

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular Meeting of the Board of Education of Waverly Community Schools will be held February 13, 2023, beginning at 6:00 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Alicia Guevara Warren
- II. Correspondence
- III. Public Comment for Agenda Items
- IV. Board Member Comment
- V. Approval of Agenda and Acceptance of all Reports into Discussion

Recommendation: *To request a motion to approve the February 13, 2023 agenda as presented and accept all reports into discussion.*

- VI. Approval of Consent Agenda Items 3

Items listed below may be approved with one motion unless a board member requests that an item or items be removed for separate action.

Regular Meeting Minutes - January 9, 2023
Report #22-37, HR Personnel Recommendations
Report #22-38, Finance Report

Recommendation: *To request a motion to approve the consent agenda as presented.*

- VII. Committee Meetings
 - A. Finance & Facilities Advisory Committee
 - B. Capital Improvement Projects Advisory Committee
 - C. Teaching & Learning Advisory Committee
- VIII. Presentation of Reports
 - A. Finance & Facilities

1.	For Action - Report #22-39, Resolution to Approve Change Orders	17
	<u>Recommendation:</u> <i>To approve the Resolution to Approve Change Orders as presented, designating the Superintendent and the Director of Finance with the authority to approve or reject change orders based on established criteria.</i>	
2.	For Action - Report #22-40, 2022 Building and Site, Series I Construction Award Recommendation	20
	<u>Recommendation:</u> <i>To award the lowest responsible bidder(s) from Bid Package 1B - Batting Cages, in accordance with Board Policy 6320 (Purchasing).</i>	
3.	For Action - Report #22-41, Technology Equipment Purchase Recommendation	23
	<u>Recommendation:</u> <i>To approve the purchase of technology equipment from Presidio, as per the provided summary and in accordance with Board Policy 6320 (Purchasing).</i>	
4.	For Action - Report #22-42, 2022 Building and Site, Series I Technology Award Recommendations	25
	<u>Recommendation:</u> <i>To approve awards to the lowest responsible bidder(s) from Bid Package 3C - Districtwide Classroom AV Systems & Digital Signage, as per the provided summary, in accordance with Board Policy 6320 (Purchasing).</i>	
B.	Teaching & Learning Benchmark Presentation (Public Act 48 98cb)	28
IX.	Superintendent's Report	
X.	Public Comment - Open Comment for District Related Items	
XI.	Other Board Business	
XII.	Adjournment	

Minutes of Regular Meeting

The Board of Trustees Waverly Community Schools

Opening of Meeting

The regular monthly meeting of the Waverly Community Schools Board of Education was held on Monday, January 9, 2023 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. Superintendent Kelly Blake called the meeting to order at 6:00 PM. The pledge to the flag was led by staff member, Kysha Crenshaw.

Members Present: Mary Ann Martin
Holly Nester
Alicia Guevara Warren
Amy Krause
Cathy Pike
Debbie Lopez
Vince Perkins

Members Absent: None

Staff Present: Kelly Blake, Superintendent
Evan Nuffer, Director of Finance & Facilities
Shawn Lewis, Director of School Culture
Chris Huff, Director of Teaching & Learning
Ann Marie Lindsay
Tim Lyman
Tony Terranova
Allison Orwat

Others Present: Community Members

Organizational Meeting Activities

Superintendent Blake reviewed the BOE Election of Officers and BOE Committee appointment process. Nominations were requested, accepted and voted upon for the following Board of Education Officers: President, Vice President, Secretary, Treasurer, Vice Secretary/Treasurer.

For Action – Report #22-30, Election of Officers

A motion was presented by Member Perkins and supported by Member Pike to approve Report #22-30, Slate of Officers as follows:
President – Alicia Guevara Warren
Vice President – Holly Nester
Secretary – Vincent Perkins
Treasurer – Catherine Pike
Vice Secretary/Treasurer – Deborah Lopez

Motion PASSED

Vote: Ayes – 7; Nays – 0; Absent – 0

Superintendent Blake requested which committee BOE members would like to be a member.

For Action – Report #22-31, Board Member Committee Appointments

A motion was presented by Member Nester and supported by Members Krause and Martin to accept Report #22-31, Board Committee Appointments as presented.

Motion PASSED

Vote: Ayes – 7; Nays – 0; Absent – 0

Correspondence:

None

Public Comment for Agenda Items:

None

Board Member Comment:

Member Pike hoped everyone had a nice holiday.

Member Krause welcomed the newly elected board of education members.

Member Perkins thanked the Waverly community for electing him to the Waverly Board of Education and he looks forward to serving in this role. He congratulated Dean Sunderlin and Michelle Debrabander on their upcoming retirement from Waverly Community Schools.

Member Nester looks forward to working with the new and returning board members and congratulated them on their new Board of Education officer assignments.

Member Martin congratulated the newly elected board of education officers.

Member Lopez thanked her family for supporting her to become a Waverly Board of Education member. She also thanked the Waverly community for electing her to this position. She looks forward to serving the district.

Member Guevara Warren welcomed the new board of education members. She also thanked Member Martin for her many years of Board leadership as past President. Lastly she thanked the community for their continued support of Waverly Community Schools.

Board Member Recognition

As January is School Board Appreciation month, Superintendent Blake recognized the Waverly Board of Education members for their service to the district.

Student Representative Report:

None

Approval of Agenda and Acceptance of Reports

A motion was presented by Member Krause and supported by Member Pike to adopt the January 9, 2023 agenda and accept all reports.

Motion PASSED
Vote: Ayes – 7; Nays – 0; Absent – 0

Approval Consent Agenda Items

A motion was presented by Member Perkins and supported by Member Martin to approve the consent agenda as presented.

- 1.Regular Meeting Minutes – December 9, 2022
- 2.Report #22-32, Human Resources Personnel Report
- 3.Report #22-33, Finance Report

Motion PASSED
Vote: Ayes – 7; Nays – 0; Absent – 0

PRESENTATION OF REPORTS

Teaching & Learning

For Action – Report #22-34, 2023-24 Waverly High School Program of Studies

A motion was presented by Member Nester and supported by Member Perkins to approve the 2023-24 Waverly High School Program of Studies.

Motion PASSED
Vote: Ayes – 7; Nays – 0; Absent – 0

For Action – Report #22-35, Out of State Field Trip

A motion was presented by Member Lopez and supported by Members Pike and Krause a one-day out of state Senior Field Trip to Cedar Point in May 2023.

Motion PASSED
Vote: Ayes – 7; Nays – 0; Absent – 0

Finance & Facilities

For Action – Report #22-36, 2022 Building and Site Series I Technology Award Recommendation

A motion was presented by Member Martin and supported by Member Perkins to approve awards to the lowest responsible bidder(s) from Bid Package 3B, District-wide Technology.

Motion PASSED
Vote: Ayes – 5; Nays – 0; Absent – 2 – Guevara Warren & Sosnowski

Superintendent's Report:

Superintendent Blake:

- Provided pictures of the current construction project at the softball field
- Also reviewed the current construction at East Intermediate on the pool. She provided pictures of the remodeling of the locker rooms.
- Monday January 16th is a holiday in observance of Martin Luther King Jr. Day.
- January 18 – 19th are exam days at the High School, 1st semester ends January 20th.
- Reviewed upcoming sports and building activity schedules

Other Board Business:

None

Public Comment – Open Comment for District Issues

None

The meeting adjourned at 6:45 pm.

