

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular Meeting of the Board of Education of Waverly Community Schools will be held March 18, 2024, beginning at 6:00 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Alicia Guevara Warren
- II. Correspondence
- III. Public Comment for Agenda Items
- IV. Board Member Comment
- V. Approval of Agenda and Acceptance of all Reports into Discussion
- VI. Approval of Consent Agenda Items

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Items listed below may be approved with one motion unless a board member requests that an item or items be removed for separate action.

Special Board Meeting Minutes February 5, 2024
Regular Board Meeting Minutes February 12, 2024
Closed Session Meeting Minutes February 12, 2024
Special Meeting Minutes Student A February 13, 2024
Special Closed Session Meeting Minutes Student A February 13, 2024
Special Meeting Minutes Student B February 13, 2024
Special Closed Session Meeting Minutes Student B February 13, 2024
Special Meeting Minutes Student C February 13, 2024

Special Closed Session Meeting Minutes Student C February 13, 2024
Report #23-51, HR Personnel Recommendations
Report #23-52, Finance Report

Recommendation: To request a motion to approve the consent agenda as presented.

VII. Committee Meetings

VIII. Presentation of Reports

- A. For Action - Report #23-53, Vo. 38, No. 1 November 2023 Special Updates & Proposed Existing Policy Changes 27

Recommendation: To request a motion to adopt policies listed in Report #23-53, Vo. 38, No. 1 November 2023 Special Updates & Proposed Existing Policy Changes.

B. Finance & Facilities

1. For Action - Report #23-54, 2023-2024 Budget Amendment Resolutions. 28

Recommendation: To approve the proposed 2023-2024 budget amendments as presented.

2. For Action - Report #23-55, Security Equipment Award 34

Recommendation: To approve an award to Communications Services LLC from the Districtwide Radio Communications Systems, in accordance with Board Policy 6320 (Purchasing).

3. For Action - Report #23-56, Technology Purchase 40

Recommendation: To approve the purchase of technology equipment from One Point Technology Group, in accordance with Board Policy 6320 (Purchasing).

C. Teaching & Learning

1. For Action - Report #23-57, 2024-25 School of Choice Designation

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Recommendation: To approve participation in the Unlimited Schools of Choice Program (Section 105 and 105c) in grades K-12 for the 2024-25 school year.

2. Instructional Highlights - East Intermediate & Elmwood Elementary

IX. Superintendent's Report

X. Public Comment - Open Comment for District Related Items

XI. Other Board Business

XII. Adjournment

Minutes of Special Meeting (Board Vacancy)

The Board of Trustees

Waverly Community Schools

A Special (Board Vacancy Interviews) meeting of the Waverly Community Schools Board of Education was held Monday, February 5, 2024 at the Administration Building, located at 515 Snow Rd., Lansing, MI 48917.

Members Present: Alicia Guevara Warren
Amy Krause
Cathy Pike
Vince Perkins
Deborah Lopez

Members Absent: Holly Nester

Staff Present: Superintendent Kelly Blake
Ann Marie Lindsay

The meeting was called to order at 4:00 pm by President Guevara Warren. The interview process was explained to each candidate as well as the roles/responsibilities of the board and Superintendent.

The Board of Education interviewed the following candidates for the current vacant seat:

- Mr. Everett Walker
- Ms. SaRina Douglas
- Mr. Ty Liggons
- Ms. Yolonda Anderson
- Ms. Emily Lenneman

None of the candidates chose to stay for deliberation and voting.

The top two (2) candidate choices of each board member is as follows:

Amy Krause	(#1) Everett Walker	(#2) Ty Liggons
Cathy Pike	(#1) SaRina Douglas	(#2) Ty Liggons
Alicia Guevara Warren	(#1) Ty Liggons	(#2) SaRina Douglas
Debbie Lopez	(#1) Ty Liggons	(#2) Emily Lenneman
Vince Perkins	(#1) SaRina Douglas	(#2) Ty Liggons

Top candidate: Ty Liggons

President Guevara Warren adjourned the meeting at 6:49 pm.

Respectfully submitted,

Minutes of Regular Meeting

The Board of Trustees Waverly Community Schools

Opening of Meeting

The regular monthly meeting of the Waverly Community Schools Board of Education was held on Monday, February 12, 2024 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. President Guevara Warren called the meeting to order at 6:03 PM. The pledge to the flag was led by Vice Secretary/Treasurer Holly Nester

Members Present: Alicia Guevara Warren
 Deborah Lopez
 Cathy Pike
 Holly Nester
 Amy Krause
 Ty Liggons – Took Oath of Office at start of meeting

Members Absent: Vince Perkins

Staff Present: Kelly Blake, Superintendent
 Micky Savage, Director of Human Resources
 Shawn Lewis, Director of School Culture
 Chris Huff, Director of Teaching & Learning
 Jon Harpst, Director of Technology
 Tiffany Wright, Director of Student Services
 Ann Marie Lindsay
 Tim Lyman
 Kysha Crenshaw
 Molly Francis
 Doreatha Rusher
 Kaylie Clark

Special Presentation:

President Guevara Warren reviewed the Board of Education Vacancy interviews that were held on February 5, 2024, stating that Tyrone (Ty) Liggons was selected to fill the current Waverly Board of Education vacancy.

For Action – Motion to Appoint Candidate to Vacant Board of Education Seat

A motion was presented by Member Krause and supported by Member Nester to appoint Tyrone (Ty) to the vacant Waverly Community School’s Board of Education seat through December 31, 2024.

Motion PASSED

Vote: Ayes – 5; Nays – 0; Absent – 1, Member Perkins

The Oath of Office was given to Ty Liggons and he joined the meeting as a new member.

Correspondence:

MASB Learning Institute Courses hand-out was included in the board packet.

Public Comment for Agenda Items:

None

Board Member Comment:

Member Krause:

- Attended the MASB Winter Institute, which was very beneficial.
- Thanked the Waverly Counselors for all they do for our students.

Member Pike:

- Welcomed new Board Member Liggons to the Board of Education.
- Has been attending the bond meetings.

Member Lopez:

- Welcomed Ty Liggons to the Board of Education.
- Attended the MASB Winter Institute. Reviewed the Learning Institute hand-out that was included in the board packet. Highly encourages Waverly Board of Education members to attending any MASB courses possible.

Member Nester:

- Welcomed Ty Liggons to the Board of Education.

Member Liggons:

- Thanked the Board Members for the opportunity to serve on the Waverly Board of Education.

Member Guevara Warren:

- Welcomed Ty Liggons to the Board of Education.
- The Varsity Boys basketball team is having a great season.
- Thankful for our School Resource Officer, Troy Hansbarger, for his continued diligence to keep our buildings safe.
- Superintendent Blake advised that the district will be adding 1 additional security guard to the High School to help maintain safety of the 55 doors in that building.

Approval of Agenda and Acceptance of Reports

A motion was presented by Member Krause and supported by Member Lopez to approve the February 12, 2024 agenda as presented and accept all reports into discussion.

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1, Member Perkins

Approval Consent Agenda Items

A motion was presented by Member Nester and supported by Member Lopez and Member Krause to approve the consent agenda as presented.

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1, Member Perkins

Committee Meetings

Teaching & Learning – Member Lopez reviewed the recent Teaching and Learning Committee Meeting:

- A committee will be reviewing the new proposed K-12 math curriculum. Books are available for review and a survey for staff to complete.
- There will be a presentation to the board in June with voting to adopt in July.
- The Sex Education Advisory Committee is reviewing the current curriculum that is being taught to students.

Finance & Facilities – Member Pike reviewed the recent Finance Meeting:

- Reviewed the current 2023-24 budget, reclassification of funds between function codes that have been made.
- Additional state revenues relating to the High School Auditorium.
- Budget projections, state school aide dollar amounts, and budget proposals/revenue increase.
- Cost reductions at each school building are being conducted.
- Construction costs/projects were reviewed.

President Guevara Warren reported:

- The Governor's budget had many positive areas for school districts.
- The GSRP Expansion will be moved up for Universal K to be implemented in the next fiscal year.
- Possible funding for Special Education.
- Potential expansion of safety grant funds for districts.

Bond – Member Pike

- Has been attending all bond meetings and is very impressed with staff communication to work on items that need discussion for construction in their buildings.
- Everyone is committed to ensuring funds are being spent properly and modifications are being made to help be fiscally responsible.
- Finance Director, Evan Nuffer, is a great resource for Wavely Community Schools and ensures that any decision is made in the best interest of the district.

Superintendent Blake reminded that the district has a special election for a bond in May. This will not increase taxes for the community. We are hopeful that our families will continue to support the district to help improve our facilities. There is a bond informational Community meeting scheduled for February 27th via zoom and February 28th from 6 – 7 pm in the Board of Education meeting room.

PRESENTATION OF REPORTS

For Action – Report #23-47, Board of Education Operating Procedures and Protocols

The board reviewed the document and proposed edits/changes.

A motion was presented by Member Krause and supported by Member Lopez to adopt the Waverly Board of Education Operating Procedures & Protocols as presented with revisions as presented.

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1, Member Perkins

For Action – Report #23-48, MASB Region 7 Board of Directors Election

A motion was presented by Member Nester and supported by Member Lopez to designate support for Sharon Lee as Region 7 candidate of choice to service on the MSAB board of Directors.

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1, Member Perkins

Policy & Personnel

For Action – Report #23-49, Special November 2023 Policy Updates

Superintendent Blake stated Policy 3142 needed to be added to this report for approval.

