

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular Meeting of the Board of Education of Waverly Community Schools will be held February 12, 2024, beginning at 6:00 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Alicia Guevara Warren

- II. Special Presentation
 - A. Appoint Candidate to Vacant Board of Education Seat and Oath of Office

Recommendation: - Request a motion to appoint Ty Liggons to the vacant Waverly Board of Education seat through December 31, 2024.

- III. Correspondence 4
 - MASB Learning Institute Courses

- IV.

- V. Public Comment for Agenda Items

- VI. Board Member Comment

- VII. Approval of Agenda and Acceptance of all Reports into Discussion

Recommendation: To request a motion to approve the February 12, 2024 agenda as presented and accept all reports into discussion.

VIII. Approval of Consent Agenda Items 5

Items listed below may be approved with one motion unless a board member requests that an item or items be removed for separate action.

Regular Board Meeting Minutes January 22, 2024
Report #23-45, HR Personnel Recommendations
Report #23-46, Finance Report

Recommendation: To request a motion to approve the consent agenda as presented.

IX. Committee Meetings

X. Presentation of Reports

- A. For Action - Report #23-47, Board of Education Operating Procedures and Protocols 21

Recommendation: To adopt the proposed Waverly Board of Education Operating Procedures and Protocols, with suggested amendments.

- B. For Action - Report #23-48, MASB Region 7 Board of Directors Election 33

Recommendation: To request a motion to designate support, and cast a vote for the candidate of choice to service on the MASB Region 7 Board of Directors.

C. Personnel & Policy

1. For Action - Report #23-49, Special November 2023 Policy Updates 53

Recommendation: To request a motion to adopt policies listed in Report #23-49, Special November 2023 Updates.

- 2. Policy - First Reading - Vo. 38, No. 1 Nov 2023 Special Updates & Proposed Policy Changes 54

Recommendation: To approve these policies be brought for action and adoption at the March 18, 2024 Board of Education meeting.

D. Finance & Facilities

- 1. For Action - Report #23- 50, 2024 Building and Site Series II Authorizing Resolution. 55

Recommendation: To approve the resolution to issue bonds in the principal sum of not to exceed Fifty-Eight Million Dollars (\$58,000,000).

E. Teaching & Learning

- 1. Instructional Highlights - Winans Elementary

XI. Superintendent's Report

XII. Public Comment - Open Comment for District Related Items

XIII. Other Board Business

XIV. Adjournment

Plan Your Year Ahead!



MASB will be offering the following courses at our Institutes and Annual Leadership Conference this year. To view all upcoming events, visit masb.org/calendar. To learn more about the levels and certifications of the Certified Boardmember Awards Program, visit masb.org/awardlevels.

Winter Institute

Virtual

Feb. 2 - 3, 2024

- Board Presidents Workshop Part 1
- Board Presidents Workshop Part 2
- CBA 101: Fundamentals of School Board Service
- CBA 102: Governing Through Policy
- CBA 103: Basic School Finance
- CBA 104: Basic School Law
- CBA 105: Curriculum and Instruction
- CBA 213: Capital Planning for Your District
- CBA 214: Open Meetings Act
- CBA 215: Advanced School Finance
- CBA 223: Parliamentary Procedure
- CBA 224: Succession Planning
- CBA 229: Reporting and Monitoring Organizational Performance
- CBA 232: Communicating Effectively in Difficult Times
- CBA 252: Media Relations
- CBA 255: Culturally Competent Leaders
- CBA 258: Conflict Resolution—Techniques for School Boards
- CBA 260: Public Speaking
- CBA 261: Advocacy for Public Education
- CBA 263: Collecting Feedback
- CBA 276: Board/Superintendent Relations
- CBA 303: Overseeing the Superintendency
- CBA 325: Leadership: Overcoming Obstacles
- CBA 335: Dealing With Board Member Turnover
- CBA 341: Data Foundations
- CBA 344: High School and Beyond
- CBA 360: ISDs/RESAs/RESDs/ESAs: What Can They Do for My District?
- CBA 370: Managing a Construction Project
- CBA 375: Board Leadership: A Case Study Approach

Summer Institute

In Person

Aug. 16 - 18, 2024

- Board Presidents Workshop Part 1
- Board Presidents Workshop Part 2
- CBA 102: Governing Through Policy
- CBA 103: Basic School Finance
- CBA 104: Basic School Law
- CBA 105: Curriculum and Instruction
- CBA 106: Community Relations
- CBA 109: Data-Informed Decisionmaking
- CBA 213: Capital Planning for Your District
- CBA 226: Exercising Political Judgment
- CBA 232: Communicating Effectively in Difficult Times
- CBA 251: District Strategic Planning and Goal Setting
- CBA 259: Creating Trust: Key Ingredient in School Improvement
- CBA 263: Collecting Feedback
- CBA 264: Shaping Public Opinion
- NEW! CBA 265: Practical Advocacy
- CBA 274: Board Self-Evaluation for Continuous Improvement
- CBA 278: Dealing With Difficult People
- CBA 297: Effective Board Meetings
- CBA 298: Professional Learning Communities
- CBA 315: Anatomy of an Audit Report
- CBA 327: Ethics In Action
- CBA 350: Generational Diversity for School Board Members
- CBA 361: Grassroots Advocacy
- CBA 380: Effective Committee Structure
- CBA 381: Focus on Student Achievement

Spring Institute

In Person

April 19 - 20, 2024

- Board Presidents Workshop Part 1
- Board Presidents Workshop Part 2
- CBA 101: Fundamentals of School Board Service
- CBA 106: Community Relations
- CBA 107: Labor Relations
- CBA 108: Navigating the Legislative Process
- CBA 109: Data-Informed Decisionmaking
- CBA 227: Ethical Challenges
- CBA 246: Advanced Community Relations
- CBA 253: Board Operating Procedures
- CBA 261: Advocacy for Public Education
- CBA 290: Advanced School Law
- CBA 310: Budget Anatomy and Shortfalls
- CBA 327: Ethics In Action
- CBA 343: Teacher Effectiveness and Student Achievement
- CBA 365: Collaborative Conversations for Effective Decisionmaking
- CBA 380: Effective Committee Structure

Annual Leadership Conference

In Person

Oct. 24 - 27, 2024

- CBA 101: Fundamentals of School Board Service
- CBA 102: Governing Through Policy
- CBA 103: Basic School Finance
- CBA 104: Basic School Law
- CBA 105: Curriculum and Instruction
- CBA 106: Community Relations
- CBA 107: Labor Relations
- CBA 108: Navigating the Legislative Process
- CBA 109: Data-Informed Decisionmaking
- CBA 214: Open Meetings Act
- CBA 215: Advanced School Finance
- CBA 223: Parliamentary Procedure
- CBA 224: Succession Planning
- CBA 226: Exercising Political Judgment
- CBA 227: Ethical Challenges
- CBA 229: Reporting and Monitoring Organizational Performance
- CBA 246: Advanced Community Relations
- CBA 248: Teambuilding
- CBA 251: District Strategic Planning and Goal Setting
- CBA 252: Media Relations
- CBA 253: Board Operating Procedures
- CBA 258: Conflict Resolution—Techniques for School Boards
- CBA 262: Spokesperson Training
- CBA 264: Shaping Public Opinion
- NEW! CBA 265: Practical Advocacy
- CBA 274: Board Self-Evaluation for Continuous Improvement
- CBA 276: Board/Superintendent Relations
- CBA 297: Effective Board Meetings
- CBA 298: Professional Learning Communities
- CBA 302: Understanding Assessments
- CBA 303: Overseeing the Superintendency
- NEW! CBA 308: A Guide to Understanding the Legislature
- CBA 310: Budget Anatomy and Shortfalls
- CBA 315: Anatomy of an Audit Report
- CBA 345: Data Dashboards
- CBA 361: Grassroots Advocacy
- NEW! CBA 363: Leveraging Feedback
- CBA 370: Managing a Construction Project
- CBA 375: Board Leadership: A Case Study Approach
- CBA 381: Focus on Student Achievement

Minutes of Regular Meeting

The Board of Trustees Waverly Community Schools

Opening of Meeting

The regular monthly meeting of the Waverly Community Schools Board of Education was held on Monday, January 22, 2024 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. Superintendent Kelly Blake called the meeting to order at 6:00 PM. The pledge to the flag was led by Staff Member Chuck Tolhurst.

Members Present: Alicia Guevara Warren
 Vince Perkins
 Deborah Lopez
 Cathy Pike
 Holly Nester
 Amy Krause

Members Absent: Board Vacancy

Staff Present: Kelly Blake, Superintendent
 Evan Nuffer, Director of Finance & Facilities
 Micky Savage, Director of Human Resources
 Shawn Lewis, Director of School Culture
 Chris Huff, Director of Teaching & Learning
 Ann Marie Lindsay
 Tim Lyman
 Molly Francis
 Tony Terranova
 Bernard Colton
 Chuck Tolhurst
 Leslie Murray

Organizational Meeting Activities:

Superintendent Blake reviewed the BOE Election of Officers and BOE Committee appointment process. Nominations were requested, made, accepted and voted upon for the following Board of Education Officers: President, Vice President, Secretary, Treasurer, Vice Secretary/Treasurer.

For Action – Report #23-39, Election of Officers

A motion was presented by Member Krause and supported by Member Lopez to approve Report #23-39, Slate of Officers as follows:

President – Alicia Guevara Warren

Vice President – Deborah Lopez

Secretary – Vincent Perkins

Treasurer – Catherine Pike

Vice Secretary/Treasurer – Holly Nester

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 0; Vacancy - 1

President Guevara Warren requested which committee BOE members would like to be a member. Superintendent Blake reviewed the 2023 BOE committee assignments.

For Action – Report #23-40, Board Member Committee Appointments

A motion was presented by Member Nester and supported by Member Lopez to accept Report #23-40, Board Committee Appointments as presented.

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 0; Vacancy - 1

Special Presentation:

Board Member Recognition Month

As January is School Board Appreciation month, Superintendent Blake recognized the Waverly Board of Education members for their service to the district. She thanked them for their continued support and dedication to families and staff of Waverly Community Schools.

Correspondence:

Secretary Perkins stated the Board had received an email regarding the district’s music program shrinking participation and an email regarding a special education complaint.

Public Comment for Agenda Items:

None

Board Member Comment:

Member Lopez:

- Visited East Intermediate and is impressed with the completed construction and building improvements. Students stated they are grateful their school now looks as good as surrounding school districts’ buildings.

Member Perkins:

- The auditorium construction is underway and very excited for the planned renovations.

Member Pike:

- Attended a basketball game and students were encouraging and supporting each other.
- Was impressed with the High School art show that was also taking place the name evening. The art displayed was impressive.

Member Krause:

- Very impressed with the completed construction at East Intermediate and looking forward to the continued construction of the other Waverly school buildings.

Member Guevara Warren:

- Welcomed everyone back from winter break and wished a successful 2024.

Approval of Agenda and Acceptance of Reports

A motion was presented by Member Krause and supported by Member Lopez to approve the January 22, 2024 agenda as presented and accept all reports into discussion.

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 0; Vacancy - 1

Approval Consent Agenda Items

Member Lopez:

- In reviewing the HR Personnel report, concerned with the number of Special Education resignations and transfers within the department.
- Change for this student population is very challenging and hard.
- Member Lopez reviewed the number of transfers and resignations from prior years as well as the current year.
- Hopeful that the recent complaints against the Special Education Department will be taken seriously and addressed in a timely manner in order to better support our Special Education staff, families and students who receive these services.

A motion was presented by Member Perkins and supported by Member Lopez to approve the consent agenda as presented.

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 0; Vacancy - 1

Committee Meetings

Member Lopez requested that the Policy Committee meet prior to the February 12, 2024 meeting.

PRESENTATION OF REPORTS

For Action – Report #23-43, Waverly High School 2024-25 Program of Studies – 2nd Reading

Member Lopez asked for clarification on how data is collected to determine if a class should or should not be offered in the program of studies. She requested any data collected on those determinations be shared with the Board of Education.

A motion was presented by Member Nester and supported by Member Pike to approve the Waverly High School 2024-25 Program of Studies.

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 0; Vacancy - 1

Finance and Facilities

For Action – Report #23-44, Furniture Purchase Recommendation – New Cafeteria Tables for East Intermediate

A motion was presented by Members Lopez and supported by Member Pike to approve the furniture purchase from Great Lakes Furniture Supply.

Motion PASSED

Vote: Ayes – 6 ; Nays – 0; Absent – 0; Vacancy - 1

Superintendent's Report:

Superintendent Blake reported:

- Administration continues to work on completing the Cognia Accreditation process.
- Colt Early Childhood has a separate accreditation process and is completing.
- Hired a second School Nurse and will start with Waverly in mid-February.
- 2nd semester started 1/22/24.
- Offered staff and families the Opt-In Text Message function as a more efficient method of communication.

Member Perkins exited the meeting at 6:34 pm.

Public Comment – Open Comment for District Issues

Community Member Emily Lenneman asked if our School Resource Office was equipped with Narcan in case of an emergency. It was confirmed he does have Narcan available.

Staff Member Leslie Murray read a letter that was sent to the Board of Education regarding the district music program and how it is diminishing in size.

Community Member Evertt Walker asked if Waverly High School had a debate team. Principal Terranova stated there is not a debate team currently. Principal Terranova requested Mr. Everett contact him to discuss further.

Other Board Business:

The meeting adjourned at 6:45 pm.

Respectfully submitted,

Vincent Perkins, Secretary
aml

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION REGULAR MEETING
February 12, 2024

Report #23-45

Subject: Personnel Report

A. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Melissa Dinkins	School Nurse	District	\$70,000	2/12/2024

B. Employment – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Joanne Davids	GSRP Third Para Educator	Colt ECEC	\$17.02/hr	1/22/2024
Anastasia Douglas	Spec Ed Para Educator	Middle School	\$17.02/hr	1/29/2024
Layal Haddad	Food Service Lunch Aide	Elmwood Ele	\$13.40/hr	1/29/2024
Morgan Nelson	Food Service Lunch Aide	Elmwood Ele	\$13.40/hr	1/29/2024
Linda Figueroa	Food Service Worker	Middle School	\$13.40/hr	2/6/2024

C. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
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D. Resignation – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Amanda Smith	Special Education Para Educator	Colt ECEC	2/2/2024
Hipolito Bernard	Food Service Worker	High School	1/26/2024
William Bills	Back-Up Bus Driver	Transportation	2/2/2024

E. Staff Transfer

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Stacy Gyulveszi	Colt ASD Para Educator	High School IRR Para Educator	1/22/2024

F. Retirement– Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Robert Lurie	Social Studies Teacher	High School	6/7/2024
Brandy Miller	Science Teacher	High School	6/7/2024
Barbara Knighton	Interventionist	Elmwood Elementary	6/7/2024

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
FEBRUARY 12, 2024**

Report #23-46

FOR ACTION***

Subject:

Finance Report

Recommendation:

The Superintendent recommends the Board of Education review and approve the following report:

Financial Report:

The cash balance as of December 31, 2023, was \$4,079,063.33. Receipts during January, consisting of State aid, property taxes and other revenues/transfers-in in the amount of \$6,606,604.12 minus disbursements during January of \$3,283,761.41, left the district with a General Fund cash balance, as of January 31, 2024, of \$7,401,906.04.

