

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular Meeting of the Board of Education of Waverly Community Schools will be held November 17, 2025, beginning at 6:00 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Alicia Guevara

- II. Correspondence

- III. Public Comment for Specific Agenda Items Only
Per Board of Education Policy 167.3, each statement made by a participant will be limited to four (4) minutes duration. If an interpreter is used, participants will be limited to eight (8) minutes.

IV. Board Member Comment

V. Approval of Agenda and Acceptance of all Reports into Discussion

Recommendation: To request a motion to approve the November 17, 2025 agenda as presented and accept all reports into discussion.

VI. Approval of Consent Agenda 4
Items listed below may be approved with one motion unless a board member requests that an item or items be removed for a separate action.

Special Board Meeting Minutes - October 9, 2025

Closed Session Meeting Minutes - October 9, 2025

Regular Meeting Minutes - October 20, 2025

Superintendent's Report - October 20, 2025
Report #25-26, HR Personnel Report
Report #25-27, Finance Report

Recommendation: To approve the consent agenda as presented.

VII. Committee Meetings

Meet Odd Months - September, November, January, March, May
Finance & Facilities
Teaching & Learning

Meet Even Months - October, December, February, April, June
Advocacy & Outreach - To report in November
Special Education

VIII. Presentation of Reports

A. For Action - Report #25-28, High School Out of State/Overnight Field Trip 25

Recommendation: To approve the January/February 2026 High School Boys Basketball Out of State/Overnight Field trip to Smithville High School, Smithville, Ohio.

IX. Policy - First Reading - Fall Update Volume 40.1

Recommendation - The Superintendent and Policy Committee recommends the Board of Education move the policy updates to second reading, as presented.

X. Superintendent's Report

XI. Public Comment - Open Comment for District Related Items
Per Board of Education Policy 167.3, each statement made by a participant will be limited to four (4) minutes duration. If an interpreter is used, participants will be limited to eight (8) minutes.

XII. Other Board Business

XIII. Adjournment

Minutes of SPECIAL MEETING

The Board of Trustees

Waverly Community Schools

Opening of Meeting

A special session of the Waverly Community Schools Board of Education was held Thursday, October 9, 2025. President Guevara called the meeting to order at 6:04 pm for the purpose of attorney/client privileged discussion with the attorney from Thrun Law Firm.

Members Present: Andrea Torres
 Cathy Pike
 Vince Perkins
 Deborah Lopez
 Alicia Guevara
 Ty Liggons
 Emily Lenneman

A motion was presented by Member Perkins and supported by Member Lopez to go into closed session for the purpose of attorney/client privileged discussion.

Roll Call Vote:

Member Torres – Yes	Member Lopez - Yes
Member Pike – Yes	Member Guevara - Yes
Member Perkins – Yes	Member Liggons – Yes
Member Lenneman – Yes	

Motion PASSED

Vote: Ayes – 7 ; Nays – 0

The board exited open session at 6:06 pm.
The board returned to open session at 9:10 pm.

A motion was presented by Member Perkins and supported by Member Lenneman that the Board authorize the Board President to work directly with Superintendent Mitcham, the third-party investigator The Allen Group and the Board’s legal counsel to end the investigation and resolve this matter on terms consistent with legal counsel’s recommendations and produce follow-up letters by October 17, 2025.

Roll Call Vote:

Member Torres – Yes	Member Lopez - Yes
Member Pike – Yes	Member Guevara - Yes
Member Perkins – Yes	Member Liggons – Yes
Member Lenneman – Yes	

Motion PASSED

Vote: Ayes – 7 ; Nays – 0

The board adjourned the meeting at 9:12 pm.

Respectfully submitted,

Vince Perkins, Secretary
aml

Minutes of Regular Meeting

The Board of Trustees Waverly Community Schools

Opening of Meeting

The regular monthly meeting of the Waverly Community Schools Board of Education was held on Monday, October , 2025 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. Vice President Lopez called the meeting to order at 6:00 PM. The pledge to the flag was led by Member Perkins.

Members Present: Deborah Lopez
 Vince Perkins
 Cathy Pike
 Ty Liggons
 Andrea Torres
 Emily Lenneman

Student Representative: Absent

Members Absent: Alicia Guevara

Special Presentation:

2024-25 Audit Presentation – Plante Moran auditors reviewed the 2024-25 district audit. There were no findings, which results in a clean audit.

Advance Peace – Dan Boggan gave an overview of Advance Peace and their partnership with Waverly Community Schools to help end gun violence in schools. Team members from Advance Peace are working with our students to ensure safety and success for them.

National Principal’s Month - Superintendent Mitcham thanked the Waverly Principals and Assistant Principals for their continued dedication to our district and students.

