

# Agenda of Regular Meeting

## The Board of Education Waverly Community Schools

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A Regular Meeting of the Board of Education of Waverly Community Schools will be held March 10, 2025, beginning at 6:00 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Alicia Guevara
  
- II. Special Presentation
  - A. Middle School Volleyball Banner Presentation  
  
High School Math Teacher Recognition
  
- III. Correspondence
  
- IV. Public Comment for Specific Agenda Items Only  
**Per Board of Education Policy 167.3, each statement made by a participant shall be limited to four (4) minutes duration. If an interpreter is used, participants will be limited to eight (8) minutes.**
  
- V. Board Member Comment
  
- VI. Approval of Agenda and Acceptance of all Reports into Discussion

**Recommendation: To request a motion to approve the March 10, 2025 agenda as presented and accept all reports into discussion.**

- VII. Approval of Consent Agenda 4  
Items listed below may be approved with one motion unless a board member requests that an item or items be removed for a separate action.

Regular Meeting Minutes - February 10, 2025  
Special Meeting Minutes - HS Overnight Trip - February 25, 2025  
Report #24-47, HR Personnel Recommendations  
Report #24-48, Finance Report

**Recommendation: To request a motion to approve the consent agenda as presented.**

VIII. Committee Meetings

IX. Presentation of Reports

A. Finance and Facilities

1. For Action - Report #24-49, Technology Equipment Purchase 21  
- Technology equipment for the new construction areas throughout the District utilizing Category 2 E-Rate funding, as presented.

**Recommendation: To approve the purchase of technology equipment from Moss Telecommunications, in accordance with Board Policy 6320 (Purchasing).**

2. For Action - Report #24-50, Asbestos Abatement Award 24

**Recommendation: To approve awards to the lowest responsible bidder(s) from the Bid Package - Winans and Elmwood Asbestos Abatement, in accordance with Board Policy 6320 (Purchasing).**

B. Teaching & Learning

1. Instructional Highlights
- Colt Early Childhood Education Center
  - Elmwood Elementary
- 2.

X. Superintendent's Report

XI. Public Comment - Open Comment for District related items  
**Per the Board of Education Policy 167.3, each statement made by a participant shall be limited to four (4) minutes duration. If an interpreter is used, participant shall be limited to eight (8) minutes.**

XII. Other Board Business

XIII. Adjournment

# Minutes of Regular Meeting

## The Board of Trustees Waverly Community Schools

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### Opening of Meeting

The regular monthly meeting of the Waverly Community Schools Board of Education was held on Monday, February 10, 2025 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. President Guevara called the meeting to order at 6:00 PM. The pledge to the flag was led by Vice President Lopez.

Members Present:                    Alicia Guevara  
    Deborah Lopez  
    Cathy Pike  
    Ty Liggons  
    Emily Lenneman  
    Andrea Torres  
    Student Representative Wallace Malone

Members Absent:                    Vince Perkins

Staff Present:                        Kelly Blake, Superintendent  
    Evan Nuffer, Director of Finance & Facilities  
    Micky Savage, Director of Human Resources  
    Shawn Lewis, Director of School Culture  
    Chris Huff, Director of Teaching & Learning  
    Jon Harpst, Director of Technology  
    Ann Marie Lindsay  
    Bernard Colton

### Special Presentation:

Waverly Board of Education Immigration Resolution  
Board President Guevara and Vice President Lopez read the proposed Immigration Resolution  
A motion was presented by Member Pike and supported by Member Lopez to approve the  
Waverly Board of Education Immigration Resolution as presented.

**Motion PASSED**

**Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Perkins**

### Correspondence:

None

**Public Comment for Agenda Items:**

None

**Board Member Comment:**

- Student Representative Wallace Malone:
- Varsity boys basketball played a great game against East Lansing
  
- Member Pike:
- Asked for an update on the Middle School can drive. MS Principal Colton stated it was successful.

Member Lopez:

- Thanked Member Perkins and his wife for their hard work in coordinating the Educator Appreciation Night at the Varsity boys' basketball game.

Member Lenneman:

- Congratulated the wrestling team and those individuals who will compete in regional competition.

Member Guevara:

- Thank everyone for helping create a safe environment for our students and passing the resolution to let district families know we support them and will provide a safe learning establishment.
- Asked that the rate of absenteeism be monitored to evaluate the learning environment for our students who may not be able to or feel safe attending in-person learning.
- Great Educator Appreciation Night, thanks to Student Representative Wallace Malone for helping make it a success.

**Approval of Agenda and Acceptance of Reports**

A motion was presented by Member Liggons and supported by Member Lopez to approve the February 10, 2025 agenda as presented and accept all reports into discussion.

**Motion PASSED**

**Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Perkins**

**Approval Consent Agenda Items**

Member Lopez requested a wording update to the January 13, 225 regular meeting Policy Committee Meeting minutes to read:

*Committee Chair Debbie Lopez stated the 2024 Title IX updates were found to be unlawful and the district may need to rescind po2264 and refer to po2266 which was the prior Title IX policy. The January minutes will be updated to reflect this change.*

A motion was presented by Member Lenneman and supported by Member Lopez to approve the consent agenda as presented.