2023-24 General Fund expenditures/transfers-out exceed revenues/transfers-in by \$1,196,127. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2023-24 Student Activity Fund revenues/transfers-in exceed expenditures/transfers-out by \$27,314. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2023-24 Sinking Fund revenues exceed expenditures by \$724,998. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2023-24 Public Improvement Fund expenditures/transfers-out exceed revenues/transfers-in by \$319,278. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2021 Building and Site, Series IV Bonds remaining to be allocated, including \$39,880 of accrued interest, is \$143,779. A summary of life to date activity is included in the supporting documentation

The balance of the 2022 Building and Site, Series I Bonds remaining to be allocated, including \$2,205,785 of accrued interest/change in market value, is \$0. A summary of life to date activity is included in the supporting documentation

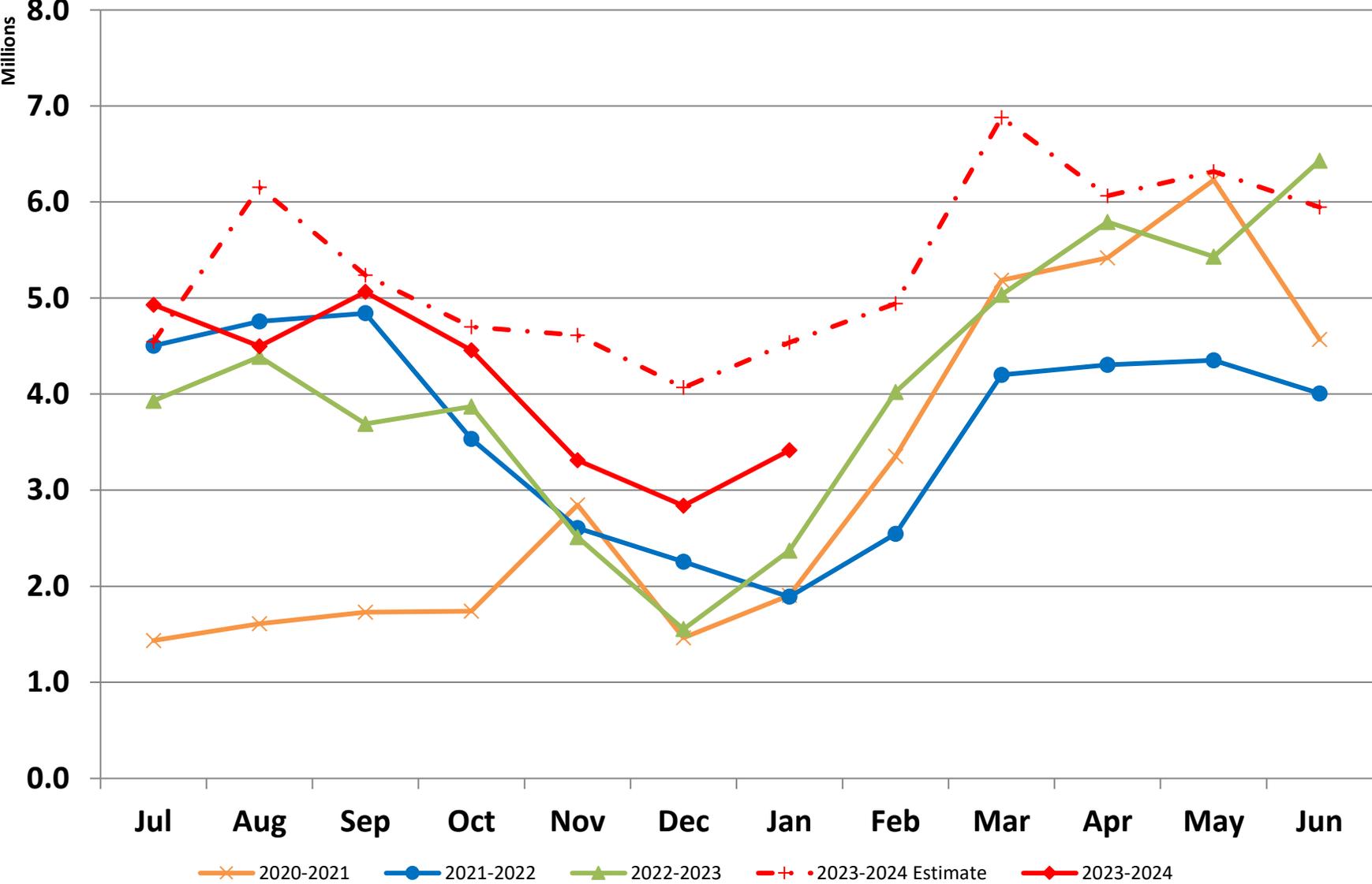
Waverly Community Schools

Finance Committee - Cash Position Report

For the Month Ended January 31, 2024

Balance on Hand December 31, 2023	4,079,063.33
Revenues	
State Aid	2,871,577.36
Taxes	1,117,359.73
Other Revenue	2,617,667.03
Interfund Transfers In	-
State Aid Note Proceeds	-
	<u>6,606,604.12</u>
Disbursements	
Payroll and Related Liabilities	(2,796,504.66)
Other Expenditures	(487,256.75)
State Aid Repayment	-
	<u>(3,283,761.41)</u>
Prior Month Adjustments - January 2024	-
Balance on Hand January 31, 2024	<u><u>7,401,906.04</u></u>
PNC Bank - General	5,585,218.79
MILAF	1,626,427.67
PNC Bank - Payroll	190,259.58
Comerica - Checking	-
	<u><u>7,401,906.04</u></u>
Difference	-

Waverly Community Schools Cash Flow Analysis (Monthly Lows)



Waverly Community Schools
General Fund - Budgetary Comparison Schedule
For the Month Ended January 31, 2024

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	9,538,439	5,739,228	(3,799,211)	39.8%
State sources	31,467,600	12,800,128	(18,667,472)	59.3%
Federal sources	2,571,666	999,797	(1,571,869)	61.1%
Intergovernmental	4,057,720	1,840,296	(2,217,424)	54.6%
Transfers In	125,000	-	(125,000)	100.0%
Total revenue	47,760,425	21,379,449	(26,380,976)	55.2%
Expenditures				
Current:				
Instruction:				
Basic program	18,246,155	8,143,083	(10,103,072)	55.4%
Added needs	8,044,082	3,829,967	(4,214,115)	52.4%
Total instruction	26,290,238	11,973,050	(14,317,187)	54.5%
Support Services:				
Pupil	5,259,270	1,985,473	(3,273,797)	62.2%
Instructional staff	2,978,182	1,515,740	(1,462,442)	49.1%
General administration	425,529	299,964	(125,565)	29.5%
School administration	2,996,981	1,801,538	(1,195,443)	39.9%
Business	591,575	379,169	(212,406)	35.9%
Operations and maintenance	4,239,857	2,202,620	(2,037,237)	48.0%
Pupil transportation services	1,319,128	667,377	(651,751)	49.4%
Central	996,662	614,032	(382,630)	38.4%
Other	307,004	166,816	(140,188)	45.7%
Total support services	19,114,188	9,632,730	(9,481,459)	49.6%
Athletics	721,373	371,507	(349,866)	48.5%
Community services	-	-	-	0.0%
Welfare Activities	-	786	786	0.0%
Non Publics	4,665	-	(4,665)	100.0%
Facility Acquisition	-	-	-	0.0%
Debt service:				
Principal	-	-	-	0.0%
Interest	-	-	-	0.0%
Capital outlay	7,500	29,308	21,808	-290.8%
Payments to other public schools	1,462,424	568,195	(894,229)	61.1%
Total expenditures	47,600,388	22,575,576	(25,024,812)	52.6%
Excess of Revenue (Under)Over Expenditures	160,037	(1,196,127)	(1,356,164)	
Transfers Out	1,100,000	-	(1,100,000)	100.0%
Change in Fund Balance	(939,963)	(1,196,127)	(256,164)	
Favorable Expenditure Variance (1.5%)	714,006			
Projected Change in Fund Balance	(225,957)			
Fund Balance - Beginning of year	8,140,837			
Fund Balance - End of year	7,914,880			
	16.6%			

Waverly Community Schools
Student Activity Fund - Budgetary Comparison Schedule
For the Month Ended January 31, 2024

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	172,456	134,081	(38,375)	22.3%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	1,000	1,000	0.0%
Transfers In	-	-	-	0.0%
Total revenue	172,456	135,081	(37,375)	21.7%
Expenditures				
Student Activities	108,104	59,978	(48,126)	44.5%
Athletics	58,298	47,789	(10,508)	18.0%
Total expenditures	166,401	107,767	(58,635)	35.2%
Excess of Revenue (Under)Over Expenditures	6,055	27,314	21,259	
Transfers Out	-	-	-	0.0%
Change in Fund Balance	6,055	27,314	21,259	
Fund Balance - Beginning of year	300,246			
Fund Balance - End of year	306,301			

Waverly Community Schools
Sinking Fund - Budgetary Comparison Schedule
For the Month Ended January 31, 2024

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	1,053,282	725,068	(328,214)	31.2%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	1,053,282	725,068	(328,214)	31.2%
Expenditures				
Current:				
Support Services - Business	-	70	70	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	-	70	70	0.0%
Excess of Revenue (Under)Over Expenditures	1,053,282	724,998	(328,284)	
Transfers Out	-	-	-	
Net Change in Fund Balance	1,053,282	724,998	(328,284)	
Fund Balance - Beginning of year	3,114,928			
Fund Balance - End of year	4,168,210			

Waverly Community Schools
Public Improvement Fund - Budgetary Comparison Schedule
For the Month Ended January 31, 2024

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	50,000	34,902	(15,098)	30.2%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	1,100,000	-	-	0.0%
Total revenue	1,150,000	34,902	(15,098)	1.3%
Expenditures				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	-	-	-	0.0%
Support Services - Transportation	-	354,180	-	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	-	354,180	-	0.0%
Excess of Revenue (Under)Over Expenditures	1,150,000	(319,278)	-	
Transfers Out	-	-	-	
Net Change in Fund Balance	1,150,000	(319,278)	-	
Fund Balance - Beginning of year	2,068,613	2,068,613		
Fund Balance - End of year	3,218,613	1,749,335		

Waverly Community Schools

2021 Building and Site Bonds, Series IV

Budget Summary

As of January 31, 2024

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	2,625,538	2,454,316	29,234	141,988
Site Improvements	-	-	-	-
Technology Infrastructure	-	-	-	-
Construction Base Budget Subtotal	2,625,538	2,454,316	29,234	141,988
Technology Equipment - Contract				
Interactive Classroom	-	-	-	-
Network Equipment	-	663	-	(663)
Wireless Network	-	-	-	-
Phone System	-	750	-	(750)
AV Systems	-	-	-	-
Video Distribution/Video Production	-	-	-	-
Tech Equipment Contract Subtotal	-	1,413	-	(1,413)
Technology Equipment - Owner PO				
Computers/Mobile Devices	507,752	607,191	-	(99,439)
Servers/Backend Systems	-	-	-	-
Printers	-	3,455	-	(3,455)
AV Equipment	-	27,264	-	(27,264)
Non-Instructional Equipment (from FFE)	-	-	-	-
Tech Equipment Owner PO Subtotal	507,752	637,909	-	(130,157)
District				
Loose Equipment (Furniture & Transportation)	-	5,436	-	(5,436)
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	155,116	36,211	-	118,905
Field General Conditions	-	-	-	-
Architect	-	19,988	-	(19,988)
Tech Design/Construction Mgr	146,594	146,594	-	-
District Subtotal	301,710	208,229	-	93,481
Totals	3,435,000	3,301,867	29,234	103,899
Bank Interest/Proceeds				39,880
Total Available				<u>143,779</u>

Waverly Community Schools
2022 Building and Site Bonds, Series I
Budget Summary
As of January 31, 2024

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	-	-	-	-
Remodeling	40,549,389	13,728,413	34,319,254	(7,498,277)
Site Improvements	3,747,994	4,247,980	3,291,721	(3,791,707)
Construction Base Budget Subtotal	44,297,383	17,976,393	37,610,974	(11,289,984)
Instructional Technology				
Computers and Mobile Devices	1,468,271	845,083	-	623,188
Audio / Visual	1,813,078	369,554	1,147,990	295,534
Instructional Technology Subtotal	3,281,349	1,214,638	1,147,990	918,722
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	73,904	-	-	73,904
Non-Instructional Audio / Visual	-	-	-	-
Furnishings, Fixtures and Equipment (FF&E)	4,021,389	811,651	0	3,209,738
Loose Furnishings and Equipment Subtotal	4,095,293	811,651	0	3,283,642
District				
Buses	449,946	-	-	449,946
Contingency	2,313,137	38,928	1,843,875	430,334
Election/Issuance Costs	839,463	712,248	-	127,215
General Conditions	994,618	600,653	839,638	(445,673)
Architect and Engineering Fees	2,753,715	3,440,617	(684,620)	(2,282)
A/E Reimbursables	431,821	481,035	158,097	(207,311)
Technology Design	393,305	329,872	63,433	(0)
Construction Mgr	3,050,990	2,551,722	499,268	(0)
District Subtotal	11,226,995	8,155,075	2,719,691	352,229
Bank Interest/Proceeds	(446,265)	(2,205,785)	-	1,759,520
Totals	62,454,756	25,951,972	41,478,655	(4,975,871)

Waverly Community Schools
Building and Site Bonds - May 2021 Authorization
Budget Summary - All Series
As of January 31, 2024

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	17,591,703	-	-	17,591,703
Remodeling	62,764,830	13,728,413	34,319,254	14,717,163
Site Improvements	6,552,000	4,247,980	3,291,721	(987,701)
Construction Base Budget Subtotal	86,908,533	17,976,393	37,610,974	31,321,165
Instructional Technology				
Computers and Mobile Devices	3,943,267	845,083	-	3,098,184
Audio / Visual	2,787,210	369,554	1,147,990	1,269,666
Instructional Technology Subtotal	6,730,477	1,214,638	1,147,990	4,367,850
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	618,614	-	-	618,614
Non-Instructional Audio / Visual	290,215	-	-	290,215
Furnishings, Fixtures and Equipment (FF&E)	6,012,398	811,651	0	5,200,747
Loose Furnishings and Equipment Subtotal	6,921,227	811,651	0	6,109,576
District				
Buses	1,124,864	-	-	1,124,864
Contingency	6,367,330	38,928	3,624,858	2,703,544
Election/Issuance Costs	1,787,689	712,248	-	1,075,441
General Conditions	2,099,386	600,653	839,638	659,095
Architect and Engineering Fees	5,643,198	3,440,617	2,204,863	(2,282)
A/E Reimbursables	913,401	481,035	229,404	202,962
Technology Design	817,208	329,872	500,886	(13,550)
Construction Mgr	6,439,865	2,551,722	3,821,506	66,637
District Subtotal	25,192,941	8,155,075	11,221,155	5,816,711
Bank Interest/Proceeds	(753,178)	(2,205,785)	-	1,452,607
Totals	125,000,000	25,951,972	49,980,119	49,067,909

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 12, 2024**

Report #23-47

FOR ACTION

Subject:

Waverly Community School Board of Education Operating Procedures and Protocols

Recommendation:

The Superintendent recommends the Board of Education adopt the proposed Waverly Board of Education Operating Procedures and Protocols, with suggested amendments.

Statement of Purpose:

The purpose of the agreement is to have the Waverly Board of Education take action on adopting the listed operating procedures and protocols to use when serving as a Waverly Board of Education member during a scheduled Board of Education meeting or professional development sessions.

Budget Impact:

There is no budget impact.

Background Information:

Waverly Community Schools Board of Education members attended a professional development session with MASB, to work to establish some operating procedures and grow as a working board.

Rationale for Recommendation:

The Board of Education seeks to work on establishing operating procedures throughout the 23-24 academic year, in order to function efficiently and effectively as a Board of Education.

Strategic Plan Reference:

Waverly Community Schools Strategy Plan Strategy Goal 3: Strategic Goal Statement: Waverly Community Schools will improve the efficiency of communication throughout the district and community in order to gain meaningful input, participation, and shared partnerships with all stakeholders.



WAVERLY

COMMUNITY SCHOOLS

Pride. Tradition. Excellence.

Waverly Board of Education

Operating Procedures and Protocols

Mission Statement:

Waverly Community School's mission is to educate and prepare students to achieve their academic best, develop character, become lifelong learners, and contribute as citizens of our global society by committing ourselves to excellence in education characterized by:

- ◆ A safe, caring and equitable learning environment
- ◆ Rigorous curriculum
- ◆ Quality instruction
- ◆ Respect for diversity

Vision Statement:

Waverly Community Schools has a student-centered culture of teaching and learning that is built upon a foundation of strong, positive relationships.

Waverly Students will:

- ◆ Treat others with kindness and dignity
- ◆ Advocate for themselves
- ◆ Read, problem-solve and think critically
- ◆ Contribute positively to local and global communities
- ◆ Be proud of where they came from
- ◆ Feel confident in their abilities
- ◆ Be willing to take risks to pursue their dreams

Waverly Board of Education Operating Procedures and Protocols

In effective school systems, the Superintendent and the Board function as a "Board Team." The School Board is the corporate policymaking body for the District and the Superintendent and staff provide the leadership to implement Board policies. Therefore, Waverly Community Schools Board of Education and Superintendent function as a Board Team to provide open communication to the staff and stakeholders of the District.

Waverly Community Schools Board of Education adopts these protocols as Standard Operating Procedures to effectively communicate with staff and members of the District and greater community. These protocols will be reviewed and updated as necessary.

Board Team Working Norms

To promote and support positive and strong working relationships the Board Team has adopted on DATE the following working norms, which are reviewed every calendar year for any necessary updates:

- Keep our focus on the best interests of our students staff and community
- Work toward the future – learning from the past
- When there is a difference of opinion, we debate the facts and avoid personality conflicts
- Be generous and presume positive intent
- Treat each other with respect – never dismiss or devalue others
- Actively listen to all ideas – come with an open mind and listen to understand
- All voices are heard/Step up, Step back
- Build upon the ideas of others and look for common ground
- Use ‘out of the box’ thinking
- No surprises
- Be authentic
- Be mindful of body language and facial expressions
- Come to all meetings prepared
- Avoid using jargon and acronyms

Section 1.0 MEETINGS

1.1 Developing the Board Meeting Agenda

1.1.1 Who can place items on an agenda and the guidelines:

- A. Agendas are created by the Superintendent, Cabinet and Board President and presented to the Board on Wednesday afternoon, prior to the Monday meeting.
- B. In accordance with the Michigan Open Meetings Act, no item can be placed on the agenda less than 72 hours in advance of the meeting, except in an emergency as defined by law.
- C. Any agenda item considered for a closed meeting shall state the reason(s) permitted under the appropriate section(s) of the Open Meetings Act. [Policy# 0167.2]

1.1.2 Items that will not be heard in open session:

- A. All personnel issues unless an exception under the Michigan Open Meetings Act applies.

- B. Anything that could violate an individual's right to privacy.
- C. All exceptions as covered in the Michigan Open Meetings Act.

1.1.3 Use of Consent Agenda:

- A. When the agenda is prepared, the Superintendent shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Consent items typically included but not limited to:

- 1. All routine items
 - 2. Regular Board Meeting Minutes
 - 3. Special Board Closed Session Meeting Minutes
 - 4. HR Personnel Recommendations
 - 5. Finance Report
 - 6. Donations/Gifts
- B. Any item that has been requested to be removed from the consent agenda will become an action item and the Board will vote to amend the agenda.

