

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular Meeting of the Board of Education of Waverly Community Schools will be held May 19, 2025, beginning at 6:00 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Alicia Guevara

- II. Special Presentation
 - A. Certificate of Appreciation for Years of Service to Michigan's Children with the National School Lunch Program

 - B. Instructional Highlights
 - Middle School
 - High School
 - C.

- III. Correspondence

- IV. Public Comment for Specific Agenda Items Only
Per Board of Education Policy 167.3, each statement made by a participant shall be limited to four (4) minutes duration. If an interpreter is used, participants will be limited to eight (8) minutes.

- V. Board Member Comment

VI. Approval of Agenda and Acceptance of all Reports into Discussion

Recommendation: To request a motion to approve the May 19, 2025 agenda as presented and accept all reports into discussion.

VII. Approval of Consent Agenda 4
Items listed below may be approved with one motion unless a board member requests that an item or items be removed for a separate action.

Regular Meeting Minutes - April 21, 2025
Closed Session Meeting Minutes - April 21, 2025
Report #24-61, HR Personnel Report
Report #24-62, Finance Report

VIII. Committee Meetings 22

Odd Months - September, November, January, March, May
Finance & Facilities
Teaching & Learning

Even Months - October, December, February, April, June
Advocacy & Outreach
Special Education

IX. Presentation of Reports

A. Report #24-63, Ingham ISD Board of Education 25
Candidate/Election Designation Resolution

Recommendation: To appoint a Waverly Board of Education Member as voting representative and alternate to cast votes for candidate(s) to fill open seats on the 2025 IISD Board of Education.

B. Personnel & Policy - First Reading - Spring 2025 Updates - 35
Volume 39.2

Recommendation: To move the policy proposed policy updates to second reading at the regular June 2025 board meeting.

C. Teaching & Learning

1. Curriculum Adoption Proposals - ELA and Social Studies

36

Recommendation: To review the proposed curriculum, for ELA and Social Studies and move to action at the regular June 2025 board meeting.

X. Superintendent's Report

XI. Public Comment - Open Comment for District Related Items
Per the Board of Education Policy 167.3, each statement made by a participant shall be limited to four (4) minutes duration. If an interpreter is used, participants shall be limited to eight (8) minutes.

XII. Closed Session

A. Contract Handbook Review

XIII. Adjournment

Minutes of Regular Meeting

The Board of Trustees Waverly Community Schools

Opening of Meeting

The regular monthly meeting of the Waverly Community Schools Board of Education was held on Monday, April 21, 2025 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. President Guevara called the meeting to order at 6:00 PM. The pledge to the flag was led by Student Representative Wallace Malone.

Members Present: Alicia Guevara
 Vince Perkins
 Ty Liggons
 Emily Lenneman
 Andrea Torres
 Student Representative Wallace Malone

Members Absent: Deborah Lopez
 Cathy Pike

Staff Present: Kelly Blake, Superintendent
 Evan Nuffer, Director of Finance & Facilities
 Micky Savage, Director of Human Resources
 Shawn Lewis, Director of School Culture
 Tiffany Wright, Director of Student Services
 Chris Huff, Director of Teaching & Learning
 Ann Marie Lindsay
 Kysha Crenshaw
 Tim Lyman
 Doreatha Rusher
 Darren Thelen
 Vickie Tisdale
 Christie Lehman
 Bernard Colton
 Becky Hager
 WEA, WESPA and Teamster staff members

Special Presentation:

Superintendent Blake recognized High School Wrestling Coach, Chris Tyler, for being honored as the Regional Girls Wrestling Coach of the Year. The Board of Education presented him with a certificate of appreciation and thanked him for a successful wrestling season.

The Board also recognized the wrestling athletes who advanced to the state finals:

- Cayden Bell – 6th Place Finish
- Victoria Carter – 6th Place Finish
- Cedric Jackson – 8th Place Finish
- Jazlynn Jones – Qualifying for State Finals
- Justin Niyubushbozi - Qualifying for State Finals
- Se’Nyah Suddeth-Doss – Qualifying for State Finals

Correspondence:

None

President Guevara requested modifications to the agenda and requested a motion.

Approval of Agenda and Acceptance of Reports

A motion was presented by Member Perkins and supported by Member Lenneman and Member Liggons to approve the April 21, 2025 agenda with the modifications to move the Instructional Highlights to the beginning of the agenda and to add a closed session at the end of the meeting for the purpose of discussing a personnel matter, and accept all reports into discussion.

Motion PASSED

Vote: Ayes – 5 ; Nays – 0; Absent – 2, Member Lopez and Member Pike

Instructional Highlights:

Winans Principal Tim Lyman and Assistant Principal Kysha Crenshaw presented an instructional highlights review, including:

- Positive relationships – staff, students, families, community
- Daily activities – The Daily News
- After school activities
- Highlighting student successes
- Literacy, math and test score increases over all grades

Superintendent Blake introduced Colt ECEC Interim Principal, Christina Lehman and stated Kindergarten Round-Up was a success.

East Principal Vickie Tisdale and Assistant Principal Darren Thelen presented an instructional highlights review, including:

- Monthly student club showcase during the day
- Celebrating students and their success
- Student Council/Coffee Shop
- Inclusion of and focus on all students, every day

Public Comment for Agenda Items:

None

Board Member Comment:

Member Torres:

- Enjoyed reading to students during March is Reading Month.

Member Perkins:

- Congratulations to the staff who will be retiring June 2025.
- Congratulated the wrestling team for their successful season.

Member Liggons:

- Congratulations to the wrestling team.
- Thank you to all Waverly staff for giving condolences to his family during the loss of his father.

Member Lenneman:

- It is invigorating hearing the instructional highlights from each building.
- Congratulations to Chris Tyler for his award.

Student Representative Wallace Malone:

- Approximately 40 days to graduation and all the seniors are excited.
- Prom is May 10th
- Enjoyed chaperoning a Winans field trip to the Capital.

Member Guevara:

- Great to hear all the exciting news from each school building.

Approval Consent Agenda Items

A motion was presented by Member Liggons and supported by Member Lenneman to approve the consent agenda as presented.