Respectfully submitted,

Vincent Perkins, Secretary
aml

WAVERLY COMMUNITY SCHOOLS
 BOARD OF EDUCATION REGULAR MEETING
 February 13, 2023
 Report #22-37

Subject: Personnel Report

A. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Kathleen Luter	Phys Ed Teacher	Winans & Colt	MA30 Step 12/\$78,322	1/23/2023

B. Employment – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Tiffany Hammons	FS3 Lunch/Playground Aide	Elmwood	\$13.01/Hr	1/24/2023
Jane Bonner	FS3 Lunch/Playground Aide	Colt	\$13.01/Hr	2/6/2023
Keisha Clay	Backup Bus Driver	Service	\$17.50/Hr	2/6/2023

C. Transfer – Certified

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Kristen Hood	MS Social Worker	District Behavior Specialist	5/1/2023

D. Transfer – Non-Certified

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Najeema Thomas	Para Educator Colt ECEC	Para Educator Middle School	1/23/2023

E. Resignation – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Raquel Hendra	2 nd Shift Class C Custodian	Colt ECEC	1/27/2023
Jessica Greenhoe	FS Lunch/Playground Aide	Colt ECEC	1/11/2023
Kim Whitfield	Spec Ed Para Educator	Middle School	2/8/2023

F. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Suzanne Ziel	Teacher	Elmwood	2/16/2023
Madelyn Myers	Math Teacher	High School	6/9/2023

G. Retirement – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Denise Kehren	Teacher	East Intermediate	6/30/2023
Lowell Craig Fields	Teacher	High School	6/30/2023
Cheryl Frank	Teacher	East Intermediate	6/30/2023

H. Retirement – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Carla Wey	SE Para Educator	Middle School	1/13/2023

I. Termination - Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Willie Reynolds	2 nd Shift Class C Custodian	High School	2/6/2023

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
FEBRUARY 13, 2023**

FOR ACTION***

Subject:

Finance Report

Recommendation:

The Superintendent recommends the Board of Education review and approve the following report:

Financial Report:

The cash balance as of December 31, 2022 was \$4,020,249.98. Receipts during January, consisting of State aid, property taxes and other revenues/transfers-in in the amount of \$4,156,714.62 minus disbursements during January of \$4,939,024.70, left the district with a General Fund cash balance, as of January 31, 2023, of \$3,237,939.90.

2022-23 General Fund expenditures/transfers-out exceed revenues/transfers-in by \$3,723,277. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

2022-23 Student Activity Fund revenues exceed expenditures/transfers-out by \$44,596. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2022-23 Sinking Fund revenues exceed expenditures by \$639,188. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

2022-23 Public Improvement Fund revenues/transfers-in exceed expenditures/transfers-out by \$4,969. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2021 Building and Site, Series IV Bonds remaining to be allocated, including \$13,417 of accrued interest, is \$28,703. A summary of life to date activity is included in the supporting documentation

The balance of the 2022 Building and Site, Series I Bonds remaining to be allocated, including \$40,492 of accrued interest/change in market value, is \$40,936,038. A summary of life to date activity is included in the supporting documentation

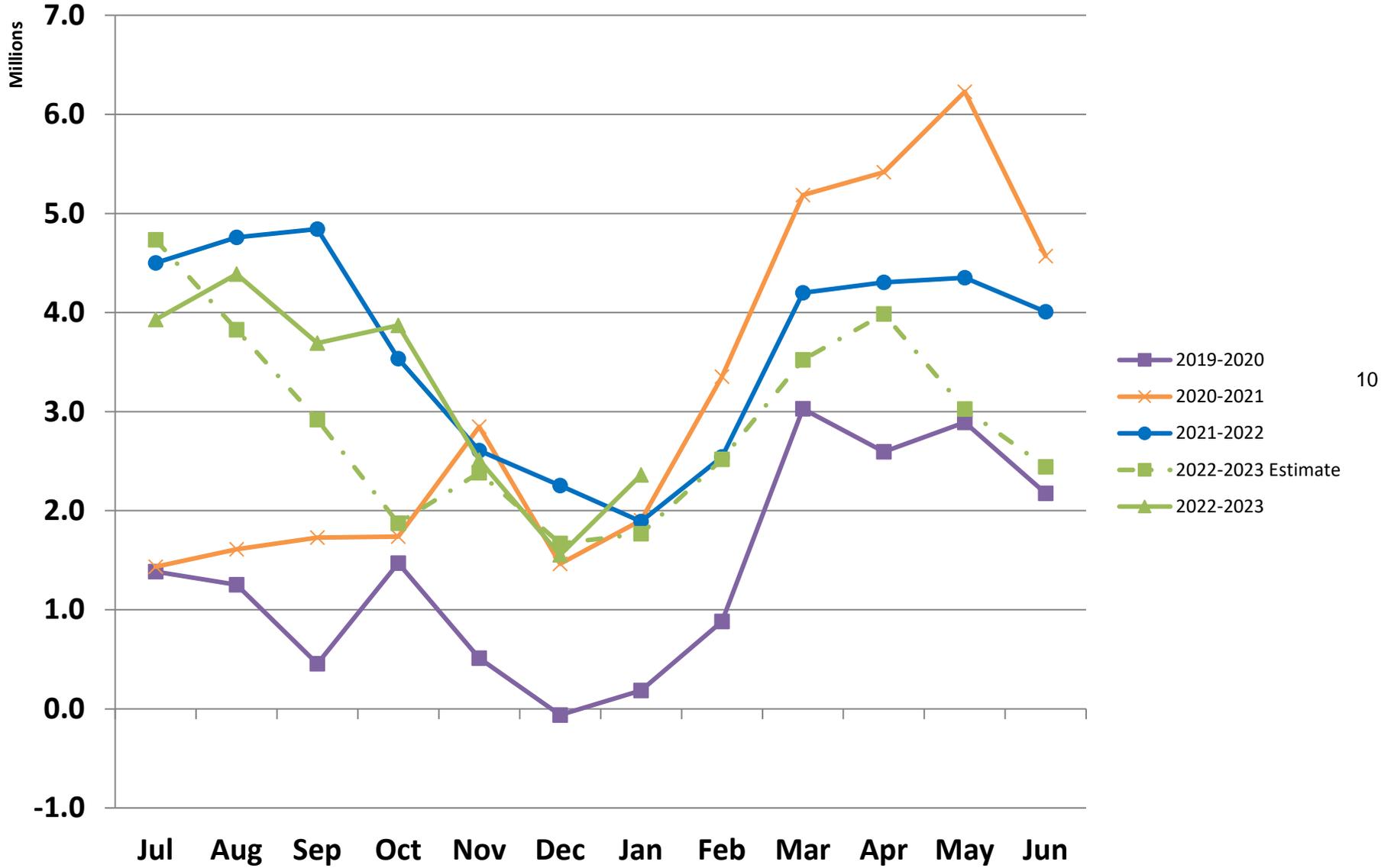
Waverly Community Schools

Finance Committee - Cash Position Report

For the Month Ended January 31, 2023

Balance on Hand December 31, 2022	4,020,249.98
Revenues	
State Aid	2,604,081.12
Taxes	(12,423.63)
Other Revenue	261,665.15
Interfund Transfers In	1,300,000.00
State Aid Note Proceeds	-
	<u>4,153,322.64</u>
Disbursements	
Payroll and Related Liabilities	(2,925,901.18)
Other Expenditures	(2,013,123.52)
State Aid Repayment	-
	<u>(4,939,024.70)</u>
Prior Month Adjustments During January 2023	3,391.98
Balance on Hand January 31, 2023	<u><u>3,237,939.90</u></u>
PNC Bank - General	2,046,314.49
MILAF	1,014,440.08
PNC Bank - Payroll	177,185.33
Comerica - Checking	-
	<u><u>3,237,939.90</u></u>
Difference	-