**Motion PASSED**

**Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Perkins**

**Committee Meetings**

None

**PRESENTATION OF REPORTS**

**For Action – Report #24-36** Board Member Committee Assignments

President Guevara review the 2025 Board Member Committee Assignments as follows:

**Personnel & Policy Advisory Committee:**

Vince Perkins, Debbie Lopez, Cathy Pike

Finance & Facilities Committee:

Alicia Guevara, Cathy Pike, Andrea Torres

Teaching & Learning Advisory Committee:

Debbie Lopez, Cathy Pike, Emily Lenneman

Advocacy & Outreach Committee:

Alicia Guevara, Emily Lenneman, Ty Liggons

Special Education Advisory Committee:

Ty Liggons, Vince Perkins, Andrea Torres

MASB Delegate – Debbie Lopez

MASB Alternate – Cathy Pike

MASB LRN (Legislative Relations Network) Representative – Emily Lenneman

MASB LRN Alternate Representative – Ty Liggons

ISOA Representative – Aligis Guevara

ISOA Alternate – Debbie Lopez

Delta/Lansing Township Liaison – Cathy Pike/Vince Perkins

Windsor/Watertown Liaison – Vince Perkins/Emily Lenneman

WMHIP Trustee – Ty Liggons

WMHIP Alternate – Andrea Torres

Parliamentarian – Vacant

A motion was presented by Member Liggons and supported by Member Lopez to approve the 2025 Board of Education Committee assignments as presented.

**Motion PASSED**

**Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Perkins**

**For Action – Report #24-42, MASB Region 7 Board of Directors Election Delegation**  
A motion was presented by Member Pike and supported by Member Torres to give support to and designate Guillermo Lopez as the Waverly Board of Education candidate of choice to service on the 2025 MASB Region 7 Board of Directors.

**Motion PASSED**

**Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Perkins**

**For Action – Report #24-43, 2024-25 Budget Amendment Resolution**  
Director of Finance & Operations, Evan Nuffer, gave a presentation on the proposed amendments to the 2024-25 General Fund Budget.  
A motion was presented by Member Lopez and supported by Member Liggons to approve the 2024-25 General Fund amendment resolution as presented.

**Motion PASSED**

**Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Perkins**

**For Action – Report #24-44, 2024 Building and Site, Series II Construction Award Recommendations – Elmwood Elementary Bid Package – additions, renovations and updates.**  
A motion was presented by Member Lopez and supported by Member Lenneman to approve bid awards to the lowest responsible bidder(s) for the Elmwood Bid Package, as presented and in accordance with Board Policy 6320 (Purchasing).

**Motion PASSED**

**Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Perkins**

**For Action – Report #24-45, Varsity Baseball Overnight Trip to Ludington, MI – April 2025**  
Superintendent Blake confirmed all chaperones attending will have a background check on file before being approved to attend.

A motion was presented by Member Liggons and supported by Members Lopez and Pike to approve the Waverly High School Varsity Baseball Overnight Trip to Ludington, MI on April 11-12, 2025.

**Motion PASSED**

**Vote: Ayes – 6 ; Nays – 0; Absent – 1, Member Perkins**

**Superintendent’s Report:**

Superintendent Blake reported:

- Watching incoming weather
- February winter break this week
- Reminder of the historical artifact display organized by High School teacher Todd Simon is February 19<sup>th</sup>.
- The Board of Education Professional Development date is Monday, March 3, 2025 from 4 pm – 7 pm.
- Regular Board meeting March 10, 2025
- Spring Break is March 21 – 28, 2025

**Public Comment – Open Comment for District Issues**

Public comments were made by:

- Waverly parent Jordan Ramirez voiced concerns regarding behaviors at East Intermediate, where her student attends 5<sup>th</sup> grade.

**Other Board Business:**

None

The meeting adjourned at 6:38 pm.

Respectfully submitted,

Ty Liggons, Vice Secretary/Vice Treasurer  
aml

# Minutes of Special Meeting – High School Wrestling Overnight Trip

## The Board of Trustees Waverly Community Schools

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### Opening of Meeting

A Special meeting of the Waverly Community Schools Board of Education was held Tuesday, February 25, 2025. Secretary Vince Perkins called the meeting to order at 3:05 pm. Ann Marie Lindsay led the Pledge to the Flag.

Members Present: Cathy Pike  
Vince Perkins  
Andrea Torres  
Ty Liggons  
Emily Lenneman

Members Absent: Alicia Guevara  
Debbie Lopez

Staff Present: Kelly Blake, Superintendent  
Ann Marie Lindsay

### **For Action – Report #24-46, High School Wrestling Overnight Trip for Individual Wrestling State Finals**

A motion was presented by Member Lenneman and supported by Member Pike to approve Report #24-46, the overnight trip for the High School wrestlers attending Individual State Finals as presented.

#### **Motion PASSED**

**Vote: Ayes–5; Nays–0; Absent–2, Member Guevara and Member Lopez**

### Public Participation

None

The meeting adjourned at 3:07 pm.