1.2 Board Member Preparation for Meetings

- A. The Administration will ensure that supporting information, including appropriate data, required for informed decision-making is supplied to each Board member by Wednesday afternoon the week before a Board Meeting.
- B. All meeting participants must be prepared to address items on the agenda. Board members will read agenda packet materials before the meeting.
- C. Board members may ask agenda item-related questions of the Superintendent or designee before the meeting. Board members will make every effort to ask such questions within a reasonable timeframe to allow the Superintendent to properly research and provide a response.
- D. Board members are not precluded from asking relevant questions about agenda items during meetings. However, the right to question should not serve as an excuse for lack of preparation.

1.3 Board Member Participation/Conduct During Meetings

- A. Any time four or more Board members are gathered to discuss school business it is considered a meeting (quorum).
- B. In addition to the following procedures, at all times Board members shall adhere to the Board Oath of Office:
 - 1. The President has the responsibility to keep discussion on the motion/item under consideration and shall halt any discussion that does not apply to the business at hand. The President shall not permit any discussion deemed derogatory or ridicule of another person.
 - 2. During public comment section of a meeting's agenda, Board members shall refrain from responding to any comments made but may request the Superintendent to seek additional clarification ~~during his/her discussion (comments)~~ to prepare and provide a response for the Board.

1.3.1 Board Meeting Protocol:

- A. Board members will follow the Board-approved oath of office in and out of the Board meetings.
- B. Board members will comply with all legal and local policy regarding the execution of Board meetings.
- C. Board members will maintain professional and courteous behavior throughout the meeting even during emotionally charged discussions over complex issues.
- D. Board members will demonstrate respect to fellow Board members and public participants through the following behavior:
 - 1. Listen and treat each other respectfully.
 - 2. Be cordial when disagreeing.
 - 3. Say what needs to be said as briefly and clearly as possible.
 - 4. Direct comments solely to the business under deliberation.
 - 5. Board response to persons addressing the Board:
 - a. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.
 - 6. Only speak after acknowledgement from the Board President.
 - 7. Support hearing the voice of all Board members on each agenda item that is being discussed and refrain from dominating the conversation.
 - 8. Call ahead to central office staff regarding simple "clarifying" needs for agenda items and focus dialogue on critical agenda items.
 - 9. Refrain from condescending or critical comments to members of the staff, public, or Board.
 - 10. Focus on issues, not people or personalities.
 - 11. Courteously accept other viewpoints and Board votes, which were not supported by self.
 - 12. Seek solutions and reasonable compromises or consensus when there are differences of opinions.
 - 13. Make decisions in the context of what is best for all students in the District.
 - 14. Avoid immediate decisions and votes and possible shorter-term solutions when the issue calls for more discussion, understanding, and a more in-depth approach or solution to the issue (except in emergency situations).
 - 15. Be willing to publicly apologize to staff, patrons, or Board members if behavior is inappropriate or disruptive to the progress of the meeting.
 - 16. Attempt to always have dialogue (multiple perspectives) rather than simple discussions (yes or no decisions).
 - 17. As a courtesy to others, electronic devices will be set in a non-audible mode during Board meetings. Emergency situations warrant exceptions.

1.3.2 Persons Addressing the Board:

- A. Audience participation at Board meetings is limited to the portion of the meeting designated as Public Comment. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer.
- B. A person may address the Board on an agenda or non-agenda item by stating their name and address during the public comment portion of the meeting. Each speaker is limited to three (3) minutes.
- C. The President shall not permit any discussion deemed derogatory or the ridicule of another

person.

1.3.3 Board Response to Persons Addressing the Board:

- A. Board members can hear comments.
- B. The Board President may direct Administration to investigate item(s) and report back to the Board.
- C. Board members cannot respond or enter into discussion with the audience during the meeting as:
 - 1. Items on the agenda will be discussed as appropriate and scheduled on the agenda.
 - 2. Items not on the agenda do not permit Board members to respond or discuss.

1.3.4 Discussion of Employee/Student Issues:

- A. The Board will not entertain negative comments on individual employees or students in public sessions.
- B. Controlling Complaints: The president may choose to read one of the following scripts if the situation warrants.

2.1 Board Member Responses to Community/Stakeholders

2.3.1 Community Member Request/Complaint to Individual Board Members

- A. The Board member who is presented with a request or complaint outside the Board meeting shall receive enough information in order to be able to understand the nature of the request or complaint.
- B. The Board member should then refer the community member to the Superintendent. If the Superintendent is part of the complaint, BOE member should meet with the Director of Human Resources.
- C. The Board member should not become individually and personally involved in the request for complaint.
- D. The Board member should remind the community member of their role and that as a Board member they must remain impartial in the event the situation comes before the Board.
- E. The Board member should notify the Superintendent as soon as possible of potentially significant requests or complaints.
- F. The Superintendent will ensure that the community member is contacted in a timely manner. Board members will be notified of the disposition of the complaint if appropriate as deemed by the Superintendent.

"To ensure due process and respect individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels."

"Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor."

1.3.5 Hearings

- A. The Board will conduct all hearings in accordance with the applicable Board policies.
- B. During hearings or presentments, Board members will seek legal counsel as deemed

- necessary.
- C. The Board shall observe the parliamentary guidelines in Robert's Rules of Order or Established Policy or Practice. A summary of Robert's Rules of Order will be provided to each Board member.

1.3.6 Discussion of Motions:

- A. All discussions shall be directed solely to the business currently under deliberation.
- B. The Board President has the responsibility to keep the discussion to the motion at hand and shall halt discussions that do not apply to the business currently before the Board.
- C. The Board President shall recognize a Board member prior to giving their comments.

1.4 Board Members Participation in Discussion, Debate and Voting:

- A. All Board members will vote on all action items. A Board member shall not abstain from voting except in the case of a legal conflict of interest publicly defined by the Board member and so determined by the Board.
- B. The Board President may make motions, second motions and enter into debate on all agenda items.
- C. In the case of a tie, the motion is postponed. The President shall bring the item back to the Board on a subsequent agenda.
- D. In case of a less than unanimous vote, the Board will support the majority decision and go forward in harmony.

1.5 Board Member Responses to Inquiries About Closed Sessions

Under the provisions of the Open Meetings Act, information from a closed session shall not be disclosed by any Board member.

1.6 Participation by People Other Than Board Members in Closed Discussion

The Board reserves the right to include non-Board members in their closed session. For purposes of this section, this includes any District administrator, Board consultant or Board advisor. However, participation shall be subject to a majority vote of the Board members present should any Board member express concern about non-Board member(s) in attendance.

Section 2.0 COMMUNICATION

2.1 Board Member Communication with Each Other Between Board Meetings

Board members shall not deliberate outside Board meetings. Board members are to follow the spirit and the letter of the Open Meetings Act. Emails to all Board members from another member should be avoided. If it is necessary to use e-mail, it should only be a one-way communication. If an email is sent to all Board of Education Members, do not "reply all." Communications will be addressed through the Board President to the other Board members.

2.2 Board Member Requests for Information Other Than Agenda Items

- A. Individual Board members, acting within their official capacity, shall have the right to seek information from the District. The request for information shall be made to the Superintendent or another person designated by the Superintendent. An oral report with appropriate documents may be used for delivery of such information as determined by the Superintendent.
- B. Directives to the Administration to prepare reports shall be by written request through the President. Should the President deny the request, it may be resubmitted by two or more Board members to the

Administration. Within a reasonable period of time, the Administration shall respond by providing copies of the requested material to the Board member (and all other Board members) or provide reports as directed by the Board.

2.3 Board Member Visiting Campus

- A. Board members are encouraged to attend community meetings and other special events at various buildings to represent the Board in support of building activities.
- B. Board members must notify the Superintendent or designee of potential visits to their buildings except in the capacity of a parent, volunteer, meeting participant, and/or attending other scheduled events. Board members must follow the procedures in place for visitors when entering a building. Additional considerations include:
 - Contingency of three (3) Board members or less.
 - Accompanied by administrator or designee.
 - Do not be a disruption.
 - Summary report to full Board, if appropriate. Report can be provided verbally during a public meeting of the Board.
- C. Board members shall consider instructional activities in progress and interact with staff and students only during free periods, mealtimes, and recess as a designated volunteer, or as requested by invitation. Board members should refrain from being in staff lounges and other such staff areas unless accompanied by a staff member.
- D. Board members shall not campaign for any elective office while on school property. Board members shall not campaign using school resources such as fliers, e-mails, list-serve/ mailing lists, etc.
- E. Board members shall not direct any staff member or student except when urgent safety or liability concerns are an issue.
- F. Board members shall be mindful of public perception when in one-on-one situations with students and staff.
- G. Board members will not individually undertake to observe the performance of employees, including classroom teachers, for the purposes of "evaluating" a teacher's performance.
- H. Recognize that as a Board member you are required to uphold the duties of that office.

2.4 Board Member Communication with the Media

- I. The President or designee shall be the official spokesperson for the Board to the media.
- J. The Superintendent or designee shall be the official spokesperson for media inquiries involving District matters, employees, operational/policy procedures, and other matters of an informational nature.
- K. Board members should direct all media questions to the appropriate spokesperson.
- L. Board members reserve the right, when communicating outside of a Board meeting, to state his or her personal perspective, provided that the Board member emphasizes that such information is expressed as an individual and is not the opinion of the Board. Board members must remember that once a decision has been made by the Board, a Board member must demonstrate support of such action.

2.5 Board Member Communication with the Community

- A. The Board will communicate with the community through public hearings and regular Board meetings.
- B. Individual Board members cannot speak in an official capacity outside the Board room unless delegated by the Board to do so.
- C. Board members are discouraged from engaging in negative conversations with the public regarding

school matters.

2.6 Administration Communication with Board Members

- A. The Superintendent will exercise his/her best judgment and discretion to determine Board members' need to know based on the specific situation.
- B. Three types of communication with Board members
 1. Not urgent or not in the media – Board Packet
 2. Very important but not a crisis – Email communication to Board members
 3. Crisis/Emergency – Text to Board members
 - a. In the case of an emergency or crisis, the Superintendent, or their designee, will provide the following six pieces of information: What, Where, When, Who, Action Taken, and a public statement for the Board members.

SECTION 3.0 BOARD DEVELOPMENT

3.1 New Member Orientation

- A. All newly elected Board members to the Board of Education will have a meeting with the Superintendent and Board President prior to being seated at the Board table for their first meeting as a School Board member. The meeting will follow an agenda developed by the Superintendent and Board President. The following items will be reviewed:
 - A copy and explanation of the District's mission, vision and/or educational philosophy.
 - A copy and explanation of the District's latest goals.
 - An explanation of School Board organization (officers, current committees, and ad hoc committees).
 - An explanation of any policies governing Board member conduct.
 - A discussion about the propriety of the Board speaking with one voice and the authority of the Board vs. the authority of any individual Board member.
 - Chain of Command for handling community member inquiries.
 - An explanation and list of Board and Board member development opportunities available throughout the year, including Michigan Association of School Boards (MASB's) Certified Board member Award (CBA) course offerings and workshops, certification process and annual conferences.
- B. Veteran Board members are encouraged to support and mentor new Board members

3.2 Board Officer Transition Process

- A. Present officers will relate the duties and responsibilities of the position to their replacements.
- B. The Superintendent will provide supplemental resources as needed.
- C. New officers will be provided with a written description of their duties prior to taking office. (Policy#: 0170)

3.3 Selecting of Timing and Activity for Annual Board of Education Professional Development Sessions

Board Retreat Sessions: The Board shall hold at least one session each year to work on team building and discuss issues such as team building, an assessment of Board member training needs, strategic plans, budget and state funding updates, curriculum review, and a review of District policies and rules. The Board should review the prior year's data regarding the district's performance on annual goals, key or new initiatives/curriculum, and a review of the need for setting new or revised operating procedures for the current year.

3.4 Board Team (Board and Superintendent) Self-evaluation

- A. Superintendent evaluation will be done annually in May.
- B. Evaluation is conducted in executive session on the Superintendent, if requested.
- C. Board self-evaluation will be done (at least every two years) in a work session.

3.5 Board Member Concerns About Another Board Member's Conduct

- A. If a Board member has a concern about another Board member's conduct, they should first discuss it with the offending member.
- B. If still unsatisfied with the results of the first meeting, then they should discuss it with the Board President or other Board officer.
- C. The Superintendent will act as a mediator if the issue is still not resolved.

3.6 Procedures for Board Travel and Training Opportunities

- A. Board members are encouraged to further their professional training and take advantage of available training or conferences within or outside of the district.
- B. Board members should arrange travel, accommodation, and classes through the Superintendent's office.
- C. All Board members are to comply with the Board policy on travel expenditures and submitting travel/training expenses.
- D. Board members should report on their conference attendance at the next Board meeting.

4.0 BOARD DISTRICT OVERSIGHT

4.1 Board Approval of District Goals

- A. The Board and Superintendent shall review District goals and if necessary, revise them on an annual basis.
- B. District goals shall be approved by the Board.
- C. The Board will be updated on progress toward goals and the Waverly Strategic Plan.

4.2 Board Review of District Progress Toward Goals Accomplishment

- A. At a Board session, the Administration shall provide updates, including relevant data, that demonstrate the district's progress regarding the academic goals approved by the Board.
- B. The Administration will provide the Board with benchmark evaluation and other available data to demonstrate progress toward achievement of the academic goals. This information will be presented in a format that is disaggregated by building, and grade, subject matter, and demographics. In addition, to the extent possible, the information should include year-over-year comparisons of each grade level as well as longitudinal tracking of students from grade-to-grade.

4.3 Board Review of Instructional and Non-Instructional Program

- A. Board members will be continually guided by what is best for all students in the district.
- ~~B.~~ Periodically, the Administration shall present reports regarding implementation and evaluation of the district's instructional and non-instructional programs.

4.4 Development and Adoption of District Budget

- A. The Administration shall present to the Board an annual budget for approval by June 30th each year.
- B. The Administration shall amend the budget when it becomes apparent that a significant deviation from the original budget is necessary and the amount of the deviation can be determined.
- C. The Business Manager shall report to the Board regularly as to the budget status and changes, if any.

5.0 POLICIES/ PROCEDURES

5.1 Review & Development of District Policy

- A. Because adherence to policy is critical, all Board members are encouraged to familiarize themselves with the District Policy Manual which can be found on the district website.
- B. New Board policies are developed in response to District or Administration needs by the Superintendent or his/her designee with support of NEOLA or other legal guidance.
- C. New Board policies are vetted through the Board's Policy Committee and approved by the Board after two readings.
- D. Policy should not be originated or changed without the recommendation of the Superintendent.
- E. The Superintendent should be given the latitude to determine the best method of implementing the policies of the Board.

5.2 Review & Development of District Procedure

- A. The Superintendent, as the chief administrative officer of the School District, is the primary professional advisor to the Board. He/she is responsible for the development, supervision, and operation of the school program and facilities.

6.0 PERSONNEL

6.1 Evaluation of the Superintendent

- A. The Board shall evaluate the Superintendent's performance annually.
- B. The Board President/or BOE Administrative Assistant will consolidate the results of that review and present it to the Board and Superintendent.
- C. The Superintendent may choose to have his/her review during a closed or open session.

6.2 Board Member Concerns About the Superintendent's Professional Performance

- A. We value the Superintendent's role in the community and how the district is represented. If this representation is less than favorable and witnessed by a Board member the Board member shall:
 - 1. Communicate his/her concerns directly to the Superintendent.
 - 2. Communicate with Board President to address questions and/or concerns.

6.3 Hiring of Personnel Other Than the Superintendent

- A. The Board does not directly hire any personnel other than the Superintendent.
- B. The administration will develop procedures to facilitate the hiring process.
- C. The personnel changes shall be presented to the Board monthly by the Administration and approved by the Board.

7.0 AGREEMENT & VIOLATIONS

- A. These Operating Procedures will be subject to annual review and approval by consensus of the Board.
- B. Any violation of these operating procedures may subject a Board member to Board-approved discipline measures which may include any or all of the following:
 - 1. Loss, if applicable, of officer position
 - 2. Loss of committee or representative assignment(s)
 - 3. Prohibited attendance at certain functions or restrictions regarding being on school property.
 - 4. Official censure

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 12, 2024**

Report #23-48

FOR ACTION

Subject:

Michigan Association of School Boards 2024 Election – REGION 7

Recommendation:

The Superintendent recommends the Board of Education vote for 1 candidate to represent Region 7 as representative on the MASB Board of Directors.

Statement of Purpose:

The purpose is to have the Waverly Board of Education support the vote for the best Region 7 candidate to serve on the MASB Board of Directors.

Budget Impact:

There is no budget impact.



MASB
MICHIGAN ASSOCIATION
OF SCHOOL BOARDS

★ ★ ★

**BOARD *of*
DIRECTORS
ELECTIONS**

2024

MASB Bylaws – Article IV – Membership

Section 2. Active Members. The board of education of any public school district in Michigan may become an active member of the Association. Active members of the Association shall be divided into eight regions. The regions shall be designated according to intermediate school district boundaries. The regions shall be as follows:

Region 1. Copper Country ISD, Delta-Schoolcraft ISD, Dickinson-Iron ISD, Eastern Upper Peninsula ISD, Gogebic-Ontonagon ISD, Marquette-Alger RESA and Menominee County ISD.

Region 2. Alpena-Montmorency-Alcona ESD, Charlevoix- Emmet ISD, Cheboygan-Otsego-Presque Isle ESD, COOR ISD, Iosco RESA, Manistee ISD, Northwest Education Services and Wexford-Missaukee ISD.

