

# Agenda of Regular Meeting

## The Board of Education Waverly Community Schools

---

A Regular Meeting of the Board of Education of Waverly Community Schools will be held April 21, 2025, beginning at 6:00 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Alicia Guevara
  
- II. Special Presentation
  - A. High School Wrestling Program
  
- III. Correspondence
  
- IV. Public Comment for Specific Agenda Items Only  
**Per Board of Education Policy 167.3, each statement made by a participant shall be limited to four (4) minutes duration. If an interpreter is used, participants will be limited to eight (8) minutes.**
  
- V. Board Member Comment
  
- VI. Approval of Agenda and Acceptance of all Reports into Discussion  
  
**Recommendation: To request a motion to approve the April 21, 2025 agenda as presented and accept all reports into discussion.**

- VII. Approval of Consent Agenda  
Items listed below may be approved with one motion unless a board

member requests that an item or items be removed for a separate action.

Special Meeting Minutes, Board PD - March 3, 2025  
Closed Session Meeting Minutes - March 3, 2025  
Regular Meeting Minutes - March 10, 2025  
Special Meeting Minutes - Furniture Purchases- March 17, 2025  
Special Meeting Minutes - HS Softball Overnight Trip - March 31, 2025  
Report #24-54, HR Personnel Recommendations  
Report #24-55, Finance Report

**Recommendation: To request a motion to approve the consent agenda as presented.**

VIII. Committee Meetings

**Odd Months** - September, November, January, March, May  
Finance & Facilities  
Teaching & Learning

**Even Months** - October, December, February, April, June  
Advocacy & Outreach  
Special Education

IX. Presentation of Reports

A. Teaching & Learning

1. For Action - Report #24-56, 2025-26 School of Choice Designation 23

**Recommendation: To approve participation in the limited schools of choice program (Section 105 and 105c) in grades K-12 for the 2025-2026 school year and to continue to support non-approval of state aid release documents for resident students requesting to leave the district in grades K-12 for the 2025-2026 school as was done in 2024-2025.**

2. For Action - Report #24-57, HS Music & Choir Extended Overnight Field Trip to Orlando, Florida May 21 - 26, 2026 24

**Recommendation: To approve Waverly Marching & Choir trip to Orlando, Florida May 21-26, 2026**

B. Finance & Facilities

1. For Action - Report #24-58, Ingham Intermediate School District (IISD) 2025-2026 Proposed General Education Fund Budget 30

**Recommendation: To request a motion to support the 2025-2026 IISD Budget Resolution as presented.**

2. For Action - Report #24-59, 2022 Building and Site, Series I Technology Award Recommendations - Outdoor Digital Signage Bid Package 48

**Recommendation: To approve awards to the lowest responsible bidder(s) from the Outdoor Digital Signage Bid Package, as presented.**

C. Instructional Highlights

- Winans Elementary
- East Intermediate

D.

X. Superintendent's Report

A. Superintendent Goals Review

XI. Public Comment - Open Comment for District Related Items

**Per the Board of Education Policy 167.3, each statement made by a participant shall be limited to four (4) minutes duration. If an interpreter is used, participants shall be limited to eight (8) minutes.**

XII. Other Board Business

XIII. Adjournment

# Minutes of Special Meeting Board Professional Development

## The Board of Trustees Waverly Community Schools

---

### Opening of Meeting

A Special meeting of the Waverly Community Schools Board of Education was held Monday, March 3, 2025. President Guevara called the meeting to order at 4:01 pm.

Members Present:     Alicia Guevara  
                              Debbie Lopez  
                              Cathy Pike  
                              Vince Perkins  
                              Andrea Torres  
                              Ty Liggons  
                              Emily Lenneman

Members Absent:     None

Staff Present:        Chris Huff, Director of Teaching and Learning  
                              Shawn Lewis, Director of School Culture  
                              Micky Savage, Director of Human Resources  
                              Ann Marie Lindsay

President Guevara requested a motion to enter into closed session to discuss a personnel matter.

A motion was presented by Member Perkins and supported by Member Pike and Member Lopez to enter into closed session to discuss a personnel matter.

Roll Call Vote:	Member Torres – yes	Member Liggons - yes
	Member Pike – yes	Member Lenneman - yes
	Member Perkins – yes	Member Guevara - yes
	Member Lopez - yes	

**Motion PASSED - 7 Yes**

The board exited to closed session at 4:03 pm.

The board returned to open session at 4:12 pm.

MASB Consultant, Tricia Murphy-Alderman reviewed:

- Waverly Board of Education Operating Procedures and Protocols
- Reviewed the duties of the Superintendent
- Reviewed the duties of the Waverly Board of Education
  - Hiring the Superintendent
  - Evaluating the Superintendent
  - Establishing district policy

- Reviewed proper process in relaying questions/concerns/complains from the community
- Answered questions from the Board of Education
- Provided clarification on potential scenarios the Board could experience and appropriate actions
- Encouraged regular dialogue with the Superintendent

Public Participation

None

The meeting adjourned at 7:02 pm.

Respectfully submitted,

Vince Perkins, Secretary  
aml

# Minutes of Regular Meeting

## The Board of Trustees Waverly Community Schools

---

### Opening of Meeting

The regular monthly meeting of the Waverly Community Schools Board of Education was held on Monday, March 10, 2025 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. President Guevara called the meeting to order at 6:00 PM. The pledge to the flag was led by Secretary Vince Perkins.

Members Present:            Alicia Guevara  
                                      Deborah Lopez  
                                      Cathy Pike  
                                      Emily Lenneman  
                                      Andrea Torres  
                                      Student Representative Wallace Malone

Members Absent:            Ty Liggons

Staff Present:                Kelly Blake, Superintendent  
                                      Evan Nuffer, Director of Finance & Facilities  
                                      Micky Savage, Director of Human Resources  
                                      Shawn Lewis, Director of School Culture  
                                      Chris Huff, Director of Teaching & Learning  
                                      Jon Harpst, Director of Technology  
                                      Ann Marie Lindsay  
                                      Bernard Colton  
                                      Colin Christopher  
                                      Mike Moreno  
                                      Allison Orwat  
                                      Becky Hager  
                                      Doreatha Rusher  
                                      Kysha Crenshaw  
                                      Tim Lyman  
                                      Tony Terranova  
                                      WEA and WESPA staff members

### Special Presentation:

Middle School Volleyball Banner Presentation

A banner was presented to Middle School Principal Bernard Colton and Middle School Dean of Student Accountability & Athletic Director by members of the Middle School Volleyball team

and LuAnn Gibbs, who helped obtain the banner. The banner will be displayed in the Middle School Gym.

Superintendent Blake recognized High School Math Teacher Caitlyn Walton for being honored as an Outstanding Math Educator by the Michigan Council of Mathematics. The Board of Education presented her with a certificate of appreciation and thanked her for her continued support of our students.

**Correspondence:**

None

**Public Comment for Agenda Items:**

None

**Board Member Comment:**

Member Lenneman:

- Congratulated the wrestling team and those individuals who competed in the state finals.

Member Lopez:

- Thanked the Superintendent for inviting the board to attend the grand opening of the high school auditorium and PD ay activities. The day was a success.

Member Perkins:

- Congratulations to the wrestling team.
- Enjoyed the ribbon cutting for the opening of the high school auditorium

Member Pike:

- Attended the Lansing Township meeting and received positive feedback regarding the library program at Colt ECEC.
- Glad to see the high attendance at Elmwood’s Glow Party and the Middle School events.
- The high school auditorium renovation was a success.

Member Torres:

- Thanked the district for allowing her to attend the auditorium ribbon cutting and PD day.

Student Representative Wallace Malone:

- Congratulated boys varsity basketball on a great season.
- The auditorium looks great.

Member Guevara:

- Very proud of the accomplishments of the wrestling program.
- The professional development day was great.
- 

**Approval of Agenda and Acceptance of Reports**

A motion was presented by Member Pike and supported by Member Perkins to approve the March 10, 2025 agenda as presented and accept all reports into discussion.

**Motion PASSED**

**Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Liggons**

**Approval Consent Agenda Items**

A motion was presented by Member Perkins and supported by Member Pike to approve the consent agenda as presented.