Superintendent Blake reviewed the Special November 2023 Policy Updates that were discussed by the Policy Committee.

A motion was presented by Member Pike and supported by Member Lopez to adopt policies 0122, 1420, 3130, 3131, 3142 and 3220 as part of the Special November 2023 Update.

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1, Member Perkins

For Review – Policy First Reading – Volume 38, No.1, Special Updates

Superintendent Blake reviewed the policies for first reading that were discussed by the Policy Committee.

These policies will be brought for 2nd reading and action at the March 18, 2024 regular board meeting.

Finance and Facilities

For Action – Report #23-50, 2024 Building and Site Series II Authorizing Resolution.

A motion was presented by Member Pike and supported by Member Krause to approve the approve the resolution to issue bonds in the principal sum of not to exceed Fifty-Eight Million Dollars (\$58,000,000).

Motion PASSED

Vote: Ayes – 6; Nays – 0; Absent – 1, Member Perkins

Teaching & Learning

Chris Huff, Director of Teaching & Learning communicated to the Board that building administrators will give a presentation on instructional growth and student relationships in their buildings at upcoming board meetings.

Winans Principal, Tim Lyman, and Winans Assistant Principal, Kysha Crenshaw, gave the Winans Instructional Highlights presentation to the Board.

Superintendent’s Report:

Superintendent Blake reported:

- Distributed a schedule of committee meetings per month and requested board input.
- May election Community Forums are scheduled for 2/27/24 via zoom and 2/28/24 in the BOE Meeting room from 6-7 pm.
- The wrestling team is District Champions.
- School of Choice for 2024-25 will need to be discussed as student enrollment has declined.

Public Comment – Open Comment for District Issues

None

Other Board Business:

A motion was presented by Member Lopez and supported by Member Krause to enter into closed session for the purposes of discussing negotiations.

Roll Call Vote:	Member Krause – Yes	Member Guevara Warren - Yes
	Member Pike – Yes	Member Nester - Yes
	Member Lopez – Yes	Member Liggons – Yes

The Board exited to closed session at 7:42 pm.
The Board returned to open session at 8:09 pm.
The meeting adjourned at 8:09 pm.

Respectfully submitted,

Holly Nester, Vice Secretary/Treasurer
aml

Minutes of Special Meeting (Student Discipline)

The Board of Trustees Waverly Community Schools

A Special (Student Discipline) meeting of the Waverly Community Schools Board of Education was held Tuesday, February 13, 2024 at the Administration Building, located at 515 Snow Rd., Lansing, MI 48917.

Members Present: Amy Krause
Cathy Pike
Vince Perkins
Holly Nester

Members Absent: Alicia Guevara Warren
Debbie Lopez
Ty Liggons

Staff Present: Kelly Blake, Superintendent
Chris Huff, Interim Director of Teaching & Learning
Shawn Lewis, Director of School Culture
Anthony Terranova, High School Principal
Christopher Smith, High School Assistant Principal
Ann Marie Lindsay

Others Present: Student and Parents/Family

The meeting was called to order at 9:04 am by Secretary Perkins. Secretary Perkins asked if the parents of Student A wanted a closed or opened session for the purpose of a student discipline hearing. Parent A requested a closed session.

A motion was presented by Member Nester and supported by Member Pike to meet in closed session under section 8(e) of the Open Meetings Act, for the purpose of a student disciplinary hearing.

Roll Call Vote: A. Krause – Yes
C. Pike – Yes
V. Perkins – Yes
H. Nester - Yes

Motion PASSED

Vote: Ayes – 4; Nays – 0; Absent – 3 – Members Guevara Warren, Lopez and Liggons

The Board entered into closed session at 9:05 am.
The Board reconvened to open session at 9:59 am.

Superintendent Blake read the proposed Student Discipline Board Resolution for Student A.

A motion was presented by Member Nester and supported by Member Krause to approve the Board Resolution for Student Discipline for Student A.

Roll Call Vote: A. Krause – Yes
 C. Pike – Yes
 V. Perkins – Yes
 H. Nester - Yes

Motion PASSED

**Vote: Ayes – 4; Nays – 0; Absent – 3 – Members Guevara Warren,
Lopez and Liggons**

Secretary Perkins adjourned the meeting at 10:05 am.

Respectfully submitted,

Vincent Perkins, Secretary
aml

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Members Present: Amy Krause
Cathy Pike
Vince Perkins
Holly Nester

Members Absent: Alicia Guevara Warren
Debbie Lopez
Ty Liggons

Staff Present: Kelly Blake, Superintendent
Chris Huff, Interim Director of Teaching & Learning
Shawn Lewis, Director of School Culture
Bernard Colton, Middle School Principal
Ann Marie Lindsay

Others Present: Student and Parent

The meeting was called to order at 10:09 am by Secretary Perkins. Secretary Perkins asked if the parents of Student B wanted a closed or opened session for the purpose of a student discipline hearing. Parent B requested a closed session.

A motion was presented by Member Nester and supported by Member Krause to meet in closed session under section 8(e) of the Open Meetings Act, for the purpose of a student disciplinary hearing.

Roll Call Vote: A. Krause – Yes
C. Pike – Yes
V. Perkins – Yes
H. Nester - Yes

Motion PASSED

Vote: Ayes – 4; Nays – 0; Absent – 3 – Members Guevara Warren, Lopez and Liggons

The Board entered into closed session at 10:09 am.

The Board reconvened to open session at 10:55 am.

Superintendent Blake read the proposed Student Discipline Board Resolution for Student B.

A motion was presented by Member Nester and supported by Member Krause to approve the Board Resolution for Student Discipline for Student B.

Roll Call Vote: A. Krause – Yes
 C. Pike – Yes
 V. Perkins – Yes
 H. Nester - Yes

Motion PASSED

**Vote: Ayes – 4; Nays – 0; Absent – 3 – Members Guevara Warren,
Lopez and Liggons**

Secretary Perkins adjourned the meeting at 11:00 am.

Respectfully submitted,

Vincent Perkins, Secretary
aml

Minutes of Special Meeting (Student Discipline)

The Board of Trustees Waverly Community Schools

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Members Present: Amy Krause
Cathy Pike
Vince Perkins
Holly Nester

Members Absent: Alicia Guevara Warren
Debbie Lopez
Ty Liggons

Staff Present: Kelly Blake, Superintendent
Chris Huff, Interim Director of Teaching & Learning
Shawn Lewis, Director of School Culture
Anthony Terranova, High School Principal
Christopher Smith, High School Assistant Principal
Jekeia Murphy, High School Assistant Principal
Ann Marie Lindsay

Others Present: Student and Guardian

The meeting was called to order at 11:07 am by Secretary Perkins. Secretary Perkins asked if the parents of Student C wanted a closed or opened session for the purpose of a student discipline hearing. Guardian C requested a closed session.

A motion was presented by Member Nester and supported by Member Pike to meet in closed session under section 8(e) of the Open Meetings Act, for the purpose of a student disciplinary hearing.

Roll Call Vote: A. Krause – Yes
C. Pike – Yes
V. Perkins – Yes
H. Nester - Yes

Motion PASSED

Vote: Ayes – 4; Nays – 0; Absent – 3 – Members Guevara Warren, Lopez and Liggons

The Board entered into closed session at 11:07 am.
The Board reconvened to open session at 12:05 pm.

Superintendent Blake read the proposed Student Discipline Board Resolution for Student C.

A motion was presented by Member Nester and supported by Member Krause to approve the Board Resolution for Student Discipline for Student C.

Roll Call Vote: A. Krause – Yes
 C. Pike – Yes
 V. Perkins – Yes
 H. Nester - Yes

Motion PASSED

**Vote: Ayes – 4; Nays – 0; Absent – 3 – Members Guevara Warren,
Lopez and Liggons**

Secretary Perkins adjourned the meeting at 12:10 pm.

Respectfully submitted,

Vincent Perkins, Secretary
aml

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION REGULAR MEETING
March 18, 2024

Report #23-51

Subject: Personnel Report

A. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Travis Kearns	Spec Ed Teacher	Middle School	BA Step 10/\$64,896	5/23/2024

B. Employment – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Jennifer Andrews	FS3 Food Service Helper	Elmwood	\$13.40/hr	2/28/2024
Evette Gant	FS3 Food Service Helper	Elmwood	\$13.40/hr	3/5/2024
Dom Fitzgerald	Class C 2 nd Shift Custodian	HS and MS	\$15.00/hr	3/11/2024

C. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Ashley Moore	Special Education Teacher	Colt ECEC	2/23/2024
Brian Surtman	5 th Grade Teacher	East Intermediate	3/11/2024
Detta Willson-Hogan	Kindergarten Teacher	Colt ECEC	3/13/2024

D. Resignation – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Kolton Epplert	Custodian	High School & Middle School	2/28/2025

E. Staff Transfer

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Donna Wise	MS FS2 Food Service	HS FS1 Salad Lead	4/4/2024
Christina Goedert	HS FS3 Food Service Worker	FS2 Food Service Floater	2/26/2024
Chelsea Trentham	MS FS3 Food Service Worker	FS2 Middle School Kitchen Lead	3/4/2024
Kelsie Beeler	MS Math Co-Teacher	Colt SE Resource Room Teacher	4/1/2024

F. Retirement– Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Charles Tolhurst	Social Worker	Winans & Elmwood	6/30/2024
Kandy Hannula	Speech & Language Path.	Elmwood Ele	6/30/2024

G. Retirement– Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Bruce MacConnell	Custodian	East Intermediate	2/21/2024

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
MARCH 18, 2024**

Report #23-52

FOR ACTION***

Subject:

Finance Report

Recommendation:

The Superintendent recommends the Board of Education review and approve the following report:

Financial Report:

The cash balance as of January 31, 2024, was \$7,401,906.04. Receipts during February, consisting of State aid, property taxes and other revenues/transfers-in in the amount of \$9,481,356.50 minus disbursements during February of \$7,289,855.60, left the district with a General Fund cash balance, as of February 29, 2024, of \$9,593,406.94.