Motion PASSED

Vote: Ayes – 5 ; Nays – 0; Absent – 2, Member Lopez and Member Pike

Committee Meetings

Finance & Facilities – Director of Finance & Operations, Evan Nuffer, reviewed the March 2025 Finance Committee Meeting and answered questions from the Board of Education.

Teaching & Learning – Member Lenneman reviewed the March 2025 Teaching & Learning Advisory Committee Meeting.

For Action – Report #24-56, 2025-2026 School of Choice Designation

A motion was presented by Member Torres and supported by Member Lenneman, to approve the School of Choice Designation as limited for the 2025-26 school year as presented and to support non-approval of state aid release documents for resident students requesting to leave the district in grades K-12 for the 2025-26 school year.

Motion PASSED

Vote: Ayes – 5 ; Nays – 0; Absent – 2, Member Lopez and Member Pike

For Action – Report #24-57, Music Program 2026 Extended Overnight Field Trip to Orlando, Florida May 21 – 26, 2026.

A motion was presented by Member Lenneman and supported by Member Perkins to approve the May 2026 Music Program Extended Overnight Field Trip to Orlando, Florida.

Motion PASSED

Vote: Ayes – 5 ; Nays – 0; Absent – 2, Member Lopez and Member Pike

For Action – Report #24-58, Ingham Intermediate School District

A motion was presented by Member Perkins and supported by Member Lenneman to approve the support resolution for the Ingham Intermediate School District 2025-26 Proposed General Education Fund Budget.

Motion PASSED

Vote: Ayes – 5 ; Nays – 0; Absent – 2, Member Lopez and Member Pike

For Action – Report #24-59, 2022 Building and Site, Series I Technology Award Recommendation – Outdoor Digital Signage Bid Package

A motion was presented by Member Liggons and supported by Member Lenneman to approve awards to the lowest responsible bidder(s) from the Outdoor Digital Signage bid package, as presented.

Motion PASSED

Vote: Ayes – 5 ; Nays – 0; Absent – 2, Member Lopez and Member Pike

Superintendent’s Report:

Superintendent Blake reported:

- Updated the Board on her 2024-25 Superintendent goals for her mid-year review.
 - Increase communication with Board Members
 - Increased communications, crucial information within 24 hours
 - Engaging the community –
 - Conversations with Kelly have been well attended.
 - Warrior Weekly sent each Friday
 - Improve Staff Recruitment and Retention
 - Financial incentives for WEA
 - Off-schedule payment for WEA
 - Improved teacher onboarding/mentor program
 - Contracted with Upbeat Corp to help improve district culture
 - Attending to job fairs
 - Posting positions on as many sites as possible to obtain best candidates

President Guevara thanked Superintendent Blake for her hard work on the goals and success of achievement.

- Superintendent Blake notified the Board of two new positions within the district:
 - WEA District 504 and Child Study Coordinator
 - Elementary Principal Pre-K at Colt ECEC

Public Comment – Open Comment for District Issues

Public comments were made by:

- Daniel Moreno, Club Soccer Coach, voiced concern regarding a construction storage container at Elmwood obstructing some of the soccer fields. He also proposed utilizing Windemere View for potential soccer fields.
- Waverly employee, Carl Bridenbaker proposed a Bowling Club for Waverly and will provide details to the High School Administration.

A motion was presented by Member Perkins and supported by Member Guevara to enter into closed session to discuss a personnel matter.

Roll Call Vote: Member Torres – yes
 Member Lenneman - yes
 Member Perkins – yes
 Member Liggons - yes
 Member Guevara - yes

Motion PASSED - 5 Yes

Member Cathy Pike entered the meeting at 7:03 pm.
The Board adjourned to closed session at 7:06 pm.

The Board returned to open session at 7:26 pm.

A motion was presented by Member Perkins and supported by Member Torres to accept the updated structure of the employment contract for Kelly Blake.

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Lopez

A motion was presented by Member Perkins and supported by Member Lenneman to accept the retirement resignation of Superintendent Kelly Blake, effective June 30, 2025.

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Lopez

The meeting adjourned at 7:28 pm.

Respectfully submitted,

Vince Perkins, Secretary
aml

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
May 19, 2025
Report #24-61

Subject: Personnel Report
All individuals listed on this report have completed the required background check

A. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
AJ Clawson	Math Teacher	High School	BA Step 4/\$49,687	August 2025
Erin Porter	ELA Interventionist	Middle School	MA Step 13/\$79,244	August 2025
Michael Stornello	Science Teacher	East Intermediate	BA Step 2/\$47,525	August 2025
Joshua Kim	5 th Grade Teacher	East Intermediate	BA Step 4/\$49,687	August 2025
Mia Maconochie	Res Room Techer	Winans Elementary	BA Step 4/\$49,687	August 2025
Emily Fonzi	Social Worker	To Be Determined	MA Step 5/\$55,509	August 2025
Kaycie Schrader	2 nd Grade Teacher	Winans Elementary	BA Step 4/\$49,687	August 2025
Majlinda Ahmeti	1 st Grade Teacher	Elmwood Elementary	BA Step 9/\$66,323	August 2025
Rachel Bruneau	3 rd Grade Teacher	Winans Elementary	BA Step 6/\$54,312	August 2025

B. Employment – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Matthew Duncan	Class C 2 nd Shift Custodian	Middle School	\$16.60/hr	4/21/2025
Emily Berkimer	Special Ed Para Educator	Colt ECEC	\$21.09/hr	04/28/2025
Jasmine Davie	FS3 Food Service Helper	District	\$15.38/hr	4/21/2025
Deadra Westfall	FS3 Food Service Helper	District	\$15.38/hr	4/21/2025

C. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Savannah Walker	Spec Ed Teacher	Colt ECEC	6/6/2025
Cynthia Kolberg	6 th Grade Teacher	East Intermediate	6/6/2025
Jonathon Sollinger	Spec Ed Teacher	Winans Elementary	6/6/2025

D. Resignation – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Matthew Duncan	Class C 2 nd Shift Custodian	Middle School	4/30/2025

E. Staff Transfer

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Heather Daggett	SE Para Educator Winans	Behavior Para Educator Winans	4/14/2025

F. Retirement – Administration

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
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G. Retirement – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
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H. Retirement – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Nina Jones	Food Service Dept	10 East Intermediate	6/6/2025

I. Termination - Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Emily Berkimer	SE Para Educator	Colt ECEC	4/30/2025
Najeema Thomas	SE Para Educator	Winans Ele	5/6/2025

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
MAY 19, 2025**

Report #24-62

FOR ACTION***

Subject:

Finance Report

Recommendation:

The Superintendent recommends the Board of Education review and approve the following report:

Financial Report:

The cash balance as of March 31, 2025, was \$9,699,865.12. Receipts during April, consisting of State Aid, property taxes and other revenues/transfers-in in the amount of \$5,465,475.76 minus disbursements during April of \$5,529,114.42, left the district with a General Fund cash balance, as of April 30, 2025, of \$9,636,226.46.