**Motion PASSED**

**Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Liggons**

**Committee Meetings**

None

**For Action – Report #24-49**, Technology Equipment purchase for new construction throughout the district, utilizing Category 2 E-Rate funding, as presented.

A motion was presented by Member Lenneman and supported by Member Lopez, to approve the Technology Equipment purchase.

**Motion PASSED**

**Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Liggons**

**For Action – Report #24-50**, Asbestos Abatement Award

A motion was presented by Member Lopez and supported by Member Lenneman awards to the lowest responsible bidders for the Winans and Elmwood Asbestos Abatement bid package.

**Motion PASSED**

**Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Liggons**

**Instructional Highlights:**

Colt ECEC staff presented an instructional highlights review, including:

- Daily activities
- After school activities
- Highlighting student successes
- Literacy, math and test scores

Elmwood staff presented an instructional highlights review, including:

- Small group instruction
- Reading, writing, math instruction
- School activities
- Student goals

**Superintendent’s Report:**

Superintendent Blake reported:

- Spring sports started March 10, 2025.
- The Middle School play is in March,
- The High School play is in May,
- Spring break starts 3-21-25, first day back is Monday, March 31, 2025.

**Public Comment – Open Comment for District Issues**

Public comments were made by:

- Waverly student Camryn Murray regarding support of the orchestra program and an upcoming concert.
- Parent Lisa Parson regarding a concern for a student exclusion instance.

**Other Board Business:**

Member Lopez asked if the “No Pets” and “No Smoking” signs had been installed at the baseball/softball fields.

The meeting adjourned at 7:11 pm.

Respectfully submitted,

Vince Perkins, Secretary  
aml

# Minutes of Special Meeting – Furniture Purchases – Winans, Middle School & High School

## The Board of Trustees Waverly Community Schools

---

### Opening of Meeting

A Special meeting of the Waverly Community Schools Board of Education was held Monday, March 17, 2025. Vice President Debbie Lopez called the meeting to order at 3:15 pm.

Members Present: Cathy Pike  
Vince Perkins  
Debbie Lopez  
Ty Liggons  
Emily Lenneman

Members Absent: Alicia Guevara  
Andrea Torres

Staff Present: Kelly Blake, Superintendent  
Ann Marie Lindsay

### **For Action – Report #24-51, Furniture Purchase – Winans Phase I**

A motion was presented by Member Liggons and supported by Member Perkins to approve the purchase of classroom and office furniture for Winans Elementary, as presented.

#### **Motion PASSED**

**Vote: Ayes–5; Nays–0; Absent–2, Member Guevara and Member Torres**

### **For Action – Report #24-52, Furniture Purchase – High School and Middle School Phases 2-3**

A motion was presented by Member Perkins and supported by Member Pike to approve the purchase of classroom and office furniture for the High School and Middle School, as presented.

#### **Motion PASSED**

**Vote: Ayes–5; Nays–0; Absent–2, Member Guevara and Member Torres**

### Public Participation

None

The meeting adjourned at 3:18 pm.

Respectfully submitted,

Vince Perkins, Secretary  
aml

# Minutes of Special Meeting – High School Wrestling Overnight Trip

## The Board of Trustees Waverly Community Schools

---

### Opening of Meeting

A Special meeting of the Waverly Community Schools Board of Education was held Monday, March 31, 2025. Secretary Vince Perkins called the meeting to order at 4:00 pm.

Members Present: Vince Perkins  
Cathy Pike  
Andrea Torres  
Ty Liggons

Members Absent: Alicia Guevara  
Debbie Lopez  
Emily Lenneman

Staff Present: Kelly Blake, Superintendent

Secretary Perkins called the meeting to order at 4:05 pm.

### **For Action – Report #24-53, High School Varsity Softball Overnight Trip to Ludington**

A motion was presented by Member Pike and supported by Member Liggons to approve Report #24-53, the overnight trip for the Varsity Softball team to Ludington as presented.

#### **Motion PASSED**

**Vote: Ayes–; Nays–0; Absent–2, Member Guevara, Member Lopez, Member Lenneman**

### Public Participation

None

The meeting adjourned at 4:06 pm.

Respectfully submitted,

Vince Perkins, Secretary  
aml

WAVERLY COMMUNITY SCHOOLS  
 BOARD OF EDUCATION  
 REGULAR MEETING  
 April 21, 2025  
 Report #24-54

**Subject: Personnel Report**  
**All individuals listed on this report have completed the required background check**

**A. Employment – Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
-------------	-----------------	-----------------	---------------	------------------

**B. Employment – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Jazmen Easter	Back Up Bus Driver	Service Building	\$20/00/hr	3/17/2025
Seth Brown	Class C 2 <sup>nd</sup> Shift Custodian	Elmwood Ele	\$16.60/hr	3/24/2025

**C. Resignation – Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Samuel Sicilia	Instructional Coach	Middle School	3/20/2025
Olivia Hall	6 <sup>th</sup> Grade Teacher	East Intermediate	6/6/2025

**D. Resignation – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Leslie Whittaker	Para Educator	Winans	6/6/2025

**E. Staff Transfer**

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
James Sessions	Class C Custodian Elmwood	Class BB Custodian Elmwood	3/17/2025
Braydon Stauffer	Class C Custodian HS/MS	Class C Custodian East/Win/Colt	3/17/2025
Hayley Johns	Para Educator Winans	Para Educator East Intermediate	3/17/2025
Leslie Whittaker	Winans Teacher	Para Educator Winans	3/31/2025

**F. Retirement – Administration**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Allison Orwat	Principal	Colt ECEC	6/24/2025
Mike Moreno	Assistant Principal	Colt ECEC	6/17/2025

**G. Retirement – Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Renee Gutierrez	Teacher	High School	6/6/2025
Carrie Baker	Teacher	Winans Elementary	6/6/2025
Kelly Jacobs	Instructional Coach	Winans Elementary	6/6/2025
Monica Spicer	Guidance Counselor	Middle School	6/6/2025

**H. Retirement – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Nina Jones	Food Service Dept	East Intermediate	6/6/2025

**I. Termination - Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
-------------	-----------------	-----------------	------------------

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
APRIL 21, 2025**

**FOR ACTION\*\*\***

**Subject:**

Finance Report

**Recommendation:**

The Superintendent recommends the Board of Education review and approve the following report:

**Financial Report:**

The cash balance as of February 28, 2025, was \$9,891,263.93. Receipts during March, consisting of State Aid, property taxes and other revenues/transfers-in in the amount of \$6,318,505.50 minus disbursements during March of \$6,509,904.31, left the district with a General Fund cash balance, as of March 31, 2025, of \$9,699,865.12.

2024-25 General Fund revenues/transfers-in exceed expenditures/transfers-out by \$1,755,252. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2024-25 Student Activity Fund revenues/transfers-in exceed expenditures/transfers-out by \$61,666. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2024-25 Sinking Fund revenues exceed expenditures by \$1,080,277. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2024-25 Public Improvement Fund expenditures/transfers-out exceed revenues/transfers-in by \$2,082,363. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2022 Building and Site, Series I Bonds remaining to be allocated, including \$3,730,580 of accrued interest/change in market value, is \$0. A summary of life to date activity is included in the supporting documentation

The balance of the 2024 Building and Site, Series II Bonds remaining to be allocated, including \$2,488,401 of accrued interest/change in market value, is \$8,924,446. A summary of life to date activity is included in the supporting documentation