2023-24 General Fund revenues/transfers-in exceed expenditures/transfers-out by \$2,060,360. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2023-24 Student Activity Fund revenues/transfers-in exceed expenditures/transfers-out by \$32,880. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2023-24 Sinking Fund revenues exceed expenditures by \$988,702. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2023-24 Public Improvement Fund expenditures/transfers-out exceed revenues/transfers-in by \$500,187. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2021 Building and Site, Series IV Bonds remaining to be allocated, including \$40,566 of accrued interest, is \$173,701. A summary of life to date activity is included in the supporting documentation

The balance of the 2022 Building and Site, Series I Bonds remaining to be allocated, including \$2,369,993 of accrued interest/change in market value, is \$0. A summary of life to date activity is included in the supporting documentation

Waverly Community Schools

Finance Committee - Cash Position Report

For the Month Ended February 29, 2024

Balance on Hand January 31, 2024 7,401,906.04

Revenues

State Aid 3,443,198.52

Taxes 3,195,756.00

Other Revenue 384,911.27

Interfund Transfers In 2,450,000.00

State Aid Note Proceeds -

9,473,865.79

Disbursements

Payroll and Related Liabilities (3,686,516.23)

Other Expenditures (3,603,339.37)

State Aid Repayment -

(7,289,855.60)

Prior Month Adjustments - February 2024 7,490.71

Balance on Hand February 29, 2024 9,593,406.94

PNC Bank - General 6,544,688.38

MILAF 2,833,918.38

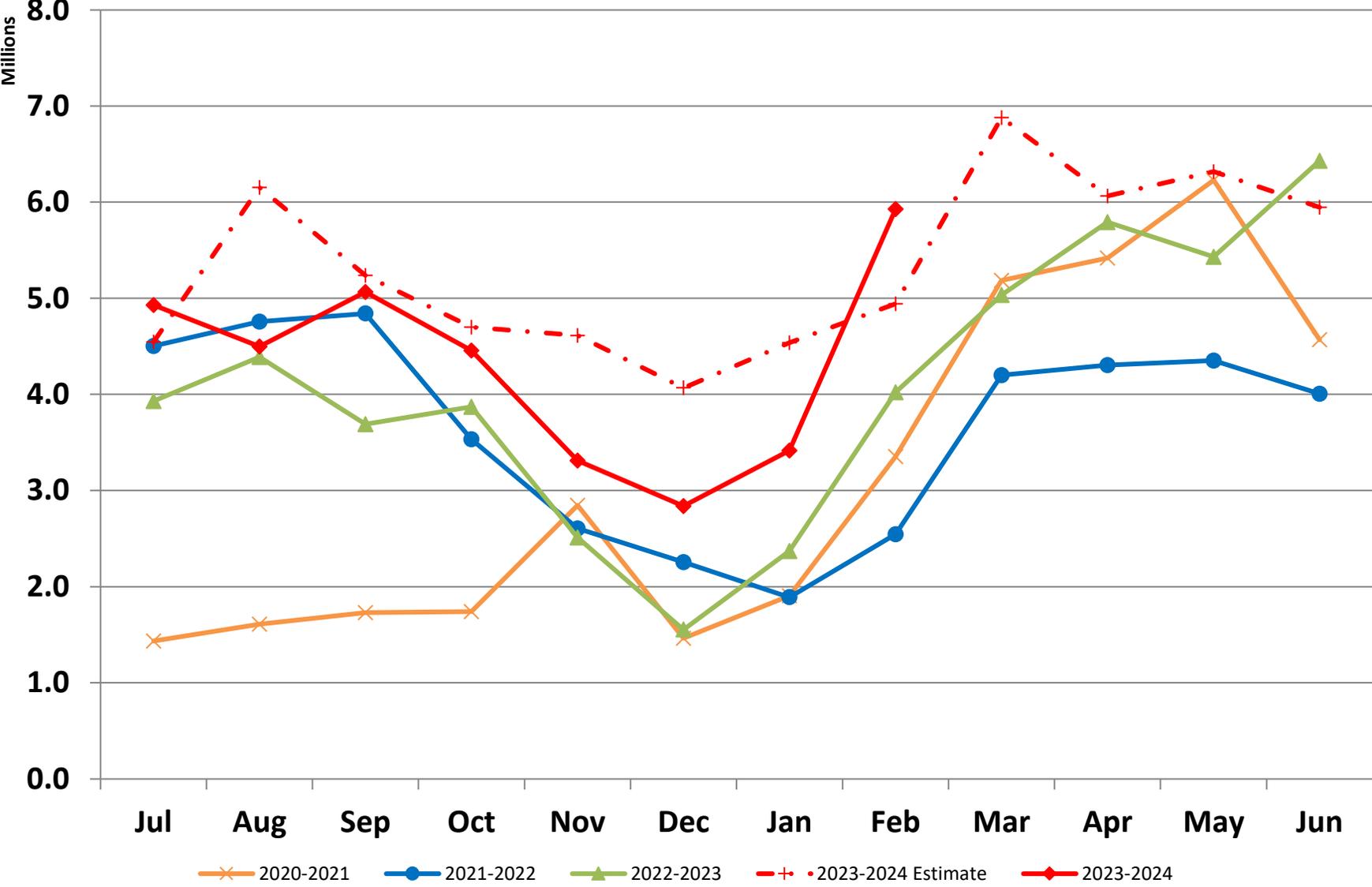
PNC Bank - Payroll 214,800.18

Comerica - Checking -

9,593,406.94

Difference -

Waverly Community Schools Cash Flow Analysis (Monthly Lows)



Waverly Community Schools
General Fund - Budgetary Comparison Schedule
For the Month Ended February 29, 2024

	Revised Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	9,937,532	8,987,378	(950,154)	9.6%
State sources	31,433,087	16,365,246	(15,067,841)	47.9%
Federal sources	2,807,276	999,797	(1,807,479)	64.4%
Intergovernmental	3,886,251	1,851,962	(2,034,289)	52.3%
Transfers In	125,000	-	(125,000)	100.0%
Total revenue	48,189,146	28,204,384	(19,984,762)	41.5%
Expenditures				
Current:				
Instruction:				
Basic program	17,667,547	9,427,718	(8,239,829)	46.6%
Added needs	8,716,887	4,487,476	(4,229,411)	48.5%
Total instruction	26,384,434	13,915,194	(12,469,241)	47.3%
Support Services:				
Pupil	4,146,873	2,315,957	(1,830,915)	44.2%
Instructional staff	2,975,930	1,732,748	(1,243,182)	41.8%
General administration	448,029	331,419	(116,610)	26.0%
School administration	3,357,753	2,064,772	(1,292,981)	38.5%
Business	671,045	440,686	(230,359)	34.3%
Operations and maintenance	4,300,972	2,563,820	(1,737,152)	40.4%
Pupil transportation services	1,322,040	787,184	(534,856)	40.5%
Central	1,049,559	684,598	(364,961)	34.8%
Other	328,032	184,579	(143,453)	43.7%
Total support services	18,600,233	11,105,764	(7,494,469)	40.3%
Athletics	737,773	424,197	(313,576)	42.5%
Community services	5,050	-	(5,050)	100.0%
Welfare Activities	10,000	941	(9,059)	90.6%
Non Publics	-	-	-	0.0%
Facility Acquisition	-	-	-	0.0%
Debt service:				
Principal	-	-	-	0.0%
Interest	-	-	-	0.0%
Capital outlay	29,558	30,873	1,315	-4.4%
Payments to other public schools	1,607,305	667,055	(940,250)	58.5%
Total expenditures	47,374,353	26,144,023	(21,230,330)	44.8%
Excess of Revenue (Under)Over Expenditures	814,793	2,060,360	1,245,568	
Transfers Out	1,100,000	-	(1,100,000)	100.0%
Change in Fund Balance	(285,207)	2,060,360	2,345,568	
Favorable Expenditure Variance (1.5%)	710,615			
Projected Change in Fund Balance	425,408			
Fund Balance - Beginning of year	8,140,837			
Fund Balance - End of year	8,566,245			
	18.1%			

Waverly Community Schools
Student Activity Fund - Budgetary Comparison Schedule
For the Month Ended February 29, 2024

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	172,456	161,592	(10,864)	6.3%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	1,000	1,000	0.0%
Transfers In	-	-	-	0.0%
Total revenue	172,456	162,592	(9,864)	5.7%
Expenditures				
Student Activities	108,104	76,289	(31,815)	29.4%
Athletics	58,298	53,423	(4,875)	8.4%
Total expenditures	166,401	129,712	(36,690)	22.0%
Excess of Revenue (Under)Over Expenditures	6,055	32,880	26,825	
Transfers Out	-	-	-	0.0%
Change in Fund Balance	6,055	32,880	26,825	
Fund Balance - Beginning of year	300,246			
Fund Balance - End of year	306,301			

Waverly Community Schools
Sinking Fund - Budgetary Comparison Schedule
For the Month Ended February 29, 2024