Waverly Community Schools Cash Flow Analysis (Monthly Lows)



Waverly Community Schools
General Fund - Budgetary Comparison Schedule
For the Month Ended January 31, 2023

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	9,139,585	5,324,859	(3,814,726)	41.7%
State sources	24,998,428	10,056,578	(14,941,850)	59.8%
Federal sources	2,469,835	569,572	(1,900,263)	76.9%
Intergovernmental	3,634,780	638,844	(2,995,936)	82.4%
Transfers In	125,000	12,354	(112,646)	90.1%
Total revenue	40,367,628	16,602,207	(23,765,420)	55.4%
Expenditures				
Current:				
Instruction:				
Basic program	16,510,804	7,500,244	(9,010,559)	54.6%
Added needs	6,612,645	3,122,747	(3,489,898)	52.8%
Total instruction	23,123,449	10,622,991	(12,500,458)	54.1%
Support Services:				
Pupil	4,842,304	2,357,738	(2,484,566)	51.3%
Instructional staff	2,595,765	1,197,538	(1,398,227)	53.9%
General administration	393,623	256,417	(137,206)	34.9%
School administration	2,648,013	1,383,044	(1,264,969)	47.8%
Business	567,703	287,614	(280,089)	49.3%
Operations and maintenance	3,847,304	2,061,965	(1,785,339)	46.4%
Pupil transportation services	1,195,740	634,670	(561,070)	46.9%
Central	697,495	426,603	(270,892)	38.8%
Other	248,645	174,048	(74,597)	30.0%
Total support services	17,036,592	8,779,637	(8,256,955)	48.5%
Athletics	710,256	361,334	(348,922)	49.1%
Community services	-	150	150	0.0%
Non Publics	3,484	1,690	(1,794)	51.5%
Facility Acquisition	-	-	-	0.0%
Debt service:				
Principal	70,000	70,000	-	0.0%
Interest	700	700	-	0.0%
Capital outlay	-	55,190	55,190	0.0%
Payments to other public schools	1,329,759	433,793	(895,966)	67.4%
Total expenditures	42,274,240	20,325,485	(21,948,755)	51.9%
Excess of Revenue (Under)Over Expenditures	(1,906,612)	(3,723,277)	(1,816,665)	
Transfers Out	350,000	-	(350,000)	100.0%
Change in Fund Balance	(2,256,612)	(3,723,277)	(1,466,665)	
Favorable Expenditure Variance (1.5%)	634,114			
Projected Change in Fund Balance	(1,622,498)			
Fund Balance - Beginning of year	7,533,773			
Fund Balance - End of year	5,911,275			
	14.0%			

Waverly Community Schools
Student Activity Fund - Budgetary Comparison Schedule
For the Month Ended January 31, 2023

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	203,280	129,178	(74,102)	36.5%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	2,000	2,000	0.0%
Transfers In	-	-	-	0.0%
Total revenue	203,280	131,178	(72,102)	35.5%
Expenditures				
Student Activities	138,854	39,544	(99,310)	71.5%
Athletics	80,953	34,684	(46,268)	57.2%
Total expenditures	219,806	74,228	(145,578)	66.2%
Excess of Revenue (Under)Over Expenditures	(16,526)	56,950	73,476	
Transfers Out	-	12,354	-	0.0%
Change in Fund Balance	(16,526)	44,596	73,476	
Fund Balance - Beginning of year	242,162			
Fund Balance - End of year	225,636			

Waverly Community Schools
Sinking Fund - Budgetary Comparison Schedule
For the Month Ended January 31, 2023

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	916,755	641,198	(275,557)	30.1%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	916,755	641,198	(275,557)	30.1%
Expenditures				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	2,010	2,010	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	-	2,010	2,010	0.0%
Excess of Revenue (Under)Over Expenditures	916,755	639,188	(277,567)	
Transfers Out	-	-	-	
Net Change in Fund Balance	916,755	639,188	(277,567)	
Fund Balance - Beginning of year	2,134,894			
Fund Balance - End of year	3,051,649			

Waverly Community Schools
Public Improvement Fund - Budgetary Comparison Schedule
For the Month Ended January 31, 2023

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	200	4,969	4,769	-2384.7%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	350,000	-	(350,000)	100.0%
Total revenue	350,200	4,969	(345,231)	98.6%
Expenditures				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	-	-	-	0.0%
Support Services - Transportation	-	-	-	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	-	-	-	0.0%
Excess of Revenue (Under)Over Expenditures	350,200	4,969	(345,231)	
Transfers Out	-	-	-	
Net Change in Fund Balance	350,200	4,969	(345,231)	
Fund Balance - Beginning of year	706,476	706,476		
Fund Balance - End of year	1,056,676	711,445		

Waverly Community Schools
2021 Building and Site Bonds, Series IV
Budget Summary
As of January 31, 2023

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	1,813,893	1,625,765	959,757	(771,629)
Site Improvements	-	-	-	-
Technology Infrastructure	-	-	-	-
Construction Base Budget Subtotal	1,813,893	1,625,765	959,757	(771,629)
Technology Equipment - Contract				
Interactive Classroom	-	-	-	-
Network Equipment	-	663	-	(663)
Wireless Network	-	-	-	-
Phone System	-	750	-	(750)
AV Systems	-	-	-	-
Video Distribution/Video Production	-	-	-	-
Tech Equipment Contract Subtotal	-	1,413	-	(1,413)
Technology Equipment - Owner PO				
Computers/Mobile Devices	507,752	601,491	-	(93,739)
Servers/Backend Systems	-	-	-	-
Printers	-	3,455	-	(3,455)
AV Equipment	-	17,172	2,433	(19,605)
Non-Instructional Equipment (from FFE)	-	-	-	-
Tech Equipment Owner PO Subtotal	507,752	622,117	2,433	(116,798)
District				
Loose Equipment (Furniture & Transportation)	-	5,436	-	(5,436)
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	966,761	36,211	-	930,550
Field General Conditions	-	-	-	-
Architect	-	19,988	-	(19,988)
Tech Design/Construction Mgr	146,594	146,594	-	-
District Subtotal	1,113,355	208,229	-	905,126
Totals	3,435,000	2,457,524	962,190	15,286
Bank Interest/Proceeds				13,417
Total Available				<u>28,703</u>

Waverly Community Schools
2022 Building and Site Bonds, Series I
Budget Summary
As of January 31, 2023

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	-	-	-	-
Remodeling	39,796,665	2,155,486	7,559,581	30,081,598
Site Improvements	3,194,052	925,837	2,051,895	216,320
Construction Base Budget Subtotal	42,990,717	3,081,323	9,611,476	30,297,918
Instructional Technology				
Computers and Mobile Devices	1,468,271	-	-	1,468,271
Audio / Visual	1,782,909	57,289	302,317	1,423,303
Instructional Technology Subtotal	3,251,180	57,289	302,317	2,891,574
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	73,904	-	-	73,904
Non-Instructional Audio / Visual	-	-	-	-
Furnishings, Fixtures and Equipment (FF&E)	4,021,389	-	-	4,021,389
Loose Furnishings and Equipment Subtotal	4,095,293	-	-	4,095,293
District				
Buses	449,946	-	-	449,946
Contingency	3,649,973	6,511	976,138	2,667,324
Election/Issuance Costs	839,463	711,748	-	127,715
General Conditions	994,618	210,093	149,308	635,218
Architect and Engineering Fees	2,590,927	1,819,896	771,031	-
A/E Reimbursables	431,821	279,574	138,212	14,035
Technology Design	393,305	164,936	228,369	(0)
Construction Mgr	3,050,990	1,275,861	1,775,129	-
District Subtotal	12,401,043	4,468,619	4,038,186	3,894,238
Bank Interest/Proceeds	(283,477)	(40,492)	-	(242,985)
Totals	62,454,756	7,566,739	13,951,979	40,936,038

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 13, 2023
Report #22-39**

FOR ACTION

Subject:

Resolution to Approve Change Orders

Recommendation:

The Superintendent recommends the Board of Education adopt the Resolution to Approve Change Orders as presented.

