals and objectives. Partners who stand behind their products and services - delivering value, quality, reliability and support: all with the end goal of making your fleet environment safer and more efficient.

Part of the Safe Fleet family of brands since 2014, Seon has been in business since 1999. Our company has sold over a quarter of a million surveillance and fleet management systems to over 5,000 school districts and public transit agencies throughout North America. We have the expertise and product breadth to enhance the safety and productivity of your fleet. We also have a reputation for building quality and reliable products, establishing long-term relationships and providing responsive customer service. Our approach to business ensures our clients realize the highest return on investment and lowest cost of ownership in the industry.

We understand the Waverly Community Schools requirement for a Transportation Management system solution is based on the need for a powerful tool to aid in the goal of enhancing the safety of students and employees. Further, we understand your need for an adaptable platform to help you meet the technological demands of the future.

With the above points in mind, Safe Fleet's partnership with Waverly Community Schools offers the following:

- An increased ROI by providing a path for upgrading technology as fiscal budgets allow
- An innovative, cutting edge, adaptable platform that allows future expansion with additional peripherals and system integration
- A long-term partnership to develop customized hardware solutions and software applications, integration with other on-board technology while automating internal processes within the organization and minimizing incremental capital and operating costs.

Safe Fleet is that technology partner referenced above, whose mission and vision aligns with your goals and objectives and who demonstrates a dedication to stand behind every solution we offer. We continually work to understand what fleet safety means to the school bus industry and to each and every school district. And with that understanding we challenge ourselves to re-define solutions to meet these needs with one-stop access to customized, integrated and intelligent solutions that answer today's safety needs and anticipate tomorrow's challenges.

Our advanced technology and mobile video surveillance systems, form an integrated platform to help our customers predict and prevent accidents, create better drivers and smarter vehicles and safer fleets. Safety is at the core of everything we do, and we will work hard to meet and exceed your safety and security expectations.

When you choose Safe Fleet, you are choosing the breadth and width of our safety solutions across every fleet market we serve: School and Transit Bus, Fire, EMS, Law Enforcement, Work Truck, Truck and Trailer, Construction, Agriculture, Waste and Recycling, Industrial and Defense. You will also benefit from:



- Technology that is purpose-built for school bus safety and security by in-house product development and engineering teams with an incredible focus on backward compatibility and a mantra that “no customer will be left behind.”
- Reliable Solutions backed by rigorous research, design, testing and quality assurance processes.
- Customer Support that includes customer portal access to training videos, product FAQs, product information downloads and free phone support provided by Safe Fleet technology experts.

The accompanying proposed solution/quote was architected based on our understanding of your requirements. This proposed solution meets the needs you’ve outlined today, and also offers the ability to expand for future requirements.

Please do not hesitate to contact me if you have any questions, concerns, feedback, or if there is any further clarification I can provide. I look forward to discussing the many ways we can be of benefit to Waverly Community Schools.

Best regards,

John Dannenbaum  
Safe Fleet – Seon  
Unit 111, 3B Burbidge Street  
Coquitlam, BC, V3K 7B2  
1.877.630.7366 | | john.dannenbaum@safefleet.net



Date: 2026-03-02  
 Proposal #: Q-86375  
 Expiry Date: 2026-05-01  
 End User: Waverly Community Schools

**PREPARED FOR:**

John Harpst  
 Technical Director  
**SOLD TO DETAILS**  
 Waverly Community Schools  
 515 Snow Road  
 Lansing, Michigan 48917-4501  
 United States

517-321-7265  
 rharpst@waverlyk12.net  
**BILLING DETAILS**

**SHIPPING DETAILS**

Waverly Community Schools  
 515 Snow Road  
 Lansing, Michigan 48917-4501  
 United States

**PREPARED BY:**

John Dannenbaum

Corporate Office: 1.877.630.7366  
 Unit 111, 3B Burbidge Street  
 Coquitlam, BC V3K 7B2  
 john.dannenbaum@safefleet.net

(21) Large Buses TIPS CONTRACT PRICING APPLIES TO ENTIRE QUOTE 4-camera system per bus.

QTY	PRODUCT	DESCRIPTION	CAMERA LOCATION	UNIT PRICE	TOTAL PRICE
21	DH4V2H500	DH4v2 DVR Recording System. Includes recorder supporting up to 5 Channels Max, 4 Analog HD Channels with Audio Built-in, 1 IP Channel (requires optional power injector), Built-in GPS & WiFi (AC, AN, BGN), Security Front Cover with Lock Set, Mounting Plate, power harness, GPS antenna, and 500GB HDD Storage Cartridge. WiFi antenna available separately.		USD 1,004.70	USD 21,098.70
21	WT2E20S20G0	WT2 Wire Bundle for display of DVR Recording, Video Loss, and Error. Includes 20 ft. signals harness (WT2) and RGY-Button with 20 ft. harness (HEDM20). Compatible with TH8, DH-Series, and NH-Series. GPS is not included.		USD 160.74	USD 3,375.54
1	FRGT-LTL	LTL Freight FREIGHT PRICE COVERS LARGE BUSES AND VAN CAMERA SYSTEMS		USD 360.00	USD 360.00
21	HD2Q02AI20	HD 1080P Camera, Dome, 2.5mm, internal, audio, IR, TDN, 20' harness - to use with DH4, DH4C, TH6, TH8, and NH16 DVRs	Front < Rear	USD 229.48	USD 4,819.08
21	HD3U01AN50	HD Camera, Ultra Wide, 1.72mm, internal, audio, IR, TDN, 50 ft harness — Compatible with all TH, DH, & NH16 series recorders, except TH4C & TH4. ULTRA-WIDE FISHEYE LENS. CAMERA PLACED MID-SHIP.	Cross-view	USD 376.38	USD 7,903.98
21	HD2Q04AI50	HD 1080P Camera, Dome, 3.6mm, internal, audio, IR, TDN, 50' harness - to use with DH4, DH4C, TH6, TH8, and NH16 DVRs	Rear < Forward	USD 235.62	USD 4,948.02



QTY	PRODUCT	DESCRIPTION	CAMERA LOCATION	UNIT PRICE	TOTAL PRICE
21	HD3S16EI2	AHD 1080P Camera, Wedge, Stop Arm applications, 16.0mm, external, IR TDN, pigtail with a 2x3 Micro-Fit receptacle, no harness, compatible with all TH, DH, & NH16 series recorders, except TH4C & TH4. STOP ARM CAMERA MOUNTED EXTERIOR DRIVER SIDE FRONT OF BUS FACING REAR.	Stop-Arm < Rear	USD 355.98	USD 7,475.58
21	HEHD20	ASSY, CBL, HD, 2X3Micro-Fit M-M, 20ft for AHD Wedge and Dome Cameras		USD 27.50	USD 577.50
21	INST-CAMSYS	Installation TL/TX/DH DVR with one CQ/CJ camera/GPS and Signals		USD 510.00	USD 10,710.00
42	INST-INTCAM	Installation, CHQ/HD1Q/HD2Q/HD3Q/HD3U/C3Q/C8 cameras		USD 89.76	USD 3,769.92
21	INST-EXTCAM	Installation, CA/CHW/HD1W/HD1S/HD3W/HD3S/C3W/RVC400 cameras		USD 159.12	USD 3,341.52
<b>(21) Large Buses TIPS CONTRACT PRICING APPLIES TO ENTIRE QUOTE Total:</b>					<b>USD 68,379.84</b>

(2) Vans

Duet dual-lens windshield mounted dashcam. Records to DVR hard drive. Nexus compatible.