Respectfully submitted,

Vince Perkins, Secretary  
aml

WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
March 10, 2025

**Report #24-47**

**Subject: Personnel Report**  
**All individuals listed on this report have completed the required background check**

**A. Employment – Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Kelsie Beeler	Spec Ed Teacher	Colt ECEC	BA Step 2/\$45,456	3/3/2025
Ashley Lounds	1 <sup>st</sup> Grade Teacher	Elmwood	BA Step 2/\$45,456	3/10/2025
Erin Gates	Mental Health Spec.	Winand & Elmwood	MB Step 13/\$79,244	3/17/2025

**B. Employment – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Joshua Taylor	2 <sup>nd</sup> Shift Class C Custodian	East/Winans/Colt	\$16.60/hr	2/10/2025
Cody Fronczak	2 <sup>nd</sup> Shift Class C Custodian	High School	\$16.60/hr	2/13/2025
Fanisha Richardson	Spec Ed Para Educator	Winans	\$19.25/hr	2/19/2025
Hanna Johnson	Spec Ed Para Educator	Colt ECEC	\$21.09/hr	2/19/2025
Isabella Frarey	Spec Ed Para Educator	Elmwood Ele	\$19.25/hr	2/19/2025
Freddie Green	Spec Ed Para Educator	High School	\$19.25/hr	2/26/2025

**C. Resignation – Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
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**D. Resignation – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Hanna Johnson	Spec Ed Para Educator	Colt ECEC	2/20/2025

**E. Staff Transfer**

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Katey Stine	MS Spec Ed Para Educator	Attendance/Discipline Secretary HS	2/6/2025
Jessica Sorrells	Winans SE Para Educator	MS Spec Ed Para Educator	2/19/2025

**F. Retirement – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Mary Little	Head Custodian	Elmwood Ele	2/28/2025

**G. Termination - Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Paris Bennett	Bus Driver	Service Building	2/27/2025
Nicholas Resseguie	Para Educator	East Intermediate	2/27/2025
Joshua Taylor	Custodian	Service Building	2/27/2025

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MARCH 10, 2025**

**Report #24-48**

**FOR ACTION\*\*\***

**Subject:**

Finance Report

**Recommendation:**

The Superintendent recommends the Board of Education review and approve the following report:

**Financial Report:**

The cash balance as of January 31, 2025, was \$6,842,169.54. Receipts during February, consisting of State Aid, property taxes and other revenues/transfers-in in the amount of \$10,636,118.99 minus disbursements during February of \$7,587,024.60, left the district with a General Fund cash balance, as of February 28, 2025, of \$9,891,263.93.

2024-25 General Fund revenues/transfers-in exceed expenditures/transfers-out by \$1,589,428. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2024-25 Student Activity Fund revenues/transfers-in exceed expenditures/transfers-out by \$69,478. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2024-25 Sinking Fund revenues exceed expenditures by \$1,018,779. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2024-25 Public Improvement Fund expenditures/transfers-out exceed revenues/transfers-in by \$1,250,411. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2022 Building and Site, Series I Bonds remaining to be allocated, including \$3,691,695 of accrued interest/change in market value, is \$366,256. A summary of life to date activity is included in the supporting documentation

The balance of the 2024 Building and Site, Series II Bonds remaining to be allocated, including \$1783,648 of accrued interest/change in market value, is \$7,278,503. A summary of life to date activity is included in the supporting documentation