2024-25 General Fund revenues/transfers-in exceed expenditures/transfers-out by \$1,051,123. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2024-25 Student Activity Fund revenues/transfers-in exceed expenditures/transfers-out by \$51,922. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2024-25 Sinking Fund revenues exceed expenditures by \$1,112,448. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2024-25 Public Improvement Fund expenditures/transfers-out exceed revenues/transfers-in by \$1,081,208. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2022 Building and Site, Series I Bonds remaining to be allocated, including \$3,742,040 of accrued interest/change in market value, is \$0. A summary of life to date activity is included in the supporting documentation

The balance of the 2024 Building and Site, Series II Bonds remaining to be allocated, including \$2,652,381 of accrued interest/change in market value, is \$7,784,192. A summary of life to date activity is included in the supporting documentation

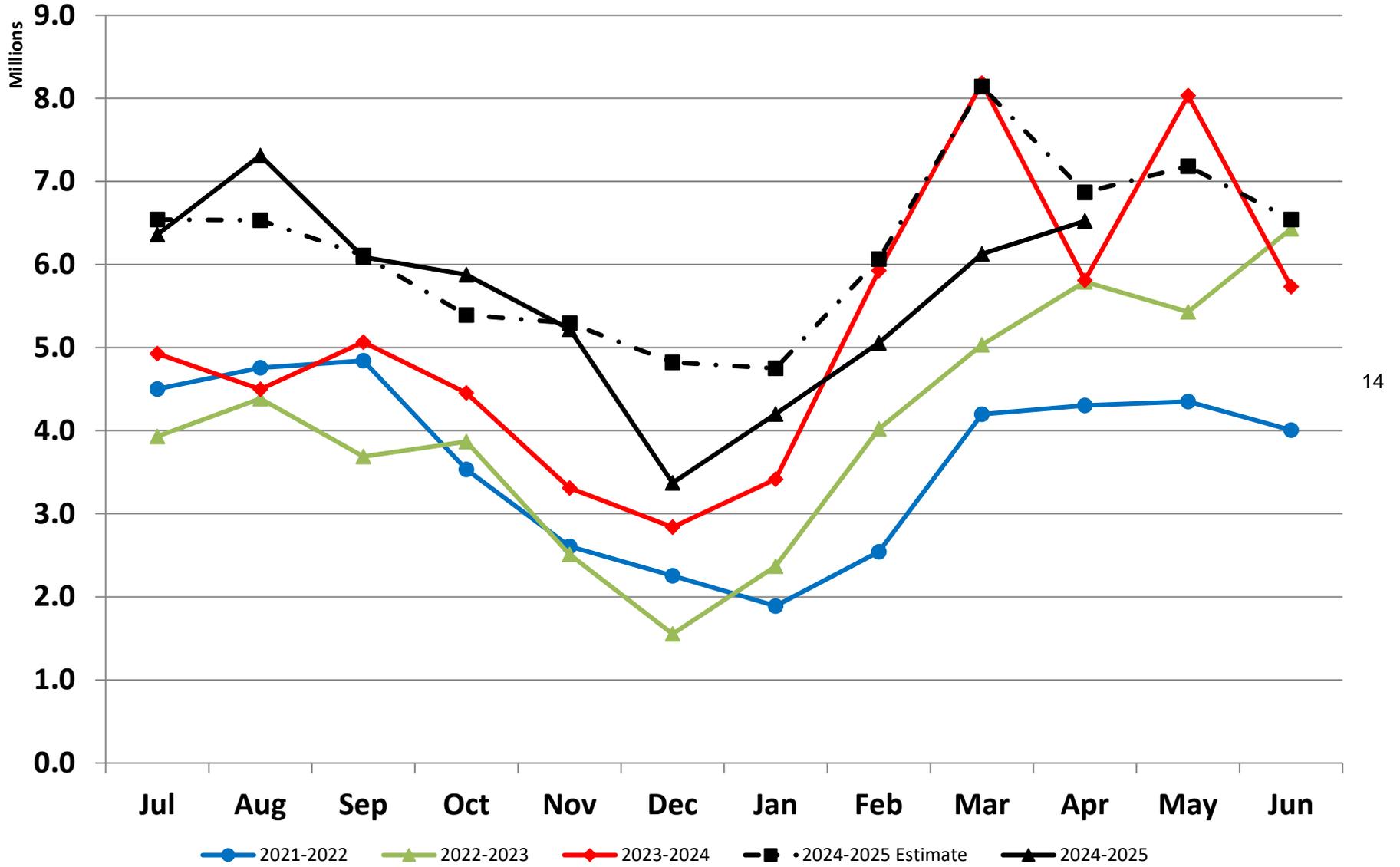
Waverly Community Schools

Finance Committee - Cash Position Report

For the Month Ended April 30, 2025

Balance on Hand March 31, 2025	9,699,865.12
Revenues	
State Aid	2,805,658.23
Taxes	297,557.58
Other Revenue	1,337,809.81
Interfund Transfers In	1,024,450.14
State Aid Note Proceeds	-
	<u>5,465,475.76</u>
Disbursements	
Payroll and Related Liabilities	(3,112,727.91)
Other Expenditures	(2,416,386.51)
State Aid Repayment	-
	<u>(5,529,114.42)</u>
Prior Month Adjustments - April 2025	-
Balance on Hand April 30, 2025	<u><u>9,636,226.46</u></u>
PNC Bank - General	5,571,020.96
MILAF	2,527,775.85
PNC Bank - Payroll	1,537,429.65
Comerica - Checking	-
	<u><u>9,636,226.46</u></u>
Difference	-