Correspondence:

None

Public Comment for Agenda Items:

None

Board Member Comment:

Member Lenneman:

- Provided a presentation to students at East regarding the dangers of sextortion and the students were very engaged.

Member Liggons:

- Attended the ground-breaking ceremony for the new Senior Center at Colt ECEC.

Member Perkins:

- Happy Principal's month.
- Thank you to the Tech Department for helping with email issues.

Member Pike:

- Attended the ground-breaking ceremony at Colt ECEC for the new Senior Center.
- Attended the Middle School Cross County meet. It was refreshing to see all students from a large number of area schools and all students were cheering and encouraging all runners to succeed.
- Met a Waverly graduate who stated High School math teacher Patty Rienstra had a huge influence on her.

Member Lopez:

- Waverly math teacher Patty Rienstra was named 2025 Cafecito Caliente Educator of the Year.

Approval Agenda and Accept all Reports into Discussion

A motion was presented by Member Perkins and supported by Member Pike to approve the agenda as presented and accept all reports into discussion.

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 1 Member Guevara

Approval Consent Agenda Items

A motion was presented by Member Liggons and supported by Member Torres to approve the consent agenda as presented.

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 1 Member Guevara

Committee Meetings

- Finance & Facilities – Member Pike and Director of Finance & Facilities, Evan Nuffer, reviewed the September 2025 committee meeting.
 - School Aid Fund Budget
 - 2024-25 Audit
 - Status of construction in the district

- Teaching & Learning – Member Pike reviewed the September 2025 committee meeting.
 - MStep & PSAT results reports from spring 2025 testing. The data from these reports can be found at www.mischooldata.org
 - Literacy focus will be in foundational writing
 - First year of the K-8 math program from envision
 - Upcoming review of the K-4 social studies and K-8 science program

Presentation of Reports

For Action – Report #25-21, Summer Tax Collection Resolution

A motion was presented by Member Lenneman and supported by Member Liggons, to adopt the Annual Summer Tax Resolution, as presented.

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 1 Member Guevara

For Action – Report #25-22, PowerSchool Litigation Resolution

A motion was presented by Member Liggons and supported by Member Lenneman, to approve the resolution to join the lawsuit against PowerSchool Holdings, Inc. and related defendants.

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 1 Member Guevara

For Action – Report #25-23, 2022 Building and Site, Series II Change Order

A motion was presented by Member Pike and supported by Member Perkins, to approve change orders for FD Hayes, Amcomm, People Driven Technology (PDT)

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 1 Member Guevara

For Action – Report #25-24, High School Overnight Field Trip

A motion was presented by Member Torres and supported by Member Pike, to approve the High School Overnight Field Trip to the Ebersole Center in November 2025.

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 1 Member Guevara

For Action – Report #25-25, High School Out of State Field Trip

A motion was presented by Member Perkins and supported by Member Pike and Member Liggons, to approve the High School Out of State Field Trip to Cedar Point in May 2026.

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 1 Member Guevara

Superintendent’s Report:

Superintendent Mitcham reported:

- Meeting with district leaders and union representatives to learn our strengths and weaknesses.
- Very impressed with Waverly staff
- Thank you to families who participated in parent-teacher conferences and the hard work of our teachers.
- Construction update – met with Barton Malow regarding construction timelines not being met.
- The groundbreaking ceremony for the Delta Senior Activity Center was great and excited to get the facility renovations started.
- State budget has been passed. Mostly positive for public schools
- Federal government shutdown but the impact on public schools is less than with the state budget. Currently there has been no stoppage of federal funds to public schools.
- Sinking fund renewal is on the November 4, 2025 ballot.
- A district newsletter will be sent to all households in the Waverly Community Schools district.
- No school on November 4, 2025, which is a professional development learning day for staff.

Vice President Lopez inquired about the mailing of the Waverly Vibe newsletter.

Superintendent Mitcham confirmed that all households in the Waverly Community School district will receive the newsletter, regardless if they have students attending Waverly or not.

Public Comment – Open Comment for District Issues

The following individuals gave a public comment:

Student parent Natasha Ortega – High School Student Club concerns

Student parent Lisa Parsons – Middle School Parent-Teacher Conference concern

Other Board Business

None

The meeting adjourned at 7:26 pm.

Respectfully submitted,

Vince Perkins, Secretary
aml

October – Principal Appreciation Month

Thank you to all our principals and assistant principals! This month we celebrate all your hard work and dedication to our students, our teachers and staff and our families. So much of what you do goes unnoticed, so please know that we see you and appreciate you! I have had the chance to meet with all our administrative teams and I have already been impressed with your student focus, your passion and your love for kids. Thank you!