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	1,053,282	989,085	(64,197)	6.1%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	1,053,282	989,085	(64,197)	6.1%
Expenditures				
Current:				
Support Services - Business	-	382	382	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	-	382	382	0.0%
Excess of Revenue (Under)Over Expenditures	1,053,282	988,702	(64,580)	
Transfers Out	-	-	-	
Net Change in Fund Balance	1,053,282	988,702	(64,580)	
Fund Balance - Beginning of year	3,114,928			
Fund Balance - End of year	4,168,210			

Waverly Community Schools
Public Improvement Fund - Budgetary Comparison Schedule
For the Month Ended February 29, 2024

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	50,000	40,402	(9,598)	19.2%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	1,100,000	-	-	0.0%
Total revenue	1,150,000	40,402	(9,598)	0.8%
Expenditures				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	-	-	-	0.0%
Support Services - Transportation	-	354,180	-	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	186,409	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	-	540,589	-	0.0%
Excess of Revenue (Under)Over Expenditures	1,150,000	(500,187)	-	
Transfers Out	-	-	-	
Net Change in Fund Balance	1,150,000	(500,187)	-	
Fund Balance - Beginning of year	2,068,613	2,068,613		
Fund Balance - End of year	3,218,613	1,568,426		

Waverly Community Schools

2021 Building and Site Bonds, Series IV

Budget Summary

As of February 29, 2024

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	2,625,538	2,454,316	(1)	171,223
Site Improvements	-	-	-	-
Technology Infrastructure	-	-	-	-
Construction Base Budget Subtotal	2,625,538	2,454,316	(1)	171,223
Technology Equipment - Contract				
Interactive Classroom	-	-	-	-
Network Equipment	-	663	-	(663)
Wireless Network	-	-	-	-
Phone System	-	750	-	(750)
AV Systems	-	-	-	-
Video Distribution/Video Production	-	-	-	-
Tech Equipment Contract Subtotal	-	1,413	-	(1,413)
Technology Equipment - Owner PO				
Computers/Mobile Devices	507,752	607,191	-	(99,439)
Servers/Backend Systems	-	-	-	-
Printers	-	3,455	-	(3,455)
AV Equipment	-	27,264	-	(27,264)
Non-Instructional Equipment (from FFE)	-	-	-	-
Tech Equipment Owner PO Subtotal	507,752	637,909	-	(130,157)
District				
Loose Equipment (Furniture & Transportation)	-	5,436	-	(5,436)
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	155,116	36,211	-	118,905
Field General Conditions	-	-	-	-
Architect	-	19,988	-	(19,988)
Tech Design/Construction Mgr	146,594	146,594	-	-
District Subtotal	301,710	208,229	-	93,481
Totals	3,435,000	3,301,867	(1)	133,134
Bank Interest/Proceeds				40,566
Total Available				<u>173,701</u>

Waverly Community Schools
2022 Building and Site Bonds, Series I
Budget Summary
As of February 29, 2024

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	-	-	-	-
Remodeling	40,683,728	14,609,482	33,577,096	(7,502,849)
Site Improvements	3,735,994	4,251,355	3,276,346	(3,791,707)
Construction Base Budget Subtotal	44,419,722	18,860,837	36,853,442	(11,294,556)
Instructional Technology				
Computers and Mobile Devices	1,468,271	845,083	-	623,188
Audio / Visual	1,813,078	369,554	1,165,465	278,059
Instructional Technology Subtotal	3,281,349	1,214,638	1,165,465	901,247
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	73,904	-	-	73,904
Non-Instructional Audio / Visual	-	-	-	-
Furnishings, Fixtures and Equipment (FF&E)	4,021,389	818,122	7,874	3,195,392
Loose Furnishings and Equipment Subtotal	4,095,293	818,122	7,874	3,269,296
District				
Buses	449,946	-	-	449,946
Contingency	2,190,798	38,928	1,721,536	430,334
Election/Issuance Costs	839,463	712,248	-	127,215
General Conditions	994,618	626,427	813,864	(445,673)
Architect and Engineering Fees	2,753,715	3,584,648	(827,637)	(3,296)
A/E Reimbursables	431,821	484,825	157,717	(210,722)
Technology Design	393,305	343,617	49,688	(0)
Construction Mgr	3,050,990	2,658,044	392,946	-
District Subtotal	11,104,656	8,448,737	2,308,115	347,804
Bank Interest/Proceeds	(446,265)	(2,369,993)	-	1,923,728
Totals	62,454,756	26,972,340	40,334,896	(4,852,481)

Waverly Community Schools
Building and Site Bonds - May 2021 Authorization
Budget Summary - All Series
As of February 29, 2024

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	17,591,703	-	-	17,591,703
Remodeling	62,899,169	14,609,482	33,577,096	14,712,591
Site Improvements	6,540,000	4,251,355	3,276,346	(987,701)
Construction Base Budget Subtotal	87,030,872	18,860,837	36,853,442	31,316,593
Instructional Technology				
Computers and Mobile Devices	3,943,267	845,083	-	3,098,184
Audio / Visual	2,787,210	369,554	1,165,465	1,252,191
Instructional Technology Subtotal	6,730,477	1,214,638	1,165,465	4,350,375
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	618,614	-	-	618,614
Non-Instructional Audio / Visual	290,215	-	-	290,215
Furnishings, Fixtures and Equipment (FF&E)	6,012,398	818,122	7,874	5,186,401
Loose Furnishings and Equipment Subtotal	6,921,227	818,122	7,874	6,095,230
District				
Buses	1,124,864	-	-	1,124,864
Contingency	6,244,991	38,928	3,502,519	2,703,544
Election/Issuance Costs	1,787,689	712,248	-	1,075,441
General Conditions	2,099,386	626,427	813,864	659,095
Architect and Engineering Fees	5,643,198	3,584,648	2,061,846	(3,296)
A/E Reimbursables	913,401	484,825	229,024	199,551
Technology Design	817,208	343,617	487,141	(13,550)
Construction Mgr	6,439,865	2,658,044	3,715,184	66,637
District Subtotal	25,070,602	8,448,737	10,809,579	5,812,287
Bank Interest/Proceeds	(753,178)	(2,369,993)	-	1,616,815
Totals	125,000,000	26,972,340	48,836,359	49,191,300

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
March 18, 2024**

Report #23-53

SUBJECT: For Action – Policy Adoption

RECOMMENDATION:

The Superintendent recommends the Board of Education approve the policy updates listed below.

Volume 38, No. 1

New Policy – 1540 Administrative Staff Reductions/Recalls

Revised Policy – 2370.01 Online/Blended Learning Program

Revised Policy – 7540.03 Student Technology Acceptable Use and Safety

Revised Policy – 8305 Information Security (technical correction & update)

Revised Policy – 8351 Free and Reduced-Price Meals

November 2023 Updates

Reissued Policy - 3120 Employment of Professional Staff

Reviewed Policy – 3132 Vacancies

Reissued Policy – 3139 Staff Discipline

Reviewed Policy - 3140 Termination and Resignation

Revised Policy – 3142 Probationary Teachers

Current Policy Updates

Revised Policy – 0151 Organizational Meeting

Revised Policy – 0167.3 Public Participation at Board Meetings

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
MARCH 18, 2024**

Report #23-54

FOR ACTION

Subject:

Waverly Community Schools 2023-2024 Budget Amendment Resolutions

Recommendation:

The Superintendent recommends the Board of Education approve the following resolution(s):

The 2023-24 General Fund Resolution with revenues/transfers-in of \$48,189,146 and expenditures/transfers-out of \$48,474,353

Statement of Purpose:

The chief administrative officer is required to provide the school board such information as the board requires for proper consideration of the recommended budget. (MCL 141.434)

Budget Impact:

The projected General Fund balance as of June 30, 2024 is estimated at \$8,566,245, or 18.1% of current year operating expenditures.

Historical Perspective:

The budget is amended as needed throughout the year in accordance with the Uniform Budgeting and Accounting Act.

Discussion of Options:

The Board may adopt the resolution, reject the resolution, or table the resolution for further discussion.

Rationale for Recommendation:

In accordance with the Uniform Budgeting and Accounting Act, when revenues are going to be less than estimated or expenditures are going to be greater than estimated, the Superintendent is to make a recommendation to reduce expenditures or increase the amount of fund balance available to appropriate for current year expenditures.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

GENERAL FUND APPROPRIATIONS
Resolution for Adoption by
The Waverly Community Schools Board of Education

RESOLVED that this resolution shall be the revised general appropriations of Waverly Community Schools for the 2023-24 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Waverly Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the General Fund of the school district for fiscal year 2023-24 which includes 18.0000 operating mills to be levied on all property, except principal residence and other property exempted by law and 2.0949 supplemental (hold harmless) operating mills on all principal residences, qualified agricultural property, qualified forest property, industrial personal property and commercial personal property not otherwise exempted by law of ad valorem taxes to be used for operating purposes is as follows:

Revenue:

Local	\$9,937,532
State	31,433,087
Federal	2,807,276
Other Financing Sources	4,011,251
Total Revenue	\$48,189,146
Total Fund Balance, July 1 Available to Appropriate	\$8,140,837
Total Available to Appropriate	\$56,329,983

BE IT FURTHER RESOLVED, that \$48,474,353 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Instruction	
Basic Programs	\$18,482,124
Added Needs	8,748,687
Support Services	
Pupil Support	4,146,873
Instructional Staff Support	3,027,064
General Administration	448,029
School Administration	3,365,098
Business Services	881,419
Operations and Maintenance	4,313,953
Transportation	1,322,040
Central Support	1,547,711
Other Support	1,068,805
Community Activities	5,050
Welfare Activities	10,000
Nonpublic Schools	-0-
Payments to Other Public Schools	-0-
Facilities Acquisitions and Debt Service	7,500
Other Financing Uses	1,100,000

Total Appropriated

\$48,474,353

BE IT FURTHER RESOLVED, that an amount not to exceed \$1,100,000 of local revenue shall be appropriated as Other Financing Uses and transferred from the General Fund to the Public Improvement Fund and that such funds shall be used for non-routine capital items, including, but not limited to, the construction of new buildings, major remodeling of buildings, and acquisition of equipment and vehicles.