Region 3. Ionia County ISD, Kent ISD, Mecosta-Osceola ISD, Montcalm Area ISD, Muskegon Area ISD, Newaygo County RESA, Ottawa Area ISD and West Shore ESD.

Region 4. Bay-Arenac ISD, Clare-Gladwin RESD, Clinton County RESA, Gratiot-Isabella RESD, Midland County ESA, Saginaw ISD and Shiawassee RESD.

Region 5. Genesee ISD, Huron ISD, Lapeer County ISD, Sanilac ISD, St. Clair County RESA and Tuscola ISD.

Region 6. Allegan Area ESA, Barry ISD, Berrien RESA, Branch ISD, Calhoun ISD, Heritage Southwest ISD, Kalamazoo RESA, St. Joseph County ISD and Van Buren ISD.

Region 7. Eaton RESA, Hillsdale County ISD, Ingham ISD, Jackson County ISD, Lenawee ISD, Livingston ESA, Monroe County ISD and Washtenaw ISD.

Region 8. Macomb ISD, Oakland Schools and Wayne RESA.

Active members shall also be divided into the following seven groups based on pupil membership.

Group I All intermediate districts;

Group II School districts with a pupil membership of 0 - 1,400;

Group III School districts with a pupil membership of 1,401 - 2,500;

Group IV School districts with a pupil membership of 2,501 - 5,000;

Group V School districts with a pupil membership of 5,001 - 11,000;

Group VI School districts with a pupil membership of 11,001 - 40,000; and

Group VII School districts with a pupil membership more than 40,000.

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Note: Incumbents are **bolded**

Board of Directors' Elections—Candidate Information and Email Voting Procedures

This year, nine seats on the MASB Board of Directors are up for election.

The MASB Board of Directors is comprised of 24 members, including three at-large directors. Sixteen directors shall be elected from the eight regions, with two elected from each region; and one director per group shall be elected from Groups V, VI and VII. Directors are elected by active member school boards and, each year, several seats are up for election. The MASB President will nominate a member to serve as an at-large director, subject to Board approval.

Board Limitations:

Article VIII, Section 6 of the MASB Bylaws permits only one director to be elected or appointed from any one local or intermediate school district board.

According to MASB Bylaws Article VIII, Section 8, if any nomination for the Board of Directors is unopposed, the Board of Directors shall declare the unopposed candidate elected without conducting an election for the uncontested group or region.

This year, the following seats on the MASB Board are up for election (one seat each, three-year terms unless otherwise noted): Regions 1 (open seat), 2, 3 (one-year term), 4 (one-year term), 5, 6 (open seat), 7, 8 and Group V (one-year term). If you're unsure of your district's region or group, please see the list on page 2.

- **Region 1 has a vacant seat as no nominations were received**
- **Region 2 will continue to be represented by Dawn Kaiser, Iosco RESA, (unopposed, no ballots will be sent)**
- **Region 3 will continue to be represented by Rick Dernberger, Zeeland Public Schools and Ottawa Area Intermediate School District, (unopposed, no ballots will be sent)**
- **Region 4 will continue to be represented by John Tramontana, DeWitt Public Schools, (unopposed, no ballots will be sent)**
- **Group V will continue to be represented by Stephen Hyer, Clarkston Community Schools, (unopposed, no ballots will be sent)**

Voting in Regions 5, 6, 7 and 8 will take place via an online ballot. No local district/ISD funds can be used to campaign for anyone running for a seat. To help your board make an informed decision, the following pages contain background information and statements from each of the candidates.

Each district received ONE ballot, which was emailed to the superintendent secretary on record with MASB on Jan. 26, 2024. These ballots **CANNOT** be forwarded to anyone else. Once your board makes a decision on which candidate it wishes to vote for, please convey this information to your superintendent secretary.

Completed ballots must be cast and confirmed by the superintendent secretary by **1 p.m. on Wednesday, March 6, 2024.**

Unofficial election results will be available on the voicemail recording at 517.327.5915 as soon as possible, but generally after 2 p.m. on the deadline date. They will also be sent out via email that afternoon. Official results will be approved at the March 22, 2024 Board of Directors' meeting, which newly elected directors should plan to attend.

To summarize:

- Ballot deadline is **1 p.m. on Wednesday, March 6, 2024.**
- MASB would like to remind all candidates for the MASB Board of Directors that no school district funds can be used for campaigning during the election. This rule prohibits a candidate from using their school district email account to send messages to other school board members. Therefore, a personal email account must be used for campaigning purposes when running for the MASB Board of Directors. If you have any questions about what may or may not constitute an expenditure of school district funds, please contact MASB's Legal Counsel Brad Banasik, J.D. at bbanasik@masb.org or **517.327.5929.**
- An electronic file containing the physical addresses and email addresses for the voting group or region shall be made available to each candidate running for election to the board of directors. The revokable license to use the addresses shall be limited to contacting school board members to share information about the MASB Board of Directors' election.
- Have questions? Contact Cheryl Huffman at **517.327.5915** or chuffman@masb.org.

Region 5 (Three-Year Term)



Janice Holz INCUMBENT

Huron Intermediate School District, Huron County

**Time served
on this board:**

32 years

Offices held:

President, Vice
President, Secretary
and Treasurer

**Time served on
another board:**

25 years

Bad Axe
Public Schools

Offices held:

President, Vice
President, Secretary
and Treasurer

MASB Certification:

Certified Boardmember Award
Award of Merit
Award of Distinction
Master Boardmember Award
Master Diamond Award
Master Platinum Award
President's Award of Recognition
Advocacy Specialty
Data Specialty

Election Statement:

Public education is the foundation of our society. I have a rich knowledge base and a strong passion to maintain excellence in public education. I draw upon my years of experience as an ISD board member, as a current MASB Director and SET SEG Director to analyze and approach issues from multiple perspectives.

Many people arrive at their school board seat in different ways; the common denominator being a desire to help children and strengthen the institution of public education. We must question, listen and learn from our communities, parents, students, staff and administrators. Through curiosity and learning, we can answer the questions of how to best serve students and communities.

We must continue to learn together to address the issues facing our school districts such as: mental health, the need for more counselors in schools, prevention of suicides and other tragedies, social emotional support, artificial intelligence, student achievement, truancy, diversity, equity and inclusion, administrative and teacher shortages, etc. I will encourage and support board members to take classes and improve the member experience in accessing needed information, products and services.

I will continue to be part of the process to find solutions and continue to develop my leadership skills. I am committed to working hard for a well-governed effective public school for every Michigan student. This includes providing the necessary structure and support for every child to achieve and thrive.

I will support the mission statement of MASB – to provide high quality educational services for all Michigan Boards of Education and to advocate for an equitable and exceptional public education that leads to improved outcomes for all students. It will be my honor to continue to provide dedicated service.

Region 5 (Three-Year Term)



Roshawnda Williams

Beecher Community School District, Genesee County

**Time served
on this board:**

6 years

Offices held:

Treasurer

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Election Statement:

My name is Roshawnda Williams and I am a dedicated Beecher Board of Education Trustee who has served for six years. I am a valued community member who has lived in the Beecher School District for 15 years. I am a seasoned expert who possesses an unwavering passion for student success and achievement. My commitment to the district is evident through my extensive involvement. My goal is to make sure we deliver excellence in education while empowering students to be successful in every area of their lives.

As a board member, I am able to work with administration, teachers, school staff, students, parents and the community to make sure we provide the best ongoing educational opportunities for all students.

My dedication to the Beecher Community School District extends beyond the campus, as I aspire to represent the educational institution in both the local and state arenas. My enthusiasm for enhancing the district image aligns seamlessly with my candidacy for the MASB Board of Directors. My deep-rooted belief in transformative power of education and my commitment to advancing the district's goals make me an ideal candidate to advocate for the interests of MASB.

My motto is "Passion and positivity can make the impossible happen." You can count on me to share my passion and add to the betterment of the MASB Board of Directors. I truly believe that "We are never in the dark if we are willing to ignite the spark."

I am proud to have been nominated as a delegate and if elected, I will work to grow in my knowledge about MASB.

If you would like to further my discussion, please feel free to contact me at 810.936.1615 or

roshawnda.williams63@gmail.com.

Region 6 (Three-Year Term)



Robert Becker

Barry Intermediate School District, Barry County

**Time served
on this board:**

6 years

Offices held:

President and
Vice President

MASB Certification:

Certified Boardmember Award

Award of Merit

Election Statement:

Michigan must provide a safe learning environment where every student receives a stimulating curriculum of opportunities including academics, arts, sciences, trades and extracurricular offerings guided by highly skilled instructors. We must provide each student with a foundation in reading, writing and mathematics to build upon and unleash their creativity to work in positions not yet created, solving problems that do not yet exist.

My experiences as a classroom teacher, central office administrator for operations and as a school superintendent provide me a multifaceted base of understanding to advocate for student needs and innovative solutions to the myriad of challenges faced in education today.

I am concerned about the fracturing relationship between schools and parents; we need to strengthen this partnership and focus on what is best for students. Schools need to be listening to and involving parents, sharing research and jointly developing strong curriculum. Parents are our strongest ally.

I want to serve on the MASB Board of Directors to make a difference for the students of Michigan. I currently serve our community youth by volunteering on the boards of Court Appointed Special Advocates, Barry County Community Mental Health Authority, Barry Intermediate School District and the Family Support Center of Barry County. I also have served on the MASB Government Relations Committee advocating for positive change for Michigan students. Serving on the MASB Board of

Directors would allow me the opportunity to partner with other strong advocates for Michigan education to make a difference for Michigan children.

Region 6 (Three-Year Term)



Pamela Dickinson INCUMBENT

Comstock Public Schools, Kalamazoo County

**Time served
on this board:**

10 years

Offices held:

President, Vice
President, and
Treasurer

MASB Certification:

Certified Boardmember Award
Award of Merit
Award of Distinction
Master Boardmember Award
Master Diamond Award
Advocacy Specialty
Data Specialty

Election Statement:

Greetings, my name is Pamela Dickinson. I am a member of the Comstock Public Schools Board of Education where I have served as President for the last five years and a board member for nine years.

My professional and personal experiences as a parent, community leader and advocate for public education have prepared me well for the role to represent Region 6.

I would like to continue to serve on the MASB Board of Directors as the Region 6 representative. I currently serve as a Member At-Large on the MASB Board of Directors. I am acutely aware of the many challenges facing our districts as well as the many issues school boards share. I understand the expectation and demands put upon us as servant leaders by our respective communities. I believe that I can make a difference as an advocate at the state level.

As a school board member, I am committed to building equity and creating excellent education opportunities for all students in our state. I bring my passion, experience and commitment to the MASB Board of Directors. I thank you for considering me as a candidate, and I look forward to earning your vote.

Respectfully Submitted,

Pamela Dickinson

Region 6 Representative Candidate

Region 6 (Three-Year Term)



Elizabeth O'Dell

St. Joseph County ISD, St. Joseph County

**Time served
on this board :**

26 years

Offices held:

President, Vice
President, and
Treasurer

MASB Certification:

Certified Boardmember Award
Award of Merit
Award of Distinction
Master Boardmember Award
Master Diamond Award

Election Statement:

I believe the MASB is our collective voice on education at the state level and it provides board members with the opportunity to be informed on educational issues.

I believe it is the Director for the Region's role to ensure that your voice is heard as MASB discusses issues and concerns.

I want to represent you as the Director for Region 6. I have served as an active member of the St. Joseph County ISD for 26 years. I have taken advantage of the opportunities to learn about best practices in how to serve and support the education process in our communities. I have obtained the level 5, Master Diamond award. In my 26 years on the board, I have served in a variety of positions from member of the board to President of the board. My interest and advocacy began when my children entered kindergarten and continues to this day.

I have worked with the parent teacher association, band and athletic booster clubs. I have served on the special education advisory committee. I am an advocate and ally in local, regional and state education. In my county, I have had the pleasure to serve as a delegate to the board membership for MASB membership meetings. I have learned through this process what various boards are concerned about as they present resolutions and amendments to the Board of Directors, which has deepened my understanding of how our collective needs are connected.

I have and will continue to advocate for a strong public education. I along with my children are products of public education. I obtained my bachelor's degree from Ball State University and my graduate degree from Western Michigan University.

Service, advocacy, listening and striving to assist others to make positive change is not new to me. I am a retired CEO of St. Joseph County Community Mental Health and currently use my time as a volunteer for Red Cross Disaster Relief, local substitute teaching and a variety of social action service through my sorority, Delta Sigma Theta Sorority, Incorporated.

I am seeking this position to voice the needs of our small and large communities. I am a champion for public education and with your vote, I can take my commitment to this service to the next level.

Region 6 (Three-Year Term)



Andrew Robinson

Berrien RESA, Berrien County

**Time served
on this board:**

3 years

Offices held:

Treasurer

Election Statement:

I believe education is crucial to strengthening and revitalizing communities, especially communities of color. The rise of technology has amplified the need for education in providing all youth with the skills, knowledge and competency to solve complex human problems. This type of education can propel them to become entrepreneurs; illustrious employees of corporations, healthcare systems, or financial institutions; or leaders of industry who can radically move our nation forward in developing cutting-edge and innovative solutions. Additionally, this level of education can aid our youth in becoming teachers or service leaders who can encourage future youth to braze new frontiers.

MASB plays a significant role in driving this type of education through the expansion of educational programming and services to equip and empower our kids to dream and achieve big. MASB bridges learning gaps by advocating for resources to aid school leaders and districts in creating educational environments that foster growth. This is the reason I would be honored to join the MASB Board of Directors.

Both my education and current work have prepared me to do so. I am on the verge of receiving my Doctor of Education in Organizational Leadership and Development. This milestone has prepared me to assist agencies and institutions in shaping their vision and developing best practices to generate organizational sustainability and drive maximum results, outcomes and metrics. This is evident in my work with Mosaic CCDA and Emerge Innovation Hub. Both nonprofit organizations are devoted to training and providing individuals with the resources to achieve their dreams and think big. Mosaic, a workforce and community development agency in Benton Harbor, and Emerge, an entrepreneurial support organization in Southwest Michigan, create environments of hope, learning and growth for hundreds of future employees and entrepreneurs each year and empower them to become successful contributors to society.

Region 7 (Three-Year Term)



Sharon Lee

Ypsilanti Community Schools, Washtenaw County

**Time served
on this board:**

9 years

Offices held:

President, Vice
President, and
Secretary

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember Award

Master Diamond Award

Advocacy Specialty

Data Specialty

Election Statement:

As a candidate for the MASB Board of Directors, my commitment to education is evident through my nine years of dedicated service on the Ypsilanti Community Schools Board of Education, where I currently hold the position of Vice President. My extensive experience in educational governance has provided me with valuable insights into the challenges and opportunities facing our schools.

I am deeply involved in the Michigan Association of School Boards, participating in various board subcommittees and actively engaging with the community at district events. My volunteer work at Joyful Treats Community Development Corp., led by Ms. Khadija Wallace, underscores my commitment to serving the broader community. By distributing food to the Ypsilanti Community and surrounding areas,

I contribute to the well-being of our residents beyond the realm of education.

Student safety is a top priority for me. I am proud of our collective effort to empower teachers, administrators, and staff through training programs such as A.L.I.C.E., Threat Assessment and Mental Health First Aid. Ensuring a secure environment for our students is crucial, and I am committed to fostering a culture that prioritizes their well-being.

One of the pressing issues we face is youth homelessness. Research has highlighted the alarming rates of homelessness among young adults, a situation that demands our immediate attention. While Ypsilanti Community Schools has commendable programs addressing this concern, I believe that a collaborative, all-encompassing approach is necessary. I am determined to work towards expanding and enhancing initiatives to support homeless youth, ensuring they have the resources and opportunities they need to break free from the cycle of homelessness.

In seeking a position on the MASB Board of Directors, my goal is to leverage my experience, passion, and dedication to effect positive change in education. I believe in the power of collaboration and aim to bring diverse perspectives to the table to address the multifaceted challenges our schools face. I am committed to making informed decisions that benefit all stakeholders, with a focus on student success, safety and well-being. Your vote for me is a vote for a stronger, more inclusive education system that prepares our youth for a brighter future. Together, let's build a foundation for excellence in education and ensure that no student is left behind.

Region 7 (Three-Year Term)



Michael McVey

Saline Area Schools, Washtenaw County

Time served on this board:

7 years

Offices held:

President, Vice
President, and
Secretary

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember Award

Master Diamond Award

Master Platinum Award

President's Award of Recognition

Advocacy Specialty

Election Statement:

It has been my honor to have spent over 40 years serving students, teachers, schools and educational organizations. I have gained a wealth of experience that has served me well during my service as a trustee.

I began my career in the classroom as an ELA and Special Education teacher. I also taught ESL for a year in Japan. After authoring a book for teachers and parents, "Meeting the Internet Challenge," I shifted gears to help train teachers at The University of Arizona. I earned a doctorate in Education and trained to be a school administrator.

That career path was altered when I became a professor of Teacher Education at Eastern Michigan University. In that role, I earned a reputation for my ability to explain policy issues and plan strategically. Most recently, I have been working with faculty and students as we manage both the disruption and the potential of AI in our classrooms.

Seven years ago, I sought a seat on our local school board because I wanted to be part of an engaged board focused on the needs of our students and the community. I was pleased to discover that the solid expertise of MASB was there to assist us as we worked through our district's challenges.