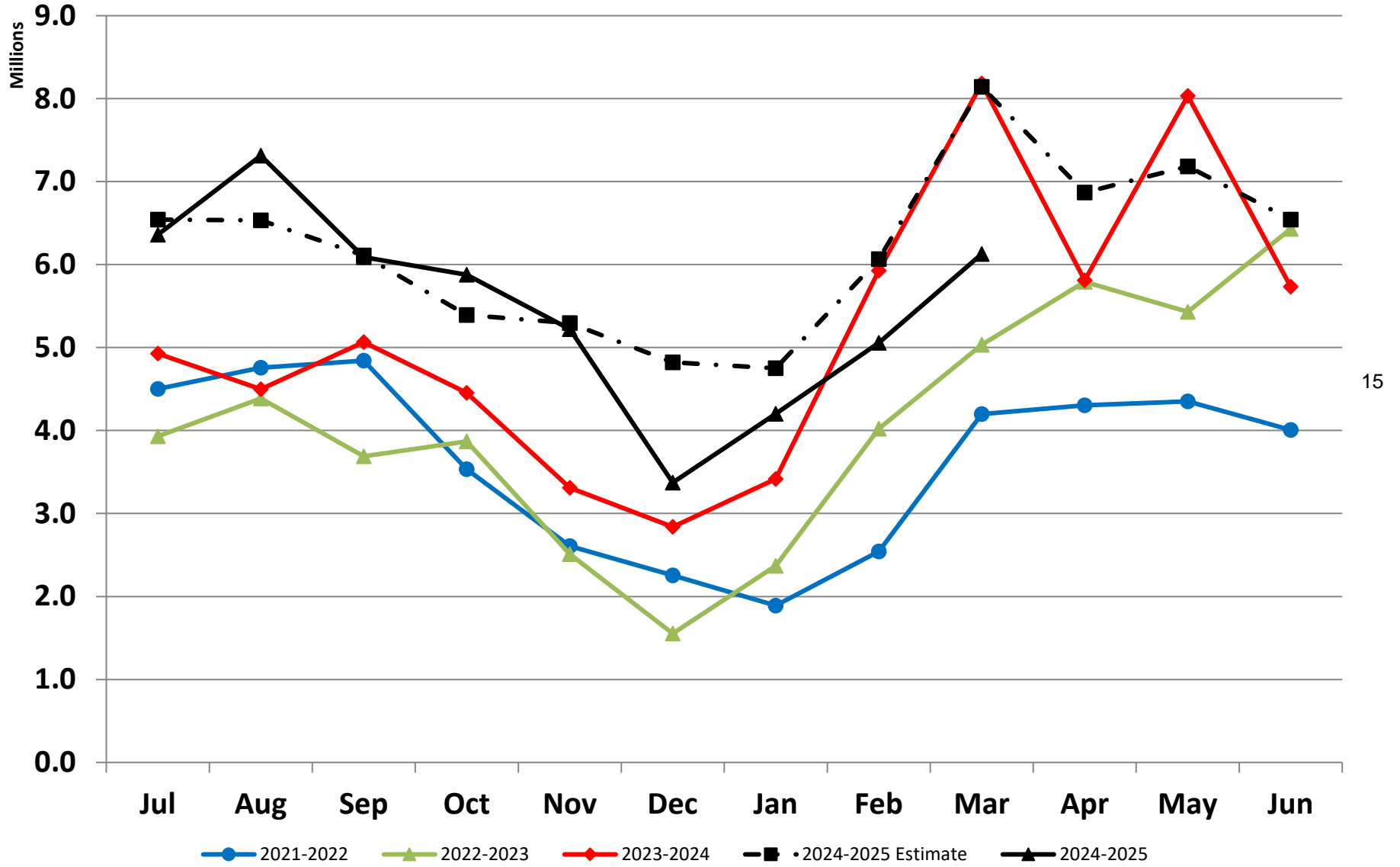
# Waverly Community Schools

## Finance Committee - Cash Position Report

For the Month Ended March 31, 2025

Balance on Hand February 28, 2025	9,891,263.93
Revenues	
State Aid	2,634,048.85
Taxes	368,958.07
Other Revenue	632,848.76
Interfund Transfers In	2,654,456.48
State Aid Note Proceeds	-
	<u>6,290,312.16</u>
Disbursements	
Payroll and Related Liabilities	(3,288,322.05)
Other Expenditures	(3,221,582.26)
State Aid Repayment	-
	<u>(6,509,904.31)</u>
Prior Month Adjustments - March 2025	28,193.34
Balance on Hand March 31, 2025	<u><u>9,699,865.12</u></u>
PNC Bank - General	6,900,153.64
MILAF	2,527,775.85
PNC Bank - Payroll	271,935.63
Comerica - Checking	-
	<u><u>9,699,865.12</u></u>
Difference	-

## Waverly Community Schools Cash Flow Analysis (Monthly Lows)



**Waverly Community Schools**  
**General Fund - Budgetary Comparison Schedule**  
**For the Month Ended March 31, 2025**

	Revised Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	10,395,754	9,762,962	(632,792)	6.1%
State sources	32,746,307	19,172,667	(13,573,641)	41.5%
Federal sources	885,114	352,612	(532,502)	60.2%
Intergovernmental	4,463,466	2,162,543	(2,300,923)	51.6%
Transfers In	125,000	-	(125,000)	100.0%
<b>Total revenue</b>	<b>48,615,641</b>	<b>31,450,784</b>	<b>(17,164,858)</b>	<b>35.3%</b>
<b>Expenditures</b>				
Current:				
Instruction:				
Basic program	16,917,913	10,478,719	(6,439,194)	38.1%
Added needs	9,173,293	5,257,974	(3,915,319)	42.7%
<b>Total instruction</b>	<b>26,091,206</b>	<b>15,736,693</b>	<b>(10,354,513)</b>	<b>39.7%</b>
Support Services:				
Pupil	3,620,159	2,297,230	(1,322,930)	36.5%
Instructional staff	2,924,991	1,801,990	(1,123,001)	38.4%
General administration	493,951	349,588	(144,363)	29.2%
School administration	3,433,281	2,331,001	(1,102,280)	32.1%
Business	681,492	473,064	(208,428)	30.6%
Operations and maintenance	4,506,899	3,013,734	(1,493,165)	33.1%
Pupil transportation services	1,353,273	1,045,897	(307,376)	22.7%
Central	1,140,826	848,646	(292,180)	25.6%
Other	314,005	226,733	(87,272)	27.8%
<b>Total support services</b>	<b>18,468,877</b>	<b>12,387,882</b>	<b>(6,080,996)</b>	<b>32.9%</b>
Athletics	724,183	487,239	(236,944)	32.7%
Community services	-	667	667	0.0%
Welfare Activities	8,830	8,829	(1)	0.0%
Non Publics	13,608	6,200	(7,408)	54.4%
Facility Acquisition	-	10,891	10,891	0.0%
Debt service:				
Principal	-	-	-	0.0%
Interest	-	-	-	0.0%
Capital outlay	93,044	94,297	1,253	-1.3%
Payments to other public schools	1,712,619	962,834	(749,785)	43.8%
<b>Total expenditures</b>	<b>47,112,367</b>	<b>29,695,531</b>	<b>(17,416,836)</b>	<b>37.0%</b>
Excess of Revenue (Under)Over Expenditures	1,503,274	1,755,252	251,978	
Transfers Out	1,100,000	-	(1,100,000)	100.0%
Change in Fund Balance	403,274	1,755,252	1,351,978	
Favorable Expenditure Variance (1.5%)	706,686			
Projected Change in Fund Balance	1,109,960			
Fund Balance - Beginning of year	8,876,530			
Fund Balance - End of year	9,986,490			
	16	21.2%		

**Waverly Community Schools**  
**Student Activity Fund - Budgetary Comparison Schedule**  
**For the Month Ended March 31, 2025**

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	172,456	198,779	26,323	-15.3%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
<b>Total revenue</b>	<b>172,456</b>	<b>198,779</b>	<b>26,323</b>	<b>-15.3%</b>
Expenditures				
Student Activities	108,104	79,426	(28,678)	26.5%
Athletics	58,298	57,687	(611)	1.0%
<b>Total expenditures</b>	<b>166,401</b>	<b>137,113</b>	<b>(29,288)</b>	<b>17.6%</b>
Excess of Revenue (Under)Over Expenditures	6,055	61,666	55,611	
Transfers Out	-	-	-	0.0%
Change in Fund Balance	6,055	61,666	55,611	
Fund Balance - Beginning of year	329,114			
Fund Balance - End of year	335,169			

**Waverly Community Schools**  
**Sinking Fund - Budgetary Comparison Schedule**  
**For the Month Ended March 31, 2025**