Waverly Community Schools Cash Flow Analysis (Monthly Lows)



Waverly Community Schools
General Fund - Budgetary Comparison Schedule
For the Month Ended April 30, 2025

	Revised Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	10,395,754	10,095,281	(300,473)	2.9%
State sources	32,746,307	21,961,497	(10,784,811)	32.9%
Federal sources	885,114	366,581	(518,533)	58.6%
Intergovernmental	4,463,466	3,201,610	(1,261,856)	28.3%
Transfers In	125,000	-	(125,000)	100.0%
Total revenue	48,615,641	35,624,968	(12,990,673)	26.7%
Expenditures				
Current:				
Instruction:				
Basic program	16,917,913	11,676,992	(5,240,921)	31.0%
Added needs	9,173,293	5,900,272	(3,273,021)	35.7%
Total instruction	26,091,206	17,577,264	(8,513,943)	32.6%
Support Services:				
Pupil	3,620,159	2,580,736	(1,039,423)	28.7%
Instructional staff	2,924,991	2,018,201	(906,790)	31.0%
General administration	493,951	377,711	(116,240)	23.5%
School administration	3,433,281	2,584,042	(849,240)	24.7%
Business	681,492	516,370	(165,122)	24.2%
Operations and maintenance	4,506,899	3,391,041	(1,115,858)	24.8%
Pupil transportation services	1,353,273	1,152,631	(200,642)	14.8%
Central	1,140,826	918,711	(222,115)	19.5%
Other	314,005	248,031	(65,974)	21.0%
Total support services	18,468,877	13,787,473	(4,681,404)	25.3%
Athletics	724,183	562,748	(161,435)	22.3%
Community services	-	1,713	1,713	0.0%
Welfare Activities	8,830	8,829	(1)	0.0%
Non Publics	13,608	6,200	(7,408)	54.4%
Facility Acquisition	-	10,891	10,891	0.0%
Debt service:				
Principal	-	-	-	0.0%
Interest	-	-	-	0.0%
Capital outlay	93,044	104,462	11,418	-12.3%
Payments to other public schools	1,712,619	1,414,266	(298,353)	17.4%
Total expenditures	47,112,367	33,473,846	(13,638,522)	28.9%
Excess of Revenue (Under)Over Expenditures	1,503,274	2,151,123	647,849	
Transfers Out	1,100,000	1,100,000	-	0.0%
Change in Fund Balance	403,274	1,051,123	647,849	
Favorable Expenditure Variance (1.5%)	706,686			
Projected Change in Fund Balance	1,109,960			
Fund Balance - Beginning of year	8,876,530			
Fund Balance - End of year	9,986,490			
	21.2%			

Waverly Community Schools
Student Activity Fund - Budgetary Comparison Schedule
For the Month Ended April 30, 2025

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	172,456	228,299	55,843	-32.4%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	172,456	228,299	55,843	-32.4%
Expenditures				
Student Activities	108,104	104,040	(4,064)	3.8%
Athletics	58,298	72,338	14,040	-24.1%
Total expenditures	166,401	176,378	9,976	-6.0%
Excess of Revenue (Under)Over Expenditures	6,055	51,922	45,867	
Transfers Out	-	-	-	0.0%
Change in Fund Balance	6,055	51,922	45,867	
Fund Balance - Beginning of year	329,114			
Fund Balance - End of year	335,169			

Waverly Community Schools
Sinking Fund - Budgetary Comparison Schedule
For the Month Ended April 30, 2025

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	1,132,179	1,127,892	(4,287)	0.4%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	<u>1,132,179</u>	<u>1,127,892</u>	<u>(4,287)</u>	0.4%
Expenditures				
Current:				
Support Services - Business	-	444	444	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	15,000	15,000	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	<u>-</u>	<u>15,444</u>	<u>15,444</u>	0.0%
Excess of Revenue (Under)Over Expenditures	1,132,179	1,112,448	(19,731)	
Transfers Out	-	-	-	
Net Change in Fund Balance	1,132,179	1,112,448	(19,731)	
Fund Balance - Beginning of year	4,221,702			
Fund Balance - End of year	5,353,881			

Waverly Community Schools
Public Improvement Fund - Budgetary Comparison Schedule
For the Month Ended April 30, 2025

	Revised Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	50,000	72,334	22,334	-44.7%
State sources	1,148,658	1,148,659	1	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	1,100,000	1,100,000	-	0.0%
Total revenue	2,298,658	2,320,992	22,334	-1.9%
Expenditures				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	-	69,900	69,900	0.0%
Support Services - Transportation	-	-	-	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	4,129,180	3,332,300	(796,880)	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	4,129,180	3,402,200	(726,980)	0.0%
Excess of Revenue (Under)Over Expenditures	(1,830,522)	(1,081,208)	749,315	
Transfers Out	-	-	-	
Net Change in Fund Balance	(1,830,522)	(1,081,208)	749,315	
Fund Balance - Beginning of year	2,879,532	2,879,532		
Fund Balance - End of year	1,049,010	1,798,325		

Waverly Community Schools
2022 Building and Site Bonds, Series I
Budget Summary
As of April 30, 2025