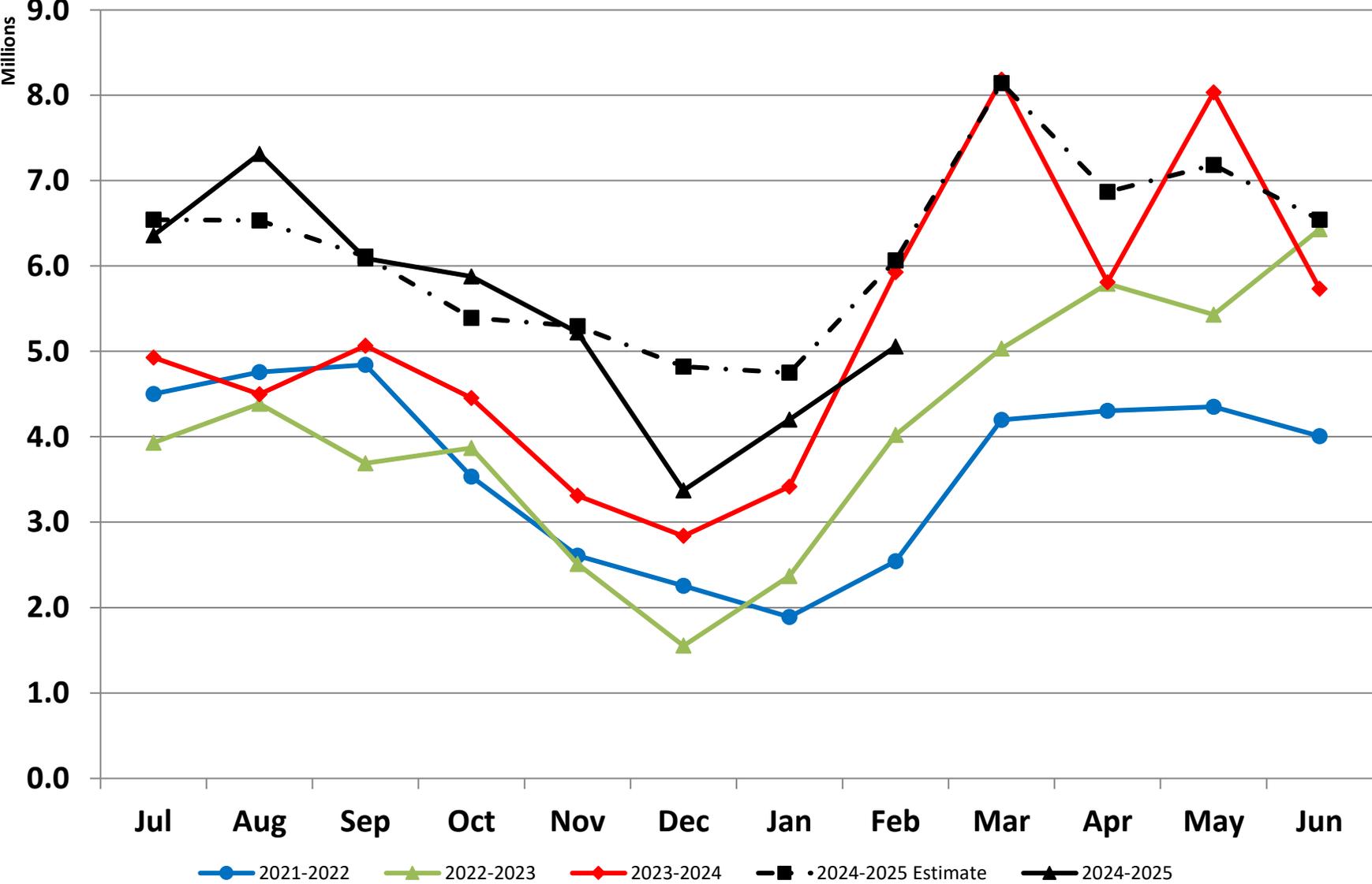
# Waverly Community Schools

## Finance Committee - Cash Position Report

For the Month Ended February 28, 2025

Balance on Hand January 31, 2025	6,842,169.54
Revenues	
State Aid	3,328,028.46
Taxes	3,445,796.22
Other Revenue	441,195.75
Interfund Transfers In	3,400,000.00
State Aid Note Proceeds	-
	<u>10,615,020.43</u>
Disbursements	
Payroll and Related Liabilities	(3,178,844.11)
Other Expenditures	(4,408,180.49)
State Aid Repayment	-
	<u>(7,587,024.60)</u>
Prior Month Adjustments - February 2025	21,098.56
Balance on Hand February 28, 2025	<u><u>9,891,263.93</u></u>
PNC Bank - General	7,117,772.85
MILAF	2,509,966.25
PNC Bank - Payroll	263,524.83
Comerica - Checking	-
	<u><u>9,891,263.93</u></u>
Difference	-

## Waverly Community Schools Cash Flow Analysis (Monthly Lows)



**Waverly Community Schools**  
**General Fund - Budgetary Comparison Schedule**  
**For the Month Ended February 28, 2025**

	Revised Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	10,395,754	9,077,968	(1,317,786)	12.7%
State sources	32,746,307	16,397,705	(16,348,602)	49.9%
Federal sources	885,114	181,619	(703,495)	79.5%
Intergovernmental	4,463,466	2,162,543	(2,300,923)	51.6%
Transfers In	125,000	-	(125,000)	100.0%
<b>Total revenue</b>	<b>48,615,641</b>	<b>27,819,834</b>	<b>(20,795,807)</b>	<b>42.8%</b>
<b>Expenditures</b>				
Current:				
Instruction:				
Basic program	16,917,913	9,256,689	(7,661,224)	45.3%
Added needs	9,173,293	4,569,339	(4,603,954)	50.2%
<b>Total instruction</b>	<b>26,091,206</b>	<b>13,826,028</b>	<b>(12,265,178)</b>	<b>47.0%</b>
Support Services:				
Pupil	3,620,159	1,998,584	(1,621,575)	44.8%
Instructional staff	2,924,991	1,600,964	(1,324,027)	45.3%
General administration	493,951	321,190	(172,761)	35.0%
School administration	3,433,281	2,056,310	(1,376,971)	40.1%
Business	681,492	398,621	(282,871)	41.5%
Operations and maintenance	4,506,899	2,740,084	(1,766,815)	39.2%
Pupil transportation services	1,353,273	899,856	(453,417)	33.5%
Central	1,140,826	776,868	(363,958)	31.9%
Other	314,005	193,955	(120,050)	38.2%
<b>Total support services</b>	<b>18,468,877</b>	<b>10,986,432</b>	<b>(7,482,445)</b>	<b>40.5%</b>
Athletics	724,183	425,269	(298,914)	41.3%
Community services	-	-	-	0.0%
Welfare Activities	8,830	8,829	(1)	0.0%
Non Publics	13,608	6,200	(7,408)	54.4%
Facility Acquisition	-	10,891	10,891	0.0%
Debt service:				
Principal	-	-	-	0.0%
Interest	-	-	-	0.0%
Capital outlay	93,044	93,957	913	-1.0%
Payments to other public schools	1,712,619	872,799	(839,820)	49.0%
<b>Total expenditures</b>	<b>47,112,367</b>	<b>26,230,406</b>	<b>(20,881,961)</b>	<b>44.3%</b>
Excess of Revenue (Under)Over Expenditures	1,503,274	1,589,428	86,154	
Transfers Out	1,100,000	-	(1,100,000)	100.0%
Change in Fund Balance	403,274	1,589,428	1,186,154	
Favorable Expenditure Variance (1.5%)	706,686			
Projected Change in Fund Balance	1,109,960			
Fund Balance - Beginning of year	8,876,530			
Fund Balance - End of year	9,986,490			
	21.2%			