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2024, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

Waverly Community Schools

Budget Detail - Revenues
For the 2023-24 Fiscal Year

	Revised FY2023-24	Original FY2023-24	Change
Major Assumptions:			
Property Taxable Values	975,737,936	920,341,522	6.0%
Blended Enrollment (K-12 All)	2,708.63	2,874.86	(166.23)
Blended Enrollment (K-12 SE)	106.85	119.90	(13.05)
Foundation Allowance	9,992	9,992	-
Certified Staff FTE	223.0	223.7	(0.70)
Paraprofessionals	55.0	57.0	(2.00)
MPSERS Local Contribution Rate	31.34%	31.34%	0.0%
Revenues:			
Local	9,937,532	9,538,439	399,093
State			
Prop A/Discretionary/Other	18,394,827	18,746,462	(351,635)
SE Headlee	3,871,826	3,887,147	(15,321)
At Risk/Bilingual	1,324,952	1,900,364	(575,412)
MPERS	5,674,458	5,384,074	290,384
GSRP	1,154,524	833,574	320,950
31o (SSW, Psych, Counselor, Nurses)	179,861	179,861	-
Early Literacy Coaching	112,500	105,063	7,437
Early Literacy Targeted Instruction	37,677	43,320	(5,643)
School Safety/Mental Health(Sec. 97/31)	682,462	387,735	294,727
Prior Year Adjustments	-	-	-
Federal			
Consolidated App (Title I/Title II)	676,923	598,194	78,729
ESSER	2,024,237	1,799,612	224,625
GEER	-	-	-
COVID-19 Costs (CARES)	-	-	-
Coronavirus Relief Fund (CARES)	-	-	-
Other	106,116	173,860	(67,744)
Intergovernmental			
ISD SE Allocation/Medicaid FFS	3,886,251	4,057,720	(171,469)
Transfers In/Other	125,000	125,000	-
Total Revenues	48,189,146	47,760,425	428,721
Expenditures:			
Salaries	23,419,928	23,733,786	(313,858)
Benefits			
Health Insurance	3,678,388	3,887,841	(209,453)
Retirement (MPERS)	11,187,100	11,327,399	(140,299)
ERI Incentive	0	0	-
Other	2,915,047	2,945,875	(30,828)
Purchased Services	2,286,183	1,975,535	310,648
Supplies & Materials			
Instructional Supplies	939,126	884,060	55,066
Natural Gas and Electricity	997,500	1,063,500	(66,000)
Transportation Supplies	133,475	133,475	-
Capital Outlay	29,558	7,500	22,058
Other Expenditures			
Principal and Interest	-	-	-
Other	180,743	178,993	1,750
Fund Modifications	1,100,000	1,100,000	-
Payments to Other Public School Districts	1,607,305	1,462,424	144,881
Total Budgeted Expenditures	48,474,353	48,700,388	(226,035)
Excess of Revenue (Under) Over Expenditures	(285,207)	(939,963)	654,756
Favorable Expenditure Variance (1.5%)	710,615	714,006	(3,391)
Projected Change in Fund Balance	425,408	(225,957)	651,365

Waverly Community Schools

Budget Detail - Expenditures
For the 2023-24 Fiscal Year

	Revised <u>FY2023-24</u>	Original <u>FY2023-24</u>	<u>Change</u>	Actual <u>FY2022-23</u>	Actual <u>FY2021-22</u>
Expenditures:					
Salaries					
Administration	2,958,384	2,752,420	205,964	2,337,465	2,065,884
Professional-Educational	14,582,811	15,314,282	(731,471)	13,721,014	12,942,980
Professional-Business	115,044	111,918	3,126	114,130	105,765
Professional-Other	844,187	688,410	155,777	656,658	604,440
Technical	223,225	156,831	66,394	122,297	151,885
Operation and Service	4,140,694	4,179,688	(38,994)	3,681,323	3,484,517
Special Salary Payments	10,000	10,000	-	13,500	-
Temporary Salaries	171,491	152,450	19,041	161,864	145,462
Overtime Salaries and Extension of Contract	374,092	367,787	6,305	345,794	336,275
Total Salaries	<u>23,419,928</u>	<u>23,733,786</u>	<u>(313,858)</u>	<u>21,154,044</u>	<u>19,837,208</u>
Benefits					
Employee Insurance	4,273,126	4,489,557	(216,431)	3,814,474	3,674,335
Mandatory Coverage (Retirement/FICA)	13,007,168	13,159,848	(152,680)	13,063,168	10,233,463
Other Employee Benefits (Cash in Lieu)	500,241	511,710	(11,469)	452,217	437,947
Total Benefits	<u>17,780,535</u>	<u>18,161,115</u>	<u>(380,580)</u>	<u>17,329,858</u>	<u>14,345,746</u>
Purchased Services					
Professional and Technical Services	806,842	667,507	139,336	686,416	583,391
Travel/Workshops-Staff	131,480	117,645	13,835	118,554	69,895
Client/Pupil Transportation	8,656	-	8,656	3,879	3,384
Communication	169,223	160,110	9,113	145,893	161,522
Advertisement	500	500	-	1,027	44
Printing and Binding	4,100	3,100	1,000	811	973
Tuition	72,294	89,367	(17,073)	73,798	92,042
Utility Services	124,350	121,500	2,850	124,130	105,461
Insurance and Bond Premiums	233,411	158,411	75,000	158,408	142,039
Repairs and Maintenance Services	324,900	313,628	11,272	311,838	368,000
Rentals	8,300	8,300	-	9,751	3,215
Other Purchased Services	402,127	335,467	66,660	252,359	186,823
Total Purchased Services	<u>2,286,183</u>	<u>1,975,535</u>	<u>310,648</u>	<u>1,886,867</u>	<u>1,716,790</u>
Supplies and Materials					
Teaching/Testing Supplies and Materials	334,800	330,150	4,650	256,549	271,088
Textbooks	268,863	225,972	42,891	221,377	336,853
Educational Media Books	28,850	28,850	-	14,543	12,659
Periodicals	-	-	-	-	6,057
Energy Supplies	997,500	1,063,500	(66,000)	934,255	887,308
Food	1,000	-	1,000	-	-
Transportation Supplies	166,585	166,585	-	148,665	151,707
Other Supplies	272,503	265,978	6,525	339,775	257,272
Total Supplies and Materials	<u>2,070,101</u>	<u>2,081,035</u>	<u>(10,934)</u>	<u>1,915,164</u>	<u>1,922,945</u>
Capital Outlay					
Building and Additions	-	-	-	50,000	16,823
Improvements Other Than Buildings	7,500	7,500	-	58,525	-
Equipment and Furniture	22,058	-	22,058	89,298	22,963
Vehicles Other Than Buses	-	-	-	-	-
School Bus Purchases	-	-	-	-	-
Total Capital Outlay	<u>29,558</u>	<u>7,500</u>	<u>22,058</u>	<u>197,823</u>	<u>39,786</u>
Other Expenditures					
Redemption of Long-term Bonds, Loans and Capi	-	-	-	70,000	140,000
Interest on Debt	-	-	-	700	3,500
Other Financing and Debt Expenditures	-	-	-	-	-
Dues and Fees	114,609	112,859	1,750	94,039	98,187
Taxes	30,000	30,000	-	46,921	-
Miscellaneous Expenditures	36,134	36,134	-	39,640	21,701
Total Other Expenditures	<u>180,743</u>	<u>178,993</u>	<u>1,750</u>	<u>251,300</u>	<u>263,387</u>
Outgoing Transfers and Other Transactions					
Fund Modifications	1,100,000	1,100,000	-	1,350,000	350,000
Payments to Other Public School Districts	1,607,305	1,462,424	144,881	1,422,012	1,185,605
Total Transfers and Other Transactions	<u>2,707,305</u>	<u>2,562,424</u>	<u>144,881</u>	<u>2,772,012</u>	<u>1,535,605</u>
Indirect Cost Recovery	-	-	-	-	-
Total General Fund Expenditures	<u>48,474,353</u>	<u>48,700,388</u>	<u>(226,035)</u>	<u>45,507,068</u>	<u>39,661,466</u>