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	-	617,433	-	(617,433)
Remodeling	41,848,569	39,064,143	143,420	2,641,005
Site Improvements	3,962,137	6,250,125	1,528,366	(3,816,353)
Construction Base Budget Subtotal	45,810,706	45,931,701	1,671,786	(1,792,781)
Instructional Technology				
Computers and Mobile Devices	1,468,271	1,620,595	699	(153,023)
Audio / Visual	1,834,372	1,020,435	746,983	66,954
Instructional Technology Subtotal	3,302,643	2,641,030	747,682	(86,069)
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	73,904	-	-	73,904
Non-Instructional Audio / Visual	-	-	-	-
Furnishings, Fixtures and Equipment (FF&E)	4,021,389	2,568,868	1,489,466	(36,945)
Loose Furnishings and Equipment Subtotal	4,095,293	2,568,868	1,489,466	36,959
District				
Buses	449,946	-	-	449,946
Contingency	323,720	38,928	1,515,088	(1,230,295)
Election/Issuance Costs	839,463	258,448	-	581,015
General Conditions	994,618	1,434,848	19,243	(459,473)
Architect and Engineering Fees	3,011,715	5,179,350	(2,049,835)	(117,800)
A/E Reimbursables	431,821	853,433	(2,336)	(419,277)
Technology Design	393,305	536,042	(142,737)	-
Construction Mgr	3,050,990	4,146,548	(1,095,558)	0
District Subtotal	9,495,578	12,447,598	(1,756,136)	(1,195,884)
Bank Interest/Proceeds	(704,265)	(3,742,040)	-	3,037,775
Totals	61,999,956	59,847,157	2,152,799	-
Underwriters Discount	454,800	454,800	-	-
Grand Total	62,454,756	60,301,957	2,152,799	-

Waverly Community Schools
2022 Building and Site Bonds, Series II
Budget Summary
As of April 30, 2025

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	17,719,961	-	2,413,118	15,306,843
Remodeling	21,106,817	-	39,910,044	(18,803,228)
Site Improvements	2,352,092	-	-	2,352,092
Construction Base Budget Subtotal	41,178,870	-	42,323,162	(1,144,292)
Instructional Technology				
Computers and Mobile Devices	598,414	-	-	598,414
Audio / Visual	974,132	-	-	974,132
Instructional Technology Subtotal	1,572,546	-	-	1,572,546
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	272,130	-	-	272,130
Non-Instructional Audio / Visual	290,215	-	-	290,215
Furnishings, Fixtures and Equipment (FF&E)	1,912,269	-	-	1,912,269
Loose Furnishings and Equipment Subtotal	2,474,614	-	-	2,474,614
District				
Buses	674,918	-	-	674,918
Contingency	3,769,185	-	2,974,517	794,668
Election/Issuance Costs	829,463	252,597	-	576,866
General Conditions	1,055,897	-	982,546	73,351
Architect and Engineering Fees	2,775,410	-	2,775,410	-
A/E Reimbursables	462,568	-	69,903	392,665
Technology Design	251,083	-	251,083	-
Construction Mgr	3,238,964	-	3,238,964	-
District Subtotal	13,057,488	252,597	10,292,423	2,512,468
Bank Interest/Proceeds	(283,526)	(2,652,381)	-	2,368,855
Totals	57,999,992	(2,399,784)	52,615,585	7,784,191
Underwriters Discount	1,154,642	1,154,642	-	1
Grand Total	59,154,634	(1,245,143)	52,615,585	7,784,192

Waverly Community Schools
Building and Site Bonds - May 2021 Authorization
Budget Summary - All Series
As of April 30, 2025

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	17,719,961	617,433	2,413,118	14,689,410
Remodeling	64,496,217	39,064,143	40,053,465	(14,621,391)
Site Improvements	6,766,143	6,250,125	1,528,366	(1,012,347)
Construction Base Budget Subtotal	88,982,322	45,931,701	43,994,948	(944,328)
Instructional Technology				
Computers and Mobile Devices	3,943,267	1,620,595	699	2,321,973
Audio / Visual	2,808,504	1,020,435	746,983	1,041,086
Instructional Technology Subtotal	6,751,771	2,641,030	747,682	3,363,059
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	618,614	-	-	618,614
Non-Instructional Audio / Visual	290,215	-	-	290,215
Furnishings, Fixtures and Equipment (FF&E)	6,012,398	2,568,868	1,489,466	1,954,064
Loose Furnishings and Equipment Subtotal	6,921,227	2,568,868	1,489,466	2,862,893
District				
Buses	1,124,864	-	-	1,124,864
Contingency	4,272,247	38,928	4,489,605	(256,285)
Election/Issuance Costs	1,787,689	511,045	-	1,276,644
General Conditions	2,099,386	1,434,848	1,001,789	(337,251)
Architect and Engineering Fees	5,901,198	5,179,350	839,648	(117,800)
A/E Reimbursables	913,401	853,433	68,971	(9,003)
Technology Design	817,208	536,042	294,716	(13,550)
Construction Mgr	6,439,865	4,146,548	2,226,680	66,637
District Subtotal	23,355,858	12,700,195	8,921,408	1,734,256
Bank Interest/Proceeds	(1,011,178)	(6,394,421)	-	5,383,243
Totals	125,000,000	57,447,373	55,153,504	12,399,123
Underwriters Discount	1,609,442	1,609,442	-	1
Grand Total	126,609,442	59,056,814	55,153,504	12,399,124

24/25 Waverly Community Schools

Board of Education

Advocacy & Outreach Committee Meeting

Date	Topic	Discussion Points	Who	Status
04/21/25 - 4:00P				
	Welcome & Introductions	Advocacy and Outreach sub-committee		Com... >
	Quick Review of Past Work & Goals	Finalized mission statement: Mission Statement:	<input type="checkbox"/> Committee review and finalized	Upda... >

Date	Topic	Discussion Points	Who	Status
		<p>Waverly Community Schools Board of Education</p> <p>Advocacy and Outreach Subcommittee We are committed to proactive community engagement and legislative advocacy. We aim to build strong relationships between the school board and teachers, parents, and the community. By fostering collaboration, we strive to create an inclusive educational environment that empowers every student to succeed.</p>		
	<p>Strategy Brainstorm</p> <p>1-2 action ideas to advance committee goals</p> <p>Increase awareness of the BOE role and responsibilities and who we are</p>	<p>Can we stream the BOE meetings in an effort to give the community more insight into the work that the Board does</p> <p>A BOE member attend a <i>Conversation with Kelly</i> to highlight how the Board engages with the the topic that is being highlighted</p>	<p><input type="checkbox"/> Alicia</p> <p><input type="checkbox"/> Ty</p>	<p>In Pr... ▾</p>

Date	Topic	Discussion Points	Who	Status
	Advocacy Discussion <i>State/Federal opportunities</i>	Develop talking points related to potential EOs that reflect our District's vision related to taking care of "all students" specifically related to DEIA to be prepared to have conversations with legislature to help them understand the impact to the Waverly Community **connect with other district in an effort to elevate the power of collective action and increase the voice seeking combined support from other school boards ***connect with students and parents to gather insight on the issues that matter to them most.	<input type="checkbox"/> Alicia, Ty, and Emily <input type="checkbox"/> Alicia, Ty, and Emily <input type="checkbox"/> Alicia, Ty, and Emily	
	Next Steps & Wrap-Up	Next meeting: June 16	<input type="checkbox"/> Shawn	Dialo...