**Waverly Community Schools**  
**Student Activity Fund - Budgetary Comparison Schedule**  
**For the Month Ended February 28, 2025**

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	172,456	184,473	12,017	-7.0%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
<b>Total revenue</b>	<b>172,456</b>	<b>184,473</b>	<b>12,017</b>	<b>-7.0%</b>
Expenditures				
Student Activities	108,104	56,984	(51,120)	47.3%
Athletics	58,298	58,011	(287)	0.5%
<b>Total expenditures</b>	<b>166,401</b>	<b>114,995</b>	<b>(51,406)</b>	<b>30.9%</b>
Excess of Revenue (Under)Over Expenditures	6,055	69,478	63,423	
Transfers Out	-	-	-	0.0%
Change in Fund Balance	6,055	69,478	63,423	
Fund Balance - Beginning of year	329,114			
Fund Balance - End of year	335,169			

**Waverly Community Schools**  
**Sinking Fund - Budgetary Comparison Schedule**  
**For the Month Ended February 28, 2025**

	Original Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	1,132,179	1,034,224	(97,955)	8.7%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
<b>Total revenue</b>	<b>1,132,179</b>	<b>1,034,224</b>	<b>(97,955)</b>	<b>8.7%</b>
<b>Expenditures</b>				
Current:				
Support Services - Business	-	444	444	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	15,000	15,000	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
<b>Total expenditures</b>	<b>-</b>	<b>15,444</b>	<b>15,444</b>	<b>0.0%</b>
<b>Excess of Revenue (Under)Over Expenditures</b>	1,132,179	1,018,779	(113,400)	
Transfers Out	-	-	-	
<b>Net Change in Fund Balance</b>	1,132,179	1,018,779	(113,400)	
<b>Fund Balance - Beginning of year</b>	4,221,702			
<b>Fund Balance - End of year</b>	5,353,881			

**Waverly Community Schools**  
**Public Improvement Fund - Budgetary Comparison Schedule**  
**For the Month Ended February 28, 2025**

	Revised Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	50,000	63,338	13,338	-26.7%
State sources	1,148,658	1,148,659	1	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	1,100,000	-	(1,100,000)	100.0%
<b>Total revenue</b>	<b>2,298,658</b>	<b>1,211,997</b>	<b>(1,086,661)</b>	<b>94.5%</b>
<b>Expenditures</b>				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	-	69,900	69,900	0.0%
Support Services - Transportation	-	-	-	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	4,129,180	2,392,508	(1,736,672)	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
<b>Total expenditures</b>	<b>4,129,180</b>	<b>2,462,408</b>	<b>(1,666,772)</b>	<b>0.0%</b>
<b>Excess of Revenue (Under)Over Expenditures</b>	(1,830,522)	(1,250,411)	580,111	
Transfers Out	-	-	-	
<b>Net Change in Fund Balance</b>	(1,830,522)	(1,250,411)	580,111	
<b>Fund Balance - Beginning of year</b>	2,879,532	2,879,532		
<b>Fund Balance - End of year</b>	1,049,010	1,629,121		

**Waverly Community Schools**  
**2022 Building and Site Bonds, Series I**  
**Budget Summary**  
**As of February 28, 2025**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
New Construction	-	576,780	-	(576,780)
Remodeling	41,412,834	36,548,430	2,566,914	2,297,490
Site Improvements	3,888,973	6,124,315	1,581,011	(3,816,353)
<b>Construction Base Budget Subtotal</b>	<b>45,301,807</b>	<b>43,249,525</b>	<b>4,147,926</b>	<b>(2,095,644)</b>
<b>Instructional Technology</b>				
Computers and Mobile Devices	1,468,271	1,620,595	(0)	(152,324)
Audio / Visual	1,834,372	1,000,622	766,796	66,954
<b>Instructional Technology Subtotal</b>	<b>3,302,643</b>	<b>2,621,217</b>	<b>766,796</b>	<b>(85,370)</b>
<b>Loose Furnishings and Equipment</b>				
Non-Instructional Computers and Mobile Devices	73,904	-	-	73,904
Non-Instructional Audio / Visual	-	-	-	-
Furnishings, Fixtures and Equipment (FF&E)	4,021,389	2,502,080	789,847	729,462
<b>Loose Furnishings and Equipment Subtotal</b>	<b>4,095,293</b>	<b>2,502,080</b>	<b>789,847</b>	<b>803,366</b>
<b>District</b>				
Buses	449,946	-	-	449,946
Contingency	832,619	38,928	2,123,987	(1,330,295)
Election/Issuance Costs	839,463	257,948	-	581,515
General Conditions	994,618	1,373,320	80,771	(459,473)
Architect and Engineering Fees	3,011,715	5,034,812	(1,938,287)	(84,810)
A/E Reimbursables	431,821	816,725	15,505	(400,409)
Technology Design	393,305	508,553	(115,248)	-
Construction Mgr	3,050,990	3,933,905	(882,915)	0
<b>District Subtotal</b>	<b>10,004,477</b>	<b>11,964,191</b>	<b>(716,188)</b>	<b>(1,243,526)</b>
Bank Interest/Proceeds	(704,265)	(3,691,695)	-	2,987,430
<b>Totals</b>	<b>61,999,956</b>	<b>56,645,319</b>	<b>4,988,381</b>	<b>366,256</b>
Underwriters Discount	454,800	454,800	-	-
<b>Grand Total</b>	<b>62,454,756</b>	<b>57,100,119</b>	<b>4,988,381</b>	<b>366,256</b>