Since I was elected trustee for Saline Area Schools, I have served as that board's Secretary, Vice President and President. I was also the Washtenaw Association of School Boards president.

From my first day as a trustee, I embraced MASB's CBA program and was recently notified that I will receive the President's Award this spring. I am honored by that recognition.

MASB takes principled stances on current educational issues and provides much-needed guidance about legislative initiatives. I recently began serving on the Governmental Relations Committee and have enjoyed our vigorous debates in service of the districts we serve.

MASB has offered clear guidance, excellent legal support and superb trustee development. For those (and other) reasons, I am proud to run for a seat on its Board of Directors and to represent Region 7. Service on the Board of Directors would provide me an excellent opportunity to help MASB stay the course and continue providing such excellent support to newly elected and long-serving trustees.

Region 7 (Three-Year Term)



Jack Temsey

Eaton RESA, Eaton County

**Time served
on this board :**

7 years

Offices held:

President, Vice
President, Secretary
and Treasurer

**Time served on
another board :**

8 years

Potterville
Public Schools

Offices held:

Secretary and
Treasurer

MASB Certification:

Certified Boardmember Award
Award of Merit
Award of Distinction
Master Boardmember Award
Master Diamond Award
Master Platinum Award
Advocacy Specialty
Data Specialty

Election Statement:

As a Board of Education Trustee, I feel we are the voice for our children. We need to utilize this voice to ensure we can offer our children the education they deserve, regardless of the struggles we face behind the scenes. We need to direct this voice to those that create legislation we feel will adversely affect public education and remember to offer praise to those that show us favor and offer to help. I believe the voice of our boards and communities can make a difference.

I have strived to become the best board member I can be. The way I have tried to accomplish this is to become certified through the MASB's CBA program. I have gained a wealth of knowledge by attending classes, conferences and other various events as well as networking with board members from around the state.

Public education is as diverse as our country. There are no single fix-all solutions that work for every school district. I feel bringing the voice of small communities and small districts to the forefront is important. I would like to continue advocating to provide adequate and equitable funding for ALL districts. Adequate funding is sufficient funding to provide basic schooling. Equitable funding is based on fairness.

I have served the Potterville Public Schools Board of Education for eight years. During this time, I served on the Policy, Community Relations and Technology Committees, as well as Secretary and Treasurer of the board. I have been an Eaton RESA Trustee for seven years, serving on the Building and Grounds and Finance and Audit Committees as well as Secretary, Vice President and Treasurer. I am currently serving again as President.

Additionally, I have served MASB as a member of the Curriculum and Instruction Committee, Government Relations Committee plus served as its Vice Chairman. I just concluded my term on the Resolutions and Bylaws committee as its Vice Chairman and am currently serving again on the Government Relations Committee.

I would be honored to serve on the MASB Board of Directors, to represent you, our Region, and our students plus bring your voices to the table to further benefit the future for public education.

Region 7 (Three-Year Term)



Mary Vincent

Monroe Public Schools, Monroe County

**Time served
on this board:**

2 years

Offices held:

Secretary

MASB Certification:

Certified Boardmember Award

Award of Merit

Advocacy Specialty

Data Specialty

Election Statement:

BACKGROUND:

I earned my bachelor's degree in K-12 music education and my master's degree in K-12 administration and educational leadership. I was a public-school music teacher in southeast Michigan for 16 years – I have taught all grade levels, Y5 - 12, and a variety of content areas including general music, band, entrepreneurship and technology. My years of service have given me insights into the changing needs of our students, the new realities in our classrooms, and the important roles teachers, support staff and administrators play in the lives of our students and our community.

I serve on the Monroe Public Schools Board of Education and I am entering my second year as board secretary. I enjoy learning and I take every opportunity to educate myself about effective governance and how to be an effective board member. Since May 2023, I have earned an Award of Merit, Data Specialty, Advocacy Specialty and I am a member of the MASB Resolutions and Bylaws Committee.

PERSPECTIVES ON EDUCATION:

I believe our institutions are compelled to provide educational experiences and environments where all students and families are valued and supported. It is my belief that curricula and learning opportunities must provide high-quality content that reflects the people, the histories and the experiences of the communities we serve. I believe children are more than test scores and that school districts, along with community partners, need to prioritize individual student growth and well-being above summarized standardized test data.

WHY I WISH TO SERVE ON THE BOARD OF DIRECTORS:

One of my main goals as a board member is to advocate for our students and families by amplifying the voices of our school community members. I view the opportunity to serve on the MASB Board of Directors to continue this work on a larger scale. Region 7 embodies complex diversity, and my goal is to express the distinct needs represented in our districts at the MASB board table.

There is significant potential to increase MASB organizational engagement in southeastern Michigan. Increased association engagement will have a ripple effect. Increased MASB participation leads to increased board member development which leads to more effective governance which leads to positive trends in district outcomes. I believe serving on the Board of Directors will provide the needed stimulus to initiate conversations surrounding MASB opportunities while strengthening the network connecting our area school boards.

Region 7 (Three-Year Term)



Dale Wingerd INCUMBENT

Clinton Community Schools, Lenawee County

**Time served
on this board:**

17 years

Offices held:

President and
Secretary

**Time served on
another board:**

2 years
Lenawee ISD

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember Award

Master Diamond Award

Master Platinum Award

President's Award of Recognition

Election Statement:

I would like to continue serving on the MASB Board of Directors for Region 7. Education is important to me. Serving as a director, I have continued to expand my knowledge as well as serving the learners of the great state of Michigan. I feel you never have enough knowledge; continued learning is important.

I have served on several committees through my two terms with MASB. If I am reelected, I will continue to provide guidance to the learners of this great state of Michigan.

Region 8 (Three-Year Term)



Melandie Hines

Wayne Westland Community Schools, Wayne County

**Time served
on this board:**

10 years

Offices held:

Vice President
and Secretary

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember Award

Election Statement:

I have served on the Wayne Westland Board of Education for 10 years. In 2018, I was able to get a \$150 million bond passed successfully in six communities: Wayne, Westland, Dearborn Heights, Romulus and Inkster. I am a Master Boardmember with MASB. Additionally, I just got a \$24.5 million bond passed for the Westwood Community Schools. I'm working on a skill trades program with the Taylor Career Technical Center. I enjoy helping to bring funds to the local school districts. I am a true public servant.

Region 8 (Three-Year Term)



Birgit McQuiston INCUMBENT

Lake Orion Community Schools, Oakland County

**Time served
on this board:**

12 years

Offices held:

President, Vice
President, and
Secretary

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember Award

Master Diamond Award

Master Platinum Award

President's Award of Recognition

Advocacy Specialty

Data Specialty

Election Statement:

I believe our children are our future, and advocating for their education while leading our districts is our high calling. Serving on the Lake Orion Board of Education, the Oakland County School Boards Association Board of Directors and the MASB Board of Directors is a distinct privilege that I value and am deeply committed to.

In my three years on the MASB Board of Directors, I have served on the Executive, Finance and Policy Committees. I currently serve as the Chair of the Government Relations Committee and have been appointed by the State Board of Education as the MASB representative to a three-year term on the Special Education Advisory Committee, which advises the State Board and the Michigan Department of Education on the needs of students with special challenges. I have learned so much by serving my community, county and state and hope to continue serving in these areas.

It is my desire to be a part of the ongoing work of developing outstanding board leaders and to advocate for equitable and exceptional public education for ALL students. I fully support and embrace the vision and mission of MASB. It would be an honor to continue serving Region 8 on the MASB Board of Directors.

Region 8 (Three-Year Term)



Evelyn Pridemore

Redford Union School District, Wayne County

**Time served
on this board:**

11 years

Offices held:

President, Vice
President,
Secretary and
Treasurer

Election Statement:

I have served my local district for almost 12 years and have discovered a passion for the work of creating equitable education opportunities for every student in the state of Michigan. I have been through deficit, declining enrollment and the unprecedented changes COVID brought to education. I have held every position from trustee to my current role as President. In addition, I was recently appointed to the leadership team for WCASB. I have helped guide my district through two superintendent searches, a multi-million-dollar bond initiative, served on policy, finance, curriculum and facilities committees.

On a personal note, I have a wonderful husband of 36 years, three amazing sons, two beautiful daughters-in-law and the joy of my life three awesome grandbabies. I say all of that to say this: every single child from my special needs grandson to my little baby granddaughter should have people fighting for their right to quality education. In addition to the children, the people who choose every day to enter a school building and pour into the lives this state's most valuable asset deserve to work in environments that are well funded, top in the country and where their daily sacrifices are valued.



The mission of the Michigan Association of School Boards is to provide high-quality educational leadership services for all Michigan boards of education, and to advocate for an equitable and exceptional public education for all students.

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**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 12, 2024**

Report #23-49

SUBJECT: For Action – Policy Adoption

RECOMMENDATION:

The Superintendent recommends the Board of Education adopt the policy updates listed below.

November 2023 Updates

Revised Policy – 0122	Board Powers
Revised Policy – 1420	School Administrator Evaluation
Reissued Policy – 3130	Assignment and Transfer
Revised Policy – 3131	Staff Reductions/Recalls
Revised Policy - 3220	Professional Staff Evaluation

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 12, 2024**

SUBJECT: POLICY – **First Reading**

RECOMMENDATION:

The Superintendent recommends the Board of Education approve the policy updates listed below at second reading.

Volume 38, No. 1

New Policy – 1540	Administrative Staff Reductions/Recalls
Revised Policy – 2370.01	Online/Blended Learning Program
Revised Policy – 7540.03	Student Technology Acceptable Use and Safety
Revised Policy – 8305	Information Security (technical correction & update)
Revised Policy – 8351	Free and Reduced-Price Meals

November 2023 Updates

Reissued Policy - 3120	Employment of Professional Staff
Reviewed Policy – 3132	Vacancies
Reissued Policy – 3139	Staff Discipline
Reviewed Policy - 3140	Termination and Resignation
Revised Policy – 3142	Probationary Teachers

Current Policy Updates

Revised Policy – 0151	Organizational Meeting
Revised Policy – 0167.3	Public Participation at Board Meetings

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
FEBRUARY 12, 2024**

Report #23-50

FOR ACTION

Subject:

2024 Building and Site Bonds Series II Authorizing Resolution

Recommendation:

The Superintendent recommends the Board of Education approve the resolution to issue bonds in the principal sum of not to exceed Fifty-Eight Million Dollars (\$58,000,000)

Statement of Purpose:

The purpose of this resolution is to authorize the sale of unlimited tax bonds, the proceeds of which will be used for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites

Budget Impact:

There is no impact to the General Fund of the District.

Historical Perspective:

Under the terms of Public Act 451 of 1976, as amended, the School District is authorized to issue bonds.

Discussion of Options:

The Board of Education can entertain a motion to adopt the resolution as presented, or reject the resolution.

Rationale for Recommendation:

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefore, in one or more series. The ballot proposal having received sufficient votes was approved. In order to fund construction activities for the second series of the project, we must obtain bond proceeds.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a lifelong learner and contribute as a citizen of our global society.

**WAVERLY COMMUNITY SCHOOLS
RESOLUTION AUTHORIZING THE ISSUANCE
AND DELEGATING THE SALE OF BONDS
AND OTHER MATTERS RELATING THERETO**

Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan (the “Issuer”)

A regular meeting of the board of education of the Issuer (the “Board”) was held in the _____, within the boundaries of the Issuer, on the 12th day of February, 2024, at _____ o’clock in the ____m. (the “Meeting”).

The Meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. On May 4, 2021, the qualified electors of the Issuer voted in favor of bonding the Issuer for the sum of not to exceed One Hundred Twenty-Five Million Dollars (\$125,000,000), the proceeds to be used for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites (the “Project”); and

2. Prior to the issuance of bonds, the Issuer must either achieve qualified status or secure prior approval of the bonds from the Michigan Department of Treasury (the “Department of Treasury”) pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The second series of bonds of the Issuer aggregating the principal sum of not to exceed Fifty-Eight Million Dollars (\$58,000,000) be issued for the purpose of paying a part of the cost of the Project. The bonds shall be designated 2024 School Building and Site Bonds, Series II (General Obligation – Unlimited Tax) (the “Bonds”).

2. The Bonds shall be dated the date of delivery; shall be numbered consecutively in the direct order of maturity from 1 upwards; shall be fully registered Bonds as to principal and interest; shall be issued in denominations of \$5,000 or integral multiples thereof; shall bear interest at a rate or rates to be hereafter determined not less than one percent (1%) per annum and not exceeding six percent (6%) per annum, payable on November 1, 2024, or such other date as may be established at the time of sale, and semiannually thereafter on the first day of May and

November in each year; and shall mature on May 1 and November 1 in each year as follows or as may be otherwise established at the time of sale:

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
May 1, 2025	\$440,000	May 1, 2040	\$1,540,000
May 1, 2026	730,000	May 1, 2041	1,635,000
May 1, 2027	665,000	May 1, 2042	1,730,000
May 1, 2028	730,000	May 1, 2043	1,820,000
May 1, 2029	790,000	May 1, 2044	1,925,000
May 1, 2030	875,000	May 1, 2045	2,030,000
May 1, 2031	950,000	May 1, 2046	2,135,000
May 1, 2032	1,030,000	May 1, 2047	2,240,000
May 1, 2033	1,070,000	May 1, 2048	2,355,000
May 1, 2034	1,115,000	May 1, 2049	2,470,000
May 1, 2035	1,180,000	May 1, 2050	2,595,000
May 1, 2036	1,240,000	May 1, 2051	2,725,000
May 1, 2037	1,310,000	May 1, 2052	5,660,000
May 1, 2038	1,385,000	May 1, 2053	5,940,000
May 1, 2039	1,460,000	May 1, 2054	6,230,000

The interest on any one Bond shall be at one rate only, and all Bonds maturing in any one year must carry the same interest rate. No bid will be considered for a price less than 99% or greater than 118% of the par value.

The Superintendent or the Director of Finance and Operations of the Issuer (each an “Authorized Officer”) is authorized to adjust the maturity schedule and principal amounts pursuant to the recommendation of the Issuer’s financial consultant.

The principal of the Bonds and the interest thereon shall be payable in lawful money of the United States of America at or by a bank or trust company authorized to do business in Michigan (the “Paying Agent” or “Bond Registrar”), or such successor paying agent-bond registrar as may be approved by the Issuer, on each semiannual interest payment date and the date of each principal maturity but only to persons whose names are in the register of the Paying Agent as of the close of business on the 15th day of the month preceding any interest payment date. The Issuer may designate additional co-paying agents/bond registrars within or without the State of Michigan as deemed desirable by the Issuer.

A. Mandatory Redemption - Term Bonds.

Bonds maturing in any year are eligible for designation by the original purchaser at the time of sale as serial bonds or term bonds, or both. However, principal maturities designated as term bonds shall be subject to mandatory redemption, in part, by lot, at par and accrued interest on May 1st or November 1st of the year in which the Bonds are presently scheduled to mature. Each maturity of term Bonds and serial Bonds must carry the same interest rate. Any such designation must be made within one (1) hour of the Bond sale.

When term Bonds are purchased by the Issuer and delivered to the Paying Agent for cancellation or are redeemed in a manner other than by mandatory redemption, the principal amount of the term Bonds affected shall be reduced by the principal amount of the Bonds so redeemed or purchased in the order determined by the Issuer.

B. Optional Redemption.

Bonds of this issue maturing from November 1, 2024 through May 1, 2034, shall not be subject to redemption prior to maturity. The Bonds or portions of Bonds maturing on or after November 1, 2034, are subject to redemption prior to maturity at the option of the Issuer in multiples of \$5,000 in such order as the Issuer may determine, by lot within any maturity, on any date occurring on or after May 1, 2034, at par and accrued interest to the date fixed for redemption.

Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the Registered Owner at the registered address shown on the registration books kept by the Paying Agent. Bonds shall be called for redemption in multiples of \$5,000, and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000, and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the Registered Owner thereof. No further interest payment on the Bonds or portions of Bonds called for redemption shall accrue after the date fixed for redemption, whether presented for redemption, provided funds are on hand with the Paying Agent to redeem the same.

If less than all of the Bonds of any maturity shall be called for redemption prior to maturity, unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

3. Book Entry. Unless otherwise requested by the initial purchaser, the ownership of one fully registered bond for each maturity, in the aggregate principal amount of such maturity, shall be registered in the name of Cede & Co., as nominee of The Depository Trust Company (“DTC”). So long as the Bonds are in the book entry form only, the Paying Agent shall comply with the terms of the Blanket Issuer Letter of Representations to be entered into between the Issuer and DTC, which provisions shall govern registration, notices and payment, among other things, and which provisions are incorporated herein with the same effect as if fully set forth herein. An Authorized Officer is authorized and directed to enter into the Blanket Issuer Letter of Representations with DTC in such form as determined by an Authorized Officer, in consultation with bond counsel, to be necessary and appropriate. In the event the Issuer determines that the continuation of the system of book entry only transfer through DTC (or a successor securities depository) is not in the best interest of the DTC participants, beneficial owners of the Bonds, or the Issuer, the Issuer will notify the Paying Agent, whereupon the Paying Agent will notify DTC of the availability through DTC of the bond certificates. In such event, the Issuer shall issue and the Paying Agent shall transfer and exchange Bonds as requested by DTC of like principal amount, series and maturity, in authorized denominations to the identifiable beneficial owners in replacement of the beneficial interest of such beneficial owners in the Bonds, as provided herein.