QTY	PRODUCT	DESCRIPTION	CAMERA LOCATION	UNIT PRICE	TOTAL PRICE
2	DH4V2H500	DH4v2 DVR Recording System. Includes recorder supporting up to 5 Channels Max, 4 Analog HD Channels with Audio Built-in, 1 IP Channel (requires optional power injector), Built-in GPS & WiFi (AC, AN, BGN), Security Front Cover with Lock Set, Mounting Plate, power harness, GPS antenna, and 500GB HDD Storage Cartridge. WiFi antenna available separately.		USD 1,004.70	USD 2,009.40
2	WT2E20S20G0	WT2 Wire Bundle for display of DVR Recording, Video Loss, and Error. Includes 20 ft. signals harness (WT2) and RGY-Button with 20 ft. harness (HEDM20). Compatible with TH8, DH-Series, and NH-Series. GPS is not included.		USD 160.74	USD 321.48
1	FRGT-LTL	LTL Freight FREIGHT COST INCLUDED IN ABOVE.		USD 0.00	USD 0.00
2	HD2D0202AI	Dual Lens Cam, 1080p, 2.1mm lens forward/inward, mic	Front < Rear; Windshield < Road	USD 340.52	USD 681.04
4	HEHD20	ASSY, CBL, HD, 2X3Micro-Fit M-M, 20ft for AHD Wedge and Dome Cameras		USD 27.50	USD 110.00
2	INST-CAMSYS	Installation TL/TX/DH DVR with one CQ/CJ camera/GPS and Signals		USD 510.00	USD 1,020.00



QTY	PRODUCT	DESCRIPTION	CAMERA LOCATION	UNIT PRICE	TOTAL PRICE
2	INST-HD2D	Installation for HD2D cameras		USD 119.34	USD 238.68
<b>(2) Vans Total:</b>					USD 4,380.60

Nexus Video Management - WiFi

Nexus Video Management provides 500GB cloud storage for saved video clips and a cloud video server. Nexus VM wifi allows for remote request & retrieval of vehicle (bus or van) camera video to download and share. Vehicle must be connected to wifi. Annual vehicle license renewal fee applies.

QTY	PRODUCT	DESCRIPTION	CAMERA LOCATION	UNIT PRICE	TOTAL PRICE
1	CL-NVMB	Nexus Video Management Cloud Activation		USD 6,751.00	USD 6,751.00
1	PT-SET-CLD	Professional Services - New Customer Cloud Services		USD 2,250.00	USD 2,250.00
23	CL-NVMV-Y1	Nexus Video Management Vehicle Activation (per vehicle) - Valid for 1 year. Annual Renewal Fees Apply NEXUS VEHICLE LICENSE. ANNUAL RENEWAL FEE APPLIES STARTING YEAR 2 OF SERVICE. 1ST YEAR INCL.		USD 178.00	USD 4,094.00
23	ANTK-W22W6	Dual Band White WiFi Antenna Kit with Two Cables 1ft Length plus 2x 060-1109 5M (16Ft) WIFI Extension Cables and RP-SMA Male Terminating Connectors WIFI ANTENNA PER BUS & VAN		USD 198.81	USD 4,572.63
23	INST-ANT	Install one roof mounted antenna and connection of associated antenna cables to receiving devices at one location. Receiving device install not included.		USD 119.34	USD 2,744.82
1	FRGT-PARTS-GROUND	Ground Freight - Parts Only		USD 105.00	USD 105.00
1	PARTS-G-HANDLING	Handling Fee, Parts Order - GROUND Fulfillment		USD 50.00	USD 50.00
<b>Nexus Video Management - WiFi Total:</b>					USD 20,567.45



Extended Warranty for DVR's & Cameras Extends standard 3-year DVR & camera warranty to 5-years.

QTY	PRODUCT	DESCRIPTION	CAMERA LOCATION	UNIT PRICE	TOTAL PRICE
21	EXW-DH4v2H500-5Y	Extends Warranty of DH4v2 System from 3 years to 5 years. Coverage includes DVR and 500GB HDD media cartridge only. Excludes other items such as SD card media, cameras, accessories, harnessing, and wireless equipment. DVR & HARD DRIVE EXTENDED WARRANTY		USD 78.54	USD 1,649.34
21	EXW-HD3U01AN-5Y	Extended warranty for HD3U01AN Ultra-Wide High-Definition Interior AHD 1080P Camera (for Years 4 and 5). Per camera. CAMERA EXTENDED WARRANTY		USD 23.46	USD 492.66
21	EXW-HD3WXXEI2-5Y	Extended warranty for HD3WxxEI2 High-Definition Exterior AHD 1080P Series Cameras (for Years 4 and 5). Per camera. CAMERA EXTENDED WARRANTY		USD 28.56	USD 599.76
21	EXW-HD3QXXA-5Y	Extended warranty for HD3QxxA Interior AHD 1080P Series Dome Cameras (for Years 4 and 5). Per camera. CAMERA EXTENDED WARRANTY		USD 19.38	USD 406.98
2	EXW-HD2D0X02AI-5Y	Extended warranty for Duet Dual Lens High-Definition Interior AHD 1080P Series Cameras (for Years 4 and 5). Per camera. DUET VAN CAMERA EXTENDED WARRANTY		USD 28.56	USD 57.12
<b>Extended Warranty for DVR's &amp; Cameras Total:</b>					USD 3,205.86

Annual License & Cloud Storage Renewal Annual Renewal Fees due after 1st Year of Service. Renewal fees as quoted covers Costs Nexus wifi cloud storage.

QTY	PRODUCT	DESCRIPTION	CAMERA LOCATION	UNIT PRICE	TOTAL PRICE
23	CL-NVMV-RY1	Nexus Video Management Vehicle Activation - Annual Renewal Fee. Valid for 1 year		USD 150.00	USD 3,450.00
1	TARIFF-LY-L	FEE, Tariff Levy, L		USD 0.00	USD 0.00
<b>Annual License &amp; Cloud Storage Renewal Costs Total:</b>					USD 3,450.00

<b>Total:</b>	USD 96,533.75
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All purchases must be confirmed with an authorized signature from the purchaser; company issued purchase orders should be provided for all purchases exceeding \$10,000.00 (in addition to authorized proposal). Any purchases that are exempt from sales taxes must be accompanied by a tax exemption and/or resellers certificate.

By signing this proposal (the "Proposal") (or, if this Proposal is attached to, referenced in, or otherwise accompanies any other agreement, statement of work, purchase order, or other similar document, by or between the parties and/or their applicable affiliates (any of the foregoing, collectively, the "Accompanying Agreement"), then by signing such Accompanying Agreement), the Customer agrees to all terms and conditions set forth herein, including without limitation those set out in this Comments and Terms section, and to the Safe Fleet Video & Telematics Products and Services Standard Customer Terms & Conditions, currently available at [safefleet.net/v-and-t-general-terms](https://safefleet.net/v-and-t-general-terms) (as may be updated or amended by Safe Fleet from time to time in its discretion, the "Ts&Cs"), which are incorporated herein and will govern all products, services, and other matters set forth herein. Capitalized terms used but not defined herein shall have the meaning ascribed to them in the Ts&Cs.

Customer and Safe Fleet expressly agree that, notwithstanding anything to the contrary in the Accompanying Agreement, including any provision thereof relating to order of precedence, conflicts, or "battle of the forms," in the event of any conflict, ambiguity, or inconsistency (any of the foregoing, a "Conflict") between any term, provision, requirement, request, specification, or other provision (any of the foregoing, a "Provision") of the Accompanying Agreement and any Provision of this Proposal (including, for clarity, the Ts&Cs), this Proposal shall prevail and control; Customer and Safe Fleet intend this Proposal to be, and this Proposal shall be deemed to be, an amendment to any Conflicting Provision of the Accompanying Agreement.

The warranties applicable to the products, services, and other matters set forth herein are available at <https://www.safefleet.net/product-and-service-warranties> (the "Warranty Documentation"). Notwithstanding any other provision in this Agreement, the Warranty Documentation sets forth the sole warranties with respect to the products, services, and other matters set forth herein, and Safe Fleet hereby expressly disclaims all other representations and warranties, express or implied.