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL BOARD MEETING
May 19, 2025**

Report #24-63

FOR ACTION

Subject:

Ingham ISD Board of Education Candidate/Election Resolution

Recommendation:

To approve a resolution to designate a Waverly Board of Education member as representative for the electoral body and to cast votes for three (3) candidates to fill the open Ingham ISD Board of Education seats as determined by Waverly BOE.

Background Information:

Resolution designating district's Election Representative and support for candidates.

RESOLUTION DESIGNATING DISTRICT'S ELECTION REPRESENTATIVE

[To be adopted on or after May 12, 2025]

_____ (the "District")

A _____ meeting of the board of education of the District (the "Board") was held in the _____, within the boundaries of the District, on the _____ day of _____, 2025, at _____ o'clock in the ___ PM

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. The biennial election of the Board of Ingham Intermediate School District, Michigan (the "ISD Board") will be held on Monday, June 2, 2025; and

2. The members of the ISD Board will be elected by an electoral body composed of one (1) person designated by the board of each of the constituent school districts; and

3. In accordance with Section 614(2) of the Revised School Code, MCL 380.614(2), this Board desires to designate _____ as this District's proposed representative and _____ as an alternate designated representative in the event the designated representative is unable to attend and further desires to direct said representative and alternate to vote on behalf of this Board for a specific candidate.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board does hereby approve the designation of _____ as the representative of this Board for the electoral body, which body will elect three (3) candidates to the vacancies on the ISD Board on Monday, June 2, 2025 and _____ as an alternate in the event the designated representative is unable to attend.

2. The designated representative and alternate are further directed to cast a vote on the first ballot on behalf of this Board for _____ and _____ for the two (2) six-year terms, and _____ for the one (1) partial-term two-year seat.

3. The Secretary of this Board is hereby further directed to file a certified copy of this resolution with the Secretary of the ISD Board.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a _____ meeting held on _____, 20__, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education



MEMORANDUM

TO: Local District Superintendents
FROM: Jason Mellema
DATE: May 9, 2025

Re: *Ingham ISD Board of Education Candidate/Election*

The deadline for filing for a seat on the Ingham Intermediate School District's Board of Education was Monday, May 5, 2025.

Two (2) candidates have filed to run for the two (2) open six-year board seats:

- Michael Flowers, Incumbent, who resides in Lansing.
- Erin Schor, Incumbent, who resides in Lansing.

Two (2) candidates have filed to run for the one (1) open partial two-year board seat:

- Joel Gerring, who resides in Williamston
- Caitlyn Salow, who resides in Dansville

We requested biographical information from all candidates; however, the candidates may also contact you directly. Please forward the candidate names and the attached biographies from our candidates to your board members.

According to the current statute, Monday, May 12, 2025, is the earliest date a local district board can adopt a resolution to approve the district's voting representative and designate the three Ingham ISD candidates the board supports.

Ingham ISD's board members are elected by the local district boards of education which include Dansville, East Lansing, Haslett, Holt, Lansing, Leslie, Mason, Okemos, Stockbridge, Waverly, Webberville, and Williamston. The representatives from these local districts will convene at Ingham ISD on June 2 at 6:00 p.m. to cast votes that reflect resolutions passed by their boards. An official notice about the election date, time, and location will be sent to your board secretary on May 23, 2025. A copy will also be sent to your office.

In the meantime, after your board takes action, please email the resolution approving your representative and designating your board's three candidate choices for the Ingham ISD board to my office.

Please contact Barbara Weathers, 517.244.1230 or bweathers@inghamisd.org, if you have any questions about the election procedures or any other related matters.

Thank you for your assistance.

School Board Candidate Biographical Information

Name: Erin Schor

Address: 2210 Moores River Dr., Lansing, MI 48911

School district of residence:

Lansing; two children graduated from Lansing School District (go Everett Vikings!)

Educational background:

Master of Public Policy, University of Michigan Gerald R. Ford School of Public Policy

Bachelor of Arts, University of Michigan

Present occupation: Legislative Policy Director, Michigan Department of State (2022 – present)

Previous positions:

Vice President, Michigan Community College Association (2012 – 2022)

Director of Public Policy, CMU Center for Charter Schools (2011)

Chief of Staff, House Majority Floor Leader Kathy Angerer (2009 –2010)

Legislative and Communications Director, State Representative Paul Condino (2004 –2008)

Policy Analyst, House Democratic Policy Staff (2001 – 2004)

Previous board experience:

Lansing First Presbyterian Church Session, 2025 – present

Lansing Regional Sister Cities Commission, 2023 – 2024

Impression 5 Science Center Board of Directors (Chair), 2013 – 2023

Lansing Mayor’s Arts and Culture Commission (Chair), 2018 - 2022

Potter Park Zoo Society Board of Directors, 2018 - Present

Educational Child Care Center (EC3) Board of Directors, 2010 – 2013

Other public service or volunteer experience: Master Gardener Volunteer

Any other information you would like to share with the constituent districts which may assist them in learning more about you, focusing on why you want to serve on the Ingham ISD Board of Education:

I have thoroughly enjoyed serving on the Ingham Intermediate School District Board these past twelve years and would appreciate the opportunity to continue serving. This has been a time of tremendous uncertainty, both for the education world as well as our broader community. I believe my background in policy as well as my experience with the ISD and elsewhere in the community would allow me to serve the ISD well, continuing to advocate for excellent services to our local districts while helping to position the ISD as a partner in moving the Lansing region forward.