Superintendents Report October 20, 2025

Week 6

- Last month (my first board meeting) was **day # 6** on the job as the new Waverly Superintendent... Today marks the completion of **week 6** as the new superintendent! I'm still here – still standing – still excited about this school community!
- I have begun the process of listening and learning – gaining a deeper understanding of our districts culture - our strengths, areas of concern, and meeting oh so many new people! I continue to be impressed with who I hope it is OK to refer to as “MY PEOPLE”. Thank you everyone for how warm and welcoming you have been, your invitations, your introductions and most of all your patience as I seek to get established. I would rather be nowhere else!

Family Conferences (P/T Conferences)

- Thank you to our families that participated in our recent fall conferences – We appreciate your engagement! Thank you to all our teachers that put careful care into communicating crucial information to our families. I know it is a lot of work – your time, energy and effort are sincerely appreciated!

Construction Update

We had a positive meeting with the vice president of our construction company – Barton Mallow. We expressed frustration with timelines not being met and schedules not being completed. Two highly experienced managers have since been assigned to our project and we have already begun to see some positive results.

- **Colt / Delta**

- **Groundbreaking Ceremony (9/29) Delta Senior and Activities Center**

- Demo Underway Through 10/17
- Sawcutting : Demo scheduled through 10/17
- Exterior Demo at addition began 10/9.
- Plumbing Demo near completion. Plumbers are starting prep for new work.
- Brick Salvaging complete.
- Submittal List: Submittal Priority vs. Schedule o BM noted that the project schedule did not allow for a traditional submittal process. Material delivery could cause a schedule delay. BM to identify priority submittals. Submittal packages to be split for priority submittals. Following the meeting BM and TP discussed the plan. •
- RFI's & Response o RFI responses may require quick responses to maintain schedule. BM to identify RFI's with immediate schedule impacts.

- **High School**

- Restroom Construction continues.
- Masonry was delayed 5 days due to manpower. BM met with mason 10/9. Masonry begins 10/10. Mason is on notice to make up schedule delay.
- Lighting installation underway.
- New Vestibule & Doors at top of ramp.
- New vestibule work began during the 10/17 long weekend.
- Doors at top of ramp scheduled for delivery in January with a sprig break install.
- Existing roof drain leaks remain. BM to have pipes investigated with camera.

- **Middle School**

- Furniture prior to the meeting BM discussed furniture install at main office with TP. TP to verify delivery dates.
- BM to move remaining furniture to media center for furniture contractor to install.
- Low Voltage Inspection complete
- Ceiling tile installs in process

- Water Main TP to verify status of watermain with Delta township
- Metal Panels field Measure 10/9
- Site Clean Up beginning 10/7 & 10/8
- Electrical Shut Down Oct 17. Superior Electric to have new cover for gear made to meet inspector's requirements.

- **Winans**

- Foundations Continue
- RFI's have been issued and answered regarding foundation questions.
- UG Plumbing & Electrical underway
- Masonry to follow footings
- Area A Schedule & Inspections Drywall in Area A was delayed due to inspections.
- The schedule was adjusted to still receive furniture 11/5.
- Any remaining float in the schedule is gone.
- Roof Completing. Leaks have been addressed.
- Boilers Started – 15 HP VFD - The boilers are ready for the season switchover
- Hooks in area E were installed 10/10 and 10/11 •
- Chain link construction fence on order to replace temp fence.
- Window Film area E week of 10/13

- **Elmwood**

- Undercut Pricing in review with contractor. •
- Survey Complete
- Foundations Underway
- Masonry Planning.
- Possible early start in masonry

State Budget

- Since our last board meeting in September a state budget has been passed and signed by our Governor! As with any budget there were winners and losers. Public schools were mostly winners in the budget – not everything we hoped for came through, especially around insurance cost reimbursement but many other areas provided crucial funding to keep our programs running. We appreciate all the letter writing, phone calls and social media messages our legislators received. I have no doubt this played a significant role in the outcome.

Federal Government Shut Down – Day # 20

- As we have all seen in the news, our federal government has still not been able to come together to pass a budget. Public schools rely on federal funding for a much smaller portion of our budget; however, these federal dollars support crucial programs including our Title programs, IDEA (Individual with Disabilities Education Act), National School Lunch and breakfast programs and others. Currently there has been no stoppage in these funding streams and our programs are continuing as normal. The best I can say at this point is that we will continue to watch what happens in Washington and keep our school community up to date.

Sinking Fund Renewal Reminder

- On November 4 election ballot, 2025 WCS will seek a Sinking Fund Renewal from our voters. This no tax increase renewal will fund district infrastructure improvements and maintenance for the next 10 years.

Waverly Vibe

- This week, we will send the first edition of the “Waverly Vibe” out to not only our school community but also to other residents who live within WCS’s boundaries but do not have children in our schools. The newsletter highlights information about our district – including a little of our strategic plan, an inspiring letter from me 😊, information about the sinking fund renewal, construction updates and other pertinent information.