# Waverly Community Schools

## 2022 Building and Site Bonds, Series II

### Budget Summary

As of February 28, 2025

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
New Construction	17,729,961	-	2,463,771	15,266,190
Remodeling	21,132,052	-	39,532,082	(18,400,030)
Site Improvements	2,352,092	-	-	2,352,092
<b>Construction Base Budget Subtotal</b>	<b>41,214,105</b>	<b>-</b>	<b>41,995,853</b>	<b>(781,748)</b>
<b>Instructional Technology</b>				
Computers and Mobile Devices	598,414	-	-	598,414
Audio / Visual	974,132	-	-	974,132
<b>Instructional Technology Subtotal</b>	<b>1,572,546</b>	<b>-</b>	<b>-</b>	<b>1,572,546</b>
<b>Loose Furnishings and Equipment</b>				
Non-Instructional Computers and Mobile Devices	272,130	-	-	272,130
Non-Instructional Audio / Visual	290,215	-	-	290,215
Furnishings, Fixtures and Equipment (FF&E)	1,912,269	-	-	1,912,269
<b>Loose Furnishings and Equipment Subtotal</b>	<b>2,474,614</b>	<b>-</b>	<b>-</b>	<b>2,474,614</b>
<b>District</b>				
Buses	674,918	-	-	674,918
Contingency	3,733,950	-	2,939,282	794,668
Election/Issuance Costs	829,463	252,097	-	577,366
General Conditions	1,055,897	-	982,546	73,351
Architect and Engineering Fees	2,775,410	-	2,775,410	-
A/E Reimbursables	462,568	-	69,903	392,665
Technology Design	251,083	-	251,083	-
Construction Mgr	3,238,964	-	3,238,964	-
<b>District Subtotal</b>	<b>13,022,253</b>	<b>252,097</b>	<b>10,257,188</b>	<b>2,512,968</b>
Bank Interest/Proceeds	(283,526)	(1,783,648)	-	1,500,122
<b>Totals</b>	<b>57,999,992</b>	<b>(1,531,551)</b>	<b>52,253,041</b>	<b>7,278,502</b>
Underwriters Discount	1,154,642	1,154,642	-	1
<b>Grand Total</b>	<b>59,154,634</b>	<b>(376,910)</b>	<b>52,253,041</b>	<b>7,278,503</b>

**Waverly Community Schools**  
**Building and Site Bonds - May 2021 Authorization**  
**Budget Summary - All Series**  
**As of February 28, 2025**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
New Construction	17,729,961	576,780	2,463,771	14,689,410
Remodeling	64,085,717	36,548,430	42,098,996	(14,561,709)
Site Improvements	6,692,979	6,124,315	1,581,011	(1,012,347)
<b>Construction Base Budget Subtotal</b>	<b>88,508,658</b>	<b>43,249,525</b>	<b>46,143,778</b>	<b>(884,646)</b>
<b>Instructional Technology</b>				
Computers and Mobile Devices	3,943,267	1,620,595	(0)	2,322,672
Audio / Visual	2,808,504	1,000,622	766,796	1,041,086
<b>Instructional Technology Subtotal</b>	<b>6,751,771</b>	<b>2,621,217</b>	<b>766,796</b>	<b>3,363,758</b>
<b>Loose Furnishings and Equipment</b>				
Non-Instructional Computers and Mobile Devices	618,614	-	-	618,614
Non-Instructional Audio / Visual	290,215	-	-	290,215
Furnishings, Fixtures and Equipment (FF&E)	6,012,398	2,502,080	789,847	2,720,471
<b>Loose Furnishings and Equipment Subtotal</b>	<b>6,921,227</b>	<b>2,502,080</b>	<b>789,847</b>	<b>3,629,300</b>
<b>District</b>				
Buses	1,124,864	-	-	1,124,864
Contingency	4,745,911	38,928	5,063,269	(356,285)
Election/Issuance Costs	1,787,689	510,045	-	1,277,644
General Conditions	2,099,386	1,373,320	1,063,317	(337,251)
Architect and Engineering Fees	5,901,198	5,034,812	951,196	(84,810)
A/E Reimbursables	913,401	816,725	86,812	9,864
Technology Design	817,208	508,553	322,205	(13,550)
Construction Mgr	6,439,865	3,933,905	2,439,323	66,637
<b>District Subtotal</b>	<b>23,829,522</b>	<b>12,216,288</b>	<b>9,926,121</b>	<b>1,687,113</b>
Bank Interest/Proceeds	(1,011,178)	(5,475,343)	-	4,464,165
<b>Totals</b>	<b>125,000,000</b>	<b>55,113,767</b>	<b>57,626,543</b>	<b>12,259,690</b>
Underwriters Discount	1,609,442	1,609,442	-	1
<b>Grand Total</b>	<b>126,609,442</b>	<b>56,723,209</b>	<b>57,626,543</b>	<b>12,259,690</b>