PO#	_____	Date:	_____
Name:	_____	Title:	_____
Signature:	_____		_____
Comments:	_____ _____		



**Seon Additional Comments & Terms:**

TIPS Contract #240801 (SB Surveillance) EXPIRES Oct 31, 2027

**\*\*INSTRUCTIONS TO CUSTOMER Per Tips & Taps Co-operative\*\***

1. Please include our Contract # 240801 on the PO.

2. Please forward a copy of the Purchase order to

[tipspo@tips-usa.com](mailto:tipspo@tips-usa.com)

The instructions from TIPS to confirm vendors & contracts is to

1. go to their website.

<https://www.tips-usa.com/index.cfm>

2. Then select Vendors

3. Hover over "S", then scroll down to find Seon System Sales Inc, click on that

4. Within that you can see an overview confirmation, or drill into details including due diligence and other documents.

**Proposed installation prices are based on all vehicles being present and available, in a single location, at the time of scheduled installation. Any offsite installation work or the requirement to return to the site at a later date are subject to additional fees including labor and associated travel costs.**

Seon cloud-based services, metadata retention duration: Transit systems

Metadata for Seon's vMax Commander and vMax Live Plus cloud-based services (standard service), is maintained for 12 months and then permanently deleted from the Seon cloud servers.

Metadata refers to all records created, input, or collected through the cloud-based service and stored on our cloud servers, excluding Media Files as described below:

Metadata includes

- Data created, input, logged or collected through the cloud-based service related to the fleet, vehicle location, or vehicle speed, and operational data related to alarms.
- Equipment health check information

Metadata does NOT include

- User names and passwords
- Media Files – **any audio, video, or photo data that is** created, input, or collected through use of the Software service
- Any fleet set-up data entered by users such as bus IDs, route IDs, driver IDs, vehicle types

Temporary Tariff: Due to the increasing magnitude and volatility of the tariff situation, we are not able to absorb this event alone. Given these factors, Safe Fleet(Video)/Seon will be implementing a market condition-dependent Tariff surcharge of 5.75%, effective on all new purchase orders placed on

November 1st, 2025

and thereafter.

This quote is valid for up to 60 days. All sales are final. A restocking fee of 20% will apply for any product returns and/or exchanges requested after initial shipment of the product. Note that product returns and/or exchanges will only be accepted for new, unused product that is within the original, unopened packaging.



Thank you for the opportunity to provide a Proposal for your mobile surveillance and fleet management needs. We trust this customized solution will help you meet your goals for passenger and driver safety and security.

Please feel free to contact me directly at 1.877.630.7366 if you have any questions or concerns. We look forward to partnering with you.

Best regards,

John Dannenbaum  
1.877.630.7366 | [john.dannenbaum@safefleet.net](mailto:john.dannenbaum@safefleet.net)

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MARCH 16, 2026**

**Report #25-50**

**FOR ACTION**

**Subject:**

Desktop Computer Purchase Recommendation

**Recommendation:**

The Superintendent recommends the Board of Education approve the purchase of desktop computers from People Driven Technology (PDT), as per the attached summary and in accordance with Board Policy 6320 (Purchasing).

**Statement of Purpose:**

The purpose of this recommendation is to replace technology equipment at the end of its useful life.

**Background Information:**

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites. The ballot proposal having received sufficient votes was approved.

REMC purchases save schools time and money by providing bids compliant with the Revised School Code, allowing schools to buy without bidding independently.

**Budget Impact:**

The total cost of this recommendation is not to exceed One Hundred Fifty-Six Thousand One Hundred Sixty-Five and 00/100 Dollars (\$156,165.00). This purchase will be funded entirely by the proceeds from the 2022 Building and Site, Series II bonds. This recommendation is within the amount budgeted for this project.

**Discussion of Options:**

The Board may entertain a motion to take one of the following actions:

- 1) Accept the purchase recommendation, as presented
- 2) Reject the purchase recommendation, and issue an Invitation to Bid
- 3) Table the recommendation for further discussion



## Dell Pro Slim

### Prepared by:

#### East Michigan

Jeff Seelenbinder  
616-264-6725  
seelenbinderj@peopledriven.com  
Dawn Batson  
batsond@peopledriven.com

### Prepared for:

#### Waverly Community Schools

Jon Harpst  
rharpst@waverlyk12.net

### Quote Information:

#### Quote #: 027009

Version: 2  
Delivery Date: 03/05/2026  
Expiration Date: 03/19/2026

## Hardware

Line	Qty	Part Number	Description	Price	Extended Price
1	290	PDT25C-223250	Dell Pro Slim: Intel i5-14500, 16GB RAM, 256GB M.2 PCIe NVMe SSD, Integrated Graphics, Gigabit ethernet, supports wireless card, (1) HDMI, (1) DP, wired USB keyboard, wired USB optical mouse, Windows 11 Pro, Dell Three Year Onsite Warranty.	\$525.30	\$152,337.00
2	290	PDT25C-223250-HDMI	Optional HDMI 2.1 Port	\$13.20	\$3,828.00
REMC SAVE 2025-26 Computers Contract (4/1/25-3/31/26)					