Calendar

- A reminder to our community that November 4 is a scheduled professional learning day for our teachers and staff – there will be no school for students this day.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 17, 2025

Report #25-26

Subject: Personnel Report
All individuals listed on this report have completed the required background check

A. Employment – Administrator

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
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B. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Sara Wills	SE Teacher	Winans Elementary	BA Step 13/\$74,164	11/3/2025

C. Employment – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Cheryl Brown	Back-Up Bus Driver	Service Bldg.	\$21.50/hr	10/13/2025
Charity Mackie	FS3 Food Service Cashier	High School	\$16.75/hr	10/21/2025
Susan Corner	Back-Up Bus Driver	Service Bldg.	\$21.50/hr	10/22/2023
Annette Laidlaw	GSRP 3 rd Para Educator	Colt ECEC	\$20.37/hr	10/27/2025
Stacy Gyulveszi	SE Para Educator	Winans Ele	\$21.92/hr	10/27/2025
Melisa Keck	SE Para Educator	Winans Ele	\$19.25/hr	11/10/2025
Elise Weiler-Korb	Para Educator	Winans Ele	\$20.37/hr	11/10/2025

D. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Samantha Wolfer-Dilno	School Counselor	High School	11/21/2025

E. Resignation – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
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F. Staff Transfer

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
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G. Retirement – Administration

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
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H. Retirement – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
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I. Retirement – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Kimberly Sear	Food Service	East Intermediate	12/26/2025

J. Termination

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Kyren Kemp	Para Educator	14 High School	10/29/2025

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
NOVEMBER 17, 2025**

FOR ACTION***

Subject:

Finance Report

Recommendation:

The Superintendent recommends the Board of Education review and approve the following report:

Financial Report:

The cash balance as of September 30, 2025, was \$6,956,583.84. Receipts during October, consisting of State aid, property taxes and other revenues/transfers-in in the amount of \$7,606,603.61 minus disbursements during October of \$9,921,306.15, left the district with a General Fund cash balance, as of October 31, 2025, of \$4,641,881.30.

2025-26 General Fund expenditures/transfers-out exceed revenues/transfers-in by \$3,838,621. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2025-26 Student Activity Fund revenues/transfers-in exceed expenditures/transfers-out by \$22,255. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2025-26 Sinking Fund revenues exceed expenditures by \$512,916. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2025-26 Public Improvement Fund expenditures/transfers-out exceed revenues/transfers-in by \$297,215. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2022 Building and Site, Series I Bonds remaining to be allocated, including \$3,753,367 of accrued interest/change in market value, is \$0. A summary of life-to-date activity is included in the supporting documentation

The balance of the 2024 Building and Site, Series II Bonds remaining to be allocated, including \$3,876,384 of accrued interest/change in market value, is \$2,548,835. A summary of life-to-date activity is included in the supporting documentation