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MARCH 10, 2025**

**Report # 24-49**

**FOR ACTION**

**Subject:**

Technology Equipment Purchase Recommendation

**Recommendation:**

The Superintendent recommends the Board of Education approve the purchase of technology equipment from Moss Telecommunications, in accordance with Board Policy 6320 (Purchasing).

**Statement of Purpose:**

The purpose of this recommendation is to purchase additional technology equipment for the new construction areas throughout the District by utilizing Category 2 E-Rate funding to offset eighty-five percent (85%) of the purchase price.

**Budget Impact:**

The total cost of this recommendation is not to exceed Forty-Three Thousand Eight Hundred Eighty-Five and 15/100 Dollars (\$43,885.15). The District will receive reimbursement from USAC in the amount not to exceed Twenty-One Thousand Nine Hundred Thirty-Eight and 15/100 Dollars (\$21,938.15) for a net cost to the District of Twenty-One Thousand Nine Hundred Forty-Seven and 00/100 Dollars (\$21,947.00) The total cost of this recommendation is within the budget allocated for this equipment.

**Historical Information:**

The Universal Service Administrative Company (USAC) is an independent non-profit created to administer almost \$10 billion annually for the purpose of pursuing accessible, affordable and pervasive high-speed connectivity, including the Schools and Libraries (E-Rate) Program. Access Points (Aps) are among the Category 2 E-rate eligible services.

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefor, in one or more series. The ballot proposal having received sufficient votes was approved.

**Rationale for Recommendation:**

The rationale for this recommendation is to purchase additional access points to provide wireless internet access in the new construction areas throughout the District. Leveraging the funds available from USAC will allow us to purchase these access points at a fraction of the cost.

**Strategic Plan Reference:**

We will enhance and implement the tools and instruction to develop each student's proficiency in 21<sup>st</sup> century technology.



February 20, 2025

Mr. Evan Nuffer  
 Director, Finance and Operations  
 Waverly Community Schools  
 515 Snow Rd.  
 Lansing, Michigan 48917

RE: Waverly Community Schools 2020-2025 E-Rate Final Funding Project

Dear Mr. Nuffer,

Bid documents were issued for Waverly Community Schools (WCS) for Access Points, Network Switches and cables needed for upcoming construction projects where these items will be needed. This RFP was created to utilize the remaining funds Waverly has left to apply for and receive reimbursement from the 2020 to 2025 E-Rate cycle. In addition to contacting known interested bidders, bids were advertised on the state bid website, in the local newspaper, the federal E-rate database and with Barton Malow’s online planroom. Bids were received and documented February 10, 2025.

**Bid Evaluation Summary and Recommendations**

The bid tabulation indicates the bid pricing received. After a review of the bid proposals received, followup questions, clarifications and details were all confirmed. Two bids were received, one bid (Elevate) substituted equipment from what was requested and did not supply a full response. Equipment was specified that the district already owns so that all new, incoming equipment would match what is already in place across the district. The recommended bidder did also use Michigan approved educational discount programs in their bid response.

Moss Waverly E-Rate 2025 Technology Costs			
Items	Quantity	Each	Total
Q9H63A Aruba AP-515	35	\$546.87	\$19,140.45
Q9G69A AP-MNT-MP10-B (10-pack) Mounting Bracket	3	\$88.70	\$266.10
R3J16A AP-MNT-MP10-B Individual Mounting Bracket	5	\$11.78	\$58.90
JW471AAE LIC-ENT AP License	35	\$166.18	\$5,816.30
H2XX0E 5Y Support License Bundle	35	\$270.00	\$9,450.00
JL728B Aruba Switch CX-6200F	2	\$4,169.20	\$8,338.40
576-RD15-001 Yellow CAT6 Patch Cable 1'	100	\$1.91	\$191.00
576-A15-010 Yellow CAT6A Patch Cable 10'	100	\$6.24	\$624.00
Total			\$43,885.15

Elevate Waverly E-Rate 2025 Technology Costs			
Items	Quantity	Each	Total
Meraki MR44 Indoor AP #MR44-HW	35	\$310.00	\$10,850.00
Meraki 5Y enterprise License #LIC-ENT-5YR	35	\$180.00	\$6,300.00
Cisco C9300L Switch #C9300L-48PF-4X-M	2	\$2,885.00	\$5,770.00
Meraki 1-year License for Cisco Switch #LIC-C9300-48E-1YR	2	\$330.00	\$660.00
Total			\$23,580.00



Based upon the evaluation of the project team we present the following companies for consideration by the administration and Board of Education:

**Moss Telecommunications (\$21,947.00)**

Waverly Community Schools has a funding balance of \$25,809.59 that they can apply for from the USAC E-Rate program. Of this amount that can be applied for, WCS will be eligible for \$21,938.15 from the program, leaving a balance of \$3,871.44 in which WCS will have to pay the contractor. The remaining project balance will be the responsibility of Waverly Community Schools to fund, which is \$43,885.15 minus \$25,809.59 for a total of \$18,075.56. In this approval we are asking for the amount of \$3,871.44 plus \$18,075.56 for a grand total of \$21,947.00.