**Subtotal: \$156,165.00**



## Dell Pro Slim

### Ship To:

#### Waverly Community Schools

515 Snow Rd  
Lansing, MI 48917  
Jon Harpst  
(517) 319-3014  
rharpst@waverlyk12.net

### Bill To:

#### Waverly Community Schools

515 Snow Rd  
Lansing, MI 48917  
Jon Harpst  
(517) 319-3014  
rharpst@waverlyk12.net

### Quote Information:

#### Quote #: 027009

Version: 2  
Delivery Date: 03/05/2026  
Expiration Date: 03/19/2026

## Quote Summary

Description	Amount
Hardware	\$156,165.00

**Total: \$156,165.00**

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

## People Driven Technology

## Waverly Community Schools

Signature: \_\_\_\_\_

Name: Jeff Seelenbinder

Title: Account Executive

Date: 03/05/2026

Signature: \_\_\_\_\_

Name: Jon Harpst

Date: \_\_\_\_\_



## **P** ACCEPTANCE OF THE PRICE QUOTE IS MADE ONLY UPON THESE TERMS AND CONDITIONS

1. **AGREEMENT:** PEOPLE DRIVEN TECHNOLOGY, INC. ("PEOPLE DRIVEN") DOES NOT ACCEPT AND EXPRESSLY OBJECTS TO ANY TERMS AND CONDITIONS OR OTHER WRITING ON ANY PURCHASE ORDER, STATEMENT OF WORK, OR ACKNOWLEDGEMENT WHICH IS DIFFERENT FROM OR ADDITIONAL TO THOSE TERMS AND CONDITIONS CONTAINED HEREIN, EXPRESSLY INCLUDING, WITHOUT LIMITATION, ANY EFFORT TO NEGATE THE TERMS AND CONDITIONS SET FORTH HEREIN. NO MODIFICATION OR WAIVER OF THESE TERMS WILL BE EFFECTIVE AGAINST PEOPLE DRIVEN UNLESS SPECIFIED IN WRITING AND SIGNED BY PEOPLE DRIVEN. THE RECEIPT OF THE QUOTE OR PAYMENT FOR THE PRODUCTS AND/OR SERVICES PROVIDED THEREUNDER SHALL CONSTITUTE CUSTOMER'S ACCEPTANCE OF THE TERMS HEREOF.
2. **PRICING:** Prices for any Products and/or Services are valid for 30 days therefrom unless otherwise stated. Customer is responsible for (i) all applicable federal, state or local sales, use or other taxes (except taxes on People Driven Technology, Inc.'s net income), (ii) shipping or packing charges, (iii) insurance, and (iv) any other expenses associated with the sale and transportation, or storage of the Products or tariffs and any similar charges imposed upon or in connection with the Products and/or Services. The parties agree that all charges included in the price of the Products and/or Services set forth in the Price Quote are based upon detailed specifications supplied by Customer and any deviation requested by the Customer from such specifications may result in additional charges. All prices quoted shall be exclusive of sales tax or other applicable taxes, tariffs, duties or charges which are payable by Customer. Any tax, tariff, duty or charge which People Driven may be required to pay or collect, now or hereafter imposed by any governmental authority or agency, foreign or domestic, with respect to the sale, purchase, production, processing, storage, delivery, transportation, use, or consumption of any of the Products and/or Services covered hereby, including all taxes upon or measured by receipts from sales or services, shall be for the account of Customer, and any such charges may be added by People Driven as a separate item to People Driven's invoices.
3. **PAYMENT:** Unless otherwise specified in the Price Quote, payment for Products and/or Services is due net 30 days from the date of invoice. All invoice totals will reflect a 3% discount for payment by readily available cash that would not be applied for credit card payments. Credit card payments are not accepted for payments over \$5,000.
4. **DELIVERY:** Unless otherwise agreed in writing, the Products shall be shipped and delivered F.O.B. Customer's ship to location set forth in the Price Quote. Unless Customer instructs People Driven to use a particular carrier on customer's order letter, the Products shall be shipped via a common carrier chosen by People Driven.
5. **SHORTAGE: CLAIMS AND INSPECTION:** Customer shall have the right to inspect the Products and/or Services within 48 hours of receipt. Any shortages or other claims in connection with an order must be made in writing and delivered to People Driven within such 48-hour period or shall be waived.
6. **RETURNS:** Customer acknowledges that People Driven shall have no obligation to accept returns of any Products ordered by and sold to Customer. People Driven at its sole discretion, may authorize the return of unused Products. Such returns cannot be made without a return authorization in writing issued by People Driven.
7. **TITLE AND RISK OF LOSS:** Unless otherwise specified in the Price Quote, title and risk of loss shall pass to Customer at the time the Products are tendered by each carrier at Customer's facilities, and any loss or damage thereafter shall not relieve Customer from any obligation hereunder. People Driven reserves, and Customer hereby grants to People Driven, a purchase money security interest in the Products, and all proceeds from the sale thereof, until full payment is received for all amounts due and payable by Customer.
8. **WARRANTIES AND REMEDIES:**

**Product Warranty:** People Driven does not warrant any Product. All Products are provided to Customer by People Driven "AS IS." People Driven will, to the extent allowable, pass through any warranties and indemnifications provided by the manufacturer of the Product. Customer, recognizing that People Driven is not the manufacturer of any Product, expressly waives any claim that Customer may have against People Driven based upon any product liability or infringement or alleged infringement of any patent, copyright, trade secret or other intellectual property right (each a "Claim") with respect to any Product and also waives any right to indemnification from People Driven against any such Claim made against Customer by another. Customer acknowledges that no employee of People Driven or any other party is authorized to make any representation or warranty on behalf of People Driven that is not expressly set forth in this Agreement.

**Service Warranty:** People Driven represents, warrants and covenants that (i) People Driven shall perform all Services, if any, in accordance with the material specifications set forth in the quote and (ii) the functions and features of the Services and related deliverables shall operate in the manner described in the applicable quote for ninety (90) days from the completion thereof. Notwithstanding anything contained herein to the contrary, to the extent a manufacturer requires Products to be installed by People Driven or such manufacturer in order for a warranty to be valid, neither People Driven nor the product manufacturer shall provide a warranty for any Products which are not installed, as applicable, by People Driven or the product manufacturer. EXCEPT AS SET FORTH HEREIN, PEOPLE DRIVEN MAKES NO OTHER WARRANTIES, WRITTEN OR ORAL. ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, ARE HEREBY SPECIFICALLY DISCLAIMED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT, AND ANY WARRANTY ARISING BY STATUTE, OPERATION OF LAW, COURSE OF DEALING OR PERFORMANCE, OR USAGE OF TRADE.
9. **EXPORT RESTRICTIONS:** Products may be subject to export or resale restriction or regulation, and Customer acknowledges that it will comply with such restrictions and regulations. Any statement as to product country of origin, Export Control Classification Number, or compliance with applicable law (including, without limitation, that products are lead-free or RoHS compliant) is as provided to People Driven by its suppliers, and People Driven does not warrant its accuracy and will not be liable for any error with regard to same.



## **P** ACCEPTANCE OF THE PRICE QUOTE IS MADE ONLY UPON THESE TERMS AND CONDITIONS

- 10. ORDER CANCELLATION:** Product cancellation and/or return is subject to manufacturer restrictions. People Driven will abide by its suppliers' current restrictions for all cancellation and return requests up to and including a No Cancellation or Return policy. Given the market volatility around supply, cost, and pricing of critical components, PDT has the right to cancel orders up to 45 days before shipment. This is consistent with the cancellation rights that OEM's provides to their partners.
- 11. PRICE ADJUSTMENTS:** PDT reserves the right to adjust pricing on orders in the event of increases in component costs, manufacturing costs, tariffs, exchange rate fluctuations, or other external factors beyond the OEM's control that may occur between the order date and the shipment date.
- 12. BILL and HOLD ARRANGEMENT:** From time to time, People Driven, at the request of Customer (email communication being sufficient), maybe asked to hold certain Products, with the acceptance that Customer shall be immediately billed for the Products ("Bill and Hold Products"). The following provisions shall apply to the Bill and Hold Products:
  - i. **Delivery.** The shipment of the Bill and Hold Products to Customer shall take place Ex Works (Incoterms 2020®) People Driven's facility. The Bill and Hold Products shall be deemed delivered upon notice that the Bill and Hold Products are made available to Customer and ready to be placed in use ("Delivery"). Upon notice and Delivery, Customer shall be deemed to have accepted such Delivery. Bill and Hold Products shall be held at People Driven's facility (the "Facility") for no more than 180 days following Delivery (the "Bill and Hold Period"). In the event that for any reason any applicable Bill and Hold Products should remain at the Facility at the conclusion of the Bill and Hold Period, Customer acknowledges and agrees that People Driven shall be entitled to invoice Customer for reasonable storage charges for the applicable Bill and Hold Products until they are no longer held at the Facility, and Customer agrees to pay all such invoices promptly.
  - ii. **Shortage, Claims, and Inspection.** The Bill and Hold Products shall be considered received upon their arrival at Customer's "ship to" location ("Receipt"). Customer shall have the right to inspect the Bill and Hold Products within 48 hours of receipt. Any claims for shortages or other claims in connection with the Bill and Hold Products must be made in writing and delivered to People Driven within such 48-hour period, or such claims shall be deemed waived.
  - iii. **Title and Risk of Loss.** Title and risk of loss of the Bill and Hold Products, as well as any additional liabilities due to events occurring after the time of Delivery, shall pass to the Customer upon Delivery, and any loss or damage thereafter shall be Customer's sole obligation.
  - iv. **Customer agrees that:** (i) Customer has made a fixed commitment to purchase such Bill and Hold Products; (ii) the Bill and Hold Products shall be purchased on the Delivery basis for legitimate business purposes; (iii) Customer shall identify a fixed delivery date for the Bill and Hold Products; and (iv) Customer agrees to be invoiced and to pay such invoice in accordance with the payment terms set forth in this Agreement.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
OCTOBER 7, 2024**

**Report #25-51**

**FOR ACTION**

**Subject:**

Construction Award Recommendations

**Recommendation:**

The Superintendent recommends the Board of Education approve awards to the lowest responsible bidder(s) from the Service Building Renovation Bid Package, as per the attached summary, in accordance with Board Policy 6320 (Purchasing).