So long as the book-entry-only system remains in effect, in the event of a partial redemption the Paying Agent will give notice to Cede & Co., as nominee of DTC, only, and only Cede & Co. will be deemed to be a holder of the Bonds. DTC is expected to reduce the credit balances of the applicable DTC Participants in respect of the Bonds and in turn the DTC Participants are expected to select those Beneficial Owners whose ownership interests are to be extinguished or reduced by such partial redemptions, each by such method as DTC or such DTC Participants, as the case may be, deems fair and appropriate in its sole discretion.

4. In the event the Bonds are no longer in book entry form only, the following provisions would apply to the Bonds:

Any Bond may be transferred upon the books required to be kept pursuant to this resolution by the person in whose name it is registered, in person or by the registered holder's duly authorized agent, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Paying Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the Issuer shall cause a new Bond or Bonds to be executed and the Paying Agent shall authenticate and deliver said Bond or Bonds for like aggregate principal amount. The Paying Agent shall require the payment of any tax or other governmental charge required to be paid with respect to the transfer to be made by the bondholder requesting the transfer.

The Paying Agent shall keep or cause to be kept, at its principal office, sufficient books for the registration and transfer of the Bonds, which shall at all times during normal business hours be open to inspection by the Issuer; and, upon presentation and surrender for such purpose, the Paying Agent shall, under such reasonable regulations as it may prescribe, transfer or cause to be transferred on said books, Bonds as herein provided.

5. If any Bond shall become mutilated, the Issuer, at the expense of the bondholder, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution for the mutilated Bond upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent and, if this evidence is satisfactory to both the Paying Agent and the Issuer, an indemnity satisfactory to the Paying Agent and the Issuer shall be given and the Issuer, at the expense of the owner, shall furnish or cause to be furnished, and the Paying Agent shall thereupon authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being §§ 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

6. The President and Secretary are authorized to manually sign or cause their facsimile signatures to be affixed to the Bonds in conformity with the above specifications and the Treasurer is authorized and directed to have the Paying Agent's authorized signatory manually sign the Bonds and then cause the Bonds to be delivered to the purchaser thereof upon receipt of the purchase price and accrued interest, if any.

Blank Bonds with the manual or facsimile signatures of the President and Secretary affixed thereto, shall, at the direction of bond counsel and as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

7. There is hereby created a separate depository account to be kept with a bank located in the State of Michigan and insured by the Federal Deposit Insurance Corporation, previously approved as an authorized depository of funds of the Issuer, to be designated 2024 SCHOOL BOND DEBT RETIREMENT FUND (the “DEBT RETIREMENT FUND”), all proceeds from taxes levied for the DEBT RETIREMENT FUND shall be deposited as collected into said fund to be used for the purpose of paying the principal and interest on the Bonds as they mature or are redeemed. Upon receipt of the Bond proceeds from the sale of the Bonds, the accrued interest, if any, shall be deposited in the DEBT RETIREMENT FUND. DEBT RETIREMENT FUND monies may be invested as authorized by law.

Commencing with the 2024 tax levy, there shall be levied upon the tax rolls of the Issuer in each year for the purpose of the DEBT RETIREMENT FUND a sum not less than the amount estimated to be sufficient to pay the principal and interest on the Bonds as such principal and interest fall due, the probable delinquency in collections and funds on hand being taken into consideration in arriving at the estimate. If funds are borrowed from the School Loan Revolving Fund, such funds may be taken into consideration in arriving at the estimated required tax levy. Taxes required to be levied to meet the principal and interest obligations may be without limitation as to rate or amount, as provided by Article IX, Section 6, and Article IX, Section 16, of the Michigan Constitution of 1963.

8. There is hereby created a separate account to be designated 2024 CAPITAL PROJECTS FUND, to which the proceeds of the Bond issue are to be credited.

9. The Bonds shall be in substantially the form attached hereto as Exhibit A and made a part of this resolution by reference.

10. The Secretary is authorized and ordered to publish notice of sale of the Bonds herein authorized in a publication printed in the English language and circulated in this state, which carries as a part of its regular service the notices of the sale of municipal bonds/notes and which has been approved by the Department of Treasury, pursuant to Act 34, Public Acts of Michigan, 2001, as amended, as a publication complying with the qualifications provided in said section, which notice of sale shall be in substantially the form attached hereto as Exhibit B and made a part of this resolution by reference. Upon receipt of express written recommendation of the Issuer’s financial consultant, an Authorized Officer is authorized to award the sale of the Bonds, approve the winning bidder and approve the interest rates and final principal amounts of the Bonds in accordance with the notice of sale and subject to the parameters of this resolution. As an alternative to a public sale, an Authorized Officer is authorized to negotiate the sale of the Bonds to a bank or financial institution. In authorizing the negotiated sale of the Bonds, the Board determines that a competitive sale of the Bonds would be prohibitively more expensive than a negotiated sale, and that a negotiated sale would allow flexibility in the timing, sale and structure of the Bonds in response to changing market conditions. Further, an Authorized Officer is authorized to negotiate the sale of the Bonds to the Michigan Finance Authority pursuant to Act 227, Public Acts of Michigan, 1985, as amended; Act 34, Public Acts of Michigan, 2001, as amended; and other applicable statutory provisions, with said Bonds to bear an original issue date, be payable in the

amounts and on the dates, bear interest at the rates and be subject to redemption as shall be determined in the resolution awarding Bonds to the Michigan Finance Authority.

11. An Authorized Officer, or designee if permitted by law, is authorized to:
 - a. file with the Department of Treasury an application for approval to issue the Bonds, if required, and to pay any applicable fee therefor and, further, within fifteen (15) business days after issuance of the Bonds, file any and all documentation required subsequent to the issuance of the Bonds, together with any statutorily required fee.
 - b. if deemed advisable by the Issuer's financial consultant, request a waiver of the requirement that ratings be obtained from a nationally recognized ratings agency.
 - c. make application for municipal bond insurance if, upon advice of the Issuer's financial consultant, the purchase of municipal bond insurance will be cost effective. The premium for such bond insurance shall be paid by the Issuer from Bond proceeds.
 - d. approve the circulation of a Preliminary Official Statement describing the Bonds.
 - e. execute and deliver the Continuing Disclosure Agreement (the "Agreement") in substantially the same form as set forth in Exhibit C attached hereto, or with such changes therein as the individual executing the Agreement on behalf of the Issuer shall approve, their execution thereof to constitute conclusive evidence of their approval of such changes. When the Agreement is executed and delivered on behalf of the Issuer as herein provided, the Agreement will be binding on the Issuer and the officers, employees and agents of the Issuer, and the officers, employees and agents of the Issuer are authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed, and the Agreement shall constitute, and is made, a part of this resolution, and copies of the Agreement shall be placed in the official records of the Issuer, and shall be available for public inspection at the office of the Issuer. Notwithstanding any other provision of this resolution, the sole remedies for failure to comply with the Agreement shall be the ability of any Bondholder or beneficial owner to take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under the Agreement.

12. Bids for the Bonds shall be conditioned upon the unqualified approving opinion of Thrun Law Firm, P.C., East Lansing, Michigan, bond counsel, the original of such opinion will be furnished without expense to the purchaser of the Bonds at the delivery thereof. Further, Thrun Law Firm, P.C., has informed this Board that it represents no other party in the issuance of the Bonds.

13. The financial consulting firm of Baker Tilly Municipal Advisors, LLC, is appointed as financial consultant to the Issuer with reference to the issuance of the Bonds herein authorized.

14. The Issuer shall furnish Bonds ready for execution at its expense. The Bonds will be delivered without expense to the purchaser at a place to be mutually agreed upon with the purchaser. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Bonds, will be delivered at the time of the delivery of the Bonds.

15. The President or Vice President, the Secretary, the Treasurer, the Superintendent, the Director of Finance and Operations, and/or all other officers, agents and representatives of the Issuer and each of them shall execute, issue and deliver any certificates, statements, warranties, representations, or documents necessary to effect the purposes of this resolution or the Bonds.

16. The officers, agents and employees of the Issuer are authorized to take all other actions necessary and convenient to facilitate the sale and delivery of the Bonds.

17. Immediately after the sale of the Bonds, a certified copy of this resolution shall be filed with the Treasurer of the State of Michigan with the Application for Final Qualification of Bonds, which is approved and attached hereto as Exhibit D.

18. The Issuer covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended (the "Code"), necessary to maintain the exclusion of interest on the Bonds from gross income.

19. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

CJI/clb

EXHIBIT A

**[No.]
UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTIES OF INGHAM, EATON AND CLINTON
WAVERLY COMMUNITY SCHOOLS
2024 SCHOOL BUILDING AND SITE BOND, SERIES II
(GENERAL OBLIGATION - UNLIMITED TAX)**

Rate Maturity Date Date of Original Issue CUSIP No.

REGISTERED OWNER:
PRINCIPAL AMOUNT:

WAVERLY COMMUNITY SCHOOLS, COUNTIES OF INGHAM, EATON AND CLINTON, STATE OF MICHIGAN (the "Issuer"), promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America on the Maturity Date specified above, with interest thereon, from the Date of Original Issue until paid at the Rate specified above on the basis of a 360-day year, 30-day month, payable on November 1, 2024, and semiannually thereafter on the first day of May and November of each year (the "Bond" or "Bonds"). Principal on this Bond is payable at the corporate trust office of _____, MICHIGAN (the "Paying Agent"), upon presentation and surrender hereof. Interest is payable by check or draft mailed to the Registered Owner at the registered address shown on the registration books of the Issuer kept by the Paying Agent as of the close of business on the 15th day of the month preceding any interest payment date. The Issuer may hereafter designate a successor paying agent/bond registrar by notice mailed to the Registered Owner not less than sixty (60) days prior to any interest payment date.

The Bonds, of which this is one, are the second series of bonds to be issued from a total amount of not to exceed \$125,000,000 authorized by the electors of the Issuer. The Bonds are of like date and tenor, except as to denomination, rate of interest and date of maturity, aggregating the principal amount of \$ _____. The Bonds are issued under and in pursuance of the provisions of Act 451, Public Acts of Michigan, 1976, as amended; Act 34, Public Acts of Michigan, 2001, as amended; a majority vote of the qualified electors of the Issuer voting thereon at an election duly called and held on May 4, 2021; and by resolutions duly adopted by the Board of Education of the Issuer on February 12, 2024 and _____, 2024, for the purpose of authorizing issuance of the Bonds by the Issuer.

The series of Bonds of which this is one is issued for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites.

The Issuer has pledged its full faith, credit and resources for the payment of the principal and interest on the Bonds. The Bonds of this issue are payable from ad valorem taxes, which may



be levied without limitation as to rate or amount as provided by Article IX, Section 6, and Article IX, Section 16, of the Michigan Constitution of 1963.

MANDATORY REDEMPTION

The Bonds maturing on _____, 20__, are term Bonds subject to mandatory redemption, in part, by lot, on the redemption dates and in the principal amounts set forth below and at a redemption price equal to the principal amount thereof, without premium, together with accrued interest thereon to the date fixed for redemption. When term Bonds are purchased by the Issuer and delivered to the Paying Agent for cancellation or are redeemed in a manner other than by mandatory redemption, the principal amount of the term Bonds affected shall be reduced by the principal amount of the Bonds so redeemed or purchased in the order determined by the Issuer.

<u>Redemption Dates</u>	<u>Bonds due</u>	<u>Principal Amounts</u>
_____, 20__		\$
_____, 20__		
_____, 20__		
_____, 20__ (maturity)		

OPTIONAL REDEMPTION

Bonds of this issue maturing from November 1, 2024 through May 1, 2034, shall not be subject to redemption prior to maturity. The Bonds or portions of Bonds maturing on or after November 1, 2034, are subject to redemption prior to maturity at the option of the Issuer in multiples of \$5,000 in such order as the Issuer may determine, by lot within any maturity, on any date occurring on or after May 1, 2034, at par and accrued interest to the date fixed for redemption.

Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the Registered Owner at the registered address shown on the registration books kept by the Paying Agent. Bonds shall be called for redemption in multiples of \$5,000 and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000 and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the Registered Owner thereof. No further interest payment on the Bonds or portions of Bonds called for redemption shall accrue after the date fixed for redemption, whether presented for redemption, provided funds are on hand with the Paying Agent to redeem the same.

If less than all of the Bonds of any maturity shall be called for redemption prior to maturity, unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

This Bond is registered as to principal and interest and is transferable, as provided in the resolutions authorizing the Bonds, only upon the books of the Issuer kept for that purpose by the Paying Agent, by the Registered Owner hereof in person or by an agent of the Registered Owner

duly authorized in writing, upon the surrender of this Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the Registered Owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolutions authorizing the Bonds, and upon payment of the charges, if any, therein provided. The Bonds are issuable in denominations of \$5,000, or any integral multiple thereof, not exceeding the aggregate principal amount for each maturity.

It is hereby certified and recited that all acts, conditions and things required to be done, to happen, and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed in due time, form and manner, as required by law.

This Bond shall not be deemed a valid and binding obligation of the Issuer in the absence of authentication by manual execution hereof by the authorized signatory of the Paying Agent.

IN WITNESS WHEREOF, Waverly Community Schools, Counties of Ingham, Eaton and Clinton, State of Michigan, by its Board of Education, has caused this Bond to be signed in the name of the Issuer by the manual or facsimile signature of its President and countersigned by the manual or facsimile signature of its Secretary as of _____, 2024, and to be manually signed by the authorized signatory of the Paying Agent as of the date set forth below.

WAVERLY COMMUNITY SCHOOLS
COUNTIES OF INGHAM, EATON
AND CLINTON
STATE OF MICHIGAN

Countersigned

By _____
Secretary

By _____
President

CERTIFICATE OF AUTHENTICATION

Dated:

This Bond is one of the Bonds described herein.
(Name of Bank)
(City, State)
PAYING AGENT

By _____
Authorized Signatory

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer the Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

The Paying Agent will not effect transfer of this Bond unless the information concerning the transferee requested below is provided.

Name and Address: _____

(Include information for all joint owners if the Bond is held by joint account.)

PLEASE INSERT SOCIAL SECURITY NUMBER OR
OTHER IDENTIFYING NUMBER OF ASSIGNEE

(if held by joint account, insert number for first named transferee)

EXHIBIT B

OPTIONAL DTC BOOK-ENTRY-ONLY

OFFICIAL NOTICE OF SALE

\$58,000,000

**WAVERLY COMMUNITY SCHOOLS
COUNTIES OF INGHAM, EATON AND CLINTON
STATE OF MICHIGAN
2024 SCHOOL BUILDING AND SITE BONDS, SERIES II
(GENERAL OBLIGATION - UNLIMITED TAX)**

BIDS for the purchase of the above 2024 School Building and Site Bonds, Series II (the “Bond” or “Bonds”) will be received electronically on behalf of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan (the “Issuer”), on _____, the ____ day of _____, 2024, until _____.m., prevailing Eastern Time, by the Municipal Advisory Council of Michigan (the “MAC”) via email at munibids@macmi.com. The bids will be opened and read at the MAC at that time. Award of the bid will be made on behalf of the Issuer by an authorized officer of the Issuer by ____ o’clock in the _____.m., prevailing Eastern Time, on that date.

ELECTRONIC BIDS: Bidders submitting signed bids electronically must ensure their bids are received prior to the time and date fixed for receipt of bids. Bidders submitting bids electronically bear the full risk of failed or untimely transmission of their bids, and bidders are encouraged to confirm the timely receipt of their full and complete bids by telephoning the MAC at (313) 963-0420.

PARITY: Bids may be presented via *PARITY* on the date and at the time shown above. To the extent any instructions or directions set forth in *PARITY* conflict with this Notice, the terms of this Notice shall control. For further information about *PARITY*, potential bidders may contact Baker Tilly Municipal Advisors, LLC, at (517) 321-0110 or *PARITY* at (212) 849-5021.

OPTIONAL DTC BOOK-ENTRY-ONLY: Unless otherwise requested by the winning bidder (the “Purchaser”), the Bonds will be initially offered as registered in the name of Cede & Co., as registered owner and nominee for The Depository Trust Company, New York, New York (“DTC”) under DTC’s Book-Entry-Only system of registration. If DTC Book-Entry-Only is used, purchasers of interests in the Bonds (the “Beneficial Owners”) will not receive physical delivery of bond certificates, and ownership by the Beneficial Owners of the Bonds will be evidenced by book-entry-only. As long as Cede & Co. is the registered owner of the Bonds as nominee of DTC, payments of principal and interest payments will be made directly to such registered owner which will in turn remit such payments to the DTC participants for subsequent disbursement to the Beneficial Owners.

BOND DETAILS: Said Bonds will be fully registered Bonds, of the denomination of \$5,000 each or multiples thereof up to the amount of a single maturity, shall be dated the date of delivery, numbered in order of issue from 1 upwards and will bear interest from their dated date payable on November 1, 2024, and semiannually thereafter.