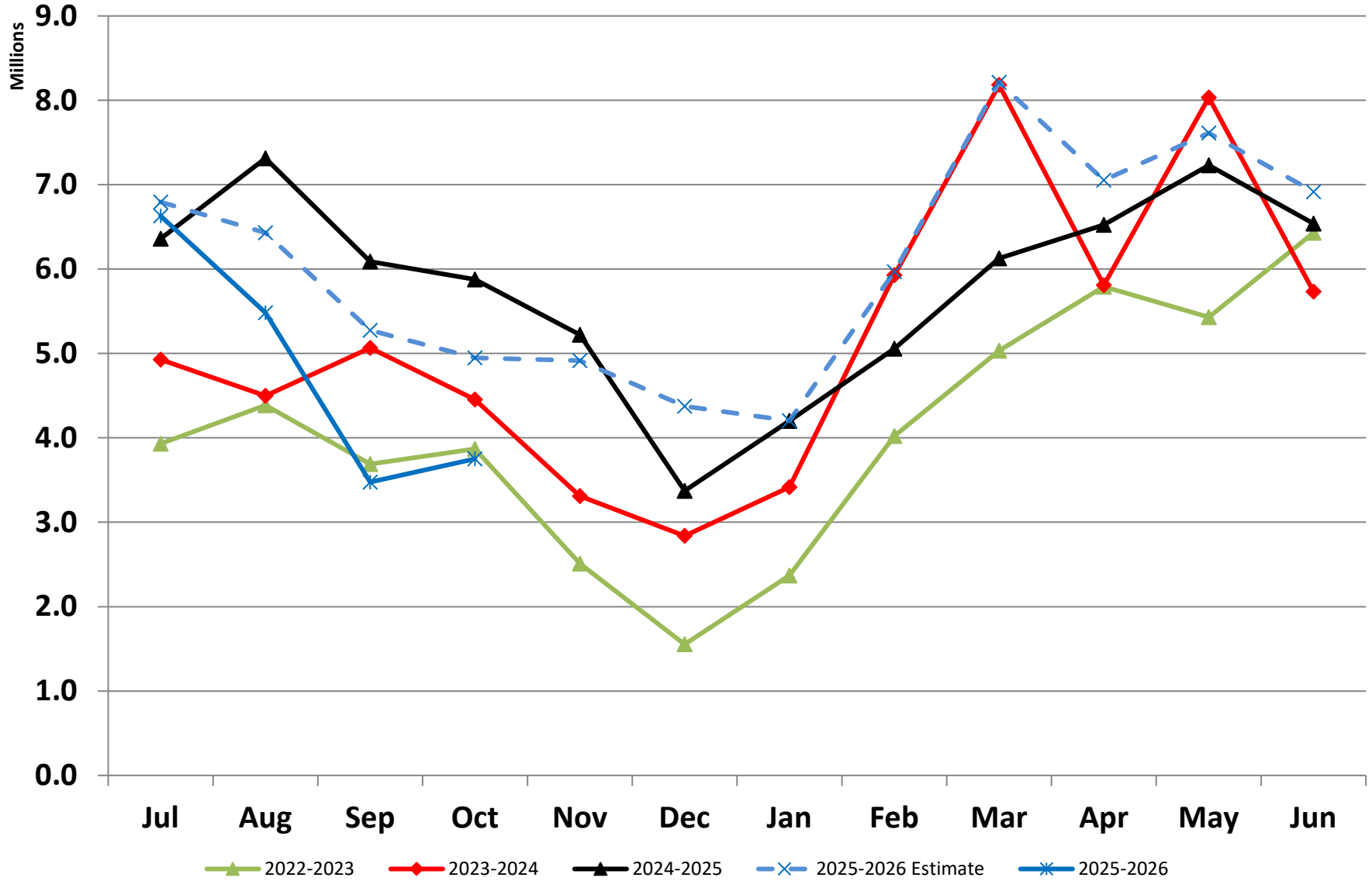
Waverly Community Schools

Finance Committee - Cash Position Report

For the Month Ended October 31, 2025

Balance on Hand September 30, 2025	6,956,583.84
Revenues	
State Aid	2,400,760.00
Taxes	119,594.12
Other Revenue	1,086,249.49
Interfund Transfers In	4,000,000.00
State Aid Note Proceeds	-
	<u>7,606,603.61</u>
Disbursements	
Payroll and Related Liabilities	(4,408,832.66)
Other Expenditures	(5,512,473.49)
State Aid Repayment	-
	<u>(9,921,306.15)</u>
Prior Month Adjustments - October 2025	-
Balance on Hand October 31, 2025	<u><u>4,641,881.30</u></u>
PNC Bank - General	2,786,673.45
MILAF	1,583,034.88
PNC Bank - Payroll	272,172.97
Comerica - Checking	-
	<u><u>4,641,881.30</u></u>
Difference	-

Waverly Community Schools Cash Flow Analysis (Monthly Lows)



Waverly Community Schools
General Fund - Budgetary Comparison Schedule
For the Month Ended October 31, 2025

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	10,745,037	4,294,107	(6,468,430)	60.1%
State sources	32,559,556	3,947,859	(28,475,530)	87.8%
Federal sources	781,175	23,668	(757,507)	97.0%
Intergovernmental	4,773,209	685,398	(4,087,811)	85.6%
Transfers In	125,000	-	(125,000)	100.0%
Total revenue	48,983,977	8,951,032	(39,914,278)	81.7%
Expenditures				
Current:				
Instruction:				
Basic program	16,923,805	4,346,102	(12,655,864)	74.4%
Added needs	10,081,124	2,036,360	(7,890,213)	79.5%
Total instruction	27,004,929	6,382,462	(20,546,077)	76.3%
Support Services:				
Pupil	4,069,536	876,015	(3,192,067)	78.5%
Instructional staff	2,873,618	823,447	(2,255,323)	73.3%
General administration	460,807	229,683	(257,940)	52.9%
School administration	3,286,120	973,203	(2,335,470)	70.6%
Business	699,187	259,977	(458,588)	63.8%
Operations and maintenance	4,857,683	1,531,908	(3,246,513)	67.9%
Pupil transportation services	1,497,907	469,353	(1,238,832)	72.5%
Central	1,187,298	531,888	(667,438)	55.7%
Other	326,967	115,408	(212,263)	64.8%
Total support services	19,259,123	5,810,883	(13,864,433)	70.5%
Athletics	745,363	236,776	(534,543)	69.3%
Community services	-	-	-	0.0%
Welfare Activities	-	-	-	0.0%
Non Publics	13,608	-	(13,608)	100.0%
Facility Acquisition	-	-	-	0.0%
Debt service:				
Principal	-	-	-	0.0%
Interest	-	-	-	0.0%
Capital outlay	2,000	37,528	15,699	-71.9%
Payments to other public schools	1,852,471	322,005	(1,530,466)	82.6%
Total expenditures	48,877,494	12,789,653	(36,473,429)	74.0%
Excess of Revenue (Under)Over Expenditures	106,483	(3,838,621)	(3,440,849)	
Transfers Out	1,100,000	-	(1,100,000)	100.0%
Change in Fund Balance	(993,517)	(3,838,621)	(2,340,849)	
Favorable Expenditure Variance (1.5%)	733,162			
Projected Change in Fund Balance	(260,354)			
Fund Balance - Beginning of year	10,043,259			
Fund Balance - End of year	9,782,905			20.0%