**Statement of Purpose:**

The purpose of the Service Building Renovation Bid Package was to receive competitive pricing for renovations including mechanical, electrical and finish upgrades throughout the building.

**Background Information:**

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites. The ballot proposal having received sufficient votes was approved.

The Service Building Renovation Bid Package was released with responses due on Thursday, January 29, 2026. A summary of the bid responses is attached for reference. Satisfactory post bid interviews were conducted with the apparent low bidder(s) to ensure compliance with bid specifications.

**Budget Impact:**

The total cost of this recommendation is Two Million Five Hundred Fifty-Five Thousand One Hundred Twenty and 90/100 Dollars (\$2,555,120.90). The contract will be funded primarily with the proceeds from the 2022 Building and Site, Series II and Series III bonds and in part from the Public Improvement Fund, pursuant to Section 9(2) of Public Act 10 of 2023.

**Discussion of Options:**

The Board may entertain a motion to take one of the following actions:

- 1) Accept the bid recommendation, as presented
- 2) Reject all the bids, and reissue a new Invitation to Bid
- 3) Table the recommendation for further discussion



03/06/2026

Mr. Nuffer  
 Director, Finance and Operations  
 Waverly Community Schools  
 515 Snow Rd  
 Lansing, Michigan 48917

**RE: Waverly Community Schools  
 Waverly Service Building Renovation BP7**

Dear Mr. Nuffer,

On January 29<sup>th</sup> bids were received, bid proposals were received and read publicly concerning Waverly Service Building Renovation BP7. Barton Malow Builders has reviewed the proposals with the Project Architect/Engineer TowerPinkster the attached bid tabulation lists all of the bid proposals received. After a review of all bid proposals, post bid reviews were conducted to verify the proposals were inclusive of the scope of work and schedule. Based upon the evaluation of the project team, we present the following companies for consideration by the administration and the Board of Education:

Bid Category	Contractor / Alternates	Base Bid	Total Recommended Contract Amount
06 0000 General Trades	Trumble	\$279,551.00	\$279,551.00
07 5000 Roofing	Sherriff-Goslin	\$357,052.75	\$357,052.75
09 0000 Ceilings & Drywall	Grand River Interiors & Plasters (GRIP)	\$82,940.00	\$82,940.00
09 1000 Painting	TL Hart Painting	\$15,290.00	\$15,290.00
09 6500 Flooring	Scaff Carpet & Furniture	\$23,320.00	\$23,320.00
23 0000 Mechanical	The Air King Heating and Cooling LLC	\$450,800.00	\$450,800.00
26 0000 Electrical	H&R Electrical Contractors, LLC	\$400,000.00	\$463,825.00
	<i>Alternate 1:</i> PROVIDE NEW SECURITY GATES, GATE OPERATORS, AND 8' HIGH FENCING AS SHOWN ON DRAWINGS. REMOVE PORTION OF EXISTING FENCING AROUND BUS PARKING AREA. TIE NEW FENCING INTO THE EXISTING FENCING.	\$28,775.00	
	<i>Alternate 2:</i> PROVIDE NEW UNDERGROUND ELECTRICAL SERVICE TO THE	\$2,900.00	



	BUILDING FROM THE UTILITY POLE LOCATED ON THE SOUTH SIDE OF ST JOSETH STREET. COORDINATE WITH THE LANSING BOARD OF WATER AND LIGHT FOR THE NEW ELECTRICAL SERVICE. REMOVE EXISTING OVERHEAD ELECTRICAL SERVICE BACK TO THE UTILITY POLE.		
	<b>Alternate 4:</b> EMOVE OVERHEAD 120/240V ELECTRICAL SERVICE BACK TO SOURCE, COORDINATE WITH UTILITY. PROVIDE ALL WORK INDICATED TO REFEED PANELS BPA AND BPB FROM PANEL MDP	\$32,150.00	
<b>32 0000 Sitework</b>	<b>The LaSalle Group</b>	\$299,000.00	<b>\$603,000.00</b>
	<b>Alternate 1:</b> PROVIDE NEW SECURITY GATES, GATE OPERATORS, AND 8' HIGH FENCING AS SHOWN ON DRAWINGS. REMOVE PORTION OF EXISTING FENCING AROUND BUS PARKING AREA. TIE NEW FENCING INTO THE EXISTING FENCING.	\$130,000.00	
	<b>Alternate 2:</b> PROVIDE NEW UNDERGROUND ELECTRICAL SERVICE TO THE BUILDING FROM THE UTILITY POLE LOCATED ON THE SOUTH SIDE OF ST JOSETH STREET. COORDINATE WITH THE LANSING BOARD OF WATER AND LIGHT FOR THE NEW ELECTRICAL SERVICE. REMOVE EXISTING OVERHEAD ELECTRICAL SERVICE BACK TO THE UTILITY POLE.	\$11,500.00	
	<b>Alternate 3:</b> MILL AND REPLACE THE TOP 2" OF EXISTING ASPHALT ON ALL EXISTING ASPHALT SURFACES.	\$162,500.00	
<b>TOTAL CONTRACTOR DIRECT COST</b>			\$2,275,778.75
<b>CM CONTINGENCY</b>		<b>10%</b>	\$227,577.87
<b>CM General Conditions</b>		<b>2.25%</b>	\$51,216.27
<b>TOTAL CONSTRUCTION COST</b>			<b>\$2,555,120.90</b>

The as-read low bidder for bid category 07 5000 Roofing , Lyster Exteriors and Quality Roofing, has requested a withdrawal of their bid due to not providing a complete bid. These contractors neglected to bid any work for the metal panels on this project.

Please feel free to contact me should have any questions or comments regarding this award presentation.