	Original Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	1,132,179	1,095,721	(36,458)	3.2%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
<b>Total revenue</b>	<b>1,132,179</b>	<b>1,095,721</b>	<b>(36,458)</b>	<b>3.2%</b>
<b>Expenditures</b>				
Current:				
Support Services - Business	-	444	444	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	15,000	15,000	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
<b>Total expenditures</b>	<b>-</b>	<b>15,444</b>	<b>15,444</b>	<b>0.0%</b>
<b>Excess of Revenue (Under)Over Expenditures</b>	<b>1,132,179</b>	<b>1,080,277</b>	<b>(51,902)</b>	
Transfers Out	-	-	-	
<b>Net Change in Fund Balance</b>	<b>1,132,179</b>	<b>1,080,277</b>	<b>(51,902)</b>	
<b>Fund Balance - Beginning of year</b>	<b>4,221,702</b>			
<b>Fund Balance - End of year</b>	<b>5,353,881</b>			

**Waverly Community Schools**  
**Public Improvement Fund - Budgetary Comparison Schedule**  
**For the Month Ended March 31, 2025**

	Revised Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	50,000	67,970	17,970	-35.9%
State sources	1,148,658	1,148,659	1	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	1,100,000	-	(1,100,000)	100.0%
<b>Total revenue</b>	<b>2,298,658</b>	<b>1,216,628</b>	<b>(1,082,030)</b>	<b>94.1%</b>
<b>Expenditures</b>				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	-	69,900	69,900	0.0%
Support Services - Transportation	-	-	-	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	4,129,180	3,229,091	(900,089)	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
<b>Total expenditures</b>	<b>4,129,180</b>	<b>3,298,991</b>	<b>(830,189)</b>	<b>0.0%</b>
<b>Excess of Revenue (Under)Over Expenditures</b>	<b>(1,830,522)</b>	<b>(2,082,363)</b>	<b>(251,841)</b>	
Transfers Out	-	-	-	
<b>Net Change in Fund Balance</b>	<b>(1,830,522)</b>	<b>(2,082,363)</b>	<b>(251,841)</b>	
<b>Fund Balance - Beginning of year</b>	<b>2,879,532</b>	<b>2,879,532</b>		
<b>Fund Balance - End of year</b>	<b>1,049,010</b>	<b>797,169</b>		

**Waverly Community Schools**  
**2022 Building and Site Bonds, Series I**  
**Budget Summary**  
**As of March 31, 2025**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
New Construction	-	600,180	-	(600,180)
Remodeling	41,732,275	38,204,579	2,197,131	1,330,564
Site Improvements	3,955,589	6,197,820	1,574,123	(3,816,353)
<b>Construction Base Budget Subtotal</b>	<b>45,687,864</b>	<b>45,002,579</b>	<b>3,771,254</b>	<b>(3,085,969)</b>
<b>Instructional Technology</b>				
Computers and Mobile Devices	1,468,271	1,620,595	(0)	(152,324)
Audio / Visual	1,834,372	1,016,876	750,542	66,954
<b>Instructional Technology Subtotal</b>	<b>3,302,643</b>	<b>2,637,471</b>	<b>750,542</b>	<b>(85,370)</b>
<b>Loose Furnishings and Equipment</b>				
Non-Instructional Computers and Mobile Devices	73,904	-	-	73,904
Non-Instructional Audio / Visual	-	-	-	-
Furnishings, Fixtures and Equipment (FF&E)	4,021,389	2,546,578	1,511,391	(36,580)
<b>Loose Furnishings and Equipment Subtotal</b>	<b>4,095,293</b>	<b>2,546,578</b>	<b>1,511,391</b>	<b>37,324</b>
<b>District</b>				
Buses	449,946	-	-	449,946
Contingency	446,562	38,928	1,637,930	(1,230,295)
Election/Issuance Costs	839,463	258,448	-	581,015
General Conditions	994,618	1,404,870	49,221	(459,473)
Architect and Engineering Fees	3,011,715	5,110,284	(1,993,831)	(104,739)
A/E Reimbursables	431,821	839,838	1,690	(409,707)
Technology Design	393,305	522,298	(128,993)	-
Construction Mgr	3,050,990	4,040,227	(989,237)	0
<b>District Subtotal</b>	<b>9,618,420</b>	<b>12,214,892</b>	<b>(1,423,219)</b>	<b>(1,173,253)</b>
Bank Interest/Proceeds	(704,265)	(3,730,580)	-	3,026,315
<b>Totals</b>	<b>61,999,956</b>	<b>58,670,942</b>	<b>4,609,967</b>	<b>(1,280,953)</b>
Underwriters Discount	454,800	454,800	-	-
<b>Grand Total</b>	<b>62,454,756</b>	<b>59,125,742</b>	<b>4,609,967</b>	<b>(1,280,953)</b>

# Waverly Community Schools

## 2022 Building and Site Bonds, Series II

### Budget Summary

As of March 31, 2025

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
New Construction	17,719,961	-	2,430,371	15,289,590
Remodeling	21,097,615	-	38,579,855	(17,482,240)
Site Improvements	2,352,092	-	-	2,352,092
<b>Construction Base Budget Subtotal</b>	<b>41,169,668</b>	<b>-</b>	<b>41,010,226</b>	<b>159,442</b>
<b>Instructional Technology</b>				
Computers and Mobile Devices	598,414	-	-	598,414
Audio / Visual	974,132	-	-	974,132
<b>Instructional Technology Subtotal</b>	<b>1,572,546</b>	<b>-</b>	<b>-</b>	<b>1,572,546</b>
<b>Loose Furnishings and Equipment</b>				
Non-Instructional Computers and Mobile Devices	272,130	-	-	272,130
Non-Instructional Audio / Visual	290,215	-	-	290,215
Furnishings, Fixtures and Equipment (FF&E)	1,912,269	-	-	1,912,269
<b>Loose Furnishings and Equipment Subtotal</b>	<b>2,474,614</b>	<b>-</b>	<b>-</b>	<b>2,474,614</b>
<b>District</b>				
Buses	674,918	-	-	674,918
Contingency	3,778,387	-	2,983,719	794,668
Election/Issuance Costs	829,463	252,097	-	577,366
General Conditions	1,055,897	-	982,546	73,351
Architect and Engineering Fees	2,775,410	-	2,775,410	-
A/E Reimbursables	462,568	-	69,903	392,665
Technology Design	251,083	-	251,083	-
Construction Mgr	3,238,964	-	3,238,964	-
<b>District Subtotal</b>	<b>13,066,690</b>	<b>252,097</b>	<b>10,301,625</b>	<b>2,512,968</b>
Bank Interest/Proceeds	(283,526)	(2,488,401)	-	2,204,875
<b>Totals</b>	<b>57,999,992</b>	<b>(2,236,304)</b>	<b>51,311,850</b>	<b>8,924,445</b>
Underwriters Discount	1,154,642	1,154,642	-	1
<b>Grand Total</b>	<b>59,154,634</b>	<b>(1,081,662)</b>	<b>51,311,850</b>	<b>8,924,446</b>

**Waverly Community Schools**  
**Building and Site Bonds - May 2021 Authorization**  
**Budget Summary - All Series**  
**As of March 31, 2025**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
New Construction	17,719,961	600,180	2,430,371	14,689,410
Remodeling	64,370,721	38,204,579	40,776,986	(14,610,844)
Site Improvements	6,759,595	6,197,820	1,574,123	(1,012,347)
<b>Construction Base Budget Subtotal</b>	<b>88,850,278</b>	<b>45,002,579</b>	<b>44,781,480</b>	<b>(933,781)</b>
<b>Instructional Technology</b>				
Computers and Mobile Devices	3,943,267	1,620,595	(0)	2,322,672
Audio / Visual	2,808,504	1,016,876	750,542	1,041,086
<b>Instructional Technology Subtotal</b>	<b>6,751,771</b>	<b>2,637,471</b>	<b>750,542</b>	<b>3,363,758</b>
<b>Loose Furnishings and Equipment</b>				
Non-Instructional Computers and Mobile Devices	618,614	-	-	618,614
Non-Instructional Audio / Visual	290,215	-	-	290,215
Furnishings, Fixtures and Equipment (FF&E)	6,012,398	2,546,578	1,511,391	1,954,429
<b>Loose Furnishings and Equipment Subtotal</b>	<b>6,921,227</b>	<b>2,546,578</b>	<b>1,511,391</b>	<b>2,863,258</b>
<b>District</b>				
Buses	1,124,864	-	-	1,124,864
Contingency	4,404,291	38,928	4,621,649	(256,285)
Election/Issuance Costs	1,787,689	510,545	-	1,277,144
General Conditions	2,099,386	1,404,870	1,031,767	(337,251)
Architect and Engineering Fees	5,901,198	5,110,284	895,652	(104,739)
A/E Reimbursables	913,401	839,838	72,997	566
Technology Design	817,208	522,298	308,460	(13,550)
Construction Mgr	6,439,865	4,040,227	2,333,001	66,637
<b>District Subtotal</b>	<b>23,487,902</b>	<b>12,466,989</b>	<b>9,263,526</b>	<b>1,757,387</b>
Bank Interest/Proceeds	(1,011,178)	(6,218,980)	-	5,207,802
<b>Totals</b>	<b>125,000,000</b>	<b>56,434,638</b>	<b>56,306,938</b>	<b>12,258,424</b>
Underwriters Discount	1,609,442	1,609,442	-	1
<b>Grand Total</b>	<b>126,609,442</b>	<b>58,044,079</b>	<b>56,306,938</b>	<b>12,258,425</b>

WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
March 10, 2025  
**Report #24-56**

FOR ACTION

Subject: 2025-2026 Schools of Choice and State Aid Recommendations

Recommendation: it is recommended that the Waverly Board of Education approve participation in the limited Schools of Choice Program (Section 105 and 105c) in grades K-12 for the 2025-2026 school year.

If a SOC application is not applicable, Waverly resident students who are in good standing and who move out of the district and attended Waverly in the 2024-25 school calendar year have the option to complete State Aid release documents.

Budget Impact: The Schools of Choice option generates revenue for the district. Participation in the program as recommended would generate additional revenue for the district.

Background information/historical Perspective: The Schools of Choice option was approved by the legislature in an effort to give parents some choice in their child's education and create competition among schools. Schools of Choice applications are reviewed in regard to state law. A student is accepted unless they have had 1) a suspension in the previous two years or 2) an expulsion. The Waverly Board of Education has taken a thoughtful approach to the Schools of Choice opportunity. The Schools of Choice recommendation is designed to move the enrollments in various grades to the minimum level, while leaving room for students moving into the district.

Number of Student Openings Per Grade Level:

K-40	7th-1
1st-10	8th-10
2nd-8	9th-5
3rd-10	10th-5
4th-4	11th-5
5th-20	12th-1
6th-20	

Application timeline for next school year is **Thursday, May 22 to Friday, June 20 at 4:00 pm.**

Discussion of Options/Alternatives: The Board may approve a reduced Schools of Choice option or not offer this option for the 2025-26 school year. However, all students currently enrolled under the Schools of Choice option may continue their education at Waverly as provided by the State School Aid Act.

Recommendation: it is recommended that the Waverly Board of Education support non-approval of State Aid Release documents for resident students requesting to leave the district in grades K-12 for the 2025-2026 school year.

Area district Schools of Choice applications are available for students who would like to leave the district. The district will only sign these releases for students who currently attend the school district the family is requesting the release for.

Budget Impact: This will increase student enrollment, <sup>23</sup> therefore increasing the general budget.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL BOARD MEETING  
April 21, 2025**

**Report #24-57**

**FOR ACTION**

**Subject:**

Waverly Marching Band & Choir Performance in Orlando, Florida

**Recommendation:**

Superintendent recommends approval of the Music/Choir program overnight/extended field trip to Orlando, Florida from May 21 – 26, 2026 to attend workshops and perform at one of the Disney/Universal parks.

**Background Information:**

Will provide students with exposure to careers in music performance and the opportunity to perform at Disney.

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of trip Waverly Marching Band and Choir Performances in Orlando, Florida

Proposed Departure Date Thursday, May 21, 2026 9 AM Return Date Tuesday, May 26, 2026 10:00PM

Proposer David Gorbe/Bridget Lindeman/Chris Onze Position Band/Choir/Orch. Directors

Date by which response is needed ASAP Proposal Date March 20, 2025

A. Purpose

1. What is the major place to be visited or event to be attended?

**Performances and workshops at one of the Disney parks and Universal parks in Orlando, Florida.**

25

2. How is the trip related to the educational program of the District?

**The band/orchestra workshop is a recording studio experience (called "You're Instrumental") that gives the students a chance to record music set to a Disney animated film excerpt. The choir workshop is focused on stylistic interpretation and vocal dynamics long associated with Disney live performances and soundtracks. The marching, orchestra, and choir performances give the students a chance to perform in a famous venue in front of a large crowd.**

3. In what ways will the students benefit?

**The workshops will give the students a glimpse of a career in music performance, as well as giving them a chance to perform in a very famous venue (most likely the magic kingdom).**

4. In what ways will the District benefit?

**The trip is good publicity and strengthens and promotes our music programs.**

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

**We will use feedback from students and parents.**

B. Students and Staff

1. Which students (grade, class, or organization) will be going?

**HS Marching Band students, orchestra students, and choir students.**

B. Students and Staff (cont'd)

2. How many students in total?

**Our goal is 65 students. There may be less or more, depending on how many choose to go.**

3. How many students are currently experiencing academic problems?

**None to my knowledge. This is difficult to gauge since the trip is 15 months away.**

4. Which staff member will be in charge?

**David Gorbe, Bridget Lindeman, and Christopher Onze.**

26

5. What previous experience has the staff member had in conducting overnight or extended field trips?

**Mr. Gorbe has taken students to NY City in 2012 and 2016 and to Florida in 2014. Mr. Gorbe and Mr. Onze took students to Florida in 2022.**

6. What other staff members will be going?

**Unsure at this time if any will chaperone, but we usually have Nicole Ohi-Shaw accompany band events/trips.**

7. How many chaperones, in addition to staff members, will be going?

**12-15 or more.**

8. What are their names and affiliations with the students?

**Band Boosters and other parents of students going on the trip.**

9. How many school days will be missed?

**Two: Thursday, May 21, 2026 and Tuesday, May 26, 2026.**

10. How will teachers be advised in advance that the students will be out of school?

**Lists will be sent via school email as early as possible, which could be as many as 60 days before the trip.**

C. School Work

1. How will missed work be made up?

**Arrangements can be made to do work early if possible, or students can catch up during band class when we return from the trip.**

2. What special assistance will be provided students with academic problems?

**Study help after school or at lunch with peers and upperclassmen. They could also use our after school sessions/pride hour provided by the district.**

27

D. Itinerary

1. What is the destination?

**Orlando, Florida.**

2. What will be the mode of transportation? What liability insurance does the carrier have?

**Motor coaches arranged through Thornapple Tours. They carry \$3 million of trip liability insurance on the trip and the bus company has \$1 Million for any bus incidents on top of the \$3 Million through Nautilus Insurance.**

3. Where will the group be housed and fed?

**The hotel is yet to be determined. Meals at various locations in the Disney and Universal parks.**

D. Itinerary (cont'd)

4. What enroute or supplementary activities are planned?  
**Epcot, Animal Kingdom, Hollywood Studios, Blizzard Beach, Disney's Magic Kingdom, Universal Studios.**

5. What arrangements have been made for dealing with emergency situations?

**We are provided with a tour manager that travels with us while in Orlando. We will also carry our own emergency medical forms for each student.**

6. If tour guides are involved, what liability insurance do they carry?

**\$4,000,000 liability insurance as well as travel protection.**

E. Finances

1. What is the estimated total cost and cost per student?

**Cost per student is estimated at \$1700 but may fluctuate depending on the actual number of participants. The more seats we fill on the buses, the less each individual has to pay.**

2. What is the source of funds?

**Student activity accounts are set up after a band student has participated in a fund raiser and are available to the student to pay for trips and band camp. Choir and orchestra have a similar procedure. Parents pay the difference.**

3. How will the funds be collected and safeguarded?

**Any money raised in fundraising will be paid from the boosters to TT. The rest of the payments are made by the parents/guardians directly to TT through their website or through mailed in checks directly to the company.**

4. How will any shortfall be made up or excess funds used?

**The Boosters general fund will help with shortfalls. Excess, if any, will be placed back in the individual student activity accounts.**

5. What provision has been made for students who are financially unable to pay any necessary costs?

**Our booster programs offer many fundraising opportunities from the time students are in beginning band/choir all the way through HS.**

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

**Through email and parent meetings.**

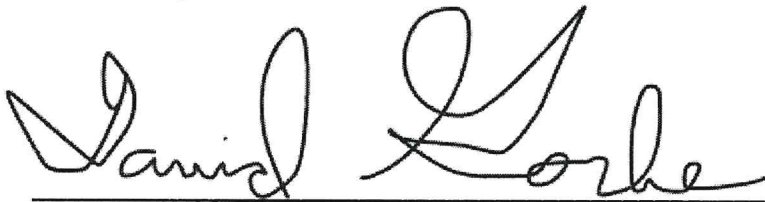
2. List telephone numbers at destination and where group will be housed.