School Board Candidate Biographical Information

Name:

Michael Flowers

Address:

2921 Appaloosa Way
Lansing, Michigan 48906

School district where you currently reside:

Lansing School District

Educational background:

MASTER OF LABOR RELATIONS & HUMAN RESOURCES
Michigan State University, Lansing, MI

BACHELOR OF BUSINESS ADMINISTRATION
Northwood University, Midland, MI

PROFESSIONAL IN HUMAN RESOURCES (PHR)
Society of Human Resource Management

Occupational Background:

EXECUTIVE DIRECTOR OF HUMAN RESOURCES July 2008 – Present

Duties and Responsibilities:

- Strategic planning, oversight and implementation of human resources processes and procedures for the organization

Primary Functions:

- Oversight for employment practices, hiring, labor relations, contract negotiations, compensation, benefits
- Training and organizational development
- Work closely with senior leadership regarding strategic planning, leadership development, and succession planning

ADJUNCT PROFESSOR

Lansing Community College, Lansing, MI

Jan 2001 – Present

Duties and Responsibilities:

- Curriculum development
- Teach onsite, online and hybrid courses
- Leadership development

DIRECTOR OF EMPLOYMENT AND DIVERSITY, HUMAN RESOURCES

Sparrow Health System, Lansing, MI

April 2006 – July 2008

DIRECTOR OF HUMAN RESOURCES

Accident Fund Insurance Company of America, Lansing, MI

Sept 1986 – April 2006

Current and Previous Board Experience:

- 2002 - Present – Labor and Employment Relations Association - Past President, current Member of Advisory Board (Mid-Michigan Chapter)
- 2004 - Present – Peckham Industries, Inc. President of Board of Directors
- 2012 - Present – Ingham Intermediate School Board Member
- 2017 - Present – Board Member Teach/Talent/Thrive (T3), Capital Area Michigan Works
- 2022 - Present – Peckham Industries Foundation Board of Directors
- 2024 - Present – Advisory Board Member for Wharton Center of Performing Arts, Michigan State University
- 2000 - 2010 – Westside YMCA – Member of Advisory Board
- 2003 - 2011 – Northwest Initiative of Greater Lansing – Vice President and Member of Advisory Board
- 2013 - 2017 – Lansing Community College – President Advisory Counsel for Diversity & Inclusion, Lansing, MI
- 2014 - 2016 – Greater Lansing Fund Advisory Committee Member, Lansing, MI
- 2014 - 2020 – Capital Regional Community Foundation – Trustee, Lansing, MI
- 2014 - 2024 – Lansing Community College Foundation – Immediate Past President of Board of Trustees, Lansing, MI
- 2015 - 2023 – Commissioner Dr. Martin Luther King Jr. Commission of Mid-Michigan

Other public service or volunteer experience; please include years of service:

- 1990 - Present – Speaker/Mentor Junior Achievement of Greater Lansing
- 1998 - Present – Phi Beta Sigma Fraternity, Inc., Epsilon Tau Sigma Chapter, Lansing, MI
- 2000 - Present – Mentor with Lansing Schools
- 2004 - 2019 – Booster Club Member with Waverly Schools

Any other information you would like to share with the constituent districts which may assist them in learning more about you, focusing on why you want to serve on the Ingham ISD Board of Education:

I am interested in serving on the Ingham ISD Board of Education as I was involved in the inception of Capital Area Healthcare Education Partnership that was initiated through the Career Center, what is now the Wilson Talent Center. I have a great deal of interest in looking at and assisting in the development of specific programs that would offer the skill sets and talents that are needed for employers in the Capital City Region. Over the past thirteen years I've seen that there is great interest from within Ingham ISD in assisting students in its constituent districts in gaining a better understanding and opportunities in educational and work experience that are available in Ingham County. Also, over the past thirteen years I have gained a very good understanding of the current programs that have been developed and continue to be developed in partnership with districts. With my history of board experiences, my community involvement, and with the knowledge that I've gained from being on the Ingham ISD board over the past years, I feel I can offer insight and direction to the continued success of many of these programs, and the programs that are in the developmental stages.

School Board Candidate Biographical Information

Name:

Joel Gerring

Address:

260 Churchill Downs Blvd.
Williamston, MI. 48895

School district where you currently reside:

Williamston

Educational background:

Perry High School – 1992
University of Michigan (Ann Arbor) – 1996
Michigan State University School of Law - 2000

Present occupation:

Legal Advisor – Michigan Department of Natural Resources

Previous board experience; please include years of services:

Williamston School Board – 2016-2018

Other public service or volunteer experience; please include years of service:

Camp Catch-A-Rainbow Volunteer Counselor – 2006-2008
Sparrow Hospital Surgical Lounge Volunteer – 2002-2008
Youth Sports Coach (multiple sports/seasons) – 2011-2019
DeWitt Area Recreation Authority, Miracle League “Buddy” Volunteer – 2024-Present

Any other information you would like to share with the constituent districts which may assist them in learning more about you, focusing on why you want to serve on the Ingham ISD Board of Education.

I believe in public service and in seeking out public service roles where one’s background and skillset can best be put to use. I also believe in our public school system. Given my past experience working with the ISD (as a Williamston School Board Member) I am familiar with the issues and challenges at both the local and county level and understand that these issues are only increasing over time.

I believe that my prior board experience, along with having been Assistant Legal Counsel with the Michigan Association of School Boards for five years and an education policy analyst for the Michigan House of Representatives, has provided me with a specific understanding of the issues facing not just our public schools, but the boards that are tasked with serving in their interests.

School Board Candidate Biographical Information

Name: Caitlyn G. Salow

Address: 3404 Brindle Ct., Stockbridge MI 49285

School district where you currently reside: Dansville

Educational background: Eastern Michigan University, Bachelor of Science, 2009

Present occupation: Accounting Analyst

Previous board experience; please include years of services:

Stockbridge Area Educational Foundation, Director – October 2016 to March 2019

Dansville Elementary PTO, Treasurer and Craft Show Coordinator - August 2023 to Current

Dansville Schools Education Foundation, Board Member - July 2024 to April 2025

Other public service or volunteer experience; please include years of service:

Dansville Community Athletic Association

6th Grade Girls Head Volleyball Coach, 2025 Season

5th Grade Girls Head Basketball Coach, 2023-2024 Season

5th Grade Girls Head Volleyball Coach, 2024 Season

4th Grade Girls Assistant Basketball Coach, 2022-2023 Season

3rd & 4th Grade Girls Cheer Coach, 2023 Season

Dansville Middle School

8th Grade Girls Head Volleyball Coach, 2024 Season - Current

Any other information you would like to share with the constituent districts which may assist them in learning more about you, focusing on why you want to serve on the Ingham ISD Board of Education.