Waverly Community Schools
Student Activity Fund - Budgetary Comparison Schedule
For the Month Ended October 31, 2025

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	172,456	62,947	(109,509)	63.5%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	172,456	62,947	(109,509)	63.5%
Expenditures				
Student Activities	108,104	20,733	(87,371)	80.8%
Athletics	58,298	19,959	(38,338)	65.8%
Total expenditures	166,401	40,692	(125,709)	75.5%
Excess of Revenue (Under)Over Expenditures	6,055	22,255	16,200	
Transfers Out	-	-	-	0.0%
Change in Fund Balance	6,055	22,255	16,200	
Fund Balance - Beginning of year	364,713			
Fund Balance - End of year	370,768			

Waverly Community Schools
Sinking Fund - Budgetary Comparison Schedule
For the Month Ended October 31, 2025

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	1,218,543	510,807	(707,736)	58.1%
State sources	-	2,110	2,110	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	1,218,543	512,916	(705,627)	57.9%
Expenditures				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	-	-	-	0.0%
Excess of Revenue (Under)Over Expenditures	1,218,543	512,916	(705,627)	
Transfers Out	-	-	-	
Net Change in Fund Balance	1,218,543	512,916	(705,627)	
Fund Balance - Beginning of year	5,398,905			
Fund Balance - End of year	6,617,448			

Waverly Community Schools
Public Improvement Fund - Budgetary Comparison Schedule
For the Month Ended October 31, 2025

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	30,000	17,589	(12,411)	41.4%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	1,100,000	-	(1,100,000)	100.0%
Total revenue	1,130,000	17,589	(1,112,411)	98.4%
Expenditures				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	-	-	-	0.0%
Support Services - Transportation	-	288,910	288,910	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	25,895	25,895	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	-	314,805	314,805	0.0%
Excess of Revenue (Under)Over Expenditures	1,130,000	(297,215)	(1,427,215)	
Transfers Out	-	-	-	
Net Change in Fund Balance	1,130,000	(297,215)	(1,427,215)	
Fund Balance - Beginning of year	1,197,935			
Fund Balance - End of year	2,327,935			

Waverly Community Schools

2022 Building and Site Bonds, Series I

Budget Summary

As of October 31, 2025

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	-	617,433	-	(617,433)
Remodeling	42,198,534	40,704,389	(23,750)	1,517,895
Site Improvements	4,041,042	6,360,301	0	(2,319,259)
Construction Base Budget Subtotal	46,239,576	47,682,123	(23,749)	(1,418,798)
Instructional Technology				
Computers and Mobile Devices	1,468,271	1,621,294	(0)	(153,023)
Audio / Visual	1,834,372	1,044,900	(0)	789,472
Instructional Technology Subtotal	3,302,643	2,666,194	(0)	636,449
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	73,904	-	-	73,904
Non-Instructional Audio / Visual	-	-	-	-
Furnishings, Fixtures and Equipment (FF&E)	4,021,389	2,611,779	0	1,409,610
Loose Furnishings and Equipment Subtotal	4,095,293	2,611,779	0	1,483,514
District				
Buses	449,946	-	-	449,946
Contingency	(105,150)	38,928	23,750	(167,828)
Election/Issuance Costs	839,463	258,448	-	581,015
General Conditions	994,618	1,476,274	0	(481,656)
Architect and Engineering Fees	3,011,715	5,336,512	(0)	(2,324,797)
A/E Reimbursables	431,821	880,406	(0)	(448,585)
Technology Design	393,305	549,787	(0)	(156,482)
Construction Mgr	3,050,990	4,252,870	(0)	(1,201,880)
District Subtotal	9,066,708	12,793,226	23,750	(3,750,267)
Bank Interest/Proceeds	(704,265)	(3,753,367)	-	3,049,102
Totals	61,999,956	61,999,956	0	(0)
Underwriters Discount	454,800	454,800	-	-
Grand Total	62,454,756	62,454,756	0	(0)