**Not available yet. Will be sent when available.**

3. What information will be provided to the media and the community?

**A press release will be provided, and the booster newsletters and band website will also provide information.**

29



Signature of the Requestor

3/20/26

Date

Approved:



Principal

3-31-25

Date

Board of Education

Date

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
April 21, 2025**

**Report #24-58**

**FOR ACTION**

**Subject:**

Ingham Intermediate School District (IISD) General Education Fund 2025-26 Proposed Budget

**Recommendation:**

The Superintendent recommends the Board of Education support the IISD Budget Resolution as presented in the support materials.

**Statement of Issue/Purpose:**

Section 624 of the Revised School Code, as amended, requires the intermediate school district to submit its budget to the local school boards on or before May 1<sup>st</sup> of each year. The local school districts must do the following on or before June 1<sup>st</sup>: 1) review the proposed intermediate school district budget; 2) adopt a resolution expressing the board's support for or disapproval of the proposed budget; and 3) if the Board disapproves of the budget, submit to the intermediate school board any specific objections and proposed changes the constituent board has to the budget.

**Budget Impact:**

None.

**Background Information:**

Due to amendments to the school code regarding the general election funds of state Intermediate School Districts, it is necessary for the constituent districts of each ISD to either support or disapprove that ISD's budget. Board members received a packet of information from the IISD prior to the May 1<sup>st</sup> deadline pertaining to the IISD's budget.

**Discussion of Options/Alternatives:**

The Board is required by Section 624 of the Revised School Code to take action either supporting or disapproving the proposed budget. The Board may choose to disapprove the proposed budget and submit to the intermediate school board any specific objection and proposed changes it has to the budget.

**Rationale for Recommendation:**

IISD offers many programs and services to support its local districts and students in our service area.



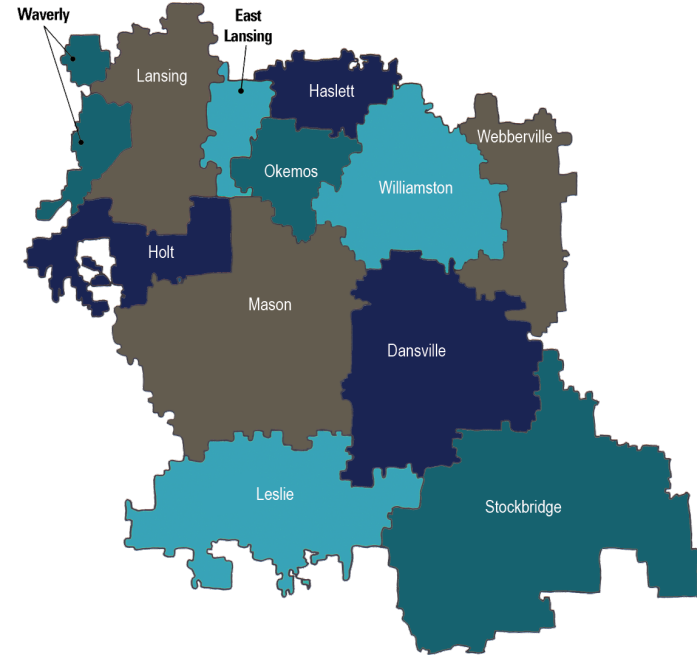
Ingham Intermediate  
School District  
*A Regional Educational Service Agency*

# Ingham Intermediate School District 2025-26 Proposed General Fund Budget

# Ingham ISD General Fund Overview

Ingham Intermediate School District (ISD) is pleased to provide this information regarding our 2025-26 Proposed General Fund Budget. A wide variety of programs and services to support our constituent districts are encompassed within our General Fund Budget. Ingham ISD is focused on assisting districts in their efforts to increase student achievement by creating and supporting collaborative programs and services.

Ingham ISD operates three funds: General Education, Special Education and Career and Technical Education. [Public Act 234 of 2004](#) mandates local district boards of education adopt a resolution either in support or disapproval of Ingham ISD's General Fund Budget. The information in this report is designed to assist you as a board member in this process.



# Ingham ISD General Fund Overview

We strive to provide programs and services toward fulfilling our mission which is to lead and serve for the achievement and success of all learners. Our budget resource allocations also support our vision that Ingham ISD, in partnership with all stakeholders, will foster the success of all learners.

Ingham ISD's General Fund Budget supports our mission and vision in many different ways. Our programs and services are provided in collaboration with districts and are focused on individual district needs. Our General Fund Budget totals approximately \$57.0 million in expenditures and encompasses:

- Early childhood initiatives to ensure school readiness
- Instructional programs
- Instructional supports to districts to improve student outcomes
- Collaborations with districts to maximize resources



# General Fund 2025-26 Proposed Budget

The Ingham ISD General Fund Budget represents a diverse collection of instructional programs, support services, and outgoing transfers which are supported by a set of equally diverse funding sources.

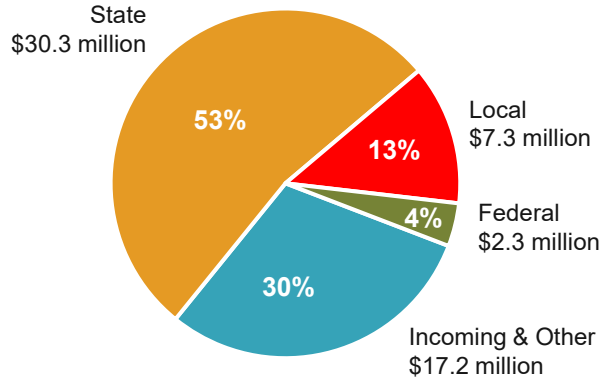
## Budget Highlights

	<u>2024-25 Revised</u>	<u>2025-26 Proposed</u>	<u>Increase/ (Decrease)</u>
Revenue	60,567,443	57,125,379	(3,442,064)
Expense	<u>60,039,651</u>	<u>57,013,516</u>	<u>(3,026,135)</u>
Excess Revenue (Expense)	527,792	111,863	(415,929)
Beg Fund Balance	<u>7,629,193</u>	<u>8,156,985</u>	<u>527,792</u>
End Fund Balance	<u>8,156,985</u>	<u>8,268,848</u>	<u>111,863</u>

- The 2025-26 excess revenue of \$111,863 compares with 2024-25 revised budget excess revenue of \$527,792.
- The 2024-25 revised budget excess revenue was an improvement over the original budget excess revenue of \$321,429.
- The current year revised budget includes \$11.2 million of additional revenues and expenditures over the original budget related to \$6.0 million of GSRP grant funding, \$2.6 million of 97G MiSecure grant funding and \$2.5 million of additional substitute services.
- The General Fund Budget for both years includes recently expanded initiatives to directly support PreK for All and school mental health services at the local district level.

# General Fund Revenues & Expenses

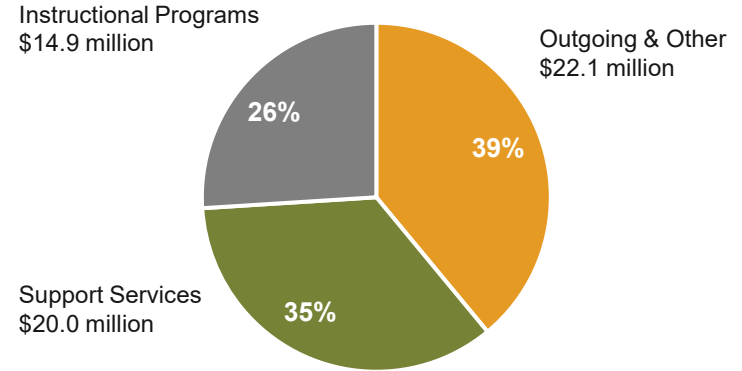
## General Fund Revenues - \$57.1 million



### Revenue Highlights

General Fund revenue sources include property taxes, state aid, fees for programs/services, and grants. A significant portion of revenue is restricted for specific programs or grants and is not available for discretionary general appropriations. Examples include instructional programs such as Ingham Academy, early childhood programs and services, and regional substitute consortium.