I am passionate about serving on the Ingham ISD Board because I want to ensure that all students, including those from rural areas, have access to high-quality educational services. The actions and policies implemented by the board have far-reaching implications and can create better tomorrows for today's learners. This passion is driven by my four children, who will all be enrolled in Dansville schools in the fall of 2025. Their education gives me a vested interest in the well-being and success of the schools within Ingham County.

Before becoming a board member of an organization supporting the Dansville schools, I served on the Stockbridge Area Education Foundation. I joined because I believe that serving the greater community creates a ripple effect that uplifts and drives the success of surrounding communities. Serving on the Ingham County ISD board would allow me to amplify this ripple.

Over the past several years, I have been committed to enhancing educational opportunities and outcomes for students in the Dansville School District. As a member of the Elementary PTO, I have worked to foster an environment that encourages communication and involvement among school administration, staff, and parents. Strong community engagement is essential for creating a supportive and enriching educational environment. As PTO Treasurer, I have worked hard to provide reliable funding to teachers and students to ensure the educational growth and success of elementary students. Additionally, my experience coaching sports has shown me the critical role that extracurricular activities play in the development of the whole child, aligning perfectly with the board's strategic plan.

As a farming family, I understand the importance of rural representation as these communities often face distinct challenges and opportunities that require dedicated advocacy. I can bring a unique perspective on the intersection of education and agriculture, recognizing the value of hands-on learning and the importance of connecting students with real-world experiences. The Wilson Talent Center has opened doors for children by providing real-world experiences that may not relate to classroom success. Being part of an organization that prioritizes education outside the classroom would be an honor.

Although my background in serving on a board as this one may be light, my life experiences have taught me the significance of hard work, perseverance, and the need for innovative solutions to complex problems. The Salow family has been in Ingham County for almost 70 years. During that time, this family has a history of serving the community in various capacities including the hospital system, foster care, police force and DARE program, Farm Bureau, 4H, Junior Achievement, and community outreach programs. We are a service-driven family, and I am committed to continuing this legacy by contributing to the educational landscape of our district by serving on the Ingham ISD Board of Education.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
May 19, 2025**

SUBJECT: POLICY – First Reading

RECOMMENDATION:

The Superintendent recommends the Board of Education approve the policy updates listed below at second reading.

Volume 39, No. 2

Policy 131.1 REVISED	Bylaws and Policies
Policy 2264 REVISED	Nondiscrimination on the Bases of Sex in Education Programs or Activities
Policy 2266 REVISED	Nondiscrimination on the basis of Sex in Education Programs or Activities
Policy 2340 REVISED	Field and Other District-Sponsored Trips
Policy 5320 REVISED	Immunization
Policy 5330 REVISED	Use of Medications
Policy 5330.01 REVISED	Epinephrine Auto-Injectors
Policy 5350 REVISED	Student Health, Well Being, and Suicide Prevention
Policy 8320 REVISED	Personnel Files
Policy 8500 REVISED	Food Services
Policy 8510 REVISED	Wellness
Policy 8640 RESCIND	Transportation for Field and Other District-Sponsored Trips

**WAVERLY COMMUNITY SCHOOLS
REGULAR BOARD MEETING
MAY 19TH, 2025**

Report #24-64

FOR ACTION

Subject: Waverly Community Schools 9th-12th English Language Arts Book Title Selection Adoption

Recommendation:

The Superintendent recommends the Board of Education approves the titles presented for High School English classes.

Statement of Purpose:

The presented list of book titles was carefully compiled by the Waverly High School English Department staff to enhance our High School English Language Arts curriculum. This list builds upon previously approved texts, aligns with the Common Core Standards exemplar list, incorporates frequently cited Advanced Placement test works, and prioritizes texts by diverse authors and perspectives. This approach ensures that our students engage with a wide range of high-quality materials that not only meet academic requirements but also reflect the rich diversity of our student body and the broader world, fostering a more inclusive and comprehensive educational experience.

Budget Impact:

Approximately \$30,000 (dependent on existing inventory and works selected)

Discussion of Options:

The Board may adopt the recommendation as presented or reject the recommendation. This report will be presented to the Board of Education for action June 16th, 2025 to allow for the obtainment of materials before the 2015-2016 school year.

Strategic Plan Alignment:

Focus Area 3: We will create safe, predictable, consistent, and equitable learning environments in which all students thrive academically, socially, and emotionally.

Objective 1: WCS will establish a comprehensive curriculum review and adoption processes.

**WAVERLY COMMUNITY SCHOOLS
REGULAR BOARD MEETING
MAY 19TH, 2025**

Report #24-65

FOR ACTION

Subject: Waverly Community Schools 5th-12th Social Studies Curriculum Adoption

Recommendation:

The Superintendent recommends the Board of Education approves the Impact Social Studies curriculum and resources for grades 5th through High School.

Statement of Purpose:

The current state of our 5th through High School Social Studies curriculum, due to years of inadequate upkeep, necessitates the adoption of a comprehensive and high quality curriculum. The existing materials are outdated, and in most cases, teacher-created. The recommended curricula, Impact Social Studies by McGraw-Hill publishers, incorporates contemporary scholarship, diverse historical perspectives, and crucial connections to the challenges and opportunities of our present world. The program prompts students' ability to develop essential critical thinking skills, a robust understanding of civic engagement, and the capacity to navigate an increasingly complex global landscape.

Budget Impact:

Discussion of Options:

The Board may adopt the recommendation as presented or reject the recommendation. This report will be presented to the Board of Education for action June 16th, 2025 to allow for the obtainment of materials before the 2015-2016 school year.

Strategic Plan Alignment:

Focus Area 3: We will create safe, predictable, consistent, and equitable learning environments in which all students thrive academically, socially, and emotionally.

Objective 1: WCS will establish a comprehensive curriculum review and adoption processes.