The Bonds will mature on the dates as follows:

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
May 1, 2025	\$440,000	May 1, 2040	\$1,540,000
May 1, 2026	730,000	May 1, 2041	1,635,000
May 1, 2027	665,000	May 1, 2042	1,730,000
May 1, 2028	730,000	May 1, 2043	1,820,000
May 1, 2029	790,000	May 1, 2044	1,925,000
May 1, 2030	875,000	May 1, 2045	2,030,000
May 1, 2031	950,000	May 1, 2046	2,135,000
May 1, 2032	1,030,000	May 1, 2047	2,240,000
May 1, 2033	1,070,000	May 1, 2048	2,355,000
May 1, 2034	1,115,000	May 1, 2049	2,470,000
May 1, 2035	1,180,000	May 1, 2050	2,595,000
May 1, 2036	1,240,000	May 1, 2051	2,725,000
May 1, 2037	1,310,000	May 1, 2052	5,660,000
May 1, 2038	1,385,000	May 1, 2053	5,940,000
May 1, 2039	1,460,000	May 1, 2054	6,230,000

MATURITY ADJUSTMENT: The Issuer reserves the right to decrease the aggregate principal amount of the Bonds after receipt of the bids and prior to final award. Such adjustment, if necessary, will be made in increments of \$5,000 and may be made in any maturity.

ADJUSTMENT TO PURCHASE PRICE: In the event of a maturity adjustment, the purchase price of the Bonds will be adjusted proportionately to the adjustment in principal amount of the Bonds and in such manner as to maintain as comparable an underwriter spread as possible to the winning bid.

TERM BOND OPTION: Bidders shall have the option of designating bonds maturing in any year as serial bonds or term bonds, or both. The bidder must designate whether each of the principal amounts shown above represent a serial maturity or a mandatory redemption requirement for a term bond maturity. There may be more than one term bond maturity. In any event, the above principal amount schedule shall be represented by either serial bond maturities or mandatory redemption requirements, or a combination of both. Any such designation must be made within one (1) hour of the Bond sale.

PAYING AGENT: Principal and interest shall be payable at a bank or trust company qualified to act as a paying agent in Michigan (the "Paying Agent"), or such other Paying Agent as the Issuer may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any change in Paying Agent. In the event the Bonds cease to be held in book entry form only, the Paying Agent will serve as bond registrar and transfer agent, interest shall be paid by check mailed to the owner as shown by the registration books of the Issuer as of the close of business on the 15th day of the month preceding any interest payment date and the Bonds will be transferable only upon the registration books of the Issuer kept by the Paying Agent. See "Optional DTC Book-Entry-Only" above.

PRIOR REDEMPTION:

A. Mandatory Redemption - Term Bonds.

Principal designated by the Purchaser as a term maturity shall be subject to mandatory redemption, in part, by lot, at par and accrued interest on the redemption dates corresponding to the maturities hereinbefore scheduled. When term Bonds are purchased by the Issuer and delivered to the Paying Agent for cancellation or are redeemed in a manner other than by mandatory redemption, the principal amount of the term Bonds affected shall be reduced by the principal amount of the Bonds so redeemed or purchased in the order determined by the Issuer.

B. Optional Redemption.

Bonds of this issue maturing from November 1, 2024 through May 1, 2034, shall not be subject to redemption prior to maturity. The Bonds or portions of Bonds maturing on or after November 1, 2034, are subject to redemption prior to maturity at the option of the Issuer in multiples of \$5,000 in such order as the Issuer may determine, by lot within any maturity, on any date occurring on or after May 1, 2034, at par and accrued interest to the date fixed for redemption.

Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the Registered Owner at the registered address shown on the registration books kept by the Paying Agent. Bonds shall be called for redemption in multiples of \$5,000 and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000 and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the Registered Owner thereof. No further interest payment on the Bonds or portions of Bonds called for redemption shall accrue after the date fixed for redemption, whether presented for redemption, provided funds are on hand with the Paying Agent to redeem the same.

If less than all of the Bonds of any maturity shall be called for redemption prior to maturity unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

INTEREST RATE AND BIDDING DETAILS: The Bonds shall bear interest at a rate or rates not less than one percent (1%) per annum and not exceeding six percent (6%) per annum, to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/100 of 1%, or both. The interest on any one Bond shall be at one rate only. All Bonds maturing in any one year must carry the same interest rate. No proposal for the purchase of less than all of the Bonds or at a price less than 99% or greater than 118% of the par value, or at a price which will cause the true interest cost on the Bonds to be less than one percent (1%) per annum and not to exceed six percent (6%) per annum, will be considered.

PURPOSE AND SECURITY: The Bonds are the second series of bonds that were authorized at an election on May 4, 2021, for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping

school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites. The Bonds will pledge the full faith, credit and resources of the Issuer for payment of the principal and interest thereon, and will be payable from ad valorem taxes, which may be levied without limitation as to rate or amount as provided by Article IX, Section 6, and Article IX, Section 16, of the Michigan Constitution of 1963.

STATE QUALIFICATION: The Bonds are expected to be fully qualified pursuant to Act 92, Public Acts of Michigan, 2005, as amended, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963. Under the terms of said constitutional and statutory provisions, if for any reason the Issuer will be or is unable to pay the principal and interest on the Bonds when due, then the Issuer shall borrow, and the State of Michigan shall lend to it, an amount sufficient to enable the Issuer to make the payment.

AWARD OF BONDS: The Bonds will be awarded to the bidder whose bid produces the lowest true interest cost which is the rate that will discount all future cash payments so that the sum of the present value of all cash flows will equal the Bond proceeds computed from _____, 2024 (the anticipated date of delivery).

LEGAL OPINION: Bids shall be conditioned upon the unqualified approving opinion of Thrun Law Firm, P.C., East Lansing, Michigan, bond counsel, the original of which will be furnished without expense to the Purchaser of the Bonds at the delivery thereof. The fees of Thrun Law Firm, P.C. for services rendered in connection with such approving opinion are expected to be paid from Bond proceeds. Except to the extent necessary to issue its approving opinion as to the validity of the above Bonds, Thrun Law Firm, P.C. has not been requested to examine or review, and has not examined or reviewed, any financial documents, statements or other materials that have been or may be furnished in connection with the authorization, marketing or issuance of the Bonds and, therefore, has not expressed and will not express an opinion with respect to the accuracy or completeness of any such financial documents, statements or materials.

TAX MATTERS: In the opinion of bond counsel, assuming continued compliance by the Issuer with certain requirements of the Internal Revenue Code of 1986, as amended (the “Code”), interest on the Bonds is excluded from gross income for federal income tax purposes, as described in the opinion, and the Bonds and interest thereon are exempt from all taxation in the State of Michigan, except inheritance and estate taxes and taxes on gains realized from the sale, payment or other disposition thereof. The Issuer has covenanted to comply with certain requirements of the Code necessary to continue the exclusion of interest on the Bonds from gross income for federal income tax purposes.

OFFICIAL STATEMENT: Upon the sale of the Bonds, the Issuer will publish an Official Statement in substantially the same form as the Preliminary Official Statement, subject to minor additions, deletions and revisions as required to complete the Preliminary Official Statement. Promptly after the sales date, but in no event later than seven (7) business days after such date, the Issuer will provide the Purchaser with either a reasonable number of final Official Statements or a reasonably available electronic version of the same. The Issuer will determine which format will be provided. The Purchaser agrees to supply to the Issuer all necessary pricing information and any underwriter identification necessary to complete the Official Statement within twenty-four

(24) hours after the award of Bonds. Additional copies of the final Official Statement may be obtained up to three months following the sale of the Bonds by a request and payment of costs to the financial consultant. The Issuer agrees to provide to the Purchaser at closing a certificate executed by appropriate officers of the Issuer acting in their official capacities, to the effect that as of the date of delivery the information contained in the Official Statement, and any supplement to the Official Statement, relating to the Issuer and the Bonds are true and correct in all material respects, and that the Official Statement does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading.

CONTINUING DISCLOSURE: As more particularly described in the Official Statement, the Issuer will agree in the bond resolution or sales resolution to provide or cause to be provided, in accordance with the requirements of Rule 15c2-12 (the “Rule”) promulgated by the Securities and Exchange Commission, (i) on or prior to the end of the sixth month after the end of the fiscal year of the Issuer, commencing with the fiscal year ended June 30, 2024, certain annual financial information and operating data, including audited financial statements for the preceding fiscal year, generally consistent with the information contained or cross-referenced in the Official Statement relating to the Bonds, (ii) timely notice of the occurrence of certain significant events with respect to the Bonds and (iii) timely notice of a failure by the Issuer to provide the required annual financial information on or before the date specified in (i) above.

BOND INSURANCE: In the event the Purchaser elects to obtain bond insurance for the Bonds, all costs and expenses related to such bond insurance shall be the responsibility of the Purchaser. The failure of such bond insurance to be issued at or before delivery of the Bonds shall not be a basis for the Purchaser to refuse to accept delivery of the Bonds. In the event the Purchaser obtains bond insurance, the bond insurer shall not be entitled to be designated as an addressee of any bond counsel opinion related to the Bonds, nor shall the bond insurer be entitled to a reliance letter associated with the same. If the Purchaser obtains bond insurance, the Issuer agrees only to insert any reasonable and necessary insurance language in the Bonds.

CERTIFICATION REGARDING “ISSUE PRICE”: Please see Appendix ___ to the Preliminary Official Statement for the Bonds, dated _____, 2024, for information and requirements concerning establishing the issue price for the Bonds.

CLOSING DOCUMENTS: Drafts of all closing documents, including the form of Bond and bond counsel’s legal opinion, may be requested from Thrun Law Firm, P.C. Final closing documents will be in substantially the same form as the drafts provided. Closing documents will not be modified at the request of a bidder, regardless of whether the bidder’s proposal is accepted.

DELIVERY OF BONDS: The Issuer will furnish Bonds ready for execution at its expense. Bonds will be delivered without expense to the Purchaser at a place to be mutually agreed upon with the Purchaser. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Bonds, will be delivered at the time of the delivery of the Bonds. If the Bonds are not tendered for delivery by twelve o’clock, noon, prevailing Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if the 45th day is not a business day, the Purchaser may on that day, or any time thereafter until delivery of the Bonds, withdraw the proposal by serving notice of cancellation in writing, on the undersigned. Accrued interest to the date of delivery of the Bonds shall be paid by the Purchaser at the time of

delivery. Payment for the Bonds shall be made in federal reserve funds. Unless the Purchaser furnishes the Paying Agent with a list giving the denominations and names in which it wishes to have the certificates issued at least five (5) business days prior to delivery of the Bonds, the Bonds will be delivered in the form of a single certificate for each maturity registered in the name of the Purchaser, subject to the election under the “Optional DTC Book-Entry-Only” provisions herein.

CUSIP NUMBERS: CUSIP numbers will be printed on the Bonds at the option of the Purchaser; however, neither the failure to print CUSIP numbers nor any improperly printed CUSIP numbers shall be cause for the Purchaser to refuse to take delivery of and pay the purchase price for the Bonds. Application for CUSIP numbers will be made by Baker Tilly Municipal Advisors, LLC, municipal advisor to the Issuer. The CUSIP Service Bureau’s charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

BIDDER CERTIFICATION - NOT “IRAN-LINKED BUSINESS”: By submitting a bid, the bidder shall be deemed to have certified that it is not an “Iran-Linked Business” as defined in Act 517, Public Acts of Michigan, 2012; MCL 129.311, et seq.

FURTHER INFORMATION may be obtained from Baker Tilly Municipal Advisors, LLC, 2852 Eyde Parkway, Suite 150, East Lansing, Michigan 48823, telephone: (517) 321-0110.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

Secretary, Board of Education

EXHIBIT C
FORM OF
CONTINUING DISCLOSURE AGREEMENT

§ _____
WAVERLY COMMUNITY SCHOOLS
COUNTIES OF INGHAM, EATON AND CLINTON
STATE OF MICHIGAN
2024 SCHOOL BUILDING AND SITE BONDS, SERIES II
(GENERAL OBLIGATION - UNLIMITED TAX)

This Continuing Disclosure Agreement (the “Agreement”) is executed and delivered by Waverly Community Schools, Counties of Ingham, Eaton and Clinton, State of Michigan (the “Issuer”), in connection with the issuance of its \$ _____ 2024 School Building and Site Bonds, Series II (General Obligation - Unlimited Tax) (the “Bonds”). The Bonds are being issued pursuant to resolutions adopted by the Board of Education of the Issuer on February 12, 2024 and _____, 2024 (together, the “Resolution”). The Issuer covenants and agrees as follows:

SECTION 1. Purpose of the Disclosure Agreement. This Agreement is being executed and delivered by the Issuer for the benefit of the Bondholders and in order to assist the Participating Underwriter in complying with the Rule. The Issuer acknowledges that this Agreement does not address the scope of any application of Rule 10b-5 promulgated by the SEC pursuant to the 1934 Act to the Annual Reports or notices of the Listed Events provided or required to be provided by the Issuer pursuant to this Agreement.

SECTION 2. Definitions. In addition to the definitions set forth in the Resolution, which apply to any capitalized term used in this Agreement unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

“Annual Report” shall mean any Annual Report provided by the Issuer pursuant to, and as described in, Sections 3 and 4 of this Agreement.

“Bondholder” means the registered owner of a Bond or any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including any person holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Bond for federal income tax purposes.

“Dissemination Agent” means any agent designated as such in writing by the Issuer and which has filed with the Issuer a written acceptance of such designation, and such agent’s successors and assigns.

“EMMA” shall mean the MSRB’s Electronic Municipal Market Access which provides continuing disclosure services for the receipt and public availability of continuing disclosure documents and related information required by Rule 15c2-12 promulgated by the SEC.

“Financial Obligation” shall mean (a) a debt obligation, (b) a derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation, or (c) a guarantee of (a) or (b) provided; however, that a “Financial Obligation” shall not include any municipal security for which a final official statement has been provided to the MSRB consistent with the Rule.

“Listed Events” shall mean any of the events listed in Section 5(a) of this Agreement.

“MSRB” shall mean the Municipal Securities Rulemaking Board.

“1934 Act” shall mean the Securities Exchange Act of 1934, as amended.

“Official Statement” shall mean the final Official Statement for the Bonds dated _____, 2024.

“Participating Underwriter” shall mean any of the original underwriters of the Bonds required to comply with the Rule in connection with the offering of the Bonds.

“Resolution” shall mean the resolutions duly adopted by the Issuer authorizing the issuance, sale and delivery of the Bonds.

“Rule” shall mean Rule 15c2-12 promulgated by the SEC pursuant to the 1934 Act, as the same may be amended from time to time.

“SEC” shall mean the Securities and Exchange Commission.

“State” shall mean the State of Michigan.

SECTION 3. Provision of Annual Reports.

(a) Each year, the Issuer shall provide, or shall cause the Dissemination Agent to provide, on or prior to the end of the sixth month after the end of the fiscal year of the Issuer commencing with the fiscal year ending June 30, 2024, to EMMA an Annual Report for the preceding fiscal year which is consistent with the requirements of Section 4 of this Agreement. Currently, the Issuer’s fiscal year ends on June 30. In each case, the Annual Report may be submitted as a single document or as separate documents comprising a package, and may include by specific reference other information as provided in Section 4 of this Agreement; provided, however, that if the audited financial statements of the Issuer are not available by the deadline for filing the Annual Report, they shall be provided when and if available, and unaudited financial statements in a format similar to the financial statements contained in the Official Statement shall be included in the Annual Report.

(b) The Annual Report shall be submitted to EMMA either through a web-based electronic submission interface or through electronic computer-to-computer data connections with EMMA in accordance with the submission process, document format and configuration requirements established by the MSRB. The Annual Report shall also include all related information required by MSRB to accurately identify: (i) the category of information being provided; (ii) the period covered by the Annual Report; (iii) the issues or specific securities to which the Annual Report is related (including CUSIP number, Issuer name, state, issue description/securities name, dated date, maturity date, and/or coupon rate); (iv) the name of any

obligated person other than the Issuer; (v) the name and date of the document; and (vi) contact information for the Dissemination Agent or the Issuer's submitter.

(c) If the Issuer is unable to provide to EMMA an Annual Report by the date required in subsection (a), the Issuer shall send a notice in a timely manner to the MSRB in substantially the form attached as Appendix A.

(d) If the Issuer's fiscal year changes, the Issuer shall send a notice of such change to the MSRB in substantially the form attached as Appendix B. If such change will result in the Issuer's fiscal year ending on a date later than the ending date prior to such change, the Issuer shall provide notice of such change to the MSRB on or prior to the deadline for filing the Annual Report in effect when the Issuer operated under its prior fiscal year. Such notice may be provided to the MSRB along with the Annual Report, provided that it is filed at or prior to the deadline described above.

SECTION 4. Content of Annual Reports. The Issuer's Annual Report shall contain or include by reference the following:

(a) audited financial statements of the Issuer prepared pursuant to State laws, administrative rules and guidelines and pursuant to accounting and reporting policies conforming in all material respects to generally accepted accounting principles as applicable to governmental units as such principles are prescribed, in part, by the Financial Accounting Standards Board and modified by the Government Accounting Standards Board and in effect from time to time; and

(b) additional annual financial information and operating data as set forth in the Official Statement under "CONTINUING DISCLOSURE".

Any or all of the items listed above may be included by specific reference to other documents, including official statements of debt issues of the Issuer or related public entities, which previously have been provided to each of the Repositories or filed with the SEC. If the document included by specific reference is a final official statement, it must be available from the MSRB. The Issuer shall clearly identify each such other document so included by reference.

SECTION 5. Reporting of Significant Events.