Sincerely,



Julia Geiger  
Project Manager  
Barton Malow Builders

Attachment; Waverly Service Building Renovations BP87 - Bid Tabulation



BP#7 - Waverly Service Building Renovation

**Barton Malow**

**Bid Tabulation**

Contractor	Base Bid	Alterna to 1	Alterna to 2	Alterna to 3	Alterna to 4	Alterna to Total	Vol Alt	Overall Total	Bid Bond	Iran	Sancti	Permit	Disclus	Affidavi
<b>06 0000 General Trades</b>														
Trumble Group	\$279,551.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00		\$280,051.00	Y	Y	Y	Y	Y	Y
J Perez Construction	\$284,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$284,000.00	Y	Y	Y	Y	Y	Y
Moore Trosper	\$291,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$291,500.00	Y	Y	Y	Y	Y	Y
<b>07 5000 Roofing</b>														
System Exteriors	\$ 99,905.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$99,905.00	Y	Y	Y	Y	Y	Y
Duality Roofing Inc.	\$ 199,887.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$199,887.00	Y	Y	Y	Y	Y	Y
Sherriff-Goslin Compnay	\$ 357,052.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$357,052.75	Y	Y	Y	Y	Y	Y
Division 7 Building Contractors	\$ 492,236.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$492,236.00	Y	Y	Y	Y	Y	Y
Action Roof Sheet Metal Inc.	\$ 513,990.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$513,990.00	Y	Y	Y	Y	Y	Y
Versatile Contracting, LLC.	\$ 592,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$592,000.00	Y	Y	Y	Y	Y	Y
CEI Michigan, LLC.	\$ 595,670.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$595,670.00	Y	Y	Y	Y	Y	Y
<b>09 1000 Painting</b>														
TL Hart painting	\$ 15,290.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$15,290.00	Y	Y	Y	Y	Y	Y
Work Brother Painting	\$ 15,780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$15,780.00	Y	Y	Y	Y	Y	Y
R&G Painting Home Improvement	\$ 20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$20,650.00	Y	Y	Y	Y	Y	Y
H&H Painting Co.	\$ 28,415.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$28,415.00	Y	Y	Y	Y	Y	Y
B&J Painting Inc.	\$ 38,237.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$38,237.00	Y	Y	Y	Y	Y	Y
Niles Construction	\$ 46,382.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$46,382.00	Y	Y	Y	Y	Y	Y
KV Painting	\$ 53,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$53,150.00	Y	Y	Y	Y	Y	Y
<b>09 2500 Ceiling &amp; Drywall</b>														
Grand River Interior & Plaster ( GRIP)	\$ 82,940.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$82,940.00	Y	Y	Y	Y	Y	Y
Walker Commercial	\$ 86,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$86,900.00	Y	Y	Y	Y	Y	Y
William Reichenbach Company	\$ 90,314.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$90,314.00	Y	Y	Y	Y	Y	Y
Christman Constructors	\$ 99,843.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$99,843.00	Y	Y	Y	Y	Y	Y
<b>09 6500 Flooring</b>														
Scaff Carpet & Furniture	\$ 23,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$23,320.00	Y	Y	Y	Y	Y	Y
Superior Floor Coverings	\$ 30,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$30,800.00	Y	Y	Y	Y	Y	Y
Elite Coating, LLC.	\$ 36,988.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$36,988.00	Y	Y	Y	Y	Y	Y
Seelye Group Limited	\$ 43,217.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$43,217.00	Y	Y	Y	Y	Y	Y
Shock Brothers Floorcoverings, inc.	\$ 46,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$46,500.00	Y	Y	Y	Y	Y	Y
Lansing Tile & Mosaic	\$ 51,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$51,000.00	Y	Y	Y	Y	Y	Y
Omega Floors	\$ 53,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$53,000.00	Y	Y	Y	Y	Y	Y
Premier Tile Design	\$ 54,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$54,800.00	Y	Y	Y	Y	Y	Y
William Reichenbach Company	\$ 55,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$55,600.00	Y	Y	Y	Y	Y	Y
<b>23 0000 Mechanical</b>														
The Air King Heating & Cooling	\$ 450,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$450,800.00	Y	Y	Y	Y	Y	Y
WM Floyd Company	\$ 506,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$506,900.00	Y	Y	Y	Y	Y	Y
Gunthorpe Plumbing & Heating	\$ 525,519.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$525,519.00	Y	Y	Y	Y	Y	Y
Johnson & Wood	\$ 560,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$560,000.00	Y	Y	Y	Y	Y	Y
<b>26 0000 Electrical</b>														
H&R Electrical Contracting	\$ 400,000.00	\$ 28,775.00	\$ 2,900.00	\$0.00	\$ 32,150.00	\$63,825.00		\$463,825.00	Y	Y	Y	Y	Y	Y
Centennial Electric	\$ 420,400.00	\$ 1,800.00	\$ 29,750.00	\$0.00	\$ 20,300.00	\$51,850.00		\$472,250.00	Y	Y	Y	Y	Y	Y
Superior Electric of Lansing	\$ 532,900.00	\$ 9,800.00	\$ 57,000.00	\$0.00	\$ 27,000.00	\$93,800.00		\$626,700.00	Y	Y	Y	Y	Y	Y
<b>32 0000 Site Work</b>														
The LaSalle Group	\$ 299,000.00	\$ 130,000.00	\$11,500.00	\$162,500.00	\$0.00	\$304,000.00		\$603,000.00	Y	Y	Y	Y	Y	Y
Pro-Soil Site Services	\$ 333,181.88	\$ 338,181.88	\$0.00	\$0.00	\$0.00	\$338,181.88		\$671,363.76	Y	Y	Y	Y	Y	Y
LD Clark	\$ 355,720.00	\$ 193,786.00	\$5,500.00	\$191,010.00	\$0.00	\$390,296.00		\$746,016.00	Y	Y	Y	Y	Y	Y
Leavitt & Starck Excavating	\$ 497,400.00	\$ 264,000.00	\$48,000.00	\$199,000.00	\$0.00	\$511,000.00		\$1,008,400.00	Y	Y	Y	Y	Y	Y
ET Mackenzie	\$ 514,512.00	\$ 261,100.00	\$21,300.00	\$243,400.00	\$0.00	\$525,800.00		\$1,040,312.00	Y	Y	Y	Y	Y	Y

Total Cost Breakdown:

Total Construction Bid w Alternates:	\$2,275,778.75
Total Construction Bid w/o Alternates:	\$1,907,953.75
CM Contingency at 10%	\$227,577.88
CM General Conditions at 2.25%	\$51,205.02
<b>Total Construction Cost</b>	<b>\$2,554,561.65</b>

Award Key:

Recommended Contractor
Incomplete Bid - Not Recommended

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
FEBRUARY 9, 2026**

**Report #25-46**

**FOR ACTION**

**Subject:**

Waverly Community Schools 2025-2026 Budget Amendment Resolution

**Recommendation:**

The Superintendent recommends the Board of Education approve the following resolution(s):

2025-26 General Fund Resolution with revenues/transfers-in of \$49,716,101 and expenditures/transfers-out of \$51,067,127

**Statement of Purpose:**

The chief administrative officer is required to provide the school board such information as the board requires for proper consideration of the recommended budget. (MCL 141.434)

**Budget Impact:**

The projected General Fund balance as of June 30, 2026 is estimated at \$9,441,740, or 18.9% of current year operating expenditures.

**Historical Perspective:**

The budget is amended as needed throughout the year in accordance with the Uniform Budgeting and Accounting Act.

**Discussion of Options:**

The Board may adopt the resolution, reject the resolution, or table the resolution for further discussion.

**Rationale for Recommendation:**

In accordance with the Uniform Budgeting and Accounting Act, when revenues are going to be less than estimated or expenditures are going to be greater than estimated, the Superintendent is to make a recommendation to reduce expenditures or increase the amount of fund balance available to appropriate for current year expenditures.

**Strategic Plan Reference:**

Waverly Community School's mission is to educate and prepare students to achieve their academic best, develop character, become lifelong learners, and contribute as citizens of our global society by committing ourselves to excellence in education characterized by a safe, caring and equitable learning environment; rigorous curriculum; quality instruction; and respect for diversity in partnership with families and our entire community.

**GENERAL FUND APPROPRIATIONS**  
**Resolution for Adoption by**  
**The Waverly Community Schools Board of Education**

**RESOLVED** that this resolution shall be the revised general appropriations of Waverly Community Schools for the 2025-26 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Waverly Community Schools.

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the General Fund of the school district for fiscal year 2025-26 which includes 18.0000 operating mills to be levied on all property, except principal residence and other property exempted by law and 1.8842 supplemental (hold harmless) operating mills on all principal residences, qualified agricultural property, qualified forest property, industrial personal property and commercial personal property not otherwise exempted by law of ad valorem taxes to be used for operating purposes is as follows:

**Revenue:**

Local	\$10,735,568
State	32,890,283
Federal	988,093
Other Financing Sources	5,102,157
Total Revenue	\$49,716,101
Total Fund Balance, July 1 Available to Appropriate	\$10,043,259
Total Available to Appropriate	\$59,511,528

**BE IT FURTHER RESOLVED**, that \$51,067,127 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

**Expenditures:**

Instruction	
Basic Programs	\$17,904,674
Added Needs	10,085,909
Support Services	
Pupil Support	3,952,890
Instructional Staff Support	3,212,387
General Administration	565,555
School Administration	3,400,914
Business Services	947,931
Operations and Maintenance	5,220,736
Transportation	1,734,314
Central Support	1,795,248
Other Support	1,118,627
Community Activities	-0-
Welfare Activities	-0-
Nonpublic Schools	10,073
Payments to Other Public Schools	-0-
Facilities Acquisitions and Debt Service	17,869
Other Financing Uses	1,100,000

Total Appropriated

\$51,067,127

**BE IT FURTHER RESOLVED**, that an amount not to exceed \$1,100,000 of local revenue shall be appropriated as Other Financing Uses and transferred from the General Fund to the Public Improvement Fund and that such funds shall be used for non-routine capital items, including, but not limited to, the construction of new buildings, major remodeling of buildings, and acquisition of equipment and vehicles.