Statement of Purpose:

The Board of Education will designate the Superintendent and the Director of Finance with the authority to approve or reject change orders based on the criteria established in the attached resolution.

Budget Impact:

The Superintendent or the Director of Finance shall have the authority to approve or reject any change order for an amount not to exceed One Hundred Thousand and No/100 Dollars (\$100,000.00) or Ten Percent (10%) of the original contract sum, whichever is greater, without any further action by this Board of Education.

Historical Perspective:

In May 2014, the Finance Committee designated the Director of Finance with the authority to approve or reject any change order for an amount not to exceed Twenty-Five Thousand and No/100 Dollars (\$25,000.00) or Ten Percent (10%) of the original contract sum, whichever is greater, without any further action by the Board of Education. At the time, the District had issued bonds in the amount of \$10,700,000 for technology and various smaller construction projects.

MCL 380.1267 does not include a requirement for a Board of Education to approve change orders.

Discussion of Options:

The Board may entertain a motion to adopt the resolution as presented, reject the resolution as presented, or table the recommendation for further consideration.

Rationale for Proposal:

The rationale to adopt this resolution is to avoid potentially costly delays in construction, or avoid increasing the frequency of special board meetings to approve change orders. Since the Revised School Code is silent on any requirement that a Board of Education approve change orders, this resolution will provide explicit authority to the Superintendent and Director of Finance to act on its behalf.

RESOLUTION TO APPROVE CHANGE ORDERS

At a regular meeting of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan (the "District"), held in the Administrative Center Board Room at 515 Snow Road, Lansing, MI 48917 on the 13th day of February, 2023, at 6 o'clock in the p.m.

The meeting was called to order by _____

Present: Members

Absent: Members

The following preamble and resolution was offered by _____ and supported by _____

WHEREAS, under the terms of Section 1267 of Act 451, Public Acts of Michigan, 1976, as amended ("Act 451"), the District has approved the award of several contracts for the construction of a new school building, or addition to or repair or renovation of an existing school building.

WHEREAS, the District and several contractors (each designated as the "Contractor") have entered into an Agreement for the Contractor to fully execute the Work described in the respective Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

WHEREAS, a change in the Work described in the respective Contract Documents would result in a change in the respective Contract Sum or the respective Contract Time ("Change Order").

WHEREAS, under the terms of the Construction Documents, there is to be an agreement of the Contractor, Architect and Construction Manager with respect to any particular Change Order that is to be implemented.

THEREFORE BE IT RESOLVED that the District shall designate the Superintendent and the Director of Finance and Operations shall have the authority to approve or reject any Change Order for an amount not to exceed One Hundred Thousand and No/100 Dollars (\$100,000.00) or Ten Percent (10%) of the original contract sum, whichever is greater, without any further action by this Board of Education.

BE IT FURTHER RESOLVED that this Board of Education shall review and take action on any Change Order for an amount exceeding One Hundred Thousand and No/100 Dollars (\$100,000.00) or Ten Percent (10%) of the original contract sum, whichever is greater.

BE IT FURTHER RESOLVED that if the cumulative net change of any contract sum by previous Change Orders exceeds One Hundred Thousand and No/100 Dollars (\$100,000.00) or Ten Percent (10%) of the original contract sum, whichever is greater, the District shall review and take action to ratify and affirm the prior Changes Orders and reauthorize the Superintendent and Director of Finance and Operations to approve subsequent Change Orders up to an amount authorized by the District.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2023, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
FEBRUAR 13, 2023**

Report #22-40

FOR ACTION

Subject:

2022 Building and Site, Series I Construction Award Recommendations

Recommendation:

The Superintendent recommends the Board of Education approve awards to the lowest responsible bidder(s) from Bid Package 1B – Batting Cages, in accordance with Board Policy 6320 (Purchasing).

Statement of Purpose:

The purpose of the Bid Package – HS Athletics Batting Cages was to receive competitive pricing for all labor, materials, equipment and all other services necessary to install a new batting cage for the High School softball field.

Background Information:

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites. The ballot proposal having received sufficient votes was approved.

On January 4, 2023 the HS Athletics Batting Cages Bid Package was released with responses due on January 20, 2023. A summary of the bid responses is attached for reference. Satisfactory post bid interviews were conducted with the apparent low bidder(s) to ensure compliance with bid specifications.

Budget Impact:

The total cost of the recommendation for this bid package is Twenty-Six Thousand Nine Hundred Four and 00/100 Dollars (\$26,904.00). The contract will be funded entirely by the proceeds from the 2022 Building and Site, Series I bonds. This recommendation is within the amount budgeted for this project.

Discussion of Options:

The Board may entertain a motion to take one of the following actions:

- 1) Accept the bid recommendation, as presented
- 2) Reject all the bids, and reissue a new Invitation to Bid
- 3) Table the recommendation for further discussion



February 1, 2023

Mr. Evan Nuffer
Director, Finance and Operations
Waverly Community Schools
515 Snow Rd.
Lansing, Michigan 48917

RE: High School Athletic Project – Batting Cage Bid

Dear Mr. Nuffer,

Bid documents were issued for High School Athletics Project – Batting Cages. This work includes a new batting cage for the softball field with and alternate for a new batting cage at the baseball field. In addition to contacting known interested bidders, bids were advertised on the state bid website, in the local newspaper, and with Barton Malow’s online planroom. Bids were received and publicly read January 20, 2023.

Bid Evaluation Summary and Recommendations

The attached bid tabulation indicates the bid pricing received. After a review of the bid proposals received, a post bid interview was conducted with the low bidder to verify the proposal was inclusive of the scope of work and schedule.

Based upon the evaluation of the project team we present the following companies for consideration by the administration and Board of Education.

Bid Package Name	Vendor Name	Base Bid
Batting Cage	Midwest Netting Solutions	\$26,904

Upon approval by the Board of Education, Barton Malow will issue a contract to the approved bidder. If you have any questions, please call me at (586) 524-1396.

Sincerely,

Eric Sifferman
Project Manager
Barton Malow Builders

BID TABULATION**WAVERLY COMMUNITY SCHOOLS - High School Batting Cages**

Bid Package Name	Vendor Name	Base Bid	Alternate 1 - Baseball Batting Cage
Batting Cage	Midwest Netting Solutions	\$26,904	\$44,772
Batting Cage	Moore Trospen Construction Co	\$31,500	\$31,500
Batting Cage	C&M Associates	\$42,615	\$44,315

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
FEBRUARY 13, 2023**

Report #22-41

FOR ACTION

Subject:

2022 Building and Site, Series I Technology Award Recommendations

Recommendation:

The Superintendent recommends the Board of Education approve the purchase of technology equipment from Presidio, as per the attached summary and in accordance with Board Policy 6320 (Purchasing).

Statement of Purpose:

The purpose of this recommendation is to replace technology equipment nearing the end of its useful life.

Background Information:

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites. The ballot proposal having received sufficient votes was approved.

REMC purchases save schools time and money by providing bids compliant with the Revised School Code, allowing schools to buy without bidding independently.

Budget Impact:

The total cost of this recommendation is not to exceed Six Hundred Seventy-Two Thousand Seven Hundred Ninety and 50/100 Dollars (\$672,790.50). This purchase will be funded entirely by the proceeds from the 2022 Building and Site, Series I bonds. This recommendation is within the amount budgeted for this project.