Waverly Community Schools

2022 Building and Site Bonds, Series II

Budget Summary

As of October 31, 2025

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	17,907,799	1,258,301	1,342,655	15,306,843
Remodeling	22,335,456	13,980,832	31,332,856	(22,978,232)
Site Improvements	2,601,118	1,150,743	595,377	854,998
Construction Base Budget Subtotal	42,844,373	16,389,876	33,270,888	(6,816,391)
Instructional Technology				
Computers and Mobile Devices	598,414	49,086	1,744	547,584
Audio / Visual	974,132	311,942	410,576	251,614
Instructional Technology Subtotal	1,572,546	361,028	412,320	799,198
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	272,130	-	-	272,130
Non-Instructional Audio / Visual	290,215	-	190,986	99,229
Furnishings, Fixtures and Equipment (FF&E)	1,912,269	1,366,905	189,611	355,753
Loose Furnishings and Equipment Subtotal	2,474,614	1,366,905	380,597	727,112
District				
Buses	674,918	-	-	674,918
Contingency	2,103,682	-	2,934,993	(831,311)
Election/Issuance Costs	829,463	252,597	-	576,866
General Conditions	1,055,897	755,429	348,595	(48,127)
Architect and Engineering Fees	2,775,410	221,650	368,040	2,185,720
A/E Reimbursables	462,568	74,228	58,711	329,629
Technology Design	251,083	68,723	25,878	156,482
Construction Mgr	3,238,964	531,609	1,505,475	1,201,880
District Subtotal	11,391,985	1,904,235	5,241,692	4,246,058
Bank Interest/Proceeds	(283,526)	(3,876,384)	-	3,592,858
Totals	57,999,992	16,145,660	39,305,497	2,548,834
Underwriters Discount	1,154,642	1,154,642	-	1
Grand Total	59,154,634	17,300,302	39,305,497	2,548,835

Waverly Community Schools
Building and Site Bonds - May 2021 Authorization
Budget Summary - All Series
As of October 31, 2025

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	17,907,799	1,875,734	1,342,655	14,689,410
Remodeling	66,074,821	54,685,221	31,309,107	(19,919,506)
Site Improvements	7,094,074	7,511,044	595,377	(1,012,347)
Construction Base Budget Subtotal	91,076,695	64,072,000	33,247,138	(6,242,443)
Instructional Technology				
Computers and Mobile Devices	3,943,267	1,670,380	1,744	2,271,143
Audio / Visual	2,808,504	1,356,842	410,576	1,041,086
Instructional Technology Subtotal	6,751,771	3,027,222	412,320	3,312,229
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	618,614	-	-	618,614
Non-Instructional Audio / Visual	290,215	-	190,986	99,229
Furnishings, Fixtures and Equipment (FF&E)	6,012,398	3,978,684	189,611	1,844,103
Loose Furnishings and Equipment Subtotal	6,921,227	3,978,684	380,597	2,561,946
District				
Buses	1,124,864	-	-	1,124,864
Contingency	2,177,874	38,928	2,958,744	(819,797)
Election/Issuance Costs	1,787,689	511,045	-	1,276,644
General Conditions	2,099,386	2,231,703	348,595	(480,912)
Architect and Engineering Fees	5,901,198	5,558,162	482,112	(139,077)
A/E Reimbursables	913,401	954,634	60,115	(101,348)
Technology Design	817,208	618,510	212,248	(13,550)
Construction Mgr	6,439,865	4,784,479	2,837,845	(1,182,459)
District Subtotal	21,261,485	14,697,461	6,899,659	(335,634)
Bank Interest/Proceeds	(1,011,178)	(7,629,751)	-	6,618,573
Totals	125,000,000	78,145,616	40,939,714	5,914,670
Underwriters Discount	1,609,442	1,609,442	-	1
Grand Total	126,609,442	79,755,057	40,939,714	5,914,670

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
November 17, 2025**

Report #25-28

FOR ACTION

Subject:

Student Trip - Out of State /Overnight Field Trip to Smithville High School in Smithville, Ohio.

Recommendation:

Superintendent recommends approval of the High School boys basketball team out of state/overnight field trip

Background Information:

Waverly boys basketball players will compete in basketball contests on January 31, 2026 and February 1, 2026.