Upon board approval the USAC form will be filed with the Federal Government for final approval of the requested funds. Should for any reason that request get denied, the project will be deleted or a request for a new approval amount will be presented to this board for consideration.

Upon approval by the Board of Education and Federal Government approval, a PO will be issued from Waverly Community Schools to the awarded contractor in the amount approved. Payments for this project will come from the current bond program. If you have any questions, please call me at (989) 415-0162.

Sincerely,

A handwritten signature in black ink that reads "Jeffrey J. Zalucha".

Jeff Zalucha  
Technology Designer II  
Barton Malow Builders

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MARCH 10, 2025**

**Report #24-50**

**FOR ACTION**

**Subject:**

Asbestos Abatement Award Recommendations

**Recommendation:**

The Superintendent recommends the Board of Education approve awards to the lowest responsible bidder(s) from the Bid Package – Winans and Elmwood Asbestos Abatement, in accordance with Board Policy 6320 (Purchasing).

**Statement of Purpose:**

The purpose of the Bid Package – Winans and Elmwood Asbestos Abatement was to receive competitive pricing for all labor, materials, equipment and all other services necessary to abate the asbestos from the Winans Elementary School and Elmwood Elementary School prior to any construction activities taking place in asbestos containing areas.

**Background Information:**

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites. The ballot proposal having received sufficient votes was approved.

On February 5, 2025 the Asbestos Abatement Bid Package was released with responses due on February 25, 2025. A summary of the bid responses is attached for reference. Satisfactory post bid interviews were conducted with the apparent low bidder(s) to ensure compliance with bid specifications.

**Budget Impact:**

The total cost of the recommendation for this bid package is One Hundred Five Thousand and 00/100 Dollars (\$105,000.00). The contract will be funded primarily by the proceeds from the 2022 Building and Site, Series I or II bonds and in part from the Public Improvement Fund, pursuant to Section 9(2) of Public Act 10 of 2023

**Discussion of Options:**

The Board may entertain a motion to take one of the following actions:

- 1) Accept the bid recommendation, as presented
- 2) Reject all the bids, and reissue a new Invitation to Bid
- 3) Table the recommendation for further discussion

  
**NOVA**  
**ENVIRONMENTAL, INC.**  
**5300 PLYMOUTH ROAD**  
**ANN ARBOR, MICHIGAN 48105**  
**734-930-0995**

March 3, 2025

Mr. Kyle Scriptor  
Waverly Community Schools  
Maintenance Supervisor  
515 Snow Road  
Lansing, MI 48917

RE: Contractor Selection

Dear Mr. Scriptor:

As you are aware, abatement work has to be performed as part of the renovation activities at Winans Elementary School and Elmwood Elementary School. The present projects involve the removal of drywall, doors and door frames and caulks.

The following is Nova Environmental, Inc.'s recommendation regarding the selection of the asbestos abatement Contractor for the Waverly Community Schools project.

<b>BID NO.</b>	<b>Building(s)</b>	<b>Contractor</b>	<b>Bid Amount</b>	<b>Total</b>
1	Winans Elementary School and Elmwood Elementary School	GFL Environmental Inc.	\$105,000.00	\$105,000.00

This recommendation is based upon the following factors:

1. The bid from the Contractor was the low bid.
2. The Contractor has performed similar projects in numerous school districts.
3. The Contractor should be able to provide a safe and effective project within the time parameters of the specification.
4. Nova has met with the Contractor and they have the equipment, manpower, and knowledge to complete the projects as specified in the bid documents.

For the above noted reasons, Nova recommends the bid proposals from the above noted Contractor be accepted for the project in Waverly Community Schools. This recommendation is conditioned upon proper submittals from the company in keeping with the requirements of the bid documents and the contract between the School District and the Contractor being mutually agreed upon.

If you have any questions or if I can be of further service, please contact me.

Thank you,  
NOVA ENVIRONMENTAL, INC.



Andrew Kokoszka  
Environmental Consultant  
Project Manager



**WAVERLY COMMUNITY SCHOOLS**  
**Winans Elementary School & Elmwood Elementary School**  
**Asbestos Abatement Bid Tabulation**  
**February 25, 2025**

Contractor	Bid Bond	Familial stmt	Iran Stmt	Bid 1 Winans Elem & Elmwood Elem
Qualified Abatement Services	✓	✓	✓	\$ 168,000.00
Total Environmental Services	✓	✓	✓	\$ 124,680.00
GFL Environmental	✓	✓	✓	\$ 105,000.00
Trust Thermal Abatement	✓	✓	✓	\$ 109,000.00
Quality Environmental Services	✓	✓	✓	\$ 209,242.00
Mid-Michigan Management				