Discussion of Options:

The Board may entertain a motion to take one of the following actions:

- 1) Accept the bid recommendation, as presented
- 2) Reject the bid recommendation, and reissue a new Invitation to Bid
- 3) Table the recommendation for further discussion

TO: Waverly Community Schools
 Jon Harpst
 515 Snow Rd.
 Lansing, MI 48917

 rharpst@inghamisd.org
 (p) 517-319-3014

FROM: Presidio Networked Solutions Group, LLC
 Mike Papp
 4602 S. Biltmore Lane
 Suite 118
 Madison, WI 53718

 mpapp@presidio.com
 (p) +1.608.416.1995

BILL TO: Waverly Community Schools
 Shawn Gleason
 ATTN Accounts Payable
 515 Snow Road
 Lansing, MI 48917

 sgleason@waverlyk12.net
 (p) (517) 319-3034

SHIP TO: Waverly Community Schools
 Jon Harpst
 Administration Building
 515 Snow Road
 Lansing, MI 48917

 rharpst@inghamisd.org
 (p) 517-319-3014

Customer#: WAVER002

Contract Vehicle: Michigan REMC 2019-2024 Computers and Networking Contract-Dell

Account Manager: Mike Papp

Inside Sales Rep: Christopher Foster

Title: REMC_CB 3110 Bundle

#	Part #	Description	Unit Price	Qty	Ext Price
1	DELL HARDWARE	Dell Chromebook 3110 Bundle for off campus connectivity	\$438.30	1535	\$672,790.50

Sub Total:	\$672,790.50
Grand Total:	\$672,790.50

This quote is governed by Terms and Conditions of REMC 2019-2024 Computers and Networking Contract - Dell Standard-Terms-for-Purchase-of-Services or Goods
 Quote valid for 30 days from date shown above.
 All prices subject to change without notice. Supply subject to availability.

Purchase Order should be issued to:
 Presidio Networked Solutions Group LLC
 6355 East Paris Ave
 Caledonia, MI 49316

Pursuant to this contract your PO must reflect the following contract:
 REMC 2019-2024 Computers and Networking Contract - Dell

Tax ID# 76-0515249; Size Business: Large; CAGE Code: OKDO5; DUNS#15-405-0959; CEC 15-506005G
 Credit: Net 30 days (all credit terms subject to prior Presidio credit department approval)
 Delivery: FOB Terms Destination

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

 Customer Signature

 Date

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
FEBRUARY 13, 2023**

Report #22-42

FOR ACTION

Subject:

2022 Building and Site, Series I Technology Award Recommendations

Recommendation:

The Superintendent recommends the Board of Education approve awards to the lowest responsible bidder(s) from Bid Package 3C – Districtwide Classroom AV Systems & Digital Signage, as per the attached summary, in accordance with Board Policy 6320 (Purchasing).

Statement of Purpose:

The purpose of the Bid Package 3C – Districtwide Classroom AV Systems & Digital Signage was to receive competitive pricing for classroom interactive panel systems and digital signage throughout the District.

Background Information:

On May 4, 2021 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$125,000,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of erecting additions to, remodeling, including security improvements to, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; purchasing school buses; and developing, equipping and improving playgrounds, play fields, athletic fields, parking areas and sites. The ballot proposal having received sufficient votes was approved.

On November 10, 2022 the 2022 Building and Site BP3C – Districtwide Classroom AV Systems & Digital Signage was released with responses due on November 28, 2022. A summary of the bid responses is attached for reference. Satisfactory post bid interviews were conducted with the apparent low bidder(s) to ensure compliance with bid specifications.

Budget Impact:

The total cost of this recommendation is One Million One Hundred Seven Thousand Five Hundred Eighty-Eight and 00/100 Dollars (\$1,107,588.00), including general conditions. The contracts will be funded entirely by the proceeds from the 2022 Building and Site, Series I bonds. This recommendation is within the amount of \$2,364,284 budgeted for this project.

Discussion of Options:

The Board may entertain a motion to take one of the following actions:

- 1) Accept all bid recommendations, as presented
- 2) Accept or reject each bid individually with a separate motion for each bid category
- 3) Reject all the bids, and reissue a new Invitation to Bid
- 4) Table the recommendation for further discussion



February 7, 2023

Mr. Evan Nuffer
Director, Finance and Operations
Waverly Community Schools
515 Snow Rd.
Lansing, Michigan 48917

RE: BP3TC - District Classroom AV & Digital Signage

Dear Mr. Nuffer,

Bid documents were issued for BP3TC District Classroom AV Systems & Digital Signage on November 10, 2022. This work includes installing classroom interactive panel systems and digital signage throughout the district. In addition to contacting known interested bidders, bids were advertised on the state bid website, in the local newspaper, and with Barton Malow's online planroom. Bids were received and publicly read December 5, 2022.

Bid Evaluation Summary and Recommendations - A Bid Tabulation is Attached

Multiple vendor demonstrations were completed for a committee of Waverly teachers, administrators, and the technology team. The committee decided the Newline system proposed by the low bidder was the best option for the district. A bid alternate was taken for providing 4 adjustable height carts. Innovative Communications also offered a voluntary alternate to provide digital signage if the Newline system was selected for classroom AV. Since the Newline system was selected, the voluntary alternate is valid and accepted.

Based upon the evaluation we present the following company for consideration by the administration and Board of Education.

Category	Bidder	Bid	Alternate	Total
Classroom AV	Innovative Communications, Inc.	\$1,046,220	\$7,580	\$1,053,800
Digital Signage	Innovative Communications, Inc.	\$46,089		\$46,089
		General Conditions at 0.07%:		\$7,699
			Award Total:	\$1,107,588

Upon approval by the Board of Education, Barton Malow will issue a contract to the approved bidder. If you have any questions, please contact me at (586) 524-1396.

Sincerely,

Eric Sifferman
Project Manager
Barton Malow Builders

WAVERLY COMMUNITY SCHOOLS CLASSROOM & SPECIALTY AV SYSTEMS BID TABULATION

27A Classroom AV

	Bid	Alternate	Total	Comments
Innovative Communications Inc.	\$1,046,220	\$7,580	\$1,053,800	
Bluum	\$1,151,886	\$3,192	\$1,155,078	
VSC	\$1,155,027	\$4,832	\$1,159,859	
All Covered, Inc.	\$1,190,780	\$3,400	\$1,194,180	
Moss Telecom	\$1,220,420	\$1,188	\$1,221,608	

27C Digital Signage Systems

	Bid	Comments
Innovative Communications, Inc.	\$46,089	<i>vol alternate based on classroom AV award</i>
VSC	\$70,608	

2022-2023 Benchmark Assessment - Winter

Waverly Community Schools

Achievement or Growth on Benchmark Assessment - By Grade Level

Reporting Category Suggest reporting on subgroups where n≥30	By First Board Meeting in February 2022		No Later than Last Day of School Year	
	Reading 30th Percentile or higher	Math 30th Percentile or higher	Reading 30th Percentile or higher	Math 30th Percentile or higher
FastBridge Assessments				
Kindergarten <i>Early Reading/ Early Math</i>	43%	53%		
1st Grade <i>Early Reading/ Early Math</i>	36%	52%		
2nd Grade aReading/ aMath	43%	58%		
3rd Grade aReading/ aMath	60%	53%		
4th Grade aReading/ aMath	49%	44%		
5th Grade aReading/ aMath	56%	50%		
6th Grade aReading/ aMath	62%	48%		
7th Grade aReading/ aMath	56%	48%		
8th Grade aReading/ aMath	50%	37%		

Achievement or Growth on Benchmark Assessment - By Student Demographics

Reporting Category	By First Board Meeting in February 2022		No Later than Last Day of School Year	
	Reading 30th %tile or higher Early Reading	Math 30th %tile or higher Early Math	Reading 30th %tile or higher Early Reading	Math 30th %tile or higher Early Math
FastBridge aReading and aMath Assessments				
All Students	53%	48%		
Econ. Disadvantaged	49%	43%		
Special Education	20%	16%		
English Learner	33%	29%		
Female	58%	45%		
Male	49%	51%		
African American	44%	35%		
White	60%	58%		
Hispanic/Latino	54%	41%		
Asian	65%	58%		
Native American	43%	43%		
Multi-Racial	58%	56%		



WAVERLY

COMMUNITY SCHOOLS

Pride. Tradition. Excellence.