**BE IT FURTHER RESOLVED**, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

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Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2026, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

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Secretary, Board of Education

**Waverly Community Schools**  
**Budget Amendment - General Fund**  
**February 9, 2026**

	Original Budget	Revised Budget	Difference (Revised - Original)
<b>Revenue</b>			
Local sources	10,745,037	10,735,568	(9,469)
State sources	32,559,556	32,890,283	330,727
Federal sources	781,175	988,093	206,918
Intergovernmental	4,773,209	4,977,157	203,948
Transfers In	125,000	125,000	-
<b>Total revenue</b>	<b>48,983,977</b>	<b>49,716,101</b>	<b>732,124</b>
<b>Expenditures</b>			
<b>Current:</b>			
<b>Instruction:</b>			
Basic program	16,923,805	17,114,507	190,702
Added needs	10,081,124	9,956,109	(125,015)
<b>Total instruction</b>	<b>27,004,929</b>	<b>27,070,616</b>	<b>65,688</b>
<b>Support Services:</b>			
Pupil	4,069,536	3,952,890	(116,647)
Instructional staff	2,873,618	3,139,248	265,630
General administration	460,807	565,555	104,748
School administration	3,286,120	3,393,569	107,449
Business	699,187	715,993	16,806
Operations and maintenance	4,857,683	5,150,287	292,604
Pupil transportation services	1,497,907	1,734,314	236,407
Central	1,187,298	1,242,046	54,748
Other	326,967	326,364	(603)
<b>Total support services</b>	<b>19,259,123</b>	<b>20,220,265</b>	<b>961,141</b>
Athletics	745,363	790,263	44,900
Community services	-	-	-
Welfare Activities	-	-	-
Non Publics	13,608	10,073	(3,535)
Facility Acquisition	-	-	-
<b>Debt service:</b>			
Principal	-	-	-
Interest	-	-	-
Capital outlay	2,000	21,829	19,829
Payments to other public schools	1,852,471	1,854,081	1,610
<b>Total expenditures</b>	<b>48,877,494</b>	<b>49,967,127</b>	<b>1,089,633</b>
Excess of Revenue (Under)Over Expenditures	106,483	(251,026)	(357,509)
Transfers Out	1,100,000	1,100,000	-
Budgeted Change in Fund Balance	(993,517)	(1,351,026)	(357,509)
Favorable Expenditure Variance (1.5%)	733,162	749,507	16,344
Net Change in Fund Balance	(260,354)	(601,519)	(341,165)
Fund Balance - Beginning of year	10,043,259	10,043,259	
Fund Balance - End of year	9,782,905	9,441,740	
	20.0%	18.9%	

# Waverly Community Schools

## Budget Detail

For the 2025-26 Fiscal Year

	Revised <u>FY2025-26</u>	Original <u>FY2025-26</u>	<u>Change</u>
<b>Major Assumptions:</b>			
Property Taxable Values	1,066,542,624	1,071,326,527	-0.4%
Blended Enrollment (K-12 All)	2,768.68	2,814.06	(45.38)
Blended Enrollment (K-12 SE)	102.27	114.37	(12.10)
Foundation Allowance	10,434	10,384	50.00
Certified Staff FTE	216.6	216.2	0.40
Paraprofessionals	66.0	60.0	6.00
MPSERS Local Contribution Rate	29.91%	29.91%	0.0%
<b>Revenues:</b>			
Local	10,735,568	10,745,037	(9,469)
State			
Prop A/Discretionary/Other	18,309,785	18,181,726	128,059
SE Headlee	3,987,784	4,103,671	(115,887)
At Risk/Bilingual	3,014,371	2,988,982	25,389
MPSERS	4,815,718	5,315,524	(499,806)
MPSERS - 147g 3% reimb	95,410	186,888	(91,478)
GSRP	1,392,880	1,292,565	100,315
School Safety/Mental Health(Sec.31aa)	522,276	318,206	204,070
Educator Compensation	410,223	-	410,223
Enrollment Stabilization	216,836	-	216,836
Early Literacy Coaching	125,000	125,000	-
Early Literacy Targeted Instruction	-	46,995	(46,995)
Prior Year Adjustments	-	-	-
Federal			
Consolidated App (Title I/II/III/IV)	798,154	635,120	163,034
SLCGP	70,449	70,449	-
Other	119,490	75,606	43,884
Intergovernmental			
ISD SE Allocation/Medicaid FFS	4,977,157	4,773,209	203,948
Transfers In/Other	125,000	125,000	-
<b>Total Revenues</b>	<u><u>49,716,101</u></u>	<u><u>48,983,977</u></u>	<u><u>732,124</u></u>

# Waverly Community Schools

## Budget Detail

For the 2025-26 Fiscal Year

	Revised <u>FY2025-26</u>	Original <u>FY2025-26</u>	<u>Change</u>
Expenditures:			
Salaries	25,430,891	24,959,135	471,756
Benefits			
Health Insurance	3,620,297	3,412,641	207,656
Retirement (MPERS)	10,282,677	10,622,219	(339,542)
ERI Incentive	0	0	-
Other	3,218,396	3,114,321	104,075
Purchased Services	3,091,335	2,505,315	586,020
Supplies & Materials			
Instructional Supplies	1,094,454	1,059,974	34,480
Natural Gas and Electricity	1,035,200	1,035,200	-
Transportation Supplies	133,475	133,475	-
Capital Outlay	21,829	2,000	19,829
Other Expenditures			
Principal and Interest	-	-	-
Other	184,493	180,743	3,750
Fund Modifications	1,100,000	1,100,000	-
Payments to Other Public School Districts	1,854,081	1,852,471	1,610
Total Budgeted Expenditures	<u>51,067,127</u>	<u>49,977,494</u>	<u>1,089,633</u>
Excess of Revenue (Under) Over Expenditures	(1,351,026)	(993,517)	(357,509)
Favorable Expenditure Variance (1.5%)	749,507	733,162	16,345
Projected Change in Fund Balance	(601,519)	(260,355)	(341,164)