Waverly Community Schools
Budget Amendment - General Fund
March 18, 2024

	Original Budget	Revised Budget	Difference (Revised - Original)
Revenue			
Local sources	9,538,439	9,937,532	399,093
State sources	31,467,600	31,433,087	(34,513)
Federal sources	2,571,666	2,807,276	235,610
Intergovernmental	4,057,720	3,886,251	(171,469)
Transfers In	125,000	125,000	-
Total revenue	47,760,425	48,189,146	428,721
Expenditures			
Current:			
Instruction:			
Basic program	18,246,155	17,667,547	(578,608)
Added needs	8,044,082	8,716,887	672,805
Total instruction	26,290,238	26,384,434	94,197
Support Services:			
Pupil	5,259,270	4,146,873	(1,112,398)
Instructional staff	2,978,182	2,975,930	(2,252)
General administration	425,529	448,029	22,500
School administration	2,996,981	3,357,753	360,772
Business	591,575	671,045	79,470
Operations and maintenance	4,239,857	4,300,972	61,115
Pupil transportation services	1,319,128	1,322,040	2,912
Central	996,662	1,049,559	52,897
Other	307,004	328,032	21,028
Total support services	19,114,188	18,600,233	(513,956)
Athletics	721,373	737,773	16,400
Community services	-	5,050	5,050
Welfare Activities	-	10,000	10,000
Non Publics	4,665	-	(4,665)
Facility Acquisition	-	-	-
Debt service:			
Principal	-	-	-
Interest	-	-	-
Capital outlay	7,500	29,558	22,058
Payments to other public schools	1,462,424	1,607,305	144,881
Total expenditures	47,600,388	47,374,353	(226,035)
Excess of Revenue (Under)Over Expenditures	160,037	814,793	654,756
Transfers Out	1,100,000	1,100,000	-
Budgeted Change in Fund Balance	(939,963)	(285,207)	654,756
Favorable Expenditure Variance (1.5%)	714,006	710,615	(3,391)
Net Change in Fund Balance	(225,957)	425,408	651,365
Fund Balance - Beginning of year			
	8,140,837	8,140,837	
Fund Balance - End of year			
	7,914,880	8,566,245	
	16.6%	18.1%	

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
MARCH 18, 2024**

Report #23-55

FOR ACTION

Subject:

Security Equipment Award Recommendations

Recommendation:

The Superintendent recommends the Board of Education approve an award to Communications Services LLC from the Districtwide Radio Communications Systems - Request for Proposals (RFP), in accordance with Board Policy 6320 (Purchasing).

Statement of Purpose:

The purpose of the RFP was to receive competitive pricing for digital handheld radios, digital 2-channel repeater and bus radios, including all programming and installation costs.

Background Information:

Governor Whitmer and the Michigan Legislature allocated funding through Section 97 of the State School Aid Act for the 2022-2023 school year to improve school safety. Allowable expenditures of funds allocated under this section include safety infrastructure, including, but not limited to...any other school safety service or product necessary to improve or maintain security in buildings.

Budget Impact:

One bid was received from this RFP. A successful post bid interview was conducted with the sole bidder to ensure they meet the minimum specifications and requirements for this project.

The total cost of this recommendation is Sixty Thousand Eight Hundred Fifty-Eight and 00/100 Dollars (\$60,858.00). The award will be funded by the grant funds allocated under Section 97 of the State School Aid Act for 2022-2023.

Discussion of Options:

The Board may entertain a motion to take one of the following actions:

- 1) Accept the bid recommendation, as presented
- 2) Reject the bid, and reissue a new Request for Proposals
- 3) Table the recommendation for further discussion

WAVERLY

COMMUNITY SCHOOLS

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DISTRICTWIDE RADIO COMMUNICATIONS SYSTEM ATTACHMENT B - VENDOR SIGNATURE PAGE

RETURN TO:

Waverly Community Schools - Business Office
Sealed Bid - DISTRICTWIDE RADIO COMMUNICATIONS SYSTEM
515 Snow Road
Lansing, MI 48917

BID DUE DATE:

Friday, March 1, 2024 at 2:00p.m. EST

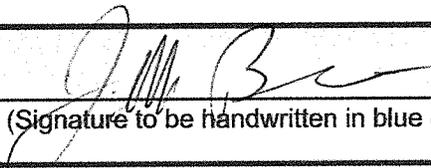
The Contractor certifies that they shall operate in accordance with all applicable State and Federal laws and regulations. This RFP, attachments, and the RFP proposal of the successful Contractor, with addenda, if any, constitute the entire agreement between the parties. The parties shall not execute any additional contractual documents pertaining to this RFP, except as permitted by law. Proposal submitted by Contractor shall be good for ninety (90) days from the due date of the proposal.

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The undersigned agree(s) to accept a contract for the work covered by this proposal, in accordance with the contract and bidding documents.

We have reviewed and understand the terms and conditions of this proposal, and agree to abide by them:

AUTHORIZED SIGNATURE:


(Signature to be handwritten in blue or black ink)

NAME AND TITLE OF SIGNATORY:

Jeffery Broughton (Name)
owner (Title)

TELEPHONE NUMBER:

517-202-7862
cell

FAX NUMBER:

517-676-5412
shop-fax

COMPANY NAME:

Communications Services LLC

MAILING ADDRESS:

2474 Boise Dr
Mason, MI 48854

NOTE ANY EXCEPTIONS TO BID TERMS AND CONDITIONS IN THE SPACE PROVIDED BELOW.

(attach additional page(s), if necessary)

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DISTRICTWIDE RADIO COMMUNICATIONS SYSTEM
ATTACHMENT C - VENDOR INFORMATION PAGE

1. Payment terms are a minimum of net 30 days. Please note any early payment term discount.

2. Please provide a completed W9 with your bid.

3. Please provide a minimum of three references, which should be agencies your firm has done business with in the past year on projects with a similar scope to this one. If you have worked with schools in Michigan, please list those as your references.

- 1. East Lansing Schools Dewitt Schools Onsted Schools
Grand Ledge Schools Leslie Schools Williamston Schools
Harslett Schools East Jackson Schools Webberville Schools
- 2. Holt Schools Fowlerville Schools Jackson Art, Life
Mason Schools IJSD
Okemos Schools Wilson Talent Ctr. Delta Dental
- 3. Danville Schools Stockbridge Schools Lansing Mall
Meridian Mall

4. Can you accept credit card payments? If yes, are there any fees additional fees associated with this payment method? *Yes 4% additional fees*

5. Can your company accept an EFT payment?
Yes

6. Can your company send invoices electronically?
Yes, email

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DISTRICTWIDE RADIO COMMUNICATIONS SYSTEM
ATTACHMENT D - FAMILIAL DISCLOSURE STATEMENT

All bidders must complete the following disclosure form in compliance with MCL 380.1267 and attach this information to their proposal.

By the attached sworn and notarized statement, we are disclosing the following familial relationship(s) that exists between the owner or any employee of the Contractor and any member of the Districts' Board or the superintendent.

Disclose any familial relationship and complete the form below in its entirety:

The following are familial relationships as described above (provide employee name, family contact name, family contact position, and familial relationship or NONE).

	Owner/ Employee Name	Related To:	Relationship
1.			
2.			
3.	NONE	NONE	NONE
4.			
5.			

Signature(s):  X

Title: owner

Name of Firm: Communications Services LLC

State of MI)
) SS
County of)

On this 26th day of February, 2024, before me a Notary Public in and for said county, personally appeared Jeffery Brughen, agent of the said firm Communications Service LLC and who acknowledged the same to be his free

act and deed as such agent.

PAUL J. ROACH
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF INGHAM
My Commission Expires December 15, 2028
Acting in the County of _____

Notary Public 

My Commission Expires 12/15/2028

ATTACHMENT A - PRICE QUOTATION Waverly Community Schools

2024 District-wide Portable Communications (Radios) RFP

Line #	Description	Existing	Qty	Unit Cost	Extended Cost
1	Motorola 2-channel Digital Repeater	0	1	\$29,950.00 \$0.00	29,950.00 \$0.00
2	Repeater Back Up Battery <u>and interface cable</u>	0	1	245.00 \$0.00	245.00 \$0.00
3	Hytera Digital Bus Radios	0	25	475.00 \$0.00	11,875.00 \$0.00
4	Power and Antenna Adaptor Cables every Bus	0	25	30.00 \$0.00	750.00 \$0.00
5	Motorola S24 Digital Handhelds	24	137	299.95 \$0.00	41,093.00 \$0.00
6	FCC Digital Radio License	0	1	650.00 \$0.00	650 \$0.00
7	Misc required materials for complete installation	0	1	Ø \$0.00	Ø \$0.00
8	Installation all Buildings and Buses	0	1	2,725.00 \$0.00	2,725.00 \$0.00
9	Programming all Systems <u>and reprogram existing radios</u>	0	1	525.00 \$0.00	525.00 \$0.00
10	Training for all Users	0	1	Ø \$0.00	Ø \$0.00
11	Shipping Charges	0	1	Ø \$0.00	Ø \$0.00
12	Project Total				\$60,858.00 \$0.00

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
MARCH 18, 2024**

Report #23-56

FOR ACTION

Subject:

Technology Equipment Purchase Recommendation

Recommendation:

The Superintendent recommends the Board of Education approve the purchase of technology equipment from One Point Technology Group, in accordance with Board Policy 6320 (Purchasing).

Statement of Purpose:

The purpose of this recommendation is to replace technology equipment nearing the end of its useful life by utilizing Category 2 E-Rate funding to offset eighty-five percent (85%) of the purchase price.

Budget Impact:

Two sealed bids were received for this project as follows:

OnePoint Technology Group - \$38,210

Moss - \$54,068

The total cost of this recommendation is not to exceed Thirty-Eight Thousand Two Hundred Ten and 00/100 Dollars (\$38,210.00). The District will receive reimbursement from USAC in the amount not to exceed Thirty-Two Thousand Four Hundred Seventy-Eight and 50/100 Dollars (\$32,478.50) for a net cost to the District of Five Thousand Seven Hundred Thirty-One and 50/100 Dollars (\$5,731.50) This purchase will be funded with the proceeds from the sale of \$62,000,000 2022 Building and Site, Series I bonds. The total cost of this recommendation is within the budget allocated for this equipment.