30

PA48, 98(b) Benchmark Reporting

February 13th, 2023

Section 98(b) of Public Act 48 requires benchmark reporting to each district's School Board twice per year. Once in February and again at the end of the year

Benchmark Testing

- Administered to all students
- Results compared to thresholds of achievement or abilities
- Comparable across districts

WCS Benchmark Assessments:

- K-8: FastBridge
- 9-12: NWEA

31

FastBridge



Assessments for Colt, Winans, Elmwood, East

Early Reading (K-1)
Early Math (K-1)

aMath (2-6)
aReading (2-6)

CBM Reading (1-4)

32

NWEA



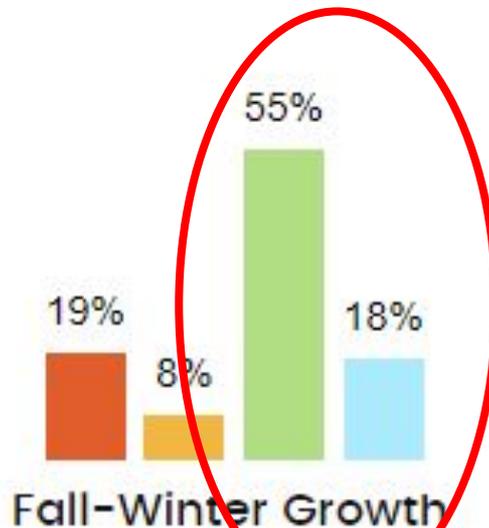
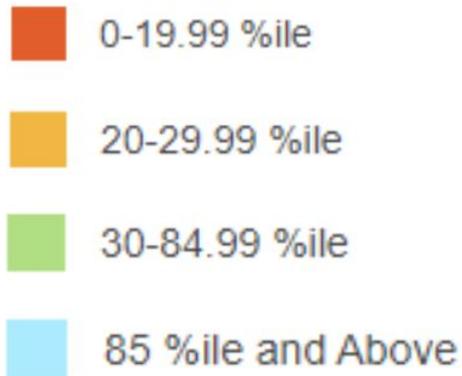
Northwest Evaluation Association

- Used in over 9,500 schools
- Cumulative scoring provides benchmark for learning across the globe³³
- Has been implemented in WCS since 2017

Progress

FastBridge also gives us a comparison of our students' growth against their peers across the country

Growth Of All Students In Group
By Normative Categories: ?



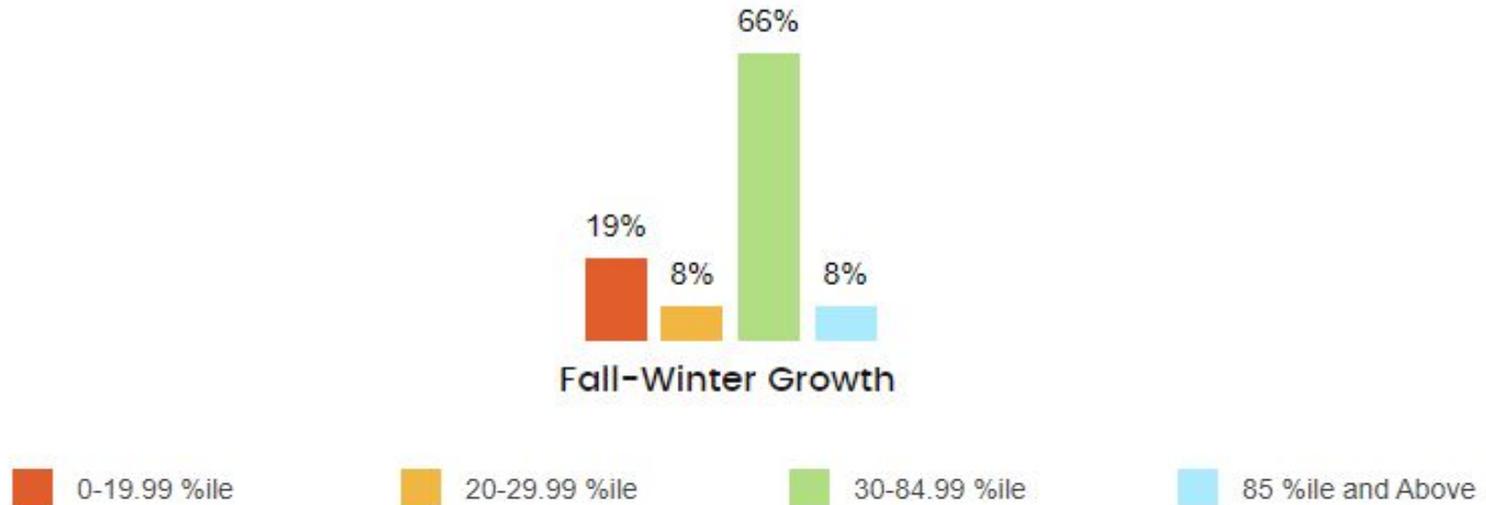
Reading Growth

35

Colt- Reading

Early Reading (K)

Growth Of All Students In Group
By Normative Categories: ?

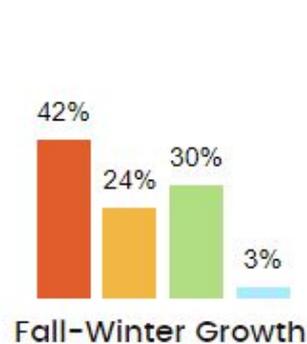


36

Elmwood- Reading

Early Reading (1st)

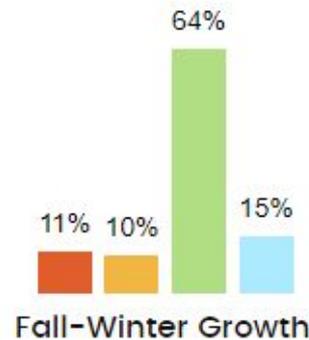
Growth Of All Students In Group
By Normative Categories: ?



0-19.99 %ile

aReading (2nd, 3rd, 4th)

Growth Of All Students In Group
By Normative Categories: ?

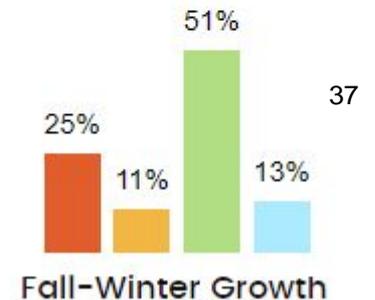


20-29.99 %ile

30-84.99 %ile

CBM Reading (2nd, 3rd, 4th)

Growth Of All Students In Group
By Normative Categories: ?



85 %ile and Above

Winans- Reading

Early Reading (1st)

Growth Of All Students In Group
By Normative Categories: ?