## Waverly Community Schools

Budget Detail - Expenditures  
For the 2025-26 Fiscal Year

	Revised FY2025-26	Original FY2025-26	Change	Actual 2024-25	Actual FY2023-24	Actual FY2022-23	Actual FY2021-22
<b>Expenditures:</b>							
<b>Salaries</b>							
Administration	3,139,007	3,031,938	107,069	3,152,044	2,988,255	2,337,465	2,065,884
Professional-Educational	14,855,849	14,867,821	(11,972)	13,691,260	14,343,890	13,721,014	12,942,980
Professional-Business	129,330	125,801	3,529	129,617	122,728	114,130	105,765
Professional-Other	994,804	1,059,866	(65,062)	751,221	830,143	656,658	604,440
Technical	222,178	220,686	1,492	201,553	183,598	122,297	151,885
Operation and Service	5,497,379	5,141,110	356,269	4,547,664	3,972,565	3,681,323	3,484,517
Special Salary Payments	22,750	22,750	-	28,250	12,500	13,500	-
Temporary Salaries	156,901	118,825	38,076	156,987	182,283	161,864	145,462
Overtime Salaries and Extension of Contract	412,693	370,338	42,355	385,245	418,186	345,794	336,275
Total Salaries	25,430,891	24,959,135	471,756	23,043,840	23,054,148	21,154,044	19,837,208
<b>Benefits</b>							
Employee Insurance	4,209,364	4,031,582	177,782	3,647,676	4,006,713	3,814,474	3,674,335
Special Allowances	101,929	-	101,929	317,673	-	-	-
Mandatory Coverage (Retirement/FICA)	12,239,362	12,545,489	(306,127)	11,546,516	12,874,125	13,063,168	10,233,463
Other Employee Benefits (Cash in Lieu)	570,715	572,110	(1,395)	543,245	497,320	452,217	437,947
Total Benefits	17,121,370	17,149,181	(27,811)	16,055,110	17,378,157	17,329,858	14,345,746
<b>Purchased Services</b>							
Professional and Technical Services	994,934	682,786	312,148	869,734	875,676	686,416	583,391
Travel/Workshops-Staff	152,008	173,963	(21,955)	141,807	131,293	118,554	69,895
Client/Pupil Transportation	-	-	-	6,710	7,296	3,879	3,384
Communication	203,700	172,323	31,377	201,782	132,541	145,893	161,522
Advertisement	13,500	13,500	-	11,917	179	1,027	44
Printing and Binding	4,100	4,100	-	2,301	1,639	811	973
Tuition	426,850	231,000	195,850	197,568	46,422	73,798	92,042
Utility Services	124,350	124,350	-	120,162	128,935	124,130	105,461
Insurance and Bond Premiums	235,488	217,925	17,563	232,923	273,273	158,408	142,039
Repairs and Maintenance Services	404,706	354,706	50,000	282,608	380,116	311,838	368,000
Rentals	8,300	8,300	-	8,543	8,030	9,751	3,215
Other Purchased Services	523,400	522,363	1,037	455,210	447,587	252,359	186,823
Total Purchased Services	3,091,335	2,505,315	586,020	2,531,265	2,432,986	1,886,867	1,716,790
<b>Supplies and Materials</b>							
Teaching/Testing Supplies and Materials	382,401	318,816	63,585	289,136	307,988	256,549	271,088
Textbooks	361,990	350,000	11,990	420,092	285,665	221,377	336,853
Educational Media Books	28,350	28,350	-	14,320	18,172	14,543	12,659
Periodicals	-	-	-	-	-	-	6,057
Energy Supplies	1,035,200	1,035,200	-	928,160	893,254	934,255	887,308
Food	1,000	1,000	-	7,987	3,024	-	-
Transportation Supplies	166,585	166,585	-	142,793	135,989	148,665	151,707
Other Supplies	287,603	328,698	(41,095)	349,182	301,209	339,775	257,272
Total Supplies and Materials	2,263,129	2,228,649	34,480	2,151,670	1,945,301	1,915,164	1,922,945
<b>Capital Outlay</b>							
Building and Additions	-	-	-	-	-	50,000	16,823
Improvements Other Than Buildings	17,869	-	17,869	-	710	58,525	-
Equipment and Furniture	3,960	2,000	1,960	106,323	72,755	89,298	22,963
Vehicles Other Than Buses	-	-	-	-	-	-	-
School Bus Purchases	-	-	-	-	-	-	-
Total Capital Outlay	21,829	2,000	19,829	106,323	73,465	197,823	39,786
<b>Other Expenditures</b>							
Redemption of Long-term Bonds, Loans and Capi	-	-	-	-	-	70,000	140,000
Interest on Debt	-	-	-	-	-	700	3,500
Other Financing and Debt Expenditures	-	-	-	-	-	-	-
Dues and Fees	118,359	114,609	3,750	105,645	114,748	94,039	98,187
Taxes	30,000	30,000	-	25,233	-	46,921	-
Miscellaneous Expenditures	36,134	36,134	-	41,917	36,490	39,640	21,701
Total Other Expenditures	184,493	180,743	3,750	172,796	151,238	251,300	263,387
<b>Outgoing Transfers and Other Transactions</b>							
Fund Modifications	1,100,000	1,100,000	-	1,100,000	1,100,000	1,350,000	350,000
Payments to Other Public School Districts	1,854,081	1,852,471	1,610	1,854,019	1,656,085	1,422,012	1,185,605
Total Transfers and Other Transactions	2,954,081	2,952,471	1,610	2,954,019	2,756,085	2,772,012	1,535,605
Indirect Cost Recovery	-	-	-	(0)	-	-	-
Total General Fund Expenditures	51,067,127	49,977,494	1,089,633	47,015,023	47,791,379	45,507,068	39,661,466

**Waverly Community Schools**  
**Revenue, Expenditure and Year-End Fund Balance Estimates**

	Actual FY 2024-25	Revised FY 2025-26	Estimated FY 2026-27	Estimated FY 2027-28	Estimated FY 2028-29
Blended Enrollment	2,821	2,769	2,779	2,789	2,799
<b>Revenues:</b>					
Beginning Balance	8,876,530	10,043,260	9,441,741	7,412,703	6,201,181
Ongoing Revenue					
Local Sources	10,603,371	10,735,568	11,003,957	11,301,064	11,594,892
State Sources	30,402,039	30,965,285	31,843,377	32,809,188	33,771,127
Federal Sources	853,000	988,093	988,093	988,093	988,093
Other Local Revenue (ISD)	4,557,199	4,977,157	5,026,929	5,177,736	5,333,069
Fund Modifications/Transfers-In	96,949	125,000	125,000	125,000	125,000
Subtotal Ongoing Revenue	46,512,558	47,791,103	48,987,356	50,401,082	51,812,180
Non-ongoing Revenue					
Local Sources	-	-	-	-	-
State Sources	1,669,195	1,924,998	439,000	439,000	439,000
Federal Sources	-	-	-	-	-
Other Local Revenue (ISD)	-	-	-	-	-
Fund Modifications/Transfers-In	-	-	-	-	-
Subtotal Non-ongoing Revenue	1,669,195	1,924,998	439,000	439,000	439,000
Total Estimated Revenue	48,181,753	49,716,101	49,426,356	50,840,082	52,251,180
<b>Expenditures:</b>					
Ongoing Appropriations					
Salaries	23,043,840	25,130,891	26,247,436	27,197,333	28,185,226
Benefits	16,055,110	17,021,370	17,376,904	17,674,442	17,977,931
Purchased Services	1,734,904	2,154,930	2,176,479	2,198,244	2,220,226
Repairs and Maintenance Services	746,361	936,406	964,498	993,433	1,023,236
Supplies and Materials	1,345,052	1,901,129	1,920,140	1,939,341	1,958,735
Other Expenditures	172,796	184,493	186,338	188,201	190,083
Outgoing Transfers and Other Transactions	1,854,019	1,854,081	1,900,433	1,947,944	1,996,643
Subtotal Ongoing Appropriations	44,952,082	49,183,298	50,772,227	52,138,938	53,552,079
One-Time and Other Appropriations					
Salaries					
Sec. 27I(2)	-	300,000	-	-	-
Benefits					
Sec. 27I(2)	-	100,000	-	-	-
Purchased Services					
Software Licenses	50,000	-	-	-	-
Textbooks	806,618	362,000	350,000	350,000	350,000
Capital Outlay	106,323	21,829	-	-	-
Outgoing Transfers and Other Transactions	1,100,000	1,100,000	1,100,000	350,000	350,000
Subtotal One-Time and Other Appropriations	2,062,941	1,883,829	1,450,000	700,000	700,000
Subtotal Estimated Expenditures	47,015,023	51,067,127	52,222,227	52,838,938	54,252,079
Favorable Expenditure Variance @ 1.5%	-	(749,507)	(766,833)	(787,334)	(808,531)
Total Estimated Expenditures	47,015,023	50,317,620	51,455,393	52,051,604	53,443,548
Surplus / (Deficit)	1,166,729	(601,519)	(2,029,038)	(1,211,522)	(1,192,368)
Projected Year-End Fund Balance	10,043,260	9,441,741	7,412,703	6,201,181	5,008,814
	21.4%	18.8%	14.4%	11.9%	9.4%