## General Fund Expenses - \$57.0 million



### Expense Highlights

General Fund expenditures include a wide variety of programs and services described in the following pages. The majority of expenditures for this fund have specific and designated revenues. As these designated revenues increase or decrease, there is an offsetting change in the related expenditures.

# General Fund 2025-26 Proposed Budget Overview

## Revenues

- The primary unrestricted revenue sources for the General Fund are property taxes and state aid Section 81.
- Property taxes contribute \$2.4 million in revenue and are based on an estimated levy of 0.1994 mills.
- Budget assumptions include a 2.1 percent increase in property tax revenue net of a contingency for reduced taxable values, increased personal property tax delinquencies, and captures.
- State Aid Section 81 has been held steady due to ongoing uncertainties at the state level.
- Revenues decreased overall from 2024-25, mainly due to closing out a one-time 2024-25 MiSecure grant, of which approximately \$3.1 million occurred in 2024-25.
- The Governor's budget is currently in the recommendation stage thus no new assumptions have been included in the 2025-26 proposed budget.
- Local and state revenue sources will be monitored for a potential downturn in the economy and other uncertainties next year.



# Programs and Services Supported by Ingham ISD's General Fund

## Student Instructional Services (SIS)/Multi-Tiered System of Supports (MTSS)

\$7.4 million

Ingham ISD, in collaboration with our constituent districts, is committed to implementing the essential research and evidence-based practices of MTSS to increase achievement for all pre-K-12 students. Specifically, Ingham ISD supports stakeholders in the following ways:

### Michigan's Continuous Improvement Process (MICIP)

Ingham ISD provides professional learning and customized support to local districts in the implementation of a continuous improvement process and the use of the MICIP platform. Professional learning and support with the MiStrategy Bank are provided to internal Ingham ISD programs and local districts.

### Early Warning Systems

Ingham ISD supports the collection and analysis of K-12 early warning indicators. We support implementation of school-wide and classroom PBIS systems through training and technical support.

### Positive Behavioral Interventions & Supports (PBIS)

Ingham ISD provides training and support for implementation of district-wide, school-wide, and classroom PBIS systems. Educators are supported with resources, strategies, and coaching opportunities.

### Continuous Improvement and Accountability Index School Support

Technical assistance and coaching support are provided to identified schools consistent with the Michigan Department of Education's MTSS framework. District and school level leadership teams are provided training and coaching through a continuous school improvement model.

# Programs and Services Supported by Ingham ISD's General Fund

## Student Instructional Services (SIS)/Multi-Tiered System of Supports (MTSS) – Continued

### Literacy and Math Supports

Ingham ISD provides county-wide and customized support, pre-K-12, for evidence-based curriculum, assessment, and instructional practices within the universal tier and for targeted and intensive support. Ingham ISD provides in-district math and literacy coaching support that augments our professional learning opportunities as well as direct grant payments to districts which support literacy coaching. We support the GELN Literacy and Math Essential Instructional Practices and School-wide Practices through professional learning and coaching to build capacity and expertise in schools.

### Science, Technology, Engineering and Mathematics (STEM)

Ingham ISD provides training, support, and technical assistance for implementing an integrated curriculum aligned with the Next Generation Science Standards as well as engineering design practices pre-K-12. Ingham ISD is supporting districts implementing recommended curriculum material aligned with the Next Generation Science Standards.

### Educator Learning Networks

Ingham ISD provides professional networks for principal and central office staff for our constituent districts' administrators. It provides a networking opportunity for school-based leaders that combines updates from the state, and opportunities for problem solving, collaboration, and leadership learning. In addition, collaborative professional networks are led by SIS staff for counselors, English Language Arts (ELA) teachers, instructional coaches, and leaders of English learners.

### School Mental Health Services

Mental health specialists provide mental health treatment, linkage to community services for students and families in need of mental health support, crisis support, and consultation for educators related to mental health through the 31n grant. Ingham ISD supports local districts with professional learning on mental health and wellness.

# Programs and Services Supported by Ingham ISD's General Fund

## Instructional Programs

\$16.1 million

### Central Michigan Substitute System

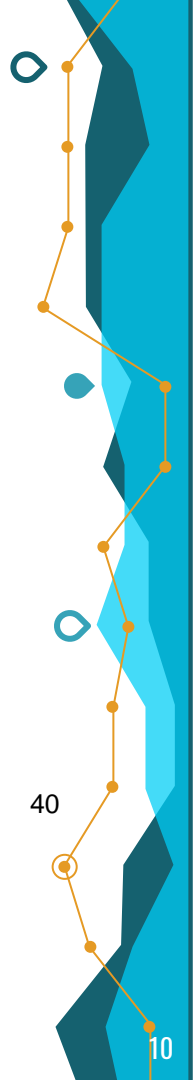
Ingham ISD, along with Clinton County RESA, Eaton RESA, and Shiawassee RESD, provide a regionalized substitute teacher system to identify and contract substitute teachers for participating districts. Ingham ISD provides coordination, contract administration, and billing for districts.

### Early College

The Early College at Lansing Community College (LCC) was fully phased out at the end of the 2022-23 school year. Ingham ISD had planned to hire a director in 2024-25 to re-envision a new model of success; however, that initiative was paused following the inclusion of tuition-free community college incentives in the State of Michigan's 2024-25 budget. Under the new state policy, high school graduates can attend community college tuition-free, while local districts must continue to pay tuition for high school students enrolled in similar courses through Early College programs. Given this disparity, Ingham ISD and local district superintendents collectively decided to pause Early College planning. We remain committed to monitoring legislative changes and statewide initiatives to support early access to higher education and post-secondary credentials for high school students in the future.

### Ingham Academy

Ingham ISD partners with the Ingham County Board of Commissioners and the Circuit Court to provide an alternative day-school for adjudicated youth that provides educational and behavioral support. Ingham Academy is funded by state aid with the remaining cost billed to the Circuit Court.



# Programs and Services Supported by Ingham ISD's General Fund

## Early Childhood Programs

\$21.5 million

### Early Childhood

Ingham ISD provides early childhood administrative support and coordination for the implementation of a comprehensive continuum of early childhood programs and services for children from birth to age eight and for their families. Through facilitation of the Ingham Great Start Collaborative (GSC), Ingham ISD guides local districts, human service agencies, and families in the development, implementation, and sustainability of an ISD-wide early childhood education and care system. The majority of these activities are grant-funded and support core implementation of the GSC and the Great Start Family Coalitions (GSFC).

### Great Parents, Great Start (GPGS)

Ingham ISD provides a parent involvement and education program that offers personal visits, developmental screenings, playgroups, and connections to community resources for families with children, ages birth to kindergarten, to improve school readiness. GPGS also has received grant funds through Thriving Futures connecting GPGS programming with families served through Child Protective Services (CPS) to reduce recidivism and prevent foster care placements through parent education.

### PreK for All - Great Start Readiness Program (GSRP)

Ingham ISD operates the consortium in coordination with local districts, public school academies, and community-based organizations which provides eligible, at-risk four-year-olds with preschool programming. Ingham ISD provides professional learning, instructional coaching, and program outreach services for consortium partners.

# Programs and Services Supported by Ingham ISD's General Fund

## Instructional Data, Software & Analysis

\$1.3 million

### Data, Systems and Analysis Team (DSA)

The DSA team assists district stakeholders in the use of data to improve student outcomes. This includes facilitating, collecting, moving, analyzing data, and making it accessible and actionable. The DSA team also disseminates research, bridges the gap between research and practice, and develops innovative practices by conducting rigorous research. Research is interwoven in DSA and Ingham ISD activities by examining the effectiveness of third-party vendors, Ingham ISD programs, and services.