(a) The Issuer covenants to provide, or cause to be provided, notice in a timely manner not in excess of ten business days of the occurrence of any of the following events with respect to the Bonds in accordance with the Rule:

- (1) principal and interest payment delinquencies;
- (2) non-payment related defaults, if material;
- (3) unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) substitution of credit or liquidity providers, or their failure to perform;
- (6) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;

- (7) modifications to rights of security holders, if material;
- (8) bond calls, if material, and tender offers;
- (9) defeasances;
- (10) release, substitution, or sale of property securing repayment of the securities, if material;
- (11) rating changes;
- (12) bankruptcy, insolvency, receivership or similar event of the Issuer or other obligated person;
- (13) the consummation of a merger, consolidation, or acquisition involving the Issuer or other obligated person or the sale of all or substantially all of the assets of the Issuer or other obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (15) incurrence of a Financial Obligation of the Issuer or other obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the Issuer or other obligated person, any of which affect security holders, if material;
- (16) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the Issuer or other obligated person, any of which reflect financial difficulties.

(b) Whenever the Issuer obtains knowledge of the occurrence of a Listed Event, the Issuer shall as soon as possible determine if such event would constitute material information for the Bondholders, provided that any event other than those listed under Section 5(a)(2), (6), (7), (8), (10), (13), (14) or (15) above will always be deemed to be material. Events listed under Section 5(a)(6) and (8) above will always be deemed to be material except with respect to that portion of those events which must be determined to be material.

(c) The Issuer shall promptly cause a notice of the occurrence of a Listed Event, determined to be material in accordance with the Rule, to be electronically filed with EMMA, together with a significant event notice cover sheet substantially in the form attached as Appendix C. In connection with providing a notice of the occurrence of a Listed Event described in Section 5(a)(9) above, the Issuer shall include in the notice explicit disclosure as to whether the Bonds have been escrowed to maturity or escrowed to call, as well as appropriate disclosure of the timing of maturity or call.

(d) The Issuer acknowledges that the “rating changes” referred to above in Section 5(a)(11) of this Agreement may include, without limitation, any change in any rating on the Bonds or other indebtedness for which the Issuer is liable, or on any indebtedness for which the State is liable.

(e) The Issuer acknowledges that it is not required to provide a notice of a Listed Event with respect to credit enhancement when the credit enhancement is added after the primary offering of the Bonds, the Issuer does not apply for or participate in obtaining such credit enhancement, and such credit enhancement is not described in the Official Statement.

SECTION 6. Termination of Reporting Obligation.

(a) The Issuer's obligations under this Agreement shall terminate upon the legal defeasance of the Resolution or the prior redemption or payment in full of all of the Bonds.

(b) This Agreement, or any provision hereof, shall be null and void in the event that the Issuer (i) receives an opinion of nationally recognized bond counsel, addressed to the Issuer, to the effect that those portions of the Rule, which require such provisions of this Agreement, do not or no longer apply to the Bonds, whether because such portions of the Rule are invalid, have been repealed, amended or modified, or are otherwise deemed to be inapplicable to the Bonds, as shall be specified in such opinion, and (ii) delivers notice to such effect to the MSRB.

SECTION 7. Dissemination Agent. The Issuer, from time to time, may appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Agreement, and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent.

SECTION 8. Amendment. Notwithstanding any other provision of this Agreement, this Agreement may be amended, and any provision of this Agreement may be waived to the effect that:

(a) such amendment or waiver is made in connection with a change in circumstances that arises from a change in legal requirements, a change in law or a change in the identity, nature or status of the Issuer, or the types of business in which the Issuer is engaged;

(b) this Agreement as so amended or taking into account such waiver, would have complied with the requirements of the Rule at the time of the primary offering of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances, in the opinion of independent legal counsel; and

(c) such amendment or waiver does not materially impair the interests of the Bondholders, in the opinion of independent legal counsel.

If the amendment or waiver results in a change to the annual financial information required to be included in the Annual Report pursuant to Section 4 of this Agreement, the first Annual Report that contains the amended operating data or financial information shall explain, in narrative form, the reasons for the amendment and the impact of such change in the type of operating data or financial information being provided. If the amendment or waiver involves a change in the accounting principles to be followed in preparing financial statements, the Annual Report for the year in which the change is made shall present a comparison between the financial statements or information prepared based on the new accounting principles and those prepared based on the former accounting principles. The comparison should include a qualitative discussion of such differences and the impact of the changes on the presentation of the financial information. To the extent reasonably feasible, the comparison should also be quantitative. A notice of the change in the accounting principles should be sent by the Issuer to the MSRB. Further, if the annual financial information required to be provided in the Annual Report can no longer be generated because the operations to which it related have been materially changed or discontinued, a statement to that effect shall be included in the first Annual Report that does not include such information.

SECTION 9. Additional Information. Nothing in this Agreement shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Agreement or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is required by this Agreement. If the Issuer chooses to include any information in any Annual Report or notice of occurrence of a Listed Event in addition to that which is specifically required by this Agreement, the Issuer shall have no obligation under this Agreement to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event.

SECTION 10. Default. In the event of a failure of the Issuer to comply with any provision of this Agreement, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under this Agreement. A default under this Agreement shall not be deemed an Event of Default under the Resolution or the Bonds, and the sole remedy under this Agreement in the event of any failure of the Issuer to comply with the Agreement shall be an action to compel performance.

SECTION 11. Duties of Dissemination Agent. The Dissemination Agent shall have only such duties as are specifically set forth in this Agreement.

SECTION 12. Beneficiaries. This Agreement shall inure solely to the benefit of the Issuer, the Dissemination Agent, the Participating Underwriter, and the Bondholders and shall create no rights in any other person or entity.

SECTION 13. Governing Law. This Agreement shall be construed and interpreted in accordance with the laws of the State, and any suits and actions arising out of this Agreement shall be instituted in a court of competent jurisdiction in the State. Notwithstanding the foregoing, to the extent this Agreement addresses matters of federal securities laws, including the Rule, this Agreement shall be construed and interpreted in accordance with such federal securities laws and official interpretations thereof.

WAVERLY COMMUNITY SCHOOLS
COUNTIES OF INGHAM, EATON
AND CLINTON
STATE OF MICHIGAN

By: _____
Its: Superintendent

Dated: _____, 2024

APPENDIX A

NOTICE TO THE MSRB OF FAILURE TO FILE ANNUAL REPORT

Name of Issuer: Waverly Community Schools, Ingham, Eaton and Clinton Counties,
Michigan

Name of Bond Issue: 2024 School Building and Site Bonds, Series II (General Obligation -
Unlimited Tax)

Date of Bonds: _____, 2024

NOTICE IS HEREBY GIVEN that the Issuer has not provided an Annual Report with respect to the above-named Bonds as required by Section 3 of its Continuing Disclosure Agreement with respect to the Bonds. The Issuer anticipates that the Annual Report will be filed by _____.

WAVERLY COMMUNITY SCHOOLS
COUNTIES OF INGHAM, EATON
AND CLINTON
STATE OF MICHIGAN

By: _____
Its: Superintendent

Dated: _____



APPENDIX B

NOTICE TO THE MSRB OF CHANGE IN ISSUER'S FISCAL YEAR

Name of Issuer: Waverly Community Schools, Ingham, Eaton and Clinton Counties,
Michigan

Name of Bond Issue: 2024 School Building and Site Bonds, Series II (General Obligation -
Unlimited Tax)

Date of Bonds: _____, 2024

NOTICE IS HEREBY GIVEN that the Issuer's fiscal year has changed. Previously, the
Issuer's fiscal year ended on _____. It now ends on _____.

WAVERLY COMMUNITY SCHOOLS
COUNTIES OF INGHAM, EATON
AND CLINTON
STATE OF MICHIGAN

By: _____
Its: Superintendent

Dated: _____



APPENDIX C

SIGNIFICANT EVENT NOTICE COVER SHEET

This cover sheet and significant event notice should be provided in an electronic format to the Municipal Securities Rulemaking Board pursuant to Securities and Exchange Commission Rule 15c2-12(b)(5)(i)(C) and (D).

Issuer's and/or other Obligated Person's Name: _____

Issuer's Six-Digit CUSIP Number(s): _____

or Nine-Digit CUSIP Number(s) to which this significant event notice relates: _____

Number of pages of attached significant event notice: _____

Description of Significant Events Notice (Check One):

1. _____ Principal and interest payment delinquencies
2. _____ Non-payment related defaults
3. _____ Unscheduled draws on debt service reserves reflecting financial difficulties
4. _____ Unscheduled draws on credit enhancements reflecting financial difficulties
5. _____ Substitution of credit or liquidity providers, or their failure to perform
6. _____ Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security
7. _____ Modifications to rights of security holders
8. _____ Bond calls
9. _____ Tender offers
10. _____ Defeasances
11. _____ Release, substitution, or sale of property securing repayment of the securities
12. _____ Rating changes
13. _____ Bankruptcy, insolvency, receivership or similar event of the Issuer or other obligated person
14. _____ The consummation of a merger, consolidation, or acquisition involving the Issuer or other obligated person or the sale of all or substantially all of the assets of the Issuer or other obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms
15. _____ Appointment of a successor or additional trustee or the change of name of a trustee
16. _____ Incurrence of a financial obligation of the Issuer or other obligated person
17. _____ Agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation that affect security holders
18. _____ Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the Issuer or other obligated person that reflect financial difficulties
19. _____ Other significant event notice (specify) _____

I hereby represent that I am authorized by the issuer or its agent to distribute this information publicly:

Signature: _____

Name: _____ Title: _____

Employer: _____

Address: _____

City, State, Zip Code: _____

Voice Telephone Number: (_____) _____

The MSRB Gateway is www.msrb.org or through the EMMA portal at emma.msrb.org/submission/Submission_Portal.aspx. Contact the MSRB at (703) 797-6600 with questions regarding this form or the dissemination of this notice. The cover sheet and notice may also be faxed to the MAC at (313) 963-0943.



EXHIBIT D

Michigan Department of Treasury
3451 (Rev. 07-20)

Application No. SBL 33-215-4-K12-04-01
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**Application for Final Qualification of Bonds
for Participation in the Michigan School Bond Qualification and Loan Program**

Issued under authority of Public Act 92 of 2005, as amended.

Legal Name of School District Waverly Community Schools	District Code Number 33215	Telephone Number 517-321-7265	
Address 515 Snow Road	City Lansing	County Ingham	ZIP Code 48917
Name of Person Responsible for Preparation of this Application Kelly Blake		Title Superintendent	

CERTIFICATION

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a

regular **or** special meeting held on the 12 day of February, 2024,

and that the meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

Name of Secretary (Print or Type) Vince Perkins	Signature of Secretary	Date
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PARTICIPANTS

Secretary, Board of Education Vince Perkins	Superintendent of Schools Kelly Blake
Treasurer, Board of Education Catherine Pike	Architectural Firm TowerPinkster
Bond Counsel Thrun Law Firm	Construction Manager Barton Malow
Financial Advisor Baker Tilly Municipal Advisors, LLC	Paying Agent The Huntington National Bank
Senior Underwriter TBD	

SALE TYPE

<input checked="" type="checkbox"/> Competitive Bid	<input type="checkbox"/> Negotiated Sale
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RESOLUTION

A meeting was called to order by _____, President.

Present: Members _____

Absent: Member _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

BACKGROUND

1. Act 92 of the Public Acts of Michigan, 2005, as amended, ("Act 92") enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for the final qualification of bonds for participation in the School Bond Qualification and Loan Program.
2. This district has taken all necessary actions to comply with all legal and procedural requirements for final qualification of this bond issue.

ACTION OF THE BOARD

1. The district hereby applies for final qualification of bonds by the State Treasurer for the purpose of:
 - Financing the school construction **and/or**
 - Refinancing existing debt as described in this application.
2. The bonds of the district qualified by the State Treasurer will conform to all the requirements of law pertaining generally to school bonds and specifically to school bonds qualified under Section 16, Article IX of the 1963 Michigan Constitution, Act 92, and Act 112, Public Acts of 1961, as amended.
3. Any moneys obtained through the sale of the qualified bonds of the district as herein proposed will be used only for the purpose of:
 - Financing the projects described in the application including such limited changes allowed by statute, that have been submitted to the State Treasurer for preliminary qualification of bonds numbered SBL 33-215-4-K12-04-01 **/and/ or**
 - Refinancing existing qualified debt and for no other purpose unless such change of purpose is permitted by law and has the prior approval of the State Treasurer.
4. The district agrees to annually certify and levy its debt millage tax by filing an Annual Loan Activity Statement in accordance with the requirements of Act 92 and to determine the amounts, if any, to be borrowed from or repaid to the School Loan Revolving Fund ("SLRF"). The district agrees to deposit proceeds of debt millage upon receipt into an account established solely for debt service with the appointed banking institution as defined in Section 9. The district agrees to comply with the provisions of Act 92 governing the periodic recalculation of its millage, the adjustment of its millage levy when necessary, and the repayment of funds to the SLRF, where applicable.
5. The district agrees to enter into a loan agreement and file all necessary applications for qualified loans from the SLRF along with all supporting information for repayment to the SLRF within statutory application dates and in accordance with forms and procedures as prescribed by the State Treasurer. The (insert title of authorized school district official(s)) Superintendent/Director, Finance & Operations are/is authorized and directed to execute and deliver the loan agreement and any other documents that may be required by the loan agreement on behalf of the district. The district covenants to comply with the terms of any applicable qualified loan agreement it is now or may be a party to, including the provisions related to its millage levy.
6. The district agrees to take actions and refrain from taking actions as necessary to maintain the tax-exempt status of tax-exempt debt issued by the State of Michigan or the Michigan Finance Authority for the purpose of financing the School Bond Loan Fund or the School Loan Revolving Fund as defined in P.A. 227 of 1985, as amended.
7. The district agrees that if these bonds are issued as tax exempt bonds, it will use the proceeds of these bonds only for the purposes that are allowed for tax exempt bonds and that none of such proceeds will be used for more than the first advance refunding of any original bond issued after 1985, nor more than the second advance refunding of any original bond issued before 1986, and the district further agrees that proceeds of bonds issued as Qualified Zone Academy Bonds, Qualified School Construction Bonds, Build America Bonds or Recovery Zone Economic Development Bonds will only be used for the purposes that are allowed for such bonds.
8. The district agrees to use any funds borrowed from the SLRF only for the payment of principal and interest on qualified bonds that is immediately payable to bondholders and not to fund escrow or sinking funds.

9. The district agrees to appoint a banking institution that performs paying agent services in general, and to execute a signed agreement that provides, at a minimum, the following procedures:
 - a. If the district has not established an irrevocable escrow account with a qualified escrow agent, the district agrees to submit debt service payments for its qualified bonds in immediately available funds to its banking institution no less than five business days prior to the debt service due date, and agrees not to withdraw, or cause a debit to be drawn against, such funds except to pay debt service.
 - b. The district agrees to use an existing or establish a new interest bearing, money market or investment account with the banking institution that performs paying agent services for the subject bonds, that allows the district to provide written investment instructions for the investment of collected funds on hand preceding the debt service due date.
 - c. The paying agent will implement notification procedures that provide that if sufficient funds for full payment of debt service do not reach the banking institution five business days prior to the debt service payment due date, the paying agent will notify the district of the amount of insufficient funds four business days prior to the debt service payment due date. In the event that the district does not immediately resolve the insufficient funds situation, the paying agent will notify the Michigan Department of Treasury of the delinquency three business days before the payment due date.
 - d. The district agrees to furnish written notification to the paying agent and the Department of Treasury of any bonds that have been refunded.
10. The district agrees to deposit all federal interest credits received with respect to its qualified bonds issued as direct credit type bonds into the debt retirement fund payable for such bonds.
11. The district requests that the State Treasurer increase its computed millage if at any time the full amount of any tax credit related to direct credit type bonds is not received or the amount of debt service on its qualified bonds increases for any reason and the current computed millage is not sufficient to repay all outstanding qualified loans by the final mandatory repayment date.
12. The district agrees that if Treasury determines that the district will not be able to make all or part of the debt service payment, Treasury will process an emergency loan from the SLRF. If the district incurs an emergency loan it shall be a legal debt of the district and the State Treasurer shall bill the school district for the amount paid and the school district shall remit the amount to the state.
13. The board directs the school district administration to report any failure to perform as a result of this application. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.
14. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this Final Application and submit same to the State Treasurer for his or her review and approval.

Ayes: Members _____

Nays: Members _____

BOND DETAIL

1. PURPOSE: Specify the purpose of bond issue exactly as stated on the ballot and as it is to be cited in the Order Qualifying Bonds (or attach an official copy).

For the purpose of: erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites.

2. ELECTION DATA:

- a. Date of election: 5/4/2021
- b. Attach a copy of the Certified Official Canvass of Election (if not already on file).

3. FINAL MATURITY SCHEDULE:

- a. Total amount of this issue \$ 58,000,000
- b. Due date annually for principal payments: May 1st
- c. Due date semi-annually for interest payments: May 1st/Nov 1st
- d. Attach a copy of the bond amortization and millage impact schedules.

4. DEBT AMOUNTS:

- a. Amount of this bond issue \$ 58,000,000
- b. Total amount of bonded debt prior to this issue \$ 53,820,000
- c. Total amount of bonds being refunded \$ 0
- d. Total amount of proposed and existing debt (4a + b - c) \$ 111,820,000

5. PROPERTY VALUATION: Taxable valuation as of this date \$ 977,006,401

6. CHANGES IN FINANCIAL STRUCTURE: Specify any changes in financial structure since Preliminary Qualification or original Order Qualifying Bonds was approved:

7. Bond Type(s) (Check all that apply):

- Fixed Rate
- Variable Rate
- Tax Exempt
- Taxable
- Qualified Zone Academy Bond