Historical Information:

The Universal Service Administrative Company (USAC) is an independent non-profit created to administer almost \$10 billion annually for the purpose of pursuing accessible, affordable and pervasive high-speed connectivity, including the Schools and Libraries (E-Rate) Program. Uninterruptible Power Supply (UPS) battery backups are among the Category 2 E-rate eligible services.

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefor, in one or more series. The ballot proposal having received sufficient votes was approved.

Rationale for Recommendation:

The rationale for this recommendation is to replace batteries in order to maintain an adequate power backup for vital technology equipment in the event of a power failure. The existing battery equipment is nearing the end of its useful life. Leveraging the funds available from USAC will allow us to replace batteries at a fraction of the cost.

Strategic Plan Reference:

We will enhance and implement the tools and instruction to develop each student's proficiency in 21st century technology.

ONE ► POINT
TECHNOLOGY GROUP

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WAVERLY COMMUNITY SCHOOLS
515 SNOW RD LANSING, MI 48917
Waverly UPS Project
1/28/2024

Proposal For: USAC ERATE 470 Application Number 240016336

Michael Jeffers, National Sales Director
One Point Technology Group

SPIN: 143054000, FRN: 0033695446, UID: D85HMJNK1AL5, DUNS: 062935900.

About Us

One Point Technology Group is a General Technology Contractor and Managed Services Provider specializing in network infrastructure and security. With over 10 years in the industry, One Point is a one-stop IT provider for consulting, solution design, sales, installation, management, troubleshooting, and support for businesses of all sizes. Headquartered in Hillsdale, Michigan, One Point Technology Group has installed and supported thousands of locations nationwide.

Our Approach

At One Point Technology Group, we are committed to providing industry-leading turnkey technology and security solutions with unparalleled support to our valued clients. Our approach is tailored to meet the unique needs and budgets of each customer while saving them time and resources by providing them with everything they need to get their business running smoothly and securely from one source. This reduces unnecessary IT complexity and allows our technicians to easily troubleshoot and service every component of every installation. We take pride in our focus on service and support that allows us to establish a strong connection with our clients to truly understand what is required to deliver peace of mind with every installation.

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Managed Services

- Managed IT Services
- Managed Network & Firewall
- End-point Cybersecurity & Monitoring
- Dedicated Internet/High-speed Internet Access
- UCaaS – VoIP Services
- PCI Managed Services
- Website Hosting & Management
- Cloud Services & Server Management
- Zero Tier 24/7/365 Support

Solutions

- Security Cameras
- Access Control
- AI Video Surveillance Software
- Network Infrastructure & Firewall
- Business-class PC/Server Hardware & Software
- Commercial Audio/Visual
- Data Center Buildout

Field Services

- Low Voltage Cabling & Wiring Installation
- Hardware & Software Installation
- Systems Integration
- Onsite Troubleshooting & Repair

One Point Technology Group Proposal Pricing

PointGuard Master Services Agreement

This PointGuard™ Master Services Agreement (the “Agreement”) is entered into by and between One Point Technology Group LLC, a Michigan limited liability company (“OPTG”), and the Party named below as “Customer”. The effective date (“Effective Date”) of this Agreement shall be the date this Agreement is signed by Customer. OPTG and Customer may herein be collectively referred to as “Parties” and individually as a “Party.” The terms and conditions of this Agreement include all the General Terms and Conditions that are posted on OPTG’s website at the following address; onepointtg.net/terms-conditions/; which General Terms and Conditions are incorporated into this Agreement in their entirety as though they were fully set forth within this Agreement. By signing this Agreement, Customer affirms, acknowledges, and agrees that Customer has reviewed the General Terms and Conditions posted on OPTG’s website; that said General Terms and Conditions govern the relationship between the parties in along with any additional terms and conditions set forth herein, and that Customer agrees to be bound to said General Terms and Conditions. Certain capitalized terms within this Agreement are defined within the aforementioned General Terms and Conditions. ⁴³

Customer Contact Information:

Full Legal Name of Customer:	WAVERLY COMMUNITY SCHOOLS
State/Province of Incorporation:	MICHIGAN
Primary Contact for Notices – Name & Title:	Jon Harpst
Street Address:	515 SNOW RD
City, State, Zip Code, Country:	LANSING, MI 48917
Phone Number:	517-319-3014
Fax Number:	
Email Address of Customer Contact:	RHarpst@WaverlyK12.net

Customer Billing Contact Name and Title:

Street Address:	
City, State, Zip, Country:	
Phone Number:	
Fax Number:	
Email Address of Customer Contact:	
Email Address for Invoices sent by email:	

OPTG Contact Information:

OPTG Contact:	Michael Jeffers
OPTG Phone:	269-282-4046
OPTG Email:	mjeffers@onepointtg.net

Exhibits: The following Exhibits are attached to and made part of this Agreement.

Exhibit A:	Service Locations
Exhibit B:	UPS Equipment/Components

This Agreement is not binding on OPTG until signed by an authorized representative of OPTG. If signed first by OPTG, such OPTG signature is void if Customer does not sign and return this Agreement to OPTG within fifteen (15) days of date of the OPTG signature. Each Party warrants that their representative signing below is duly authorized to execute and perform this Agreement on behalf of such Party, and in the case of Customer, all Customer Affiliates.

Customer:

Signature: _____
Legal Name: _____
Print Name: _____
Title: _____
Date: _____

OPTG:

Signature: _____
Legal Name: One Point Technology Group LLC
Print Name: Mark Henry
Title: CEO/OWNER
Date: _____

EXHIBIT A - SERVICE LOCATIONS

Site Address

Company: Location(s) Listed on RFP and/or USAC Form 470 Phone: _____
Contact: _____
Address: _____ Email: _____
City, State, Zip: _____

Site Address:

Company: _____ Phone: _____
Contact: _____
Address: _____ Email: _____
City, State, Zip: _____

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Site Address:

Company: _____ Phone: _____
Contact: _____
Address: _____ Email: _____
City, State, Zip: _____

Site Address:

Company: _____ Phone: _____
Contact: _____
Address: _____ Email: _____
City, State, Zip: _____

Site Address:

Company: _____ Phone: _____
Contact: _____
Address: _____ Email: _____
City, State, Zip: _____

Site Address:

Company: _____ Phone: _____
Contact: _____
Address: _____ Email: _____
City, State, Zip: _____

Site Address:

Company: _____ Phone: _____
Contact: _____
Address: _____ Email: _____
City, State, Zip: _____

Site Address:

Company: _____ Phone: _____
Contact: _____
Address: _____ Email: _____
City, State, Zip: _____

Endorsements/References

- National Coney Island
- Volunteers of America (Residence & Thrift Stores)
- Fraser Optical
- Five Guys Burgers & Fries (Corporate)
- Blaze Pizza (Corporate)
- Hillsdale Area Career Center & ISD
- LaCannville Dispensary

Appendix

Any technical specifications and/or reference items will be supplied upon request and/or can be emailed separately.

Approval

Authorized Signature: _____ Date: _____

Printed Name: _____

Company: _____

Title: _____

Thank You for this opportunity. We look forward to hearing from you.



Michael L. Jeffers

National Sales Director

One Point Technology Group LLC

A: 12 E Bacon St – Hillsdale, MI 49242

C: 269-282-4046

E: mjeffers@onepointtg.net W: www.onepointtg.net

• Labor - Installation (Mount, Terminations, Dress), Labeling, Test, and Documentation. – LISTED ABOVE	<input checked="" type="checkbox"/>	N/A	N/A	N/A
• PointGuard Bundles	<input type="checkbox"/>	Qty	MRC per Site	NRC Install Fee
• PointGuard Advanced Bundle includes PCI Compliance Package & Fortinet Firewall Solution		N/A	N/A	N/A
• PointGuard Enterprise Bundle includes PCI Compliance Package, Fortinet Firewall Solution & Asset Management Help Desk		N/A	N/A	N/A
PCI/Security Compliance Package, Firewall, AI Security Camera, Access Control, System Integration, and Wireless Solutions.	N/A	N/A	N/A	N/A
PointGuard Add On Features		Qty	MRC per Site	NRC Install Fee
Security				47
One (1) Additional Wireless Access Point (per site) <i>** Please note: this option requires a PoE Fortinet Firewall</i>	<input type="checkbox"/>	N/A	\$15	\$50
Secure Remote Access with two-factor authentication	<input type="checkbox"/>	N/A	\$15	N/A
Loss Prevention Software & Surveillance ^{viii}	<input type="checkbox"/>	N/A	\$175	N/A
Total Fees				
Total MRC:		\$0.00		
Total NRC:		\$38,210.00		

NOTE: Proposed Pricing is PRIOR to the USAC/ERATE Discount Being Applied.

There's NO Shipping and Handling Charges/Fees.

Footnotes

"MRC" means a monthly recurring charge.

"NRC" means a one-time, non-recurring charge.

"PCI Compliance Package" means: (i) initial configuration assistance provided by OPTG for the PCI Portal; (ii) remote installation assistance provided by OPTG for PCI Portal access; (iii) access to and use of the PCI Portal on a subscription basis; and (iv) the BPP.

"AssetManagement™ Help Desk" means the remote network managed services provided by OPTG and 3rd Party Troubleshooting.

viii "Loss Prevention Software & Surveillance" means the "Solink" software solution for Loss Prevention powered by Solink.