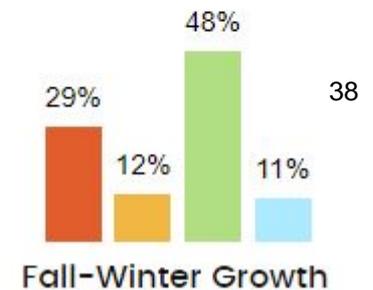
aReading (2nd, 3rd, 4th)

Growth Of All Students In Group
By Normative Categories: ?



CBM Reading (2nd, 3rd, 4th)

Growth Of All Students In Group
By Normative Categories: ?



0-19.99 %ile

20-29.99 %ile

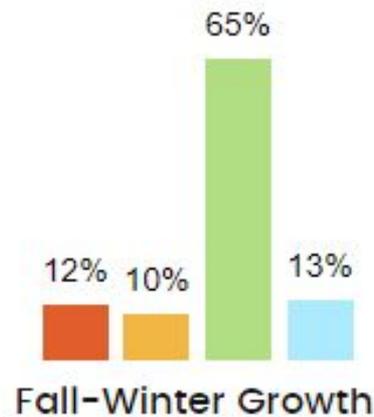
30-84.99 %ile

85 %ile and Above

East- Reading

aReading (5th, 6th)

Growth Of All Students In Group
By Normative Categories: ?



0-19.99 %ile

20-29.99 %ile

30-84.99 %ile

85 %ile and Above

39

MS- Reading

aReading (7th, 8th)

Growth Of All Students In Group
By Normative Categories: ?



40

0-19.99 %ile

20-29.99 %ile

30-84.99 %ile

85 %ile and Above

HS- Language Usage

Class of 2025

NWEA (9th, 10th)

Term	Grade	Student Count	Mean RIT
Fall 2021-2022	9	178	215.7
Fall 2022-2023	10	204	216.7

41

+1.0 (national growth norm Fall of 9th to Fall of 10th is **2.14**)

Math Growth

42

Colt- Math

Early Math (K)

Growth Of All Students In Group
By Normative Categories: ?



43

0-19.99 %ile

20-29.99 %ile

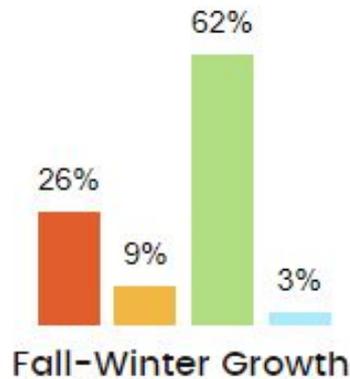
30-84.99 %ile

85 %ile and Above

Elmwood- Math

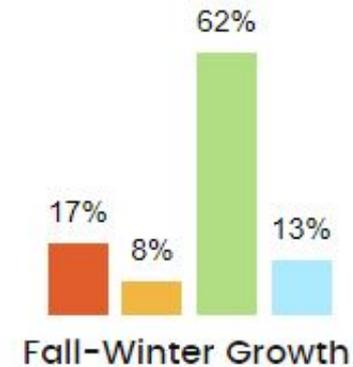
Early Math (1st)

Growth Of All Students In Group
By Normative Categories: ?



aMath (2nd, 3rd, 4th)

Growth Of All Students In Group
By Normative Categories: ?



0-19.99 %ile

20-29.99 %ile

30-84.99 %ile

85 %ile and Above

Winans- Math

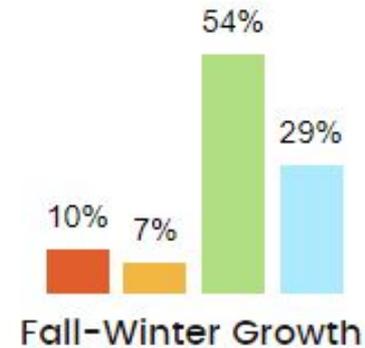
Early Math (1st)

Growth Of All Students In Group
By Normative Categories: ?



aMath (2nd, 3rd, 4th)

Growth Of All Students In Group
By Normative Categories: ?



0-19.99 %ile

20-29.99 %ile

30-84.99 %ile

85 %ile and Above

East- Math

aReading (5th, 6th)

Growth Of All Students In Group
By Normative Categories: ?



0-19.99 %ile

20-29.99 %ile

30-84.99 %ile

85 %ile and Above

MS- Math

aReading (7th, 8th)

Growth Of All Students In Group
By Normative Categories: ?



47

0-19.99 %ile

20-29.99 %ile

30-84.99 %ile

85 %ile and Above

HS- Math

Class of 2025

NWEA (9th, 10th)

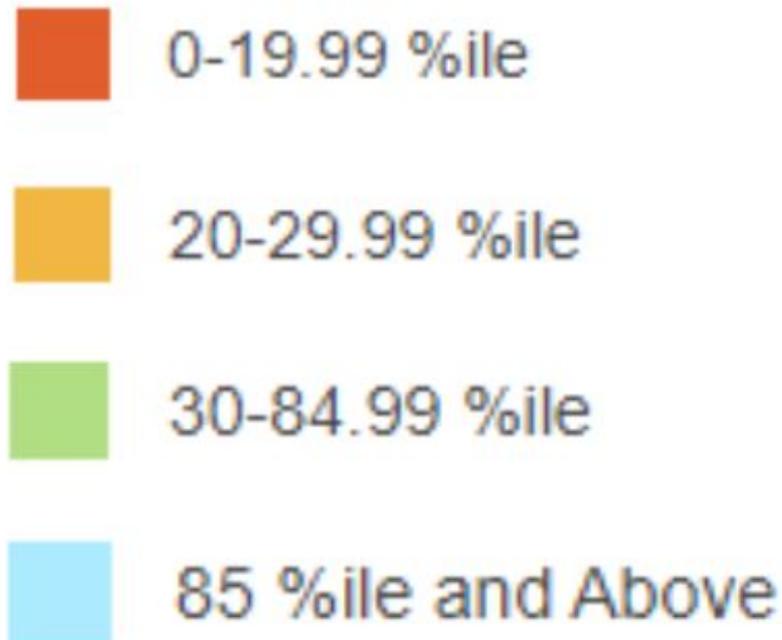
Term	Grade	Student Count	Mean RIT
Fall 2021-2022	9	215	218.9
Fall 2022-2023	10	212	223.2

48

+4.3 (national growth norm Fall of 9th to Fall of 10th is **2.64**)

Proficiency

FastBridge also gives us a comparison of our students' skills/abilities against their peers across the country

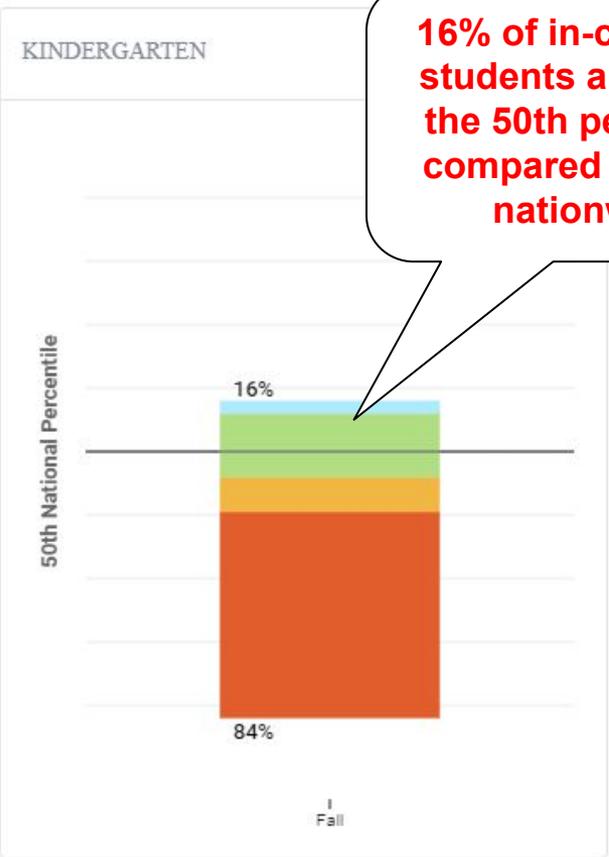


49

Proficiency

Early Reading - Fall 2022

16% of in-coming K students are above the 50th percentile compared to peers nationwide