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPSType of Trip BASKETBALL CONTESTSProposed Departure Date SAT. JAN. 31, 2026 Return Date SUN. FEB. 1, 2026Proposer ROD WATTS Position HEAD COACHDate by which response is needed _____ Proposal Date WED. OCT. 15, 2025A. Purpose

1. What is the major place to be visited or event to be attended?
SMITHVILLE HIGH SCHOOL
BERKLEY BASKETBALL SHOWCASE
2. How is the trip related to the educational program of the District?
WITH WAVERLY BEING ONE OF THE TOP BASKETBALL TEAMS IN THE STATE THIS ALLOWS US TO SHOWCASE OUR STUDENT-ATHLETES IN FRONT OF COLLEGE COACHES FOR SCHOLARSHIP OPPORTUNITIES.
3. In what ways will the students benefit?
STUDENT-ATHLETES BENEFIT BY COMPETING AGAINST OTHER HIGH LEVEL STUDENT-ATHLETES IN FRONT OF COLLEGE COACHES WITH THE OPPORTUNITY TO EARN A SCHOLARSHIP.
4. In what ways will the District benefit?
- A MORE WELL ROUNDED STUDENT
- DEVELOP SOCIAL SKILLS
- COMMUNICATE EXPERIENCE WITH WAVERLY COMMUNITY
- BUILDS SCHOOL SUPPORT COMMUNITY SUPPORT + TEAM CAMARADERIE
5. How will the trip be evaluated to determine the extent to which these benefits were realized?
- RECRUITMENT OPPORTUNITIES
- PERFORMANCE + SPORTSMANSHIP
- INVITATION TO RETURN IN 2027
- END OF SEASON ESSAY

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B. Students and Staff

1. Which students, (grade, class, or organization), will be going?
WAVERLY VARSITY BOYS BASKETBALL TEAM
GRADES 10-12

B. Students and Staff (cont'd)

2. How many students in total?
12-15 STUDENT ATHLETES
3. How many students are currently experiencing academic problems?
THE TEAM WILL BE SELECTED NOVEMBER ²⁰²⁵ ~~2026~~
GRADES WILL BE CHECKED DURING TRY OUTS.
4. Which staff member will be in charge?
BASKETBALL COACHING STAFF
ROD WATTS, AL CHRISTIAN, TRAVIS NELLER
5. What previous experience has the staff member had in conducting overnight or extended field trips?
SUMMER CAMP(S) & 1990-2025
6. What other staff members will be going?
AL CHRISTIAN
TRAVIS NELLER
7. How many chaperones, in addition to staff members, will be going?
4-6 MORE CHAPERONES
8. What are their names and affiliations with the students?
PARENTS OF STUDENT ATHLETES
- CHRISTINA & VINCE PERKINS
- TAMMY & KIRK ALI
- LORI & LARRY BURTON
9. How many school days will be missed?
NONE

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10. How will teachers be advised in advance that the students will be out of school?

N/A

C. School Work

1. How will missed work be made up?

N/A

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2. What special assistance will be provided students with academic problems?

- CHROME BOOKS
- READING MATERIAL
- HOMEWORK MATERIAL

THROUGHOUT THE SCHOOL YEAR WE HAVE AN "EACH ONE TEACH ONE" TUTORING CONCEPT. TEAMMATES THAT ARE SUCCESSFUL IN CERTAIN CLASSES HELP FELLOW TEAMMATES THAT MAY BE STRUGGLING IN THAT SAME CLASS. IN MOST CASES THOSE SAME PLAYERS WILL BE ROOMMATES.

D. Itinerary

1. What is the destination?

SMITHVILLE HIGH SCHOOL
200 SMITHIE DR.
SMITHVILLE, OHIO 44677

2. What will be the mode of transportation? What liability insurance does the carrier have? SCHOOL VANS

3. Where will the group be housed and fed?

TBD - HOTEL IN WOOSTER, OH
- BREAKFAST PROVIDED BY HOTEL
- LUNCH PROVIDED BY PARENTS/STUDENTS
- DINNER PROVIDED BY PARENTS/STUDENTS

D. Itinerary (cont'd)

4. What enroute or supplementary activities are planned?

NO OTHER ACTIVITIES

5. What arrangements have been made for dealing with emergency situations?

EMERGENCY CONTACT CARDS AND FINAL FORMS

6. If tour guides are involved, what liability insurance do they carry?

N/A

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E. Finances

1. What is the estimated total cost and cost per student? TBD

2. What is the source of funds? Basketball (Boys) Fundraising Account
-
- (Non-school)

3. How will the funds be collected and safeguarded?

4. How will any shortfall be made up or excess funds used? Not expected

5. What provision has been made for students who are financially unable to pay any necessary costs? Covered by booster funds

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

EMAIL, PHONE AND/OR TEXT

2. List telephone numbers at destination and where group will be housed.

TBD: TO BE DETERMINED
HOTELS IN WOOSTER, OH

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3. What information will be provided to the media and the community?

THE EVENT: 5TH ANNUAL BATTLE AT THE BERKEY BASKETBALL SHOWCASE
THE LOCATION: SMITHVILLE HS, SMITHVILLE, OH
THE DATE & TIME: SUNDAY FEB. 1, 2026 @ 1pm

R. L. With

10/15/2025

Signature of the Requestor

Date

Approved:

Tom Gann

10/21/25

Principal

Date

Date

Board of Education

Date

9/26/11