IX "Microsoft Products" means the software as a service solutions provided by Microsoft

X "Network Infrastructure/Hardware" means hardware procured, delivered and installed by OPTG

One Point Technology Group Complies - All work performed on this project will be installed under the guidelines of the current edition of the National Electrical Code®, the current edition of the National Electrical Safety Code®, the current issue of the ANSI/NECA/BICSI-568 Standard for Installing Commercial Building Telecommunications Cabling, the current edition of the BICSI Telecommunications Distribution Methods Manual, the current edition of the BICSI Cabling Installation Manual, the latest issue of the ANSI/TIA/EIA Standards as published by Global Engineering Documents as ANSI/TIA/EIA Telecommunications Building Wiring Standards, and all local codes and ordinances.

Exhibit B – PointGuard Equipment & Service Bundles – Pricing Proposal

PointGuard Features					Included	QTY	MRC ⁱ per Site	NRC ⁱⁱ Install Fee
UPS Equipment/Components					<input checked="" type="checkbox"/>	Quantities Next to Line Item, Client can adjust the Quantities to accommodate their need.	N/A	\$38,210.0000
PART #	QTY	UNIT COST	EXTENDED COST					
1) APCRBC140	8	\$650.00	\$5,200.00					
2) APCRBC140	4	\$650.00	\$2,600.00					
3) APCRBC117	6	\$470.00	\$2,820.00					
4) APCRBC118	6	\$406.00	\$2,436.00					
5) APCRBC140	4	\$650.00	\$2,600.00					
6) APCRBC117	6	\$470.00	\$2,820.00					
7) APCRBC118	6	\$406.00	\$2,436.00					
8) APCRBC140	2	\$650.00	\$1,300.00					
9) APCRBC117	3	\$470.00	\$1,410.00					
10) APCRBC118	2	\$406.00	\$812.00					
11) APCRBC140	4	\$650.00	\$2,600.00					
12) APCRBC140	4	\$650.00	\$2,600.00					
13) APCRBC117	1	\$470.00	\$470.00					
14) APCRBC118	1	\$406.00	\$406.00					
15) APCRBC140	4	\$650.00	\$2,600.00					
16) Installation	1	\$4,500.00	\$4,500.00					
17) Disposal	1	\$600.00	\$600.00					
AssetManagement Help Deskⁱⁱⁱ					<input type="checkbox"/>	N/A	N/A	N/A
• Asset Management (Up to 3 Devices)								
• 8x5 Monday through Friday (PST/MST/CST/EST)								
• Remote Network Monitoring								
• Patch Management (Windows updates only for Workstations/Servers)								
• Antivirus for Workstations/Servers								
• System Cleanup & Optimization								
• Unlimited Remote Support for Workstations/Servers (email, phone, web portal)								
Loss Prevention Software & Surveillance^{viii}					<input type="checkbox"/>	N/A	N/A	N/A
• Software Maintenance & Updates								
• Video Management Hardware (QNAP), Support & Maintenance								
• Setup & Configuration								
• Up to 3 months retention depending on camera type & quality								
• POS Integration (per location)								
• 16 Channel Encoder (if needed)								
• Cloud Video Storage								
Microsoft Products^{ix}					<input type="checkbox"/>	N/A	N/A	N/A
• Microsoft 365 Business (Office Pro Plus, Windows 10 Pro, Word, Excel, Powerpoint, OneDrive & Outlook)								
• Basic Maintenance								

Waverly Community Schools

2024 UPS Battery Request and Installation

Line #	Description	Part #	Location	Qty	Unit Cost	Extended Cost
1	APC by Schneider Electric Replacement Battery cartidge #140-192 V DC - Lead Acid - 3-year minimum battery life, 5-year maximum battery life	APCRBC140	Data Center	8	\$650.00	\$5,200.00
2	APC by Schneider Electric Replacement Battery cartidge #140-192 V DC - Lead Acid - 3-year minimum battery life, 5-year maximum battery life	APCRBC140	High School	4	\$650.00	\$2,600.00
3	APC by Schneider Electric Replacement Battery cartidge #117-120 V DC - Lead Acid - Hot Swappable - 3-year minimum battery life, 5-year maximum battery life	APCRBC117	High School	6	\$470.00	\$2,820.00
4	APC by Schneider Electric Replacement Battery cartidge #117-120 V DC - Lead Acid - Hot Swappable - 3-year minimum battery life, 5-year maximum battery life	APCRBC118	High School	6	\$406.00	\$2,436.00
5	APC by Schneider Electric Replacement Battery cartidge #140-192 V DC - Lead Acid - 3-year minimum battery life, 5-year maximum battery life	APCRBC140	Middle School	4	\$650.00	\$2,600.00
6	APC by Schneider Electric Replacement Battery cartidge #117-120 V DC - Lead Acid - Hot Swappable - 3-year minimum battery life, 5-year maximum battery life	APCRBC117	Middle School	6	\$470.00	\$2,820.00
7	APC by Schneider Electric Replacement Battery cartidge #117-120 V DC - Lead Acid - Hot Swappable - 3-year minimum battery life, 5-year maximum battery life	APCRBC118	Middle School	6	\$406.00	\$2,436.00
8	APC by Schneider Electric Replacement Battery cartidge #140-192 V DC - Lead Acid - 3-year minimum battery life, 5-year maximum battery life	APCRBC140	East Int	2	\$650.00	\$1,300.00
9	APC by Schneider Electric Replacement Battery cartidge #117-120 V DC - Lead Acid - Hot Swappable - 3-year minimum battery life, 5-year maximum battery life	APCRBC117	East Int	3	\$470.00	\$1,410.00
10	APC by Schneider Electric Replacement Battery cartidge #117-120 V DC - Lead Acid - Hot Swappable - 3-year minimum battery life, 5-year maximum battery life	APCRBC118	East Int	2	\$406.00	\$812.00
11	APC by Schneider Electric Replacement Battery cartidge #140-192 V DC - Lead Acid - 3-year minimum battery life, 5-year maximum battery life	APCRBC140	Elmwood	4	\$650.00	\$2,600.00
12	APC by Schneider Electric Replacement Battery cartidge #140-192 V DC - Lead Acid - 3-year minimum battery life, 5-year maximum battery life	APCRBC140	Colt ECC	4	\$650.00	\$2,600.00
13	APC by Schneider Electric Replacement Battery cartidge #117-120 V DC - Lead Acid - Hot Swappable - 3-year minimum battery life, 5-year maximum battery life	APCRBC117	Colt ECC	1	\$470.00	\$470.00
14	APC by Schneider Electric Replacement Battery cartidge #117-120 V DC - Lead Acid - Hot Swappable - 3-year minimum battery life, 5-year maximum battery life	APCRBC118	Colt ECC	1	\$406.00	\$406.00
15	APC by Schneider Electric Replacement Battery cartidge #140-192 V DC - Lead Acid - 3-year minimum battery life, 5-year maximum battery life	APCRBC140	Winans	4	\$650.00	\$2,600.00
16	Installation of all batteries around the District		N/A	1	\$4,500.00	\$4,500.00
17	Go Green Disposal of all old batteries		N/A	1	\$600.00	\$600.00
18	Shipping Charges - NO Shipping Charge...		N/A	1	\$0.00	\$0.00
19	Project Total					\$38,210.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/19/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 520 Madison Avenue 32nd Floor New York, New York 10022	CONTACT NAME: PHONE (A/C, No. Ext): (888) 202-3007 FAX (A/C, No):	
	E-MAIL ADDRESS: contact@hiscox.com	
INSURED One Point Technology Group 64 Rippon Ave Hillsdale, MI 49242	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hiscox Insurance Company Inc	NAIC # 10200
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			P100.243.925.6	05/03/2023	05/03/2024	EACH OCCURRENCE \$ 1,000,000 ⁵⁰
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ S/T Gen. Agg.
GEN'L AGGREGATE LIMIT APPLIES PER:							
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$
	OTHER:						\$
AUTOMOBILE LIABILITY							
	<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/>	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/>	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
UMBRELLA LIAB <input type="checkbox"/> OCCUR							
EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE							
	DED		RETENTION \$				EACH OCCURRENCE \$
							AGGREGATE \$
							\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/>	Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
March 18, 2024
Report #23-57

FOR ACTION

Subject: 2024-2025 Schools of Choice Recommendation

Recommendation: it is recommended that the Waverly Board of Education approve participation in the unlimited Schools of Choice Program (Section 105 and 105c) in grades K-12 for the 2024-2025 school year.

If a SOC application is not applicable, Waverly resident students who move out of the district during the 2023-24 school calendar year and are in good standing have the option to complete State Aid release documents.

Budget Impact: The Schools of Choice option generates revenue for the district. Participation in the program as recommended would generate additional revenue for the district.

Background information/historical Perspective: The Schools of Choice option was approved by the legislature in an effort to give parents some choice in their child's education and create competition among schools. Schools of Choice applications are reviewed in regard to state law. A student is accepted unless they have had 1) a suspension in the previous two years or 2) an expulsion. The Waverly Board of Education has taken a thoughtful approach to the Schools of Choice opportunity. The Schools of Choice recommendation is designed to move the enrollments in various grades to the minimum level, while leaving room for students moving into the district.

Application timeline for next school year is **Wednesday, May 15 to Friday, July 19th at 4:00 pm.**

Discussion of Options/Alternatives: The Board may approve a reduced Schools of Choice option or not offer this option for the 2025-26 school year. However, all students currently enrolled under the Schools of Choice option may continue their education at Waverly as provided by the State School Aid Act.