### Student Data and Assessment Software

Eleven districts and Ingham ISD are part of a student data and assessment software collaboration utilizing Illuminate Education DnA which helps districts manage and leverage student data and assessments to improve student outcomes.

### Student Information Software

Nine districts and Ingham ISD are using PowerSchool as their Student Information System and Ingham ISD provides application support to eight of those school districts.

### Data Visualization Tool

Eight districts and Ingham ISD are part of a service area agreement with Eidex/Munetrix for software to assist in data visualization and calculations of student growth.

### AI Integration Pilot

The DSA team is exploring AI-enhanced tools to support both classroom instruction and operational efficiencies. Pilot initiatives will assess AI's potential to streamline workflows, enhance data accessibility, and personalize learning experiences. These efforts align with our commitment to leveraging innovative solutions that improve student outcomes and organizational effectiveness.

# Programs and Services Supported by Ingham ISD's General Fund

## Other

\$10.7 million

### Sharing Technology & Academic Resources Network (StarNET)

StarNET wide-area network members (all twelve local districts and Ingham ISD) share resources including a wide-area network and internet bandwidth. Members collaborate on a variety of instructional and other resources including student information systems, web content filtering, data center hosting, shared application servers (Meal Magic servers, Foxbright, etc.), and other shared technical resources. Cooperative purchasing and sharing of services, such as software for student data and assessment and special education, are also done through StarNET. Additionally, StarNET is the mechanism in place for connecting local districts to the Michigan Statewide Educational Network (MiSEN) to leverage statewide cooperative buying power on things like internet service, peering with content providers as well as secure data transport to projects such as Michigan Data Hub for automating movement of student data between common school resources.

### General Education Transportation

Ingham ISD operates a general education transportation consortium to provide a cost-effective and quality transportation service option for participating districts. Additionally, regional bus driver and transportation supervisor training is provided for all districts in Ingham ISD, Clinton County RESA, and Eaton RESA service areas. Ingham ISD also facilitates contracted transportation routing services and management consulting services for districts.

### Technology Services

Ingham ISD provides a variety of technology support services including comprehensive technology services for three local districts and one neighboring ISD, as well as strategic staffing supports varied on district need in four local districts. In addition, many other technology services are being provided such as web content filtering, website hosting, data center hosting, VoIP phone system support, blended and online learning supports, technology integration and various instructional resources.

# Programs and Services Supported by Ingham ISD's General Fund

## Other – Continued

### **Business Services**

Ingham ISD provides comprehensive business services including finance, accounting, purchasing, payroll and benefits, budgeting, and reporting services to two local districts and one public school academy as well as payroll and benefit services to three additional local districts.

### **Communication Services**

Ingham ISD provides communication services including media support, crisis management, website support, writing, and/or graphic design to four local districts and two regional education service agencies.

### **Pupil Accounting & Truancy**

Ingham ISD assists local districts by conducting MDE required audits to verify the accuracy of pupil membership counts which determines the amount of state school aid a district receives. Statutorily required student attendance and truancy services are also provided.

### **Administrative Services and Support**

Ingham ISD's General Fund Budget partially funds programs designed to assist local districts in areas such as administrative services, facilitation and support for board members, curriculum directors, human resources directors, business directors, and technology directors, acquisition of grant funds, communication and public information planning, property tax reporting assistance, and purchasing collaborations. Ingham ISD also provides programs and services to improve the effectiveness and efficiency of school operations supported by the General Fund such as Superintendents' Round Table facilitation, finance software system (MUNIS), and human resources employee application system.

### **Capital Projects Fund Transfer**

The General Fund Budget includes an outgoing transfer to our Capital Projects Fund for future facility needs.

# Next Steps and Responsibility

Next Steps	Responsibility
<p>Submit 2025-26 General Fund Budget to local districts by May 1.</p>	<p>Ingham ISD</p>
<p>By June 1, adopt a resolution either in support or in disapproval of the General Fund Budget. If disapproved, submit specific objections and proposed changes.</p> <p>Send resolution to Ingham ISD, c/o Superintendent's Office.</p>	<p>Local Districts</p>
<p>Adopt General Fund Budget by July 1.</p>	<p>Ingham ISD</p>



**ISD BUDGET RESOLUTION**

\_\_\_\_\_, Michigan (the "District")

A \_\_\_\_\_ meeting of the board of education of the District was held in the \_\_\_\_\_ in the District, on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, at \_\_\_\_\_ o'clock in the \_\_\_\_\_.

The meeting was called to order by \_\_\_\_\_, President.

Present:       Members

Absent:       Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

**WHEREAS:**

- 1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
- 2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

**NOW, THEREFORE BE IT RESOLVED THAT:**

- 1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
- 2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2025.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2025, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
APRIL 21, 2025**

**Report #24-59**

**FOR ACTION**

**Subject:**

2022 Building and Site, Series I Technology Award Recommendations

**Recommendation:**

The Superintendent recommends the Board of Education approve awards to the lowest responsible bidder(s) from the Outdoor Digital Signage Bid Package, as per the attached summary, in accordance with Board Policy 6320 (Purchasing).

**Statement of Purpose:**

The purpose of the Outdoor Digital Signage Bid Package was to receive competitive pricing to replace the electronic signs at each of the six school buildings. The masonry foundations will remain in place and the electronic signs will be retrofitted to the existing foundation.

**Background Information:**

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites. The ballot proposal having received sufficient votes was approved.

A summary of the bid responses is attached for reference. Satisfactory post bid interviews were conducted with the apparent low bidder(s) to ensure compliance with bid specifications.

**Budget Impact:**

The total cost of this recommendation is One Hundred Ninety Thousand Nine Hundred Eighty-Six and 36/100 Dollars (\$190,986.36). The contracts will be funded entirely by the proceeds from the 2022 Building and Site, Series I or II bonds. This recommendation is within the amount budgeted for technology improvements.

**Discussion of Options:**

The Board may entertain a motion to take one of the following actions:

- 1) Accept the bid recommendation, as presented
- 2) Reject all the bids, and reissue a new Invitation to Bid
- 3) Table the recommendation for further discussion



April 14, 2025

Mr. Evan Nuffer  
Director, Finance and Operations  
Waverly Community Schools  
515 Snow Rd.  
Lansing, Michigan 48917

RE: Waverly Community Schools Bid Package 03TS Outdoor Digital Signs

Dear Mr. Nuffer,

Bid documents were issued for Waverly Community Schools (WCS) for new digital signs at Waverly HS, Waverly MS, East Intermediate, Elmwood Elementary, Winans Elementary and Colt ECC. Existing structures will remain in place and the selected contractor will replace the electronic sign portion of each existing sign. In addition to contacting known interested bidders, bids were advertised on the state bid website, in the local newspaper, and with Barton Malow’s online planroom. Bids were received and documented April 8, 2025.

**Bid Evaluation Summary and Recommendations**

Submitted by the deadline were six (6) competitive bids from local contractors:

- |                               |               |
|-------------------------------|---------------|
| 1. Praise Sign Company        | \$151,300.70* |
| 2. Universal Sign Systems     | \$190,986.36  |
| 3. Valley City Sign           | \$195,438.53  |
| 4. Toledo Sign Company        | \$221,520.00  |
| 5. Curb Appeal Concepts, Inc. | \$241,105.00  |
| 6. Signs By Crannie, Inc.     | \$242,950.00  |

\*This company’s bid was incomplete for required documents, also, they bid a system not equal to the bid specifications and supplied an alternate price to add \$69,943.00 to their base bid to match the bid specifications. If their bid was complete, their bid price to match specifications would be \$221,243.70. They were disqualified.

After a review of the bid proposals received, post-bid interview, followup questions, clarifications and details were all confirmed by Barton Malow and the contractor. Based upon the evaluation of the project team we present the following company for consideration by the administration and Board of Education:

**Universal Sign Systems (\$190,986.36)**

Please note the district has used Universal Sign Systems in the past for your needs with great success. Universal is also an approved Barton Malow contractor.

Upon approval by the Board of Education, Barton Malow will enter into contract with the awarded contractor in the amount approved. Payments for this project will come from the current bond program. If you have any questions, please call me at (989) 415-0162.

Sincerely,

Jeff Zalucha  
Technology Designer II  
Barton Malow Builders