76% of incoming K students are within the 30th percentile compared to peers nationwide

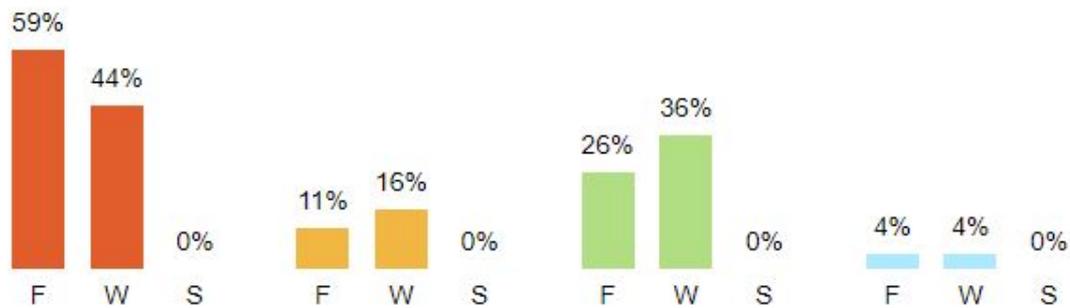
Group of Students	Percentile	%	Students
Kindergarten	85-99th percentile	4	7
	30-84th percentile	20	38
	20-29th percentile	11	20
	1-19th percentile	65	120

Reading Proficiency

51

Proficiency - Early Reading (K, 1)

Scores Of Students In Group By Normative Categories: ?

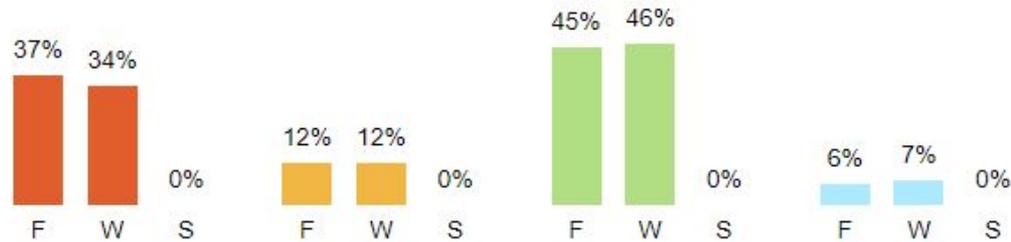


52
Median Student

School Name	Fall Median %ile	Winter Median %ile
Colt Elementary School	13	24
Elmwood Elementary School	17	15
Winans Elementary School	14	21

Proficiency - aReading (2nd-8th)

Scores Of Students In Group By Normative Categories: ?



Median Student Score: 53

School Name	Fall Median %ile	Winter Median %ile
Elmwood Elementary School	24	33
Waverly East Intermediate School	35	36
Waverly Middle School	29	31
Winans Elementary School	25	27

HS- Language Usage

NWEA (9th, 10th)

Grade	Our Score	National Norm
9th Grade	213.3	216.68
10th Grade	216.7	218.82

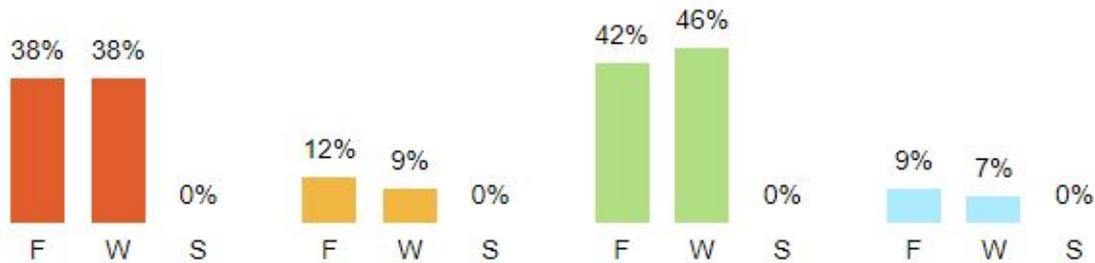
54

Math Proficiency

55

Proficiency - Early Math (K, 1)

Scores Of Students In Group By Normative Categories: ?



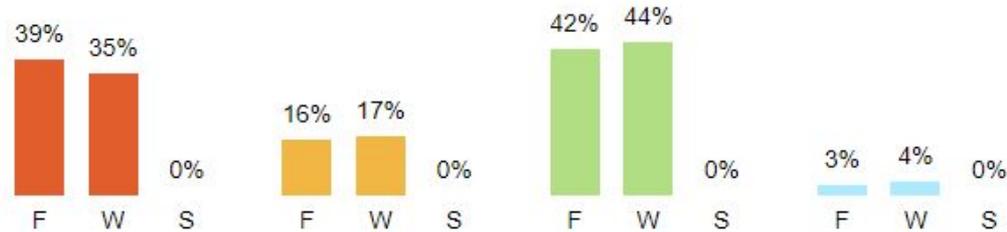
56

Median Stuk

School Name	Fall Median %ile	Winter Median %ile
Colt Elementary School	30	32
Elmwood Elementary School	42	30
Winans Elementary School	22	35

Proficiency - aMath (2nd- 8th)

Scores Of Students In Group By Normative Categories: ?



Median Student 57

School Name	Fall Median %ile	Winter Median %ile
Elmwood Elementary School	33	30
Waverly East Intermediate School	26	29
Waverly Middle School	26	25
Winans Elementary School	24	30

HS- Math

NWEA (9th, 10th)

Grade	Our Score	National Norm
9th Grade	218.4	226.43
10th Grade	223.2	229.07

58

Winter Benchmark Results

Achievement or Growth on Benchmark Assessment - By Grade Level

Reporting Category Suggest reporting on subgroups where n≥30	By First Board Meeting in February 2022		No Later than Last Day of School Year	
	Reading 30th Percentile or higher	Math 30th Percentile or higher	Reading 30th Percentile or higher	Math 30th Percentile or higher
FastBridge Assessments				
Kindergarten <i>Early Reading/ Early Math</i>	43%	53%		
1st Grade <i>Early Reading/ Early Math</i>	36%	52%		
2nd Grade aReading/ aMath	43%	58%		
3rd Grade aReading/ aMath	60%	53%		
4th Grade aReading/ aMath	49%	44%		
5th Grade aReading/ aMath	56%	50%		
6th Grade	67%	49%		

59

[22-23 Benchmark Assessment Report - Winter](#)

Next Steps

- Winter NWEA Assessments concluded last Friday. Results will be tabulated after the close of that testing window.
- Data Review & Action Planning
 - District Leadership Team
 - Use these data points to set district-wide goal and strategies
 - Building Leadership Teams (On-Going)
 - Use data points to set building-level goals and strategies
 - Individual Teachers, Interventionists, and Coaches (On-Going)₆₀
 - Use data points to set classroom-level goals and strategies
- K-6 ELA Program- continue implementation
- K-12 Math Program- up for review 23-24
- Final Report: June 12th